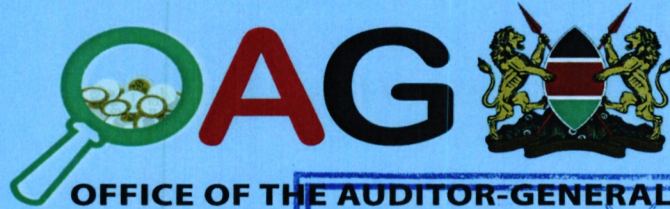


27



*Enhancing Accountability*



**THE NATIONAL ASSEMBLY  
PAPERS LAID**

**DATE:** 18 FEB 2021

**DAY:**  
*Thursday*

**TABLED  
BY:**

*L. O. M.*

**CLERK-AT  
THE-TABLE:**

*P. Muiga*

PARLIAMENT  
OF KENYA  
LIBRARY

**REPORT**

**OF**

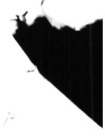
**THE AUDITOR-GENERAL**

**ON**

**INTERNATIONAL PARTNERSHIP  
PROGRAMME – FOREST 2020 PROJECT**

**FOR THE YEAR ENDED  
30 JUNE, 2020**

**KENYA FOREST SERVICE**





OFFICE OF THE AUDITOR GENERAL  
P. O. Box 30084 - 00100, NAIROBI  
**REGISTRY**

30 DEC 2020

**RECEIVED**

Project Name: INTERNATIONAL PARTNERSHIP PROGRAMME - FORESTS 2020

Implementing Entity: KENYA FOREST SERVICE

In partnership with

1. Kenya Forest Research Institute (KEFRI)
2. Jomo Kenyatta University of Agriculture & Technology (JKUAT)

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**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THE FINANCIAL YEAR ENDED  
JUNE 30, 2020**

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**Prepared in accordance with the Cash Basis of Accounting Method under the International  
Public Sector Accounting Standards (IPSAS)**

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## **1. PROJECT INFORMATION AND OVERALL PERFORMANCE**

### **1.1 Name and registered office**

#### **INTERNATIONAL PARTNERSHIP PROGRAMME - FORESTS 2020**

#### **Project Objective**

Improve Capacity on Forest cover and cover change monitoring by use of satellite data for Kenya.

#### **The address of its registered office is:**

International Partnership Program – Forests 2020  
Kenya Forest Service  
Karura, Off Kiambu Road  
P.O. Box 30513-00100 Nairobi.

#### **Project Contacts:**

Chief Conservator of Forests  
Att. J.K Ndambiri  
Telephone: (254) 020 2020285  
Mobile: 0722300759  
Email: [director@kenyaforestservice.org](mailto:director@kenyaforestservice.org)  
[jndambiri@kenyaforestservice.org](mailto:jndambiri@kenyaforestservice.org)  
[jkndambiri@gmail.com](mailto:jkndambiri@gmail.com)

### **1.2 Project Information**

Project Start Date:	The program start date is 01/12/2016
Project End Date:	The program end date is 30/06/2020
Project Manager:	Mr Jamleck K. Ndambiri
Project Sponsor:	UK government through U. K Space Agency and Ecometrica, contributing through reimbursement funding, £ 725,000 by the end of the project in June 2020.

**1.3 Project Overview**

Line Ministry	Ministry of Environment and Forestry.
Project number	Not Applicable
Strategic goals of the project	Use of Satellite data for improved management and Governance of forests in Kenya
Achievement of strategic goals	1 Improve ability to accurately, consistently and timely identification of forest changes (deforestation and degradation particularly in areas with persistent cloud cover). 2 Improved Risk and Opportunity mapping to forest areas susceptible to fires or forest conversion pressures. 3 Improved ability to process data observed through EO and communicate information where required.
Other important background information of the project	Project aims to inbuilt long term staff capacity to undertake remote sensing and use of Monitoring data from Drone technology.
Current situation that the project was formed to intervene.	Improved tracking on forest conditions near real-time as compared to Previous interventions that we relied on secondary data to report on forest conditions. Increase ability of KFS staff to use Sentinel satellite data that has high resolution and real time availability compared with Land Sat data that has a lower resolution (30M) compared to Sentinel with 10 M resolution.
Project duration	The program started on 1 <sup>st</sup> Dec 2016 and is expected to run until 30 <sup>th</sup> June 2020.

**1.4 Bankers**

The following are the bankers for the current year:

a) Local Project Account

Bank :Kenya Commercial Bank,  
 Account Name : KFS – International Partnership Program – Forests 2020  
 Branch : Moi Avenue Branch .  
 Account No :1203757093  
 P.O. Box 333 – 002200, Nairobi, Kenya

**1.5 Auditors**

OFFICE OF THE AUDITOR GENERAL  
 Anniversary Towers, University Way  
 P.O. Box 30084 – Nairobi.

### 1.6 Roles and Responsibilities

The project team is based in Nairobi and is responsible for the project management and coordination functions. The team comprises of the Project Coordinator and a team of technical Officers.

These key officers, who form the project coordinating team that is involved in the day to day management of the project and its implementation, are:

<b>Name and Contact Details</b>	<b>Title Designation</b>	<b>Qualifications</b>	<b>Responsibilities</b>
Jamleck K. Ndambiri 020-2020285 Jndambiri@kenyaforestservice.org	Program Coordinator	Master's degree in socio economic and GIS.	Coordination of the day to day activities of the Program.
Daniel Ndunda Muia. 020-2020285 dmuia@kenyaforestservice.org	Project Accountant	Bachelor of Commerce(Finance) CPA(K). ICPAK No.21177	Management of the Finance function of the program.
Richard Mwangi 020 - 2020285 Richard.mwangi@kenyaforestservice.org	Geo-Database Administrator	Msc. GIS	Geodatabase management.
Faith Mutwiri Faith.kagwiria@kenyaforestservice.org 020-2020285	GIS officer	Msc. GIS and remote sensing	Imagery analysis.
Eunice Maina Emaina@kenyaforestservice.org 020-2020285	Gis Officer	Msc.GIS and remote sensing	Imagery analysis.

