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KENYA SOCIAL CONGRESS

(KSC)

CONSTITUTION



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KENYA SOCIAL CONGRESS (KSC)

CONSTITUTION

1. NAME AND ADDRESS

- (a) The name of the Party shall be KENYA SOCIAL CONGRESS (KSC) (otherwise referred to as THE CONGRESS).
- (b) The Postal Address, Headquarters and Offices of the CONGRESS shall be as follows:-

Kenya Social Congress (KSC)

P.O. Box 55318

NAIROBI

2. ASPIRATIONS AND PRINCIPLES

The Kenya Social Congress (KSC) shall be a political Party with the following basic Aspirations and Principles:

- (a) To create and foster a national, patriotic and non-sectarian ethos in Kenya.
- (b) To foster and sustain a plural and multiparty democracy in Kenya with the full protection and respect for national minority rights.
- (c) To create and foster an egalitarian and humane society in Kenya through democratic avenues and pragmatic policies.
- (d) To be vigilant and fight against all forms of political authoritarianism, dictatorship and totalitarianism in Kenya by individuals or oligarchies.

- (e) To foster and sustain a moral secular state in Kenya and guarantee freedom of conscience, religion and worship.
- (f) To protect and safeguard all the fundamental human rights and freedoms enshrined in the United Nations Human Rights Charter, the Africa Charter of Human and Peoples Rights and the Constitution of Kenya, and to adhere to the precepts of International Law.
- (g) To promote and safeguard judicial and social justice within the broad parameters of constitutionalism, rule of law and national code of ethics.
- (h) To reject and resist all forms of negative ethnicity, cultism, nepotism, racism and sexism in Kenya.
- (i) to reject and resist all forms of cultural, economic, ideological and political domination and exploitation in Kenya.
- (j) To recognise and subscribe to the geo-political necessities and realities in regional and international co-operation and solidarity within the framework of the Organisation of African Unit, the Non-Aligned Movement, the Commonwealth and the United Nations in the best interests of Kenya without domination, exploitation and subservience.

3. AIMS AND OBJECTIVES

The Kenya Social Congress (KSC) shall have the following short and long-term Aims and Objectives:

- (a) To recruit members from all parts and sections of Kenya without discrimination or sectarianism.
- (b) To establish branches and other organs known as "CONGRESSES" throughout Kenya.
- (c) To organise democratic and regular elections of all office bearers of the CONGRESS and its organs.
- (d) To organise seminars, study groups, workshops and other forms of political education for members and officials throughout Kenya.
- (e) To organise public meetings and rallies for mass political education throughout Kenya.
- (f) To participate in all local, national and other democratic elections throughout Kenya.
- (g) To publish a newspaper, known as THE CITIZEN (VOICE OF THE PEOPLE) and other publications to articulate and spearhead these aspirations, objections and policies of the CONGRESS throughout Kenya.
- (h) To organise fund-raising activities throughout Kenya for the fulfilment and implementation of these Aims and Objectives.

4. MEMBERSHIP RIGHTS AND OBLIGATIONS

The members of the Kenya Social Congress (KSC) shall be Kenya Citizens and shall have and enjoy the following membership Rights and Obligations:

- (a) To adhere to the Discipline, Ideology, Objectives, Policies and Principles of the CONGRESS at all times.
- (b) To make payment of all membership contributions, fees and subscriptions as determined from time to time, and to make or receive donations whenever possible.
- (c) To participate in all legitimate activities and other functions without discrimination or hindrance.
- (d) To participate in all elections to elect and be elected without discrimination or hindrance.
- (e) To be vigilant and fight against corruption, exploitation, ethnicity, racism, sexism and abuse of authority or power by individuals or oligarchies.
- (f) To foster and promote cordial and fraternal relations and goodwill within all the segments of society in Kenya and beyond.
- (g) To adhere and subscribe to the living spirit of the Constitution of Kenya, the Rule of Law and the National Code of Ethics (NCE).
- (h) Members shall have the right of the protection of their interests and redress against any adverse disciplinary measures of the CONGRESS through the judicial and due process of the Law of Kenya.

