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REPORT

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COMMITTEE	
CLERK AT THE TABLE	Ms. M. Adji, bcd au

OF

THE AUDITOR-GENERAL

ON

COUNTY ASSEMBLY OF WEST POKOT

**FOR THE YEAR ENDED
30 JUNE, 2021**



WEST POKOT COUNTY ASSEMBLY

REPORTS AND FINANCIAL STATEMENTS

FOR THE FINANCIAL YEAR ENDED
JUNE 30, 2021

Prepared in accordance with the Cash Basis of Accounting Method under the
International Public Sector Accounting Standards (IPSAS)

WEST POKOT COUNTY ASSEMBLY
Reports and Financial Statements
For the year ended June 30, 2021

TABLE OF CONTENTS

TABLE OF CONTENTS.....	1
1. KEY ENTITY INFORMATION AND MANAGEMENT	2
• Examine the accounts showing the appropriations of the sum voted by the County Assembly to meet the public expenditure and of such other accounts laid before the County Assembly.....	3
• Examine the reports, accounts and workings of the county public investments	3
2. FORWARD BY THE CLERK OF THE ASSEMBLY	6
3. STATEMENT OF MANAGEMENT RESPONSIBILITIES.....	7
3.1. STATEMENT OF RECEIPTS AND PAYMENTS.....	8
3.2. STATEMENT OF FINANCIAL ASSETS AND LIABILITIES.....	9
3.3. STATEMENT OF CASH FLOWS.....	10
3.4. STATEMENT OF COMPARISON OF BUDGET & ACTUAL AMOUNTS: RECURRENT.....	14
4.1. STATEMENT OF COMPARISON OF BUDGET & ACTUAL AMOUNTS: DEVELOPMENT	16
4.2. BUDGET EXECUTION BY PROGRAMMES AND SUB-PROGRAMMES.....	17
4.3. SIGNIFICANT ACCOUNTING POLICIES	18
4.4. OTHER DISCLOSURES.....	33
5. PROGRESS ON FOLLOW UP OF AUDITOR RECOMMENDATIONS	36
ANNEXES 1 – ANALYSIS OF PENDING ACCOUNTS PAYABLE	38
ANNEX 2 – ANALYSIS OF PENDING STAFF PAYABLES	39
ANNEX 3 – ANALYSIS OF OTHER PENDING PAYABLES.....	40
ANNEX 4 – SUMMARY OF FIXED ASSET REGISTER	41
ANNEX 5 – ANALYSIS OF OUTSTANDING IMPRESTS	42
ANNEX 6 – BANK RECONCILIATION/FO 30 REPORT	42

WEST POKOT COUNTY ASSEMBLY

Reports and Financial Statements

For the year ended June 30, 2021

1. KEY ENTITY INFORMATION AND MANAGEMENT

(a) Background information

The County is constituted as per the constitution of Kenya is headed by the Speaker of the County Assembly, who is responsible for the general policy and strategic direction of the Assembly. The County Assembly constitutes 33 Members of County Assembly (MCAs), 20 elected and 13 nominated to represent members of the public from their respective wards. The MCAs are responsible for making any laws for effective performance of the County Government, approving plans and policies and playing the oversight role over the County Executive.

(b) Key Management

The County Assembly's day-to-day management is under the following key organs:

- County Assembly Service Board; and
- Senior Board of Management;

(c) Fiduciary Management

The key management personnel who held office during the year ended 30th June 2019 and who had direct fiduciary responsibility were:

No.	Designation	Name
1.	Accounting Officer	David Karugutiang
2.	Director Budget and Fiscal Analysis	Denis Plapan Rotich
3.	Principal Finance Officer	Kisang Amos
4.	Senior Internal Auditor	Solomon M. Chemeltorit
5.	Director Human Resource	Lucia Chenanga

(d) Fiduciary Oversight Arrangements

In order to instil financial prudence over County Assembly expenditure and strategic decisions various institutions and committees have been established. They include the County Assembly Audit Committee, County Public Accounts and Investments Committee, County Budget Appropriations Committee and the Senate Public Accounts Committee.

WEST POKOT COUNTY ASSEMBLY

Reports and Financial Statements

For the year ended June 30, 2021

Audit Committee

This is a requirement of each public entity as per the Public Finance Management Act regulations 2015. The Audit Committee is required to have timely and regular sittings and come up with an annual report that must highlight its effectiveness, its calendar of activities, the audit charter and significant issues considered by the committee. Some of its roles include:

- Review the annual financial statements, and consider whether they are complete, consistent with information known to committee members, and reflect appropriate accounting principles
- Review other sections of the annual report and regulatory filings before release and consider the accuracy and completeness of information
- Review with management and the external auditors all matters required to be communicated to the committee under generally accepted auditing standards.

County Public Accounts Committee

Established under the West Pokot County Assembly standing orders 199(1) and its responsibilities are:

- Examine the accounts showing the appropriations of the sum voted by the County Assembly to meet the public expenditure and of such other accounts laid before the County Assembly
- Examine the reports, accounts and workings of the county public investments

County Budget and appropriation committee

Established under the West Pokot County Assembly Standing Order 200 and its responsibilities are:

The functions of the Committee shall be to-

- Investigate, inquire into and report on all matters related to coordination, control and monitoring of the of the county budget,
- Discuss and review the estimates and make recommendations to the County Assembly;
- Examine the County Budget Policy Statement presented to the County Assembly;
- Examine Bills related to the national budget, including Appropriations Bills; and
- Evaluate tax estimates, economic and budgetary policies and programmes with direct budget outlays.

WEST POKOT COUNTY ASSEMBLY

Reports and Financial Statements

For the year ended June 30, 2021

The Senate Public Accounts Committee

The Public Accounts Committee is established pursuant to the provisions of S.O. No. 205. It consists of a chairperson and not more than sixteen other Members.

- The Public Accounts Committee is responsible for the examination of the accounts showing the appropriations of the sum voted by the House to meet the public expenditure and of such other accounts laid before the House as the Committee may think fit.
- The Public Accounts Committee constituted immediately following the general election shall serve for a period of three calendar years and that constituted thereafter shall serve for the remainder of the parliamentary term.

(e) Entity Headquarters

P.O. Box 06 -30600
West Pokot County Assembly Building
Kapenguria, Kenya

(f) Entity Contacts

Telephone: 053-2015000

E-mail: info@westpokotassembly.go.ke

Website: www.westpokotassembly.go.ke

(g) Entity Bankers

1. Central Bank of Kenya
Haile Selassie Avenue
P.O. Box 60000
City Square 00200
Nairobi, Kenya
2. Kenya Commercial Bank Ltd
P.O Box 396-30600
Kapenguria, Kenya

WEST POKOT COUNTY ASSEMBLY
Reports and Financial Statements
For the year ended June 30, 2021

(h) Independent Auditors

Auditor General
Kenya National Audit Office
Anniversary Towers, University Way
P.O. Box 30084
GPO 00100
Nairobi, Kenya

(i) Principal Legal Adviser

The Attorney General
State Law Office
Harambee Avenue
P.O. Box 40112
City Square 00200
Nairobi, Kenya

WEST POKOT COUNTY ASSEMBLY
Reports and Financial Statements
For the year ended June 30, 2021

2. FORWARD BY THE CLERK OF THE ASSEMBLY

Budget performance

The financial statement report covers the period 1st July 2019 to 30th June 2020. It presents the status of budget execution by the County Assembly, transfers received from the National Government and the total expenditure during the reporting period. It is prepared in line with Section 147 and 149 (K) of the Public Finance Management Act 2012. The report provides an analysis of actual expenditure against approved budget estimates. Expenditure is classified into recurrent and development.

The total County Assembly budget for the financial year comprised of KSHS 604,450,000 recurrent and KSHS 55,065,814 in development. A total of KES 579,979,230 and KES 9,553,898 were utilized on the three County Assembly programs and development respectively. This represents an absorption rate of 95% for recurrent and 17% for development. The low absorption rate in development is attributed to failure by the National Treasury to disburse funds to the County Assembly as a result of high proportion of unpaid legible pending bills in the County Government.

Challenges and Recommended Way Forward

Although the Assembly executed its mandate and carried out all its programs, there were a few challenges experienced during the financial year. These include: lack of independence of the County Assembly in carrying out monthly requisition of funds, IFMIS network breakdown and inadequate user capacity, especially the Finance and Procurement staff.

The National Treasury should expedite release of funds on time to ensure that budget implementation is not adversely affected. In addition, the IFMIS network should be stable at all time. Finally, there is need to develop a training programme to build capacity for staff in County Assemblies.



Sign
Clerk of the County Assembly

WEST POKOT COUNTY ASSEMBLY

Reports and Financial Statements

For the year ended June 30, 2021

3. STATEMENT OF MANAGEMENT RESPONSIBILITIES

Sections 164 of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the Accounting Officer of a County Government Entity to prepare financial statements in accordance with the standards and formats prescribed by the Public Sector Accounting Standards Board.

The Clerk of the County Assembly is responsible for the preparation and presentation of the County Assembly's financial statements, which give a true and fair view of the state of affairs of the County Assembly for the year, ended June 30, 2021. This responsibility includes: (i) Maintaining adequate financial management arrangements and ensuring that these continue to be effective throughout the reporting period; (ii) Maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the County Assembly; (iii) Designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements, and ensuring that they are free from material misstatements, whether due to error or fraud; (iv) Safeguarding the assets of the County Assembly; (v) Selecting and applying appropriate accounting policies; and (vi) Making accounting estimates that are reasonable in the circumstances.

The Clerk accepts responsibility for the County Assembly's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS). The Clerk is of the opinion that the County Assembly's financial statements give a true and fair view of the state of the County Assembly's transactions for the year ended June 30, 2021, and of its financial position as at that date. The Clerk further confirms the completeness of the accounting records maintained for the County Assembly which have been relied upon in the preparation of the its financial statements as well as the adequacy of the systems of internal financial control.

The Clerk confirms that the County Assembly has complied fully with applicable Government Regulations and the terms of external financing covenants (where applicable), and that the County Assembly's funds received during the quarter under audit were used for the eligible purposes for which they were intended and were properly accounted for. Further the Clerk confirms that the County Assembly's financial statements have been prepared in a form that complies with relevant accounting standards prescribed by the Public Sector Accounting Standards Board of Kenya.

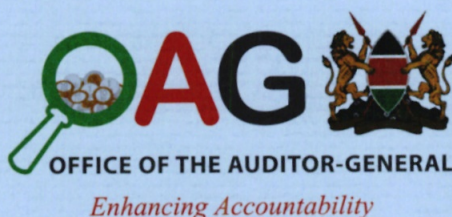
Approval of the financial statements

The County Government's financial statements were approved and signed by the Clerk of the County Assembly on _____ 2021.


Clerk of the County Assembly

REPUBLIC OF KENYA

Telephone: +254-(20) 3214000
E-mail: info@oagkenya.go.ke
Website: www.oagkenya.go.ke



HEADQUARTERS
Anniversary Towers
Monrovia Street
P.O. Box 30084-00100
NAIROBI

REPORT OF THE AUDITOR-GENERAL ON COUNTY ASSEMBLY OF WEST POKOT FOR THE YEAR ENDED 30 JUNE, 2021

PREAMBLE

I draw your attention to the contents of my report which is in three parts:

- A. Report on the Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements.
- B. Report on Lawfulness and Effectiveness in Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure Government achieves value for money and that such funds are applied for intended purpose.
- C. Report on Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, the risk management environment, and the internal controls developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

An unmodified opinion does not necessarily mean that an entity has complied with all relevant laws and regulations, and that its internal controls, risk management and governance systems are properly designed and were working effectively in the financial year under review.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012 and the Public Audit Act, 2015. The three parts of the report, when read together constitute the report of the Auditor-General.

