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DATE: 23 FEB 2022

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REPORT

BY:

The Majority Whip
Hon. E. Wargwe MP.

CLERK-AT
THE-TABLE:

Benson Inzofu.

OF

THE AUDITOR-GENERAL

ON

**NATIONAL GOVERNMENT CONSTITUENCIES
DEVELOPMENT FUND – KABETE
CONSTITUENCY**

**FOR THE YEAR
ENDED 30 JUNE, 2020**



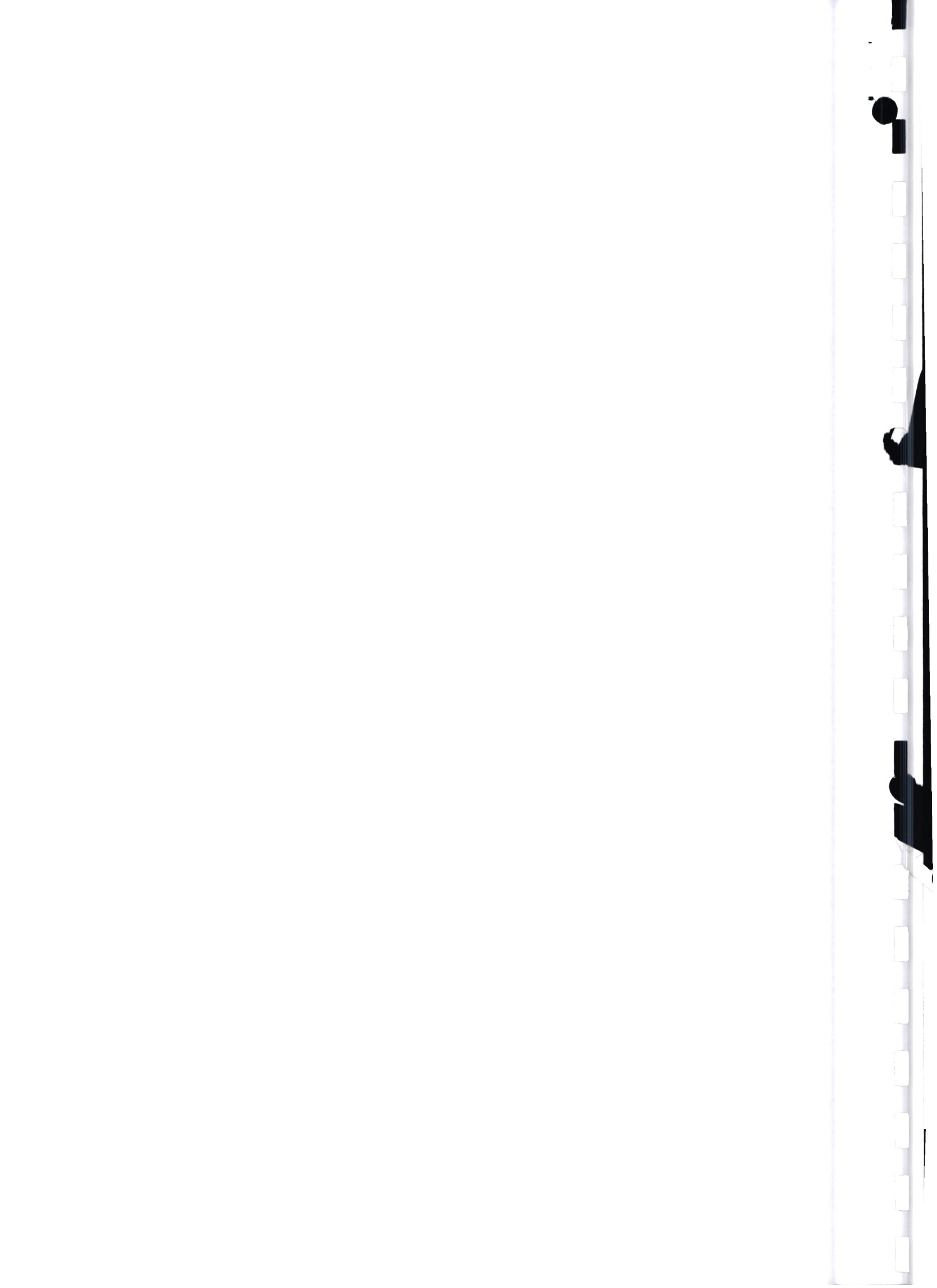


**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND -
KABETE CONSTITUENCY**

REPORTS AND FINANCIAL STATEMENTS

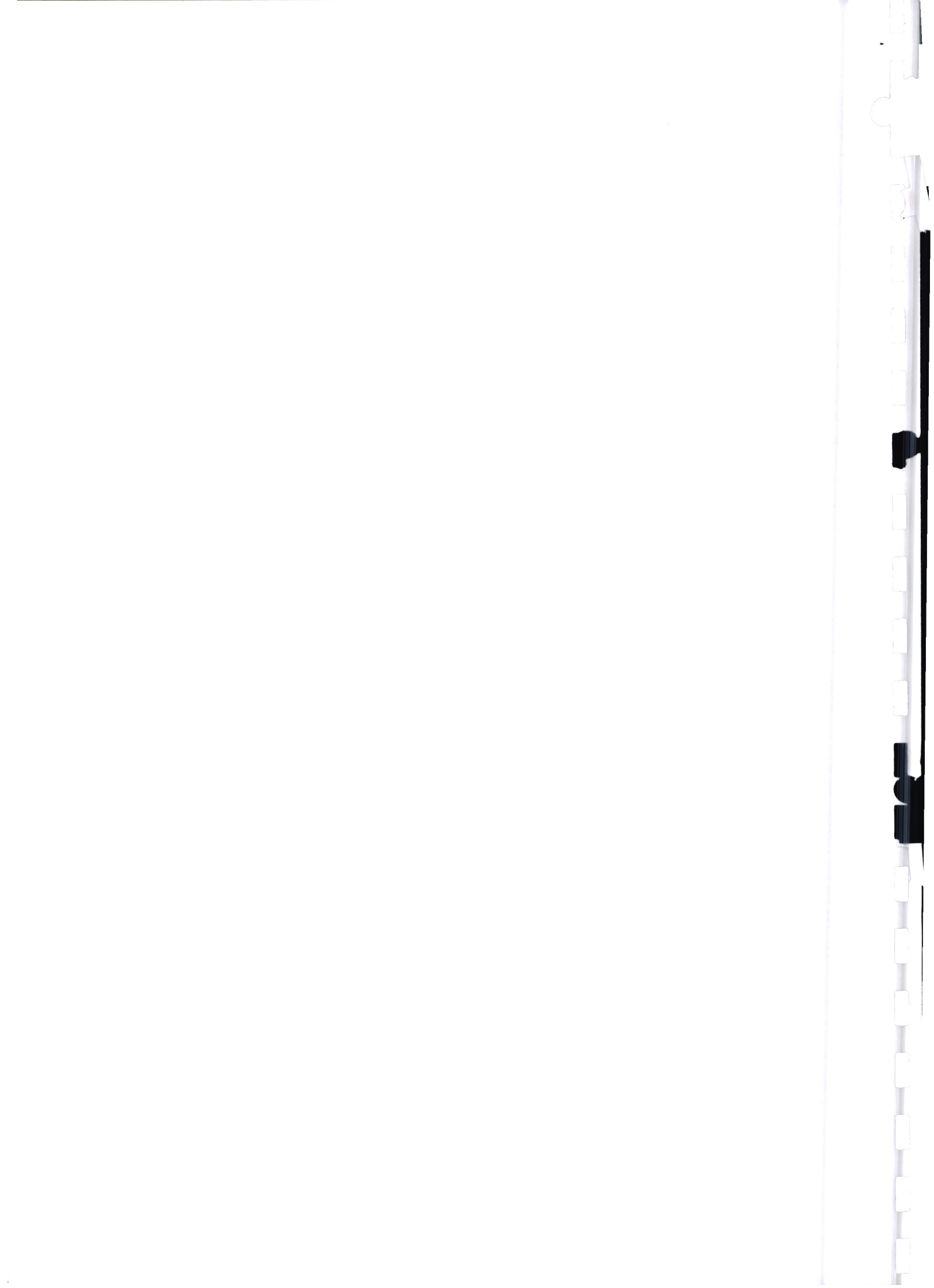
**FOR THE FINANCIAL YEAR ENDED
JUNE 30, 2020**

Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector Accounting Standards (IPSAS)



NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
KABETE CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2020

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I. KEY CONSTITUENCY INFORMATION AND MANAGEMENT

(a) Background information

The National Government Constituencies Development Fund (NG-CDF) (hereafter referred to as the Fund) formerly Constituencies Development Fund (CDF), is a fund established in 2003 through an Act of Parliament, the Constituencies Development Fund Act, 2003. The Act was later reviewed through the enactment of the CDF (Amendment) Act 2007, and repealed through CDF Act, 2013. The latter was subsequently succeeded by the current NG-CDF Act, 2015. At cabinet level, NG-CDF is represented by the Cabinet Secretary for Devolution, who is responsible for the general policy and strategic direction of the Fund.

Mandate

The mandate of the Fund as derived from sec (3) of NG-CDF Act, 2015 is to:

- a) Recognize the constituency as a platform for identification, performance and implementation of national government functions;
- b) Facilitate the performance and implementation of national government functions in all parts of the Republic pursuant to Article 6(3) of the Constitution;
- c) Provide for the participation of the people in the determination and implementation of identified national government development projects at the constituency level pursuant to Article 10(2)(a) of the Constitution;
- d) Promote the national values of human dignity, equity, social justice, inclusiveness, equality, human rights, non-discrimination and protection of the marginalized pursuant to Article 10 (2) (b) of the Constitution;
- e) Provide for the sustainable development of all parts of the Republic pursuant to Article 10 (2) (d) of the Constitution;
- f) Provide a legislative and policy framework pursuant to Article 21 (2) of the Constitution for the progressive realization of the economic and social rights guaranteed under Article 43 of the Constitution;
- g) Provide mechanisms for the National Assembly to deliberate on and resolve issues of concern to the people as provided for under Article 95 (2) of the Constitution;
- h) provide for a public finance system that promotes an equitable society and in particular expenditure that promotes equitable development of the country by making special provisions for marginalized groups and areas pursuant to Article 201 (b) (iii) of the Constitution;
- i) Authorize withdrawal of money from the Consolidated Fund as provided ' under Article 206 (2) (c) of the Constitution;
- j) Provide mechanisms for the National Assembly to facilitate the involvement of the people in the identification and implementation of projects for funding by the national government at the constituency level; and
- k) Provide for mechanisms for supplementing infrastructure development at the constituency level in matters falling within the functions of the national government at that level in accordance with the Constitution

Vision

Equitable Socio-economic development countrywide

Mission

To provide leadership and policy direction for effective and efficient management of the Fund



Core Values

1. **Patriotism** – we uphold the national pride of all Kenyans through our work
2. **Participation of the people**- We involve citizens in making decisions about programmes we fund
3. **Timeliness** – we adhere to prompt delivery of service
4. **Good governance** – we uphold high standards of transparency, accountability, equity, inclusiveness and integrity in the service of the people
5. **Sustainable development** – we promote development activities that meet the needs of the present without compromising the ability of future generations to meet their own needs.

(b) Key Management

The NGCDF KABETE Constituency day-to-day management is under the following key organs:

- i. National Government Constituencies Development Fund Board (NGCDFB)
- ii. National Government Constituency Development Fund Committee (NGCDFC)

(c) Fiduciary Management

The key management personnel who held office during the financial year ended 30th June 2020 and who had direct fiduciary responsibility were:

N	Designation	Name
o		
1.	A.I.E holder	ISABELLA N MWANGI
2.	Sub-County Accountant	BENARD HEHU
3.	Chairman NGCDFC	PAUL KINYANJUI
4.	Member NGCDFC	N/A

(d) Fiduciary Oversight Arrangements

The Audit and Risk Management Committee (ARMC) of NGCDF Board provide overall fiduciary oversight on the activities of NGCDF -KABETE Constituency. The reports and recommendation of ARMC when adopted by the NGCDF Board are forwarded to the Constituency Committee for action. Any matters that require policy guidance are forwarded by the Board to the Cabinet Secretary and National Assembly Select Committee.

