

REPUBLIC OF KENYA



Enhancing Accountability



REPORT

20 FEB 2015

Thursday

TABLED
BY:

Hon. Naomi Wago
Deputy Majority Whip

CLERK-AT
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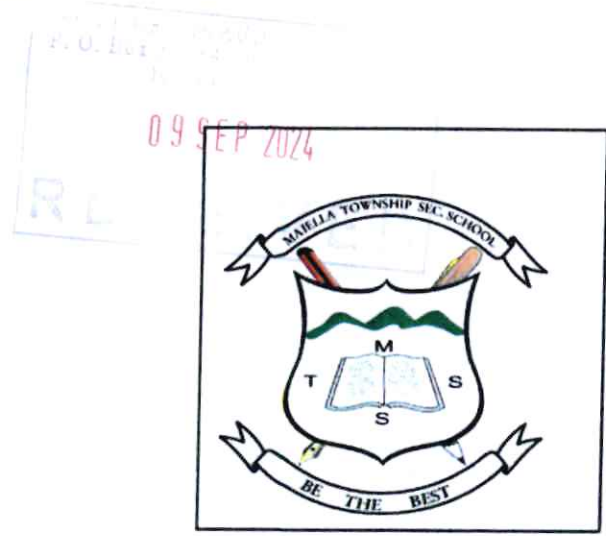
THE AUDITOR-GENERAL

ON

**MAIELLA TOWNSHIP SECONDARY
SCHOOL**

**FOR THE YEAR ENDED
30 JUNE, 2023**

NAKURU COUNTY



Maiella Township Secondary School
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR ENDED
30TH JUNE 2023

Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector Accounting Standards (IPSAS)

BOM SECRETARY / PRINCIPAL
MAIELLA TOWNSHIP SEC. SCH.
P. O. Box 364, NAIVASHA
DATE:..... SIGN:.....

MAIELLA TOWNSHIP SECONDARY SCHOOL

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Annual Report and Financial Statements For the year ended 30th June 2023

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P. O. Box 36A, NALVASA

DATE:.....

Annual Report and Financial Statements For the year ended 30th June 2023

1. Acronyms and Glossary of Terms

| | |
|-------|--|
| BOM | Board of Management |
| CEB | County Education Board |
| IPSAS | International Public Sector Accounting Standards |
| KCSE | Kenya Certificate of Secondary Education |
| PFM | Public Finance Management |
| PSASB | Public Sector Accounting Standards Board |
| FY | Financial Year |
| FDSE | |

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Annual Report and Financial Statements For the year ended 30th June 2023

2. Key School Information and Management

(a) Background information

The school is domiciled in Kenya and its operations are governed under the Basic Education Act, 2013. It is in Nakuru County, Naivasha Sub-County.

The school was registered in 18th December 2014 under registration number 32530000005 and is currently categorized as a sub county public school established, owned or operated by the Government.

The school is a day school and 476 had number of students as at 30th June 2023. It has 2 streams and 14 teachers of which 6 teachers are employed by the School Board of Management.

(b) School Board of Management - Board Members

The School Board of Management established under Section 55 of the Basic Education Act, 2013; is composed of the following members:

| | | | |
|----|--------------------|-----------------------|-----------|
| 1 | Mithamo Wairegi | Chairman | 14/5/2022 |
| 2 | Charles Gichina | Secretary – Principal | 19/8/2024 |
| 3 | Beatrice Njeri | Member | 14/5/2022 |
| 4 | Moses Kamau | Member | 14/5/2022 |
| 5 | Beth Mwihaki | Member | 14/5/2022 |
| 6 | Francis Waite | Member | 14/5/2022 |
| 7 | John Kinungi | Member | 14/5/2022 |
| 8 | Peninah Wanjiru | Member | 14/5/2022 |
| 9 | Elizabeth Wairimu | Member – Rep CEB | 14/5/2022 |
| 10 | Shadrack Maiyo | Member Rep Teachers | 14/5/2022 |
| | Josphine Nyaruiru | | 14/5/2022 |
| | Josphat Kimani | | |
| 11 | Victorine Jepkorir | 3 Members – Sponsor | |
| | Peter Gikonyo | | 14/5/2022 |
| 12 | John Macharia | Member – Community | |
| 13 | Paul Mwaniki | Member Special Needs | 14/5/2022 |
| 14 | Sarah Mbogo | Rep Students | 14/5/2022 |

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Annual Report and Financial Statements For the year ended 30th June 2023

The functions of the School Board of Management are to:

- Promote the best interests of the School and ensure its development.
- Promote quality education for all pupils in accordance with the standards set under the Basic Education Act, 2013.
- Ensure and assure the provision of proper and adequate facilities for the School.
- Manage the School's affairs in accordance with the rules and regulations governing occupational safety and health.
- Advise the County Education Board on the staffing needs of the School.
- Determine cases of pupils' discipline and make reports to the CEB.
- Prepare comprehensive termly report on all areas of its mandate and submit the report to CEB.
- Administer and manage the resources of the School.
- Receive, collect and account for any funds accruing to the institution in accordance with Article 226 (1) (a) of the Constitution of Kenya, Section 81 of the Public Finance Management Act, 2012 and the Fourth Schedule para 21 and 23 of the Basic Education Act, 2013.

(c) Committees of the Board

| | | | | |
|---|--|--|--|---|
| 1 | Executive Committee | Mr. Charles Gichina Mr.Moses Kamau. Ms.Victorine Jepkorir Mr.John Kinungi Ms. Beatrice Njeri | Principal P.T.A Chair Vice Chair Member Member | 6 |
| 2 | Audit Committee | Mr. Charles Gichina Mr.Moses Kamau. Ms.Victorine Jepkorir Mr.John Kinungi Ms. Beatrice Njeri | Principal P.T.A Chair Vice Chair Member Member | 4 |
| 3 | Finance,procurement and general purposes Committee | Mr. Charles Gichina Mr.Moses Kamau. Ms.Victorine Jepkorir Mr.John Kinungi Ms.Beatrice Njeri | Principal PTA Chair Member Vice Chair Member | 4 |
| 4 | Academic Committee | Mr. Charles Gichina Mr.Mithamo Wairegi Ms.Beatrice Njeri | B.O.M Sec. B.O.M Chair Member | 6 |

Annual Report and Financial Statements For the year ended 30th June 2023

| | | | | |
|---|---|--|--|---|
| | | Mr. Peter Gikonyo Ms Francis waite Mr. John Kinungi Ms. Beth Mwihaki Ms. Moses K Mr. Shadrack Maiyo Mr.Thomas Korir Ms.Alex waweru Sarah Mbogo | “ “ “ “ “ “ Teacher “ “ Student rep | |
| 5 | Development Committee | Mr. Mithamo Wairegi Mr. Charles Gichina Ms.Beatrice Njeri Mr Shadrack Maiyo | B.O.M Chair B.O.M Sec. Vice. Chair Member | 4 |
| 6 | Discipline and welfare Committee | Mr.Korir Kipkorir Mr Charles Gichina Ms Florence Kimani Mr. Peter Gikonyo Mr. Josephine Nyaruiru Mr. Kinyua Mr. George Murithi | Deputy Principal Principal Dean of Study Senior Teacher B.O.M Member Teacher Gateman | 4 |
| 7 | Adhoc Committee (if any during the year) | Mr. Charles Gichina Mr .Kipkorir Kiprono Ms. Loise Kinuthia Mr.John Karugo Mr. Francis Waite | Principal Deputy principal Busar Headcook B.O.M Member | 5 |

