

REPUBLIC OF KENYA



Enhancing Accountability

REPORT

THE NATIONAL ASSEMBLY
PAPERS LAID

DATE: 10 JUN 2025

DAY:
TUESDAY

PARLIAMENT
OF KENYA
LIBRARY

TABLED
OF

HON. NAOMI WAQO

DEPUTY CHIP WHIP

CLERK-AT
THE-TABLE:

PERPETUAL MUIGA.

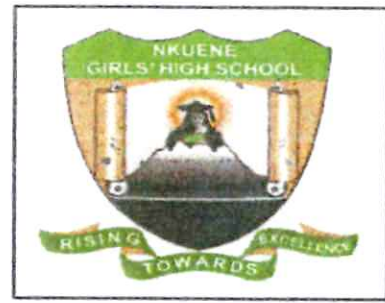
THE AUDITOR-GENERAL

ON

NKUENE GIRLS' HIGH SCHOOL

**FOR THE YEAR ENDED
30 JUNE, 2024**

MERU COUNTY



NKUENE GIRLS' HIGH SCHOOL

ANNUAL REPORT AND FINANCIAL STATEMENTS

**FOR THE FINANCIAL YEAR ENDED
30TH JUNE 2024**

Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector Accounting Standards (IPSAS)

(Leave this page blank)

Table of Contents	Page
1. Acronyms and Definition of Key Terms.....	iii
2. Key School Information and Management.....	iv
3. Summary Report of Performance of The School.....	viii
4. Statement of School Management Responsibility.....	vx
5. Report Of The Independent Auditors (<i>To be attached</i>).....	xvi
6. Statement Of Receipts and Payments for the Year Ended 30 th June 2024.....	1
7. Statement of Assets and Liabilities As At 30 th June 2024.....	2
8. Statement of Cash Flows for the Year Ended 30 th June 2024.....	3
9. Statement Of Budgeted Versus Actual Amounts for The Year Ended 30 th June 2024.....	4
10. Significant Accounting Policies.....	11
11. Notes To the Financial Statements.....	13
12. Annexes 1 Analysis of Pending Accounts Payable.....	24
13. Annexes 2 Summary of Fixed Asset Register.....	24
14. Annex 3 Adjusted Trial Balance Hostel A/C.....	27
15. Annex 4 Adjusted Trial Balance Tuition A/C.....	28
16. Annex 5 Trial Balance Hostel A/C.....	29
17. Annex 4 Cash Survey Hostel A/C.....	30
18. Annex 5 Reconciliation Hostel A/C.....	31
19. Annex 6 Trial Balance Operation A/C.....	32
20. Annex 7 Cash Survey Operation A/C.....	33
21. Annex 8 Reconciliation Operation A/C.....	34
22. Annex 9 Trial Balance Tuition A/C.....	35
23. Annex 10 Reconciliation Tuition A/C.....	36
24. Annex 11 Trial Balance Infrastructure A/C.....	38
25. Annex 12 Reconciliation Infrastructure A/C.....	39

1. Acronyms and Definition of Key Terms

A) Acronyms.

BOM Board of Management

CEB County Education Board

IPSAS International Public Sector Accounting Standards

KCSE Kenya Certificate of Secondary Education

PFM Public Finance Management

PSASB Public Sector Accounting Standards Board

FY Financial Year

FDSE Free Day Secondary Education

TSC Teachers Service Commission

SMASSE Strengthening of Mathematics and Science in Secondary Education

B) Definition of Key Terms

Comparative Year- Means the prior period.

2. Key School Information and Management

a) Background information

The school is domiciled in Kenya and its operations are governed under the Basic Education Act, 2013. It is in MERU County, Imenti South Sub-County.

The school was registered in 9/11/2023 under registration number 12S00301804 and is currently categorized as a *Extra County*, public school established, owned or operated by the Government.

The school is a boarding school and had 1677 number of students as at 30th June 2024. It has 8 streams and 55 teachers of which 15 teachers are employed by the School Board of Management.

b) School Board of Management - Board Members

The School Board of Management established under Section 55 of the Basic Education Act, 2013; is composed of the following members:

Ref:	Name of Board Member	Designation	Date of appointment
1	George Mugambi	Chairman – Sponsor	5th February 2022
2	Dinah Gitonga	Secretary - Principal	5th February 2022
3	Dr. Ruth Kimathi	Vice Chair – Parents Local Community	5th February 2022
4	Jane Mbaabu	Member – Parents Local Community	5th February 2022
5	Dr. Esther Gakii	Member – Parents Local Community	5th February 2022
6	John Gikunda	Member – Parents Local Community	5th February 2022
7	Francis Muthamia	Member – Parents Local Community	5th February 2022
8	Douglas Gikunda	Member – Parents Local Community	5th February 2022
9	Edward Chabari Bururia	Member – Rep CEB	5th February 2022
10	Zachary Kabucho Wamae	Member Rep Teachers	5th February 2022
11	Eng. Kenneth Mwongera	Members - Sponsor	5th February 2022
12	Timothy Mwirigi	MEMBER - Sponsor	5th February 2022
13	Isabella Arithi	Member - Community	5th February 2022
14	David Muriungi Kiara	Member Special Needs	5th February 2022
15	Glroy Kanyiri	Rep Students	5th February 2022

The functions of the School Board of Management are to:

Promote the best interests of the School and ensure its development.

Promote quality education for all pupils in accordance with the standards set under the Basic Education Act, 2013.

Ensure and assure the provision of proper and adequate facilities for the School.

Manage the School's affairs in accordance with the rules and regulations governing occupational safety and health.

Advise the County Education Board on the staffing needs of the School.

Determine cases of pupils' discipline and make reports to the CEB.

Prepare comprehensive termly report on all areas of its mandate and submit the report to CEB.

Administer and manage the resources of the School.

Receive, collect and account for any funds accruing to the institution in accordance with Article 226 (1) (a) of the Constitution of Kenya, Section 81 of the Public Finance Management Act, 2012 and the Fourth Schedule para 21 and 23 of the Basic Education Act, 2013.

c) Committees of the Board

Names of the various committees of the Board established and the names of the committee members.

Ref:	Name of Committee	Names of Members	Designation	Number of meetings attended during the year
1	Executive Committee	George Mugambi	Chairperson	1 – 1
		Dinah Gitonga	Secretary	1 – 1
		Charles Waihiga	P.A Chairperson	1 – 1
		Timothy Mwirigi	Member	1 – 1
		Dr. Ruth Kimathi	Vice Chairperson	1 – 1
		John Gikunda	Member	1 – 1
2	Audit Committee	George Mugambi	Chairperson	1 – 1
		Dinah Gitonga	Secretary	1 – 1
		John Gikunda	Vice Chairperson	1 – 1
		Dr. Ruth Kimathi	Member	1 – 1
		Charles Waihiga	P.A Chairperson	1 – 1
		Timothy Mwirigi	Member	1 – 1
3	Finance, procurement and general purposes Committee	John Gikunda	Chairperson	2 – 2
		Dinah Gitonga	Secretary	2 – 2
		George Mugambi	BOM Member	2 – 2
		Timothy Mwirigi	BOM Member	2 – 2
		Charles Waihiga	P.A Chairperson	2 – 2
		Edward Chabari	BOM Member	2 – 2
4	Academic Committee	David Muriungi	Chairperson	3 – 3
		Edward Chabari	Member	3 – 3
		Zacahry Kabucho wamae	Teacher Rep.	3 – 3
		Dr. Esther Mbaabu	Member	3 – 3
		Charles Waihiga	P.A chairperson	3 – 3
5	Development Committee/SIC	John Gikunda	Chairpeson	3 – 3
		Dinah Gitonga	Secretary	3 – 3
		Madam Mercy Itunga	SCDE	3 – 3
		Charles Waihiga	P.A chairperson	3 – 3

		Douglas Gikunda	BOM Member	3 – 3
		George Mugambi	BOM Chairperson	3 – 3
6	Discipline and welfare Committee	Alexander Gatimbu	Chairperson	1 – 1
		Jane Mbaabu	Member	1 – 1
		Dinah Gitonga	Secretary	1 – 1
		George Mugambi	BOM Chairperson	1 – 1
		Isabella Arithi	Member	1 – 1
		Francis Muthamia	Member	1 – 1
		Glory Kanyiri	Student Rep.	1 – 1

d) School operation Management

For the financial year ended 30th June 2024 the School day-to-day management was under the following persons:

Ref:	Designation	Name	Identification
1	Principal	MRS. DINAH GITONGA	TSC No.324802
2	Deputy Principal	MRS. JANET KAIMENYI	TSC No.402922
3	School Bursar	MRS. MARION GACHERI	ID No. 11259386

e) Schools contacts

Post Office Box: 71 – 60202
 Telephone: 0714371957
 E-mail: nkuenegirlshighschoolnkubu@gmail.com
 Website: nkuenegirlshigh.wix.com
 Facebook: Nil
 Twitter: Nil

f) School Bankers

The school operated 5 accounts in the following and 1 Mpesa Paybill.

