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REPORT

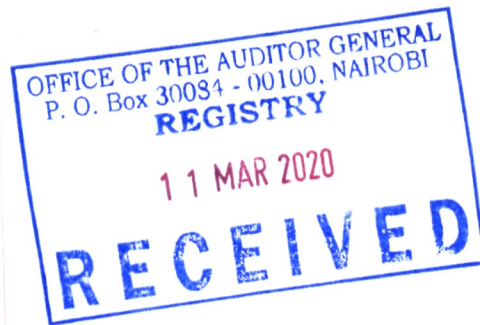
OF

THE AUDITOR-GENERAL

ON

**NATIONAL GOVERNMENT
CONSTITUENCIES DEVELOPMENT FUND –
RUNYENJES CONSTITUENCY**

**FOR THE YEAR ENDED
30 JUNE, 2019**



Revised Template 30th June 2019



**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND -RUNYENJES
CONSTITUENCY**

REPORTS AND FINANCIAL STATEMENTS

**FOR THE FINANCIAL YEAR ENDED
JUNE 30, 2019**

**Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector
Accounting Standards (IPSAS)**

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
RUNYENJES CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2019

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I. KEY CONSTITUENCY INFORMATION AND MANAGEMENT

(a) Background information

The National Government Constituencies Development Fund (NG-CDF) (hereafter referred to as the Fund) formerly Constituencies Development Fund (CDF), is a fund established in 2003 through an Act of Parliament, the Constituencies Development Fund Act, 2003. The Act was later reviewed through the enactment of the CDF (Amendment) Act 2007, and repealed through CDF Act, 2013. The latter was subsequently succeeded by the current NG-CDF Act, 2015. At cabinet level, NG-CDF is represented by the Cabinet Secretary for Devolution, who is responsible for the general policy and strategic direction of the Fund.

Mandate

The mandate of the Fund as derived from sec (3) of NG-CDF Act, 2015 is to:

- a) Recognize the constituency as a platform for identification, performance and implementation of national government functions;
- b) Facilitate the performance and implementation of national government functions in all parts of the Republic pursuant to Article 6(3) of the Constitution;
- c) Provide for the participation of the people in the determination and implementation of identified national government development projects at the constituency level pursuant to Article 10(2)(a) of the Constitution;
- d) Promote the national values of human dignity, equity, social justice, inclusiveness, equality, human rights, non-discrimination and protection of the marginalized pursuant to Article 10 (2) (b) of the Constitution;
- e) Provide for the sustainable development of all parts of the Republic pursuant to Article 10 (2) (d) of the Constitution;
- f) Provide a legislative and policy framework pursuant to Article 21 (2) of the Constitution for the progressive realization of the economic and social rights guaranteed under Article 43 of the Constitution;
- g) Provide mechanisms for the National Assembly to deliberate on and resolve issues of concern to the people as provided for under Article 95 (2) of the Constitution;
- h) provide for a public finance system that promotes an equitable society and in particular expenditure that promotes equitable development of the country by making special provisions for marginalized groups and areas pursuant to Article 201 (b) (iii) of the Constitution;
- i) Authorize withdrawal of money from the Consolidated Fund as provided under Article 206 (2) (c) of the Constitution;
- j) Provide mechanisms for the National Assembly to facilitate the involvement of the people in the identification and implementation of projects for funding by the national government at the constituency level; and
- k) Provide for mechanisms for supplementing infrastructure development at the constituency level in matters falling within the functions of the national government at that level in accordance with the Constitution

Vision

Equitable Socio-economic development countrywide

Mission

To provide leadership and policy direction for effective and efficient management of the Fund

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
RUNYENJES CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2019**

Core Values

1. **Patriotism** -- we uphold the national pride of all Kenyans through our work
2. **Participation of the people**- We involve citizens in making decisions about programmes we fund
3. **Timeliness** – we adhere to prompt delivery of service
4. **Good governance** – we uphold high standards of transparency, accountability, equity, inclusiveness and integrity in the service of the people
5. **Sustainable development** – we promote development activities that meet the needs of the present without compromising the ability of future generations to meet their own needs.

(b) Key Management

The NGCDF RUNYENJES Constituency day-to-day management is under the following key organs:

- i. National Government Constituencies Development Fund Board (NGCDFB)
- ii. National Government Constituency Development Fund Committee (NGCDFC)

(c) Fiduciary Management

The key management personnel who held office during the financial year ended 30th June 2019 and who had direct fiduciary responsibility were:

No.	Designation	Name
1.	A.I.E holder	Charity Mwarangu
2.	Sub-County Accountant	Sabastian Kiarie
3.	Chairman NGCDFC	Elly Mugo Karuguti
4.	Member NGCDFC	Nathaniel Ndwiga

(d) Fiduciary Oversight Arrangements

The Audit and Risk Management Committee (ARMC) of NGCDF Board provide overall fiduciary oversight on the activities of NGCDF -Runyenjes Constituency. The reports and recommendation of ARMC when adopted by the NGCDF Board are forwarded to the Constituency Committee for action. Any matters that require policy guidance are forwarded by the Board to the Cabinet Secretary and National Assembly Select Committee.

(e) NGCDF Runyenjes Constituency Headquarters

P.O. Box 518-60103
CDF Building/House/Plaza
Along Embu-Meru road next to Runyenjes sub-county HQ
Nairobi, KENYA

(f) NGCDF Runyenjes Constituency Contacts

Telephone: (254) 732 886 705

E-mail: cdfrunyenjes@gmail.com

Website: www.cdfrunyenjesgo.ke

(g) NGCDF Runyenjes Constituency Bankers

Equity Bank,

Embu Branch,

A/C no: 0190270618472)

(h) Independent Auditors

Auditor General

Office of the Auditor General

Anniversary Towers, University Way

P.O. Box 30084

GOP 00100

Nairobi, Kenya

(i) Principal Legal Adviser

The Attorney General

State Law Office

Harambee Avenue

P.O. Box 40112

City Square 00200

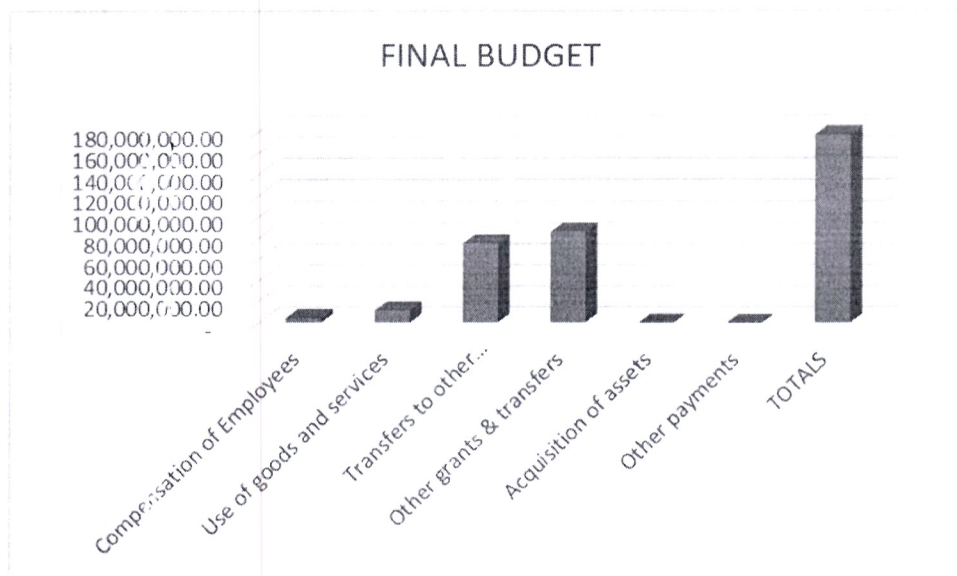
Nairobi, Kenya

II. FORWARD BY THE CHAIRMAN NGCDF COMMITTEE

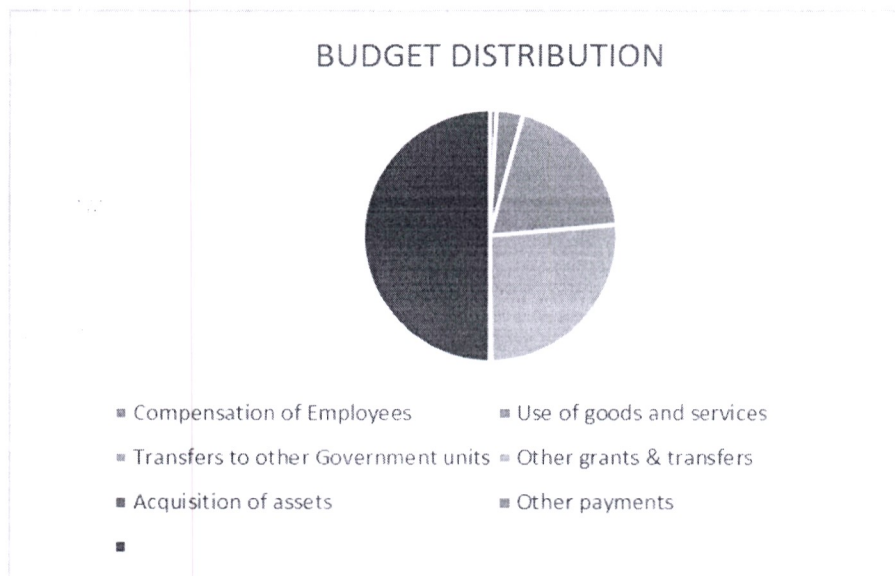
Budget performance against actual amounts for current year based on economic classification and programmes

In the financial year 2018/19, RUNYENJES NG-CDF was allocated Kshs 109,040,875.52. The constituency had an opening balance of 13,543,278.35

and 54,784,483.15 funds from financial year 2017/18. The final budget was apportioned as follows:



In total the constituency received Ksh 122,327,761 and utilized the funds as shown below:



KEY ACHIEVEMENTS OF RUNYENJES NG-CDF

- Runyenjes NG-CDFC has paid school fees in the form of bursaries thus achieved higher retention of students in learning institutions and enhancing performance.
- Construction and renovation in education institutions leading to improved learning environments and thus performance.
- Construction and renovation of A.P lines and chiefs' offices thus leading to enhanced security and better living conditions.