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Annual Report and Financial Statements For the year ended 30th June 2023

(d) School operation Management

For the financial year ended 30th June 2023 the School day-to-day management was under the following persons:

| Ref: | Designation | Name | Identification |
|------|------------------|-----------------|-----------------|
| 1 | Principal | Charles Gichina | TSC No. 348310 |
| 2 | Deputy Principal | Thomas Korir | TSC No.558136 |
| 3 | School Bursar | Loise Kinuthia | ID No. 23197454 |
| 4 | Other (specify) | | |

(e) Schools contacts

Post Office Box: 364 NAIVASHA 20117
 Telephone: 0721-266-294
 E-mail: maiellatss@gmail .com
 Website:
 Facebook:
 Twitter:

(f) School Bankers

Provide details of the school bankers.

- Name of Bank: K.C.B
 Branch: NAIVASHA Operation
 Account Number: 110424235
- Name of Bank: K.C.B
 Branch: NAIVASHA Tuition
 Account Number: 1108440770
- Name of Bank: EQUITY
 Branch: NAIVASHA Lunch
 Account number: 0200295301025
- Name of Bank: COOPERATIVE BANK
 Branch: NAIVASHA Infrastructure
 Account Number: 01139116427300.

(g) Independent Auditors

Office of the Auditor General
 Anniversary Towers, University Way
 P.O. Box 30084
 GPO 00100
 Nairobi, Kenya

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Annual Report and Financial Statements For the year ended 30th June 2023

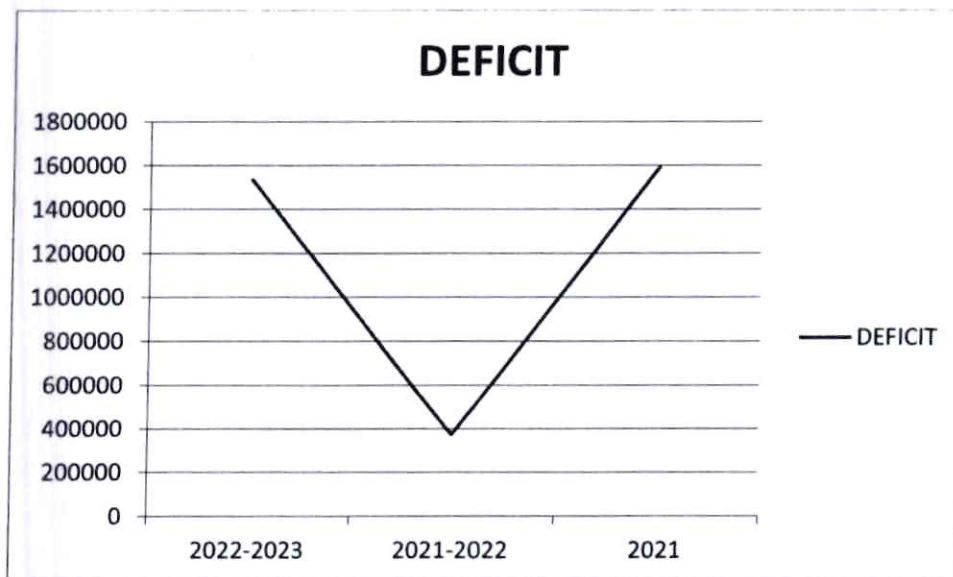
3. Summary Report of Performance of The School

The following is a summary report of the performance of the school against the set performance evaluation criteria:

a) Financial performance:

SURPLUS/ DEFICIT FOR THE YEAR AND A COMPARISON OF THE SAME FOR THE LAST THREE YEARS

| S/NO | ACCOUNTS | 2022-2023 | 2021-2022 | JUNE-2021 |
|------|----------|-----------|------------|--------------|
| | | Kshs | Kshs | Kshs |
| | DEF | 1,533,769 | 372,211.00 | 1,590,760.00 |

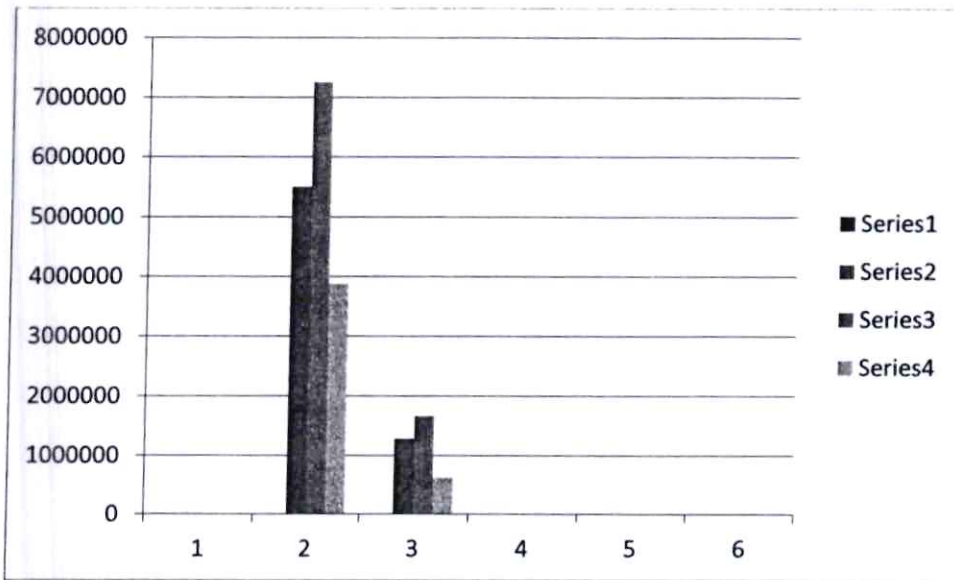


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Annual Report and Financial Statements For the year ended 30th June 2023

CAPITATION GRANTS FROM THE MINISTRY OF EDUCATION FOR THE LAST THREE YEARS

| S/NO | ACCOUNTS | 2022-2023 | 2021-2022 | 2021 |
|------|---------------------------------|------------|-------------|--------------|
| | | Kshs | Kshs | Kshs |
| 1 | Operations account | 5,506,147 | 7,258,021 | 3,875,825.45 |
| 2 | Tuition account | 1,288,666 | 1,663,248 | 624,625 |
| | Total | 6,794,813 | 8,921,269 | 4,500,450.45 |
| | No of students | 496 | 496 | 459 |
| | Ratio of capitation per student | 1:13699.21 | 1:17,986.42 | 1:8726.47 |



