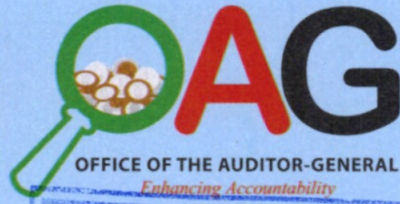


REPUBLIC OF KENYA



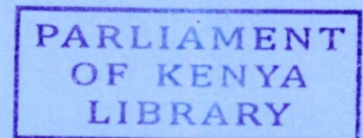
REPORT

OF

THE NATIONAL ASSEMBLY PAPERS LAID	
DATE: 24 JUN 2026	DAY: <u>Wednesday</u>
TABLED BY:	HON. OWEN BAYA, MP
CLERK-AT THE-TABLE:	DEPUTY LEADER OF MAJORITY
	KESTER NGINYO

THE AUDITOR-GENERAL

ON



SEKO GIRLS HIGH
SCHOOL

FOR THE YEAR ENDED
30 JUNE, 2024

- UASIN GISHU COUNTY



SEKO GIRLS HIGH SCHOOL
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR ENDED
30TH JUNE 2024

**Prepared in accordance with the Cash Basis of Accounting Method under the International
Public Sector Accounting Standards (IPSAS)**



Seko Girls High School
Annual Report and Financial Statements For the year ended 30th June 2024

Table of Contents

Page

1. Acronyms and Definition of Key Terms.....	ii
2. Key School Information and Management	iii
3. Summary Report of Performance of The School	vii
4. Statement of School Management Responsibility	xii
5. Report of the Auditor – General.....	xiii
6. Statement Of Receipts and Payments for the Year Ended 30 th June 2024	1
7. Statement of Assets and Liabilities As At 30 th June 2024	2
8. Statement of Cash Flows for the Year Ended 30 th June 2024	3
9. Statement Of Budgeted Versus Actual Amounts for The Year Ended 30 th June 2024.....	4
10. Significant Accounting Policies.....	8
11. Notes To the Financial Statements.....	10
12. Annexes.....	23

1. Acronyms and Definition of Key Terms

A. Acronyms.

BOM	Board of Management
CEB	County Education Board
IPSAS	International Public Sector Accounting Standards
KCSE	Kenya Certificate of Secondary Education
PFM	Public Finance Management
PSASB	Public Sector Accounting Standards Board
FY	Financial Year
FDSE	Free Day Secondary Education
TSC	Teachers Service Commission
SMASSE	Strengthening of Mathematics and Science in Secondary Education
SCDE	Sub-County Director of Education

B. Definition of Key Terms

Comparative Year- Means the prior period.

2. Key School Information and Management**(a) Background information**

The school is domiciled in Kenya, with its operations governed by the Basic Education Act, 2013. It is located in Moiben Sub-County, Uasin Gishu County.

The school was registered in March 2001 under registration number 27S30000998 and is currently classified as an Extra-County public school, established, owned, and operated by the Government.

It is a boarding school with a total of 608 students as of 30th June 2024. The school has four streams and employs 33 teachers, of whom 6 are appointed by the School Board of Management.

(b) School Board of Management - Board Members

The School Board of Management established under Section 55 of the Basic Education Act, 2013; is composed of the following members:

Ref	Name of Board Member	Designation	Date of Appointment
1	Dr. Mary Sambu	Chairman	16-Jun-22
2	Mrs. Gladys Koech	Secretary – Principal	16-Jun-22
3	Mrs. Jacqueline Kipchoge	Member – Student Representative	16-Jun-22
4	Mr. Kipkoech Simukwo	Member – Student Representative	16-Jun-22
5	Qs. Pauline Olbara	Member – Special Interest	16-Jun-22
6	Mr. Sylvester Murto	Member – Community	16-Jun-22
7	Dr. William Koech	Member – Community	16-Jun-22
8	Mr. Silas Rotich	Member – Rep CEB	16-Jun-22
9	Mr. Nickson Rutto	Member – Teacher’s Representative	16-Jun-22
10	Dr. Caroline Biwott	Member – Sponsor	16-Jun-22
11	Mr. Simion Tanui	Member – Sponsor	16-Jun-22
12	Mr. Sammy Kiptoo	Member – Sponsor	16-Jun-22
13	Mr. Joash Sitienei	Member – Special Needs	16-Jun-22
14	Mr. Simion Koech	Member - Parents Association	16-Jun-22

The functions of the School Board of Management are to:

- Promote the best interests of the School and ensure its development.
- Promote quality education for all pupils in accordance with the standards set under the Basic Education Act, of 2013.
- Ensure and assure the provision of proper and adequate facilities for the School.
- Manage the School's affairs in accordance with the rules and regulations governing occupational safety and health.
- Advise the County Education Board on the staffing needs of the School.
- Determine cases of pupils' discipline and make reports to the CEB.
- Prepare comprehensive termly report on all areas of its mandate and submit the report to CEB.
- Administer and manage the resources of the School.
- Receive, collect and account for any funds accruing to the institution in accordance with Article 226 (1) (a) of the Constitution of Kenya, Section 81 of the Public Finance Management Act, 2012 and the Fourth Schedule para 21 and 23 of the Basic Education Act, 2013.

(c) Committees of the Board

Ref:	Name of Committee	Names of Members	Designation	Number of meetings attended during the year
1	Executive Committee	1. Dr Mary Sambu 2. Mrs Gladys Koech 3. Mr Simion Tanui 4. Dr Caroline Kipsaat 5. Mr Simiom Koech	Chairperson Secretary Member Member Member	3 out of 3 3 out of 3 3 out of 3 3 out of 3 3 out of 3
2	Audit Committee	1. Mr Sylvester Murto 2. Qs Olbara Pauline 3. Mr Simion Koech	Chairperson Secretary Member	1 out of 1 1 out of 1 1 out of 1
3	Finance, procurement and general purposes Committee	1. Mr Simion Tanui 2. Mr Sammy Kiptoo 3. Mrs. Jacqueline Kipchoge 4. Mrs Fridah Ruto	Chairperson Secretary Member Member	2 out of 2 2 out of 2 2 out of 2 2 out of 2
4	Academic Committee	1. Dr William Koech 2. Dr Caroline Kipsaat 3. Mr Silas Rotich 4. Mr Kipkoech Sumukwa 5. Mr Moses Otieno	Chairperson Secretary Member Member Member	3 out of 3 3 out of 3 3 out of 3 3 out of 3 3 out of 3

Seko Girls High School**Annual Report and Financial Statements For the year ended 30th June 2024**

Ref:	Name of Committee	Names of Members	Designation	Number of meetings attended during the year
5	Development Committee	1. Qs Pauline Olbara 2. Mrs Hellen Kiplagat 3. Dr Mary Sambu 4. Mrs Gladys Koech 5. Mr Simion Koech 6. Dr Caroline Kipsaat 7. SCDE-Representative	Chairperson Secretary Member Member Member	2 out of 2 2 out of 2 2 out of 2 2 out of 2 2 out of 2
6	Discipline and welfare Committee	1. Mrs.Jacqueline Kipchoge 2. Mr Sammy Kiptoo 3. Mrs Hellen Kiplagat	Chairperson Secretary Member	1 out of 1 1 out of 1 1 out of 1

Seko Girls High School
Annual Report and Financial Statements For the year ended 30th June 2024

(d) School operation Management

For the financial year ended 30th June, 2024 the School's day-to-day management was under the following persons:

Ref:	Designation	Name	Identification
1	Principal	Ms Gladys Koech	337489
2	Deputy Principal-Administration	Ms Winnie Mursoi	414768
3	Deputy Principal-Discipline	Ms Hellen Cherono	395621
4	School Finance Officer	Ms Fridah Ruto	25753798

(e) Schools contacts

Post Office Box: 8366-30100; Eldoret
Mobile Number: 0722609575
E-mail: sekogirls@yahoo.com, sekogirlsh@gmail.com
Website: www.sekogirls.co.ke

(f) School Bankers

1. Standard Chartered Bank,
Eldoret Branch,
P.O. Box 7, 30100,
Eldoret, Kenya.
2. Kenya Commercial Bank (KCB),
Eldoret Branch,
P.O. Box 560, 30100,
Eldoret, Kenya

(g) Independent Auditors

Office of the Auditor General
Anniversary Towers, University Way
P.O. Box 30084
GPO 00100
Nairobi, Kenya

Seko Girls High School
Annual Report and Financial Statements For the year ended 30th June 2024

3. Summary Report of Performance of The School

The following is a summary report of the performance of the school against the set performance evaluation criteria:

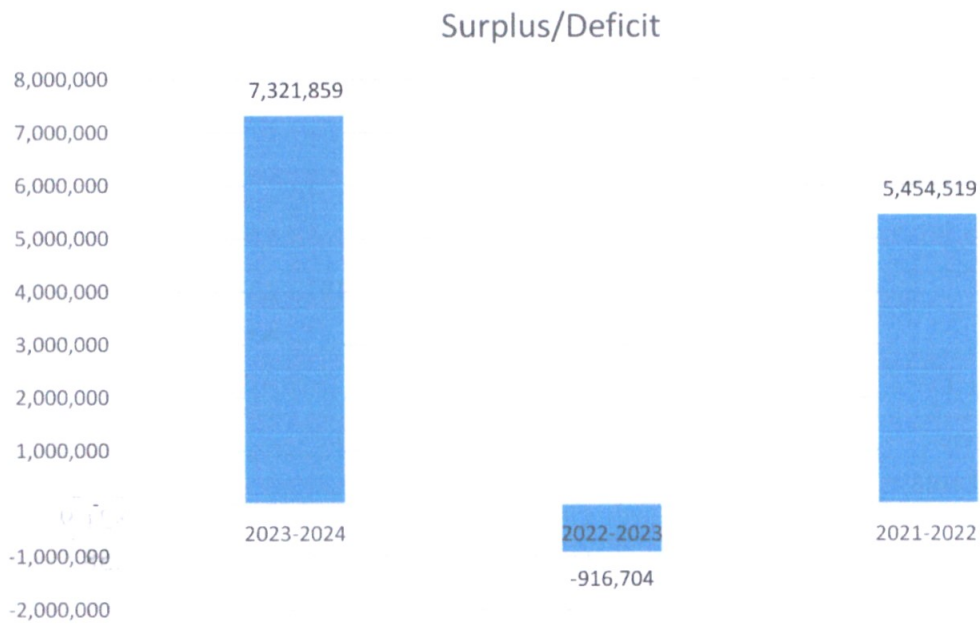
a) Financial performance:

Item	2023/2024	2023/2022	2022/2021
	Kshs	Kshs	Kshs
Surplus/Deficit	7,321,859	(916,704)	5,454,519
Increase/Decrease	8,238,563	(6,371,223)	6,000,257
Capitation grants			
Operations A/C	8,140,686	5,724,558	6,821,919
Tuition A.C	1,675,280	1,966,505	2,258,698
Total	9,815,966	7,691,063	9,080,617
Increase/(Decrease)	2,124,903	(3,946,550)	4,407,412
No of Students		686	727
Ratio of Capitation		1:11,211	1:12,490
Movement of Fees Debtors			
School fund A/c	15,162,205	7,848,895	5,551,617
Increase/ (Decrease)	7,313,310	(2,297,278)	(278,080)

i) Surplus and Deficit

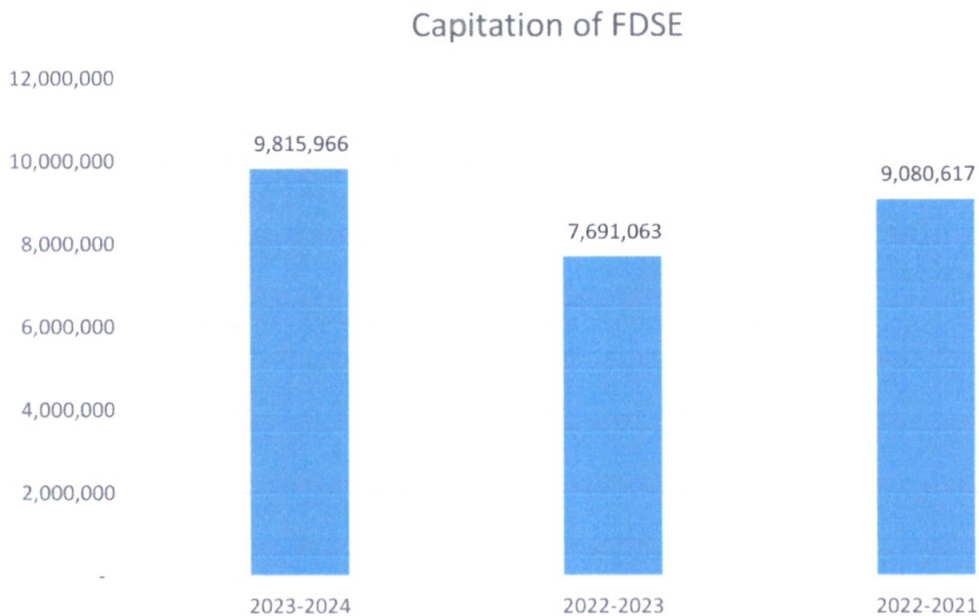
The school recorded an increase in surplus by a great margin, up from a deficit of 916,704 posted in the previous comparative period to Kshs.7,321,859. The increase is attributable to better measures of fees collection put in place by management.

The graph below summarizes the performance.



ii) Capitation grants

The disbursement of free day secondary school grew from Kshs.7,691,063 to Kshs.9,815,966. This is represented well by the graph;



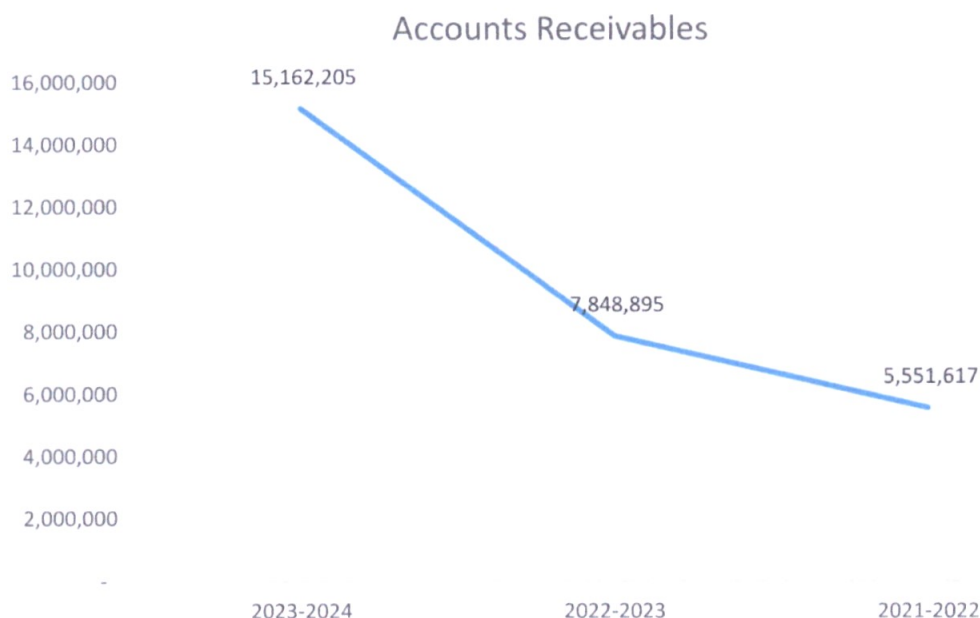
Seko Girls High School
Annual Report and Financial Statements For the year ended 30th June 2024

iii) Movement of fees debtors

Fees debtors increased from 8,359,100 recorded in the previous comparative period to 15,162,205 in the year under review. The rise is attributable to the directive from the Ministry of Education to the effect that all certificates be released on demand despite outstanding fees balances coupled with the hard economic times prevailing in the country.

The graph below illustrates the trend

Fees debtors



b) Teacher Student ratio:

Between the month of July 2023 and June 2024, the status of the teaching staff is as follows:

There are 37 teachers posted by the Teachers Service Commission and 6 recruited by the Board of Management. The teacher student ratio lies at 1: 20.

The mean score in the 2021 to 2023 KCSE:

Below is an analysis of mean score over the last three years.

Year	Enrolment	Mean	Transition	Transition (%)	School Target	Comments
2023	167	6.22	76	46%	7.5	Average
2022	149	5.093	41	28	7.5	Below set target of 7.5
2021	127	5.67	37	29	7.5	A drop from previous years mean of 6.65. Below set target of 7.5

The school's enrolment increased steadily from 127 students in 2021 to 167 students in 2023, reflecting a growth of 31% over the three-year period. The average mean score improved from 5.09 in 2022 to 6.22 in 2023, though still below the school target of 7.5. The number of students transitioning to the next level rose from 37 in 2021 to 76 in 2023, with a transition rate of 46% in 2023, up from 28% in 2022, yet still below expectations. To enhance academic performance and transition outcomes, the school has prioritized:

- Remedial classes for weak-performing subjects.
- Teacher capacity building through targeted training workshops.
- Student mentorship programs to encourage peer learning.
- Parental engagement to support learning at home.
- Enhanced learning resources.
- Continuous monitoring of student progress to address gaps promptly.