EMERGING ISSUES

- Due to National Government regulations to ensure a 100% transition of students from Primary to Secondary, secondary institutions have required an increase in resources and also infrastructure.

IMPLEMENTATION CHALLENGES AND HOW TO OVERCOME THEM

- Insufficient funding to constituency as compared to the requirements
- Local politics surrounding project implementation
- Inflation leading to increase in project cost.
- Poor record keeping by PMC'S
- Lack of co-operation by PMC'S

How to overcome implementation challenges?

- The best way to overcome implementation challenges such as poor recording and lack of co-operation is to capacity build PMC's to ensure they understand the laws and regulations of NG-CDF Act and help understand impact of not following the guidelines set.
- Ensure PMC's understand community projects are for improving standard of living of the community.

Sign.....

CHAIRMAN NGCDF COMMITTEE

Elly Mugo Karuguti

III. STATEMENT OF ENTITY MANAGEMENT RESPONSIBILITIES

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the accounting officer for a National Government Entity shall prepare financial statements in respect of that entity. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed the Public Sector Accounting Standards Board of Kenya from time to time.


The Accounting Officer in charge of the NGCDF-Runyenjes Constituency is responsible for the preparation and presentation of the entity's financial statements, which give a true and fair view of the state of affairs of the entity for and as at the end of the financial year (period) ended on June 30, 2019. This responsibility includes: (i) maintaining adequate financial management arrangements and ensuring that these continue to be effective throughout the reporting period; (ii) maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the entity; (iii) designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements, and ensuring that they are free from material misstatements, whether due to error or fraud; (iv) safeguarding the assets of the entity; (v) selecting and applying appropriate accounting policies; and (vi) making accounting estimates that are reasonable in the circumstances.

The Accounting Officer in charge of the NGCDF-Runyenjes Constituency accepts responsibility for the entity's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS). The Accounting Officer is of the opinion that the *entity's* financial statements give a true and fair view of the state of entity's transactions during the financial year ended June 30, 2019, and of the entity's financial position as at that date. The Accounting Officer charge of the NGCDF-Runyenjes Constituency further confirms the completeness of the accounting records maintained for the *entity*, which have been relied upon in the preparation of the entity's financial statements as well as the adequacy of the systems of internal financial control.

The Accounting Officer in charge of the NGCDF-Runyenjes Constituency confirms that the entity has complied fully with applicable Government Regulations and the terms of external financing covenants (where applicable), and that the entity's funds received during the year under audit were used for the eligible purposes for which they were intended and were properly accounted for. Further the Accounting Officer confirms that the entity's financial statements have been prepared in a form that complies with relevant accounting standards prescribed by the Public Sector Accounting Standards Board of Kenya.

Approval of the financial statements

The NGCDF-RUNYENJES Constituency financial statements were approved and signed by the Accounting Officer on 26/09/2019.



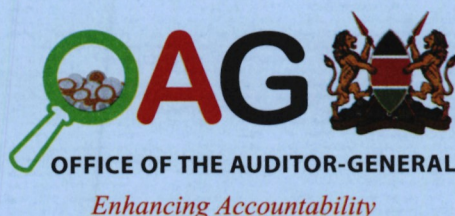
Fund Account Manager
Name: Charity Mwarangu



Sub-County Accountant
Name: Sabastian Kiarie
ICPAK Member Number: 16877

REPUBLIC OF KENYA

Telephone: +254-(20) 3214000
E-mail: info@oagkenya.go.ke
Website: www.oagkenya.go.ke



HEADQUARTERS
Anniversary Towers
Monrovia Street
P.O. Box 30084-00100
NAIROBI

REPORT OF THE AUDITOR-GENERAL ON NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND - RUNYENJES CONSTITUENCY FOR THE YEAR ENDED 30 JUNE, 2019

REPORT ON THE FINANCIAL STATEMENTS

Qualified Opinion

I have audited the accompanying financial statements of National Government Constituencies Development Fund - Runyenjes Constituency set out on pages 7 to 45, which comprise the statement of assets and liabilities as at 30 June, 2019, statement of receipts and payments, statement of cash flows and a summary statement of appropriation - recurrent and development combined for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations, which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effect of the matters described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of the National Government Constituencies Development Fund - Runyenjes Constituency as at 30 June, 2019, and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with National Government Constituencies Development Fund Act, 2015 and the Public Finance Management Act, 2012.

Basis for Qualified Opinion

1.0 Accuracy of Financial Statements

1.1 Prior Year Adjustment

As disclosed under Note 14 to the financial statements, the statement of assets & liabilities as at 30 June, 2019 reflects Kshs. 1,687,162 in respect to prior year adjustment relating to reversed stale cheques during the year under review. However, prior year adjustment may arise either as a correction of an error in the financial statements reported for a prior period or change in accounting policy/estimate from the previous year in accordance with the International Public Sector Accounting Standards (IPSAS) 3.

In the circumstances, this treatment does not conform to the International Public Sector Accounting Standards (IPSAS 3) and hence the accuracy of the statement of assets and liabilities as at 30 June, 2019 could not be confirmed.

1.2 Variances in Summary Statement of Appropriation - Recurrent and Development Combined

The summary statement of appropriation - recurrent and development combined reflects Kshs.68,327,762 in respect to budget adjustments for the year ended 30 June, 2019 which should comprise any unutilized funds and cash balances from the previous year. However, the audited financial statements for 2017/2018 reflect unutilized funds and cash balances of Kshs.67,502,402 and Kshs.13,543,278 respectively as at 30 June, 2018 both totalling Kshs.81,045,680 resulting to unexplained and unreconciled variance of Kshs.12,717,918.

Further, the summary statement of appropriation - recurrent and development combined reflects Kshs.1,688,162 in respect to other receipts for the year ended 30 June, 2019 which was not supported by documentary evidence.

In addition, the summary statement of appropriation - recurrent and development combined reflects actual receipts of Kshs.122,327,761 in respect to transfers from CDF Board while the statement of receipts and payments reflects Kshs.108,784,483 hence resulting to a variance of Kshs.13,543,278.

In the circumstances, the accuracy and completeness of the receipts relating to transfers from CDF Board of Kshs.122,327,761 reflected in the summary statement of appropriation: recurrent and development combined for the year ended 30 June, 2019 could not be confirmed.

2.0 Understated Cash and Cash Equivalents

As disclosed under Note 10A to the financial statements, the statement of assets and liabilities as at 30 June, 2019 reflects Kshs.15,777,006 in respect to cash and cash equivalents balance as at 30 June, 2019 held in one bank account. However, the respective bank reconciliation statement reflects unrepresented cheques totalling Kshs.12,214,451 out of which twelve (12) stale cheques totalling Kshs.342,000 had not been replaced or reversed in the cash book as at 31 December, 2019 thereby understating the cash and cash equivalents balance of Kshs.15,777,006 by the same amount.

In view of the above, the validity and accuracy of the cash and cash equivalents balance of Kshs.15,777,006 as at 30 June, 2019 could not be ascertained.

3.0 Unsupported Committee Allowances

As disclosed under Note 5 to the financial statements, the statement of receipts and payments for the year ended 30 June, 2019 reflects Kshs.6,534,526 in respect to use of goods and services which includes Kshs.1,781,400 in respect to committee allowance and expenses out of which Kshs.324,400 was spent on monitoring and evaluation.

However, supporting documents such as program of activities, the National Government Constituencies Development Fund Committee plan, attendance register and committee minutes were not provided for audit.

In the circumstances, the validity, occurrence and value for money for the Kshs.324,400 expenditure for the year ended 30 June, 2019 could not be confirmed.

4.0 Transfer to other Government Entities

4.1 Unsupported Expenditure on Construction of Class Room

As disclosed under Note 6 to the financial statements, the statement of receipts and payments reflects Kshs.42,000,690 in respect to transfer to other government entities. The amount includes Kshs.19,216,552 in respect to transfers to primary schools out of which Kshs.2,600,000 was disbursed to Nica Kathuriri Primary school for construction of one classroom, wall gate, fencing and renovation of five classrooms during the year ended 30 June, 2019.

However, quotations, evaluation committee minutes, professional opinion, partial and completion certificate from a public works officer were not availed for audit review. This is contrary to Section 15(1) of the National Government Constituencies Development Fund Regulations, 2016 which stipulates that the Project Management Committee (PMC) should implement projects in consultation with the relevant departments of government, maintain proper records of all minutes, accounting documents and other records in relation to projects being implemented, account for funds, undertake project closure, labelling and handover upon completion.

In the circumstances, it was not possible to confirm the regularity of the expenditure and value for money for the Kshs.2,600,000 for the year ended 30 June, 2019.

4.2 Transfer to Secondary Schools

4.2.1 Unapproved and Unsupported Purchase of One Acre of Land and Construction of Classrooms

As disclosed under Note 6 to the financial statements, the statement of receipts and payments for the year ended 30 June, 2019 reflects Kshs.42,000,690 in respect of transfers to other government entities which includes Kshs.22,784,138 transfer to secondary schools out of which Kshs.5,600,000 was disbursed to Rukuriri Secondary School for purchase of three acres of land.

However, the school purchased one acre of land at a valuation price of Kshs.3,500,000 and the balance of Kshs.2,100,000 was utilized in construction of classrooms without an approval from the National Government Constituencies Development Fund Board (NGCDFB) for the reallocation of the funds. This is contrary to Section 6(2) of the National Government Constituencies Development Fund Act, 2015 that stipulates that once funds are allocated for a particular project, they shall remain allocated for that project and may only be re-allocated for any other purpose during the financial year with the approval of the Board.