(e) NGCDF KABETE Constituency Headquarters

P.O. Box 515-000614
WANGIGE HEALTH CENTRE COMPOUND
WANGIGE



(f) NGCDF KABETE Constituency Contacts

Telephone: (254) 0722297710
E-mail: kabetecdf@gmail.com
Website: kabeteconstituency.co.ke

(g) NGCDF KABETE Constituency Bankers

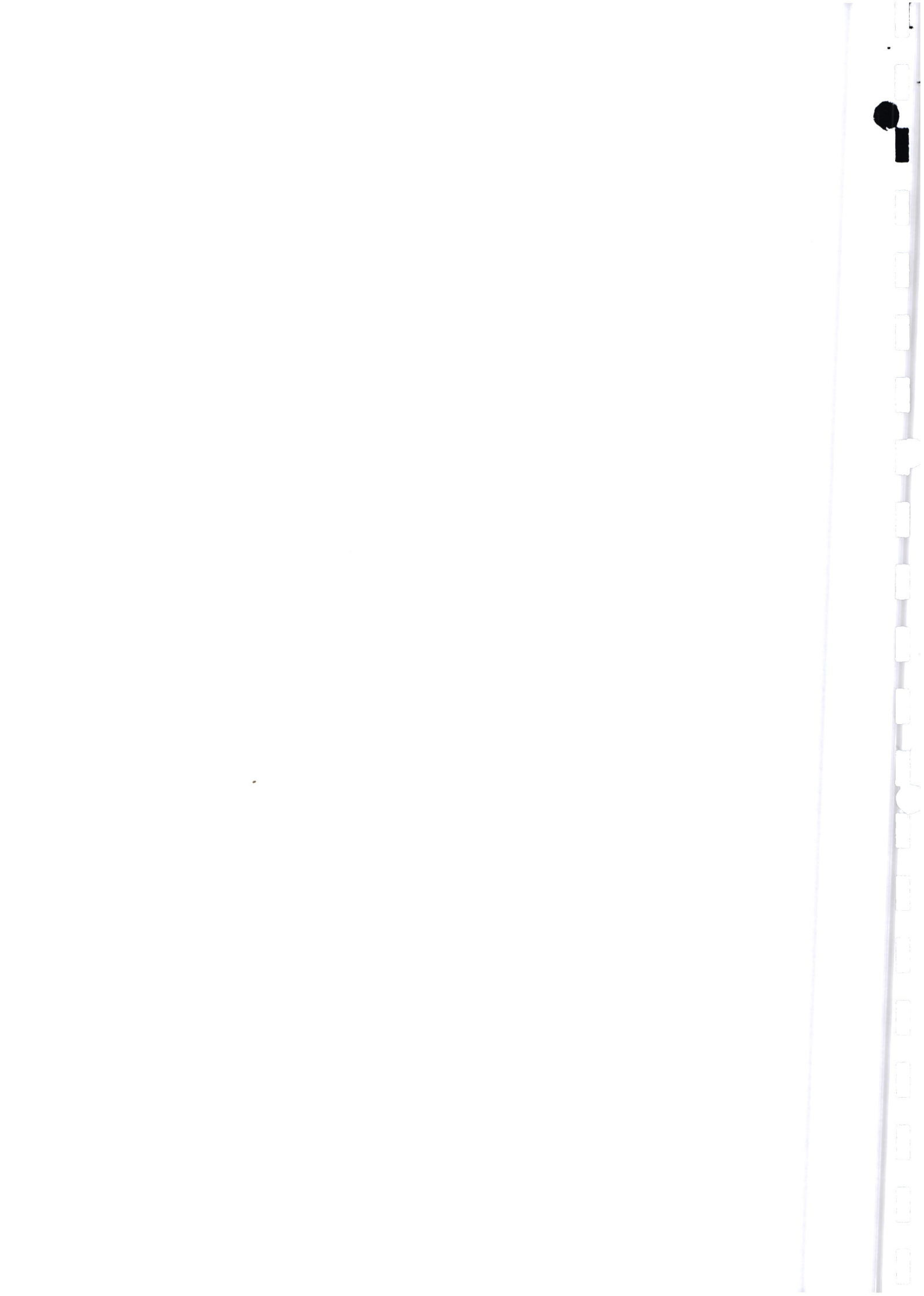
1. FAMILY BANK
KIKUYU BRANCH
P.O. Box 74145-00200
NAIROBI

(h) Independent Auditors

Auditor General
Office of the Auditor General
Anniversary Towers, University Way
P.O. Box 30084
GOP 00100
Nairobi, Kenya

(i) Principal Legal Adviser

The Attorney General
State Law Office
Harambee Avenue
P.O. Box 40112
City Square 00200
Nairobi, Kenya



**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
KABETE CONSTITUENCY**

**Reports and Financial Statements
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This slowed down implementation of the projects since the tendering process could not be done without having meetings. Monitoring and evaluation exercises were also put on hold hence a bit of slowing down on the works by the contractors.

This problem is temporal and the implementation process on the projects will go back to normal once the pandemic is properly managed.

Sign

 PAUL K. GITAU

CHAIRMAN NGCDF COMMITTEE



III. STATEMENT OF PERFORMANCE AGAINST CONSTITUENCY'S PREDETRMINED OBJECTIVES

Introduction

Section 81 (2) (f) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the Accounting officer when preparing financial statements of each National Government entity in accordance with the standards and formats prescribed by the Public Sector Accounting Standards Board includes a statement of the national government entity's performance against predetermined objectives.

The key development objectives of NGCDF-KABETE Constituency's *2018-2022* strategic plan are to:

- a) To improve the teaching and learning environment by implementing projects geared towards improving educational infrastructure in the constituency.
- b) To strengthen the security systems in the constituency
- c) Build capacity of the youth to improve on entrepreneurship ,innovation ,creativity and economic independence
- d) Build capacity of the persons with disability to improve on entrepreneurship ,innovation, creativity and economic independence
- e) To incorporate environmental protection in socio economic and infrastructural development projects
- f) To lobby for collaborations and partnerships to complement Kabete NG CDF development projects

Progress on attainment of Strategic development objectives

For purposes of implementing and cascading the above development objectives to specific sectors, all the development objectives were made specific, measurable, achievable, realistic and time-bound (SMART) and converted into development outcomes. Attendant indicators were identified for reasons of tracking progress and performance measurement: Below we provide the progress on attaining the stated objectives:

Constituency Program	Objective	Outcome	Indicator	Performance
Education	To improve the teaching and learning environment by implementing projects geared towards improving educational infrastructure in	-Improved teaching and learning environment -High retention and completion rates at all levels of education	-Number of usable physical infrastructure in primary, secondary, and tertiary institutions -Number of bursary	In Financial year 2019/2020: - Completely refurbished 19 out of the 26 primary schools in the constituency -Increased number of classrooms, dormitories, and dining halls in



NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)

KABETE CONSTITUENCY

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	the constituency		beneficiaries at all levels	Kanyariri high school,Cura and Nyathuna secondary schools and Kabete high schools -Constructed ablution blocks for Kibichiku,Karura ka Nyungu,Ngure,Kingeero and Ndurarua primary schools
Security	To strengthen the security systems in the constituency	Improved security infrastructure and reduce cases of insecurity in the constituency	-Number of improved infrastructure for security posts, chiefs and sub chiefs. -Number of roads fitted with street lights to enhance on security -Number of trainings for supporting the Nyumba kumi initiatives	In FY 2019/2020: -Fitted 13 roads with street lights to improve on security -Constructed a police canteen at Kingeero police division
Environment	To incorporate environmental protection in socio economic and infrastructural development projects	-Tree planting and proper landscaping in all the projects in the constituency -Water harvesting in all the projects in the constituency	-Number of projects planted with trees and proper landscaping done. -Number of projects fitted with gutters and water storage tanks	In the FY 2019/2020: -Fitted 7 schools with gutters and water storage tanks -Planted trees and did a proper landscaping in 10 schools
Youth & Sports	To build capacity of the youth to improve on entrepreneurship ,innovation, creativity and economic independence	-Improved ,entrepreneurship, innovation ,training and creativity among the youth -Provide and support sporting activities for the youth	-Number of youth who have undertaken short courses such as driving, tailoring, catering, hair beauty and	In FY 2019/2020 : -Sponsored 400 students for driving course, 165 for boda boda riding course, 425 students for catering course,25 students for tailoring course and 75 for computer courses.



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			other courses. -Number of youth who have received bursaries to undertake courses in technical training institutes in order to improve on their skills	
Disaster Management	To prepare the NG CDF committee, staff and community at large on disaster management	Improve on disaster management and preparedness in the constituency	Number of trainings on disaster preparedness and management in the constituency.	In Financial year 2019/2020: -Conducted 5 trainings(one per ward) on management of Covid 19 virus -Distributed 900 pieces of sanitizers and trained the community on how to use them in order to curb the spread of the Corona virus

IV. CORPORATE SOCIAL RESPONSIBILITY STATEMENT/SUSTAINABILITY REPORTING

NGCDF KABETE Constituency endeavours to transform the lives of the constituents. This will be done by infrastructural upgrading and development in all the primary and secondary schools in the constituency, improving security infrastructure, youth empowerment, disability mainstreaming and integrating environment protection and conservation in all the projects. The office will also collaborate with the County Government, National Government and other partners to improve the road infrastructure and water supply in the constituency.

We also endeavour to change lives of the constituents by building capacity for the out of school youth and other interested parties through training and skill development.

We shall distribute bursaries to needy cases to enhance school completion rates. We shall work closely with our stakeholders and partners to support community development and charitable causes in the constituency.

1. SUSTAINABILITY STRATEGY AND PROFILE -

The Kabete NG CDF committee shall be bound by the National values and principles of Governance as espoused in Articles 10 and 232 of the constitution. We are also committed to ensuring that our operations are guided by the established code of Governance and universal standards while continuously building necessary competencies and upholding moral and ethical principles.

This is clearly outlined in our mission, vision, slogan and core values as provided for in our strategic plan.



NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)

KABETE CONSTITUENCY

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For the year ended June 30, 2020

Model	Definition	Relevance to sustainable strategy
Vision	To be a leader in utilising National Government Community Development funds to transform and change lives	What the constituency is striving at, this influences the strategies, purpose and aspirations.
Mission	To provide a people driven platform for effective and efficient management of resources	This communicates what the office does in order to attain sustainable developments
Slogan	Transforming Kabete ,changing lives	This clearly communicates where the office intends to take the constituency
Core values	Transparency , Accountability, Commitment , teamwork, Community participation,Professionalism,integrity,timeliness,excellence	These are the norms, principles and beliefs that the office upholds in order to follow the right path towards attainment of the set objectives

2. ENVIRONMENTAL PERFORMANCE

Protection and improvement of the environment in which we live in and operate is part of Kabete NG CDF initiatives .Care for the environment is our key responsibility and an important aspect in the way we carry out our operations.

Our Environment policy:

- Comply with all relevant environmental legislation ,regulations and approved codes of practise
- Incorporate environment protection and conservation in all NG CDF projects
- Comply with environmental impact assessment requirements in all NG CDF projects
- Incorporate landscaping and other environmental friendly initiatives on the school refurbishment programs
- Sensitise the project implementer to protect and conserve the environment when undertaking all NG CDF projects
- Tree planting and landscaping within the constituency projects
- Sensitise community on the need to protect environment and green energy initiatives

3. EMPLOYEES WELFARE

TERMS AND CONDITIONS OF SERVICE

This highlights the general rules governing employment of NG CDFC staff in such matters as appointments, promotions and related matters.



Kabete NG CDF offers only categories of employment which are contract employees who are employed for 3 years on a renewable contract. Such employees are eligible for employee benefits in line with the statutory requirements.

Casual employees are hired to perform specific duties on a daily or weekly basis on a piece rate payment system. Casuals are not allowed to work continuously for more than 3 months and are not eligible for any employee benefits in line with statutory requirements.

Guidelines to general safety:

The office has maintained healthy and safe working conditions for its employees to ensure there is no personal injury caused by accidents

4. MARKET PLACE PRACTICES-

Kabete NG CDF is designed to support grassroots development projects. It is aimed at achieving equitable distribution of development resources across the regions and control imbalances in regional development brought about by partisan politics.

This is ensured by organising public forums to identify the development needs in each ward.

a) Responsible competition practice.

In the implementation of projects, tender documents are offered to a wide range of the prequalified contractors /suppliers. This ensures competition in the pricing of the Bill of quantities and hence the lowest evaluated tenderers are awarded the jobs.

The contractors /suppliers who did not qualify for the jobs are informed in writing.

b) Responsible Supply chain and supplier relations

The contractors/suppliers are paid promptly once they provide the interim or completion certificates from the public works office, the invoices and the signed delivery notes.

c) Responsible marketing and advertisement

The prequalification process is properly advertised to ensure that all eligible contractors and suppliers apply for the process.

d) Product stewardship

In order to safe guard consumer rights, the office has come up with a service charter that is clearly displayed at the reception area. This charter is written in both English and Kiswahili language.

The charter clearly stipulates the way the office handles all complaints or concerns from the consumers/visitors.

5. COMMUNITY ENGAGEMENTS.

The Kabete NG CDF engages the community at the level of identifying the projects to be considered for funding and implementation.

This is done at the ward forums (public barazas) that are planned after every two years. This is stipulated in the NG CDF act.

In these forums, the NG CDF committee takes time to educate the public on the projects that are eligible for consideration as stipulated in the NG CDF act. The NG CDF committee also takes time to outline on the projects that are ongoing and that they need to be given the first priority in terms of funding.

The community members are then given a chance to identify the priority projects for funding and ask questions and the NG CDF committee then answers all the questions to the best of their knowledge.

During the monitoring and evaluation exercises, the NG CDF committee takes time to interact with the community members and identify any mitigation that need to be undertaken as the project is ongoing.

COVI D 19 MITIGATION MEASURES:

Due to the ongoing Corona virus pandemic the KABETE NG CDF office in line with the directives given by the Government on the reduction of the possibility of infection by the virus to the community members, undertook the following measures:

- The office purchased 900 pieces of sanitizer and distributed them to all the Government offices and to the community members. The NG CDF committee took the chance to educate the community members on the steps to undertake in order to prevent the spread of the virus.
- The office after receiving 15 donated water tanks from Athi Water Company (meant for churches) organised for the water tanks to be properly installed and gutters fixed to ensure proper water harvesting happens effectively in 15 primary schools. These tanks were also fitted with 4 taps each to ensure that the primary school children get ample hand washing points once they report back to schools.

Since the office in the environment vote had factored in some funds to purchase water tanks for primary schools, the office purchased 26 smaller hand washing pots completely fitted with hand washing points and distributed them to 26 churches within the constituency.

- Through Athi water company, the office is engaged in reviving 5 water projects namely Uthiru primary school, Gataara Ngambaini, Kibiku primary school, Mubira and Mwimuto water projects, that were non operational in the constituency. Athi water company is providing the water pumps, storage tanks, power connection and pipe distribution. This will ensure that the schools that are within the vicinity get an ample supply of water and the community around there also get supplied with clean and reliable water.



