

REPUBLIC OF KENYA



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# REPORT

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ON: Deputy Majority Whip  
AT THE TABLE: Inzofu Mwale

**GLOBAL FUND HIV/AIDS PROJECT  
GRANT NUMBER KEN-H-TNT-2065**

**FOR THE YEAR ENDED  
30 JUNE, 2023**

**NATIONAL SYNDROMIC DISEASES  
CONTROL COUNCIL**



**NATIONAL SYNDemic DISEASES  
CONTROL COUNCIL**

**PROJECT NAME: GLOBAL FUND HIV/AIDS PROJECT GRANT**

**IMPLEMENTING ENTITY: NATIONAL SYNDemic DISEASES CONTROL COUNCIL**

**PROJECT GRANT/CREDIT NUMBER: KEN-H-TNT-2065**

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**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THE FINANCIAL YEAR ENDED**

**JUNE 30, 2023**

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**Prepared in accordance with the Cash Basis of Accounting Method under the International Public  
Sector Accounting Standards (IPSAS)**

**NATIONAL SYNDOMIC DISEASES CONTROL COUNCIL  
GLOBAL FUND HIV/AIDS PROJECT GRANT NUMBER KEN-H-TNT-2065  
ANNUAL REPORT AND FINANCIAL STATEMENTS FOR YEAR ENDED JUNE 30, 2023**

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## 1. Acronyms and Glossary of Terms

<b>AIDS:</b>	Acquired Immuno-Deficiency Syndrome
<b>AYP:</b>	Adolescent and Young People
<b>BMU:</b>	Beach Management Unit
<b>CAC:</b>	County AIDS Coordinator
<b>CACCS:</b>	Constituency AIDS Coordinating Committee
<b>CAPR:</b>	Community Activity Program Reporting
<b>CASPs:</b>	County AIDS Strategic Plans
<b>CDE:</b>	Center of Distance Education
<b>COVID-19</b>	Corona Virus
<b>EDMS:</b>	Electronic Document Management System
<b>EMTCT:</b>	Elimination of Mother to Child Transmission
<b>FSW:</b>	Female Sex Workers
<b>FY:</b>	Financial Year
<b>GAM:</b>	Global AIDS Monitoring
<b>GBV:</b>	Gender-Based Violence
<b>GF:</b>	Global Fund
<b>HAPCA:</b>	HIV and AIDS Prevention and Control Act
<b>HAT:</b>	HIV and AIDS Tribunal
<b>HIV:</b>	Human Immunodeficiency Virus
<b>IEC:</b>	Information, Education and Communication
<b>KARPR:</b>	Kenya AIDS Response Progress Report
<b>KASF:</b>	Kenya AIDS Strategic Framework
<b>KCM:</b>	Kenya Coordinating Mechanism
<b>KENEPOTE:</b>	Kenya Network for HIV Positive Teachers
<b>KICD:</b>	Kenya Institute for Curriculum Development
<b>KP:</b>	Key Population
<b>LPO:</b>	Local Purchase Order
<b>LSO:</b>	Local Service Order
<b>MDA:</b>	Ministries, Departments and Agencies
<b>MOE:</b>	Ministry of Education
<b>MSM:</b>	Male Sex Workers
<b>MTCT:</b>	Mother to Child Transmission
<b>NSDCC:</b>	National Syndemic Diseases Control Council
<b>PLHIV:</b>	People Living With HIV
<b>PMTCT:</b>	Prevention of Mother to Child Transmission
<b>PTA:</b>	Parent-Teacher Association
<b>PWD:</b>	Persons with Disabilities
<b>PWID:</b>	People who Inject Drugs
<b>RHCs:</b>	Regional HIV Coordinators
<b>SCAC:</b>	Sub-County AIDS Coordinator
<b>SGBV:</b>	Sexual and Gender-Based Violence
<b>SRH:</b>	Sexual and Reproductive health
<b>STI:</b>	Sexually Transmitted Infection
<b>TB:</b>	Tuberculosis
<b>TSC:</b>	Teachers Service Commission
<b>TVET:</b>	Technical and Vocational Education and Training
<b>TWG:</b>	Technical Working Group
<b>UN:</b>	United Nations

<b>UNAIDS:</b>	Joint United Nations program on HIV and AIDS
<b>VMG:</b>	Vulnerable and Marginalized Group
<b>VMMC:</b>	Voluntary Medical Male Circumcision
<b>VPs:</b>	Vulnerable Population
<b>CBK</b>	Central Bank of Kenya
<b>ICPAK</b>	Institute of Certified Public Accountants of Kenya
<b>NT</b>	National Treasury
<b>PFM</b>	Public Finance Management.
<b>PSASB</b>	Public Sector Accounting Standards Board
<b>IPSAS</b>	International Public Sector Accounting Standards

## 2. Project Information and Overall Performance

### 2.1 Name and registered office

#### Name

The project's official name is KEN-H-TNT.

#### Objective

The key objective of the project is to contribute to achieving Vision 2030 through Universal access to comprehensive HIV prevention, treatment, and care.

#### Address

The project headquarters offices are in Nairobi city, Nairobi County, Kenya.

The address of its registered office is:

National Syndemic Diseases Control Council,  
Landmark Plaza (9<sup>th</sup> Floor), Argwings Kodhek Road  
P.O. Box 61307 - 00200, Nairobi, Kenya

The project also has offices/branches as follows:

REGION	COUNTIES	OFFICE PHYSICAL ADDRESS
REGION 1	Mombasa (Kilifi, Kwale Taita Taveta)	County HQs, Uhuru Na Kazi Bldg, 7th Floor, Mombasa
REGION 2	Garissa (Lamu, Tana River)	Regional Commissioner's Office, 1st Floor, Garissa.
REGION 3	Wajir (Mandera)	Wajir East MOH Office, County Referral Hospital, 3rd Room.
REGION 4	Machakos. (Kitui, Makueni)	County Commissioner's, Office, Machakos.
REGION 5	Nairobi (Kajiado, Kiambu)	Nyayo Hse, 4th Floor, Nairobi.
REGION 6	Isiolo (Marsabit)	Isiolo North CDF Office, 1st Floor, Isiolo.
REGION 7	Meru (Tharaka Nithi, Embu)	Regional Coordinator's Office. Ground Floor, Room 18, Embu.
REGION 8	Nakuru (Narok, Bomet, Kericho)	Regional Coordinator's Office, Block A, 1st Floor. Nakuru.
REGION 9	Kisii (Nyamira)	Ministry of Planning & Devolution. Kisii.
REGION 10	Homabay (Migori)	County Commission Office, Homabay.
REGION 11	Kisumu (Siaya)	Nyanza Regional HQs, 6th Floor, Room C.

<b>REGION 12</b>	<b>Busia</b> (Bungoma)	<b>Department of Immigration Bldg, 1st Floor.</b>
<b>REGION 13</b>	<b>Vihiga</b> (Kakamega)	<b>Western Regional Commissioner's Office, 2nd Floor, Block B, Room 74, Kakamega.</b>
<b>REGION 14</b>	<b>Turkana</b>	<b>IEBC Offices Opposite, Huduma Centre Turkana.</b>
<b>REGION 15</b>	<b>West Pokot (Trans Nzoia)</b>	<b>County Commissioner's Bldg, 2nd Floor, Room 3, Trans Nzoia.</b>
<b>REGION 16</b>	<b>Baringo (Elgeyo Marakwet, Uasin Gishu, Nandi)</b>	<b>County Commissioner's Office, 2nd Floor, Room 210, Eldoret.</b>
<b>REGION 17</b>	<b>Nyeri</b> (Kirinyaga, Murang'a)	<b>County Commissioner's Bldg, Annex A Nyeri.</b>
<b>REGION 18</b>	<b>Laikipi (Nyandarua, Samburu)</b>	<b>Nyandarua Bldg, Nyahururu Post Office 1st Floor, Nyahururu.</b>

**Contacts:** The following are the project contacts

Telephone: (+254) 020 2896000

E-mail: ceo@nsdcc.go.ke

Website: www.nsdcc.go.ke

## Project information and overall performance (continued)

### 2.2 Project Information

Project Start Date:	The project start date is July 1, 2021
Project End Date:	The project end date is June 30, 2024
Project Manager:	The project manager is Dr. Ruth Laibon-Masha.
Project Sponsor:	The project sponsor is the National Treasury through Global Fund AIDS, TB and Malaria (GFATM)

