REPUBLIC OF KENYA

Paper laid by Leader of Majority Thursday, 9/6/2016 Agadi

OFFICE OF THE AUDITOR-GENERAL

REPORT

OF

THE AUDITOR-GENERAL

ON

THE FINANCIAL STATEMENTS OF COMMISSION ON ADMINISTRATIVE JUSTICE

FOR THE YEAR ENDED 30 JUNE 2015

THE COMMISSION ON ADMINISTRATIVE JUSTICE
"Office of The Ombudsman"

'Hata Mnyonge Ana Haki'

THE COMMISSION ON ADMINISTRATIVE JUSTICE

REPORT AND FINANCIAL STATEMENTS

FOR THE FINANCIAL YEAR ENDED
JUNE 30, 2015

Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector Accounting Standards (IPSAS)

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I. KEY ENTITY INFORMATION AND MANAGEMENT

MEMBERS OF THE COMMISSION

NO.	NAME	POSITION
1.	Dr.Otiende Amollo	Chairperson
2.	Dr. Regina Mwatha	Vice Chairperson
3.	Saadia A. Mohamed	Commissioner
4.	Leonard S.Ngaluma	Commission Secretary

SENIOR MANAGEMENT STAFF

NO.	NAME	POSITION
1	Leonard S.Ngaluma	Commission secretary
2.	Daniel Karomo	Director, Finance, and Administration
3.	Yuvinalis Angima	Director, Legal and Advisory Services
4.	Ismail Maaruf	Director, Compliance and Risk
5.	Micah Nguli	Director, Research and Investigations
6.	Phoebe Nadupoi	Director, Advocacy and Communications
7.	Edward Okello	Special Advisor to the Chair
8.	Vincent Chahale	Senior Manager, Legal
9.	Daniel Ochung	Finance Manager
10.	Franklin Mutuma	Chief IT Officer

(a) Background information

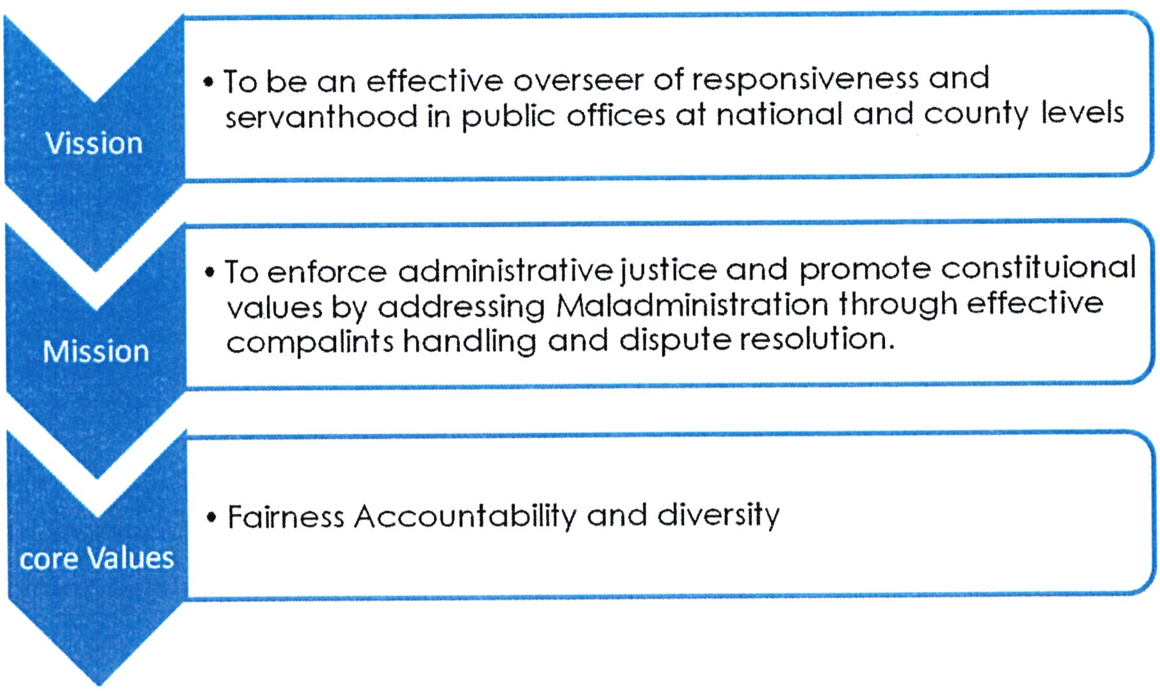
The Commission on Administrative Justice (Office of the Ombudsman) is a Constitutional Commission established under Article 59 (4) and Chapter Fifteen of the Constitution, and the Commission on Administrative Justice Act, 2011.

The Commission has a mandate, inter-alia, to investigate any conduct in state affairs or any act or omission in public administration in any sphere of Government and complaints of abuse of power, unfair treatment, manifest injustice or unlawful, oppressive, unfair or unresponsive official conduct. Further, the Commission has a quasi-judicial mandate to deal with maladministration through conciliation, mediation and negotiation where appropriate.

In the conduct of its functions the Commission has powers to conduct investigations on its own initiative or on a complaint made by a member of the public, issue Summons and require that statements be given under oath, adjudicate on matters relating to Administrative Justice, obtain relevant information from any person or Governmental authorities and to compel production of such information.

Mandate

The mandate of the Commission is to enforce administrative justice in the public sector by addressing maladministration through effective complaints handling and alternative Disputes resolution. In addition, the Commission has a Constitutional mandate to safeguard public interest by promoting constitutionalism, securing the observance of Democratic values and principles, and protecting the sovereignty of the people of Kenya.



Key Strategic Objectives

1. To enhance responsiveness and effectiveness in the public sector in Kenya.
2. To strengthen the complaints handling capacity of public sector institutions.
3. To enhance public awareness and participation in matters of administrative Justice.
4. To improve standards of public administration and adherence to the rule of law.
5. To strengthen the capacity of CAJ to deliver on its mandate.

Strategic Programmes

The Commission has been able to utilize the limited resources to implement several programs some of which are listed below

1. An outreach programme to create awareness on administrative justice and the Commission's mandate through county visits,
2. Public interest litigation programme on matters of administrative justice and the rule of law,
3. Integrated Public Complaints Referral Mechanism (IPCRM) which is an electronic based system for referring complaints among various institutions,
4. Initiated, promoted and coordinated collaboration among Constitutional Commissions and Independent Offices in Kenya,
5. Initiated collaborations with key players in the chain of administrative justice and in particular the Judiciary, Kenya Prisons Service and the Independent Policing Oversight Authority (IPOA),
6. Forged partnerships and linkages with foreign ombudsman offices in Finland, Rwanda, Ghana and Canada.

