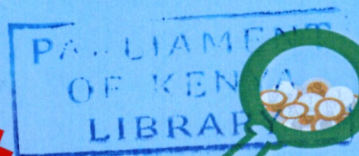


REPUBLIC OF KENYA



OFFICE OF THE AUDITOR-GENERAL

Enhancing Accountability

 THE NATIONAL ASSEMBLY PAPERS LAID	
DATE: 22 MAR 2023	DAY: wed
TABLED BY: CLERK-AT THE TABLE:	Deputy LOM modo

REPORT

OF

THE AUDITOR-GENERAL

ON

STATE DEPARTMENT
FOR PUBLIC SERVICE

FOR THE YEAR ENDED
30 JUNE, 2022



**MINISTRY OF PUBLIC SERVICE, GENDER, SENIOR CITIZENS AFFAIRS AND
SPECIAL PROGRAMMES**

STATE DEPARTMENT FOR PUBLIC SERVICE

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE FINANCIAL YEAR ENDED

JUNE 30, 2022

**Prepared in accordance with the Cash Basis of Accounting Method under the International Public
Sector Accounting Standards (IPSAS)**

Ministry Of Public Service, Gender, Senior Citizens Affairs and Special Programmes
State Department for Public Service
Annual Report and Financial Statements for the year ended 30th June 2022

Table of Contents

1. KEY STATE DEPARTMENT FOR PUBLIC SERVICE INFORMATION AND MANAGEMENT	ii
2. STATEMENT BY THE CABINET SECRETARY	xii
3. STATEMENT BY THE PRINCIPAL SECRETARY	xiv
4. STATEMENT OF PERFORMANCE AGAINST PREDETERMINED OBJECTIVES FOR FY2021/22	xx
5. ENVIRONMENTAL AND SUSTAINABILITY REPORTING	xxvii
6. STATEMENT OF MANAGEMENT RESPONSIBILITIES	xxx
7. REPORT OF THE INDEPENDENT AUDITORS ON THE STATE DEPARTMENT FOR PUBLIC SERVICE	xxxii
8. STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 30TH JUNE 2022	1
9. STATEMENT OF ASSETS AND LIABILITIES AS AT 30TH JUNE 2022	2
10. STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30TH JUNE 2022	3
11. STATEMENT OF COMPARISON OF BUDGET AND ACTUAL AMOUNTS FOR FY2021/22	4
12. SIGNIFICANT ACCOUNTING POLICIES	15
13. NOTES TO THE FINANCIAL STATEMENTS	20
14. PROGRESS ON FOLLOW UP OF PRIOR YEARS AUDITOR-GENERAL'S RECOMMENDATIONS	27
15. ANNEXES	29

Ministry Of Public Service, Gender, Senior Citizens Affairs and Special Programmes
State Department for Public Service
Annual Report and Financial Statements for the year ended 30th June 2022

1. KEY STATE DEPARTMENT FOR PUBLIC SERVICE INFORMATION AND MANAGEMENT

(a) Background information

The Ministry of Public Service and Gender was created under the reorganization of the national government in November 2015. The reorganization placed the then Directorate of Public Service Management created vide Executive Order No. 1 of 2020 and the State Department for Gender Affairs under the Ministry. The Executive order No.1 of 2020 (Revised) created two State Departments in the Ministry namely State Department for Public Service and State Department for Gender. In September 2021, the State Department for Development of Arid and Semi-Arid Lands and the State Department for Social Protection, Pensions and Senior Citizens were transferred to the Ministry of Public Service and Gender. The Ministry of Public Service and Gender was then reconstituted and renamed as the Ministry of Public Service, Gender, Senior Citizens Affairs and Special Programmes.

The ministry provides policy direction and management of the human resource function in the public service; promotion of gender equity and equality and the empowerment of women; enhancing the capacity and opportunities for the vulnerable; and enhancing socio-economic development of arid and semi-arid lands.

The four State Departments are each headed by a Principal Secretary as below:

- (i) The State Department for Public Service administered by Mary W. Kimonye (Mrs.), CBS.
- (ii) The State Department for Gender Affairs administered by Prof. Collette A. Suda, PhD, FKNAS, CBS;
- (iii) The State Department for Social Protection, Senior Citizens Affairs and Special Programmes administered by Nelson Marwa Sospeter (Mr), CBS; and
- (iv) The State Department for Development of Arid and Semi-Arid Lands administered by Micah Pkopus Powon (Mr), CBS.

Vision

A transformed Public Service, Empowered Youth and Women; Gender Equity and Equality for a high quality of life for all Kenyans.

Mission

To provide policy leadership for Public Service transformation, Youth and Women Empowerment, and Promotion of Gender Equity and Equality

Mandate

The mandate of the State Department for Public Service broadly covers issues of public service management. In addition, the State Department has interlinked functions with affiliated Institutions, Constitutional Commissions and Independent offices that include the Kenya School

Ministry Of Public Service, Gender, Senior Citizens Affairs and Special Programmes
State Department for Public Service

Annual Report and Financial Statements for the year ended 30th June 2022

of Government; National Youth Service, Huduma Kenya Secretariat; and the Public Service Commission.

Core Values

The State Department upholds the following core values in service delivery:

- i) **Integrity:** We shall observe high moral and ethical standards.
- ii) **Professionalism:** We shall demonstrate competence in the discharge of our duties.
- iii) **Equity and Equality:** We will demonstrate fairness and impartiality in service provision to all.
- iv) **Innovativeness:** We are committed to being creative by exploring new ways and provide latitude for growth by all.
- v) **Patriotism:** We will be driven by commitment to uphold national cohesion, loyalty to the organization and the Republic.
- vi) **Citizen-centric:** We shall be committed to consultations and participation to ensure responsiveness to the needs and aspirations of citizens.

Functions

The Functions of the State Department for Public Service as per the Executive Order No. 1 of 2020 include: -

- (i) Public Sector Reforms and Transformation Including Operational Standards and Process Re-engineering;
- (ii) Public Service Performance Management and Monitoring;
- (iii) Co-ordination of Huduma Centres;
- (iv) Government Human Resource Information Systems and Services;
- (v) Internship and Volunteer Policy for Public Service;
- (vi) Government Payroll Policy and Standards;
- (vii) Shared Services;
- (viii) Research, Development and Public Service Delivery Innovations;
- (ix) Public Service Career Planning and Development; and Counselling Policy and Services

(b) Key Management

The State Department day-to-day management is under the following key organs:

- (i) Public Service Performance Management and Monitoring Unit
- (ii) Directorate of Human Resource Management
- (iii) Directorate of Human Resource Development
- (iv) Directorate of Management Consultancy Services
- (v) Directorate of Public Service Transformation

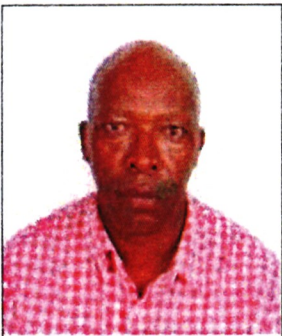
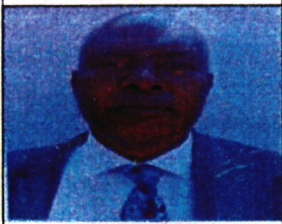
Ministry Of Public Service, Gender, Senior Citizens Affairs and Special Programmes
State Department for Public Service
Annual Report and Financial Statements for the year ended 30th June 2022

- (vi) Administration Directorate and Support Services Units.
 (vii) Huduma Kenya Secretariat
 (viii) Kenya School of Government
 (ix) National Youth Service

State Department for Public Service Key Senior Management

	Cabinet Secretary Prof. Margaret Kobia, PhD, EGH She is the Cabinet Secretary, Ministry of Public Service, Gender, Senior Citizens Affairs and Special Programmes. She is a Professor of Management and Entrepreneurship and holds a Ph.D in Human Resources Education, University of Illinois. She served as the first woman Chairperson at Public Service Commission from 2013 to 2017. She was the founding Director General of KSG, served for 5 years as Chief Editor of African Journal of Public Administration and Management. She is a member of the UN Committee of Experts on Public Administration (CEPA), was Co-chair Effective Institutions Platform, and was Vice President of the Commonwealth Association of Public Administration Management (CAPAM) 2010-2017.
	Accounting Officer/Principal Secretary Mary W. Kimonye (Mrs.), CBS She is the Principal Secretary, Ministry of Public Service, Gender, Senior Citizens Affairs and Special Programmes. She is a holder of an MBA and Bachelor of Commerce degree from the University of Nairobi (UoN). Mary previously worked as a Lecturer at the University of Nairobi, School of Business for over 20 years. She is a member of the Chartered Institute of Marketing (CIM), a Fellow of Kenya Institute of Management (KIM), and Marketing Society of Kenya (MSK).
	Chief Administrative Secretary Hon. Rachel Shebesh, CBS Appointed as the Chief Administrative Secretary, Ministry of Public Service, Gender, Senior Citizens Affairs and Special Programmes on 26th January 2016. She holds a Bachelor of Arts Degree in Business Administration in Human Resource Management. She was a Member of the National Assembly having served as the Nairobi County Women Representative in the 11th Parliament from March 2013 to July 2017. During her term she also was a Member of the Pan African Parliament, and the United Nations Champion on Disaster Risk Reduction in Africa.
	Chief Administrative Secretary Hon. Beatrice K. Elachi CBS Appointed as the Chief Administrative Secretary, Ministry of Public Service, Gender, Senior Citizens Affairs and Special Programmes on 17th February 2021. Holds a Master's degree in Peace, Governance and Security Degree and a Bachelor's degree in Peace and Conflict Studies. She worked on Gender Equality and Women Empowerment, consulted for Women's Political Alliance Bridge Africa; Center for Multi-Party Democracy; and Women's Leadership Caucus, among others.

Ministry Of Public Service, Gender, Senior Citizens Affairs and Special Programmes
State Department for Public Service
Annual Report and Financial Statements for the year ended 30th June 2022

	Principal Administrative Secretary Mr. Steve Ndele He is the Principal Administrative Secretary in the state department for Public Service, Gender, Senior Citizens Affairs and Special Programmes leading the Public Service Performance Management and Monitoring Unit. He holds Master of Arts Degree and Bachelor of Arts Degree both in Economics from University of Nairobi. Mr. Steven Ndele is an experienced Monitoring and Evaluation expert with over 30 years' experience designing and implementing result-based systems for government and donor funded activities.
	Secretary Administration Mr. Munyembo Mwachala Holds a bachelor and masters of arts degree from University of Nairobi, an executive MBA from JKUAT.
	Secretary/CEO, Huduma Kenya Secretariat Mr. James Buyekane. Holds a Bachelor of Science Mathematics & Computer Science from Kenyatta University. Post Graduate Diploma in Computer Science and Master of Science in Information Systems from the University of Nairobi. Worked for Caltex oil Kenya Ltd for 4years, Chevron for 7 years, Kenya airways for 5 years and IEBC as director ICT for 4 years until his appointment as CEO for Huduma Kenya Secretariat. He is a member of Information Systems Audit and Control Association (ISACA).
	Secretary, Human Resource Management Policy Ms. Mary Maungu She is currently working as Secretary, Human Resource Management and the head of the Human Resource Management function in the Civil Service. Holds a Master of Science degree in Management and Organization Development from the United State Internal University (2006), a Bachelor of Arts degree from the University of Nairobi (1990) and Executive Diploma in Industrial Relations offered by the USIU-A and Federation of Kenya Employers (FKE) 2016. She has served in various Boards as the alternate member to the Principal Secretary for Public Service with over 28 years' experience.
	Ag. Secretary, Management Advisory Services Mr. David Njue Kanji Mr. Kanji is the Director and head of Management Consultancy Services Division in the State Department for Public Service. Holds a Bachelor of Arts Degree from the University of Nairobi and a Master of Science degree In Human Resource Management (MSc HRM) from the University of Salford, United Kingdom. He has an experience spanning 32 years in the Public Service. Mr. Kanji a certified human resource Consultant and a member of the Institute of Human Resource Management (IHRM) And Kenya Association of Public Administration and Management (KAPAM).

Ministry Of Public Service, Gender, Senior Citizens Affairs and Special Programmes
State Department for Public Service
Annual Report and Financial Statements for the year ended 30th June 2022

	Director Human Resource Development Dr. Florence Muinde She holds a PHD in information systems from Victoria University of Wellington. Served in Ministry of Education as Education officer for 7 years, principal programme officer for 7 years, and currently a management Consultant in Ministry of Public Service. She is a member of the institute of Human Resource Management and the Institute of Directors of Kenya.
	Director Human Resource Management Services Dr. Jacob Mbijiwe Dr. Mbijiwe holds a Doctorate degree (PhD) in Business Management, Master of Business Administration (HRM), and B.Ed (Mathematics and Geography). Dr. Mbijiwe has served in the Ministry of Industrialization and Enterprise Development as Assistant Director, Human Resource Management and Development and the Teachers Service Commission. Also has served in various capacities in the public sector including: National Council Board Member and Ministry of Public Service representative to the Institute of Human Resource Management and Secretary, Human Resource Management Advisory Committee, State Department for Public Service since 2015. He is also member of Institute of Human Resource Management.
	Director Planning & Monitoring Unit Mr. David W. Kiboi He is currently the Director/Economic Planning in the State Department of Public Service in the Ministry of Public Service, Gender, Senior Citizens Affairs and Special Programmes. Holds Bachelor and Master's Degrees in Statistics from the University of Nairobi. He has experience of over 28 years in the public service. He has also served in the ministries of Environment and natural resources; Water and Irrigation; and Planning and Devolution.
	Senior Chief Finance Officer Mr. Francis Muteti Holds a Bachelor of Arts Economics from University of Nairobi and Master Degree in Economic Policy Management. Worked as a District Development Officer in various districts for 15 years, Planning Officer for 4 years, Principal Economist for 8 years and Deputy Director of Budget in the National Treasury for 5 years.
	Deputy Accountant General CPA Nelson Osioru CPA Osioru is the head of accounting unit. He holds an MBA (Finance) from JKUAT, BCOM (Finance) from KCA University, and Executive Diploma in Financial Management, from KCA University. CPA Nelson Osioru joined the State Department for Public Service in March 2022. He is a member of Institute of Certified Public Accountants of Kenya with over 18 years of experience in Public Service.

Ministry Of Public Service, Gender, Senior Citizens Affairs and Special Programmes
State Department for Public Service
Annual Report and Financial Statements for the year ended 30th June 2022

3. Ministerial Human Resource Management Advisory Committee

The Committee is responsible for;

- a) Recruitment, selection and appointment
- b) Performance Management
- c) Promotions
- d) Confirmation in appointment
- e) Training and Development
- f) Training Impact Assessment
- g) Management of skills inventory
- h) Establishment and complement control
- i) Payroll management
- j) Deployment
- k) Promotion of values and principles of public service
- l) Recommendation for secondments and unpaid leave
- m) Recommendation for retirement on medical grounds
- n) Recommendation for re-designation
- o) Recommendation for renewal of contract
- p) Discipline
- q) Pension administration

The Committee is composed of the following members;

S/no.	Name	Position
1	Mary W. Kimonye (PS)	Chairman
2	Munyembo Mwachala	Member
3	James Buyekane	Member
4	Jacob Mbijjiwe	Secretary
5	David Kanji	Member
6	Denis Mutahi	Member
7	Peris Bosire	Member
8	Francis Mutisya	Member
9	Betty Soita	Member

4. Performance Management Committee

The functions of the Committee are:

- a) Undertake quarterly review of implementation of Strategic Plans and Performance Contracts;
- b) Ensure linkage between Institutional Performance Contract and Performance Appraisal System;
- c) Ensure that the overall assessment of employee performance is within the context of institutional performance as evaluated through staff Performance Appraisal System;

Ministry Of Public Service, Gender, Senior Citizens Affairs and Special Programmes
State Department for Public Service
Annual Report and Financial Statements for the year ended 30th June 2022

- d) Ensure that the performance of all officers is evaluated and feedback on performance is relayed in writing at the end of the year;
- e) Hold quarterly performance review meetings;
- f) Consider performance reports from various departments within the Ministry and make recommendations for improvement;
- g) Review cases appeals on appraisal ratings between supervisors and appraises;
- h) Make recommendations to the Cabinet Secretary on the application of Rewards or Sanctions;
- i) Develop and implement the internal monitoring and evaluation and reporting system; and
- j) Ensure that the integrity and credibility of the overall process of rewards and sanction system is safeguarded and maintained at all times.

The Committee is composed of the following members;

S/no.	Name	Position
1	Mary W. Kimonye (PS)	Chairman
2	Ms. Margaret Wamoto	Alternate Chairperson
3	Jacob Mbijiwe	Secretary
4	Mr. David Kiboi	Member
5	Mrs. Jackline Meso	Member
6	Ms. Ann Njagi	Member
7	Mr. Kenneth Amwayi	Member
8	Mr. Stephen Wambua	Member
9	Mr. John Magua	Member
10	Mr. Yusuf Ibrahim	Member

(e) State Department for Public Service Headquarters

P.O. Box 30050-00100

Harambee House,

Harambee Avenue,

Nairobi, Kenya.

