

REPUBLIC OF KENYA



*Enhancing Accountability*



**REPORT**

THE NATIONAL ASSEMBLY  
PAPERS LAID

DATE: 27 FEB 2025

Thursday

PARLIAMENT  
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OF  
BY:

Hon. Naomi Wager  
Deputy Majority Party Whip  
A. Shibusko

CLERK-AT  
THE-TABLE:

**THE AUDITOR-GENERAL**

**ON**

**NATIONAL GOVERNMENT  
CONSTITUENCIES DEVELOPMENT FUND –  
SOUTH IMENTI CONSTITUENCY**

**FOR THE YEAR ENDED  
30 JUNE, 2024**



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NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND  
SOUTH IMENTI CONSTITUENCY  
ANNUAL REPORT AND FINANCIAL STATEMENTS  
FOR THE FINANCIAL YEAR ENDED  
30<sup>th</sup> JUNE 2024

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Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector Accounting Standards (IPSAS)

*National Government Constituencies Development Fund (NGCDF)*  
*South Imenti Constituency*  
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1. Acronyms and Definition of Key Terms

A. Acronyms

AIE	Authority to Incur Expenditure
ARMC	Audit and Risk Management Committee
DCC	Deputy County Commissioner
IPSAS	International Public Sector Accounting Standards.
FAM	Fund Account Manager
NG-CDFB	National Government Constituencies Development Fund Board
NG-CDF	National Government Constituencies Development Fund
NG-CDFC	National Government Constituency Development Fund Committee
NSCA	National Sub-County Accountant
PFM	Public Finance Management
PMC	Project Management Committee
PWD	Persons with Disability
FY	Financial Year

B. Definition of Key Terms

**Fiduciary Management** - Members of Management directly entrusted with the entity's financial resources.

**Comparative Year**- Means the prior period.

## 2. Key Constituency Information and Management

### (a) Background information

The National Government Constituencies Development Fund (NG-CDF) formerly Constituencies Development Fund (CDF), is established under the NG-CDF Act 2015 as amended in 2023. The Act is a successor to the Constituencies Development Fund (CDF) Act of 2003 which initiated the Fund and its subsequent amendments/reviews of 2007 and 2013. At the cabinet level, NG-CDF is represented by the Cabinet Secretary for the Treasury, who is responsible for the Fund's general policy and strategic direction.

### Mandate

The mandate of the Fund as derived from sec (3) of the NG-CDF Act, 2015 is to:

- a) Recognize the constituency as a platform for the identification, performance, and implementation of national government functions.
- b) Facilitate the performance and implementation of national government functions in all parts of the Republic pursuant to Article 6 (3) of the Constitution;
- c) Provide for the participation of the people in the determination and implementation of identified national government development projects at the constituency level pursuant to Article 10(2)(a) of the Constitution;
- d) Promote the national values of human dignity, equity, social justice, inclusiveness, equality, human rights, non-discrimination, and protection of the marginalized pursuant to Article 10(2)(b) of the Constitution;
- e) Provide for the sustainable development of all parts of the Republic pursuant to Article 10(2)(d) of the Constitution;
- f) Provide a legislative and policy framework pursuant to Article 21(2) of the Constitution for the progressive realisation of the economic and social rights guaranteed under Article 43 of the Constitution;
- g) Provide mechanisms for the National Assembly to exercise oversight over the performance of exclusive national government functions at the constituency level as provided for under Article 95 of the Constitution;
- h) Authorize withdrawal of money from the Consolidated Fund as provided under Article 206(2)(c) of the Constitution;

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- i) Provide mechanisms for supplementing infrastructure development at the constituency level in matters falling within the exclusive functions of the national government at that level in accordance with the Constitution;
- j) Provide a framework for citizens-led development to assist the national government in planning and prioritizing the use of its resources;
- k) Create a harmonious relationship between citizens and the national government and its officers in local development;
- l) Provide a platform for citizens' participation in service delivery;
- m) Build local accountability and transparency in the use of resources; and
- n) Provide for a public finance system that promotes an equitable society and, in particular, expenditure that promotes equitable development of the country by making special provisions for marginalized groups and areas pursuant to Article 201(b)(iii) of the Constitution.

**Vision**

Equitable Socio-economic development countrywide.

**Mission**

To provide leadership and policy direction for effective and efficient management of the Fund.

**Core Values**

1. **Patriotism** – we uphold the national pride of all Kenyans through our work.
2. **Participation of the people**- We involve citizens in making decisions about programs we fund.
3. **Timeliness** – we adhere to prompt delivery of service.
4. **Good governance** – we uphold high standards of transparency, accountability, equity, inclusiveness and integrity in the service of the people.
5. **Sustainable development** – we promote development activities that meet the needs of the present without compromising the ability of future generations to meet their own needs.

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### Functions of NG-CDF Committee

The Functions of the NG-CDF Committee are as outlined in section 11 of The National Government Constituencies Development Fund Regulations, 2016.

#### (b) Key Management

The NGCDF SOUTH IMENTI Constituency's day-to-day management is under the following key organs:

- i. National Government Constituencies Development Fund Board (NGCDFB)
- ii. National Government Constituency Development Fund Committee (NGCDFC)

#### (c) Fiduciary Management

The key management personnel who held office during the financial year ended 30<sup>th</sup> June 2024 and who had direct fiduciary responsibility were:

No	Designation	Name
1.	AIE holder	Guyo Suleiman Roba
2.	National Sub-County Accountant	Sabastian Kiarie Nthiga
3.	Chairman NGCDFC	Oscar Mutua Gitonga

#### (d) Fiduciary Oversight Arrangements

The Audit and Risk Management Committee (ARMC) of the NGCDF Board provides overall fiduciary oversight on the activities of the NGCDF SOUTH IMENTI Constituency. The reports and recommendations of ARMC, when adopted by the NGCDF Board, are forwarded to the Constituency Committee for action. The Board forwards any matters that require policy guidance to the Cabinet Secretary and National Assembly Select Committee.

#### (e) NGCDF SOUTH IMENTI Constituency Headquarters

P.O. Box 111-60600  
Off Meru-Embu Highway, Opposite Kanyakine Level 4 Hospital  
Kanyakine, Meru-KENYA.

**(f) NGCDF SOUTH IMENTI Constituency Contacts**

Telephone: (254) 723876000  
E-mail: [cdfsouthimenti@ngcdf.go.ke](mailto:cdfsouthimenti@ngcdf.go.ke)  
Website: [www.ngcdf.go.ke](http://www.ngcdf.go.ke)

**(g) NGCDF SOUTH IMENTI Constituency Bankers**

1. Bank A. (Operations Account).  
Equity Bank Ltd, Nkubu Branch.  
Branch  
P.O. Box Nkubu
2. Bank B. (Deposit account).  
Equity Bank Ltd, Nkubu Branch.  
Branch  
P.O. Box Nkubu
3. Bank C. ( Operations Account)  
Cooperative Bank Ltd, Nkubu Branch  
P.O Box Nkubu - Account Closed

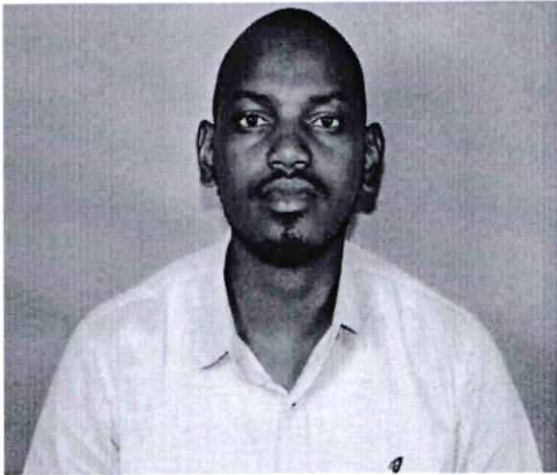
**(h) Independent Auditor**

Auditor General  
Office of the Auditor General  
Anniversary Towers, University Way  
P.O. Box 30084  
GPO 00100  
Nairobi, Kenya

**(i) Principal Legal Adviser**

The Attorney General  
State Law Office  
Harambee Avenue  
P.O. Box 40112  
City Square 00200  
Nairobi, Kenya

### 3. NG-CDFC Chairman's Report



**Mr Oscar Gitonga, NGCDFC Chairperson.**

South Imenti NG-CDF is situated in the southern region of Meru County, Kenya. The constituency is divided into six wards. NGCDFC ensures equitable allocation of projects across these wards every Financial Year.

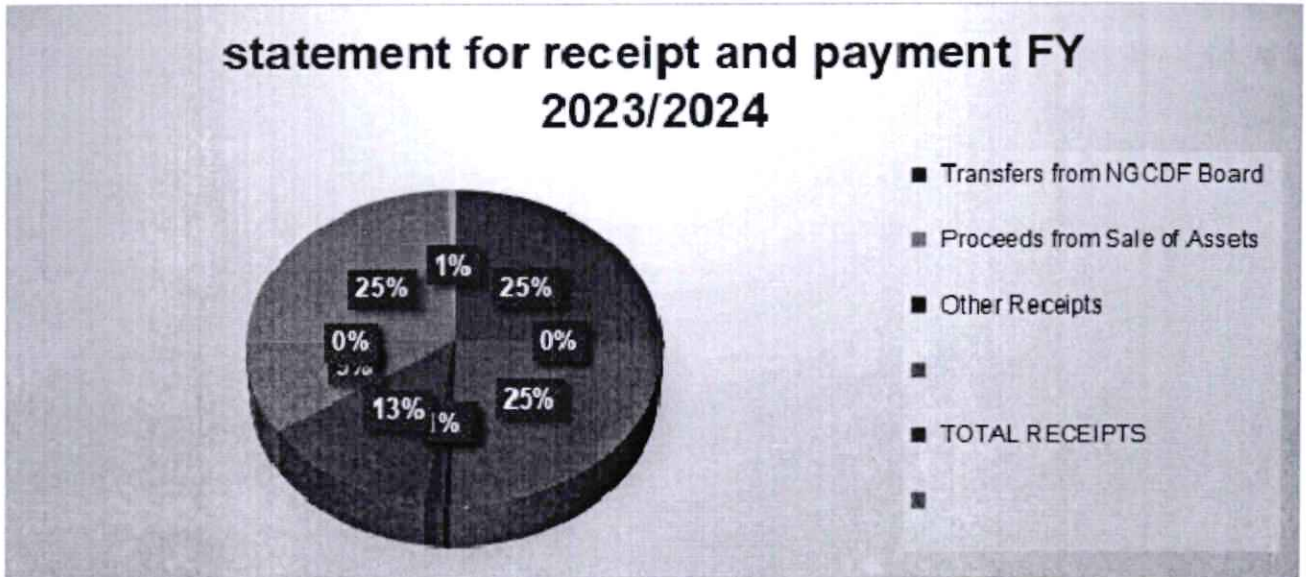
The Total Budget Allocation for FY 2023/2024 was Kshs 196,121,834. The Constituency also had a Cash Book Balance of Kshs 23,557,144 brought forward as unutilized fund from the Previous Year. Funds from the Previous Year received during the Year amounted to Kshs 96,960,174. This gave a Total Budget for the Year as Kshs 232,994,015.

During the Year the Constituency had a total Expenditure of Kshs 227,370,764 as reported. The Percentage of Funds Utilized of the Funds received as at Year end was Approximately 89% during the Year. The Constituency did not received a sum of Kshs 60,087,993.

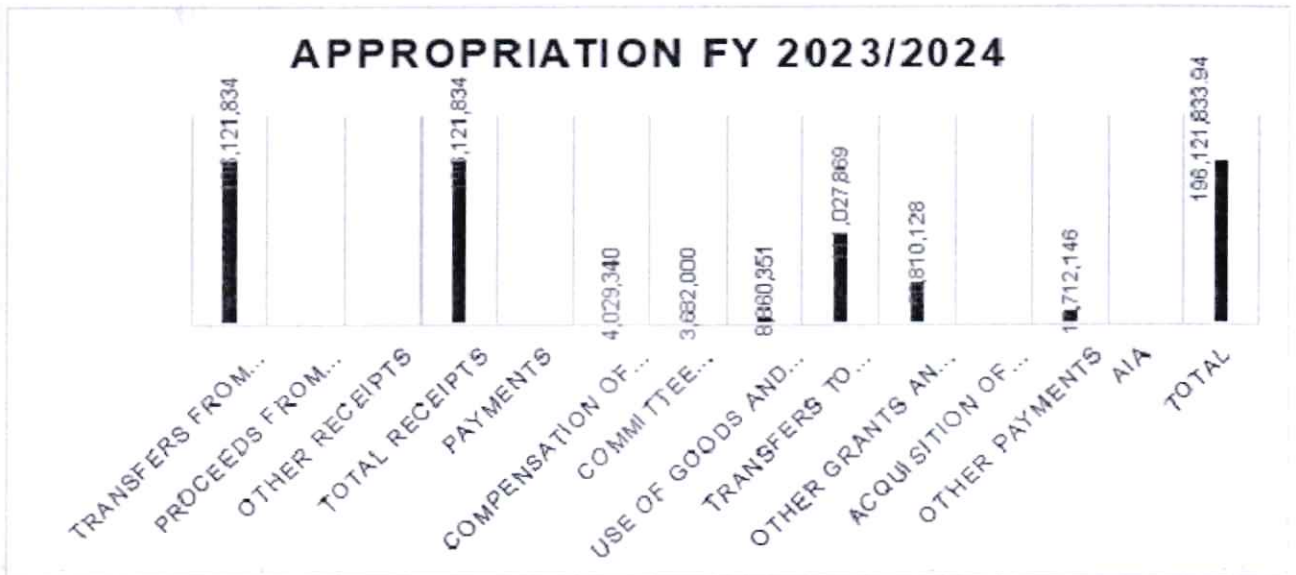
During the year, the South Imenti NG-CDF has experienced a higher utilization rate compared to previous financial years. Having received a total of Kshs 232,994,015 from the NG-CDFB and with a Balance brought forward of Kshs 23,557,144, The Entity was able to absorb Kshs 227,370,764.

