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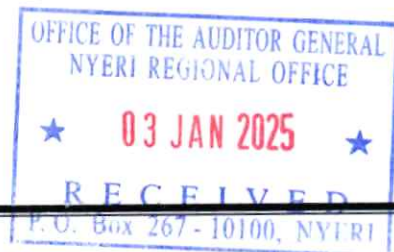
THE AUDITOR-GENERAL

ON

**NATIONAL GOVERNMENT
CONSTITUENCIES DEVELOPMENT FUND -
MATHIRA CONSTITUENCY**

THE NATIONAL ASSEMBLY PAPERS LAID	
DATE: 05 MAR 2025	DAY: Wednesday
TABLED BY:	HON. OWEN BAYA, MP Deputy Leader of majority K. Peter Njirau

**FOR THE YEAR ENDED
30 JUNE, 2024**



NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND

MATHIRA CONSTITUENCY

ANNUAL REPORT AND FINANCIAL STATEMENTS

**FOR THE FINANCIAL YEAR ENDED
30th JUNE 2024**

Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector Accounting Standards (IPSAS)

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1. Acronyms and Definition of Key Terms

A. Acronyms

AIE	Authority to Incur Expenditure
ARMC	Audit and Risk Management Committee
DCC	Deputy County Commissioner
IPSAS	International Public Sector Accounting Standards.
FAM	Fund Account Manager
NG-CDFB	National Government Constituencies Development Fund Board
NG-CDF	National Government Constituencies Development Fund
NG-CDFC	National Government Constituency Development Fund Committee
NSCA	National Sub-County Accountant
PFM	Public Finance Management
PMC	Project Management Committee
PWD	Persons with Disability
FY	Financial Year

B. Definition of Key Terms

Fiduciary Management - Members of Management directly entrusted with the entity's financial resources.

Comparative Year- Means the prior period.

2. Key Constituency Information and Management

(a) Background information

The National Government Constituencies Development Fund (NG-CDF) formerly Constituencies Development Fund (CDF), is established under the NG-CDF Act 2015 as amended in 2023. The Act is a successor to the Constituencies Development Fund (CDF) Act of 2003 which initiated the Fund and its subsequent amendments/reviews of 2007 and 2013. At the cabinet level, NG-CDF is represented by the Cabinet Secretary for the Treasury, who is responsible for the Fund's general policy and strategic direction.

Mandate

The mandate of the Fund as derived from sec (3) of the NG-CDF Act, 2015 is to:

- a) Recognize the constituency as a platform for the identification, performance, and implementation of national government functions.
- b) Facilitate the performance and implementation of national government functions in all parts of the Republic pursuant to Article 6 (3) of the Constitution;
- c) Provide for the participation of the people in the determination and implementation of identified national government development projects at the constituency level pursuant to Article 10(2)(a) of the Constitution;
- d) Promote the national values of human dignity, equity, social justice, inclusiveness, equality, human rights, non-discrimination, and protection of the marginalized pursuant to Article 10(2)(b) of the Constitution;
- e) Provide for the sustainable development of all parts of the Republic pursuant to Article 10(2)(d) of the Constitution;
- f) Provide a legislative and policy framework pursuant to Article 21(2) of the Constitution for the progressive realization of the economic and social rights guaranteed under Article 43 of the Constitution;
- g) Provide mechanisms for the National Assembly to exercise oversight over the performance of exclusive national government functions at the constituency level as provided for under Article 95 of the Constitution;
- h) Authorize withdrawal of money from the Consolidated Fund as provided under Article 206(2)(c) of the Constitution;
- i) Provide mechanisms for supplementing infrastructure development at the constituency level in matters falling within the exclusive functions of the national government at that level in accordance with the Constitution;
- j) Provide a framework for citizens-led development to assist the national government in planning and prioritizing the use of its resources;
- k) Create a harmonious relationship between citizens and the national government and its officers in local development;
- l) Provide a platform for citizens' participation in service delivery;

National Government Constituencies Development Fund (NG-CDF)
Mathira Constituency
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- m) Build local accountability and transparency in the use of resources; and
- n) Provide for a public finance system that promotes an equitable society and, in particular, expenditure that promotes equitable development of the country by making special provisions for marginalized groups and areas pursuant to Article 201(b)(iii) of the Constitution.

Vision

Equitable Socio-economic development countrywide.

Mission

To provide leadership and policy direction for effective and efficient management of the Fund.

Core Values

1. **Patriotism** – we uphold the national pride of all Kenyans through our work.
2. **Participation of the people**- We involve citizens in making decisions about programmes we fund.
3. **Timeliness** – we adhere to prompt delivery of service.
4. **Good governance** – we uphold high standards of transparency, accountability, equity, inclusiveness and integrity in the service of the people.
5. **Sustainable development** – we promote development activities that meet the needs of the present without compromising the ability of future generations to meet their own needs.

Functions of NG-CDF Committee

The Functions of the NG-CDF Committee are as outlined in section 11 of The National Government Constituencies Development Fund Regulations, 2016.

(b) Key Management

The NG-CDF Mathira Constituency’s day-to-day management is under the following key organs:

- i. National Government Constituencies Development Fund Board (NG-CDFB)
- ii. National Government Constituency Development Fund Committee (NG-CDFC)

(c) Fiduciary Management

The key management personnel who held office during the financial year ended 30th June 2024 and who had direct fiduciary responsibility were:

No	Designation	Name
1.	AIE holder	ELEANOR MUTHONI
2.	National Sub-County Accountant	EVANS ELOLO MUGWANG'A
3.	Chairman NG-CDFC	BARNABAS KINYUA MPEKETHI
4.	Member NG-CDFC	IRENE NJOKI MAINA

(d) Fiduciary Oversight Arrangements

The Audit and Risk Management Committee (ARMC) of the NG-CDF Board provides overall fiduciary oversight on the activities of the NG-CDF Mathira Constituency. The reports and recommendations of ARMC, when adopted by the NG-CDF Board, are forwarded to the Constituency Committee for action. The Board forwards any matters that require policy guidance to the Cabinet Secretary and National Assembly Select Committee.

(e) NG-CDF Mathira Constituency Headquarters

P.O. Box 806-10101, Karatina.

Mathira Constituency-

NG-CDF Building Next to DCC Office,
KARATINA- KENYA.

(f) NG-CDF Mathira Constituency Contacts

Telephone: (254) 768553412

E-mail: cdmathira@NG-CDF.go.ke

Website: www.mathira.NG-CDF.go.ke

(g) NG-CDF Mathira Constituency Bankers

1. Bank A. (Operations Account). *Cooperative Bank*
Karatina Branch, Mathira NG-CDF Account No. 01100596585001
P.O. Box 931.
2. Bank B. (Deposit account). *Cooperative Bank*,
Account No. 01100596585001
Karatina Branch' P.O. Box 931

(h) Independent Auditor

Auditor General
Office of the Auditor General
Anniversary Towers, University Way
P.O. Box 30084
GPO 00100
Nairobi, Kenya

(i) Principal Legal Adviser

The Attorney General
State Law Office; Harambee Avenue
P.O. Box 40112
City Square 00200, Nairobi, Kenya.

3. NG-CDFC Chairman’s Report



Chairman - Barnabas Kinyua Mpekethi

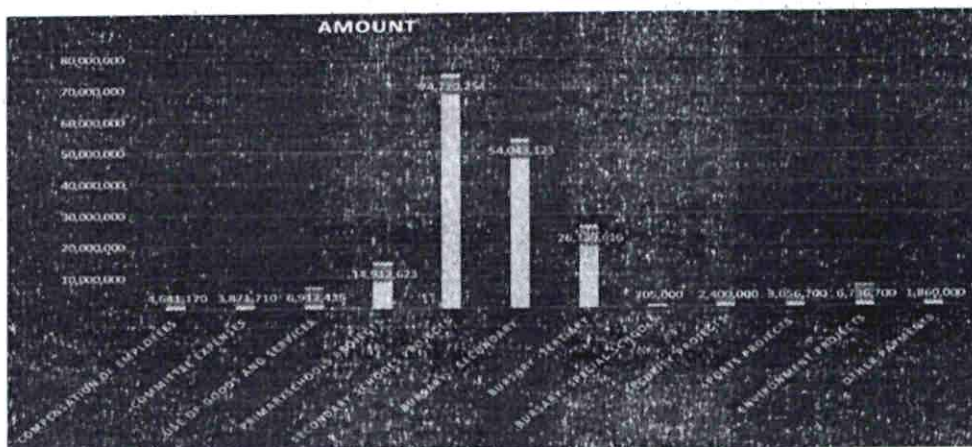
Financial Overview

In the pursuit of our mission to drive sustainable development within Mathira Constituency, we have made significant strides in utilizing the funds entrusted to us responsibly. The financial highlights for the year are as follows:

Details	Amount
Transfer from the NG-CDF Board	198,534,541
Other Receipts	130,804
Opening bank balance as at 1 st July 2023	6,029,559
Total	204,694,904

Table 1: Summary Of Total Funds Received.

During the financial year 2023/2024, NG-CDF Mathira utilized a total of Kshs.199,999,871 on various projects in the constituency. As at 30th June 2024, the total amount due from the board amounted to Ksh.15,700,000. The summary of the expenditure during the financial year is depicted by the following graph:



Graph 2: Summary of actual expenditure

Education Initiatives

Education remains a top priority for us, and we are delighted to report notable achievements in this sector. During the year, we undertook significant projects in primary and secondary schools, including the construction and renovation of key institutions. Notable primary

school projects include Karatina DEB and Kirigu Primary Schools, both of which are currently undergoing construction. In the secondary education sector, we have made commendable progress with projects at Mathaiti, Ngunguru and Ihwagi Secondary Schools, among others. These projects are aimed at improving the learning environment and enhancing access to quality education.

Additionally, our commitment to education sponsorship programs is reflected in the financial support extended to needy students. Bursary programs for students in tertiary, special, and secondary schools amounted to Kshs. 26,139,616, Kshs. 705,000, and Kshs. 24,000,000, respectively. These initiatives are essential in ensuring that financial constraints do not hinder students from accessing education.

Security Enhancement Projects

Security and safety are fundamental to our community's well-being. In line with this, we have undertaken notable security projects during the year. These include the construction and equipping of Miiri Chief's Office and Gatung'ang'a Chief's Offices, which play a pivotal role in enhancing local security and administration.

Budget Utilization

Our commitment to financial transparency is evident in our budget utilization. We are pleased to report an estimated budget utilization of approximately 75%. This reflects our prudent and accountable management of funds, ensuring that resources are allocated where they are needed most.

Conclusion

As we conclude this fiscal year, we want to express our gratitude to the NG-CDF Kenya Board for their continued support and partnership. We also extend our appreciation to the dedicated NG-CDF Mathira team, community members, and all stakeholders who have contributed to our success. Our achievements over the past year are a testament to our collective efforts and commitment to the development of Mathira Constituency. We remain steadfast in our mission to create a better future for our community, and we look forward to even greater achievements in the years to come.

Thank you for your continued support.


.....
Name: Barnabas Kinyua Mpekethi
Chairman NG-CDF Committee.

4. Statement of Performance against Predetermined Objectives for FY2023/24

Introduction

Section 81 (2) (f) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the Accounting officer when preparing financial statements of each National Government entity in accordance with the standards and formats prescribed by the Public Sector Accounting Standards Board includes a statement of the national government entity's performance against predetermined objectives.

The key development objectives of the *NG-CDF Mathira Constituency 2023-2024* plan are to:

Economic Empowerment and Poverty Reduction: Promote initiatives that stimulate economic growth, create employment opportunities, and reduce poverty within the constituency. This includes supporting small-scale businesses, promoting entrepreneurship, and facilitating access to financial services for residents.

Quality Education and Skill Development: Improve the quality of education by investing in infrastructure, providing necessary learning materials, and enhancing the skills of educators. Additionally, focus on skills development and vocational training programs to equip youth with practical skills for employment and self-employment.

Healthcare Access and Services: Enhance healthcare infrastructure, increase access to quality healthcare services, and ensure the availability of essential medical supplies and personnel. The objective is to improve the overall health and well-being of the constituency's residents.

Agricultural Sustainability: Promote sustainable agriculture by providing farmers with the necessary resources, training, and access to markets. Encourage the adoption of modern farming techniques, diversification of crops, and value addition to agricultural products.

Infrastructure and Transport: Improve the road network and transportation systems within Mathira Constituency. This includes road construction and maintenance, bridges, and public transportation services to facilitate the movement of people and goods.

Environmental Conservation: Implement programs and initiatives to preserve the environment, protect natural resources, and mitigate the impact of climate change. This includes tree planting, waste management, and promoting eco-friendly practices within the community.

Access to Clean Water and Sanitation: Ensure access to clean and safe drinking water for all residents and improve sanitation facilities to promote better public health and hygiene.

Security and Safety: Enhance security measures to create a safe and secure environment for residents and businesses. This includes supporting community policing initiatives and investing in security infrastructure.

Youth and Sports Development: Promote youth empowerment by creating opportunities for youth engagement, skill development, and access to recreational facilities. Encourage sports and cultural activities as avenues for talent development and community cohesion.

Social Inclusion and Gender Equality: Promote social inclusion and gender equality by ensuring that development programs and opportunities are accessible to all members of the community, regardless of gender, age, or social background.

