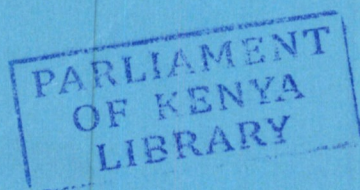
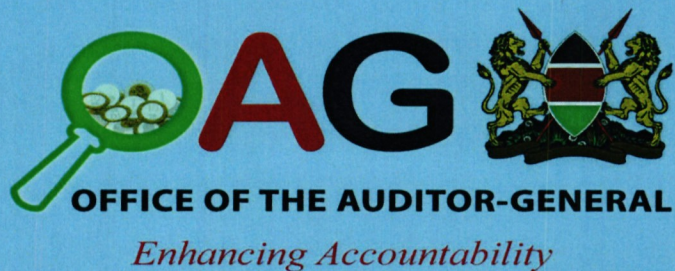


REPUBLIC OF KENYA



**REPORT**

**OF**

**THE AUDITOR-GENERAL**

**ON**

**MINISTRY OF FOREIGN AFFAIRS**

**FOR THE YEAR ENDED**  
**30 JUNE, 2020**



Telephone: +254-20-318888  
Fax: +254-20-2240066/341935/344333  
Email: communication@mfa.go.ke  
Website: www.mfa.go.ke  
When replying please quote Ref. No. and date



HARAMBEE AVENUE  
P.O.Box 30551-00100  
NAIROBI, KENYA

**MINISTRY OF FOREIGN AFFAIRS**

Ref. No. MFA/FIN.2/4 Vol.IX (16)

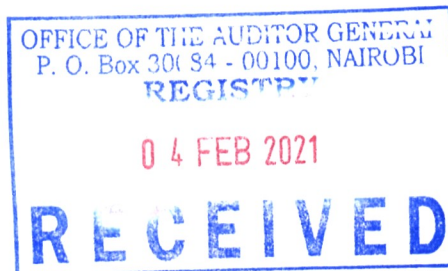
20<sup>th</sup> January, 2021

Office of the Auditor-General  
Anniversary Towers, University Way  
P.O.Box 30084-00100  
NAIROBI

Attn: External Audit, MFA

Dear

*Auditor General*



**RE: FINAL REVISED REPORTS AND FINANCIAL STATEMENTS FOR THE PERIOD ENDING 30<sup>TH</sup> JUNE 2020**

Forwarded herewith please find the above Final Financial Statements from this Ministry.

Yours,

*[Signature]*  
*[Signature]*

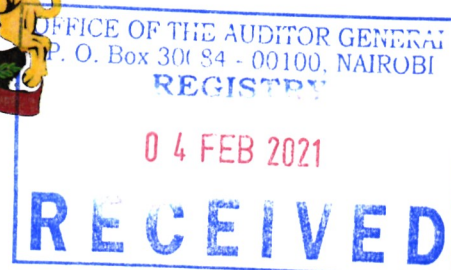
Amb. Macharia Kamau, CBS  
**PRINCIPAL SECRETARY**

Encls.

Copy to:

Dr. Julius Muia, CBS  
The Principal Secretary  
The National Treasury  
**NAIROBI**





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**MINISTRY OF FOREIGN AFFAIRS**

**REVISED REPORTS AND FINANCIAL STATEMENTS**

**FOR THE FINANCIAL YEAR ENDED  
JUNE 30, 2020**

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**Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector  
Accounting Standards (IPSAS)**



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**I. KEY ENTITY INFORMATION AND MANAGEMENT**

**(a) Background information**

The Ministry of Foreign Affairs was formed in May, 2016 vide Executive order No.1/2016. At cabinet level, the Ministry of Foreign Affairs is represented by the Cabinet Secretary, who is responsible for the general policy and strategic direction of the Ministry of Foreign Affairs.

The mandate of the Ministry of Foreign Affairs is to pursue Kenya's Foreign policy in accordance with the Constitution of Kenya, with overarching objectives of protecting and promoting the nation's interest abroad.

**Vision**

A peaceful, prosperous and globally competitive Kenya.

**Mission**

To project, promote and protect Kenya's interests and image globally through innovative diplomacy, and contribute towards a just, peaceful and equitable world.

**Core Values**

Customer focus: We shall treat our customers with courtesy, respect and promptness.

Patriotism: Our staff shall exercise loyalty and uphold allegiance to the Republic of Kenya at all times.

Team spirit: We shall promote teamwork to enhance service delivery. The Ministry will further inculcate a sense of shared and collective responsibility for the execution of the Ministry's mandate.

Professionalism: Our members of staff shall exercise high level of professional competence and confidentiality in all their work.

Ethics and Integrity: We will embrace transparency and accountability in all operations of the Ministry.

Equity and fairness: We shall promote justice, impartiality and diversity in all our dealings

**(b) Key Management**

The Ministry of Foreign Affairs day-to-day management is under the following key organs:

- Principal Secretary;
- Political and Diplomatic Secretary;
- Secretary, Administration;
- Directors and;
- Heads of Departments



**MINISTRY OF FOREIGN AFFAIRS**  
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**(c) Fiduciary Management**

The key management personnel who held office during the financial year ended 30<sup>th</sup> June 2019 and who had direct fiduciary responsibility were:

| <b>NO</b> | <b>DESIGNATION</b>                               | <b>NAME</b>                      |
|-----------|--------------------------------------------------|----------------------------------|
| 1         | Cabinet Secretary                                | Amb. Raychelle Omamo, SC, EGH    |
| 2         | Chief Administrative Secretary                   | Hon. Ababu Namwamba, EGH         |
| 2         | Principal Secretary                              | Amb. Macharia Kamau, CBS         |
| 3         | Political and Diplomatic Secretary               | Amb. Tom Amolo. MBS              |
| 4         | Secretary, Administration                        | Mr. Arthur Osiya                 |
| 5         | Chief Of Protocol                                | Amb. Tabu Irina                  |
| 6         | Director, Foreign Service Academy                | Amb. Galma Boru                  |
| 7         | Director, Africa & AU                            | Amb. John Tipis                  |
| 8         | Director, Asia, Australasia & Pacific Islands    | Mr. Kiptness Lindsay             |
| 9         | Director, Conference & Events                    | Amb. Ben H. Ogutu                |
| 10        | Director, Europe & Common Wealth                 | Amb. Joe Sang                    |
| 11        | Director, Middle East                            | Amb. Arthur Andambi              |
| 12        | Director, Liaison, Parliamentary & County        | Amb. Gathogo W. Chege HSC        |
| 13        | Director, UN and Multilateral                    | Amb. Salim Salim                 |
| 14        | Director, Americas                               | Ms. Immaculate Wambua            |
| 15        | Director, Economic & Commercial<br>Diplomacy     | Mr. Fredrick Matwang'a           |
| 16        | Director, Office Of The Great Lakes Region       | Amb. Daniel W. Wambura, CBS, MBS |
| 17        | Director, East African Community                 | Amb. Nyambura Kamau              |
| 18        | Director, Peace And Security                     | Mr. John M. Kilonzi              |
| 19        | Director, Diaspora & Consular Affairs            | Amb. Oyugi Michael               |
| 20        | Head, Legal Affairs And Host Country             | Ms. Stella Munyi                 |
| 21        | Head, Finance                                    | Mr. James Aloyo                  |
| 22        | Head, Asset Management                           | Dr. Margaret Gachuru             |
| 23        | Head, Public Affairs & Communication             | Mr. Mwangangi Munyasias          |
| 24        | Head, Human Resource Management &<br>Development | Mr. John Gitu                    |
| 25        | Head, Accounts                                   | Mr. Vincent L. Kirwa             |
| 26        | Head, Central Planning & Project<br>Monitoring   | Ms. Christine Nzumbu             |
| 27        | Head, Foreign Dispatch Unit                      | Ms. Caroline Muruga              |
| 28        | Head, Welfare                                    | Mrs. Josephine Mwangi            |
| 29        | Head, Telephone Service                          | Mr. Douglas Kiura                |
| 30        | Head, Supply Chain Management                    | Ms. Priscillah Kanyiri           |
| 31        | Head, ICT                                        | Mr. Alex Ndirigi                 |
| 32        | Head, Cultural Diplomacy                         | Amb. Ann Wanjohi                 |

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**(d) Fiduciary Oversight Arrangements**

The key fiduciary oversight arrangements for the Ministry of Foreign Affairs are the following:

- a. Defence and Foreign relations committee
- b. Audit and finance committee activities
- c. Parliamentary committee activities
- d. Development partner oversight
- e. Other oversight activities

**(e) Entity Headquarters**

- P.O. Box 30551 - 00100
- Old Treasury Building
- Harambee Avenue
- Nairobi, KENYA
  
- **Entity Contacts**
- P.O. Box 30551 - 00100
- Old Treasury Building
- Harambee Avenue
- Nairobi, KENYA

**(f) Entity Bankers**

Central Bank of Kenya  
Haile Selassie Avenue  
P.O. Box 60000  
City Square 00200  
Nairobi, Kenya

**(g) Independent Auditors**

Auditor General  
Kenya National Audit Office  
Anniversary Towers, University Way  
P.O. Box 30084  
GOP 00100  
Nairobi, Kenya

**(h) Principal Legal Adviser**

The Attorney General  
State Law Office  
Harambee Avenue  
P.O. Box 40112  
City Square 00200  
Nairobi, Kenya

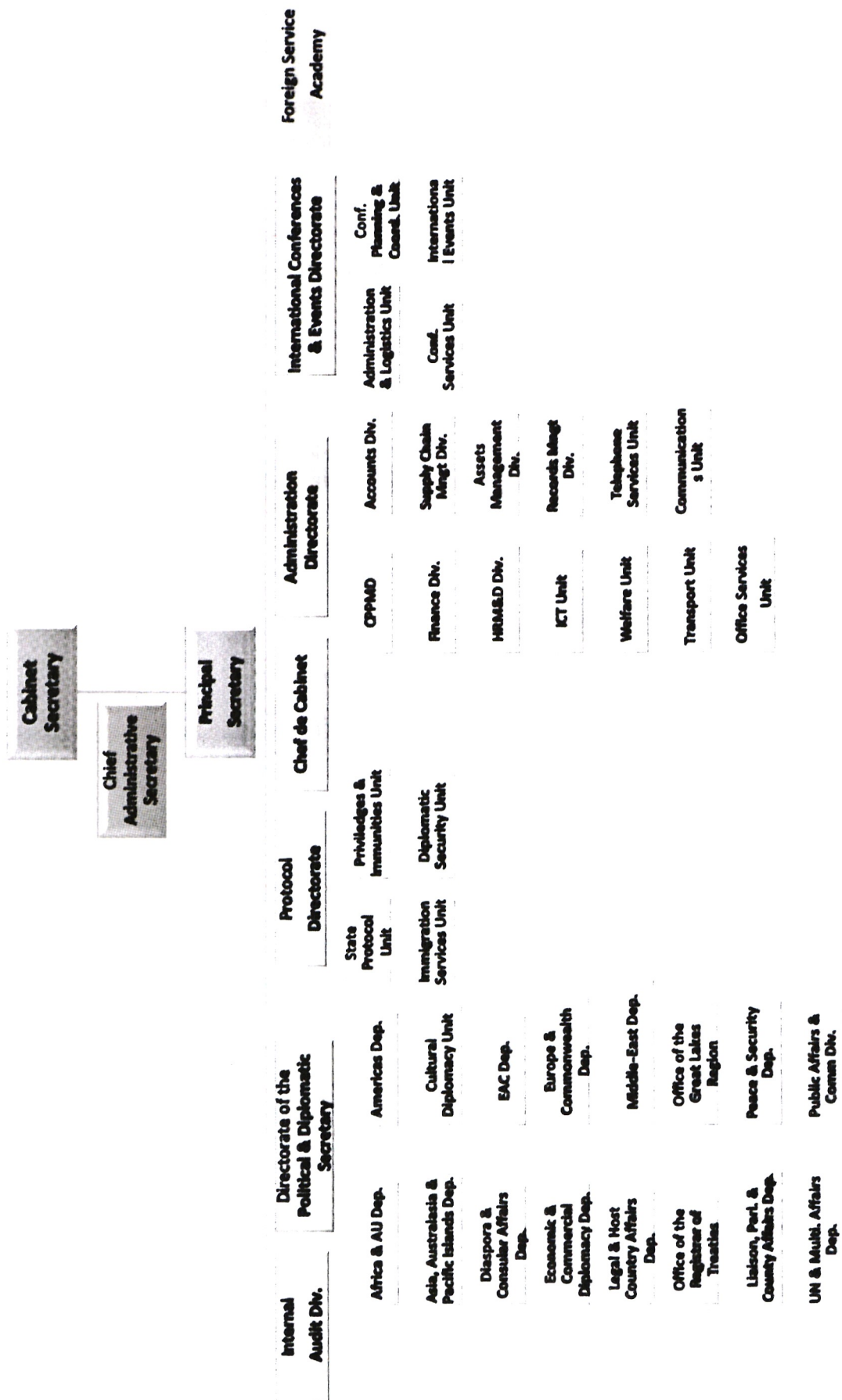


# MINISTRY OF FOREIGN AFFAIRS

Revised Reports and Financial Statements

For the year ended June 30, 2020

## MINISTRY OF FOREIGN AFFAIRS ORGANIZATIONAL STRUCTURE



HEADS OF MISSION

**MINISTRY OF FOREIGN AFFAIRS**  
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**AMBASSADOR RAYCHELLE OMAMO SC, EGH CABINET SECRETARY, MINISTRY OF FOREIGN AFFAIRS**



Ambassador Raychelle Awuor Omamo SC, EGH was appointed Cabinet Secreatry, Ministry of Foreign Affairs of the Republic of Kenya on 14<sup>th</sup> January 2020. Prior to her appointment she served as Cabinet Secretary of Defence and Chairperson of the Defence Council between April, 2013 and January, 2020. In 2015, she also served as the Acting Cabinet Secretary of Labour and Social Protection.

An astute diplomat, Ambassador Omamo represented Kenya as her Ambassador to France with accreditation to Spain, Portugal, the Holy See and Serbia and as Permanent Representative to UNESCO during the period 2003 and 2009.

Ambassador Omamo is a lawyer by profession having received her training at the University of Kent at Canterbury in the United Kingdom and at the Kenya School of Law. She is a Senior Counsel and as a practitioner she served as Chairperson of the Law Society of Kenya and the Vice President of the East Africa Law Society. She was also the recipient of the ICJ (K) Jurist of Year award in 2002.

Ambassador Omamo has served on a number of Kenya Government taskforces and commissions related to the advancement of the rule of law such as the Task Force on Landlord and Tenant Law; the Task Force on the Establishment of the Truth and Reconciliation Commission; and as Counsel to the Commission of Inquiry into the Illegal/Irregular Allocation of Public Land (The Ndung'u Commission).

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**HON. ABABU NAMWAMBA, EGH CHIEF ADMINISTRATIVE SECRETARY, MINISTRY OF FOREIGN AFFAIRS**

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Hon. Ababu Namwamba, EGH, has served as the Chief Administrative Secretary (CAS), Ministry of Foreign Affairs since January 2018. He holds a Master of Laws (LLM) Degree from American University, Washington College of Law, Washington D.C. He also has a Diploma in Legal Practice, Kenya School of Law, and a Bachelor of Laws (LLB) Degree from the University of Nairobi.

He previously served as a Member of Parliament (MP) for Budalangi Constituency in the 10th and 11th Parliament. During the two terms in Parliament he chaired the Justice and Legal Affairs Committee, the Public Accounts Committee (PAC) and served as the vice chair of the Parliamentary Select Committee on Constitutional Review. Hon. Namwamba also served as Minister for Sports and Youth Affairs of the Republic of Kenya.



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**AMB. MACHARIA KAMAU, PRINCIPAL SECRETARY, MINISTRY OF FOREIGN AFFAIRS OF THE REPUBLIC OF KENYA**



Amb. Macharia Kamau, CBS, was appointed as the Principal Secretary in the Ministry of Foreign Affairs in February 2018. He is a career diplomat with rich experience. Before the appointment, he had served as Kenya's Permanent Representative to the United Nations in New York since 2010.

As Kenya's Permanent Representative to the United Nations, Amb. Kamau was instrumental in developing the Sustainable Development Goals and the 2030 Agenda for Sustainable Development as Co-Chair and Co-Facilitator respectively. He also served as Chair of the Peace Building Commission, President of the UNICEF Board, President of the Conference of State Parties to the Convention on the Rights of Persons with Disabilities and President of the United Nations Forest Forum, among other responsibilities.

Prior to that, he served as Kenya's Permanent Representative to Kenya Mission to the United Nations Office in Nairobi, the United Nations Environment Programme and United Nations HABITAT.

Ambassador Kamau has a cross section of expertise and skills built in excess of 36 Years in areas dealing with Political, Development and Policy Work, Strategic Planning, Negotiation and UN Reform.

He has served at middle and senior levels across a number of the UN agencies including UNDP, UNICEF, GF and UN Transition Assistance Group, all undertaken across several regions in Africa, Europe, Latin America and the Caribbean as well as North America.

He served for 16 Years in Senior Country Leadership and Management at UNDP and UNICEF; 7 Years as the United Nations Resident Coordinator and UNDP Representative (Botswana and Rwanda); 6 Years as the United Nations Children Fund Representative (Eastern Caribbean and South Africa); 3 Years as the Chief, UN and External Relations, Office of Executive Director, UNICEF HQ, New York among others.

He has also demonstrated exemplary leadership in global negotiations and has been credited with the super consensus building during his co-chairing and co-facilitator of the negotiations that concluded the Sustainable Development Goals as well as co-chairing the Ad Hoc Group on Forest Financing. He also chaired the UN Peace building Commission and served as a member of the Senior

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Advisory Group to the UN Secretary-General on UN Troop Contributing Countries. Amb. Kamau also served as Special Envoy of the President of the General Assembly on Climate Change and UN Secretary General on El Niño and Climate.

Amb. Macharia Kamau was also an International Consultant to the Bill and Melinda Gates Foundation and the United Nations AIDS. He is the recipient of several awards and medals including the Elizabeth Haub Award, Gold Medal, for Environmental Diplomacy in 2014, and Moran of the Burning Spear by the President of the Republic of Kenya in 2012.

He holds an undergraduate degree in History and Economics from College of Wooster and Masters Degree in Social Policy and Planning from Harvard University.

Amb. Macharia Kamau has authored several articles and is the co-author a book titled: Transforming Multilateral Diplomacy: the inside story of the Sustainable Development Goals.



**MINISTRY OF FOREIGN AFFAIRS**  
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**II. FORWARD BY THE CABINET SECRETARY**

It is my great honour and privilege to present the Ministry's report and financial statements for the Financial Year ending 30<sup>th</sup> June 2020. In this particular year, the Ministry was allocated a total budget of **Ksh. 19,246,110,000** out of which **Ksh. 17,288,410,000** was Recurrent vote and **Ksh. 1,957,700,000** Development vote. During the Supplementary Estimates II, the Ministry's budget was however reviewed to **Ksh. 17,001,066,725** and **Ksh. 1,250,600,000** for recurrent and development vote respectively totalling to **Ksh. 18,251,666,725**

With reference to absorption of the allocated funds, the Ministry was able to utilize a total of **Ksh.16,365,655,845** being **Ksh. 15,553,813,671** for recurrent vote and **Ksh. 811,842,174** for development vote translating to an overall absorption rate of **91%** up from the **88%** recorded the Financial Year **2018/2019**. The budget was financed by Exchequer issues of **Ksh.15,541,478,580**, other revenues of **Ksh.487,658,308** and the balance of **Ksh.336,518,957** from the cashbook balances held at the Missions abroad at the start of Financial year 2019/20. The absorption rate did not realise 100% performance, this was mainly occasioned by the scale down of the Ministry's activities due to COVID-19 pandemic. Further, non-release of exchequer by the National Treasury also affected the absorption rate, which led the Ministry to accrue huge pending bills of at least Ksh. 244 million at the close of the Financial Year under review.

The financial report and statements provide an opportunity to elaborate how the funds allocated to the Ministry in a particular Financial Year were appropriated towards delivery of Foreign Policy goals and strategic objectives as outlined in the Strategic Plan 2018/19-2022/23. It is with great satisfaction I note that in the 2019/20 Financial Year, the Ministry continued to execute its core mandate of projecting, promoting, & protecting Kenya's national interests across the world as specified in the Executive Order No. of May 2020 and subsequently recorded an excellent performance. The highlights of the key achievements are as indicated below:

**1. Peace Diplomacy**

Global and regional peace, security and stability remains a central tenet of Kenya's Foreign Policy as it underscores the critical nexus between peace & security and development. As such, Kenya has maintained her role as an anchor state and guarantor of regional peace and security especially with regard prevention and resolution of conflicts, peace negotiations, peace-building, peace keeping, humanitarian response as well as post-conflict reconstruction. During the period under review, the Ministry effectively coordinated and advanced Kenya's peace and security agenda within regional and international mechanisms such as EAC, COMESA, ICGLR, IGAD, AU and the UN.

**2. High Level Diplomacy**

Diplomacy at the highest level remains instrumental in closing ties with countries with significant global powers and fostering engagements that support the economy especially the Big Four Agenda, social development, global & regional peace, security and stability. In an endeavour to consolidate Kenya's relevance internationally and grow the value of engagements at bilateral, regional and multilateral levels, the Ministry successfully coordinated 14 outbound and 12 inbound state and official visits in the first, second and third quarters of the Financial Year. Among these was the historic first Caribbean mission at state level- that saw H.E. the President visit Jamaica and Barbados where he had the opportunity to engage with the CARICOM Member States.

**3. Conference Diplomacy and Promotion of Nairobi as a multilateral diplomatic & economic hub**

It is noteworthy that conference diplomacy has today become a major tool in addressing global



**MINISTRY OF FOREIGN AFFAIRS**  
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problems, identifying innovative solutions and engaging in unconventional strategies aimed at achieving sustainable development. In this regard, the Ministry successfully facilitated the following international conferences and events: African High-Level conference on preventing and countering violent extremism; International Conference on Population and Development (ICPD25); 9<sup>th</sup> Africa, Pacific and Caribbean (ACP) Summit; 23<sup>rd</sup> Session of Food and Agriculture Organization (FAO)/World Health Organization (WHO) Coordinating Committee meeting for Africa as well as African Women Leaders Network (AWLN) Retreat. Further, the Ministry facilitated virtual hosting of the 1<sup>st</sup> Extraordinary Inter - Sessional Summit of Heads of State and Government of the Organization of African, Caribbean and Pacific States (OACPS) on June 3, 2020. Similarly, the Ministry continued to promote the presence of United Nations Office in Nairobi (UNON) as the ideal location for UN agencies and other regional organizations, as well as their Service Centre by lobbying for the modernization of the UNON complex.

**4. Environmental Diplomacy & Climate Change**

Climate variability and change continues to pose serious challenges to Africa's socio-economic development. As such, Kenya was not left behind in the debate on climate change as a way of supporting the global environmental agenda. During the period under review, the Ministry successfully represented Kenya in the following events: 14<sup>th</sup> Conference of the Parties to the UN Convention to combat desertification (COP14); 25<sup>th</sup> Session of the Conference of Parties to the UN Framework Convention on Climate Change (UNFCCC COP25); 15<sup>th</sup> Session of the Conference of Parties to the Kyoto Protocol (CMP 15); 2<sup>nd</sup> Session of the Conference of the Parties to the Paris Agreement (CMA 2); Annual Stockholm Forum on Peace and Development 2020; and High-level virtual Berlin climate and security conference. Through the Ministry, Kenya joined the world in celebrating the Annual Environmental Day held in June 2020. To support Kenya's commitment to environmental security and sustainability, the Ministry in collaboration with the Diplomatic Corps based in Nairobi organized a tree planting session at the Ngong forest in December 2019.

**5. Economic & Commercial Diplomacy**

Kenya recognizes that Economic Diplomacy has to date become an important tool that deals with the nexus between power and wealth in international affairs hence very key in securing investment opportunities. In this regard, the Ministry coordinated Kenya's engagement in the following bilateral and multilateral cooperation: AfCFTA; ACP-Post Cotonou negotiations; IORA; COMESA; EAC; TICAD; COMESA-EAC-SADC; AGOA as well as UNESCO. The Ministry also successfully coordinated trade and/or investment fairs/exhibitions/missions in/with Russia, Japan, United Kingdom and Norway as well. A Joint Economic Commission for Cooperation (JEC) was also held with Barbados.

**6. Candidature Diplomacy**

In August 2019, Africa Union (AU) emphatically endorsed Kenya to run for a non-permanent seat of the United Nations Security Council (UNSC) for the period 2021-2022. Consequently, the Ministry coordinated a successful campaign and Kenya was victoriously elected on 18<sup>th</sup> June 2020 to sit in the UNSC for two (2) years in reference. Besides confirming that Kenya is a safe and dependable pair of hands, the UNSC win gives the Country the opportunity to build consensus across regional and global matters that affect Africa. Other Country Candidatures that the Ministry lobbied for during 2019/20 Financial Year include IGAD, IMO, IOC and UNESCO. The Ministry also lobbied for individual candidatures for Secretary General to the Africa Telecommunication Union (ATU) and Board

**MINISTRY OF FOREIGN AFFAIRS**  
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member of the AU - Advisory Board on Corruption during the Financial Year under review.

**7. Cultural Diplomacy and protection of Natural Heritage**

With reference to statutory meetings of the UNESCO, the Ministry participated in the 22<sup>nd</sup> Session of the World General Assembly of the State Parties to the World Heritage Convention and 43<sup>rd</sup> Session of the World Cultural Heritage held in Paris and Baku respectively. The Ministry continued to promote Cultural Exchanges as well as Partnerships and facilitated participation by Kenyan artists in international cultural festivals, fairs and exhibitions.

**8. Public Diplomacy and Stakeholder Engagement**

To enhance engagement with our stakeholders, the Ministry institutionalized the Cabinet Secretary quarterly briefings for Diplomatic Corps based in Nairobi as well as the members of the fourth estate. The briefings aim at informing the public and members of the Diplomatic Corps on the direction of Kenya's foreign Policy and outcomes of our diplomatic engagements.

Besides provision of various liaison services, the Ministry effectively facilitated the Diplomatic Corps and foreign governments' engagements with County Governments. Further, the Ministry prepared, published and shared quarterly Diplomacy Newsletters with stakeholders.

In order to inform the public on the progress made in fulfilling Kenya's international obligations, the 7<sup>th</sup> President's Annual Report was prepared, published and submitted to the National Assembly as required. On the same note, the Ministry prepared and submitted to the National Assembly the 4<sup>th</sup> Edition of the Annual Cabinet Secretary's Report. The Cabinet Secretary Report aims at informing the public on the treaties that Kenya has ratified and which may in any way bind the Country to specific actions.

In honour of the outgoing High Commissioners and Ambassadors accredited to Kenya, the Ministry hosted various luncheons to bid farewell to the envoys after the end of their respective tours of duty. Various Kenya Missions abroad also celebrated the 56<sup>th</sup> Jamhuri day in December 2019. Additionally, the Ministry organized and coordinated quarterly presentation of credentials by Ambassadors and High Commissioners designate accredited to Kenya. Furthermore, the Ministry facilitated medical evacuation of UN personnel in the six (6) Peace Keeping and Humanitarian Operations in the Horn of Africa to get medical treatment in Nairobi between March and June 2020. Kenya also participated in the inauguration ceremony of the newly elected President of Burundi.

**9. Expansion of Diplomatic Footprint**

In an endeavour to expand Kenya's global footprint in line with changing global dynamics to advance our national interests, seize emerging opportunities for realizing the Country's aspirations for increased growth, the following resident Missions were operationalized during the Financial Year under review: Bern-Switzerland; Accra-Ghana; Djibouti-Djibouti; and Dakar-Senegal. Similarly, the Ministry successfully coordinated the appointment of an Honorary Consul in Istanbul-Turkey.

**10. Engagement of Diaspora & Provision of Consular Services**

In recognition of the Kenyan Diaspora's key role in national development, the Ministry has continued to strengthen its engagement with Kenyans in the diaspora through diaspora investment conferences, meetings, and engagements during state visits. The Ministry continued to provide various consular services including authentication of documents; issuance of visas, passports and emergency travel documents. The Ministry also offered financial support to Kenyan students caught up in the lockdown in Wuhan City- China where COVID-19 pandemic first broke out. Between March and

**MINISTRY OF FOREIGN AFFAIRS**  
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June 2020, the Ministry successfully facilitated airlifts from China, UAE, India, South Africa, South Sudan, Pakistan, U.K. among others during which at least 3,000 Kenyans stranded abroad safely returned home.

**11. Resource Mobilization and Global Solidarity in the Fight Against COVID-19**

To support the Ministry of Health and other relevant Agencies involved in the fight against novel coronavirus, the Ministry managed to source for medical supplies and financial resources from Kenya's development partners to the tune of Ksh. 1 billion. Humanitarian support to mitigate the Pandemic was received from; China, Japan, Russia, Brazil, Germany, Jack Ma Foundation, EU, South Korea, Denmark, Singapore and Finland among others. The Ministry facilitated deployment of 50 Kenyan medical doctors to support the fight against COVID-19 in the Republic of Seychelles.

The Ministry further facilitated High-Level virtual engagements on the fight against COVID-19. These include: Intergovernmental Authority for Development (IGAD) Extraordinary Summit; the Summit of the Bureau of the Assembly of Heads of State and Government of the AU; the Organization of African, Caribbean and Pacific States (OACPS) Special Summit on COVID-19 and Forum on China-Africa Cooperation (FOCAC) Extraordinary Summit on solidarity against novel coronavirus.

**12. Asset Acquisition and Management**

With reference to assets acquisition and management, construction of Ambassador's Residence and Chancery in Pretoria and Geneva respectively continued smoothly up to March 2020. Some renovation works on government owned properties in Washington D.C. and Dar Es Salaam were also done during the Financial Year under review. The Ministry's Assets Acquisition & Management Plan was finalized and sent to the Ministry of Transport, Infrastructure, Housing and Urban Development for technical comments and/or input.

**13. Service Delivery and performance management**

To enhance good governance, transparency and accountability in the management of financial resources, the Ministry strengthened business process by introducing controls and close supervision in alignment to the Public Finance Management Act. This was further supported by establishment of the Budget Implementation Committee, Project Management Committee, Audit Taskforce as well as Corruption Prevention Committee. To enhance service delivery and institutionalize performance management in Missions abroad, an integrated Monitoring & Evaluation (M&E) was carried out in 32 stations during the 2019/20 Financial Year. The Ministry did also review/update and publish the Citizens' Service Delivery Charter.



**MINISTRY OF FOREIGN AFFAIRS**  
**Revised Reports and Financial Statements**  
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**14. Conclusion**

Although the outbreak of COVID-19 pandemic compelled the Ministry to scale down most of its core activities earmarked for implementation in the fourth quarter of the Financial Year, the period under review was instrumental in improving Kenya's global image and diplomatic engagements.

The commendable performance was achieved through firstly, the great leadership of H.E. the President, who is Kenya's top diplomat and secondly, teamwork from my colleagues in the Ministry as we all pulled together in the same direction. I am confident that together we will continue to constantly project, pursue and protect our national interests globally while at the same time driving new arrangements that are transparent and consonant with our values.



**AMB. RAYCHELLE OMAMO SC, EGH**  
**CABINET SECRETARY**

**MINISTRY OF FOREIGN AFFAIRS**  
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**III. STATEMENT OF PERFORMANCE AGAINST MDA'S PREDETRMINED OBJECTIVES**

**Introduction**

Section 81 (2) (f) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the Accounting officer when preparing financial statements of each National Government entity in accordance with the standards and formats prescribed by the Public Sector Accounting Standards Board includes a statement of the national government entity's performance against predetermined objectives.

***Ministry Third MTP Programmes for the period 2018 – 2022***

- a) Expand Kenya's diplomatic footprint
- b) Transforming the Foreign Service Academy (FSA) into a Semi-Autonomous Institution and centre of excellence
- c) Finalise and implement the Foreign Service Bill
- d) Integration of Kenya Diaspora into National Development
- e) Promote Trade, tourism and investment
- f) Promote economic cooperation and development
- g) Ratification of multilateral, Bilateral and regional cooperation frameworks
- h) Enhance regional peace and security
- i) Mainstream national values and principal of governance in Ministry operations

**Progress on attainment of strategic development objectives**

| <b>MDA Program</b>                                    | <b>Objective</b>                                                                                                                                                                                              | <b>Outcome</b>            | <b>Indicator</b>                                         | <b>Performance</b>                                                                                                                                                                                                                                       |
|-------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|----------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| General Administration, Planning and Support services | Enhance: Administration Services; Human Resource Management and Development; Payment of Rents and Utilities; motor vehicle management; Performance Management, Procurement and Financial Management Services; | Improved service delivery | Number of policies, bills<br>Number of offices renovated | Enhanced administration services through: finalization of policy documents; Foreign Service Regulation and Representational bill etc; renovation of Ministry offices among other administrative services during the review period. The Ministry enhanced |

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| MDA Program                     | Objective                                                                                                                                                                                                                                       | Outcome                                        | Indicator                                                                                        | Performance                                                                                                                                                                                                                                         |
|---------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------|--------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Foreign Relations and Diplomacy | International Relations and Cooperation ; Management of International Treaties, Agreements and Conventions; Coordination of Protocol; Management of Diaspora and Consular Affairs; Infrastructure development and Maintenance in Kenya Missions | Kenya's foreign interest pursued and protected | Number of New Missions, Consulates and Liaison Offices opened                                    | Coordinated opening and operationalizing of new fully-fledged diplomatic missions namely; Accra-Ghana, Dakar-Senegal, Djibouti and Bern-Switzerland                                                                                                 |
|                                 |                                                                                                                                                                                                                                                 |                                                | Number of country candidatures and individuals lobbied for                                       | Lobbied for the election of Kenya into international policy-making organs including: UNSC, UNESCO; UNWTO; IMO; ECOSOC; UNHABITAT, and CND                                                                                                           |
|                                 |                                                                                                                                                                                                                                                 |                                                | Number of outbound and inbound State and Official visits facilitated.                            | The Ministry facilitated outbound and inbound State and Official visits.                                                                                                                                                                            |
|                                 |                                                                                                                                                                                                                                                 |                                                | Number of Chanceries, ambassadors' residences, staff houses purchased/constructed and maintained | The Ministry purchased/constructed and maintained various, for instance Ambassador's residence in Pretoria, constructed 4 staff houses in Pretoria and finalized construction of staff houses (4 one bedrooms and 16 single rooms) in Mogadishu etc |



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| <b>MDA Program</b>                                                       | <b>Objective</b>                                                                               | <b>Outcome</b>                                                                  | <b>Indicator</b>                                                                  | <b>Performance</b>                                                                                                                                                                                                                                                                                                                                                                          |
|--------------------------------------------------------------------------|------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Economic and Commercial Diplomacy                                        | promotion of trade and foreign direct investment inflows                                       | Secured markets for Kenyan goods and services as well as foreign direct inflows | Number of markets secured;                                                        | Kenya maintained its traditional and expanded markets in the emerging markets in the period under review through trade and investment negotiations at bilateral, regional (EAC, OACPS, IORA, EAC-COMESA-SADC (TFTA), AfCFTA, EU – EAC – EPAs) and multilateral levels (WTO etc) as well as exhibitions and business forums and conferences (9th Africa, Pacific and Caribbean (ACP) Summit) |
| Foreign policy research, capacity development and technical cooperation. | Foreign Policy Research and Analysis, and Capacity Development; Regional Technical Cooperation | Enhanced service delivery and Kenya's influence                                 | Number of policy research and officers inducted/trained (both local and regional) | Undertaken Foreign Policy Research and Analysis through curriculum review, induction/training of officers in the Ministry as well as regional diplomats (350)                                                                                                                                                                                                                               |

**IV. CORPORATE SOCIAL RESPONSIBILITY STATEMENT/SUSTAINABILITY REPORTING**

**Corporate social responsibility statement**

**1) Sustainability Strategy and Profile**

Political and macroeconomic stability has continued to sustainably enable the Ministry to perform its mandate. The stability of exchange rate and low inflation in the period under review facilitated stable and predictable Kenya's foreign engagements and exchanges.

The Ministry therefore sustainably undertook the following activities in the period under review;

- Kenya has maintained her role as an anchor state and guarantor of regional peace and security especially with regard prevention and resolution of conflicts, peace negotiations, peace-building, peace keeping, humanitarian response as well as post-conflict reconstruction.
- Coordinated 14 outbound and 12 inbound state and official visits in the first, second and third quarters of the Financial Year.
- Successfully facilitated the following international conferences and events: the 9th Africa, Pacific and Caribbean (ACP) Heads of State Summit in December 2019. Further, the Ministry facilitated virtual hosting of the 1st Extraordinary Inter - Sessional Summit of Heads of State and Government of the Organization of African, Caribbean and Pacific States (OACPS) on June 3, 2020. Similarly, the Ministry continued to promote the presence of United Nations Office in Nairobi (UNON) as the ideal location for UN agencies and other regional organizations, as well as their Service Centre by lobbying for the modernization of the UNON complex.
- Ministry coordinated Kenya's engagement in the following bilateral and multilateral cooperation: AfCFTA; ACP-Post Cotonou negotiations; IORA; COMESA; EAC; TICAD; COMESA-EAC-SADC; AGOA as well as UNESCO. The Ministry also successfully coordinated trade and/or investment fairs/exhibitions/missions in/with Russia, Japan, United Kingdom and Norway as well. A Joint Economic Commission for Cooperation (JEC) was also held with Barbados.
- In August 2019, Africa Union (AU) emphatically endorsed Kenya to run for a non-permanent seat of the United Nations Security Council (UNSC) for the period 2021-2022. Consequently, the Ministry coordinated a successful campaign and Kenya was victoriously elected on 18th June 2020 to sit in the UNSC for two (2) years in reference. The Ministry also lobbied for individual candidatures for Secretary General to the Africa Telecommunication Union (ATU) and Board member of the AU - Advisory Board on Corruption during the Financial Year under review.
- The Ministry continued to promote Cultural Exchanges as well as Partnerships and facilitated participation by Kenyan artists in international cultural festivals, fairs and exhibitions.
- The Ministry institutionalized the Cabinet Secretary quarterly briefings for Diplomatic Corps based in Nairobi as well as the members of the fourth estate. The briefings aim at informing the public and members of the Diplomatic Corps on the direction of Kenya's foreign Policy and outcomes of our diplomatic engagements. The Ministry effectively facilitated the Diplomatic Corps and foreign governments' engagements with County Governments. In honour of the outgoing High Commissioners and Ambassadors accredited to Kenya, the Ministry hosted various luncheons to bid farewell to the envoys after the end of their respective tours of duty.

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Various Kenya Missions abroad also celebrated the 56th Jamhuri day in December 2019.

- In an endeavour to expand Kenya's global footprint in line with changing global dynamics to advance our national interests, seize emerging opportunities for realizing the Country's aspirations for increased growth, the following resident Missions were operationalized during the Financial Year under review: Bern-Switzerland; Accra-Ghana; Djibouti-Djibouti; and Dakar-Senegal. Similarly, the Ministry successfully coordinated the appointment of an Honorary Consul in Istanbul-Turkey.
- The Ministry has continued to strengthen its engagement with Kenyans in the diaspora through diaspora investment conferences, meetings, and engagements during state visits. The Ministry continued to provide various consular services including authentication of documents; issuance of visas, passports and emergency travel documents. The Ministry also offered financial support to Kenyan students caught up in the lock-down in Wuhan City- China where COVID-19 pandemic first broke out. Between March and June 2020, the Ministry successfully facilitated airlifts from China, UAE, India, South Africa, South Sudan, Pakistan, U.K. among others during which at least 3,000 Kenyans stranded abroad safely returned home.
- To support the Ministry of Health and other relevant Agencies involved in the fight against COVID-19, the Ministry managed to source for medical supplies and financial resources from Kenya's development partners to the tune of Ksh. 1 billion. Humanitarian support to mitigate the Pandemic was received from; China, Japan, Russia, Brazil, Germany, Jack Ma Foundation, EU, South Korea, Denmark, Singapore and Finland among others. The Ministry facilitated deployment of 50 Kenyan medical doctors to support the fight against COVID-19 in the Republic of Seychelles. The Ministry further facilitated High-Level virtual engagements on the fight against COVID-19. These include: Intergovernmental Authority for Development (IGAD) Extraordinary Summit; the Summit of the Bureau of the Assembly of Heads of State and Government of the AU; the Organization of African, Caribbean and Pacific States (OACPS) Special Summit on COVID-19 and Forum on China-Africa Cooperation (FOCAC) Extraordinary Summit on solidarity against novel coronavirus.
- With reference to assets acquisition and management, construction of Ambassador's Residence and Chancery in Pretoria and Geneva respectively continued smoothly up to March 2020. Some renovation works on government owned properties in Washington D.C. and Dar Es Salaam were also done during the Financial Year under review. The Ministry's Assets Acquisition & Management Plan was finalized and sent to the Ministry of Transport, Infrastructure, Housing and Urban Development for technical comments and/or input.
- The Ministry strengthened business process by introducing controls and close supervision in alignment to the Public Finance Management Act. This was further supported by establishment of the Budget Implementation Committee, Project Management Committee, Audit Taskforce as well as Corruption Prevention Committee. To enhance service delivery and institutionalize performance management in Missions abroad, an integrated Monitoring & Evaluation (M&E) was carried out in 32 stations during the 2019/20 Financial Year. The Ministry did also review/update and publish the Citizens' Service Delivery Charter.



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**2) Environmental Performance**

The Ministry assisted in the resolution of complaints raised by the Diplomatic Corps, UN Agencies in Kenya and other regional organizations by hosting regular meetings National Environmental Management Authority (NEMA). The outcomes of COP22 of UNFCCC and the review meeting in Marrakech resulted in the inclusion of mitigation, adaptation, and finance components that will see developed countries assisting developing countries in adaptation efforts. Committed to strengthening the role of UNEP as the leading global environmental authority, as well as to the effective consolidation of headquarters functions in Nairobi and the strengthening of UNEP's regional presence. Cognizant of Kenya's constitutional obligation to have at least 10% of its land area covered by forests and in line with the environment pillar of Kenya's Foreign Policy, the Ministry embarked on an aggressive strategy to adopt blocks of forests and plant trees during the years under review. As such, the Ministry adopted 2.8 hectares in Lari in 2018 and planted 4,000 indigenous trees. 5000 trees were also planted in the same forest in 2019 and approximately 10,000 indigenous trees were planted in all the adopted forest blocks.

**3) Employee Welfare**

The Ministry recognizes that the physiological, psychological and physical well-being of its staff is critical in the overall performance of the Ministry. To this end, during the review period, five (5) bi-annual Ministerial Wellness days were organized featuring activities that included: team building and health clinics on proper nutrition, HIV and AIDS testing, prevention and management, Alcohol and Drug Abuse prevention, stress management and mental health. These have ensured we build camaraderie among staff and enhance employee morale leading to a more productive work force. The Ministry also supported the operationalization of a fully functional Staff Welfare Association. To guide its functions, the Association is registered with the Registrar of Companies, has adopted a constitution and by-laws, opened bank accounts and elected office bearers to run its affairs.

**4) Market Place Practices**

In an endeavor to deliver quality services, various anti-corruption programmes were initiated and implemented, including operationalization of the Corruption Prevention Committee.

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**V. STATEMENT OF ENTITY MANAGEMENT RESPONSIBILITIES**

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the Accounting Officer for a National Government Entity shall prepare financial statements in respect of that entity. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed the Public Sector Accounting Standards Board of Kenya from time to time.

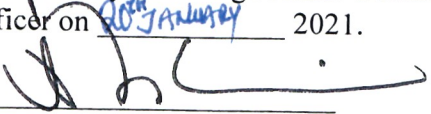
The Accounting Officer in charge of the Ministry of Foreign Affairs is responsible for the preparation and presentation of the entity's financial statements, which give a true and fair view of the state of affairs of the entity for and as at the end of the financial year (period) ended on June 30, 2020. This responsibility includes: (i) Maintaining adequate financial management arrangements and ensuring that these continue to be effective throughout the reporting period; (ii) Maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the entity; (iii) Designing, Implementing and Maintaining internal controls relevant to the preparation and fair presentation of the statements, and ensuring that they are free from material misstatements, whether due to error or fraud; (iv) Safeguarding the assets of the entity; (v) Selecting and applying appropriate accounting policies; and (vi) Making accounting estimates that are reasonable in the circumstances.

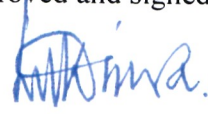
The Accounting Officer in charge of the Ministry of Foreign Affairs accepts responsibility for the entity's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS). The Accounting Officer is of the opinion that the Ministry of Foreign Affairs' financial statements give a true and fair view of the state of entity's transactions during the financial year ended June 30, 2020, and of the entity's financial position as at that date. The Accounting Officer in charge of the Ministry of Foreign Affairs further confirms the completeness of the accounting records maintained for the Ministry of Foreign Affairs, which have been relied upon in the preparation of the entity's financial statements as well as the adequacy of the systems of internal financial control.

The Accounting Officer in charge of the Ministry of Foreign Affairs confirms that the entity has complied fully with applicable Government Regulations and the terms of external financing covenants (where applicable), and that the entity's funds received during the year under audit were used for the eligible purposes for which they were intended and were properly accounted for. Further the Accounting Officer confirms that the entity's statements have been prepared in a form that complies with relevant accounting standards prescribed by the Public Sector Accounting Standards Board of Kenya.

**Approval of the financial statements**

The Ministry of Foreign Affairs' financial statements were approved and signed by the Accounting Officer on 20 January 2021.

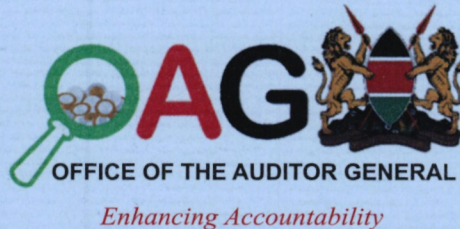
  
Principal Secretary  
Amb. Macharia Kamau, CBS

  
Deputy Accountant General  
Mr. Vincent L. Kirwa  
ICPAK Member Number: 10999



# REPUBLIC OF KENYA

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## **REPORT OF THE AUDITOR- GENERAL ON MINISTRY OF FOREIGN AFFAIRS FOR THE YEAR ENDED 30 JUNE, 2020**

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### **REPORT ON THE FINANCIAL STATEMENTS**

#### **Qualified Opinion**

I have audited the accompanying financial statements of the Ministry of Foreign Affairs set out on pages 18 to 37, which comprise the statement of assets and liabilities as at 30 June, 2020, and the statement of receipts and payments, statement of cash flows and summary statements of appropriation - recurrent, development and combined for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effect of the matter described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of the Ministry of Foreign Affairs as at 30 June, 2020, and of its financial performance and its cash flows for the year then ended, in accordance with international Public Sector Accounting Standards (Cash Basis) and comply with the Public Finance Management Act, 2012.