(f) State Department for Public Service Contacts

P.O. Box 30050-00100

Telephone: (254) 2227411

E-mail: info@psyg.go.ke

Website: www.psyg.go.ke

Ministry Of Public Service, Gender, Senior Citizens Affairs and Special Programmes
State Department for Public Service
Annual Report and Financial Statements for the year ended 30th June 2022

(g) State Department for Public Service Bankers

Central Bank of Kenya

Haile Selassie Avenue

P.O. Box 60000

City Square 00200

Nairobi, Kenya.

(h) Independent Auditors

Office of the Auditor General

Anniversary Towers, University Way

P.O. Box 30084

GPO 00100

Nairobi, Kenya.

(i) Principal Legal Adviser

The Attorney General

State Law Office

Harambee Avenue

P.O. Box 40112

City Square 00200

Nairobi, Kenya.

2. STATEMENT BY THE CABINET SECRETARY



Cabinet Secretary

Prof. Margaret Kobia, PhD, EGH

The Public Service plays a critical role in providing overall direction and leadership to the country through provision of public services. An efficient, effective, equitable and ethical public service is vital to the successful implementation of policies, projects and programmes outlined in the country Vision 2030 and development plans. It is critical in building and strengthening institutions in the public sector through building competencies and skills and management of human resources in the country. Public Service Performance Management and Monitoring; Co-ordination of Huduma Centres; Youth Policy; Government Human Resource Information Systems and Services; Internship and

Volunteer Policy for the Public Service; Government Payroll Policy and Standards; Shared Services; Research Development and Public Service Delivery Innovations; Public Service Career Planning and Development; and Counselling Policy and Services constitute the key aspects of the mandate of the State Department. The State Department is also responsible for providing strategic leadership and policy direction in Human Resource Management and Development in the public service.

The State Department has provided for the decentralization of Government services across the 47 Counties through operationalization of 52 Huduma Centres and 'Huduma Mashinani' reaching over 50 million customers since 2014. The number of public services available and offered by various Government Ministries, Departments and Agencies through Huduma Centres and other channels have increased from 96 to 138 services.

In order to embed accountability and performance in the public service, all Ministries, Departments and State Agencies have been placed on Performance Contracts. The automation and digitization of the Performance Contracting process has been re-engineered through the development of Government on-line Performance Contracting Information System (GPCIS). The Public Service Transformation Strategy and Public Service Emeritus Strategy to transform the Public Service were developed. For enhanced integrity, efficiency and effective management of human resource records and data in the public service, the government upgraded the Government Human Resource Information System (GHRIS) while the Public Service Superannuation Scheme (PSSS) was rolled out for efficient administration of retirement benefits. The Public Service Succession Management programme was initiated to address among others succession gaps, rationalization of organization structures and staffing levels in MDAs. Additionally, the welfare of public servants was enhanced through the implementation of

Ministry Of Public Service, Gender, Senior Citizens Affairs and Special Programmes
State Department for Public Service

Annual Report and Financial Statements for the year ended 30th June 2022

Comprehensive Medical Insurance Schemes for Civil Servants and State Officers in the National Government and Senior officers in Civil Service Grade (CSG) 3 and above; Group Life, Last Expense, Work Injury Benefits and Group Personal Accident Insurance cover; and development of post-retirement medical insurance policy and guidelines for the Public Service.

The State Department has developed a Skills Master Plan for critical and higher priority areas to enhance technical capacity in the Public Service for improved service delivery towards attainment of government development priorities in line with Vision 2030 and the Big Four Agenda. Further, the implementation of Competency Framework for the Public Service is also ongoing. The Public Servants Training Revolving Fund was enhanced to enable public servants access funds for training at an affordable repayment rate of 3%. On the other hand, capacity building to strengthen human resource systems in County Governments was undertaken through the implementation of Kenya Devolution Support Programme (KDSP).

Social and Mental health problems have been identified as a major challenge in the society and work place including in the Public Service. Guidance, counselling and other appropriate strategies to address them have been put in place by the ministry to ameliorate this situation in the Public Service. To enable young people gain requisite experience for employability and inculcate work ethos in the Public Service, an Internship and Volunteer Policy for Public Service is being developed with the objective providing a framework to guide the Public Service Internship programme that has benefitted 11,661 interns so far.

In the previous Financial Year, the State Department conducted successfully the African Public Service Day (APSD) to showcase service delivery innovations in the Public Service. A total of 362 Public Service innovations were identified and documented during the event and which will go a long way towards institutionalizing service delivery innovations in the public Service.

Ministry intends to continually identify and proactively plan for critical work force positions, develop a pool of potential successors and encouraging a culture that supports knowledge transfer and employee development; establish additional Huduma Centres in sub-counties to increase public service delivery points for ease of customers' access to public services and to decongest the existing Huduma Centres; upgrade ICT infrastructure and construct/refurbish Huduma Centres; strengthen counseling services in the Public Service; finalize the development/review of policies, guidelines, standards and norms to guide the effective and efficient management and development of the Public Service; and develop policy and legal frameworks to establish and govern the Huduma Kenya service delivery platforms; among others.



Prof. Margaret Kobia, PH. D, EGH

Cabinet Secretary,

Ministry of Public Service, Gender, Senior Citizens Affairs and Special Programmes.

Ministry Of Public Service, Gender, Senior Citizens Affairs and Special Programmes
State Department for Public Service
Annual Report and Financial Statements for the year ended 30th June 2022

3. STATEMENT BY THE PRINCIPAL SECRETARY

i). Budget Performance against Actual Amounts Based on Economic Classification and Programmes.

During the financial year 2021/22, the State Department for Public Service was allocated a total gross budget of **Kshs. 20,158,815,921** made up of **Kshs. 19,590,803,854** and **Kshs. 568,012,066** for Recurrent and Development Vote respectively.

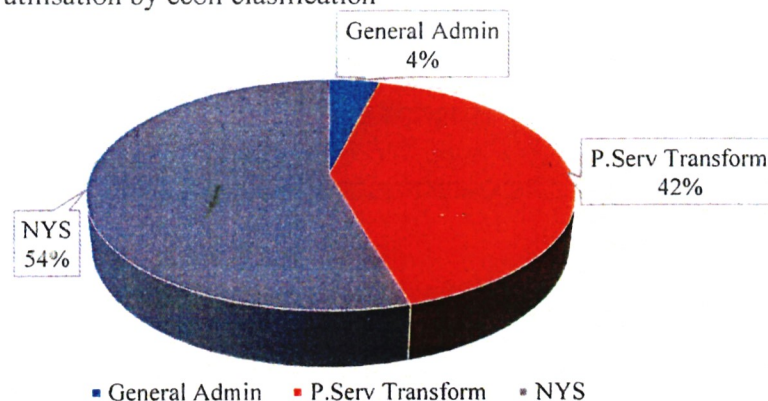
The following is the budget performance against actual amounts for the financial year 2021/2022 based on Economic Classification and Programmes.

Budget Utilization as per Economic classification

Program	Item	Description	Approved Budget Allocation	Actual Payments	Variance
0709000000		General Administration Planning and Support Services	708,482,813	602,288,284	106,194,529
	2110000	Wages and Salary Contributions	240,410,200	239,836,103	574,098
	2120000	Social Contributions	-	-	-
	2210000	Goods and Services	307,504,905	278,943,631	28,561,274
	2220000	Routine Maintenance	19,224,868	18,075,759	1,149,109
	2710000	Social Security Benefits	14,148,366	11,600,253	2,548,113
	3110000	Acquisition of Fixed Capital Assets	127,194,474	53,832,539	73,361,935
0710000000		Public Service Transformation	8,426,536,435	7,851,775,696	574,760,739
	2110000	Wages and Salary Contributions	537,799,800	482,193,917	55,605,884
	2120000	Social Contributions	4,000,000,000	4,000,000,000	0
	2210000	Goods and Services	1,020,179,493	818,312,914	201,866,579
	2220000	Routine Maintenance	70,673,815	46,747,833	23,925,982
	2630000	Grants & Transfer To Other Govt. Units	2,630,535,729	2,364,051,878	266,483,851
	2640000	Other Transfers and Emergency Relief	30,097,598	17,375,412	12,722,187
	2710000	Social Security Benefits	90,825,000	82,285,897	8,539,103
	3110000	Acquisition of Fixed Capital Assets	46,425,000	40,807,845	5,617,155
0747000000		National Youth Service	11,023,796,673	10,813,963,833	209,832,840
	2630000	Grants & Transfer To Other Govt. Units	11,023,796,673	10,813,963,833	209,832,840
		Grand Total	20,158,815,921	19,268,027,814	890,788,107

Ministry Of Public Service, Gender, Senior Citizens Affairs and Special Programmes
State Department for Public Service
Annual Report and Financial Statements for the year ended 30th June 2022

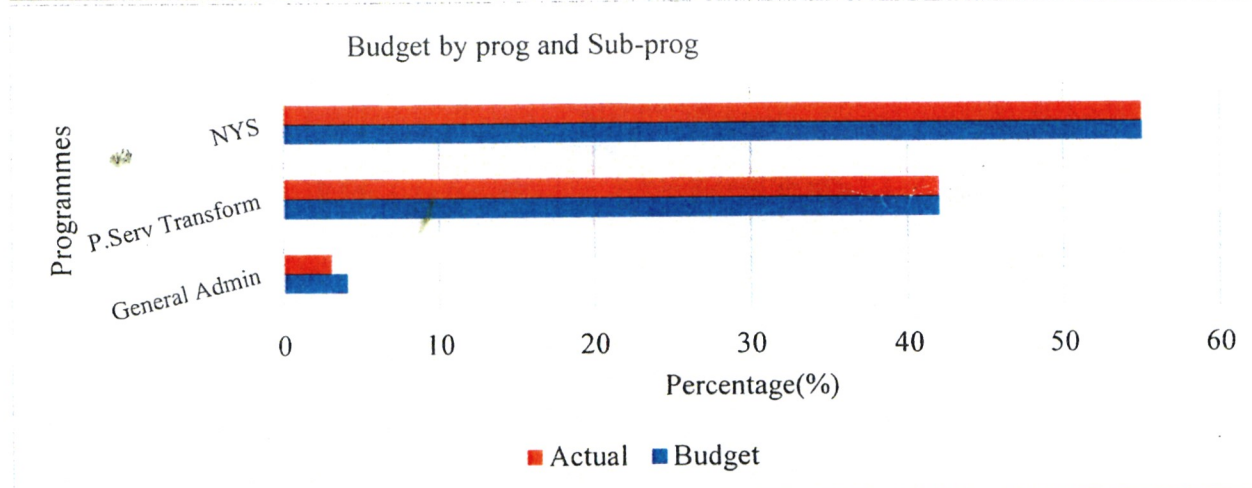
Budget utilisation by econ clasification



Budget utilization as per Programmes

Programme/Sub programme	Description	Final Budget	Actual on comparable basis	Budget utilization difference
		2022	2022	
		Kshs	Kshs	Kshs
0709000000	General Administration Planning and Support Services	708,482,813	602,288,284	106,194,529
0709010000	Human Resources and Support Services	668,633,052	564,557,027	104,076,025
0709020000	Financial Management Services	37,341,061	35,679,477	1,661,584
0709030000	Information Communications Services	2,508,700	2,051,780	456,920
0710000000	Public Service Transformation	8,426,536,435	7,851,775,696	574,760,739
0710010000	Human Resource Management	4,283,031,317	4,267,555,624	15,475,693
0710020000	Human Resource Development	2,863,061,169	2,479,806,694	383,254,475
0710030000	Management Consultancy Services	89,307,704	86,167,785	3,139,919
0710040000	Huduma Kenya Service Delivery	1,021,501,118	860,604,623	160,896,495
0710050000	Performance Management	69,608,003	61,383,731	8,224,272
0710060000	Public Service Reforms	100,027,124	96,257,238	3,769,886
0747000000	National Youth Service	11,023,796,673	10,813,963,833	209,832,840
0747010000	Paramilitary Training and National Service	5,508,034,240	5,374,872,244	133,161,996
0747020000	Technical and Vocational Training	4,552,858,179	4,476,913,398	75,944,781
0747030000	Corporate Services (General Administration)	962,904,254	962,178,191	726,064
Grand Total		20,158,815,921	19,268,027,814	890,788,107

Ministry Of Public Service, Gender, Senior Citizens Affairs and Special Programmes
State Department for Public Service
Annual Report and Financial Statements for the year ended 30th June 2022



ii). Key Achievements

The State Department achieved the following during the FY 2021/22:

- Review of the contract for provision of Comprehensive Medical Insurance Scheme for Civil Servant and NYS staff has been done. Monitoring and evaluation of the scheme was finalized.
- A total 12,915,686 customers were served through Huduma platforms during the financial year.
- Developed the Public Service Mental Health Monitoring and Evaluation framework.
- Developed Tele-counselling guidelines
- The State Department placed 362 MDAs on Performance Contract for the FY 2021/22 as follows; 21 Ministries, Office of the Deputy President, Nairobi Metropolitan Services, State House and the State Law Office & Department of Justice; State Corporations; and Tertiary Institutions
- The Annual Performance Evaluation for all the 354 MDAs comprising 21 Ministries, State House, Office of the Deputy President and the Office of the Attorney General and Department of Justice, 232 State Corporations and 98 Tertiary Institutions that had been placed on Performance Contract in the FY 2020/2021 was undertaken.
- Reviewed the Performance Contracting Guidelines. The 19th Cycle PC Guidelines were thereafter released to guide MDAs in drafting their Performance Contracts for FY 2022/2023.
- Developed Draft Kenya Integrated Performance Management Policy.
- Annual PC Performance Evaluation Module was automated.
- The State Department supported the following institutions to re-engineer identified service delivery processes; Capital Markets Authority, Kaimosi University, Kibabii

*Ministry Of Public Service, Gender, Senior Citizens Affairs and Special Programmes
State Department for Public Service*

Annual Report and Financial Statements for the year ended 30th June 2022

Teachers Training Institute, Masinde Muliro University of Science and Technology, Technical University of Mombasa and NACADA.

- k) The Africa Public Service Day (APSD) event was successfully held on 21st to 23rd June 2022.
- l) GHRIS infrastructure Assessment Report finalized. Development of prototypes for payroll, pension and leave management module finalized.
- m) Career guidelines were prepared for 12 cadres.
- n) The State Department engaged 185 attachees and interns in various Divisions/Units/Huduma Kenya Secretariat in the FY 2021/22.



Africa Public Service Day 2022



Huduma Kenya Mobile Outreach Program

iii). Emerging issues related to the entity,

- a) The mutating cyber threats targeting Government information systems and data thus threatening national security and increasing maintenance costs.
- b) Gaps in high priority and scarce skills for driving National Development Agenda as captured by vision 2030 and the Big Four Agenda.
- c) Slow uptake of Business Process Re-engineering for the identified services in the State Departments across the public service.
- d) Increasing cases of mental health in the service.
- e) Changing place of work-post Covid-19 pandemic.

iv). Key risk management strategies.

The risks encountered by the State Department are mainly operational, functional and systematic. They are mitigated through;

- a) Strong internal controls that must be detective, preventive, and corrective.
- b) Separation of powers and segregation of duties.
- c) Pay roll controls and restricted access controls.
- d) Accounting controls and definite policy guidelines.

Ministry Of Public Service, Gender, Senior Citizens Affairs and Special Programmes
State Department for Public Service
Annual Report and Financial Statements for the year ended 30th June 2022

v). Implementation Challenges

1) Resource mobilization

- a) Inadequate or delayed funding for most projects and programmes which undermine optimal service delivery thereby impacting on execution of its mandate and completion of projects.
- b) Delays and inadequate release of exchequer resulting in accumulation of unfunded commitments and increased pending bills.
- c) The aftermath of COVID-19 Pandemic, reduction in budgetary allocations and rising operational costs that have continuously affected activities such as maintenance and refurbishment of Huduma Centres, students' enrolment in programmes by Kenya School of Government and HRMPEB and recruitment in NYS.
- d) Ageing ICT infrastructure, systems and licenses which have not been upgraded impacting service delivery to the citizens.
- e) Inadequate office space and offices situated in various buildings affecting supervision and co-ordination of activities

2) Staffing

- a) Human resource capacity constraint occasioned by inadequate human resource planning, high staff turnover in critical areas and weak succession management which has resulted in an ageing workforce and shortage of skills.
- b) Shortage of technical, support and critical skills in high priority areas.
- c) Inadequate and ineffective talent and knowledge management practices in the Public Service as well as increased cases of public servants with mental health issues due to work related and societal pressures.
- d) Slow pace in adoption of information and communication technology to support timely service delivery, virtual learning and remote working.

3) Legal and Institutional Framework

- a) Insufficient policy, legal and institutional framework for Huduma Kenya Programme.
- b) Lack of clear delineation of functions performed by Agencies in the Sector.

Recommended Way Forward

Resource Mobilization and utilization

- a) Provide adequate and timely funding for projects and programmes in the sub-sector.
- b) Provide adequate and timely release of exchequer for undertaking planned activities as well as clear pending bills.
- c) Provide necessary legal, policy and institutional framework for Huduma Kenya Programme and overlapping mandates by Sub-sector institutions.
- d) Enhance counterpart funding to support Development Partner support programmes such as Japan International Corporations (JICE).