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The Budget Utilization levels for various sectors have increased due to the timely receipts of funds from the NG-CDFB, the entity's budget and funding were significantly improved compared to recent financial years.



The Entity's Performance is largely determined by the availability of the funds for the implementation of the projects without which everything stops. The Constituency is ensuring that proper planning is undertaken to ensure projects for the year, though late will be completed before the December of 2024.



### **Achievements Made during the Financial Year:**

Despite these challenges the Constituency also saw some Achievements over the Year. These includes:

➤ **Improvement in Security Facilities:**

Upgraded to address the theft of coffee produce, enhancing security in areas affected by agricultural theft.

➤ **Enhanced Sanitation Facilities:**

Significant improvements were made to the sanitation facilities at Ngongo Primary and other schools, addressing long-standing poor conditions and promoting better hygiene and health for students.

➤ **Awareness Campaign:**

We conducted a successful awareness campaign to educate the community about NG-CDF operations, enhancing transparency and engagement with constituency projects.

➤ **Flagging Off Key Projects:**

The South Imenti Constituency was able to initiate several key projects during the year. Details of these projects might include:

Infrastructure improvements, such as Security stations construction or school buildings.

During the Year, the South Imenti Constituency was able to flag off the operations of the some of its Key projects. These includes:



Photos of the Igoji Departmental Offices in South Imenti Constituency which was funded over the years to a tune of Kshs 23 Million.

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Photos of Kiangua Police Post funded to a tune of Kshs 2.5 Million during the Financial Year



Photo of St Marks Mweru Primary School Classrooms in South Imenti funded and completed during the Financial Year.

### **Challenges faced during the Financial Year:**

Challenges Faced during the Implementation of the South Imenti NG-CDF Programs during the Financial Year 2023/2024 includes:

➤ **Delayed Disbursements:**

The NG-CDFB might have disbursed funds later than usual, which can affect the timing of project implementations and expenditures.

➤ **Project Implementation Delays:**

There could be delays in starting or completing projects, affecting the rate of expenditure.

➤ **Administrative or Logistical Issues:**

Challenges in project planning or procurement processes might have led to lower-than-expected utilization.

➤ **Changes in Priorities:**

Shifts in project priorities or changes in strategic focus from sport to ICT hubs could impact expenditure patterns.

➤ **Lack of Awareness of NG-CDF Functions:**

Insufficient public understanding of the NG-CDF's roles and responsibilities leading to lower community engagement, misunderstandings about the fund's impact, and reduced support for NG-CDF initiatives

➤ **Insecurity Threats:**

Insecurity has led to vandalism of projects, such as the destruction of the Kaurone Assistant Chief's office due to territorial conflicts.

Vandalism and project destruction undermine the effectiveness of development initiatives, create additional costs for repairs or replacements, and disrupt service delivery in affected areas

➤ **Inadequate Funding**

The allocation of funds is insufficient to meet the high demand for projects across the six wards in the South Imenti Constituency. The gap between project demands and available funds leads to unmet needs, incomplete projects, and potential dissatisfaction among residents.

### **Emerging Issues in the Constituency during the Financial Year:**

In the dynamic Operations and Challenges of the Fund, the South Imenti NG-CDF is anticipating and acknowledging the following Emerging Issues:

➤ **Expansion of ICT Infrastructure:**

Collaborate with the Ministry of ICT and private investors to enhance ICT infrastructure. This includes provisioning computers and developing ICT centers. This has led to increased access to technology and digital literacy for residents, supporting education and business opportunities.

➤ **Youth Empowerment Programs:**

Develop and expand programs for youth in sports and employment creation.

Provides opportunities for youth engagement, skill development, and job creation, which can reduce unemployment and foster community involvement.

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➤ **Climate Change Mitigation:**

Implement programs to combat the effects of climate change in collaboration with relevant departments. This Helps to address environmental issues, reduce disaster impacts, and promote sustainable practices within the constituency.

➤ **KRA Tax-Related Challenges and Transparency:**

We have Enhanced transparency and accountability among Project Management Committees (PMCs) to mitigate KRA penalties and payment issues. This Reduces financial risks and improves compliance with tax regulations, ensuring more efficient use of funds.

➤ **New Reporting Tools:**

Transition from manual vote books to a vote book management system to increase efficiency and performance. This Streamlines reporting processes, improves data accuracy, and enhances overall management effectiveness.

➤ **Decreased Higher Education Loan Board Beneficiaries:**

Adapt to new government directives that reduce beneficiaries, impacting bursary allocations. The new university funding model Creates pressure on the limited bursary funds available, necessitating careful allocation and prioritization.

➤ **Gender Mainstreaming and Environmental Sustainability:**

Ensure gender considerations, environmental conservation, and adherence to the disability act in project implementations as this promotes inclusivity, environmental responsibility, and compliance with legal requirements, fostering equitable development

## SOLUTIONS

➤ **Fair Allocation of Funds:**

Ensure that funds are allocated fairly across all six wards, with each ward benefiting from the projects by implementing a balanced allocation plan to avoid disparities and ensure equitable development.

➤ **Public Sensitization and Awareness:**

Increase public understanding of the NG-CDF fund and its mandate by conducting proper sensitization programs to educate residents about the fund's purpose and benefits.

➤ **Constitutional Entrenchment and Public Education:**

Advocating for the inclusion of NG-CDF in the Kenyan Constitution and inform the public about the 20-year development and achievements. This educates the public to make informed decisions during referendums and promote transparency regarding the fund's impact.

➤ **Conflict Mitigation and Security Enhancements:**

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Collaborate with the Office of the Member of Parliament to create increase police presence to enhance security. This Address project disruptions in conflict-prone areas.

➤ **Increased NG-CDF Funding and Bursary Allocation:**

Advocating for increased funding from the NG-CDF Board/NASC to raise allocations for project funding and bursaries to support more comprehensive development and educational support.

➤ **Classroom Construction and Renovation:**

Improve educational infrastructure through cost-effective measures by Focusing on constructing new classrooms and renovating existing ones, with renovation being half the cost of new construction.

➤ **Enhanced Bursary Allocation Process:**

Ensure fair distribution of bursary funds by Implementing a system to allow appeals for those initially left out, ensuring that needy students get the support they require.

➤ **Capacity Building for Project Management Committees (PMCs):**

Strengthening the capability of PMCs in managing public funds. This Provide continuous training to PMCs on laws and regulations governing public fund management.

➤ **Request for Public Works Officers:**

Request the Ministry to consider posting a public works officer in each Sub-County to enhance project implementation and supervision. This Improve oversight and management of public works.

**APPRECIATION**

I would like to extend my sincere gratitude to the NG-CDF Board, the Treasury, the Office of the Auditor General, the Area Member of Parliament, CD/CF Members, and all other stakeholders who have supported us throughout this journey. Your unwavering commitment has been invaluable.

Additionally, I would like to express my deep appreciation for the individual dedication and contributions of our staff members. Your hard work and dedication have been key to our overall success. Thank you all for your remarkable support and efforts



.....  
**OSCAR MUTUA GITONGA**  
Chairman NGCDF Committee



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#### 4. Statement of Performance Against Predetermined Objectives for FY 2024/24

##### Introduction

Section 81 (2) (f) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the accounting officer when preparing financial statements of each National Government entity in accordance with the standards and formats prescribed by the Public Sector Accounting Standards Board includes a statement of the national government entity's performance against predetermined objectives.

The key development objectives of South Imenti Constituency 2023-2024 plan are to:

- To Enhance the Quality and No. Of School Infrastructure; Increased funding for bursaries
- To Enhance the Quality and No. Of Infrastructure in Security Stations
- To enhance Tree Cover and Environmental Protections
- To enhance Sporting Activities and nurture Talents
- To mitigate disasters and reduce the effects of such occurrences
- To enhance access to government Services

##### Progress on attainment of Strategic development objectives

For purposes of implementing and cascading the above development objectives to specific sectors, all the development objectives were made specific, measurable, achievable, realistic and time-bound (SMART) and converted into development outcomes. Attendant indicators were identified for reasons of tracking progress and performance measurement: Below we provide the progress on attaining the stated objectives:

Sector	Objective	Outcome	Indicator	Performance
Education	To Enhance the Quality and No. Of School Infrastructure; Increased funding for bursaries	Increased enrolment; more facilities for learning; quality infrastructure in schools	number of bursary's beneficiaries at all levels assisted.	In FY 2023/24; we issued Kshs.33,290,242 million in Bursaries to around 7000 students in Secondary, Tertiary Institutions and special school
Security	To Enhance the Quality and No. Of Infrastructure in	More Staff Houses; Increased Service delivery; More AP	No. Of structures and stations	In 2023-24; 14 Security projects were implemented including police stations and DCC resident amounting to kshs.21,013,000

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	Security Stations	Camps/Police Posts; More security structures	or offices put up in various wards	
Environment	To enhance Tree Cover and Environmental Protections	More Trees planted and more environment protected	No. Of Trees planted; No. Of Areas of land conserved and protected	In 2023/24; Various Trees planted or land put under protection
Sports	To enhance Sporting Activities and nurture Talents	Increased funding for sports equipment and items	No. Of Teams Supported; No. Of Talents identified	In 2023/24 no Sport funding was implemented.
Emergency	To mitigate disasters and reduce the effects of such occurrences	More Emergency projects undertaken	No. Of projects rehabilitated and funded	In the FY 2023/24 Eight (8) Emergency Projects were supported amounting to Kshs.15,446,694.00. this includes Bridges.
Others-CIT and Youth Empowerment Projects	To enhance access to government Services	More Resource Centers and ICT Centers funded	No. Of projects funded; No of beneficiaries reached	In the Year 2023/24; about 8 projects were managed and completed including Resource centers and ICT centers.

## 5. Governance Statement

### a) Management of the NGCDF South Imenti

The South Imenti NG-CDF is managed by the National Government Constituency Development Fund Committees. The NG-CDFC are appointed in line with the existing NG-CDF regulations 2016 and NG-CDF Act 2015.

### b) Selection Process of the NGCDFCs

The NG-CDFC are selected through an appointed NG-CDFC Selection Panel comprising of the following four persons:

- i. one person nominated by the national government official in charge of the sub-county or a designated representative, who shall be the chairperson of the selection panel;
- ii. the Officer of the Board seconded to the Constituency who shall be the secretary to the selection panel; and
- iii. two persons, one of either gender, nominated by the Constituency office.

After the formation of the selection panel, the officer of the Board seconded to the Constituency, within fourteen days of the first meeting of the selection panel invites applications from persons who qualify for appointment to a Constituency Committee in accordance with guidelines issued by the Board.

The NG-CDFC to be selected are required to meet the following criteria and qualifications:

- a) is a citizen of Kenya; Committee.
- b) is ordinarily a resident and a voter within the Constituency;
- c) is able to read and write and to communicate in English and Kiswahili;
- d) meets the requirements of Chapter Six of the Constitution; and
- e) is available to participate in the activities of a Constituency Committee.

The persons who have previously served in a Constituency Committee constituted under the Fund or served in a leadership position in the Community were deemed to have an added advantage.

The NG-CDFC Selected are to comprise of the following persons:

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- (a) the national government official responsible for co-ordination of national government functions;
- (b) two men each nominated in accordance with subsection (3), one of whom shall be a youth at the date of appointment;
- (c) two women nominated in accordance with subsection (3), one of whom shall be a youth at the date of appointment;
- (d) one person with disability nominated by a registered group representing persons with disabilities in the constituency in accordance with subsection (3);
- (e) Two persons nominated by the constituency office established under Regulations made pursuant to the Parliamentary Service Act;
- (f) The officer of the Board seconded to the Constituency Committee by the Board who shall be an ex official member without a vote.

The South Imenti NGCDFC Selection was done through the following processes:

- Formation of the Selection Panels Comprising of Four Members
  - Advertisement for the Position of the NGCDFC Members
  - Receiving of the Applications and closure of the Applications after a Fourteen-day Deadline
  - Long listing of the Applicants
  - Shortlisting of the Applicants through a rigorous Criteria based on the NGCDF Regulations
  - Calling the Shortlisted Applicants for Interviews
  - Select the Best for the Positions and Submit the List of the Successful Candidates to the NGCDFB
  - Finally, the Successful Candidates are Gazetted
- 
- Male Youth-Oscar Mutua Gitonga-Chairman
  - Male Adult--Robert Gatobu Kiremu - Member
  - Female adult-Lydia Kawira -Member
  - Female youth—Pamela Gakii- Secretary
  - PWD REP—Kellen Gaitugi -Member
  - CO-opted Member-John Gitonga - Member
  - Nominee of constituency Office -Julius Mwiti – Member

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- Mary Mwangi -DCC
- Nominee of constituency Office—Judith Kanana - Member

**c.) Removal of the NGCDFC Members from Office**

A member of the Constituency Committee may be removed from office on any one or more of the following grounds—

- lack of integrity;
- gross misconduct;
- embezzlement of public funds;
- bringing the committee into disrepute through unbecoming personal public conduct;
- promoting unethical practices;
- causing disharmony within the committee;
- physical or mental infirmity.

In the financial year 2024-2024 members of South Imenti NG-CDFC exited office due to laps of contract. No member was removing due to misconduct.

