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## REPORT

THE NATIONAL ASSEMBLY  
OF PAPERS LAID

DATE: 23 FEB 2022

DAY:

Week.

THE AUDITOR-GENERAL  
BY: The Majority Whip  
Hon. F. Wangwe MP  
CLERK AT THE TABLE: Benson Inzofu.

ON

NATIONAL GOVERNMENT  
CONSTITUENCIES DEVELOPMENT FUND -  
NYANDO CONSTITUENCY

FOR THE YEAR ENDED  
30 JUNE, 2020





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**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND -  
NYANDO CONSTITUENCY**

**REPORTS AND FINANCIAL STATEMENTS**

**FOR THE FINANCIAL YEAR ENDED  
JUNE 30, 2020**

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Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector Accounting Standards (IPSAS)



**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)  
NYANDO CONSTITUENCY  
Reports and Financial Statements  
For the year ended June 30, 2020**

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**I. KEY CONSTITUENCY INFORMATION AND MANAGEMENT**

**(a) Background information**

The National Government Constituencies Development Fund (NG-CDF) (hereafter referred to as the Fund) formerly Constituencies Development Fund (CDF), is a fund established in 2003 through an Act of Parliament, the Constituencies Development Fund Act, 2003. The Act was later reviewed through the enactment of the CDF (Amendment) Act 2007, and repealed through CDF Act, 2013. The latter was subsequently succeeded by the current NG-CDF Act, 2015. At cabinet level, NG-CDF is represented by the Cabinet Secretary for Devolution, who is responsible for the general policy and strategic direction of the Fund.

**Mandate**

The mandate of the Fund as derived from sec (3) of NG-CDF Act, 2015 is to:

- a) Recognize the constituency as a platform for identification, performance and implementation of national government functions;
- b) Facilitate the performance and implementation of national government functions in all parts of the Republic pursuant to Article 6(3) of the Constitution;
- c) Provide for the participation of the people in the determination and implementation of identified national government development projects at the constituency level pursuant to Article 10(2)(a) of the Constitution;
- d) Promote the national values of human dignity, equity, social justice, inclusiveness, equality, human rights, non-discrimination and protection of the marginalized pursuant to Article 10 (2) (b) of the Constitution,
- e) Provide for the sustainable development of all parts of the Republic pursuant to Article 10 (2) (d) of the Constitution;
- f) Provide a legislative and policy framework pursuant to Article 21 (2) of the Constitution for the progressive realization of the economic and social rights guaranteed under Article 43 of the Constitution;
- g) Provide mechanisms for the National Assembly to deliberate on and resolve issues of concern to the people as provided for under Article 95 (2) of the Constitution;
- h) provide for a public finance system that promotes an equitable society and in particular expenditure that promotes equitable development of the country by making special provisions for marginalized groups and areas pursuant to Article 201 (b) (iii) of the Constitution;
- i) Authorize withdrawal of money from the Consolidated Fund as provided ' under Article 206 (2) (c) of the Constitution;
- j) Provide mechanisms for the National Assembly to facilitate the involvement of the people in the identification and implementation of projects for funding by the national government at the constituency level; and
- k) Provide for mechanisms for supplementing infrastructure development at the constituency level in matters falling within the functions of the national government at that level in accordance with the Constitution

**Vision**

Equitable Socio-economic development countrywide

**Mission**

To provide leadership and policy direction for effective and efficient management of the Fund



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**Core Values**

1. **Patriotism** – we uphold the national pride of all Kenyans through our work
2. **Participation of the people**- We involve citizens in making decisions about programmes we fund
3. **Timeliness** – we adhere to prompt delivery of service
4. **Good governance** – we uphold high standards of transparency, accountability, equity, inclusiveness and integrity in the service of the people
5. **Sustainable development** – we promote development activities that meet the needs of the present without compromising the ability of future generations to meet their own needs.

**(b) Key Management**

The NGCDF NYANDO Constituency day-to-day management is under the following key organs:

- i. National Government Constituencies Development Fund Board (NGCDFB)
- ii. National Government Constituency Development Fund Committee (NGCDFC)

**(c) Fiduciary Management**

The key management personnel who held office during the financial year ended 30<sup>th</sup> June 2020 and who had direct fiduciary responsibility were:

No	Designation	Name
1.	A.I.E holder	ALFRED CHISAINA
2.	Sub-County Accountant	CYNTHIA LETING
3.	Chairman NGCDFC	JOSEPH ODADA
4.	Member NGCDFC	HENRY INDIA ODEP

**(d) Fiduciary Oversight Arrangements**

The Audit and Risk Management Committee (ARMC) of NGCDF Board provide overall fiduciary oversight on the activities of NGCDF -Nyando Constituency. The reports and recommendation of ARMC when adopted by the NGCDF Board are forwarded to the Constituency Committee for action. Any matters that require policy guidance are forwarded by the Board to the Cabinet Secretary and National Assembly Select Committee.

**(e) NGCDF NYANDO Constituency Headquarters**

P.O. Box 85-40101  
Ahero, KENYA



**(f) NGCDF NYANDO Constituency Contacts**

Telephone: (254) 721586575

**(g) NGCDF NYANDO Constituency Bankers**

1. Cooperative Bank of Kenya  
Kisumu Branch  
Account No. 01120015436000

**(h) Independent Auditors**

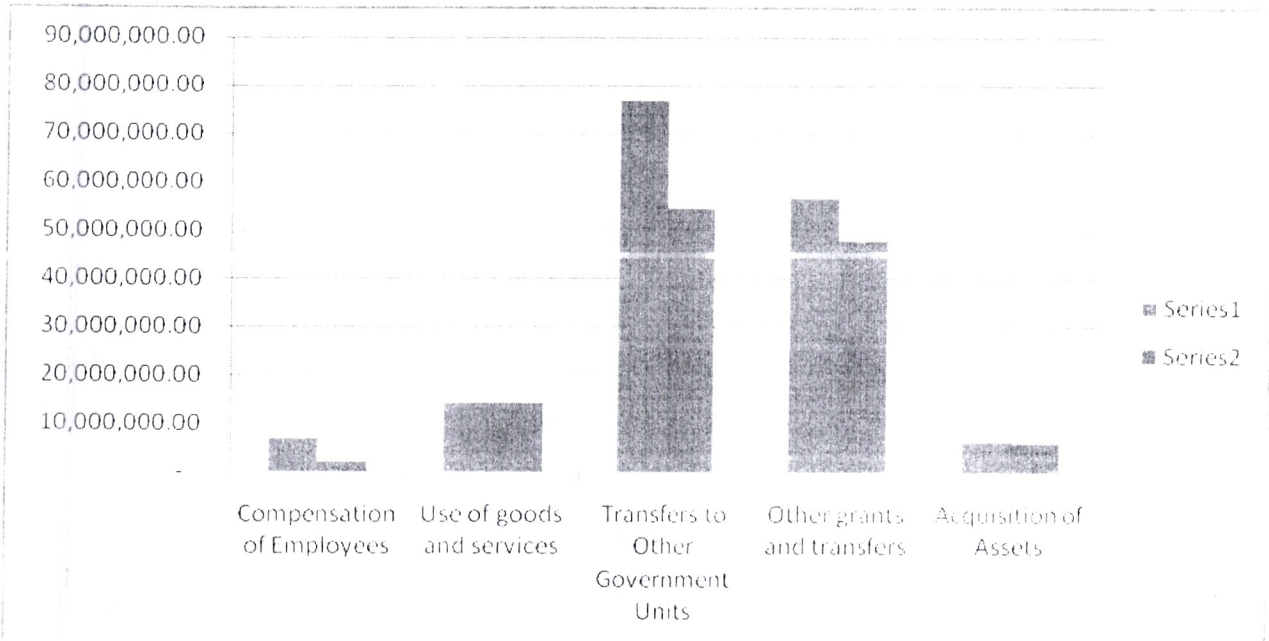
Auditor General  
Office of the Auditor General  
Anniversary Towers, University Way  
P.O. Box 50084  
GOP 00100  
Nairobi, Kenya

**(i) Principal Legal Adviser**

The Attorney General  
State Law Office  
Harambee Avenue  
P.O. Box 40112  
City Square 00200  
Nairobi, Kenya

II.FORWARD BY THE CHAIRMAN NG-CDF COMMITTEE

The Nyando NGCDF budget performance against actual amounts for current year based on economic classification and programmes. The graph below represents in summary the entity's performance



