

REPUBLIC OF KENYA



Enhancing Accountability



THE NATIONAL ASSEMBLY PAPERS LAID	
DATE: 03 DEC 2024	DAY. Tuesday
TABLED BY:	Hon. Miriam Ichung'wah (Leader of the Majority Party)
BY:	Anastacia

REPORT

OF

THE AUDITOR-GENERAL

ON

**ST. MONICA GIRLS MULUTU SECONDARY
SCHOOL**

**FOR THE SIX (6) MONTHS PERIOD ENDED
30 JUNE, 2021**

KITUI COUNTY



OFFICE OF THE AUDITOR GENERAL
P. O. Box 30084 - 00100, NAIROBI
REGISTRY

05 AUG 2024

RECEIVED

(ST. MONICA GIRLS MULUTU SECONDARY SCHOOL)
PUBLIC SECONDARY SCHOOL

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE SIX MONTHS PERIOD ENDED
30th June 2021

**Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector
Accounting Standards (IPSAS)**

ST. MONICA GIRLS MULUTU SECONDARY SCHOOL
PUBLIC SECONDARY SCHOOL
For the six Months Period Ended 30th June 2021

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**ST. MONICA GIRLS MULUTU SECONDARY SCHOOL
PUBLIC SECONDARY SCHOOLS**

For the six Months Period Ended 30th June 2021

I. KEY SCHOOL INFORMATION AND MANAGEMENT

(a) Background information

The school is domiciled in Kenya and its operations are governed under the Basic Education Act, 2013. It is located in Kitui County, Kitui Central Sub-County

The school was registered in 26/03/2013 under registration number PU/S/2/7019/13 and is currently categorized as an Extra county (*National, Extra County, county and Sub County*) public school established, owned or operated by the Government.

The school is a day/boarding school and had xxx number of students as at 30th June 2021. It has 3 streams and 27 teachers of which 4 teachers are employed by the School Board Of Management.

(b) School Board of Management - Board Members

The School Board of Management established under Section 55 of the Basic Education Act, 2013; is composed of the following members:

Sl. No.	Name of Board Member	Designation	Date of appointment
1	MARY SHANO	Chairman	2020
2	ANNE N. JOHN	Secretary - Principal	2020
3	JOAB MATI	PTA Chairman	2020
4	FESTUS MULATYA	Member	2020
5		Member	
6		Member	
7		Member	
8		Member – Rep CEB	
9		Member Rep Teachers	
10		3 Members - Sponsor	
11		Member - Community	
12		Member Special Needs	
		Rep Students	

**ST. MONICA GIRLS MULUTU SECONDARY SCHOOL
PUBLIC SECONDARY SCHOOL**

For the six Months Period Ended 30th June 2021

KEY SCHOOL INFORMATION AND MANAGEMENT (Continued)

The function of the School Board of Management include:

- Promote the best interests of the School and ensure its development.
- Promote quality education for all pupils in accordance with the standards set under the Basic Education Act, 2013
- Ensure and assure the provision of proper and adequate facilities for the School
- Manage the School's affairs in accordance with the rules and regulations governing occupational safety and health.
- Advise the County Education Board on the staffing needs of the School.
- Determine cases of pupils discipline and make reports to the CEB
- Prepare comprehensive termly report on all areas of its mandate and submit the report to CEB
- Administer and manage the resources of the School
- Receive, collect and account for any funds accruing to the institution in accordance with Article 226 (1) (a) of the Constitution of Kenya, Section 81 of the Public Finance Management Act, 2012 and the Fourth Schedule para 21 and 23 of the Basic Education Act, 2013.

(c) Committees of the Board

Provide the names of the various committees of the Board established by the Board and the names of the committee members:

1	Executive Committee	Mary shano Anne N. John Joab mati Festus mulatya	Chairperson Principal PTA Chairman Member	5 out of 5
2	Audit Committee	Mary shano Anne N. John Joab mati Festus mulatya	Chairperson Principal PTA Chairman Member	0 out of 5
3	Finance, procurement and general purposes Committee	Mary shano Anne N. John Joab mati Festus mulatya	Chairperson Principal PTA Chairman Member	5 out of 5
4	Academic Committee	Mary shano Anne N. John Joab mati Festus mulatya	Chairperson Principal PTA Chairman Member	5 out of 5
5	Development Committee	Mary shano Anne N. John Joab mati Festus mulatya	Chairperson Principal PTA Chairman Member	5 out of 5
6	Discipline and welfare Committee	Mary shano Anne N. John Joab mati Festus mulatya	Chairperson Principal PTA Chairman Member	0 out of 5
7	Adhoc Committee (if any during the year)	Mary shano Anne N. John Joab mati Festus mulatya	Chairperson Principal PTA Chairman Member	5 out of 5

ST. MONICA GIRLS MULUTU SECONDARY SCHOOL
PUBLIC SECONDARY SCHOOL
For the six Months Period Ended 30th June 2021

(d) School operation Management

For the financial year ended *30th June 2021* the School day-to-day management was under the following persons:

Ref:	Designation	Name	TSC Number
1	Principal	ANNE N. JOHN	335507
2	Deputy Principal	MARY E. NJERU	290085
3	School Bursar	STEPHEN M. NDETI	

ST. MONICA GIRLS MULUTU SECONDARY SCHOOL
PUBLIC SECONDARY SCHOOL
For the six Months Period Ended 30th June 2021

KEY SCHOOL INFORMATION AND MANAGEMENT (Continued)

(e) Schools contacts

Post Office Box: P. O BOX 546-90200 KITUI
Telephone: 0708340385
E-mail: stmonicamulutugirls@gmail.com
Website:
Facebook:
Twitter:

(f) School Bankers

The following school operated XX number of bank accounts in the following banks: (Ensure all accounts including CDF accounts are included)

1. Name of Bank: NATIONAL BANK –BOARDING A/C
Branch: KITUI BRANCH
Account Number: 01021051513801
2. Name of Bank: NATIONAL BANK -OPERATION A/C
Branch: KITUI BRANCH
Account Number: 01021051513800
3. Name of Bank: NATIONAL BANK -TUITION A/C
Branch: KITUI BRANCH
Account Number: 01025051513800
4. Name of Bank: NATIONAL BANK –INFRASTRUCTURE A/C
Branch: KITUI BRANCH
Account Number: 01022201846900
5. Name of Bank: NATIONAL BANK –PTA A/C
Branch: KITUI BRANCH
Account Number: 01022201846901
6. Name of Bank: SIDIAN BANK -CDF A/C
Branch: KITUI BRANCH
Account Number: 01021051513800
7. MPESA Pay Bill No. 609206 attached to National bank account
(Ensure all bank accounts operated by the school are disclosed and that all Pay Bill Numbers are also disclosed)

