

REPUBLIC OF KENYA



OFFICE OF THE AUDITOR-GENERAL

*Enhancing Accountability*

THE NATIONAL ASSEMBLY  
PAPERS LAID

DATE: 11 JUN 2025

DAY.

Wednesday

REPORT

TABLED  
BY:

Hon. Owen Bayo, MP  
Deputy Leader of Majority  
House

OF

CLERK-AT  
THE-TABLE:

PARLIAMENT  
OF KENYA  
LIBRARY

**THE AUDITOR-GENERAL**

**ON**

**FRIENDS SCHOOL KAMUSINGA**

**FOR THE YEAR ENDED  
30 JUNE, 2024**

**BUNGOMA COUNTY**



24 MAY 2025



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# *FRIENDS SCHOOL KAMUSINGA*

## ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE FINANCIAL YEAR ENDED  
30<sup>TH</sup> JUNE 2024

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Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector Accounting Standards (IPSAS)

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**1. Acronyms and Definition of Key Terms**

**A. Acronyms.**

|        |   |
|--------|---|
| BOM    | Board of Management   |
| CEB    | County Education Board  |
| IPSAS  | International Public Sector Accounting Standards                |
| KCSE   | Kenya Certificate of Secondary Education                        |
| PFM    | Public Finance Management                                       |
| PSASB  | Public Sector Accounting Standards Board                        |
| FY     | Financial Year  |
| FDSE   | Free Day Secondary Education                                    |
| TSC    | Teachers Service Commission                                     |
| SMASSE | Strengthening of Mathematics and Science in Secondary Education |

**B. Definition of Key Terms**

**Comparative Year-** Means the prior period.

## 2. Key School Information and Management

### (a) Background information

Friends School Kamusinga was started in 1956 when the first cohort of students were moved from Kaimosi to the current location of the School in Kimilili in Bungoma County. Friends School Kamusinga was started by Friends Church Missionaries. The founding principal was Mr. Allan Bradley who headed the School up to 1964. Friends School Kamusinga has currently eight streams and in 2022 it had an enrolment of 1870. It is a National School.

Friends School Kamusinga is domiciled in Kenya and its operations are by Basic Education Act, 2014. Friends School Kamusinga is located in Bungoma County, Kimilili Sub County.

Friends School Kamusinga was registered in November 2022 under Registration Number 39S30000148/2 and is currently categorised as a National Public School established, owned and operated by Government.

Friends School Kamusinga is a Boarding school and had 2,145 students as at 30<sup>th</sup> June 2024. It has eight (8) streams and sixty eight (68) teachers of which 21 teachers are employed by the School Board of Management.

### (b) School Board of Management - Board Members

The School Board of Management established under Section 55 of the Basic Education Act, 2013; is composed of the following members:

| Ref: | Name of Board Member        | Designation           | Date of appointment |
|------|-----------------------------|-----------------------|---------------------|
| 1    | Prof Moses Poipoi           | Chairman/Rep CEB      | 26th November, 2022 |
| 2    | Mr. Paul W .Weloba          | Secretary - Principal | 26th November, 2022 |
| 3    | Amb. Simon Nabukwesi        | Member                | 26th November, 2022 |
| 4    | Mrs.Jane Njuguna Gachoya    | Member                | 26th November, 2022 |
| 5    | Dr.Festus Ngetich           | Member                | 26th November, 2022 |
| 6    | Mrs.Christine I Imbegah     | Vice Chair            | 26th November, 2022 |
| 7    | Mr.Enock Ndemo Aroni        | Member                | 26th November, 2022 |
| 8    | Mr. Wilson Macharia         | Member                | 26th November, 2022 |
| 9    | Eng. David Ndinyo Wepukhulu | Member                | 26th November, 2022 |
| 10   | Mrs.Rosemary Sitati         | Member – Sponsor      | 26th November, 2022 |
| 11   | Mr.Leonard Barasa           | Members – Rep.Teacher | 26th November, 2022 |
| 12   | Mr.Moses Shikanga           | Member – Sponsor      | 26th November, 2022 |
| 13   | Mr.Remmy Wekesa Wanyonyi    | Member – Sponsor      | 26th November, 2022 |
| 14   | Dr. Moses Masinde           | P.A Chair             | 26th November, 2022 |
| 15   | Mr.Edward Kisaka            | Co-opted Member       | 26th November, 2022 |
| 16   | Ms.Carolyne Njalale         | Member -Special Needs | 26th November, 2022 |
| 17   | Mr. Donne alvin             | Co-opted Member       | 26th November, 2022 |
| 18   | Gideon david mapesa         | Rep.Students          | 26th November, 2022 |

**The functions of the School Board of Management are to:**

- Promote the best interests of the School and ensure its development.
- Promote quality education for all pupils in accordance with the standards set under the Basic Education Act, of 2013.
- Ensure and assure the provision of proper and adequate facilities for the School.
- Manage the School's affairs in accordance with the rules and regulations governing occupational safety and health.
- Advise the County Education Board on the staffing needs of the School.
- Determine cases of pupils' discipline and make reports to the CEB.
- Prepare comprehensive termly report on all areas of its mandate and submit the report to CEB.
- Administer and manage the resources of the School.
- Receive, collect and account for any funds accruing to the institution in accordance with Article 226 (1) (a) of the Constitution of Kenya, Section 81 of the Public Finance Management Act, 2012 and the Fourth Schedule para 21 and 23 of the Basic Education Act, 2013.

**(c) Committees of the Board**

| Ref: | Name of Committee                                  | Names of Members  | Designation   | Number of meetings attended during the year  |
|------|--|---|---|--|
| 1    | Executive Committee                                | Prof.Moses Poipoi<br>Mr.Paul W. Weloba<br>Mr.Edward Kisaka<br>Dr.Moses Masinde  | Chairman<br>Secretary<br>P.A Chair<br>Member                                | 2 out of 2<br>2 out of 2<br>2 out of 2<br>2 out of 2   |
| 2    | Audit Committee                                    | Eng. David W.Ndinyo<br>Mr.Edward Kisaka<br>Mr.Moses Shikanga  | Chairman<br>Member<br>Member  | 1 out of 1<br>1 out of 1<br>1 out of 1   |
| 3    | Finance,procurement and general purposes Committee | Mrs.Christine Imbega<br>Mr.Edward Kisaka<br>Dr.Moses Masinde<br>Mrs.Rosemary Sitati   | Chairperson<br>Member<br>Member<br>Member                                   | 1 out of 1<br>1 out of 1<br>1 out of 1<br>1 out of 1   |
| 4    | Academic Committee                                 | Mr.Moses Shikanga<br>Dr.Festus Ngetich<br>Mr.Leonard Barasa   | Chairman<br>Member<br>Member  | 2 out of 2<br>2 out of 2<br>2 out of 2   |
| 5    | Development Committee                              | Prof.Moses Poipoi<br>Mrs.Christine Imbegah<br>Mr.Paul Weloba<br>Mr. Edward Kisaka<br>Ms.Catherine Wambua<br>Eng.Remmy Wanyonyi<br>Mr.Moses Shikanga | Chairman<br>Member<br>Principal Sec<br>Member<br>Member<br>Member<br>Member | 2 out of 2<br>2 out of 2<br>2 out of 2<br>2 out of 2<br>2 out of 2<br>2 out of 2<br>2 out of 2 |
| 6    | Discipline and welfare Committee                   | Ms.Carolyne Njalale<br>Mr.Enock Aroni<br>Mr.Macharia Wilson<br>Mr.Moses Shikanga<br>Mr.Edward Kisaka  | Chairperson<br>Member<br>Member<br>Member<br>Member                         | 0  |

**(d) School operation Management**

For the financial year ended 30<sup>th</sup> June, 2024 the School's day-to-day management was under the following persons:

| Ref: | Designation      | Name                   | Identification     |
|------|------------------|------------------------|--------------------|
| 1    | Principal        | Paul Wanyonyi Weloba   | TSC No.291358      |
| 2    | Deputy Principal | Stanslaus Wekesa       | TSC No.440744      |
| 3    | School Bursar    | Fredrick Wafula Wekesa | ICPAK REG NO.34367 |

**(e) Schools contacts**

Post Office Box: Private Bag – 50201 Kimilili  
 Telephone: 0612302724  
 E-mail: friends.schoolkamusinga@yahoo.com  
 Website: www.fsk.sc.ke  
 Facebook: N/A  
 Twitter: N/A

**(f) School Bankers**

The following are school of bank accounts details

- 1) Name of Bank : COOPERATIVE BANK OF KENYA  
 Branch : Kimilili
  
- 2) Name of Bank : KENYA COMMERCIAL BANK  
 Branch : Kimilili
  
- 3) Name of Bank : NATIONAL BANK OF KENYA  
 Branch : Bungoma

**(g) Independent Auditors**

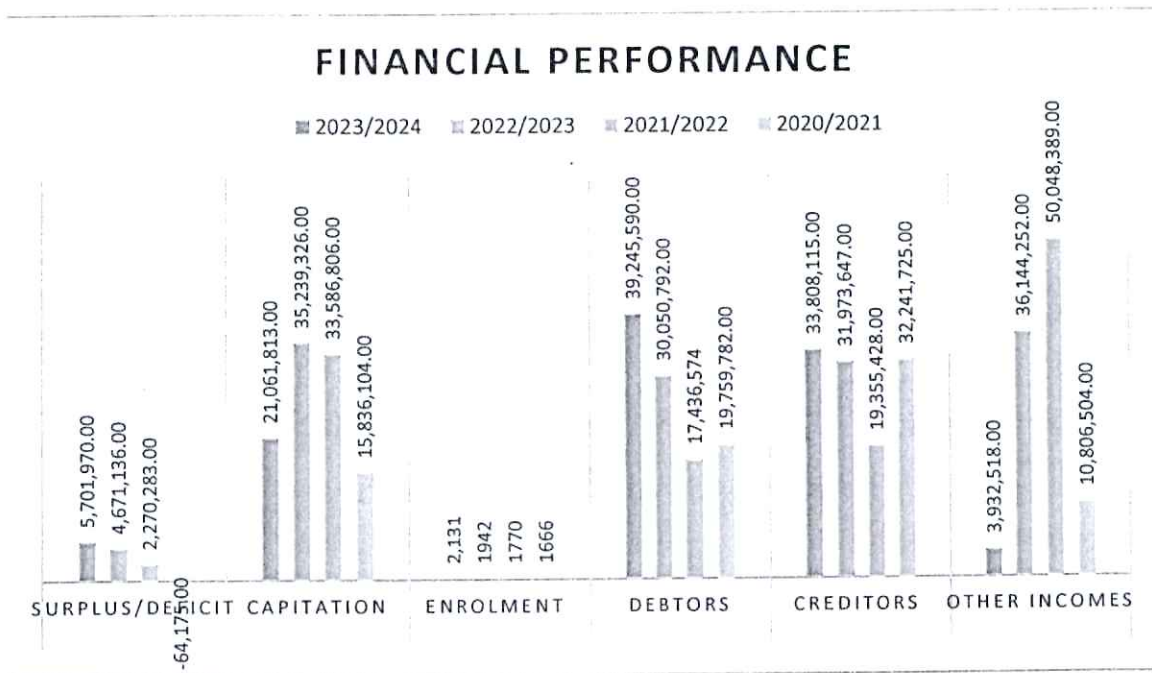
Office of the Auditor General  
 Anniversary Towers, University Way  
 P.O. Box 30084  
 GPO 00100  
 Nairobi, Kenya

3. Summary Report of Performance of The School

The following is a summary report of the performance of the school against the set performance evaluation criteria:

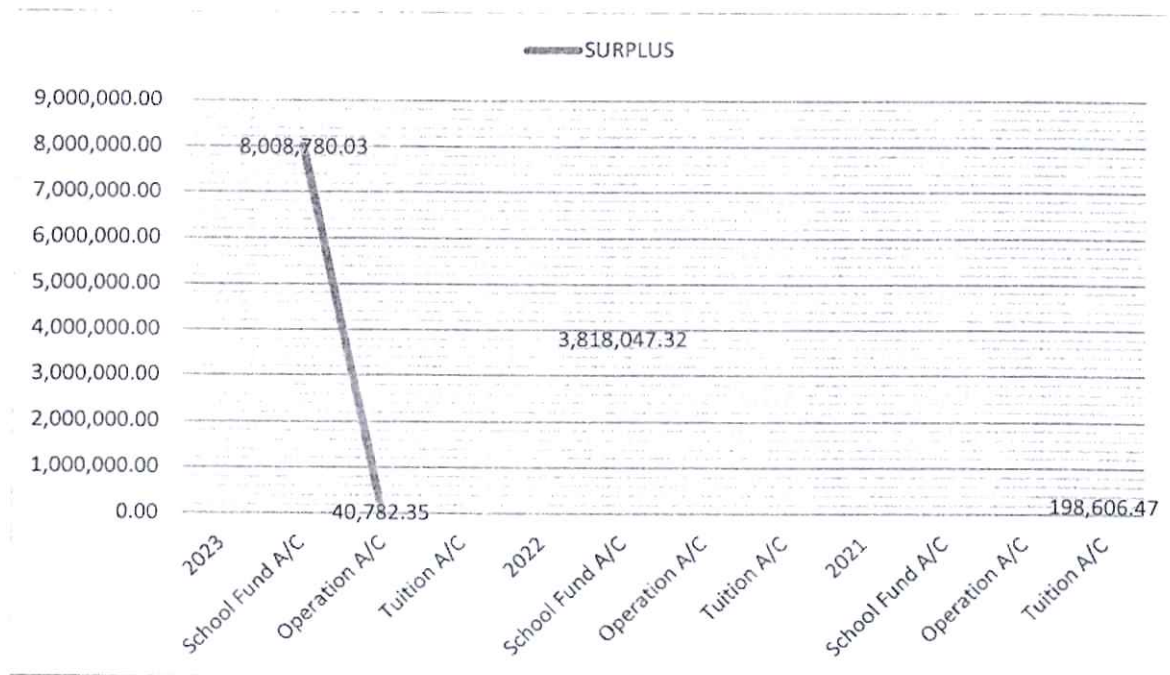
a) Financial performance:

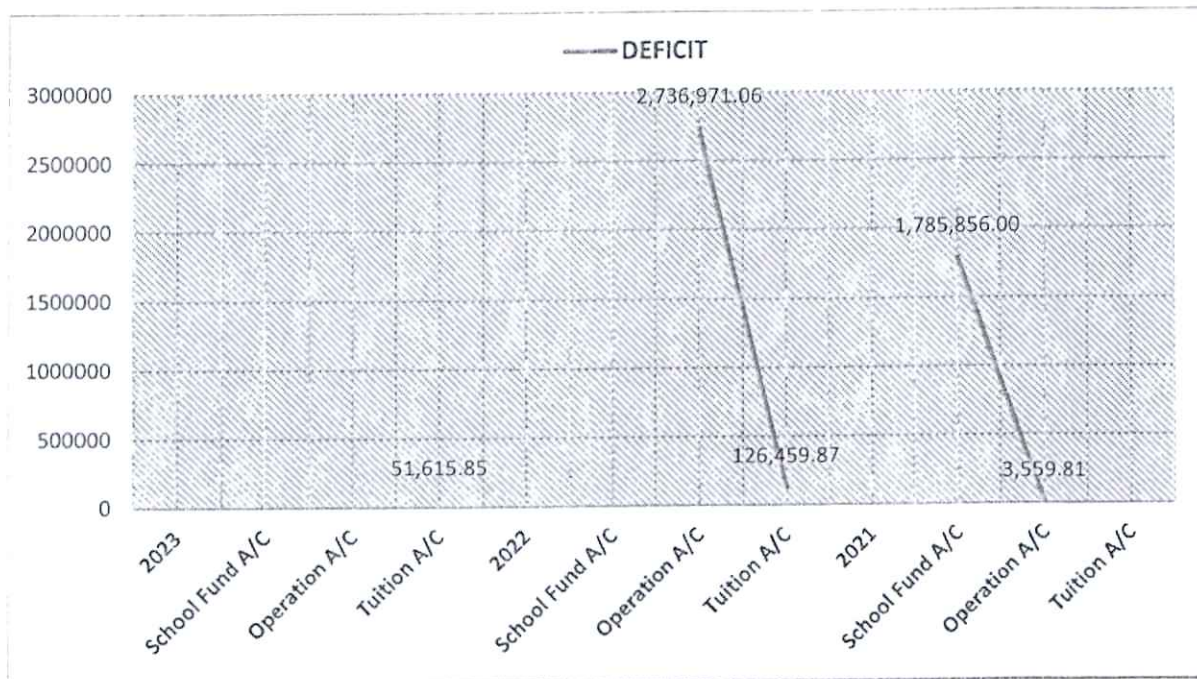
| No | Details         | 2023/2024     | 2022/2023     | 2021/2022     | 2020/2021     |
|----|-----------------|---------------|---------------|---------------|---------------|
| 1. | Surplus/Deficit | 5,701,970.00  | 4,671,136.00  | 2,270,283.00  | (64,175.00)   |
| 2. | Capitation      | 21,061,813.00 | 35,239,326.00 | 33,586,806.00 | 15,836,104.00 |
| 3. | Enrolment       | 2,131         | 1942          | 1770          | 1666          |
| 4. | Debtors         | 39,245,590.00 | 30,050,792.00 | 17,436,574    | 19,759,782.00 |
| 5. | Creditors       | 33,808,115.00 | 3,197,3647.00 | 19,355,428.00 | 32,241,725.00 |
| 6. | Other Incomes   | 3,932,518.00  | 36,144,252.00 | 50,048,389.00 | 10,806,504.00 |



a) Cash and cash equivalents movements

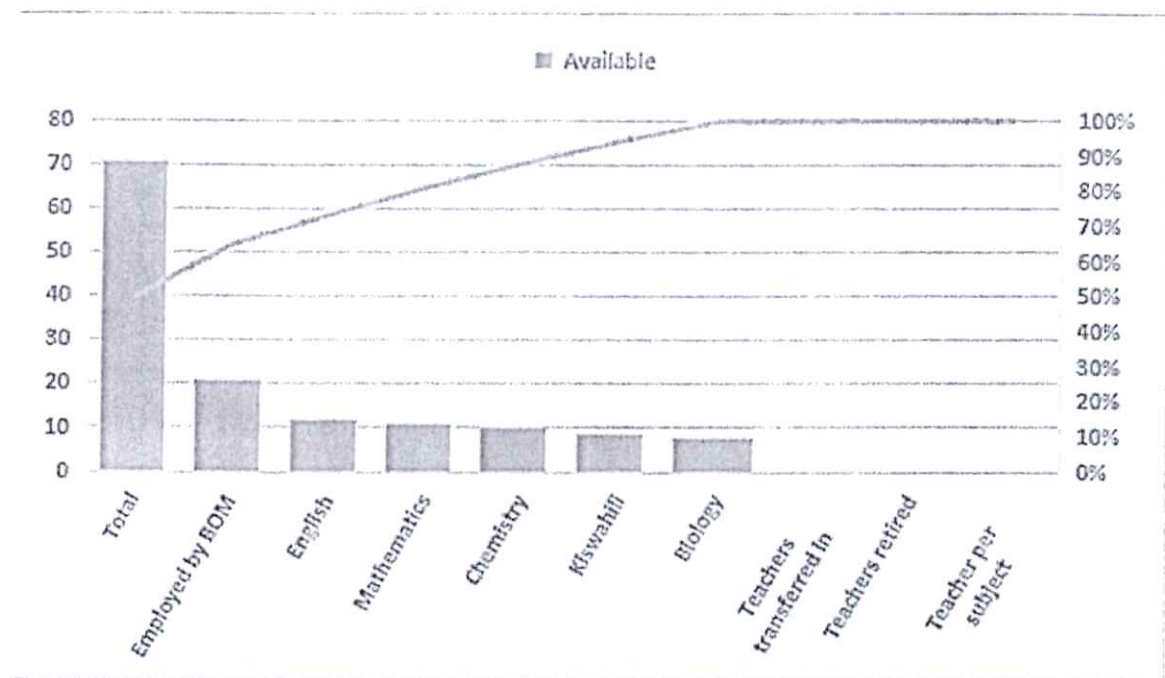
| ACCOUNTS        | SURPLUS             | DEFICIT              |
|-----------------|---------------------|----------------------|
| <b>2023</b>     |                     |                      |
| School Fund A/C | 8,008,780.00        |                      |
| Operation A/C   | 40,782.00           |                      |
| Tuition A/C     |                     | 51,616.00            |
| <b>Total</b>    | <b>8,049,562.00</b> | <b>51,616.00</b>     |
| <b>2022</b>     |                     |                      |
| School Fund A/C | 3,818,047.00        |                      |
| Operation A/C   |                     | 2,736,971.00         |
| Tuition A/C     |                     | 126,460.00           |
| <b>Total</b>    | <b>3,818,047.00</b> | <b>2,863,431.00</b>  |
| <b>2021</b>     |                     |                      |
| School Fund A/C |                     | 1,785,856.00         |
| Operation A/C   |                     | 3,560.00             |
| Tuition A/C     | 198,606.00          |                      |
| <b>Total</b>    | <b>198,606.00</b>   | <b>17,894,416.00</b> |





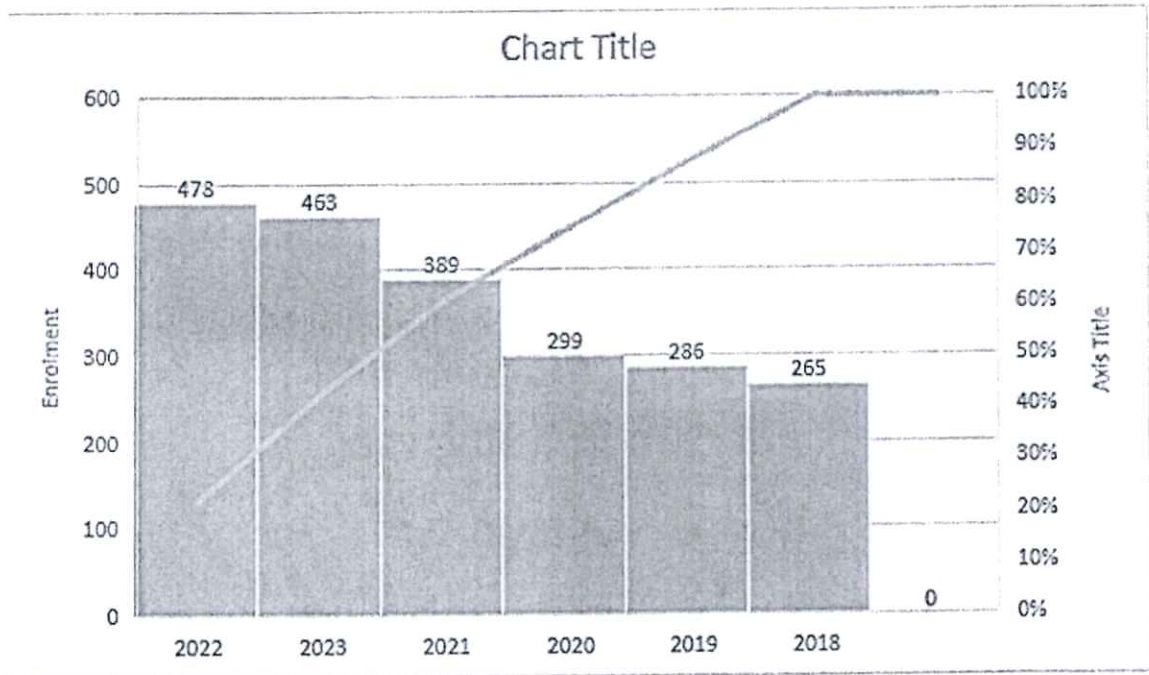
b) Teacher Student ratio:

| Teachers recruited/posted | Available | Shortage  | Teacher/subject         | Available | shortage |
|---------------------------|-----------|-----------|-------------------------|-----------|----------|
| Teachers transferred in   | 0         | 0         | French                  | 1         | 1        |
| Teachers retired          | 0         | 0         | Germany                 | 1         | 1        |
| Employed by BOM           | 21        | 4         | Art & design            | 1         | 1        |
| Teacher per subject       |           |           | Building & construction | 1         | 1        |
| English                   | 12        | 5         |                         | 0         | 0        |
| Kiswahili                 | 9         | 3         |                         | 0         | 0        |
| Mathematics               | 11        | 2         |                         | 0         | 0        |
| Biology                   | 8         | 3         |                         | 0         | 0        |
| Chemistry                 | 10        | 4         |                         | 0         | 0        |
| <b>Total</b>              | <b>71</b> | <b>21</b> |                         | <b>4</b>  | <b>4</b> |



c) The mean score in the 2023 KCSE:

| Year | Enrolment | Mean score | Deviation |
|------|-----------|------------|-----------|
| 2018 | 265       | 8.3356     | -0.68     |
| 2019 | 286       | 9.1573     | +0.82     |
| 2020 | 299       | 9.6018     | +0.44     |
| 2021 | 389       | 9.6128     | +0.56     |
| 2022 | 478       | 9.2531     | -0.3597   |
| 2023 | 463       | 9.3651     | 0.1120    |



**d) Number of Candidates in the 2023 KCSE:**

| Year | Enrolment |
|------|-----------|
| 2018 | 265       |
| 2019 | 286       |
| 2020 | 299       |
| 2021 | 389       |
| 2022 | 478       |
| 2023 | 463       |


**e) The capacity of the school:**

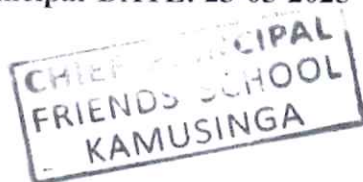
Friends School Kamusinga has an enrolment of 2,145 students as at 30/06/2024. The enrolment is higher than the facilities available. That are the dormitories, classes, laboratories etc are congested.

| No. | Name of facility | Expected No. | Available No | Deficit |
|-----|------------------|--------------|--------------|---------|
| 1.  | Classrooms       | 38           | 36           | 2       |
| 2.  | Laboratories     | 8            | 6            | 2       |
| 3.  | Library          | 4            | 2            | 2       |
| 4.  | Toilets          | 144          | 124          | 20      |
| 5.  | Dormitories      | 20           | 20           | 0       |
| 6.  | Dining hall      | 2            | 1            | 1       |

f) Development projects carried out by the school:

| Description                                      | Source of funds | status | Initial cost  | Amount spent  | Expected completion |
|--|-----------------|--------|---------------|---------------|---------------------|
| Stored dormitory phase 3 (2 <sup>nd</sup> Floor) | GOK and Parents | In use | 26,127,133.00 | 26,127,133.00 | Completed           |
| CBC Classrooms                                   | GOK             | In use | 1,576,440.00  | 1,576,440.00  | completed           |
| CABROS   | Parents         | In use | 5,478,380.00  | 5,478,380.00  | Completed           |

  
School Principal DATE: 23-05-2025



#### 4. Statement of School Management Responsibility

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, each National Government School shall prepare financial statements in respect of that school. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed by the Public Sector Accounting Standards Board (PSASB) of Kenya from time to time.

Schedule 4 (Section 23) of the Education Act, 2013 requires the Board of Management of a public institution of basic education to keep all proper books and records of accounts of the income, expenditure, and assets of the institution.

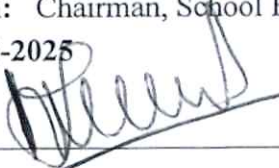
The Board of Management of *FRIENDS SCHOOL KAMUSINGA* accepts responsibility for the school's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS).

The Board of Management is of the opinion that the school's financial statements give a true and fair view of the state of the school's transactions during the financial year ended 30<sup>th</sup> June, 2024, and of the school's financial position as at that date.

**Name: PROF. MOSES POIPOI**

**Designation:** Chairman, School Board of Management

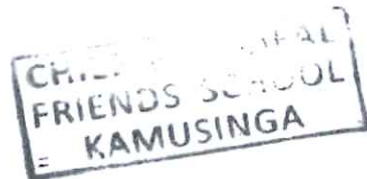
**Date:** 23-05-2025



**Name: PAUL WELOBA**

**Designation:** School Principal & Secretary to Board of Management

**Date:** 23-05-2025



**Name: FREDRICK WEKESA**

**Designation:** Bursar/ Finance Officer

**Date:** 23-05-2025



# REPUBLIC OF KENYA

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NAIROBI

*Enhancing Accountability*

## **REPORT OF THE AUDITOR-GENERAL ON FRIENDS SCHOOL KAMUSINGA FOR THE YEAR ENDED 30 JUNE, 2024 - BUNGOMA COUNTY**

---

### **PREAMBLE**

I draw your attention to the contents of my report which is in three parts:

- A. Report on Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements.
- B. Report on Lawfulness and Effectiveness in the Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure the Government achieves value for money and that such funds are applied for the intended purpose.
- C. Report on Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, risk management environment and internal controls, developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

A Qualified Opinion is issued when the Auditor-General concludes that, except for material misstatements noted, the financial statements are fairly presented in accordance with the applicable financial reporting framework. The Report on Financial Statements should be read together with the Report on Lawfulness and Effectiveness in the Use of Public Resources, and the Report on Effectiveness of Internal Controls, Risk Management and Governance.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012, and the Public Audit Act, 2015. The three parts of the report when read together constitute the report of the Auditor-General.

### **REPORT ON THE FINANCIAL STATEMENTS**

#### **Qualified Opinion**

I have audited the accompanying financial statements of Friends School Kamusinga-Bungoma County set out on pages 1 to 21, which comprise of the statement of assets

and liabilities as at 30 June, 2024 and the statement of receipts and payments, statement of cash flows and statement of budgeted versus actual amounts for the year then ended and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effect of the matters described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of Friends School Kamusinga as at 30 June, 2024 and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the Basic Education Act, 2013 and the Public Finance Management Act, 2012.

### **Basis for Qualified Opinion**

#### **1. Inaccuracies in the Financial Statements**

Review of financial statements submitted for revealed the following inaccuracies;

- i. The statement of budgeted versus actuals amounts reflects total income budget of Kshs.145,879,040 while casting of items constituting total income result in amount of Kshs.151,745,480. The variance of Kshs.5,866,441 has not been reconciled. Further, the statement reflects total final expenditure budget of Kshs.145,879,040 while the approved budget was Kshs.176,740,000 resulting in unreconciled variance of Kshs.30,860,960.
- ii. The statement of receipts and payments reflects comparative balance for miscellaneous income of Kshs.36,144,252 while Note 5 to the financial statements reflects comparative balance of Kshs.59,264,086 resulting in unreconciled variance of Kshs.23,119,834.
- iii. The statement of receipts and payments further reflect boarding and School fund payment amount of Kshs.147,307,984 as disclosed in Note 9 to the financial statements. However, supporting schedule reflect an amount of Kshs.168,871,546 resulting in unreconciled variance of Kshs.21,563,562.
- iv. The statement of cashflows erroneously reflects cash outflows for infrastructure of Kshs.145,101,449 and comparative amount of Kshs.149,834,454 instead of Kshs.14,090,511 and Kshs.14,621,203. Similarly, the statement erroneously reflects boarding/lunch and school fund payments of Kshs.14,090,511 and comparative amount of Kshs.14,621,203 instead of Kshs.145,101,449 and Kshs.149,834,454.

In the circumstances, the completeness and accuracy of balances reflected in the financial statements could not be confirmed.

## **2. Accounts Receivable Balance**

The statement of assets and liabilities reflects accounts receivable balance of Kshs.39,245,590 while casting of items comprising of accounts receivable balance in Note 13 to the financial statements results in a balance of Kshs.39,256,590. The variance of Kshs.11,000 has not been reconciled. Further, the balance of Kshs.39,245,590 include student fee arrears of Kshs.15,099,217 which had been outstanding for more than one (1) year. However, there was no policy on the impairment of long outstanding fees arrears casting doubt on the fair statement of the accounts receivables balance.

In the circumstances, the accuracy and full recoverability of the outstanding receivables of Kshs.39,245,590 could not be confirmed.

## **3. Accounts Payables Balance**

The statement of assets and liabilities reflects accounts payables balance of Kshs.33,808,115 as disclosed in Note 14 to the financial statements. The balance includes trade creditors balance of Kshs.25,836,010 while analysis of pending accounts payable reflect a balance of Kshs.21,025,784 resulting in unreconciled variance of Kshs.4,810,226. Further, trade creditors balance of Kshs.25,836,010 include creditors of Kshs.4,810,226 that had been outstanding for more than one (1) year contrary to Regulation 150(1) of the Public Procurement and Asset Disposal Regulations, 2020 which requires payment to be made within sixty (60) days from the date of invoice receipt.

In the circumstances the completeness and accuracy of accounts payables balance of Kshs.33,808,115 could not be confirmed.

The audit was conducted in accordance with International Standards for Supreme Audit Institutions (ISSAIs). I am independent of the Friends School Kamusinga Management in accordance with ISSAI 130 on the Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

### **Key Audit Matter**

Key audit matters are those matters that, in my professional judgement, are of most significance in the audit of the financial statements. Except for the matters described in the Basis for Qualified Opinion, I have determined that there are no other key audit matters to communicate in my report.

## **Other Matter**

### **Unresolved Prior Year Matters**

In the audit report of the previous year, several issues were raised under the Report on Financial Statements, Report on Lawfulness and Effectiveness in use of Public Resources, and Report on Effectiveness of Internal Controls, Risk Management and Governance. However, Management had not resolved the issues as at 30 June, 2024.

## **REPORT ON LAWFULNESS AND EFFECTIVENESS IN THE USE OF PUBLIC RESOURCES**

### **Conclusion**

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in the Use of Public Resources section of my report, I confirm that nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

### **Basis for Conclusion**

#### **1. Irregular Transfer of Funds to Kenya Secondary Schools Heads Association**

The statement of receipts and payments reflects operations and boarding and boarding and school fund payments of Kshs.10,217,007 and Kshs.147,307,984 respectively as further disclosed in Note7 and Note 9 to the financial statements. Included in the expenditure is an amount of Kshs.608,000 transferred to Kenya Secondary School Heads Association (KESSHA). However, KESSHA is a welfare organization that draws its membership from School Principals only. The organization is not defined in Government Funding system and there is no assurance that it has implemented effective, efficient, and transparent financial management and internal control systems to manage the funds transferred by schools.

In the circumstances, value for money transferred to KESSHA amounting to Kshs.608,000 could not be confirmed.

#### **2. Under Funding of Capitation Grants**

The statement of receipts and payments reflects capitation grants for tuition and capitation grants for operations of Kshs.4,932,627 and Kshs.16,129,185, respectively as further disclosed in Notes 1 and Note 2 to the financial statements. However, review of

the students' enrolment revealed variances between the number of students as per the NEMIS and class register. As a result of the variances, the School was under funded by Kshs.10,023,610.