Series 1 Actual  
Series 2 Budget

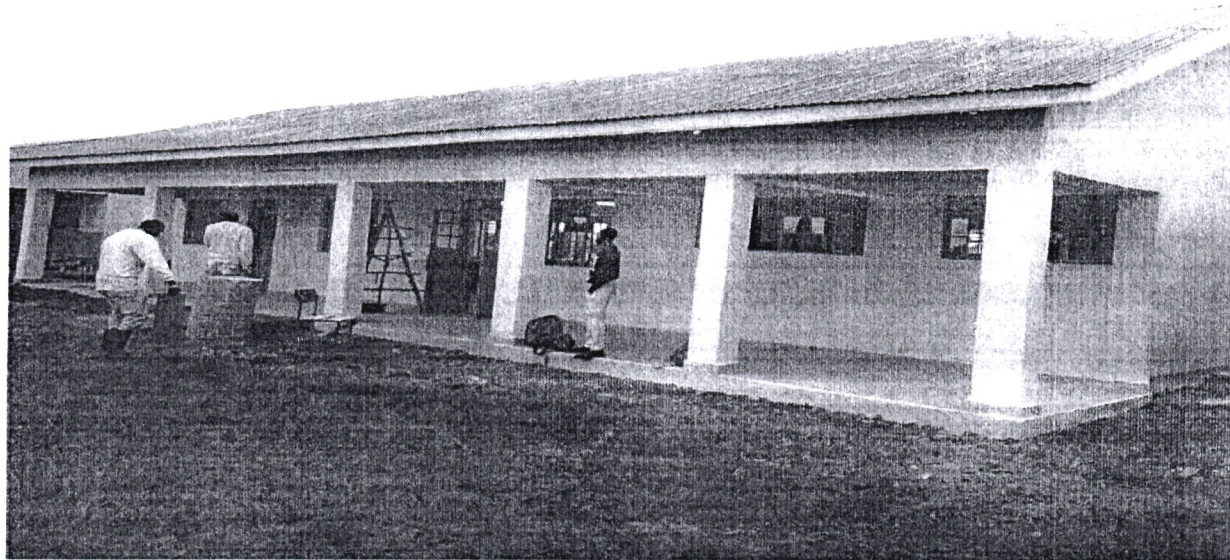
– key achievements for the entity

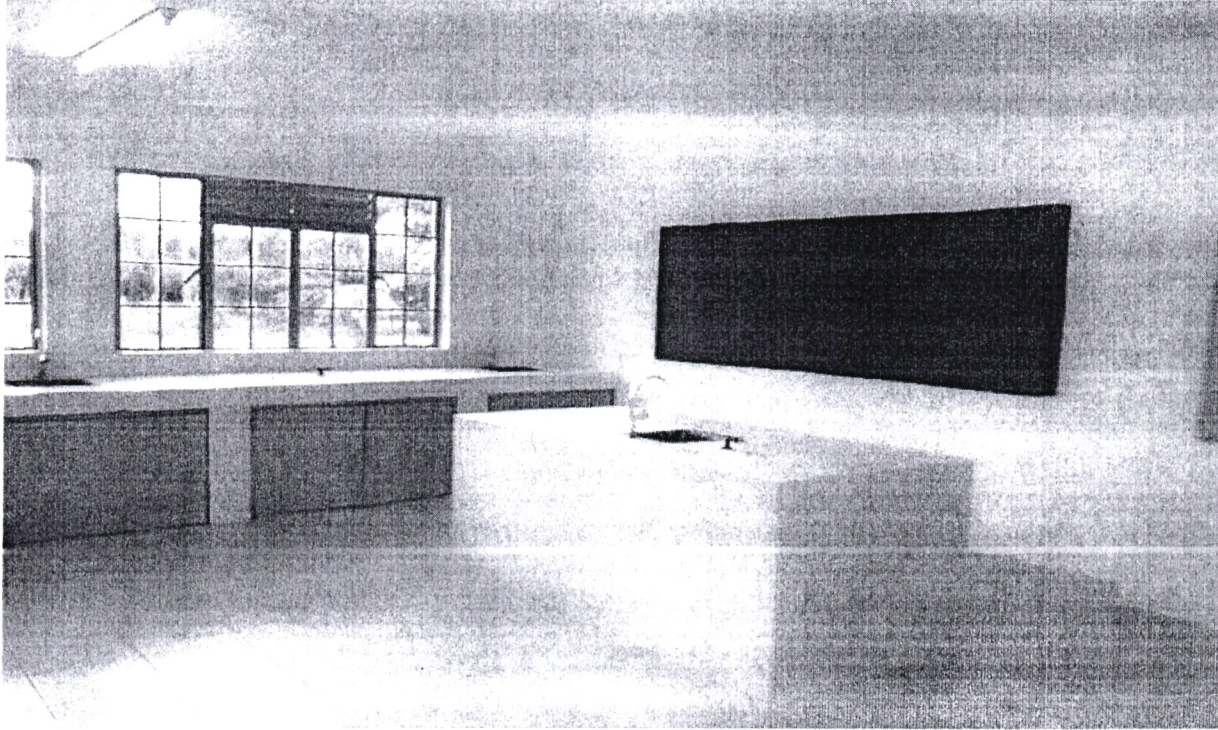
The Nyando NGCDFC planned to do among other activities construction of classrooms, labo and chiefs offices institutions in the constituency to cater for enhanced enrolment owing 100 transition policy and security. Further the Committee embarked on rehabilitation of aging infrastructure in schools





Two classroom tuition block at Olasi Mixed Secondary School





Science laboratory at St Peters Konim Secondary School

The entity faced the following implementation challenges:

1. Lack of sufficient technical staff to oversee implementation of projects. The committee engaged a clerk of works to supplement the county works officer
2. Delayed disbursement of funds from NGCDF Board leading to late implementation of
3. The Corona virus pandemic slowed down implementation due to strict adherence to ministry of health protocols

CHAIRMAN NGCDF COMMITTEE  
JOSEPH ROCKY ODADA



### III. STATEMENT OF PERFORMANCE AGAINST CONSTITUENCY'S PREDETERMINED OBJECTIVES

#### Introduction

#### Introduction

Section 81 (2) (f) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the Accounting officer when preparing financial statements of each National Government entity in accordance with the standards and formats prescribed by the Public Sector Accounting Standards Board includes a statement of the national government entity's performance against predetermined objectives.

Nyando is a constituency whose latent for growth is promising. The constituency stands feet high on the potent of the capable constituents, its geographical location and the existence of natural resources. The recognition of its potential development and growth majorly depends on its process of planning for and regulating physical and economic development that capitalizes on reliable opportunities and prudent financial and administrative threads.

In underscoring the planning of the constituency, the National Government Constituency Development Fund Committee (NG-CDFC) in its strategic plan (2018-2023) outlined key strategic objectives that were to be used to spur development in the constituency. The plan sort to contribute towards the identification of how and where development programmes identified will be implemented especially in the economic activities with special focus on marketing and value addition, improved social infrastructure on road development and improved governance. It was anticipated that this will help in achieving food security, improved quality of education, health care for all, expanded access to ICT and environmental conservation among others.

The key development objectives of NGCDF-Nyando Constituency's 2018-2023 plan are to:  
In underscoring the above, the key development objectives of NGCDFC-Nyando Constituency's 2018-2023 plan included but not limited to;

#### Strategic Area One: Education

Objective: Become a national model for education by improving schools infrastructure, improving performance, reducing dropout rates and increasing primary, secondary and higher education transition rates.

Initiative: Develop and enhance schools infrastructure to enhance facilities and provide conducive learning environment for children.

Initiative: Enhance and develop social programmes that support education within the constituency.

#### Strategic Area Two: Water and Environment

Objective: Improve access to clean water and a more sustainable and conserved environment in Nyando through natural resources conservation initiatives

Initiative: Initiate and enhance conservation programs within the constituency

Initiative: Water and Sanitation: To ensure water sustainability in the Constituency

#### Strategic Area Three: Security

Objective: Equip, facilitate and enhance capacity of provincial administration and other security organs in order to improve service delivery and make the constituency secure

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Initiative: Improving infrastructure and service delivery

Strategic Area Four: Sports

Objective: Empower and develop youth and special groups to reduce dependence and spur economic growth through sports

Initiative: Develop and empower youth and special groups through sports.

Strategic Area Five: Information Communication and Technology (ICT)

Objective: Enhance access to information and technology by Nyando residents and use ICT to enhance service delivery and spurring development.

Initiative: Enhancement of infrastructure and accessibility of ICT resources in the constituency.

Progress on attainment of Strategic development objectives

For purposes of implementing and cascading the above development objectives to specific sectors, all the development objectives were made specific, measurable, achievable, realistic and time-bound (SMART) and converted into development outcomes. Attendant indicators were identified for reasons of tracking progress and performance measurement: Below we provide the progress on attaining the stated objectives:

Constituency Program	Objective	Outcome	Indicator	Performance
Education	Improve performance, reduce dropout rates and increase primary, secondary and higher education transition rates	Develop and enhance schools infrastructure to enhance facilities and provide conducive learning environment for children	Number of usable physical infrastructure built in primary, secondary, and tertiary institutions  Number of bursary beneficiaries at all levels	20 new classrooms were built and 100 rehabilitated  4 laboratories were built
Water and Environment	Improve access to clean water and a more sustainable and conserved environment through natural resources conservation initiatives	Drill boreholes to promote access to clean and safe water  Equip schools and public facilities with sanitation	Number of boreholes drilled  Number of sanitation facilities built in primary and secondary  Number of trees	20 sanitation facilities were built
Constituency Program	Objective	Outcome	Indicator	Performance

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		facilities Provide tree seedlings to schools to improve the forest cover	planted	4,000 tree seedlings were planted
Security	Equip, facilitate and enhance capacity of provincial administration and other security organs in order to improve service delivery	Develop and enhance provincial administration and other security organs infrastructure to enhance service delivery	Number of usable physical infrastructure built in locations, sub locations and police stations	Four new chiefs offices built
Sports	Empower and develop youth and special groups to	Reduced dependence and spur economic growth through sports	Number of teams participating sporting activities	Number of teams participating sports programme increased from 14 to 33

**IV. CORPORATE SOCIAL RESPONSIBILITY STATEMENT/SUSTAINABILITY REPORTING**

NGCDF – Nyando Constituency just like any Government entity has the responsibility of ensuring public involvement in project identification, prioritization of projects and adequate allocation of funds to the projects. In undertaking the aforementioned, the NG-CDF Nyando Committee always highlights Corporate Responsibility as a tool with relevance for public policy actualization with the aim of enhancing sustainable and inclusive development programmes in the constituency. The financial prudence has a lot of weight in development agenda which drives on a delicate thread of enormous community expectations. In enhancing the financial trust in various sectors, we assessed the risks factors, long term and short term performance. We further looked at performance on responsible leadership with clear undertone on the interest of the constituents and stakeholders and sufficient respect for environmental, social and governance issues.

This is aimed at ensuring efficient and effective management of public resources at the grassroots level thus transformation of livelihoods. It remains our purpose and the driving force behind everything we do. It’s what guides us to deliver our strategies, which is founded on social sector, namely; Education & Training, Security Sector Support, Environment, and Sports. This pillar also makes special provisions for Kenyans with various disabilities and previously marginalized communities.

**1. SUSTAINABILITY STRATEGY AND PROFILE**

The NG-CDF Nyando Committee endeavored to work within the existing policy guidelines that helped in focusing on the service deliver and drive to better performance with the involvement of both internal and external stakeholders on matters development. The relevance of this was attributed to our vision, mission and core values as provided for in our strategic plan

Model	Definition	Relevance to sustainable strategy
Vision	To be renowned Constituency in advocating for all round socio-economic development and sustainability.	What the constituency is striving for in the future that influence the strategies, purpose and aspirations put in place
Mission	To involve all the stakeholders in the development process of the Constituency in order to achieve desires development goals.	This communicates what the office does to attain sustainable developments
Core Values	Accountability, Transparency, Integrity, Honesty, Equality, Equity	These are the norms , principles and beliefs that the office upholds in order to follow the right path towards attainment of the set objectives

To realize effective suitability, the constituency relied on the set targets as a sign of performance ambition. The Goals as provided in our strategic plan remained the focal point for inside and outside Stakeholders with a clear set of objectives for management, and a yardstick by which external audiences can judge our progress and achievements against their expectations. The frameworks under

which we operated included projects identification, allocation of funds, approval, implementation and monitoring

## 2. ENVIRONMENTAL PERFORMANCE

### Environment Policy and Action Plan

Protection of the environment in which we live and operate is part of NG-CDF Nyando initiatives. Care for the environment is one of our key responsibilities and an important aspect in the way in which we carry out our operations.