(g) Independent Auditors

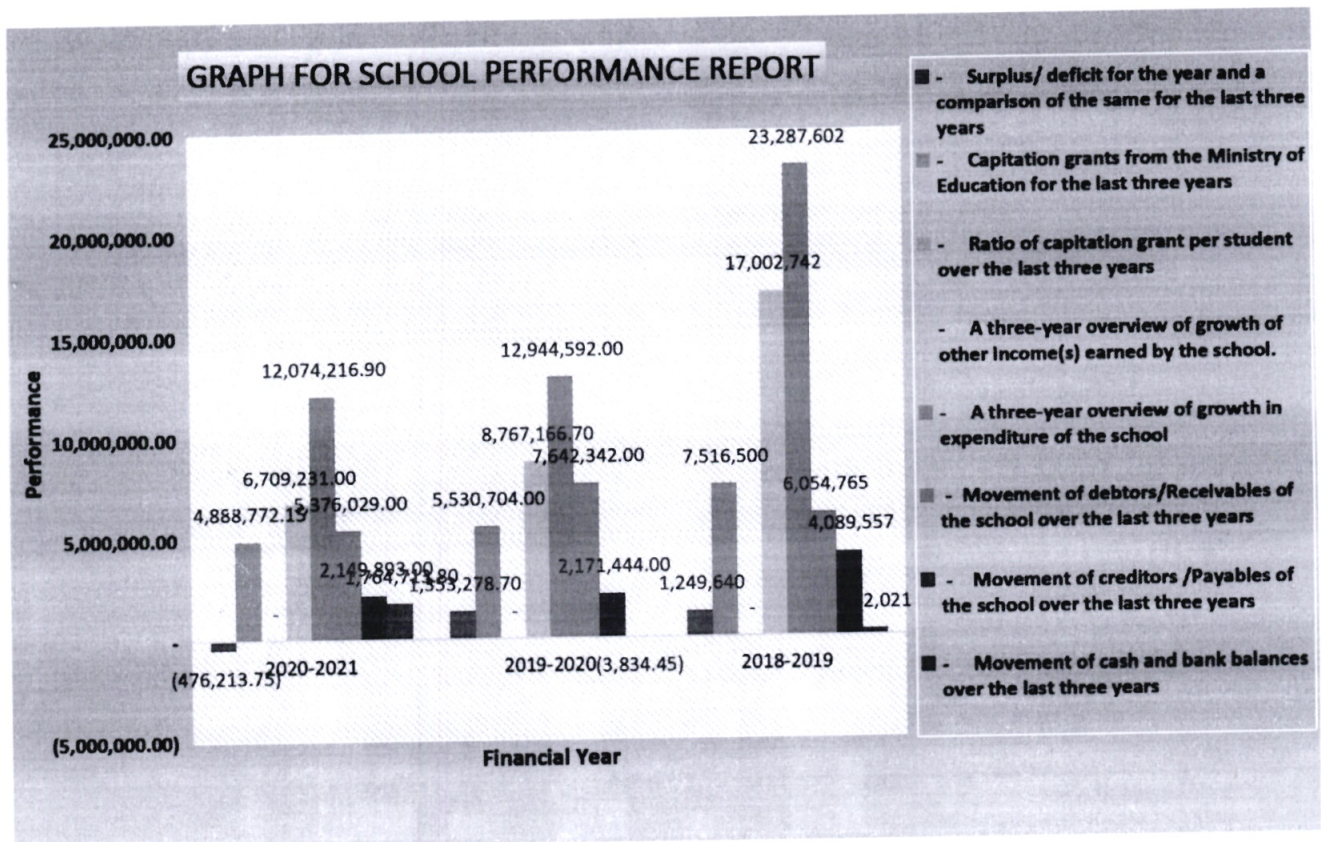
Office of the Auditor General
Anniversary Towers, University Way
P.O. Box 30084
GPO 00100
Nairobi, Kenya

**ST. MONICA GIRLS MULUTU SECONDARY SCHOOL
PUBLIC SECONDARY SCHOOL
For the six Months Period Ended 30th June 2021**

II. SUMMARY REPORT OF PERFORMANCE OF THE SCHOOL

The following is a summary report of the performance of the school against the set performance evaluation criteria:

a)Financial performance	2020-2021	2019-2020	2018-2019
Surplus/deficit for the year and a comparison of the same for the last three years	(476,213.75)	1,353,278.70	1,249,639.80
Capitation grants from the ministry of education over the last three years	4,888,772.15	5,530,704.00	7,516,499.80
Ratio of capitation grants per student over the last three years	1:10,005	1:14,108	1:19,832
A three year overview of growth of income earned by the school	6,709,231.00	8,767,166.70	17,002,742.00
A three year overview of growth in expenditure of the school	12,074,216.90	12,944,592.00	23,287,601.90
Movement of debtors/receivables of the school over the last three years	5,376,029.00	7,642,342.00	6,054,764.60
Movement of creditors /payables of the school over the last three years	2,149,893.00	2,171,444.00	4,089,557.10
Movement of bank balances over the last three years	1,764,713.80	(3,834.45)	252,021.20



ST. MONICA GIRLS MULUTU SECONDARY SCHOOL
PUBLIC SECONDARY SCHOOL
For the six Months Period Ended 30th June 2021

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Movement of bank balances over the last three years	1,764,713.80	(3,834.45)	252,021.20
b) Teacher student ration:			
The teacher to student ratio	1:19	1:19	1:20
Number of teachers recruited and posted to the school within the year	3	-	1
Number of teachers that were transferred /retired during the period	2	-	2
Number of teachers employed by TSC	23	21	19
Number of teachers employed by BOM	4	4	5
Number of teachers the school has for each subject in order to indicate			
Shortage /allocation of resources			
Subject	No. of teacher		
Maths	4	4	4
English	4	2	2
Kiswahili	1	1	1
Chemistry	1	2	2
Physics	3	1	1
Biology	5	5	5
History	1	1	1
CRE	3	3	3
Agriculture	2	2	2

ST. MONICA GIRLS MULUTU SECONDARY SCHOOL
PUBLIC SECONDARY SCHOOL
For the six Months Period Ended 30th June 2021

Business studies	4	3	3
Geography	3	2	2
Home science	1	1	1
Computer studies	1	1	1
c) mean score in the 2021 KCSE			
Performance of the school for each over the last three years	-	5.505	5.400
Number of students that have since transitioned to higher institutions	14	17	20
Mean score	-	5.505	5.400
d) number of candidates in the 2021 KCSE			
Number of candidates sitting for KCSE over the last three years	94	80	99
e) capacity of the school			
Number of students in the school	458	392	379
Dormitories	1	1	1
Dining hall	1	1	1
Laboratories	3	3	3
Toiles	41	41	41
Land with legal ownership	4.94 Acres	4.94 Acres	4.94 Acres

**ST. MONICA GIRLS MULUTU SECONDARY SCHOOL
PUBLIC SECONDARY SCHOOL
For the six Months Period Ended 30th June 2021**

a) Development projects carried out by the school:

