

REPUBLIC OF KENYA



OFFICE OF THE AUDITOR-GENERAL

Enhancing Accountability

REPORT NATIONAL ASSEMBLY
PAPERS LAID

DATE: 18 JUN 2025

DAY.

Wednesday

TABLED
BY:

Hon. Owen Baya, MP
Deputy Majority Leader

CLERK-AT
THE-TABLE:

Lomale

PARLIAMENT
OF KENYA
LIBRARY

THE AUDITOR-GENERAL

ON

**BISHOP OKOTH GIRLS' MBAGA SECONDARY
SCHOOL**

**FOR THE YEAR ENDED
30 JUNE, 2024**

SIAYA COUNTY



OFFICE OF THE AUDITOR GENERAL
RECEIVED

★ 23 MAY 2025 ★

P. O. BOX 1188, KISUMU



BISHOP OKOTH GIRL'S

**MBAGA SECONDARY
SCHOOL**

ANNUAL REPORT AND FINANCIAL STATEMENTS

**FOR THE FINANCIAL YEAR ENDED
30TH JUNE 2024**

Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector Accounting Standards (IPSAS)

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1. Acronyms and Glossary of Terms

Provide a list of all applicable acronyms and glossary of terms e.g.

| | |
|-------|--|
| BOM | Board of Management |
| CEB | County Education Board |
| IPSAS | International Public Sector Accounting Standards |
| KCSE | Kenya Certificate of Secondary Education |
| PFM | Public Finance Management |
| PSASB | Public Sector Accounting Standards Board |
| FY | Financial Year |
| FDSE | Free day secondary education |

2. Key School Information and Management

(a) Background information

The school is domiciled in Kenya and its operations are governed under the Basic Education Act, 2013. It is located in Siaya County, Siaya Sub-County.

The school was registered in October, 2021 under registration number 41S3001371 and is currently categorized as an Extra County public school established, owned or operated by the Government.

The school is a boarding school and had 2243 number of students as at 30th June 2024. It has 11 streams and 77 teachers of which 40 teachers are employed by the School Board of Management.

(b) School Board of Management - Board Members

The School Board of Management established under Section 55 of the Basic Education Act, 2013; is composed of the following members:

| Ref | Name of Board Member | Designation | Date of appointment |
|-----|--------------------------|-----------------------|---------------------|
| 1 | Dr. Lilian Odera | Chairperson | 29/10/21 |
| 2 | Mrs Christine B. Musindi | Secretary - Principal | 29/10/21 |
| 3 | CPS. Isdor Juma | Member | 29/10/21 |
| 4 | Dr. Peter Omoth | Member | 29/10/21 |
| 5 | CPA Jeanette Oloo | Member | 29/10/21 |
| 6 | Mr John Ogutu | Member | 29/10/21 |
| 7 | Eng. Maurice Owuor | Member | 29/10/21 |
| 8 | Mr. George Atweng'a | Member | 29/10/21 |
| 9 | Mr. Alex Owino Oduor | Member | 29/10/21 |
| 10 | Ms. Roseline Oduor | Member | 29/10/21 |
| 11 | Adv. Desma Nungo | Member | 29/10/21 |
| 12 | Ms. Dorothy Obiet | Member | 29/10/21 |
| 1 | Mr. Dickson Nyang'ute | Member | 29/10/21 |
| 14 | Mr Polycap Osero | Member | 29/10/21 |

The functions of the School Board of Management are to:

- Promote the best interests of the School and ensure its development.
- Promote quality education for all pupils in accordance with the standards set under the Basic Education Act, 2013.
- Ensure and assure the provision of proper and adequate facilities for the School.
- Manage the School's affairs in accordance with the rules and regulations governing occupational safety and health.
- Advise the County Education Board on the staffing needs of the School.
- Determine cases of pupils' discipline and make reports to the CEB.
- Prepare comprehensive termly report on all areas of its mandate and submit the report to CEB.
- Administer and manage the resources of the School.
- Receive, collect and account for any funds accruing to the institution in accordance with Article 226 (1) (a) of the Constitution of Kenya, Section 81 of the Public Finance Management Act, 2012 and the Fourth Schedule para 21 and 23 of the Basic Education Act, 2013.

(c) Committees of the Board

| Re No. | Name of Committee | Names of Members | Designation | Number of meetings attended |
|-----------|---|---|--|--|
| 1 | Executive Committee | Dr. Lilian Odera Mrs. Christine Musindi CPS. Isdor Juma Dr. Peter Omoth CPA. Jeanette Oloo Mr. Daniel Otieno | Chairperson Secretary Member Member Member Member | - - - - - - |
| 2 | Audit Committee | | | |
| 3 | Finance, procurement and general purposes Committee | Dr Lilian Odera Eng. Maurice Owuor Mr. Daniel Otieno Mrs. Christine Beti | Member Member Member Secretary | 3 out of 3 1 out of 3 3 out of 3 3 out of 3 |
| 4 | Academic Committee | Dr Peter Omoth Mr John Ogutu Omondi Mr Dickson Nyang'ute Mr Daniel Otieno Mr George Atweng'a | Chairperson Secretary Members Members Members | 3 out of 3 0 out of 3 3 out of 3 2 out of 3 0 out of 3 |

| | | | | |
|---|----------------------------------|---|--|-----------------------|
| 5 | Development Committee | Mrs Jeanette Oloo Edith Onyango Christine Musindi Lilian Odera Daniel Otieno | Chairperson Secretary Member Member Member | |
| 6 | Discipline and welfare Committee | Adv Desma Nungo Ms Roseline Oduor Ms Dorothy Obiet CPS Isdor Juma Mr Alex Owino Oduor | Chairperson Secretary Member Member Member | - - - - - |

(d) School operation Management

For the financial year ended 30th June 2024 the School day-to-day management was under the following persons:

| Re | Designation | Name | Identification |
|----|------------------|--------------------------|-----------------|
| 1 | Principal | Mrs Christine B. Musindi | TSC No.246719 |
| 2 | Deputy Principal | Mrs Edith onyango | TSC No.418860 |
| 3 | Deputy Principal | Mr Timothy Otieno | TSC No.347501 |
| 4 | School Bursar | Mr George Oyugi | Id no. 23209252 |

(e) Schools contacts

Post Office Box ; 221-40600
 Telephone: 0748347314
 E-mail: info@mbagagirls.sc.ke
 E-mail.: archbishopokoth.gss@gmail.com
 Website: www.mbagagirls.sc.ke
 Facebook: N/A
 Twitter: N/A

(f) School Bankers

The following school operated 07 numbers of bank accounts in the following banks

1) School fund account

- Name of Bank:KCB BANK
- Branch: SIAYA
- Account Number:1106829840
- MPESA Paybill No:522123 attached to KCB bank account 1106829840

2) Operation account

- Name of Bank: KCB BANK
- Branch: SIAYA
- Account Number:1106812689

3)Tuition account

- Name of Bank:KCB BANK
- Branch: SIAYA
- Account Number:1108374743

4)school fund account

- Name of Bank:KCB BANK
- Branch: SIAYA
- Account Number:1105110974
- MPESA Paybill No:966618 attached to KCB bank account 1105110974

5) Infrastructure account

Name of Bank: KCB BANK

- Branch: SIAYA
- Account Number: 1182496385

6) school fund account

- Name of Bank: COOPERATIVE

BANK OF KENYA

- Branch: SIAYA
- Account Number: 01120255813300

7) school fund account

- Name of

Bank: EQUITYBANK OF

KENYA LTD

- Branch: SIAYA
- Account Number: 0970282509880

(g) Independent Auditors

Office of the Auditor General
Anniversary Towers, University Way
P.O. Box 30084
GPO 00100
Nairobi, Kenya

BISHOP OKOTH GIRL'S MBAGA SECONDARY SCHOOL

Annual Report and Financial Statements For the year ended 30th June 2024

BISHOP OKOTH GIRL'S MBAGA SECONDARY SCHOOL
Annual Report and Financial Statements For the year ended 30th June 2024