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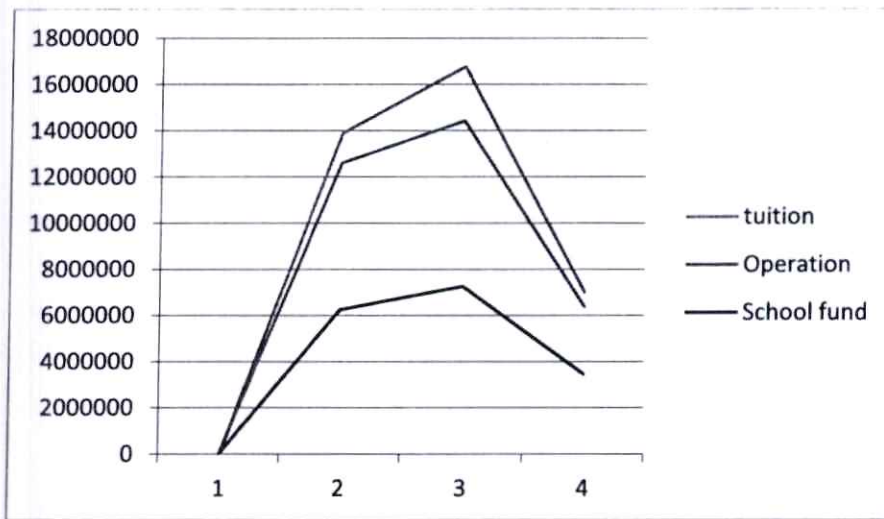
MAIELLA TOWNSHIP SEONDARY SCHOOL

Annual Report and Financial Statements For the year ended 30th June 2023

A THREE-YEAR OVERVIEW OF GROWTH IN EXPENDITURE OF THE SCHOOL

| S/NO | ACCOUNTS | 2022-2023 | 2021-2022 | 2021 |
|------|---------------------|------------|---------------|-----------|
| | | | Ksh | Ksh |
| 1 | School fund account | 6,237,142 | 7,245,765.00 | 3,447,611 |
| 2 | Operations account | 6,362,677 | 7,174,207.00 | 2,901,099 |
| 3 | Tuition account | 1,273,472 | 2,342,492.00 | 635,210 |
| | Total | 13,873,291 | 16,762,464.00 | 7,733,920 |

Trend over the last three years



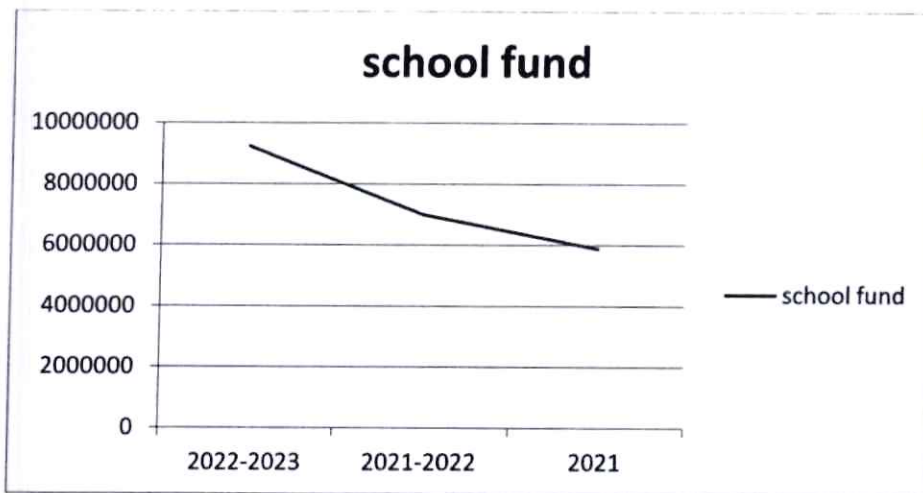
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 MAIELLA TOWNSHIP SEC SCH.
 P. O. Box 304, N. WAKARA
 DATE:.....

Annual Report and Financial Statements For the year ended 30th June 2023

MOVEMENT OF DEBTORS AND CREDITORS OF THE SCHOOL OVER THE LAST THREE YEARS

| S/NO | ACCOUNTS | 2022- 2023 | 2021 2022 | 2021 |
|------|-------------|---------------|--------------|--------------|
| 1 | School fund | kshs | kshs | Kshs |
| | | 9,223,999 | 6,997,454.00 | 5,871,290.00 |

Trend over the last three years



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Annual Report and Financial Statements For the year ended 30th June 2023

a) Teacher Student ratio:

- 14 teachers posted by the TSC
- 10 teachers recruited by the Board of management.
- The teachers student ratio lies at 1:23.
- The school has a shortage of 10 teachers from the given C.B.E

b)

| c) YEAR | ENROLMENT | MEAN | TRANSITION | SCHOOL TARGET |
|---------|-----------|--------|------------|---------------|
| 2023 | 122 | 2.7024 | 4 | 3.00 |
| 2022 | 123 | 2.4918 | 0 | 3.62 |
| 2021 | 133 | 2.82 | 1 | 3.8 |

d)

| YEAR | ENROLMENT |
|------|-----------|
| 2023 | 122 |
| 2022 | 123 |
| 2021 | 133 |

e) Capacity of the school:

| | 2021 | 2022 | 2023 |
|--------------|--------|--------|--------|
| Latrine 14 | 1: 38 | 1: 36 | 1: 34 |
| Laboratory 1 | 1: 535 | 1: 515 | 1: 476 |
| Dining hall | - | - | - |

Annual Report and Financial Statements For the year ended 30th June 2023

f) Development projects carried out by the school:

| | Project | Year | Status | Fund Source |
|---|------------------------------|------|-----------|----------------------------|
| 1 | Recarpeting of three classes | 2023 | completed | Maintenance & Improvement |
| 2 | Completion of ablution block | 2022 | On going | Maintenance & Improvement |
| 3 | - | 2021 | - | Maintenance & Improvement. |

Charles Gichina



.....
School Principal

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MAIELLA TOWNSHIP SEC. SCH.
P. O. Box 364, NAIVASHA

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Annual Report and Financial Statements For the year ended 30th June 2023

4. Statement of School Management Responsibility

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, each National Government School shall prepare financial statements in respect of that school. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed by the Public Sector Accounting Standards Board (PSASB) of Kenya from time to time.

Schedule 4 (Section 23) of the Education Act, 2013 requires the Board of Management of a public institution of basic education to be keep all proper books and records of accounts of the income, expenditure and assets of the institution.

The Board of Management of Maiella Township Secondary school accepts responsibility for the school's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS).

The Board of Management is of the opinion that the school's financial statements give a true and fair view of the state of the school's transactions during the financial year ended 30th June, 2023, and of the school's financial position as at that date.



.....
Name: Mithamo Wairegi

Designation: Chairman, School Board of Management

Date: 5/9/24



.....
Name: Charles Gichina

Designation: School Principal & Secretary to Board of Management

Date: 5/9/24

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P. O. Box 364, NAIVASHA

DATE:..... SIGN:.....