Development projects carried out in the year and ongoing projects including a disclosure of project fund sources in a tabular format

<i>Project</i>	<i>Source of funds</i>	<i>Initials cost Ksh.</i>	<i>Amount spent Ksh.</i>	<i>Expected completion time</i>
<i>Construction of dormitory</i>	<i>MOE</i>	<i>19,334,440</i>	<i>17,762,500.00</i>	<i>30TH JUNE 2022</i>

ST. MONICA GIRLS MULUTU
SECONDARY SCHOOL
01 AUG 2024
Sign 
P. O. Box 546 - 90200, KITUI
School Principal Tel. 0746023 953

ST. MONICA GIRLS MULUTU SECONDARY SCHOOL
PUBLIC SECONDARY SCHOOL
For the six Months Period Ended 30th June 2021

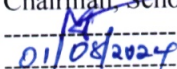
III. STATEMENT OF SCHOOL MANAGEMENT RESPONSIBILITY


Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, each National Government School shall prepare financial statements in respect of that school. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed by the Public Sector Accounting Standards Board of Kenya from time to time.

Schedule 4 (Section 23) of the Education Act, 2013 requires the Board of Management of a public institution of basic education to be keep all proper books and records of accounts of the income, expenditure and assets of the institution.

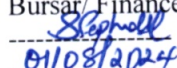
The Board of Management of *St. Monica Girls Mulutu Secondary school* accepts responsibility for the school's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS).

The Board of Management is of the opinion that the school's financial statements give a true and fair view of the state of the school's transactions during the financial year ended 30th June, 2021, and of the school's financial position as at that date.

Name: MARY SHANO
Designation: Chairman, School Board of Management
Sign: 
Date: 01/08/2024

Name: ANNE N. JOHN
Designation: School Principal & Secretary to Board of Management
Sign: 
Date: 01/08/2024



Name: STEPHEN M. NDETI
Designation: Bursar / Finance Officer
Sign: 
Date: 01/08/2024

REPUBLIC OF KENYA



Enhancing Accountability

Telephone: +254-(20) 3214000
Email: info@oagkenya.go.ke
Website: www.oagkenya.go.ke

HEADQUARTERS
Anniversary Towers
Monrovia Street
P.O Box 30084-00100
NAIROBI

REPORT OF THE AUDITOR-GENERAL ON ST. MONICA GIRLS MULUTU SECONDARY SCHOOL FOR THE SIX (6) MONTHS PERIOD ENDED 30 JUNE, 2021 – KITUI COUNTY

PREAMBLE

I draw your attention to the contents of my report which is in three parts:

- A. Report on the Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements.
- B. Report on Lawfulness and Effectiveness in Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure the Government achieves value for money and that such funds are applied for the intended purpose.
- C. Report on the Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, risk management environment and internal controls, developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

An unmodified opinion does not necessarily mean that an entity has complied with all relevant laws and regulations and that its internal controls, risk management and governance systems are properly designed and were working effectively in the financial year under review.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012 and the Public Audit Act, 2015. The three parts of the report when read together constitute the report of the Auditor-General.

REPORT ON THE FINANCIAL STATEMENTS

Qualified Opinion

I have audited the accompanying financial statements of St. Monica Girls Mulutu Secondary School – Kitui County set out on pages 1 to 18, which comprise of the statement of financial assets and financial liabilities as at 30 June, 2021 and the statement of receipts and payments, statement of cash flows and statement of budgeted

versus actual amounts for the period then ended and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effect of the matters described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of St. Monica Girls Mulutu Secondary School – Kitui County as at 30 June, 2021 and of its financial performance and its cash flows for the period then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the Basic Education Act, 2013 and the Public Finance Management Act, 2012.

Basis for Qualified Opinion

1. Unsupported Accounts Payables

The statement of financial assets and financial liabilities reflects Kshs.2,149,893 in respect of accounts payables as disclosed in Note 12 to the financial statements. However, out of the balance of Kshs.2,149,893 an amount of Kshs.374,830 was not supported with full details of the creditor's details such as invoices, local purchase and service orders and evidence of delivery and suppliers' statements

In the circumstances, the accuracy and completeness of accounts payables balance of Kshs.374,830 could not be confirmed.

2. Long Outstanding Accounts Receivables

The statement of financial assets and financial liabilities, and Note 11 to the financial statements reflects accounts receivables balance of Kshs.5,376,029. However, included in the balance are receivables amounting to Kshs.5,894,401 fees arrears which have been outstanding for over two (2) years. Further, significant accounting policies on accounts receivables as disclosed in Note 5 is silent on the treatment of students' fee balances which is a major source of income for the School.

In the circumstances, the completeness, accuracy and recoverability of receivables balance of Kshs.5,376,029 could not be confirmed.

3. Lack of Ownership Documents

Annex 2 to the financial statements reflects summary fixed assets register balance of Kshs.3,400,000 as at 30 June, 2021 in respect of motor vehicles. However, the land where the School is built is reserved for Mulutu Primary School and no values were reflected to the buildings and structures despite the School acquiring additional assets such as buildings and structures valued at Kshs.1,571,940 in the period under review.

In the circumstances, the accuracy and fair statement of the School's assets could not be confirmed.

The audit was conducted in accordance with the International Standards for Supreme Audit Institutions (ISSAIs). I am independent of the St. Monica Girls Mulutu Secondary School Management in accordance with ISSAI 130 on the Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Emphasis of Matter

Budgetary Control and Performance

The statement of comparison of budget and actual amounts reflects final receipts budget and actual on comparable basis of Kshs.9,622,480 against actual receipts of Kshs.6,405,582 resulting to an under-collection of Kshs.3,216,898 or 33% of the budget. However, the School spent balance of Kshs.6,482,311 against actual receipts of Kshs.6,405,582 resulting to an over-utilization of Kshs.76,729 of actual receipts.

My opinion is not modified in respect to this matter.

Key Audit Matters

Key audit matters are those matters that, in my professional judgement, are of most significance in the audit of the financial statements. There were no key audit matters to report in the period under review.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution and based on the audit procedures performed, except for the matter described in the Basis for Conclusion on Lawfulness and Effectiveness in Use of Use of Public Resources section of my report, I confirm that nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

1. Direct Procurement of Goods and Services

The statement of receipts and payments reflects payments for operations amounting to Kshs.3,603,376 which includes payments amounting to Kshs.2,137,904 for building a three (3) floor girls' dormitory. Records provided for audit revealed that the School constructed the dormitory using funds from the infrastructure account through labour based contract. However, the School procured labour services of Kshs.462,300 directly

Report of the Auditor-General on St.Monica Girls Mulutu Secondary School for the Six (6) Months Period ended 30 June, 2021- Kitui County

instead of using the preferred procurement methods to source for the contractor. No justification was provided for the use of direct method contrary to the provisions of Section 103 of the Public Procurement and Asset Disposal Act, 2015 on when direct procurement may be used. In addition, no prior approval in writing by the accounting officer for use of the method was provided.