3. Summary Report of Performance of The School

The following is a summary report of the performance of the school against the set performance evaluation criteria:

a) Financial performance:

| | FY2021/2022 | FY2022/2023 | FY2023/2024 |
|-------------------------------------|--------------------|--------------------|--------------------|
| Surplus/Deficit | (13,105,036) | 1,161,102 | 27,661,888 |
| Capitation Grants Received: | | | |
| Tuition account | 5,955,357 | 5,872,417 | 5,131,443 |
| Operation account | 16,118,139 | 17,327,233 | 16,859,051 |
| Infrastructure account | 25,735,309 | 30,603,536 | 8,945,140 |
| Total capitation received | 47,808,805 | 53,803,185 | 30,935,634 |
| Other Funds received : | | | |
| School fund & other monies account | 88,015,218 | 96,255,273 | 116,731,552 |
| Miscellaneous incomes | 160,015 | 1,577,891 | 1,522,680 |
| Total other funds received | 88,175,233 | 97,833,164 | 118,254,232 |
| TOTAL FUNDS RECEIVED | 135,984,038 | 151,636,349 | 149,189,876 |
| Ratio of capitation grants/student: | | | |
| Student enrolment | 2004 | 2070 | 2243 |
| Tuition account | 2,972 | 2,837 | 2,288 |
| Operation account | 8,043 | 8,371 | 7,516 |
| Infrastructure account | 12,842 | 14,784 | 3,988 |
| School fund & other monies account | 43,920 | 46,500 | 52,721 |
| Debtors' movement | 40,117,110 | 51,621,836 | 71,569,690 |
| Creditors movement | (34,136,545) | (41,633,410) | (33,179,079) |
| Cash balances | 2,891 | 5,725 | 26,659 |
| Bank Balances | 8,171,727 | 5,322,133 | 8,989,018 |

b) Teacher Student ratio:

Teacher to student ratio is 1:61

Number of teachers recruited in the year: 0

Number of teachers transferred in the year: 3

TSC Teachers: 37

BOM Teachers: 40

c) Mean score in the 2023 KCSE:

2021:5.344

2022:5.80

2023:6.10

d) Number of Candidates in the 2023 KCSE:

2021:367

2022:319

2023:392

e) Capacity of the school:

Toilets: 65Doors

Dormitories: 15

Dining Hall: 1

Laboratories: 5

Classrooms: 40

BISHOP OKOTH GIRL'S MBAGA SECONDARY SCHOOL
Annual Report and Financial Statements For the year ended 30th June 2024

f) Development projects carried out by the school:

| Projects | Source of funds | Status | Initial Cost (Kshs) | Amount Spent (Kshs) | Expected completion time |
|--|-----------------|---------|---------------------|---------------------|--------------------------|
| 3 storey tuition block | MIF | Ongoing | 51,989,183 | 4,094,294 | 2024 |
| Storey dormitory phase one | parents | Ongoing | 8,400,000 | 3,300,000 | 2025 |
| Repayment of kcb loan for Land project | Parents | Ongoing | 25,000,000 | 7,113,782 | 2029 |
| Purchase of 100 chairs and lockers | MIF | New | 600,000 | 556,000 | 2024 |
| | | | | | |



School Principal

BISHOP OKOTH GIRLS
 MBAGA SEC. SCHOOL
 22 MAY 2025
 PRINCIPAL/SEC. B.C.M.A.F.A
 P. O. Box 221 - 40002, S.M.A.

4. Statement of School Management Responsibility

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, each National Government School shall prepare financial statements in respect of that school. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed by the Public Sector Accounting Standards Board (PSASB) of Kenya from time to time.

Schedule 4 (Section 23) of the Education Act, 2013 requires the Board of Management of a public institution of basic education to be keep all proper books and records of accounts of the income, expenditure and assets of the institution.

The Board of Management of Bishop Okoth Girls' Mbaga Secondary School accepts responsibility for the school's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS).

The Board of Management is of the opinion that the school's financial statements give a true and fair view of the state of the school's transactions during the financial year ended 30th June, 2024, and of the school's financial position as at that date.



.....
Name: Dr. Lilian A. Odero
Designation: Chairman, School Board of Management
Date:



.....
Name: Mrs Joyce Omondi
Designation: School Principal & Secretary to Board of Management
Date:



.....
Name: George Oyugi
Designation: Bursar/ Finance Officer
Date:

REPUBLIC OF KENYA

Telephone: +254-(20) 3214000
Email: info@oagkenya.go.ke
Website: www.oagkenya.go.ke



HEADQUARTERS
Anniversary Towers
Monrovia Street
P.O Box 30084-00100
NAIROBI

REPORT OF THE AUDITOR-GENERAL ON BISHOP OKOTH GIRLS' MBAGA SECONDARY SCHOOL FOR THE YEAR ENDED 30 JUNE, 2024 - SIAYA COUNTY

PREAMBLE

I draw your attention to the contents of my report which is in three parts:

- A. Report on Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements;
- B. Report on Lawfulness and Effectiveness in the Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure the Government achieves value for money and that such funds are applied for the intended purpose; and,
- C. Report on Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, risk management environment and internal controls, developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

A Qualified Opinion is issued when the Auditor-General concludes that, except for material misstatements noted, the financial statements are fairly presented in accordance with the applicable financial reporting framework. The Report on Financial Statements should be read together with the Report on Lawfulness and Effectiveness in the Use of Public Resources, and the Report on Effectiveness of Internal Controls, Risk Management and Governance.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012, and the Public Audit Act, 2015. The three parts of the report when read together constitute the report of the Auditor-General.

REPORT ON THE FINANCIAL STATEMENTS

Qualified Opinion

I have audited the accompanying financial statements of Bishop Okoth Girls' Mbaga Secondary School – Siaya County set out on pages 1 to 23, which comprise of the

Report of the Auditor-General on Bishop Okoth Girls' Mbaga Secondary School for the year ended 30 June, 2024 - Siaya County

statement of assets and liabilities as at 30 June, 2024 and the statement of receipts and payments, statement of cash flows and statement of budgeted versus actual amounts for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effect of the matters described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of Bishop Okoth Girls' Mbaga Secondary School as at 30 June, 2024 and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the Public Finance Management Act, 2012 and the Basic Education Act, 2013.

Basis for Qualified Opinion

Long Outstanding Receivables

The statement of assets and liabilities reflects accounts receivables balance of Kshs.71,569,690 in respect of fees arrears as disclosed in Note 13 to the financial statements. Included in the balance are receivables amounting to Kshs.53,177,485 which have been outstanding for more than one (1) year. However, there was no policy on the impairment of long outstanding fees arrears casting doubt on the fair statement of the accounts receivables balance.

In the circumstances, the accuracy and full recoverability of the outstanding receivables balance of Kshs.71,569,690 could not be confirmed.

The audit was conducted in accordance with International Standards for Supreme Audit Institutions (ISSAIs). I am independent of the Bishop Okoth Girls' Mbaga Secondary School - Siaya County Management in accordance with ISSAI 130 on the Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Emphasis of Matter

Budgetary Control and Performance

The statement of budgeted versus actual amounts reflects final receipts budget and actual on a comparable basis of Kshs.135,473,800 and Kshs.98,201,078 respectively, resulting to an under-funding of Kshs.37,272,722 or 28% of the budget. However, the

School spent a balance of Kshs.95,829,382 against actual receipts of Kshs.98,201,078, resulting to an under-utilization of Kshs.2,371,696 or 2% of actual receipts.

The under-funding and under-utilization affected the planned activities and may have impacted negatively on service delivery to the public.

Key Audit Matters

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. There were no key audit matters to report in the year under review.

Other Matter

Unresolved Prior Year Matters

In the audit report of the previous year, several issues were raised under the Report on Financial Statements, Report on Lawfulness and Effectiveness in Use of Public Resources and Report on Effectiveness of Internal Controls, Risk Management and Governance. However, Management had not resolved the issues or given any explanation for failure to implement the recommendations as at 30 June, 2024.

