

THE NATIONAL ASSEMBLY
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REPUBLIC OF KENYA

THE NATIONAL ASSEMBLY


THIRTEENTH PARLIAMENT – FOURTH SESSION (2025)

THE COMMITTEE ON MEMBERS' SERVICES AND FACILITIES

REPORT ON

**A STUDY VISIT TO THE NATIONAL ASSEMBLY OF ZAMBIA
 (24TH-30TH NOVEMBER, 2024)**

PARLIAMENT
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THE NATIONAL ASSEMBLY
PAPERS LAID

DATE: 05 NOV 2025 DAY:

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*The Directorate of Audit, Appropriations
 & General Purpose Committees*
 The National Assembly
 Parliament Buildings
NAIROBI

NATIONAL ASSEMBLY
 RECEIVED
 15 OCT 2025
 SPEAKER'S OFFICE
 P. O. Box 318, NAIROBI

October, 2025

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CHAIRPERSON'S FOREWORD

The Parliamentary Service Commission is established under Article 127 of the Constitution of Kenya (2010). The Article mandates the Commission to provide services and facilities to ensure the efficient and effective functioning of Parliament. Further, Article 127 (6) (e) confers on the Commission the duty of carrying out activities that are necessary for the well-being of the Members of Parliament both in their Nairobi and constituency offices.

The National Assembly Standing Order 212B established the Committee on Members' Services and Facilities, which is one of the sessional Committees of the House, responsible for receiving and considering the views of Members on the services and facilities provided for their benefit and well-being. The Committee is also mandated to advise and report on all matters connected to the services and facilities provided for Members.

The Committee on Members' Services and Facilities undertook a study visit to the National Assembly of Zambia from 24th to 30th November, 2024. The objective of the visit was to benchmark and gain insights into the systems, practices and approaches adopted by the Parliament of Zambia in providing services and facilities to its Members.

The Committee recognizes the importance of fostering collaboration and exchanging ideas with other legislative bodies across the continent. The insights gained during the visit will significantly contribute to enhancing the quality and scope of services provided to Members of Parliament in Kenya.

I extend my deepest gratitude to the National Assembly of Zambia (NAZ) for their warm welcome & facilitation and for sharing valuable knowledge and practices during the engagements. The discussions and observations made during the visit will undoubtedly shape the Committee's recommendations and actions in ensuring that Kenyan Members of Parliament are equipped with the best facilities and services to execute their legislative, oversight and representative duties effectively.

I would like to thank all Members of the Committee for their contributions and input during the deliberations and writing of this report. The Committee also wishes to record its appreciation to the offices of the Speaker and the Clerk of the National Assembly for the logistical support provided.

It is now my pleasant duty and privilege, on behalf of the Committee on Members' Services and Facilities, to present the report on the study visit to the National Assembly of Zambia to the House, pursuant to Standing Order 199, for consideration.


The Hon. (Dr.) Stephen Wachira Karani, CBS, M.P.