.....
Name: Loise Njoki Kinuthia

Designation: Bursar/ Finance Officer

Date: 5/9/24

REPUBLIC OF KENYA

Telephone: +254-(20) 3214000
Email: info@oagkenya.go.ke
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Enhancing Accountability

HEADQUARTERS
Anniversary Towers
Monrovia Street
P.O Box 30084-00100
NAIROBI

REPORT OF THE AUDITOR-GENERAL ON MAIELLA TOWNSHIP SECONDARY SCHOOL FOR THE YEAR ENDED 30 JUNE, 2023 - NAKURU COUNTY

PREAMBLE

I draw your attention to the contents of my report which is in three parts:

- A. Report on the Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements.
- B. Report on Lawfulness and Effectiveness in Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure the Government achieves value for money and that such funds are applied for the intended purpose.
- C. Report on Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, the risk management environment and the internal controls, developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

An unmodified opinion does not necessarily mean that an entity has complied with all relevant laws and regulations and that its internal controls, risk management and governance systems are properly designed and were working effectively in the financial year under review.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012 and the Public Audit Act, 2015. The three parts of the report, when read together constitute the report of the Auditor-General.

REPORT ON THE FINANCIAL STATEMENTS

Qualified Opinion

I have audited the accompanying financial statements of the Maiella Township Secondary School - Nakuru County set out on pages 1 to 19, which comprise of the statement of financial assets and financial liabilities as at 30 June, 2023, and the statement of receipts and payments, statement of cash flows and statement of

Report of the Auditor-General on Maiella Township Secondary School for the year ended 30 June, 2023 - Nakuru County

budgeted versus actual amounts for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effect of the matters described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of the Maiella Township Secondary School - Nakuru County as at 30 June, 2023 and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the Public Finance Management Act, 2012 and the Basic Education Act, 2013.

Basis for Qualified Opinion

1. Inaccuracies In Capitation Grants

The statement of receipts and payments reflects capitation grants operations account of Kshs.5,506,147. However, amount confirmed from the bank statements was Kshs.6,293,146 resulting to a variance of Kshs.789,999. Further, contrary to the provisions of Sections 3.1.1 and 3.1.2 of the Operational Manual for Utilization of Learner Capitation Grant and Other School Funds of June, 2020, the School did not conspicuously display on the notice board the amount of capitation grants received and no evidence was provided to show that receipts for the disbursements were submitted to the Sub-County Director Education.

In the circumstances, the accuracy of capitation grants of Kshs.5,506,147 could not be confirmed.

2. Unsupported School Fund Payments

The statement of receipts and payments reflects an amount of Kshs.13,873,291 in respect of total payments for the year under review. However, records provided showed that payments amounting to Kshs.10,399,134 comprising Kshs.2,674,172 on personnel emoluments, Kshs.1,488,000 on repairs, maintenance and improvement and Kshs.6,237,142 on boarding and school fund payments were not supported with relevant documentation of Kshs.13,873,291.

In the circumstances, the accuracy and completeness of the School's fund payments of Kshs.13,873,291 could not be confirmed.

3. Inaccuracies in Cash and Cash Equivalents Balance

The statement of financial assets and financial liabilities reflects a balance of Kshs.400,138 in respect of cash and cash equivalents as disclosed in Note 8 to the financial statements which was not supported with bank reconciliation statements. Further, the cashbooks for operations, tuition and infrastructure accounts were not closed off every month.

In the circumstances, the accuracy and completeness of cash and cash equivalents balance of Kshs.400,138 could not be confirmed.

4. Unsupported Accounts Receivables - Fees Arrears

The statement of financial assets and liabilities reflects accounts receivables balance of Kshs.9,223,999. Review of the current year's student fees register showed the fees arrears balance of Kshs.1,476,599 which was in variance with the disclosed amount of Kshs.2,226,545. Further, records were not provided to support the fees arrears for previous year. In addition, there was no policy on the impairment of long outstanding fees arrears casting doubt on the fair statement of the accounts receivables balances.

In the circumstances, accuracy and full recoverability of accounts receivables balance of Kshs.9,223,999 could not be confirmed.

5. Unsupported Accounts Payables

The statement of financial assets and liabilities reflects accounts payables balance of Kshs.5,671,904. However, supporting documents such as Local Purchase Orders, Local Service Orders, stores documents and ledgers were not provided for audit. Included in the balance was Kshs.4,356,107 which had been outstanding for more than two (2) years. Further there were no explanation for the failure to settle the payables.

In the circumstances, the accuracy of the accounts payables balance of Kshs.5,671,904 could not be confirmed.

6. Unsupported Statement of Budgeted Versus Actual Amounts

During the year under review, the School Management did not submit for audit, the approved School budget to confirm the amounts presented in the statement of budgeted versus actual amounts.

In the circumstances, the accuracy and completeness of the statement of budgeted versus actual amounts could not be confirmed.

The audit was conducted in accordance with the International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the Maiella Township Secondary School Management in accordance with ISSAI 130 on the Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Emphasis of Matter

Budgetary Control and Performance

The statement of budgeted versus actual amounts reflects final receipts budget and actual on a comparable basis of Kshs.17,512,000 and Kshs.17,134,675 respectively, resulting to an under-funding of Kshs.377,325. However, the School spent a balance of

Kshs.16,762,464 against actual receipts of Kshs.17,134,675 resulting to an under-utilization of Kshs.372,211.

My opinion is not modified in respect of this matter.

Key Audit Matters

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. There were no key audit matters to report in the year under review.

Other Matter

Unresolved Prior Year Matters

In the audit report of the previous year, several issues were raised under the Report on Financial Statements, Report on Lawfulness and Effectiveness in Use of Public Resources and Report on Effectiveness of Internal Controls, Risk Management and Governance. However, Management had not resolved the issues as at 30 June, 2023.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources section of my report, I confirm that nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

1. Late Submission of Financial Statements for Audit

During the year under review, the School Management submitted the financial statements to the Auditor-General on 29 April, 2024 instead of the statutory deadline of 30 September, 2023. This was contrary to Section 81 of the Public Finance Management Act, 2012 on preparation of the financial statements.

In the circumstances, Management was in breach of the law.

2. Inaccuracies in Student Enrollment Data

Examination of documents provided for audit revealed that there were discrepancies between the data in the National Education Management Information System (NEMIS) and the School's records relating to the enrollment of students as highlighted here below:

| Month | NEMIS Student Enrollment | School Register Data | Variance |
|-----------------|---------------------------------|-----------------------------|-----------------|
| July, 2022 | 496 | 501 | 5 |
| September, 2022 | 496 | 490 | (6) |
| January, 2023 | 496 | 490 | (6) |
| April, 2023 | 349 | 426 | 77 |

In the circumstances, there was a risk of underfunding or overfunding of the School as capitation was based on inaccurate data..

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements comply, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015 and based on the audit procedures performed, except for the matters described in the Basis for Conclusion on Effectiveness of Internal Controls, Risk Management and Governance section of my report, I confirm that nothing else has come to my attention to cause me to believe that internal controls, risk management and governance were not effective.

Basis for Conclusion

1. Lack of Ownership Documents

Annex 2 to the financial statements reflects summary of fixed assets register with eight (8) classes of fixed assets owned by the School. Among the assets listed is land whose value is indicated at Kshs.15,000,000. However, land ownership documents were not provided for audit.

In the circumstances, the ownership and safe custody of the fixed assets could not be confirmed

2. Failure to Maintain Fixed Assets Register

It was noted that the School did not maintain a fixed assets register. As a result of non-maintenance of a fixed assets register, it was not possible to confirm the existence, ownership and valuation of the assets owned by the School.