### 2.3 Project Overview

Line Ministry/State Department of the project	The project is under the supervision of the Ministry of Health
Project number	2065
Strategic goals of the project	The strategic goal of the project is to contribute to universal health access to comprehensive HIV prevention, treatment and care in line with Vision 2030.
Summary of Project Strategies for achievement of strategic goals	The project management aims to achieve the goals through the following means: <ul style="list-style-type: none"> <li>(i) Reduce new HIV infections by 75%</li> <li>(ii) Reduce AIDS-related mortality by 50%</li> <li>(iii) Reduce HIV-related stigma and discrimination by 25%</li> <li>(iv) Increase domestic financing of the HIV response to 50%</li> <li>(v) Micro-eliminate viral hepatitis and reduce the incidence of sexually transmitted infections</li> </ul>
Other important background information about the project	The project is aligned with Kenya AIDS Strategic Framework (KASF) II 2020/21 – 2024/25 and the Constitution of Kenya (2010). The response to HIV is a priority for the national development agenda outlined under Vision 2030.
Areas that the project was formed to intervene	The project was formed to intervene in the following areas: <ul style="list-style-type: none"> <li>(i) Prevention of new HIV infections through: <ul style="list-style-type: none"> <li>a. Adapting and scaling up effective interventions for impact using a combination prevention approach, and engagement of communities to create demand and advocate for HIV prevention.</li> <li>b. Improve access, efficiency and outcomes of prevention programmes through integration, collaboration and partnership, and</li> <li>c. Eliminating HIV mother-to-child transmission</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>(ii) Improving treatment, care and support through strengthening differentiated service delivery models, scaling up retention and support systems including psycho-social support, and improving TB screening and outcomes amongst people living with HIV.</li> <li>(iii) Contributing to the strengthening of resilient and sustainable systems for HIV and AIDS and health through investing in laboratory infrastructure, human resources for health, community systems, and the commodity management system.</li> <li>(iv) Expanding strategic information, research, and innovation through the implementation of population-based surveys and strengthening research capacity at all levels.</li> <li>(v) Ensuring a human rights-based approach to HIV through addressing the structural and social barriers to accessing fair and non-discriminatory treatment in the health and justice systems, and</li> <li>(vi) Strengthening communication and advocacy for HIV through social mobilization and targeted behaviour change communication.</li> </ul>
Project duration	The project started on July 1, 2021, and is expected to run until June 30, 2024

## Project Information and Overall Performance (Continued)

### 2.4 Bankers

The following are the bankers for the project:

NCBA Bank Ltd NCBA House Branch,  
P.O. Box 44599-00100,  
Nairobi, Kenya.

### 2.5 Independent Auditor

The project is audited by:

Auditor General  
Anniversary Towers, University Way,  
P.O. Box 30084 - GPO 00100  
Nairobi, Kenya

### 2.6 Roles and Responsibilities

Names	Title designation	Key qualification	Responsibilities
Dr. Ruth Laibon Masha	Chief Executive Officer	Doctor of Philosophy (PhD), Public Health	Overall in charge of the organization and the project
CPA Kenneth Nyamolo	Head Finance	Masters in Business Administration, Bachelor of Law (LLB) Bachelor of Environmental studies, CPA(K), CS(K), Certified Governance Auditor.	Financial management.

## 2.7 Funding summary

The Global Fund Project is for duration of 3 years from July 1, 2021 to June 30, 2024 with an approved budget of USD 7,690,286 equivalent to Kshs 1,079,897,102 as highlighted in the table below:

Below is the funding summary:

### A. Source of Funds

Source of funds	Donor Commitment		Amount received to June 30, 2023		Undrawn balance to June 30, 2023	
	USD	Kshs	USD	Kshs	USD	Kshs
<b>Grant</b>						
The Global Fund	7,690,286	1,079,897,102	3,713,532	462,401,488	3,976,754	617,495,614
<b>Total</b>	<b>7,690,286</b>	<b>1,079,897,102</b>	<b>3,713,532</b>	<b>462,401,488</b>	<b>3,976,754</b>	<b>617,495,614</b>

### B. Application of Funds

Application of funds	Amount received to date – (June 30, 2023)		Cumulative Amount paid to date – (June 30, 2023)		Unutilised balance to date (June 30, 2023)	
	USD	Kshs	USD	Kshs	USD	Kshs
	(A)	(A')	(B)	(B')	(A)-(B)	(A')-(B')
<b>(i) Grant</b>						
The Global Fund	3,713,532	462,401,488	2,978,635	365,908,411	734,896	96,493,077
<b>Total</b>	<b>3,713,532</b>	<b>462,401,488</b>	<b>2,978,635</b>	<b>365,908,411</b>	<b>734,896</b>	<b>96,493,077</b>

**Project information and overall performance (continued)**

**2.8 Summary of Overall Project Performance:**

**i. Budget performance against actual amounts for current year and for cumulative to-date**

The current cumulative budget performance for the grant stands at 54% (Year 1, 33% and Year 2, 71%) based on funds allocation as at 30 June 2023.

	EXPENSES	BUDGET	ABSORPTION
Year 1	99,370,872	304,276,744	33%
Year 2	266,537,538	375,592,793	71%
Total	365,908,411	679,869,537	54%

**ii. Physical Progress Based on Outputs, Outcomes, and Impacts Since Project Commencement**

Kenya has committed to diagnose, treat, and achieve viral suppression for at least 95% of the 1,377,784 people living with HIV by 2025. Kenya AIDS Strategic Framework (KASF) II is aligned with the Vision 2030 agenda of ending AIDS as a public health threat by 2030. HIV estimates 2023 showed that the overall HIV prevalence was 3.7%, down from 4.3% in 2020 among adults aged 15-49. The burden is higher among females (5.3%) than males (2.6%) in 2022.

Over the years, Kenya has continued to scale up ART coverage in line with WHO recommendations and the country's universal health care agenda. Through the test and treat program, the number of people diagnosed with HIV and on the free-to-use life-saving antiretroviral treatment has increased from a coverage of 83% (1,199,101) in 2020 to 94% (1,294,339) at the end of 2022.

## Summary of key achievements

### Progress summary report (2020-2023 trends)

Indicator	Disaggregation	2020	2021	2022
PLHIV	Total	1,435,271	1,437,267	1,377,784
	Adults 15+	1,356,806	1,354,350	1,307,331
	Children (0-14)	78,465	82,917	67,869
Prevalence	Total (15-49)	4.3%	4.0%	3.7%
PMTCT Need		53,889	57,533	51,764
MTCT Rate		9.7%	9.0%	8.6%
PMTCT Coverage		94%	91%	90%
New HIV Infections	Total	32,027	34,540	22,154
	Adults 15+	26,826	29,380	17,680
	Children (0-14)	5,201	5,160	4,474
ART Coverage	Adults 15+	87%	78%	94%
	Children (0-14)	85%	62%	85%
AIDS related Deaths	Total	19,486	22,373	18,473
	Adults 15+	16,394	19,273	16,169
	Children (0-14)	3,092	3,100	2,304

#### i) Prevention of new HIV infections through:

**Adapting and scaling up effective interventions for impact using a combination prevention approach, and engagement of communities to create demand and advocate for HIV prevention;**

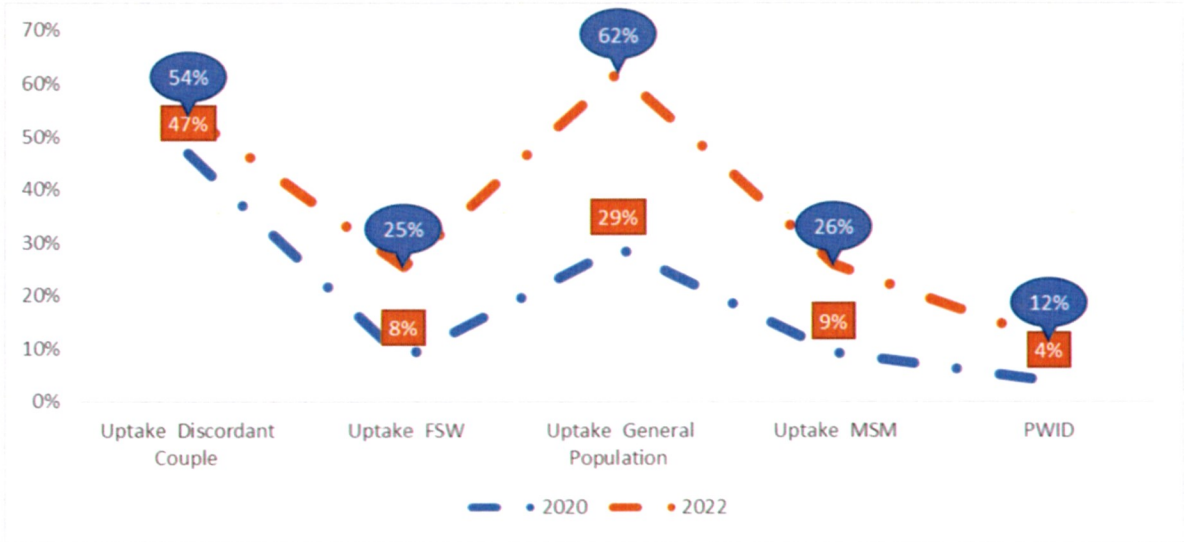
- a. Improve access, efficiency and outcomes of prevention programmes through integration, collaboration and partnership, and

The establishment of County HIV Committees in all the 47 Counties was instrumental in strengthening stakeholder participation in the HIV response. The committees provide technical leadership and spearhead the multi-sectoral HIV response at the county level. The committee meetings were held

quarterly in all of the 47 counties and chaired by either CEC members for health, the County Commissioner, or the County Directors of Health.

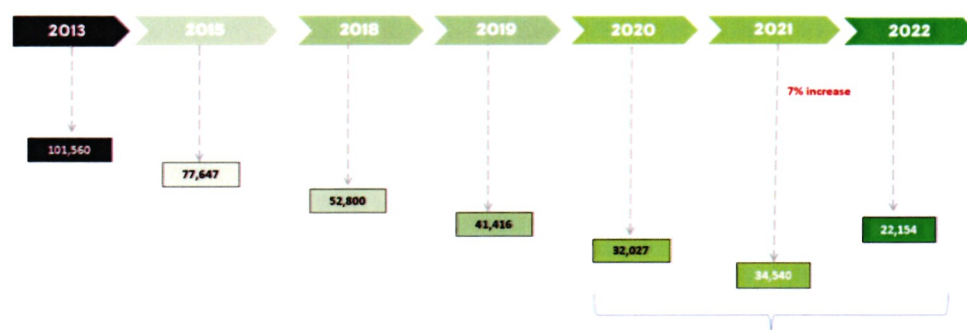
The integration of Key Population DICEs within government health care facilities has increased. During the review period, 305 health care personnel received KP-sensitivity training to ensure the provision of KP-friendly services. In addition, a national police training manual on harm reduction is under development for pre-service training of law enforcement officers.

