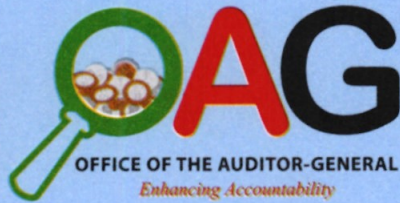


REPUBLIC OF KENYA



REPORT

THE NATIONAL ASSEMBLY
PAPERS LAID

DATE: 01 JUL 2026

DAY.

WEDNESDAY

TABLED

BY:

OF

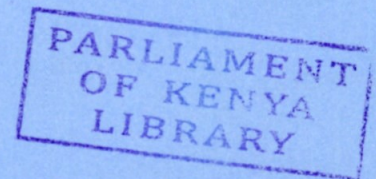
CLERK-AT
THE-TABLE:

HON. OWEN BAYA, M.P.

CHRISTINE NDIRITU

THE AUDITOR-GENERAL

ON

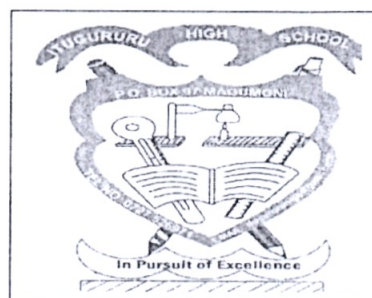


ITUGURURU HIGH SCHOOL

FOR THE YEAR ENDED

30 JUNE, 2024

THARAKA NITHI COUNTY



ITUGURURU HIGH SCHOOL

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE FINANCIAL YEAR ENDED
30th June 2024

Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector
Accounting Standards (IPSAS)

ITUGURURU HIGH SCHOOL

Annual Report and Financial Statements For the year ended 30th June 2024

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1. **Acronyms and Glossary of Terms**

Provide a list of all applicable acronyms and glossary of terms e.g.

BOM	Board of Management
CEB	County Education Board
IPSAS	International Public Sector Accounting Standards
KCSE	Kenya Certificate of Secondary Education
PFM	Public Finance Management
PSASB	Public Sector Accounting Standards Board
FY	Financial Year
FDSE	

2. KEY SCHOOL INFORMATION AND MANAGEMENT

(a) Background information

The school is domiciled in Kenya and its operations are governed under the Basic Education Act, 2013. It is located in Tharaka Nithi County, Igambang'ombe Sub-County

The school was registered in 02\2012 under registration number PU/S/2/2842/12 and is currently categorized as an Extra County, public school established, owned or operated by the Government.

The school is a boarding school and had 814 number of students as at 30th June 2024 . It has 6 streams and 27 teachers of which 3 teachers are employed by the School Board of Management.

(b) School Board of Management - Board Members

The School Board of Management established under Section 55 of the Basic Education Act, 2013; is composed of the following members:

Ref.	Name of Board Member	Designation	Date of appointment
1	Nthia felix njagi	Chairman	1/8/2022
2	Jean nyawira murigu	Secretary - Principal	1/8/2022
4	Pauline karimi maragwa	Member	1/8/2022
5	Doreen kagendo murangiri	Member	1/8/2022
6	Ian karanja njue	Member	1/8/2022
7	Morris muthomi njeru	Member	1/8/2022
8	Karen muthoni	Member	1/8/2022
9	Antony mutwiri	Member – Rep CEB	1/8/2022
10	Purity kathomi kangangi	Member Rep Teachers	1/8/2022
	Letton Mugo	Members - Sponsor	1/8/2022
	Hemmis kadogo		
11	Gilbert kinyua kiura		
12	Fredrick Kimemia	Member - Community	1/8/2022
13	Keneth murithi	MemberSpecial Needs	1/8/2022
14	Samuel mumo	Rep Students	1/8/2022

The function of the School Board of Management includes:

- Promote the best interests of the School and ensure its development.
- Promote quality education for all pupils in accordance with the standards set under the Basic Education Act, 2013
- Ensure and assure the provision of proper and adequate facilities for the School
- Manage the School's affairs in accordance with the rules and regulations governing occupational safety and health.
- Advise the County Education Board on the staffing needs of the School.
- Determine cases of pupil's discipline and make reports to the CEB
- Prepare comprehensive termly report on all areas of its mandate and submit the report to CEB
- Administer and manage the resources of the School
- Receive, collect and account for any funds accruing to the institution in accordance with Article 226 (1) (a) of the Constitution of Kenya, Section 81 of the Public Finance Management Act, 2012 and the Fourth Schedule para 21 and 23 of the Basic Education Act, 2013.

(c) Committees of the Board

Provide the names of the various committees of the Board established by the Board and the names of the committee members:

Ref	Name of Committee	Names of Members	Designation	Number of meetings attended during the year
1	Executive Committee	1. Nthia Felix Njagi 2. Jean Nyawira Murigu 3. Letton Mugo 4. Pauline Kairimi 5. Eugene Muchai	Chairman Principal PA Chair Member member	3
2	Finance, procurement and general purposes Committee	1. Nthia Felix Njagi 2. Jean Nyawira Murigu 3. Letton Mugo 4. Pauline Kairimi	Chairman Principal PA Chair Member member	2
3	Development Committee	1. Letton Mugo 2. Jean Nyawira Murigu 3. Nthia Felix Njagi 4. Pauline Kairimi 5. Eugene Muchai	Chairman Principal member Member member	2
4	Discipline and welfare committee	1. Jean nyawira murigu 2. Karen muthoni 3. Letton mugo 4. Doreen kagendo 5. Kenneth murithi	Secretary Member Chairperson Member Member	1
5	Adhoc committee(if any during the year)	1. Nthia Felix Njagi 2. Jean Nyawira Murigu	Chairman Secretary	2

Annual Report and Financial Statements For the year ended 30th June 2024

		3. Letton Mugo	Member
		4. Pauline Kairimi	Member
		5. Eugene Muchai	Member

(d) School operation Management

For the financial year ended 30th June 2024 the School day-to-day management was under the following persons:

Ref:	Designation	Name	TSC Number
1	Principal	JEAN NYAWIRA MURIGU	323416
2	Deputy Principal	Linus Mugo Mugendi	359443
3	School Bursar	Stephen Mwiathi Mbuba	ID. 22491705
4	Other (specify)		

KEY SCHOOL INFORMATION AND MANAGEMENT (Continued)

(e) Schools contacts

Post Office Box: 97-60403
 Telephone: 0798579975/ 0748475774
 E-mail: itugururu2021@gmail.com

(f) School Bankers

The following school operated 6 number of bank accounts in the following banks: (Ensure all accounts including CDF accounts are included)

SCHOOL FUND ACCOUNT

- Name of Bank: Equity Bank
 Branch: Chuka
 Account Number: 0210296383549

M-Pesa Pay bill No
 B/S NO. 247247
 A/C NO. 500604#
- Name of Bank: Cooperative Bank
 Branch: Chuka
 Account Number: 01129057858300

M-Pesa Pay bill NO
 B/S NO. 400222
 669#

TUTION ACCOUNT

- Name of Bank: Equity Bank
 Branch: Chuka
 Account Number: 0210291342857

OPERATIONS ACCOUNT

- Name of Bank: Equity Bank
 Branch: Chuka
 Account Number: 0210291771448

INFRASTRUCTURE ACCOUNT

5. Name of Bank: Equity Bank
Branch: Chuka
Account Number: 0210275486204

CDF ACCOUNT

6. Name of Bank: Sidian Bank
Branch: Chuka
Account Number: 01016030000492

(g) Independent Auditors

Office of the Auditor General
Anniversary Towers, University Way
P.O. Box 30084
GPO 00100
Nairobi, Kenya