#### **Basis for Qualified Opinion**

##### **Cash and Cash Equivalents**

The statement of assets and liabilities as at 30 June, 2020 reflects cash and cash equivalents balance of Kshs.2,177,798,670 which includes bank balances of Kshs.2,177,403,861. As disclosed in Note 10 A to the financial statements, the bank balance of Kshs.2,177,403,861 includes recurrent and development accounts balances of Kshs.524,746 and Kshs.134,300 in accounts No.1000302337 and No.1000302356, respectively, at the Central Bank of Kenya.

However, the Central Bank of Kenya certificate of balances reflects recurrent account and development account balances of Kshs.21,848,532.61 and Kshs.299,128.85 while the bank reconciliation statements for 30 June, 2020 reflect balances of Kshs.65,580,230.56 and Kshs.667,436.10 under recurrent and development accounts, respectively resulting in differences between the three sets of records.



Under the circumstances, the accuracy of the bank balance of Kshs.2,177,403,861 as at 30 June, 2020 could not be confirmed.

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the Ministry of Foreign Affairs Management in accordance with ISSAI 130 on Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

### **Key Audit Matters**

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. There were no key audit matters to report in the year under review.

### **Other Matter**

### **Pending Bills**

As disclosed under Annex I to the financial statements, the Ministry had pending bills of Kshs.244,616,266 as at 30 June, 2020. The bills were not paid during the year under review but were instead carried forward to the 2020/2021 financial year. Failure to settle bills during the year to which they relate to distorts the financial statements and adversely affects the budgetary provisions for the subsequent year as they form a first charge.

## **REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES**

### **Conclusion**

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the matter described in the Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources section of my report, I confirm that, nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

### **Basis for Conclusion**

#### **Irregular Procurement of ICT Equipment**

Examination of records revealed that the Ministry of Foreign Affairs purchased twenty-seven laptops, two desktop computers and twenty-eight printers at a total cost of Kshs.10,047,119 in the year under review. It was observed that the ICT equipment were delivered before Local Purchase Orders were issued.



The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

## **REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE**

### **Conclusion**

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, I confirm that, nothing has come to my attention to cause me to believe that internal controls, risk management and overall governance were not effective.

### **Basis for Conclusion**

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether processes and systems of internal control, risk management and governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

### **Responsibilities of Management and those Charged with Governance**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal control as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal control, risk management and governance.

In preparing the financial statements, Management is responsible for assessing the Ministry's ability to sustain services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless Management is aware of the intention to terminate the Ministry or to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective way.



Those charged with governance are responsible for overseeing the financial reporting process, reviewing the effectiveness of how the entity monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

### **Auditor-General's Responsibilities for the Audit**

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal control in order to give an assurance on the effectiveness of internal controls, risk management and governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal control would not necessarily disclose all matters in the internal control that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal control may not prevent or detect misstatements and instances of non-compliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:



- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Management.
- Conclude on the appropriateness of the Management's use of the applicable basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Ministry's ability to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the Ministry to cease sustaining its services.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the Ministry to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with the Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence, and where applicable, related safeguards.

  
**Nancy Gathungu**  
**AUDITOR-GENERAL**

**Nairobi**

**25 May, 2021**

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**VII. STATEMENT OF RECEIPTS AND PAYMENTS**

|                                     | Note      | 2019 – 2020           | 2018 -2019            |
|-------------------------------------|-----------|-----------------------|-----------------------|
|                                     |           | Kshs                  | Kshs                  |
| <b>RECEIPTS</b>                     |           |                       |                       |
| Tax Revenues                        | <b>1</b>  | 17,532,666            | 27,808,256            |
| Transfers from National Treasury    | <b>2</b>  | 15,541,478,580        | 15,829,946,907        |
| Other Revenues                      | <b>3</b>  | 470,125,642           | 515,044,113           |
|                                     |           |                       |                       |
| <b>TOTAL REVENUES</b>               |           | <b>16,029,136,888</b> | <b>16,372,799,276</b> |
|                                     |           |                       |                       |
| <b>PAYMENTS</b>                     |           |                       |                       |
| Compensation of Employees           | <b>4</b>  | 7,097,854,421         | 7,111,430,570         |
| Use of goods and services           | <b>5</b>  | 7,467,927,772         | 6,730,050,612         |
| Transfers to Other Government Units | <b>6</b>  | 259,602,706           | 230,212,301           |
| Other grants and transfers          | <b>7</b>  | 632,149,088           | 502,275,149           |
| Social Security Benefits            | <b>8</b>  | 50,627,665            | 10,668,619            |
| Acquisition of Assets               | <b>9</b>  | 857,494,192           | 1,618,676,563         |
| <b>TOTAL PAYMENTS</b>               |           | <b>16,365,655,845</b> | <b>16,203,313,813</b> |
|                                     |           |                       |                       |
| <b>SURPLUS/DEFICIT</b>              | <b>19</b> | <b>(336,518,957)</b>  | <b>169,485,463</b>    |

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The entity financial statements were approved on 20<sup>th</sup> Jan. 2021 and signed by:



Principal Secretary  
 Amb. Macharia Kamau, CBS



Deputy Accountant General  
 Mr. Vincent L. Kirwa  
 ICPAK Member Number: 10999

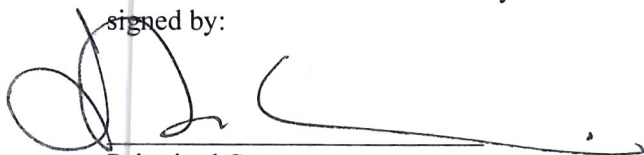


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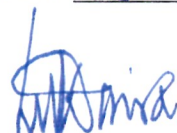
**VIII. STATEMENT OF ASSETS AND LIABILITIES**

|                                                                      | Note | 2019-2020<br>Kshs    | 2018 - 2019<br>Kshs  |
|----------------------------------------------------------------------|------|----------------------|----------------------|
| <b>FINANCIAL ASSETS</b>                                              |      |                      |                      |
| <b>Cash and Cash Equivalents</b>                                     |      |                      |                      |
| Bank Balances                                                        | 10A  | 2,177,403,861        | 2,570,708,636        |
| Cash Balances                                                        | 10B  | 394,809              | 849,160              |
| <b>Total Cash And Cash Equivalents</b>                               |      | <b>2,177,798,670</b> | <b>2,571,557,796</b> |
| Accounts Receivables - Outstanding Imprest and<br>Clearance Accounts | 11   | 8,110,157            | 4,800,429            |
| <b>TOTAL FINANCIAL ASSETS</b>                                        |      | <b>2,185,908,827</b> | <b>2,576,358,225</b> |
| <b>LESS: FINANCIAL LIABILITIES</b>                                   |      |                      |                      |
| Accounts Payables - Deposits                                         | 12   | 237,063,665          | 190,695,095          |
| <b>NET FINANCIAL ASSETS</b>                                          |      | <b>1,948,845,162</b> | <b>2,385,663,130</b> |
| <b>REPRESENTED BY</b>                                                |      |                      |                      |
| Fund balance b/fwd                                                   | 13   | 2,385,663,130        | 2,216,177,667        |
| Prior year adjustments                                               | 14   | (100,299,009)        | -                    |
| Surplus/Deficit for the year                                         |      | (336,518,960)        | 169,485,463          |
| <b>NET FINANCIAL POSSITION</b>                                       |      | <b>1,948,845,162</b> | <b>2,385,663,130</b> |

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The entity financial statements were approved on 20<sup>th</sup> January 2021 and signed by:



Principal Secretary  
 Amb. Macharia Kamau, CBS



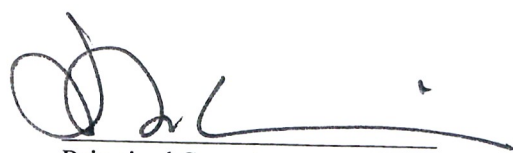
Deputy Accountant General  
 Mr. Vincent L. Kirwa  
 ICPAK Member Number: 10999

**MINISTRY OF FOREIGN AFFAIRS**  
**Revised Reports and Financial Statements**  
**For the year ended June 30, 2020**

**IX. STATEMENT OF CASH FLOWS**

|                                                          | Note | 2018-2019<br>Kshs     | 2017-2018<br>Kshs      |
|----------------------------------------------------------|------|-----------------------|------------------------|
| <b>CASH FLOW FROM OPERATING ACTIVITIES</b>               |      |                       |                        |
| <b>Receipts for operating income</b>                     |      |                       |                        |
| Tax Revenues                                             | 1    | 17,532,666            | 27,808,256             |
| Transfers from National Treasury                         | 2    | 15,541,478,580        | 15,829,946,907         |
| Other Revenues                                           | 3    | 470,125,642           | 515,044,113            |
|                                                          |      | <b>16,029,136,888</b> | <b>16,372,799,276</b>  |
| <b>Payments for operating expenses</b>                   |      |                       |                        |
| Compensation of Employees                                | 4    | 7,097,854,421         | 7,111,430,570          |
| Use of goods and services                                | 5    | 7,467,927,775         | 6,730,050,612          |
| Transfers to Other Government Units                      | 6    | 259,602,706           | 230,212,301            |
| Other grants and transfers                               | 7    | 632,149,088           | 502,275,149            |
| Social Security Benefits                                 | 8    | 50,627,665            | 10,668,619             |
|                                                          |      | <b>15,508,161,656</b> | <b>14,584,637,250</b>  |
| <b>Adjusted for:</b>                                     |      |                       |                        |
| Changes in receivables                                   |      | ( 3,309,728)          | (4,477,885)            |
| Changes in payables                                      |      | 46,368,570            | 50,150,762             |
| Adjustments during the year                              | 14   | (100,299,009)         | -                      |
| <b>Net cashflow from operating activities</b>            |      | <b>463,735,066</b>    | <b>1,833,834,903</b>   |
| <b>CASHFLOW FROM INVESTING ACTIVITIES</b>                |      |                       |                        |
| Acquisition of Assets                                    | 9    | (857,494,192)         | (1,618,676,563)        |
| <b>Net cash flows from Investing Activities</b>          |      | <b>(857,494,192)</b>  | <b>(1,618,676,563)</b> |
| <b>NET INCREASE IN CASH AND CASH EQUIVALENT</b>          |      | <b>(393,759,126 )</b> | <b>215,158,340</b>     |
| <b>Cash and cash equivalent at BEGINNING of the year</b> |      | <b>2,571,557,796</b>  | <b>2,356,399,456</b>   |
| <b>Cash and cash equivalent at END of the year</b>       |      | <b>2,177,798,670</b>  | <b>2,571,557,796</b>   |

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The entity financial statements were approved on 20 January 2021 and signed by:



Principal Secretary  
Amb. Macharia Kamau, CBS



Deputy Accountant General  
Mr. Vincent L. Kirwa  
ICPAK Member Number: 10999



X. SUMMARY STATEMENT OF APPROPRIATION: RECURRENT AND DEVELOPMENT COMBINED

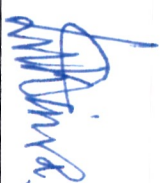
| Revenue/Expense Item                | Original Budget       | Adjustments          | Final Budget          | Actual on Comparable Basis | Budget Utilisation Difference | % of Utilisation Difference to Final Budget |
|-------------------------------------|-----------------------|----------------------|-----------------------|----------------------------|-------------------------------|---------------------------------------------|
| <b>RECEIPTS</b>                     |                       |                      |                       |                            |                               |                                             |
| Tax Receipts                        | 21,177,000            | 22,977,000           | 44,154,000            | 17,532,666                 | 26,621,334                    | 40%                                         |
| Exchequer releases                  | 10,606,549,059        | 7,498,777,539        | 18,105,326,598        | 15,541,478,580             | 2,563,848,018                 | 86%                                         |
| Other Receipts                      | 259,392,226           | 280,670,976          | 540,063,201           | 470,125,642                | 69,937,559                    | 87%                                         |
| <b>Total Receipts</b>               | <b>10,887,118,285</b> | <b>7,802,425,514</b> | <b>18,689,543,799</b> | <b>16,029,136,888</b>      | <b>2,660,406,911</b>          | <b>86%</b>                                  |
| <b>Payments</b>                     |                       |                      |                       |                            |                               |                                             |
| Compensation of Employees           | 3,844,335,000         | 3,744,335,000        | 7,588,670,000         | 7,097,854,421              | 490,815,579                   | 94%                                         |
| Use of goods and services           | 4,515,162,804         | 3,738,682,540        | 8,253,845,344         | 7,467,927,775              | 785,917,569                   | 90%                                         |
| Transfers to Other Government Units | 255,853,620           | 88,753,620           | 344,607,240           | 259,602,706                | 85,004,534                    | 75%                                         |
| Other grants and transfers          | 357,496,380           | 352,496,380          | 709,992,760           | 632,149,088                | 77,843,672                    | 89%                                         |
| Social Security Benefits            | 5,218,542             | 71,018,542           | 76,237,083            | 50,627,665                 | 25,609,418                    | 66%                                         |
| Acquisition of Assets               | 1,909,051,939         | (630,737,641)        | 1,278,314,298         | 857,494,192                | 420,820,106                   | 67%                                         |
| <b>Grand Total</b>                  | <b>10,887,118,285</b> | <b>7,364,548,440</b> | <b>18,251,666,725</b> | <b>16,365,655,848</b>      | <b>1,886,010,877</b>          | <b>90%</b>                                  |
| <b>Surplus/Deficit</b>              | <b>0</b>              | <b>437,877,074</b>   | <b>437,877,074</b>    | <b>(336,518,960)</b>       | <b>774,396,034</b>            |                                             |

- Tax Receipts which are majorly a component of Missions' VAT refunds experienced low collections due to the COVID-19 pandemic.*
- The supplementary cuts on the Ministry's budget negatively impacted acquisition of assets especially in Missions Abroad*

The entity financial statements were approved on 20<sup>th</sup> January 2021 and signed by:



Principal Secretary  
Amb. Macharia Kamau, CBS



Deputy Accountant General  
Mr. Vincent L. Kirwa  
ICPAK Member Number: 10999



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the year ended June 30, 2020

XI. SUMMARY STATEMENT OF APPROPRIATION: RECURRENT

| Revenue/Expense Item                | Original Budget      | Adjustments          | Final Budget          | Actual on Comparable Basis | Budget Utilization Difference | % of Utilization Difference to Final Budget |
|-------------------------------------|----------------------|----------------------|-----------------------|----------------------------|-------------------------------|---------------------------------------------|
| <b>RECEIPTS</b>                     |                      |                      |                       |                            |                               |                                             |
| Tax Receipts                        | 21,177,000           | 22,977,000           | 44,154,000            | 17,532,666                 | 26,621,334                    | 40%                                         |
| Exchequer releases                  | 8,648,849,059        | 7,218,737,539        | 15,867,586,598        | 14,501,267,165             | 1,366,319,433                 | 91%                                         |
| Other Receipts                      | 259,392,226          | 280,670,976          | 540,063,201           | 470,125,642                | 69,937,559                    | 87%                                         |
| <b>Total Receipts</b>               | <b>8,929,418,285</b> | <b>7,522,385,514</b> | <b>16,451,803,799</b> | <b>14,988,925,473</b>      | <b>1,462,878,326</b>          | <b>91%</b>                                  |
| <b>PAYMENTS</b>                     |                      |                      |                       |                            |                               |                                             |
| Compensation of Employees           | 3,844,335,000        | 3,744,335,000        | 7,588,670,000         | 7,097,854,421              | 490,815,579                   | 94%                                         |
| Use of goods and services           | 4,515,162,804        | 3,738,682,540        | 8,253,845,344         | 7,467,927,772              | 785,917,572                   | 90%                                         |
| Transfers to Other Government Units | 55,853,620           | 54,853,620           | 110,707,240           | 103,467,485                | 7,239,755                     | 93%                                         |
| Other grants and transfers          | 357,496,380          | 352,496,380          | 709,992,760           | 632,149,088                | 77,843,672                    | 89%                                         |
| Social Security Benefits            | 5,218,542            | 71,018,542           | 76,237,083            | 50,627,665                 | 25,609,418                    | 66%                                         |
| Acquisition of Assets               | 151,351,939          | 110,262,359          | 261,614,298           | 201,787,239                | 59,827,059                    | 77%                                         |
| <b>Grand Total</b>                  | <b>8,929,418,285</b> | <b>8,071,648,440</b> | <b>17,001,066,725</b> | <b>15,553,813,671</b>      | <b>1,447,253,054</b>          | <b>91%</b>                                  |
| <b>Surplus/Deficit</b>              | <b>0</b>             | <b>(549,262,926)</b> | <b>(549,262,926)</b>  | <b>(564,888,199)</b>       | <b>15,625,273</b>             |                                             |

- Tax Receipts which are majority a component of Missions' VAT refunds experienced low collections due to the COVID-19 pandemic.*
- The supplementary cuts on the Ministry's budget negatively impacted acquisition of assets especially in Missions Abroad*

The entity financial statements were approved on 80<sup>th</sup> January 2021 and signed by:



Principal Secretary  
Amb. Macharia Kamau, CBS



Deputy Accountant General  
Mr. Vincent L. Kirwa  
ICPAK Member Number: 10999



MINISTRY OF FINANCIAL AFFAIRS  
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XII. SUMMARY STATEMENT OF APPROPRIATION: DEVELOPMENT

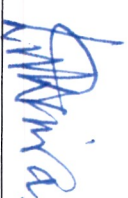
| Revenue/Expense Item                | Original Budget      | Adjustments          | Final Budget         | Actual on Comparable Basis | Budget Utilisation Difference | % of Utilisation Difference to Final Budget |
|-------------------------------------|----------------------|----------------------|----------------------|----------------------------|-------------------------------|---------------------------------------------|
| <b>RECEIPTS</b>                     |                      |                      |                      |                            |                               |                                             |
| Exchequer releases                  | 1,957,700,000        | 280,040,000          | 2,237,740,000        | 1,040,211,415              | 1,197,528,585                 | 46%                                         |
| <b>Total Receipts</b>               | <b>1,957,700,000</b> | <b>280,040,000</b>   | <b>2,237,740,000</b> | <b>1,040,211,415</b>       | <b>1,197,528,585</b>          | <b>46%</b>                                  |
| <b>Payments</b>                     |                      |                      |                      |                            |                               |                                             |
| Transfers to Other Government Units | 200,000,000          | 33,900,000           | 233,900,000          | 156,135,221                | 77,764,779                    | 67%                                         |
| Acquisition of Assets               | 1,757,700,000        | (741,000,000)        | 1,016,700,000        | 655,706,953                | 360,993,047                   | 64%                                         |
| <b>Grand Total</b>                  | <b>1,957,700,000</b> | <b>(707,100,000)</b> | <b>1,250,600,000</b> | <b>811,842,174</b>         | <b>438,757,826</b>            | <b>65%</b>                                  |
| <b>Surplus/Deficit</b>              |                      | <b>987,140,000</b>   | <b>987,140,000</b>   | <b>228,369,241</b>         | <b>758,770,759</b>            |                                             |

*Supplementary cuts and the COVID-19 pandemic grossly affected the development operations of the Ministry, hence the low absorption.*

The entity financial statements were approved on 20<sup>th</sup> January 2021 and signed by:



Principal Secretary  
Amb. Macharia Kamau, CBS



Deputy Accountant General  
Mr. Vincent L. Kirwa  
ICPAK Member Number: 10999

**XIII. BUDGET EXECUTION BY PROGRAMMES AND SUB-PROGRAMMES**

|            |           |                |  |                |                |               |
|------------|-----------|----------------|--|----------------|----------------|---------------|
|            |           |                |  |                |                |               |
| 0000000000 |           | 0              |  | 0              | (4,490,154)    | 4,490,154     |
| 0000000000 |           | 0              |  | 0              | (4,490,154)    | 4,490,154     |
| 714000000  |           | 2,616,426,672  |  | 2,616,426,672  | 2,391,386,041  | 225,040,631   |
|            | 714010000 | 2,616,426,672  |  | 2,616,426,672  | 2,391,386,041  | 225,040,631   |
| 715000000  |           | 14,841,602,815 |  | 14,841,602,815 | 13,288,114,376 | 1,553,488,439 |
|            | 715010000 | 12,468,399,591 |  | 12,468,399,591 | 11,338,061,338 | 1,130,338,253 |
|            | 715020000 | 913,700,000    |  | 913,700,000    | 595,836,411    | 317,863,589   |
|            | 715030000 | 28,628,839     |  | 28,628,839     | 28,553,040     | 75,799        |
|            | 715040000 | 1,346,556,151  |  | 1,346,556,151  | 1,244,599,040  | 101,957,112   |
|            | 715050000 | 84,318,234     |  | 84,318,234     | 81,064,548     | 3,253,686     |
| 741000000  |           | 412,114,767    |  | 412,114,767    | 395,788,902    | 16,325,866    |
|            | 741010000 | 412,114,767    |  | 412,114,767    | 395,788,902    | 16,325,866    |
| 742000000  |           | 381,522,471    |  | 381,522,471    | 294,856,681    | 86,665,790    |
|            | 742010000 | 147,622,471    |  | 147,622,471    | 138,721,460    | 8,901,011     |
|            | 742020000 | 233,900,000    |  | 233,900,000    | 156,135,221    | 77,764,779    |
|            |           | 18,251,666,725 |  | 18,251,666,725 | 16,365,655,845 | 1,886,010,880 |



#### **XIV. SIGNIFICANT ACCOUNTING POLICIES**

The principle accounting policies adopted in the preparation of these financial statements are set out below:

##### **1. Statement of Compliance and Basis of Preparation**

The financial statements have been prepared in accordance with Cash-basis International Public Sector Accounting Standards (IPSAS) as prescribed by the Public Sector Accounting Standards Board (PSASB) and set out in the accounting policy note below. This cash basis of accounting has been supplemented with accounting for; a) receivables that include imprests and salary advances and b) payables that include deposits and retentions.

The financial statements comply with and conform to the form of presentation prescribed by the PSASB. The accounting policies adopted have been consistently applied to all the years presented.

##### **2. Reporting Entity**

The financial statements are for the Ministry of Foreign Affairs. The financial statements encompass the reporting entity as specified under section 81 of the PFM Act 2012 and also comprise of the following development projects implemented by the entity:

##### **3. Reporting Currency**

The financial statements are presented in Kenya Shillings (KShs), which is the functional and reporting currency of the Government and all values are rounded to the nearest Kenya Shilling.

##### **4. Significant Accounting Policies**

The accounting policies set out in this section have been consistently applied by the Entity for all the years presented.

###### **a) Recognition of Receipts**

The Entity recognises all receipts from the various sources when the event occurs and the related cash has actually been received by the Entity.

###### **□ Tax Receipts**

Tax receipts are recognized in the books of accounts when cash is received. Cash is considered as received when notification of tax remittance is received. (Check if this policy is applicable to entity)

###### **□ Transfers from the Exchequer**

Transfers from the exchequer are recognized in the books of accounts when cash is received. Cash is considered as received when payment instruction is issued to the bank and notified to the receiving entity.

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**For the year ended June 30, 2020**

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**CONTD' - SIGNIFICANT ACCOUNTING POLICIES**

▫ **External Assistance**

External assistance is received through grants and loans from multilateral and bilateral development partners.

Grants and loans shall be recognized in the books of accounts when cash is received. Cash is considered as received when a payment advice is received by the recipient entity or by the beneficiary.

In case of grant/loan in kind, such grants are recorded upon receipt of the grant item and upon determination of the value. The date of the transaction is the value date indicated on the payment advice. A similar recognition criteria is applied for loans received in the form of a direct payment.

During the year ended 30<sup>th</sup> June 2020, there were no instances of non-compliance with terms and conditions which have resulted in cancellation of external assistance loans.

▫ **Other receipts**

These include Appropriation-in-Aid and relates to receipts such as proceeds from disposal of assets and sale of tender documents. These are recognized in the financial statements the time associated cash is received.

**b) Recognition of payments**

The Entity recognises all payments when the event occurs and the related cash has actually been paid out by the Entity.

▫ **Compensation of Employees**

Salaries and wages, allowances, statutory contribution for employees are recognized in the period when the compensation is paid.

▫ **Use of Goods and Services**

Goods and services are recognized as payments in the period when the goods/services are paid for. Such expenses, if not paid during the period where goods/services are consumed, shall be disclosed as pending bills.

▫ **Interest on Borrowing**

Borrowing costs that include interest are recognized as payment in the period in which they are paid for.

▫ **Repayment of Borrowing (Principal Amount)**

The repayment of principal amount of borrowing is recognized as payment in the period in which the repayment is made.

▫ **Acquisition of Fixed Assets**

The payment on acquisition of property plant and equipment items is not capitalized. The cost of acquisition and proceeds from disposal of these items are treated as payments and receipts items respectively. Where an asset is acquired in a non-exchange transaction for nil or nominal consideration and the fair value of the asset can be reliably established, a



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contra transaction is recorded as receipt and as a payment.

A fixed asset register is maintained by each public entity and a summary provided for purposes of consolidation. This summary is disclosed as an annexure to the financial statements.

**5. In-kind contributions**

In-kind contributions are donations that are made to the Entity in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the Entity includes such value in the statement of receipts and payments both as receipts and as payments in equal and opposite amounts; otherwise, the contribution is not recorded.

**6. Third Party Payments**

Included in the receipts and payments, are payments made on its behalf to third parties in form of loans and grants. These payments do not constitute cash receipts and payments and are disclosed in the payment to third parties in the statement of receipts and payments as proceeds from foreign borrowings.

**7. Cash and Cash Equivalents**

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at the Central Bank of Kenya and at various commercial banks at the end of the financial year.

**Restriction on Cash**

Restricted cash represents amounts that are limited/restricted from being used to settle a liability for at least twelve months after the reporting period. This cash is limited for direct use as required by stipulation.

Amounts maintained in deposit bank accounts are restricted for use in refunding third party deposits.

As at 30th June 2020, this amounted to Kshs. 237,063,665 compared to Kshs. 190,755,095 in prior period as indicated on note 10A.

There were no other restrictions on cash during the year.

**8. Accounts Receivable**

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. This is in recognition of the government practice where the imprest payments are recognized as payments when fully accounted for by the imprest or AIE holders. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

**MINISTRY OF FOREIGN AFFAIRS**  
**Revised Reports and Financial Statements**  
**For the year ended June 30, 2020**

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**CONTD' - SIGNIFICANT ACCOUNTING POLICIES**

**9. Accounts Payable**

For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized on an accrual basis (as accounts payables). This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. This is an enhancement to the cash accounting policy adopted by National Government Ministries and Agencies. Other liabilities including pending bills are disclosed in the financial statements.

**10. Pending Bills**

Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years. As pending bills do not involve the payment of cash in the reporting period, they recorded as 'memorandum' or 'off-balance' items to provide a sense of the overall net cash position of the Entity at the end of the year. When the pending bills are finally settled, such payments are included in the Statement of Receipts and Payments in the year in which the payments are made.

**11. Budget**

The budget is developed on a comparable accounting basis (cash basis except for imprest and deposits, which are accounted for on an accrual basis), the same accounts classification basis, and for the same period as the financial statements. The original budget was approved by Parliament in June 2019 for the period 1<sup>st</sup> July 2019 to 30<sup>th</sup> June 2020 as required by Law and there were two supplementary adjustments to the original budget during the year.

A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

Government Development Projects are budgeted for under the MDAs but receive budgeted funds as transfers and account for them separately. These transfers are recognised as inter-entity transfers.

**12. Comparative Figures**

Where necessary, comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

**13. Subsequent Events**

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30<sup>th</sup> June 2020.

**14. Errors**

Material prior period errors shall be corrected retrospectively in the first set of financial statements authorized for issue after their discovery by: i. restating the comparative amounts for prior period(s) presented in which the error occurred; or ii. If the error occurred before the earliest prior period presented, restating the opening balances of assets, liabilities and net assets/equity for the earliest prior period presented.

During the year, errors that have been corrected are disclosed under note 14 explaining the nature and amounts.



**MINISTRY OF FOREIGN AFFAIRS**

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**CONTD' - SIGNIFICANT ACCOUNTING POLICIES**

**15. Related Party Transactions**

Related party relationships are a normal feature of commerce. Specific information with regards to related party transactions is included in the disclosure notes.

**MINISTRY OF FOREIGN AFFAIRS**  
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**XV. NOTES TO THE FINANCIAL STATEMENTS**

**1 TAX REVENUES**

|                             |                   |                   |
|-----------------------------|-------------------|-------------------|
|                             |                   |                   |
| Taxes on Goods and Services | 17,532,666        | 27,808,256        |
| <b>TOTAL</b>                | <b>17,532,666</b> | <b>27,808,256</b> |

**2 EXCHEQUER RELEASES**

|                                        |                       |                       |
|----------------------------------------|-----------------------|-----------------------|
|                                        |                       |                       |
| Total Exchequer Releases for quarter 1 | 696,842,826           | 3,673,124,230         |
| Total Exchequer Releases for quarter 2 | 3,945,392,858         | 3,274,842,852         |
| Total Exchequer Releases for quarter 3 | 6,653,298,918         | 4,027,212,500         |
| Total Exchequer Releases for quarter 4 | 4,245,943,978         | 4,854,767,325         |
| <b>Total</b>                           | <b>15,541,478,580</b> | <b>15,829,946,907</b> |

**3 OTHER REVENUES**

|                                                                  |                    |                    |
|------------------------------------------------------------------|--------------------|--------------------|
|                                                                  |                    |                    |
| Rents                                                            | 132,622,648        | 124,493,925        |
| Other Property Income e.g leases, rates                          | -                  | 148,167            |
| Sales by Market Establishments                                   | -                  | 936,977            |
| Receipts from Administrative Fees and Charges - Collected as AIA | 337,502,995        | 389,465,044        |
| <b>Total</b>                                                     | <b>470,125,642</b> | <b>515,044,113</b> |

**4 COMPENSATION OF EMPLOYEES**

|                                                                       |                      |                      |
|-----------------------------------------------------------------------|----------------------|----------------------|
|                                                                       |                      |                      |
| Basic Salaries Permanent Employees                                    | 778,729,868          | 876,753,922          |
| Basic Wages Temporary Employees                                       | 1,857,869,626        | 1,599,003,818        |
| Personal Allowances paid as part of Salary                            | 3,913,846,726        | 4,109,244,465        |
| Personal Allowances paid as Reimbursements                            | 246,039,358          | 226,806,756          |
| Personal Allowances provided in Kind                                  | 10,545,311           | 9,901,628            |
| Employer Contributions to Compulsory National Social Security Schemes | 59,954,268           | 62,519,880           |
| Employer Contributions to Compulsory Health Insurance Schemes         | 220,057,666          | 213,695,102          |
| Social Benefit Schemes Outside Government                             | 10,811,598           | 13,505,000           |
| <b>TOTAL</b>                                                          | <b>7,097,854,421</b> | <b>7,111,430,570</b> |



**MINISTRY OF FOREIGN AFFAIRS**  
**Revised Reports and Financial Statements**  
**For the year ended June 30, 2020**

**5 USE OF GOODS AND SERVICES**

| Description                                                  | 2019-2020            | 2018-2019            |
|--------------------------------------------------------------|----------------------|----------------------|
|                                                              | Kshs                 | Kshs                 |
| Utilities, supplies and services                             | 387,896,051          | 300,489,952          |
| Communication, supplies and services                         | 260,952,866          | 220,938,090          |
| Domestic travel and subsistence                              | 255,676,923          | 227,494,476          |
| Foreign travel and subsistence                               | 1,817,986,728        | 1,938,675,847        |
| Printing, advertising and information supplies & services    | 27,692,717           | 36,831,614           |
| Rentals of produced assets                                   | 2,377,177,472        | 2,219,927,795        |
| Training expenses                                            | 17,165,195           | 25,534,809           |
| Hospitality supplies and services                            | 827,706,607          | 1,009,034,770        |
| Insurance costs                                              | 77,966,258           | 51,317,255           |
| Specialised materials and services                           | 24,155,373           | 24,193,436           |
| Office and general supplies and services                     | 81,151,281           | 138,625,706          |
| Fuel Oil and Lubricants                                      | 99,784,892           | 74,663,046           |
| Other operating expenses                                     | 1,042,752,763        | 284,469,874          |
| Routine maintenance – vehicles and other transport equipment | 50,832,128           | 64,604,598           |
| Routine maintenance – other assets                           | 119,030,522          | 113,249,344          |
| <b>TOTAL</b>                                                 | <b>7,467,927,775</b> | <b>6,730,050,612</b> |

**6 GRANTS AND TRANSFERS TO OTHER GOVERNMENT ENTITIES**

| Description                                                          | 2019-2020          | 2018-2019          |
|----------------------------------------------------------------------|--------------------|--------------------|
|                                                                      | Kshs               | Kshs               |
| Current Grants to Government Agencies and other Levels of Government | 103,467,485        | 104,198,758        |
| Capital Grants to Government Agencies and other Levels of Government | 156,135,221        | 126,013,544        |
| <b>TOTAL</b>                                                         | <b>259,602,706</b> | <b>230,212,301</b> |

**7 OTHER GRANTS AND TRANSFERS**

| Explanation                                                      | 2019-2020          | 2018-2019          |
|------------------------------------------------------------------|--------------------|--------------------|
|                                                                  | Kshs               | Kshs               |
| Membership dues and subscriptions to international organizations | -                  | 3,289,349          |
| Scholarships and other educational benefits                      | 632,149,088        | 498,985,800        |
| <b>Total</b>                                                     | <b>632,149,088</b> | <b>502,275,149</b> |

**MINISTRY OF FOREIGN AFFAIRS**  
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**NOTES TO THE FINANCIAL STATEMENTS (Continued)**

**8 SOCIAL SECURITY BENEFITS**

|                                            |                   |                   |
|--------------------------------------------|-------------------|-------------------|
|                                            |                   |                   |
| Government pension and retirement benefits | 50,627,665        | 10,668,619        |
| <b>Total</b>                               | <b>50,627,665</b> | <b>10,668,619</b> |

**9 ACQUISITION OF ASSETS**

|                                                             |                    |                      |
|-------------------------------------------------------------|--------------------|----------------------|
|                                                             |                    |                      |
| <b>Non Financial Assets</b>                                 |                    |                      |
| Purchase of Buildings                                       | 397,873,723        | 980,883,173          |
| Refurbishment of Buildings                                  | 263,243,631        | 504,687,138          |
| Purchase of Vehicles and Other Transport Equipment          | 113,949,986        | 76,132,821           |
| Overhaul of Vehicles and Other Transport Equipment          | 3,615,731          | 1,125,407            |
| Purchase of Household Furniture and Institutional Equipment | 41,648,789         | 29,843,772           |
| Purchase of Office Furniture and General Equipment          | 37,162,333         | 26,004,252           |
| <b>Sub Total</b>                                            | <b>857,494,192</b> | <b>1,618,676,563</b> |
| <b>Financial Assets</b>                                     | -                  |                      |
| <b>Sub Total</b>                                            | -                  | -                    |
| <b>TOTAL</b>                                                | <b>857,494,192</b> | <b>1,618,676,563</b> |



**MINISTRY OF FOREIGN AFFAIRS**  
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**NOTES TO THE FINANCIAL STATEMENTS (Continued)**

**10A: Bank Accounts**

| Name of Bank,<br>Account No. &<br>currency                         | Amount<br>in bank<br>account<br>currency | Indicate<br>whether<br>recurrent,<br>Development<br>or deposit<br>a.c. | Exc rate<br>(if in<br>foreign<br>currency) | 2019-2020<br>Kshs    | 2018-2019<br>Kshs    |
|--------------------------------------------------------------------|------------------------------------------|------------------------------------------------------------------------|--------------------------------------------|----------------------|----------------------|
| <i>Central Bank of Kenya,<br/>1000302337, Recurrent<br/>KShs</i>   |                                          |                                                                        |                                            | 524,746              | 100,086,429          |
| <i>Kenya Missions<br/>Abroad, 6530103,<br/>Recurrent A/c</i>       |                                          |                                                                        |                                            | 1,820,613,050        | 2,007,868,903        |
| <i>Central Bank of<br/>Kenya, 1000302356,<br/>Development KShs</i> |                                          |                                                                        |                                            | 134,300              | 213,930              |
| <i>Kenya Missions<br/>Abroad, 6540102,<br/>Development A/c</i>     |                                          |                                                                        |                                            | 119,068,101          | 271,784,279          |
| <i>Central Bank of Kenya,<br/>1000302372, Deposit<br/>KShs</i>     |                                          |                                                                        |                                            | 237,063,665          | 190,755,095          |
| <b>Total</b>                                                       |                                          |                                                                        |                                            | <b>2,177,403,861</b> | <b>2,570,708,636</b> |

**10B: CASH IN HAND**

|                                          | 2019-2020<br>Kshs | 2018-2019<br>Kshs |
|------------------------------------------|-------------------|-------------------|
| Cash in Hand – Held in domestic currency | 394,809           | 849,160           |
| <b>Total</b>                             | <b>394,809</b>    | <b>849,160</b>    |

Cash in hand should also be analysed as follows:

|                              | 2019-2020<br>Kshs | 2018-2019<br>Kshs |
|------------------------------|-------------------|-------------------|
| MFA Headquarters Cash Office | 394,809           | 849,160           |
| <b>Total</b>                 | <b>394,809</b>    | <b>849,160</b>    |

**MINISTRY OF FOREIGN AFFAIRS**  
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**NOTES TO THE FINANCIAL STATEMENTS (Continued)**

**11: ACCOUNTS RECEIVABLE - OUTSTANDING IMPRESTS**

|                     |                  |                  |
|---------------------|------------------|------------------|
| Government Imprests | 7,099,297        | 4,800,429        |
| Salary advances     | 1,010,860        | -                |
| <b>Total</b>        | <b>8,110,157</b> | <b>4,800,429</b> |

**12. ACCOUNTS PAYABLE**

|                |                    |                    |
|----------------|--------------------|--------------------|
| Agency Account | -                  | 183,982,514        |
| Deposits       | 237,063,665        | 6,712,581          |
| <b>Total</b>   | <b>237,063,665</b> | <b>190,695,095</b> |

**13. FUND BALANCE BROUGHT FORWARD**

|                      |                      |                      |
|----------------------|----------------------|----------------------|
| Bank accounts        | 2,570,708,636        | 2,351,302,406        |
| Cash in hand         | 849,160              | 5,097,050            |
| Accounts Receivables | 4,800,429            | 322,544              |
| Accounts Payables    | (190,695,095)        | (140,544,333)        |
| <b>Total</b>         | <b>2,385,663,130</b> | <b>2,216,177,667</b> |

**14. PRIOR YEAR ADJUSTMENTS**

|                                      |                      |          |
|--------------------------------------|----------------------|----------|
| Adjustments on bank account balances | (100,299,009)        | 0        |
| <b>TOTAL</b>                         | <b>(100,299,009)</b> | <b>0</b> |

Note: The adjustment relates to recovered bank balances by the National Treasury for the period 2018/2019



**MINISTRY OF FOREIGN AFFAIRS****Reports and Financial Statements****For the year ended June 30, 2020****NOTES TO THE FINANCIAL STATEMENTS (Continued)****15 CHANGES IN RECEIVABLE**

| Description of the error                                | 2019 - 2020      | 2018 - 2019 |
|---------------------------------------------------------|------------------|-------------|
|                                                         | KShs             | KShs        |
| Outstanding Imprest as at 1 <sup>st</sup> July 2019 (A) | 4,800,429        | -           |
| Imprest issued during the year (B)                      | 1,142,875,302    | -           |
| Imprest surrendered during the Year (C)                 | (1,144,366,003)  | -           |
| Net changes in account receivables D= A+B-C             | <b>3,309,728</b> | -           |

**16. CHANGES IN ACCOUNTS PAYABLE – DEPOSITS AND RETENTIONS**

| Description of the error                                   | 2019 - 2020       | 2018 - 2019 |
|------------------------------------------------------------|-------------------|-------------|
|                                                            | KShs              | KShs        |
| Deposit and Retentions as at 1 <sup>st</sup> July 2019 (A) | 190,695,095       | -           |
| Deposit and Retentions held during the year (B)            | 1,896,132,233     | -           |
| Deposit and Retentions paid during the Year (C)            | (2,086,827,328)   | -           |
| Net changes in account receivables D= A+B-C                | <b>46,368,570</b> | -           |

**17. RELATED PARTY DISCLOSURES**

Related party disclosure is encouraged under non-mandatory section of the Cash Basis IPSAS.

The following comprise of related parties to the Ministry of Foreign Affairs

- Key management personnel that include the Cabinet Secretaries and Accounting Officers
- Other Ministries Departments and Agencies and Development Projects;
- County Governments; and
- State Corporations and Semi-Autonomous Government Agencies.

**MINISTRY OF FOREIGN AFFAIRS**  
**Reports and Financial Statements**  
**For the year ended June 30, 20**

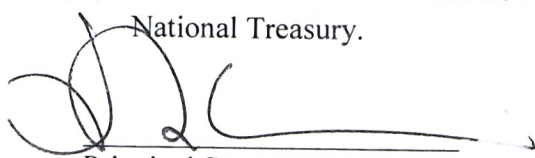
**18. PROGRESS ON FOLLOW-UP OF AUDITOR RECOMMENDATIONS**

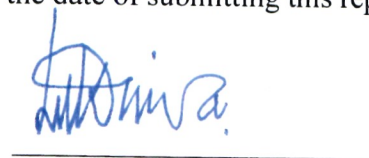
The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor. We have nominated focal persons to resolve the various issues as shown below with the associated time frame within which we expect the issues to be resolved.

| Reference No. on the external audit Report | Issue/ Observations from Auditor | Management comments | Focal Point person to resolve the issue (Name and designation) | Status (Resolved/ Not Resolved) | Timeframe : Put a date when you expect the issue to be resolved) |
|--------------------------------------------|----------------------------------|---------------------|----------------------------------------------------------------|---------------------------------|------------------------------------------------------------------|
| <i>Refer to attached report.</i>           |                                  |                     |                                                                |                                 |                                                                  |

**Guidance Notes:**

- (i) Use the same reference numbers as contained in the external audit report;
- (ii) Obtain the "Issue/Observation" and "management comments", required above, from the external audit report that is signed by Management;
- (iii) Before approving the report, discuss the timeframe with the appointed Focal Point persons within your entity responsible for implementation of each issue;
- (iv) Indicate the status of "Resolved" or "Not Resolved" by the date of submitting this report to National Treasury.

  
Principal Secretary

  
Deputy Accountant General



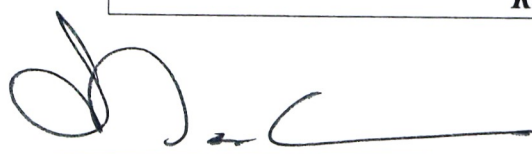


**MINISTRY OF FOREIGN AFFAIRS**  
**Revised Reports and Financial Statements**  
**For the year ended June 30, 2020**

**18. PROGRESS ON FOLLOW UP OF AUDITOR RECOMMENDATIONS**

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor. We have nominated focal persons to resolve the various issues as shown below with the associated time frame within which we expect the issues to be resolved.

| Reference No. on the external audit Report     | Issue/ Observations from Auditor                           | Management comments                                                                                                                                                                                       | Focal Point person to resolve the issue (Name and designation) | Status: (Resolved / Not Resolved) | Timeframe (Put a date when you expect the issue to be resolved)                            |
|------------------------------------------------|------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------|-----------------------------------|--------------------------------------------------------------------------------------------|
| <b>Financial Year 19/20.</b><br>1              | Long Outstanding Imprests                                  | The Ministry to follow up with the individual officers to ensure the imprests are surrendered or recovered in the payroll                                                                                 | Head Of Unit/Head of Human Resource                            | Resolved                          | Recovered/ Surrendered in F/Y 2019/20                                                      |
| 2                                              | Unapproved Expenditure and irregular prior year adjustment | The Ministry corrected the excess expenditure in 2016/17 by making the prior adjustment in 2017/18 to align expenditures on the Construction of Mission Residence in Pretoria to the Financial Statements | Accounting Officer                                             | Resolved                          | PAC appearance in 2020 to discuss 2017/18 Financial Year audit report , cleared the matter |
| 3                                              | Irregular Variation of Contract                            | The Ministry took note of the matter and commits to comply with PPDA requirements in future contracts                                                                                                     | Accounting Officer                                             | Resolved                          | -N/A<br>-Matter did not recur in 2019/20 draft audit report                                |
| <b>Refer to attached audit report (19/20).</b> |                                                            |                                                                                                                                                                                                           |                                                                |                                   |                                                                                            |



Principal Secretary  
 Amb. Macharia Kamau, CBS



Deputy Accountant General  
 Mr. Vincent L. Kirwa  
 ICPAK Member Number: 10999

**19. DEFICIT IN STATEMENT OF RECEIPTS AND PAYMENTS**

The Deficit of Ksh.336,518,957 is a result of the relatively higher budget absorption in financial year **2019/20** compared to **2018/19** . In the Circumstances, the exchequer received and other revenues could not fully fund the total expenditure of Ksh.16,365,655,845, therefore the Ministry funded the gap with the cashbook balances held in the Missions at the close of the financial year 2018/19 which was recognised as Fund balances brought forward in 2019/20 Statement of Assets and Liabilities.



# REPUBLIC OF KENYA

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OFFICE OF THE AUDITOR-GENERAL

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NAIROBI

## REPORT OF THE AUDITOR-GENERAL ON MINISTRY OF FOREIGN AFFAIRS FOR THE YEAR ENDED 30 JUNE, 2019

### REPORT ON THE FINANCIAL STATEMENTS

#### Qualified Opinion

I have audited the accompanying financial statements of the Ministry of Foreign Affairs set out on pages 14 to 32, which comprise the statement of assets and liabilities as at 30 June, 2019, and the statement of receipts and payments, statement of cash flows and summary statements of appropriation - recurrent, development and combined for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effect of the matters described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of the Ministry of Foreign Affairs as at 30 June, 2019, and of its financial performance and its cash flows for the year then ended, in accordance with international Public Sector Accounting Standards (Cash Basis) and comply with the Public Finance Management Act, 2012.