Key Strategic Priorities

1. Creating public service that is responsive, accountable, efficient and fair in service delivery
2. Enhance public sector capacity to handle complains
3. Equip and educate Kenyans on matters of administrative justice
4. Constitutionalism and good governance in the conduct of state/public affairs.
5. Strengthened capacity of CAJ to deliver its mandate.

(b) Fiduciary Management

The key management personnel who held office during the financial year ended 30th June 2015 and who had direct fiduciary responsibility were:

No.	Designation	Name
1.	Accounting Officer	Mr. Leonard S.Ngaluma, MBS
2.	Director, Finance & Administration	Mr. Daniel Karomo
3.	Finance Manager	Mr. Daniel Ochung

(c) Head Office

P.O. Box 20414-00200
West End Towers
2nd floor Waiyaki Way – Westlands.
Nairobi, KENYA

Contacts

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Email: info@ombudsman.go.ke(for general enquiries)
Complains@ombusman.go.ke(for complaints)
Website: www.ombudsman.go.ke

(d) Entity Bankers

Central Bank of Kenya
Haile Selassie Avenue
P.O. Box 60000
City Square 00200
Nairobi, Kenya

(e) Independent Auditors

Auditor General
Kenya National Audit Office
Anniversary Towers, University Way
P.O. Box 30084
GOP 00100
Nairobi, Kenya

(f) Principal Legal Adviser

The Attorney General
State Law Office
Harambee Avenue
P.O. Box 40112
City Square 00200
Nairobi, Kenya

II. FORWARD BY THE CHAIRPERSON

The Commission on Administrative Justice is delighted to present the Annual Report and Financial Statements for the financial year ended 30 June 2015.This is the third financial report issued since the establishment of the Commission in November 2011.

The Commission is established by the Act pursuant to Article 59(4) of the Constitution. The primary mandate of the Commission is the traditional role of the Office of the Ombudsman as known and practiced in many countries worldwide.

Having assumed Office, the Commissioners embarked on the process of enhancing complains management at the Commission and strengthening the Institutional Framework to enable the Commission deliver on its mandate. The Commission re-designed ways and means of lodging complains in order to ensure efficient processing of complains .This has led to increased number of complains made to the Commission during the reporting period.

During the period under review, the Commission escalated its activities on complaints handling system in the Public Sector under the performance contracting indicator on resolution of public complains. This was intended to institutionalize complain handling in the public sector and to promote good governance .During the period under review, the Commission made great achievements towards fulfilling its mandate. Specifically, the Commission:-

a. Handled 86,905 complaints whereby, 82% were resolved while 18% were carried forward. Compared to last year's 18,257, it is apparent that the number of complaints increased exponentially. The resolution rate also increased by 20%; from 62% in 2013/14 FY to 82% in 2014/15 FY. The positive change is attributed to increased public awareness created through vernacular radio stations, targeting the rural areas and increased appreciation of the Commission as an alternative avenue for redress.

b. Increased access to Ombudsman Services by establishing two(2) more fully-fledged regional offices in Mombasa and Eldoret, while procurement of office space in Isiolo in the process. The Commission also deployed staff to various *Huduma* Centers namely; Kisii, Embu, Kakamega Eldoret, Nakuru, Kajiado and Nyeri. Through the outreach programme, services were also extended to thirteen (13) Counties namely; Bungoma, Kitui, Makueni, Meru, Muranga, Samburu, Tana River, Trans-Nzoia, Migori, Lamu, Siaya, Kajiado and Makueni. The Commission further conducted public awareness fora and spot-checks in various Government Ministries, Departments and Agencies (MDAs) in these Counties. Finally, it established Ombudsman Committees to reach the informal settlements in Mathare, Huruma's Mukuru Kwa Njenga, and Kangemi.

c. Strengthened Complaint Handling Capacity in the Public Sector by training 1,859 public officers from 220 MDAs who were either in charge of or handled complaints in their respective organizations; developed new guidelines on the resolution of public complaints indicator, for the financial year 2014/2015. In addition, it certified 250 MDAs on Compliance with the new guidelines, as part of the wider public sector performance management.

d. Conducted eleven (11) investigations and made recommendations on complaints regarding administrative justice, non-rapid responsiveness and systemic issues affecting service delivery in the public sector. The investigations the following:- impropriety at the NSSF with regard to Tassia II infrastructural development; Abuse of office by senior public officers; investigations into the Barogoi police massacre; Use of excessive force by police officers; encroachment of Private land by the Embu County government; and improper conduct by other public officers involved in quelling demonstration at Langata road primary school.

e. Promoted constitutionalism through issuance of advisory opinions on improvement of public administration. The advisories issued were in relations to; Expenditures by County Governments on foreign trips; Alternative Dispute Resolution for credit information sharing in Kenya; and an advisory on a directive issued to the County Commissioners requiring them to give a report on children suffering from HIV, guardians and care takers as well as expectant and lactating mothers. Several proposals were also made including review of legislation, codes of conduct, processes and procedures on various matters of national interest.
f. Hosted the Second Regional Colloquium of African Ombudsman Institutions in February 2015 which focused on strengthening good governance as a prerequisite for a conducive environment for socio-economic and political development envisaged in Kenya's Vision 2030. Kenya was honored and unanimously elected as Secretary General of the African Ombudsman and Mediators Association (AOMA) and also to host the Secretariat. This was in recognition of the Commission's contribution towards strengthening administrative justice.
g. Strengthened its human resource capacity by recruiting twenty one (21) additional officers in various departments and training of staff to sharpen their skills.

However in the course of discharging its mandate, the Commission experienced Institutional and Operational challenges which included:-

a. **Impunity:** Failure by some Public Officers and Institutions to respond to the Commission's inquiries which is a major impediment to timely resolution of complaints. To address this, the Commission has revised the guidelines on resolution of public complaints, to enhance the rate of response to inquiries and implementation of its recommendations. It is also in the process of reviewing its legal framework with a view to entrench enforcement of the Commissions' recommendations.
b. **Budgetary Constraint**: The Commission's budgetary allocation is not proportional to its wide mandate and the financial resources required to strengthen its human resource capacity. This inhibited the Commission from decentralizing its oversight role to the counties. This was further compounded by late approval and release of the revised estimates. In addition, the austerity measures which included a freeze on various items of expenditure and suspension of various procurement committees and which impacted negatively on implementation of some of the planned activities. To address this challenge, the Commission has embarked on sensitizing relevant parliamentary committees involved in the budget-making process. This would enable them appreciate the important role played by the Commission towards improvement of public services and the need to allocate more resources to enable it discharge its mandate effectively.

c. **Staffing:** The Commission's oversight role was significantly hampered as it is currently overstretched with only a staff of 59 against the authorized staff establishment of 336. It is worthwhile to note that actual resolution of complaints is labour - intensive and cannot be automated hence the need to strengthen the human resource capacity. To this end, the Commission has petitioned the Treasury for additional funds to facilitate recruitment of additional staff to fortify its human resource capacity.