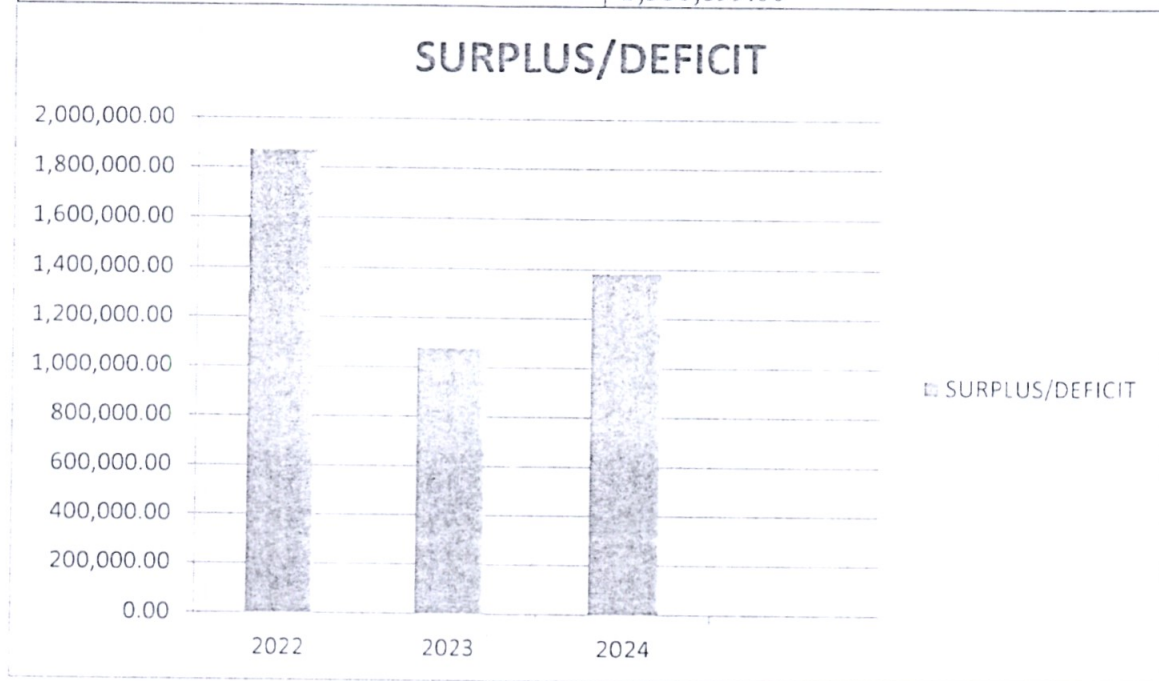
3. SUMMARY REPORT OF PERFORMANCE OF THE SCHOOL

The following is a summary report of the performance of the school against the set performance evaluation criteria:

a) Financial performance:

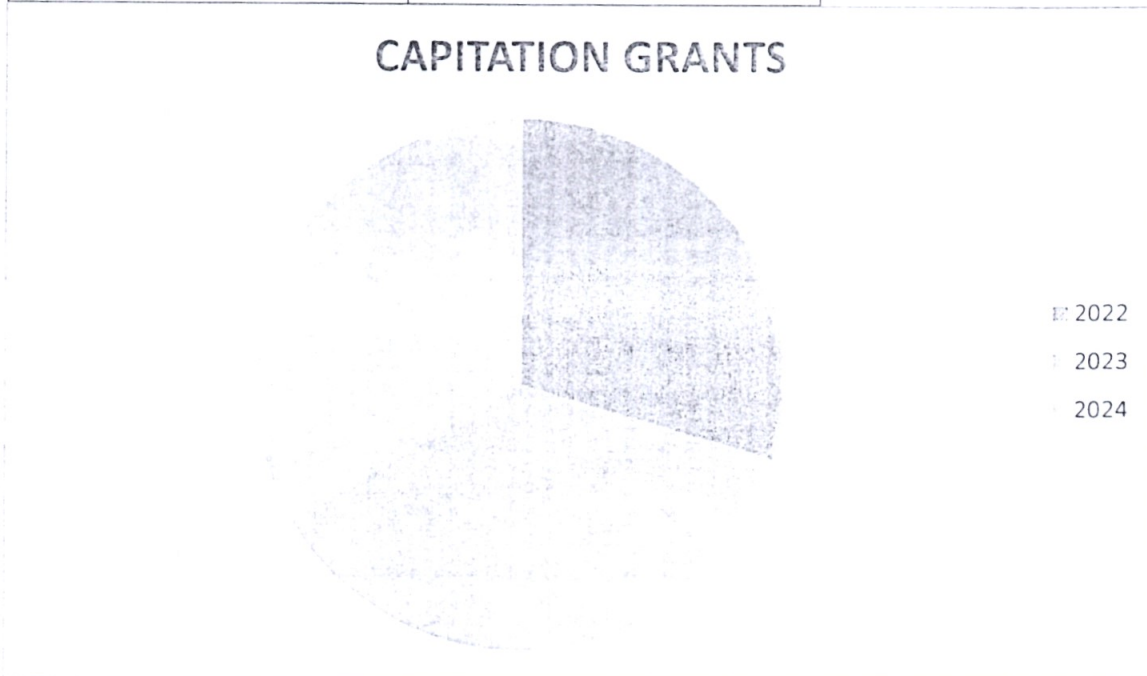
A/SURPLUS/DEFICIT OVER VIEW FOR THE LAST THREE YEARS

YEAR	SURPLUS/DEFICIT
2022	1,872,703.90
2023	1,077,976.47
2024	1,380,899.00



B| CAPITATION GRANTS OVER VIEW FOR THE LAST THREE YEARS

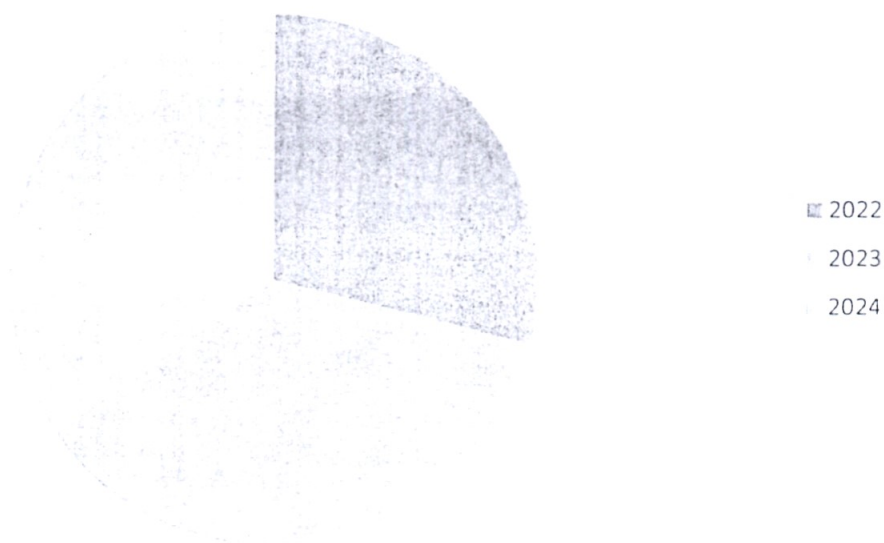
YEAR	TOTAL
2022	9,726,580.80
2023	12,164,246.00
2024	11,062,793.00