Ministry Of Public Service, Gender, Senior Citizens Affairs and Special Programmes
State Department for Public Service

Annual Report and Financial Statements for the year ended 30th June 2022

- e) Government to provide funding for sustainability and continued implementation of Sub-sector support to devolution in human resource management and development, Business Process Re-engineering, performance management, counselling services, organization structures and staff establishments.
- f) Provide adequate funding for sustainability of Huduma Kenya One-stop-shop Service Delivery Programme and expansion of Huduma centres to counties and sub-counties.
- g) Provide adequate resources to meet optimal human resource capacity requirements for effective service delivery in the national and county governments. In addition, there is need to provide funding for the implementations of the Public Service rewards and sanctions framework.
- h) Develop a framework to attract and retain staff with high priority and scarce skills in the public service.

Staffing

- a) Full implementation of succession management policy for the public service.
- b) Undertake monitoring and evaluation of succession management policy.
- c) Develop policy and guidelines on flexible working arrangements governing equipment use, network security and performance expectations.

Capacity Building

- a) Adequately funding for public service training to ensure well skilled human resources for quality service delivery and classify capacity development resources as development expenditure to guard against frequent cuts.
- b) Develop guidelines for on-line training in the Public Service and encourage adaptation to hybrid training to guarantee continued capacity building and ensure public servants develop their competencies in areas critical to the mandate of their institutions.

Technology

- a) Increase staff capacity in modern ICT technology and provide equipment to ensure internet connectivity for remote working and virtual learning in the Public Service to meet customer expectations in service delivery.
- b) Set up information security management systems to safeguard documentation and information.



.....
Mary W. Kimonye (Mrs.), CBS

Principal Secretary.

State Department for Public Service.

4. STATEMENT OF PERFORMANCE AGAINST PREDETERMINED OBJECTIVES FOR FY2021/22

Introduction

Section 81 (2) (f) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the accounting officer when preparing financial statements of each National Government entity in accordance with the standards and formats prescribed by the Public Sector Accounting Standards Board, includes a statement of the national government entity's performance against predetermined objectives.

The key development objectives of the State Department for Public Service as captured in Ministry's 2019/20 -2023/24 Strategic Plan are to:

- (a) Transform the Public Service for a responsive, citizen centered and quality service delivery
- (b) Strengthen capacity of National and County governments for efficient and effective delivery of State department mandate and functions
- (c) Strengthen Human Resource management and development
- (d) Facilitate career planning and succession management
- (e) Harmonize, consolidate and integrate public service human resource information

Progress on the attainment of Strategic Objectives through Performance Contracting

For purposes of implementing and cascading the above development objectives to specific sectors, all the development objectives were made specific, measurable, achievable, realistic and time bound (SMART) and converted into development outcomes. Attendant indicators were identified for reasons of tracking progress and performance measurement:

Below we provide the progress on attaining the stated objectives:

Ministry Of Public Service, Gender, Senior Citizens Affairs and Special Programmes
State Department for Public Service
Annual Report and Financial Statements for the year ended 30th June 2022

Performance Based Budget (PBB)

MDA Program	Strategic Objective	Outcome	Indicator	Performance	Comments
Programme 1: Public Service Transformation					
1. Public Service Transformation	To review, implement, monitor and evaluate HRM Policy on Medical Insurance Schemes.	Transformed Public Service for quality, effective and efficient Service Delivery	No. of civil servants covered under the reviewed Medical Insurance Scheme under comprehensive group life cover, last expense, enhanced work injury benefits and group personal accidents, under Post-Retirement medical Insurance Scheme (PRMIS)	140433 Medical Insurance Schemes reviewed, implemented, Monitored and evaluated on a target of 140000.	The over achievement is attributed to new employments within the public service
	To develop, review, implement, monitor and evaluate Human Resource management Policies and Guidelines for Public Service.	HRM Policies and Guidelines has been developed, reviewed, implemented, monitored and evaluated.	No. of policy documents developed /reviewed to implement HRM / CARPs report in MDACs. No. of HRM policies implemented, monitored and evaluated in MDACs	3 out of 3	Target achieved
	Provide Technical Assistance, coaching and Capacity Building to the MDACs /Public Service	Provided Technical Assistance on Office Administrative Services to Ministries and State Departments by Redistribution of Office Administrative Services Personnel	No. of MDACs given technical assistance in HRM policies. No. of public officers given psycho-social support and undergone wellness programmes	All MDACs	Target achieved
1.2. Human Resource Development	To increase the No. of Public Servants accessing training revolving fund (TRF)	Public servants accessing TRF.	No. of Public Servants accessing TRF	Out of 200 request slots available only 41 were filled.	COVID-19 containment measures has limited request
	Capacity Gaps assessment and Review for the Public Service	All Capacity Gaps Assessment conducted.	No. of Capacity Gaps Assessment conducted for various Sectors/MDACs in the Public Service	All 4 capacity gaps assessments conducted.	Target achieved

Ministry Of Public Service, Gender, Senior Citizens Affairs and Special Programmes
State Department for Public Service
Annual Report and Financial Statements for the year ended 30th June 2022

	Enhanced Training and Capacity Development programmes	Training programmes implemented. Underachieved Targets attributed to Austerity and COVID-19 containment measure	No. of participants from National Government trained and certified by KSG No. of training programmes implemented. No. of training programmes implemented	500 targeted achieved 1,178. 10,929 targeted achieved 12,439 30 available 4 implemented.	Surpassed target The underachievement can be attributed to Austerity and COVID-19 containment measure
1.3 Management Consultancy Services	To develop and review Career Guidelines in the Public Service	Schemes of service/Career guidelines developed/reviewed	No. of Career guidelines reviewed.	All 11 guidelines developed and reviewed.	Achieved target.
	Consultancy services on organizational restructuring and to offer workload analysis.	Most of the MDACs that had a need for our services did not have the resources to initiate the review of their HR instruments.	No. of public service institutions advised	40 targeted 18 requests received.	Most of the MDACs that had a need for our services did not have the resources to initiate the review of their HR instruments
	Upgrade Government Human Resource Information System (GHRIS) infrastructure.	Installation and commissioning of GHRIS infrastructure	% of completion	90 out of 100	Tender documents prepared, Tender documents evaluated Tender Awarded Contract Signed
	Upgrade and implement GHRIS software (modules) in the Public Service	Finalization of the Payroll Administration module, Pension Claim Management module, and Leave Management module; and Development of additional 3 modules (Establishment	No. of GHRIS functionalities upgraded	3 out of 3	Sensitized 68 employees on the three UHR modules (Payroll, leave and pension claim) Piloting conducted in 9 out of 11 selected MDCA's. Pretested 3 payrolls (Nov, Jan and Feb)
		control, Training and development & Third-Party deduction management) in progress			

Ministry Of Public Service, Gender, Senior Citizens Affairs and Special Programmes
State Department for Public Service
Annual Report and Financial Statements for the year ended 30th June 2022

	Cumulative IPPD system sites installed	Three New sites installed are: -Kenya Fisheries Service (KeFS) -Kenya National Innovation Agency (KeNIA) -PFMR (TNT)	No. cumulative sites installed in IPPD System	204 sites targeted 202 installed.	Three New sites have been installed
	To train Staff on IPPD, Unified Payroll Number Generating (UPN) and GHRIS	Staff trained in IPPD, UPN/GHRIS.	No. of officers trained on IPPD, UPN/GHRIS	600 targeted 404 received	Limited Funds
1.4 Huduma Kenya Secretariat	To develop, operationalize, support, and maintain Huduma Kenya integrated service delivery channels	The ICT System Infrastructure, a virtualization system and storage compute solutions procured.	No. of additional operational Huduma Centres//Huduma Kiosks in counties/Sub counties. No. of Huduma Centres maintained. Level of upgrade of call centre to a contact centre (%) Upgrade of ICT systems (% of service availability and reliability)	1 out of 1 25 targeted achieved 28 70 targeted 100 achieved. 75% target achieved 33%	Target achieved Target achieved Huduma Kenya ICT infrastructure and systems enhanced by 33%.
	To provide quality, accessible, dignified, and convenient public services to customers	HKP service delivery platforms served a total of 14,219,082 customers. Three new innovations introduced: -Huduma Kenya Business Process Outsourcing (BPO), -Track my Service (TMS), -Service by Appointment (SBA) models.	No. of customers served annually in Huduma centres and Huduma Mashinani. No. of additional (New) Services delivery innovations Introduced to Huduma Channels	10,000,000 target achieved 14,219,082. 2 targeted achieved 3	52 Huduma Centres, Huduma Contact Centre and Huduma Mashinani outreach program

Ministry Of Public Service, Gender, Senior Citizens Affairs and Special Programmes
State Department for Public Service
Annual Report and Financial Statements for the year ended 30th June 2022

1.5 Public Service Reforms	To undertake Capacity Building and Strategic Partnerships on Results Based Management.	Technical Support provided to Ministries/Departments, Agencies and Counties (MDACs) to develop and Institutionalize Transformation Plans and BPR	No. of institutions sensitized on Business Process engineering (BPR) and Rapid Results Initiatives (RRI)	5 targeted sensitized, 57 implemented reforms.	The demand for BPR support increased due to the fact that it is a PC target MDAs
1.6 Performance Management	To evaluate annual Performance for MDAs. Capacity building on Performance management to MDAs. Automate Performance Contracting Processes.	The annual performance evaluation for MDAs placed on PC during FY 2020/2021 was undertaken and report released to all. Annual performance evaluation module as well as instructions for automating developed.	No. of MDAs' performance evaluated. No. of MDAs trained on Performance Management Level of automation of the PC processes (%)	354 out 354 60 target achieved 12 50%	Lack of funding Mid-year review tools developed.
Programme 2: General Administration and Support Services					
2.1 Human Resource and Support Services	To improve administrative and Human Resource Services.	The HR Plan reviewed and shared with HODs for input Capacity building of officers through individual and group training.	Work environment Employee satisfaction survey. Human Resource Plan Review and implementation of recommendations.	25 out of 25	Plan to conduct exit survey for officers leaving the state department through retirement/ transfer underway. Recruitment at entry level for the cadres underway.

Ministry Of Public Service, Gender, Senior Citizens Affairs and Special Programmes
State Department for Public Service
Annual Report and Financial Statements for the year ended 30th June 2022

2.2 Financial Management Services	To ensure efficient utilization of Funds allocated.	Absorption of allocated funds	Absorption rate (%)	98.3%	Target not met due to Late release of exchequer
Programme 3: National Youth Service					
3.1 Paramilitary Training and National Service	To recruit and train youth in paramilitary skills	Youths Trained.	No. of youth recruited, No. of youth trained	As at the end of Q3, the number of youths being trained had shot to 10,035	Target was surpassed however the number reduced to 9,463 in Q4 as some youths exited the training due to various reasons.
	To deploy SM/W to NYS Field Units to provide service to the nation.	Servicemen/women (SM/W) engaged in National Service	No. of SM/W deployed to National Service	100%	Target achieved
3.2 Technical and Vocational Training	To impact Youth with Technical and Vocational skills	Out of this, 13,877 are in NYS training institutions, 11,628 in Ministry of Education (MoE) TVET Institutions and 236 in KMTCC. 2,743 SM/W completed and exited the service.	No. of SM/W enrolled Technical and vocational training. No. of SM/W trained specialized skills in	100%	Target achieved
	To place SM/W on jobs	200 youths were placed at the Kenya Airports Authority (KAA), and 4 in Private Sector.	No. SM/W placed on jobs	Targeted 99 placed 204	Target surpassed.

Ministry Of Public Service, Gender, Senior Citizens Affairs and Special Programmes
State Department for Public Service
Annual Report and Financial Statements for the year ended 30th June 2022

3.3 Corporate Services (General Administratio n on	To establish Enterprises and Commercial Activities.	Garment production in TGTI generated Ksh.285, 115,593.28. Production of Certified Potato seeds, a total of 53,915 minitubers were produced generating a total of KShs. 808,725 in revenue.	No. of enterpriseand commercial activities	Targeted achieved 5	3 Target surpassed
	To establish Collaborations and Partnerships.	ICT Authority: - for ICT internet and connectivity services to the Government Common Core Network (GCCN); County Government of Laikipia County – DolDol Smart Town	No. of collaborations and partnerships	Targeted achieved 5	3 Collaborations and Partnerships established

5. ENVIRONMENTAL AND SUSTAINABILITY REPORTING

The Ministry of Public Service, Gender, Senior Citizens Affairs and Special Programmes through the State Department for Public Service is committed to facilitate efficient and effective delivery of public services to all citizens. The aim is to have a Citizen-focused and results-oriented public service.

The State Department for Public Service, being an enabler to the realization of the global, regional and national development agenda as espoused in the Sustainable Development Goals, Agenda 2063 for Africa and the Kenya Vision 2030 with its successive Medium-Term Plan that currently incorporates the Big Four Initiatives is guided by the following strategic intentions:

- i. Enhance capacity of the public service human capital;
- ii. Strengthen the public service through policy, legal and institutional reforms;
- iii. Enhance ICT Integration in public service delivery; and
- iv. Re-engineer performance management.

Below is a brief highlight of our achievements in each pillar

a) Sustainability Strategy and Profile

The State Department is working in collaboration with Salaries and Remuneration Commission, Public Service Commission amongst other identified key players to address the resolutions of the National Wage Bill Conference held on 26th – 28th November, 2019. The conference whose theme was “Transforming Kenya’s Economy through a Fiscally Sustainable Public Wage Bill” focused on seven key drivers namely; Productivity, Remuneration and Benefits Policy, Performance Management, Labour Relations, Optimization of the Public Service, Public Sector Pension Liability and Work Ethic. Further, the State Department will continue to develop and submit proposal on identified/emerging thematic areas (including climate change) to Development Partners in order to support training and capacity building in the public sector.

b) Environmental Performance /Climate Change/ Mitigation of Natural Disasters

The State Department has constituted and operationalized an Environmental Sustainability Committee. The functions of the Committee are to; develop and implement environmental sustainability policy; sensitize the Department’s staff on environmental sustainability in compliance with Environment Management and Coordination Act (EMCA) -1999; and submit implementation reports as well as annual environmental audited reports in compliance with waste management regulations to the National Environment Management Authority (NEMA). The State Department also engages in the communities through tree planting activities for instance, activity held in June 2022 at Ngong conservancy and clean ups of markets and schools for instance the one carried out by NYS officers in Homabay/Kisii and Nyarenda Centres.

Ministry Of Public Service, Gender, Senior Citizens Affairs and Special Programmes
State Department for Public Service
Annual Report and Financial Statements for the year ended 30th June 2022



Tree planting exercise at Ngong conservancy in June 2022.



Clean ups of markets and schools carried out by NYS officers in Homabay/Kisii and Nyarenda Centres.

c) Employee Welfare

The State Department is guided by a Human Resource Plan and the Human Resources Policy and Procedures Manual, 2016. In this regard, the following committees have been operationalized to guide appointments, promotion, and training and staff performance appraisals:

- i) Performance Management Committee,
- ii) Human Resource Management and Advisory Committee
- iii) Training Committee
- iv) Gender Mainstreaming Committee
- v) Disability Mainstreaming Committee

In addition, the State Department has an active safety and security committee that ensures there is compliance with Occupational Safety and Health Act of 2007, (OSHA).

d) Operational Practices

The State Department is guided by a Citizens' Service Delivery Charter that clearly outlines the services rendered, user requirements and realistic timelines. There is an active Public Complaints Committee that ensures conformity with the commitments and standards in the charter. Further the Committee ensures that all complaints from both internal and external customers if any are resolved by maintaining quarterly records on service delivery. There is also an operational Corruption Prevention Committee guided by the Ethics and Anti-Corruption Commission Act No.

22 of 2011 and the Leadership and Integrity Act of 2012.

e) Community Engagement

The State Department has a Counselling Unit that offers counselling services to public servants. In addition, counselling officers have been attached to all ministries to mainstream counselling services. The department also supports the community by providing psychosocial support to victims of natural disasters. The State Department also engages in community advocacy on matters affecting the communities such as Female Genital Mutilation (FGM) and Gender Based Violence (GBV). The National Policy for the Eradication of FGM (2019) policy identifies key challenges and proposes high impact multi-sectoral strategies to address FGM through key sectors such as health, education, security and justice system. Also Prevention and Response to Gender Based Violence through establishment of Project Management Unit, training of duty bearers (Police Service, Judiciary, Prosecution and Medical staff) on standard operating procedures for management of sexual violence survivors, mapping of GBV service providers in the country, public awareness on GBV prevention; development of guidelines on the establishment of Gender



MINISTRY OF PUBLIC SERVICE
AND GENDER

In Kenya, the prevalence of FGM among adolescent girls has reduced significantly from 5 in 10 to 1 in 10 in the last three decades.

#DayoftheAfricanChild



6. STATEMENT OF MANAGEMENT RESPONSIBILITIES

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the Accounting Officer for a National Government Entity shall prepare financial statements in respect of that entity. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed by the Public Sector Accounting Standards Board of Kenya from time to time.

The Accounting Officer in charge of the State Department for Public Service is responsible for the preparation and presentation of the entity's financial statements, which give a true and fair view of the state of affairs of the entity for and as at the end of the financial year (period) ended on June 30, 2022. This responsibility includes: (i) maintaining adequate financial management arrangements and ensuring that these continue to be effective throughout the reporting period, (ii) maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the entity, (iii) designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements, and ensuring that they are free from material misstatements, whether due to error or fraud, (iv) safeguarding the assets of the entity; (v) selecting and applying appropriate accounting policies, and (vi) making accounting estimates that are reasonable in the circumstances.