In the circumstances, it was not possible to confirm the existence of effective measures to control the assets owned by the School

3. Inadequate School Infrastructure

Physical inspection of the School's infrastructure on 05 June, 2024 revealed that the School lacked a dining hall, a spacious kitchen and lacked consistent water supply. This was contrary to the requirements of Regulations 50(b) and 83(b) of the Basic Education Regulations, 2015 as regards provision of adequate, safe and clean water and a secure physical and psycho-social setting for the students.

In the circumstances, the School Management was in breach of the law.

The audit was conducted in accordance with the ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal controls, risk management and overall governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of Management and those Charged with Governance

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal controls as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal controls, risk management and overall governance.

In preparing the financial statements, Management is responsible for assessing the School's ability to continue to sustain its services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless Management is aware of the intention to terminate the School or to cease its operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the School's financial reporting process, reviewing the effectiveness of how Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal controls in order to give an assurance on the effectiveness of internal controls, risk management and governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal controls would not necessarily disclose all matters in the internal controls that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal controls components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal control may not prevent or detect misstatements and instances of non-compliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the School's policies and procedures may deteriorate.


As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by Management.
- Conclude on the appropriateness of Management's use of the applicable basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the School to cease to sustain its services.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the School to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal controls that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence and where applicable, related safeguards.


FCPA Nancy Gathungu, CBS
AUDITOR-GENERAL

Nairobi

23 September, 2024

Annual Report and Financial Statements For the year ended 30th June 2023

6. Statement Of Receipts and Payments For the Year Ended 30th June 2023

| RECEIPTS | | | |
|--|----------|--------------------|-------------------|
| Capitation grants for tuition | 1 | 1,288,666 | 1,663,248 |
| Capitation grants for operations | 2 | 5,506,147 | 7,258,021 |
| School Fund Income- Parents' Contributions | 3 | 5,544,710 | 8,213,406 |
| School Fund Income- Other receipts | 4 | | |
| Proceeds from borrowings | | | |
| TOTAL RECEIPTS | | 12,339,523 | 17,134,675 |
| PAYMENTS | | | |
| Payments for Tuition | 5 | 1,273,472 | 2,342,492 |
| Payments for operations | 6 | 6,362,677 | 7,174,207 |
| Boarding and school fund payments | 7 | 6,237,142 | 7,245,765 |
| TOTAL PAYMENTS | | 13,873,291 | 16,762,464 |
| SURPLUS/DEFICIT | | (1,533,768) | 372,211 |

The school financial statements were approved on _____ 2023 and signed by:


.....

Name: Mithamo Wairegi

Chair BOM

Date: 5/9/24


.....

Name: Charles Gichina
School Principal/ Secretary to BOM

Date: 5/9/24


.....

Name: Loise Njoki Kinuthia

Bursar/ Finance Officer

Date: 5/9/24

BOM SECRETARY / PRINCIPAL
MAIELLA TOWNSHIP SEC. SCH.
P. O. Box 364, NAIVASHA

DATE:..... SIGN:.....

Annual Report and Financial Statements For the year ended 30th June 2023

7. Statement of Assets and Liabilities As At 30th June 2023

| FINANCIAL ASSETS | | | |
|---------------------------------------|----|-----------------------|-----------------------|
| Cash and Cash Equivalents | | | |
| Bank Balances | 8 | 400,138 | 9,261 |
| Cash Balances | 9 | | 20.00 |
| Short term Investment | 10 | | - |
| Total Cash and cash equivalent | | <u>400,138</u> | <u>589,281</u> |
| Account's receivables | 11 | 9,223,999 | 6,997,454 |
| TOTAL FINANCIAL ASSETS | | 9,624,137 | 7,586,735 |
| FINANCIAL LIABILITIES | | | |
| Accounts Payables | 12 | 5,671,904 | 5546430 |
| NET FINANCIAL ASSETS | | 3,052,257 | 2,010,725 |
| REPRESENTED BY | | | |
| Accumulated Fund b/fwd | 13 | 2,505,951 | 1,638,514 |
| Surplus/Deficit for the year | | 546,306 | 372,211 |
| NET FINANCIAL POSSITION | | 3,052,257 | 2,010,725 |

The school's financial statements were approved on _____ 2023 and signed by:

.....


Name: Mithamo Wairegi

Chair BOM

Date: 5/9/24

.....


Name: Charles Gichina
 School Principal/ Secretary to
 BOM

Date: 5/9/24

.....


Name: Loise Njoki Kinuthia

Bursar/ Finance Officer

Date: 5/9/24

BOM SECRETARY / PRINCIPAL
 MAIELLA TOWNSHIP SEC. SCH.
 P. O. Box 364, NAIVASHA


DATE:..... SIGN:.....

Annual Report and Financial Statements For the year ended 30th June 2023

8. Statement of Cash Flows for the Year Ended 30th June 2023.

| | | | |
|--|----|--------------------|-------------------|
| Capitation grants for tuition | 1 | 1,288,666 | 1,663,248 |
| Capitation grants for operations | 2 | 5,506,147 | 7,258,021 |
| School fund income- Parents contributions/ fees | 3 | 5,544,710 | |
| School fund income- other receipts | 4 | | 8213,406 |
| Adjustments in changes in receivables | | | (765,422) |
| Total receipts | | 12,339,523 | 16,369,253 |
| Payments | | | |
| Payments for Tuition | 5 | 1,273,472 | 2,342,492 |
| Payments for operations | 6 | 6,362,677 | 7,174,207 |
| Boarding and school fund payments | 7 | 6,237,142 | 7,245,765 |
| Total payments | | 13,873,291 | 16,762,464 |
| Net cash flow from operating activities | | (1,533,768) | (393,211) |
| CASHFLOW FROM INVESTING ACTIVITIES | | | |
| Proceeds from Sale of Assets | | | - |
| Acquisition of Assets | | | - |
| Proceeds from investments | | | - |
| Purchase of investments | | | - |
| Net cash flows from Investing Activities | | | - |
| CASHFLOW FROM BORROWING ACTIVITIES | | | |
| Proceeds from borrowings/ loans | | | |
| Repayment of principal borrowings | | | |
| Net cash flow from financing activities | | | |
| NET INCREASE IN CASH AND CASH EQUIVALENTS | | (1,533,768) | (393,211) |
| Cash and cash equivalent at BEGINNING of the year | 10 | 1,085,387 | 982,492 |
| Cash and cash equivalent at END of the year | | 400,138 | 589,281 |

The school's financial statements were approved on _____ 2023 and signed by:


.....

Name: Mithamo Wairegi

Chair BOM

Date: 5/9/24


.....

Name: Charles Gichina
School Principal/ Secretary to
BOM

Date: 5/9/24


.....

Name: Loise Njoki Kinuthia
Bursar/ Finance Officer

Date: 5/9/24

BOM SECRETARY / PRINCIPAL
MAIELLA TOWNSHIP SEC. SCH.
P. O. Box 364, NAIVASHA
DATE:..... SIGN:.....