C] RATIO OF CAPITATION PER STUDENT

YEAR	RATIO
2022	1:11800
2023	1:14940
2024	1:14311

RATIO OF CAPITATION PER STUDENT

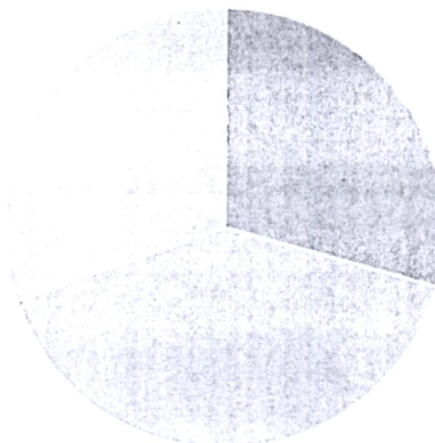


D] GROWTH OF INCOME OVER VIEW FOR THE LAST THREE YEARS

YEAR	GROWTH OF INCOME
2022	30,160,000.00
2023	41,799,588.47
2024	31,527,038.48

GROWTH OF INCOME

■ 2022 ■ 2023 ■ 2024



E] GROWTH IN EXPENDITURE OVER VIEW OF THE LAST THREE YEARS

YEAR	GROWTH OF EXPENDITURE
2022	30,302,557.40
2023	40,721,612.00
2024	32,000,151.48

GROWTH OF EXPENDITURE



■ 2022
■ 2023
■ 2024

F] MOVEMENT OF DEBTORS OVER THE LAST THREE YEARS

YEAR	DEBTORS
2022	2,415,200.00
2023	2,989,200.00
2024	4,668,000.00

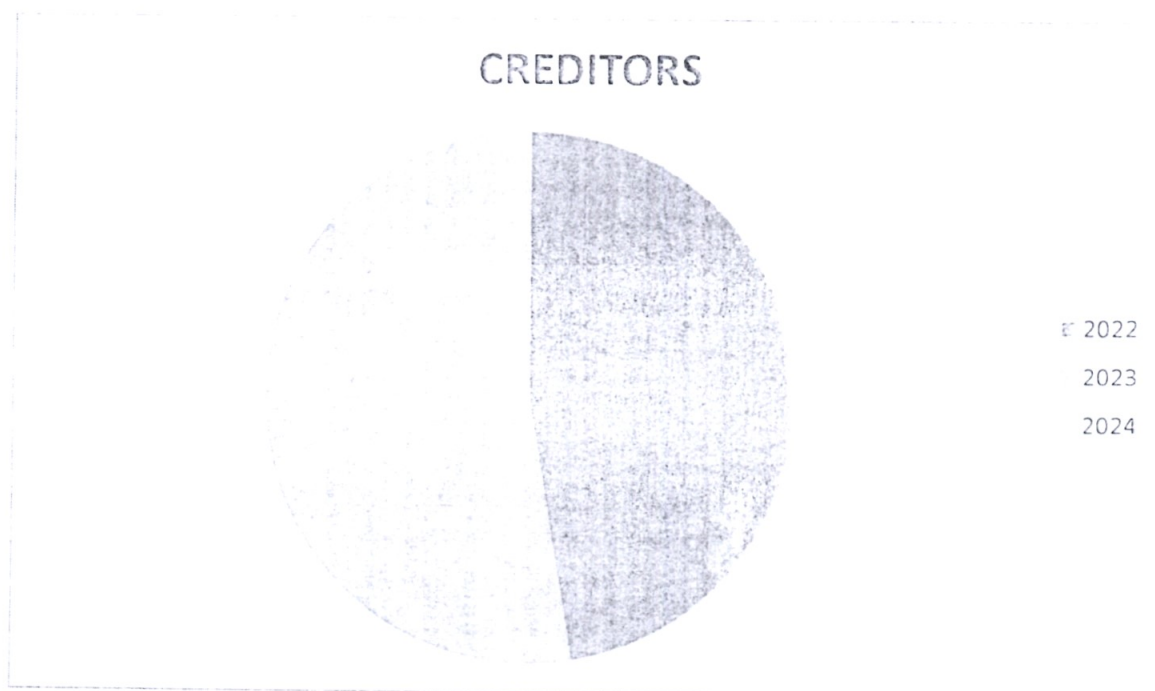
DEBTORS

■ 2022 ■ 2023 ■ 2024



G] MOVEMENT OF CREDITORS OVER VIEW FOR THE LAST THREE YEARS

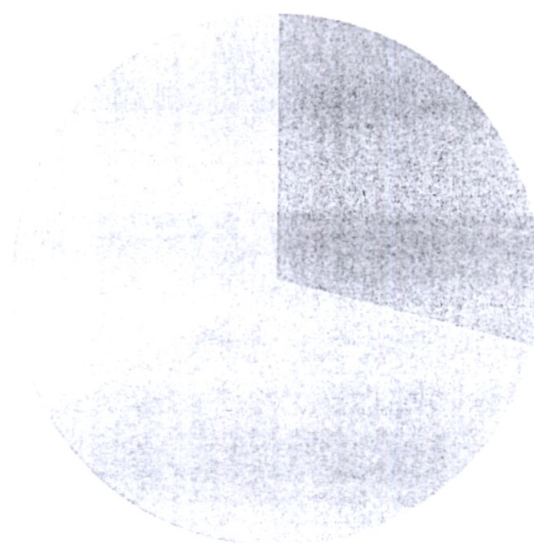
YEAR	CREDITORS
2022	1,724,822.00
2023	1,423,600.00
2024	500,000.00



H] MOVEMENT OF CASH IN HAND AND BANK BALANCES

YEAR	CASH AND BANK BALANCES
2022	3,632,460.86
2023	4,710,437.33
2024	4,237,324.33

CASH AND BANK BALANCES



■ 2022
■ 2023
■ 2024

b) TEACHER STUDENT RATIO

TOTAL NO OF STUDENTS 832

APPROXIMATE TEACHERS EXPECTED IN THE SCHOOL FOR 832

STUDENTS... ..[CBE NUMBER]

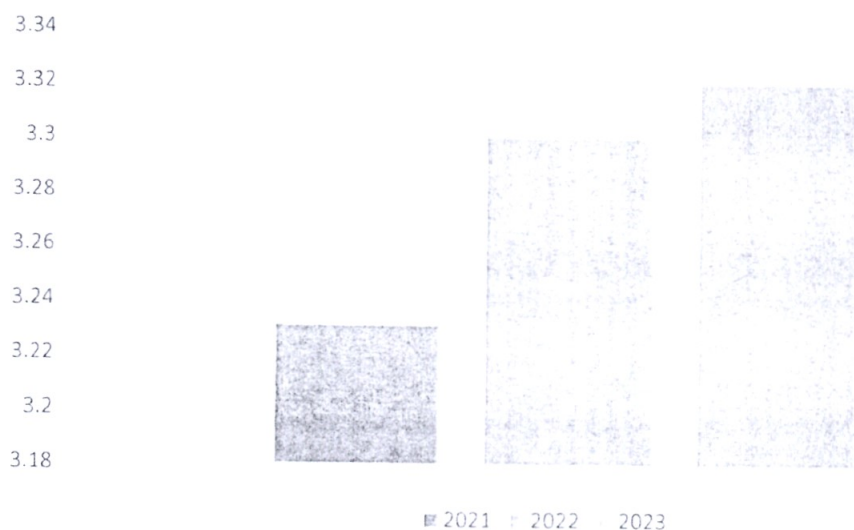
NO	NAME	SUBJECT COMBINATIONS	TSC/BOM
1	JEAN NYAWIRA MURIGU	HIST /CRE	TSC
2	LINUS MUGO MUGENDI	ENG/ LIT	TSC (transferred)
3	MARTIN WACHIRA GERALD	BIO/AGR	TSC
4	FRANKLINE NKOI MUTEGI	KISW/GEO	TSC
5	BARASA PAUL SAFINA	MATH/PHY	TSC
6	ALEX MUCHANGI	KISW /GEO	TSC
7	BONFICE MUKUNDI	HIST/CRE	TSC
8	STELLA KANINI MATI	ENG/LIT	TSC
9	PAUL KIMATHI MUGHIRA	KISW/HIST	TSC
10	MIKE KIRIMI NYAGA	KISW/GEO	TSC(transferred)
11	JOSEPH MURAGE	MATH/CRE	TSC
12	JOHN MAUNDU MUTUA	MATH /B/S	TSC
13	DILLON MUGENDI MUGO	MATHS /CHEM.	TSC
14	LISPER GAKII KITHAKA	ENG /LIT	TSC

15	DENIS GITONGA	BIO /CHEM	TSC
16	DICKSON KIMATHI	KISW CRE	TSC
17	ANNASTACIA JEMTAI	MATH CHEM	TSC
18	PURITY KATHOMI	BIO/AGRI	TSC
19	HILLARY KULEI	MATH /PHY	BOM (transferred)
20	ASHFORD KABURU TSC	KISW /HIST	TSC (transferred)
21	SAMUEL MUTEKI	KISW /HIST	TSC
22	DOREEN MWENDE	ENG /LIT	TSC
23	PHENEUS MAUKI KAMWARA	KISW/ CRE	TSC
24	MARTIN BUNDI	CRE/HIST	TSC (transferred)
25	FESTUS KIMANTHI RUGENDO	CRE /HIST	TSC
26	DICKSON MURITHI NYAGA	CHEM/MATH	TSC(JOINED)
27	MAUREEN MURUGI	KISW/GEO	TSC (JOINED)
28	MTAKA JUSTIN KARITHI	KISW/HIST	TSC (JOINED)
29	KELVIN MUTHOMI MICHEU	CRE/HIST	TSC (JOINED)
30	KENNETH MUTWIRI	BIO/AGRI	BOM(TRANSFERRED)
31	JOSPHAT MAINA	MATH /PHY	BOM (TRANSFERRED)
32	SHARON JEROP	ENG /LIT	BOM
33	ROBERT MOTARI	MATH CHEM	BOM(JOINED)
34	DENNIS MAJI	MATH /PHY	BOM(JOINE)
35			
36			
37			

c)Mean score in the 2021 KCSE:

Year	Means score	Number of students	No of students Transitioned to higher learning	Comment
2021	3.231	43	0	Positive deviation
2022	3.300	67	0	Positive deviation
2023	3.32	125	3	positive deviation

MEAN SCORE



d) Number of Candidates in the 2023 KCSE:

Year	Number of students
2021	67
2022	125
2023	112

e) Capacity of the school:

s/n	No of students	Structure	Capacity
1	814	1 Dinning hall	480 student
2	814	6 dormitories	832 students
3	814	2 laboratories	110 students
4	814	18 classes rooms	832 students
5	814	40 toilets	20 students one toilet
6	33	1 Staffroom	33 teachers
7	33	4 staff houses	4 teachers

Annual Report and Financial Statements For the year ended 30th June 2024

f) Development projects carried out by the school:

<i>PROJECT</i>	<i>SOURCE OF FUNDS</i>	<i>STATUS</i>
<i>6 doors toilet</i>	<i>infrastructure</i>	<i>IN USE</i>

Sign -----
JEAN NYAWIRA MURIGU

School Principal

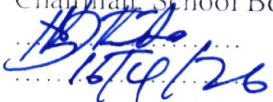
4. STATEMENT OF SCHOOL MANAGEMENT RESPONSIBILITY

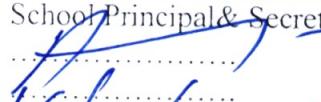
Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, each National Government School shall prepare financial statements in respect of that school. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed by the Public Sector Accounting Standards Board (PSASB) of Kenya from time to time.