The Accounting Officer in charge of the State Department for Public Service accepts responsibility for the entity's financial statements, which have been prepared on the Cash Basis

Ministry Of Public Service, Gender, Senior Citizens Affairs and Special Programmes
State Department for Public Service

Annual Report and Financial Statements for the year ended 30th June 2022

Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS). The Accounting Officer is of the opinion that the department's financial statements give a true and fair view of the state of entity's transactions during the financial year ended June 30, 2022, and of the entity's financial position as at that date. The Accounting Officer in charge of the State Department for Public Service further confirms the completeness of the accounting records maintained for the department, which have been relied upon in the preparation of the entity's financial statements as well as the adequacy of the systems of internal financial control.

The Accounting Officer in charge of the Department confirms that the entity has complied fully with applicable Government Regulations and the terms of external financing covenants (where applicable), and that the entity's funds received during the year under audit were used for the eligible purposes for which they were intended and were properly accounted for. Further the Accounting

Officer confirms that the entity's financial statements have been prepared in a form that complies with relevant accounting standards prescribed by the Public Sector Accounting Standards Board of Kenya.

Approval of the Financial Statements

The State Department for Public Service financial statements were approved and signed by the Accounting Officer on 29/09 2022.



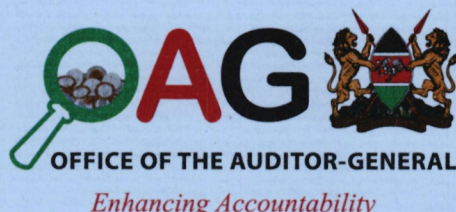
Mary W. Kimonye (Mrs.), CBS
Principal Secretary.



CPA Nelson Osioru
Head of Accounting Unit
ICPAK M/No. 7597

REPUBLIC OF KENYA

Telephone: +254-(20) 3214000
E-mail: info@oagkenya.go.ke
Website: www.oagkenya.go.ke



HEADQUARTERS
Anniversary Towers
Monrovia Street
P.O. Box 30084-00100
NAIROBI

REPORT OF THE AUDITOR-GENERAL ON STATE DEPARTMENT FOR PUBLIC SERVICE FOR THE YEAR ENDED 30 JUNE, 2022

PREAMBLE

I draw your attention to the contents of my report which is in three parts:

- A. Report on the Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements.
- B. Report on Lawfulness and Effectiveness in Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure Government achieves value for money and that such funds are applied for intended purpose.
- C. Report on Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, the risk management environment and the internal controls, developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

An unmodified opinion does not necessarily mean that an entity has complied with all relevant laws and regulations and that its internal controls, risk management and governance systems are properly designed and were working effectively in the financial year under review.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012 and the Public Audit Act, 2015. The three parts of the report, when read together constitute the report of the Auditor-General.

REPORT ON THE FINANCIAL STATEMENTS

Opinion

I have audited the accompanying financial statements of the State Department for Public Service set out on pages 1 to 28, which comprise of the statement of assets and liabilities as at 30 June, 2022, and the statement of receipts and payments, statement of cash flows and statement of comparison of budget and actual amounts for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, the financial statements present fairly, in all material respects, the financial position of as at 30 June, 2022, and of its financial performance and its cash flows for the year then ended, in accordance with the International Public Sector Accounting Standards, Cash Basis and comply with the Public Finance Management Act, 2012.

Basis for Opinion

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the State Department for Public Service Management in accordance with ISSAI 130 on Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Key Audit Matters

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. There were no key audit matters to report in the year under review.

Other Matter

1. Un-Supported Accounts Payables-Deposits

The statement of assets and liabilities as at 30 June, 2022 and corresponding Note 12 to the financial statements, reflects accounts payables - deposits balance of Kshs.20,819,640. Included in the balance is an amount of Kshs.19,220,963 in respect of retention monies owed to contractors engaged by the State Department to undertake various projects. However, schedules and analysis provided to support the balance did not have relevant details.

In the circumstances, the accuracy of the accounts payables - deposits balance of Kshs.20,819,640 could not be confirmed.

2. Budgetary Control and Performance

The statement of comparison of budget and actual reflects final receipts budget and actual on comparable basis of Kshs.20,158,815,921 and Kshs.19,268,681,238, respectively, resulting in an underfunding of Kshs.890,134,684 or 4% of the budget. Similarly, the State Department spent an amount of Kshs.19,268,027,814 against an approved budget of Kshs.20,158,815,921 resulting to an under-expenditure of Kshs.890,788,107 or 4% of the budget.

The underfunding and underperformance affected the implementation of the State Department's activities and overall annual work plan and may have impacted negatively on service delivery to the public.

3. Long Outstanding Pending Accounts Payables

As disclosed under other important disclosure, Note 17.2 (Annex 1) to the financial statements reflects pending accounts payables (Pending bills) balance of Kshs.1,478,128,900 as at 30 June, 2022 owed to various suppliers of goods and services. Included in the balance is long outstanding pending accounts payables balance of Kshs.120,777,055. However, Management did not provide reasons for non-payment of the bills.

Further, failure to settle bills in the year to which they relate adversely affects the implementation of the subsequent year's budgeted programmes as the pending bills form a first charge to that year's budget provision.

4. Unresolved Prior Year Matters

In the audit report of the previous year, several issues were raised under the Report on Financial Statements and Report on Lawfulness and Effectiveness in Use of Public Resources. However, the Management had not resolved the issues or given explanation for the failure to implement the recommendations.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources section of my report, I confirm that, nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

1.0 Construction Works at Proposed Ultra-Modern Huduma Centre, Garden City Mall

The statement of receipts and payments reflects use of goods and services expenditure of Kshs.1,162,080,137 as disclosed in Note 5 to the financial statements. Included in the

expenditure is an amount of Kshs.48,700,339 in respect of routine maintenance-other assets. Review of the expenditure records indicated that a contractor was paid a total of Kshs.40,106,173, out of which Kshs.24,087,536 was paid during the year under review for the interior works at the Ultra-Modern Huduma Centre located at Garden City Mall, being the first interim payment to the contractor.

Review of records attached to the payment vouchers revealed the following irregularities:

1.1 Irregular Payments Without a Valid Contract

The payments to the contractor amounting to Kshs.40,106,173 was based on a contract signed between the State Department for Public Service, Youth and Gender Affairs and the Contractor on 2 February, 2018 for provision of consultancy services for designing, building works, supervision and project management at Bomet, Narok and Kajiado West Huduma Centres at a contract sum of Kshs.169,958,444. There was no valid contract for the payment of interior works at the proposed Ultra-Modern Huduma Centre, Garden City Mall and the contract agreement used to support the payment excluded the specific contract sum for the works carried out at Garden City Mall.

1.2 Non-Performance by the Contractor

Further, examination of the project file revealed that the Project was to run for thirty-six (36) weeks with commencement date of 17 May, 2018 and expected completion date of 17 February, 2019. Records provided for audit indicated that a site visit meeting held on 13 September, 2018 noted very minimal execution of works had been completed, including mechanical ventilation and electrical works. The project remained inactive for over five (5) years. It is therefore, not clear why Management did not take action to terminate the contract based on the site visit meeting minutes and subsequent evidence of non-performance.

In addition, Management contracted consultancy services to a private firm for services that would ordinarily have been provided by the State Department for Public Works in the designing of buildings, preparation of bills of quantities, preparation and evaluation of tender documents, tendering process, supervision and approval of work programs, final accounts among others.

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, I confirm that, nothing has come to my attention to cause me to believe that internal controls, risk management and governance were not effective.

Basis for Conclusion

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal controls, risk management and overall governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of Management and those Charged with Governance

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal controls as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal controls, risk management and overall governance.

In preparing the financial statements, Management is responsible for assessing the State Department's ability to continue to sustain its services, disclosing as applicable, matters related to sustainability of services and using the applicable basis of accounting unless Management is aware of the intention to terminate the State Department, or to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the State Department's financial reporting process, reviewing the effectiveness of how Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal controls in order to give an assurance on the effectiveness of internal controls, risk management and overall governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal controls would not necessarily disclose all matters in the internal control that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal controls may not prevent or detect misstatements and instances of noncompliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from

fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Management.
- Conclude on the appropriateness of the Management's use of the applicable basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the State Department's ability to continue to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the State Department to cease to continue to sustain its services.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosure and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the State Department to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with the Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal controls that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence and where applicable, related safeguards.


CPA Nancy Gathungu, SBS
AUDITOR-GENERAL

Nairobi

20 December, 2022

Ministry Of Public Service, Gender, Senior Citizens Affairs and Special Programmes
State Department for Public Service
Annual Report and Financial Statements for the year ended 30th June 2022

8. STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 30TH JUNE 2022

Description	Note	2021-2022	2020-2021
		Kshs	Kshs
Receipts			
Exchequer Releases	1	17,155,304,765	13,859,651,425
Proceeds From Sale of Assets	2	1,599,639,313	928,640,852
Other Receipts	3	513,737,160	723,570,000
Total Receipts		19,268,681,238	15,511,862,276
Payments			
Compensation Of Employees	4	4,722,030,019	4,668,613,033
Use Of Goods and Services	5	1,162,080,137	1,123,199,815
Transfers To Other Government Entities	6	13,178,015,711	9,564,492,424
Other Grants and Transfers	7	17,375,412	29,881,722
Social Security Benefits	8	93,886,150	105,051,440
Acquisition Of Assets	9	94,640,385	19,064,780
Total Payments		19,268,027,814	15,510,303,215
Surplus/Deficit		653,424	1,559,061

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The entity financial statements were approved on 29/09 2022 and signed by:



Mary W. Kimonye (Mrs.), CBS
Principal Secretary



CPA Nelson Osioru
Head of Accounting Unit
ICPAK M/No. 7597.

Ministry Of Public Service, Gender, Senior Citizens Affairs and Special Programmes
State Department for Public Service
Annual Report and Financial Statements for the year ended 30th June 2022

9. STATEMENT OF ASSETS AND LIABILITIES AS AT 30TH JUNE 2022

Description	Note	2021-2022	2020-2021
		Kshs	Kshs
FINANCIAL ASSETS			
Cash and cash equivalents			
Bank balances	10A	21,411,593	16,625,673
Cash balances	10B	61,471	548,080
Total cash and cash equivalent		21,473,064	17,173,753
Accounts Receivables-Outstanding Imprests and Clearance Accounts	11	-	-
TOTAL FINANCIAL ASSETS		21,473,064	17,173,753
LESS: FINANCIAL LIABILITIES			
Accounts Payables-Deposits	12	20,819,640	(15,614,693)
NET FINANCIAL ASSETS		653,424	1,559,060
REPRESENTED BY			
Fund balance b/fwd.	13	1,559,060	60,404,421
Prior year adjustment	14	(1,559,060)	(60,404,422)
Surplus/Deficit for the year		653,424	1,559,061
NET FINANCIAL POSITION		653,424	1,559,060

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The entity financial statements were approved on 29/09 2022 and signed by:



.....
Mary W. Kimonye (Mrs.), CBS
Principal Secretary



.....
CPA Nelson Osioru
Head of Accounting Unit
ICPAK M/No. 7597.

Ministry Of Public Service, Gender, Senior Citizens Affairs and Special Programmes
State Department for Public Service
Annual Report and Financial Statements for the year ended 30th June 2022

10. STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30TH JUNE 2022

Description	Notes	2021-2022	2020 -2021
		Kshs	Kshs
Receipts for Operating Income			
Exchequer releases	1	17,155,304,765	13,859,651,425
Other receipts	3	513,737,160	723,570,000
Total		17,669,041,925	14,583,221,425
Payments For Operating Expenses			
Compensation of employees	4	4,722,030,019	4,668,613,033
Use of goods and services	5	1,162,080,137	1,123,199,815
Transfers to other government units	6	13,178,015,711	9,564,492,424
Other grants and transfers	7	17,375,412	29,881,722
Social security benefits	8	93,886,150	105,051,440
Sub-total		19,173,387,429	15,491,238,435
Adjusted For:			
Prior year Adjustments	14	(1,559,060)	(60,404,422)
Decrease/(Increase) in accounts receivable	15	-	-
Increase/(Decrease) in deposits and retention	16	5,204,947	(56,008,347)
Sub-total		3,645,887	(116,412,769)
Net Cash Flow from Operating Activities		(1,500,699,617)	(1,024,429,778)
Cash flow From Investing Activities			
Acquisition of assets	9	(94,640,385)	(19,064,780)
Proceeds from Sale of Assets	2	1,599,639,313	928,640,852
Net Cashflow from Investing Activities		1,504,998,928	909,576,072
Cash flow From Financing Activities			
Net Increase In Cash And Cash Equivalent		4,299,311	(114,853,707)
Cash & Cash Equivalent at Start of The Year	10	17,173,754	132,027,461
Cash & Cash Equivalent at End of The Year	10	21,473,064	17,173,754

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The entity financial statements were approved on 29/09 2022 and signed by:



 Mary W. Kimonye (Mrs.), CBS
 Principal Secretary



 CPA Nelson Osioru
 Head of Accounting Unit
 ICPAK M/No 7597.

Ministry Of Public Service, Gender, Senior Citizens Affairs and Special Programmes
State Department for Public Service
Annual Report and Financial Statements for the year ended 30th June 2022

**11. STATEMENT OF COMPARISON OF BUDGET AND ACTUAL AMOUNTS FOR
FY2021/22**

Receipt/Expense Item	Original Budget	Adjustments	Final Budget	Actual Comparable Basis	Budget Utilization Difference	% Utilization
	a	b	c=a+b	d	e=c-d	f=d/c %
RECEIPTS						
Exchequer releases	16,327,932,066	1,130,083,855	17,458,015,921	17,155,304,765	302,711,156	98%
Proceeds from Domestic and Foreign Grants	-	100,100,000	100,100,000	-	100,100,000	0
Proceeds from sale of assets	1,841,530,000	35,600,000	1,877,130,000	1,599,639,313	277,490,688	85%
Other receipts	723,570,000	-	723,570,000	513,737,160	209,832,840	71%
Total Receipts	18,893,032,066	1,265,783,855	20,158,815,921	19,268,681,238	890,134,684	93%
PAYMENTS						
Compensation of employees	4,737,370,000	40,840,000	4,778,210,000	4,722,030,019	56,179,981	99%
Use of goods and services	1,253,741,634	163,841,447	1,417,583,081	1,162,080,137	255,502,944	82%
Transfers to other government entities	12,654,332,402	1,000,000,000	13,654,332,402	13,178,015,711	476,316,691	93%
Other grants and transfers	30,097,598	-	30,097,598	17,375,412	12,722,187	58%
Social security benefits	45,148,366	59,825,000	104,973,366	93,886,150	11,087,216	89%
Acquisition of assets	172,342,066	1,277,408	173,619,474	94,640,385	78,979,089	55%
Total Payments	18,893,032,066	1,265,783,855	20,158,815,921	19,268,027,814	890,788,107	96%
Surplus/ Deficit	0	0	0	653,424	(653,424)	

Notes:

1. Under collection in Proceeds from sale of assets was due to low intake in Kenya School of Government.
2. Under collection in Other Receipts was due to erratic weather that affected farming activities in NYS.
3. Underutilization in Use of goods, other grants and transfers and Acquisition of assets was due to lack of exchequer.
4. Proceeds from Domestic and Foreign grant of Kshs. 100,100,000 relates to a grant from Japanese International Cooperation Agency (JICA) to provide

Ministry Of Public Service, Gender, Senior Citizens Affairs and Special Programmes
State Department for Public Service
Annual Report and Financial Statements for the year ended 30th June 2022

Scholarships to Civil Servants to study in Japan. The State Department is awaiting expenditure return from JICA office in Japan for capture.

The department's financial statements were approved on 29/09 2022 and signed by:



.....
Mary W. Kimonye (Mrs.), CBS
Principal Secretary



.....
CPA Nelson Osioru
Head of Accounting Unit
ICPAK M/No 7597.

Ministry Of Public Service, Gender, Senior Citizens Affairs and Special Programmes
State Department for Public Service
Annual Report and Financial Statements for the year ended 30th June 2022

11(a) Summary Statement of Appropriation: Recurrent for FY2021/22

Receipt/Expense Item	Original Budget	Adjustments	Final Budget	Actual Comparable Basis	Budget Utilization Difference	% Utilization
	a	b	c=a+b	d	e=c-d	f=d/c %
RECEIPTS						
Exchequer releases	15,759,920,000	1,130,083,855	16,890,003,855	16,672,884,222	217,119,633	99%
Proceeds from sale of assets-	1,841,530,000	35,600,000	1,877,130,000.00	1,599,639,313	277,490,688	85%
Other receipts	723,570,000		723,570,000	513,737,160	209,832,840	71%
Total Receipts	18,325,020,000	1,165,683,855	19,490,703,855	18,786,260,695	704,443,161	96%
Payments						
Compensation of employees	4,737,370,000	40,840,000	4,778,210,000	4,722,030,019	56,179,981	99%
Use of goods and services	1,213,741,634	63,741,447	1,277,483,081	1,137,688,785	139,794,296	89%
Transfers to other Government entities	12,284,162,402	1,000,000,000	13,284,162,402	12,807,845,711	476,316,691	96%
Other grants and transfers	30,097,598	-	30,097,598	17,375,412	12,722,187	58%
Social security benefits	45,148,366	59,825,000	104,973,366	93,886,150	11,087,216	89%
Acquisition of assets	14,500,000	1,277,408	15,777,408	7,093,150	8,684,258	45%
Total Payments	18,325,020,000	1,165,683,855	19,490,703,855	18,785,919,227	704,784,628	96%
Surplus/Deficit	-	-	-	341,467	(341,467)	

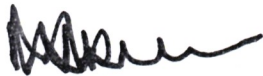
Notes:

1. Under collection resulting in 85% utilization on Proceeds from sale of assets was due to low intake in Kenya School of Government.
2. Under collection resulting in 71% utilization on Other Receipts was due to erratic weather that affected farming activities in National Youth Service.

