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DATE: 04 MAR 2025 DAY: Tuesday

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CLERK-AT-THE-TABLE:	Benson Inzote

THE AUDITOR-GENERAL

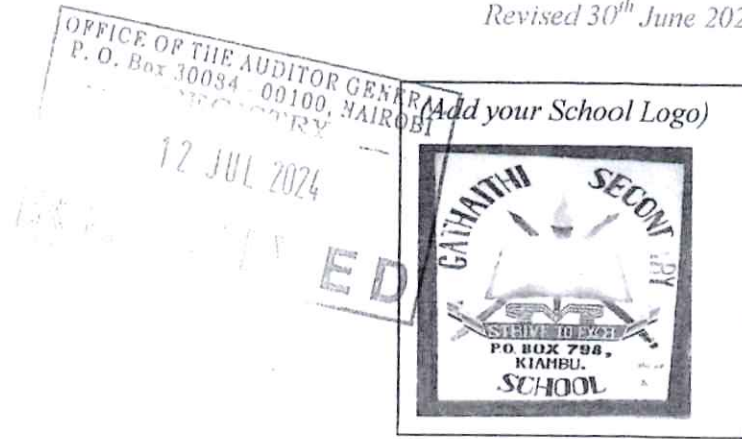
ON

GATHAITHI SECONDARY SCHOOL

**FOR THE YEAR ENDED
30 JUNE, 2023**

KIAMBU COUNTY

Revised 30th June 2023.



**GATHAITHI SECONDARY SCHOOL
ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THE FINANCIAL YEAR ENDED
30TH JUNE 2023**

**Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector
Accounting Standards (IPSAS)**

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Acronyms and Glossary of Terms

Provide a list of all applicable acronyms and glossary of terms e.g

BOM	Board of Management
CEB	County Education Board
IPSAS	International Public Sector Accounting Standards
KCSE	Kenya Certificate of Secondary Education
PFM	Public Finance Management
PSASB	Public Sector Accounting Standards Board
FY	Financial Year
FDSE	

Key School Information and Management

[Customise the details in this section to suit your School]

(a) Background information

The school is domiciled in Kenya and its operations are governed under the Basic Education Act, 2013. It is in Kiambu County, Githunguri Sub-County.

The school was registered in 02/1989 under registration number HA/1177/89 and is currently categorized as a *Sub County* public school established, owned or operated by the Government.

The school is a day school and had 290 number of students as at 30th June 2023. It has 2 streams and 17 teachers of which 3 teachers are employed by the School Board of Management.

(b) School Board of Management - Board Members

The School Board of Management established under Section 55 of the Basic Education Act, 2013; is composed of the following members:

Ref:	Name of Board Member	Designation	Date of appointment
1	Julius Kihui Ngaruiya	Chairman	20th May, 2022
2	Muruga David G	Secretary - Principal	20th May, 2022
3	Bernard Gathungu	Member /PA Chairman	20th May, 2022
4	Mary W. Njuguna	Member	20th May, 2022
5	Timothy Mutuota	Member	20th May, 2022
6	Margaret W. Kung'u	Member	20th May, 2022
7	Jedidah Gituku	Member	
8	Nelson Ndaba	Member – Rep CEB	20th May, 2022
9	Patrick Obwogo	Member Rep Teachers	20th May, 2022
10	Julius Kihui Ngaruiya	3 Members - Sponsor	20th May, 2022
	Catherine Muthua		20th May, 2022
	Tony Waweru		20th May, 2022
11	Stephen Munge Mwangi	Member - Community	20th May, 2022
12	Bernard Kamumu	Member Special Needs	20th May, 2022
13	Moses Njenga	Rep Students	20th May, 2022

The functions of the School Board of Management are to:

- Promote the best interests of the School and ensure its development.
- Promote quality education for all pupils in accordance with the standards set under the Basic Education Act, 2013.
- Ensure and assure the provision of proper and adequate facilities for the School.
- Manage the School's affairs in accordance with the rules and regulations governing occupational safety and health.
- Advise the County Education Board on the staffing needs of the School.
- Determine cases of pupils' discipline and make reports to the CEB.
- Prepare comprehensive termly report on all areas of its mandate and submit the report to CEB.
- Administer and manage the resources of the School.
- Receive, collect and account for any funds accruing to the institution in accordance with Article 226 (1) (a) of the Constitution of Kenya, Section 81 of the Public Finance Management Act, 2012 and the Fourth Schedule para 21 and 23 of the Basic Education Act, 2013.

(c) Committees of the Board

(Provide the names of the various committees of the Board established by the Board and the names of the committee members):

Ref:	Name of Committee	Names of Members	Designation	Number of meetings attended during the year
1	Executive Committee	Julius Kihiu Ngaruiya Bernard Gathungu Margaret Kung'u David Muruga G. Jedidah Gituku	.Chairman PA Chairman Member Secretary BOM Member	2 of 2 2 of 2 2 of 2 2 of 2 2 of 2
2	Audit Committee			X out of XX
3	Finance, procurement and general purposes Committee	James Munge Nelson Ndaba Muruga David G Bernard Gathungu	Chairman Member Secretary BOM PA Chairman	1 of 1 1 of 1 1 of 1 1 of 1
4	Academic Committee	Timothy Mutuota Bernard Gathungu Catherine Muthua	Chairman PA Chairman Member	1 of 1 1 of 1 1 of 1

		Patrick Obwogo	Teachers Rep	1 of 1
5	Development Committee	Mr Julius Kihuu N. Mr Bernard Gathungu Gatherine Muthua Margaret Kung'u	Chairman Pa Chairman Member Member	1 of 1 1 of 1 1 of 1 1 of 1
6	Discipline and welfare Committee	Jedidah Gituku Margaret Kung'u Mary W Njuguna Tonny Waweru	Chairman Member Member Member	1 of 1 1 of 1 1 of 1 1 of 1
7	Adhoc Committee (if any during the year)			

(d) School operation Management

For the financial year ended 30th June 2023 the School day-to-day management was under the following persons:

Ref:	Designation	Name	Identification
1	Principal	Murgua David G.	TSC 376992
2	Deputy Principal	Mrs Naomi Wainaina	TSC 348340
3	School Bursar	Jane Mwhaki Kariuki	ICPAK No. Nil. ID NO. 8614071
4	Other (specify)		

(e) Schools contacts

Post Office Box: 798, KIAMBU
 Telephone: 0733909770
 E-mail: gathaitihigh@gmail.com
 Website: Nil
 Facebook: Nil
 Twitter: Nil

(f) School Bankers

Provide details of the school bankers.

Name of Bank: KCB
 Branch: KIAMBU
 Account Number: 1101916036
 School Fund Account

Postal Address:

Name of the Bank: KCB
 Branch: KIAMBU
 Account Number: 1101921080
 OPERATION ACCOUNT

Postal Address:

Name of the Bank: KCB
 Branch: KIAMBU
 Account Number: 1101920769
 TUITION ACCOUNT

Postal Address:

Name of the Bank: KCB
 Branch: KIAMBU
 Account Number: 1288320914

(g) Independent Auditors

Office of the Auditor General
Anniversary Towers, University Way
P.O. Box 30084
GPO 00100
Nairobi, Kenya