Further, ownership document for the land, evaluation committee minutes including advertisement for tenders, letter of offer, letter of acceptance, professional opinion, contract agreement, completion certificates and inspection reports were not availed for audit contrary to Section 15(1) of the National Government Constituencies Development Fund Regulations, 2016 which states that project management committee should implement projects in consultation with the relevant departments of government, maintain proper records of all minutes, accounting documents and other records in relation to projects being implemented, account for funds, undertake project closure, labelling and handover upon completion report.

In addition, even though consent to transfer the land was granted on 10 July, 2019, the land title deed was not provided for verification as at the time of this audit.

In the circumstances, the regularity and value for money for the Kshs.5,600,000 expenditure for the year ended 30 June, 2019 could not be ascertained and whether it was a proper charge to public funds.

4.2.2 Incomplete Construction of a Dining Hall

As disclosed under Note 6 to the financial statements, the statement of receipts and payments for the year ended 30 June, 2019 reflects Kshs.42,000,690 in respect to transfer to other government entities which includes Kshs.22,784,138 in respect to transfers to secondary schools out of which Kshs.2,500,000 was disbursed to Gatumbi Secondary school for construction of a dining hall.

However, although the contract signed on 16 May, 2019 reflected a contract period of two (2) years ending 30 June, 2021, physical verification conducted in December, 2019 revealed that works costing Kshs.420,000 comprising of hall roofing and placement of facial boards had not been done and the contractor was not on site.

In the circumstances, regularity and value for money for the expenditure of Kshs.420,000 for the year ended 30 June, 2019 could not be ascertained.

5.0 Other Grants and Other Payments

5.1 Unaccounted Bursaries

As disclosed under Note 7 to the financial statements, the statement of receipts and payments for the year ended 30 June, 2019 reflects Kshs.56,740,700 in respect of other grants and other payments which includes Kshs.21,452,500, Kshs.21,367,000 and Kshs.3,000,000 respectively relating to bursary to secondary schools, tertiary institutions and special schools respectively all totaling to Kshs.45,819,500.

However, out of the Kshs.45,819,500 bursaries disbursed during the year under review, only bursaries totalling to Kshs.36,302,000 (79%) were acknowledged through acknowledgement letters/receipts by the beneficiary schools and institutions. The balance of Kshs.9,517,500 (21%) remains unacknowledged contrary to Section 104(1) of the Public Finance Management National Government Regulations, 2015 which stipulates that all receipts and payments vouchers of public moneys shall be properly

supported by pre-numbered receipt and payment vouchers and shall be supported by the appropriate authority and documentation.

In the circumstances, it was not possible to ascertain whether the Kshs.9,517,500 relating to bursaries benefited the intended recipients.

5.2 Unsupported Security Projects

As disclosed under Note 7 to the financial statements, the statement of receipts and payments for the year ended 30 June, 2019 reflects Kshs.56,740,700 in respect to other grants and payments which includes Kshs.7,700,000 relating to security projects out of which Kshs.900,000 and Kshs.500,000 respectively was incurred in construction of Kiangungi and Kigaa assistant chiefs' offices respectively both totalling Kshs.1,400,000.

However, professional opinion, quotations/ tenders, evaluation committee minutes and inspection and acceptance committee minutes, partial and final completion certificates from the department of public works were not provided for audit contrary to Section 15(1) of the National Government Constituency Fund Regulations, 2016 which stipulates that project management committee should implement projects in consultation with the relevant departments of government, maintain proper records of all minutes, accounting documents and other records in relation to projects being implemented, account for funds, undertake project closure, labelling and handover upon completion.

In the circumstances, the regularity and value for money for the Kshs.1,400,000 expenditure for the year ended 30 June, 2019 could not be ascertained.

6.0 Unsupported Project Management Committees (PMCs) Bank Account Balances

Note 15.4 to the financial statements reflects Kshs.13,886,177 in respect to the PMCs bank account balances as at 30 June, 2019. These balances are part of the Fund's development budget of Kshs.163,760,433 for the year under review which was disbursed to PMCs to undertake various projects but remained unutilized as at 30 June, 2019. However, bank confirmation certificates for these PMCs accounts were not provided for audit.

In the circumstances, the existence and accuracy of Kshs.13,886,177 PMCs bank accounts balances as at 30 June, 2019 could not be confirmed.

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the National Government Constituencies Development Fund - Runyenjes Constituency Management in accordance with ISSAI 130 on Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Key Audit Matters

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. There were no key audit matters to report in the year under review.

Other Matter

1.0 Budgetary Control and Performance

The statement of comparative budget and actual amounts reflects final receipts budget and actual on comparable basis of Kshs.177,368,637 and Kshs.124,015,923 respectively resulting to an under-funding of Kshs.53,352,714 or 30% of the budget. Similarly, the Fund spent Kshs.108,238,918 against an approved budget of Kshs.177,368,636 resulting to an under-expenditure of Kshs.69,129,718 or 31% of the budget. The underfunding and underperformance affected the planned activities and may have impacted negatively on service delivery to the residents of Runyenjes Constituency.

1.1 Projects Implementation Status

Review of the project implementation status report compiled by the Fund revealed that out of one hundred sixty-seven (167) projects budgeted during the financial year under review at a cost of Kshs.163,740,433, a total of seventy-eight (78) projects had been completed at a cost of Kshs.73,955,931. Out of the remaining projects, twenty-nine (29) projects budgeted to cost Kshs.22,745,386 were on going while sixty (60) projects with a cost budget of Kshs.67,039,116 had not commenced as at 30 June, 2019.

Consequently, due to delay in project implementation, the residents of the Constituency may not have received the planned benefits from implementation of the projects.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources section of my report, I confirm that, nothing has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

1.0 Non Paging of the Financial Statements

The presentation of the financial statements for the year under review reflects two pages that have both been paginated as Page 1.

In the circumstances, the presentation of the financial statements for the year under review did not conform to the International Public Sector Accounting Standards (Cash Basis) reporting template prescribed by the Public Sector Accounting and Standard Board (PSASB).

2.0 Irregular Procurement of Training Expenses

As disclosed under Note 5 to the financial statements, the statement of receipts and payments reflects Kshs.6,534,526 in respect to use of goods and services which includes Kshs.1,903,150 relating to training expenses out of which Kshs.1,426,900 was spent on full board accommodation, conference facilities and car hire services for the year ended 30 June, 2019.

However, the respective training venues and the conference facilities were not sourced from the list of registered supplier's contrary to the requirements of Section 57(1) of the Public Procurement and Asset Disposal Act, 2015 which requires that the head of the procurement function of a procuring entity shall maintain and update lists of registered suppliers, contractors and consultants in the categories of goods, works or services according to its procurement needs.

Consequently, value for money on the expenditure of Kshs,1,426,900 could not be ascertained.

3.0 Non Construction of a Dining Hall

As disclosed under Note 6 to the financial statements, the statement of receipts and payments for the year ended 30 June, 2019 reflects Kshs.42,000,690 in respect of transfer to other government entities which includes Kshs.22,784,138 relating to transfer to secondary schools out of which Kshs.1,000,000 was disbursed to Ciamanda Secondary School for construction of a dining hall.

However, physical inspection done in December, 2019 revealed that the project had not been implemented yet the funds were disbursed in January, 2019. This was contrary to Section 36(1) of the National Government Constituencies Development Fund Act, 2015 which states that projects under this Act shall be implemented by the project management committee appointed in accordance with the regulations made with the assistance of the relevant department of Government and all payments through cheques or otherwise shall be processed and effected in accordance with government regulations for the time being in force.

Consequently, existence and effectiveness in use of public resources of the disbursement of Kshs,1,000,000 could not be ascertained.

4.0 Unsupported Payment for Strategic Plan

As disclosed under Note 9 to the financial statements the statement of receipts and payments for the year ended 30 June, 2019 reflects Kshs.42,000,690 in respect of transfer to other government entities which includes reflects Kshs.755,000 relating to other payments and which was spent on a strategic plan.

However, no documents were made available for audit to show that the draft strategic plan was circulated to the residents of the Constituency for public participation as required by Section 3(d) of the National Government Constituencies Development Fund Act, 2015 which provides for the participation of the people in the determination and implementation of identified national government development projects at the constituency level pursuant to Article 10(2)(a) of the Constitution and also Section 3(n) which states that provide a platform for citizens participation in service delivery.

Further, the signed professional opinion was not made available for verification contrary to Section 84(1) of the Public Procurement and Asset Disposal Act, 2015 that states that the head of procurement function of a procuring entity shall, alongside the report to the evaluation committee as secretariat comments, review the tender evaluation report and provide a signed professional opinion to the accounting officer on the procurement or asset disposal proceedings.

Consequently, regularity and value for money on the expenditure of Kshs,1755,000 could not be ascertained

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, I confirm that, nothing has come to my attention to cause me to believe that internal controls, risk management and governance were not effective.

Basis for Conclusion

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit so as to obtain assurance about whether effective processes and systems of internal control, risk management and overall governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of Management and those Charged with Governance

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal control as Management determines is necessary to enable the preparation of financial statements that are free from material

misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal control, risk management and overall governance.

In preparing the financial statements, Management is responsible for assessing the Fund's ability to continue to sustain services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless Management is aware of the intention to terminate the Fund or cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the Fund's financial reporting process, reviewing the effectiveness of how the Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal control in order to give an assurance on the effectiveness of internal controls, risk management and overall governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My

consideration of the internal control would not necessarily disclose all matters in the internal control that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal control may not prevent or detect misstatements and instances of non-compliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the Fund's policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Management.
- Conclude on the appropriateness of the Management's use of the applicable basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Fund's ability to continue to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the Fund to cease to continue to sustain its services.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the Fund to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with the Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence, and where applicable, related safeguards.



