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Deputy majority whip

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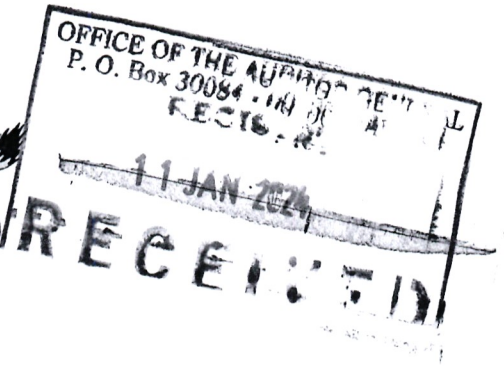
A. Shubirho

**THE AUDITOR-GENERAL**

**ON**

**STATE DEPARTMENT FOR IMMIGRATION  
AND CITIZEN SERVICES**

**FOR THE THREE (3) MONTHS  
PERIOD ENDED 30 JUNE, 2023**



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**MINISTRY OF INTERIOR AND NATIONAL ADMINISTRATION**

**STATE DEPARTMENT FOR IMMIGRATION AND CITIZEN SERVICES**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THREE MONTHS  
(1 APRIL 2023 TO 30 JUNE 2023)**

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**Prepared in accordance with the Cash Basis of Accounting Method under the International  
Public Sector Accounting Standards (IPSAS)**

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**1. Acronyms and Glossary of Terms**

<b>MDA</b>	Ministries, Departments and Agencies
<b>IPPD</b>	Integrated Personnel and Payroll Database
<b>A-I-A</b>	Appropriation in Aid
<b>AIE</b>	Authority to Incur Expenditure
<b>CFO</b>	Chief Finance Officer
<b>HAU</b>	Head of Accounting Unit
<b>IPSAS</b>	International Public Sector Accounting Standards
<b>OCOB</b>	Office of the Controller of Budget
<b>OAG</b>	Office of the Auditor General
<b>PFM</b>	Public Finance Management
<b>BIC</b>	Budget Implementation Committee
<b>MHRMAC</b>	Ministerial Human Resource Management Advisory Committee
<b>MPMC</b>	Ministerial Performance Management Committee
<b>ADA</b>	Alcohol and Drug Abuse
<b>WHO</b>	World Health Organization
<b>PWD</b>	People with Disability
<b>MTP</b>	Medium Term Report
<b>KPI</b>	Key Performance Indicators
<b>IHRM</b>	Institute of Human Resource Management
<b>ICPAK</b>	Institute of Certified Public Accountants – Kenya
<b>LSK</b>	Law Society of Kenya
<b>CPS</b>	Certified Public Secretary
<b>KIM</b>	Kenya Institute of Management

## **2. Key Entity Information and Management**

### **(a) Background information**

The State Department for Immigration and Citizen Services was created through the Executive Order No. 1 of 2023. It is part of the security sector entity mandated to contribute to security and socio-economic development of Kenya by facilitating international travel, issuing secure travel documents, controlling entry and exit and management of migrants as a pre-requisite to sustainable economic development. At cabinet level, the State Department for immigration and Citizen Services is represented by the Cabinet Secretary for Interior and National Administration who is responsible for the general policy and strategic direction of the State Department.

The Ministry of Interior and National Administration consists of three State Departments each administered by a Principal Secretary.

The State Departments under Ministry of Interior and National Administration are outlined below;

- i) The State Department for Immigration and Citizen Services administered by Principal Secretary Amb. (Prof.) Julius K. Bitok, Phd., M.B.S
- ii) The State Department for Internal Security and National Administration administered by Principal Secretary, Dr. Raymond V. O. Omollo, PhD
- iii) State Department for Correctional Services administered by Principal Secretary, MS. Salome Wairimu Muhiu, HSC.

The accompanying Financial Statements constitute the Financial Statements for the State Department of Immigration and Citizen Services

### **Vision, Mission, Core Values and Core Functions**

The vision, mission, core values, mandate and strategic objectives of the State Department of Immigration and Citizen Services under the Ministry of Interior and National Administration include:

#### **Vision**

“To be a global leader in population registration and migration management”

#### **Mission**

“To enhance National Security and socio-economic development by maintaining a comprehensive population database, proper migration management and timely registration and issuance of secure identification documents”

#### **Core Values**

The corporate culture of the State Department is based on core values that underpin the operations of the State Department.

The core values are:

- a) Efficiency and Effectiveness
- b) Patriotism
- c) Teamwork
- d) Integrity (honest, accountable, transparency, impartiality, fairness)
- e) Customer focus

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**Mandate**

The mandate of the State Department of Immigration and Citizen Services as outlined in the Executive Order No. 1 of 2023 include;

- a) Registration of Births and Deaths
- b) Registration of Persons
- c) Policy on the National Integration Identity Management System (NIIMS)
- d) Co-ordination of National Integrated Identity Management System (NIIMS)
- e) Development and Implementation of Citizenship and Immigration Policy
- f) Oversight over and Coordination of the Management of the National Primary Data Registers for Citizens and Foreign Nationals
- g) Development and Implementation of Refugees' and Asylum Seekers' Policies
- h) Collaboration with other Ministries, Departments and Agencies regarding the Collection of Relevant Primary Data
- i) Oversight of the Integrated Population Registration Systems (IPRS)
- j) Coordination of e-citizen services

The state Department derives its mandates from the following legal Framework and Legislations;

1. Executive Order No.1 of 2023.
2. Kenya Citizenship and Immigration Act, 2011
3. Kenya Citizenship and Immigration Regulations, 2012
4. Kenya Citizens and Foreign Nationals Management Service Act, 2011
5. Refugee Act, 2021
6. Counter Trafficking in Persons Act, 2010
7. Births and Deaths Registration Act Cap 149 Laws of Kenya
8. Registration of Persons Act, Cap 107 of the Laws of Kenya.
9. The Aliens Restrictions Act Cap. 173 of the Laws of Kenya
10. Legitimacy Act CAP 145 of the Laws of Kenya
11. 1951 The UN Convention and its 1967 Protocol Relating to the Status of Refugees.
12. 1969 OAU Convention Governing the Specific Aspects of Refugee Problems in Africa.

### **Core Functions**

The core functions of the State Department of Immigration and Citizen Services are outlined in the Presidential Executive order No.1 of January, 2023 and the legal instruments thereof.

The core functions of the State Department are:

- a) Registration of Births and Deaths;
- b) Registrations of Persons;
- c) Policy on the National Integration Identity Management System (NIIMS)
- d) Development of the National Integrated Identity Management System
- e) Oversight over and Coordination of the Management of the National Primary Data Registers for Citizens and Foreign Nationals
- f) Collaboration with other Ministries, Departments and Agencies Regarding the collection of relevant primary data
- g) Co-ordination of eCitizen Services
- h) Oversight of the Integrated Population Registration Systems (IPRS)
- i) Implementation of Citizenship and Immigration Policy; and
- j) Implementation of Refugees' and Asylum Seekers' Policies

### **Strategic Objectives**

- a) To maintain a comprehensive database.
- b) To modernize civil registration services.
- c) To enhance institutional capacity.
- d) To strengthen policy and legal frameworks.
- e) To enhance registration of persons.
- f) To modernize National Registration Bureau.
- g) To enhance access to immigration services.
- h) To enhance management of Refugee affairs.
- i) To establish "one-stop-shop" platform for access to Government services.

### **Specific Activities, Tasks and Policy Priorities**

- a) Modernization and digitization of services
- b) Integrated Border Control and Management
- c) Upgrade of systems for delivery of citizen services
- d) One-stop shop for government services (Onboarding of government services to E-Citizens)
- e) Identity management (Passport issuance, Third Generation ID, IPRS and Unique Personal Identifier)
- f) Refugee management development and review of policies, bills and Acts.

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**(b) Key Management**

The State Department for Immigration and Citizen Services day-to-day management is under the Principal Secretary, State Department for Immigration and Citizen Services. The Principal Secretary is responsible for the day-to-day administration of the State Department's operations and is also the accounting officer. In addition, the Principal Secretary is charged with the responsibility of providing advice to the Cabinet Secretary in order to enhance efficiency and collective responsibility on matters of population registration and migration management.

The State Department for Immigration and Citizen Services is organized into seven Technical Directorates/Departments headed by Directors General, Directors and Secretaries and Support Services and the support services are headed by a Secretary Administration.

The Directorates and Departments are as follows:

1. National Registration Bureau (NRB)
2. Civil Registration Services (CRS)
3. Directorate of Immigration
4. Department of Refugee Affairs
5. National Integrated Identity Management System (NIIMS)
6. Directorate of eCitizen Services
7. Integrated Population Registration Services (IPRS)
8. General Administration and Planning

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**c) Fiduciary Management**

The key management personnel who held office during the financial year ended 30<sup>th</sup> June 2023 and who had direct fiduciary responsibility were;

No.	Designation	Name
1	Cabinet Secretary	Hon. (Prof.) Kithure Kindiki, E.G.H
2	Accounting Officer	Amb. (Prof.) Julius K. Bitok, Phd., M.B.S
3	Secretary National Registration Bureau	Christopher Kinywa Wanjau
4	Secretary Civil Registration Services	Paul Dume Mwangemi
5	Director General, Directorate of Immigration	Everlyn Cheluget OGW 'ndc' (k)
6	Commissioner, Department of Refugee Services	John Burugu
7	National Integrated Identity Management System (NIIMS)	Philip Kang'ethe Kahoro Lemarasia, OGW,
8	Director General, eCitizen Services	Amb. Isaac Ochieng MBS/ndc (k)
9	Integrated Population Registration Services (IPRS)	Leornard Nang'ole
10	Secretary Administration	James Kianda
11	Ag. Director HRM&D	Christine N. Mathu
12	Deputy Chief Economist – Head of Planning	Kennedy Terget
13	Senior Principal Finance Officer, Head of Finance Unit	Joseph K Muraga
14	Assistant Director, Supply Chain, Head of Supply Chain Management Unit	Nathan Masindano Soita
15	Deputy Accountant General, Head of Accounting Unit	Loise N. Kibicho

**d) Fiduciary Oversight Arrangements**

The State Department for Immigration and Citizen Services has put in place fiduciary oversight arrangements to manage fiduciary risk. The key oversight arrangements include:

**1. Internal Audit Unit**

The State Department for Immigration and Citizen Services has an internal Audit Unit charged with the responsibility of identifying risks in the management and day-to-day operations of the department through risk-based audits. The Unit reports administratively to the Accounting Officer and functionally to audit committee on audit findings.

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**2. Audit Committees**

In line with the Public Finance Management Act, 2012, the Ministry of Interior and National Administration has an established Ministerial Audit Committee at the Ministry Headquarters, Harambee House. The audit Committee provides overall oversight and quality assurance including follow up on implementation of audit recommendations.

**3. Budget Implementation Committee (BIC)**

The Budget Implementation Committee is charged with the following mandate:

- a) To review and consider the cash flow plans – this involve a regular review of Ministerial cash plan and approval of any changes to the initial cash flow plan to be communicated to National Treasury
- b) To review the utilization of cash limits and consider any changes as may be required;
- c) To review the utilization of donor funds voted for the MDA
- d) To advise the Accounting Officer on any challenges related to the budget implementation
- e) To review and recommend reallocation of expenditure
- f) To review and approve the submission of the expenditure returns, IPPD, Pending Bills and A-I-A returns for the MDA's and recommend actions to be taken
- g) To participate in Sector Working Groups and
- h) To prepare the budget for the line Ministry/ State Department in consultation with Heads of Departments.

The Committee is composed of members drawn from various units within the State department who have broad knowledge of the operations of the State Department. The Members of the committee are:

1. Mr. James Kianda - Secretary Administration - Chair
2. Mr. Serser Chelulei - Senior Deputy Secretary - Vice Chair
3. Evelyne Cheluget - Director General Immigration Services - Member
4. Mr. John Burugu - Ag. Commissioner for Refugee Affairs - Member
5. Mr. Kennedy Tegeret - Chief Economist - Member
6. Mr. Joseph K. Muraga - Senior Chief Finance Officer - Member
7. Ms. Loise N. Kibicho - Deputy Accountant General – Member
8. Amb. Isaac Ochieng' - Director General e-Citizen – Member
9. Mr. Christopher Kinywa Wanjau - Secretary National Registration Bureau – Member
10. Mr. Paul Dume Mwangemi - Secretary Civil Registration Services – Member
11. Mr. Philip Kang'ethe Kahoro Lemarasia - National Coordinator, National Integrated Identity Management system (NIIMS) - Member
12. Mr. Leonard Nang'ole - Secretary (IPRS) - Member

**4. Ministerial Human Resource Management Advisory Committee (MHRMAC)**

The functions of Ministerial Human Resource Management Advisory Committee are to make recommendations to the accounting officer regarding:

- a) Recruitment, selection and appointment
- b) Performance management
- c) Promotions
- d) Confirmation in appointment
- e) Training and Development
- f) Training Impact Assessment
- g) Recommendations for secondments and unpaid leave
- h) Recommendation for retirement on medical grounds
- i) Recommendation for re-designation
- j) Discipline
- k) Promotion of values and Principles of Public Service.

The Ministerial Human Resource Management Advisory Committee (MHRMAC) consists of members drawn from various Departments in the State Department for Immigration and Citizen Services. The Members include:

1. Secretary Administration - James Kianda
2. The Secretary National Registration Bureau - Christopher Kinywa Wanjau
3. The Secretary Civil Registration Services - Paul Dume Mwangemi
4. The Director General Immigration Services - Everlyn Cheluget
5. The Commissioner Department of Refugee Services - John Burugu
6. The Secretary IPRS - David Ondogo
7. Deputy Accountant General - Loise Kibicho
8. Chief Economist - Kennedy Tegeret

#### **5. Ministerial Performance Management Committee.**

The Ministerial Performance Management committee performs the following functions: Undertake quarterly review of implementation of Strategic Plans and Performance Contracts, Ensure linkage between institutional performance contract and performance appraisal system, Ensure that the overall assessment of employee performance is within the context of institutional performance as evaluated through staff performance appraisal system, Consider performance reports from various departments within the state department and make recommendations for improvement, hold quarterly performance review meetings, Ensure that the performance of all officers is evaluated and feedback on performance is relayed in writing at the end of the year, Review cases of appeals on appraisal ratings between supervisors and appraises, Make recommendations to the authorized officer on the application of rewards or sanctions, Develop and implement the internal monitoring and evaluation and reporting system and Ensure that the integrity and credibility of the overall process of rewards and sanction system is safeguarded and maintained at all times.

The Ministerial Performance Management Committee (MPMC) meets at least once in each quarter and the decision of the Committee is by consensus or majority vote of the members present. The Ministerial Performance Management Committee (MPMC) consists of the following members

1. Mr. Serser Chelulei - Senior Deputy Secretary - Chair
2. Julius Sang - Member
3. Catherine Irungu - Member
4. Everlyne Cheluget - Member
5. Murimiri Maathai - Member
6. Mr. Kamiri - Member
7. Christine Mathu - Member
8. Zipporah Nyamweya -Member

#### **6. Values and Principles Committee.**

The Ministerial Values and Principles Committee is expected to undertake and promote values and principles as provided for in Chapter 10 and Article 232 of the Constitution to ensure that the State Department's staff adhere to the laid down principles and values. The Committee consists of the following members:

1. Mr. Serser Chelulei - Senior Deputy Secretary – Chair
2. Kaburia Maathai - Member
3. C N Mathu - Member
4. Catherine Irungu - Member
5. Mary Goreti - Member
6. Peter Mbugua - Member
7. Julius Sang - Member
8. Samuel Nyamai - Member
9. Fredrick Wandogo - Member
10. Christine Manene - Member

**e) State Department for Immigration and Citizen Services Headquarters**

P.O. Box 30395-00100  
Nyayo House  
Kenyatta Avenue/ Uhuru Highway  
Nairobi, KENYA

**Entity Contacts**

Telephone: (254) 020 - 2222022  
E-mail: [dis@immigration.go.ke](mailto:dis@immigration.go.ke)  
Website: [www.immigration.go.ke](http://www.immigration.go.ke)

**f) Entity Bankers**

Central Bank of Kenya  
Haile Selassie Avenue  
P.O. Box 60000  
City Square 00200  
**NAIROBI, KENYA**

**g) Independent Auditors**

Auditor - General  
Office of The Auditor General  
Anniversary Towers, University Way  
P.O. Box 30084  
GPO 00100  
**NAIROBI, KENYA**

**h) Principal Legal Adviser**

The Attorney General  
State Law Office & Department for Justice.  
Harambee Avenue  
P.O. Box 40112  
City Square 00200  
Nairobi, Kenya

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**3. Statement of Governance**




**Leadership Structure**

The key leadership and governance structure of the State Department of Immigration and Citizen Services is as shown below:

 <p><b>Prof. Kithure Kindiki,</b> Cabinet Secretary - Interior and National Administration</p>	<p>Prof. Kithure Kindiki holds a Bachelor of Law Degree (LLB) and Master of Law (LLM) in International Human Rights Law &amp; Democracy from University of Pretoria, Post Graduate Diploma in Legal Studies at Kenya School of Law and PhD in International Law at the University of Pretoria in 2002.</p> <p>A legal scholar of International repute, Prof. Kindiki holds a Ph.D in International Law from The University of Pretoria.</p> <p>He served as Tharaka Nithi Senator for two terms (2013-2022) and is the pioneer Senate Majority Leader (2013-2017) and Deputy Speaker of the Senate (2017-2020).</p>
 <p><b>Amb. Prof. Julius Kibet Bitok,</b>  Principal Secretary, State Department for Immigration &amp; Citizen Services</p>	<p>Prof. Julius Kibet Bitok holds a Diploma from Kenya Science Teachers College, A degree in Economics (UoN), a Master's Degree in Business Administration (UoN) and a PhD in Business Management Oklahoma State University.</p> <p>He is a renowned educationalist and a financial consultant who has worked with various entities including the State House, the Central Bank of Kenya (CBK), Capital Markets Authority (CMA), Kenya Civil Aviation Authority (KCAA) and the Kenya Ports Authority (KPA).</p> <p>Before his appointment to the current position, Amb. Prof. Julius Kibet Bitok was Kenya's High Commissioner to Pakistan.</p>
 <p><b>Christopher Kinyua Wanjau</b> Secretary, National Registration Bureau.</p>	<p>Mr Wanjau holds two Masters. Masters in Public Administration (Moi University) and Masters in Business Administration - Strategic Management (Catholic University). He holds a BA Degree in Political Science and Public Administration from UON.</p> <p>Mr Wanjau is currently a PhD candidate in Strategic Management at Karatina University. He has done several professional, management and leadership courses and Training including public Administration and also information Management System, IMIS (UK). He is a member of Institute of Management Information Systems (UK).</p>




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 <p><b>Paul Dume Mwangemi</b> Secretary, Directorate of Civil Registration Services</p>	<p>Mr. Mwangemi holds a Master of Business Administration (Strategic Management) and a Bachelor of Arts Degree in Technology and Management Studies (Moi University, Eldoret). He holds a Post Graduate Diploma in Demography and Applied Statistics from the International Statistical Education Center (ISEC), Kolkata, India, and a Certificate in International Classification of Diseases and Multiple Causes of Deaths from the International Center for Disease Control (ICDC) North Carolina, USA.</p> <p>Prior to his appointment in February 2023, Mr. Mwangemi was the Regional Coordinator, Civil Registration Services, Nairobi Area.</p>
 <p><b>Evelyn Cheluget OGW, ndc (k),</b> Department of Immigration Services.</p>	<p>Evelyn holds a Master’s degree in Business Administration-Strategic Management (UoN) and a Bachelor of Arts- Sociology and Linguistics (Egerton university)</p> <p>She joined the Public Service in April 1994 as an Immigration Officer II. She has risen through the ranks to the current position of a Director General.</p> <p>During her service, Evelyn has headed all the units of the Immigration Department including the Border Management, JKIA and Wilson Airports, Passport Control Unit and Permits and Passes Unit</p>
 <p><b>Mr. John Burugu</b> Commissioner Department of Refugee Services</p>	<p>Mr Burugu holds a Master of Arts Degree in International Studies and Diplomacy (UoN), B.A Degree (Political Science) (UoN) and a Higher Diploma in Human Resources Management (IHRM(K)).</p> <p>He is an expertise in Governance, Public Policy and Strategic Management for over 26 years.</p>





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 <p><b>Phillip K.K. Lemarasia,</b> <b>OGW</b> National Coordinator- National Integrated Identity Management System</p>	<p>Mr. Lemarasia holds a Master’s Degree in Public Administration (UoN) and a Bachelor’s degree in Economics and Geography (UoN). He is a trained Paramilitary security from the Administration Police Training College (APTC) and Kenya School of Adventure and Leadership (KESAL).</p> <p>He served as a Deputy County Commissioner until he was appointed as the National Project Coordinator of NIIMS where he spearheaded the National rollout of the digital E-ID and development of the National Integrated Identity Management System (NIIMS) master population database.</p>
 <p><b>Amb. Isaac Ochieng</b> Director General e- Citizen Services</p>	<p>Amb. Isaac Ochieng, MBS, ‘ndc’, (K) holds a Master’s Degree in Security and International Studies (UoN) and is an Alumni of the National Defence College, Kenya.</p> <p>He is the immediate former Kenya’s Ambassador to Brazil and also accredited to various countries in South America. Isaac joined the Public Service 25 years ago and has rose through the ranks and served in Senior National Security Strategic Positions.</p>
 <p><b>Mr. Leonard Nang’ole</b> Secretary, Integrated Population Registration</p>	<p>Mr. Leonard Nang’ole holds a Master of Arts Degree in Public Policy and Administration and a Bachelor of Arts Degree in History and Sociology.</p> <p>He is the acting Secretary at the Department of Integrated Population Registration Services. Prior to his current appointment, he was the Director for National Registration Services at the National Registration Bureau.</p>



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 <p><b>James K Kianda</b> Secretary Administration</p>	<p>Mr. Kianda holds a Bachelor of Arts Degree [UoN], Advanced Public Administration [KIA]. Senior Management KIA, Security Management and Combat Skills, APTC, Leadership skills KESAL and Conflict Resolution management course KIA.</p> <p>He was formerly Regional Commissioner Nyanza, Nairobi and North Eastern.</p>
 <p><b>Christine N. Mathu (Ms)</b> Deputy Director, HRM&amp;D</p>	<p>Christine N. Mathu (Ms) is the head of Human Resource Management and Development.</p> <p>She holds a Master's degree in Business Administration (MBA), ESAMI /Maastricht School, a Bachelor of Arts (UoN) and a Higher Diploma in Human Resource Management.</p> <p>She is a full Member of IHRM.</p>
 <p><b>Mr. Kennedy K. Tegeret,</b> Chief Economist</p>	<p>Mr. Kennedy K. Tegeret holds Master of Science Degree in Development Planning and Management (Technical University of Dortmund - Germany) and Kwame Nkrumah University of Science and Technology (Ghana) and a Bachelor of Arts (Economics) Degree from Kenyatta University.</p>
 <p><b>Joseph K Muraga</b> Head of Finance</p>	<p>Joseph K Muraga holds a Masters in Economics (UoN).</p> <p>He has worked as a Finance Officer in various ministries since 2004. He joined the Public Service in the year 1991.</p>

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	<p>Mr. Nathan M. Soita holds a Masters of Business Administration in Procurement and Supply Chain Management (UoN), a Bachelor of Commerce degree (Business Administration) (UoN) and a Graduate Diploma in Purchasing and Supply (CIPS) from the Chartered Institute of Purchasing &amp; Supply -UK.</p>
<p><b>Nathan M. Soita</b> Head of Supply Chain Management Services</p>	<p>He is a full Member of KISM and CIPS.</p>
	<p>Loise Kibicho holds a Master's degree in Business Administration from ESAMI, Bachelor's degree in Business Administration (Maseno University) and a Senior Management Course.</p>
<p><b>Loise N. Kibicho</b> Head of Accounting Unit</p>	<p>She is a Certified Public Accountant and a Member of ICPAK No. 14061</p> <p>She is charged with the responsibility of financial reporting as well as preparation and fair presentation of financial statements.</p>

### **Management Committees**

There is established, in addition to the high-level management committees, other management committees as described below;

#### **i) Disability Mainstreaming Committee**

The Disability Mainstreaming Committee is charged with the responsibilities to: Establish and operationalize Disability Mainstreaming Committee with 30% representation of PWDs, Prepare policy on Disability Mainstreaming for the State Department, Prepare a work plan and submit to National Council for the people with Disability, Sensitize and train staff on service provision to persons with disabilities such as mental, physical, visual, deaf, albinism, epilepsy, autism, cerebral palsy etc., Facilitate establishment of structures and systems to ensure PWDs access information and services e.g. signage guides, braille, lifts with visual etc., Ensure progressive realization of 5% new employees, interns/attachees in the State Department are PWDs and Submit quarterly reports to National Council for Persons with Disability.