In the circumstances, Management was in breach of the law.

2. Late Submission of Financial Statements for Audit

During the year under review, Management submitted the financial statements to the Auditor-General on 29 April, 2024 instead of the statutory deadline of 30 September, 2021. This was contrary to the Ministry of Education circular Ref. MOE/DSAS/FIN/17/1/17 dated 19 August, 2021 which stated that the School's financial statements should be ready by 30 September, 2021 in compliance with Section 81 of the Public Finance Management Act, 2012 on preparation of the financial statements.

In the circumstances, Management was in breach of the law.

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements comply, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON THE EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015 and based on the audit procedures performed, except for the matter described in the Basis for Conclusion on Effectiveness of Internal Controls, Risk Management and Governance section of my report, I confirm that nothing else has come to my attention to cause me to believe that internal controls, risk management and governance were not effective.

Basis for Conclusion

Excess Supply of Text Books by the Ministry

During the period under review, the Ministry of Education distributed text books to the School through the Kenya Institute of Curriculum Development (KICD). Review of text books records revealed that the expected number of textbooks in stock as at 30 June, 2021 was four hundred and fifty two (452) books against a student population of four hundred and fourteen (414) resulting in an excess of supply of thirty-eight books (38).

In the circumstances, value for money on the excess text books could not be confirmed.

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal controls, risk management and overall governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of Management and those Charged with Governance

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal controls as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal controls, risk management and governance.

In preparing the financial statements, Management is responsible for assessing the School's ability to continue to sustain its services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless Management is aware of the intention to terminate the School or to cease its operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements comply with the authorities which govern them and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the School's financial reporting process, reviewing the effectiveness of how Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud

or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal control in order to give an assurance on the effectiveness of internal controls, risk management and overall governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal control would not necessarily disclose all matters in the internal control that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a time period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal control may not prevent or detect misstatements and instances of non-compliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the School's policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgment and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by Management.
- Conclude on the appropriateness of Management's use of the applicable basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to sustain its services. If I conclude that a material uncertainty exists, I am

required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the School to cease to sustain its services.

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the School to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal controls that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence and, where applicable, related safeguards.


FCPA Nancy Gathungu, CBS
AUDITOR-GENERAL

Nairobi

08 November, 2024




**ST. MONICA GIRLS MULUTU SECONDARY SCHOOL
PUBLIC SECONDARY SCHOOL**

For the six Months Period Ended 30th June 2021

V. STATEMENT OF RECEIPTS AND PAYMENTS FOR THE SIX MONTHS PERIOD ENDED 30TH JUNE 2021

DESCRIPTION OF VOTE HEAD	Note	2020-2021	2019-2020
		Kshs	Kshs
RECEIPTS			
Capitation grants for tuition	1	585,304.25	738,689.00
Capitation grants for operations	2	4,303,467.90	4,792,015.00
School Fund Income- Parents' Contributions	3	2,137,261.00	8,695,666.70
School Fund Income- Other receipts	4	4,571,970.00	71,500.00
Proceeds from borrowings		0.00	0.00
TOTAL RECEIPTS		11,598,003.15	14,297,870.70
PAYMENTS			
Payments for Tuition	5	738,344.00	863,620.00
Payments for operations	6	3,603,376.90	4,779,969.00
Boarding and school fund payments	7	7,732,496.00	7,301,003.00
TOTAL PAYMENTS		12,074,216.90	12,944,592.00
SURPLUS/DEFICIT		(476,213.75)	1,353,278.70

The school financial statements were approved on 01/08/2024 and signed by:

SIGN:  SIGN  SIGN 

NAME. MARY SHANO CHAIR BOM NAME. ANNE N. JOHN SCHOOL PRINCIPAL/ SECRETARY TO BOM NAME. STEPHEN M. NDETI BURSAR/ FINANCE OFFICER

DATE 01/08/2024 DATE 01/08/2024 DATE 01/08/2024

ST. MONICA GIRLS MULUTU SECONDARY SCHOOL
 P. O. Box 546 - 06200, KITUI
 Tel: 0748 523 953

**ST. MONICA GIRLS MULUTU SECONDARY SCHOOL
PUBLIC SECONDARY SCHOOL**

For the six Months Period Ended 30th June 2021

VI. STATEMENT OF FINANCIAL ASSETS AND FINANCIAL LIABILITIES FOR THE SIX MONTHS PERIOD ENDED 30TH JUNE 2021

	Note	2020-2021	2019-2020
FINANCIAL ASSETS			
Cash and Cash Equivalents			
Bank Balances	8	1,481,963.80	(148,389.45)
Cash Balances	9	282,750.00	144,555.00
Short term Investment	10	0.00	0.00
Total Cash and cash equivalent		<u>1,764,713.80</u>	<u>(3,834.4)</u>
Account's receivables	11	5,376,029.00	7,642,342.00
TOTAL FINANCIAL ASSETS		7,140,742.80	7,638,507.55
FINANCIAL LIABILITIES			
Accounts Payables	12	2,149,893.00	2,171,444.00
NET FINANCIAL ASSETS		4,990,849.80	5,467,063.55
REPRESENTED BY			
Accumulated Fund b/fwd	13	5,467,063.55	5,467,063.55
Surplus/Deficit for the year		(476,213.75)	0.00
NET FINANCIAL POSSITION		4,990,849.80	5,467,063.55

The School's financial statements were approved on 01/08/2024 and signed by:

Name: MARY SHANO
Chairman, BoM

Sign: _____

Date: 01/08/2024

Name: ANNE N. JOHN
School Principal/Secretary to
BoM

Sign: _____

Date: 01/08/2024


Name: STEPHEN NDETI
Bursar/Finance

Sign: _____

Date: 01/08/2024

**ST. MONICA GIRLS MULUTU SECONDARY SCHOOL
PUBLIC SECONDARY SCHOOL**

For the six Months Period Ended 30th June 2021

VII. STATEMENT OF CASH FLOWS FOR THE SIX MONTHS PERIOD ENDED 30TH JUNE 2021

		2020-2021	2019-2020
		Kshs	Kshs
Receipts for operating income			
Capitation grants for tuition	1	585,304.25	738,689.00
Capitation grants for operations	2	4,303,467.90	4,792,015.00
School fund income- Parents contributions/ fees	3	2,137,261.00	8,695,666.70
School fund income- other receipts	4	4,571,970.00	71,500.00
Total receipts		11,598,003.15	14,297,870.70
Payments			
Payments for Tuition		738,375.00	863,620.00
Payments for operations		3,403,345.90	4,779,969.00
Boarding and school fund payments		4,115,794.00	7,301,003.00
Total payments		8,257,514.90	12,944,592.00
Net cash flow from operating activities		3,340,488.25	1,353,278.70
CASHFLOW FROM INVESTING ACTIVITIES			
Proceeds from Sale of Assets		0.00	0.00
Acquisition of Assets- Dormitory		(1,571,940.00)	0.00
Proceeds from investments		0.00	0.00
Purchase of investments		0.00	0.00
Net cash flows from Investing Activities		(1,571,940.00)	0.00
CASHFLOW FROM BORROWING ACTIVITIES			
Proceeds from borrowings/ loans		0.00	0.00
Repayment of principal borrowings		0.00	0.00
Net cash flow from financing activities		0.00	0.00
NET INCREASE IN CASH AND CASH EQUIVALENTS		1,768,548.25	0.00
Cash and cash equivalent at BEGINNING of the year		(3,834.45)	(3,834.45)
Cash and cash equivalent at END of the year		1,764,713.80	(3,834.45)

The above presentation of cash flow statement uses the direct method of cash flow presentation which is encouraged under IPSAS. Schools' should therefore adopt the direct method of cashflow as recommended by PSASB.