### 1.7 Funding Summary

The Project is for duration of four years from 2017 to 2020 with an approved budget of £725,000 (Reimbursement based) equivalent to about Ksh. 90,625,000 as highlighted in the table below:

**Source of funding summary**

Source of funds	Donor Commitment-		Amount received to date – (30th June 2020)		Undrawn balance to date (30 <sup>th</sup> June 2020)	
	£	Kshs	£	Kshs	£	Kshs
	(A)	(A')	(B)	(B')	(A)-(B)	(A')-(B')
<b>(i) Grant</b>						
ECOMETRICA	725,000	90,625,000	467,703	59,331,408	257,297	31,293,592
<b>(ii) Loan from KFS (Refundable by Donor - Ecometrica)</b>	-		-	10,000,000	-	-
<b>(iii) Partner Donation</b>						
University of Leicester (U.K)	20,161	2,501,919	20,161	2,501,919	-	-
<b>Total</b>	<b>745,161</b>	<b>93,126,919</b>	<b>487,864</b>	<b>71,833,327</b>	<b>257,297</b>	<b>31,293,592</b>

**1.8 Summary of Overall Project Performance:**

During the year under review, the Project received from Ecometrica Kshs. 29,817,860 and Kshs. 1,501,919 from a partner- University of Leicester and had a budget brought forward of Kshs.4,616,494, and incurred a cumulative expenditure of Kshs.28,410,923 within the year. In addition the project refunded back Kshs. 7,500,000 being part of the Kshs.10,000,000 refundable loan from Kenya Forest Service. The Project had in the FY 2018/2019 refunded Kshs. 2,500,000 hence the loan is now fully refunded back.

**1.9 Summary of Project Compliance**

The Program has ensured that all its activities carried out are within the laws of the Republic of Kenya and that all regulations and procedures have been followed. In cases of inconsistency between the GOK Regulations and those of the donors, the latter have been applied.

## **2. STATEMENT OF PERFORMANCE AGAINST PROJECT'S PREDETERMINED OBJECTIVES**

### **Overall Project Objectives as per program plan:**

#### **T1: Forest Change Detection**

1. Methods for identifying and mapping out the extent and dynamics of the coastal forests, including mangrove landscapes under persistent cloud cover, using Synthetic Aperture Radar (SAR) are developed and used.
2. Improved forest cover change detection methodology by use of high resolution satellite imageries developed and used in KFS.
3. Improved forest area change detection methods (including the use of forest alerts by KFS rangers and local people) to detect and monitor forest cover change, re-forestation/restoration (including the establishment and growth of trees within the first three years developed and operationalized.

#### **T2: Risk and opportunity mapping**

4. Improved risk and opportunity modelling and mapping of forest change associated with current and future forest degradation and development of biomass growth models to predict risks and opportunities for increased biomass through restoration carried out and implemented
5. Improved methods for monitoring of forest biomass changes developed and in use.

#### **T3: Digital infrastructure**

6. An integrated Earth Observation platform developed Monitoring system and digital platform through the use of EO Labs (digital infrastructure)

### **Overall Project Objectives Outcomes**

**Outcome 1:** *Earth Observation (EO) Lab license from Ecometrica is fully operational and being operated by KFS staff. The Software has been complemented by other GIS based operating systems that were procured by CADEP project and include ARCGIS Online Elders and.*

The EO lab platform is already integrated into the Forest Information Platform, as part of the National Forest Monitoring System. There is a link between EO lab platform and the Forest Information P platform that we expect to be the main platform against which all REDD+ data and National Forest Monitoring System is housed.

In addition, the near real time detection of forest change occurrences (Forest Change Alerts) have been incorporated to the platform for quick and easier visualization.

In future KFS plan to complement efforts by forest sector players to use the EO lab to monitor Forest changes including biomass increments within their private forests especially KTDA understanding the extent to which they are contributing to forest cover enhancement or not.

**Outcome 2:** *Improved forest change detection methods (T1) specified in innovation status tables adopted and mainstreamed within national forest monitoring systems*

### **Project Achievement**

- 1 The total forest cover in the country, approximately 4.5 million Ha, was accounted for in the overall forest cover and cover change maps.
- 2 The areas were also disaggregated to both county and national maps depicting changes by ecosystems and counties. Potential areas for forest restoration were also disaggregated to Counties and uploaded to FIP platform and can now be easily visualized.
- 3 During project period trainings were carried out to KFS staff both nationally and international and among the trainings that were done included:
  - (i) Introduction to PYEO (by UoL) and Advanced PYEO in April 2019 (2 men and one women).
  - ii) Forest Alerts by UoL in February 2020 (10 KFS staff and one KEFRI staff)
  - (iii) forest alert, Survey 123 training in Kwale in August 2019 and November 2019 (for a total of 60 men and 4 women) to detect and report on forest changes in the Shimba Hills, using Forest Alerts and Survey 123 respectively.
  - iii) Virtual training by UoE) and PSP training (by KFS staff)
- 4 The result of the training on Near real time alerts and Survey 123 are now being used by the trained personnel (forest rangers and Enforcement and Compliance (ENCOM) staff in reporting forest incidences/occurrences in the Shimba Hills Forest Ecosystem
- 5 Forest disturbances in Kwale are now being reported digitally online through Sentinel and Survey 123 through ArcGIS-online platform installed in Rangers' mobile phones and a methodology for validating near real-time forest alerts is in place. The system is being rolled out to Chemususu and Narasha forest stations.
- 6 UoE provided virtual training of trainers support for KFS staff to carry out PSP training using the internet. Further training was then carried out in preparation for field work. As a result, mapping and data collection on PSPs to improve accuracy of Kenya's forest draft biomass map and DALEC modelling was carried out in Laikipia and ArabukoSokoke Forest

### **Outcome 3 *Improve digital infrastructure (T3) adopted and mainstreamed with national forest monitoring systems (KPI 1)***

#### **Project Achievements**

- 1 The Earth Observation platform developed during the Project is now visible and fully uploaded to Kenya Forest service and can be accessed through: [www.portal.kenyforests-service.org/portal](http://www.portal.kenyforests-service.org/portal) Forest change alerts can now be visualized through the platform real time.
- 2 Hardware and software used in Forest 2020 already installed in KFS main database server and Geo-database administrator equipped with capacity to manipulate the Forest 2020 EO Lab platform
- 3 Forest Alerts accurately reported and linked to mobile app for timely reporting of forest c hanges.
- 4 National/Regional bodies using EO lab platform include KFS, KEFRI, JKUAT. The Forest Information Platform is now fully integrated with EO lab and both are public: and can be accessed through [www.portal.kenyforests-service.org/portal](http://www.portal.kenyforests-service.org/portal)
- 5 Forest Alerts accurately reported and linked to mobile app for timely reporting of forest changes.