Name of Bank: KENYA COMMERCIAL BANK
 Branch: NKUBU
 Account Number: 1131532104 – HOSTEL ACCOUNT
 Postal Address: Nkubu

Name of Bank: EQUITY BANK
 Branch: NKUBU
 Account Number: (1) 0370291768421 – Operation Account
 (2) 0370291355305 – Tuition Account
 Postal Address: Nkubu

Name of Bank: CO – OPERATIVE BANK
 Branch: NKUBU
 Account Number: (1) 01129205829000 – SAVINGS
 (2) 01139205829001 – infrastructure Account
 Postal Address: Nkubu

Name of Bank: YETU SACCO
 Branch: NKUBU
 Account Number: 30825 – Farm Account
 Postal Address: Nkubu

Name of Bank: NATIONAL BANK OF KENYA
 Branch: MERU
 Account Number: 012429079600 – Farm Account
 Postal Address: Meru

MPESA Pay Bill No. 4078649 attached to Hostel Account A/C No. 1131532104 Kenya Commercial Bank (KCB) – Nkubu.

g) Independent Auditors

Office of the Auditor General
 Anniversary Towers, University Way
 P.O. Box 30084
 GPO 00100
 Nairobi, Kenya

3. Summary Report of Performance of the School

a) Financial Performance

Table 1.1

Year	2023/2024	2022/2023	2021/2022
surplus/deficit	7,409,450	-5,109,073	6,345,165

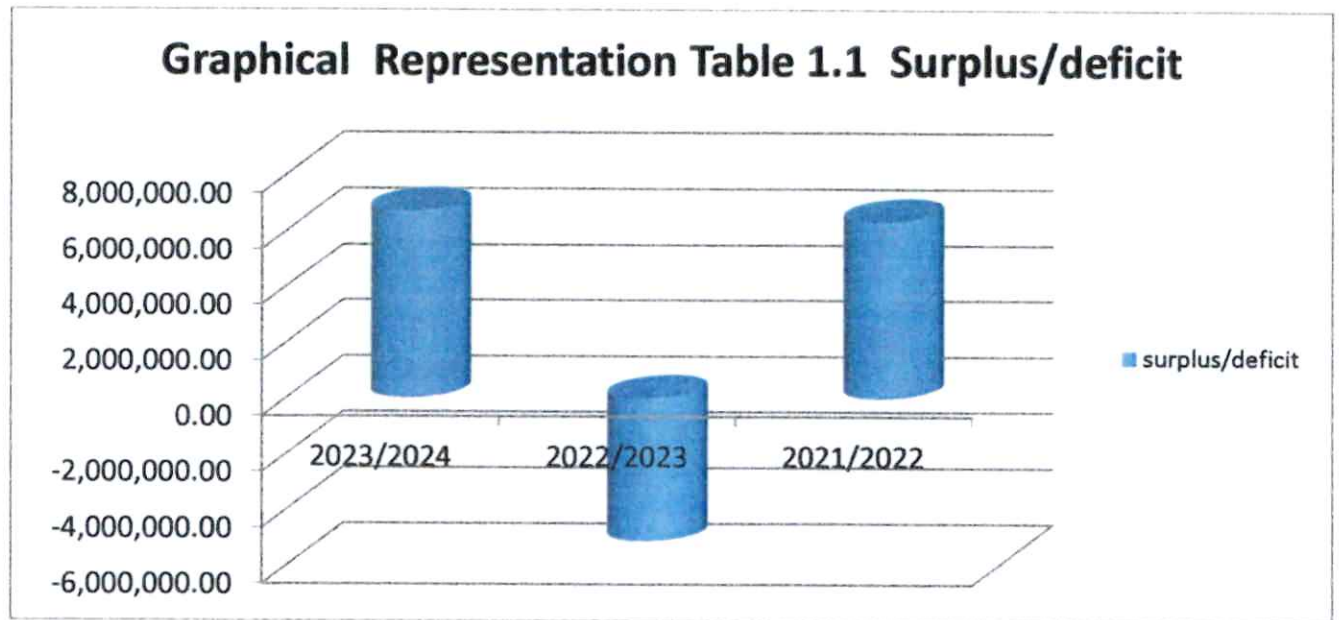


TABLE 1.2

CAPITATION GRANTS FROM MINISTRY OF EDUCATION FOR THE LAST THREE YEARS

Year	2023/2024	2022/2023	2021/2022
Tuition Account (Ksh)	2,455,340	3,550,717	3,469,851
Operation Account (ksh)	9,108,404	10,534,807	15,253,837
Infrastructure Account (ksh)	4,022,000	5,268,000	5,319,500
Total Ksh	15,585,744	19,353,524	18,723,688

Graphical Representation Table 1.2 Capitation Grants

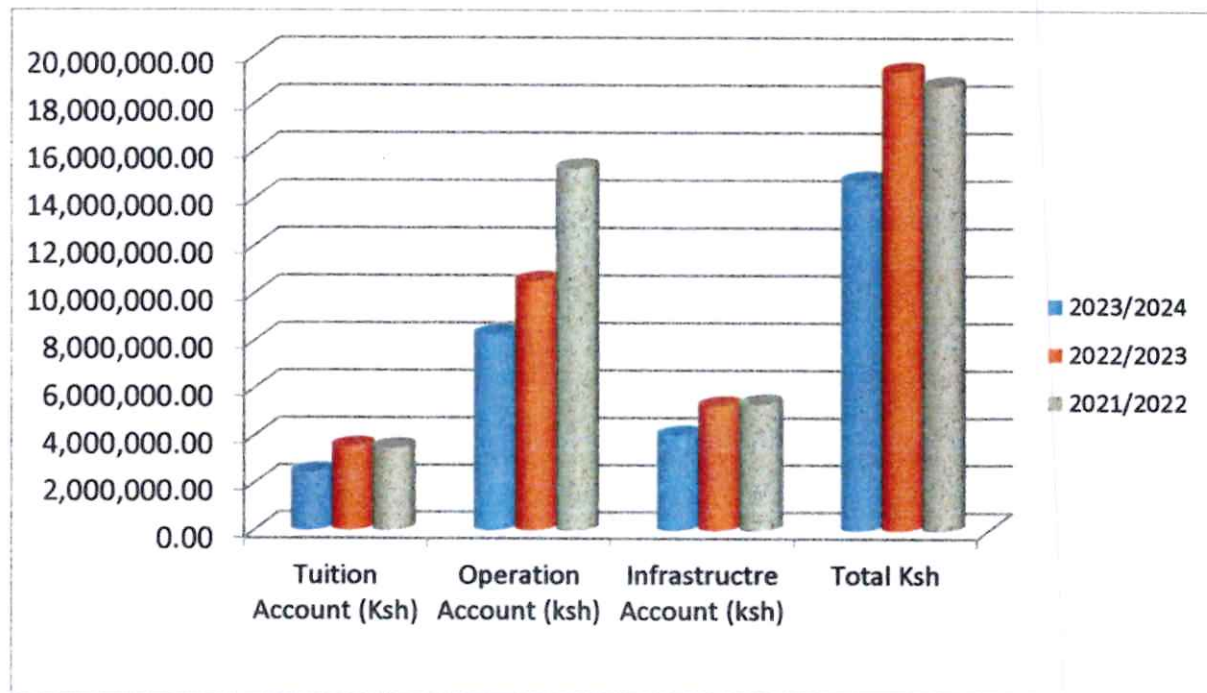


Table 1.3

Three year overview of other income(s) earned by the school

Year	2023/2024	2022/2023	2021/2022
Amount (Kshs)	72,495,591	62,507,525.00	54,992,094.

During the year 2023/2024 the school had more debtors compared to the previous year.