The Committee is composed of the following members drawn from various departments:

1. Mark Manguro - Chairperson
2. Christine Manene - Member
3. Jeconiah Onyango - Member
4. Cholle Boru - Secretary
5. Bernard Mutua - Member
6. Nelius Wanjiru - Member
7. Miriam Mwongeli - Secretary

#### **ii) Work Permit Determination Committee**

The work permit determination committee is expected to perform the following functions: Deliberation of work permit, carry out background security investigation, interviewing of applicant /company management where necessary and Recommending to the director for approval or rejection of work permit. The Committee's mandate is entrenched in the Act and its membership consists of members drawn from various ministries and security agencies. The members are:

1. Mr. James Kianda - Chairperson
2. Mr. Thomas Sakah - Member
3. Ms. Mary M. Mullu - Member
4. Ms. Fredrick M. Baya - Member
5. Ms. Hellen Chemuren - Member
6. Mr. John Mbugua - Member
7. Mr. Nixon Keter - Member
8. Mr. Kennedy Achieng - Member
9. Mr. David Murrey - Member
10. Ms. Catherine Njoroge - Member
11. Mr. Martin Mugambi - Member
12. Ms. Merab Wathome - Member
13. Ms. Caroline Ndeto - Member

**iii) Permanent Residence Advisory Committee**

The Permanent Residence Advisory Committee is charged with the following responsibility of recommending to the director for approval or rejection of residential permit.

The committee meets when they are called upon and when need arises. It is composed of the following members drawn from various departments:

1. Serser Chelulei - Chairperson
2. Benson Wakhule - Secretary
3. Dr. Dan Opon - Member
4. George Mwachiro - Member
5. Jimmy Nyikuli - Member
6. Ted Maina - Secretariat
7. Juliet Ongoma - Secretariat

**iv) Citizenship Advisory Committee**

The Citizenship Advisory Committee is charged with the following mandate: To deliberate on all applications for Kenya Citizenship and make appropriate recommendation to the cabinet secretary, Interview applicants on their suitability for citizenship and Receive and evaluate Intelligence report on Citizenship applicants

The Committee comprises of members drawn from various ministries and departments. The members are

1. Mr. Edwin Ngetich - Chairperson
2. Mr. Murimiri Mathai - Secretary
3. Mr. Hillary Ole Mooke - Member
4. Ms. Everlyne Makhanu - Member
5. Mr. David Murey - Member
6. Mr. P.K. Macharia - Member

**v) Prevention of HIV and Alcohol/Drug Abuse Committee**

The Prevention of HIV and Alcohol/Drug Abuse Committee is charged with the following mandate: Ensure that the mainstreaming of ADA is carried out in State Department, Ensure implementation of the workplace policy on ADA within the State Department, Ensure non-discrimination of employees with addiction to alcohol, drugs or other substances in all state Departments, Participate in the development, acquisition and dissemination of sector specific information, Education and Communication (IEC) materials, Ensure that resources/ information Centers are stocked with relevant and up to date Human Immunodeficiency Virus (HIV) Materials and Any other responsibilities prescribed in the Principal Secretary's annual Performance Contract.

The members of the Committee are:

1. Jacinta Wagereka- Chair
2. Eucabeth Kipsang - Secretary
3. Emily Akatekit- Member
4. Joseph Sosio- Member
5. David Maregwa - Member
6. Charles Kimotho- Member

**vi) Work Environment Safety and Health Committee**

The Work Environment Safety and Health Committee is charged with the following mandate: Protection and promotion of worker's health by preventing and controlling occupational diseases and accidents; development and promotion of healthy and safe work, work environments and work organizations, Enhancement of physical, mental and social well-being of workers and Enabling workers to conduct socially and economically productive lives and to contribute positively to sustainable development (WHO 2010).

The members of the committee are:

1. Walter Serem- Secretary
2. Nancy Chepkoech- Member
3. Samuel Wanguthi- Member
4. Yahya Ibrahim - Member
5. Paul Chege - Member
6. Ben Oyieko- Member
7. Topista Mukwaya- Member
8. Ruth Kiboi- Member

**Risk Management Compliance and Conflict of Interest**

The Public Finance Management Act, 2012 provides for the establishment of a Ministerial Audit Committee that ensures risk management Compliance. The state Department of immigration and Citizen Services Risk management Compliance lies with the Internal Audit department and the Ministerial Audit Committee

There are some cases of Conflict of Interest within the functions of the State Department and other Government Agencies. The role of National Integrated Identity Management Systems (NIIMS) functions are often seen as a duplication of other government unit functions such as National Registration Bureau (NRB) and the Integrated Population and Registration Services (IPRS). This conflict of functions affects the area of registration of persons and population database.

## **STATE DEPARTMENT FOR IMMIGRATION AND CITIZEN SERVICES**

### **Annual Report and Financial Statements for three months (1 April, 2023 to 30 June, 2023)**

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The State Department is in the process of realigning the functional units to avoid duplication and ambiguities of roles. There is also a perceived overlap of functions and roles between the Border Management function of the Directorate of Immigration under the State Department of Immigration and the Secretariat of Border Management under the State Department for Internal Security.

Further, the Coordination of E-Citizen function is part of the State Department's mandate as per the Executive Order No.1 of 2023 while the same function of coordinating onboarding of services to e-citizens services is performed by the State Department for Information, Communication Technology (ICT) and Digital Economy.

#### **Report on recent training and development in governance in key leadership**

To develop measures for reforms, professionalization, accountability and standardization of government business the following was the status of trainings for key leadership personnel in the state department as at 30<sup>th</sup> June 2023:

- a) **Reforms Strategy** in place with clear KPIs as guided by MTP, SDGs and all overall Government Agenda.
- b) **Training Needs Assessment for staff** - Training Needs Assessment for staff was done in 2022 and the recommendations are in the process of being implemented.
- c) **Registration of staff in their professional bodies and adoption of ISO standards**
- d) Registration and membership to professional bodies: IHRM- 40, ICPAK-16, LSK-6, CPS -1, KIMS-11

#### **Public participation activities**

The Budget making process has always been participatory with public participation sessions across the country. Issues that are raised at Public participation are usually factored as priorities.

#### **Compliance with Laws and Regulations**

The state Department in execution of its mandate strictly adheres to the legal frameworks indicated below:

1. Executive Order No.1 of 2023.
2. Kenya Citizenship and Immigration Act, 2011
3. Kenya Citizenship and Immigration Regulations, 2012
4. Kenya Citizens and Foreign Nationals Management Service Act, 2011
5. Counter Trafficking in Persons Act, 2010
6. Births and Deaths Registration Act Cap 149 Laws of Kenya
7. Registration of Persons Act, Cap 107 Laws of Kenya.
8. Aliens Restrictions Act, 1973
9. Legitimacy Act CAP 145 of the Laws of Kenya
10. 1951 The UN Convention and its 1967 Protocol Relating to the Status of Refugees.
11. 1969 OAU Convention Governing the Specific Aspects of Refugee Problems in Africa.

#### **4. Statement by the Cabinet Secretary**

In the Executive Order No. 1 of 2023: Organization of the Government of the Republic of Kenya, H.E the President William Ruto established the State Department for Immigration and Citizen Services (SDI&CS). Under the Department were placed directorates and agencies that are responsible for the registration and issuance of identity and travel documents. These range from birth and death certificates, the National Identity Card, passports and visas for foreigners visiting Kenya.

The SDI&CS oversees the operations of the Civil Registration Services that registers new births in Kenya and issues birth and death certificates; the National Registration Bureau that manages the population register and that produces and issues the National ID and other identification documents; the Directorate of Immigration that regulates the entry and exit of persons in/from Kenya and the issuance of Kenyan passports and other travel documents; the Directorate of eCitizen that is vested with the digitisation and online access of government services and the Department of Refugees which is tasked with the registration and management of refugees.

The directorates and departments under SDI&CS have undertaken several key activities under the period in review. The Civil Registration Services has reinvigorated the process that will lead to the adoption of the Unique Personal Identifier, (UPI) that will be the primary identification and registration number for accessing government services. The UPI will replace the Birth Entry Number and will serve as the birth certificate number. Upon the death of the holder, it will translate to the death certificate number. In consultations with elected leaders, the CRS has also opened ten (10) new offices across the country to ease access to services.

During the same period, the National Registration Bureau has reviewed its operations policy to progressively enhance efficiency in its operations. From these reforms, it has abolished vetting committees for ID applicants in border counties that led to long delays in issuance of the critical documents. The NRB has also reduced the waiting period for new IDs to a maximum period of 21 days. We have also made important milestones in the journey towards the introduction of a digital ID and the supporting ecosystem in the country. The department has also embarked on the formalisation of a merger with the National Integrated Identity Management System (NIIMS) to create a consolidated National Master Population Register.

The Directorate of Immigration has undertaken several reforms during the period. Key among these have been changes around the processing and issuance of passports. Delays in the procurement of critical material for processing passports and the breakdown of the printing machines that led to a huge backlog in passports applications have been addressed. The authority to access Appropriation-in-Aid (A in A) by the Directorate to provide a long-term solution to funding of recurrent essentials has also been secured.

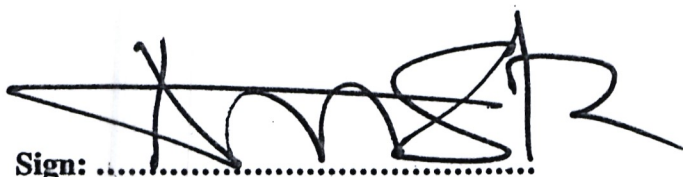
**STATE DEPARTMENT FOR IMMIGRATION AND CITIZEN SERVICES**

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Remarkable progress has also been witnessed in the digitisation of government services by the Directorate of eCitizen. On 30<sup>th</sup> June, 2023, H.E the President officiated the relaunch of the eCitizen digital gateway and the unveiling of over 5,000 services that had been made available on the platform. The government further announced the consolidation of all existing pay bills for its services into a single pay bill number, 222222. As a result of the digitisation programme, the government was able to net more revenue from its services.

The Department of Refugee Affairs has made progress towards the realisation of the integration and resettlement of refugees under the Marshall Plan that has since been renamed Shirika Plan. An implementation roadmap involving key stakeholders among them the national and county governments hosting refugee camps and development partners has been developed. Consensus-building on the draft regulations to anchor the implementation plan and the mobilisation of the relevant resources are ongoing conversations.



Sign: .....

**Hon. (Prof.) Kithure Kindiki, EGH**

Cabinet Secretary,

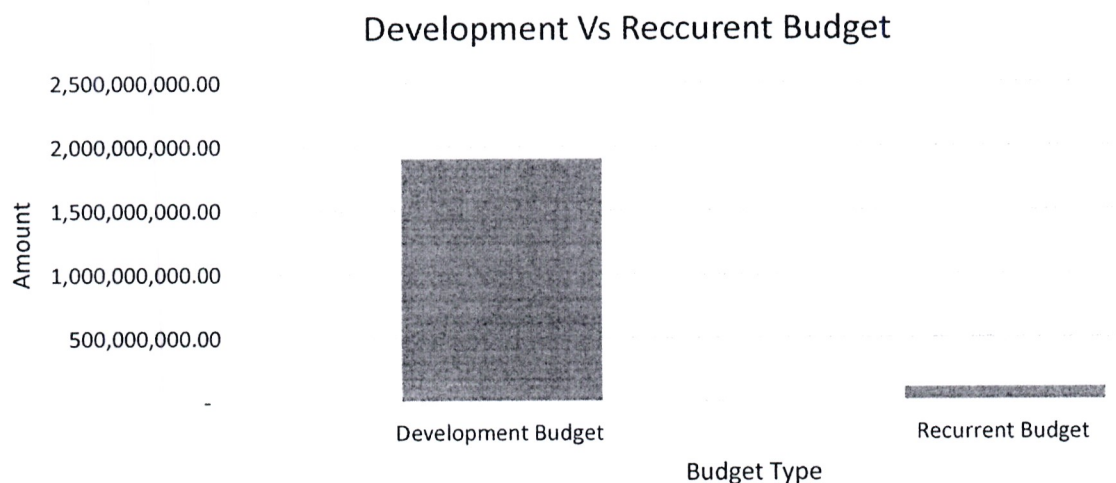
The Ministry of Interior and National Administration

**5. Statement by the Principal Secretary / Accounting Officer**

The State Department of Immigration and Citizen Services is established by Executive Order No. 1 of 2023 as a State Department under the ministry of Interior and National Administration. The State department functions and budget allocation was under the state department for Interior before the Executive order No. 1 of 2023 in January, 2023. The operationalisation of the functions through budget allocation was therefore done in quarter four (4) of the Financial Year 2022-2023. The presented Financial Statements relate to Quarter four (4) of the Financial Year with no comparison figures for the previous year.

**Budget Allocation**

In the Financial Year 2022/2023, the State Department was allocated a budget of Kshs. 2,013,833,564.00 which was made up of Kshs. 1,907,169,649.00 for recurrent vote and Kshs. 106,663,915.00 for development vote.



**STATE DEPARTMENT FOR IMMIGRATION AND CITIZEN SERVICES**

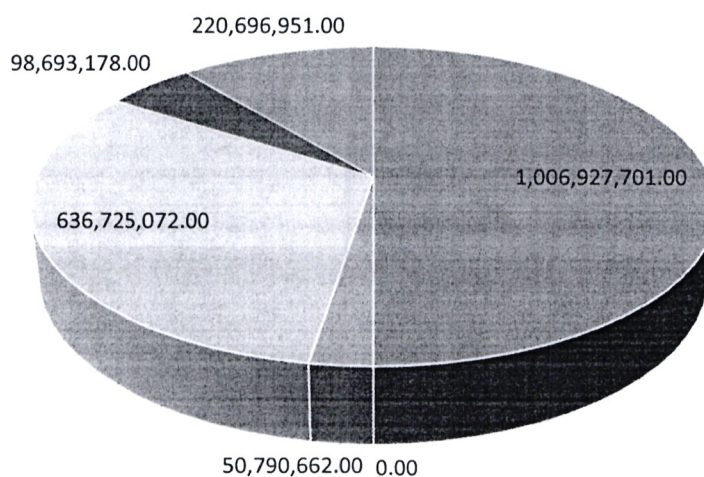
*Annual Report and Financial Statements for three months (1 April, 2023 to 30 June, 2023)*

**Budget Performance**

The State Department was to expend the gross budget of Kshs. 2,013,833,564.00 under the following various programmes.

Programme	Approved Budget Allocation (Kshs)	Budget as a % of Total Budget	Actual Expenditure (Kshs)	Variance	% Variance
Immigration Services	1,006,927,701.00	50.0%	988,648,961.65	18,278,739.35	1.8%
General Administration and Planning	0.00	0.0%	0.00	0.00	0.0%
Refugee Affairs	50,790,662.00	2.5%	44,495,171.70	6,295,490.30	12.4%
National Registration Bureau (NRB)	636,725,072.00	31.6%	609,698,211.10	27,026,860.90	4.2%
Integrated Personal Registration Services	98,693,178.00	4.9%	21,383,305.00	77,309,873.00	78.3%
Civil Registration Services (CRS)	220,696,951.00	11.0%	193,752,548.00	26,944,403.00	12.2%
<b>TOTAL</b>	<b>2,013,833,564.00</b>	<b>100%</b>	<b>1,857,978,197.45</b>	<b>155,855,366.55</b>	<b>8%</b>

**Budget Allocation Per Programme**



**STATE DEPARTMENT FOR IMMIGRATION AND CITIZEN SERVICES**

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The State Department's utilization of the allocated funds in terms of economic classification and programmes is as analysed below:

Receipts/Expenditure Items	Approved Budget	Actual	Variance	%
	(Kshs)	Receipts/Expenditure (Kshs)		Variance
<b>Total Receipts</b>	1,866,277,945.00	1,866,277,945.00	0.00	0.00%
<b>Expenditure</b>				
Compensation of Employees	1,340,527,051.00	1,339,011,647.50	1,515,403.50	0.1%
Use of Goods and Services	622,271,733.00	490,543,335.95	131,728,397.05	21.2%
Other Grants and Transfers	25,296,317.00	23,295,657.00	2,000,660.00	7.9%
Social Security Benefits	1,231,005	807,888.00	423,117.00	34.4%
Acquisition of Assets	24,507,458	4,319,669.00	20,187,789.00	82.4%
<b>Total Budget/Payments</b>	<b>2,013,833,564.00</b>	<b>1,857,978,195.45</b>	<b>155,855,366.55</b>	
<b>Surplus for the Year</b>		<b>8,299,747.55</b>		

The variance above 10% is as a result of budget cuts during Supplementary II and III and also slow procurement process since the State Department was newly established through Executive Order no. 1 of 2023

**Key Performance Highlights**

Below is an overview of the financial performance for the year ended 30th June 2023 as reported in the detailed financial statements together with the commentary and comparative analysis against budget and prior year for the key items in the financial statements.

**STATE DEPARTMENT FOR IMMIGRATION AND CITIZEN SERVICES**

**Annual Report and Financial Statements for three months (1 April, 2023 to 30 June, 2023)**

**Financial Performance Summary**

**Actual Performance against Budget for Year to 30th June 2023**

The State Department spent Kshs. 1,857,978,195.45 against an approved budget of Kshs. 2,013,833,564.00 representing absorption of 92.3%. Utilization of the budget was carried out through various activities (economic classifications) as shown in the chart below:

Receipt/Expenditure Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilization Difference	% of utilization difference to Final Budget
	(a)	(b)	(c=a+b)	(d)	(e=c-d)	f=d/c%
Total Receipts	0.00	1,866,277,945.00	1,866,277,945.00	1,866,277,945.00	1,866,277,945.00	100%
Total Payments	0.00	2,013,833,564.00	2,013,833,564.00	1,857,978,195.45	155,855,366.55	92.3%
Surplus/(Deficit) for the Year				8,299,747.55		

*\*100% of receipts from exchequer releases was received.*

*\*More than 90% of the allocated budget was utilised with only 7.7% not utilised as a result of late procurement processes*

**Current Year Performance against Prior Year**

The State Department for Immigration and Citizen Services was created through the Executive Order No. 1 of 2023 dated January, 2023. Financial Statements for the Financial Year 2022/2023 do not represent comparative figures since the State Department is preparing the Financial Statements for the First time.

Payment	FY 2022/2023	FY 2021/2022	Change	%
<b>Total Receipts</b>	<b>1,866,277,945.00</b>	0.00	0.00	0.00%
<b>Expenditure</b>				
Compensation of Employees	1,339,011,647.50	0.00	0.00	0.00%
Use of Goods and Services	490,543,335.95	0.00	0.00	0.00%
Other Grants and Transfers	23,295,657.00	0.00	0.00	0.00%
Social Security Benefits	807,888.00	0.00	0.00	0.00%
Acquisition of Assets	4,319,669.00	0.00	0.00	0.00%
<b>Total Payments</b>	<b>1,857,978,195.45</b>			

**Receipts**

**STATE DEPARTMENT FOR IMMIGRATION AND CITIZEN SERVICES**

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The State Department's receipts wholly comprise of exchequer releases from the National Treasury.

**Payments**

The State Department's payments mainly comprise of: Compensation of Employees, Use of goods and services, Other grants and transfers, Social security benefits and acquisition of assets.

The total payments for the Financial Year 2022/2023 were Kshs. 1,857,978,195.45

**Financial Assets Summary**

Financial Assets	As at 30th June 2023	As at 30th June		%
		2022	Change	
<b>Cash and Cash Equivalents</b>				
Bank Balances	1,399,749.00	0.00	0.00	0.00%
Cash Balances	0.00	0.00	0.00	0.00%
<b>Total Cash and Cash Equivalents</b>	<b>1,399,749.00</b>			
Accounts Receivables - Outstanding Imprest & Salary Advance	6,900,000.00	0.00	0.00	0.00%
<b>Total Financial Assets</b>	<b>8,299,749.00</b>	<b>0.00</b>		

*\*There was no percentage change in Financial Assets since it was the first Financial Year for the State Department to report as a stand-alone entity.*

**Cash Flows and Cash Position**

The cash and bank balances held by the State Department for Immigration and Citizen Services as at 30th June 2023 was Kshs. 1,399,749.00 compared to NIL balance held as at 30th June 2022. The breakdown of the cash and bank balances is as summarized in the table below

Cash and Cash Equivalents	As at 30th June 2023	As at 30th June		%
		2022	Change	
Bank Balances	1,399,749.00	0.00	0.00	0.00%
Cash Balances	0.00	0.00	0.00	0.00%
<b>Total Cash and Cash Equivalents</b>	<b>1,399,749.00</b>			

*\*There was no percentage change in cash and cash Equivalents since it was the first Financial Year for the State Department to report as a stand-alone entity.*

**Cash Flow Activities**

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The table below summarizes cash flows generated and used from various activities.

<b>Cash Flow Activities</b>	<b>As at 30th June 2023</b>	<b>As at 30th June 2022</b>	<b>Change</b>	<b>%</b>
Net Cash Flows generated from Operating activities	5,719,417	0.00	0.00	0.00%
Net Cash Flows generated from Investing activities	(4,319,669)	0.00	0.00	0.00%
Net Cash Flows generated from Financing activities	-	0.00	0.00	0.00%
Net increase in Cash and Cash Equivalents	1,399,749	0.00	0.00	0.00%
Cash and Cash Equivalents at 1 July	1,399,749	0.00	0.00	0.00%
Cash and Cash Equivalents at 30 June	0.00	0.00	0.00	0.00%

*\*There was no percentage change in cash flow activities since it was the first Financial Year for the State Department to report as a stand-alone entity.*

**Key Achievements for the State Department of Immigration and Citizen Services**

**STATE DEPARTMENT FOR IMMIGRATION AND CITIZEN SERVICES**

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<b>Priority Areas</b>	<b>Program/Projects</b>	<b>Performance Target</b>	<b>Milestone Achieved</b>	<b>Anticipated Impact</b>
Delivery of Government Services	Digitisation of Government Services	5,000 services	Over 5,000 services onboarded on the government services online gateway: <a href="https://ecitizen.go.ke">https://ecitizen.go.ke</a>	Faster, easier and comparatively cheaper access to government services
			Consolidation of pay bills for government services into a single paybill, 222222	Enhanced revenue collection Elimination of corruption
			Launch of Gawa Mkononi mobile application	
Delivery of Government Services	Establishment of Civil Registration Services (CRS) Offices	15 new CRS offices	Nine (9) new CRS offices opened a) Kajiado North Subcounty – Kajiado County b) Mogotio Subcounty – Baringo County c) Imenti South Subcounty – Meru County d) Tigania Central Subcounty – Meru County e) Lafey Subcounty – Mandera County f) Tinderet Subcounty – Nandi County g) Lokichogio Subcounty – Turkana County h) Tana North Subcounty – Tana River County i) Athi River Subcounty – Machakos County	Faster, easier and cheaper access to government services Increased official registration of births and deaths Reliable data on births and deaths occurring within an administrative region
		Raise national birth registration compliance from 86% to 90%  Raise national death registration compliance from 54% to 60%		
Upgrade of Personal Identification Services	Digital/Smart ID (3 <sup>rd</sup> Generation ID)	Issue Digital IDs to all eligible Kenyans	New Card design and specifications approved  Procurement of relevant production material and equipment undertaken	Secure, reliable and credible ID that conforms with global standards  Reduction in identity theft and related crimes
	Civil Registration and Vital Statistics System	Establish Unique Personal Identifier Number for all Kenyans	Piloting of Unique personal identifier system rolled out.  Stakeholders' engagement forums ongoing	Improved service delivery through linkages of Smart IDs and access to online services Reliable master database on Kenyan population Proof of Identity convenience through elimination of multiple personal identification documents Reduction in identify fraud and associated crimes Improved data security through elimination of multiple records.
	Management of	Register for	2000 National Identity Cards	Improved access to legal

**STATE DEPARTMENT FOR IMMIGRATION AND CITIZEN SERVICES**

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Priority Areas	Program/Projects	Performance Target	Milestone Achieved	Anticipated Impact
Upgrade of Personal Identification Services	Statelessness	issuance of Kenya's registration documents to eligible persons from the Pemba community	issued to members of the Pemba Community 1,521 birth certificates issued to members of the Pemba Community. Five (5) passports issued to members of the Pemba Community	Identity for all in line with international conventions on ending statelessness Full integration of the Pemba community into Kenya
	Rapid Results Initiative on Issuance of IDs	Issue National IDs within 21 working days from receipt of applications	Applicants issued National IDs within 21 working days of receipt of valid application	Reduction in waiting time for National IDs and Access to services reliant on possession of National ID
	ID4AFRICA Conference	Host the Annual ID4Africa Conference on national registration	Conference successfully hosted, 1,800 delegates in attendance 120 Identity technology exhibitors in attendance	Strengthen linkages and partnerships with National ID agencies across Africa Enrich ideations on suitable Digital Identity solutions and ID transition management systems
Enhanced Border Security	Registration for ID Services of Kenyans in Diaspora	Register for IDs Kenyans resident in Countries with high Kenyan Diaspora population	Mobile Registration Services held in eight countries: (USA, Canada, Brazil, Australia, New Zealand, Ireland, Qatar and Oman) 2,555 eligible Kenyans registered	Improved access to registration services for all Kenyans Access to online government services Compliance with Constitution obligations on registration of citizens
	Border Management	Installation of Facial Recognition system (Integrated Border Control Management System)	Procurement of Facial Recognition equipment initiated through (JICA) PPP process commenced Evaluation of bid proposals to be undertaken subject to approval of the National Treasury	Enhanced border security and controls Compliance with international best practices on border management
Delivery of Government Services	Capacity Enhancement	Recruitment of 125 Immigration officers	Positions advertised Recruitment process ongoing	Improved service delivery
	Acquisition of Modern Passport Printers	Purchase and install two modern Passport printers	Procurement process on-going	Issuance of passports within seven (7) working days from receipt of valid application.