5. ORGANISATION AND STRUCTURE

The Kenya Social Congress (KSC) shall have the following institutional Organisation and Structure:

(a) Village Congress

- (i) The Village Congress shall be the lowest organ based on administrative units (Sub-Locations) in the rural areas and on electoral units (Wards) in urban areas throughout Kenya.
- (ii) The Village Congress shall consist of the following office bearers and members: Chairman, Vice Chairman, Secretary, Assistant Secretary, Organising Secretary, Assistant Organising Secretary, Treasurer, Assistant Treasurer, Women Leader, Youth Leader and Five (5) Members.
- (iii) The Village Congress shall meet at least once a month and from time to time as need arises under the direction of the Chairman, Vice Chairman or Acting Chairman, as the case may be.
- (iv) The meetings of the Village Congress shall be convened by the Secretary, Assistant Secretary or Acting Secretary under the direction of the Chairman, Vice Chairman or Acting Chairman, as the case may be, and shall maintain all minutes and records of the meeting.
- (v) The Village Congress shall maintain a Bank Account managed by the Chairman, Secretary, Treasurer or Assistant Treasurer under the general direction of the Divisional (Constituency) Congress and District Congress.

- (vi) The Village Congress shall initiate local activities and programmes under the general direction of the Divisional Congress and implement policies ratified by the National Congress.
- (vii) The Village Congress shall organise a Regular Village Congress (RVC) of all members at which elections of office bearers shall be carried out by Secret Ballot or any democratic method once every year.
- (viii) The Village Congress shall organise Special Village Congresses (SVC) of all members from time to time as need arises.
- (ix) The Village Congress shall send Ten (10) Delegates to the Regular Delegates Congress (RDC) and the Special Delegates Congress (SDC) of the Divisional Congress and Three (3) Officials to all its regular meetings.

(b) Divisional Congress

- (i) The Divisional Congress shall be based on electoral units (Constituencies) both in the rural and urban areas throughout Kenya.
- (ii) The Divisional Congress shall consist of the following office bearers and members: Chairman, Vice Chairman, Secretary, Assistant Secretary, Organising Secretary, Assistant Organising Secretary, Treasurer, Assistant

Treasurer, Women Leader, Youth Leader and Three (3) Officials from each Village Congress in the Division.

- (iii) The Divisional Congress shall meet at least once a month and from time to time as need arises under the direction of the Chairman, Vice Chairman or Acting Chairman, as the case may be.
- (iv) The meetings of the Divisional Congress shall be convened by the Secretary, Assistant Secretary or Acting Secretary under the direction of the Chairman, Vice Chairman, or Acting Chairman as the case may be, and shall maintain all minutes and records of the meetings.
- (v) The Divisional Congress shall maintain a Bank Account managed by the Chairman, Secretary, Treasurer or Assistant Treasurer under the direction of the District Congress.
- (vi) The Divisional Congress shall initiate local activities and programmes in liaison with Village Congresses under the general direction of the District Congress and implement policies ratified by the National Congress.
- (vii) The Divisional Congress shall organise a Regular Delegates Congress (RDC) from the Village Congresses in the Division at which elections of office bearers shall be carried out by Secret Ballot.

- (viii) The Divisional Congress shall organise Special Delegates Congresses (SDC) from Village Congresses in the Division from time to time as need arises.
- (ix) The Divisional Congress shall send Twenty (20) Delegates to the Regular District Congress (RDC) and the Special District Congress (SDC) of the District Congress.
- (x) The Divisional Congress shall send its Chairman, Secretary and Treasurer to all regular meetings of the District Congress.

(c) District Congress

- (i) The District Congress shall be based on administrative units (Districts) in all the rural and urban areas, including Nairobi.
- (ii) The District Congress shall consist of the following office bearers and members: Chairman, Vice Chairman, Secretary, Assistant Secretary, Organising Secretary, Assistant Organising Secretary, Treasurer, Assistant Treasurer, Women Leader, Youth Leader and Three (3) Officials from each Divisional Congress in the District.
- (iii) The District Congress shall meet at least once a month and from time to time as need arises under the direction of the Chairman, Vice Chairman or Acting Chairman, as the case may be.