### Our Environmental Policy

In this policy statement NG-CDF Nyando commits to:

- Comply with all relevant environmental legislation, regulations and approved codes of practice
- Protecting the environment by striving to prevent and minimize our contribution to pollution of land, air, and water
- Seeking to keep wastage to a minimum and maximize the efficient use of materials and resources
- Managing and disposing of all wastage in a responsible manner;
- Providing training for our CDFC and staff so that we all work in accordance with this and within an environmentally aware culture
- Regularly communicating our environmental performance to our employees and other significant stakeholders
- Developing our management processes to ensure that environmental factors are considered during planning and implementation
- Monitoring and continuously improving our environmental performance.
- Seeking to leverage our environmental impact by encouraging stakeholders to improve their environmental performance

### Our Environmental Action Plan

NG-CDF Nyando has identified four areas in which we as an office have direct or indirect environmental impact, and where we can implement initiatives to manage and reduce these impacts.

These four areas together with our approach and targets for each are shown below:

Impact Area	Approach
Capacity Building	<ul style="list-style-type: none"><li>• Promote environmental awareness by sensitizing the Kasipul NG-CDFC, NG-CDFC staff and PMCs on good conservation practices</li><li>• To encourage, through regular communication to Kasipul NG-CDFC, staff, and other stakeholders changes in individual behaviour to reduce usage</li></ul>

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Conservation of Energy and Resources	<ul style="list-style-type: none"><li>• To maximize use of available technologies to remove the need to use paper</li><li>• To encourage our clients to engage with us using electronic means where possible</li><li>• To maximize on rain water harvesting</li><li>• To make energy efficiency a key factor in the selection of any new energy device being purchased</li><li>• To invest in available energy saving technologies and devices within our existing premises</li></ul>
Environmental Protection and Conservation	<ul style="list-style-type: none"><li>• To promote use of volt guards to control power surges</li><li>• We have constructed culverts and gabions to prevent soil erosion</li><li>• To encourage tree planting in the constituency to improve the forest cover.</li><li>• To promote purchase and installation of fire extinguishers to aid in extinguishing and controlling fires</li></ul>
Pollution Control and Waste Management	<ul style="list-style-type: none"><li>• To ensure that all paper waste is recycled</li><li>• To ensure segregation of waste</li><li>• To ensure proper human waste disposal through construction of pit latrines, septic and soak pit tanks</li></ul>

**3. EMPLOYEES WELFARE**

**TERMS AND CONDITIONS OF SERVICE**

This highlights the general rules governing employment of NG-CDFC staff in such matters as appointments, promotions and related matters.

**Categories of Employment**

NG-CDFC Nyando offers only categories of employment, which are

Contract employees who are employed for 3 years on a renewable contract. Such employees are eligible for employee benefits in line with the statutory requirements.

Casual employees are hired to perform specific duties on a daily or weekly basis on a piece rate payment system. Casuals are not allowed to work continuously for more than three (3) months and are not eligible for any employee benefits in line with statutory requirements.

**Recruitment Procedure**

The Fund Account Manager declares vacancies in the office through the NG-CDFC, an approval is then sought for advertisement within the constituency to be done

The Advertisement contains the following:

- ✓ Job title
- ✓ Main purpose of the job
- ✓ A brief description of the key responsibilities of the job
- ✓ Education, experience, skills and competencies required for the job □ Location of the job
- ✓ Clear instructions on how to apply and information to be submitted in the application
- ✓ Closing date for receipt of applications

Appointment of a selection and Interview subcommittee

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A selection and interview subcommittee is appointed to oversee the selection strategy for application review, determination of testing methodology, administration of tests and scoring, and reference check criteria.

**Interviews**

Interviews for staff employment are conducted in a manner that complies with the office's commitment to equal employment opportunity, to ensure that qualified candidates are not discriminated based on ethnicity, religion, gender, age, disability, status etc.

**Offer of Appointment**

A person appointed to the office will be given the appropriate letter of offer of appointment, as the case may be, which may be accepted or rejected by the candidate within the stipulated time.

**Letters of Appointment**

A written contract of service that is signed by the Fund Account Manager and the NG-CDFC Chairman is then issued, which states particulars of employment which include, the name and address of the employee, job description, date of commencement of the job, form and duration of the contract, place of work, hours of work, remuneration, termination, terms and conditions of employment which the employee is entitled to.

**Orientation and Induction of employees**

The NG-CDFC ensures orientation and induction of new employees. This is carried out in order to familiarize the employees with the mandate, vision, mission and operations of the office and how their jobs contribute to this.

Induction and orientation is done within the first three months of employment.

**Promotions**

In selecting candidates for promotion, regard is given to merit and extra ordinary ability as reflected in work performance and results after the annual performance appraisal. Recommendations for promotion is only made by the NG-CDFC resolution.

**HEALTH, SAFETY AND WELL BEING**

This provides guidelines on the health, safety and well-being of the office staff.

**Guidelines to General Safety**

The office has maintain healthy and safe working conditions for its employees to ensure there is no personal injury caused by accidents.

All the staff must always consider safety to themselves and others when performing their duties. They should not compromise on quality, cause injury, ill health, loss or environmental damage.

**Emergency Preparedness**

Every Department depending on the nature of work and services shall plan for foreseeable incidents such as accidents, explosions, fire, floods etc. and prepare and outline procedures to be followed in such events.

**Fire precautions**

The fire protection facilities have been provided both inside and outside the building and they are adequate and maintained annually.



General information on fire precautions and fire equipment is contained in stickers on the wall next to the fire extinguishers

Provision of protective equipment and clothing

The Fund Account Manager ensures that officers who are employed in any process involving exposure to wet or to any injurious or offensive substances are provided with adequate, effective and suitable protective clothing and appliances.

#### Reporting of an Accident

Immediately an accident or development of an occupational disease resulting in death or injury to an officer comes to the notice of the officer under whom he/she is directly deployed, the supervisor should make a claim for compensation in accordance with the procedure set out in the Occupational Safety and Health Act 2007 and Work Injury Benefits act 2007.

#### Guidance and Counselling

The current challenges in the workplace and family environment affects the performance and wellbeing of an officer. To address these challenges, the office undertakes guidance and counselling of the affected staff however, consultation with family members or support system may be sought when deemed necessary.

#### Health Care Services

The staff, including spouses and children, are eligible to affordable health care services and to benefit from the NHIF medical scheme as statutory deductions are done and remitted on a monthly basis

#### HIV/AIDS

HIV and AIDS is a major challenge facing officers in and out of the Institute. It poses a big threat to the individual, the family and the public Service. It is in cognizance of this that the Institute has put in place care and support programs for the infected and affected officers to enable them remain productive.

HIV/AIDS shall be treated like any other challenging issue at the workplace. All officers of the Institute shall have a role to play in the wider struggle to mitigate the effects of the pandemic. An officer shall not be discriminated or stigmatized on the basis of HIV status. It is an offence for any person to discriminate another on the ground of actual, perceived or suspected HIV status.

It is the responsibility of the Fund Account Manager in liaison with NG-CDFC to minimize the risk of HIV/AIDS transmission by adopting first aid/universal infection control precautions at the workplace.

HIV/AIDS screening shall not be a requirement for job seekers, recruitment or for persons in employment. Screening shall be confidential, voluntary and shall be after counselling. There shall be no disclosure of HIV/AIDS test results of any related assessment results to any person without the written consent of the officers.

#### Drug and Substance Abuse

Addiction to drugs or substance will be treated like any other disease. An officer who is determined to deal with drug and substance abuse problem by engaging in rehabilitation services will be referred



by the office by a Government doctor for evaluation, within the limits and budgets endorsed by the NG-CDFC.

#### Persons Living with Disability

An employee with an disability will be expected to confirm their disability status with a doctor after medical examination. Once it is confirmed that he/she is disabled, the employee will register with the National Council for Person with Disabilities. The employee will then present the registration certificate from the National Council for Persons with Disabilities to the Institute which will then recognize them as employees living with disabilities

The office shall provide facilities and effect such modification, whether physical, administrative or otherwise, in the workplace as may be reasonably required to accommodate persons with disabilities

#### Sexual harassment and other Forms of Harassment

Any staff of the office should not harass another officer sexually through, direct or indirect request for favors, use of language whether written or spoken of a sexual nature, use visual material of a sexual nature and show physical behavior of a sexual nature which directly or indirectly subjects the person to behavior that is unwelcome or offensive.

Disciplinary action will be taken against an officer of the Institute for harassing another person. Harassment may be based on racial, tribal, gender, marital status, religious or ethical belief, disability, age, political opinion, employment status, family status, sexual orientation, or involvement in the activities of an employee's organization.

The improper use of power based on administrative or Managerial status (i.e. the use of a position to insult, bully, dominate, manipulate, disadvantage or discriminate) may also constitute harassment.

Bullying – which means repeated, deliberate and targeted conduct by a person towards a staff member which is offensive, intimidating or humiliating and which detrimentally affects that member's well-being.

#### Reporting Harassment Cases

Any staff who believes that they have experienced some form of harassment should report harassment cases as outlined in the office complaints procedures manual

#### 4. MARKET PLACE PRACTICES

NG-CDFC fund was designed to support constituency-level, grass-root development projects. It is aimed to achieve equitable distribution of development resources across regions and to control imbalances in regional development brought about by partisan politics. It targets all constituency-level development projects, particularly those aiming to combat poverty at the grassroots and entrench equitable distribution of development in line with the NG-CDFC Act 2015 provisions

The objective of the Fund is to provide mechanisms for supplementing implementation of the National Government development Agenda at the constituency level.

a) Responsible competition practice.

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During projects implementation the office transfers funds to the Project Management Committees who are thereafter guided during tendering process, to ensure that the locals benefit competitively in the provision of services and materials to the projects.

How the organisation ensures responsible competition practices with issues like anticorruption, responsible political involvement, fair competition and respect for competitors b) Responsible Supply chain and supplier relations

Payments to suppliers are done promptly upon presentation of requisite supporting documents

c) Responsible marketing and advertisement-outline efforts to maintain ethical marketing practices

Advertisement for tenders is done publicly and no form of discrimination is applied to unfairly lock out interested bidders

d) Product stewardship

In order to safeguard consumer rights and interests, the Kasipul NG-CDF came up with a service charter and the complaints handling policy, principles and procedures brochure. The service charter points out our commitment in ensuring that we provide quality services to our customers with high level professionalism, dignity, integrity and courtesy, whereas complaints handling policy, principles and procedures shows our commitment to consistent, fair and confidential complaint handling and to resolve complaints as quickly as possible

## 5.COMMUNITY ENGAGEMENTS

Public Participation in Project Identification and Implementation and Monitoring

The NG-Constituency Development Act 2015 stipulates in part 5 section 27 subsection 1 and 2 that the chairperson of the NG-CDFC shall, within the first year of the commencement of a new Parliament and at least once every two years thereafter, convene open forum public meetings in every ward in the constituency to deliberate on development matters in the ward and in the constituency.

The NG-CDFC shall then deliberate on project proposals from all the wards in the constituency and any other projects which the Constituency Committee considers beneficial to the constituency, including joint projects with other constituencies, consider the national development plans and policies and the constituency strategic development plan, and identify a list of priority projects, both immediate and long term, out of which the list of projects to be submitted in accordance with the Act shall be drawn from. There after the list of proposed constituency based projects to be covered under this Act shall be submitted by NG-CDFC to the Board.