**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
KABETE CONSTITUENCY**

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V. STATEMENT OF ENTITY MANAGEMENT RESPONSIBILITIES

Section 81 (1) of the Public Finance Management Act, 2013 requires that, at the end of each financial year, the accounting officer for a National Government entity shall prepare financial statements in respect of that entity. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed by the Public Sector Accounting Standards Board of Kenya from time to time.


The Accounting Officer in charge of the NGCDF-KABETE Constituency is responsible for the preparation and presentation of the constituency's financial statements, which give a true and fair view of the state of affairs of Kabete NG CDF for and as at the end of the financial year (period) ended on June 30, 2020. This responsibility includes: (i) maintaining adequate financial management arrangements and ensuring that these continue to be effective throughout the reporting period; (ii) maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of Kabete NG CDF; (iii) designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements, and ensuring that they are free from material misstatements, whether due to error or fraud; (iv) safeguarding the assets of the Kabete NG CDF; (v) selecting and applying appropriate accounting policies; and (vi) making accounting estimates that are reasonable in the circumstances.

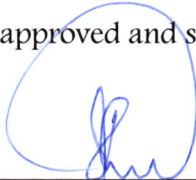
The Accounting Officer in charge of the NG CDF-KABETE Constituency accepts responsibility for the entity's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS). The Accounting Officer is of the opinion that the KABETE NG CDF, s financial statements give a true and fair view of the state of its transactions during the financial year ended June 30, 2020, and of its financial position as at that date. The Accounting Officer in charge of the NGCDF-KABETE Constituency further confirms the completeness of the accounting records maintained for it which have been relied upon in the preparation of the its financial statements as well as the adequacy of the systems of internal financial control.

The Accounting Officer in charge of the NGCDF-KABETE Constituency confirms that KABETE NG CDF has complied fully with applicable Government Regulations and the terms of external financing covenants (where applicable), and that the entity's funds received during the year under audit were used for the eligible purposes for which they were intended and were properly accounted for. Further the Accounting Officer confirms that the entity's financial statements have been prepared in a form that complies with relevant accounting standards prescribed by the Public Sector Accounting Standards Board of Kenya.

Approval of the financial statements

The NGCDF-KABETE Constituency financial statements were approved and signed by the Accounting Officer on 14/09/2020.


Fund Account Manager
Name: ISABELLA MWANGI
P. O. Box 515 - 00614, WANGIGE

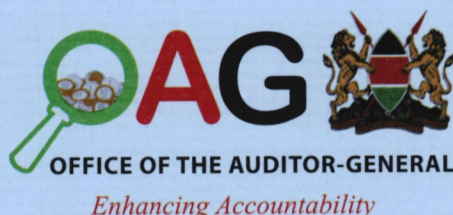

Sub-County Accountant
Name: BERNARD HEHAN
ICPAK Member Number: 14229





REPUBLIC OF KENYA

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Monrovia Street
P.O. Box 30084-00100
NAIROBI

REPORT OF THE AUDITOR-GENERAL ON NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND – KABETE CONSTITUENCY FOR THE YEAR ENDED 30 JUNE, 2020

REPORT ON THE FINANCIAL STATEMENTS

Qualified Opinion

I have audited the accompanying financial statements of National Government Constituencies Development Fund - Kabete Constituency set out on pages 17 to 48, which comprise the statement of financial assets as at 30 June, 2020, and the statement of receipts and payments, statement of cash flows and summary statement of appropriation - recurrent and development combined for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which to the best of my knowledge and belief were necessary for the purpose of the audit.

In my opinion, except for the effect of the matters described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of the National Government Constituencies Development Fund – the Kabete Constituency as at 30 June, 2020, and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the National Government Constituencies Development Fund (NG-CDF) Act, 2015 and Public Finance Management Act, 2012.

Basis for Qualified Opinion

1. Accuracies of the Financial Statements

1.1 Inaccurate Presentation of the Financial Statements

The financial statements presented for audit had casting errors and inaccurate presentation and disclosure as detailed below:-

- i. Prior year expenditure under use of goods and services has an amount of Kshs.850,545 whereas Note 5 to the financial statements has an amount of Kshs.8,505,465 resulting to a variance amounting to Kshs.7,654,920, the error has affected both the total payment and the Surplus/(deficit) for the previous year.

- ii. The surplus/deficit) for the previous year as per the statement of receipts and payments reflects a balance of Kshs.6,436,794 which differs with the balance in the statement of financial position of Kshs.6,672,778 resulting to unexplained variance amounting to Kshs.235,984,
- iii. The statement of financial assets and liabilities reflects cash and cash equivalents balance of Kshs.9,200.30 which differs with the total cash and cash equivalents balance of Kshs.9,200,300,
- iv. Note 12B reflects gratuity deposits balance of Kshs.427,800 and Kshs.844,150 for 2019/2020 and 2018/2019 whereas the statement of financial assets and liabilities reflects nil balances,
- v. Prior year cash flows amounts under payments for operating expenses differs with the amounts under statement of receipts and payments on compensation of employees, use of goods and services and other grants and transfers amounting to Kshs.8,640, Kshs.7,846,224 and Kshs.418,050, respectively, no explanation was provided for the differences. Further the total payments under operating expenses has a casting error amounting to Kshs.597,
- vi. The summary statement of appropriation: recurrent and development combined reflects transfers from the Board amounting to Kshs.88,166,577 whereas the statement of receipts and payments reflects an amount of Kshs.68,000,000 resulting to unexplained variance amounting to Kshs.20,166,577.
- vii. Budget execution by programmes and sub-programs does not reflect the total expenditure.

Consequently, the completeness, accuracy, presentation and disclosure of the financial statements could not be confirmed.

1.2 Omitted Project Management Committees Bank Accounts

Annex 5 to the financial statements reflects unutilized balances totalling Kshs.15,064,895 in respect of fourteen (14) Project Management Committee (PMC) bank accounts. However, other PMC balances totalling to Kshs.19,871,468 in eight PMC bank accounts were not included in the list or annex to the financial statements. No reason was given for the omission.

Consequently, the completeness and accuracy of the PMC Bank balances could not be confirmed.

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the National Government Constituencies Development Fund – Kabete Constituency Management in accordance with ISSAI 130 on Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Key Audit Matters

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. There were no key audit matters to report in the year under review.

Other Matter

1. Follow up on Prior Year Unresolved Audit Issues

In the report of the previous year, several issues were raised under Report on the Financial Statements and Report on Lawfulness and Effectiveness in Use of Public Resources. However, although the Management has indicated that some of the issues have been resolved, the matters remained unresolved as the National Assembly has yet to deliberate on the audit report for 2018/2019.

2. Budgetary Control and Performance

Summary statement of appropriation - recurrent and development combined reflects final receipts budget and actual on comparable basis of Kshs.157,544,301 and Kshs.88,166,577 respectively resulting to an under-funding of Kshs.69,377,725 or 44% of the budget. Similarly, the Fund expended Kshs.78,966,277 against an approved budget of Kshs.157,544,301 resulting to an under-expenditure of Kshs.78,568,025 or 50% of the budget.

The underfunding and underperformance affected the planned activities and may have impacted negatively on service delivery to the public.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources section of my report, I confirm that, nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

1. Transfers to Other Government Units/Entities

1.1 Non-Implementation of Projects

As disclosed in Note 6 to the financial statements, the statement of receipts and payments reflects an amount of Kshs.50,908,993 on transfer to other government entities for the implementation of projects in primary schools and secondary schools. Included in the expenditure are disbursements totalling Kshs.30,900,000 to project management

committee for implementation of nineteen (19) projects during the year ended 30 June, 2020.

However, physical verification of the project carried out in February, 2021 revealed that the above projects had not commenced. No justification was provided for the delay in utilization of the disbursed funds.

1.2 Failure to Label Projects

As disclosed in Note 6 to the financial statements, the statement of receipts and payments reflects an amount of Kshs.50,908,993 on transfer to other government entities. Included is an expenditure amounting to Kshs.17,049,657 incurred in implementation of projects in three(3) secondary schools and ten(10) primary schools in the Constituency. An inspection of the projects carried out in February revealed that although the construction was complete the projects were not been labelled.

No explanation was provided for failure to label the project for ease of identification.

2. Delay in Completion of Construction of Dormitory at Kabete High School

As disclosed in Note 6 to the financial statements, the statement of receipts and payments reflects an amount of Kshs.50,908,993 on transfer to other government entities. Included in the expenditure is an amount of Kshs.1,000,000 for completion of a two storied 450 capacity dormitory, plastering of second floor and painting of the whole building at Kabete High School. The project commenced in 2014/2015 financial year and was to be implemented in phases. A review of project file indicates that as at 30 June, 2020, the National Government Constituencies Development Fund Committee had disbursed funds totalling to Kshs.6,850,000 for implementation of the project, comprising Kshs.2,000,000, Kshs.1,850,000, Kshs.2,000,000 and Kshs.1,000,000 in 2014/2015, 2017/2018, 2018/2019 and 2019/2020 financial years respectively.

A physical inspection of the project in February, 2021 revealed visible cracks on the walls and patches of incomplete plastering an indication of poor workmanship. The works were implemented by local artisans without any supervision by the Constituency Development Fund Committee and the County Public Works Office. The project is still far from completion, over 7 years after commencement.

Consequently, value for money on the expenditure of Kshs.6,850,000 on the project as at 30 June, 2020 could not be confirmed.

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, I confirm that, nothing has come to my attention to cause me to believe that internal controls, risk management and governance were not effective.

Basis for Conclusion

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal control, risk management and governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of Management and those Charged with Governance

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal control.

In preparing the financial statements, management is responsible for assessing the Fund's ability to continue to sustain services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless Management either intends to abolish the Fund or to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public money is applied in an effective manner.

Those charged with governance are responsible for overseeing the funds financial reporting process, reviewing the effectiveness of how the entity monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal control in order to give an assurance on the effectiveness of internal controls, risk management and overall governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal control would not necessarily disclose all matters in the internal control that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal control may not prevent or detect misstatements and instances of non-compliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Management.
- Conclude on the appropriateness of the Management's use of the applicable basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Fund's ability to continue to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the Fund to cease to continue to sustain its services.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the Fund to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with the Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence, and where applicable, related safeguards.



CPA Nancy Gathungu, CBS
AUDITOR-GENERAL

Nairobi

07 February, 2022

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)

KABETE CONSTITUENCY

Reports and Financial Statements



For the year ended June 30, 2020

VII. STATEMENT OF RECEIPTS AND PAYMENTS

	Note	2019 - 2020	2018 - 2019
		Kshs	Kshs
RECEIPTS			
Transfers from NGCDF board	1	68,000,000.00	163,825,359.00
Proceeds from Sale of Assets	2		
Other Receipts	3		10,000.00
TOTAL RECEIPTS		68,000,000.00	163,835,359.00
PAYMENTS			
Compensation of employees	4	2,107,281.00	1,970,684.00
Use of goods and services	5	8,900,346.00	8,505,45.00
Transfers to Other Government Units	6	50,908,993.00	108,974,735.00
Other grants and transfers	7	17,049,657.00	34,447,680.00
Acquisition of Assets	8	0	0
Other Payments	9	0	3,500,000.00
TOTAL PAYMENTS		78,966,277.00	157,398,565.00
SURPLUS/(DEFICIT)		(10,966,277.00)	6,436,794.00

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NGCDF-KABETE Constituency financial statements were approved on 14/09 2020 and signed by:

FUND ACCOUNT MANAGER
KABETE NG - CDF
 Fund Account Manager
 Name: ISABELLA MWANGI
 Tel: 0722 297 710
 P. O. Box 515 - 00614, WANGIGE


 National Sub-County Accountant
 Name: SENARS HELM
 ICPAK Member Number: 14229


NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)

KABETE CONSTITUENCY

Reports and Financial Statements

For the year ended June 30, 2020

VIII. STATEMENT OF ASSETS AND LIABILITIES

	Note	2019-2020	2018-2019
		Kshs	Kshs
FINANCIAL ASSETS			
Cash and Cash Equivalents			
Bank Balances (as per the cash book)	10A	9,200,300.00	20,166,577.00
Cash Balances (cash at hand)	10B	0	0
Total Cash and Cash Equivalents		9,200,300.00	20,166,577.00
Accounts Receivable			
Outstanding Imprests	11	0	0
TOTAL FINANCIAL ASSETS		9,200,300.00	20,166,577.00
FINANCIAL LIABILITIES			
Accounts Payable			
Retention	12A	0	0
Deposits (Gratuity)	12B	0	0
TOTAL FINANCIAL LIABILITIES		0	0
NET FINANCIAL ASSETS		9,200,300.00	20,166,577.00
REPRESENTED BY			
Fund balance b/fwd	13	20,166,577.00	13,493,799.00
Prior year adjustments	14	0	0
Surplus/Deficit for the year		(10,966,277.00)	6,672,778.00
NET FINANCIAL POSITION		9,200,300.00	20,166,577.00

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NGCDF-KABETE Constituency financial statements were approved on 14/09/2020 and signed by:

Fund Account Manager

Name: ISABELLA MIWANGI

National Sub-County Accountant

Name: BENARDI HEPU
ICPAK Member Number: 14229





NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)