Graphical Representation of Table 1.3 Overview

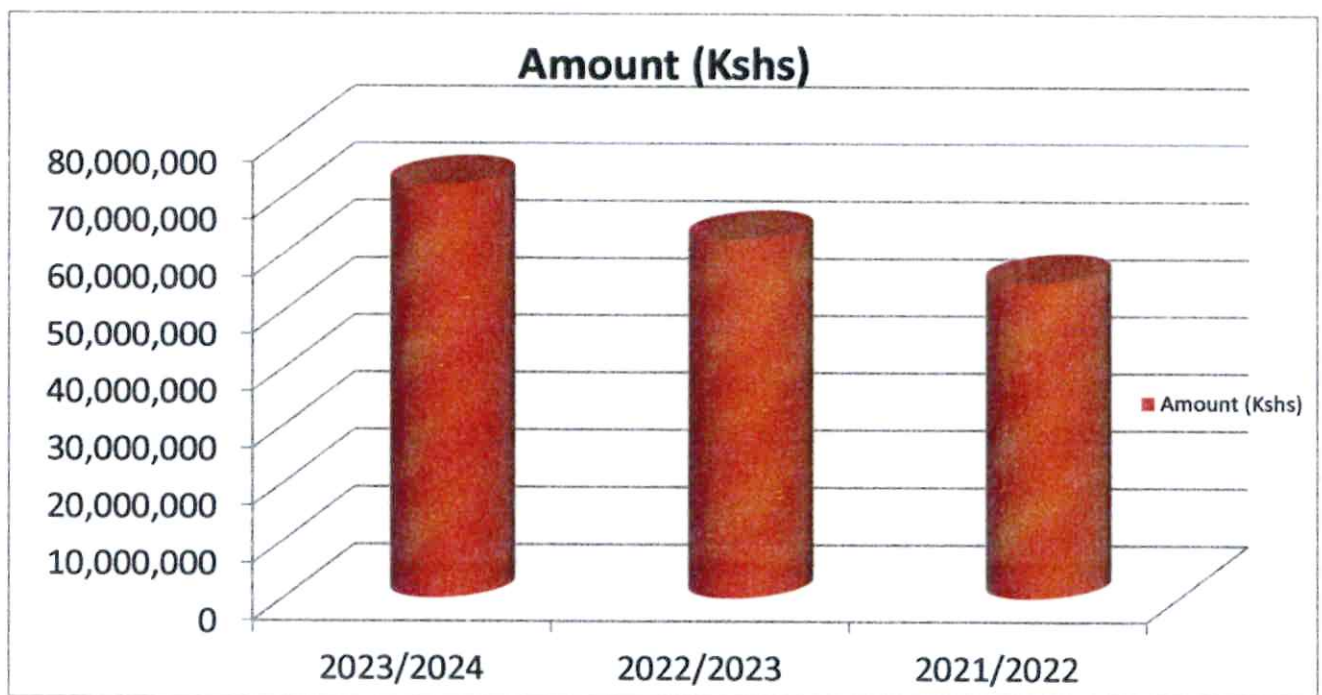


Table 1.4

A three over view of growth in Expenditure

Year	2023/2024	2022/2023	2021/2022
Amount Ksh	102,734,345	107,223,945	93,135,210

Graphical Representation Table 1.4 Expenditure of the school

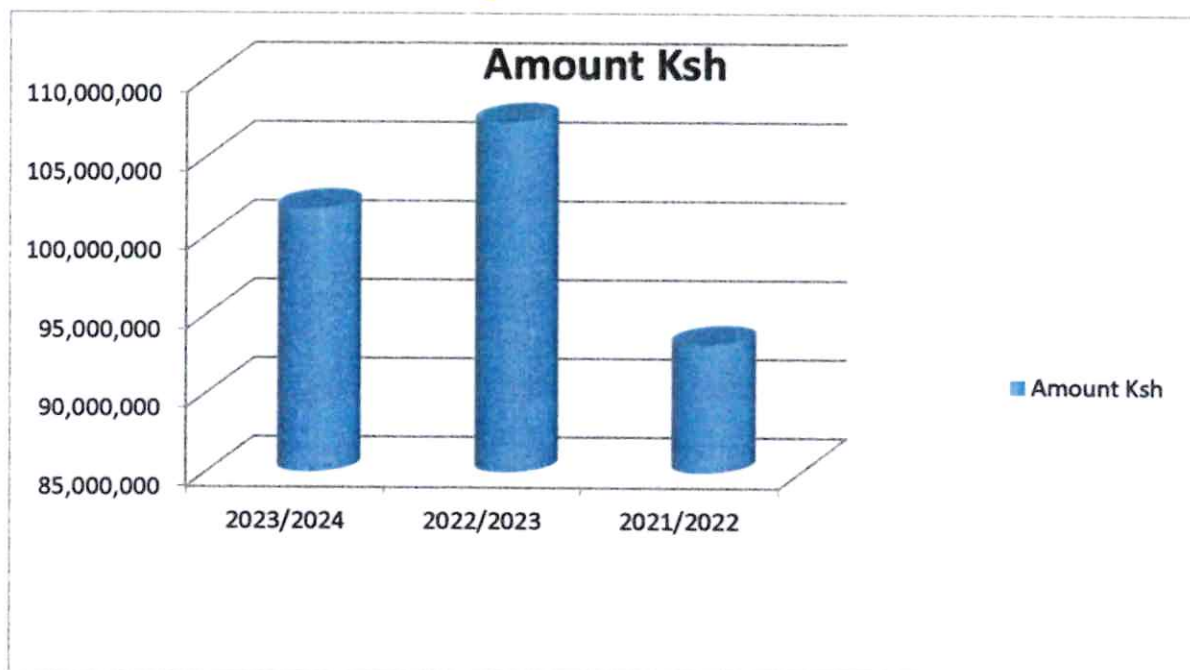
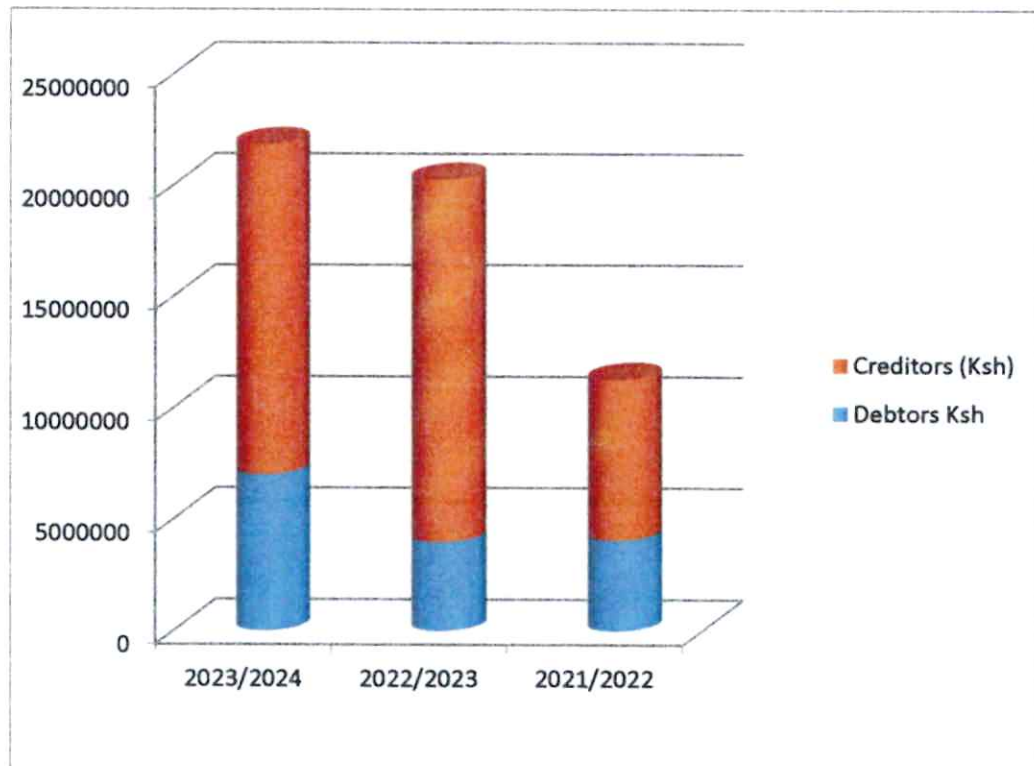


TABLE 1.5

MOVEMENT OF DEBTORS AND CREDITORS OF THE SCHOOL OVER THE LAST THREE YEARS

Year	2023/2024	2022/2023	2021/2022
Debtors Ksh	5,840,397	3,987,863.00	4,065,098.00
Creditors (Ksh)	15,140,689	16,259,031.00	7,213,418.00

Graphical Representation Table 1.5 Debtors and Creditors



b) Teacher Student ratio:

SUBJECTS	NO. OF TSC TEACHERS	NO. OF BOM TEACHERS	TEACHERS SHORTFALL
English	7	2	2
Kiswahili	6	2	2
Mathematics	5	4	4
Biology	4	2	2
Chemistry	5	2	2
Physics	3	1	1
Agriculture	2	1	1
Business Studies	3	1	1
Geography	3	1	2
History	7	1	1
CRE	5	2	1
Computer Studies	1	0	2
Home Science	1	1	1
German	1	0	2
French	0	1	2

Number of the teachers recruited and posted to the school within the year are 11

Number of teachers that were transferred are 0/ retired 1 during the period

Number of teachers employed by TSC 55

Number employed by BOM 15

Teacher ratio to students

Ratio = $\frac{\text{No. of Students } 1677}{\text{No. of Teachers } 70} = 1: 26$

No. of Teachers 70

c) Mean score in the 2023 KCSE: 7.500

Mean score over the last three years 2021 – 2023 KCSE: University

YEAR	ENTRIES	MEAN SCORE	SCORE TARGETS	NO. OF STUDENTS TRANSLATING TO HIGHER LEARNING INSTITUTION	DE V	COMMENTS
2023	296	7.500	8.0	245	0.5	Achieved the set target
2022	214	7.3833	7.5	155	0.5	Achieved the set target
2021	153	7.1569	7.5	107	0.3	Affected by covid 19

d) Number of Candidates sitting for KCSE over last three years 2021 – 2023 KSCE

Year	Entry
2023	296
2022	214
2021	153

e) Capacity of the school: 1677 Students

InfrastructureCapacity = $\frac{\text{No. of Students}}{\text{Facilities}}$

Items	Quantity	Capacity	Required	Comment
Home science	1	48	1	Satisfactory
Science laboratories	3	72	6	Urgent
Computer Lab	1	1	3	Needy
Multi-Purpose	1	1	0	Satisfactory
Classrooms	21	48	28	Urgent
Dormitories	12	115	14	Needy
Toilets	81	15	80	Needy
Departmental Offices	2	2	7	Needy
Staffroom	2	23	0	Satisfactory
Staff washrooms	6	7	10	Needy
Staff quarters	4	4	10	Needy
Central Store	1	48	0	Satisfactory
Pitches	1	150	6	Needy
Students bathrooms	53	26	50	Needy
School Bus	1	62	1	Needy
Water Storage Tank	2	2	4	Needy
School Gate	1	1	1	Satisfactory
Modern School Library	0	1	1	Urgent

f) Development projects carried out by the school:

Projects	Source of funds	Status	Initial Cost (Kshs)	Amount Spent (Kshs)	Amount required to complete(Kshs)	Expected completion time
Two Storey Tuition Block	FDSE/CDF	Complete	19,582,358	16,319,348.00	-	Complete
Grain Store	FDSE	Complete	2,781,280	2,861,707	-	Complete
Two Storey Dormitory	Parents Association	Complete	37,623,500	35,064,565	-	Complete



 NKUENE GIRLS' HIGH SCHOOL
 P. O. Box 71 - 60202, NKUBU
 Cell: 0714 371 957

School Principal Date: 29/10/24

4. Statement of School Management Responsibility

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, each National Government School shall prepare financial statements in respect of that school. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed by the Public Sector Accounting Standards Board (PSASB) of Kenya from time to time.

Schedule 4 (Section 23) of the Education Act, 2013 requires the Board of Management of a public institution of basic education to keep all proper books and records of accounts of the income, expenditure, and assets of the institution.

The Board of Management of *Nkuene Girls' High School* accepts responsibility for the school's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS).

The Board of Management is of the opinion that the school's financial statements give a true and fair view of the state of the school's transactions during the financial year ended 30th June, 2024, and of the school's financial position as at that date.



.....
Name: GEORGE MUGAMBI

Designation: Chairman, School Board of Management

Date: 29/10/2024



.....
Name: DINAH GITONGA

Designation: School Principal & Secretary to Board of Management

Date: 29/10/24



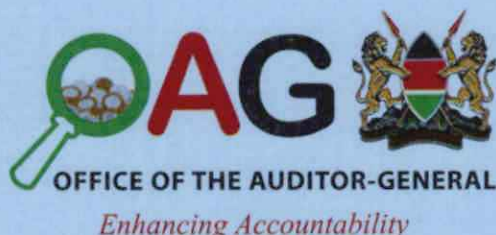
.....
Name: MARION GACHERI

Designation: Bursar/ Finance Officer

Date: 29/10/2024

REPUBLIC OF KENYA

Telephone: +254-(20) 3214000
Email: info@oagkenya.go.ke
Website: www.oagkenya.go.ke



HEADQUARTERS
Anniversary Towers
Monrovia Street
P.O Box 30084-00100
NAIROBI

REPORT OF THE AUDITOR-GENERAL ON NKUENE GIRLS' HIGH SCHOOL FOR THE YEAR ENDED 30 JUNE, 2024 – MERU COUNTY

PREAMBLE

I draw your attention to the contents of my report which is in three parts:

- A. Report on Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting Standards and the relevant laws and regulations that have a direct effect on the financial statements.
- B. Report on Lawfulness and Effectiveness in the Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure the Government achieves value for money and that such funds are applied for the intended purpose.
- C. Report on Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, risk management environment and internal controls, developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

A Qualified Opinion is issued when the Auditor-General concludes that, except for material misstatements noted, the financial statements are fairly presented in accordance with the applicable financial reporting framework. The Report on Financial Statements should be read together with the Report on Lawfulness and Effectiveness in the Use of Public Resources, and the Report on Effectiveness of Internal Controls, Risk Management and Governance.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012, and the Public Audit Act, 2015. The three parts of the report when read together constitute the report of the Auditor-General.

