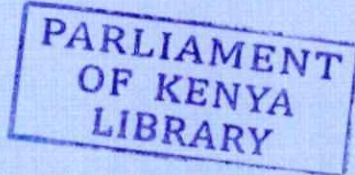


REPUBLIC OF KENYA



KENYA NATIONAL AUDIT OFFICE



**REPORT**

**OF**

**THE AUDITOR-GENERAL RBM**

**ON**

**THE FINANCIAL STATEMENTS  
OF CONSTITUENCIES DEVELOPMENT FUND-  
MARAkwET WEST CONSTITUENCY**

**FOR THE YEAR ENDED  
30 JUNE 2014**

*Paper Laid*  
By Hon. (Dr) Naomi Shabaan, MP (Deputy Leader of the Majority) under Order No-05 at 1456 hrs on 22.10.2015



1914  
1915

# REPUBLIC OF KENYA

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P.O. Box 30084-00100  
NAIROBI

## OFFICE OF THE AUDITOR-GENERAL

### REPORT OF THE AUDITOR-GENERAL ON MARAKWET WEST CONSTITUENCY DEVELOPMENT FUND FOR THE YEAR ENDED 30 JUNE 2014

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#### REPORT ON THE FINANCIAL STATEMENTS

I have audited the accompanying financial statements of Constituencies Development Fund-Marakwet West Constituency as set out on pages 4 to 22 which comprise the statement of financial assets and liabilities as at 30 June 2014, and the statement of receipts and payments, summary statement of appropriation for the year then ended and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 8 of the Public Audit Act, 2003. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

#### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

The management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 7 of the Public Audit Act, 2003.

#### **Auditor-General's Responsibility**

My responsibility is to express an opinion on these financial statements based on the audit and report in accordance with the provisions of Section 9 of the Public Audit Act, 2003. The audit was conducted in accordance with International Standards on Auditing. Those standards require compliance with ethical requirements and that the audit be planned and performed to obtain reasonable assurance about whether the financial statements are free from material misstatements.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting



estimates made by the management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence obtained is sufficient and appropriate to provide a basis for my qualified audit opinion.

### **Basis for Qualified Opinion**

#### **1.0 Transfers to other Government Units – Stalled Projects**

##### **1.1 Construction of Office block at Kondabilet Secondary School**

Note (7) to the financial statements reflects payments to Secondary Schools totalling Kshs.10,750,000 out of which Kshs.2,300,000 was disbursed to Project Management Committee (PMC) for Kondabilet Secondary School for construction of an administration block. The funds were disbursed in three instalments between 12 September 2013 and 9 December 2013 vide vouchers Nos. 2362, 2530 and 2554 with the values of Kshs.400,000, Kshs.500,000 and Kshs.1,400,000 respectively.

However, expenditure returns, bank statements and project files were not made available for audit review, and therefore proper utilization and accountability of the funds could not be confirmed.

Further, a site visit to the school carried out in December 2014 revealed that the works had stalled at the foundation level. No reason was provided for the delay in completing the construction.

In the circumstances, the propriety of the expenditure of Kshs.2,300,000 could not be confirmed as at 30 June 2014.

##### **1.2 Kapsait Water Project**

Notes 8 to the financial statements reflects payments to water account totalling to Kshs.3,200,000. Included in the figure is an amount of Kshs.600,000 disbursed during the year under review to Kapsait Water Project Management Committee (PMC) for construction of water intake. The payment was made vide cheque number 4097 dated 31 October 2013. However, a site visit to the project on November 2014 revealed that the said project is an old project undertaken in 2000/2001 by Murkokoi Community Water Project and no new works had been done. The label affixed to the pump house indicated that works carried out in 2001 include water intake, pump house, water pipes, water pump and power line. No explanation was provided for the apparent overlap of proposed works on the utilization of the funds. Further, expenditure returns, bank statements and PMC minutes were not provided for audit verification.

Consequently, the propriety of the funds totaling to Kshs.600,000 could not be confirmed as at 30 June 2014.

##### **1.3 Chemelil Water Project**

Notes 8 to the financial statements reflects payment to water account totaling Kshs.3,200,000 out of which an allocation of Kshs.250,000 was disbursed to the project

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## OFFICE OF THE AUDITOR-GENERAL

### REPORT OF THE AUDITOR-GENERAL ON MARAKWET WEST CONSTITUENCY DEVELOPMENT FUND FOR THE YEAR ENDED 30 JUNE 2014

---

#### REPORT ON THE FINANCIAL STATEMENTS

I have audited the accompanying financial statements of Constituencies Development Fund-Marakwet West Constituency as set out on pages 4 to 22 which comprise the statement of financial assets and liabilities as at 30 June 2014, and the statement of receipts and payments, summary statement of appropriation for the year then ended and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 8 of the Public Audit Act, 2003. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

#### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

The management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 7 of the Public Audit Act, 2003.

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An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting

estimates made by the management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence obtained is sufficient and appropriate to provide a basis for my qualified audit opinion.

### **Basis for Qualified Opinion**

#### **1.0 Transfers to other Government Units – Stalled Projects**

##### **1.1 Construction of Office block at Kondabilet Secondary School**

Note (7) to the financial statements reflects payments to Secondary Schools totalling Kshs.10,750,000 out of which Kshs.2,300,000 was disbursed to Project Management Committee (PMC) for Kondabilet Secondary School for construction of an administration block. The funds were disbursed in three instalments between 12 September 2013 and 9 December 2013 vide vouchers Nos. 2362, 2530 and 2554 with the values of Kshs.400,000, Kshs.500,000 and Kshs.1,400,000 respectively.