In utilization of the budget under the various programs as indicated above, the following are the numerical achievements during the financial year under review:

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Name of Programme	SUB-PROGRAM ME	Delivery Unit	Key performance indicator	Achievements/Remarks
<b>Migration &amp; Citizen Services Management</b>	Immigration Department - Headquarters	Directorate of Immigration Services	No of Passports applications issued	366,328
			No of work permits applications processed	20,978
	Immigration Border points		No of Visas issued	988,501
			No of persons cleared at border points	4,436,998
	Provision of Facial Recognition and Behaviour Detection Solution		Installation of Facial Recognition system in 9 border posts	The procurement of the FRS system is ongoing
e-Citizen	e-citizen	Digitize 5000 government services and onboard on citizen platform	5,084 government services digitized and onboarded on e-citizen platform	
<b>Population Registration</b>	National Registration of Persons Bureau	NRB	No of ID applications processed	1,197,896 identity cards issued
			No of National Identity Cards issued in non-border sub counties within 30 days	Identity cards were issued within 7 days
	Construction of National Registrations County/sub-County Registries	NRB	Completion of the funded construction phases	The project was incomplete due to lack of funds
			Civil Registration - Field Services	CRS
	IPRS Upgrade and Roll-out	IPRS	No of death certificates' applications processed	279,445
			No of records adjudicated	5,000,000
		Refugees Affairs Department	DRS	No. of new agencies connected to IPRS system
No of refugees relocated in the designated camps	540			
	DRS	No of Asylum-seeking applications processed	59,966	

**Achievements**

**STATE DEPARTMENT FOR IMMIGRATION AND CITIZEN SERVICES**

***Annual Report and Financial Statements for three months (1 April, 2023 to 30 June, 2023)***

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In the fourth quarter of Financial Year **2022/2023**, the State Department issued 63,363 Passports, 5,032 Work permits, 250,325 Visas and issued Citizenship to 6,966 members of Pemba Community, participated in the evacuation of 771 Kenyans from Sudan and Ethiopia, digitized 114,198 civil registration and vital statistics manual records; issued 367,694 ID cards, 436,875 birth certificates, 44,990 death certificates and in overall increasing the birth and death coverage by 81.6% and 44.9% respectively, Registered 64,694 refugees, voluntarily repatriated 463 refugees, resettled 3500 refugees to 3<sup>rd</sup> world countries and developed Refugee Management regulations. Developed and rolled out Civil Registration vital Statistics system in 8 sub counties; Developed Civil Registration Services standard operating procedures and handbook; Registered and issued 1849 ID cards to members of the Pemba community; Carried out mobile registration in 8 foreign missions (Brazil, Australia, New Zealand, Qatar, Ireland, USA, Canada, Oman); Operationalized twelve (12) New sub county offices countrywide as well as opened up 11 new CRS offices. The State Department also identified and cataloged 10,000 citizen facing government services; digitized 5,127 services on e-citizen portal, launched “Gava Mkononi” application which will be used by citizens in both USSD format and app; Coordinated transitioning of all MDAs exiting pay bills to the gazetted government pay bill No 222222.

**Constraints and Challenges**

The State Department for Immigration and Citizen Services is faced with various challenges and constraints hampering its operations; both internal and external, resulting to inefficiency in service delivery. The constraints/emerging issues include:

**a) Cyber Crime/Security**

There has been recorded increase in vast, sophisticated and diversified forms of cyber-crime which include hacking, cyber bullying and unregulated cyber space. Hacking is a potential threat to our systems thus, there is need to review the existing legal frameworks and policies to support programmes on modern international security approaches, techniques and equipment.

**b) Document fraud and Identity Theft**

Document security and issuance processes have significantly improved hence criminal focus has shifted from document fraud to identity fraud. This has led to transitional criminals possessing genuine documents but fraudulently acquired. These documents are subsequently used to enter Government installations, Government jobs and proliferation of criminal cells without detection.

**c) Porous Borders**

Kenya is experiencing security lapses due to long unmanned borders. This forms an avenue for infiltration of illegal immigrants and unregulated influx of refugees into the country which is a security threat.

**d) Human Trafficking**

Human trafficking has taken new trends that are more sophisticated. For example, the foreign nationals have devised new ways of entering into the Country by evading the existing border points. Kenya is a major transit route for human trafficking from neighbouring countries to other destinations mainly South Africa and Europe.

**e) Host communities and refugees conflicts**

The conflicts arise due to scarcity of resources such as pasture and water. This impacts negatively on service delivery and the implementation of projects in the affected counties since our staff are unable to perform their normal duties.

**f) Inadequate resources**

There is increasing demand for the services being offered by the State Department without corresponding human and financial resources. This has led to constraints in staffing levels especially in the technical and support staff, lack of enough vehicles and equipment consequently resulting to poor service delivery.

**g) Delay in Exchequer release**

The state department has accumulated huge pending bills as a result of delay and lack of exchequer. This continues to hamper our service delivery even within the allocated resources.

**Recommendations and Way Forward**

In order to further improve performance and service delivery within this Sub-Sector, the following specific measures are proposed;

**(a) Resource Enhancement**

The State Department for Immigration and Citizen Services recommends resource enhancement in order to achieve the following;

- i. Work Environment Improvement:** There is urgent need for acquisition of additional office space, operational equipment, and provision of relevant ICT infrastructure up to the grassroots in order to improve service delivery
- ii. Human Resources and Skills Development:** There is need for recruitment of additional staff, enhance resources for capacity building as well as review terms and conditions of serving officers for efficient service delivery.
- iii. Operationalization of one stop border posts** as well as enhancement of patrols to improve management of borders so as to contain human trafficking, proliferation of SALW, contraband goods among others.

**iv. Adoption of ICT**

**STATE DEPARTMENT FOR IMMIGRATION AND CITIZEN SERVICES**

**Annual Report and Financial Statements for three months (1 April, 2023 to 30 June, 2023)**

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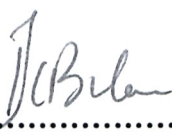
Internet connectivity is an integral part of the Government modernization programme which seeks to automate Government transactions and service delivery. Enhancing budgetary allocation will aid in digitization of records, connectivity and data management.

**(b) Policy, Legislative and Institutional Reforms**

- i. The Sub-Sector should endeavour to facilitate the reform of key policies, legislations and inter-agency working regulations to enhance optimal functioning of the Sub-Sector.
- ii. The relevant State organs should provide the necessary political support to ensure that the on-going public sector reforms are steadfastly implemented as envisaged in the Constitution.
- iii. Intensify Multi-Agency approach in border management

**(c) Partnerships and Stakeholder Engagements**

There is need to develop a legal framework to enhance public participation in the policy agenda of the Sub-Sector as enshrined in Article 10 of the Constitution for better public ownership of the process and accountability. This calls for systematic and integrated approach in implementation of programmes within the Sub-Sector, partners and the wider public.

Sign  .....

**Amb. (Prof.) Julius K. Bitok, Phd., M.B.S**

**Principal Secretary**

**State Department for Immigration & Citizen Services**

## 6. Statement of Performance against Predetermined Objectives for the FY2022/23

### Introduction

The key strategic objectives for the Financial Year 2022/23 as per the strategic plan were;

1. To formulate and implement relevant polices to facilitate smooth running of the State Department
2. To enhance management of immigration, borders and registration of foreign nationals.
3. To maintain a comprehensive and reliable migration database;
4. To provide timely and accessible identification and registration services to all Kenyans of 18 years and above.
5. To ensure timely registration of births & deaths and issuance of certificates
6. To ensure security of identification and travel documents
7. To ensure effective management for refugee affairs.
8. To coordinate and manage E-citizen services

### Progress on the attainment of Strategic Objectives through Performance Contracting

The objectives of the State Department of Immigration and Citizen Services and the development outcomes were developed from the Strategic Plan using the SMART (specific, measurable, achievable, realistic and time-bound) indicators. These outcomes were put into the performance contract of the Ministry and the progress is as indicated below:

Program	Strategic Objective	Outcome/ Output	Indicator	Performance	Comments
Migration and Citizen Services Management	To improve on Migration Management	Border controls improved	No of Border points installed with Facial recognition system	Installed facial Recognition system to 4-one stop border posts	Five other border posts have been lined for installation
		Timely Issuance of Visas	No of days taken to process and issue Visa	2	
		Timely issuance of Passports	No of days taken to process and issue passport	18	Purchase of passport printers will reduce the number of days to 7 day.
		Timely issuance of Work Permits	No of days taken to process and issue work permits	21	

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	To improve on access to government services	Systems for the Delivery of Citizen services Upgraded	Onboard 5,000 Government services on the e-citizen platform	5083 services on boarded
<b>Population Registration Services</b>	Improve Access to government services	Issuance of National Identity cards  Registration Coverage for Births and deaths improved  Timely issuance of Births and Deaths Certificates Implementation of Presidential Directives	Register and issue 1,190,000 National Identity Cards Issue National Identity Cards in non-border sub counties within 30 days Issue 216,988 death certificates Issue 1,000,000 birth certificates No of days taken to process and issue birth and deaths certificates Onboarding of 5000 government services Registration of Pemba community	A total of 1,197,896 identity cards issued Identity cards issued in non-border sub counties within 7 day 279,445 death certificates issued 1,3143, 194 birth certificates issued Births and Deaths Certificates issued within 1 day 5083 government services onboarded Over 5,000 members of the Pema community registered as Kenyans and issued with identity documents

## **7. Management Discussion and Analysis**

### **Introduction**

The State Department's budget was geared towards attainment of key Bottom Up Economic Transformation Agenda programs as well as for achievement of Vision 2030 towards improving security of the country through better immigration programs and population registration services.

### **Operational and Financial Performance of the State Department for FY2022/2023**

#### **Operational performance**

As part of the Ministry of Interior and National Administration Strategic Plan 2018-2022, the following remarkable achievements have been recorded;

1. The state Department was involved and managed to Cascade e-passport system to 4 local stations (Embu, Nakuru, Eldoret & Kisii) as well as 6 Foreign Missions (Washington, London, Paris, UAE Berlin and Pretoria)
2. Automation of E-Visa application and installation of E-Visa system
3. Passport Appointment System - This has reduced congestion and overcrowding in the Biometric Capture Centres.
4. Short Messages Services (SMS) to collect passport - This helps to notify applicants when the passport is ready for collection and avoids people walking in to check the progress.
5. Upgraded the e-Passport System
6. Installation of Facial recognition system in Muhuru Bay, Moi International Airport and JKIA thus enhancing Country's security
7. Installation and commissioning of Citizenship, permanent residence and Permit Management system (Foreign Management Systems)
8. Ongoing digitization of the immigration records
9. In the last three years; immigration processes collected Kshs. 28.5Billion as revenue; issued 993,018 Passports, 1,216,595 Visas and 51,187 Work Permits; issued 6,044,646 ID cards and 5,682,740 Birth Certificates, relocated 19,102 refugees in urban centres to designated camps and repatriated 13,836
10. Improved National birth registration coverage to at 86.2% and Death coverage to 55.4%
11. Digitize over 40 million birth and death records
12. Automation of birth and death certificate issuance in Nairobi County.
13. Connected 65 Agencies to Integrated Population Registration System (IPRS)
14. Acquired enrolment mobile live capture kits in all Huduma Centres and national registration and county offices;
15. The Department has issued and maintained a register of 30 million valid National Identity Cards to eligible Kenyans. The projected target thus far was issuance and maintenance of 30.5 million valid Identity Cards.
16. The Department has automated centralized production processing system that minimizes fraud, double registration and manipulation of records

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17. Digitization of original Registration records (Reg. 136A) created since the introduction of 1<sup>st</sup> generation ID card in 1978. Digitized records are available in an Electronic Document Management System (EDMS) for storage and easier retrieval.
18. The department has migrated 30 million records to the Integrated Population Registration System (IPRS).
19. The department has established an Automated Fingerprint Identification System (AFIS) composed of Citizens, Foreign Nationals and Refugee Databases. This is to curb on any cases of double registration and illegal registration.
20. The department has established service links to Huduma Centre, security agencies, Integrated Population Registration System (IPRS), Kenya Revenue Authority (KRA), National Transport and Safety Authority (NTSA), E-Citizen, government and financial institutions.

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**Financial Performance**

**Key Projects Undertaken in the Financial Year 2022/2023**

The following table provides key projects undertaken in the last Financial Year 2022/23

Project Name	Source of funds	Estimated Value of project	Total Funding (30.6.23)	Actual expenditure (30.6.23)	% completion	Comments
Maintenance and refurbishment of Immigration offices	GoK	450,000,000	94,509,886	0.00	0%	Budget cut under supplementary
Supplies for ID cards materials	GoK	12,000,000,000	6,942,209,214	33,440,225	4%	Ongoing
Construction of National Registrations County/Sub-County Registries	GoK	1,300,000,000	137,026,100	0	0%	Budget cut
IPRS Upgrade and Roll-out	GoK	900,000,000	268,356,470	0	0%	Budget cut under supplementary
National Integrated Identity Management System	GoK	5,000,000,000	803,833,333	0	0%	Budget cut under supplementary
Huduma Namba ID Cards	GoK	10,000,000,000	1,607,666,667	4,314,560	1%	The allocation was used to pay pending bills and there was a policy shift
Maintenance and roll out of CRVSS	GoK	1,370,296,889	379,509,596	19,798,788	66%	ongoing
Completion of construction of Civil Registries	GoK	748,000,000	57,438,146	0	0%	Reallocation to refurbishment of headquarters
Improvement of Civil Registration System	Donor	200,000,000	3,223,700	0	0%	Budget cut under supplementary
Unique Personal Identifier	GoK	1,439,000,000	-	30,000,000	100%	Ongoing
Supplies for Passport Production	GoK	900,000,000	398,654,734	15,138,000	61%	Ongoing
E-Citizen	GoK	1,000,000,000	-	45,018,202	90%	Ongoing

**STATE DEPARTMENT FOR IMMIGRATION AND CITIZEN SERVICES**

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Maintenance of Immigration systems (both Hardware, software and licenses)	GoK	972,000,000	408,622,960	31,481,980	48%	ongoing
Purchase of e-Passport books	GoK	6,400,000,000	2,482,397,405	165,182,102	26%	Ongoing
Digitization of Immigration Records	GoK	1,500,000,000	154,994,320	0	0%	Budget cut under supplementary
Provision of Facial Recognition and Behaviour Detection Solution	GoK	2,500,000,000	700,000,000	0	0%	Budget cut under supplementary

### Future Developments

In the Medium Term, the State Department will be implementing the following programmes and Projects;

#### Implementing Unit

#### Activity/Output

Immigration	<ul style="list-style-type: none"><li>- Integrated Border Management – through PPP model</li><li>- Purchase of high capacity Passport Printers</li><li>- Construction of Passport control centres</li><li>- Purchase Mobile kits for passport processing in overseas</li><li>- Maintenance/upgrades and integration of Immigration systems.</li><li>- Digitization of immigration services</li></ul>
National Registration Bureau	<ul style="list-style-type: none"><li>- Development and issuance of Digital ID</li><li>- Issue Smart National ID Cards and automation of registration process</li><li>- Digitization of 2 million registration and 41 million fingerprint records</li></ul>
Civil Registration Services	<ul style="list-style-type: none"><li>- Development and issuance of UPI number</li><li>- Increase the number of civil registration field stations from the current 134 to 290 stations</li><li>- Procure more equipment for the civil Department (Laptop/computers for use in hospitals; Printers; Desktop computers; and Tablets – for use by assistant chiefs)</li><li>- Digitization of historical (birth and deaths) paper records (about 30 million records) into electronic format</li></ul>
E-Citizen Services	<ul style="list-style-type: none"><li>- Installation and maintenance of e-citizen services systems and ICT support</li></ul>
Integrated Population and Registration Services	<ul style="list-style-type: none"><li>- Merger of IPRS and Huduma number</li><li>- Modernization of IPRS and introduction of Bio-metric Identification fingerprint and visual/recognition</li></ul>
Refugee Services	<ul style="list-style-type: none"><li>- Refugee master plan</li><li>- Establishment of refugee management system</li><li>- Enhancement of Refugee and host communities harmonious co-existence through sensitization</li></ul>
General Administration	<ul style="list-style-type: none"><li>- Construction of civil and national registration offices</li><li>- Procurement of 100 vehicles to enhance mobile registration of persons in ASAL and remote areas</li><li>- Recruitment of registration officers and immigration officers</li><li>- Data security/backup for all services/systems</li><li>- Development of service charters</li><li>- Strengthen Monitoring and Evaluation</li><li>- Construction of passport control centres</li></ul>

## **8. Environmental and Sustainability Reporting**

### **Introduction**

The Mandate of the State Department for Immigration and Citizen Services include Registration of Births and Deaths, Registration of Persons, Co-ordination of National Integrated Identity Management System (NIIMS), Development and Implementation of Citizenship and Immigration Policy, Development and Implementation of Refugees' and Asylum Seekers' Policies, Collaboration with other Ministries, Departments and Agencies regarding the Collection of Relevant Primary Data, Oversight of the Integrated Population Registration Systems (IPRS) and Coordination of e-citizen services.

The sustainability of the Department's mandate is anchored on the improved welfare of the staff, putting customer first as well as on the automation and digitization of its services and maintaining quality standards of services as required by relevant regulatory bodies/institutions. Below, presents a brief of the sustainability activities that underpinned provision of our services during the past year;

### **Sustainability strategy and profile**

Provision of sustainable services by the State Department was anchored by UN requirements as well as guided by local laws and policies in order to maintain standards required of the services. The UN Security Council Resolution 2178 (2014) and also resolution 2396 (2017) reaffirms the need for member states to put in place effective border controls mechanisms to prevent the movement of terrorists or terrorist groups by and controls on issuance of identity papers and travel documents, and through measures for preventing counterfeiting, forgery or fraudulent use of identity papers and travel documents. Also, International Civil Aviation Authority (ICAO) has put in place standards that require member states to automate their services and also produce identity documents of high Standards to prevent fraud. The Department was also in cognizance of attainment of Sustainable Development Goals (SDG's). These international commitments are what drives the Department to assist the Country achieve its obligations. Locally, National Environmental Management Authority (NEMA) law was our guiding principle during implementation of key projects as a way of mitigating effects of environmental degradation.

### **Environmental Performance /Climate change/Mitigation of Natural Disasters**

The Department respect and recognize the need for environmental conservation. This has been demonstrated through mainstreaming and integrating our strategic plan and activities to environmental issues. Also, as guided by the Environmental Management and Coordination Act that promotes the use of renewable energy, tree planting and environmental protection, the Department ensured that all its projects undertake Environmental Impact Assessment and Audit. During the project construction, tree planting exercises are integrated in the construction stages.

As a way of recycling and minimizing e wastes, electronic as well as equipment, furniture and other assets and stores that were obsolete were boarded in tandem with government procurement regulations and procedures. Also, to minimize paper wastes, printing of papers in both pages has always been enforced.

### **Employee Welfare**

In a bid to enhance sustainability of its programs and mandates, employee welfare is one of the issues at the heart of the Department's objectives. The Department put in place mechanisms to ensure there is proper succession management by carrying out staff needs analysis and ensuring gaps are filled on time through promotion of 115 staff. Staff training of 50 staff was also done to improve on succession management. Third gender rule as well as minority and marginalized groups was also considered during promotion.

As part of motivation to the staff, all employees were required to develop individual work plans based on the Departmental work plan and fill an online appraisal system that was appraised by respective supervisors at the end of the year.

### **Operational Practices/ Market Place Practices**

Our corporate culture is based on our core values that are customer focused. The State Department is guided by the Constitution of Kenya, 2010 on national values and on ethics. Core values are designed to take care of the interests of the organization as well as the customers. The State Department values integrity in its undertakings and thus promotes honesty, accountability, transparency, fairness and impartiality in service provision. The State Department inculcates the spirit of efficiency and effectiveness for our customers to benefit in terms of time and costs.

The State department advertises for all its procurement opportunities through a competitive process of open tenders for all interested parties to participate. Tender opening is done in presence of tenderers and evaluation done as per laid down procedures with unsuccessful bidders being informed accordingly. In addition, The State Department is always committed to honouring its obligations to the suppliers and contractors through prompt payment of dues and honouring contractual agreements.

The State Department has prepared a customer's service charter detailing services with corresponding timelines and charges. These service charters are displayed in open places where The State Department's services are offered

### **Community Engagements**

The State Department has always engaged its staff to participate in worthy causes like blood donation, feeding the hungry and tree planting exercises through marathons, walks and stakeholder engagements.

*STATE DEPARTMENT FOR IMMIGRATION AND CITIZEN SERVICES*

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**9. Statement of Management Responsibilities**

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the Accounting Officer for a National Government Entity shall prepare financial statements in respect of that entity. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed the Public Sector Accounting Standards Board of Kenya from time to time.

The Accounting Officer in charge of the State Department for Immigration and Citizen Services is responsible for the preparation and presentation of the entity's Financial Statements, which give a true and fair view of the state of affairs of the entity for and as at the end of the financial year (period) ended on June 30, 2023.

This responsibility includes:

- (i) Maintaining adequate financial management arrangements and ensuring that these continue to be effective throughout the reporting period.
- (ii) Maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the entity.
- (iii) Designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements, and ensuring that they are free from material misstatements, whether due to error or fraud.
- (iv) Safeguarding the assets of the entity.
- (v) Selecting and applying appropriate accounting policies.
- (vi) Making accounting estimates that are reasonable in the circumstances.

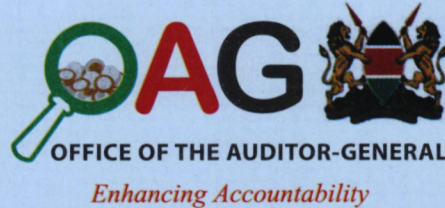
The Accounting Officer in charge of the State Department of Immigration and Citizen services accepts responsibility for the entity's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS).