Public participation is the process that directly engages the concerned stakeholders in decision making and gives full consideration to public input in making that decision.

Public's engagement is a vital part of many projects and the benefits of it are well documented, such as better outcomes for all stakeholders, community ownership and lower project costs. When the public is involved in a project, they feel motivated to work together, recognize the benefits of their involvement and have ownership of the projects and the decision making process, which is key to a successful project outcome and their sustainability.

Effective public engagement is about recognizing that involving the public in a project is no longer about information dissemination and telling the people what is being done, but is a two way



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information sharing tool. The more views gathered in the process of making a decision, the more likely the final product will meet the most needs and address the most concerns possible.

In summary stakeholders participation is important since:

- Providing information helps them understand the issues, options, and solutions available for the projects
- Consulting with the public aids in obtaining their feedback on alternatives or decisions
- Involving the public to ensures their concerns are considered throughout the decision process, particularly in the development of decision criteria, options and preferred solutions that are workable, efficient and sustainable.

**Public Awareness**

NGCDF – Nyando ensured public awareness and sensitisation by

Increased public participation at all stages of project cycle funded under NG-CDF

- I. A menu of options for including individuals and organizational actors in identifying development priorities and selecting NG-CDF projects.
- II. Ensuring implementation of NGCDF- Nyando funded projects are transparent and known to everybody within the community through advertisement and proper labling of the projects
- III. Promote awareness creation on constitution and devolved governance system in Kenya
- IV. Increase accountability hence ensure local citizens gain skills and confidence to carryout social audits as means to enhanced accountability in management of other devolved funds apart from NG-CDF at constituency and other levels within the constituency.
- V. Identify control and report any irregularities witnessed during NG-CDF project implementation cycle
- VI. Measure the impact of the projects funded by NG-CDF

IV. STATEMENT OF ENTITY MANAGEMENT RESPONSIBILITIES

Section 81 (1) of the Public Finance Management Act, 2013 requires that, at the end of each financial year, the accounting officer for a National Government Entity shall prepare financial statements in respect of that entity. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed the Public Sector Accounting Standards Board of Kenya from time to time.

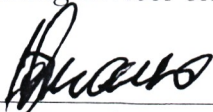
The Accounting Officer in charge of the NGCDF-Nyando Constituency is responsible for the preparation and presentation of the entity's financial statements, which give a true and fair view of the state of affairs of the entity for and as at the end of the financial year (period) ended on June 30, 2020. This responsibility includes: (i) maintaining adequate financial management arrangements and ensuring that these continue to be effective throughout the reporting period; (ii) maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the entity; (iii) designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements, and ensuring that they are free from material misstatements, whether due to error or fraud; (iv) safeguarding the assets of the entity; (v) selecting and applying appropriate accounting policies; and (vi) making accounting estimates that are reasonable in the circumstances.

The Accounting Officer in charge of the NGCDF-Nyando Constituency accepts responsibility for the entity's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS). The Accounting Officer is of the opinion that the *entity's* financial statements give a true and fair view of the state of entity's transactions during the financial year ended June 30, 2020, and of the entity's financial position as at that date. The Accounting Officer in charge of the NGCDF-Nyando Constituency further confirms the completeness of the accounting records maintained for the *entity*, which have been relied upon in the preparation of the entity's financial statements as well as the adequacy of the systems of internal financial control.

The Accounting Officer in charge of the NGCDF-Nyando Constituency confirms that the entity has complied fully with applicable Government Regulations and the terms of external financing covenants (where applicable), and that the entity's funds received during the year under audit were used for the eligible purposes for which they were intended and were properly accounted for. Further the Accounting Officer confirms that the entity's financial statements have been prepared in a form that complies with relevant accounting standards prescribed by the Public Sector Accounting Standards Board of Kenya.

Approval of the financial statements

The NGCDF-NYANDO Constituency financial statements were approved and signed by the Accounting Officer on 12/4 2020.



Fund Account Manager  
Name: Alfred Chisaina



Sub-County Accountant  
Name: Cynthia Leting  
ICPAK Member Number:

*NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)  
NYANDO CONSTITUENCY*

**Reports and Financial Statements**

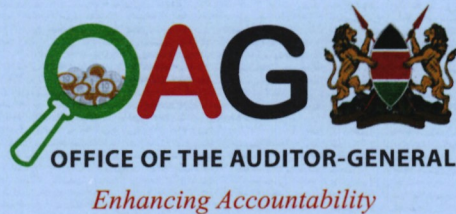
**For the year ended June 30, 2020**

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V. REPORT OF THE INDEPENDENT AUDITORS ON THE *NGCDF- NYANDO CONSTITUENCY*

# REPUBLIC OF KENYA

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NAIROBI

## REPORT OF THE AUDITOR-GENERAL ON NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND - NYANDO CONSTITUENCY FOR THE YEAR ENDED 30 JUNE, 2020

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### REPORT ON THE FINANCIAL STATEMENTS

#### Qualified Opinion

I have audited the accompanying financial statements of National Government Constituencies Development Fund - Nyando Constituency set out on pages 21 to 44, which comprise the statement of assets and liabilities as at 30 June, 2020, and the statement of receipts and payments, statement of cash flows, statement of appropriation recurrent and development combined for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effect of the matters described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of the National Government Constituencies Development Fund - Nyando Constituency as at 30 June, 2020, and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the National Government Constituencies Development Fund Act, 2015.

#### Basis for Qualified Opinion

##### 1. Inaccuracies in the Financial Statements

The financial statements presented for audit contained the following inaccuracies: -

- i. The statement of assets and liabilities reflects the comparative amounts for the Fund balance brought forward as Kshs.6,347,349 which differs with the Kshs.6,247,249 reflected in the audited financial statements for the previous year. Further, the comparative net financial position as at 30 June, 2019 is shown as Kshs.23,590,486 but a cast of the amounts making up the figure gives Kshs.23,690,586.

- ii The statement of financial position for the year under review reflects prior year adjustments amount of Kshs.785,839. However, there were no supporting documents or explanations to support the adjustments.
- iii Note 5 to the financial statements reflects Kshs.10,580,620 for the comparative total but a cast of the items in the note gives Kshs.10,167,970.
- iv Note 7 to the financial statements reflects totals of Kshs.48,051,827 and Kshs.48,041,874 for the current year and the comparative year respectively. However, a cast of the items in the note gives Kshs.47,101,817 and Kshs.48,033,874 for the current and comparative year respectively.

Consequently, the presentation of the financial statements did not conform to the reporting template prescribed for national government constituency development fund. Therefore, the accuracy, validity and completeness of the financial statements for the year ended 30 June, 2020 could not be confirmed.

## **2. Bank Balances**

The statement of assets and liabilities reflects bank balances amounting to Kshs.1,511,719 as at 30 June, 2020. Review of the supporting bank reconciliation statements provided for audit revealed unpresented cheques totaling Kshs.4,278,376, of which, cheques amounting Kshs.360,821 had become stale and were yet to be reversed in the cash book. Further, the bank statement reflects a balance of Kshs.5,748,454 as at 30 June, 2020, which differs with the bank confirmation certificate balance of Kshs.5,763,614. The resultant difference of Kshs.15,160 was not explained or reconciled.

Consequently, the accuracy, validity and completeness of the bank balances of Kshs1,511,719 as at 30 June, 2020 could not be confirmed.

## **3. Unsupported Expenditure on Use of Goods and Services**

The statement of receipts and payments reflects use of goods and services expenditure of Kshs.14,276,205. The amount includes expenditure on utilities, supplies and services amounting to Kshs.6,485,206 as per note 5 to the financial statements. However, supporting documents such as fuel registers, approval minutes, monitoring and evaluation reports, stores records, workshop reports, procurement records, and justification for payments totalling Kshs.4,536,120 on utilities, supplies and services were not provided for audit review.

Consequently, the accuracy, validity and completeness of use of goods and services figure of Kshs.14,276,205 for the year ended 30 June, 2020 could not be confirmed.

## **4. Accuracy of Other Grants and Transfers**

The statement of receipts and payments reflects other grants and transfers of Kshs.46,901,817. However, the supporting schedules provided for audit review

reflected a total amount of Kshs.47,994,817 for the item resulting in unexplained variance of Kshs.1,087,000. Further, Note 7 to the financial statements on other grants and transfers reflects a total of Kshs.48,051,817 instead of Kshs.46,901,817. Additionally, casting of the items in the note adds to Kshs.47,001,817. No explanation was provided for the differences.

Consequently, the accuracy, validity and completeness of other grants and transfers figure of Kshs.46,901,817 for the year ended 30 June, 2020 could not be confirmed.

#### **5. Inaccuracies in the Summary Statement of Appropriation**

The summary statement of appropriation indicates that the Fund received Kshs.125,590,486 from the National Government Constituencies Development Fund Board during the year as per the actual on comparable basis column. However, the amount was at variance with the statement of receipts and payments amount of Kshs.102,000,000 by Kshs.23,590,486 which was not supported or explained. In addition, the adjustments total is shown as Kshs.23,590,486 instead of the casted Kshs.23,640,486. Further, there were errors in amounts and percentages under the budget utilization difference column in respect of total receipts, use of goods and services and other grants and transfers.

Consequently, the accuracy of the summary statement of appropriation could not be confirmed.

#### **6. Accuracy of the Summary of Fixed Assets**

Annex 4 to the financial statements reflects additions of fixed assets during the year amounting to Kshs.7,061,903. However, the amount differs with Kshs.6,163,379 expenditure on acquisition of assets as per the statement of receipts and payments.

Consequently, the accuracy, validity and completeness of the summary of fixed assets could not be confirmed for the year ended 30 June, 2020.

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the Nyando National Government Constituencies Development Fund in accordance with ISSAI 130 on Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

#### **Key Audit Matters**

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. There were no key audit matters to report in the year under review.

## **Other Matter**

### **1. Budgetary Control and Performance**

The summary statement of appropriation: recurrent and development combined reflects final receipts budget and actual on comparable basis of Kshs.161,008,210 and Kshs.125,640,486 respectively resulting in underfunding of Kshs.35,367,724 or 22% of the budget. The Funds expenditure was limited to the amount realised and spent Kshs.125,100,571 or 99% of receipts.

Based on the approved estimates, underfunding and under expenditure affected planned activities and may have impacted negatively on service delivery to the residents of Nyando Constituency.

## **REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES**

### **Conclusion**

As required by Article 229(6) of the Constitution, based on the audit procedures performed, I confirm that, nothing has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

### **Basis for Conclusion**

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

## **REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT, AND GOVERNANCE**

### **Conclusion**

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed. I confirm that, nothing has come to my attention to cause me to believe that internal controls, risk management and overall governance were not effective.