REPORT ON THE FINANCIAL STATEMENTS

Disclaimer of Opinion

I have audited the accompanying financial statements of the County Assembly of West Pokot set out on pages 8 to 37, which comprise the statement of financial assets and

liabilities as at 30 June, 2021, and the statement of receipts and payments, statement of cash flows and statement of comparison of budget and actual amounts – recurrent and development combined for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015.

I do not express an opinion on the accompanying financial statements. Because of the significance of the matters described in the Basis for Disclaimer of Opinion section of my report, I have not been able to obtain sufficient appropriate audit evidence to provide a basis for an audit opinion on these financial statements.

Basis for Disclaimer of Opinion

1.0 Inaccuracies of the Financial Statements

1.1 Control Account

Included in the statement of financial assets and liabilities is a previous year (2019/2020) Control Account balance of Kshs.1,557,700. However, the balance has not been brought forward in the current financial period while no explanation has been provided on how it was cleared from the books of account.

1.2 Errors in the Statement of Financial Assets and Liabilities

The statement of financial assets and liabilities as at 30 June, 2021 and the previous financial year of 2019/2020 did not balance as shown below;

	2020/2021 (Kshs.)	2019/2020 (Kshs.)
Total Financial Assets	-	428,896
Net Financial Position	603,041	1,986,596

1.3 Excluded Finance Costs

The template provided by the National Treasury and the Public Sector Accounting Standards Board (PSASB) shows finance costs as a line item in the statement of receipts and payments. However, it was observed that finance costs are disclosed as Nil balance compared to the previous year's amount of Kshs.12,043. Further, finance costs are not included in any component in the financial statements. It has not been explained how the County Assembly operated without incurring bank charges.

1.4 Unsupported Transfers to County Revenue Fund Account

The statement of financial assets and liabilities reflects a negative balance of Kshs.1,031,937 in respect of transfers to County Revenue Fund Account (CRF) which was not supported or explained.

1.5 The Statement of Comparison of Budget and Actual Amounts

The statement of comparison of budget and actual amounts – recurrent and development combined shows the detailed items as opposed to the summarized components

corresponding to the items in the statement of receipts and payments. The statement is, therefore, not prepared as per the template prescribed by the International Public Sector Accounting Standards Board.

1.6 Statement of Cash Flows

Included in the statement of cash flows is a Nil balance of transfers to other Government entities at for the financial year 2020/2021 and Kshs. (22,424,842) for the prior year. This is at variance with the amounts disclosed in the statement of receipts and payments and Note 7 of Kshs.21,031,937 (2020/2021) and Kshs.15,250,000 (2019/2020).

Further, the statement of cash flows shows the control account at Nil balance for both 2020/2021 and 2019/2020 whereas in the financial year 2019/2020 the balance was Kshs.1,557,700.

In the circumstances, the financial statements contain material misstatements and their accuracy and completeness could not be confirmed.

2.0 Failure to Prepare a Trial Balance

A trial balance to support the financial statements for the County Assembly for the year ended 30 June, 2021 was not provided for audit verification and therefore the basis and accuracy of the financial statements prepared and submitted for audit could not be confirmed.

3.0 Misstatement of the Training Expenses

The statement of receipts and payments reflects use of goods and services amount of Kshs.202,060,892 for the year ended 30 June, 2021 which includes Training expenses amount of Kshs.7,791,570 as disclosed in note 5 to the financial statements. However, supporting schedules provided in respect of Training Expenses supports an amount of Kshs.17,436,470 resulting to an unexplained variance of Kshs.9,644,900.

Consequently, the accuracy and completeness of training expenses amount of Kshs.7,791,570 for the year ended 30 June, 2021 could not be confirmed.

4.0 Exchequer Releases and Receipts

Included in the statement of receipts and payments for the year ended 30 June, 2021 is treasury/exchequer releases amounting to Kshs.579,979,230. However, the following anomalies were noted;

4.1 Misstatement of the Total Receipts

The total receipts as reported in the statement of receipts and payments of Kshs.579,979,230 is at variance with the ledger amount of Kshs.602,946,573 resulting to unexplained variance of Kshs.22,967,343 which has not been explained or reconciled.

4.2 Missing Details

Included in the ledger amount of Kshs.602,946,573 is an amount of Kshs.9,553,899, under the fourth quarter. The receipt number and the date the amount was received was not indicated. Further, this amount could not be traced either in the bank statements or the cashbook provided for audit verification.

4.3 Late Exchequer Releases

During the year under audit, the County Assembly received Kshs.367,102,193 in the fourth quarter of the financial year, in eight (8) installments. However, the final four disbursements totalling to Kshs.202,026,659 were made in July, 2021, as shown below.

Date	Receipt No	Description	Amount Kshs.
05/07/2021	FT211860WHZ6	4th Quarter Disbursement 20/21	35,228,873
05/07/2021	FT21186Y9J6R	4th Quarter Disbursement 20/21	137,243,888
			9,553,898
19/07/2021	FT212002VYPY	4th Quarter Disbursement 20/21	20,000,000
Total			202,026,659

Consequently, the accuracy and completeness of the treasury/exchequer releases amounting to Kshs.579,979,230 as reported in the statement of receipts and payments for the year ended 30 June, 2021 could not be confirmed.

5.0 Cash and Cash Equivalents

5.1 Lack of a Bank Account Register

As disclosed in Note 13A to the financial statements, the statement of financial assets and liabilities reflects a Nil cash and cash equivalents balance. However, the Management does not maintain a register of all bank accounts opened and operated during the year. Further, a letter of authority from the County treasury authorizing the opening and operating of the bank accounts was not provided for audit review.

Consequently, the accuracy and completeness of the Nil cash and cash equivalents balance as at 30 June, 2021 could not be confirmed.

5.2 Inaccuracy of the Cash and Bank Balances

Note 13A to the financial statements shows a Nil balance in respect of the Kenya Commercial Bank account. However, a review of the bank reconciliation statement as at 30 June, 2021 revealed a cash book balance of Kshs.2,394 in respect of the account resulting in unexplained variance of Kshs.2,394. The subsequent months' bank statements to confirm when the un-presented cheques were cleared were not provided for audit.

Further, a certificate of bank balance, a board of survey and cash survey reports and a bank reconciliation statement for the CBK Bank Account No. 1000243334 as at 30 June, 2021 have not been provided for audit review.

In the circumstances, the accuracy and completeness of the Nil balance of cash and cash equivalents as at 30 June, 2021 could not be confirmed.

5.3 Overdrawn Bank Account

The KCB Imprest Account No. 1144041589 cashbook was overdrawn in the two months of March and June, 2021 without approval as follows:

Date	Description	Amount (Ksh.)
31 March, 2021	Balance c/d	(204,409)
30 June, 2021	Balance c/d	(2,394)

Consequently, Management was in breach of the provisions of Section 119 (4) of the Public Finance Management Act, 2021 and Regulation 82 (7) of the Public Finance Management (County Governments) Regulations, 2015 which prohibits overdrawn of the County bank accounts without the authority of the County Treasury.

5.4 Failure to Update the Cash Books

As disclosed in Note 13A to the financial statements, the statement of financial assets and liabilities as at 30 June, 2021 reflects Nil balance of cash and cash equivalents for the year under audit and comparative balance of Kshs.428,896 as at 30 June, 2020 held in three (3) bank accounts. However, during the year ended 30 June, 2021, there was no evidence that the cash books were regularly updated and maintained.

Consequently, the accuracy and completeness of the Nil Balance of the cash and cash equivalents could not be confirmed.

6.0 Unsupported Hire of Hotels and Conference Facilities

As disclosed in note 5 to the financial statements, the statement of receipts and payments show expenditure on use of goods and services amounting to Kshs.202,060,892 which includes training expenses amounting to Kshs.7,791,570. However, this is at variance with the supporting schedules amount of Kshs.17,436,470 resulting to unexplained variance of Kshs.9,644,900.

In addition, included in the amount in the supporting schedules is an expenditure of Kshs.8,438,900 as shown in **Appendix I** incurred on hiring hotels and conference facilities during the year under review. However, the County Assembly did not have an annual training plan. The training need assessment from the end users or committees on the need for various trainings and conferences held by members and staff of the County Assembly was not done.

Further, no reports were provided after the trainings were completed to indicate that the trainings were beneficial to the County Assembly.

Consequently, the accuracy and completeness of the training expenses amount of Kshs.7,791,570 for the year ended 30 June, 2021 could not be confirmed.

7.0 Irregular Procurement of Legal Services

The statement of receipts and payments for the year ended 30 June, 2021 reflects use of goods and services amount Kshs.202,060,892 which includes other operating expenses of Kshs.18,389,920. However, it was noted that a law firm was paid Kshs.6,100,000 while the contract agreement records a contract sum of Kshs.5,000,000 resulting to an overpayment of Kshs.1,100,000. No evaluation criteria and professional opinion by head of procurement was provided for the engagement of the law firm.

In the circumstances, it was not possible to determine how the amount of Kshs.5,000,000 was arrived at and the circumstances under which a sum of Kshs.6,100,000 was paid to the law firm.

8.0 Compensation of Employees

8.1 Misstatements in the Financial Statements

As disclosed in Note 4 to the financial statements, the statement of receipts and payments reflects compensation of employees amount of Kshs.322,370,697. The amount includes basic salaries of Kshs.264,577,210, basic wages of temporary employees of Kshs.5,396,300, personal allowances paid as salary of Kshs.38,288,437 and personal allowances paid as reimbursement Kshs.14,108,750. However, the supporting schedule provided for audit reflects a block sum of Kshs.322,370,697.

In addition, a review of sampled payment vouchers in support of wages to temporary employees totaled to Kshs.23,616,718.00 while Note 4 reflects a balance of Kshs.5,396,300 resulting in unexplained variance of Kshs.18,220,418.

Further, the breakdown of personal allowances paid as salary of Kshs.38,288,437, basic salary of permanent employees and personal allowances paid as reimbursements of Kshs.14,108,750 was not provided for audit.

Consequently, the accuracy and completeness of compensation of employees amount of Kshs.322,370,697 could not be confirmed.

8.2 Personal Allowances Paid as Part of Salary

Included in the statement of receipts and payments as at 30 June, 2021 is the compensation of employees amount of Kshs.322,370,697 which includes personal allowances paid as part of salary amounting to Kshs.38,288,437. However, a breakdown of this amount was not provided for audit review.

In addition, the amount includes the payment of the County Assembly Services Board (CASB) sitting allowances amounting to Kshs.7,998,356, against a budgeted amount of Kshs.6,524,000, resulting to unexplained over-expenditure of Kshs.1,474, 356. There

was no evidence of CASB sitting in the year under review, as no minutes or signed attendance registers were provided for audit review.

Further, the personal allowances paid as part of salary amounting to Kshs.38,288,437 includes sitting allowances paid to members of the County Assembly during committee and plenary sessions, of which the minutes and signed attendance registers for the sittings were not provided for audit review.

In the circumstances, the accuracy and completeness of personal allowances paid as part of salary amounting to Kshs.38,288,437 for the year ended 30 June, 2021 could not be confirmed.

8.3 Failure to Remit Retirement Contributions by County Governments

A review of the report of the Controller of Budget on County Governments Budget Implementation for the half-year period ended 31 December, 2020 indicates that County governments have not been remitting retirement contributions to the various Retirement Benefits Schemes that serve employees of County governments and affiliated entities. Such Benefits Schemes include the Local Authorities Provident Fund (LAPFUND), the Local Authorities Pension Trust (LAPTRUST) and the County Pension Fund.

The County Assembly owed the various funds a total of Kshs.85,463,708 and there was no evidence that the debt had been settled as at the time of audit, and no reasons were provided to justify the non-remittance of the dues to the relevant authorities.