The Accounting Officer is of the opinion that the entity's financial statements give a true and fair view of the state of entity's transactions during the financial year ended June 30, 2023, and of the entity's financial position as at that date. The Accounting Officer in charge of the State Department of Immigration and Citizen services further confirms the completeness of the accounting records maintained for the entity, which have been relied upon in the preparation of the entity's financial statements as well as the adequacy of the systems of internal financial control.



# REPUBLIC OF KENYA

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## **REPORT OF THE AUDITOR-GENERAL ON STATE DEPARTMENT FOR IMMIGRATION AND CITIZEN SERVICES FOR THE THREE (3) MONTHS PERIOD ENDED 30 JUNE, 2023**

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### **PREAMBLE**

I draw your attention to the contents of my report which is in three parts:

- A. Report on the Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements.
- B. Report on Lawfulness and Effectiveness in Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure Government achieves value for money and that such funds are applied for the intended purpose.
- C. Report on Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, the risk management environment and the internal controls developed, and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

An unmodified opinion does not necessarily mean that an entity has complied with all relevant laws and regulations and that its internal controls, risk management and governance systems are properly designed and were working effectively in the financial year under review.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012 and the Public Audit Act, 2015. The three parts of the report, when read together constitute the report of the Auditor-General.

### **REPORT ON THE FINANCIAL STATEMENTS**

#### **Opinion**

I have audited the accompanying financial statements of the State Department for Immigration and Citizen Services set out on pages 1 to 30, which comprise of the

statement of assets and liabilities as at 30 June, 2023, and the statement of receipts and payments, statement of cash flows and statement of comparison of budget and actual amounts for the period then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, the financial statements present fairly, in all material respects, the financial position of the State Department for Immigration and Citizen Services as at 30 June, 2023, and of its financial performance and its cash flows for the period then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the Public Finance Management Act, 2012.

### **Basis for Opinion**

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the State Department for Immigration and Citizen Services Management in accordance with ISSAI 130 on Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

### **Emphasis of Matter**

#### **Pending Bills**

I draw your attention to Annex 1 on analysis of pending accounts payable to the financial statements, which reflects that the State Department for Immigration and Citizen Services had pending accounts payables amounting to Kshs.1,313,208,464 that were not settled during the year under review but were instead carried forward to the 2023/2024 financial year. No adequate explanation was provided for non-payment of the pending bills before the end of the financial year. This is contrary to Regulation 42(1)(a) of the Public Finance Management (National Government) Regulations, 2015 which states that debt service payments shall be a first charge on the Consolidated Fund and the Accounting Officer shall ensure this is done to the extent possible that the Government does not default on debt obligations.

Further, failure to settle bills during the year in which they relate distort the financial statements and adversely affects the budgeting provisions for the subsequent year as they form a first charge.

My opinion is not modified in respect of this matter.

## REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

### **Conclusion**

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the matter described in the Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources section of my report, I confirm that, nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

### **Basis for Conclusion**

#### **Delay in Delivery of e-Passport Booklets**

The State Department entered into a contract with an international printing company for the supply and delivery of three thousand three hundred and thirty-four thousand (334,000) AK, BK, CK and DK e-passport series booklets. The contract was signed on 21 July, 2022 with the last date of delivery being March, 2023. However, the deliveries were made up-to October, 2023 in contravention of Article 5 of the contract.

Late delivery of the e-passport booklets adversely affects the operations of the Directorate and issuance of passports to the public.

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

## REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

### **Conclusion**

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, except for the matter described in the Basis for Conclusion on Effectiveness of Internal Controls, Risk Management and Governance section of my report, I confirm that, nothing else has come to my attention to cause me to believe that internal controls, risk management and overall governance were not effective.

### **Basis for Conclusion**

#### **Challenges in Digitization and Storage of Birth and Death Records**

Review of records provided for audit revealed that the Civil Registration Services (CRS) had successfully digitized an estimated forty-six (46) million records. However, sixteen (16) million digitized records had been uploaded to the Electronic Document Management System (EDMS). The CRS also had approximately ten (10) million records that had not

been digitized. The non-uploading of records to the EDMS was as a result of a lack of adequate storage capacity in the CRS servers to store over thirty (30) million digitized records. The CRS also did not have staff that is centrally devoted to the digitization of records.

In addition, the Department had not developed proper measures to have an offsite data backup and recovery procedures in place despite the sensitivity of data handled. The lack of offsite backup exposes the Service to loss of data as physical hard drives are susceptible to physical damage, theft and unauthorized access to the sensitive births and deaths data.

In the circumstances, the effectiveness of controls and measures in place for the digitization of record of births and deaths could not be confirmed.

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal control, risk management and overall governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

### **Responsibilities of Management and those Charged with Governance**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal controls as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal controls, risk management and governance.

In preparing the financial statements, Management is responsible for assessing the State Department's ability to continue to sustain its services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless the Management is aware of the intention to terminate the State Department or to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the State Department's financial reporting process, reviewing the effectiveness of how the Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation

to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

### **Auditor-General's Responsibilities for the Audit**

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal controls in order to give an assurance on the effectiveness of internal controls, risk management and overall governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal controls would not necessarily disclose all matters in the internal control that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal controls may not prevent or detect misstatements and instances of non-compliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from

fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Management.
- Conclude on the appropriateness of the Management's use of the applicable basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the State Department's ability to continue to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the State Department to cease to sustain its services.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the State Department for Immigration and Citizen Services to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal controls that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence, and where applicable, related safeguards.



**FCPA Nancy Gathungu, CBS  
AUDITOR-GENERAL**

**Nairobi**

**29 January, 2024**

STATE DEPARTMENT FOR IMMIGRATION AND CITIZEN SERVICES

Annual Report and Financial Statements for three months (1 April, 2023 to 30 June, 2023)

11. Statement of Receipts and Payments for the Year Ended 30<sup>th</sup> June, 2023

Description	Note	2022-2023	2021-2022
		Kshs.	Kshs.
<b>Receipts</b>			
Exchequer Releases	1	1,866,277,945.00	0.00
<b>Total Receipts</b>		<b>1,866,277,945.00</b>	<b>0.00</b>
<b>Payments</b>			
Compensation of Employees	2	1,339,011,648.00	0.00
Use of Goods and Services	3	490,543,336.00	0.00
Other Grants and Transfers	4	23,295,657.00	0.00
Social Security Benefits	5	807,888.00	0.00
Acquisition of Assets	6	4,319,669.00	0.00
<b>Total Payments</b>		<b>1,857,978,197.00</b>	<b>0.00</b>
<b>Surplus/(Deficit)</b>		<b>8,299,748.00</b>	<b>0.00</b>

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements.

The State Department's financial statements were approved on 30<sup>th</sup> day of September 2023 and signed by:



.....  
**Amb. (PROF.) Julius K. Bitok, PhD., M.B. S**  
Principal Secretary,  
State Department of Immigration and Citizen Services



.....  
**CPA Loise Njeri Kibicho**  
ICPA(K) M/No. 14061  
Head of Accounting Unit

STATE DEPARTMENT FOR IMMIGRATION AND CITIZEN SERVICES

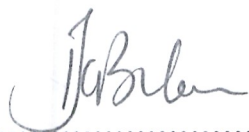
Annual Report and Financial Statements for three months (1 April, 2023 to 30 June, 2023)

12. Statement Of Financial Assets And Financial Liabilities As At 30<sup>th</sup> June, 2023

Description	Note	2022-2023	2021-2022
		Kshs.	Kshs.
<b>Financial assets</b>			
<b>Cash and cash equivalents</b>	7		
Bank Balances	7A	1,399,748.00	0.00
Cash Balances	7B		
<b>Total cash and cash equivalents</b>		<b>1,399,748.00</b>	<b>0.00</b>
Imprests and advances (Receivables)	8	6,900,000.00	0.00
<b>Total financial assets</b>		<b>8,299,748.00</b>	<b>0.00</b>
<b>Represented by</b>			
Surplus/(Deficit) for the year		8,299,748.00	0.00
<b>Net financial position</b>		<b>8,299,748.00</b>	<b>0.00</b>

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements.

The State Department's financial statements were approved on 30<sup>th</sup> day of September 2023 and signed by:



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STATE DEPARTMENT FOR IMMIGRATION AND CITIZEN SERVICES

Annual Report and Financial Statements for three months (1 April, 2023 to 30 June, 2023)

13. Statement of Cash Flows For The Year Ended 30<sup>th</sup> June, 2023

Description	Notes	2022-2023	2021-2022
		Kshs.	Kshs.
<b>Operating Activities</b>			
<b>Receipts</b>			
Exchequer Releases	1	1,866,277,945.00	0.00
<b>Total Receipts</b>		<b>1,866,277,945.00</b>	<b>0.00</b>
<b>Payments</b>			
Compensation of employees	2	1,339,011,648.00	0.00
Use of goods and services	3	490,543,336.00	0.00
Other Grants and Transfers	4	23,295,657.00	0.00
Social Security Benefits	5	807,888.00	0.00
<b>Total Payment</b>		<b>1,853,658,528.00</b>	<b>0.00</b>
<b>Net receipts/(payments)</b>		<b>12,619,417.00</b>	<b>0.00</b>
<b>Adjusted For:</b>			
Adjustments during the year			
(Increase) in accounts receivable	8	(6,900,000.00)	0.00
<b>Net Cash Flow from Operating Activities</b>		<b>5,719,417.00</b>	<b>0.00</b>
<b>Cash flow From Investing Activities</b>			
Acquisition of assets	6	(4,319,669.00)	0.00
<b>Net Cash Flows from Investing Activities</b>		<b>(4,319,669.00)</b>	<b>0.00</b>
<b>Net increase in cash and cash equivalents</b>		<b>1,399,748.00</b>	<b>0.00</b>
<b>Cash &amp; Cash Equivalent at Start of The Year</b>		<b>0.00</b>	<b>0.00</b>
<b>Cash &amp; Cash Equivalent at End of The Year</b>	7	<b>1,399,748.00</b>	<b>0.00</b>

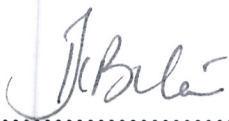
**STATE DEPARTMENT FOR IMMIGRATION AND CITIZEN SERVICES**

**Annual Report and Financial Statements for three months (1 April, 2023 to 30 June, 2023)**

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The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements.

The State Department's financial statements were approved on 30<sup>TH</sup> day of September 2023 and signed by:



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**Amb. (PROF.) Julius K. Bitok, PhD., M.B. S**  
Principal Secretary,  
State Department of Immigration and Citizen Services



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Head of Accounting Unit

**STATE DEPARTMENT FOR IMMIGRATION AND CITIZEN SERVICES**

**Annual Report and Financial Statements for three months (1 April, 2023 to 30 June, 2023)**

**14. Statement of Comparison of Budget and Actual Amounts for FY 2022/2023**

Receipt/Expense Item	Original Budget	Adjustments		Final Budget	Actual on Comparable Basis	Budget Utilization Difference	% of Utilization
	a	b	c=a+b	d	e=c-d	f=d/c %	
Exchequer releases	0.00	1,866,277,945.00	1,866,277,945.00	1,866,277,945.00	0.00	100%	
<b>Total Receipts</b>	<b>0.00</b>	<b>1,866,277,945.00</b>	<b>1,866,277,945.00</b>	<b>1,866,277,945.00</b>	<b>0.00</b>	<b>100%</b>	
<b>Payments</b>							
Compensation of employees	0.00	1,340,527,051.00	1,340,527,051.00	1,339,011,648.00	1,515,403.50	99.96%	
Use of goods and services	0.00	622,271,733.00	622,271,733.00	490,543,336.00	131,728,397.05	78.86%	
Other Grants and Transfers	0.00	25,296,317.00	25,296,317.00	23,295,657.00	2,000,660.00	92.1%	
Social security benefits	0.00	1,231,005.00	1,231,005.00	807,888.00	423,117.00	65.6%	
Acquisition of assets	0.00	24,507,458.00	24,507,458.00	4,319,669.00	20,187,789.00	17.6%	
<b>Total Payments</b>	<b>0.00</b>	<b>2,013,833,564.00</b>	<b>2,013,833,564.00</b>	<b>1,857,978,197.00</b>	<b>155,855,366.55</b>	<b>92.3%</b>	
<b>Surplus/ Deficit</b>				<b>8,299,748.00</b>			

**Variance analysis:**

**Explanation**

1. Use of goods and Services: This was as a result of slow procurement process since the state department was newly established though Executive Order No. 1 of 2023.
2. Social Security Benefits: Budget underutilization was as a result of budget cuts experienced during the 4<sup>th</sup> Quarter of the Financial Year
3. Acquisition of Assets: This was as a result of slow procurement process since the state department was newly established though Executive Order No. 1 of 2023.

**STATE DEPARTMENT FOR IMMIGRATION AND CITIZEN SERVICES**

**Annual Report and Financial Statements for three months (1 April, 2023 to 30 June, 2023)**

**(a) Reallocations within the year:**

The changes between the original and Final Budget are as a result of budget transfer from the Ministry of Interior and National Administration to the State Department of Immigration and Citizen Participation after the establishment of the State Department through the Executive order No. 1 of 2023.

The State Department's financial statements were approved on the 30<sup>TH</sup> day of September 2023 and signed by:

  
.....

**Amb. (PROF.) Julius K. Bitok, PhD., M.B. S**  
Principal Secretary,  
State Department of Immigration and Citizen Services

  
.....

**CPA Loise Njeri Kibicho**  
ICPA(K) M/No. 14061  
Head of Accounting Unit

STATE DEPARTMENT FOR IMMIGRATION AND CITIZEN SERVICES

Annual Report and Financial Statements for three months (1 April, 2023 to 30 June, 2023)

14 (a) Statement of Comparison of Budget and Actual Amounts: Recurrent for FY2022/2023

Receipt/Expense Item	Original Budget a	Adjustments b	Final Budget c=a+b	Actual on Comparable Basis d	Budget Utilization Difference e=c-d	% of Utilization f=d/c %
<b>Receipts</b>						
Exchequer releases	0.00	1,907,169,649.00	1,907,169,649.00	1,825,067,701.05	82,101,947.95	95.7%
<b>Total Receipts</b>	<b>0.00</b>	<b>1,907,169,649.00</b>	<b>1,907,169,649.00</b>	<b>1,825,067,701.05</b>	<b>82,101,947.95</b>	<b>95.7%</b>
<b>Payments</b>						
Compensation of employees	0.00	1,340,527,051.00	1,340,527,051.00	1,339,011,648.00	1,515,403.50	99.9%
Use of goods and services	0.00	531,157,183.00	531,157,183.00	450,467,685.00	80,689,498.00	84.8%
Other Grants and Transfers	0.00	25,296,317.00	25,296,317.00	23,295,657.00	2,000,660.00	92.1%
Social security benefits	0.00	1,231,005.00	1,231,005.00	807,888.00	423,117.00	65.6%
Acquisition of assets	0.00	8,958,093.00	8,958,093.00	4,319,669.00	4,638,424.00	48.2%
<b>Total Payments</b>	<b>0.00</b>	<b>1,907,169,649.00</b>	<b>1,907,169,649.00</b>	<b>1,817,902,547.00</b>	<b>89,267,102.00</b>	<b>95.3%</b>
<b>Surplus/Deficit</b>				<b>7,165,154.05</b>		

Variance analysis:

1. Use of goods and Services: This was as a result of slow procurement process since the State Department was newly established through Executive Order No. 1 of 2023.
2. Social Security Benefits: Budget underutilization was as a result of budget cuts experienced during the 4<sup>th</sup> Quarter of the Financial Year
3. Acquisition of Assets: This was as a result of slow procurement process since the state department was newly established through Executive Order No. 1 of 2023.

*STATE DEPARTMENT FOR IMMIGRATION AND CITIZEN SERVICES*

*Annual Report and Financial Statements for three months (1 April, 2023 to 30 June, 2023)*

*Reallocations within the year:*

The changes between the original and Final Budget are as a result of budget transfer from the Ministry of Interior and National Administration to the State Department for Immigration and Citizen Participation after the establishment of the State Department through the Executive order No. 1 of 2023.

The State Department's financial statements were approved on the 30<sup>th</sup> day of September 2023 and signed by:



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Amb. (PROF.) Julius K. Bitok, PhD., M.B. S  
Principal Secretary,  
State Department of Immigration and Citizen Services



.....  
CPA Loise Njeri Kibicho  
ICPA(K) M/No. 14061  
Head of Accounting Unit

**STATE DEPARTMENT FOR IMMIGRATION AND CITIZEN SERVICES**

*Annual Report and Financial Statements for three months (1 April, 2023 to 30 June, 2023)*

**14 (b) Statement of Comparison of Budget and Actual Amounts: Development for FY2022/2023**

Receipt/Expense Item	Original Budget a	Adjustments b	Final Budget c=a+b	Actual on Comparable Basis d	Budget Utilization Difference e=c-d	% of Utilization f=d/c %
<b>Receipts</b>						
Exchequer releases	0.00	106,663,915.00	106,663,915.00	41,210,244.00	65,453,671.00	38.6%
<b>Total Receipts</b>	<b>0.00</b>	<b>106,663,915.00</b>	<b>106,663,915.00</b>	<b>41,210,244.00</b>	<b>65,453,671.00</b>	<b>38.6%</b>
<b>Payments</b>						
Use of goods and Services	0.00	91,114,550.00	91,114,550.00	40,075,650.00	51,038,900.00	43.9%
Acquisition of assets	0.00	15,549,365.00	15,549,365.00	0.00	15,549,365.00	0%
<b>Total Payments</b>	<b>0.00</b>	<b>106,663,915.00</b>	<b>106,663,915.00</b>	<b>40,075,650.00</b>	<b>66,588,265.00</b>	<b>37.6%</b>
<b>Surplus/Deficit</b>				<b>1,134,594.00</b>		

**Variance analysis:**

1. Use of goods and Services: This was as a result of slow procurement process since the state department was newly established though Executive Order No. 1 of 2023.
2. Acquisition of assets: This was as a result of slow procurement process since the state department was newly established though Executive Order No. 1 of 2023.

**STATE DEPARTMENT FOR IMMIGRATION AND CITIZEN SERVICES**

**Annual Report and Financial Statements for three months (1 April, 2023 to 30 June, 2023)**

**Reallocations within the year:**

The changes between the original and Final Budget are as a result of budget transfer from the Ministry of Interior and National Administration to the State Department of Immigration and Citizen Participation after the establishment of the State Department through the Executive order No. 1 of 2023.

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**STATE DEPARTMENT FOR IMMIGRATION AND CITIZEN SERVICES**  
**Annual Report and Financial Statements for three months (1 April, 2023 to 30 June, 2023)**

Programme	Original Budget 2023	Adjustments	Final Budget 2023	Actual on comparable-basis 2023	Budget utilization difference
	Kshs.	(Kshs)	(Kshs)	(Kshs)	(Kshs)
Immigration Services	0.00	1,006,927,701.00	1,006,927,701.00	988,648961.65	98.2%
General Administration and Planning	0.00	0.00	0.00	0.00	N/A
Refugee Affairs	0.00	50,790,662.00	50,790,662.00	44,495171.7	87.6%
National Registration Bureau (NRB)	0.00	636,725,072.00	636,725,072.00	609,698211.1	95.8%
Integrated Personal Registration Services	0.00	98,693,178.00	98,693,178.00	21,383305	21.7%
Civil Registration Services (CRS)	0.00	220,696,951.00	220,696,951.00	193,752548	87.8%
<b>Total</b>	<b>0.00</b>	<b>2,013,833,564.00</b>	<b>2,013,833,564.00</b>	<b>1,857,978,197.45</b>	<b>92.3%</b>

**NB:** This statement is a disclosure statement indicating the utilisation in the same format at the Entity's budgets which are programme based. We have ensured that it tie with the combined Statement of Budgeted Vs Actual Amounts.

## 15. Notes to the Financial Statements

### 1. Statement of Compliance and Basis of Preparation

The financial statements have been prepared in accordance with Cash-basis International Public Sector Accounting Standards (IPSAS- Cash) as prescribed by the Public Sector Accounting Standards Board (PSASB) and set out in the accounting policy note below. This cash basis of accounting has been supplemented with accounting for; a) receivables that include imprests and salary advances and b) payables that include deposits and retentions. The financial statements comply with and conform to the form of presentation prescribed by the PSASB. The accounting policies adopted have been consistently applied to all the years presented.

### 2. Reporting Entity

The financial statements are for the State Department for Immigration and Citizen Services. The financial statements encompass the reporting entity as specified under Section 81 of the PFM Act 2012.

The state department did not implement any projects during the period reported and therefore, no projects have been consolidated under these Financial Statements

### 3. Reporting Currency

The financial statements are presented in Kenya Shillings (Kshs. ) which is the functional and reporting currency of the Government of Kenya and all values are rounded to the nearest Kenya Shilling.

### Significant Accounting Policies

The accounting policies set out in this section have been consistently applied by the State Department for Immigration and Citizen Services for all the period presented and by the Ministry of Interior and National Administration before the Executive Order No. of 2023.

#### a) Recognition of Receipts

The State Department for Immigration and Citizen Services recognises all receipts from the various sources when the event occurs, and the related cash has been received.

#### (i) Transfers from the Exchequer

Transfers from the exchequer are recognized in the books of accounts when cash is received. Cash is considered as received when payment instruction is issued to the bank and notified to the State Department for Immigration and Citizen Services.

#### (ii) External Assistance

External assistance is received through grants and loans from multilateral and bilateral development partners. Grants and loans shall be recognized in the books of accounts when cash is received. Cash is considered as received when a payment advice is received by the recipient entity or by the beneficiary. In case of grant/loan in kind, such grants are recorded upon receipt of the grant item and upon determination of the value. The date of the transaction is the value date indicated on the payment advice. A similar recognition criteria is applied for loans received in the form of a direct payment. During the year ended 30<sup>th</sup> June 2023, there were no instances of non-compliance with terms and conditions which have resulted in cancellation of external assistance loans.

(Note 15.5)

**(iii) Miscellaneous receipts**

These include Appropriation-in-Aid and relates to receipts such as proceeds from disposal of assets and sale of tender documents. These are recognised in the financial statements the time the associated cash is received.

**b) Recognition of payments**

The State Department for Immigration and Citizen Services recognises all payments when the event occurs, and the related cash has been paid out by the State Department

**i) Compensation of Employees**

Salaries and wages, allowances and statutory contribution for employees are recognized in the period when the compensation is paid.

**ii) Use of Goods and Services**

Goods and services are recognized as payments in the period when the goods/services are paid for. Such expenses, if not paid during the period where goods/services are consumed, shall be disclosed as pending bills.

**iii) Interest on Borrowing**

Borrowing costs that include interest are recognized as payment in the period in which they are paid for.

**iv) Principal on borrowing**

The repayment of principal amount of borrowing is recognized as payment in the period in which the repayment is made.

**Significant Accounting Policies (Continued)**

**STATE DEPARTMENT FOR IMMIGRATION AND CITIZEN SERVICES**

**Annual Report and Financial Statements for three months (1 April, 2023 to 30 June, 2023)**

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**iv) Acquisition of Fixed Assets**

The payment on acquisition of property plant and equipment items is not capitalized. The cost of acquisition and proceeds from disposal of these items are treated as payments and receipts items respectively. Where an asset is acquired in a non-exchange transaction for nil or nominal consideration and the fair value of the asset can be reliably established, a contra transaction is recorded as receipt and as a payment. A fixed asset register is maintained and a summary provided for purposes of consolidation.

This summary is disclosed as an Annex 4 to the financial statements (Asset Register)

**v) In-kind contributions**

In-kind contributions are donations that are made to the State Department for immigration and Citizen Services in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the State Department for immigration and Citizen Services includes such value in the statement of receipts and payments both as receipts and as payments in equal and opposite amounts; otherwise, the contribution is not recorded.

**vi) Third Party Payments**

Included in the receipts and payments, are payments made on the State Department's behalf to third parties in form of loans and grants. These payments do not constitute cash receipts and payments and are disclosed in the payment to third parties in the statement of receipts and payments as proceeds from foreign borrowings or grants.

**c) Cash and Cash Equivalents**

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at the Central Bank of Kenya and at various commercial banks at the end of the financial year.

