

REPUBLIC OF KENYA



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BY:

Deputy chief whip
Majority Party
Hon. Naomi Jillo

CLERK-AT
THE-TABLE:

Benson Inzafu

THE AUDITOR-GENERAL

ON

KAJEMBE HIGH SCHOOL

**FOR THE YEAR ENDED
30 JUNE, 2023**

MOMBASA COUNTY

Revised 30th June 2023.



KAJEMBE HIGH SCHOOL

ANNUAL REPORT AND FINANCIAL STATEMENTS

**FOR THE FINANCIAL YEAR ENDED
30TH JUNE 2023**

Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector Accounting Standards (IPSAS)



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1. Acronyms and Glossary of Terms

BOM	Board of Management
CEB	County Education Board
IPSAS	International Public Sector Accounting Standards
KCSE	Kenya Certificate of Secondary Education
PFM	Public Finance Management
PSASB	Public Sector Accounting Standards Board
FY	Financial Year
FDSE	Free Day Secondary Education

2. Key School Information and Management**(a) Background information**

The school is domiciled in Kenya and its operations are governed under the Basic Education Act, 2013. It is in Mombasa County, Jomvu Sub-County.

The school was registered in May/2005 under registration number GP/A/3267/2005 and is currently categorized as a Sub County Public school established, owned or operated by the Government.

The school is a Day school and had 925 number of students as at 30th June 2023. It has 18 streams and 37 teachers of which 13 teachers are employed by the School Board of Management.

(b) School Board of Management - Board Members

The School Board of Management established under Section 55 of the Basic Education Act, 2013; is composed of the following members:

Ref:	Name of Board Member	Designation	Date of appointment
1	Evanson Momanyi	Chairman	01/03/2022
2	Stephen Chepkoech	Vice Chairman	01/03/2022
3	Richard Saha	Secretary/Principal	01/03/2022
4	Omari Kawara	P.A Chairman	01/03/2022
5	Josephat Maeri	Member	01/03/2022
6	Triphon Karoki	Member	01/03/2022
7	John Mwawasi	Member	01/03/2022
8	Anastacia Mbogholi	Member	01/03/2022
9	Nelly Kigoma	Member	01/03/2022
10	Edwin Keya	Member – Rep CEB	01/03/2022
11	Juliana Azey	Member Rep Teachers	01/03/2022
12	Antony Mzigo	3 Members - Sponsor	01/03/2022
13	Milicent Awino	Member - Community	01/03/2022
14	Moses Kiilu	Member Special Needs	01/03/2022
15	Eugene Baraza	Rep Students	01/03/2022

The functions of the School Board of Management are to:

- Promote the best interests of the School and ensure its development.
- Promote quality education for all pupils in accordance with the standards set under the Basic Education Act, 2013.
- Ensure and assure the provision of proper and adequate facilities for the School.
- Manage the School's affairs in accordance with the rules and regulations governing occupational safety and health.
- Advise the County Education Board on the staffing needs of the School.
- Determine cases of pupils' discipline and make reports to the CEB.
- Prepare comprehensive termly report on all areas of its mandate and submit the report to CEB.
- Administer and manage the resources of the School.
- Receive, collect and account for any funds accruing to the institution in accordance with Article 226 (1) (a) of the Constitution of Kenya, Section 81 of the Public Finance Management Act, 2012 and the Fourth Schedule para 21 and 23 of the Basic Education Act, 2013.

(c) Committees of the Board

Ref.	Name of Committee	Names of Members	Designation	Number of meetings attended during the year
1	Executive Committee	1.Kennedy Momanyi 2.Stephen Cheochech 3.Richard Saha 4.Omar Baya 5.Nelly Tindeli	B.O.M Chair Vice Chair Secretary B.O.M P.A chair Member	1/2 2/2 2/2 2/2 2/2
2	Finance,procurement and general purposes Committee	1.Grace Kiseu 2.Jeremiah kitavi 3.Mohamed Ali	Deputy principal Bursar Senior Master	1/3 3/3 3/3
3	Academic Committee	1.Kennedy Momanyi 2.Richard Saha 3.Omar Baya 4.Moses Kiilu 5.Antony Mzigo	B.O.M Chair Secretary B.O.M P.A chair Member Member	1/2 2/3 3/3 3/3 3/3
4	Development Committee	1.Richard Saha 2.Josephat Maeri 3.Nicholas Gisare 4.Nelly Tindeli 5.Omar Baya	Secretary B.O.M Member Member Member P.A Chair	2/3 3/3 3/3 3/3 3/3
5	Discipline and welfare Committee	1.Richard Saha 2.Millicent Awino 3.Anastacia Mboghol 4.John Mwawasi 5.Omar Baya	Secretary B.O.M Member Member Member P.A Chair	2/3 3/3 3/3 3/3 3/3

(d) School operation Management

For the financial year ended 30th June 2023 the School day-to-day management was under the following persons:

Ref:	Designation	Name	Identification
1	Principal	Richard Saha	TSC No.373888
2	Deputy Principal	Grace Kiseu	TSC No.290669
3	School Bursar	Jeremiah Kitavi	CPAK No. 258796

(e) Schools contacts

Post Office Box: 90487
 Telephone: 0722829678
 E-mail: kajembehighschool@gmail.com
 Website: www.kajembehighschool.com
 Facebook: KAJEMBE HIGH SCHOOL FORUM
 Twitter: #kajembehighschool

(f) School Bankers

The school operated 7 number of bank accounts in the following banks: (Ensure all accounts including CDF accounts are included)

BANK NAME	ACCOUNT NAME	ACCOUNT NUMBER
KCB BANK	Tuition Account	1108914136
KCB BANK	Operations Account	1108915019
KCB BANK	School Fund Account/Boarding	1108479456
EQUITY BANK	Equity fees Account	1200263925995
EQUITY BANK	Infrastructural Account	1200279288849
	Savings Accounts;	
KCB BANK	Gratuity account	1115136828
EQUITY BANK	Equity Cdf account	1200299291500

(g) Independent Auditors

Office of the Auditor General
 Anniversary Towers, University Way
 P.O. Box 30084
 GPO 00100
 Nairobi, Kenya

3. Summary Report of Performance of The School

The following is a summary report of the performance of the school against the set performance evaluation criteria:

a) Financial performance:**Surplus/ deficit for the year and a comparison of the same for the last three years**

DESCRIPTION	2022-2023	2022-2022	2020-2021
	Kshs	Kshs	Kshs
SURPLUS/DEFICIT	(5,547,234.00)	(9,576,835.00)	7,288,826.00

Capitation grants from the Ministry of Education for the last three years

DESCRIPTION	2022-2023	2021-2022	2020-2021
RECEIPTS	Kshs	Kshs	Kshs
Capitation grants for tuition	2,311,835.00	2,867,560.00	1,033,848.00
Capitation grants for operations	10,178,756.00	12,519,889.00	7,335,427.00
TOTALS	12,490,591.00	15,387,449.00	8,369,275.00

A three-year overview of growth of other income(s) earned by the school.

