

REPUBLIC OF KENYA



THE NATIONAL ASSEMBLY
PAPERS LAID

REPORT

DATE: 30 JUN 2026

DAY.

Tuesday

OF

TABLED

BY:

CLERK

THE-TABLE:

The Deputy
Majority Whip
Cecilia Chebet

THE AUDITOR-GENERAL

ON

PARLIAMENT
OF KENYA
LIBRARY

THOMAS FISH SECONDARY SCHOOL

FOR THE SIX (6) MONTHS PERIOD ENDED 30
JUNE, 2021

KAJIADO COUNTY



**THOMAS FISH
PUBLIC SECONDARY SCHOOL**

ANNUAL REPORT AND FINANCIAL STATEMENTS

**FOR THE FINANCIAL YEAR ENDED
30th June 2021**

**Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector
Accounting Standards (IPSAS)**

**THOMAS FISH
PUBLIC SECONDARY SCHOOL
Annual Report and Financial Statements
For the year ended 30th June 2021**

Table of Contents

Page

I. KEY SCHOOL INFORMATION AND MANAGEMENT	2
II. SUMMARY REPORT OF PERFORMANCE OF THE SCHOOL	6
III. STATEMENT OF SCHOOL MANAGEMENT RESPONSIBILITY	12
IV. REPORT OF THE INDEPENDENT AUDITORS ON THE ANNUAL FINANCIAL STATEMENTS OF THOMAS FISH SECONDARY SCHOOL OF THE YEAR ENDING 30 TH JUNE 2021	13
V. STATEMENT OF RECEIPTS AND PAYMENTS PERIOD TO 30 TH JUNE 2021.....	14
VI. STATEMENT OF FINANCIAL ASSETS AND FINANCIAL LIABILITIES AS AT 30 TH JUNE 2021 15	
VII. STATEMENT OF CASH FLOWS FOR THE PERIOD ENDED 30 TH JUNE 2021	16
VIII. STATEMENT OF BUDGETED VERSUS ACTUAL AMOUNTS FOR THE YEAR ENDED 30 TH JUNE 2021	17
IX. SIGNIFICANT ACCOUNTING POLICIES.....	20
X. NOTES TO THE FINANCIAL STATEMENTS	22

THOMAS FISH PUBLIC SECONDARY SCHOOL
Reports and Financial Statements
For the year ended 30th June 2021

I. KEY SCHOOL INFORMATION AND MANAGEMENT

(a) Background information

The school is domiciled in Kenya and its operations are governed under the Basic Education Act, 2013. It is located in *Kajiado County, Mashuuru Sub-County*

The school was registered in 12/2010 under registration number *PU/S/2/5305/10* and is currently categorized as a *COUNTY* public school established, owned or operated by the Government.

The school is a *mixed day & boarding school* and had *80* numbers of students as at *30th June 2021*. It has *1* stream and *9* teachers of which *0* teacher is employed by the School Board of Management.

(b) School Board of Management - Board Members

The School Board of Management established under Section 55 of the Basic Education Act, 2013; is composed of the following members:

Ref:	Name of Board Member	Designation	Date of appointment
1.	Stanley Ntitanian	Chairman	21 st December, 2020
2.	Robert Kipkorir	Secretary- Principal	21 st December, 2020
3.	Paul Solitei	Member	21 st December, 2020
4.	Richard Lengete	Member	21 st December, 2020
5.	James Pileu	Member	21 st December, 2020
6.	Ruth Timothy	Member	21 st December, 2020
7.	Nicholas Raria	Member	21 st December, 2020
8.	Mercy Mwangi	Member Rep Teachers	21 st December, 2020
9.	CEB	3 Members - Sponsor	
10.	James Parsaloi	Member - Community	21 st December, 2020
11.	Marina Kelly	MemberSpecial Needs	21 st December, 2020
12.	Rahab Kuntai	Member	21 st December, 2020
13.	Jonathan Kitipei	Member	21 st December, 2020
14.	Raphael Kapai	Rep Students	21 st December, 2020

**THOMAS FISH
PUBLIC SECONDARY SCHOOL**
Annual Report and Financial Statements
For the year ended 30th June 2021

KEY SCHOOL INFORMATION AND MANAGEMENT (Continued)

The function of the School Board of Management include:

- Promote the best interests of the School and ensure its development.
- Promote quality education for all pupils in accordance with the standards set under the Basic Education Act, 2013
- Ensure and assure the provision of proper and adequate facilities for the School
- Manage the School's affairs in accordance with the rules and regulations governing occupational safety and health.
- Advise the County Education Board on the staffing needs of the School.
- Determine cases of pupils discipline and make reports to the CEB
- Prepare comprehensive termly report on all areas of its mandate and submit the report to CEB
- Administer and manage the resources of the School
- Receive, collect and account for any funds accruing to the institution in accordance with Article 226 (1) (a) of the Constitution of Kenya, Section 81 of the Public Finance Management Act, 2012 and the Fourth Schedule para 21 and 23 of the Basic Education Act, 2013.

(c) Committees of the Board

Ref:	Name of Committee	Names of Members	Designation	Number of meetings attended during the year
1	Executive Committee	Stanley Ntitanian Robert Kipkorir Festus Parseen Ikam Julius Marao James Pileu	Chairperson Secretary Pachairperson Member Member	4/4 4/4 2/4 2/4 3/4
2	Audit Committee	Stanley Ntitanian Robert Kipkorir Julius Marao Festus Parseen Ikam	Chairperson – Secretary – Member – PAchairperson	N/A N/A N/A N/A
3	Finance, procurement and general purposes Committee	Mr. Richard Leng'ete Mr. Richard Tokoin Nicholas Raria Ruth timothy Stanley Ntitanian	Member Chairperson Member Member BOM chair	N/A N/A N/A N/A N/A
4	Academic Committee	James Pileu Mercy Mwangi Nicholas Raria	Member Rep. Teachers Cahirperson	N/A N/A N/A
5	Development Committee	Mr. Richard Leng'ete Mr. Richard Tokoin Nicholas Raria Ruth timothy Stanley Ntitanian	Member Chairperson Member Member BOM chairperon	3/3 3/3 3/3 1/3 3/3
6	Discipline and welfare Committee	James Parsaloi Kelly marina Nicholas Raria Paul Solitei Festus Parseen Ikam	Member Member Chairperson Member Rep PA	N/A N/A N/A N/A N/A
7	Adhoc Committee (if any during the year)	N/A	N/A	N/A

**THOMAS FISH
PUBLIC SECONDARY SCHOOL**
Annual Report and Financial Statements
For the year ended 30th June 2021

(d) School operation Management

For the financial year ended 30th June 2021 the School day-to-day management was under the following persons:

Ref:	Designation	Name	TSC Number
1	Principal	Robert Kipkorir	313000
2	Deputy Principal	George Thiongo	333805
3	School Bursar	Hirum Gatugi	ID NO. 25449442

KEY SCHOOL INFORMATION AND MANAGEMENT (Continued)

(e) Schools contacts

Post Office Box: 154-90132
Telephone: +254 796 485 817
E-mail: thomasfishsecschool@gmail.com
Website: N/A
Facebook: N/A
Twitter: N/A

(f) School Bankers

The following school operated 4 number of bank accounts in the following banks: (Ensure all accounts including CDF accounts are included)

1. Name of Bank: KCB
Branch: Emali
Account Number: 1116197359

2. Name of Bank: KCB
Branch: Emali
Account Number: 1109551371

3. Name of Bank: KCB
Branch: Emali
Account Number: 1109551576

4. Name of Bank: KCB
Branch: Emali
Account Number: 1259433188

5. MPESA Pay Bill No. **522123** Account **34009KADMNAME** attached to 1116197359 bank account

(g) Independent Auditors

Office of the Auditor General
Anniversary Towers, University Way
P.O. Box 30084
GPO 00100
Nairobi, Kenya

