

REPUBLIC OF KENYA



Enhancing Accountability



REPORT

THE NATIONAL ASSEMBLY PAPERS LAID	
DATE: 02 DEC 2024	DAY: MONDAY
TABLED BY: Hon. NADINE WAPD, MP	DEPUTY MAJORITY WHIP
OF AT THE TABLE:	ESTHER NGINYO

THE AUDITOR-GENERAL

ON

**ST. JOSEPH'S HIGH SCHOOL,
GITHUGURI**

**FOR THE YEAR ENDED
30 JUNE, 2023**

KIAMBU COUNTY

OFFICE OF THE AUDITOR GENERAL
P. O. Box 30084 - 00100, NAIROBI
REGISTRY
22 APR 2024
RECEIVED

ST JOSEPH'S HIGH SCHOOL, GITHUNGURI



P. O. BOX 99
GITHUNGURI – KENYA
TEL: 0726 719 606
st.josephgithunguri@yahoo.com

MOTTO 'LABOR OMNI VINCIT'
'HARD WORK CONQUERS EVERYTHING'

ST. JOSEPH HIGH SCHOOL, GITHUNGURI.
ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE FINANCIAL YEAR ENDED
30TH JUNE, 2023

Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector Accounting Standards (IPSAS)

(Leave this it Blank)

Table of Contents

Page

I. Key School Information And Management	iii,iv
II. Summary Report Of Performance Of The School	v
III. Statement Of School Management Responsibility	
IV. Report Of The Independent Auditors (<i>To be attached</i>)	
V. Statement Of Receipts And Payments Period To 30 th June 2022	1
VI. Statement Of Financial Assets And Financial Liabilities As At 30 th June 2022	2
VII. Statement of cashflows	3
VIII Statement Of Budgeted Versus Actual Amounts for The Year Ended 30 th June 2022 ..	5 6,7,8 9
IX. Notes to the Financial statements	10,11,12,13,14,15 16,17,18
X. Analysis of pending accounts payable	19,20
XI. Summary of fixed assets Register	21

Key School Information And Management

(A)Background information

Ref:	Name of Board Member	Designation	Date of appointment
1	Martin Njau Mburu	Chairman-Sponsor	7th march,2022
2	Francis W.Miano	Secretary - Principal	7th march,2022
3	Judy Njambi	Parents Rep.	7th march,2022
4	Joseph Wanjahi	Parents Rep.	7th march,2022
5	Mary Nyamu	Parents Rep.	7th march,2022
6	Dr.karanja	Rep.Sponsor	7th march,2022
7	Nicholas Mbiu	Parents Rep.	7th march,2022
8	Geoffrey Kangethe	PA Chair	7th march,2022
9	Susan Kagundu	Special group	7th march,2022
10	Patriciah Kibe	Sponsor	7th march,2022
11.	Duncan Ndegwa	Special Needs	7th march,2022
12.	David Mukaru	CEB Nomination	7th march,2022
13.	James Kairu	Teaching Staff Rep.	7th march,2022
14.	Eric Kimani	Parents Rep.	7th march,2022
15.	Agnes Muchemi	Parents Rep.	7th march,2022
16.	George Phil	Student Rep.	7th march,2022

(B)Committees of the Board

i)Executive Committee.

Ref:	Name of Committee	Names of Members	Designation	Number of meetings attended the year
1	Executive Committee	1.Martin Njau Mburu	Chairman	2 out of 2
		2.Francis W.Miano	Principal	2 out of 2
		3.Geoffrey Kangethe	P.A Chair	2 out of 2
		4.Judy Njambi	BOM Member	2 out of 2
		5.Joseph Wanjahi	BOM Member	2 out of 2
		6.Mary Nyamu	BOM Member	1 out of 2
2.	Audit Committee/Finance/procurement/General Purpose Committee.	1.Susan Kagundu	Chair	1 out of 1
		2.Mary Nyamu	Member	1 out of 1

		3.Duncan Ndegwa	Member	1 out of 1
		4.Geoffrey Kang'ethe	Member	1 out of 1
		5.David Mukaru	Member	1 out of 1
		6.Nicholas Mbiu	Member	1 out of 1
		7.Ngigi Thuo	Member	1 out of 1
3.	Academic Committee	1.Dr.Karanja	Chair	1 out of 1
		2.Nicholas Mbiu	Member	1 out of 1
		3.Patriciah Kibe	Member	1 out of 1
4.	Infrastructure Committee	1.Geoffrey Kang'ethe	Chair	2 out of 2
		2.Joseph Ngugi	Member	2 out of 2
		3.Duncan Ndegwa	Member	2 out of 2
5.	Ethics Committee	1.Judy Ndichu	Chair	1 out of 1
		2.Eric Kimani	Member	1 out of 1
		3.Agnes Muchemi	Member	1 out of 1
		4.Patriciah Kibe	Member	1 out of 1

(C) School operation Management

For the financial year ended 30th June, 2023 the School day-to-day management was under the following persons:

Ref:	Designation	Name	TSC Number
1	Principal	Francis W.Miano	352728
2	Deputy Principal	Stephen Thuo	353152
3	Deputy Principal	David Mwangi	306490
4	School Bursar	Erastus M.Ndegwa	

(a) Schools contacts

Post Office Box: 99,Githunguri
 Telephone: 0726-719606.
 E-mail: saintjosephgithunguri@yahoo.com

(b) School Bankers

1. Name of Bank: KCB,
 Branch: Githunguri,
 Account Number: 1105036626,
 School Fund Account.

		3.Duncan Ndegwa	Member	1 out of 1
		4.Geoffrey Kang'ethe	Member	1 out of 1
		5.David Mukaru	Member	1 out of 1
		6.Nicholas Mbiu	Member	1 out of 1
		7.Ngigi Thuo	Member	1 out of 1
3.	Academic Committee	1.Dr.Karanja	Chair	1 out of 1
		2.Nicholas Mbiu	Member	1 out of 1
		3.Patricia Kibe	Member	1 out of 1
4.	Infrastructure Committee	1.Geoffrey Kang'ethe	Chair	2 out of 2
		2.Joseph Ngugi	Member	2 out of 2
		3.Duncan Ndegwa	Member	2 out of 2
5.	Ethics Committee	1.Judy Ndichu	Chair	1 out of 1
		2.Eric Kimani	Member	1 out of 1
		3.Agnes Muchemi	Member	1 out of 1
		4.Patricia Kibe	Member	1 out of 1

(C) School operation Management

For the financial year ended 30th June, 2023 the School day-to-day management was under the following persons:

Ref:	Designation	Name	TSC Number
1	Principal	Francis W.Miano	352728
2	Deputy Principal	Stephen Thuo	353152
3	Deputy Principal	David Mwangi	306490
4	School Bursar	Erastus M.Ndegwa	

(a) Schools contacts

Post Office Box: 99,Githunguri
 Telephone: 0726-719606.
 E-mail: saintjosephgithunguri@yahoo.com

(b) School Bankers

1. Name of Bank: KCB,
 Branch: Githunguri,
 Account Number: 1105036626,
 School Fund Account.

2.MPESA Pay Bill No. 687843.
School Fund Account.