1.2 Committee Membership

5. The Committee on Members' Services and Facilities comprises the following Members: -

Chairperson

Hon. (Dr.) Stephen Wachira Karani, CBS, MP

Laikipia West Constituency

United Democratic Alliance

Vice Chairperson

Hon. Robert Ngui Basil, MP

Yatta Constituency

Wiper Democratic Movement

Members

Hon. Aramat Lemanken, MP

Narok East Constituency

United Democratic Alliance

Hon. Brighton Leonard Yegon, MP

Konoin Constituency

United Democratic Alliance

Hon. Elisha Ochieng' Odhiambo, MP

Gem Constituency

Orange Democratic Movement

Hon. Elsie Busihile Muhanda, MP

Kakamega County Women Representative

Orange Democratic Movement

Hon. Feisal Bader Salim, MP

Msambweni Constituency

United Democratic Alliance

Hon. Gathoni Wamuchomba, HSC, MP

Githunguri Constituency

United Democratic Alliance

Hon. Jayne Kihara Njeri, MP

Naivasha Constituency

United Democratic Alliance

Hon. Jerusha Momanyi Mongina, MP

Nyamira County Women Representative

Jubilee Party

Hon. Paul Odalo Abuor, MP

Rongo Constituency

Orange Democratic Movement

Hon. Augustine Kamande Mwafrika, MP

Roysambu Constituency

United Democratic Alliance

Hon. George Gachagua, MP

Ndaragwa Constituency

United Democratic Alliance

Hon. Peter Kalerwa Salasya, MP

Mumias East Constituency

Democratic Action Party-Kenya

Hon. Ruth Adhiambo Odinga, MP

Kisumu County Women Representative

Orange Democratic Movement

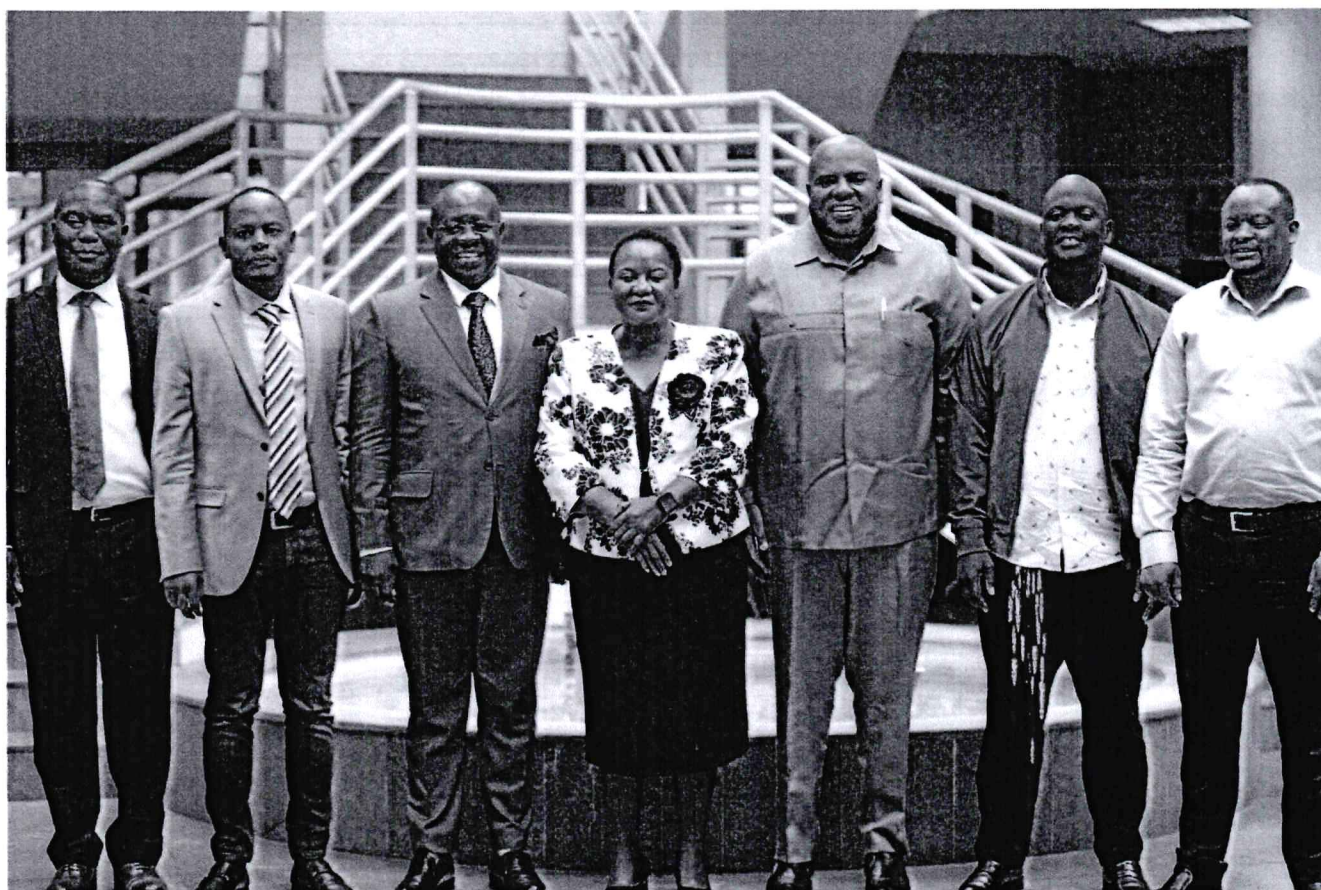
2.0 BACKGROUND

7. The Parliamentary Service Commission is amongst the constitutional commissions established under Article 127 of the Constitution of Kenya, and it is responsible for provision of services and facilities to ensure effective and efficient working of Parliament and other functions that are necessary for the well-being of the members and staff.
8. The Commission extends an array of services to Members, such as medical services, insurance services, security services, and library and information services.