Annual Report and Financial Statements For the year ended 30th June 2023

9. Statement Of Budgeted Versus Actual Amounts for The Year Ended 30th June 2023

| RECEIPTS | | | | | | |
|---|---------------------|----------|------------------|------------------|---------------|------|
| (1) CAPITATION GRANT ON TUITION | | | | | | |
| Textbooks and reference materials | | - | | | | |
| Exercise books | 170,000.00 | - | 170,000 | 181,588 | 587.86 | 100% |
| Laboratory equipment | 800,000 | - | 800,000 | 868,483 | 68,483 | 109% |
| Internal exams | 500,000 | - | 500,000 | 499,199 | 801.24 | 99% |
| Teaching / learning materials | 110,000 | - | 110,000 | 113,979 | 3,979 | 103% |
| Chalks | - | - | - | - | - | - |
| Exams and assessment | -- | - | - | - | - | - |
| Teachers guides | - | - | - | - | - | - |
| Total | 1,591,000.00 | - | 1,591,000 | 1,663,248 | 73,851 | |
| (2) CAPITATION GRANT ON OPERATIONS | | | | | | |
| Personnel emoluments | 2,280,000.00 | - | 2,280,000 | 2,283,771 | 3,771 | 82% |
| Repairs and maintenance | | | | | | % |
| Local transport / travelling | 800,000.00 | - | 800,000 | 792,283 | 7,717 | 99% |
| Electricity and water | 560,000.00 | - | 560,000 | 549,687 | 10,313 | 98% |
| Medical | 111,000.00 | - | 111,000 | 101,000 | 10,000 | 91% |
| Administration costs | 1,050,000.00 | - | 1,050,000 | 983,030 | 66,970 | 94 |
| Activity | | | | | | |
| Repair costs | | | | | | |

Annual Report and Financial Statements For the year ended 30th June 2023

| | | | | | | | |
|--|---------------------|--|--|---------------------|---------------------|------------------|-------------|
| Personnel emoluments | 2,280,000.00 | | | 2,280,000.00 | 1,060,260.00 | 1,219,740.00 | 47% |
| Repairs, maintenance & improvements | 325,000.00 | | | 325,000.00 | 279,199.00 | 45,801.00 | 85% |
| Local transport / travelling | 950,000.00 | | | 950,000.00 | 917,000.00 | 33,000.00 | 97% |
| Electricity, water and conservancy | 560,000.00 | | | 560,000.00 | 70,565.00 | 489,435.00 | 13% |
| Medical | | | | - | | | |
| Administration costs | 1,050,000.00 | | | 1,050,000.00 | 1,775,646.00 | 124,354.00 | 93% |
| Activity Expenses | 300,000.00 | | | 300,000.00 | 281,640.00 | 12360.00 | 94% |
| Infrastructure | 2,800,000.00 | | | 2,800,000.00 | 2,784,643.00 | 15,357.00 | 99% |
| Bank charges | | | | | 5,254.00 | | |
| Total | 6,213,000 | | | 6,213,000.00 | 7,174,207.00 | 1,940,047 | 115% |
| (3) EXPENDITURE FOR SCHOOL FUND | | | | | | | |
| Lunch | 3,500,000.00 | | | | | 60,643.00 | 98% |
| Personnel emoluments | 3,910,000.00 | | | 3,910,000.00 | 3,401,497.00 | 508,503 | 87% |
| Repairs, maintenance and improvements | 50,000.00 | | | 50,000.00 | 47,350.00 | 2,650 | 95% |
| Local transport /travelling | 140,000.00 | | | 140,000.00 | 134,500.00 | 5,500 | 90% |
| Electricity & water | 20,000.00 | | | 20,000.00 | 14,000.00 | 6,000 | 70% |
| Administration cost | 200,000.00 | | | 200,000.00 | 196,570.00 | 3,430 | 98% |
| Bank charges | | | | | 12491.00 | | |
| TOTAL | 7,820,000.00 | | | 7,820,000.00 | 7,245,765.00 | | 93% |

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Annual Report and Financial Statements For the year ended 30th June 2023

- i. *Electricity & water was under spend because the government does not charge public sectors electricity bills nowadays.*
- ii. *There was arrears in school fund that's why personal emoluments was under spent.*

10. Significant Accounting Policies

The principal accounting policies adopted in the preparation of these financial statements are set out below:

1. Statement of compliance and basis of preparation

The financial statements have been prepared in accordance with and comply with International Public Sector Accounting Standards (IPSAS) with particular emphasis on Cash Basis Financial Reporting under the Cash Basis of Accounting and applicable government legislations and regulations. The financial statements comply with and conform to the form of presentation prescribed by the Public Sector Accounting Standards Board of Kenya.

This cash basis of accounting has been supplemented with accounting for; a) receivables that include school fees from parents, imprest, salary advances and other receivables and b) payables that include deposits and retentions and payables from operations.

The financial statements are presented in Kenya Shillings, which is the functional and reporting currency of the *school*, and all values are rounded to the nearest Kenya Shilling (Kshs). The accounting policies adopted have been consistently applied to all the years presented.

2. Recognition of receipts and payments

The *school* recognises all receipts from the various sources when the event occurs, and the related cash has actually been received by the *school*. In addition, the *school* recognises all expenses when the event occurs, and the related cash has actually been paid out by the *school*. Income arising from school fees is recognised when the event occurs whether cash is received or not. Expenditure arising from operations is recognised when the event occurs irrespective of receipt of cash.

3. In-kind contributions

In-kind contributions are donations that are made to the *school* in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the *school* includes such value in the statement of receipts and payments both as a receipt and as a payment in equal and opposite amounts; otherwise, the contribution is not recorded.

4. Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at various financial institutions at the end of the financial year.

Annual Report and Financial Statements For the year ended 30th June 2023

5. Accounts Receivable

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. Accounts receivables also include school fees billed to parents for services rendered but not paid. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

6. Accounts Payable

For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized as accounts payables. This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. Payables also include expenditure incurred for the purchase of goods, works and services that has been rendered and not settled. This is an enhancement to the cash accounting policy adopted for public secondary schools. Other liabilities are disclosed in the financial statements.

7. Non-current assets

Non-current assets are expensed at the time of acquisition while disposal proceeds are recognized as receipts at the time of disposal. However, the acquisitions and disposals are reflected in the school fixed asset register a summary of which is provided as a memorandum to these financial statements.

8. Budget

The budget is developed on the same accounting basis (cash basis), the same accounts classification basis, and for the same period as the financial statements. The *school's* budget was approved by the School Board of Management. A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

9. Comparative figures

Where necessary comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

10. Subsequent events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30th June 2023

BOM SECRETARY / PRINCIPAL
MAIELLA TOWNSHIP SEC. SCH.
P. O. Box 364, NAIYASHA

DATE:..... SIGN:.....