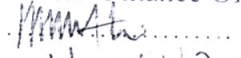
Schedule 4 (Section 23) of the Education Act, 2013 requires the Board of Management of a public institution of basic education to keep all proper books and records of accounts of the income, expenditure and assets of the institution.

The Board of Management of *Itugururu High School* accepts responsibility for the school's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS).

The Board of Management is of the opinion that the school's financial statements give a true and fair view of the state of the school's transactions during the financial year ended 30th June, 2023, and of the school's financial position as at that date.

Name: FELIX NTHIA
Designation: Chairman, School Board of Management
Sign: 
Date: 16/4/2026

Name: JEAN NYAWIRA MURIGU
Designation: School Principal & Secretary to Board of Management
Sign: 
Date: 16/4/2026

Name: STEPHEN MWIATHI MBUBA
Designation: Bursar/ Finance Officer
Sign: 
Date: 16-4-2026

REPUBLIC OF KENYA

Telephone: +254-(20) 3214000
Email: info@oagkenya.go.ke
Website: www.oagkenya.go.ke



HEADQUARTERS
Anniversary Towers
Monrovia Street
P.O Box 30084-00100
NAIROBI

REPORT OF THE AUDITOR-GENERAL ON ITUGURURU HIGH SCHOOL FOR THE YEAR ENDED 30 JUNE, 2024 – THARAKA NITHI COUNTY

PREAMBLE

I draw your attention to the contents of my report, which is in three parts:

- A. Report on Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards, and the relevant laws and regulations that have a direct effect on the financial statements;
- B. Report on Lawfulness and Effectiveness in the Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines, and manuals, and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure the Government achieves value for money and that such funds are applied for the intended purpose; and,
- C. Report on Effectiveness of Internal Controls, Risk Management, and Governance, which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, risk management environment, and internal controls, developed and implemented by those charged with governance for orderly, efficient, and effective operations of the entity.

A Qualified Opinion is issued when the Auditor-General concludes that, except for material misstatements noted, the financial statements are fairly presented in accordance with the applicable financial reporting framework. The Report on Financial Statements should be read together with the Report on Lawfulness and Effectiveness in the Use of Public Resources, and the Report on Effectiveness of Internal Controls, Risk Management, and Governance.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012 and the Public Audit Act, 2015. The three parts of the report, when read together, constitute the report of the Auditor-General.

REPORT ON THE FINANCIAL STATEMENTS

Qualified Opinion

I have audited the accompanying financial statements of Itugururu High School set out on pages 22 to 27, which comprise of the statement of assets and liabilities as at 30 June, 2024 and the statement of receipts and payments, statement of cashflows and statement

of budgeted versus actual amount for the year end, and summary of significant accounting policies and other explanatory information in accordance to the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effect of the matters described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of Itugururu High School as at 30 June, 2024 and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards(Cash Basis) and comply with the Basic Education Act, 2013 and the Public Finance Management Act, 2012.

Basis for Qualified Opinion

1. Unsupported Accounts Receivables

The statement of assets and liabilities and as disclosed in Note 13 to the financial statements reflects accounts receivable from exchange transactions balance of Kshs.4,668,000. However, the balance included fee arrears of Kshs.889,200 that has been outstanding for more than one (1) without collection or recovery. Further, balance was not supported by a general ledger and a detailed ageing analysis of the balance including the names of students, admission numbers and amounts unpaid per student. In addition, the School has no approved policy on provision for bad and doubtful debts hence the balance was not impaired for bad and unrecoverable debts.

In the circumstances, the accuracy, completeness and recoverability of the accounts receivable balance of Kshs.4,668,000 could not be confirmed.

2. Unsupported Biological Assets

Note 17 to the financial statements discloses biological assets balance of Kshs.512,000. However, the ledgers, asset register and valuation reports were not provided audit verification.

In the circumstances, the accuracy and completeness of biological assets balance of Kshs.512,000 could not be confirmed.

3. Unsupported and Unreconciled Revenue

The statement of receipts and payments and as disclosed in Note 4 to financial statements reflects School fund income - parents' contributions amount of Kshs.19,262,508. However, the balance was not supported by detailed school fees ledgers. Further, cashbook records indicated collections amounting to Kshs.16,877,992, resulting in an unexplained variance of Kshs.2,384,516.

In the circumstances, the accuracy and completeness of school fund income - parents' contributions amount of Kshs.19,262,508 could not be confirmed.

4. Unsupported Miscellaneous Income

The statement of receipts and payments and as disclosed in Note 5 to the financial statements reflects miscellaneous incomes amount of Kshs.586,000.

However, the balance was not supported by official receipts, bank deposit slips, bank statements, approved bus hire rates, ledgers, and contract agreements.

In the circumstances, the accuracy, completeness and regularity of miscellaneous incomes amount of Kshs.586,000 could not be confirmed.

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the Itugururu High School Management in accordance with ISSAI 130 on Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Emphasis of Matter

Budgetary Control and Performance

The statement of budgeted versus actual amounts reflects final receipts budget and actual receipts on a comparable basis of Kshs.65,886,850 and Kshs.18,169,717 respectively, resulting in an under-funding of Kshs.47,717,133 or 72% of the budget. However, the school spent Kshs.46,632,585 against actual receipts amounting to Kshs.18,169,717, resulting in an over-utilization of Kshs.28,462,868 or 157% of actual receipts.

The under-funding affected the planned activities and may have negatively impacted on service delivery to the public.

My opinion is not modified in respect of this matter.

Key Audit Matters

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. Except for the effect of the matters described in the Basis for Qualified Opinion Section of my report, I have determined that there were no key audit matters to report in the year under review.

Other Information

The Management is responsible for the Other Information set out on page 3 to 17 which comprise of Key School Information and Management, Summary Report of Performance of the School and Statement of School Management Responsibility. The Other Information does not include the financial statements and my audit report thereon.

In connection with my audit on the School's financial statements, my responsibility is to read the Other Information and in doing so, consider whether the Other Information is materially inconsistent with the financial statements or my knowledge obtained in the audit or otherwise appears to be materially misstated. If based on the work I have performed, I conclude that there is a material misstatement of this Other Information, I am required to report that fact. I have nothing to report in this regard.

My opinion on the financial statements does not cover the Other Information and accordingly, I do not express an audit opinion or any form of assurance conclusion thereon.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the effect of the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in the Use of Public Resources section of my report I confirm that nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

1. Late and Failure to Transfer of Infrastructure Funds from Operations Bank Account

The statement of receipts and payments and as disclosed in Note 2 to the financial statements reflects operations grants from the Ministry of Education amounting to Kshs.9,083,347 credited to the operations bank account. Included in this amount is Kshs.3,141,200 in respect of infrastructure grants that was to be transferred to the infrastructure bank account for maintenance and improvement of the School's facilities.

However, review of bank statements revealed that only Kshs.2,134,538 was transferred to the infrastructure account beyond the stipulated fifteen (15) days, while the balance of Kshs.1,006,662 had not been transferred as at 30 June, 2024. This was contrary to the Ministry of Education Circular Ref. No: MOE.HQS/3/13/3 dated 16 June, 2021 which directed that infrastructure grants as well as maintenance and improvement funds should be transferred to the school infrastructure account fifteen (15) days upon receipt of the funds in the operations account.

In the circumstances, Management was in breach of the law.

2. Irregularities in Accounting for Capitation Grants

The statement of receipts and payments and as disclosed in Notes 1 and 2 to the financial statements reflects capitation grant for tuition amount of Kshs.1,979,446 and capitation grant for operations of Kshs.9,083,347. However, the School did not acknowledge receipt of capitation grants for tuition and operations as directed by the Ministry of Education by submitting details of allocation of funds to the County Director of Education through the

Sub-County Director of Education. Further, there was no evidence that official receipts were issued to individual students and a schedule showing allocation of funds per student was not provided for audit verification. It was also noted that the capitation grant was not displayed on the notice board.

