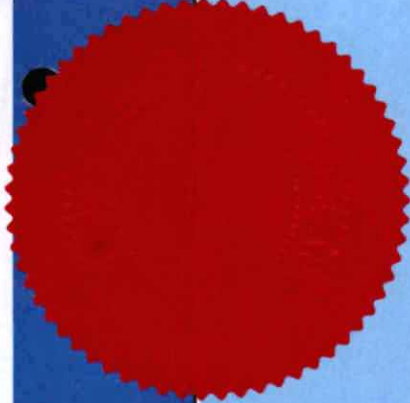


REPUBLIC OF KENYA



*Enhancing Accountability*



PARLIAMENT  
OF KENYA  
LIBRARY

<b>REPORT</b>	
THE NATIONAL ASSEMBLY PAPERS LAID	
DATE: 04 MAR 2025	DAY. Tuesday
OF	Deputy chief whip Hon. Naomi Pillo
TABLED BY:	
CLERK-AT THE-TABLE:	Benson Inzoga

**THE AUDITOR-GENERAL**

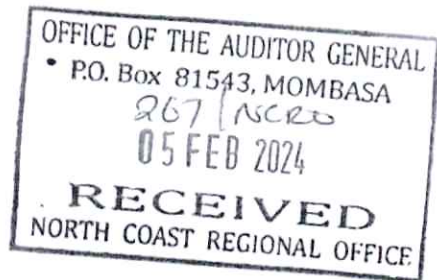
**ON**

**NGALA MEMORIAL GIRLS' SECONDARY**

**FOR THE YEAR ENDED  
30 JUNE, 2022**

**KILIFI COUNTY**

GIRLS



Revised 30<sup>th</sup> June 2022



**NGALA MEMORIAL GIRLS SEC. SCHOOL  
PUBLIC SECONDARY SCHOOL**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THE FINANCIAL YEAR ENDED  
30<sup>th</sup> June 2022**

Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector Accounting Standards (IPSAS)

**NGALA MEMORIAL GIRLS SEC. SCHOOL**  
**PUBLIC SECONDARY SCHOOL**  
**Annual Report and Financial Statements**  
**For the year ended 30<sup>th</sup> June 2022**

---

Table of Contents	Page
I. KEY SCHOOL INFORMATION AND MANAGEMENT .....	2
II. SUMMARY REPORT OF PERFORMANCE OF THE SCHOOL.....	5
III. STATEMENT OF SCHOOL MANAGEMENT RESPONSIBILITY .....	7
IV. REPORT OF THE INDEPENDENT AUDITORS ON THE ANNUAL FINANCIAL STATEMENTS OF ( <i>specify school name</i> ) SCHOOL OF THE YEAR ENDING 30 <sup>TH</sup> JUNE 2022 .....	8
V. STATEMENT OF RECEIPTS AND PAYMENTS PERIOD TO 30 <sup>TH</sup> JUNE 2022.....	9
VIII. STATEMENT OF BUDGETED VERSUS ACTUAL AMOUNTS FOR THE YEAR ENDED 30 <sup>TH</sup> JUNE 2022.....	11
IX. SIGNIFICANT ACCOUNTING POLICIES.....	15
. NOTES TO THE FINANCIAL STATEMENTS .....	17

**NGALA MEMORIAL GIRLS SEC. SCHOOL**  
**PUBLIC SECONDARY SCHOOL**  
**Annual Report and Financial Statements**  
**For the year ended 30<sup>th</sup> June 2022**

---

Table of Contents	Page
I. KEY SCHOOL INFORMATION AND MANAGEMENT .....	2
II. SUMMARY REPORT OF PERFORMANCE OF THE SCHOOL .....	5
III. STATEMENT OF SCHOOL MANAGEMENT RESPONSIBILITY .....	7
IV. REPORT OF THE INDEPENDENT AUDITORS ON THE ANNUAL FINANCIAL STATEMENTS OF ( <i>specify school name</i> ) SCHOOL OF THE YEAR ENDING 30 <sup>TH</sup> JUNE 2022 .....	8
V. STATEMENT OF RECEIPTS AND PAYMENTS PERIOD TO 30 <sup>TH</sup> JUNE 2022.....	9
VIII. STATEMENT OF BUDGETED VERSUS ACTUAL AMOUNTS FOR THE YEAR ENDED 30 <sup>TH</sup> JUNE 2022.....	11
IX. SIGNIFICANT ACCOUNTING POLICIES.....	15
X. NOTES TO THE FINANCIAL STATEMENTS .....	17

**KEY SCHOOL INFORMATION AND MANAGEMENT (Continued)**

**The function of the School Board of Management include:**

- Promote the best interests of the School and ensure its development.
- Promote quality education for all pupils in accordance with the standards set under the Basic Education Act, 2013
- Ensure and assure the provision of proper and adequate facilities for the School
- Manage the School's affairs in accordance with the rules and regulations governing occupational safety and health.
- Advise the County Education Board on the staffing needs of the School.
- Determine cases of pupils discipline and make reports to the CEB
- Prepare comprehensive termly report on all areas of its mandate and submit the report to CEB
- Administer and manage the resources of the School
- Receive, collect and account for any funds accruing to the institution in accordance with Article 226 (1) (a) of the Constitution of Kenya, Section 81 of the Public Finance Management Act, 2012 and the Fourth Schedule para 21 and 23 of the Basic Education Act, 2013.

**(c) Committees of the Board**

*Provide the names of the various committees of the Board established by the Board and the names of the committee members:*

Ref:	Name of Committee	Names of Members	Designation	Number of meetings attended during the year
1	Executive Committee			
2	Audit Committee			X out of XX
3	Finance, procurement and general purposes Committee			
4	Academic Committee			
5	Development Committee			
6	Discipline and welfare Committee			
7	Adhoc Committee (if any during the year)			

**(d) School operation Management**

For the financial year ended 30<sup>th</sup> June 2022 the School day-to-day management was under the following persons:

Ref:	Designation	Name	TSC Number
1	Principal	MRS. PATRICIA MWAU	313307
2	Deputy Principal	MD. VIGILANCE NZAKA	396734
3	School Bursar	MR. JULIUS B. KARANI	N/A

**EY SCHOOL INFORMATION AND MANAGEMENT (Continued)**

**(e) Schools contacts**

Post Office Box: 207-80202  
Telephone: 0705501898  
E-mail: ngalagirls@gmail.com  
Website: XXXXXXXXX  
Facebook:  
Twitter:

**(f) School Bankers**

The following school operated 11 number of bank accounts in the following banks: (Ensure all accounts including CDF accounts are included)

1. Name of Bank: Kenya Commercial Bank  
Branch: Watamu  
Account Number: 1. Tuition – FSE- 1108300685  
2. Operation FSE- 1108301487  
3. Boarding a/c -1108000703  
4. Reserves a/c -1103055321  
5. Salary a/c -1103050435  
6. ADB Bursary- 1118230639  
7. ADB project -1118230744  
8. Infrastructure-1110601042  
9. CDF a/c- 1117860736  
10. PTA a/c - 1103141813
2. MPESA Pay Bill No. 60151K attached to KCB bank account

(Ensure all bank accounts operated by the school are disclosed and that all Pay Bill Numbers are also disclosed)

**(g) Independent Auditors**

Office of the Auditor General  
Anniversary Towers, University Way  
P.O. Box 30084  
GPO 00100  
Nairobi, Kenya

## **I. SUMMARY REPORT OF PERFORMANCE OF THE SCHOOL**

The following is a summary report of the performance of the school against the set performance evaluation criteria:

### **a) Financial performance:**

*Under this section, the following information should be given:*

- *Surplus/ deficit for the year and a comparison of the same for the last three years*
- *Capitation grants from the Ministry of Education for the last three years*
- *Ratio of capitation grant per student over the last three years*
- *A three-year overview of growth of other income(s) earned by the school.*
- *A three-year overview of growth in expenditure of the school*
- *Movement of debtors and creditors of the school over the last three years*
- *Movement of cash and bank balances over the last three years*

*Graphical presentation, ratios, tables, and pie charts should be used to show/ indicate trends.*

### **b) Teacher Student ratio:**

*Include the teacher to student ratio, number of teachers recruited and posted to the school within the year, number of teachers that were transferred/ retired during the period as well as number of teachers employed by TSC, and number employed by BOM. One may also include how many teachers the school has for each subject in order to indicate shortage/ allocation of resources.*

### **c) Mean score in the 2021 KCSE:**

*Give performance of the school for each over the last three years. Include the number of students that have since transitioned to institutions of higher learning. Include the mean score and comment on improvement or otherwise as compared to the school's set score.*

### **d) Number of Candidates in the 2021 KCSE: 240**

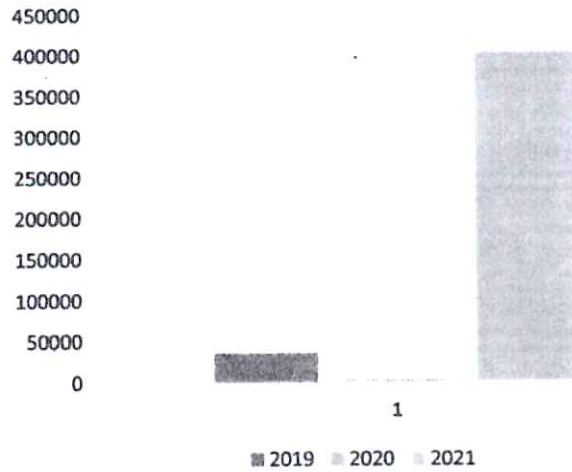
*Tabulate the number of candidates sitting for KCSE over the last three years.*

### **e) Capacity of the school:**

*Indicate the number of students in the school vis a vie the facilities like the dormitories, the dining hall, the laboratories, toilets and other amenities. This information will provide useful details for the Ministry of Education.*

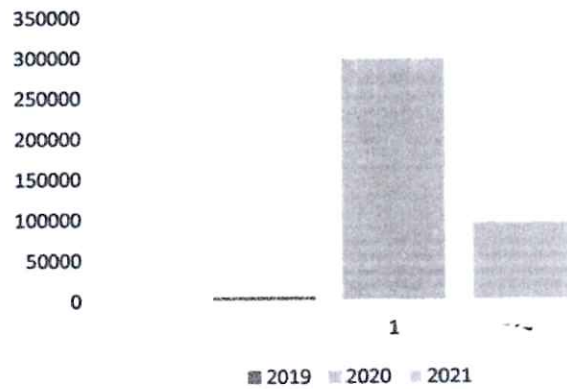
**BANK BALANCES  
TUITION ACCOUNT**

2019	34108.5
2020	1892.5
2021	402377.75



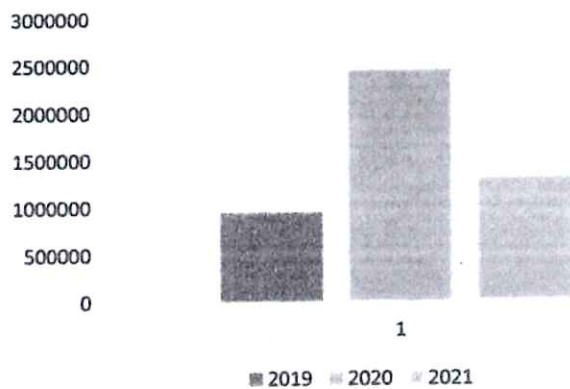
**BANK BALANCES  
OPERATION ACCOUNT**

2019	4135.8
2020	297339.8
2021	95300.45



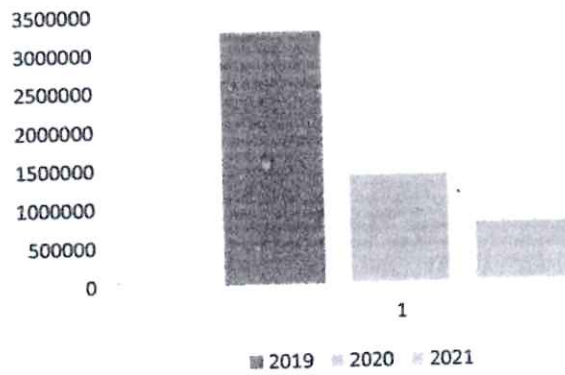
**BANK BALANCES  
MAIN ACCOUNT**

2019	934336.4
2020	2443997.4
2021	1303953.96



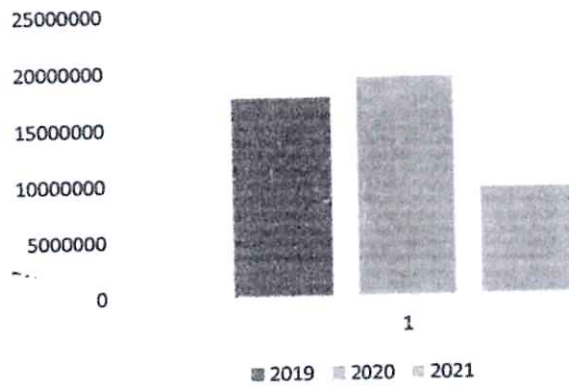
**GROWTH IN EXPENDITURE  
TUITION ACCOUNT**

2019	3259526
2020	1396702
2021	771201



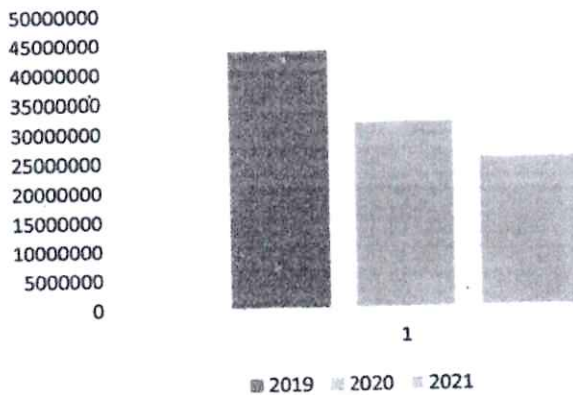
**GROWTH IN EXPENDITURE  
OPERATION ACCOUNT**

2019	17609703
2020	19350122
2021	9506504



**GROWTH IN EXPENDITURE  
MAIN ACCOUNT**

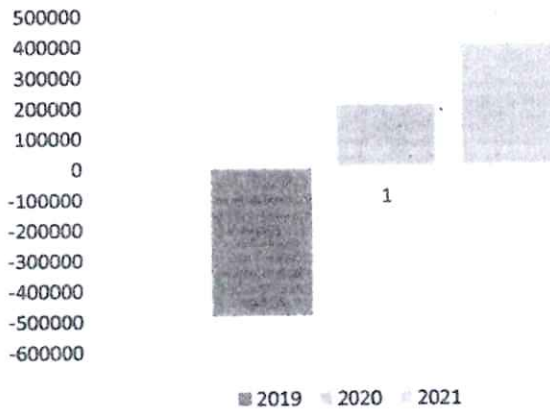
2019	43497466
2020	31441210
2021	25249740