Governance and Transparency: Strengthen governance structures and processes, ensuring transparency, accountability, and effective management of resources. This includes promoting community participation in decision-making and monitoring the implementation of development projects.

ICT and Digital Literacy: Bridge the digital divide by promoting access to information and communication technologies (ICT). Focus on digital literacy programs to empower residents with digital skills and access to online resources.

Progress on the attainment of Strategic development objectives

For purposes of implementing and cascading the above development objectives to specific sectors, all the development objectives were made specific, measurable, achievable, realistic and time-bound (SMART) and converted into development outcomes. Attendant indicators were identified for reasons of tracking progress and performance measurement:

Below we provide the progress on attaining the stated objectives:

Sector	Objective	Outcome	Indicator	Performance
Education	To have all children of school going age attending school	Increased enrolment in primary schools and improved transition to secondary schools and tertiary institutions	Number of usable physical infrastructure build in primary, secondary, and tertiary institutions Number of bursary's beneficiaries at all levels. During the financial year, bursaries were issued to 5,856 beneficiaries across the constituency.	The projects on education Funded in Financial year 2023/24 are in use. These projects include Iruri Secondary school-purchase of 46 seater school bus, Ngunguru Secondary School-construction of science laboratory, Ragati secondary school-construction of two science laboratory.
Security	Enhanced security and safety within the constituency.	Enhanced service delivery, security infrastructure, working environment and administrative personnel.	Number of usable security sector physical infrastructure renovated and or built and equipped in the constituency.	The projects on security funded in financial year 2023/2024 are currently underway.
Environment	Improved environment conservation within the constituency.	Tree planting, 300 Hass Avocado tree seedlings in over 17 schools, water connection and conservations.	Number of tree seedlings planted within the constituency and water connection activities within the region.	The environment projects funded in the financial year 2023/2024 are currently underway.
Sports	Improved development of sporting activities and facilities within the constituency.	Engagement of the constituents in sporting activities enhanced social cohesion, talent identification and nurturing.	Mathira Soccer tournament.	Tournament implementation stage.

5. Governance Statement

Appointment and Removal of NG-CDFC Members

The Mathira National Government Constituency Development Fund Committee (NG-CDFC) is constituted in accordance with the provisions of the NG-CDF Act, 2015. The seven persons referred to in subsection (2)(b), (c), (d) and (e) were selected in such manner and have such qualifications as the Board may, by regulations, prescribe. The names of the persons selected under subsection (3) were submitted by the Board to the National Assembly for approval before appointment and gazettelement by the Board, Gazette Notice NO. 276 dated 16th December 2022.

List of NG CDFC's and the categories they represent:

<i>NO.</i>	<i>NAME</i>	<i>CATEGORY</i>
1	Barnabus Kinyua Mpekethi	Adult Male Representative
2	Antony Muriithi Kiama	Youth Male Representative
3	Irene Njoki Maina	Adult Female Representative
4	Martha Wanjiru Macharia	Youth Female Representative
5	Mercy Mumbi Githui	PWD Representative
6	Peter Wanderi Muchoki	Co-opted Member
7	Peter Mwangi Gachau	Constituency Office Male Nominee
8	Irene Nyambura Mwangi	Constituency Office Female Nominee

Members of the NGCDFC are removed in accordance with the provisions of the NG-CDF Act, 2015, and relevant regulations. Grounds for removal include:

- a) Lack of integrity;
- b) Gross misconduct;
- c) Embezzlement of public funds;
- d) Bringing the committee into disrepute through unbecoming personal
- e) Public conduct;
- f) Promoting unethical practises;
- g) Causing disharmony within the committee;
- h) Physical or mental infirmity.

Roles and Functions of the Committee

Mathira NG-CDF Committee comprises of ten members, five recruited by a Selection Panel constituted in accordance with section 5 (1) of the NG-CDF Act Regulations 2016, two nominated by the Constituency Office in accordance with section 43 (2) (e) of the NG-CDF Act 2015, one member co-opted by the NG-CDF Board in accordance with Regulations made by the Board as provided for in section 43 (2) (g) of the NG-CDF Act 2015, the national government official responsible for coordination of national government functions as provided for in section 43 (2) (a) of the NG-CDF Act 2015 and the officer of the Board seconded to the Constituency Committee by the Board who is an

ex officio member without a vote as provided for in section 43 (2) (f) of the NG-CDF Act 2015.

The duties and responsibilities of the NG-CDF Committee entail:-

- i) To consider all project proposals from all wards in the Constituency and any other projects which a Constituency Committee considers beneficial to the Constituency.
- ii) To ensure that project proposals submitted to the NGCDF Board include detailed budget proposals, procurement plans and work plans.
- iii) To rank projects proposals in order of priority while ensuring that on-going projects take precedence.
- iv) To ensure that all projects receive adequate funding and are completed within three years.
- v) To consult with relevant government departments to ensure that cost estimates for projects are realistic.
- vi) Where a project involves purchase of a parcel of land or a building, ensure that the ownership thereof is duly verified and ownership documents authenticated with relevant government agencies.
- vii) To build the capacity of project management committees and sensitize the community on the operations of National Government Constituency Development Fund.
- viii) To ensure that projects proposed for funding fulfill the requirements provided in the Act and relevant circulars issued by the Board.
- ix) To monitor implementation of projects in accordance with the monitoring and evaluation framework prescribed by the NGCDF Board.
- x) To ensure that project reports are prepared and submitted to the NGCDF Board.
- xi) To ensure formation of project management committees, opening of project accounts, project implementation and closure of projects.

Induction and Training of Members

Upon appointment, NGCDFC Members undergo a comprehensive induction program. This program equips Members with a thorough understanding of their roles, responsibilities, and ethical obligations. Training sessions are conducted regularly to keep Members updated on relevant laws, regulations, and best practices in governance, finance, and project management.

Number of Meetings held

The NG-CDFC held twelve NG-CDF regular meetings and twelve sub-committee meetings during the financial year to deliberate on NG-CDF matters, project progress, and financial issues. The Committee convened at least once every quarter, with additional meetings scheduled as necessary to address emerging issues and project needs. Mathira NG-CDF maintained detailed minutes of these meetings to ensure transparency and accountability.

Schedule of Meetings & Committee Meetings

National Government Constituencies Development Fund (NG-CDF)
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S.N O	Name	Designation	DATE									
			6/7/2024	25/09/2024	23/10/2024	31/10/2024	13/12/2023	2/1/2024	8/1/2024	6/2/2024	14/05/2024	22/05/2024
1	Barnabas Kinyua Mpekethi	Ng-Cdf Chairman	√	√	√	√	√	√	√	√	√	√
2	Irene Njoki Maina	Ng-Cdf Secretary	√	√	√	√	√	√	√	√	√	√
3	Martha Wanjiru Macharia	Member	√	√	√	√	√	√	√	√	√	√
4	Irene Nyambura Mwangi	Member	√	√	√	√	√	√	√	x	x	x
5	Peter Mwangi Gachau	Member	√	√	√	√	√	√	√	√	√	√
6	Antony Muriithi Kiama	Member	√	√	√	√	√	√	√	√	√	√
7	Mercy Mumbi Githui	Member	√	√	√	√	√	√	√	√	√	√
8	Peter Wanderi Muchoki	Member	√	√	√	√	√	√	√	√	x	x

Tenure of office

The tenure of the current committee members is set to expire in November 2024, following the successful completion of their two-year contract.

Disclosure Policy on Conflict of Interest

The NG-CDFC is committed to maintaining the highest standards of integrity and transparency. To address potential conflicts of interest, Members are required to disclose any personal, financial, or professional interests that may conflict with their responsibilities as NG-CDFC Members. In cases of conflicts, Members are expected to recuse themselves from relevant discussions and decisions, and these conflicts are duly recorded in the minutes of the meetings.

Members' Remuneration

NG-CDFC Members serve the constituency on a voluntary basis and do not receive monthly salaries. However, they receive sitting allowances when they attend committee meetings. This ensures that their decisions and actions are guided solely by the best interests of the constituency and not influenced by personal gain.

Ethics and Conduct

The NG-CDFC is guided by a strict code of ethics and conduct that includes principles such as integrity, accountability, transparency, and professionalism. Members are expected to adhere to these principles in all their dealings related to NG-CDF matters.

Risk Management

The NG-CDFC recognizes the importance of risk management in the prudent utilization of NG-CDF funds. The Committee, in collaboration with relevant stakeholders, assesses and mitigates risks associated with project implementation, financial management, and

governance. Regular risk assessments are conducted to identify potential threats and develop strategies to address them.

This governance statement reflects our commitment to ensuring responsible and effective governance of the Mathira NG-CDF. It provides transparency and accountability to the constituents we serve and upholds the principles of good governance in all our activities.

6. Environmental and Sustainability Reporting

Mathira NG-CDF exists to transform lives. This is our purpose; the driving force behind everything we do. It's what guides us to deliver our strategy, which is founded on social sector, namely, Education & Training, Security Sector Support, Environment, and Sports. This pillar also makes special provisions for Kenyans with various disabilities and previously marginalized communities.

1. Sustainability strategy and profile -

To ensure sustainability of Mathira NG CDF, the committee funds the following key sectors with the following sustainable priorities:

- a. Education and Training:** Mathira Constituency's focus on human capital for constituency development is entrenched in its strategy to support needy and bright students from each ward of the constituency. The intention is to empower the constituents such that in years to come, the beneficiaries at secondary school levels would have transitioned to Tertiary institutions while those at tertiary level would have transitioned to the job market as employees or employers, thereby contributing positively to the economic growth of the constituency. This strategy takes care of both marginalized groups, including girls and people living with disabilities.
- b. Security Sector Support:** Among its key pillars; NG-CDF has security as a priority area with intention to provide better working environment for the security providers within the constituency as well a secure constituency. The strategy is to have a long-term collaborative working approach that enhances community engagement in security activities. This is aimed at eliminating crime and vices in the long run by providing a better working environment for the law enforcement agencies while collaborating with community in trust on matters of security.
- c. Environment:** The Constituency acknowledges that all its operation has an impact on environment. Cognizant of the Sustainable development goals, the NG-CDF has allocated part of its budget on environment conservation through activities such as tree planting, water conservation, sensitization forums for agro-forestry as well as best practices to reduce soil erosion.

- d. Sports:** The NG-CDF has taken sports as a key pillar of cohesion and integration. To sustain this pillar, the strategy taken is that of developing skills through sports with intention of identifying, nurturing talent and encouraging physical fitness among the constituents.

2. Environmental performance

Mathira NG-CDF is committed to promoting environmental conservation and awareness within Mathira Constituency. As part of our mission to drive sustainable development, we have actively engaged in various initiatives aimed at fostering environmental responsibility and education among our constituents. This report highlights our environmental performance in the specified areas during the reporting period.

During the reporting period, NG-CDF supported students actively engaged in environmental conservation activities. These activities included tree planting initiatives, clean-up exercises, and educational programs on environmental sustainability. The frequency of these activities was as follows:

Tree Planting: NG-CDF supported students participated in tree planting activities at least once in the academic calendar. These tree planting events aimed to enhance green cover, combat deforestation, and promote a culture of environmental stewardship among the youth.

Clean-up Exercises: NG-CDF organized periodic clean-up exercises in collaboration with supported schools. These exercises occurred at least twice a year and focused on keeping our community clean and raising awareness about the importance of waste management.

Environmental Education Programs: NG-CDF facilitated workshops and seminars on environmental conservation at supported schools. These educational programs occurred at least once per term to ensure students received regular exposure to environmental topics.

NG-CDF recognizes the link between drug abuse and environmental degradation. During the reporting period, NG-CDF supported the construction of police stations within Mathira Constituency. These police stations play a vital role in addressing drug-related issues, which can have adverse environmental impacts, such as illegal logging and pollution.

To sensitize the youth and the community on the impact of drugs, NG-CDF collaborated with local law enforcement agencies to organize awareness campaigns and workshops. These campaigns aimed to educate residents about the connection between drug abuse and environmental degradation. The impact of this sensitization effort was notable in reduced instances of illegal activities that harm the environment.

NG-CDF recognizes the power of sports as a platform for community engagement and education. During the reporting period, NG-CDF sponsored sporting activities and tournaments that brought communities together and sensitized them on environmental conservation matters. These events included football tournaments, marathons, and athletic competitions.

Environmental conservation messages were integrated into these sporting events through banners, posters, and educational booths. Attendees received information on topics such as waste reduction, energy conservation, and wildlife protection. This approach allowed us to reach a wide audience and promote environmental awareness in an engaging and accessible manner.

3. Employee welfare

We invest in providing the best working environment for our employees. Mathira constituency recruitment is guided by Employment Act, NG-CDF Act and other regulations as issued from time to time. In line with the law and regulations, the Constituency offers equal opportunity to all while adhering to the one third gender rule and special groups. We also Recognize and appreciate of our employees for exemplary performance. The reward and sanctions system is based on performance appraisal.

The constituency promotes a healthy lifestyle and provides all employees with health insurance cover through a reliable insurance Scheme. Employees are encouraged and supported to continually build on their skills and knowledge. Mathira constituency invests in capacity building programs for employees. These include courses on technical competencies relevant to each employee and continuous sensitization on cross cutting issues.

