

REPUBLIC OF KENYA



Enhancing Accountability

REPORT

THE NATIONAL ASSEMBLY
PAPERS LAID

DATE: 20 FEB 2025

DAY:
THURSDAY

TABLED
BY:

HON^{RE} NAOMI WAQO, MP

CLERK-AT
THE TABLE:

DEPUTY MAJORITY WHIP

IRISFU MWALE

OF

THE AUDITOR-GENERAL

ON

**ST. PATRICK'S HIGH SCHOOL
ITEN**

**FOR THE YEAR ENDED
30 JUNE, 2023**

ELGEYO MARAKWET COUNTY

PARLIAMENT
OF KENYA
LIBRARY





ST PATRICKS ITEN SCHOOL

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE FINANCIAL YEAR ENDED

30th June 2023

Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector
Accounting Standards (IPSAS)

PUBLIC SECONDARY SCHOOLS – ST PATRICK’S HIGH SCHOOL - ITEN
Annual Report and Financial Statements For the year ended 30th June 2023

| Table of Contents | Page |
|---|------|
| I. KEY SCHOOL INFORMATION AND MANAGEMENT..... | 2 |
| II. SUMMARY REPORT OF PERFORMANCE OF THE SCHOOL..... | 5 |
| III. STATEMENT OF SCHOOL MANAGEMENT RESPONSIBILITY..... | 7 |
| IV. REPORT OF THE INDEPENDENT AUDITORS ON THE ANNUAL FINANCIAL STATEMENTS OF (<i>specify school name</i>) SCHOOL OF THE YEAR ENDING 30 TH JUNE 2023..... | 8 |
| V. STATEMENT OF RECEIPTS AND PAYMENTS PERIOD TO 30 TH JUNE 2023..... | 8 |
| VI. STATEMENT OF FINANCIAL ASSETS AND FINANCIAL LIABILITIES AS AT 30 TH JUNE 2023 10 | |
| VII. STATEMENT OF CASH FLOWS FOR THE PERIOD ENDED 30 TH JUNE 2023..... | 11 |
| VIII. STATEMENT OF BUDGETED VERSUS ACTUAL AMOUNTS FOR THE YEAR ENDED 30 TH JUNE 2023..... | 12 |
| IX. SIGNIFICANT ACCOUNTING POLICIES..... | 16 |
| X. NOTES TO THE FINANCIAL STATEMENTS..... | 16 |

I. KEY SCHOOL INFORMATION AND MANAGEMENT

(a) Background information

The school is domiciled in Kenya and its operations are governed under the Basic Education Act, 2013. It is located in Elgeyo Marakwet County, Keiyo North Sub-County

The school was registered in January 1961 under registration number 28S30000416 and is currently categorized as a National public school established, owned or operated by the Government.

The school is a boarding school and had 1800 number of students as at 30th June 2023. It has 9 streams and 81 teachers of which 76 teachers are employed by the School Board Of Management.

(b) School Board of Management - Board Members

The School Board of Management established under Section 55 of the Basic Education Act, 2013; is composed of the following members:

| | | | |
|----|--------------------|-----------------------|-----------|
| 1 | John Chemweno | Chairman | 15/7/2022 |
| 2 | Peter Rotich | Secretary - Principal | 15/7/2022 |
| 3 | Luke kiprono | Member | 15/7/2022 |
| 4 | Fr Richard kimosop | Member | 15/7/2022 |
| 5 | Kimaiyo kiprop | Chair parents | 15/7/2022 |
| 6 | Zepanis Chelimo | Member | 15/7/2022 |
| 7 | Maxmilla Barasa | Member | 15/7/2022 |
| 8 | Mark Cherop | Member – Rep CEB | 15/7/2022 |
| 9 | Mark Terwes | Member Rep Teachers | 15/7/2022 |
| 10 | Fr Richard Kimosop | 3 Members - Sponsor | 15/7/2022 |
| 11 | Charity kimaiyo | Member - Community | 15/7/2022 |
| 12 | Rose Kwambai | Member Special Needs | 15/7/2022 |
| 13 | Wilson chirchir | Rep Students | 15/7/2022 |

PUBLIC SECONDARY SCHOOLS – ST PATRICK’S HIGH SCHOOL – ITEN
Annual Report and Financial Statements For the year ended 30th June 2023

Committees of the Board

| | | | Designation | |
|---|---|---|--|---|
| 1 | Executive Committee | John Chemweno Peter Rotich Charity kimaiyo Kimaiyo Kiprop Luke kiprono | Chairman secretary Member Member member | 6/6 6/6 6/6 6/6 6/6 |
| 2 | Audit Committee | Mark cherop Peter Rotich Kimaiyo kiprop Teresia Mbuthia | Chairman Member Member member | 1/1 1/1 1/1 1/1 |
| 3 | Finance, procurement and general purposes Committee | Luke kiprono John chemweno Peter rotich Teresia Mbuthia Mark Terwes Rose Kwambai | Chairman Member Member Member Member member | 3/3 3/3 3/3 3/3 3/3 2/3 |
| 4 | Academic Committee | Wilson chirchir Joel Rutto Fr Richard kimosop Mark Terwes Charity kimaiyo Zephania chelimo | Chairman Member Member Member Member member | 2/2 2/2 2/2 2/2 2/2 2/2 |
| 5 | Development Committee | Luke kiprono Elijah sawand Peter Rotich John chemweno Rose kwambai Kimaiyo kiprop Rev John Sangut | Chairman Member Member Member Member Member member | 3/3 3/3 3/3 3/3 3/3 3/3 2/3 |
| 6 | Discipline and welfare Committee | Bro colm O,connell Peter rotich Rotich kwambai Zephania chelimo Fr richardkimosop Mark Terwes | Chairman Member Member Member Mrmber member | 0 0 0 0 0 0 |
| 7 | | | | |