In the circumstances, the under-funding of the School may have affected service delivery.

### **3. Non- Compliance with One Third Rule on Deduction of Employee Salary**

The statement of receipts and payments reflects operations and boarding and school fund expenses of Kshs.10,217,007 and Kshs.147,307,984 respectively as further disclosed in Note 7 and 9 to the financial statements. Included in the payments are personnel emoluments totalling to Kshs.19,410,699. Review of the payroll during the year revealed that total deductions from twenty (18) employees' pay, exceeded two-thirds of their basic salary, contrary to provisions of Section 19(3) of the Employment Act, 2007 which restricts such deductions to no more than two-thirds of an employee's basic pay.

In the circumstances, management was in breach of the law.

### **4. Unapproved Fees on Parents Association Support Programme**

The statement of receipts and payments reflects school fund income amount of Kshs.142,111,092 as disclosed in Note 4 to the financial statements which includes PA Levies of Kshs.32,686,192. Records indicate that the receipts related to an amount of Kshs.10,000 charged on each student to provide funds for development projects. Although management had sought authority to charge the extra levy from the State Department of Early Learning and Basic Education on 20 March, 2024, the extra levy had not been approved by the Cabinet Secretary, contrary to provisions of regulation 45 of the Basic Education Regulations, 2015.

In the circumstances, Management was in breach of the law.

The audit was conducted in accordance with ISSAI 3000 and ISSAI 4000. The standards require that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements comply in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

# REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

## **Conclusion**

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, except for the matters described in the Basis for Conclusion on Effectiveness of Internal Controls, Risk Management and Governance section of my report, I confirm that nothing else has come to my attention to cause me to believe that internal controls, risk management and governance were not effective.

## **Basis for Conclusion**

### **1. Weakness in School Governance**

Review of governance matters revealed that School had constituted an audit committee. However, the audit committee held one (1) meeting during the year under review contrary to provisions of Regulation 179(1) of the Public Finance Management (National Government) Regulations 2015, which states that the audit committee shall meet at least once in every three months. In addition, the School had not established an internal audit unit as required by Section 73(1)(a) of the Public Finance Management Act, 2012 stipulates that every national government entity shall ensure that it complies with this Act and has appropriate arrangements in place for conducting internal audit according to the guidelines of the Accounting Standards Board.

In the circumstances, the School did not benefit from the oversight role and advice from the audit committee and the internal audit function.

### **2. Weakness in Asset Management**

Annex 2 to the financial statements reflects fixed assets with an historical cost of Kshs.588,720,667 as at 30 June, 2024. However, the fixed asset register provided to support the balance did not indicate details such as; date of acquisition, cost, serial numbers, location and the assets current status. Further, the assets had not been tagged for ease of identification.

In the circumstances, the school's effectiveness in asset management could not be confirmed.

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal controls, risk management and overall governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

## **Responsibilities of the Management and those Charged with Governance**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal controls as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal controls, risk management and governance.

In preparing the financial statements, Management is responsible for assessing the School's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless Management is aware of the intention to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements comply with the authorities which govern them and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the School's financial reporting process, reviewing the effectiveness of how Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

## **Auditor-General's Responsibilities for the Audit**


My responsibility is to conduct an audit of the financial statements in accordance with Article 229(4) of the Constitution, Section 35 of the Public Audit Act, 2015 and the International Standards for Supreme Audit Institutions (ISSAIs). The standards require that, in conducting the audit, I obtain reasonable assurance about whether the financial statements as a whole are free from material misstatements, whether due to fraud or error and to issue an auditor's report that includes my opinion in accordance with Section 48 of the Public Audit Act, 2015. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with IFPP will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be

expected to influence the economic decisions of users taken on the basis of these financial statements.

In conducting the audit, Article 229(6) of the Constitution also requires that I express a conclusion on whether or not in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way. In addition, I consider the entity's control environment in order to give an assurance on the effectiveness of internal controls, risk management and governance processes and systems in accordance with the provisions of Section 7 (1) (a) of the Public Audit Act, 2015.

Further, I am required to submit the audit report in accordance with Article 229(7) of the Constitution.

Detailed description of my responsibilities for the audit is located at the Office of the Auditor-General's website at: <https://www.oagkenya.go.ke/auditor-generals-responsibilities-for-audit/>. This description forms part of my auditor's report.

  
FCPA Nancy Gathungu, CBS  
AUDITOR-GENERAL

Nairobi

29 May, 2025

6. Statement Of Receipts and Payments for the Year Ended 30<sup>th</sup> June 2024

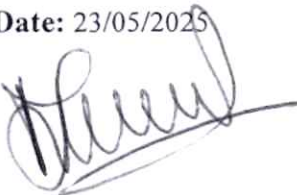
| Description Of Vote Head                   | Note | 2023-2024             | 2022-2023             |
|--|------|-----------------------|-----------------------|
|  |      | Kshs                  | Kshs                  |
| <b>Receipts</b>                            |      |                       |                       |
| Government grants for tuition              | 1    | 4,932,627.00          | 10,936,735.00         |
| Government grants for operations           | 2    | 16,129,185.00         | 24,302,591.00         |
| Government Grants for infrastructure       | 3    | 13,414,081.00         | 15,062,759.00         |
| School fund income- parents' contributions | 4    | 142,111,092.00        | 113,761,008.00        |
| Miscellaneous incomes                      | 5    | 3,932,518.00          | 36,144,252.00         |
| <b>Total Receipts</b>                      |      | <b>180,519,504.00</b> | <b>200,207,345.00</b> |
| <b>Payments</b>                            |      |                       |                       |
| Tuition                                    | 6    | 3,202,030.00          | 10,923,869.00         |
| Operations                                 | 7    | 10,217,008.00         | 20,156,683.00         |
| Infrastructure                             | 8    | 14,090,511.00         | 14,621,203.00         |
| Boarding and school fund                   | 9    | 147,307,984.00        | 149,834,454.00        |
| <b>Total Payments</b>                      |      | <b>174,817,534.00</b> | <b>195,536,209.00</b> |
| <b>SURPLUS/DEFICIT</b>                     |      | <b>5,701,971.00</b>   | <b>4,671,136.00</b>   |

The school financial statements were approved on 23/05/2025 and signed by:

Name: PROF MOSES POIPOI

Chair BOM


Date: 23/05/2025



Name: PAUL WELOBA

School Principal/ Secretary to BOM

Date: 23/05/2025



CHIEF :  
FRIEND  
= KAM

PAL  
DOL

Name: FREDRICK WEKESA

Bursar/ Finance Officer

Date: 23/05/2025



FINANCE OFFICER  
FRIENDS SCHOOL, KAMUSINGA

23 MAY 2025

PRIVATE DATA  
MILILI

7. Statement of Assets and Liabilities As At 30<sup>th</sup> June 2024

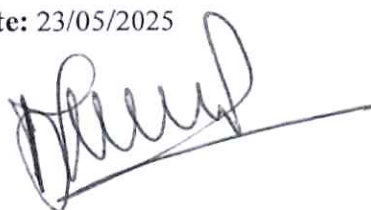
| Description                            | Note | 2023-2024            | 2022-2023            |
|--|------|----------------------|----------------------|
|  |      | Kshs                 | Kshs                 |
| <b>Financial Assets</b>                |      |                      |                      |
| <b>Cash and cash equivalents</b>       |      |                      |                      |
| Bank balances                          | 10   | 24,407,991.00        | 17,794,540.00        |
| Cash balances                          | 11   | 2,023,647.00         | 10,291,458.00        |
| Short term investments                 | 12   | -                    | -                    |
| <b>Total cash and cash equivalent</b>  |      | <b>26,431,639.00</b> | <b>28,085,998.00</b> |
| Account's receivables                  | 13   | 39,245,590.00        | 30,054,792.00        |
| <b>Total financial assets (a)</b>      |      | <b>65,677,229.00</b> | <b>58,140,790.00</b> |
| <b>Financial liabilities</b>           |      |                      |                      |
| Accounts payables                      | 14   | 33,808,115.00        | 31,973,647.00        |
| <b>Total Financial Liabilities (b)</b> |      | <b>33,808,115.00</b> | <b>31,973,647.00</b> |
| <b>Net financial assets (a-b)</b>      |      | <b>31,869,114.00</b> | <b>26,167,143.00</b> |
| <b>Represented by</b>                  |      |                      |                      |
| Accumulated fund b/fwd                 | 15   | 26,167,143.00        | 21,496,007.00        |
| Surplus/deficit for the year           |      | 5,701,971.00         | 4,671,136.00         |
| <b>Net Assets</b>                      |      | <b>31,869,114.00</b> | <b>26,167,143.00</b> |

The school's financial statements were approved on 23/05/2025 and signed by:

Name: PROF MOSES  
POIPOI

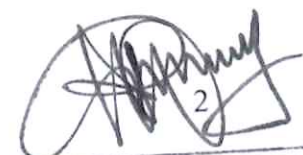
Chair BOM

Date: 23/05/2025



Name: PAUL W. WELOBA  
School Principal/ Secretary to  
BOM

Date: 23/05/2025



CHIEF PRINCIPAL  
FRIENDS SCHOOL  
KAMUSINGA

Name: FREDRICK WEKESA

Bursar/ Finance Officer

Date: 23/05/2025



FINANCE OFFICER  
FRIENDS SCHOOL, KAMUSINGA  
23 MAY 2025  
P. O. Box PRIVATE BAG  
KIMILILI

8. Statement of Cash Flows for the Year Ended 30<sup>th</sup> June 2024

| Description   | Note      | 2023-2024             | 2022-2023             |
|---|-----------|-----------------------|-----------------------|
|   |           | Kshs                  | Kshs                  |
| <b>Cash from Operating Activities</b>                     |           |                       |                       |
| <b>Receipts</b>   |           |                       |                       |
| Government grants for tuition                             |           | 4,932,627.00          | 10,936,735.00         |
| Government grants for operations                          |           | 16,129,185.00         | 24,302,591.00         |
| Government grants for infrastructure                      |           | 13,414,081.00         | 15,062,759.00         |
| School fund income- parents contributions/ fees           |           | 132,548,227.00        | 113,761,008.00        |
| Miscellaneous Incomes                                     |           | 3,932,518.00          | 36,144,252.00         |
| <b>Total receipts</b>                                     |           | <b>170,956,639.00</b> | <b>200,207,345.00</b> |
| <b>Payments</b>   |           |                       |                       |
| Cash outflows for tuition                                 |           | 3,202,030.00          | 10,923,869.00         |
| Cash outflows for operations                              |           | 10,217,008.00         | 20,156,683.00         |
| Cash outflows for infrastructure                          |           | 145,101,449.00        | 149,834,454.00        |
| Cash outflows Boarding/lunch and school fund payments     |           | 14,090,511.00         | 14,621,203.00         |
| <b>Total payments</b>                                     |           | <b>172,610,999.00</b> | <b>195,536,209.00</b> |
| <b>Net cash inflow/outflow from operating activities</b>  |           | <b>(1,654,359.00)</b> | <b>4,671,136.00</b>   |
| <b>Cash flow from investing activities</b>                |           |                       |                       |
| Acquisition of assets                                     |           |                       |                       |
| Proceeds from sale of Assets                              |           |                       |                       |
| Proceeds from investments                                 |           |                       |                       |
| Purchase of investments                                   |           | -                     | -                     |
| <b>Net cash inflow/outflows from investing activities</b> |           |                       |                       |
| <b>Cash flow from Financing activities</b>                |           |                       |                       |
| Proceeds from borrowings/ loans                           | <b>18</b> |                       |                       |
| Repayment of principal borrowings                         |           |                       |                       |
| <b>Net cash inflow/outflow from financing activities</b>  |           |                       |                       |
| <b>Net increase/decrease in cash and cash equivalents</b> |           | <b>(1,654,359.00)</b> | <b>4,671,136.00</b>   |
| Cash and cash equivalent at beginning of the FY           |           | 28,085,998.00         | 23,414,861.00         |
| <b>Cash and cash equivalent at end of the FY</b>          |           | <b>26,431,639.00</b>  | <b>28,085,997.00</b>  |