Ministry Of Public Service, Gender, Senior Citizens Affairs and Special Programmes
State Department for Public Service
Annual Report and Financial Statements for the year ended 30th June 2022

3. Under absorption of 89% on Use of goods, 58% on other grants and transfers and 45% on Acquisition of assets was due to lack of exchequer.

The department's financial statements were approved on 29/09 2022 and signed by:



.....
Mary W. Kimonye (Mrs.), CBS
Principal Secretary



.....
CPA Nelson Osioru
Head of Accounting Unit
ICPAK M/No 7597.

Ministry Of Public Service, Gender, Senior Citizens Affairs and Special Programmes
State Department for Public Service
Annual Report and Financial Statements for the year ended 30th June 2022

11(b) Summary Statement of Appropriation: Development for FY2021/22

Receipt/Expense Item	Original Budget	Adjustments	Final Budget	Actual Comparable Basis	Budget Utilization Difference	% Utilization
	a	b	c=a+b	d	e=c-d	f=d/c %
RECEIPTS						
Proceeds from Domestic and foreign Grants	-	100,100,000	100,100,000.00	-	100,100,000	0%
Exchequer releases	568,012,066	-	568,012,066.00	482,420,543	85,591,523	85%
Proceeds from sale of assets	-	-	-	-	-	
Other receipts	-	-	-	-	-	
Total Receipts	568,012,066	100,100,000	668,112,066.00	482,420,543	185,691,523	72%
PAYMENTS						
Compensation of employees	-	-	-	-	-	
Use of goods and services	40,000,000	100,100,000	140,100,000.00	24,391,352	115,708,648	17%
Transfers to other Government entity	370,170,000	-	370,170,000.00	370,170,000	-	100%
Other grants and transfers	-	-	-	-	-	
Social security benefits	-	-	-	-	-	
Acquisition of assets	157,842,066	-	157,842,066.00	87,547,235	70,294,831	55%
Total Payments	568,012,066	100,100,000	668,112,066.00	482,108,587	186,003,479	72%
Surplus/Deficit	-	-	-	311,956	(311,956)	

Notes:

1. The under collection of 0% on proceeds from Domestic and foreign Grants is due to delay in submission of expenditure documents for capture from JICA.
2. Underutilization of 15% on exchequer releases was due to less exchequer release by the National Treasury.

Ministry Of Public Service, Gender, Senior Citizens Affairs and Special Programmes
State Department for Public Service
Annual Report and Financial Statements for the year ended 30th June 2022

3. The under absorption of 17% on Use of goods and services was mainly due to delay in submission of expenditure documents for capture from JICA.
4. The under absorption of 55% in Acquisition of assets as due to lack of exchequer releases and lengthy procurement processes.

The department's financial statements were approved on 29/09 2022 and signed by:


.....
Mary W. Kimonye (Mrs.), CBS
Principal Secretary


.....
CPA Nelson Osioru
Head of Accounting Unit
ICPAK M/No 7597.

Ministry Of Public Service, Gender, Senior Citizens Affairs and Special Programmes
State Department for Public Service
Annual Report and Financial Statements for the year ended 30th June 2022

11(c) Budget Execution by Programmes and Sub-Programmes for FY2021/22

Programme/Sub programme	Description	Final Budget	Indicators	Outcomes	Actual on comparable basis	Budget utilization difference
		2022			2022	
		Kshs			Kshs	Kshs
0709000000		708,482,813		A responsive Public Service with dynamic strategies, structures and systems for quality service delivery	602,288,284	106,194,529
0709010000	Human Resources and Support Services	668,633,052	No. of Civil Servants Covered No. of Officers covered under Post-Retirement Medical Insurance Scheme (PRMIS) No. of policy documents developed /reviewed.	Public Servants accessing Training Revolving Fund (TRF) Training and Capacity Development for the public service undertaken	564,557,027	104,076,025
0709020000	Financial Management Services	37,341,061	Absorption rate (%)	Funds allocated utilized efficiently	35,679,477	1,661,584
0709030000	Information Communications Services	2,508,700	No. of additional Hardware and Software's. No. of routine maintenance	ICT support services provided Routine maintenance and repairs undertaken	2,051,780	456,920

Ministry Of Public Service, Gender, Senior Citizens Affairs and Special Programmes
State Department for Public Service
Annual Report and Financial Statements for the year ended 30th June 2022

			and repairs contracts.			
0710000000	Public Service Transformation	8,426,536,435		Transformed Public Service for quality, effective and efficient Service Delivery	7,851,775,696	574,760,739
0710010000	Human Resource Management	4,283,031,317	No. of Civil Servants covered No. of Ministries, Departments, Agencies and Counties (MDACs) assessed under Capacity Assessment and Rationalization Programmes (CARPs). Framework for Public Service Collective Bargaining	Medical Insurance Schemes Administered. Intergovernmental Summit Recommendations on Staff. Framework for Public Service Collective Bargaining Developed.	4,267,555,624	15,475,693
0710020000	Human Resource Development	2,863,061,169	No. of Public Servants accessing TRF No. of Skills Capacity Gaps Assessment conducted.. No. of Public servants trained through GoK support	Public Servants accessing Training Revolving Fund (TRF)	2,479,806,694	383,254,475

Ministry Of Public Service, Gender, Senior Citizens Affairs and Special Programmes
State Department for Public Service
Annual Report and Financial Statements for the year ended 30th June 2022

			No. of young Professionals mentored for leadership. No. of MDACs capacity built on Knowledge Management Strategy.			
0710030000	Management Consultancy Services	89,307,704	No. of Career Guidelines reviewed/developed No. of MDACs organizational structures reviewed. No. of cumulative MDCAs uploaded in the GHRIS Data Warehouse. No. of staff trained on IPPD, UPN/GHRIS No. of payrolls audited	-Schemes of service/ Career Guidelines Developed/Reviewed Organizational Review for MDACs Undertaken -Staff trained on Integrated Payroll and Personnel Database (IPPD)	86,167,785	3,139,919
0710040000	Huduma Kenya Service Delivery	1,021,501,118	No. of Huduma Centres refurbished No. of Huduma Mashinani Outreaches No. of Customers (in Millions)	Huduma Centres in Counties /Sub-Counties Operationalized	860,604,623	160,896,495

Ministry Of Public Service, Gender, Senior Citizens Affairs and Special Programmes
State Department for Public Service
Annual Report and Financial Statements for the year ended 30th June 2022

			served annually through Huduma Service delivery platforms. No. of services provided on Huduma Service Delivery platforms.			
0710050000	Performance Management	69,608,003	-No. of MDAs PCs vetted -Reviewed PC Guidelines -(%) Proportion of quarterly performance reports analysed -No. of Ministries whose Mid-year performance were reviewed.	-MDAs' targets aligned to function - PC Guidelines Reviewed -Quarterly Performance Reports for Ministries Analysed -Mid-year Performance Review for Ministries Undertaken	61,383,731	8,224,272
0710060000	Public Service Reforms	100,027,124	Public Service Emeritus Strategy	Public Service Emeritus Strategy Developed	96,257,238	3,769,886
0747000000	NYS	11,023,796,673			10,813,963,833	209,832,840
0747010000	Paramilitary Training and National Service	5,508,034,240	-No. of youth recruited No. of youth trained in - paramilitary skills No. of SM/W	-Youth recruited and trained in Paramilitary Skills - Servicemen/ women	5,374,872,244	133,161,996

Ministry Of Public Service, Gender, Senior Citizens Affairs and Special Programmes
State Department for Public Service
Annual Report and Financial Statements for the year ended 30th June 2022

			deployed to - -National Service -Tonnes of food produced -Tonnes of cotton	(SM/W) engaged in National Service -Food Production Increased -Food Production Increased -Cotton Produced		
0747020000	Technical and Vocational Training	4,552,858,179	-No. of SM/W enrolled in Technical and vocational training -No. of SM/W training in specialized skills	Youth imparted with Technical and Vocational skills.-SM/W talent Identified and Developed	4,476,913,398	75,944,781
0747030000	Corporate Services (General Administration)	962,904,254	-No. of enterprise and commercial activities -No. of research and innovation	-Enterprises and Commercial Activities established -Research and Innovation Mainstreamed	962,178,191	726,064
Grand Total		20,158,815,921			19,268,027,814	890,788,108

12. SIGNIFICANT ACCOUNTING POLICIES

The principle accounting policies adopted in the preparation of these financial statements are set out below:

1) Statement of Compliance and Basis of Preparation

The financial statements have been prepared in accordance with Cash-basis International Public Sector Accounting Standards (IPSAS) as prescribed by the Public Sector Accounting Standards Board (PSASB) and set out in the accounting policy note below. This cash basis of accounting has been supplemented with accounting for; a) receivables that include imprests and salary advances and b) payables that include deposits and retentions.

The financial statements comply with and conform to the form of presentation prescribed by the PSASB. The accounting policies adopted have been consistently applied to all the years presented.

2) Reporting Entity

The financial statements are for the State Department for Public Service. The financial statements encompass the reporting entity as specified under Section 81 of the PFM Act 2012 and also comprise of the following development projects implemented by the entity:

3) Reporting Currency

The financial statements are presented in Kenya Shillings (Kshs), which is the functional and reporting currency of the Government and all values are rounded to the nearest Kenya Shilling.

4) Significant Accounting Policies

The accounting policies set out in this section have been consistently applied by State Department for Public Service for all the years presented.

a) Recognition of Receipts

The State Department for Public service recognizes all receipts from the various sources when the event occurs, and the related cash has been received by the department.

(i) Transfers from the Exchequer

Transfers from the exchequer are recognized in the books of accounts when cash is received. Cash is considered as received when payment instruction is issued to the bank and notified to the receiving department.

(ii) External Assistance

External assistance is received through grants and loans from multilateral and bilateral development partners. Grants and loans shall be recognized in the books of accounts when cash is received. Cash is

considered as received when a payment advice is received by the recipient entity or by the beneficiary. In case of grant/loan in kind, such grants are recorded upon receipt of the grant item and upon determination of the value. The date of the transaction is the value date indicated on the payment advice. A similar recognition criteria is applied for loans received in the form of a direct payment. During the year ended 30th June 2022, there were no instances of non-compliance with terms and conditions which have resulted in cancellation of external assistance loans.

(iii) Other receipts

These include Appropriation-in-Aid and relates to receipts such as proceeds from disposal of assets and sale of tender documents. These are recognized in the financial statements the time associated cash is received.

b) Recognition of payments

The Department recognizes all payments when the event occurs, and the related cash has been paid out by the Department.

i) Compensation of Employees

Salaries and wages, allowances, statutory contribution for employees are recognized in the period when the compensation is paid.

ii) Use of Goods and Services

Goods and services are recognized as payments in the period when the goods/services are paid for. Such expenses, if not paid during the period where goods/services are consumed, shall be disclosed as pending bills.

iii) Interest on Borrowing

Borrowing costs that include interest are recognized as payment in the period in which they are paid for.

iv) Principal on borrowing

The repayment of principal amount of borrowing is recognized as payment in the period in which the repayment is made.

v) Acquisition of Fixed Assets

The payment on acquisition of property plant and equipment items is not capitalized. The cost of acquisition and proceeds from disposal of these items are treated as payments and receipts items respectively. Where an asset is acquired in a non-exchange transaction for nil or nominal consideration and the fair value of the asset can be reliably established, a contra

transaction is recorded as receipt and as a payment. A fixed asset register is maintained and a summary provided for purposes of consolidation.

vi) In-kind contributions

In-kind contributions are donations that are made to the Entity in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the Department includes such value in the statement of receipts and payments both as receipts and as payments in equal and opposite amounts; otherwise, the contribution is not recorded.

vii) Third Party Payments

Included in the receipts and payments, are payments made on its behalf to third parties in form of loans and grants. These payments do not constitute cash receipts and payments and are disclosed in the payment to third parties in the statement of receipts and payments as proceeds from foreign borrowings.

c) Cash and Cash Equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at the Central Bank of Kenya and at various commercial banks at the end of the financial year. A bank account register is maintained and a summary provided for purposes of consolidation.

i). Restriction on Cash

Restricted cash represents amounts that are limited/restricted from being used to settle a liability for at least twelve months after the reporting period. This cash is limited for direct use as required by stipulation.

ii) Imprests and advances

For the purposes of these financial statements, imprests and advances to authorized public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. This is in recognition of the government practice where the imprest payments are recognized as payments when fully accounted for by the imprest or

Authority to Incur Expenditure (AIE) holders. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

d) Third party deposits and retention

For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized on an accrual basis (as accounts payables). This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. This is an enhancement to the cash accounting policy adopted for National Government Ministries and Agencies. Other liabilities including pending bills are disclosed in the financial statements.

e) Pending Bills

Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years. As pending bills do not involve the payment of cash in the reporting period, they recorded as 'memorandum' or 'off-balance' items. When the pending bills are finally settled, such payments are included in the Statement of Receipts and Payments in the year in which the payments are made.

f) Budget

The budget is developed on a comparable accounting basis (cash basis except for imprest and deposits and retentions, which are accounted for on an accrual basis), the same accounts classification basis, and for the same period as the financial statements. The original budget was approved by Parliament before June 2021 for the period 1st July 2021 to 30th June 2022 as required by Law and there were two supplementary adjustments to the original budget during the year, on October 2021 and May 2022.

A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements. Government Development Projects are budgeted for under the MDAs but receive budgeted funds as transfers and account for them separately. These transfers are recognized as inter-entity transfers.

g) Comparative Figures

Where necessary, comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

h) Subsequent Events

There have been no events after the financial year end with a significant impact on the financial statements for the year ended 30th June 2022.

i) Prior Period Adjustment

During the year, errors that have been corrected are disclosed under note 14 explaining the nature and amounts.

j) Related Party Transactions

Related party means parties are related if one party has the ability to:

a) Control the other party or

b) Exercise significant influence over the other party in making financial and operational decisions, or if the related party entity and another entity are subject to common control. Related party transaction is a transfer of resources or obligations between related parties regardless of whether a price is charged.

k) Contingent Liabilities

A contingent liability is:

a) A possible obligation that arises from past events and whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the entity; or

b) A present obligation that arises from past events but is not recognized because:

i) It is not probable that an outflow of resources embodying economic benefits or service potential will be required to settle the obligation; or

ii) The amount of the obligation cannot be measured with sufficient reliability.

Some of contingent liabilities may arise from: litigation in progress, guarantees, and indemnities. Letters of comfort/ support, insurance, Public Private Partnerships, The State Department for Public Service does not recognize a contingent liability but discloses details of any contingencies in the notes to the financial statements unless the possibility of an outflow of resources embodying economic benefits or service potential is remote.

13. NOTES TO THE FINANCIAL STATEMENTS

1 Exchequer releases

Description	2021-2022	2020-2021
	Kshs	Kshs
Total Exchequer releases for quarter 1	6,887,056,573	6,543,240,771
Total Exchequer releases for quarter 2	3,061,685,796	522,513,352
Total Exchequer releases for quarter 3	1,903,710,434	2,482,031,939
Total Exchequer releases for quarter 4	5,302,851,962	4,311,865,363
Total	17,155,304,765	13,859,651,425

The Budgeted Exchequer was Kshs. 17,458,015,921 against received Exchequer of Kshs. 17,155,304,765 resulting to a shortfall of Kshs. 302,711,156.

2 Proceeds from Sale of Assets

Description	2021-2022	2020-2021
	Kshs	Kshs
Sale of goods and fees for services	1,599,639,313	928,640,852
Total	1,599,639,313	928,640,852

Sale of Goods and Fees for Services for the Kenya School of Government increased by Kshs. 670,998,461 due to the return of normalcy after the Covid 19 pandemic. This is made up of tuition fees and accommodation.

3 Other Receipts

Description	2021-2022	2020-2021
	Kshs	Kshs
Receipts from Sales by Non-Market Establishments - AIA	513,737,160	723,570,000
Total	513,737,160	723,570,000

There was a decrease of AIA collected by National Youth Service due to erratic weather and rainfall patterns that affected farming activities and this was worsened by lack of seed capital to support commercial and enterprise activities.