The committee has a policy on safety in compliance with Occupational Safety and Health Act of 2007, (OSHA) and has ensured the work environment is conducive for everybody in terms of movement and accessibility within the office. The Constituency has also put in place disaster mitigating measures including fire extinguishers and accessible escape routes in case of emergency.

4. Market place practices-

Mathira Constituency is committed to fair and ethical market practices.

The Procurement of goods and services is done through a transparent and competitive bidding process that allows equal opportunities to all participants. We support local vendors drawn from the constituency for purposes of uplifting them economically. Our ethical market practises ensure the fund get value for money on all goods and services procured.

We are also committed to healthy relations with our suppliers which is enhanced through organized sensitization forums that relate to the procurement legal framework and ethical subject matters. We are dedicated to honouring all contracts and settling payments promptly.

NG-CDF has put in efforts to ensure:

- a) Responsible competition practice by encouraging fair competition and zero tolerance to corruption
- b) Good business practice including cordial Supply chain and supplier relations by honouring contracts and respecting payment practices.
- c) Responsible marketing and advertisement
- d) Product stewardship by safeguarding consumer rights and interest.

5. Community Engagements-

Mathira Constituency has endeavoured to sustain community engagement through CSR as well as appreciating our existence through engaging local contractors and suppliers when necessary. We have also engaged the community through sports and community projects.

Public Participation in Project Identification and Implementation and Monitoring

Mathira Constituency deliberated on project proposals from all the wards in the constituency and considered the most beneficial to the constituency, considering the national development plans and policies and the constituency strategic development plan. The identified list of priority projects, both immediate and long-term, was submitted to the NG CDF Board in accordance with the Act.

Public participation is the process that directly engages the concerned stakeholders in decision-making and gives full consideration to public input in making that decision. The NG CDFC during bursary programme, engaged the community through the community leaders to identify the needy students to be awarded with the bursary.

Public Awareness

This includes mechanisms for participation and cooperation with local, regional and national agencies, and for conducting community-based needs assessments and public awareness campaigns and holding community meetings.

Mathira Constituency has continually practiced public participation and public awareness during project identification and proposal collections in all the wards in the constituency.

.....
**Name: Eleanor Muthoni,
Fund Account Manager.**



7. Statement of Management Responsibilities

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the accounting officer for a National Government Entity shall prepare financial statements in respect of that entity. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed the Public Sector Accounting Standards Board of Kenya from time to time.

The Accounting Officer in charge of the NG-CDF-Mathira Constituency is responsible for the preparation and presentation of the entity's financial statements, which give a true and fair view of the state of affairs of the entity for and as at the end of the financial year (period) ended on June 30, 2024. This responsibility includes: (i) maintaining adequate financial management arrangements and ensuring that these continue to be effective throughout the reporting period; (ii) maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the entity; (iii) designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements, and ensuring that they are free from material misstatements, whether due to error or fraud; (iv) safeguarding the assets of the entity; (v) selecting and applying appropriate accounting policies; and (vi) making accounting estimates that are reasonable in the circumstances.

The Accounting Officer in charge of the NG-CDF-Mathira Constituency accepts responsibility for the entity's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS). The Accounting Officer is of the opinion that the constituency's financial statements give a true and fair view of the state of entity's transactions during the financial year ended June 30, 2024, and of the entity's financial position as at that date. The Accounting Officer charge of the NG-CDF- Mathira Constituency further confirms the completeness of the accounting records maintained for the constituency, which have been relied upon in the preparation of the entity's financial statements as well as the adequacy of the systems of internal financial control.

The Accounting Officer in charge of the NG-CDF Mathira Constituency confirms that the constituency has complied fully with applicable Government Regulations and the terms of external financing covenants (where applicable), and that the entity's funds received during the year under audit were used for the eligible purposes for which they were intended and were properly accounted for. Further the Accounting Officer confirms that the Mathira Constituency's financial statements have been prepared in a form that complies with relevant accounting standards prescribed by the Public Sector Accounting Standards Board of Kenya.

Approval of the financial statements

The NG-CDF- Mathira Constituency financial statements were approved and signed by the Accounting Officer on 27-09-2024.

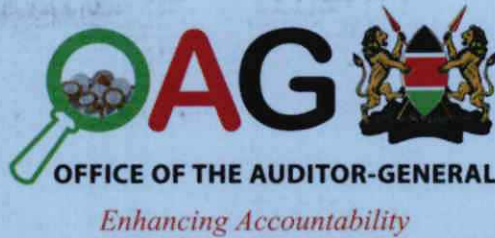


**Name: Barnabas Kinyua Mpekethi,
Chairman – NG-CDF Committee**



**Name: Eleanor Muthoni,
Fund Account Manager**

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REPORT OF THE AUDITOR-GENERAL ON NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND - MATHIRA CONSTITUENCY FOR THE YEAR ENDED 30 JUNE, 2024

PREAMBLE

I draw your attention to the contents of my report which is in three parts:

- A. Report on Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements;
- B. Report on Lawfulness and Effectiveness in the Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure the Government achieves value for money and that such funds are applied for the intended purpose; and,
- C. Report on Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, risk management environment and internal controls, developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

A Qualified Opinion is issued when the Auditor-General concludes that, except for material misstatements noted, the financial statements are fairly presented in accordance with the applicable financial reporting framework. The Report on Financial Statements should be read together with the Report on Lawfulness and Effectiveness in the Use of Public Resources, and the Report on Effectiveness of Internal Controls, Risk Management and Governance.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012, and the Public Audit Act, 2015. The three parts of the report when read together constitute the report of the Auditor-General.

REPORT ON THE FINANCIAL STATEMENTS

Qualified Opinion

I have audited the accompanying financial statements of National Government Constituencies Development Fund - Mathira Constituency set out on pages 1 to 42, which comprise of the statement of assets and liabilities as at 30 June, 2024 and the statement of receipts and payments, statement of cash flows and the summary statement of appropriation for the year then ended and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effect of the matters described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of National Government Constituencies Development Fund - Mathira Constituency as at 30 June, 2024 and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the National Government Constituencies Development Fund Act, 2015 and the Public Finance Management Act, 2012.

Basis for Qualified Opinion

1. Inaccuracies on the Presentation and Disclosures in the Financial Statements

Review of presentation and disclosure in the financial statements revealed the following anomalies;

- i. Note 16 in the financial statement reflect an amount of Kshs.6,029,559 disclosed as prior year adjustment while the statement of assets and liabilities reflect Nil balance for Note 16.
- ii. The statement of cashflow omits the disclosure for total receipts less payments of Kshs.(1,333,368) for the current year (2023/2024) and Kshs.(12,862,566) for prior year (2022/2023).
- iii. Similarly, Note 19.3 reflects a balance of Kshs.63,433,158 for unutilized Fund for the comparative year (2022/2023). However, review of the detailed supporting Annex 3 to the financial statement reflects total balance of Kshs.61,886,085 resulting to unexplained variance of Kshs.(2,074,432) as shown in the table below;

	Amount as per Note 19.3 (Kshs.)	Amount as per Supporting Schedule Annex 3 (Kshs.)	Variance (Kshs.)
Unutilized fund			
Compensation of Employees	1,157,822	1,157,822	-
Use of Goods and Services	1,552,161	916,610	635,551
Amount Due to Other Government Entities	40,810,584	42,980,016	(2,169,432)
Amount Due to Other Grants and Other Transfers	23,898,056	24,438,607	(540,551)
Oversight Committee Expenses	-	-	-
Others (Strategic Plan)	2,000,000	2,000,000	-
Funds Pending Approval	571,110	571,110	-
Total	69,989,733	72,064,165	(2,074,432)

In the circumstances, the accuracy and completeness of the financial statement balances and disclosures could not be confirmed.

2. Inaccuracies on the Summary Statement of Appropriation

- i) Summary statement of appropriation reflects original budget amounts which differs with the original approved budget amounts as shown below;

Description	Original Budget Amount as per Financial Statement (Kshs.)	Original Budget Amount as per Approved Budget (Kshs.)	Variance (Kshs.)
Revenue			
Transfer from NG-CDF Board	193,311,334	193,311,334	-
Payments			
Approved Funds Payments	193,311,334	177,611,334	15,700,000
Funds Pending Approval	-	15,700,000	(15,700,000)
Total Payments	193,311,334	193,311,334	-

In the circumstances, the allocation of original approved budget for payments on compensation of employees, committee expenses, use of goods and services, transfer to other Government units and other grants and transfers may not reflects the correct approved budgeted amounts.

- ii) The statement of comparison of budget and actual amounts reflects final budget amounts which differs with the approved original budget amounts as shown below;

Description	Original Budget Amount as per Financial Statement (Kshs.)	Original Budget Amount as per Approved Budget (Kshs.)	Variance (Kshs.)
Revenue	263,432,488	264,306,870	(874,382)
Transfer from NG-CDF Board	193,311,334	193,311,334	-
Payments			
Approved Funds Payments	262,726,252	248,476,066	14,250,186
Funds Pending Approval	706,236	15,830,804	(15,124,568)
Total payments	263,432,488	264,306,870	(874,382)

In the circumstances, the allocation of final approved budget for payments on compensation of employees, committee expenses, use of goods and services, transfer to other Government units and other grants and transfers may not reflect the correct budget amounts.

In the circumstances, the accuracy and completeness of summary statement of appropriation could not be confirmed

3. Inaccuracies on the Budget Execution by Sectors and Projects

Budget execution by sectors and projects reflects total original budget of Kshs.193,311,334 and final budget of Kshs.263,432,488 which differs with approved project code list for 2023/204 of original budget of Kshs.193,311,334 and final budget of Kshs.264,306,870 by unreconciled variance of final budget amount of Kshs.874,832.

Statement of budget execution by sectors and projects reflects Kshs.253,836 on sub-programme 3.1 however, the corresponding description of the sub-programme for the amount has not been disclosed projects disclosed on the summary of budget execution by sectors and projects.

Further, funds pending approval of the original and final budget of Kshs.15,700,000 and Kshs.15,124,568 respectively has not been disclosed in the statement.

In the circumstances, the accuracy and completeness of statement of budget execution by sectors and projects could not be confirmed.

4. Compensation of Employees

The statement of receipts and payments reflects Kshs.4,759,900 payment for compensation of employees as disclosed in Note 4 to the financial statements. However, the following unsatisfactory observations were noted,

4.1 Un-Explained Variance

Review of payment vouchers revealed that NG-CDF Mathira Constituency paid a total of Kshs.4,703,639 as compensation to employees for the year under review which differs with reported amount of Kshs.4,759,900 by unexplained the difference of Kshs.56,261.

4.2 Lack of Contract for Interns Staff

During the year under review, Management of NG-CDF Mathira Constituency employed interns who were paid a total of Kshs.300,000. However, engagement contracts for the interns and the basis of payment were not provided for audit.

4.3 Lack of Contracts for NGCDF Employees

Provided staff records revealed NG-CDF Mathira Constituency had eight (8) members of staff. However, staff contracts were not provided for audit. As a result, the basis of payments to contracted staff could not be confirmed

In the circumstances, the accuracy and completeness of the compensation of employees' payments could not be confirmed.

5. Misclassification of Committee Expenses

The statement of receipts and payments reflects Kshs.3,667,133 in respect of payment for committee expenses as disclosed in Note 5 in the financial statement.

The reported amount includes various payments amounting to Kshs.286,980 relating to other expenditure items not relating to committee expenses contrary to the approved project code.

In the circumstances, the accuracy and completeness of committee expenses payment could not be confirmed.

6. Payments for Use of Goods and Services

The statement of receipts and payments reflects Kshs.6,998,282 as payment for use of goods and services as disclosed in Note 6 to the financial statements. Audit of supporting schedules and payment vouchers revealed the following unsatisfactory observations;

6.1 Unvouched Payments

Payment vouchers amounting to Kshs.440,375 were not provided for audit verification. Therefore, the expenditure of Kshs.440,375 could not be confirmed.

6.2 Unsupported Expenditure

Several payments vouchers were not supported by documentary evidences as listed below;

- i) Payment voucher number 50 paid under Cheque No.21097 of Kshs.17,000 was not supported by travel tickets.
- ii) Payment voucher number 301 amounting to Kshs.240,000 includes payments of goods and services worth Kshs.112,000 for facilitating bursary public participation was not supported by ETR compliant receipts/invoices.
- iii) Procurement document for motor vehicle repairs by Local Motors Garage for payment voucher 89 under cheque number 21362 of Kshs.225,444 was not provided for audit.
- iv) Procurement documents for fuel supply amounting to Kshs.1,996,594 was not provided for audit verification.

6.3 Unverified Expenditure

Note 6 in the financial statements includes Kshs.929,596 as payment for training expenses. Included in the amount is payment voucher number 261 paid under cheque number 23012 of Kshs.150,000 for facilitation cost during central region NGCDFC Training at Reef Hotel Mombasa which includes Kshs.50,000 paid to NGCDF Committee Secretary, District Accountant - Mathira East and Fund Manager whose documentary supporting evidence and reason for payment was not provided for audit.

In the circumstances, the accuracy and completeness of use of goods and services payment could not be confirmed.

7. Other Grants and Transfers

The statement of receipts and payments reflects Kshs.93,081,139 as payment for other grants and other transfers as disclosed in Note 8 to the financial statements.