### **Basis for Conclusion**

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal control, risk management and governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

## **Responsibilities of Management and those Charged with Governance**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal control as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal control.

In preparing the financial statements, Management is responsible for assessing the Funds ability to continue to sustain services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless Management is aware of the intention to terminate the Fund or to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, the Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective manner.

Those charged with governance are responsible for overseeing the Fund financial reporting process, reviewing the effectiveness of how the entity monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

## **Auditor-General's Responsibilities for the Audit**

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the

Constitution. The nature timing and extent of the compliance work is limited compared to that designed to express an opinion with reasonable assurance on the financial statements.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal control in order to give an assurance on the effectiveness of internal controls, risk management and governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal control would not necessarily disclose all matters in the internal control that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal control may not prevent or detect misstatements and instances of non-compliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the Funds policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Management.
- Conclude on the appropriateness of the Management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Fund's ability to continue as a going concern or to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the Fund to cease continue to sustain its services.

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the Fund to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with the Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence, and where applicable, related safeguards.

  
CPA Nancy Gathungu, CBS  
AUDITOR-GENERAL

Nairobi

03 February, 2022

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)

NYANDO CONSTITUENCY

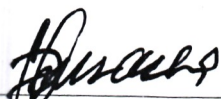
Reports and Financial Statements

For the year ended June 30, 2020

VI. STATEMENT OF RECEIPTS AND PAYMENTS

	Note	2019 - 2020	2018 - 2019
		Kshs	Kshs
<b>RECEIPTS</b>			
Transfers from NGCDF board	1	102,000,000	163,825,358
Proceeds from Sale of Assets	2	0.00	0.00
Other Receipts	3	<u>50,000</u>	<u>0.00</u>
<b>TOTAL RECEIPTS</b>		<b>102,050,000</b>	<b>163,825,358</b>
<b>PAYMENTS</b>			
Compensation of employees	4	2,063,407	1,706,205
Use of goods and services	5	14,276,205	10,580,620
Transfers to Other Government Units	6	55,703,763	86,273,070
Other grants and transfers	7	46,901,817	48,041,874
Acquisition of Assets	8	6,163,379	0.00
Other Payments	9	<u>0.00</u>	<u>0.00</u>
<b>TOTAL PAYMENTS</b>		<b>125,108,571</b>	<b>146,601,769</b>
<b>SURPLUS/(DEFICIT)</b>		<b><u>-23,058,571</u></b>	<b><u>17,223,588</u></b>

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NGCDF-NYANDO Constituency financial statements were approved on 21/7 2020 and signed by:



Fund Account Manager  
Name: Alfred Chisaina



National Sub-County Accountant  
Name: Cynthia Leting  
ICPAK Member Number:

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)

NYANDO CONSTITUENCY

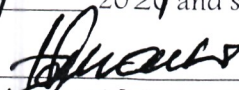
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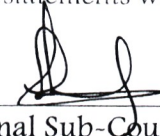
For the year ended June 30, 2020

VII. STATEMENT OF ASSETS AND LIABILITIES

	Note	2019-2020	2018-2019
		Kshs	Kshs
<b>FINANCIAL ASSETS</b>			
<b>Cash and Cash Equivalents</b>			
Bank Balances ( as per the cash book)	10A	1,511,719	23,590,486
Cash Balances (cash at hand)	10B	0.00	0.00
<b>Total Cash and Cash Equivalents</b>		<b>1,511,719</b>	<b>23,590,486</b>
Accounts Receivable			
Outstanding Invoices	11	0.00	0.00
<b>TOTAL FINANCIAL ASSETS</b>		<b>1,511,719</b>	<b>23,590,486</b>
<b>FINANCIAL LIABILITIES</b>			
Accounts Payable		0.00	0.00
Retention	12A	193,966	0.00
Deposits (Gratuity)	12B	0.00	0.00
<b>TOTAL FINANCIAL LIABILITIES</b>		<b>193,966</b>	<b>0.00</b>
<b>NET FINANCIAL ASSETS</b>		<b><u>1,317,753</u></b>	<b><u>23,590,486</u></b>
<b>REPRESENTED BY</b>			
Fund balance b/fwd	13	23,590,486	6,347,349
Prior year adjustments	14	785,839	119,648
Surplus/Deficit for the year		(23,058,571)	17,223,588
<b>NET FINANCIAL POSITION</b>		<b><u>1,317,753</u></b>	<b><u>23,590,486</u></b>

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NGCDF-NYANDO Constituency financial statements were approved on 12/7 2020 and signed by:

  
Fund Account Manager  
Name: Alfred Chisaina

  
National Sub-County Accountant  
Name: Cynthia Leting  
ICPAK Member Number:

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)

NYANDO CONSTITUENCY

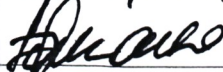
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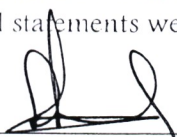
For the year ended June 30, 2020

VIII. STATEMENT OF CASHFLOW

		2019 - 2020	2018 - 2019
		Kshs	Kshs
Receipts for operating income			
Transfers from NGCDF Board	1	102,000,000	163,825,358
Other Receipts	3	50,000	0.00
<b>Total receipts</b>		<b>102,050,000</b>	<b>163,825,358</b>
Payments for operating expenses			
Compensation of Employees	4	2,063,407	1,706,205
Use of goods and services	5	14,276,205	10,580,620
Transfers to Other Government Units	6	55,703,763	86,273,070
Other grants and transfers	7	46,901,817	48,041,874
Other Payments	9	0.00	0.00
<b>Total payments</b>		<b>118,945,192</b>	<b>146,601,769</b>
<b>Total Receipts Less Total Payments</b>		<b>(16,895,192)</b>	<b>17,223,588</b>
Adjusted for:			
Decrease/(Increase) in Accounts receivable: (outstanding imprest)	15	0.00	0.00
Increase/(Decrease) in Accounts Payable: (deposits/gratuity and retention)	16	193,966	0.00
Prior year adjustments	14	785,839	119,648
<b>Net cash flow from operating activities</b>		<b>(15,915,387)</b>	<b>17,343,236</b>
<b>CASHFLOW FROM INVESTING ACTIVITIES</b>			
Proceeds from Sale of Assets	2	0.00	0.00
Acquisition of Assets	9	(6,163,379)	0.00
<b>Net cash flows from Investing Activities</b>		<b>6,163,379</b>	<b>0.00</b>
<b>NET INCREASE IN CASH AND CASH EQUIVALENT</b>		<b>(22,078,766)</b>	<b>17,343,236</b>
Cash and cash equivalent at BEGINNING of the year	13	23,590,486	6,247,249
Cash and cash equivalent at END of the year		<u>1,511,719</u>	<u>23,590,486</u>

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NGCDF-NYANDO Constituency financial statements were approved on 12/4 2020 and signed by:

  
 Fund Account Manager  
 Name: Alfred Chisaina

  
 National Sub-County Accountant  
 Name: Cynthia Leting  
 ICPAK Member Number:

Reports and Financial Statements  
For the year ended June 30, 2020


IX. SUMMARY STATEMENT OF APPROPRIATION: RECURRENT AND DEVELOPMENT COMBINED

Receipt/Expense Item	Original Budget a	Adjustments b	Final Budget c=a+b	Actual on Comparable Basis d	Budget Utilisation Difference e=c-d	% of Utilisation f=d/c %
<b>RECEIPTS</b>						
Transfers from NGCDF Board	137,367,724	23,590,486	160,958,210.14	125,590,486	35,367,724	78.0%
Proceeds from Sale of Assets	0.00	0.00	0.00	0.00	0.00	-
Other Receipts	0.00	50,000	50,000	50,000	0.00	-
<b>TOTAL RECEIPTS</b>	<b>137,367,724</b>	<b>23,590,486</b>	<b>161,008,210</b>	<b>125,640,486</b>	<b>35,317,724</b>	<b>78.1%</b>
<b>PAYMENTS</b>						
Compensation of Employees	4,005,000	2,873,767	6,878,767	2,063,407	4,815,359.80	30.00%
Use of goods and services	8,358,095	5,799,999.	14,158,094	14,276,205	31,889	99.80%
Transfers to Other Government Units	72,498,984	4,319,648	76,818,632	55,703,763	22,114,869	71.2%
Other grants and transfers	50,255,644	6,597,071	56,852,715	46,901,817	8,800,898	84.5%
Acquisition of Assets	2,250,000	4,000,000	6,250,000	6,163,379	86,621	98.6%
Other Payments	-	-	-	-	-	-
Unallocated funds	0.00	50,000	50,000	50,000	0.00	-
<b>TOTALS</b>	<b>137,367,724</b>	<b>23,590,485</b>	<b>161,008,210</b>	<b>125,108,571</b>	<b>35,849,637.</b>	<b>77.7%</b>

The NGCDF-NYANDO Constituency financial statements were approved on 12/4 2020 at d signed by:



Fund Account Manager  
Name: Alfred Chisaina



Sub-County Accountant  
Name: Cynthia Leting  
ICPAK Member Number:

Reports and Financial Statements  
For the year ended June 30, 2020

X. BUDGET EXECUTION BY PROGRAMMES AND SUB-PROGRAMMES

Programme /Sub-programme	Original Budget 2019/2020 Kshs	Adjustments Kshs	Final Budget 2019/2020 Kshs	Actual on comparable basis 30/06/2020 Kshs	Budget utilization difference Kshs
<b>1.0 Administration and Recurrent</b>					
1.1 Compensation of employees	4,005,000	2,873,767	6,878,767	2,063,407	4,815,359
1.2 Committee allowances	1,500,000			833,600	666,400
1.3 Use of goods and services	2,737,063	3,599,999	6,337,062	6,335,206	1,856.44
<b>2.0 Monitoring and evaluation</b>					
2.1 Capacity building	1,915,947	1,055,700	2,971,647	2,971,599	48.42
2.2 Committee allowances	1,933,858	1,144,300	3,078,158	2,910,800	167,358.00
2.3 Use of goods and services	271,226	805,000	1,076,226	1,075,000	1226.30
<b>3.0 Emergency</b>	<b>7,198,241</b>	<b>530,000</b>	<b>7,728,241.38</b>	<b>6,726,200</b>	<b>2,041.38</b>
3.1 Primary Schools					
3.2 Secondary schools					
3.3 Tertiary institutions					
3.4 Security projects					
<b>4.0 Bursary and Social Security</b>					
4.1 Primary Schools					
4.2 Secondary Schools	17,000,000	9,000,000	26,000,000	25,580,000	420,000
4.3 Tertiary Institutions	15,000,000	1,319,648	16,319,648	6,287,200	10,032,448
4.4 Universities					
4.5 Social Security					
<b>5.0 Sports</b>	<b>2,712,626</b>		<b>2,712,626</b>	<b>2250000</b>	<b>462,626</b>
5.1					
5.2					
5.3					