#### Basis for Qualified Opinion

##### 1. Long Outstanding Imprests

The statement of assets and liabilities as at 30 June, 2019 reflects a balance of Kshs.4,800,429 under accounts receivables – outstanding imprests. Examination of records held at Kenya Missions in Stockholm and Berlin revealed long outstanding imprests amounting to Kshs.2,956,653. Some of the imprests have been outstanding for 30 years and thus making their recoverability doubtful as summarized below:

| Mission      | Period of Issue | Foreign Currency | Equivalent in Kshs. |
|--------------|-----------------|------------------|---------------------|
| Stockholm    | 2016 - 2017     | SEK 211,704.48   | 2,286,408           |
| Berlin       | 1989 - 1997     | Euros.10,340.94  | 670,245             |
| <b>Total</b> |                 |                  | <b>2,956,653</b>    |

*Report of the Auditor-General on Ministry of Foreign Affairs for the year ended 30 June, 2019*



In the circumstances, the recoverability of imprests totalling Kshs.2,956,653 included in the accounts receivables – outstanding imprests balance of Kshs.4,800,429 could not be confirmed.

## **2. Unapproved Expenditure and Irregular Prior Year Adjustment**

As previously reported, the Ministry of Foreign Affairs expenditure estimates (Supplementary II) for 2017/2018 reflected a development budget of Kshs.207,786,113 for the Kenya High Commission in Pretoria in respect of construction of the High Commissioner's residence and staff houses. A review of expenditure records revealed that payments amounting to Kshs.439,635,853.55 were made to the contractor for the construction works in the 2017/2018 financial year, leading to unapproved expenditure of Kshs.231,849,740.55 over and above the approved budgeted limit of Kshs.207,786,113.

To accommodate part of the expenditure that was not budgeted for in 2017/2018 financial year, Management irregularly made a prior year adjustment of Kshs.221,020,794 as disclosed in Note 15 to the financial statements. This prior year adjustment was contrary to International Public Sector Accounting Standard, Financial Reporting under the Cash Basis of Accounting, paragraph 1.5.3. The errors envisaged by the Standard for prior year adjustment may occur as a result of mathematical mistakes, misinterpretation of facts, mistakes in applying accounting policies or oversights. However, in the foregoing case, no error had occurred in the previous financial year to warrant a prior year adjustment in the financial statements for the year ended 30 June, 2018. In the circumstances, the Ministry did not comply with the Standards.

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the Ministry of Foreign Affairs in accordance with ISSAI 130 on Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

### **Key Audit Matters**

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. There were no key audit matters to report in the year under review.

### **REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES**

#### **Conclusion**

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources section of my report, I



confirm that, nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

### **Basis for Conclusion**

#### **Irregular Variation of Contract**

The statement of receipts and payments for the year ended 30 June, 2019 reflects an expenditure of Kshs.1,618,676,563 in respect of acquisition of assets and which as disclosed in Note 9 to the financial statements includes an amount of Kshs.504,687,138 relating to refurbishment of buildings.

During the financial year 2018/2019, the Ministry contracted a firm to renovate offices at the Ministry's Headquarters at a contract price of Kshs.14,925,045. However, the contract price was varied to Kshs.18,141,407 representing an increase of Kshs.3,216,362 or 21.5 % of the contract price. The increase went beyond the allowed 15% and was made before the end of twelve months after signing the contract contrary to the requirements under Section 139 (3) and (4) of the Public Procurement and Asset Disposal Act, 2015.

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

### **REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE**

#### **Conclusion**

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, I confirm that, nothing has come to my attention to cause me to believe that internal controls, risk management and overall governance were not effective.

#### **Basis for Conclusion**

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether processes and systems of internal control, risk management and governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

#### **Responsibilities of Management and Those Charged with Governance**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal control as



Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal control, risk management and governance.

In preparing the financial statements, Management is responsible for assessing the Ministry's ability to sustain services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless Management is aware of the intention to terminate the Ministry or to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the financial reporting process, reviewing the effectiveness of how the entity monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

### **Auditor-General's Responsibilities for the Audit**

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6)



of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal control in order to give an assurance on the effectiveness of internal controls, risk management and governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal control would not necessarily disclose all matters in the internal control that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal control may not prevent or detect misstatements and instances of non-compliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Management.
- Conclude on the appropriateness of the Management's use of the applicable basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Ministry's ability to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the Ministry to cease sustaining its services.



- Reports and  
For the year
- IV. S
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
  - Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the Ministry to express an opinion on the financial statements.
  - Perform such other procedures as I consider necessary in the circumstances.

I communicate with the Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence, and where applicable, related safeguards.

  
Nancy Gathungu  
AUDITOR-GENERAL

Nairobi

29 September, 2020



**MINISTRY OF FOREIGN AFFAIRS**  
**Reports and Financial Statements**  
**For the year ended June 30, 2020**

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**ANNEX 1 - ANALYSIS OF PENDING ACCOUNTS PAYABLE – PENDING BILLS**

*\*Schedule attached*

**ANNEX 2 – SUMMARY OF FIXED ASSET REGISTER**

*\*Schedule attached*

***NB: Due to the nature of the Ministry's operations, most fixed assets are located at the various Missions abroad. Therefore, the attached schedule is not conclusive.***

**ANNEX 3 - OUTSTANDING IMPRESTS – Schedule attached**

**ANNEX 4- REPORTS GENERATED FROM IFMIS**

The following financial Reports Generated from IFMIS should be generated and attached as appendices to these financial statements.

- i. IFMIS Comparison Trial Balance
- ii. FO30 (Bank reconciliations) for all bank accounts
- iii. GOK IFMIS Receipts and Payments Statement
- iv. GOK IFMIS Statement of Financial Position
- v. GOK IFMIS Statement of Cash Flows
- vi. GOK IFMIS Notes to the Financial Statements
- vii. GOK IFMIS Statement of Budget Execution
- viii. GOK IFMIS Statement of Deposits
- ix. GOK IFMIS Budget Execution by Programme and Economic Classification
- x. GOK IFMIS Budget Execution by Heads and Programmes
- xi. GOK IFMIS Budget Execution by Programmes and Sub-programmes

**OTHER ATTACHED REPORTS**

- i. Exchequer Issues – Recurrent and Development votes for FY 2019/2020
- ii. Missions' Cashbook balances – Recurrent and Development
- iii. Board of Survey reports – Rec, Dev and Deposit Votes
- iv. Certificate of Balances – Rec, Dev and Deposit Bank accounts
- v. Copies of Recoveries of balances by the National Treasury
- vi. Deposit Bank Account analysis



**MINISTRY OF FOREIGN AFFAIRS  
FINANCE DIVISION**

**INTERNAL MEMO**

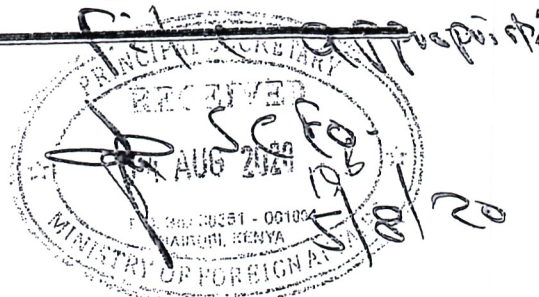
SEC

TO : Principal Secretary

FROM : Senior Chief Finance Officer

DATE : 4<sup>th</sup> August, 2020

RE : **PENDING BILLS STATUS REPORT AS AT 3<sup>RD</sup> AUGUST, 2020**



Enclosed herewith, please find the Ministry's Pending Bills status report as at 3<sup>rd</sup> August, 2020. This is the report as submitted by the BIC Sub Committee on Pending Bills which was tasked to evaluate and make recommendations on the Ministry's Pending Bills for the Financial Year 2019/20.

The report is due for implementation subject to your intervention in the following areas:-

1. Your endorsement of the report and authority to implement the same.
2. Your authority to extend the term of the BIC Sub Committee on Pending Bills by two weeks to implement the report with the following specific TOR: -
  - To obtain adequate supporting documents for each Pending Bill in the report and ensure full payment processing for the same.
3. Noting that Pending Bills form first charge on a Ministry's subsequent Financial Year's budget and noting further that the Ministry does not have sufficient funds on operational items, we are seeking your authority to settle the bills using funds in the 2020/21 FY's budget under the following items: -
  - **State Visits** – since most of the bills relate to accommodation, conference facilities and travel services rendered during inbound and outbound State Visits.
  - **Technical Fund** – since most of the development Pending Bills relate to diplomatic capacity building sessions conducted by FSA and acquisition of PPEs as special donation to China that was meant to be financed through a special development budget line.

Submitted for your kind consideration and approval.

James A. Aloyo  
**SENIOR CHIEF FINANCE OFFICER**

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Encls.



REPUBLIC OF KENYA



MINISTRY OF FOREIGN AFFAIRS

REPORT ON PENDING BILLS

FOR THE FINANCIAL YEAR

2019/2020

## **INTRODUCTION**

1. The sub-committee of the Ministerial Budget Implementation Committee was appointed by the Principal Secretary on 15th July 2019 with the mandate of evaluating and making recommendations on the Ministry's pending bills for the Financial Year 2019/2020.
2. **The sub-committee comprised of the following members: -**

|      |                       |              |                          |
|------|-----------------------|--------------|--------------------------|
| i.   | Ms. Justina Miriti    | -Chairperson | - Administration         |
| ii.  | Ms. Shillah Miriti    | -Secretary   | -Finance                 |
| iii. | Ms. Nahumi Mutua      | -Member      | -Supply Chain Management |
| iv.  | Mr. Gilbert Onger     | -Member      | -Accounts                |
| v.   | Ms. Josephine Muchira | -Member      | -Internal Audit          |
3. The team was tasked to undertake the exercise and submit the report to the Ministerial Budget Implementation Committee for consideration which will recommend to the Accounting Officer for approval and payment.
4. In carrying out its mandate, the committee was guided by the following terms of reference (ToRs):
  - a) Obtain all pending bills/claims incurred by the Ministry of Foreign Affairs as at 30<sup>th</sup> June 2020 and earlier.
  - b) Obtain adequate supporting documentation for bills/claims as described above.
  - c) Evaluate the pending bills as per (a) and (b) above.
  - d) Ascertain/establish the pending bill stock for the Ministry as at 30<sup>th</sup> June 2020 and advice on the amount payable.
  - e) Establish the causes of pending bills in the Ministry and provide recommendations on how to manage them in future.
5. The sub-committee adapted the following approach as its *modus operandi*:
  - i. Obtained a comprehensive list of pending bills from accounts and supply chain divisions.
  - ii. Obtained documentation of the same and came up with a consolidated list.
  - iii. The sub-committee clustered the bills per Vote then into the following categories: -
    - a) Goods already delivered.
    - b) Services rendered.



- iv. The committee adopted the following evaluation criteria to determine as to whether the bills are eligible for payment: -

| S/No | GOODS                                                                                                                | SERVICES                                                                                                             |
|------|----------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|
| 1    | Professional Opinion/Requisition Memo                                                                                | Purchase Order (PO)                                                                                                  |
| 2    | Dully signed Purchase Order (PO)                                                                                     | Professional Opinion/Requisition Memo                                                                                |
| 3    | Inspection and acceptance certificate                                                                                | Dully signed Certification of service rendered form                                                                  |
| 4    | Counter receipt voucher (S13)                                                                                        | Invoice and job cards                                                                                                |
| 5    | Invoice generated on or before 30 <sup>th</sup> June 2019 and delivery note                                          | Valid Contract for works                                                                                             |
| 6    | Statutory registration documents( Valid Tax compliance, Certificate of reg/Incorporation, KRA Pin, AGPO Certificate) | Statutory registration documents( Valid Tax compliance, Certificate of reg/Incorporation, KRA Pin, AGPO Certificate) |
| 7    |                                                                                                                      | Certificate of Completion                                                                                            |

## 6. Pending Bills Analysis

a) The sub-committee started by verifying payment vouchers that were returned from Accounts section due to lack of Exchequer release for both Recurrent (**Ksh. 124,621,085**) and Development (**Ksh. 37,279,800**) totaling to **Ksh. 161,900,885**. Bills from the Supply Chain division amounting to **Ksh. 82,715,381** were also verified with some not having complete documentation.

b) Bills amounting to **Kshs. 244,616,266** were verified as tabulated below: -

|           | ITEM DESCRIPTION        | BILLS PAYABLE      | BILLS LACKING SUFFICIENT DOCUMENTAION | TOTAL AMOUNT       |
|-----------|-------------------------|--------------------|---------------------------------------|--------------------|
| <b>A)</b> | <b>RECURRENT VOTE</b>   |                    |                                       |                    |
| 1         | Supply of goods         | 74,997,035         | 68,777,338                            | 143,774,373        |
| 2         | Provision of services   | 49,624,050         | 13,938,043                            | 63,562,093         |
|           | <b>TOTAL</b>            | <b>124,621,085</b> | <b>82,715,381</b>                     | <b>207,336,466</b> |
| <b>B)</b> | <b>DEVELOPMENT VOTE</b> |                    |                                       |                    |
| 1         | Supply of goods         | 37,055,300         | 0                                     | 37,279,800         |
| 2         | Provision of services   | 224,500            | 0                                     | 224,500            |
|           | <b>TOTAL</b>            | <b>37,279,800</b>  | <b>0</b>                              | <b>37,279,800</b>  |
|           | <b>GRAND TOTAL</b>      | <b>161,900,885</b> | <b>82,715,381</b>                     | <b>244,616,266</b> |

## **7. Observations/Causes of Pending Bills**

### **7.1 Lack of Exchequer**

Majority of the Payment Vouchers had the requisite documentation and were in the final stages of processing but could not be paid due to lack of Exchequer for both recurrent and development votes.

### **7.2 Historical Bills**

It was observed that some claims have taken long to go through the payment processes and have been carried forward from the previous financial years.

### **7.3 Delay in implementation of planned activities**

Most of the departments carry out their activities towards the end of the financial year leaving limited time for billing and processing.

### **7.4 Interference of procurement processes by user departments**

The committee observed that most user departments secure services especially on hospitality and Provision of air tickets directly without consulting relevant departments leading to receipt of unsupported invoices which makes it impossible to process payments on time.

### **7.5 Impulse expenditure**

Due to the unique operations of the Ministry, the committee noted that user departments undertake unforeseen activities that are not budgeted for.

### **7.6 Segregation of duties**

The committee noted that work is not evenly distributed amongst officer in procurement hence more time is required by one officer to process payments causing delays and ultimately resulting to pending bills.

### **7.7 Lack of involvement of all stakeholders**

It was observed that in many instances the supply chain division does not consult the finance department on availability of funds before starting the procurement process. Professional opinions are signed by the Accounting Officer, purchase orders generated and then taken to finance to have funds allocated. In case funds are exhausted, this end up becoming pending bills.

### **7.8 Lack of adherence to the procurement process**

It was noted with a lot of concern that the procurement process is not followed as should be. In some instances merchants are verbally requested to supply goods or services without requisite approval and purchase order. The whole process is then worked backwards causing delays where approved requisitions cannot be traced or the professional opinion is not approved on time.



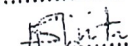
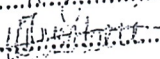
## **8 Recommendations and Way forward**

- a) Movement registers should be utilized to track documents and improve efficiency.
- b) There should be set timelines within the relevant requisitioning departments to ensure payment processes take the shortest time possible.
- c) Departments should implement activities in their Annual Work plans within the set timelines to give sufficient time for processing of payments before closure of the financial year.
- d) Departments must consult with the Procurement Unit before securing goods or services to ensure the correct procurement processes are adhered to especially on hotel Services and air travel.
- e) There should be a re-engineering of all internal business processes to ensure efficiency and effectiveness.
- f) There should be adherence to the service delivery charters and stipulated Departmental ISO procedures.
- g) All requests being forwarded for approval to the Accounting Officer must have an approved Work plan and procurement plan.
- h) Market Survey should be carried out regularly to ensure the prices quoted by Suppliers are within the market range.
- i) The relevant Departments should ensure all documents have sufficient information before forwarding to Accounts for payments.
- j) Adherence to the procurement process and regulations should be emphasized to ensure procurement and payments are done timely.
- k) A sub committee to the Budget Implementation Committee should be constituted to fast-track payments on quarterly basis.
- l) Procurement of related services should be offered by the same supplier i.e. ticketing for officers on the same journey.

### **SUB-COMMITTEE MEMBERS**

Ms. Justina Miriti  
Mr. Gilbert Onger  
Ms. Nahumi Mutua  
Ms. Shillah Miriti  
Ms. Josephine Muchira

Signature

  
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**MINISTRY OF FOREIGN AFFAIRS**

**PENDING BILLS FOR 2019/2020 FINANCIAL YEAR**

**A) RECURRENT**

**i) Goods**

| S/NO | FIRM                  | ITEM DESCRIPTION       | QUANTITY | INVOICE DATE | INVOICE NO. | AMOUNT    | REMARKS                                      |
|------|-----------------------|------------------------|----------|--------------|-------------|-----------|----------------------------------------------|
| 1    | Alecorn Enterprises   | Supply of gift items   | assorted | 11/06/20     | N/A         | 971,000   | Payable - Complete<br>documentation provided |
| 2    | Antela Investments    | Supply of office items | assorted | 08/06/20     | 155         | 807,400   | Payable - Complete<br>documentation provided |
| 3    | Autoquick Enterprises | Printing papers        | 1000     | 15/06/20     | 273         | 620,000   | Payable - Complete<br>documentation provided |
| 4    | Bentechs Services     | Supply of toners       | 16       | 15/06/20     | 580         | 1,424,000 | Payable - Complete<br>documentation provided |
| 5    | Bicon ICT Solution    | Toners 80A, 87A, Dlink | 45       | 27/05/20     | N/A         | 639,500   | Payable - Complete<br>documentation provided |
| 6    | Bilzuma Enterprises   | Supply of gifts        | assorted | 13/06/20     | 22          | 122,160   | Payable - Complete<br>documentation provided |
| 7    | Bilzuma Enterprises   | Business Cards         | 3,400    | 12/06/20     | 21          | 366,500   | Payable - Complete<br>documentation provided |
| 8    | Bilzuma Enterprises   | Toner 80A              | 23       | 13/06/20     | 23          | 39,800    | Payable - Complete<br>documentation provided |
| 9    | Bio Glob Supplies     | Flag poles             | 17       | 06/10/20     | 71          | 600,000   | Payable - Complete<br>documentation provided |
| 10   | Branold Enterprises   | Office Counter         | 1        | 18/05/20     | 149         | 135,000   | Payable - Complete<br>documentation provided |
| 11   | Cedana Enterprises    | Toner 8525 Yellow      | 8        | 15/06/20     | 507         | 697,200   | Payable - Complete<br>documentation provided |
| 12   | Doreko Four Agency    | Supply of sports gear  | assorted | 24/05/20     | N/A         | 871,200   | Payable - Complete<br>documentation provided |
| 13   | D-Tech Holdings Ltd   | Branded note books     | 1050     | 24/05/20     | N/A         | 936,500   | Payable - Complete<br>documentation provided |
| 14   | D-Tech Holdings Ltd   | Supply of stationery   | assorted | 14/06/20     | 24          | 1,504,000 | Payable - Complete<br>documentation provided |
| 15   | Dyannus Supplies      | Supply of toners       | assorted | 04/06/20     | 15          | 1,290,568 | Payable - Complete<br>documentation provided |
| 16   | Echo media Technology | UNSC booklets,stickers | 3,485    | 09/05/20     | N/A         | 2,099,950 | Payable - Complete<br>documentation provided |

|    |                             |                             |          |          |      |           |                                              |
|----|-----------------------------|-----------------------------|----------|----------|------|-----------|----------------------------------------------|
| 17 | Echo Media Technology       | Supply of office stationery | assorted | 14/06/20 | 17   | 1,600,000 | Payable - Complete<br>documentation provided |
| 18 | Gabta Enterprises           | Supply of staff uniform     | 1        | 16/06/20 | 1    | 603,552   | Payable - Complete<br>documentation provided |
| 19 | Gibraltar Holdings          | Tonnors 55A, 8525, 8725     | assorted | 27/05/20 | 1762 | 3,713,800 | Payable - Complete<br>documentation provided |
| 20 | Goldplus Enterprises        | Supply of ICT items         | assorted | 27/05/20 | 25   | 2,298,750 | Payable - Complete<br>documentation provided |
| 21 | Grey Arc Limited            | UNSC branded keyholders     | 1,500    | 11/05/20 | 20   | 1,995,950 | Payable - Complete<br>documentation provided |
| 22 | Hesworth Enterprises        | Supply of gift items        | assorted | 12/06/20 | 145  | 1,242,900 | Payable - Complete<br>documentation provided |
| 23 | Hour Glass investments      | Abridged notebooks UNSC     | 2,985    | 11/06/20 | 11   | 1,999,950 | Payable - Complete<br>documentation provided |
| 24 | Kaminge Merchants           | Staff Uniform               | assorted | 12/11/20 | 56   | 2,447,500 | Payable - Complete<br>documentation provided |
| 25 | Kimat Trading               | Banners UNSC                | 80       | 11/06/20 | 1037 | 2,000,000 | Payable - Complete<br>documentation provided |
| 26 | Kimat Trading Company       | Portraits ACP               | 124      | 06/12/19 | 1036 | 1,178,600 | Payable - Complete<br>documentation provided |
| 27 | Kiplan Enterprises          | Supply of assorted items    | assorted | 15/06/20 | 5    | 950,000   | Payable - Complete<br>documentation provided |
| 28 | Klink Network Ltd           | Confidential folders        | 4000     | 15/06/20 | 159  | 1,400,000 | Payable - Complete<br>documentation provided |
| 29 | Kranfic Agencies            | External hard disk          | 72       | 05/06/20 | 55   | 1,476,000 | Payable - Complete<br>documentation provided |
| 30 | Lareen Enterprises          | Assorted office items       | assorted | 10/06/20 | 130  | 990,900   | Payable - Complete<br>documentation provided |
| 31 | Levison Enterprises         | Sanitary items              | assorted | 19/06/20 | 26   | 1,264,960 | Payable - Complete<br>documentation provided |
| 32 | Libsco Investment           | Audio version of charter    |          | 11/06/20 | 9    | 2,380,000 | Payable - Complete<br>documentation provided |
| 33 | Libsco Investments          | Main booklets UNSC          | 2170     | 11/06/20 | 8    | 3,919,950 | Payable - Complete<br>documentation provided |
| 34 | Lul Enterprises             | Diplomatic Bag tags         | 3000     | 28/05/20 | 297  | 930,000   | Payable - Complete<br>documentation provided |
| 35 | Margroves Ventures          | Caps and T-shirts           | 701      | 17/05/20 | N/A  | 1,136,500 | Payable - Complete<br>documentation provided |
| 36 | Mutindi General Contractors | Printer & Mac book          | 2&2      | 12/06/20 | 7    | 1,156,600 | Payable - Complete<br>documentation provided |



|    |                           |                             |          |            |          |           |                                              |
|----|---------------------------|-----------------------------|----------|------------|----------|-----------|----------------------------------------------|
| 37 | Nelka Regional Ventures   | Batteries and carvings      | 1        | 11/06/20   | 536      | 687,000   | Payable - Complete<br>documentation provided |
| 38 | Netaie Enterprises        | UNSC keyholders             | 1600     | 12/06/20   | 1        | 2,000,000 | Payable - Complete<br>documentation provided |
| 39 | Northzone Traders         | Supply of office furniture  | assorted | 12/06/20   | 3        | 610,000   | Payable - Complete<br>documentation provided |
| 40 | Parmogy Agencies          | Tonner 8525M                | assorted | 14/05/20   | 25       | 1,269,800 | Payable - Complete<br>documentation provided |
| 41 | Premier Streams Solutions | Supply of Sports items      | assorted | 16/05/20   | 20       | 1,631,830 | Payable - Complete<br>documentation provided |
| 42 | Rondtech Enterprises      | Supply gifts                | assorted | 11/06/20   | 28       | 679,560   | Payable - Complete<br>documentation provided |
| 43 | Shakeshish Enterprises    | UNSC lapel pins             | 1,290    | 11/06/20   | N/A      | 2,193,000 | Payable - Complete<br>documentation provided |
| 44 | Simply save investments   | Tonner M425DN               | 30       | 02/06/20   | 17       | 585,000   | Payable - Complete<br>documentation provided |
| 45 | Tafiti media group        | Uhuru Kenyatta books        | 300      | 15/06/20   | 214      | 860,000   | Payable - Complete<br>documentation provided |
| 46 | Taiuandre Suppliers       | Diplomatic Bag seals        | 4,000    | 14/05/20   | 219      | 2,000,000 | Payable - Complete<br>documentation provided |
| 47 | Tomatillos Food Industry  | Assorted gift items         | assorted | 14/06/20   | 17       | 868,000   | Payable - Complete<br>documentation provided |
| 48 | Tria Enterprises          | Office Stationery           | 1        | 28/05/20   | 58       | 1,169,800 | Payable - Complete<br>documentation provided |
| 49 | Vast Reach Solutions      | Supply of Office Furniture  | assorted | 11/06/20   | 52       | 699,000   | Payable - Complete<br>documentation provided |
| 50 | Victes Enterprises        | Supply of gifts             | assorted | 16/06/20   | 20190901 | 746,000   | Payable - Complete<br>documentation provided |
| 51 | viviennes super florist   | Flowers                     | 1        | 31/03/20   | 2762     | 1,139,500 | Payable - Complete<br>documentation provided |
| 52 | Wenzi Services            | Toner 8725 Cyan             | 8        | 15/06/20   | 103      | 713,600   | Payable - Complete<br>documentation provided |
| 53 | Wincomp Services          | Conqueror, box files        | assorted | 19/06/20   | 117604   | 775,000   | Payable - Complete<br>documentation provided |
| 54 | Afri-Tycoon Ltd           | Supply of gifts             | assorted | 30/06/20   | 501      | 1874640   | Payable - Complete<br>documentation provided |
| 55 | Alpha core Ventures       | Telephone Operator Consoles | 2        | 30/06/20   | N/A      | 952,000   | Payable - Complete<br>documentation provided |
| 56 | Blackgen Merchants        | Flash disks 32 GB           | 200      | 04/04/2020 | 6        | 500,000   | Payable - Complete<br>documentation provided |

|                  |                       |                               |          |          |     |                   |                                              |
|------------------|-----------------------|-------------------------------|----------|----------|-----|-------------------|----------------------------------------------|
| 57               | Diroya General Co.    | Supply of tissue paper        | 227      | 30/06/20 | 51  | 227,000           | Payable - Complete<br>documentation provided |
| 58               | Flumash Momentum      | Supply of flags               | assorted | 30/06/20 | 4   | 285,000           | Payable - Complete<br>documentation provided |
| 59               | Annexhold Enterprises | Fire extinguishers/ servicing | 58       | 10/06/20 | 44  | 1,440,400         | Payable - Complete<br>documentation provided |
| 60               | Lee Stewart           | Assorted office equipment     | assorted | 30/06/20 | 2   | 2,049,150         | Payable - Complete<br>documentation provided |
| 61               | Milakot Agencies      | Sheers & Curtains             | 114      | 25/06/20 | 372 | 487,065           | Payable - Complete<br>documentation provided |
| 62               | Shynsky Enterprises   | Supply of tents & chairs      | assorted | 29/06/20 | 301 | 744,000           | Payable - Complete<br>documentation provided |
| <b>Sub Total</b> |                       |                               |          |          |     | <b>74,997,035</b> |                                              |

## ii) Services

| S/NO | FIRM                       | ITEM DESCRIPTION       | QUANTITY | INVOICE DATE | INVOICE NO. | AMOUNT    | REMARKS                                      |
|------|----------------------------|------------------------|----------|--------------|-------------|-----------|----------------------------------------------|
| 1    | African Touch Safaris Ltd  | Purchase of Air ticket | 8        | 25/09/19     | 119091154   | 1,427,200 | Payable - Complete<br>documentation provided |
| 2    | Ammiche Ventures           | Office painting        | 500      | 04/06/20     | 171         | 1,425,000 | Payable - Complete<br>documentation provided |
| 3    | Bush & Beach Safaris Ltd   | Purchase of Air ticket | 2        | 18/12/18     | 727         | 1,008,880 | Payable - Complete<br>documentation provided |
| 4    | Entrada Tours & Travel Ltd | Purchase of Air ticket | 1        | 21/02/20     | 323         | 819,600   | Payable - Complete<br>documentation provided |
| 5    | Globus Tours Travel Ltd    | Purchase of Air ticket | 5        | 28/09/18     | 15604       | 1,779,931 | Payable - Complete<br>documentation provided |
| 6    | Green Bay Travel Ltd       | Purchase of Air ticket | 5        | 06/08/19     | 4015        | 820,060   | Payable - Complete<br>documentation provided |
| 7    | Intercontinental Nairobi   | Hotel Services         | 1        | 11/03/20     | 648577      | 987,950   | Payable - Complete<br>documentation provided |
| 8    | Kenya Pipeline Co. Ltd     | Conference Services    |          | 31/05/18     | MO4555      | 806,600   | Payable - Complete<br>documentation provided |
| 9    | Kewiny Agencies            | Supply of airtime      | 1        | 13/06/20     | 373         | 3,900,000 | Payable - Complete<br>documentation provided |
| 10   | Libken Agencies            | Purchase of Air ticket | 1        | 13/01/20     | 20010010    | 876,248   | Payable - Complete<br>documentation provided |
| 11   | Libken Agencies            | Purchase of Air ticket | 6        | 06/03/20     | 20030010    | 1,675,078 | Payable - Complete<br>documentation provided |



|    |                          |                                   |   |          |            |           |                                              |
|----|--------------------------|-----------------------------------|---|----------|------------|-----------|----------------------------------------------|
| 12 | Libken Agencies          | Purchase of Air ticket            | 4 | 09/01/20 | 20010037   | 177,296   | Payable - Complete<br>documentation provided |
| 13 | Libken Agencies          | Purchase of Air ticket            | 1 | 31/08/19 | 19080078   | 324,378   | Payable - Complete<br>documentation provided |
| 14 | MFI Document Solutions   | Servicing of computers            |   | 27/11/20 | 6170871    | 658,964   | Payable - Complete<br>documentation provided |
| 15 | Moonrise Tours & Travel  | Purchase of Air ticket            | 4 | 17/10/20 | 12-19      | 1,959,530 | Payable - Complete<br>documentation provided |
| 16 | Movenpick Caterers Ltd   | Catering service                  |   | Various  | 2018       | 752,958   | Payable - Complete<br>documentation provided |
| 17 | Nation Media Group       | Advertisement                     | 1 | 14/04/20 | 1000193431 | 3,306,000 | Payable - Complete<br>documentation provided |
| 18 | Osirua Ltd               | Hire of vehicles                  |   | 02/03/20 | 177-182    | 880,400   | Payable - Complete<br>documentation provided |
| 19 | Tamarind Translations    | Translation services              | 1 | 16/06/20 | 2694       | 215,030   | Payable - Complete<br>documentation provided |
| 20 | Telecommunication Today  | repair of gate barrier            | 1 | 18/06/20 | 10179      | 3,104,500 | Payable - Complete<br>documentation provided |
| 21 | The Garden & Wedding Co. | Cleaning Services                 |   | 30/04/20 | IMFA042    | 1,047,081 | Payable - Complete<br>documentation provided |
| 22 | The Standard Group       | Publishing UNSC Campaign Booklets | 1 | 16/06/20 | 8008116    | 1,368,000 | Payable - Complete<br>documentation provided |
| 23 | The Star Publication     | Publishing of UNSC booklets       | 1 | 16/06/20 | 6770       | 1,369,343 | Payable - Complete<br>documentation provided |
| 24 | The Travel Lounge        | Purchase of Air ticket            | 3 | 17/10/19 | 3654       | 3,135,800 | Payable - Complete<br>documentation provided |
| 25 | The Travel Lounge        | Purchase of Air ticket            | 4 | 29/11/19 | 3896       | 3,763,845 | Payable - Complete<br>documentation provided |
| 26 | The Travel Lounge        | Purchase of Air ticket            | 5 | 18/10/19 | 3653       | 259,569   | Payable - Complete<br>documentation provided |
| 27 | The Travel Lounge        | Purchase of Air ticket            | 5 | 13/09/19 | 3487       | 1,189,130 | Payable - Complete<br>documentation provided |
| 28 | The Travel Lounge        | Purchase of Air ticket            | 2 | 31/01/20 | 4079       | 2,831,700 | Payable - Complete<br>documentation provided |
| 29 | Tin Tin                  | Catering services                 |   | 22/06/20 | 3401       | 110,000   | Payable - Complete<br>documentation provided |
| 30 | Toyota Kenya             | Service GKB 271 V TOYOTA          | 1 | 23/04/20 | 703112614  | 46,688    | Payable - Complete<br>documentation provided |
| 31 | Vermrid Pest Control     | Fumigation of Offices             | 1 | 15/06/20 | 156        | 672,000   | Payable - Complete<br>documentation provided |

|           |                      |                                 |   |          |            |            |                                              |
|-----------|----------------------|---------------------------------|---|----------|------------|------------|----------------------------------------------|
| 32        | Bitvryn Consult Ltd  | Upgrade of IPMIS System         | 1 | 12/06/20 | 3062020    | 3,768,270  | Payable - Complete<br>documentation provided |
| 33        | Fly High Agencies    | Purchase of Air ticket          | 4 | 26/12/19 | 3139       | 798,000    | Payable - Complete<br>documentation provided |
| 34        | Green Bay Travel Ltd | Purchase of Air ticket          | 1 | 07/02/20 | 4486       | 390,930    | Payable - Complete<br>documentation provided |
| 35        | Green Bay Travel Ltd | Purchase of Air ticket          |   | 13/11/19 | 4321       | 257,560    | Payable - Complete<br>documentation provided |
| 36        | Libken Agencies      | Purchase of Air ticket          | 2 | 15/01/20 | 20010062   | 87,646     | Payable - Complete<br>documentation provided |
| 37        | Masada Hotel         | Catering services               | 1 | 20/03/20 | 1880       | 364,000    | Payable - Complete<br>documentation provided |
| 38        | Nation Media Group   | Publishing of ratified treaties | 1 | 30/06/20 | 1000195235 | 243,960    | Payable - Complete<br>documentation provided |
| 39        | The Standard Group   | Publishing of ratified treaties | 1 | 30/06/20 | 80083335   | 174,420    | Payable - Complete<br>documentation provided |
| 40        | The Travel Lounge    | Purchase of Air ticket          |   | 31/10/19 | 3834       | 840,505    | Payable - Complete<br>documentation provided |
| SUB TOTAL |                      | Sub Total                       |   |          |            | 49,624,050 |                                              |

TOTAL FOR RECURRENT VOTE

134,624,085

## B) DEVELOPMENT

### i) Goods

| S/NO | FIRM                     | ITEM DESCRIPTION         | QUANTITY | INVOICE DATE | INVOICE NO. | AMOUNT     | REMARKS                                      |
|------|--------------------------|--------------------------|----------|--------------|-------------|------------|----------------------------------------------|
| 1    | Brighton Pharmaceuticals | Protective hand Gloves   | 403,500  | 12/06/20     | 412         | 3,631,500  | Payable - Complete<br>documentation provided |
| 2    | Joyceb Investments       | HID cards                | 10,000   | 23/03/20     | 62          | 4,580,000  | Payable - Complete<br>documentation provided |
| 3    | Kamego Enterprises       | Dried Fruits             | 1 Tonne  | 16/06/20     | 199         | 3,504,000  | Payable - Complete<br>documentation provided |
| 4    | Lighthouse Pharmacy      | Face Mask N95            | 87,000   | 12/06/20     | 328         | 15,660,000 | Payable - Complete<br>documentation provided |
| 5    | Muregi Company           | Face Mask 3 Ply Surgical | 10,450   | 24/03/20     | 249         | 1,881,000  | Payable - Complete<br>documentation provided |
| 6    | Netaie Enterprises       | Kenyan Tea               | 1 Tonne  | 17/06/20     | 4           | 2,525,000  | Payable - Complete<br>documentation provided |
| 7    | Prudential Bravo Ent.    | Face Mask 3 Ply Surgical | 10,000   | 20/04/20     | 6           | 1,800,000  | Payable - Complete<br>documentation provided |



|           |                        |                             |            |          |     |            |                                           |
|-----------|------------------------|-----------------------------|------------|----------|-----|------------|-------------------------------------------|
| 8         | Tramoh Ventures        | Fitting sanitizer dispenser | 1          | 16/06/20 | 37  | 353,800    | Payable - Complete documentation provided |
| 9         | Gimna Allied Suppliers | Supply of detergents        | 100 pieces | 16/06/20 | 9   | 480,000    | Payable - Complete documentation provided |
| 10        | Tania Systems Ltd      | Supply of HDP ribbon        | 100 pieces | 05/06/20 | N/A | 2,640,000  | Payable - Complete documentation provided |
| Sub Total |                        |                             |            |          |     | 37,055,300 |                                           |

#### ii) Services

| S/NO      | FIRM                 | ITEM DESCRIPTION       | QUANTITY | INVOICE DATE | INVOICE NO | AMOUNT  | REMARKS                                   |
|-----------|----------------------|------------------------|----------|--------------|------------|---------|-------------------------------------------|
| 1         | Levant Tour & Travel | Purchase of Air ticket | 1        | 12/04/19     | 88         | 224,500 | Payable - Complete documentation provided |
| Sub Total |                      |                        |          |              |            | 224,500 |                                           |

**TOTAL FOR DEVELOPMENT VOTE**

**37,279,800**

### C) INVOICES FROM PROCUREMENT WITHOUT COMPLETE DOCUMENTATION

#### i) Goods

| S/NO | FIRM                        | ITEM DESCRIPTION           | QUANTITY | INVOICE DATE | INVOICE NO. | AMOUNT     | REMARKS                  |
|------|-----------------------------|----------------------------|----------|--------------|-------------|------------|--------------------------|
| 1    | Capital Premier & Affiliate | UNSC Campaign materials    | assorted |              |             | 12,660,000 | Incomplete documentation |
| 2    | Chitaline General Merchants | Diplomatic bag seals       | 4000     |              |             | 2,200,000  | Incomplete documentation |
| 3    | Ellest Supplies             | Supply of pritt glue 40gms | 500      | 30/06/20     | 1031        | 225,000    | Incomplete documentation |
| 4    | Ellest Supplies             | Project folders            | 6000     | 30/06/20     | 1030        | 900,000    | Incomplete documentation |
| 5    | Epton Technologies Ltd      | HP Toner 80 A              | 150      | 30/06/20     | 1551        | 2,925,000  | Incomplete documentation |
| 6    | Ema Enterprises             | Printing Papers            | 2000     | 30/06/20     | 153         | 1,240,000  | Incomplete documentation |
| 7    | Estonia Enterprises         | Book Binding               | 200      | N/A          | 1060        | 662,608    | Incomplete documentation |
| 8    | Glojan Enterprises          | Supply of toner TK 8725 K  | 10       | 30/06/20     | 211         | 550,600    | Incomplete documentation |
| 9    | Jaznad Enterprises          | Supply of toner TK 8725 M  | 10       |              |             | 888,350    | Incomplete documentation |
| 10   | Jaznad Enterprises          | Supply of toner TK 8525 M  | 10       |              |             | 680,000    | Incomplete documentation |
| 11   | Jomatex Investment Ltd      | Supply of toilet paper     | 984000   | 30/06/20     | 6           | 788,000    | Incomplete documentation |
| 12   | Lowida Enterprise           | Supply of toners           | assorted |              |             | 1,760,000  | Incomplete documentation |
| 13   | Parmogy Agencies            | Blue brief papers          | 150      | 24/07/20     | 12          | 550,600    | Incomplete documentation |
| 14   | Reapers Enterprises Ltd     | Roll up banners            | 32       | 30/06/20     | 32          | 1,470,000  | Incomplete documentation |
| 15   | Shynsky Enterprises         | Supply of toner TK 8725 C  | 10       |              |             | 888,350    | Incomplete documentation |
| 16   | Tilatech Systems            | Letter Heads               | 200      | 30/06/20     | 301         | 1,200,000  | Incomplete documentation |

|                                   | Sub total                      |          |          |       |  | 29,588,508 |                               |
|-----------------------------------|--------------------------------|----------|----------|-------|--|------------|-------------------------------|
| <b>MOGADISHU FURNITURE</b>        |                                |          |          |       |  |            |                               |
| 17 Acts Business Systems          | Supply of household items      | assorted | 10/02/20 | MFA02 |  | 5,409,720  | Awaiting further negotiations |
| 18 Blueprint Computer K. Ltd      | Supply of office furniture     | assorted | 26/08/19 | 4614  |  | 13,983,770 | Awaiting further negotiations |
| 19 Grammmitech Office Solutions   | Supply of office & House items | assorted | N/A      | 58    |  | 2,762,200  | Awaiting further negotiations |
| 20 Laeamsoft Business solutions   | Supply of office & House items | assorted | 26/08/19 | 53    |  | 13,780,700 | Awaiting further negotiations |
| 21 Laprisen Systems & Supplies    | Supply of office items         | assorted | 23/08/20 | 6     |  | 1,606,090  | Awaiting further negotiations |
| 22 Nimsy Extensive Enterprises    | Supply of household items      | assorted | 10/02/20 | 137   |  | 311,300    | Awaiting further negotiations |
| 23 Townson Supplies Enterprises   | Supply of household items      | assorted | 10/02/20 | 175   |  | 1,335,050  | Awaiting further negotiations |
| Sub total for Mogadishu Furniture |                                |          |          |       |  | 39,188,830 |                               |
| Sub Total                         |                                |          |          |       |  | 68,777,338 |                               |

## ii) Services

| S/NO      | FIRM                    | ITEM DESCRIPTION       | QUANTITY | INVOICE DATE | INVOICE NO. | AMOUNT     | REMARKS                  |
|-----------|-------------------------|------------------------|----------|--------------|-------------|------------|--------------------------|
| 1         | African Touch Safaris   | Purchase of Air ticket | 1        | 23/03/18     | 118030882   | 227,450    | Incomplete documentation |
| 2         | Kivik Tech Solutions    | OACPS logo designing   | 1        | 05/11/20     | 349         | 194,940    | Incomplete documentation |
| 3         | Green Bay Travel Ltd    | Purchase of Air ticket | 1        | 11/12/17     | 2506        | 921,300    | Incomplete documentation |
| 4         | Movenpick Caterers      | Catering services      | 1        |              |             | 1,475,118  | Incomplete documentation |
| 5         | Radisson Blue           | Accommodation          | 1        | 24/06/20     | 131099      | 233,687    | Incomplete documentation |
| 6         | Kenya Wildlife Services | Hire of aircraft       | 1        | 15/08/2019   | 1073        | 746,865    | Incomplete documentation |
| 7         | Intercontinental Hotel  | Catering services      |          | Various      | Various     | 10,138,683 | Incomplete documentation |
| Sub Total |                         |                        |          |              |             | 13,938,043 |                          |