(c) School operation Management

For the financial year ended 30th June 2023 the School day-to-day management was under the following persons:

| Ref: | Designation | Name | TSC Number |
|------|------------------|----------------|---------------|
| 1 | Principal | Peter Rotich | TSC NO.347533 |
| 2 | Deputy Principal | Elijah sawanda | TSC NO.349862 |
| 3 | School Bursar | Musa cheruiyot | SPHS/S/054 |
| | | | |

KEY SCHOOL INFORMATION AND MANAGEMENT (Continued)

(d) Schools contacts

Post Office Box: 310
Telephone: 0715380100
E-mail: stpatricksitn@yahoo.com
Website: stpatricksitn.sc.ke
Facebook: st patricks Gallary
Twitter:

(e) School Bankers

The following school operated 11 number of bank accounts in the following banks:

Name of Bank: Kenya Commercial Bank - Iten Branch

Account Number: 1103227246

Account Number: 1103209779

Account Number: 1103207059

Account Number: 1103223119

Account Number: 1133179673

Account Number: 083-175032591

1. Name of Bank: EQUITY BANK Branch: ITEN
Account Number: 1530260940205
Account Number: 153027738793
Account Number: 1530277349689

2. Name of Bank: Access Branch: ITEN
Account Number: 0180100000006

3. Name of Bank: ABSA Branch: ELDORET
Account Number: 0031285135

4. MPESA Pay Bill No. 522123 attached to acc 20226k - 1103227246 KCB bank account

(f) Independent Auditors

Office of the Auditor General
Anniversary Towers, University Way
P.O. Box 30084
GPO 00100
Nairobi, Kenya

PUBLIC SECONDARY SCHOOLS – ST PATRICK’S HIGH SCHOOL -ITEN
Annual Report and Financial Statements For the year ended 30th June 2023

II. SUMMARY REPORT OF PERFORMANCE OF THE SCHOOL

The following is a summary report of the performance of the school against the set performance evaluation criteria:

a) **Financial performance:**

SURPLUS

| YEAR | 2021 | 2022 | 2023 |
|------|------|------|------|
| KSH | 3.5M | 6.0M | 6.8M |

-CAPITATION

| YEAR | 2021 | 2022 | 2023 |
|------|-------|-------|-------|
| KSH | 15.5M | 28.8M | 28.5M |

b) **Teacher Student ratio: 1:22**

| | |
|---------|------|
| STUDENT | 1800 |
| TEACHER | 78 |

c) **Mean score in the 2023 KCSE:**

| YEAR | 2021 | 2022 | 2023 |
|------------|------|------|------|
| MEAN SCORE | B- | B- | B- |
| STUDENTS | 399 | 447 | 374 |

d) **Capacity of the school:**

| DORMS | DHALL | CLASSES | TOILET | WATER TANKS | LABS | FIELDS | CANOPHY | LIBRARY |
|-------|-------|---------|--------|-------------|------|--------|---------|---------|
| 11 | 1 | 36 | 40 | 10 | 5 | 1 | 1 | 1 |

PUBLIC SECONDARY SCHOOLS – ST PATRICK’S HIGH SCHOOL - ITEN
Annual Report and Financial Statements For the year ended 30th June 2023

e) **Development projects carried out by the school:**

| <i>PROJECT</i> | <i>SOURCE FUNDS</i> | <i>VALUE</i> |
|-----------------------|---------------------|-------------------|
| <i>CANOPHY</i> | <i>MIF</i> | <i>8,000,000</i> |
| <i>DOMITORY</i> | <i>PARENTS PA</i> | <i>3,000,000=</i> |
| <i>PERIMETER WALL</i> | <i>PA FUNDS</i> | <i>6,000,000=</i> |

Projects carried out in the year and ongoing projects including a disclosure of project Development fund sources in a tabular format

Sign



School Principal



III. STATEMENT OF SCHOOL MANAGEMENT RESPONSIBILITY

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, each National Government School shall prepare financial statements in respect of that school. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed by the Public Sector Accounting Standards Board of Kenya from time to time.

Schedule 4 (Section 23) of the Education Act, 2013 requires the Board of Management of a public institution of basic education to be keep all proper books and records of accounts of the income, expenditure and assets of the institution.

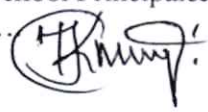
The Board of Management of *ST PATRICKS ITEN* accepts responsibility for the school’s financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS).

The Board of Management is of the opinion that the school’s financial statements give a true and fair view of the state of the school’s transactions during the financial year ended 30th June, 2023, and of the school’s financial position as at that date.