**THOMAS FISH
PUBLIC SECONDARY SCHOOL**
Annual Report and Financial Statements
For the year ended 30th June 2021

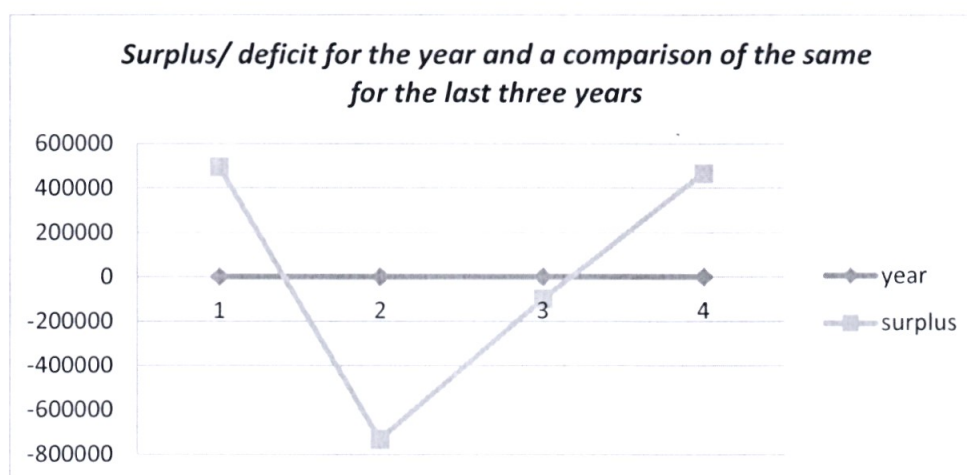
II. SUMMARY REPORT OF PERFORMANCE OF THE SCHOOL

The following is a summary report of the performance of the school against the set performance evaluation criteria:

a) Financial performance:

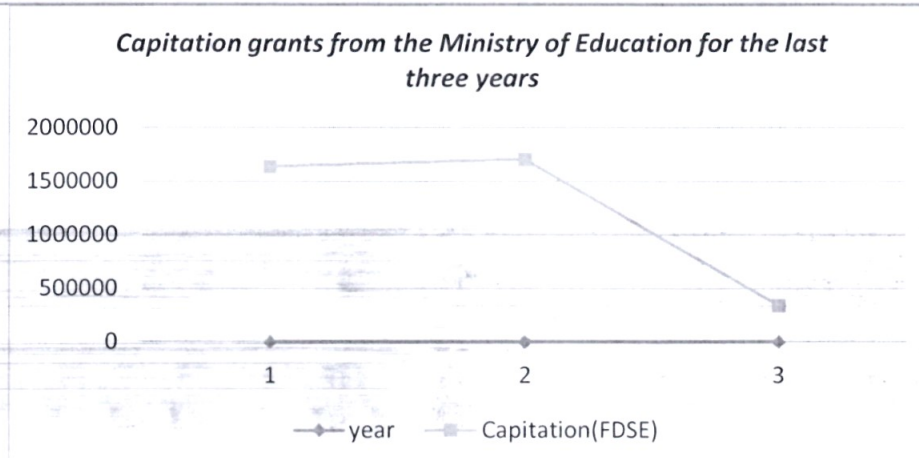
- *Surplus/ deficit for the year and a comparison of the same for the last three years*

Surplus/year	2021	2020	2019	2018
Tuition A/C		(193,021.00)	(70,411.50)	246,479.80
Operations A/C		(383,656.00)	228,572.50	2,165.00
Infrastructure A/C		(67,590.00)	88,745.00	-
School Fund A/C		(88,951.00)	(346,735.00)	218,985.50
Grand total	495,025.00	(733,218.00)	(99,829.00)	467,630.30



- *Capitation grants from the Ministry of Education for the last three years*

Account/year	2018	2019	2020
Tuition A/C	490,996.30	297,027.50	168,356.00
Operations A/C	1,144,032.50	1,404,998.50	170,376.00
Grand total	1,635,028.80	1,702,026.00	338,732.00



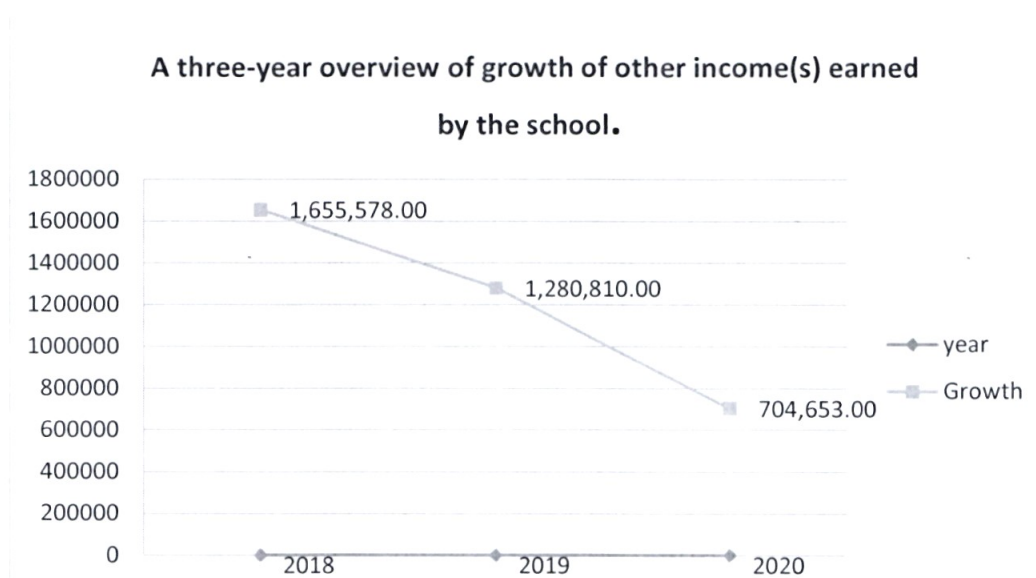
**THOMAS FISH
PUBLIC SECONDARY SCHOOL**
Annual Report and Financial Statements
For the year ended 30th June 2021

- Ratio of capitation grant per student over the last three years

year	2018	2019	2020
ratio	100%	100%	67%

- A three-year overview of growth of other income(s) earned by the school.

year	2018	2019	2020
Growth(shs)	1,655,578.00	1,280,810.00	704,653.00



- A three-year overview of growth in expenditure of the school

- year	2018	2019	2020
Tuition A/C	244516.5	367,439.00	361,436.00
Operations A/C	1341867	1,176,426.00	950,456.00
School Fund A/C	1436592.5	1,627,545.00	793,604.00
infrastructure	0	275,255.00	3,316,430.00
<u>expenditure</u>	<u>3,022,976.00</u>	<u>3,446,665.00</u>	<u>5,421,926.00</u>

**THOMAS FISH
PUBLIC SECONDARY SCHOOL**
Annual Report and Financial Statements
For the year ended 30th June 2021

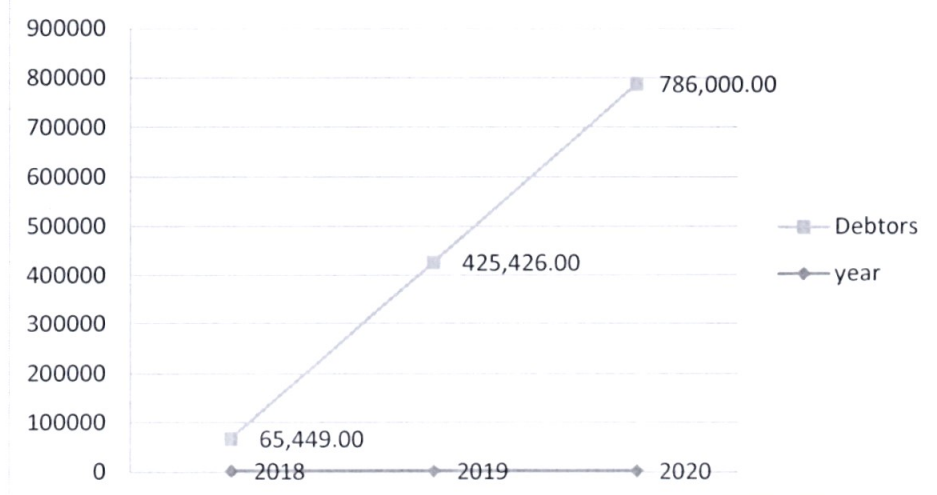
A three-year overview of growth in expenditure of the school