7.1 Payment for Sport Projects

Note 8 in the financial statements includes payments of Kshs.3,056,700 for sport projects. The following unsatisfactory observations were noted,

7.1.1 Irregularities in the Procurement of Sports Project

Other grants and other transfers include payments of Kshs.3,056,700 for sport projects. Examination of payment voucher of Kshs.2,084,300 for sports projects for the tender of supply and delivery of sports uniforms, equipment and balls revealed the contract was awarded to a supplier via quotation number NG-CDF/MAT/06/2023 at a contract sum of Kshs.2,084,300. The project involved delivery of goal post nets (soccer), full uniform (soccer), Mikasa football synthetic FIFA approved, standard medical first aid kits, goalkeeper uniform, unisex tracksuit, customized goldcup trophy, soccer boots. However, the following anomalies were noted:

- i) No evidence of requisition for the sports equipment was provided to ascertain the specifications of the sports kit supply in terms of colour, logo, texture and size and intended users.

- ii) The quotations register was not provided for audit.
- iii) The winning bidder was not in the list of prequalified suppliers.
- iv) There was no evidence of market survey.
- v) The stores records showing how goods were taken on charge and the distribution list to teams was not provided for audit review.
- vi) List of participating teams and registration for each ward was not provided.
- vii) The official list for the teams, venues, referees and FKF officials were not provided for audit in support of the expenditure.

7.1.2 Irregular Payment of Sports Project Allowances

Review of payment vouchers provided for audit revealed payment voucher number 153 of Kshs.154,000 was spent on allowances during preparation of match fixtures held between 7 to 10 October, 2023, Ad-Hoc quotation opening meeting held on 11 October, 2023, Ad-Hoc inspection & acceptance meeting held on 11 December, 2023, and NG-CDF meeting ratification of sports project held on 13 December, 2023.

However, the payment of allowances was not supported by approved rates of allowances.

7.1.3 Unsupported Payments for Constituency Football Tournament Sports Activities

Payment vouchers provided for audit revealed an amount of Kshs.450,000 was spent on field preparation, officiating and match logistics in Kirimukuyu ward, Iria-ini ward, Konyu ward, Magutu ward, Ruguru ward and Karatina ward held on various dates however, the payment vouchers were not supported with the following requisite documentation:

- i) Attendance registers for those participating on the activities.
- ii) Work tickets for vehicles used to travel to the various wards.
- iii) Basis of recruitment of 1st , 2nd , 3rd referees and match Commissioners was not provided.
- iv) An approved list of the officiators was not attached.

In the circumstances, the accuracy, completeness and validity of sport project payments could not be confirmed.

7.2 Payments for Bursary

The statement of receipts and payments reflects other grants and transfer of balance Kshs.93,081,139 for the year ended 30 June, 2024 and as disclosed in Note 8 to the financial statements. This includes bursary transfers to secondary schools, tertiary schools and special schools of Kshs.51,000,000, Kshs.28,887,739 and Kshs.1,000,000 respectively totalling to Kshs.80,887,739.

However, the following observations were made on review of bursary disbursement;

7.2.1 Unsupported Bursary Payments

- i. Bursary awards totalling Kshs.40,367,750 were not supported with acknowledgement receipts from the beneficiary's institutions.
- ii. Further, the list of beneficiaries provided for confirmation totalled to Kshs.98,163,560 compared to the recorded expenditure of Kshs.80,887,739 resulting to undisclosed expenditure of Kshs.17,275,821.
- iii. In addition, an analysis done on the list of beneficiaries revealed the some of the beneficiaries in the secondary school category totalling Kshs.6,655,000 and the vocational institutes category totalling Kshs.70,000 had similar admission numbers with different names indicating that there was duplication hence casting doubt on the regularity of the bursary awards.
- iv. One hundred and twenty-four (124) beneficiaries were awarded full scholarship totalling to Kshs.5,106,197 with no evidence provided for application, evaluation and criteria for identifying and awarding the students bursaries.
- v. Bursaries amounting to Kshs.1,488,151 was awarded to students without evidence of admission or registration numbers.
- vi. The Fund does not maintain a current/updated database of secondary schools, colleges and universities as registered by the Ministry of Education to ascertain whether the students who applied for the bursary, received and are undertaking their studies in institutions registered.
- vii. It was also observed that the Ward Education Fund Appraisal Committees did not establish from the learning institutions whether the bursary applicants had received funding from other sources.

7.2.2 Misstatement of Bursary Payments

Note 8 to the financial statements reflects total bursary disbursement of Kshs. 80,887,739. However, the payment vouchers provided for audit review reflects actual payments of Kshs.78,967,920 that resulted to variance of Kshs.1,919,819 which has not been explained or reconciled.

In the circumstances, the accuracy and completeness of bursary transfers payments could not be confirmed.

8. Unsupported Payments

The statement of receipts and payments reflects Kshs.1,860,000 as other as disclosed in Note 10 to the financial statements. However, payment voucher No.92 for facilitating preparation of strategic plan amounting Kshs.750,000 had several anomalies as follows:

- i) Mathira public participation attendance form for Ward; Karatina, Location; Cheru, Subloc Kiangeraru dated 17 July, 2023 was not signed by beneficiaries who received allowances of Kshs.2,500.
- ii) Mathira public participation attendance form for Ward Konyu, Location Kiamabara, Sub-loc Gachuku date 18 July, 2023 was not signed by beneficiaries who received allowances of Kshs.4,500
- iii) Mathira public participation attendance form for Ward Kirimuyu, Location Mbogoini, Sub-loc Tumutumu dated 20 July, 2023 was not signed by beneficiaries who received allowances of Kshs.14,000.
- iv) Mathira public participation attendance form for Ward Iriaini, Location Ihwagi, Sub-loc Ihwagi dated 21 July, 2023 was not signed by beneficiaries who received allowances of Kshs.4,500.
- v) Two beneficiaries received Kshs.235,200 for the preparation of strategic plan for seven days yet the Management didn't provide the approved rate for daily subsistence allowance rate since those paid were not employees of the NG-CDF.

In the circumstances, the accuracy and completeness of other payments could not be confirmed.

9. Bank and PMC Balances

9.1 Long Outstanding Unpresented Cheques

The statement of assets and liabilities reflects Kshs.5,445,778 for bank balances as disclosed in Note 11 to the financial statements, included in this figure is Kshs.4,696,192 for bank balances held at Cooperative bank, Karatina Branch, Account No.01120059658500 however, review of bank reconciliation statement for the month of June, 2024 revealed that payments in cashbook not yet recorded in the bank statement (unpresented cheque) amounting to Kshs.25,942,077.

As at the time of audit in November, 2024, it was observed, cheques amounting to Kshs.1,365,602 were long outstanding in the reconciliation

No explanation was provided as to why the cheques were still in the reconciliation but were stale and had not been receipted back to the cashbook and also, there was no evidence of replacement of the cheques.

9.2 Unsupported PMC Bank Balances

Note 19.4 to the financial statement of reflects PMC bank balances totalling Kshs.42,396,662. However, bank reconciliations statement and cashbooks were not provided for audit.

In addition, the PMC bank balances amounting to Kshs.42,396,662 was meant for various projects and activities but has not been spent. Hence denying the residents of Mathira Constituency services.

In the circumstances, the accuracy and completeness of Fund bank and PMC balances could not be confirmed.

The audit was conducted in accordance with International Standards for Supreme Audit Institutions (ISSAIs). I am independent of the National Government Constituencies Development Fund - Mathira Constituency Management in accordance with ISSAI 130 on the Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of Matter

Budgetary Control and Performance

The summary statement of appropriation reflects final budget for receipts and actual amount of Kshs.263,432,488 and Kshs.204,695,522 respectively resulting to underfunding of Kshs.58,736,966 or 22% of the approved budget. However, the Fund spent Kshs.199,999,331 against actual receipts of Kshs.204,695,522 resulting to under-utilization of Kshs.4,696,191 or 2.2% of the actual receipts.

The underfunding and under-utilization of receipts affected the planned activities and may have impacted negatively on the service delivery to the public.

My opinion is not modified in respect of this matter

Key Audit Matters

Key audit matters are those matters that, in my professional judgement, are of most significance in the audit of the financial statements. Except for the matter described in the Basis for Qualified Opinion, I have determined that there are no other key audit matters to communicate in my report.

Other Matter

Unresolved Prior Year Matters

Appendix 6 in the financial statement on the progress on follow-up of audit recommendations reflects two (2) observations from previous audit report whereas the report of the Auditor-General for the year ended 30 June, 2023 contains five (5) paragraph on the section of report for basis of qualification; one (1) paragraph on emphasis of matter section and seven (7) paragraphs on section for lawfulness which has not been disclosed in the financial statement including the corresponding management comments, status and timeframe contrary with the requirement of annual reporting template approved by

the Public Sector Accounting Standard Board and Management has not provided reasons for delay in resolving the prior year audit issues.

In the circumstances, Management is in breach of law.

Other Information

The Management are responsible for the Other Information set out on page iii to xxv which comprise of Key Constituency Information and Management, Chairman's Report, Statement of Performance Against Predetermined Objectives, Governance Statement, Environmental and Sustainability Reporting, the Other Information does not include the financial statements and my audit report thereon.

In connection with my audit on the National Government Constituencies Development Fund - Mathira Constituency financial statements, my responsibility is to read the Other Information and in doing so, consider whether the Other Information is materially inconsistent with the financial statements or my knowledge obtained in the audit or otherwise appears to be materially misstated. If based on the work I have performed, I conclude that there is a material misstatement of this Other Information, I am required to report that fact. I have nothing to report in this regard.

My opinion on the financial statements does not cover the Other Information and accordingly, I do not express an audit opinion or any form of assurance conclusion thereon.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN THE USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the effect of the matter described in the Basis for Conclusion on Lawfulness and Effectiveness in the Use of Public Resources section of my report, I confirm that nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

1. Non-Compliance with the NG-CDF Act, 2015

The statement of receipts and payments reflects Kshs.93,081,139 as payment for other grants and other transfers as disclosed in Note 8 in the financial statement which includes Kshs.80,887,739 for social security programmes relating to bursary disbursed to secondary schools, tertiary schools and special schools of Kshs.51,000,000, Kshs.28,887,739 and Kshs.1,000,000 respectively against NG-CDF transfer allocation of Kshs.198,534,541 representing 40% of the funds exceeding the allowable rate of 35% which contravene Section 48 of the National Government Constituencies Development Fund Acts, 2015.

In the circumstances, Management was in breach of the law

2. Review of Project Contract Management and Implementation

The statement of receipts and payments and as disclosed in Note 7 of the financial statement reflect Kshs.89,632,877 as transfers to other Government units. Audit review of the project contract management and implementation status revealed the following unsatisfactory observations;

2.1 Delay in Implementation and Management of Projects

Analysis of the project implementation status as at 30 June, 2024 provided for audit review revealed that there were thirty-five (35) projects with funds disbursed for the year amounting to Kshs.89,632,877 to be implemented during the year under review. However, only eighteen (18) projects with a total disbursement of Kshs.35,190,774 had been completed, thirteen (13) projects with disbursements of Kshs.39,747,103 were ongoing while four (4) projects with Funds Released to PMC whose project had not started amounting to Kshs.14,695,000.

Consequently, delayed implementation and completion of projects denied the public the benefits that would have been derived from the projects.

2.2 Anomalies Noted During Projects Verification

Physical verification of projects carried out in the month of November, 2024 revealed eleven projects (11) amounting to Kshs.40,285,860 had several anomalies which included; project completed but not in use, projects not branded as required by NG-CDF board, Incomplete some elements of works, omitted element of works, incomplete laboratory installation, electrical works and paint works among others.

There is a risk that the projects with pending works may remain incomplete and the value for the funds used may not be achieved in the long run

2.3 Unsupported Procurement Contracts

The procurement documents to confirm process of award of contracts for the various supplies of Kshs.35,430,670 were not provided for audit confirmation. Only the minutes from NGCDF committee to confirm award for contractor and suppliers for various projects were attached to the project files.

There is possibility irregular procurement in the award of contract and supplies.

In the circumstances, the procurement process, the effectiveness of the project contract management and implementation could not be confirmed.

3. Projects under Other Grant and Transfers

Note 8 to the financial statements reflect Kshs.93,081,139 as other grants and transfer. However, the following unsatisfactory observations were noted;

3.1 Ineffective implementation of Environmental Projects

Audit review of implementation of Environmental Projects revealed the following unsatisfactory anomalies;

- i) The fund awarded the supply, delivery of 300 Hass avocado tree seedlings @ Kshs.550 per seedling to St. Augustine Secondary School at a total sum of Kshs.200,000 through Quotation No. NG-CDF/MAT/002/2024-2025. However, during physical verification carried out on 26 November, 2024 it was observed that only 46 seedlings were planted out of the 300 Hass avocado tree seedlings leading to 254 seedlings not accounted valued at Kshs.139,700.
- ii) The Fund awarded the supply and delivery of Hass avocado tree seedlings to Muthea Secondary School at a total sum of Kshs.171,000 through Quotation No. NGCDF/MAT/002/2024-2025. However, physical verification carried out on 26 November, 2024 revealed that 122 seedlings were planted out of the 300 Hass avocado tree seedlings at Kshs.550 each supplied leading to 178 seedlings not accounted valued at Kshs.97,900.
- iii) Additionally, thirteen (13) projects amounting to Kshs 2,680,000 were not implemented during the financial year 2023/2024

3.2 Failure to Implement Security Projects

A review of the 2023-2024 annual budget, revealed that projects estimated at Kshs.6,200,000 were not implemented during the year. They include, Gathehu chief's office construction to completion of 3 roomed chiefs office and 2 door pit latrine and urinal with one chamber for persons with disabilities amounting to Kshs.2,600,000; Konyu chief's office renovation to completion of chief's office and 100 capacity multi-purpose hall; roof replacement, plastering, fixing of doors and windows, painting and tiling and construction of a 3 door pit latrine and urinal with one chamber for persons with disabilities costing Kshs.3,600,000.