3.Equity BANK,Githunguri.
A/c No.09300277709474
Infrastructure Account.

(D)Summary Report of Performance of The School

a)Financial performance.

b) Teacher student Ratio.

Number of teachers recruited/posted	5
Number of teachers transferred/retired	3
TSC Teachers	47
BOM Teachers	9

c) Mean Score.

<u>Year</u>	<u>MSS</u>	<u>Improvement</u>	<u>No. to University</u>
2020	6.54	0.50	88
2021	5.98	-0.56	103
2022	6.64	0.66	137

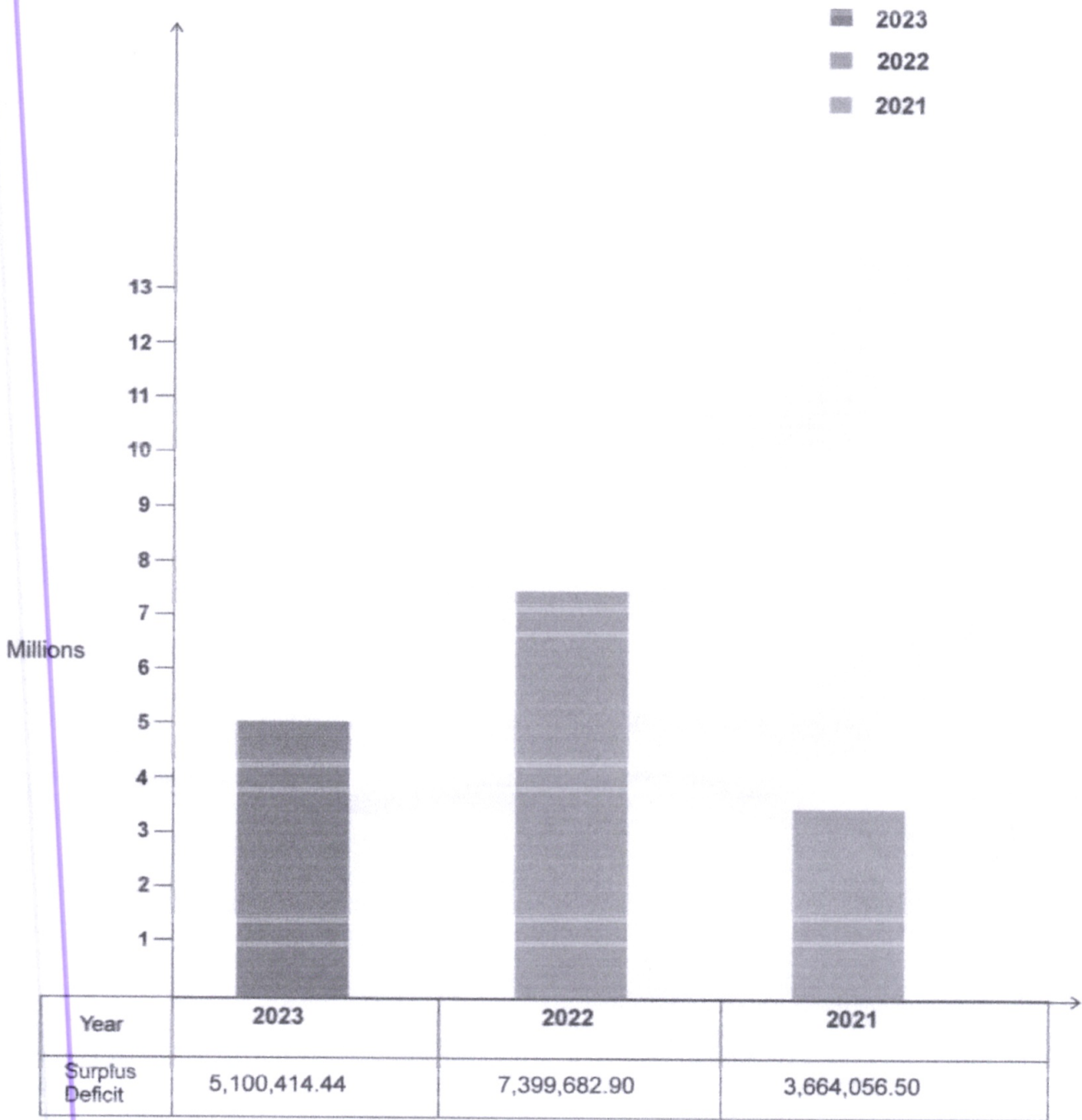
d)Number of candidates.

<u>Year</u>	<u>No.of Students</u>
2020	187
2021	285
2022	278

IV)Capacity of the school.

ITEM DESCRIPTION		CAPACITY	ADEQUACY
Dormitories	7	900 students	Not adequate
Dinning Hall	1	600 students	Not adequate
Laboratories	4	60 students	Not adequate
Toilets	60	60 students at once.	Not Adequate