9. The National Assembly Standing Order 212B establishes the Committee on Members' Services and Facilities that is mandated to receive and consider views of Members of the National Assembly on the services and facilities extended to them by the Commission for their benefit and well-being. The Committee is also mandated to advise and report on all matters relating to the services and facilities provided for Members. The Committee, therefore, is the forum through which the Members of the National Assembly channel their views and concerns regarding their welfare provided by the Commission.
10. The Committee oversees the facilities available to Members, including but not limited to, parliament buildings, the health club at Parliament, the constituency and county offices for Members of the National Assembly, the quality of catering services in Parliament, and works proactively to ensure upcoming buildings cater for Members' needs and meet their expectations.
11. The Committee also ensures that the emoluments of Members of Parliament and staff, both in the Nairobi and constituency offices, are processed in a timely manner.
12. The Parliament of Kenya has faced various challenges regarding the facilities and services provided to Members of Parliament. The challenges affect different sectors such as restaurant and hospitality services and it is in the interest of the Committee on Members' Services and Facilities to ensure these challenges are addressed. The committee seeks to ensure there is improvement in hospitality services offered to members such as gym and health services, insurance cover, car parking services and among others.
13. In its bid to enhance its capacity and improve service delivery to Members of Parliament, the Committee undertook a study visit to the National Assembly of Zambia between 24th and 30th November, 2024.
14. The purpose of the visit was to engage with the counterparts of Zambian Parliament, exchange ideas, share experiences and gain insights into how the National Assembly of Zambia manages Members' services and facilities. This initiative aligns with the Committee's broader objective of benchmarking best practices to enhance service delivery and welfare support for Members of the Kenyan Parliament.
15. During the visit, the delegation met with the following: -
 - (i) The First Deputy Speaker
 - (ii) The Parliamentary Committee on Reforms and Modernization
 - (iii) The High Commissioner of Kenya to Zambia