KABETE CONSTITUENCY

Reports and Financial Statements

For the year ended June 30, 2020

IX. STATEMENT OF CASHFLOW

		2019 - 2020	2018 - 2019
		Kshs	Kshs
Receipts for operating income			
Transfers from NGCDF Board	1	68,000,000.00	163,825,359.00
Other Receipts	3	0	10,000.00
Total receipts		68,000,000.00	163,835,359.00
Payments for operating expenses			
Compensation of Employees	4	2,107,281.00	1,962,044.00
Use of goods and services	5	8,900,346.00	8,696,769.00
Transfers to Other Government Units	6	50,908,993.00	108,974,138.00
Other grants and transfers	7	17,049,657.00	34,029,630.00
Other Payments	9	0	3,500,000.00
Total payments		78,966,277.00	157,162,581.00
Total Receipts Less Total Payments		(10,966,277.00)	6,672,778.00
Adjusted for:			
Decrease/ (Increase) in Accounts receivable: (outstanding imprest)	15	0	0
Increase/ (Decrease) in Accounts Payable: (deposits/gratuity and retention)	16	0	0
Prior year adjustments	14	0	0
Net cash flow from operating activities		(10,966,277.00)	6,672,778.00
CASHFLOW FROM INVESTING ACTIVITIES			
Proceeds from Sale of Assets	2	0	0
Acquisition of Assets	9	0	0
Net cash flows from Investing Activities		0	0
NET INCREASE IN CASH AND CASH EQUIVALENT		(10,966,277.00)	6,672,778.00
Cash and cash equivalent at BEGINNING of the year	13	20,166,577.00	13,493,799.00
Cash and cash equivalent at END of the year		9,200,300.00	20,166,577.00

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NGCDF-KABETE Constituency financial statements were approved on 14/09/2020 and signed by:

Fund Account Manager

Name: ISABELLA MWANGI

Tel: 0722 297 710

P. O. Box 515 - 00614, WANGIGE

National Sub-County Accountant

Name: BENARD HETHU

ICPAK Member Number: 14229





NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – KABETE CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2020

X. SUMMARY STATEMENT OF APPROPRIATION: RECURRENT AND DEVELOPMENT COMBINED

Receipt/Expense Item	Original Budget a	Adjustments b	Final Budget c=a+b	Actual on Comparable Basis d	Budget Utilization Difference e=c-d	% of Utilisation f=d/c %
RECEIPTS						
Transfers from NGCDF Board	137,377,724.10	20,166,577.10	157,544,301.00	88,166,577.00	69,377,725.00	56%
Proceeds from Sale of Assets						
Other receipts						
TOTAL RECEIPTS	137,377,724.10	20,166,577.10	157,544,301.00	88,166,577.00	69,377,725.00	56%
PAYMENTS						
Compensation of Employees	3,262,640.00	2,850,207.00	6,112,847.00	2,107,281.00	4,005,566.00	34.5%
Use of goods and services	9,101,355.00	1,723,508.00	10,824,863.00	8,900,346.00	1,924,517.00	82.2%
Transfers to Other Government Units	66,170,000.00	4,000,000.00	70,170,000.00	50,908,993.00	19,261,007.00	76.9%
Other grants and transfers	58,843,729.00	11,582,862.00	70,426,591.00	17,049,657.00	53,376,935.00	24.2%
Acquisition of Assets				0	0	0
Other Payments(AIA)		10,000.00	10,000.00			
TOTALS	137,377,724.00	20,166,577.00	157,544,301.00	78,966,277.00	78,568,025.00	50.1%

(a) [For the revenue items, indicate whether they form part of the AIA by inserting the "AIA" alongside the revenue category.]

(b) [Provide below a commentary on significant underutilization (below 90% of utilization) and any overutilization (above 100%)]


- i. The underutilisation on compensation of employees is due to the fact that gratuities for the staff that were budgeted for were only paid out to one staff whose contract expired within that financial year.
- ii. Under other grants and transfers, the underutilisation arose from the fact that the bursary allocation which takes up most of the allocation for that category was not utilised in the financial year. This was as a result of the Corona virus pandemic that paralysed activities in the learning institutions.

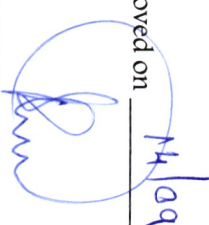
NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – KABETE CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2020

- iii. The overall budget utilisation was 50.1% as only half the allocation for that financial year was received by the close of the financial year.

(Explain whether the changes between the original and final budget are as a result of reallocations within the budget or other causes as per IFSAS 1.9.23.) The actual on a comparable basis in the Summary Statement of Appropriation: Recurrent and Development Combined should agree to the amounts reported in the Statement of Receipts and Payments.

The NGCDF-KABETE Constituency financial statements were approved on 14/09 2020 and signed by:


FUND ACCOUNT MANAGER
Name: SABELLA MWANGI
Tel: 0722 297 710
P.O. Box 515, 00514, WANGIGI


Sub-County Accountant
Name: BENARD HEKI
ICPAK Member Number: 14229

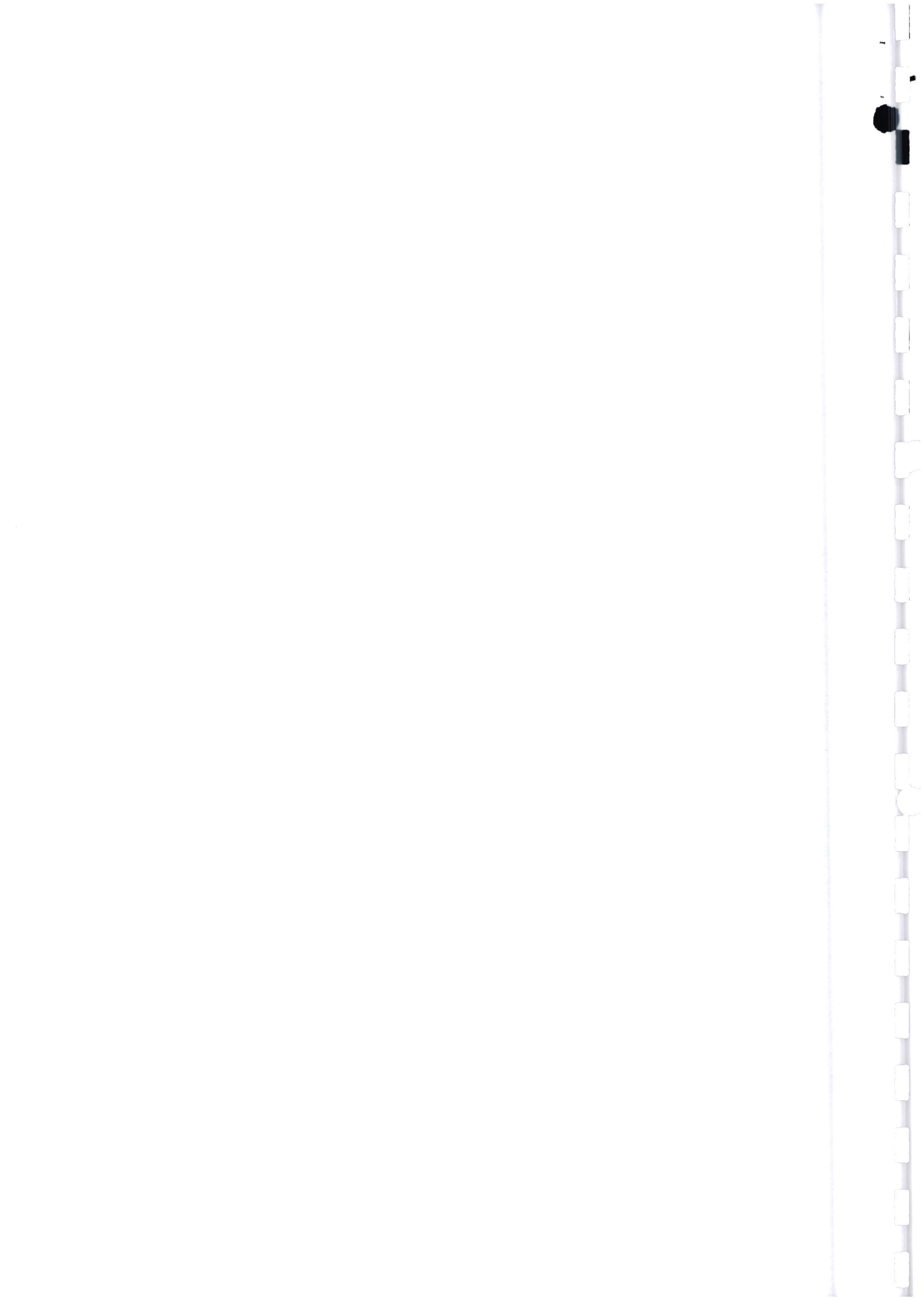




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Reports and Financial Statements
For the year ended June 30, 2020

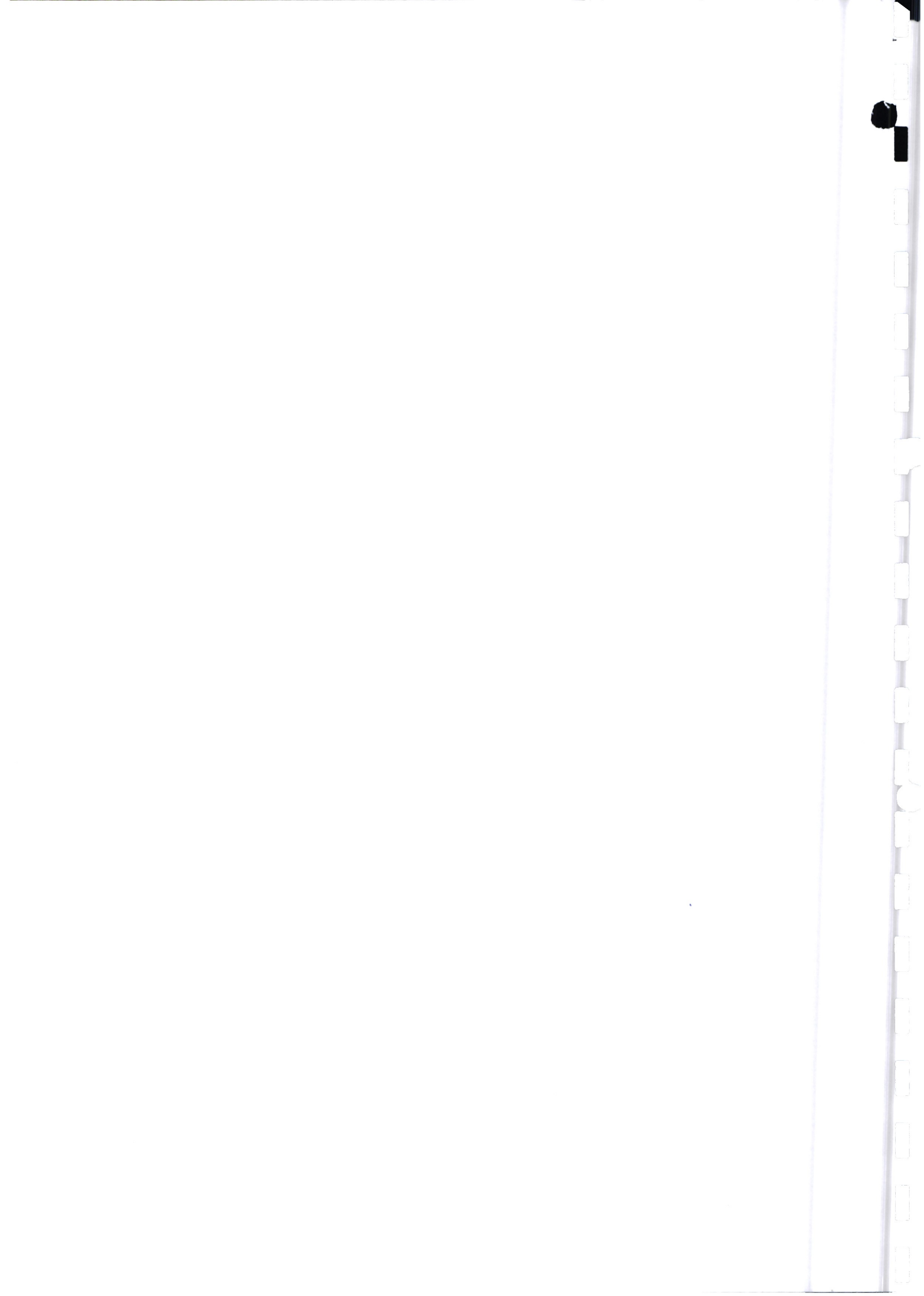
XI. BUDGET EXECUTION BY PROGRAMMES AND SUB-PROGRAMMES

Programme/Sub-programme	Original Budget 2019/2020 Kshs	Adjustments Kshs	Final Budget 2019/2020 Kshs	Actual comparable basis 30/06/2020 Kshs	Budget utilization difference Kshs
1.0 Administration and Recurrent					
1.1 Compensation of employees	3,262,640.00	1,829,141.20	5,091,781.20	2,107,281.00	2,984,500.20
1.2 Committee allowances	3,064,957.00	1,000,000.00	4,064,957.00	3,831,000.00	233,957.00
1.3 Use of goods and services	1,915,066.40	162,759.00	2,077,825.40	2,000,000.00	77,825.40
2.0 Monitoring and evaluation					
2.1 Capacity building	1,800,000.00	1,000,000.00	2,800,000.00	456,000.00	2,344,000.00
2.2 Committee allowances	1,000,000.00	565,160.00	1,565,160.00	1,500,000.00	65,160.00
2.3 Use of goods and services	1,321,331.7	0	1,321,331.70	1,113,346.00	207,985.70
3.0 Emergency	7,198,241.30	5,738,993.00	12,937,234.30	3,050,000.00	9,887,234.30
3.1 Primary Schools	23,170,000.00	4,000,000.00	27,170,000.00	25,758,993.00	1,411,007.00
3.2 Secondary schools	43,000,000.00	0	43,000,000.00	25,150,000.00	17,850,000.00
3.3 Tertiary institutions	0				
3.4 Security projects	12,101,056.70	2,000,000.00	14,101,056.70	12,101,057.00	2,000,000.00
4.0 Bursary and Social Security					
4.1 Primary Schools(special schools)	2,260,218.00	0	2,260,218.00	0	2,260,218.00
4.2 Secondary Schools	18,084,213.00	841,222.90	18,925,435.93	825,000.00	18,100,435.93
4.3 Tertiary Institutions	8,000,000.00	0	8,000,000.00	284,000.00	7,716,000.00
4.4 Universities	6,000,000.00	0	6,000,000.00	0	6,000,000.00
4.5 Social Security	2,000,000.00	0	2,000,000.00	0	2,000,000.00
5.0 Sports	2,200,000.00	1,514,693.90	3,714,693.90	789,600.00	2,925,093.90
5.1					
5.3					
6.0 Environment	1,000,000.00	1,514,607.00	2,514,607.00	0	2,514,607.00
TOTALS	137,377,724.10	20,166,577.00	157,534,301.00	78,966,277.00	78,568,025.00