Kenya has also fielded one of the most successful pre-exposure prophylaxis (PrEP) programmes for HIV prevention. There was an increase in PrEP uptake across all population groups by almost 3-folds between 2020 and 2022.



Between 2020 and 2022, the country reduced new HIV infections by 31%, remaining on track in reducing new HIV infections by 15% each year in line with KASF targets of reducing by 75% by 2025.

## 31% reduction in new HIV infections between 2020 -2022



Source: HIV Estimates

### b. Eliminating HIV mother-to-child transmission

Despite the gains in HIV response, Kenya is yet to meet the <5% target on elimination of mother to child transmission of HIV.

The national MTCT rate was estimated at 9.7% in 2020, reducing to 8.6% in 2022, but remaining above the national and global target of less than 5%. New HIV infections among children reduced by 14% between 2020-2022, falling slightly below the annual target of 15%.

Pregnant mothers are expected to present themselves for ANC services for regular check-ups and ensure early diagnosis and treatment. In 2022, only 15% of ANC mothers made their first visit to the ANC at 12 weeks or less, increasing the risk of mother to child transmission during pregnancy. Further, about 15% of mothers did not deliver under skilled personnel in 2022 compared to 20% in 2020, posing a risk of transmission.

Year	New ANC clients	No. clients with 1st ANC contact at 12 or less weeks	% of ANC clients with 1st contact at 12 or less weeks	Pregnant women completing 4 ANC visits	% of ANC clients completing 4 ANC visits	Deliveries	% skilled deliveries
2020	1,465,271	33,871	2%	807,458	55%	1,176,236	80%
2022	1,479,760	222,464	15%	859,182	58%	1,250,495	85%

**ii) Improving treatment, care and support through strengthening differentiated service delivery models, scaling up retention and support systems including psycho-social support, and improving TB screening and outcomes amongst people living with HIV**

During this period, Guidelines for differentiated models for HIV services during emergencies were developed and disseminated to ensure continuation of treatment and care where PLHIV were given three to six months' supply of antiretrovirals.

Civil Society Organizations became critical enablers in supporting treatment adherence and providing psychosocial support to PLHIV. Adoption of the Differentiated Service Delivery model and Community ART Refill Groups promoted peer support and adherence to life saving Anti-Retroviral Therapy. Counties strengthened community and facility linkages through engagement of community-based peer educators and the mentor mothers during COVID19 pandemic.

Kenya has an estimated 1,377,784 people living with HIV as at 2022. KASF II envisioned to achieve 95% of people living with HIV on life saving treatment by 2025. ART coverage increased from 78% in 2020 to 94% in 2022 albeit inconsistent supply of commodities including ARVs which affected treatment outcomes. ART coverage among children 0-14 years remained sub-optimal at 85% (57,867 on ART) compared to 94% among adults (1,236,472) in 2022. This calls for review of pediatric formulations and other targeted intervention to increase ART coverage among the children.

**iii) Contributing to the strengthening of resilient and sustainable systems for HIV and AIDS and health through investing in laboratory infrastructure, human resources for health, community systems and the commodity management system**

Resilient and sustainable health systems, particularly for the management of commodities and human resources for health are essential for an effective HIV response. Attainment of the global targets of 95-95-95 by 2025 is dependent on the consistent and sustained supply of ARVS. In 2020-2021, Kenya experienced erratic supply and irregular stockouts of essential commodities, particularly for treatment and diagnostics, severely compromising the progress of all strategic health programs.

The country finalized the development and review of LMIS system (MOH 739) which is anchored in the Kenya Health Information system and linked to KEMSA which has enhanced commodity reporting, requisition and reduced on stock outs. Efforts are being made to scale up reporting rates.

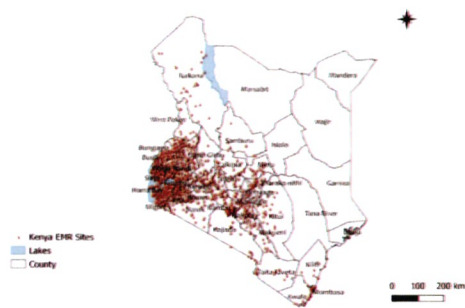
During the period under review, and through collaborative efforts between various partners and sectors, community-led interventions took on even greater relevance in the HIV response, with notable scale up and visibility of community led platforms in all counties. However, despite this expansion and continued shift of HIV service delivery to the community, inadequate funding remains a major obstacle to optimal impact.

During the same period, various partners built the capacity of the communities to strengthen community led response in HIV prevention. The country is undertaking integration of all community platforms with a view to having one reporting system for efficiency and sustainability which is currently at pilot stage.

Additionally, there has been progressive capacity building of community health Volunteers and mentor mothers by Counties and stakeholders towards strengthening their role in community led HIV response.

**iv) Expanding strategic information, research and innovation through the implementation of population-based surveys and strengthening research capacity at all levels,**

To effectively track implementation of the HIV response, both national and county level monitoring and evaluation frameworks and results matrices outlining key performance indicators per thematic area were developed and adopted for use. Further, to enhance data capture and utilization for decision making, and to enhance retention and follow-up of clients on care, 29 counties reported an increase in the number of operational EMR sites. Moreso, counties reported gaps in optimal implementation, citing limited ICT infrastructure and stable power backup solutions which affected the sustainable operation of the EMR sites.



A coordinated research ecosystem facilitates the effective generation and translation of research into policy and practice. The Kenya HIV Research Agenda was developed to provide guidance on priorities for research as well as implementation strategies. Only Nairobi and Nakuru counties reported having specific research agendas or priorities within their CAIPs.

The country is planning to conduct integrated biobehavioral survey among Key and vulnerable populations to estimate the burden of HIV and the population sizes of these target groups.

**v) Ensuring a human rights-based approach to HIV through addressing the structural and social barriers to accessing fair and non-discriminatory treatment in the health and justice systems, and Strengthening communication and advocacy for HIV through social mobilization and targeted behaviour change communication**

Human rights violations, including HIV-related stigma and discrimination, negatively impact the health and well-being of People Living with HIV (PLHIV) and other high priority populations by increasing their risk and vulnerability to HIV. In line with the 2016 United Nations Declaration on Ending AIDS, KASF II aims to reduce the proportion of those experiencing HIV related stigma and discrimination to less than 25% by the year 2025, through promoting accountability, access to justice and reducing all forms of violence among vulnerable and priority populations.

There has been a significant decrease in experiences of HIV-related stigma and discrimination from 45% in 2014 (National HIV and AIDS Stigma and Discrimination Study) to 23% in 2020 (HIV Stigma Index 2.0). Counties have made tremendous progress in reduction of HIV Related Stigma

and Discrimination through continued community level advocacy and sensitization of key community gatekeepers and opinion leaders.

Similarly, the launch of the triple threat campaign, whose main goal is to reduce new HIV infections, SGBV, and pregnancies among adolescents aged 10-19, has resulted in increased SGBV awareness. Approximately 500,000 community gatekeepers and opinion leaders including CHVs have been sensitized on triple threat in twenty-Six counties.

The decentralization of functions through the installation of teleconferencing facilities in counties aimed to strengthen the capacity of the HIV and AIDS Tribunal to provide access to legal and social justice. This was achieved in seven counties namely: Meru, Nyeri, Mombasa, Kisumu, Kakamega, and Garissa. As a result, the number of matters admitted to the tribunal increased by 81% between 2021 and 2022. In addition, the establishment and operationalization of multi sectoral HIV/GBV coordinating committees in all 47 Counties has enhanced a comprehensive and coordinated response to Gender Based Violence (GBV). Further, the establishment of Gender desks in 1200 police stations has increased access to services for survivors of violence.

#### Summary of implementation challenges and recommended next steps.

	Challenge	Mitigation measure
1.	Delays in funds disbursements from the National Treasury through MOH	Continued follow up of the disbursement requests
2.	Adolescents and young people targeted interventions can only be implemented during school holidays. This takes time to complete the activities	Utilisation of public holidays and weekend ends
3.	Transition in Government at the National and County levels after general elections – Activities slow uptake during campaigns	Fast track implementation of affected activities

#### 2.9 Summary of Project Compliance:

The NSDCC Global Fund project complied with all applicable Global Fund and Kenya Government regulations.

### **3. Statement of Performance against Project's Predetermined Objectives**

#### **Introduction**

Section 81 (2) (f) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the Accounting Officer when preparing financial statements of each National Government entity in accordance with the standards and formats prescribed by the Public Sector Accounting Standards Board includes a statement of the national government entity's performance against predetermined objectives.

The key development objectives of the project's agreement are to:

- a. Reduce new HIV infections by 75%
- b. Reduce AIDS-related mortality by 50%
- c. Reduce HIV-related stigma and discrimination by 25%
- d. Increase domestic financing of the HIV response to 50%
- e. Micro-eliminate viral hepatitis and reduce the incidence of sexually transmitted infections.

