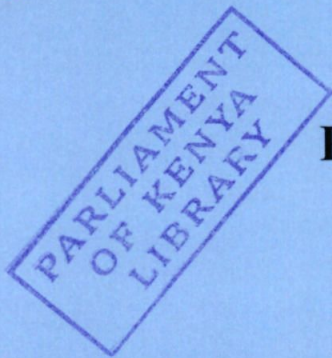


REPUBLIC OF KENYA



Enhancing Accountability



REPORT

THE NATIONAL ASSEMBLY PAPERS LAID	
DATE: 10 APR 2025	DAY: THURSDAY
FILED BY: Hon. SILVANUS OSORO, MP	MAJORITY PARTY WHIP
CLERK OF THE TABLE: INZOFU MWALE	

OF

THE AUDITOR-GENERAL

ON

TENWEK HIGH SCHOOL

FOR THE YEAR ENDED

30 JUNE, 2023

BOMET COUNTY



TENWEK HIGH SCHOOL

ANNUAL REPORT AND FINANCIAL STATEMENTS

**FOR THE FINANCIAL YEAR ENDED
30TH JUNE 2023**

Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector Accounting Standards (IPSAS)

(Indicate actual name of the school)

Annual Report and Financial Statements For the year ended 30th June 20XX

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1. Acronyms and Glossary of Terms

BOM	Board of Management
CEB	County Education Board
CPA(K)	Certified Public Accountant of Kenya
DH	Dining Hall
DR	Doctor
FDSE	Free Day Secondary Education
FY	Financial Year
GOK	Government of Kenya
ICPAK	Institute of Certified Public Accountants of Kenya
IPSAS	International Public Sector Accounting Standards
KCSE	Kenya Certificate of Secondary Education
LAB	Laboratory
NEMIS	National Education Management Information System
PFM	Public Finance Management
Prof	Professor
PSASB	Public Sector Accounting Standards Board



2. Key School Information and Management

(a) Background information

The school is domiciled in Kenya and its operations are governed under the Basic Education Act, 2013. It is located in Bomet County, Bomet Central Sub-County

The school was issued with a new registration certificate on **14/04/2023** under registration number **36S30000777** and is currently categorized as a **National public school** established, owned and operated by the Government.

The school is a boarding school and had 2,397 number of students as at 30th June 2023. The school had 13 streams in form 1, 11 streams in form 2, 9 streams in form 3 and 8 streams in form 4 with 96 teachers (50 teachers were employed by the School Board of Management).

(b) School Board of Management - Board Members

The School Board of Management established under Section 55 of the Basic Education Act, 2013: is composed of the following members:

Ref:	Name of Board Member	Designation	Date of appointment
1.	Rev. Reuben Koech	Chairman	9th May 2023
2.	Mr. Mutali Chesebe	Secretary - Principal	9th May 2023
3.	Dr. Betty C. Koskei	Member	9th May 2023
4.	Mrs. Juliana Rono	Member	9th May 2023
5.	Mr Musungu Peter	Member	9th May 2023
6.	Mr Michael Kosgei	Member	9th May 2023
7.	Mrs Gladys Maritim	Member	9th May 2023
8.	Mrs.Karren Yego	Member	9th May 2023
9.	Pro. Samuel M. Ombuchi	Member	9th May 2023
10.	Mr Patrick Masime	Member Rep Teachers	9th May 2023
11.	Rev. Phelix Korir	Members - Sponsor	9th May 2023
12.	Mr Philip Towett	Members - Sponsor	9th May 2023
13.	Ms. Janet Turgut	MemberSpecial Needs	9th May 2023
14.	Dr. Hillary Kositany	Member	9th May 2023
15.	Mr. Philemon Langat	Member	9th May 2023
16.	Eng. Simon Korir	Member	9th May 2023



The function of the School Board of Management include:

- Promote the best interests of the school and ensure its development,
- Promote quality education for all pupils in accordance with the standards set under the Basic Education Act, 2013,
- Ensure and assure the provision of proper and adequate facilities for the school,
- Manage the School's affairs in accordance with the rules and regulations governing occupational safety and health,
- Advise the County Education Board on the staffing needs of the school,
- Determine cases of pupil's discipline and make reports to the CEB,
- Prepare comprehensive termly report on all areas of its mandate and submit the report to CEB,
- Administer and manage the resources of the school, and
- Receive, collect and account for any funds accruing to the institution in accordance with Article 226 (1) (a) of the Constitution of Kenya, Section 81 of the Public Finance Management Act, 2012 and the Fourth Schedule para 21 and 23 of the Basic Education Act, 2013.

(c) Committees of the Board

Ref:	Name of Committee	Names of Members	Designation	Number of meetings attended during the year
1	Executive Committee	Rev. Reuben Koech	Chairperson	7 out of 7
		Mr Mutali Chesebe	Secretary	7 out of 7
		Dr Betty C. Koskei	Member	7 out of 7
		Mrs Lena Rono	Member	7 out of 7
		Rev Phelix Korir	Member	7 out of 7
2	Audit Committee	Rev. Reuben Koech	Chairperson	No meeting organised
		Pro. Samuel M. Ombuchi	Member	
		Mrs Lena Rono	Member	
		Mr Philip Towett	Member	
3	Finance, procurement and general purposes Committee	Ms. Janet Turgut	Member	1 out of 1
		Mr Michael Kosgei	Member	1 out of 1
		Philemon Langat	Member	1 out of 1
4	Academic Committee	Pro. Samuel M. Ombuchi	Member	No meeting organised
		Dr Betty C. Koskei	Member	
		Mrs Lena Rono	Member	
5	Discipline, Ethics and Integrity committee	Rev Phelix Korir	Member	1 out of 1
		Dr Betty C. Koskei	Member	1 out of 1
		Mrs. Karren Yego	Member	1 out of 1
		Mrs Gladys Maritim	Member	1 out of 1
		Mr Musungu Peter	Member	1 out of 1
6	Human Resource and Students welfare Committee	Dr. Hillary Kositany	Member	No meeting organised
		Mr Philip Towett	Member	
		Mr Musungu Peter	Member	
		Mrs. Karren Yego	Member	
		Rev Phelix Korir	Member	

TENWEK HIGH SCHOOL
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For the year ended 30th June 2023



(d) School operation Management

For the financial year ended 30th June 2023 the school, day-to-day management was under the following persons:

Ref:	Designation	Name	TSC Number
1	Principal	Mr Mutali Chesebe	348291
2	Deputy Principal- Administration	Mr Kenneth Kirui	505025
3	Deputy Principal- Academics	Mr Wesley mitey	404906
3	School Finance Officer	CPA Allan Mwangi	ICPAK (21719)



(e) Schools contacts

Post Office Box: 49-20400, Bomet- Kenya
Telephone: 0792-407-058/0743-834-756
E-mail: tenwekhigh@gmail.com
Website: tenwekhighschool.com

(f) School Bankers

The school operated five (5) bank accounts in the following banks:

1. Name of Bank: Kenya Commercial Bank (KCB)
Branch: Bomet
Account Name: Tenwek High School Tuition Account
Account Number: 1105817997
2. Name of Bank: Kenya Commercial Bank (KCB)
Branch: Bomet
Account Name: Tenwek High School School Funds (Operations) Account
Account Number: 1105811891
3. Name of Bank: Kenya Commercial Bank (KCB)
Branch: Bomet
Account Name: Tenwek High School Boarding Account
Account Number: 1110740662
4. Name of Bank: Kenya Commercial Bank (KCB)
Branch: Bomet
Account Name: Tenwek High School Infrastructure Account
Account Number: 1265389748
5. Name of Bank: Equity Bank
Branch: Bomet
Account Name: Tenwek High School Account
Account Number: 1220297176170
6. MPESA Pay Bill No.522123 attached to 1110740662 bank account