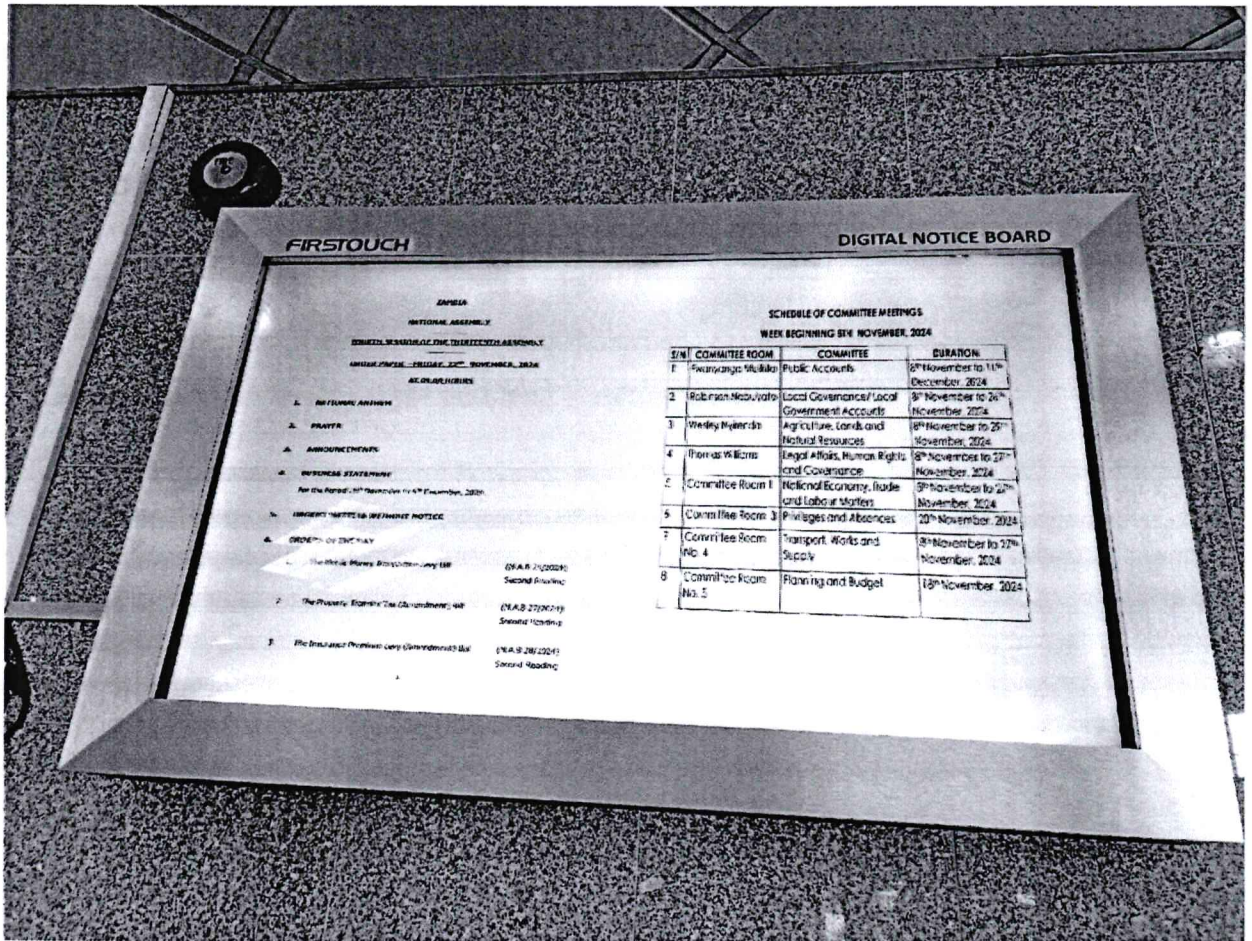
2.3 Composition of the Delegation

19. The delegation that undertook the study visit to the National Assembly of Zambia comprised of:

- (i) The Hon. Feisal Bader Salim, MP - Leader of the Delegation
- (ii) The Hon. Owen Baya Yaa, CBS, MP - Deputy Leader of Majority Party
- (iii) The Hon. Basil Robert Ngui, MP
- (iv) The Hon. Brighton Leonard Yegon, MP
- (v) The Hon. Antony Kibagendi, MP
- (vi) Ms. Nancy Chepkemoi - Legal Counsel II
- (vii) Mr. Abdimalik Ahmed - Clerk Assistant III/Secretary to the Delegation



From right: Hon. Brighton Yegon, MP, Hon. Antony Kibagendi, MP, Hon. Feisal Bader Salim, MP – Leader of the Delegation; Zambia’s First Deputy Speaker, Hon. Malungo Chisangano, MP (centre); Hon. Owen Baya Yaa, CBS, MP – Deputy Leader of Majority Party; Hon. Robert Ngui Basil, MP, and Mr. Boniface Kawimbe – Deputy Clerk of the National Assembly of Zambia.



A digital notice board at the National Assembly of Zambia designed to enhance communication and provide timely information to Members of Parliament and staff.

36. During the meeting, the High Commissioner provided an overview of the long relationship between Kenya and Zambia, highlighting recent collaborative efforts. Notably, in June 2022, the two nations signed six Memoranda of Understanding (MoUs) to enhance cooperation in various fields, including veterinary and animal health, international relations studies, cooperative promotion, tourism, and information and communication technology.
37. The meeting also explored on enhancing bilateral cooperation, and trade relations between Kenya and Zambia, and deliberated on strengthening partnerships in key sectors such as hospitality, mining, agriculture, and real estate, emphasizing the potential benefits of the Zambia-Kenya business forum. The meeting also reflected on shared membership in the Common Market for Eastern and Southern Africa (COMESA), with a focus on promoting regional economic integration and expanding trade opportunities.
38. Furthermore, in November 2024, the Kenya-Zambia trade expo was held in Lusaka, marking a significant step in bolstering trade and economic cooperation between the two countries. The event showcased opportunities for trade expansion, particularly in agricultural products, processed goods and industrial materials.
39. The High Commissioner emphasized the commitment of both nations to deepen economic ties, focusing on sectors like agriculture and manufacturing, and underscored the importance of such initiatives in strengthening bilateral relations.