Nancy Gathungu
AUDITOR-GENERAL

Nairobi

07 October, 2021

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
RUNYENJES CONSTITUENCY**

Reports and Financial Statements

For the year ended June 30, 2019

**IV. STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 30
JUNE 2019**

	Note	2018 - 2019	2017 - 2018
		Kshs	Kshs
RECEIPTS			
Transfers from NGCDF board	1	108,784,483	74,353,447
Proceeds from Sale of Assets	2	-	-
Other Receipts	3	1,000	-
TOTAL RECEIPTS		108,785,483	74,353,447
PAYMENTS			
Compensation of employees	4	1,848,936	2,025,322
Use of goods and services	5	6,534,526	6,146,649
Transfers to Other Government Units	6	42,000,690	20,737,776
Other grants and transfers	7	56,740,700	48,867,950
Acquisition of Assets	8	359,066	-
Other Payments	9	755,000	30,060
TOTAL PAYMENTS		108,238,918	77,807,757
SURPLUS/(DEFICIT)		546,565	(3,454,310)

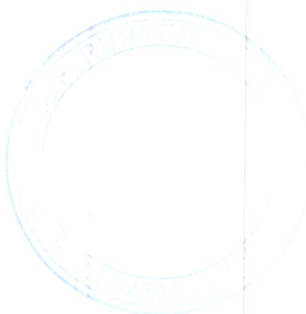
The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NGCDF-Runyenjes Constituency financial statements were approved on 26/09/2019 and signed by:



Fund Account Manager
Name: Charity Mwarangu



Sub-County Accountant
Name: Sebastian Kiarie
ICPAK Member Number: 16877




**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
 RUNYENJES CONSTITUENCY
 Reports and Financial Statements
 For the year ended June 30, 2019**

V. STATEMENT OF ASSETS AND LIABILITIES AS AT 30 JUNE 2019

	Note	2018 - 2019	2017 - 2018
		Kshs	Kshs
FINANCIAL ASSETS			
Cash and Cash Equivalents			
Bank Balances (as per the cash book)	10A	15,776,858	13,280,480
Cash Balances (cash at hand)	10B	148	262,798
Total Cash and Cash Equivalents		15,777,006	13,543,278
Current Receivables			
Outstanding Imprests	11	-	-
TOTAL FINANCIAL ASSETS		15,777,006	13,543,278
FINANCIAL LIABILITES			
Accounts Payable			
Retention	12A	-	-
Gratuity	12B	-	-
Total Financial Liabilities		-	-
NET FINANCIAL ASSETS		15,777,006	13,543,278
REPRESENTED BY			
Fund balance b/fwd 1st July...	13	13,543,278	16,159,588
Surplus/Deficit for the year		546,565	(3,454,310)
Prior year adjustments	14	1,687,162	838,000
NET LIABILITIES		15,777,005	13,543,278

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NGCDF-Runyenjes Constituency financial statements were approved on 26/09/2019 and signed by:


 Fund Account Manager
 Name: Charity Mwarangu



 Sub-County Accountant
 Name: Sabastian Kiarie
 ICPAK Member Number: 16877


NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
RUNYENJES CONSTITUENCY
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For the year ended June 30, 2019

VI. STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2019

CASH FLOWS FROM OPERATING ACTIVITIES		2018 - 2019	2017 - 2018
Receipts			
Transfers from NGCDF Board	1	108,784,483	74,353,447
Other Receipts	3	1,000	
Total receipts		108,785,483	74,353,447
Payments			
Compensation of Employees	4	1,848,936	2,025,322
Use of goods and services	5	6,534,526	6,146,649
Transfers to Other Government Units	6	42,000,690	20,737,776
Other grants and transfers	7	56,740,700	48,867,950
Other Payments	9	755,000	30,060
Total payments		107,879,852	77,807,757
Total Receipts Less Total Payments		905,631	(3,454,310)
Adjusted for:			
Outstanding imprest	11		
Retention Payable	12A	-	-
Gratuity Payable	12B	-	-
Prior year adjustments	14	1,687,162	838,000
Net Adjustments		1,687,162	838,000
Net cash flow from operating activities		2,592,793	(2,616,310)
CASHFLOW FROM INVESTING ACTIVITIES			
Proceeds from Sale of Assets	2	-	-
Acquisition of Assets	8	359,066	-
Net cash flows from Investing Activities		(359,066)	-
NET INCREASE IN CASH AND CASH EQUIVALENT		2,233,727	(2,616,310)
Cash and cash equivalent at BEGINNING of the year	13	13,543,278	16,159,588
Cash and cash equivalent at END of the year		15,777,005	13,543,278

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NGCDF-Runyenjes Constituency financial statements were approved on 26/09/2019 and signed by:


Fund Account Manager
Name: Charity Mwangi


Sub-County Accountant
Name: Sabastian Kiarie
ICPAK Member Number: 16877

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – RUNYENJES CONSTITUENCY

**Reports and Financial Statements
For the year ended June 30, 2019**

**VII. SUMMARY STATEMENT OF APPROPRIATION: RECURRENT AND DEVELOPMENT COMBINED FOR
THE YEAR ENDED 30 JUNE 2019.**

Receipt/Expense Item	Original Budget a	Adjustments b	Final Budget c=a+b	Actual on Comparable Basis	Budget Utilisation Difference e=c-d	% of Utilisation f=d/c %
RECEIPTS						
Transfers from CDF Board	109,040,876	68,327,762	177,368,637	122,327,761	55,040,876	69%
Proceeds from Sale of Assets						
Other Receipts				1,688,162	(1,688,162)	
TOTAL RECEIPTS	109,040,876	68,327,762	177,368,637	124,015,923	53,352,714	70%
PAYMENTS						
Compensation of Employees	1,978,116	2,569,784	4,547,900	1,848,936	2,698,964	41%
Use of goods and services	7,835,563	1,224,740	9,060,303	6,534,526	2,525,777	72%
Transfers to Other Government Units	47,612,262	27,543,663	75,155,925	42,000,690	33,155,234	56%
Other grants and transfers	51,614,935	34,130,508	85,745,443	56,740,700	29,004,743	66%
Acquisition of Assets		359,066	359,066	359,066		100%
Other Payments		2,500,000	2,500,000	755,000	1,745,000	30%
TOTAL	109,040,875	68,327,760	177,368,636	108,238,918	69,129,718	61%


(a) Runyenjes also had prior year adjustment of Ksh 1,686,162 for stale cheques reversed from the previous financial year.

(b) Runyenjes NG-CDF had only received half of its allocation for financial year 2018/19. This affected implementation of projects for financial year 2018/19.

(c) The changes in the original budget and final budget are due to funds brought forward from the previous financial year of Ksh 13,543,278 and also A.I.E received in financial year 2018/19 but for financial year 2017/18 of Ksh 54,784,483.15.

The NGCDF-RUNYENJES Constituency financial statements were approved on 26/09/2019 and signed by:


Fund Account Manager
Name: Charity Mwarangu


Sub-County Accountant
Name: Sabastian Kiarie
ICPAK Member Number: 16877


NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – RUNYENJES CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2019

VIII. SUMMARY STATEMENT OF APPROPRIATION: RECURRENT FOR THE YEAR ENDED 30 JUNE 2019

Receipt/Expense Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilisation Difference	% of Utilisation
	a	b	c=a+b	d	e=c-d	f=d/c %
RECEIPTS						
Transfers from CDF Board	9,813,679	3,794,524	13,608,202	8,383,462	5,224,741	61.61%
Proceeds from Sale of Assets						
Other Receipts						
TOTAL RECEIPTS	9,813,679	3,794,524	13,608,202	8,383,462	5,224,741	61.61%
PAYMENTS						
Compensation of Employees	1,978,116	2,569,784	4,547,900	1,848,936	2,698,964	40.65%
Use of goods and services	7,835,563	1,224,740	9,060,303	6,534,526	2,525,777	62.74%
TOTAL	9,813,679	3,794,524	13,608,202	8,383,462	5,224,741	61.61%

The NGCDF-RUNYENJES Constituency financial statements were approved on 26/09/2019 and signed by:


Fund Account Manager
Name: Charity Mwarangu


Sub-County Accountant
Name: Sebastian Kiarie
ICPAK Member Number


NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – RUNYENJES CONSTITUENCY
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IX. SUMMARY STATEMENT OF APPROPRIATION: DEVELOPMENT FOR THE YEAR ENDED 30 JUNE 2019

Receipts/Expense item	Original Budget a	Adjustment b	Final Budget c=a+b	Actual on Comparable Basis d	Budget Utilisation Difference e=c-d	% of Utilisation f=d/c %
RECEIPTS						
Transfers from CDF Board	99,227,197	64,533,237	163,760,433	113,944,300	49,816,134	69.58%
Proceeds from Sale of Assets	-	-	-	-	-	
Other Receipts				1,688,162	(1,688,162)	
TOTAL RECEIPTS	99,227,197	64,533,237	163,760,433	115,632,462	48,127,972	70.61%
PAYMENTS						
Transfers to Other Government Units	47,612,262	27,543,663	75,155,925	42,000,690	33,155,234	55.88%
Other grants and transfers	51,614,935	34,130,508	85,745,443	56,740,700	29,004,743	66.17%
Acquisition of Assets		359,066	359,066	359,066	-	100.00%
Other Payments		2,500,000	2,500,000	755,000	1,745,000	30.20%
TOTAL	99,227,197	64,533,237	163,760,433	99,855,456	63,904,977	60.98%

(a) Acquisition of assets has over utilisation as the funds budgeted for purchase were less than funds used but this is because the committee purchased other items that were needed for proper functioning of the office by using an amount of Kes 59,066 from use of goods and services.