Reports and Financial Statements  
For the year ended June 30, 2020

Programme/Sub-programme	Original Budget 2019/2020	Adjustments	Final Budget 2019/2020	Actual on comparable basis 30/06/2020	Budget utilization difference
6.0 Environment	2,500,000		2,500,000		2,500,000
6.1					
6.2					
6.3					
7.0 Primary Schools Projects (List all the Projects)					
AKWANYA PRIMARY SCHOOL	800,000		800,000	800,000	0.00
APONDO PRIMARY SCHOOL	1,000,000		1,000,000	1,000,000	1,000,000
AWASI PRIMARY SCHOOL	600,000		600,000	600,000	600,000
AYWEYO RC PRIMARY SCHOOL	2,000,000		2,000,000	2,000,000	0.00
RONDO KACHOLA PRIMARY SCHOOL	600,000		600,000	600,000	0.00
BOYA PRIMARY SCHOOL	800,000		800,000	800,000	0.00
BUNDE PRIMARY SCHOOL	2,000,000		2,000,000	0.00	2,000,000
BWANDA PRIMARY SCHOOL	1,000,000		1,000,000	0.00	1,000,000
DISI PRIMARY SCHOOL	600,000		600,000	600,000	0.00
HOLO ORUCHO PRIMARY SCHOOL	600,000		600,000	600,000	0.00
IIONGO OGOSA PRIMARY SCHOOL	600,000		600,000	0.00	600,000
KADETE PRIMARY SCHOOL	594,000		594,000	594,000	0.00
KAGIMBA PRIMARY SCHOOL	600,000		600,000	600,000	0.00
KALUORE PRIMARY SCHOOL	400,000		400,000	400,000	0.00
KANYANGORO PRIMARY SCHOOL	600,000		600,000	600,000	0.00
KANYIFOLA PRIMARY SCHOOL	600,000		600,000	600,000	0.00
KASUNA PRIMARY SCHOOL	600,000		600,000	600,000	0.00
KOCHIENG PRIMARY SCHOOL	800,000		800,000	800,000	0.00
KOGWEDHI PRIMARY SCHOOL	600,000		600,000	600,000	0.00
KOKUOYO PRIMARY SCHOOL	800,000	350,000	800,000	1,150,000	0.00
KONIM PRIMARY SCHOOL	800,000	350,000	800,000	1,150,000	0.00
KOROWE PRIMARY SCHOOL	600,000		600,000	600,000	0.00

Reports and Financial Statements  
For the year ended June 30, 2020

Programme/Sub-programme	Original Budget 2019/2020	Adjustments	Final Budget 2019/2020	Actual on comparable basis 30/06/2020	Budget utilization difference
KOSIDA PRIMARY SCHOOL	600,000		600,000	600,000	0.00
KOWUOR MIXED SEC SCHOOL	2,000,000		2,000,000	0.00	2,000,000
KUTH AWENDO PRIMARY SCHOOL	600,000		600,000	600,000	0.00
MASOGO PRIMARY SCHOOL	400,000		400,000	0.00	400,000
MIGUYE PRIMARY SCHOOL	250,000		250,000	250,000	0.00
MIRINGO PRIMARY SCHOOL	900,000		900,000	900,000	0.00
MIRINGO PRIMARY SCHOOL	600,000		600,000	0.00	600,000
NYACHODA PRIMARY SCHOOL	600,000		600,000	0.00	600,000
NYAKONGO PRIMARY SCHOOL	800,000		800,000	800,000	0.00
NYALENDA PRIMARY SCHOOL	400,000		400,000	400,000	0.00
NYAMASAO PRIMARY SCHOOL	600,000		600,000	600,000	0.00
NYAROMBE PRIMARY SCHOOL	600,000		600,000	600,000	0.00
NYOMWARO PRIMARY SCHOOL	600,000		600,000	600,000	0.00
ORUGI PRIMARY SCHOOL	2,000,000		2,000,000	2,000,000	0.00
OGENYA PRIMARY SCHOOL	600,000		600,000	0.00	600,000
OJERE PRIMARY SCHOOL	800,000		800,000	800,000	0.00
OJENDA PRIMARY SCHOOL	600,000		600,000	600,000	0.00
OKANA PRIMARY SCHOOL	1,000,000		1,000,000	1,000,000	0.00
OLASI PRIMARY SCHOOL	600,000		600,000	600,000	0.00
OLASI PRIMARY SCHOOL		400,000	400,000	400,000	0.00
ONJIKO PRIMARY SCHOOL	800,000		800,000	800,000	0.00
OSETHI PRIMARY SCHOOL	1,000,000		1,000,000	0.00	1,000,000
ONJIKO KOBONGO PRIMARY SCHOOL	-	300,000		300,000	0.00
FONGE PRIMARY SCHOOL	700,000		700,000	700,000	0.00
RONGO PRIMARY SCHOOL	300,000		300,000	300,000	0.00
UGWE PRIMARY SCHOOL	410,000		410,000	0.00	410,000
WANGANGA PRIMARY SCHOOL	400,000		400,000	400,000	0.00

Reports and Financial Statements  
For the year ended June 30, 2020

Programme/Sub-programme	Original Budget 2019/2020	Adjustments	Final Budget 2019/2020	Actual on comparable basis 30/06/2020	Budget utilization difference
WITHUR PRIMARY SCHOOL	2,000,000		2,000,000	2,000,000	0.00
YOGO PRIMARY SCHOOL	400,000		400,000	400,000	0.00
8.0 Secondary Schools Projects (List all the Projects)					
AROMBO SECONDARY SCHOOL	548,500	-	548,500	548,500	0.00
AWASI FAG BOYS SEC SCHOOL	1,000,000		1,000,000		
AWASI FAG GIRLS SEC SCHOOL	500,000	-	500,000	500,000	0.00
AYUCHA SECONDARY SCHOOL	500,000	-	500,000	500,000	0.00
DISI SECONDARY SCHOOL	300,000	-	300,000	300,000	0.00
KANYAGWAL HIGH SCHOOL	485,221		485,221		
KARANDA SECONDARY SCHOOL	1,000,000	-	1,000,000	1,000,000	0.00
KARANDA SECONDARY SCHOOL	500,000	-	500,000	500,000	0.00
KOBURA GIRLS SECONDARY SCHOOL	1,000,000	-	1,000,000	1,000,000	0.00
KOCHOGO HIGH SCHOOL	500,000	-	500,000	500,000	0.00
KOLAL SEC SCHOOL	618,500	-	618,500	618,500	0.00
LELA SEC SCHOOL	200,000	-	200,000	200,000	0.00
MASOGO SECONDARY SCHOOL	7,100,000		7,100,000		7,100,000
MINGO GIRLS SEC SCHOOL	3,500,000	-	3,500,000	3,500,000	0.00
NYAKAKANA SEC SCHOOL	500,000	-	500,000	500,000	0.00
NYALENDA GIRLS SEC SCHOOL	500,000		500,000	500,000	0.00
NYALENDA GIRLS SEC SCHOOL	2,000,000	-	2,000,000	2,000,000	0.00
OKANJA MIXED SEC SCHOOL	1,000,000	-	1,000,000	1,000,000	0.00
OKANJA MIXED SEC SCHOOL	400,000	-	400,000	400,000	0.00
OLASI SEC SCHOOL	400,000	1,600,000	2,000,000	2,000,000	0.00
OMBAKA SEC SCHOOL	2,000,000		2,000,000		
ONGECHE SEC SCHOOL	500,000	1,000,000	500,000	1,500,000	0.00
ONJIKO KOBONGO MIXED SEC SCHOOL	1,000,000	-	1,000,000	1,000,000	0.00

Reports and Financial Statements  
For the year ended June 30, 2020

Programme/Sub-programme	Original Budget 2019/2020	Adjustments	Final Budget 2019/2020	Actual on comparable basis 30/06/2020	Budget utilization difference
ONJIKO KORONGO MIXED SEC SCHOOL	700,000	-	700,000	700,000	0.00
OREN SECONDARY SCHOOL	1,000,000		1,000,000	1,000,000	0.00
RANJIRA MIXED SEC SCHOOL	500,000	-	500,000	500,000	0.00
RERU AIC SEC SCHOOL	500,000	-	500,000	500,000	0.00
ST PETERS KONIM SEC SCHOOL	2,000,000	-	2,000,000	2,000,000	0.00
ST CHRISTOPHER RC AWEYO SEC SCHOOL	1,000,000	-	1,000,000	1,000,000	0.00
WANGANGA MIXED SEC SCHOOL	2,000,000	-	2,000,000	2,000,000	0.00
WITHUR SEC SCHOOL	592,763	-	592,763	592,763	0.00
<b>9.0 Tertiary institutions Projects all the Projects</b> (List					
9.1					
9.2					
9.3					
9.4					
<b>10.0 Security Projects</b>	5,844,777	597,071	6,441,848	6,208,417	233,430
10.1					
10.2					
10.3					
<b>11.0 Acquisition of assets</b>					
11.1 Motor Vehicles (including motorbikes)					
11.2 Construction of CDF office	2,250,000	4,000,000	6,250,000	6,163,379	86,621.00
11.3 Purchase of furniture and equipment					
11.4 Purchase of computers					
11.5 Purchase of land					
<b>12.0 Others</b>					
12.1 Strategic Plan					
12.2 Innovation Hub					

Reports and Financial Statements  
For the year ended June 30, 2020

Programme/Sub-programme	Original Budget 2019/2020	Adjustments	Final Budget 2019/2020	Actual on comparable basis 30/06/2020	Budget utilization difference
12.2					

(NB: This statement is a disclosure statement indicating the utilisation in the same format at the Entity's budgets which are programme based. Ensure that this document is completed to enable consolidation by the National Treasury)

## **XI. SIGNIFICANT ACCOUNTING POLICIES**

The principle accounting policies adopted in the preparation of these financial statements are set out below:

### **1. Statement of Compliance and Basis of Preparation**

The financial statements have been prepared in accordance with Cash-basis International Public Sector Accounting Standards (IPSAS) as prescribed by the Public Sector Accounting Standards Board (PSASB) and set out in the accounting policy note below. This cash basis of accounting has been supplemented with accounting for; a) receivables that include imprests and salary advances and b) payables that include deposits and retentions.

The financial statements comply with and conform to the form of presentation prescribed by the PSASB. The accounting policies adopted have been consistently applied to all the years presented.

### **2. Reporting Entity**

The financial statements are for the NGCDF-NYANDO Constituency. The financial statements encompass the reporting entity as specified under section 81 of the PFM Act 2012

### **3. Reporting Currency**

The financial statements are presented in Kenya Shillings (Kshs), which is the functional and reporting currency of the Government and all values are rounded to the nearest Kenya Shilling.