(g) Independent Auditors

Office of the Auditor General
Anniversary Towers, University Way
P.O. Box 30084
GPO 00100
Nairobi, Kenya



3. SUMMARY REPORT OF PERFORMANCE OF THE SCHOOL

The following is a summary report of the performance of the school against the set performance evaluation criteria:

a) **Financial performance:**

Item	2022/2023	2021/2022	2020/2021
Surplus/(Deficit)	4,138,106	(844,596)	4,000,998
Capitation (GoK)	31,110,705	33,018,610	6,239,242
Capitation Ratio	12,979	16,933	4,698
Income	188,219,352	153,166,007	70,298,233
Expenditure	215,191,950	187,029,213	66,297,236
Accounts Receivables	46,974,354	32,578,731	39,157,686
Accounts Payables	41,350,660	45,293,395	14,680,862
Cash Balances	2,244	23,310	402,550
Bank Balances	5,086,849	927,677	1,393,033

The school recorded a surplus of Ksh 4,138,106 compared to a deficit of Ksh 844,596 realised in the financial year 2021/2022. This is attributed to unutilised funds in the infrastructure account and improved revenue growth that increased from Ksh 153 million to 188 million. The capitation ratio reduced during the year mainly due to change in government disbursement formula and some students missing out on capitation due to challenges of NEMIS.

Expenditure recorded a sharp increase due to inflation and increase in number of students.

While the accounts payable remained relatively high, there was a reduction of 9% and accounts receivables shot up due to high unreceived fees in the financial year. It's worthwhile noting that due to the mismatch between the academic calendar and financial calendar, there has been mismatch in fee recognition. The 2022/2023 financial year closed in the middle of the term and thus parents who were to clear fees upon resumption of the term were recorded as debtors.

Bank balances at the end of the period recorded a significant increase due to bank balance held in the infrastructure account and student fees deposits. The school did not have any non-current liabilities. Inter-account borrowing stood at 1,850,000 as at 30th June (borrowed from Infrastructure account) as per note number 16.

b) **Teacher Student ratio:**

No. of Teachers	No of Students	Teacher- Student Ratio	
96	2,397	1/25	25 Students per teacher



c) **Mean score in the 2022 KCSE:**

Year	Mean score	Mean Grade	Transition to University
2022	8.76	B	306
2021	8.40	B-	257
2020	8.17	B-	235
2019	7.78	B-	225

d) **Number of Candidates in the 2022 KCSE:**

Year	No. of student
2022	328
2021	299
2020	286

e) **Capacity of the school:**

Facility	
Classrooms	- Currently the classrooms are sufficient but will require additional classes for form one 2024
Laboratory	- Current number are sufficient with focus shifting to workshops for technical subjects
Dormitories	- There is need to create room for incoming form one (2024)
Toilet	- There is need to increase the number of toilets to cater for increased numbers of students and teachers
Dining Hall	- Construction ongoing with cash flow problems being experienced due to uncollected fees.
Kitchen	- Need modernisation
Stores	- Not sufficient to hold enough inventory to caution against price shocks and inflation


TENWEK HIGH SCHOOL
Annual Report and Financial Statements
For the year ended 30th June 2023



f) Development projects carried out by the school:

No.	Description	Status (30/6/2023)	Source of Funds
1.	Dining Hall complex	On going	Parents Association contributions
2.	Student Furniture- Purchase	Complete	MI funds (GoK Capitation)
3.	Construction of 6 semi-permanent classrooms	Complete	School Fees Funds
4.	Finishing works for Dining hall basement to create a Dormitory	Complete	School Fees Funds
5.	Partition of Library to create classrooms	Complete	School Fees Funds
6.	Installation of electric oven and Jikos	Complete	School Fees Funds

Sign

 13/6/24

Mutali Chesebe
 Senior Principal

FORWARDED
PRINCIPAL
TENWEK HIGH SCHOOL
 Sign:.....Date:.....



4. STATEMENT OF SCHOOL MANAGEMENT RESPONSIBILITY

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, each National Government School shall prepare financial statements in respect of that school. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed by the Public Sector Accounting Standards Board of Kenya from time to time.

Schedule 4 (Section 23) of the Education Act, 2013 requires the Board of Management of a public institution of basic education to be keep all proper books and records of accounts of the income, expenditure and assets of the institution.

The Board of Management of Tenwek High School accepts responsibility for the school's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS).


The Board of Management is of the opinion that the amended school's financial statements give a true and fair view of the state of the school's transactions during the financial year ended 30th June, 2022, and of the school's financial position as at that date.

Name: Rev Reuben Koech
Designation: Chairman, School Board of Management

Sign: 

Date: 13/06/2024

Name: Mr Mutali Chesebe
Designation: Senior Principal & Secretary to Board of Management

Sign:  13/6/2024

Date: 13/06/2024

FORWARDED
PRINCIPAL
TENWEK HIGH SCHOOL
Sign:.....Date:.....

Name: CPA Allan W. Mwangi
Designation: Finance Officer

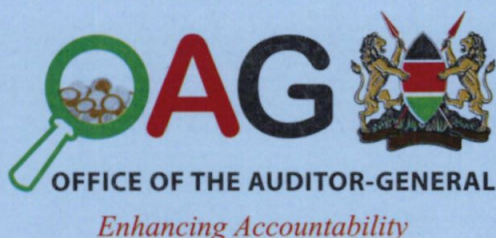
Sign: 

Date: 13/06/2024

ICPAK: 21719

REPUBLIC OF KENYA

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HEADQUARTERS
Anniversary Towers
Monrovia Street
P.O Box 30084-00100
NAIROBI

REPORT OF THE AUDITOR-GENERAL ON TENWEK HIGH SCHOOL FOR THE YEAR ENDED 30 JUNE, 2023 – BOMET COUNTY

PREAMBLE

I draw your attention to the contents of my report which is in three parts:

- A. Report on the Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements.
- B. Report on Lawfulness and Effectiveness in Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure the Government achieves value for money and that such funds are applied for the intended purpose.
- C. Report on the Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, risk management environment and internal controls, developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

An unmodified opinion does not necessarily mean that an entity has complied with all relevant laws and regulations and that its internal control, risk management and governance systems are properly designed and were working effectively in the financial year under review.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012 and the Public Audit Act, 2015. The three parts of the report when read together constitute the report of the Auditor-General.

REPORT ON THE FINANCIAL STATEMENTS

Qualified Opinion

I have audited the accompanying financial statements of Tenwek High School- Bomet County set out on Pages 1 to 17, which comprise of the statement of financial assets and financial liabilities as at 30 June, 2023 and the statement of receipts and payments, statement of cash flows and statement of budgeted versus actual amounts for the year then ended and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya

Report of the Auditor-General on Tenwek High School for the year ended 30 June, 2023 – Bomet County

and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effect of the matters described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of the Tenwek High School – Bomet County as at 30 June, 2023 and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standard (Cash Basis) and comply with the Public Finance Management Act, 2012 and the Basic Education Act, 2013.

Basis for Qualified Opinion

1. Accuracies in the Financial Statements

Review of records provided revealed that the balances reflected in the financial statements were not supported by a detailed ledger. The basis of the balances indicated could therefore not be established.