**TOTAL BILLS FROM PROCUREMENT ALL REQUIREMENT VALUE 42,715,384**

Grand Total for Goods  
Grand Total for Services  
Total Pending Bills

180,829,673  
63,786,593  
244,616,266



# MINISTRY OF FOREIGN AFFAIRS DRAFT FIXED ASSETS REGISTER - JUNE 2020

| S/No. | Mission  | Type of Property                                                                         | Location                                                                                                       | Type of Document                                   | Document No.               | Date of transfer | Size                  | Translation            | Ownership                            | Remarks                                                            |
|-------|----------|------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------|----------------------------------------------------|----------------------------|------------------|-----------------------|------------------------|--------------------------------------|--------------------------------------------------------------------|
| 1     | Kampala  | Land                                                                                     | County (Kyadondo), District (Mengo) Plot 8, Elgon Terrace, Kampala                                             | Copy of Original forwarded to Treasury on 4/7/2016 | FRV.209 FOLIO 12           | 5/9/1995         | 0.431 Hectare         | Document is in English | Freehold Register Volume 327 Folio 4 |                                                                    |
| 2     | Cairo    | Land                                                                                     | Giza and Dokki Adjustment, Dokki Giza Gov, Board 10 1/1000, St. Gezira Maslah EL Maya 22, Port No. 4 Kassem St | Sale contract of an Empty Land                     | Declare No. 667//8/4/1 989 | 8/4/1989         | 698.60 Meters Squared | Translation available  | Not available                        | The ministry to write to Mission to provide date land was disposed |
| 3     | Kinshasa | To be determined as there is a provision on property going up to 1/1/2001 Parcel No. 173 | Ngalema, Kinshasa                                                                                              | Registration Certificate                           |                            | 2/1/1976         | To be determined      | No Translation         | To be determined                     |                                                                    |
|       |          | Parcel of Land No. 760                                                                   | Ngalema, Kinshasa                                                                                              | Registration Certificate                           | No. 760                    | 4/8/1970         | To be Determined      | No Translation         | Freehold                             |                                                                    |

|    |                |                                                            |                                     |                                                             |                              |           |                            |                          |               |                                                                 |
|----|----------------|------------------------------------------------------------|-------------------------------------|-------------------------------------------------------------|------------------------------|-----------|----------------------------|--------------------------|---------------|-----------------------------------------------------------------|
|    |                | ERF No. 469<br>Erosapark                                   | Municipality<br>of Windhoek         | No Title<br>Document<br>(Particulars of the<br>property)    | -                            | -         | -                          | -                        |               |                                                                 |
| 10 | Telaviv        | Developed<br>Property                                      | Telaviv                             | Certified<br>translated copy<br>from registrar of<br>rights | Parcel 144<br>Block<br>6109  | 5/12/1996 | 1,038<br>Square<br>meters  | Translation<br>available | Leasehold     | Find out the<br>Leasehold<br>status                             |
|    |                | Developed<br>Property                                      | Telaviv                             | Certified<br>translated copy                                | Parcel 405<br>Block<br>6109  | 22-03-04  | Not<br>available           | Translation<br>Available | Not available |                                                                 |
| 11 | Brussels       | Developed<br>Property-<br>Chancery                         | Avenue<br>Winston<br>Churchill 2008 | Original Title                                              | Rep. 462                     | 18-06-08  | 1,160<br>Square<br>Meters  | Translation<br>Available | Not available | Original sale<br>agreement of<br>Chancery<br>available          |
|    |                | Developed<br>property-<br>Residence                        | Keizerlaan 33,<br>3090 Overijse     | Original Title                                              | Rre 9082                     | 11/7/1979 | Not<br>available           | Translation<br>available | Not available |                                                                 |
| 12 | Islamabada     | Developed<br>Land,<br>Chancery,<br>Residence               |                                     | Copy of<br>Certificate of<br>Possession /<br>Repossession   | NIC No.<br>101-37-<br>178700 | 9/12/1996 | 8,100<br>Square<br>Meters  | In English               | Not available | Ministry to<br>write to<br>mission for<br>Title                 |
| 13 | Addis<br>Ababa | Developed<br>Land.<br>Chancery,<br>Amb.<br>Residence,D     |                                     | Original                                                    | Title No.<br>23111           |           | 21,000<br>Square<br>Meters | No<br>Translation        | Freehold      | The mission<br>should<br>provide<br>translated<br>copy of Title |
|    |                | eputy<br>residence, 6<br>apartments,<br>2 agency<br>houses |                                     |                                                             |                              |           |                            |                          |               |                                                                 |



|    |         |                                     |                                                                   |                                                                         |                                                  |               |                        |                       |                                                    |                                               |
|----|---------|-------------------------------------|-------------------------------------------------------------------|-------------------------------------------------------------------------|--------------------------------------------------|---------------|------------------------|-----------------------|----------------------------------------------------|-----------------------------------------------|
| 14 | Riyadh  | Chancery                            | Diplomatic Quarter in the City of Riyadh, Kingdom of Saudi Arabia | Copy of Land acquisition Agreements                                     | Not available                                    | 3/1/1983      | 2,740 Square Meters    | Translation available | Not available                                      |                                               |
|    |         | Residence                           | Diplomatic Quarter in the City of Riyadh, Kingdom of Saudi Arabia | Copy of Land acquisition agreements                                     | Not available                                    | 3/1/1983      | 4,528 Square Meters    | Translation available | Not available                                      |                                               |
| 15 | London  | Chancery                            | 45 Portland Place and Weymouth Mews, St Marylebone                | Original Land certificate/ Title                                        | No. LN 157601                                    | 10-07-89      |                        | In English            | Lease for 65 years from 11/10/1956 Expires in 2021 |                                               |
|    |         | Residence- Ambassador's Residence   | Hampstead 78 Winning tone Road                                    | Copy of Land certificate / Title                                        | MX404995, MX16938, MX4734, MX330, 232, NGL9 1263 | Not available |                        | In English            | Leasehold Expires in 2021                          | Staff house on free hold but no documentation |
| 16 | Beijing | Ambassador's residence and Chancery | No.4 Xiliujie, Sanlitun                                           | Contract on the buying and selling of Embassy building and Land Loaning | Not available                                    | 11/4/2007     | 4,621.89 square meters | Translation available | Loaned for 70 years from 11/04/2007                |                                               |
| 17 | Rome    | Ambassador's Residence              | Viale dell' Umanesimo No. 89/91                                   | Contract of sale                                                        | Not available                                    | 15-11-80      | 3,000 Square Meters    | Translation Available | Not available                                      |                                               |

|    |           |                                                            |                                                   |                                                    |                                                          |               |                        |                                 |                                    |                                     |
|----|-----------|------------------------------------------------------------|---------------------------------------------------|----------------------------------------------------|----------------------------------------------------------|---------------|------------------------|---------------------------------|------------------------------------|-------------------------------------|
| 18 | Bujumbura | Vacant Land                                                | Buterere Plot 8463/C East, South West Public Road | Land Title (Plot)                                  | CCLXV1                                                   | Not available | 1 hectare              | Translation Available           | Leasehold                          |                                     |
| 19 | Abuja     | Land (Chancery) with 6 staff houses                        | Cadastral Zone A00 Plot 357                       | Original certificate of occupancy                  | Not available                                            | 10/11/2005    | 7,766.77 Square Meters | In English                      | Leasehold 99 years from 29/04/1991 | Confirm                             |
|    |           | Land (Residence)                                           | Cadastral zone A05 Plot No. 945                   | Original Certificate of Occupancy                  | 1626W-62122-652fd6100-10                                 | 10/11/2005    | 2,402.42 square meters | In English                      | Leasehold 99 years from 19/09/1989 | Confirm                             |
| 20 | Juba      | Land Block No. AXV 1st Class Residential area S.C9650/2007 | Juba                                              | Original search certificate (Beneficial ownership) | NO. 3389                                                 | 22-09-17      | 5,577.5 Square Meters  | In English                      | Not available                      | The Embassy to pursue for the Title |
| 21 | Berlin    | Land Ambassador's Residence                                | Plot No. 10, Altenstein, Berlin-Dahlem            | Original Title Deed                                | Local court Schoeneberg Land Registrar of Dahlem Page 45 | 7/10/1999     | 5,215 Square Meters    | Certified Translation available | Not available                      | Embassy to verify the Size          |



|    |        |                           |                                                                                             |                             |                 |           |                                            |                                    |               |                                   |
|----|--------|---------------------------|---------------------------------------------------------------------------------------------|-----------------------------|-----------------|-----------|--------------------------------------------|------------------------------------|---------------|-----------------------------------|
| 22 | Ottawa | High commission Residence | 321 Lakeway Drive, Rockcliffe Park, Ontario Parcel 5314 in the Register for Section Carlton | Copy of Title Deed          | No. 52673       | 24-05-79  | Not available                              | In English                         | Freehold      |                                   |
|    |        | Chancery                  | 415 lauzier Avenue East, Ottawa, Ontario                                                    | Copy of title               | Plan No. 208649 | 20-11-84  | Not available                              | In English                         | Not available |                                   |
|    |        | Land                      | 1-35-2 Yakumo 3 chome Maguro KU                                                             | Certificate of Registration | 132000 135386   | 4/11/2009 | 782.68 Square Meters                       | In Japan and Translated in English |               | Documents are not in Embassy name |
|    |        | Land (Residential)        | 1-35-3 Yakumo 3 chome Maguro KU                                                             | Certificate of Registration | 132001 165647   | 4/11/2009 | 223.16 Square meters                       | In Japan and Translated in English |               | Documents are not in Embassy name |
| 23 | Tokyo  | Land                      | 137-3 Yokumo 3-Chrome Maguro -KU                                                            | Certificate of Registration | 132000 1165666  | 4/11/2009 | 290.40 Square meters                       | In Japan and Translated in English |               | Documents are not in Embassy name |
|    |        | Land                      | 137-10 Yokumo Maguro -KU                                                                    | Certificate of Registration | 132000 135393   | 4/11/2009 | 135.53 Square meters                       | In Japan and Translated in English |               | Documents are not in Embassy name |
|    |        |                           | 135-2 & 137-2 3-Chrome Yokumo Hse No. 135.2 (Office)                                        |                             |                 |           | 1 <sup>st</sup> Floor 303.44 Square meters |                                    |               |                                   |

|    |            | Building               | Different pieces of land consolidated to form one piece | Certificate of Registration |                           | 4/11/2009 | 2nd Floor<br>296.09 Square meters<br>Basement 99.00 Square meters            | In Japan and Translated in English |  | Documents are not in Embassy name |
|----|------------|------------------------|---------------------------------------------------------|-----------------------------|---------------------------|-----------|------------------------------------------------------------------------------|------------------------------------|--|-----------------------------------|
|    |            |                        |                                                         |                             |                           |           |                                                                              |                                    |  |                                   |
| 24 | Washington |                        | 135-2 & 137-2 3-Chrome Yokumo Hse No. 135.2 (Residence) | Certificate of Registration | 132000 138412             | 4/11/2009 | 1 <sup>st</sup> Floor 244.97 Square meters<br>2nd Floor 167.71 Square meters | In Japan and Translated in English |  | Documents are not in Embassy name |
|    |            | Chancery               | 2249R Street, NW Washington, DC, 20008                  | Original title              | Liber No. 13269 Folio 416 | 4/10/1971 | 2516 Square meters                                                           | In English                         |  |                                   |
|    |            | Ambassador's Residence | 10201 borrel Avenue, Potomac, MD 20854                  | Original title              | Liber No. 5016            | 14-09-77  | Not Available                                                                | In English                         |  |                                   |
|    |            |                        | 6228-32 <sup>nd</sup> Street, NW, Washington, DC 20015  | Original title              | Liber No. 13115 Folio 608 | 2/6/1970  | 2018 Square meters                                                           | In English                         |  |                                   |
|    |            |                        | 2823 Ellicot St. NW, Washington, DC 20008               |                             | Liber No. 13116 Folio 161 | 24-06-70  | 2272 Square meters                                                           | In English                         |  |                                   |



|    |                    |                                         |                |                                 |           |                        |            |             |                                                   |
|----|--------------------|-----------------------------------------|----------------|---------------------------------|-----------|------------------------|------------|-------------|---------------------------------------------------|
|    |                    |                                         |                |                                 |           |                        |            |             |                                                   |
|    | Counsellors        | 4453                                    | Original title | Liber No.<br>13078<br>Folio 404 | 14-02-70  |                        |            |             |                                                   |
|    | Residence          | Mwini Lunga Rd.                         | Title deed     | 6127/1                          | 18-06-66  | 22000<br>Square meters | In English | Lease 99yrs | From when?                                        |
|    | Official Residence | 330 Independence Avenue                 | Title deed     | 31409                           | 14-05-66  | 0.863<br>acres         |            | 99yrs       |                                                   |
|    | Chancery           | 5207 U.N. Avenue                        | Title deed     | 37942                           | 27-01-75  | 5782<br>Square METERS  | In English | 99yrs       | Embassy Should clarify if it is lease or freehold |
|    | Residence          | 488A 24E Sewal Rd, Kabulonga            | Title deed     | 30086                           | 1/12/1970 | 1 acre                 | In English |             |                                                   |
|    | Residence          | 28 Twin Palm Rd, Kabulonga              | Title deed     | 29208                           | 1/1/1968  | 1 acre                 | In English | Lease 84yrs |                                                   |
|    | Residence          | 377B Martin Luther King Road, Kabulonga | Title deed     | 29152                           | 7/8/1970  | 1.326<br>acres         | In English |             | Embassy to clarify Ownership status               |
|    | Residence          | 4105 Chipusui Rd, Kabulonga             | Title deed     | L5427                           | 14-05-65  | 0.528<br>acres         | In English | 99yrs       |                                                   |
|    | Residence          | 3810 Manda Hill Rd, Olympia park        | Title deed     | L5428                           | 9/7/1965  | 0.476                  | In English | 99yrs       |                                                   |
| 25 | Lusaka             |                                         |                |                                 |           |                        |            |             |                                                   |

|    |       |                                           |                                                                   |                                                   |                                               |          |                          |                              |                     |                                                                 |
|----|-------|-------------------------------------------|-------------------------------------------------------------------|---------------------------------------------------|-----------------------------------------------|----------|--------------------------|------------------------------|---------------------|-----------------------------------------------------------------|
| 26 | Paris | Building (Chancery)                       | Paris 16 <sup>th</sup> arrondissement 3 Rue Freycinet 75116 Paris | Certified Sale Agreement                          | 778/CT/01 824803                              |          | 2 acres and 59 centiares | French Translated in English | Freehold            | No Original title deed. Embassy to request titles               |
|    |       | Building (for residential use and Garden) | 41-43 Route de la plaine vesind(Yvelne s) Section AO plot No. 116 | Original Sale Agreement                           |                                               |          | 21826 Square meters      | French translated in English | Freehold            | No Original title, Embassy to clarify if this suffices as title |
|    |       | Building (for residential use and Garden) | 41-43 Route de la plaine vesind(Yvelne s) Section AO plot No. 116 | Original complementary deed [ACTE COMPLIMENTAIRE] |                                               |          | 2.826 Square meters      |                              | Freehold            | No Original title, Embassy to clarify if this suffices as title |
| 27 | Hague | Chancery                                  | Nieuw Parklaan 21 The Hague                                       | Title deed                                        |                                               |          | 29-04-88 8.99 acres      | Translation                  | Ownership Documents |                                                                 |
|    |       | Ambassador Residence                      | Waldeck Pyrmontlaan 27, City of Wassenaar                         | Title deed                                        | Municipality of Wassenaar, Section HN No. 943 |          | 14.58 acres              | Translation                  | Ownership Documents | Verify ownership status and the sizes indicated                 |
|    |       | Residence                                 | Tapjittweg 6 The Hague                                            | Title deed                                        | Municipality of the Hague, Section V No. 3752 | 14-02-89 | 10.12 acres              | Translation                  | Title deed          |                                                                 |



|    |                |                               |                  |                                         |          |                    |             |               |                              |
|----|----------------|-------------------------------|------------------|-----------------------------------------|----------|--------------------|-------------|---------------|------------------------------|
|    | Residence      | Walsdorperweg 128, The Hague  | Title deed       | Municipality of Hague, Section No. 3317 |          | 5.70 acres         | Translation | Title deed    |                              |
| 28 | Residential    | 25 Spiral walk                | Deed of transfer | 11134604                                | 29-06-04 | 2110 Square meters | In English  | Not Available | Embassy to clarify Ownership |
|    | Residential    | 432 Julius Jeppé              | Deed of transfer | 39759/2001                              | 14-03-01 | 1343               | In English  | Not Available | Embassy to clarify Ownership |
|    | 4 staff houses | 832 Waterkloof ridge- Polaris | Deed of transfer | 75794/94                                | 7/7/1994 | 3190 Square meters | In English  | Not Available |                              |
|    |                | 1517 Township                 | Deed of transfer | T20552/1970                             | 6/5/1959 | 1490 Square meters | In English  | Not Available |                              |
|    |                | Township Erasmurand           | Deed of Transfer | T414/1979                               | 24-05-94 | 2012 Square meters | In English  | Not Available |                              |
|    | Chancery       | ERF 210, Menlo Park           | Deed of transfer | T5117/1988                              | 21-08-95 | 1287 Square meters | In English  | Not Available |                              |

| MINISTRY OF FOREIGN AFFAIRS<br>SUMMARY OF OUTSTANDING IMPRESTS AS at 30/6/20 |                                 |  |              |
|------------------------------------------------------------------------------|---------------------------------|--|--------------|
| 1                                                                            | HQS - TEMPORARY IMPREST HOLDERS |  | 7,099,297.00 |
| 2                                                                            | STANDING IMPREST                |  | -            |
| 3                                                                            | OTHER MINISTRIES                |  | -            |
| TOTAL                                                                        |                                 |  | 7,099,297.00 |

# IMPREST RETURN

## A. TEMPORARY IMPREST - HEADQUARTERS

| S/NO. | NAME                        | DESIGNATION             | PERSONAL NO. | LEDGER FOLIO | DIVISION / STATION | DUE DATE  | AMOUNT     | REMARKS |
|-------|-----------------------------|-------------------------|--------------|--------------|--------------------|-----------|------------|---------|
| 1     | EDWIN AFADE                 | AD JG 'P'               | 1994038922   | A-002        | HQS                | 13.12.19  | 193,212.50 | DUE     |
| 2     | PATRICK Z. KEIGE MWANGI     | DA 'S'                  | 1989061075   | P-009        | HQS                | 18.12.18  | 781,235.00 | DUE     |
| 3     | PETER MAINGA MUSEE          | SECURITY JG 'G'         | 2008072255   | M-278        | HQS                | 23.5.19   | 75,144.00  | DUE     |
| 4     | CHARLES MATAGARO BEGI       | DS "Q"                  | 1990171176   | B-017        | HQS                | 24.7.19   | 760,530.00 | DUE     |
| 5     | PAULINE KARIMI NJAGI        | SECOND SECRETARY JG 'N' | 2007050616   | N-045        | HQS                | 28.11.19  | 43,562.50  | DUE     |
| 6     | AMB. GALMA MUKHE BORU       | Ambassador JG 'T'       | 198809931    | B-002        | HQS                | 28.5.19   | 216,544.00 | DUE     |
| 7     | JOAN WAMUCII KIRAGU         | clerical officer 'G'    | 2007031450   | J-004        | HQS                | 30.6.19   | 10,000.00  | DUE     |
| 8     | EDITH FORTUNATE ABONGO      | PA 'R'                  | 2018114460   | E-023        | HQS                | 22.11.19  | 370,555.00 | DUE     |
| 9     | ARNSTAIRS SABWAMI CHEBUKOSI | Security 'G'            | 2007109384   | C-026        | HQS                | 4.11.19   | 63,700.00  | DUE     |
| 10    | MOSE JOASH MOSOTI           | S.C MGT OFFICER JG 'H'  | 1997015274   | N-091        | HQS                | 29.1.19   | 238,461.00 | DUE     |
| 11    | WILLIAM MUTHENGI MATITI     | DRIVER 'G'              | 2006039861   | M-074        | HQS                | 9.10.19   | 15,000.00  | DUE     |
| 12    | ESTHER LELEI                | Asst County Comm 'L'    | 2009066663   | L-018        | HQS                | 27.9.19   | 600.00     | DUE     |
| 13    | DAISY APONDI AYODO          | AOA 'K'                 | 1996046214   | A-028        | HQS                | 27.12.19  | 700.00     | DUE     |
| 14    | ROSE NKIROTE KIRINYA        | 3RD SECRETARY           | 2017107503   | R-020        | HQS                | 4.10.19   | 479,188.00 | DUE     |
| 15    | VERONICA WAENI NZIOKI       | THIRD SECRETARY "K"     | 2016026347   | V-005        | HQS                | 8.05.2019 | 28,340.00  | DUE     |
| 16    | IWEKESA NASIMIYU MAUREEN    | 3RD SEC J/G "K"         | 2017105692   | W-072        | HQS                | 04.05.20  | 264,115.00 | DUE     |
| 17    | CATHERINE WAITHIRA KIBARA   | SAOA 'G'                | 1994033558   | C-027        | HQS                | 30.6.20   | 15,000.00  | DUE     |
| 18    | GRACE CHEROTICH KOECH       | S.C.O 'H'               | 1990135730   | G-001        | HQS                | 27.12.19  | 27,450.50  | DUE     |
| 19    | MARGARET GACHURU            | DIRECTOR 'S             | 2009085439   | G-007        | HQS                | 4.5.20    | 4,995.00   | DUE     |
| 20    | JUANITA OYIKO OMBIMA        | SAD 'R'                 | 1995030040   | J-012        | HQS                | 4.5.20    | 660.50     | DUE     |
| 21    | JOSEPH OGARO MUKASA         | C.O 'G'                 | 1996039144   | J-001        | HQS                | 27.12.19  | 123,308.00 | DUE     |
| 22    | ESTHER WANJIRU MBURU        | ACCOUNTANT 'L'          | 2009124673   | H-018        | HQS                | 13.2.20   | 19,000.00  | DUE     |
| 23    | AMB.GATHOGA W. CHEGE        | AMBASSADOR 'T'          | 1987002017   | C-035        | HQS                | 30.12.19  | 344,600.00 | DUE     |
| 24    | EDWARD MUEMA MUTUA          | SSS 'E'                 | 2009063990   | E-010        | HQS                | 4.11.19   | 12,600.00  | DUE     |
| 25    | DIANA KHAYADI LUSANJI       | PAOA JG 'N'             | 1981101376   | K-033        | HQS                | 29.11.19  | 230,010.00 | DUE     |
| 26    | WELDON CHERUIYOT KIRUI      | SECURITY J/G 'J'        | 1999022497   | K-178        | HQS                | 23.01.20  | 63,700.00  | DUE     |
| 27    | DR LILLIAN GESARE NZAVI     | DIRECTOR 'S             | 2015000669   | L-015        | HQS                | 2.12.19   | 606,978.00 | DUE     |
| 28    | ELOSY N MURERWA             | C.O.1 'H'               | 1985089869   | M-153        | HQS                | 6.4.20    | 360,469.00 | DUE     |



|    |                          |                    |            |       |       |          |              |     |
|----|--------------------------|--------------------|------------|-------|-------|----------|--------------|-----|
| 29 | MARGARET GAKIRA MUHORO   | STO J/G "H"        | 2007050828 | M-287 | HQS   | 4.4.20   | 5,000.00     | DUE |
| 30 | PETER NJOROGI NGIGI      | R.M.O. I JG 'K'    | 1990164399 | N-044 | HQS   | 20.12.19 | 541,259.00   | DUE |
| 31 | GEORGE ODEK              | ECONOMIST I JG 'N' | 1991042906 | 0-092 | HQS   | 4.5.20   | 756,995.00   | DUE |
| 32 | FLORENCE WETENDE SHAMALA | HRM&DO JG "K"      | 2016007046 | W-058 | HQS   | 4.5.20   | 446,385.00   | DUE |
|    |                          |                    |            |       | TOTAL |          | 7,099,297.00 |     |

PREPARED BY:  
OFFICER INCHARGE - IMPREST

AUTHORIZED BY:  
HEAD - ACCOUNTS DIVISION



# **Trial Balance Comparison Report**

**Entity: 1052-Ministry of Foreign Affairs**

**Current Period: JUL-19 To JUN-20**

**Compare With: JUL-18 To ADJ2-19**

| Account No and Description                                                                    | Current Period          |                       | Previous period         |                       |
|-----------------------------------------------------------------------------------------------|-------------------------|-----------------------|-------------------------|-----------------------|
|                                                                                               | Debit<br>Kshs           | Credit<br>Kshs        | Debit<br>Kshs           | Credit<br>Kshs        |
| 1110100 Receipt of Income Tax from Individuals                                                | 0.00                    | 0.00                  | 0.00                    | 0.00                  |
| <b>1110000 Taxes on Income, Profits and Capital Gains</b>                                     | <b>0.00</b>             | <b>0.00</b>           | <b>0.00</b>             | <b>0.00</b>           |
| 1140100 VAT on Domestic Goods and Services                                                    | 0.00                    | 17,532,665.90         | 0.00                    | 27,808,256.25         |
| 1140200 VAT on Imported Goods and Services                                                    | 0.00                    | 0.00                  | 0.00                    | 0.00                  |
| <b>1140000 Taxes on Goods and Services</b>                                                    | <b>0.00</b>             | <b>17,532,665.90</b>  | <b>0.00</b>             | <b>27,808,256.25</b>  |
| 1410100 Interest Received                                                                     | 0.00                    | 0.00                  | 0.00                    | 0.00                  |
| 1410400 Rents on land, houses and buildings                                                   | 0.00                    | 132,622,647.85        | 0.00                    | 124,493,924.90        |
| 1410500 Other Property Income collected as AIA                                                | 0.00                    | 0.00                  | 0.00                    | 148,167.00            |
| <b>1410000 Property Income</b>                                                                | <b>0.00</b>             | <b>132,622,647.85</b> | <b>0.00</b>             | <b>124,642,091.90</b> |
| 1420100 Sales of Market Establishment                                                         | 0.00                    | 0.00                  | 0.00                    | 936,977.00            |
| 1420300 Administrative Fees and Charges collected as AIA                                      | 8,420,557.55            | 345,923,552.05        | 0.00                    | 389,465,044.00        |
| <b>1420000 Sales of Goods and Services</b>                                                    | <b>8,420,557.55</b>     | <b>345,923,552.05</b> | <b>0.00</b>             | <b>390,402,021.00</b> |
| 1450100 Paid to Exchequer                                                                     | 0.00                    | 0.00                  | 0.00                    | 0.00                  |
| 1450200 Receipts Not Classified Elsewhere                                                     | 0.00                    | 0.00                  | 0.00                    | 0.00                  |
| <b>1450000 Other Receipts Not Elsewhere Classified</b>                                        | <b>0.00</b>             | <b>0.00</b>           | <b>0.00</b>             | <b>0.00</b>           |
| 2110100 Basic Salaries - Permanent Employees                                                  | 778,729,868.35          | 0.00                  | 876,753,921.80          | 0.00                  |
| 2110200 Basic Wages - Temporary Employees                                                     | 1,857,869,625.50        | 0.00                  | 1,599,003,818.00        | 0.00                  |
| 2110300 Personal Allowances paid as part of Salary                                            | 3,913,846,726.00        | 0.00                  | 4,109,244,465.00        | 0.00                  |
| 2110400 Personal Allowances paid as Reimbursements                                            | 246,039,358.35          | 0.00                  | 226,806,756.00          | 0.00                  |
| 2110500 Personal Allowances provided in Kind                                                  | 10,545,311.00           | 0.00                  | 9,901,627.60            | 0.00                  |
| <b>2110000 Wages and Salary Contributions</b>                                                 | <b>6,807,030,889.20</b> | <b>0.00</b>           | <b>6,821,710,588.40</b> | <b>0.00</b>           |
| 2120100 Employer Contributions to Compulsory National Social Security Schemes                 | 59,954,268.30           | 0.00                  | 62,519,880.00           | 0.00                  |
| 2120200 Employer Contributions to Compulsory Health Insurance Schemes                         | 220,057,665.70          | 0.00                  | 213,695,102.05          | 0.00                  |
| 2120300 Social Benefit Schemes Outside Government                                             | 10,811,598.20           | 0.00                  | 13,505,000.35           | 0.00                  |
| <b>2120000 Social Contributions</b>                                                           | <b>290,823,532.20</b>   | <b>0.00</b>           | <b>289,719,982.40</b>   | <b>0.00</b>           |
| 2210100 Utilities, Supplies and Services                                                      | 387,896,051.35          | 0.00                  | 300,489,952.00          | 0.00                  |
| 2210200 Communication, Supplies and Services                                                  | 260,952,865.35          | 0.00                  | 220,938,090.00          | 0.00                  |
| 2210300 Domestic Travel and Subsistence, and Other Transportation Costs                       | 255,676,922.20          | 0.00                  | 227,494,476.25          | 0.00                  |
| 2210400 Foreign Travel and Subsistence, and other transportation costs                        | 1,817,986,727.75        | 0.00                  | 1,938,675,847.00        | 0.00                  |
| 2210500 Printing, Advertising and Information Supplies and Services                           | 27,692,717.35           | 0.00                  | 36,831,614.00           | 0.00                  |
| 2210600 Rentals of Produced Assets                                                            | 2,377,177,471.00        | 0.00                  | 2,219,927,795.00        | 0.00                  |
| 2210700 Training Expenses                                                                     | 17,165,194.70           | 0.00                  | 25,534,809.00           | 0.00                  |
| 2210800 Hospitality Supplies and Servi                                                        | 827,706,606.85          | 0.00                  | 1,009,034,770.00        | 0.00                  |
| 2210900 Insurance Costs                                                                       | 77,966,257.00           | 0.00                  | 51,317,254.50           | 0.00                  |
| 2211000 Specialised Materials and Supp                                                        | 24,155,373.40           | 0.00                  | 24,193,436.00           | 0.00                  |
| 2211100 Office and General Supplies and Services                                              | 81,151,281.45           | 0.00                  | 138,625,706.00          | 0.00                  |
| 2211200 Fuel Oil and Lubricants                                                               | 99,784,891.80           | 0.00                  | 74,663,046.00           | 0.00                  |
| 2211300 Other Operating Expenses                                                              | 1,042,752,762.35        | 0.00                  | 284,469,874.00          | 0.00                  |
| <b>2210000 Goods and Services</b>                                                             | <b>7,298,065,122.55</b> | <b>0.00</b>           | <b>6,552,196,669.75</b> | <b>0.00</b>           |
| 2220100 Routine Maintenance - Vehicles                                                        | 50,832,127.80           | 0.00                  | 64,604,598.00           | 0.00                  |
| 2220200 Routine Maintenance - Other Assets                                                    | 119,030,521.75          | 0.00                  | 113,249,344.00          | 0.00                  |
| <b>2220000 Routine Maintenance</b>                                                            | <b>169,862,649.55</b>   | <b>0.00</b>           | <b>177,853,942.00</b>   | <b>0.00</b>           |
| 2620100 Membership Fees and Dues and Subscriptions to International Organizations             | 0.00                    | 0.00                  | 3,289,348.55            | 0.00                  |
| 2620200 Membership Fees and Dues and Subscriptions to International Organizations (Continued) | 0.00                    | 0.00                  | 0.00                    | 0.00                  |



| Account No and Description                                                   | Current Period    |                   | Previous period   |                   |
|------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
|                                                                              | Debit             | Credit            | Debit             | Credit            |
| 2620000 Grants and Other Transfers to International Organizations            | 0.00              | 0.00              | 3,289,340.55      | 0.00              |
| 2630100 Current Grants to Government Agencies and other Levels of Government | 103,467,485.30    | 0.00              | 104,198,757.75    | 0.00              |
| 2630200 Capital Grants to Government Agencies and other Levels of Government | 156,135,221.00    | 0.00              | 126,013,543.70    | 0.00              |
| 2630000 Grants & Transfer To Other Govt. Units                               | 259,602,706.30    | 0.00              | 230,212,301.45    | 0.00              |
| 2640100 Scholarships and other Educational Benefits                          | 632,149,088.15    | 0.00              | 498,985,800.00    | 0.00              |
| 2640000 Other Transfers and Emergency Relief                                 | 632,149,088.15    | 0.00              | 498,985,800.00    | 0.00              |
| 2710100 Government Pension and Retirement Benefits                           | 50,627,665.40     | 0.00              | 10,668,619.45     | 0.00              |
| 2710000 Social Security Benefits                                             | 50,627,665.40     | 0.00              | 10,668,619.45     | 0.00              |
| 3110100 Purchase of Buildings                                                | 397,873,723.05    | 0.00              | 980,883,172.60    | 0.00              |
| 3110300 Refurbishment of Buildings                                           | 263,243,630.60    | 0.00              | 504,687,137.80    | 0.00              |
| 3110700 Purchase of Vehicles and Other Transport Equipment                   | 113,949,985.50    | 0.00              | 76,132,821.05     | 0.00              |
| 3110800 Overhaul of Vehicles and Other Transport Equipment                   | 3,615,731.00      | 0.00              | 1,125,407.25      | 0.00              |
| 3110900 Purchase of Household Furniture and Institutional Equipment          | 41,648,788.80     | 0.00              | 29,843,772.00     | 0.00              |
| 3111000 Purchase of Office Furniture and General Equipment                   | 37,162,333.05     | 0.00              | 26,004,252.00     | 0.00              |
| 3111100 Purchase of Specialised Plant, Equipment and Machinery               | 0.00              | 0.00              | 0.00              | 0.00              |
| 3110000 Acquisition of Fixed Capital Assets                                  | 857,494,192.00    | 0.00              | 1,618,676,562.70  | 0.00              |
| 3510600 Receipts from the Sale of Vehicles and Transport Equipment           | 0.00              | 0.00              | 0.00              | 0.00              |
| 3510800 Receipts from the Sale Plant Machinery and Equipment                 | 0.00              | 0.00              | 0.00              | 0.00              |
| 3510000 Receipts from the Sale of Fixed Assets                               | 0.00              | 0.00              | 0.00              | 0.00              |
| 6530100 Recurrent Bank Accounts                                              | 1,821,137,795.40  | 0.00              | 2,107,955,331.75  | 0.00              |
| 6530000 Recurrent Bank Accounts                                              | 1,821,137,795.40  | 0.00              | 2,107,955,331.75  | 0.00              |
| 6540100 Development Bank Accounts                                            | 119,202,400.90    | 0.00              | 271,998,208.50    | 0.00              |
| 6540000 Development Bank Accounts                                            | 119,202,400.90    | 0.00              | 271,998,208.50    | 0.00              |
| 6550100 Deposit Bank Accounts                                                | 237,063,665.15    | 0.00              | 190,755,095.20    | 0.00              |
| 6550000 Deposit Bank Account                                                 | 237,063,665.15    | 0.00              | 190,755,095.20    | 0.00              |
| 6580100 Cash in Hand                                                         | 394,809.30        | 0.00              | 849,159.70        | 0.00              |
| 6580000 Cash in Hand                                                         | 394,809.30        | 0.00              | 849,159.70        | 0.00              |
| 6710100 Debtors & Advances - Employees                                       | 1,010,859.85      | 0.00              | 0.00              | 0.00              |
| 6710000 Domestic Debtors & Advances                                          | 1,010,859.85      | 0.00              | 0.00              | 0.00              |
| 6740100 Other Debtors & Pre-payments                                         | 0.00              | 0.00              | 0.00              | 0.00              |
| 6740000 Other Debtors & Pre-payments                                         | 0.00              | 0.00              | 0.00              | 0.00              |
| 6760100 Imprests                                                             | 7,099,297.00      | 0.00              | 4,800,428.50      | 0.00              |
| 6760000 Government Imprests                                                  | 7,099,297.00      | 0.00              | 4,800,428.50      | 0.00              |
| 6770100 Ministerial Agency Accounts                                          | 0.00              | 0.00              | 0.00              | 183,982,514.10    |
| 6770000 Agency Accounts                                                      | 0.00              | 0.00              | 0.00              | 183,982,514.10    |
| 6780100 Suspense & Clearance Account                                         | 0.00              | 0.00              | 0.00              | 0.00              |
| 6780000 Suspense & Clearance Account                                         | 0.00              | 0.00              | 0.00              | 0.00              |
| 6790100 Other Current System A/cs                                            | 0.00              | 0.00              | 0.00              | 0.00              |
| 6790000 Other Current Assets (System r                                       | 0.00              | 0.00              | 0.00              | 0.00              |
| 7310100 General Deposits Items                                               | 0.00              | 237,063,665.15    | 0.00              | 6,712,581.10      |
| 7310000 Deposits                                                             | 0.00              | 237,063,665.15    | 0.00              | 6,712,581.10      |
| 7320000 Other Liabilities                                                    | 0.00              | 0.00              | 0.00              | 0.00              |
| 7320100 Salary Deductions                                                    | 0.00              | 0.00              | 0.00              | 0.00              |
| 7320200 Other General Liabilities                                            | 0.00              | 0.00              | 0.00              | 0.00              |
| 7320000 Other Liabilities                                                    | 0.00              | 0.00              | 0.00              | 0.00              |
| 7380100                                                                      | 0.00              | 0.00              | 0.00              | 0.00              |
| 7380000 Withholding Taxes                                                    | 0.00              | 0.00              | 0.00              | 0.00              |
| 7390100 System Required Liabilities                                          | 0.00              | 0.00              | 0.00              | 0.00              |
| 7399900                                                                      | 0.00              | 0.00              | 0.00              | 0.00              |
| 7390000 System Required Liabilities A/cs                                     | 0.00              | 0.00              | 0.00              | 0.00              |
| 9910100 General Provisions                                                   | 0.00              | 0.00              | 0.00              | 0.00              |
| 9910200 Exchequer Provisions                                                 | 100,299,008.55    | 63,420,081,632.65 | 0.00              | 47,878,603,053.00 |
| 9910000 Provisions                                                           | 100,299,008.55    | 63,420,081,632.65 | 0.00              | 47,878,603,053.00 |
| 9999900                                                                      | 45,492,939,924.55 | 0.00              | 29,832,478,479.00 | 0.00              |
| 9990000 Opening Balance Reserves                                             | 45,492,939,924.55 | 0.00              | 29,832,478,479.00 | 0.00              |
| Total                                                                        | 64,153,224,163.60 | 64,153,224,163.60 | 48,612,150,517.35 | 48,612,150,517.35 |

The Statement has been prepared, reviewed and approved by the following:

Prepared By: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed By:

Approved By:

Date:

Date:



REPUBLIC OF KENYA  
**BANK RECONCILIATION**

From Date : 01-JUL-19 To : 30-JUN-20

REC-MINISTRY OF FOREIGN AFFAIRS

Bank : Central Bank of Kenya , Branch : Haile Selassie , Account Number : 1000302337

|                                                                                     |                   |
|-------------------------------------------------------------------------------------|-------------------|
| Balance as per bank certificate                                                     | 42,756,384.36     |
| Less --                                                                             |                   |
| 1. Payment in Cash Book not yet recorded in Bank Statement<br>(Unpresented Cheques) |                   |
| 2. Receipts in Bank Statement not yet recorded in Cash Book                         | 6,157,360,540.05  |
| Add --                                                                              |                   |
| 3. Payment in Bank Statement not yet recorded in Cash Book                          | 80,359.10         |
| 4. Receipts in Cash Book not yet Recorded in Bank Statement                         |                   |
| Bank Balance as per Cash Book                                                       | -6,114,523,796.59 |

Reconciled by: ..... Signature: ..... Date: .....

Reviewed by : ..... Signature: ..... Date: .....

Approved by: ..... Signature: ..... Date: .....

REPUBLIC OF KENYA  
**BANK RECONCILIATION**

From Date : 01-JUL-19 To : 30-JUN-20

REC-MINISTRY OF FOREIGN AFFAIRS

Bank : Central Bank of Kenya , Branch : Haile Selassie , Account Number : 1000302337

|                                                                                  |  |                   |
|----------------------------------------------------------------------------------|--|-------------------|
| Balance as per bank certificate                                                  |  | 42,756,384.36     |
| Less --                                                                          |  |                   |
| 1. Payment in Cash Book not yet recorded in Bank Statement (Unpresented Cheques) |  |                   |
| 2. Receipts in Bank Statement not yet recorded in Cash Book                      |  | 6,157,360,540.05  |
| Add --                                                                           |  |                   |
| 3. Payment in Bank Statement not yet recorded in Cash Book                       |  | 80,359.10         |
| 4. Receipts in Cash Book not yet Recorded in Bank Statement                      |  |                   |
| Bank Balance as per Cash Book                                                    |  | -6,114,523,796.59 |

Reconciled by: ..... Signature: ..... Date: .....

Reviewed by : ..... Signature: ..... Date: .....

Approved by: ..... Signature: ..... Date: .....



## BANK RECONCILIATION

From Date : 01-JUL-19 To : 30-JUN-20

REC-MINISTRY OF FOREIGN AFFAIRS

Bank : Central Bank of Kenya , Branch : Haile Selassie , Account Number : 1000302337

| 1. PAYMENTS IN CASH BOOK NOT YET RECORDED IN BANK STATEMENT ( UNPRESENTED CHEQUES) |           |                                  |                  |
|------------------------------------------------------------------------------------|-----------|----------------------------------|------------------|
| Cheque                                                                             |           | Payee                            | Amount           |
| No                                                                                 | Date      |                                  |                  |
| Total :                                                                            |           |                                  |                  |
| 2. RECEIPTS IN BANK STATEMENT NOT YET RECORDED IN CASH BOOK                        |           |                                  |                  |
| Receipts                                                                           |           | Amount                           |                  |
| No                                                                                 | Date      |                                  |                  |
| NONREF                                                                             | 04-JUL-19 | 202 REFUNDS RTGS                 | 2,659,350.50     |
| 383108                                                                             | 01-JUL-19 | Outward Chq                      | 22,624.00        |
| NONREF                                                                             | 03-JUL-19 | Cash Deposit                     | 189,500.00       |
| 383109                                                                             | 03-JUL-19 | Outward Chq                      | 370,000.00       |
| NONREF                                                                             | 05-JUL-19 | Exchequer issue                  | 463,304,925.00   |
| NONREF                                                                             | 08-JUL-19 | TRFS Payments /BENM/ 010003      | 50,000.00        |
| NONREF                                                                             | 08-JUL-19 | TRFS Payments /BENM/ 010004      | 668,000.00       |
| NONREF                                                                             | 08-JUL-19 | TRFS Payments /BENM/ 010005      | 720,000.00       |
| NONREF                                                                             | 10-JUL-19 | 202 REFUNDS RTGS                 | 900,862.05       |
| NONREF                                                                             | 10-JUL-19 | 202 REFUNDS RTGS                 | 29,027.65        |
| NONREF                                                                             | 10-JUL-19 | 202 REFUNDS RTGS                 | 84,000.00        |
| NONREF                                                                             | 10-JUL-19 | 202 REFUNDS RTGS                 | 10,711.00        |
| NONREF                                                                             | 11-JUL-19 | 202 REFUNDS RTGS                 | 1,131,293.10     |
| NONREF                                                                             | 11-JUL-19 | 202 REFUNDS RTGS                 | 583,900.85       |
| NONREF                                                                             | 12-JUL-19 | 202 REFUNDS RTGS                 | 350,000.00       |
| NONREF                                                                             | 15-JUL-19 | 202 REFUNDS RTGS                 | 375,517.25       |
| NONREF                                                                             | 15-JUL-19 | 202 REFUNDS RTGS                 | 350,000.00       |
| 353878                                                                             | 25-JUL-19 | Outward Chq                      | 480,000.00       |
| NONREF                                                                             | 31-JUL-19 | Exchequer issue                  | 93,913,600.00    |
| NONREF                                                                             | 31-JUL-19 | Inward KEPSS MT 103              | 6,913,968.00     |
| NONREF                                                                             | 23-JUL-19 | 202 REFUNDS RTGS                 | 1,052,775.85     |
| NONREF                                                                             | 26-JUL-19 | Exchequer issue                  | 135,941,510.00   |
| NONREF                                                                             | 01-AUG-19 | Cash Deposit                     | 283,100.00       |
| NONREF                                                                             | 02-AUG-19 | Exchequer issue                  | 13,206,707.00    |
| NONREF                                                                             | 08-AUG-19 | Exchequer issue                  | 3,096,123.50     |
| NONREF                                                                             | 14-AUG-19 | Exchequer issue                  | 24,115,939.00    |
| NONREF                                                                             | 15-AUG-19 | Exchequer issue                  | 74,453,921.00    |
| NONREF                                                                             | 15-AUG-19 | TRFS Payments /BENM/ 15-AUG-2019 | 15,049,650.00    |
| NONREF                                                                             | 16-AUG-19 | Exchequer issue                  | 113,660,463.85   |
| NONREF                                                                             | 21-AUG-19 | Exchequer issue                  | 2,690,550,762.10 |
| NONREF                                                                             | 30-AUG-19 | 202 REFUNDS RTGS                 | 560,067.15       |
| NONREF                                                                             | 04-SEP-19 | 202 REFUNDS RTGS                 | 2,659,350.50     |
| NONREF                                                                             | 05-SEP-19 | Cash Deposit                     | 299,700.00       |
| NONREF                                                                             | 12-SEP-19 | Inward KEPSS MT 103              | 200,000.00       |
| NONREF                                                                             | 12-SEP-19 | Exchequer issue                  | 179,631,931.00   |
| NONREF                                                                             | 12-SEP-19 | Inward KEPSS MT 103              | 9,243,634.50     |
| NONREF                                                                             | 19-SEP-19 | Exchequer issue                  | 102,877,392.00   |
| NONREF                                                                             | 20-SEP-19 | 202 REFUNDS RTGS                 | 31,632.50        |
| NONREF                                                                             | 30-SEP-19 | Cash Deposit                     | 266,000.00       |
| NONREF                                                                             | 02-OCT-19 | Exchequer issue                  | 108,057,145.70   |
| NONREF                                                                             | 03-OCT-19 | Exchequer issue                  | 13,925,782.70    |
| NONREF                                                                             | 11-OCT-19 | TRFS Payments /BENM/ 000000      | 92,442,735.00    |
| NONREF                                                                             | 11-OCT-19 | Exchequer issue                  | 93,957,735.00    |
| NONREF                                                                             | 15-OCT-19 | Inward KEPSS MT 103              | 2,960,336.20     |
| NONREF                                                                             | 18-OCT-19 | Inward KEPSS MT 103              | 1,643,373.80     |
| NONREF                                                                             | 18-OCT-19 | Inward KEPSS MT 103              | 2,517,089.40     |
| NONREF                                                                             | 18-OCT-19 | 202 REFUNDS RTGS                 | 653,437.00       |
| NONREF                                                                             | 29-OCT-19 | 202 REFUNDS RTGS                 | 43,229.00        |

## BANK RECONCILIATION

From Date : 01-JUL-19 To : 30-JUN-20

REC-MINISTRY OF FOREIGN AFFAIRS

Bank : Central Bank of Kenya , Branch : Haile Selassie , Account Number : 1000302337

## 2. RECEIPTS IN BANK STATEMENT NOT YET RECORDED IN CASH BOOK

| Receipts |           |                     | Amount           |
|----------|-----------|---------------------|------------------|
| No       | Date      |                     |                  |
| NONREF   | 29-OCT-19 | Inward KEPSS MT 103 | 12,743,247.30    |
| NONREF   | 31-OCT-19 | Exchequer issue     | 101,600,320.00   |
| NONREF   | 01-NOV-19 | Exchequer issue     | 51,016,890.00    |
| NONREF   | 04-NOV-19 | Cash Deposit        | 10,000.00        |
| NONREF   | 04-NOV-19 | Cash Deposit        | 28,000.00        |
| NONREF   | 04-NOV-19 | Cash Deposit        | 223,500.00       |
| NONREF   | 04-NOV-19 | Inward KEPSS MT 103 | 5,222,438.40     |
| NONREF   | 07-NOV-19 | 202 REFUNDS RTGS    | 721,637.95       |
| NONREF   | 07-NOV-19 | Exchequer issue     | 100,714,094.00   |
| NONREF   | 08-NOV-19 | Exchequer issue     | 1,504,252,152.00 |
| NONREF   | 15-NOV-19 | Exchequer issue     | 112,132,349.00   |
| NONREF   | 29-NOV-19 | 202 REFUNDS RTGS    | 2,108,920.00     |
| NONREF   | 05-DEC-19 | Inward KEPSS MT 103 | 1,773,177.10     |
| NONREF   | 10-DEC-19 | Cash Deposit        | 215,200.00       |
| NONREF   | 17-DEC-19 | Inward KEPSS MT 103 | 2,038,743.00     |
| NONREF   | 17-DEC-19 | Inward KEPSS MT 103 | 4,528,691.80     |
| NONREF   | 19-DEC-19 | Inward KEPSS MT 103 | 1,542,375.35     |
| Total :  |           |                     | 6,157,360,540.05 |

## 3. PAYMENTS IN BANK STATEMENT NOT YET RECORDED IN CASH BOOK

| Cheque        |           |          | Amount    |
|---------------|-----------|----------|-----------|
| No            | Date      |          |           |
| CHG.MAR.APR19 | 05-JUL-19 | Transfer | 23,388.55 |
| CHG.PA117334  | 30-AUG-19 | Transfer | 2,919.30  |
| CHGS.AUG      | 10-SEP-19 | Transfer | 31,010.85 |
| CHGS.OCT.2019 | 24-OCT-19 | Transfer | 12,638.20 |
| CHARGES       | 20-NOV-19 | Transfer | 6,940.85  |
| CHGS.NOV.2019 | 03-DEC-19 | Transfer | 2,300.65  |
| CHG.PA123503  | 17-DEC-19 | Transfer | 1,160.70  |
| Total :       |           |          | 80,359.10 |

## 4. RECEIPTS IN CASH BOOK NOT YET RECORDED IN BANK STATEMENT

| Receipts |      |  | Amount |
|----------|------|--|--------|
| No       | Date |  |        |
| Total :  |      |  |        |



## BANK RECONCILIATION

From Date : 01-JUL-19 To : 30-JUN-20

DEP-MINISTRY OF FOREIGN AFFAIRS

Bank : Central Bank of Kenya , Branch : Haile Selassie , Account Number : 1000302372