### **4. Significant Accounting Policies**

The accounting policies set out in this section have been consistently applied by the Entity for all the years presented.

#### **a) Recognition of Receipts**

The Entity recognises all receipts from the various sources when the event occurs and the related cash has actually been received by the Entity.

##### **Tax Receipts**

Tax receipts are recognized in the books of accounts when cash is received. Cash is considered as received when notification of tax remittance is received. (Check if this policy is applicable to entity)

##### **Transfers from the Exchequer**

Transfers from the exchequer are recognized in the books of accounts when cash is received. Cash is considered as received when payment instruction is issued to the bank and notified to the receiving entity.

## **SIGNIFICANT ACCOUNTING POLICIES**

### **External Assistance**

External assistance is received through grants and loans from multilateral and bilateral development partners.

Grants and loans shall be recognized in the books of accounts when cash is received. Cash is considered as received when a payment advice is received by the recipient entity or by the beneficiary.

In case of grant/loan in kind, such grants are recorded upon receipt of the grant item and upon determination of the value. The date of the transaction is the value date indicated on the payment advice. A similar recognition criteria is applied for loans received in the form of a direct payment.

During the year ended 30<sup>th</sup> June 2020, there were no instances of non-compliance with terms and conditions which have resulted in cancellation of external assistance loans.

### **Other receipts**

These include Appropriation-in-Aid and relates to receipts such as proceeds from disposal of assets and sale of tender documents. These are recognized in the financial statements the time associated cash is received.

### **b) Recognition of payments**

The Entity recognises all payments when the event occurs and the related cash has actually been paid out by the Entity.

### **Compensation of Employees**

Salaries and wages, allowances, statutory contribution for employees are recognized in the period when the compensation is paid.

### **Use of Goods and Services**

Goods and services are recognized as payments in the period when the goods/services are paid for. Such expenses, if not paid during the period where goods/services are consumed, shall be disclosed as pending bills.

### **Acquisition of Fixed Assets**

The payment on acquisition of property plant and equipment items is not capitalized. The cost of acquisition and proceeds from disposal of these items are treated as payments and receipts items respectively. Where an asset is acquired in a non-exchange transaction for nil or nominal consideration and the fair value of the asset can be reliably established, a contra transaction is recorded as receipt and as a payment.

A fixed asset register is maintained by each public entity and a summary provided for purposes of consolidation. This summary is disclosed as an annexure to the financial statements.

**SIGNIFICANT ACCOUNTING POLICIES**

**5. In-kind contributions**

In-kind contributions are donations that are made to the Entity in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the Entity includes such value in the statement of receipts and payments both as receipts and as payments in equal and opposite amounts; otherwise, the contribution is not recorded.

**6. Cash and Cash Equivalents**

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at the Central Bank of Kenya and at various commercial banks at the end of the financial year.

**7. Accounts Receivable**

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. This is in recognition of the government practice where the imprest payments are recognized as payments when fully accounted for by the imprest or AIE holders. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

**8. Accounts Payable**

For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized on an accrual basis (as accounts payables). This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. This is an enhancement to the cash accounting policy adopted by National Government Ministries and Agencies. Other liabilities including pending bills are disclosed in the financial statements.

**9. Pending Bills**

Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years. As pending bills do not involve the payment of cash in the reporting period, they recorded as 'memorandum' or 'off-balance' items to provide a sense of the overall net cash position of the Entity at the end of the year. When the pending bills are finally settled, such payments are included in the Statement of Receipts and Payments in the year in which the payments are made.

**10. Unutilized Fund**

Unutilized funds consist of bank balances in the constituency account and funds not yet disbursed by the Board to the constituency at the end of the financial year. These balances are available for use in the subsequent financial year to fund projects approved in the respective prior financial years consistent with sec 6(2) and sec 7(2) of NGCDF Act, 2015.

**SIGNIFICANT ACCOUNTING POLICIES**

**11. Budget**

The budget is developed on a comparable accounting basis (cash basis except for imprest and deposits, which are accounted for on an accrual basis), the same accounts classification basis, and for the same period as the financial statements. The original budget was approved by Parliament on June 2019 for the period 1<sup>st</sup> July 2019 to 30<sup>th</sup> June 2020 as required by Law and there was one supplementary adjustment to the original budget during the year. Included in the adjustments are the unutilized funds.

A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

**12. Comparative Figures**

Where necessary, comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

**13. Subsequent Events**

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30<sup>th</sup> June 2020.

**14. Errors**

Material prior period errors shall be corrected retrospectively in the first set of financial statements authorized for issue after their discovery by: i. restating the comparative amounts for prior period(s) presented in which the error occurred; or ii. If the error occurred before the earliest prior period presented, restating the opening balances of assets, liabilities and net assets/equity for the earliest prior period presented.

During the year, errors that have been corrected are disclosed under note 14 explaining the nature and amounts.

**15. Related Party Transactions**

Related party relationships are a normal feature of commerce. Specific information with regards to related party transactions is included in the disclosure notes.

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –  
NYANDO CONSTITUENCY**

**Reports and Financial Statements**

**For the year ended June 30, 2020**

**XII. NOTES TO THE FINANCIAL STATEMENTS**

**1. TRANSFERS FROM OTHER GOVERNMENT ENTITIES**

Description		2019-2020	2018-2019
		Kshs	Kshs
NGCDF Board			
AIE NO	B041332	18,000,000	
AIE NO	B041179	4,000,000	
AIE NO	B047749	5,000,000	
AIE NO	B104069	15,000,000	
AIE NO	B104449	26,000,000	
AIE NO	B096771	34,000,000	
AIE NO	VOL 1/60		43,405,172.80
AIE NO	B030112		11,379,310.35
AIE NO	B005448		10,000,000.00
AIE NO	B006495		12,000,000.00
AIE NO	B042605		8,000,000.00
AIE NO	B042823		11,000,000.00
AIE NO	B047598		13,000,000.00
AIE NO	B005024		55,040,875.50
<b>TOTAL</b>		<b>102,000,000.00</b>	<b>163,825,358.00</b>

**2. PROCEEDS FROM SALE OF ASSETS**

	2019-2020	2018-2019
	Kshs	Kshs
Receipts from sale of Buildings	0.00	0.00
Receipts from the Sale of Vehicles and Transport Equipment	0.00	0.00
Receipts from sale of office and general equipment	0.00	0.00
Receipts from the Sale Plant Machinery and Equipment	0.00	0.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –  
NYANDO CONSTITUENCY**

**Reports and Financial Statements**

**For the year ended June 30, 2020**

*NOTES TO THE FINANCIAL STATEMENTS (Continued)*

**3. OTHER RECEIPTS**

	2019-2020	2018-2019
	Kshs	Kshs
Interest Received	0.00	0.00
Rents	0.00	0.00
Receipts from Sale of tender documents	0.00	0.00
Other Receipts Not Classified Elsewhere	0.00	0.00
	0.00	0.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>

**4. COMPENSATION OF EMPLOYEES**

	2019-2020	2018-2019
	Kshs	Kshs
Basic wages of temporary employees	1,978,907	1,617,555
Personal allowances paid as part of salary	0.00	0.00
Pension and other social security contributions (Gratuity)	0.00	0.00
Employer Contributions Compulsory national social security schemes	84,500	88,650
<b>Total</b>	<b>2,063,407</b>	<b>1,706,205</b>

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –  
NYANDO CONSTITUENCY**

**Reports and Financial Statements**

**For the year ended June 30, 2020**

*NOTES TO THE FINANCIAL STATEMENTS (Continued)*

**5. USE OF GOODS AND SERVICES**

	2019-2020	2018-2019
	Kshs	Kshs
Committee Expenses	4,819,400.00	5,187,140.00
Utilities, supplies and services	6,485,206.01	3,251,830.00
Communication, supplies and services	0.00	0.0
Domestic travel and subsistence	0.00	0.00
Printing, advertising and information supplies & services	0.00	0.00
Rentals of produced assets	0.00	0.00
Training expenses	2,971,599.00	1,729,000.00
Hospitality supplies and services	0.00	0.00
Insurance costs	0.00	0.00
Specialized materials and services	0.00	0.00
Office and general supplies and services	0.00	0.00
Other operating expenses	0.00	0.00
Routine maintenance – vehicles and other transport equipment	0.00	0.00
Routine maintenance – other assets	0.00	0.00
<b>Total</b>	<b>14,276,205</b>	<b>10,580,620.00</b>

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –  
NYANDO CONSTITUENCY**

**Reports and Financial Statements**

**For the year ended June 30, 2020**

*NOTES TO THE FINANCIAL STATEMENTS (Continued)*

**6. TRANSFER TO OTHER GOVERNMENT ENTITIES**

Description	2019-2020	2018-2019
	Kshs	Kshs
Transfers to National Government entities	0.00	0.00
Transfers to primary schools (see attached list)	28,744,000.00	44,800,000.00
Transfers to secondary schools (see attached list)	26,959,763.00	41,473,070.69
Transfers to tertiary institutions (see attached list)	0.00	0.00
Transfers to health institutions (see attached list)	0.00	0.00
<b>TOTAL</b>	<b>55,703,763.00</b>	<b>86,273,070.69</b>

**7. OTHER GRANTS AND OTHER PAYMENTS**

	2019-2020	2018-2019
	Kshs	Kshs
Bursary – secondary schools (see attached list)	25,580,000.00	17,292,700.00
Bursary – tertiary institutions (see attached list)	6,287,200.00	11,517,700.00
Bursary – special schools (see attached list)	0.00	0.00
Mock & CAT (see attached list)	0.00	1,742,500.00
Security projects (see attached list)	6,208,417.60	5,950,000.00
Sports projects (see attached list)	2,250,000.00	1,105,000.00
Environment projects (see attached list)	0.00	2,428,301.00
Emergency projects (see attached list)	6,776,200.00	7,997,673.00
<b>Total</b>	<b>48,051,817.60</b>	<b>48,041,874.00</b>

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –  
NYANDO CONSTITUENCY**

**Reports and Financial Statements**

**For the year ended June 30, 2020**

*NOTES TO THE FINANCIAL STATEMENTS (Continued)*

**8. ACQUISITION OF ASSETS**

	2019-2020	2018-2019
	Kshs	Kshs
Purchase of Buildings	0.00	0.00
Construction of Buildings	6,163,379.00	0.00
Refurbishment of Buildings	0.00	0.00
Purchase of Vehicles and Other Transport Equipment	0.00	0.00
Overhaul of Vehicles and Other Transport Equipment	0.00	0.00
Purchase of Household Furniture and Institutional Equipment	0.00	0.00
Purchase of Office Furniture and General Equipment	0.00	0.00
Purchase of ICT Equipment, Software and Other ICT Assets	0.00	0.00
Purchase of Specialised Plant, Equipment and Machinery	0.00	0.00
Rehabilitation and Renovation of Plant, Machinery and Equip.	0.00	0.00
Acquisition of Land	0.00	0.00
Acquisition of Intangible Assets	0.00	0.00
		0.00
<b>Total</b>	<b>6,163,379.00</b>	<b>0.00</b>