These interventions aim to improve academic outcomes and align student performance with the school's set targets.

c) Number of Candidates in the 2024 to 2022 KCSE:

Years	2024	2023	2022
No of students	230	167	149

d) The capacity of the school:

Facility	Available	Capacity per Unit	Total Students	Required Units	Comment
Classrooms	18	50	750	18	Adequate
Dormitories	5	150	750	5	Adequate
Dining Hall	1	1000	750	1	Adequate
Laboratories	2	45	750	5	Inadequate and used on rotation
Toilets	40	20	750	50	Inadequate

e) Development projects carried out by the school

Projects	Source of funds	Status	Initial Cost (Kshs)	Amount Spent (Kshs)	Expected completion time
Construction of School gate	G.O.K and Parents	Complete	1,179,385	1,179,385	2023/2024
Renovation of 1 Dormitory Block and Staff Washroom	G.O.K and Parents	Complete	2,099,420	2,099,420	2023/2024

PRINCIPAL
SEKO GIRLS' HIGH SCHOOL
P.O. Box 1000, ELDORET
Date: Sign:

School Principal

4. Statement of School Management Responsibility

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, each National Government School shall prepare financial statements in respect of that school. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed by the Public Sector Accounting Standards Board (PSASB) of Kenya from time to time.

Schedule 4 (Section 23) of the Education Act, 2013 requires the Board of Management of a public institution of basic education to keep all proper books and records of accounts of the income, expenditure, and assets of the institution.

The Board of Management of Seko Girls High accepts responsibility for the school's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS).

The Board of Management is of the opinion that the school's financial statements give a true and fair view of the state of the school's transactions during the financial year ended 30th June, 2024, and of the school's financial position as at that date.

.....


Name: N Chesera

Designation: Chairman, School Board of Management

Date: 2/4/26



Name: Gladys Korem

Designation: School Principal & Secretary to Board of Management

Date: 2/04/26

.....


Name: Midan Rubo

Designation: Bursar/ Finance Officer

Date: 2/04/26

REPUBLIC OF KENYA

Telephone: +254-(20) 3214000
Email: info@oagkenya.go.ke
Website: www.oagkenya.go.ke



HEADQUARTERS
Anniversary Towers
Monrovia Street
P.O Box 30084-00100
NAIROBI

REPORT OF THE AUDITOR-GENERAL ON SEKO GIRLS HIGH SCHOOL FOR THE YEAR ENDED 30 JUNE, 2024 - UASIN GISHU COUNTY

PREAMBLE

I draw your attention to the contents of my report which is in three parts:

- A. Report on Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements;
- B. Report on Lawfulness and Effectiveness in the Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure the Government achieves value for money and that such funds are applied for the intended purpose; and,
- C. Report on Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, risk management environment and internal controls, developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

A Qualified Opinion is issued when the Auditor-General concludes that, except for material misstatements noted, the financial statements are fairly presented in accordance with the applicable financial reporting framework. The Report on Financial Statements should be read together with the Report on Lawfulness and Effectiveness in the Use of Public Resources, and the Report on Effectiveness of Internal Controls, Risk Management and Governance.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012, and the Public Audit Act, 2015. The three parts of the report when read together constitute the report of the Auditor-General.

REPORT ON THE FINANCIAL STATEMENTS

Qualified Opinion

I have audited the accompanying financial statements of Seko Girls High School - Uasin Gishu County set out on pages 1 to 27, which comprise of the statement of assets and liabilities as at 30 June, 2024, and the statement of receipts and payments, statement of

cash flows and statement of budgeted versus actual amounts, for the year then ended and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effect of the matters described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of Seko Girls High School at 30 June, 2024 and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the Basic Education Act, 2013 and the Public Finance Management Act, 2012.

Basis for Qualified Opinion

1. Inaccuracies of the Financial Statements

Review of financial statements submitted for audit revealed the following variances between amounts reflected in the statement of receipts and payments and supporting schedules:

Item	Amount as Per Financial Statements	Amount as Per Supporting Schedules	Variance
	Kshs.	Kshs.	Kshs.
Payment for Tuition - Note 6			
Teaching/learning materials	218,550	379,496	160,946
Bank charges		837	837
School Fund Income -Parents Contribution/Fees - Note 4			
Boarding, equipment and stores	22,328,976	22,417,404	88,428
Personnel emoluments	1,880,372	1,994,902	114,530
Repairs and maintenance	1,592,852	1,669,171	76,319
Local transport / travelling	2,111,576	2,187,232	75,656
Electricity and water	4,381,367	4,458,008	76,641
Administration costs	2,813,527	2,875,246	61,719
Activity	427,980	502,643	74,663
Payment for Boarding and School Fund - Note 9			
Repairs and maintenance & Improvement	0	2,450,587	2,450,587

Further, the statement of budgeted versus actual amounts reflects a final expenditure budget of Kshs.56,097,084, which is at variance with the approved budget of Kshs.45,278,869, leaving unreconciled variance of Kshs.10,818,215.

In addition, the statement of assets and liabilities reflects accounts receivable balance of Kshs.15,162,205 as disclosed in Note 13 to the financial statements. However, the ledger balance and issued invoices reflect a balance of Kshs.12,005,756, leaving unreconciled variance of Kshs.3,156,449.

In the circumstances, the accuracy and completeness of balances reflected in the financial statements could not be confirmed.

2. Unsupported Accounts Payables Balance

The statement of assets and liabilities reflects accounts payables balance of Kshs.8,358,043 which includes trade creditors of Kshs.7,734,698 as disclosed in Note 14 to the financial statements. However, supporting documents such as requisitions, local purchase orders, delivery notes, inspection reports, goods received notes and certificate of payments were not provided for audit.

In the circumstances, the accuracy, existence and completeness of the trade creditors balance of Kshs.7,734,698 could not be confirmed.

3. Unsupported Payments

The statement of statement of receipts and payments reflects payment for operations amount of Kshs.6,770,751 as disclosed in Note 7 to the financial statements. Examination of payment vouchers amounting to Kshs.1,071,325 revealed that Management made the payments without proper support documents such as requisitions, local purchase orders, delivery notes, inspection reports, goods received notes and certificate of payments. Further, payment vouchers amounting to Kshs.717,325 were partially supported leaving an expenditure of Kshs.330,475 unaccounted.

In the circumstances, the regularity, accuracy and completeness of the operations expenditure of Kshs.1,401,800 could not be confirmed.

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the Seko Girls High School Management in accordance with ISSAI 130 on the Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Emphasis of Matter

Budgetary Control and Performance

The statement of budgeted versus actual amounts reflects final receipts budget and actual on a comparable basis of Kshs.56,027,084 and Kshs.46,005,824 respectively, resulting in an under-funding of Kshs.10,021,260 or approximately 24% of the budget. However, the School spent Kshs.45,459,269 against actual receipts of Kshs.46,005,824, resulting in an under expenditure of Kshs.546,555.

The under-funding and under-utilization affected the planned activities and may have impacted negatively on service delivery to the public.

My opinion is not modified in respect of this matter.

Key Audit Matters

Key audit matters are those matters that, in my professional judgement, are of most significance in the audit of the financial statements. Except for the effect of the matters described in the Basis for Qualified Opinion section, I have determined that there are no other key audit matters to communicate in my report.

Other Information

Management is responsible for the Other Information set out on page iii to xii which comprise of Key School Information and Management, Summary Report of Performance of the School and Statement of School Management Responsibility. The Other Information does not include the financial statements and my audit report thereon.

In connection with my audit on the School's financial statements, my responsibility is to read the Other Information and in doing so, consider whether the Other Information is materially inconsistent with the financial statements or my knowledge obtained in the audit or otherwise appears to be materially misstated. If based on the work I have performed, I conclude that there is a material misstatement of this Other Information, I am required to report that fact. I have nothing to report in this regard.

My opinion on the financial statements does not cover the Other Information and accordingly, I do not express an audit opinion or any form of assurance conclusion thereon.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN THE USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the effect of the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in the Use of Public Resources section of my report, I confirm that nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

1. Late Submission of Financial Statements for Audit

During the year under review, Management submitted the financial statements to the Auditor-General on 08 November, 2024 instead of the statutory deadline of 30 September, 2023. This was contrary to the Ministry of Education Circular Ref. MOE/DSAS/FIN/17/1/17 dated 19 August, 2021 which require Schools to prepare

financial statements by 30 September in compliance with Section 81 of the Public Finance Management Act, 2012.

In the circumstances, Management was in breach of the law.

2. Underfunding of Capitation Grants

The statement of receipts and payments reflects capitation grants for tuition and capitation grants for operations amount of Kshs.1,675,279 and Kshs.8,140,686 respectively as disclosed in Notes 1 and 2 to the financial statements. A comparison between NEMIS-registered learners and actual enrolment revealed variances, resulting in cumulative underfunding of Kshs.159,855 for tuition and Kshs.1,038,634 for operations. As a result of the enrolment variances, the School was under-funded by an amount of Kshs.1,198,489.

In the circumstances, the under-funding of the School may have affected service delivery.