SUPLUS/DEFICIT

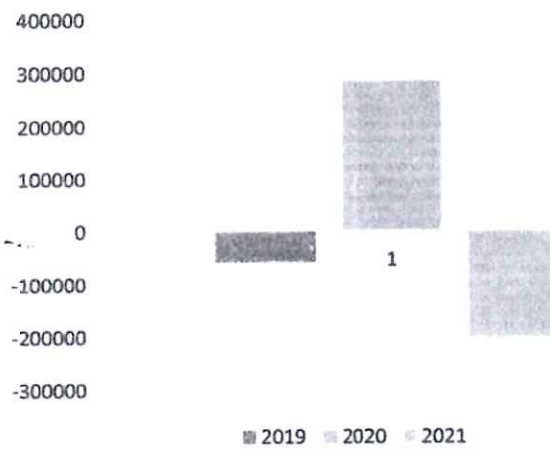
TUITON ACCOUNT

2019	-481958.5
2020	206398
2021	400485.25



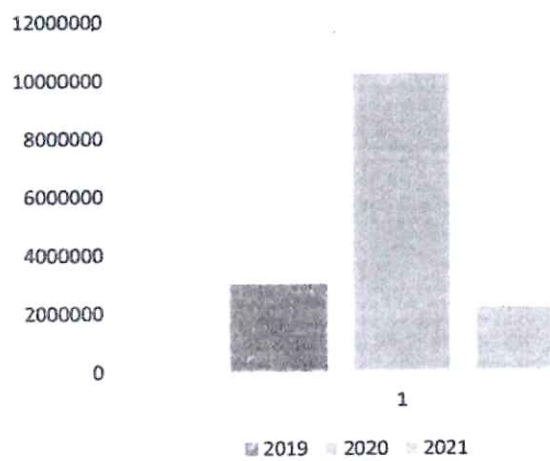
SUPLUS/DEFICIT  
OPERATION ACCOUNT

2019	-56811.5
2020	283797
2021	-202325.35



SUPLUS/DEFICIT  
MAIN ACCOUNT

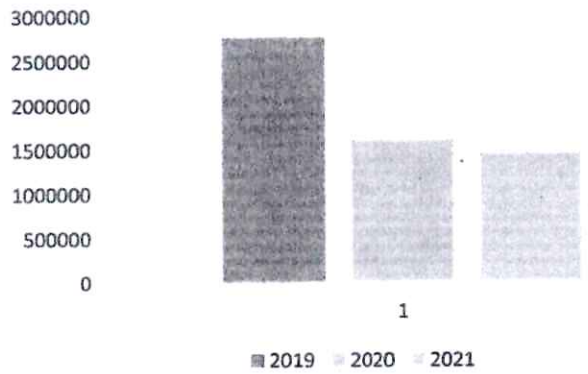
2019	2969766
2020	10227970
2021	2188137



CAPITATION GRANTS

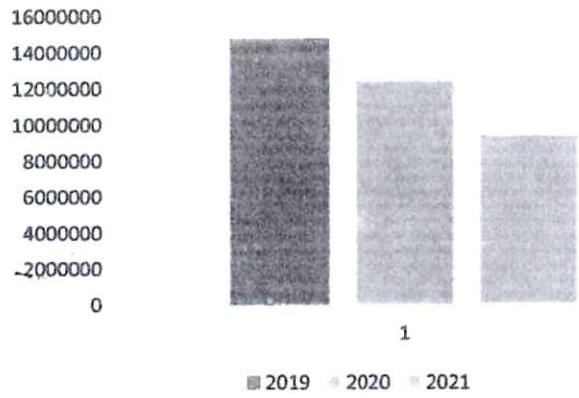
TUITION INCOME

2019	2754850
2020	1602100
2021	1449139.25



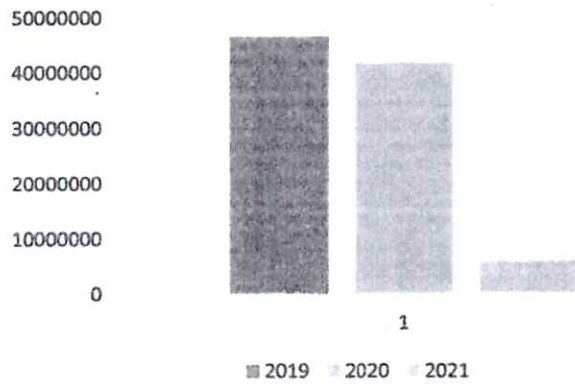
OPERATION INCOME

2019	14688051.5
2020	12375730
2021	9304178.65



MAIN ACCOUNT INCOME

2019	46467232
2020	41699180
2021	5964502

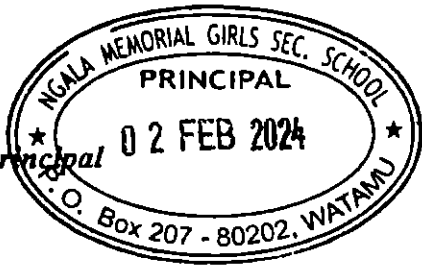


**f) Development projects carried out by the school:**

*Development projects carried out in the year and ongoing projects including a disclosure of project fund sources in a tabular format*

*Sign*

*School Principal*



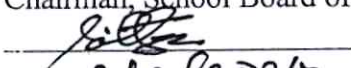
**1. STATEMENT OF SCHOOL MANAGEMENT RESPONSIBILITY**

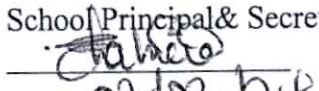
Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, each National Government School shall prepare financial statements in respect of that school. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed by the Public Sector Accounting Standards Board of Kenya from time to time.

Schedule 4 (Section 23) of the Education Act, 2013 requires the Board of Management of a public institution of basic education to keep all proper books and records of accounts of the income, expenditure and assets of the institution.

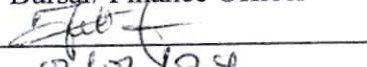
The Board of Management of (*Name of School*) accepts responsibility for the school's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS).

The Board of Management is of the opinion that the school's financial statements give a true and fair view of the state of the school's transactions during the financial year ended 30<sup>th</sup> June, 2021, and of the school's financial position as at that date.

**Name:** Dr. JOHN NGOME MUTSUMI  
**Designation:** Chairman, School Board of Management  
**Sign:**   
**Date:** 21/2/2024

**Name:** Mrs. PATRICIA MWAU  
**Designation:** School Principal & Secretary to Board of Management  
**Sign:**   
**Date:** 02/02/24



**Name:** Mr. JULIUS BEJA KARANI  
**Designation:** Bursar/ Finance Officer  
**Sign:**   
**Date:** 02/02/24

# REPUBLIC OF KENYA

Telephone: +254-(20) 3214000  
Email: info@oagkenya.go.ke  
Website: www.oagkenya.go.ke



HEADQUARTERS  
Anniversary Towers  
Monrovia Street  
P.O Box 30084-00100  
NAIROBI

## **REPORT OF THE AUDITOR-GENERAL ON NGALA MEMORIAL GIRLS' SECONDARY FOR THE YEAR ENDED 30 JUNE, 2022 - KILIFI COUNTY**

---

### PREAMBLE

I draw your attention to the contents of my report which is in three parts:

- A. Report on the Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements;
- B. Report on Lawfulness and Effectiveness in Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure the Government achieves value for money and that such funds are applied for the intended purpose; and,
- C. Report on the Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, risk management environment and internal controls, developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

A Qualified Opinion is issued when the Auditor-General concludes that, except for material misstatements noted, the financial statements are fairly presented in accordance with the applicable financial reporting framework. The Report on Financial Statements should be read together with the Report on Lawfulness and Effectiveness in the Use of Public Resources, and the Report on Effectiveness of Internal Controls, Risk Management and Governance.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012 and the Public Audit Act, 2015. The three parts of the report when read together constitute the report of the Auditor-General.