8.4 Over Expenditure on Compensation of Employees

The statement of receipts and payments for the year ended 30 June, 2021 reflects compensation of employees amount of Kshs.322,370,697 which is approximately 56% of the total revenue of the County Assembly amounting to Kshs.579,979,320. The expenditure amount therefore exceeded the recommended ratio of 35% under Regulation 25(1) of the Public Finance Management (County Governments) Regulations, 2015.

Consequently, the County Assembly is in breach of the law and the wage bill may not be sustainable unless adequate measures are put in place to contain the rising wage expenses.

8.5 Non-Compliance with the One-Third Rule for Employees

The statement of receipt and payments for the year ended 30 June, 2021 reflects the compensation of employees' expense amount of Kshs.322,370,697 which includes basic salaries to permanent employees amount of Kshs.264,577,210. However, a review of payroll data for June, 2021 reveals that, the County Assembly had one hundred and forty-five (145) employees out of which one hundred and thirty-eight (138) or (95%) of the staff were from the dominant community.

In the circumstances, the Management was in breach of the National Cohesion and Integration Act, 2008.

8.6 Ethnic Composition of Employees

A review of staff establishment records revealed that, the County Assembly had ninety-six (96) employees out of which eighty-six (86) or 90% belonged to one ethnic community. This is contrary to Section 7(1) and (2) of the National Cohesion and Integration Act, 2008 which stipulates that all public establishments shall seek to represent the diversity of the people of Kenya in the employment of staff and that no public establishment shall have more than one third of its staff from the same ethnic community.

Consequently, Management was in breach of the law.

8.7 Expenditure on Salaries, Emoluments and Benefits

The County Assembly spent a total of Kshs.288,225,844 on compensation of employees and benefits (compensation of employees - Kshs.276,771,847 and social security benefits - Kshs.11,453,997) during the year under review. This represents 46% of the total receipts of Kshs.623,982,488 on compensation of employees and benefits. Consequently, the compensation of employees cost exceeded the set threshold of 35% stipulated under Regulation 25(1) of the Public Finance Management (County Governments) Regulations, 2015.

Consequently, Management was in breach of the law.

8.8 Irregular Salary Deductions

A review of the payroll revealed that some members of staff earned net salaries less than a third of their basic pay against the requirement of Section 19(3) of Employment Act, 2007 which requires that the total amount of all deductions which may be made by an employer from the wages of his employee at any one time shall not exceed two-thirds of the basic pay.

In the circumstance, Management was in breach of the law.

8.9 Irregular Payment of Transport Allowances to MCAs

Included in the compensation of employees' expenditure of Kshs.276,771,847 is an amount of Kshs.7,241,298 relating to transport allowances paid to Members of County Assembly. However, the transport allowances were not paid through the payroll and in accordance with the approved rates as provided for in the Salaries and Remuneration Commission Kenya Gazette Vol.CXIX-No.89 of 7 July, 2017.

The Gazette Notice requires payment of transport allowance for Members of the County Assembly to be clustered into four zones and Members of the County Assembly to be paid a fixed monthly transport allowance through the payroll. Further, the transport allowances paid were not taxed.

In the circumstance, Management was in breach of the law.

8.10 Irregular Payment of Sitting Allowances

The compensation of employees' expenditure of Kshs.276,771,847 also includes sitting allowances of Kshs.7,260,500 paid to Members of County Assembly and County Assembly Service Board, which were paid outside the payroll without any justification from the accounting officer. Further, Pay As You Earn (PAYE) of Kshs.5,634,150 deducted from the sitting allowances was not remitted to the Kenya Revenue Authority.

In the circumstance, the Management was in breach of the law.

8.11 Irregular Employment of Ward Staff

A review of personnel records revealed that each ward office had employed six employees contrary to the requirement of the Commission on Revenue Allocation Circular Ref No: CRA/CSO/CMG/9/VOL.V (43) of 3 August, 2020 which provides for employment of three (3) employees per ward office. Further, the ward employees were each being paid salaries below the approved minimum wage of Kshs.13,572.90 per month.

In the circumstance, Management was in breach of the law.

8.12 Wages of Temporary Employees Paid Outside IPPD

The statement of receipts and payments for the year ended 30 June, 2021 reflects compensation of employees' amount of Kshs.322,370,697 which includes basic wages of temporary employees' amount of Kshs.5,596,300 paid to casuals, and outside the payroll without any justification from the accounting officer.

Consequently, Management was in breach of the law.

9.0 Irregular Mileage Claims

Included in the statement of receipts and payments amount of Kshs.322,370,697 is personal allowances paid as reimbursements of Kshs.14,108,750. However, a review of the mileage allowances revealed that a member of the County Assembly was paid Kshs.500,468 mileage allowances for the period of April, 2020 to March, 2021 from his area of representation to the County Assembly offices. In addition, during the same period another member was paid Kshs.354,105 from her area of representation to the County Assembly offices using the same vehicle.

Also, it was noted that a member of the County Assembly was paid a mileage allowance of Kshs.590,284 supported with a car logbook that belonged to another individual and there was no proof of ownership by the member.

Further, another member of County Assembly was paid a mileage allowance of Kshs.684,274 with no support document of car ownership.

Consequently, the validity of the payments of mileage allowances could not be confirmed.

10.0 Domestic and Subsistence Allowance

10.1 Irregular Domestic and Subsistence Allowance

Included in domestic travel and subsistence amount of Ksh.113,795,935 as reflected in Note 5 to the financial statements is expenditure of Kshs.37,590,300 which includes payments to hotels, transport expense and per diem of Kshs.5,850,808, Kshs.2,463,000 and Kshs.37,590,300 respectively paid to Members of the County Assembly and staff on various trips to different towns to write reports, bench marking, attend workshop and retreats as detailed in **Appendix II**. However, no explanation was provided as to why the activities could not be carried out within the County Assembly premises.

Further, the transport expense of Kshs.2,463,000 was not listed among the approved allowances by the Salaries and Remuneration Commission and the amount has not yet been accounted for.

Consequently, the validity and value for money of the expenditure could not be confirmed.

10.2 Wasteful/Nugatory Expenditure

Included in domestic travel and subsistence amount of Kshs.113,795,935 as reflected in Note 5 to the financial statements are payments for conference facility of Kshs.287,500 and per diem of Kshs.1,829,600 to three (3) Members of the County Assembly and twenty two (22) members of staff who went for a retreat in Kisumu to verify interim certificate No.16 amounting to Kshs.7,878,508 submitted by the project engineer in relation to proposed construction of a new office block. No explanation has been given to justify why the certificate which had already been approved by the project supervisor should again be verified by the MCAs and the members of staff outside the County Assembly's offices.

Also included in domestic travel and subsistence is a payment of per diem of Kshs.966,000 to the Speaker of the County Assembly, two (2) members of the County Assembly, two (2) County Assembly Services Board (CASB) members and five (5) members of staff to visit Kamiti Maximum Prison in Nairobi for five (5) days to assess the progress of the work of making seats by the Kamiti Prison industry. The need and justification for the trip to the prison has not been provided for audit verification.

Consequently, the validity and value for money of the expenditure could not be confirmed.

10.3 Misstatement of Account Balance

Included in the statement of receipts and payments is domestic travel and subsistence expense amount of Kshs.113,795,935 as reflected in Note 5 to the financial statements. However, the supporting schedule reflects a balance of Kshs.124,390,580 resulting to unexplained variance of Kshs.10,594,645.

Consequently, the accuracy of the expenditure could not be confirmed.

11.0 Unsupported Social Security Benefits

Included in the compensation of employees' amount of Kshs.322,370,697 is social security benefits amount of Kshs.15,646,806 as shown in Note 9 of the financial statements. However, the amount could not be confirmed due to the failure by the County Assembly Management to provide the necessary documents and explanations needed during the audit.

Consequently, the accuracy and completeness of compensation of employees' amount of Kshs.322,370,697 for the year ended 30 June, 2021 could not be confirmed.

12.0 Un-explained Transfer to County Revenue Fund

Included in the statement of financial assets and liabilities, is a transfer to County Revenue Fund of Kshs.1,031,937. However, the nature of this negative transfer has not been explained.

Consequently, the accuracy and completeness of the Kshs.1,031,937 transferred to the County Revenue Fund could not be confirmed.

13.0 Fixed Assets Register

13.1 Failure to Maintain Asset Register

As disclosed in Annex 4 to the financial statements, the summary of fixed asset register shows that the County Assembly had fixed assets with a historical cost of Kshs.473,087,911 as at 30 June, 2021. However, the County Assembly does not maintain a fixed asset register to record its assets making it difficult to confirm the nature, number, physical location and fair value of the County Assembly's fixed assets.

Further, no ownership documents to confirm the existence and ownership of these fixed assets were provided for audit verification.

Consequently, it was not possible to confirm the accuracy and completeness of the balance of the fixed assets historical cost of Kshs.473,087,911 as at 30 June, 2021.

13.2 Acquisition of ICT Equipment

Included in the acquisition of assets amount of Kshs.18,868,898 as reflected in Note 10 to the financial statements is purchase of ICT equipment, software and other ICT assets of Kshs.2,815,000 which were not supported with payment vouchers, quotation or tender evaluation reports.

Consequently, the accuracy and completeness of the acquisition of ICT equipment amounting to Kshs.2,815,000 for the year ended 30 June, 2021 could not be confirmed.

13.3 Construction of County Assembly Restaurant and Car Park

As previously reported, the County Assembly entered into a contract with a firm for the construction of a restaurant and a car park on 3 January, 2014 at a contract sum of Kshs.36,685,718. An expenditure of Kshs.15,765,679 was incurred on the project in the financial year 2014/2015 but payment vouchers were not submitted for audit verification. During the year under review, project records including payment vouchers, certificates of completion issued, status report of the project were not yet provided for audit verification.

Further, a request for a physical verification during the year under review was not granted by the client. The project seems to have stalled and there was no budgetary provision in respect of the project in the 2020/2021 financial year.

Consequently, the objectives of the project have not been achieved and residents of County may not have realized value for money on the funds spent on the project.

13.4 Delayed Construction of a New Complex for West Pokot County Assembly

The statement of receipts and payments reflects an expenditure of Kshs.18,868,898 under acquisition of assets which, as disclosed in Note 10 to the financial statements, includes an amount of Kshs.8,753,898 relating to construction of buildings. The amount was paid during the year for construction of a modern County Assembly complex. The contract was awarded on 6 January, 2015 at a contract sum of Kshs.358,392,421.

The contractor has been paid a total of Kshs.346,904,962 or 97% of the contract sum to date. The amount paid include prime cost of Kshs.34,000,000 which has not been accounted for. The completion/interim certificates were issued upon valuation by the quantity surveyor contrary to Section 48(4) of the Public Procurement and Assets Disposal Act, 2015 which requires the Inspection and Acceptance Committee to ensure that the correct quantity of the goods is received, the goods, works or services meet the technical standards defined in the contract, the goods, works or services have been delivered or completed on time, or that any delay has been noted, all required manuals or documentation have been received and issue interim or completion certificates or goods received notes, as appropriate and in accordance with the contract.

However, the project is behind schedule as it was supposed to be completed by February, 2018. Management has not claimed liquidated damages from the contractor. The Management has explained that the execution of the contract was suspended by the Governor of West Pokot through a letter dated 19 September, 2017 to facilitate a special audit of all contracts. The basis of the termination of the contract and the termination letter by the Governor were not provided for audit verification.

The contract period was extended to 6 September, 2019 vide Deputy Clerk letter Ref.WPCA/Proc.2018. However, the County Assembly Service Board minutes approving the extension were not provided for audit verification. A second extension of the project completion time to 30 June, 2021 was approved by the County Assembly Service Board on 23 March, 2021. However, the members of the Board did not sign the minutes.

Further, the contractor was paid Kshs.8,753,895 vide payment voucher no.1837 during the year under audit, of which was not provided for audit verification.