3.4 Visit to the Zambian Parliament Library

40. The delegation visited the Parliamentary Information and Research Library of the National Assembly of Zambia on Wednesday, 27th November, 2024.
41. The library was established in 1953 to serve as a vital resource center primarily catering to the Members of Parliament and staff, and provides timely, accurate and professional information services to support legislative functions.
42. The library also offers up-to-date information to the Members of Parliament and staff, facilitating effective participation in parliamentary debates and decision-making processes.
43. It manages a diverse collection of books, periodicals, reports, government publications and newspapers, ensuring comprehensive coverage of all subjects pertinent to parliamentary duties.
44. The library is equipped with an internet café' and an ICT training room which provides access to electronic resources and online databases enhancing research capabilities.
45. The staff attached to the library engage in inter-library loans in order to obtain materials not available within its collection, ensuring that the members have access to all the necessary resources.
46. Members of Parliament can borrow up to four books every four weeks while staff can borrow up to two books every two weeks. Renewals are only possible if no other user has requested those materials.
47. The library is an active member of the Association of Parliamentary Libraries in Eastern and Southern Africa (APLESA), which was established in 1995 to facilitate the exchange of best practices and technical expertise among parliamentary libraries in the region.

4.0 COMMITTEE OBSERVATIONS

54. The Committee made the following observations: -

- (1) The Committee observed that the proceedings of the National Assembly of Zambia are broadcasted live to promote transparency. Recordings of Committee meetings are made available to the public to enhance access to parliamentary business.
- (2) In a bid to enhance Members' welfare, the Parliament of Zambia has constructed and operates a motel to provide convenient accommodation and meals for its Members. The motel is also extended to members of the public during the recess period.
- (3) The Committee noted that Members of the Zambian Parliament benefit from a grant facility that allows them to purchase duty-free vehicles, enabling them to carry out their parliamentary and constituency duties effectively.
- (4) The Parliament of Zambia has ensured that its entire infrastructure, including buildings, is fitted with disability-friendly ramps and lifts to enhance accessibility for persons living with disabilities.
- (5) The Committee also observed that the use of a digital notice board in the Zambian Parliament that displays the order paper, and the schedule of committee meetings enhances communication, access to real-time information, transparency, and efficiency in parliamentary proceedings.
- (6) The Committee further observed that the establishment of the Parliamentary Caucus on Literacy in Zambia aims to provide literacy skills and training to citizens with little or no formal education, thereby reducing the illiteracy rate and meeting the basic educational needs of Zambian citizens.
- (7) In addition, the Committee observed that the services and facilities provided to Members of Parliament in Zambia are tailored to enhance their efficiency and welfare, including structured allowances, accessible infrastructure, and dedicated support services.
- (8) The Committee also noted Zambia's commitment to leveraging technology by developing an Artificial Intelligence (AI) policy to improve parliamentary processes, services, Members' welfare, and strengthen constituency engagement.



THE NATIONAL ASSEMBLY
THIRTEENTH PARLIAMENT – FOURTH SESSION (2025)

DIRECTORATE OF AUDIT, APPROPRIATIONS AND GENERAL
PURPOSE COMMITTEES

ADOPTION LIST

We, the Members of the Committee on Members' Services and Facilities, pursuant to Standing Order 199, adopt the report on the study visit to the National Assembly of Zambia. We affix our signatures to affirm our approval and confirm its accuracy, validity and authenticity.