(Note 7A)

**Significant Accounting Policies (Continued)**

**Restriction on Cash**

Restricted cash represents amounts that are limited/restricted from being used to settle a liability for at least twelve months after the reporting period. This cash is limited for direct use as required by stipulation. Amounts maintained in deposit bank accounts are restricted for use in refunding third party deposits and retentions. As of 30th June, 2023, there were no restrictions on cash during the year.

**d) Imprests and advances**

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. This is in recognition of the government practice where the imprest payments are recognized as payments when fully accounted for by the imprest or Authority to Incur Expenditure (AIE) holders. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

(Note 8)

**e) Third party deposits and retention**

For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized on an accrual basis (as accounts payables). This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. This is an enhancement to the cash accounting policy adopted for National Government Ministries and Agencies. Other liabilities including pending bills are disclosed in the financial statements.

**f) Pending Bills**

Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years. As pending bills do not involve the payment of cash in the reporting period, they recorded as 'memorandum' or 'off-balance' items. When the pending bills are finally settled, such payments are included in the Statement of Receipts and Payments in the year in which the payments are made.

**g) Budget**

The budget is developed on a comparable accounting basis (cash basis except for imprest and deposits and retentions, which are accounted for on an accrual basis), the same accounts classification basis, and for the same period as the financial statements. The original budget was approved by Parliament in June 2022 for the period 1<sup>st</sup> July 2022 to 30<sup>th</sup> June 2023 as required by Law and there were several supplementary adjustments to the original budget during the year.

A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements. Government Development Projects are

**STATE DEPARTMENT FOR IMMIGRATION AND CITIZEN SERVICES**

**Annual Report and Financial Statements for three months (1 April, 2023 to 30 June, 2023)**

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budgeted for under the MDAs but receive budgeted funds as transfers and account for them separately. These transfers are recognised as inter-entity transfers.

**h) Comparative Figures**

Where necessary, comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

**Note:** The State Department was established by Executive Order No. 1 of 2023 and therefore, no comparison figures were available since this is the first time the state department is preparing Financial Statements and Annual reports

**i) Subsequent Events**

There have been no events after the financial year end with a significant impact on the financial statements for the year ended 30<sup>th</sup> June 2023

**j) Prior Period Adjustment**

There were no prior period adjustments during the period reported

**k) Related Party Transactions**

Related party means parties are related if one party has the ability to:

- a) Control the other party or
- b) Exercise significant influence over the other party in making financial and operational decisions, or if the related party entity and another entity are subject to common control.

Related party transaction is a transfer of resources or obligations between related parties regardless of whether a price is charged.

**l) Contingent Liabilities**

A contingent liability is:

- a) A possible obligation that arises from past events and whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the entity; or
- b) A present obligation that arises from past events but is not recognised because:
  - i) It is not probable that an outflow of resources embodying economic benefits or service potential will be required to settle the obligation; or
  - ii) The amount of the obligation cannot be measured with sufficient reliability.

Some of contingent liabilities may arise from: litigation in progress, guarantees, indemnities. Letters of comfort/ support, insurance, Public Private Partnerships, The State Department for Immigration and Citizen Services does not recognize a contingent liability but discloses details

of any contingencies in the notes to the financial statements unless the possibility of an outflow of resources embodying economic benefits or service potential is remote. Annex 7 of this financial statement is a register of the contingent liabilities in the year.

## **Notes to the Financial Statements**

### **1. Exchequer releases**

**STATE DEPARTMENT FOR IMMIGRATION AND CITIZEN SERVICES**

**Annual Report and Financial Statements for three months (1 April, 2023 to 30 June, 2023)**

Description	2022/2023	2021/2022
	Kshs.	Kshs.
Transfers from Exchequer	1,866,277,945.00	0.00
<b>Total</b>	<b>1,866,277,945.00</b>	<b>0.00</b>

*\*This relates to disbursements from National treasury in form of Exchequer releases*

**2. Compensation to Employees**

Description	2022-2023	2021-2022
	Kshs.	Kshs.
Basic salaries of permanent employees	799,722,449	0.00
Basic wages of temporary employees	12,331,336	0.00
Personal allowances paid as part of salary	526,957,863	0.00
<b>Total</b>	<b>1,339,011,648</b>	<b>0.00</b>

*\*The state department was established by Executive Order No. 1 of 2023 and only reported on the 4<sup>th</sup> quarter of 2022-2023)*

**3. Use of Goods and Services**

Description	2022-2023	2021-2022
	Kshs.	Kshs.
Utilities, Supplies and Services	17,495,620.00	0.00
Communication, Supplies and Services	14,769,891.00	0.00
Domestic Travel and Subsistence, and Other Transportation Costs	89,812,570.00	0.00
Foreign Travel and Subsistence, and other transportation costs	22,428,832.00	0.00
Printing, Advertising and Information Supplies and Services	1,272,421.00	0.00
Rentals of Produced Assets	84,181,704.00	0.00
Training Expenses	10,263,750.00	0.00
Hospitality Supplies and Services	83,349,766.00	0.00
Insurance Costs	349,900.00	0.00
Specialised Materials and Supplies	82,594,851.00	0.00
Office and General Supplies and Services	9,365,667.00	0.00
Fuel Oil and Lubricants	11,830,618.00	0.00
Other Operating Expenses	41,330,464.00	0.00

**STATE DEPARTMENT FOR IMMIGRATION AND CITIZEN SERVICES**

*Annual Report and Financial Statements for three months (1 April, 2023 to 30 June, 2023)*

Description	2022-2023	2021-2022
	Kshs.	Kshs.
Routine Maintenance – Vehicles	17,023,255.00	0.00
Routine Maintenance - Other Assets	4,474,029.00	0.00
Exchange rate losses	0.00	0.00
<b>Total</b>	<b>490,543,336.00</b>	<b>0.00</b>

*\*The state department was established by Executive Order No. 1 of 2023 and only reported on the 4<sup>th</sup> quarter of 2022-2023)*

**4. Other Grants and Transfers**

Explanation	2022-2023	2021-2022
	Kshs.	Kshs.
Scholarships and other educational benefits	22,273,817.00	0.00
Emergency relief and refugee assistance	1,021,840.00	0.00
<b>Total</b>	<b>23,295,657.00</b>	<b>0.00</b>

*\*Scholarships and other educational benefits relate to school fees for immigration attaches' children paid in accordance to Foreign Services Regulations.*

*\*Emergency relief and refugee assistance relate to sanitary and toiletries assistance issued to refugees in refugee camps in Kenya*

*N.B The prior year figure(s) is not applicable since the 2021-2022 expenditure was paid from the former larger Ministry of interior before the Executive order No. 1 of 2023 that established the State Department*

**5. Social Security Benefits**

	2022-2023	2021-2022
	Kshs.	Kshs.
Government pension and retirement benefits	807,888.00	0.00
<b>Total</b>	<b>807,888.00</b>	<b>0.00</b>

*\*The figure relates to service Gratuity payment made as per the staff contract terms agreements and paid during the year to two contracted officers whose contractual period expired*

**STATE DEPARTMENT FOR IMMIGRATION AND CITIZEN SERVICES**

**Annual Report and Financial Statements for three months (1 April, 2023 to 30 June, 2023)**

**Notes to the Financial Statements (Continued)**

**6. Acquisition of Assets**

Non -Financial Assets	2021-2022	2020-2021
	Kshs.	Kshs.
Overhaul of Vehicles and other Transport Equipment	499,974.00	0.00
Purchase of Household Furniture and Institutional Equipment	23,000.00	0.00
Purchase of Office Furniture and General Equipment	2,745,500.00	0.00
Purchase of Specialized Plant, Equipment and Machinery	1,051,195.00	0.00
<b>Total</b>	<b>4,319,669.00</b>	<b>0.00</b>

*\*The state department was established by Executive Order No. 1 of 2023 and only reported on the 4<sup>th</sup> quarter of 2022-2023)*

**7. Cash and Bank Accounts**

Description	2021-2022	2020-2021
	Kshs.	Kshs.
Bank Accounts (Note7 A)	1,399,747.60	0.00
Cash on hand (Note 7 B)	0.00	0.00
<b>Total</b>	<b>1,399,747.60</b>	<b>0.00</b>

**7A: Bank Accounts**

Name of Bank and Account No.	Amount in bank account currency	Indicate type of Account	Ex. rate (if in foreign currency)	2022-2023 Kshs.	2021-2022 Kshs.
Central bank of Kenya A/C No. 1000695064	264,154.00	Recurrent	1	264,154.00	0.00
Central bank of Kenya A/C No. 1000695072	1,134,594.00	Development	1	1,134,594.00	0.00
<b>Total</b>				<b>1,398,748.00</b>	<b>0.00</b>

Notes to the Financial Statements (Continued)

7B. Cash on hand

Description	2022-2023 Kshs.	2021-2022 Kshs.
Cash in hand – Held in domestic currency	0.00	0.00
Cash in hand – Held in foreign currency	0.00	0.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>

Detailed Cash is as follows:

Description	2022-2023 Kshs.	2021-2022 Kshs.
Location 1	0.00	0.00
Other Locations ( <i>specify</i> )	0.00	0.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>

8. Imprests and Advances (Receivables)

Description	2022-2023 Kshs.	2021-2022 Kshs.
Government Imprests	0.00	0.00
Refundable Advance Payment	6,900,000.00	0.00
<b>Total</b>	<b>6,900,000.00</b>	<b>0.00</b>

\* Payment relates to money advanced to another government entity (NIS) for procurement on behalf of the State Department.

Imprests and advances Aging analysis.

	2022-2023	% of the total	2021-2022	% of the total
Under one year	6,900,000.00	100%	0.00	0.00%
1-2 years	0.00	%	0.00	0.00%
2-3 years	0.00	%	0.00	0.00%
Over 3 years	0.00	%	0.00	0.00%
<b>Total</b>	<b>6,900,000.00</b>	<b>100%</b>	<b>0.00</b>	<b>0.00%</b>

**STATE DEPARTMENT FOR IMMIGRATION AND CITIZEN SERVICES**

*Annual Report and Financial Statements for three months (1 April, 2023 to 30 June, 2023)*

**Notes to the Financial Statements (Continued)**

<i>Name of Institution</i>	<i>Date</i>	<i>Amount Taken</i>	<i>Amount</i>	<i>Balance</i>
	<i>Imprest</i>		<i>Surrendered</i>	
	<i>Taken</i>			
		<i>Kshs</i>	<i>Kshs</i>	<i>Kshs</i>
<i>National Intelligence Service (NIS)</i>		6,900,000.00	0.00	6,900,000.00
<b>Total</b>		6,900,000.00	0.00	<b>6,900,000.00</b>

**9. Third party deposits and retention**

<i>Description</i>	<i>2022/2023</i>		<i>2021/2022</i>	
	<i>Kshs</i>		<i>Kshs</i>	
Retention	0.00		0.00	
Deposits	0.00		0.00	
<b>Total</b>	<b>0.00</b>		<b>0.00</b>	
<b>Ageing analysis:</b>	<b>Current FY</b>	<b>% of the Total</b>	<b>Prior FY</b>	<b>% of the Total</b>
Under one year	0.00	0.00%	0.00	0.00%
1-2 years	0.00	0.00%	0.00	0.00%
2-3 years	0.00	0.00%	0.00	0.00%
Over 3 years	0.00	0.00%	0.00	0.00%
<b>Total</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>	<b>0.00%</b>

**10. Fund Balance Brought Forward**

<i>Description</i>	<i>2022-2023</i>		<i>2021-2022</i>	
	<i>Kshs</i>		<i>Kshs</i>	
Bank Accounts	0.00		0.00	
Cash in hand	0.00		0.00	
Imprests and advances	0.00		0.00	
Third party deposits and retention	0.00		0.00	
<b>Total</b>	<b>0.00</b>		<b>0.00</b>	

**STATE DEPARTMENT FOR IMMIGRATION AND CITIZEN SERVICES**

**Annual Report and Financial Statements for three months (1 April, 2023 to 30 June, 2023)**

**Notes to the Financial Statements (Continued)**

**11. Prior Year Adjustments**

	Balance b/f from previous year as per audited Financial Statements	Adjustments during the year relating to prior periods	Adjusted ** Balance b/f Current Year
Description of the error	Kshs	Kshs	Kshs
Bank Account Balances	0.00	0.00	0.00
Cash in Hand	0.00	0.00	0.00
Imprests and advances	0.00	0.00	0.00
Third party deposits and retention	0.00	0.00	0.00
Others ( <i>Specify</i> )	0.00	0.00	0.00
	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**12. (Increase)/ Decrease in Advances and Imprests**

Description	2022-2023	2021-2022
	Kshs.	Kshs.
Receivables as at 1 <sup>st</sup> July (A)	0.00	0.00
Receivables as at 30 <sup>th</sup> June (B)	6,900,000.00	0.00
<b>(Increase)/ Decrease in Receivables (C=(B-A))</b>	<b>(6,900,000.00)</b>	<b>0.00</b>

**13. Related Party Disclosures**

The following comprise of related parties to the State Department of Immigration and Citizen Services;

- i) Key management personnel that include the Cabinet Secretaries and Accounting Officers
- ii) Other Ministries, Departments, Agencies and Development Projects;
- iii) County Governments; and
- iv) State Corporations and Semi-Autonomous Government Agencies.

**STATE DEPARTMENT FOR IMMIGRATION AND CITIZEN SERVICES**

**Annual Report and Financial Statements for three months (1 April, 2023 to 30 June, 2023)**

**Other Important Disclosures**

**Related party transactions:**

Description	2022/2023	2021/2022
	Kshs.	Kshs.
Key Management Compensation	0.00	0.00
<b>Transfers to Related Parties</b>		
Transfers to other MDAs	0.00	0.00
Transfers to SCs and SAGAs	0.00	0.00
Transfers to Development Project	0.00	0.00
Transfers to County Governments	0.00	0.00
Transfer to Non -Reporting Secondary /Primary Schools	0.00	0.00
Transfer to other Non -Reporting Government Entities	0.00	0.00
<b>Total Transfers to Related Parties</b>	<b>0.00</b>	<b>0.00</b>
	<b>0.00</b>	<b>0.00</b>
<b>Purchase of Goods and Services</b>		
Purchase of Electricity from KPLC	0.00	0.00
Purchase of Water from Govt Service Providers	0.00	0.00
Rent paid to Govt. Agencies	0.00	0.00
Training Fees paid to Govt Agencies	0.00	0.00
Conference Facilities hired from Govt. Agencies	0.00	0.00
<b>Total Goods and Services paid to Govt. Agencies</b>	<b>0.00</b>	<b>0.00</b>
<b>Transfers from Related Parties</b>		
Transfers from the Exchequer	1,866,277,945.00	0.00
Transfers from other MDAs	0.00	0.00
<b>Total Transfers from Related Parties</b>	<b>1,866,277,945.00</b>	<b>0.00</b>

**STATE DEPARTMENT FOR IMMIGRATION AND CITIZEN SERVICES**

**Annual Report and Financial Statements for three months (1 April, 2023 to 30 June, 2023)**

**Other Important Disclosures (continued)**

**Pending Accounts Payable (See Annex 1)**

	Balance b/f 2021-2022	Additions for the period	Paid during the year	Balance c/f 2022-2023
Description	Kshs.	Kshs.	Kshs.	Kshs.
Supply of Goods	0.00	487,250,948.14	0.00	487,250,948.14
Supply of Services	0.00	825,957,516.35	0.00	825,957,516.35
<b>Total</b>	<b>0.00</b>	<b>1,313,208,464.49</b>	<b>0.00</b>	<b>1,313,208,464.49</b>

*\*Pending bills were as a result of budget cuts experienced during the period reported*

**Pending Staff Payables (See Annex 2)**

	Balance b/f 2021-2022	Additions for the period	Paid during the year	Balance c/f 2022-2023
Description	Kshs.	Kshs.	Kshs.	Kshs.
Senior Management	0.00	0.00	0.00	0.00
Middle Management	0.00	0.00	0.00	0.00
Union Employees	0.00	0.00	0.00	0.00
Others	0.00	0.00	0.00	0.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

*\*There were no pending staff payables as at 30<sup>th</sup> June, 2023*

**Other Pending Payables (See Annex 3)**

	Balance b/f 2021-2022	Additions for the period	Paid during the year	Balance c/f 2022-2023
Description	Kshs.	Kshs.	Kshs.	Kshs.
Amounts due to National Government Entities	0.00	0.00	0.00	0.00
Amounts due to County Government Entities	0.00	0.00	0.00	0.00
Amounts due to Third Parties	0.00	0.00	0.00	0.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**STATE DEPARTMENT FOR IMMIGRATION AND CITIZEN SERVICES**

**Annual Report and Financial Statements for three months (1 April, 2023 to 30 June, 2023)**

**Other Important Disclosures (continued)**

**External Assistance**

	2022-2023	2021-2022
Description	Kshs.	Kshs.
External Assistance received in Cash	0.00	0.00
External Assistance received as Loans and Grants	0.00	0.00
External Assistance received In Kind- as payment by Third Parties	0.00	0.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>

*\*No external assistance received*

**a) External assistance relating loans and grants**

	2022-2023	2021-2022
Description	Kshs.	Kshs.
External Assistance received as Loans	0.00	0.00
External Assistance received as Grants	0.00	0.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>

**b) Undrawn external assistance**

	Purpose for which the undrawn external assistance may be used	2022-2023	2021-2022
Description		Kshs.	Kshs.
Undrawn External Assistance - Loans	N/A	0.00	0.00
Undrawn External Assistance - Grants	N/A	0.00	0.00
<b>Total</b>	<b>N/A</b>	<b>0.00</b>	<b>0.00</b>

*\*No undrawn external assistance*

**c) Classes of providers of external assistance**

	2022-2023	2021-2022
Description	Kshs.	Kshs.
Multilateral Donors	0.00	0.00
Bilateral Donors	0.00	0.00
International Assistance Organization	0.00	0.00
NGO's	0.00	0.00
National Assistance Organization	0.00	0.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>

*\*No external assistance received*

STATE DEPARTMENT FOR IMMIGRATION AND CITIZEN SERVICES

Annual Report and Financial Statements for three months (1 April, 2023 to 30 June, 2023)

**Other important disclosures (continued)**

**d) Non-monetary external assistance**

	2022/2023	2021/2022
Description	Kshs.	Kshs.
Goods	0.00	0.00
Services	0.00	0.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>

*\*No external assistance received*

**e) Purpose and use of external assistance**

	2022-2023	2021-2022
Description	Kshs.	Kshs.
Compensation to Employees	0.00	0.00
Use of Goods and Services	0.00	0.00
Subsidies	0.00	0.00
Transfers to other Government Units	0.00	0.00
Other Grants and Transfers	0.00	0.00
Social Security Benefits	0.00	0.00
Acquisition of Assets	0.00	0.00
Finance Costs including Loan Interest	0.00	0.00
Repayment of Principal on Domestic and Foreign Borrowing	0.00	0.00
Other Payments	0.00	0.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>

*\*No external assistance received*

**STATE DEPARTMENT FOR IMMIGRATION AND CITIZEN SERVICES**

*Annual Report and Financial Statements for three months (1 April, 2023 to 30 June, 2023)*

**Other important disclosures (continued)**

**f) External Assistance paid on behalf of the State Department of Immigration and Citizen Services by Source**

*This relates to external assistance paid directly by third parties to settle obligations on behalf of the State Department of Immigration and Citizen Services by Source*

	2022-2023	2021-2022
Description	Kshs.	Kshs.
National Government	0.00	0.00
Multilateral Donors	0.00	0.00
Bilateral Donors	0.00	0.00
International Assistance Organization	0.00	0.00
NGO's	0.00	0.00
National Assistance Organization	0.00	0.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>

**Payments by third party on behalf of State Department for Immigration and Citizen Services**

This relates to payments done directly to supplier on behalf of the State Department of Immigration and Citizen Services. Governments such as National Government may fund the operation of health or education program, a donor may pay directly for construction of a given market etc.

**a) Classification by Source**

	2022-2023	2021-2022
Description	Kshs.	Kshs.
National government	0.00	0.00
Multilateral donors	0.00	0.00
Bilateral donors	0.00	0.00
International assistance organization	0.00	0.00
NGOs	0.00	0.00
National Assistance Organization	0.00	0.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>

**STATE DEPARTMENT FOR IMMIGRATION AND CITIZEN SERVICES**

**Annual Report and Financial Statements for three months (1 April, 2023 to 30 June, 2023)**

**Other important disclosures (continued)**

**b) Classification of payments made by Third Parties by Nature of expenses**

Payments made by Third Parties	2022-2023	2021-2022
	Kshs.	Kshs.
Compensation to Employees	0.00	0.00
Use of goods and services	0.00	0.00
Subsidies	0.00	0.00
Transfers to other Government Units	0.00	0.00
Other grants and transfers	0.00	0.00
Social Security Benefits	0.00	0.00
Acquisition of Assets	0.00	0.00
Finance Costs including Loan Interest	0.00	0.00
Repayment of principal on Domestic and Foreign borrowing	0.00	0.00
Other payments	0.00	0.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>

*N/B The above sub-classification will be adopted based on the appropriate entity's operations*

**Contingent Liabilities**

Contingent liabilities	2022-2023	2021-2022
	Kshs.	Kshs.
Court case against the State Department	N/A	0.00
Bank guarantees in favour of subsidiary	N/A	0.00
Contingent liabilities arising from PPPs	N/A	0.00
<b>Total</b>	<b>N/A</b>	<b>0.00</b>

**STATE DEPARTMENT FOR IMMIGRATION AND CITIZEN SERVICES**

**Annual Report and Financial Statements for three months (1 April, 2023 to 30 June, 2023)**

**Other important disclosures (Continued)**

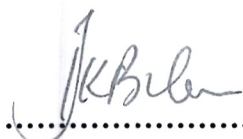
**Progress on follow up of Prior Years Auditor-General’s recommendations.**

The following is the summary of issues raised by the Auditor-General during the prior year and management comments that were provided.

Reference No. on the external audit Report	Issue/ Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)
N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A

**Guidance Notes:**

- (i) Use the same reference numbers as contained in the external audit report.
- (ii) Obtain the “Issue/Observation” and “management comments”, required above, from final external audit report that is signed by Management.
- (iii) Before approving the report, discuss the timeframe with the appointed focal persons within your entity responsible for implementation of each issue.
- (iv) Indicate the status of “Resolved” or “Not Resolved” by the date of submitting this report to National Treasury.