Therefore, the accuracy and completeness of the construction of buildings amount of Kshs.8,753,895 for the year ended 30 June, 2021 could not be confirmed.

14.0 Budgetary Control and Performance

The statement of comparison of budget and actual amounts-recurrent and development combined reflects an approved expenditure budget of Kshs.659,515,814 against actual expenditure of Kshs.589,533,128 resulting in an overall under expenditure of Kshs.69,982,686 or 11%. The under expenditure mainly occurred on development budget where an amount of Kshs.9,553,898 was spent against the budgeted amount of Kshs.55,065,814 resulting to an under expenditure of Kshs.45,511,916 or 83%.

The underfunding and underperformance constrained execution of planned activities and delivery of services to the residents of West Pokot County.

15.0 Pending Bills

As disclosed in Note 4.4 on other disclosures to the financial statements, the County Assembly had pending bills totaling Kshs.5,993,137 which were due to suppliers of goods and services as at 30 June, 2021. Had the pending bills been paid and charged to the year under review, the financial statements would have reported a deficit of Kshs.5,993,137 instead of the surplus/deficit nil balance.

In addition, the annexure showed the financial year, not the aging analysis, date when the bills were incurred and for how long it had remained unpaid. Accumulation of pending bills is contrary to the National Treasury Circular Ref AG 3/101/75 which requires Accounting Officers to establish effective financial controls and maintain financial discipline for efficient use of resources.

16.0 Public Procurement and Disposal of Assets

16.1 Publication of Tenders in the Public Procurement Information Portal (PIIP)

During the year under audit, a review of the use of goods and services documents revealed that the County Assembly procured goods and services for various departments and awarded tenders to various firms as shown in the table below:

Category	Firm Awarded	Method of Procurement	Amount (Kshs.)
Insurance	AAR Insurance	Open Tender	26,787,066
	Madison Insurance	Open Tender	4,163,841
	EDEN Rock Insurance	Open Tender	1,237,280
	CIC General Insurance	Open Tender	478,522
Maintenance Expenses	Jayesh Auto Distributors	Request for Quotation	1,000,000

Category	Firm Awarded	Method of Procurement	Amount (Kshs.)
Refined Fuels and Lubricants	Mtelo Enterprises	Request for Quotation	4,351,004
Other Operating Expenses	Y.Jeruto & Co. Advocates	Direct Procurement	6,100,000
Total			44,117,713

However, none of these procurements was published in the public procurement information portal. The Management has not provided evidence of reporting the award of these tenders to the Public Procurement Regulatory Authority as required by executive order No. 2 of 2018 and PPRA circular No.1/2016.

16.2 Provision of Medical Insurance

The County Assembly in sourcing for insurance services adopted the e- procurement system through open tendering. At the opening of the tenders, 7 bidders submitted their bids, out of which 2 firms passed the mandatory stage and proceeded to the technical evaluation. The GOK IFMIS Evaluation matrix report dated 8 June, 2021 at the financial evaluation stage indicates that there were three firms out of which, one firm had not submitted its bid initially. However, it was not clear how the company was being subjected to financial evaluation having not submitted a bid as per the tender opening documents received via the e- procurement portal.

In the circumstances, Management of the County Assembly was in breach of the law.

17.0 Irregular Payments to the County Assemblies Forum

As disclosed in Note 5 to the financial statements, the statement of receipts and payment for the year ended 30 June, 2021 reflects use of goods and services amounting to Kshs.202,060,892 which includes other operating expenses of Kshs.18,389,920 out of which an amount of Kshs.9,700,000 was paid to the County Assemblies Forum.

However, no support document was provided to confirm under which law or regulations the County Assembly was remitting the funds to the County Assemblies Forum.

Consequently, Management was in breach of the law.

18.0 Over Expenditure on Compensation of Employees

As disclosed in Note 4 to the financial statements, the statement of receipts and payment compensation of employees amount of Kshs.322,370,697. However, there were marked over expenditures on the following items:

Audit Component	Current Year Actual (Kshs.)	Current Year Budget (Kshs.)	Difference Between Budget and Actual (Kshs.)	% Diff
Basis Salaries of Permanent Employees	264,577,210	235,856,380	28,720,830	12%
Personal Allowances paid as Salary	38,288,437	7,676,000	30,612,437	398%
Personal Allowances paid as Reimbursement	14,108,750	2,000,000	12,108,750	605%

The authority/approval for re-allocations to finance the over expenditure has not been provided for audit verification.

Consequently, Management was in breach of the law.

19.0 Failure to Submit Accounts of the County Assembly Services Board

The County Assembly Services Board did not prepare and submit the financial statements for the year ended 30 June, 2021 to the Office of the Auditor-General contrary to Section 32 (1) and 32(2) (a) of the County Assembly Services Act, 2017.

Consequently, Management of the County Assembly was in breach of the law.

20.0 Irregular Expenditure on Hotels and Conference Facilities

As disclosed in Note 5 to the financial statements, the statement of receipts and payments reflects an expenditure of Kshs.253,702,967 under use of goods and services, which includes Kshs.7,791,570 in relation to training expenses. Out of this amount, an expenditure of Kshs.7,231,550 was incurred on hiring hotels and conference facilities. However, the facilities were directly procured while they were not included in the procurement plan for the year under review. Further, the County Assembly did not have an annual training plan, training needs assessment was not done and no reports were produced after the trainings were completed.

In addition, procurement of hotel and conference facilities was done outside IFMIS against the requirement of Treasury Circular No. 24/2015 dated 21 December, 2015 which provided guidelines on the use of E-Procurement in the County Governments.

In the circumstance, Management was in breach of the law.

21.0 Unsupported Purchase of a Motor Vehicle

Included in the acquisition of assets expenditure of Kshs.67,920,438 is an amount of Kshs.8,356,000 relating to purchase of motor vehicles and other transport equipment which was paid for purchase of a Toyota Fortuner. However, review of records provided revealed that the vehicle was directly procured although the prevailing conditions did not justify the procurement method.

Further, the logbook for the vehicle was also not provided for audit verification. Management explained that the supplier was identified from the contracted suppliers of motor vehicles for the Ministry of Transport, Infrastructure, Public Works, Housing and Urban Development. However, there was no documentary evidence to confirm that the County Assembly requested to use the contracted suppliers of the Ministry and the approval from the tender committee as required under Section 56 of the Public Procurement and Asset Disposal Act, 2015.

22.0 Lack of Information Communication Technology Policy

A review of the Information and Communication Technology (ICT) System of the County Assembly revealed that the County Assembly did not have an approved IT Policy, Data Recovery Plan and IT Security Policy which are vital in effective and efficient management of the entity's IT resources.

Further, the County Assembly did not have an IT Steering Committee which is important in performing the oversight function and formulation of policies to ensure that IT Unit functions are properly in place to assist in the achievement of organizational objectives in an efficient, economic and effective manner. In addition, the County Assembly did not have periodic IT reports which are supposed to assess the status of implementation of IT systems and suggest corrective measures.

23.0 Lack of an Internal Audit Function

As previously reported, the County Assembly has established an Internal Audit Unit to oversee the governance mechanism and promote transparency and accountability of management of the County Assembly's resources. The unit has only two officers who report to the Management instead of an audit committee contrary to Regulation 155(1) of the Public Finance Management (County Governments) Regulations, 2015 which requires the Head of Internal Audit Unit in a County Government to enjoy operational independence through the reporting structure by reporting administratively to the Accounting Officer and functionally to the audit committee.

Consequently, due to the shortage of capacity in internal audit, weaknesses in internal control systems may pass unnoticed exposing the County Assembly to risk of loss of assets and other resources.

24.0 Lack of Risk Management Policy

As reported in the previous year, a review of risk management processes revealed that the Management does not conduct risk assessment of the various operational areas to make recommendations of the measures to be instituted to check on the risks. The lack of risk assessment and regular reviews on fraud risk control processes makes it impossible for the Management to establish if the operations are not prone to risks.

25.0 Unresolved Prior Year Audit Matters

There were issues raised in the audit report for 2019/2020 financial year. However, no report or recommendations from the Management and oversight bodies were submitted for audit verification and clearance. Further, the issues remain unresolved contrary to Section 149(2)(l) of the Public Finance Management Act, 2012 which require accounting officers designated for County Government entities to try to resolve any issues resulting from an audit that remain outstanding.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

Conclusion

I do not express a conclusion on the lawfulness and effectiveness in the use of public resources as required by Article 229(6) of the Constitution. Because of the significance of the matters described in the Basis for Disclaimer of Opinion section of my report, I have not been able to obtain sufficient appropriate audit evidence to provide a basis for my audit conclusion.

REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

I do not express a conclusion on the effectiveness of internal controls, risk management and governance as required by Section 7(1)(a) of the Public Audit Act, 2015. Because of the significance of the matters described in the Basis for Disclaimer of Opinion section of my report, I have not been able to obtain sufficient appropriate audit evidence to provide a basis for my audit conclusion.

Responsibilities of Management and those Charged with Governance

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal control as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal control, risk management and governance.

In preparing the financial statements, Management is responsible for assessing the County Assembly's ability to continue to sustain services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless Management is aware of the intention to dissolve the County Assembly or to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the County Assembly's financial reporting process, reviewing the effectiveness of how the entity monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

My responsibility is to conduct an audit of the County Assembly's financial statements in accordance with International Standards of Supreme Audit Institutions (ISSAIs) and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. However, because of the matters described in the Basis for Disclaimer of Opinion section of my report, I was not able to obtain sufficient appropriate audit evidence to provide a basis for an audit opinion on these financial statements.

In addition, my responsibility is to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them, and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution. I also consider internal control, risk management and governance processes and systems in order to give an assurance on the effectiveness of internal controls, risk management and governance in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. However, because of the matters described in the Basis for Disclaimer of Opinion section of my report, I was not able to obtain sufficient appropriate audit evidence to provide a basis for an audit conclusion on lawfulness and effectiveness in use of public resources, and on effectiveness of internal controls, risk management and governance.

I am independent of the West Pokot County Assembly Management in accordance with ISSAI 130 on Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya.