### REPORT ON THE FINANCIAL STATEMENTS

#### **Qualified Opinion**

I have audited the accompanying financial statements of Ngala Memorial Girls Secondary – Kilifi County set out on pages 9 to 27, which comprise of the statement of financial

assets and financial liabilities as at 30 June, 2022 and the statement of receipts and payments, statement of cash flows, statement of budgeted versus actual amounts for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effect of the matters described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of Ngala Memorial Girls School as at 30 June, 2022 and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the Public Finance Management Act, 2012 and Basic Education Act, 2013.

### **Basis for Qualified Opinion**

#### **1. Unsupported School Fund Income Parents' Contributions**

The statement of receipts and payments reflects an amount of Kshs.50,503,221 on School Fund Income from parents' contributions. However, the supporting general ledgers reflected an amount of Kshs.44,194,083, resulting in a variance of Kshs.6,309,138.

In the circumstances, the accuracy of School Fund Income from parents' contributions amounting to Kshs.50,503,221 could not be confirmed.

#### **2. Inaccuracies in Capitation Grants**

The statement of receipts and payments reflects capitation grants for tuition and operations amounting to Kshs.3,747,007 and Kshs.15,906,152, as disclosed in Notes 1 and 2 to the financial statements. A review of the NEMIS capitation disbursements made to the school against the amounts receipted by the school revealed that the school recorded Kshs.3,747,007 for tuition, whereas the NEMIS capitation reflects an amount of Kshs.3,910,785, resulting to an unexplained variance of Kshs.163,778. Similarly, the school reported Kshs.15,906,151 for operations, while the NEMIS capitation reflects an amount of Kshs.15,795,681, resulting in an unexplained variance of Kshs.110,470. Additionally, the NEMIS disbursed Kshs.10,600,000 for infrastructure, which the school did not disclose.

In the circumstances, the accuracy and completeness of capitation grants for tuition and operation of Kshs.3,747,007 and Kshs.15,906,152, could not be confirmed.

#### **3. Unsupported School Fund - Other Receipts**

The statement of receipts and payments reflects Kshs.66,177,754 relating to School Fund - Other Receipts while the corresponding Note 4 to the financial statements reflects Kshs.79,975,483, resulting in an unexplained variance of Kshs.13,797,729.

In the circumstances, the accuracy and completeness of the School Fund - Other Receipts amounting to Kshs.66,177,754 could not be confirmed.

#### **4. Unsupported Payments**

The statement of receipts and payments reflects total payments amounting to Kshs.127,972,378. However, examination of sampled payment vouchers amounting to Kshs.24,449,302 revealed that Management made payments without proper support documents such as requisitions, local purchase orders, delivery notes, inspection reports, goods received notes, certificate of payments.

In the circumstances, the regularity, accuracy and completeness of the total payments amounting to Kshs.127,972,378 could not be confirmed.

The audit was conducted in accordance with the International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the Ngala Memorial Girls School Management in accordance with ISSAI 130 on the Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

#### **Key Audit Matters**

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. There were no key audit matters to report in the year under review.

#### **Other Matter**

#### **Unresolved Prior Year Matters**

In the audit report of the previous year, several issues were raised under the Report on Financial Statements, Report on Lawfulness and Effectiveness in use of Public Resources, and Report on Effectiveness of Internal Controls, Risk Management and Governance. However, Management had not resolved the issues as at 30 June, 2022.

### **REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES**

#### **Conclusion**

As required by Article 229(6) of the Constitution of Kenya, 2010, based on the procedures performed, except for the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources section of my report, I confirm that, nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

## **Basis for conclusion**

### **1. Late submission of Financial Statements for Audit**

During the year under review, the school management submitted the financial statements for audit on 5 February, 2024. This was contrary to the Ministry of Education circular Ref.MOE/DSAS/FIN/17/1/17 dated 19 August, 2021 which stated that the school's financial statements should be ready by 30 September, 2022 in compliance with Section 81 of the Public Finance Management Act, 2012 on preparation of the financial statements.

In the circumstances, Management was therefore in breach of the law.

### **2. Non-compliance with the Public Sector Accounting Standards Board Reporting Requirements**

The financial statements presented for audit did not include all information provided in the format prescribed and published by the Public Sector Accounting Standards Board (PSASB) as follows:

- i) The financial statements did not include infrastructure expenditure amounting to Kshs.2,858,333;
- ii) The statement of budgeted versus actual amounts did not have totals rows populated.
- iii) Annexure on summary of fixed assets was missing in the financial statements.

In the circumstances, Management was in breach of the PSASB guidelines. Further, lack relevant information may affect users' reliance on the financial statements for decision making.

The audit was conducted in accordance with ISSAI 4000. The Standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements comply, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

## **REPORT ON THE EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE**

### **Conclusion**

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, except for the matters described in the Basis for Conclusion on Effectiveness of Internal Controls, Risk Management and Governance section of my report, I confirm that, nothing else has come to my attention to cause me to believe that internal controls, risk management and overall governance, were not effective.

## **Basis for Conclusion**

### **1. Lack of Internal Audit Function and Audit Committee**

During the year under review, the school had not constituted an audit committee and an internal audit unit as required by Regulation 166(1) and (2) of the Public Finance Management (National Government), 2015 which states that the internal audit unit of a National Government entity to assess effectiveness of the school through an internal performance appraisal commenting on its effectiveness in the annual report to The National Treasury.

In the circumstances, the school did not benefit from the oversight role and advice from the audit committee and the internal audit function.

The audit was conducted in accordance with the International Standards for Supreme Audit Institutions (ISSAIs) 2315 and 2330. The Standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal controls, risk management and overall governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

### **Responsibilities of Management and Those Charged with Governance**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal controls as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal controls, risk management and overall governance.

In preparing the financial statements, Management is responsible for assessing the school's ability to continue to sustain its services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless Management is aware of the intentions to terminate the school or to cease operations. Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the school's financial reporting process, reviewing the effectiveness of how Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

## **Auditor-General's Responsibilities for the Audit**

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal control in order to give an assurance on the effectiveness of internal controls, risk management and governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal control would not necessarily disclose all matters in the internal control that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal control may not prevent or detect misstatements and instances of non-compliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Management.
- Conclude on the appropriateness of Management's use of the applicable basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the school to cease to sustain its services.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the school to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence and where applicable, related safeguards.

  
 FCPA Nancy Gathungu, SBS  
AUDITOR-GENERAL

**Nairobi**




**30 December, 2024**

**NGALA MEMORIAL GIRLS SEC. SCHOOL**  
**PUBLIC SECONDARY SCHOOL**  
**Annual Report and Financial Statements**  
**For the year ended 30<sup>th</sup> June 2022**

**V. STATEMENT OF RECEIPTS AND PAYMENTS PERIOD TO 30<sup>TH</sup> JUNE 2022**

DESCRIPTION OF VOTE HEAD	Note	2021-2022	2020-2021
		Kshs	Kshs
<b>RECEIPTS</b>			
Capitation grants for tuition	1	3,747,006.60	1,449,139.25
Capitation grants for operations	2	15,906,151.65	9,304,178.65
School Fund Income- Parents' Contributions	3	50,503,221.00	5,964,502.00
School Fund Income- Other receipts	4	66,177,754.00	28,097,013.00
<b>TOTAL RECEIPTS</b>		<b>136,334,133.25</b>	<b>44,814,832.00</b>
<b>PAYMENTS</b>			
Payments for Tuition	6	4,058,072.00	1,048,654.00
Payments for operations	7	16,369,720.00	9,506,504.00
Boarding and school fund payments	8	107,544,586.00	31,873,378.00
<b>TOTAL PAYMENTS</b>		<b>127,972,378.00</b>	<b>42,428,536.00</b>
<b>SURPLUS/DEFICIT</b>		<b>8,361,755.25</b>	<b>2,386,296.90</b>