The school's financial statements were approved on 23/05/2025 and signed by:

Name: PROF MOSES  
POIPOI

Chair BOM

Date: 23/05/2025



Name: PAUL W. WELOBA  
School Principal/ Secretary to  
BOM

Date: 23/05/2025



CHIEF PRINCIPAL  
FRIENDS SCHOOL  
= KAMUSINGA

Name: FREDRICK WEKESA

Bursar/ Finance Officer

Date: 23/05/2025



FINANCE OFFICER  
FRIENDS SCHOOL, KAMUSINGA  
23 MAY 2025  
P. O. Box PRIVATE BAG  
KIMILILI

9. Statement Of Budgeted Versus Actual Amounts for The Year Ended 30<sup>th</sup> June 2024

| Receipt/Expenses Item                     | Original Budget   | Adjustments | Final Budget      | Actual On Comparable Basis | Budget Utilization Difference | % Of Utilization |
|---|-------------------|-------------|-------------------|----------------------------|-------------------------------|------------------|
|   | a                 | b           | c=a+b             | d                          | e=c-d                         | f=d/c %          |
|   | Kshs              | Kshs        | Kshs              | Kshs                       | Kshs                          | Kshs             |
| <b>RECEIPTS</b>                           |                   |             |                   |                            |                               |                  |
| <i>(1) Capitation Grant on Tuition</i>    |                   |             |                   |                            |                               |                  |
| Reference Materials                       |                   |             | -                 | -                          | -                             | -                |
| Exercise Books                            |                   |             | -                 | -                          | -                             | -                |
| Laboratory Equipment                      |                   |             | -                 | -                          | -                             | -                |
| Internal Exams                            |                   |             | -                 | -                          | -                             | -                |
| Teaching / Learning Materials             | 6,532,000         |             | 6,532,000         | 4,932,627                  | 1,599,373                     | 76%              |
| Exams And Assessment                      |                   |             | -                 | -                          | -                             |                  |
| <b>Sub-totals</b>                         | <b>6,532,000</b>  | <b>-</b>    | <b>6,532,000</b>  | <b>4,932,627</b>           | <b>1,599,373</b>              | <b>76%</b>       |
| <i>(2) Capitation Grant on Operations</i> |                   |             |                   |                            |                               |                  |
| Personnel Emoluments                      | 6,956,000         |             | 6,956,000         | 5,332,040                  | 1,623,960                     | 77%              |
| Repairs And Maintenance                   |                   |             | -                 | -                          | -                             | -                |
| Local Transport / Travelling              | 2,632,000         |             | 2,632,000         | 1,298,886                  | 1,333,114                     | 49%              |
| Electricity And Water                     | 4,324,000         |             | 4,324,000         | 3,245,210                  | 1,078,790                     | 75%              |
| Medical                                   | 1,300,000         |             | 1,300,000         | 1,615,773                  | (315,773)                     | 124%             |
| Administration Costs                      | 4,888,000         |             | 4,888,000         | 3,041,497                  | 1,846,503                     | 62%              |
| Activity                                  | 3,000,000         |             | 3,000,000         | 1,595,779                  | 1,404,221                     | 53%              |
| Gratuity                                  |                   |             | -                 | -                          | -                             |                  |
| <b>Sub-totals</b>                         | <b>23,100,000</b> | <b>-</b>    | <b>23,100,000</b> | <b>16,129,185</b>          | <b>6,970,815</b>              | <b>70%</b>       |
| <i>3) FDSE for infrastructure</i>         |                   |             |                   |                            |                               |                  |
| Maintenance &Improvement MoE              | 8,000,000         |             | 8,000,000         | 7,802,500                  | 197,500                       | 98%              |

| Receipt/Expenses Item              | Original Budget    | Adjustments | Final Budget       | Actual On Comparable Basis | Budget Utilization Difference | % Of Utilization |
|------------------------------------|--------------------|-------------|--------------------|----------------------------|-------------------------------|------------------|
|                                    | a                  | b           | c=a+b              | d                          | e=c-d                         | f=d/c %          |
|                                    | Kshs               | Kshs        | Kshs               | Kshs                       | Kshs                          | Kshs             |
| M&I parents' contribution          | 4,290,000          |             | 4,290,000.00       | 4,035,141                  | 254,859.00                    | -                |
| Economic Stimulus Programs         |                    |             | -                  | -                          | -                             | -                |
| Transition Infrastructure Grants   |                    |             | -                  | -                          | -                             | -                |
| Administration Block               |                    |             | -                  | -                          | -                             | -                |
| CBC Classroom                      | 1,576,440          |             | 1,576,440          | 1,576,440                  | 0.00                          | -                |
| <b>Sub-totals</b>                  | <b>5,866,440</b>   | <b>-</b>    | <b>5,866,440</b>   | <b>5,611,581</b>           | <b>254,859.00</b>             | <b>96%</b>       |
| <i>(4) Fees Charged on Parents</i> |                    |             |                    |                            |                               |                  |
| Personnel emoluments               | 15,074,000         |             | 15,074,000         | 16,617,300                 | (1,543,300)                   | 110%             |
| Repairs and maintenance            | 4,000,000          |             | 4,000,000          | 4,200,000                  | (200,000)                     | 105%             |
| Local transport / travelling       | 5,706,000          |             | 5,706,000          | 4,901,400                  | 804,600                       | 86%              |
| Electricity and water              | 9,370,000          |             | 9,370,000          | 10,298,400                 | (928,400)                     | 110%             |
| Medical                            | 1,139,040          |             | 1,139,040          | -                          | 1,139,040                     | 0%               |
| Administration costs               | 10,592,000         |             | 10,592,000         | 10,962,000                 | (370,000)                     | 103%             |
| Activity                           | 1,596,000          |             | 1,596,000          | 1,675,800                  | (79,800)                      | 105%             |
| BES                                | 60,770,000         |             | 60,770,000         | 60,770,000                 | -                             | 100%             |
| PA Levies*                         |                    |             | -                  | 32,686,192                 | (32,686,192)                  | -                |
| <b>Total</b>                       | <b>108,247,040</b> |             | <b>108,247,040</b> | <b>142,111,092</b>         | <b>(33,864,052)</b>           | <b>131%</b>      |
| <i>5) Miscellenous Income</i>      |                    |             |                    |                            |                               |                  |
| Rent Income                        |                    |             | -                  | 302,900                    | (302,900)                     | 0%               |
| Income From Farming Activities     |                    |             | -                  | 1,384,150                  | (1,384,150)                   | 0%               |
| Guest                              |                    |             | -                  | 119,630                    | (119,630)                     | 0%               |
| Income From bakery                 |                    |             | -                  | 451,898                    | (451,898)                     | 0%               |

| Receipt/Expenses Item                 | Original Budget    | Adjustments | Final Budget       | Actual On Comparable Basis | Budget Utilization Difference | % Of Utilization |
|---------------------------------------|--------------------|-------------|--------------------|----------------------------|-------------------------------|------------------|
|                                       | a                  | b           | c=a+b              | d                          | e=c-d                         | f=d/c %          |
|                                       | Kshs               | Kshs        | Kshs               | Kshs                       | Kshs                          | Kshs             |
| Income From Grants and Donations*     |                    |             | -                  | 1,600,000                  | (1,600,000)                   | 0%               |
| KCSE                                  |                    |             | -                  | -                          | -                             | 0%               |
| Tender fees                           |                    |             | -                  | -                          | -                             | 0%               |
| Fees Refund                           |                    |             | -                  | -                          | -                             | 0%               |
| Excess Fees                           |                    |             | -                  | -                          | -                             | 0%               |
| Interest Incom                        |                    |             | -                  | 73,940                     | (73,940)                      | 0%               |
| Sub Total                             | -                  | -           | -                  | 3,932,518                  | (3,932,518)                   | 0%               |
| <b>TOTAL INCOME</b>                   | <b>145,879,040</b> | <b>-</b>    | <b>145,879,040</b> | <b>180,519,504</b>         | <b>(34,640,464)</b>           | <b>124%</b>      |
| <b>PAYMENTS</b>                       |                    |             |                    |                            |                               |                  |
| <i>(6) Expenditure For Tuition</i>    |                    |             |                    |                            |                               |                  |
| Exercise Books                        |                    |             | -                  | -                          | -                             | -                |
| Textbooks                             |                    |             | -                  | -                          | -                             | -                |
| Reference materials                   |                    |             | -                  | -                          | -                             | -                |
| Laboratory Equipment                  |                    |             | -                  | -                          | -                             | -                |
| Teaching / Learning Materials         | 6,532,000          |             | 6,532,000          | 3,200,600                  | 3,331,400                     | 49%              |
| Exams And Assessment                  |                    |             | -                  | -                          | -                             | -                |
| Teachers Guides                       |                    |             | -                  | -                          | -                             | -                |
| Bank Charges                          |                    |             | -                  | 1,430                      | (1,430)                       | -                |
| Others (specify)                      |                    |             | -                  | -                          | -                             | -                |
| Sub-totals                            | 6,532,000          | -           | 6,532,000          | 3,202,030                  | 3,329,970                     | 49%              |
| <i>(7) Expenditure For Operations</i> |                    |             |                    |                            |                               |                  |
| Personnel Emoluments                  | 6,956,000          |             | 6,956,000          | 8,392,369                  | (1,436,369)                   | 121%             |

| Receipt/Expenses Item                           | Original Budget   | Adjustments | Final Budget      | Actual On Comparable Basis | Budget Utilization Difference | % Of Utilization |
|---|-------------------|-------------|-------------------|----------------------------|-------------------------------|------------------|
|   | a                 | b           | c=a+b             | d                          | e=c-d                         | f=d/c %          |
|   | Kshs              | Kshs        | Kshs              | Kshs                       | Kshs                          | Kshs             |
| Maintenance & Improvement                       |                   |             | -                 | -                          | -                             | -                |
| Administration Cost                             | 4,888,000         |             | 4,888,000         | 26,215                     | 4,861,786                     | 1%               |
| Repairs And Maintenance & Improvements          |                   |             | -                 | -                          | -                             | -                |
| Local Transport / Travelling                    | 2,632,000         |             | 2,632,000         | 700,148                    | 1,931,852                     | 27%              |
| Electricity And Water                           | 4,324,000         |             | 4,324,000         | 383,057                    | 3,940,943                     | 9%               |
| Medical   | 1,300,000         |             | 1,300,000         | 231,659                    | 1,068,341                     | 18%              |
| Activity Expenses                               | 3,000,000         |             | 3,000,000         | 483,560                    | 2,516,440                     | 16%              |
| Insurance Cost                                  |                   |             | -                 | -                          | -                             | -                |
| Service Gratuity                                |                   |             | -                 | -                          | -                             | -                |
| <b>Total</b>                                    | <b>23,100,000</b> | <b>-</b>    | <b>23,100,000</b> | <b>10,217,008</b>          | <b>12,882,993</b>             | <b>44%</b>       |
| <i>(8) Expenditure For infrastructure</i>       |                   |             |                   |                            |                               |                  |
| Construction of classrooms                      |                   |             | -                 | -                          | -                             | -                |
| Construction of laboratory                      |                   |             | -                 | -                          | -                             | -                |
| Construction of dormitory                       | 8,000,000         |             | 8,000,000         | 12,505,358                 | (4,505,358)                   | 156%             |
| Purchase of furniture                           |                   |             | -                 | -                          | -                             | -                |
| Drilling of boreholes                           |                   |             | -                 | -                          | -                             | -                |
| Others (specify)                                |                   |             | -                 | 8,713                      | (8,713)                       | 0%               |
| CBC Classroom                                   |                   |             |                   | 1,576,440                  |                               |                  |
| <b>Sub-totals</b>                               | <b>8,000,000</b>  | <b>-</b>    | <b>8,000,000</b>  | <b>14,090,511</b>          | <b>(4,514,071)</b>            | <b>176%</b>      |
| <i>(9) Expenditure for Boarding/school fund</i> |                   |             |                   |                            |                               |                  |
| Personnel Emoluments                            | 15,074,000        |             | 15,074,000        | 11,018,330                 | 4,055,670                     | 73%              |