Summary Report of Performance of The School

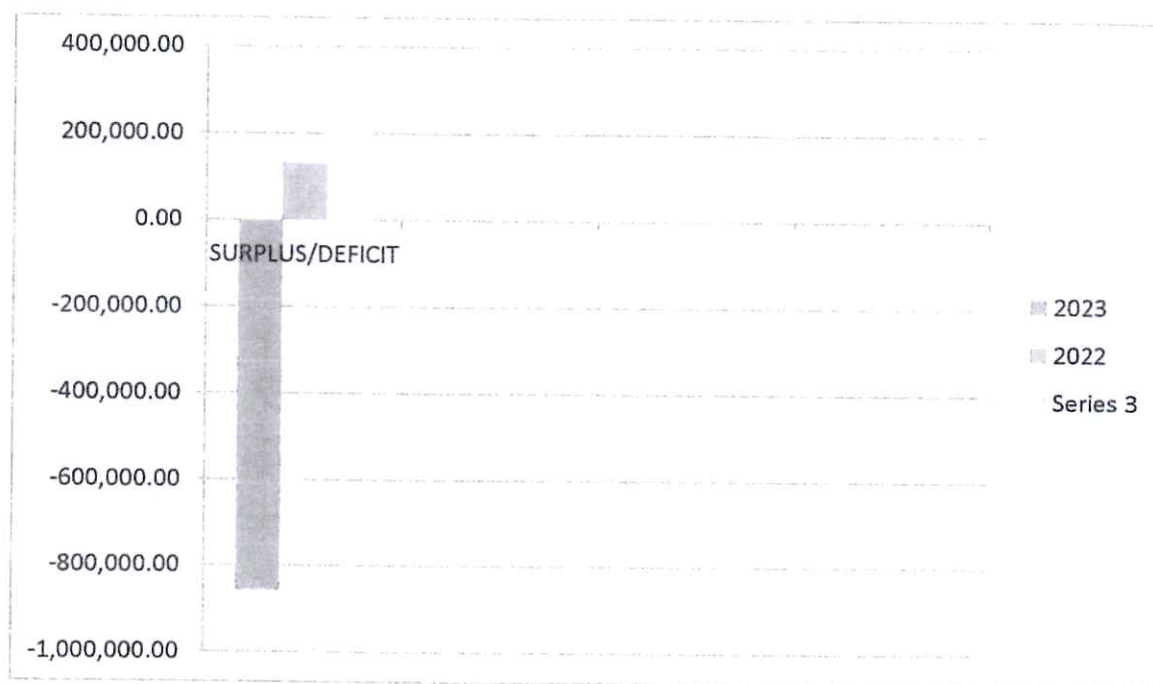
The following is a summary report of the performance of the school against the set performance evaluation criteria:

a) Financial performance:

(Under this section, the following information should be given:

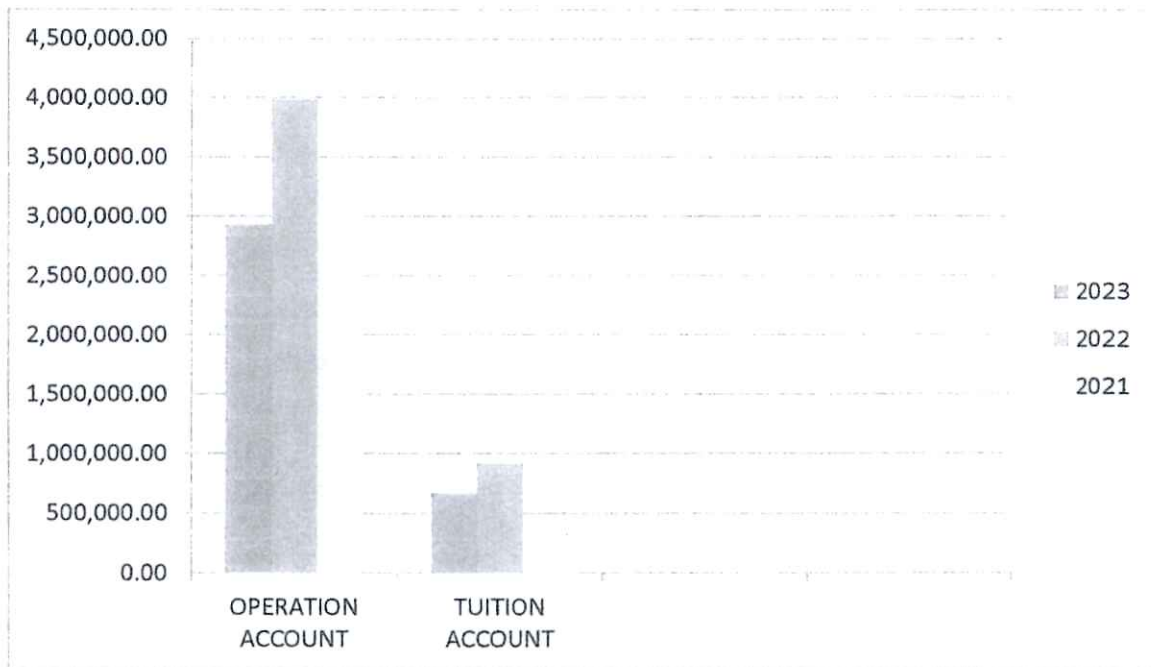
- *Surplus/ deficit for the year and a comparison of the same for the last three years*

YEAR	2023 KSH.	2022 KSH.	2021 KSH.
SURPLUS/DEFICIT	(856,435.00)	130,739.00	308,287.00



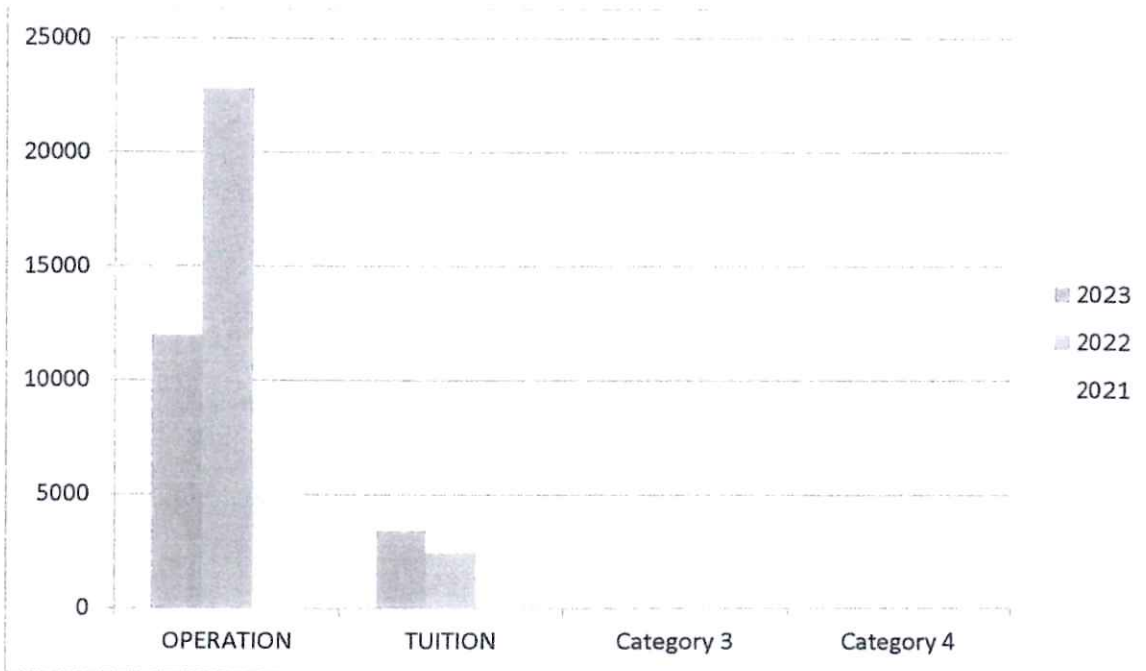
- *Capitation grants from the Ministry of Education for the last three years*

- YEAR	2023 KSH.	2022 KSH.	2021 KSH.
OPERATION ACCOUNT	2,930,125.25	3,980,557.00	3,316,141.10
TUITION ACCOUNT	671,191.00	917,292.80	332,621.75