DESCRIPTION	2022-2023	2021-2022	2020-2021
OTHER INCOMES	Kshs	Kshs	Kshs
School Fund Income- Other receipts	316,900.00	4,123,007.00	4,105,151.00
School Fund Income-Parents Account	16,375,325.00	20,167,000.00	5,551,500.00
TOTALS	16,692,225.00	24,290,007.00	9,656,651.00

- A three-year overview of growth in expenditure of the school

DESCRIPTION	2022-2023	2021-2022	2020-2021
PAYMENTS	Kshs	Kshs	Kshs
Payments for Tuition	2,715,666.00	5,156,641.00	428,962.00
Payments for operations	12,139,393.00	26,725,231.00	5,158,563.00
Payments for Main account	19,874,990.00	17,372,419.00	5,149,575.00
TOTAL PAYMENTS	34,730,049.00	49,254,291.00	10,737,100.00

Movement of debtors and creditors of the school over the last three years

ACCOUNTS RECEIVABLE

Description	2022-2023	2021-2022	2020-2021
	Kshs	Kshs	Kshs
Fees arrears	20,253,217.00	19,181,333.00	14,749,041.00
Other non-fees receivables			
Salary advances			17,500.00
Imprest	107,000.00		
Total	20,360,217.00	19,181,333.00	14,766,541.00

ACCOUNTS PAYABLE

Description	2022-2023	2021-2022	2020-2021
	Kshs	Kshs	Kshs
Trade creditors (See ageing below and appendix 1)	620,970.00	8,690,445.00	
Prepaid fees	543,100.00	579,339.00	394,268.00
Retention monies		562,570.00	
Total	1,164,070.00	9,832,354.00	394,268.00

Movement of cash and bank balances over the last three years**I BANK ACCOUNTS**

	Name of Bank, Account No. & currency	Bank Account Number	2022-2023	2021-2022	2020-2021
			Kshs	Kshs	Kshs
1	Tuition Account	1108914136	13,522.00	95,120.00	2,384,201.00
2	Operations Account	1108915019	7,664.00	8,726.00	6,046,450.00
3	School Fund Account/Boarding	1108479456	126,121.00	164,005.00	192,155.00
4	Equity fees Account	1200263925995	227,080.00	2,318,795.00	1,984,660.00
5	Infrastructural Account	1200279288849	253,428.00	9,299,625.00	2,733,148.00
	Savings Accounts;				-
6	Gratuity account	1115136828	10,308.00	1,837,374.00	2,060,069.00
7	Equity Cdf account	1200299291500	0.00	2,196,700.00	4,158,665.00
8	Bus account	1115136993		108,396.00	108,396.00
9	Development account	1124156712		0	56,776.00
10	Cdf project account	1108480284		0	1,160,390.00
11	Exam/caution account	1108795594		0	726,141.00
12	Equity account 2	1200299256000		0	2,164.00
	Total		638,123.00	16,028,741.00	21,613,214.00

2 CASH IN HAND

Description	2022-2023	2021-2022	2020-2021	2019-2020
			Kshs	Kshs
Tuition Account	0	0	0	0
Operation Account	0	1,761.00	13,745.00	6,468.00
School Fund account	0	2,021.00	1,011.00	4,800.00
Total	0	3,782.00	14,756.00	11,268.00

(KAJEMBE HIGH SCHOOL)
Annual Report and Financial Statements For the year ended 30th June 2023

b) **Teacher Student ratio:**

925/37 Ratio 1:25

<u>TRANSFERRED TEACHERS-OUT</u>	<u>TRANSFERRED TEACHERS-IN</u>	<u>NEWLY EMPLOYED TEACHER-TSC</u>	<u>NEWLY EMPLOYED TEACHER-B.O.M</u>
5	6	2	10

c) **Mean score in the 2022 KCSE:**

d) **Number of Candidates in the 2022 KCSE:**

<u>YEAR</u>	<u>ENTRY</u>	<u>MEAN</u>	<u>DEV</u>	<u>NUMBER TO UNIVERSITY</u>
2020	165	2.87	-0.38	7
2021	188	2.76	-0.11	3
2022	196	2.45	-0.31	3

NOTE. The mean score of the school dropped by -0.31 but number of students going to university remained the same.

e) **Capacity of the school:**

<u>FACILITIES</u>	<u>DORMITORY</u>	<u>DIN.HALL</u>	<u>LABORATORIES</u>	<u>TOILETS</u>	<u>STUDENTS</u>
TOTAL	0	1	3	25	925

f) **Development projects carried out by the school:**

<u>Projects</u>	<u>Source of funds</u>	<u>Status</u>	<u>Initial Cost (KSh)</u>	<u>Amount Spent (KSh)</u>	<u>Expected completion time</u>
2NO Classrooms	CDF	COMPLETE	3,584,100.00	3,584,100.00	complete
4NO Classrooms	MIF	COMPLETE	7,907,760.00	7,907,760.00	complete
5NO Classrooms	MIF	COMPLETE	1,792,365.00	2,420,935.00	complete

SENIOR PRINCIPAL
 KAJEMBE HIGH SCHOOL
 P.O. BOX 90487-80100, MOMBASA

Date: 8/8/23

Sign: [Signature]


4. Statement of School Management Responsibility

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, each National Government School shall prepare financial statements in respect of that school. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed by the Public Sector Accounting Standards Board (PSASB) of Kenya from time to time.

Schedule 4 (Section 23) of the Education Act, 2013 requires the Board of Management of a public institution of basic education to be keep all proper books and records of accounts of the income, expenditure and assets of the institution.

The Board of Management of Kajembe High School accepts responsibility for the school's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS).

The Board of Management is of the opinion that the school's financial statements give a true and fair view of the state of the school's transactions during the financial year ended 30th June, 2023, and of the school's financial position as at that date.