- *Movement of debtors and creditors of the school over the last three years*

- year	2018	2019	2020
Debtors	65,449.00	425,426.00	786,000.00

Movement of debtors



year	2018	2019	2020
Creditors	141,238.00	74,243.00	143,000.00

**THOMAS FISH
PUBLIC SECONDARY SCHOOL**
Annual Report and Financial Statements
For the year ended 30th June 2021

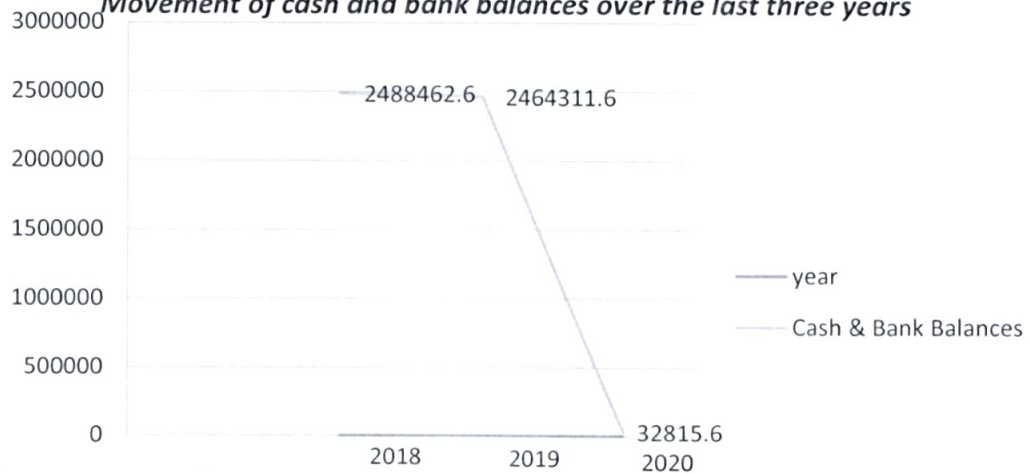
Movement of creditors of the school over the last three years



- Movement of cash and bank balances over the last three years.

- year		2018	2019	2020
Tuition A/C	Bank	365,176.80	294,765.30	1,744.30
Operations A/C	Cash	0.00	0.00	0.00
	Bank	1,850,376.00	2,078,948.50	5,925.50
School Fund A/C	Cash	694.00	0.00	0.00
	Bank	272,215.80	1,852.80	22,990.80
Infrastructure A/C	Bank	0.00	88,745.00	2,155.00
Cash & Bank Balances		2,488,462.60	2,464,311.60	32,815.60

Movement of cash and bank balances over the last three years



**THOMAS FISH
PUBLIC SECONDARY SCHOOL**
Annual Report and Financial Statements
For the year ended 30th June 2021

b) Teacher Student ratio:

Teacher to student ratio, 1:8

Number of teachers recruited- N/A

Teachers posted to the school within the year,- N/A

Number of teachers that were transferred/ retired during the period -N/A

Number of teachers employed by TSC, 9

Number of teachers employed by BOM. N/A

c) Mean score in the 2020 KCSE:

YEAR	ENT	A	A-	B+	B	B-	C+	C	C-	D+	D	D-	E	X	Y	P	U	PTS	GRD	DEV
2018	23	0	0	0	0	0	0	1	0	1	5	10	6	0	0	0	0	2.217	D-	+0.529
2019	24	0	0	0	0	0	0	0	0	0	4	17	3	0	0	0	0	2.042	D-	-0.175
2020	20	0	0	0	0	0	0	0	0	0	1	13	6	0	0	0	0	1.750	D-	-0.292

d) Number of Candidates in 2020 KCSE:

e)	YR	ENT
BOYS	2018	19
GIRLS		4
Total		23
BOYS	2019	13
GIRLS		11
Total		24
OYS	2020	12
GIRLS		8
Total		20

e) Capacity of the school:

Number of students- 80

facility	number of students	capacity	remarks
Dormitories	80	240	adequate
Dining Hall	80	240	needs furniture
Laboratory	80	24	inadequate
Library	80	-	inadequate
Toilets	80	23 door	inadequate
Classrooms	80	8	adequate

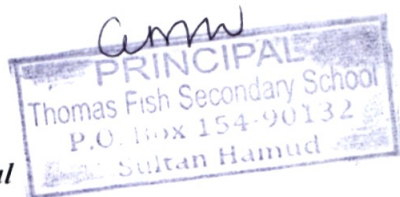
**THOMAS FISH
PUBLIC SECONDARY SCHOOL**
Annual Report and Financial Statements
For the year ended 30th June 2021

f) Development projects carried out by the school:

S/N	PROJECT	SOURCE OF FUNDS	STATUS
1.	Class room renovation 2 No.	MOEST - FDSE - MI	Complete
2.	Fencing of school	MOEST - FDSE - MI	Ongoing (70% complete)

Sign

School Principal



REPUBLIC OF KENYA

Telephone: +254-(20) 3214000
Email: info@oagkenya.go.ke
Website: www.oagkenya.go.ke



HEADQUARTERS
Anniversary Towers
Monrovia Street
P.O Box 30084-00100
NAIROBI

REPORT OF THE AUDITOR-GENERAL ON THOMAS FISH SECONDARY SCHOOL FOR THE SIX (6) MONTHS PERIOD ENDED 30 JUNE, 2021 – KAJIADO COUNTY

PREAMBLE

I draw your attention to the contents of my report which is in three parts:

- A. Report on Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements;
- B. Report on Lawfulness and Effectiveness in the Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure the Government achieves value for money and that such funds are applied for the intended purpose; and,
- C. Report on Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, risk management environment and internal controls, developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

An Adverse Opinion is issued when the Auditor-General determines that the financial statements are materially misstated and are not fairly presented in accordance with the applicable financial reporting framework. The Report on the Financial Statements should be read together with the Report on Lawfulness and Effectiveness in the Use of Public Resources, and the Report on Effectiveness of Internal Controls, Risk Management and Governance.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012, and the Public Audit Act, 2015. The three parts of the report when read together constitute the report of the Auditor-General.

REPORT ON THE FINANCIAL STATEMENTS

Adverse Opinion

I have audited the accompanying financial statements of Thomas Fish Secondary School set out on pages 14 to 30, which comprise of the statement of assets and liabilities as at 30 June, 2021, and the statement of receipts and payments, statement of cash flows and the statement of budgeted versus actual amounts for the period then ended and a

summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, because of the significance of the matter(s) discussed in the Basis for Adverse Opinion section of my report, the financial statements do not present fairly, in all material respects, the financial position of Thomas Fish Secondary School as at 30 June, 2021, and of its financial performance and its cash flows for the period then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and do not comply with the Public Finance Management Act, 2012 and the Basic Education Act, 2013.

Basis for Adverse Opinion

1. Inaccuracies in the Financial Statements

Review of the financial statements revealed several inaccuracies as detailed below:

- i. The statement of receipts and payments reflects total receipts of Kshs.2,843,261, while the statement of cash flows reflects total receipts of Kshs.3,318,461, resulting in an unexplained variance of Kshs.475,200;
- ii. The statement of receipts and payments reflects total payments of Kshs.2,348,236, while the statement of cash flows reflects total payments of Kshs.2,306,236, resulting in an unexplained variance of Kshs.42,000;
- iii. The statement of receipts and payments reflects a surplus for the year under review of Kshs.495,025, which is at variance with a surplus of Kshs.1,012,225 reflected in the statement of assets and liabilities, resulting in an unexplained variance of Kshs.517,200;
- iv. The statement of assets and liabilities reflects a total cash and cash equivalents balance of Kshs.556,867, while the statement of cash flows reflects a closing cash and cash equivalents balance of Kshs.2,693,340, resulting in an unexplained variance of Kshs.2,136,473; and,
- v. The statement of receipts and payments reflects total receipts of Kshs.2,843,261, while the statement of budgeted versus actual amounts reflects total actual income of Kshs.2,180,270, resulting in an unexplained variance of Kshs.662,991.

In the circumstances, the accuracy and completeness of the financial statements could not be confirmed.

2. Unsupported Payments

The statement of receipts and payments reflects Boarding and School fund payments of Kshs.1,336,200 as disclosed in Note 8 to the financial statements. However, review of the payment vouchers revealed that the expenditures were made without adequate supporting documents, such as requisitions, local purchase orders, delivery notes, inspection reports, and goods received notes.

In the circumstances, the regularity, accuracy, and completeness of the boarding and School fund payments totaling Kshs.1,336,200 could not be confirmed.

3. Unsupported Accounts Receivables

The statement of assets and liabilities reflects accounts receivables balance of Kshs.5,690,740. However, the supporting schedules, ageing analysis and corresponding invoices were not provided for audit review. Further, as disclosed in Note 13 to the financial statements, the balance includes receivables amounting Kshs.3,826,396, which have been outstanding for over two (2) years. However, there was no policy for the impairment of long outstanding fees arrears, casting doubt on the fair presentation of the accounts receivable balance.

In the circumstances, the accuracy and completeness of the receivables balance of Kshs.5,690,740 could not be confirmed.