- (iv) The meetings of the District Congress shall be convened by the Secretary, Assistant Secretary or Acting Secretary under the direction of the Chairman, Vice Chairman, or Acting Chairman, as the case may be, and shall maintain all minutes and records of the meetings.
- (v) The District Congress shall maintain a Bank Account managed by the Chairman, Secretary, Treasurer or Assistant Treasurer under the general direction of the National Secretariat and National Treasurer.
- (vi) The District Congress shall initiate local activities and programmes in liaison with Divisional and Village Congresses in the District and implement policies ratified by the National Congress.
- (vii) The District Congress shall organise a Regular Delegates Congress (RDC) from the Divisional Congresses in the District at which elections of office bearers shall be carried out by Secret Ballot.
- (viii) The District Congress shall organise Special Delegates Congresses (SDC) from Divisional Congresses in the District from time to time as need arises.
- (ix) The District Congress shall send Twenty-Five (25) Delegates to the Regular Delegates Congress (RDC) and the Special Delegates Congress (SDC) of the National Congress.

(x) The District Congress shall send its Chairman, Secretary and Treasurer to the Central Executive Bureau and National Congress.

(d) National Congress

(i) The National Congress shall be the highest and supreme organ of the CONGRESS based at the National Headquarters in Nairobi.

(ii) The National Congress shall consist of the Central Executive Bureau, National Secretariat, Parliamentary Group and Delegates from the District Congresses.

(iii) The Central Executive Bureau (CEB) shall consist of the following office bearers, Trustees and members: President, Vice President, Secretary General, Assistant Secretary General, National Organising Secretary, National Assistant Organising Secretary, National Treasurer, National Assistant Treasurer, Three (3) National Trustees, Three (3) Officials from each District Congress in the country, National Women Leader and National Youth Leader.

(iv) The National Secretariat shall consist of the following Bureaux and National Directors: Administration and Finance, Planning and Development, Information and Publicity, Constitutional and Legal Affairs, Mass and National Education, Culture and Social, Labour and Employment, Commerce and Industry, Agriculture and

Land, Co-operative Development, Transport and Communication, Science and Technology, Foreign Affairs, Energy and Environment, Natural Resources , Wildlife and Tourism.

- (v) The Parliamentary Group shall consist of all elected members of the CONGRESS in the National Assembly.
- (vi) The Central Executive Bureau shall be responsible for the general management of the CONGRESS and its organs and policies.
- (vii) The Central Executive Bureau shall formulate and prepare all the policies in liaison with all organs of the CONGRESS for ratification by the National Congress.
- (viii) The Central Executive Bureau shall meet at least once a month and from time to time as need arises under the direction of the President, Vice President or Acting President, as the case may be.
- (ix) The meetings of the Central Executive Bureau shall be convened by the Secretary General, Assistant Secretary General or Acting Secretary General under the direction of the President, Vice President or Acting President, as the case may be, and shall maintain all minutes and records of the meetings.

- (x) The National Secretariat shall be the administrative organ of the CONGRESS under the general direction of the Central Executive Bureau and National Congress.
- (xi) The Parliamentary Group shall articulate the interests and policies of the CONGRESS in Parliament under the general direction of the Central Executive Bureau and National Congress.
- (xii) The meetings of the Parliamentary Group shall be convened by the Chief Whip, Deputy Chief Whip or Acting Chief Whip under the direction of the President or Acting President, as the case may be, and shall maintain all minutes and records of the meetings.
- (xiii) The National Congress shall approve change or revise all policies and programmes formulated and prepared by various organs of the CONGRESS.
- (xiv) The National Congress shall meet in Regular National Convention (RNC) convened by the Secretary General, Assistant Secretary General, or Acting Secretary General, as the case may be, under the direction of the Central Executive Bureau at which elections of the Central Executive Bureau, Bureau Directors, National Trustees, National Women Leader and National Youth Leader shall be carried out by Secret Ballot once every two years.

(xv) The National Congress shall meet in Special National Convention (SNC) convened by the Secretary General, Assistant Secretary General or Acting Secretary General, as the case may be, under the direction of the Central Executive Bureau from time to time as need arises.

(e) **National Bureaux and Directors**

The National Bureaux and Directors shall be responsible for the functions of the respective Bureaux assisted by committees of the National Congress and staff under the general direction of the President, Secretary General and Central Executive Bureaux as follows:-

(i) **Administration and Finance Bureau (AFB)**

The Administration and Finance Bureau shall be responsible for all administrative and financial matters of the CONGRESS and shall formulate all budgetary policies for the Central Executive Bureau, National Congress and Parliamentary Group.