Name: Rungwa K. Njiru
Designation: Chairman, School Board of Management

Date: 10/08/2023



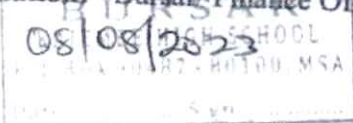
Name: Richard C. Saha

Designation: School Principal & Secretary to Board of Management

Date:

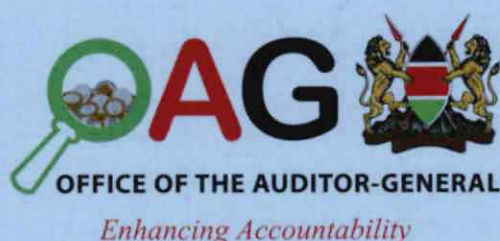


Name: Jeremiah K. Njiru
Designation: Bursar/Finance Officer

Date: 08/08/2023


REPUBLIC OF KENYA

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HEADQUARTERS
Anniversary Towers
Monrovia Street
P.O Box 30084-00100
NAIROBI

REPORT OF THE AUDITOR-GENERAL ON KAJEMBE HIGH SCHOOL FOR THE YEAR ENDED 30 JUNE, 2023 - MOMBASA COUNTY

PREAMBLE

I draw your attention to the contents of my report which is in three parts:

- A. Report on the Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements.
- B. Report on Lawfulness and Effectiveness in Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure Government achieves value for money and that such funds are applied for the intended purpose.
- C. Report on Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, the risk management environment and the internal controls, developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

An unmodified opinion does not necessarily mean that an entity has complied with all relevant laws and regulations and that its internal controls, risk management and governance systems are properly designed and were working effectively in the financial year under review.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012 and the Public Audit Act, 2015. The three parts of the report, when read together constitute the report of the Auditor-General.

REPORT ON THE FINANCIAL STATEMENTS

Qualified Opinion

I have audited the accompanying financial statements of Kajembe High School – Mombasa County set out on pages 1 to 23, which comprise of the statement of assets

and liabilities as at 30 June, 2023, and the statement of receipts and payments, statement of cash flows and the statement of budgeted versus actual amounts for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effect of the matters described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of the Kajembe High School – Mombasa County as at 30 June, 2023 and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the Public Finance Management Act, 2012 and the Basic Education Act, 2013.

Basis for Qualified Opinion

1. Inaccuracies in the Financial Statements

The statement of budgeted versus actual amounts reflects total final expenditure budget of Kshs.36,645,949 against a casted amount of Kshs.36,645,949 resulting to a variance of Kshs.50,000. The variance was not explained or supported.

In the circumstances, the accuracy and completeness of the financial statements could not be confirmed.

2. Inaccuracies in Capitation Grants

The statement of receipts and payments reflects capitation grants for tuition, operations and infrastructure amounts of Kshs.2,311,835, Kshs.6,778,756 and Kshs.3,400,000 as disclosed in Note 1, Note 2 and Note 3 to the financial statements. Review of the NEMIS capitation disbursements made to the School against the amount received by the School revealed amounts of Kshs.12,490,591 and Kshs.10,347,756 respectively, resulting to an unexplained variance of Kshs.2,142,835. Similarly, the banks statements reflect an amount of Kshs.10,347,756 against Kshs.12,490,591 reflected in the financial statements resulting to an unexplained variance of Kshs.2,142,835.

In the circumstances, the accuracy and completeness of capitation grants for tuition, operation and infrastructure totalling Kshs.12,490,591 could not be confirmed.

3. Failure to Disclose Inventory Balance in the Financial Statements

Note 19 to the financial statements reflects inventory held by the School valued at Kshs.1,181,433 comprising foodstuff, stationeries, and lab consumables. However, Management did not provide stock take reports to support the inventory quantities and values. Further, an inspection of the food store carried out on 23 May, 2024 revealed that

the store is located under a stair case and is exposed to rain water, dust, and rodents through the half open door with metal grills.

In the circumstances, it was not possible to confirm the accuracy, completeness and value of inventory held by the School, and the foodstuff is exposed and may pose health hazards to consumers.

4. Long Outstanding Accounts Receivables

The statement of assets and liabilities reflects accounts receivables balance of Kshs.20,360,217 in respect of fees arrears as disclosed in Note 13 to the financial statements. However, included in the balance are receivables amounting to Kshs.17,098,438 which had been outstanding for more than two (2) years. Further, there was no policy on the impairment of long outstanding fees arrears casting doubt on the fair statement of the accounts receivables balance.

In the circumstances, the accuracy and full recoverability of the outstanding receivables balance of Kshs.20,360,217 could not be confirmed.

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the Kajembe High School Management in accordance with ISSAI 130 on Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Emphasis of Matter

Budgetary Control and Performance

The statement of budgeted versus actual amounts reflects final receipts budget and actual on a comparable basis of Kshs.36,645,949 and Kshs.29,182,816 respectively, resulting to an under-funding of Kshs.7,463,133 or 20% of the budget. However, the School spent a balance of Kshs.34,835,149 against actual receipts of Kshs.29,182,816 resulting to an over-utilization of Kshs.5,652,333 or 19% of actual receipts. Approval of the expenditure above the budgeted amounts was not provided.

The under-funding affected the planned activities and may have impacted negatively on service delivery to the public.

My opinion is not modified in respect of this matter.

Key Audit Matters

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. There were no key audit matters to report in the year under review.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution, based on the procedures performed, except for the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources section of my report, I confirm that, nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

1. Late Transfer of Infrastructure Funds from Operations Bank Account

The statement of receipts and payments reflects operations grants amount of Kshs.10,178,756 as disclosed in Note 2 and Note 3 to the financial statements, from the Ministry of Education credited in the operations bank account. Included in the amount is Kshs.3,400,000 in respect of infrastructure grants which were to be transferred to infrastructure bank account for maintenance and improvement of the School's facilities. However, the amount of Kshs.3,400,000 was transferred on various dates after 15 days of receipt contrary to the Ministry of Education Circular Ref MOE, HQS/3/13/3 dated 16 June, 2021 which states that infrastructure grants as well as maintenance and improvement funds should be transferred to the School infrastructure account fifteen (15) days upon receipt of the funds in the operations account as shown in the table below;

Date Amount was Received in Operations Account	Date Amount was Transferred to Infrastructure Account	Amount (Kshs.)
25.07.2022	19.08.2022	843,000
31.01.2022	18.10.2022	846,000
30.01.2023	02.02.2023	845,000
09.06.2023	13.06.2023	866,000

In the circumstances, Management was in breach of the law.