NATIONAL SYNDROMIC DISEASES CONTROL COUNCIL  
 GLOBAL FUND HIV/AIDS PROJECT GRANT NUMBER KEN-H-TNT-2065  
 ANNUAL REPORT AND FINANCIAL STATEMENTS FOR YEAR ENDED JUNE 30, 2023

Progress on attainment of strategic development objectives

Project	Objective	Outcome	Indicator	Performance
Global Fund project	Reduce new HIV infections by 75%, by 2025.	Reduction in new HIV infections	Number of annual new HIV infections	New HIV infections reduced by 31% from 32,027 in 2020 to 22,154 in 2022. Based on the annual reduction target of 15%, the country is on track towards meeting the 75% reduction target by 2025
	Reduce AIDS-related mortality by 50% by 2025.	Reduction in AIDS-related mortality	Number of annual AIDS-related deaths	Annual AIDS-related deaths reduced by 5% from 19,486 in 2020 to 18,473 in 2022. Based on the annual reduction target of 10%, the country is off track as of 2022.
	Micro-eliminating of viral hepatitis and reducing the incidence of sexually transmitted infections.	Micro-eliminating of viral hepatitis and reducing the incidence of sexually transmitted infections.	The proportion of syphilis-positive tests (Syphilis positivity) The proportion of HEP C positive tests (HEP C positivity) The proportion of HEP B positive tests (HEP B positivity)	Between 2020-2022, there was a decline in syphilis positivity from 1.2% in 2020 to 0.9% in 2022, with great variation across the country. Hepatitis B positivity also declined from 4% in 2020 to 2% in 2022. Similarly, Hepatitis C reduced from 6% to 1% in 2022.
	Reduce HIV-related stigma and discrimination to less than 25%	Reduced HIV-related stigma and discrimination	HIV stigma index	The HIV stigma index has declined from 45% in 2014 to 23% in 2020 hence meeting the targets of <25%
Increase domestic financing of the HIV response to 50%	Increased domestic resources for the HIV response	Amount of annual domestic resources allocated for the HIV response	Between 2020 and 2022, domestic financing has increased from 17% to 34% showing positive progress in domestic resource mobilization but lower than the KASF II target of 50% by 2025.	

	Micro-eliminating of viral hepatitis and reduce the incidence of sexually transmitted infections.	Micro-eliminating of viral hepatitis and reduce the incidence of sexually transmitted infections.		Between 2020-2022, there was a decline in syphilis positivity from 1.2% in 2020 to 0.9% in 2022, with great variation across the country.
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#### **4. Environmental and Sustainability reporting**

The Global Fund project is implemented by NSDCC to complement the Government of Kenya's investment in the coordination of the National HIV and AIDS response. The National Syndemic Diseases Control Council continues to work towards achieving its Vision, which is *'To be a global leader in provision of people-centered solutions to end epidemics'*. In the delivery of its mandate, NSDCC puts the interests of internal and external stakeholders first. Below is an outline of the National Syndemic Diseases Control Council policies and activities that promoted sustainability in the year of reporting.

##### **1. Sustainability Strategic Profile**

The National Syndemic Diseases Control Council's performance as per the Performance Contract has reflected an upward trajectory. This demonstrates the institution's commitment to executing its core mandate strategically, while supporting the government's priority projects and attaining national goals such as Vision 2030.

##### **2. Environmental Performance**

The NSDCC endeavours to support environmental sustainability through various measures namely;

###### **(i) Electronic Document Management System (EDMS)**

The NSDCC has integrated finance, procurement and human resources into one information financial management system through an enterprise planning resource (ERP) system. The EDMS infrastructure in ERP facilitates online processing and archiving of documents. The system has a mechanism for retrieval of documents hence eliminating to a great extent paper transactions.

###### **(ii) Whole Life Cycle Costing & Disposal Mechanism**

The initiation of procurement of capital equipment is accompanied by a schedule detailing the projected life span and disposal mechanisms before approval is given. The tendering and evaluation processes factor whole life costing of the assets/items being procured with an efficient disposal mechanism.

###### **(iii) Production of Multi-Purpose IEC Materials**

NSDCC strives to develop IEC materials standardized for multiple occasion use instead of single occasion use. The re-use of IEC materials such as banners, brochures, and pamphlets is meant to support environmental conservation.

### **Employee Welfare**

The NSDCC is committed to implementing the principles of equity, fairness and best practices in human resource management and continuously endeavours to identify the best talent and develop them to excel in implementing the institution's mandate and impacting the country's growth and development, particularly in HIV and AIDS programme work. The National Syndemic Diseases Control Council continues to enhance and utilize staff members' competencies to guarantee individual employees' career progression and improve institutional performance.

### **Market Place Practices**

#### **a) Responsible competition practice**

The NSDCC adopted an e-procurement system that enhances transparency and audit trail. All procurement transactions are processed online end to end, including supplier registration.

Some of the e-procurement processes transacted online include:

- Supplier registration and updates for renewal of statutory documents.
- Supplier/Vendor Profile that hosts all tenders invited and participated, approved LPO/LSOs where a supplier is successful.
- E-invoicing and end-to-end online payment process which has increased efficiency in supplier payments.
- Online opening of tenders and automatic receipt of tender opening report/minutes by bidders who participated in a tender.
- Online evaluation and generation of evaluation reports etc.

#### **b) Responsible marketing and advertisement**

The NSDCC uploaded tenders and contracts for the procurements and contracts awarded during FY 2022/2023 Public Procurement Information Portal.

#### **e) Responsible Supply chain and supplier relations**

The NSDCC processed all procurements and program-based invoices for provision of goods, services and works. All duly supported invoices were settled during the period under review.

### **Community Engagement**

The NSDCC attributes great importance to community engagement in winning the war against HIV and AIDS. The NSDCC with support from Global Fund has come up with targeted interventions that address challenges specific to community groups including adolescents and young people, persons living with HIV and AIDS and vulnerable communities for awareness creation, demand creation for health services and stigma reduction.

## **5. Statement of Project Management responsibilities**

The NSDCC Chief Executive Officer is responsible for executing Global Fund Projects as per the financing agreement and board approvals.

The Head Finance is responsible for the preparation and presentation of the Project's financial statements, which give a true and fair view of the state of affairs of the Project for and as at the end of the financial year ended on June 30, 2023. This responsibility includes:

- (i) maintaining adequate financial management arrangement and ensuring that these continue to be effective throughout the reporting period;
- (ii) maintaining proper accounting records, which disclose with reasonable accuracy at any time, the financial position of the Project;
- (iii) designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statement, and ensuring that they are free from material misstatements, whether due to error or fraud;
- (iv) safeguarding the assets of the Project;
- (v) selecting and applying appropriate accounting policies; and
- (vi) making accounting estimates that are reasonable in the circumstances.

The financial statements have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards.

The NSDCC Board confirms that the Project's financial statements give a true and fair view of the state of the Project's transactions during the financial year ended June 30, 2023 and of the Project's financial position as at that date.

The NSDCC board further confirms the completeness of the accounting records maintained for the project, which have been relied upon in the preparation of the project financial statements as well as the adequacy of the systems of internal financial control.

The NSDCC Board confirms that the Project has complied fully with applicable Government Regulations and the terms of external financing covenants. The Project funds received during the financial year were used for the eligible purposes for which they were intended and were properly accounted for.

## Approval of the Project financial statements

The Project financial statements were approved by the NSDCC Board and signed on behalf of the board by:



Name: Mr. Geoffrey Mbirua Gitu  
CHAIRPERSON, NSDCC BOARD



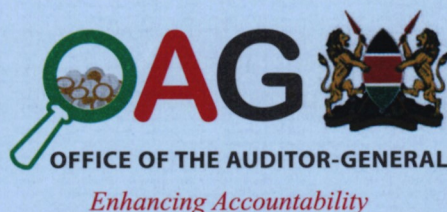
Name: Dr Ruth Laibon-Masha  
BOARD SECRETARY/CEO



Name: Kenneth Nyamolo  
Head Finance,  
ICPAK MEMBER No: 6532

# REPUBLIC OF KENYA

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**HEADQUARTERS**  
Anniversary Towers  
Monrovia Street  
P.O. Box 30084-00100  
NAIROBI

## **REPORT OF THE AUDITOR-GENERAL ON GLOBAL FUND HIV/AIDS PROJECT GRANT NUMBER KEN-H-TNT-2065 FOR THE YEAR ENDED 30 JUNE, 2023 - NATIONAL SYNDOMIC DISEASES CONTROL COUNCIL**

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### **PREAMBLE**

I draw your attention to the contents of my report which is in three parts:

- A. Report on the Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements.
- B. Report on Lawfulness and Effectiveness in Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure Government achieves value for money and that such funds are applied for the intended purpose.
- C. Report on Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, the risk management environment and the internal controls, developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

An unmodified opinion does not necessarily mean that an entity has complied with all relevant laws and regulations, and that its internal controls, risk management and governance systems are properly designed and were working effectively in the financial year under review.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012 and the Public Audit Act, 2015. The three parts of the report, when read together constitute the report of the Auditor-General.

### **REPORT ON THE FINANCIAL STATEMENTS**

#### **Opinion**

I have audited the accompanying financial statements of Global Fund HIV/AIDS Project-Grant No. KEN-H-TNT-2065 set out on pages 1 to 14, which comprise of the statement

of financial assets as at 30 June, 2023, and the statement of receipts and payments, statement of cash flows and the statement of comparison of budget and actual amounts for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, the financial statements present fairly, in all material respects, the financial position of Global fund HIV/AIDS Project Grant No. KEN-H-TNT-2065 as at 30 June, 2023, and its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the Public Finance Management Act, 2012 and Grant Agreement No. KEN-H-TNT-2065 dated 14 June, 2021 between Global Fund and the Republic of Kenya.