Other Information

The Management is responsible for the Other Information set out on pages iii to xii which comprise of Key School Information and Management, Summary report of Performance of the School and Statement of School Management Responsibility. The Other Information does not include the financial statements and my audit report thereon.

In connection with my audit on the School's financial statements, my responsibility is to read the Other Information and in doing so, consider whether the Other Information is materially inconsistent with the financial statements or my knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work I have performed, I conclude that there is a material misstatement of this Other Information and I am required to report that fact. Based on the audit procedures performed and the matters described in my Basis for Qualified Opinion, I confirm that Other Information is not materially inconsistent with the financial statements.

My opinion on the financial statements does not cover the Other Information and accordingly, I do not express an audit opinion or any form of assurance conclusion thereon.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN THE USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the effect of the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in the Use of Public Resources section of my report, I confirm that nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

1. Failure to Prepare School Improvement Plan

During the year under review, the School did not have an approved School Improvement plan, contrary to Section 2.2 of the Ministry of Education Operation Manual for Utilization of Learner Capitation Grant and Other School Funds, which requires schools to identify in every three-year school improvement planning cycle, one priority area in each of the four key areas which include curriculum implementation, foundational literacy and numeracy outcomes, an enabling environment for learning and parental involvement and community engagement for implementation.

In the circumstances, Management was in breach of the law.

2. Non-Compliance with the Reporting Template

The financial statements presented for audit did not include all information provided in the format prescribed and published by the Public Sector Accounting Standards Board as follows:-

- i. The table of contents refers to Annexes starting at page 22 instead of page 24;
- ii. The statement of assets and liabilities refers to Notes 11 and 12 instead of Notes 10 and 11 respectively for bank and cash balances respectively.

In the circumstances, Management was in breach of the PSASB guidelines. Further, lack relevant information may affect users' reliance on the financial statements for decision making.

3. Unconfirmed Students Enrolment Data

The statement of receipts and payments reflects capitation grants for tuition and capitation grants for operations amounts of Kshs.5,131,443 and Kshs.16,859,062 respectively as disclosed in Notes 1 and 2 to the financial statements. During the financial year, NEMIS reported a total number of two thousand, one hundred and sixty-one (2,161) students while the enrolment records provided by the School indicated a total number of two thousand, two hundred and forty-six (2,246) students, resulting to an unexplained

variance of eighty-five (85) students. As a result of the variance, the School was under funded by an amount of Kshs.1,603,098 as summarized below:

| Month | No. of Students Per NEMIS | No. of students as Per Register | Variance (students) | Capitation Per Student (Kshs) | Variance (Kshs) |
|---------------------|---------------------------|---------------------------------|---------------------|-------------------------------|--------------------|
| Sept 2023 Operation | 2161 | 2070 | 91 | 2,006 | 182,516 |
| Jan 2024 Operation | 2173 | 2246 | (73) | 6,552 | (478,273) |
| May 2024 Operations | 1,893 | 2246 | (353) | 3,405 | (1,201,859) |
| Sept 2023 Tuition | 2161 | 2070 | 91 | 507 | 46,155 |
| Jan 2024 Tuition | 2173 | 2246 | (73) | 1,203 | (87,819) |
| May 2024 Tuition | 2161 | 2246 | (85) | 751 | (63,818) |
| Total | | | | | (1,603,098) |

In the circumstances, the underfunding by Kshs.1,603,098 may have affected service delivery to the students.

4. Irregular Transfer of Funds to Kenya Secondary Schools Heads Association

The statement of receipts and payments reflects operations payments amount of Kshs.14,036,678 as disclosed in Note 7 to the financial statements. Included in the expenditure is an amount of Kshs.458,300 transferred to Kenya Secondary School Heads Association (KESSHA). However, KESSHA is a welfare organization that draws its membership from School Principals only. The organization is not defined in Government Funding system and there is no assurance that it has implemented effective, efficient, and transparent financial management and internal control systems to manage the funds transferred by schools.

In the circumstances, value for money transferred to KESSHA amounting to Kshs.458,300 could not be confirmed.

5. Failure to Maintain Separate Cash Books

The statement of assets and liabilities reflects Kshs.9,015,677 in respect of cash and cash equivalents as disclosed in Notes 10 and 11 to the financial statements. Review of records provided for audit revealed that the School operates one school fund account and three (3) savings accounts. However, one cashbook is maintained for the four (4) accounts which is contrary to Regulation 100 of the Public Finance Management

(National Government) Regulations, 2015 which states that “Accounting Officers shall keep in all offices concerned with receiving cash or making payments a cash book showing the receipts and payments and shall maintain such other books and registers as may be necessary for the proper maintenance and production of the accounts of the Vote for which he or she is responsible”.

In the circumstances, Management was in breach of the law.

6. Long Outstanding Accounts Payables

The statement of assets and liabilities reflects accounts payables balance of Kshs.33,179,099 as disclosed in Note 14 to the financial statements. Included in the balance are trade payables of Kshs.1,651,821 which had been outstanding for more than one (1) year. This was contrary to Section 53 (8) of the Public Procurement and Asset Disposal Act, 2015 which states that ‘an Accounting Officer shall not commence any procurement proceedings until satisfied that sufficient funds to meet the obligations of the resulting contract (s) are reflected in approved budget estimates’.

In the circumstances, the School Management was in breach of the law and there is risk loss of public funds through litigations, interests and penalties.

The audit was conducted in accordance with ISSAI 3000 and ISSAI 4000. The standards require that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements comply in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, except for the effect of the matters described in the Basis for Conclusion on Effectiveness of Internal Controls, Risk Management and Governance section of my report, I confirm that nothing else has come to my attention to cause me to believe that internal controls, risk management and governance were not effective.

Basis for Conclusion

1. Lack of an Automated Accounting System

Review of the School's accounting system revealed that the School did not have a fully automated accounting system since it supports accounting for receipts only while the

rest of the School's records including books of accounts are manually maintained. Further, the School did not have in place an ICT Committee or an ICT Policy in place.

In the circumstances, the manual records are prone to risks of manipulation due to lack of audit trail of flow of transactions and entries.

2. Un-updated Fixed Assets Register

Annex 2 on summary of fixed assets register to the financial statements reflects historical costs balance of Kshs.236,609,230. However, the amounts could not be confirmed since the assets register was not updated to reflect the values of the assets, and no valuation report was provided to support the amounts disclosed in the annex. Further, the School did not disclose the work in progress on construction of a dormitory in the summary of fixed assets register.

In the circumstances, the assets are susceptible to pilferage or loss and the existence of effective internal controls on management of assets could not be confirmed.

3. Non-Disclosure of Inventory and Lack of Stock Taking Report

Note 19 to the financial statements, under other important disclosure notes reflects Nil balance for stock/inventory. However, the School did not perform a stock take as at year end. Further, the School did not provide a report capturing details of textbooks, teachers' guides and other instructional materials in possession of the School as at 30 June, 2024, contrary to part E of the Orange Book which requires each school to capture data list of the textbooks, teachers' guides and other instructional materials that are already in the school.

In the circumstances, the effectiveness of internal controls on management inventory could not be confirmed.

4. Lack of Internal Audit Function and Audit Committee

During the year under review, the School had not constituted an audit committee and an internal audit unit as required by Regulation 166 (1) and (2) of the Public Finance Management (National Government) Regulations, 2015 which states that, "the internal audit unit of a National Government entity to assess effectiveness of the School through an internal performance appraisal commenting on its effectiveness in the annual report to The National Treasury".

In the circumstances, the School did not benefit from the oversight role and advice from the audit committee and the internal audit function.

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal controls, risk Management and overall governance

were operating effectively in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of Management and those Charged with Governance

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal control as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal control, risk management and overall governance.