The school financial statements were approved on \_\_\_\_\_ 2022 and signed by:

Sign  Sign  sign   
 Name Dr. John M. W. Mwangi Name PATRICIA MWANGI Name THOMAS B. KARANI

Chair BOM

School Principal/  
Secretary to BOM

Bursar/  
Finance Officer

Date xxxx

Date 02-02-24



**NGALA MEMORIAL GIRLS SEC. SCHOOL  
PUBLIC SECONDARY SCHOOL**

**Annual Report and Financial Statements**

**For the year ended 30<sup>th</sup> June 2022**

**VI. STATEMENT OF FINANCIAL ASSETS AND FINANCIAL LIABILITIES AS AT  
30<sup>TH</sup> JUNE 2022**

	Note	2021-2022	2020-2021
		Kshs	Kshs
<b>FINANCIAL ASSETS</b>			
<b>Cash and Cash Equivalents</b>			
Bank Balances	10	1,939,024.19	1,638,091.61
Cash Balances	11	16,670.55	572.55
Short term Investment	12	0.00	0.00
<b>Total Cash and cash equivalent</b>		<b><u>1,955,694.74</u></b>	<b><u>1,638,664.16</u></b>
Account's receivables	13	43,402,264.05	29,694,430.05
<b>TOTAL FINANCIAL ASSETS</b>		<b>45,357,958.79</b>	<b>31,333,942.21</b>
<b>FINANCIAL LIABILITIES</b>			
Accounts Payables	14	(8,713,235.33)	(3,050,126.00)
<b>NET FINANCIAL ASSETS</b>		<b>36,644,723.46</b>	<b>28,282,968.21</b>
<b>REPRESENTED BY</b>			
Accumulated Fund b/fwd	15	28,282,968.21	25,896,671.31
Surplus/Deficit for the year		8,361,755.25	2,386,296.90
<b>NET FINANCIAL POSSITION</b>		<b>36,644,723.46</b>	<b>28,282,968.21</b>

The School's financial statements were approved on \_\_\_\_\_ 2022 and signed by:

**Name:** Dr. J. MUTSUMI  
Chairman, BoM

**Sign:** 

**Date:** 2/2/2024

**Name:** PATRICIA MWAU  
School Principal/Secretary  
to BoM

**Sign:** 

**Date:** 02/02/2024

**Name:** JULIUS KARANI  
Bursar/Finance

**Sign:** 

**Date:** 02/02/24



**NGALA MEMORIAL GIRLS SEC. SCHOOL**  
**PUBLIC SECONDARY SCHOOL**  
**Annual Report and Financial Statements**  
**For the year ended 30<sup>th</sup> June 2022**

**VII. STATEMENT OF CASH FLOWS FOR THE PERIOD ENDED 30<sup>TH</sup> JUNE 2022**

		<b>2021-2022</b>	<b>2020-2021</b>
		<b>Kshs</b>	<b>Kshs</b>
<b>Receipts for operating income</b>			
Capitation grants for tuition	1	3,747,006.60	1,449,139.25
Capitation grants for operations	2	15,906,151.65	9,304,178.65
School fund income- Parents contributions/ fees	3	50,503,221.00	5,964,502.00
School fund income- other receipts	4	66,177,754.00	28,097,013.00
<b>Total receipts</b>		<b>136,334,133.25</b>	<b>44,814,832.90</b>
<b>Payments</b>			
Payments for Tuition		4,058,072.00	1,048,654.00
Payments for operations		16,369,720.00	9,506,504.00x
Boarding and school fund payments		107,544,586.00	31,873,378.00
Infrastructure			2,621,166.00
<b>Total payments</b>		<b>127,972,378.00</b>	<b>45,049,702.00</b>
<b>Net cash flow from operating activities</b>		<b>8,361,755.25</b>	<b>3,765,130.90</b>
<b>CASHFLOW FROM INVESTING ACTIVITIES</b>			
Proceeds from Sale of Assets		0.00	xxx
Acquisition of Assets		(0.00)	(xxx)
Proceeds from investments		0.00	xxx
Purchase of investments		(0.00)	(xxx)
<b>Net cash flows from Investing Activities</b>		<b>0.00</b>	<b>xxx</b>
<b>CASHFLOW FROM BORROWING ACTIVITIES</b>			
Proceeds from borrowings/ loans		2,150,000.00	xxx
Repayment of principal borrowings		0.00	xxx
<b>Net cash flow from financing activities</b>		<b>0</b>	<b>xxx</b>
<b>NET INCREASE IN CASH AND CASH EQUIVALENTS</b>		<b>8,361,755.25</b>	<b>3,765,130.90</b>
<b>Cash and cash equivalent at BEGINNING of the year</b>		<b>6,696,388.45</b>	<b>2,931,257.55</b>
<b>Cash and cash equivalent at END of the year</b>		<b>15,058,143.70</b>	<b>6,696,388.45</b>

*The above presentation of cash flow statement uses the direct method of cash flow presentation which is encouraged under IPSAS. Schools' should therefore adopt the direct method of cashflow as recommended by PSASB.*

**PUBLIC SECONDARY SCHOOLS - (NGALA MEMORIAL GIRLS SEC SCHOOL)**  
**Reports and Financial Statements**  
**For the year ended 30<sup>th</sup> June 2022**

**VIII. STATEMENT OF BUDGETED VERSUS ACTUAL AMOUNTS FOR THE YEAR ENDED 30<sup>TH</sup> JUNE 2022**

Receipt/expenses Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilization Difference	% of Utilization
	a	b	c=a+b	d	e=c-d	f=d/c %
	Kshs	Kshs			Kshs	Kshs
<b>RECEIPTS</b>						
<i>(1) CAPITATION GRANT ON TUITION</i>						
Textbooks and reference materials	212,100.00	0.00	424,200.00	0.00	424,200.00	0.0%
Exercise books	864,000.00	0.00	1,728,000.00	300,000.00	1,428,000.00	17.36%
Laboratory equipment	891,800.00	0.00	891,800.00	400,000.00	591,800.00	44.85%
Internal exams	1,248,000.00	0.00	1,248,800.00	0.00	1,248,800.00	0.0%
Teaching / learning materials	700,000.00	0.00	700,000.00	70,000.00	630,000.00	10%
Chalks	366,800.00	0.00	366,800.00	0.00	366,800.00	0.0%
Exams and assessment	280,000.00	0.00	280,000.00	0.00	280,000.00	0.0%
Teachers guides	210,000.00	0.00	210,000.00	0.00	210,000.00	0.0%
<i>(2) CAPITATION GRANT ON OPERATIONS</i>						
Personnel emoluments	909,000.00	0.00	909,000.00	909,000.00	0.00	100%
Repairs and maintenance	3,030,000.00	0.00	3,030,000.00	3,500,000.00	(470,000.00)	115.5%
Local transport / travelling	603,000.00	00.00	603,000.00	603,000.00	0.00	100%
Electricity and water	2,121,000.00	0.00	2,121,000.00	2,124,988.65	(3,988.65)	100.19%
Medical insurance	1,212,000.00	0.00	1,212,000.00	0.00	1,212,000.00	0.0%
Administration costs	2,060,000.00	0.00	2,060,000.00	2,060,000.00	0.00	100%
Activity	909,000.00	0.00	909,000.00	0.00	909,000.00	100%
Contingency	0.00	0.00	0.00	0.00	0.00	0.0%
SIMULASSE	140,000.00	0.00	140,000.00	0.00	140,000.00	0.0%