In the circumstances, the effectiveness of the project contract management and implementation could not be confirmed.

The audit was conducted in accordance with ISSAI 3000 and ISSAI 4000. The standards require that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements comply in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON THE EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, except for the effects of the matters described in the Basis for

Conclusion on Effectiveness of Internal Controls, Risk Management and Governance section of my report, I confirm that nothing else has come to my attention to cause me to believe that internal controls, risk management and governance were not effective.

Basis for Conclusion

1.0 Ineffective Management of Bursaries

Note 8 in the financial statement reflects Kshs.80,881,739 as total bursary disbursement. However, the following weak controls on disbursements of bursaries were observed:

1.1 Lack of Bursary Policy

The Fund does not have a documented bursary policy guidelines, procedures and processes to ensure efficient and effective management of the bursary fund. It is therefore not clear what are the minimum and maximum amounts that can be awarded as bursary.

1.2 Lack of Vetting for Bursaries Beneficiaries

The Fund did not provided evidence of vetting of bursary beneficiaries contrary to Regulation, 21(3) of the National Government Constituencies Development Fund Regulations, 2016 which states that a Constituency committee shall vet all persons proposed to receive support in accordance with guidelines issued by the Board.

1.3 Inconsistencies in Award of Bursaries

Records/list of beneficiaries maintained at the Mathira NG- CDF office revealed inconsistencies in the award of bursaries. The beneficiaries were awarded bursaries at different rates of Kshs.5,000, Kshs.7,000, Kshs.10,000 and full scholarship ranging from Kshs.45,000 to Kshs. 55,000 Review of bursary forms also show that the CDFC did not evaluate the applications. The criteria used for the award of bursaries could therefore not be established. Third party confirmation from respective learning institution could also not be confirmed. In addition, the bursary application forms did not conform to the board's guidelines Ref: NG-CDFB/CEO/Board Circulars Vol II (021), dated 18 June, 2020, Annex 1.

In the circumstances, effectiveness of internal controls on bursary management could not be confirmed.

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal controls, risk management and overall governance were operating effectively in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of Management and those Charged with Governance

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash

Basis) and for maintaining effective internal controls as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal controls, risk management and governance.

In preparing the financial statements, Management is responsible for assessing the Fund's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless Management is aware of the intention to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements comply with the authorities which govern them and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the Fund's financial reporting process, reviewing the effectiveness of how Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

My responsibility is to conduct an audit of the financial statements in accordance with Article 229(4) of the Constitution, Section 35 of the Public Audit Act, 2015 and the International Standards for Supreme Audit Institutions (ISSAIs). The standards require that, in conducting the audit, I obtain reasonable assurance about whether the financial statements as a whole are free from material misstatements, whether due to fraud or error and to issue an auditor's report that includes my opinion in accordance with Section 48 of the Public Audit Act, 2015. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with IFPP will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In conducting the audit, Article 229(6) of the Constitution also requires that I express a conclusion on whether or not in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way. In addition, I consider the entity's control environment in order to give an assurance on the

effectiveness of internal controls, risk management and governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015.

Further, I am required to submit the audit report in accordance with Article 229(7) of the Constitution.

Detailed description of my responsibilities for the audit is located at the Office of the Auditor-General's website at: <https://www.oagkenya.go.ke/auditor-generalsresponsibilities-for-audit/>. This description forms part of my auditor's report.


FCPA Nancy Gathungu, CBS
AUDITOR-GENERAL

17 January, 2025

*National Government Constituencies Development Fund (NG-CDF)
Mathira Constituency
Annual Report and Financial Statements for The Year Ended June 30, 2024*

9. Statement of Receipts and Payments for the Year Ended 30th June 2024

	Note	2023-2024	2022-2023
		Kshs	Kshs
RECEIPTS			
Transfers from NGCDF Board	1	198,534,541	88,000,000
Proceeds from Sale of Assets	2	-	-
Other Receipts	3	130,804	447,399
TOTAL RECEIPTS		198,665,345	88,447,399
PAYMENTS			
Compensation of employees	4	4,641,710	4,557,159
Committee expenses	5	3,380,153	3,699,230
Use of goods and services	6	7,403,992	3,260,373
Transfers to Other Government Units	7	89,632,877	25,136,623
Other grants and transfers	8	93,081,139	63,697,130
Oversight Committee Expenses		-	959,450
Acquisition of Assets	9	-	-
Other Payments	10	1,860,000	-
TOTAL PAYMENTS		199,999,871	101,309,965
SURPLUS/DEFICIT		(1,334,526)	(12,862,566)

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements.

The Constituency financial statements were approved by the NG-CDFC on 27-09-2024 and signed by:



Chairman NG-CDF
Committee
Name: Barnabas Mpekethi



Fund Account Manager
Name: Eleanor Muthoni



National Sub-County
Accountant
Name: Evans Mugwang'a
ICPAK M/No: NAC 58839

*National Government Constituencies Development Fund (NG-CDF)
Mathira Constituency
Annual Report and Financial Statements for The Year Ended June 30, 2024*

10. Statement of Assets and Liabilities as at 30th June, 2024

	Note	2023-2024	2022-2023
		Kshs	Kshs
FINANCIAL ASSETS			
Cash and Cash Equivalents			
Bank Balances (as per the cash book)	11A	5,444,619	6,029,559
Cash Balances (cash at hand)	11B	-	-
Total Cash and Cash Equivalents		5,444,619	6,029,559
Accounts Receivable			
Outstanding Imprests	12	-	-
TOTAL FINANCIAL ASSETS		5,445,159	6,029,559
FINANCIAL LIABILITIES			
Accounts Payable (Deposits)			
Retention	13	-	-
Gratuity	14	749,586	-
NET FINANCIAL SSETS		4,695,033	6,029,559
REPRESENTED BY			
Fund balance b/fwd 1st July 2023	15	6,029,559	18,892,125
Prior year adjustments	16	-	-
Surplus/Deficit for the year		(1,334,526)	(12,862,566)
NET FINANCIAL POSITION		4,695,033	6,029,559

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The Constituency financial statements were approved by NG-CDFC on 27-09-2024 and signed by:

[Signature]

Chairman NG-CDF Committee
Name: Barnabas Mpekethi

For

Fund Account Manager
Name: Eleanor Muthoni



[Signature]

National Sub-County Accountant
Name: Evans Mugwang'a
ICPAK M/No: NAC 58839

National Government Constituencies Development Fund (NG-CDF)
Mathira Constituency
Annual Report and Financial Statements for The Year Ended June 30, 2024

11. Statement of Cash Flows for the Year Ended 30th June 2024

		2023-2024	2022-2023
		Kshs	Kshs
Receipts from operating activities			
Transfers from NGCDF Board	1	198,534,541	88,000,000
Other Receipts	3	130,804	447,399
		198,665,345	88,447,399
Payments for operating activities			
Compensation of Employees	4	4,641,710	4,557,159
Committee expenses	5	3,380,153	3,699,230
Use of goods and services	6	7,403,992	3,260,373
Transfers to Other Government Units	7	89,632,877	25,136,623
Other grants and transfers	8	93,081,139	63,697,130
Oversight committee expenses		-	959,450
Other Payments	10	1,860,000	-
		199,999,871	101,309,965
Adjusted for:			
Decrease/(Increase) in Accounts receivable	17	-	-
Increase/(Decrease) in Accounts Payable	18	749,586	-
Prior year Adjustments	16		-
Net Adjustments		749,586	-
Net cash flow from operating activities		(584,940)	(12,862,566)
CASHFLOW FROM INVESTING ACTIVITIES			
Proceeds from Sale of Assets	2	-	-
Acquisition of Assets	9	-	-
Net cash flows from Investing Activities		-	-
NET INCREASE IN CASH AND CASH EQUIVALENT			
		(584,940)	(12,862,566)
Cash and cash equivalent at BEGINNING of the year	11	6,029,559	18,892,125
Cash and cash equivalent at END of the year		5,444,620	6,029,559

National Government Constituencies Development Fund (NG-CDF)
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12. Summary Statement of Appropriation for the Year Ended 30th June 2024

Receipt/Expense Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilisation Difference	% of Utilisation
	a	b	c=a+b	d	e=c-d	f=d/c %
RECEIPTS		Previous years Outstanding Disbursements				
Transfers from NG-CDF Board	193,311,334	64,835,174	264,176,067	204,564,100	59,611,967	77.4%
Proceeds from Sale of Assets	-	-	-	-	-	0.0%
Other Receipts	-	130,804	130,804	130,804	-	100.0%
TOTAL RECEIPTS	193,311,334	64,835,174	264,306,871	204,694,904	59,611,967	77.4%
PAYMENTS						
Compensation of Employees	4,929,100	-	6,889,440	4,641,710	2,247,730	67.4%
Committee expenses	3,308,964	875,000	4,278,964	3,380,153	898,811	79.0%
Use of goods and services	8,294,153	-	9,519,652	7,403,992	2,115,660	77.8%
Transfers to Other Government Units	68,508,070	48,446,774	119,154,844	89,632,877	29,521,370	75.2%
Other grants and transfers	92,571,047	13,513,400	108,833,166	93,081,139	15,752,027	85.5%
Acquisition of Assets	-	-	-	-	-	-
Other Payments	-	2,000,000	2,000,000	1,860,000	140,000	93.0%
Funds pending approval	15,700,000	130,804	15,830,804	-	15,830,804	0%
TOTAL	193,311,334	64,835,174	264,306,870	199,999,871	64,307,000	75.7%

National Government Constituencies Development Fund (NG-CDF)

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***Funds pending approval are sums not yet approved by the board for utilisation and include approved allocations and/or AIA not yet allocated for specific projects.*

Explanatory Notes.

(a) A significant portion of the underutilized funds in the "Compensation of Employees" category is due to gratuity payments, which were budgeted for but not fully disbursed during the reporting period. Additionally, in the "Use of Goods and Services" category, a significant percentage of the budget remained unspent because the procurement process for uniforms and clothing for NG-CDF staff and hire of training facilities and equipment had not been initiated and completed as planned. Furthermore, the underutilization observed in both "Transfers to Other Government Units" and "Other Grants and Transfers" can be traced back to late disbursements from the NGCDF Board, which hindered timely project execution. Lastly, the overutilization in "Committee Expenses" was a consequence of an actual adjustment of funds utilization from payment of travel allowance and capacity building to match compliance requirements to reflect the committee's effectiveness in allocation and utilization of funds.

Reconciliation of Summary Statement of Appropriation to Statement of Assets and Liabilities	
Description	Amount
Budget utilisation difference totals	64,307,000
Less undisbursed funds receivable from the Board as at 30th June 2024	59,611,967
	4,695,033
Add Accounts payable	749,586
Less Accounts Receivable	-
Add/Less Prior Year Adjustments	-
Cash and Cash Equivalents at the end of the FY 2023/2024	5,444,619

National Government Constituencies Development Fund (NG-CDF)
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13. Budget Execution by Sectors and Projects for the Year Ended 30th June 2024

Programme/Sub-programme	Original Budget	Adjustments		Final Budget	Actual on comparable basis	Budget utilization difference
		Opening Balance (C/Bk) and AIA	Previous Years' Outstanding Disbursements			
	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs
1.0 Administration and Recurrent						
1.1 Compensation of employees	4,929,100	1,960,340		6,889,440	4,641,710	2,247,730
1.2 Committee allowances	1,389,000	-		1,389,000	1,389,000	-
1.3 Use of goods and services	4,690,220	405,858		5,096,078	4,225,591	870,488
Sub-total	11,008,320	1,791,384		12,799,704	10,256,300	2,543,404
2.0 Monitoring and evaluation						
2.1 Capacity building	750,000	-	-	750,000	-	750,000
2.2 Committee allowances	1,919,964	95,000	875,000	2,889,964	1,991,153	898,811
2.3 Use of goods and services	2,853,933	565,805		3,419,738	2,924,571	495,167
Sub-total	5,523,897	660,805	875,000	7,059,702	4,915,724	2,143,978
3.0 Constituency Oversight Committee (Itemize as per budget)						
3.1	-	253,836		253,836	253,830	6
				-		-

National Government Constituencies Development Fund (NG-CDF)