Annual Report and Financial Statements For the year ended 30th June 2023

11. Notes To The Financial Statements

1 Government Grants for Tuition

| | | |
|-------------------------------|------------------|------------------|
| Reference Materials | | |
| Exercise Books | 148,783 | 181,588 |
| Laboratory Equipment | | 868,488 |
| Internal Exams | 284,518 | 499,199 |
| Teaching / Learning Materials | 322,166 | 113,979 |
| Total | 1,288,666 | 1,663,248 |

2 Government Grants for Operations

| | | |
|------------------------------|------------------|------------------|
| Personnel emoluments | 1,325,952 | 2,283,771 |
| Repairs and maintenance | 1,837,000 | |
| Local transport / travelling | 662,836 | 792,283 |
| Electricity and water | 331,438 | 549,687 |
| Medical | 157,419 | 101,000 |
| Administration costs | 873,678 | 983,030 |
| Activity | 317,855 | |
| Total | 4,719,147 | 7,258,021 |

3 Government Grants for infrastructure

| | | |
|--|----------------|------------------|
| Maintenance & Improvement | 700,000 | 2,548,250 |
| Transition infrastructure grants | | |
| Administration Block | | |
| Economic stimulus grants | | |
| Other (specify)(NGCDF and County govt. | | |
| Total | 700,000 | 2,548,250 |

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Annual Report and Financial Statements For the year ended 30th June 2023

4 School Fund Income - Parents Contribution/Fees

| | | |
|------------------------------|------------------|---------------------|
| Personnel emoluments | | |
| Repairs and maintenance | | |
| Local transport / travelling | | |
| Electricity and water | | |
| Farm expenses | | |
| Administration costs | | |
| Lunch Programme | 5,544,710 | 8,213,406.00 |
| Total | 5,544,710 | 8,213,406.00 |

5 Miscellaneous Incomes

| | | |
|--------------------------------------|----------|----------|
| Rent Income | | |
| Income From Farming Activities | 0 | |
| Insurance Compensation | | |
| Income From Posho Mill | | |
| Income From Bus Hire | | |
| Fee For Hire of Ground and Equipment | | |
| Income From Grants and Donations* | | |
| Interest Income | | |
| Dividends Income | | |
| Loans/Borrowings* | | |
| Other Income (specify)* | | |
| Total | 0 | 0 |

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 MAIELLA TOWNSHIP SEC. SCH.
 P. O. Box 364, NAIVASHA

DATE:..... SIGN:.....

Notes to the Financial Statements (continued)

6 Tuition

| | | |
|--|------------------|---------------------|
| Textbooks and reference materials | | - |
| Exercise books | | 778,700.00 |
| Laboratory equipment | | 641,736.00 |
| Internal exams | 58,500 | 919,980.00 |
| Teaching / learning materials/laboratory equipment | | |
| Chalks | | - |
| Transfer to operation | 87,000 | |
| Exams and assessment | | - |
| Teachers guides | | - |
| Creditors | 1,126,301 | |
| Administration Costs | 0 | - |
| Bank Charges | 1,671 | 2,076.00 |
| Total | 1,273,472 | 2,342,492.00 |

7 Operations

| | | |
|--|------------------|------------------|
| Personnel emoluments | 2,674,172 | 1,060,260.00 |
| Service Gratuity | 0 | |
| Administration Cost | 442,650 | 1,775,646 |
| Repairs and maintenance & improvements | 1,488,000 | 279,199 |
| Local transport / travelling | 764,300 | 917,000 |
| Electricity and water | 56,000 | 70,565 |
| Medical | 15,700 | |
| Activity Expenses | 0 | 281,640 |
| Infrastructure | 532,850 | 2,784,643 |
| Insurance Cost | 42,000 | |
| Bank Charges | 344,250 | 5,254.00 |
| Acquisition of Assets | 2,755 | |
| TOTAL | 6,362,677 | 4,389,564 |

Notes to the Financial Statements (continued)

8 Infrastructure

| | | |
|--------------------------------|----------------|------------------|
| Construction of classrooms | | |
| Construction of laboratory | | |
| Construction of dormitory | | |
| Purchase of furniture | | |
| Purchase of equipment | | |
| Purchase of apparatus | | |
| Drilling of boreholes | | |
| Recarpeting | 532,850 | |
| Construction of ablution block | | 2,784,643 |
| Total | 532,850 | 2,784,643 |

9 Boarding And School Fund

| | | |
|--|------------------|------------------|
| Personnel emoluments | 1,506,672 | 3,401,497.00 |
| Repairs and maintenance & Improvements | 278,650 | 47,350.00 |
| Local transport / travelling | 637,650 | 134,500.00 |
| Electricity and water | 21,140 | 14,000.00 |
| Medical Expenses | 3,150 | |
| Administration costs | 276,310 | 196,570.00 |
| Lunch Programme | 2,024,830 | 3,439,357.00 |
| Bank Charges | 11,830 | 12,491 |
| Creditors | 1,429,910 | |
| Activity | 47,000 | |
| TOTAL | 6,237,142 | 7,245,765 |

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 MAIELLA TOWNSHIP SEC. SCH.
 P. O. Box 364, NAIVASHA

DATE:..... SIGN:.....

MAIELLA TOWNSHIP SEONDARY SCHOOL

Annual Report and Financial Statements For the year ended 30th June 2023

Notes to the Financial Statements (continued)

10 Bank Accounts

| Name of Bank Account | Account Type | Bank Account Number | 31/12/2022 | 30/06/2023 |
|--|--------------|---------------------|----------------|----------------|
| Tuition Account | Active | 1108440770 | 46,122 | 30,803 |
| Operations Account | Active | 1104242435 | 199,466 | 268,996 |
| School Fund Account/Boarding | Active | 0200295301025 | 35,275 | 277,887 |
| Parent Association Development Account | | | | |
| Income generating activities Account | | | | |
| Infrastructural Account | Active | 01139116427300 | 119,275 | 11,575 |
| Total | | | 400,138 | 589,261 |

11 Cash In Hand

| | | |
|-----------------|-----------|----------|
| Notes and Coins | 20 | - |
| Total | 20 | - |

12 Short Term Investments

| | | |
|------------------------|----------|----------|
| Cooperative Shares | | |
| Treasury Bills | | |
| Fixed Deposit accounts | | |
| Other Investments | | |
| Total | - | - |

BOM SECRETARY / PRINCIPAL
 MAIELLA TOWNSHIP SEC. SCH.
 P. O. Box 364, NAIVASHA

DATE:..... SIGN:.....