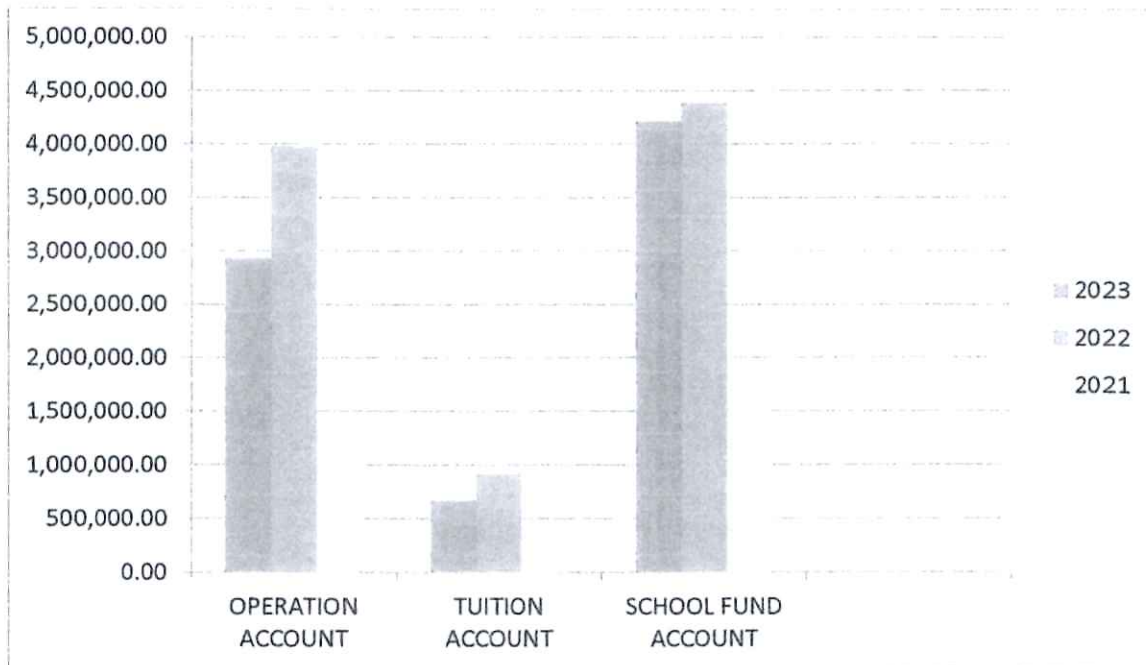
Ratio of capitation grant per student over the last three years

YEAR	2023 KSH.	2022 KSH.	2021 KSH.
OPERATION ACCOUNT	11975.00	22798	6166
TUITION ACCOUNT	3426	2451.40	1312.75



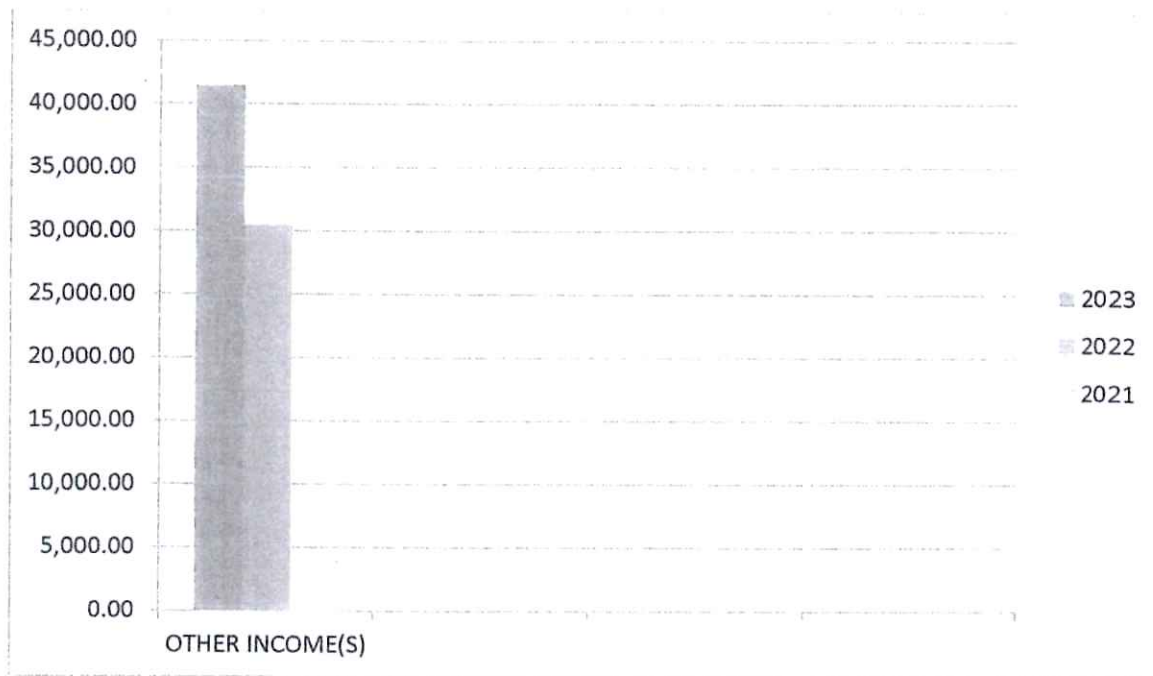
- A three-year overview of growth in expenditure of the school

YEAR	2023 KSH.	2022 KSH.	2021 KSH.
OPERATION ACCOUNT	2,930,125.25	3,980,557.00	1,409,546.00
TUITION ACCOUNT	671,191.00	917,292.00	259,435.00
SCHOOL FUND ACCOUNT	4,218,296.00	4,389,611.00	1,911,445.50



1 A three year overview of growth of other Income(s) earned by the school.

YEAR	2023 KSH.	2022 KSH.	2021 KSH.
OTHER INCOME(S)	41,450.00	30,450.00	4,050.00



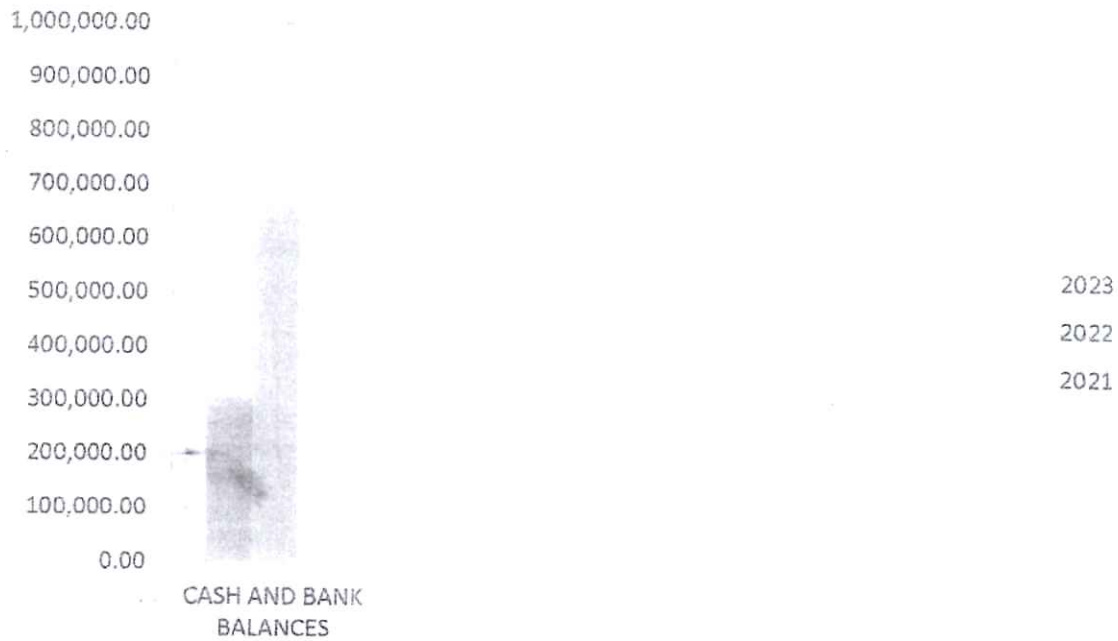
- Movement of debtors and creditors of the school over the last three years

YEAR	2023 KSH.	2022 KSH.	2021 KSH.
DEBTORS	5,916,929.00	5,621,364.00	4,876,616.00
CREDITOR S	3,305,198.00	2,488,175.00	3,070,152.50

Category	2022 (KSH.)	2021 (KSH.)
DEBTORS	5,621,364.00	4,876,616.00
CREDITORS	2,488,175.00	3,070,152.50

- Movement of cash and bank balances over the last three years

YEAR	2023 KSH.	2022 KSH.	2021 KSH.
CASH AND BANK BALANCES	306,224.85	664,436.10	906,104.00



Graphical presentation, ratios, tables, and pie charts should be used to show: indicate trends unless the school is new)

b) Teacher Student ratio:

(Include the teacher to student ratio, number of teachers recruited and posted to the school within the year, number of teachers that were transferred/ retired during the period as well as number of teachers employed by TSC, and number employed by BOM. One may also include how many teachers the school has for each subject in order to indicate shortage allocation of resources).