In the circumstances, the accuracy and completeness of the financial statements as presented could not be confirmed.

2. Unsupported Receipts

Included in the statement of receipts and payments for the year ended 30 June, 2023 are receipts of Kshs.129,185,821 and Kshs.59,033,531 from Parents Contribution/Fees and Other Receipts respectively. However, review of records obtained from the entity revealed that the receipts could not be traced to the bank statement as there was no supporting ledgers provided for audit with breakdown of the receipt.

In the circumstances, the completeness and validity of the receipts of Kshs.188,219,352 for the year ended 30 June, 2023 could not be confirmed.

3. Unsupported Payments for Tuition Item

Included in the payment for tuition expenses of Kshs.5,281,028 is an expenditure of Kshs.4,962,287 incurred on purchase of various items. However, procurement procedures for identifying suppliers of the goods were not disclosed and the goods purchased were not received, inspected, certified and taken on charge contrary to requirement of Section 48 of the Public Procurement and Asset Disposal Act, 2015.

In the circumstances, the validity and propriety of the expenditure totaling to Kshs.4,962,287 could not be confirmed.

4. Unsupported Cash in Hand Balances

The statement of financial assets and liabilities and Note 11 reflect cash balance of Kshs.2,244 as at 30 June, 2023 in respect of boarding account cash book. However, the balance was not supported by board of survey or cash survey reports.

In the circumstances the accuracy of the figure could not be ascertained.

5. Accuracy of and Long Outstanding Student Accounts Receivables

The statement of financial assets and liabilities reflects accounts receivable balances of Kshs.46,974,354 as disclosed under Note 12 of the financial statements. However, the school management did not maintain student's debtors' statements as well as debtors' ledger schedule showing all the outstanding fees and their aging analysis. However, the School maintained summary of long outstanding student debtors including fees arrears that was outstanding for over three years of Kshs.18,065,435 as reported in Note 12(b) to the financial statements. Further, the School did not have a debt recovery policy.

In the circumstances the accuracy and recoverability of receivables totaling to Kshs.46,974,354 could not be confirmed.

6. Long Outstanding Imprests and Advances

The statement of financial assets and liabilities reflects account receivables balance of Kshs.46,974,354. included in these are outstanding imprest and advances of Kshs.178,800 and Kshs.208,000 respectively due from various staff that have been long outstanding for more than one (1) year some relating to financial year 2018. However, no provision for doubtful debts was made in the financial statements for the outstanding debts. In addition, there was no evidence of progress made to recover these debts.

In the circumstances, the recovery of the amount of Kshs.386,800 could not be confirmed.

7. Long Outstanding Accounts Payable

The statement of financial assets and liabilities and Note 13 to the financial statements for the financial year 2022/2023 reflects account payables balances of Kshs.41,350,660 which Includes Kshs.37,305,702 in respect of trade creditors and Kshs.4,044,958 as prepaid fees. However, review of the documentations revealed the following anomalies:

- i. The school does not have a credit policy on the management of trade creditors and set limits.
- ii. Prepaid fee of Kshs.4,044,958 is not supported by the list of students hence the accuracy of the figure could not be established.
- iii. Trade creditors of Kshs.37,305,702 could not be supported by availability of funds with a budget of Kshs.127,374,603 and actual expenditures of Kshs.195,375,502 resulting into over expenditure of Kshs.68,000,899 as at the close of the financial year.

It was also noted that the School did not have budget estimate for the account's payables during the financial year. Further, the School did not have any plans on how to settle the payables.

In the circumstances, the long outstanding payables may attract extra costs in form of interest and litigations.

8. Stock/Inventories

Management disclosed Kshs.3,702,393 as the value of inventory as at the close of the year on 30 June, 2023 in the financial statements It was however, noted that the school did not carry out a stock take at the end of the financial year as no report was provided in respect of the same. Further, no records were maintained to show the level of stock at

the beginning of the year, purchased during the year, issued during the year and balance as at the end year as required by reporting template

In the circumstances, the value of stock/inventory as at 30 June 2023 could not be ascertained.

The audit was conducted in accordance with the International Standards for Supreme Audit Institutions (ISSAIs). I am independent of the Tenwek High School- Bomet County Management in accordance with ISSAI 130 on the Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Emphasis of Matter

Budgetary Control and Performance

The statement of budgeted versus actual amounts as at 30 June, 2023 reflects a final receipts budget and actual on comparable basis of Kshs.172,313,217 and Kshs.216,368,101 respectively resulting to an over funding of Kshs.35,623,952 or 21% of the budget whose source was not disclosed as the budget is begged on fees structures. Further, the statement of budget versus actual expenditure reflects budget of Kshs.127,374,603 against actual expenditures of Kshs.195,375,502 resulting to over expenditures of Kshs.68,000,899 representing 53% of the budget.

In addition, the management did not provide Board Meetings minutes approving the Budget or communication and approval by the ministry hence the regularity of the budget could not be ascertained. Further, the Institution had not developed a procurement plan to complement the budget as required of all procuring entities.

In the circumstances, the efficiency and effectiveness of the budgetary making process could not be confirmed.

Key Audit Matters

Key audit matters are those matters that, in my professional judgement, are of most significance in the audit of the financial statements. There were no key audit matters to report in the year under review.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution and based on the audit procedures performed, except for the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources section of my report, I confirm that nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

1. Transfer of Funds to Kenya Secondary Schools Heads Association (KESSHA)

During the audit, it was noted that the School transferred co-curricular funds totaling to Kshs.1,604,925 to Kenya Secondary School Heads Association a private entity that is not subject to the Public Finance Management Act, 2012 or any other public finance regulations. The funds were vired from boarding account. KESSHA is a welfare organization that draws its membership from School Principals only.

In the circumstance, the authenticity of Kshs.1,604,925 that was transferred to KESSHA account could not be confirmed.

2. Accuracy of Student Enrollment Data

Examination of documents provided for audit revealed that there were discrepancies between the data in the County Director of Education (CDE), National Education Management Information System (NEMIS) and School records relating to the enrolment of students. During the financial year 2022/2023, the NEMIS reported a total number of two thousand three hundred and twenty-three (2323) of students while the records from the County Director of Education had two thousand three hundred and seventy- six (2376) students. The enrolment record provided by the Tenwek High School indicated a total of two thousand three hundred and seventy-six (2376) students, which resulted in variance as analyzed below:

Month	Capitation per Student	No. of Students per NEMIS	No. of Students as per Register	Variance
July 2022	3601	1786	1943	157
September 2022	4010	1920	1943	23
January 2023	3706	1921	2376	455
April 2023	3382	2323	2376	53

As a result, the school was under funded by Kshs.2,523,531 for the period ended 30 June, 2023.

- It was noted that the school had students who were not registered in NEMIS due to lack of birth certificates or duplicate birth certificate numbers.
- It was further being that Student who had attained an of over eighteen (18) years were as well removed from NEMIS system.

2. Irregular Diversion of Infrastructure Grants

During financial year 2022/2023 Tenwek high school received infrastructure grants of Kshs.2,000,000 from the State Department of Basic Education in its operation account transaction ref no: FT23174TYZTP on 23/06/2023. However, review of the record provided for audit revealed that the school utilise Kshs.2,000,000 meant for Infrastructure development for other recurrent expenditure related activities such as boarding expenses, purchase of exercise book and provision of internet services as follows:

Date of Payment	Cheque No.	Payee	Amount Kshs.
12 July, 2023	Transfer	Boarding account	1,236,866
13 July, 2023	3699	Bomet Book center	600,000
17 July, 2023	3700	Esurf system limited	100,000

No evidence was provided to show whether approval of the ministry was sought and obtained to allow the school to divert Kshs.2,000,000 meant for the development infrastructure programme towards payment of recurrent expenditure and as such payments amount to diversion of fund meant for development to recurrent without approval. The management explained that the fund was received without instructions on what to spent on.