**d.) The Functions of the NGCDFCs**

The functions of a Constituency Committee are to

- Build the capacity of project management committees and Committee; sensitize the Community on the operations of the Fund;
- Consider all project proposals from all wards in the Constituency and any other projects which a Constituency Committee considers beneficial to the Constituency;
- Ensure that all proposed projects that are approved for funding meet the requirements of section 24 of the Act;
- Ensure that project proposals submitted to the Board include detailed budget proposals, procurement plans and work plans; in approving a project and before submitting the project to the Board for consideration, satisfy itself and make a declaration to the effect that such project (works and services) fall within the functions of the National Government under the Constitution;
- Consult with relevant government departments to ensure that cost estimates for projects are realistic; in considering joint projects, ensure that the participating constituencies enter into negotiations for effective implementation of such projects; subject to the provisions of the

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Act and these Regulations, enter into a memorandum of understanding with collaborating partners, detailing all aspects of funding and implementation, before respective constituencies approve such a project for joint funding;

- Rank projects proposals in order of priority while ensuring that on-going projects take precedence; ensure that all projects receive adequate funding and are completed within three years; where a project involves purchase of a parcel of land or a building, ensure that the ownership thereof is duly verified and ownership documents authenticated with relevant government agencies; ensure that projects proposed for funding fulfil the requirements provided in the Act and relevant circulars issued by the Board; monitor the implementation of projects in accordance with the monitoring and evaluation framework prescribed by the Board;
- Ensure that project reports are prepared and submitted to the Board; ensure formation of project management committees, opening of project accounts, project implementation and closure of projects;
- Ensure that the principles of public finance as provided for under Chapter Twelve of the Constitution and the Public Finance Management legislation are observed in the management of the Fund;
- Submit financial statements to the Board within sixty days of the end of the financial year to enable the Board comply with section 39(4) of the Act;
- Collaborate with the officer of the Board seconded to the Constituency in the management of the Fund, including the keeping of proper records and maintenance of books of account in accordance with section 38(b) of the Act; recommend to the Board the removal of a committee member in accordance with section 43(13) and (14) of the Act; submit to the Board the report stipulated in section 5(5) of the Act, which report shall contain list of all the new projects commenced during the financial year and their completion status; and a list of all projects approved, funded and commenced during previous financial years, and their completion status;
- Enter into performance contracting with the Board on an annual basis; in exercising its discretion under section 32 of the Act, be guided by the principles of governance enshrined in Article 10 of the Constitution;
- Receive returns from project management committees in accordance with regulation 15; maintain a database of project management committees and reports from the respective committees;

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- Ensure that the reports referred to in paragraph are received before funding is released for each phase of the project being implemented; record the names of all the signatories of the accounts of a project management committee as communicated to a Constituency Committee by the project management committee upon assumption of office;
- Receive and address all complaints concerning the implementation of projects and collectively respond to audit queries concerning the Fund at the Constituency level;
- Ensure that the committee does not enter into commitments for which funding has not been allocated;
- Ensure projects are labelled in accordance with the guidelines issued by the Board; and perform any other function assigned to it by the Board.

**e.) NGCDFC Meetings**

The NGCDF Act provides that NG-CDFC should hold a Minimum of 12 Meetings and a Maximum of 24 Meetings in every Year. Over the Financial Year 2024-23, the South Imenti NG-CDFC Held a total of 14 Meetings to deliberate on the management issues and operations of the fund at the Constituency level. The NG-CDFC are paid a sitting allowance of Kshs 5000 per meeting for the members and Kshs 7000 per meeting for the NG-CDFC Chairpersons. The entity ensures that members declare their interest in management matters to avoid the conflict of interests.

Name of committee member	Meetings held													
	13/07/2023	04/08/2023	23/08/2023	11/09/2023	29/09/2023	12/10/2023	28/10/2023	06/11/2023	11/12/2023	08/01/2024	22/01/2024	08/02/2024	05/03/2024	07/05/2024
Oscar Mutua Gitonga	√	√	√	√	√	√	√	√	√	√	√	√	√	√
John Gitonga	√	√	√	√	√	√	√	√	√	√	√	√	√	√
Julius Mwiti	√	√	√	√	√	√	√	√	√	√	√	√	√	√
Pamela Gakii	√	√	√	√	√	√	√	√	√	√	√	√	√	√
Kellen Gaitugi	√	√	√	√	√	√	√	√	√	√	√	√	√	√
Lydia Kawira	√	√	√	√	√	√	√	√	√	√	√	√	√	√
Robert Gatobu Kiremu	√	√	√	√	√	√	√	√	√	√	√	√	√	√
Mary Mwangi	√	x	√	√	√	√	√	√	√	√	√	√	√	√
Suleiman Roba	√	√	√	√	√	√	√	√	√	√	√	√	√	√
Judith Kanana	√	√	√	√	√	√	√	√	√	√	√	√	√	√

**F) Ethics & conduct**

Members of NG-CDFC are required to observe the following ethical issues

- i. Confidentiality-the NG-CDFC members have a responsibility to ensure confidentiality unless in situations required by law.
- ii. Honesty and integrity-NG-CDFC members have a duty to declare any private interest relating to their public duties and to take steps to resolve any conflict arising in a way that protects the public interest.
- iii. Leadership- NG-CDFC members should promote leadership in the constituency.

During the financial year 2024/2024 members of NG-CDFC South Imenti adhered to the above ethical issues.

**G) Members remuneration**

NG-CDFC members are not entitled to payment of salary. However, the chairperson of NGCDFC is entitled to an allowance seven thousand (7000) per meeting and all other members an allowance of five thousand (5000) per sitting. All NG-CDFC members should adhere to general ethics and code of conduct as stipulated in the NG-CDF Act.

In this financial year the NG-CDFC members adhered to the cabinet secretary's circular on members sitting and field allowances.

**H) Disclose policy on conflict of interest**

A member who has an interest in any contract, or other matter present at a meeting shall at the meeting and as soon as reasonably practicable after the commencement, disclose the fact thereof and shall not take part in the consideration or discussion of, or vote on, any questions with respect to the contract or other matter, or be counted in the quorum of the meeting during consideration of the matter. A disclosure of interest made shall be recorded in the minutes of the meeting at which it is made. In the financial year 2024/2024 no member of NG-CDFC South Imenti contravened conflict of interest policy.

**I) Risk management**

Risk management has been integrated in the constituency operations through the following; training of the NGCDF staff in their respective technical areas of service to ensure they carry out their roles efficiently, training of the NGCDFCs and the PMCs to equip them with additional knowledge to carry out their duties efficiently within their mandates and regulations, the Fund

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account manager avails himself with all the support and required resources to ensure that the identified risk does not hamper with the delivery of service.

Some of the risk mitigation strategies that NG-CDFC South Imenti has implemented include the following: Implementing audit findings and recommendations, adherence and compliance with NGCDF act 2015 and other laws and regulations to ensure an effective and efficient control system, ensuring that NG-CDFC members are actively engaged in the projects implementations and overall fund utilization in the constituency, ensuring that the staff responsible for statutory deductions are well aware of the due dates of remittance, allocating insurance fund in the constituency budget, preparation of procurement plan, budget and Monitoring & evaluation plan for the financial year. Conducting public participation within the prescribed time lines to ensure the constituents are involved in project identification.

## 6. Environmental and Sustainability Reporting

South Imenti NG-CDF exists to transform lives. This is our purpose; the driving force behind everything we do. It's what guides us to deliver our strategy, which is founded on social sector, namely, Education & Training, Security Sector Support, Environment, and Sports. This pillar also makes special provisions for Kenyans with various disabilities and previously marginalized communities.

### 1. Sustainability strategy and profile -

To ensure sustainability of South Imenti NG CDF, the committee funds the following key sectors with the following sustainable priorities.

**a. Education and Training:** South Imenti Constituency's focus on human capital for constituency development is entrenched in its strategy to support needy and bright students from each ward of the constituency. The intention is to empower the constituents such that in years to come, the beneficiaries at secondary school levels would have transitioned to Tertiary institutions while those at tertiary level would have transitioned to the job market as employees or employers, thereby contributing positively to the economic growth of the constituency. This strategy takes care of both marginalized groups, including girls and people living with disabilities.

**b. Security Sector Support:** Among its key pillars; NGCDF has security as a priority area with intention to provide better working environment for the security providers within the constituency as well a secure constituency. The strategy is to have a long-term collaborative working approach that enhances community engagement in security activities. This is aimed at eliminating crime and vices in the long run by providing a better working environment for the law enforcement agencies while collaborating with community in trust on matters of security.

c. **Environment:** The Constituency acknowledges that all its operation has an impact on environment. Cognizant of the Sustainable development goals, the NG-CDF has allocated part of its budget on environment conservation through activities such as tree planting, water conservation, sensitization forums for agro-forestry as well as best practices to reduce soil erosion.

d. **Sports:** The NG-CDF has taken sports as a key pillar of cohesion and integration. To sustain this pillar, the strategy taken is that of developing skills through sports with intention of identifying, nurturing talent and encouraging physical fitness among the constituents.

## 2. Environmental performance

### 1. Frequency of Environmental Conservation Activities by NG-CDF Supported Students:

- **Tree Planting Initiatives:** NG-CDF supported students engage in environmental conservation activities, including tree planting, at least once per academic calendar year. This initiative aims to promote environmental stewardship and contribute to reforestation efforts.

### 2. Sensitization of Youth and Community on the Impact of Drugs:

- **Impact Awareness Through Construction of Police Stations:** The NG-CDF has supported the construction of police stations, which also serve as centers for community outreach. These facilities play a role in the sensitization of youth and the community about the detrimental effects of drug abuse. Through various programs and community engagement activities, the NG-CDF aims to raise awareness and foster a healthier, drug-free environment.

### 3. Sponsorship of Sporting Activities and Tournaments:

- **Community Engagement and Environmental Sensitization:** NG-CDF has sponsored various sporting activities and tournaments. These events not only bring communities together but also serve as platforms for raising awareness about environmental conservation. By integrating environmental messages into these

activities, the NG-CDF helps to educate participants and spectators on the importance of protecting and preserving the environment

### **3. Employee welfare**

We invest in providing the best working environment for our employees. Our constituency recruitment is guided by Employment Act, NGCDF Act and other regulations as issued from time to time. In line with the law and regulations, the Constituency offers equal opportunity to all while adhering to the one third gender rule and special groups. We also Recognize and appreciate of our employees for exemplary performance. The reward and sanctions system is based on performance appraisal.

The constituency promotes a healthy lifestyle and provides all employees with health insurance cover through a reliable insurance Scheme. Employees are encouraged and supported to continually build on their skills and knowledge. Our constituency invests in capacity building programs for employees. These include courses on technical competencies relevant to each employee and continuous sensitization on cross cutting issues.

The committee has a policy on safety in compliance with Occupational Safety and Health Act of 2007, (OSHA) and has ensured the work environment is conducive for everybody in terms of movement and accessibility within the office. The Constituency has also put in place disaster mitigating measures including fire extinguishers and accessible escape routes in case of emergency.

### **4. Market place practices-**

Our Constituency is committed to fair and ethical market practices.

The Procurement of goods and services is done through a transparent and competitive bidding process that allows equal opportunities to all participants. We support local vendors drawn from the constituency for purposes of uplifting them economically. Our ethical market practises ensure the fund get value for money on all goods and services procured.

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We are also committed to healthy relations with our suppliers which is enhanced through organized sensitization forums that relate to the procurement legal framework and ethical subject matters. We are dedicated to honouring all contracts and settling payments promptly.

NGCDF has put in efforts to ensure:

- a) Responsible competition practice by encouraging fair competition and zero tolerance to corruption
- b) Good business practice including cordial Supply chain and supplier relations by honouring contracts and respecting payment practices.
- c) Responsible marketing and advertisement
- d) Product stewardship by safeguarding consumer rights and interest.



## 5. Community Engagements-

Constituency has endeavoured to sustain community engagement through CSR as well as appreciating our existence through engaging local contractors and suppliers when necessary. We have also engaged the community through sports and community projects.

### **Public Participation in Project Identification and Implementation and Monitoring**

Constituency deliberated on project proposals from all the wards in the constituency and considered the most beneficial to the constituency, considering the national development plans and policies and the constituency strategic development plan. The identified list of priority projects, both immediate and long-term, was submitted to the NG CDF Board in accordance with the Act.

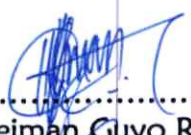
**Public participation** is the process that directly engages the concerned stakeholders in decision-making and gives full consideration to public input in making that decision.

The NG CDFC during bursary programme, engaged the community through the community leaders to identify the needy students to be awarded with the bursary.

### **Public Awareness**

This includes mechanisms for participation and cooperation with local, regional and national agencies, and for conducting community-based needs assessments and public awareness campaigns and holding community meetings.

Constituency has continually practiced public participation and public awareness during project identification and proposal collections in all the wards in the constituency.

.....  
  
Suleiman Guyo Roba  
Fund Account Manager.



## 7. Statement of Management Responsibilities

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the accounting officer for a National Government Entity shall prepare financial statements in respect of that entity. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed by the Public Sector Accounting Standards Board of Kenya from time to time.

The Accounting Officer in charge of the NGCDF-South Imenti Constituency is responsible for the preparation and presentation of the entity's financial statements, which give a true and fair view of the state of affairs of the entity for and as at the end of the financial year (period) ended on June 30, 2024. This responsibility includes: (i) maintaining adequate financial management arrangements and ensuring that these continue to be effective throughout the reporting period; (ii) maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the entity; (iii) designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements, and ensuring that they are free from material misstatements, whether due to error or fraud; (iv) safeguarding the assets of the entity; (v) selecting and applying appropriate accounting policies; and (vi) making accounting estimates that are reasonable in the circumstances.