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Sub-total	-	253,836	-	253,836	253,830	6
4.0 Emergency						
4.1 Primary Schools				-		-
4.2 Secondary schools				-		-
4.3 Tertiary institutions				-		-
4.4 Security projects				-		-
4.5 Unutilized	9,691,047			9,691,047		9,691,047
Sub-total	9,691,047	-	-	9,691,047	-	9,691,047
5.0 Bursary and Social Security						
5.1 Primary Schools	-			-		-
5.2 Secondary Schools	51,000,000			51,000,000	51,000,000	-
5.3 Tertiary Institutions	21,000,000	2,748,719	5,000,000	28,748,719	28,887,739	(139,020)
5.4 Special Needs	1,000,000			1,000,000	1,000,000	-
5.6 Social Security	-			-		-
Sub-total	73,000,000	2,748,719	5,000,000	80,748,719	80,887,739	(139,020)
6.0 Sports						
6.1 Constituency Sports			650,000	650,000	650,000	-
6.2 Constituency Sports Activities			2,106,700	2,106,700	2,106,700	-
6.3 Regional Sports			300,000	300,000	300,000	-
Sub-total			3,056,700	3,056,700	3,056,700	-
7.0 Environment						
Gathugu Primary School	200,000			200,000	200,000	-
Icuga Primary School	200,000			200,000	200,000	-
Ihwagi Secondary School	200,000			200,000	200,000	-
Iruri Primary School	200,000			200,000	200,000	-
Kangocho Secondary School	200,000			200,000	200,000	-
Kanjuri Primary School	280,000			280,000	280,000	-

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Karura Primary School	200,000			200,000	200,000	-
Kiamabara Secondary School	200,000			200,000	200,000	-
Kiamariga Boys Secondary School	200,000			200,000	200,000	-
Kianjogu Secondary School	200,000			200,000	200,000	-
Kirigu Primary School	200,000			200,000	200,000	-
Miiri Secondary School	200,000			200,000	200,000	-
Muthea Secondary School	200,000			200,000	200,000	-
Ngorano Secondary School	200,000			200,000	200,000	-
Ragati Primary School	200,000			200,000	200,000	-
Rititi Secondary School	200,000			200,000	200,000	-
ST. Augustine Kieni Secondary School	200,000			200,000	200,000	-
Tumutumu Mixed Secondary School	200,000			200,000	200,000	-
Ndimani Secondary School			170,000	170,000	170,000	-
Kiamwangi Secondary School			166,700	166,700	166,700	-
Itundu Secondary School			170,000	170,000	170,000	-
Gathehu Secondary School			170,000	170,000	170,000	-
Gikumbo Secondary School			170,000	170,000	170,000	-
Kabiru-ini Secondary School			170,000	170,000	170,000	-
Gakuyu Secondary School			170,000	170,000	170,000	-
Gatundu Secondary School			170,000	170,000	170,000	-
General China Secondary School			170,000	170,000	170,000	-
Ragati Secondary School			170,000	170,000	170,000	-

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Mathaithi Day Secondary School			170,000	170,000	170,000	-
Maganjo Secondary School			170,000	170,000	170,000	-
Iruri Secondary School			170,000	170,000	170,000	-
Ngaini Secondary School			170,000	170,000	170,000	-
Kanyama Secondary School			170,000	170,000	170,000	-
Ngunguru Secondary School			170,000	170,000	170,000	-
Gaturiri Secondary School			170,000	170,000	170,000	-
Gitunduti Secondary School			170,000	170,000	170,000	-
Sub-total	3,680,000		3,056,700	6,736,700	6,736,700	-
8.0 Primary Schools Projects (List all the Projects)						
Karatina DEB Primary School	7,651,433			7,651,433	7,651,433	-
Karatina Urban Primary School	3,100,000			3,100,000		3,100,000
Kianjeneni Primary School	1,530,000			1,530,000		1,530,000
Kiangoma Primary School			150,000	150,000	150,000	-
Kabiru-ini Primary School			1,305,000	1,305,000	1,305,000	-
Gitunduti Primary School			150,000	150,000	150,000	-
Karura Primary School			100,000	100,000	100,000	-
Kiamucheru Primary School			200,000	200,000	200,000	-
Kiamwangi Primary School			150,000	150,000	150,000	-
Kirigu Primary School			1,505,190	1,505,190	1,505,190	-
Ngurumo Primary School			200,000	200,000	200,000	-
Kiamabara Primary School			450,000	450,000	450,000	-
Wakamata Primary School			250,000	250,000	250,000	-
Karindundu Primary School			100,000	100,000	100,000	-

National Government Constituencies Development Fund (NG-CDF)

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Kihuro Primary School			300,000	300,000	300,000	-
Kirigu Primary School			200,000	200,000	200,000	-
Mathaithi Primary School			301,000	301,000	301,000	-
Kianjogu Primary School			200,000	200,000	200,000	-
Gaturiri Primary School			1,700,000	1,700,000	1,700,000	-
Sub-total	12,281,433		7,261,190	19,542,623	14,912,623	4,630,000
9.0 Secondary Schools Projects (List all the Projects)						
Gatundu Secondary School	4,400,000			4,400,000	4,400,000	-
Gaturiri Secondary School	6,200,000			6,200,000	4,794,670	1,405,330
Gikumbo Secondary School	4,323,637			4,323,637		4,323,637
Ihwagi Secondary School	8,100,000			8,100,000	5,990,000	2,110,000
Kianjogu Secondary School	4,800,000			4,800,000		4,800,000
Mathaithi Day Secondary School	8,250,000			8,250,000	8,250,000	-
Ndimaini Secondary School	3,000,000			3,000,000	3,000,000	-
Ngorano Secondary School	4,553,000			4,553,000		4,553,000
Ngunguru Secondary School	7,100,000			7,100,000	7,100,000	-
Ngaini Secondary School			4,260,000	4,260,000	4,260,000	-
Muthea Secondary School			999,584	999,584	999,584	-
Iruri Secondary School			8,800,000	8,800,000	8,800,000	-
Gitunduti Secondary School			3,000,000	3,000,000	3,000,000	-
Gathehu Secondary School			2,480,000	2,480,000	2,480,000	-
Itundu Secondary School			4,120,000	4,120,000	4,120,000	-
Ihwagi Secondary School			4,050,000	4,050,000	4,050,000	-
Karatina Girls Secondary School			4,826,000	4,826,000	4,826,000	-
Kiamabara Secondary			2,370,000	2,370,000	2,370,000	-

National Government Constituencies Development Fund (NG-CDF)
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School								
Hiriga Secondary School			400,000	400,000	400,000		400,000	-
Miiri Secondary School			510,000	510,000	510,000		510,000	-
Mathaiithi Secondary School			5,370,000	5,370,000	5,370,000		5,370,000	-
Sub-total		50,726,637	41,185,584	91,912,221	74,720,254		17,191,967	
10.0 Tertiary institutions Projects (List all the Projects)								
10.1				-				-
10.2				-				-
10.3				-				-
Sub-total				-				-
11.0 Security Projects								
11.1 Gathehu Chief's Office		2,600,000		2,600,000				2,600,000
11.2 Konyu Chief's Office		3,600,000		3,600,000				3,600,000
Kiahia Assistant Chief's Office			300,000	300,000			300,000	-
Huruma Assistant Chief's Office			250,000	250,000			250,000	-
Ngorano Chief's Office			200,000	200,000			200,000	-
Gatung'ang'a Chief's Office			300,000	300,000			300,000	-
Gatina Assistant Chief's Office			300,000	300,000			300,000	-
Konyu Chief's Office			300,000	300,000			300,000	-
Miiri Chief's Office			750,000	750,000			750,000	-
Sub-total		6,200,000	2,400,000	8,600,000	2,400,000		6,200,000	
12.0 Acquisition of assets								
12.1 Motor Vehicles (including motorbikes)				-				-

14. Significant Accounting Policies

The principle accounting policies adopted in the preparation of these financial statements are set out below:

1. Statement of Compliance and Basis of Preparation

The financial statements have been prepared in accordance with Cash-basis International Public Sector Accounting Standards (IPSAS) as prescribed by the Public Sector Accounting Standards Board (PSASB) and set out in the accounting policy note below. This cash basis of accounting has been supplemented with accounting for;

- Receivables that include imprests
- Payables that include gratuity and retentions.

The financial statements comply with and conform to the form of presentation prescribed by the PSASB. The accounting policies adopted have been consistently applied to all the years presented.

2. Reporting Entity

The financial statements are for the NG-CDF-Mathira Constituency. The financial statements encompass the reporting entity as specified under section 81 of the PFM Act 2012.

3. Reporting Currency

The financial statements are presented in Kenya Shillings (Kshs), which is the functional and reporting currency of the Government and all values are rounded to the nearest Kenya Shilling.

4. Recognition of Receipts

The *entity* recognizes all receipts from various sources when the event occurs, and the related cash has actually been received by the Entity.

a) Transfers from the National Government Constituency Development Fund (NG-CDF)

Transfers from the NG-CDF to the constituency are recognized when cash is received in the Constituency account.

a. Proceeds from the Sale of Assets

Proceeds from the disposal of assets are recognized as and when cash is received in the constituency account.

b. Other receipts

These include Appropriation-in-Aid and relate to receipts such as proceeds from the sale of tender documents, rent receipts, interest earned on bank balances, hire of Plant/Equipment/Facilities, and Unutilized funds from PMCs among others.

c. Unutilized Funds from PMCs.

All unutilized funds of the Project Management Committee (PMC) are returned to the constituency account. Unutilized funds from PMCs are recognised as other receipts upon return to the constituency account.

d. External Assistance

External assistance refers to grants and loans received from local, multilateral, and bilateral development partners. In the year under review, there was no external assistance received.

5. Recognition of payments

The Entity recognises all payments when the event occurs and the related cash has actually been paid out by the entity.

a) Compensation of Employees

Salaries and wages, allowances, and statutory contributions for employees are recognized in the period when the compensation is paid.

b) Use of Goods and Services

Goods and services are recognized as payments in the period when the goods/services are paid for. Such expenses, if not paid during the period where goods/services are consumed, shall be disclosed as pending bills.

c) Acquisition of Fixed Assets

The payment on the acquisition of property plant and equipment items is not capitalized. The cost of acquisition and proceeds from disposal of these items are treated as payments and receipts items respectively. Where an asset is acquired in a non-exchange transaction for nil or nominal consideration and the fair value of the asset can be reliably established, a contra transaction is recorded as receipt and as a payment.

A fixed asset register is maintained by each constituency and a summary is provided for purposes of consolidation. This summary is disclosed as an annexure to the financial statements.

6. In-kind contributions

In-kind contributions are donations that are made to the constituency in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment, or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the constituency includes such value in the statement of receipts and payments both as receipts and as payments in equal and opposite amounts; otherwise, the contribution is not recorded.

7. Cash and Cash Equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call, and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to an insignificant risk of changes in value. Bank account balances include amounts held at various commercial banks at the end of the financial year.

8. Accounts Receivable

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. This is in recognition of the government practice where the imprest payments are recognized as payments when fully accounted for by the imprest or AIE holders. This is an enhancement to the cash accounting policy.

9. Accounts Payable

For these financial statements, Deposits (gratuity and retentions) held on behalf of third parties have been recognized on an accrual basis (as accounts payables). This is in recognition of the government practice of retaining a portion of contracted services and works pending the fulfilment of obligations by the contractor and holding deposits on behalf of third parties. Gratuity earned monthly is held on behalf of the employee and later paid at the end of the contract period. This is an enhancement to the cash accounting policy adopted by the NG-CDF prescribed by PSASB. Other liabilities including pending bills are disclosed in the financial statements.

10. Pending Bills

Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years. As pending bills do not involve the payment of cash in the reporting period, they are recorded as 'memorandum' or 'off-balance' items to provide a sense of the overall net cash position of the entity at the end of the financial year. When the pending bills are finally settled,

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such payments are included in the Statement of Receipts and Payments in the year in which the payments are made.

11. Unutilized Fund

Unutilized funds consist of bank balances in the constituency account and funds not yet disbursed by the Board to the constituency at the end of the financial year. These balances are available for use in the subsequent financial year to fund projects approved in the respective prior financial years consistent with sec 6(2) and sec 7(2) of the NG-CDF Act, 2015.

12. Budget

The budget is developed on a comparable accounting basis (cash basis except for imprest which is accounted for on an accrual basis), the same accounts classification basis, and for the same period as the financial statements. The original budget was approved by Parliament on 30th June 2023 for the period 1st July 2023 to 30th June 2024 as required by law. Included in the adjustments are Cash book opening balance, AIA generated during the year and constituency allocations not yet disbursed at the beginning of the financial year. A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

13. Comparative Figures

Where necessary, comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

14. Subsequent Events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30th June 2024.

15. Prior Period Errors

Material prior period errors are corrected retrospectively in the first set of financial statements authorized for issue after their discovery by i. restating the comparative amounts for prior period(s) presented in which the error occurred; or ii. If the error occurred before the earliest prior period presented, restate the opening balances of assets, liabilities, and net assets/equity for the earliest prior period presented. During the year, errors that have been corrected are disclosed under note 14 explaining the nature and amounts.

16. Related Party Transactions

The Entity regards a related party as a person or an entity with the ability to exert control individually or jointly or to exercise significant influence over the Entity, or vice versa.