REPORT ON THE FINANCIAL STATEMENTS

Qualified Opinion

I have audited the accompanying financial statements of Nkuene Girls' High School – Meru County set out on pages 1 to 41, which comprise of the statement of financial assets

and liabilities as at 30 June, 2024 and the statement of receipts and payments, statement of cash flows and statement of comparison of budget and actual amounts for the year then ended and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effect of the matters described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of Nkuene Girls' High School – Meru County as at 30 June, 2024 and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the Basic Education Act, 2013 and the Public Finance Management Act, 2012.

Basis for Qualified Opinion

1. Inaccuracies in the Financial Statements

The statement of receipts and payments reflects amounts that differ with the supporting schedules as detailed below;

Component	Amount as per Financial Statements (Kshs.)	Amount as per Supporting Schedules (Kshs.)	Variance (Kshs.)
Government Grants for Operations	9,108,404	9,052,388	56,016
Payments for Operations - Repairs, Maintenance and Improvements	788,200	4,810,220	(4,022,020)
Miscellaneous Incomes - Income from farming activities	799,137	865,930	(66,793)
School Fund Income - Parents Contribution/Fees – Boarding Equipment and Stores	43,732,502	38,474,139	5,258,363

The variances have not been explained or reconciled.

In the circumstances, the accuracy and completeness of the respective amounts could not be confirmed.

2. Variances Between the Financial Statements and Notes to the Financial Statements

The statement of receipts and payments reflects school fund income – parents' contributions and boarding and school fund payments amounts of Kshs.70,046,240 and Kshs.85,539,430 respectively. However, Notes 4 and 9 discloses corresponding amounts

of Kshs.72,495,851 and Kshs.88,369,192 respectively resulting in unreconciled and unexplained variances of Kshs.15,493,190 and Kshs.15,873,341 respectively.

In the circumstances, the accuracy and completeness of school fund income – parents' contributions and boarding and school fund payments amounts of Kshs.70,046,240 and Kshs.85,539,430 respectively could not be confirmed.

3. Unsupported Cash and Cash Equivalents

The statement of assets and liabilities reflects cash and cash equivalents balance of Kshs.10,001,509 which includes a balance of Kshs.163,959 held in a commercial bank as disclosed in Note 10 to the financial statements. However, bank reconciliation statements for the balance of the account was not supported.

In the circumstances, the accuracy and completeness of cash and cash equivalents balance of Kshs.163,959 could not be confirmed.

4. Long Outstanding Accounts Payable

The statement of assets and liabilities reflects accounts payable balance of Kshs.15,395,980 which includes trade creditors balances of Kshs.12,946,369 as disclosed in Note 14 to the financial statements. However, the supporting schedule reflects trade creditors balance of Kshs.12,617,515 leading to unexplained and unreconciled variance of Kshs.328,854. In addition, review of the ageing analysis revealed that the trade creditors balance of Kshs.12,946,369 includes accounts payable balance of Kshs.8,800,549 that had been outstanding for over two years. However, no evidence was provided of mechanisms that have been put in place by Management to settle these long outstanding accounts payables.

In the circumstances, the accuracy and completeness of accounts payable balance of Kshs.8,800,549 could not be confirmed.

5. Unconfirmed Fixed Assets

The statement of receipts and payments reflects payments for infrastructure amount of Kshs.3,412,362 which includes construction of classrooms amount of Kshs.3,410,922 as disclosed in Note 8 to the financial statements. However, the summary of fixed assets register reflects Nil additions leading to unexplained and unreconciled variance of Kshs.3,410,922.

In addition, the summary of fixed assets register reflects assets with a historical cost balance brought forward of Kshs.185,964,565. However, asset register indicating dates of assets acquisitions, type of assets, serial numbers, asset values, custodians and serial/log book number and locations was not provided for audit. This was contrary to Regulation 143(1)(2) of the of the Public Finance Management (National Government) Regulations, 2015 which states that 'the Accounting Officer shall be responsible for maintaining a register of assets under his or her control or possession as prescribed by the relevant laws. The register of land and buildings shall record each parcel of land and each building and the terms on which it is held, with reference to the conveyance, address, area, dates of acquisition, disposal or major change in use, capital expenditure, lease hold terms, maintenance contracts and other pertinent management details.

In the circumstances, the accuracy and completeness of assets historical cost balance of Kshs.185,964,565 could not be confirmed. In addition, Management was in breach of the law.

The audit was conducted in accordance with International Standards for Supreme Audit Institutions (ISSAIs). I am independent of the Nkuene Girls' High School Management in accordance with ISSAI 130 on the Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Emphasis of Matter

Budgetary Control and Performance

The statement of budgeted versus actual amounts reflects final receipts budget and actual on comparable basis amount of Kshs.112,651,650 and Kshs.108,431,743 respectively resulting to under-funding of Kshs.4,219,907 or 4% of the budget. Similarly, the School spent Kshs.101,729,298 against actual receipts amount of Kshs.108,431,743 resulting into under-utilization of 6,702,445 or 6% of the actual receipts.

The under-funding and under-utilization affected the planned activities and may have impacted negatively on service delivery to the public.

My opinion is not modified in respect of this matter.

Key Audit Matters

Key audit matters are those matters that, in my professional judgement, are of most significance in the audit of the financial statements. Except for the effect of the matters described in the Basis for Qualified Opinion section, I have determined that there were no key audit matters to report in the year under review.

Other Matter

Unresolved Prior Year Matters

In the audit report of the previous year, several issues were raised under report on financial statements and report on lawfulness and effectiveness in use of public resources.

However, Management had not resolved the issues as at 30 June, 2024.

Other Information

The Management is responsible for the other information set out on page 1 to 17 which comprise of Key School Information and Management, Summary Report of Performance of the School and Statement of School Management Responsibility. The Other Information does not include the financial statements and my audit report thereon.

In connection with my audit on the school's financial statements, my responsibility is to read the other information and in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit or otherwise appears to be materially misstated. If based on the work I have performed, I conclude that there is a material misstatement of this Other Information, I am required to report that fact. I have nothing to report in this regard.

My opinion on the financial statements does not cover the Other Information and accordingly, I do not express an audit opinion or any form of assurance conclusion thereon.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN THE USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the effect of the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in the Use of Public Resources section of my report, I confirm that nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

1. Late Submission of Financial Statements for Audit

The annual report and financial statements for Nkuene Girls' High School for the year ended 30 June, 2024 were submitted for audit on 18 March, 2025 five months after end of financial year contrary to Section 68(2)(k) of the Public Finance Management, 2012 which states that an Accounting Officer shall prepare annual financial statements for each financial year within three months after the end of the financial year, and submit them to the Controller of Budget and the Auditor-General for audit, and in the case of a National Government entity, forward a copy to the National Treasury.

In the circumstances, Management was in breach of the law.

2. Irregular Transfer of Funds to Kenya Secondary School Heads Association

The statement of receipts and payments reflects boarding and school fund payments amounts of Kshs.85,539,430 which includes boarding, equipment and stores amount of Kshs.43,953,712 as disclosed in Note 9 to the financial statements. This further includes an amount of Kshs.1,216,000 transferred to Kenya Secondary School Heads Association (KESSHA) and joint activities. However, KESSHA is a private welfare organization that draws its membership from School Principals only. This organization is not subject to Public Finance Management Act, 2012 and there is no assurance that it has implemented effective, efficient, and transparent financial management and internal control systems to manage the funds transferred by schools.

In the circumstances, the school may not have received value for money in the amount of Kshs.1,216,000 transferred to KESSHA and other joint activities. In addition, Management was in breach of the law.

3. Unauthorized Over Expenditures

Review of statement of budgeted versus actual amounts for the year ended 30 June, 2024 in the financial statement revealed that the school over spend on some items as shown below:

Item-Vote Head	Approved budgeted (Kshs.)	Actual expenditure (Kshs.)	Over - Expenditure (Kshs.)	%
Other Vote Heads	17,415,000	19,537,668	(2,122,668)	112%
Activity-Boarding	337,500	2,155,950	(1,818,450)	638%
Repairs Maintenance and Improvement - Boarding	2,7000,000	4,856,366	(2,156,366)	180%

Management did not provide evidence of approval of any supplementary budget. This is contrary to Regulation 40(5) of the Public Finance Management (National Government) Regulations, 2015 which states that Accounting Officers may seek supplementary budget if the expenditure cannot be met by budget reallocation under Section 43 of the Act.

In the circumstances, Management was in breach of the regulation.

The audit was conducted in accordance with ISSAI 3000 and ISSAI 4000. The Standards require that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements comply in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, except for the effect of the matters described in the Basis for Conclusion on Effectiveness of Internal Controls, Risk Management and Governance section of my report, I confirm that nothing else has come to my attention to cause me to believe that internal controls, risk management and governance were not effective.

Basis for Conclusion

1. Ineffective Internal Audit and Audit Committee

Review of the operations of Board of Management and Committees revealed the following anomalies

- i. The Accounting Officer was a member of the audit committee contrary to the law. The accounting officer is only needed to attend the meetings of audit committee when called upon by the chairperson. This may compromise the independence of oversight that is offered by the audit committee;
- ii. The audit committee convened one meeting during the financial year under review contrary to Regulation 179(1) of the Public Finance Management (National Government) Act, Regulation 2015 that outlines that they should meet at least once in three months.
- iii. The Accounting Officer had not developed responses and action plan of recommendations made in the audit reports. These responses and action plans are expected to be submitted to the chairperson of the audit committee so that the audit committee makes a follow up of their implementation.
- iv. The Management did not submit the internal audit reports that were issued to the Management, audit committee workplans and charter for audit review.

In the circumstances, the effectiveness of internal controls and risk management could not be confirmed.

2. Failure to Conduct Stock Take

Note 19 to the financial statements discloses stock/inventory balance of Kshs.4,805,272 which includes food stuffs and laboratory consumables balances of Kshs.4,156,100 and Kshs.649,172 respectively. However, quarterly and annual stock taking reports were not provided for audit. This is also contrary to Section 162(2) of the Public Procurement and Asset Disposal Act, 2015 which states that the head of procurement function shall arrange for occasional visits of inspection to the stores, at least quarterly in each calendar year, and conduct quarterly and annual inventory and stock taking in order to ensure compliance with all respective governing laws and submit the report to the accounting officer.

In the circumstances, the effectiveness of internal controls over stock could not be confirmed.

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The Standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal controls, risk Management and overall governance were operating effectively in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of the Management and the Board of Management

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal controls as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal controls, risk management and governance.

In preparing the financial statements, Management is responsible for assessing the school's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless Management is aware of the intention to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements comply with the authorities which govern them and that public resources are applied in an effective way.