However, expenditure returns, bank statements and project files were not made available for audit review, and therefore proper utilization and accountability of the funds could not be confirmed.

Further, a site visit to the school carried out in December 2014 revealed that the works had stalled at the foundation level. No reason was provided for the delay in completing the construction.

In the circumstances, the propriety of the expenditure of Kshs.2,300,000 could not be confirmed as at 30 June 2014.

##### **1.2 Kapsait Water Project**

Notes 8 to the financial statements reflects payments to water account totalling to Kshs.3,200,000. Included in the figure is an amount of Kshs.600,000 disbursed during the year under review to Kapsait Water Project Management Committee (PMC) for construction of water intake. The payment was made vide cheque number 4097 dated 31 October 2013. However, a site visit to the project on November 2014 revealed that the said project is an old project undertaken in 2000/2001 by Murkokoi Community Water Project and no new works had been done. The label affixed to the pump house indicated that works carried out in 2001 include water intake, pump house, water pipes, water pump and power line. No explanation was provided for the apparent overlap of proposed works on the utilization of the funds. Further, expenditure returns, bank statements and PMC minutes were not provided for audit verification.

Consequently, the propriety of the funds totaling to Kshs.600,000 could not be confirmed as at 30 June 2014.

##### **1.3 Chemelil Water Project**

Notes 8 to the financial statements reflects payment to water account totaling Kshs.3,200,000 out of which an allocation of Kshs.250,000 was disbursed to the project

management committee (PMC) on 20 September 2013 vide cheque number 4005. However, the expenditure returns, project files and minutes of the PMC meetings were not availed for audit review. A site visit carried out in November 2014, further revealed that no construction was ongoing to prove utilization of the funds on the intended purpose. Further, Section 42(9) of the CDF Act require the PMC to return all unutilized funds at the end of the financial year to the CDF bank account. No reason was provided for the omission.

As a result, the propriety of the disbursement of Kshs.250,000 could not be confirmed for the period ended 30 June 2014.

## 2.0 Compensation of Employees

The statement of receipts and payments reflects expenditure on compensation of employees amounting to Kshs.1,243,894 for the year ended 30 June 2014. A review of employment records maintained by the CDF indicated that during the year under review, the Constituency Development Fund Committee (CDFC) recruited eight (8) employees to work in the CDF office as office assistants, security guards and support staff. However, the CDFC exceeded the maximum allowable five (5) number of staff as authorized by the CDF Board vide circular number Board/Circulars/Vol.1.1/166 dated 24 June 2013. Despite the directive by the CDF Board, the CDFC employed an extra security guard, support staff and office assistant each earning consolidated monthly salary of Kshs. 9,780, Kshs. 9,992 and 12,692 respectively as follows:

No.	Designation	Consolidated Salary per month-Kshs.	Total Expenditure (6 months) 01 January to 30 June 2014 - Kshs.
1.	Office assistant	12,692	76,152
2.	Security guard	9,780	58,680
3.	Support staff	9,992	<u>59,952</u>
	<b>Total</b>		<b><u>194,784</u></b>

No approval was sought from the CDF Board before employing the staff.

Consequently, the CDF office irregularly incurred a total of Kshs.194,784 for the months of January to June 2014.

## 3.0 Procurement of Insurance Services

Records availed for audit review indicated that an insurance service provider was paid Kshs.328,998 on 29 January 2014 for motor vehicle GKA 364Y. Although the CDF Management explained that the service was renewal of a prior year contract, no tender documents were provided to confirm whether or not the service provider was competitively procured. In the absence of tender documents, tender evaluation minutes and award of the contract, the service may have been single-sourced contrary to Section 74 of the Public Procurement and Disposal Act, 2005.

#### 4.0 Outstanding Imprest

The statement of financial assets and liabilities reflects outstanding imprest balance of Kshs.1,502,045 as at 30 June 2014. A review of the CDF records availed for audit review reflected that included in the balance is un-surrendered amount of Kshs.384,905 owed by three (3) former Fund Managers who have since transferred to other Constituencies as analyzed below:

Name	Personal No.	Imprest Warrant No.	Date of issue	Balance as at 30 June 2014 (Kshs)
1. J. Lokwale	2012104291	1653806	23 September 2013	114,905
2. P.K.Mugwe	25603045	0439702	6 May 2009	120,000
3. J. N. Aripo	2009103593	1258158	12 October 2011	<u>150,000</u>
<b>Total</b>				<b><u>384,905</u></b>

The imprest which date back to May 2009 was issued to the officers to cater for allowances during meetings, field activities and project evaluation and monitoring exercises but was not accounted for. The management did not provide justification for this irregularity and failure to adhere to the Government Financial Regulations and Procedures governing issuance and surrender of imprests. Consequently, the accuracy and recoverability of the imprest of Kshs.384,905 could not be confirmed as at 30 June 2014.

#### Qualified Opinion

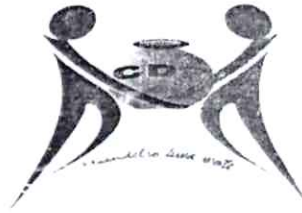
In my opinion, except for the effect of the matters described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of the Fund as at 30 June 2014, and of its financial performance for the year then ended, in accordance with the International Public Sector Accounting Standards (Cash Basis) and comply with the Constituencies Development Fund Act, 2013.