3. Late Transfer of Infrastructure Funds from Operations Bank Account

The statement of receipts and payments reflects operations grants amount of Kshs.8,140,686 as disclosed in Note 2 to the financial statements, from the Ministry of Education credited in the Operations Bank Account. Included in the amount is Kshs.2,652,400 in respect of infrastructure grants which were to be transferred to Infrastructure Bank Account for maintenance and improvement of the School's facilities. However, an amount of Kshs.752,400 was transferred on 28 March, 2024 or after 24 days of receipt. This was contrary to the Ministry of Education Circular Ref. No: MOE.HQS/3/13/3 dated 16 June, 2021 which directed that infrastructure grants as well as maintenance and improvement funds be transferred to the School Infrastructure Account fifteen (15) days upon receipt of the funds in the operations account.

In the circumstances, Management was in breach of the Ministry of Education guidelines.

4. Unapproved Fees on Parents Association Support Programme

The statement of receipts and payments reflects miscellaneous incomes of Kshs.4,608,773 as disclosed in Note 5 to the financial statements, which includes PA Development income of Kshs.4,309,372. Out of this amount, students were charged Kshs.993,567 under Parents Support Programme. Examination of the records revealed that the school charged an amount of Kshs.10,000 per student to support the programme which had not been approved by the Ministry of Education through the County Education Board. This was contrary to Government Circular No. MOE.HQS/3/13/3 dated 16 June, 2021 on guidelines on implementation of Free Day and Secondary Education programme which stipulates that a parent will only pay for school uniforms, boarding related costs as reflected in the boarding fee structure and lunch for the day scholars.

In the circumstances, Management was in breach of the Ministry of Education Guidelines.

5. Lack of a Procurement Plan

The statement of receipts and payments reflects amounts of Kshs.52,185,684 and Kshs.44,863,825 in respect of total receipts and payments respectively. However, during the year Management did not prepare an annual procurement plan as part of the annual budget preparation process. This was contrary to Regulation 40 of the Public Procurement and Asset Disposal Regulations, 2020 which states that “a procuring entity prepare a procurement plan for each financial year as part of the annual budget preparation process”.

Further, Management did not have an established procurement function managed by qualified procurement professional as required under Section 47(2) of the Public Procurement and Asset Disposal Act, 2015 and Regulation 33 of the Public Procurement and Asset Disposal Regulations, 2020. Except for procurement of infrastructure projects which the School engaged services of other procuring entities, other procurement activities were undertaken by individuals lacking the requisite qualifications.

In the circumstances, Management was in breach of the law.

6. Irregular Transfer of Funds to Kenya Secondary Schools Heads Association

The statement of receipts and payments reflects boarding and school fund payments amount of Kshs.32,618,785 as disclosed in Note 9 to the financial statements. Included in the expenditure is an amount of Kshs.210,000 transferred to Kenya Secondary School Heads Association (KESSHA). However, KESSHA is a welfare organization that draws its membership from School Principals only. The organization is not defined in Government Funding system and there is no assurance that it has implemented effective, efficient, and transparent financial management and internal control systems to manage the funds transferred by schools.

In the circumstances, value for money transferred to KESSHA amounting to Kshs.210,000 could not be confirmed.

7. Long Outstanding Accounts Payables Balance

The statement of assets and liabilities and as disclosed in Note 14 to the financial statements reflects payables balance of Kshs.8,358,043. Included in the balance are trade payables balance of Kshs.3,607,911 which had been outstanding for more than one (1) year, and risk of loss of public funds through litigations, interests and penalties. This was contrary to regulation 150(1) of the Public Procurement and Asset Disposal Regulations, 2020 which requires payment to be made within sixty (60) days from the date of invoice receipt.

In the circumstances, Management was in breach of the law.

8. Adequacy of Facilities in the School

Review of School's records and physical inspection, indicated that no documented facility assessment reports were available to demonstrate that the School's infrastructure meets

the minimum standards under Regulation 64 of Basic Education Regulation, 2015. In addition, there was no evidence that the Board of Management monitored or verified the adequacy of classrooms, boarding facilities, laboratories, libraries, sanitation facilities, or outdoor play areas, as required by Section 59(c) of the Basic Education Act, 2013. Further, the School did not maintain documentation to support compliance with Sections 39 of the Act, and regulation 82(2) and 83 of the of Basic Education Regulation, 2015, including evidence that premises and equipment are appropriate for the programmes offered.

In the circumstances, Management was in breach of the law.

The audit was conducted in accordance with ISSAI 3000 and ISSAI 4000. The standards require that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements comply in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, except for the effects of the matters described in the Basis for Conclusion on Effectiveness of Internal Controls, Risk Management and Governance section of my report, I confirm that nothing else has come to my attention to cause me to believe that internal controls, risk management and governance were not effective.

Basis for Conclusion

1. Effectiveness of the School's Audit Committee

Review of the Audit Committee minutes revealed that during the year under review, the Committee convened only once, on 16 February, 2024 contrary to Regulation 179(1) of the Public Finance Management (National Government) Regulations, 2015 which requires that an Audit Committee shall meet at least once every three months, or four times a year.

In the circumstances, the existence of an effective oversight mechanisms could not be confirmed.

2. Long Outstanding Accounts Receivables Balance

The statement of assets and liabilities reflects accounts receivable balance of Kshs.15,162,205 in respect of fees arrears as disclosed in Note 13 to the financial statements. Included in the balance is accounts receivable balance of Kshs.2,955,468. which had been outstanding for more than one (1) year. However, there was no policy on the impairment of long outstanding fees arrears casting doubt on full recoverability of the accounts receivables balance.

In the circumstances, the existence of effective mechanisms for debt management could not be confirmed.

3. Weakness in Management of Inventory

Note 19 to the financial statements reflects an inventory balance of Kshs.1,468,500. However, stock count sheets/certificates and reconciliations between physical counts and stores records were not provided for audit review. In the absence of this documentation, the existence, valuation and completeness of the reported inventory balance could not be confirmed.

In the circumstances, the existence of effective measures in the management of inventory could not be confirmed.

4. Weaknesses in Management of Assets

Annex 2 to the financial statements reflects summary of fixed assets register balance of Kshs.365,764,218 which includes motor vehicles with a balance of Kshs.8,000,000. However, the logbooks for School bus and School van indicates joint ownership between the school and a local Bank. No explanation or supporting documentation was provided to explain the nature of the joint ownership arrangement.

In the circumstances, the ownership status of the motor vehicles and the adequacy of supporting documentation for the assets could not be confirmed.

5. Lack of Risk Assessment Policy and Disaster Recovery Plan

Review of the internal controls revealed that the School Management had neither developed a risk management policy nor were risk assessments performed for the period under review. This is contrary to Regulations 165(1) and 170(1) of the Public Finance Management (National Government) Regulations, 2015 which requires each national government entity to develop risk management strategies and a system of risk management. In addition, a disaster recovery plan or business continuity plan was not in place.

In the circumstances, the effectiveness of Management to mitigate any risk in case of any eventuality could not be confirmed.

6. Weaknesses in Information Communication Technology (ICT) Environment

Review of the ICT environment revealed that the School had implemented a financial management system. However, an assessment of the related ICT internal controls revealed that the School did not have an approved ICT policy, IT Security Policy, policy on physical access to IT environment and IT continuity and disaster recovery plan in place to guide ICT operations. Further, the School did not have an IT Strategic Committee which is important in performing the oversight function and formulation of policies to ensure that

IT department functions properly to assist in achieving organizational objectives in an economic, efficient and effective way.

In addition, the School did not have an IT Steering Committee and periodic IT reports which are supposed to assess the status of implementation of IT systems and suggest corrective measures.

In the circumstances, the effectiveness of the School's information systems control environment could not be confirmed.

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal controls, risk management and overall governance were operating effectively in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of Management and those Charged with Governance

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal controls as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal controls, risk management and governance.

In preparing the financial statements, Management is responsible for assessing the School's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless Management is aware of the intention to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements comply with the authorities which govern them and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the School's financial reporting process, reviewing the effectiveness of how Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

My responsibility is to conduct an audit of the financial statements in accordance with Article 229(4) of the Constitution, Section 35 of the Public Audit Act, 2015 and the International Standards of Supreme Audit Institutions (ISSAIs). The standards require that, in conducting the audit, I obtain reasonable assurance about whether the financial statements as a whole are free from material misstatements, whether due to fraud or error and to issue an auditor's report that includes my opinion in accordance with Section 48 of the Public Audit Act, 2015. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In conducting the audit, Article 229(6) of the Constitution also requires that I express a conclusion on whether or not in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way. In addition, I consider the entity's control environment in order to give an assurance on the effectiveness of internal controls, risk management and governance processes and systems in accordance with the provisions of Section 7 (1) (a) of the Public Audit Act, 2015.

Further, I am required to submit the audit report in accordance with Article 229(7) of the Constitution.

Detailed description of my responsibilities for the audit is located at the Office of the Auditor-General's website at: <https://www.oagkenya.go.ke/auditor-generals-responsibilities-for-audit/>. This description forms part of my auditor's report.