It was also noted that the School procured exercise book at Kshs.600,000 and internet at Kshs.100,000 using cash instead of procuring using other suitable methods. This was contrary to the procedure for low value procurement as the value exceeded Kshs.50,000.

In the circumstances, the management were in breach of Section 79(2) (b) of the Public Finance Management Act, 2012 which provides that a public officer employed in a national government, state organ or public entity shall ensure that the resources within the officer's area of responsibility are used in a way which is lawful and authorized, effective, efficient, economical and transparent.

3. Unapproved/ Unauthorized Inter-Account Borrowing

Review of Tenwek High school – Bomet County Infrastructure Grant bank statements for the year ended 30 June, 2023 revealed that the Management made a borrowing of Kshs.5,480,000 from infrastructure bank account to boarding accounts during the year. However, as at the time of audit the inter account borrowing of Kshs.1,850,000 were not settled between the two (2) accounts, further, there was no authorization/approval for the inter-account transfers. This is contrary to Section 54(1) and (2) of the Public Finance Management (National Governments) Regulations, 2015.

Borrowing Date	Amount Borrowed	Retuned date	Amount Returned	Balance as at 30 June, 2023
09 September, 2022	1,780,000	30 September, 2022	1,780,000	0
25 October, 2022	3,600,000	13 February, 2023	1,850,000	1,750,000
23 November, 2022	100,000		0	100,000
Total	5,480,000		3,630,000	1,850,000

In the circumstances, Management was in breach of the law.

4. Lack of Fixed Asset Register

Annex 2 – Summary of fixed assets register indicates total assets of Kshs.2,076,508,697. The institution has in its possession Land, Building and Structures, Motor Vehicles, office equipment, Furniture and Fittings, ICT Equipment and other ICT Assets, Lab equipment and tools, Kitchen apparatus and tools and Textbooks. The entity has not prepared Fixed Assets Register to record all the assets in its possession in terms of the year of

acquisition, location, identification number and amount. The management of the school did not update summary of fixed asset register but just maintained the summary as per previous financial year

In addition, it was not possible to verify the valuation of the historical cost of the assets. No documents were provided to support the balances in the summary of the fixed assets register.

5. Supply and Repair of Furniture's

During the financial year under review, Management of Tenwek high school incurred expenditure Kshs.3,773,137 in respect of supply and repair of furniture. However, the supplies were not supported with adequate procurement documents such as stores ledger, goods received notes and issued vouchers, procurement professional opinion and inspection and acceptance committee report. Further, the supplies were distributed/used without proper recording which may exposes the process to loss, manipulation, and other inaccuracies.

In the circumstances, Management was in breach of the law.

6. Compliance with Prescription on Principals, Board of Management and Committees' Terms of Services and Entitlement

The school operated with a duly constituted board. the, appointment letters were provided. It was however observed that the Board of management members were being paid an allowance at a rate of Kshs.12,000 for the chair and Kshs.10,000 for the other members the basis of which could not be ascertained as there were no board resolutions approving the rates of allowances.

In the circumstances, Management was in breach the law.

7. Lack a School Improvement Plan

During the year under review, the School did not prepare a school improvement plan as required by Section 2.2. of the Ministry of Education Operation Manual for Utilization of Learner Capitation Grant and Other School Funds.

In the circumstances, Management was in breach of the law.

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON THE EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015 and based on the audit procedures performed, except for the matter described in the Basis for conclusion on

Effectiveness of Internal Controls, Risk Management and Governance section of my report, I confirm that, nothing has come to my attention to cause me to believe that internal controls, risk management and overall governance were not effective.

Basis for Conclusion

Lack of Approved ICT Policy

Review of the school ICT environment revealed that there was no formal approved ICT policy in place. Further, the School does not have a data security and disaster recovery plan in place. In addition, Management did not provide an ICT organization structure for audit review.

In the circumstances, the security and reliability of the School's data including the management information system could not be confirmed.

The audit was conducted in accordance with the International Standards for Supreme Audit Institutions (ISSAIs) 2315 and 2330. The Standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal controls, risk Management and overall governance were operating effectively in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of Management and those Charged with Governance

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal controls as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal controls, risk management and governance.

In preparing the financial statements, Management is responsible for assessing the School's ability to continue to sustain its services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless Management is aware of an intention to terminate the School or to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the School's financial reporting process, reviewing the effectiveness of how Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal controls in order to give an assurance on the effectiveness of internal controls, risk management and governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal control would not necessarily disclose all matters in the internal controls that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal controls may not prevent or detect misstatements and instances of noncompliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by Management.
- Conclude on the appropriateness of the Management's use of applicable basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the School to cease to continue to sustain its services.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the School to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence and where applicable, related safeguards.


FCPA Nancy Gathungu, CBS
AUDITOR-GENERAL

Nairobi

08 January, 2025



6. STATEMENT OF RECEIPTS AND PAYMENTS PERIOD TO 30TH JUNE 2023

DESCRIPTION OF VOTE HEAD	Note	2022-2023	2021-2022
RECEIPTS			
Capitation grants for tuition	1	5,301,719	5,325,224
Government grants for operations	2	17,858,986	15,235,887
Government grants for Infrastructure	3	7,950,000	12,457,500
School Fund Income- Parents' Contributions/Fees	4	129,185,821	111,507,011
Miscellaneous Income	5	59,033,531	41,658,997
TOTAL RECEIPTS		219,330,057	186,184,618
PAYMENTS			
Payments for Tuition	6	5,281,028	5,366,656
Payments for operations	7	15,794,826	14,792,571
Payments for Infrastructure Account	8	5,628,325	13,049,082
Boarding and school fund payments	9	188,487,771	153,820,904
TOTAL PAYMENTS		215,191,950	187,029,213
SURPLUS/DEFICIT		4,138,106	(844,596)

The amended school financial statements were approved on 13/06/2024 and signed by:

Sign:

Rev Reuben Koech
 Chair BOM

Date: 13/06/2024

Sign

FORWARDED
PRINCIPAL
TENWEK HIGH SCHOOL
 Sign: Date: 13/6/24

Mr Mutali S. Chesebe
 Senior Principal/
 Secretary to BOM
 Date: 13/06/2024

Sign:

CPA Allan W. Mwangi

Finance Officer
 Date: 13/06/2024

ICPAK: 21719

TENWEK HIGH SCHOOL
Annual Report and Financial Statements
For the year ended 30th June 2023



7. STATEMENT OF FINANCIAL ASSETS AND FINANCIAL LIABILITIES AS AT 30TH JUNE 2023

	Note	2022 - 2023 Kshs	2021 - 2022 Kshs
FINANCIAL ASSETS			
Cash and Cash Equivalents			
Bank Balances	10	5,086,849	927,677
Cash Balances	11	2,244	23,310
Total Cash and Cash Equivalents		5,089,093	950,987
Account's receivables	12	46,974,354	32,578,731
TOTAL FINANCIAL ASSETS		52,063,448	33,529,718
FINANCIAL LIABILITIES			
Accounts Payable	13	41,350,660	45,293,395
NET FINANCIAL SSETS		10,712,788	(11,763,677)
REPRESENTED BY			
Fund balance b/ fwd	14	6,574,681	(10,919,081)
Surplus/Deficit for the year		4,138,106	(844,596)
NET FINANCIAL POSITION		10,712,788	(11,763,677)