The Accounting Officer in charge of the NGCDF-South Imenti Constituency accepts responsibility for the entity's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS). The Accounting Officer is of the opinion that the *constituency's* financial statements give a true and fair view of the state of entity's transactions during the financial year ended June 30, 2024, and of the entity's financial position as at that date. The Accounting Officer in charge of the NGCDF- South Imenti Constituency further confirms the completeness of the accounting records maintained for the *constituency*, which have been relied upon in the preparation of the entity's financial statements as well as the adequacy of the systems of internal financial control.

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The Accounting Officer in charge of the NGCDF South Imenti Constituency confirms that the *constituency* has complied fully with applicable Government Regulations and the terms of external financing covenants (where applicable), and that the entity's funds received during the year under audit were used for the eligible purposes for which they were intended and were properly accounted for. Further the Accounting Officer confirms that the *constituency's* financial statements have been prepared in a form that complies with relevant accounting standards prescribed by the Public Sector Accounting Standards Board of Kenya.

**Approval of the financial statements**

The NGCDF- South Imenti Constituency financial statements were approved and signed by the Accounting Officer on 05/09/2024.



.....  
Oscar Mutua Gitonga  
Chairman – NGCDF Committee



.....  
Suleiman Guyo Roba  
Fund Account Manager



# REPUBLIC OF KENYA

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Website: www.oagkenya.go.ke



HEADQUARTERS  
Anniversary Towers  
Monrovia Street  
P.O Box 30084-00100  
NAIROBI

## REPORT OF THE AUDITOR-GENERAL ON NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND – SOUTH IMENTI CONSTITUENCY FOR THE YEAR ENDED 30 JUNE, 2024

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### PREAMBLE

I draw your attention to the contents of my report which is in three parts:

- A. Report on the Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements.
- B. Report on Lawfulness and Effectiveness in Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure Government achieves value for money and that such funds are applied for the intended purpose.
- C. Report on Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, the risk management environment, and the internal controls developed and implemented by those charged with governance for orderly, efficient, and effective operations of the entity.

A Qualified Opinion is issued when the Auditor-General concludes that, except for material misstatements noted, the financial statements are fairly presented in accordance with the applicable financial reporting framework. The Report on Financial Statements should be read together with the Report on Lawfulness and Effectiveness in the Use of Public Resources, and the Report on Effectiveness of Internal Controls, Risk Management and Governance.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012, and the Public Audit Act, 2015. The three parts of the report when read together constitute the report of the Auditor-General.

### REPORT ON THE FINANCIAL STATEMENTS

#### Qualified Opinion

I have audited the accompanying financial statements of National Government Constituencies Development Fund – South Imenti Constituency set out on pages 1 to

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*Report of the Auditor-General on National Government Constituencies Development Fund – South Imenti Constituency for the year ended 30 June, 2024*

55, which comprise of the statement of assets and liabilities as at 30 June, 2024, and the statement of receipts and payments, statement of cash flows and summary statement of appropriation for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effect of the matters described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of National Government Constituencies Development Fund – South Imenti Constituency as at 30 June, 2024, and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the Public Finance Management Act, 2012, and the National Government Constituencies Development Fund Act, 2015.

### **Basis for Qualified Opinion**

#### **1. Variance Between Financial Statements and Notes to the Financial Statements**

The statement of receipts and payments reflects committee expenses amount of Kshs.3,281,400. However, a recast of the schedule in Note 5 to the financial statements results in a total of Kshs.8,538,800 leading to unexplained and unreconciled variance of Kshs.5,257,400.

In the circumstances, the accuracy and completeness of committee expenses amount of Kshs.3,281,400 could not be confirmed.

#### **2. Unsupported Other Receipts**

The statement of receipts and payments reflects other receipts amount of Kshs.35,000. However, supporting ledgers/schedules were not provided for audit review.

In the circumstances, the accuracy and completeness of other receipts amount of Kshs.35,000 could not be confirmed.

#### **3. Unacknowledged Bursary**

The statement of receipts and payments reflects other grants and transfers amount of Kshs.83,002,193 which includes bursaries to Secondary, Tertiary and Special Schools amounts of Kshs.18,159,556, Kshs.14,237,185 and Kshs.995,000 respectively as disclosed in Note 8 to the financial statements. However, the acknowledgement receipts were not provided for audit verification.

In the circumstances, the accuracy and completeness of other grants and transfers amount of Kshs.83,002,193 could not be confirmed.

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the National Government Constituencies Development Fund – South Imenti Constituency Management in accordance with ISSAI 130

on Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

### **Emphasis of Matter**

#### **Budgetary Control and Performance**

The statement of comparison of budget and actual amounts reflects final receipts budget and actual on comparable basis of Kshs.316,674,152 and Kshs.256,586,159 respectively resulting to an under-funding of Kshs.60,586,156 or 19% of the budget. Similarly, the Fund spent Kshs.227,370,764 against actual receipts of Kshs.256,586,159 resulting in an under-utilization of Kshs.29,215,395 or 11% of the actual receipts.

The under-funding and under-utilization affected the planned activities and may have impacted negatively on service delivery to the public.

My opinion is not modified in respect of the above matter.

### **Key Audit Matters**

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. Except for the matter described in the Basis for Qualified Opinion Section of my report, I have determined that there are no other key audit matters to communicate in my report.

### **Other Matter**

#### **Unresolved Prior Year Matters**

In the audit report of the previous year, several issues were raised under the Report on Financial Statements, Report on Lawfulness and Effectiveness in Use of Public Resources and Report on Effectiveness of Internal Controls, Risk Management and Governance. Although the Management has indicated that some issues have been resolved, no report or recommendations from Management and oversight bodies were submitted for verification and clearance.

### **Other Information**

Management is responsible for the Other Information set out on pages i to xxix which comprise of Fund Information and Overall Performance, Statement of Performance against Fund's Predetermined Objectives, Environmental and Sustainability Reporting and Statement of Fund's Management Responsibilities. The Other Information does not include the financial statements and my audit report thereon.

In connection with my audit of the Fund's financial statements, my responsibility is to read the other information and in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work I have

performed, I conclude that there is a material misstatement of this other information and I am required to report that fact. I have nothing to report in this regard.

My opinion on the financial statements does not cover the Other Information and accordingly, I do not express an audit opinion or any form of assurance conclusion thereon.

## REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

### **Conclusion**

As required by Article 229(6) of the Constitution, based on the audit procedures performed, I confirm that, nothing has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

### **Basis for Conclusion**

The audit was conducted in accordance with ISSAI 3000 and ISSAI 4000. The standards require that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements comply in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

## REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

### **Conclusion**

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, I confirm that, nothing has come to my attention to cause me to believe that internal controls, risk management and overall governance were not effective.

### **Basis for Conclusion**

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The Standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal controls, risk management and governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

### **Responsibilities of Management and those Charged with Governance**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal control as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal controls, risk management and overall governance.

In preparing the financial statements, Management is responsible for assessing the Fund's, ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless Management is aware of the intention to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements comply with the authorities which govern them and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the Fund's financial reporting process, reviewing the effectiveness of how Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

#### **Auditor-General's Responsibilities for the Audit**

My responsibility is to conduct an audit of the financial statements in accordance with Article 229(4) of the Constitution, Section 35 of the Public Audit Act, 2015 and the International Standards for Supreme Audit Institutions (ISSAIs). The standards require that, in conducting the audit, I obtain reasonable assurance about whether the financial statements as a whole are free from material misstatements, whether due to fraud or error and to issue an auditor's report that includes my opinion in accordance with Section 48 of the Public Audit Act, 2015. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In conducting the audit, Article 229(6) of the Constitution also requires that I express a conclusion on whether or not in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way. In addition, I consider the entity's control environment in order to give an assurance on the effectiveness of internal controls, risk management and governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015.

Further, I am required to submit the audit report in accordance with Article 229(7) of the Constitution.

Detailed description of my responsibilities for the audit is located at the Office of the Auditor-General's website at: <https://www.oagkenya.go.ke/auditor-generals-responsibilities-for-audit/>. This description forms part of my auditor's report.

  
FCPA Nancy Gathungu, CBS  
AUDITOR-GENERAL

Nairobi

27 December, 2024

**National Government Constituencies Development Fund (NGCDF)**  
**South Imenti Constituency**  
**Annual Report and Financial Statements for The Year Ended June 30, 2024**

**9. Statement of Receipts and Payments for the Year Ended 30th June 2024**

	Note	2023-2024	2022-2023
		Kshs	Kshs
<b>RECEIPTS</b>			
Transfers from NGCDF Board	1	232,994,015	57,000,000
Proceeds from Sale of Assets	2	-	-
Other Receipts	3	35,000	46,000
<b>TOTAL RECEIPTS</b>		<b>233,029,015</b>	<b>57,046,000</b>
<b>PAYMENTS</b>			
Compensation of employees	4	4,338,254	4,106,480
Committee expenses	5	3,281,400	3,456,239
Use of goods and services	6	10,682,027	2,121,661
Transfers to Other Government Units	7	123,066,889	-
Other grants and transfers	8	83,002,193	36,165,244
Acquisition of Assets	9	-	-
Other Payments	10	3,000,000	-
<b>TOTAL PAYMENTS</b>		<b>227,370,764</b>	<b>45,849,624</b>
<b>SURPLUS/DEFICIT</b>		<b>5,658,251</b>	<b>11,196,376</b>

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The Constituency financial statements were approved by the NGCDFC on 05/09/2024 and signed by:

 <hr/> Chairman NG-CDF Committee Name: Oscar M Gitonga	 THE NATIONAL SUB-COUNTY ACCOUNTANT FUND ACCOUNTANT MANAGER IMENTI SOUTH Name: Suleiman Guyo Roba ICPAK NO. 20979	 <hr/> National Sub-County Accountant Name: Sabastian Kiarie ICPAK M/No: 16877
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NATIONAL GOVERNMENT CONSTITUENCY  
 DEVELOPMENT FUND - SOUTH IMENTI  
**18 DEC 2024**  
 FUND ACCOUNT MANAGER  
 P. O. BOX 111 - 60206, KANYAKINE, MERU

THE NATIONAL SUB-COUNTY  
 ACCOUNTANT  
 IMENTI SOUTH

**National Government Constituencies Development Fund (NGCDF)**  
**South Imenti Constituency**  
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**10. Statement of Assets and Liabilities as at 30th June, 2024**

	Note	2023-2024	2022-2023
		Kshs	Kshs
<b>FINANCIAL ASSETS</b>			
<b>Cash and Cash Equivalents</b>			
Bank Balances ( as per the cash book)	11A	29,215,396	23,557,144
Cash Balances (cash at hand)	11B	-	-
<b>Total Cash and Cash Equivalents</b>		<b>29,215,396</b>	<b>23,557,144</b>
<b>Accounts Receivable</b>			
Outstanding Imprests	12	-	-
<b>TOTAL FINANCIAL ASSETS</b>		<b>29,215,396</b>	<b>23,557,144</b>
<b>FINANCIAL LIABILITIES</b>			
<b>Accounts Payable (Deposits)</b>			
Retention	13	-	-
Gratuity	14	-	-
<b>NET FINANCIAL SSETS</b>		<b>29,215,396</b>	<b>23,557,144</b>
<b>REPRESENTED BY</b>			
Fund balance b/fwd. 1st July 2023	15	23,557,144	12,360,768
Prior year adjustments	16		-
Surplus/Deficit for the year		5,658,251	11,196,376
<b>NET FINANCIAL POSITION</b>		<b>29,215,396</b>	<b>23,557,144</b>

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The Constituency financial statements were approved by NG CDFC on 08/09/2024 and signed by:

Chairman NG-CDF Committee

Name: Oscar M Gitonga

Fund Accountant Manager

Name: Suleiman Guyo Roba  
ICPAK NO. 20979

National Sub-County  
Accountant

Name: Sabastian Kiarie  
ICPAK M/No: 16877



THE NATIONAL SUB-COUNTY  
ACCOUNTANT  
IMENTI SOUTH

**National Government Constituencies Development Fund (NGCDF)**  
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**Annual Report and Financial Statements for The Year Ended June 30, 2024**

**11. Statement of Cash Flows for the Year Ended 30th June 2024**

		<b>2023-2024</b>	<b>2022-2023</b>
		<b>Kshs</b>	<b>Kshs</b>
<b>Receipts from operating activities</b>			
Transfers from NGCDF Board	1	232,994,015	57,000,000
Other Receipts	3	35,000	46,000
		<b>233,029,015</b>	<b>57,046,000</b>
<b>Payments for operating activities</b>			
Compensation of Employees	4	4,338,254	4,106,480
Committee expenses	5	3,281,400	3,456,239
Use of goods and services	6	10,682,027	2,121,661
Transfers to Other Government Units	7	123,066,889	-
Other grants and transfers	8	83,002,193	36,165,244
Other Payments	10	3,000,000	-
		<b>227,370,764</b>	<b>45,849,624</b>
<b>Adjusted for:</b>			
Decrease/(Increase) in Accounts receivable	17	-	-
Increase/(Decrease) in Accounts Payable	18	-	-
Prior year Adjustments	16	-	-
<b>Net Adjustments</b>		-	-
<b>Net cash flow from operating activities</b>		<b>5,658,251</b>	<b>11,196,376</b>
<b>CASHFLOW FROM INVESTING ACTIVITIES</b>			
Proceeds from Sale of Assets	2	-	-
Acquisition of Assets	9	-	-
<b>Net cash flows from Investing Activities</b>		-	-