FRIENDS SCHOOL KAMUSINGA

Annual Report and Financial Statements For the year ended 30<sup>th</sup> June 2024

| Receipt/Expenses Item                  | Original Budget    | Adjustments | Final Budget       | Actual On Comparable Basis | Budget Utilization Difference | % Of Utilization |
|--|--------------------|-------------|--------------------|----------------------------|-------------------------------|------------------|
|  | a                  | b           | c=a+b              | d                          | e=c-d                         | f=d/c %          |
|  | Kshs               | Kshs        | Kshs               | Kshs                       | Kshs                          | Kshs             |
| Service Gratuity                       | 1,139,040          |             | 1,139,040          | 1,139,040                  | -                             | 100%             |
| Repairs And Maintenance & Improvements | 4,000,000          |             | 4,000,000          | 4,035,141                  | (35,141)                      | 101%             |
| Local Transport / Travelling           | 5,706,000          |             | 5,706,000          | 5,828,695                  | (122,695)                     | 102%             |
| Electricity And Water                  | 9,370,000          |             | 9,370,000          | 11,981,081                 | (2,611,081)                   | 128%             |
| PA FUND                                |                    |             | -                  | 28,251,135                 | (28,251,135)                  | 0%               |
| Administration Costs                   | 10,592,000         |             | 10,592,000         | 11,909,110                 | (1,317,110)                   | 112%             |
| Farm                                   |                    |             | -                  | 2,034,270                  | (2,034,270)                   | 0%               |
| Caution                                |                    |             | -                  | -                          | -                             | -                |
| Bes                                    | 60,770,000         |             | 60,770,000         | 58,745,328                 | 2,024,672                     | 97%              |
| Guest                                  |                    |             | -                  | 166,701                    | (166,701)                     | 0%               |
| Bakery                                 |                    |             | -                  | 4,216,354                  | (4,216,354)                   | 0%               |
| Activity                               | 1,596,000          |             | 1,596,000          | 5,828,695                  | (4,232,695)                   | 365%             |
| Excess Fees(Fees Refund)               |                    |             | -                  | 654,104                    | (654,104)                     | -                |
| Donation                               |                    |             | -                  | 1,500,000                  | (1,500,000)                   | -                |
| Acquisition Of Assets                  |                    |             | -                  | -                          | -                             | -                |
| PA Expenses                            |                    |             | -                  | -                          | -                             | -                |
| Others (Specify)                       |                    |             | -                  | -                          | -                             | -                |
| Sub-totals                             | 108,247,040        | -           | 108,247,040        | 147,307,984                | (39,060,944)                  | 136%             |
| <b>TOTAL EXPENDITURE</b>               | <b>145,879,040</b> | <b>-</b>    | <b>145,879,040</b> | <b>174,817,533</b>         | <b>(27,362,053)</b>           | <b>120%</b>      |

## 10. Significant Accounting Policies

The principal accounting policies adopted in the preparation of these financial statements are set out below:

### 1. Statement of compliance and basis of preparation

The financial statements have been prepared in accordance with and comply with International Public Sector Accounting Standards (IPSAS) with particular emphasis on Cash Basis Financial Reporting under the Cash Basis of Accounting and applicable government legislations and regulations. The financial statements comply with and conform to the form of presentation prescribed by the Public Sector Accounting Standards Board of Kenya.

This cash basis of accounting has been supplemented with accounting for; a) receivables that include school fees from parents, imprest, salary advances and other receivables and b) payables that include deposits and retentions and payables from operations.

The financial statements are presented in Kenya Shillings, which is the functional and reporting currency of the *school*, and all values are rounded to the nearest Kenya Shilling (Kshs). The accounting policies adopted have been consistently applied to all the years presented.

### 2. Recognition of receipts and payments

The *school* recognises all receipts from various sources when the event occurs, and the related cash has been received by the *school*. In addition, the *school* recognises all expenses when the event occurs, and the related cash has been paid out by the *school*. Income arising from school fees is recognised when the event occurs whether cash is received or not. Expenditure arising from operations is recognised when the event occurs irrespective of receipt of cash.

### 3. In-kind contributions

In-kind contributions are donations that are made to the *school* in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment, or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the *school* includes such value in the statement of receipts and payments both as a receipt and as a payment in equal and opposite amounts; otherwise, the contribution is not recorded.

### 4. Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call, and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to an insignificant risk of changes in value. Bank account balances include amounts held at various financial institutions at the end of the financial year.

**5. Accounts Receivable**

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. Accounts receivables also include school fees billed to parents for services rendered but not paid. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

**6. Accounts Payable**

For the purposes of these financial statements, deposits, and retentions held on behalf of third parties have been recognized as accounts payables. This is in recognition of the government practice of retaining a portion of contracted services and works pending the fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. Payables also include expenditures incurred for the purchase of goods, works and services that have been rendered and not settled. This is an enhancement to the cash accounting policy adopted for public secondary schools. Other liabilities are disclosed in the financial statements.

**7. Non-current assets**

Non-current assets are expensed at the time of acquisition while disposal proceeds are recognized as receipts at the time of disposal. However, the acquisitions and disposals are reflected in the school fixed asset register a summary of which is provided as a memorandum to these financial statements.

**8. Budget**

The budget is developed on the same accounting basis (cash basis), the same accounts classification basis, and for the same period as the financial statements. The *school's* budget was approved by the School Board of Management. A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

**9. Comparative figures**

Where necessary comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

**10. Subsequent events**

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30<sup>th</sup> June 2024

## 11. Notes To the Financial Statements

## 1 Government Grants for Tuition

| Description                   | 2023-2024           | 2022-2023            |
|-------------------------------|---------------------|----------------------|
|                               | Kshs                | Kshs                 |
| Reference Materials           | -                   | -                    |
| Exercise Books                | -                   | -                    |
| Laboratory Equipment          | -                   | -                    |
| Internal Exams                | -                   | -                    |
| Teaching / Learning Materials | 4,932,627.00        | 10,936,735.00        |
| Chalks                        | -                   | -                    |
| <b>Total</b>                  | <b>4,932,627.00</b> | <b>10,936,735.00</b> |

## 2 Government Grants for Operations

| Description                  | 2023-2024            | 2022-2023            |
|------------------------------|----------------------|----------------------|
|                              | Kshs                 | Kshs                 |
| Personnel Emoluments         | 5,332,040.00         | 5,707,008.00         |
| Repairs And Maintenance      |                      | 7,536,000.00         |
| Local Transport / Travelling | 1,298,886.00         | 1,222,930.00         |
| Electricity And Water        | 3,245,210.00         | 3,532,910.00         |
| Medical                      | 1,615,773.00         | 373,300.00           |
| Administration Costs         | 3,041,497.00         | 3,125,268.00         |
| Activity                     | 1,595,779.00         | 1,187,175.00         |
| SMASSE                       | -                    | 1,618,000.00         |
| <b>Total</b>                 | <b>16,129,185.00</b> | <b>24,302,591.00</b> |

## 3 Government Grants for infrastructure

| Description                      | 2023-2024            | 2022-2023            |
|----------------------------------|----------------------|----------------------|
|                                  | Kshs                 | Kshs                 |
| Maintenance & Improvement MoE    | 7,802,500.00         | 15,062,759.00        |
| M&I parents' contribution        | 4,035,141.00         | -                    |
| Economic Stimulus Programs       | -                    | -                    |
| Transition Infrastructure Grants | -                    | -                    |
| Administration Block             | -                    | -                    |
| CBC Classroom                    | 1,576,440.00         |                      |
| <b>Total</b>                     | <b>13,414,081.00</b> | <b>15,062,759.00</b> |

**4 School Fund Income - Parents Contribution/Fees**

| Description                  | 2023-2024             | 2022-2023             |
|------------------------------|-----------------------|-----------------------|
|                              | Kshs                  | Kshs                  |
| Personnel emoluments         | 16,617,300.00         | 13,667,843.00         |
| Repairs and maintenance      | 4,200,000.00          | 3,761,333.00          |
| Local transport / travelling | 4,901,400.00          | 2,928,823.00          |
| Electricity and water        | 10,298,400.00         | 8,461,046.00          |
| Medical                      | -                     | -                     |
| Administration costs         | 10,962,000.00         | 7,484,771.00          |
| Activity                     | 1,675,800.00          | 1,635,544.00          |
| BES                          | 60,770,000.00         | 52,701,814.00         |
| PA Levies*                   | 32,686,192.00         | 23,119,834.00         |
| <b>Total</b>                 | <b>142,111,092.00</b> | <b>113,761,008.00</b> |

**5 Miscellaneous Incomes**

| Description                       | 2023-2024           | 2022-2023            |
|-----------------------------------|---------------------|----------------------|
|                                   | Kshs                | Kshs                 |
| Rent Income                       | 302,900.00          | 294,100.00           |
| Income From Farming Activities    | 1,384,150.00        | 2,794,890.00         |
| Guest                             | 119,630.00          | 194,000.00           |
| Income From Bakery                | 451,898.00          | 5,611,450.00         |
| PA Fund                           | -                   | -                    |
| Income From Grants And Donations* | 1,600,000.00        | 23,735,940.00        |
| Kcse                              | -                   | -                    |
| Tender Fees                       | -                   | -                    |
| Fees Refund                       | -                   | -                    |
| Excess Fees                       | -                   | 3,513,872.00         |
| Interest Income                   | 73,940.00           | -                    |
| <b>Total</b>                      | <b>3,932,518.00</b> | <b>59,264,086.00</b> |

## 6 Tuition

| Description                   | 2023-2024           | 2022-2023            |
|-------------------------------|---------------------|----------------------|
|                               | Kshs                | Kshs                 |
| Exercise Books                |                     |                      |
| Textbooks                     |                     |                      |
| Reference materials           |                     |                      |
| Laboratory Equipment          |                     |                      |
| Teaching / Learning Materials | 3,200,600.00        | 10,917,989.00        |
| Internal exams                |                     |                      |
| Exams And Assessment          |                     |                      |
| Teachers Guides               |                     |                      |
| Bank Charges                  | 1,430.00            | 5,880.00             |
| Chalks                        | -                   | -                    |
| <b>Total</b>                  | <b>3,202,030.00</b> | <b>10,923,869.00</b> |

## 7 Operations

| Description                            | 2023-2024            | 2022-2023            |
|--|----------------------|----------------------|
|  | Kshs                 | Kshs                 |
| Personnel Emoluments                   | 8,392,369.00         | 4,926,007.00         |
| Maintenance & Improvement              |                      | 5,594,000.00         |
| Administration Cost                    | 26,215.00            | 2,697,575.00         |
| Repairs And Maintenance & Improvements |                      |                      |
| Local Transport / Travelling           | 700,148.00           | 1,055,573.00         |
| Electricity And Water                  | 383,057.00           | 3,049,433.00         |
| Medical                                | 231,659.00           | 258,200.00           |
| Activity Expenses                      | 483,560.00           | 1,625,895.00         |
| Insurance Cost                         | -                    | 450,000.00           |
| Service Gratuity                       | -                    | 500,000.00           |
|  |                      |                      |
| <b>Total</b>                           | <b>10,217,008.00</b> | <b>20,156,683.00</b> |