<i>Teachers to students ratio</i>	<i>No. of Teachers Recruited within the year</i>	<i>No of Teachers transferred Retired</i>	<i>No of Teachers employed by TSC</i>	<i>Number of teachers employed by BOM</i>	<i>No of teachers the school has for each subjects</i>	<i>Shortage as per subjects.</i>
1.16	None	None	None	3	14	Computer/Maths/Geo/B/s/Maths/Chem

c) Mean score in the 2022 KCSE

Give performance of the school for each over the last three years Include the number of students that have since transitioned to institutions of higher learning. Include the mean score and comment on improvement or otherwise as compared to the school's set score.

Year	Year 2022	Year 2021	Year 2020
No. Of students transitioned to institutions of higher learning	2	2	2
Mean Score	2.092	1.975	2.369
Set Score	3.1	3.1	3.1
Rise/Drop	Drop	Drop	Drop

d) Number of Candidates in the 2023 KCSE:

(Tabulate the number of candidates sitting for KCSE over the last three years).

<i>Year</i>	<i>2023</i>	<i>2022</i>	<i>2021</i>
<i>No of Candidates</i>	<i>76</i>	<i>66</i>	<i>79</i>

e) Capacity of the school:

(Indicate the number of students in the school vis a vis the facilities like the dormitories, the dining hall, the laboratories, toilets and other amenities. This information will provide useful details for the Ministry of Education).

<i>Facilities/No of students</i>	<i>Dining Hall</i>	<i>Laboratories</i>	<i>Toilets</i>
<i>290</i>	<i>1:290</i>	<i>1:145</i>	<i>1:26</i>

f) Development projects carried out by the school:

(Development projects carried out in the year and ongoing projects including a disclosure of project fund sources in a tabular format).

Projects	Source of funds	Status	Initial Cost (Kshs)	Amount Spent (Kshs)	Expected completion time
Painting 3 classes	M.O.E	Incomplete		11,800.00	
Tiling Deputy Principal office	M.O.D	Complete		32,100.00	Completed
Smart Boards & signboard	M.O.E	In complete		41,000.00	One year
Assembly ground(gravelling)	M.O.E	In Complete		66,000.00	One year
Electricity W & conservation	M.O.D	In complete		56,780.00	One year
TOTAL				207,680.00	

Sign.....

Muruga David G.
 School Principal

THE PRINCIPAL
 GATHAITHI SEC. SCHOOL
 P.O. BOX 708-00900 KIAMBU
 21/7/24
 DATE.....SIGN.....


Statement of School Management Responsibility


Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, each National Government School shall prepare financial statements in respect of that school. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed by the Public Sector Accounting Standards Board (PSASB) of Kenya from time to time.


Schedule 4 (Section 23) of the Education Act, 2013 requires the Board of Management of a public institution of basic education to be keep all proper books and records of accounts of the income, expenditure and assets of the institution.

The Board of Management of *Gathaithi Secondary School* accepts responsibility for the school's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS).

The Board of Management is of the opinion that the school's financial statements give a true and fair view of the state of the school's transactions during the financial year ended 30th June, 2023, and of the school's financial position as at that date.

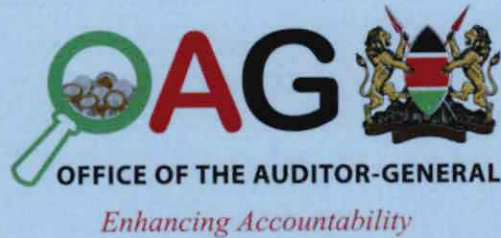
Sign 
Name: JULIUS KIHU NGARUIYA
Designation: Chairman, School Board of Management
Date: 21/7/2023
B.O.M. CHAIRMAN
GATHAITHI SECONDARY SCHOOL
P.O. Box 798 - 00900, KIAMBU EAST
DATE.....SIGN.....

Sign 
Name: MURUGA DAVID G.
Designation: School Principal & Secretary to Board of Management
Date: 21/7/2023
THE PRINCIPAL
GATHAITHI SEC. SCHOOL
P.O.BOX 798-00900 KIAMBU
DATE.....SIGN.....

Sign 
Name: JANE MWIHAKI KARIUKI
Designation: Bursar/ Finance Officer
Date: 21/7/2023

REPUBLIC OF KENYA

Telephone: +254-(20) 3214000
Email: info@oagkenya.go.ke
Website: www.oagkenya.go.ke



HEADQUARTERS
Anniversary Towers
Monrovia Street
P.O Box 30084-00100
NAIROBI

REPORT OF THE AUDITOR-GENERAL ON GATHAITHI SECONDARY SCHOOL FOR THE YEAR ENDED 30 JUNE, 2023 - KIAMBU COUNTY

PREAMBLE

I draw your attention to the contents of my report which is in three parts:

- A. Report on the Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements.
- B. Report on Lawfulness and Effectiveness in Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure the Government achieves value for money and that such funds are applied for the intended purpose.
- C. Report on the Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, risk management environment and internal controls, developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

An unmodified opinion does not necessarily mean that an entity has complied with all relevant laws and regulations and that its internal controls, risk management and governance systems are properly designed and were working effectively in the financial year under review.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012 and the Public Audit Act, 2015. The three parts of the report when read together constitute the report of the Auditor-General.

REPORT ON THE FINANCIAL STATEMENTS

Qualified Opinion

I have audited the accompanying financial statements of Gathaithi Secondary School - Kiambu County set out on pages 1 to 26, which comprise of the statement of financial assets and financial liabilities as at 30 June, 2023, and the statement of receipts and

payments, statement of cash flows and statement of budgeted versus actual amounts for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effects of the matter described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of Gathaithi Secondary School - Kiambu County as at 30 June, 2023, and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the Basic Education Act, 2013 and the Public Finance Management Act, 2012.

Basis for Qualified Opinion

1. Unsupported Accounts Receivables

The statement of assets and liabilities and Note 13 to the financial statements reflects accounts receivables of Kshs.5,916,929, which includes fees arrears of Kshs.5,399,940 owing from students who had long completed School. However, there were no supporting schedules provided for audit review.

In the circumstances, the accuracy and completeness of the accounts receivables of Kshs.5,399,940 could not, be confirmed.

2. Unsupported Accounts Payables

The statement of assets and liabilities and Note 14 to the financial statements reflects accounts payables totaling Kshs.3,305,198. However, Management did not provide ledgers and schedules to support the balance.

In the circumstances, the accuracy and completeness of the accounts payables balance of Kshs.3,305,198 could not be confirmed.

The audit was, conducted in accordance with the International Standards for Supreme Audit Institutions (ISSAIs). I am independent of the Gathaithi Secondary School Management in accordance with ISSAI 130 on the Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Key Audit Matters

Key audit matters are those matters, which, in my professional judgment, are of most significance in the audit of the financial statements. There were no key audit matters to report in the year under review.

Other Matter

Unresolved Prior Year Matters

In the audit report of the previous year, several issues were raised under the Report on Financial Statements, Report on Lawfulness and Effectiveness in use of Public Resources, and Report on Effectiveness of Internal Controls, Risk Management and Governance. However, Management had not resolved the issues as at 30 June, 2023.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources section of my report, I confirm that, nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

1. Unconfirmed Students Enrolment Data

Examination of records revealed that the enrollment data in National Education Management Information System (NEMIS) for the months of July 2022, September 2022, January 2023 and April 2023 as 244, 246, 250 and 239 respectively while the enrollment as per School records (registers) for the same periods were 290, 272, 287 and 290 respectively resulting in unexplained variances of 46, 26, 37 and 51 students respectively. The inconsistency between the two set of records resulted in the School capitation underfunding by Kshs.593,299.

In the circumstances, underfunding of the School may have affected service delivery to the students.

2. Irregular Transfer of Funds to Kenya Secondary Schools Heads Association

The statement of receipts and payments and Note 7 to the financial statement reflects Kshs.2,798,845 in respect to operations. Included in the amount is a transfer of Kshs.201,500 to the Kenya Secondary School Heads Association (KESSHA). However,

KESSHA is a welfare organization that draws its membership from School Principals only. The organization is not defined in Government Funding system and there is no assurance that it has implemented effective, efficient, and transparent financial management and internal control systems to manage the funds transferred by Schools.

In the circumstances, value for money transferred to KESSHA amounting to Kshs.201,500 could not be confirmed.