## 1. PAYMENTS IN CASH BOOK NOT YET RECORDED IN BANK STATEMENT ( UNPRESENTED CHEQUES)

| 1. PAYMENTS IN CASH BOOK NOT YET RECORDED IN BANK STATEMENT (CONTINUED) |      |       |        |
|-------------------------------------------------------------------------|------|-------|--------|
| Cheque                                                                  |      | Payee | Amount |
| No                                                                      | Date |       |        |
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## 2. RECEIPTS IN BANK STATEMENT NOT YET RECORDED IN CASH BOOK

| Receipts        |           | Amount                                            |
|-----------------|-----------|---------------------------------------------------|
| No              | Date      |                                                   |
| NONREF          | 04-JUL-19 | 202 REFUNDS RTGS 1,875,879.30                     |
| NONREF          | 04-JUL-19 | 202 REFUNDS RTGS 917,456.90                       |
| LAT.JAMES       | 04-JUL-19 | Transfer 418,979.00                               |
| NONREF          | 08-JUL-19 | TRFS Payments /BENM/ PV0011328 15,863,844.00      |
| NONREF          | 09-JUL-19 | TRFS Payments /BENM/ 003642 30,388,185.00         |
| NONREF          | 09-JUL-19 | TRFS Payments /BENM/ 004255 30,388,185.00         |
| NONREF          | 09-JUL-19 | 202 REFUNDS RTGS 850,603.45                       |
| NONREF          | 09-JUL-19 | 202 REFUNDS RTGS 773,793.10                       |
| NONREF          | 09-JUL-19 | 202 REFUNDS RTGS 1,843,448.30                     |
| NONREF          | 15-JUL-19 | TRFS Payments /BENM/ 4727 200.00                  |
| INWARD          | 16-JUL-19 | Transfer 2,737,491.85                             |
| NONREF          | 17-JUL-19 | 202 REFUNDS RTGS 159,594.85                       |
| NONREF          | 31-JUL-19 | TRFS Payments /BENM/ PV0002 200.00                |
| NONREF          | 06-AUG-19 | TRFS Payments /BENM/ 0001 200.00                  |
| NONREF          | 26-AUG-19 | TRFS Payments /BENM/ PV0349 200.00                |
| NONREF          | 26-AUG-19 | TRFS Payments /BENM/ PV000675 75,884,672.00       |
| NONREF          | 04-SEP-19 | TRFS Payments /BENM/ PVD0290-19/20 61,626,448.00  |
| NONREF          | 04-SEP-19 | TRFS Payments /BENM/ 000706 15,049,650.00         |
| NONREF          | 11-SEP-19 | TRFS Payments /BENM/ 000156 10,499,555.00         |
| NONREF          | 12-SEP-19 | Inward KEPSS MT 103 105,000.00                    |
| NONREF          | 20-SEP-19 | TRFS Payments /BENM/ PVD0404-19/20 199,243,728.00 |
| INWARD          | 20-SEP-19 | Transfer 2,758,735.65                             |
| NONREF          | 20-SEP-19 | TRFS Payments /BENM/ 879005 8,867,139.00          |
| NONREF          | 20-SEP-19 | TRFS Payments /BENM/ 879008 8,558,992.00          |
| NONREF          | 20-SEP-19 | TRFS Payments /BENM/ 879009 7,018,574.00          |
| NONREF          | 20-SEP-19 | TRFS Payments /BENM/ 879003 8,890,238.00          |
| NONREF          | 25-SEP-19 | TRFS Payments /BENM/ PV 0142 2,000,000.00         |
| NONREF          | 25-SEP-19 | TRFS Payments /BENM/ PV 0573 3,000,000.00         |
| NONREF          | 27-SEP-19 | TRFS Payments /BENM/ 0290 200.00                  |
| NONREF          | 30-SEP-19 | TRFS Payments /BENM/ SD-SEPTEMBER-03 15,612.71    |
| NONREF          | 01-OCT-19 | TRFS Payments /BENM/ 000646 29,178,705.00         |
| 383112          | 22-OCT-19 | Outward Chq 424,042.50                            |
| NONREF          | 22-OCT-19 | TRFS Payments /BENM/ STD11102019 4,520,250.00     |
| NONREF          | 28-OCT-19 | TRFS Payments /BENM/ PV0691 200.00                |
| NONREF          | 28-OCT-19 | TRFS Payments /BENM/ SD-OCTO-19-033 15,612.71     |
| NONREF          | 07-NOV-19 | TRFS Payments /BENM/ PV002205 75,884,669.00       |
| NONREF          | 07-NOV-19 | 202 REFUNDS RTGS 183,965.50                       |
| REFUND.TRADE.JS | 26-JUL-19 | Transfer 10,248,348.40                            |
| S               |           |                                                   |
| LATE.N.J.MURWA  | 26-JUL-19 | Transfer 128,069.40                               |
| NONREF          | 31-OCT-19 | TRFS Payments /BENM/ 840 200.00                   |
| NONREF          | 06-NOV-19 | TRFS Payments /BENM/ A879187 7,207,613.00         |
| NONREF          | 01-NOV-19 | TRFS Payments /BENM/ 001083 29,178,705.00         |
| NONREF          | 01-NOV-19 | TRFS Payments /BENM/ 001079 3,222,592.00          |
| NONREF          | 05-NOV-19 | TRFS Payments /BENM/ 000776 637,479.00            |
| NONREF          | 06-NOV-19 | TRFS Payments /BENM/ A879186 7,154,539.00         |
| NONREF          | 06-NOV-19 | TRFS Payments /BENM/ A879188 6,444,238.00         |
| NONREF          | 11-NOV-19 | TRFS Payments /BENM/ A879184 6,374,242.00         |

**REPUBLIC OF KENYA**  
**BANK RECONCILIATION**

From Date : 01-JUL-19 To : 30-JUN-20

DEP-MINISTRY OF FOREIGN AFFAIRS

Bank : Central Bank of Kenya , Branch : Haile Selassie , Account Number : 1000302372

**2. RECEIPTS IN BANK STATEMENT NOT YET RECORDED IN CASH BOOK**

| Receipts       |           |                                      | Amount                |
|----------------|-----------|--------------------------------------|-----------------------|
| No             | Date      |                                      |                       |
| NONREF         | 18-NOV-19 | TRFS Payments /BENM/ 00000000        | 92,442,735.00         |
| NONREF         | 20-NOV-19 | TRFS Payments /BENM/ WITHHOLDING TAX | 1,459,959.95          |
| NONREF         | 25-NOV-19 | 202 REFUNDS RTGS                     | 120,000.00            |
| NONREF         | 26-NOV-19 | TRFS Payments /BENM/ PV0855          | 200.00                |
| NONREF         | 28-NOV-19 | TRFS Payments /BENM/ 001264          | 3,195,276.40          |
| NONREF         | 28-NOV-19 | TRFS Payments /BENM/ 1430            | 200.00                |
| NONREF         | 17-DEC-19 | TRFS Payments /BENM/ STD02280        | 52,795.00             |
| <b>Total :</b> |           |                                      | <b>767,811,442.80</b> |

**3. PAYMENTS IN BANK STATEMENT NOT YET RECORDED IN CASH BOOK**

| Cheque         |           |          | Amount            |
|----------------|-----------|----------|-------------------|
| No             | Date      |          |                   |
| CHG.MAR.APR19  | 05-JUL-19 | Transfer | 27,934.55         |
| CHG.PA117291   | 05-JUL-19 | Transfer | 1,176.15          |
| CHG.PA122796   | 23-AUG-19 | Transfer | 5,235.50          |
| CHARGES.EUR    | 23-AUG-19 | Transfer | 38,262.85         |
| CHG.PA122809   | 23-AUG-19 | Transfer | 3,664.85          |
| CHG.PA117291   | 20-SEP-19 | Transfer | 1,459.00          |
| CHG.PA122881   | 04-OCT-19 | Transfer | 3,177.15          |
| CHGS.OCT.2019  | 24-OCT-19 | Transfer | 25,668.45         |
| CHGS.OCT.2019  | 31-OCT-19 | Transfer | 9,324.25          |
| CHGS.NOV.2019  | 03-DEC-19 | Transfer | 26,055.20         |
| CHGS.DEC.2019  | 17-DEC-19 | Transfer | 29,191.70         |
| <b>Total :</b> |           |          | <b>171,149.65</b> |

**4. RECEIPTS IN CASH BOOK NOT YET RECORDED IN BANK STATEMENT**

| Receipts |      | Amount |
|----------|------|--------|
| No       | Date |        |
| Total :  |      |        |





# STATEMENT OF RECEIPTS AND PAYMENTS

Entity: 1052-Ministry of Foreign Affairs

Current Period: JUL-19 To JUN-20

Compare With: JUL-18 To JUN-19

|                                                          | Note | Current Period           | Previous Period          |
|----------------------------------------------------------|------|--------------------------|--------------------------|
| <b>RECEIPTS</b>                                          |      |                          |                          |
| Tax Receipts                                             | 1    | 17,532,665.90            | 27,808,256.25            |
| Social Security Contribution                             | 2    | 0.00                     | 0.00                     |
| Proceeds from Domestic and Foreign Grants                | 3    | 0.00                     | 0.00                     |
| Exchequer releases                                       | 4    | 15,541,478,579.65        | 15,829,946,907.00        |
| Transfers from Other Government Entities                 | 5    | 0.00                     | 0.00                     |
| Proceeds from Domestic Borrowings                        | 6    | 0.00                     | 0.00                     |
| Proceeds from Foreign Borrowings                         | 7    | 0.00                     | 0.00                     |
| Proceeds from Sales of Assets                            | 8    | 0.00                     | 0.00                     |
| Reimbursements and Refunds                               | 9    | 0.00                     | 0.00                     |
| Returns of Equity Holdings                               | 10   | 0.00                     | 0.00                     |
| Other Receipts                                           | 11   | 470,125,642.35           | 515,044,112.90           |
| <b>TOTAL RECEIPTS</b>                                    |      | <b>16,029,136,887.90</b> | <b>16,372,799,276.15</b> |
| <b>PAYMENTS</b>                                          |      |                          |                          |
| Compensation of Employees                                | 12   | 7,097,854,421.40         | 7,111,430,570.80         |
| Use of goods and Services                                | 13   | 7,467,927,772.10         | 6,730,050,611.75         |
| Subsidies                                                | 14   | 0.00                     | 0.00                     |
| Transfers to Other Government Units                      | 15   | 259,602,706.30           | 230,212,301.45           |
| Other Grants and Transfers                               | 16   | 632,149,088.15           | 502,275,148.55           |
| Social Security Benefits                                 | 17   | 50,627,665.40            | 10,668,619.45            |
| Acquisition of Assets                                    | 18   | 857,494,192.00           | 1,618,676,562.70         |
| Finance Costs, including Loan Interest                   | 19   | 0.00                     | 0.00                     |
| Repayment of Principal on Domestic and Foreign Borrowing | 20   | 0.00                     | 0.00                     |
| Other payments                                           | 21   | 0.00                     | 0.00                     |
| <b>TOTAL PAYMENTS</b>                                    |      | <b>16,365,655,845.35</b> | <b>16,203,313,814.70</b> |
| <b>SURPLUS/DEFICIT</b>                                   |      | <b>(336,518,957.45)</b>  | <b>169,485,461.45</b>    |

The Statement has been prepared, reviewed and approved by the following:

Prepared By: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed By: \_\_\_\_\_

Date: \_\_\_\_\_

Approved By: \_\_\_\_\_

Date: \_\_\_\_\_



# Statement of Financial Position

Entity: 1052-Ministry of Foreign Affairs

Current Period: JUL-19 To JUN-20

Compare With: JUL-18 To JUN-19

|                                                                   | Note | Current Period          | Previous Period         |
|-------------------------------------------------------------------|------|-------------------------|-------------------------|
|                                                                   |      | Kshs                    | Kshs                    |
| <b>FINANCIAL ASSETS</b>                                           |      |                         |                         |
| Cash and Cash Equivalents                                         |      |                         |                         |
| Bank Balances                                                     | 22A  | 2,177,403,861.45        | 2,570,708,635.45        |
| Cash Balances                                                     | 22B  | 394,809.30              | 849,159.70              |
| <b>Total Cash And Cash Equivalents</b>                            |      | <b>2,177,798,670.75</b> | <b>2,571,557,795.15</b> |
| Accounts Receivables - Outstanding Imprest and Clearance Accounts | 23   | 8,110,156.85            | (179,182,085.60)        |
| <b>TOTAL FINANCIAL ASSETS</b>                                     |      | <b>2,185,908,827.60</b> | <b>2,392,375,709.55</b> |
| <b>Financial Liabilities</b>                                      |      |                         |                         |
| Accounts Payables - Deposits                                      | 24   | 237,063,665.15          | 6,712,581.10            |
| <b>NET FINANCIAL ASSETS</b>                                       |      | <b>1,948,845,162.45</b> | <b>2,385,663,128.45</b> |
| <b>REPRESENTED BY</b>                                             |      |                         |                         |
| Fund Balance b/fwd                                                | 25   | 2,385,663,128.45        | 2,216,177,667.00        |
| Prior Year Adjustment                                             | 26   | (100,299,008.55)        | 0.00                    |
| Surplus/Deficit for the Year                                      |      | (336,518,957.45)        | 169,485,461.45          |
| <b>NET FINANCIAL POSITION</b>                                     |      | <b>1,948,845,162.45</b> | <b>2,385,663,128.45</b> |

The Statement has been prepared, reviewed and approved by the following:

Prepared By: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed By: \_\_\_\_\_

Date: \_\_\_\_\_

Approved By: \_\_\_\_\_

Date: \_\_\_\_\_





# STATEMENT OF CASH FLOW

Entity: 1052-Ministry of Foreign Affairs

Current Period: JUL-19 To JUN-20

Compare With: JUL-18 To JUN-19

|                                                          | Note    | Current Period    | Previous Period    |
|----------------------------------------------------------|---------|-------------------|--------------------|
|                                                          |         | Kshs              | Kshs               |
| <b>Receipts and operating income</b>                     |         |                   |                    |
| Tax Receipts                                             | 1       | 17,532,665.90     | 27,808,256.25      |
| Social Security Contribution                             | 2       | 0.00              | 0.00               |
| Proceeds from Domestic and Foreign Grants                | 3       | 0.00              | 0.00               |
| Exchequer releases                                       | 4       | 15,541,478,579.65 | 15,829,946,907.00  |
| Transfers from Other Government Entities                 | 5       | 0.00              | 0.00               |
| Reimbursements and Refunds                               | 9       | 0.00              | 0.00               |
| Returns of Equity Holdings                               | 10      | 0.00              | 0.00               |
| Other Receipts                                           | 11      | 470,125,642.35    | 515,044,112.90     |
| <b>Payments for Operating Expenses</b>                   |         |                   |                    |
| Compensation of Employees                                | 12      | 7,097,854,421.40  | 7,111,430,570.80   |
| Use of goods and Services                                | 13      | 7,467,927,772.10  | 6,730,050,611.75   |
| Subsidies                                                | 14      | 0.00              | 0.00               |
| Transfers to Other Government Units                      | 15      | 259,602,706.30    | 230,212,301.45     |
| Other Grants and Transfers                               | 16      | 632,149,088.15    | 502,275,148.55     |
| Social Security Benefits                                 | 17      | 50,627,665.40     | 10,668,619.45      |
| Finance Costs, including Loan Interest                   | 19      | 0.00              | 0.00               |
| Other payments                                           | 21      | 0.00              | 0.00               |
| <b>Adjusted for :</b>                                    |         |                   |                    |
| Adjustments during the year                              |         | 43,058,841.60     | 45,672,877.35      |
| Prior year adjustments                                   |         | (100,299,008.55)  | 0.00               |
| <b>Net Cash From Operating Activities</b>                | A       | 463,735,067.60    | 1,833,834,901.50   |
| <b>Cash Flow From Investing Activities</b>               |         |                   |                    |
| Proceeds from Sales of Assets                            | 8       | 0.00              | 0.00               |
| Acquisition of Assets                                    | 18      | 857,494,192.00    | 1,618,676,562.70   |
| <b>Net Cash Flow From Investing Activities</b>           | B       | (857,494,192.00)  | (1,618,676,562.70) |
| <b>Cash Flow From Borrowing Activities</b>               |         |                   |                    |
| Proceeds from Domestic Borrowings                        | 6       | 0.00              | 0.00               |
| Proceeds from Foreign Borrowings                         | 7       | 0.00              | 0.00               |
| Repayment of Principal on Domestic and Foreign Borrowing | 20      | 0.00              | 0.00               |
| <b>Net Cash Flow From Financing Activities</b>           | C       | 0.00              | 0.00               |
| <b>NET INCREASE IN CASH AND CASH EQUIVALENT</b>          | A+B+C   | (393,759,124.40)  | 215,158,338.80     |
| <b>Cash and Cash Equivalent at BEGINNING of The Year</b> |         | 2,571,557,795.15  | 2,356,399,456.35   |
| <b>Cash and Cash Equivalent at END of The Year</b>       | 22A+22B | 2,177,798,670.75  | 2,571,557,795.15   |

The Statement has been prepared, reviewed and approved by the following:

Prepared By: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed By: \_\_\_\_\_

Date: \_\_\_\_\_

Approved By: \_\_\_\_\_

Date: \_\_\_\_\_



## NOTES TO THE FINANCIAL STATEMENTS

Entity: 1052-Ministry of Foreign Affairs

Current Period: JUL-19 To JUN-20

Compare With: JUL-18 To JUN-19

### 1 Tax Receipts

| Item Description                              | Item Code | Current Period       | Previous Period      |
|-----------------------------------------------|-----------|----------------------|----------------------|
|                                               |           | Kshs                 | Kshs                 |
| Taxes on Income, Profits and Capital Gains    | 1110000   | 0.00                 | 0.00                 |
| Taxes on Payroll and Workforce                | 1120000   | 0.00                 | 0.00                 |
| Taxes on Property                             | 1130000   | 0.00                 | 0.00                 |
| Taxes on Goods and Services                   | 1140000   | 17,532,665.90        | 27,808,256.25        |
| Taxes on International Trade and Transactions | 1150000   | 0.00                 | 0.00                 |
| Other Taxes (not elsewhere classified)        | 1160000   | 0.00                 | 0.00                 |
| <b>TOTAL</b>                                  |           | <b>17,532,665.90</b> | <b>27,808,256.25</b> |

### 2 Social Security Contribution

| Item Description                                                | Item Code | Current Period | Previous Period |
|-----------------------------------------------------------------|-----------|----------------|-----------------|
|                                                                 |           | Kshs           | Kshs            |
| Health Insurance Contribution                                   | 1210100   | 0.00           | 0.00            |
| NHIF Health Insurance Contributions                             | 1210200   | 0.00           | 0.00            |
| Contributions from Govt. Employees for Social & Welfare Schemes | 1210300   | 0.00           | 0.00            |
| <b>TOTAL</b>                                                    |           | <b>0.00</b>    | <b>0.00</b>     |

### 3 Proceeds from Domestic and Foreign Grants

| Item Description                        | Item Code | Current Period | Previous Period |
|-----------------------------------------|-----------|----------------|-----------------|
|                                         |           | Kshs           | Kshs            |
| Grants from Foreign Governments         | 1310000   | 0.00           | 0.00            |
| Grants from International Organisations | 1320000   | 0.00           | 0.00            |
| <b>TOTAL</b>                            |           | <b>0.00</b>    | <b>0.00</b>     |

### 4 Exchequer releases

| Item Description                         | Item Code | Current Period           | Previous Period          |
|------------------------------------------|-----------|--------------------------|--------------------------|
|                                          |           | Kshs                     | Kshs                     |
| Exchequer Releases/ Provisioning Account | 9910201   | 15,541,478,579.65        | 15,829,946,907.00        |
| <b>TOTAL</b>                             |           | <b>15,541,478,579.65</b> | <b>15,829,946,907.00</b> |

### 5 Transfers from Other Government Entities

| Item Description                                             | Item Code | Current Period | Previous Period |
|--------------------------------------------------------------|-----------|----------------|-----------------|
|                                                              |           | Kshs           | Kshs            |
| Grants received by Central Govt from General Govt units      | 1330100   | 0.00           | 0.00            |
| Grants Received from General Govt units by Local Authorities | 1330200   | 0.00           | 0.00            |
| Grants to Fund Accounts from Central Govt Budget             | 1330300   | 0.00           | 0.00            |
| Grants to other General Govt units from General Govt units   | 1330400   | 0.00           | 0.00            |
| <b>TOTAL</b>                                                 |           | <b>0.00</b>    | <b>0.00</b>     |

### 6 Proceeds from Domestic Borrowings

| Item Description                                          | Item Code | Current Period | Previous Period |
|-----------------------------------------------------------|-----------|----------------|-----------------|
|                                                           |           | Kshs           | Kshs            |
| Borrowing within General Government                       | 5110100   | 0.00           | 0.00            |
| Borrowing from Monetary Authorities (Central Bank)        | 5110200   | 0.00           | 0.00            |
| Other Domestic Depository Corporations (Commercial Banks) | 5110300   | 0.00           | 0.00            |
| Borrowing from Other Domestic Financial Institutions      | 5110400   | 0.00           | 0.00            |
| Borrowing from Other Domestic Creditors                   | 5110500   | 0.00           | 0.00            |
| <b>TOTAL</b>                                              |           | <b>0.00</b>    | <b>0.00</b>     |

### 7 Proceeds from Foreign Borrowings



| Item Description                                 | Item Code | Current Period | Previous Period |
|--------------------------------------------------|-----------|----------------|-----------------|
|                                                  |           | Kshs           | Kshs            |
| Foreign Borrowings - Drawdowns through Exchequer | 5120100   | 0.00           | 0.00            |
| Foreign Borrowing-Direct Payments                | 5120200   | 0.00           | 0.00            |
| Foreign Currency and Foreign Deposits            | 5120300   | 0.00           | 0.00            |
| Other Foreign Accounts Payable                   | 5120400   | 0.00           | 0.00            |
| <b>TOTAL</b>                                     |           | 0.00           | 0.00            |

**8 Proceeds from Sales of Assets**

| Item Description                                                                                                             | Item Code | Current Period | Previous Period |
|------------------------------------------------------------------------------------------------------------------------------|-----------|----------------|-----------------|
|                                                                                                                              |           | Kshs           | Kshs            |
| Receipts from the Sale of Buildings - Paid to Exchequer                                                                      | 3510100   | 0.00           | 0.00            |
| Receipts from the Sale of Buildings                                                                                          | 3510200   | 0.00           | 0.00            |
| Receipts from sale of other st                                                                                               | 3510300   | 0.00           | 0.00            |
| Receipts from sale of other st                                                                                               | 3510400   | 0.00           | 0.00            |
| Receipts from the Sale of Vehicles and Transport Equipment - Paid to Exchequer                                               | 3510500   | 0.00           | 0.00            |
| Receipts from the Sale of Vehicles and Transport Equipment                                                                   | 3510600   | 0.00           | 0.00            |
| Receipts from the Sale of Plant Machinery and Equipment - Paid to Exchequer                                                  | 3510700   | 0.00           | 0.00            |
| Receipts from the Sale of Plant Machinery and Equipment                                                                      | 3510800   | 0.00           | 0.00            |
| Receipts from Sale of Certified Seeds and Breeding Stock - Paid to Exchequer                                                 | 3510900   | 0.00           | 0.00            |
| Receipts from Sale of Certified Seeds and Breeding Stock                                                                     | 3511000   | 0.00           | 0.00            |
| Receipts from the Sale of Strategic Reserves Stocks                                                                          | 3520100   | 0.00           | 0.00            |
| Receipts from the Sale of Other Inventories, Stocks, and Commodities                                                         | 3520200   | 0.00           | 0.00            |
| Receipts from the Sale of Inventories, Stocks and Commodities                                                                | 3520300   | 0.00           | 0.00            |
| Receipts from the Sale of Land                                                                                               | 3540100   | 0.00           | 0.00            |
| Receipts from the Sale of Other Naturally Occurring Non-Produced Assets                                                      | 3540200   | 0.00           | 0.00            |
| Receipts from the Sale of Intangible Non-Produced Assets                                                                     | 3540300   | 0.00           | 0.00            |
| Receipts from the Sale of Non-Produced Assets Collected as AIA                                                               | 3540400   | 0.00           | 0.00            |
| Repayments from Loans to Government Agencies and Other Levels of Government                                                  | 4510100   | 0.00           | 0.00            |
| Loans to Non-Financial Public Enterprises                                                                                    | 4510200   | 0.00           | 0.00            |
| Loans to Financial Institutions                                                                                              | 4510300   | 0.00           | 0.00            |
| Repayments from Domestic Loans to Individuals and Households                                                                 | 4510400   | 0.00           | 0.00            |
| Repayments from lending to Foreign Govts.                                                                                    | 4520100   | 0.00           | 0.00            |
| Repayments from lending to International Orgns.                                                                              | 4520200   | 0.00           | 0.00            |
| Repayments from lending to Foreign Non - Financial Enterps. & Financial Instns.                                              | 4520300   | 0.00           | 0.00            |
| Repayments from Other Foreign Lending                                                                                        | 4520400   | 0.00           | 0.00            |
| Sales and Disposals of Equity Holdings in Domestic Public Non - Financial Enterprises                                        | 4530100   | 0.00           | 0.00            |
| Sales and Disposals of Equity Holdings in Domestic Public Financial Institutions                                             | 4530200   | 0.00           | 0.00            |
| Sales and Disposals of Other Equity Holdings                                                                                 | 4530300   | 0.00           | 0.00            |
| Sales and Disposals of Equity Holdings in Foreign Financial Instns. and Domestic Financial Instns. operating abroad          | 4530400   | 0.00           | 0.00            |
| Sales and Disposals of Equity Holdings in Foreign Enterps. Financial Instns. and Domestic Financial Instns. operating abroad | 4530500   | 0.00           | 0.00            |
| Redemption/ Disposal of Other Financial Assets                                                                               | 4530600   | 0.00           | 0.00            |
| Refund of Bonds paid as Deposits for Guarantees                                                                              | 4530700   | 0.00           | 0.00            |
| <b>TOTAL</b>                                                                                                                 |           | 0.00           | 0.00            |

**9 Reimbursements and Refunds**

| Item Description                                         | Item Code | Current Period | Previous Period |
|----------------------------------------------------------|-----------|----------------|-----------------|
|                                                          |           | Kshs           | Kshs            |
| Refund from World Food Programme (WFP)                   | 4540101   | 0.00           | 0.00            |
| Reimbursement of Audit Fees                              | 4540102   | 0.00           | 0.00            |
| Reimbursement on Messing Charges (UNICEF)                | 4540103   | 0.00           | 0.00            |
| Reimbursement from World Bank - ECD                      | 4540104   | 0.00           | 0.00            |
| Reimbursement from Individuals and Private Organizations | 4540105   | 0.00           | 0.00            |



| Item Description                                | Item Code | Current Period | Previous Period |
|-------------------------------------------------|-----------|----------------|-----------------|
|                                                 |           | 0.00           | 0.00            |
| Reimbursement from Local Government Authorities | 4540106   | 0.00           | 0.00            |
| Reimbursement from Statutory Organizations      | 4540107   | 0.00           | 0.00            |
| Reimbursement within Central Government         | 4540108   | 0.00           | 0.00            |
| Reimbursement Using Bonds                       | 4540109   | 0.00           | 0.00            |
| Reimbursements and Refunds - Other (Budget)     | 4540199   | 0.00           | 0.00            |
| <b>TOTAL</b>                                    |           | 0.00           | 0.00            |

10 Returns of Equity Holdings

| Item Description           | Item Code | Current Period | Previous Period |
|----------------------------|-----------|----------------|-----------------|
|                            |           | Kshs           | Kshs            |
|                            |           | 0.00           | 0.00            |
| Returns of Equity Holdings | 4550000   | 0.00           | 0.00            |
| Returns of Equity Holdings | 4610000   | 0.00           | 0.00            |
| <b>TOTAL</b>               |           | 0.00           | 0.00            |

11 Other Receipts

| Item Description                                               | Item Code | Current Period | Previous Period |
|----------------------------------------------------------------|-----------|----------------|-----------------|
|                                                                |           | Kshs           | Kshs            |
|                                                                |           | 0.00           | 0.00            |
| Interest Received                                              | 1410100   | 0.00           | 0.00            |
| Profits and Dividends                                          | 1410200   | 0.00           | 0.00            |
| Withdrawals from Income of Quasi-corporations                  | 1410300   | 132,622,647.85 | 124,493,924.90  |
| Rents on land, houses and buildings                            | 1410400   | 0.00           | 148,167.00      |
| Other Property Income collected as AIA                         | 1410500   | 0.00           | 0.00            |
|                                                                | 1415000   | 0.00           | 936,977.00      |
|                                                                | 1420100   | 0.00           | 0.00            |
| Sales of Market Establishment                                  | 1420200   | 0.00           | 0.00            |
| Administrative Fees and Charges                                | 1420300   | 337,502,994.50 | 389,465,044.00  |
| Administrative Fees and Charges collected as AIA               | 1420400   | 0.00           | 0.00            |
| Incidental Sales by Non-Market Establishments                  | 1420500   | 0.00           | 0.00            |
| Incidental Sales by Non-Market Establishments Collected as AIA | 1420600   | 0.00           | 0.00            |
| Receipts from Sale of Incidental Goods                         | 1430100   | 0.00           | 0.00            |
| Fines, Penalties, Forfeitures and other Charges                | 1440100   | 0.00           | 0.00            |
| Current Grants from International NGOs paid through Exchequer  | 1440200   | 0.00           | 0.00            |
| Capital Grants from International NGOs paid through Exchequer  | 1440300   | 0.00           | 0.00            |
| Current Grants from International NGOs collected as AIA        | 1440400   | 0.00           | 0.00            |
| Capital Grants from International NGOs collected as AIA        | 1440500   | 0.00           | 0.00            |
| Other Voluntary Transfers for Current purposes                 | 1440600   | 0.00           | 0.00            |
| Other Voluntary Transfers for Capital purposes                 | 1450100   | 0.00           | 0.00            |
| Paid to Exchequer                                              | 1450200   | 0.00           | 0.00            |
| Receipts Not Classified Elsewhere                              | 1510200   | 0.00           | 0.00            |
|                                                                | 1510300   | 0.00           | 0.00            |
|                                                                | 1520100   | 0.00           | 0.00            |
|                                                                | 1520200   | 0.00           | 0.00            |
| Business Permits                                               | 1520300   | 0.00           | 0.00            |
| Cesses                                                         | 1520400   | 0.00           | 0.00            |
| Poll Rates                                                     | 1520500   | 0.00           | 0.00            |
| Plot Rents                                                     | 1520600   | 0.00           | 0.00            |
| Other Local Levies                                             | 1530100   | 0.00           | 0.00            |
| Administrative Services Fees                                   | 1530200   | 0.00           | 0.00            |
| Various Fees                                                   | 1530300   | 0.00           | 0.00            |
| Council'S Natural Resources Exploitation                       | 1530400   | 0.00           | 0.00            |
| Sales Of Council Assets                                        | 1530500   | 0.00           | 0.00            |
| Lease / Rental Of Council'S Infrastructure Assets              | 1530600   | 0.00           | 0.00            |
| Other Miscellaneous Revenues                                   | 1540100   | 0.00           | 0.00            |
| Other Miscellaneous Revenues                                   | 1540200   | 0.00           | 0.00            |
| Insurance Claims Recovery                                      | 1540300   | 0.00           | 0.00            |
| Medium Term Loans (1-3 Yr Repayment)                           | 1540400   | 0.00           | 0.00            |
| Long Term Loans (Over 3 Yr Rpayment)                           | 1540500   | 0.00           | 0.00            |
| Transfers From Reserve Funds                                   | 1540600   | 0.00           | 0.00            |
| Donations                                                      | 1540700   | 0.00           | 0.00            |
| Fund Raising Events                                            | 1540800   | 0.00           | 0.00            |
| Other Revenues From Financial Assets Loan                      | 1541000   | 0.00           | 0.00            |
|                                                                | 1550100   | 0.00           | 0.00            |
| Market/Trade Centre Fee                                        | 1550200   | 0.00           | 0.00            |
| Vehicle Parking Fees                                           | 1560100   | 0.00           | 0.00            |
| Housing                                                        | 1560200   | 0.00           | 0.00            |
| Social Premises Use Charges                                    | 1570100   | 0.00           | 0.00            |
| School Fees                                                    | 1570200   | 0.00           | 0.00            |
| Other Education-Related Fees                                   | 1570300   | 0.00           | 0.00            |
| Other Education Revenues                                       | 1580100   | 0.00           | 0.00            |
| Public Health Services                                         |           |                |                 |



| Item Description                         | Item Code | Current Period | Previous Period |
|------------------------------------------|-----------|----------------|-----------------|
| Public Health Facilities Operations      | 1580200   | 0.00           | 0.00            |
| Environment & Conservancy Administration | 1580300   | 0.00           | 0.00            |
| Slaughter Houses Administration          | 1580400   | 0.00           | 0.00            |
| Water Supply Administration              | 1580500   | 0.00           | 0.00            |
| Sewerage Administration                  | 1580600   | 0.00           | 0.00            |
| Other Health & Sanitation Revenues       | 1580700   | 0.00           | 0.00            |
| Technical Services Fees                  | 1590100   | 0.00           | 0.00            |
| External Services Fees                   | 1590200   | 0.00           | 0.00            |
|                                          | 1930100   | 0.00           | 0.00            |
| System Required Revenue A/cs             | 1990100   | 0.00           | 0.00            |
| <b>TOTAL</b>                             |           | 470,125,642.35 | 515,044,112.90  |

## 12 Compensation of Employees

| Item Description                                                      | Item Code | Current Period   | Previous Period  |
|-----------------------------------------------------------------------|-----------|------------------|------------------|
|                                                                       |           | Kshs             | Kshs             |
| Basic Salaries - Permanent Employees                                  | 2110100   | 778,729,868.35   | 876,753,921.80   |
| Basic Wages - Temporary Employees                                     | 2110200   | 1,857,869,625.50 | 1,599,003,818.00 |
| Personal Allowances paid as part of Salary                            | 2110300   | 3,913,846,726.00 | 4,109,244,465.00 |
| Personal Allowances paid as Reimbursements                            | 2110400   | 246,039,358.35   | 226,806,756.00   |
| Personal Allowances provided in Kind                                  | 2110500   | 10,545,311.00    | 9,901,627.60     |
| Employer Contributions to Compulsory National Social Security Schemes | 2120100   | 59,954,268.30    | 62,519,880.00    |
| Employer Contributions to Compulsory Health Insurance Schemes         | 2120200   | 220,057,665.70   | 213,695,102.05   |
| Social Benefit Schemes Outside Government                             | 2120300   | 10,811,598.20    | 13,505,000.35    |
| <b>TOTAL</b>                                                          |           | 7,097,854,421.40 | 7,111,430,570.80 |

## 13 Use of goods and Services

| Item Description                                                | Item Code | Current Period   | Previous Period  |
|-----------------------------------------------------------------|-----------|------------------|------------------|
|                                                                 |           | Kshs             | Kshs             |
| Utilities, Supplies and Services                                | 2210100   | 387,896,051.35   | 300,489,952.00   |
| Communication, Supplies and Services                            | 2210200   | 260,952,865.35   | 220,938,090.00   |
| Domestic Travel and Subsistence, and Other Transportation Costs | 2210300   | 255,676,922.20   | 227,494,476.25   |
| Foreign Travel and Subsistence, and other transportation costs  | 2210400   | 1,817,986,727.75 | 1,938,675,847.00 |
| Printing, Advertising and Information Supplies and Services     | 2210500   | 27,692,717.35    | 36,831,614.00    |
| Rentals of Produced Assets                                      | 2210600   | 2,377,177,471.00 | 2,219,927,795.00 |
| Training Expenses                                               | 2210700   | 17,165,194.70    | 25,534,809.00    |
| Hospitality Supplies and Servi                                  | 2210800   | 827,706,606.85   | 1,009,034,770.00 |
| Insurance Costs                                                 | 2210900   | 77,966,257.00    | 51,317,254.50    |
| Specialised Materials and Supp                                  | 2211000   | 24,155,373.40    | 24,193,436.00    |
| Office and General Supplies and Services                        | 2211100   | 81,151,281.45    | 138,625,706.00   |
| Fuel Oil and Lubricants                                         | 2211200   | 99,784,891.80    | 74,663,046.00    |
| Other Operating Expenses                                        | 2211300   | 1,042,752,762.35 | 284,469,874.00   |
| Routine Maintenance - Vehicles                                  | 2220100   | 50,832,127.80    | 64,604,598.00    |
| Routine Maintenance - Other Assets                              | 2220200   | 119,030,521.75   | 113,249,344.00   |
| Exchange Rate Losses                                            | 2230100   | 0.00             | 0.00             |
| <b>TOTAL</b>                                                    |           | 7,467,927,772.10 | 6,730,050,611.75 |

## 14 Subsidies

| Item Description                 | Item Code | Current Period | Previous Period |
|----------------------------------|-----------|----------------|-----------------|
|                                  |           | Kshs           | Kshs            |
| Subsidies to Public Corporations | 2510000   | 0.00           | 0.00            |
| Subsidies to Private Enterprises | 2520000   | 0.00           | 0.00            |
| <b>TOTAL</b>                     |           | 0.00           | 0.00            |

## 15 Transfers to Other Government Units

| Item Description                                                     | Item Code | Current Period | Previous Period |
|----------------------------------------------------------------------|-----------|----------------|-----------------|
|                                                                      |           | Kshs           | Kshs            |
| Current Grants to Government Agencies and other Levels of Government | 2630100   | 103,467,485.30 | 104,198,757.75  |
| Capital Grants to Government Agencies and other Levels of Government | 2630200   | 156,135,221.00 | 126,013,543.70  |
| Other Current Transfers, Grants and Subsidies                        | 2640400   | 0.00           | 0.00            |
| Other Capital Grants and Trans                                       | 2640500   | 0.00           | 0.00            |
| <b>TOTAL</b>                                                         |           | 259,602,706.30 | 230,212,301.45  |

## 16 Other Grants and Transfers



| Item Description                                                                      | Item Code | Current Period        | Previous Period       |
|---------------------------------------------------------------------------------------|-----------|-----------------------|-----------------------|
|                                                                                       |           | Kshs                  | Kshs                  |
| Grants and Transfers to Foreign Governments                                           | 2610100   | 0.00                  | 0.00                  |
| Membership Fees and Dues and Subscriptions to International Organizations             | 2620100   | 0.00                  | 3,289,348.55          |
| Membership Fees and Dues and Subscriptions to International Organizations (Continued) | 2620200   | 0.00                  | 0.00                  |
| Scholarships and other Educational Benefits                                           | 2640100   | 632,149,088.15        | 498,985,800.00        |
| Emergency Relief and Refugee Assistance                                               | 2640200   | 0.00                  | 0.00                  |
| Grants to Small Businesses, Cooperatives, and Self Employed                           | 2640300   | 0.00                  | 0.00                  |
|                                                                                       | 2649900   | 0.00                  | 0.00                  |
| <b>TOTAL</b>                                                                          |           | <b>632,149,088.15</b> | <b>502,275,148.55</b> |

#### 17 Social Security Benefits

| Item Description                                    | Item Code | Current Period       | Previous Period      |
|-----------------------------------------------------|-----------|----------------------|----------------------|
|                                                     |           | Kshs                 | Kshs                 |
| Government Pension and Retirement Benefits          | 2710100   | 50,627,665.40        | 10,668,619.45        |
| Social Security Benefits                            | 2710200   | 0.00                 | 0.00                 |
| Employer Social Benefits                            | 2710300   | 0.00                 | 0.00                 |
| Refund of Pension to UK Government                  | 2720100   | 0.00                 | 0.00                 |
| Refund of Contributions to WCPS and other Ex-Gratia | 2720200   | 0.00                 | 0.00                 |
| <b>TOTAL</b>                                        |           | <b>50,627,665.40</b> | <b>10,668,619.45</b> |

#### 18 Acquisition of Assets

| Item Description                                                                   | Item Code | Current Period        | Previous Period         |
|------------------------------------------------------------------------------------|-----------|-----------------------|-------------------------|
|                                                                                    |           | Kshs                  | Kshs                    |
| Purchase of Buildings                                                              | 3110100   | 397,873,723.05        | 980,883,172.60          |
| Construction of Building                                                           | 3110200   | 0.00                  | 0.00                    |
| Refurbishment of Buildings                                                         | 3110300   | 263,243,630.60        | 504,687,137.80          |
| Construction of Roads                                                              | 3110400   | 0.00                  | 0.00                    |
| Construction and Civil Works                                                       | 3110500   | 0.00                  | 0.00                    |
| Overhaul and Refurbishment of Construction and Civil Works                         | 3110600   | 0.00                  | 0.00                    |
| Purchase of Vehicles and Other Transport Equipment                                 | 3110700   | 113,949,985.50        | 76,132,821.05           |
| Overhaul of Vehicles and Other Transport Equipment                                 | 3110800   | 3,615,731.00          | 1,125,407.25            |
| Purchase of Household Furniture and Institutional Equipment                        | 3110900   | 41,648,788.80         | 29,843,772.00           |
| Purchase of Office Furniture and General Equipment                                 | 3111000   | 37,162,333.05         | 26,004,252.00           |
| Purchase of Specialised Plant, Equipment and Machinery                             | 3111100   | 0.00                  | 0.00                    |
| Rehabilitation and Renovation of Plant, Machinery and Equipment                    | 3111200   | 0.00                  | 0.00                    |
| Purchase of Certified Seeds, Breeding Stock and Live Animals                       | 3111300   | 0.00                  | 0.00                    |
| Research, Feasibility Studies, Project Preparation and Design, Project Supervision | 3111400   | 0.00                  | 0.00                    |
| Rehabilitation of Civil Works                                                      | 3111500   | 0.00                  | 0.00                    |
| Purchase of Specialised Plant                                                      | 3112200   | 0.00                  | 0.00                    |
| Acquisition of Strategic Stocks                                                    | 3120100   | 0.00                  | 0.00                    |
| Acquisition of Other Inventori                                                     | 3120200   | 0.00                  | 0.00                    |
| Acquisition of Land                                                                | 3130100   | 0.00                  | 0.00                    |
| Acquisition of Other Intangible Assets                                             | 3130200   | 0.00                  | 0.00                    |
| Domestic Lending and On-lending                                                    | 4110000   | 0.00                  | 0.00                    |
| Domestic Equity Participation                                                      | 4120000   | 0.00                  | 0.00                    |
| Other Domestic Accounts Receivable                                                 | 4130000   | 0.00                  | 0.00                    |
| Foreign Lending and On- Lending                                                    | 4140000   | 0.00                  | 0.00                    |
| Foreign Equity Participation                                                       | 4150000   | 0.00                  | 0.00                    |
| Other Foreign Accounts Receivable                                                  | 4160000   | 0.00                  | 0.00                    |
| <b>TOTAL</b>                                                                       |           | <b>857,494,192.00</b> | <b>1,618,676,562.70</b> |

#### 19 Finance Costs, including Loan Interest

| Item Description                                  | Item Code | Current Period | Previous Period |
|---------------------------------------------------|-----------|----------------|-----------------|
|                                                   |           | Kshs           | Kshs            |
| Interest Payments on Foreign Borrowing            | 2410100   | 0.00           | 0.00            |
| Interest Payments on Guaranteed Debt              | 2410200   | 0.00           | 0.00            |
| Interest on Domestic Borrowing                    | 2420000   | 0.00           | 0.00            |
| Interest on Borrowing From Other Government Units | 2430000   | 0.00           | 0.00            |
| <b>TOTAL</b>                                      |           | <b>0.00</b>    | <b>0.00</b>     |

#### 20 Repayment of Principal on Domestic and Foreign Borrowing



| Item Description                                                                        | Item Code | Current Period | Previous Period |
|-----------------------------------------------------------------------------------------|-----------|----------------|-----------------|
|                                                                                         |           | Kshs           | Kshs            |
| Repayments on Borrowings from General Government                                        | 5510100   | 0.00           | 0.00            |
| Repayments on Borrowings from Monetary Authorities (Central Bank)                       | 5510200   | 0.00           | 0.00            |
| Repayments on Borrowings from Other Domestic Depository Corporations (Commercial Banks) | 5510300   | 0.00           | 0.00            |
| Repayments on Borrowings from Other Domestic Financial Institutions                     | 5510400   | 0.00           | 0.00            |
| Repayments on Borrowings from Other Domestic Creditors                                  | 5510500   | 0.00           | 0.00            |
| Principal Repayments on Foreign Borrowing                                               | 5510600   | 0.00           | 0.00            |
| Principal Repayments on Guaranteed Debt Taken over by Government                        | 5520000   | 0.00           | 0.00            |
| Principal Repayments on Guaranteed Domestic Debt Taken over by Government               | 5520100   | 0.00           | 0.00            |
| Principal Repayments on Guaranteed Foreign Debt Taken over by Government                | 5520200   | 0.00           | 0.00            |
| Repayments on Borrowings from Other Domestic Creditors                                  | 5610000   | 0.00           | 0.00            |
| Repayments on Borrowings from Other Domestic Creditors - Private Enterprises            | 5610500   | 0.00           | 0.00            |
|                                                                                         | 5620000   | 0.00           | 0.00            |
| Repayments on Borrowings from Other Domestic Creditors - Public Enterprises             | 5620100   | 0.00           | 0.00            |
| <b>TOTAL</b>                                                                            |           | <b>0.00</b>    | <b>0.00</b>     |

21 Other payments

| Item Description                                                  | Item Code | Current Period | Previous Period |
|-------------------------------------------------------------------|-----------|----------------|-----------------|
|                                                                   |           | Kshs           | Kshs            |
| Budget Reserves                                                   | 2810100   | 0.00           | 0.00            |
| Civil Contingency Reserves                                        | 2810200   | 0.00           | 0.00            |
| Capital Transfer to Non Financial Public Enterprises              | 2820100   | 0.00           | 0.00            |
| Capital Transfer to Public Financial Institutions and Enterprises | 2820200   | 0.00           | 0.00            |
| Capital Transfer to Private Non-Financial Enterprises             | 2820300   | 0.00           | 0.00            |
| System Required Expenses                                          | 2990100   | 0.00           | 0.00            |
|                                                                   | 2999900   | 0.00           | 0.00            |
| <b>TOTAL</b>                                                      |           | <b>0.00</b>    | <b>0.00</b>     |