The school's amended financial statements were approved on 13/06/2024 and signed by:

Rev Reuben Koech
 Chairman, BoM

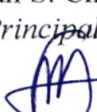
Sign: 

Date: 13/06/2024

Mr Mutali S. Chesebe

Senior Principal/Secretary to BoM

Sign:

 **FORWARDED**
PRINCIPAL
TENWEK HIGH SCHOOL
 Sign:.....Date:.....

Date: 13/06/2024

CPA Allan W. Mwangi
 Finance Officer

Sign: 

Date: 13/06/2024 ICAM: 21719



8. STATEMENT OF CASH FLOWS FOR THE PERIOD ENDED 30TH JUNE 2023

STATEMENT OF CASH FLOW

		2022 - 2023	2021 - 2022
		Kshs	Kshs
RECEIPTS FROM OPERATING ACTIVITIES			
Government grants for tuition	1	5,301,719	5,325,224
Government grants for operations	2	17,858,986	15,235,887
Government grants for Infrastructure	3	7,950,000	12,457,500
School fund income- Parents contributions/ fees	4	129,185,821	111,507,011
School fund income- other receipts	5	59,033,531	41,658,997
Total receipts		219,330,057	186,184,618
Payments			
Cash outflow for Tuition	6	5,281,028	5,366,656
Cash outflow for operations	7	15,794,826	14,792,571
Cash outflow for Infrastructure Account	8	1,855,188	-
Cash outflow for boarding and school fund	9	171,523,211	141,128,818
Total Payments		(194,454,253)	(161,288,045)
Net cash flow from operating activities		24,875,803	24,896,572
CASHFLOW FROM INVESTING ACTIVITIES			
Acquisition of Assets- Infrastructure Account	8	(3,773,137)	(13,049,082)
Acquisition of Assets- School funds Account	9	(16,964,560)	(12,692,086)
Net cash flows from Investing Activities		(20,737,697)	(25,741,168)
NET CASHFLOW FROM FINANCING ACTIVITIES			
Proceeds from borrowings/ loans			
Repayment of principal borrowings			
Net cash flows from Investing Activities			
NET INCREASE IN CASH AND CASH EQUIVALENT		4,138,106	(844,596)
Cash and cash equivalent at BEGINNING of the year	10,11	950,987	1,795,583
Cash and cash equivalent at END of the year	10,11	5,089,093	950,987

The amended school financial statements were approved on 13/06/2024 and signed by:

Sign:
Name: Rev Reuben Koech
 Chair BOM

Sign
Name: Mr Mutali S. Chesebe
 Senior Principal/
 Secretary to BOM

FORWARDED
PRINCIPAL
TENWEK HIGH SCHOOL

Sign
Name: CPA Allan W. Mwangi
 Finance Officer

Date: 13/06/2024

Date: 13/06/2024.....Date:.....

ICPAK : 21719
 Date: 13/06/2024

The above presentation of cash flow statement uses the direct method of cash flow presentation, which is encouraged under IPSAS



9. STATEMENT OF BUDGETED VERSUS ACTUAL AMOUNTS FOR THE YEAR ENDED 30TH JUNE 2023

	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	Budget Collection Difference	% of collection
	a	b	c=a+b	d	e=d-c	f=d/c %
RECEIPTS						
(1) CAPITATION GRANT ON TUITION						
Teaching/learning materials	5,301,719	-	5,301,719	5,301,719	-	100%
(2) CAPITATION GRANT ON OPERATIONS						
Other vote heads	16,713,398	-	16,713,398	16,713,398	-	100%
Medical	384,100	-	384,100	384,100	-	100%
Activity	761,488	-	761,488	761,488	-	
(3) CAPITATION GRANT ON INFRASTRUCTURE						
Maintenance and Improvement	7,950,000	-	7,950,000	7,950,000	-	100%
(4) FEES CHARGED ON PARENTS						
Boarding, Equipment and Stores (BES)	59,801,050	-	59,801,050	79,192,403	19,391,353	132%
Repair, maintenance and Improvement (RMI)	4,439,000	-	4,439,000	11,583,777	7,144,777	261%
Local Travel and Transport	2,219,500	-	2,219,500	3,144,057	924,557	142%
Administration Cost	6,658,500	-	6,658,500	8,634,354	1,975,854	130%
Electricity, Water and Conservancy	11,715,100	-	11,715,100	13,222,588	1,507,488	113%
Activity Fees	1,781,390	-	1,781,390	1,706,615	(74,775)	96%
Personnel Emolument	13,262,960	-	13,262,960	11,702,027	(1,560,933)	88%



(5) MISCELLANEOUS INCOME

Academic Account	-	6,317,956	6,317,956	Not Budgeted
Debtors	-	9,813,259	9,813,259	Not Budgeted
Bursary	-	-	-	Not Budgeted
Miscellaneous Income	-	32,440	32,440	Not Budgeted
Tender	-	133,000	133,000	Not Budgeted
Uniform Farm	14,701,500	14,701,500	14,204,857	(496,643) 97%
Advance	-	-	62,540	62,540 Not Budgeted
Societies	-	-	610,576	610,576 Not Budgeted
PA FUND	4,825,000	4,825,000	533,740	533,740 Not Budgeted
DH2	13,200,000	13,200,000	4,469,515	(355,485) 93%
DH3	9,360,000	9,360,000	12,211,950	(988,050) 93%
Totals Income	173,074,705	172,313,217	216,368,101	35,623,952 45%

Commentary on under collection and over collection

Under collection		Over collection	
Personnel Emolument, DH project	Balances still tied up in the school fees balances	- Boarding Equipment and stores	-Prepaid Fees
		- Repair, Maintenance and Improvements	- Increase in student enrolment
		- Local Travel and transport	
		- Administration Costs	

Annual Report and Financial Statements
For the year ended 30th June 2023



- Electricity water and conservancy

	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilization Difference	% of Utilization
	a	b	c=a+b	d	e=c-d	f=d/c %
<i>(6) PAYMENTS FOR TUITION</i>						
TLM	471,000		471,000	471,000	-	100%
Creditors	3,479,534		3,479,534	3,479,534	-	100%
Bank Charges	2,530		2,530	2,530	-	
Lab	1,016,753		1,016,753	1,016,753	-	100%
Ref	311,211		311,211	311,211	-	100%
<i>(7) PAYMENTS FOR OPERATIONS</i>						
ADM	6,563,810		6,563,810	6,563,810	-	100%
RMI	359,975		359,975	359,975	-	100%
PE	5,317,826		5,317,826	5,317,826	-	100%
EWC	1,301,460		1,301,460	1,301,460	-	100%
Boarding Account	3,797,000		3,797,000	3,797,000	-	100%
Activity	1,102,867		1,102,867	1,102,867	-	100%
<i>(8) PAYMENTS FOR OPERATIONS</i>						
Furniture	3,773,137		3,773,137	3,773,137	-	100%
<i>(9) PAYMENTS FOR BOARDING</i>						
Boarding, Equipment and Stores (BES)	59,801,050		59,801,050	75,350,265	(15,549,215)	126%