4. Unsupported Accounts Payables

The statement of assets and financial liabilities reflects accounts payables balance of Kshs.3,554,267 as disclosed in Note 14 to the financial statements. However, the balance was not supported with invoices or an aging analysis schedule.

In the circumstances, the accuracy and completeness of the accounts payables balance of Kshs.3,554,267 could not be confirmed.

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of Thomas Fish Secondary School Management in accordance with ISSAI 130 on the Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my adverse opinion.

Emphasis of Matter

Budgetary Control and Performance

The statement of budgeted versus actual amounts reflects final receipts budget and actual on a comparable basis of Kshs.5,632,734 and Kshs.2,180,270 respectively, resulting in an under-funding of Kshs.3,452,464, or 61% of the budget. However, the School spent an amount of Kshs.2,017,821 against actual receipts amounting to Kshs.2,180,270, resulting in an under-utilization of Kshs.162,449.

The under-funding and under-utilization affected the planned activities and may have impacted negatively on service delivery to the public.

My opinion is not modified in respect of this matter.

Key Audit Matters

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. Except for the effect of matters described in the Basis for Adverse Opinion, I have determined that there are no other key audit matters to communicate in my report.

Other Matter

Unaudited Comparative Balances

I draw attention to the fact that prior to the 2020/2021 financial year, Public Secondary Schools in Kenya did not prepare financial statements for audit. Consequently, the Public Sector Accounting Standards Board prescribed 30 June, 2021 as the first-time adoption of the International Public Sector Accounting Standards (IPSAS) – Cash Basis of Accounting by Public Secondary Schools.

The financial statements for the six (6) months period ended 30 June, 2021 include comparative information. However, the comparative figures were based on unaudited figures. My audit procedures were, therefore, limited to the extent that comparative information does not contain misstatements that materially affect the current period's financial statements. Accordingly, I do not express an opinion or any form of assurance on the comparative information.

My audit opinion on the current period financial statements is not modified in respect of this matter.

Other Information

Management is responsible for the Other Information set out on pages 2 to 12, which comprise of Key School Information and Management, Summary Report of Performance of the School and the Statement of School Management Responsibilities. The Other Information does not include the financial statements and my audit report thereon.

In connection with my audit on the School's financial statements, my responsibility is to read the Other Information and in doing so, consider whether the Other Information is materially inconsistent with the financial statements or my knowledge obtained in the audit or otherwise appears to be materially misstated. If based on the work I have performed, I conclude that there is no material misstatement of this Other Information, I am required to report that fact. I have nothing to report in this regard.

My opinion on the financial statements does not cover the Other Information and accordingly, I do not express an audit opinion or any form of assurance conclusion thereon.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN THE USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution, based on the audit procedures performed, because of the significance of the matters discussed in the Basis for Adverse Opinion and the Basis for Conclusion on Lawfulness and Effectiveness in the Use of Public Resources sections of my report, I confirm that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

1. Late Submission of Financial Statements for Audit

The financial statements for the period under review were submitted for audit on 16 February, 2023 after the statutory deadline of 30 September, 2021. This was contrary to the Ministry of Education Circular Ref. MOE/DSAS/FIN/17/1/17 dated 19 August, 2021, which stated that the school's financial statements should be submitted by 30 September 2021 in compliance with Section 81 of the Public Finance Management Act, 2012, on the preparation of financial statements.

In the circumstances, Management was in breach of the law.

2. Failure to Transfer Infrastructure Funds from Operations Bank Account

The statement of receipts and payments reflects operations grants amount of Kshs.931,314 as disclosed in Note 2 to the financial statements from the Ministry of Education credited in the operations bank account. Included in the amount is Kshs.445,000 in respect of infrastructure grants, which were to be transferred to the infrastructure bank account for maintenance and improvement of the School's facilities. However, only Kshs.379,000 was transferred to the infrastructure account, leaving a balance of Kshs.66,000 as at 30 June, 2021. Further, an amount of Kshs.198,000 was transferred on 31 March, 2021 approximately 84 days after receipt. This was contrary to The Ministry of Education Circular Ref. No: MOE.HQS/3/13/3 dated 16 June, 2021, which directed that infrastructure grants as well as maintenance and improvement funds should be transferred to the School infrastructure account within fifteen (15) days upon receipt of the funds in the operations account.

In the circumstances, Management was in breach of the law.

3. Irregular Transfer of Funds to Kenya Secondary Schools Heads Association

The statement of receipts and payments reflects Boarding and School fund payments amount of Kshs.1,336,200 as disclosed in Note 8 to the financial statements. Included in the expenditure is an amount of Kshs.65,000 transferred to the Kenya Secondary School Heads Association (KESSHA). However, KESSHA is a welfare organization that draws its membership from School Principals only. The organization is not defined in the Government Funding System, and there is no assurance that it has implemented effective, efficient, and transparent financial management and internal control systems to manage the funds transferred by Schools.

In the circumstances, value for money transferred to KESSHA, amounting to Kshs.65,000 could not be confirmed.

4. Failure to Maintain Procurement Records

Review conducted revealed that the School did not maintain procurement records, including tender documents, tender advertisements, bid evaluation reports,

correspondence with suppliers, contract documents, payment certificates, and contract performance monitoring reports. This was contrary to Section 68 of the Public Procurement and Asset Disposal Act, 2015, which requires an Accounting Officer of a procuring entity to keep records for each procurement for at least six years after the resulting contract has been completed or, if no contract resulted, after the procurement proceedings were terminated.

In the circumstances, Management was in breach of the law.

5. Failure to Prepare a Strategic Plan

During the year under review, the School did not have an approved Strategic Plan. This was contrary to Regulation 32(5) of the Public Finance Management (National Government) Regulations, 2015, which requires all budget proposals to be supported by the National Government entity's strategic plan.

In the circumstances, Management was in breach of the law.

The audit was conducted in accordance with ISSAI 3000 and ISSAI 4000. The standards require that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements comply in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, because of the significance of the matters discussed in the Basis for Adverse Opinion and the Basis for Conclusion on Effectiveness of Internal Controls, Risk Management and Governance sections of my report, I confirm that internal controls, risk management and governance were not effective.

Basis for Conclusion

1. Lack of an Audit Committee

During the year under review, the School had not constituted an Audit Committee as required by Regulation 166(2) of the Public Finance Management (National Government) Regulations, 2015, which states that each year the audit committee shall carry out an annual review of the independence performance and competency of the internal unit and comment on effectiveness in the annual report. Further, Section 61(2)(d) of the Basic Education Act, 2013, requires the Board of Management to establish an Audit Committee among other Board committees.

In the circumstances, the existence of effective oversight mechanisms could not be confirmed.

2. Weaknesses in Governance Structures

Although the School indicated that a Board of Management was constituted as required under Section 55 of the Basic Education Act, 2013, appointment letters for all board members, attendance register, and payment schedules for the respective allowances paid were not provided for audit review.

In the circumstances, the effectiveness of the governance mechanisms at the School could not be confirmed.

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal controls, risk management and overall governance were operating effectively in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of the Management and those Charged with Governance

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal controls as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal controls, risk management and governance.

In preparing the financial statements, Management is responsible for assessing the School's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless Management is aware of the intention to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements comply with the authorities which govern them and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the School's financial reporting process, reviewing the effectiveness of how Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

My responsibility is to conduct an audit of the financial statements in accordance with Article 229(4) of the Constitution, Section 35 of the Public Audit Act, 2015 and the

International Standards of Supreme Audit Institutions (ISSAIs). The standards require that, in conducting the audit, I obtain reasonable assurance about whether the financial statements as a whole are free from material misstatements, whether due to fraud or error and to issue an auditor's report that includes my opinion in accordance with Section 48 of the Public Audit Act, 2015. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In conducting the audit, Article 229(6) of the Constitution also requires that I express a conclusion on whether or not in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way. In addition, I consider the entity's control environment in order to give an assurance on the effectiveness of internal controls, risk management and governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015.

Further, I am required to submit the audit report in accordance with Article 229(7) of the Constitution.

Detailed description of my responsibilities for the audit is located at the Office of the Auditor-General's website at: <https://www.oagkenya.go.ke/auditor-generals-responsibilities-for-audit/>. This description forms part of my auditor's report.