### **Outcome 4 *Improved risk and opportunity mapping interventions (T2) adopted and mainstreamed within national forest monitoring systems***

- 1 Risk map for the windows area has been prepared and now working on the national risk maps and a process manual. Data currently being collected on socio-economic variables (grazing, fuelwood and hotspot areas for illegal logging)
- 2 National Risk map and a process manual produced for gazetted forest areas.

3 Risk map within the window areas has been prepared, this is in the process of being scaled up and socio-economic indicators are being incorporated.

4 Identification and mapping of potential restoration areas (5.1 million ha), disaggregated per county and sub county.

A total area of 360,000 Ha. has been restored as part of the national initiative to increase the forest cover to 10% by 2022.

Forest biomass growth prediction model developed and used and the capacity of Kenyan staff improved on writing scripts for the model with assistance from University of Edinburgh. Cardamon model customized to accommodate Kenya specific data sets.

Relatively slow progress was made on DALEC modelling, due to limited staff time and limited local data. Mapping and data collection on PSPs to improve accuracy of Kenya's forest draft biomass map and DALEC modelling was carried out in Laikipia and ArabukoSokoke Forest. Two time series data has been collected for testing and validating the DALEC model.

***Outcome 5: Improved knowledge and capabilities among partner Institutions***

Number of active users of new methods and technologies introduced by Forest 2020. Continue to increase and private companies including KOMAZA and KTDA have shown interest and willingness to learn and use the EO lab technology in monitoring forest change dynamics within their respective forests

### **3. CORPORATE SOCIAL RESPONSIBILITY STATEMENT/SUSTAINABILITY**

The project had no budget to carry out Corporate Social Responsibility undertakings and hence did not carry out any CSR activities within the Financial Year 2019/2020.

### **4. STATEMENT OF PROJECT MANAGEMENT RESPONSIBILITIES**

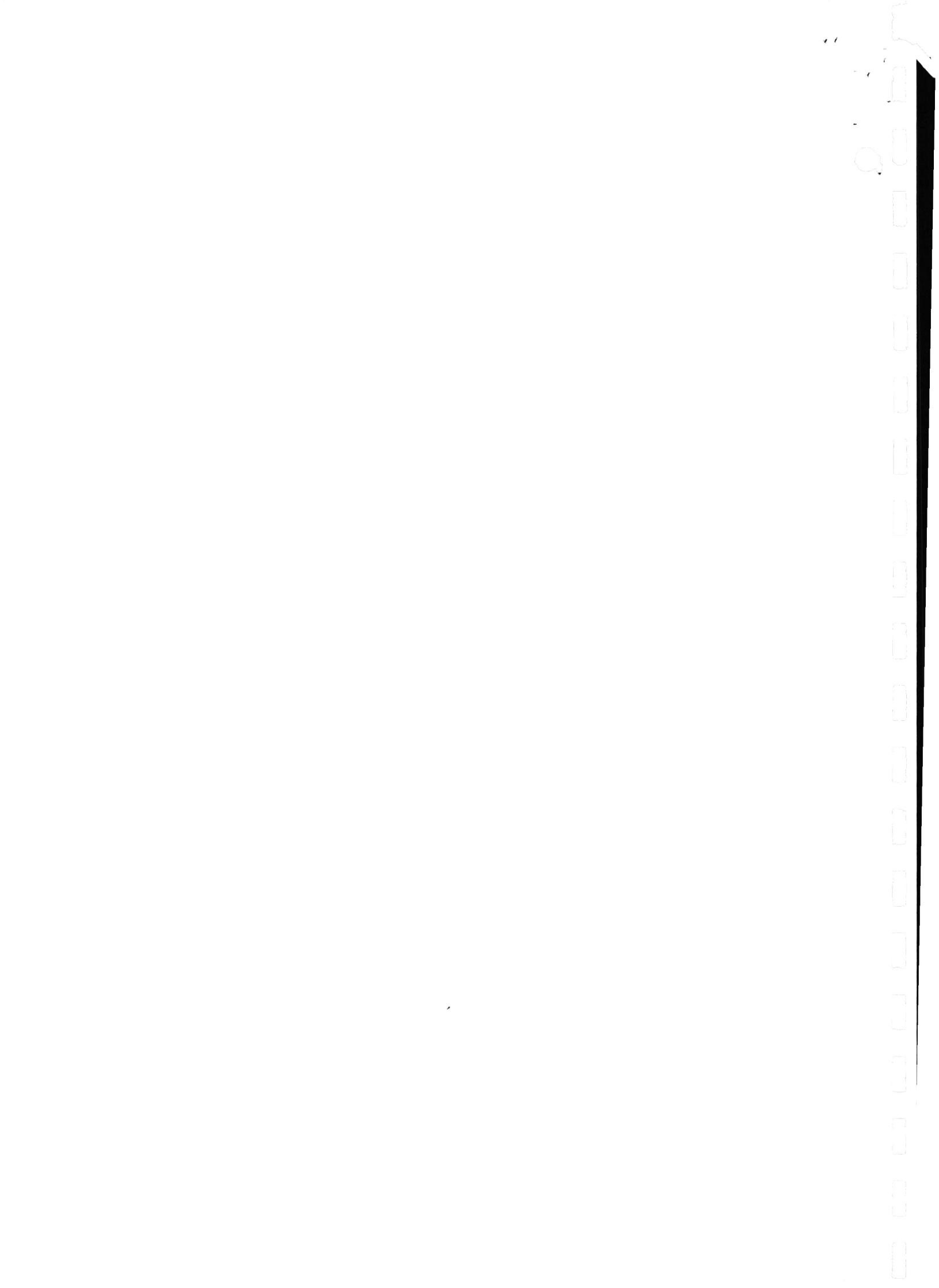
The Chief Conservator of Forests of Kenya Forest Service and the Project Coordinator of Forest 2020 project are responsible for the preparation and presentation of the Project's financial statements, which give a true and fair view of the state of affairs of the Project for and as at the end of the financial year ended on June 30, 2020. This responsibility includes:

- (i) Maintaining adequate financial management arrangement and ensuring that these continue to be effective throughout the reporting period;
- (ii) Maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the Project;
- (iii) Designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statement, and ensuring that they are free from material misstatements, whether due to error or fraud;
- (iv) Safeguarding the assets of the project;
- (v) Selecting and applying appropriate accounting policies; and;
- (vi) Making accounting estimates that are reasonable in the circumstances;

The Chief Conservator of Forests of Kenya Forest Service and the Project Coordinator of Forests 2020 project accept responsibility for the Project's financial statements, which have been prepared on cash Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards.

The Chief Conservator of Forests of Kenya Forest Service and the Project Coordinator of Forests 2020 project are of the opinion that the Project's financial statements give a true and fair view of the state of Project's transactions during the financial year ended June 30, 2020, and of the Project's financial position as at that date. The Chief Conservator of Forests of Kenya Forest Service and the Project Coordinator of Forest 2020 project further confirm the completeness of the accounting records maintained for the Project, which have been relied upon in the preparation of the Project financial statements as well as the adequacy of the systems of internal financial control.

The Chief Conservator of Forests of Kenya Forest Service and the Project Coordinator of Forest 2020 project confirm that the Project has complied fully with applicable Government



regulations and the terms of external financing covenants, and that Project funds received during the financial year under audit were used for the eligible purposes for which they were intended and were properly accounted for.

**Approval of the Project Financial Statements**

The Project financial statements were approved by the Chief Conservator of Forests and the Project Coordinator for Forests 2020 project on 11<sup>th</sup> Dec 2020 and signed by them.

Chief Conservator of Forests.  
Date 11<sup>th</sup> Dec/2020

Project Coordinator.  
Date: 11<sup>th</sup> Dec/2020

Project Accountant.  
Date: 11<sup>th</sup> Dec/2020

# REPUBLIC OF KENYA

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E-mail: info@oagkenya.go.ke  
Website: www.oagkenya.go.ke



**HEADQUARTERS**  
Anniversary Towers  
Monrovia Street  
P.O. Box 30084-00100  
NAIROBI

## **REPORT OF THE AUDITOR-GENERAL ON INTERNATIONAL PARTNERSHIP PROGRAMME – FOREST 2020 PROJECT FOR THE YEAR ENDED 30 JUNE, 2020 - KENYA FOREST SERVICE**

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### **REPORT ON THE FINANCIAL STATEMENTS**

#### **Opinion**

I have audited the accompanying financial statements of International Partnership Programme – Forest 2020 Project set out on pages 1 to 16, which comprise of the statement of financial assets as at 30 June, 2020, statement of receipts and payments, statement of cash flows and the statement of comparative budget and actual amounts for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, the financial statements present fairly, in all material respects, the financial position of the International Partnership Programme – Forest 2020 Project as at 30 June, 2020 and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the Grant Agreement dated 1 December, 2016 between the Ecometrica Ltd (Company No.SC464907), Edinburgh and Kenya Forest Service and the Public Finance Management Act, 2012.

#### **Basis for Opinion**

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the International Partnership Programme – Forest 2020 Project Management in accordance with ISSAI 130 on Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

#### **Key Audit Matters**

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. There were no key audit matters to report in the year under review.

## REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

### **Conclusion**

As required by Article 229 (6) of the Constitution, based on the audit procedures performed, I confirm that, nothing has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

### **Basis for Conclusion**

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

## REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

### **Conclusion**

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, I confirm that, nothing has come to my attention to cause me to believe that internal controls, risk management and overall governance were not effective.

### **Basis for Conclusion**

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal control, risk management and overall governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

### **Responsibilities of Management and Board of Directors**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal control as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal control, risk management and overall governance.

In preparing the financial statements, Management is responsible for assessing the Project's ability to continue to sustain its services, disclosing, as applicable, matters

to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal control may not prevent or detect misstatements and instances of non-compliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also: -

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Management.
- Conclude on the appropriateness of the Management's use of the applicable basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Project's ability to continue to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the Project to cease to continue to sustain its services.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the Project to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with the Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that are identified during the audit.

related to sustainability of services and using the applicable basis of accounting unless Management is aware of the intention to terminate the Project or to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective way.

The Board of Directors is responsible for overseeing the financial reporting process, reviewing the effectiveness of how the Project monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to overall governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

### **Auditor-General's Responsibilities for the Audit**

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way in accordance with the provisions of Article 229 (6) of the Constitution and submit the audit report in compliance with Article 229 (7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal control in order to give an assurance on the effectiveness of internal controls, risk management and overall governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229 (7) of the Constitution. My consideration of the internal control would not necessarily disclose all matters in the internal control that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence, and where applicable, related safeguards.