Date: Thursday, 14th August 2025 Venue: Committee Room 22, 5th floor, Bunge Tower

Time: 12:15 Pm

S/NO.	HON. MEMBER	SIGNATURE
1.	The Hon. (Dr.) Stephen Wachira Karani, MP - Chairperson	
2.	The Hon. Robert Ngui Basil, MP - Vice Chairperson	
3.	The Hon. Feisal Bader Salim, MP	
	The Hon. Aramat Lemanken, MP	
	The Hon. Brighton Leonard Yegon, MP	
	The Hon. Elisha Ochieng Odhiambo, MP	

MINUTES OF THE 14TH SITTING (FOURTH SESSION) OF THE SELECT COMMITTEE ON MEMBERS' SERVICES AND FACILITIES HELD ON THURSDAY, 14TH AUGUST, 2025 IN COMMITTEE ROOM 22, FIFTH FLOOR, BUNGE TOWER AT 12:00 P.M.

PRESENT

1. Hon. (Dr.) Stephen Wachira Karani, CBS, MP - **Chairperson**
2. Hon. Robert Ngui Basil, MP - **Vice Chairperson**
3. Hon. Feisal Bader Salim, MP
4. Hon. Brighton Leonard Yegon, MP
5. Hon. Elisha Ochieng Odhiambo, MP
6. Hon. Elsie Busihile Muhanda, MP
7. Hon. Jayne Kihara Wanjiru Njeri, MP
8. Hon. Jerusha Momanyi Mongina, MP
9. Hon. Augustine Kamande Mwafrika, MP
10. Hon. Peter Kalerwa Salasya, MP

APOLOGIES

1. Hon. Aramat Lemanken, MP
2. Hon. Gathoni Wamuchomba, HSC, MP
3. Hon. Paul Abuor, MP
4. Hon. Ruth Adhiambo Odinga, MP
5. Hon. George Gachagua, MP

IN-ATTENDANCE

COMMITTEE SECRETARIAT

- | | | |
|--------------------------------|---|---------------------------------|
| 1. Mr. Abdirahman G. Hassan | - | Clerk Assistant I/Lead Clerk |
| 2. Mr. Abdimalik Ahmed Muhumed | - | Clerk Assistant III |
| 3. Ms. Naom Onsomu | - | Public Communications Assistant |
| 4. Mr. Kevin Ojiambo Obilo | - | Media Relations Assistant |
| 5. Ms. Rahab Chepkilim | - | Audio Officer II |

MIN.NO.NA/DAA&GPC/CMSF/2025/074

PRELIMINARIES

The Chairperson called the meeting to order at thirteen minutes past twelve (12:13 p.m.) and said a word of prayer. Introductions were made thereafter.

MIN.NO.NA/DAA&GPC/CMSF/2025/075

ADOPTION OF THE AGENDA

The Committee adopted the agenda of the meeting having been proposed by the Hon. Jayne Kihara Wanjiru Njeri, M.P and seconded by the Hon. Brighton Leonard Yegon, M.P.

MIN.NO.NA/DAA&GPC/CMSF/2025/076

CONFIRMATION OF MINUTES OF PREVIOUS SITTING

Minutes of the 13th Sitting (Fourth Session) held on Thursday, 7th August, 2025 were confirmed as a true record of the proceedings as proposed by the Hon. Jayne Kihara Wanjiru Njeri, M.P and seconded by the Hon. Brighton Leonard Yegon, M.P.

There being no other business, the meeting was adjourned at ten minutes to One (12:50 p.m.). The next meeting will be held on Thursday, 21st August, 2025.

Signed: Date: 02/10/2025

The Hon. (Dr.) Stephen Wachira Karani, CBS, MP

Chairperson

MINUTES OF THE 13TH SITTING (FOURTH SESSION) OF THE SELECT COMMITTEE ON MEMBERS' SERVICES AND FACILITIES HELD ON THURSDAY, 7TH AUGUST, 2025 IN COMMITTEE ROOM 16, THIRD FLOOR, BUNGE TOWER AT 12:00 P.M.