The Board of Management is responsible for overseeing the Schools financial reporting process, reviewing the effectiveness of how Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

My responsibility is to conduct an audit of the financial statements in accordance with Article 229(4) of the Constitution, Section 35 of the Public Audit Act, 2015 and the International Standards for Supreme Audit Institutions (ISSAIs). The Standards require that, in conducting the audit, I obtain reasonable assurance about whether the financial statements as a whole are free from material misstatements, whether due to fraud or error and to issue an auditor's report that includes my opinion in accordance with Section 48 of the Public Audit Act, 2015. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In conducting the audit, Article 229(6) of the Constitution also requires that I express a conclusion on whether or not in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way. In addition, I consider the entity's control environment in order to give an assurance on the effectiveness of internal controls, risk management and governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015.

Further, I am required to submit the audit report in accordance with Article 229(7) of the Constitution.

Detailed description of my responsibilities for the audit is located at the Office of the Auditor-General's website at: <https://www.oagkenya.go.ke/auditor-generals-responsibilities-for-audit/>. This description forms part of my auditor's report.


FCPA Nancy Gathungu, CBS
AUDITOR-GENERAL

Nairobi

05 May, 2025

6. Statement Of Receipts and Payments for the Year Ended 30th June 2024

DESCRIPTION OF VOTE HEAD	Note	2023-2024	2022-2023
		Kshs	Kshs
RECEIPTS			
Government grants for tuition	1	2,455,340	3,550,717
Government grants for operations	2	9,108,404	10,534,807
Government Grants for Infrastructure	3	7,522,000	5,268,000
School Fund Income- Parents' Contributions	4	70,046,240	62,507,525
Miscellaneous Incomes	5	18,117,580	20,253,823
TOTAL RECEIPTS		107,249,564	102,114,872
PAYMENTS			
Payments for Tuition	6	490,355	7,420,445
Payments for operations	7	10,397,967	9,379,118
Payments for Infrastructure	8	3,412,362	2,946,345
Boarding and school fund payments	9	85,539,430	87,487,037
TOTAL PAYMENTS		99,840,114	107,223,945
SURPLUS/DEFICIT		7,409,450	(5,109,073)


The school financial statements were approved on 30th June 2024 and signed by:

.....
 Sign: 

Name: Mr. George Mugambi

Chair: BOM


Date: 29/10/2024

.....
 Sign: 

Name: Mrs. Dinah Gitonga

School Principal/Secretary to BOM

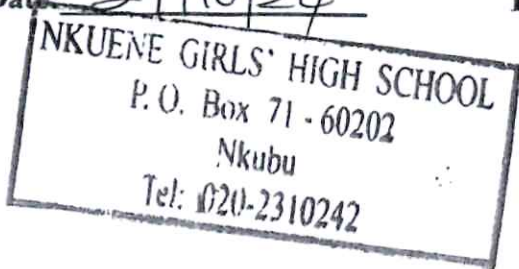
Date: 29/10/24

.....
 Sign: 

Name: Mrs. Marion Gacheri


Bursar/Finance Officer

Date: 29/10/24




7. Statement of Assets and Liabilities As At 30th June 2024


Description	Note	2023-2024 Kshs	2022-2023 Kshs
FINANCIAL ASSETS			
Cash and Cash Equivalents			
Bank Balances	10	9,981,364	6,456,167
Cash Balances	11	20,145	8,463
Short term Investment	12	-	-
Total Cash and Cash Equivalents		10,001,509	6,464,630
Account's receivables	13	6,997,383	3,987,863
TOTAL FINANCIAL ASSETS		16,998,892	10,452,493
FINANCIAL LIABILITIES			
Accounts Payable	14	15,395,980	16,259,031
NET FINANCIAL ASSETS		1,602,912	(5,806,538)
REPRESENTED BY			
Fund balance b/fwd 1st July 2022	15	(5,806,538)	(697,465)
Surplus for the year		7,409,450	(5,109,073)
NET FINANCIAL POSITION		1,602,912	(5,806,538)

.....
 Sign: 

Name: Mr. George Mugambi
 Chair: BOM
 Date: 29/10/2024

.....
 Sign: 

Name: Mrs. Dinah Gitonga
 School Principal/Secretary to BOM
 Date: 29/10/24

.....
 Sign: 

Name: Mrs. Marion Gacheri
 Bursar/Finance Officer
 Date: 29/10/24

NKUENE GIRLS' HIGH SCHOOL
 P. O. Box 71 - 60202
 Nkubu
 Tel: 020-2310242

8. Statement of Cash Flows for the Year Ended 30th June 2024

Description		2023-2024	2022-2023
		Kshs	Kshs
Receipts from operating activities			
Government grants for Tuition	1	2,455,340	3,550,717
Government grants for Operations	2	9,108,404	10,534,807
Government grants for Infrastructure	3	7,522,000	5,268,000
School fund income- Parents contributions/ fees	4	68,979,557	61,781,929
Miscellaneous Income	5	18,238,080	20,253,823
Total Receipts		106,303,381	101,389,276
Payments			
Cash outflows for Tuition	6	2,340,355	3,564,750
Cash outflows for operations	7	10,397,966	9,379,118
Cash flows for Boarding /Lunch and school fund	9	70,562,961	60,720,854
Total payments		83,301,282	73,664,722
Net cash inflow/outflow from operating activities		23,002,099	27,724,554
CASHFLOW FROM INVESTING ACTIVITIES			
Proceeds from Sale of Assets			-
Acquisition of Assets(DORMITORY & TUITION BLOCK)		19,465,220	23,710,779
Proceeds from investments			-
Proceeds from Investments			
Net cash inflows/outflows from Investing Activities		19,465,220	23,710,779
NET CASHFLOW FROM FINANCING ACTIVITIES			
Proceeds from borrowings/ loans			-
Repayment of principal borrowings		-	-
Net cash inflows/outflows from Financing Activities		-	-
NET INCREASE/DECREASE IN CASH AND CASH EQUIVALENT		3,536,879	4,013,775
Cash and cash equivalent at BEGINNING of the year		6,464,630	2,450,855
Cash and cash equivalent at END of the year		10,001,509	6,464,630

The school's financial statements were approved on 30th June 2024 and signed by:

Sign: 

Name: Mr. George Mugambi

Chair: BOM

Date: 29/10/2024

Sign: 

Name: Mrs. Dinah Gitonga

School Principal/Secretary to BOM

Date: 29/10/24

Sign: 

Name: Mrs. Marion Gacheri

Bursar/Finance Officer

Date: 29/10/24

3
 NKUENE GIRLS' HIGH SCHOOL
 P.O. Box 71 - 60202
 Nkubu
 Tel: 020-2310242

9. Statement Of Budgeted Versus Actual Amounts for The Year Ended 30th June 2024

Receipt/Expense Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilisation Difference	% of Utilisation
	a	b	c=a+b	d	e=c-d	f=d/c %
RECEIPTS						
<i>(1) CAPITATION GRANT ON TUITION</i>						
Text books			0		-	
Exercise books			0		-	
Laboratory equipments and apparatus			0		-	
Teaching/learning materials	5,594,000.00		5,594,000.00	2,455,340	3,139,060	44%
Chalks			0		-	
Internal exams			0		-	
Reference materials			0		-	
			0	-	-	
			0	-	-	
Sub Total	5,594,000.00		5,594,000.00	2,455,340	3,139,060	

Receipt/Expense Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilisation Difference	% of Utilisation
	a	b	c=a+b	d	e=c-d	f=d/c %
(2) CAPITATION GRANT ON OPERATIONS						
OTHERVOTEHEADS - PE,EWC,LTT,ADM COST	12,690,000.00		12,690,000	6,341,402.00	6,348,598	50%
Local transport / travelling			0		-	
Electricity and water			0		-	
Medical	2,700,000.00		2,700,000	1,364,750.00	1,335,250	50%
Administration costs			0		-	0
Activity	2,025,000.00		2,025,000	574,800.00	1,450,200	28%
RMI						
Sub Total	17,415,000.00		17,415,000	8,280,952	9,134,048	0
3) FDSE for Infrastructure						
Maintenance & Improvement MOE	6,500,000.00		6,500,000	4,022,000	2,728,000	60%
M&I Parents Contribution	16,670,000.00		16,670,000	17,318,443	(648,443)	103%
Economic Stimulus Programs			0		-	
Transition Infrastructure Grants	10,000,000.00		10,000,000	3,500,000	6,500,000	35%
Administration Costs			0		-	0
Sub Total	33,420,000.00		33,420,000	24,840,934	(4,760,934)	127%

Receipt/Expense Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilisation Difference	% of Utilisation
	a	b	c=a+b	d	e=c-d	f=d/c %
4) FEES CHARGED ON PARENTS						
OTHERVOTE HEADS PE,ADM COST,LTT,EWC	17,415,000.00		17,415,000	22,175,934	(4,760,934)	127%
Repairs and maintenance	2,700,000		2,700,000	6,228,212	(3,528,212)	230%
Local transport / travelling			0		-	
Electricity and water			0		-	
Medical			0		-	0
Administration costs			0		-	0
Activity	337,500.00		337,500	359,203	(21,703)	86%
SMASSE			0		-	
Fee on Boarding Equipment and Stores	34,269,750.00		34,269,750	38,475,739	(4,205,989)	106%
			0		-	
Sub Total	54,722,250.00		54,722,250	67,239,088	(12,516,838)	

Receipt/Expense Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilisation Difference	% of Utilisation
	a	b	c=a+b	d	e=c-d	f=d/c %
5) Miscellenous income						
Rent Income			0		-	
Income from farming activities	1,500,000.00		1,500,000	865,930	634,070	58%
insurance compensation			0		-	
income from posho mill			0		-	
income from Bus Hire			0		-	
Fee for Hire of Ground and Equipment			0		-	0
Income from Grants and Donations			0		-	
Interest Income			0		-	
Dividends Income			0		-	
Loans/Borrowings			0		-	
Sub total	1,500,000.00		1,500,000	865,930	634,070	
TOTAL INCOME	112,651,650.00		112,651,650	108,431,743	4,219,907	85%