**Nancy Gathungu**  
**AUDITOR-GENERAL**


**Nairobi**

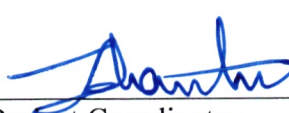
**28 December, 2020**

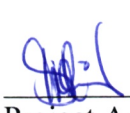
**6. STATEMENT OF RECEIPTS AND PAYMENTS FOR PERIOD ENDED 30TH JUNE 2020**

	Note	2019/20		2018/19		Cumulative to-date (From Inception)
		Receipts and payments controlled by the entity	Payments made by third parties	Receipts and payment controlled by the entity	Payments made by third parties	
		KShs	KShs	KShs	KShs	KShs
<b>RECEIPTS</b>						
Receipts from Kenya Forest Service (Refundable)	10.3	-	-	-	-	10,000,000
Receipts from Ecometrica (Donor)	10.4	29,817,860	-	17,676,929	-	59,331,408
Receipt from Partner (University of Leicester)		1,501,919		1,000,000		2,501,919
<b>TOTAL RECEIPTS</b>		<b>31,319,779</b>		<b>18,676,929</b>		<b>71,833,327</b>
<b>PAYMENTS</b>						
Compensation of employees	10.5	19,899,304		14,563,097		37,978,201
Purchase of goods and services	10.6	6,224,203		6,935,179		20,888,461
Acquisition of non-financial assets	10.7	2,287,416	-	235,000		2,941,316
Transfer to Kenya Forest Service	11.2	7,500,000		2,500,000		10,000,000
Rounding						(1)
<b>TOTAL PAYMENTS</b>		<b>35,910,923</b>		<b>24,233,275</b>		<b>71,807,977</b>
<b>SURPLUS/(DEFICIT)</b>		<b>(4,591,144)</b>		<b>(5,556,346)</b>	-	<b>25,350</b>

The accounting policies and explanatory notes to these financial statements are an integral part of the financial statements.

  
Chief Conservator of Forests  
Date: 11<sup>th</sup> Dec 2020

  
Project Coordinator  
Date: 11<sup>th</sup> Dec 2020

  
Project Accountant  
Date: 11<sup>th</sup> Dec 2020  
ICPAK Member Number: 21177

**7.STATEMENT OF FINANCIAL ASSETS AS AT 30TH JUNE 2020**

	Note	2019/20	2018/19
		KShs	KShs
<b>FINANCIAL ASSETS</b>			
<b>Cash and Cash Equivalents</b>			
Bank Balances	10.8(b)	25,350	4,616,494
<b>Total Cash and Cash Equivalents</b>		25,350	<b>4,616,494</b>
<b>TOTAL FINANCIAL ASSETS</b>		25,350	<b>4,616,494</b>
<b>REPRESENTED BY:</b>			
Fund balance b/fwd	10.9	4,616,494	10,172,840
Surplus/(Deficit) for the year		(4,591,144)	(5,556,346)
<b>NET FINANCIAL POSITION</b>		<b>25,350</b>	<b>4,616,494</b>

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The financial statements were approved on 11<sup>th</sup> Dec 2020 and signed by:



Chief Conservator of Forests  
Date 11<sup>th</sup> Dec 2020



Project Coordinator  
Date 11<sup>th</sup> Dec 2020





Project Accountant  
Date 11<sup>th</sup> Dec 2020  
ICPAK Member Number:21177

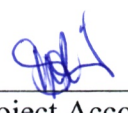
**8.STATEMENT OF CASHFLOW FOR THE PERIOD 30TH JUNE 2020**

		2019/20	2018/19
	Note	KShs	KShs
<b>Receipts for operating activities</b>			
Transfer from Government entities	10.3	-	-
Proceeds from domestic and foreign grants	10.4	31,319,779	18,676,929
<b>Payments for operating activities</b>			
Compensation of employees	10.5	19,899,304	14,563,097
Purchase of goods and services	10.6	6,224,203	6,935,178
<b>Net cash flow from operating activities</b>		<b>5,196,272</b>	<b>(2,821,346)</b>
<b>CASHFLOW FROM INVESTING ACTIVITIES</b>			
Acquisition of Assets	10.7	2,287,416	235,000
<b>Net cash flows from Investing Activities</b>		<b>(2,287,416)</b>	<b>(235,000)</b>
<b>CASHFLOW FROM BORROWING ACTIVITIES</b>			
Loan refund made to Kenya Forest Service	11.2	7,500,000	2,500,000
<b>Net cash flow from financing activities</b>		<b>(7,500,000)</b>	<b>(2,500,000)</b>
<b>NET DECREASE IN CASH AND CASH EQUIVALENT</b>		<b>(4,591,144)</b>	<b>(5,556,346)</b>
<b>Cash and cash equivalent at BEGINNING of the year</b>	10.9	4,616,494	10,172,840
<b>Cash and cash equivalent at END of the year</b>		<b>25,350</b>	<b>4,616,494</b>

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The entity financial statements were approved on 11<sup>th</sup>/Dec/2020 and signed by:

  
 Chief Conservator of Forests  
 Date 11<sup>th</sup>/Dec/2020

  
 Project Coordinator  
 Date 11<sup>th</sup>/Dec/2020


  
 Project Accountant  
 Date 11<sup>th</sup>/Dec/2020  
 ICPAK Member No:21177

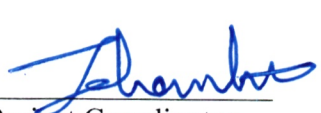
**International Partnership Programme – Forests 2020**  
**Reports and Financial Statements**  
**For the financial year ended June 30, 2020**


**9.STATEMENT OF COMPARATIVE BUDGET AND ACTUAL AMOUNTS**

Receipts/Payments Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilization Difference	% of Utilization
	a	b	c=a+b	d	e=c-d	f=d/c %
<b>Receipts</b>						
Budget Carried forward from 2018/19	-	-				
Proceeds from domestic and foreign grants	39,098,000	(4,400,000)	34,698,000	31,319,779	3,378,221	90%
Proceeds from borrowings	-	-		-		
Miscellaneous receipts	-	-		-		
<b>Total Receipts</b>	<b>39,098,000</b>	<b>(4,400,000)</b>	<b>34,698,000</b>	<b>31,319,779</b>		
<b>Payments</b>						
Compensation of employees	21,568,000		21,568,000	19,899,304	1,668,696	92%
Purchase of goods and services	13,080,000	(6,800,000)	6,280,000	6,224,203	55,797	99%
Social security benefits	-		-	-	-	-
Acquisition of non-financial assets	4,450,000	(1,950,000)	2,500,000	2,287,416	212,584	91%
Transfers to Kenya Forest Service (Loan Repayment)	-	7,500,000	7,500,000	7,500,000	-	100%
Other grants and transfers	-	-	-	-	-	-
<b>Total Payments</b>	<b>39,098,000</b>	<b>(1,250,000)</b>	<b>37,848,000</b>	<b>35,910,923</b>		

Note: The significant budget utilisation/performance differences in the last column are explained in **Annex 1** to these financial statements.