2. Excess Supply of Books

During the year under review, the Ministry of Education distributed textbooks to public secondary schools through Kenya Institute of Curriculum Development (KICD). Examination of records revealed that the Institute distributed one thousand seven hundred and thirty-six (1,736) books for three subjects among others to the School while only one thousand four hundred and sixty-four (1,464) books were issued to the students, resulting to two hundred and seventy-two (272) unexplained excess text books in the School store.

In the circumstances, value for money on the excess two hundred and seventy-two (272) text books could not be confirmed.

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements comply, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the procedures performed, except for the matter described in the Basis for Conclusion on Effectiveness of Internal Controls, Risk Management and Governance section of my report, I confirm that, nothing else has come to my attention to cause me to believe that internal controls, risk management and governance were not effective.

Basis for Conclusion

Incomplete Assets Register and Lack of Land Ownership Documents

Annex 2 to the financial statements reflects a summary of fixed assets register which does not indicate the purchase date, cost price, current condition and current valuation of the School assets. Further, the assets register indicates that the land was acquired on 1 August, 2004, while the allotment letter revealed the plot and register numbers and the size of the land. However, the land ownership documents were not provided for audit and the value of the land could not be established.

In the circumstances, the safe custody of the fixed assets could not be confirmed.

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal control, risk management and overall governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of Management and those Charged with Governance

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal control as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal control, risk management and overall governance.

In preparing the financial statements, Management is responsible for assessing the School's ability to continue to sustain its services, disclosing, as applicable, matters

related to sustainability of services and using the applicable basis of accounting unless Management is aware of the intention to terminate the School or to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the School's financial reporting process, reviewing the effectiveness of how Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal control in order to give an assurance on the effectiveness of internal controls, risk management and overall governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal control would not necessarily disclose all matters in the internal control that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not

reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal control may not prevent or detect misstatements and instances of non-compliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by Management.
- Conclude on the appropriateness of Management's use of the applicable basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the School to cease to continue to sustain its services.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the School to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence and communicate with them all relationships and other matters that may reasonably be thought to bear on my independence and where applicable, related safeguards.


FCPA Nancy Gathungu CBS
AUDITOR-GENERAL

Nairobi


24 September, 2024


(KAJEMBE HIGH SCHOOL)
 Annual Report and Financial Statements For the year ended 30th June 2023


6. Statement Of Receipts and Payments For the Year Ended 30th June 2023


Description Of Vote Head	Note	Income Current 2022-2023 Kshs	Income & Expenditure 2021-2022 Kshs
Receipts			
Government grants for tuition	1	2,311,835.25	2,867,560.40
Government grants for operations	2	6,778,756.10	7,965,139.00
Government Grants for infrastructure	3	3,400,000.00	4,554,750.00
School fund income- parents' contributions	4	16,375,325.00	20,167,000.00
Miscellaneous incomes	5	316,900.00	4,123,007.20
Total Receipts		29,182,816.35	39,677,456.60
Payments			
Tuition	6	2,715,666.00	5,156,641.00
Operations	7	9,718,458.90	14,634,257.00
Infrastructure	8	2,420,935.00	12,090,973.50
Boarding and school fund	9	19,874,990.15	17,372,419.66
Total Payments		34,730,050.05	49,254,291.16
Surplus/Deficit		(5,547,233.70)	(9,576,834.56)
		29,182,816.35	39,677,456.60

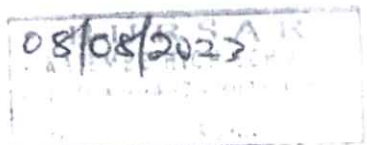
The school financial statements were approved on 10/8/2023 and signed by:


 Name: FRANCO K. UBUKU
 Chair BOM


 Name: RICHARD C. SAHA
 School Principal/ Secretary to
 BOM

Date: 10/08/2023 Date: 


 Name: JEREMIAH KATAY
 Bursar/ Finance Officer

Date: 08/08/2023


(KAJEMBE HIGH SCHOOL)
Annual Report and Financial Statements For the year ended 30th June 2023

7. **Statement of Assets and Liabilities As At 30th June 2023**

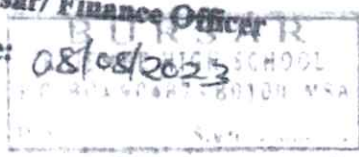
Description	Note	2022-2023	2021-2022
		Kshs	Kshs
Financial Assets			
Cash and cash equivalents			
Bank balances			
Cash balances	10	638,123.01	16,028,741.16
Short term investments	11		3,782.00
Total cash and cash equivalent	12	638,123.01	16,032,523.16
Account's receivables			
	13	20,360,216.55	19,181,333.35
Total financial assets		20,998,339.56	35,213,856.51
Financial liabilities			
Accounts payables			
	14	1,164,070.25	9,832,353.50
Net financial assets		19,834,269.31	25,381,503.01
Represented by			
Accumulated fund b/fwd			
Surplus/deficit for the year	15	25,381,503.01	34,958,337.57
		(5,547,233.70)	(9,576,834.56)
Net financial position		19,834,269.31	25,381,503.01

The school's financial statements were approved on 10/8/2023 and signed by:

.....
 Name: EVANSOKI MURRAY
 Chair BOM
 Date: 10/08/2023

.....
 Name: RICHARD C. SAKA
 School Principal/ Secretary to
 BOM

.....
 Name: Jeremias KITANI
 Bursar/ Finance Officer
 Date: 08/08/2023



8. Statement of Cash Flows for the Year Ended 30th June 2023

		2022-2023	2021-2022
		Kshs	Kshs
CASHFLOW FROM OPERATING ACTIVITIES			
Receipts for operating income			
Capitation grants for tuition	1	2,311,835.00	2,867,560.00
Capitation grants for operations	2	6,778,756.00	8,676,811.00
School fund income- Parents contributions/ fees	3	16,375,325.00	20,167,00.00
School fund income- other receipts	4	316,900.00	4,123,007.00
Total receipts		25,782,816.00	39,677,456.00
Payments			
Payments for Tuition	5	2,715,666.00	5,156,641.00
Payments for operations	6	9,718,458.00	26,725,230.00
Boarding and school fund payments	7	19,874,990.00	17,372,419.00
Total payments		32,309,114.00	49,254,290.00
Net cash flow from operating activities		(6,526,298.00)	(9,576,834.00)
CASHFLOW FROM INVESTING ACTIVITIES			
Receipts from investing activities			
Maintenance & improvement		1,689,000.00	4,554,750.00
Acquisition of Assets			
Tota Receipts			4,554,750.00
Payment from investing activities			
Acquisition of assets		(10,557,102.75)	(573,363.00)
Total payments			(573,363.00)
Net cash flows from Investing Activities		(8,868,102.25)	3,981,387.00
CASHFLOW FROM BORROWING ACTIVITIES			
Proceeds from borrowings/ loans			
Repayment of principal borrowings			
Net cash flow from financing activities			
Net increase in cash and cash equivalent		(15,394,400.00)	(5,595,447.00)
Cash and cash equivalent at BEGINNING of the year		16,032,523.00	21,627,970.00
Cash and cash equivalent at END of the year		638,123.00	16,032,523.00