d. **Decentralization of Ombudsman Services:** The Commission is obligated to decentralize its services to the Counties in line with the Constitution. However, with scarce resources and overstretched human resource capacity, the Commission is unable to decentralize its services to the counties as fast as envisaged. As a stop gap measure, the Commission has forged partnerships with County Governments to facilitate the establishment of County Ombudsman Offices under the guidance of the Commission. It will also scale up its Outreach Programme through mobile clinics and leverage on technology where applicable to increase coverage at the county level.

e. **Insufficient Legal Framework:** The current legal framework is insufficient to enforce the Commission's recommendations. To address this challenge, the commission is reviewing its Act with a view to have non-compliance with the decisions of the Commission attract penal sanctions.

f. **Low Public Awareness** on administrative justice and the available services offered by the CAJ that serve as alternative dispute resolution avenues. The Commission has rolled out an awareness campaign through vernacular radio stations. This has been very effective going by the feedback received from listeners. However, there is need to allocate more funds towards the Commission's publicity and awareness budget.

g. **Litigation Action arising** from the execution of the Commission's mandate were costly financially both and time consuming. There is need to allocate more funds services to cater for the legal fees.

Despite the challenges, the Commission has experienced tremendous successes and adopted strategies aimed at overcoming the challenges. Part of these strategies included recruitment of competent staff, development of strategic framework, acquisition of requisite infrastructural tools and equipment necessary for the execution of the Commissions mandate and initiation and nurturing of partnership with stakeholders. The Commission is determined to deliver on its mandate, and with the support of all the stakeholders, the Commission shall surely succeed.

DR. OTIENDE AMOLLO, EBS
CHAIRMAN

III. STATEMENT OF ENTITY MANAGEMENT RESPONSIBILITIES

Section 81 (1) of the Public Finance Management Act, 2013 requires that, at the end of each financial year, the accounting officer for a National Government Entity shall prepare financial statements in respect of that entity. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed by the Public Sector Accounting Standards Board of Kenya from time to time.

The Accounting Officer in charge of The Commission on Administrative Justice is responsible for the preparation and presentation of the Commission's financial statements, which give a true and fair view of the state of affairs of the Commission for and as at the end of the financial year 2014/2015 ended on June 30, 2015. This responsibility includes: (i) maintaining adequate financial management arrangements and ensuring that these continue to be effective throughout the reporting period; (ii) maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the entity; (iii) designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements, and ensuring that they are free from material misstatements, whether due to error or fraud; (iv) safeguarding the assets of the Commission; (v) selecting and applying appropriate accounting policies; and (vi) making accounting estimates that are reasonable in the circumstances.

The Accounting Officer in charge of The Commission on Administrative Justice accepts responsibility for the Commission's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS). The Accounting Officer is of the opinion that the Commission's financial statements give a true and fair view of the state of Commission's transactions during the financial year ended June 30, 2015, and of the Commission's financial position as at that date. The Accounting Officer in charge of The Commission on Administrative Justice further confirms the completeness of the accounting records maintained for the Commission, which have been relied upon in the preparation of the Commission's financial statements as well as the adequacy of the systems of internal financial control.

The Accounting Officer in charge of The Commission on Administrative Justice confirms that the entity has complied fully with applicable Government Regulations and the terms of external financing covenants (where applicable), and that the entity's funds received during the year under audit were used for the eligible purposes for which they were intended and were properly accounted for. Further the Accounting Officer confirms that the Commission's financial statements have been prepared in a form that complies with relevant accounting standards prescribed by the Public Sector Accounting Standards Board of Kenya.

Approval of the financial statements

The Commission's financial statements were approved and signed by the Accounting Officer on ____________ 2015.

Commission Secretary	Director, Finance & Administration

REPUBLIC OF KENYA

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HARAMBEE

OFFICE OF THE AUDITOR-GENERAL

REPORT OF THE AUDITOR-GENERAL ON COMMISSION ON ADMINISTRATIVE JUSTICE FOR THE YEAR ENDED 30 JUNE 2015

REPORT ON THE FINANCIAL STATEMENTS

I have audited the accompanying financial statements of the Commission on Administrative Justice set out on pages 11 to 36, which comprises of statement of financial position as at 30 June, 2015, the statement of receipts and payments, statement of cash flows, statement of budget execution, summary statement of provisioning for the year then ended, and summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 8 of the Public Audit Act, 2003. I have obtained all the information and explanations which, to the best of my knowledge and belief were, necessary for the purpose of the audit.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

The management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 7 of the Public Audit Act, 2003.

Auditor-General's Responsibility

My responsibility is to express an opinion on these financial statements based on the audit and report in accordance with the provisions of Section 9 of the Public Audit Act, 2003 and submit the audit report in compliance with Article 229(7) of the Constitution of Kenya. The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). Those standards require compliance with ethical requirements and that the audit be planned and performed to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Commission's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence obtained is sufficient and appropriate to provide a basis for my qualified audit opinion.

Basis for Qualified Opinion

Pending Bills

The Commission records as at 30 June 2015 reflect pending bills totaling Kshs.4,561,860.00 relating to 2014/2015 financial year. No reason has been provided for failure to clear the pending bills as at 30 June 2015 with the financial statements reflecting bank balances of Kshs.64,711,353 and recorded surplus of Kshs.10,744,222.40.

Qualified Opinion

In my opinion, except for the effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects the financial position of the Commission as at 30 June 2015, and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the Commission on Administrative Justice Act, 2011.

FCPA Edward R. O. Ouko, CBS
AUDITOR-GENERAL

Nairobi

27 May 2016

V. STATEMENT OF RECEIPTS AND PAYMENTS

	Note	2014-2015	2013-2014
RECEIPTS			
Tax Receipts	1	-	-
Social Security Contribution	2	-	-
Proceeds from Domestic and Foreign Grants	3	-	-
Exchequer releases	4	363,420,000.00	297,300,000.00
Transfers from Other Government Entities	5	-	-
Proceeds from Domestic Borrowings	6	-	-
Proceeds from Foreign Borrowings	7	-	-
Proceeds from Sales of Assets	8	-	-
Reimbursements and Refunds	9	-	-
Returns of Equity Holdings	10	-	-
Other Receipts	11	518,319.00	17,000.00
TOTAL RECEIPTS		**363,938,319.00**	**297,317,000.00**
PAYMENTS			
Compensation of Employees	12	148,553,570.80	136,161,640.00
Use of Goods and Services	13	128,788,532.55	107,191,648.00
Subsidies	14	-	-
Transfers to Other Government Units	15	-	-
Other Grants and Transfers	16	-	89,648.00
Social Security Benefits	17	40,719,999.95	817,522.00
Acquisition of Assets	18	35,128,393.30	39,906,958.00
Finance Costs, including Loan Interest	19	-	-
Repayment of Principal on Domestic and Foreign Borrowing	20	-	-
Other payments	21	-	-
TOTAL PAYMENTS		**353,190,496.60**	**284,167,416.00**
SURPLUS		**10,747,822.40**	**13,149,584.00**