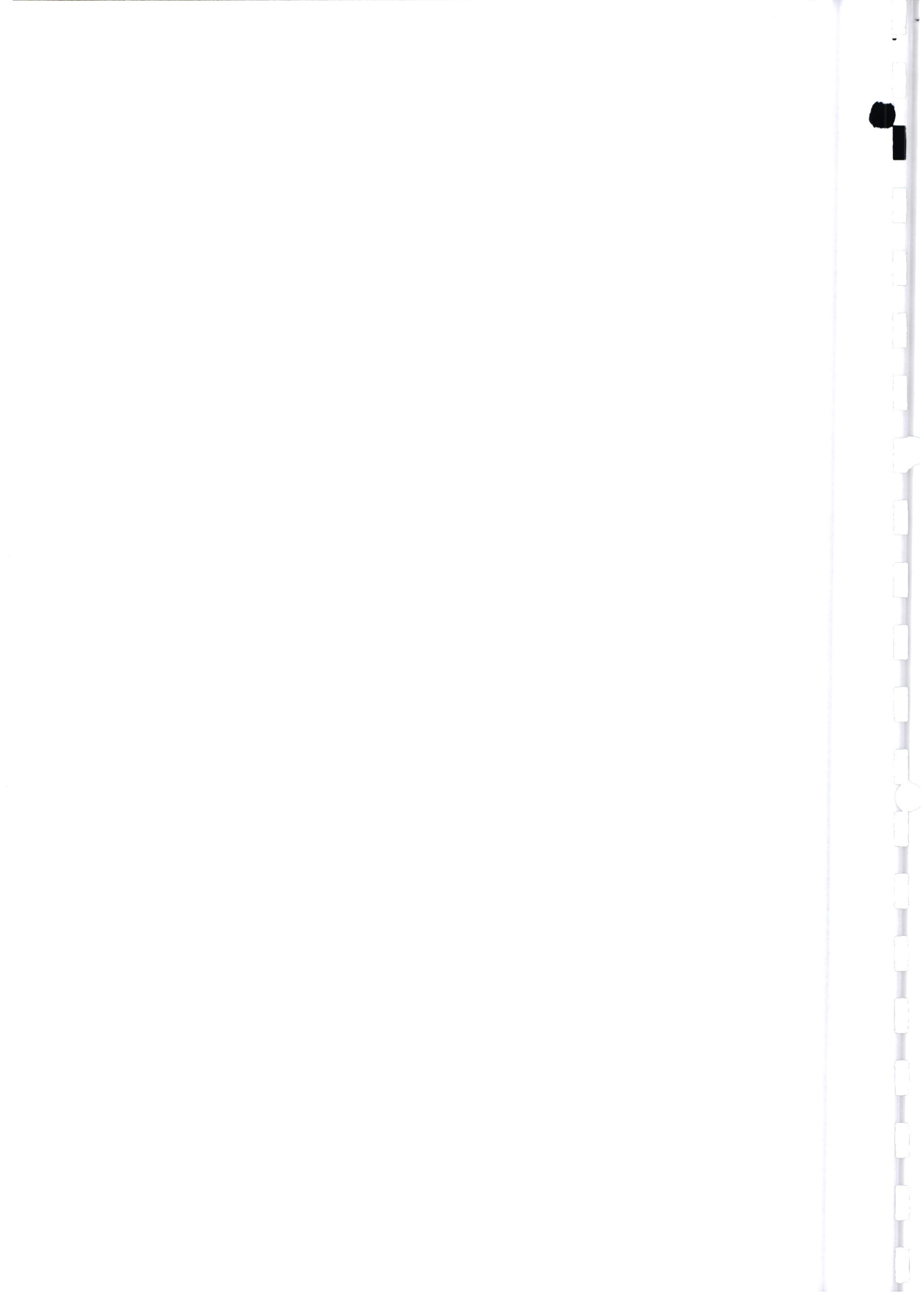
NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – KABETE CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2020

Programme/Sub-programme	Original Budget 2019/2020	Adjustments	Final Budget 2019/2020	Actual comparable basis 30/06/2020	Budget utilization difference
6.2					
6.3					
7.0 Primary Schools Projects (List all the Projects)					
7.1 Gathiga Primary school	870,000.00	0	870,000.00	870,000.00	0
7.2 Kahuhu primary school	1,500,000.00	0	1,500,000.00	1,500,000.00	0
7.3 Kamuguga primary school	1,300,000.00	0	1,300,000.00	1,300,000.00	0
7.4 Kanjeru primary school	1,400,000.00	0	1,400,000.00	1,400,000.00	0
7.5.Karura Ka Nyungu primary school	700,000.00	0	700,000.00	700,000.00	0
7.6 Kibichiku primary school	1,200,000.00	0	1,200,000.00	1,200,000.00	0
7.7 Kibiku primary school	1,400,000.00	0	1,400,000.00	1,400,000.00	0
7.8 Kingero primary school	800,000.00	0	800,000.00	800,000.00	0
7.9 Kirangari primary school	800,000.00	0	800,000.00	800,000.00	0
8.0 Ndururu primary school	800,000.00	0	800,000.00	800,000.00	0
8.1 Ngure primary school	900,000.00	0	900,000.00	900,000.00	0
8.2 Nyathuna primary school	1,500,000.00	0	1,500,000.00	1,500,000.00	0
8.3 Gatara primary school	1,000,000.00	0	1,000,000.00	1,000,000.00	0
8.4 Muguga model primary school	3,000,000.00	0	3,000,000.00	3,000,000.00	0
8.5 Kanyariri primary school	2,000,000.00	0	2,000,000.00	2,000,000.00	0
8.6 Ndongoro primary school	2,000,000.00	0	2,000,000.00	2,000,000.00	0
8.7 St Mary's Kaimba primary school	2,000,000.00	0	2,000,000.00	2,000,000.00	0
8.0 Secondary Schools Projects all the Projects)					
8.1 Kanyariri secondary school	2,000,000.00	0	2,000,000.00	2,000,000.00	0
8.2 Kabete high school	1,000,000.00	0	1,000,000.00	1,000,000.00	0
8.3 Uthiru day secondary school	4,000,000.00	0	4,000,000.00	4,000,000.00	0
8.4 ACK Gikuni secondary school	3,000,000.00	0	3,000,000.00	3,000,000.00	0
8.5 Rungiri secondary school	2,000,000.00	0	2,000,000.00	2,000,000.00	0



NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – KABETE CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2020

Programme/Sub-programme	Original Budget 2019/2020	Adjustments	Final Budget 2019/2020	Actual comparable basis 30/06/2020	Budget utilization difference
8.6 Kibiku secondary school	3,000,000.00	0	3,000,000.00	3,000,000.00	0
8.7 Kirangari high school	2,000,000.00	0	2,000,000.00	0	2,000,000.00
8.8 Kibichiku secondary school	5,000,000.00	0	5,000,000.00	5,000,000.00	0
8.9 Kanjeru high school	5,000,000.00	0	5,000,000.00	0	5,000,000.00
9.0 Nyathuna secondary school	5,000,000.00	0	5,000,000.00	5,000,000.00	0
9.1 Cura secondary school	5,000,000.00	0	5,000,000.00	5,000,000.00	0
9.2 St Kevin,s secondary school	5,000,000.00	0	5,000,000.00	0	5,000,000.00
9.0 Tertiary institutions Projects (List all the Projects)					
9.1					
9.2					
9.3					
9.4					
10.0 Security Projects					
10.1 Deputy Commissioner's residence	2,000,000.00	0	2,000,000.00	0	2,000,000.00
10.2 Uthiru Gichagi road	800,000.00	0	800,000.00	800,000.00	0
10.3 Karura Ka Nyungu shopping centre to Mbari ya Mega road	900,000.00	0	900,000.00	900,000.00	0
10.4 Mbari ya Njau road	900,000.00	0	900,000.00	900,000.00	0
10.5 Maina road	750,000.00	0	750,000.00	750,000.00	0
10.6 Gathangi road	700,000.00	0	700,000.00	700,000.00	0
10.7 Kabete Mararo road	700,000.00	0	700,000.00	700,000.00	0
10.8 ACK Gathiga road	600,000.00	0	600,000.00	600,000.00	0
10.9 Mlango Soko road	500,000.00	0	500,000.00	500,000.00	0
11.0 Ngubi valley crest road	980,000.00	0	980,000.00	980,000.00	0
11.1 Gathunguri Cura road	840,000.00	0	840,000.00	840,000.00	0
11.2 Mutego road	880,000.00	0	880,000.00	880,000.00	0
11.3 Gitaru quarry road	980,000.00	0	980,000.00	980,000.00	0
11.4 Karecheni PCEA road	571,056.70	0	571,056.70	571,056.70	0



NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – KABETE CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2020

Programme/Sub-programme	Original Budget 2019/2020	Adjustments	Final Budget 2019/2020	Actual comparable basis 30/06/2020	Budget utilization difference
11.0 Acquisition of assets					
11.1 Motor Vehicles (including motorbikes)	0	0	0	0	0
11.2 Construction of CDF office	0	0	0	0	0
11.3 Purchase of furniture and equipment	0	0	0	0	0
11.4 Purchase of computers	0	0	0	0	0
11.5 Purchase of land	0	0	0	0	0
12.0 Others					
12.1 Strategic Plan	0	0	0	0	0
12.2 Innovation Hub	0	0	0	0	0
12.2					

(NB: This statement is a disclosure statement indicating the utilisation in the same format at the Entity's budgets which are programme based. Ensure that this document is completed to enable consolidation by the National Treasury)



XII. SIGNIFICANT ACCOUNTING POLICIES

The principle accounting policies adopted in the preparation of these financial statements are set out below:

1. Statement of Compliance and Basis of Preparation

The financial statements have been prepared in accordance with Cash-basis International Public Sector Accounting Standards (IPSAS) as prescribed by the Public Sector Accounting Standards Board (PSASB) and set out in the accounting policy note below. This cash basis of accounting has been supplemented with accounting for; a) receivables that include imprests and salary advances and b) payables that include deposits and retentions.

The financial statements comply with and conform to the form of presentation prescribed by the PSASB. The accounting policies adopted have been consistently applied to all the years presented.

2. Reporting Entity

The financial statements are for the NGCDF-KABETE Constituency. The financial statements encompass the reporting entity as specified under section 81 of the PFM Act 2012

3. Reporting Currency

The financial statements are presented in Kenya Shillings (Kshs), which is the functional and reporting currency of the Government and all values are rounded to the nearest Kenya Shilling.

4. Significant Accounting Policies

The accounting policies set out in this section have been consistently applied by the Entity for all the years presented.

a) Recognition of Receipts

The Entity recognises all receipts from the various sources when the event occurs and the related cash has actually been received by the Entity.

Tax Receipts

Tax receipts are recognized in the books of accounts when cash is received. Cash is considered as received when notification of tax remittance is received. (Check if this policy is applicable to entity)

Transfers from the Exchequer

Transfers from the exchequer are recognized in the books of accounts when cash is received. Cash is considered as received when payment instruction is issued to the bank and notified to the receiving entity.



SIGNIFICANT ACCOUNTING POLICIES

External Assistance

External assistance is received through grants and loans from multilateral and bilateral development partners.

Grants and loans shall be recognized in the books of accounts when cash is received. Cash is considered as received when a payment advice is received by the recipient entity or by the beneficiary.

In case of grant/loan in kind, such grants are recorded upon receipt of the grant item and upon determination of the value. The date of the transaction is the value date indicated on the payment advice. A similar recognition criteria is applied for loans received in the form of a direct payment.

During the year ended 30th June 2020, there were no instances of non-compliance with terms and conditions which have resulted in cancellation of external assistance loans.

Other receipts

These include Appropriation-in-Aid and relates to receipts such as proceeds from disposal of assets and sale of tender documents. These are recognized in the financial statements the time associated cash is received.

b) Recognition of payments

The Entity recognises all payments when the event occurs and the related cash has actually been paid out by the Entity.

Compensation of Employees

Salaries and wages, allowances, statutory contribution for employees are recognized in the period when the compensation is paid.

Use of Goods and Services

Goods and services are recognized as payments in the period when the goods/services are paid for. Such expenses, if not paid during the period where goods/services are consumed, shall be disclosed as pending bills.

Acquisition of Fixed Assets

The payment on acquisition of property plant and equipment items is not capitalized. The cost of acquisition and proceeds from disposal of these items are treated as payments and receipts items respectively. Where an asset is acquired in a non-exchange transaction for nil or nominal consideration and the fair value of the asset can be reliably established, a contra transaction is recorded as receipt and as a payment.

A fixed asset register is maintained by each public entity and a summary provided for purposes of consolidation. This summary is disclosed as an annexure to the financial statements.



Reports and Financial Statements

For the year ended June 30, 2020

SIGNIFICANT ACCOUNTING POLICIES

5. In-kind contributions

In-kind contributions are donations that are made to the Entity in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the Entity includes such value in the statement of receipts and payments both as receipts and as payments in equal and opposite amounts; otherwise, the contribution is not recorded.