4 Compensation to Employees

Description	2021-2022	2020-2021
	Kshs	Kshs
Basic salaries of permanent employees	283,609,939	241,036,703
Basic wages of temporary employees	236,120,037	258,771,821
Personal allowances paid as part of salary	202,300,043	168,804,510
Employer contributions to compulsory national health insurance schemes	4,000,000,000	4,000,000,000
Total	4,722,030,019	4,668,613,033

The increase in compensation of employees was due to promotion of staff following the implementation of the Succession Management Programme.

5. Use of Goods and Services

Description	2021-2022	2020-2021
	Kshs	Kshs
Utilities, supplies and services	52,002,126	48,028,402
Communication, supplies and services	82,556,885	65,356,717
Domestic travel and subsistence	134,651,083	59,465,374
Foreign travel and subsistence	12,481,846	14,558,945
Printing, advertising and information supplies & services	22,681,210	4,416,456
Rentals of produced assets	190,598,079	214,171,492
Training expenses	47,888,270	23,071,828
Hospitality supplies and services	120,969,333	63,953,359
Insurance costs	119,567,990	114,983,486
Specialized materials and services	13,787,850	16,549,983
Office and general supplies and services	74,942,334	67,051,997
Fuel Oil and Lubricants	11,020,364	12,076,267
Other operating expenses	214,109,176	372,146,786
Routine maintenance – vehicles and other transport equipment	16,123,253	12,234,016
Routine maintenance – other assets	48,700,339	35,134,708
Exchange rate losses	-	0
Total	1,162,080,137	1,123,199,815

- Increase in domestic travel and hospitality was due to many outdoor activities including the celebration of the 70th Maendeleo ya Wanawake anniversary.

Ministry Of Public Service, Gender, Senior Citizens Affairs and Special Programmes
State Department for Public Service
Annual Report and Financial Statements for the year ended 30th June 2022

- Increase in training was due to training of common cadre staff i.e. drivers, support staff and secretaries following new recruitments and redistributions.

6. Grants and Transfer to other Government Entities

Description	2021-2022	2020-2021
	Kshs	Kshs
Transfer to National Government Entities		
Current Grants and Transfers to National Government Entities	12,807,845,712	8,567,492,424
Capital Grants to other Government Agencies	370,170,000	997,000,000
TOTAL	13,178,015,712	9,564,492,424

The amount of Kshs. 13,178,015,712 includes Kshs. 2,101,952,495 collected as AIA by the National Youth Service and Kenya School of Government as tabulated below

6 (a) Transfers to Self-Reporting Entities

Description	Recurrent	Development	Totals
Transfers to SAGAs and SCs	Kshs	Kshs	Kshs
Kenya School of Government	435,737,626	320,170,000	755,907,626
Higher Education Loans Board	19,928,916	-	19,928,916
Director National Youth Service	10,250,226,673	50,000,000	10,300,226,673
Total	10,705,893,215	370,170,000	11,076,063,215

6 (b) Appropriation in Aid collected by SAGAS.

Description	Amount
National Youth Service	513,737,159
Kenya School of Government	1,588,215,336
Total	2,101,952,495

7. Other Grants and Transfers

Explanation	2021-2022	2020-2021
	Kshs	Kshs
Scholarships and other educational benefits	17,375,412	29,881,722
	-	-
Total	17,375,412	29,881,722

This is a transfer to Kenya School of Government for training of staff from various ministries i.e. drivers, secretaries, receptionists, clerical officers and support staff.

8. Social Security Benefits

	2021-2022	2020-2021
	Kshs	Kshs
Government pension and retirement benefits	93,886,150	105,051,440
Total	93,886,150	105,051,440

The above benefits relate to payment of gratuity to officers whose contracts expired.

9 Acquisition of Assets (Annex 2 Attached)

Non -Financial Assets	2021-2022	2020-2021
	Kshs	Kshs
Refurbishment of Buildings	19,999,345	-
Construction and Civil Works	20,000,000	-
Purchase of Vehicles and other Transport Equipment	-	15,000,000
Purchase of Household Furniture and Institutional Equipment	525,890	517,800
Purchase of Office Furniture and General Equipment	1,558,500	3,546,980
Purchase of Specialized Plant, Equipment and Machinery	52,556,649	-
Total	94,640,385	19,064,780

- Refurbishment amount for Buildings of Kshs. 19,999,345 was for Huduma Centres.
- Construction and civil works amount of Kshs20,000,000 was for fit out works on proposed Huduma Centres at Garden City Mall.
- Purchase of Specialized Plant, Equipment and Machinery was mainly for implementation of virtual desktop infrastructure environment software for Huduma Centres.

10 Cash and Bank Accounts

10A: Bank Accounts

Name of Bank, Account No. & currency	Amount in bank account currency	Nature of Account.	2021-2022	2020-2021
			Kshs	Kshs
Central bank of Kenya,1000395567	kshs	Recurrent	279,996	456,580
Central bank of Kenya,1000395656	kshs	Development	311,956	554,400
Central bank of Kenya,1000395718	kshs	Deposit	20,819,640	15,614,693
Total			21,411,593	16,625,673

Ministry Of Public Service, Gender, Senior Citizens Affairs and Special Programmes
State Department for Public Service
Annual Report and Financial Statements for the year ended 30th June 2022

10B: Cash on hand

Description	2021-2022	2020-2021
	Kshs	Kshs
Cash in hand – Held in domestic currency	61,471	548,080
Total	61,471	548,080

Detailed Cash is as follows:

Description	2021-2022	2020-2021
	Kshs	Kshs
Headquarters ,Teleposta Building, Cash office	61,471	548,080
Total	61,471	548,080

11 : Accounts Receivables: Imprests and Advances

Description	2021-2022	2020-2021
	Kshs	Kshs
Government Imprests	-	
Salary advances	-	
District suspense	-	
Clearance accounts	-	
Total	-	

12 :Accounts Payable- deposits and retention

Description	2021-2022	2020-2021
	Kshs	Kshs
Retention	19,220,963	14,517,798
Deposits	1,598,676	1,096,895
Total	20,819,639	15,614,693

Details attached (See annexed)

13 : Fund Balance Brought Forward

Description	2021-2022	2020-2021
	Kshs	Kshs
Bank Accounts	16,625,673	132,024,750
Cash in hand	548,080	2,711
Accounts Receivables	-	-
Accounts Payables	(15,614,693)	(71,623,040)
Total	1,559,060	60,404,421

The amount of Kshs. 1,559,060 relates to unspent balances for the financial year 2020/2021.

14 :Prior Year Adjustments

Description error	Balance b/f FY 2020/2021 as per audited financial statements	Adjustments the year to during relating prior periods	Adjusted ** Balance b/f FY 2020/2021
	Kshs	Kshs	Kshs
Bank Account balance	16,625,673	(16,625,673)	-
Cash In Hand	548,080	(548,080)	-
Accounts Payables	(15,614,693)	15,614,693	-
Total	1,559,060	(1,559,060)	-

15 (Increase)/ Decrease in Advances and Imprests

Description	2021-2022	2020-2021
	Kshs	Kshs
Receivables As At 1 st July (A)	-	-
Receivables As At 30 th June (B)	-	-
(Increase)/ Decrease in Receivables (C=(B-A))	-	-

16 Increase/ (Decrease) in Retention and Third-Party Deposits

Description	2021-2022	2020-2021
	Kshs	Kshs
Payables As At 1 st July	15,614,693	71,623,040
Payables As At 30 th June	20,819,639	15,614,693
Increase/ (Decrease) In Payables	5,204,946	(56,008,347)

17. Other Important Disclosures

17.1 Related party transactions:

Description	2021-2022	2020-2021
	Kshs	Kshs
Key Management Compensation	111,738,076	123,355,776
Total Top Management Compensation	111,738,076	123,355,776
Transfers to Related Parties		
Transfers to SAGAs	13,178,015,712	9,564,492,424
Total Transfers to Related Parties	13,178,015,712	9,564,492,424
Transfers from the Exchequer	17,155,304,765	13,859,651,425
Total Transfers from Related Parties	17,155,304,765	13,859,651,425

17.2: Pending Accounts Payable (See Annex 1)

Description	Balance b/f FY 2020/2021	Additions for the period	Paid during the year	Balance c/f FY 2021/2022
	Kshs	Kshs	Kshs	Kshs
Construction of Buildings	-	-	-	-
Construction of Civil works	-	-	-	-
Supply of Goods	-	14,670,056.90	988,590	13,681,466.90
Supply of Services	251,279,252.30	1,340,541,438.25	127,373,257.40	1,464,447,433.15
Total	251,279,252.30	1,355,211,495.15	128,361,847.40	1,478,128,900.05

14. PROGRESS ON FOLLOW UP OF PRIOR YEARS AUDITOR-GENERAL'S RECOMMENDATIONS

The following is the summary of issues raised by the Auditor-General during the prior year and management comments that were provided.

Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Status:	Timeframe
1590	Unsupported adjustments	At the closure of the FY 2020/21, the State Department made journal adjustments amounting to Ksh. 45,634,075 to correct the negative balances caused by budgetary cuts. The documents including the journal vouchers have since been availed to the Auditors for verification	Appeared before PAC	Awaiting PAC recommendations
1591	Use of Goods and Services			
1591.1	Unsupported Supply of Milk	The supply of milk was evidenced by Delivery Notes signed by the respective officers acknowledging receipt of the same	Appeared before PAC	Awaiting PAC recommendations
1591.2	Unsupported Payments on Cleaning Service	The assessment of space for the purposes of cleaning, was not subjected to an inspection and evaluation process by the State Department for Housing. The payment was based on the floor area measurements for rent purposes. However, the State Department has since engaged the State Department for Housing and Urban Development to conduct an inspection and valuation of the spaces for 52 Huduma Centres among them Nairobi and Mombasa	Appeared before PAC	Awaiting PAC recommendations
1592	Pending Bills	These were mostly historical pending bills. The unsettled amounts were due to inadequate budgetary allocations	Ongoing as per budgetary provisions and exchequer receipts	30 th December, 2022
1593	Prior year audit issues	Administrative steps have been taken to implement the recommendations by PAC including but not limited to strengthening the Accounts Department, segregation of roles and responsibilities and regular reviews of our books by the State Department's Budget Implementation Committee.	Done	Continuous

Ministry Of Public Service, Gender, Senior Citizens Affairs and Special Programmes
State Department for Public Service
Annual Report and Financial Statements for the year ended 30th June 2022

1594	Delay in exchequer releases	Delay in the release of Exchequer does not only affect timely implementation of programmes but also distorts the budget execution processes, especially when they resort in pending bills. Despite the delays, the Department was still able to implement the planned activities.	Appeared before PAC	Awaiting PAC recommendations
1595	Advance payment for supply and delivery of uniforms	The State Department entered into a contract with Rivatex East Africa Limited for the provision of Huduma Kenya branded staff uniforms. This was a Government to Government engagement in support of local industry "Buy Kenya, Build Kenya". The (50%) advance payment was a negotiated agreement duly approved to ensure Rivatex deliver the goods on time in cognizance of the Government's commitment to revive State Owned Enterprises	Appeared before PAC	Awaiting PAC recommendations
1596	Non-compliance with cleaning services contract	The State Department has taken corrective measures among them establishing a Budget Execution Committee and a Legal Services Unit to provide guidance on contract management	Appeared before PAC	Awaiting PAC recommendations



Mary W. Kimonye (Mrs.), CBS
Principal Secretary



CPA Nelson Osioru
Head of Accounting Unit
ICPAK M/No 7597.

Ministry Of Public Service, Gender, Senior Citizens Affairs and Special Programmes
State Department for Public Service
Annual Report and Financial Statements for the year ended 30th June 2022

15. ANNEXES

Annex 1 - Analysis of Pending Accounts Payable

Supplier Of Goods Or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance 2021/2022	Outstanding Balance 2020/2021
SUPPLY OF GOODS	A	B	C	D=A-C	E=A-C
Jonahmatt Investments	1,425,000.00	2021/2022	-	1,425,000.00	-
Dancox Globals	1,806,000.00	2021/2022	-	1,806,000.00	-
Savo Investment	529,706.90	2021/2022	-	529,706.90	-
Conglomerate Trading	876,000.00	2021/2022	-	876,000.00	-
Alpoint Ventures	414,000.00	2021/2022	-	414,000.00	-
Tison General Suppliers Limited	310,000.00	2021/2022	-	310,000.00	-
UB Africa	100,000.00	2021/2022	-	100,000.00	-
Raroma Global Solutions	84,000.00	2021/2022	-	84,000.00	-
Fraton Enterprises	987,600.00	2021/2022	-	987,600.00	-
Advatech Supplies LTD	2,485,000.00	2021/2022	-	2,485,000.00	-
Rick Office Solutions	728,000.00	2021/2022	-	728,000.00	-
Fostar Solutions	975,000.00	2021/2022	-	975,000.00	-
Intersecure O Solutions	125,800.00	2021/2022	-	125,800.00	-
Kenfa Investments	928,000.00	2021/2022	-	928,000.00	-
Kamiti Prison Industry	490,000.00	2021/2022	-	490,000.00	-
Alpabo Ventures	1,067,150.00	2021/2022	-	1,067,150.00	-
Gaconi Ventures	1,338,800.00	2021/2022	-	1,338,800.00	-
Sub-Total	14,670,056.90			14,670,056.90	

*Ministry Of Public Service, Gender, Senior Citizens Affairs and Special Programmes
State Department for Public Service
Annual Report and Financial Statements for the year ended 30th June 2022*

SUPPLY OF SERVICES					
Pearlbeach Hotels	1,462,500.00	2021/2022	-	1,462,500.00	-
Pearlbeach Hotels	292,500.00	2021/2022	-	292,500.00	-
NahaH Enterprises	98,275.85	2021/2022	-	98,275.85	-
NahaH Enterprises	246,475.85	2021/2022	-	246,475.85	-
Naivasha Country Hotel Limited	283,034.50	2021/2022	-	283,034.50	-
Naivasha Country Hotel Limited	434,379.30	2021/2022	-	434,379.30	-
Kenya School of Government-Embu	1,121,250.00	2021/2022	-	1,121,250.00	-
Kenya School of Government- Lower Kabete	2,773,560.00	2021/2022	-	2,773,560.00	-
Kenya School of Government-Lower Kabete	1,010,120.00	2021/2022	-	1,010,120.00	-
Kenya School of Government-Lower Kabete	332,920.00	2021/2022	-	332,920.00	-
Kenya School of Government-Embu	1,275,000.00	2021/2022	-	1,275,000.00	-
Kenya School of Government-Lower Kabete	345,100.00	2021/2022	-	345,100.00	-
Kenya School of Government-Embu	1,796,250.00	2021/2022	-	1,796,250.00	-
Kenya School of Government-Embu	622,500.00	2021/2022	-	622,500.00	-
Kenya School of Government-Lower Kabete	730,800.00	2021/2022	-	730,800.00	-
Kenya School of Government-Embu	93,750.00	2021/2022	-	93,750.00	-
ACK Guest House- Kajiado	160,000.00	2021/2022	-	160,000.00	-
Bekam Hotel	140,800.00	2021/2022	-	140,800.00	-
Kenya School of Government-Embu	150,000.00	2021/2022	-	150,000.00	-
Kenya School of Government-Embu	131,250.00	2021/2022	-	131,250.00	-
Machakos University	295,000.00	2021/2022	-	295,000.00	-
Bukhungu Stadium	70,000.00	2021/2022	-	70,000.00	-

*Ministry Of Public Service, Gender, Senior Citizens Affairs and Special Programmes
State Department for Public Service*

Annual Report and Financial Statements for the year ended 30th June 2022

Silver Africa Tours and Safaris	214,720.00	2021/2022	-	214,720.00	-
Silver Africa Tours and Safaris	25,500.00	2021/2022	-	25,500.00	-
Silver Africa Tours and Safaris	151,950.00	2021/2022	-	151,950.00	-
Silver Africa Tours and Safaris	367,400.00	2021/2022	-	367,400.00	-
Kenya School of Government	1,241,000.00	2021/2022	-	1,241,000.00	-
Fidesa Enterprises Limited	1,359,900.00	2021/2022	-	1,359,900.00	-
Telford solutions	575,500.00	2021/2022	-	575,500.00	-
ROYDS ENTERPRISES	194,500.00	2021/2022	-	194,500.00	-
Mara Daima Enterprises	446,000.00	2021/2022	-	446,000.00	-
Michimedia Limited	1,062,000.00	2021/2022	-	1,062,000.00	-
Jema Auto Garage and Services	362,500.00	2021/2022	-	362,500.00	-
Silver Africa Tours and Safaris	1,552,465.00	2021/2022	-	1,552,465.00	-
Silver Africa Tours and Safaris	204,300.00	2021/2022	-	204,300.00	-
Silver Africa Tours and Safaris	136,450.00	2021/2022	-	136,450.00	-
Silver Africa Tours and Safaris	171,600.00	2021/2022	-	171,600.00	-
Silver Africa Tours and Safaris	154,270.00	2021/2022	-	154,270.00	-
Silver Africa Tours and Safaris	222,050.00	2021/2022	-	222,050.00	-
Silver Africa Tours and Safaris	707,000.00	2021/2022	-	707,000.00	-
Silver Africa Tours and Safaris	42,640.00	2021/2022	-	42,640.00	-
Standard Group PLC	1,468,560.00	2021/2022	-	1,468,560.00	-
Nation Media Group PLC	1,427,380.00	2021/2022	-	1,427,380.00	-
Standard Group PLC	2,202,840.00	2021/2022	-	2,202,840.00	-
Nation Media Group PLC	2,141,070.00	2021/2022	-	-	-
Standard Group PLC	734,280.00	2021/2022	-	734,280.00	-