Receipt/Expense Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilisation Difference	% of Utilisation
	a	b	c=a+b	d	e=c-d	f=d/c %
(6) EXPENDITURE FOR TUITION						
Text books			0		-	
Exercise books			0		-	
Laboratory equipments and chemicals			0		-	
Teaching/learning materials	5,594,400.00		5,594,400	489,030	5,105,370	9%
chalks			0		-	
Exams and Assessments			0		-	
Reference Materials			0		-	
Bank charges	6,000.00		6,000	1,325	4,675	22%
			0		-	
others- specify			0		-	
(7) EXPENDITURE FOR OPERATIONS						
Repairs and maintenance			0		-	
PE			0		-	
OTHERVOTEHEADS- PE,LTT,EWC,ADM COST	12,690,000.00		12,690,000	8,767,314	3,392,686	69%
Electricity and water			0		-	
Medical/INSURANCE	2,700,000.00		2,700,000	218,152	2,481,848	7.50%
Administration costs			0		-	
Activity	2,025,000.00		2,025,000	624,280	1,400,720	8%
Sub Total	17,415,000.00		17,415,000	9,609,746	7,275,254	

Receipt/Expense Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilisation Difference	% of Utilisation
	a	b	c=a+b	d	e=c-d	f=d/c %
(8) Expenditure for Infrastructure						
Classrooms 2 STOREY TUITION BLOCK	6,750,000		6,750,000	4,810,110	1,939,890	71%
Construction of Laboratory			0		-	0
Construction of Dormitory			0		-	
Purchase of Furniture			0		-	
Purchase of Equipment			0		-	
Purchase of Machinery			0		-	
Drilling of Boreholes			0		-	
Sub Total	6,750,000.00		6,750,000	4,810,110	1,939,890	
(9) Expenditure For School fund/Lunch/Boarding						
OTHER VOTEHEADS PE LTT,EWC ADM	17,415,000.00		17,415,000	19,537,668	(2,122,668)	112%
Repairs, Maintenance and Improvement	2,700,000.00		2,700,000	4,856,366	(2,156,366)	180%
Local Transport and Travelling			0		-	
Electricity Water and Conservancy			0		-	
Medical expenses			0		-	
Administration Cost			0		-	
Activity	337,500.00		337,500	2,155,950	(1,818,450)	

Receipt/Expense Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilisation Difference	% of Utilisation
	a	b	c=a+b	d	e=c-d	f=d/c %
SPECIAL GRANT	10,000,000.00		10,000,000		10,000,000	
Lunch Programme			0		-	
Boarding Equipment and stores	34,269,750.00		34,269,750	34,058,991	210,759	99%
Expenditure for Income Generating Activities	1,500,000.00		1,500,000	512,533	987,467	
Insurance Costs			0		-	
Other Expenses on Investments/PA PROJECT	16,670,000.00		16,670,000	16,052,858	617,142	96%
Rent expenses			0		-	0
Bank Charges			0		-	
Loan Interestt Payment			0		-	
Loan Principal Payment			0		-	
Totals	112,651,650.00		112,651,650	101,729,298		

10. Significant Accounting Policies

The principal accounting policies adopted in the preparation of these financial statements are set out below:-

1. Statement of compliance and basis of preparation

The financial statements have been prepared in accordance with and comply with International Public Sector Accounting Standards (IPSAS) with particular emphasis on Cash Basis Financial Reporting under the Cash Basis of Accounting and applicable government legislations and regulations. The financial statements comply with and conform to the form of presentation prescribed by the Public Sector Accounting Standards Board of Kenya.

This cash basis of accounting has been supplemented with accounting for; a) receivables that include school fees from parents, imprest, salary advances and other receivables and b) payables that include deposits and retentions and payables from operations.

The financial statements are presented in Kenya Shillings, which is the functional and reporting currency of the *school*, and all values are rounded to the nearest Kenya Shilling (Kshs). The accounting policies adopted have been consistently applied to all the years presented.

2. Recognition of receipts and payments

The *school* recognises all receipts from various sources when the event occurs, and the related cash has been received by the *school*. In addition, the *school* recognises all expenses when the event occurs, and the related cash has been paid out by the *school*. Income arising from school fees is recognised when the event occurs whether cash is received or not. Expenditure arising from operations is recognised when the event occurs irrespective of receipt of cash.

3. In-kind contributions

In-kind contributions are donations that are made to the *school* in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment, or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the *school* includes such value in the statement of receipts and payments both as a receipt and as a payment in equal and opposite amounts; otherwise, the contribution is not recorded.

4. Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call, and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to an insignificant risk of changes in value. Bank account balances include amounts held at various financial institutions at the end of the financial year.

5. Accounts Receivable

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. Accounts receivables also include school fees billed to

Annual Report and Financial Statements For the year ended 30th June 2024

parents for services rendered but not paid. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

6. Accounts Payable

For the purposes of these financial statements, deposits, and retentions held on behalf of third parties have been recognized as accounts payables. This is in recognition of the government practice of retaining a portion of contracted services and works pending the fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. Payables also include expenditures incurred for the purchase of goods, works and services that have been rendered and not settled. This is an enhancement to the cash accounting policy adopted for public secondary schools. Other liabilities are disclosed in the financial statements.

7. Non-current assets

Non-current assets are expensed at the time of acquisition while disposal proceeds are recognized as receipts at the time of disposal. However, the acquisitions and disposals are reflected in the school fixed asset register a summary of which is provided as a memorandum to these financial statements.

8. Budget

The budget is developed on the same accounting basis (cash basis), the same accounts classification basis, and for the same period as the financial statements. The *school's* budget was approved by the School Board of Management. A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

9. Comparative figures

Where necessary comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

10. Subsequent events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30th June 2024.

11. Notes To the Financial Statements

1. Government Grants for Tuition

Description	2023-2024	2022-2023
	Kshs	Kshs
Text books	-	-
Exercise books	-	-
Laboratory equipments and apparatus	-	-
Teaching/learning materials	2,455,340	3,550,717
chalks	-	-
Internal exams	-	-
Reference materials	-	-
Total	2,455,340	3,550,717

2. Government Grants for Operations

Description	2023-2024	2022-2023
	Kshs	Kshs
Repairs and maintenance	827,451	2,000
Personal emoluments	-	-
Local transport / travelling	-	-
Electricity and water	-	-
Medical	1,364,750	255,700
Administration costs	-	-
Activity	574,800	-
OTHER VOTEHEADS-PE,EWC,LTT,ADM COST	6,341,403	9,531,870
	-	-
Total	9,108,404	10,534,807

3. Government Grants for infrastructure

Description	2023-2024	2022-2023
	Kshs	Kshs
	-	
Maintenance & Improvement Ministry of Education	4,022,000	5,268,000
Maintenance & Improvement Parents Contribution		
Economic Stimulus Programs	-	-
Transition Infrastructure Grants	3,500,000	
Total	7,522,000	5,268,000

4. School Fund Income - Parents Contribution/Fees

Description	2023-2024	2022-2023
	Kshs	Kshs
BOARDING EQUIPMENT AND STORES	43,732,502	39,516,745
Repairs Maintenance Improvement	6,228,212	3,144,260
Electricity Water and Conservancy	-	-
Local Transport & Travel	-	-
ACTIVITY	359,203	40,428
OTHER VOTE HEADS-PE,LTT,EWC,ADM COST	22,175,934	19,442,282
PERSONAL EMOLUMENTS	-	-
	-	-
Total	72,495,851	62,507,525

5. Miscellaneous Incomes

Description	2023-2024	2022-2023
	Kshs	Kshs
Rent Income	-	-
Income from farming activities	799,137	1,036,423
insurance compensation	-	-
income from posho mill	-	-
income from Bus Hire	-	-
Fee for Hire of Ground and Equipment	-	-
Income from Grants and Donations	-	-
Interest Income	-	-
Dividends Income	-	-
Loans/Borrowings	-	-
PARENTS PROJECTS	17,318,443	19,217,400
Total	18,117,580	20,253,823

6. Tuition

Description	2023-2024	2022-2023
	Kshs	Kshs
Text books	-	-
Exercise books	-	-
Laboratory equipments and chemicals	-	-
Teaching/learning materials	489,030	7,419,005
chalks	-	-
Exams and Assessments	-	-
Reference Materials	-	-
Bank charges	1,325	1,440
Others- specify	-	-
Total	490,355	7,420,445

7. Operations

Description	2023-2024	2022-2023
	Kshs	Kshs
Repairs and maintenance	-	-
Personal emoluments	-	-
OTHER VOTE HEADS-PE, LTT, EWC, ADM COST	8,767,314	8,792,718
Electricity and water	-	-
Medical/INSURANCE	218,153	-
Administration costs	-	-
Activity	624,280	586,400
Repairs Maintenance and Improvement	788,220	-
Constituency Development Fund grant- Ablution block	-	-
Bank charges	-	-
Borehole	-	-
TOTAL	10,397,967	9,379,118

8. Infrastructure

Description	2023-2024	2022-2023
	Kshs	Kshs
Construction of classrooms	3,410,922	2,946,345
Construction of Laboratory	-	-
Construction of Dormitory	-	-
Purchase of Furniture	-	-
Purchase of Equipment	-	-
Purchase of Apparatus	-	-
Drilling of Boreholes	-	-
ADMINISTRATION COST	1,440	-
	-	-
	-	-
TOTAL	3,412,362	2,946,345

9. Boarding and School Fund

Description	2023-2024	2022-2023
	Kshs	Kshs
Boarding Equipment and Stores	43,953,712	37,454,265
Repairs Maintenance and Improvement	5,271,597	4,202,116
OTHER VOTEHEADS -PE,LTT,EWC,ADM COST	20,438,338	24,276,847
Local Transport &Travel	-	-
ACTIVITY	2,205,950	780,375
Administration Cost	-	-
PERSONAL EMOLUMENTS	-	-
Poshomill	-	-
Hire ground & school bus	-	-
Parent Association PROJECT	16,052,858	20,020,370
School farm	432,837	744,064
Sales of borehole water	-	-
Commission on savings Accounts	13,600	-
Parent Association - donations, school van project	-	-
Transfer to operations account	-	-
Transfer to savings account- school van project	-	-
Bank charges	-	-
National Social Security Fund	-	-
National Health Insurance Fund	-	-
TOTAL	88,369,192	87,478,037

10. Bank Accounts

Account Name & Currency		Status	Bank Account	2023-2024	2022-2023
		Active/Dormant	Number	Kshs	Kshs
Tuition Account	EQUITY BANK	ACTIVE	370291355305	218,259	103,274
Operations Account	EQUITY BANK	ACTIVE	370291768421	193,749	1,483,312
School Fund Account/Boarding	KCB BANK	ACTIVE	1131532104	1,780,167	1,275,101
Savings Account	NATIONAL BANK	ACTIVE	12429079600	163,959	97,166
SAVINGS ACCOUNT	COOPERATIVE BANK	ACTIVE	11292205829000	1,049,637	951,664
Infrastructural Account	CO-OPERATIVE BANK	ACTIVE	1139205829001	6,492,989	2,383,350
YETU SACCO		ACTIVE	30825	82,604	162,300
Total				9,981,364	6,456,167