  
 Chief Conservator of Forest  
 Date 11<sup>th</sup> Dec 2020

  
 Project Coordinator  
 Date 11<sup>th</sup> Dec 2020

  
 Project Accountant  
 Date 11<sup>th</sup> Dec 2020  
 ICPAK Member No:21177

## **10. NOTES TO THE FINANCIAL STATEMENTS**

The principal accounting policies adopted in the preparation of these financial statements are set out below:

### **10.1. Basis of Preparation**

#### **10.1.1. Statement of compliance and basis of preparation**

The financial statements have been prepared in accordance with cash-basis IPSAS financial reporting under the cash basis of Accounting, as prescribed by the PSASB and set out in the accounting policy note below. This cash basis of accounting has been supplemented with accounting for;

- a) receivables that include imprests and salary advances and
- b) payables that include deposits and retentions.

The financial statements comply with and conform to the form of presentation prescribed by the PSASB.

The accounting policies adopted have been consistently applied to all the years presented.

#### **10.1.2. Reporting entity**

The financial statements are for the KFS-IPP Forests 2020 Project. The financial statements encompass the reporting entity as specified in the relevant legislation PFM Act 2012 .

#### **10.1.3. Reporting currency**

The financial statements are presented in Kenya Shillings (Kshs), which is the functional and reporting currency of the Project and all values are rounded to the nearest Kenya Shilling.

### **10.2. Significant Accounting Policies**

#### **a) Recognition of receipts**

The Project recognises all receipts from the various sources when the event occurs and the related cash has actually been received by the Project.

- **Transfers from the Exchequer**

The project is purely Donor funded and has not received any amount/s from the exchequer.

- **External Assistance**

External assistance is received from Partner donations and the project received a partner donation of Kshs. 1,501,919 from university of Leicester within the year 2019/2020.

## **SIGNIFICANT ACCOUNTING POLICIES (Continued)**

### **Donations and grants**

Grants and donations shall be recognized in the books of accounts when cash is received. Cash is considered as received when a payment advice is received by the recipient entity or by the beneficiary. In case of grant/donation in kind, such grants are recorded upon receipt of the grant item and upon determination of the value. The date of the transaction is the value date indicated on the payment advice.

### **Proceeds from borrowing**

Borrowing includes Treasury bill, treasury bonds, corporate bonds, sovereign bonds and external loans acquired by the Project or any other debt the Project may take on will be treated on cash basis and recognized as a receipt during the year they were received.

### **Undrawn external assistance**

The Project has no undrawn external assistance.

#### **• Other receipts**

These include Appropriation-in-Aid and relates to receipts such as proceeds from disposal of assets and sale of tender documents. These are recognised in the financial statements the time associated cash is received.

#### **b) Recognition of payments**

The Project recognises all payments when the event occurs and the related goods or services are received by the project.

#### **• Compensation of employees**

The project has one casual employee who is paid monthly wage. The Project also pays staff time compensation periodically. Statutory Contribution for employees are recognized in the period when the compensation is paid.

#### **• Use of goods and services**

Goods and services are recognized as payments in the period when the goods/services are consumed and paid for. If not paid for during the period where goods/services are consumed, they shall be disclosed as pending bills.

#### **• Interest on borrowing**

The project does not pay any borrowing costs since it has no interest bearing loans.

## **SIGNIFICANT ACCOUNTING POLICIES (Continued)**

- **Repayment of borrowing (principal amount)**

The repayment of principal amount of borrowing is recognized as payment in the period in which the repayment is made. The stock of debt is disclosed as an annexure to the consolidated financial statements.

- **Acquisition of fixed assets**

The payment on acquisition of property plant and equipment items is not capitalized. The cost of acquisition and proceeds from disposal of these items are treated as payments and receipts items respectively. Where an asset is acquired in a non-exchange transaction for nil or nominal consideration and the fair value of the asset can be reliably established, a contra transaction is recorded as receipt and as a payment.

A fixed asset register is maintained by each public entity and a summary provided for purposes of consolidation. This summary is disclosed as an annexure to the consolidated financial statements.

### **c) In-kind donations**

In-kind contributions are donations that are made to the Project in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the Project includes such value in the statement of receipts and payments both as receipts and as payments in equal and opposite amounts; otherwise, the contribution is not recorded.

### **d) Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at the Central Bank of Kenya and at various commercial banks at the end of the financial year. For the purposes of these financial statements, cash and cash equivalents also include short term cash imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year.

#### **Restriction on cash**

Restricted cash represents amounts that are limited/restricted from being used to settle a liability for at least twelve months after the reporting period. This cash is limited for direct use as required by stipulation. Amounts maintained in deposit bank accounts are restricted for use in refunding third part deposits

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## **SIGNIFICANT ACCOUNTING POLICIES (Continued)**

### **e) Accounts receivable**

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year is treated as receivables. This is in recognition of the government practice where the imprest payments are recognized as payments when fully accounted for by the imprest or AIE holders. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

### **f) Pending bills**

Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years. As pending bills do not involve the payment of cash in the reporting period, they recorded as ‘memorandum’ or ‘off-balance’ items to provide a sense of the overall net cash position of the Project at the end of the year. When the pending bills are finally settled, such payments are included in the statement of receipts and payments in the year in which the payments are made.

### **g) Budget**

The budget is developed on a comparable accounting basis (cash basis), the same accounts classification basis (except for accounts receivable - outstanding imprest and clearance accounts and accounts payable - deposits, which are accounted for on an accrual basis), and for the same period as the financial statements. The Project’s budget was approved.

A high-level assessment of the Project’s actual performance against the comparable budget for the financial year/period under review has been included in an annex to these financial statements.

### **h) Third party payments**

Included in the receipts and payments, are payments made on its behalf by to third parties in form of loans and grants. These payments do not constitute cash receipts and payments and are disclosed in the payment to third parties column in the statement of receipts and payments.

During the year, the project did not have any payments made on behalf by a third party.

**SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**i) Exchange rate differences**

The accounting records are maintained in the functional currency of the primary economic environment in which the Project operates, Kenya Shillings. Transactions in foreign currencies during the year/period are converted into the functional currency using the exchange rates prevailing at the dates of the transactions. Any foreign exchange gains and losses resulting from the settlement of such transactions and from the translation at year-end exchange rates of monetary assets and liabilities denominated in foreign currencies are recognised in the statements of receipts and payments.

**j) Comparative figures**

Where necessary comparative figures for the previous financial year/period have been amended or reconfigured to conform to the required changes in financial statement presentation.

**k) Subsequent events**

There have been no events subsequent to the financial year/period end with a significant impact on the financial statements for the year ended June 30, 2020.

**l) Errors**

Material prior period errors shall be corrected retrospectively in the first set of financial statements authorized for issue after their discovery by: i. Restating the comparative amounts for prior period(s) presented in which the error occurred; or ii. If the error occurred before the earliest prior period presented, restating the opening balances of assets, liabilities and net assets/equity for the earliest prior period presented.

**10.3. RECEIPTS FROM KENYA FOREST SERVICE**

These represent counterpart funding and other receipts from government as follows:

	2019/20	2018/19	Cumulative
	KShs	KShs	to-date
<i>Loan from KFS – Refundable by Donor</i>			
Transfer from Kenya Forest Service	-	-	10,000,000
Total		<b>10,000,000</b>	<b>10,000,000</b>

The Project received a loan of Kshs.10,000,000 in 2016/2017 refundable by proceeds from the donor. As at 30<sup>th</sup> June 2020, the project had refunded the full amount of Kshs.10,000,000.

**NOTES TO THE FINANCIAL STATEMENTS (Continued)**

**10.4. PROCEEDS FROM DOMESTIC AND FOREIGN GRANTS**

During the 12 months to 30 June 2020, the project received grants from donors as detailed in the table below

Name of Donor	Date received	Amount received in £	Total amount in KShs		Cumulative to date £	Cumulative to date Kshs
			FY 2019/20	FY 2018/19		
			KShs	KShs		
Ecometrica	1 <sup>st</sup> Aug 2018	27,837		3,508,916		
Ecometrica	2 <sup>nd</sup> Nov 2018	28,397		3,589,367		
Ecometrica	1 <sup>st</sup> Feb 2019	27,077		3,433,373		
Ecometrica	3 <sup>rd</sup> May 2019	57,162		7,145,274		
Ecometrica	21 <sup>st</sup> Aug 2019	54,968	6,651,073	-		
Ecometrica	18 <sup>th</sup> Nov 2019	65,071	8,231,475	-		
Ecometrica	27 <sup>th</sup> Jan 2020	48,326	6,089,023	-		
Ecometrica	17 <sup>th</sup> Apr 2020	69,112	8,846,289	-		
<b>SUB TOTAL</b>		<b>377,950</b>	<b>29,817,860</b>	<b>17,676,930</b>	<b>487,864</b>	<b>69,331,408</b>
<b>Partner Donation (International Institution)</b>			-	-		
University of Leicester	9 <sup>th</sup> April 2019	8,000	-	1,000,000		
	21 <sup>st</sup> Aug 2019	12,161	1,501,919			
<b>SUB TOTAL</b>		<b>20,161</b>	<b>1,501,919</b>	<b>1,000,000</b>	<b>20,161</b>	<b>2,501,919</b>
<b>GRAND TOTALS</b>		<b>398,111</b>	<b>31,319,779</b>	<b>18,676,930</b>	<b>487,864</b>	<b>71,833,327</b>

**NOTES TO THE FINANCIAL STATEMENTS (Continued)**

**10.5. COMPENSATION OF EMPLOYEES**

	FY 2019/20			FY 2018/19	Cumulative to- date
	Payments made by the Entity in Cash	Payments made by third parties	Total Payments		
-	KShs	KShs	KShs	KShs	KShs
Basic wages of temporary employees	190,269		190,269	244,407	449,612
Daily Subsistence allowance	10,101,835	-	10,101,835	7,644,500	21,247,199
Staff Time Allowance	9,604,800	-	9,604,800	6,671,790	16,276,590
Compulsory national social security schemes	2,400	-	2,400	2,400	4,800
<b>Total</b>	<b><u>19,899,304</u></b>	<b>=</b>	<b><u>19,899,304</u></b>	<b><u>14,563,097</u></b>	<b><u>37,978,201</u></b>

**NOTES TO THE FINANCIAL STATEMENTS (Continued)**

**10.6. PURCHASE OF GOODS AND SERVICES**

	FY 2019/20			FY 2018/19	Cumulative to-date
	Payments made by the Entity in Cash	Payments made by third parties	Total Payments		
	KShs	KShs	KShs	KShs	KShs
Communication, supplies and services	25,500	-	25,500	44,000	94,500
Foreign travel and subsistence	2,408,212	-	2,408,212	3,823,489	11,564,009
Printing, advertising and – information supplies & services	2,038,000	-	2,038,000	425,948	2,492,598
Training payments	373,870	-	373,870	1,093,100	2,605,870
Hospitality supplies and services	156,500	-	156,500	20,483	277,502
Other operating costs - Refined fuels and Lubricants and Travel costs	226,800	-	226,800	21,100	247,900
General office supplies	149,695	-	149,695	141,500	404,715
Bank Charges	42,926	-	42,926	22,709	83,538
Seminars & Conferences	511,800	-	511,800	1,308,850	2,713,519
Computer accessories	290,900	-	290,900	34,000	404,310
<b>Total</b>	<b>6,224,203</b>		<b>6,224,203</b>	<b>6,935,179</b>	<b>20,888,461</b>