The accounting policies and explanatory notes to these financial statements form an integral part of the Financial statements. The financial statements were approved on ______________ 2015 and signed by:

Commission Secretary

Director Finance & Administration

VI. STATEMENT OF FINANCIAL POSITION

	Note	2014-2015	2013-2014
		Kshs	Kshs
FINANCIAL ASSETS			
Cash and Cash Equivalents			
Bank Balances	22A	64,711,353.25	17,414,441.00
Cash Balances	22B	29,807.80	231,923.00
Total Cash And Cash Equivalents		**64,741,161.05**	**17,646,364.00**
Accounts Receivables - Outstanding Imprest and Clearance Accounts	23	1,099,723.00	86,034.00
TOTAL FINANCIAL ASSETS		**65,840,884.05**	**17,732,398.00**
Financial Liabilities			
Accounts Payables - Deposits	24	41,928,548.65	4,567,885.00
NET FINANCIAL ASSETS		**23,912,335.40**	**13,164,513.00**
REPRESENTED BY			
Fund Balance b/fwd	25	**13,164,513.00**	**15,157.00**
Surplus/Deficit for the Year		**10,747,822.40**	**13,149,585.00**
Prior year adjustment			(229.00)
NET FINANCIAL POSITION		**23,912,335.40**	**13,164,513.00**

The accounting policies and explanatory notes to these financial statements form an integral part of the Financial statements. The financial statements were approved on ______________ 2015 and signed by:

Commission Secretary

Director Finance & Administration

VII. STATEMENT OF CASH FLOW

	Note	2014-2015	2013-2014
		Kshs	Kshs
Receipts and operating income			
Tax Receipts	1	-	-
Social Security Contribution	2	-	-
Proceeds from Domestic and Foreign Grants	3	-	-
Exchequer releases	4	363,420,000.00	297,300,000.00
Transfers from Other Government Entities	5	-	-
Reimbursements and Refunds	9	-	-
Returns of Equity Holdings	10	-	-
Other Receipts	11	518,319.00	17,000.00
Payments for Operating Expenses			
Compensation of Employees	12	(148,553,570.80)	(136,161,640.00)
Use of goods and Services	13	(128,788,532.55)	(107,191,648.00)
Subsidies	14	-	-
Transfers to Other Government Units	15	-	-
Other Grants and Transfers	16	-	(89,648.00)
Social Security Benefits	17	(40,719,999.95)	(817,522.00)
Finance Costs, including Loan Interest	19	-	-
Other payments	21	-	-
Adjusted for :			
Changes in Payables		37,360,663.65	4,567,885.00
Prior year adjustments		-	(228.00)
Net Cash From Operating Activities	A	**83,236,879.35**	**57,624,199.00**
Cash Flow From Investing Activities			
Proceeds from Sales of Assets	8	-	-
Acquisition of Assets	18	(35,128,393.30)	(39,906,958.00)
Net Cash Flow From Investing Activities	B	**(35,128,393.30)**	**(39,906,958.00)**
Cash Flow From Borrowing Activities			
Proceeds from Domestic Borrowings	6	-	-
Proceeds from Foreign Borrowings	7	-	-
Repayment of Principal on Domestic and Foreign Borrowing	20	-	-
Net Cash Flow From Financing Activities	C	-	-
NET INCREASE IN CASH AND CASH EQUIVALENT	A+B+C	**48,108,486.05**	**17,717,241.00**
Cash and Cash Equivalent at BEGINNING of The Year		**17,732,399.00**	**15,157.00**
Cash and Cash Equivalent at END of The Year	22A+22B+23	**65,840,885.05**	**17,732,398.00**

Commission Secretary

Director Finance & Administration

VIII. STATEMENT OF BUDGET EXECUTION

VIII. STATEMENT OF BUDGET EXECUTION

	Note	Printed Estimate	Reallocation / Transfer	Supplementary Estimates	Final Approved Estimate (Net)	Actual	Budget Utilization Differences	% of Utilization
		a	b	c	D=a+b+c	e	f=d-e	g=e/d%
RECEIPTS								
Tax Receipts	1	-	-	-	-	-	-	0%
Social Security Contribution	2	-	-	-	-	-	-	0%
Proceeds from Domestic and	3	-	-	-	-	-	-	0%
Exchequer releases	4	-	-	-	-	363,420,000.00	(363,420,000.00)	0%
Transfers from Other Government	5	-	-	-	-	-	-	0%
Proceeds from Domestic Borrowings	6	-	-	-	-	-	-	0%
Proceeds from Foreign Borrowings	7	-	-	-	-	-	-	0%
Proceeds from Sales of Assets	8	-	-	-	-	-	-	0%
Reimbursements and Refunds	9	-	-	-	-	-	-	0%
Returns of Equity Holdings	10	-	-	-	-	-	-	0%
Other Receipts	11	-	-	518,319.00	518,319.00	518,319.00	-	100%
Total		**-**	**-**	**518,319.00**	**518,319.00**	**363,938,319.00**	**(363,420,000.00)**	**100%**
PAYMENTS								
Compensation of Employees	12	140,000,000.00	-	19,500,000.00	159,500,000.00	148,553,570.80	10,946,429.20	93%
Use of goods and Services	13	155,565,500.00	(2,652,960.00)	(2,753,649.00)	150,158,891.00	128,788,532.55	21,370,358.45	86%
Subsidies	14	-	-	-	-	-	-	0%
Transfers to Other Government Units	15	-	-	-	-	-	-	0%
Other Grants and Transfers	16	-	-	-	-	-	-	0%
Social Security Benefits	17	40,720,000.00	-	-	40,720,000.00	40,719,999.95	0.05	100%
Acquisition of Assets	18	38,200,000.00	2,652,960.00	3,271,968.00	44,124,928.00	35,128,393.30	8,996,534.70	80%
Finance Costs, including Loan	19	-	-	-	-	-	-	0%
Repayment of Principal on Domestic	20	-	-	-	-	-	-	0%
Other payments	21	-	-	-	-	-	-	0%
Total		**374,485,500.00**	**-**	**20,018,319.00**	**394,503,819.00**	**353,190,496.60**	**41,313,322.40**	**90%**

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The financial statements were approved on ____________ 2015 and signed by:

Commission Secretary

Director Finance & Administration

IX. STATEMENT OF PROVISIONINGS

	Economic Item	2014-2015	2013-2014
Details of General Accounts on Vote			
GAV Provisioning account balance	9999998 - Vote Control Account	30,565,500.00	40,827.00
Detail of Exchequer Account			
Exchequer Provisioning account Balance	9910201 - Exchequer Releases/ Provisioning Account	363,420,000.00	297,300,000.00
		393,985,500.00	297,340,827.00

The accounting policies and explanatory notes to these financial statements form an integral part of the Financial Statements. The financial statements were approved on ______________ 2015 and signed by:

Commission Secretary

Director Finance & Administration

X. SIGNIFICANT ACCOUNTING POLICIES

The principle accounting policies adopted in the preparation of these financial statements are set out below:

1. **Statement of compliance and basis of preparation**
The financial statements have been prepared in accordance with and comply with International Public Sector Accounting Standards (IPSAS) with particular emphasis on Cash Basis Financial Reporting under the Cash Basis of Accounting and applicable government legislations and regulations. The financial statements comply with and conform to the form of presentation prescribed by the Public Sector Accounting Standards Board of Kenya.

The financial statements are presented in Kenya Shillings, which is the functional and reporting currency of the Commission. The accounting policies adopted have been consistently applied to all the years presented.

The financial statements have been prepared on the cash basis following the Government's standard chart of accounts.

2. **Recognition of revenue and expenses**
The Commission recognises all revenues from the various sources when the event occurs and the related cash has actually been received by the Commission. In addition, the Commission recognises all expenses when the event occurs and the related cash has actually been paid out by the Commission.

3. **In-kind contributions**
In-kind contributions are donations that are made to the Commission in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the Commission includes such value in the statement of receipts and payments both as revenue and as an expense in equal and opposite amounts; otherwise, the contribution is not recorded.

4. **Cash and cash equivalents**
Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at the Central Bank of Kenya and at various commercial banks at the end of the financial year.

5. Accounts Receivable

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year is treated as receivables. This is in recognition of the government practice where the imprest payments are recognized as expenditure when fully accounted for by the imprest or AIE holders. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

6. Accounts Payable

For the purposes of these financial statements, deposits and retentions held on behalf of third parties has been recognized as accounts payables. This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. This is an enhancement to the cash accounting policy adopted by National Government Ministries and agencies. Other liabilities including pending bills are disclosed in the financial statements.

7. Non-current assets

Non-current assets are expensed at the time of acquisition while disposal proceeds are recognized as receipts at the time of disposal. However, the acquisitions and disposals are reflected in the entity fixed asset register a summary of which is provided as a memorandum to these financial statements.

8. Pending bills

Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years. As pending bills do not involve the payment of cash in the reporting period, they are recorded as 'memorandum' or 'off-balance' items to provide a sense of the overall net cash position of the Commission at the end of the year. Pending bill form a first charge to the subsequent year budget and when they are finally settled, such payments are included in the statement of receipts and payments in the year in which the payments are made.

9. Budget

The budget is developed on the same accounting basis (cash basis), the same accounts classification basis, and for the same period as the financial statements. The Commission's budget was approved as required by Law and as detailed in the Government of Kenya Budget Printed Estimates. A high-level assessment of the Commission's actual performance against the comparable budget for the financial year under review has been included in an annex to these financial statements.

10. Comparative figures

Where necessary comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

11. Subsequent events

Events subsequent to submission of the financial year end financial statements to the National Treasury and other stakeholders with a significant impact on the financial statements may be adjusted with the concurrence of National Treasury.

XI. NOTES TO THE FINANCIAL STATEMENTS

1 Tax Receipts

Item Description	Item Code	2014-2015	2013-2014
		Kshs	Kshs
Taxes on Income, Profits and Capital Gains	1110000	-	-
Taxes on Payroll and Workforce	1120000	-	-
Taxes on Property	1130000	-	-
Taxes on Goods and Services	1140000	-	-
Taxes on International Trade and Transactions	1150000	-	-
Other Taxes (not elsewhere classified)	1160000	-	-
TOTAL		-	-

2 Social Security Contribution

Item Description	Item Code	2014-2015	2013-2014
		Kshs	Kshs
Health Insurance Contribution	1210100	-	-
NHIF Health Insurance Contributions	1210200	-	-
Contributions from Govt. Employees for Social & Welfare Schemes	1210300	-	-
TOTAL		-	-

3 Proceeds from Domestic and Foreign Grants

Item Description	Item Code	2014-2015	2013-2014
		Kshs	Kshs
Grants from Foreign Governments	1310000	-	-
Grants from International Organisations	1320000	-	-
TOTAL		-	-

4 Exchequer releases

Item Description	Item Code	2014-2015	2013-2014
		Kshs	Kshs
Exchequer Releases/ Provisioning Account	9910201	363,420,000.00	297,300,000.00
TOTAL		**363,420,000.00**	**297,300,000.00**

5 Transfers from Other Government Entities

Item Description	Item Code	2014-2015	2013-2014
		Kshs	Kshs
Grants received by Central Govt from General Govt units	1330100	-	-
Grants Received from General Govt units by Local Authorities	1330200	-	-
Grants to Fund Accounts from Central Govt Budget	1330300	-	-
Grants to other General Govt units from General Govt units	1330400	-	-
TOTAL		**-**	**-**

6 Proceeds from Domestic Borrowings

Item Description	Item Code	2014-2015	2013-2014
		Kshs	Kshs
Borrowing within General Government	5110100	-	-
Borrowing from Monetary Authorities (Central Bank)	5110200	-	-
Other Domestic Depository Corporations (Commercial Banks)	5110300	-	-
Borrowing from Other Domestic Financial Institutions	5110400	-	-
Borrowing from Other Domestic Creditors	5110500	-	-
TOTAL		**-**	**-**

7 Proceeds from Foreign Borrowings

Item Description	Item Code	2014-2015	2013-2014
		Kshs	Kshs
	5120100	-	-
Foreign Borrowing-Direct Payments	5120200	-	-

Foreign Currency and Foreign Deposits	5120300	-	-
Other Foreign Accounts Payable	5120400	-	-
TOTAL		-	-