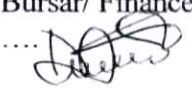
Name: JOHN CHEMWENO
Designation: Chairman, School Board of Management
Sign:
Date:



Name: PETER K. ROTICH
Designation: School Principal & Secretary to Board of Management
Sign:
Date:



Name: MUSA CHERUIYOT
Designation: Bursar/ Finance Officer
Sign:
Date:



ST.PATRICK'S ITEN HIGH SCHOOL.
P . O . Box 310 - 30700, ITEN.
07 MAR 2024
Email:stpatricksitene@yahoo.com
TEL:0715 380 100

REPUBLIC OF KENYA

Telephone: +254-(20) 3214000
E-mail: info@oagkenya.go.ke
Website: www.oagkenya.go.ke



HEADQUARTERS
Anniversary Towers
Monrovia Street
P.O. Box 30084-00100
NAIROBI

REPORT OF THE AUDITOR-GENERAL ON ST. PATRICK'S HIGH SCHOOL – ITEN FOR THE YEAR ENDED 30 JUNE, 2023 – ELGEYO MARAKWET COUNTY

PREAMBLE

I draw your attention to the contents of my report which is in three parts:

- A. Report on the Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements.
- B. Report on Lawfulness and Effectiveness in Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure Government achieves value for money and that such funds are applied for the intended purpose.
- C. Report on Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, the risk management environment, and the internal controls developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

An unmodified opinion does not necessarily mean that an entity has complied with all relevant laws and regulations, and that its internal controls, risk management and governance systems are properly designed and were working effectively in the financial year under review.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012 and the Public Audit Act, 2015. The three parts of the report, when read together constitute the report of the Auditor-General.

Report of the Auditor-General on St. Patrick's high school – Iten - for the year ended 30 June, 2023 – Elgeyo Marakwet County

REPORT ON THE FINANCIAL STATEMENTS

Qualified Opinion

I have audited the accompanying financial statements of St. Patrick's High School - Iten – Elgeyo Marakwet County - set out on pages 9 to 19, which comprises of the statement of financial assets and financial liabilities as at 30 June, 2023, and the statement of receipts and payments, statement of cash flows and statement of budgeted verses actual amounts for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effect of the matters described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of St. Patrick's High School - Iten as at 30 June, 2023, and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the Public Finance Management Act, 2012 and the Basic Education Act, 2013.

Basis for Qualified Opinion

1. Unsupported Accounts Receivables

The statement of financial assets and financial liabilities reflects accounts receivables balance amounting to Kshs.10,994,597 as disclosed in Note 13 to the financial statements. However, the supporting schedules, detailed aging analysis and issued invoices were not provided for audit review.

In the circumstances, the accuracy of the accounts receivables balance of Kshs.10,994,597 could not be confirmed.

2. Unsupported Accounts Payables

The statement of financial assets and financial liabilities reflects payables balance amounting to Kshs.10,495,308 as disclosed in Note 14 to the financial statements. However, the supporting schedules, detailed aging analysis and issued invoices were not provided for audit review.

In the circumstances, the accuracy and completeness of trade payables balance of Kshs.10,495,308 could not be confirmed.

3. Unsupported Cash and Cash Equivalent

The statement of financial assets and financial liabilities reflects cash and cash equivalents balance of Kshs.2,631,248 as disclosed in Notes 10 and 11 to the financial statements. Included in this balance are bank account and cash account balances of

Kshs.2,613,808 and Kshs.17,440 respectively. However, the bank balances were not supported by cash books, bank certificates and bank reconciliation statements.

In the circumstances, the accuracy and completeness of bank balance of Kshs.2,631,248 could not be confirmed.

4. Un-Supported Payments

The statement of receipts and payments reflects payments for operations amount of Kshs.21,101,813 as disclosed in Note 7 to the financial statements. However, the amount was not supported by payment vouchers, requisitions, local purchase orders, delivery notes, inspection reports, goods received notes, certificate of payments.

In the circumstances, the regularity, accuracy and completeness of the operations payments totalling to Kshs.21,101,813 could not be confirmed.

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the St. Patrick`s High School - Iten Management in accordance with ISSAI 130 on Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Key Audit Matters

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. There were no key audit matters to report in the year under review.

Other Matter

Unresolved Prior Year Matters

In the audit report of the previous year, several issues were raised under the Report on Financial Statements, Report on Lawfulness and Effectiveness in use of Public Resources, and Report on Effectiveness of Internal Controls, Risk Management and Governance. However, Management had not resolved the issues as at 30 June, 2023

REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the matter described in the Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources section of my report, I confirm that, nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

1. Failure to Open a Separate Bank Account

The statement of receipts and payments and as disclosed in Note 5 to the financial statements reflects miscellaneous income of Kshs.5,635,562. Review of the School's records revealed that there was co-mingling of other receipts with the School fund contrary to Ministry of Education Circular Ref. No: MOE.HQS/3/13/3 dated 16 June, 2021. The guidelines on implementation of Free Day Secondary Education (FDSE) requires that schools with income generating activities should open separate bank accounts for the stream of income and account for it in accordance with financial regulations.

In the circumstances, the accuracy and completeness of the miscellaneous income totalling Kshs.5,635,562 could not be confirmed.