(ii) **Planning and Development Bureau (ADB)**

The Planning and Development Bureau shall be responsible for all planning development matters of the CONGRESS and shall formulate planning and development policies for the Central Executive Bureau, National Congress and Parliamentary Group.

(iii) **Constitutional and Legal Bureau (CLB)**

The Constitutional and Legal Affairs Bureau shall be responsible for all constitutional and legal matters of the CONGRESS, and shall formulate and draft all proposed legislation for the Central Executive Bureau, National Congress and Parliamentary Group and shall provide legal assistance and advice to the Parliamentary Group at all times on all parliamentary matters.

(iv) **Foreign Affairs Bureau (FAB)**

The Foreign Affairs Bureau shall be responsible for all foreign relations matters of the CONGRESS, and shall formulate all foreign relations policies for the Central Executive Bureau, National Congress and Parliamentary Group.

(v) **Mass Education Bureau (MEB)**

The Mass Education Bureau shall be responsible for all mass education matters of the CONGRESS and shall formulate all national education policies for the Central Executive Bureau, National Congress and Parliamentary Group.

(vi) **Culture and Social Bureau (CSB)**

The Culture and Social Bureau shall be responsible for all cultural and social matters and shall formulate all policies in culture, health, housing, community development,

sports, etc. of the CONGRESS for the Central Executive Bureau, National Congress and Parliamentary Group.

(vii) **Labour and Employment Bureau (LEB)**

The Labour and Employment Bureau shall be responsible for all labour and employment matters, and shall formulate all labour and employment policies of the CONGRESS for the Central Executive Bureau, National Congress and Parliamentary Group.

(viii) **Agriculture and Land Bureau (ALB)**

The Agriculture and Land Bureau shall be responsible for all agricultural and land matters and shall formulate all policies of the CONGRESS on agriculture, livestock and land for the Central Executive Bureau, National Congress and Parliamentary Group.

(ix) **Co-operative Development Bureau (CDB)**

The Co-operative Development Bureau shall be responsible for all matters on co-operatives, and shall formulate all policies of the CONGRESS on consumer, production and savings co-operative development for the Central Executive Bureau, National Congress and Parliamentary Group.

(x) Commerce and Industry Bureau (CIB)

The Commerce and Industry Bureau shall be responsible for all matters of commerce, industry and trade and shall formulate all policies of the CONGRESS in commerce, industry and trade for the Central Executive Bureau, National Congress and Parliamentary Group.

(xi) Transport and Communication Bureau (TCB)

The Transport and Communication Bureau shall be responsible for all matters in transport and communication and shall formulate all policies of the CONGRESS on road transport, rail transport, air transport, harbours, shipping, cargo handling, posts and telecommunications and public works for the Central Executive Bureau, National Congress and Parliamentary Group.

(xii) Energy and Environment Bureau (EEB)

The Energy and Environment Bureau shall be responsible for all the matters of energy and environment and shall formulate all policies of the CONGRESS on electricity, oil and water for the Central Executive Bureau, National Congress and Parliamentary Group.

(xiii) Natural Resources Bureau (NRB)

(xiv) Wildlife and Tourism Bureau (WTB)

(xv) Science and Technology Bureau (STB)

The Research, Science and Technology Bureau shall be responsible for all research matters in all sectors of the economy, and shall formulate all policies of the CONGRESS on science and technology for the Central Executive Bureau, National Congress and Parliamentary Group.

(xvi) Information and Publishing Bureau (IPB)

The Information and Publicity Bureau shall be responsible for all public relations matters and publicity of the activities of the CONGRESS and shall formulate all policies of the CONGRESS on information and broadcasting for the Central Executive Bureau, National Congress and Parliamentary Group.

(f) Women Congress (WC)

- (i) The Women Congress shall be responsible for all matters relating to exclusive gender issues throughout the country in liaison with other organs of the CONGRESS at all levels under the general direction of the Central Bureau and National Secretariat.
- (ii) The Women Congress shall perform its functions and responsibilities within the organisational structure of the CONGRESS at all levels.