FCPA Nancy Gathungu, CBS

AUDITOR-GENERAL

Nairobi

21 May, 2026

Seko Girls High School

Annual Report and Financial Statements For the year ended 30th June 2024

6. Statement Of Receipts and Payments for the Year Ended 30th June 2024

Description Of Vote Head	Note	2023-2024	2022-2023
		Kshs	Kshs
Receipts			
Government grants for tuition	1	1,675,280	1,966,505
Government grants for operations	2	8,140,686	5,724,558
School fund income- parents' contributions	3	35,536,650	32,214,419
Government Grants for infrastructure	4	2,224,295	203,800
Miscellaneous incomes	5	4,608,773	3,875,000
Total Receipts		52,185,684	43,984,282
Payments			
Tuition	6	1,864,685	1,854,627
Operations	7	6,770,751	4,525,871
Boarding and school fund	9	32,618,785	37,370,467
Infrastructure	8	3,609,604	1,150,021
Total Payments		44,863,825	44,900,986
Surplus/Deficit		7,321,859	(916,704)

The school financial statements were approved on 2/04/2026 and signed by:



Name: N. Ombereini

Chair BOM

Date: 2/4/2026



Name: Gladys Koech

School Principal/ Secretary to BOM

Date: 2/04/26



Name: Fridah Ruto

Bursar/ Finance Officer

Date: 2/04/26

Seko Girls High School
Annual Report and Financial Statements For the year ended 30th June 2024

7. Statement of Assets and Liabilities As At 30th June 2024

Description	Not e	2023-2024	2022-2023
		Kshs	Kshs
Financial Assets			
Cash and cash equivalents			
Bank balances	10	15,064,531	14,427,449
Cash balances	11	1,785	9,770
Short term investments	12		-
Total cash and cash equivalent		15,066,316	14,437,219
Account's receivables	13	15,162,205	8,359,100
Total financial assets (a)		30,228,521	22,796,319
Financial liabilities			
Accounts payables	14	8,358,043	8,247,700
Total Financial Liabilities (b)		8,358,043	8,247,700
Net financial assets (a-b)		21,870,478	14,548,619
Represented by			
Accumulated fund b/fwd	15	14,548,619	15,465,323
Surplus/deficit for the year		7,321,859	(916,704)
Net Assets		21,870,478	14,548,619

The school's financial statements were approved on 21/4/2026 and signed by:



Name: N OTHSROM

Chair BOM

Date: 21/4/26



Name: Gladys KOREM
 School Principal/ Secretary to
 BOM

Date: 21/4/26



Name: Fridah RUBO

Bursar/ Finance Officer

Date: 21/4/26

8. Statement of Cash Flows for the Year Ended 30th June 2024

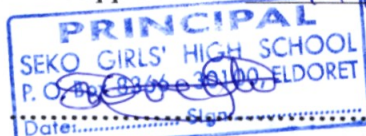
Description	Note	2023-2024	2022-2023
		Kshs	Kshs
Cash from Operating Activities			
Receipts			
Government grants for tuition	1	1,675,280	1,966,505
Government grants for operations	2	8,140,686	5,724,558
School fund income- parents contributions/ fees	4(a)	29,356,791	30,466,673
Other income	5	4,608,773	203,800
Government grants for infrastructure	3	2,224,295	3,875,000
Total receipts		46,005,824	42,236,536
Payments			
Cash outflows for tuition	6(a)	1,499,337	1,613,084
Cash outflows for operations	7(a)	6,987,871	4,282,651
Cash outflows Boarding/lunch and school fund payments	9(a)	33,362,457	34,751,699
Total payments		41,849,665	40,647,434
Net cash inflow/outflow from operating activities		4,156,160	1,589,102
Cash flow from investing activities			
Acquisition of assets	8(a)	3,527,063	1,150,021
Proceeds from sale of Assets		-	-
Proceeds from investments		-	-
Net cash inflow/outflows from investing activities		-	-
Cash flow from Financing activities			
Proceeds from borrowings/ loans		-	-
Net cash inflow/outflow from financing activities		-	-
Net increase/decrease in cash and cash equivalents		629,097	439,081
Cash and cash equivalent at beginning of the year		14,437,219	13,998,139
Cash and cash equivalent at end of the year		15,066,316	14,437,219

The school's financial statements were approved on 21/4/26 2026 and signed by:


 Name: N. Othman

Chair BOM

Date: 21/4/26



Name: Gladys Koech
 School Principal/ Secretary to
 BOM

Date: 21/4/26


 Name: Fridan Ruto
 Bursar/ Finance Officer

Date: 21/4/26

Seko Girls High School
Annual Report and Financial Statements For the year ended 30th June 2024

9. Statement Of Budgeted Versus Actual Amounts for The Year Ended 30th June 2024

Receipt/Expenses Item	Original Budget	Adjustments	Final Budget	Actual On Comparable Basis	% Of Utilization
	a	B	c=a+b	d	e=d/c %
	Kshs	Kshs	Kshs	Kshs	Kshs
RECEIPTS					
<i>(1) Capitation Grant on Tuition</i>					
Exercise Books	735,042		735,042	196,387	27%
Lab Equipment	882,051		882,051	473,852	54%
Learning Materials	688,033		688,033	599,548	87%
Reference/Library	441,026		441,026	233,558	53%
Internal Examination	488,032		488,032	171,934	35%
Sub - Total	3,234,184		3,234,184	1,675,279	52%
<i>(2) Capitation Grant on Operations</i>					
Personnel Emoluments	3,121,800		3,121,800	2,051,431	66%
Activity	1,064,250		1,064,250	543,993	51%
Electricity Water & Conservancy	1,064,250		1,064,250	681,566	64%
Local Transport & Traveling	1,419,000		1,419,000	802,772	57%
Administration Costs	1,064,250		1,064,250	848,724	80%
Medical / Insurance	1,419,000		1,419,000	559,800	39%
Maintenance &Improvement	3,547,500		3,547,500	2,652,400	75%
Sub - Total	12,700,050	0	12,700,050	8,140,686	64%
<i>3) FDSE for infrastructure</i>					
Maintenance &Improvement MoE	3,547,500		3,547,500	2,224,295	63%
Sub - Total	3,547,500	0	3,547,500	2,224,295	63%
<i>(4) Fees Charged on Parents</i>					

Seko Girls High School
Annual Report and Financial Statements For the year ended 30th June 2024

Receipt/Expenses Item	Original Budget	Adjustments	Final Budget	Actual On Comparable Basis	% Of Utilization
	a	B	c=a+b	d	e=d/c %
	Kshs	Kshs	Kshs	Kshs	Kshs
Boarding Equipment & Stores/ Meals	21,044,850		21,044,850	20,444,117	97%
Repairs Maintenance & Improvement	1,702,800		1,702,800	1,592,852	94%
Local Travels & Transport	1,134,000		1,134,000	906,576	80%
Administration Cost	1,315,500		1,315,500	1,348,527	103%
Elec. Water & Conservancy	3,478,500		3,478,500	2,756,367	79%
Activity Fees	754,950		754,950	427,980	57%
Personnel Emoluments	2,199,750		2,199,750	1,880,372	85%
Sub - Total	31,630,350	0	31,630,350	29,356,791	93%
5) Miscellaneous Income					
Tender	130,000		130,000	122,000	94%
Bus Hire	150,000		150,000	67,600	45%
Rent	45,000		45,000	31,501	70%
Uniform	31,000		31,000	27,000	87%
Gratuity	59,000		59,000	51,300	87%
Parents Association Development	4,500,000		4,500,000	4,309,372	96%
Sub - Total	4,915,000	0	4,915,000	4,608,773	94%
Total Income	56,027,084	0	56,027,084	46,005,824	82%
EXPENDITURE					
(6) Expenditure For Tuition					
Exercise Books	735,042		735,042	588,320	80%
Lab Equipment	882,051		882,051	333,443	38%
Learning Materials	588,033		588,033	281,874	48%
Reference/Library	441,026		441,026	212,800	48%
Internal Examination	588,032		588,032	82,900	14%

Seko Girls High School
Annual Report and Financial Statements For the year ended 30th June 2024