**Edward R.O. Ouko, CBS**  
**AUDITOR-GENERAL**

Nairobi

20 May 2015

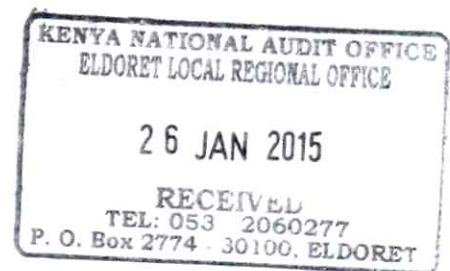


**CONSTITUENCIES DEVELOPMENT FUND – MARAKWET WEST**

**REPORTS AND FINANCIAL STATEMENTS**

**FOR THE FINANCIAL YEAR ENDED  
JUNE 30, 2014**

Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector Accounting Standards (IPSAS)



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## I. KEY CONSTITUENCY INFORMATION AND MANAGEMENT

### Background information

The Constituencies Development Fund (CDF) was set up under the CDF Act, 2003 now repealed by the CDF Act, 2013. The CDF Act 2013 aligns the Fund with the Constitution of Kenya 2010 and the Public Finance Management Act 2012 that lay emphasis on citizen participation in public finance management and decision making, transparency and accountability together with equity in public resource utilization. The overall management of the Fund is the responsibility of the Constituencies Development Fund Board.

### Key Management

The Constituency's day-to-day management is under the following key organs:

Constituencies Development Fund Board (CDFB)

Constituency Development Fund Committee (CDFC)

### Fiduciary Management

The key management personnel who held office during the financial year ended 30<sup>th</sup> June 2014 and who had direct fiduciary responsibility were:

No.	Designation	Name
1.	Chief Executive Officer	Yusuf Mbuno
2.	Fund Account Manager	Florence Kiprop
3.	District Accountant	Rebecca Biwott

### Fiduciary Oversight Arrangements

• List of the CDFC as gazetted

1. Mr. Joel Kiplal - Chairperson
2. Mrs. Isabella Kaino - CDFC Secretary
3. Ms. Fanice Cheboi - Member
4. Mr. Joseph Sirma - Member
5. Mrs. Asca Rotich - Member
6. Mr. Ronald Rutto - Member
7. Mr. John Kosgei - Member
8. Mr. Walter Kosey - Member

**Entity Headquarters**

P.O. Box 110- 30705

CDF Plaza

1<sup>st</sup> Floor

Kapsowar, KENYA

**Entity Contacts**

[cdfmarakwetwest@cdf.go.ke](mailto:cdfmarakwetwest@cdf.go.ke)

Telephone: (254) 0721-416952

E-mail: [marakwetwest@cdf.go.ke](mailto:marakwetwest@cdf.go.ke)

Website: [www.go.ke](http://www.go.ke)

**Entity Bankers**

Marakwet West Constituency Development Fund

A/C No.01021028521200

National Bank of Kenya

Eldoret Branch

**Independent Auditors**

Auditor General

Kenya National Audit Office

Anniversary Towers, University Way

P.O. Box 30084

GPO 00100

Nairobi, Kenya

**Principal Legal Adviser**

The Attorney General

State Law Office

Harambee Avenue

P.O. Box 40112

City Square 00200

Nairobi, Kenya

## II. STATEMENT OF CONSTITUENCY MANAGEMENT RESPONSIBILITIES

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the accounting officer for a national government entity shall prepare financial statements in respect of that entity. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed by the Public Sector Accounting Standards Board of Kenya from time to time.

The Fund Account Manager in charge of the Marakwet West CDF is responsible for the preparation and presentation of the Constituency's financial statements, which give a true and fair view of the state of affairs of the Constituency as at the end of the financial year ended on June 30, 2014. This responsibility includes: (i) maintaining adequate financial management arrangements and ensuring that these continue to be effective throughout the reporting period; (ii) maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the constituency; (iii) designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements, and ensuring that they are free from material misstatements, whether due to error or fraud; (iv) safeguarding the assets of the constituency; (v) selecting and applying appropriate accounting policies; and (vi) making accounting estimates that are reasonable in the circumstances.

The Fund Account Manager in charge of the Marakwet West CDF accepts responsibility for the Marakwet West financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS) and relevant legal framework of the Government of Kenya. The Fund Account Manager is of the opinion that the Marakwet West CDF financial statements give a true and fair view of the state of Constituency's transactions during the financial year ended June 30, 2014, and of the Constituency's financial position as at that date. The Fund Account Manager in charge of the Marakwet West CDF further confirms the completeness of the accounting records maintained for the Constituency, which have been relied upon in the preparation of the Constituency financial statements as well as the adequacy of the systems of internal financial control.

The Fund Account Manager in charge of the Marakwet West CDF confirms that the entity has complied fully with applicable Government Regulations and that the Constituency's funds received during the year under audit were used for the eligible purposes for which they were intended and were properly accounted for. Further the Fund Account Manager confirms that the Constituency's financial statements have been prepared in a form that complies with relevant accounting standards prescribed by the Public Sector Accounting Standards Board of Kenya.

Approval of the financial statements

The Marakwet West CDF Financial statements were approved and signed on 24/12 2014.