### **Basis for Opinion**

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the Global Fund HIV/AIDS Project - Grant No. Ken-H-TNT-2065 Management in accordance with ISSAI 130 on Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

### **Emphasis of Matter**

#### **Budgetary Control and Performance**

The statement of comparative budget and actual amount reflects final payments budget of Kshs.372,592,793 against actual expenditure of Kshs.266,537,538 resulting to under absorption of Kshs.106,055,255 or 28%.

Failure to receive full funding may negatively impact on the strategic goals of reduction of HIV infections by 75%, reduction of AIDS related mortality by 25%, reduction of stigma and discrimination by 50% and increase in domestic financing of HIV response to 50% which may not be realized.

### **Key Audit Matters**

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. There were no key audit matters to report in the year under review.

### **Other Matter**

#### **Pending Bills**

According to Note 13(2) on Other Important Disclosures, the Project had pending bills totalling Kshs.3,000,684 as at 30 June, 2020 in respect of fuel supply. Failure to settle

bills during the year to which they relate to distorts the financial statements and adversely affects the budgetary provisions for the subsequent year as they form a first charge.

## REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

### Conclusion

As required by Article 229(6) of the Constitution, based on the audit procedures performed, I confirm that, nothing has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

### Basis for Conclusion

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

## REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

### Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the procedures performed, I confirm that, nothing has come to my attention to cause me to believe that internal controls, risk management and overall governance were not effective.

### Basis for Conclusion

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal controls, risk management and overall governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

## REPORT ON OTHER LEGAL AND REGULATORY REQUIREMENTS

As required by Financing Agreement dated 14 June, 2021, I report based on my audit, that:

- i. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit;
- ii. In my opinion, adequate accounting records have been kept by the Project, so far as appears from the examination of those records; and,
- iii. The Project's financial statements are in agreement with the accounting records and returns.

## **Responsibilities of Management and those Charged with Governance**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal control as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal controls, risk management and overall governance.

In preparing the financial statements, Management is responsible for assessing the Project's ability to continue to sustain its services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless Management is aware of the intention to terminate the Project or to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the Project's financial reporting process, reviewing the effectiveness of how Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

### **Auditor-General's Responsibilities for the Audit**

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in

an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal control in order to give an assurance on the effectiveness of internal controls, risk management and governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal control would not necessarily disclose all matters in the internal control that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal controls may not prevent or detect misstatements and instances of non-compliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgment and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Management.
- Conclude on the appropriateness of the Management's use of the applicable basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Project's ability to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the Project to cease to sustain its services.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the Project to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence, and where applicable, related safeguards.

  
CPA Nancy Gathungu, CBS  
AUDITOR-GENERAL

13 October, 2023

**NATIONAL SYNDIC DISEASES CONTROL COUNCIL**  
**GLOBAL FUND HIV/AIDS PROJECT GRANT NUMBER KEN-H-TNT-2065**  
**ANNUAL REPORT AND FINANCIAL STATEMENTS FOR YEAR ENDED JUNE 30, 2023**

**7. Statement of Receipts and Payments for the year ended 30th June 2023.**

	Note	FY 2022/2023	FY 2021/2022	Cumulative- to-date
		Receipts and payments controlled by NSDCC		
		KShs	KShs	KShs
<b>RECEIPTS</b>				
Proceeds from domestic and foreign grants	1	199,840,304	100,000,000	299,840,304
Miscellaneous receipts	2	2,828,974	6,402,480	9,231,454
Cash balance from previous grant		-	162,561,185	162,561,185
<b>TOTAL RECEIPTS</b>		<b>202,669,277</b>	<b>268,963,665</b>	<b>471,632,942</b>
<b>PAYMENTS</b>				
Purchase of goods and services	3	266,425,469	99,370,872	365,796,342
Acquisition of non financial assets	4	112,069	-	112,069
<b>TOTAL PAYMENTS</b>		<b>266,537,538</b>	<b>99,370,872</b>	<b>365,908,411</b>
<b>SURPLUS/(DEFICIT)</b>		<b>(63,868,261)</b>	<b>169,592,793</b>	<b>105,724,532</b>

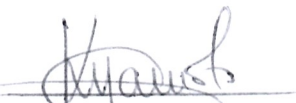
The accounting policies and explanatory notes to these financial statements are an integral part of the financial statements.



Name: Mr. Geoffrey Mbirua Gitu  
CHAIRPERSON, NSDCC BOARD



Name: Dr. Ruth Laibon-Masha  
BOARD SECRETARY/CEO



Name: Kenneth Nyamolo  
Head Finance,  
ICPAK MEMBER No: 6532

**NATIONAL SYNDemic DISEASES CONTROL COUNCIL**  
**GLOBAL FUND HIV/AIDS PROJECT GRANT NUMBER KEN-H-TNT-2065**  
**ANNUAL REPORT AND FINANCIAL STATEMENTS FOR YEAR ENDED JUNE 30, 2023**

**8. Statement of Financial Assets as at 30<sup>th</sup> June 2023**

	Note	2022/23	2021/22
		KShs	KShs
<b>FINANCIAL ASSETS</b>			
<b>Cash and Cash Equivalents</b>			
Bank Balances	5	105,387,132	169,548,127
<b>Total Cash and Cash Equivalents</b>		<b>105,387,132</b>	<b>169,548,127</b>
Imprest and Advances	6	337,400	803,542
<b>Total Financial assets</b>		<b>105,724,532</b>	<b>170,351,669</b>
<b>Financial Liabilities</b>			
Unpaid claims	7		758,876
<b>Net Assets</b>		<b>105,724,532</b>	<b>169,592,793</b>
<b>REPRESENTED BY</b>			
Fund balance B/fwd		169,592,793	
Deficit/Surplus for the year		(63,868,261)	169,592,793
<b>NET FINANCIAL POSITION</b>		<b>105,724,532</b>	<b>169,592,793</b>

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The financial statements were approved on 26/9/2023 2023 and signed by:

  
Name: Mr. Geoffrey Mbirua Gitu  
CHAIRPERSON, NSDCC BOARD

  
Name: Dr. Ruth Laibon-Masha  
BOARD SECRETARY/CEO

  
Name: Kenneth Nyamolo  
Head Finance,  
ICPAK MEMBER No: 6532

9. Statement of Cashflow for the year ended 30<sup>th</sup> June 2023

		FY 2022/23	FY 2021/22
	Note	KShs	KShs
<b>Receipts for operating activities</b>			
Proceeds from domestic and foreign grants	1	199,840,304	100,000,000
Miscellaneous receipts	2	2,828,974	6,402,480
Cash transferred from previous grant			
<b>Payments for operating activities</b>			
Purchase of goods and services	3	(266,537,538)	(99,370,872)
Advances issued	6	(292,734)	(803,542)
Unpaid claims		-	758,876
<b>Net cash flow from operating activities</b>		<b>(64,160,995)</b>	<b>6,986,942</b>
<b>CASHFLOW FROM INVESTING ACTIVITIES</b>			
Net cash flows from Investing Activities			
<b>CASHFLOW FROM BORROWING ACTIVITIES</b>			
Net cash flow from financing activities			
<b>NET INCREASE IN CASH AND CASH EQUIVALENT</b>			
		(64,160,995)	6,986,942
Cash and cash equivalent at BEGINNING of the year	5	169,548,127	162,561,185
<b>Cash and cash equivalent at END of the year</b>	5	<b>105,387,132</b>	<b>169,548,127</b>

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The entity financial statements were approved on 26/9/2023 and signed by:



Name: Mr. Geoffrey Mbirua Gitu  
CHAIRPERSON, NSDCC BOARD



Name: Dr. Ruth Laibon-Masha  
BOARD SECRETARY/CEO



Name: Kenneth Nyamolo  
Head Finance,  
ICPAK MEMBER No: 6532


NATIONAL SYNDERMIC DISEASES CONTROL COUNCIL  
 GLOBAL FUND HIV/AIDS PROJECT GRANT NUMBER KEN-H-TNT-2065  
 ANNUAL REPORT AND FINANCIAL STATEMENTS FOR YEAR ENDED JUNE 30, 2023

10. Statement of Comparison of Budget and Actual amounts for year ended 30th June 2023

Receipts/Payments Item	Original Budget a	Adjustments b	Final Budget c=a+b	Actual on Comparable Basis d	Budget Utilization Difference e=c-d	% of Utilization f=d/c %	Comments on Variance f=d/c %
<b>Receipts</b>				2022/2023			
Available cash from previous period	169,592,793	-	169,592,793	169,592,793	-	100%	
Proceeds from domestic and foreign grants	200,000,000	-	200,000,000	199,840,304	159,696	100%	
Miscellaneous receipts	6,000,000	(3,000,000)	3,000,000	2,828,974	171,026	94%	Within acceptable range
<b>Total Receipts</b>	<b>375,592,793</b>	<b>(3,000,000)</b>	<b>372,592,793</b>	<b>372,262,070</b>	<b>330,723</b>	<b>100%</b>	
<b>Payments</b>							
Purchase of goods and services	375,477,293	(3,000,000)	372,477,293	266,425,469	106,051,823	72%	Within acceptable range
Acquisition of Non-Financial assets	115,000		115,000	112,069	2,931	97%	Within acceptable range
<b>Total Payments</b>	<b>375,592,293</b>	<b>(3,000,000)</b>	<b>372,592,293</b>	<b>266,537,538</b>			

Note: The significant budget utilisation/performance differences in the last column are explained in Annex 2 to these financial statements.