In preparing the financial statements, Management is responsible for assessing the School's ability to continue to sustain services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless Management is aware of the intention to terminate the School or to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the School's financial reporting process, reviewing the effectiveness of how Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

My responsibility is to conduct an audit of the financial statements in accordance with Article 229(4) of the Constitution, Section 35 of the Public Audit Act, 2015 and the International Standards for Supreme Audit Institutions (ISSAIs). The standards require that, in conducting the audit, I obtain reasonable assurance about whether the financial statements as a whole are free from material misstatements, whether due to fraud or error and to issue an auditor's report that includes my opinion in accordance with Section 48 of the Public Audit Act, 2015. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with IFPP will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are

considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In conducting the audit, Article 229(6) of the Constitution also requires that I express a conclusion on whether or not in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way. In addition, I consider the entity's control environment in order to give an assurance on the effectiveness of internal controls, risk management and governance processes and systems in accordance with the provisions of Section 7 (1) (a) of the Public Audit Act, 2015.

Further, I am required to submit the audit report in accordance with Article 229(7) of the Constitution.

Detailed description of my responsibilities for the audit is located at the Office of the Auditor-General's website at: <https://www.oagkenya.go.ke/auditor-generals-responsibilities-for-audit/>. This description forms part of my auditor's report.


FCPA Nancy Gathungu, CBS
AUDITOR-GENERAL

Nairobi

30 May, 2025

BISHOP OKOTH GIRLS MBAGA SECONDARY SCHOOL

Annual Report and Financial Statements For the year ended 30th June 2024

5. Statement Of Receipts and Payments For the Year Ended 30th June 2024

| Description Of Vote Head | Note | FY 2023-24 | FY 2022-23 |
|--|------|--------------------|--------------------|
| | | Kshs | Kshs |
| Receipts | | | |
| Government grants for tuition | 1 | 5,131,443 | 5,872,417 |
| Government grants for operations | 2 | 16,859,062 | 17,327,233 |
| Government Grants for infrastructure | 3 | 8,945,140 | 30,603,536 |
| School fund income- parents' contributions | 4 | 146,109,262 | 96,255,273 |
| Miscellaneous incomes | 5 | 1,522,680 | 1,577,891 |
| Total Receipts | | 178,567,587 | 151,636,349 |
| Payments | | | |
| Tuition | 6 | 7,981,670 | 8,560,303 |
| Operations | 7 | 14,036,678 | 17,709,862 |
| Infrastructure | 8 | 14,694,266 | 20,521,380 |
| Boarding and school fund | 9 | 114,193,086 | 103,683,702 |
| Total Payments | | 150,905,700 | 150,475,247 |
| Surplus/Deficit | | 27,661,888 | 1,161,102 |

The school financial statements were approved on _____ 2024 and signed by:

Name: Dr Lilian A. Odero
Chair BOM

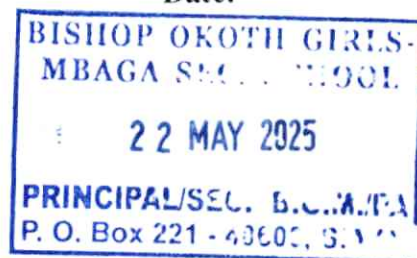
Date:

Name: Mrs Joyce Omondi
School Principal/ Secretary to BOM

Date:

Name: George Oyugi
Bursar/ Finance Officer

Date:



BISHOP OKOTH GIRLS MBAGA SECONDARY SCHOOL
Annual Report and Financial Statements For the year ended 30th June 2024

Statement of Assets and Liabilities As At 30th June 2024

| Description | Note | FY2023-2024 | FY 2022-2023 |
|---------------------------------------|------|-------------------|-------------------|
| | | Kshs | Kshs |
| Financial Assets | | | |
| Cash and cash equivalents | | | |
| Bank balances | 11 | 8,989,018 | 5,322,133 |
| Cash balances | 12 | 26,659 | 5,725 |
| Short term investments | | - | - |
| Total cash and cash equivalent | | 9,015,677 | 5,327,858 |
| Account's receivables | 13 | 71,569,690 | 51,621,836 |
| Total financial assets | | 80,585,367 | 56,949,694 |
| Financial liabilities | | | |
| Accounts payables | 14 | 33,179,099. | 41,633,410 |
| Net financial assets | | 47,406,268 | 15,316,285 |
| Represented by | | | |
| Accumulated fund b/fwd | 15 | 19,744,381 | 14,155,182 |
| Surplus/deficit for the year | | 27,661,888 | 1,161,102 |
| Net financial position | | 47,406,268 | 15,316,285 |

The school's financial statements were approved on _____ 2024 and signed by:

.....
Name: Dr Lilian A. Odero
Chair BOM
Date:

.....
Name: Mrs Joyce Omondi
School Principal/ Secretary
to
Date:

.....
Name: George Oyugi
Bursar/ Finance Officer
Date:

**BISHOP OKOTH GIRLS-
 MBAGA SEC. SCHOOL**
22 MAY 2025
PRINCIPAL/SEC. S.C.M./PA
P. O. Box 221 - 49600, S.M.A.

BISHOP OKOTH GIRLS MBAGA SECONDARY SCHOOL
Annual Report and Financial Statements For the year ended 30th June 2024

Statement of Cash Flows for the Year Ended 30th June 2024

| Description | Not | FY2023-2024 | FY2022-2023 |
|--|-----|---------------------|---------------------|
| | | Kshs | Kshs |
| Cash from Operating Activities | | | |
| Receipts | | | |
| Government grants for tuition | 1 | 5,131,443 | 5,872,417 |
| Government grants for operations | 2 | 16,859,062 | 17,327,233 |
| Government grants for infrastructure | 3 | 8,945,140 | 30,603,536 |
| School fund income- parents contributions/ fees | 16 | 115,737,522 | 96,255,273 |
| Other income | 5 | 1,522,680 | 1,577,891 |
| Total receipts | | 148,195,847 | 151,636,349 |
| Payments | | | |
| Cash outflows for tuition | 16 | 5,365,883 | 8,560,303 |
| Cash outflows for operations | 7 | 14,036,678 | 17,709,862 |
| Cash outflow for infrastructure | | | 20,521,380 |
| Cash outflows Boarding/lunch and school fund | 16 | 103,297,432 | 103,683,702 |
| Total payments | | 122,699,992 | 150,475,247 |
| Cash Flow from operating Activities | | 25,495,854 | 1,161,102 |
| adjustments | | | |
| increase (decrease) in accounts receivable | | | (11,504,726) |
| increase (decrease)in accounts payables | | | 7,496,865 |
| Repayment of principal borrowings | | | 3,991,255 |
| Acquisition of assets under MIF | | | 20,521,380 |
| adjustments | | | 20,504,773 |
| Net cash inflow/outflow from operating | | 25,495,866 | 21,665,875 |
| Cash flow from investing activities | | | |
| Acquisition of assets | | (14,694,266) | (20,521,380) |
| Proceeds from sale of Assets | | - | - |
| Net cash inflow/outflows from investing | | (14,694,266) | (20,521,380) |
| Cash flow from Financing activities | | | |
| Proceeds from borrowings/ loans | | - | - |
| Repayment of principal borrowings | | (7,113,782) | (3,991,254.) |
| Net cash inflow/outflow from financing | | (7,113,782) | (3,991,254.) |
| Net increase/decrease in cash and cash | | 3,687,819 | (2,846,759) |
| Cash and cash equivalent at beginning of the FY | | 5,327,858 | 8,174,617 |
| Cash and cash equivalent at end of the FY | | 9,015,677 | 5,327,859 |

Annual Report and Financial Statements For the year ended 30th June 2024

The school's financial statements were approved on _____ 2024 and signed by:



.....
Name: Dr Lilian A. Odera

Chair BOM


Date:



.....
Name: Mrs Joyce Omondi
School Principal/ Secretary

to

.....
Date:



.....
Name: George Oyugi

Bursar/ Finance Officer

Date:

BISHOP OKOTH GIRLS
MBAGA SEC. SCHOOL
22 MAY 2025
PRINCIPAL/SEC. B.C.M.A.
P. O. Box 221 - 40500, S.Y.