PRESENT

1. Hon. (Dr.) Stephen Wachira Karani, CBS, MP - Chairperson
2. Hon. Robert Ngui Basil, MP - Vice Chairperson
3. Hon. Feisal Bader Salim, MP
4. Hon. Brighton Leonard Yegon, MP
5. Hon. Elisha Ochieng Odhiambo, MP
6. Hon. Jayne Kihara Wanjiru Njeri, MP
7. Hon. Augustine Kamande Mwafrika, MP

APOLOGIES

1. Hon. Aramat Lemanken, MP
2. Hon. Elsie Busihile Muhanda, MP
3. Hon. Gathoni Wamuchomba, HSC, MP
4. Hon. Jerusha Momanyi Mongina, MP
5. Hon. Paul Abuor, MP
6. Hon. Ruth Adhiambo Odinga, MP
7. Hon. George Gachagua, MP
8. Hon. Peter Kalerwa Salasya, MP

IN-ATTENDANCE

COMMITTEE SECRETARIAT

1. Mr. Abdirahman G. Hassan - Clerk Assistant I/Lead Clerk
2. Mr. Abdimalik Ahmed Muhumed - Clerk Assistant III
3. Mr. Arkan Ali Mumin - Research Officer III
4. Mr. Kevin Ojiambo Obilo - Media Relations Assistant

MIN.NO.NA/DAA&GPC/CMSF/2025/067

PRELIMINARIES

The Chairperson called the meeting to order at twenty-one minutes past Twelve (12:21 p.m.) and said a word of prayer. Introductions were made thereafter.

MIN.NO.NA/DAA&GPC/CMSF/2025/068

ADOPTION OF THE AGENDA

The Committee adopted the agenda of the meeting having been proposed by the Hon. Brighton Leonard Yegon, MP and seconded by the Hon. Feisal Bader Salim, MP.

MIN.NO.NA/DAA&GPC/CMSF/2025/069

CONFIRMATION OF MINUTES OF PREVIOUS SITTING

Minutes of the 12th Sitting (Fourth Session) held on Tuesday, 29th July, 2025 were confirmed as a true record of the proceedings as proposed by the Hon. Feisal Bader Salim, MP and seconded by the Hon. Brighton Leonard Yegon, MP.

Committee Recommendations

1. The Parliamentary Service Commission should institutionalize exchange programs for Members and staff and regular trainings on management of committees and leadership and accountability to improve performance and policy analysis.
2. The PSC should consider continuous capacity building programmes and trainings for Members on the budget-making process and other relevant legislative courses.
3. The Parliamentary Service Commission should also invest in ICT infrastructure to enable the live streaming and uploading of Committee proceedings, promoting transparency and public access.
4. The Committee also recommends that the PSC introduces the use of digital noticeboards to relay real-time information on House business and Committee meetings in order to enhance efficiency and transparency.
5. In line with the Parliamentary Service Commission (PSC) Strategic Plan (2019-2030), which envisions the adoption of an E-Parliament, the Committee recommends that the PSC integrates Artificial Intelligence (AI) tools in order to modernize and streamline parliamentary processes, and enhance efficiency, transparency and responsiveness in legislative functions.

Due to lack of the requisite quorum for adoption of reports, as per Standing Order 199(2), the Committee resolved to adopt the report on the study visit to the National Assembly of Zambia in its next meeting.

MIN.NO.NA/DAA&GPC/CMSF/2025/072

ANY OTHER BUSINESS

- i. **Benchmarking visit** - The Committee received a request from the County Assembly of Elgeyo Marakwet's select Committee on Members' Welfare, Catering and Library Services for a benchmarking visit to the National Assembly. Consequently, the Committee acceded to the request and resolved to meet the delegation on Thursday, 14th August, 2025 at noon; and
- ii. **Report writing retreat** - The Committee resolved to undertake a report writing retreat in Mombasa County from 7th to 13th September, 2025 to consider and adopt the report on the inspection visits to constituency offices in Siaya, Kisumu, Narok and Bomet Counties.

MIN.NO.NA/DAA&GPC/CMSF/2025/073

ADJOURNMENT AND DATE OF THE NEXT SITTING

There being no other business, the meeting was adjourned at two minutes to One (12:58 p.m.). The next meeting will be held on Thursday, 14th August, 2025.

Signed: Date: 02/10/2025

The Hon. (Dr.) Stephen Wachira Karani, CBS, MP

Chairperson