6. Cash and Cash Equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at the Central Bank of Kenya and at various commercial banks at the end of the financial year.

7. Accounts Receivable

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. This is in recognition of the government practice where the imprest payments are recognized as payments when fully accounted for by the imprest or AIE holders. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

8. Accounts Payable

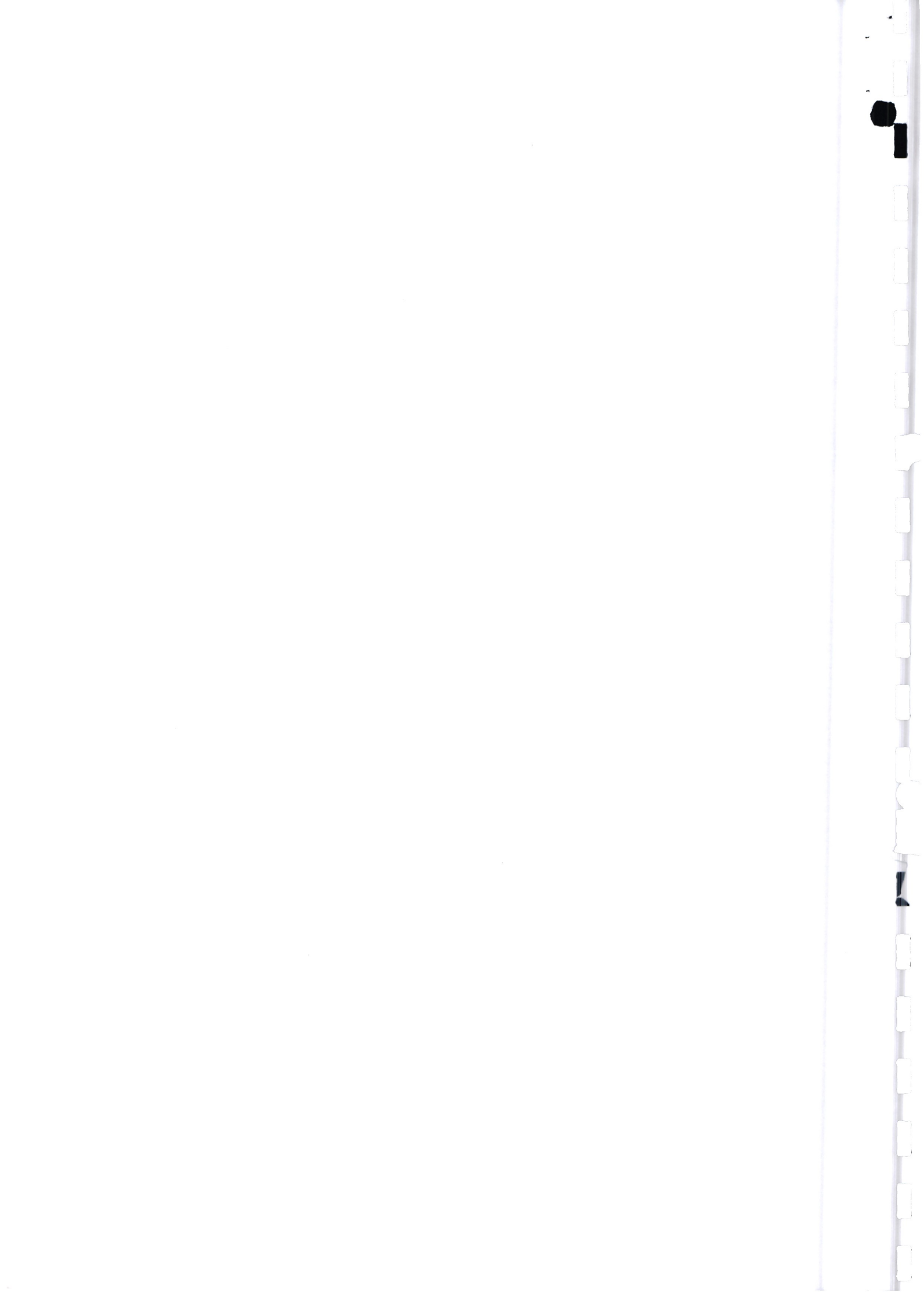
For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized on an accrual basis (as accounts payables). This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. This is an enhancement to the cash accounting policy adopted by National Government Ministries and Agencies. Other liabilities including pending bills are disclosed in the financial statements.

9. Pending Bills

Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years. As pending bills do not involve the payment of cash in the reporting period, they recorded as 'memorandum' or 'off-balance' items to provide a sense of the overall net cash position of the Entity at the end of the year. When the pending bills are finally settled, such payments are included in the Statement of Receipts and Payments in the year in which the payments are made.

10. Unutilized Fund

Unutilized funds consist of bank balances in the constituency account and funds not yet disbursed by the Board to the constituency at the end of the financial year. These balances are available for use in the subsequent financial year to fund projects approved in the respective prior financial years consistent with sec 6(2) and sec 7(2) of NGCDF Act, 2015.



**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
KABETE CONSTITUENCY**

Reports and Financial Statements

For the year ended June 30, 2020

SIGNIFICANT ACCOUNTING POLICIES

11. Budget

The budget is developed on a comparable accounting basis (cash basis except for imprest and deposits, which are accounted for on an accrual basis), the same accounts classification basis, and for the same period as the financial statements. The original budget was approved by Parliament on June 2019 for the period 1st July 2019 to 30th June 2020 as required by Law and there was one supplementary adjustment to the original budget during the year. Included in the adjustments are the unutilized funds.

A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

12. Comparative Figures

Where necessary, comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

13. Subsequent Events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30th June 2020.

14. Errors

Material prior period errors shall be corrected retrospectively in the first set of financial statements authorized for issue after their discovery by: i. restating the comparative amounts for prior period(s) presented in which the error occurred; or ii. If the error occurred before the earliest prior period presented, restating the opening balances of assets, liabilities and net assets/equity for the earliest prior period presented.

During the year, errors that have been corrected are disclosed under note 14 explaining the nature and amounts.

15. Related Party Transactions

Related party relationships are a normal feature of commerce. Specific information with regards to related party transactions is included in the disclosure notes.



**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
KABETE CONSTITUENCY**

**Reports and Financial Statements
For the year ended June 30, 2020**

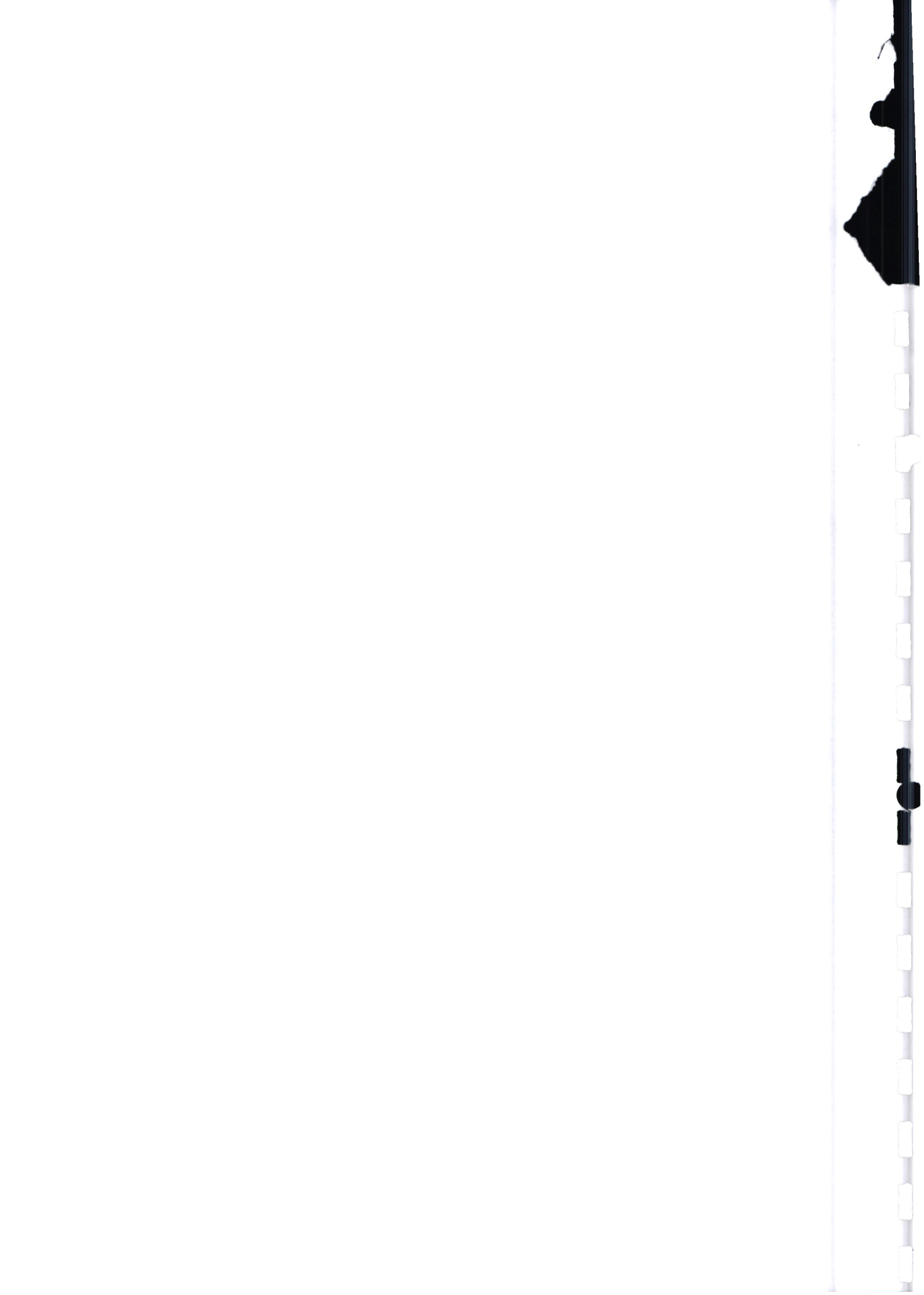
XIII. NOTES TO THE FINANCIAL STATEMENTS

1. TRANSFERS FROM OTHER GOVERNMENT ENTITIES

Description		2019-2020	2018-2019
		Kshs	Kshs
NGCDF Board			
AIE NO	B005200		52,048,276.00
AIE NO	B030062		10,000,000.00
AIE NO	B30408		12,000,000.00
AIE NO	B006349		8,000,000.00
AIE NO	A699113		11,000,000.00
AIE NO	B042750		13,000,000.00
	B042670		2,736,207.00
	B047546		55,040,876.00
	B041280	18,000,000.00	
	B047430	4,000,000.00	
	B047701	5,000,000.00	
	B047900	7,000,000.00	
	B041068	14,000,000.00	
	B104302	20,000,000.00	
TOTAL		68,000,000.00	163,825,359.00

2. PROCEEDS FROM SALE OF ASSETS

	2019-2020	2018-2019
	Kshs	Kshs
Receipts from sale of Buildings		
Receipts from the Sale of Vehicles and Transport Equipment		
Receipts from sale of office and general equipment		
Receipts from the Sale Plant Machinery and Equipment		
Total		



**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
KABETE CONSTITUENCY**

**Reports and Financial Statements
For the year ended June 30, 2020**

NOTES TO THE FINANCIAL STATEMENTS (Continued)

3. OTHER RECEIPTS

	2019-2020	2018-2019
	Kshs	Kshs
Interest Received		
Rents		
Receipts from Sale of tender documents		
Other Receipts Not Classified Elsewhere		10,000.00
Total	0	10,000.00

4. COMPENSATION OF EMPLOYEES

	2019-2020	2018-2019
	Kshs	Kshs
Basic wages of temporary employees	1,787,481.00	1,838,564.00
Personal allowances paid as part of salary		
Pension and other social security contributions (Gratuity)	260,400.00	0
Employer Contributions Compulsory national social security schemes	59,400.00	132,120.00
Total	2,107,281.00	1,970,684.00

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
KABETE CONSTITUENCY**

**Reports and Financial Statements
For the year ended June 30, 2020**

NOTES TO THE FINANCIAL STATEMENTS (Continued)

5. USE OF GOODS AND SERVICES

	2019-2020	2018-2019
	Kshs	Kshs
Committee Expenses	3,831,000.00	3,937,385.00
Utilities, supplies and services	253,374.00	228,266.00
Communication, supplies and services	1,203,074.00	180,000.00
Domestic travel and subsistence	280,000.00	240,000.00
Printing, advertising and information supplies & services	0	645,000.00
Rentals of produced assets	0	0
Training expenses	456,000.00	1,033,000.00
Hospitality supplies and services	450,000.00	360,000.00
Insurance costs	38,659.00	37,910.00
Specialized materials and services	0	0
Committee allowance	1,500,000.00	1,250,500.00
Office and general supplies and services	0	0
Other operating expenses	617,247.00	302,392.00
Other operating expenses(TAXES)	181,949.00	184,912.00
Routine maintenance – vehicles and other transport equipment	0	106100
Bank service commission and charges	89,043.00	0
Routine maintenance – other assets	0	0
Total	8,900,346.00	8,505,465.00

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
KABETE CONSTITUENCY**

Reports and Financial Statements

For the year ended June 30, 2020

NOTES TO THE FINANCIAL STATEMENTS (Continued)

6. TRANSFER TO OTHER GOVERNMENT ENTITIES

Description	2019-2020	2018-2019
	Kshs	Kshs
Transfers to National Government entities	0	0
Transfers to primary schools (see attached list)	25,758,993.00	88,455,770.00
Transfers to secondary schools (see attached list)	25,150,000.00	20,518,966.00
Transfers to tertiary institutions (see attached list)	0	0
Transfers to health institutions (see attached list)	0	0
TOTAL	50,908,993.00	108,974,735.00