22A Bank Balances

| Item Description                                    | Item Code | Current Period          | Previous Period         |
|-----------------------------------------------------|-----------|-------------------------|-------------------------|
|                                                     |           | Kshs                    | Kshs                    |
| Special Accounts                                    | 6510000   | 0.00                    | 0.00                    |
| Treasury Bank Accounts (Exchequer and CRF Accounts) | 6520000   | 0.00                    | 0.00                    |
| Recurrent Bank Accounts                             | 6530000   | 1,821,137,795.40        | 2,107,955,331.75        |
| Development Bank Accounts                           | 6540000   | 119,202,400.90          | 271,998,208.50          |
| Deposit Bank Account                                | 6550000   | 237,063,665.15          | 190,755,095.20          |
| Project Specific Bank Accounts                      | 6570000   | 0.00                    | 0.00                    |
| Foreign Currency and Foreign D                      | 6590101   | 0.00                    | 0.00                    |
| <b>TOTAL</b>                                        |           | <b>2,177,403,861.45</b> | <b>2,570,708,635.45</b> |

22B Cash Balances

| Item Description               | Item Code | Current Period    | Previous Period   |
|--------------------------------|-----------|-------------------|-------------------|
|                                |           | Kshs              | Kshs              |
| Cash in Hand                   | 6580000   | 394,809.30        | 849,159.70        |
| Foreign Currency and Foreign D | 6590201   | 0.00              | 0.00              |
| <b>TOTAL</b>                   |           | <b>394,809.30</b> | <b>849,159.70</b> |

23 Accounts Receivables - Outstanding Imprest and Clearance Accounts

| Item Description               | Item Code | Current Period | Previous Period |
|--------------------------------|-----------|----------------|-----------------|
|                                |           | Kshs           | Kshs            |
| Domestic Debtors & Advances    | 6710000   | 1,010,859.85   | 0.00            |
| Debtors & Advances - Govt Owne | 6720000   | 0.00           | 0.00            |
| Foreign Debtors & Advances     | 6730000   | 0.00           | 0.00            |
| Other Debtors & Pre-payments   | 6740000   | 0.00           | 0.00            |
| Government Imprests            | 6760000   | 7,099,297.00   | 4,800,428.50    |
| Agency Accounts                | 6770000   | 0.00           | 183,982,514.10  |
| Suspense & Clearance Account   | 6780000   | 0.00           | 0.00            |
| Other Current Assets (System r | 6790000   | 0.00           | 0.00            |

| Item Description | Item Code | Current Period | Previous Period |
|------------------|-----------|----------------|-----------------|
|                  |           | Kshs           | Kshs            |
| <b>TOTAL</b>     |           | 8,110,156.85   | 188,782,942.60  |

#### 24. ACCOUNTS PAYABLE

| Item Description                 | Item code | Current Period | Previous Period |
|----------------------------------|-----------|----------------|-----------------|
|                                  |           | Kshs           | Kshs            |
| Other Liabilities                | 7320000   | 0.00           | 0.00            |
| Deposits                         | 7310000   | 237,063,665.15 | 6,712,581.10    |
| Withholding Taxes                | 7380000   | 0.00           | 0.00            |
| System Required Liabilities A/cs | 7390000   | 0.00           | 0.00            |
| <b>TOTAL</b>                     |           | 237,063,665.15 | 6,712,581.10    |

#### 25. FUND BALANCES BROUGHT FORWARD

| Item Description                                             | Item Code | Current Period   | Previous Period  |
|--------------------------------------------------------------|-----------|------------------|------------------|
|                                                              |           | Kshs             | Kshs             |
| Opening Balance Bank                                         | 22A       | 2,570,708,635.45 | 2,351,302,406.35 |
| Opening Balance Cash                                         | 22B       | 849,159.70       | 5,097,050.00     |
| Opening Balance Receivables - Imprest and Clearance Accounts | 23        | (179,182,085.60) | (2,057,456.35)   |
| Opening Balance - Deposits                                   | 24        | (6,712,581.10)   | (138,164,333.00) |
| <b>TOTAL</b>                                                 |           | 2,385,663,128.45 | 2,216,177,667.00 |

#### 26. PRIOR YEAR ADJUSTMENTS

| Item Description     | Item Code | Current Period | Previous Period |
|----------------------|-----------|----------------|-----------------|
|                      |           | Kshs           | Kshs            |
| County Transfers     | 9910300   | 0.00           | 0.00            |
| Exchequer Provisions | 9910200   | 100,299,008.55 | 0.00            |
| <b>TOTAL</b>         |           | 100,299,009.00 | 0.00            |





**Statement of Budget Execution**  
**Entity: 1052-Ministry of Foreign Affairs**  
**Current Period: JUL-19 To JUN-20**

|                                                          | Note | Printed Estimate  | Reallocation / Transfer | Supplementary Estimates | Final Approved Estimate (Net) | Actual            | Budget Utilization Differences | % of Utilization |
|----------------------------------------------------------|------|-------------------|-------------------------|-------------------------|-------------------------------|-------------------|--------------------------------|------------------|
|                                                          |      | a                 | b                       | c                       | d=a+b+c                       | e                 | f=d-e                          | g=e/d%           |
| <b>RECEIPTS</b>                                          |      |                   |                         |                         |                               |                   |                                |                  |
| Tax Receipts                                             | 1    | 21,177,000.00     | 0.00                    | 122,977,000.00          | 144,154,000.00                | 17,532,665.90     | 126,621,334.10                 | 12.16%           |
| Social Security Contribution                             | 2    | 0.00              | 0.00                    | 0.00                    | 0.00                          | 0.00              | 0.00                           | 0.00%            |
| Proceeds from Domestic and Foreign Grants                | 3    | 0.00              | 0.00                    | 0.00                    | 0.00                          | 0.00              | 0.00                           | 0.00%            |
| Exchange releases                                        | 4    | 0.00              | 0.00                    | 0.00                    | 0.00                          | 15,541,478.579.65 | (15,541,478.579.65)            | 0.00%            |
| Transfers from Other Government Entities                 | 5    | 0.00              | 0.00                    | 0.00                    | 0.00                          | 0.00              | 0.00                           | 0.00%            |
| Proceeds from Domestic Borrowings                        | 6    | 0.00              | 0.00                    | 0.00                    | 0.00                          | 0.00              | 0.00                           | 0.00%            |
| Proceeds from Foreign Borrowings                         | 7    | 0.00              | 0.00                    | 0.00                    | 0.00                          | 0.00              | 0.00                           | 0.00%            |
| Proceeds from Sales of Assets                            | 8    | 0.00              | 0.00                    | 0.00                    | 0.00                          | 0.00              | 0.00                           | 0.00%            |
| Reimbursements and Refunds                               | 9    | 0.00              | 0.00                    | 0.00                    | 0.00                          | 0.00              | 0.00                           | 0.00%            |
| Returns of Equity Holdings                               | 10   | 0.00              | 0.00                    | 0.00                    | 0.00                          | 470,125,642.35    | 69,937,558.65                  | 87.05%           |
| Other Receipts                                           | 11   | 259,392,225.50    | 0.00                    | 280,670,975.50          | 540,063,201.00                | 16,029,136,887.90 | (15,344,919,686.90)            | 2342.70%         |
| <b>Total</b>                                             |      | 280,569,225.50    | 0.00                    | 403,647,975.50          | 684,217,201.00                |                   |                                |                  |
| <b>PAYMENTS</b>                                          |      |                   |                         |                         |                               |                   |                                |                  |
| Compensation of Employees                                | 12   | 3,844,335,000.00  | 0.00                    | 3,744,335,000.00        | 7,588,670,000.00              | 7,097,854,421.40  | 490,815,578.60                 | 93.53%           |
| Use of goods and Services                                | 13   | 4,515,162,804.25  | 0.00                    | 3,738,682,539.75        | 8,253,845,344.00              | 7,467,927,772.10  | 785,917,571.90                 | 90.48%           |
| Subsidies                                                | 14   | 0.00              | 0.00                    | 0.00                    | 0.00                          | 0.00              | 0.00                           | 0.00%            |
| Transfers to Other Government Units                      | 15   | 255,853,620.00    | 0.00                    | 88,753,620.00           | 344,607,240.00                | 259,602,706.30    | 85,004,533.70                  | 75.33%           |
| Other Grants and Transfers                               | 16   | 357,496,380.00    | 0.00                    | 352,496,380.00          | 709,992,760.00                | 632,149,088.15    | 77,843,671.85                  | 89.04%           |
| Social Security Benefits                                 | 17   | 5,218,541.50      | 0.00                    | 71,018,541.50           | 76,237,083.00                 | 50,627,665.40     | 25,609,417.60                  | 66.41%           |
| Acquisition of Assets                                    | 18   | 1,909,051,939.00  | 0.00                    | (630,737,641.00)        | 1,278,314,298.00              | 857,494,192.00    | 420,820,106.00                 | 67.08%           |
| Finance Costs, including Loan Interest                   | 19   | 0.00              | 0.00                    | 0.00                    | 0.00                          | 0.00              | 0.00                           | 0.00%            |
| Repayment of Principal on Domestic and Foreign Borrowing | 20   | 0.00              | 0.00                    | 0.00                    | 0.00                          | 0.00              | 0.00                           | 0.00%            |
| Other payments                                           | 21   | 0.00              | 0.00                    | 0.00                    | 0.00                          | 0.00              | 0.00                           | 0.00%            |
| <b>Total</b>                                             |      | 10,887,118,284.75 | 0.00                    | 7,364,548,440.25        | 18,251,666,725.00             | 16,365,655,845.35 | 1,886,010,879.65               | 89.67%           |



**Statement of Budget Execution**

**Entity: 1052-Ministry of Foreign Affairs**

**Current Period: JUL-19 To JUN-20**

The Statement has been prepared, reviewed and approved by the following:

Prepared By: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed By: \_\_\_\_\_

Date: \_\_\_\_\_

Approved By: \_\_\_\_\_

Date: \_\_\_\_\_





# Statement of Budget Execution - Recurrent Expenditure

Entity: 1052-Ministry of Foreign Affairs  
Current Period: JUL-19 To JUN-20

|                                                          | Note | Printed Estimate | Reallocation / Transfer | Supplementary Estimates | Final Approved Estimate (Net) | Actual            | Budget Utilization Differences | % of Utilization |
|----------------------------------------------------------|------|------------------|-------------------------|-------------------------|-------------------------------|-------------------|--------------------------------|------------------|
|                                                          |      | a                | b                       | c                       | d=a+b+c                       | e                 | f=d-e                          | g=e/d%           |
| <b>RECEIPTS</b>                                          |      |                  |                         |                         |                               |                   |                                |                  |
| Tax Receipts                                             | 1    | 21,177,000.00    | 0.00                    | 22,977,000.00           | 44,154,000.00                 | 17,532,665.90     | 26,621,334.10                  | 39.71%           |
| Social Security Contribution                             | 2    | 0.00             | 0.00                    | 0.00                    | 0.00                          | 0.00              | 0.00                           | 0.00%            |
| Proceeds from Domestic and Foreign Grants                | 3    | 0.00             | 0.00                    | 0.00                    | 0.00                          | 0.00              | 0.00                           | 0.00%            |
| Exchange releases                                        | 4    | 0.00             | 0.00                    | 0.00                    | 0.00                          | 14,501,267,164.65 | (14,501,267,164.65)            | 0.00%            |
| Transfers from Other Government Entities                 | 5    | 0.00             | 0.00                    | 0.00                    | 0.00                          | 0.00              | 0.00                           | 0.00%            |
| Proceeds from Domestic Borrowings                        | 6    | 0.00             | 0.00                    | 0.00                    | 0.00                          | 0.00              | 0.00                           | 0.00%            |
| Proceeds from Foreign Borrowings                         | 7    | 0.00             | 0.00                    | 0.00                    | 0.00                          | 0.00              | 0.00                           | 0.00%            |
| Proceeds from Sales of Assets                            | 8    | 0.00             | 0.00                    | 0.00                    | 0.00                          | 0.00              | 0.00                           | 0.00%            |
| Reimbursements and Refunds                               | 9    | 0.00             | 0.00                    | 0.00                    | 0.00                          | 0.00              | 0.00                           | 0.00%            |
| Returns of Equity Holdings                               | 10   | 0.00             | 0.00                    | 0.00                    | 0.00                          | 0.00              | 0.00                           | 0.00%            |
| Other Receipts                                           | 11   | 259,392,225.50   | 0.00                    | 280,670,975.50          | 540,063,201.00                | 470,125,642.35    | 69,937,558.65                  | 87.05%           |
| <b>Total</b>                                             |      | 280,569,225.50   | 0.00                    | 303,647,975.50          | 584,217,201.00                | 14,988,925,472.90 | (14,404,708,271.90)            | 2565.64%         |
| <b>PAYMENTS</b>                                          |      |                  |                         |                         |                               |                   |                                |                  |
| Compensation of Employees                                | 12   | 3,844,335,000.00 | 0.00                    | 3,744,335,000.00        | 7,588,670,000.00              | 7,097,854,421.40  | 490,815,578.60                 | 93.53%           |
| Use of goods and Services                                | 13   | 4,515,162,804.25 | 0.00                    | 3,738,682,539.75        | 8,253,845,344.00              | 7,467,927,772.10  | 785,917,571.90                 | 90.48%           |
| Subsidies                                                | 14   | 0.00             | 0.00                    | 0.00                    | 0.00                          | 0.00              | 0.00                           | 0.00%            |
| Transfers to Other Government Units                      | 15   | 55,853,620.00    | 0.00                    | 54,853,620.00           | 110,707,240.00                | 103,467,485.30    | 7,239,754.70                   | 93.46%           |
| Other Grants and Transfers                               | 16   | 357,486,380.00   | 0.00                    | 352,486,380.00          | 709,992,760.00                | 632,149,088.15    | 77,843,671.85                  | 89.04%           |
| Social Security Benefits                                 | 17   | 5,218,541.50     | 0.00                    | 71,018,541.50           | 76,237,083.00                 | 50,627,665.40     | 25,609,417.60                  | 66.41%           |
| Acquisition of Assets                                    | 18   | 151,351,939.00   | 0.00                    | 110,262,359.00          | 261,614,298.00                | 201,787,239.10    | 59,827,058.90                  | 77.13%           |
| Finance Costs, including Loan Interest                   | 19   | 0.00             | 0.00                    | 0.00                    | 0.00                          | 0.00              | 0.00                           | 0.00%            |
| Repayment of Principal on Domestic and Foreign Borrowing | 20   | 0.00             | 0.00                    | 0.00                    | 0.00                          | 0.00              | 0.00                           | 0.00%            |
| Other payments                                           | 21   | 0.00             | 0.00                    | 0.00                    | 0.00                          | 0.00              | 0.00                           | 0.00%            |
| <b>Total</b>                                             |      | 8,929,418,284.75 | 0.00                    | 8,071,648,440.25        | 17,001,066,725.00             | 15,553,813,671.45 | 1,447,253,053.55               | 91.49%           |



**Statement of Budget Execution - Recurrent Expenditure**

Entity: 1052-Ministry of Foreign Affairs

Current Period: JUL-19 To JUN-20

The Statement has been prepared, reviewed and approved by the following:

Prepared By: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed By: \_\_\_\_\_

Date: \_\_\_\_\_

Approved By: \_\_\_\_\_

Date: \_\_\_\_\_





# Statement of Budget Execution - Development Expenditure

Entity: 1052-Ministry of Foreign Affairs  
Current Period: JUL-19 To JUN-20

|                                                             | Note | Printed Estimate | Reallocation /<br>Transfer | Supplementary<br>Estimates | Final Approved<br>Estimate (Net) | Actual           | Budget Utilization<br>Differences | % of<br>Utilization |
|-------------------------------------------------------------|------|------------------|----------------------------|----------------------------|----------------------------------|------------------|-----------------------------------|---------------------|
|                                                             |      | a                | b                          | c                          | d=a+b+c                          | e                | f=d-e                             | g=e/d%              |
| <b>RECEIPTS</b>                                             |      |                  |                            |                            |                                  |                  |                                   |                     |
| Tax Receipts                                                | 1    | 0.00             | 0.00                       | 100,000,000.00             | 100,000,000.00                   | 0.00             | 100,000,000.00                    | 0.00%               |
| Social Security Contribution                                | 2    | 0.00             | 0.00                       | 0.00                       | 0.00                             | 0.00             | 0.00                              | 0.00%               |
| Proceeds from Domestic and Foreign<br>Grants                | 3    | 0.00             | 0.00                       | 0.00                       | 0.00                             | 0.00             | 0.00                              | 0.00%               |
| Exchange releases                                           | 4    | 0.00             | 0.00                       | 0.00                       | 0.00                             | 1,040,211,415.00 | (1,040,211,415.00)                | 0.00%               |
| Transfers from Other Government<br>Entities                 | 5    | 0.00             | 0.00                       | 0.00                       | 0.00                             | 0.00             | 0.00                              | 0.00%               |
| Proceeds from Domestic Borrowings                           | 6    | 0.00             | 0.00                       | 0.00                       | 0.00                             | 0.00             | 0.00                              | 0.00%               |
| Proceeds from Foreign Borrowings                            | 7    | 0.00             | 0.00                       | 0.00                       | 0.00                             | 0.00             | 0.00                              | 0.00%               |
| Proceeds from Sales of Assets                               | 8    | 0.00             | 0.00                       | 0.00                       | 0.00                             | 0.00             | 0.00                              | 0.00%               |
| Reimbursements and Refunds                                  | 9    | 0.00             | 0.00                       | 0.00                       | 0.00                             | 0.00             | 0.00                              | 0.00%               |
| Returns of Equity Holdings                                  | 10   | 0.00             | 0.00                       | 0.00                       | 0.00                             | 0.00             | 0.00                              | 0.00%               |
| Other Receipts                                              | 11   | 0.00             | 0.00                       | 0.00                       | 0.00                             | 0.00             | 0.00                              | 0.00%               |
| <b>Total</b>                                                |      | 0.00             | 0.00                       | 100,000,000.00             | 100,000,000.00                   | 1,040,211,415.00 | (940,211,415.00)                  | 1040.21%            |
| <b>PAYMENTS</b>                                             |      |                  |                            |                            |                                  |                  |                                   |                     |
| Compensation of Employees                                   | 12   | 0.00             | 0.00                       | 0.00                       | 0.00                             | 0.00             | 0.00                              | 0.00%               |
| Use of goods and Services                                   | 13   | 0.00             | 0.00                       | 0.00                       | 0.00                             | 0.00             | 0.00                              | 0.00%               |
| Subsidies                                                   | 14   | 0.00             | 0.00                       | 0.00                       | 0.00                             | 0.00             | 0.00                              | 0.00%               |
| Transfers to Other Government Units                         | 15   | 200,000,000.00   | 0.00                       | 33,900,000.00              | 233,900,000.00                   | 156,135,221.00   | 77,764,779.00                     | 66.75%              |
| Other Grants and Transfers                                  | 16   | 0.00             | 0.00                       | 0.00                       | 0.00                             | 0.00             | 0.00                              | 0.00%               |
| Social Security Benefits                                    | 17   | 0.00             | 0.00                       | 0.00                       | 0.00                             | 0.00             | 0.00                              | 0.00%               |
| Acquisition of Assets                                       | 18   | 1,757,700,000.00 | 0.00                       | (741,000,000.00)           | 1,016,700,000.00                 | 655,706,952.90   | 360,993,047.10                    | 64.49%              |
| Finance Costs, including Loan Interest                      | 19   | 0.00             | 0.00                       | 0.00                       | 0.00                             | 0.00             | 0.00                              | 0.00%               |
| Repayment of Principal on Domestic<br>and Foreign Borrowing | 20   | 0.00             | 0.00                       | 0.00                       | 0.00                             | 0.00             | 0.00                              | 0.00%               |
| Other payments                                              | 21   | 0.00             | 0.00                       | 0.00                       | 0.00                             | 0.00             | 0.00                              | 0.00%               |
| <b>Total</b>                                                |      | 1,957,700,000.00 | 0.00                       | (707,100,000.00)           | 1,250,600,000.00                 | 811,842,173.90   | 438,757,826.10                    | 64.92%              |



**Statement of Budget Execution - Development Expenditure**

Entity: 1052-Ministry of Foreign Affairs

Current Period: JUL-19 To JUN-20

The Statement has been prepared, reviewed and approved by the following:  
Prepared By:

Date:

Reviewed By:

Date:

Approved By:

Date:





## SUMMARY STATEMENT OF DEPOSITS

Entity: 1052-Ministry of Foreign Affairs

Current Period: JUL-19 To JUN-20

Compare With: JUL-18 To JUN-19

| Economic Item                                        | 6550101 - Ministry HQ Deposit Bank A/C |                 |
|------------------------------------------------------|----------------------------------------|-----------------|
|                                                      | Current Period                         | Previous Period |
| Opening Balance                                      | 190,755,095.20                         | 138,224,333.00  |
| Transfers of retentions during the year              | 56,660,254.15                          | 663,190,065.00  |
| Payments made out of deposit account during the year | 10,351,684.20                          | 610,659,302.80  |
| Closing Balance                                      | 237,063,665.15                         | 190,755,095.20  |
| Principal Secretary<br>Controller                    |                                        |                 |
| Principal Accounts                                   |                                        |                 |

The Statement has been prepared, reviewed and approved by the following:

Prepared By: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed By: \_\_\_\_\_

Date: \_\_\_\_\_

Approved By: \_\_\_\_\_

Date: \_\_\_\_\_



## Budget Execution by Heads and Programmes

Entity: 1052-Ministry of Foreign Affairs

Period: JUL-19 To JUN-20

| Head       | Program    | Description                                          | Approved Budget  | Actual Payments  | Variance       |
|------------|------------|------------------------------------------------------|------------------|------------------|----------------|
| 0000000000 |            | Default Value ( Non-Departmental)                    | 0.00             | 0.00             | 0.00           |
|            | 0000000000 | Default - Non Programmatic                           | 0.00             | 0.00             | 0.00           |
| 1012000100 |            |                                                      | 0.00             | 0.00             | 0.00           |
|            | 0101000000 | Land Policy and Planning                             | 0.00             | 0.00             | 0.00           |
| 1052000100 |            | Headquarters Administrative Services                 | 2,766,680,533.00 | 2,576,157,317.75 | 190,523,215.25 |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 1,346,556,151.00 | 1,244,599,039.50 | 101,957,111.50 |
|            | 2021000000 |                                                      | 0.00             | 0.00             | 0.00           |
|            | 0742000000 |                                                      | 0.00             | 0.00             | 0.00           |
|            | 0741000000 |                                                      | 0.00             | 0.00             | 0.00           |
|            | 0000000000 | Default - Non Programmatic                           | 0.00             | (4,490,154.45)   | 4,490,154.45   |
|            | 0714000000 | General Administration Planning and Support Services | 1,420,124,382.00 | 1,336,048,432.70 | 84,075,949.30  |
| 1052000200 |            | Foreign Service Institute                            | 147,622,471.00   | 138,721,460.30   | 8,901,010.70   |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 0.00             | 0.00             | 0.00           |
|            | 0742000000 |                                                      | 147,622,471.00   | 138,721,460.30   | 8,901,010.70   |
|            | 0714000000 | General Administration Planning and Support Services | 0.00             | 0.00             | 0.00           |
| 1052000300 |            | Financial Management and Procurement Services        | 994,517,740.00   | 921,295,886.60   | 73,221,853.40  |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 0.00             | 0.00             | 0.00           |
|            | 0714000000 | General Administration Planning and Support Services | 994,517,740.00   | 921,295,886.60   | 73,221,853.40  |
| 1052000400 |            |                                                      | 153,856,375.00   | 147,282,551.40   | 6,573,823.60   |
|            | 0742000000 |                                                      | 0.00             | 0.00             | 0.00           |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 84,318,234.00    | 81,064,547.60    | 3,253,686.40   |
|            | 0714000000 | General Administration Planning and Support Services | 69,538,141.00    | 66,218,003.80    | 3,320,137.20   |
| 1052000600 |            |                                                      | 28,628,839.00    | 28,597,139.75    | 31,699.25      |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 28,628,839.00    | 28,553,039.75    | 75,799.25      |
|            | 0714000000 | General Administration Planning and Support Services | 0.00             | 44,100.00        | (44,100.00)    |
| 1052000700 |            | New York                                             | 392,667,148.00   | 392,808,259.65   | (141,111.65)   |
|            | 0714000000 | General Administration Planning and Support Services | 0.00             | 0.00             | 0.00           |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 392,667,148.00   | 392,808,259.65   | (141,111.65)   |
| 1052000800 |            | Washington                                           | 409,622,975.00   | 405,254,309.40   | 4,368,665.60   |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 409,622,975.00   | 405,254,309.40   | 4,368,665.60   |
| 1052000900 |            | London                                               | 419,247,177.00   | 408,216,511.20   | 11,030,665.80  |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 419,247,177.00   | 408,216,511.20   | 11,030,665.80  |
| 1052001000 |            | Moscow                                               | 194,046,961.00   | 191,596,002.35   | 2,450,958.65   |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 194,046,961.00   | 191,596,002.35   | 2,450,958.65   |
| 1052001100 |            | Addis Ababa                                          | 193,090,911.00   | 190,593,343.65   | 2,497,567.35   |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 193,090,911.00   | 190,593,343.65   | 2,497,567.35   |
| 1052001200 |            | Berlin                                               | 292,211,635.00   | 291,618,284.55   | 593,350.45     |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 292,211,635.00   | 291,618,284.55   | 593,350.45     |
| 1052001300 |            | Kinshasa                                             | 170,494,541.00   | 165,808,254.25   | 4,686,286.75   |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 170,494,541.00   | 165,808,254.25   | 4,686,286.75   |
| 1052001400 |            | Lusaka                                               | 141,455,850.00   | 138,929,808.95   | 2,526,041.05   |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 141,455,850.00   | 138,929,808.95   | 2,526,041.05   |
| 1052001500 |            | Paris                                                | 280,156,314.00   | 277,745,225.35   | 2,411,088.65   |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 280,156,314.00   | 277,745,225.35   | 2,411,088.65   |
| 1052001600 |            | New Delhi                                            | 258,671,818.00   | 255,549,289.00   | 3,122,529.00   |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 258,671,818.00   | 255,549,289.00   | 3,122,529.00   |
| 1052001700 |            | Stockholm                                            | 225,772,578.00   | 179,693,323.00   | 46,079,255.00  |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 225,772,578.00   | 179,693,323.00   | 46,079,255.00  |
| 1052001800 |            | Abuja                                                | 191,503,705.00   | 144,371,115.60   | 47,132,589.40  |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 191,503,705.00   | 144,371,115.60   | 47,132,589.40  |
| 1052001900 |            | Cairo                                                | 182,994,379.00   | 165,410,483.55   | 17,583,895.45  |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 182,994,379.00   | 165,410,483.55   | 17,583,895.45  |
| 1052002000 |            | Riyadh                                               | 182,289,329.00   | 177,044,083.30   | 5,245,245.70   |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 182,289,329.00   | 177,044,083.30   | 5,245,245.70   |
| 1052002100 |            | Brussels                                             | 235,682,992.00   | 230,915,721.55   | 4,767,270.45   |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 235,682,992.00   | 230,915,721.55   | 4,767,270.45   |
| 1052002200 |            | Ottawa                                               | 253,274,262.00   | 252,680,982.35   | 593,279.65     |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 253,274,262.00   | 252,680,982.35   | 593,279.65     |
| 1052002300 |            | Tokyo                                                | 249,232,533.00   | 240,415,866.35   | 8,816,666.65   |



|            |            |                                                      |                |                |               |
|------------|------------|------------------------------------------------------|----------------|----------------|---------------|
|            | 0715000000 | Foreign Relation and Diplomacy                       | 249,232,533.00 | 240,415,866.35 | 8,816,666.65  |
| 1052002400 |            | Beijing                                              | 221,247,843.00 | 213,335,398.75 | 7,912,444.25  |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 221,247,843.00 | 213,335,398.75 | 7,912,444.25  |
| 1052002500 |            | Rome                                                 | 225,939,776.00 | 220,035,488.15 | 5,904,287.85  |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 225,939,776.00 | 220,035,488.15 | 5,904,287.85  |
| 1052002600 |            | Kampala                                              | 188,720,461.00 | 183,159,776.30 | 5,560,684.70  |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 188,720,461.00 | 183,159,776.30 | 5,560,684.70  |
| 1052002700 |            | UNON                                                 | 106,732,204.00 | 99,656,247.85  | 7,075,956.15  |
|            | 0714000000 | General Administration Planning and Support Services | 0.00           | 0.00           | 0.00          |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 106,732,204.00 | 99,656,247.85  | 7,075,956.15  |
| 1052002900 |            | Harare                                               | 123,447,844.00 | 122,901,725.60 | 546,118.40    |
|            | 0714000000 | General Administration Planning and Support Services | 0.00           | 0.00           | 0.00          |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 123,447,844.00 | 122,901,725.60 | 546,118.40    |
| 1052003000 |            | Khartoum                                             | 149,821,873.00 | 149,772,862.15 | 49,010.85     |
|            | 0714000000 | General Administration Planning and Support Services | 0.00           | 0.00           | 0.00          |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 149,821,873.00 | 149,772,862.15 | 49,010.85     |
| 1052003100 |            | Abu Dhabi                                            | 245,213,396.00 | 242,678,500.25 | 2,534,895.75  |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 245,213,396.00 | 242,678,500.25 | 2,534,895.75  |
|            | 0714000000 | General Administration Planning and Support Services | 0.00           | 0.00           | 0.00          |
| 1052003200 |            | Dar Es Salaam                                        | 216,007,663.00 | 215,003,058.70 | 1,004,604.30  |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 216,007,663.00 | 215,003,058.70 | 1,004,604.30  |
|            | 0714000000 | General Administration Planning and Support Services | 0.00           | 0.00           | 0.00          |
| 1052003300 |            | Islamabad                                            | 155,112,807.00 | 151,534,307.60 | 3,578,499.40  |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 155,112,807.00 | 151,534,307.60 | 3,578,499.40  |
| 1052003400 |            | The Hague                                            | 224,700,417.00 | 223,084,274.55 | 1,616,142.45  |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 224,700,417.00 | 223,084,274.55 | 1,616,142.45  |
| 1052003500 |            | Geneva                                               | 513,567,612.00 | 511,385,868.15 | 2,181,743.85  |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 513,567,612.00 | 511,385,868.15 | 2,181,743.85  |
| 1052003600 |            | Mission To Somalia                                   | 184,196,638.00 | 182,243,142.40 | 1,953,495.60  |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 184,196,638.00 | 182,243,142.40 | 1,953,495.60  |
| 1052003700 |            | Los Angeles                                          | 240,782,309.00 | 239,212,137.70 | 1,570,171.30  |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 240,782,309.00 | 239,212,137.70 | 1,570,171.30  |
| 1052003800 |            | Bujumbura                                            | 142,298,990.00 | 141,175,264.60 | 1,123,725.40  |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 142,298,990.00 | 141,175,264.60 | 1,123,725.40  |
| 1052003900 |            | Tel Aviv                                             | 236,862,679.00 | 233,130,246.75 | 3,732,432.25  |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 236,862,679.00 | 233,130,246.75 | 3,732,432.25  |
| 1052004000 |            | Pretoria                                             | 222,925,364.00 | 221,688,094.30 | 1,237,269.70  |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 222,925,364.00 | 221,688,094.30 | 1,237,269.70  |
| 1052004100 |            | Vienna                                               | 311,153,452.00 | 309,171,901.95 | 1,981,550.05  |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 311,153,452.00 | 309,171,901.95 | 1,981,550.05  |
| 1052004200 |            | Kuala Lumpur                                         | 132,591,109.00 | 129,353,073.25 | 3,238,035.75  |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 132,591,109.00 | 129,353,073.25 | 3,238,035.75  |
| 1052004300 |            | Kuwait                                               | 137,623,857.00 | 129,807,196.15 | 7,816,660.85  |
|            | 0714000000 | General Administration Planning and Support Services | 0.00           | 0.00           | 0.00          |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 137,623,857.00 | 129,807,196.15 | 7,816,660.85  |
| 1052004400 |            | Dublin                                               | 172,845,111.00 | 169,043,132.60 | 3,801,978.40  |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 172,845,111.00 | 169,043,132.60 | 3,801,978.40  |
| 1052004500 |            | Madrid                                               | 210,035,745.00 | 206,914,846.30 | 3,120,898.70  |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 210,035,745.00 | 206,914,846.30 | 3,120,898.70  |
| 1052004600 |            | Seoul                                                | 230,367,635.00 | 222,034,708.45 | 8,332,926.55  |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 230,367,635.00 | 222,034,708.45 | 8,332,926.55  |
| 1052004700 |            | Kigali                                               | 147,030,713.00 | 142,514,408.95 | 4,516,304.05  |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 147,030,713.00 | 142,514,408.95 | 4,516,304.05  |
| 1052004800 |            | Canberra                                             | 214,320,182.00 | 205,871,740.90 | 8,448,441.10  |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 214,320,182.00 | 205,871,740.90 | 8,448,441.10  |
| 1052004900 |            | Tehran                                               | 171,614,188.00 | 163,128,066.50 | 8,486,121.50  |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 171,614,188.00 | 163,128,066.50 | 8,486,121.50  |
| 1052005000 |            | Windhoek                                             | 231,067,153.00 | 134,447,950.35 | 96,619,202.65 |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 231,067,153.00 | 134,447,950.35 | 96,619,202.65 |
| 1052005100 |            | Brazilia                                             | 228,723,484.00 | 202,229,566.55 | 26,493,917.45 |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 228,723,484.00 | 202,229,566.55 | 26,493,917.45 |
| 1052005200 |            | Bangkok                                              | 158,377,908.00 | 119,486,279.55 | 38,891,628.45 |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 158,377,908.00 | 119,486,279.55 | 38,891,628.45 |
| 1052005300 |            | Gaborone                                             | 118,986,217.00 | 97,215,149.70  | 21,771,067.30 |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 118,986,217.00 | 97,215,149.70  | 21,771,067.30 |
| 1052005500 |            | Juba                                                 | 204,323,697.00 | 181,650,554.00 | 22,673,143.00 |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 204,323,697.00 | 181,650,554.00 | 22,673,143.00 |
| 1052005600 |            | Doha                                                 | 207,172,294.00 | 156,579,743.90 | 50,592,550.10 |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 207,172,294.00 | 156,579,743.90 | 50,592,550.10 |
| 1052005700 |            | Muscat                                               | 147,215,009.00 | 91,084,631.10  | 56,130,377.90 |
|            | 0715000000 | Foreign Relation and Diplomacy                       | 147,215,009.00 | 91,084,631.10  | 56,130,377.90 |



|            |            |                                                               |                |                |               |
|------------|------------|---------------------------------------------------------------|----------------|----------------|---------------|
| 1052005800 |            | Ankara                                                        | 209,505,700.00 | 147,322,840.70 | 62,182,859.30 |
|            | 0715000000 | Foreign Relation and Diplomacy                                | 209,505,700.00 | 147,322,840.70 | 62,182,859.30 |
|            | 0714000000 | General Administration Planning and Support Services          | 0.00           | 0.00           | 0.00          |
| 1052005900 |            | United Nations Organizations                                  | 0.00           | 0.00           | 0.00          |
|            | 0714000000 | General Administration Planning and Support Services          | 0.00           | 0.00           | 0.00          |
| 1052006000 |            | The Commonwealth                                              | 0.00           | 0.00           | 0.00          |
|            | 0714000000 | General Administration Planning and Support Services          | 0.00           | 0.00           | 0.00          |
| 1052006100 |            | African Union                                                 | 0.00           | 0.00           | 0.00          |
|            | 0714000000 | General Administration Planning and Support Services          | 0.00           | 0.00           | 0.00          |
| 1052006200 |            | Grants to International Organizations                         | 0.00           | 0.00           | 0.00          |
|            | 0714000000 | General Administration Planning and Support Services          | 0.00           | 0.00           | 0.00          |
| 1052006400 |            | Dubai Consulate                                               | 241,586,621.00 | 205,582,453.75 | 36,004,167.25 |
|            | 0715000000 | Foreign Relation and Diplomacy                                | 235,731,000.00 | 202,911,423.75 | 32,819,576.25 |
|            | 0714000000 | General Administration Planning and Support Services          | 5,855,621.00   | 2,671,030.00   | 3,184,591.00  |
| 1052006500 |            | Hargeissa Liaison Office                                      | 69,234,794.00  | 39,818,981.30  | 29,415,812.70 |
|            | 0715000000 | Foreign Relation and Diplomacy                                | 69,234,794.00  | 39,818,981.30  | 29,415,812.70 |
| 1052006600 |            | Kismayu Liaison Office                                        | 31,482,213.00  | 6,066,970.75   | 25,415,242.25 |
|            | 0715000000 | Foreign Relation and Diplomacy                                | 31,482,213.00  | 6,066,970.75   | 25,415,242.25 |
| 1052006900 |            | Rabat                                                         | 86,012,690.00  | 39,221,930.40  | 46,790,759.60 |
|            | 0715000000 | Foreign Relation and Diplomacy                                | 86,012,690.00  | 39,221,930.40  | 46,790,759.60 |
| 1052007000 |            | Algiers                                                       | 135,570,539.00 | 79,653,947.50  | 55,916,591.50 |
|            | 0715000000 | Foreign Relation and Diplomacy                                | 130,488,407.00 | 75,064,090.50  | 55,424,316.50 |
|            | 0714000000 | General Administration Planning and Support Services          | 5,082,132.00   | 4,589,857.00   | 492,275.00    |
| 1052008000 |            | Luanda                                                        | 210,854,932.00 | 147,942,556.10 | 62,912,375.90 |
|            | 0715000000 | Foreign Relation and Diplomacy                                | 210,854,932.00 | 147,942,556.10 | 62,912,375.90 |
| 1052009000 |            | UN Habitat                                                    | 99,032,302.00  | 63,014,989.60  | 36,017,312.40 |
|            | 0715000000 | Foreign Relation and Diplomacy                                | 99,032,302.00  | 63,014,989.60  | 36,017,312.40 |
|            | 0714000000 | General Administration Planning and Support Services          | 0.00           | 0.00           | 0.00          |
| 1052009100 |            | Havana                                                        | 130,147,602.00 | 116,669,922.45 | 13,477,679.55 |
|            | 0715000000 | Foreign Relation and Diplomacy                                | 130,147,602.00 | 116,669,922.45 | 13,477,679.55 |
| 1052009200 |            | Economic and Commercial Diplomacy Directorate                 | 412,114,767.00 | 395,766,830.60 | 16,347,936.40 |
|            | 0714000000 | General Administration Planning and Support Services          | 0.00           | (22,070.90)    | 22,070.90     |
|            | 0741000000 |                                                               | 412,114,767.00 | 395,788,901.50 | 16,325,865.50 |
| 1052009400 |            |                                                               | 111,831,913.00 | 84,483,371.40  | 27,348,541.60 |
|            | 0715000000 | Foreign Relation and Diplomacy                                | 108,931,913.00 | 84,483,371.40  | 24,448,541.60 |
|            | 0714000000 | General Administration Planning and Support Services          | 2,900,000.00   | 0.00           | 2,900,000.00  |
| 1052009500 |            |                                                               | 115,195,723.00 | 103,064,154.25 | 12,131,568.75 |
|            | 0715000000 | Foreign Relation and Diplomacy                                | 112,895,723.00 | 103,064,154.25 | 9,831,568.75  |
|            | 0714000000 | General Administration Planning and Support Services          | 2,300,000.00   | 0.00           | 2,300,000.00  |
| 1052009600 |            |                                                               | 83,317,427.00  | 36,675,444.75  | 46,641,982.25 |
|            | 0715000000 | Foreign Relation and Diplomacy                                | 81,067,427.00  | 36,005,184.75  | 45,062,242.25 |
|            | 0714000000 | General Administration Planning and Support Services          | 2,250,000.00   | 670,260.00     | 1,579,740.00  |
| 1052009700 |            |                                                               | 105,842,992.00 | 65,776,491.10  | 40,066,500.90 |
|            | 0715000000 | Foreign Relation and Diplomacy                                | 105,842,992.00 | 65,776,491.10  | 40,066,500.90 |
| 1052009900 |            |                                                               | 84,595,838.00  | 37,108,909.95  | 47,486,928.05 |
|            | 0715000000 | Foreign Relation and Diplomacy                                | 84,595,838.00  | 37,108,909.95  | 47,486,928.05 |
| 1052010200 |            |                                                               | 89,993,976.00  | 54,409,313.00  | 35,584,663.00 |
|            | 0715000000 | Foreign Relation and Diplomacy                                | 79,135,320.00  | 54,409,313.00  | 24,726,007.00 |
|            | 0714000000 | General Administration Planning and Support Services          | 10,858,656.00  | 0.00           | 10,858,656.00 |
| 1052100200 |            | Construction and Various Renovations in Pretoria              | 155,000,000.00 | 63,411,303.10  | 91,588,696.90 |
|            | 0715000000 | Foreign Relation and Diplomacy                                | 155,000,000.00 | 63,411,303.10  | 91,588,696.90 |
| 1052100300 |            | Construction of an office block and other works in Mogadishu  | 12,500,000.00  | 0.00           | 12,500,000.00 |
|            | 0715000000 | Foreign Relation and Diplomacy                                | 12,500,000.00  | 0.00           | 12,500,000.00 |
| 1052100400 |            | Renovation of government owned properties in Washington DC    | 184,250,000.00 | 120,329,572.95 | 63,920,427.05 |
|            | 0715000000 | Foreign Relation and Diplomacy                                | 184,250,000.00 | 120,329,572.95 | 63,920,427.05 |
| 1052100500 |            | Upgrading and renovations of ambassador's residence in London | 50,000,000.00  | 5,106,760.95   | 44,893,239.05 |
|            | 0715000000 | Foreign Relation and Diplomacy                                | 50,000,000.00  | 5,106,760.95   | 44,893,239.05 |
| 1052100600 |            | Renovation of government owned                                | 0.00           | 0.00           | 0.00          |



|            |            |                                                          |                          |                          |                         |
|------------|------------|----------------------------------------------------------|--------------------------|--------------------------|-------------------------|
|            |            | property in Stockholm Sweden                             |                          |                          |                         |
|            | 0715000000 | Foreign Relation and Diplomacy                           | 0.00                     | 0.00                     | 0.00                    |
| 1052100700 |            | Chancery Renovation                                      | 0.00                     | 0.00                     | 0.00                    |
|            | 0715000000 | Foreign Relation and Diplomacy                           | 0.00                     | 0.00                     | 0.00                    |
| 1052100800 |            | Renovation of ambassadors residence                      | 14,850,000.00            | 4,318,385.65             | 10,531,614.35           |
|            | 0715000000 | Foreign Relation and Diplomacy                           | 14,850,000.00            | 4,318,385.65             | 10,531,614.35           |
| 1052100900 |            | Construction of chancery                                 | 0.00                     | 0.00                     | 0.00                    |
|            | 0715000000 | Foreign Relation and Diplomacy                           | 0.00                     | 0.00                     | 0.00                    |
| 1052101000 |            | Renovation of chancery                                   | 7,500,000.00             | 0.00                     | 7,500,000.00            |
|            | 0715000000 | Foreign Relation and Diplomacy                           | 7,500,000.00             | 0.00                     | 7,500,000.00            |
| 1052101100 |            | Renovation of government owned properties in Kinshasha   | 5,000,000.00             | 4,796,665.50             | 203,334.50              |
|            | 0715000000 | Foreign Relation and Diplomacy                           | 5,000,000.00             | 4,796,665.50             | 203,334.50              |
| 1052101200 |            | Renovation of government owned properties in Addis Ababa | 5,000,000.00             | 0.00                     | 5,000,000.00            |
|            | 0715000000 | Foreign Relation and Diplomacy                           | 5,000,000.00             | 0.00                     | 52,000,000.00           |
| 1052101300 |            | Renovation of government properties in New York          | 52,000,000.00            | 0.00                     | 52,000,000.00           |
|            | 0715000000 | Foreign Relation and Diplomacy                           | 52,000,000.00            | 0.00                     | 5,000,000.00            |
| 1052101400 |            | Renovation of government owned properties in Lusaka      | 5,000,000.00             | 0.00                     | 5,000,000.00            |
|            | 0715000000 | Foreign Relation and Diplomacy                           | 5,000,000.00             | 0.00                     | 77,764,779.00           |
| 1052102600 |            | Technical fund for regional cooperation                  | 233,900,000.00           | 156,135,221.00           | 77,764,779.00           |
|            | 0714000000 | General Administration Planning and Support Services     | 0.00                     | 0.00                     | 0.00                    |
|            | 0742000000 |                                                          | 233,900,000.00           | 156,135,221.00           | 77,764,779.00           |
| 1052102700 |            | Purchase of a Chancery in New York                       | 0.00                     | 0.00                     | 0.00                    |
|            | 0715000000 | Foreign Relation and Diplomacy                           | 0.00                     | 0.00                     | 0.00                    |
| 1052102800 |            | Refurbishment of Headquarters Building                   | 103,000,000.00           | 59,870,541.70            | 43,129,458.30           |
|            | 0714000000 | General Administration Planning and Support Services     | 103,000,000.00           | 59,870,541.70            | 43,129,458.30           |
| 1052104000 |            |                                                          | 12,500,000.00            | 0.00                     | 12,500,000.00           |
|            | 0715000000 | Foreign Relation and Diplomacy                           | 12,500,000.00            | 0.00                     | 12,500,000.00           |
| 1052104700 |            |                                                          | 0.00                     | 0.00                     | 0.00                    |
|            | 0714000000 | General Administration Planning and Support Services     | 0.00                     | 0.00                     | 0.00                    |
| 1052104800 |            |                                                          | 410,100,000.00           | 397,873,723.05           | 12,226,276.95           |
|            | 0715000000 | Foreign Relation and Diplomacy                           | 410,100,000.00           | 397,873,723.05           | 12,226,276.95           |
| 1052104900 |            |                                                          | 0.00                     | 0.00                     | 0.00                    |
|            | 0715000000 | Foreign Relation and Diplomacy                           | 0.00                     | 0.00                     | 0.00                    |
| 1052105000 |            |                                                          | 0.00                     | 0.00                     | 0.00                    |
|            | 0715000000 | Foreign Relation and Diplomacy                           | 0.00                     | 0.00                     | 0.00                    |
|            |            | <b>Grand Total</b>                                       | <b>18,251,666,725.00</b> | <b>16,365,655,845.35</b> | <b>1,886,010,879.65</b> |

The Statement has been prepared, reviewed and approved by the following:

Prepared By: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed By: \_\_\_\_\_