(KAJEMBE HIGH SCHOOL)

Annual Report and Financial Statements For the year ended 30th June 2023

The school's financial statements were approved on 10/8 2023 and signed by:



Name:

EUNICE K. NGUNJIRI

Chair BOM

Date: 10/08/2023

Name: RICHARD C. SAKA

School Principal/ Secretary to BOM

Date:

08 AUG 2023

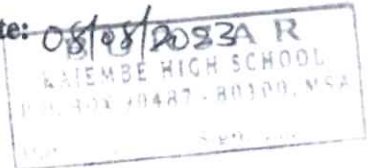



Name:

JEREMIH K. KIVARI

Bursar/ Finance Officer

Date:

08/08/2023
KAJEMBE HIGH SCHOOL
P.O. BOX 20487 - 80300, N.S.A.


(KAJEMBE HIGH SCHOOL)
Annual Report and Financial Statements For the year ended 30th June 2023

9. Statement Of Budgeted Versus Actual Amounts for The Year Ended 30th June 2023

Receipt/Expenses Item	Original Budget a Kshs	Adjustments b Kshs	Final Budget c=a+b Kshs	Actual On Comparable Basis d Kshs	Budget Utilization Difference e=c-d Kshs	% OF Utilization e/d x % Kshs
(1) Capitation Grant on Tuition						
Reference Materials	4,161,024.00		4,161,024.00	2,311,835.00	1,849,189.00	56%
Exercise Books	0.00		0.00	0.00	0.00	0.00
Laboratory Equipment	0.00		0.00	0.00	0.00	0.00
Internal Exams	0.00		0.00	0.00	0.00	0.00
Teaching / Learning Materials	0.00		0.00	0.00	0.00	0.00
Exams And Assessment	0.00		0.00	0.00	0.00	0.00
(2) Capitation Grant on Operations						
Personnel Emoluments						
Repairs And Maintenance	0.00		0.00	0.00		0.00
Local Transport / Travelling						
Electricity And Water						
Medical	582,400.00		582,400.00	169,100.00	413,300.00	29%
Administration Costs						
Activity	1,030,400.00		1,030,400.00	478,925.00	551,475.00	46%
Other Voteheads	9,676,800.00		9,676,800.00	6,130,731.10	3,546,069.00	63%

(KAJEMBE HIGH SCHOOL)
 Annual Report and Financial Statements For the year ended 30th June 2023

Receipt/Expenses Item	Original Budget	Adjustments	Final Budget	Actual On Comparable Basis	Budget Utilization Difference	% Of Utilization
	a Kshs	b Kshs	c=a+b Kshs	d Kshs	e=c-d Kshs	e=d/c % Kshs
3) FDSE for infrastructure						
Maintenance & Improvement MoE	4,480,000.00		4,480,000.00	3,400,000.00	1,080,000.00	76%
M&I parents' contribution	0.00		0.00	0.00		0.00
Economic Stimulus Programs	0.00		0.00	0.00		0.00
Transition Infrastructure Grants	0.00		0.00	0.00		0.00
Administration Block	0.00		0.00	0.00		0.00
(4) Fees Charged on Parents						
Lunch Programme	9,063,936.00		9,063,936.00	9,063,936.00		100%
Born teachers	7,311,389.00		7,311,389.00	7,311,389.00		100%
Local Transport / Travelling	0.00		0.00	0.00		0.00
Electricity And Water	0.00		0.00	0.00		0.00
Medical	0.00		0.00	0.00		0.00
Administration Costs	0.00		0.00	0.00		0.00
Activity	0.00		0.00	0.00		0.00
SMASSSE	0.00		0.00	0.00		0.00
Fee On Boarding Equipment and Stores	0.00		0.00	0.00		0.00
5) Miscellaneous Income						
Loans / Borrowing	0.00		0.00	0.00		0.00
Rent income	0.00		0.00	0.00		0.00
Income From Farming Activities	0.00		0.00	0.00		0.00
Insurance Compensation	0.00		0.00	0.00		0.00

Receipt/Expenses Item	Original Budget a Kshs	Adjustments b Kshs	Final Budget c=a+b Kshs	Actual On Comparable Basis d Kshs	Budget Utilization Difference e=c-d Kshs	% Of Utilization e=d/c % Kshs
Savings	10,000.00		10,000.00	7,500.00	2,500.00	75%
Income From Bus Hire	100,000.00		100,000.00	99,000.00	1,000.00	99%
Fee For Hire of Ground and Equipment	100,000.00		100,000.00	95,700.00	4,300.00	96%
Text Books	80,000.00		80,000.00	67,700.00	12,300.00	85%
Tender Income	50,000.00		50,000.00	47,000.00	3,000.00	94%
Total Income	36,645,949.00		36,645,949.00	29,182,816.00	7,463,133.00	79%
(6) Expenditure For Tuition						
Textbooks	4,161,024.00		4,161,024.00	2,715,666.00	1,445,358.00	65%
Reference Materials	0.00		0.00	0.00	0.00	0.00
Exercise Books	0.00		0.00	0.00	0.00	0.00
Laboratory Equipment	0.00		0.00	0.00	0.00	0.00
Internal Exams	0.00		0.00	0.00	0.00	0.00
Teaching / Learning Materials	0.00		0.00	0.00	0.00	0.00
Chalks	0.00		0.00	0.00	0.00	0.00
Exams And Assessment	0.00		0.00	0.00	0.00	0.00
Teachers Guides	0.00		0.00	0.00	0.00	0.00
Administration Costs	0.00		0.00	0.00	0.00	0.00
Bank Charges	0.00		0.00	0.00	0.00	0.00
(7) Expenditure For Operations						
Personnel Emoluments	3,913,800.00	0.00	3,913,800.00	3,013,291.00	900,509.00	77%