9. Statement Of Budgeted Versus Actual Amounts for the Year Ended 30th June 2024

| Receipt/Expenses Item | Original Budget | Adjustments | Final Budget | Actual On Comparable Basis | % Of Utilization |
|---------------------------------------|-------------------|-------------|-------------------|----------------------------|------------------|
| | a | b | c = a + b | d | e = d/c % |
| | Ksh | Ksh | Kshs | Kshs | Kshs |
| Receipts | | | | | |
| <i>Capitation Grant on Tuition</i> | | | | | - |
| Reference Materials | 6,077,530 | - | 6,077,530 | - | - |
| Exercise Books | 1,200,000 | - | 1,200,000 | - | - |
| Laboratory Equipment | 400,000 | - | 400,000 | - | - |
| Internal Exams | 1,691,270 | - | 1,691,270 | - | - |
| Teaching / Learning Materials | 848,000 | - | 848,000 | 5,131,442.60 | 605 |
| Exams And Assessment | - | - | - | | |
| Sub totals | 10,216,800 | | 10,216,800 | 5,131,442.60 | 50.2 |
| <i>Capitation Grant on Operations</i> | | | | | |
| Personnel Emoluments | 6,820,000 | - | 6,820,000 | 5,261,110 | 77 |
| Repairs And Maintenance | | - | - | | - |
| Local Transport / Travelling | 1,430,000 | - | 1,430,000 | 1,103,135 | 77 |
| Electricity And Water | 6,380,000 | - | 6,380,000 | 4,921,683 | 77 |
| Medical | 4,400,000 | - | 4,400,000 | 1,771,725 | 40 |
| Administration Costs | 2,750,000 | - | 2,750,000 | 2,121,416 | 77 |
| Contingency | 3,300,000 | - | 3,300,000 | 1,679,981.07 | 51 |
| Sub totals | 25,080,000 | - | 25,080,000 | 16,859,050.07 | 67 |
| Grand totals (1&2)c/f | 35,296,800 | - | 35,296,800 | 21,990,493.30 | 62 |

BISHOP C KATH MBAGA GIRLS' SECONDARY SCHOOL

Annual Report and Financial Statements For the year ended 30th June 2024

| Receipts/Expenses Item | Original Budget | | Adjustments | | Actual On Comparable Basis | | % Of Utilization e=d/c % |
|--------------------------------------|--------------------|----------|-------------|--------------------|----------------------------|--------------|--------------------------|
| | a | b | c | d | e | f | |
| | Kshs | | K | | Kshs | | K |
| 3) FDSE for infrastructure | | | | | | | |
| Maintenance & Improvement MoE | 11,000,000 | - | - | 11,000,000 | 8,157,100 | 74.16 | |
| M&I parents' contribution | 4,400,000 | - | - | 4,400,000 | - | - | |
| Maintenance & improvement parents | - | - | - | - | - | - | |
| Sub totals | 15,400,000 | - | - | 15,400,000 | 8,157,100 | 74.16 | |
| (4) Fees Charged on Parents | | | | | | | |
| Personnel Emoluments | 12,661,000 | - | - | 12,661,000 | | | |
| Local Transport / Travelling | 4,032,600 | - | - | 4,032,600 | 12,100,977 | | |
| R.M.I | | | | | | | |
| Electricity And Water | 6,932,200 | - | - | 6,932,200 | 19,257,258 | | |
| Others | | | | | | | |
| Administration Costs | 4,754,200 | - | - | 4,754,200 | 10,965,310 | 231 | |
| Activity | 550,000 | - | - | 550,000 | 425,618 | 77 | |
| Fee On Boarding Equipment and Stores | 55,847,000 | - | - | 55,847,000 | 68,047,549 | 122 | |
| Sub totals | 84,777,000 | - | - | 84,777,000 | 110,796,712 | 131 | |
| 5) Miscellaneous Income | | | | | | | |
| Loans / Borrowing | - | - | - | - | - | - | |
| Rent income | - | - | - | - | - | - | |
| Income From Farming Activities | - | - | - | - | - | - | |
| Insurance Compensation | - | - | - | - | - | - | |
| Income From Posho Mill | - | - | - | - | - | - | |
| Sub totals | - | - | - | - | - | - | |
| TOTAL INCOME | 135,473,800 | - | - | 135,473,800 | 98,201,078 | 80.82 | |

BISHOP OKOTH MBAGA GIRLS' SECONDARY SCHOOL
Annual Report and Financial Statements For the year ended 30th June 2024

| Receipts/Expenses Item | Original Budget a Kshs | Final Budget c-a+h Kshs | Actual Or Comparable basis d Kshs | % Of Utilization e-d/c % |
|---------------------------------------|------------------------------|-------------------------------|---|--------------------------------|
| Income From Bus Hire | - | - | - | - |
| Fee For Hire of Ground and | - | - | - | - |
| Interest Income | - | - | - | - |
| Income From Any Other | - | - | - | - |
| Total Income | 135,473,800 | 135,473,800 | 98,201,075.75 | 80.82 |
| (6) Expenditure For Tuition | | | | |
| Textbooks | - | - | - | - |
| Reference Materials | 6,077,530 | 6,077,530 | 277,462 | 4.57 |
| Exercise Books | 1,200,000 | 1,200,000 | 1,562,700 | 130.23 |
| Laboratory Equipment | 400,000 | 400,000 | 1,772,290 | 886.15 |
| Internal Exams | 1,691,270 | 1,691,270 | 226,037 | 23.67 |
| Teaching / Learning Materials | 848,000 | 948,350 | 1,525,140 | 160.82 |
| Chalks & duster | - | - | - | - |
| | 10,216,800 | 10,216,800 | 5,363,629 | 57.10 |
| (7) Expenditure For Operations | | | | |
| Personnel Emoluments | 6,820,000 | 6,820,000 | 6,946,998 | 110.94 |
| Repairs, Maintenance & | - | - | - | - |
| Local Transport / Travelling | 1,430,000 | 1,430,000 | 1,772,302 | 134.98 |

PISHOP OKOTH MBAGA GIRLS' SECONDARY SCHOOL
Annual Report and Financial Statements For the year ended 30th June 2024

| Receipts/Expenses Item | Original Budget | | Actual On Comparable Basis | | % Of Utilization e=d/c % |
|---|-------------------|--------|----------------------------|-------------------|-----------------------------|
| | a Kshs | b K | c Kshs | d Kshs | |
| Electricity, Water and Conservancy | 6,380,000 | - | 6,380,000 | 1,916,132 | 32.71 |
| Medical | 4,400,000 | - | 4,400,000 | 208,579 | 51.63 |
| Administration Costs | 2,750,000 | - | 2,750,000 | 1,399,336.75 | 55.42 |
| Activity Expenses | 3,300,000 | - | 3,300,000 | 1,792,330 | 59.19 |
| Sub Totals | 25,080,000 | - | 25,080,000 | 14,036,678 | 60.95 |
| | | | | | |
| (8) Expenditure For infrastructure | | | | | |
| Dormitory Project | 4,040,000 | - | 4,040,000 | 3,600,000 | 86.11 |
| Purchase of Furniture(chairs& Lockers) | 1,560,000 | - | 1,560,000 | 556,000 | 35.64 |
| Construction of 3 additional classes | - | - | - | 4,094,294 | 73.11 |
| Construction of 3 storey tuition block | 5,600,000 | - | 5,600,000 | 8,250,294 | 73.66 |
| Sub totals | 11,200,000 | - | 11,200,000 | | |
| | | | | | |
| (9) Expenditure For school fund/lunch/boarding | | | | | |
| Personnel Emoluments | 12,661,000 | - | 12,661,000 | 10,194,512 | 81% |
| Boarding | 55,847,000 | - | 55,847,000 | 61,603,253 | 110% |