The NGCDF-RUNYENJES Constituency financial statements were approved on 26/09/2019 and signed by:


Fund Account Manager
Name: Charity Mwarangu


Sub-County Accountant
Name: Sebastian Kiarie
ICPAK Member Number: 16877

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – RUNYENJES CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2019

X. BUDGET EXECUTION BY PROGRAMMES AND SUB-PROGRAMMES FOR THE YEAR ENDED 30 JUNE 2019

Programme/Sub-programme	Original Budget	Adjustments	Final Budget	Actual on	Budget
	2018/2019 Kshs	Kshs	2018/2019 Kshs	comparable basis 30/06/2019 Kshs	utilization difference Kshs
1.0 Administration and Recurrent					
Employees' Salaries	1,978,116		1,978,116		1,978,116
Goods and Services	3,614,337	-	3,614,337	1,807,578	1,806,758
Committee Expenses	950,000	184,265	1,134,265	919,000	215,265
Employees' Salaries		2,569,784	2,569,784	1,848,936	720,848
Goods and Services		1,107,177	1,107,177	1,107,177	-
Sub-Total	6,542,453	3,861,225	10,403,678	5,682,691	4,720,987
2.0 Monitoring and evaluation					
Goods and Services	1,471,226	389,400	1,860,626	-	1,860,626
Committee Expenses	800,000	578,209	1,378,209	548,621	829,588
Capacity Building of NG-CDFs/PMCs	1,000,000	1,124,310	2,124,310	1,863,150	261,160
Goods and Services		200,000	200,000	147,621	61,000
Committee Expenses		141,379	141,379	141,379	-
Sub-Total	3,271,226	2,433,298	5,704,525	2,700,771	3,012,375
3.0 Emergency					
Emergency	5,738,993		5,738,993	-	5,738,993
Emergencies		5,441,611	5,441,611	2,000,000	641,611
Karundori primary school				100,000	
Ngeniari primary school				100,000	
Kathugu primary school				400,000	
Kangondi primary school				400,000	
Matururi primary school				400,000	

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – RUNYENJES CONSTITUENCY

Reports and Financial Statements

For the year ended June 30, 2019

Programme/Sub-programme	Original Budget 2018/2019	Adjustments	Final Budget 2018/2019	Actual on comparable basis 30/06/2019	Budget utilization difference
Karue primary school				300,000	
Kithare primary school				400,000	
St Philip Makenzi				300,000	
Kanginga primary school				400,000	
Sub-Total	5,738,993	5,441,611	11,180,604	4,800,000	6,380,604
4.0 Bursary and Social Security					
Bursary Secondary Schools	16,082,153		16,082,153	13,599,395	2,482,758
Bursary Tertiary Schools	19,082,153		19,082,153	17,744,719	1,337,434
Bursary Special Schools	3,000,000		3,000,000	3,000,000	-
Social Security Programmes -NHIF	-		-	-	-
Bursary Secondary Schools		7,853,105	7,853,105	7,853,105	-
Bursary Tertiary Schools		3,622,281	3,622,281	3,622,281	-
Sub-Total	38,164,306	11,475,386	49,639,692	45,819,500	3,820,192
5.0 Sports					
Runyenjes Tournament	2,180,818		2,180,818	-	2,180,818
Runyenjes Tournament		1,969,324	1,969,324	921,200	1,048,124
	2,180,818	1,969,324	4,150,142	921,200	3,228,942
6.0 Environment					
Kanyonga spring	181,735		181,735		181,735
Kiaganari spring	181,735		181,735		181,735
Muganjuki spring	181,735		181,735		181,735
Gakundu spring	181,735		181,735		181,735
Igarie spring	181,735		181,735		181,735
Rwikithia spring	181,735		181,735		181,735
Kanyiriri spring	181,735		181,735		181,735
Rea Kimathi spring	181,735		181,735		181,735

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – RUNYENJES CONSTITUENCY

**Reports and Financial Statements
For the year ended June 30, 2019**

Programme/Sub-programme	Original Budget 2018/2019	Adjustments	Final Budget 2018/2019	Actual on comparable basis 30/06/2019	Budget utilization difference
Gatitu spring	181,735		181,735		181,735
Kathamberu spring	181,735		181,735		181,735
Kuwanga spring	181,735		181,735		181,735
Matururi spring	181,735	-	181,735	-	181,735
Kithunguthia day secondary		192,500	192,500	192,500	-
Muganjuki day secondary		192,500	192,500	192,500	-
Ngeniari primary school		175,000	175,000	175,000	-
Kanja primary school		143,793	143,793		143,793
Kaveti primary school		140,000	140,000	140,000	-
Nguyori primary school		140,000	140,000	140,000	-
Karudori primary school		140,000	140,000	140,000	-
Kathugu primary school		140,000	140,000	140,000	-
Kangondi primary school		140,000	140,000	140,000	-
Kanginga primary school		140,000	140,000		140,000
Kianjokoma primary school		140,000	140,000	140,000	-
Kithare primary school		140,000	140,000	140,000	-
Ndumari primary school		140,000	140,000	140,000	-
Sub-Total	2,180,818	1,963,793	4,144,611	1,680,000	2,464,611
7.0 Primary School Projects					
Mugui primary school	800,000		800,000		800,000
Macumo primary school	2,000,000		2,000,000		2,000,000
Gichugu primary school	500,000		500,000	500,000	-
Kubukubu boarding primary	600,000		600,000		600,000
Kivuria primary school	1,000,000		1,000,000		1,000,000
Kaarago primary school	400,000		400,000		400,000
Muragari primary school	2,000,000		2,000,000		2,000,000
Kagaari primary school	2,000,000		2,000,000		2,000,000

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – RUNYENJES CONSTITUENCY

Reports and Financial Statements

For the year ended June 30, 2019

Programme/Sub-programme	Original Budget 2018/2019	Adjustments	Final Budget 2018/2019	Actual on comparable basis 30/06/2019	Budget utilization difference
St Mark Karue primary school	1,800,000		1,800,000		1,800,000
Keruri primary school	2,000,000		2,000,000		2,000,000
Karigiri boarding primary school	1,666,666		1,666,666		1,666,666
Kianjokoma primary school	1,912,262		1,912,262		1,912,262
Rukuriri Primary school		300,000	300,000	300,000	-
Kathari primary school		200,000	200,000	200,000	-
Kivuria primary school		400,000	400,000	400,000	-
Karundori primary school		200,000	200,000	200,000	-
Kamugere primary school		200,000	200,000	200,000	-
Kathande primary school		200,000	200,000	200,000	-
Mugui primary school		700,000	700,000	700,000	-
Mbuijeru primary school		200,000	200,000	200,000	-
Nduuri primary school		200,000	200,000	200,000	-
Nduuri primary school		100,000	100,000	100,000	-
Gitare primary school		200,000	200,000	200,000	-
Gitare primary school		400,000	400,000	400,000	-
Ngarari primary school		200,000	200,000	200,000	-
Gatinda primary school		200,000	200,000	200,000	-
Kaarago primary school		350,000	350,000	350,000	-
Kathanjuri primary school		400,000	400,000	400,000	-
Magaca primary school		200,000	200,000	200,000	-
Mukuria primary school		200,000	200,000	200,000	-
Mukuria primary school		500,000	500,000	500,000	-
Kasafari primary school		200,000	200,000	200,000	-
Kinthithe primary school		400,000	400,000	400,000	-
Karurumo primary school		400,000	400,000	400,000	-
Karurumo primary school		100,000	100,000	100,000	-

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – RUNYENJES CONSTITUENCY

Reports and Financial Statements

For the year ended June 30, 2019

Programme/Sub-programme	Original Budget 2018/2019	Adjustments	Final Budget 2018/2019	Actual on comparable basis 30/06/2019	Budget utilization difference
Kavuru primary school		200,000	200,000	200,000	-
Ena primary school		195,387	195,387	195,387	(0)
Kiangondi primary school		200,000	200,000	200,000	-
Kianjuki primary school		200,000	200,000	200,000	-
S.A Manyatta primary school		400,000	400,000	400,000	-
Kavutiri primary school		300,000	300,000	300,000	-
Kavutiri primary school		200,000	200,000	200,000	-
Kianjokoma primary school		400,000	400,000	400,000	-
Gichugu primary school		400,000	400,000	400,000	-
Kianjokoma primary school		100,000	100,000	100,000	-
St. Joseph primary school		400,000	400,000	400,000	-
St.Marks Karue primary school		200,000	200,000	200,000	-
Nguyori primary school		200,000	200,000	200,000	-
Kathambaiconi primary school		300,000	300,000	300,000	-
Kanja primary school		400,000	400,000	400,000	-
Munyutu primary school		400,000	400,000	400,000	-
Mwenendega primary school		400,000	400,000	400,000	-
Kaveti primary school		400,000	400,000	400,000	-
Ngeniari primary school		400,000	400,000	400,000	-
Nguyori primary school		400,000	400,000	400,000	-
Kasafari primary school		299,138	299,138	299,138	0
Kanja primary school		300,000	300,000	300,000	-
Kiangungi		100,000	100,000	100,000	-
Kiaragana		200,000	200,000	200,000	-
Gatumbi		200,000	200,000	200,000	-
Sub-Total	16,012,262	13,644,525	29,656,787	14,144,525	15,512,261
8.0 Secondary School Projects					