2. Late Submission of Financial Statements for Audit

During the year under review, Management submitted the financial statements to the Auditor-General on 7 March, 2024 instead of the statutory deadline of 30 September, 2023. This was contrary to the Ministry of Education circular Ref.MOE/DSAS/FIN/17/1/17 dated 19 August, 2021 which stated that the School's financial statements should be ready by 30 September, 2023 in compliance which Section 81 of the Public Finance Management Act, 2012 on preparation of the financial statements.

In the circumstances, Management was in breach of the law.

3. Failure to Prepare School Improvement Plan

During the year/period under review, the School did not have an approved School Improvement plan, contrary to Section 2.2 of the Ministry of Education Operation Manual for Utilization of Learner Capitation Grant and Other School Funds, which requires schools to identify in every three-year school improvement planning cycle, one priority area in each of the four key areas which include curriculum implementation, foundational literacy and numeracy outcomes, an enabling environment for learning and parental involvement and community engagement for implementation.

In the circumstances, Management was in breach of the law.

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, except for the matters described in the Basis for Conclusion on Effectiveness of Internal Controls, Risk Management and Governance section of my report, I confirm that, nothing else has come to my attention to cause me to believe that internal controls, risk management and overall governance were not effective.

Basis for Conclusion

1. Inventory Management.

Review of the store ledgers maintained revealed that the School procured food items, office stationery and supplies, drugs and sports supplies for its operations that were received and recorded in the stores before being dispensed to the kitchen, office departments amongst others. However, the annual stock take was not conducted as at 30 June, 2023 to confirm the closing stock balances of inventories.

In the circumstances, the effectiveness of internal controls for management of inventory could not be confirmed.

2. Lack of Fixed Assets Register

Annex 2 Summary of Fixed Assets Register to the financial statements reflect a summary of fixed assets register with Nil values. However, review of records revealed that the School had various assets which include land, buildings, motor vehicles, furniture, texts books, computers and lab equipment. However, the assets were not valued. In addition, the assets listing provided for review did not indicate the date of acquisition, detailed serial and tagging numbers, cost or valuation amount, depreciation rates and net book values.

In the circumstances, lack of a comprehensive Fixed Asset Register may lead to loss of assets and inaccurate disclosure in financial statements.

3. Lack of a Risk Management Policy

Review of the School's risk management processes revealed that the School did not have a risk management policy in place as required by Regulation 165(1) of the Public Finance Management (National Government) Regulations, 2015.

In the circumstances, the effectiveness of risk management system at the School could not be confirmed.

4. Lack of a Disaster Management Committee

Review of the School's Policies revealed that there was no disaster management committee in place. The Committee is mandated to oversee the implementation of disaster management initiatives and ensure that the School has a contingency plan in place.

In the circumstances, Management might not properly mitigate and cushion itself in case of an emergency situation or major disaster occurring.

5. Lack of Internal Audit Function and Audit Committee

During the year under review, the School had not constituted an audit committee and an internal audit unit as required by Regulation 166(1) and (2) of the Public Finance Management (National Government) Regulation, 2015 which states that, the internal audit unit of a National Government entity to assess effectiveness of the School through an internal performance appraisal commenting on its effectiveness in the annual report to The National Treasury.

In the circumstances, the School did not benefit from the oversight role and advice from the audit committee and the internal audit function.

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal controls, risk management and overall governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of Management and those Charged with Governance

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Modified Cash Basis) and for maintaining effective internal controls as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal controls, risk management and overall governance.

In preparing the financial statements, Management is responsible for assessing the School's ability to continue to sustain its services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless Management is aware of the intentions to terminate the School or to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the School's financial reporting process, reviewing the effectiveness of how Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal controls in order to give an assurance on the effectiveness of internal controls, risk management and overall governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal controls would not necessarily disclose all matters in the internal controls that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.


Because of its inherent limitations, internal controls may not prevent or detect misstatements and instances of non-compliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by Management.
- Conclude on the appropriateness of Management's use of the applicable basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the school to cease to continue to sustain its services.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the School to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal controls that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence, and where applicable, related safeguards.


FCPA Nancy Gathungu, CBS
AUDITOR-GENERAL

Nairobi

19 September, 2024

PUBLIC SECONDARY SCHOOLS – ST PATRICK’S HIGH SCHOOL - ITEN
Annual Report and Financial Statements For the year ended 30th June 2023

V. STATEMENT OF RECEIPTS AND PAYMENTS PERIOD TO 30TH JUNE 2023

| RECEIPTS | | | |
|--|---|-----------------------|------------------------|
| Capitation grants for tuition | 1 | 4,844,299.00 | 5,314,373.60 |
| Capitation grants for operations | 2 | 21,096,178.00 | 23,458,348.50 |
| School Fund Income- Parents’ Contributions | 3 | 99,005,859.00 | 92,987,557.00 |
| School Fund Income- Other receipts | 4 | 5,635,562.00 | 3,126,290.00 |
| Proceeds from borrowings | | | |
| TOTAL RECEIPTS | | 130,581,898.00 | 124,886,569.10 |
| PAYMENTS | | | |
| Payments for Tuition | 5 | 4,748,536.00 | 5,176,295.50 |
| Payments for operations | 6 | 21,101,813.00 | 23,574,738.40 |
| Boarding and school fund payments | 7 | 104,595,356.00 | 107,430,329.60 |
| TOTAL PAYMENTS | | 130,445,705.50 | 136,181,363.50 |
| | | | |
| SURPLUS/DEFICIT | | 136,193.00 | (11,294,754.40) |