**8 Infrastructure**

| <b>Description</b>               | <b>2023-2024</b>     | <b>2022-2023</b>     |
|----------------------------------|----------------------|----------------------|
|                                  | <b>Kshs</b>          | <b>Kshs</b>          |
| Construction of classrooms       |                      | 14,621,203.00        |
| Construction of laboratory       |                      |                      |
| Construction of dormitory/HOSTEL | 12,505,358.00        |                      |
| Purchase of furniture            |                      |                      |
| Installation of water tanks      |                      |                      |
| Purchase of apparatus            | -                    | -                    |
| Drilling of boreholes            | -                    | -                    |
| Administration Costs             | 8,713.00             | -                    |
| CBC Classrooms                   | 1,576,440.00         |                      |
| <b>Total</b>                     | <b>14,090,511.00</b> | <b>14,621,203.00</b> |

**9 Boarding And School Fund**

| <b>Description</b>                     | <b>2023-2024</b>      | <b>2022-2023</b>      |
|--|-----------------------|-----------------------|
|  | <b>Kshs</b>           | <b>Kshs</b>           |
| Personnel Emoluments                   | 11,018,330.00         | 16,035,624.00         |
| Service Gratuity                       | 1,139,040.00          | 531,700.00            |
| Repairs And Maintenance & Improvements | 4,035,141.00          | 4,021,044.00          |
| Local Transport / Travelling           | 5,828,695.00          | 3,436,205.00          |
| Electricity And Water                  | 11,981,081.00         | 9,926,815.00          |
| PA FUND                                | 28,251,135.00         | 26,940,470.00         |
| Administration Costs                   | 11,909,110.00         | 8,781,414.00          |
| Farm                                   | 2,034,270.00          | 2,665,665.00          |
| Caution                                | -                     | 500.00                |
| BES                                    | 58,745,328.00         | 60,351,469.00         |
| Guest                                  | 166,701.00            | 430,628.00            |
| Bakery                                 | 4,216,354.00          | 4,310,562.00          |
| Activity                               | 5,828,695.00          | 8,323,136.00          |
| Excess fees(Fees Refund)               | 654,104.00            | 4,079,222.00          |
| Donation                               | 1,500,000.00          | -                     |
| <b>Total</b>                           | <b>147,307,984.00</b> | <b>149,834,454.00</b> |

**10 Bank Accounts**

| Account Name & Currency | Status         | Bank Account Number   | 2023-2024            | 2022-2023            |
|-------------------------|----------------|-----------------------|----------------------|----------------------|
|                         | Active/Dormant |                       | Kshs                 | Kshs                 |
| Tuition Account         | Active         | 01139050184100        | 1,769,056.00         | 38,459.00            |
| Operations Account      | Active         | 01139050184101        | 8,783,126.00         | 4,518,795.00         |
| School Fund Account KCB | Active         | 01108104258           | 4,393,847.00         | 2,227,271.00         |
| Endowment Account       | Active         | 01129050184101        | 646,847.00           | 6,029,674.00         |
| National Bank           | Active         | 01022229962700        | 1,326,340.00         | 2,544,943.00         |
| Gratuity Account        | Active         | 0113050184100         | 2,512,127.00         | 635,515.00           |
| IGA                     | Active         | 011390184102          | 141,270.00           | 23,610.00            |
| Cooperative Bank        | Active         | <b>01129050184100</b> | 4,259,058.00         | 1,171,424.00         |
| Infrastructure A/C      | Active         | 1212069749            | 576,319.00           | 604,849.00           |
| <b>TOTAL</b>            |                |                       | <b>24,407,991.00</b> | <b>17,794,549.00</b> |

**11 Cash In Hand**

| Description                | 2023-2024           | 2022-2023            |
|----------------------------|---------------------|----------------------|
|                            | Kshs                | Kshs                 |
| School fund a/c            | 2,022,243.00        | 10,290,000.00        |
| Operation A/C 039050184101 | 1,404.00            | 1,458.00             |
| <b>Total</b>               | <b>2,023,647.00</b> | <b>10,291,458.00</b> |

**12 Short Term Investments**

| Description            | 2023-2024 | 2022-2023 |
|------------------------|-----------|-----------|
|                        | Kshs      | Kshs      |
| Cooperative Shares     | -         | -         |
| Treasury Bills         | -         | -         |
| Fixed Deposit accounts | -         | -         |
| Other Investments      | -         | -         |
| <b>Total</b>           | <b>-</b>  | <b>-</b>  |

**13 Accounts Receivable**

| Description                              | 2023-2024            | 2022-2023            |
|--|----------------------|----------------------|
|  | Kshs                 | Kshs                 |
| Fees Arrears                             | 39,245,590.00        | 29,671,726.00        |
| <b>Other Non-Fees Receivables</b>        |                      |                      |
| Salary Advances (list/schedule attached) | 11,000.00            | 383,067.00           |
| Imprest (list/schedule attached)         | -                    | -                    |
| Rent arrears (list/schedule attached)    | -                    | -                    |
| <b>Total</b>                             | <b>39,245,590.00</b> | <b>30,054,793.00</b> |

**13 b) Ageing Analysis of Accounts Receivable**

| Description                            | 2023-2024            |                | 2022-2023            |                |
|--|----------------------|----------------|----------------------|----------------|
|  | Kshs                 |                | Kshs                 |                |
|  | 2023-2024            | % of the total | 2022-2023            | % of the total |
| Less than 1 year                       | 24,135,373.00        | 61%            | 23,735,940.00        | 80%            |
| Between 1- 2 years                     | 9,163,432.00         | 23%            | 9,845.00             | 0%             |
| Between 2-3 years                      | 9,845.00             | 0%             | 5,925,940.00         | 20%            |
| Over 3 years                           | 5,925,940.00         | 15%            | -                    | 0%             |
| <b>Total (should tie to note 13 a)</b> | <b>39,234,590.00</b> | <b>100%</b>    | <b>29,671,725.00</b> | <b>100%</b>    |

**14 Accounts Payable**

| Description                                      | 2023-2024            | 2022-2023            |
|--|----------------------|----------------------|
|  | Kshs                 | Kshs                 |
| Trade Creditors (See Ageing Below And Appendix 1 | 25,836,010.00        | 15,479,067.00        |
| Prepaid Fees                                     | 6,904,540.00         | 15,065,480.00        |
| Retention Monies                                 | -                    | -                    |
| Unpaid Salaries And Statutory Deductions         | -                    | -                    |
| Caution Money                                    | -                    | -                    |
| Fees Refund                                      | 1,067,565.00         | 1,429,100.00         |
| <b>Total</b>                                     | <b>33,808,115.00</b> | <b>31,973,647.00</b> |

**14a. Ageing Analysis of Accounts Payable**

| Description                          | 2023-2024            |                | 2022-2023            |                |
|--------------------------------------|----------------------|----------------|----------------------|----------------|
|                                      | Kshs                 |                | Kshs                 |                |
|                                      | 2023-2024            | % of the total | 2022-2023            | % of the total |
| Less than 1 year                     | 21,025,784.00        | 81%            | 12,145,831.00        | 78%            |
| Between 1- 2 years                   | 1,476,990.00         | 6%             | 497,801.00           | 3%             |
| Between 2-3 years                    | 497,801.00           | 2%             | 2,835,435.00         | 18%            |
| Over 3 years                         | 2,835,435.00         | 11%            | -                    | 0%             |
| <b>Total (should tie to note 14)</b> | <b>25,836,010.00</b> | <b>100%</b>    | <b>15,479,067.00</b> | <b>100%</b>    |

**15 Fund Balance Brought Forward**

| Description            | 2023-2024            | 2022-2023            |
|------------------------|----------------------|----------------------|
|                        | Kshs                 | Kshs                 |
| Bank balances          | 17,794,540.00        | 6,950,713.00         |
| Cash balances          | 10,291,458.00        | 16,464,148.00        |
| Short Term Investments | -                    | 17,436,574.00        |
| Receivables            | 30,054,792.00        | (19,355,428.00)      |
| Payables               | (31,973,647.00)      |                      |
| <b>Total</b>           | <b>26,167,143.00</b> | <b>21,496,007.00</b> |

**Other important disclosure notes**

IPSAS Cash Standard encourages an entity to disclose accrual-related information in relation to an entity's assets and liabilities. The notes outlined below are disclosure notes in relation to the school's non-financial assets and liabilities.

**16 Non-current Liabilities Summary**

| Description                  | 2023-2024           | 2022-2023 |
|------------------------------|---------------------|-----------|
|                              | Kshs                | Kshs      |
| Bank Loans                   | -                   | -         |
| Outstanding Leases           | -                   | -         |
| Hire Purchase                | -                   | -         |
| Gratuity And Leave Provision | 1,000,000.00        | -         |
| Others (specify)             | -                   | -         |
| <b>Total</b>                 | <b>1,000,000.00</b> | <b>-</b>  |

**17 Biological assets**

| Description              | Numbers | 2023-2024            | Numbers | 2022-2023            |
|--------------------------|---------|----------------------|---------|----------------------|
|                          |         | Kshs                 |         | Kshs                 |
| Cattle                   | 30      | 1,083,000.00         | 27      | 1,070,000.00         |
| Goats                    |         | -                    |         | -                    |
| Trees                    | 4050    | 23,981,156.30        | 4033    | 23,978,309.00        |
| Coffee Or Tea Plantation |         | -                    |         | -                    |
| Pigs                     | 160     | 1,234,000.00         | 142     | 1,152,000.00         |
| Boma Rhodes              |         | 342,400.00           |         | 237,500.00           |
| <b>Total</b>             |         | <b>26,640,556.00</b> |         | <b>26,437,809.00</b> |

**18 Borrowings**

| Description                           | Kshs     | Kshs     |
|---------------------------------------|----------|----------|
| Borrowings at beginning of the year   | -        | -        |
| Borrowings during the year            | -        | -        |
| Repayments during the year            | -        | -        |
| <b>Balance at the end of the year</b> | <b>-</b> | <b>-</b> |

## Other important disclosure notes

## 19 Stock/ Inventory

| Description            | 2023-2024            | 2022-2023            |
|------------------------|----------------------|----------------------|
|                        | Kshs                 | Kshs                 |
| Food stuffs            | 10,350,882.00        | 2,050,620.00         |
| Lab consumables        | 223,710.00           | 8,923,570.00         |
| Farm produce           | 0.00                 | 0.00                 |
| Medication             | 0.00                 | 0.00                 |
| Construction Materials | 6,420.00             | 0.00                 |
| Electrical materials   | 56,300.00            | 25,050.00            |
| Stationery             | 678,445.00           | 123,642.00           |
| Plumbing Items         | 0.00                 | 59,235.00            |
| Sports Items           | 0.00                 | 778,990.00           |
| <b>Total Kshs.</b>     | <b>11,315,757.00</b> | <b>13,073,892.00</b> |

20 Progress On Follow Up of Auditor Recommendations

- The management received an audited report raising several issues, since then the management has gone through the issues and have set up a committee to address the raised issues.

| Ref No. | Issue / Observations from Auditor       | Management comments  | Status: (Resolved / Not Resolved)        | Timeframe: (Put a date when you expect the issue to be resolved) |
|---------|---|--|--|--|
| 1       | Late submission of Financial statement  | The management is committed in ensuring that No late submission happens again in fact 2023-2024 was submitted in time on 30/09/2024.   | The issue has since been resolved.       | Already implemented.   |
| 2       | Inaccuracies in the Financial Statement | Due to the inaccuracies in the Financial Statement The management has since hired more qualified staff to address the issue raised   | In process of resolution                 | 2025-2026  |
| 3       | A third Rule                            | The management through the established committee has since discovered reasons why a third rule was not implemented and has since sized the issue and has give instructions on payroll a third Rule adherence | In process of implementation of the same | 2024-2025 Financial yra  |