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – RUNYENJES CONSTITUENCY

Reports and Financial Statements

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Programme/Sub-programme	Original Budget 2018/2019	Adjustments	Final Budget 2018/2019	Actual on comparable basis 30/06/2019	Budget utilization difference
St Micheal Kevote Secondary school	2,000,000		2,000,000	-	2,000,000
Mbuinjeru secondary school	2,500,000		2,500,000	2,000,000	500,000
Kigaa secondary school	1,600,000		1,600,000	1,000,000	600,000
Ugweri secondary school	1,500,000		1,500,000	1,500,000	-
Gatumbi secondary school	3,000,000		3,000,000	2,500,000	500,000
Ciamanda secondary school	500,000		500,000	500,000	-
Nduuri secondary school	2,500,000		2,500,000	-	2,500,000
Kiamboa secondary school	1,300,000		1,300,000	-	1,300,000
Kanduri secondary school	1,000,000		1,000,000	-	1,000,000
Nthagaiya day secondary sch	2,000,000		2,000,000	-	2,000,000
Karuru secondary school	2,400,000		2,400,000	-	2,400,000
Mukuria secondary school	2,500,000		2,500,000	-	2,500,000
Kagaari day secondary school	1,000,000		1,000,000	-	1,000,000
Ndumari secondary school	600,000		600,000	-	600,000
Mufu secondary school	400,000		400,000	-	400,000
St Magdalene Thingingi secondary school	500,000		500,000	-	500,000
Kavutiri Secondary school	2,000,000		2,000,000	-	2,000,000
St John Kianjuki secondary school	700,000		700,000	-	700,000
Macumo day secondary	1,000,000		1,000,000	-	1,000,000
Rukuriri secondary school	1,800,000		1,800,000	-	1,800,000
SA Manyatta secondary school	800,000		800,000	-	800,000
Muganjuki Secondary school		200,000	200,000	200,000	-
Rukuriri secondary school		5,600,000	5,600,000	5,600,000	-
Kathande secondary school		500,000	500,000	500,000	-
Moi High sch-Mbiruri secondary school		500,000	500,000	500,000	-
Ciamanda day secondary school		500,000	500,000	500,000	-
Kasafari secondary school		200,000	200,000	200,000	-

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Programme/Sub-programme	Original Budget 2018/2019	Adjustments	Final Budget 2018/2019	Actual on comparable basis 30/06/2019	Budget utilization difference
Karuru secondary school		300,000	300,000	300,000	-
Kiamboia secondary school		500,000	500,000	500,000	-
Ndumari secondary school		200,000	200,000	200,000	-
St. Michael Day secondary		200,000	200,000	200,000	-
Kathuriri day secondary		2,600,000	2,600,000	2,600,000	-
Kanduri secondary		500,000	500,000	500,000	-
Muganjuki Secondary school		400,000	400,000	400,000	-
Gikuuri secondary school		500,000	500,000	500,000	-
Kiangungi sec sch		500,000	500,000	500,000	-
Kithunguthia secondary		400,000	400,000	400,000	-
Kianjuki sec sch		299,138	299,138	299,138	0
Mbuinjeru secondary school				500,000	(500,000)
Nduuri secondary school				500,000	(500,000)
Sub-Total	31,600,000	13,899,138	45,499,138	22,399,138	23,100,000
9.0 Tertiary institutions projects					
10.0 Security Projects					
Iriari assistant chiefs office	100,000		100,000	-	100,000
Gichiche assistant chiefs office	150,000		150,000	-	150,000
Karuru assistant chiefs office	500,000		500,000	-	500,000
Kigaa assistant chiefs office	400,000		400,000	-	400,000
Gikuuri assistant chiefs office	400,000		400,000	-	400,000
Kararitiri assistant chiefs office	500,000		500,000	-	500,000
Mukuria assistant chiefs office	400,000		400,000	-	400,000
Ugweri police post	900,000		900,000	-	900,000
Kiangungi Assistant Chief's office		400,000	400,000	400,000	-
Kamugere Assistant Chief's office		500,000	500,000	500,000	-

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Programme/Sub-programme	Original Budget 2018/2019	Adjustments	Final Budget 2018/2019	Actual on comparable basis 30/06/2019	Budget utilization difference
Karatiri Assistant Chief's office		400,000	400,000		400,000
Mukuuri Assistant Chief's office		100,000	100,000	100,000	-
Kauja North Assistant Chief's office		100,000	100,000	100,000	-
Gikuuri Assistant Chief's office		500,000	500,000	500,000	-
Kigaa Assistant Chief's office		500,000	500,000	500,000	-
Kigaa Assistant Chief's office		100,000	100,000	100,000	-
Nyagari Assistant Chief's office		400,000	400,000	400,000	-
Kariru Assistant Chief's office		400,000	400,000	400,000	-
Kathunguri Assistant Chief's office		100,000	100,000	100,000	-
Ugweri police post		1,000,000	1,000,000	1,000,000	-
Kavutiri Assistant Chief's office	-	300,000	300,000	300,000	-
Makengi AP line		500,000	500,000	500,000	-
Kasafari asst chief		200,000	200,000	200,000	-
Runyenjes DCC office		100,000	100,000	100,000	-
Gichagori Electricity Connection		100,000	100,000		100,000
NG- CDF office		300,000	300,000	300,000	-
ICT Hub(Re-allocated)		-	-	-	-
Magaca primary school		500,000	500,000	500,000	-
Gatumbi primary school		277,027	277,027	277,027	0
Thingingi primary school		1,400,000	1,400,000		1,400,000
Kathanjuri ACC office		2,000,000	2,000,000	2,000,000	-
Kiangungi Assistant Chief's office		500,000	500,000	500,000	-
Strategic plan		2,500,000	2,500,000	755,000	1,745,000
Acquisition of Assets		359,066	359,066	359,066	-
Other project		103,367	103,367		103,367
Kathambaiconi primary school		-	-	200,000	(200,000)
Sub-Total	3,350,000	13,639,460	16,989,460	10,091,093	6,898,367

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – RUNYENJES CONSTITUENCY

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Programme/Sub-programme	Original Budget 2018/2019	Adjustments	Final Budget 2018/2019	Actual on comparable basis 30/06/2019	Budget utilization difference
GRAND TOTAL	109,040,875	68,327,760	177,368,636	108,238,917	69,129,718

V. SIGNIFICANT ACCOUNTING POLICIES

The principle accounting policies adopted in the preparation of these financial statements are set out below:

1. Statement of Compliance and Basis of Preparation

The financial statements have been prepared in accordance with Cash-basis International Public Sector Accounting Standards (IPSAS) as prescribed by the Public Sector Accounting Standards Board (PSASB) and set out in the accounting policy note below. This cash basis of accounting has been supplemented with accounting for; a) receivables that include imprests and salary advances and b) payables that include deposits and retentions.

The financial statements comply with and conform to the form of presentation prescribed by the PSASB. The accounting policies adopted have been consistently applied to all the years presented.

2. Reporting Entity

The financial statements are for the NGCDF-RUNYENJES Constituency. The financial statements encompass the reporting entity as specified under section 81 of the PFM Act 2012

3. Reporting Currency

The financial statements are presented in Kenya Shillings (KShs), which is the functional and reporting currency of the Government and all values are rounded to the nearest Kenya Shilling.

4. Significant Accounting Policies

The accounting policies set out in this section have been consistently applied by the Entity for all the years presented.

a) Recognition of Receipts

The Entity recognises all receipts from the various sources when the event occurs and the related cash has actually been received by the Entity.

Tax Receipts

Tax receipts are recognized in the books of accounts when cash is received. Cash is considered as received when notification of tax remittance is received. (Check if this policy is applicable to entity)

Transfers from the Exchequer

Transfers from the exchequer are recognized in the books of accounts when cash is received. Cash is considered as received when payment instruction is issued to the bank and notified to the receiving entity.

SIGNIFICANT ACCOUNTING POLICIES

External Assistance

External assistance is received through grants and loans from multilateral and bilateral development partners.

Grants and loans shall be recognized in the books of accounts when cash is received. Cash is considered as received when a payment advice is received by the recipient entity or by the beneficiary.

In case of grant/loan in kind, such grants are recorded upon receipt of the grant item and upon determination of the value. The date of the transaction is the value date indicated on the payment advice. A similar recognition criteria is applied for loans received in the form of a direct payment.

During the year ended 30th June 2019, there were no instances of non-compliance with terms and conditions which have resulted in cancellation of external assistance loans.

Other receipts

These include Appropriation-in-Aid and relates to receipts such as proceeds from disposal of assets and sale of tender documents. These are recognized in the financial statements the time associated cash is received.

b) Recognition of payments

The Entity recognizes all payments when the event occurs and the related cash has actually been paid out by the Entity.

Compensation of Employees

Salaries and wages, allowances, statutory contribution for employees are recognized in the period when the compensation is paid.

Use of Goods and Services

Goods and services are recognized as payments in the period when the goods/services are paid for. Such expenses, if not paid during the period where goods/services are consumed, shall be disclosed as pending bills.

Acquisition of Fixed Assets

The payment on acquisition of property plant and equipment items is not capitalized. The cost of acquisition and proceeds from disposal of these items are treated as payments and receipts items respectively. Where an asset is acquired in a non-exchange transaction for nil or nominal consideration and the fair value of the asset can be reliably established, a contra transaction is recorded as receipt and as a payment.

A fixed asset register is maintained by each public entity and a summary provided for purposes of consolidation. This summary is disclosed as an annexure to the financial statements.

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
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SIGNIFICANT ACCOUNTING POLICIES

1. In-kind contributions

In-kind contributions are donations that are made to the Entity in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the Entity includes such value in the statement of receipts and payments both as receipts and as payments in equal and opposite amounts; otherwise, the contribution is not recorded.

2. Cash and Cash Equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at the Central Bank of Kenya and at various commercial banks at the end of the financial year.

3. Accounts Receivable

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. This is in recognition of the government practice where the imprest payments are recognized as payments when fully accounted for by the imprest or AIE holders. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

4. Accounts Payable

For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized on an accrual basis (as accounts payables). This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. This is an enhancement to the cash accounting policy adopted by National Government Ministries and Agencies. Other liabilities including pending bills are disclosed in the financial statements.

5. Pending Bills

Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years. As pending bills do not involve the payment of cash in the reporting period, they recorded as 'memorandum' or 'off-balance' items to provide a sense of the overall net cash position of the Entity at the end of the year. When the pending bills are finally settled, such payments are included in the Statement of Receipts and Payments in the year in which the payments are made.