(KAJEMBE HIGH SCHOOL)
Annual Report and Financial Statements For the year ended 30th June 2023

Receipt/Expenses Item	Original Budget a Kshs	Adjustments b Kshs	Final Budget c=a+b Kshs	Actual On Comparable Basis d Kshs	Budget Utilization Difference e=c-d Kshs	% Of Utilization e/d/c % Kshs
Repairs, Maintenance & Improvements	1,461,480.00		1,461,480.00	957,524.00	503,956.00	66%
Local Transport / Travelling	920,000.00		920,000.00	684,334.00	235,666.00	74%
Electricity, Water and Conservancy	1,066,000.00	0.00	1,066,000.00	1,287,541.00	221,541.00	122%
Medical	582,400.00	0.00	582,400.00	133,704.00	448,696.00	23%
Administration Costs	2,315,520.00	0.00	2,315,520.00	2,498,006.00	(182,486.00)	108%
Activity Expenses	1,030,400.00	0.00	1,030,400.00	1,463,210.00	(432,810.00)	142%
Gratuity						
SMASSE						
(8) Expenditure For infrastructure						
Construction of classrooms	4,480,000.00		4,480,000.00	2,206,883.00	2,273,117.00	49%
Construction of LAB						
Construction of DORMS						
Purchase of furniture						
Purchase of equipment						
Purchase of machinery						
(9) Expenditure For school fund/lunch/boarding						
Repairs, Maintenance and Improvements	1,500,000.00	0.00	1,500,000.00	1,415,440.00	84,560.00	94%
Local Transport / Travelling	200,000.00	0.00	200,000.00	203,280.00	(3,280.00)	101%

(KAJEMBE HIGH SCHOOL)
Annual Report and Financial Statements For the year ended 30th June 2023

Receipt/Expenses Item	Original Budget a Kshs	Adjustments b Kshs	Final Budget c=a+b Kshs	Actual On Comparable Basis d Kshs	Budget Utilization Difference e=c-d Kshs	% Of Utilization e/d/e % Kshs
Electricity, Water and Conservancy	850,000.00	0.00	850,000.00	870,689.00	(20,689.00)	102%
Medical Expenses						
Administration Costs	1,500,000.00	0.00	1,500,000.00	1,878,220.00	(328,220.00)	121%
Activity	1,380,000.00	0.00	1,380,000.00	1,553,105.00	(173,105)	113%
Personnel Emoluments	0.00	0.00	0.00	2,704,893.00	(2,704,893.00)	0%
Lunch Programme	9,575,325.00	0.00	9,575,325.00	9,534,001.00	41,324.00	99%
BOM	1,400,000.00	0.00	1,400,000.00	1,232,506.00	167,494.00	88%
Expenditure For Income Generating Activity						
Tender	50,000.00		50,000.00	0.00	50,000.00	
Hire of facilities	100,000.00		100,000.00	0.00	100,000.00	
Rent Expenses						
Bus Hire	100,000.00	0.00	100,000.00	98,751.00	1,249.00	99%
Cdf	10,000.00		10,000.00	384,105.00	(374,105.00)	
Loan Principal Repayment						
Acquisition Of Assets						
Totals	36,645,949.00		36,645,949.00	34,835,149.00	1,470,800.00	96%

Recommendation on significant underutilization (below 90% of utilization) and any overutilization above 100%
 I. There was no full utilization of income/expenditure because of difference between Calendar year (1st Jan 2023 to 31st Dec 2023) and financial year (1st July, 2022 to 30th June 2023)

10. Significant Accounting Policies

The principal accounting policies adopted in the preparation of these financial statements are set out below:

1. Statement of compliance and basis of preparation

The financial statements have been prepared in accordance with and comply with International Public Sector Accounting Standards (IPSAS) with particular emphasis on Cash Basis Financial Reporting under the Cash Basis of Accounting and applicable government legislations and regulations. The financial statements comply with and conform to the form of presentation prescribed by the Public Sector Accounting Standards Board of Kenya.

This cash basis of accounting has been supplemented with accounting for; a) receivables that include school fees from parents, imprest, salary advances and other receivables and b) payables that include deposits and retentions and payables from operations.

The financial statements are presented in Kenya Shillings, which is the functional and reporting currency of the *school*, and all values are rounded to the nearest Kenya Shilling (Kshs). The accounting policies adopted have been consistently applied to all the years presented.

2. Recognition of receipts and payments

The *school* recognises all receipts from the various sources when the event occurs, and the related cash has actually been received by the *school*. In addition, the *school* recognises all expenses when the event occurs, and the related cash has actually been paid out by the *school*. Income arising from school fees is recognised when the event occurs whether cash is received or not. Expenditure arising from operations is recognised when the event occurs irrespective of receipt of cash.

3. In-kind contributions

In-kind contributions are donations that are made to the *school* in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the *school* includes such value in the statement of receipts and payments both as a receipt and as a payment in equal and opposite amounts; otherwise, the contribution is not recorded.

4. Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at various financial institutions at the end of the financial year.

- 5. Accounts Receivable**
For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. Accounts receivables also include school fees billed to parents for services rendered but not paid. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.
- 6. Accounts Payable**
For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized as accounts payables. This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. Payables also include expenditure incurred for the purchase of goods, works and services that has been rendered and not settled. This is an enhancement to the cash accounting policy adopted for public secondary schools. Other liabilities are disclosed in the financial statements.
- 7. Non-current assets**
Non-current assets are expensed at the time of acquisition while disposal proceeds are recognized as receipts at the time of disposal. However, the acquisitions and disposals are reflected in the school fixed asset register a summary of which is provided as a memorandum to these financial statements.
- 8. Budget**
The budget is developed on the same accounting basis (cash basis), the same accounts classification basis, and for the same period as the financial statements. The *school's* budget was approved by the School Board of Management. A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.
- 9. Comparative figures**
Where necessary comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.
- 10. Subsequent events**
There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30th June 2023.