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<b>NET INCREASE IN CASH AND CASH EQUIVALENT</b>		5,658,251	11,196,376
Cash and cash equivalent at BEGINNING of the year	11	23,557,144	12,360,768
Cash and cash equivalent at END of the year		29,215,395	23,557,144

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The Constituency financial statements were approved by NG CDFC on 08/09/2024 and signed by:



Chairman NG-CDF Committee

Name: Oscar M Gitonga



Fund Accountant Manager

Name: Suleiman Guyo Roba  
ICPAK NO. 20979



National Sub-County Accountant

Name: Sabastian Kiarie  
ICPAK M/No: 16877



THE NATIONAL SUB-COUNTY  
ACCOUNTANT  
IMENTI SOUTH

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12. Summary Statement of Appropriation for The Year Ended 30<sup>th</sup> June 2024

Receipt/Expense Item	Original Budget		Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilisation Difference	% of Utilisation
	a		b	c=a+b	d	e=c-d	f=d/c %
<b>RECEIPTS</b>		<b>Opening Balance (C/Bk) and AIA</b>	<b>Previous years Outstanding Disbursements</b>				
Transfers from NG-CDF Board	196,121,834	23,557,144	96,960,174	316,639,152	256,551,159	60,087,993	81%
Proceeds from Sale of Assets				0	0	0	0%
Other Receipts		35,000		35,000	35,000		100%
<b>TOTAL RECEIPTS</b>	<b>196,121,834</b>	<b>23,592,144</b>	<b>96,960,174</b>	<b>316,674,152</b>	<b>256,586,159</b>	<b>60,087,993</b>	<b>81%</b>
<b>PAYMENTS</b>							
Compensation of Employees	4,029,340	3,925,903		7,955,243	4,338,254	3,616,988	55%
Committee Expenses	4,577,400	355,001	300,000	5,232,401	3,281,400	1,951,001	63%
Use of goods and services	7,964,951	3,368,469	1,092,834	12,426,254	10,682,027	1,744,227	86%
Transfers to Other Government Units	111,027,869		60,043,580	171,071,449	123,066,889	48,004,560	72%
Other grants and transfers	68,522,274	15,721,408	32,523,760	116,767,442	83,002,193	33,765,248	71%
Acquisition of Assets		129,364		129,364	0	129,364	0%
Other Payments	0	0	3,000,000	3,000,000	3,000,000	0	100%
AIA		92,000		92,000		92,000	0%
<b>TOTAL</b>	<b>196,121,834</b>	<b>23,592,145</b>	<b>96,960,174</b>	<b>316,674,153</b>	<b>227,370,764</b>	<b>89,303,389</b>	<b>72%</b>

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**Explanatory Notes.**

- The Percentage Utilization for the Compensation of Employees stood at 55% during the Financial Year; This is due to the Balances brought forward for the Gratuities and the Staff Salaries from previous Years which have not been spent.
- The Utilization rate for Use of goods and services during the year was 72%; This is due to some expenses such as Building Insurance, Internet services which have not been utilized due to the NGCDF Office being under renovations.
- The Utilization rate for Transfers to Other Government Units of 72% was due to funds for the projects which have not been received by the close of the Financial Year such as Nkumari Mixed Day Sec and Nkubu Mixed Day Sec School.
- The Utilization for Other Payments during the year was 11%; This is due to non-receipt of funds for the projects under the sector by the close of the Financial Year.

<b>Reconciliation of Summary Statement of Appropriation to Statement of Assets and Liabilities</b>	
Description	Amount
Budget utilisation difference totals	89,303,389
Less undisbursed funds receivable from the Board as at 30th June 2024	60,087,993
	29,215,396
Add Accounts payable	-
Less Accounts Receivable	-
Add/Less Prior Year Adjustments	-
Cash and Cash Equivalents at the end of the FY 2023/2024	29,215,396

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13. Budget Execution by Sectors And Projects For The Year Ended 30<sup>th</sup> June 2024

	Original Budget			Final Budget	Actual on comparable basis	Budget utilization difference
		Adjustments				
		Opening Balance (C/Bk) and AIA	Previous Years' Outstanding Disbursements			
	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs
1.0 Administration and Recurrent						
1.1 Compensation of employees	4,029,340	3,925,903		7,955,243	4,338,254	3,616,988
1.2 Committee allowances	3,017,400	1,169		3,018,569	2,032,600	985,969
1.3 Use of goods and services	4,001,054	484,694		4,485,748	4,277,549	208,200
				-		-
Sub-total	11,047,794	4,411,766		15,459,560	10,648,403	4,811,157
2.0 Monitoring and evaluation				-		-
2.1 Capacity building	3,006,000	1,476,665		4,482,665	3,291,028	1,191,637
2.2 Committee allowances	1,560,000	353,832		1,913,832	948,800	965,032

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	Original Budget	Adjustments			Final Budget	Actual on comparable basis	Budget utilization difference
		Opening Balance (C/Bk) and AIA		Previous Years' Outstanding Disbursements			
		Kshs	Kshs	Kshs			
2.3 Use of goods and services	957,897	1,349,755		2,307,652	2,125,450	182,202	
<b>Sub-total</b>							
3.0 Constituency Oversight Committee	5,523,897	3,180,252		8,704,149	6,365,278	2,338,871	
3.1 Committee Expenses			300,000	300,000	300,000	-	
3.2 Use of Goods and Services		57,355	1,092,834	1,150,189	988,000	162,189	
<b>Sub-total</b>							
4.0 Emergency	-	57,355	1,392,834	1,450,189	1,288,000	162,189	
4.1 Primary Schools							
4.2 Secondary schools	3,884,353			3,884,353	1,480,000	2,404,353	

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	Original Budget			Final Budget	Actual on comparable basis	Budget utilization difference
		Adjustments				
		Opening Balance (C/Bk) and AIA	Previous Years' Outstanding Disbursements			
	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs
4.3 Tertiary institutions				-		-
4.4 Security projects	4,156,694	668,528		4,825,222	4,169,274	655,948
4.5 Other Projects	1,650,000	8,150,000		9,800,000	9,797,420	2,580
<b>Sub-total</b>	<b>9,691,047</b>	<b>8,818,528</b>	<b>-</b>	<b>18,509,575</b>	<b>15,446,694</b>	<b>3,062,881</b>
				-		-
<b>5.0 Bursary and Social Security</b>				-		-
5.1 Primary Schools				-		-
5.2 Secondary Schools	15,000,000	1,008,860		16,008,860	14,237,185	1,771,675
5.3 Tertiary Institutions	15,400,000	3,195,729		18,595,729	18,159,556	436,173
5.4 Special Schools	600,000	1,998,291		2,598,291	995,000	1,603,291
5.5 Education Support Programmes				-		-

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	Original Budget	Adjustments			Final Budget		Actual on comparable basis	Budget utilization difference
		Opening Balance (C/Bk) and AIA		Previous Years' Outstanding Disbursements	Kshs	Kshs		
		Kshs	Kshs	Kshs				
5.6 Social Security	3,600,000				3,600,000		3,600,000	
<b>Sub-total</b>	34,600,000	6,202,880			40,802,880	33,391,741	7,411,139	
6.0 Sports								
Constituency Sports Activity				2,600,381	2,600,381	2,600,381		
Regional Sports Tournament				300,000	300,000	300,000		
<b>Sub-total</b>	-	-		2,900,381	2,900,381	2,900,381	-	
7.0 Environment								
Buibui Primary School	147,000				147,000		147,000	

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		Adjustments				
		Opening Balance (C/Bk) and AIA	Previous Years' Outstanding Disbursements			
	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs
Gaatia Primary School	147,000			147,000		147,000
Kairiene Primary School	147,000			147,000		147,000
Karoe Primary School	147,000			147,000		147,000
Menwe Day Secondary School	147,000			147,000		147,000
Mutunguru Primary School	147,000			147,000		147,000
Ntharene Mixed Day Secondary School	147,000			147,000		147,000
Gankonde Primary School	147,000			147,000		147,000
Kigane Primary School	147,000			147,000		147,000
Kinoro Primary School	147,000			147,000		147,000
Kithinu Primary School	147,000			147,000		147,000
Miruriiri Primary School	147,000			147,000		147,000

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	Original Budget	Adjustments		Final Budget	Actual on comparable basis	Budget utilization difference
		Opening Balance (C/Bk) and AIA	Previous Years' Outstanding Disbursements			
	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs
Mitunguu Primary School	147,000			147,000		147,000
Murembu Day Secondary School	147,000			147,000		147,000
Muungu Primary School	147,000			147,000		147,000
Mworoga Primary School	147,000			147,000		147,000
St Lucy School for the Blind	147,000			147,000		147,000
Baitigitu Primary School			147,000	147,000	147,000	-
Iriene Primary School			147,000	147,000	147,000	-
Kathanthatu Primary School			147,000	147,000	147,000	-
Kaubau Day Secondary School			147,000	147,000	147,000	-
Kiangua Primary School			147,000	147,000	147,000	-
Kianyaga Primary School			147,000	147,000	147,000	-

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		Adjustments				
		Opening Balance (C/Bk) and AIA	Previous Years' Outstanding Disbursements			
	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs
Kireru Primary School			147,000	147,000	147,000	-
Kiroone Primary School			147,000	147,000	147,000	-
Kithaene Primary School			147,000	147,000	147,000	-
Kithangari Girls Sec School			147,000	147,000	147,000	-
Kithunguri Primary School			147,000	147,000	147,000	-
Kiune Primary School			147,000	147,000	147,000	-
Mikumbune Primary School			147,000	147,000	147,000	-
Njerune Primary School			147,000	147,000	147,000	-
Nkubu Primary School			147,000	147,000	147,000	-
Rwompo Primary School			195,380	195,380	195,380	-
Taita Chief's Office			500,000	500,000	500,000	-

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	Original Budget	Adjustments		Final Budget	Actual on comparable basis	Budget utilization difference
		Opening Balance (C/Bk) and AIA	Previous Years' Outstanding Disbursements			
	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs
				-		-
<b>Sub-total</b>	2,499,000	-	2,900,380	5,399,380	2,900,380	2,499,000
<b>8.0 Primary Schools Projects</b>						-
Burie Kingori Primary School	1,500,000			1,500,000	1,500,000	-
Geeto Primary School	3,792,910			3,792,910	3,792,910	-
Giumpu Primary School	3,792,910			3,792,910	3,792,910	-
Igoji Primary School	3,792,910			3,792,910	3,792,910	-
Kagwampungu Primary School	3,792,910			3,792,910	3,792,910	-
Kagwampungu Primary School	1,200,000			1,200,000	1,200,000	-
Kanyakine Primary School	3,792,910			3,792,910	3,792,910	-
Kaubau Primary School	1,500,000			1,500,000	1,500,000	-

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	Original Budget			Final Budget	Actual on comparable basis	Budget utilization difference
		Adjustments				
		Opening Balance (C/Bk) and AIA	Previous Years' Outstanding Disbursements			
	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs
Kiithe Public Boarding Primary School	2,300,000			2,300,000	2,300,000	-
Kithunguri Primary School	3,792,910			3,792,910	3,792,910	-
Mitunguu Primary School	2,541,792			2,541,792	2,541,792	-
Nkubu Primary School	4,700,000			4,700,000	4,700,000	-
Ntharene Primary School	3,792,910			3,792,910	3,792,910	-
Ukuu Primary School	3,792,910			3,792,910	3,792,910	-
Irimbene Primary & Junior Secondary School	1,500,000			1,500,000	1,500,000	-
Kagaru Primary & Junior Secondary School	1,500,000			1,500,000	1,500,000	-
Kiithwa Primary & Junior Secondary School	1,500,000			1,500,000	1,500,000	-
MCK Wesley Primary & Junior Secondary School	1,500,000			1,500,000	1,500,000	-
Burie Kingori Primary School			1,500,000	1,500,000	1,500,000	-

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	Original Budget			Final Budget	Actual on comparable basis	Budget utilization difference
		Adjustments				
		Opening Balance (C/Bk) and AIA	Previous Years' Outstanding Disbursements			
	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs
Gitijiwe Primary School			800,000	800,000	800,000	-
Kagwampungu Primary School			3,700,000	3,700,000	3,700,000	-
Kairaa Primary School			400,000	400,000	400,000	-
Kathera Primary School			1,000,000	1,000,000	1,000,000	-
Kaubau Primary School			1,500,000	1,500,000	1,500,000	-
Kaurone Primary School			315,000	315,000	315,000	-
Kigarine Primary School			2,000,000	2,000,000	2,000,000	-
Kiithe Public Boarding Primary School			400,000	400,000	400,000	-
Kiithe Public Boarding Primary School			3,000,000	3,000,000	3,000,000	-
Mamuru Primary School			600,000	600,000	600,000	-
Mitunguu Primary School			3,000,000	3,000,000	3,000,000	-

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		Adjustments				
		Opening Balance (C/Bk) and AIA	Previous Years' Outstanding Disbursements			
	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs
Muguru Primary School			1,500,000	1,500,000	1,500,000	-
Mukaragatine Primary School			2,400,000	2,400,000	2,400,000	-
Mukuciune Primary School			1,200,000	1,200,000	1,200,000	-
Muriru Primary School			1,001,580	1,001,580	1,001,580	-
Ngongo Primary School			1,050,000	1,050,000	1,050,000	-
Nkuriga Primary School			450,000	450,000	450,000	-
St Marks Mweru Primary School			1,000,000	1,000,000	1,000,000	-
Ucima Primary School			1,501,000	1,501,000	1,501,000	-
Yururu Girls Boarding Primary School			300,000	300,000	300,000	-
Kanyakine Day & Boarding Primary School	1,000,000			1,000,000		1,000,000
Gaukune Primary & Junior Secondary School	1,491,933			1,491,933		1,491,933