6. Unutilized Fund

Unutilized funds consist of bank balances in the constituency account and funds not yet disbursed by the Board to the constituency at the end of the financial year. These balances are available for use in the subsequent financial year to fund projects approved in the respective prior financial years consistent with sec 6(2) and sec 7(2) of NGCDF Act, 2015.

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
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SIGNIFICANT ACCOUNTING POLICIES

1. Budget

The budget is developed on a comparable accounting basis (cash basis except for imprest and deposits, which are accounted for on an accrual basis), the same accounts classification basis, and for the same period as the financial statements. The original budget was approved by Parliament on June 2018 for the period 1st July 2018 to 30th June 2019. Included in the adjustments are the unutilized funds.

A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

2. Comparative Figures

Where necessary, comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

3. Subsequent Events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30th June 2019.

4. Errors

Material prior period errors shall be corrected retrospectively in the first set of financial statements authorized for issue after their discovery by: i. restating the comparative amounts for prior period(s) presented in which the error occurred; or ii. If the error occurred before the earliest prior period presented, restating the opening balances of assets, liabilities and net assets/equity for the earliest prior period presented.

During the year, errors that have been corrected are disclosed under note 14 explaining the nature and amounts.

5. Related Party Transactions

Related party relationships are a normal feature of commerce. Specific information with regards to related party transactions is included in the disclosure notes.

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
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V. NOTES TO THE FINANCIAL STATEMENTS

1. TRANSFERS FROM OTHER GOVERNMENT ENTITIES

Description			2018-2019	2017-2018
			Kshs	Kshs
NGCDF Board				
AIE NO	B005259	1	54,784,483	
AIE NO	B03028	2	10,000,000	
AIE NO	B005462	3	12,000,000	
AIE NO	B007461	1	6,000,000	
AIE NO	B042833	2	12,000,000	
AIE NO	B47046	3	14,000,000	
AIE NO	A855994			5,500,000
AIE NO	A892717			30,948,275
AIE NO	A892972			37,905,172
TOTAL			108,784,483	74,353,447

2. PROCEEDS FROM SALE OF ASSETS

	2018-2019	2017-2018
	Kshs	Kshs
Receipts from sale of Buildings		
Receipts from the Sale of Vehicles and Transport Equipment	-	-
Receipts from sale of office and general equipment	-	-
Receipts from the Sale Plant Machinery and Equipment	-	-
Total	-	-

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NOTES TO THE FINANCIAL STATEMENTS (Continued)

3. OTHER RECEIPTS

Description	2018-2019	2017 - 2018
	Kshs	Kshs
Interest Received	-	-
Rents	-	-
Sale of Tender Documents	1,000	-
Other Receipts Not Classified Elsewhere (specify)	-	-
TOTAL	1,000	-

4. COMPENSATION OF EMPLOYEES

Description	2018-2019	2017 - 2018
	Kshs	Kshs
Basic wages of contractual employees	1,566,160	2,025,322
Basic wages of casual labour	-	-
Personal allowances paid as part of salary		
House allowance	-	-
Transport allowance	-	-
Leave allowance		
Other personnel payments	-	-
Employer contribution to NSSF	-	-
Gratuity-Paid	282,776	-
Gratuity-Accrued	-	-
TOTAL	1,848,936	2,025,322

5. USE OF GOODS AND SERVICES

Description	2018-2019	2017 - 2018
	Kshs	Kshs
Utilities, supplies and services	52,840	325,600
Office rent		
Communication, supplies and services		-
Domestic travel and subsistence	39,900	182,950
Printing, advertising and information supplies & services		440,000
Rentals of produced assets		
Training expenses	1,903,150	64,700
Hospitality supplies and services		-
Other committee expenses (M& E)	957,500	932,800
Committee allowance & expenses	1,781,400	1,805,610
Insurance costs	67,342	
Specialised materials and services		
Office and general supplies and services	56,120	1,795,429
Fuel, oil & lubricants	500,000	300,000
Other operating expenses	960,124	299,560
	216,150	-
Routine maintenance - vehicles and other transport equipment		
Routine maintenance- other assets	-	-
TOTAL	6,534,526	6,146,649

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
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NOTES TO THE FINANCIAL STATEMENTS (Continued)

6. TRANSFER TO OTHER GOVERNMENT ENTITIES

Description	2018-2019	2017 - 2018
	Kshs	Kshs
Transfers to Primary schools	19,216,552	18,400,000
Transfers to Secondary schools	22,784,138	900,000
Transfers to Tertiary institutions	-	1,437,776
TIVET	-	-
TOTAL	42,000,690	20,737,776

7. OTHER GRANTS AND OTHER PAYMENTS

Description	2018-2019	2017 - 2018
	Kshs	Kshs
Bursary -Secondary	21,452,500	29,661,000
Bursary -Tertiary	21,367,000	13,224,550
Bursary-Special schools	3,000,000	-
Mocks & CAT	-	-
Security	7,700,000	1,450,000
Sports	921,200	1,632,400
Other project(office)	300,000	-
Emergency Projects	2,000,000	2,900,000
TOTAL	56,740,700	48,867,950

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
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NOTES TO THE FINANCIAL STATEMENTS (Continued)

8. ACQUISITION OF ASSETS

Non-Financial Assets	2018-2019	2017 - 2018
	Kshs	Kshs
Purchase of Buildings	-	-
Construction of Buildings	-	-
Refurbishment of Buildings	-	-
Purchase of Vehicles	-	-
Purchase of Bicycles & Motorcycles	-	-
Overhaul of Vehicles	-	-
Purchase of office furniture and fittings	-	-
Purchase of computers, printers and other IT equipments	359,066	-
Purchase of photocopier	-	-
Purchase of other office equipments	-	-
Purchase of soft ware	-	-
Acquisition of Land	-	-
TOTAL	359,066	-

9. OTHER PAYMENTS

9 Other Payments	2018-2019	2017-2018
Bank Charges	-	30,060
Strategic plan	755,000	-
specify	-	-
TOTAL	755,000	30,060

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
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NOTES TO THE FINANCIAL STATEMENTS (Continued)

10A: Bank Accounts (cash book bank balance)

Name of Bank, Account No. & currency	2018-2019	2017-2018
	Kshs	Kshs
<i>Equity Bank, Embu Branch . 0190270618472</i>	15,776,858	13,280,480
<i>Name of Bank, Account No.</i>	-	-
<i>Name of Bank, Account No.</i>	-	-
Total	15,776,858	13,280,480
10B: CASH IN HAND		
Location 1	-	-
Location 2	-	-
Location 3	-	-
Other Locations (<i>Cash with D.A for office use</i>)	148	262,798
Total	148	262,798
<i>[Provide cash count certificates for each]</i>		

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NOTES TO THE FINANCIAL STATEMENTS (Continued)

11: OUTSTANDING IMPRESTS

<i>Name of Officer or Institution</i>	<i>Date Imprest Taken</i>	<i>Amount Taken</i>	<i>Amount Surrendered</i>	<i>Balance</i>
		<i>Kshs</i>	<i>Kshs</i>	<i>Kshs</i>
<i>Name of Officer or Institution</i>	dd/mm/yy	-	-	-
Total				-

12A. RETENTION

	2018 - 2019 Kshs	2017-2018 Kshs
Supplier 1	-	-
Supplier 2	-	-
Supplier 3	-	-
Total	-	-

12B. STAFF GRATUITY OUTSTANDING

	2018 - 2019 Kshs	2017-2018 Kshs
Name 1	-	-
Name 2	-	-
Name 3	-	-
Add as appropriate		
Total	-	-

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
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13. BALANCES BROUGHT FORWARD

	2018-2019	2017 - 2018
	(1/7/2018	(1/7/2017)
	Kshs	Kshs
Bank accounts	13,280,480	15,851,656
Cash in hand	262,798	194,432
Imprest		113,500
TOTAL	13,543,278	16,159,588

14. PRIOR YEAR ADJUSTMENTS

	2018-2019	2017 - 2018
	Kshs	Kshs
Bank accounts	-	-
Cash in hand	-	-
Reversed stale cheques (See Annex 6)	1,687,162	838,000
TOTAL	1,687,162	838,000

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
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NOTES TO THE FINANCIAL STATEMENTS (Continued)

15. OTHER IMPORTANT DISCLOSURES

15.1: PENDING ACCOUNTS PAYABLE (See Annex 1)

	2018-2019 Kshs	2017-2018 Kshs
Construction of buildings	-	-
Construction of civil works	-	-
Supply of goods	-	-
Supply of services	-	-
	-	-

15.2: PENDING STAFF PAYABLES (See Annex 2)

	2018-2019 Kshs	2017 - 2018 Kshs
Staff Gratuity		
NGCDFC Staff	330,671	186,000
Others (specify)	-	-
	330,671	186,000

15.3: UNUTILIZED FUND (See Annex 3)

	Kshs 2018-2019	Kshs 2017 - 2018
Compensation of employees	2,698,964	1,817,201
Use of goods and services	2,525,777	5,001,065
Amounts due to other Government entities	33,155,234	21,593,663
Amounts due to other grants and other transfers	29,004,743	31,218,224
Acquisition of assets		300,000
Others (specify)	1,745,000	7,572,248
	69,129,718	67,502,402

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NOTES TO THE FINANCIAL STATEMENTS (Continued)

15.4: PMC account balances (See Annex 5)

	2018-2019	2017-2018
	Kshs	Kshs
PMC account Balances (see attached list)	13,886,177	22,250,000
	13,886,177	22,250,000

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – RUNYENJES CONSTITUENCY
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ANNEX 1 - ANALYSIS OF PENDING ACCOUNTS PAYABLE

Supplier of Goods or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance 2019	Comments
	a	B	c	d=a-c	
Construction of buildings					
1.					
2.					
3.					
Sub-Total					
Construction of civil works					
4.					
5.					
6.					
Sub-Total					
Supply of goods					
7.					
8.					
9.					
Sub-Total					
Supply of services					
10.					
11.					
12.					
Sub-Total					
Grand Total					