VIII. STATEMENT OF BUDGETED VERSUS ACTUAL AMOUNTS FOR THE SIX MONTHS PERIOD ENDED 30TH JUNE 2021

Receipt/expense item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilization Difference	% Utilization
	a	b	c=a+b	d	e=d-a	f=e/c
	Kshs	Kshs			Kshs	
RECEIPTS						
(1) CAPITATION GRANT ON TUITION						
Textbooks and reference materials	0.00	0.00	0.00	0.00	0.00	-
Exercise books	0.00	0.00	0.00	0.00	0.00	-
Laboratory equipment	0.00	0.00	0.00	0.00	0.00	-
Internal exams	0.00	0.00	0.00	0.00	0.00	-
Teaching / learning materials	1,202,796.00	0.00	1,202,796.00	585,305.25	617,490.75	48.66%
Chalks	0.00	0.00	0.00	0.00	0.00	-
Exams and assessment	0.00	0.00	0.00	0.00	0.00	-
Teachers guides	0.0	0.00	0.00	0.00	0.00	-
(2) CAPITATION GRANT ON OPERATIONS						
Personnel emoluments	0.00	0.00	0.00	0.00	0.00	-
Repairs and maintenance	1,554,000.00	0.00	1,554,000.00	2,068,337.00	(616,337.5)	133.10%
Local transport / travelling	0.00	0.00	0.00	0.00	0.00	-
Electricity and water	0.00	0.00	0.00	0.00	0.00	-
Medical	0.00	0.00	0.00	0.00	0.00	-
Other vote heads	2,046,100.00	0.00	2,046,100.00	1,906,681.00	119,419.50	93.19%
Activity	0.00	0.00	0.00	0.00	0.00	-
SMASSE	0.00	0.00	0.00	0.00	0.00	-
(3) FEES CHARGED ON PARENTS						

Personnel emoluments	964,700.00	0.00	964,700.00	474,055.00	490,645.00	49.14%
Repairs and maintenance	514,000.00	0.00	514,000.00	345,629.00	168,371.00	67.24%
Local transport / travelling	330,800.00	0.00	330,800.00	210,602.00	120,198.00	63.66%
Electricity and water	991,900.00	0.00	991,900.00	732,983.00	258,917.00	73.96%
Medical	0.00	0.00	0.00	0.00	0.00	-
Administration costs	801,200.00	0.00	801,200.00	373,992.00	427,208.00	46.68%
Activity	0.00	0.00	0.00	0.00	0.00	-
SMASSE	0.00	0.00	0.00	0.00	0.00	-
Fee on Boarding Equipment and Stores	6,019,880.00	0.00	6,019,880.00	4,268,321.00	1,751,559.00	70.90%
OTHER INCOME						
Rent income	0.00	0.00	0.00	0.00	0.00	-
Income from farming activities	0.00	0.00	0.00	0.00	0.00	-
Insurance compensation	0.00	0.00	0.00	0.00	0.00	-
Income from Posho mill	0.00	0.00	0.00	0.00	0.00	-
Income from Bus Hire	0.00	0.00	0.00	0.00	0.00	-
Fee for hire of ground and equipment	0.00	0.00	0.00	0.00	0.00	-
Interest income	0.00	0.00	0.00	0.00	0.00	-
Income from any other investment	0.00	0.00	0.00	0.00	0.00	-
TOTAL INCOME	9,622,480.00	0.00	9,622,480.00	6,405,582.00	3,216,898.00	66.67%
(I) EXPENDITURE FOR TUITION						
Textbooks and reference materials	0.00	0.00	0.00	0.00	0.00	-
Exercise books	0.00	0.00	0.00	0.00	0.00	-
Laboratory equipment	0.00	0.00	0.00	0.00	0.00	-
Internal exams	0.00	0.00	0.00	0.00	0.00	-
Teaching / learning materials	1,202,796.00	0.00	1,202,796.00	339,034.00	863,762.00	28117%
Chalks	0.00	0.00	0.00	0.00	0.00	-
Exams and assessment	0.00	0.00	0.00	0.00	0.00	-
Teachers guides	0.00	0.00	0.00	0.00	0.00	-
Administration costs	0.00	0.00	0.00	0.00	0.00	-
Bank Charges	0.00	0.00	0.00	0.00	0.00	-

(2) EXPENDITURE FOR OPERATIONS						
Personnel emoluments	0.00	0.00	0.00	0.00	0.00	-
Repairs, maintenance & improvements	1,554,000.00	0.00	1,554,000.00	1,571,941.00	(17,940)	101.15%
Local transport / travelling	0.00	0.00	0.00	0.00	0.00	-
Electricity, water and conservancy	0.00	0.00	0.00	0.00	0.00	-
Medical	0.00	0.00	0.00	0.00	0.00	-
Other vote heads	2,046,100.00	0.00	2,046,100.00	1,749,726.90	296,373.10	85.52%
Activity Expenses	0.00	0.00	0.00	0.00	0.00	-
Gratuity	0.00	0.00	0.00	0.00	0.00	-
SMASSE	0.00	0.00	0.00	0.00	0.00	-
(3) EXPENDITURE FOR SCHOOL FUND						
Personnel emoluments	964,700.00	0.00	964,700.00	111,760.00	852,940.00	11.58%
Repairs, maintenance and improvements	514,000.00	0.00	514,000.00	98,460.00	415,540.00	19.16%
Local transport / travelling	330,800.00	0.00	330,800.00	399,100.00	(68,300.00)	120.65%
Electricity, water and conservancy	991,900.00	0.00	991,900.00	218,525.00	773,375.00	22.03%
Medical Expenses	0.00	0.00	0.00	0.00	0.00	-
Administration costs	801,200.00	0.00	801,200.00	728,751.00	72,449.00	90.96%
Activity	0.00	0.00	0.00	0.00	0.00	-
Gratuity	0.00	0.00	0.00	0.00	0.00	-
Lunch programme	0.00	0.00	0.00	0.00	0.00	-
Boarding Equipment and Stores	6,019,880.00	0.00	6,019,880.00	4,925,715.00	1,094,165.00	81.82%
Expenditure for Income Generating Activity	0.00	0.00	0.00	0.00	0.00	-
Insurance costs	0.00	0.00	0.00	0.00	0.00	-
Other expenses on investments	0.00	0.00	0.00	0.00	0.00	-
Rent Expenses	0.00	0.00	0.00	0.00	0.00	-
Bank Charges	0.00	0.00	0.00	0.00	0.00	-
Loan Interest Repayment	0.00	0.00	0.00	0.00	0.00	-
Loan Principal Repayment	0.00	0.00	0.00	0.00	0.00	-
Acquisition of Assets	0.00	0.00	0.00	0.00	0.00	-