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	Original Budget			Final Budget	Actual on comparable basis	Budget utilization difference
		Adjustments				
		Opening Balance (C/Bk) and AIA	Previous Years' Outstanding Disbursements			
	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs
Gaukune Primary & Junior Secondary School	1,491,933			1,491,933		1,491,933
Karegi Primary & Junior Secondary School	1,500,000			1,500,000		1,500,000
Miitune Primary & Junior Secondary School	1,500,000			1,500,000		1,500,000
Ntemwene Primary & Junior Secondary School	1,500,000			1,500,000		1,500,000
Kiangua Primary & Junior Secondary School	1,500,000			1,500,000		1,500,000
Kithatu Primary & Junior Secondary School	1,500,000			1,500,000		1,500,000
Kiune Primary & Junior Secondary School	1,500,000			1,500,000		1,500,000
Machegene Primary & Junior Secondary School	1,500,000			1,500,000		1,500,000
Muguru Primary & Junior Secondary School	1,500,000			1,500,000		1,500,000
Muungu Primary & Junior Secondary School	1,500,000			1,500,000		1,500,000
<b>New Blaze Nkurumo Primary &amp; Junior Secondary School</b>	1,500,000			1,500,000		1,500,000

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	Original Budget	Adjustments		Final Budget	Actual on comparable basis	Budget utilization difference
		Opening Balance (C/Bk) and AIA	Previous Years' Outstanding Disbursements			
	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs
Ucima Primary School	1,607,000			1,607,000		1,607,000
Kathanthatu Primary School	3,792,910			3,792,910		3,792,910
Kinoro Primary School	3,792,910			3,792,910		3,792,910
Mutungulu Primary School	3,792,910			3,792,910		3,792,910
<b>Sub-total</b>	<b>82,054,668</b>	<b>-</b>	<b>28,617,580</b>	<b>110,672,248</b>	<b>78,702,652</b>	<b>31,969,596</b>
<b>9.0 Secondary Schools Projects</b>						
Kairaa Day Secondary School	2,498,175			2,498,175	2,498,175	-
Kionyo Mixed Day Secondary School	3,011,406			3,011,406	3,011,406	-
Kithangari Boys Secondary School	2,823,657			2,823,657	2,823,657	-
Maraa Secondary School	1,595,000			1,595,000	1,595,000	-
Mutungulu Secondary School						

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	Original Budget	Adjustments		Final Budget	Actual on comparable basis	Budget utilization difference
		Opening Balance (C/Bk) and AIA	Previous Years' Outstanding Disbursements			
		Kshs	Kshs			
	1,000,000			1,000,000	1,000,000	-
Ukuu Secondary School	2,010,000			2,010,000	2,010,000	-
Nkumari Mixed Day Secondary School	9,435,345			9,435,345		9,435,345
Nkubu Day Secondary School	6,599,619			6,599,619		6,599,619
Kairaa Day Sec School			2,621,000	2,621,000	2,621,000	-
Kithangari Boys Sec School			3,121,000	3,121,000	3,121,000	-
Kothine Day Secondary School			5,600,000	5,600,000	5,600,000	-
Mbaine Day Sec School			3,500,000	3,500,000	3,500,000	-
Nkubu Day Sec School			3,554,000	3,554,000	3,554,000	-
Nkumari Day Sec School			1,306,000	1,306,000	1,306,000	-
Nkumari Day Sec School			2,324,000	2,324,000	2,324,000	-
Rwompo Day Sec School						

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	Original Budget			Final Budget	Actual on comparable basis	Budget utilization difference
		Adjustments				
		Opening Balance (C/Bk) and AIA	Previous Years' Outstanding Disbursements			
	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs
			2,000,000	2,000,000	2,000,000	-
Kionyo Mixed Day Secondary School			695,000	695,000		695,000
<b>Sub-total</b>	28,973,202	-	24,721,000	53,694,202	36,964,238	16,729,964
<b>10.0 Tertiary institutions Projects</b>				-		-
10.1 Kenya Medical Training College			7,400,000	7,400,000	7,400,000	-
				-		-
				-		-
<b>Sub-total</b>	-	-	7,400,000	7,400,000	7,400,000	-
<b>11.0 Security Projects</b>				-		-
11.1 Nkubu Police Station	4,020,081			4,020,081		4,020,081
11.2 Gakiiri Assistant Chiefs Offices			1,000,000	1,000,000	1,000,000	-
<b>11.3 Gakuri Assistant Chiefs</b>						

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	Original Budget	Adjustments		Final Budget	Actual on comparable basis	Budget utilization difference
		Opening Balance (C/Bk) and AIA	Previous Years' Outstanding Disbursements			
		Kshs	Kshs			
Offices			1,000,000	1,000,000	1,000,000	-
11.4 Gikui Asistant Chiefs Offices			1,100,000	1,100,000	1,100,000	-
11.5 Igoji Departmental Offices			2,323,000	2,323,000	2,323,000	-
11.6 Igoji Police Station			2,200,000	2,200,000	2,200,000	-
11.7 Imenti South Deputy County Commissioners Residence			2,000,000	2,000,000	2,000,000	-
11.8 Kiangua Police Post			2,500,000	2,500,000	2,500,000	-
11.9 Miitune Assistant Chief Office			2,200,000	2,200,000	2,200,000	-
11.10 Muguru Assistant Chiefs Office			1,000,000	1,000,000	1,000,000	-
11.11 Murungurune Police Station			800,000	800,000	800,000	-
11.12 Nkubu Administration Police Line			1,000,000	1,000,000	1,000,000	-
11.13 Nkubu Police Station			250,000	250,000	250,000	-
11.14 Kauraa Police Post						

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	Original Budget			Final Budget	Actual on comparable basis	Budget utilization difference
		Adjustments				
		Opening Balance (C/Bk) and AIA	Previous Years' Outstanding Disbursements			
	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs
		700,000		700,000		700,000
11.15 Kaguru Civil Registration Office	1,640,000			1,640,000	1,640,000	-
11.16 Igoji Departmental Offices			2,000,000	2,000,000	2,000,000	-
<b>Sub-total</b>	<b>5,660,081</b>	<b>700,000</b>	<b>19,373,000</b>	<b>25,733,081</b>	<b>21,013,000</b>	<b>4,720,081</b>
<b>12.0 Acquisition of assets</b>						-
12.1 Motor Vehicles (including motorbikes)				-		-
12.2 Construction of CDF office				-		-
12.3 Purchase of furniture and equipment		100,000		100,000		100,000
12.4 Purchase of computers		29,364		29,364		29,364
12.5 Purchase of land				-		-
				-		-

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	Original Budget	Adjustments		Final Budget	Actual on comparable basis	Budget utilization difference
		Opening Balance (C/Bk) and AIA	Previous Years' Outstanding Disbursements			
	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs
Sub-total	-	129,364	-	129,364	-	129,364
13.0 Others				-		-
13.2 Abogeta Departmental Offices	8,810,000			8,810,000		8,810,000
13.3 Nkuene Land Registration Office	7,262,146			7,262,146		7,262,146
13.5 Giuti Resource Centre			1,000,000	1,000,000	1,000,000	-
13.6 Kathera ICT Centre			650,000	650,000	650,000	-
13.7 Kathera ICT Centre			1,000,000	1,000,000	1,000,000	-
13.8 Kinoro Resource Centre			1,000,000	1,000,000	1,000,000	-
13.9 Kinoro Resource Centre			350,000	350,000	350,000	-
13.10 Mitunguu ICT Centre			350,000	350,000	350,000	-
13.11 Mitunguu ICT Centre			1,000,000	1,000,000	1,000,000	-

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	Original Budget	Adjustments			Final Budget	Actual on		Budget utilization difference
		Opening Balance (C/Bk) and AIA	Previous Years' Outstanding Disbursements	Kshs		comparable basis	Kshs	
13.12 Nkumbo Resource Centre								
				2,000,000	2,000,000	2,000,000		-
<b>Sub-total</b>	16,072,146	-		7,350,000	23,422,146	7,350,000		16,072,146
<b>14.0 Other Payments</b>								
14.1 Strategic Plan				3,000,000	3,000,000	3,000,000		-
<b>Sub-total</b>				3,000,000	3,000,000	3,000,000		-
<b>15.0 Unallocated Fund</b>								
15.1 Unapproved projects								
15.2 Appropriations-In-Aid					92,000	92,000		92,000

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	Original Budget			Final Budget	Actual on comparable basis	Budget utilization difference
		Adjustments				
		Opening Balance (C/Bk) and AIA	Previous Years' Outstanding Disbursements			
	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs
15.3 Prior Year Adjustments			-			-
15.4 PMC savings			-	-		-
				-		-
Sub-total	-	92,000	-	92,000	-	92,000
<b>Total</b>	196,121,834	23,592,145	97,655,175	317,369,154	227,370,767	89,998,388

#### 14. Significant Accounting Policies

The principle accounting policies adopted in the preparation of these financial statements are set out below:

##### 1. Statement of Compliances and Basis of Preparation

The financial statements have been prepared in accordance with Cash-basis International Public Sector Accounting Standards (IPSAS) as prescribed by the Public Sector Accounting Standards Board (PSASB) and set out in the accounting policy note below. This cash basis of accounting has been supplemented with accounting for;

- Receivables that include imprests
- Payables that include gratuity and retentions.

The financial statements comply with and conform to the form of presentation prescribed by the PSASB. The accounting policies adopted have been consistently applied to all the years presented.

##### 2. Reporting Entity

The financial statements are for the NGCDF-0 Constituency. The financial statements encompass the reporting entity as specified under section 81 of the PFM Act 2012

##### 3. Reporting Currency

The financial statements are presented in Kenya Shillings (Kshs), which is the functional and reporting currency of the Government and all values are rounded to the nearest Kenya Shilling.

##### 4. Recognition of Receipts

The *entity* recognizes all receipts from various sources when the event occurs, and the related cash has actually been received by the Entity.

##### a. Transfers from the National Government Constituency Development Fund (NG-CDF)

Transfers from the NG-CDF to the constituency are recognized when cash is received in the Constituency account.

##### B. Proceeds from the Sale of Assets

Proceeds from the disposal of assets are recognized as and when cash is received in the constituency account.

**b. Other receipts**

These include Appropriation-in-Aid and relate to receipts such as proceeds from the sale of tender documents, rent receipts, interest earned on bank balances, hire of Plant/Equipment/Facilities, and Unutilized funds from PMCs among others.

**B. Unutilized Funds from PMCs.**

All unutilized funds of the Project Management Committee (PMC) are returned to the constituency account. Unutilized funds from PMCs are recognised as other receipts upon return to the constituency account.

**c. External Assistance**

External assistance refers to grants and loans received from local, multilateral, and bilateral development partners. In the year under review, there was no external assistance received.

**5. Recognition of payments**

The Entity recognises all payments when the event occurs and the related cash has actually been paid out by the entity.

**a) Compensation of Employees**

Salaries and wages, allowances, and statutory contributions for employees are recognized in the period when the compensation is paid.

**b) Use of Goods and Services**

Goods and services are recognized as payments in the period when the goods/services are paid for. Such expenses, if not paid during the period where goods/services are consumed, shall be disclosed as pending bills.

**c) Acquisition of Fixed Assets**

The payment on the acquisition of property plant and equipment items is not capitalized. The cost of acquisition and proceeds from disposal of these items are treated as payments and receipts items respectively. Where an asset is acquired in a non-exchange transaction for nil or nominal consideration and the fair value of the asset can be reliably established, a contra transaction is recorded as receipt and as a payment.

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A fixed asset register is maintained by each constituency and a summary is provided for purposes of consolidation. This summary is disclosed as an annexure to the financial statements.

**6. In-kind contributions**

In-kind contributions are donations that are made to the constituency in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment, or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the constituency includes such value in the statement of receipts and payments both as receipts and as payments in equal and opposite amounts; otherwise, the contribution is not recorded.

**7. Cash and Cash Equivalents**

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call, and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to an insignificant risk of changes in value. Bank account balances include amounts held at various commercial banks at the end of the financial year.

**8. Accounts Receivable**

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. This is in recognition of the government practice where the imprests payments are recognized as payments when fully accounted for by the imprests or AIE holders. This is an enhancement to the cash accounting policy.

**9. Accounts Payable**

For these financial statements, Deposits (gratuity and retentions) held on behalf of third parties have been recognized on an accrual basis (as accounts payables). This is in recognition of the government practice of retaining a portion of contracted services and works pending the fulfilment of obligations by the contractor and holding deposits on behalf of third parties. Gratuity earned monthly is held on behalf of the employee and later paid at the end of the contract period. This is an enhancement to the cash accounting policy adopted by the National Government Constituencies Development Fund as prescribed by PSASB. Other liabilities including pending bills are disclosed in the financial statements.

**10. Pending Bills**

Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years. As pending bills do not involve the payment of cash in the reporting period, they are recorded as 'memorandum' or 'off-balance' items to provide a sense of the overall net cash position of the entity at the end of the financial year. When the pending bills are finally settled, such payments are included in the Statement of Receipts and Payments in the year in which the payments are made.