3. Late Submission of Financial Statements to the Auditor-General

The financial statements for the year 2021/2022 were submitted on 12 July, 2024 to the Auditor-General and not on the statutory date of 30 September, 2023. This is contrary to Section 47(1) of the Public Audit Act, 2015 which requires that financial statements to be submitted to the Auditor-General within three months after the end of the fiscal year to which the accounts relate.

In the circumstances, the Management was in breach of the law.

The audit was conducted in accordance with ISSAI 4000. The Standard requires that I comply with ethical requirements, plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements comply, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON THE EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015 and based on the audit procedures performed, except for the matter described in the Basis for Conclusion on Effectiveness of Internal Controls, Risk Management and Governance section of my report, I confirm that, nothing else has come to my attention to cause me to believe that internal controls, risk management and governance were not effective.

Basis for Conclusion

Incomplete Fixed Assets Register

Annex 2 to the financial statements reflects property, plant and equipment balance of Kshs 70,951,000. Management indicated that the values were based on historical cost of acquisitions and the register has not been updated to reflect the current values. Further, the assets register maintained lacked serial number and purchase dates.

In the circumstances, the effectiveness of controls on asset management could not be confirmed.

The audit was conducted in accordance with the International Standards for Supreme Audit Institutions (ISSAIs) 2315 and 2330. The Standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal controls, risk management and overall governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of Management and those Charged with Governance

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal control as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal control, risk management and governance

In preparing the financial statements, Management is responsible for assessing the School's ability to continue to sustain its services, disclosing, as applicable, matters related to the sustainability of services and using the applicable basis of accounting unless Management is aware of the intention to terminate the School or cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the School's financial reporting process, reviewing the effectiveness of how Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance but

is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal control in order to give an assurance on the effectiveness of internal controls, risk management and overall governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal control would not necessarily disclose all matters in the internal control that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal control may not prevent or detect misstatements and instances of noncompliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the School's policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Management

- Conclude on the appropriateness of the Management's use of the applicable basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My

conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the School to cease to sustain its services.

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the School to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence and where applicable, related safeguards


FCPA Nancy Gathungu, CBS
AUDITOR-GENERAL



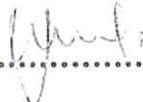
Nairobi

30 September, 2024

Statement Of Receipts and Payments For the Year Ended 30th June 2023

Description Of Vote Head	Note	Insert Current	Insert Comparative
		FY	FY
		Kshs	Kshs
Receipts			
Government grants for tuition	1	671,191.00	917,292.80
Government grants for operations	2	2,930,125.25	3,980,557.00
Government Grants for infrastructure	3		
School fund income- parents' contributions	4	4,106,054.00	4,387,958.00
Others	5	41,450.00	30,450.00
Total Receipts		7,748,820.25	9,316,257.80
Payments			
Tuition	6	742,512.00	1,008,637.00
Operations	7	2,798,845.00	3,762,271.00
Infrastructure	8	799,322.00	-
Boarding and school fund	9	4,218,296.00	4,414,611.00
Total Payments		8,559,075.00	9,185,519.00
Surplus/Deficit		(856,435.00)	130,739.80

The school financial statements were approved on _____ 2023 and signed by:

Sign.......... Sign.......... Sign..........
 Name: Julius Kihui Ngaruiya Name: Muruga David G. Name: Jane Mwhaki Kariuki
 Chair BOM School Principal/ Secretary Bursar/ Finance Officer
 Date:
 Date: 21/7/2024 Date: 21/7/2024
 DATE.....SIGN.....

(Comparative FY refers to the financial year preceding the current financial year.)

Statement of Assets and Liabilities As At 30th June 20203

Description	Note	Insert Current FY	Insert Comparative FY
		Kshs	Kshs
Financial Assets			
Cash and cash equivalents			
Bank balances	10	305,166.85	564,213.10
Cash balances	11	1,058.00	100,223.00
Short term investments	12	-	-
Total cash and cash equivalent		306,224.85	664,436.10
Account's receivables	13	5,916,929.00	5,621,364.00
Total financial assets		6,223,153.85	6,285,800.10
Financial liabilities			
Accounts payables	14	(3,305,198.00)	2,488,175.00
Net financial assets		2,917,955.85	3,797,625.10
Represented by			
Accumulated fund b/fwd	15	3,797,625.00	3,666,886.00
Surplus/deficit for the year		(856,435.00)	130,739.00
Net financial position		2,917,955.85	3,797,625.00

The school's financial statements were approved on _____ 2023 and signed by:

Sign: 

Name: Julius Kihui Ngaruiya

Chair BOM

Date:

Sign: 

Name: Muruga David G
School Principal/ Secretary to
BOM

Date: 2/7/24

THE PRINCIPAL
GATHAITHI SEC. SCHOOL
P.O.BOX 798-00900 KIAMBU

DATE.....SIGN.....

Sign: 

Name: Jane Mwhaki Kariuki

Bursar/ Finance Officer

Date: 2/7/2024

B.O.M. CHAIRMAN
GATHAITHI SECONDARY SCHOOL
P.O. BOX 798-00900 KIAMBU
DATE: 2/7/2024

(Comparative FY refers to the financial year preceding the current financial year)


Statement of Cash Flows for the Year Ended 30th June 2023

Description	Note	Insert Current FY	Insert Comparative FY
		Kshs	Kshs
Cash from Operating Activities			
Receipts			
Government grants for tuition		671,191.00	917,292.80
Government grants for operations		2,930,125.25	3,980,557.00
Government grants for infrastructure		600,000.00	-
School fund income- parents contributions/ fees		4,106,054.00	4,387,958.00
Other income		41,450.00	30,450.00
Total receipts		8,307,370.25	9,316,257.80
Payments			
Cash outflows for tuition		742,512.00	1,008,637.00
Cash outflows for operations		2,798,945.00	3,762,271.00
Cash outflows Boarding/lunch and school fund payments		4,218,296.00	4,646,730.00
Cash outflows for Infrastructure		214,322.00	
Total payments		7,974,075.00	9,417,638.00
Net cash inflow/outflow from operating activities		333,295.25	130,739.00
Cash flow from investing activities			
Acquisition of assets		(714,322.00)	-
Proceeds from sale of Assets		-	-
Proceeds from investments		-	-
Purchase of investments		-	-
Net cash inflow/outflows from investing activities		-	-
Cash flow from Financing activities			
Proceeds from borrowings/ loans	18	-	-
Repayment of principal borrowings		-	-
Net cash inflow/outflow from financing activities		-	-
Net increase/decrease in cash and cash equivalents		333,295.25	130,739.00
Cash and cash equivalent at beginning of the FY		574,029.60	443,290.60
Cash and cash equivalent at end of the FY		306,224.00	574,029.60

Note: Cash and Cash Equivalent is the summation of Note 10, 11 and 12.


(The above presentation of cash flow statement uses the direct method of cash flow presentation which is encouraged under IPSAS Schools should therefore adopt the direct method of cashflow as recommended by PSASB).

The school's financial statements were approved on _____ 2023 and signed by

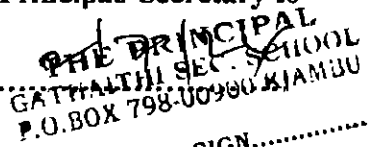
Sign 
Name: Julius Kihiu
Ngaruiya

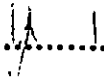
Chair BOM

Date:

Sign 
Name: Muruga David G.
School Principal/ Secretary to
BOM

Date:



Sign 
Name: Jane M. Kariuki

Bursar/ Finance Officer

Date:

(Comparative figures refer to the financial year preceding the current financial year)