Annual Report and Financial Statements For the year ended 30th June 2023

Notes to the Financial Statements (continued)

13 Accounts Receivable

| | | |
|--|------------------|---------------------|
| Fees Arrears | 9,223,999 | 6,997,454.00 |
| Other Non-Fees Receivables | | |
| Salary Advances (list/schedule attached) | | |
| Imprest (list/schedule attached) | | |
| Rent arrears (list/schedule attached) | | |
| Total | 9,223,999 | 6,997,454.00 |

13 b Ageing Analysis of Accounts Receivable

| | 2023 | % of the total | 2022 | % of the total |
|--|------------------|----------------|------------------|----------------|
| Less than 1 year | 2,226,545 | 24% | 1,126,164 | 16% |
| Between 1- 2 years | 1,126,164 | 12% | 628,642 | 9% |
| Between 2-3 years | 5,871,290 | 64% | 5,242,648 | 75% |
| Over 3 years | | % | | % |
| Total (should tie to note 13 a) | 9,223,999 | 100% | 6,997,454 | 100% |

14 Accounts Payable

| | | |
|---|------------------|------------------|
| Trade Creditors (See Ageing Below and Appendix 1) | 5,230,124 | 5,546,430 |
| Prepaid Fees | 441,780 | |
| Retention Monies | | |
| Unpaid salaries and statutory deductions | | |
| Caution money | | |
| Other payables (<i>specify</i>) | | |
| Total | 5,671,904 | 5,546,430 |

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 MAIELLA TOWNSHIP SEC. SCH.
 P. O. Box 364, NAIVASHA

Annual Report and Financial Statements For the year ended 30th June 2023

14a. Ageing Analysis of Accounts Payable

| | 2023 | % of the total | 2022 | % of the total |
|--------------------------------------|------------------|----------------|------------------|----------------|
| Less than 1 year | 643,485 | 11% | 1,513,286 | 27% |
| Between 1- 2 years | 672,312 | 12% | 4,062,724 | 73% |
| Between 2-3 years | 4,356,107 | 77% | | % |
| Over 3 years | | % | | % |
| Total (should tie to note 14) | 5,671,904 | 100% | 5,546,430 | 100% |

15 Fund Balance Brought Forward

| | | |
|------------------------|---------------------|---------------------|
| Bank balances | 1,085,387.01 | 982,492.06 |
| Cash balances | 20 | |
| Short Term Investments | 0 | |
| Receivables | 6,997,454 | 5,871,290.00 |
| Payables | -5,576,910 | (5,215,268.00) |
| Total | 2,505,951.01 | 1,638,514.06 |

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 MAIELLA TOWNSHIP SEC. SCH.
 P. O. Box 364, NAIYASHA

DATE:..... SIGN:.....

Annual Report and Financial Statements For the year ended 30th June 2023

Other important disclosure notes

IPSAS Cash Standard encourages an entity to disclose accrual related information in relation to an entity's assets and liabilities. The notes outlined below are disclosure notes in relation to the school's non- financial assets and liabilities.

16 Non-current Liabilities Summary

| Description | | |
|------------------------------|----------|----------|
| Bank Loans | | |
| Outstanding Leases | | |
| Hire Purchase | | |
| Gratuity And Leave Provision | | |
| Others (specify) | | |
| Total | 0 | 0 |

17 Biological assets

| Description | | | |
|--------------------------|-----|----------------|----------------|
| Cattle | | | |
| Goats/sheep | 16 | 96,000 | 96,000 |
| Trees | 245 | 490,000 | 500,000 |
| Coffee Or Tea Plantation | | | |
| Poultry | | | |
| Others (specify) | | | |
| Total | | 586,000 | 596,000 |

18 Borrowings

| | | |
|---------------------------------------|----------|----------|
| Borrowings at beginning of the year | | |
| Borrowings during the year | | |
| Repayments during the year | | |
| Balance at the end of the year | 0 | 0 |

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Other important disclosure notes

19 Stock/ Inventory

| Food stuffs | 5,000 | 7,500 |
|------------------------|---------------|---------------|
| Lab consumables | 35,000 | 45,000 |
| Farm produce | 4,000 | 16,000 |
| Medication | | |
| Construction Materials | 3,500 | 3,500 |
| Others (specify) | | |
| | 47,500 | 72,000 |

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Annual Report and Financial Statements For the year ended 30th June 2023

20 Progress On Follow Up Of Auditor Recommendations

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor.

| Ref No. | Description | Management Comments | | |
|---------|-------------|---------------------|--|--|
| | | | | |
| | | | | |
| | | | | |



Sign and Date 5/2/24
Principal

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Annual Report and Financial Statements For the year ended 30th June 2023

12. Annexes

Annex I - Analysis of Pending Accounts Payable

| | | | | | |
|-----------------------------|-----------|------|-----------|-----------|--|
| Construction of buildings | | | | | |
| Supply of services | | | | | |
| 1. MZIMA | 209,000 | 2022 | 217,750 | 312,750 | |
| 2. SWAN ENERGY | 65,000 | 2023 | | 65,000 | |
| 3. LEXIN | 28,000 | 2023 | | 28,000 | |
| 4. SNOWBIT ENTEERPRICES | 310,000 | 2021 | 150,000 | 150,000 | |
| 5. GODFERY KIMANI | 85,430 | 2023 | | 85,430 | |
| 6. KORIR | | | | 6,000 | |
| 7. NSSF | | | | 55,424 | |
| 8. NHIF | | | | 19,000 | |
| 9. ONESMUS KIMATHI | | | | 1,200 | |
| 10. BESTECH ENTERPRICE | | | | 82,000 | |
| Sub-Total | | | | | |
| Supply of Goods | | | | | |
| 1. JOHN KARUGO | 4,500 | 2023 | | 4,500 | |
| 2. JOSEPH MWAINAINA MWAHUKI | 39,880 | 2023 | | 39,880 | |
| 3. PETER NDUNG'U MUREITHI | 60,720 | 2023 | | 60,720 | |
| 4. JOHN KIMANI NDUATI | 39,470 | 2023 | | 39,470 | |
| 5. ANN WAITHAKA | 8,250 | 2023 | | 8,250 | |
| 6. ELLY KINUTHIA | | 2023 | | 122,030 | |
| 7. BENSON KIMANI | | 2021 | | 8,500 | |
| 8. PILGRIM AGENCIS | 1,729,900 | 2018 | 1,729,900 | 1,729,900 | |
| 9. PATMAT BOOKSHOP | 104,000 | 2022 | | 104,000 | |
| 10. MAWLAR LAB | 1,091,136 | 2019 | | 1,107,486 | |
| 11. MIMOSA | 764,239 | 2019 | 764,239 | 1,009,634 | |

MAIELLA TOWNSHIP SEONDARY SCHOOL

Annual Report and Financial Statements For the year ended 30th June 2023

| | | | | | | |
|---------------------------------|------------------|------|--|---------|------------------|--|
| 12.DABCOM | 411,780 | 2021 | | 341,780 | 70,000 | |
| 13. ACHIEVERSA JOINT EVALUATION | | 2021 | | | 104,750 | |
| 14. MAIELLA T/SHIP WELFARE | | 2023 | | | 25,200 | |
| Sub-Total | | | | | | |
| Grand Total | 6,124,268 | | | | 5,230,124 | |

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ANNEX 2 – SUMMARY OF FIXED ASSETS REGISTER

| | | | | | | |
|--|------|---------|-------------------|--|--|--|
| Land 1 | 1996 | MAIELLA | 15,000,000 | | | |
| Land 2 | NIL | | - | | | |
| Buildings and structures | 53 | | 22,850,000 | | | |
| Motor vehicles | NIL | | | | | |
| Office equipment, furniture and fittings | 578 | | 1,847,500 | | | |
| ICT Equipment, and Other ICT Assets | 14 | | 1,620,000 | | | |
| Tools and apparatus | 100 | | 2,000,000 | | | |
| Textbooks | 6629 | | 750,000 | | | |
| Other Machinery and Equipment | 4 | | 600,000 | | | |
| Heritage and cultural assets | | | | | | |
| Intangible assets- soft ware | 2 | | 15,000 | | | |
| Total | | | 44,682,500 | | | |

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