**9. OTHER PAYMENTS**

	2019-2020	2018-2019
	Kshs	Kshs
Strategic plan	0.00	0.00
ICT Hub	0.00	0.00
	0.00	0.00
	0.00	0.00
	0.00	0.00
	0.00	0.00
	0.00	0.00
	<b>0.00</b>	<b>0.00</b>

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –  
 NYANDO CONSTITUENCY**

**Reports and Financial Statements**

**For the year ended June 30, 2020**

*NOTES TO THE FINANCIAL STATEMENTS (Continued)*

**10A: BANK ACCOUNTS (CASH BOOK BANK BALANCE)**

Name of Bank, Account No. & currency	2019-2020	2018-2019
	Kshs	Kshs
<i>A/C no.01120015436000</i>	<b>1,511,719.60</b>	<b>23,590,486.41</b>
<b>Total</b>	<b>1,511,719.60</b>	<b>23,590,486.41</b>
<b>10B: CASH IN HAND</b>		
Location 1	0.00	0.00
Location 2	0.00	0.00
Location 3	0.00	0.00
Other Locations ( <i>specify</i> )	0.00	0.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>
<i>[Provide cash count certificates for each]</i>		

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –  
NYANDO CONSTITUENCY**

**Reports and Financial Statements**

**For the year ended June 30, 2020**

*NOTES TO THE FINANCIAL STATEMENTS (Continued)*

**11: OUTSTANDING IMPRESTS**

<i>Name of Officer or Institution</i>	<i>Date Imprest Taken</i>	<i>Amount Taken</i>	<i>Amount Surrendered</i>	<i>Balance</i>
		<i>Kshs</i>	<i>Kshs</i>	<i>Kshs</i>
		0.00	0.00	0.00
		0.00	0.00	0.00
		0.00	0.00	0.00
		0.00	0.00	0.00
		0.00	0.00	0.00
		0.00	0.00	0.00
<i>Total</i>			0.00	0.00

*[Include an annex if the list is longer than 1 page.]*

**12A. RETENTION**

	<b>2019 - 2020</b>	<b>2018-2019</b>
	<i>Kshs</i>	<i>Kshs</i>
YAMSON INVESTMENT CO. LTD	129,310.00	0.00
YAMSON INVESTMENT CO. LTD	64,656.00	0.00
		0.00
<b>Total</b>	<b>193,966.00</b>	0.00

*[Provide short appropriate explanations as necessary]*

**12B. GRATUITY DEPOSITS**

	<b>2019 - 2020</b>	<b>2018-2019</b>
	<i>Kshs</i>	<i>Kshs</i>
Name 1	0.00	0.00
Name 2	0.00	0.00
Name 3	0.00	0.00
Add as appropriate	0.00	0.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>

*[Provide short appropriate explanations as necessary]*

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**13. BALANCES BROUGHT FORWARD**

	2019-2020	2018-2019
	Kshs	Kshs
Bank accounts	23,590,486.41	6,247,249.65
Cash in hand	0.00	0.00
Imprest	0.00	0.00
<b>Total</b>	<b>23,590,486</b>	<b>6,247,249</b>

*[Provide short appropriate explanations as necessary]*

**14. PRIOR YEAR ADJUSTMENTS**

Description of the error	Balance b/f FY 2018/2019 as per Financial statements Kshs	Adjustments Kshs	Adjusted Balance b/f FY 2018/2019 Kshs
Bank account Balances	785,839.00	119,648.	119,648.00
Cash in hand			
Accounts Payables			
Receivables			
Others ( <i>specify</i> )			
	785,839	119,648	119,648

**15. CHANGES IN ACCOUNTS RECEIVABLE – OUTSTANDING IMPREST**

	2019 - 2020	2018 - 2019
	KShs	KShs
Outstanding Imprest as at 1 <sup>st</sup> July 2019 (A)	0.00	0.00
Imprest issued during the year (B)	0.00	0.00
Imprest surrendered during the Year (C)	0.00	0.00
Net changes in account receivables D= A+B-C	0.00	0.00

**16. CHANGES IN ACCOUNTS PAYABLE – DEPOSITS AND RETENTIONS**

	2019 - 2020	2018 - 2019
	KShs	KShs
Deposit and Retentions as at 1 <sup>st</sup> July 2019 (A)	0.00	0.00
Deposit and Retentions held during the year (B)	0.00	0.00
Deposit and Retentions paid during the Year (C)	0.00	0.00
Net changes in account receivables D= A+B-C	0.00	0.00

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**17. OTHER IMPORTANT DISCLOSURES**

**17.1: PENDING ACCOUNTS PAYABLE (See Annex 1)**

	2019-2020	2018-2019
	Kshs	Kshs
Construction of buildings	0.00	0.00
Construction of civil works	0.00	0.00
Supply of goods	0.00	0.00
Supply of services	0.00	0.00
	0.00	0.00

**17.2: PENDING STAFF PAYABLES (See Annex 2)**

	2019-2020	2018-2019
	Kshs	Kshs
NGCDFC Staff	0.00	0.00
Others ( <i>specify</i> )	0.00	0.00
	0.00	0.00

**17.3: UNUTILIZED FUND (See Annex 3)**

	2019-2020	2018-2019
	Kshs	Kshs
Compensation of employees	0.00	0.00
Use of goods and services	0.00	0.00
Amounts due to other Government entities (see attached list)	0.00	0.00
Amounts due to other grants and other transfers (see attached list)	0.00	0.00
Acquisition of assets	0.00	0.00
Others ( <i>specify</i> )	0.00	0.00
	0.00	0.00

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17.4: PMC account balances (See Annex 5)

	2019-2020	2018-2019
	Kshs	Kshs
PMC account Balances (see attached list)	9,160,274.21	
	9,160,274.21	

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**ANNEX 1 - ANALYSIS OF PENDING ACCOUNTS PAYABLE**

Supplier of Goods or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance 2020	Comments
	a	B	c	d=a-c	
<b>Construction of buildings</b>					
1.					
2.					
3.					
Sub-Total					
<b>Construction of civil works</b>					
4.					
5.					
6.					
Sub-Total					
<b>Supply of goods</b>					
7.					
8.					
9.					
Sub-Total					
<b>Supply of services</b>					
10.					
11.					
12.					
Sub-Total					
Grand Total					

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**ANNEX 2 - ANALYSIS OF PENDING STAFF PAYABLES**

Name of Staff	Job Group	Original Amount	Date Payable Contracted	Amount Paid To-Date	Outstanding Balance 2020	Comments
		a	B	c	d=a-c	
<b>Senior Management</b>						
1.						
2.						
3.						
	<b>Sub-Total</b>					
<b>Middle Management</b>						
4.						
5.						
6.						
	<b>Sub-Total</b>					
<b>Unionisable Employees</b>						
7.						
8.						
9.						
	<b>Sub-Total</b>					
<b>Others (specify)</b>						
10.						
11.						
12.						
	<b>Sub-Total</b>					
	<b>Grand Total</b>					



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**ANNEX 4 – SUMMARY OF FIXED ASSET REGISTER**

Asset class	Historical Cost b/f (Kshs) 2018/19	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost (Kshs) 2019/2020
Land	1,400,000			1,400,000
Buildings and structures	11,200,000	6,163,379	0	17,363,379
Transport equipment	4,166,850	0	0	4,166,850
Office equipment, furniture and fittings	802,831	604,524	0	1,407,355
ICT Equipment, Software and Other ICT Assets	319,945	294,000	0	613,945
Other Machinery and Equipment	0	0	0	0
Heritage and cultural assets	0	0	0	0
Intangible assets	0	0	0	0
<b>Total</b>	<b>17,889,626</b>	<b>7,061,903</b>	<b>0</b>	<b>24,951,529</b>

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**ANNEX 5 –PMC BANK BALANCES AS AT 30<sup>TH</sup> JUNE 2020**

PMC	Bank	Account number	Bank Balance 2019/20
AWASI PAG GIRLS SEC SCHOOL	ABSA BANK KENYA PLC	2026255042	886.90
WANGANGA PRIMARY SCHOOL	COOPERATIVE BANK	01141012346000	400,430.00
MIRINGO PRIMARY SCHOOL	NATIONAL BANK	01022226821500	89,850.00
KAGIMBA PRIMARY SCHOOL	NATIONAL BANK	01224023798605	600,551.00
NYALENDA GIRLS SEC SCHOOL	KENYA COMMERCIAL BANK	1136327428	2,015,884.15
OKANJA MIXED DAY SECONDARY SCHOOL	BANK OF BARODA	95850100001266	408,761.85
BOYA PRIMARY SCHOOL	KENYA COMMERCIAL BANK	1261628381	761,500.00
ONJIKO KOBONGO MIXED DAY SEC SCHOOL	COOPERATIVE BANK	01141870510100	2,895.50
NYAKONGO PRIMARY SCHOOL	KENYA COMMERCIAL BANK	1112947825	800,248.00
KONIM PRIMARY SCHOOL	COOPERATIVE BANK	01141015008000	801,106.00
NYAMASAO PRIMARY SCHOOL	NATIONAL BANK	01224024360603	600,005.61
MIGUYE PRIMARY SCHOOL	KENYA COMMERCIAL BANK	1103283830	1,423.90
ONJIKO PRIMARY SCHOOL	COOPERATIVE BANK	01139431002900	805,730.00
ONJIKO LOCATION CHIEFS OFFICE	AFRICAN BANKING CORPORATION LTD	004224001000986	780.50
DCC RESIDENTIAL HOUSE	COOPERATIVE BANK	01141871072500	43,675.00
KOKUOYO PRIMARY SCHOOL	KENYA COMMERCIAL BANK	1119936535	800,000.00
KATHOS CHIEFS OFFICE	AFRICAN BANKING CORPORATION LTD	004224001000982	640.50
ONJIKO KABONG'O PRIMARY SCHOOL	COOPERATIVE BANK	01139015170401	21,151.70
KARANDA SECONDARY SCHOOL	KENYA COMMERCIAL BANK	1103869965	1,004,753.60
<b>Total</b>			<b>9,160,274.21</b>

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**PROGRESS ON FOLLOW UP OF AUDITOR RECOMMENDATIONS**

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor. We have nominated focal persons to resolve the various issues as shown below with the associated time frame within which we expect the issues to be resolved.

Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Focal Point person to resolve the issue (Name and designation)	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)