**NOTES TO THE FINANCIAL STATEMENTS (Continued)**

**10.7. ACQUISITION OF NON-FINANCIAL ASSETS**

	FY 2019/20			FY 2018/19	Cumulative to-date
	Payments made by the Entity in Cash	Payments made by third parties	Total Payments		
	KShs	KShs	KShs	KShs	KShs
Photocopier Machine	548,216		548,216	-	548,216
Digital Camera	-	-	-	235,000	235,000
Computers	377,700	-	377,700	-	796,600
Touch Screen GPS	898,500	-	898,500	-	898,500
High Back Office Chairs	384,000	-	384,000	-	384,000
Projector (Sony) 3LCD	79,000	-	79,000	-	79,000
<b>Total</b>	<b><u>2,287,416</u></b>	<b>=</b>	<b><u>2,287,416</u></b>	<b><u>235,000</u></b>	<b><u>2,941,316</u></b>

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**NOTES TO THE FINANCIAL STATEMENTS (Continued)**  
**10.8 (a) CASH AND CASH EQUIVALENTS CARRIED FORWARD**

	2019/20	2018/19
	KShs	KShs
Bank accounts (Note 8.8b)	25,350	4,616,494
Cash in hand	-	-
Cash equivalents	-	-
<b>Total</b>	<b><u>25,350</u></b>	<b><u>4,616,494</u></b>

**10.8 (b) BANK ACCOUNTS**

**Project Bank Accounts**

The project has 1 bank account denominated in Kenya Shillings.

	2019/20	2018/19
	KShs	KShs
<b><u>Local Currency Accounts</u></b>		
Kenya Commercial Bank [A/c No 1203757093]	25,350	4,616,494
<b>Total local currency balances</b>	25,350	4,616,494
<b>Total bank account balances</b>	<b><u>25,350</u></b>	<b><u>4,616,494</u></b>

**10.9. FUND BALANCE BROUGHT FORWARD**

	2019/20	2018/19
	KShs	KShs
Bank accounts	4,616,494	10,172,840
Cash in hand	-	-
Cash equivalents (short-term deposits)	-	-
Outstanding imprests and advances	-	-
<b>Total</b>	<b><u>4,616,494</u></b>	<b><u>10,172,840</u></b>

**NOTES TO THE FINANCIAL STATEMENTS (Continued)**

**11. OTHER IMPORTANT DISCLOSURES**

**11.1. PENDING ACCOUNTS PAYABLE (See Annex 2A)**

	2019/20	2018/19	Cumulative to date
	KShs	KShs	
Construction of buildings	-	-	-
Construction of civil works	-	-	-
Supply of goods	-	1,219	-
Supply of services	-	-	-
	-	-	-

**11.2. TRANSFER TO KENYA FOREST SERVICE (LOAN REPAYMENT)**

Description	Balance b/f FY 2019/2020	Additions for the period	Paid during the year	Balance c/f FY 2019/2020	Cumulative to date
	Kshs	Kshs	Kshs	Kshs	
Amounts due to Kenya Forest Service	7,500,000	-	7,500,000	-	10,000,000
<b>Total</b>	<b>7,500,000</b>	<b>-</b>	<b>7,500,000</b>	<b>-</b>	<b>10,000,000</b>

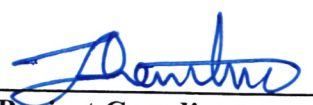
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**12.PROGRESS ON FOLLOW UP OF PRIOR YEAR AUDITOR RECOMMENDATIONS**

Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Focal Point person to resolve the issue (Name and designation)	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)
-	There were no issues raised from previous audit 2018/2019	-	-	-	-



Chief Conservator of Forests  
 Date 11<sup>th</sup> Dec/2020



Project Coordinator  
 Date 11<sup>th</sup> Dec/2020

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**ANNEX 1 - VARIANCE EXPLANATIONS - COMPARATIVE BUDGET AND ACTUAL AMOUNTS**

	<b>Final Budget</b>	<b>Actual on Comparable Basis</b>	<b>Budget Utilization Difference</b>	<b>% of Utilization</b>	<b>Comments on Variance</b>
	a	b	c=a-b	d=b/a %	
<b>Receipts</b>					
Budget Carried forward from 2018/19	4,616,494				
Proceeds from domestic and foreign grants	34,698,000	31,319,779	3,378,221	90%	
Proceeds from borrowings	-	-	-		
Miscellaneous receipts					
<b>Total Receipts</b>	<b>39,314,494</b>	<b>31,319,779</b>	<b>3,378,221</b>		
<b>Payments</b>					
Compensation of employees	21,568,000	19,899,304	1,668,696	92%	
Purchase of goods and services	6,280,000	6,224,203	55,797	99%	
Acquisition of non-financial assets	2,500,000	2,287,416	212,584	91%	
Transfers to Kenya Forest Service	7,500,000	7,500,000	-	100%	
Other grants and transfers	-	-	-	-	
<b>Total payments</b>	<b>37,848,000</b>	<b>35,910,923</b>	<b>2,191,313</b>		

*Explain all variance below 90% and above 100%*

*None is below 90% and above 100%*

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**ANNEX 2 - ANALYSIS OF PENDING BILLS**

Supplier of Goods or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance 2019/2020	Outstanding Balance 2018/2019	Comments
	a	b	c	d=a-c		
<b>Supply of goods</b>						
1. Paymaster General	819		819	-	819	Paid in July 2019
2. National Social Security Fund	400		400	-	400	Paid in July 2019
<b>Grand Total</b>	<b>1,219</b>		<b>1,219</b>		<b>1,219</b>	

**ANNEX 3 – SUMMARY OF FIXED ASSET REGISTER**

Asset class	Opening Cost (KShs) 2019/20	*Purchases/Additions in the Year (KShs) 2019/20	**Disposals in the Year (KShs) 2019/20	Closing Cost (KShs) 20xx
	(a)	(b)	(c)	(d)= (a)+ (b)-(c)
Photocopier Machine	-	548,216	-	548,216
Digital Camera	235,000	-	-	235,000
Computers	418,900	377,700	-	796,600
Touch Screen GPS	-	898,500	-	898,500
High Back Office Chairs	-	384,000	-	384,000
Projector (Sony) 3LCD	-	79,000	-	79,000
<b>Total</b>	<b>653,900</b>	<b>2,287,416</b>	<b>-</b>	<b>2,941,316</b>

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Notes

*\* Purchases/Additions in the year reconciled to the amount in Statement of Receipts and Payments*

**APPENDICES**

- i. Bank Reconciliations