Chart 1. : Deficit / Surplus movement – 3 years

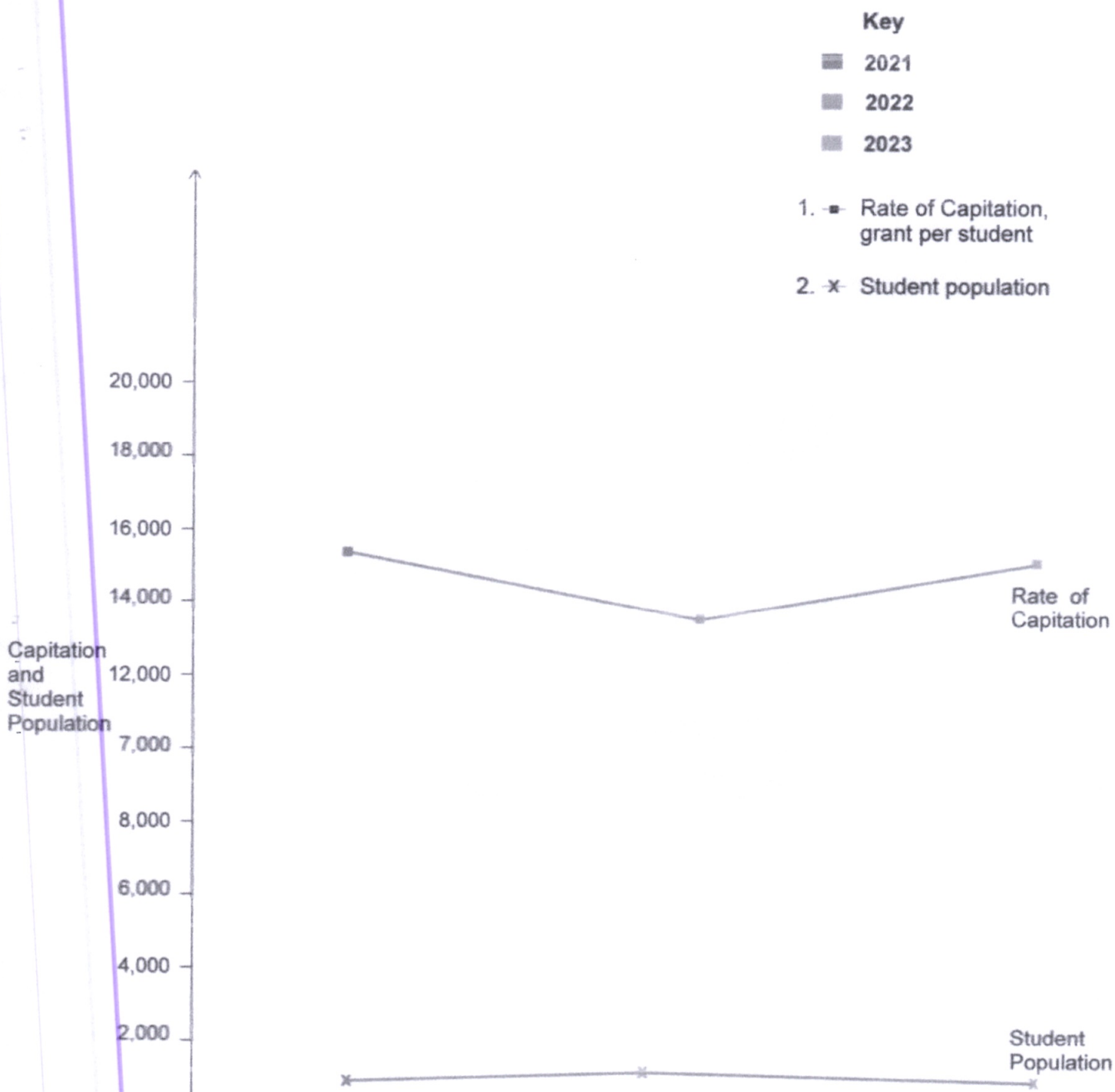


From the chart above it can be seen that the school in 2020 had a surplus of Kshs 12,951,379. This is because 50% of the school, fees had been collected as this was Term 1 and the operations had come to a stand still due to Covid 19 pandemic that made all the schools to be closed in March 2020.

In 2021 the operations had normalized as the schools had resumed therefore this made the surplus to go down.

In 2022 the surpluses went up because by the close of the financial year that is on 30th June, 2022 most of the suppliers had not been paid.

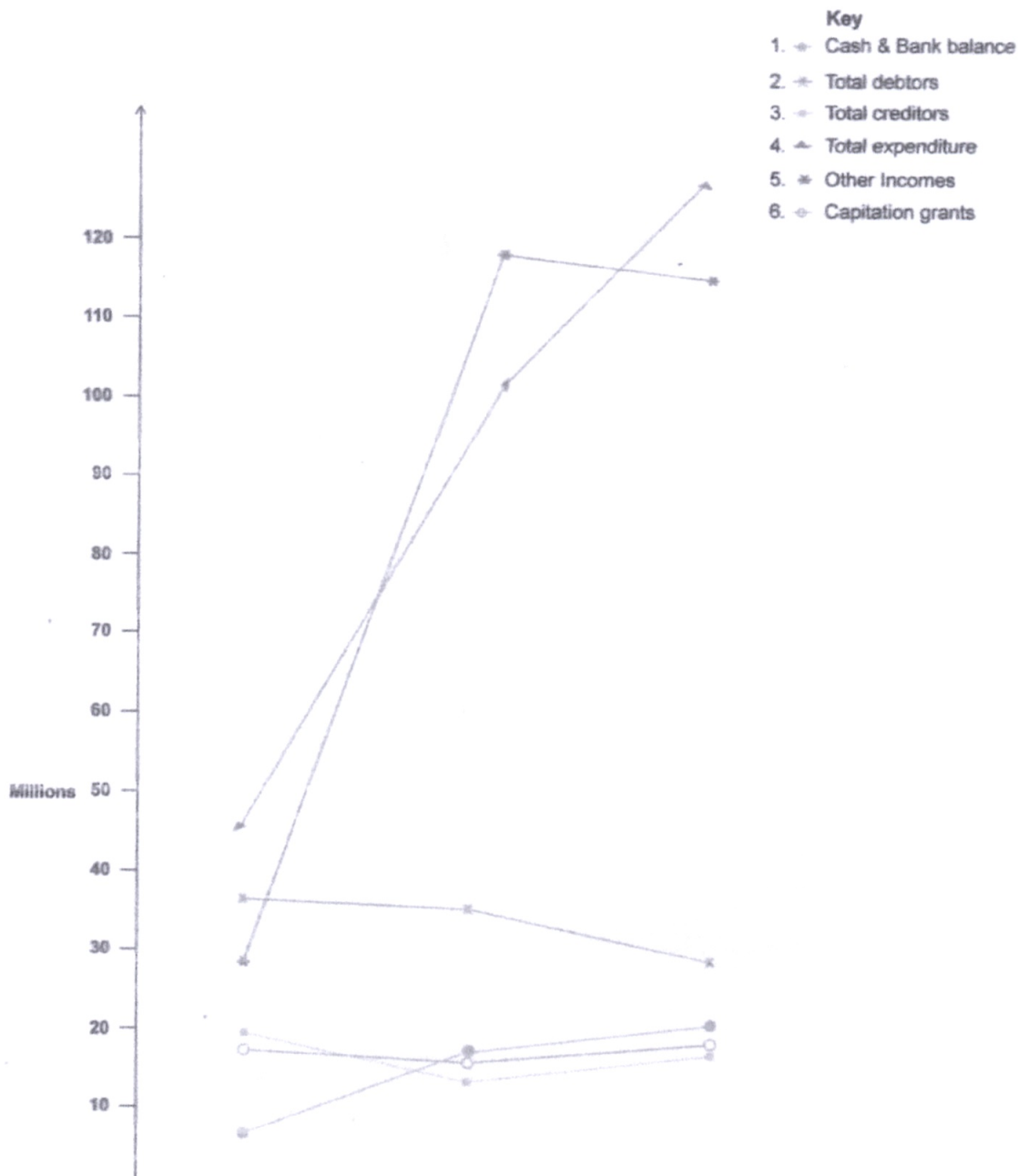
Chart 2. : Ratio of Capitation per Student – 3 Years



Year	2021	2022	2023
Rate of capitation grant per student	14,368.60	13,457.13	14,701.50
Student population	1173	1147	1048

The capitation in 2019 was higher as compared with capitation in 2020 and 2021.

Chart 3 : Key Financial Trends



Year	2021	2022	2023
Cash and Bank balance	9,631,756.28	17,031,439.36	22,274,692.10
Total debtors	37,133,585.25	35,746,705.58	29,742,349.14
Total creditors	19,786,315.00	13,244,448.00	14,106,811.00
Total expenditure	45,861,301.00	112,341,476.80	125,591,314.00
Other incomes	49,428,607.05	117,016,946.50	114,019,560.50
Capitation grants	16,854,367.80	15,435,328.11	16,672,167.94

Cash and bank balance and Total creditors showed a decreasing trend. This can be attributed to sound financial management policies that enabled collection of school fees and payment of creditors in arrears. Despite this being the fact total debtors have shown increasing trend because fees collection declined by a small percentage.