TOTALS	9,622,480.00	0.00	9,622,480.00	6,482,311.00	3,140,169.00	67.37%
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[Provide below a commentary on significant underutilization (below 90% of utilization) and any overutilization above 100%]

- i. The school minimised the number of casual workers leading to underutilization of P.E Vote head*
- ii. There were no major repair in RMI Vote head as it was expected hence underutilization*
- iii. Increase in price of fuel led to high cost of transport*
- iv. Cost of water went down due to rain water harvest leading to underutilization and the generator was used to supply power during power breakdown which was cheaper as compared to electricity.*
- v. The actual price of foodstuffs was cheaper as compared to the budgeted price leading to underutilization in Bes Vote head.*

IX. SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of these financial statements are set out below:

1. Statement of compliance and basis of preparation

The financial statements have been prepared in accordance with and comply with International Public Sector Accounting Standards (IPSAS) with particular emphasis on Cash Basis Financial Reporting under the Cash Basis of Accounting and applicable government legislations and regulations. The financial statements comply with and conform to the form of presentation prescribed by the Public Sector Accounting Standards Board of Kenya.

This cash basis of accounting has been supplemented with accounting for; a) receivables that include imprest, salary advances and other receivables and b) payables that include deposits and retentions and payables from operations.

The financial statements are presented in Kenya Shillings, which is the functional and reporting currency of the *school* and all values are rounded to the nearest Kenya Shilling (Kshs). The accounting policies adopted have been consistently applied to all the years presented.

2. Recognition of receipts and payments

The *school* recognises all receipts from the various sources when the event occurs and the related cash has actually been received by the *school*. In addition, the *school* recognises all expenses when the event occurs and the related cash has actually been paid out by the *school*.

3. In-kind contributions

In-kind contributions are donations that are made to the *school* in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the *school* includes such value in the statement of receipts and payments both as a receipt and as a payment in equal and opposite amounts; otherwise, the contribution is not recorded.

4. Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at various financial institutions at the end of the financial year.

ST. MONICA GIRLS MULUTU SECONDARY SCHOOL
PUBLIC SECONDARY SCHOOL

For the six Months Period Ended 30th June 2021

SIGNIFICANT ACCOUNTING POLICIES (Continued)

- 5. Accounts Receivable**
For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. This is in recognition of the government practice where the imprest payments are recognized as expenditure when fully accounted for by the imprest or AIE holders. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.
- 6. Accounts Payable**
For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized as accounts payables. This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. This is an enhancement to the cash accounting policy adopted by National Government Ministries and agencies. Other liabilities including pending bills are disclosed in the financial statements. Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years.
- 7. Non-current assets**
Non-current assets are expensed at the time of acquisition while disposal proceeds are recognized as receipts at the time of disposal. However, the acquisitions and disposals are reflected in the school fixed asset register a summary of which is provided as a memorandum to these financial statements.
- 8. Budget**
The budget is developed on the same accounting basis (cash basis), the same accounts classification basis, and for the same period as the financial statements. The *school's* budget was approved by the School Board of Management. A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.
- 9. Comparative figures**
Where necessary comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.
- 10. Subsequent events**
There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30th June 2021

ST. MONICA GIRLS MULUTU SECONDARY SCHOOL
PUBLIC SECONDARY SCHOOL
For the six Months Period Ended 30th June 2021

X. NOTES TO THE FINANCIAL STATEMENTS

1 CAPITATION GRANT FOR TUITION

	2020-2021	2019-2020
	Kshs	Kshs
Textbooks and reference materials	0.00	0.00
Exercise books	0.00	0.00
Laboratory equipment	0.00	0.00
Internal exams	0.00	0.00
Teaching / learning materials	585,304.25	738,689.00
Chalks	0.00	0.00
Exams and assessment	0.00	0.00
Teachers guides	0.00	0.00
Total	585,304.25	738,689.00

2 CAPITATION GRANT FOR OPERATIONS

	2020-2021	2019-2020
	Kshs	Kshs
Personnel emoluments	0.00	0.00
Repairs and maintenance	2,068,337.00	1,799,500.00
Local transport / travelling	0.00	0.00
Electricity and water	0.00	0.00
Medical	0.00	158,000.00
Other Vote heads	1,906,681.00	2,755,515.00
Activity	328,449.90	79,000.00
Total	4,303,467.90	4,792,015.00

3 PARENTS CONTRIBUTION/FEES - SCHOOL FUND ACCOUNT

	2020-2021	2019-2020
	Kshs	Kshs
Personnel emoluments	474,055.00	931,991.00
Repairs and maintenance	345,629.00	583,770.00
Local transport / travelling	210,602.00	332,404.00
Electricity and water	732,983.00	1,242,186.00
Fees	0.00	0.00
Administration costs	373,992.00	710,351.70
Activity	0.00	84,300.00
Medical	0.00	3,700.00
Total	2,137,261.00	3,888,702.70

**ST. MONICA GIRLS MULUTU SECONDARY SCHOOL
PUBLIC SECONDARY SCHOOL
For the six Months Period Ended 30th June 2021**

NOTES TO THE FINANCIAL STATEMENTS (Continued)

4 OTHER RECEIPTS – SCHOOL FUND ACCOUNT

	2020-2021	2019-2020
Fee on Boarding Equipment and Stores	4,268,321.00	4,806,964.00
Rent income	4,000.00	5,500.00
Income from farming activities	0.00	0.00
Insurance compensation/pta	221,799.00	0.00
Income from Posho mill	0.00	0.00
Income from Bus Hire	27,500.00	0.00
Fee for hire of ground and equipment	0.00	0.00
Income from grants and donations*	49,350.00	0.00
Interest income	0.00	0.00
Tender fees	1,000.00	66,000.00
Total	4,571,970.00	4,878,464.00

(Include an explanation on the kind and source of grants/ donations received by the school.)