- (iii) The Women Congress shall organise relevant activities and programmes for women throughout the country to ensure their full participation in all public affairs.
- (iv) The membership of the Women Congress shall not be subject to any age limit or marital status.
- (v) The organisation and structure of the Women Congress shall be analogous to the general institutional organisation and structure of the Kenya Social Congress (KSC) from the Village Congress to the National Congress.

(g) Youth Congress (YC)

- (i) The Youth Congress shall be responsible for all matters relating to the exclusive affairs of the Youth throughout the country in liaison with other organs of the CONGRESS at all levels under the general direction of the Central Executive Bureau and National Secretariat.
- (ii) The Youth Congress shall perform its functions and responsibilities within the organisational structure of the CONGRESS at all levels.
- (iii) The Youth Congress shall organise relevant activities and programmes for the Youth throughout the country to ensure their full participation in all public affairs.
- (iv) The membership of the Youth Congress shall be subject to the age limit of 25 years, but without sex consideration.

(v) The organisation and structure of the Youth Congress shall be similar to the Women Congress.

(h) Co-operative Congress (CC)

(i) There shall be a Co-operative Congress based on the co-operative movement throughout the country which shall be responsible for the articulation of the interests and welfare of the general membership of all co-operative societies and unions.

(ii) The Co-operative Congress shall perform its functions and responsibilities in consultation with the Co-operative Development Bureau (CDB) and other organs of the CONGRESS at all levels.

(iii) The Co-operative Congress shall organise relevant activities and programmes for its members throughout the country in liaison with other organs of the CONGRESS at all levels.

(iv) The organisation and structure of the Co-operative Congress shall be based on the institutional structure of co-operative societies and unions throughout the country and shall be analogous to the other organs of the CONGRESS at all levels.

(i) Labour Congress (LC)

- (i) There shall be a Labour Congress based on the Labour Movement throughout the country which shall be responsible for the articulation of the interests and welfare of all workers.
- (ii) The Labour Congress shall perform its functions and responsibilities in consultation with the Labour and Employment Bureau (LEB) and other organs of the CONGRESS at all levels.
- (iii) The Labour Congress shall organise relevant activities and programmes for its members throughout the country in liaison with other organs of the CONGRESS at all levels.
- (iv) The organisation and structure of the Labour Congress shall be based on the social-economic sectoral groups throughout the country, and shall be analogous to the other organs of the CONGRESS at all levels.

(j) Student Congress (SC)

- (i) There shall be a Student Congress of all high school, college and university students throughout the country which shall be responsible for the articulation of the bona fide educational and academic interests and welfare of the student fraternity to ensure full participation in all public affairs.

- (ii) The Student Congress shall perform its functions and responsibilities in consultation with the Mass Education Bureau (MEB) and other organs of the CONGRESS at all levels.
- (iii) The Student Congress shall organise relevant activities and programmes for its members in liaison with other organs of the CONGRESS at all levels.

6. FUNCTIONS OF NATIONAL OFFICIALS

The National Officials of the Kenya Social Congress (KSC) shall be vested with the following functions and responsibilities:

(a) President

- (i) The President shall be the leader and executive head of the CONGRESS.
- (ii) The President shall preside over all the meetings of the Central Executive Bureau and the National Congress, and shall be the Leader of the Parliamentary Group.
- (iii) The President shall delegate functions and responsibilities as need arise from time to time.
- (iv) The President shall be assisted by the Vice President, Secretary-General and all National Officials and Directors.
- (v) The President shall be the Head of the Government when the CONGRESS is in Office.

(b) Vice President

- (i) The Vice President shall be the deputy head of the CONGRESS.
- (ii) The Vice President shall preside over meetings of the Central Executive Bureau, National Congress and Parliamentary Group in the absence of the President.
- (iii) The Vice President shall be the Principal Assistant of the President in all matters of the CONGRESS.
- (iv) The Vice President shall be the Deputy Head of the Government when the CONGRESS is in Office.

(c) Secretary General

- (i) The Secretary General shall be the administrative and executive officer of the CONGRESS under the general direction of the President, Central Executive Bureau and National Congress.
- (ii) The Secretary General shall convene all meetings of the Central Executive Bureau and National Congress under the direction of the President and the Central Executive Bureau.
- (iii) The Secretary General shall maintain minutes and records of all meetings of the Central Executive Bureau and National Congress.