In the circumstances, Management was in breach of the law.

3. Lack of an Approved Budget

Management did not provide the Board of Management minutes approving the School's budget estimates for the financial year under review. Consequently, there was no evidence that the budget was formally reviewed and approved as required by Regulations 40(2) of the Public Finance Management (National Government) Regulations, 2015 stipulates states that prior to incurring any expenditure under paragraph (1), Accounting Officers shall seek the approval of The National Treasury, and if approval is granted by the Cabinet Secretary, it shall be communicated to the Accounting Officers through a notification which shall be copied to the Auditor-General and the Controller of Budget. In the circumstances, Management did not comply with Regulation 31 of the Public Finance Management (National Government) Regulations, 2015 regarding preparation and approval of annual estimates.

In the circumstances, Management was in breach of the law.

4. Lack of School Improvement Plan

During the year under review, the School did not have an approved School Improvement Plan, contrary to Section 2.2 of the Ministry of Education Operation Manual for Utilization of Learner Capitation Grant and Other School Funds, which requires schools to identify in every three-year school improvement planning cycle, one priority area in each of the four key areas which include curriculum implementation, foundational literacy and numeracy outcomes, an enabling environment for learning and parental involvement and community engagement for implementation.

In the circumstances, Management was in breach of the law.

5. Lack of a Procurement Plan and list of Prequalified Suppliers

During the financial year under review, the School operated without an approved procurement plan and validated list of registered suppliers. In the absence of a list of registered, pre-qualified suppliers, the School risks engaging with incompetent or financially unstable vendors, leading to frequent delivery delays, quality failures, and contractual disputes. This was contrary to Regulation 40 of the Public Procurement and Asset Disposal Regulations, 2020, which states that 'a procuring entity prepares a procurement plan for each financial year as part of the annual budget preparation process'. Further, Section 57(1) and 71(1) of the Public Procurement and Asset Disposal Act, 2015 which provides that the head of the procurement function of a procuring entity shall maintain and update lists of registered suppliers, contractors and consultants in the categories of goods, works or services according to its procurement needs.

In the circumstances, Management was in breach of the law.

6. Irregularities in Procurement Processes

Review of the School's procurement processes revealed the following irregularities;

a) Unstructured Procurement Processes

Review of procurement of infrastructure projects, school fund expenses, and operations revealed the absence of budgets, need analysis reports, procurement plans, failure to advertise, wrong choice of procurement methods, and failure to comply with evaluation regulations.

b) Lack of a Functional Procurement Unit

The School did not have an established procurement function managed by qualified procurement professional as required under Section 47(2) of the Public Procurement and Asset Disposal Act, 2015 and Regulation 33 of the Public Procurement and Asset Disposal Regulations, 2020. Procurement activities were undertaken by individuals lacking the requisite qualifications.

c) Unstructured Procurement Processes

Review of procurement of infrastructure projects revealed absence of budgets, need analysis reports, procurement plans, failure to advertise, wrong choice of procurement methods and failure to comply with evaluation regulations.

d) Weaknesses in Record Keeping

During the year, the School failed to maintain complete procurement records, including tender documents, tender advertisements, bid evaluation reports, correspondences with supplier, contract documents, payment certificates and contract performance monitoring reports. This was contrary to Section 68 of the Public Procurement and Asset Disposal Act, 2015 and limits audit trail and transparency.

In the circumstances, Management was in breach of the law.

7. Lack of an Approved Strategic Plan

During the year under review, the School lacked an operational strategic plan, and it is unclear on what basis budget preparation and internal audit planning were conducted, thus contravening Section 68(2)(g) of the Public Finance Management Act, 2012. This section mandates accounting officers to prepare a strategic plan for the entity in alignment with the medium-term fiscal framework and financial objectives of the national government.

In the circumstances, Management was in breach of the law.

The audit was conducted in accordance with ISSAI 3000 and ISSAI 4000. The standards require that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in

the financial statements comply in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON THE EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT, AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015 and based on the audit procedures performed, except for the effect of the matters described in the Basis for Conclusion on the Effectiveness of Internal Controls, Risk Management and Governance section of my report, I confirm that nothing else has come to my attention to cause me to believe that internal controls, risk management and governance were not effective.

Basis for Conclusion

1. Lack of Internal Audit Function and Audit Committee

During the year under review, the School had not constituted an audit committee and an internal audit unit as required by Regulation 166(1) and (2) of the Public Finance Management (National Government), Regulations, 2015 which states that, the internal audit unit of a National Government entity to assess effectiveness of the School through an internal performance appraisal commenting on its effectiveness in the annual report to The National Treasury.

In the circumstances, the existence of an effective oversight mechanisms could not be confirmed.

2. Weaknesses in the Management of Textbooks

During the year under review, the Ministry of Education distributed textbooks to public secondary schools through the Kenya Institute of Curriculum Development (KICD).

Examination of records revealed these anomalies;

- i) There was no stock report of textbooks as of 30 June, 2024.
- ii) The store's records were not updated with all delivery notes and the issuing out of textbooks.
- iii) The total number of textbooks issued to teachers for distribution to students was not supported by a properly updated register of student beneficiaries.
- iv) The number of books returned to the stores was less than issued in several cases, resulting in unreconciled / lost textbooks.
- v) There were no internal control measures put in place by management to minimize the loss.

In the circumstances, inaccurate inventory records and unreliable stock balances may affect planning and budgeting for future textbook requirements.

3. Lack of an Approved ICT Policy

Review of the School ICT environment revealed that there was no approved ICT policy in place. Also, the School does not have a data security and disaster recovery plan in place to reduce the impact on operations in the event of an ICT system outage or disruption. However, the School has a system by the name Jbling system, which they use in the curriculum, exam analysis, and the registration of students. There was no documentation provided on how the system was procured, modules paid, and the contract with the system provider could not be confirmed since the system is domiciled with the service provider and is annually maintained with a fee of Kshs.10,000. Further, the school may not recover or restore critical infrastructure services and systems, which may affect all operations that rely on the ICT systems, contrary to Section 68(2)(c) of the Public Finance Management Act, 2012.

In the circumstances, the effectiveness of the risk management process and ICT internal controls could not be confirmed.

4. Lack of a Functional Audit Committee

During the year under review, the School had not constituted an audit committee and an internal audit unit as required by Regulation 166(1) and (2) of the Public Finance Management (National Government), Regulations, 2015 which states that, the internal audit unit of a National Government entity to assess effectiveness of the School through an internal performance appraisal commenting on its effectiveness in the annual report to The National Treasury.

In the circumstances, the existence of effective oversight mechanisms could not be confirmed.

5. Lack of Risk Management Policy

During the year under review, School did not establish a risk management policy or document strategies for identifying potential risks that could impact the school's operations.

In the circumstances, the effectiveness of controls on risks management could not be confirmed.

6. Board of Management

Review of the Board of Management files indicated the Board had sixteen Members representing all areas as stipulated in the Basic Education Act, 2013 regarding the appointment of the Board Members. However, the Management did not provide any appointment letters for the sixteen Board of Management (BOM) Members for audit confirmation. Further, review of BOM files revealed that the Management had not

established Board Committees as required in Section 61(2) of the Basic Education Act, 2013. In addition, there was no evidence of the audit committee, discipline and integrity committee, human rights and student welfare committee, academic standards, quality and environment committees sitting during the year. Further, the Management did not obtain the annual report from the committee on the review of the independence, performance, and competency of the internal audit.

In the circumstances, the effectiveness of the governance mechanism at the school could not be confirmed.

7. Ineffective Sub Committees

During the year under review, the School Board of Management established an ad hoc committee comprising five members. However, there were no minutes from the ad hoc committee that discussed and presented to the full board for adoption. Minutes, reports, or recommendations from the discussion to the secretary for action were not provided.

In the circumstances, the effectiveness of the governance mechanism of the sub - committee at the School could not be confirmed.

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal controls, risk Management and overall governance were operating effectively in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of Management and those Charged with Governance

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal controls as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal controls, risk management and governance.