Repair, maintenance and Improvement (RMI)	4,439,000	4,439,000	10,668,198	(6,229,198)	240%
Local Travel and Transport	2,219,500	2,219,500	5,883,061	(3,663,561)	265%
Administration Cost	6,658,500	6,658,500	16,263,888	(9,605,388)	244%
Electricity, Water and Conservancy	11,715,100	11,715,100	6,697,686	5,017,414	57%
Activity Fees	1,781,390	1,781,390	3,212,412	(1,431,022)	180%
Personnel Emolument	13,262,960	13,262,960	5,732,034	7,530,926	43%
Creditors			26,392,130	(26,392,130)	
Farm			77,900	(77,900)	
Academic Account			4,032,200	(4,032,200)	
Debtors			3,000	(3,000)	
Project			1,813,880	(1,813,880)	
Tender			139,500	(139,500)	
Uniform			10,910,300	(10,910,300)	
Advance			555,458	(555,458)	
Societies			141,300	(141,300)	
TOTAL	127,374,603	- 127,374,603	195,375,502	(67,995,711)	

Commentary on underutilisation and over utilisation

Underutilisation		Over utilisation	
- Personnel Emolument,	- Salaries remained relatively unchanged	- Boarding Equipment and stores	- Inflation
- Electricity water and conservancy	- Water costs reduced. Minimum pump breakages	- Repair, Maintenance and Improvements	- High student enrolment
		- Local Travel and transport	- Increase in number of meetings
		- Administration Costs	



10. SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of these financial statements are set out below:

1. Statement of compliance and basis of preparation

The financial statements have been prepared in accordance with and comply with International Public Sector Accounting Standards (IPSAS) with particular emphasis on Cash Basis Financial Reporting under the Cash Basis of Accounting and applicable government legislations and regulations. The financial statements comply with and conform to the form of presentation prescribed by the Public Sector Accounting Standards Board of Kenya.

This cash basis of accounting has been supplemented with accounting for; a) receivables that include imprest, salary advances and other receivables and b) payables that include deposits and retentions and payables from operations.

The financial statements are presented in Kenya Shillings, which is the functional and reporting currency of the school and all values are rounded to the nearest Kenya Shilling (Kshs). The accounting policies adopted have been consistently applied to all the years presented.

2. Recognition of receipts and payments

The school recognises all receipts from the various sources when the event occurs and the related cash has actually been received by the school. In addition, the school recognises all expenses when the event occurs and the related cash has actually been paid out by the school.

3. In-kind contributions

In-kind contributions are donations that are made to the school in the form of actual goods and/or services rather than in money or cash terms. These donations include food items, supplies or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the school has included such value in the statement of receipts and payments both as a receipt and as a payment in equal and opposite amounts; otherwise, the contribution is not recorded.

4. Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at various financial institutions at the end of the financial year.

5. Accounts Receivable

For the purposes of these financial statements, imprests and advances to authorised public officers which were not surrendered or accounted for at the end of the financial year are treated as receivables. This is in recognition of the government practice where the imprest payments are recognized as expenditure when fully accounted for by the imprest or AIE holders. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.



6. **Accounts Payable**

For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized as accounts payables. This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. This is an enhancement to the cash accounting policy adopted by National Government Ministries and agencies. Other liabilities including pending bills are disclosed in the financial statements. Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years.

7. **Non-current assets**

Non-current assets are expensed at the time of acquisition while disposal proceeds are recognized as receipts at the time of disposal. However, the acquisitions and disposals are reflected in the school fixed asset register a summary of which is provided as a memorandum to these financial statements.

8. **Budget**

The budget is developed on the same accounting basis (cash basis), the same accounts classification basis, and for the same period as the financial statements. The school's budget was approved by the School Board of Management. A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

9. **Comparative figures**

Where necessary comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

10. **Subsequent events**

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30th June 2023.



11. NOTES TO THE FINANCIAL STATEMENTS

1. Government Grant for Tuition

	2022-2023	2021-2022
	Kshs	Kshs
Teaching/learning materials	5,301,719	5,325,224
Total	5,301,719	5,325,224

2. Government Grant for Operations

	2022-2023	2021-2022
	Kshs	Kshs
Other vote heads	16,713,398	13,679,973
Act	761,488	
Medical	384,100	323,600
Retention	-	489,760
Boarding Acc	-	742,554
Total	17,858,986	15,235,887

3. Government Grant for Infrastructure

	2022-2023	2021-2022
	Kshs	Kshs
Maintenance and Improvement	7,950,000	12,457,500
	7,950,000	12,457,500

4. School Fund Income- Parents Contribution/Fees

	2022-2023	2021-2022
	Kshs	Kshs
Boarding, Equipment and Stores (BES)	79,192,403	66,110,241
Repair, maintenance and Improvement (RMI)	11,583,777	5,300,218
Local Travel and Transport	3,144,057	2,644,528
Administration Cost	8,634,354	8,097,256
Electricity, Water and Conservancy	13,222,588	12,259,040
Activity Fees	1,706,615	2,013,666
Personnel Emolument	11,702,027	15,082,062
Total	129,185,821	111,507,011



5. Miscellaneous Incomes

	2022-2023	2021-2022
	Kshs	Kshs
Academic Account	6,317,956	159,920
Debtors	9,813,259	9,060,493
Bursary	-	3,586,678
Miscellaneous Income	32,440	77,717
Project	-	263,941
Tender	133,000	128,000
Uniform	14,204,857	27,217,538
PREPAYMENTS	935,934	
Farm	62,540	150,050
Advance	610,576	216,720
Societies	533,740	57,940
PA FUND	4,469,515	-
DH2	12,211,950	-
DH3	4,227,764	-
Infrastructure	5,480,000	-
Operations Account	-	540,000
Donations	-	200,000
Total	59,033,531	41,658,997

6. Payments for Tuition

	2022-2023	2021-2022
	Kshs	Kshs
TLM	471,000	1,035,181
Creditors	3,479,534	540,026
Bank Charges	2,530	840
Lab	1,016,753	1,363,851
Exercise Books	-	2,426,758
Ref	311,211	-
Total	5,281,028	5,366,656

7. Payments for Operations

	2022-2023	2021-2022
	Kshs	Kshs
ADM	8,770,651	6,563,810
RMI	800,000	359,975
PE	2,855,404	5,317,826
EWC	279,171	1,301,460
Boarding Account	2,691,000	1,249,500
Activity	398,600	
TOTAL	15,794,826	14,792,571



8. Payments for Infrastructure

	2022-2023	2021-2022
	Kshs	Kshs
Labs	-	3,797,000
Retention	-	1,102,867
Furniture	3,773,137	6,501,675
DH Project		1,647,540
Boarding Account-Borrowings	1,850,000	-
Bank Charges	5,188	-
TOTAL	5,628,325	13,049,082

9. Payments for Boarding and School Fund

	2022-2023	2020-2021
	Kshs	Kshs
Boarding, Equipment and Stores (BES)	75,350,265	54,797,886
Repair, maintenance and Improvement (RMI)	10,668,198	13,551,792
Local Travel and Transport	5,883,061	5,756,127
Administration Cost	16,263,888	17,610,597
Electricity, Water and Conservancy	6,697,686	9,707,849
Activity Fees	3,212,412	1,077,650
Personnel Emolument	5,732,034	4,932,199
Creditors	26,392,130	590,570
Farm	77,900	619,050
Academic Account	4,032,200	3,891,000
Debtors	3,000	-
Bursary	-	3,607,448
Project	1,813,880	6,080
Tender	139,500	79,000
Uniform	10,910,300	24,242,890
Medical	-	222,100
Bank Charges	-	2,460
Advance	555,458	391,820
Societies	141,300	42,300
Prepayments	10,000	-
Donations	-	200,000
DH-Powerline	-	261,806
DH-Materials	-	10,148,900
DH-Labour	-	2,081,380
DH2	11,309,660	-
DH3	5,654,900	-
PA Funds	10,000	-
Infrastructure	3,630,000	-
TOTAL	188,487,771	153,820,904