- (iv) The Secretary General shall supervise the general activities of the CONGRESS at all levels under the general direction of the President, Central Executive Bureau and National Congress.
 - (v) The Secretary General shall delegate functions and responsibilities and shall be assisted by the Assistant Secretary General and the National Secretariat.
 - (vi) The Secretary General shall prepare the annual reports of all the activities of the CONGRESS and present them to the RNC and SNC of the National Congress.
 - (vii) The Secretary General shall formulate and prepare all policy documents for the Central Executive Bureau and National Congress.
- (d) **Assistant Secretary General**
- (i) The Assistant Secretary General shall be the Principal Assistant of the Secretary General in all matters of the CONGRESS.
 - (ii) The Assistant Secretary General shall assist and deputise for the Secretary General at all times.
- (e) **National Organising Secretary**
- (i) The National Organising Secretary shall be responsible for membership recruitment under the general direction of the President and Central Executive Bureau.

- (ii) The National Organising Secretary shall be responsible for the organisation and management of all public meetings, seminars, study groups, workshops, mass political education and other activities under the general direction of the President and Central Executive Bureau.
- (iii) The National Organising Secretary shall be responsible for all public relations and publicity under the general direction of the President and Central Executive Bureau.
- (iv) The National Organising Secretary shall delegate functions and responsibilities and shall be assisted by the National Assistant Organising Secretary and National Secretariat.

(f) National Assistant Organising Secretary

- (i) The National Assistant Organising Secretary shall be the Principal Assistant of the National Organising Secretary in all matters of the CONGRESS.
- (ii) The National Assistant Organising Secretary shall assist and deputise for the National Organising Secretary at all times.

(g) National Treasurer

- (i) The National Treasurer shall be responsible for all the financial management of the CONGRESS under the general direction of the President and Central Executive Bureau.

- (ii) The National Treasurer shall supervise all the financial matters of the various organs of the CONGRESS at all times.
 - (iii) The National Treasurer shall prepare and present the annual budget and accounts of the CONGRESS to the Central Executive Bureau and National Congress.
 - (iv) The National Treasurer shall maintain a Bank Account managed by the President, Secretary General, National Trustee and National Treasurer or National Assistant Treasurer under the general direction of the Central Executive Bureau.
 - (v) The National Treasurer shall delegate functions and responsibilities and shall be assisted by the National Assistant Treasurer and National Secretariat.
- (h) **National Assistant Treasurer**
- (i) The National Assistant Treasurer shall be the Principal Assistant of the National Treasurer in all financial matters of the CONGRESS.
 - (ii) The National Assistant Treasurer shall assist and deputise for the National Treasurer at all times.
- (i) **National Trustees**
- (i) The National Trustess shall be the custodians of all the assets of the CONGRESS at all times.

- (ii) The assets and liabilities of the CONGRESS shall be vested in the National Trustees at the dissolution of the Kenya Social Congress (KSC).
- (iii) The National Trustees shall be elected at the Regular National Convention (RNC) of the National Congress, and shall not be removed from office except by voluntary resignation in writing or by resolution of the National Congress supported by two-thirds (2/3) of the members of the National Congress.

7 MEETINGS AND ELECTIONS

The meetings and elections of the CONGRESS shall be convened and conducted as follows:-

- (a) The regular meetings of all the organs of the CONGRESS shall be convened by the respective secretary or official concerned by giving written notice of five (5) days to the members concerned.
- (b) The special or emergency meetings shall be convened without written notice by the quickest possible information media.
- (c) The meetings shall require a quorum of half of the bona fide members concerned.
- (d) The minutes and records of the meetings shall be maintained by the respective secretaries or assistants.
- (e) The elections of all officials of the CONGRESS shall be conducted by Secret Ballot (except the Village Congress) and all vacancies on Committees shall be filled by appointment.