The school financial statements were approved on 7/3/2024 and signed by:

Sign: 

Name **John Chemweno**

Chair BOM


Date **31/3/2023**

Sign 

Name **Peter Rotich**

School Principal/
Secretary to BOM

Date **31/3/2023**

Sign 

Name **Musa Cheruiyot**

Bursar/
Finance Officer

Date

ST. PATRICK'S ITEN HIGH SCHOOL
P. O. Box 310 - 30700, ITEN

07 MAR 2024

 Email: stpatricksitn@yahoo.com
 TEL: 0715 380 100

PUBLIC SECONDARY SCHOOLS – ST PATRICK’S HIGH SCHOOL - ITEN
Annual Report and Financial Statements For the year ended 31st June 2023

VI. STATEMENT OF FINANCIAL ASSETS AND FINANCIAL LIABILITIES AS AT 30TH JUNE 2023

| FINANCIAL ASSETS | | | |
|---------------------------------------|----|-----------------------|-----------------------|
| Cash and Cash Equivalents | | | |
| Bank Balances | 8 | 2,613,808.00 | 3,436,812.00 |
| Cash Balances | 9 | 17,440.00 | 12,660.00 |
| Short term Investment | 10 | | 0 |
| Total Cash and cash equivalent | | 2,631,248.00 | 3,449,472.00 |
| Account's receivables | 10 | 10,994,597.00 | 10,040,180.00 |
| TOTAL FINANCIAL ASSETS | | 13,625,845.00 | 13,489,652.00 |
| FINANCIAL LIABILITIES | | | |
| Accounts Payables | 11 | 14,516,370.00 | 14,516,370.00 |
| NET FINANCIAL ASSETS | | (890,525.00) | (1,026,718.00) |
| REPRESENTED BY | | | |
| Accumulated Fund b/fwd | 12 | (1 026 718.00) | 10,268,076.50 |
| Surplus/Deficit for the year | | 136,193.00 | (11,294,794.00) |
| NET FINANCIAL POSSITION | | (890,525.00) | (1,026,718.00) |

The School's financial statements were approved on 31/3/2024 and signed by:

Sign: 
 Name **John Chemweno**

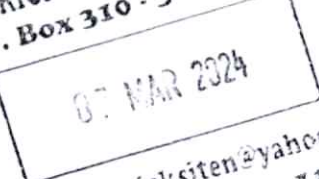
Sign: 
 Name **Peter Rotich**

Sign: 
 Name **Musa Cheruiyot**

Chair BOM
 Date **07/3/2024**

**School Principal/
 Secretary to BOM**
 Date **7/3/2024**

**Bursar/
 Finance Officer**
 Date **7/3/2024**

ST. PATRICK'S ITEN HIGH SCHOOL
P. O. Box 310 - 30736 ITEN

 Email: stpatricksitene@yahoo.com
 TEL: 0715 380 100

PUBLIC SECONDARY SCHOOLS

Reports and Financial Statement For the year ended 30th June 2023

STATEMENT OF CASH FLOWS FOR THE PERIOD ENDED 30TH JUNE 2023

| | | | |
|--|---|-----------------------|------------------------|
| Capitation grants for tuition | 1 | 4,844,299.00 | 5,314,373.60 |
| Capitation grants for operations | 2 | 21,096,178.00 | 23,458,348.50 |
| School fund income- Parents contributions/ fees | 3 | 99,005,859.00 | 92,987,557.00 |
| School fund income- other receipts | 4 | 5,635,562.00 | 3,126,290.00 |
| Total receipts | | 130,581,898.00 | 124,886,569.00 |
| Payments | | | |
| Payments for Tuition | | 4,748,536.00 | 5,176,295.50 |
| Payments for operations | | 21,101,813.00 | 23,574,738.40 |
| Boarding and school fund payments | | 10,459,356.00 | 107,430,329.60 |
| Total payments | | 130,445,705.00 | 136,181,363.50 |
| Net cash flow from operating activities | | 136,193.00 | (11,294,794.00) |
| CASHFLOW FROM INVESTING ACTIVITIES | | | |
| Proceeds from Sale of Assets | | | |
| Acquisition of Assets | | (6,853,967.00) | (6,304,889.10) |
| Proceeds from investments | | | |
| Purchase of investments | | | |
| Net cash flows from Investing Activities | | (6,717,774.00) | (17,599,683.00) |
| CASHFLOW FROM BORROWING ACTIVITIES | | | |
| Proceeds from borrowings/ loans | | 5,899,550.00 | 1,4238,802.50 |
| Repayment of principal borrowings | | | |
| Net cash flow from financing activities | | (818,224.00) | (3,360,880.50) |
| NET INCREASE IN CASH AND CASH EQUIVALENTS | | (818,224.00) | (3,360,880.50) |
| Cash and cash equivalent at BEGINNING of the year | | 3,449,472.00 | 6,810,352.50 |
| Cash and cash equivalent at END of the year | | 2,631,248.00) | 3,449,472.00 |