5 PAYMENTS FOR TUITION

	2020-2021	2019-2020
	Kshs	Kshs
Textbooks and reference materials	0.00	0.00
Exercise books	0.00	0.00
Laboratory equipment	0.00	0.00
Internal exams	0.00	0.00
Teaching / learning materials	738,344.00	863,620.00
Chalks	0.00	0.00
Exams and assessment	0.00	0.00
Teachers guides	0.00	0.00
Administration Costs	0.00	0.00
Bank Charges	0.00	0.00
Total	738,344.00	863,620.00

**ST. MONICA GIRLS MULUTU SECONDARY SCHOOL
PUBLIC SECONDARY SCHOOL
For the six Months Period Ended 30th June 2021**

NOTES TO THE FINANCIAL STATEMENTS (Continued)

6 PAYMENTS FOR OPERATIONS

Personnel emoluments	0.00	153,120.00
Service Gratuity	0.00	0.00
Administration Cost/Other Vote heads	2,031,436.90	2,727,325.00
Repairs and maintenance & improvements	0.00	1,799,500.0
Local transport / travelling	0.00	0.00
Electricity and water	0.00	0.00
Medical	0.00	100,024.00
Activity Expenses	0.00	0.00
SMASSE	0.00	0.00
Insurance Cost	0.00	0.00
Bank Charges	0.00	0.00
Acquisition of Asset/infrastructure dormitory	1,571,940.00	0.00
TOTAL	3,603,376.90	4,779,969.00

7 BOARDING AND SCHOOL FUND PAYMENTS

Personnel emoluments	111,760.00	1,071,618.00
Gratuity	0.00	0.00
Repairs and maintenance & Improvements	260,110.00	395,750.00
Local transport / travelling	399,100.00	461,970.00
Electricity and water	218,525.00	163,999.00
Medical Expenses	100,000.00	0.00
Administration costs	728,751.00	526,858.00
Activity expenses	0.00	65,830.00
PTA	23,000.00	0.00
Expenses on Income Generating Activities/bus hire	316,455.00	0.00
Fee on Boarding Equipment and Stores	5,568,795.00	4,611,778.00
Rent Expenses	0.00	3,200.00
Insurance Cost (Life Property)	0.00	0.00
Loan Principal repayment/tender	6,000.00	0.00
Loan Interest repayment	0.00	0.00
Acquisition of Assets	0.00	0.00
TOTAL	7,732,496.00	7,301,003.00

*Expenses on income generating activities** should include all costs relating to the school earnings on other receipts as recorded in note 4. These costs should include farm maintenance, posho mill maintenance, ground maintenance and costs incurred during hire of school bus among others.*

ST. MONICA GIRLS MULUTU SECONDARY SCHOOL
PUBLIC SECONDARY SCHOOL
For the six Months Period Ended 30th June 2021

NOTES TO THE FINANCIAL STATEMENTS (Continued)

8 BANK ACCOUNTS

Name of Bank Account No. & currency	Bank Account Number	2020-2021	2019-2020
Tuition Account	01025051513800	1,237.70	11,117.45
Operations Account	01021051513800	477,549.10	28,958.10
School Fund Account/Boarding	01021051513801	738,125.00	(221,900.00)
Savings Account	-	0.00	0.00
Parent Association Development Account	01022201846901	27,292.00	12,335.00
Income generating activities Account	-	0.00	0.00
Infrastructural Account	01022201846900	237,760.00	21,100.00
Total		1,481,963.80	(148,389.45)5

9 CASH IN HAND

Description	2020-2021 Kshs	2019-2020 Kshs
Tuition Account	0.00	0.00
Operation Account	117,925.00	(875.00)
School Fund account	197,125.00	144,630.00
Parents Association Development Account	600.00	600.00
Infrastructure Account	(32,900.00)	200.00
Total	282,750.00	144,555.00

10 SHORT TERM INVESTMENTS

Description	2020-2021 Kshs	2019-2020 Kshs
Cooperative shares	0.00	0.00
Treasury Bills	0.00	0.00
Fixed deposit	0.00	0.00
Equity stock	0.00	0.00
Other investments	0.00	0.00
Total	0.0	0.00

ST. MONICA GIRLS MULUTU SECONDARY SCHOOL
PUBLIC SECONDARY SCHOOL
For the six Months Period Ended 30th June 2021

NOTES TO THE FINANCIAL STATEMENTS (Continued)

11 ACCOUNTS RECEIVABLE

Description	2020-2021	2019-2020
Fees arrears	5,376,029.00	7,642,342.00
Other non-fees receivables	0.00	0.00
Salary advances	0.00	0.00
Imprest	0.00	0.00
Total	5,376,029.00	7,642,342.00

[Include an ageing of the fees / non fees arrears below]

Description	2020-2021 Kshs	2019-2020 Kshs
Fees arrears for current year	0.00	1,747,941.00
Fees arrears for the previous year	1,747,401.00	1,549,032.00
Fees arrears for prior periods (over two years)	5,894,401.00	5,033,264.00
Fees recoveries	(2,266,313.00)	(687,895.00)
Total	5,376,029.00	7,642,342.00

12 ACCOUNTS PAYABLE

Description	2020-2021 Kshs	2019-2020 Kshs
Trade creditors (See ageing below and appendix 1)	1,795,250.00	2,171,444.00
Prepaid fees	354,643.00	0.00
Retention monies	0.00	0.00
Total	2,149,893.00	2,171,444.00

[Include an ageing of the creditor's arrears below]

Description	2020-2021 Kshs	2019-2020 Kshs
Trade creditors for current year	1,585,750.00	1,876,676.00
Trade creditors for the previous year	1,876,676.00	1,760,412.00
Trade creditors for prior periods (over two years)	294,768.00	687,122.00
Payment to creditors during the year	(1,961,944.00)	(2,152,766.00)
Total	1,795,250.00	2,171,444.00

ST. MONICA GIRLS MULUTU SECONDARY SCHOOL
PUBLIC SECONDARY SCHOOL
For the six Months Period Ended 30th June 2021

NOTES TO THE FINANCIAL STATEMENTS (Continued)

13 FUND BALANCE BROUGHT FORWARD

Bank balances	1,481,963.80	(148,389.45)
Cash balances	282,750.00	144,555.00
Short Term Investments	0.00	0.00
Receivables	5,376,029.00	7,642,342.00
Payables	(2,149,893.00)	(2,171,444.00)
Total	4,990,849.80	5,467,063.55

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Other important disclosure notes

IPSAS 1 encourages an entity to disclose accrual related information in relation to an entity's assets and liabilities. The notes outlined below are disclosure notes in relation to the school's non- financial assets and liabilities.