**11. Unutilized Fund**

Unutilized funds consist of bank balances in the constituency account and funds not yet disbursed by the Board to the constituency at the end of the financial year. These balances are available for use in the subsequent financial year to fund projects approved in the respective prior financial years consistent with sec 6(2) and sec 7(2) of the NGCDF Act, 2015

**12. Budget**

The budget is developed on a comparable accounting basis (cash basis except for imprest which is accounted for on an accrual basis), the same accounts classification basis, and for the same period as the financial statements. The original budget was approved by Parliament on 24 June 2024 for the period 1<sup>st</sup> July 2024 to 30<sup>th</sup> June 2024 as required by law. Included in the adjustments are Cash book opening balance, AIA generated during the year and constituency allocations not yet disbursed at the beginning of the financial year. A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

**13. Comparative Figures**

Where necessary, comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

**14. Subsequent Events**

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30<sup>th</sup> June 2024.

**15. Prior Period Errors**

Material prior period errors are corrected retrospectively in the first set of financial statements authorized for issue after their discovery by i. restating the comparative amounts for prior period(s) presented in which the error occurred; or ii. If the error

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occurred before the earliest prior period presented, restate the opening balances of assets, liabilities, and net assets/equity for the earliest prior period presented. During the year, errors that have been corrected are disclosed under note 14 explaining the nature and amounts.

**16. Related Party Transactions**

The Entity regards a related party as a person or an entity with the ability to exert control individually or jointly or to exercise significant influence over the Entity, or vice versa.

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15. Notes To the Financial Statements

1. Transfers from NGCDF Board

Description	2023/2024	2023/2024
NGCDF Board	Kshs	Kshs
AIE NO. B214499-2022/23	94,960,174	
AIE NO. B214580-2021/22	2,000,000	
AIE NO. B233978-2023/24	695,000	
AIE NO. B225220-2023/24	30,000,000	
AIE NO. B226217-2023/24	25,338,841	
AIE NO. B226351-2023/24	10,000,000	
AIE NO. B233747-2023/24	40,000,000	
AIE NO. B214929-2023/24	30,000,000	
AIE NO. B 185251		7,000,000
AIE NO. B 185781		15,000,000
AIE NO. B 185417		6,000,000
AIE NO. B 206183		5,000,000
AIE NO. B 205600		12,000,000
AIE NO. B 205895		12,000,000
<b>TOTAL</b>	<b>232,994,015</b>	<b>57,000,000</b>

2. Proceeds From Sale of Assets

	2023/2024	2023/2024
	Kshs	Kshs
Receipts from sale of Buildings		
Receipts from the Sale of Vehicles and Transport Equipment		
Receipts from sale of office and general equipment		
Receipts from the Sale Plant Machinery and Equipment		
Others (specify)		
<b>Total</b>		

3. Other Receipts

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Description	2023/2024	2023/2024
	<i>Kshs</i>	<i>Kshs</i>
Interest Received		
Rent		
Receipts from sale of tender documents	35,000	46,000
Hire of plant/equipment/facilities		
Unutilized funds from PMCs account		
Other Receipts Not Classified Elsewhere ( <i>specify</i> )		
<b>Total</b>	<b>35,000</b>	<b>46,000</b>

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**4. Compensation Of Employees**

	Description	2023-2024	2022-2023
		Kshs	Kshs
2110201	NG-CDFC Basic staff salaries	2,993,023	2,036,563
	Personal allowances paid as part of salary		
2110301	House allowance	333,450	
2110314	Transport allowance	0	
2110320	Leave allowance	31,000	0
2710120	Gratuity-contractual employees	717,552	2,024,229
2120101	Employer Contributions Compulsory national social security schemes	263,230	45,688
	<b>TOTAL</b>	<b>4,338,254</b>	<b>4,106,480</b>

**5. Committee Expenses**

5. Committee Expenses	2023-2024	2022-2023
A. NGCDFC	Kshs	Kshs
Sitting allowance	2,145,400	3,361,239
Other committee expenses	836,000	95,000
Sub-total	2,981,400	3,456,239
<b>B. Oversight Committee Expenses</b>		
		0
Other committee expenses	300,000	0
Sub-total	300,000	0
<b>TOTAL(A+B)</b>	<b>3,281,400</b>	<b>3,456,239</b>

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**6. Use of Goods and services**

Description	2023-2024	2022-2023
	Kshs	Kshs
Utilities, supplies and services	159,605	101,685
Communication, supplies and services	348,500	
Domestic travel and subsistence	1,279,150	450,050
Printing, advertising and information supplies & services	151,000	0
Rentals of produced assets	0	
Training expenses	2,872,200	323,350
Hospitality supplies and services	1,255,828	
Insurance costs	164,563	180,222
Specialised materials and services	0	
Office and general supplies and services	2,727,394	164,975
Fuel , oil & lubricants	1,418,396	579,955
Other operating expenses	0	
Bank Charges	13,611	90,110
Security operations	0	
Routine maintenance - vehicles and other transport equipment	291,780	231,314
Routine maintenance- other assets	0	
<b>TOTAL</b>	<b>10,682,027</b>	<b>2,121,661</b>

**7. Transfer To Other Government Units**

	Description	2023-2024	2022-2023
		Kshs	Kshs
2630204	Transfers to Primary Schools	78,702,652	0
2630205	Transfers to Secondary Schools	36,964,237	0
2630206	Transfers to Tertiary Institutions	7,400,000	0
	<b>TOTAL</b>	<b>123,066,889</b>	<b>0</b>

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8. Other Grants and Other transfers

	Description	2023-2024	2022-2023
		Kshs	Kshs
2640101	Bursary - Secondary ( see attached list)	18,159,556	19,980,703
2640102	Bursary -Tertiary ( see attached list)	14,237,185	14,908,330
2640104	Bursary- Special Schools	995,000	526,211
2640105	Mocks & CAT ( see attached list)		0
	Social Security programs (NHIF)	0	0
2640507	Security Projects ( see attached list)	21,013,000	0
2640509	Sports Projects ( see attached list)	2,900,380	0
2640510	Environment Projects ( see attached list)	2,900,379	0
2640200	Emergency Projects ( see attached list)	15,446,694	750,000
1070000	Other Projects (Youth ICT Centers)	7,350,000	0
	<b>TOTAL</b>	<b>83,002,193</b>	<b>36,165,244</b>

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**9. Acquisition Of Assets**

Description	2023/2024	2023/2024
	Kshs	Kshs
Purchase of Buildings		
Construction of Buildings		
Refurbishment of Buildings		
Purchase of Vehicles and Other Transport Equipment		
Purchase of Household Furniture and Institutional Equipment		
Purchase of Office Furniture and General Equipment		
Purchase of ICT Equipment, Software and Other ICT Assets		
Purchase of Specialized Plant, Equipment and Machinery		
Rehabilitation and renovation of plant, machinery and equipment		
Acquisition of Land		
Acquisition Intangible Assets		
<b>Total</b>		

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**10. Other Payments**

	2023/2024	2023/2024
	Kshs	Kshs
Strategic plan	3,000,000	0
ICT Hub	0	0
Others ( <i>specify</i> )	0	0
<b>Total</b>	<b>3,000,000</b>	<b>0</b>

**11. Cash and Cash Equivalents**

Name of Bank and Account No.	2023/2024	2023/2024
	Kshs	Kshs
	Kshs	Kshs
11A: Bank Accounts (Cash Book Bank Balance)	(30/6/2024)	(30/6/2023)
Equity Bank, A/C no. , Branch. (Main account) 0370284800183	29,215,396	23,557,144
<b>Total</b>	<b>29,215,396</b>	<b>23,557,144</b>
<b>11B: Cash Balances</b>		
Location 1	0	0
Location 2	0	0
Other Locations ( <i>Specify</i> )	0	0
<b>Total</b>	<b>0</b>	<b>0</b>

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**12. Outstanding Imprests**

Name of Officer or Institution	Date Imprest Taken	Amount Taken	Amount Surrendered	Balance
		Kshs	Kshs	Kshs
<i>Name of Officer</i>	dd/mm/yy	-	-	
<i>Name of Officer</i>	dd/mm/yy	-	-	
<i>Name of Officer</i>	dd/mm/yy	-	-	
<i>Name of Officer</i>	dd/mm/yy	-	-	
<i>Name of Officer</i>	dd/mm/yy	-	-	
<i>Name of Officer</i>	dd/mm/yy	-	-	
<b>Total</b>		-	-	

**13. Retention**

	2023/2024	2023/2024
	KShs	KShs
Retention as at 1 <sup>st</sup> July (A)		
Retention held during the year (B)		
Retention paid during the Year (C)		
Closing Retention as at 30 <sup>th</sup> June D= A+B-C		

**Retentions aging analysis.**

	Insert Current FY	% of the total Retention	Insert Comparative FY	% of the total Retention
Under one year		%		%
1-2 years		%		%
2-3 years		%		%
Over 3 years		%		%
<b>Total</b>				

**14. Gratuity**

	2023/2024	2023/2024
	KShs	KShs

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Gratuity as at 1 <sup>st</sup> July (A)		
Gratuity held during the year (B)	717,552	
Gratuity paid during the Year (C)	717,552	
Closing Gratuity as at 30 <sup>th</sup> June D= A+B-C		

**Gratuity aging analysis**

	2023-2024	% of the total Gratuity	2022-2023	% of the total Gratuity
Under one year		%		%
1-2 years		%		%
2-3 years		%		%
Over 3 years		%		%
<b>Total</b>				

*The total above should be equal to the Gratuity closing figures)*

**15. Fund Balance B/F**

	2023-2024	2022-2023
	Kshs (1/7/2023)	Kshs (1/7/2022)
Bank accounts	23,557,144	12,360,768
Cash in hand	-	-
Imprests	-	-
<b>TOTAL</b>	<b>23,557,144</b>	<b>12,360,768</b>

*[Provide short appropriate explanations as necessary]*

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**16. Prior Year Adjustments**

	Balance b/f as per Audited Financial statements	Adjustments	Adjusted Balance** BF
Description of the error	Kshs	Kshs	Kshs
Bank account Balances			
Cash in hand			
Imprests			
Retentions			
Gratuity			
Others ( <i>specify</i> )			
<b>Total</b>			

**17. Changes In Accounts Receivable – Outstanding Imprests**

	2023/2024	2023/2024
	KShs	KShs
Outstanding Imprests as at 1 <sup>st</sup> July (A)		
Imprests issued during the year (B)		
Imprests surrendered during the Year (C)		
Closing accounts in account receivables D= A+B-C		
<b>Net changes in accounts Receivables D - A</b>		

**18. Changes In Accounts Payable – Gratuities and Retentions**

	2023/2024	2023/2024
	KShs	KShs
Gratuities and Retentions as at 1 <sup>st</sup> July (A)		
Gratuities and Retentions held during the year (B)		
Gratuities and Retentions paid during the Year (C)		
Closing account payables D= A+B-C		
<b>Net changes in accounts payables D-A</b>		

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**19. Other Important Disclosures**

**19.1: Pending Accounts Payable (See Annex 1)**

	2023/2024	2023/2024
	Kshs	Kshs
Construction of buildings		
Construction of civil works		
Supply of goods		
Supply of services		
<b>Total</b>		

**Aging Analysis for Pending Accounts Payables**

	Insert Current FY	% of the total	Insert Comparative FY	% of the total
Under one year		%		%
1-2 years		%		%
2-3 years		%		%
Over 3 years		%		%
<b>Total</b>				

**19.2: Pending Staff Payables (See Annex 2)**

	2023/2024	2023/2024
	Kshs	Kshs
NGCDFC Staff		
Others ( <i>specify</i> )		
<b>Total</b>		0

**Aging Analysis for staff Payables**

	Insert Current FY	% of the total	Insert Comparative FY	% of the total
Under one year	-	%	-	%
1-2 years	-	%	-	%
2-3 years	-	%	-	%
Over 3 years	-	%	-	%
<b>Total</b>	-		-	

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**19.3: Unutilized Fund (See Annex 3)**

	2023/2024	2022/2023
	Kshs	Kshs
Compensation of employees	3,616,988	3,925,903
Committee expense	160,201	4,461,323
Use of goods and services	3,535,028	354,980
Amounts due to other Government entities	48,004,560	60,043,580
Amounts due to other grants and other transfers	17,693,101	38,895,167
Acquisition of assets	129,364	129,364
Oversight Committee Expenses	-	300,000
Others -Unallocated AIA	92,000	57,000
Funds pending approval		2,000,000
Other Payments	16,072,146	10,350,000
<b>Total</b>	<b>89,303,388</b>	<b>120,517,317</b>

**19.4: PMC account balances (See Annex 5)**

	2023/2024	2023/2024
	Kshs	Kshs
PMC account balances	60,462,288	1,059,462.00
<b>Total</b>		

**19.5 Related Party Transactions**

	2023/2024	2023/2024
	Kshs	Kshs
<b>Committee Members Remuneration</b>		
Sitting allowance of committee Members during the year	-	-
	-	-
<b>Transaction with the NGCDF Board</b>		
Receipts from the NGCDF Board during the year	-	-
<b>Total</b>	<b>-</b>	<b>-</b>

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16. Annexes

Annexes: 1 Analysis of Pending Accounts Payable

Supplier of Goods or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance	Comments
	a	b	c	d=a-c	
Construction of buildings					
1.					
2.					
Sub-Total					
Construction of civil works					
3.					
4.					
5.					
Sub-Total					
Supply of goods					
6.					
7.					
Sub-Total					
Supply of services					
8.					
Sub-Total					
Grand Total					

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Annex 2 - Analysis of Pending Staff Payables

Name of Staff	Designation	Date employed	Outstanding Balance 30 <sup>th</sup> June 2024	Comments
NG-CDFC Staff				
1.				
2.				
3.				
Sub-Total				
Grand Total				

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**Annex 3 – Unutilized Fund**