CPA Nancy Gathungu, CBS
AUDITOR-GENERAL

Nairobi

14 June, 2022

Appendices

Appendix I

Date	PV. No.	Details	Payee	Amount (Kshs.)
17/06/2021	70012250	Hire of training facilities and equipment	Ciala Resort Kenya Ltd	262,500
17/06/2021	70012174	Hire of training facilities and equipment	Ciala Resort Kenya Ltd	250,000
17/06/2021	70012173	Hire of training facilities and equipment	Ciala Resort Kenya Ltd	150,000
20/04/2021	70011495	Hire of training facilities and equipment	Ciala Resort Kenya Ltd	310,000
22/06/2021	70012349	Hire of training facilities and equipment	Ciala Resort Kenya Ltd	140,000
17/06/2021	70012241	Hire of training facilities and equipment	Ciala Resort Kenya Ltd	90,000
17/06/2021	70012241	Hire of training facilities and equipment	Ciala Resort Kenya Ltd	500,000
17/06/2021	70012256	Capacity building training for committee on media and ICT	Ciala Resort Kenya Ltd	350,000
17/06/2021	70012249	Hire of training facilities and equipment	Ciala Resort Kenya Ltd	130,000
17/06/2021	70012252	Hire of training facilities and equipment	Ciala Resort Kenya Ltd	150,000
17/06/2021	70012172	Hire of training facilities and equipment	Ciala Resort Kenya Ltd	350,000
20/04/2021	70011520	Hire of training facilities and equipment	Bienvenue Delta Hotel	367,200
20/04/2021	70011532	Hire of training facilities and equipment	Imperial Hotel	300,000
16/02/2021	70010620	Hire of training facilities and equipment	Sirwo Enterprises Ltd	900,000
20/04/2021	70011510	Provision of conference facility to hon. Members and technical staff on procurement plan amendment	Sirwo Enterprises Ltd	684,000
17/06/2021	70012148	Hire of training facilities and equipment	Sirwo Enterprises Ltd	324,000
17/06/2021	70012149	Hire of training facilities and equipment	Sirwo Enterprises Ltd	108,000
17/06/2021	70012256	Hire of training facilities and equipment	Sirwo Enterprises Ltd	144,000
17/06/2021	70012150	Hire of training facilities and equipment	Sirwo Enterprises Ltd	133,200

Date	PV. No.	Details	Payee	Amount (Kshs.)
17/06/2021	70012254	Hire of training facilities and equipment	Sirwo Enterprises Ltd	432,000
17/06/2021	70012151	Hire of training facilities and equipment	Sirwo Enterprises Ltd	180,000
17/06/2021	70012180	Hire of conference facility for honorable members and technical staff on report writing on County fiscal strategy paper.	Pride Inn Azure	240,000
25/06/2021	70012441	Hire of conference facility for CASB planning for the FY 2021/2022	Pride Inn Azure	225,000
17/06/2021	70012178	Hire of training facilities and equipment	Pride Inn Azure	375,000
17/06/2021	70012179	Hire of training facilities and equipment	Pride Inn Paradise Beach Resort	1,344,000
				8,438,900

Appendix II

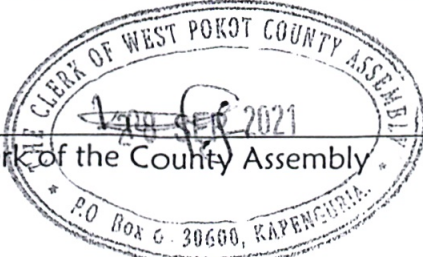
Domestic Travel and Subsistence Allowance							
Date	PV No.	Conference Facility	Nature of Expenditure	Conference Facility Kshs.	Transport Kshs.	Per Diem Kshs.	Total Kshs.
24/3/2021	2921001132	Sunrise Resort	Workshop on the implementation of County projects based on the annual progress report	1,260,000	740,000	5,882,000	7,882,000
15/4/2021		Ciala Resort	Analysis and report writing on the consideration of the County budget review and outlook paper	540,000	168,000	3,095,900	3,803,900
6/4/2021	2921001530	Pride Inn Paradise	Liaison Committee induction on revenue sharing formula and legislation on the implementation of equalization Fund	1,260,000	680,000	6,362,000	8,302,000
6/4/2021	2921001529	Ciala Resort	Liaison Committee retreat on committee planning and resource allocation to committees for FY 2020/2021	625,000	320,000	3,308,000	4,253,000
24/3/2021	2921001108	Imperial Hotel	Refresher and induction training on smart oversight for members of the County Assembly during COVID 19	1,248,000	456,000	6,826,000	8,530,000
24/3/2021	2921001104	Joseph Queens Garden	1.Presentation of annual procurement plan for FY 2020/2021 to County Assembly Service Board	803,800	70,000	3,001,700	3,875,500
			2.Report writing for the Finance bill 2020				
			3.Benchmarking and report writing on review of speaker's guidelines on COVID-19				
12/4/2021	2921001105	Skynet County Hotel	Preparation of the procurement plan for 2020/2021	114,000	29,000	800,900	943,900
Total				5,850,800	2,463,000	29,276,500	37,590,300

WEST POKOT COUNTY ASSEMBLY
Reports and Financial Statements
For the year ended June 30, 2021

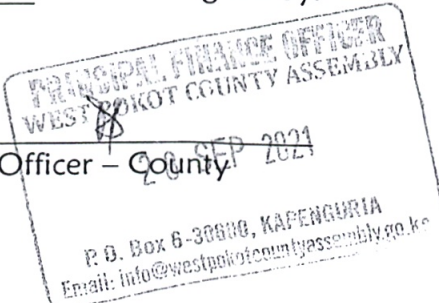
3.1. STATEMENT OF RECEIPTS AND PAYMENTS

	Note	2020/21 Kshs	2019/20 Kshs
RECEIPTS			
Transfers from the County			
Treasury/Exchequer Releases	1	579,979,230	623,982,488
Proceeds from Sale of Assets	2	-	-
Other Receipts	3	-	-
TOTAL RECEIPTS		579,979,230	623,982,488
PAYMENTS			
Compensation of Employees	4	322,370,697	276,771,847
Use of goods and services	5	202,060,892	252,145,267
Subsidies	6	-	-
Transfers to Other Government Entities	7	21,031,937	15,250,000
Other grants and transfers	8	-	-
Social Security Benefits	9	15,646,806	11,453,997
Acquisition of Assets	10	18,868,898	67,920,438
Finance Costs	11	-	12,043
Other Payments	12	-	-
TOTAL PAYMENTS		579,979,230	623,553,592
SURPLUS/DEFICIT		0	428,896

The explanatory notes to these financial statements form an integral part of the financial statements. The financial statements were approved on 28/09 2021 and signed by:


 Clerk of the County Assembly

Principal Finance Officer – County
 Assembly

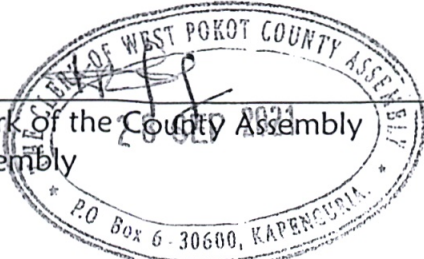

 P. O. Box 6-30600, KAPENGURIA
 Email: info@westpokotcountyassembly.go.ke

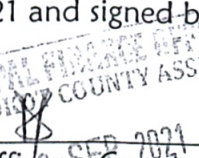
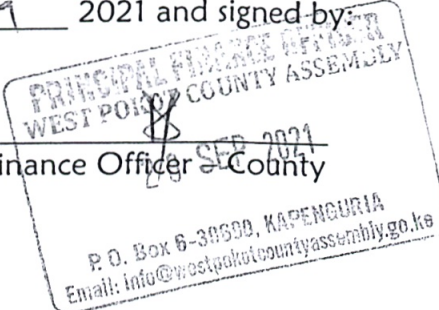
WEST POKOT COUNTY ASSEMBLY
Reports and Financial Statements
For the year ended June 30, 2021

3.2.STATEMENT OF FINANCIAL ASSETS AND LIABILITIES

	Note	2020/21 Kshs	2019/20 Kshs
FINANCIAL ASSETS			
Cash and Cash Equivalents			
Bank Balances	13A	-	428,896
Cash Balances	13B	-	-
Total Cash and cash equivalents		-	428,896
Accounts receivables – Outstanding Imprests	14	-	-
TOTAL FINANCIAL ASSETS		-	428,896
FINANCIAL LIABILITIES			
Accounts Payables – Deposits and retentions	15	-	-
NET FINANCIAL ASSETS REPRESENTED BY		-	428,896
Fund balance b/fwd	16	428,896	8,732,542
Transfers to County Revenue Account year end (CRF)		(1,031,937)	7,174,842
Surplus/Deficit for the year		0	428,896
NET FINANCIAL POSITION		-	603,041
	<i>Control</i>	<i>0</i>	<i>1,557,700</i>

The explanatory notes to these financial statements form an integral part of the financial statements. The financial statements were approved on 28/09 2021 and signed by:


 Clerk of the County Assembly
 Assembly
 * P.O. Box 6-30600, KAPENGURIA *


 Principal Finance Officer - County

 P.O. Box 6-30600, KAPENGURIA
 Email: info@westpokotcountyassembly.go.ke

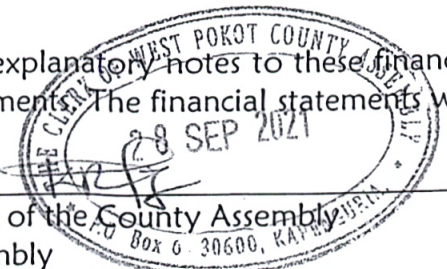
WEST POKOT COUNTY ASSEMBLY
Reports and Financial Statements
For the year ended June 30, 2021

3.3.STATEMENT OF CASH FLOWS

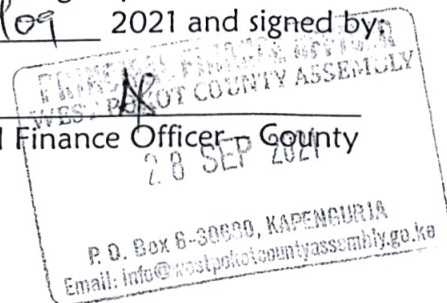
	Note	Kshs 2020/21	2019/20 Kshs
CASH FLOW FROM OPERATING ACTIVITIES			
Receipts from operating income			
Transfers from the County Treasury/Exchequer Releases	1	579,979,230.40	623,982,488
Other Receipts	3	0	0
Payments for operating expenses			
Compensation of Employees	4	(322,370,697)	(276,771,847)
Use of goods and services	5	(202,060,892)	(252,145,267)
Subsidies	6	0	0
Transfers to Other Government Entities	7		(22,424,842)
Other grants and transfers	8	0	0
Social Security Benefits	9	(15,646,806)	(11,453,997)
Finance Costs	11	0	(12,043)
Other Payments	12	0	
Adjusted for:			
Adjustments during the year (transfer to Car loan & mortgage fund a/c)	7	(20,000,000.00)	
Transfers to County Revenue Account year end (CRF)		(1,031,937.30)	0
Net cash flows from operating activities		18,868,898	61,174,492
CASHFLOW FROM INVESTING ACTIVITIES			
Proceeds from Sale of Assets	2		
Acquisition of Assets	10	(18,868,898)	(67,920,438)
Net cash flows from investing activities		(18,868,898)	(67,920,438)
NET INCREASE IN CASH AND CASH EQUIVALENT		0	(6,745,946)
Cash and cash equivalent at BEGINNING of the year		428,896	7,174,842
Cash and cash equivalent at END of the year		428,896	428,896
As per statement of assets		0	428,896
<i>Control</i>		0	(0)

The explanatory notes to these financial statements form an integral part of the financial statements. The financial statements were approved on 28/09 2021 and signed by:

Clerk of the County Assembly
 Assembly



Principal Finance Officer - County



WEST POKOT COUNTY ASSEMBLY
Reports and Financial Statements
For the year ended June 30, 2021

STATEMENT OF COMPARISON OF BUDGET & ACTUAL AMOUNTS: RECURRENT AND DEVELOPMENT COMBINED

ECONOMIC ITEM & TITLE	Approved Estimate FY 2020/21	Actual Expenditure FY 2020/21	Balance FY 2020/21
	(Ksh)	(Ksh)	(Ksh)
Basic Salaries - Permanent Civil Service	265,907,378	264,577,210	1,330,168
Contractual Employees	4,294,936	4,244,300	50,636
Transport Allowance (millage)	14,113,622	14,108,750	4,872
Leave Allowance	1,152,000	1,152,000	0
County Assembly Board Sitting Allowance	6,524,000	6,523,984	16
National Assembly Attendance Allowance	31,788,330	31,764,453	23,877
Electricity	200,000	200,000	0
Water and Sewerage Charges	24,000	6,500	17,500
Telephone, Telex, Facsimile and Mobile Phone Services	4,500,000	3,803,000	697,000
Courier & Postal Services	50,000	18,900	31,100
Domestic Travel, Travel Costs (airlines, bus, railway, mileage allowances, .)	125,621,104	124,381,770	1,239,334
Foreign Travel Costs (airlines, bus, railway, etc.)	0	0	0
Subscriptions to Newspapers, Magazines and Periodicals	130,000	120,900	9,100
Advertising, Awareness and Publicity Campaigns	4,200,000	3,853,837	346,163
Rents and Rates - Non-Residential	2,592,000	2,400,000	192,000
Hire of Training Facilities and Equipment	17,700,000	6,292,300	11,407,700
Tuition Fees Allowance	1,500,000	1,499,270	730
Kenya School of Government	0	0	0
Catering Services (receptions), Accommodation, Gifts, Food and Drinks	2,000,000	1,544,420	455,580
State Hospitality Costs	1,280,000	580,000	700,000
Hospitality Supplies - other (3,000,000	1,737,530	1,262,470
Motor Vehicle Insurance	2,016,000	1,715,802	300,198
Medical Insurance	32,980,000	30,950,907	2,029,093
Purchase of Uniforms and	470,000	0	470,000