Joel Kiplal  
Chairman - CDFC



Florence J. Kiprop  
Fund Account Manager

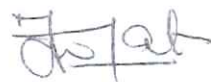


**STATEMENT OF RECEIPTS AND PAYMENTS**

	Note	2013-2014 Kshs	2012-2013 Kshs
<b>RECEIPTS</b>			
Transfers from CDF board-AIEs' Received	1	84,456,313	
Proceeds from Sale of Assets	2	-	
Other Receipts	3	-	
<b>TOTAL RECEIPTS</b>		<b>84,456,312</b>	
<b>PAYMENTS</b>			
Compensation of Employees	4	1,243,894	
Use of goods and services	5	9,935,772	
Committee Expenses	6	1,598,380	
Transfers to Other Government Units	7	41,020,848	
Other grants and transfers	8	25,017,008	
Social Security Benefits	9	36,180	
Acquisition of Assets	10	-	
Other Payments	11	-	
<b>TOTAL PAYMENTS</b>		<b>78,852,082</b>	
<b>SURPLUS/DEFICIT</b>		<b>5,604,231</b>	

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The Marakwet West CDF financial statements were approved on 24/12 2014 and signed by:

Joel Kiplal  
 Chairman - CDFC



Florence J. Kiprop  
 Fund Account Manager



Date: 24-12/2014

Date: 24/12/2014

STATEMENT OF FINANCIAL ASSETS AND LIABILITIES

Note  
2013-2014  
2012-2013  
Kshs  
Kshs

FINANCIAL ASSETS

Cash and Cash Equivalents

Bank Balances ( as per the cash book)

Cash Balances (e.g. sale of tenders, hire of grader)

Outstanding Imprests

Cash Equivalents ( e.g. sale of tender doc held in bankers  
cheque)

12	4,102,186	-
13	-	-
14	1,502,045	-
15	-	-

TOTAL FINANCIAL ASSETS

5,604,231

REPRESENTED BY

Fund balance b/fwd. 1st July...

Surplus/Deficit for the year

Prior year adjustments

16	-	5,604,231
17	-	-

NET LIABILITIES

5,604,231

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The Marakwet West CDF financial statements were approved on 24/12 2014 and signed by:

Net Kapital

Chairman - CDFC

*[Signature]*

Date: 24-12-2014

Florence J. Kiprop

Fund Account Manager

*[Signature]*

Date: 24/12/14

SUMMARY STATEMENT OF APPROPRIATION

Revenue/Expense Item	Original Budget (approved allocations for FY 2013/14)	Adjustments (Reallocations and previous year 2012/13 balance b/d)	Final Budget c=a+b	Actual Payments d	Budget Utilization Difference e=c-d	% of Utilization Difference to Final Budget f=d/c %
	a	b	c=a+b	d	e=c-d	f=d/c %
Compensation of Employees	1,440,000	1,500,000	2,940,000	1,243,894	1,696,106	57
Use of goods and services	5,325,789	3,270,964	8,596,753	9,937,678	1,340,922	15.5
Interest payments	0	0	0	0	0	-
Committee expenses	4,000,000	3,000,000	7,000,000	1,598,380	5,401,620	77
Transfers to Other Government Units	30,932,759	23,000,000	53,932,759	41,020,848	12,911,911	24
Other grants and transfers	18,244,535	12,000,000	30,244,535	25,017,008	5,227,527	17
Social Security Benefits	40,000	100,000	140,000	36,180	103,820	74
Acquisition of Assets	0	0	0	0	0	-
Other Payments	17,477,816	4,950,000	22,427,816	0	22,427,816	0
TOTALS	77,460,899	47,820,964	125,281,863	78,853,988	49,109,722	

The Marakwet West Financial statements were approved on 24/12 2014 and signed by:

Joel Kiplal  
 Chairman - CDFC



Florence J. Kiproop  
 Fund Account Manager



## **VI SIGNIFICANT ACCOUNTING POLICIES.**

The principle accounting policies adopted in the preparation of these financial statements are set out below:

### **Statement of compliance and basis of preparation**

The financial statements have been prepared in accordance with and comply with International Public Sector Accounting Standards (IPSAS) with particular emphasis on Cash Basis Financial Reporting under the Cash Basis of Accounting and relevant legal framework of the Government of Kenya. The financial statements comply with and conform to the form of presentation prescribed by the Public Sector Accounting Standards Board of Kenya.

The financial statements are presented in Kenya Shillings, which is the functional and reporting currency of the Constituency and all values are rounded to the nearest thousand (Kshs'000). The accounting policies adopted have been consistently applied to all the years presented.

The financial statements have been prepared on the cash basis following the Government's standard chart of accounts. The cash basis of accounting recognises transactions and events only when cash is received or paid by the Constituency.

### **Recognition of revenue and expenses**

The Constituency recognises all revenues from the various sources when the event occurs and the related cash has actually been received by the Constituency. In addition, the Constituency recognises all expenses when the event occurs and the related cash has actually been paid out by the Constituency.

## **SIGNIFICANT ACCOUNTING POLICIES (Continued)**

### **In-kind contributions**

In-kind contributions are donations that are made to the Constituency in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the Constituency includes such value in the statement of receipts and payments both as revenue and as an expense in equal and opposite amounts; otherwise, the contribution is not recorded.

### **Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at various commercial banks at the end of the financial year. For the purposes of these financial statements, cash and cash equivalents also include short term cash imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year.

### **Receivables and payables**

Receivables are funds due to the Constituency at the end of the financial year from the CDF Board and other sources but not yet received while payables are funds due to other parties at the end of the financial year but not yet paid. As receivables and payables do not involve the receipt or payment of cash in the reporting period, they are recorded as 'memorandum' or 'off-balance' items to provide a sense of the overall net cash position of the Constituency at the end of the year. When the receivables or payables are finally settled, such payments are included in the statement of receipts and payments in the year in which the payments are made.

**SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Budget**

The budget is developed on the same accounting basis (cash basis), the same accounts classification basis, and for the same period as the financial statements. The Constituency's budget was approved as required by Law and as detailed in the Government of Kenya Budget Printed Estimates. A high-level assessment of the Constituency's actual performance against the comparable budget for the financial year under review has been included in an annex to these financial statements.

**Comparative figures**

This is the first year the Constituency is preparing financial statements and hence we do not have comparative figures.

**Subsequent events**

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended June 30, 2014.