.....  
**Amb. (PROF.) Julius K. Bitok, PhD., M.B. S**  
 Principal Secretary,  
 State Department of Immigration and Citizen Services



.....  
**CPA Loise Njeri Kibicho**  
 ICPA(K) M/No. 14061  
 Head of Accounting Unit

STATE DEPARTMENT FOR IMMIGRATION AND CITIZEN SERVICES

Annual Report and Financial Statements for three months (1 April, 2023 to 30 June, 2023)

14. Annexes

Annex 1 - Analysis of Pending Accounts Payable

Supply of Goods

Supplier of Goods or Services	Date Invoiced/ Contracted	Particulars	Original Amount	Balance at the Beginning of the Year	Additions During the Year	Amount Paid During the Year	Outstanding Balance	Comment
GOVERNMENT PRINTERS			0.00	0.00	8,700,000.00	0.00	8,700,000.00	Budget cut
LANDONA BUSINESS VENTURES	013 Of 29/06/2023	glue sticks	0.00	0.00	1,845,351.00	0.00	1,845,351.00	Budget cut
PENROD VENTURES LIMITED	065 Of 15/06/2023	toner 410A	0.00	0.00	2,010,000.00	0.00	2,010,000.00	Budget cut
JACKSVIN TECHNOLOGIES	004 Of 30/06/2023	fixing wooden shelves	0.00	0.00	950,000.00	0.00	950,000.00	Budget cut
JOECARE OFFICE SOLUTIONS	101 Of 20/06/2023	tables & chairs	0.00	0.00	1,000,000.00	0.00	1,000,000.00	Budget cut
MAENDELEO YA WANAWAKE	various	rent	0.00	0.00	2,375,068.90	0.00	2,375,068.90	Budget cut
JAYCODE ENTERPRISES	284054 of 1/jul/22,	pabx 20 lp phone system	0.00	0.00	1,190,000.00	0.00	1,190,000.00	Budget cut
SABALINK TECHNOLOGIES COMPANY LIMITED	538 Of 28/06/2023	accesspoints & video conference kit	0.00	0.00	1,190,000.00	0.00	1,190,000.00	Budget cut
WAYSMORE DEVELOPMENT LIMITED	022 Of 19/06/2023	toners 05A	0.00	0.00	436,000.00	0.00	436,000.00	Budget cut
ETOXO AGENCIES LIMITED	206 Of 07/06/2023	pocket document holder, tear drop banners, roll up banners manilla envelopes street bank banners	0.00	0.00	1,667,600.00	0.00	1,667,600.00	Budget cut
WAYWINGS E. AFRICA LTD	1059 Of 23/06/2023	vehicle tyres	0.00	0.00	1,246,270.00	0.00	1,246,270.00	Budget cut
WAYWINGS E. AFRICA LTD	1058 Of 23/06/2023	vehicle tyres	0.00	0.00	869,184.00	0.00	869,184.00	Budget cut
GYPSE LIMITED	3002018	tables & chairs	0.00	0.00	290,000.00	0.00	290,000.00	Budget cut
WELCAS ENTERPRISES	031 Of 20/06/2022	token rolls	0.00	0.00	825,000.00	0.00	825,000.00	Budget cut
ARISAN TECHNOLOGIES	007 Of 21/06/2022	vehicle tyres	0.00	0.00	378,000.00	0.00	378,000.00	Budget cut
JERUMWASH ENTERPRISES	010 Of 21/06/2023	vehicle tyres	0.00	0.00	2,029,500.00	0.00	2,029,500.00	Budget cut
MUSART AGENCIES	017 Of 17/06/2022	external hard disk	0.00	0.00	590,000.00	0.00	590,000.00	Budget cut

STATE DEPARTMENT FOR IMMIGRATION AND CITIZEN SERVICES

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WAYLAND GENERAL MERCHANTS	086 Of 05/05/2022	ball point pens	0.00	0.00	690,000.00	0.00	690,000.00	Budget cut
NELSAPH INVESTMENT	343 Of 05/05/2022	file folders,extension cables & plastic files	0.00	0.00	138,500.00	0.00	138,500.00	Budget cut
JERUMWASH ENTERPRISES	011 Of 21/06/2022	vehicle tyres	0.00	0.00	2,119,700.00	0.00	2,119,700.00	Budget cut
PAFRA BUSINESS SOLUTIONS	013 Of 06/05/2022	Toners 80A	0.00	0.00	3,064,000.00	0.00	3,064,000.00	Budget cut
WELCAS ENTERPRISES	032 Of 20/06/2022	branded envelopes	0.00	0.00	760,000.00	0.00	760,000.00	Budget cut
ALPABO VENTURES	069 Of 27/06/2022	packaging tapes & boxes	0.00	0.00	530,000.00	0.00	530,000.00	Budget cut
PAFRA BUSINESS SOLUTIONS	042 Of 06/06/2022	conquiloror papers	0.00	0.00	590,000.00	0.00	590,000.00	Budget cut
NATIONAL OIL CORPORATION OF KENYA	NOC/FC/PFI/2022/06/14A	Diesel and petrol	0.00	0.00	5,094,826.70	0.00	5,094,826.70	Budget cut
ARISAN TECHNOLOGIES	509 Of 27/06/2022	biro pens	0.00	0.00	750,000.00	0.00	750,000.00	Budget cut
MISRI AND COMPANY LIMITED	1081	mineral water	0.00	0.00	640,680.00	0.00	640,680.00	Budget cut
NICKMART TRADING AGENCIES	167 Of 17/06/2022	treasury tags	0.00	0.00	525,000.00	0.00	525,000.00	Budget cut
FRANTECH DISTRIBUTORS	058 Of 21/06/2022	Tonnors 05A	0.00	0.00	630,000.00	0.00	630,000.00	Budget cut
ARISAN TECHNOLOGIES	506 Of 21/06/2022	vehicle tyres	0.00	0.00	605,000.00	0.00	605,000.00	Budget cut
JERUMWASH ENTERPRISES	006 Of 21/04/2022	orthopedic chairs	0.00	0.00	1,087,440.00	0.00	1,087,440.00	Budget cut
MERCY NETWORK SOLUTIONS	025 Of 21/06/2022	vehicle tyres	0.00	0.00	1,210,000.00	0.00	1,210,000.00	Budget cut
JETAIME SUPPLIERS	053 Of 17/06/2022	Marker pens & Gel Pens	0.00	0.00	290,000.00	0.00	290,000.00	Budget cut
MFI DOCUMENT SOLUTIONS LIMITED	KEGEA-IN-6192626	Tonner TK6115	0.00	0.00	111,321.00	0.00	111,321.00	Budget cut
MAENDELEO YA WANAWAKE	284054 Of 01/07/2022 284143 Of 01/10/2022	rents	0.00	0.00	1,392,000.00	0.00	1,392,000.00	Budget cut
R H DEVANI LIMITED	280798 Of 08/02/2023	Diesel and petrol	0.00	0.00	663,000.00	0.00	663,000.00	Budget cut
BHITAPIN ENTERPRISE	169 Of 17/05/2022	Digital Cameras	0.00	0.00	61,900.00	0.00	61,900.00	Budget cut
ROCHA HYGIENIC AND SANITATION LTD	3842 Of 28/06/2022	Bottled Water	0.00	0.00	325,000.00	0.00	325,000.00	Budget cut
PAFRA BUSINESS SOLUTIONS	038 Of 31/03/2022	Tonnors 80A	0.00	0.00	76,600.00	0.00	76,600.00	Budget cut
DIGNITY TRADERS LIMITED	0165 Of 27/06/2022	Air Compressor unit	0.00	0.00	1,017,730.00	0.00	1,017,730.00	Budget cut

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PAMTECH SUPPLIES	261 Of 21/06/2022	A5 Envelope	0.00	0.00	950,000.00	0.00	950,000.00	Budget cut
GOVERNMENT PRINTERS	0001765	Printing & Binding Confidential Folders	0.00	0.00	116,000.00	0.00	116,000.00	Budget cut
RAMJI H DEVANI	288428 Of 07/06/2023	Diesel and petrol	0.00	0.00	512,694.00	0.00	512,694.00	Budget cut
Cailytech Solutions	Pending Invoices	A5 Envelopes	0.00	0.00	2,280,000.00	0.00	2,280,000.00	Budget cut
Simulate Technologies	140	Visitors Chairs	0.00	0.00	100,000.00	0.00	100,000.00	Budget cut
Benevento Kenya Ltd.	106	Printers and Laptops	0.00	0.00	587,000.00	0.00	587,000.00	Budget cut
Moca Ventures	328	Photocopier	0.00	0.00	1,188,130.00	0.00	1,188,130.00	Budget cut
Protreta Holdings	1020	Photocopier	0.00	0.00	805,600.00	0.00	805,600.00	Budget cut
Moca Ventures	325	Shredder	0.00	0.00	292,800.00	0.00	292,800.00	Budget cut
Benevento Kenya Ltd.	103	Laptop	0.00	0.00	315,600.00	0.00	315,600.00	Budget cut
Avenue Solutions	336	Ipad	0.00	0.00	547,500.00	0.00	547,500.00	Budget cut
Moca Venture	323	Photocopier	0.00	0.00	465,200.00	0.00	465,200.00	Budget cut
Geal Enterprises	118	Scanner	0.00	0.00	204,000.00	0.00	204,000.00	Budget cut
Javarise Technology	686	Printer	0.00	0.00	451,200.00	0.00	451,200.00	Budget cut
Drucil	7310	Shredder	0.00	0.00	81,600.00	0.00	81,600.00	Budget cut
Bright Concept	031	Desktop Computers	0.00	0.00	914,250.00	0.00	914,250.00	Budget cut
Jerumwash	503	Othopedic Chair	0.00	0.00	141,474.00	0.00	141,474.00	Budget cut
Betimes Office Equipments	853	Waiting room partitioning	0.00	0.00	250,000.00	0.00	250,000.00	Budget cut
One 2 One (K) Limited	1031	Flags with Poles and Base	0.00	0.00	1,041,680.00	0.00	1,041,680.00	Budget cut
Equipments and Logistics	1243	Vacuum Cleaner	0.00	0.00	68,000.00	0.00	68,000.00	Budget cut
Lizinki Enterprises	0046 of 21/04/22	box files & wall clock	0.00	0.00	642,000.00	0.00	642,000.00	Budget cut
NATIONAL REGISTRATION BUREAU	00231 of 5/jun/23	cards	0.00	0.00	12,287,000.00	0.00	12,287,000.00	Budget cut
MCHATU ENTERPRISES LIMITED	052 Of 06/06/2023	toner 05A	0.00	0.00	1,315,000.00	0.00	1,315,000.00	Budget cut
WAYLAND GENERAL MERCHANTS	096 Of 22/06/2023	conqueror printing papers and snatch files	0.00	0.00	879,500.00	0.00	879,500.00	Budget cut

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SCOTS VENTURES LIMITED	025 Of 29/06/2023	treasury tags	0.00	0.00	1,269,000.00	0.00	1,269,000.00	Budget cut
STELLAR PROFFERS LIMITED	009 Of 29/06/2023	pentel pens	0.00	0.00	624,000.00	0.00	624,000.00	Budget cut
FINLEY TECHNOLOGIES	066 Of 29/06/2023	counter books and memo pads	0.00	0.00	922,500.00	0.00	922,500.00	Budget cut
BROWN ROSES COMPANY LIMITED	163 & 164 Of 29/06/2023	counter books and ink cleaning towllets	0.00	0.00	793,000.00	0.00	793,000.00	Budget cut
MENSA GENERAL SUPPLIES	371 Of 29/06/2023	GL pen inks, extension cables, yellow stickers & A3 envelopes	0.00	0.00	1,640,000.00	0.00	1,640,000.00	Budget cut
CENTIUM AGENCIES	0138 Of 30/06/2023	A4 executive printing papers	0.00	0.00	2,100,000.00	0.00	2,100,000.00	Budget cut
RISDO SUPPLIES LIMITED	019 Of 13/06/2023	leather executive sofa in and out tray, day bed mahogany, executive chair & coat hanger	0.00	0.00	2,751,600.00	0.00	2,751,600.00	Budget cut
FRAVIC SUPPLIERS	137 Of 13/06/2023	leather sofa set	0.00	0.00	1,030,500.00	0.00	1,030,500.00	Budget cut
FRAVIC SUPPLIERS	135 Of 13/06/2023	link chairs	0.00	0.00	2,415,000.00	0.00	2,415,000.00	Budget cut
WAYSMORE DEVELOPMENT LIMITED	023 Of 19/06/2023	fireproof cabinet	0.00	0.00	450,000.00	0.00	450,000.00	Budget cut
NORA SUPPLIERS	06/2023 Of 14/06/2023	movable bulk filer	0.00	0.00	1,350,000.00	0.00	1,350,000.00	Budget cut
BAANE SPLENDID GENERAL SUPPLIERS	127 Of 14/06/2023	mahogany credenza cabinet	0.00	0.00	1,240,000.00	0.00	1,240,000.00	Budget cut
TRIPLETECH MERCHANTS LIMITED	059 Of 14/06/2023	coat hanger, bookshelves & office cabinet	0.00	0.00	1,300,000.00	0.00	1,300,000.00	Budget cut
REALMER TECHNOLOGY LIMITED	860 Of 01/06/2023	executive table & chest of drawers	0.00	0.00	1,415,000.00	0.00	1,415,000.00	Budget cut
EKIN SUPPLIES	056 Of 13/06/2023	water dispenser, fridge & cooker	0.00	0.00	2,830,000.00	0.00	2,830,000.00	Budget cut
ZEKY VENTURES	107 Of 14/06/2023	mahogany flag, flagstand, filing cabinet	0.00	0.00	795,000.00	0.00	795,000.00	Budget cut
LEECH INVESTMENTS LIMITED	084 Of 14/06/2023	office counters & dining set	0.00	0.00	950,600.00	0.00	950,600.00	Budget cut
BEVEL WHEEL LIMITED	005 Of 19/06/2023	camerars, imac desk computers	0.00	0.00	2,425,000.00	0.00	2,425,000.00	Budget cut
MID-WEEK GENERAL MERCHANTS	0344 Of 13/06/2023	photocopier colour	0.00	0.00	2,707,310.00	0.00	2,707,310.00	Budget cut
CERDOUR ENTERPRISES	211 Of 14/06/2023	laptop type2	0.00	0.00	2,700,000.00	0.00	2,700,000.00	Budget cut
MIGGAN ENTERPRISES LIMITED	058 Of 15/06/2023	executive table	0.00	0.00	2,985,000.00	0.00	2,985,000.00	Budget cut
CARBROTECH VENTURES	157 Of 14/06/2023	secretarial desk	0.00	0.00	2,500,000.00	0.00	2,500,000.00	Budget cut
RAINBEL SOLUTIONS	025 Of 16/06/2023		0.00	0.00	1,500,000.00	0.00	1,500,000.00	Budget cut

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TRIPLETECH MERCHANTS LIMITED	058 Of 13/06/2023	executive dining set	0.00	0.00	1,500,000.00	0.00	1,500,000.00	Budget cut
LEECH INVESTMENTS LIMITED	085 Of 13/06/2023	executive chairs	0.00	0.00	1,780,000.00	0.00	1,780,000.00	Budget cut
BAOSHAN HOLDINGS LIMITED	002 Of 19/06/2023	TV sets	0.00	0.00	2,970,320.00	0.00	2,970,320.00	Budget cut
JOHNICIL WORLD ENTERPRISES LIMITED	13 Of 19/06/2023	tables	0.00	0.00	2,300,000.00	0.00	2,300,000.00	Budget cut
GOSASHE ENTERPRISES	18 Of 21/06/2023	desktop computers	0.00	0.00	2,495,000.00	0.00	2,495,000.00	Budget cut
RYKER GENERAL MERCHANTS LTD	454 Of 15/06/2023	laptop type 1	0.00	0.00	2,956,800.00	0.00	2,956,800.00	Budget cut
OFFIX SOLUTIONS	233 Of 13/06/2023	desk organiser, big flag, microwave, gas, table flag, electric kettle and executive dustbin	0.00	0.00	510,000.00	0.00	510,000.00	Budget cut
RISDO SUPPLIES LIMITED	021	coffee table, tv stand, highback chair	0.00	0.00	2,613,750.00	0.00	2,613,750.00	Budget cut
GOSASHE ENTERPRISES	19 Of 17/06/2023	printers	0.00	0.00	2,492,000.00	0.00	2,492,000.00	Budget cut
JOHNICIL WORLD ENTERPRISES LIMITED	12 Of 19/06/2023	boardroom chairs	0.00	0.00	2,670,000.00	0.00	2,670,000.00	Budget cut
LEECH INVESTMENTS LIMITED	086 Of 13/06/2023	mahogany visitors chairs, executive coffee table, boardroom table	0.00	0.00	2,509,600.00	0.00	2,509,600.00	Budget cut
AMG SAGRIN LIMITED	72 Of 21/06/2022	A5 branded envelopes	0.00	0.00	2,280,000.00	0.00	2,280,000.00	Budget cut
ALLAKEN GENERAL MERCHANTS	1005 Of 20/06/2023	A5 branded envelopes	0.00	0.00	1,520,000.00	0.00	1,520,000.00	Budget cut
MACOLONJI TRADERS	046 Of 05/06/2023	Tonner 415 black	0.00	0.00	387,000.00	0.00	387,000.00	Budget cut
KANYI QUICK SERVICE AND SUPPLY	509 Of 08/06/2023	Tonner 106A	0.00	0.00	840,000.00	0.00	840,000.00	Budget cut
BRIGHT CONCEPT VENTURES	075 Of 08/06/2023	Tonner 26A	0.00	0.00	1,699,000.00	0.00	1,699,000.00	Budget cut
CARLITTA GENERAL SUPPLIES	018 Of 15/06/2023	tonner 415A	0.00	0.00	2,100,000.00	0.00	2,100,000.00	Budget cut
GELLUSPIE ENTERPRISE	026 Of 08/06/2023	Tonner 17A, 6115 & 51A	0.00	0.00	1,263,550.00	0.00	1,263,550.00	Budget cut
HANNHECH SERVICES	006 Of 15/06/2023	shredder	0.00	0.00	2,800,000.00	0.00	2,800,000.00	Budget cut
STANG ENTERPRISES LTD	460 Of 15/06/2023	Smart phone & Ipad	0.00	0.00	2,825,600.00	0.00	2,825,600.00	Budget cut
MWEMUT SUPPLIES	092	Tonner 85A & 55A	0.00	0.00	1,404,500.00	0.00	1,404,500.00	Budget cut
BLACKWOOD LIMITED	016	Paper Shtlender	0.00	0.00	1,800,000.00	0.00	1,800,000.00	Budget cut

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OOLYX ENTERPRISES	008 Of 28/10/2021	Computers & Laptops	0.00	0.00	4,734,570.00	0.00	4,734,570.00	Budget cut
EQUIMATS INVESTMENTS	023 Of 22/06/2022	A5 Envelopes	0.00	0.00	2,090,000.00	0.00	2,090,000.00	Budget cut
GELLSPIE ENTERPRISE	079 Of 20/06/2022	A5 Envelopes	0.00	0.00	2,280,000.00	0.00	2,280,000.00	Budget cut
FINLEY TECHNOLOGIES	061 Of 14/06/2022	A5 Envelopes	0.00	0.00	1,178,000.00	0.00	1,178,000.00	Budget cut
STEKMO ENTERPRISES	077 Of 17/06/2022	Staples Pins	0.00	0.00	660,000.00	0.00	660,000.00	Budget cut
MWEMUT SUPPLIES	091	Ball Pens	0.00	0.00	750,000.00	0.00	750,000.00	Budget cut
CENTIM AGENCIES	0120 Of 24/05/2022	A5 Envelopes	0.00	0.00	1,786,000.00	0.00	1,786,000.00	Budget cut
FELKTON ENTERPRISES LIMITED	053 Of 17/11/2021	Tonnars 80A	0.00	0.00	4,596,000.00	0.00	4,596,000.00	Budget cut
DRUCE INVESTMENTS	272 Of 07/06/2022	A5 Envelopes	0.00	0.00	988,000.00	0.00	988,000.00	Budget cut
COXNET VENTURES	6307 Of 20/06/2022	A3 Envelopes & A4 carbon Papers	0.00	0.00	990,000.00	0.00	990,000.00	Budget cut
FINLEY TECHNOLOGIES	063 Of 23/06/2022	Tonnars 80A	0.00	0.00	1,072,400.00	0.00	1,072,400.00	Budget cut
KIMJOY VENTURE	012 Of 23/06/2022	Tonnars 80A	0.00	0.00	1,072,400.00	0.00	1,072,400.00	Budget cut
FRANTECH DISTRIBUTORS	059 Of 23/06/2022	Tonnars 80A	0.00	0.00	2,987,400.00	0.00	2,987,400.00	Budget cut
STEKMO ENTERPRISES	079 Of 17/06/2022	Staples Pins	0.00	0.00	510,000.00	0.00	510,000.00	Budget cut
GEVATECH ENTERPRISE	032 Of 24/05/2022	A5 Envelopes	0.00	0.00	1,140,000.00	0.00	1,140,000.00	Budget cut
GEOVANO ENTERPRISES LIMITED	GEL485 Of 23/06/2022	Inck carterages & Dellaeta Prints	0.00	0.00	2,511,500.00	0.00	2,511,500.00	Budget cut
FINLEY TECHNOLOGIES	047 Of 05/05/2022	Ball Pens	0.00	0.00	1,140,000.00	0.00	1,140,000.00	Budget cut
JAMPUAM COMPANY LIMITED	0017 Of 31/01/2022	Computers	0.00	0.00	13,520,000.00	0.00	13,520,000.00	Budget cut
BALMAIN INVESTMENTS	0297	Tonnars 80A	0.00	0.00	3,830,000.00	0.00	3,830,000.00	Budget cut
DOTCOM ENTERPRISES	150 Of 09/06/2022	Executive Chairs	0.00	0.00	2,994,000.00	0.00	2,994,000.00	Budget cut
CAILTECH SOLUTIONS	1350 Of 23/06/2022	A5 Envelopes	0.00	0.00	2,280,000.00	0.00	2,280,000.00	Budget cut
AMMICHE VENTURES	076 Of 21/06/2022	A3 & A5 Envelopes	0.00	0.00	2,050,000.00	0.00	2,050,000.00	Budget cut
JACKSVIN TECHNOLOGIES	556 Of 14/06/2022	Paperbond A3, Photocopying papers	0.00	0.00	3,200,000.00	0.00	3,200,000.00	Budget cut
EQUIMATS INVESTMENTS	016 Of 11/05/2022	A5 Envelopes	0.00	0.00	1,292,000.00	0.00	1,292,000.00	Budget cut

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BIMAC LOGISTIC LTD	008 Of 24/06/2022	External Harddisk	0.00	0.00	705,000.00	0.00	705,000.00	Budget cut
HOPKINS KENYA LIMITED	365 Of 07/03/2023	Inked Stamp Pads	0.00	0.00	14,003,000.00	0.00	14,003,000.00	Budget cut
HOPKINS KENYA LIMITED	366 Of 07/03/2023	Inked Stamp Pads	0.00	0.00	15,779,500.00	0.00	15,779,500.00	Budget cut
LUAN GENERAL AGENCIES LTD	203 Of 31/05/2022	Glue Paste	0.00	0.00	540,000.00	0.00	540,000.00	Budget cut
SHADYTON AGRO LIMITED	101 Of 17/11/2021	Tonner 80A	0.00	0.00	4,596,000.00	0.00	4,596,000.00	Budget cut
RAINBEL SOLUTIONS	126 Of 20/06/2022	Tonner 80A	0.00	0.00	1,225,600.00	0.00	1,225,600.00	Budget cut
BULUMIAH VENTURES	034 Of 24/11/2021	Tonner 80A	0.00	0.00	766,000.00	0.00	766,000.00	Budget cut
UNICOMM TECHNOLOGIES ENTERPRISES	269 Of 17/06/2022	Laptops	0.00	0.00	410,616.80	0.00	410,616.80	Budget cut
FAMOTECH SUPPLIES	006 Of 23/06/2022	Giant Stapler & Pins	0.00	0.00	609,000.00	0.00	609,000.00	Budget cut
Vast reach solutions	003	Toner 80A	0.00	0.00	122,560.00	0.00	122,560.00	Budget cut
Harryone Investments	007	Toner 508A Black	0.00	0.00	426,000.00	0.00	426,000.00	Budget cut
Blackwood ltd	021	Antivirus Kaspersky	0.00	0.00	520,000.00	0.00	520,000.00	Budget cut
Payden Enterprises	004	Colour folders	0.00	0.00	288,000.00	0.00	288,000.00	Budget cut
DT Doble	16202810	Vehicle Maintenance	0.00	0.00	1,000,000.00	0.00	1,000,000.00	Budget cut
Renire venture	002	8505 black, cyan, management	0.00	0.00	1,154,400.00	0.00	1,154,400.00	Budget cut
Air image ventures ltd	011	410 yellow, cyan, management	0.00	0.00	1,455,300.00	0.00	1,455,300.00	Budget cut
Moi Girls	001, 002, 003	Bus Hire	0.00	0.00	1,994,560.00	0.00	1,994,560.00	Budget cut
Lamatho enterprises	164	Sanitizers	0.00	0.00	500,000.00	0.00	500,000.00	Budget cut
Shellim enterprises ltd	0678	Sanitizers	0.00	0.00	500,000.00	0.00	500,000.00	Budget cut
Allaken general merchants	2024	Fianettes	0.00	0.00	980,000.00	0.00	980,000.00	Budget cut
Geomart premier	023	Branded Caps	0.00	0.00	1,190,000.00	0.00	1,190,000.00	Budget cut
Korai Company ltd	0256	ID medium prod. Scanners	0.00	0.00	2,250,000.00	0.00	2,250,000.00	Budget cut
Korai Company ltd	026	Card Readers	0.00	0.00	3,250,000.00	0.00	3,250,000.00	Budget cut
Yakiyn international	503	Packing Boxes	0.00	0.00	1,500,000.00	0.00	1,500,000.00	Budget cut