10. Bank Accounts

Name	Bank Name	Bank Account	2022-2023	2021-2022
			Kshs	Kshs
Tuition Account	KCB	1105817997	30,801	10,110
Operations Account	KCB	1105811891	2,065,344	1,184
Boarding Account	KCB	1110740662	348,742	897,689
Infrastructure Account	KCB	1265389748	318,895	17,301
PTA Account	Equity	1220297176170	2,323,068	1,393
Totals			5,086,849	927,677

11. Cash In Hand

Description	2022-2023	2021-2022
		Kshs
Boarding Account	2,244	23,310
Totals	2,244	23,310

12. Accounts Receivable

Description	2022-2023	2021-2022
		Kshs
Fees arrears	46,587,554	32,199,831
Other non-fees receivables		
Salary advances (List attached)	208,000	175,100
Imprest (List attached)	178,800	203,800
Total	46,974,354	32,578,731

12 (b) Ageing Analysis of Accounts Receivables

Description	2022-2023	% of the total	2021-2022	% of the total
	Kshs		Kshs	
Less than 1 year	18,174,749	39%	4,321,136	13%
Between 1-2 years	6,026,234	13%	4,715,367	15%
Between 2-3years	4,321,136	9%	23,163,328	72%
Over 3 years	18,065,435	39%		0%
Total	46,587,554	100%	32,199,831	100%

13. Accounts Payable

Description	2022-2023	2021-2022
		Kshs
Trade creditors (See ageing below and appendix 1)	37,305,702	37,618,226
Prepaid fees	4,044,958	7,675,169
Total	41,350,660	45,293,395



13 (b) Ageing Analysis of Accounts Payables

Description	2022-2023	% of the total	2021-2022	% of the total
	Kshs		Kshs	
Less than 1 year	37,305,702	100%	37,618,226	100%
Between 1-2 years	-	0%	-	0%
Between 2-3years	-	0%	-	0%
Over 3 years	-	0%	-	0%
Total	37,305,702	100%	37,618,226	100%

14. Fund Balance Brought Forward

Description	2022-2023	2021-2022
	Kshs	Kshs
Bank balances	927,677	1,393,033
Cash balances	23,310	402,550
Receivables	46,974,354	32,578,731
Payables	41,350,660	45,293,395
Total	6,574,681	(10,919,081)



Other important disclosure notes

IPSAS 1 encourages an entity to disclose accrual related information in relation to an entity's assets and liabilities. The notes outlined below are disclosure notes in relation to the school's non- financial assets and liabilities.

15. Biological assets

Description	Number	2022-2023	2021-2022
		Kshs	Kshs
Adult Cows	1	100,000.00	240,000.00
Bull	1	20,000.00	60,000.00
Pigs	23	207,000.00	400,000.00
Trees	210	3,000,000.00	4,800,000.00
Totals		3,327,000.00	5,500,000.00

16. Borrowings

Description	2022-2023	2021-2022
	Kshs	Kshs
Borrowings- From Infrastructure Account		
Borrowing at beginning of the year	-	-
Borrowings during the year	5,480,000	-
Repayments of during the year	3,630,000	-
Balance at end of the year	1,850,000	-

17. Inventory

	2022-2023	2021-2022
	Kshs	Kshs
Food Items	1,985,293.00	2,820,057.00
Cleaning Materials	182,260.00	191,395.00
Stationeries	1,286,440.00	361,340.00
Computer Consumables	248,400.00	253,300.00
Total	<u>3,702,393.00</u>	<u>3,626,092.00</u>



18. Progress on follow up of auditor recommendations

The following is the summary of issues raised by the external auditor on the 2021 audit, and management comments that were provided to the auditor.

Ref No.	Issue / Observations from Auditor	Management comments	Status (Resolved / Not Resolved)	Timeframe (Put a date when you expect the issue to be resolved)
1	Prepare financial statements by 30 th September and submit to regional offices	Proper mechanisms put in place to ensure compliance	Resolved	
2	The school to adopt IPSAS Template for reporting. Reports to be signed by the principal, the finance officer and the Board Chair	- IPSAS accounting format adopted. - All reports signed and submitted as per guidelines	Resolved	
3	- Financial statements to be properly signed - Valuation of assets to be done and included in the financials	- All reports signed and submitted as per guidelines - Not done	Resolved - Not Resolved	July 2024
4	School should ensure NEMIS records reflect actual enrolments	- All students with valid UPI number have been uploaded on the NEMIS portal	Resolved	
5	School to explore income generating activities to supplement school funds	- The BoM is evaluating the viability of the school farm	- Not Resolved	July 2024
6	The school should put up a procurement plan	- 2023/2024 procurement prepared and submitted to the board for approval	Resolved	
7	All bank reconciliations should be signed and filled	- All financial records have been signed and filled	Resolved	
8	School to develop strategy to have past student to clear fee balance	- BoM has ensured that students are made to pay while in school to reduce students clearing school with huge fee arrears	Not Resolved	Continuous process
9	School to endeavour to pay creditors	- BoM has put in place mechanism to settle creditors as soon as collections are made	Resolved	

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10	School did not have a fixed assets register	- BoM is in the process of enlisting all assets including valuations	Not resolved	July 2024
11	School to seek renewal of Land lease	- The process of renewal has been initiated	Not Resolved	January 2024
12	Files to be indexed and folioed	- Files have been indexed and appropriately folioed	Resolved	

Mr Mutali S. Chesebe
Senior Principal/Secretary to BoM
Sign:

Date: 13/09/2023



12. ANNEXES

Annex 1- Analysis of pending accounts payable

Name	Original Amounts	Date Contracted	Amounts Paid to date	Outstanding Balance 2023	Outstanding Balance 2022	Comments
Supply of Goods						
1	Rikifam Limited			1,565,000.00		
2	Berea Bookshop			723,145.00		
3	Frelan technologies			586,100.00		
4	Duncan Kiplangat Bett			293,800.00		
5	Evans Kibet Koech			240,000.00		
6	Memic Enterprises			200,000.00		
7	Dakas Works			42,500.00		
8	Radiant Supermarket			4,539,315.00		
9	Oracle engineering			3,803,500.00		
10	Taneprise Enterprise			1,941,000.00		
11	Graceko General Supplies			1,450,000.00		
12	Joyce Keduiwa			869,000.00		
13	Joyce Keduiwa			852,000.00		
14	Nancy Chebet			693,000.00		
15	BOMA Grill Restaurat			364,800.00		
16	Korir Kiplangat			350,175.00		
17	Michael Kimutai Terer			326,250.00		
18	Nelson Kipkorir Ngerechi			303,750.00		
19	Korir Kiplangat			200,000.00		
20	Joicy Kerich			155,800.00		
21	Mercy Kirui			126,425.00		
22	Stephen Mosonik			120,450.00		
23	Korir Kiplangat			120,000.00		
24	Edmond Kiplangat			103,250.00		