WEST POKOT COUNTY ASSEMBLY

Reports and Financial Statements

For the year ended June 30, 2021

Clothing - Staff			
Specialised Materials - Other	1,800,000	1,799,940	60
General Office Supplies (papers, pencils, forms, small office equipment etc)	1,500,000	1,476,230	23,770
Supplies and Accessories for Computers and Printers	1,500,000	1,407,800	92,200
Sanitary and Cleaning Materials, Supplies and Services	1,200,000	935,890	264,110
Refined Fuels and Lubricants for Transport	5,060,000	4,351,004	708,996
Membership Fees, Dues and Subscriptions to Professional and Trade Bodies	9,907,000	9,700,000	207,000
Legal Dues/fees, Arbitration and Compensation Payments	4,000,000	4,000,000	0
Contracted Technical Services	2,100,000	2,100,000	0
Temporary Committee Expenses	0	0	0
Constituency Office Expenses	2,630,000	2,589,920	40,080
Maintenance Expenses - Motor Vehicles	5,600,000	4,564,807	1,035,193
Maintenance of Office Furniture and Equipment	300,000	116,000	184,000
Maintenance of Computers, Software, and Networks	600,000	500,000	100,000
Gratuity - Members of Parliament	16,709,630	15,646,806	1,062,824
Purchase of Office Furniture and Fittings	6,500,000	6,500,000	0
Purchase of Computers, Printers and other IT Equipment	3,000,000	2,815,000	185,000
Car loans to Members of Parliament	20,000,000	20,000,000	0
Construction of Residential Building (Speaker's Residence)	1,000,000	0	1,000,000
Construction of Residential Building (Speaker's Residence)	21,865,814	8,753,898	13,111,916
Construction of New County Assembly	4,200,000	800,000	3,400,000
Refurbishment of Main entrance and Gate	10,000,000	0	10,000,000

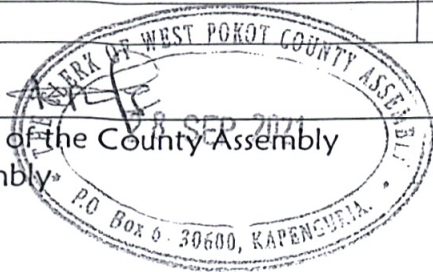
WEST POKOT COUNTY ASSEMBLY

Reports and Financial Statements

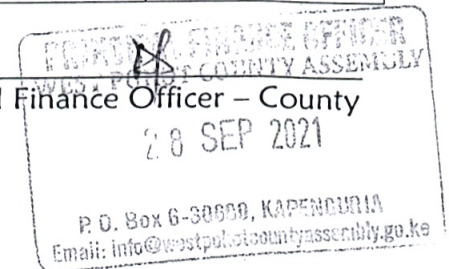
For the year ended June 30, 2021

Purchase of Generator of New County Assembly	10,000,000	0	10,000,000
Purchase & Installation of Hansard (multimedia) systems /equipments of New County Assembly	8,000,000	0	8,000,000
Purchase of Lifts of New County Assembly	1,000,000	0	1,000,000
Construction of Residential Building (Speaker's Residence)	21,865,814	8,753,898	13,111,916
Construction of New County Assembly	4,200,000	800,000	3,400,000
Refurbishment of Main entrance and Gate	10,000,000	0	10,000,000
Purchase of Generator of New County Assembly	10,000,000	0	10,000,000
Purchase & Installation of Hansard (multimedia) systems /equipments of New County Assembly	8,000,000	0	8,000,000
Purchase of Lifts of New County Assembly	1,000,000	0	1,000,000
Construction of Residential Building (Speaker's Residence)	21,865,814	8,753,898	13,111,916
Construction of New County Assembly	4,200,000	800,000	3,400,000
	659,515,814	589,533,128	69,982,686

—
Clerk of the County Assembly
Assembly



Principal Finance Officer – County



WEST POKOT COUNTY ASSEMBLY
Reports and Financial Statements
For the year ended June 30, 2021

3.4.STATEMENT OF COMPARISON OF BUDGET & ACTUAL AMOUNTS:
RECURRENT

ECONOMIC ITEM &TITLE	Approved Estimate FY 2020/21	Actual Expenditure FY 2020/21	Balance FY 2020/21
	(Ksh)	(Ksh)	(Ksh)
Basic Salaries - Permanent Civil Service	265,907,378	264,577,210	1,330,168
Contractual Employees	4,294,936	4,244,300	50,636
Transport Allowance (millage)	14,113,622	14,108,750	4,872
Leave Allowance	1,152,000	1,152,000	0
County Assembly Board Sitting Allowance	6,524,000	6,523,984	16
National Assembly Attendance Allowance	31,788,330	31,764,453	23,877
Electricity	200,000	200,000	0
Water and Sewerage Charges	24,000	6,500	17,500
Telephone, Telex, Facsimile and Mobile Phone Services	4,500,000	3,803,000	697,000
Courier & Postal Services	50,000	18,900	31,100
Domestic Travel, Travel Costs (airlines, bus, railway, mileage allowances, .)	125,621,104	124,381,770	1,239,334
Foreign Travel Costs (airlines, bus, railway, etc.)	0	0	0
Subscriptions to Newspapers, Magazines and Periodicals	130,000	120,900	9,100
Advertising, Awareness and Publicity Campaigns	4,200,000	3,853,837	346,163
Rents and Rates - Non-Residential	2,592,000	2,400,000	192,000
Hire of Training Facilities and Equipment	17,700,000	6,292,300	11,407,700
Tuition Fees Allowance	1,500,000	1,499,270	730
Kenya School of Government	0	0	0
Catering Services (receptions), Accommodation, Gifts, Food and Drinks	2,000,000	1,544,420	455,580
State Hospitality Costs	1,280,000	580,000	700,000
Hospitality Supplies - other (3,000,000	1,737,530	1,262,470
Motor Vehicle Insurance	2,016,000	1,715,802	300,198
Medical Insurance	32,980,000	30,950,907	2,029,093

WEST POKOT COUNTY ASSEMBLY
Reports and Financial Statements
For the year ended June 30, 2021

Purchase of Uniforms and Clothing - Staff	470,000	0	470,000
Specialised Materials - Other	1,800,000	1,799,940	60
General Office Supplies (papers, pencils, forms, small office equipment etc)	1,500,000	1,476,230	23,770
Supplies and Accessories for Computers and Printers	1,500,000	1,407,800	92,200
Sanitary and Cleaning Materials, Supplies and Services	1,200,000	935,890	264,110
Refined Fuels and Lubricants for Transport	5,060,000	4,351,004	708,996
Membership Fees, Dues and Subscriptions to Professional and Trade Bodies	9,907,000	9,700,000	207,000
Legal Dues/fees, Arbitration and Compensation Payments	4,000,000	4,000,000	0
Contracted Technical Services	2,100,000	2,100,000	0
Temporary Committee Expenses	0	0	0
Constituency Office Expenses	2,630,000	2,589,920	40,080
Maintenance Expenses - Motor Vehicles	5,600,000	4,564,807	1,035,193
Maintenance of Office Furniture and Equipment	300,000	116,000	184,000
Maintenance of Computers, Software, and Networks	600,000	500,000	100,000
Gratuity - Members of Parliament	16,709,630	15,646,806	1,062,824
Purchase of Office Furniture and Fittings	6,500,000	6,500,000	0
Purchase of Computers, Printers and other IT Equipment	3,000,000	2,815,000	185,000
Car loans to Members of Parliament	20,000,000	20,000,000	0
	604,450,000	579,979,230	24,470,770

The entity financial statements were approved on 28/09 2021 and signed by:

4. Clerk of the County Assembly
 Assembly Box 6-30600, KAPENGURIA

Principal Finance Officer – County

28 SEP 2021

P.O. Box 6-30600, KAPENGURIA
 Email: info@westpokotcountyassembly.go.ke

WEST POKOT COUNTY ASSEMBLY

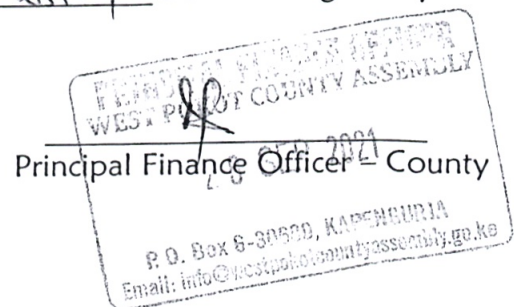
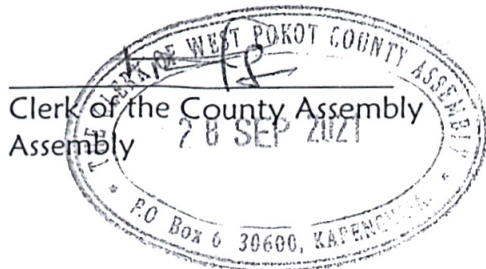
Reports and Financial Statements

For the year ended June 30, 2021

4.1. STATEMENT OF COMPARISON OF BUDGET & ACTUAL AMOUNTS: DEVELOPMENT

ECONOMIC ITEM & TITLE	Approved Estimates (Net) Kes	Cumulative Expenditur e Kes	Balance Kes
Construction of Residential Building (Speaker's Residence)	1,000,000	0	1,000,000
Construction of New County Assembly	21,865,814	8,753,898	13,111,916
Refurbishment of Main entrance and Gate	4,200,000	800,000	3,400,000
Purchase of Generator of New County Assembly	10,000,000	0	10,000,000
Purchase & Installation of Hansard (multimedia) systems /equipments of New County Assembly	10,000,000	0	10,000,000
Purchase of Lifts of New County Assembly	8,000,000	0	8,000,000
GROSS EXPENDITURE	55,065,814	9,553,898	45,511,916

The entity financial statements were approved on 28/09 2021 and signed by:



WEST POKOT COUNTY ASSEMBLY

• Reports and Financial Statements

For the year ended 30 June 2020

4.2. BUDGET EXECUTION BY PROGRAMMES AND SUB-PROGRAMMES

Programme/Sub-programme	Approved Estimate FY 2020/21 KShs	Actual Expenditure FY 2020/21 KShs	Budget utilization difference KShs
Programme 1 - General administration	372,373,947	360,373,947	97%
Programme 2-Legislation and oversight	181,276,053	170,605,283	94%
Programme 3 - Staff Development	50,800,000	49,000,000	96%
TOTALS	604,450,000	579,979,230	96%

4.3.SIGNIFICANT ACCOUNTING POLICIES

The principle accounting policies adopted in the preparation of these financial statements are set out below:

1. Statement of compliance and basis of preparation

The financial statements have been prepared in accordance with Cash-basis IPSAS financial reporting under the cash basis of Accounting, as prescribed by the PSASB and set out in the accounting policy notes below. This cash basis of accounting has been supplemented with accounting for; a) receivables that include imprests and salary advances and b) payables that include deposits and retentions. The statement of assets and liabilities, although not a requirement of the IPSAS Cash Standard, has been included to disclose information on receivables and payables.

The financial statements are presented in Kenya Shillings, which is the functional and reporting currency of the entity all values are rounded to the nearest Kenya Shilling. The accounting policies adopted have been consistently applied to all the years presented.