## VII. NOTES TO THE FINANCIAL STATEMENTS

### 1. TRANSFERS FROM CDF BOARD

	Description	2013 - 2014	2012 - 2013
		Kshs	Kshs
Normal Allocation	AIE NO. A711814	47,820,964.00	-
	AIE NO. A 709938	2,000,000.00	-
	AIE NO. A735540	28,984,359.60	-
Fund bal.b/f 1 <sup>st</sup> July 2014		5,650,989.00	-
Conditional grants	AIE NO...	-	-
	AIE NO...	-	-
<b>Total</b>		<b>84,456,312.60</b>	-

### 2. PROCEEDS FROM SALE OF NON-FINANCIAL ASSETS

	2013 - 2014	2012 - 2013
	Kshs	Kshs
Receipts from the Sale of Buildings	-	-
Receipts from the Sale of Vehicles and Transport Equipment	-	-
Receipts from the Sale Plant Machinery and Equipment	-	-
Receipts from the Sale of office and general equipment	-	-
	-	-
<b>Total</b>	-	-

**NOTES TO THE FINANCIAL STATEMENTS (Continued)**

**3. OTHER REVENUES**

	2013 - 2014	2012 - 2013
	Kshs	Kshs
Interest Received	-	-
Rents	-	-
Sale of tender documents	-	-
Other Receipts Not Classified Elsewhere (specify)	-	-
<b>Total</b>	<b>-</b>	<b>-</b>

**4. COMPENSATION OF EMPLOYEES**

	2013 - 2014	2012 - 2013
	Kshs	Kshs
Basic wages of contractual employees	1,188,694	-
Basic wages of casual labour	-	-
Personal allowances paid as part of salary		
House allowance	55,200	-
Transport allowance	-	-
Leave allowance	-	-
Other personnel payments	-	-
gratuity	-	-
<b>Total</b>	<b>1,243,894</b>	<b>-</b>

**NOTES TO THE FINANCIAL STATEMENTS (Continued)**

5. USE OF GOODS AND SERVICES

	2013 - 2014	2012 - 2013
	Kshs	Kshs
Utilities, supplies and services	3,222,021.25	-
electricity	-	-
water	-	-
Office rent	-	-
Communication, supplies and services	34,200.00	-
Domestic travel and subsistence	-	-
Printing, advertising and information supplies & services	-	-
Rentals of produced assets	-	-
Training expenses	320,000	-
Hospitality supplies and services	-	-
Insurance costs	328,998.00	-
Specialized materials and services	-	-
Office and general supplies and services	3,529,717.75	-
Fuel ,oil & lubricants	633,030.00	-
Other operating expenses	900,409.00	-
Vehicle Maintenance	641,326.00	-
Routine maintenance – other assets	326,070.00	-
<b>Total</b>	<b>9,935,772.00</b>	-

6. COMMITTEE EXPENSES

Description	2013 - 2014	2012 - 2013
	Kshs	Kshs
Other committee expenses	-	-
Committee allowance	1,598,380	-

**NOTES TO THE FINANCIAL STATEMENTS (Continued)**

7. TRANSFER TO OTHER GOVERNMENT ENTITIES

Description	2013 - 2014	2012 - 2013
	Kshs	Kshs
Transfers to primary schools	26,820,848	-
Transfers to secondary schools	10,750,000	-
Transfers to Tertiary institutions	-	-
Transfers to Health institutions	3,450,000	-
<b>TOTAL</b>	<b>41,020,848</b>	<b>-</b>

8. OTHER GRANTS AND OTHER PAYMENTS

	2013 - 2014	2012 - 2013
	Kshs	Kshs
Bursary -Secondary	13,223,368	-
Bursary -Tertiary	-	-
Bursary-Special schools	-	-
Mocks & CAT	141,840	-
water	3,200,000	-
Agriculture (food security)	2,500,000	-
Electricity projects	-	-
Security	2,160,000	-
Roads	-	-
Sports	-	-
Environment	-	-
Emergency Projects (specify)	1,900,000	-
Constituency Projects	1,891,800	-
<b>Total</b>	<b>25,017,008</b>	<b>-</b>

**NOTES TO THE FINANCIAL STATEMENTS (Continued)**

9. SOCIAL SECURITY BENEFITS

	2013 - 2014	2012 - 2013
	Kshs	Kshs
Employer contribution to NSSF	36,180	-
<b>Total</b>	<b>36,180</b>	<b>-</b>

10. ACQUISITION OF ASSETS

Non-Financial Assets	2013 - 2014	2012 - 2013
	Kshs	Kshs
Purchase of Buildings	-	-
Construction of Buildings	-	-
Refurbishment of Buildings	-	-
Purchase of Vehicles	-	-
Purchase of Bicycles & Motorcycles	-	-
Overhaul of Vehicles	-	-
Purchase of Office furniture and fittings	-	-
Purchase of computers ,printers and other IT equipment	-	-
Purchase of photocopier	-	-
Purchase of other office equipment	-	-
Purchase of soft ware	-	-
Acquisition of Land	-	-
	-	-
<b>Total</b>	<b>-</b>	<b>-</b>

11. OTHER PAYMENTS

	-	-
	-	-
	-	-
	-	-
<b>Total</b>	<b>-</b>	<b>-</b>

**NOTES TO THE FINANCIAL STATEMENTS (Continued)**

12. BANK BALANCES (CASH BOOK BANK BALANCE)

Name of Bank, Account No. & currency	2013 - 2014	2012 - 2013
	Kshs	Kshs
National Bank Eldoret Branch A/C no.01021028521200	4,102,186	-
<b>Total</b>	<b>4,102,186</b>	<b>-</b>