**NGALA MEMORIAL GIRLS SEC. SCHOOL**  
**PUBLIC SECONDARY SCHOOL**  
**Annual Report and Financial Statements**  
**For the year ended 30<sup>th</sup> June 2022**

Receipt/expenses Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilization Difference	% of Utilization
	a	b	c=a+b	d	e=c-d	f=d/c %
	Kshs	Kshs			Kshs	Kshs
<b>(3) FEES CHARGED ON PARENTS</b>						
Personnel emoluments	1,860,000.00	0.00	1,860,000.00	881,829.00	978,171.00	47.41%
Repairs and maintenance	1,440,000.00	0.00	1,440,000.00	270,582.00	1,169,418.00	18.79%
Local transport / travelling	390,000.00	0.00	390,000.00	85,073.00	304,927.00	21.81%
Electricity and water	2,940,000.00	0.00	2,940,000.00	2,191,644.00	748,356.00	74.55%
Medical	0.00	0.00	0.00	0.00	0.00	0.0%
Administration costs	1,100,000.00	0.00	1,100,000.00	723,988.00	376,012.00	65.82%
Activity	90,000.00	0.00	90,000.00	10,683.00	79,317.00	11.87%
Bom teachers	4,080,000.00	0.00	4,080,000.00	1,800,703.00	2,279,297.00	44.14%
Fee on Boarding Equipment and Stores	16,341,000.00	0.00	16,341,000.00	11,668,447.00	4,672,553	71.41%
<b>OTHER INCOME</b>						
Rent income	0.00	xxx	0.00	0.00	0.00	X
Income from farming activities	0.00	xxx	0.00	0.00	0.00	X
Insurance compensation	0.00	xxx	0.00	0.00	xxx	X
Income from Posho mill	0.00	xxx	0.00	0.00	0.00	X
Income from Bus Hire	0.00	xxx	0.00	0.00	0.00	X
Fee for hire of ground and equipment	0.00	xxx	0.00	0.00	0.00	X
Interest income	0.00	xxx	0.00	0.00	0.00	X
Income from any other investment	0.00	xxx	0.00	0.00	0.00	X
<b>TOTAL INCOME</b>	<b>0.00</b>		<b>0.00</b>			
<b>(1) EXPENDITURE FOR TUITION</b>						
Books and reference materials	xxx	xxx	Xxx	xxx	xxx	X

**NGALA MEMORIAL GIRLS SEC. SCHOOL**  
**PUBLIC SECONDARY SCHOOL**  
**Annual Report and Financial Statements**  
**For the year ended 30<sup>th</sup> June 2022**

Receipt/expenses Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilization Difference	% of Utilization
	a	b	c=a+b	d	e=c-d	f=d/c %
‡	Kshs	Kshs			Kshs	Kshs
Exercise books	864,000.00	0.00	864,000.00	xxx	xxx	X
Laboratory equipment	891,000.00	0.00	891,000.00	xxx	xxx	X
Internal exams	1,248,000.00	0.00	1,248,000.00	xxx	xxx	X
Teaching / learning materials	700,000.00	0.00	700,000.00	xxx	xxx	x
Chalks	366,800.00	0.00	366,800.00	xxx	xxx	x
Exams and assessment	280,000.00	0.00	280,000.00	xxx	xxx	x
Teachers guides	210,000.00	0.00	210,000.00	xxx	xxx	x
Administration costs	0.00	0.00	0.00	xxx	xxx	x
Bank Charges	0.00	0.00	0.00	xxx	xxx	x
<b>(2) EXPENDITURE FOR OPERATIONS</b>						
Personnel emoluments	909,000.00	0.00	909,000.00	xxx	xxx	x
Repairs, maintenance & improvements	3,030,000.00	0.00	3,030,000.00	xxx	xxx	x
Local transport / travelling	603,000.00	0.00	603,000.00	xxx	xxx	x
Electricity, water and conservancy	2,121,000.00	0.00	2,121,000.00	xxx	xxx	x
Medical insurance	1,212,000.00	0.00	1,212,000.00	xxx	xxx	x
Administration costs	2,060,000.00	0.00	2,060,000.00	xxx	xxx	x
Activity Expenses	909,000.00	0.00	909,000.00	xxx	xxx	x
Gratuity	0.00	0.00	0.00	xxx	xxx	x
SMASSE	140,000.00	0.00	140,000.00	xxx	xxx	x
<b>(3) EXPENDITURE FOR SCHOOL FUND</b>						
Personnel emoluments	xxx	xxx	Xxx	xxx	xxx	x

**NGALA MEMORIAL GIRLS SEC. SCHOOL**  
**PUBLIC SECONDARY SCHOOL**  
**Annual Report and Financial Statements**  
For the year ended 30<sup>th</sup> June 2022

Receipt/expenses Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilization Difference	% of Utilization
	a	b	c=a+b	d	e=c-d	f=d/c %
↓	Kshs	Kshs			Kshs	Kshs
improvements						
Local transport / travelling	780,000.00	xxx	780,000.00	85,073.00	xxx	x
Electricity, water and conservancy	5,880,000.00	xxx	5,880,000.00	2,191,644.00	xxx	x
Medical Expenses	0.00	xxx	0.00	0.00	xxx	x
Administration costs	2,220,000.00	xxx	2,220,000.00	723,988.00	xxx	x
Activity	180,000.00	xxx	180,000.00	10,683.00	xxx	x
Gratuity	0.00	xxx	0.00	0.00	xxx	x
Lunch programme	0.00	xxx	0.00	0.00	xxx	x
Boarding Equipment and Stores	32,682,000.00	xxx	32,682,000.00	11,668,447.00	xxx	x
Expenditure for Income Generating Activity	0.00	xxx	0.00	xxx	xxx	x
Insurance costs	0.00	xxx	0.00	xxx	xxx	x
Other expenses on investments	0.00	xxx	0.00	xxx	xxx	x
Rent Expenses	0.00	xxx	0.00	xxx	xxx	x
Bank Charges	xxx	xxx	0.00	xxx	xxx	x
Loan Interest Repayment	0.00	xxx	0.00	xxx	xxx	x
Loan Principal Repayment	0.00	xxx	0.00	xxx	xxx	x
Acquisition of Assets	0.00	xxx	0.00	xxx	xxx	x
<b>TOTALS</b>	<b>xxx</b>	<b>xxx</b>	<b>Xxx</b>	<b>xxx</b>	<b>xxx</b>	<b>x</b>

[Provide below a commentary on significant underutilization (below 90% of utilization) and any overutilization above 100%]

- i. Xxx
- ii. Xxx

**SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**5. Accounts Receivable**

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. This is in recognition of the government practice where the imprest payments are recognized as expenditure when fully accounted for by the imprest or AIE holders. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

**6. Accounts Payable**

For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized as accounts payables. This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. This is an enhancement to the cash accounting policy adopted by National Government Ministries and agencies. Other liabilities including pending bills are disclosed in the financial statements. Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years.

**7. Non-current assets**

Non-current assets are expensed at the time of acquisition while disposal proceeds are recognized as receipts at the time of disposal. However, the acquisitions and disposals are reflected in the school fixed asset register a summary of which is provided as a memorandum to these financial statements.

**8. Budget**

The budget is developed on the same accounting basis (cash basis), the same accounts classification basis, and for the same period as the financial statements. The *school's* budget was approved by the School Board of Management. A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

**Comparative figures**

Where necessary comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

**10. Subsequent events**

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30<sup>th</sup> June 2022.

## IX. SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of these financial statements are set out below:

### 1. Statement of compliance and basis of preparation

The financial statements have been prepared in accordance with and comply with International Public Sector Accounting Standards (IPSAS) with particular emphasis on Cash Basis Financial Reporting under the Cash Basis of Accounting and applicable government legislations and regulations. The financial statements comply with and conform to the form of presentation prescribed by the Public Sector Accounting Standards Board of Kenya.