The financial statements comply with and conform to the form of presentation prescribed by the PSASB.

2. Reporting entity

The financial statements are for the West Pokot County Assembly. The financial statements encompass the reporting entity as specified in section 164 of PFM Act 2012.

3. Recognition of receipts and payments

a) Recognition of receipts

The County Assembly t recognises all receipts from the various sources when the event occurs and the related cash has actually been received by the Assembly.

Tax receipts

Tax Receipts is recognized in the books of accounts when cash is received. Cash is considered as received when notification of tax remittance is received.

Transfers from the Exchequer/ County Treasury

Transfer from Exchequer is recognized in the books of accounts when cash is received. Cash is considered as received when payment instruction is issued to the bank and notified to the receiving entity.

WEST POKOT COUNTY ASSEMBLY
Reports and Financial Statements
For the year ended June 30, 2021

Other Receipts

Other receipts relate to receipts such as tender fees among others. These are recognised in the financial statements when the associated cash is received.

b) Recognition of payments

The entity recognises all expenses when the event occurs and the related cash has actually been paid out by the entity.

Compensation of employees

Salaries and Wages, Allowances, Statutory Contribution for employees are recognized in the period when the compensation is paid.

Use of goods and services

Goods and services are recognized as payments in the period when the goods/services are consumed and paid for. Such expenses, if not paid during the period where goods/services are consumed, shall be disclosed as pending bills.

Acquisition of fixed assets

The payment on acquisition of property plant and equipment items is not capitalized. The cost of acquisition and proceeds from disposal of these items are treated as payments and receipts items respectively. Where an asset is acquired in a non-exchange transaction for nil or nominal consideration and the fair value of the asset can be reliably established, a contra transaction is recorded as receipt and as a payment.

A fixed asset register is maintained by each public entity and a summary provided for purposes of consolidation. This summary is disclosed as an annexure to the consolidated financial statements.

4. In-kind contributions

In-kind contributions are donations that are made to the Assembly in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the Assembly includes such value in the statement of receipts and payments both as receipts and as an expense in equal and opposite amounts; otherwise, the contribution is not recorded.

WEST POKOT COUNTY ASSEMBLY
Reports and Financial Statements
For the year ended June 30, 2021

5. Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at the Central Bank of Kenya and at various commercial banks at the end of the financial year.

Restriction on cash

Restricted cash represents amounts that are limited /restricted from being used to settle a liability for at least twelve months after the reporting period. This cash is limited for direct use as required by stipulation.

There were no other restrictions on cash during the year.

6. Accounts Receivable

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year is treated as receivables. This is in recognition of the government practice where the imprest payments are recognized as payments when fully accounted for by the imprest or AIE holders. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

7. Accounts Payable

For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized as accounts payables. This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. This is an enhancement to the cash accounting policy adopted and prescribed by the Public Sector Accounting Standards Board. Other liabilities including pending bills are disclosed in the financial statements.

8. Non-current assets

Non-current assets are expensed at the time of acquisition while disposal proceeds are recognized as receipts at the time of disposal. However, the acquisitions and disposals are reflected in the entity fixed asset register a summary of which is provided as a memorandum to these financial statements.

WEST POKOT COUNTY ASSEMBLY
Reports and Financial Statements
For the year ended June 30, 2021

9. Pending bills

Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years. As pending bills do not involve the payment of cash in the reporting period, they are recorded as 'memorandum' or 'off-balance' items to provide a sense of the overall net cash position of the Assembly at the end of the year. Pending bill form a first charge to the subsequent year budget and when they are finally settled, such payments are included in the statement of receipts and payments in the year in which the payments are made.

10. Budget

The budget is prepared on the same accounting basis (cash basis), the same accounts classification basis, and for the same period as the financial statements. The County Assembly's budget was approved as required by Law .The original budget was approved by the County Assembly on 27th June 2019 for the period 1st July 2019 to 30 June 2020 as required by law. There was 2 number of supplementary budgets passed in the year. A high-level assessment of the Assembly's actual performance against the comparable budget for the financial year under review has been included in the Statement of Comparison between actual and budgeted amounts included in these financial statements.

11. Comparative figures

Where necessary comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

12. Subsequent events

Events subsequent to submission of the financial year end financial statements to County Treasury and other stakeholders with a significant impact on the financial statements may be adjusted with the concurrence of the County Treasury.

13. Errors

Material prior period errors shall be corrected retrospectively in the first set of financial statements authorized for issue after their discovery by: i. restating the comparative amounts for prior period(s) presented in which the error occurred; or ii. If the error occurred before the earliest prior period presented, restating the opening balances of assets, liabilities and net assets/equity for the earliest prior period presented.

WEST POKOT COUNTY ASSEMBLY
Reports and Financial Statements
For the year ended June 30, 2021

14. Related party transactions

Related party transactions involve cash and in kind transactions with the National Government, National Government entities and County Government entities. Specific information with regards to related party transactions is included in the disclosure notes.

NOTES TO THE FINANCIAL STATEMENTS

1. TRANSFERS FROM THE COUNTY TREASURY/EXCHEQUER RELEASES

	Kshs 2020/21	Kshs 2019/20
Total Exchequer Releases for quarter 1	48,136,856.35	93,221,000
Total Exchequer Releases for quarter 2	54,586,495.00	115,515,000
Total Exchequer Releases for quarter 3	110,153,686.00	162,268,705
Total Exchequer Releases for quarter 4	367,102,193.05	252,977,783
Cumulative Amount	579,979,230	623,982,488

2. PROCEEDS FROM SALE OF ASSETS

	2020/21 Kshs	2019/20 Kshs
Receipts from the Sale of Buildings		-
Receipts from the Sale of Vehicles and Transport Equipment		-
Receipts from the Sale Plant Machinery and Equipment		-
Receipts from Sale of Certified Seeds and Breeding Stock		-
Receipts from the Sale of Strategic Reserves Stocks		-
Receipts from the Sale of Inventories, Stocks and Commodities		-
Disposal and Sales of Non-Produced Assets		-
Receipts from the Sale of Strategic		-

WEST POKOT COUNTY ASSEMBLY
Reports and Financial Statements
For the year ended June 30, 2021

Reserves Stocks

Total

-

3. OTHER RECEIPTS

	2020/21 Kshs	2019/20 Kshs
Other Receipts I - Payments made by County treasury on behalf of County Assembly- Development		-
Other Receipts II		-
Other Receipts III		-
Other Receipts IV		-
Other Receipts XXXX		-
Total		-

4. COMPENSATION OF EMPLOYEES

	2020/21 Kshs	2019/20 Kshs
Basic salaries of permanent employees	264,577,210	234,737,051
Basic wages of temporary employees	5,396,300	9,236,678
Personal allowances paid as part of salary	38,288,437	32,798,118
Personal allowances paid as reimbursements	14,108,750	
Personal allowances provided in kind		
Pension and other social security contributions		
Compulsory national social security schemes		
Compulsory national health insurance schemes		
Social benefit schemes outside government		
Other personnel payments		
Total	322,370,697.0	276,771,846.60

WEST POKOT COUNTY ASSEMBLY
Reports and Financial Statements
For the year ended June 30, 2021

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5. USE OF GOODS AND SERVICES

	2020/21 Kshs	2019/20 Kshs
Utilities, supplies and services	206,500	353,047
Communication, supplies and services	3,821,900	1,664,369
Domestic travel and subsistence	113,795,935	137,877,010
Foreign travel and subsistence	0	19,699,987
Printing, advertising and information supplies & services	3,974,737	2,068,998
Rentals of produced assets	2,400,000	2,340,000
Training expenses	7,791,570	12,710,770
Hospitality supplies and services	3,861,950	1,156,220
Insurance costs	32,666,709	53,620,313
Specialized materials and services	1,799,940	1,999,299
Office and general supplies and services	3,819,920	2,791,970
Refined Fuels and Lubricants for Transport	4,351,004	
Other operating expenses	18,389,920	10,915,676
Routine maintenance – vehicles and other transport equipment	4,564,807	4,770,758
Routine maintenance – other assets	616,000	176,850
Total	202,060,892.0 0	252,145,267.45

WEST POKOT COUNTY ASSEMBLY
Reports and Financial Statements
For the year ended June 30, 2021

6. SUBSIDIES

Description	2020/21 Kshs	2019/20 Kshs
Subsidies to Public Corporations <i>See list attached</i>		
Subsidies to Private Enterprises <i>See list attached</i>		

TOTAL

**7. TRANSFERS TO OTHER
GOVERNMENT ENTITIES**

Description	2020/21 Kshs	2019/20 Kshs
Transfers to National Government entities - Central Bank of Kenya <i>See attached list</i>	1,031,937.30	-
Transfers to Counties County Assembly Staff Car Loan Fund Account	20,000,000	15,250,000
TOTAL	21,031,937.30	15,250,000.00

8. OTHER GRANTS AND TRANSFERS

	2020/21 Kshs	2019/20 Kshs
Scholarships and other educational benefits		

WEST POKOT COUNTY ASSEMBLY
Reports and Financial Statements
For the year ended June 30, 2021

Emergency relief and refugee assistance
 Subsidies to small businesses,
 cooperatives, and self employed
 Other current transfers, grants
 Other capital grants and transfers

Total

9. SOCIAL SECURITY BENEFITS

	2020/21 Kshs	2019/20 Kshs
Government pension and retirement benefits	15,646,806	11,453,997
Social security benefits in cash and in kind		
Employer Social Benefits in cash and in kind		
Total	15,646,806	11,453,997

10. ACQUISITION OF ASSETS

	2020/21 Kshs	2019/20 Kshs
Non Financial Assets		
Purchase of Buildings		
Construction of Buildings	8,753,898	58,154,438
Refurbishment of Buildings	800,000	
Construction of Roads		
Construction and Civil Works		
Overhaul and Refurbishment of Construction and Civil Works		
Purchase of Vehicles and Other Transport Equipment		8,356,000

WEST POKOT COUNTY ASSEMBLY
Reports and Financial Statements
For the year ended June 30, 2021

Overhaul of Vehicles and Other Transport Equipment		
Purchase of Household Furniture and Institutional Equipment		
Purchase of Office Furniture and General Equipment	6,500,000	1,410,000
Purchase of ICT Equipment, Software and Other ICT Assets	2,815,000	
Purchase of Specialised Plant, Equipment and Machinery		
Rehabilitation and Renovation of Plant, Machinery and Equip.		
Purchase of Certified Seeds, Breeding Stock and Live Animals		
Research, Studies, Project Preparation, Design & Supervision		
Rehabilitation of Civil Works		
Acquisition of Strategic Stocks and commodities		
Acquisition of Land		
Acquisition of Intangible Assets		
Financial Assets		
Domestic Public Non-Financial Enterprises		
Domestic Public Financial Institutions		
Foreign financial Institutions operating Abroad		
Other Foreign Enterprises		
Foreign Payables - From Previous Years		
Total	18,868,898	67,920,438

11. FINANCE COSTS

	2020/21 Kshs	2019/20 Kshs
Bank Charges		12,043
Exchange Rate Losses		

WEST POKOT COUNTY ASSEMBLY
Reports and Financial Statements
For the year ended June 30, 2021

Other Finance Costs

Total - 12,043

12. OTHER PAYMENTS

	2020/21 Kshs	2019/20 Kshs
Budget Reserves		
Civil Contingency Reserves		
Capital Transfers to Non-Financial Public Enterprises		
Capital Transfer to Public Financial Institutions and Enterprises		
Capital Transfer to Private Non-Financial Enterprises		
Other expenses		
Domestic Accounts		
Total		

13A. BANK ACCOUNTS

Name of Bank, Account No. & Currency	Indicated whether recurrent or development	2020/21	2019/20
		Kshs	Kshs
<i>KENYA COMERCIAL BANK - Kapenguria a/c no: 1144041589)</i>	Imprest Account		-
<i>Central Bank of Kenya- Nairobi A/C No: 1000243333</i>	Recurrent		428,896
<i>Central Bank of Kenya- Nairobi A/C No: 1000243334</i>	Development		-
Total		-	428,896.10