In preparing the financial statements, Management is responsible for assessing the School's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless Management is aware of the intention to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements comply with the authorities which govern them and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the School's financial reporting process, reviewing the effectiveness of how Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

My responsibility is to conduct an audit of the financial statements in accordance with Article 229(4) of the Constitution, Section 35 of the Public Audit Act, 2015 and the International Standards of Supreme Audit Institutions (ISSAIs). The Standards require that, in conducting the audit, I obtain reasonable assurance about whether the financial statements as a whole are free from material misstatements, whether due to fraud or error and to issue an auditor's report that includes my opinion in accordance with Section 48 of the Public Audit Act, 2015. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In conducting the audit, Article 229(6) of the Constitution also requires that I express a conclusion on whether or not in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way. In addition, I consider the entity's control environment in order to give an assurance on the effectiveness of internal controls, risk management and governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015. Further, I am required to submit the audit report in accordance with Article 229(7) of the Constitution.

Detailed description of my responsibilities for the audit is located at the Office of the Auditor-General's website at: <https://www.oagkenya.go.ke/auditor-generals-responsibilities-for-audit/>. This description forms part of my auditor's report.


FCPA Nancy Gathungu, CBS
AUDITOR-GENERAL

Nairobi

28 April, 2026

Annual Report and Financial Statements For the year ended 30th June 2024

6. STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 30TH JUNE 2024

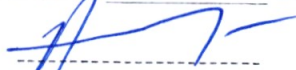
DESCRIPTION OF VOTE HEAD	Note	2023/2024	2022/2023
RECEIPTS			
Government grants for tuition	1	1,979,445.60	2,261,317.25
Government grants for operations	2	9,083,347.03	9,902,928.42
Government grant for Infrastructure	3	2,116,538.00	2,499,000.00
School Fund Income- Parents' Contributions	4	18,347,707.85	26,734,842.80
Miscellaneous incomes	5		401,500.00
TOTAL RECEIPTS		31,527,038.48	41,799,588.47
PAYMENTS			
Tuition	6	2,163,419.50	2,272,549.00
operations	7	8,483,218.48	8,473,136.00
Infrastructure	8	2,723,076.00	2,167,316.00
Boarding and school fund	9	16,776,425.50	27,808,611.00
TOTAL PAYMENTS		30,146,139.48	40,721,612.00
Surplus/ deficit		1,380,899.00	1,077,976.47

The school financial statements were approved on _____ 2024 and signed by:


Sign:

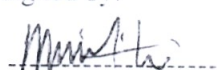
Name
FELIX NTHIA
Chair BOM

Date: 16/04/26


Sign

Name
JEAN NYAWIRA MURIGU
School Principal/
Secretary to BOM

Date: 16/4/2026


Sign

Name
STEPHEN MWIATHI
Bursar/
Finance Officer

Date: 16/4/26

7. STATEMENT OF ASSETS AND LIABILITIES AS AT 30TH JUNE 2024

Description	Note	2023/2024	2022/2023
FINANCIAL ASSETS			
Cash and Cash Equivalents			
Bank Balances	10	4,235,676.02	4,707,798.27
Cash Balances	11	1,648.06	2,639.06
Short term Investment	12		
Total Cash and cash equivalent		4,237,324.08	4,710,437.33
Account's receivables	13	3,919,612.25	2,113,978.00
TOTAL FINANCIAL ASSETS		8,156,936.33	6,824,415.33
FINANCIAL LIABILITIES			
Accounts Payables	14	[500,000.00]	[1,423,600.00]
NET FINANCIAL ASSETS		7,656,936.33	5,400,815.33
REPRESENTED BY			
Accumulated Fund b/fwd	15	6,276,037.33	4,322,838.86
Surplus/Deficit for the year		1,380,899.00	1,077,976.47
NET FINANCIAL POSITION		7,656,936.33	5,400,815.33

The School's financial statements were approved on _____ 2024 and signed by:

Sign: 

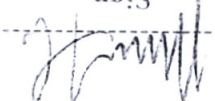
Name
FELIX NTHIA
Chair BOM

Date: 16/09/24

Sign: 

Name
JEAN NYAWIRA MURIGU
School Principal/
Secretary to BOM

Date: 08/09/24

Sign: 

Name
STEPHEN MWATHI
Bursar/
Finance Officer

Date: 16/09/24

8. STATEMENT OF CASH FLOWS FOR THE PERIOD ENDED 30TH JUNE 2024

Description		2023-2024	2022-2023
cash from operating activities			
Receipts			
Government grants for tuition	1	1,979,445.60	2,261,317.25
Government grants for operations	2	9,083,347.03	9,902,928.42
Government grants for Infrastructure	4	2,116,538.00	2,499,000.00
School fund income- Parents contributions/ fees	3	18,347,707.85	26,734,842.80
Other income			401,500.00
Total receipts		31,527,038.48	41,799,588.47
Payments			
Cash out flows for Tuition		2,163,419.50	2,272,549.00
Cash out flows for operations		8,483,218.48	8,473,136.00
Cash out flows for infrastructure		2,723,076.00	2,167,316.00
Cash out flows Boarding/lunch and school fund payments		18,630,437.50	27,808,611.00
Total payments		32,000,151.48	40,721,612.00
Net cash inflow/outflows from operating activities		[473,113.00]	1,077,976.47
CASHFLOW FROM INVESTING ACTIVITIES			
Acquisition of Assets			
Proceeds from Sale of Assets			
Proceeds from investments			
Purchase of investments			
Net cash inflow/outflow from Investing Activities			
CASHFLOW FROM FINANCING ACTIVITIES			
Proceeds from borrowings/ loans			
Repayment of principal borrowings			
Net cash inflow/outflow from financing activities			
NET INCREASE/DECREASE IN CASH AND CASH EQUIVALENTS		[473,113.00]	1,077,976.47
Cash and cash equivalent at BEGINNING of the FY		4,710,437.33	3,632,460.86
Cash and cash equivalent at END of the FY		4,237,324.33	4,710,437.33

The school financial statements were approved on _____ 2024 and signed by:

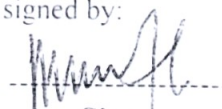

 Sign:

 Name
FELIX NTHIA
 Chair BOM
Date 16/04/2024

 Sign

 Name
JEAN NYAWIRA MURIGU
 School Principal/
 Secretary to BOM

Date

16/4/2024

 Sign

 Name
STEPHEN MWIATHI
 Bursar/
 Finance Officer

Date

16/4/2024

9 STATEMENT OF BUDGETED VERSUS ACTUAL AMOUNTS FOR THE YEAR ENDED 30TH JUNE 2024

Receipt/expenses Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	% of Utilization
	a	b	c=a+b	d	e=d/c %
	Kshs	Kshs			Kshs
RECEIPTS					
(1) CAPITATION GRANT ON TUITION					
Reference materials	82,467.00	-	82,467.00	225,000.00	272
Exercise books	59,978.00	-	59,978.00	350,000.00	583
Laboratory equipment	101,210.00	-	101,210.00	380,000.00	375
Internal exams	29,988.00	-	29,988.00	150,000.00	500
Teaching / learning materials	56,227.00	-	56,227.00	779,445.60	138
Exams and assessment	44,980.00	-	44,980.00	95,000.00	211
		-			
(2) CAPITATION GRANT ON OPERATIONS		-			
Personnel emoluments	3,995,000.00	-	3,995,000.00	2,097,277.90	52
Repairs and maintenance	4,250,000.00	-	4,250,000.00	2,471,200.00	58
Local transport / travelling	1,275,000.00	-	1,275,000.00	360,319.00	28
Electricity and water	1,445,000.00	-	1,445,000.00	1,208,421.00	83
	1,700,000.00	-	1,700,000.00	672,900.00	39
Medical					
Administration costs	1,275,000.00	-	1,275,000.00	1,382,181.85	108
Activity	1,275,000.00	-	1,275,000.00	891,047.28	69
Gratuity		-		---	---
(3) FDSE FOR INFRASTRUCTURE		-			
Maintenance & improvement MOE		-			
M&I parents' contribution		-			
Economic stimulus programs		-			
Transition infrastructure grants		-			
Administration block		-			
(4) FEES CHARGED ON PARENTS		-			
Personnel emoluments	215,000.00	-	215,000.00	3,832,250.85	1782
Repairs and maintenance	1,700,000	-	1,700,000.00	1,839,444.85	1082
Local transport / travelling	1,870,000.00	-	1,870,000.00	817,931.00	43