Total Expenditure shown an increasing trend because of huge payments of current suppliers and creditors in arrears.

Other incomes showed an increasing trend more so because fees in arrears of those students who had completed the school was collected.

Capitation grant decreased over the years from 19m to 15m. This can be attributed the decreasing number of students and also the variation in the disbursement policy of the ministry.

ST. JOSEPH'S HIGH SCHOOL - GITHUNGURI

CURRICULUM BASED ESTABLISHMENT

SN	SUBJECT	FORM	(a)LESSONS/ WK	(b)NO. OF CLASSES		(c)TOTAL LESSONS	NO. OF TEACHERS
				TAKING THE SUBJECT	PER WEEK(a x b)	REQUIRED -(LEESONS PER WEEK ÷ 27) 1 DECIMAL	
1	MATHEMATICS	1	6	6		36	1.3
		2	6	6		36	1.3
		3	7	6		42	1.6
		4	7	6		42	1.6
2	ENGLISH	1	6	6		36	1.3
		2	6	6		36	1.3
		3	8	6		48	1.8
		4	8	6		48	1.8
3	KISWAHILI	1	5	6		30	1.1
		2	5	6		30	1.1
		3	6	6		36	1.3
		4	6	6		36	1.3
4	CHEMISTRY	1	4	6		24	0.9
		2	4	6		24	0.9
		3	5	6		30	1.1
		4	5	6		30	1.1
5	BIOLOGY	1	4	6		24	0.9
		2	4	6		24	0.9
		3	5	6		30	1.1
		4	5	6		30	1.1
6	PHYSICS	1	4	6		24	0.9
		2	4	6		24	0.9
		3	5	6		30	1.1
		4	5	6		30	1.1
7	GEOGRAPHY	1	3	6		18	0.7
		2	3	6		18	0.7
		3	5	6		30	1.1
		4	5	6		30	1.1
8	HISTORY*	1	3	6		18	0.7
		2	3	6		18	0.7
		3	5	6		24	0.9
		4	5	6		24	0.9

9	CRE	1	3	6	18	0.7
		2	3	6	18	0.7
		3	5	6	30	1.1
		4	5	6	30	1.1
10	BUSINESS STUDIES	1	3	3	09	0.3
		2	3	3	09	0.3
		3	5	3	12	0.5
		4	5	3	12	0.5
11	AGRICULTURE	1	3	3	09	0.3
		2	3	3	09	0.3
		3	5	3	12	0.5
		4	5	3	12	0.5
12	COMPUTER	1	3	3	09	0.3
		2	3	3	09	0.3
		3	5	3	12	0.5
		4	5	3	12	0.5
13	FRENCH	1	3	3	09	0.3
		2	3	3	09	0.3
		3	4	3	12	0.5
		4	4	3	12	0.5
14	P.E.	1	1	6	06	0.2
		2	1	6	06	0.2
		3	2	6	12	0.5
		4	2	6	12	0.5
		TOTAL				47

SHORTFALLS

Principal $27 - 8 = 19$

D/Principals $(27 - 15)2 = 24$

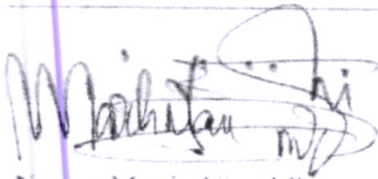
HOD's $(27 - 18)14 = 126$

Total Shortfall $169/27 = 6.3$

Total teachers required = $47 + 6.3 = 54$

(E) Development projects carried out by the school:

S/NO	YEAR	PROJECT	FUNDING	STATUS	COST
1	2022	• 6 Classrooms block.	Ministry	Complete	11.0 m
		• 1 CBC Class	Ministry	Complete	0.79 m
2	2022	CBC Class - Ongoing	Ministry	Complete	1.15m



Name: Martin Njau Mburu.

Designation: Chairman. BOM

Date:



Name: Francis W. Miano.

Designation: School Principal & Sec. BOM

Date:



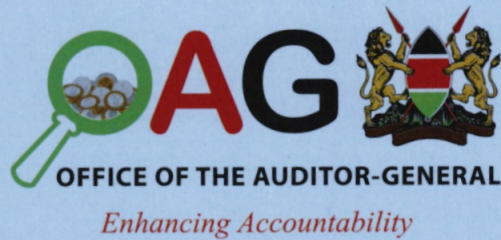
Name: J. J. Ndegwa.

Designation: Bursar - Finance Officer

Date:

REPUBLIC OF KENYA

Telephone: +254-(20) 3214000
Email: info@oagkenya.go.ke
Website: www.oagkenya.go.ke



HEADQUARTERS
Anniversary Towers
Monrovia Street
P.O Box 30084-00100
NAIROBI

REPORT OF THE AUDITOR-GENERAL ON ST. JOSEPH'S HIGH SCHOOL, GITHUGURI FOR THE YEAR ENDED 30 JUNE, 2023 – KIAMBU COUNTY

PREAMBLE

I draw your attention to the contents of my report which is in three parts:

- A. Report on the Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements.
- B. Report on Lawfulness and Effectiveness in Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure Government achieves value for money and that such funds are applied for the intended purpose.
- C. Report on Effectiveness of Internal Control, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, the risk management environment and the internal controls, developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

An unmodified opinion does not necessarily mean that an entity has complied with all relevant laws and regulations and that its internal controls, risk management and governance systems are properly designed and were working effectively in the financial year under review.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012 and the Public Audit Act, 2015. The three parts of the report, when read together constitute the report of the Auditor-General.

REPORT ON THE FINANCIAL STATEMENTS

Qualified Opinion

I have audited the accompanying financial statements of St. Joseph's High School-Kiambu County set out on pages 1 to 19 which comprise of the statement of assets and liabilities as at 30 June, 2023, and the statement of receipts and payments, statement of cash flows and statement of budgeted versus actual amounts for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effects of the matter described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of St. Joseph's High School as at 30 June, 2023 – Kiambu County and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the Public Finance Management Act, 2012 and the Basic Education Act, 2013.

Basis for Qualified Opinion

Long Outstanding Accounts Receivables

The statement of financial assets and financial liabilities reflects accounts receivables balance of Kshs.29,076,349 in respect of fees arrears as disclosed in Note 11 to the financial statements. Included in the balance are receivables amounting to Kshs.15,220,336 which had been outstanding for more than two (2) years. However, there was no policy on the impairment of long outstanding fees arrears casting doubt on the fair statement of the accounts receivables balance.