FCPA Nancy Gathungu, CBS
AUDITOR-GENERAL

Nairobi

24 April, 2026

**THOMAS FISH
PUBLIC SECONDARY SCHOOL**
Annual Report and Financial Statements
For the year ended 30th June 2021

V. STATEMENT OF RECEIPTS AND PAYMENTS PERIOD TO 30TH JUNE 2021

DESCRIPTION OF VOTE HEAD	Note	2020-2021	2019-2020
		Kshs	Kshs
Capitation grants for tuition	1	129,005	168,415
Capitation grants for operations	2	931,314	2,026,300
School Fund Income- Parents' Contributions	3	510,339	318,215
School Fund Income- Other receipts	4	926,102	542,027
Infrastructure	5	346,500	-
TOTAL RECEIPTS		2,843,261	3,054,957
PAYMENTS			
Payments for Tuition	6	137,580	361,436
Payments for operations	7	823,950	4,266,886
Boarding and school fund payments	8	1,336,200	839,104
Infrastructure	9	50,506	
TOTAL PAYMENTS		2,348,236	5,467,426
DEFICIT		495,025	(2,412,469)

The school financial statements were approved on 19/4/2021 and signed by:

Sign:

P. Kam

Name PARSEEN IKAM

Chair BOM

Date

19/4/2021

Sign

Gm

Name GERALD MWANIKI Name H. GATUGI

School Principal/
Secretary to BOM

Date

19/4/2021
PRINCIPAL
Thomas Fish Secondary School
P.O. Box 154-90132
Sultan Hamud

Sign

Gatugi

Bursar/
Finance Officer

Date

19/4/2021

**THOMAS FISH
PUBLIC SECONDARY SCHOOL**
Annual Report and Financial Statements
For the year ended 30th June 2021

**VI. STATEMENT OF FINANCIAL ASSETS AND FINANCIAL LIABILITIES AS AT
30TH JUNE 2021**

	Note	2020-2021	2019-2020
		Kshs	Kshs
FINANCIAL ASSETS			
Cash and Cash Equivalents			
Bank Balances	10	556,867	51,843
Cash Balances	11	-	-
Short term Investment	12	-	-
Total Cash and cash equivalent		556,867	51,843
		-	-
Account's receivables	13	5,690,740	5,040,540
		-	-
TOTAL FINANCIAL ASSETS		6,247,607	5,092,383
FINANCIAL LIABILITIES			
Accounts Payables	14	3,554,267	3,411,267
NET FINANCIAL ASSETS		2,693,340	1,681,116
REPRESENTED BY			
Accumulated Fund b/fwd	15	1,681,116	4,093,585
Surplus/Deficit for the year		1,012,225	(2,412,469)
NET FINANCIAL POSSITION		2,693,340	1,681,116
			-

The School's financial statements were approved on 19/6/2021 and signed by:

Name: PARSEEN IKAM
Chairman, BoM

Sign:

Date:

Name: GERALD
MWANIKI

School Principal/Secretary
to BoM

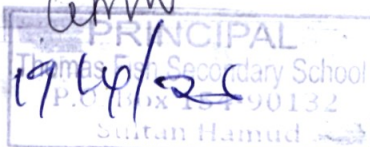
Sign:

Date:

Name: HIRUM GATUGI
Bursar/Finance

Sign:

Date:



**THOMAS FISH
PUBLIC SECONDARY SCHOOL
Annual Report and Financial Statements
For the year ended 30th June 2021**

VII. STATEMENT OF CASH FLOWS FOR THE PERIOD ENDED 30TH JUNE 2021

		2020-2021	2019-2020
		Kshs	Kshs
Receipts for operating income			
Capitation grants for tuition	1	129,005	168,415
Capitation grants for operations	2	931,314	2,026,300
School fund income- Parents contributions/ fees	3	199,539	318,215
School fund income- other receipts	4	1,712,102	542,027
Infrastructure		346,500	
Total receipts		3,318,461	3,054,957
Payments			
Payments for Tuition		137,580	361,436
Payments for operations		813,950	4,266,886
Boarding and school fund payments		1,304,200	839,104
Infrastructure		50,506	
Total payments		2,306,236	5,467,426
Net cash flow from operating activities		1,012,225	(2,412,469)
CASHFLOW FROM INVESTING ACTIVITIES			
Proceeds from Sale of Assets			
Acquisition of Assets			
Proceeds from investments			
Purchase of investments			
Net cash flows from Investing Activities			
CASHFLOW FROM BORROWING ACTIVITIES			
Proceeds from borrowings/ loans			
Repayment of principal borrowings			
Net cash flow from financing activities			
NET INCREASE IN CASH AND CASH EQUIVALENTS		1,012,225	(2,412,469)
Cash and cash equivalent at BEGINNING of the year		1,681,116	4,093,585
Cash and cash equivalent at END of the year		2,693,340	1,681,116

The above presentation of cash flow statement uses the direct method of cash flow presentation which is encouraged under IPSAS. Schools' should therefore adopt the direct method of cashflow as recommended by PSASB.

THOMAS FISH PUBLIC SECONDARY SCHOOL
Reports and Financial Statements
For the year ended 30th June 2021

VIII. STATEMENT OF BUDGETED VERSUS ACTUAL AMOUNTS FOR THE YEAR ENDED 30TH JUNE 2021

Receipt/expenses Item	Original Budget a Kshs	Adjustments b Kshs	Final Budget c=a+b	Actual on Comparable Basis d	Budget Utilization Difference e=c-d Kshs	% of Utilization f=d/c % Kshs
RECEIPTS						
(1) CAPITATION GRANT ON TUITION						
Textbooks and reference materials(TUITION)	459,779.00		459,779.00	129,005.25	330,773.75	39.00
	-					
(2) CAPITATION GRANT ON OPERATIONS						
Personnel emoluments	615,785.00		615,785.00	152,630.00	463,155.00	32.95
Repairs and maintenance	535,000.00		535,000.00	379,000.00	156,000.00	242.95
Local transport / travelling	196,131.00		196,131.00		196,131.00	-
Electricity and water	230,157.00		230,157.00		230,157.00	-
Administration costs/Insurance	168,204.00		168,204.00	399,684.45	(231,480.45)	(172.66)
Activity	134,392.00		134,392.00		134,392.00	-
Insurance costs	96,300.00		96,300.00		96,300.00	-
(3) FEES CHARGED ON PARENTS			-		-	
Personnel emoluments	213,351.00		213,351.00	311,740.00	(98,389.00)	(316.84)
Repairs and maintenance	79,800.00		79,800.00		79,800.00	-
Local transport / travelling	85,500.00		85,500.00	133,600.00	(48,100.00)	(277.75)
Electricity and water	132,525.00		132,525.00	59,200.00	73,325.00	80.74
Lunch Program	900,000.00		900,000.00		900,000.00	-
Administration costs	91,200.00		91,200.00	96,500.00	(5,300.00)	(1,820.75)
Development	114,000.00		114,000.00		114,000.00	-
Activity	57,000.00		57,000.00		57,000.00	-

**THOMAS FISH
PUBLIC SECONDARY SCHOOL**
Annual Report and Financial Statements
For the year ended 30th June 2021

Receipt/expenses Item	Original Budget a Kshs	Adjustments b Kshs	Final Budget c=a+b	Actual on Comparable Basis d	Budget Utilization Difference e=c-d Kshs	% of Utilization f=d/c % Kshs
Fee on Boarding Equipment and Stores	1,523,610.00		1,523,610.00	518,910.00	1,004,700.00	51.65
TOTAL INCOME	5,632,734.00		5,632,734.00	2,180,270	5,632,734.00	-
(1) EXPENDITURE FOR TUITION	-					
Textbooks and reference materials	-					
Exercise books	50,000.00		50,000.00	-	50,000.00	-
Laboratory equipment	40,000.00		40,000.00	-	40,000.00	-
Internal exams	194,700.00		194,700.00		194,700.00	-
Teaching / learning materials	91,840.00		91,840.00	101,275.00	(9,435.00)	(1,073.40)
Exams and assessment	-		-	20,100.00	(20,100.00)	(100.00)
Teachers guides	-		-	15,095.00	(15,095.00)	(100.00)
Bank Charges	3,239.00		3,239.00	1,110.00	2,129.00	52.14
	-		-			
(2) EXPENDITURE FOR OPERATIONS	-		-			
Personnel emoluments	-		-	136,600.00	(136,600.00)	(100.00)
Repairs, maintenance & improvements	-		-	346,500.00	(346,500.00)	(100.00)
Local transport / travelling	-		-	126,000.00	(126,000.00)	(100.00)
Electricity, water and conservancy	-		-	52,000.00	(52,000.00)	(100.00)
Administration costs	-		-	132,500.00	(132,500.00)	(100.00)
Activity Expenses	-		-	19,000.00	(19,000.00)	(100.00)
(3) EXPENDITURE FOR SCHOOL FUND	-		-			
Personnel emoluments	729,000.00		729,000.00	48,136.00	680,864.00	7.07
Repairs, maintenance and improvements	123,000.00		123,000.00	14,400.00	108,600.00	13.26