Name: Mr. Geoffrey Mbirua Gitu  
 CHAIRPERSON, NSDCC BOARD



Name: Dr. Ruth Laibon-Masha  
 BOARD SECRETARY/CEO

ICPAK MEMBER No: 6532

## 11. Significant Accounting Policies

The principal accounting policies adopted in the preparation of these financial statements are set out below:

### a) Statement of compliance and basis of preparation

The financial statements have been prepared in accordance with Cash-basis IPSAS financial reporting under the cash basis of accounting, as prescribed by the PSASB and set out in the accounting policy note below. This cash basis of accounting has been supplemented with accounting for; a) receivables that include imprests and salary advances and b) payables that include deposits and retentions. The financial statements comply with and conform to the form of presentation prescribed by the PSASB.

The accounting policies adopted have been consistently applied to all the years presented.

### b) Reporting entity

The financial statements are for the Global Fund project under the NSDCC as required by Section 81 of the PFM Act, 2012 .

### c) Reporting currency

The financial statements are presented in Kenya Shillings (Kshs), which is the functional and reporting currency of the Project and all values are rounded to the nearest Kenya Shilling.

### d) Recognition of receipts

The Project recognises all receipts from the various sources when the event occurs, and the related cash has been received.

### i) Transfers from the Exchequer

Transfer from Exchequer is recognized in the books of accounts when cash is received. Cash is considered as received when payment instruction is issued to the bank and notified to the receiving entity.

## **Significant Accounting Policies (continued)**

### **ii) Donations and grants**

Grants and donations shall be recognized in the books of accounts when cash is received. Cash is considered as received when a payment advice is received by the recipient entity or by the beneficiary. In case of grant/donation in kind, such grants are recorded upon receipt of the grant item and upon determination of the value. The date of the transaction is the value date indicated on the payment advice.

### **e) Recognition of payments**

The Project recognises all payments when the event occurs, and the related cash has been paid out by the Project.

### **i) Use of goods and services**

Goods and services are recognized as payments in the period when the goods/services are consumed and paid for. If not paid for during the period where goods/services are consumed, they shall be disclosed as pending bills.

### **ii) Acquisition of fixed assets**

The payment on acquisition of property plant and equipment items is not capitalized. The cost of acquisition and proceeds from disposal of these items are treated as payments and receipts items respectively. Where an asset is acquired in a non-exchange transaction for nil or nominal consideration and the fair value of the asset can be reliably established, a contra transaction is recorded as receipt and as a payment. A fixed asset register is maintained by each public entity and a summary provided for purposes of consolidation. This summary is disclosed as an annexure to the consolidated financial statements.

## **Significant Accounting Policies (continued)**

### **f) Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at the Central Bank of Kenya and at various commercial banks at the end of the financial year. For the purposes of these financial statements, cash and cash equivalents also include short term cash imprests and advances to authorized public officers and/or institutions which were not surrendered or accounted for at the end of the financial year.

### **g) Imprests and Advances**

For the purposes of these financial statements, imprests and advances to authorized public officers and/or institutions which were not surrendered or accounted for at the end of the financial year is treated as receivables. This is in recognition of the government practice where the imprest payments are recognized as payments when fully accounted for by the imprest or AIE holders. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

### **h) Pending bills**

Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years. As pending bills do not involve the payment of cash in the reporting period, they recorded as 'memorandum' or 'off-balance' When the pending bills are finally settled, such payments are included in the statement of receipts and payments in the year in which the payments are made.

### **i) Budget**

The budget is developed on a comparable accounting basis (cash basis), the same accounts classification basis (except for accounts receivable - outstanding imprest and clearance accounts and accounts payable - deposits, which are accounted for on an accrual basis), and for the same period as the financial statements.

## Significant Accounting Policies (Continued)

The Project's budget was approved as required by Law and National Treasury Regulations, as well as by the participating development partners, as detailed in the Government of Kenya Budget Printed Estimates for the year. The Development Projects are budgeted for under the MDAs but receive budgeted funds as transfers and account for them separately. These transfers are recognised as inter-entity transfers and are eliminated upon consolidation. A high-level assessment of the Project's actual performance against the comparable budget for the financial year/period under review has been *included in an annex to these financial statements*.

### **j) Third party payments**

Included in the receipts and payments, are payments made on its behalf by to third parties in form of loans and grants. These payments do not constitute cash receipts and payments. and are disclosed in the payment to third parties' column in the statement of receipts and payments.

### **k) Exchange rate differences**

The accounting records are maintained in the functional currency of the primary economic environment in which the Project operates (Kenya Shillings). Transactions in foreign currencies during the year/period are converted into the functional currency using the exchange rates prevailing at the dates of the transactions. Any foreign exchange gains and losses resulting from the settlement of such transactions and from the translation at year-end exchange rates of monetary assets and liabilities denominated in foreign currencies are recognised in the statements of receipts and payments.

### **l) Comparative figures**

Where necessary comparative figures for the previous financial year/period have been amended or reconfigured to conform to the required changes in financial statement presentation.

### **m) Subsequent events**

There have been no events subsequent to the financial year/period end with a significant impact on the financial statements for the year ended June 30, 2023.

## 12. Notes to the Financial Statements

### 1. Proceeds From Domestic and Foreign Grants

Name of Donor	Date received	FY 2022/23		FY 2021/22		Cumulative to date
		Amount received in donor currency	Grants received in cash	Amount received in donor currency	Grants received in cash	
		USD	KShs	USD	KShs	
Global Fund to fight AIDS TB and Malaria	14-06-23	712,236	100,000,000	862,069	100,000,000	299,840,303
	24-Apr-23	737,838	99,840,303	-	-	99,840,303
		<b>1,450,074</b>	<b>199,840,303</b>	<b>862,069</b>	<b>100,000,000</b>	<b>399,680,606</b>

### 2. Miscellaneous receipts

During the financial period to 30 June 2023, we received miscellaneous receipts in form of interest on bank deposits as detailed in the table below:

Description	FY 2022/23		FY 2021/22	Cumulative to-date
	Receipts controlled by the entity in Cash	Total Receipts		
	KShs	KShs		
Interest Earned on Bank Balances	2,828,974	2,828,974	6,402,480	9,231,454
	<b>2,828,974</b>	<b>2,828,974</b>	<b>6,402,480.00</b>	<b>9,231,454</b>

## Notes to the Financial Statements (Continued)

### 3. Purchase of Goods and Services

Purchase of goods and services	FY 2022/23	FY 2021/22	Cummulative to date
	KShs	KShs	KShs
Consultancy	999,240	671,503	1,670,743
Hire of Facilities	34,688,424	7,501,691	42,190,115
Local Travel	206,074,864	84,805,467	290,880,331
Stationery	-	2,592,707	2,592,707
Project Management and support	2,654,013	1,134,093	3,788,106
Printing and publishing	2,912,080	508,621	3,420,701
Bank charges	2,008,025	684,819	2,692,844
Fuel	1,781,190	1,298,807	3,079,997
Refreshments	915,281	41,268	956,549
Telephone	4,694,355	131,896	4,826,251
Advertising & Publicity	9,697,997	-	9,697,997
<b>Total</b>	<b>266,425,469</b>	<b>99,370,872</b>	<b>365,796,342</b>

### 4. Acquisition of Non-Financial Assets

Acquisition of Non Financial assets	FY 2022/23	FY 2021/22	Cummulative to date
			KShs
Purchase of projector	112,069	-	112,069
<b>Total</b>	<b>112,069</b>	<b>-</b>	<b>112,069</b>

### 5. Cash And Cash equivalents

Description	FY 2022/23	FY 2021/22
	KShs	KShs
<b>Local Currency Accounts</b>		
Bank Account	105,387,132	169,548,127
<b>Total bank account balances</b>	<b>105,387,132</b>	<b>169,548,127</b>

The project has one current bank account for operations. The project does not control any foreign currency designated accounts. The foreign currency designated account is managed by the National Treasury as the Principal Recipient of the grant.

### Notes to the Financial Statements (Continued)

The project account details and balance at the end of financial year was as indicated below.

## Bank Accounts

### Project Bank Accounts

Details	FY 2022/23	FY 2021/22
Local Currency Account	KShs	KShs
NCBA Bank A/C No. 168250144	105,387,132	169,548,127

### Special Deposit Accounts

The balances in the Project's Special Deposit Account(s) as at 30<sup>th</sup> June 2023 are not included in the Statement of Financial Assets since they are below the line items and are yet to be drawn into the Exchequer Account as a voted provision.

Below is the Special Deposit Account (SDA) movement schedule which shows the flow of funds that were voted in the year. These funds have been reported as grants received in the year under the Statement of Receipts and Payments.