11. Cash In Hand

Description	2023-2024	2022-2023
	Kshs	Kshs
Tuition Account	-	-
Operation Account	4,338	4,338
School Fund account	15,807	4,125
Total	20,145	8,463

12. Short Term Investments

Description	2023 - 2024	2022-2023
	Kshs	Kshs
Cooperative shares	-	-
Treasury Bills	-	-
Fixed deposit Accounts	-	-
Equity stock	-	-
Other investments	-	-
Total	-	-

13.a) Accounts Receivable

Description	2023-2024	2022-2023
	Kshs	Kshs
Fees arrears	6,997,383	3,987,863
Other non-fees receivables	-	-
Salary Advance(list/schedule attached)	-	-
Imprest(list/schedule attached)	-	-
Rent arrears (List/schedule attached)	-	-
	-	-
Total	6,997,383	3,987,863

13.b) Ageing Analysis of Accounts Receivable

Description	2023-2024		2022-2023	
	Kshs		Kshs	
		% of the Total		% of the Total
1 Year and Less	-	-	-	-
Between 1-2 Years	4,749,989	81	2,830,807	71
Between 2-3 Years	1,090,338	19	1,157,056	29
Over 3 Years	1,157,056	-	-	-
	-	-		
Total	6,997,383		3,987,863	

14. Accounts Payable

Description	2023-2024	2022-2023
	Kshs	Kshs
Trade creditors (See ageing below and appendix 1)	12,946,369	15,752,257
Prepaid fees	2,449,611	506,774
Rentention Monies	-	-
Unpaid salaries and statutory deductions	-	-
Caution Money	-	-
Other payables	-	-
	-	-
Total	15,395,980	16,259,031

14.b) Ageing Analysis of Accounts Payable

Description	2023-2024		2022-2023	
	Kshs		Kshs	
		% of the Total		% of the Total
1 Year and Less	8,811,011	69	15,303,863	97
Between 1-2 Years	4,135,358	31	448,394	3
Between 2-3 Years	-	-	-	-
Over 3 Years	-	-	-	-
Total	12,946,369		15,752,257	

15. Fund Balance Brought Forward

Description	2023-2024	2022-2023
	Kshs	Kshs
Bank balances	6,456,167	2,592,904
Cash balances	8,463	20,251
Short Term Investments	-	-
Receivables	3,987,863	3,902,798
Payables	(16,259,031)	(7,213,418)
Total	(5,806,538)	(697,465)

Other important disclosure notes

IPSAS Cash Standard encourages an entity to disclose accrual-related information in relation to an entity's assets and liabilities. The notes outlined below are disclosure notes in relation to the school's non-financial assets and liabilities.

16. Non-current Liabilities Summary

Description	2023-2024	2022-2023
	Kshs	Kshs
Bank loan(s)	-	-
Outstanding Leases	-	-
Hire purchase	-	-
Gratuity and leave provision	-	-
others- specify	-	-
Total	-	-

17. Biological assets

Description	Number	2023-2024	2022-2023
		Kshs	Kshs
Cattle	5	350,000	350,000
Goats	0	-	-
Trees	0	-	-
Coffee or tea plantation		-	-
Poultry	0	-	-
Total		350,000	350,000

18. Borrowings

Description	2023-2024	2022-2023
	KShs	KShs
Borrowing at beginning of the year	-	-
Borrowings during the year	-	-
Repayments of during the year	-	-
Balance at the end of the year	-	-

Other important disclosure notes

19. Stock/ Inventory

Description	2023-2024	2022-2023
	KShs	KShs
Food stuff	4,156,100	2,159,516
Lab Consumables	649,172	177,407
Farm Produce	-	-
Medication	-	-
Construction Materials	-	-
Others- Specify	-	-
TOTAL	4,805,272	2,336,923

20. Progress on Follow Up of Auditor Recommendations

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor.

Ref No.	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)

NKUENE GIRLS' HIGH SCHOOL

P. O. Box 71 - 60202, NKUBU

Cell: 0714 371 957



Sign and date 29/10/2024
Principal

Annex I - Analysis of Pending Accounts Payable

Supplier Of Goods or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance Current 2023/2024	Outstanding Balance Comparative 2022/2023	Comments
	A	b	C	d=a-c		Creditors paid within the current year
	Kshs	Kshs	Kshs	Kshs	Kshs	
Construction Of Buildings						
1. Kinoti G.K	415,231	15 - 5 -2024		415,231		
Sub-Total	415,231			415,231		
Supply Of Goods						
Rothy Investment					1,514,600	
Kathure Igoki					855,865	
Amolink Joint Stores	2,545,479	4-6-2024		2,545,477	2,126,180	
Nkuene Dairy	360,580	4-5-2024		360,580	313,380	
Ann Maiti	570,000	5-5- 2024		570,000	570,000	
Amado Cupid Adventure	225,630	2-5- 2024		225,630		
Elosy Mwenda	226,800	7-6- 2024		226,800		
Moses Mbaabu	1,396,500	2-5- 2024		1,396,500	945,773	
Joyweddy Karimi	60,000	2-5- 2024		60,000		

NKUENE GIRLS' HIGH SCHOOL

Annual Report and Financial Statements For the year ended 30th June 2024

Supplier Of Goods or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance Current 2023/2024	Outstanding Balance Comparative 2022/2023	Comments
Joseph Kiriimi	2,116,000	5-6-2024		2,116,000		
Merutex Outfitters	301,050	4-6- 2024		301,050	467,370	
Nkubu Galaxy Auto Spares	85,200	3-3-2024		85,200	140,000	
Elyca Enterprises	58,000	31-12-2023		58,000		
Dabuem Suppliers	1,066,029	10-11-2023		1,066,029	1,323,994	
Nalum Logistics	2,700,700	5-1-2024		2,700,700	3,511,500	
Morris Mwenda					430,910	
Gateway Agency					289,840	
MCK Book Centre					353,345	
Sub-Total	11,711,968					
Supply Of Services						
Davco Stationers & School Suppliers	55,800	8/5/2024		55,800	19,900	
Franka & Sons Ltd	74,500	6/6/2024		74,500		
Bluelink Image	150,000	5/5/2024		150,000		
Mazao fertilizers	50,000	20/6/2024		50,000		
Mdetch Technologies	41,000	20/5/2024		41,000	70,500	
Amazon Fire Services	143,120	2/3/2024		143,120	110,000	
Mwega Tents	254,750	20/1/2024		254,750	571,250	

NKUENE GIRLS' HIGH SCHOOL

Annual Report and Financial Statements For the year ended 30th June 2024

Supplier Of Goods or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance Current 2023/2024	Outstanding Balance Comparative 2022/2023	Comments
Joshua Kiogora	50,000	15/5/2024		50,000		
Eronels Plumbers					259,840	
KSSHA					642,150	
John Kathurima					357,920	
Kerey Straight Solution					84,000	
J. M. Kirimi					75,000	
Nkuene Mitunguu JA					719,780	
Sub-Total	819,170					
Grand Total	12,946,369			12,946,369	15,752,257	

Annex 2 – Summary of Fixed Assets Register

Asset Class	Historical Cost b/f (Kshs) 30 th June 2023	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost c/f (Kshs) 30 th June 2024
Land 1	8,000,000.00			8,000,000.00
Land 2	1,200,000.00			1,200,000.00
Buildings And Structures	155,064,565.00			155,064,565.00
Motor Vehicles	9,000,000.00			9,000,000.00
Office Equipment, Furniture And Fittings	1,000,000.00			1,000,000.00
Textbooks	1,200,000.00			1,200,000.00
ICT Equipment	3,000,000.00			3,000,000.00
Tools And Apparatus	5,000,000.00			5,000,000.00
Other Machinery And Equipment	2,000,000.00			2,000,000.00
Heritage And Cultural Assets	0.00			0.00
Intangible Assets- Soft Ware	500,000.00			500,000.00
Total	185,964,565.00			185,964,565.00

NKUENE GIRLS' HIGH SCHOOL

Annual Report and Financial Statements For the year ended 30th June 2024

Annex 3 ADJUSTED TRIAL BALANCE AS AT 30TH JUNE 2024

HOSTEL ACCOUNT 1131532104

Vote heads	Foli	Estimate Ksh	DR (ksh)	DR	CR (ksh)	Commitment CR Ksh	DR Ksh	CR Ksh
Opening Cash CB	7				4,124.85			4,124.85
Opening Bank CB	7				1,275,100.75			1,275,100.75
BES /Boarding Equipment & stores	1	34,269,750	34,058,991	7,445,110	38,475,739	4,749,989	43,953,712	43,225,728
Parents Association	3	16,670,000	16,052,858		17,318,443		16,052,858	17,318,443
Repairs Maintenance and Improvement	5	2,700,000	4,464,250	415,231	6,228,212		5,271,597	6,228,212
Activity	7	337,500	2,155,950	50,000	359,203		2,205,950	359,203
Other voteheads: PE, ECW, LTT, Adm Cost	9	17,415,000	19,537,668	900,670	22,175,934		20,438,338	22,175,934
Fees Arrears Recovered	11	2,830,877			1,740,469			1,740,469
Pocket Money	13		120,500		120,000		120,500	120,500
Farm	15		432,837		799,137		432,837	799,137
Savings A/C 01129205829000	17		2,508,888		2,410,855		2,508,888	2,410,855
Savings A/C 12429079600	19		79,696				79,696	
Farm A/C Yetu Sacco 30825	21				66,793			66,793
Sundry creditors	23		9,766,899				9,766,899	
Golden pillar Sacco	24		152,710		152,710		152,710	152,710
Staff of Nkuene Girls	24		37,000		37,000		37,000	37,000
Prepaid fees as at June 30 th 2023	25					506,774	506,774	
Prepaid fees as at June 30 th 2024	26			2,449,611			4,749,989	2,449,611
Fees Arrears as at June 30 th 2024	27							
Creditors as at 30 th June 2024	28							8,811,011
Closing Cash CB	6		15,806.85				15,806.85	
Closing Bank CB	6		1,780,166.75				1,780,166.75	
			91,164,220.60	11,260,622	91,164,622.60	5,256,763	107,681,605.60	107,681,605.60