Statement Of Budgeted Versus Actual Amounts for The Year Ended 30th June 2023

Receipt/Expenses Item	Original Budget	Adjustments	Final Budget	Actual On Comparable Basis	% Of Utilization
	a	b	c=a+b	d	e=d/c %
	Kshs	Kshs	Kshs	Kshs	Kshs
Receipts					
<i>(1) Capitation Grant on Tuition</i>					
Reference Materials					
Exercise Books	380,160.00		380,160.00	188,312.00	49.5%
Laboratory Equipment	311,500.00		311,520.00	191,904.00	61.6%
Internal Exams	304,656.00		304,656.00	167,865.00	55.0%
Teaching / Learning Materials	58,080.00		58,080.00	93,165.00	160.4%
Chalks	39,600.00		39,600.00	29,945.00	75.6%
TOTAL				671,191.00	
<i>(2) Capitation Grant on Operations</i>					
Personnel Emoluments	897,600.00	-	897,600.00		57.9%
Repairs And Maintenance	1,320,000.00	-	1,320,000.00	519,819.20	66.9%
Local Transport / Travelling	528,000.00	-	528,000.00	979,000.00	50.2%
Electricity And Water	396,000.00	-	396,000.00	265,183.00	66.9%
Medical	171,600.00	-	171,600.00	49,600.00	28.9%
Administration Costs	660,000.00	-	660,000.00	713,302.55	108%
Activity	396,000.00	-	396,000.00	138,037.50	34.8%
Gratuity	-	-	-	-	-
TOTAL	-	-	-	2,930,125.25	-

Receipt/Expenses Item	Original Budget	Adjustments	Final Budget	Actual On Comparable Basis	% Of Utilization
	a	b	c=a+b	d	e=d/c %
	Kshs	Kshs	Kshs	Kshs	Kshs
3) FDSE for infrastructure					
Maintenance &Improvement MoE	1,412,000.00	-	1,412,000.00	714,322.00	50.5%
M&I parents' contribution					
Economic Stimulus Programs					
Transition Infrastructure Grants					
TOTAL	1,412,000.00	-	1,412,000.00	714,322.00	
(4) Fees Charged on Parents					
Personnel Emoluments	-	-	-	-	-
Repairs And Maintenance	-	-	-	-	-
Local Transport / Travelling	-	-	-	-	-
Electricity And Water	-	-	-	-	-
Medical	-	-	-	-	-
Lunch Programme	3,564,000	-	3,564,000.00	4,096,269.00	114%
Activity					
Arrears				9,785.00	
TOTAL				4,096,269.00	
5) Miscellenous Income					
Loans / Borrowing	-	-	-	-	-
Others	-		-	4,950.00	-
Income From Farming Activities	90,000.00		90,000.00	7,500.00	
KNEC	-	-		25,000.00	-

Receipt/Expenses Item	Original Budget	Adjustments	Final Budget	Actual On Comparable Basis	% Of Utilization
	a	b	c=a+b	d	e=d/c %
	Kshs	Kshs	Kshs	Kshs	Kshs
TENDER	-	-	-	4,000.00	-
Fee For Hire of Ground and Equipment					
Interest Income					
Income From Any Other Investment					
Total Income				4,147,504.00	
<i>(6) Expenditure For Tuition</i>					
Textbooks		-	-	-	-
Reference Materials	-	-	-		-
Exercise Books	352,520.00	-	352,520.00	99,080.00	28.0%
Laboratory Equipment	477,850.00	-	477,850.00	299,850.00	62.7%
Internal Exams	224,000.00	-	224,000.00	98,700.00	44.0%
Teaching / Learning Materials	56,000.00	-	56,000.00	52,500.00	93.7%
Chalks	21,600.00	-	21,600.00	22,400.00	103%
Exams And Assessment	-	-	-	-	-
Teachers Guides	-	-	-	-	-
Bank Charges	-	-	-	1,992.00	-
Sundry creditors	-	-	-	167,990.00	
TOTAL				742,512.00	
<i>(7) Expenditure For Operations</i>					

Receipt/Expenses Item	Original Budget	Adjustments	Final Budget	Actual On Comparable Basis	% Of Utilization
	a	b	c=a+b	d	e=d/c %
	Kshs	Kshs	Kshs	Kshs	Kshs
Personnel Emoluments	992,953.00	-	992,953.00	840,129.00	84.6%
Repairs, Maintenance & Improvements	173,500.00	-	173,500.00	119,865.00	69.0%
Local Transport / Travelling	912,650.00	-	912,650.00	345,370.00	39.8%
Electricity, Water and Conservancy	211,000.00	-	211,000.00	138,132.00	65.4%
Medical	160,000.00	-	160,000.00	6,720.00	42.0%
Administration Costs	620,520.00	-	620,520.00	894,714.00	144.1%
Activity Expenses	413,720.00	-	413,720.00	454,015.00	109.7%
Creditors year 2023	-	-	-	31,400.00-	-
BOM Teachers				-	-
TOTAL				2,930,125.25	
(8) Expenditure For infrastructure					
Projects				207,680.00	
Construction of LAB					
Construction of DORMS					
Purchase of furniture					
Purchase of equipment					
TOTAL				207,680.00	
(9) Expenditure For school fund/lunch/boarding					
Personnel Emoluments	1,109,172.00	-	1,109,172.00	753,651.00	53.7%

Receipt/Expenses Item	Original Budget	Adjustments	Final Budget	Actual On Comparable Basis	% Of Utilization
	a	b	c=a+b	d	e=d/c %
	Kshs	Kshs	Kshs	Kshs	Kshs
Gratuity	36,337.00	-	36,337.00	-	-
Local Transport & Travel	-	-	-	92,200.00	-
Farm Account	30,000.00	-	30,000.00	54,095.00	180.3%
Electricity W & C.	-	-	-	36,580.00	-
Administration Costs	-	-	-	174,929.00	-
Activity	-	-	-	410.00	
Gratuity	-	-	-	-	
Lunch Programme	3,425,020.00	-	3,425,020.00	2,995,411.00	87.4%
Boarding Equipment and Stores	-	-	-	-	-
Advance	-	-	-	9,500.00	
KNEC	-	-	-	18,100.00	
Creditors				20,625.00	
Rent Expenses					
Bank Charges					
Loan Interest Repayment					
Loan Principal Repayment					
Acquisition Of Assets					
Totals				4,218,296.00	

[Provide below a commentary on significant underutilization (below 90% of utilization) and any overutilization above 100%]

- i. Xxx
- ii. Xxx

Significant Accounting Policies

The principal accounting policies adopted in the preparation of these financial statements are set out below:

1. Statement of compliance and basis of preparation

The financial statements have been prepared in accordance with and comply with International Public Sector Accounting Standards (IPSAS) with particular emphasis on Cash Basis Financial Reporting under the Cash Basis of Accounting and applicable government legislations and regulations. The financial statements comply with and conform to the form of presentation prescribed by the Public Sector Accounting Standards Board of Kenya.

This cash basis of accounting has been supplemented with accounting for; a) receivables that include school fees from parents, imprest, salary advances and other receivables and b) payables that include deposits and retentions and payables from operations.

The financial statements are presented in Kenya Shillings, which is the functional and reporting currency of the *school*, and all values are rounded to the nearest Kenya Shilling (Kshs). The accounting policies adopted have been consistently applied to all the years presented.

2. Recognition of receipts and payments

The *school* recognises all receipts from the various sources when the event occurs, and the related cash has actually been received by the *school*. In addition, the *school* recognises all expenses when the event occurs, and the related cash has actually been paid out by the *school*. Income arising from school fees is recognised when the event occurs whether cash is received or not. Expenditure arising from operations is recognised when the event occurs irrespective of receipt of cash.

3. In-kind contributions

In-kind contributions are donations that are made to the *school* in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the *school* includes such value in the statement of receipts and payments both as a receipt and as a payment in equal and opposite amounts; otherwise, the contribution is not recorded.

4. Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at various financial institutions at the end of the financial year.

5. Accounts Receivable

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. Accounts receivables also include school fees billed to parents for services rendered but not paid. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

6. Accounts Payable

For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized as accounts payables. This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. Payables also include expenditure incurred for the purchase of goods, works and services that has been rendered and not settled. This is an enhancement to the cash accounting policy adopted for public secondary schools. Other liabilities are disclosed in the financial statements.

7. Non-current assets

Non-current assets are expensed at the time of acquisition while disposal proceeds are recognized as receipts at the time of disposal. However, the acquisitions and disposals are reflected in the school fixed asset register a summary of which is provided as a memorandum to these financial statements.