### Special Deposit Accounts Movement Schedule

#### HIV GRANT

#### STATEMENT OF SPECIAL (DESIGNATED) ACCOUNT RECONCILIATION FOR THE YEAR ENDED 30TH JUNE 2023

#### PART B

#### KEN-H-TNT GA2065

#### Bank Account No.100005345248 Held with Stanbic Bank

	NOTES	AMOUNT USD	AMOUNT USD
1 Amount advanced by Global Fund			
TNT		99,459,695.74	
NASCOP		9,266,846.68	
NACC		2,249,149.82	110,975,692.24
Less			
2 Total amount justified to Global Fund			107,431,763.99
3 Outstanding amount to be justified			3,543,928.25
<b>Represented by:</b>			
4 Ending Designated Account Balance at 30.06.2023			13,422,402.53
5 Amount claimed but not credited at 30.06.2023			-
6 Amount withdrawn and not claimed as at 30.06.2023			9,878,474.28
7 Service charges (if not included in 5 & 6 above)			-
Less			
8 Interest earning (if included in Designated Account)			-
9 Total advance to Designated Account year ended 30.06.2023			3,543,928.25

**Notes to the Financial Statements (Continued)**

**6. Imprests and Advances**

No.	Description	FY 2022/23	FY 2021/22
1	Staff advances	337,400	33,600
2	Regional office advances	-	769,942
<b>TOTAL IMPREST</b>		<b>337,400</b>	<b>803,542</b>

**Breakdown of Imprests and Advances**

Name of Officer or Institution	Amount Taken	Due Date of Surrender	Amount Surrendered	Balance FY 2022/23	Balance FY 2021/22
	Kshs	Kshs	Kshs	Kshs	Kshs
CLAUDER NANDIKOVE MUSI	134,400	30-06-23	-	134,400	-
KEVIN HIUHU KIMWAKI	63,000	30-06-23	-	63,000	-
KENNEDY KAHURIA NJERU	9,800	30-06-23	-	9,800	-
JAMES KINYUA GATITU	25,200	30-06-23	-	25,200	-
EVANCE OCHIENG OGONDI	31,500	30-06-23	-	31,500	-
WARIO BORU TORE	31,500	30-06-23	-	31,500	-
RUTH KIMITEI	42,000	30-06-23	-	42,000	-
<b>Total</b>	<b>337,400</b>				

**7. Unpaid claims Kshs 758,876**

This amount related to cumulative fuel expenditure pending internal transfer from Global Fund project bank account to the NACC GOK recurrent bank account at the end of FY 2021/22. The transfer was done during the reporting period and is included in reported expenditure.

**8. Fund Balance Brought Forward**

	FY 2022/23	FY 2021/22
	KShs	KShs
Bank accounts	169,548,127	162,561,185
Outstanding imprests and advances	803,542	-
Unpaid claims	(758,876)	-
<b>Total</b>	<b>169,592,793</b>	<b>162,561,185</b>

### 13. Other Important Disclosures

#### 1. Changes in Imprests and Advances

Description	FY 2022/23	FY 2021/22
	Kshs	Kshs
Opening Receivables as at 1 <sup>st</sup> July 2022	803,542	-
Closing account receivables as at 30 <sup>th</sup> June 2023	337,400	803,542
<b>Change in Imprests and advances</b>	<b>466,142</b>	<b>(803,542)</b>

#### 2. Pending bills

Description	Balance b/f from Comparative FY	Additions for the year	Paid during the year	Balance c/f For Current FY
	Kshs	Kshs	Kshs	Kshs
Supply of fuel	-	3,000,684.30	-	3,000,684.30
<b>Total</b>	<b>-</b>	<b>3,000,684.30</b>	<b>-</b>	<b>3,000,684.30</b>

#### 3. Related Party Disclosures

The Global Fund project regards a related party as a person or an entity with the ability to exert control individually or jointly, or to exercise significant influence over the project, or vice versa. Members of key management are regarded as related parties and comprise the directors, the CEO and senior managers.

#### Related party transactions:

	FY 2022/23	FY 2021/22
	Kshs	Kshs
<b>Transfers from related parties</b>		
Transfers from the Ministry of Health	199,840,303	100,000,000
<b>Total Transfers from related parties</b>	<b>199,840,303</b>	<b>100,000,000</b>

#### 14. Annexes

##### Annex 1: Prior Year Auditor-General's Recommendations

All the audit matters raised during the Global Fund project audit for the FY 2021/22 were resolved during the audit.



Name: Mr. Geoffrey Mbirua Gitu  
CHAIRPERSON, NSDCC BOARD



Name: Dr Ruth Laibon-Masha  
BOARD SECRETARY/CEO

NATIONAL SYNDROMIC DISEASES CONTROL COUNCIL  
 GLOBAL FUND HIV/AIDS PROJECT GRANT NUMBER KEN-H-TNT-2065  
 ANNUAL REPORT AND FINANCIAL STATEMENTS FOR YEAR ENDED JUNE 30, 2023

**Annex 2: Variance explanations - Comparative Budget and Actual amounts for Current FY**

Receipts/Payments Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilization Difference	% of Utilization	Comments on Variance
	a	b	c=a+b	d	e=c-d	f=d/c %	f=d/c %
<b>Receipts</b>				2022/2023			
Available cash from previous period	169,592,793	-	169,592,793	169,592,793	-	100%	
Proceeds from domestic and foreign grants	200,000,000	-	200,000,000	199,840,304	159,696	100%	
Miscellaneous receipts	6,000,000	(3,000,000)	3,000,000	2,828,974	171,026	94%	Within acceptable range
<b>Total Receipts</b>	<b>375,592,793</b>	<b>(3,000,000)</b>	<b>372,592,793</b>	<b>372,262,070</b>	<b>330,723</b>	<b>100%</b>	
<b>Payments</b>							
Purchase of goods and services	375,477,293	(3,000,000)	372,477,293	266,425,469	106,051,823	72%	Within acceptable range
Acquisition of Non-Financial assets	115,000		115,000	112,069	2,931	97%	Within acceptable range
<b>Total Payments</b>	<b>375,592,293</b>	<b>(3,000,000)</b>	<b>372,592,293</b>	<b>266,537,538</b>			

**Annex 3: Reconciliation of inter-entity transfers**

ENTITY NAME:		National Syndemic Disease Control Council (NSDCC)	
Break down of Transfers from the Ministry of Health			
FY 2022/2023			
<b>a. Recurrent Grants</b>			
	<u>Bank Statement Date</u>	<u>Amount (Ksh)</u>	<u>Indicate the FY to which the amounts relate</u>
	17/08/2022	73,083,333	2022/2023
	8/9/2022	73,083,333	2022/2023
	5/10/2022	73,083,333	2022/2023
	14/11/2022	73,083,333	2022/2023
	13/12/2022	73,083,333	2022/2023
	10/1/2023	73,083,333	2022/2023
	15/02/2023	73,083,333	2022/2023
	28/03/2023	73,083,333	2022/2023
	28/03/2023	73,083,333	2022/2023
	19/06/2023	32,500,000	2022/2023
	<b>Total</b>	<b>690,250,000</b>	
<b>b. DEVELOPMENT GRANTS</b>			
	<u>Bank Statement Date</u>	<u>Amount (Ksh)</u>	<u>Indicate the FY to which the amounts relate</u>
	03/07/2023	30,000,000	2022/2023
	03/07/2023	39,000,000	2022/2023
	<b>Total</b>	<b>69,000,000</b>	
<b>c. DONOR RECEIPTS</b>			
	<u>Bank Statement Date</u>	<u>Amount (Ksh)</u>	<u>Indicate the FY to which the amounts relate</u>
GLOBAL FUND	24/04/2023	99,840,303.65	2022/2023
	14/06/2023	100,000,000	2022/2023
	<b>Total</b>	<b>199,840,303.65</b>	

The above amounts have been communicated to and reconciled with the parent Ministry.

CPA, CS Kenneth Nyamolo  
Ag. Deputy Director Finance & Administration  
NACC

Signature:

Date:

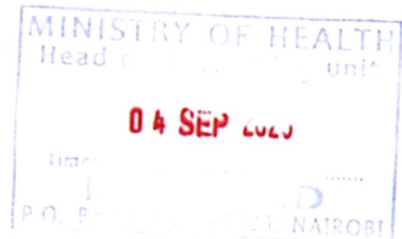
10/8/2023



  
Head of Accounting Unit  
Ministry of Health

Signature:

Date:



**Annex 4: Summary of Fixed Assets Register**

Asset class	Opening Cost	Purchases/ Additions in the Year	Closing Cost (KShs) 2023
	(KShs)	(KShs)	(KShs)
Transport equipment	24,151,250	-	24,151,250
Office equipment, furniture and fittings	336,283,787	-	336,283,787
ICT Equipment,	8,198,508	112,069	8,310,577
<b>Total</b>	<b>368,633,545</b>	<b>112,069</b>	<b>368,745,614</b>

**Annex 5: Income and Expenditure in USD**

Gant Number	KEN-H-TNT-2065
Accounting Methodology	Cash
Grant's Currency	USD
Implementation Period Start Date	01-Jul-21
Implementation Period End Date	30-Jun-24

Period of Financial Reporting	Beginning Date:	01-Jul-22	End Date:	30-Jun-23
Cumulative Period of Financial Reporting	Beginning Date:	01-Jul-21	End Date:	30-Jun-23