Sign:



Name John Chemweno
Cheruiyot

Chair BOM

Date 07/3/2024

Sign



Name Peter Rotich

School Principal/
Secretary to BOM

Date 7/3/2024

Sign



Name Musa

ST. PATRICK'S ITEN HIGH SCHOOL
P.O. Box 310 - 30700, ITEL.
Finance Officer
Date 7/3/2024
Email:stpatricksiten@yahoo.com
TEL:0715 380 100



PUBLIC SECONDARY SCHOOLS
Reports and Financial Statement For the year ended 30th June 2023

VII. STATEMENT OF BUDGETED VERSUS ACTUAL AMOUNTS FOR THE YEAR ENDED 30TH JUNE 2023

| RECEIPTS | | | | | | |
|---|-----------|--------|---------|----------------------|---------|------|
| (1) CAPITATION GRANT ON TUITION | | | | | | |
| Textbooks and reference materials | 1,438,965 | 0 | 1438965 | 943890.00 | 495075 | 65% |
| Exercise books | 2970000 | 0 | 2970000 | 2100600.00 | 869400 | 70% |
| Laboratory equipment | 1320000 | 0 | 1320000 | 843020.00 | 476980 | 63% |
| Internal exams | | 0 | 0 | 0 | 0 | 0 |
| Teaching / learning materials | 528000 | 0 | 0 | 342100.00 | 342100 | 100% |
| Chalks | 3135 | 0 | 0 | 0 | 0 | 0 |
| Exams and assessment | 330000 | 307400 | 637400 | 637400.00 | 0 | 100% |
| Teachers guides | 330000 | 117363 | 447363 | 447363. | 0 | 100% |
| | | | | 5314373.60 | | |
| (2) CAPITATION GRANT ON OPERATIONS | | | | | | |
| Personnel emoluments | 9495750 | 0 | 9495750 | 7746020.00 | 1749730 | 81% |
| Repairs and maintenance | 1250000 | 0 | 1250000 | 938608.00 | 311392 | 75% |
| Local transport / travelling | 1704450 | 0 | 1704450 | 1309400.00 | 395050 | 80% |
| Electricity and water | 1716000 | 0 | 1716000 | 1487010.50 | 228990 | 80% |
| Medical | 330000 | 0 | 330000 | 123014.00 | 2069886 | 40% |
| Administration costs | 2593800 | 0 | 2593800 | 1487010.00 | 1106790 | 57% |
| Activity | 2475000 | 0 | 2475000 | 812700.00 | 1662300 | 32% |
| Gratuity | 0 | 0 | 0 | | | |
| SMASSE | | | | 23,458,348.50 | | |

PUBLIC SECONDARY SCHOOLS – ST PATRICK’S HIGH SCHOOL - ITEN
Annual Report and Financial Statements For the year ended 30th June 2023

| | | | | | | |
|--------------------------------------|-----------|----|----------|-------------|--|--|
| | | | | | | |
| (3) FEES CHARGED ON PARENTS | | | | | | |
| Personnel emoluments | 9795750 | | 13400859 | 13400859.00 | | |
| Repairs and maintenance | 3021450 | | 5473400 | 5473400.00 | | |
| Local transport / travelling | 3996000 | | 3996000 | 3635608.00 | | |
| Electricity and water | 8865450 | | 8865450 | 7776874.00 | | |
| Medical | 3300000 | | 0 | 0 | | |
| Administration costs | 3111900 | | 6817454 | 6817454.00 | | |
| Activity | 1356700 | 30 | 1651962 | 1651962.00 | | |
| SMASSE | 330000 | | | | | |
| Fee on Boarding Equipment and Stores | 50135250 | | | 54231399.00 | | |
| OTHER INCOME | | | | | | |
| Rent income | | | | | | |
| Income from farming activities | | | | | | |
| TOTAL INCOME | | | | | | |
| (1) EXPENDITURE FOR TUITION | | | | | | |
| Textbooks and reference materials | 1,438,965 | | | 524600.00 | | |
| Exercise books | 2970000 | | | 2540600.00 | | |
| Laboratory equipment | 1320000 | | | 1030200.00 | | |
| Internal exams | | | | 0 | | |
| Teaching / learning materials | 528000 | | | 519895.50 | | |
| Chalks | 3135 | | | 0 | | |

PUBLIC SECONDARY SCHOOLS – ST PATRICK’S HIGH SCHOOL - ITEN
Annual Report and Financial Statements For the year ended 30th June 2023

| | | | | | |
|--|---------|--|---|-------------------|--|
| Exams and assessment | 330000 | | | 332000.00 | |
| Teachers guides | 330000 | | | 229000.00 | |
| Administration costs | xxx | | | | |
| Bank Charges | xxx | | | | |
| | | | | 5176295.50 | |
| (2) EXPENDITURE FOR OPERATIONS | | | | | |
| Personnel emoluments | 9495750 | | | 5986344.00 | |
| Repairs, maintenance & improvements | 1250000 | | | 0 | |
| Local transport / travelling | 1704450 | | | 2346300.00 | |
| Electricity, water and conservancy | 1716000 | | | 9596692.40 | |
| Medical | 330000 | | | 1843650.00 | |
| Administration costs | 2593800 | | | 1660940.00 | |
| Activity Expenses | 2475000 | | | 960112.00 | |
| Gratuity | | | | | |
| SMASSE | | | | 0 | |
| (3) EXPENDITURE FOR SCHOOL FUND | | | | | |
| Personnel emoluments | 9495750 | | 0 | 11800410.00 | |
| Repairs, maintenance and improvements | 1250000 | | 0 | 0 | |
| Local transport / travelling | 1704450 | | | 1230290.00 | |
| Electricity, water and conservancy | 1716000 | | | 5280132.00 | |