This cash basis of accounting has been supplemented with accounting for; a) receivables that include imprest, salary advances and other receivables and b) payables that include deposits and retentions and payables from operations.

The financial statements are presented in Kenya Shillings, which is the functional and reporting currency of the *school* and all values are rounded to the nearest Kenya Shilling (Kshs). The accounting policies adopted have been consistently applied to all the years presented.

### 2. Recognition of receipts and payments

The *school* recognises all receipts from the various sources when the event occurs and the related cash has actually been received by the *school*. In addition, the *school* recognises all expenses when the event occurs and the related cash has actually been paid out by the *school*.

### 3. In-kind contributions

In-kind contributions are donations that are made to the *school* in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the *school* includes such value in the statement of receipts and payments both as a receipt and as a payment in equal and opposite amounts; otherwise, the contribution is not recorded.

### Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at various financial institutions at the end of the financial year.

**X. NOTES TO THE FINANCIAL STATEMENTS**

**1 CAPITATION GRANT FOR TUITION**

	2021-2022	2020-2021
	Kshs	Kshs
Textbooks and reference materials	xxx	xxx
Exercise books	xxx	xxx
Laboratory equipment	xxx	xxx
Internal exams	xxx	xxx
Teaching / learning materials	xxx	xxx
Chalks	xxx	xxx
Exams and assessment	xxx	xxx
Teachers guides	xxx	xxx
<b>Grants</b>	<b>3,747,006.60</b>	<b>1,449,139.25</b>
<b>Total</b>	<b>3,747,006.60</b>	<b>1,449,139.25</b>

**2 CAPITATION GRANT FOR OPERATIONS**

	2021-2022	2020-2021
	Kshs	Kshs
Personnel emoluments	xxx	xxx
Repairs and maintenance	10,600,000.00	3,500,000.00
Local transport / travelling	xxx	xxx
Electricity and water	xxx	xxx
Medical	xxx	xxx
Administration costs	xxx	xxx
Activity	xxx	xxx
<b>Other vote heads</b>	<b>5,195,681.15</b>	<b>5,696,988.65</b>
<b>Grants</b>		
<b>Students fees</b>	<b>110,470.5</b>	<b>107,190.00</b>
<b>Total</b>	<b>15,906,151.65</b>	<b>9,304,178.65</b>

**3 PARENTS CONTRIBUTION/FEES - SCHOOL FUND ACCOUNT**

	2021-2022	2020-2021
	Kshs	Kshs
Personnel emoluments	8,223,574.00	881,829.00
Repairs and maintenance	5,878,741.00	270,582.00
Local transport / travelling	3,741,360.00	85,073.00
Electricity and water	8,527,914.00	2,191,644.00
Medical	0.00	0.00
Administration costs	3,633,240.00	723,988.00
Activity	984,755.00	10,683.00

**NGALA MEMORIAL GIRLS SEC. SCHOOL**  
**PUBLIC SECONDARY SCHOOL**  
**Annual Report and Financial Statements**  
**For the year ended 30<sup>th</sup> June 2022**

	2021-2022	2020-2021
	Kshs	Kshs
BOM Teachers	19,513,367	1,800,703.00
<b>Total</b>	<b>50,503,221.00</b>	<b>5,964,502.00</b>

**NOTES TO THE FINANCIAL STATEMENTS (Continued)**

**4 OTHER RECEIPTS – SCHOOL FUND ACCOUNT**

	2021-2022	2020-2021
	Kshs	Kshs
Fee on Boarding Equipment and Stores	55,306,818.00	11,668,447.00
Caution money	267,500.00	6,500.00
Tender fees	42,000.00	0.00
Students uniforms	1,518,160.00	0.00
Development fund	3,643,200.00	0.00
Income from Bus Hire	105,000.00	0.00
Fee for hire of ground and equipment	1,709,070.00	2,939,300.00
Income from grants and donations*	0.00	0.00
Interest income	0.00	0.00
Bursary	0.00	5,287,692.00
<b>Students ID</b>	<b>2,250.00</b>	<b>2,250.00</b>
<b>Laboratory/tuition</b>	<b>559.00</b>	<b>2,057.00</b>
<b>Chairs &amp; lockers</b>	<b>3,583,197.00</b>	<b>28,800.00</b>
<b>Fees arrears</b>	<b>13,797,729.00</b>	<b>28,097,031.00</b>
<b>Total</b>	<b>79,975,483.00</b>	<b>48,032,077.00</b>

(Include an explanation on the kind and source of grants/ donations received by the school.)

**5 PAYMENTS FOR TUITION**

	2021-2022	2020-2021
	Kshs	Kshs
Textbooks and reference materials	0.00	00.00
Exercise books	621,886.00	300,000.00
Laboratory equipment	0.00	400,000.00
Internal exams	351,100.00	0.00
Teaching / learning materials	3,041,100.00	70,000.00
Chalks	41,760.00	0.00

**NGALA MEMORIAL GIRLS SEC. SCHOOL**  
**PUBLIC SECONDARY SCHOOL**  
**Annual Report and Financial Statements**  
**For the year ended 30<sup>th</sup> June 2022**

Exams and assessment	0.00	0.00
Teachers guides	0.00	0.00
Administration Costs	0.00	0.00
Bank Charges	2,226.00	01,201.00
<b>Total</b>	<b>4,055,846.00</b>	<b>771,201.00</b>

**NOTES TO THE FINANCIAL STATEMENTS (Continued)**

**6 PAYMENTS FOR OPERATIONS**

	<b>2021-2022</b>	<b>2020-2021</b>
	<b>Kshs</b>	<b>Kshs</b>
Personnel emoluments	2,345,827.00	
Service Gratuity	0.00	
Administration Cost	702,700.00	1,731,165.00
Repairs and maintenance & improvements	11,818,150.00	166,475.00
Local transport / travelling	519,550.00	117,6210.00
Electricity and water	765,440.00	346,900.00
Medical	37,050.00	37,950.00
Activity Expenses	90,000.00	150,000.00
SMASSE		
laboratory	86,045.00	
Bank Charges	4,758.00	2,568.00
Acquisition of Assets	0.00	
<b>TOTAL</b>	<b>16,369,720.00</b>	<b>9,506,504.00</b>

**7 BOARDING AND SCHOOL FUND PAYMENTS**

	<b>2021-2022</b>	<b>2020-2021</b>
	<b>Kshs</b>	<b>Kshs</b>
Personnel emoluments	16,860,236	3,955,117.00
Service Gratuity		
Repairs and maintenance & Improvements	12,909,160.00	1,817,033.00
Local transport / travelling	3,861,250.00	1,635,470.00
Electricity and water	4,659,151.00	1,254,173.00
Medical Expenses	159,350.00	27,500.00
Administration costs	5,879,020.00	2,429,790.00
Development fund	3,226,948.00	
Bank Charges	162,930.00	29,174.00
Expenses on Income Generating Activities		
Fee on Boarding Equipment and Stores	47,083,897.00	10,425,333.00
Rent Expenses/facility hire	1,660,700.00	1,766,700.00
Tender	43,000.00	
Loan Principal repayment	0.00	
Students items	1,557,940.00	
laboratory	8,026,524.00.00	1,604,450.00
Activity	1185910.00	10,000.00
Bus	263,320.00	295,000.00
Bursary		5,347,846.00
Creditors	5,250.00	1,275,892.00
<b>TOTAL</b>	<b>107,544,586.00</b>	<b>31,873,478.00</b>