BISHOP OKOTH M'BAKA GIRLS' SECONDARY SCHOOL
Annual Report and Financial Statements For the year ended 30th June 2024

| Capital Expenditure | Actual Budget | Actual | % Of Utilization |
|-----------------------------------|--------------------|-------------------|------------------|
| Kshs | Kshs | Kshs | Kshs |
| Local transport & traveling | 4,032,600 | 9,984,142 | 248% |
| Electricity, water & conveniences | 6,932,200 | 4,115,515 | 59% |
| Medical & Insurance | - | 91,063 | 0% |
| Administration cost | 4,754,200 | 7,706,387 | 183% |
| Activity | 550,000 | 2,134,510 | 388% |
| Sub totals | 84,777,000 | 24,031,617 | 114% |
| TOTAL EXPENDITURE | 131,273,800 | 95,829,382 | - |

[Provide below a commentary on significant underutilization (below 90% of utilization) and any overutilization above 100%]

- i. There was over utilization of the tuition receipts since it was classified as teaching and learning materials and no in other voteheads as budgeted*
- ii. There was underutilization of operation receipts since MOE did not disburse capitation as expected*
- iii. There was underutilization of Infrastructure receipts since MOE did not disburse funds as expected*
- iv. Over collection of some of school fund income was due to change of voteheads compared to those budgeted for*
- v. Under-Utilization of expenses compared to the budget was due to less capitation being collected thus could only spend what was received.*

0. Significant Accounting Policies

The principal accounting policies adopted in the preparation of these financial statements are set out below:

1. Statement of compliance and basis of preparation

The financial statements have been prepared in accordance with and comply with International Public Sector Accounting Standards (IPSAS) with particular emphasis on Cash Basis Financial Reporting under the Cash Basis of Accounting and applicable government legislations and regulations. The financial statements comply with and conform to the form of presentation prescribed by the Public Sector Accounting Standards Board of Kenya.

This cash basis of accounting has been supplemented with accounting for; a) receivables that include school fees from parents, imprest, salary advances and other receivables and b) payables that include deposits and retentions and payables from operations.

The financial statements are presented in Kenya Shillings, which is the functional and reporting currency of the *school*, and all values are rounded to the nearest Kenya Shilling (Kshs). The accounting policies adopted have been consistently applied to all the years presented.

2. Recognition of receipts and payments

The *school* recognises all receipts from the various sources when the event occurs, and the related cash has actually been received by the *school*. In addition, the *school* recognises all expenses when the event occurs, and the related cash has actually been paid out by the *school*. Income arising from school fees is recognised when the event occurs whether cash is received or not. Expenditure arising from operations is recognised when the event occurs irrespective of receipt of cash.

3. In-kind contributions

In-kind contributions are donations that are made to the *school* in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the *school* includes such value in the statement of receipts and payments both as a receipt and as a payment in equal and opposite amounts; otherwise, the contribution is not recorded.

4. Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at various financial institutions at the end of the financial year.

5. Accounts Receivable

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. Accounts receivables also include school fees billed to parents for services rendered but not paid. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

6. Accounts Payable

For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized as accounts payables. This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. Payables also include expenditure incurred for the purchase of goods, works and services that has been rendered and not settled. This is an enhancement to the cash accounting policy adopted for public secondary schools. Other liabilities are disclosed in the financial statements.

7. Non-current assets

Non-current assets are expensed at the time of acquisition while disposal proceeds are recognized as receipts at the time of disposal. However, the acquisitions and disposals are reflected in the school fixed asset register a summary of which is provided as a memorandum to these financial statements.

8. Budget

The budget is developed on the same accounting basis (cash basis), the same accounts classification basis, and for the same period as the financial statements. The *school's* budget was approved by the School Board of Management. A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

9. Comparative figures

Where necessary comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

10. Subsequent events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30th June 2024

11. Notes To The Financial Statements

1 Government Grants for Tuition

| Description | FY 2023-2024 | FY 2022-2023 |
|-------------------------------|------------------|------------------|
| | Kshs | Kshs |
| Reference Materials | | 1,308,146 |
| Exercise Books | | - |
| Laboratory Equipment | | - |
| Internal Exams | | - |
| Teaching / Learning Materials | 5,131,443 | 4,564,271 |
| Others (specify)* | | |
| Total | 5,131,443 | 5,872,417 |

2 Government Grants for Operations

| Description | FY 2023-2024 | FY 2022-2023 |
|------------------------------|-------------------|-------------------|
| | Kshs | Kshs |
| Personnel Emoluments | 5,261,122 | - |
| Local Transport / Travelling | 1,103,135 | - |
| Electricity And Water | 4,921,683 | - |
| Medical | 1,771,725 | 434,300 |
| Administration Costs | 2,121,416 | - |
| Activity | 1,679,981 | 1,617,613 |
| Other Vote Heads (specify)* | 0 | 15,275,320 |
| Total | 16,859,062 | 17,327,233 |

3 Government Grants for infrastructure

| Description | FY2023-2024 | FY 2022-2023 |
|-----------------------------------|------------------|---------------------|
| | Ks | Ks |
| Maintenance & Improvement MOE | 8,157,100 | 10,225,000 |
| Maintenance & Improvement PARENTS | | 20,378,536 |
| Other (CBC CLASSROOM) | 788,040 | - |
| Total | 8,945,140 | 30,603,536.0 |

4 School Fund Income - Parents Contribution/Fees

| Description | FY 2023-2024 | FY 2022-2023 |
|--------------------------------------|--------------------|-------------------|
| | Kshs | Kshs |
| Boarding | | 34,409,062 |
| R.M.I | 18,957,160 | |
| Electricity and water | - | 150,000 |
| Medical | - | - |
| Administration costs | 10,965,310 | |
| Activity | 614,300 | 992,612 |
| Fee on Boarding Equipment and stores | 83,899,224 | 60,703,599 |
| Others (specify) | 31,673,268 | |
| Total | 146,109,262 | 96,255,273 |

5 Miscellaneous Incomes

| Description | FY 2023-2024 | FY 2022-2023 |
|--------------------------------------|------------------|------------------|
| | Kshs | Kshs |
| Rent Income | - | - |
| Income From Farming Activities | 758,275 | 1,413,000 |
| Insurance Compensation | - | |
| Income From Posho Mill | | |
| Income From Bus Hire | 270,000 | 10,000 |
| Fee For Hire of Ground and Equipment | - | |
| Income From Grants and Donations* | - | |
| Tender fees | 47,000 | 81,000 |
| Refunds | 447,405 | 73,891 |
| Total | 1,522,680 | 1,577,891 |

Notes to the Financial Statements (continued)

6 Tuition

| Description | FY 2023-2024 | FY 2022-2023 |
|-------------------------------|------------------|------------------|
| | Kshs | Kshs |
| Exercise Books | 1,562,700 | 2,769,000 |
| Textbooks | - | - |
| Reference materials | 277,462 | 1,181,609 |
| Laboratory Equipment | 1,772,290 | 1,419,454 |
| Teaching / Learning Materials | 4,140,927 | 881,380 |
| Exams And Assessment | 226,037 | - |
| Teachers Guides | - | - |
| Bank Charges | 2,253 | 3,366 |
| Internal exams | - | 2,305,494 |
| Total | 7,981,670 | 8,560,303 |

7 Operations

| Description | FY 2023-2024 | FY 2022-2023 |
|--|-------------------|-------------------|
| | Kshs | Kshs |
| Personnel Emoluments | 6,946,998 | 12,450,906 |
| Service Gratuity | - | - |
| Administration Cost | 1,399,337 | 1,780,707 |
| Repairs And Maintenance & Improvements | 1,772,302 | 1,005,800 |
| Local Transport / Travelling | 1,916,132 | 1,221,209 |
| Electricity And Water | - | - |
| Medical | 208,579 | 31,630 |
| Activity Expenses | 1,793,330 | 1,219,610 |
| Total | 14,036,678 | 17,709,862 |

Notes to the Financial Statements (continued)