  
 Sign and Date 23/05/2025  
 Principal  


**FRIENDS SCHOOL KAMUSINGA**

**Annual Report and Financial Statements For the year ended 30<sup>th</sup> June 2024**

**12. Annexes**

**Annex I - Analysis of Pending Accounts Payable**

| Supplier Of Goods or Services | Original Amount | Date Contracted | Amount Paid To-Date | Outstanding Balance Current FY | Outstanding Balance Comparative FY | Comments |
|-------------------------------|-----------------|-----------------|---------------------|--------------------------------|------------------------------------|----------|
|                               | A               | b               | C                   | d=a-c                          |                                    |          |
|                               | Kshs            | Kshs            | Kshs                | Kshs                           | Kshs                               |          |
| <b>SUPPLIER OF SERVICES</b>   |                 |                 |                     |                                |                                    |          |
| 1. Waki Supplies Agencies     | 1,800,000.00    | 25/5/2023       | 1,000,000.00        | 800,000.00                     |                                    |          |
| 2. Stacio Smart Link Ltd      | 1,600,000.00    | 20/8/2023       | 800,000.00          | 800,000.00                     |                                    |          |
| 3. Step Office Supplies       | 450,000.00      | 18/7/2023       | 350,000.00          | 100,000.00                     |                                    |          |
| 4. Lisa Paper Works Ltd       | 263,000.00      | 15/6/2023       | 200,000.00          | 63,000.00                      |                                    |          |
| 5. Cab Aveado                 | 350,820.00      | 13/8/2023       | 300,000.00          | 50,820.00                      |                                    |          |
| 6. Khamulati Junior Stores    | 8,155,523.00    | 19/9/2023       | 4,000,000.00        | 4,155,523.00                   |                                    |          |
| 7. Anne Namesake              | 128,600.00      | 23/7/2023       | 100,000.00          | 28,600.00                      |                                    |          |
| 8. Sela N. Liko .             | 1,250,000.00    | 03/8/2023       | 700,000.00          | 550,000.00                     |                                    |          |
| 9. F.S.K Workers Welfare      | 2,808,000.00    | 09/9/2023       | 2,000,000.00        | 808,000.00                     |                                    |          |
| 10. Michael M. Kisuya         | 456,850.00      | 27/7/2023       | 402,000.00          | 54,850.00                      |                                    |          |
| 11. Abem Engineering          | 883,000.00      | 21/11/2023      | 700,000.00          | 183,000.00                     |                                    |          |
| 12. Elizabeth Kinwche         | 79,500.00       | 10/7/2023       | 71,150.00           | 8,350.00                       |                                    |          |
| 13. Peter Lusweti Wasike      | 652,500.00      | 01/10/2023      | 500,150.00          | 152,350.00                     |                                    |          |
| 14. Joytine General Supplies  | 125,700.00      | 11/11/2023      | 100,250.00          | 25,450.00                      |                                    |          |

FRIENDS SCHOOL KAMUSINGA

Annual Report and Financial Statements For the year ended 30<sup>th</sup> June 2024

| Supplier Of Goods or Services | Original Amount | Date Contracted | Amount Paid To-Date | Outstanding Balance Current FY | Outstanding Balance Comparative FY | Comments |
|-------------------------------|-----------------|-----------------|---------------------|--------------------------------|------------------------------------|----------|
| 15. David Wafula Kirimojo     | 634,700.00      | 12/10/2023      | 530,500.00          | 104,200.00                     |                                    |          |
| 16. Emma Nasike Masafu        | 130,000.00      | 22/7/2023       | 86,000.00           | 44,000.00                      |                                    |          |
| 17. Catherine Murunga         | 220,000.00      | 28/8/2023       | 140,000.00          | 80,000.00                      |                                    |          |
| 18. Cab Avaedo Ltd            | 133,000.00      | 22/5/2024       | 112,000.00          | 21,000.00                      |                                    |          |
| 19. F.S.K Welfare Group       | 3,953,323.00    | 07/5/2024       | 3,165,583.00        | 787,740.00                     |                                    |          |
| 20. Jane Nanjala              | 388,000.00      | 25/5/2023       | 300,000.00          | 88,000.00                      |                                    |          |
| 21. Augustine Sakwa           | 750,380.00      | 12/11/2023      | 600,000.00          | 150,380.00                     |                                    |          |
| 22. Rose Kiso Mokoit          | 7,000,000.00    | 12/12/2023      | 3,640,000.00        | 3,360,000.00                   |                                    |          |
| 23. Suleiman Mwanaidi         | 210,250.00      | 25/5/2024       | 112,000.00          | 98,250.00                      |                                    |          |
| 24. Clare Nelima Kiliswa      | 326,830.00      | 01/7/2023       | 264,330.00          | 62,500.00                      |                                    |          |
| 25. Dwark General Enterprises | 556,238.00      | 09/01/2024      | 456,238.00          | 100,000.00                     |                                    |          |
| 26. Volgamith Co.             | 382,113.00      | 25/5/2024       | 344,903.00          | 37,210.00                      |                                    |          |
| 27. Brevison Enterprises      | 137,000.00      | 12/11/2023      | 100,000.00          | 37,000.00                      |                                    |          |
| 28. Eschol Royal Agencies     | 433,128.00      | 03/11/2023      | 358,128.00          | 75,000.00                      |                                    |          |
| 29. Juhem Venture             | 756,300.00      | 05/5/2024       | 595,500.00          | 160,800.00                     |                                    |          |
| 30. Step Office Supplies      | 839,886.00      | 17/5/2024       | 510,286.00          | 329,600.00                     |                                    |          |
| 31. Dinubiar Music Air        | 558,000.00      | 25/7/2023       | 500,000.00          | 58,000.00                      |                                    |          |
| 32. Skyline Enterprises       | 86,554.00       | 27/8/2023       | 73,054.00           | 13,500.00                      |                                    |          |
| 33. Allnelly Ict Enterprises  | 276,259.00      | 19/7/2023       | 234,059.00          | 42,200.00                      |                                    |          |

FRIENDS SCHOOL KAMUSINGA

Annual Report and Financial Statements For the year ended 30<sup>th</sup> June 2024

| Supplier Of Goods or Services  | Original Amount | Date Contracted | Amount Paid To-Date | Outstanding Balance Current FY | Outstanding Balance Comparative FY | Comments |
|--------------------------------|-----------------|-----------------|---------------------|--------------------------------|------------------------------------|----------|
| 34. Eschol Royal Agencies      | 150,000.00      | 21/9/2023       | 0                   | 150,000.00                     |                                    |          |
| 35. Davis & Shirtliff          | 139,039.00      | 08/8/2023       | 93,759.00           | 45,280.00                      |                                    |          |
| 36. Kisumu Modern Electricals  | 152,335.00      | 25/7/2023       | 104,185.00          | 48,150.00                      |                                    |          |
| 37. Stasio Smart Link Ltd      | 2,689,800.00    | 20/8/2023       | 1,300,000.00        | 1,389,800.00                   |                                    |          |
| 38. Waki Supplies Agencies     | 3,300,000.00    | 09/9/2023       | 2,088,550.00        | 1,211,450.00                   |                                    |          |
| 39. Avtar Singh Sohal          | 495,650.00      | 23/7/2023       | 400,000.00          | 95,650.00                      |                                    |          |
| 40. Webuye Cubic Rock Hardware | 120,000.00      | 20/9/2023       | 79,000.00           | 41,000.00                      |                                    |          |
| 41. Dankezi Ltd                | 918,500.00      | 05/9/2023       | 400,000.00          | 518,500.00                     |                                    |          |
| 42. Guchat Hardware            | 144,520.00      | 25/7/2023       | 118,790.00          | 25,730.00                      |                                    |          |
| 43. Yokhama Enterprises        | 257,900.00      | 17/8/2023       | 151,027.00          | 106,873.00                     |                                    |          |
| 44. Neema Vet Agro             | 340,500.00      | 09/7/2023       | 239,700.00          | 100,800.00                     |                                    |          |
| <b>SUPPLIER OF SERVICES</b>    |                 |                 |                     | -                              |                                    |          |
| 1. Shadema Construction Ltd    | 1,737,338.00    | 20/7/2023       | 1,221,244.00        | 516,094.00                     |                                    |          |
| 2. Emmanuel Mabuku             | 96,000.00       | 18/08/2023      | 72,150.00           | 23,850.00                      |                                    |          |
| 3. Dominic Ngichabe            | 78,400.00       | 13/05/2024      | 49,550.00           | 28,850.00                      |                                    |          |
| 4. Topsina Tennis Accessories  | 88,000.00       | 28/2/2024       | 62,000.00           | 26,000.00                      |                                    |          |
| 5. Busuru & Sons Enterprises   | 3,755,246.00    | 25/5/2023       | 2,274,896.00        | 1,480,350.00                   |                                    |          |
| 6. Kazuri Construction Co. Ltd | 5,300,000.00    | 01/8/2023       | 4,321,620.00        | 978,380.00                     |                                    |          |
| 7. Ezekiel Macheso             | 99,500.00       | 12/3/2024       | 56,500.00           | 43,000.00                      |                                    |          |

| Supplier Of Goods or Services | Original Amount      | Date Contracted | Amount Paid To-Date  | Outstanding Balance Current FY | Outstanding Balance Comparative FY | Comments |
|-------------------------------|----------------------|-----------------|----------------------|--------------------------------|------------------------------------|----------|
| 8. Pacis Insurance Company    | 902,100.00           | 10/7/2023       | 135,396.00           | 766,704.00                     |                                    |          |
|                               |                      |                 |                      |                                |                                    |          |
| <b>Grand Total</b>            | <b>57,540,282.00</b> |                 | <b>36,514,498.00</b> | <b>21,025,784.00</b>           |                                    |          |

Annex 2 – Summary of Fixed Assets Register

| Asset Class                              | Historical Cost b/f (Kshs) 1 <sup>st</sup> July 2023 | Additions during the year (Kshs) | Disposals during the year (Kshs) | Historical Cost c/f (Kshs) 30 <sup>th</sup> June 2024 |
|--|--|----------------------------------|----------------------------------|---|
| Land                                     | 104,320,000.00                                       | 0.00                             | 0.00                             | 104,320,000.00  |
| Buildings And Structures                 | 369,220,350.00                                       | 4,333,460.00                     | 0.00                             | 373,553,810.00  |
| Motor Vehicles                           | 12,539,000.00  | 0.00                             | 0.00                             | 12,539,000.00   |
| Office Equipment, Furniture and Fittings | 33,335,027.00  | 562,500.00                       | 0.00                             | 33,897,527.00   |
| Textbooks                                | 32,374,800.00  | 0.00                             | 0.00                             | 32,374,800.00   |
| ICT Equipment                            | 12,400,000.00  | 0.00                             | 0.00                             | 12,400,000.00   |
| Tools And Apparatus                      | 8,978,660.00   | 0.00                             | 644,210.00                       | 8,334,450.00  |
| Other Machinery and Equipment            | 6,000,000.00   | 182,000.00                       | 0.00                             | 6,182,000.00  |
| Heritage And Cultural Assets             | 12,500,000.00  | 0.00                             | 0.00                             | 12,500,000.00   |
| Intangible Assets- Soft Ware             | 3,000,000.00   | 225,000.00                       | 0.00                             | 3,225,000.00  |
| <b>Total</b>                             | <b>594,667,837.00</b>                                | <b>5,302,960.00</b>              | <b>644,210.00</b>                | <b>599,326,587.00</b>                                 |