11. Notes To The Financial Statements**1. Government Grants for Tuition**

Description	2022-2023	2021-2022
	Kshs	Kshs
Reference Materials	2,311,835.00	2,867,560.00
Exercise Books		
Laboratory Equipment		
Internal Exams		
Teaching / Learning Materials		
Others (specify) *		
Total	2,311,835.00	2,867,560.00

2. Government Grants for Operations

Description	2022-2023	2021-2022
	Kshs	Kshs
Other Vote Heads (adm cost,Ewc,LLT &P.E)	6,130,731.00	7,789,339.00
Repairs And Maintenance	0.00	0.00
Local Transport / Travelling		
Electricity And Water		
Medical	169,100.00	175,800.00
Administration Costs		
Activity	478,925.00	0.00
Total	6,778,756.00	7,965,139.00

3 Government Grants for infrastructure

Description	2022-2023	2021-2022
	Kshs	Kshs
Maintenance & Improvement	3,400,000.00	4,554,750.00
Transition infrastructure grants		
Administration Block		
Economic stimulus grants		
Total	3,400,000.00	4,554,750.00

4 School Fund Income - Parents Contribution/Fees

Description	2022-2023	2021-2022
	Kshs	Kshs
Lunch Programme	16,375,325.00	19,418,577.00
BOM Teachers	0.00	748,423.00
Local transport / travelling		
Electricity and water		
Medical		
Administration costs		
Activity		
Fee on Boarding Equipment and stores		
PA Levies*		
Others (specify)		
Total	16,375,325.00	20,167,000.00

5 Miscellaneous Incomes

Description	2022-2023	2021-2022
	Kshs	Kshs
Saving Account-cdf	7,500.00	600,450.00
Hire of Facilities	95,700.00	126,350.00
Bursary		955,250.00
Dormant Account		1,945,470.00
Gratuity Services		200,137.00
Income From Bus Hire	99,000.00	
Transfer to Ops Ac		250,000.00
Tender Income	47,000.00	35,000.00
Text Books	67,700.00	10,350.00
Loans/Borrowings*		
Total	316,900.00	4,123,007.00

Notes to the Financial Statements (continued)

6 Tuition

Description	2022-2023	2021-2022
	Kshs	Kshs
Teaching / Learning Materials	2,711,205.00	5,153,791.00
Textbooks		
Reference materials		
Laboratory Equipment		
Exercise Books		
Exams And Assessment		
Teachers Guides		
Bank Charges	4,461.00	2,850.00
Total	2,715,666.00	5,156,641.00

7 Operations

Description	2022-2023	2021-2022
	Kshs	Kshs
Personnel Emoluments	2,510,399.00	3,013,291.00
Lunch Programme	845,669.00	0.00
Administration Cost	1,837,438.00	2,498,006.00
Repairs And Maintenance & Improvements	557,335.00	2,206,883.00
Local Transport / Travelling	221,319.00	684,334.00
Electricity And Water	410,085.00	1,287,541.00
Medical	31,860.00	133,704.00
Activity Expenses	2,618,633.00	1,463,210.00
Bank Charges	6,721.00	10,038.00
Infrastructure	0.00	2,969,250.00
Acquisition of Assets 1No classroom	0.00	957,523.50
Acquisition of Assets 2No classrooms	0.00	2,443,005.00
PMC expenses	89,000.00	118,000.00
Maintainance&Improvements	0.00	8,690,445.00
Total	9,128,459.00	14,634,257.00

Notes to the Financial Statements (continued)

8 Infrastructure

Description	2022-2023	2021-2022
	Kshs	Kshs
Construction of classrooms	0.00	12,090,974.00
Construction of Toilets	2,420,935.00	0.00
Construction of dormitory	0.00	0.00
Purchase of furniture-Chairs & Lockers	590,000.00	0.00
Purchase of equipment	0.00	0.00
Purchase of apparatus	0.00	0.00
Drilling of boreholes	0.00	0.00
Total	3,010,935.00	12,090,974.00

9 Boarding And School Fund

Description	2022-2023	2021-2022
	Lunch Programme	9,534,001.00
BOM Teachers	593,842.00	2,399,848.00
Service Gratuity	135,265.00	200,137.00
Repairs And Maintenance & Improvements	1,415,440.00	1,074,697.00
Local Transport / Travelling	203,280.00	89,400.00
Electricity And Water	870,689.00	648,430.00
Activity Expenses	1,553,105.00	839,370.00
Administration Costs	1,878,220.00	1,198,680.00
Bank Charges	28,037.00	24,401.00
Dormant account	0.00	1,945,470.00
Transfer from Equity Account	2,091,715.00	224,717.00
Personal Emoluments	613,178.00	
Cdf Abortion	384,105.00	
Tender	0.00	6,000.00
Hire of Facilities	0.00	41,600.00
Bus Hire expenses	98,751.00	0.00
TLM	475,362.00	0.00
Bursary		955,250.00
Total	19,874,990.00	17,372,420.00

Notes to the Financial Statements (continued)**10 Bank Accounts**

(KAJEMBE HIGH SCHOOL)

Annual Report and Financial Statements For the year ended 30th June 2023

Account Name & Currency	Status	Bank Account Number	2022-2023	2021-2022
	Active/Dormant		Kshs	Kshs
Tuition Account	Active	1108914136	13,522.00	95,120.00
Operations Account	Active	1108915019	7,664.00	8,726.00
School Fund Account-KCB	Active	1108479456	126,121.00	164,005.00
School Fund Account-EQUITY	Active	1200263925995	227,080.00	2,318,795.00
Savings Account				
Gratuity Account	Active	1115136828	10,308.00	1,837,374.00
Infrastructural Account	Active	1200279288849	253,428.00	9,299,625.00
Bus Account	Dormant	1115136992	0.00	108,396.00
CDF Account	Dormant	1200299291500	0.00	2,196,700.00
Total			638,123.00	16,028,741.00

11 Cash In Hand

Description	2022-2023	2021-2022
	Kshs	Kshs
Notes and Coins	0.00	3,782.00
Total	0.00	3,782.00

12 Short Term Investments

Description	2022-2023	2021-2022
	Kshs	Kshs
Cooperative Shares	xxx	xxx
Treasury Bills	xxx	xxx
Fixed Deposit accounts	xxx	xxx
Other Investments	xxx	xxx
Total	xxx	xxx

Notes to the Financial Statements (continued)

13 Accounts Receivable

Description	2022-2023	2021-2022
	Kshs	Kshs
Fees Arrears	20,253,217.00	19,181,333.00
Other Non-Fees Receivables		
Salary Advances (list/schedule attached)		
Imprest (list/schedule attached)	107,000.00	
Rent arrears (list/schedule attached)		
Total	20,360,217.00	19,181,333.00