8 Infrastructure

| Description | FY 2023-2024 | FY 2022-2023 |
|----------------------------|-------------------|-------------------|
| | Ks | Ks |
| Construction of classrooms | 775,718 | - |
| Construction of laboratory | | - |
| Construction of dormitory | 3,300,000 | 6,673,000 |
| Purchase of furniture | 556,000 | - |
| Purchase of equipment | | - |
| 3 Storey tuition block | 4,094,294 | 13,845,494 |
| Land project | 5,966,580 | - |
| Bank charges | 1,674 | 2,886 |
| Total | 14,694,266 | 20,521,380 |

9 Boarding And School Fund

| Description | FY 2023-2024 | FY 2022-2023 |
|--|--------------------|--------------------|
| | Kshs | K |
| Personnel Emoluments | 10,194,512 | 3,240,010 |
| Service Gratuity | | |
| Repairs And Maintenance & Improvements | 5,966,580 | |
| Local Transport / Travelling | 10,554,278 | 10,632,252 |
| Electricity And Water | 4,115,515 | 10,120,252 |
| Medical Expenses | 91,063 | 135,047 |
| Administration Costs | 9,535,405 | 8,229,166 |
| Expenses On Income Generating Activities** | 523,550 | |
| Fee On Boarding Equipment and Stores | 70,099,753 | 64,754,940 |
| Loan Principal Repayment | | |
| Loan Interest Repayment | | 2,912,496 |
| Activity | 2,134,510 | 2,840,780 |
| Refunds | 454,370 | 418,489 |
| Tender Fee | | 40,000 |
| Farm Unit | 523,550 | 360,270 |
| Total | 114,193,086 | 103,683,702 |

Notes to the Financial Statements (continued)

10 Bank Accounts

| Account Name & Currency | Status Active/Do | Bank Account | FY 2023-2024 Ksh | FY2022-2023 Kshs |
|------------------------------------|---------------------|----------------|---------------------|---------------------|
| Tuition Account siaya | | 1108374743 | 1,457,259 | 23,111 |
| Operations Account siaya | | 1106812689 | 5,317,393 | 815,608 |
| School Fund Account/Boarding siaya | | 1106829840 | 168,649 | 420,401 |
| infrastructure Account kcb | | 1182496385 | 1,698,633 | 207,800 |
| Savings coop bank siaya | | 01120255813300 | 149,946 | 346,919 |
| Savings ac kcb siaya | | 1105110974 | 178,833 | 1,836,840 |
| Savings ac equity bank | | 0970282509880 | 18,306 | 1,671,454 |
| Total | | | 8,989,018 | 5,322,133 |

11 Cash In Hand

| Description | FY 2023-2024 Ks | FY 2022-2023 Ks |
|-----------------|--------------------|--------------------|
| Notes and Coins | 26,659 | 5,725 |
| Total | 26,659 | 5,725 |

12 Short Term Investments

| Description | FY 2023-2024 Ks | FY2022-2023 Ks |
|------------------------|--------------------|-------------------|
| Cooperative Shares | - | - |
| Treasury Bills | - | - |
| Fixed Deposit accounts | - | - |
| Other Investments | - | - |
| Total | | |

Notes to the Financial Statements (continued)

13 Accounts Receivable

| Description | FY 2023-2024 | | FY 2022-2023 | |
|-------------------------------------|-------------------|--|-------------------|--|
| | Kshs | | Kshs | |
| Fees Arrears | 71,569,690 | | 59,030,831 | |
| Other Non-Fees Receivables | - | | | |
| Salary Advances (list/schedule | - | | 199,688 | |
| Direct bankings | - | | (7,787,683) | |
| RD cheques (list/schedule attached) | - | | 179,000 | |
| Total | 71,569,690 | | 51,621,836 | |

13 b Ageing Analysis of Accounts Receivable

| Description | FY 2023-2024 | | FY 2022-2023 | |
|--|-------------------|-------------|-------------------|----------------|
| | Kshs | | Kshs | |
| | Current FY | % of the | Comparative FY | % of the total |
| Less than 1 year | 35,312,550 | 49% | 34,804,727 | 47% |
| Between 1- 2 years | 18,506,930 | 26% | 24,831,383 | 34% |
| Between 2-3 years | 24,411,959 | 34% | 3,785,446 | 5% |
| Over 3 years | 10,258,596 | 14% | 9,943,194 | 14% |
| Arrears recovered | (16,920,345) | | -14,333,919 | 0 |
| Total (should tie to note 13 a) | 71,569,690 | 100% | 59,030,831 | 100% |

14 Accounts Payable

| Description | FY 2023-2024 | | FY 2022-2023 | |
|---|-------------------|--|-------------------|--|
| | Kshs | | Kshs | |
| Trade Creditors (See Ageing Below and Appendix 1) | 12,901,506 | | 16,308,078 | |
| Prepaid Fees | 4,940,810 | | - | |
| Retention Monies | - | | - | |
| Unpaid salaries and statutory deductions | - | | 8,766,786 | |
| Kcb loan | 15,336,783 | | 19,686,948 | |
| Other payables (specify) | - | | (147,503) | |
| Total | 33,179,099 | | 44,614,309 | |

Notes to the Financial Statements (continued)

14a. Ageing Analysis of Accounts Payable

| Description | FY 2023-2024 | | FY 2022-2023 | |
|--------------------------------------|-------------------|-------------|-------------------|----------------|
| | Kshs | | Kshs | |
| | Current FY | % of the | Comparative FY | % of the total |
| Less than 1 year | 11,249,685. | 87% | 11,104,424 | 54% |
| Between 1- 2 years | 1,651,821. | 13% | 9,270,807 | 46% |
| Between 2-3 years | 0 | % | 0 | 0% |
| Over 3 years | | % | 0 | 0% |
| Paid off | | | -4,067,153 | |
| Total (should tie to note 14) | 12,901,506 | 100% | 16,308,078 | 14% |

15 Fund Balance Brought Forward

| Description | FY 2023-2024 | FY 2022-23 |
|---------------|-------------------|-------------------|
| | Kshs | Kshs |
| Bank Balances | 5,322,133 | 8,171,727 |
| Cash Balances | 5,725 | 2,891 |
| Receivables | 59030831 | 40,117,110 |
| Payables | (44,614,309) | (34,136,545) |
| Total | 19,744,380 | 14,155,182 |

16. Reconciliation between statement of receipts and payment and statement of cash flows

(a) School fund income-Parent contributions/Fees

| Description | Amount as per statement of receipts and payments | Adjustments (Creditors) | Amount as per statement of cashflows |
|--------------------------------------|--|-------------------------|--------------------------------------|
| | Kshs | Kshs | Kshs |
| R.M.I | 18,957,160 | 6,856,183 | 12,100,977 |
| Administration costs | 10,965,310 | | 10,965,310 |
| Activity | 614,300 | 188,682 | 425,618 |
| Fee on Boarding Equipment and stores | 83,899,224 | 15,851,675 | 68,047,549 |
| PA Levies* | - | | - |
| Others (specify) | 31,673,268 | 12,416,010 | 19,257,258 |
| Total | 146,109,262 | 35,312,550 | 110,796,712 |
| Prepaid fee | | | 4,940,810 |
| TOTAL | | | 115,737,522 |

(b) Payments From Tuition

| Description | Amount as per statement of receipts and payments | Adjustments (Creditors) | Amount as per statement of cashflows |
|-------------------------------|--|-------------------------|--------------------------------------|
| | Kshs | Kshs | Kshs |
| Exercise Books | 1,562,700 | | 1,562,700 |
| Reference materials | 277,462 | | 277,462 |
| Laboratory Equipment | 1,772,290 | | 1,772,290 |
| Teaching / Learning Materials | 4,140,927 | 2,615,787 | 1,525,140 |
| Exams And Assessment | 226,037 | | 226,037 |
| Bank Charges | 2,246 | | 2,246 |
| Total | 7,981,662 | 2,615,787 | 5,365,875 |