8 Proceeds from Sales of Assets

Item Description	**Item Code**	**2014-2015**	**2013-2014**
		Kshs	Kshs
Receipts from the Sale of Buildings - Paid to Exchequer	3510100	-	-
Receipts from the Sale of Buildings	3510200	-	-
Receipts from sale of other st	3510300	-	-
Receipts from sale of other st	3510400	-	-
Receipts from the Sale of Vehicles and Transport Equipment - Paid to Exchequer	3510500	-	-
Receipts from the Sale of Vehicles and Transport Equipment	3510600	-	-
Receipts from the Sale of Plant Machinery and Equipment - Paid to Exchequer	3510700	-	-
Receipts from the Sale Plant Machinery and Equipment	3510800	-	-
Receipts from Sale of Certified Seeds and Breeding Stock - Paid to Exchequer	3510900	-	-
Receipts from Sale of Certified Seeds and Breeding Stock	3511000	-	-
Receipts from the Sale of Strategic Reserves Stocks	3520100	-	-
Receipts from the Sale of Other Inventories, Stocks, and Commodities	3520200	-	-
Receipts from the Sale of Inventories, Stocks and Commodities	3520300	-	-
Receipts from the Sale of Land	3540100	-	-
Receipts from the Sale of Other Naturally Occurring Non-Produced Assets	3540200	-	-
Receipts from the Sale of Intangible Non-Produced Assets	3540300	-	-
Receipts from the Sale of Non-Produced Assets Collected as AIA	3540400	-	-
Repayments from Loans to Government Agencies and Other Levels of Government	4510100	-	-
Loans to Non-Financial Public Enterprises	4510200	-	-
Loans to Financial Institutions	4510300	-	-
Repayments from Domestic Loans to Individuals and Households	4510400	-	-
Repayments from lending to Foreign Govts.	4520100	-	-
Repayments from lending to International Orgns.	4520200	-	-
Repayments from lending to Foreign Non - Financial Enterps. & Financial Instns.	4520300	-	-

Repayments from Other Foreign Lending	4520400	-	-
Sales and Disposals of Equity Holdings in Domestic Public Non - Financial Enterprises	4530100	-	-
Sales and Disposals of Equity Holdings in Domestic Public Financial Institutions	4530200	-	-
Sales and Disposals of Other Equity Holdings	4530300	-	-
Sales and Disposals of Equity Holdings in Foreign Financial Instns. and Domestic Financial Instns. operating abroad	4530400	-	-
Sales and Disposals of Equity Holdings in Foreign Enterps. Financial Instns. and Domestic Financial Instns. operating abroad	4530500	-	-
Redemption/ Disposal of Other Financial Assets	4530600	-	-
Refund of Bonds paid as Deposits for Guarantees	4530700	-	-
TOTAL		-	-

9 **Reimbursements and Refunds**

Item Description	**Item Code**	**2014-2015**	**2013-2014**
		Kshs	Kshs
Refund from World Food Programme (WFP)	4540101	-	-
Reimbursement of Audit Fees	4540102	-	-
Reimbursement on Messing Charges (UNICEF)	4540103	-	-
Reimbursement from World Bank - ECD	4540104	-	-
Reimbursement from Individuals and Private Organizations	4540105	-	-
Reimbursement from Local Government Authorities	4540106	-	-
Reimbursement from Statutory Organizations	4540107	-	-
Reimbursement within Central Government	4540108	-	-
Reimbursement Using Bonds	4540109	-	-
Reimbursements and Refunds - Other (Budget)	4540199	-	-
TOTAL		-	-

10 **Returns of Equity Holdings**

Item Description	**Item Code**	**2014-2015**	**2013-2014**
		Kshs	Kshs

Returns of Equity Holdings	4550000	-	-
Returns of Equity Holdings	4610000	-	-
TOTAL		-	-

11 Other Receipts

Item Description	Item Code	2014-2015	2013-2014
		Kshs	Kshs
Interest Received	1410100	-	-
Profits and Dividends	1410200	-	-
Withdrawals from Income of Quasi-corporations	1410300	-	-
Rents on land, houses and buildings	1410400	-	-
Other Property Income collected as AIA	1410500	-	-
Sales of Market Establishment	1420100	-	-
Administrative Fees and Charges	1420200	-	-
Administrative Fees and Charges collected as AIA	1420300	-	-
Incidental Sales by Non-Market Establishments	1420400	-	-
Incidental Sales by Non-Market Establishments Collected as AIA	1420500	-	-
Receipts fromSale of Incidental Goods	1420600	41,000.00	17,000.00
Fines, Penalties, Forfeitures and other Charges	1430100	-	-
Current Grants from International NGOs paid through Exchequer	1440100	-	-
Capital Grants from International NGOs paid through Exchequer	1440200	-	-
Current Grants from International NGOs collected as AIA	1440300	-	-
Capital Grants from International NGOs collected as AIA	1440400	-	-
Other Voluntary Transfers for Current purposes	1440500	-	-
Other Voluntary Transfers for Capital purposes	1440600	-	-
Paid to Exchequer	1450100	-	-
Receipts Not Classified Elsewhere	1450200	477,319.00	-
	1510200	-	-
	1510300	-	-
	1520100	-	-
Business Permits	1520200	-	-

Cesses	1520300	-	-
Poll Rates	1520400	-	-
Plot Rents	1520500	-	-
Other Local Levies	1520600	-	-
Administrative Services Fees	1530100	-	-
Various Fees	1530200	-	-
Councils' Natural Resources Exploitation	1530300	-	-
Sales Of Council Assets	1530400	-	-
Lease / Rental Of Councils' Infrastructure Assets	1530500	-	-
Other Miscellaneous Revenues	1530600	-	-
Other Miscellaneous Revenues	1540100	-	-
Insurance Claims Recovery	1540200	-	-
Medium Term Loans (1-3 Yr Repayment)	1540300	-	-
Long Term Loans (Over 3 Yr. Repayment)	1540400	-	-
Transfers From Reserve Funds	1540500	-	-
Donations	1540600	-	-
Fund Raising Events	1540700	-	-
Other Revenues From Financial Assets Loan	1540800	-	-
Market/Trade Centre Fee	1550100	-	-
Vehicle Parking Fees	1550200	-	-
Housing	1560100	-	-
Social Premises Use Charges	1560200	-	-
School Fees	1570100	-	-
Other Education-Related Fees	1570200	-	-
Other Education Revenues	1570300	-	-
Public Health Services	1580100	-	-
Public Health Facilities Operations	1580200	-	-
Environment & Conservancy Administration	1580300	-	-
Slaughter Houses Administration	1580400	-	-
Water Supply Administration	1580500	-	-
Sewerage Administration	1580600	-	-

Other Health & Sanitation Revenues	1580700	-	-
Technical Services Fees	1590100	-	-
External Services Fees	1590200	-	-
System Required Revenue A/cs	1990100	-	-
TOTAL		**518,319.00**	**17,000.00**

12 Compensation of Employees

Item Description	Item Code	2014-2015	2013-2014
		Kshs	Kshs
Basic Salaries - Permanent Employees	2110100	115,462,432.85	99,556,323.00
Basic Wages - Temporary Employees	2110200	-	-
Personal Allowances paid as part of Salary	2110300	32,782,257.95	36,443,637.00
Personal Allowances paid as Reimbursements	2110400	-	-
Personal Allowances provided in Kind	2110500	-	-
Employer Contributions to Compulsory National Social Security Schemes	2120100	308,880.00	161,680.00
Employer Contributions to Compulsory Health Insurance Schemes	2120200	-	-
USE OF GOODS AND SERVICES	2120300	-	-
TOTAL		**148,553,570.80**	**136,161,640.00**