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15. Notes to the Financial Statements

1. Transfers from NG-CDF Board

Description	2023-2024	2022-2023
	Kshs	Kshs
Normal Allocation		
AIE NO. B185175		7,000,000
AIE NO. B185456		6,000,000
AIE NO. B185712		15,000,000
AIE NO. B206027		5,000,000
AIE NO. B206475		12,000,000
AIE NO. B205820		12,000,000
AIE NO. B207581		16,000,000
AIE NO. B207951		15,000,000
AIE NO. B214362	63,960,174	
AIE NO. B225140	30,000,000	
AIE NO. B226137	30,000,000	
AIE NO. B226492	33,699,367	
AIE NO. B214833	40,000,000	
AIE NO. B233951	875,000	
	198,534,541	88,000,000

2. Proceeds From Sale of Assets

Description	2023-2024	2022-2023
	Kshs	Kshs
Receipts from the Sale of Buildings		-
Receipts from the Sale of Vehicles and Transport Equipment		-
Receipts from the Sale Plant Machinery and Equipment		-
Receipts from the Sale of Office and General Equipment		-
TOTAL		-

3. Other Receipts

Description	2023-2024	2022-2023
Interest Received		-
Rents		-
Receipts Sale of Tender Documents	-	-
Hire of plant/equipment/facilities	-	-
Unutilized funds from PMCs	130,804	447,399
Other Receipts Not Classified Elsewhere (specify)	-	-
TOTAL	130,804	447,399

4. Compensation of Employees

Description	2023-2024	2022-2023
NG-CDFC Basic staff salaries	2,986,669	3,124,773
Personal allowances paid as part of salary		
House allowance	247,380	-
Transport allowance	186,000	-
Leave allowance	-	-
Gratuity-contractual employees	842,896	1,166,236
Employer Contributions Compulsory national social security schemes	265,010	266,150
Employee Contribution to NHIF	87,750	-
Employer Contribution to Compulsory Housing Levy	25,465	-
TOTAL	4,641,710	4,557,159

5. Committee Expenses

Committee Expenses	2023-2024	2022-2023
A. NG-CDF	Kshs	Kshs
Sitting allowance	1,639,000	1,442,850
Other committee expenses	1,492,526	2,256,380
Sub-total	3,131,526	3,699,230
B. Oversight Committee Expenses		
Members allowance	248,627	-
Other committee expenses	-	-
Sub-total	248,627	-
TOTAL (A+B)	3,380,153	3,699,230

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6. Use of Goods and services

Description	2023-2024	2022-2023
	Kshs	Kshs
Utilities, supplies and services	15,918	5,752
Communication, supplies and services	180,408	202,785
Domestic travel and subsistence	730,730	75,000
Printing, advertising and information supplies & services	36,983	-
Rentals of produced assets	-	-
Training expenses	1,099,296	-
Hospitality supplies and services	876,413	425,330
Insurance costs	127,360	127,321
Specialised materials and services	-	-
Office and general supplies and services	732,064	782,965
Fuel , oil & lubricants	2,726,345	1,241,054
Other operating expenses	-	-
Bank Charges	79,400	54,976
Security operations	-	-
Routine maintenance - vehicles and other transport equipment	446,968	142,360
Routine maintenance- other assets	352,107	202,830
TOTAL	7,403,992	3,260,373

7. Transfer to Other Government Units

Description	2023-2024	2022-2023
	Kshs	Kshs
Transfers to Primary Schools	14,912,623.00	5,814,000
Transfers to Secondary Schools	74,720,254.00	18,322,623
Transfers to Tertiary Institutions	-	1,000,000
TOTAL	89,632,877.00	25,136,623

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8. Other Grants and Other transfers

Description	2023-2024	2022-2023
	Kshs	Kshs
Bursary - Secondary (see attached list)	51,000,000.00	41,477,858
Bursary -Tertiary (see attached list)	28,887,739.00	16,514,451
Bursary- Special Schools	1,000,000.00	500,000
Mocks & CAT (see attached list)	-	-
Social Security programmes (NHIF)	-	-
Security Projects (see attached list)	2,400,000.00	3,937,109
Sports Projects (see attached list)	3,056,700.00	941,094
Environment Projects (see attached list)	6,736,700.00	326,618
Emergency Projects (see attached list)	-	-
Roads Projects	-	-
TOTAL	93,081,139.00	63,697,130

9. Acquisition of Assets

Non-Financial Assets	2023-2024	2022-2023
	Kshs	Kshs
Purchase of Buildings	-	-
Construction of Buildings	-	-
Refurbishment of Buildings	-	-
Purchase of Vehicles and Other Transport Equipment	-	-
Purchase of Household Furniture and Institutional Equipment	-	-
Purchase of office furniture and General Equipment	-	-
Purchase of ICT Equipment, Software and Other ICT Assets	-	-
Purchase of Specialized Plant, Equipment and Machinery	-	-
Rehabilitation and Renovation of Plant, Machinery and Equip.	-	-
Acquisition of Land	-	-
Acquisition of Intangible Assets	-	-
TOTAL		

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10. Other Payments

	2023-2024	2022-2023
	Kshs	Kshs
Other Payments		
Strategic Plan	1,860,000	-
ICT Hubs	-	-
Others	-	-
TOTAL	1,860,000	-

11. Cash and Cash Equivalents

Name of Bank, Account No. & currency	2023-2024	2022-2023
	Kshs (30/6/2024)	Kshs (30/6/2023)
Cooperative bank, Karatina Branch, Mathira NG-CDF Account No. 01120059658500	4,695,033	6,029,558.95
Cooperative bank, Karatina Branch, Mathira NG-CDF-DEPOSIT A/C 01100596585001	749,586	-
	-	-
TOTAL	5,444,619	6,029,559
11B: CASH IN HAND)		
	2023-2024	2022-2023
	Kshs (30/6/2024)	Kshs (30/6/2023)
Location 1	-	-
Location 2	-	-
Location 3	-	-
Other receipts (specify)	-	-
TOTAL	-	-

12. Outstanding Imprest

Name of Officer		Amount Taken	Amount Surrendered	Balance (30/6/2024)
	Date imprest taken	Kshs	Kshs	Kshs
		-	-	-
		-	-	-
TOTAL		-	-	-

[Include an annex if the list is longer than 1 page.]

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13. Retention

	2023-2024	2022-2023
	KShs	KShs
Retention as at 1st July (A)	-	-
Retention held during the year (B)	-	-
Retention paid during the Year (C)	-	-
Closing Retention as at 30th June D= A+B-C	-	-

Retentions aging analysis

	2023-2024	% of the total Retention	2022-2023	% of the total Retention
Under one year	0	#DIV/0!	0	#DIV/0!
1-2 years	0	#DIV/0!	0	#DIV/0!
2-3 years	0	#DIV/0!	0	#DIV/0!
Over 3 years	0	#DIV/0!	0	#DIV/0!
Total	0		0	

14. Gratuity

	2023-2024	2022-2023
	KShs	KShs
Gratuity as at 1 st July (A)	-	-
Gratuity held during the year (B)	842,896	-
Gratuity paid during the Year (C)	93,310	-
Closing Gratuity as at 30 th June D= A+B-C	749,586	-

Gratuity aging analysis

	2023-2024	% of the total Gratuity	2022-2023	% of the total Gratuity
Under one year	0	#DIV/0!	0	#DIV/0!
1-2 years	0	#DIV/0!	0	#DIV/0!
2-3 years	0	#DIV/0!	0	#DIV/0!
Over 3 years	0	#DIV/0!	0	#DIV/0!
Total	0		0	

15. Fund Balance B/F

	2023-2024	2022-2023
	Kshs (1/7/2023)	Kshs (1/7/2022)
Bank accounts	6,029,558.95	18,892,125
Cash in hand	-	-
Imprest	-	-
TOTAL	6,029,558.95	18,892,125

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16. Prior Year Adjustments

	Balance b/f FY 2022/2023 as per Audited Financial statements	Adjustments	Adjusted Balance b/f FY 2023/2024
Description of the error	Kshs	Kshs	Kshs
Bank account Balances	6,029,559	-	6,029,559
Cash in hand	-	-	-
Imprests	-	-	-
Retentions	-	-	-
Gratuity	-	-	-
Others (specify)	-	-	-
Total	6,029,559	-	6,029,559

17. Changes in Accounts Receivable – Outstanding Imprests

	2023-2024	2022-2023
	Kshs	Kshs
Outstanding Imprest as at 1 st July (A)	-	-
Imprest issued during the year (B)	-	-
Imprest surrendered during the Year (C)	-	-
Closing accounts in account receivables D= A+B-C	-	-
Net changes in accounts Receivables D - A	-	-

18. Changes in Accounts Payable – Gratuities and Retentions

	2023-2024	2022-2023
	Kshs	Kshs
Gratuities and Retentions as at 1 st July (A)	-	-
Gratuities and Retentions held during the year (B)	842,896.00	-
Gratuities and Retentions paid during the Year (C)	93,310.00	-
Closing account payables D= A+B-C	749,586.00	-
Net changes in accounts payables D-A	749,586.00	-

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19. Other Important Disclosures

19.1: Pending Accounts Payable (See Annex 1)

	2023-2024	2022-2023
	Kshs	Kshs
Construction of buildings	-	-
Construction of civil works	-	-
Supply of goods	-	-
Supply of services	-	-
TOTAL	-	-

Aging Analysis for Pending Accounts Payables

	2023-2024	% of the total	2022-2023	% of the total
Under one year	0	#DIV/0!	0	#DIV/0!
1-2 years	0	#DIV/0!	0	#DIV/0!
2-3 years	0	#DIV/0!	0	#DIV/0!
Over 3 years	0	#DIV/0!	0	#DIV/0!
Total	0		0	

19.2: Pending Staff Payables (See Annex 2)

	2023-2024	2022-2023
	Kshs	Kshs
NG-CDF Staff	-	-
Others (specify)	-	-
TOTAL	-	-

Aging Analysis for staff Payables

	2023-2024	% of the total	2022-2023	% of the total
Under one year	0	#DIV/0!	0	#DIV/0!
1-2 years	0	#DIV/0!	0	#DIV/0!
2-3 years	0	#DIV/0!	0	#DIV/0!
Over 3 years	0	#DIV/0!	0	#DIV/0!
Total	0		0	

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19.3: Unutilized Fund (See Annex 3)

	2023-2024	2022-2023
	Kshs	Kshs
Compensation of employees	1,672,917	1,157,822
Use of goods and services	2,115,660	1,552,161
Amounts due to other Government entities (see attached list)	21,821,967	40,810,584
Amounts due to other grants and other transfers (see attached list)	15,752,027	23,898,056
Acquisition of assets	-	-
Oversight Committee Expenses	898,811	
Others (<i>specify</i>)-Strategic Plan and Innovation Hub	5,640,000	2,000,000
Funds pending approval (AIA and PMCs Savings)	16,405,618	571,110
Total	64,307,000	69,989,733

19.4: PMC account balances (See Annex 5)

	2023-2024	2022-2023
	Kshs	Kshs
PMC account balances (see attached list)	42,396,662	25,234,077

19.5 Related Party Transactions

	2023-2024	2022-2023
	Kshs	Kshs
Committee Members Remuneration		
Sitting allowance of committee Members during the year	1,639,000	1,442,850
Transaction with the NG-CDF Board		
Receipts from the NG-CDF Board during the year	198,534,541	88,000,000
Total	198,534,541	88,000,000

16. Annexes

Annexes: 1- Analysis of Pending Accounts Payable

Supplier of Goods or Services	Original Amount		Date Contracted	Amount Paid To-Date	Outstanding Balance	Outstanding Balance	Comments
					2023-2024	2022-2023	
	A		b	c	d=a-c		
Construction of buildings							
1.							
Sub-Total							
Construction of civil works							
2							
Sub-Total							
Supply of goods							
3							
Sub-Total							
Supply of services							
4							
Sub-Total							
Grand Total							

Annex 2 - Analysis of Pending Staff Payables

Name of Staff	Designation	Date employed	Outstanding Balance	Comments
			30 th June 2024	
NG-CDFC Staff				
1.				
Sub-Total				
Grand Total				

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Annex 3 – Unutilized Fund

Name	Brief Transaction Description	Outstanding Balance	Outstanding Balance
		2023-2024	2022-2023
Compensation of employees		1,554,727	1,157,822
Committee expenses		-	95,000
Capacity Building		750,000	-
Use of goods and services		1,771,365	916,610
Amounts due to other Government entities			
Primary School projects			
Karatina Urban Primary School	Construction of 2No. Classrooms to completion	3,100,000	
Kianjeneni Primary School	Construction of 1 classroom to completion	1,530,000	
Mathaithi Primary School	Additional funds for renovation to completion by Exterior painting of 7 classrooms and tiling of 2 classrooms		301,000
Kirigu Primary School	Additional funds for construction to completion of 30 meters perimeter wall by installation of Coping stones & Plastering		200,000
Kihuro Primary School	Additional funds for Renovation to completion by Exterior painting and verandah screeding& tiling		300,000
Gaturiri primary school	Additional funds for construction to completion of 6 door pit latrine for girls, 4 door and urinal pit latrine for boys, renovation of administration block by, plastering, painting, tilling and electrification.		1,700,000
Karindundu primary school	Additional funds for renovation to completion by Screeding& tilling for one classroom		100,000
Kiamabara primary school	Additional funds for renovation to completion by Exterior painting of 10 classes and roof painting and tiling of 3 No classrooms		450,000