In the circumstances, the accuracy and full recoverability of the outstanding receivables balance of Kshs 29,076,349 could not be confirmed

The audit was conducted in accordance with the International Standards for Supreme Audit Institutions (ISSAIs). I am independent of the St. Joseph's High School Management in accordance with ISSAI 130 on the Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Report of the Auditor-General on St. Joseph's High School, Githuguri for the year ended 30 June, 2023 – Kiambu County

EMPHASIS OF MATTER

Budgetary Control and Performance

The statement of budgeted versus actual amounts reflects final receipts budget and actual on a comparable basis of Kshs.83,100,000 and Kshs.79,989,098 respectively, resulting to an under-funding of Kshs.3,110,902 or 4% of the budget. However, the School spent a balance of Kshs.86,235,135 against actual receipts of Kshs.79,989,098 resulting to an over-utilization of Kshs.6,246,037 or % of actual receipts.

The under-funding and over-utilization affected the planned activities and may have impacted negatively on service delivery to the public.

My opinion is not modified in respect of this matter.

Key Audit Matters

Key audit matters are those matters that, in my professional judgement, are of most significance in the audit of the financial statements. There were no key audit matters to report in the year under review.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution and based on the audit procedures performed, except for the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources section of my report, I confirm that nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

1. Late Submission of Financial Statements

The school's financial statements for the year ended 30 June, 2024 were submitted to the office of the Auditor-General on 24 April, 2023 six months after the statutory deadline date of 30 September, 2023. This is contrary to provisions of Section 47(1) and (2) of Public Audit Act, 2015 which requires the institution to submit the financial statements to the Auditor-General within three months after the end of the financial year to which the respective accounts relate.

In the circumstances, Management was in breach of the law.

2. Failure to Transfer Infrastructure Funds from the Operations Bank Account

The statement of receipts and payments and as disclosed in Note 2 to the financial statements reflects capitation grants for operations amount of Kshs.13,777,393 which further includes an amount of Kshs.4,191,000 for infrastructure for the year ended 30 June, 2023. However, verification of the bank statements provided for audit revealed that the school transferred the money to infrastructure after the lapsed of fifteen days (15) contrary to the Ministry of Education Circular Ref. No:MOE.HQS/3/13/3.which directed that infrastructure grants as well as maintenance and improvement funds should be transferred to the school infrastructure account fifteen (15) days upon receipt of the funds in the operations account.

In the circumstances, Management was in breach of the law.

3. Lack of a Separate Bank Account for Other Incomes

The statement of receipts and payment and as disclosed in note 5 to the financial statements reflects an amount of Kshs.2,896,248 in respect miscellaneous income. However, Management did not maintain a separate bank account for other income contrary to the Ministry of Education Circular Ref. No: MOE.HQS/3/13/3.dated 16 June, 2021 which requires that school with income generating activities to open separate bank accounts for the stream of income and account for it in accordance with financial regulations.

In the circumstances, Management was in breach of the law.

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

THE EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, I confirm that nothing has come to my attention to cause me to believe that internal controls, risk management and governance were not effective.

Basis for Conclusion

The audit was conducted in accordance with the ISSAIs 2315 and ISSAIs 2330. The Standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal controls, risk management and overall governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of Management and those Charged with Governance

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal controls as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal control, risk management and governance.

In preparing the financial statements, Management is responsible for assessing the school's ability to continue to sustain its services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless the County Government either intends to terminate the school or to cease operations, or have no realistic alternative but to do so.

Management is also responsible for the submission of the school's financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the School's financial reporting process, reviewing the effectiveness of how the Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

The audit objectives are to obtain reasonable assurance about whether the school's financial statements as a whole are free from material misstatement, whether due to fraud

or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal controls in order to give an assurance on the effectiveness of internal controls, risk management and overall governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal controls would not necessarily disclose all matters in the internal control that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal controls may not prevent or detect misstatements and instances of non-compliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the school's policies and procedures may deteriorate.


As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Management.
- Conclude on the appropriateness of the Management's use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the school's ability to continue to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the School to cease to continue to sustain its services.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the school to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with the Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal controls that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence and where applicable, related safeguards.


FCPA Nancy Gathungu, CBS
AUDITOR-GENERAL

Nairobi

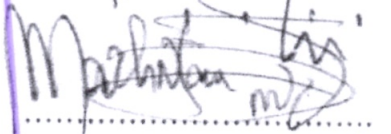
27 September, 2024

Report of the Auditor-General on St. Joseph's High School, Githuguri for the year ended 30 June, 2023 – Kiambu County

Statement of Receipts and Payments For the Year Ended 30th June, 2023

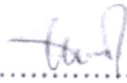
Description Of Vote Head	Note	2022/2023 Kshs	2021/2022 Kshs
Receipts			
Government grants for tuition	1	2,894,774.50	3,958,143.40
Government grants for operations	2	13,777,393.44	16,858,084.3
Government Grants for infrastructure	3	4,191,000.00	0
School fund income- parents' contributions	4	106,932,313.00	82,134,816.00
Miscellaneous incomes	5	2,896,248.00	26,248,914.00
Total Receipts		130,691,728.94	129,199,957.70
Payments			
Tuition	6	2,755,996.00	5,865,407.00
Operations	7	12,657,699.00	12,484,337.00
Infrastructure	8	724,880.00	0
Boarding and school fund	9	109,452,739.00	105,659,516.80
Total Payments		125,591,314.00	124,009,260.80
Surplus/Deficit		5,100,414.94	5,190,696.90

The school financial statements were approved on 30/9/2023 2023 and signed by




Name: Martin Mburu
Chair BOM

Date:



Name: FRANCIS W. NJANDO
School Principal/ Secretary to BOM

Date:



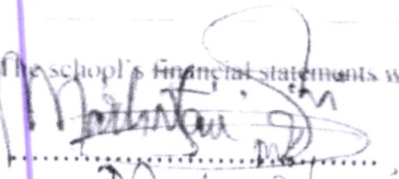
Name: Ericus M. Njogu
Bursar/ Finance Officer

Date:

Statement of Assets and Liabilities As At 30th June 2023

Description	Note	2022/2023 Kshs	2021/2022 Kshs
Financial Assets			
Cash and cash equivalents			
Bank balances	10	22,249,998.10	16,447,712.06
Cash balances	11	24,694.00	1,685.00
Short term investments	12	0	0
Total cash and cash equivalent		22,274,692.10	16,449,397.06
Account's receivables	13	29,742,349.14	29,604,866.74
Total financial assets		52,017,041.24	46,054,263.80
Financial liabilities			
Accounts payables	14	-14,106,811.00	-13,244,448.00
Net financial assets		37,910,230.24	32,809,815.80
Represented by			
Accumulated fund b/fwd	15	32,809,815.80	27,619,118.90
Surplus/deficit for the year		5,100,414.44	5,190,696.90
Net financial position		37,910,230.24	32,809,815.80

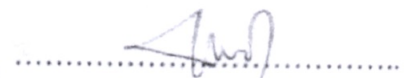
The school's financial statements were approved on 20/9/2023 2023 and signed by



Name: Martin Muthi

Chair BOM

Date:



Name: FRANCIS W. MIANO

School Principal/ Secretary to BOM

Date:



Name: Evertus

Bursar/ Finance Officer

Date:

Statement of Cash Flows for the Year Ended 30th June 2023

Description	Note	2022/2023 Kshs	2021/2022 Kshs
Cash from Operating Activities			
Receipts			
Government grants for tuition	1	2,861,694.50	3,958,143.40
Government grants for operations	2	13,777,393.44	16,858,084.30
Government grants for infrastructure	3	4,191,000.00	0
School fund income- parents contributions/ fees	5	96,736,896.00	26,248,914.00
Other income		0	82,134,816.00
Total receipts		117,566,983.94	129,199,957.70
Payments			
Cash outflows for tuition	6	2,722,916.00	3,656,421.00
Cash outflows for operations	7	12,657,699.00	12,484,337.00
Cash outflows Boarding/lunch and school fund payments	9	96,361,074.00	105,659,516.80
Total payments		111,741,689.00	124,009,260.80
Net cash inflow/outflow from operating activities		5,825,294.94	5,190,696.90
Cash flow from investing activities			
Acquisition of assets		0.00	0.00
Proceeds from sale of Assets		0.00	0.00
Proceeds from investments		0.00	0.00
Purchase of investments		0.00	0.00
Net cash inflow/outflows from investing activities		0.00	0.00
Cash flow from Financing activities			
Proceeds from borrowings/ loans	18	0.00	0.00
Repayment of principal borrowings		0.00	0.00
Net cash inflow/outflow from financing activities		0.00	0.00
Net increase/decrease in cash and cash equivalents		5,825,294.94	5,190,696.90
Cash and cash equivalent at beginning of the 2022/2023		16,449,397.16	11,258,700.26
Cash and cash equivalent at end of the 2022/2023		22,274,692.10	16,449,397.16

The school's financial statements were approved on _____ 2023 and signed by:

Statement Of Budgeted Versus Actual Amounts for The Year Ended 30th June 2023

1.Statement Of Budgeted Versus Actual Amounts for The Year Ended 30th June,2023.

Receipt/Expenses Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilization Difference	% of Utilization
	a	b	c=a+b	d	e=c-d	f=d/c %
	Kshs	Kshs			Kshs	Kshs
Receipts						
<i>(1) Capitation Grant on Tuition</i>						
Teaching & Learning materials(TLM)	3,500,000.00	0.00	3,500,000.00	3,188,632.00	311,368.00	
Totals	3,500,000.00	0.00	3,500,000.00	3,188,632.00	311,368.00	91.1
<i>(2) Capitation Grant on Operations</i>						
Other vote heads(PEM,EWC,Adm Costs)	9,500,000.00	0.00	9,500,000.00	8,291,699.00	1,208,301.00	
Totals	9,500,000.00	0.00	9,500,000.00	8,291,699.00	1,208,301.00	87.3
<i>(3) Fees Charged on Parents</i>						
Personnel Emoluments	12,500,000	0.00	12,500,000.00	11,863,345.00	636,655.00	95
Repairs And Maintenance	3,500,000	0.00	3,500,000.00	3,325,091.00	174,909.00	95
Local Transport / Travelling	1,200,000	0.00	1,200,000.00	1,166,915.00	33,085.00	97.2
Electricity And Water	6,600,000	0.00	6,600,000.00	6,574,157.00	25,843.00	99.6
Medical	0.00	0.00	0.00	0.00	0.00	0.00
Administration Costs	3,000,000	0.00	3,000,000.00	2,850,843.00	149,157.00	95
Activity	200,000	0.00	200,000.00	166,315.00	33,685.00	83.2
Smasse	0.00	0.00	0.00	0.00	0.00	0.00
Fee On Boarding Equipment and Stores	40,000,000.00	0.00	40,000,000.00	39,577,853.00	422,147.00	98.9
Other Income						
Rent Income	350,000	0.00	350,000.00	326,800.00	23,200	93.4

Income From Farming Activities	2,500,000	0.00	2,500,000.00	2,407,448.00	92,552	96.3	
Insurance Compensation	0.00	0.00	0.00	0.00	0.00	0.00	
Income From Posho Mill	0.00	0.00	0.00	0.00	0.00	0.00	
Income From Bus Hire	250,000	0.00	250,000.00	250,000	0.00	100	
Fee For Hire of Ground And Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
Interest Income	0.00	0.00	0.00	0.00	0.00	0.00	
Income From Any Other Investment	0.00	0.00	0.00	0.00	0.00	0.00	
Total	70,100,000.00	0.00	70,100,000.00	68,508,767.00	1,591,233.00		
TOTAL INCOME	83,100,000.00	0.00	83,100,000.00	79,989,098.00	3,110,902.00		
(1) Expenditure For Tuition							
Teaching & Learning materials (TLM)	3,500,000.00	0.00	3,500,000.00	2,722,916.00	777,084.00	77.8	
Bank Charges	2,500.00	0.00	2,500.00	2,170.00	330	86.8	
Total	3,502,500.00	0.00	3,502,500.00	2,725,086.00	777,414.00		
(2) Expenditure For Operations							
Teaching & Learning materials(TLM)	9,500,000.00	0.00	9,500,000.00	8,291,699.00	1,208,301.00		
Total	9,500,000.00	0.00	9,500,000.00	8,291,699.00	1,208,301.00	87.3	
(3) Expenditure For School Fund							
Personnel Emoluments	12,500,000.00	0.00	12,500,000.00	12,180,908.00	319,092.00	97.5	
Repairs, Maintenance and Improvements	3,500,000.00	0.00	3,500,000.00	4,646,409.00	-1,146,409.00	-132.8	
Local Transport / Travelling	1,200,000.00	0.00	1,200,000.00	2,619,521	-1,419,521.00	-218.3	
Electricity, Water and Conservancy	6,600,000.00	0.00	6,600,000.00	1,100,738	5,499,262.00	16.7	
Medical Expenses	0.00	0.00	0	306,690.00	-306,690.00	0	
Administration Costs	3,000,000.00	0.00	3,000,000.00	8,271,417.00	-5,271,417.00	-275.7	
Activity	200,000.00	0.00	200,000.00	973,090	-773,090.00	-486.5	
Lunch Programme	0.00	0.00	0.00	0.00	0.00	0.00	

Boarding Equipment and Stores	40,000,000.00	0.00	40,000,000	41,490,992	-1,490,992.00	-103.7
Expenditure For Income Generating Activity	2,500,000	0.00	2,500,000	3,390,335.00	-890,335.00	-135.6
Insurance Costs	150,000	0.00	150,000	150,000	0.00	100
Other Expenses On Investments	0.00	0.00	0.00	0.00	0.00	0.00
Rent Expenses	350,000	0.00	350,000	88,250	261,750.00	25.2
Bank Charges	0.00	0.00	0.00	0.00	0.00	0.00
Loan Interest Repayment	0.00	0.00	0.00	0.00	0.00	0.00
Loan Principal Repayment	0.00	0.00	0.00	0.00	0.00	0.00
Acquisition Of Assets	0.00	0.00		0.00	0.00	0.00
Acquisition Of Assets Totals	70,000,000.00	0.00	70,000,000.00	75,218,350.00	-5,218,350.00	0.00
TOTAL EXPENDITURE	83,002,500.00	0.00	83,002,500.00	86,235,135.00	-3,232,635.00	0.00