14 Non-current Liabilities Summary

Description	2020-2021 Kshs	2019-2020 Kshs
Bank loan(s)	0.00	0.00
Outstanding Leases	0.00	0.00
Hire purchase	0.00	0.00
Gratuity and leave provision	0.00	0.00
Total	0.00	0.00

15 Biological assets

Description	Numbers	2020-2021 Kshs	2019-2020 Kshs
Cattle	2	75,000,00	75,000.00
Goats		0.00	0.00
Trees		0.00	0.00
Coffee or tea plantation		0.00	0.00
Poultry		0.00	0.00
Total		75,000,00	75,000,00

16 Borrowings

	2020-2021 Kshs	2019-2020 Kshs
a) Borrowings		
Borrowing at beginning of the year	0.00	0.00
Borrowings during the year	0.00	0.00
Repayments of during the year	(0.00)	(0.00)
Balance at end of the year	0.00	0.00

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Other important disclosure notes

17 Stock/ Inventory

	KSh	KSh
b) Borrowings		
Stock/ inventory at beginning of the year	600,629.50	1,777,417.00
Stock/ inventory purchased during the year	3,926,867.00	2,773,678.00
Stock/ inventory issued during the year	(4,045,880.60)	(3,950,465.50)
Balance at end of the year	481,615.90	600,629.50

**ST. MONICA GIRLS MULUTU SECONDARY SCHOOL
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For the six Months Period Ended 30th June 2021

18 PROGRESS ON FOLLOW UP OF AUDITOR RECOMMENDATIONS

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor.

Ref No	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)
2016	Avoid creditors in operation and tuition accounts because are fully funded by government	Adherence to the comment raised	Resolved	Already resolved

ST. MONICA GIRLS MULUTU SECONDARY SCHOOL
PUBLIC SECONDARY SCHOOLS
For the six Months Period Ended 30th June 2021
ANNEX 1 - ANALYSIS OF PENDING ACCOUNTS PAYABLE

Supplier of Goods or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance 2021	Outstanding Balance 2020	Comments
	a	b	c	d=a-c		
	Kshs	Kshs	Kshs	Kshs	Kshs	
Construction of buildings						
1.	-	0	-	-	-	
2.	-		-	-	-	
3.	-		-	-	-	
Sub-Total		0	-	-	-	NOT AVAILABLE
Supply of goods						
4. Sujam copy shop	119,700.00	2020	-	119,700.00	119,700.00	
5.bethsaida gen suppliers	66,750.00	2020	66,750.00	-	66,750.00	
6.flonic gen suppliers	135,000.00	2020	135,000.00	-	135,000.00	
7.lexic contractors ltd	131,213.00	2020	124,793.00	6,420.00	131,213.00	
8.zaburi gen supplies ltd	179,630.00	2020	179,630.00	-	179,630.00	
10.kenafriic bakery ltd	78,230.00	2020	78,230.00	-	78,230.00	
11.kyathi eng enterprises	186,270.00	2020	186,270.00	-	186,270.00	
12.stephen laliacom tech	9,000.00	2020	9,000.00	-	9,000.00	
13.katiwa mwanzia	97,500.00	2020	97,500.00	-	97,500.00	
14.rovenax enterprise	65,900.00	2020	65,900.00	-	65,900.00	
15.dalcah enterprises	21,290.00	2020	21,290.00	21,290.00	21,290.00	

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16.mazi meu butchery	10,800.00	2020	10,800.00	10,800.00	10,800.00	
17.catinah enterprise	33,750.00	2020	33,750.00	-	33,750.00	
18.precious m enterprises	93,550.00	2020	93,550.00	-	93,550.00	
19.agnes mutia	6,450.00	2020	6,450.00	-	6,450.00	
20.naivas ltd	22,759.00	2020	22,759.00	-	22,759.00	
21.pelena eggs suppliers	9,600.00	2020	9,600.00	-	9,600.00	
22.psmg convent account	53,917.00	2020	53,917.00	-	53,917.00	
23. lucia kamanthe	51,480.00	2020	51,480.00	-	51,480.00	
24.everrest business supplier	30,000.00	2020	-	30,000.00	30,000.00	
25.joeto services ltd	10,000.00	2020	10,000.00	-	10,000.00	
26.muckline general enterprises	105,000.00	2020	105,000.00	-	105,000.00	
27.vision avenue ltd	22,000.00	2020	22,000.00	-	22,000.00	
29.jesmart enterprises	174,450.00	2020	94,450.00	80,000.00	94,450.00	
	1,714,239.00		1,478,119.00	268,210.00	1,634,239.00	

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ANALYSIS OF PENDING ACCOUNTS PAYABLE *continued*

	1,714,239.00	-	1,478,119.00	268,210.00	1,634,239.00	
30.ahramz gen supplies	98,700.00	2020	98,700.00	-	98,700.00	
31.augustus ngila	107,300.00	2020	107,300.00	-	107,300.00	
32.zombe wood furniture	66,300.00	2020	66,300.00	-	66,300.00	
33.cligla electrical services	214,905.00	2020	214,905.00	-	214,905.00	
34.bontech computer services	40,000.00	2020	40,000.00	-	40,000.00	
35.rovenax enterprise	67,000.00	2021	-	67,000.00	-	
36.kimangau enterprise	413,480.00	2021	(43,380.00)	413,480.00	-	
37.flonic gen supplies	96,000.00	2021	-	96,000.00	-	
38.aldapas	161,650.00	2021	-	161,650.00	-	
39. agnes mutia	20,700.00	2021	-	20,700.00	-	
40.cleantech chemicals	15,500.00	2021	-	15,500.00	-	
41.soite fresh farm	350,000.00	2021	-	350,000.00	-	
42.japkiloh enterprises	260,000.00	2021	-	260,000.00	-	
43.lexic contractors	53,000.00	2021	-	53,000.00	-	
44.joylight electricals	45,710.00	2021	-	45,710.00	-	
45.mahitaji merchants	34,000.00	2021	-	34,000.00	-	
Sub-Total	3,758,484.00		1,961,944.00	1,785,250.00	2,161,444.00	
Supply of services						
7.stephen kamenzi	10,000.00	2020	-	10,000.00	10,000.00	
Sub-Total	10,000.00			10,000.00	10,000.00	
Grand Total	3,768,484.00		1,961,944.00	1,795,250.00	2,171,444.00	

**ST. MONICA GIRLS MULUTU SECONDARY SCHOOL
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For the six Months Period Ended 30th June 2021**

ANNEX 2 – SUMMARY OF FIXED ASSETS REGISTER

Asset class	Date purchased	Location	Historical Cost b/f (Kshs) 1 st July 2020	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost (Kshs) 30 th June 2021
Land 1	2020 and before	4.94acres	-	-	-	--
Land 2	-	-	-	-	-	-
Buildings and structures	2020 and before	School ground	-	-	-	-
Motor vehicles	2014	School ground	3,400,000.00	-	-	3,400,000.00
Office equipment, furniture and fittings	2020 and before	Office	-	-	-	-
ICT Equipment, and Other ICT Assets	2020 and before	Office	-	-	-	-
Tools and apparatus	2020 and before	Office	-	-	-	-
Textbooks	-	-	-	-	-	-
Other Machinery and Equipment	-	-	-	-	-	-
Heritage and cultural assets	-	-	-	-	-	-
Intangible assets- soft ware	2020	Office	-	-	-	-
Total	-	-	3,400,000.00	-	-	3,400,000.00

(The School should ensure that a detailed fixed assets register is maintained).