13. CASH IN HAND

	2013 - 2014	2012 - 2013
	Kshs	Kshs
Sale of tender	-	-
Hire of graders	-	-
Hire of hall	-	-
Other receipts (specify)	-	-
Un surrendered imprest	1,502,045	-
<b>Total</b>	<b>1,502,045</b>	<b>-</b>

14. OUTSTANDING IMPRESTS

Name of Officer	Amount Taken	Amount Surrendered	Balance
	Kshs	Kshs	Kshs
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>

**NOTES TO THE FINANCIAL STATEMENTS (Continued)**

15. CASH EQUIVALENTS (SHORT-TERM DEPOSITS)

Name of Bank, Account No. & currency	Amount in foreign currency	Exchange rate	2013 - 2014	2012 - 2013
Describe the nature of deposit			Kshs	Kshs
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
<b>Total</b>	-	-	-	-

16. BALANCES BROUGHT FORWARD

Provide short appropriate explanations as necessary	2013 - 2014	2012 - 2013
	Kshs	Kshs
Bank accounts	5,650,989.05	-
Cash in hand	-	-
Cash equivalents (short-term deposits)	-	-
Imprest	-	-
<b>Total</b>	<b>5,650,989.05</b>	-

17. PRIOR YEAR ADJUSTMENTS

	2013 - 2014	2012 - 2013
	Kshs	Kshs
Bank accounts	-	-
Cash in hand	-	-
Cash equivalents (short-term deposits)	-	-
Imprest	-	-
<b>Total</b>	-	-

OTHER IMPORTANT DISCLOSURES

18.1 FIXED ASSETS REGISTER

CONSTITUENCIES DEVELOPMENT FUND – MARAKWET WEST CONSTITUENCY  
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**A) ASSETS REGISTER AS AT 30<sup>th</sup> JUNE 2014**

ASSET CODE	DESCRIPTION	SERIAL NO.	COUNTY	CONSTITUENCY	USER	CLASS/ STATUS	COST (KSHS)
I21/001	MOTOR VEHICLE GK A 364 U	SALLDHMT79K070127	ELGEIYO MARAKWET	MARAKWET WEST	DRIVER	GOOD CONDITION	4,367.7
<b>RECEPTION</b>							
I21/002	2 BENCHES	N/A	ELGEIYO MARAKWET	MARAKWET WEST	CLIENTS	TANGIBLE	12.4
I21/003	1 WOODEN TABLE	N/A	ELGEIYO MARAKWET	MARAKWET WEST	CLIENTS	TANGIBLE	15.0
<b>MANAGER'S OFFICE</b>							
I21/004	1 WOODEN TABLE WITH SIDE DRAWERS	N/A	ELGEIYO MARAKWET	MARAKWET WEST	MANAGER	TANGIBLE	35.0
I21/005	1 SMALL WOODEN TABLE	N/A	ELGEIYO MARAKWET	MARAKWET WEST	MANAGER	TANGIBLE	3.0
I21/006	1 PRESIDENT'S PORTRAIT	N/A	ELGEIYO MARAKWET	MARAKWET WEST	MANAGER	TANGIBLE	5
I21/007	1 WALL CLOCK		ELGEIYO MARAKWET	MARAKWET WEST	MANAGER	TANGIBLE	10
I21/008	WEBSITE SERVER D-LINK DWR-512	R60GIC2000043	ELGEIYO MARAKWET	MARAKWET WEST	MANAGER	TANGIBLE	2,100.0
I21/009	1 PAPER PUNCH	DP-520	ELGEIYO MARAKWET	MARAKWET WEST	MANAGER	TANGIBLE	7
I21/010	1 STAPPLER	HD-45	ELGEIYO MARAKWET	MARAKWET WEST	MANAGER	TANGIBLE	3
I21/011	PEN RACK	N/A	ELGEIYO MARAKWET	MARAKWET WEST	MANAGER	TANGIBLE	2
I21/012	IN TRAY 3-TIER	N/A	ELGEIYO MARAKWET	MARAKWET WEST	SECRETARY	TANGIBLE	8
I21/013	1 SET MESH	N/A	ELGEIYO MARAKWET	MARAKWET WEST	MANAGER	TANGIBLE	1.5
I21/014	1 DUST PIN	N/A	ELGEIYO MARAKWET	MARAKWET WEST	MANAGER	TANGIBLE	2
I21/015	LAPTOP		ELGEIYO MARAKWET	MARAKWET WEST	MANAGER	TANGIBLE	65.0
I21/016	SPEAKERS	MP1635	ELGEIYO MARAKWET	MARAKWET WEST	MANAGER	TANGIBLE	13
I21/017	SONY DIGITAL CAMERAS	CNBS227671	ELGEIYO MARAKWET	MARAKWET WEST	CDFC	TANGIBLE	35.0
I21/018	SONY DIGITAL CAMERAS	DSC-W310	ELGEIYO MARAKWET	MARAKWET WEST	CDFC	TANGIBLE	CDF BOARD
I21/019	DESK NAME PLATE	N/A	ELGEIYO MARAKWET	MARAKWET WEST	MANAGER	TANGIBLE	4.0