Receipt/Expenses Item	Original Budget	Adjustments	Final Budget	Actual On Comparable Basis	% Of Utilization
	a	B	c=a+b	d	e=d/c %
	Kshs	Kshs	Kshs	Kshs	Kshs
Sub - Total	3,234,184	0	3,234,184	1,499,337	46%
(7) Expenditure For Operations					
Repairs Maintenance & Improvement	3,547,500		3,547,500	20,000	1%
Personnel Emoluments	3,121,800		3,121,800	2,242,509	72%
Activity	1,064,250		1,064,250	857,555	81%
Electricity Water & Conservancy	1,064,250		1,064,250	516,940	49%
Local Transport & Travelling	1,419,000		1,419,000	1,339,082	94%
Administration Costs	2,064,250		2,064,250	2,008,635	97%
Medical / Insurance	219,000		219,000	3,150	1%
Sub - Total	12,500,050	0	12,500,050	6,987,871	56%
(8) Expenditure For infrastructure					
Renovation of Dormitory and Sanitation Block	2,195,000		2,195,000	2,153,956	98%
Construction of Main Gate	1,500,000		1,500,000	1,452,357	97%
Bank Charges	5,000		5,000	3,291	66%
Sub - Total	3,695,000	0	3,695,000	3,609,604	98%
(9) Expenditure For school fund/lunch/boarding					
Boarding Equipment & Stores/ Meals	19,431,150		19,431,150	18,766,164	97%
Local Travels & Transport	2,034,000		2,034,000	2,002,379	98%
Administration Cost	2,315,500		2,315,500	2,054,200	89%
Elec. Water & Conservancy	3,228,500		3,278,500	2,753,401	85%
Activity Fees	954,950		954,950	913,390	96%
Personnel Emoluments	3,249,750		3,199,750	3,225,803	99%
Parents Association Expenses	4,500,000		4,500,000	2,936,684	65%
Rent	60,000		60,000	58,500	98%

Seko Girls High School

Annual Report and Financial Statements For the year ended 30th June 2024

Receipt/Expenses Item	Original Budget	Adjustments	Final Budget	Actual On Comparable Basis	% Of Utilization
	a	B	c=a+b	d	e=d/c %
	Kshs	Kshs	Kshs	Kshs	Kshs
Tuition Expenses	500,000		500,000	400,000	80%
Tender	160,000		160,000	140,000	88%
Bank Charges	14,000		14,000	13,861	99%
Expense on Bus Hire	150,000		150,000	98,075	65%
Sub - Total	36,597,850	0	36,597,850	33,362,457	91%
Total Expenditure	56,027,084	0	56,027,084	45,459,269	81%

Notes on Budget Utilization

1. The under-collection of capitation grants and the corresponding underutilization of expenditure is attributable to late and partial disbursement of funds by the Ministry of Education, which constrained the timely implementation of planned activities and limited absorption of the approved budget within the financial period.
2. The under-collection of revenue from fees charged on parents and the related underutilization of expenditure is attributable to delays in fee payments and accumulation of arrears, which adversely affected cash flows and necessitated prioritization of essential expenditures while deferring non-critical activities.
3. The underutilization of expenditure is attributable to the scaling down or deferment of planned activities and procurement, particularly in tuition and operational areas, due to constrained funding arising from both Ministry under-disbursements and shortfalls in parental contributions.
4. The under-collection of revenue from miscellaneous income streams and the related underutilization of expenditure is attributable to lower-than-anticipated realization of income, such as from bus hire, resulting in reduced collections and corresponding expenditure adjustments.

10. Significant Accounting Policies

The principal accounting policies adopted in the preparation of these financial statements are set out below:

1. Statement of compliance and basis of preparation

The financial statements have been prepared in accordance with and comply with International Public Sector Accounting Standards (IPSAS) with particular emphasis on Cash Basis Financial Reporting under the Cash Basis of Accounting and applicable government legislations and regulations. The financial statements comply with and conform to the form of presentation prescribed by the Public Sector Accounting Standards Board of Kenya.

This cash basis of accounting has been supplemented with accounting for; a) receivables that include school fees from parents, imprest, salary advances and other receivables and b) payables that include deposits and retentions and payables from operations.

The financial statements are presented in Kenya Shillings, which is the functional and reporting currency of the *school*, and all values are rounded to the nearest Kenya Shilling (Kshs). The accounting policies adopted have been consistently applied to all the years presented.

2. Recognition of receipts and payments

The *school* recognises all receipts from various sources when the event occurs, and the related cash has been received by the *school*. In addition, the *school* recognises all expenses when the event occurs, and the related cash has been paid out by the *school*. Income arising from school fees is recognised when the event occurs whether cash is received or not. Expenditure arising from operations is recognised when the event occurs irrespective of receipt of cash.

3. In-kind contributions

In-kind contributions are donations that are made to the *school* in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment, or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the *school* includes such value in the statement of receipts and payments both as a receipt and as a payment in equal and opposite amounts; otherwise, the contribution is not recorded.

4. Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call, and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to an insignificant risk of changes in value. Bank account balances include amounts held at various financial institutions at the end of the financial year.

5. Accounts Receivable

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. Accounts receivables also include school fees billed to parents for services rendered but not paid. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

6. Accounts Payable

For the purposes of these financial statements, deposits, and retentions held on behalf of third parties have been recognized as accounts payables. This is in recognition of the government practice of retaining a portion of contracted services and works pending the fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. Payables also include expenditures incurred for the purchase of goods, works and services that have been rendered and not settled. This is an enhancement to the cash accounting policy adopted for public secondary schools. Other liabilities are disclosed in the financial statements.

7. Non-current assets

Non-current assets are expensed at the time of acquisition while disposal proceeds are recognized as receipts at the time of disposal. However, the acquisitions and disposals are reflected in the school fixed asset register a summary of which is provided as a memorandum to these financial statements.

8. Budget

The budget is developed on the same accounting basis (cash basis), the same accounts classification basis, and for the same period as the financial statements. The *school's* budget was approved by the School Board of Management. A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

9. Comparative figures

Where necessary comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

10. Subsequent events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30th June 2024.

11. Notes To the Financial Statements

1 Government Grants for Tuition

Description	2023-2024	2022-2023
	Kshs	Kshs
Reference Materials		906,205
Exercise Books	196,387	109,162
Laboratory Equipment	473,852	475,512
Internal Exams	171,934	141,831
Teaching / Learning Materials	599,548	333,795
Library Materials	233,558	-
Total	1,675,280	1,966,505

2 Government Grants for Operations

Description	2023-2024	2022-2023
	Kshs	Kshs
Personnel Emoluments	2,051,431	2,763,562
Maintenance & Improvement	2,652,400	-
Local Transport & Travelling	802,772	900,930
Electricity Water & Conservancy	681,566	616,103
Medical	559,800	145,700
Administration Costs	848,724	895,387
Activity	543,993	402,876
Total	8,140,686	5,724,558

3 Government Grants for infrastructure

Description	2023-2024	2022-2023
	Kshs	Kshs
NG Moiben CDF	-	1,000,000
Maintenance & Improvement	2,224,295	2,870,000
Total	2,224,295	3,875,000

4 School Fund Income - Parents Contribution/Fees

Description	2023-2024	2022-2023
	Kshs	Kshs
Personnel emoluments	1,880,372	2,562,190
Fee on Boarding Equipment and Stores	22,328,976	21,849,042
Maintenance & Improvement	1,592,852	1,745,297
Local transport / travelling	2,111,576	688,500
Electricity and water	4,381,367	3,652,748
Administration costs	2,813,527	1,484,460
Activity	427,980	232,182
Total	35,536,650	32,214,419

4 (a) Reconciliation of Statement of Financial Performance and Cash Flow

Description	Amount as per statement of financial performance	Adjustments for receivables & Prepayments	Amount as per the Statement of Cash Flows
	Kshs.	Kshs.	Kshs.
Personnel emoluments	1,880,372	-	1,880,372
Fee on Boarding Equipment and Stores	22,328,976	(7,911,737)	14,417,239
Maintenance & Improvement	1,592,852	-	1,592,852
Local transport / travelling	2,111,576	(1,205,000)	906,576
Electricity and water	4,381,367	(1,625,000)	2,756,367
Arrears		5,374,299	5,374,299
Administration costs	2,813,527	(1,465,000)	1,348,527
Activity	427,980	-	427,980
Prepaid fees		652,579	652,579
Total	35,536,650	(6,179,859)	29,356,791

Seko Girls High School
Annual Report and Financial Statements For the year ended 30th June 2024

5 Miscellaneous Incomes

Description	2023-2024	2022-2023
	Kshs	Kshs
Tender	122,000	32,000
Bus hire	67,600	132,300
Rent	31,501	39,500
Uniform	27,000	-
Gratuity	51,300	-
PA Development	4,309,372	-
Total	4,608,773	203,800

6 Tuition

Description	2023-2024	2022-2023
	Kshs	Kshs
Exercise Books	544,320	911,520
Laboratory Equipment and Chemicals	831,178	725,063
Teaching / learning materials	218,550	150,050
Library/reference materials	212,800	59,990
Internal Exams	57,837	8,004
Total	1,864,685	1,854,627

6 (a) Reconciliation of spending in Statement of Financial Performance and the Cash Flow

Description	Amount as per statement of financial performance	Adjustments for accruals	Amount as Per the Statement of Cash Flows
	Kshs.	Kshs.	Kshs.
Exercise Books	544,320	(356,000)	188,320
Laboratory Equipment and Chemicals	831,178	(597,735)	233,443
Teaching / learning materials	218,550	(36,676)	181,874
Library/reference materials	212,800	-	212,800
Internal Exams	57,837	-	57,837
Creditors Paid		625,063	625,063
Total	1,864,685	(365,348)	1,499,337