THOMAS FISH
PUBLIC SECONDARY SCHOOL
Annual Report and Financial Statements
For the year ended 30th June 2021

Receipt/expenses Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilization Difference	% of Utilization
	a	b	c=a+b	d	e=c-d	f=d/c %
	Kshs	Kshs			Kshs	Kshs
Local transport / travelling	280,500.00		280,500.00	18,435.00	262,065.00	7.03
Electricity, water and conservancy	362,000.00		362,000.00	28,608.00	333,392.00	8.58
Administration costs	258,240.00		258,240.00	19,660.00	238,580.00	8.24
Activity	191,300.00		191,300.00	12,300.00	179,000.00	6.87
Contingencies	105,299.00		105,299.00		105,299.00	-
Development	-		-	38,000.00	(38,000.00)	(100.00)
Boarding Equipment and Stores	2,420,050.00		2,420,050.00	926,102.00	1,493,948.00	61.99
Insurance costs	55,000.00		55,000.00		55,000.00	-
TOTALS	<u>4,904,168.00</u>		<u>4,904,168.00</u>	<u>2,017,821</u>	<u>4,904,168.00</u>	

IX. SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of these financial statements are set out below:

1. Statement of compliance and basis of preparation

The financial statements have been prepared in accordance with and comply with International Public Sector Accounting Standards (IPSAS) with particular emphasis on Cash Basis Financial Reporting under the Cash Basis of Accounting and applicable government legislations and regulations. The financial statements comply with and conform to the form of presentation prescribed by the Public Sector Accounting Standards Board of Kenya.

This cash basis of accounting has been supplemented with accounting for; a) receivables that include imprest, salary advances and other receivables and b) payables that include deposits and retentions and payables from operations.

The financial statements are presented in Kenya Shillings, which is the functional and reporting currency of the *school* and all values are rounded to the nearest Kenya Shilling (Kshs). The accounting policies adopted have been consistently applied to all the years presented.

2. Recognition of receipts and payments

The *school* recognises all receipts from the various sources when the event occurs and the related cash has actually been received by the *school*. In addition, the *school* recognises all expenses when the event occurs and the related cash has actually been paid out by the *school*.

3. In-kind contributions

In-kind contributions are donations that are made to the *school* in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the *school* includes such value in the statement of receipts and payments both as a receipt and as a payment in equal and opposite amounts; otherwise, the contribution is not recorded.

4. Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at various financial institutions at the end of the financial year.

SIGNIFICANT ACCOUNTING POLICIES (Continued)

5. Accounts Receivable

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. This is in recognition of the government practice where the imprest payments are recognized as expenditure when fully accounted for by the imprest or AIE holders. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

6. Accounts Payable

For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized as accounts payables. This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. This is an enhancement to the cash accounting policy adopted by National Government Ministries and agencies. Other liabilities including pending bills are disclosed in the financial statements. Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years.

7. Non-current assets

Non-current assets are expensed at the time of acquisition while disposal proceeds are recognized as receipts at the time of disposal. However, the acquisitions and disposals are reflected in the school fixed asset register a summary of which is provided as a memorandum to these financial statements.

8. Budget

The budget is developed on the same accounting basis (cash basis), the same accounts classification basis, and for the same period as the financial statements. The *school's* budget was approved by the School Board of Management. A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

9. Comparative figures

Where necessary comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

10. Subsequent events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30th June 2021.

**THOMAS FISH
PUBLIC SECONDARY SCHOOL
Annual Report and Financial Statements
For the year ended 30th June 2021**

VII. STATEMENT OF CASH FLOWS FOR THE PERIOD ENDED 30TH JUNE 2021

		2020-2021	2019-2020
		Kshs	Kshs
Receipts for operating income			
Capitation grants for tuition	1	129,005	168,415
Capitation grants for operations	2	931,314	2,026,300
School fund income- Parents contributions/ fees	3	199,539	318,215
School fund income- other receipts	4	1,712,102	542,027
Infrastructure		346,500	
Total receipts		3,318,461	3,054,957
Payments			
Payments for Tuition		137,580	361,436
Payments for operations		813,950	4,266,886
Boarding and school fund payments		1,304,200	839,104
Infrastructure		50,506	
Total payments		2,306,236	5,467,426
Net cash flow from operating activities		1,012,225	(2,412,469)
CASHFLOW FROM INVESTING ACTIVITIES			
Proceeds from Sale of Assets			
Acquisition of Assets			
Proceeds from investments			
Purchase of investments			
Net cash flows from Investing Activities			
CASHFLOW FROM BORROWING ACTIVITIES			
Proceeds from borrowings/ loans			
Repayment of principal borrowings			
Net cash flow from financing activities			
NET INCREASE IN CASH AND CASH EQUIVALENTS		1,012,225	(2,412,469)
Cash and cash equivalent at BEGINNING of the year		1,681,116	4,093,585
Cash and cash equivalent at END of the year		2,693,340	1,681,116

The above presentation of cash flow statement uses the direct method of cash flow presentation which is encouraged under IPSAS. Schools' should therefore adopt the direct method of cashflow as recommended by PSASB.

THOMAS FISH PUBLIC SECONDARY SCHOOL
Reports and Financial Statements
For the year ended 30th June 2021

VIII. STATEMENT OF BUDGETED VERSUS ACTUAL AMOUNTS FOR THE YEAR ENDED 30TH JUNE 2021

Receipt/expenses Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilization Difference	% of Utilization
	a	b	c=a+b	d	e=c-d	f=d/c %
	Kshs	Kshs			Kshs	Kshs
RECEIPTS						
<i>(1) CAPITATION GRANT ON TUITION</i>						
Textbooks and reference materials(TUITION)	459,779.00		459,779.00	129,005.25	330,773.75	39.00
	-					
<i>(2) CAPITATION GRANT ON OPERATIONS</i>						
	-					
Personnel emoluments	615,785.00		615,785.00	152,630.00	463,155.00	32.95
Repairs and maintenance	535,000.00		535,000.00	379,000.00	156,000.00	242.95
Local transport / travelling	196,131.00		196,131.00		196,131.00	-
Electricity and water	230,157.00		230,157.00		230,157.00	-
Administration costs/Insurance	168,204.00		168,204.00	399,684.45	(231,480.45)	(172.66)
Activity	134,392.00		134,392.00		134,392.00	-
Insurance costs	96,300.00		96,300.00		96,300.00	-
<i>(3) FEES CHARGED ON PARENTS</i>			-			
	-				-	
Personnel emoluments	213,351.00		213,351.00	311,740.00	(98,389.00)	(316.84)
Repairs and maintenance	79,800.00		79,800.00		79,800.00	-
Local transport / travelling	85,500.00		85,500.00	133,600.00	(48,100.00)	(277.75)
Electricity and water	132,525.00		132,525.00	59,200.00	73,325.00	80.74
Lunch Program	900,000.00		900,000.00		900,000.00	-
Administration costs	91,200.00		91,200.00	96,500.00	(5,300.00)	(1,820.75)
Development	114,000.00		114,000.00		114,000.00	-
Activity	57,000.00		57,000.00		57,000.00	-

THOMAS FISH
PUBLIC SECONDARY SCHOOL
Annual Report and Financial Statements
For the year ended 30th June 2021