13 Use of goods and Services

Item Description	Item Code	2014-2015	2013-2014
		Kshs	Kshs
Utilities, Supplies and Services	2210100	2,815,921.10	1,356,160.00
Communication, Supplies and Services	2210200	9,181,382.90	6,340,383.00
Domestic Travel and Subsistence, and Other Transportation Costs	2210300	11,005,963.70	5,979,990.00
Foreign Travel and Subsistence, and other transportation costs	2210400	4,555,123.25	7,987,271.00
Printing , Advertising and Information Supplies and Services	2210500	7,843,368.80	12,587,417.00
Rentals of Produced Assets	2210600	38,752,956.70	33,174,483.00
Training Expenses	2210700	5,901,293.10	3,456,512.00
Hospitality Supplies and Services	2210800	5,067,612.00	3,774,599.00
Insurance Costs	2210900	14,908,480.65	14,396,180.00

Specialised Materials and Supp	2211000	486,000.00	-
Office and General Supplies and Services	2211100	6,685,938.60	4,629,064.00
Fuel Oil and Lubricants	2211200	5,646,034.00	3,192,202.00
Other Operating Expenses	2211300	9,680,175.80	5,179,141.00
Routine Maintenance - Vehicles	2220100	5,112,787.15	4,298,432.00
Routine Maintenance - Other Assets	2220200	1,145,494.80	839,814.00
Exchange Rate Losses	2230100	-	-
TOTAL		**128,788,532.55**	**107,191,648.00**

14 Subsidies

Item Description	Item Code	2014-2015	2013-2014
		Kshs	Kshs
Subsidies to Public Corporations	2510000	-	-
Subsidies to Private Enterprises	2520000	-	-
TOTAL		-	-

15 Transfers to Other Government Units

Item Description	Item Code	2014-2015	2013-2014
		Kshs	Kshs
Current Grants to Government Agencies and other Levels of Government	2630100	-	-
Capital Grants to Government Agencies and other Levels of Government	2630200	-	-
Other Current Transfers, Grants and Subsidies	2640400	-	-
Other Capital Grants and Trans	2640500	-	-
Exchequer Provisions	9910200	-	-
	9910300	-	-
TOTAL		-	-

16 Other Grants and Transfers

Item Description	Item Code	2014-2015	2013-2014
		Kshs	Kshs
Grants and Transfers to Foreign Governments	2610100	-	-

Membership Fees and Dues and Subscriptions to International Organizations	2620100	-	-
Membership Fees and Dues and Subscriptions to International Organizations (Continued)	2620200	-	-
Scholarships and other Educational Benefits	2640100	-	-
Emergency Relief and Refugee Assistance	2640200	-	-
Capital Transfers to Non-Profit & Associations	2640500	-	89,648.00
	2649900	-	-
TOTAL		**-**	**89,648.00**

17 Social Security Benefits

Item Description	Item Code	2014-2015	2013-2014
		Kshs	Kshs
Government Pension and Retirement Benefits	2710100	40,719,999.95	817,522.00
Social Security Benefits	2710200	-	-
Employer Social Benefits	2710300	-	-
Refund of Pension to UK Government	2720100	-	-
	2720200	-	-
TOTAL		**40,719,999.95**	**817,522.00**

18 Acquisition of Assets

Item Description	Item Code	2014-2015	2013-2014
		Kshs	Kshs
Purchase of Buildings	3110100	-	-
Construction of Building	3110200	-	-
Refurbishment of Buildings	3110300	14,927,832.10	32,478,858.00
Construction of Roads	3110400	-	-
Construction and Civil Works	3110500	-	-
Overhaul and Refurbishment of Construction and Civil Works	3110600	-	-
Purchase of Vehicles and Other Transport Equipment	3110700	19,086,296.00	-
Overhaul of Vehicles and Other Transport Equipment	3110800	-	-
Purchase of Household Furniture and Institutional Equipment	3110900	-	-
Purchase of Office Furniture and General Equipment	3111000	881,093.00	7,428,100.00

Purchase of Specialised Plant, Equipment and Machinery	3111100	233,172.20	-
Rehabilitation and Renovation of Plant, Machinery and Equipment	3111200	-	-
Purchase of Certified Seeds, Breeding Stock and Live Animals	3111300	-	-
Research, Feasibility Studies, Project Preparation and Design, Project Supervision	3111400	-	-
Rehabilitation of Civil Works	3111500	-	-
Purchase of Specialised Plant	3112200	-	-
Acquisition of Strategic Stocks	3120100	-	-
Acquisition of Other Inventori	3120200	-	-
Acquisition of Land	3130100	-	-
Acquisition of Other Intangible Assets	3130200	-	-
TOTAL		**35,128,393.30**	**39,906,958.00**

19 Finance Costs, including Loan Interest

Item Description	Item Code	2014-2015	2013-2014
		Kshs	Kshs
Interest Payments on Foreign Borrowing	2410100	-	-
Interest Payments on Guaranteed Debt	2410200	-	-
Interest on Domestic Borrowing	2420000	-	-
Interest on Borrowing From Other Government Units	2430000	-	-
TOTAL		-	-

20 Repayment of Principal on Domestic and Foreign Borrowing

Item Description	Item Code	2014-2015	2013-2014
		Kshs	Kshs
Repayments on Borrowings from Domestic	5510000	-	-
Repayments on Borrowings from General Government	5510100	-	-
Repayments on Borrowings from Monetary Authorities (Central Bank)	5510200	-	-

Repayments on Borrowings from Other Domestic Depository Corporations (Commercial Banks)	5510300	-	-
Repayments on Borrowings from Other Domestic Financial Institutions	5510400	-	-
Repayments on Borrowings from Other Domestic Creditors	5510500	-	-
Principal Repayments on Foreign Borrowing	5510600	-	-
Principal Repayments on Guaranteed Debt Taken over by Government	5520000	-	-
Principal Repayments on Guaranteed Domestic Debt Taken over by Government	5520100	-	-
Principal Repayments on Guaranteed Foreign Debt Taken over by Government	5520200	-	-
Repayments on Borrowings from Other Domestic Creditors	5610000	-	-
Repayments on Borrowings from Other Domestic Creditors - Private Enterprises	5610500	-	-
	5620000	-	-
Repayments on Borrowings from Other Domestic Creditors - Public Enterprises	5620100	-	-
TOTAL		-	-