PUBLIC SECONDARY SCHOOLS – ST PATRICK’S HIGH SCHOOL - ITEN
Annual Report and Financial Statements For the year ended 30th June 2023

| | | | | | | |
|--|---------|--|--|----------------------|--|--|
| Medical Expenses | 330000 | | | 4120.00 | | |
| Administration costs | 2593800 | | | 3780217.00 | | |
| Activity | 2475000 | | | 0 | | |
| Gratuity | | | | 0 | | |
| Lunch programme | | | | | | |
| Boarding Equipment and Stores | | | | 4224373.00 | | |
| Expenditure for Income Generating Activity | | | | 67,328,330.00 | | |
| Insurance costs | | | | 0 | | |
| Loan Principal Repayment | | | | 96,853,772.00 | | |
| Acquisition of Assets | | | | xxx | | |
| TOTALS | | | | | | |

VIII. SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of these financial statements are set out below:

1. Statement of compliance and basis of preparation

The financial statements have been prepared in accordance with and comply with International Public Sector Accounting Standards (IPSAS) with particular emphasis on Cash Basis Financial Reporting under the Cash Basis of Accounting and applicable government legislations and regulations. The financial statements comply with and conform to the form of presentation prescribed by the Public Sector Accounting Standards Board of Kenya.

This cash basis of accounting has been supplemented with accounting for; a) receivables that include imprest, salary advances and other receivables and b) payables that include deposits and retentions and payables from operations.

The financial statements are presented in Kenya Shillings, which is the functional and reporting currency of the *school* and all values are rounded to the nearest Kenya Shilling (Kshs). The accounting policies adopted have been consistently applied to all the years presented.

2. Recognition of receipts and payments

The *school* recognises all receipts from the various sources when the event occurs and the related cash has actually been received by the *school*. In addition, the *school* recognises all expenses when the event occurs and the related cash has actually been paid out by the *school*.

3. In-kind contributions

In-kind contributions are donations that are made to the *school* in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the *school* includes such value in the statement of receipts and payments both as a receipt and as a payment in equal and opposite amounts; otherwise, the contribution is not recorded.

4. Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at various financial institutions at the end of the financial year.

5. Accounts Receivable

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. This is in recognition of the government practice where the imprest payments are recognized as expenditure when fully accounted for by the imprest or A/E holders. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

6. Accounts Payable

For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized as accounts payables. This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. This is an enhancement to the cash accounting policy adopted by National Government Ministries and agencies. Other liabilities including pending bills are disclosed in the financial statements. Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years.

7. Non-current assets

Non-current assets are expensed at the time of acquisition while disposal proceeds are recognized as receipts at the time of disposal. However, the acquisitions and disposals are reflected in the school fixed asset register a summary of which is provided as a memorandum to these financial statements.

8. Budget

The budget is developed on the same accounting basis (cash basis), the same accounts classification basis, and for the same period as the financial statements. The *school's* budget was approved by the School Board of Management. A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

9. Comparative figures

Where necessary comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

10. Subsequent events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30th June 2023

IX. NOTES TO THE FINANCIAL STATEMENTS

PUBLIC SECONDARY SCHOOLS – ST PATRICK’S HIGH SCHOOL - ITEN
Annual Report and Financial Statements For the year ended 30th June 2023

1 CAPITATION GRANT FOR TUITION

| | | |
|-----------------------------------|----------------|----------------|
| Textbooks and reference materials | 543140 | 533370 |
| Exercise books | 963400 | 942158 |
| Laboratory equipment | 3337750 | 3838845 |
| Total | 4844299 | 5314373 |

2 CAPITATION GRANT FOR OPERATIONS

| | | |
|------------------------------|-----------------|-----------------|
| Personnel emoluments | 7108318 | 9683492 |
| Repairs and maintenance | 8767400 | 800847 |
| Local transport / travelling | 960480 | 817700 |
| Electricity and water | 960480 | 1440000 |
| Medical | 1126490 | |
| Total | 21096178 | 23458348 |

3 PARENTS CONTRIBUTION/FEES - SCHOOL FUND ACCOUNT

| | | |
|------------------------------|----------|---------|
| Personnel emoluments | 11530717 | 5185310 |
| Local transport / travelling | 2978729 | 2901326 |
| Electricity and water | 3010192 | 4010010 |
| Activity | 286776 | |
| Total | | |

4 OTHER RECEIPTS – SCHOOL FUND ACCOUNT

| | | |
|--------------------------------------|-----------------|------------------|
| Fee on Boarding Equipment and Stores | 76638783 | 92175127 |
| Income from farming activities | 4560662 | 2954587 |
| Total | 99005859 | 107226360 |