Name	Brief Transaction Description	Outstanding Balance 2023/2024	Outstanding Balance Previous FY	Comments
Compensation of employees	Staff remuneration	3,619,728		
Use of goods & services	Committee expenses and use of goods and service	3,535,028		
Amounts due to other Government entities	Primary/secondary/projects	48,004,560		
Sub-Total				
Amounts due to other grants and other transfers	Bursary and projects	23,584,785		
Sub-Total				
Acquisition of assets				
Others ( <i>specify</i> )				
Sub-Total				
Funds pending approval	Appropriation-in-aid	86,000		
<b>Sub-total</b>				
<b>Grand Total</b>		<b>90,001,367</b>		

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Annex 4 – Summary of Fixed Asset Register

Asset class	Historical Cost b/f (Kshs)	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost (Kshs) At Year End
Land	6,327,547			6,327,547
Buildings and structures				0
Transport equipment	401,274			401,274
Office equipment, furniture and fittings	1,000,587			1,000,587
ICT Equipment, Software and Other ICT Assets	7,046,159			
Other Machinery and Equipment				
Intangible assets				
<b>Total</b>	<b>14,775,567</b>	-	-	<b>14,775,567</b>

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Annex 5 –PMC Bank Balances as at 30<sup>th</sup> June 2024

SN O	ACCOUNT NAME	BANK	ACCOUNT NUMBER	BALANCE AS AT 30.06.2024	BALANCE AS AT 30.06.2023
1	KAUBAU PRY SCH	SIDIAN BANK LTD	A01030710001244	1,618,888	0
2	BURIE KINGORI PRY SCH	SIDIAN BANK LTD	A01030710001254	69,861	502
3	GAKUI ASSISTANT CHIEF OFFICE	SIDIAN BANK LTD	A01030710001324	1,098,975	0
4	GAKURI ASSISTANT CHIEF OFFICE	SIDIAN BANK LTD	A01030030001388	188,900	799
5	GITIJWE PRIMARY SCHOOL	SIDIAN BANK LTD	A01030710001274	41,337	72,601
6	GIUTI RESOURCE CENTRE	SIDIAN BANK LTD	A01030710001964	161,428	1,484
7	IGOJI DEPARTMENTAL OFFICES	SIDIAN BANK LTD	A01030710001684	386,913	5,023
8	IGOJI POLICE STATION	SIDIAN BANK LTD	A01030710001394	105,251	4,358
9	IMENTI SOUTH DCC RESIDENCE	SIDIAN BANK LTD	A01030710001994	683	60,196
10	KAGURU CIVIL REGISTRATION	SIDIAN BANK LTD	A01030710003840	1,638,975	0
11	KAGWAMPUNGU PRY SCH	SIDIAN BANK LTD	A01030030001418	5,352,563	402,434
12	KAIRAA DAY SEC	SIDIAN BANK LTD	A01030710001354	2,806,105	970
13	KAIRAA PRIMARY SCHOOL	SIDIAN BANK LTD	A01030710001374	599	15,027
14	KATHERA ICT CENTRE	SIDIAN BANK LTD	A01030030000501	174,112	0
15	KATHERA PRIMARY SCHOOL	SIDIAN BANK LTD	A01030710001214	138,871	-823
16	KIANGUA POLICE STATION	SIDIAN BANK LTD	A01030710001304	2,308	4,044
17	KIGARINE PRY SCH	SIDIAN BANK LTD	A01030710001448	2,000,000	133
18	KIITHE PUBLIC BOARDING PRY SCHOOL	SIDIAN BANK LTD	A01030710001234	3,018,652	9,663
19	KINORO RESOURCE CENTRE	SIDIAN BANK LTD	A01030710001344	428,557	2,462
20	KIONYO MIXED DAY SEC SCH	SIDIAN BANK LTD	A01030710004089	3,010,380	0
21	KITHANGARI BOYS SEC SCH	SIDIAN BANK LTD	A01030710001694	3,163,700	0
22	KMTC IMENTI CAMPUS	SIDIAN BANK LTD	A01030710001424	7,398,975	0
23	KOTHINE DAY SEC SCHOOL	SIDIAN BANK LTD	A01030710001364	5,598,975	995
24	KAURONE PRIMARY SCHOOL	SIDIAN BANK LTD	A01030710001704	2,005	607
25	MAMURU PRIMARY SCHOOL	SIDIAN BANK LTD	A01030710001314	14,288	0

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SN O	ACCOUNT NAME	BANK	ACCOUNT NUMBER	BALANCE AS AT 30.06.2024	BALANCE AS AT 30.06.2023
26	MBAINE MIXED DAY SEC SCHOOL	SIDIAN BANK LTD	A01030710001634	444,883	3,282
27	MIITUNE ASSISTANT CHIEF OFFICE	SIDIAN BANK LTD	A01030710003060	2,198,975	0
28	MITUNGUU ICT CENTRE	SIDIAN BANK LTD	A01030710001664	202,963	0
29	MITUNGUU PRY SCHOOL	SIDIAN BANK LTD	A01030710002082	4,106,730	0
30	MUCUCIUNE PRIMARY SCHOOL	SIDIAN BANK LTD	A01030710001384	60,865	3,820
31	MUGURU ASSISTANT CHIEF OFFICE	SIDIAN BANK LTD	A01030710001714	169,988	0
32	MUGURU PRIMARY SCHOOL	SIDIAN BANK LTD	A01030710001754	145,930	780
33	MUKARAGATINE PRIMARY SCHOOL	SIDIAN BANK LTD	A01030710001734	255,268	414
34	MURIRU PRIMARY SCHOOL	SIDIAN BANK LTD	A01030710001724	339,028	474
35	MURUNGURUNE POLICE STATION	SIDIAN BANK LTD	A01030710001654	762,015	1,815
36	NKUBU AP LINE	SIDIAN BANK LTD	A01030710001224	79,614	0
37	NKUBU MIXED DAY SECONDARY	SIDIAN BANK LTD	A01030710001428	2,757,541	3,010
38	NKUBU POLICE STATION PROJECT	SIDIAN BANK LTD	A01030710001264	248,975	236,058
39	NKUMARI MIXED DAY SEC SCH	SIDIAN BANK LTD	A01030710001674	169,272	366
40	NKUMBO RESOURCE CENTRE	SIDIAN BANK LTD	A01030710002952	1,955,303	0
41	NKURIGA PRIMARY SCHOOL	SIDIAN BANK LTD	A01030710001744	427,245	2,168
42	RWOMPO DAY SECONARY SCHOOL	SIDIAN BANK LTD	A01030710001614	223,325	10,883
43	SOUTH IMENTI NGCDF ENVIROMENTAL PROJECT	SIDIAN BANK LTD	A01030710001284	161,273	0
44	SOUTH IMENTI NGCDF OFFICE EMERGENCY PMC	SIDIAN BANK LTD	A01030710004059	5,798,285	0
45	SOUTH IMENTI NGCDF STRATEGIC PLAN	SIDIAN BANK LTD	A01030710002102	1,283,800	0
46	ST MARKS MWERU PRY SCHOOL	SIDIAN BANK LTD	A01030710001874	93,305	213,744
47	UCIMA PRIMARY SCHOOL	SIDIAN BANK LTD	A01030710001824	151,253	1,323
48	YURURU GIRLS BOARDING PRY SCHOOL	SIDIAN BANK LTD	A01030710001334	5,159	850

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SN O	ACCOUNT NAME	BANK	ACCOUNT NUMBER	BALANCE AS AT 30.06.2024	BALANCE AS AT 30.06.2023
	Totals			60,462,288	1,059,462

**Annex 6: Progress On Follow Up of Auditor Recommendations**

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor and subsequent progress made on the resolution of the issues.

Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved )	Timeframe: (Put a date when you expect the issue to be resolved)
OAG/ER/NGCDF/South Imenti/2021/22 (16) Item No. 1.	Irregular Expenditure on Capacity Building; This Expenditure includes Ksh 1,395,000 being Subsistence Allowance for Capacity Building paid during a Workshop held in Meru Town for 25 Persons including NGCDF, NGCDFC Staffs, Internal Auditors, an Officer from the Board, Procurement officer and Oversight Committee Members against a National Treasury Circular No.ES1/03 J(79) of 4 November 2015 which required that all training for officers drawn from one duty station be held within the precincts of the Duty Station.	Management is putting in place controls to ensure such expenditures are regularly incurred and supported	In Progress	30 <sup>th</sup> Dec 2023

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Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)
OAG/ER/NGCDF/South Imenti/2021/22 (16) Item No. 2.	Unsupported Expenditure on Emergency Projects: The Statement of Receipts and Expenditure reflected Ksh 112,606,806 in respect to other grants and other transfers which included Kshs 9,460,000 in respect of Emergency projects as disclosed in Note 7 of the Financial Statement. The Management did not however provide evidence that the expenditure was emergency in nature and the use of emergency reserve was reported to the Board within 30 days as required by the regulations.	Management is putting in place controls to ensure such expenditures are regularly incurred and supported	In Progress	30 <sup>th</sup> Dec 2023
OAG/ER/NGCDF/South Imenti/2021/22 (16) Item No. 3.	Irregular Expenditure on Renovation of South Imenti NG-CDF Office: There was unexpected over payment of Ksh 32,000 and No itemized Bill of Quantities provided for in the Contract; Physical verification also confirmed that all the roofs of the building have been leaking; There cracks in the Ceilings and between the Joints; The Gutter was only done on the front side of the Office and the drainage was not repaired ;doors not repaired and no padlocks supplied.	Management is putting in place controls to ensure such expenditures are regularly incurred and supported	In Progress	30 <sup>th</sup> Dec 2023
OAG/ER/NGC	<ul style="list-style-type: none"> <li>• Stalled Projects: The Following</li> </ul>	Management has	In	30 <sup>th</sup> Dec 2023

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Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)
DF/South Imenti/2021/22 (16) Item No. 4.	<p>Observations were noted during the audit:</p> <ul style="list-style-type: none"> <li>• The Fund Transferred Ksh 2,000,000 to Kigarine Day Secondary School PMC Account for the Construction of an Administration Block. The Project was co-funded with MOE)</li> <li>• The Fund Transferred Ksh 4,000,000 to Kothine Day Sec School PMC Account for the Construction of Two storey Laboratory and its Offices</li> <li>• The Fund Transferred Ksh 4,000,000 to Nkumari Mixed Day Secondary School PMC Account for the Construction of a Multipurpose Hall to accommodate 600 students.</li> </ul> <p>) The Fund Transferred Ksh 1,700,000 to Nkubu Day Secondary School PMC Account for the Construction of an Administration Block</p> <p>Physical Verification Conducted at the sites confirmed that all the projects have stalled and not in progress; Neither are the projects Complete despite funds paid to them</p>	<p>conducted Inspection of all the stalled projects in the Constituency and the same has been deliberated in NG-CDFC Meeting of 24<sup>th</sup> August 2023 for funding</p>	<p>Progress and will be funded during the Year 2023-24</p>	

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Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)
OAG/ER/NGCDF/South Imenti/2021/22 (16) Item No. 5.	Payments to Incomplete Projects: A Transfer of Kshs 2,727,067.067 was made to Muguru resource Centre PMC Accounts for the Completion of the Centre. Physical Verification Conducted in March 2023 revealed that pavements around the building was not done, some windows did not have window panes, the ceiling was hanging loosely and almost falling off, the paint was incomplete with only undercoat paints done.	Management has conducted Inspection of all the Incomplete projects in the Constituency and the same has been deliberated in NG-CDFC Meeting of 24 <sup>th</sup> August 2023 for funding	In Progress and will be funded during the Year 2023-24	30 <sup>th</sup> Dec 2023
OAG/ER/NGCDF/South Imenti/2021/22 (16) Item No. 6.	Abandoned Security Projects: The Fund Transferred Ksh 150,000 to Kinoro Police Post for the Completion of a Toilet at the Post. Physical verification conducted confirmed that the Toilet was in a dilapidated state and abandoned. In the Circumstances the value for money was not realized.	Management has conducted Inspection of the abandoned security project in the Constituency and the funds re-allocated to another projects for utilization. This was deliberated in the NG-CDFC Meeting of 24 <sup>th</sup> August 2023.	In Progress and will be funded during the Year 2023-24	30 <sup>th</sup> Dec 2023
OAG/ER/NGCDF/South Imenti/2021/22	Unsupported Expenditure on Environmental Projects: Reported Planting of 6,000 trees along river Iraru at a cost of	Management has put in place controls to ensure such expenditures are	In Progress	30 <sup>th</sup> Dec 2023

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Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)
(16) Item No. 8.	Ksh 597,944. However no evidence of environmental Impact assessment done before the inception of the project and authority from director general of NEMA Sanctioning the Project not provided. Physical Verification Conducted in March 2023 confirmed that no labeling of the projects was done and the success rate was very minimal. This was found to be in breach of Law.	regularly incurred and properly supported. The Project Visits have noted that Labeling of the Projects will be done well in future.		
OAG/ER/NGCDF/South Imenti/2021/22 (16) Item No. 7.	Unsupported Emergency projects: Despite disbursement of Ksh 1,100,000 for the Construction of Iraru Bridge physical verification conducted in March 2023 revealed that the project was complete. The Bill of Quantities, Bid Opening and Evaluation Minutes, List of Pre-qualified Suppliers, Bids for Both Successful and Unsuccessful Bidders not provided for Audit review and therefore the Value for Money was not realized.	Management has put in place controls to ensure such expenditures are regularly incurred and properly supported and Pre-qualification notices issued to ensure that the Fund Operation is based on the procurement Laws.	In Progress	30 <sup>th</sup> Dec 2023

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Name: *John Peter*

Fund Account Manager.