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – RUNYENJES CONSTITUENCY
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ANNEX 2 - ANALYSIS OF PENDING STAFF PAYABLES

Name of Staff	Job Group	Original Amount	Date Payable Contracted	Amount Paid To-Date	Outstanding Balance 2019	Comments
		a	B	c	d=a-c	
NGCDF Staff salary						
1.						
2.						
3.						
	Sub-Total					
NGCDFC Staff gratuity						
Eric Kimanathi		67,937				
Catherine Rwamba		77,227				
Isaiah Mugambi		132,668				
Dominic Mugendi		52,840				
	Sub-Total	330,671				
Unionisable Employees						
4.						
5.						
6.						
	Sub-Total					
Others (specify)						
7.						
8.						
9.						
	Sub-Total					
	Grand Total					

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ANNEX 3 – UNUTILIZED FUNDS

Name	Brief Transaction Description	Outstanding Balance 2018/19	Outstanding Balance 2017/18	Comments
Compensation of employees		2,698,964	1,817,201	
Use of goods & services		2,525,777	5,001,065	
		5,224,741	6,818,266	
Amounts due to other Government entities		33,155,234	21,593,663	
Sub-Total		33,155,234	21,593,663	
Amounts due to other grants and other transfers				
		29,004,743	31,218,224	
Sub-Total		29,004,743	31,218,224	
Sub-Total				
Acquisition of assets		-	300,000	
Others (<i>specify</i>)				
		1,745,000	4,677,027	
			2,500,000	
			395,221	
Sub-Total		69,129,718	7,572,248	
Grand Total		69,129,718	67,502,402	

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ANNEX 4 – SUMMARY OF FIXED ASSET REGISTER

Asset class	Historical Cost b/f (Kshs) 2017/18	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost (Kshs) 2018/19
Land				
Buildings and structures	6,066,306			6,066,306
Transport equipment	2,825,910			2,825,910
Office equipment, furniture and fittings	615,572			615,572
ICT Equipment, Software and Other ICT Assets	712,838	359,066		1,071,904
Other Machinery and Equipment				
Heritage and cultural assets				
Intangible assets				
Total	10,220,626			10,579,692

N.B There are two missing assets are Honda Generator worth Kshs 64,500 and two speakers which were bought with the PA system whose value has not yet been established although the value of the PA system complete with speakers, power cables and amplifier is Kshs 118,700

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ANNEX 5 –PMC BANK BALANCES AS AT 30TH JUNE 2019

No.	PMC	BANK ACCOUNT	AMOUNT
1.	Kithunguthia pry	190162735243	202,416.95
2.	Gakwegori sec	190162430228	1,727.4
3.	Ugweri Pry	190162470836	300,112.75
4.	Ndumari Pry	190194925572	487,659.70
5.	Muragari pry	190170243973	300,709.50
6.	Mbuinjuru pry	190198952591	505,392
7.	Nduuri sec sch	190162421168	4,421.25
8.	kevote assistant chief office	190164204038	100,062.95
9.	Mbuinjuru asst chief offc	190164204038	2,695.90
10.	Mukururi assistant chief office	190164045830	200,044.30
11.	Kavutiri A.P. line line	190162332962	100,119.30
12.	Munyutu primary school	0190162583255	899,831.05
13.	Ugweri Secondary School	190165691451	1,500,218.35
14.	Mbuinjuru Secondary	190293199269	2,521,240.00
15.	Gatumbi Secondary School	0190162681357	2,499,794.05
16.	Kigaa Secondary	190163140422	1,000,068.05
17.	Kaarago Primary School	190164147975	350,363.05
18.	Kianjokoma primary School	0190171911967	500,752.50
19.	St Mark Karue Primary School	190162692886	345,251.12
20.	Moi High School-Mbiruri	190194924652	692,598.35
21.	Kariru Secondary School	190194922239	301,022.80
22.	Kiamboa Secondary School	190297558151	569,330.00
23.	Kanduri pry School	0190161758163	500,345.20
	TOTAL		13,886,177

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St Paul Thingingi pry	190161732590	290,000.00
St Joseph Kevote pry sch	190164204038	290,000.00
Kithunguthia sec sch	190162735243	290,000.00
Gatumbi pry sch	190162681257	290,000.00
St Paul Kevote sec sch	190297558151	290,000.00
Kiaragana pry sch	190162555465	290,000.00
Macumo pry sch	190194924652	290,000.00
Muchagori Pry sch	190262433743	200,000.00
Kavutiri pry sch	190166852893	200,000.00
Kanja primary school	190162499156	500,000.00
Munyuttu primary school	190162583855	500,000.00
Mwenendega primary school	190199803929	500,000.00
Kaveti primary school	190162648255	500,000.00
Ngeniari primary school	190193222895	500,000.00
Kithunguthia primary school	190162735243	500,000.00
Nguyori primary school	190163503402	500,000.00
Muganjuki secondary	190164092628	500,000.00
Karurumo pry	190162337123	300,000.00
Kavutiri pry	190166852893	300,000.00
Ndumari Pry	190194925572	600,000.00
Kithare pry	190164206228	500,000.00
Kanginga pry	190199034479	500,000.00
Karundori pry	190199877691	800,000.00
Macumo pry	190194924652	600,000.00
TOTAL		22,250,000.00

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St Paul Thingingi pry	190161732590	290,000.00
St Joseph Kevote pry sch	190164204038	290,000.00
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Macumo pry	190194924652	600,000.00
TOTAL		22,250,000.00

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ANNEX 6-SCHEDULE FOR PRIOR YEAR ADJUSTMENT

DATE	CHEQUE No.	PAYEE	AMOUNT	
17/1/2019	1147/1165/1154		1.90	Reconciling item due to decimal point cheque figures which did not clear
17/1/2019	122	Runyenjes AP LINE	500,000	Runyenjes AP Line
17/1/2019	2718	Mwenendega Primary School	500,000	Mwenendega Primary School
17/1/2019	1217	Mbuijeru Assistant Chief	200,000	Mbuijeru Assistant Chief
17/1/2019	2282	St Anthony Kivuria Day Sec	436,000	St Anthony Kivuria Day Sec
16/8/2019	2440	NSSF-8640	2,160	Overpayment in the previous financial year
29/6/2019	3570	Egerton University	6,000	Bursary cheques reversed in this financial year but from previous financial year and not re-issued
29/6/2019	3571	Chuka University	10,000	Bursary cheques reversed in this financial year but from previous financial year and not re-issued
29/6/2019	3574	St Augustine University	5,000	Bursary cheques reversed in this financial year but from previous financial year and not re-issued
29/6/2019	3576	Salvation Army	6,000	Bursary cheques reversed in this financial year but from previous financial year and not re-issued
29/6/2019	3578	Institute of advanced tech	10,000	Bursary cheques reversed in this financial year but from previous financial year and not re-issued
29/6/2019	3587	St John Kathande	7,000	Bursary cheques reversed in this financial year but from previous financial year and not re-issued
28/6/2019	3463	East Africa institute	5,000	Bursary cheques reversed in this financial year but from previous financial year and not re-issued
		TOTAL	1,687,161.90	

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PROGRESS ON FOLLOW UP OF AUDITOR RECOMMENDATIONS

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor. We have nominated focal persons to resolve the various issues as shown below with the associated time frame within which we expect the issues to be resolved.

Referen ce No. on the external audit Report	Issue / Observations from Auditor	Management comments	Focal Point person to resolve the issue (Name and designation)	Status: (Resolve d / Not Resolved)	Timefram e: (Put a da when you expect th issue to b resolved)
1.1	Variation in the comparative 2016/17 balances	The management will provide the asset register.	FAM-Charity Mwarangu	Not resolved	Awaiting Special Committee of Parliament
1.2	Inaccuracy in the statement of assets and liabilities	The management will provide a list of the cheques replaced.	FAM- Charity Mwarangu & SCA-Sebastian Kiarie	Not resolved	Awaiting Special Committee of Parliament
1.3	Inaccuracy in the summary statement of appropriation: recurrent and development combined	The FAM and Sub County Accountant will correct the issue.	FAM- Charity Mwarangu & SCA-Sebastian Kiarie	Not resolved	Awaiting Special Committee of Parliament
2.0	Cash and cash equivalent	The FAM and Sub County Accountant will provide the documents required to resolve the issue.	FAM- Charity Mwarangu & SCA-Sebastian Kiarie	Resolved	30/06/2019
3.0	Project management committees Bank Account	The FAM will provide bank statements for the projects.	FAM- Charity Mwarangu	Resolved	30/06/2019
4.0	Irregular committee allowances	The FAMs will provide the required documentation.	FAM-Paul Thiga & Charity Mwarangu	Resolved	30/06/2019
5.1.1	Unsupported Expenditure	The FAM and PMCs to ensure implementation	FAM- Charity Mwarangu	Resolved	30/06/2019
5.1.2	Projects Funded but not implemented	The FAM and PMCs to ensure implementation	FAM- Charity Mwarangu	Resolved	Fy2018-19
5.2	Transfers to Secondary Schools	The FAM and PMCs to ensure implementation	FAM- Charity Mwarangu	Resolved	Fy2018-19
5.3	Transfers to Other Institutions	The FAM and PMCs to ensure implementation	FAM- Charity Mwarangu	Resolved	Fy2018-19

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1.2	Budget Control and Performance – Expenditure Analysis	The FAM and PMCs to ensure implementation	FAM- Charity Mwarangu	Resolved	Fy2018-19
2.0	Project Implementation Status	The FAM and PMCs to ensure implementation	FAM- Charity Mwarangu	Resolved	Fy2018-19
3.0	Progress on Follow up of Auditors Recommendations	The FAM and PMCs to ensure implementation	FAM- Charity Mwarangu	Resolved	Fy2018-19



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