(c) School Fund Payments

| Description | Amount as per statement of receipts and payments | Adjustments (creditors) | Amount as per statement of cashflows |
|--|---|----------------------------|--|
| | Kshs | Kshs | Kshs |
| Personnel Emoluments | 10,194,512 | | 10,194,512 |
| Repairs And Maintenance & Improvements | 5,966,580 | | 5,966,580 |
| Local Transport / Travelling | 10,554,278 | 570,136 | 9,984,142 |
| Electricity And Water | 4,115,515 | | 4,115,515 |
| Medical Expenses | 91,063 | | 91,063 |
| Administration Costs | 9,535,405 | 1,829,018 | 7,706,387 |
| Bank Charges | | | - |
| Expenses On Income Generating Activities** | 523,550 | | 523,550 |
| Fee On Boarding Equipment and Stores | 70,099,753 | 8,496,500 | 61,603,253 |
| Activity | 2,134,510 | | 2,134,510 |
| Refunds | 454,370 | | 454,370 |
| Tender Fee | | | - |
| Farm Unit | 523,550 | | 523,550 |
| Total | 114,193,086 | 10,895,654 | 103,297,432 |

BISHOP OKOTH GIRLS
 MBAGA SEC. SCHOOL
 22 MAY 2025
 PRINCIPAL/SEC. B.C.M.M.P.A
 P. O. Box 221 - 40600, B.M.A.

Other important disclosure notes

IPSAS Cash Standard encourages an entity to disclose accrual related information in relation to an entity's assets and liabilities. The notes outlined below are disclosure notes in relation to the school's non- financial assets and liabilities.

17 Biological assets

| Description | Numbers | FY 2023-2024 | FY2022-2023 |
|--------------------------|---------|--------------|-------------|
| | | Ks | Ks |
| Cattle | | - | - |
| Goats | | - | - |
| Trees | | - | - |
| Coffee Or Tea Plantation | | - | - |
| Poultry | | - | - |
| Others (specify) | | - | - |
| Total | | - | - |

18 Borrowings

| Description | FY 2023-2024 | FY 2022-2023 |
|---------------------------------------|----------------------|----------------------|
| | Kshs | Kshs |
| Borrowings at beginning of the year | 19,686,947.55 | 23,678,202.05 |
| Borrowings during the year | - | |
| Repayments during the year | (4,350,164.10) | (3,991,254.50) |
| Balance at the end of the year | 15,336,783.45 | 19,686,947.55 |

Other important disclosure notes**19 Stocks/ Inventory**

| Description | FY 2023-2024 | FY 2022-2023 |
|------------------------|--------------|--------------|
| | Ks | Ks |
| Food stuffs | - | - |
| Lab consumables | - | - |
| Farm produce | - | - |
| Medication | - | - |
| Construction Materials | - | - |
| Others (specify) | - | - |
| | - | - |

(Stock to be measured at lower of cost and net realisable value. Net realisable value is the difference between selling costs less costs to sell)

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20 Progress On Follow Up Of Auditor Recommendations

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor.

| Ref No. | Issue / Observations from Auditor | Management comments | Status: (Resolved / Not Resolved) | Timeframe: (Put a date when you expect the issue to be resolved) |
|---------|---|---|-----------------------------------|--|
| 1 | Inaccuracies in the Financial Statements | Its true there was inaccuracies in the financial statements but it has been revised | Resolved | - |
| 2 | Inaccuracies in Cash and cash equivalent | The inaccuracy of the cash equivalent has been corrected in the new revised financial statements | Resolved | - |
| 3 | Long Outstanding receivables | Collection of fees has been poor due to government directive of not sending students for fees otherwise we are advising parents to look for bursaries .management is also in process of follow up wring off long outstanding areas. | Not Resolved | 1 year |
| 4 | Failure to reconcile Student enrolment Data | Failure to provide registration documents by some parent and sometimes NAMIS portal lose data always affects students data. | Not Resolved | ongoing |
| 5 | Non- compliance with the Public Sector Accounting Standards Board | Its true in was achallenge but by receiving circulars we are trying to adopt to it. | Resolved | - |
| 6 | Transfer of funds to Kenya Secondary Schools Heads Association | Schools coordinate activities through KESSHA remittance. Ministry to issue guidelines on how to coordinate activities. | Not resolved | Ongoing |



Sign and

Date

BISHOP OKOTH GIRLS-
 MBAGA SEC. SCHOOL
 22 MAY 2025
 PRINCIPAL/SEC. B.O.M./PA
 P. O. Box 221 - 40500, SIAA

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12. Annexes

Annex I - Analysis of Pending Accounts Payable

| Supplier Of Goods Or Services | Original Amount | Date | Amount | Outstanding Balance Current F.V | Outstanding Balance Comparati | Comments |
|-------------------------------|-----------------|------|--------|---------------------------------|-------------------------------|-----------------|
| | Ks | Ks | K | Kshs | Ks | |
| MIF | | | | | | |
| 1. | - | - | - | - | - | - |
| 2.- | - | - | - | -- | - | ----- |
| 3. | - | | - | | - | - |
| Sub-Total | | | | | | |
| Supply Of Goods | | | | | | |
| Kanyamalo investments | 6,998,000.00 | | | 6,998,000.00 | | Maize & beans |
| Dalu energy systems | 934,500.00 | | | 934,500.00 | | Kitchen repairs |
| The copycat ltd | 280,000.00 | | | 280,000.00 | | tonners |
| Sunshine automobiles | 570,136.00 | | | 570,136.00 | | Bus&van repairs |
| Hillview investment | 564,000.00 | | | 564,000.00 | | Maize & beans |
| Kwemula it solution | 200,000.00 | | | 200,000.00 | | inks |
| Aster ltd | 355,000.00 | | | 355000.00 | | Inks & tonners |
| Subtotal c/f | 9,901,636.00 | | | 9,901,636.00 | | |
| Supply Of good | | | | | | |

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| | | | | | | |
|--------------------------|----------------------|--|--|----------------------|--|--|
| | | | | | | |
| Tuition account | | | | | | |
| Pilona enterprises | 540,000.00 | | | 540,000.00 | | |
| Anvi emporium ltd | 130,360.00 | | | 130,360.00 | | |
| Donmak enterprises | 1,022,700.00 | | | 1,022,700.00 | | |
| Kanha lab supplies | 700,000.00 | | | 700,000.00 | | |
| Pezi publishers | 185,000.00 | | | 185,000.00 | | |
| Discount school supplies | 421,810.00 | | | 421,810.00 | | |
| | | | | | | |
| Sub-Total | 2,999,870.00 | | | 2,999,870.00 | | |
| Grand Total | 12,901,506.00 | | | 12,901,506.00 | | |

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Annex 2 – Summary of Fixed Assets Register

| Asset Class | Date of purchase | Location | Historical Cost Ksh | Additions during the year | Disposals during the year | Hi |
|--|------------------|----------|------------------------|---------------------------------|---------------------------------|--------------------|
| land | 2022 | Siaya | 20,000,000 | - | - | 20,000,000 |
| Buildings And Structures | - | Siaya | 187,498,585 | - | - | 187,498,585 |
| school bus | - | Siaya | 2,800,000 | - | - | 2,800,000 |
| school van | - | Siaya | 225,000 | - | - | 225,000 |
| Office Equipment, Furniture And Fittings | - | Siaya | 4,415,095 | - | - | 4,415,095 |
| textbooks | - | - | - | - | - | - |
| ICT Equipment | - | Siaya | 842,100 | - | - | 842,100 |
| tools And Apparatus | - | - | - | - | - | - |
| Other Machinery And Equipment | - | - | - | - | - | - |
| Kitchen and dining assets | - | Siaya | 977,700 | - | - | 977,700 |
| Recreational Assets | - | Siaya | 10,608,000 | - | - | 10,608,000 |
| classroom Assets | - | Siaya | 8,820,000 | - | - | 8,820,000 |
| machinery and equipment | - | Siaya | 422,750 | - | - | 422,750 |
| intangible Assets-software | - | - | - | - | - | - |
| total | - | - | 236,609,230 | - | - | 236,609,230 |