Notes To The Financial Statements

1 Government Grants for Tuition

Description	2022/2023	2021/2022
	Kshs	Kshs
Reference Materials	0.00	0.00
Exercise Books	0.00	0.00
Laboratory Equipment	0.00	0.00
Internal Exams	0.00	0.00
Creditors	33,080.00	0.00
Teaching / Learning Materials	2,861,694.50	3,958,143.40
Total	2,894,774.00	3,958,143.40

2 Government Grants for Operations

Description	2022/2023	2021/2022
	Kshs	Kshs
Personnel Emoluments	6,807,802.98	4,906,111.50
Repairs And Maintenance	4,191,000.00	7,414,430.20
Local Transport / Travelling	0.00	48,9241.10
Electricity And Water	1,209,709.96	2,150,557.20
Medical	113,700.00	0.00
Administration Costs	821,905.00	1,897,744.30
Activity	519,475.00	0.00
Other Vote Heads-Ins.medical & Prop.	113,800.00	0.00
Total	13,777,393.44	16,858,084.30

3 Government Grants for infrastructure

Description	2022/2023	2021/2022
	Kshs	Kshs
Maintenance & Improvement	4,191,000.00	7,414,430.20
Transition infrastructure grants	0.00	0.00
Administration Block	0.00	0.00
Economic stimulus grants	0.00	0.00
Other (specify)(NGCDF and County govt.	0.00	0.00

Description	2022/2023	2021/2022
	Kshs	Kshs
Total	4,191,000.00	7,414,430.20

4 School Fund Income - Parents Contribution/Fees

Description	2022/2023	2021/2022
	Kshs	Kshs
Personnel emoluments	11,863,345.00	9,185,025.00
Repairs and maintenance	3,325,091.00	3,7184,35.00
Local transport / travelling	1,166,915.00	1,235,641.00
Electricity and water	6,574,157.00	8,050,682.00
Medical	0.00	0.00
Administration costs	2,850,843.00	3,752,660.00
Activity	166,315.00	306,471.00
Fee on Boarding Equipment and stores	52,318,689.00	78,831,245.00
PA Levies*	0.00	0.00
Others (specify)-Arrears	10,350,752.00	9,632,949.00
-Project	5,224,541.00	7,928,797.00
Creditors	13,091,665.00	0.00
	106,932,313.00	122,641,905.00

5 Miscellaneous Incomes

Description	2022/2023	2021/2022
	Kshs	Kshs
Rent Income	326,800.00	276,000.00
Income From Farming Activities	2,407,448.00	2,356,790.00
Insurance Compensation	0.00	0.00
Income From Posho Mill	0.00	0.00
Income From Bus Hire	162,000.00	120,000.00
Fee For Hire of Ground and Equipment	0.00	0.00
Income From Grants and Donations*	0.00	0.00
Interest Income	0.00	0.00
Dividends Income	0.00	0.00
Loans/Borrowings*	0.00	0.00
Other Income (specify)*	0.00	0.00
Total	2,896,248.00	2,752,790.00

Notes to the Financial Statements (continued)

8 Infrastructure

Description	2022/2023	2021/2022
	Kshs	Kshs
Construction of classrooms	724,880.00	7,600,852.00
Construction of laboratory	0.00	0.00
Construction of dormitory	0.00	0.00
Purchase of furniture	0.00	0.00
Purchase of equipment	0.00	0.00
Purchase of apparatus	0.00	0.00
Drilling of boreholes	0.00	0.00
Others (specify)	0.00	0.00
Total	724,880.00	7,600,852.00

9 Boarding And School Fund

Description	2022/2023	2021/2022
	Kshs	Kshs
Personnel Emoluments	12,180,908.00	11,242,130.00
Service Gratuity	0.00	0.00
Repairs And Maintenance & Improvements	4,713,409.00	5,303,279.00
Local Transport / Travelling	2,619,521.00	2,198,092.00
Electricity And Water	1,100,738.00	1,980,685.00
Medical Expenses	306,690.00	341,390.00
Administration Costs	8,516,497.00	5,904,868.00
Lunch Programme	0.00	0.00
Bank Charges	19,881.00	12,936.00
Expenses On Income Generating Activities**	3,631,985.00	3,736,099.80
Fee On Boarding Equipment and Stores	76,274,860.00	74,823,037.00
Rent Expenses	88,250.00	117,000.00
Insurance Cost (Life Property)	0.00	0.00
Loan Principal Repayment	0.00	0.00
Loan Interest Repayment	0.00	0.00
Acquisition Of Assets	0.00	0.00
PA expenses	0.00	0.00
Others (specify)	0.00	0.00
Total	109,452,739.00	105,659,516.80

Notes to the Financial Statements (continued)

10 Bank Accounts

Account Name & Currency	Status	Bank Account Number	2022/2023	2021/2022
	Active/Dormant		Kshs	Kshs
Tuition Account	Active	KCB 1105038688	465,716.20	325,247.75
Operations Account	Active	KCB 1105038548	10,330,215.37	9,318,419.93
School Fund Account/Boarding	Active	KCB 1105036626	7,845,108.73	2,868,101.15
Savings Account			0.00	0.00
Parent Association Development Account			0.00	0.00
Income Generating Activities Account			0.00	0.00
Infrastructural Account	Active	Equity bank 0930277709474	3,608,957.80	3,935,943.23
Total			22,249,998.10	16,447,712.06

11 Cash In Hand

Description	2022/2023	2021/2022
	Kshs	Kshs
Notes	24,694.00	1,685.00
Total	24,694.00	1,685.00

12 Short Term Investments

Description	2022/2023	2021/2022
	Kshs	Kshs
Cooperative Shares	0.00	0.00
Treasury Bills	0.00	0.00
Fixed Deposit accounts	0.00	0.00
Other Investments	0.00	0.00
Total	0.00	0.00

13 a)Accounts Receivable

Description	2022/2023	2021/2022
	Kshs	Kshs
Fees Arrears	29,076,349.14	28,854,085.74
Other Non-Fees Receivables		
Salary Advances (list/schedule attached)	96,000.00	148,000.00
Imprest (list/schedule attached)	48,000.00	52,000.00
Rent arrears (list/schedule attached)	522,000.00	550,781.00
Total	29,742,349.14	29,604,866.74

13 b)Ageing Analysis of Accounts Receivable

Description	2022/2023		2021/2022	
	Kshs		Kshs	
	2023	% of the total	2022	% of the total
Less than 1 year	3,327,146.14	11.4	2,289,637.00	7.9
Between 1- 2 years	2,289,637.00	7.9	8,239,230.00	28.5
Between 2-3 years	8,239,230.00	28.3	2,991,759.30	10.4
Over three years	15,220,336.00	52.4	15,333,459.41	53.2
Total(Should tie to note 13 a)	29,076,349.14	100	28,854,085.74	100