13 b Ageing Analysis of Accounts Receivable

Description	2022-2023		2021-2022	
	Kshs		Kshs	
	Current 2022-2023	% of the total	Comparative 2021-2022	% of the total
1 Year	3,154,779.00	16%	8,660,742.00	45.15%
Between 2- 3 years	6,660,742.00	33%	456,660.00	2.38%
Over 3 years	10,437,696.00	51%	10,063,931.00	52.47%
Total (should tie to note 13 a)	20,253,217.00	100%	19,181,333.00	100%

14 Accounts Payable

Description	2022-2023	2021-2022
	Kshs	Kshs
Trade Creditors (See Ageing Below and Appendix 1)	620,970.00	8,690,445.00
Prepaid Fees	543,100.00	579,339.00
Retention Monies	0.00	562,570.00
Unpaid salaries and statutory deductions		
Caution money		
Total	1,164,070.00	9,832,354.00

Notes to the Financial Statements (continued)

14a. Ageing Analysis of Accounts Payable

Description	2022-2023		2021-2022	
	Kshs		Kshs	
	Current 2022-2023	% of the total	Comparative 2021-2022	% of the total
Less than 1 year	620,970.00	53%	8,690,445.00	88%
Between 1- 2 years	0.00	%	0.00	%
Between 2-3 years	0.00	%	0.00	%
Over 3 years	0.00	%	0.00	%
Total (should tie to note 14)	620,970.00	53%	8,690,445.00	88%

15 Fund Balance Brought Forward

Description	2022-2023		2021-2022	
	Kshs		Kshs	
Bank Balances	16,028,741.00		21,613,214.00	
Cash Balances	3,782.00		14,756.00	
Short Term Investments				
Receivables	19,181,333.00		13,724,635.00	
Payables	(9,832,354.00)		(394,268.00)	
Total	25,381,503.00		34,958,338.00	

Other important disclosure notes

IPSAS Cash Standard encourages an entity to disclose accrual related information in relation to an entity's assets and liabilities. The notes outlined below are disclosure notes in relation to the school's non- financial assets and liabilities.

16 Non-current Liabilities Summary

Description	2022-2023	2021-2022
	Kshs	Kshs
Bank Loans	xxx	xxx
Outstanding Leases	xxx	xxx
Hire Purchase	xxx	xxx
Gratuity And Leave Provision	xxx	xxx
Others (specify)	xxx	xxx
Total	xxx	xxx

17 Biological assets

Description	Numbers	2022-2023	2021-2022
		Kshs	Kshs
Cattle		xxx	xxx
Goats		xxx	xxx
Trees		xxx	xxx
Coffee Or Tea Plantation		xxx	xxx
Poultry		xxx	xxx
Others (specify)		xxx	xxx
Total		xxx	xxx

18 Borrowings

Description	2022-2023	2021-2022
	Kshs	Kshs
Borrowings at beginning of the year	xxx	xxx
Borrowings during the year	xxx	xxx
Repayments during the year	(xxx)	(xxx)
Balance at the end of the year	xxx	xxx


(KAJEMBE HIGH SCHOOL)
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Other important disclosure notes

19 Stock/ Inventory

Description	2022-2023	2021-2022
	Kshs	Kshs
Food stuffs	87,120.00	75,250.00
Lab consumables	1,030,521.00	952,721.00
Farm produce	0.00	
Stationary	63,792.00	54,401.00
Construction Materials	0.00	
Others (specify)	0.00	
	1,181,433.00	1,082,372.00

SENIOR PRINCIPAL
 KAJEMBE HIGH SCHOOL
 P.O. BOX 90487-80100, MOMBASA

Date: 2/8/23 Sign: 

Sign and Date
 Principal

20 Progress On Follow Up Of Auditor Recommendations

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor.

Ref No.	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)

(KAJEMBE HIGH SCHOOL)
Annual Report and Financial Statements For the year ended 30th June 2023

12. Annexes

Annex I - Analysis of Pending Accounts Payable

Supplier Of Goods Or Services	Original Amount A Kshs	Additions B Kshs	Amount Paid To-Date C Kshs	Outstanding Balance 2022-2023 D= A+B-C Kshs	Outstanding Balance 2022-2023 Kshs	Comments
Construction Of Buildings						
1. SNO Toilets	1,792,365.00	628,570.00	2,122,197.00	298,738.00	298,738.00	
2.						
Sub-Total	1,792,365.00	628,570.00	2,122,197.00	298,738.00	298,738.00	
Supply Of Goods						
3. TAKAUNGU STATIONERS-2630	4,495.00			4,495.00	4,495.00	
4. TAKAUNGU STATIONERS-2631/2633	96,750.00			96,750.00	96,750.00	
5. TAKAUNGU STATIONERS-2673	52,867.00			52,867.00	52,867.00	
6. TAKAUNGU STATIONERS-2674/2675	64,554.00			64,554.00	64,554.00	
7. TAKAUNGU STATIONERS-2673	52,867.00			52,867.00	52,867.00	
8. LIZAM ENTERPRISES-16169/16170	50,699.00			50,699.00	50,699.00	
Sub-Total	322,232.00			322,232.00	322,232.00	
Supply Of Services						
9.						
Grand-Total	2,114,597.00	628,570.00	2,122,197.00	620,970.00	620,970.00	

Annex 2 – Summary of Fixed Assets Register

(KAJEMBE HIGH SCHOOL)
 Annual Report and Financial Statements For the year ended 30th June 2023

Asset Class	Historical Cost (Kshs) 1 st July 2022	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost (Kshs) 30 th June 2023
Land(Hectares)	0.6192	0.00	0.00	0.6192
Buildings And Structures	150	15	0	165
Motor Vehicles	1	0	0	1
Office Equipment, Furniture And Fittings	1,721	2	0	1,723
Textbooks	3,902	1,374	0	5,276
ICT Equipment	123	0	21	144
Tools And Apparatus	8,168	967	(710)	8,425
Other Machinery And Equipment	319	14	17	316
Heritage And Cultural Assets	19	7	5	21
Intangible Assets- Soft Ware	1	1	0	2
Total				

SENIOR PRINCIPAL
 KAJEMBE HIGH SCHOOL
 P.O. BOX 90187-80100, MOMBASA

Sign and Date _____
 Principal Date: 28/2/23 Sign: [Signature]