Seko Girls High School**Annual Report and Financial Statements For the year ended 30th June 2024****7 Operations**

Description	2023-2024	2022-2023
	Kshs	Kshs
Personnel emoluments	2,242,509	944,210
Administration Cost	2,215,035	1,823,203
Maintenance & improvements	20,000	1,500
Local transport / travelling	1,339,082	709,423
Electricity and water	516,940	748,460
Medical	3,150	169,725
Activity Expenses	434,035	112,550
Bank Charges		16,800
Total	6,770,751	4,525,871

7 (a) Reconciliation of Expenditure in the Statement of Financial Performance and the Statement of Cash Flow

Description	Amount as per statement of financial performance	Adjustments for accruals	Amount as Per the Statement of Cash Flows
	Kshs.	Kshs.	Kshs
Personnel emoluments	2,242,509	-	2,242,509
Administration Cost	2,215,035	(206,400)	2,008,635
Maintenance & improvements	20,000	-	20,000
Local transport / travelling	1,339,082	-	1,339,082
Electricity and water	516,940	-	516,940
Medical	3,150	-	3,150
Activity Expenses	434,035	-	434,035
Creditors		423,520	423,520
Total	6,770,751	217,120	6,987,871

8 Infrastructure

Description	2023-2024	2022-2023
	Kshs	Kshs
Renovation of Dormitory and Sanitation Block	2,153,956	1,125,880
Bank Charges	3,291	24,141
Construction of Main Gate	1,452,357	-
Total	3,609,604	1,150,021

Seko Girls High School
Annual Report and Financial Statements For the year ended 30th June 2024

8(a)Reconciliation for items Statement of Financial Performance and Cash Flow

Description	Amount as per statement of financial performance	Adjustments for accruals	Amount as Per the Statement of Cash Flows
	Kshs	Kshs	Kshs
Renovation of Dormitory and Sanitation Block	2,153,956	(82,169)	2,071,787
Bank Charges	3,291	-	3,291
Construction of Main Gate	1,452,357	-	1,452,357
Total	3,609,604	(82,169)	3,527,435

9 Boarding And School Fund

Description	2023-2024	2022-2023
	Kshs	Kshs
Personnel emoluments	3,225,803	4,049,387
Maintenance & Improvements	-	2,234,013
Local transport / travelling	2,002,379	1,948,921
Electricity and water	1,753,401	2,341,223
Purchase of printer	-	1,024,214
Administration costs	2,304,700	2,786,642
Gratuity	-	52,846
Bank Charges	-	35,012
Uniform	-	165,900
Fee on Boarding Equipment and Stores	18,772,365	21,648,163
Activity Expenses	913,390	805,595
Refund fees paid in excess		31,937
Tender	140,000	84,450
Bushire	98,075	146,105
Rent	58,500	9,600
Parents Association Expenses	2,936,311	-
Tuition	400,000	-
Bank charges	13,861	6,459
Total	32,618,785	37,370,467

Seko Girls High School
Annual Report and Financial Statements For the year ended 30th June 2024

9(a) Reconciliation of Expenditure in Statement of Financial Performance and the Cash Flow

Description	Amount as per statement of financial performance	Adjustments for accruals	Amount as Per the Statement of Cash Flows
	Kshs.	Kshs.	Kshs.
Personnel emoluments	3,225,803	-	3,225,803
Local transport / travelling	2,002,379	-	2,002,379
Electricity and water	1,753,401	-	1,753,401
Prepaid fee refund		-	
Administration costs	2,304,700	(270,330)	2,034,370
Creditors		3,519,830	3,519,830
Fee on Boarding Equipment and Stores	18,772,365	(2,577,577)	16,194,788
Activity Expenses	913,390	-	913,390
Refund fees paid in excess		71,376	71,376
Tender	140,000	-	140,000
Bushire	98,075	-	98,075
Rent	58,500	-	58,500
PA Expenses	2,936,684	-	2,936,684
Tuition	400,000	-	400,000
Bank charges	13,488	-	13,488
Bank Charges gratuity	373	-	373
Total	32,619,158	743,299	33,362,457

10 Bank Accounts

Account Name	Status	Bank Account Number	2023–2024	2022–2023
			Kshs.	Kshs.
Tuition Account	Active	1103488716	534,409	358,466
Operations Account	Active	102817663900	3,473,444	2,034,734
School Fund Account / Boarding	Active	102017663900	2,642,186	3,750,644
Savings Account – Gratuity	Active	1281762113	480,776	429,849
Parents Association Development Account	Active	1111254931	3,366,395	367,242
CDF Account	Active	1284017044	1,075,836	1,077,394
Infrastructure Account	Active	1103488716	3,491,486	6,409,120
Total			15,064,531	14,427,449

Seko Girls High School
Annual Report and Financial Statements For the year ended 30th June 2024

11 Cash In Hand

Description	2023-2024	2022-2023
	Kshs	Kshs
Notes and Coins	1,785	9,770
Total	1,785	9,770

12 Short Term Investments

Description	2023-2024	2022-2023
	Kshs	Kshs
Cooperative Shares	-	-
Treasury Bills	-	-
Fixed Deposit accounts	-	-
Other Investments	-	-
Total	-	-

13 Accounts Receivable

Description	2023-2024	2022-2023
	Kshs	Kshs
Fees Arrears	15,162,205	8,359,100
Other Non-Fees Receivables	-	-
Salary Advances	-	-
Imprest	-	-
Total	15,162,205	8,359,100

13 b) Ageing Analysis of Accounts Receivable

Description	2023-2024		2022-2023	
	Kshs	% of the total	Kshs	% of the total
Less than 1 year	12,206,737	81%	7,853,995	94%
Between 1- 2 years	2,139,079	14%	215,000	2.5%
Between 2-3 years	591,389	4%	214,505	2.5%
Over 3 years	225,000	1%	75,600	1%
Total	15,162,205	100%	8,359,100	100%

14 Accounts Payable

Description	2023-2024	2022-2023
	Kshs	Kshs
Trade Creditors (See Ageing Below and Appendix 1)	7,734,698	8,247,700
Prepaid Fees	623,345	-
Retention Monies	-	-
Unpaid salaries and statutory deductions	-	-
Caution money	-	-
Other payables (<i>specify</i>)	-	-
Total	8,358,043	8,247,700

14a. Ageing Analysis of Accounts Payable

Description	2023-2024		2022-2023	
	Kshs	% of the total	Kshs	% of the total
Less than 1 year	4,750,132	57%	5,417,556	66%
Between 1- 2 years	3,607,911	43%	2,830,144	34%
Between 2-3 years	-		-	
Over 3 years	-		-	
Total	8,358,043		8,247,700	

15 Fund Balance Brought Forward

Description	2023-2024	2022-2023
	Kshs	Kshs
Bank Balances	14,427,449	13,996,656
Cash Balances	9,770	1,483
Short Term Investments	-	-
Receivables	8,359,100	5,551,617
Payables	8,247,700	4,084,433
Total	14,548,619	15,465,323

Seko Girls High School
Annual Report and Financial Statements For the year ended 30th June 2024

Other important disclosure notes

IPSAS Cash Standard encourages an entity to disclose accrual-related information in relation to an entity's assets and liabilities. The notes outlined below are disclosure notes in relation to the school's non-financial assets and liabilities.

16 Non-current Liabilities Summary

Description	2023-2024	2022-2023
	Kshs	Kshs
Bank Loans	-	-
Outstanding Leases	-	-
Hire Purchase	-	-
Gratuity And Leave Provision	-	-
Others (specify)	-	-
Total	-	-

17 Biological assets

Description	Numbers	2023-2024	2022-2023
		Kshs	Kshs
Cattle		-	-
Goats		-	-
Trees		-	-
Coffee Or Tea Plantation		-	-
Poultry		-	-
Others (specify)		-	-
Total		-	-

18 Borrowings

Description	Kshs	Kshs
Borrowings at beginning of the year	-	-
Borrowings during the year	-	-
Repayments during the year	-	-
Balance at the end of the year	-	-

Seko Girls High School
Annual Report and Financial Statements For the year ended 30th June 2024

Other important disclosure notes

19 Stock/ Inventory

Description	2023-2024	2022-2023
	Kshs	Kshs
Food stuffs	650,000	6,780,200
Lab consumables	760,000	954,000
Farm produce	-	-
Medication	28,500	-
Construction Materials	30,000	-
Others (specify)	-	-
	1,468,500	7,734,200

20 Progress On Follow Up of Auditor Recommendations

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor.