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25	Erick Mibey	100,100.00
26	Ciciliah Keron	81,900.00
27	Mabrake Suppliers	81,000.00
28	Martha Chumo	75,860.00
29	Youth Farmers	65,960.00
30	Joan Cherotich	60,000.00
31	sylus Koech	60,000.00
32	Beveline Chebet	60,000.00
33	Elfic Ventures	55,000.00
34	Bentich Farm	54,000.00
35	Richard Rotich	52,820.00
36	Geoffrey Koech	39,180.00
37	Bento General Supplies	20,000.00
38	Evaline Chepkorir Sang	14,000.00
39	Roda Bett	6,600.00
40	Too Kenneth Kipkoech	243,650.00
41	Kiprotich Kenneth	653,000.00
42	Jacob Too	452,070.00
43	Jamki Plumbing Solutions	431,920.00
44	Vifcare Enterprise	108,000.00
45	Siliwet Farmers World	12,900.00
46	Remo Chemicals and Lab Equipment	1,054,355.00
47	Neoadric supplies	469,842.00
48	Robco office supplies	1,498,880.00
49	Emax Engineering	543,000.00
50	Murenju General Stores	489,300.00
51	Kiiroktab Gaa Ltd	287,350.00
52	Dana Hardware Ltd	50,480.00
53	BBC	1,965,282.00
54	Michael S. Nangabo	30,000.00

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55	Cavin Kipkorir	30,000.00
56	Bomet Midwest Garments	4,654,140.00
57	Bomet Happyland School Uniform	350,000.00
58	Victor Langat	152,800.00
59	Murenju General Stores	23,900.00
	Sub Totals	<u>34,296,549.00</u>
	Supply of Services	
60	William K. Langat	360,200.00
61	Mirrific Suppliers Ltd	230,000.00
62	KCB Insurance Agency	116,773.00
63	Vito Protezione Limited	101,500.00
64	Esurf Systems	100,000.00
65	Jbing system	60,000.00
66	David Rotich	42,013.00
67	Jane Milgo	17,200.00
68	Marti Alenga	13,701.00
69	KPLC	350,426.00
70	Fire Masters (EA) Investments Ltd	98,260.00
71	Bomet Water company limited	87,480.00
72	Too Kenneth Kipkoech	75,000.00
73	Samuel Kipkorir Koech	40,750.00
74	Johana Ruto	33,300.00
75	Joel Chepkwony	16,200.00
76	Elshadai Stationery	330,000.00
77	Remedial Program	790,000.00
78	kenomics General Marchants	65,000.00
79	Evans Otieno	57,100.00
80	Dan Odhiambo	24,250.00
	Sub Totals	<u>3,009,153.00</u>
	Grand Total	<u>37,305,702.00</u>



Annex 2 – Summary of fixed assets register

Asset Class	Location	Historical cost b/f Ksh 31st June 2022	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical cost c/f Ksh 30th June 2023
Land		1,805,000,000.00	0	-	1,805,000,000.00
Buildings		185,788,301.00	16,964,560.00	-	202,752,861.00
Motor Vehicles		7,800,000.00	0	-	7,800,000.00
Office Equipment		7,500,000.00	0	-	7,500,000.00
ICT Equipment and other ICT assets		3,035,000.00	586,000.00	-	3,621,000.00
Lab Equipmet and tools		11,000,000.00	0	-	11,000,000.00
Student furniture		31,700,000.00	3,773,137.00	-	35,473,137.00
Kitchen Apparatus and tools		10,000,000.00	0	-	10,000,000.00
Text Books		18,000,000.00	0	-	18,000,000.00
		2,079,823,301.00	21,323,697.00	0.00	2,101,146,998.00

Note: The above is the best estimate of the current fixed assets by the management.



Annex 3 – Summary of Fee Arrears and Prepayments

Class	Population	Arrears	Prepaid Fees
F1 Blue	62	644,492.00	(55,936.00)
F1 Red	61	783,070.00	(55,435.00)
F1 Purple	67	970,630.00	(149,423.00)
F1 Green	60	725,486.00	(86,711.00)
F1 White	65	893,077.00	(117,440.00)
F1 Yellow	65	635,781.00	(71,143.00)
F1 Orange	64	778,000.00	(100,586.00)
F1 Cyan	64	801,646.00	(51,874.00)
F1 Silver	62	814,272.00	(65,770.00)
F1 Maroon	62	716,727.00	(103,919.00)
F1 Grey	69	891,729.00	(64,508.00)
F1 Olive	63	813,457.00	(50,633.00)
F2 Blue	59	622,660.00	(197,679.25)
F2 Red	62	947,247.00	(116,755.00)
F2 Purple	62	888,651.05	(117,808.00)
F2 Green	60	803,831.00	(70,654.00)
F2 White	61	635,740.40	(114,853.00)
F2 Yellow	61	469,978.00	(54,304.00)
F2 Orange	64	701,634.00	(97,817.95)
F2 Cyan	61	879,590.00	(41,100.00)
F2 Silver	61	610,110.00	(165,137.00)
F2 Maroon	61	786,551.00	(110,448.00)
F2 Grey	63	1,003,128.00	(40,354.00)
F3 Blue	61	658,414.20	(87,279.00)
F3 Red	58	830,917.00	(85,238.00)
F3 Purple	62	848,351.00	(91,871.00)
F3 Green	62	719,739.00	(80,012.00)
F3 White	59	599,932.00	(236,274.00)
F3 Yellow	60	452,345.00	(131,627.00)
F3 Orange	65	906,437.00	(119,528.00)
F3 Cyan	61	765,214.00	(123,397.00)
F3 Silver	62	578,007.00	(93,658.00)
F4 Blue	58	830,186.00	(47,600.00)
F4 Red	58	681,969.00	(139,226.00)
F4 Purple	57	572,735.00	(123,156.00)
F4 Green	58	513,972.00	(133,800.00)
F4 White	56	535,683.00	(284,675.00)
F4 Yellow	60	773,668.00	(72,656.00)
F4 Orange	56	437,061.71	(94,673.00)
TOTALS	2392	28,522,118.36	(4,044,958.20)



ANNEX 4 – List of Advances and Imprests

No	Name	Employee category	Amount
Advances			
1	Onyat Kevin	BOM Teacher	1,000.00
2	Patrick Ngeno	Casual	1,500.00
3	Evaline Chepkemioi	BOM Employee	6,000.00
4	Duncan Cheruiyot	Contract	6,000.00
5	Wesley Ngeno	Casual	1,000.00
6	Winnie Chepngeno	Casual	500.00
7	Lydia Murei	Contract	3,000.00
8	Paul Koech	Casual	1,000.00
9	David Korir	BOM Teacher	12,000.00
10	Weldon Koech	BOM Teacher	3,000.00
11	Mercy Chepkoech	BOM Teacher	4,000.00
12	Allan Mwangi	BOM Employee	148,500.00
13	David Bett	Contract	1,500.00
14	Richard Koech	BOM Employee	4,000.00
15	Judith Chepngeno	BOM Teacher	2,000.00
16	Winnie Ngeno	Casual	8,000.00
17	Wilson Soi	BOM Teacher	1,000.00
18	Robert Ngetich	BOM Employee	4,000.00
			<u>208,000.00</u>
Imprests			
1	Kipps Bett	2018	22,500.00
2	Lydia Monyangi	2019	5,000.00
3	Geoffrey Kebenei	2018	10,000.00
4	Collins Onyango Odumba	2021	25,000.00
5	Kiplangat Hillary	2021	16,000.00
6	Uluma Elphas	2021	10,000.00
7	Edwin Orina	2021	17,000.00
8	Kibet Tonui	2021	52,300.00
9	Wilter Chepngeno	2022	6,000.00
10	Christine Chumo	2022	15,000.00
			<u>178,800.00</u>