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121/020	HP DESKJET	CH340-64002	ELGEIYO MARAKWET	MARAKWET WEST	MANAGER	TANGIBLE	3,7
<b>SECRETARY'S OFFICE</b>							
121/021	1 WOODEN SIDE DRAWERS TABLE	N/A	ELGEIYO MARAKWET	MARAKWET WEST	SECRETARY	TANGIBLE	5,0
121/022	PEN RACK	N/A	ELGEIYO MARAKWET	MARAKWET WEST	MANAGER	TANGIBLE	2
121/023	1 PAPER PUNCH	DP-520	ELGEIYO MARAKWET	MARAKWET WEST	SECRETARY	TANGIBLE	7
121/024	1 STAPPLER	26/6(35)	ELGEIYO MARAKWET	MARAKWET WEST	SECRETARY	TANGIBLE	3
121/025	IN TRAY 3-TIER	N/A	ELGEIYO MARAKWET	MARAKWET WEST	SECRETARY	TANGIBLE	8
121/026	1 DUST PIN	N/A	ELGEIYO MARAKWET	MARAKWET WEST	SECRETARY	TANGIBLE	2
121/027	1 PRESIDENT'S PORTRAIT	N/A	ELGEIYO MARAKWET	MARAKWET WEST	SECRETARY	TANGIBLE	3
121/028	OXFORD DICTIONARY	ISBN-0-19-431658-0	ELGEIYO MARAKWET	MARAKWET WEST	SECRETARY	TANGIBLE	1,8
121/029	2 RUBBER STAMPS	N/A	ELGEIYO MARAKWET	MARAKWET WEST	SECRETARY	TANGIBLE	7,0
121/030	1 PC SECRETARY'S CHAIR	N/A	ELGEIYO MARAKWET	MARAKWET WEST	SECRETARY	TANGIBLE	7
121/031	UPS - BOARD	40083370905	ELGEIYO MARAKWET	MARAKWET WEST	SECRETARY	TANGIBLE	CDF BOARD
121/032	DESKTOP- BOARD	CNC951QYW	ELGEIYO MARAKWET	MARAKWET WEST	SECRETARY	TANGIBLE	CDF BOARD
121/033	CPU - BOARD	CZC0052KSW	ELGEIYO MARAKWET	MARAKWET WEST	SECRETARY	TANGIBLE	CDF BOARD
121/034	PRINTER(HP LASER JET P2055)	CNCJH43946	ELGEIYO MARAKWET	MARAKWET WEST	SECRETARY	TANGIBLE	CDF BOARD
121/035	1 CLIENT CHAIR	N/A	ELGEIYO MARAKWET	MARAKWET WEST	1 CLIENT	TANGIBLE	7
121/036	1 CASH BOX	N/A	ELGEIYO MARAKWET	MARAKWET WEST	SECRETARY	TANGIBLE	2,7
121/037	VISITORS BOOK	N/A	ELGEIYO MARAKWET	MARAKWET WEST	SECRETARY	TANGIBLE	5
<b>EXECUTIVE OFFICE</b>							
121/038	1 WOODEN TABLE WITH SIDE DRAWERS	N/A	ELGEIYO MARAKWET	MARAKWET WEST	EXECUTIVE	TANGIBLE	10,0
121/039	6 ORDINARY CHAIRS	N/A	ELGEIYO MARAKWET	MARAKWET WEST	EXECUTIVE	TANGIBLE	30,0
121/040	1 SIDE CUPBOARD	N/A	ELGEIYO MARAKWET	MARAKWET WEST	EXECUTIVE	TANGIBLE	10,0
<b>BOARD ROOM</b>							
121/041	41 ORDINARY CHAIRS	N/A	ELGEIYO MARAKWET	MARAKWET WEST	CDFC	TANGIBLE	656,0
121/042	1 CONFERENCE TABLE	N/A	ELGEIYO MARAKWET	MARAKWET WEST	CDFC	TANGIBLE	30,0

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121/043	2 TABLE STANDS	N/A	ELGEIYO MARAKWET	MARAKWET WEST	CDFC	TANGIBLE	20,0
<b>PROJECT/ ACCOUNTS OFFICE</b>							
121/044	2 SIDE CUPBOARDS	N/A	ELGEIYO MARAKWET	MARAKWET WEST	CLERK	TANGIBLE	20,0
121/045	2 WOODEN TABLES WITH SIDE DRAWERS	N/A	ELGEIYO MARAKWET	MARAKWET WEST	CLERK	TANGIBLE	10,0
121/046	3 ORDINARY TABLES	N/A	ELGEIYO MARAKWET	MARAKWET WEST	CLERK	TANGIBLE	15,0
121/047	5 ORDINARY CHAIRS	N/A	ELGEIYO MARAKWET	MARAKWET WEST	CLERK	TANGIBLE	25,0
121/048	PEN RACK	N/A	ELGEIYO MARAKWET	MARAKWET WEST	MANAGER	TANGIBLE	2
121/049	1 PRESIDENT'S PORTRAIT	N/A	ELGEIYO MARAKWET	MARAKWET WEST	CLERK	TANGIBLE	3
121/050	2 RUBBER STAMP	N/A	ELGEIYO MARAKWET	MARAKWET WEST	CLERK	TANGIBLE	3,50
121/051	DESKTOP COMPUTER	3CQ10838PX	ELGEIYO MARAKWET	MARAKWET WEST	CLERK	TANGIBLE	86,0
121/052	UPS	QB0544332287	ELGEIYO MARAKWET	MARAKWET WEST	CLERK	TANGIBLE	10,0
121/053	CPU		ELGEIYO MARAKWET	MARAKWET WEST	CLERK	TANGIBLE	10,0
121/054	PHOTOCOPIER HP LASER JET 3030	CNBS227671	ELGEIYO MARAKWET	MARAKWET WEST	CLERK	TANGIBLE	30,0
121/055	1 PAPER PUNCH	DP-520	ELGEIYO MARAKWET	MARAKWET WEST	CLERK	TANGIBLE	7
121/056	1 CALCULATOR	MJ-100D	ELGEIYO MARAKWET	MARAKWET WEST	CLERK	TANGIBLE	3
121/057	GIANT STAPPLER	HD23S17	ELGEIYO MARAKWET	MARAKWET WEST	CLERK	TANGIBLE	8
121/058	GIANT PAPER PUNCH	KANGAROO 800	ELGEIYO MARAKWET	MARAKWET WEST	CLERK	TANGIBLE	7
121/059	DESKTOP COMPUTER	HP 1702	ELGEIYO MARAKWET	MARAKWET WEST	CLERK	TANGIBLE	86,0
121/060	CPU	2UA5370RM8	ELGEIYO MARAKWET	MARAKWET WEST	CLERK	TANGIBLE	10,0
121/061	SCANJET 5590	L1910C	ELGEIYO MARAKWET	MARAKWET WEST	CLERK	TANGIBLE	CI BOARD
<b>KITCHEN</b>							
121/061	K-GAS CYLINDER	N/A	ELGEIYO MARAKWET	MARAKWET WEST	OFFICE STAFF	TANGIBLE	5,9
121/062	24 MUGS	N/A	ELGEIYO MARAKWET	MARAKWET WEST	OFFICE STAFF	TANGIBLE	7,2
121/063	3 THERMOS FLASKS	N/A	ELGEIYO MARAKWET	MARAKWET WEST	OFFICE STAFF	TANGIBLE	1,5
121/064	WATER PURIFIER	N/A	ELGEIYO MARAKWET	MARAKWET WEST	OFFICE STAFF	TANGIBLE	6,0
121/065	2 SUGAR DISH	N/A	ELGEIYO MARAKWET	MARAKWET WEST	OFFICE STAFF	TANGIBLE	1,3
121/066	3 WATER JUGS	N/A	ELGEIYO MARAKWET	MARAKWET WEST	OFFICE STAFF	TANGIBLE	6