Date: \_\_\_\_\_

Approved By: \_\_\_\_\_

Date: \_\_\_\_\_



# Budget Execution By Programmes and Sub-Programmes

Entity: 1052-Ministry of Foreign Affairs

Period: JUL-19 To JUN-20

| Program    | Sub Program | Description                                          | Approved Budget          | Actual Payments          | Variance                |
|------------|-------------|------------------------------------------------------|--------------------------|--------------------------|-------------------------|
| 0000000000 |             | Default - Non Programmatic                           | 0.00                     | (4,490,154.45)           | 4,490,154.45            |
|            | 0000000000  | Default - Non Programmatic                           | 0.00                     | (4,490,154.45)           | 4,490,154.45            |
| 0101000000 |             | Land Policy and Planning                             | 0.00                     | 0.00                     | 0.00                    |
|            | 0101010000  | Development Planning and Land Reforms                | 0.00                     | 0.00                     | 0.00                    |
| 0714000000 |             | General Administration Planning and Support Services | 2,616,426,672.00         | 2,391,386,040.90         | 225,040,631.10          |
|            | 0714010000  | Administration services                              | 2,616,426,672.00         | 2,391,386,040.90         | 225,040,631.10          |
| 0715000000 |             | Foreign Relation and Diplomacy                       | 14,841,602,815.00        | 13,288,114,376.10        | 1,553,488,438.90        |
|            | 0715010000  | Management of Kenya missions abroad                  | 12,468,399,591.00        | 11,338,061,338.05        | 1,130,338,252.95        |
|            | 0715020000  |                                                      | 913,700,000.00           | 595,836,411.20           | 317,863,588.80          |
|            | 0715030000  |                                                      | 28,628,839.00            | 28,553,039.75            | 75,799.25               |
|            | 0715040000  |                                                      | 1,346,556,151.00         | 1,244,599,039.50         | 101,957,111.50          |
|            | 0715050000  |                                                      | 84,318,234.00            | 81,064,547.60            | 3,253,686.40            |
|            | 0715060000  |                                                      | 0.00                     | 0.00                     | 0.00                    |
| 0741000000 |             |                                                      | 412,114,767.00           | 395,788,901.50           | 16,325,865.50           |
|            | 0741010000  |                                                      | 412,114,767.00           | 395,788,901.50           | 16,325,865.50           |
| 0742000000 |             |                                                      | 381,522,471.00           | 294,856,681.30           | 86,665,789.70           |
|            | 0742010000  |                                                      | 147,622,471.00           | 138,721,460.30           | 8,901,010.70            |
|            | 0742020000  |                                                      | 233,900,000.00           | 156,135,221.00           | 77,764,779.00           |
| 2021000000 |             |                                                      | 0.00                     | 0.00                     | 0.00                    |
|            | 2021100000  |                                                      | 0.00                     | 0.00                     | 0.00                    |
|            |             | <b>Grand Total</b>                                   | <b>18,251,666,725.00</b> | <b>16,365,655,845.35</b> | <b>1,886,010,879.65</b> |

The Statement has been prepared, reviewed and approved by the following:

Prepared By: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed By: \_\_\_\_\_

Date: \_\_\_\_\_

Approved By: \_\_\_\_\_

Date: \_\_\_\_\_





# Budget Execution by Programme and Economic Classification

Entity: 1052-Ministry of Foreign Affairs

Period: JUL-19 To JUN-20

| Program    | Item    | Description                                               | Approved Budget          | Actual Payments          | Variance                |
|------------|---------|-----------------------------------------------------------|--------------------------|--------------------------|-------------------------|
| 0000000000 |         | Default - Non Programmatic                                | 0.00                     | (4,490,154.45)           | 4,490,154.45            |
|            | 2110000 | Wages and Salary Contributions                            | 0.00                     | (4,490,154.45)           | 4,490,154.45            |
|            | 2210000 | Goods and Services                                        | 0.00                     | 0.00                     | 0.00                    |
|            | 2990000 | System Required Expense A/c's                             | 0.00                     | 0.00                     | 0.00                    |
| 0101000000 |         | Land Policy and Planning                                  | 0.00                     | 0.00                     | 0.00                    |
|            | 2210000 | Goods and Services                                        | 0.00                     | 0.00                     | 0.00                    |
| 0714000000 |         | General Administration Planning and Support Services      | 2,616,426,672.00         | 2,391,386,040.90         | 225,040,631.10          |
|            | 2110000 | Wages and Salary Contributions                            | 795,553,937.00           | 789,112,047.35           | 6,441,889.65            |
|            | 2120000 | Social Contributions                                      | 0.00                     | 0.00                     | 0.00                    |
|            | 2210000 | Goods and Services                                        | 1,610,226,265.00         | 1,476,081,712.45         | 134,144,552.55          |
|            | 2220000 | Routine Maintenance                                       | 9,179,933.00             | 6,873,405.00             | 2,306,528.00            |
|            | 2620000 | Grants and Other Transfers to International Organizations | 0.00                     | 0.00                     | 0.00                    |
|            | 2630000 | Grants & Transfer To Other Govt. Units                    | 0.00                     | 0.00                     | 0.00                    |
|            | 2640000 | Other Transfers and Emergency Relief                      | 2,200,000.00             | 0.00                     | 2,200,000.00            |
|            | 2710000 | Social Security Benefits                                  | 76,237,083.00            | 50,627,665.40            | 25,609,417.60           |
|            | 3110000 | Acquisition of Fixed Capital Assets                       | 123,029,454.00           | 68,691,210.70            | 54,338,243.30           |
|            | 3130000 | Acquisition of Land and Intangible Assets                 | 0.00                     | 0.00                     | 0.00                    |
| 0715000000 |         | Foreign Relation and Diplomacy                            | 14,841,602,815.00        | 13,288,114,376.10        | 1,553,488,438.90        |
|            | 2110000 | Wages and Salary Contributions                            | 6,459,188,201.00         | 6,022,408,996.30         | 436,779,204.70          |
|            | 2120000 | Social Contributions                                      | 333,927,862.00           | 290,823,532.20           | 43,104,329.80           |
|            | 2210000 | Goods and Services                                        | 5,989,264,965.00         | 5,388,480,456.70         | 600,784,508.30          |
|            | 2220000 | Routine Maintenance                                       | 193,629,628.00           | 162,841,098.35           | 30,788,529.65           |
|            | 2630000 | Grants & Transfer To Other Govt. Units                    | 5,000,000.00             | 4,983,599.10             | 16,400.90               |
|            | 2640000 | Other Transfers and Emergency Relief                      | 707,792,760.00           | 632,149,088.15           | 75,643,671.85           |
|            | 3110000 | Acquisition of Fixed Capital Assets                       | 1,152,799,399.00         | 786,427,605.30           | 366,371,793.70          |
| 0741000000 |         |                                                           | 412,114,767.00           | 395,788,901.50           | 16,325,865.50           |
|            | 2210000 | Goods and Services                                        | 409,778,822.00           | 393,487,525.50           | 16,291,296.50           |
|            | 3110000 | Acquisition of Fixed Capital Assets                       | 2,335,945.00             | 2,301,376.00             | 34,569.00               |
| 0742000000 |         |                                                           | 381,522,471.00           | 294,856,681.30           | 86,665,789.70           |
|            | 2210000 | Goods and Services                                        | 41,518,122.00            | 40,015,427.90            | 1,502,694.10            |
|            | 2220000 | Routine Maintenance                                       | 247,609.00               | 148,146.20               | 99,462.80               |
|            | 2630000 | Grants & Transfer To Other Govt. Units                    | 339,607,240.00           | 254,619,107.20           | 84,988,132.80           |
|            | 3110000 | Acquisition of Fixed Capital Assets                       | 149,500.00               | 74,000.00                | 75,500.00               |
| 2021000000 |         |                                                           | 0.00                     | 0.00                     | 0.00                    |
|            | 2210000 | Goods and Services                                        | 0.00                     | 0.00                     | 0.00                    |
|            |         | <b>Grand Total</b>                                        | <b>18,251,666,725.00</b> | <b>16,365,655,845.35</b> | <b>1,886,010,879.65</b> |

The Statement has been prepared, reviewed and approved by the following:

Prepared By: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed By: \_\_\_\_\_

Date: \_\_\_\_\_

Approved By: \_\_\_\_\_

Date: \_\_\_\_\_



MINISTRY OF FOREIGN AFFAIRS

15,541,478,579.65



| MINISTRY OF FOREIGN AFFAIRS                                             |      |               |                |               |               |           |                  |              |           |                |                |  |
|-------------------------------------------------------------------------|------|---------------|----------------|---------------|---------------|-----------|------------------|--------------|-----------|----------------|----------------|--|
| 2019-2020 MISSIONS' CASH BOOK BALANCES AS AT 30TH JUNE 2020 - RECURRENT |      |               |                |               |               |           |                  |              |           |                |                |  |
| S/NO                                                                    | HEAD | MISSION       | LOCAL CURRENCY |               |               |           | FOREIGN CURRENCY |              |           |                |                |  |
|                                                                         |      |               | CASH           | BANK          | TOTAL         | EXCH RATE | KSHS             | BANK         | EXCH RATE | KSHS           | TOTAL BALANCES |  |
| 1                                                                       | 070  | NEW YORK      | 70.08          | 4,460.73      | 4,530.81      | 101.00    | 457,611.81       | -            | -         | -              | 457,611.81     |  |
| 2                                                                       | 080  | WASHINGTON    | 312.98         | 383.92        | 696.90        | 101.00    | 70,386.90        | -            | -         | -              | 70,386.90      |  |
| 3                                                                       | 090  | LONDON        | 2.07           | 5,335.20      | 5,337.27      | 132.80    | 708,789.46       | -            | 134.10    | -              | 708,789.46     |  |
| 4                                                                       | 100  | MOSCOW        | 308,155.33     | 5,950,928.49  | 6,259,083.82  | 1.60      | 10,014,534.11    | 1,390,226.46 | 101.00    | 140,412,872.46 | 150,427,406.57 |  |
| 5                                                                       | 110  | ADDIS ABABA   | 23,361.30      | 1,211,340.59  | 1,234,701.89  | 3.15      | 3,889,310.95     | 133,535.56   | 101.00    | 13,487,091.56  | 17,376,402.51  |  |
| 6                                                                       | 120  | BERLIN        | 1,995.52       | 512,104.17    | 514,099.69    | 112.70    | 57,939,035.06    | -            | -         | -              | 57,939,035.06  |  |
| 7                                                                       | 130  | KINSHASA      | -              | 467,000.00    | 467,000.00    | 0.06      | 28,020.00        | 1,980.30     | 101.00    | 200,010.30     | 228,030.30     |  |
| 8                                                                       | 140  | LUSAKA        | 87,896.92      | 751,973.79    | 839,870.71    | 7.15      | 6,005,075.58     | 229,956.60   | 101.00    | 23,225,616.60  | 29,230,692.18  |  |
| 9                                                                       | 150  | PARIS         | 255.16         | 49,325.89     | 49,581.05     | 112.70    | 5,587,784.34     | -            | -         | -              | 5,587,784.34   |  |
| 10                                                                      | 160  | NEW DELHI     | 82,211.38      | 5,597,320.45  | 5,679,531.83  | 1.40      | 7,951,344.56     | 215,068.16   | 101.00    | 21,721,884.16  | 29,673,228.72  |  |
| 11                                                                      | 170  | STOCKHOLM     | 3,795.06       | 6,064,550.94  | 6,068,346.00  | 10.70     | 64,931,302.20    | -            | -         | -              | 64,931,302.20  |  |
| 12                                                                      | 180  | ABUJA         | 3,401,610.49   | 39,180,341.14 | 42,581,951.63 | 0.28      | 11,922,946.46    | 329,601.13   | 134.00    | 44,166,551.02  | 56,089,497.47  |  |
| 13                                                                      | 190  | CAIRO         | 30,163.70      | 843,447.09    | 873,610.79    | 6.30      | 5,503,747.98     | 325,970.22   | 101.00    | 32,922,992.22  | 38,426,740.20  |  |
| 14                                                                      | 200  | RIYADH        | 4,283.94       | 114,502.94    | 118,786.88    | 27.00     | 3,207,245.76     | -            | -         | -              | 3,207,245.76   |  |
| 15                                                                      | 210  | BRUSSELS      | 64.39          | 1,390.05      | 1,454.44      | 112.70    | 163,915.39       | -            | -         | -              | 163,915.39     |  |
| 16                                                                      | 220  | OTTAWA        | 8,057.67       | 1,147,186.07  | 1,155,243.74  | 77.20     | 89,184,816.73    | -            | -         | -              | 89,184,816.73  |  |
| 17                                                                      | 230  | TOKYO         | 4,904.00       | 30,024,230.00 | 30,029,134.00 | 93.00     | 28,227,385.96    | -            | -         | -              | 28,227,385.96  |  |
| 18                                                                      | 240  | BEIJING       | 17,393.20      | 19,379.53     | 36,772.73     | 14.50     | 533,204.59       | 125,794.57   | 101.00    | 12,705,251.57  | 13,238,456.16  |  |
| 19                                                                      | 250  | ROME          | 78.38          | 95,987.93     | 96,066.31     | 112.70    | 10,826,673.14    | -            | -         | -              | 10,826,673.14  |  |
| 20                                                                      | 260  | KAMPALA       | 2,130,766.00   | 18,293,739.00 | 20,424,505.00 | 2.70      | 551,461.64       | 208,650.76   | 101.00    | 21,073,726.76  | 21,625,188.40  |  |
| 21                                                                      | 290  | HARARE        | 917.60         | 344,719.43    | 345,637.03    | 101.00    | 34,909,340.03    | -            | -         | -              | 34,909,340.03  |  |
| 22                                                                      | 300  | KHARTOUM      | 92,208.50      | 358,806.91    | 451,015.41    | 2.24      | 1,010,274.52     | 136,661.15   | 101.00    | 13,802,776.15  | 14,813,050.67  |  |
| 23                                                                      | 310  | ABU DHABI     | 2,448.78       | 127,680.88    | 130,129.66    | 28.00     | 3,643,630.48     | -            | -         | -              | 3,643,630.48   |  |
| 24                                                                      | 320  | DAR-ES-SALAAM | 6,300,593.10   | 24,955,572.08 | 31,256,165.18 | 4.40      | 1,375,271.27     | 5,039.56     | 101.00    | 508,995.56     | 1,884,266.83   |  |
| 25                                                                      | 330  | ISLAMABAD     | 293,987.12     | 87,523.24     | 381,510.36    | 0.65      | 247,981.73       | 3,712.33     | 101.00    | 374,945.33     | 622,927.06     |  |
| 26                                                                      | 340  | THE HAGUE     | 2.01           | 161,268.19    | 161,270.20    | 112.70    | 18,175,151.54    | -            | -         | -              | 18,175,151.54  |  |
| 27                                                                      | 350  | GENEVA        | 7,159.33       | 1,162.12      | 8,321.45      | 104.00    | 865,430.80       | -            | -         | -              | 865,430.80     |  |
| 28                                                                      | 370  | LOS ANGELES   | 331.31         | 464.52        | 795.83        | 101.00    | 80,378.83        | -            | -         | -              | 80,378.83      |  |
| 29                                                                      | 380  | BUJUMBURA     | 1,024,349.17   | 43,736,675.00 | 44,761,024.17 | 5.40      | 2,551,378.38     | 300,142.50   | 101.00    | 30,314,392.50  | 32,865,770.88  |  |
| 30                                                                      | 390  | TEL AVIV      | 1,660.65       | 10,794.00     | 12,454.65     | 29.10     | 362,430.32       | 2,262.20     | 101.00    | 228,482.20     | 590,912.52     |  |
| 31                                                                      | 400  | PRETORIA      | 15,959.87      | 188,175.66    | 204,135.53    | 7.10      | 1,449,362.26     | 414,847.86   | 101.00    | 41,899,633.86  | 43,348,996.12  |  |
| 32                                                                      | 410  | VIENNA        | 3,251.59       | 430,035.16    | 433,286.75    | 112.70    | 48,831,416.73    | -            | -         | -              | 48,831,416.73  |  |
| 33                                                                      | 420  | KUALA LUMPUR  | 63,058.84      | 332,703.73    | 395,762.57    | 24.50     | 9,696,182.97     | 177,173.78   | 101.00    | 17,894,551.78  | 27,590,734.75  |  |
| 34                                                                      | 430  | KUWAIT        | 1,460.042      | 86,574.465    | 88,034.507    | 334.00    | 29,403,525.34    | -            | -         | -              | 29,403,525.34  |  |
| 35                                                                      | 440  | DUBLIN        | 3,912.36       | 231,743.74    | 235,656.10    | 112.70    | 26,558,442.47    | -            | -         | -              | 26,558,442.47  |  |
| 36                                                                      | 450  | MADRID        | 161.52         | 150,791.75    | 150,953.27    | 112.70    | 17,012,433.53    | -            | -         | -              | 17,012,433.53  |  |
| 37                                                                      | 460  | SEOUL         | 2,566,449.00   | 18,368,406.00 | 20,934,855.00 | 8.70      | 1,967,876.37     | 845,100.16   | 101.00    | 85,355,116.16  | 87,322,992.53  |  |
| 38                                                                      | 470  | KIGALI        | 121,827.34     | 688,742.00    | 810,569.34    | 0.11      | 89,162.63        | 289,365.22   | 101.00    | 29,225,887.22  | 29,315,049.85  |  |
| 39                                                                      | 480  | CANBERRA      | -              | 470,766.98    | 470,766.98    | 70.00     | 32,953,688.60    | -            | -         | -              | 32,953,688.60  |  |



| S/NO | HEAD | MISSION     | CASH          | BANK          | TOTAL         | EXCH RATE | KSHS           | BANK         | EXCH RATE | KSHS           | KSHS             |
|------|------|-------------|---------------|---------------|---------------|-----------|----------------|--------------|-----------|----------------|------------------|
| 40   | 490  | TEHRAN      | 51,277,249.50 | -             | 51,277,249.50 | 0.24      | 123,065.40     | 332,489.89   | 101.00    | 33,581,478.89  | 33,704,544.29    |
| 41   | 500  | WINDHOEK    | 392.45        | 38,669,238.54 | 38,669,630.99 | 7.00      | 270,687,416.93 | -            | -         | -              | 270,687,416.93   |
| 42   | 510  | BRASILIA    | 179.00        | 1,114,989.64  | 1,115,168.64  | 24.80     | 27,656,182.27  | 462,952.26   | 101.00    | 46,758,178.26  | 74,414,360.53    |
| 43   | 520  | BANGKOK     | 16,926.67     | 7,426,834.78  | 7,443,761.45  | 3.35      | 24,936,600.86  | 155,101.52   | 101.00    | 15,665,253.52  | 40,601,854.38    |
| 44   | 530  | GABORONE    | 12,933.27     | 429,211.46    | 442,144.73    | 9.50      | 4,200,374.94   | 260,586.08   | 101.00    | 26,319,194.08  | 30,519,569.02    |
| 45   | 550  | JUBA        | 1,894.00      | 331,408.93    | 333,302.93    | 0.80      | 266,642.34     | 48,894.52    | 101.00    | 4,938,346.52   | 5,204,988.86     |
| 46   | 560  | DOHA        | 5,430.11      | 287,069.55    | 292,499.66    | 28.00     | 8,189,990.48   | 185,823.52   | 101.00    | 18,768,175.52  | 26,958,166.00    |
| 47   | 570  | MUSCAT      | 2,056.340     | 31,254.394    | 33,310.734    | 264.00    | 8,794,033.78   | 288,066.30   | 101.00    | 29,094,696.30  | 37,888,730.08    |
| 48   | 580  | ANKARA      | 17,637.15     | 210,003.17    | 227,640.32    | 17.00     | 3,869,885.44   | 401,952.62   | 101.00    | 40,597,214.62  | 44,467,100.06    |
| 49   | 590  | DUBAI       | 4,481.29      | 7,574.67      | 12,055.96     | 28.00     | 337,566.88     | -            | -         | -              | 337,566.88       |
| 50   | 600  | ALGIERS     | 8,954.11      | 598,866.55    | 607,820.66    | 0.85      | 516,647.56     | 447,036.29   | 101.00    | 45,150,665.29  | 45,667,312.85    |
| 51   | 610  | LUANDA      | 10,064.30     | 3,269,555.43  | 3,279,619.73  | 0.20      | 655,923.95     | 357,325.03   | 101.00    | 36,089,828.03  | 36,745,751.98    |
| 52   | 611  | MOGADISHU   | 4,000.00      | 46.89         | 4,046.89      | 101.00    | 408,735.89     | -            | -         | -              | 408,735.89       |
| 53   | 612  | HAVANA      | 12,655.85     | 178,690.30    | 191,346.15    | 101.00    | 19,325,961.15  | 3,129.94     | 112.70    | 352,744.24     | 19,678,705.39    |
| 54   |      | DJIBOUTI    | -             | 27,666.00     | 27,666.00     | 0.57      | 15,769.62      | 318,614.19   | 101.00    | 32,180,033.19  | 32,195,802.81    |
| 55   |      | ACCRA       | 1,617.17      | 111,461.79    | 113,078.96    | 17.75     | 2,007,151.54   | 351,437.57   | 101.00    | 35,495,194.57  | 37,502,346.11    |
| 56   |      | DAKAR       | 38,446.00     | 2,011,572.00  | 2,050,018.00  | 0.17      | 348,503.06     | 70,220.31    | 101.00    | 7,092,251.31   | 7,440,754.37     |
| 57   |      | BERNE       | 11,774.57     | 63,039.03     | 74,813.60     | 104.00    | 7,780,614.40   | -            | -         | -              | 7,780,614.40     |
|      |      | GRAND TOTAL |               |               |               |           | 919,009,017.86 | 8,818,718.56 |           | 901,604,031.75 | 1,820,613,049.60 |



| MINISTRY OF FOREIGN AFFAIRS                                               |      |               |                |           |           |                  |            |            |                 |                |                |  |
|---------------------------------------------------------------------------|------|---------------|----------------|-----------|-----------|------------------|------------|------------|-----------------|----------------|----------------|--|
| 2019-2020 MISSIONS' CASH BOOK BALANCES AS AT 30TH JUNE 2020 - DEVELOPMENT |      |               |                |           |           |                  |            |            |                 |                |                |  |
|                                                                           |      |               | LOCAL CURRENCY |           |           | FOREIGN CURRENCY |            |            | TOTAL BALANCES  |                |                |  |
| S/NO                                                                      | HEAD | MISSION       | CASH           | BANK      | TOTAL     | EXCHANG<br>RATE  | KSHS       | BANK       | EXCHANG<br>RATE | KSHS           | KSHS           |  |
| 1                                                                         | 070  | NEW YORK      | -              | -         | -         | 101.00           | -          | -          | -               | -              | -              |  |
| 2                                                                         | 080  | WASHINGTON    | -              | -         | -         | 101.00           | -          | -          | -               | -              | -              |  |
| 3                                                                         | 090  | LONDON        | -              | -         | -         | 132.80           | -          | 871,947.85 | 134.10          | 116,928,206.69 | 116,928,206.69 |  |
| 4                                                                         | 100  | MOSCOW        | -              | -         | -         | 1.60             | -          | -          | 101.00          | -              | -              |  |
| 5                                                                         | 110  | ADDIS ABABA   | -              | -         | -         | 3.15             | -          | -          | 101.00          | -              | -              |  |
| 6                                                                         | 120  | BERLIN        | -              | -         | -         | 112.70           | -          | -          | -               | -              | -              |  |
| 7                                                                         | 130  | KINSHASA      | -              | -         | -         | 0.06             | -          | 82.00      | 101.00          | 8,282.00       | 8,282.00       |  |
| 8                                                                         | 140  | LUSAKA        | -              | -         | -         | 7.15             | -          | -          | 101.00          | -              | -              |  |
| 9                                                                         | 150  | PARIS         | -              | -         | -         | 112.70           | -          | -          | -               | -              | -              |  |
| 10                                                                        | 160  | NEW DELHI     | -              | -         | -         | 1.40             | -          | -          | 101.00          | -              | -              |  |
| 11                                                                        | 170  | STOCKHOLM     | -              | 22,880.00 | 22,880.00 | 10.70            | 244,816.00 | -          | -               | -              | 244,816.00     |  |
| 12                                                                        | 180  | ABUJA         | -              | -         | -         | 0.28             | -          | -          | 134.00          | -              | -              |  |
| 13                                                                        | 190  | CAIRO         | -              | -         | -         | 6.30             | -          | -          | 101.00          | -              | -              |  |
| 14                                                                        | 200  | RIYADH        | -              | -         | -         | 27.00            | -          | -          | -               | -              | -              |  |
| 15                                                                        | 210  | BRUSSELS      | -              | -         | -         | 112.70           | -          | -          | -               | -              | -              |  |
| 16                                                                        | 220  | OTTAWA        | -              | -         | -         | 77.20            | -          | -          | -               | -              | -              |  |
| 17                                                                        | 230  | TOKYO         | -              | -         | -         | 93.00            | -          | -          | -               | -              | -              |  |
| 18                                                                        | 240  | BEIJING       | -              | 3,063.52  | 3,063.52  | 14.50            | 44,421.04  | 17,959.40  | 101.00          | 1,813,899.40   | 1,858,320.44   |  |
| 19                                                                        | 250  | ROME          | -              | -         | -         | 112.70           | -          | -          | -               | -              | -              |  |
| 20                                                                        | 260  | KAMPALA       | -              | -         | -         | 2.70             | -          | -          | 101.00          | -              | -              |  |
| 21                                                                        | 290  | HARARE        | -              | -         | -         | 101.00           | -          | -          | -               | -              | -              |  |
| 22                                                                        | 300  | KHARTOUM      | -              | -         | -         | 2.24             | -          | -          | 101.00          | -              | -              |  |
| 23                                                                        | 310  | ABU DHABI     | -              | -         | -         | 28.00            | -          | -          | -               | -              | -              |  |
| 24                                                                        | 320  | DAR-ES-SALAAM | -              | -         | -         | 4.40             | -          | 276.28     | 101.00          | 27,904.28      | 27,904.28      |  |
| 25                                                                        | 330  | ISLAMABAD     | -              | -         | -         | 0.65             | -          | -          | 101.00          | -              | -              |  |
| 26                                                                        | 340  | THE HAGUE     | -              | -         | -         | 112.70           | -          | -          | -               | -              | -              |  |
| 27                                                                        | 350  | GENEVA        | -              | -         | -         | 104.00           | -          | -          | -               | -              | -              |  |
| 28                                                                        | 370  | LOS ANGELES   | -              | -         | -         | 101.00           | -          | -          | -               | -              | -              |  |
| 29                                                                        | 380  | BUJUMBURA     | -              | -         | -         | 5.40             | -          | -          | 101.00          | -              | -              |  |
| 30                                                                        | 390  | TEL AVIV      | -              | -         | -         | 29.10            | -          | -          | 101.00          | -              | -              |  |
| 31                                                                        | 400  | PRETORIA      | -              | -         | -         | 7.10             | -          | -          | 101.00          | -              | -              |  |
| 32                                                                        | 410  | VIENNA        | -              | -         | -         | 112.70           | -          | -          | -               | -              | -              |  |
| 33                                                                        | 420  | KUALA LUMPUR  | -              | -         | -         | 24.50            | -          | -          | 101.00          | -              | -              |  |
| 34                                                                        | 430  | KUWAIT        | -              | -         | -         | 334.00           | -          | -          | -               | -              | -              |  |
| 35                                                                        | 440  | DUBLIN        | -              | -         | -         | 112.70           | -          | -          | -               | -              | -              |  |
| 36                                                                        | 450  | MADRID        | -              | -         | -         | 112.70           | -          | -          | -               | -              | -              |  |
| 37                                                                        | 460  | SEOUL         | -              | -         | -         | 8.70             | -          | -          | 101.00          | -              | -              |  |
| 38                                                                        | 470  | KIGALI        | -              | -         | -         | 0.11             | -          | -          | 101.00          | -              | -              |  |
| 39                                                                        | 480  | CANBERRA      | -              | -         | -         | 70.00            | -          | -          | -               | -              | -              |  |
| 40                                                                        | 490  | TEHRAN        | -              | -         | -         | 0.24             | -          | -          | 101.00          | -              | -              |  |
| 41                                                                        | 500  | WINDHOEK      | -              | -         | -         | 7.00             | -          | -          | -               | -              | -              |  |
| 42                                                                        | 510  | BRASILIA      | -              | -         | -         | 24.80            | -          | -          | 101.00          | -              | -              |  |

| S/NO | HEAD | MISSION     | CASH | BANK | TOTAL | EXCHANGE<br>RATE | KSHS       | BANK       | EXCHANGE<br>RATE | KSHS           | KSHS           |
|------|------|-------------|------|------|-------|------------------|------------|------------|------------------|----------------|----------------|
| 43   | 520  | BANGKOK     | -    | -    | -     | 3.35             | -          | -          | 101.00           | -              | -              |
| 44   | 530  | GABORONE    | -    | -    | -     | 9.50             | -          | -          | 101.00           | -              | -              |
| 45   | 550  | JUBA        | -    | -    | -     | 0.80             | -          | -          | 101.00           | -              | -              |
| 46   | 560  | DOHA        | -    | -    | -     | 28.00            | -          | -          | 101.00           | -              | -              |
| 47   | 570  | MUSCAT      | -    | -    | -     | 264.00           | -          | -          | 101.00           | -              | -              |
| 48   | 580  | ANKARA      | -    | -    | -     | 17.00            | -          | -          | 101.00           | -              | -              |
| 49   | 590  | DUBAI       | -    | -    | -     | 28.00            | -          | -          | -                | -              | -              |
| 50   | 600  | ALGIERS     | -    | -    | -     | 0.85             | -          | -          | 101.00           | -              | -              |
| 51   | 610  | LUANDA      | -    | -    | -     | 0.20             | -          | -          | 101.00           | -              | -              |
| 52   | 611  | MOGADISHU   | -    | 5.66 | 5.66  | 101.00           | 571.66     | -          | -                | -              | 571.66         |
| 53   | 612  | HAVANA      | -    | -    | -     | 101.00           | -          | -          | 112.70           | -              | -              |
| 54   |      | DJIBOUTI    | -    | -    | -     | 0.57             | -          | -          | 101.00           | -              | -              |
| 55   |      | ACCRA       | -    | -    | -     | 17.75            | -          | -          | 101.00           | -              | -              |
| 56   |      | DAKAR       | -    | -    | -     | 0.17             | -          | -          | 101.00           | -              | -              |
| 57   |      | BERNE       | -    | -    | -     | 104.00           | -          | -          | -                | -              | -              |
|      |      | GRAND TOTAL |      |      |       |                  | 289,808.70 | 890,265.53 |                  | 118,778,292.37 | 119,068,101.07 |



**Recurrent 04**

Report of the Board of Survey on the Cash and Bank Balances of **MINISTRY OF FOREIGN AFFAIRS** as at the close of business on **30th June, 2020**

The Board consisting of - (Names and official titles)

|    |                         |                 |
|----|-------------------------|-----------------|
| 1. | <b>JUSTINA MIRITI</b>   | <b>CHAIRMAN</b> |
| 2. | <b>CHRISTINE NZUMBU</b> | <b>MEMBER</b>   |
| 3. | <b>ESTHER KIMANI</b>    | <b>MEMBER</b>   |
| 4. | <b>AMOS NDURUMO</b>     | <b>MEMBER</b>   |

assembled at **CASH OFFICE** at 0900hrs (time)

on the **1st July, 2020** and the following cash was produced:-

|              |                               |      |                   |
|--------------|-------------------------------|------|-------------------|
| Notes        | .. .. .                       | KES. | 394,800.00        |
| Silver       | .. .. .                       | KES. | 9.30              |
| Copper       | .. .. .                       | KES. | -                 |
| Cheques      | (as per details on reverse).. | KES. | -                 |
| <b>Total</b> |                               | KES. | <b>394,809.30</b> |

It was observed that Cheque amounting to .....**NIL** .....had been on hand for more than 14 days prior to the date of Survey.

The Cash Book reflected the following balances as at the close of business on the **30.06.2020**

|                     |      |                      |
|---------------------|------|----------------------|
| <b>Cash on hand</b> | KES. | 394,809.30           |
| <b>Bank Balance</b> | KES. | 65,580,230.56        |
| <b>Total</b>        | KES. | <b>65,975,039.86</b> |

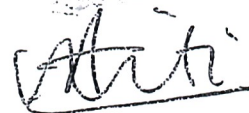
The Bank Certificate of Balances showed a sum of **Twenty One Million, Eight Hundred Forty Eight Thousand, Five Hundred Thirty Two and Sixty One Cents ONLY (Kes.21,848,532.61)** standing to the credit of the account on **30.06.2020**.

The difference between this figure and the Bank Balance as shown by the Cash Book is accounted for in the Bank Reconciliation Statement (F.O. 30).

**Chairperson**

**Members of the Board**

**15.07.2020**



**REPUBLIC OF KENYA**

F.O. 51

**Dev.04 DEVELOPMENT**

Report of the Board of Survey on the Cash and Bank Balances of **MINISTRY OF FOREIGN AFFAIRS** as at the close of business on **30th June, 2020**

The Board consisting of - (Names and official titles)

|    |                         |                 |
|----|-------------------------|-----------------|
| 1. | <b>JUSTINA MIRITI</b>   | <b>CHAIRMAN</b> |
| 2. | <b>CHRISTINE NZUMBU</b> | <b>MEMBER</b>   |
| 3. | <b>ESTHER KIMANI</b>    | <b>MEMBER</b>   |
| 4. | <b>AMOS NDURUMO</b>     | <b>MEMBER</b>   |

assembled at **CASH OFFICE** at 0900hrs (time)

on the **1st July, 2020** and the following cash was produced:-

|              |                               |      |                                                                                          |
|--------------|-------------------------------|------|------------------------------------------------------------------------------------------|
| Notes        | .. .. .                       | KES. | -                                                                                        |
| Silver       | .. .. .                       | KES. | -                                                                                        |
| Copper       | .. .. .                       | KES. | -                                                                                        |
| Cheques      | (as per details on reverse).. | KES. | -                                                                                        |
| <b>Total</b> |                               | KES. | <div style="border: 1px solid black; width: 150px; height: 20px; margin: 0 auto;"></div> |

It was observed that Cheque amounting to .....**NIL** .....had been on hand for more than 14 days prior to the date of Survey.

The Cash Book reflected the following balances as at the close of business on the **30.06.2020**

|                     |      |                                                                                          |
|---------------------|------|------------------------------------------------------------------------------------------|
| <b>Cash on hand</b> | KES. | -                                                                                        |
| <b>Bank Balance</b> | KES. | <b>667,436.10</b>                                                                        |
| <b>Total</b>        | KES. | <div style="border: 1px solid black; width: 150px; height: 20px; margin: 0 auto;"></div> |

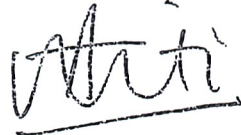
The Bank Certificate of Balances showed a sum of **Two Hundred Ninety Nine Thousand, One Hundred Twenty Eight and Eighty Five Cents ONLY** (299,128.85) standing to the credit of the account on **30.06.2020**.

The difference between this figure and the Bank Balance as shown by the Cash Book is accounted for in the Bank Reconciliation Statement (F.O. 30).

**Chairman**

**Members of the Board**

**15.07.2020**



# REPUBLIC OF KENYA

F.O. 51

## **Dep.04 DEPOSIT**

Report of the Board of Survey on the Cash and Bank Balances of **MINISTRY OF FOREIGN AFFAIRS** as at the close of business on **30th June, 2020**

The Board consisting of - (Names and official titles)

|    |                         |                 |
|----|-------------------------|-----------------|
| 1. | <b>JUSTINA MIRITI</b>   | <b>CHAIRMAN</b> |
| 2. | <b>CHRISTINE NZUMBU</b> | <b>MEMBER</b>   |
| 3. | <b>ESTHER KIMANI</b>    | <b>MEMBER</b>   |
| 4. | <b>AMOS NDURUMO</b>     | <b>MEMBER</b>   |

assembled at **CASH OFFICE** at 0900hrs (time)

on the **1st July, 2020** and the following cash was produced:-

|              |                               |      |                                                                          |
|--------------|-------------------------------|------|--------------------------------------------------------------------------|
| Notes        | .. .. .                       | KES. | -                                                                        |
| Silver       | .. .. .                       | KES. | -                                                                        |
| Copper       | .. .. .                       | KES. | -                                                                        |
| Cheques      | (as per details on reverse).. | KES. | -                                                                        |
| <b>Total</b> |                               | KES. | <div style="border: 1px solid black; width: 100px; height: 15px;"></div> |

It was observed that Cheque amounting to .....**NIL** .....had been on hand for more than 14 days prior to the date of Survey.

The Cash Book reflected the following balances as at the close of business on the **30.06.2020**

|              |      |                                                                          |
|--------------|------|--------------------------------------------------------------------------|
| Cash on hand | KES. | -                                                                        |
| Bank Balance | KES. | <b>245,563,535.69</b>                                                    |
| <b>Total</b> | KES. | <div style="border: 1px solid black; width: 100px; height: 15px;"></div> |

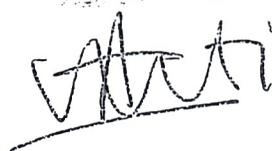
The Bank Certificate of Balances showed a sum of **Two Hundred Thirty Seven Million, Sixty Three Thousand, Six Hundred Sixty Five and Fourteen Cents ONLY (237,063,665.14)** standing to the credit of the account on **30.06.2020**.

The difference between this figure and the Bank Balance as shown by the Cash Book is accounted for in the Bank Reconciliation Statement (F.O. 30).

**Chairman**

**Members of the Board**

**15.07.2020**



6th July, 2020

BANK  
KUU YA  
KENYA

CENTRAL  
BANK OF  
KENYA

Phillip Reelasia Avenue  
P.O. Box 30001 - 00100 Nairobi, Kenya  
Telephone: 25520001, Fax: 255192

## CERTIFICATE OF BALANCES

Customer :

MINISTRY OF FOREIGN  
131165 AFFAIRS

Balance

Date:

30-Jun-20

| Account No | Account Name                        | Currency | Balance        |
|------------|-------------------------------------|----------|----------------|
| 1000302337 | REC-MINISTRY OF FOREIGN AFFAIRS     | KES      | 21,848,532.61  |
| 1000302356 | DEV - MINISTRY OF FOREIGN AFFAIRS   | KES      | 299,128.85     |
| 1000302372 | DEP - MINISTRY OF FOREIGN AFFAIRS   | KES      | 237,063,665.14 |
| 1000302402 | CBK165 -MINISTRY OF FOREIGN AFFAIRS | KES      | 0              |



L. K. KIPSANAI  
AUTHORISED SIGNATORY  
BANKING SERVICES DIVISION



J. W. NASIEKU(Ms)  
AUTHORISED SIGNATORY  
BANKING SERVICES DIVISION





## (DEPOSITS AND SUSPENCE)

Payee's Name and Address:

**PS MINISTRY OF FOREIGN AFFAIRS**

| IFMIS 170201                                                                                                                                                                            | LPO/LSO No. | Invoice No. | AMOUNT Kshs       |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|-------------|-------------------|
| <b>BEING RECOVERY OF BALANCES IN THE MINISTRY'S DEVELOPMENT ACCOUNT AS AT 30TH JUNE 2020, EFFECTED BY THE NATIONAL TREASURY AS PER ATTACHED EFT NO. FT20212J796Y OF 30TH JULY 2020.</b> |             |             | 134,299.85        |
| Amount payable (in words)                                                                                                                                                               | Totals      | Kshs.       | <b>134,299.85</b> |

**Ksh. ONE HUNDRED THIRTY FOUR THOUSAND, TWO HUNDRED NINETY NINE CENTS EIGHTY FIVE ONLY**

Authority Reference No. ....

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p style="text-align: center;"><b>EXAMINATION</b></p> <p>Voucher Examined by <u>[Signature]</u></p> <p>Date <u>17/08/2020</u></p> <p style="text-align: center;"><b>DEPOSITS AND SUSPENSE CERTIFICATE</b></p> <p>I certify that the amount of payment has been recorded in the relevant Register and that the adequate funds previously deposited and credited to A/C No. .... has not been repaid.</p> <p>Net Deposit brought forward from previous month</p> <p>A/C No. .... Kshs. ....</p> <p>Total payment/receipt current month Kshs. ....</p> <p>Balance.....(+). Kshs. ....</p> <p>Less: This entry Vch No. .... Kshs. ....</p> <p>Balance.....(+). Kshs. ....</p> <p>I certify that proper reconciliation of the above balance has been carried out and that this payment is based on the reconciled balance</p> <p>Date: ..... 28/07/2020</p> <p>Signature: .....<br/>Accountant i/c Deposits and Suspence</p> | <p style="text-align: center;"><b>Internal Audit</b></p> <p>.....</p> <p>.....</p> <p style="text-align: center;"><b>AUTHORIZATION</b></p> <p>I certify that the payment has been made on proper authority. Where appropriate a relevant cetificate has been completed in the space provided overleaf.</p> <p>I am satisfied that the amount of payment as shown above is a proper charge to the Item shown here here below and hereby authorise payment thereof without any alteration.</p> <p style="text-align: right;">[Signature]</p> <p>Signature .....<br/>Accounting Officer/District Accountant</p> <p>Date: <u>28/7/20</u></p> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

| Vote                       | Head/Subhead            |             | ITEM           |                   |
|----------------------------|-------------------------|-------------|----------------|-------------------|
| <b>DEV1052</b>             | <b>MFA Headquarters</b> |             | <b>9910201</b> |                   |
| Account No.                | Dept. Vch. No.          | Station     | Cash Book      | Amount            |
|                            |                         |             | Vch. No.       | Date              |
| <b>1-105200101-9910201</b> |                         | <b>0101</b> |                |                   |
|                            |                         |             |                | <b>134,299.85</b> |

Dr - 9910201 - Foreign Res.

Cr - 6530101 - Ministry of Foreign Affairs



## (DEPOSITS AND SUSPENSE)

F.O. 21

Payee's Name and Address:

**PS MINISTRY OF FOREIGN AFFAIRS**

| IFMIS 170201                                                                                                                                                                          | LPO/LSO No. | Invoice No. | AMOUNT Kshs       |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|-------------|-------------------|
| <b>BEING RECOVERY OF BALANCES IN THE MINISTRY'S RECURRENT ACCOUNT AS AT 30TH JUNE 2020, EFFECTED BY THE NATIONAL TREASURY AS PER ATTACHED EFT NO. FT202106J8KH OF 28TH JULY 2020.</b> |             |             | <b>524,745.80</b> |
| Amount payable (in words)                                                                                                                                                             | Totals      | Kshs.       | <b>524,745.80</b> |

**Ksh. FIVE HUNDRED TWENTY FOUR THOUSAND, SEVEN HUNDRED FORTY FIVE CENTS EIGHTY ONLY**

Authority Reference No. ....