14.a)Accounts Payable

Description	2022/2023	2021/2022
	Kshs	Kshs
Trade Creditors (See Ageing Below and Appendix 1)	13,124,745.00	11,084,921.00
Prepaid Fees	982,066.00	2,159,527.00
Retention Monies	0.00	0.00
Unpaid salaries and statutory deductions	0.00	0.00
Caution money	0.00	0.00
Other payables (specify)	0.00	0.00
Total	14,106,811.00	13,244,448.00

14.b) Ageing Analysis of Accounts Payable

Description	2022/2023		2021/2022	
	Kshs		Kshs	
	2023	% of the total	2022	% of the total
Less than 1 year	5,440,349.00	41.5	1,840,344.00	16.6
Between 1- 2 years	1,840,344.00	14.0	3,151,878.00	28.4
Between 2-3 years	3,151,878.00	24.0	3,250,525.00	29.3
Over 3 years	2,692,174.00	20.5	2,842,174.00	25.7
Total (should tie to note 14)	13,124,745.00	100	11,084,921.00	100

14. Fund Balance Brought Forward

Description	2022/2023	2021/2022
	Kshs	Kshs
Bank Balances	22,249,998.10	16,447,712.06
Cash Balances	24,694.00	1,685.00
Short Term Investments	0.00	0.00
Receivables	29,742,349.14	29,604,866.74
Payables	(14,106,811.00)	(13,244,448.00)
Total	37,910,230.24	32,809,815.80

16. Non-current Liabilities Summary

Description	2022/2023	2021/2022
	Kshs	Kshs
Bank Loans	0.00	0.00
Outstanding Leases	0.00	0.00
Hire Purchase	0.00	0.00
Gratuity And Leave Provision	0.00	0.00.00
Others (specify)	0.00	0.00
Total	0.00	0.00

17. Biological assets

Description	Numbers	2022/2023	2021/2022
		Kshs	Kshs
Cattle	29	2,475,000.00	2,500,000.00
Goats	0	0.00	0.00
Trees		1,500,000.00	1,400,000.00
Coffee Or Tea Plantation		0.00	0.00
Poultry		0.00	0.00
pigs	78	488,000.00	350,000.00
Total		4,463,000.00	4,250,000.00

18. Borrowings

Description	Kshs	Kshs
Borrowings at beginning of the year	0.00	0.00
Borrowings during the year	0.00	0.00
Repayments during the year	0.00	0.00
Balance at the end of the year	0.00	0.00

19. Stock/ Inventory

Description	2022/2023	2021/2022
	Kshs	Kshs
Food stuffs	1,268,460.00	982,000.00
Lab consumables	1,500,000.00	975,000.00
Farm produce	0.00	0.00
Medication	175,000.00	140,000.00
Construction Materials	0.00	0.00
Central store	5,045,695.00	5,200,550.00
	7,989,155.00	7,297,550.00

20. Progress On Follow Up Of Auditor Recommendations

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor.

Ref No.	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)

Sign and Date
Principal

Annexes

Annex I - Analysis of Pending Accounts Payable

Supplier Of Goods Or Services	Original Amount A Kshs	Date Contracted b Kshs	Amount Paid To-Date C Kshs	Outstanding Balance 2022/2023 d=a-c Kshs	Outstanding Balance 2021/2022 Kshs	Comments
Supply Of Goods						
1. Gilmalex Fashions	2,612,820.00	1.1.2017	1,297,220.00	1,315,600.00	2,612,820.00	
2. Pajembu Enterprises	241,650.00	1.1.2019	0.00	241,650.00	241,650.00	
3.Danstyle Enterprises	550,316.00	1.1.2021	550,316.00	0.00	550,316.00	
4.Labesco Lab.supplies	100,190.00	1.1.2021	67,110.00	33,080.00	100,190.00	
5.Knitstar Enterprises	871,980.00	1.1.2018	509,700.00	362,280.00	871,980.00	
6.Mwihangiri Enterprises	2,423,900.00	1.1.2012	640,300.00	1,783,600.00	2,423,900.00	
7.Antique Traders	2,205,630.00	1.1.2020	1,319,830.00	885,800.00	2,205,630.00	
8.Waweru Bookshop & Uniform centre	500,000.00	1.1.2012	0.00	500,000.00	500,000.00	
9.Gael Bizna Investments LTD	1,558,480.00	1.1.2021	1,313,400.00	245,080.00	1,558,480.00	
10.Eliza Hardware	50,300.00	1.5.2021	50,300.00	0.00	50,300.00	
11.Delahari Sands LTD	22,800.00	1.5.2021	22,800.00	0.00	22,800.00	
12.Annshine Supplies	72,900.00	1.5.2021	72,900.00	0.00	72,900.00	
13. Tonywac Ventures	1,874,000.00	1.5.2021	0.00	1,874,000.00	40,300.00	
14.Calvary Trading Agencies	547,780.00	1.7.2022	0.00	547,780.00	0.00	

Supplier Of Goods Or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance 2022/2023	Outstanding Balance 2021/2022	Comments
15.Edward Njoroge Thiongo	357,000.00	1.7.2022	0.00	357,000.00	0.00	
16.Dynamic Central Stores	2,300,000.00	1.7.2022	0.00	2,300,000.00	0.00	
17.Ascend Enterprises	1,898,200.00	1.7.2022	0.00	1,898,200.00	0.00	
18.Mariey Tex ltd	267,730.00	1.7.2022	0.00	267,730.00	0.00	
19.Rockridge Builders ltd.	39,300.00	1.7.2022	0.00	39,300.00	0.00	
20 Peter Kungu Mukiri	55,000.00	1.7.2022	0.00	55,000.00	0.00	
21.Jath General Supplies	75,600.00	1.7.2022	0.00	75,600.00	0.00	
Grand Total	18,625,576.00		5,843,876.00	12,781,700.00	11,251,266.00	

Annex 2 - Summary of Fixed Assets Register

Asset Class	Historical Cost b/f (Kshs) 2022/2023	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost c/f (Kshs) 2021/2022
1 Land	300,000,000.00	0.00	0.00	15,000,000.00
2 Buildings And Structures	80,000,000.00	0.00	0.00	82,051,282.00
3 Motor Vehicles	3,300,000.00	0.00	0.00	4,400,000.00
4 Office Equipment, Furniture And Fittings	3,000,000.00	0.00	0.00	4,285,714.00
5 Textbooks	5,000,000.00	0.00	0.00	5,000,000.00
6 ICT Equipment	500,000.00	0.00	0.00	714,286.00
7 Tools And Apparatus	4,000,000.00	0.00	0.00	4,000,000.00
8 Other Machinery And Equipment	2,500,000.00	0.00	0.00	3,333,333.00
9 Heritage And Cultural Assets	0.00	0.00	0.00	0.00
10 Intangible Assets- Soft Ware- SHAACS,ZERAKI	220,000.00	0.00	0.00	220,000.00
Total	398,520,000.00	0.00	0.00	119,004,615.00