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Blue avenue ventures	221				0.00	211,600.00	0.00	211,600.00	Budget cut
Sonai supplies	057		Oil filter	0.00	0.00	675,000.00	0.00	675,000.00	Budget cut
Blue avenue ventures	155		Id medium scanner	0.00	0.00	412,200.00	0.00	412,200.00	Budget cut
Dreamcast solutions	007		Air Cleaner	0.00	0.00	318,000.00	0.00	318,000.00	Budget cut
INTERCOUNTY BIZ SOLUTIONS LTD	108		Battery N120	0.00	0.00	384,000.00	0.00	384,000.00	Budget cut
Amitros ltd	040		Card Readers	0.00	0.00	3,250,000.00	0.00	3,250,000.00	Budget cut
Romatev productions	152		Back drop banner	0.00	0.00	450,000.00	0.00	450,000.00	Budget cut
Wiskirm investments	562		Macbook	0.00	0.00	246,500.00	0.00	246,500.00	Budget cut
Ammiche Ventures	077		508Acyan, mangenta, yellow	0.00	0.00	1,307,250.00	0.00	1,307,250.00	Budget cut
Afro kent office equipment	12218		Laptops	0.00	0.00	2,534,560.00	0.00	2,534,560.00	Budget cut
KENMAT VENTURES LIMITED	687			0.00	0.00	930,000.00	0.00	930,000.00	Budget cut
KENVIC AGENCIES LIMITED	212			0.00	0.00	600,000.00	0.00	600,000.00	Budget cut
Legend Trading	386		Medium networ colour printers	0.00	0.00	480,000.00	0.00	480,000.00	Budget cut
Bright concept Ventures	189		Binding Tapes	0.00	0.00	825,000.00	0.00	825,000.00	Budget cut
Allaken General Merchant	2023		87A Toner	0.00	0.00	1,533,500.00	0.00	1,533,500.00	Budget cut
Macoloni Traders	003		2TB Hard Disk	0.00	0.00	1,180,000.00	0.00	1,180,000.00	Budget cut
Gellispie Enterprise	076		UPS 750VA	0.00	0.00	2,200,000.00	0.00	2,200,000.00	Budget cut
Tria Enterprises	177		4 way work station	0.00	0.00	2,070,000.00	0.00	2,070,000.00	Budget cut
Ammiche Ventures	073		Vehicle tyres R17	0.00	0.00	1,400,000.00	0.00	1,400,000.00	Budget cut
Gellispie Enterprise	074		Binding Tapes	0.00	0.00	3,300,000.00	0.00	3,300,000.00	Budget cut
Gellispie Enterprise	075		Computers	0.00	0.00	7,980,000.00	0.00	7,980,000.00	Budget cut
Negit enterprises	1351		410cyan, mangenta, yellow	0.00	0.00	1,293,600.00	0.00	1,293,600.00	Budget cut
Bright concept ventures	188		Packcaging boxes	0.00	0.00	1,500,000.00	0.00	1,500,000.00	Budget cut
Ammiche ventures	074		Toner 80A	0.00	0.00	1,000,000.00	0.00	1,000,000.00	Budget cut

**STATE DEPARTMENT FOR IMMIGRATION AND CITIZEN SERVICES**  
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Blue avenue ventures	157				0.00	1,460,700.00	0.00	1,460,700.00	Budget cut
NATIONAL OIL CORPORATION OF KENYA	NOC/FC/PFI/2022/06/14B			Fuel	0.00	199,959.84	0.00	199,959.84	Budget cut
RUCAPA ENTERPRISES LIMITED	167 Of 11/05/2022			markers	0.00	400,000.00	0.00	400,000.00	Budget cut
RUCAPA ENTERPRISES LIMITED	182 Of 28/11/2022			dust masks disposable	0.00	2,000,000.00	0.00	2,000,000.00	Budget cut
M/S ANTLER ESSENTIALS LIMITED	55 Of 10/05/2022			office furniture	0.00	524,070.00	0.00	524,070.00	Budget cut
AURIS GENERAL MERCHANTS	INV150432 Of 20/06/2023			bottled drinking water	0.00	110,200.00	0.00	110,200.00	Budget cut
TRINITY ENERGY KENYA LIMITED	TELK30052023			fuel	0.00	641,850.00	0.00	641,850.00	Budget cut
BROADLINE LOGISTICS	95			Antivirus	0.00	997,500.00	0.00	997,500.00	Budget cut
MUSART AGENCIES	15			Dust coats	0.00	720,000.00	0.00	720,000.00	Budget cut
BRIGHT CONCEPT VENTURES	235			Shredders	0.00	720,000.00	0.00	720,000.00	Budget cut
DOTCOM ENTERPRISES	148			Chairs	0.00	610,320.00	0.00	610,320.00	Budget cut
COXNET VENTURES	6118			Stapler Medium	0.00	575,000.00	0.00	575,000.00	Budget cut
DOTCOM ENTERPRISES	152			Workstation	0.00	407,378.00	0.00	407,378.00	Budget cut
MBUKANA ENTERPRISES	5			Highlighter	0.00	400,000.00	0.00	400,000.00	Budget cut
JOHCATA AGENCIES	23			Extension Cables	0.00	817,290.00	0.00	817,290.00	Budget cut
JOHCATA AGENCIES	24			Clear folders	0.00	800,000.00	0.00	800,000.00	Budget cut
KENVIC AGENCIES	315			Envelopes	0.00	750,000.00	0.00	750,000.00	Budget cut
JERUMWASH ENTERPRISE	8			Desk Organiser	0.00	960,000.00	0.00	960,000.00	Budget cut
PROTETA HOLDINGS LIMITED	1153			Internal Hard Disk	0.00	780,000.00	0.00	780,000.00	Budget cut
INTERCOUNTY BIZ SOLUTIONS LIMITED	102			Toner	0.00	918,000.00	0.00	918,000.00	Budget cut
EQUIMATS INVESTMENTS	14			Toner 80A	0.00	766,000.00	0.00	766,000.00	Budget cut
FINLEYS TECHNOLOGIES	60			Toner set of 15	0.00	717,750.00	0.00	717,750.00	Budget cut
ALLAKEN GENERAL MERCHANTS	2010			Hard Disk External	0.00	590,000.00	0.00	590,000.00	Budget cut
BROADLINE LOGISTICS				Laptop	0.00	90,000.00	0.00	90,000.00	Budget cut

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SHADYTON AGRO LIMITED	104	01/20/06/2023	self inking stamps	0.00	0.00	4,930,000.00	0.00	4,930,000.00	Budget cut
Delle International Limited	119		wires phone	0.00	0.00	335,000.00	0.00	335,000.00	Budget cut
Alloyk Enterprises	4		branded envelopes mophead, stick, photocopying papers, d.pan	0.00	0.00	600,000.00	0.00	600,000.00	Budget cut
Jacksvin Technologies	10		pabx accessories	0.00	0.00	2,492,000.00	0.00	2,492,000.00	Budget cut
Geolea Enterprises Limited	174		tyre225/75/R16	0.00	0.00	418,352.00	0.00	418,352.00	Budget cut
Arisan Technologies	236		chair office low back single line tel. panasonic kx-ts	0.00	0.00	986,000.00	0.00	986,000.00	Budget cut
Chitaline General Merchants	17		fingerprnt ink	0.00	0.00	689,000.00	0.00	689,000.00	Budget cut
Farsight Communications Solutions Limited	155		fingerprnt ink	0.00	0.00	165,000.00	0.00	165,000.00	Budget cut
Shadyton Agro Limited	51		petro	0.00	0.00	8,125,000.00	0.00	8,125,000.00	Budget cut
Sonai Supplies Limited	58		photo printer	0.00	0.00	8,125,000.00	0.00	8,125,000.00	Budget cut
R.H Devani Limited	284047		UPS	0.00	0.00	799,875.00	0.00	799,875.00	Budget cut
Blue Ladder Ltd	19		Tonner 26A	0.00	0.00	6,270,000.00	0.00	6,270,000.00	Budget cut
Boloti drillers merchants	626		Tonner 206A	0.00	0.00	2,000,000.00	0.00	2,000,000.00	Budget cut
Buvenda Investments	59		Tonner 05A	0.00	0.00	2,736,000.00	0.00	2,736,000.00	Budget cut
Tryyon ventures	998		Disinfectant (5 Litres)	0.00	0.00	3,796,600.00	0.00	3,796,600.00	Budget cut
Vimar Tec Supplies	46		Tyre225/75/R16	0.00	0.00	2,520,000.00	0.00	2,520,000.00	Budget cut
Joinus Fairdeal	182		Toner17A	0.00	0.00	299,709.00	0.00	299,709.00	Budget cut
Truesense	19		Memory card 64GB camera memory card 64GB	0.00	0.00	714,000.00	0.00	714,000.00	Budget cut
Kimjoy Venture	15		Fingerprnt magnifier	0.00	0.00	2,593,425.00	0.00	2,593,425.00	Budget cut
Patredia Global Enterprises	95		printer Drum 19A	0.00	0.00	2,340,800.00	0.00	2,340,800.00	Budget cut
Alvinus Technologies	107			0.00	0.00	2,156,000.00	0.00	2,156,000.00	Budget cut
Frantech Distributors	61			0.00	0.00	3,391,500.00	0.00	3,391,500.00	Budget cut
Motisha Enterprises	7			0.00	0.00	7,050,000.00	0.00	7,050,000.00	Budget cut



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RH Devani Ltd	289864	fuel	0.00	0.00	1,987,300.00	0.00	1,987,300.00	Budget cut
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Supply of Services

Supplier of Goods or Services	Date Invoiced/ Contracted	Particulars	Original Amount	Balance at the Beginning of the Year	Additions During the Year	Amount Paid During the Year	Outstanding Balance	Comment
GOVERNMENT PRINTERS			0.00	0.00	8,700,000.00	0.00	8,700,000.00	Budget cut
LANDONA BUSINESS VENTURES	013 Of 29/06/2023	glue sticks	0.00	0.00	1,845,351.00	0.00	1,845,351.00	Budget cut
PENROD VENTURES LIMITED	065 Of 15/06/2023	toner 410A	0.00	0.00	2,010,000.00	0.00	2,010,000.00	Budget cut
JACKSVIN TECHNOLOGIES	004 Of 30/06/2023	fixing wooden shelves	0.00	0.00	950,000.00	0.00	950,000.00	Budget cut
JOECARE OFFICE SOLUTIONS	101 Of 20/06/2023	tables & chairs	0.00	0.00	1,000,000.00	0.00	1,000,000.00	Budget cut
MAENDELLO YA WANAWAKE	various	rent	0.00	0.00	2,375,068.90	0.00	2,375,068.90	Budget cut
JAYCODE ENTERPRISES	284054 of 1/jul/22,	paqx 20 lp phone system	0.00	0.00	1,190,000.00	0.00	1,190,000.00	Budget cut
SABALINK TECHNOLOGIES COMPANY LIMITED	538 Of 28/06/2023	accesspoints & video conference kit	0.00	0.00	1,190,000.00	0.00	1,190,000.00	Budget cut
WAYSMORE DEVELOPMENT LIMITED	022 Of 19/06/2023	toners 05A	0.00	0.00	436,000.00	0.00	436,000.00	Budget cut
ETOXO AGENCIES LIMITED	206 Of 07/06/2023	pocket document holder, tear drop banners, roll up banners manilla envelopes street bank banners	0.00	0.00	1,667,600.00	0.00	1,667,600.00	Budget cut
WAYWINGS E. AFRICA LTD	1059 Of 23/06/2023	vehicle tyres	0.00	0.00	1,246,270.00	0.00	1,246,270.00	Budget cut
WAYWINGS E. AFRICA LTD	1058 Of 23/06/2023	vehicle tyres	0.00	0.00	869,184.00	0.00	869,184.00	Budget cut
GYPSE LIMITED	3002018	tables & chairs	0.00	0.00	290,000.00	0.00	290,000.00	Budget cut
WELCAS ENTERPRISES	031 Of 20/06/2022	token rolls	0.00	0.00	825,000.00	0.00	825,000.00	Budget cut
ARISAN TECHNOLOGIES	007 Of 21/06/2022	vehicle tyres	0.00	0.00	378,000.00	0.00	378,000.00	Budget cut
JERUMWASH ENTERPRISES	010 Of 21/06/2023	vehicle tyres	0.00	0.00	2,029,500.00	0.00	2,029,500.00	Budget cut
MUSART AGENCIES	017 Of 17/06/2022	external hard disk	0.00	0.00	590,000.00	0.00	590,000.00	Budget cut
WAYLAND GENERAL	086 Of 05/05/2022	ball point pens	0.00	0.00		0.00		Budget cut

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MERCHANTS						690,000.00	690,000.00	cut
NELSAPH INVESTMENT	343 Of 05/05/2022	file folders,extension cables & plastic files	0.00	0.00	0.00	138,500.00	138,500.00	Budget cut
JERUMWASH ENTERPRISES	011 Of 21/06/2022	vehicle tyres	0.00	0.00	0.00	2,119,700.00	2,119,700.00	Budget cut
PAFRA BUSINESS SOLUTIONS	013 Of 06/05/2022	Toners 80A	0.00	0.00	0.00	3,064,000.00	3,064,000.00	Budget cut
WELCAS ENTERPRISES	032 Of 20/06/2022	branded envelopes	0.00	0.00	0.00	760,000.00	760,000.00	Budget cut
ALPABO VENTURES	069 Of 27/06/2022	packaging tapes & boxes	0.00	0.00	0.00	530,000.00	530,000.00	Budget cut
PAFRA BUSINESS SOLUTIONS	042 Of 06/06/2022	conquior papers	0.00	0.00	0.00	590,000.00	590,000.00	Budget cut
NATIONAL OIL CORPORATION OF KENYA	NOC/FC/PFI/2022/06/14A	Diesel and petrol	0.00	0.00	0.00	5,094,826.70	5,094,826.70	Budget cut
ARISAN TECHNOLOGIES	509 Of 27/06/2022	biro pens	0.00	0.00	0.00	750,000.00	750,000.00	Budget cut
MISRI AND COMPANY LIMITED	1081	mineral water	0.00	0.00	0.00	640,680.00	640,680.00	Budget cut
NICKMART TRADING AGENCIES	167 Of 17/06/2022	treasury tags	0.00	0.00	0.00	525,000.00	525,000.00	Budget cut
FRANTECH DISTRIBUTORS	058 Of 21/06/2022	Toners 05A	0.00	0.00	0.00	630,000.00	630,000.00	Budget cut
ARISAN TECHNOLOGIES	506 Of 21/06/2022	vehicle tyres	0.00	0.00	0.00	605,000.00	605,000.00	Budget cut
JERUMWASH ENTERPRISES	006 Of 21/04/2022	orthopedic chairs	0.00	0.00	0.00	1,087,440.00	1,087,440.00	Budget cut
MERCY NETWORK SOLUTIONS	025 Of 21/06/2022	vehicle tyres	0.00	0.00	0.00	1,210,000.00	1,210,000.00	Budget cut
JETAIME SUPPLIERS	053 Of 17/06/2022	Marker pens & Gel Pens	0.00	0.00	0.00	290,000.00	290,000.00	Budget cut
MFI DOCUMENT SOLUTIONS LIMITED	KEGEA-IN-6192626	Tonner TK6115	0.00	0.00	0.00	111,321.00	111,321.00	Budget cut
MAENDELEO YA WANAWAKE	284054 Of 01/07/2022 284143 Of 01/10/2022	rents	0.00	0.00	0.00	1,392,000.00	1,392,000.00	Budget cut
R H DEVANI LIMITED	280798 Of 08/02/2023	Diesel and petrol	0.00	0.00	0.00	663,000.00	663,000.00	Budget cut
BHITAPIN ENTERPRISE	169 Of 17/05/2022	Digital Cameras	0.00	0.00	0.00	61,900.00	61,900.00	Budget cut
ROCHA HYGIENIC AND SANITATION LTD	3842 Of 28/06/2022	Bottled Water	0.00	0.00	0.00	325,000.00	325,000.00	Budget cut
PAFRA BUSINESS SOLUTIONS	038 Of 31/03/2022	Toners 80A	0.00	0.00	0.00	76,600.00	76,600.00	Budget cut
DIGNITY TRADERS LIMITED	0165 Of 27/06/2022	Air Compressor unit	0.00	0.00	0.00	1,017,730.00	1,017,730.00	Budget cut
PAMTECH SUPPLIES	261 Of 21/06/2022	A5 Envelope	0.00	0.00	0.00	0.00	0.00	Budget cut

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TRIPLETECH MERCHANTS LIMITED	058 Of 13/06/2023	executive dining set	0.00	0.00	1,500,000.00	0.00	1,500,000.00	Budget cut
LEECH INVESTMENTS LIMITED	085 Of 13/06/2023	executive chairs	0.00	0.00	1,780,000.00	0.00	1,780,000.00	Budget cut
BAOSHAN HOLDINGS LIMITED	002 Of 19/06/2023	TV sets	0.00	0.00	2,970,320.00	0.00	2,970,320.00	Budget cut
JOHNCIL WORLD ENTERPRISES LIMITED	13 Of 19/06/2023	tables	0.00	0.00	2,300,000.00	0.00	2,300,000.00	Budget cut
GOSASHE ENTERPRISES	18 Of 21/06/2023	desktop computers	0.00	0.00	2,495,000.00	0.00	2,495,000.00	Budget cut
RYKER GENERAL MERCHANTS LTD	454 Of 15/06/2023	laptop type1	0.00	0.00	2,956,800.00	0.00	2,956,800.00	Budget cut
OFFIX SOLUTIONS	233 Of 13/06/2023	desk organiser, big flag, microwave, gas, table flag, electric kettle and executive dustbin	0.00	0.00	510,000.00	0.00	510,000.00	Budget cut
RISDO SUPPLIES LIMITED	021	coffee table, tv stand, highback chair	0.00	0.00	2,613,750.00	0.00	2,613,750.00	Budget cut
GOSASHE ENTERPRISES	19 Of 17/06/2023	printers	0.00	0.00	2,492,000.00	0.00	2,492,000.00	Budget cut
JOHNCIL WORLD ENTERPRISES LIMITED	12 Of 19/06/2023	boardroom chairs	0.00	0.00	2,670,000.00	0.00	2,670,000.00	Budget cut
LEECH INVESTMENTS LIMITED	086 Of 13/06/2023	mahogany visitors chairs, executive coffee table, boardroom table	0.00	0.00	2,509,600.00	0.00	2,509,600.00	Budget cut
AMG SAGRINI LIMITED	72 Of 21/06/2022	A5 branded envelopes	0.00	0.00	2,280,000.00	0.00	2,280,000.00	Budget cut
ALLAKEN GENERAL MERCHANTS	1005 Of 20/06/2023	A5 branded envelopes	0.00	0.00	1,520,000.00	0.00	1,520,000.00	Budget cut
MACOLONJI TRADERS	046 Of 05/06/2023	Tonner 415 black	0.00	0.00	387,000.00	0.00	387,000.00	Budget cut
KANYI QUICK SERVICE AND SUPPLY	509 Of 08/06/2023	Tonner 106A	0.00	0.00	840,000.00	0.00	840,000.00	Budget cut
BRIGHT CONCEPT VENTURES	075 Of 08/06/2023	Tonner 26A	0.00	0.00	1,699,000.00	0.00	1,699,000.00	Budget cut
CARLITTA GENERAL SUPPLIES	018 Of 15/06/2023	tonner 415A	0.00	0.00	2,100,000.00	0.00	2,100,000.00	Budget cut
GELLISPIE ENTERPRISE	026 Of 08/06/2023	Tonner 17A,6115 &51A	0.00	0.00	1,263,550.00	0.00	1,263,550.00	Budget cut
HANNEHTECH SERVICES	006 Of 15/06/2023	shredder	0.00	0.00	2,800,000.00	0.00	2,800,000.00	Budget cut
STAINING ENTERPRISES LTD	460 Of 15/06/2023	Smart phone & Ipad	0.00	0.00	2,825,600.00	0.00	2,825,600.00	Budget cut
MWEMUT SUPPLIES	092	Tonner 85A & 55A	0.00	0.00	1,404,500.00	0.00	1,404,500.00	Budget cut
BLACKWOOD LIMITED	016	Paper Shlender	0.00	0.00	1,800,000.00	0.00	1,800,000.00	Budget cut

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OOLYX ENTERPRISES	008 Of 28/10/2021	Computers & Laptops	0.00	0.00	4,734,570.00	0.00	4,734,570.00	Budget cut
EQUIMATS INVESTMENTS	023 Of 22/06/2022	A5 Envelopes	0.00	0.00	2,090,000.00	0.00	2,090,000.00	Budget cut
GELLISPIE ENTERPRISE	079 Of 20/06/2022	A5 Envelopes	0.00	0.00	2,280,000.00	0.00	2,280,000.00	Budget cut
FINLEY TECHNOLOGIES	061 Of 14/06/2022	A5 Envelopes	0.00	0.00	1,178,000.00	0.00	1,178,000.00	Budget cut
STEKMO ENTERPRISES	077 Of 17/06/2022	Staples Pins	0.00	0.00	660,000.00	0.00	660,000.00	Budget cut
MWEMUT SUPPLIES	091	Ball Pens	0.00	0.00	750,000.00	0.00	750,000.00	Budget cut
CENTIM AGENCIES	0120 Of 24/05/2022	A5 Envelopes	0.00	0.00	1,786,000.00	0.00	1,786,000.00	Budget cut
FELKTON ENTERPRISES LIMITED	053 Of 17/11/2021	Tonnners 80A	0.00	0.00	4,596,000.00	0.00	4,596,000.00	Budget cut
DRUCE INVESTMENTS	272 Of 07/06/2022	A5 Envelopes	0.00	0.00	988,000.00	0.00	988,000.00	Budget cut
COXNET VENTURES	6307 Of 20/06/2022	A3 Envelopes & A4 carbon Papers	0.00	0.00	990,000.00	0.00	990,000.00	Budget cut
FINLEY TECHNOLOGIES	063 Of 23/06/2022	Tonnners 80A	0.00	0.00	1,072,400.00	0.00	1,072,400.00	Budget cut
KIMJOY VENTURE	012 Of 23/06/2022	Tonnners 80A	0.00	0.00	1,072,400.00	0.00	1,072,400.00	Budget cut
FRANTECH DISTRIBUTORS	059 Of 23/06/2022	Tonnners 80A	0.00	0.00	2,987,400.00	0.00	2,987,400.00	Budget cut
STEKMO ENTERPRISES	079 Of 17/06/2022	Staples Pins	0.00	0.00	510,000.00	0.00	510,000.00	Budget cut
GEVATECH ENTERPRISE	032 Of 24/05/2022	A5 Envelopes	0.00	0.00	1,140,000.00	0.00	1,140,000.00	Budget cut
GEOVANO ENTERPRISES LIMITED	GEL485 Of 23/06/2022	Inck carterages & Dellleta Prints	0.00	0.00	2,511,500.00	0.00	2,511,500.00	Budget cut
FINLEY TECHNOLOGIES	047 Of 05/05/2022	Ball Pens	0.00	0.00	1,140,000.00	0.00	1,140,000.00	Budget cut
JAMPIJAM COMPANY LIMITED	0017 Of 31/01/2022	Computers	0.00	0.00	13,520,000.00	0.00	13,520,000.00	Budget cut
BALMAIN INVESTMENTS	0297	Tonnners 80A	0.00	0.00	3,830,000.00	0.00	3,830,000.00	Budget cut
DOTCOM ENTERPRISES	150 Of 09/06/2022	Executive Chairs	0.00	0.00	2,994,000.00	0.00	2,994,000.00	Budget cut
CAILTECH SOLUTIONS	1350 Of 23/06/2022	A5 Envelopes	0.00	0.00	2,280,000.00	0.00	2,280,000.00	Budget cut
AMMICHE VENTURES	076 Of 21/06/2022	A3 & A5 Envelopes	0.00	0.00	2,050,000.00	0.00	2,050,000.00	Budget cut
JACKSVIN TECHNOLOGIES	556 Of 14/06/2022	Paperbond A3,Photocoping papers	0.00	0.00	3,200,000.00	0.00	3,200,000.00	Budget cut
EQUIMATS INVESTMENTS	016 Of 11/05/2022	A5 Envelopes	0.00	0.00	1,292,000.00	0.00	1,292,000.00	Budget cut