21 Other payments

Item Description	Item Code	2014-2015	2013-2014
		Kshs	Kshs
Budget Reserves	2810100	-	-
Civil Contingency Reserves	2810200	-	-
Capital Transfer to Non-Financial Public Enterprises	2820100	-	-
Capital Transfer to Public Financial Institutions and Enterprises	2820200	-	-
Capital Transfer to Private Non-Financial Enterprises	2820300	-	-
System Required Expenses	2990100	-	-
	2999900	-	-
TOTAL		-	-

22A Bank Balances

Item Description	Item Code	2014-2015	2013-2014
		Kshs	Kshs
Special Accounts	6510000	-	-
Treasury Bank Accounts	6520000	-	-
Recurrent Bank Accounts	6530000	22,782,804.60	12,846,556.00

Development Bank Accounts	6540000	-	-
Deposit Bank Account	6550000	41,928,548.65	4,567,885.00
Project Specific Bank Accounts	6570000	-	-
Foreign Currency and Foreign D	6590101	-	-
TOTAL		**64,711,353.25**	**17,414,441.00**

22B Cash Balances

Item Description	Item Code	2014-2015	2013-2014
		Kshs	Kshs
Cash in Hand	6580000	29,807.80	231,923.00
Foreign Currency and Foreign D	6590201	-	-
TOTAL		**29,807.80**	**231,923.00**

23 Accounts Receivables - Outstanding Imprest and Clearance Accounts

Item Description	Item Code	2014-2015	2013-2014
		Kshs	Kshs
Domestic Debtors & Advances	6710000	493,062.50	-
Debtors & Advances - Govt Owne	6720000	-	-
Foreign Debtors & Advances	6730000	-	-
Other Debtors & Pre-payments	6740000	-	-
Government Imprests	6760000	606,660.50	33,904.00
Agency Accounts	6770000	-	-
Suspense & Clearance Account	6780000	-	52,130.00
Other Current Assets (System r	6790000	-	-
TOTAL		**1,099,723.00**	**86,034.00**

24. ACCOUNTS PAYABLE

Item Description	Item code	2014-2015	2013-2014
		Kshs	Kshs
Other Liabilities - Contractors Retention fees	7320000	4,831,459.00	4,567,885.00
Staff gratuity	7380000	37,097,089.65	-

System Required Liabilities A/cs	7390000	-	-
TOTAL		41,928,548.65	4,567,885.00

25. FUND BALANCES BROUGHT FORWARD

Item Description	Item Code	2014-2015	2013-2014
		Kshs	Kshs
Opening Balance Bank	9990101	12,846,556.00	-
Opening Balance Cash	9990201	231,923.00	15,157.00
Opening Balance Receivables - Imprest and Clearance Accounts	9990301	86,034.00	-
Opening Balance - Deposits	9990401	-	-
TOTAL		**13,164,513.00**	**15,157.00**

The accounting policies and explanatory notes to these financial statements form an integral part of the Financial Statements. The financial statements were approved on _____________ 2015 and signed by:

Commission Secretary

Director Finance & Administration

I.

26. OTHER IMPORTANT DISCLOSURES

26.1: PENDING ACCOUNTS PAYABLE (See Annex 1)

	2014-2015	2013-2014
Construction of buildings	-	-
Construction of civil works	-	4,567,885.00
Supply of goods	775,960.00	-
Supply of services	3,785,900.20	-
	4,561,860.20	**4,567,885.00**

26.2: PENDING STAFF PAYABLES (See Annex 2)

	2014-2015	2013-2014
Senior management	-	-
Middle management	-	-
Unionisable employees	-	-
Others (*specify*)	-	-
	-	-

26.3: OTHER PENDING PAYABLES (See Annex 3)

	2014-2015	2013-2014
Amounts due to National Government entities	-	-
Amounts due to County Government entities	-	-
Amounts due to third parties	-	-
Others (*specify*)	-	-
	-	-

27 PROGRESS ON FOLLOW UP OF AUDITOR RECOMMENDATIONS

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor. We have nominated focal persons to resolve the various issues as shown below with the associated time frame within which we expect the issues to be resolved.

Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Focal Point person to resolve the issue *(Name and designation)*	Status: *(Resolved / Not Resolved)*	Timeframe: *(Put a date when you expect the issue to be resolved)*

Guidance Notes:

(i) Use the same reference numbers as contained in the external audit report;

(ii) Obtain the "Issue/Observation" and "management comments", required above, from final external audit report that is signed by Management;

(iii) Before approving the report, discuss the timeframe with the appointed Focal Point persons within your entity responsible for implementation of each issue;

(iv) Indicate the status of "Resolved" or "Not Resolved" by the date of submitting this report to National Treasury.

Commission Secretary

Director, Finance & Administration

XII. ANNEXES

ANNEX 1 - ANALYSIS OF PENDING ACCOUNTS PAYABLE

Supplier of Goods or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance 2015	Outstanding Balance 2014	Comments
	a	b	c	d=a-c		
Construction of buildings						
Sub-Total						
Construction of civil works					4,567,885.00	
Sub-Total						
Supply of goods	775,960.00			775,960.00		
Sub-Total	**775,960.00**			**775,960.00**		
Supply of services						
	3,785,900.20		nil	3,785,900.20		
Sub-Total	**3,785,900.20**			**3,785,900.20**	**4,567,885.00**	
Grand Total	**4,561,860.20**			**4,561,860.20**	**4,567,885.00**	

ANNEX 2 - ANALYSIS OF PENDING STAFF PAYABLES

Name of Staff	Job Group	Original Amount	Date Payable Contracted	Amount Paid To-Date	Outstanding Balance 2015	Outstanding Balance 2014	Comments
		a	b	c	d=a-c		
Senior Management							
Sub-Total							
Middle Management							
Sub-Total							
Unionisable Employees							
Sub-Total							
Others *(specify)*							
Sub-Total							
Grand Total							

ANNEX 3 - ANALYSIS OF OTHER PENDING PAYABLES

Name	Brief Transaction Description	Original Amount	Date Payable Contracted	Amount Paid To-Date	Outstanding Balance 2015	Outstanding Balance 2014	Comments
		a	b	c	d=a-c		
Amounts due to National Govt Entities							
Sub-Total							
Amounts due to County Govt Entities							
Sub-Total							
Amounts due to Third Parties							
Sub-Total							
Others (*specify*)							
Sub-Total							
Grand Total							

ANNEX 4 – SUMMARY OF FIXED ASSET REGISTER

Asset class	Historical Cost (Kshs) 2014/15	Historical Cost (Kshs) 2013/14
Land	-	-
Buildings and structures	-	-
Transport equipment	45,186,296.00	29,520,000.00
Office equipment, furniture and fittings	9,478,297.00	10,300,000.00
ICT Equipment, Software and Other ICT Assets	12,000,000.00	
Other Machinery and Equipment	6,290,300.00	-
Heritage and cultural assets	-	-
Intangible assets	-	-
Total	**72,954,893.00**	**39,820,000.00**