8. Budget

The budget is developed on the same accounting basis (cash basis), the same accounts classification basis, and for the same period as the financial statements. The *school's* budget was approved by the School Board of Management. A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

9. Comparative figures

Where necessary comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

10. Subsequent events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30th June 2023.

Notes To The Financial Statements

1 Government Grants for Tuition

Description	<i>Insert Current FY</i>	<i>Insert Comparative FY</i>
	Kshs	Kshs
Reference Materials		
Exercise Books	188,312.00	274,931.00
Laboratory Equipment	191,904.00	219,892.00
Internal Exams	167,865.00	183,986.00
Teaching / Learning Materials	93,165.00	136,020.00
Chalks	29,945.00	36,617.00
Library and reference materials	-	65,846.00
Total	671,191.00	917,292.80

**Include others as per MOE circulars*

2 Government Grants for Operations

Description	<i>Insert Current FY</i>	<i>Insert Comparative FY</i>
	Kshs	Kshs
Personnel Emoluments	519,819.20	1,000,425.00
Repairs And Maintenance	979,000.00	1,437,500.00
Local Transport / Travelling	265,183.00	457,259.00
Electricity And Water	265,183.00	426,070.40
Medical	49,600.00	58,600.00
Administration Costs	713,302.55	596,702.60
Activity	138,037.50	
Other Vote Heads (specify)*		
Total	2,930,125.25	3,980,557.00

**Include others as per MOE circulars*

3 Government Grants for infrastructure

Description	Insert Current FY	Insert Comparative FY
	Kshs	Kshs
Maintenance & Improvement	500,000.00	1,221,000.00
Transition infrastructure grants		
Administration Block		
Economic stimulus grants		
Other (specify) (NGCDF and County govt.	493,000.00	582,550.00
Total	993,000.00	1,803,550.00

4 School Fund Income - Parents Contribution/Fees

Description	Insert Current FY	Insert Comparative FY
	Kshs	Kshs
Arrears	9,785.00	9,300.00
Lunch Programme	4,096,269.00	4,378,358.00
Local transport / travelling	-	-
Electricity and water	-	-
Medical	-	-
Administration costs	-	-
Activity	-	-
Fee on Boarding Equipment and stores	-	-
PA Levies*	-	-
Others (specify)	-	-
Total	4,106,054.00	4,387,958.00

*Includes all levies charged by the school outside the fees structure but by mutual agreement with the parents.

5 Miscellaneous Incomes

Description	Insert Current FY	Insert Comparative FY
	Kshs	Kshs
Others	4,950.00	7,450.00
Income From Farming Activities	7,500.00	13,000.00
KNEC	25,000.00	4,000.00
Tenders	4,000.00	6,000.00
Income From Bus Hire	-	-
Fee For Hire of Ground and Equipment	-	-
TOTAL	41,450.00	30,450.00

(Include an explanation on the kind and source of grants/ donations received by the school.)

**Ensure proper authorization from MOE before obtaining loans/borrowings.*

**Indicate what other income relates to including income arising from writebacks if any.*

Notes to the Financial Statements (continued)

6 Tuition

Description	<i>Insert Current FY</i>	<i>Insert Comparative FY</i>
	Kshs	Kshs
Exercise Books	99,080.00	152,645.00
Library	-	17,992.00
Reference materials	-	-
Laboratory Equipment	299,850.00	309,950.00
Teaching / Learning Materials	52,500.00	113,160.00
Internal Exams	98,700.00	203,200.00
Chalks	22,400.00	43,110.00
Bank Charges	1,992.00	3,305.00
Creditors	167,990.00	165,275.00
Total	742,512.00	1,008,637.00

7 Operations

Description	<i>Insert Current FY</i>	<i>Insert Comparative FY</i>
	Kshs	Kshs
Personnel Emoluments	840,129.00	931,016.00
Service Gratuity		
Administration Cost	894,714.00	1,151,825.00
Repairs And Maintenance & Improvements	119,865.00	217,940.00
Local Transport / Travelling	345,370.00	322,240.00
Electricity And Water	138,132.00	279,405.00
Medical	6,720.00	53,955.00
Activity Expenses	454,015.00	295,599.00
BOM Teacher		35,516.00
Clearance Account		74,151.00
Infrastructure	-	398,134.00
Advance		1,500.00
Total	2,798,945.00	3,762,271.00

Notes to the Financial Statements (continued)

8 Infrastructure

Description	<i>Insert Current FY</i>	<i>Insert Comparative FY</i>
	Kshs	Kshs
Projects	207,680.00	
Construction of laboratory		
Construction of dormitory		
Purchase of furniture		
Purchase of equipment		
Purchase of apparatus		
Drilling of boreholes		
Others (specify)		
Total	207,680.00	

9 Boarding And School Fund

Description	<i>Insert Current FY</i>	<i>Insert Comparative FY</i>
	Kshs	Kshs
Personnel Emoluments	391,886.00	356,355.00
Service Gratuity	-	-
Repairs And Maintenance & Improvements	26,890.00	61,100.00
Local Transport / Travelling	92,200.00	47,450.00
Electricity And Water	36,580.00	11,465.00
Medical Expenses	410.00	-
School Farm	54,095.00	64,455.00
Lunch Programme	2,995,411.00	3,276,129.00
Bank Charges		
Sundry Creditors	20,625.00	
BOM Teachers	361,765.00	531,800.00
KNEC	18,100.00	
Advance	9,500.00	
Administration cost	174,929.00	34,857.00
Activity	35,905.00	
Operation		6,000.00
PA expenses		
Others (specify)		
Total	4,218,296.00	4,389,611.00

*(Expenses on income generating activities** should include all costs relating to the school earnings on miscellaneous receipts as recorded in note 5 These costs should include farm maintenance, posho mill maintenance, ground maintenance and costs incurred during hire of school bus among others)*

Notes to the Financial Statements (continued)

10 Bank Accounts

Account Name & Currency	Status	Bank Account Number	Insert Current FY	Insert Comparative FY
	Active/Dormant		Kshs	Kshs
Tuition Account	Active	1101920769	42,833.55	29,154.55
Operations Account	Active	1101921080	91,844.05	(122,422.20)
School Fund Account/Boarding	Active	1101916036	(167,347.50)	205,292.00
Savings Account	Dormant	145920763	29,338.75	29,338.75
Parent Association Development Account				
Income Generating Activities Account				
Infrastructural Account	Active	1288320914	308,498.00	422,850.00
Total			305,166.85	564,213.50

11 Cash In Hand

Description	Insert Current FY	Insert Comparative FY
	Kshs	Kshs
Notes and Coins	1058.00	100,223.00
Total	1058.00	100,223.00

12 Short Term Investments

Description	Insert Current FY	Insert Comparative FY
	Kshs	Kshs
Cooperative Shares		
Treasury Bills		
Fixed Deposit accounts		
Other Investments		
Total		

Notes to the Financial Statements (continued)

13 Accounts Receivable

Description	Insert Current FY	Insert Comparative FY
	Kshs	Kshs
Fees Arrears	5,916,929.00	5,621,364.00
Other Non-Fees Receivables		
Salary Advances (list/schedule attached)		
Imprest (list/schedule attached)		
Rent arrears (list/schedule attached)		
Total	5,916,929.00	5,621,364.00

13 b Ageing Analysis of Accounts Receivable

Description	Insert Current FY		Insert Comparative FY	
	Kshs		Kshs	
	Current FY	% of the total	Comparative FY	% of the total
Less than 1 year	295,850.00	5%	230,924.00	4.1%
Between 1- 2 years	221,139.00	3.7%	236,680.00	4.2%
Between 2-3 years		%		%
Over 3 years	5,399,940.00	96.1%	5,153,760.00	91.6%
Total (should tie to note 13 a)	5,916,929.00	100%	5,621,364.00	100%

14 Accounts Payable

Description	Insert Current FY	Insert Comparative FY
	Kshs	Kshs
Trade Creditors (See Ageing Below and Appendix 1)	3,262,498.00	2,488,175.00
Prepaid fee	42,700.00	
Retention Monies		
Unpaid s		
Caution money		
Other payables (specify)		
Total	3,305,198.00	2,488,175.00

Notes to the Financial Statements (continued)

14a. Ageing Analysis of Accounts Payable

Description	Insert Current FY		Insert Comparative FY	
	Kshs		Kshs	
	Current FY	% of the total	Comparative FY	% of the total
Less than 1 year	950,744.00	28.7%	84,463.00	34%
Between 1- 2 years	188,525.00	5.7%	232,119.00	9.3%
Between 2-3 years		%	-	%
Over 3 years	2,542,979.00	76.9%	2,403,712.00	96.6%
Total (should tie to note 14)	3,305,198.00	100%	2,488,175.00	100%

15 Fund Balance Brought Forward

Description	Insert Current FY	Insert Comparative FY
	Kshs	Kshs
Bank Balances	305,166.85	564,213.00
Cash Balances	1,058.00	100,223.00
Short Term Investments	-	-
Receivables	5,916,929.00	5,621,364.00
Payables	(3,305,198.00)	2,488,175.00
Total	2,917,955.85	3,797,625.10

Other important disclosure notes

IPSAS Cash Standard encourages an entity to disclose accrual related information in relation to an entity's assets and liabilities. The notes outlined below are disclosure notes in relation to the school's non- financial assets and liabilities.