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SHADYTON AGRO LIMITED	104 Of 20/06/2023	self inking stamps	0.00	0.00	4,930,000.00	0.00	4,930,000.00	Budget cut
Delle International Limited	119	wires phone	0.00	0.00	335,000.00	0.00	335,000.00	Budget cut
Alloyk Enterprises	4	branded envelopes mophead, stick, photocopying papers, d.pan	0.00	0.00	600,000.00	0.00	600,000.00	Budget cut
Jacksvin Technologies	10		0.00	0.00	2,492,000.00	0.00	2,492,000.00	Budget cut
Geolea Enterprises Limited	174	pabx accessories	0.00	0.00	418,352.00	0.00	418,352.00	Budget cut
Arisan Technologies	236	tyre225/75/r16	0.00	0.00	986,000.00	0.00	986,000.00	Budget cut
Chitaline General Merchants	17	chair office low back	0.00	0.00	689,000.00	0.00	689,000.00	Budget cut
Farsight Communications Solutions Limited	155	single line tel. panasonic kx-ts	0.00	0.00	165,000.00	0.00	165,000.00	Budget cut
Shadyton Agro Limited	51	fingerprint ink	0.00	0.00	8,125,000.00	0.00	8,125,000.00	Budget cut
Sonai Supplies Limited	58	fingerprint ink	0.00	0.00	8,125,000.00	0.00	8,125,000.00	Budget cut
R.H Devani Limited	284047	petro	0.00	0.00	799,875.00	0.00	799,875.00	Budget cut
Blue Ladder Ltd	19	photo printer	0.00	0.00	6,270,000.00	0.00	6,270,000.00	Budget cut
Boloti drillers merchants	626	UPS	0.00	0.00	2,000,000.00	0.00	2,000,000.00	Budget cut
Buvenda Investments	59	Tonner 26A	0.00	0.00	2,736,000.00	0.00	2,736,000.00	Budget cut
Tryvon ventures	998	Tonner 206A	0.00	0.00	3,796,600.00	0.00	3,796,600.00	Budget cut
Vimar Tec Supplies	46	Tonner 05A	0.00	0.00	2,520,000.00	0.00	2,520,000.00	Budget cut
Joinus Fairdeal	182	Disinfectant (5 Litres)	0.00	0.00	299,709.00	0.00	299,709.00	Budget cut
Truesense	19	Tyre225/75/R16	0.00	0.00	714,000.00	0.00	714,000.00	Budget cut
Kimjoy Venture	15	Toner17A	0.00	0.00	2,593,425.00	0.00	2,593,425.00	Budget cut
Patreda Global Enterprises	95	Memory card 64GB camera memory card 64GB	0.00	0.00	2,340,800.00	0.00	2,340,800.00	Budget cut
Alvinus Technologies	107		0.00	0.00	2,156,000.00	0.00	2,156,000.00	Budget cut
Frantech Distributors	61	Fingerprint magnifier	0.00	0.00	3,391,500.00	0.00	3,391,500.00	Budget cut
Motisha Enterprises	7	printer Drum 19A	0.00	0.00	7,050,000.00	0.00	7,050,000.00	Budget cut



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RH Devani Ltd	289864	fuel	0.00	0.00	1,987,300.00	0.00	1,987,300.00	Budget cut
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Supply of Services

Supplier of Goods or Services	Date Invoiced	Particulars	Original Amount	Balance at the Beginning of the Year	Additions During the Year	Amount Paid During the Year	Outstanding Balance	Comment
KPLC	284054 of 1/jul/22,	Electricity	0.00	0.00	2,012,973.00	0.00	2,012,973.00	Budget cut
DIRECTOR GENERAL NATIONAL YOUTH SERVICES	NYS/2023/64/0401	NYS staff allowances	0.00	0.00	2,518,750.00	0.00	2,518,750.00	Budget cut
DIRECTOR GENERAL NATIONAL YOUTH SERVICES	NYS/202212/01/03	NYS staff allowances	0.00	0.00	2,092,500.00	0.00	2,092,500.00	Budget cut
ELEVATOR GENERAL SERVICES	632	service & mentanance of elevators	0.00	0.00	231,286.15	0.00	231,286.15	Budget cut
THE KENYA NATIONAL EXAMINATIONS COUNCIL	Memo-Certificates	confirmation & authentication of KNEC Certificates	0.00	0.00	827,080.00	0.00	827,080.00	Budget cut
ELEVATOR GENERAL SERVICES LTD	453	service & maintenance of elevators	0.00	0.00	313,029.20	0.00	313,029.20	Budget cut
TELKOM KENYA LTD	VARIOUS	telephone bill	0.00	0.00	15,651.90	0.00	15,651.90	Budget cut
KENYA SCHOOL OF GOVERNMENT - BARINGO	SINVC_BRG00817 Of 24/04/2022	induction courses	0.00	0.00	7,900,000.00	0.00	7,900,000.00	Budget cut
TELKOM KENYA LTD	VARIOUS	telephone bill	0.00	0.00	84,907.20	0.00	84,907.20	Budget cut
ELEVATOR GENERAL SERVICES LTD	607 Of 01/12/2022	service & mentanance of elevators	0.00	0.00	205,587.75	0.00	205,587.75	Budget cut
TELKOM KENYA LTD	AUT/0220402/0000971	Internet	0.00	0.00	24,000.00	0.00	24,000.00	Budget cut
VERMRID PEST CONTROL	165 Of 17/02/2023	fumigation	0.00	0.00	2,011,469.00	0.00	2,011,469.00	Budget cut
ELEVATOR GENERAL SERVICES LTD	529 Of 03/03/2022	service & mentanance of elevators	0.00	0.00	205,587.75	0.00	205,587.75	Budget cut
Uni-Comm Technologies Enterprises	Pending Invoices	Air Conditioning System Support And Maintenance	0.00	0.00	1,474,940.00	0.00	1,474,940.00	Budget cut
Kenya Airways	VARIOUS	Air Tickets	0.00	0.00		0.00		Budget



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Red Cross	743981		Conference Facilities	0.00	0.00	175,000.00	0.00	175,000.00	Budget cut
Rift Valley T T C	RVTI/WS/VOLVII/99		Conference Facilities	0.00	0.00	203,000.00	0.00	203,000.00	Budget cut
Pride Inn	Quotation		Conference Facilities	0.00	0.00	437,000.00	0.00	437,000.00	Budget cut
Lake Naivasha Resort	5818		Conference Facilities	0.00	0.00	837,000.00	0.00	837,000.00	Budget cut
Tondwe Africa Group Ltd.	TIN230		Air Tickets	0.00	0.00	288,585.00	0.00	288,585.00	Budget cut
Mensa General Supplies	266		Electrical Works at 20th Floor	0.00	0.00	480,000.00	0.00	480,000.00	Budget cut
mejok enterprises	VARIOUS		Catering Services	0.00	0.00	2,672,730.00	0.00	2,672,730.00	Budget cut
SAFARICOM PLC	various		airtime	0.00	0.00	17,220,329.50	0.00	17,220,329.50	Budget cut
PRO FLIGHT LTD.	MO10011723		Chopper Services	0.00	0.00	859,800.00	0.00	859,800.00	Budget cut
PRO FLIGHT LTD.	MO10120723		Chopper Services	0.00	0.00	1,297,100.00	0.00	1,297,100.00	Budget cut
PRO FLIGHT LTD.	MO10130723		Chopper Services	0.00	0.00	1,009,600.00	0.00	1,009,600.00	Budget cut
JEXTREEM LOGISTICS COMPANY LIMITED	492 & 470 Of 26/09/2022		cleaning services	0.00	0.00	1,710,049.00	0.00	1,710,049.00	Budget cut
MEJORK ENTERPRISES	2007 Of 28/02/2021		catering services	0.00	0.00	3,753,120.00	0.00	3,753,120.00	Budget cut
MEJORK ENTERPRISES	2012 Of 30/06/2021		catering services	0.00	0.00	3,216,960.00	0.00	3,216,960.00	Budget cut
MEJORK ENTERPRISES	2010 Of 31/05/2021		catering services	0.00	0.00	3,216,960.00	0.00	3,216,960.00	Budget cut
SUKIM ENTERPRISES	Several		catering services	0.00	0.00	6,014,720.00	0.00	6,014,720.00	Budget cut
NADRA	kenya/s&m. 221/003		E-PASSPORT SYSTEM	0.00	0.00	51,941,250.00	0.00	51,941,250.00	Budget cut
DE LA RUE	Various		AK, BK, CK, AND DK e-Passport	0.00	0.00	326,590,188.00	0.00	326,590,188.00	Budget cut
NADRA	KENYA/s&m. 221/002		E-PASSPORT SYSTEM	0.00	0.00	1,627,500.00	0.00	1,627,500.00	Budget cut
Lenana high school	05530, 05527, 05528, 05526, 05525, 05524		Bus Hire	0.00	0.00	1,419,120.00	0.00	1,419,120.00	Budget cut
Langata Hotel dev.	9028		Conference	0.00	0.00	185,000.00	0.00	185,000.00	Budget cut
Government printers	0000318		Printing Services	0.00	0.00	2,320,000.00	0.00	2,320,000.00	Budget cut
Kenya Airways	244554, 243409, 243410, 245034, 244881, 244681, 242708, 24275324, 2809, 242810, 242948, 243107		Air Tickets	0.00	0.00	1,066,210.00	0.00	1,066,210.00	Budget cut

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Wonderjoy party world	9780, 9777, 10096, 10103, 10097	Hire of tents & chairs	0.00	0.00	5,061,360.00	0.00	5,061,360.00	Budget cut
Isuzu East Africa	0118	Service and Maintenance	0.00	0.00	874,469.00	0.00	874,469.00	Budget cut
Isuzu East Africa	1058293	Service and Maintenance	0.00	0.00	874,469.00	0.00	874,469.00	Budget cut
Isuzu East Africa	KECC0120	Service and Maintenance	0.00	0.00	1,310,714.83	0.00	1,310,714.83	Budget cut
Wonderjoy Party	10099, 10097, 10098	Hire of tents	0.00	0.00	3,107,872.75	0.00	3,107,872.75	Budget cut
KSG - Baringo	886	Conference facilities	0.00	0.00	1,191,900.00	0.00	1,191,900.00	Budget cut
KSG Lower kabete	NRB0126, NRB014447, NRB01526	Conference facilities	0.00	0.00	7,272,620.00	0.00	7,272,620.00	Budget cut
KSG- Mombasa	MSA00861	Conference facilities	0.00	0.00	4,503,120.00	0.00	4,503,120.00	Budget cut
Moi Girls	001, 002, 003, 004, 005, 006	Bus Hire	0.00	0.00	2,948,480.00	0.00	2,948,480.00	Budget cut
Bomen Hotel- Isiolo	070	Conference facilities	0.00	0.00	1,484,000.00	0.00	1,484,000.00	Budget cut
Kisumu Hotel (Maseno University)	0478	Conference facilities	0.00	0.00	7,583,500.00	0.00	7,583,500.00	Budget cut
State house Girls	001, 002, 003, 004	Bus Hire	0.00	0.00	1,149,040.00	0.00	1,149,040.00	Budget cut
DT - Doble	16202811 16201288 16193300 36020238 16193325 16193732 16193848 16193904 16194109 16194840 16195328 16195376	Vehicle services and maintenance	0.00	0.00	1,959,851.00	0.00	1,959,851.00	Budget cut
St Georges High School	379, 366, 380, 381	Bus Hire	0.00	0.00	3,721,360.00	0.00	3,721,360.00	Budget cut
Upper hill	001, 002, 003, 004	Bus Hire	0.00	0.00	7,848,160.00	0.00	7,848,160.00	Budget cut
Wonderjoy party	9780	Hiring of tents	0.00	0.00	2,711,921.50	0.00	2,711,921.50	Budget cut
Telkom Kenya	0220101, 0007524	Telephone Services	0.00	0.00	2,854,080.00	0.00	2,854,080.00	Budget cut
The Gific Hotel	0187	Conference services	0.00	0.00	1,993,500.00	0.00	1,993,500.00	Budget cut
Vercelli tours and travel	Vr/049/22	Air Tickets	0.00	0.00	1,199,780.00	0.00	1,199,780.00	Budget cut
Vercelli tours and travel	Vr/039/22	Air Tickets	0.00	0.00	659,240.00	0.00	659,240.00	Budget cut
DT Doble and Co.	16202808	Amarock VW services	0.00	0.00	830,000.00	0.00	830,000.00	Budget cut
Vercelli tours and travel	Vr/040/22	Air tickets to Estonia	0.00	0.00	2,196,250.00	0.00	2,196,250.00	Budget cut
KSG- Embu	00446	Conference/ Accom. Facilities	0.00	0.00	853,200.00	0.00	853,200.00	Budget cut

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Dekut Enterprises	7551	Conference/Accom. Facilities	0.00	0.00	1,800,000.00	0.00	1,800,000.00	Budget cut
Kenya Forestry Research Institute	37224	Conference/Accom. Facilities	0.00	0.00	3,190,500.00	0.00	3,190,500.00	Budget cut
Golf Hotel Kakamega	8565	Conference/Accom. Facilities	0.00	0.00	5,311,600.00	0.00	5,311,600.00	Budget cut
Egerton University ARC hotel	00010	Conference/Accom. Facilities	0.00	0.00	5,425,000.00	0.00	5,425,000.00	Budget cut
DT Dobie and Company	7094	Vehicle servicing/maintenance	0.00	0.00	830,000.00	0.00	830,000.00	Budget cut
DCI TRAINING SCHOOL	CID/TIS/SEC/1/5/2/VOL.25(84)	Training of NRB finger print officers	0.00	0.00	14,375,000.00	0.00	14,375,000.00	Budget cut
TELEPOSTA PENSION SCHEME	2307004373, 2301003642, 2207004373	Rent	0.00	0.00	9,852,701.60	0.00	9,852,701.60	Budget cut
Peesam LTD	1514, 1551, 1688, 1856	Cleaning Services	0.00	0.00	884,000.00	0.00	884,000.00	Budget cut
KENYA SCHOOL OF GOVERNMENT	OAPP-87222	College fee SDL Course	0.00	0.00	136,648.00	0.00	136,648.00	Budget cut
VGNET WORLD COMPUTERS	16	Computer maintenance and repair	0.00	0.00	476,850.00	0.00	476,850.00	Budget cut
KEWINY AGENCIES LIMITED	543	Airtimes	0.00	0.00	120,000.00	0.00	120,000.00	Budget cut
TELKOM KENYA LIMITED	AUT/0220402/0000530	internet privision	0.00	0.00	7,730,365.00	0.00	7,730,365.00	Budget cut
HATARI SECURITY GUARDS LTD	Jun-Dec 22,Jan-Jun23	Security	0.00	0.00	2,297,186.00	0.00	2,297,186.00	Budget cut
CIC-CORPORATE INSURANCE	April-Jun2023	Rent	0.00	0.00	4,267,524.00	0.00	4,267,524.00	Budget cut
Amina Abdulrahman Mbarak		Rent	0.00	0.00	70,000.00	0.00	70,000.00	Budget cut
PREMIERLADDER AFRICA LIMITED	06/063 Of 26/06/2023	fumigation	0.00	0.00	1,392,299.05	0.00	1,392,299.05	Budget cut
Kenya Pipeline Company Limited	1800022662	training	0.00	0.00	277,600.00	0.00	277,600.00	Budget cut
Cidoo Motors and Spares Limited	2332023	repair of motor vehicles GK068K	0.00	0.00	369,056.00	0.00	369,056.00	Budget cut
Bassels Auto Services Limited	2622	repair of motor vehicles GK A982X	0.00	0.00	312,318.00	0.00	312,318.00	Budget cut
Bassels Auto Services Limited	2621	repair of motor vehicle GK A996X	0.00	0.00	366,502.00	0.00	366,502.00	Budget cut
Postal Corporation of Kenya	pck-081474	ems service june 2023	0.00	0.00	3,679,000.00	0.00	3,679,000.00	Budget cut
Postal Corporation of Kenya	pck-080362	ems service march 2023	0.00	0.00	3,679,000.00	0.00	3,679,000.00	Budget cut
Postal Corporation of Kenya	pck-080362	ems service october-dec 2022	0.00	0.00	3,679,000.00	0.00	3,679,000.00	Budget cut
Postal Corporation of Kenya	pck-074054	ems-ems service -sept 2022	0.00	0.00	3,679,000.00	0.00	3,679,000.00	Budget cut

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Postal Corporation of Kenya	pck-067380	ems-ems service -jan-march2022	0.00	0.00	774,981.00	0.00	774,981.00	Budget cut
National Social Security Fund	RE1000-(1560-1571)	Rent	0.00	0.00	17,414,711.06	0.00	17,414,711.06	Budget cut
Falida Enterprises	053	Dusting services	0.00	0.00	794,620.80	0.00	794,620.80	Budget cut
Kewiny Agencies	642	Airtime	0.00	0.00	485,000.00	0.00	485,000.00	Budget cut
Government printer	2219	Binding Services	0.00	0.00	6,834,930.00	0.00	6,834,930.00	Budget cut
The Church Commissioners properties Kenya	To be raised	Rent	0.00	0.00	10,382,400.00	0.00	10,382,400.00	Budget cut
Postal Corporation Of Kenya	5637522633	courier services	0.00	0.00	2,855,172.41	0.00	2,855,172.41	Budget cut
POSTAL CORPORATION OF KENYA	0000302	COURIER services	0.00	0.00	2,152,000.00	0.00	2,152,000.00	Budget cut
Stelarlizar General Contractors	223	Service cleaning	0.00	0.00	162,113.00	0.00	162,113.00	Budget cut
HASS PETROLEUM (K) LTD	020/03/23	Electricity bills	0.00	0.00	485,471.00	0.00	485,471.00	Budget cut
KENYA SCHOOL OF GOVERNMENT	SINVC NRB02723		0.00	0.00	1,136,800.00	0.00	1,136,800.00	Budget cut
Haas Petroleum (K) Limited	inv. 020/03/23	Services - electricity bill for the months of January to February 2023	0.00	0.00	485,471.00	0.00	485,471.00	Budget cut
Kenya School of Government - Kabete	SINVC NRB027 23	Services - CONFERENCE SERVICES	0.00	0.00	1,136,800.00	0.00	1,136,800.00	Budget cut
Postal Corporation of Kenya	5637522633	COURIER SERVICES	0.00	0.00	2,855,172.41	0.00	2,855,172.41	Budget cut
Postal Corporation of Kenya	C000302	COURIER SERVICES	0.00	0.00	2,152,000.00	0.00	2,152,000.00	Budget cut
Stelarlizar General Contractors	223	Services - Cleaning	0.00	0.00	162,113.00	0.00	162,113.00	Budget cut
The Church Commissioners Of Kenya	INV TO BE RAISED	Rent	0.00	0.00	10,382,400.00	0.00	10,382,400.00	Budget cut
Haas Petroleum Kenya Limited	INV TO BE RAISED	Rent	0.00	0.00	31,509,976.68	0.00	31,509,976.68	Budget cut
KEWINY AGENCIES LIMITED	644 Of 27 /04 /2023	Airtime	0.00	0.00	1,600,000.00	0.00	1,600,000.00	Budget cut
MOSOUND	(Quotation)	E-Citizen Launch Event set up	0.00	0.00	17,163,418.00	0.00	17,163,418.00	Budget cut
Government Printer	3342	Registration mate	0.00	0.00	15,312,000.00	0.00	15,312,000.00	Budget cut

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*Annexes continued*  
**Annex 2 - Analysis of Pending Staff Payables**

Name of Staff	Job Group	Date Contracted	Original Amount	Amount Paid To-Date	Outstanding Balance Current Year	Outstanding Balance Previous Year	Comments
			a	b	c=a-b		
Senior Management							

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Name of Staff	Job Group	Date Contracted	Original Amount	Amount Paid To-Date	Outstanding Balance Current Year	Outstanding Balance Previous Year	Comments
1.	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Sub-Total	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Middle Management							
2.	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Sub-Total	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Union Employees							
3.	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Sub-Total	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Sub-Total							
Grand Total	N/A	N/A	N/A	N/A	N/A	N/A	N/A

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**Annex 3 - Analysis of Other Pending Payables**

Name	Brief Transaction Description	Date Payable Contracted	Original amount	Amount Paid To-Date	Outstanding Balance Current Year	Outstanding Balance Previous Year	Comments
			a	b	c=a-b		
<b>Amounts due to National Govt Entities</b>							
1.	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Sub-Total	N/A	N/A	N/A	N/A	N/A	N/A	N/A
<b>Amounts due to County Govt Entities</b>							
2.	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Sub-Total	N/A	N/A	N/A	N/A	N/A	N/A	N/A
<b>Amounts due to Third Parties</b>							
3.	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Sub-Total	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Grand Total	N/A	N/A	N/A	N/A	N/A	N/A	N/A

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Annex 4 – Summary of Fixed Asset Register

Asset class	Historical Cost b/f (Kshs) 2021-22	Additions during the year (Kshs)	Disposals during the year (Kshs)	Transfers in/(out) during the year	Historical Cost c/f (Kshs) 2022-2023
Land	0.00	0.00	0.00	0.00	0.00
Buildings and structures	0.00	0.00	0.00	0.00	0.00
Vehicles and Transport equipment	0.00	499,974.00	0.00	0.00	499,974.00
Office furniture and fittings and General Equipment	0.00	2,745,500.00	0.00	0.00	2,745,500.00
Specialized Plant, Equipment and Machinery	0.00	1,051,195.00	0.00	0.00	1,051,195.00
Household Furniture and Institutional Equipment	0.00	23,000.00	0.00	0.00	23,000.00
ICT Equipment	0.00	0.00	0.00	0.00	0.00
Machinery and Equipment	0.00	0.00	0.00	0.00	0.00
Heritage and cultural assets	0.00	0.00	0.00	0.00	0.00
Intangible assets	0.00	0.00	0.00	0.00	0.00
Work in Progress	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>0.00</b>	<b>4,319,669.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,319,669.00</b>

\*The balance as at the end of the year is the cumulative cost of all assets bought and inherited by the State Department of Immigration and Citizen Services. Additions during the year amount to Kshs. 4,319,669.00 as per note 6 on Acquisition of assets during the year.

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**Annex 5 – List of Projects implemented by the State Department of Immigration and Citizen Services**

Ref	Project Name	Principal activity of the project	Accounting Officer	Project consolidated in these financial statements (yes/no)
1	N/A	N/A	N/A	NO

**Annex 6 – List of SCs, Sagas and Public Funds Under the State Department of Immigration and Citizen Services**

Ref	SC, SAGA or Public Fund's name	Amount transferred during the year	Inter- entity reconciliations done? (yes/no)
1	N/A	N/A	N/A

**Annex 7 – Contingent Liabilities Register**

	Nature of contingent liability	Remarks
1	N/A	N/A

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**Annex 8: Reporting of Climate Relevant Expenditures**

Project Name	Project Description	Project Objectives	Project Activities	Q1	Q2	Q3	Q4	Source of Funds	Implementing Partners
N/A	N/A	N/A	N/A					N/A	N/A

**Annex 9: Disaster Expenditure Reporting Template**

Column I	Column II	Column III	Column IV	Column V	Column VI	Column VII
Programme	Sub-programme	Disaster Type	Category of disaster related Activity that require expenditure reporting (response/recovery/mitigation/preparedness)	Expenditure item	Amount (Kshs. )	Comments
N/A	N/A	N/A	N/A	N/A	N/A	N/A

**STATE DEPARTMENT FOR IMMIGRATION AND CITIZEN SERVICES**

**Annual Report and Financial Statements for three months (1 April, 2023 to 30 June, 2023)**

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**Annex 10- Reports Generated from IFMIS**

- i. GOK IFMIS Comparison Trial Balance
- ii. FO30 (Bank reconciliations) for all bank accounts
- iii. GOK IFMIS Receipts and Payment Statement
- iv. GOK IFMIS Statement of Financial Position
- v. GOK IFMIS Statement of Cash Flows
- vi. GOK IFMIS Notes to the Financial Statements
- vii. GOK IFMIS Statement of Budget Execution
- viii. GOK IFMIS Statement of Deposits
- ix. GOK IFMIS Budget Execution by Programme and Economic Classification
- x. GOK IFMIS Budget Execution by Heads and Programmes
- xi. GOK IFMIS Budget Execution by Programmes and Sub – programmes