Ministry Of Public Service, Gender, Senior Citizens Affairs and Special Programmes
State Department for Public Service
Annual Report and Financial Statements for the year ended 30th June 2022

Nation Media Group PLC	713,690.00	2021/2022	-	713,690.00	-
Standard Group PLC	1,624,000.00	2021/2022	-	1,624,000.00	-
Nation Media Group PLC	1,427,380.00	2021/2022	-	1,427,380.00	-
Government Printers	55,680.00	2021/2022	-	55,680.00	-
Radio Jambo	464,000.00	2021/2022	-	464,000.00	-
Teleposta Pension Scheme	174,000.00	2021/2022	-	174,000.00	-
Teleposta Pension Scheme	174,000.00	2021/2022	-	174,000.00	-
Primate Tours Limited	39,255.00	2021/2022	-	39,255.00	-
Tilil Technologies	710,394.10	2021/2022	-	710,394.10	-
Oliver K Ltd	7,113,129.00	2021/2022	-	7,113,129.00	-
Neoscape Arch System Ltd	9,330,015.00	2021/2022	-	9,330,015.00	-
Stan holdings Company Ltd	3,687,917.50	2021/2022	-	3,688,637.70	-
Conez technologies	3,650,000.00	2021/2022	-	3,650,000.00	-
NHIF	1,280,175,237.00	2021/2022	-	1,280,175,237.00	-
Pearlbeach Hotels	1,462,500.00	2021/2022	-	1,462,500.00	-
Synergy Development System Ltd	849,250.00	2021/2022	-	849,250.00	-
Postal Corporation of Kenya	303,365.00	2020/2021	-	-	303,365.00
Postal Corporation of Kenya	36,600.00	2020/2021	-	-	36,600.00
Postal Corporation of Kenya	-	2020/2021	-	-	30,241.00
Postal Corporation of Kenya	185,725.00	2020/2021	-	-	185,725.00
Toyota Kenya Limited	32,703.00	2020/2021	-	-	32,703.00
Toyota Kenya Limited	24,314.00	2020/2021	-	-	24,314.00
Tilil Technologies	307,985.00	2020/2021	-	-	307,985.00
Government Advertising Agency (GAA)	146,052.00	2020/2021	-	-	146,052.00

Ministry Of Public Service, Gender, Senior Citizens Affairs and Special Programmes
State Department for Public Service
Annual Report and Financial Statements for the year ended 30th June 2022

Government Advertising Agency (GAA)	233,669.00	2020/2021	-	-	233,669.00
Sage Media	11,817,500.00	2020/2021	-	-	11,817,500.00
Sage Media	11,817,500.00	2020/2021	-	-	11,817,500.00
Sage Media	11,817,500.00	2020/2021	-	-	11,817,500.00
Sage Media	11,817,500.00	2020/2021	-	-	11,817,500.00
Sage Media	36,394,809.00	2020/2021	-	-	36,394,809.00
Procost Ltd	1,435,754.05	2020/2021	-	-	1,435,754.05
HR Institute of Human Resource Management	139,200.00	2020/2021	-	-	139,200.00
Ministry of ICT (GAA)	-	2020/2021	-	-	233,669.00
Standard Group PLC	612,480.00	2020/2021	-	-	612,480.00
Standard Group PLC	487,200.00	2020/2021	-	-	487,200.00
Nation Media Group PLC	574,860.00	2020/2021	-	-	574,860.00
Nation Media Group PLC	457,320.00	2020/2021	-	-	457,320.00
Postal Corporation of Kenya	118,680.00	2020/2021	-	-	118,680.00
Postal Corporation of Kenya	37,800.00	2020/2021	-	-	37,800.00
Postal Corporation of Kenya	1,105.00	2020/2021	-	-	1,105.00
Rick Office Solutions Limited	310,080.00	2020/2021	-	-	310,080.00
Kenya Institute of Curriculum Development (KICD)	1,712,000.00	2020/2021	-	-	1,712,000.00
Kenya Institute of Curriculum Development (KICD)	88,006.00	2020/2021	-	-	88,006.00
Postal Corporation of Kenya	121,675.00	2019/2020	-	-	121,675.00
Postal Corporation of Kenya	57,125.00	2019/2020	-	-	57,125.00
Postal Corporation of Kenya	60,535.00	2019/2020	-	-	60,535.00

Ministry Of Public Service, Gender, Senior Citizens Affairs and Special Programmes
State Department for Public Service
Annual Report and Financial Statements for the year ended 30th June 2022

Roeh Tours & Travel	209,195.00	2019/2020	-	-	209,195.00
Roeh Tours & Travel	99,000.00	2019/2020	-	-	99,000.00
Roeh Tours & Travel	94,125.00	2019/2020	-	-	94,125.00
Roeh Tours & Travel	16,685.00	2019/2020	-	-	16,685.00
Roeh Tours & Travel	240,785.00	2019/2020	-	-	240,785.00
Roeh Tours & Travel	46,700.00	2019/2020	-	-	46,700.00
Roeh Tours & Travel	157,280.00	2019/2020	-	-	157,280.00
Roeh Tours & Travel	87,900.00	2019/2020	-	-	87,900.00
Roeh Tours & Travel	127,500.00	2019/2020	-	-	127,500.00
Roeh Tours & Travel	61,840.00	2019/2020	-	-	61,840.00
Roeh Tours & Travel	26,700.00	2019/2020	-	-	26,700.00
Roeh Tours & Travel	58,360.00	2019/2020	-	-	58,360.00
Roeh Tours & Travel	30,695.00	2019/2020	-	-	30,695.00
Roeh Tours & Travel	34,045.00	2019/2020	-	-	34,045.00
Roeh Tours & Travel	19,985.00	2019/2020	-	-	19,985.00
Roeh Tours & Travel	59,365.00	2019/2020	-	-	59,365.00
Roeh Tours & Travel	115,335.00	2019/2020	-	-	115,335.00
Roeh Tours & Travel	115,335.00	2019/2020	-	-	115,335.00
Roeh Tours & Travel	78,865.00	2019/2020	-	-	78,865.00
Roeh Tours & Travel	57,505.00	2019/2020	-	-	57,505.00
Roeh Tours & Travel	60,570.00	2019/2020	-	-	60,570.00
Roeh Tours & Travel	56,490.00	2019/2020	-	-	56,490.00
Roeh Tours & Travel	32,775.00	2019/2020	-	-	32,775.00
Roeh Tours & Travel	32,405.00	2019/2020	-	-	32,405.00

Ministry Of Public Service, Gender, Senior Citizens Affairs and Special Programmes
State Department for Public Service
Annual Report and Financial Statements for the year ended 30th June 2022

Annex 2 – Summary of Fixed Asset Register

Asset class	Historical Cost b/f (Kshs) 2020/2021	Additions during the year(Kshs)	Disposals during the year(Kshs)	Transfers in/(out) during the year	Historical Cost c/f (Kshs) 2021/22
Refurbishment of Buildings and structures	-	19,999,345	-	-	19,999,345
Construction and Civil Works	-	20,000,000	-	-	20,000,000
Transport Equipment	25,489,750	-	-	-	25,489,750
Purchase of House hold Furniture and institutional equipment	-	525,890	-	-	525,890
Purchase of office Furniture and general Equipment	9,331,981	1,558,500	-	-	10,890,481
Purchase of Specialized Plant, Equipment and Machinery	-	52,556,649	-	-	52,556,649
Total	34,821,731	94,640,385		-	129,462,115

Ministry Of Public Service, Gender, Senior Citizens Affairs and Special Programmes
State Department for Public Service
Annual Report and Financial Statements for the year ended 30th June 2022

Roeh Tours & Travel	36,105.00	2019/2020	-	-	36,105.00
Roeh Tours & Travel	34,150.00	2019/2020	-	-	34,150.00
Roeh Tours & Travel	34,470.00	2019/2020	-	-	34,470.00
Roeh Tours & Travel	50,715.00	2019/2020	-	-	50,715.00
Stanklean Commercial Ltd	10,389,870.15	2019/2020	-	-	10,389,870.15
Edon Consultants International Limited	2,646,210.00	2019/2020	-	-	2,646,210.00
Norift Construction Company Limited	13,050,587.00	2018/2019	-	-	13,050,587.00
Edon Consultants International Limited	-	2018/2019			429,744.50
Costrag Consult Ltd	-	2018/2019			1,446,696.55
UTO Creations Studio Ltd	1,466,471.85	2018/2019	-	-	1,466,470.65
Sub-Total	1,463,458,843.15			1,340,541,438.30	122,917,404.90
GRAND TOTAL(GOODS AND SERVICES)	1,478,128,900.05		-	1,355,211,495.20	122,917,404.90

Note: The balance brought forward for financial years before 2020/21 was Kshs. 251,279,252.30 out of which Kshs. 128,361,847.40 was paid during the year 2020/21 resulting to a closing balance of Kshs 122,917,404.90.

*Ministry Of Public Service, Gender, Senior Citizens Affairs and Special Programmes
State Department for Public Service
Annual Report and Financial Statements for the year ended 30th June 2022*

Annex 3 – List of SCs, Sagas and Public Funds under State Department for Public Service

Ref	SC, SAGA or Public Fund's name	Principal activity of entity	Accounting Officer	Amount transferred during the year	Inter- entity reconciliations one?(yes/no)
1	KSG	Training	Ludeki Chweya	755,907,626	Yes
2	NYS	Training	Matilda Sakwa	10,300,226,673	Yes
3	HELB	Educational Support	Charles Ringera	10,094,828	Yes
4	HELB	Educational Support (Expenditure at Ministry Level)	Mary W. Kimonye	9,834,088	Yes
Total				11,076,063,215	

Ministry Of Public Service, Gender, Senior Citizens Affairs and Special Programmes
State Department for Public Service
Annual Report and Financial Statements for the year ended 30th June 2022

Annex 4- Reports Generated from IFMIS

The following financial reports generated from IFMIS should be attached as appendices to these financial statements.

- i. GOK IFMIS Comparison Trial Balance
- ii. FO30 (Bank reconciliations) for all bank accounts
- iii. GOK IFMIS Receipts and Payments Statement
- iv. GOK IFMIS Statement of Financial Position
- v. GOK IFMIS Statement of Cash Flows
- vi. GOK IFMIS Notes to the Financial Statements
- vii. GOK IFMIS Statement of Budget Execution
- viii. GOK IFMIS Statement of Deposits
- ix. GOK IFMIS Budget Execution by Programme and Economic Classification
- x. GOK IFMIS Budget Execution by Heads and Programmes
- xi. GOK IFMIS Budget Execution by Programmes and Sub-programmes



Trial Balance Comparison Report

Entity: 1213-1213_State Department for Public Service

Current Period: JUL-21 To JUN-22

Compare With: JUL-20 To ADJ2-21

Account No and Description	Current Period		Previous period	
	Debit Balance	Credit Balance	Debit Balance	Credit Balance
	Kshs	Kshs	Kshs	Kshs
1420507 Receipts from Sale of Agricultural Goods	0.00	513,737,159.95	0.00	723,570,000.00
1420500 Incidental Sales by Non-Market Establishments Collected as AIA	0.00	513,737,159.95	0.00	723,570,000.00
1420000 Sales of Goods and Services	0.00	513,737,159.95	0.00	723,570,000.00
2110101 Basic Salaries - Civil Service	283,609,938.75	0.00	241,036,702.85	0.00
2110100 Basic Salaries - Permanent Employees	283,609,938.75	0.00	241,036,702.85	0.00
2110201 Contractual Employees	151,667,561.35	0.00	194,568,738.65	0.00
2110202 Casual Labour - Others	84,452,475.80	0.00	64,203,081.20	0.00
2110200 Basic Wages - Temporary Employees	236,120,037.15	0.00	258,771,819.85	0.00
2110301 House Allowance	115,633,573.70	0.00	89,834,246.30	0.00
2110303 Acting Allowance	190,000.00	0.00	375,000.00	0.00
2110305 Prosecutorial and State Counsel Allowance	1,081,495.00	0.00	1,050,000.00	0.00
2110307 Hardship Allowance	107,450.00	0.00	210,000.00	0.00
2110309 Special Duty Allowance	1,935,233.00	0.00	1,744,996.40	0.00
2110311 Transfer Allowance	405,999.00	0.00	199,949.40	0.00
2110312 Responsibility Allowance	6,281,390.00	0.00	4,828,120.00	0.00
2110313 Entertainment Allowance	8,186,379.00	0.00	7,870,275.00	0.00
2110314 Transport Allowance	42,829,945.05	0.00	38,771,871.50	0.00
2110315 Extraneous Allowance	13,179,167.00	0.00	13,724,945.70	0.00
2110317 Domestic Servant Allowance	2,579,938.00	0.00	2,180,800.00	0.00
2110318 n Practising Allowance	1,530,000.00	0.00	999,950.00	0.00
2110320 Leave Allowance	4,759,473.40	0.00	3,414,356.00	0.00
2110327 Ministerial Allowance	3,600,000.00	0.00	3,600,000.00	0.00
2110300 Personal Allowances paid as part of Salary	202,300,043.15	0.00	168,804,510.30	0.00
2110000 Wages and Salary Contributions	722,030,019.05	0.00	668,613,033.00	0.00
2120201 Employer Contributions to National Social and Health Insurance Scheme	4,000,000,000.00	0.00	4,000,000,000.00	0.00
2120200 Employer Contributions to Compulsory Health Insurance Schemes	4,000,000,000.00	0.00	4,000,000,000.00	0.00
2120000 Social Contributions	4,000,000,000.00	0.00	4,000,000,000.00	0.00
2210101 Electricity	27,268,790.40	0.00	27,186,654.10	0.00
2210102 Water and Sewerage Charges	23,446,177.50	0.00	20,841,748.35	0.00
2210103 Gas expenses	1,287,158.00	0.00	0.00	0.00
2210100 Utilities, Supplies and Services	52,002,125.90	0.00	48,028,402.45	0.00
2210201 Telephone, Telex, Facsimile and Mobile Phone Services	14,083,964.35	0.00	19,597,192.00	0.00
2210202 Internet Connections	63,465,374.30	0.00	42,852,598.45	0.00
2210203 Courier & Postal Services	5,007,546.00	0.00	2,906,926.95	0.00
2210200 Communication, Supplies and Services	82,556,884.65	0.00	65,356,717.40	0.00
2210301 Travel Costs (airlines, bus, railway, mileage allowances, etc.)	53,322,932.45	0.00	17,450,371.00	0.00
2210302 Accommodation - Domestic Travel	30,665,418.00	0.00	15,230,375.00	0.00
2210303 Daily Subsistence Allowance	50,122,412.60	0.00	26,444,294.00	0.00
2210304 Sundry Items (e.g. airport tax, taxis, etc?)	540,320.00	0.00	317,934.00	0.00
2210307 Passage & Transfer Expenses	0.00	0.00	22,400.00	0.00
2210300 Domestic Travel and Subsistence, and Other Transportation Costs	134,651,083.05	0.00	59,465,374.00	0.00
2210401 Travel Costs (airlines, bus, railway, etc.)	9,513,546.30	0.00	4,188,714.00	0.00
2210402 Accommodation	894,100.00	0.00	4,111,733.00	0.00
2210403 Daily Subsistence Allowance	2,074,200.00	0.00	6,258,498.00	0.00
2210404 Sundry Items (e.g. airport tax, taxis, etc?)	0.00	0.00	0.00	0.00
2210400 Foreign Travel and Subsistence, and other transportation costs	12,481,846.30	0.00	14,558,945.00	0.00
2210502 Publishing & Printing Services	20,671,294.60	0.00	3,041,344.00	0.00
2210503 Subscriptions to Newspapers, Magazines and Periodicals	1,517,457.00	0.00	999,112.00	0.00
2210505 Trade Shows and Exhibitions	492,458.00	0.00	376,000.00	0.00
2210500 Printing, Advertising and Information Supplies and Services	22,681,209.60	0.00	4,416,456.00	0.00