Receipt/expenses Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilization Difference	% of Utilization
	a	b	c=a+b	d	e=c-d	f=d/c %
	Kshs	Kshs			Kshs	Kshs
Fee on Boarding Equipment and Stores	1,523,610.00		1,523,610.00	518,910.00	1,004,700.00	51.65
TOTAL INCOME	5,632,734.00		5,632,734.00	2,180,270	5,632,734.00	-
(1) EXPENDITURE FOR TUITION	-					
Textbooks and reference materials	-					
Exercise books	50,000.00		50,000.00	-	50,000.00	-
Laboratory equipment	40,000.00		40,000.00	-	40,000.00	-
Internal exams	194,700.00		194,700.00		194,700.00	-
Teaching / learning materials	91,840.00		91,840.00	101,275.00	(9,435.00)	(1,073.40)
Exams and assessment	-		-	20,100.00	(20,100.00)	(100.00)
Teachers guides	-		-	15,095.00	(15,095.00)	(100.00)
Bank Charges	3,239.00		3,239.00	1,110.00	2,129.00	52.14
	-		-			
(2) EXPENDITURE FOR OPERATIONS	-		-			
Personnel emoluments	-		-	136,600.00	(136,600.00)	(100.00)
Repairs, maintenance & improvements	-		-	346,500.00	(346,500.00)	(100.00)
Local transport / travelling	-		-	126,000.00	(126,000.00)	(100.00)
Electricity, water and conservancy	-		-	52,000.00	(52,000.00)	(100.00)
Administration costs	-		-	132,500.00	(132,500.00)	(100.00)
Activity Expenses	-		-	19,000.00	(19,000.00)	(100.00)
(3) EXPENDITURE FOR SCHOOL FUND	-		-		-	
Personnel emoluments	729,000.00		729,000.00	48,136.00	680,864.00	7.07
Repairs, maintenance and improvements	123,000.00		123,000.00	14,400.00	108,600.00	13.26

THOMAS FISH
PUBLIC SECONDARY SCHOOL
Annual Report and Financial Statements
For the year ended 30th June 2021

Receipt/expenses Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilization Difference	% of Utilization
	a	b	c=a+b	d	e=c-d	f=d/c %
	Kshs	Kshs			Kshs	Kshs
Local transport / travelling	280,500.00		280,500.00	18,435.00	262,065.00	7.03
Electricity, water and conservancy	362,000.00		362,000.00	28,608.00	333,392.00	8.58
Administration costs	258,240.00		258,240.00	19,660.00	238,580.00	8.24
Activity	191,300.00		191,300.00	12,300.00	179,000.00	6.87
Contingencies	105,299.00		105,299.00		105,299.00	-
Development	-		-	38,000.00	(38,000.00)	(100.00)
Boarding Equipment and Stores	2,420,050.00		2,420,050.00	926,102.00	1,493,948.00	61.99
Insurance costs	55,000.00		55,000.00		55,000.00	-
TOTALS	<u>4,904,168.00</u>		<u>4,904,168.00</u>	<u>2,017,821</u>	<u>4,904,168.00</u>	

IX. SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of these financial statements are set out below:

1. Statement of compliance and basis of preparation

The financial statements have been prepared in accordance with and comply with International Public Sector Accounting Standards (IPSAS) with particular emphasis on Cash Basis Financial Reporting under the Cash Basis of Accounting and applicable government legislations and regulations. The financial statements comply with and conform to the form of presentation prescribed by the Public Sector Accounting Standards Board of Kenya.

This cash basis of accounting has been supplemented with accounting for; a) receivables that include imprest, salary advances and other receivables and b) payables that include deposits and retentions and payables from operations.

The financial statements are presented in Kenya Shillings, which is the functional and reporting currency of the *school* and all values are rounded to the nearest Kenya Shilling (Kshs). The accounting policies adopted have been consistently applied to all the years presented.

2. Recognition of receipts and payments

The *school* recognises all receipts from the various sources when the event occurs and the related cash has actually been received by the *school*. In addition, the *school* recognises all expenses when the event occurs and the related cash has actually been paid out by the *school*.

3. In-kind contributions

In-kind contributions are donations that are made to the *school* in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the *school* includes such value in the statement of receipts and payments both as a receipt and as a payment in equal and opposite amounts; otherwise, the contribution is not recorded.

4. Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at various financial institutions at the end of the financial year.

SIGNIFICANT ACCOUNTING POLICIES (Continued)

5. Accounts Receivable

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. This is in recognition of the government practice where the imprest payments are recognized as expenditure when fully accounted for by the imprest or AIE holders. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

6. Accounts Payable

For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized as accounts payables. This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. This is an enhancement to the cash accounting policy adopted by National Government Ministries and agencies. Other liabilities including pending bills are disclosed in the financial statements. Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years.

7. Non-current assets

Non-current assets are expensed at the time of acquisition while disposal proceeds are recognized as receipts at the time of disposal. However, the acquisitions and disposals are reflected in the school fixed asset register a summary of which is provided as a memorandum to these financial statements.

8. Budget

The budget is developed on the same accounting basis (cash basis), the same accounts classification basis, and for the same period as the financial statements. The *school's* budget was approved by the School Board of Management. A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

9. Comparative figures

Where necessary comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

10. Subsequent events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30th June 2021.

X. NOTES TO THE FINANCIAL STATEMENTS

1 CAPITATION GRANT FOR TUITION

	2020-2021	2019-2020
	Kshs	Kshs
Textbooks and reference materials		6,370
Exercise books	129,005	33,670
Laboratory equipment	-	61,03
Internal exams	-	33,670
Teaching / learning materials	-	33,670
Total	129,005	168,415.

2 CAPITATION GRANT FOR OPERATIONS

	2020-2021	2019-2020
	Kshs	Kshs
Personnel emoluments	152,630	233,200
Repairs and maintenance	379,00	1,459,500
Local transport / travelling	-	93,600
Electricity and water	-	93,600
Medical	-	18,200
Administration costs	399,684	93,600
Activity	-	34,600
Total	931,314	2,026,300

3 PARENTS CONTRIBUTION/FEES - SCHOOL FUND ACCOUNT

	2020-2021	2019-2020
	Kshs	Kshs
Personnel emoluments	48,136	56,774
Repairs and maintenance	14,400	32,727
Local transport / travelling	18,435	19,270
Electricity and water	28,608	31,664
BES	-	139,589
Administration costs	19,660	20,997
Activity	12,300	17,194
Bursary	175,000	-
Arrears	135,800	-
Development	38,000	-
PTA Savings	20,000	-
Total	510,339	318,215

NOTES TO THE FINANCIAL STATEMENTS (Continued)

4 OTHER RECEIPTS – SCHOOL FUND ACCOUNT

	2020-2021	2019-2020
	Kshs	Kshs
Fee on Boarding Equipment and Stores	926,102	542,027
Total	926,102	542,027

5 Infrastructure account

	2020-2021	2019-2020
	Kshs	Kshs
Repairs and maintenance & improvements	346,500	-
TOTAL	346,500	-

6 PAYMENTS FOR TUITION

	2020-2021	2019-2020
	Kshs	Kshs
Textbooks and reference materials	15,095	26,840
Laboratory equipment	-	291,200
Internal exams	20,100	38,800
Teaching / learning materials	101,275	-
Bank Charges	1,110	4,596
Total	137,580	361,436

7 PAYMENTS FOR OPERATIONS

	2020-2021	2019-2020
	Kshs	Kshs
Personnel emoluments	136,600	428,000
Administration Cost	132,500	84,900
Repairs and maintenance & improvements	148,500	3,361,600
Local transport / travelling	126,000	320,800
Electricity and water	52,000	53,000
Activity Expenses	19,000	16,000
Bank Charges	1,350	2,586
Acquisition of Assets	198,000	-
TUITION A/C	10,000	
TOTAL	823,950	4,266,886

**THOMAS FISH
PUBLIC SECONDARY SCHOOL
Annual Report and Financial Statements
For the year ended 30th June 2021**

8 BOARDING AND SCHOOL FUND PAYMENTS

	2020-2021	2019-2020
	Kshs	Kshs
Personnel emoluments	311,740	158,300
Repairs and maintenance & Improvements	59,200	19,000
Local transport / travelling	133,600	29,500
Electricity and water	19,000	114,220
Medical Expenses	-	53,800
Administration costs	96,500	23,700
Lunch Programme	-	5,500
Bank Charges	2,250	2,244
Fee on Boarding Equipment and Stores	518,910	392,840
Rent Expenses	-	40,000
Bursary	175,000	-
Pta Savings	20,000	-
TOTAL	1,336,200	839,104

9 Infrastructure account

	2020-2021	2019-2020
	Kshs	Kshs
Repairs and maintenance & improvements	49,750	428,000
Bank Charges	756	53,000
TOTAL	50,506	4,266,886

10 BANK ACCOUNTS

Name of Bank, Account No. & currency	Bank Account Number	2020-2021	2019-2020
		Kshs	Kshs
Tuition Account	1109551576	3,170	1,744
Operations Account	1109551371	113,317	5,953
School Fund Account/Boarding	1116197359	123,232	22,990
Infrastructural Account	125943318	317,149	21,155
Total		556,867	51,843