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121/067	2 COFFEE TRAYS	N/A	ELGEIYO MARAKWET	MARAKWET WEST	OFFICE STAFF	TANGIBLE	1,1
121/068	2 KNIVES	N/A	ELGEIYO MARAKWET	MARAKWET WEST	OFFICE STAFF	TANGIBLE	1
121/069	1 SALT SHAKER	N/A	ELGEIYO MARAKWET	MARAKWET WEST	OFFICE STAFF	TANGIBLE	3
121/070	2 SIEVE	N/A	ELGEIYO MARAKWET	MARAKWET WEST	OFFICE STAFF	TANGIBLE	
121/071	REAGAL TEA SPOONS	N/A	ELGEIYO MARAKWET	MARAKWET WEST	OFFICE STAFF	TANGIBLE	2
121/072	WATER GLASSES-4 DOZENS	N/A	ELGEIYO MARAKWET	MARAKWET WEST	OFFICE STAFF	TANGIBLE	32
121/073	1 SOFT BRUSH BROOM	N/A	ELGEIYO MARAKWET	MARAKWET WEST	OFFICE STAFF	TANGIBLE	3
121/074	1 MOBBER	N/A	ELGEIYO MARAKWET	MARAKWET WEST	OFFICE STAFF	TANGIBLE	3
121/075	1 MOB BUCKET	N/A	ELGEIYO MARAKWET	MARAKWET WEST	OFFICE STAFF	TANGIBLE	4
121/076	1 ORDINARY BUCKET	N/A	ELGEIYO MARAKWET	MARAKWET WEST	OFFICE STAFF	TANGIBLE	3
121/077	2 WOODEN TABLES WITH SIDE DRAWERS	N/A	ELGEIYO MARAKWET	MARAKWET WEST	OFFICE STAFF	TANGIBLE	10,0
121/078	1 MEDIUM CUPBOARD	N/A	ELGEIYO MARAKWET	MARAKWET WEST	OFFICE STAFF	TANGIBLE	10,0
121/079	5 ORDINARY CHAIRS	N/A	ELGEIYO MARAKWET	MARAKWET WEST	OFFICE STAFF	TANGIBLE	7,5
121/080	A 20 LITRES JERRY CAN	N/A	ELGEIYO MARAKWET	MARAKWET WEST	OFFICE STAFF	TANGIBLE	2
<b>STORE ROOM</b>							
121/081	1 STEEL CABINET	N/A	ELGEIYO MARAKWET	MARAKWET WEST	OFFICE STAFF	TANGIBLE	15,0
121/082	2 SIDE BOARDS	N/A	ELGEIYO MARAKWET	MARAKWET WEST	OFFICE STAFF	TANGIBLE	8,0
121/083	2 FOAMS	N/A	ELGEIYO MARAKWET	MARAKWET WEST	OFFICE STAFF	TANGIBLE	4
<b>CLOAK ROOMS</b>							
121/084	STORAGE TANK	100 LITRES	ELGEIYO MARAKWET	MARAKWET WEST	OFFICE STAFF	TANGIBLE	5

18.2 RECEIVABLES FROM CDF BOARD AND OTHER RECEIVABLES

RECEIVABLES FROM THE BOARD	
AMOUNT	FINANCIAL YEAR
Kshs	
46,476,539.40	2013/2014
other receivables (specify)	

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18.3 PAYABLES

	Kshs	Kshs
	-	-
	-	-

18.4 FUNDS DUE TO PROJECTS

18.5 DISBURSEMENTS FROM THE BOARD

AIE NO.	AMOUNT	FINANCIAL YEAR
	Kshs	
A 711814	47,820,964.00	2012/2013
A 709938	2,000,000.00	2013/2014
A 735540	28,984,359.60	2013/2014

Prepared by:

*Florence Kiprop*

Signature:



Date... *24/12/14*

FUND ACCOUNT MANAGER