7. OTHER GRANTS AND OTHER PAYMENTS

	2019-2020	2018-2019
	Kshs	Kshs
Bursary – secondary schools (see attached list)	825,000.00	16,606,450.00
Bursary – tertiary institutions (see attached list)	284,000.00	12,818,900.00
Bursary – special schools (see attached list)	0	1,510,000.00
Mock & CAT (see attached list)	0	0
Security projects (see attached list)	12,101,057.00	0
Sports projects (see attached list)	789,600.00	1,776,120.00
Environment projects (see attached list)	0	1,736,210.00
Emergency projects (see attached list)	3,050,000.00	0
Total	17,049,657.00	34,447,680.00

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
KABETE CONSTITUENCY**

**Reports and Financial Statements
For the year ended June 30, 2020**

NOTES TO THE FINANCIAL STATEMENTS (Continued)

8. ACQUISITION OF ASSETS

	2019-2020	2018-2019
	Kshs	Kshs
Purchase of Buildings	0	0
Construction of Buildings	0	0
Refurbishment of Buildings	0	0
Purchase of Vehicles and Other Transport Equipment	0	0
Overhaul of Vehicles and Other Transport Equipment	0	0
Purchase of Household Furniture and Institutional Equipment	0	0
Purchase of Office Furniture and General Equipment	0	0
Purchase of ICT Equipment, Software and Other ICT Assets	0	0
Purchase of Specialized Plant, Equipment and Machinery	0	0
Rehabilitation and Renovation of Plant, Machinery and Equip.	0	0
Acquisition of Land	0	0
Acquisition of Intangible Assets	0	0
Total	0	0

9. OTHER PAYMENTS

	2019-2020	2018-2019
	Kshs	Kshs
Strategic plan	0	3,500,000.00
ICT Hub	0	0
	0	3,500,000.00



**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
KABETE CONSTITUENCY**

Reports and Financial Statements

For the year ended June 30, 2020

NOTES TO THE FINANCIAL STATEMENTS (Continued)

10A: BANK ACCOUNTS (CASH BOOK BANK BALANCE)

Name of Bank, Account No. & currency	2019-2020	2018-2019
	Kshs	Kshs
KABETE NG CDF MAIN ACCOUNT, FAMILY BANK, KIKUYU BRANCH ACCOUNT NUMBER 1146215614	9,200,300.00	20,166,577.00
	0	0
	0	
Total	9,200,300.00	20,166,577.00
10B: CASH IN HAND		
Location 1	0	0
Location 2	0	0
Location 3	0	0
Other Locations (<i>specify</i>)	xxx	xxx
Total	0	0
<i>[Provide cash count certificates for each]</i>		

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
KABETE CONSTITUENCY**

**Reports and Financial Statements
For the year ended June 30, 2020**

NOTES TO THE FINANCIAL STATEMENTS (Continued)

11: OUTSTANDING IMPRESTS

<i>Name of Officer or Institution</i>	<i>Date Imprest Taken</i>	<i>Amount Taken</i>	<i>Amount Surrendered</i>	<i>Balance</i>
		<i>Kshs</i>	<i>Kshs</i>	<i>Kshs</i>
<i>Name of Officer or Institution</i>	dd/mm/yy	0	0	0
<i>Name of Officer or Institution</i>	dd/mm/yy	0	0	0
<i>Name of Officer or Institution</i>	dd/mm/yy	0	0	0
<i>Name of Officer or Institution</i>	dd/mm/yy	0	0	0
<i>Name of Officer or Institution</i>	dd/mm/yy	0	0	0
<i>Name of Officer or Institution</i>	dd/mm/yy	0	0	0
Total				0

[Include an annex if the list is longer than 1 page.]

12A. RETENTION

	2019 - 2020	2018-2019
	Kshs	Kshs
Supplier 1	0	0
Supplier 2	0	0
Supplier 3	0	0
Total	0	0

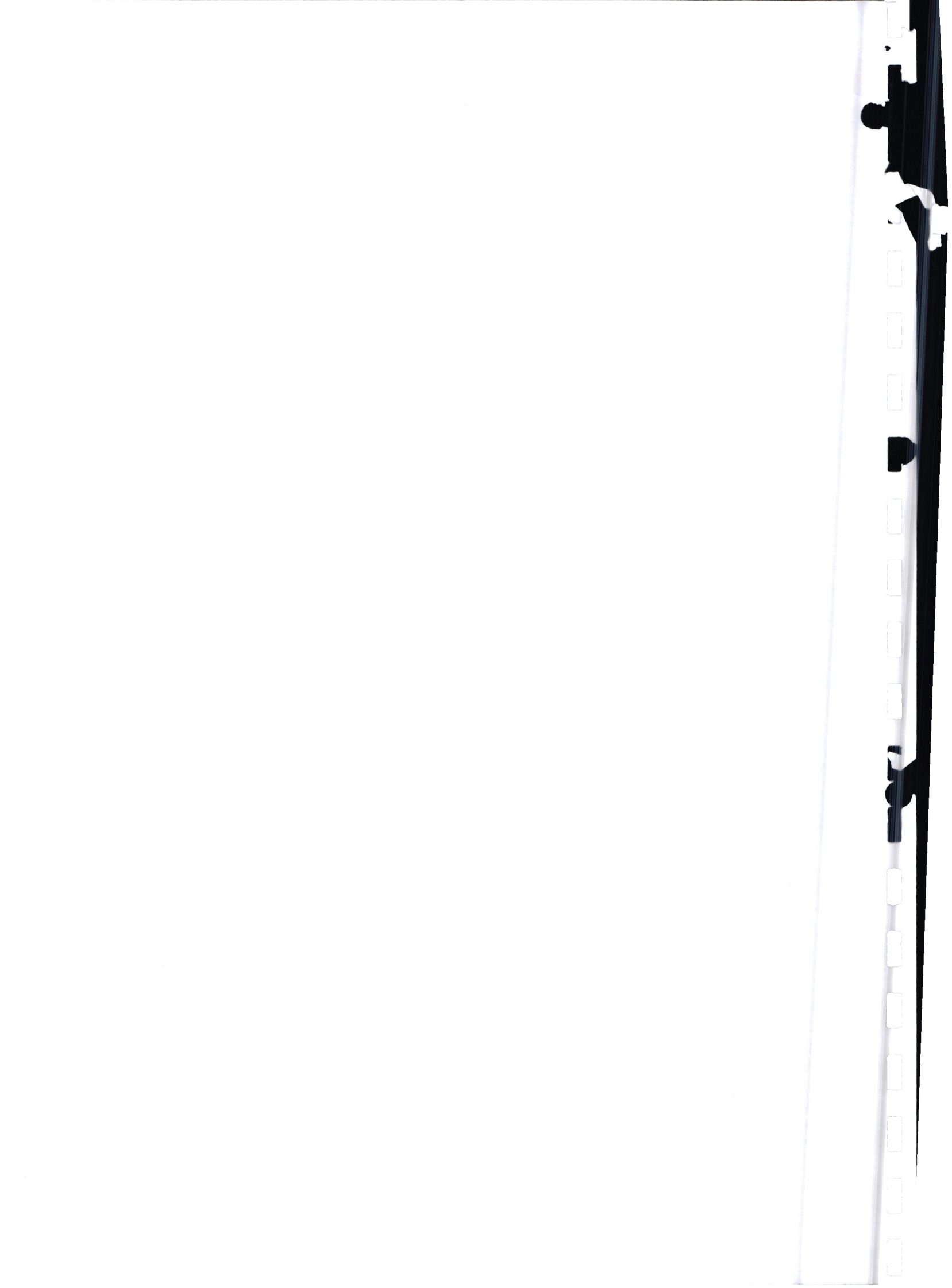
[Provide short appropriate explanations as necessary]

12B. GRATUITY DEPOSITS

	2019 - 2020	2018-2019
	Kshs	Kshs
Name 1 Jacquelyne N Njuguna	148,800.00	248,000.00
Name 2 Lucy Nyambura Muthike	130,200.00	217,000.00
Name 3 Paul Naitoi	55,800.00	51,150.00
Name 4 James Kamau Nganga	0	173,000.00
Name 5 Samuel Njogu Njau	93,000.00	155,000.00
Total	427,800.00	844,150.00

James Kamau Nganga's contract expired in the month of March 2020. His gratuity was expensed with the year but his contract had not been renewed by end of the financial year.

For all the other staff members, the gratuity is committed in the vote book and will be expensed at the expiry of their contracts in the new Financial year.



NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
KABONDI CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2020

13. BALANCES BROUGHT FORWARD

	2019-2020	2018-2019
	Kshs	Kshs
Bank accounts	20,166,577.00	13,493,799.00
Cash in hand	0	0
Imprest	0	0
Total	20,166,577.000	13,493,799.00

[Provide short appropriate explanations as necessary]

14. PRIOR YEAR ADJUSTMENTS

	Balance b/f FY 2018/2019 as per Financial statements	Adjustments	Adjusted Balance b/f FY 2018/2019
Description of the error	Kshs	Kshs	Kshs
Bank account Balances	0	0	0
Cash in hand	0	0	0
Accounts Payables	0	0	0
Receivables	0	0	0
Others (<i>specify</i>)	0	0	0
	0	0	0

15. CHANGES IN ACCOUNTS RECEIVABLE – OUTSTANDING IMPREST

	2019 - 2020	2018 - 2019
	KShs	KShs
Outstanding Imprest as at 1 st July 2019 (A)	0	0
Imprest issued during the year (B)	0	0
Imprest surrendered during the Year (C)	0	0
Net changes in account receivables D= A+B-C	0	0

16. CHANGES IN ACCOUNTS PAYABLE – DEPOSITS AND RETENTIONS

	2019 - 2020	2018 - 2019
	KShs	KShs
Deposit and Retentions as at 1 st July 2019 (A)	0	0
Deposit and Retentions held during the year (B)	0	0
Deposit and Retentions paid during the Year (C)	0	0
Net changes in account receivables D= A+B-C	0	0



**AL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
CONSTITUENCY**

**Reports and Financial Statements
For the year ended June 30, 2020**

NOTES TO THE FINANCIAL STATEMENTS (Continued)

17. OTHER IMPORTANT DISCLOSURES

17.1: PENDING ACCOUNTS PAYABLE (See Annex 1)

	2019-2020	2018-2019
	Kshs	Kshs
Construction of buildings	0	0
Construction of civil works	0	0
Supply of goods	0	0
Supply of services	0	0
	0	0

17.2: PENDING STAFF PAYABLES (See Annex 2)

	2019-2020	2018-2019
	Kshs	Kshs
NGCDFC Staff	0	0
Others (<i>specify</i>)	0	0
	0	0

17.3: UNUTILIZED FUND (See Annex 3)

	2019-2020	2018-2019
	Kshs	Kshs
Compensation of employees	1,238,990.25	2,850,207.00
Use of goods and services	1,371,627.14	1,723,508.00
Amounts due to other Government entities (see attached list)	0	0
Amounts due to other grants and other transfers (see attached list)	6,589,682.80	11,582,861.00
Acquisition of assets	0	4,000,000.00
Unallocated AIA	0	10,000.00
	9,200,300.22	20,166,576.00



**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
KABETE CONSTITUENCY**

Reports and Financial Statements

For the year ended June 30, 2020

NOTES TO THE FINANCIAL STATEMENTS (Continued)

17.4: PMC account balances (See Annex 5)

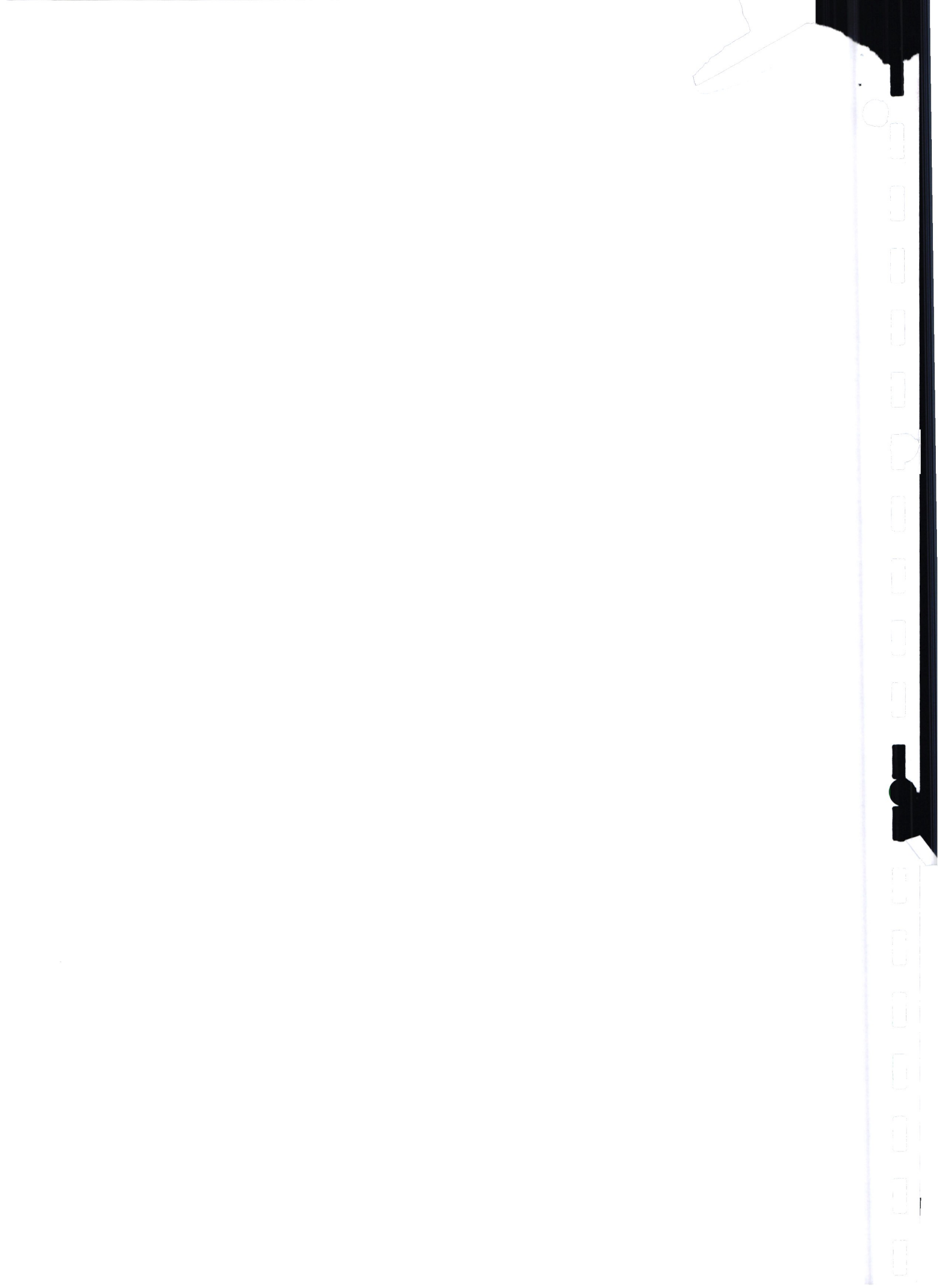
	2019-2020	2018-2019
	Kshs	Kshs
PMC account Balances (see attached list)	15,064,895.20	19,764,219.39
	15,064,895.20	19,764,219.39



NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – KABETE CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2020

ANNEX 1 - ANALYSIS OF PENDING ACCOUNTS PAYABLE

Supplier of Goods or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance 2020	Comments
	a	b	c	d=a-c	
Construction of buildings					
1.					
2.					
3.					
Sub-Total					
Construction of civil works					
4.					
5.					
6.					
Sub-Total					
Supply of goods					
7.					
8.					
9.					
Sub-Total					
Supply of services					
10.					
11.					
12.					
Sub-Total					
Grand Total					



NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – KABETE CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2020

ANNEX 2 - ANALYSIS OF PENDING STAFF PAYABLES

Name of Staff	Job Group	Original Amount	Date Payable Contracted	Amount Paid To-Date	Outstanding Balance 2020	Comments
		a	b	c	d=a-c	
Senior Management						
1.						
2.						
3.						
Sub-Total						
Middle Management						
4.						
5.						
6.						
Sub-Total						
Unionisable Employees						
7.						
8.						
9.						
Sub-Total						
Others (specify)						
10.						
11.						
12.						
Sub-Total						
Grand Total						



NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – KABETE CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2020

ANNEX 3 – UNUTILIZED FUND

Name	Brief Transaction Description	Outstanding Balance 2019/20	Outstanding Balance 2018/19	Comments
Compensation of employees		1,238,990.20	2,850,207.00	
Use of goods & services		1,371,627.00	1,723,508.00	
Amounts due to other Government entities		0	0	
Sub-Total				
Amounts due to other grants and other transfers		6,589,682.80	11,582,861.00	
Sub-Total		9,200,300.00		
Sub-Total				
Acquisition of assets		0	4,000,000.00	
Others (specify) (un allocated AIA)			10,000.00	
Sub-Total		9,200,300.00	20,166,576.00	
Grand Total		9,200,300.00	20,166,576.00	



NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – KABETE CONSLI.
Reports and Financial Statements
For the year ended June 30, 2020

ANNEX 4 – SUMMARY OF FIXED ASSET REGISTER

Asset class	Historical Cost b/f (Kshs) 2018/18	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost (Kshs) 2019/19
Land				
Buildings and structures				
Transport equipment				
Office equipment, furniture and fittings	3,442,363.00	0	0	3,442,363.00
ICT Equipment, Software and Other ICT Assets				
Other Machinery and Equipment				
Heritage and cultural assets				
Intangible assets				
Total	3,442,363.00			3,442,363.00

EFFICIENCY

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
KABETE CONSTITUENCY**
Reports and Financial Statements
For the year ended June 30, 2020

ANNEX 5 –PMC BANK BALANCES AS AT 30TH JUNE 2020

PMC	Bank	Account number	Bank Balance 2019/20	Bank Balance 2018/19
KINGEERO PRIMARY SCHOOL	FAMILY BANK	102000031230	2,336,064.00	0
UTHIRU DAY SECONDARY SCHOOL	FAMILY BANK	102000032954	2,359,284.00	0
GATAARA PRIMARY SCHOOL	FAMILY BANK	102000031228	946,530.50	0
NDURARUA PRIMARY SCHOOL	FAMILY BANK	102000030792	128,175.00	921,797.89
NGURE PRIMARY SCHOOL	FAMILY BANK	102000031234	2,423,785.00	0
KABETE MARARO SECURITY LIGHTS	FAMILY BANK	102000034479	700,000.00	0
MLANGO SOKO SECURITY LIGHTS	FAMILY BANK	102000034473	500,000.00	0
GITARU QUARRY SECURITY LIGHTS	FAMILY BANK	102000034478	980,000.00	0
GATHUNGURI CURA SECURITY LIGHTS	FAMILY BANK	102000034477	840,000.00	0
KARURA KA NYUNGU SHOPPING CENTRE TO MBARI YA MEGA SECURITY LIGHTS	FAMILY BANK	102000034472	900,000.00	0
GATHIGA ACK ROAD SECURITY LIGHTS	FAMILY BANK	102000034475	600,000.00	0
KARECEHENI PCEA ROAD SECURITY LIGHTS	FAMILY BANK	102000034480	571,056.70	0
UTHIRU GICHAGI ROAD SECURITY LIGHTS	FAMILY BANK	102000034476	800,000.00	0
NGUBI VALLEY CREST ROAD SECURITY LIGHTS	FAMILY BANK	102000034474	980,000.00	0
Total			15,064,895.20	



NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – KABETE CONSTITUENCY

Reports and Financial Statements

For the year ended June 30, 2020

PROGRESS ON FOLLOW UP OF AUDITOR RECOMMENDATIONS

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor. We have nominated focal persons to resolve the various issues as shown below with the associated time frame within which we expect the issues to be resolved.

Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Focal person to resolve the issue (Name and designation)	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)
4.2	Non compliance with reporting template	The Nil balance for gratuity in the statement of assets and liabilities was explained. It was not an expense but was only a commitment in the vote book. The numbering was also been corrected.	Fund Accounts Manager	Resolved	Immediately
4.3.1	Understatement of compensation of employees	The financial statement reflects a figure of Kshs 1,962,044.00 as expenditure for compensation of employees whereas the payment vouchers shows a figure of Kshs 2,222,640.00 hence variance of Kshs 260,596.40 . This variance is brought about by the PAYE and NHIF amounts which are normally deducted from every salary voucher and remitted to	Fund Accounts Manager	Resolved	Immediately

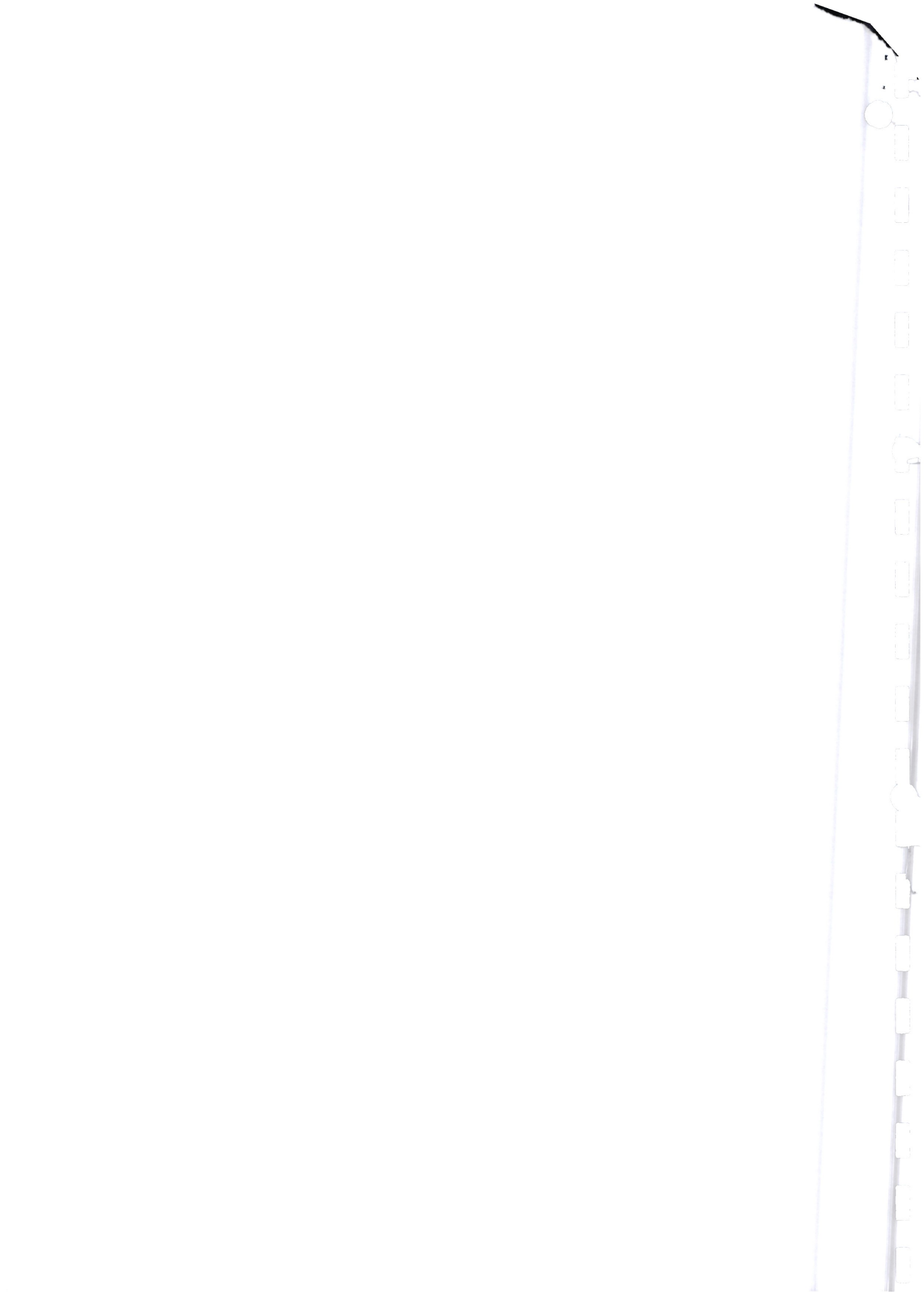


NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – KABETE CONSTITUENCY

Reports and Financial Statements

For the year ended June 30, 2020

Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Focal Point to resolve the issue (Name and designation)	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)
		the relevant authorities. In the financial statement the taxes are all categorized under other operating taxes.			
4.3.2	Budget under utilisation	The underutilization on the compensation of employees is as a result the pending gratuity amounts that will be paid out at the expiry of the contract period for the respective staff members.	Fund Accounts Manager	Resolved	Immediately
4.4	Understatement of committee expenditure	The amount was spent on inducting the new committee members who had just been appointed into the office. A substantial amount of this was spent on printing the NG CDF ACT and policy guidelines for use during the induction. Hence the reason for posting it under printing, advertising and information supplies & services.	Fund Accounts Manager	Resolved	Immediately
4.5.1	Award of labour based contracts	The method of implementation has now been changed as explained	Fund Accounts Manager and the NG CDF	resolved	Within three months



NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – KABETE CONSTITUENCY

Reports and Financial Statements

For the year ended June 30, 2020

Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Focal person to resolve the issue (Name and designation)	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)
			and captured in the NG CDF committee minutes	committee members	
4.5.3	Un approved change of activity	There is no change of activity The offices are constructed like classrooms but will be partitioned later	Fund Accounts Manager	Resolved	Within 5 months
4.5.4	Stalled projects	The projects are allocated funds to complete them in the new financial year	Fund Accounts manager and NG CDF committee	Resolved	Immediately
4.5.5	Failure to label complete projects	Labeling of the projects done after completion of the project and evidence of this shown	Fund Accounts Manager	Resolved	Within one month
4.5.6	Un approved variation of projects	No variations were done to the projects. The need to replace the leaking roof was identified as the refurbishment works was on going	Fund Accounts Manager	Resolved	Immediately
4.5.7	Delayed implementation of projects	The Ksh 2,000,000 for fixing of cabros at Muguga Model was actually re allocated to the construction of classrooms. The re allocation letter was provided	Fund Accounts Manager	Resolved	Immediately
4.6	Failure to follow project proposal guidelines	The design for the secondary school was to construct 6 classrooms, 2 laboratories	Fund Accounts Manager and NG CDF	To be resolved	Within 5 months



NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – KABETE CONSTITUENCY

Reports and Financial Statements

For the year ended June 30, 2020

Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Focal Point person to resolve the issue (Name and designation)	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)
		and 4 offices. At the construction stage, all the rooms will look like classrooms and the offices will be partitioned from the classrooms to create proper offices	committee		
4.7	Lack of bursary acknowledgements	The need to ensure receipts and acknowledgements letters are returned to the office is always emphasized during public forums. The NG CDF will explore better ways of ensuring that most if not all acknowledgements letters are received back to the office	Fund Accounts Manager and NG CDF committee	To be resolved	Within 6 months
4.8	Un presented cheques	The unrepresented bursary cheques were reversed back and allocated to other needy students	Funds Accounts Manager and NG CDF Committee	Resolved	Immediately