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p style="text-align: center;"><b>EXAMINATION</b></p> <p>Voucher Examined by: <u>[Signature]</u></p> <p>Date: <u>17/08/2020</u></p> <p style="text-align: center;"><b>DEPOSITS AND SUSPENSE CERTIFICATE</b></p> <p>I certify that the amount of payment has been recorded in the relevant Register and that the adequate funds previously deposited and credited to A/C No. .... has not been repaid.</p> <p>Net Deposit brought forward from previous month</p> <p>A/C No. .... Kshs. ....</p> <p>Total payment/receipt current month Kshs. ....</p> <p>Balance.....(+)... Kshs. ....</p> <p>Less: This entry Vch No. .... Kshs. ....</p> <p>Balance.....(+)... Kshs. ....</p> <p>I certify that proper reconciliation of the above balance has been carried out and that this payment is based on the reconciled balance</p> <p>Date: ..... 28/07/2020</p> <p>Signature: .....<br/>Accountant i/c Deposits and Suspense</p> | <p style="text-align: center;"><b>Internal Audit</b></p> <p>.....</p> <p>.....</p> <p style="text-align: center;"><b>AUTHORIZATION</b></p> <p>I certify that the payment has been made on proper authority. Where appropriate a relevant cetificate has been completed in the space provided overleaf.</p> <p>I am satisfied that the amount of payment as shown above is a proper charge to the Item shown here here below and hereby authorise payment thereof without any alteration.</p> <p style="text-align: right;">[Signature]</p> <p>Signature .....<br/>Accounting Officer/District Accountant</p> <p>Date: ..... 28/7/20</p> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

| Vote<br><b>REC 1052</b>    | Head/Subhead<br><b>MFA Headquarters</b> |             | ITEM<br><b>9910201</b>          |                   |
|----------------------------|-----------------------------------------|-------------|---------------------------------|-------------------|
| Account No.                | Dept. Vch. No.                          | Station     | Cash Book<br>Vch. No.      Date | Amount<br>Kshs.   |
| <b>0-105200101-9910201</b> |                                         | <b>0101</b> |                                 | <b>524,745.80</b> |



**MINISTRY OF FOREIGN AFFAIRS**  
**R.1052 BANK RECONCILIATION STATEMENT**  
**FOR THE PERIOD ENDING 30TH JUNE, 2020**

| <b>RECURRENT - R.1052</b>                                          |                |                |               |
|--------------------------------------------------------------------|----------------|----------------|---------------|
|                                                                    | Kshs           | Kshs           | Kshs          |
| Balance as per Bank Statement 30TH JUNE 2020                       |                |                | 21,848,532.61 |
| Less:                                                              |                |                |               |
| 1 Payment in Cash Book not in Bank Statement (Unpresented Cheques) | 599,225,513.53 |                |               |
| 2 Receipts in Bank Statement not in Cash Book                      | 23,384,534.70  | 622,610,048.23 |               |
| Add: 3 Payment in Bank Statement not in Cashbook                   | 333,249,223.70 |                |               |
| 4 Receipts in the Cashbook not in the Bank Statement               | 333,092,522.48 | 666,341,746.18 | 43,731,697.95 |
| Balance as per Cash Book                                           |                |                | 65,580,230.56 |

I certify that I have verified the Bank Balance in the Cash Book with the Bank statement and that the above Reconciliation is correct

**PREPARED BY**

  
**STELLA B. OMOKONG'A**

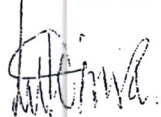
DATE 15/07/2020

**CHECKED BY**

  
**KENNEDY BOSIRE**

DATE 18-07-2020

**APPROVED BY**

  
**VINCENT L. KIRWA**  
**DEPUTY ACCOUNTANT GENERAL**

DATE 18/07/2020

|            | <u>JUNE 2020</u> |                                                    |               |
|------------|------------------|----------------------------------------------------|---------------|
|            | <b>RECURRENT</b> | <b>PAYMENTS IN CASH BOOK NOT IN BANK STATEMENT</b> |               |
| 28.06.2019 | 40033319         | INTERCONTINENTAL LTD                               | 115,025.85    |
| 28.06.2019 | 4003320          | V.A.T                                              | 6,274.15      |
| 01.08.2019 | 40035509         | PAYE                                               | 89,185.40     |
| 02.09.2019 | 40036051         | PS HOUSING                                         | 383,650.00    |
| 02.09.2019 | PA122848         | KE HAVANA                                          | 32,380,394.00 |
| 31/12/2019 | PA123501         | K.E ALGIERS                                        | 1,284,870.54  |
| 30/12/2019 | 40039198         | CANNON ASSURANCE                                   | 4,017.75      |
| 31/12/2019 | MISSING          | FAULU KENYA LIMITED                                | 221,350.00    |
| 31/12/2019 | 40038465         | LORRAINE AWUOR OWERE                               | 31,937.70     |
| 31/12/2019 | 40038457         | DOLPHINE NDEDA                                     | 50,273.70     |
| 31/12/2019 | 40039532         | CANNON ASSURANCE                                   | 4,017.75      |
| 31.01.2020 | 40039737         | AMB. MICHAEL OYUGI                                 | 117,600.00    |
| 31.03.2020 | PA 123548        | KHC-ABUJA                                          | 43,338,789.00 |
| 31.03.2020 | PA 123584        | KHC-LUSAKA                                         | 28,425,694.33 |
| 31.03.2020 | PA 123645        | KHC-LONDON                                         | 2,743,183.20  |
| 31.03.2020 | 40041817         | JOYCEB INVESTMENT-VAT                              | 26,891.40     |
| 31.03.2020 | 40042032         | LAICO REGENCY HOTEL-VAT                            | 36,225.05     |
| 31.03.2020 | PA 123502        | K.E ABUDHABI                                       | 37,472,993.00 |
| 31.03.2020 | PA 123523        | KHC DUBAI                                          | 27,344,658.00 |
| 31.03.2020 | 40042025         | INTERCONTINENTAL LTD                               | 259,448.30    |
| 30.04.2020 | 40042319         | PS HOUSING                                         | 228,150.00    |
| 31.05.2020 | 40042868         | NSSF                                               | 5,700.00      |
| 30.06.2020 | 40043644         | WCPS                                               | 2,769.60      |
| 30.06.2020 | 40044022         | VAT-RADISSON BLU HOTEL                             | 77,642.75     |
| 30.06.2020 | 40043264         | VAT-BRANOLD ENTERPRISE                             | 22,758.60     |
| 30.06.2020 | 40043265         | VAT-SANECO INTERNATIONAL                           | 7,250.55      |
| 30.06.2020 | 40043621         | VAT-SANECO INTERNATIONAL                           | 6,610.10      |
| 30.06.2020 | 40043647         | PAYE                                               | 119,976.70    |
| 30.06.2020 | 40043487         | PAYE                                               | 629,953.95    |
| 30.06.2020 | 40043487         | PAYE                                               | 7,586.20      |
| 30.06.2020 | 40043270         | VAT-DT DOBBIE                                      | 16,719.85     |
| 30.06.2020 | 40043271         | VAT-TOYOTA KENYA                                   | 6,504.45      |
| 30.06.2020 | PA123580         | K.E DAKAR                                          | 21,676,893.00 |
| 30.06.2020 | 40043960         | VAT-ARELI INVESTMENTS                              | 13,965.50     |
| 30.06.2020 | 40044934         | JOHN GITU                                          | 80,000.00     |



|            |                    |                                      |                       |
|------------|--------------------|--------------------------------------|-----------------------|
| 30.06.2020 | FOLIO 31           | VAT                                  | 1,551.70              |
| 30.06.2020 | 40044726           | GOLDEN JUBILEE LIMITED               | 171,737.05            |
| 30.06.2020 | FOLIO 31           | VAT                                  | 3,012.95              |
| 30.06.2020 | PA 122877          | NEW YORK-POSTED TWICE IN JUNE 2020   | 30,000,000.00         |
| 30.06.2020 | PA 123601          | KE GENEVA-POSTED TWICE IN JUNE 2020  | 30,000,000.00         |
| 30.06.2020 | PA 123579          | KHC ACCRA-POSTED TWICE IN JUNE 2020  | 18,511,540.00         |
| 30.06.2020 | PA 123581          | KE DJIBOUT-POSTED TWICE IN JUNE 2020 | 22,310,425.00         |
| 30.06.2020 | FOLIO 17 JUNE20 CB | LEAH JOBAGAKA-CASH POSTED AS BANK    | 45,000.00             |
| 30.06.2020 | FOLIO 17 JUNE20 CB | TERESIA NJAU-CASH POSTED AS BANK     | 45,000.00             |
|            |                    |                                      | <b>599,225,513.53</b> |

# JUNE 2020 RECURRENT - PAYMENTS IN BANK STATEMENT NOT IN CASH BOOK

| DATE       | DETAILS                           | PA / CHEQUE                    | AMOUNT         |
|------------|-----------------------------------|--------------------------------|----------------|
| 7/2018     | ACCOUNTS TRANSFER-FT180479KQ56    | REV.FT17188                    | 1,731,668.60   |
| 06.2019    | PA AUTHORITY                      | PA117263                       | 11,677,337.20  |
| 06.2019    | PAYMENT AUTHORITY                 | PA117257                       | 37,886,291.60  |
| 06.2019    | PAYMENT AUTHORITY                 | PA117256                       | 54,912,509.00  |
| 11.07.2019 | MBITHI KAUNDA KYANGANA            | 40034966                       | 100,441.60     |
| 07.2019    | PAYMENT AUTHORITY                 | PA117322                       | 837,360.00     |
| 05.08.2019 | PAYMENT AUTHORITY                 | PA122758                       | 1,010,000.00   |
| 08.2019    | ACCOUNT TRANSFER                  | FT19218VQWPS                   | 102,629,829.00 |
| 19.08.2019 | PAYMENT AUTHORITY                 | PA122855                       | 3,060,000.00   |
| 08.2019    | PAYMENT AUTHORITY                 | PA 122859                      | 5,192,170.00   |
| 10.2019    | TRFS PAYMENT                      | 40036748                       | 806,873.00     |
| 10.2019    | JANE WANGARE WAIKENDA             | 40036743                       | 1,875,703.90   |
| 10.2019    | ACCOUNT TRANSFER                  | CHGS OCT 2019                  | 12,638.20      |
| 24.10.2019 | NATIONAL BANK                     | 40037488                       | 37,469,410.00  |
| 10.2019    | PAYMENT AUTHORITY                 | PA123510                       | 5,632,470.40   |
| 06.11.2019 | TRFS PAYMENTS                     | 40037883                       | 151,293.10     |
| 11.2019    | TRFS PAYMENTS                     | 40037852                       | 195,488.65     |
| 07.11.2019 | LIBKEN AGENCIES COMPANY LTD       | 40037881                       | 35,011.00      |
| 11.2019    | DYNASTY MERCHANT                  | 40037884                       | 2,773,706.90   |
| 11.2019    | BEREM AGENCIES                    | 40037848                       | 3,583,958.35   |
| 11.2019    | PAYMENT AUTHORITY                 | PA 122979                      | 450.00         |
| 11.2019    | TRFS PAYMENTS                     | 40038356                       | 130,344.85     |
| 20.11.2019 | ACCOUNT TRANSFER CHARGES          | FT19324B9694                   | 6,940.85       |
| 11.2019    | KENYA SCHOOL OF GOVRNMENT BARINGO | 40038355                       | 2,389,655.15   |
| 31/12/2019 | TRFS PAYMENTS-WH TAX              | 40039539                       | 79,556.90      |
| 12/2019    | TRFS PAYMENTS-WH TAX              | 40039545                       | 98,754.90      |
| 31/12/2019 | TRFS PAYMENTS-WH TAX              | 40039538                       | 101,172.40     |
| 12/2019    | TRFS PAYMENTS-WH TAX              | 40039544                       | 170,267.05     |
| 12/2019    | TRFS PAYMENTS-WH TAX              | 40039543                       | 329,183.00     |
| 12/2019    | LAKE NAIVASHA SIMBA LOGDE         | 40039542                       | 1,458,543.10   |
| 12/2019    | VENUS GLOBAL MERCHANTS            | 40039540                       | 1,854,827.60   |
| 31/12/2019 | LIBKEN AGENCIES COMPANY LTD       | 40039536                       | 2,197,822.00   |
| 12/2019    | LAKE VENTURES LIMITED             | 40039546                       | 2,693,625.05   |
| 24/01/2020 | FT20024BZLN8                      | Account Transfer               | 24,204.10      |
| 01/2020    | FT200308GKBS-NATIONAL BANK        | 40040221                       | 43,494,880.00  |
| 04/02/2020 | FT20035770FH-CANON INSURANCE      | 40040721                       | 4,017.75       |
| 04/02/2020 | FT20045QD1DN-CANON INSURANCE      | 40040957                       | 4,017.75       |
| 06.2020    | FT20157DCFBM                      | Account Transfer               | 12,155.80      |
| 19.06.2020 | FT20171BJHL3                      | Account Transfer CHG. PA123567 | 1,215.10       |
| 06.2020    | FT20177YZBJD                      | PA123824                       | 6,543,155.00   |
| 06.2020    | FT20178YKF28-TFRS PAYMENTS        | 40045395                       | 74,874.85      |
| 04.06.2020 | FT201566VT17                      | PA123690                       | 450.00         |
| 06.2020    | FT20156VF12B                      | PA123691                       | 450.00         |
| 06.2020    | FT20161WZXW4                      | PA 123687                      | 450.00         |



| JUNE 2020 RECURENT- RECEIPT IN B/S NOT IN C/B |                                                  |              |                      |
|-----------------------------------------------|--------------------------------------------------|--------------|----------------------|
| DATE                                          | DETAILS                                          |              | AMOUNT               |
| 18.10.2019                                    | EQUITY BANK LIMITED                              | FT19291GQ2Z9 | 653,437.50           |
| 18.10.2019                                    | NATIONAL BANK OF KENYA                           | FT19291TWGGW | 1,643,373.80         |
| 31.01.2020                                    | Returned RTGS Payment                            | FT2003042950 | 140,755.85           |
| 12.02.2020                                    | RETURNED RTGS PAYMENT                            | FT20043VKL20 | 239,800.00           |
| 30.04.2020                                    | Standard Chartered Bank-Invalid Beneficiary Acc. | FT20092BYDWS | 139,296.95           |
| 22.05.2020                                    | TRFS Payments-2581                               | FT20143XL6T0 | 35,011.00            |
| 22.05.2020                                    | TRFS Payments-002184//                           | FT20143HT0YV | 98,754.90            |
| 22.05.2020                                    | TRFS Payments-002184/                            | FT20143D485D | 170,267.05           |
| 22.05.2020                                    | TRFS Payments-002017/                            | FT20143HWZJQ | 195,488.65           |
| 22.05.2020                                    | TRFS Payments-002184///                          | FT20143N8LX9 | 329,183.00           |
| 22.05.2020                                    | TRFS Payments-2184                               | FT20143Z0V8J | 2,693,625.05         |
| 22.05.2020                                    | TRFS Payments-2017                               | FT20143S0BKT | 3,583,958.35         |
| 05.06.2020                                    | RETURN TO MUIA EUNICE NTHENYA- APRIL 2020        | FT20157PYCDG | 42,165.00            |
| 05.06.2020                                    | ACCOUNT TRANSFER INWARD                          | FT20157FC6HX | 74,874.85            |
| 08.06.2020                                    | RETURN TO MUIA EUNICE NTHENYA- MAY 2020          | FT201609QPXC | 42,165.00            |
| 09.06.2020                                    | RAYCHELLE AWOUR OMAMO                            | FT201611S565 | 142,990.75           |
| 17.06.2020                                    | RICHARD MOI LEMOSHIRA                            | FT201695N62V | 159,900.00           |
| 19.06.2020                                    | Returned RTGS Payment                            | FT20171RRV0Q | 319,745.00           |
| 19.06.2020                                    | Returned RTGS Payment                            | FT20171LF8XM | 616,756.00           |
| 19.06.2020                                    | TRFS Payments                                    | FT20171DGP2P | 700,000.00           |
| 19.06.2020                                    | TRFS Payments 6732                               | FT20171HZFSF | 1,100,000.00         |
| 19.06.2020                                    | TRFS Payments 6733                               | FT20171F2TY6 | 3,000,000.00         |
| 19.06.2020                                    | TRFS Payments 6731                               | FT20171QDR5Q | 3,000,000.00         |
| 19.06.2020                                    | TRFS Payments 5995                               | FT2017111JSV | 4,000,000.00         |
| 23.06.2020                                    | STIMA SACCO SOCIETY LIMITED                      | FT201753T3SR | 1,980.00             |
| 29.06.2020                                    | MICHELE NANJEKHO HOLI                            | FT20181R0ZFG | 40,000.00            |
| 29.06.2020                                    | STANDARD CHARTERED BANK KENYA LIMITED            | FT201818D4JB | 221,006.00           |
|                                               | <b>TOTAL</b>                                     |              | <b>23,384,534.70</b> |

**JUNE 2020**

**RECURRENT - RECEIPTS IN C/BOOK NOT IN B/STATEMENT**

| <b>DATE</b> | <b>CHQ NO</b> | <b>DETAILS</b>     | <b>AMOUNT</b>  |
|-------------|---------------|--------------------|----------------|
| 05.11.2019  | 6552950       | JOHN WERU (AMB)    | 424,042.50     |
| 09.06.2020  | PV NO 298     | PS MFA             | 71,764,483.33  |
| 30.06.2020  | JUNE 2020     | EXCHEQUER ISSUE    | 110,738,050.00 |
| 30.306.2020 | JUNE 2020     | EXCHEQUER ISSUE    | 150,006,046.65 |
| 30.06.2021  | JUNE 2020     | AMB. MOI LEMOSHIRA | 108,035.00     |
| 30.306.2021 | JUNE 2020     | AMB. MOI LEMOSHIRA | 51,865.00      |
| TOTAL       |               |                    | 333,092,522.48 |



REPUBLIC OF KENYA  
**BANK RECONCILIATION**

From Date : 01-JUL-19 To : 30-JUN-20

DEV-MINISTRY OF FOREIGN AFFAIRS

Bank : Central Bank of Kenya , Branch : Haile Selassie , Account Number : 1000302356

|         |                                                                                     |                |
|---------|-------------------------------------------------------------------------------------|----------------|
|         | Balance as per bank certificate                                                     | 3,501,092.80   |
| Less -- |                                                                                     |                |
|         | 1. Payment in Cash Book not yet recorded in Bank Statement<br>(Unpresented Cheques) | 2,827.60       |
|         | 2. Receipts in Bank Statement not yet recorded in Cash Book                         | 39,682,361.00  |
| Add --  |                                                                                     |                |
|         | 3. Payment in Bank Statement not yet recorded in Cash Book                          | 220,598.30     |
|         | 4. Receipts in Cash Book not yet Recorded in Bank Statement                         |                |
|         | Bank Balance as per Cash Book                                                       | -35,963,497.50 |

Reconciled by: ..... Signature: ..... Date: .....

Reviewed by : ..... Signature: ..... Date: .....

Approved by: ..... Signature: ..... Date: .....

**REPUBLIC OF KENYA**  
**BANK RECONCILIATION**

From Date : 01-JUL-19 To : 30-JUN-20

DEV-MINISTRY OF FOREIGN AFFAIRS

Bank : Central Bank of Kenya , Branch : Haile Selassie , Account Number : 1000302356

| <b>1. PAYMENTS IN CASH BOOK NOT YET RECORDED IN BANK STATEMENT ( UNPRESENTED CHEQUES)</b> |           |                     |                      |
|-------------------------------------------------------------------------------------------|-----------|---------------------|----------------------|
| Cheque                                                                                    |           | Payee               | Amount               |
| No                                                                                        | Date      |                     |                      |
| 50000578                                                                                  | 30-JUN-20 | COMMISSIONER OF VAT | 2,827.60             |
| <b>Total :</b>                                                                            |           |                     | <b>2,827.60</b>      |
| <b>2. RECEIPTS IN BANK STATEMENT NOT YET RECORDED IN CASH BOOK</b>                        |           |                     |                      |
| Receipts                                                                                  |           |                     | Amount               |
| No                                                                                        | Date      |                     |                      |
| NONREF                                                                                    | 30-OCT-19 | Cash Deposit        | 10,000.00            |
| NONREF                                                                                    | 18-NOV-19 | Exchequer issue     | 39,672,361.00        |
| <b>Total :</b>                                                                            |           |                     | <b>39,682,361.00</b> |
| <b>3. PAYMENTS IN BANK STATEMENT NOT YET RECORDED IN CASH BOOK</b>                        |           |                     |                      |
| Cheque                                                                                    |           |                     | Amount               |
| No                                                                                        | Date      |                     |                      |
| NONREF                                                                                    | 09-AUG-19 | Transfer            | 212,579.80           |
| CH.122949.122948                                                                          | 31-OCT-19 | Transfer            | 2,331.05             |
| CHG122948.122949                                                                          | 17-DEC-19 | Transfer            | 5,687.45             |
| <b>Total :</b>                                                                            |           |                     | <b>220,598.30</b>    |
| <b>4. RECEIPTS IN CASH BOOK NOT YET RECORDED IN BANK STATEMENT</b>                        |           |                     |                      |
| Receipts                                                                                  |           |                     | Amount               |
| No                                                                                        | Date      |                     |                      |
|                                                                                           |           |                     |                      |
| <b>Total :</b>                                                                            |           |                     |                      |



**MINISTRY OF FOREIGN AFFAIRS**

**D.1052 BANK RECONCILIATION STATEMENT**

**FOR THE PERIOD ENDING 30TH JUNE 2020**

| <b>DEVELOPMENT 1052</b>                                          |                |                |                   |
|------------------------------------------------------------------|----------------|----------------|-------------------|
| <b>Balance as per Bank Statement 30th June, 2020</b>             |                |                |                   |
|                                                                  | Kshs           | Kshs           | Kshs              |
|                                                                  |                |                | 299,128.85        |
| <b>Less:1</b>                                                    |                |                |                   |
| Payment in Cash Book not in Bank Statement (Unpresented Cheques) | 101,095,757.00 |                |                   |
| <b>2</b> Receipts in Bank Statement not in Cash Book             | -              | 101,095,757.00 |                   |
| <b>Add:3</b> Payment in Bank Statement not in Cashbook           | 232,685.55     |                |                   |
| <b>4</b> Receipts in the Cashbook not in the Bank Statement      | 101,231,378.70 | 101,464,064.25 |                   |
| <b>Balance as per Cash Book</b>                                  |                |                | <b>667,436.10</b> |

I certify that I have verified the Bank Balance in the Cash Book with the Bank statement and that the above Reconciliation

is correct

PREPARED BY

STELLA OMOKONG'A

DATE

CHECKED BY

KENNEDY-BOSIRE

DATE

JUNE 2020

| PAYMENTS IN CASH BOOK NOT IN BANK STATEMENT |                          | CHEQUE NO. | AMOUNT        |
|---------------------------------------------|--------------------------|------------|---------------|
| DATE                                        | DETAILS                  |            |               |
| 30.06.2020                                  | DESMO SOLUTIONS          | 50000540   | 2,344,370.70  |
| 30.06.2020                                  | WITHHOLDING TAX          | 50000539   | 41,129.30     |
| 30.06.2020                                  | LAVEEN ENTERPRISES       | 50000542   | 845,172.40    |
| 30.06.2020                                  | WITHHOLDING TAX          | 50000541   | 14,827.60     |
| 30.06.2020                                  | CRUZONA ENTERPRISES      | 50000623   | 3,120,700.85  |
| 30.06.2020                                  | WITHHOLDING TAX          | 50000618   | 54,749.15     |
| 30.06.2020                                  | TECHKNOW SOLUTIONS       | 50000630   | 1,950,284.50  |
| 30.06.2020                                  | WITHHOLDING TAX          | 50000629   | 34,215.50     |
| 30.06.2020                                  | TIFFTECH INVESTMENTS     | 50000625   | 982,758.60    |
| 30.06.2020                                  | WITHHOLDING TAX          | 50000620   | 17,241.40     |
| 30.06.2020                                  | GLAM GLOBAL ENTERPRISES  | 50000626   | 1,208,360.70  |
| 30.06.2020                                  | WITHHOLDING TAX          | 50000619   | 21,199.30     |
| 30.06.2020                                  | MEDIFAST AFRICA LTD      | 50000628   | 235,862.05    |
| 30.06.2020                                  | WITHHOLDING TAX          | 50000621   | 4,137.95      |
| 30.06.2020                                  | MUREGI COMPANY           | 50000624   | 888,000.00    |
| 30.06.2020                                  | LEE STEWART INVESTMENTS  | 50000627   | 1,728,000.00  |
| 30.06.2020                                  | OFFLIMIT BRANDS          | 50000632   | 3,734,482.75  |
| 30.06.2020                                  | WITHHOLDING TAX          | 50000631   | 65,517.25     |
| 30.06.2020                                  | VICTES ENTERPRISES       | 50000587   | 4,304,482.75  |
| 30.06.2020                                  | WITHHOLDING TAX          | 50000577   | 75,517.25     |
| 30.06.2020                                  | MIMS GENERAL SUPPLIES    | 50000399   | 1,548,827.60  |
| 30.06.2020                                  | WITHHOLDING TAX          | 50000604   | 27,172.40     |
| 30.06.2020                                  | MIMS GENERAL SUPPLIES    | 50000600   | 291,093.10    |
| 30.06.2020                                  | WITHHOLDING TAX          | 50000608   | 5,106.90      |
| 30.06.2020                                  | NAIROBI HOSPITAL         | 50000543   | 19,508,858.00 |
| 30.06.2020                                  | KERWNY AGENCIES LTD      | 50000561   | 886,000.00    |
| 30.06.2020                                  | WHITESPAN ENTERPRISES    | 50000588   | 3,916,489.65  |
| 30.06.2020                                  | WITHHOLDING TAX          | 50000579   | 68,710.35     |
| 30.06.2020                                  | LINTALLA INVESTMENTS     | 50000582   | 384,258.60    |
| 30.06.2020                                  | WITHHOLDING TAX          | 50000580   | 6,741.40      |
| 30.06.2020                                  | AHITAB ENTERPRISES       | 50000583   | 161,172.40    |
| 30.06.2020                                  | WITHHOLDING TAX          | 50000578   | 2,827.60      |
| 30.06.2020                                  | RIDTEANE CO. LTD         | 50000585   | 3,835,903.45  |
| 30.06.2020                                  | WITHHOLDING TAX          | 50000574   | 67,296.55     |
| 30.06.2020                                  | ELEVETUS TECHNOLOGIES    | 50000556   | 62,128.05     |
| 30.06.2020                                  | WITHHOLDING TAX          | 50000568   | 1,089.95      |
| 30.06.2020                                  | BRIGHTON PHARMACEUTICALS | 50000550   | 2,512,500.00  |
| 30.06.2020                                  | BARKPHARM LTD            | 50000548   | 720,000.00    |
| 30.06.2020                                  | VELKA REGIONAL VENTURES  | 50000581   | 117,931.05    |
| 30.06.2020                                  | WITHHOLDING TAX          | 50000573   | 2,068.95      |
| 30.06.2020                                  | JOCHANN ENTERPRISES      | 50000586   | 334,118.30    |
| 30.06.2020                                  | WITHHOLDING TAX          | 50000571   | 5,861.70      |
| 30.06.2020                                  | BARKPHARM LTD            | 50000549   | 196,551.70    |
| 30.06.2020                                  | WITHHOLDING TAX          | 50000575   | 3,448.30      |
| 30.06.2020                                  | BARKPHARM LTD            | 50000592   | 353,793.10    |
| 30.06.2020                                  | WITHHOLDING TAX          | 50000576   | 6,206.90      |
| 30.06.2020                                  | MILTPHARMA LTD           | 50000591   | 3,382,000.00  |
| 30.06.2020                                  | GIMNA ALLIED SUPPLIES    | 50000558   | 1,410,258.60  |
| 30.06.2020                                  | WITHHOLDING TAX          | 50000570   | 24,741.40     |
| 30.06.2020                                  | KAMINGE MERCHANTS        | 50000589   | 1,800,000.00  |
| 30.06.2020                                  | MWIRERI MAINTAINERS      | 50000593   | 112,034.50    |
| 30.06.2020                                  | WITHHOLDING TAX          | 50000594   | 1,965.50      |



|            |                                    |          |                       |
|------------|------------------------------------|----------|-----------------------|
| 30.06.2020 | PS MFA NAIROBI                     | 50000616 | 11,136,922.00         |
| 30.06.2020 | STALLION SYSTEMS                   | 50000552 | 3,264,841.10          |
| 30.06.2020 | WITHHOLDING TAX                    | 50000572 | 57,277.90             |
| 30.06.2020 | BRIDGITILINE GENERAL MERCHANTS     | 50000551 | 120,000.00            |
| 30.06.2020 | ELMS AFRICA                        | 50000545 | 5,437,603.45          |
| 30.06.2020 | WITHHOLDING TAX                    | 50000544 | 95,396.55             |
| 30.06.2020 | ELLEST SUPPLIES                    | 50000610 | 120,000.00            |
| 30.06.2020 | MUREGI COMPANY                     | 50000595 | 500,000.00            |
| 30.06.2020 | LINTALLA INVESTMENTS               | 50000596 | 90,000.00             |
| 30.06.2020 | J.W SQUARED AGENCIES               | 50000607 | 48,000.00             |
| 30.06.2020 | KAMINGE MERCHANTS                  | 50000590 | 120,000.00            |
| 30.06.2020 | PLEIPENNIE VENTURES                | 50000547 | 1,478,855.15          |
| 30.06.2020 | WITHHOLDING TAX                    | 50000546 | 25,944.85             |
| 30.06.2020 | GIMNA ALLIED SUPPLIES              | 50000557 | 463,468.95            |
| 30.06.2020 | WITHHOLDING TAX                    | 50000562 | 8,131.05              |
| 30.06.2020 | STALLION SYSTEMS                   | 50000553 | 619,875.00            |
| 30.06.2020 | WITHHOLDING TAX                    | 50000563 | 10,875.00             |
| 30.06.2020 | SPECTANAN SUNSTONE LTD             | 50000560 | 1,478,855.15          |
| 30.06.2020 | WITHHOLDING TAX                    | 50000564 | 25,944.85             |
| 30.06.2020 | GIMNA ALLIED SUPPLIES              | 50000559 | 12,284.50             |
| 30.06.2020 | WITHHOLDING TAX                    | 50000565 | 215.50                |
| 30.06.2020 | STALLION SYSTEMS                   | 50000555 | 207,263.80            |
| 30.06.2020 | WITHHOLDING TAX                    | 50000566 | 3,636.20              |
| 30.06.2020 | SANDBAND ENTERPRISES               | 50000584 | 90,413.80             |
| 30.06.2020 | WITHHOLDING TAX                    | 50000567 | 1,586.20              |
| 30.06.2020 | STALLION SYSTEMS                   | 50000554 | 1,504,603.45          |
| 30.06.2020 | WITHHOLDING TAX                    | 50000569 | 26,396.55             |
| 30.06.2020 | AFRIQUE TRADE AGENCIES             | 50000606 | 161,172.40            |
| 30.06.2020 | WITHHOLDING TAX                    | 50000601 | 2,827.60              |
| 30.06.2020 | LEE STEWART INVESTMENTS            | 50000604 | 47,172.40             |
| 30.06.2020 | WITHHOLDING TAX                    | 50000605 | 827.60                |
| 30.06.2020 | TIFFTECH INVESTMENTS               | 50000598 | 161,172.40            |
| 30.06.2020 | WITHHOLDING TAX                    | 50000602 | 2,827.60              |
| 30.06.2020 | AHITAB ENTERPRISES                 | 50000597 | 235,862.05            |
| 30.06.2020 | WITHHOLDING TAX                    | 50000603 | 4,137.95              |
| 30.06.2020 | SPEW AFRICA                        | 50000614 | 97,862.05             |
| 30.06.2020 | WITHHOLDING TAX                    | 50000613 | 5,337.95              |
| 30.06.2020 | PS KENYA HIGH COMMISSION ISLAMABAD | PA123808 | 10,000,000.00         |
|            | <b>TOTAL</b>                       |          | <b>101,095,757.00</b> |

**JUNE 2020**

| <b>DEVPT. PAYMENTS IN BANK STATEMENT NOT IN CASH BOOK</b> |                   |                  |                   |
|-----------------------------------------------------------|-------------------|------------------|-------------------|
| <b>DATE</b>                                               | <b>DETAILS</b>    | <b>PA NO.</b>    | <b>AMOUNT</b>     |
| 14.06.2019                                                | PAYMENT AUTHORITY | PA 117123        | 450.00            |
| 14.06.2019                                                | PAYMENT AUTHORITY | PA117124         | 450.00            |
| 17.06.2019                                                | PAYMENT AUTHORITY | PA117126         | 450.00            |
| 09.08.2019                                                | ACCOUNT TRANSFER  | FT19221LV9MI     | 212,579.10        |
| 01.09.2019                                                | PAYMENT AUTHORITY | PA122940         | 450.00            |
| 22.10.2019                                                | PAYMENT AUTHORITY | PA 122952        | 450.00            |
| 22.10.2019                                                | PAYMENT AUTHORITY | PA 122949        | 450.00            |
| 22.10.2019                                                | PAYMENT AUTHORITY | PA 122948        | 450.00            |
| 22.10.2019                                                | PAYMENT AUTHORITY | PA 122943        | -450.00           |
| 22.10.2019                                                | PAYMENT AUTHORITY | PA 122946        | 450.00            |
| 22.10.2019                                                | PAYMENT AUTHORITY | PA 122944        | 450.00            |
| 22.10.2019                                                | PAYMENT AUTHORITY | PA 122947        | 450.00            |
| 22.10.2019                                                | PAYMENT AUTHORITY | PA 122942        | 450.00            |
| 22.10.2019                                                | PAYMENT AUTHORITY | PA 122939        | 450.00            |
| 24.10.2019                                                | PAYMENT AUTHORITY | PA 122938        | 450.00            |
| 24.10.2019                                                | PAYMENT AUTHORITY | PA 122950        | 450.00            |
| 31.10.2019                                                | ACCOUNT TRANSFER  | CH.122949.122948 | 2,331.05          |
| 17.12.2019                                                | ACCOUNT TRANSFER  | FT19351RJYN8     | 5,687.45          |
| 10.01.2020                                                | TRFS Payments     | FT20010KKZ47     | 5,337.95          |
|                                                           | <b>TOTALS</b>     |                  | <b>232,685.55</b> |



| DEVPT. RECEIPTS IN C/BOOK NOT IN B/STATEMENT |                                    |              |                |
|----------------------------------------------|------------------------------------|--------------|----------------|
| DATE                                         | DETAILS                            |              | AMOUNT         |
| 30.06.2020                                   | EXCHEQUER ISSUE                    | FT2018528DGO | 100931378.7    |
| 30.06.2020                                   | CASH BOOK TOTAL UNDERCAST FOLIO 43 |              | 300,000.00     |
|                                              |                                    | TOTAL        | 101,231,378.70 |

**MINISTRY OF FOREIGN AFFAIRS**  
**DEPOSIT (E1052) BANK RECONCILIATION STATEMENT**  
**FOR THE PERIOD ENDING 30TH JUNE 2020.**

**DEPOSIT (E1052)**

Balance as per Bank Statement 30TH JUNE 2020

Less: 1 Payments in Cash Book not  
in Bank Statement

2 Receipts in Bank Statement  
not in Cash Book

Add: 3 Payments in Bank Statement  
not in Cash Book

4 Receipts in Cash Book not in  
Bank Statement

Balance as per Cash Book

| Kshs.          | Kshs.          | Kshs.          |
|----------------|----------------|----------------|
|                |                | 237,063,665.00 |
| 126,184,200.61 |                |                |
| 256,522,902.50 | 382,707,103.11 |                |
| 359,657,449.80 |                |                |
| 31,549,524.00  | 391,206,973.80 | 8,499,870.69   |
|                |                | 245,563,535.69 |

I certify that I have verified the Bank balance in the Cash book with the Bank statement  
and that the Reconciliation is correct.

PREPARED BY

STELLA OMOKONGA

DATE: 18/07/2020

CHECKED BY

KENNEDY BOSIRE

DATE: 18-07-2020

APPROVED BY

VINCENT L. KIRWA

**DEPUTY ACCOUNTANT GENERAL**

DATE: 18/07/2020



**DEPOSIT - PAYMENTS IN CASH BOOK NOT IN BANK STATEMENT**

| <u>DATE</u> | <u>DETAILS</u>                  | <u>CHEQUE NO.</u> | <u>AMOUNT</u>         |
|-------------|---------------------------------|-------------------|-----------------------|
| 30.08.2019  | K.E MADRID                      | PA122800          | 5,192,170.00          |
| 30.04.2020  | K.E BEIJING                     | PA123653          | 9,306,250.00          |
| 30.04.2020  | PSMFA                           | D/D               | 13,590.50             |
| 30.06.2020  | V.A.T(GREEN SAVANNAH LTD)       | 60002837          | 38,534.50             |
| 30.06.2020  | KENYA HIGH COMMISSION LONDON    |                   | 44,863.50             |
| 30.06.2020  | KENYA HIGH COMMISSION KAMPALA   |                   | 100,000.00            |
| 30.06.2020  | KENYA HIGH COMMISSION MOSCOW    |                   | 400,000.00            |
| 30.06.2020  | V.A.T(VENUS GLOBAL MERCHANTS)   |                   | 56,379.30             |
| 30.06.2020  | KENYA EMBASSY BRUSSELS          | P.A NO.123828     | 7,861,135.00          |
| 30.06.2020  | K.E BRUSSELS BANK CHARGES       | P.A NO.123828     | 450.00                |
| 30.06.2020  | K.E ROME                        | P.A NO.123829     | 7,861,135.00          |
| 30.06.2020  | K.E ROME BANK CHARGES           | P.A NO.123829     | 450.00                |
| 30.06.2020  | INTERNATIONAL PEACES RUM TRAIN  | 60002858          | 988,808.55            |
| 30.06.2020  | KCB LEADERSHIP CENTRE           | 60002876          | 177,555.15            |
| 30.06.2020  | " VAT "                         | 60002875          | 9,684.85              |
| 30.06.2020  | DECASA HOTEL LTD                | 60002864          | 60,424.15             |
| 30.06.2020  | VAT ..                          | 60002859          | .. 3,295.85           |
| 30.06.2020  | TIN TIN ENTERPRISES             | 60002877          | 19,913.80             |
| 30.06.2020  | VAT                             | 60002878          | 1,086.20              |
| 30.06.2020  | BUSH AND BEACH TRAVEL & SAFARI  | 60002863          | 54,680.00             |
| 30.06.2020  | MT.KENYA SCHOOL &ADVENTURE      | 60002860          | 1,323,500.00          |
| 30.06.2020  | CONFERENCE CATERERS             | 60002861          | 302,120.70            |
| 30.06.2020  | VAT                             | 60002874          | 16,479.30             |
| 30.06.2020  | MOVENPICK CATERERS LTD          | 60002862          | 99,699.85             |
| 30.06.2020  | VAT                             | 60002870          | 5,438.15              |
| 30.06.2020  | INTERCONTINENTAL NAIROBI        | 60002872          | 1,575,133.60          |
| 30.06.2020  | VAT                             | 60002873          | 85,916.40             |
| 30.06.2020  | TRIBE HOTEL LTD                 | 60002867          | 725,383.60            |
| 30.06.2020  | VAT                             | 60002868          | 39,566.40             |
| 30.06.2020  | SPERO AFRICA LIMITED            | 60002865          | 331,896.55            |
| 30.06.2020  | VAT                             | 60002871          | 18,103.45             |
| 30.06.2020  | KISUMU HOTEL(MASENO UNIVERSITY) | 60002866          | 58,300.00             |
| 30.06.2020  | VAT                             | 60002869          | 3,180.00              |
| 30.06.2020  | ASHWHITE LIMITED                | 60002857          | 20,141.40             |
| 30.06.2020  | VAT                             | 60002856          | 1,098.60              |
| 30.06.2020  | BANK CHARGES (OVERCAST)         |                   | 37,501.26             |
| 30.06.2020  | KE CUBA                         |                   | 89,350,335.00         |
|             | <b>TOTAL</b>                    |                   | <b>126,184,200.61</b> |

|            |                                    |                       |
|------------|------------------------------------|-----------------------|
| 05.06.2020 | Outward Cheque 383117              | 500,000.00            |
| 05.06.2020 | TRFS Payments 3818                 | 30,388,185.00         |
| 16.06.2020 | TRFS Payments 4083                 | 180.00                |
| 19.06.2020 | Account Transfer                   | 3,059,941.95          |
| 25.06.2020 | TRFS Payments PV 2444              | 180.00                |
| 26.06.2020 | TRFS Payments PV 3863              | 55.00                 |
| 26.06.2020 | Account Transfer LAT. KHAMIS SALIM | 91,413.60             |
| 26.06.2020 | Account Transfer LATE. OBARE C.N   | 5,846,703.80          |
| 26.06.2020 | TRFS Payments 4208                 | 30,388,185.00         |
|            | <b>TOTAL</b>                       | <b>256,522,902.50</b> |



JUNE 2020

## DEPOSITS- PAYMENTS IN BANK STATEMENT NOT IN CASH BOOK

| DATE       | DETAILS                               | PA/ CHEQUE . NOS.         | AMOUNT                |
|------------|---------------------------------------|---------------------------|-----------------------|
| 8/7/2017   | REMITTANCE                            | PA 113716                 | 231,836.95            |
| 6/11/2017  | REMITTANCE                            | PA.113863                 | 61,450.00             |
| 14/6/2018  | FT18165H4                             | PA116745                  | 100,000.00            |
| 4/6/2018   | FT18165R9                             | PA116744                  | 978,747.00            |
| 3.10.2018  | FTR18296P                             | PA116744                  | 1,236,526.15          |
| 01.04.2019 | TRPS PAYMENT- FT19091G2Q26            | 60001739                  | 48,044,865.00         |
| 7.08.2019  | PAYMENT AUTHORITY                     | PA122848                  | 32,380,394.00         |
| 7.1.2020   | FT20027T3MQK                          | PA123540                  | 8,835,875.00          |
| 26.02.2020 | Payment Authority-FT20057FJ7VK        | PA 123655                 | 9,832,500.00          |
| 6.02.2020  | Payment Authority-FT200577HMQF        | PA 123580                 | 21,676,893.00         |
| 0.03.2020  | FT20070DBHHK                          | PA123653                  | 9,777,075.00          |
| 11.03.2020 | FT20071P6HWK                          | PA123645                  | 2,743,183.20          |
| 7.02.2020  | FT20077PNV4H-account transfer         | PA123662                  | 13,001,494.00         |
| 5.03.2020  | FT2008538F0G                          | PA123669                  | 1,809,177.00          |
| 06.05.2020 | FT201274GZSW-PAYMENT AUTHORITY        | PA 123790                 | 450.00                |
| 11.05.2020 | FT20132VQ9SQ-PA                       | PA 123707                 | 450.00                |
| 11.05.2020 | FT201329F4DL-PA                       | PA 123705                 | 450.00                |
| 11.05.2020 | FT20132VQ9SQ                          | PA 123707                 | 9,000,000.00          |
| 11.05.2020 | FT201329F4DL                          | PA 123705                 | 89,955,075.00         |
| 2.05.2020  | FT20133FLL3F Account transfer         | PA 123760                 | 4,313.20              |
| 13.05.2020 | FT20134MPL10                          | PA 123793                 | 450.00                |
| 13.05.2020 | FT20134MPMVH-PAYMENT AUTHORITY        | PA 123792                 | 450.00                |
| 3.05.2020  | FT20134MPL10-PA                       | PA 123793                 | 10,499,108.00         |
| 16.05.2020 | FT20147XTPGZ                          | Payment Authority         | 450.00                |
| 26.05.2020 | FT201473S511                          | Payment Authority         | 450.00                |
| 26.05.2020 | FT20147FLCY1                          | Payment Authority         | 450.00                |
| 26.05.2020 | FT201473CGVH                          | Payment Authority         | 450.00                |
| 26.05.2020 | FT20147SLJMG                          | Payment Authority         | 450.00                |
| 26.05.2020 | FT20147D10H1                          | Payment Authority         | 450.00                |
| 29.05.2020 | FT20150SHLTF-Accounts Transfer may 20 | Account Transfer          | 2,996.20              |
| 05.06.2020 | FT20157X227C                          | Account Transfer CHGS.MA  | 9,724.60              |
| 18.06.2020 | FT201701CLPB                          | PA123823                  | 450.00                |
| 8.06.2020  | FT20170RF1VT                          | PA123822                  | 450.00                |
| 18.06.2020 | FT20170LFWJW                          | PA123819                  | 450.00                |
| 18.06.2020 | FT20170RF1VT                          | PA123822                  | 44,313.00             |
| 8.06.2020  | FT201701CLPB                          | PA123823                  | 99,550.00             |
| 8.06.2020  | FT20170LFWJW                          | PA123819                  | 399,550.00            |
| 19.06.2020 | FT20171TCYPX                          | Account Transfer CHGS JUN | 21,568.30             |
| 19.06.2020 | FT201713TZ4N                          | 60002853                  | 56,379.30             |
| 19.06.2020 | FT20171DGP2P                          | 60002844                  | 700,000.00            |
| 19.06.2020 | FT20171HZFSF                          | 60002850                  | 1,100,000.00          |
| 19.06.2020 | FT20171F2TY6                          | 60002851                  | 3,000,000.00          |
| 19.06.2020 | FT20171QDR5Q                          | 60002849                  | 3,000,000.00          |
| 19.06.2020 | FT201711JSV                           | 60002848                  | 4,000,000.00          |
| 30.06.2020 | PS MFA NATIONAL BANK                  | 60002842                  | 24,865,229.90         |
| 30.06.2020 | KENYA AIRWAYS                         | 60002840                  | 8,276,450.00          |
| 30.06.2020 | PS MFA NATIONAL BANK                  | 60002839                  | 6,000,000.00          |
| 30.06.2020 | KENYATTA UNIVERSITY                   | 60002543                  | 678,558.00            |
| 30.06.2020 | NATIONAL BANK OF KENYA                | 60002855                  | 47,228,318.00         |
|            | <b>TOTAL</b>                          |                           | <b>359,657,449.80</b> |

|            | JUNE 2020                                        |               |               |
|------------|--------------------------------------------------|---------------|---------------|
|            | DEP. RECEIPTS IN CASH BOOK NOT IN BANK STATEMENT |               |               |
| DATE       | DETAILS                                          | CHEQUE NO.    | AMOUNT        |
| 10.02.2019 | PS MFA EMBASSY OY PORTUGAL                       | CB PV ,000070 | 10,125,000.00 |
| 31.10.2019 | REVERSAL OF PV NO. 0331 OF 28.6.2019             | 030           | 896,060.00    |
| 28.02.2020 | PS MFA K.E CHINA                                 | D0475870      | 20,128,464.00 |
| 30.06.2020 | ABDULLAHI ADAN                                   |               | 400,000.00    |
| TOTALS     |                                                  |               | 31,549,524.00 |



|            | JUNE 2020                                        |               |               |
|------------|--------------------------------------------------|---------------|---------------|
|            | DEP. RECEIPTS IN CASH BOOK NOT IN BANK STATEMENT |               |               |
| DATE       | DETAILS                                          | CHEQUE NO.    | AMOUNT        |
| 10.02.2019 | PS MFA EMBASSY OY PORTUGAL                       | CB PV ,000070 | 10,125,000.00 |
| 31.10.2019 | REVERSAL OF PV NO. 0331 OF 28.6.2019             | 030           | 896,060.00    |
| 28.02.2020 | PS MFA K.E CHINA                                 | D0475870      | 20,128,464.00 |
| 30.06.2020 | ABDULLAHI ADAN                                   |               | 400,000.00    |
| TOTALS     |                                                  |               | 31,549,524.00 |

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 NAIROBI, KENYA

## MINISTRY OF FOREIGN AFFAIRS

Ref. No. **MFA/FIN2**.....

11 August 2020

The Director General  
 Accounting Services  
 The National Treasury  
**NAIROBI**

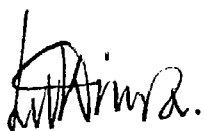
### CASH BALANCES HELD IN DEPOSIT ACCOUNT, VOTE 1052 – MINISTRY OF FOREIGN AFFAIRS A/C NO. 1000302372 – KSH. 237,063,665.00 AS AT 30.06.2020

|                                     |                |
|-------------------------------------|----------------|
| Covid-19 Relief Balance             | 1,851,444.10   |
| Retention Libani                    | 350,881.20     |
| Retention Libani                    | 85,199.90      |
| Retention Volcanic Plumbing         | 1,459,959.95   |
| Retention Volcanic Plumbing         | 974,648.50     |
| Retention Volcanic Plumbing         | 1,008,554.50   |
| Retention Laky Ventures             | 329,183.00     |
| Retention Laky Ventures             | 172,346.00     |
| Retention Galana                    | 376,888.50     |
| Retention Galana                    | 514,698.70     |
| Ministry of Health                  | 166,438,685.06 |
| Ministry of Agriculture             | 15,723,170.00  |
| Chinese Ministry of Foreign Affairs | 3,630,840.00   |
| Presidency Balance                  | 9,720,951.45   |
| National Intelligence Service       | 16,541,110.00  |
| Staff Welfare MFA                   | 82,600.00      |
| Windsor Golf Tournament             | 67,245.00      |
| Kasneb                              | 336,847.00     |
| The Public Trustee                  | 8,998,059.35   |
| Ministry of Tourism                 | 900.00         |
| Ministry of Petroleum and Mining    | 1,494,720.00   |
| Ministry of Devolution and ASALS    | 2,485.00       |



|                                          |                       |
|------------------------------------------|-----------------------|
| The National Assembly                    | 109,288.90            |
| State Department of Interior             | 3,836,511.50          |
| Ministry of Sports, Culture and Heritage | 696,670.00            |
| Ministry of Water                        | 52,795.00             |
| Erroneous banking                        | 424,042.50            |
| Federal reserve bank New York            | 98,601.75             |
| Sponsorship for Kenya Diaspora           | 762,766.09            |
| Ministry of Education                    | 613,406.50            |
| Kenya Mission's Abroad                   | 84,165.55             |
| Ministry of Planning                     | 224,000.00            |
| <b>TOTAL</b>                             | <b>237,063,665.00</b> |

The analysis captures the transactions in this account up to 30<sup>th</sup> June, 2020. Since the account is active, a number of transactions both inwards and outwards are continuing in the current financial year 2020/2021.



VINCENT L. KIRWA  
**FOR: PRINCIPAL SECRETARY**