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Wakamata primary school	Additional funds for renovation to completion of 2 roomed administration offices and 8 classrooms: by Exterior painting and skirting of 8 classes office tiling and ceiling installation		250,000
Kiangoma Primary School	Additional funds for renovation to completion by Painting of walls, floor screeding and verandah for classes		150,000
Ngurumo primary school	Additional funds for Fencing of school compound		200,000
Kianjogu primary school	Additional funds for renovation to completion by Floor screeding and exterior painting of 7 No classrooms		200,000
Kiamwangi primary school	Additional funds for renovation to completion by Tiling of administration block		150,000
Kiamucheru primary	Additional funds for renovation to completion by Blandering, PVC ceiling for administration block		200,000
Karura primary	Additional funds for renovation to completion by Painting of pit latrines		100,000
Gitunduti primary	Additional funds for renovation to completion by tiling for verandah of 8 classes		150,000
Secondary School Projects			
Gaturiri Secondary School	Construction to completion of 400 capacity dining hall	1,405,330	
Gikumbo Secondary School	Renovation to completion of 7 classrooms, dining hall and administration block.	4,323,637	
Ihwagi Secondary School	Completion of administration block with 2 no classrooms, 2 no libraries, 1 special classrooms, 7 offices and 2 ablution block.	2,110,000	
Kianjogu Secondary School	Renovation to completion of 8 no classrooms, 2 laboratories, 3 roomed administration block and boardroom.	4,800,000	
Ngorano Secondary School	Renovation to completion of 7 classrooms, dining hall, administration block and student's lab.	4,553,000	
Ruthagati Secondary School	Renovation to completion of 1,000 capacity dining hall.	2,200,000	
Miiri secondary school	Additional funds for Mechanical installation & plumbing works of bathrooms and toilets for the dormitory, floor tiling		510,000
Hiriga secondary School	Additional funds for perimeter wall & guard house at the gate section		400,000

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Ngaini Secondary School	Construction to completion of a 80 bed capacity dormitory at Kshs.2, 509,028, Renovation to completion of 7 classrooms and (3 roomed) Administration block at Kshs. 1,736,350: Installation of doors, glazing, plastering, painting and floor tiling.		4,260,000
Kiamabara Secondary School	Renovation to completion of 11 classrooms: Plastering, glazing, painting & tiling.		2,370,000
Mathaithi Secondary School	Construction of 4 classrooms with one storey foundation to slab level phase 1(excluding finishes)		5,370,000
Ihwagi Secondary School	Renovation to completion of 11 classrooms, (3 roomed) admin block, 150 capacity twin laboratory and 100 capacity dining hall: Plastering, glazing, painting & tiling.		4,050,000
Itundu Secondary School	Renovation to completion of 6 classrooms, (3-roomed administration block & Library: Plastering, installation of doors and windows, glazing, tiling and painting @ Kshs 3,320,000. Renovation to completion of 90 capacity laboratory by mechanical and gas installation @ Kshs 800,000		4,120,000
Gathehu Secondary School	Renovation to completion of 4 classrooms: Plastering, glazing, tiling and painting @ Kshs 1,680,000. Renovation of 90 capacity laboratory by mechanical and gas installation Kshs 800,000(split costs)		2,480,000
Gitunduti Secondary School	Renovation to completion of 6 classrooms, (2 roomed administration block, 150 capacity twin laboratory and 100 capacity dining hall: Installation of doors and windows, glazing, plastering, rendering, painting and tiling		3,000,000
Muthea Secondary school	Construction to completion of 4 door pit latrine for girls & 4 door and urinal pit latrine for boys with two chambers (girls and boys) for Persons With Disabilities @ Kshs 870,000. Renovation to completion of 4 classrooms and 90 capacity laboratory: Plastering, rendering, tiling and painting and electrification @ Kshs 2,220,000.		999,584
Iruri Secondary School	Purchase of Isuzu 46-seater school bus (FSR90 46 seat Engine 5,193cc power 207HP)		8,800,000
Tertiary Institutions Projects			

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Sub-Total		28,098,059	42,980,016
Amounts due to other grants and other transfers			
Bursary Secondary Schools	Bursary to Secondary Schools	(3,043,123)	
Bursary Tertiary	Bursary to Tertiary Institutions	2,609,103	5,005,149
Special Needs	Bursary to needy students in special schools	295,000	
Security projects			
Gathehu Chief's Office	Construction to completion of 3 roomed chief's office and 2 door pit latrine and urinal with one chamber for persons with disabilities.	2,600,000	
Konyu Chief's Office	Additional funds for Electrical wiring & power connection to the Grid system	3,600,000	300,000
Gatina Assistant Chief's Office	Additional funds for Electrical wiring & power connection to the Grid system		300,000
Miiri Chief Office	Additional funds for Blandering, PVC ceiling Power connection to the grid system, landscaping and construction of 2 door pit latrine		750,000
Gatunganga Chiefs' Office	Additional funds for floor tiling, Electrical wiring & power connection to the grid system		300,000
Kiahia Assistant Chief Office	Additional funds for Electrical wiring, tiling of hall & power connection to the Grid system		300,000
Ngorano Chiefs' Office	Additional funds for Electrical wiring & power connection to the Grid system		200,000
Huruma Assistant Chief	Additional funds for Electrical wiring, & power connection to the Grid system		250,000
Sports Projects			
Sports activities	Field preparation, officiating and match logistics.		650,000
Sports activities	Purchase of sports equipment, carry out constituency football sports tournament and the winning teams/Schools to be awarded with trophies, balls, and goal nets and games kits.		2,107,100
Sports activities	Regional Tournament.		300,000
Environment projects			

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Kiarithaini Primary School	Provision of 2 plastic pedal dustbins, water connection and construction of 5 tap handwashing areas to completion		
Mathira Youth Empowerment	Land scapping and levelling		2,742,918
Ngunguru Secondary School	Provision of 300 No Hass Avocado tree seedlings		170,000
Kanyama Secondary School	Provision of 300 No Hass Avocado tree seedlings		170,000
Ngaini Secondary School	Provision of 300 No Hass Avocado tree seedlings		170,000
Iruri Secondary School	Provision of 300 No Hass Avocado tree seedlings		170,000
Maganjo Secondary School	Provision of 300 No Hass Avocado tree seedlings		170,000
Kabiru-ini Secondary School	Provision of 300 No Hass Avocado tree seedlings		170,000
Mathaithi Day Secondary School	Provision of 300 No Hass Avocado tree seedlings		170,000
Ragati Secondary School	Provision of 300 No Hass Avocado tree seedlings		170,000
General China Secondary School	Provision of 300 No Hass Avocado tree seedlings		170,000
Ndimani Secondary School	Provision of 300 No Hass Avocado tree seedlings		170,000
Gakuyu Secondary School	Provision of 300 No Hass Avocado tree seedlings		170,000
Gaturiri Secondary School	Provision of 300 No Hass Avocado tree seedlings		170,000
Gikumbo Secondary School	Provision of 300 No Hass Avocado tree seedlings		170,000
Gitunduti Secondary School	Provision of 300 No Hass Avocado tree seedlings		170,000
Gathehu Secondary School	Provision of 300 No Hass Avocado tree seedlings		170,000
Gatundu Secondary School	Provision of 300 No Hass Avocado tree seedlings		170,000
Itundu Secondary School	Provision of 300 No Hass Avocado tree seedlings		170,000
Kiamwangi Secondary School	Provision of 290 No Hash Avocado tree seedlings		166,700
Emergency Projects	Emergency reserve to cater for any unforeseen occurrences in the constituency during the financial year.	9,691,047	7,636,190
Acquisition of assets			
Oversight Committee Expenses		(263,163)	540,550
Others (specify)			
Strategic Plan	Mathira NGCDF strategic plan	140,000	2,000,000
Innovation Hub	Construction to completion of ICT Hub at Mathira Technical and	5,500,000	

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	Vocational Training Institute.		
Sub-Total		5,640,000	26,438,607
Funds pending approval			571,110
AIA		574,813	
PMCs Savings		130,804	
Sub-total		705,617	571,110
Grand Total		49,932,539	69,989,733

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Annex 4 – Summary of Fixed Asset Register

Asset class	Historical Cost b/f	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost
	(Kshs)			(Kshs)
	2022-2023			2023-2024
Land	-	-	-	-
Buildings and structures	5,011,958			5,011,958
Transport equipment	4,500,000			4,500,000
Office equipment, furniture and fittings	3,035,446			3,035,446
ICT Equipment, Software and Other ICT Assets	580,340			580,340
Other Machinery and Equipment	15,660,000			15,660,000
Heritage and cultural assets	-			-
Intangible assets	-			-
Total	28,787,744	-	-	28,787,744

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Annex 5 –PMC Bank Balances as at 30th June 2024

PMC	Bank	Account number	Bank Balance	Bank Balance
			2023-2024	2022-2023
Mathaithi Day Secondary School	Cooperative Bank	01100172859001	9,292,025	-
Mathira Youth Empowerment	Cooperative Bank	01141711287400	23,270,619	23,270,619
Gaturiri Secondary School	Cooperative Bank	01100365050001	4,804,603	-
Gathogorero Primary School	Cooperative Bank	01141710890200	457,053	457,053
Kiamabara Primary School	Cooperative Bank	01141711437200	252,298	22,498
Kianjogu Primary School	Cooperative Bank	01141711230400	200,047	47
Kahuru Primary School	Cooperative Bank	01141711229200	170,742	170,742
Bishop Gatimu Ngandu Girls	Cooperative Bank	01141410394200	144,855	144,855
Karindundu Primary School	Cooperative Bank	01141711230000	108,132	8,132
Ragati Secondary School	Cooperative Bank	01141711230900	102,876	12,761
Kiangengi Primary School	Cooperative Bank	01141711501900	102,393	102,393
Huruma Assistant Chief's Office	Cooperative Bank	01141711504600	99,785	1,995
Miiri Secondary School	Cooperative Bank	01141629627500	57,924	71,424
Ihwagi Primary School	Cooperative Bank	01141711228400	50,846	50,846
Hiriga Secondary School	Cooperative Bank	01141711504400	41,800	5,930
Kiahia Assistant Chief's Office	Cooperative Bank	01141711485400	38,565	155
Magutu Primary School	Cooperative Bank	01141711472500	36,975	36,975
Kiangoma Primary School	Cooperative Bank	01141711203100	30,365	91,640
Konyu Chiefs Office	Cooperative Bank	01141711203900	28,527	3,382
Ihwagi Secondary School	Cooperative Bank	01139059136900	17,002	-
Ruthagati Secondary School	Cooperative Bank	01141711504300	10,675	10,675
Kiamwangi Secondary School	Cooperative Bank	01141711517400	10,667	8,987
Gatina Ass. Chief Office	Cooperative Bank	01141711229800	8,920	-
Wakamata Primary School	Cooperative Bank	01141711438100	8,503	7,413
Gaturiri Primary School	Cooperative Bank	01139629182600	4,904	-
Gatiko Primary School	Cooperative Bank	01141710893500	3,927	88,827
Kihuro Primary School	Cooperative Bank	01141711249700	3,527	-

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St. Augustine Kieni Secondary School	Cooperative Bank	01141711433500	3,460	1,280
Gatung'ang'a Chiefs Office	Cooperative Bank	01141711437100	2,125	22,845
Ndimaini Secondary School	Cooperative Bank	01141710891000	3,027,080	27,080
Ngorano Primary School	Cooperative Bank	01141711532200	1,782	61,782
Kiamwangi Primary School	Cooperative Bank	01141711492000	1,651	6,951
Kirigu Primary School	Cooperative Bank	01141711204400	1,040	2,000
Gathaithi Primary School	Cooperative Bank	01141711491700	794	127,794
Gatundu Secondary School	Cooperative Bank	01100595577001	175	-
Chehe Primary School	Cooperative	01141711485200		114,699
Kiaritha-ini Primary School	Cooperative Bank	01141710893900	-	11,088
Ngurumo Primary School	Cooperative Bank	01141711203300	-	641
Ngorano chief's office	Cooperative Bank	01141711436300	-	1,097
Gathaithi Primary School	National Bank	01022220299800	-	127,794
Gatundu Primary School	National Bank	01022209009900	-	120,667
General China Secondary School	KCB Bank	1236414241	-	35,910
Gathugu Primary School	Eco-Bank	6634000062	-	4,707
Njatheini Primary School	Eco-Bank	6634000039	-	393
		Total	42,396,662	25,234,077

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Annex 6: Progress On Follow Up of Auditor Recommendations

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor and subsequent progress made on the resolution of the issues.

Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)
1. Mathira Youth Empowerment Project	The ownership status of the parcel of land and the regularity of the expenditure of Kshs. 8,906,408 could not be confirmed.	The management is in communication with Nyeri County Government on issuance of Title deed.	Not resolved but Awaiting reallocation to other project.	Eight Months
2. Lack of ownership documents for Asset.	Ownership status for motor grader valued at Kshs. 15,660,000 could not be confirmed.	The grader was procured in the financial year 2004/2005. The management is in liaison with the NG-CDF Board for the provision of logbook.	Not resolved.	Eight months.

.....Eleanor Muthoni.....
Name
Fund Account Manager.