Receipt/expenses Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	% of Utilization
	a	b	c=a+b	d	e=d/c %
	Kshs	Kshs			Kshs
Electricity and water	4,322,250.00	-	4,322,250.00	1,315,747.00	30
Medical	-----	-	-----	---	--
Administration costs	2,465,000.00	-	2,465,000.00	2,543,683.00	69
Activity	3,655,000.00	-	3,655,000.00	566,030.00	15
SMASSE	-----	-	-----	---	---
Fee on Boarding Equipment and Stores					36
(5) miscellaneous					
Loans / borrowing					
Rent income					---
Income from farming activities					232
Insurance compensation					
Income from Posho mill					
Income from Bus Hire					388
Fee for hire of ground and equipment	---	-	---	---	0
Interest income	---	-	---	---	0
Income from any other investment	---	-	---	---	0
TOTAL INCOME	54,182,150	-	54,182,150	31,527,038.48	61
(6) EXPENDITURE FOR TUITION					
Textbooks	-	-	-	-	
Reference materials	82,467	-	82,467	151,750.00	184
Exercise books	59,978	-	59,978	300,000.00	500
Laboratory equipment	101,210	-	101,210	250,000.00	247
Internal exams	29,988	-	29,988	77,500.00	258
Teaching / learning materials	56,227	-	56,227	1,300,182.00	2312
Chalks	-	-	-	-	
Exams and assessment	44,980	-	44,980	80,000.00	177
Teachers guides					
Administration costs	-	-	-	---	0
Bank Charges				3,987.50	
(7) EXPENDITURE FOR OPERATIONS					
Personnel emoluments	3,995,000	-	3,995,000	1,614,372	40

Annual Report and Financial Statements For the year ended 30th June 2024

Receipt/expenses Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	% of Utilization
	a	b	c=a+b	d	e=d/c %
	Kshs	Kshs			Kshs
Repairs, maintenance & improvements	4,250,000	-	4,250,000	3,559,280	83
Local transport / travelling	1,275,000	-	1,275,000	333,500	26
Electricity, water and conservancy	1,445,000	-	1,445,000	613,967.5	42
Medical	1,700,000	-	1,700,000	---	0
Administration costs	1,275,000	-	1,275,000	1,282,181	100
Activity Expenses	1,275,000	-	1,275,000	1,078,980	84
Bank charges	---	-	---	937.98	0
SMASSE	170,000	-	170,000	-	0
(8) expenditure for infrastructure		-			
Construction of 6 door toilet		-		800,000	
Construction of LAB		-			
Constructions of DORMS		-		1,923,075.52	
Purchase of furniture		-			
Purchase of equipment's		-			
Purchase of machinery		-			
		-			
(9) EXPENDITURE FOR SCHOOL FUND/ LUNCH / BOARDING		-			
Personnel emoluments	215,000		215,000	2,039,939	948
Repairs, maintenance and improvements				493,800	0
		-		1,312,850	
Local transport / travelling	1,870,000		1,870,000		70
Electricity, water and conservancy	4,322,250		4,322,250	720,470	16
Medical Expenses	-	-	-	---	0
Administration costs	2,465,000	-	2,465,000	3,634,959.50	147
Activity	3,655,000	-	3,655,000	955,750	26
Gratuity	---	-	---	---	0
Lunch program	---	-	---	---	0
Boarding Equipment and Stores	20,230,000	-	20,230,000	7,618,657	37
Expenditure for Income Generating Activity					
Insurance costs	---	-	---	---	---
Other expenses on investments	---	-	---	---	---
Rent Expenses	---	-	---	---	---

Annual Report and Financial Statements for the year ended 30th June 2024

Receipt/expenses Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	% of Utilization
	a	b	c=a+b	d	e=d/c %
	Kshs	Kshs			Kshs
Bank Charges	---	-	---	---	---
Loan Interest Repayment	---	-	---	---	---
Loan Principal Repayment	---	-	---	---	---
Acquisition of Assets	---	-	---	---	---
TOTALS	54,182,150	-	54,182,150	30,146,139.48	55

10 SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of these financial statements are set out below:

1. Statement of compliance and basis of preparation

The financial statements have been prepared in accordance with and comply with International Public Sector Accounting Standards (IPSAS) with particular emphasis on Cash Basis Financial Reporting under the Cash Basis of Accounting and applicable government legislations and regulations. The financial statements comply with and conform to the form of presentation prescribed by the Public Sector Accounting Standards Board of Kenya.

This cash basis of accounting has been supplemented with accounting for; a) receivables that include school fees from parents, imprest, salary advances and other receivables and b) payables that include deposits and retentions and payables from operations.

The financial statements are presented in Kenya Shillings, which is the functional and reporting currency of the *school* and all values are rounded to the nearest Kenya Shilling (Kshs). The accounting policies adopted have been consistently applied to all the years presented.

2. Recognition of receipts and payments

The *school* recognises all receipts from the various sources when the event occurs and the related cash has actually been received by the *school*. In addition, the *school* recognises all expenses when the event occurs and the related cash has actually been paid out by the *school*. Income arising from school fees is recognised when the event occurs whether cash is received or not. Expenditure arising from operations is recognised when the event occurs irrespective of receipt of cash.

3. In-kind contributions

In-kind contributions are donations that are made to the *school* in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the *school* includes such value in the statement of receipts and payments both as a receipt and as a payment in equal and opposite amounts; otherwise, the contribution is not recorded.

4. Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at various financial institutions at the end of the financial year.

5. **Accounts Receivable**

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. Account receivables also include school fees billed to parents for services rendered but not paid . This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

6. **Accounts Payable**

For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized as accounts payables. This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. Payables also include expenditure incurred for the purchase of goods , works and services that has been rendered and not settled . This is an enhancement to the cash accounting policy adopted public secondary schools. Other liabilities are disclosed in the financial statements

7. **Non-current assets**

Non-current assets are expensed at the time of acquisition while disposal proceeds are recognized as receipts at the time of disposal. However, the acquisitions and disposals are reflected in the school fixed asset register a summary of which is provided as a memorandum to these financial statements.

8. **Budget**

The budget is developed on the same accounting basis (cash basis), the same accounts classification basis, and for the same period as the financial statements. The *school*'s budget was approved by the School Board of Management. A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

9. **Comparative figures**

Where necessary comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

10. **Subsequent events**

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30th June 2024.

11 NOTES TO THE FINANCIAL STATEMENTS

1 GOVERNMENT GRANT FOR TUITION

Description	2023-2024	2022-2023
Reference materials	225,000.00	222,300.00
Exercise books	350,000.00	99,250.00
Laboratory equipment	380,000.00	165,400.00
Internal exams	150,000.00	46,300.00
Teaching / learning materials	779,445.60	1,602,234.25
EXAM ASSESSMENT	95,000.00	79,400.00
TEACHING GUIDE		46,433.00
Total	1,979,445.60	2,261,317.25

**Include others as per MOE circulars*

2 GOVERNMENT GRANT FOR OPERATIONS

Description	2023-2024	2022-2023
Personnel emoluments	2,097,277.90	3,796,085.00
Repairs and maintenance	2,471,200.00	3,306,000.00
Local travelling & transport	360,319.00	601,236.00
Electricity and water	1,208,421.00	1,008,864.00
Medical	672,900.00	167,000.00
Administration costs	1,382,181.85	555,866.70
Activity	891,047.28	467,876.72
Other vote heads (specify)*		
Total	9,083,347.03	9,902,928.42

**Include others as per MOE circulars*

3 GOVERNMENT GRANTS FOR INFRASTRUCTURE

Description	2023-2024	2022-2023
	Kshs	Kshs
maintenance & improvement	2,116,538.00	2,499,000.00
Transition infrastructure grants		
Administration block		
Economic stimulus grants		
Others (specify)(NGCDF and county govt)		
Total	2,116,538.00	2,499,000.00

4 SCHOOL FUND INCOME - PARENTS CONTRIBUTION/FEEs

Description	2023-2024	2022-2023
Personnel emoluments	3,832,250.85	2,390,539.00
Repairs and maintenance	1,839,444.85	2,335,250.50
Local transport / travelling	817,931.00	2,451,503.00
Electricity and water	1,315,747.00	2,475,660.00
Medical		
Administration costs	2,543,683.15	5,159,647.30
Activity	566,030.00	106,700.00
Fee on Boarding Equipment and Stores	7,432,620.00	11,815,543.00
PA levies *		
Others (specify)		
Total	18,347,707.85	26,734,842.80

*Includes all levies charged by the school outside the fees structure but by mutual agreement with the parents

5. MISCELLANEOUS INCOMES

Description	2023-2024	2022-2023
	Ksh	Ksh
Rent income		
Income from farming activities	326,000.00	191,500.00
Insurance compensation		
Income from posho mill		
Income from bus hire	260,000.00	210,000.00
Fee for hire of ground and equipment's		
Income from grants and donations *		
Interest income		
Dividends income		
Loans /borrowings *		
Other income (specify)*		
Total	586,000.00	401,500.00

(Include an explanation on the kind and source of grants/ donations received by the school. (* ensure proper authorisation from MOE before obtaining loans / borrowings)

*Indicate what other income relates to including income arising from writebacks if any.