**Figure 1: Income and Expenditures Statement**

	Current Period				Cumulative Period				Notes
	Budget	Actual	Variance	Commitments	Budget	Actual	Variance		
<b>Sources of Grant funds</b>									
Opening grant cash balance		1,439,288		-		1,439,288			
Receipts from Global fund	6,620,660	1,455,875	3,725,496	-	9,479,894	2,371,735.37	7,108,159		
Insurance Proceeds from damaged goods									
Interest		25,803.67				82,954.14			
<b>Total sources of Grant Funds</b>	<b>6,620,660</b>	<b>2,920,967</b>	<b>3,725,496</b>	<b>-</b>	<b>9,479,894</b>	<b>3,893,978</b>	<b>7,108,159</b>	<b>-</b>	
<b>Uses of Grant Funds</b>									
1.0 Human Resources (HR)	12,643	5,756	6,887	-	25,287	5,756	19,530		
2.0 Travel related costs (TRC)	5,224,857	1,935,451	3,289,406	-	7,778,375	2,757,426	5,020,949		
3.0 External Professional services	15,009	2,805	12,205	-	30,019	3,346	26,673		
4.0 Health Products (HPPP)	-	-	-	-	-	-	-		
5.0 Health Products (HPNP)	-	-	-	-	-	-	-		
6.0 Health Products (HPE)	-	-	-	-	-	-	-		
7.0 Procurement and Supply-Chain	-	-	-	-	-	-	-		
8.0 Infrastructure (INF)	-	-	-	-	-	-	-		
9.0 Non-health equipment (NHP)	12,687	20,244	7,557	-	42,182	36,983	5,198		
10.0 Communication Material	1,320,198	120,413	1,199,785	-	1,549,427	129,890	1,419,536		
11.0 Program Administration	19,339	13,881	5,459	-	38,679	33,323	5,356		
12.0 Living support (LSCTP)	15,926	9,957	5,969	-	15,926	9,957	5,969		
13.0 Payment for Results	-	-	-	-	-	-	-		
Exchange gain/loss	-	62,166	62,166	-	-	167,061	- 167,061		
<b>Total uses of Grant Funds</b>	<b>6,620,660</b>	<b>2,170,672</b>	<b>4,449,988</b>	<b>-</b>	<b>9,479,894</b>	<b>3,143,682</b>	<b>6,503,273</b>	<b>-</b>	
Total commitments at 31.12.2019									
<b>Net Grant cash balance</b>	<b>0</b>	<b>750,295</b>	<b>-724,492</b>			<b>750,295</b>			

	Previous year		
	Budget	Actual	Variance
		1,453,403	
	2,859,234	915,960	1,943,375
		57,150.47	
	<b>2,859,234</b>	<b>2,426,413</b>	<b>1,943,375</b>
	12,643	-	12,643
	2,553,518	821,975.00	1,731,543
	15,009	541.36	14,468
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	29,495	16,739	12,756
	229,229	9,418	219,812
	19,339	19,442	103
	-	-	-
	-	-	-
	-	101,357	- 101,357
	<b>2,859,234</b>	<b>969,472</b>	<b>1,889,762</b>
		<b>1,456,941</b>	

**NATIONAL SYNDemic DISEASES CONTROL COUNCIL**  
**GLOBAL FUND HIV/AIDS PROJECT GRANT NUMBER KEN-H-TNT-2065**  
**ANNUAL REPORT AND FINANCIAL STATEMENTS FOR YEAR ENDED JUNE 30, 2023**

<b>Cash reconciliation</b>	<b>Current Period</b>	<b>Cumulative Period</b>	<b>Previous year</b>
Cash at bank as at 30th JUNE 2023	750,295	750,295	1,456,941
MPESA Balance as at 30th JUNE 2023	-	-	-
Outstanding as at 30th June 2023	-	-	17,653.00
<b>Total</b>	<b>750,295</b>	<b>750,295</b>	<b>1,439,288</b>
Unexplained	-	-	-
	<b>750,295</b>	<b>750,295</b>	<b>1,439,288</b>

**Notes to the financial statements**

All amounts are in US\$

**Note 1: Basis of accounting**

The Financial Statements are prepared on a cash receipts and disbursements basis. There were no commitments or outstanding payables at the end of reporting period.

**Note 2: Disbursements/Receipts**

Receipts comprises amounts advanced and reimbursed by the Global Fund under the grant agreement during the period July 2022 to June 2023 by the Principal Recipient. Receipts from Global Fund were in United States Dollars.

**Note 3:**

Expenditure represents amounts disbursed and costs incurred denominated in Kenya shillings (Kshs).

**Note 4:**

Transactions in Kenya Shillings are translated to US dollars at the exchange rate applicable at the time funds received from Global Fund were converted to local currency. For the purpose of this report, balances denominated in Kenya Sillings have been translated to US dollars based on the average exchange rate applied by the Ministry of Health during the period which stood at Kshs 137.26 to the US dollar.

**Annex 6: Other Support Documents.**

i.Bank Reconciliations statement as at 30<sup>th</sup> June 2023

National AIDS Control Council

01-08-2023 00:00:00

Page:

Posted Bank Reconciliation.

RECONCILIATION AS AT: 30/06/2023

NACC\INJER

Bank Code:

BANK0011

Bank Account No.

1689250144

Bank Name:

GLOBAL FUND 2018-KN-H-TNT-1547

---

Bank Account balance as per Cash Book:	105,434,131.7
Add:Unpresented cheques as per list:	13,059,537.00
Less:Uncredited Banking as per list:	54,543.00
Reconciled Cash Book Balance:	118,439,125.7

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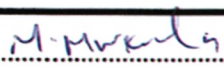
Balance as per bank statement:	118,439,125.7
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PREPARED BY: J. Njem

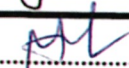
14/07/23

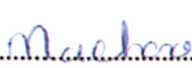


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Checked by: 

Date: 14/07/23

Signature: 

Approved by: 

Date: 15/7/23

Signature: 

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ii. Board of Survey Report

**BOARD OF SURVEY AT NSDCC FINANCIAL YEAR ENDING JUNE 30, 2023  
MINUTES OF MEETING HELD IN JULY 5, 2023, 8<sup>TH</sup> FLOOR BOARD ROOM 9:00 –  
10:55AM**

**PRESENT**

- |                      |       |        |
|----------------------|-------|--------|
| 1. Morrice Otieno    | OAG   |        |
| 2. Kenneth Nyamolo   | NSDCC | HoD    |
| 3. Gabriel Nkari     | NSDCC | Chair  |
| 4. Simon Macharia    | NSDCC | Member |
| 5. Maurine Buseretse | NSDCC | Member |
| 6. Bernard Lukoba    | NSDCC | Member |
| 7. Elizabeth Makeni  | NSDCC | Member |

**APOLOGIES**

- |                   |       |        |
|-------------------|-------|--------|
| 8. Cyprene Wasike | NSDCC | Member |
|-------------------|-------|--------|

**AGENDA**

1. Verification of: Office floats balance  
Official receipts (used and un-used)  
Cheque books (used and un-used)

The Chair welcomed members and underlined the need for observing correctness and maintaining high quality records. Members introduced themselves. The meeting was held on the 9<sup>th</sup> floor boardroom due to limited space in the cash office. Members thereafter visited the cash office to confirm that all cash bankings were done.

**MIN 1 5/7/23: Verification of office float**

Office floats to be verified:

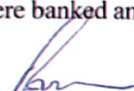
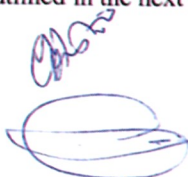
1. Petty cash
2. Undeposited receipts
3. Activity withdrawals.

**Petty Cash Balances**

1. GOK- R
2. GOK- D
3. Global Fund

The NSDCC operates three petty cash books namely GOK Recurrent, GOK Development and Global Fund petty cash.

The team verified that all petty cash amounts unutilized as at June 30, 2023 were banked and documented as outlined in the next page:



### Petty Cash Balances

The following are the observations on the cash balances verified on 5/7/2023.

No	Fund	Petty Cash Book Balance	Bank Slip Amount	Date as per Bank Slip
1.	GOK-R	Nil	78,512	June 30, 2023
2.	GOK-D	Nil	346,816	June 30, 2023
3.	Global Fund	Nil	141,493	June 30, 2023

Petty cash comprises of funds withdrawn for program and office activities. Staff are encouraged to deposit cash refunds directly to the bank.

### Undeposited Receipts Balances

The following are the observations on the cash balances verified on 5/7/2023.

No	Fund	Undeposited Receipts Balance	Bank Slip Amount	Date as per Bank Slip
1.	GOK-R	Nil	N/A	N/A
2.	GOK-D	Nil	N/A	N/A
3.	Global Fund	Nil	N/A	N/A

Staff deposits are made directly to the bank by respective customers hence no undeposited receipts.

### Activity Withdrawal Cash Balances

The following are the observations on the cash balances verified on 5/7/2023.

No	Fund	Activity Withdrawal Balance	Bank Slip Amount	Date as per Bank Slip
1.	GOK-R	Nil	Nil	N/A
2.	GOK-D	Nil	Nil	N/A
3.	Global Fund	Nil	Nil	Nil

### MIN 2 5/7/23: CHEQUE BOOKS

The following schedule records the last unutilized cheque leaves for the cheque books in use as at July 5, 2023.

No.	Fund	Bank	Used Cheque leaves		Unused Cheque leaves	
1.	UNDP	Standard Chartered Bank	200401	200422	200423	200500
2.	UNFPA	NIC Bank	000201	000237	000238	000300
3.	GOK-R	Barclays Bank	001922	001942	001943	001981
4.	GOK-R	Absa Bank	001982	002019	002020	002041
5.	Global Fund	NIC Bank	000501	000573	000574	000600
6.	Gratuity	NIC Bank	-	-	000001	000100
7.	GOK-D	Absa Bank	000061	000083	000084	000120

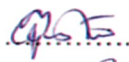

Cheques books are mostly dormant due to the adoption of online funds transfer which are more efficient for paying clients. However, cash withdrawal use cheque books.

**MIN 3 5/7/23: Official receipts**

The NSDCC receipts are generated and issued from the ERP NAV dynamics. The last issued receipt for FY 2022/23 is receipt no. 22230235.

**ADJOURNEMENT**

There having been no other business, the meeting adjourned at

<b>Signed by</b>	<b>Name</b>	<b>Signature</b>	<b>Date</b>
Chairman:	GABRIEL M. NIKALI		July 5, 2023
Secretary:	Simon Machera		July 5, 2023

**iii. Special Deposit Account(s) reconciliation statement(s)**