16 Non-current Liabilities Summary

Description	Insert Current FY	Insert Comparative FY
	Kshs	Kshs
Bank Loans	Nil	Nil
Outstanding Leases	Nil	Nil
Hire Purchase	Nil	Nil
Gratuity And Leave Provision	Nil	Nil
Others (specify)	Nil	Nil
Total	Nil	Nil

17 Biological assets

Description	Numbers	Insert Current FY	Insert Comparative FY
		Kshs	Kshs
Cattle		-	-
Goats		-	-
Trees		400	300
Coffee Or Tea Plantation		-	-
Poultry		-	-
Others (specify)		-	-
Total		400	300

18 Borrowings

Description	Kshs	Kshs
Borrowings at beginning of the year	Nil	Nil
Borrowings during the year	Nil	Nil
Repayments during the year	Nil	Nil
Balance at the end of the year	Nil	Nil

Other important disclosure notes

19 Stock/ Inventory

Description	Insert Current FY	Insert Comparative FY
	Kshs	Kshs
Food stuffs	xx	xx
Lab consumables	xx	xx
Farm produce	xx	xx
Medication	xx	xx
Construction Materials	xx	xx
Others (specify)	xx	xx
	xx	xx

(Stock to be measured at lower of cost and net realisable value. Net realisable value is the difference between selling costs less costs to sell)

STOCK/INVENTORY

FOOD STUFF	OPENING STOCK	STOCK PURCHASED	STOCK ISSUED	CLOSING STOCK
Beans	366kg	3240kg	3390kg	216kg
Maize	130kg	1800kg	1770kg	160kg
Sugar	91kg	1750kg	1769kg	72kg
Green Gram	96kg	810kg	868kg	38kg
Cooking Fat	16kg	281kg	271kg	26kg
Rice	439kg	2090kg	2521kg	8kg
Tealeaves	Nil	68pkts	64pkts	4pkts
Maize flour	43pkts	724pkts	725pkts	42pkts
Salts	13pkts	280pkts	262pkts	31pkts
Barsoaps	5pcs	275pcs	202pcs	78pcs
STATIONERY				
Exercise Books 200pgs Ruled	52pcs	876pcs	725pcs	203pcs
Exercise Books 120pgs	353pcs	1632pcs	1614pcs	371pcs
Printing papers	Nil	160 reams	160 Reams	Nil
Biro pens	43pcs	365pcs	239pcs	169pcs
Spring files	13pcs	48pcs	61pcs	Nil
Chalks	115pkts	276pkts	148pkts	243pkts
Counterbooks	3pcs	48pcs	40pcs	11pcs
Felts pens	3pcs	-	3pcs	Nil

Graphbooks	385pcs	-	334pcs	51pcs
Graph papers	1 Ream	2 reams	3 Reams	Nil
Fasteners	½ pkts	1pkt	1 ½ pkts	Nil
Thermo gun	1pc	-	-	1pc
Whiteboard mark pens	Nil	12pcs	2pcs	10pcs
HP Pencils	Nil	12pcs	6pcs	6pcs
Manila papers	16pcs	50pcs	36pcs	30pcs
Whiteboard Dusters	Nil	12pcs	12pcs	Nil
Staplers	Nil	2pcs	Nil	2pcs
Whiteboard ink	Nil	36pcs	36pcs	Nil
LABORATORIES				
APPARTUS/CHEMICALS				
Plasticine	Nil	1pkt	½ pkt	½ pkt
HCL	480ml	2500ml	2474ml	506ml
Maleic Acid	200gm	500gm	320gm	380gm
Red litmus papers	1pkt	4pkts	2 ½ pkts	1 ½ pkts
Litmus Blue paper	1pkt	4pkts	2 ½ pkts	1 ½ pkts
Stopper container	150pcs	100pcs	20 broken	230pcs
Scalpet Bades	Nil	100pcs	50pcs	50pcs
Digital Voltmeter	16	2	-	18pcs
Volumetric flask 250ml	37	3	5 broken	34pcs
Alluminium Nitrate	200gms	500gms	350gms	350gms
Sewing Thread	Nil	1pc	½ pc	½ pc
Glycerine	Nil	10 litres	5 litres	5 litres
Plasticine	Nil	1pkt	½ pkt	½ pkt
Dry cell size D.	21 pairs	Nil	18 pair	3 pair
Alcohol thermometer	22pcs	15pcs	2 broke	35pcs
Sulphuric Acid	1800ml	2500ml	1444ml	2856ml
100ml glass beakers	18pcs	90pcs	-	108pcs
Gas Catridges	3pcs	10pcs	5pcs	8pcs
Distilled Water	40 litres	Nil	20 litres	20 litres
Whatman filter paper	1pkt	1pkt	½ pkt	1 ½ pkt

20 Progress On Follow Up Of Auditor Recommendations

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor.

Ref No.	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)



THE PRINCIPAL
GATHAITHI SEC. SCHOOL
P.O. BOX 798-00900 KIAMBU

Sign and Date
Principal

DATE: 2/17/24 SIGN: _____

Annexes

Annex I - Analysis of Pending Accounts Payable

Supplier Of Goods Or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance Current FY	Outstanding Balance Comparative FY	Comments
	A	b	C	d=a-c		
	Kshs	Kshs	Kshs	Kshs	Kshs	
Construction Of Buildings						
1.						
2.						
Sub-Total						
Supply Of Goods						
3. Dantec System	137,600.00	1/7/2022 TO 30 TH JUNE, 2023	86,000.00	51,600.00	Nil	
4. Blink Betacom LTD	153,250.00	"	67,750.00	85,500.00	Nil	
5. Transurban Capital Ventures Ltd	1,593,350.00	"	1,092,040.00	501,310.00	Nil	
6. Neema suppliers (Caroline Taigu)	155,500.00	"	125,000.00	30,500.00	Nil	
7. Githunguri Dairy Farmers	180,189.00	"	164,565.00	15,624.00	20,625.00	
8. Kirenga Bookshop Stationeries	420,660.00	"	196,300.00	224,360.00	Nil	
9. Elco Enterprises	257,700.00	"	215,850.00	41,850.00	Nil	
TOTAL	2,898,249.00		1,947,505.00	950,744.00	20,625.00	

Supplier Of Goods Or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance Current FY	Outstanding Balance Comparative FY	Comments
Sub-Total						
Supply Of Services						
10.						
11.						
12.						
Sub-Total						
Grand Total						

Annex 2 – Summary of Fixed Assets Register

Asset Class	Historical Cost b/f (Kshs) 1 st July 2023	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost c/f (Kshs) 30 th June 2022
Land	16,000,000.00	Nil	Nil	60,000,000.00
Buildings And Structures	3,500,000.00	CBC CLASS(2,000,000.00)	Nil	5,500,000.00
Motor Vehicles	-	-	-	-
Office Equipment, Furniture And Fittings	476,620.00	Nil	Nil	476,620.00
Textbooks	-	-	-	-
ICT Equipment	2,500,000.00	Nil	-	2,500,000.00
Tools And Apparatus	2,209,820.00	Nil	Nil	2,209,820.00
Other Machinery And Equipment	135,000.00	Nil	Nil	135,000.00
Heritage And Cultural Assets	30,000.00	Nil	Nil	30,000.00
Intangible Assets- Soft Ware	100,000.00	Nil	Nil	100,000.00
Total	24,951,440.00	2,000,000.00	Nil	70,951,000.00

(The school should ensure that a detailed fixed assets register is maintained).