- (f) The candidates for elections shall be paid-up members and shall be proposed and seconded by two bona fide members.
- (g) The results of the elections and all decisions shall be based on simple majority of the electors or members.
- (h) The candidates for local authority and parliamentary elections shall not be required to pay any deposits to the CONGRESS.
- (i) The candidates for all elections shall not be subjected to any systems of "clearance" except normal methods of selection in a democratic process.
- (j) The election of the Chief Whip and the Deputy Chief Whip of the Parliamentary Group shall be by all members of the Group and conducted by Secret Ballot.
- (k) The Chief Whip and the Deputy Chief Whip shall be the Secretary and Assistant Secretary, respectively, of the Parliamentary Group.

8. FINANCE AND REVENUE

The management of the finances and revenue of the Kenya Social Congress (KSC) shall be as follows:-

- (a) The finances and revenue shall accrue from contributions, donations, fees, subscriptions and fund-raising activities and functions of the CONGRESS.

- (b) The Accounts of all the finances and revenue shall be maintained by the treasurers and assistant treasurers of the respective organs of the CONGRESS; and all books of accounts, documents and registers of members shall be available for inspection at all times.
- (c) The Accounts of the Village and Divisional Congress shall be audited by the respective District Congresses.
- (d) The Accounts of the District Congress shall be audited annually and from time to time as need arises by the National Secretariat.
- (e) The Accounts of the National Secretariat shall be audited annually and from time to time as need arises by a qualified public auditor appointed by the Central Executive Bureau and approved by the National Congress.
- (f) The Accounts, budget and expenditure of the finances and revenue of the CONGRESS shall be subject to ratification by the National Congress at the RNC or SNC.
- (g) The Financial Year of the CONGRESS shall be the Calendar Year.

9. DISCIPLINARY MEASURES AND PROCEDURES

The Disciplinary measures and procedures of the Kenya Social Congress (KSC) shall be as follows:-

- (a) The disciplinary measures against serious breach of conduct or policy shall consist of written reprimand or suspension from office or membership or both for a period not exceeding six (6) months.

- (b) The disciplinary measure of expulsion shall not be taken except in grave circumstances and in cases of public notoriety, but shall not be more than one year.
- (c) The disciplinary matters shall be handled by the National Disciplinary Committee set up by the Central Executive Bureau and National Congress.
- (d) The National Disciplinary Committee shall consist of the following members elected annual by the National Congress, Chairman, Vice Chairman, Secretary and Four (4) members.
- (e) The National Disciplinary Committee shall determine its own procedure but shall make decisions based on common consensus.
- (f) The disciplinary cases shall be forwarded to the National Disciplinary Committee by the organs concerned together with supporting written evidence.
- (g) The disciplinary charges and evidence must also be furnished to the member concerned.
- (h) The member concerned shall thereupon forward written defence against the accusations.
- (i) The National Disciplinary Committee may summon the parties concerned to appear in person to defend themselves.
- (j) The National Disciplinary Committee shall dismiss the case on grounds of lack of or inadequate evidence against the member concerned.

- (k) The National Disciplinary Committee shall uphold cases with adequate evidence against the member concerned.
- (l) The National Disciplinary Committee shall dispose of all disciplinary cases for reprimand with written apology from the member concerned.
- (m) The National Disciplinary Committee shall forward all disciplinary cases for suspension or expulsion to the Central Executive Bureau and National Congress with its recommendations.
- (n) The Central Executive Bureau and National Congress may reject, uphold or vary the decision and recommendation of the National Disciplinary Committees.
- (o) The National Disciplinary Committee shall review all disciplinary cases regularly and from time to time and make appropriate recommendations to the Central Executive Bureau and National Congress for sanction.
- (p) The decisions of the National Disciplinary Committee, the Central Executive Bureau and the National Congress shall be subject to normal judicial process.

10. AMENDMENT AND DISSOLUTION

The amendment of this Constitution and dissolution of the Kenya Social Congress (KSC) shall be subject to the following requirements.

- (a) The constitution may be amended from time to time as need arises by 75% majority at the RNC or SNC of the National Congress.
- (b) The Congress may be dissolved at any time by a unanimous resolution at the RNC or SNC of the National Congress supported by all the District Congresses, Parliamentary Group, Women, Youth and all auxiliary Congresses.
- (c) The assets and liabilities of the defunct CONGRESS shall be duly vested in the National Trustees and shall be disbursed according to the Law.

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