6. TUITION

Description	2023-2024	2022-2023
	Kshs	Kshs
Exercise books	300,000.00	170,100.00
Textbooks		
Reference materials	151,750.00	
Laboratory equipment	250,000.00	39,904.00
Teaching / learning materials	1,300,182.00	1,997,945.00
Exams and assessment	80,000.00	62,500.00
Teachers guides		
Bank Charges	3,987.50	2,100.00
Others (<i>specify</i>)		
Total	2,163,419.50	2,272,549.00

7. OPERATIONS

Description	2023-2024	2022-2023
	Ksh	Ksh
Personnel emoluments	1,614,372.00	2,410,790.00
Service Gratuity		
Administration Cost	1,282,181.00	943,920.00
Repairs and maintenance & improvements	3,559,280.00	3,168,266.00
Local transport / travelling	333,500.00	
Electricity and water	613,967.50	490,500.00
Medical		
Activity Expenses	1,078,980.00	1,459,660.00
Insurance cost		
BANK CHARGES	937.98	
TOTAL	8,483,218.48	8,473,136.00

8. INFRASTRUCTURE

Description	2023-2024	2022-2023
	kshs	kshs
Construction of classrooms	2,721,418.15	2,167,316.00
Construction of laboratory		
Construction of dormitory		
Purchase of furniture		
Purchase of equipment's		
Purchase of apparatus		
Drilling of boreholes		

BANK CHARGES	1,657.50	
Total	2,723,075.20	2,167,316.00

9. BOARDING AND SCHOOL FUND

Description	2023-2024	2022-2023
	Kshs	Kshs
Personnel emoluments	2,039,939.00	1,304,167.00
Service gratuity		
Repairs and maintenance & Improvements	493,800.00	3,548,045.00
Local transport / travelling	1,312,850.00	1,213,620.00
Electricity and water	720,470.00	864,660.00
Activity	955,750.00	1,834,710.00
Administration costs	3,634,959.50	4,780,528.00
Lunch programme		
Bank Charges		
Expenses on Income Generating Activities**		
Fee on Boarding Equipment and Stores	7,618,657.00	14,262,881.00
Rent expenses		
Insurance costs (<i>life property</i>)		
Loans principal repayment		
Loan interest repayment		
Acquisition of assets		
PA expenses		
Others (specify)		
TOTAL	16,776,425.50	27,808,611.00

Expenses on income generating activities** should include all costs relating to the school earnings on miscellaneous receipts as recorded in note 5. These costs should include farm maintenance, posho mill maintenance, ground maintenance and costs incurred during hire of school bus among others.

NOTES TO THE FINANCIAL STATEMENTS (Continued)

10. BANK ACCOUNTS

Account Name & currency	Status	Bank Account Number	2023-2024	2022-2023
	Active / dormant			
Tuition Account		0210291342857	96,767.77	280,741.6
Operations Account		0210291771448	2,055,435.92	1,455,307.3
School fund Account/Boarding		01129057858300	88,520.98	370,259.6
Savings account				
Parent Association Development Account				
Income generating activities Account				
Infrastructural account		0210275486204	1,994,951.95	2,601,489.6
Total			4,235,676.62	4,707,798.2

11. CASH IN HAND

Description	2023-2024	2022-2023
Notes and coins	1,648.06	2,639.06
Total	1,648.06	2,639.06

12. SHORT TERM INVESTMENTS

Description	2024-2023	2023-2022
	Kshs	Kshs
Cooperative shares	---	xxx
Treasury Bills	---	xxx
Fixed deposit accounts	---	xxx
Other investments	---	xxx
Total	---	xxx

NOTES TO THE FINANCIAL STATEMENTS (Continued)

13. ACCOUNTS RECEIVABLE

Description	2023-2024	2022-2023
Fees arrears	4,668,000.00	2,989,200.00
Other non-fees receivables		
Salary advances(list / schedule attached)		
Imprest (list / schedule attached)		
Rent arrears (list / schedule attached)		
Total	4,668,000.00	2,989,200.00

13.b AGEING ANALYSIS OF ACCOUNT RECEIVABLES

Description	2023-2024		2022-2023	
	Kshs		Kshs	
	Current FY	% of the total	Comparative FY	% of the total
Less than 1 year	3,778,800.00	81	2,007,357.00	67
Between 1-2 years			92,643.00	33
Between 2-3 years	889,200.00	19		
Over 3 years				
Total(should tie to note 13 a)	4,668,000.00	100	2,989,200.00	100

14. ACCOUNTS PAYABLE

Description	2023-2024	2022-2023
	Kshs	Kshs
Trade creditors (See ageing below and appendix 1)	500,000.00	1,423,600.00
Prepaid fees		
Retention monies		
Unpaid salaries and statutory deductions		
Caution money		
Other payables (specify)		
Total	500,000.00	1,423,600.00

NOTES TO THE FINANCIAL STATEMENTS (Continued)

14.a AGEING ANALYSIS OF ACCOUNT PAYABLES

Description	2023-2024		2022-2023	
	Current FY	% of the total	Comparative FY	% of the total
Less than 1 year	500,000.00	100		
Between 1-2 years				
Between 2-3 years				
Over 3 years				
Total(should tie to note 14)	500,000.00	100		

15. FUND BALANCE BROUGHT FORWARD

Description	2023-2024	2022-2023
Bank balances	4,707,798.27	3,489,690.80
Cash balances	2,639.06	142,770.06
Short Term Investments		
Receivables	2,989,200.00	2,415,200.00
Payables	[1,423,600.00]	[1,724,822.00]
Total	6,276,037.33	4,322,838.86

Other important disclosure notes

IPSAS cash standard encourages an entity to disclose accrual related information in relation to an entity's assets and liabilities. The notes outlined below are disclosure notes in relation to the school's non- financial assets and liabilities.

16. Non-current Liabilities Summary

Description	2022-2023	2021-2022
	Kshs	Kshs
Bank loan(s)	---	xxx
Outstanding Leases	---	xxx
Hire purchase	---	xxx
Gratuity and leave provision	---	xxx
Others (specify)		
Total	----	xxx

17. Biological assets

Description	Numbers	2023-2024	2022-2023
		Kshs	Kshs
Cattle			
Goats			
Trees	300	240,000	240,000
Coffee or tea plantation			
Poultry	10	5,000	7,500
Others(specify)			
pigs	34	267,000	
Total		512,000	247,500

18. Borrowings

Description	2022-2023	2021-2022
	KShs	KShs
Borrowing at beginning of the year	----	xxx
Borrowings during the year	----	xxx
Repayments of during the year	----	(xxx)
Balance at end of the year	----	xxx

Other important disclosure notes

19. Stock/ Inventory

Description	2023-2024	2022-2023
	Kshs	KShs
Food stuffs		
Lab consumables		
Farm produce		
medication		
Construction materials		
Others(specify)		

Stock to be measured at lower of cost and net realisable value , net realisable value is the difference between selling cost less costs to sell)

20. PROGRESS ON FOLLOW UP OF AUDITOR RECOMMENDATIONS

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor.

Ref No	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)

.....
Sign and date
Principal

ITUGURURU HIGH SCHOOL

Annual Report and Financial Statements For the year ended 30th June 2024

21 ANNEX

ANNEX 1 - ANALYSIS OF PENDING ACCOUNTS PAYABLE

Supplier of Goods or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance current FY 2023-2024	Outstanding Balance comparative FY 2021-2022	Comments
	a	b	c	d=a-c		
	Kshs	Kshs	Kshs	Kshs	Kshs	
Construction of buildings						
1.						
2.						
3.						
Sub-Total						
Supply of goods						
1.						
1.Ayub Mwongera	500,000	5/5/2024		500,000		
Sub-Total	500,000			500,000		
Supply of services						
10						
11						
12						
13						
Sub -total						
Grand total	500,000			500,000		

ANNEX 2 – SUMMARY OF FIXED ASSETS REGISTER

Asset class	Historical Cost b/f (Kshs) 1 st July 2023	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost c/f (Kshs) 30 th June 2024
Land	12,000,000			12,000,000
Buildings and structures	65,700,000	--	---	65,700,000
Motor vehicles	2,000,000	-	-	2,000,000
Office equipment, furniture and fittings	13,610,000			13,610,000
Textbooks	2,985,700			2,985,700
ICT equipment's				
Tools and apparatus	407,000			407,000
Other Machinery and Equipment				
Heritage and cultural assets				
Intangible assets- soft ware	100,000			100,000
Total	96,802,700			96,802,700