WEST POKOT COUNTY ASSEMBLY
Reports and Financial Statements
For the year ended June 30, 2021

13B. CASH IN HAND

	2020/21 Kshs	2019/20 Kshs
Cash in Hand – Held in domestic currency		
Cash in Hand – Held in foreign currency		
Total	-	-

Cash in hand should be analysed as follows:

	2020/21 Kshs	2019/20 Kshs
Location 1		
Location 2		
Location 3		
Total		

14. ACCOUNTS RECEIVABLE

	2020/21 Kshs	2019/20 Kshs
Government Imprests		
Clearance Accounts		
Staff Advances		
Other Advances		
Total	-	-

Government Imprest Holders

Name of Officer or Institution	Date Imprest Taken	Amount Taken Kshs
--------------------------------	--------------------	----------------------

Total

WEST POKOT COUNTY ASSEMBLY
Reports and Financial Statements
For the year ended June 30, 2021

15. ACCOUNTS PAYABLE

	2020/21 Kshs	2019/20 Kshs
Deposits and Retentions		
Total	-	-

16. FUND BALANCE BROUGHT FORWARD

	2020/21 Kshs	2019/20 Kshs
Bank accounts	428,896.10	8,732,542
Cash in hand		
Accounts Receivables		
Accounts Payables		
Total	428,896.10	8,732,541.90

17. OTHER IMPORTANT DISCLOSURES

18.1: PENDING ACCOUNTS PAYABLE
(See Annex 4)

	2020/21 Kshs	2019/20 Kshs
Construction of buildings		
Construction of civil works		
Supply of goods	760,000	
Supply of services	5,233,137	
Total	5,993,137	

WEST POKOT COUNTY ASSEMBLY
Reports and Financial Statements
For the year ended June 30, 2021

17.2 PENDING STAFF PAYABLES (See Annex 5)

	2020/21	2019/20
Name of Staff	Kshs	Kshs
Total		

17.3 OTHER PENDING PAYABLES (See Annex 6)

	2020/21	2019/20
	Kshs	Kshs
Amounts due to National Government entities		
Amounts due to County Government entities		
Amounts due to third parties		
Total		

WEST POKOT COUNTY ASSEMBLY
Reports and Financial Statements
For the year ended June 30, 2021

1. PRIOR YEAR ADJUSTMENTS

Description of the adjustment	2019/20 KShs	2018/19 KShs
Adjustments on bank account balances	-	-
Adjustments on cash in hand	-	-
Adjustments on payables	-	-
Adjustments on receivables	-	-
Others (<i>specify</i>)	-	-
Total	-	-

WEST POKOT COUNTY ASSEMBLY
Reports and Financial Statements
For the year ended June 30, 2021

4.4. OTHER DISCLOSURES

1. PENDING ACCOUNTS PAYABLE (See Annex 1)

	Balance c/f FY 2019/2020	Additions for the period 2020/2021	Balance c/f FY 2020/2021
Description	Kshs	Kshs	Kshs
Supply of goods			
1. Mtelo Enterprises Ltd.	760,000		760,000
Supply of services			
2. Imperial Hotel			1018000
3. Shardonabo Investments Ltd	133,900		133,900
4. Astrong General Merchants	77,750		77,750
5. Sirwo Enterprises Ltd	58,500		58,500
6. Bievenue Delta Hotel	162000		162,000
7. kenya institute of supplies management		509,010	509,010
8. Eastern & Southern African Management Inst. (ESAMI)	1,173,000		1,173,000
9. Kenya Literature Bureau	513,000		513,000
10. African Touch Safaris	1,044,495		1,044,495
11. Hillmoon restaurant		59,800	59,800
12. Cossy tours and travel		145,350	145,350
13. Toyota kenya eldoret		29,887	29,887
14. Right tyres and service centre		308,445	308,445
Total	3,922,645	1,052,492	5,993,137

2. PENDING STAFF PAYABLES (See Annex 2)

Description	Balance b/f FY 2019/2020	Additions for the period	Paid during the year	Balance c/f FY 2020/2021
	Kshs	Kshs	Kshs	Kshs
Senior management	-	-	-	-
Middle management	-	-	-	-
Unionisable employees	-	-	-	-
Others	-	-	-	-
Total	-	-	-	-

WEST POKOT COUNTY ASSEMBLY
Reports and Financial Statements
For the year ended June 30, 2021

3. OTHER PENDING PAYABLES (See Annex 3)

Description	Balance b/f FY 2019/2020 Kshs	Additions for the period Kshs	Paid during the year Kshs	Balance c/f FY 2020/2021 Kshs
Amounts due to National Government entities	-	-	(-)	-
Amounts due to County Government entities	-	-	(-)	-
Amounts due to third parties	3,922,645	1,052,492	(-)	5,993,137
Total	3,922,645	1,052,492	(-)	5,993,137

4. RELATED PARTY DISCLOSURES

Related party disclosure is encouraged under non-mandatory section of the Cash Basis IPSAS. The following comprise of related parties to the County Assembly.

- Members of County Assembly;
- Key management personnel that include the Clerk of the Assembly and heads of departments;
- The County Executive;
- County Ministries and Departments;
- Other County Government entities including corporations, funds and boards;
- The National Government;
- Other County Governments; and
- State Corporations and Semi-Autonomous Government Agencies.

OTHER DISCLOSURES (CONTINUED)

Related party transactions:

	2020- 2021 Kshs	2019- 2020 Kshs
Compensation to Key Management		
Compensation to the Speaker, Deputy Speaker and the MCAs	102,533,485	102,533,485
Key Management Compensation(Clerk and Heads of departments)	25,765,330	25,765,330
Total Compensation to Key Management	128,298,815	128,298,815

WEST POKOT COUNTY ASSEMBLY
Reports and Financial Statements
For the year ended June 30, 2021

Transfers to related parties

Transfers to other County Government Entities such as car and mortgage schemes	20,000,000	-
Transfers to County Corporations	-	-
Transfers to non reporting entities e.g. ECD centres, welfare centres etc.	-	-
Total Transfers to related parties	20,000,000	-

Transfers from related parties

Transfers from the County Executive- Exchequer	-	-
Payments made on behalf of the County Assembly by other Government Agencies	-	-
(Insert any other transfers received)	-	-
Total Transfers from related parties	-	-

WEST POKOT COUNTY ASSEMBLY
Reports and Financial Statements
For the year ended June 30, 2021

5. PROGRESS ON FOLLOW UP OF AUDITOR RECOMMENDATIONS

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor. We have nominated focal persons to resolve the various issues as shown below with the associated time frame within which we expect the issues to be resolved.

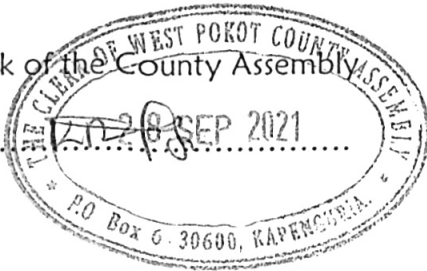
Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Focal Point person to resolve the issue (Name and designation)	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)
3.0	Cash and Cash equivalents	The Assembly has provided a board of survey report to support the cash balances.	Senior Accounts Controller	Resolved	
4.0	Lack of Imprest Register	The Imprest Register provided was not in conformity to the one set out by the PSAB.	PFO	Not Resolved	30 th June 2022
5.0	Lack of Fixed Asset Register	The County Assembly provided a list of all assets owned, this did not conform to the standards set by the PSAB.	Accounting Officer	Not resolved	30 th June 2022
2.1	Provision of Internet Services	Management has had challenges with Telkom from inception; this has however changed since the Government through the Ministry of ICT is providing free internet service (30mbps) to the Institution from 1/7/2020.	Head of ICT	Resolved	

WEST POKOT COUNTY ASSEMBLY
Reports and Financial Statements
For the year ended June 30, 2021

Guidance Notes:

- (i) Use the same reference numbers as contained in the external audit report;
- (ii) Obtain the "Issue/Observation" and "management comments", required above, from final external audit report that is signed by Management;
- (iii) Before approving the report, discuss the timeframe with the appointed Focal Point persons within your entity responsible for implementation of each issue;
- (iv) Indicate the status of "Resolved" or "Not Resolved" by the date of submitting this report to National Treasury.

Clerk of the County Assembly
Sign. _____



Date..... 28/09/21.....

WEST POKOT COUNTY ASSEMBLY
Reports and Financial Statements
For the year ended 30 June 2020

ANNEXES 1 – ANALYSIS OF PENDING ACCOUNTS PAYABLE

Supplier of Goods or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance 2019/20	Outstanding Balance 2020/2021	Comments
	A	b	c	d=a-c		
Construction of buildings						
1.						
2.						
3.						
Sub-Total						
Construction of civil works						
4.						
5.						
6.						
Sub-Total						
Supply of goods						
7.						
8.						
9.						
Sub-Total						
Supply of services						
10.						
11.						
12.						
Sub-Total						
Grand Total						

WEST POKOT COUNTY ASSEMBLY
Reports and Financial Statements
For the year ended 30 June 2020

ANNEX 2 – ANALYSIS OF PENDING STAFF PAYABLES

Name of Staff	Job Group	Original Amount	Date Payable Contracted	Amount Paid To-Date	Outstanding Balance 2019/20	Outstanding Balance 2020/21	Comments
		A	B	c	d=a-c		
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
11.							
12.							
Sub-Total							
Grand Total							

WEST POKOT COUNTY ASSEMBLY
Reports and Financial Statements
For the year ended 30 June 2020

ANNEX 3 – ANALYSIS OF OTHER PENDING PAYABLES

Name	Brief Transaction Description	Original Amount	Date Payable Contracted	Amount Paid To-Date	Outstanding Balance 2019/20	Outstanding Balance 2020/21	Comments
		A	b	c	d=a-c		
Amounts due to National Govt Entities							
1.							
2.							
3.							
	Sub-Total						
Amounts due to County Govt Entities							
4.							
5.							
6.							
	Sub-Total						
Amounts due to Third Parties							
7.							
8.							
9.							
	Sub-Total						
Others (specify)							
10.							
11.							
12.							
	Sub-Total						
	Grand Total						

WEST POKOT COUNTY ASSEMBLY
Reports and Financial Statements
For the year ended June 30, 2021

ANNEX 4 – SUMMARY OF FIXED ASSET REGISTER

Asset class	Historical Cost b/f (KShs) 2019/20	Additions during the year (KShs)	Disposals during the year (KShs)	Transfer s in/(out)	Historical Cost c/f (KShs) 2019/20
Land					
Buildings and structures	413,121,049	9,553,898	-	-	422,674,947
Transport equipment	24,662,000		-	-	24,662,000
Office equipment, furniture and fittings	8,202,860	6,500,000	-	-	14,702,860
ICT Equipment	8,233,104.00	2,815,000	-	-	11,048,104
Machinery and Equipment					
Biological assets					
Infrastructure Assets					
Heritage and cultural assets					
Intangible assets					
Work In Progress					
Total	454,219,013	18,868,898			473,087,911

WEST POKOT COUNTY ASSEMBLY
Reports and Financial Statements
For the year ended June 30, 2021

ANNEX 5 – ANALYSIS OF OUTSTANDING IMPRESTS

Government Imprest Holders

<i>Name of Officer or Institution</i>	<i>Date Imprest Taken</i>	<i>Amount Taken</i>	<i>Amount Surrendered</i>	<i>Balance</i>
		<i>KShs</i>	<i>KShs</i>	<i>KShs</i>

ANNEX 6 – BANK RECONCILIATION/FO 30 REPORT