11 CASH IN HAND

Description	2020-2021	2019-2020
	Kshs	Kshs
Tuition Account	-	-
Operation Account	-	-

**THOMAS FISH
PUBLIC SECONDARY SCHOOL
Annual Report and Financial Statements
For the year ended 30th June 2021**

School Fund account	-	
Total	-	-

12 SHORT TERM INVESTMENTS

Description	2020-2021	2019-2020
	Kshs	Kshs
Cooperative shares	-	-
Other investments	-	-
Total	-	-

NOTES TO THE FINANCIAL STATEMENTS (Continued)

13 ACCOUNTS RECEIVABLE

Description	2020-2021	2019-2020
	Kshs	Kshs
Fees arrears	5,690,740	5,040,540
Other non-fees receivables	-	-
Salary advances	-	-
Imprest	-	-
Total	5,690,740	5,040,540

[Include an ageing of the fees / non fees arrears below]

Description	2020-2021	2019-2020
	Kshs	Kshs
Fees arrears for current year	786,000	425,426
Fees arrears for the previous year	981,538	691,912
Fees arrears for prior periods (over two years)	3,923,202	3,923,202
Total	5,690,740	5,040,540

14 ACCOUNTS PAYABLE

Description	2020-2021	2019-2020
	Kshs	Kshs
Trade creditors (See ageing below and appendix 1)	3,411,267	3,411,267
Prepaid fees	143,000	
Total	3,554,267	3,411,267

[Include an ageing of the creditor's arrears below]

Description	2020-2021	2019-2020
	Kshs	Kshs
Trade creditors for current year	-	-
Trade creditors for the previous year	-	-
Trade creditors for prior periods (over two years)	3,411,267	3,411,267
Total	3,411,267	3,411,267

NOTES TO THE FINANCIAL STATEMENTS (Continued)

15 FUND BALANCE BROUGHT FORWARD

Description	2020-2021	2019-2020
	Kshs	Kshs
Bank balances	51,843	2,464,312
Cash balances	-	-
Short Term Investments	-	-
Receivables	5,040,540	5,040,540
Payables	(3,411,267)	(3,411,267)
Total	1,681,116	4,093,585

Other important disclosure notes

IPSAS 1 encourages an entity to disclose accrual related information in relation to an entity's assets and liabilities. The notes outlined below are disclosure notes in relation to the school's non- financial assets and liabilities.

16 Non-current Liabilities Summary

Description	2020-2021	2019-2020
	Kshs	Kshs
Bank loan(s)	-	-
Outstanding Leases	-	-
Hire purchase	-	-
Gratuity and leave provision	-	-
Total	-	-

17 Biological assets

Description	Numbers	2020-2021	2019-2020
		Kshs	Kshs
Cattle		-	-
Goats		-	-
Trees		-	-
Coffee or tea plantation		-	-
Poultry		-	-
Total		-	-

18 Borrowings

Description	2020-2021	2019-2020
	KShs	KShs
a) Borrowings		
Borrowing at beginning of the year	-	-
Borrowings during the year	-	-
Repayments of during the year	-	-
Balance at end of the year	-	-

Other important disclosure notes

19 Stock/ Inventory

Description	2020-2021	2019-2020
	KShs	KShs
b) Borrowings		
Stock/ inventory at beginning of the year	-	-
Stock/ inventory purchased during the year	-	-
Stock/ inventory issued during the year	-	-
Balance at end of the year	-	-

**THOMAS FISH
PUBLIC SECONDARY SCHOOL
Annual Report and Financial Statements
For the year ended 30th June 2021**

20 PROGRESS ON FOLLOW UP OF AUDITOR RECOMMENDATIONS

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor.

Ref No.	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)

THOMAS FISH PUBLIC SECONDARY SCHOOL
Reports and Financial Statements
For the year ended 30th June 2021

ANNEX 1 - ANALYSIS OF PENDING ACCOUNTS PAYABLE

Supplier of Goods or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance 2021	Outstanding Balance 2020	Comments
	a	b	c	d=a-c		
	Kshs	Kshs	Kshs	Kshs	Kshs	
Construction of buildings						
1. Jared Otieno	111,702	2014		111,702	111,702	
Sub-Total	111,702			111,702	111,702	
Supply of goods						
2. Wycliffe Lijoodi	106,470	2014		106,470	106,470	
3. Mercy Lewett	385,400	2016		385,400	385,400	
4. Dpl Festive	26,735	2016		26,735	26,735	
5. Kepoi Setero	96,400	2017		96,400	96,400	
6. Josph Nkeleyian	280,000	2015		280,000	280,000	
7. School equipments	37,000	2019		37,000	37,000	
8. Trumpet computers service	474,501	2012		474,501	474,501	
9. Kamishen bookshop	115,530	2016		115,530	115,530	
10. Ebenezer lab and tech	883,664	2012		883,664	883,664	
11. Minever bookshop	36,680	2017		36,680	36,680	
12. L V bookshop	34,630	2016		34,630	34,630	
13. Home health	13,300	2016		13,300	13,300	
14. Cyber school	3,980	2012		3,980	3,980	
15. Dakar General Merchants	24,000	2018		24,000	24,000	
16. Fire Fighting And Equipments	28,800	2013		28,800	28,800	
17. Haron Ngundo	14,325	2015		14,325	14,325	
18. Prime Hood Supplies	538,700	2013		538,700	538,700	
19. Jokmers Hardware	58,450	2013		58,450	58,450	
Sub-Total	3,158,565			3,158,565	3,158,565	
Supply of services						
20. Peter Muriithi	72,000	2021		72,000	72,000	

**THOMAS FISH
PUBLIC SECONDARY SCHOOL**
Annual Report and Financial Statements
For the year ended 30th June 2021

Supplier of Goods or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance 2021	Outstanding Balance 2020	Comments
21. Daniel Tumpei	96,000	2020	30,000	66,000	66,000	
22. Dominic Kasyoki	18,000	2014	15,000	3,000	3,000	
Sub-Total	114,000		45,000	141,000	41,000	
Grand Total				3,411,267.00		

THOMAS FISH PUBLIC SECONDARY SCHOOL
Reports and Financial Statements
For the year ended 30th June 2021

ANNEX 2 – SUMMARY OF FIXED ASSETS REGISTER

Asset class	Date purchased	Location	Historical Cost b/f (Kshs) 1 st July 2020	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost c/f (Kshs) 30 th June 2021
Land 1	50 acres	MASHUURU-MATOI	15,000,000	-	-	15,000,000
Land 2	-		-	-	-	-
Buildings and structures	6 buildings	MASHUURU-MATOI	4,800,000	-	-	4,800,000
Motor vehicles	N/A	MASHUURU-MATOI	-	-	-	-
Office equipment, furniture and fittings	Locker – 170 pcs	MASHUURU-MATOI	595,000	-	-	595,000
	Chairs – 120 pcs		300,000	-	-	300,000
	Tables 12 pcs		96,000	-	-	96,000
	Office chairs 18 pcs		90,000	-	-	90,000
	Printers -3 (2 faulty)		387,000	-	-	387,000
	Beds – 276 pcs		2,208,000	-	-	2,208,000
ICT Equipment, and Other ICT Assets	Laptops – 1	MASHUURU-MATOI	35,000	-	-	35,000
	Projectors – 1		35,000	-	-	35,000
	Desktop computers –		350,000	-	-	350,000
	13(UNSERVICEABLE)			-	-	
				-	-	
				-	-	
Tools and apparatus	Jembes – 3	MASHUURU-MATOI	1,500	-	-	1,500
	Slashers – 3		1,200	-	-	1,200
	Mattocks – 4		1,600	-	-	1,600
	Spade- 1		400	-	-	400
	Pangas - 2		8000	-	-	8000
				-	-	

THOMAS FISH
PUBLIC SECONDARY SCHOOL
Annual Report and Financial Statements
For the year ended 30th June 2021

Asset class	Date purchased	Location	Historical Cost b/f (Kshs) 1 st July 2020	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost c/f (Kshs) 30 th June 2021
				-	-	
Textbooks	4,428 pcs	MASHUURU- MATOI	AS PER MOE VALUATION	- -	- -	AS PER MOE VALUATION
Other Machinery and Equipment	N/A	-	-	-	-	-
Heritage and cultural assets	N/A	-	-	-	-	-
Intangible assets- soft ware	2 SETS	MASHUURU- MATOI	120,000	- -	- -	120,000
Total			23,908,700	- -	- -	23,908,700

(The School should ensure that a detailed fixed assets register is maintained).