Principal

Bursar/Accounts Clerk

10/7/2024

[Signature]
10/7/2024

NKUENE GIRLS' HIGH SCHOOL

Annex 5 TRIAL BALANCE AS AT 30TH JUNE 2024

HOSTEL ACCOUNT 1131532104

Vote heads	Folio	Estimate Ksh	DR (ksh)	CR (ksh)	Commitment Ksh	Balances Ksh
Opening Cash CB	7			4,124.85		
Opening Bank CB	7			1,275,100.75		
BES /Boarding Equipment & stores	1	34,269,750.00	34,058,991.00	38,475,739.00	7,445,110.00	-7,234,351.00
Parents Association	3	16,670,000.00	16,052,858.00	17,318,443.00		617,142.00
Repairs Maintenance and Improvement	5	2,700,000.00	4,464,250.00	6,228,212.00	415,231.00	-1,504,481.00
Activity	7	337,500.00	2,155,950.00	359,203.00	50,000.00	-1,868,450.00
Other voteheads: PE, ECW, LTT, Adm Cost	9	17,415,000.00	19,537,668.00	22,175,934.00	900,670.00	1,221,998.00
Fees Arrears	11	2,830,877.00		1,740,469.00		
Pocket Money	13		120,500.00	120,500.00		
Farm	15	1,500,000.00	432,837.00	799,137.00		
Savings A/C 01129205829000	17		2,508,888.00	2,410,855.00		
Savings A/C 12429079600	19			66,793.00		
Farm A/C Yetu Sacco 30825	21		79,696.00			
Sundry Creditors	23		9,766,899.00			
Golden Pillar Sacco	24		152,710.00	152,710.00		
Staff of Nkuene Girls	25		37,000.00	37,000.00		
Closing Cash CB	6		15,806.85			
Closing Bank CB	6		1,780,166.75			
			91,164,220.60	91,164,220.60		

Principal

Name:

DINAH GITONGA

Signature:



Date:

10/7/2024

Bursar/Accounts Clerk

Name:

MARION GACHERI

Signature:



Date:

10/7/2024

NKUENE GIRLS' HIGH SCHOOL
 P. O. Box 71 - 60202, NKUBU
 Cell: 0714 371 957

NKUENE GIRLS' HIGH SCHOOL

Annex 6 HOSTEL ACCOUNT

Bank Reconciliation statement as at 30th June 2024

Bank Balance as per the Cash Book

Ksh: 2,977,637.85

Less unrepresented cheques

Date Drawn

Cheque No.

Amount Ksh.

2,977,637.85

Less students deposit not in cash book

1,197,471.10

Bank balance as per the Cash Book

Ksh: 1,780,166.75

Principal

Name:

DINAH GITONGA

Signature:



Date:

10/7/2024



Bursar/Accounts Clerk

Name:

MARION GACHERI

Signature:



Date:

10/7/2024

NKUENE GIRLS' HIGH SCHOOL

Annex 7 HOSTEL ACCOUNT

Cash survey certificate as at 30th June 2024

Cash Balance as per the Cash Book


Ksh:15,806.85

Presented by Physical cash as follows:

<u>Notes</u>	<u>No's</u>	<u>Amount (Ksh)</u>	
1000	15	15,000.00	
500	1	500.00	
200	2	400.00	
100	1	50.00	
<u>Coins</u>			
5	1	5.00	
1	1	1.00	
0.50	1	0.50	
.10	3	0.30	
0.05	1	0.05	
			<u>15,806.85</u>

Principal

Name: DINAH GITONGA

Signature: 

Date: 10/7/2024



Bursar/Accounts Clerk

Name: MARION GACHERI

Signature: 

Date: 10/7/2024

NKUENE GIRLS' HIGH SCHOOL


Annex 8 TRIAL BALANCE AS AT 30TH JUNE 2024

OPERATION A/C: 0370291768421

Vote heads	Folio	Estimate	DR(Ksh)	CR(Ksh)	Comm itment ksh	Balances
Opening Cash CB	7			4,338.04		
Opening Bank CB	7			1,483,311.50		
Other voteheads: PE, ECW, LT&T, and ADM Cost	1	12,690,000.00	8,767,313.50	6,341,402.93		3,922,686.50
Activity	3	2,025,000.00	624,280.00	574,800.00		1,400,720.00
Repairs Maintenance and Improvement	5	6,750,000.00	4,810,220.00	4,849,451.00		1,939,780.00
Medical Insurance	7	2,700,000.00	218,152.50	1,364,750.00		2,481,847.50
Golden Pillar Sacco	9		151,008.00	151,008.00		
NSSF	11		160,552.00	160,552.00		
NHIF	13		46,600.00	46,600.00		
PAYE	15		7,284.00	7,284.00		
Staff of Nkuene Girls	17		32,000.00	32,000.00		
Special grant	19		3,500,000.00	3,500,000.00		
Closing Cash CB	6		4,338.04			
Closing Bank CB	6		193,749.43			
			18,515,497.47	18,515,497.47		

Principal

Name: DINAH GITONGA

Signature: 

Date: 10/7/2024

Bursar/Accounts Clerk

Name: MARION GACHERI

Signature: 

Date: 10/7/2024

NKUENE GIRLS' HIGH SCHOOL
 P. O. Box 71 - 60202, NKUBU
 Cell: 0714 371 957

NKUENE GIRLS' HIGH SCHOOL
Annex 10 OPERATION ACCOUNT

Cash survey certificate as at 30th June 2024

Cash Balance as per the Cash Book

Ksh: 4,338.04

Presented by Physical cash as follows:

<u>Notes</u>	<u>No's</u>	<u>Amount (Ksh)</u>
1000	4	4,000.00
200	1	200.00
100	1	100.00
Coins		
20	1	20.00
10	1	10.00
5	1	5.00
1	3	3.00
0.01	4	0.04
		<u>4,338.04</u>

Principal

Name: DINAH GITONGA

Signature: 

Date: 10/7/2024

NKUENE GIRLS' HIGH SCHOOL
 P.O. Box 71 - 60202, NKUBU
 Cell: 0714 371 957

Bursar/Accounts Clerk

Name: MARION GACHERI

Signature: 

Date: 10/7/2024

NKUENE GIRLS' HIGH SCHOOL

Annex 11 TRIAL BALANCE AS AT 30TH JUNE 2024

TUITION ACCOUNT

Vote heads	Folio	Estimate Ksh	DR(Ksh)	CR(Ksh)	Commitment ksh	Balances Ksh
Opening Bank CB	7			103,274.16		
Teaching/Learning Materials	1	5,594,400.00	489,030.00	2,455,340.00		5,105,370.00
Other Voteheads Adm Cost	3		1,325.00			
Sundry Creditors	5	5,408,749.00	1,850,000.00		3,558,749.00	
Closing Bank CB	6		218,259.16			
			2,558,614.16	2,558,614.16		

Principal

Name: DINAH GITONGA

Signature: 

Date: 10/7/2024

NKUENE GIRLS' HIGH SCHOOL
P. O. Box 71 - 60202, NKUBU
Cell: 0714 371 957

Bursar/Accounts Clerk

Name: MARION GACHERI

Signature: 

Date: 10/7/2024

NKUENE GIRLS' HIGH SCHOOL
Annex 12 TUITION ACCOUNT

Bank Reconciliation Statement as at 30th June 2024

Bank Balance as per the Bank Statement Ksh: 1,476,599.96
 Less unrepresented Cheques

<u>Date Drawn</u>	<u>Cheque No.</u>	<u>Amount Ksh:</u>	
			-
Less deposit by Ministry of Education on 20/6/24			1,258,340.80
Bank balances as per the cash book			Ksh <u>218,259.16</u>

Principal

Name: DINAH GITONGA

Signature: 

Date: 10/7/2024



Bursar/Accounts Clerk

Name: MARION GACHERI

Signature: 

Date: 10/7/2024

NKUENE GIRLS' HIGH SCHOOL

Annex 13 TRIAL BALANCE AS AT 30TH JUNE 2024

INFRASTRUCTURE ACCOUNT

Vote heads	Folio	Estimate Ksh	DR(Ksh)	CR(Ksh)	Commitment ksh	Balances Ksh
Opening Bank CB	7			2,383,350.77		
Infrastructure/Repairs and Maintenance & Improvement	1	6,750,000.00	3,410,922.00	4,022,000.00		3,339,078.00
Special grant	3			3,500,000.00		
Other voteheads (Adm Cost)	5		1,440.00			
Closing Bank CB	6		6,492,988.77			
			9,905,350.77	9,905,350.77		

Principal

Name: DINAH GITONGA

Signature: 

Date: 10/7/2024

NKUENE GIRLS' HIGH SCHOOL
 P. O. Box 71 - 60202, NKUBU
 Cell: 0714 371 957

Bursar/Accounts Clerk

Name: MARION GACHERI

Signature: 

Date: 10/7/2024

Annex 14

NKUENE GIRLS' HIGH SCHOOL

INFRASTRUCTURE ACCOUNT

Bank Reconciliation Statement as at 30th June 2024

Bank Balance as per the Bank Statement	Ksh:	6,492,988.77
Less unrepresented Cheques		

<u>Date Drawn</u>	<u>Cheque No.</u>	<u>Amount Ksh:</u>
-------------------	-------------------	--------------------

Bank balances as per the cash book	Ksh	<u>6,492,988.77</u>
------------------------------------	-----	---------------------

Principal

Name: DINAH GITONGA

Signature: 

Date: 10/7/2024



Bursar/Accounts Clerk

Name: MARION GACHERI

Signature: 

Date: 10/7/2024

NKUENE GIRLS' HIGH SCHOOL

Journal Entry

1. Saving Account 01129205829000

DR		CR
b/f	951,664	2,410,855
30/6/2024	392,116	
		1,049,697

2. Yetu Sacco A/C No.30825

	DR		CR
Payment	79,696	b/f	162,300
30/6/2024	392,116		
		b/d	82,604

3. National Bank A/C No. 12429079600

DR	CR	
	b/f	97,166
	Tea Income	66,793
		163,959

List of Debtors as at 30th June 2024

S/NO.	CLASS	AMOUNT
1	Form 1	1,291,997
2	Form 2	1,037,997
3	Form 3	1,424,997
4	Form 4	994,998
	Total	4,749,989

NKUENE GIRLS' HIGH SCHOOL
P. O. Box 71 - 60202, NKUBU
Cell: 0714 371 957