5 PAYMENTS FOR TUITION

| | | |
|-----------------------------------|----------------|----------------|
| Textbooks and reference materials | 4748536 | 5176295 |
| Total | 4748536 | 5176295 |

6 PAYMENTS FOR OPERATIONS

| | | |
|--|-----------------|-----------------|
| Personnel emoluments | 5502811 | 5285994 |
| Administration Cost | 1830452 | 1086019 |
| Repairs and maintenance & improvements | 8344300 | 444203 |
| Local transport / travelling | 1247360 | 1120830 |
| Electricity and water | 421030 | 4326100 |
| Activity Expenses | 4176890 | 11311592 |
| TOTAL | 21101813 | 23574738 |

7 BOARDING AND SCHOOL FUND PAYMENTS

| | | |
|--|--|--|
| | | |
|--|--|--|

PUBLIC SECONDARY SCHOOLS – ST PATRICK’S HIGH SCHOOL - ITEN
Annual Report and Financial Statements For the year ended 30th June 2023

| | | |
|--|-----------------|------------------|
| Personnel emoluments | 12304309 | 11912106 |
| Repairs and maintenance & Improvements | 5225740 | 5778500 |
| Electricity and water | 6637944 | 4238000 |
| Administration costs | 5537438 | 4266700 |
| Fee on Boarding Equipment and Stores | 63333089 | 81235023 |
| TOTAL | 91038520 | 107430329 |

8 BANK ACCOUNTS

| | | |
|--|-----------------|----------------|
| | | |
| Tuition Account | | |
| Operations Account | | |
| School Fund Account/Boarding | | |
| Savings Account | | |
| Parent Association Development Account | | |
| Income generating activities Account | | |
| Infrastructural Account | | |
| Total | 26138808 | 3436812 |

9 CASH IN HAND

| | | |
|---------------------|--------------|--------------|
| | | |
| School Fund account | 17440 | 12660 |
| Total | 17440 | 12660 |

10 SHORT TERM INVESTMENTS

| | | |
|--------------------|--|--|
| | | |
| Cooperative shares | | |
| Total | | |

11 ACCOUNTS RECEIVABLE

| | | |
|--------------|--------------------|--------------------|
| | | |
| Fees arrears | 40710322.10 | 24278983.10 |
| Total | 40710322.10 | 24278983.10 |

12 ACCOUNTS PAYABLE

| | | |
|---|--------------------|-----------------|
| | | |
| Trade creditors (See ageing below and appendix 1) | 16436456.00 | 14516370 |
| Total | 16436456.00 | 14516370 |

[Include an ageing of the creditor’s arrears below]

| | | |
|--|----------|----------|
| | | |
| Trade creditors for current year | | |
| Trade creditors for the previous year | | |
| Trade creditors for prior periods (over two years) | | |
| Total | 0 | 0 |

13 FUND BALANCE BROUGHT FORWARD

| | | |
|------------------------|--------------------|--------------------|
| | | |
| Bank balances | 2631248 | 3436812 |
| Cash balances | 17440 | 12660 |
| Short Term Investments | 0 | 0 |
| Receivables | 40710322.10 | 24278983.10 |
| Payables | (16436456) | (14516370) |
| Total | 26905114.10 | 13212085.10 |

14 PROGRESS ON FOLLOW UP OF AUDITOR RECOMMENDATIONS

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor.

| | | | | |
|--|--|--|--|--|
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

PUBLIC SECONDARY SCHOOLS
Reports and Financial Statement For the year ended 30th June 2023

ANNEX 1 - ANALYSIS OF PENDING ACCOUNTS PAYABLE

| | | | | | | |
|----------------------------------|---|--|--|--|--|--|
| | | | | | | |
| Construction of buildings | 0 | | | | | |
| 1. | | | | | | |
| 2. | | | | | | |
| 3. | | | | | | |
| Sub-Total | | | | | | |
| Supply of goods | | | | | | |
| 4. | | | | | | |
| 5. | | | | | | |
| 6. | | | | | | |
| Sub-Total | | | | | | |
| Supply of services | | | | | | |
| 7. | | | | | | |
| 8. | | | | | | |
| 9. | | | | | | |
| Sub-Total | | | | | | |
| Grand Total | | | | | | |

PUBLIC SECONDARY SCHOOLS
Reports and Financial Statement For the year ended 30th June 2023

ANNEX 2 – SUMMARY OF FIXED ASSETS REGISTER

| | | | | | | |
|--|------|--|--|--|--|--|
| Land 1 | 1961 | | | | | |
| Land 2 | 1986 | | | | | |
| Buildings and structures | 34 | | | | | |
| Motor vehicles | 4 | | | | | |
| Office equipment, furniture and fittings | | | | | | |
| ICT Equipment, and Other ICT Assets | 50 | | | | | |
| Tools and apparatus | | | | | | |
| Textbooks | | | | | | |
| Other Machinery and Equipment | | | | | | |
| Heritage and cultural assets | | | | | | |
| Intangible assets- soft ware | | | | | | |
| Total | | | | | | |

(The School should ensure that a detailed fixed assets register is maintained).

The school maintains fixed asset register