**NGALA MEMORIAL GIRLS SEC. SCHOOL  
PUBLIC SECONDARY SCHOOL  
Annual Report and Financial Statements  
For the year ended 30<sup>th</sup> June 2022**

---

*Expenses on income generating activities\*\* should include all costs relating to the school earnings on other receipts as recorded in note 4. These costs should include farm maintenance, posho mill maintenance, ground maintenance and costs incurred during hire of school bus among others.*

**NOTES TO THE FINANCIAL STATEMENTS (Continued)**

**8 BANK ACCOUNTS**

Name of Bank, Account No. & currency	Bank Account Number	2021-2022	2020-2021
		Kshs	Kshs
Tuition Account	1108300685	91,312.35	402,377.75
Operations Account	1108301487	13,467.10	95,300.45
School Fund Account/Boarding	1108000703	1834244.74	1,303,953.96
Savings Account	1103050435	71,759.55	671,529.55
Parent Association Development Account			
Income generating activities Account			
Infrastructural Account	1110601042	187,703.35	1,458,739.35
<b>Total</b>		<b>2,198,487.09</b>	<b>2,473,161.71</b>

**9 CASH IN HAND**

Description	2021-2022	2020-2021
	Kshs	Kshs
Tuition Account		
Operation Account	1,635.00	20.00
School Fund account	15,035.55	552.55
<b>Total</b>	<b>16,670.55</b>	<b>572.55</b>

**10 SHORT TERM INVESTMENTS**

Description	2021-2022	2020-2021
	Kshs	Kshs
Cooperative shares	0.00	0.00
Treasury Bills	0.00	0.00
Fixed deposit	0.00	0.00
Equity stock	0.00	0.00
Other investments	0.00	0.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>

**NOTES TO THE FINANCIAL STATEMENTS (Continued)**

**11 ACCOUNTS RECEIVABLE**

Description	2021-2022	2020-2021
	Kshs	Kshs
Fees arrears	42,077,606.05	29,661,002.05
Other non-fees receivables		33,428.00
Salary advances	54,000.00	
Imprest		
<b>Total</b>	<b>42,131,606.05</b>	<b>29,694,430.05</b>

[Include an ageing of the fees / non fees arrears below]

Description	2021-2022	2020-2021
	Kshs	Kshs
Fees arrears for current year	17,981,102.00	9,584,576.00
Fees arrears for the previous year	9,584,579.00	12,499,762.00
Fees arrears for prior periods (over two years)	15,782,961.05	7,576,661.05
Salary advances	54,000.00	33,428.00
<b>Total</b>	<b>43,402,642.05</b>	<b>29,694,430.05</b>

**12 ACCOUNTS PAYABLE**

Description	2021-2022	2020-2021
	Kshs	Kshs
Trade creditors (See ageing below and appendix 1)	7,054,468.33	3,162,840.00
Prepaid fees	1,658,767.00	
Retention monies	0.00	
<b>Total</b>	<b>8,713,235.33</b>	<b>3,162,840.00</b>

[Include an ageing of the creditor's arrears below]

Description	2021-2022	2019-2020
	Kshs	Kshs
Trade creditors for current year	5,267,095.00	3,050,126.00
Trade creditors for the previous year	3,446,140.33	
Trade creditors for prior periods (over two years)	0.00	
<b>Total</b>	<b>8,713,235.33</b>	<b>3,050,126.00</b>

**NOTES TO THE FINANCIAL STATEMENTS (Continued)**

**13 FUND BALANCE BROUGHT FORWARD**

<b>Description</b>	<b>2021-2022</b>	<b>2020-2021</b>
	<b>Kshs</b>	<b>Kshs</b>
Bank balances	2,198,487.09	2,473,161.71
Cash balances	16,670.55	572.55
Short Term Investments	0.00	0.00
Receivables	43,402,642.05	29,694,430.05
Payables	(8,713,253.33)	(3,162,840.00)
<b>Total</b>	<b>36,045,546.36</b>	<b>29,005,324.31</b>

**NGALA MEMORIAL GIRLS SEC. SCHOOL**  
**PUBLIC SECONDARY SCHOOL**  
**Annual Report and Financial Statements**  
**For the year ended 30<sup>th</sup> June 2022**

**Other important disclosure notes**

IPSAS 1 encourages an entity to disclose accrual related information in relation to an entity's assets and liabilities. The notes outlined below are disclosure notes in relation to the school's non- financial assets and liabilities.

**14 Non-current Liabilities Summary**

Description	2021-2022	2020-2021
	Kshs	Kshs
Bank loan(s)	0.00	0.00
Outstanding Leases	0.00	0.00
Hire purchase	0.00	0.00
Gratuity and leave provision	0.00	0.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>

**15 Biological assets**

Description	Numbers	2021-2022	2020-2021
		Kshs	Kshs
Cattle		0.00	0.00
Goats		0.00	0.00
Trees		0.00	0.00
Coffee or tea plantation		0.00	0.00
Poultry		0.00	0.00
<b>Total</b>		<b>0.00</b>	<b>0.00</b>

**16 Borrowings**

Description	2021-2022	2020-2021
	KShs	KShs
<b>a) Borrowings</b>	0.00	0.00
Borrowing at beginning of the year	0.00	0.00
Borrowings during the year	2,150,000.00	0.00
Repayments of during the year	0.00	0.00
<b>Balance at end of the year</b>	<b>2,150,00.00</b>	<b>0.00</b>

**NGALA MEMORIAL GIRLS SEC. SCHOOL**  
**PUBLIC SECONDARY SCHOOL**  
**Annual Report and Financial Statements**  
**For the year ended 30<sup>th</sup> June 2022**

---

Other important disclosure notes

17 Stock/ Inventory

Description	2021-2022	2020-2021
	KShs	KShs
<b>b) Borrowings</b>		
Stock/ inventory at beginning of the year	0.00	0.00
Stock/ inventory purchased during the year	0.00	0.00
Stock/ inventory issued during the year	0.00	0.00
<b>Balance at end of the year</b>	<b>0.00</b>	<b>0.00</b>

**NGALA MEMORIAL GIRLS SEC. SCHOOL  
PUBLIC SECONDARY SCHOOL**

**Annual Report and Financial Statements**

**For the year ended 30<sup>th</sup> June 2022**

**18 PROGRESS ON FOLLOW UP OF AUDITOR RECOMMENDATIONS**

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor.

<b>Ref No.</b>	<b>Issue / Observations from Auditor</b>	<b>Management comments</b>	<b>Status: (Resolved / Not Resolved)</b>	<b>Timeframe: (Put a date when you expect the issue to be resolved)</b>

**PUBLIC SECONDARY SCHOOLS - (NGALA MEMORIAL GIRLS SEC SCHOOL)**

**Reports and Financial Statements  
For the year ended 30<sup>th</sup> June 2022**

**ANNEX 1 - ANALYSIS OF PENDING ACCOUNTS PAYABLE**

Supplier of Goods or Services	Original Amount a Kshs	Date Contracted b Kshs	Amount Paid To-Date c Kshs	Outstanding Balance 20XX d=a-c Kshs	Outstanding Balance 20XX-1 Kshs	Comments
<b>Construction of buildings</b>						
1.						
2.						
3.						
<b>Sub-Total</b>						
<b>Supply of goods</b>						
4.						
5.						
6.						
<b>Sub-Total</b>						
<b>Supply of services</b>						
7.						
8.						
9.						
<b>Sub-Total</b>						
<b>Grand Total</b>						



Faint, illegible blue ink markings or text in the center of the page.

Another set of faint, illegible blue ink markings or text below the first set.

12

Faint markings or text below the number 12.

Faint markings or text to the right of the number 12.

Faint markings or text in the bottom left corner.

Faint markings or text at the very bottom center.