Ref No.	Issue / Observations from Auditor	Management Comments	Status	Timeframe
A. Report on the Financial Statements – Basis for Qualified Opinion				
1	Variances in the Financial Statements – The Auditor noted several inconsistencies between the figures reported in the financial statements and those in supporting schedules. These variances affected payables, receivables, grants, infrastructure, accumulated funds, and budget figures.	Management acknowledges the variances, which arose from consolidation errors, and will reconcile all schedules with the financial statements.	Not Resolved	30-Sep-2026
2	Irregular Transfer of Funds to Kenya Secondary Schools Heads Association – A payment of Kshs.515,200 was transferred to KESSHA, a private entity not governed by the Public Finance Management Act, 2012. This casts doubt on the propriety of the expenditure.	Management notes the transfer was for co-curricular activities but will seek Ministry guidance to ensure future compliance.	Not Resolved	30-Sep-2026
3	Unsupported Accounts Payables Balance – Prepaid Fees – Prepaid fees of Kshs.1,471,378 were included in accounts payables, but no ledgers, schedules, or age analysis were provided to support the balance.	Management will prepare detailed ledgers and age analysis to support prepaid balances.	Not Resolved	30-Sep-2026
4	Unsupported Accounts Receivables Balance – Receivables totaling Kshs.5,551,617 were reported, but no supporting schedules, age analysis, or ledger details were provided, limiting assurance on accuracy.	Management will reconcile receivables and prepare supporting documentation.	Not Resolved	30-Sep-2026

Seko Girls High School

Annual Report and Financial Statements For the year ended 30th June 2024

Ref No.	Issue / Observations from Auditor	Management Comments	Status	Timeframe
5	Unsupported Cash and Cash Equivalents – Cash and cash equivalents of Kshs.14,413,460 were reported, but omissions of Kshs.752,203 and unsupported balances of Kshs.1,483 were noted. Bank reconciliations were also not provided.	Management will prepare bank reconciliations and board of survey reports to support balances.	Not Resolved	30-Sep-2026
6	Unsupported Expenditure – Expenditure on tuition (Kshs.3,728,170) and boarding/school fund operations (Kshs.28,755,493) lacked procurement support documents such as quotations, inspection reports, and professional opinions. The total unsupported expenditure was Kshs.32,481,557.	Management will strengthen procurement documentation and ensure compliance with PPDA requirements.	Not Resolved	30-Sep-2026
B. Report on Lawfulness and Effectiveness in Use of Public Resources – Basis for Conclusion				
1	Irregular Recruitment of Staff – Two Board of Management teachers and two non-teaching staff were recruited without evidence of a competitive process, and the school lacked an approved staff establishment.	Management will seek approval for staff establishment and ensure future recruitments follow HR Manual requirements.	Not Resolved	30-Sep-2026
2	Irregular Procurement of Goods – Administration Costs – Administration costs amounting to Kshs.1,510,412 were incurred without professional opinions, inspection reports, or goods received notes to confirm value for money.	Management will ensure professional opinions and inspection reports are documented for all procurements.	Not Resolved	30-Sep-2026
3	Failure to Maintain Updated Fixed Assets Register – Assets valued at Kshs.361,004,593 were not fully recorded in the fixed asset register, and the school's motor vehicle logbook had not been transferred.	Management will update the fixed asset register and transfer the motor vehicle logbook to the school.	Not Resolved	30-Sep-2026

Seko Girls High School

Annual Report and Financial Statements For the year ended 30th June 2024

Ref No.	Issue / Observations from Auditor	Management Comments	Status	Timeframe
4	Irregular Procurement of Works for Construction of Science Laboratory – The procurement process was irregular. Tender evaluation was incomplete, professional opinions were not properly signed, and contract negotiations lacked documented minutes.	Management will review procurement processes and ensure future tenders comply fully with PPDA.	Not Resolved	30-Sep-2026
5	Lack of Risk Assessment Policy and Disaster Recovery Plan – The school had not developed a risk assessment policy or disaster recovery plan, contrary to PFM Regulations. This exposes operations to unmanaged risks and potential service disruption.	Management will develop a risk management framework and disaster recovery plan.	Not Resolved	30-Sep-2026
C. Report On Effectiveness Of Internal Controls, Risk Management And Governance – Basis for Conclusion				
1	Weaknesses in Information Communication Technology (ICT) Environment – The school lacked ICT policies on security, access, continuity, and disaster recovery. There were no IT committees or periodic reports, and finance/accounting functions remained largely manual. This undermines data security, efficiency, and governance oversight.	Management will develop ICT policies, establish IT committees. Finance functions were automated from 2023-2023 financial year.	Not Resolved	30-Sep-2026


 Date:
 Sign and Date
 Principal

Seko Girls High School
Annual Report and Financial Statements For the year ended 30th June 2024

12. Annexes

Annex I - Analysis of Pending Accounts Payable

Supplier Of Goods or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance Current FY	Outstanding Balance Comparative FY	Comments
	A	b	C	d=a-c		
	Kshs	Kshs	Kshs	Kshs	Kshs	
Construction Of Buildings						
1.						
2.						
3.						
Sub-Total						
Supply Of Goods						
4. Edupez Business	264,106	30.06.2022		264,106	544,320	
5. Yokhama Enterprise	215,199	30.06.2022		215,199	228,093	
6. Kindo Lab	1,168,722	30.06.2022		1,168,722	496,970	
7. Talents Accessories	36,692	30.06.2022		36,692	195,050	
8. Eldoline Enterprises	104,310	30.06.2022		104,310	111,500	
9. City & Press Publishers	23,424	30.06.2022		23,424		

Seko Girls High School
Annual Report and Financial Statements For the year ended 30th June 2024

Supplier Of Goods or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance Current FY	Outstanding Balance Comparative FY	Comments
10. Jamboni Exhausters	128,100	30.06.2022		128,100	42,000	
11. Keshav School Supplies	137,543	30.06.2022		137,543		
12. Catherine Atemo	50,325	30.06.2022		50,325		
13. Mfi Solutions	137,250	30.06.2022		137,250		
14. Shanir Distributors Ltd	324,514	30.06.2022		324,514	757,420	
15. Scenic Stationeries	170,190	30.06.2022		170,190		
16. Juliana Chepchieng	91,500	30.06.2022		91,500		
17. Lucy Sugut	694,670	30.06.2022		694,670		
18. Nickson Rutto	887,074	30.06.2022		887,074		
19. Kamolol Hardware	131,028	30.06.2022		131,028	92,600	
20. Notion Enterprises	150,554	30.06.2022		150,554		
21. Gatomo Metal Machine	622,200	30.06.2022		622,200		
22. William K.Serem	164,700	30.06.2022		164,700		
23. Lifecare Pharmaceuticals	21,530	30.06.2022		21,530		

Seko Girls High School
Annual Report and Financial Statements For the year ended 30th June 2024

Supplier Of Goods or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance Current FY	Outstanding Balance Comparative FY	Comments
24. Patcom Digital	83,265	30.06.2022		83,265		
25. Commitments-Daily Food supplies	1,417,227	30.06.2022		1,417,227		
26. Jostel System Software	36,600	30.06.2022		36,600		
27. Talents Accessories	137,250	30.06.2022		137,250		
28. Catherine Atemo	5,490	30.06.2022		5,490	75,620	
29. Gedgen Company Ltd	198,373	30.06.2022		198,373		
30. Raynard Enterprise Ltd	131,838	30.06.2022		131,838		
31. Aturo Engineering Ltd	50,966	30.06.2022		50,966		
32. Notion Enterprise	150,060	30.06.2022		150,060	113,350	
33. Gurdit Sign					625,240	
34. Spearhead enterprises					25,000	
35. Life care pharmacy					56,858	
36. Charles Gakinya					68,220	
37. Rose Thanji					60,700	
38. Raphael Kigen					44,800	
39. Timothy Kiprotich					44,800	

Seko Girls High School

Annual Report and Financial Statements For the year ended 30th June 2024

Supplier Of Goods or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance Current FY	Outstanding Balance Comparative FY	Comments
40. Daily food					1,582,585	
41. Jostel Systems					20,000	
42. Luka Barasa					48,900	
43. Lilian Limo					524,720	
44. Prepaid fees					2,305,424	
45.						
46.						
47.						
48.						
49.						
50.						
Total	7,734,698			7,734,698	8,247,700	

Seko Girls High School
Annual Report and Financial Statements For the year ended 30th June 2024

Annex 2 – Summary of Fixed Assets Register

Asset Class	Historical Cost b/f 1st July 2023 (Kshs)	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost c/f 30th June 2024 (Kshs)
Land	40,000,000	-	-	40,000,000
Buildings and Structures	301,690,021	3,609,604	-	305,299,625
Motor Vehicles	8,000,000	-	-	8,000,000
Office Equipment, Furniture and Fittings	2,161,949	-	-	2,161,949
Textbooks	3,543,710	-	-	3,543,710
ICT Equipment	3,033,204	-	-	3,033,204
Tools and Apparatus	1,708,730	-	-	1,708,730
Other Machinery and Equipment	1,717,000	-	-	1,717,000
Heritage and Cultural Assets	-	-	-	-
Intangible Assets – Software	300,000	-	-	300,000
Total	362,154,614	3,609,604	-	365,764,218