Account No and Description	Current Period		Previous period	
	Debit Balance	Credit Balance	Debit Balance	Credit Balance
2210603 Rents and Rates - Non-Residential	190,598,079.10	0.00	214,171,491.50	0.00
2210600 Rentals of Produced Assets	190,598,079.10	0.00	214,171,491.50	0.00
2210701 Travel Allowance	9,341,702.55	0.00	3,822,900.30	0.00
2210702 Remuneration of Instructors and Contract Based Training Services	2,355,450.00	0.00	1,411,221.00	0.00
2210703 Production and Printing of Training Materials	1,091,560.05	0.00	1,724,048.00	0.00
2210704 Hire of Training Facilities and Equipment	3,074,800.00	0.00	3,686,200.00	0.00
2210705 Field Training Attachments	500,000.00	0.00	604,600.00	0.00
2210706 Book Allowance	174,200.00	0.00	90,000.00	0.00
2210707 Project Allowance	149,500.00	0.00	90,000.00	0.00
2210708 Trainer Allowance	14,753,386.50	0.00	4,023,200.00	0.00
2210709 Research Allowance	269,040.00	0.00	65,908.00	0.00
2210710 Accommodation Allowance	3,539,388.00	0.00	725,000.00	0.00
2210711 Tuition Fees Allowance	10,525,813.00	0.00	6,520,750.70	0.00
2210712 Trainee Allowance	375,000.00	0.00	224,000.00	0.00
2210716 Human Resource Reforms	1,738,430.00	0.00	84,000.00	0.00
2210700 Training Expenses	47,888,270.10	0.00	23,071,828.00	0.00
2210801 Catering Services (receptions), Accommodation, Gifts, Food and Drinks	43,298,046.25	0.00	28,943,233.00	0.00
2210802 Boards, Committees, Conferences and Seminars	77,296,287.15	0.00	34,787,626.00	0.00
2210805 National Celebrations	150,000.00	0.00	77,500.00	0.00
2210807 Medals, Awards and Honors	75,000.00	0.00	40,000.00	0.00
2210808 Purchase of Coffins	150,000.00	0.00	105,000.00	0.00
2210800 Hospitality Supplies and Servi	120,969,333.40	0.00	63,953,359.00	0.00
2210901 Group Personal Insurance	2,454,935.00	0.00	1,499,991.00	0.00
2210910 Medical Insurance	117,113,054.90	0.00	113,483,494.85	0.00
2210900 Insurance Costs	119,567,989.90	0.00	114,983,485.85	0.00
2211001 Medical Drugs	0.00	0.00	1,067,000.00	0.00
2211004 Fungicides, Insecticides and Sprays	0.00	0.00	94,708.00	0.00
2211009 Education and Library Supplies	862,500.00	0.00	1,050,425.00	0.00
2211015 Foods and Rations	100,000.00	0.00	150,000.00	0.00
2211016 Purchase of Uniforms and Clothing - Staff	12,825,350.00	0.00	13,962,850.00	0.00
2211020 Uniform and Clothing Allowances	0.00	0.00	225,000.00	0.00
2211000 Specialised Materials and Supp	13,787,850.00	0.00	16,549,983.00	0.00
2211101 General Office Supplies (papers, pencils, forms, small office equipment etc)	61,097,308.55	0.00	52,678,376.00	0.00
2211102 Supplies and Accessories for Computers and Printers	11,070,159.00	0.00	12,025,442.20	0.00
2211103 Sanitary and Cleaning Materials, Supplies and Services	2,774,866.00	0.00	2,343,178.40	0.00
2211100 Office and General Supplies and Services	74,942,333.55	0.00	67,051,996.60	0.00
2211201 Refined Fuels and Lubricants for Transport	11,020,363.50	0.00	12,076,267.00	0.00
2211200 Fuel Oil and Lubricants	11,020,363.50	0.00	12,076,267.00	0.00
2211305 Contracted Guards and Cleaning Services	67,650,426.45	0.00	281,374,854.90	0.00
2211306 Membership Fees, Dues and Subscriptions to Professional and Trade Bodies	1,281,694.00	0.00	1,065,265.20	0.00
2211308 Legal Dues/fees, Arbitration and Compensation Payments	9,572,545.00	0.00	282,900.00	0.00
2211310 Contracted Professional Services	68,170,670.00	0.00	36,977,051.35	0.00
2211311 Contracted Technical Services	8,619,280.80	0.00	16,741,940.00	0.00
2211320 Temporary Committee Expenses	44,054,988.00	0.00	25,716,274.55	0.00
2211328 Counselling Services	14,759,571.85	0.00	9,056,000.00	0.00
2211329 HIV AIDS Secretariat workplace Policy Development	0.00	0.00	690,000.00	0.00
2211330 Administration of Superannuation Pension Scheme	0.00	0.00	242,500.00	0.00
2211300 Other Operating Expenses	214,109,176.10	0.00	372,146,786.00	0.00
2210000 Goods and Services	1,097,256,545.15	0.00	1,075,831,091.80	0.00
2220101 Maintenance Expenses - Motor Vehicles	16,123,253.20	0.00	12,234,015.90	0.00
2220100 Routine Maintenance - Vehicles	16,123,253.20	0.00	12,234,015.90	0.00
2220201 Maintenance of Plant, Machinery and Equipment (including lifts)	316,450.00	0.00	343,810.00	0.00
2220202 Maintenance of Office Furniture and Equipment	5,464,732.00	0.00	2,259,465.40	0.00
2220205 Maintenance of Buildings and Stations -- Non-Residential	7,554,437.00	0.00	1,230,380.00	0.00
2220209 Minor Alterations to Buildings and Civil Works	27,722,363.90	0.00	15,669,517.00	0.00

Account No and Description	Current Period		Previous period	
	Debit Balance	Credit Balance	Debit Balance	Credit Balance
2220210 Maintenance of Computers, Software, and Networks	7,421,245.00	0.00	15,274,050.60	0.00
2220212 Maintenance of Communications Equipment	221,111.00	0.00	357,485.00	0.00
2220200 Routine Maintenance - Other Assets	48,700,338.90	0.00	35,134,708.00	0.00
2220000 Routine Maintenance	64,823,592.10	0.00	47,368,723.90	0.00
2630101 Current Grants to Semi-Autonomous Government Agencies	12,807,845,711.05	0.00	8,567,492,424.45	0.00
2630100 Current Grants to Government Agencies and other Levels of Government	12,807,845,711.05	0.00	8,567,492,424.45	0.00
2630201 Capital Grants to Semi-Autonomous Government Agencies	370,170,000.00	0.00	997,000,000.00	0.00
2630200 Capital Grants to Government Agencies and other Levels of Government	370,170,000.00	0.00	997,000,000.00	0.00
2630000 Grants & Transfer To Other Govt. Units	13,178,015,711.05	0.00	9,564,492,424.45	0.00
2640101 Scholarships and other Educational Benefits - Secondary Education	0.00	0.00	17,854,622.00	0.00
2640102 Scholarships and other Educational Benefits - Tertiary Education	10,552,474.00	0.00	0.00	0.00
2640103 Educational Allowance	6,822,937.50	0.00	12,027,100.00	0.00
2640100 Scholarships and other Educational Benefits	17,375,411.50	0.00	29,881,722.00	0.00
2640000 Other Transfers and Emergency Relief	17,375,411.50	0.00	29,881,722.00	0.00
2710101 Early Retirement	406,200.00	0.00	726,755.15	0.00
2710102 Gratuity - Civil Servants	93,479,949.95	0.00	104,324,684.55	0.00
2710100 Government Pension and Retirement Benefits	93,886,149.95	0.00	105,051,439.70	0.00
2710000 Social Security Benefits	93,886,149.95	0.00	105,051,439.70	0.00
3110202 Non-Residential Buildings (offices, schools, hospitals, etc..)	0.00	0.00	0.00	0.00
3110200 Construction of Building	0.00	0.00	0.00	0.00
3110302 Refurbishment of Non-Residential Buildings	19,999,345.45	0.00	0.00	0.00
3110300 Refurbishment of Buildings	19,999,345.45	0.00	0.00	0.00
3110504 Other Infrastructure and Civil Works	20,000,000.00	0.00	0.00	0.00
3110500 Construction and Civil Works	20,000,000.00	0.00	0.00	0.00
3110701 Purchase of Motor Vehicles	0.00	0.00	15,000,000.00	0.00
3110700 Purchase of Vehicles and Other Transport Equipment	0.00	0.00	15,000,000.00	0.00
3110901 Purchase of Household and Institutional Furniture and Fittings	525,890.00	0.00	517,800.00	0.00
3110900 Purchase of Household Furniture and Institutional Equipment	525,890.00	0.00	517,800.00	0.00
3111001 Purchase of Office Furniture and Fittings	1,558,500.00	0.00	3,546,980.00	0.00
3111009 Purchase of other Office Equipment	0.00	0.00	0.00	0.00
3111000 Purchase of Office Furniture and General Equipment	1,558,500.00	0.00	3,546,980.00	0.00
3111111 Purchase of ICT Networking and Communication Equipment	9,596,460.00	0.00	0.00	0.00
3111112 Purchase of Software	42,960,189.30	0.00	0.00	0.00
3111100 Purchase of Specialised Plant, Equipment and Machinery	52,556,649.30	0.00	0.00	0.00
3110000 Acquisition of Fixed Capital Assets	94,640,384.75	0.00	19,064,780.00	0.00
3520304 Sale of Goods and Fees for Services	0.00	1,599,639,312.50	0.00	928,640,851.50
3520300 Receipts from the Sale of Inventories, Stocks and Commodities	0.00	1,599,639,312.50	0.00	928,640,851.50
3520000 Receipts from Sales of Inventories	0.00	1,599,639,312.50	0.00	928,640,851.50
6530101 Ministry HQ Recurrent Bank A/C	279,996.40	0.00	456,579.90	0.00
6530100 Recurrent Bank Accounts	279,996.40	0.00	456,579.90	0.00
6530000 Recurrent Bank Accounts	279,996.40	0.00	456,579.90	0.00
6540101 Ministry HQ Development Bank A	311,956.35	0.00	554,399.70	0.00
6540100 Development Bank Accounts	311,956.35	0.00	554,399.70	0.00
6540000 Development Bank Accounts	311,956.35	0.00	554,399.70	0.00
6550101 Ministry HQ Deposit Bank A/C	20,819,639.95	0.00	15,614,693.00	0.00
6550100 Deposit Bank Accounts	20,819,639.95	0.00	15,614,693.00	0.00
6550000 Deposit Bank Account	20,819,639.95	0.00	15,614,693.00	0.00
6580101 Cash	61,471.00	0.00	548,080.00	0.00
6580102 Cash at Hand - imprest	0.00	0.00	0.00	0.00
6580104 Cash in Transit	0.00	0.00	0.00	0.00
6580100 Cash in Hand	61,471.00	0.00	548,080.00	0.00
6580000 Cash in Hand	61,471.00	0.00	548,080.00	0.00
6710103 Salary advance	0.00	0.00	0.00	0.00
6710100 Debtors & Advances - Employees	0.00	0.00	0.00	0.00
6710000 Domestic Debtors & Advances	0.00	0.00	0.00	0.00

Account No and Description	Current Period		Previous period	
	Debit Balance	Credit Balance	Debit Balance	Credit Balance
6740101 Prepayment	0.00	0.00	0.00	0.00
6740102 R/D Cheques	0.00	0.00	0.00	0.00
6740100 Other Debtors & Pre-payments	0.00	0.00	0.00	0.00
6740000 Other Debtors & Pre-payments	0.00	0.00	0.00	0.00
6760101 Standing Imprests	0.00	0.00	0.00	0.00
6760102 Special Imprests	0.00	0.00	0.00	0.00
6760103 Temporary Imprests	0.00	0.00	0.00	0.00
6760100 Imprests	0.00	0.00	0.00	0.00
6760000 Government Imprests	0.00	0.00	0.00	0.00
6770101 Inter-Ministerial Agency A/C	0.00	0.00	0.00	0.00
6770100 Ministerial Agency Accounts	0.00	0.00	0.00	0.00
6770000 Agency Accounts	0.00	0.00	0.00	0.00
6780101 General Suspense A/C	0.00	0.00	0.00	0.00
6780103 District Suspense A/c	0.00	0.00	0.00	0.00
6780110 Imprest Cash Recovery	0.00	0.00	0.00	0.00
6780111 Salary Advance Recovery	0.00	0.00	0.00	0.00
6780100 Suspense & Clearance Account	0.00	0.00	0.00	0.00
6780000 Suspense & Clearance Account	0.00	0.00	0.00	0.00
7310101 General Deposits	0.00	1,096,895.40	0.00	1,096,895.40
7310108 Professional Fees (Survey)	0.00	0.00	0.00	0.00
7310100 General Deposits Items	0.00	1,096,895.40	0.00	1,096,895.40
7310000 Deposits	0.00	1,096,895.40	0.00	1,096,895.40
7320001 PAYE	0.00	0.00	0.00	0.00
7320000 Other Liabilities	0.00	0.00	0.00	0.00
7320101 PAYE	0.00	0.00	0.00	0.00
7320102 NHIF	0.10	0.00	0.10	0.00
7320103 House Rent	0.00	0.00	0.00	0.00
7320104 Car Loans	0.00	0.00	0.00	0.00
7320106 NSSF	0.00	0.00	0.00	0.00
7320107 Co-operatives	0.00	0.00	0.00	0.00
7320108 Insurances	0.00	0.40	0.00	0.00
7320109 Hire Purchases	0.00	0.00	0.00	0.00
7320111 WCPs	0.00	0.00	0.00	0.00
7320112 Staff Welfare Associations	0.00	0.00	0.00	0.00
7320113 HELB Deductions	0.00	0.00	0.00	0.00
7320114 Union Dues	0.00	0.00	0.00	0.00
7320115 Save As You Earn (SAYE)	0.00	0.00	0.00	0.00
7320116 Mortgages / Bank Loans	0.00	0.00	0.00	0.00
7320118 Provident Fund	0.00	0.00	0.00	0.00
7320120 Staff Contribution	0.00	0.00	0.00	0.10
7320121 Salary Overpayment Refunds	0.00	0.00	0.00	0.00
7320123 Civil Service Housing Fund	0.00	0.00	0.00	0.00
7320124 3% Commission on Deductions	0.00	0.00	0.00	0.00
7320199 Salary Control Account	0.00	0.00	0.00	0.00
7320100 Salary Deductions	0.10	0.40	0.10	0.10
7320201 Contractors Retention Money	0.00	19,722,744.10	0.00	14,517,797.60
7320200 Other General Liabilities	0.00	19,722,744.10	0.00	14,517,797.60
7320000 Other Liabilities	0.10	19,722,744.50	0.10	14,517,797.70
7350103 AP Liabilities	0.00	0.00	0.00	0.00
7350100	0.00	0.00	0.00	0.00
7350000 Revolving Funds	0.00	0.00	0.00	0.00
7380101 General Withholding Tax	0.00	0.00	0.00	0.00
7380102 VAT Withholding	0.00	0.00	0.00	0.00
7380100	0.00	0.00	0.00	0.00
7380000 Withholding Taxes	0.00	0.00	0.00	0.00
7390101 Inventory AP Accrual	0.00	0.00	0.00	0.00
7390103 AP Liabilities	0.00	0.15	0.00	182,941,481.35
7390100 System Required Liabilities	0.00	0.15	0.00	182,941,481.35
7399999 Cash Clearing A/c	0.00	0.00	182,941,481.35	0.00
7399900	0.00	0.00	182,941,481.35	0.00
7390000 System Required Liabilities A/cs	0.00	0.15	182,941,481.35	182,941,481.35
9910101 Provision for Encumbrance	0.00	0.00	0.00	0.00
9910100 General Provisions	0.00	0.00	0.00	0.00
9910201 Exchequer Releases/ Provisioning Account	0.00	45,252,460,983.90	0.00	28,097,156,219.05
9910209 Remittances to Exchequer	244,742,306.75	0.00	243,183,247.15	0.00
Miscellaneous Revenue				
9910200 Exchequer Provisions	244,742,306.75	45,252,460,983.90	243,183,247.15	28,097,156,219.05
9910000 Provisions	244,742,306.75	45,252,460,983.90	243,183,247.15	28,097,156,219.05
9999999 Consolidated Fund	27,852,413,912.30	0.00	13,994,321,548.95	0.00
9999900	27,852,413,912.30	0.00	13,994,321,548.95	0.00
9990000 Opening Balance Reserves	27,852,413,912.30	0.00	13,994,321,548.95	0.00
Total	47,386,657,096.40	47,386,657,096.40	29,947,923,245.00	29,947,923,245.00

The Statement has been prepared, reviewed and approved by the following:

Prepared By: _____

Date: _____

Reviewed By: _____

Date: _____

Approved By: _____

Date: _____

ر ر ر ر ر ر ر ر ر ر ر

REPUBLIC OF KENYA
BANK RECONCILIATION

From Date : 01-JUL-21 To : 25-JUL-22

REC 1213-STATE DEPARTMENT FOR PUBL

Bank : Central Bank of Kenya , Branch : Haile Selassie , Account Number : 1000395567

Balance as per bank certificate	279,996.40
Less --	
1. Payment in Cash Book not yet recorded in Bank Statement (Unpresented Cheques)	
2. Receipts in Bank Statement not yet recorded in Cash Book	
Add --	
3. Payment in Bank Statement not yet recorded in Cash Book	
4. Receipts in Cash Book not yet Recorded in Bank Statement	
Bank Balance as per Cash Book	279,996.40

Reconciled by: Philip Ghorie Signature: [Signature] Date:Reviewed by: HANNINI CHEGIE Signature: [Signature] Date:Approved by: Nelson Osiro Signature: [Signature] Date:

From Date : 01-JUL-21 To : 25-JUL-22

REC 1213-STATE DEPARTMENT FOR PUBLIC

Bank : Central Bank of Kenya , Branch : Haile Selassie , Account Number : 1000395567

1. PAYMENTS IN CASH BOOK NOT YET RECORDED IN BANK STATEMENT (UNPRESENTED CHEQUES)

Cheque		Payee	Amount
No	Date		
Total :			

2. RECEIPTS IN BANK STATEMENT NOT YET RECORDED IN CASH BOOK

Receipts			Amount
No	Date		
			Total :

3. PAYMENTS IN BANK STATEMENT NOT YET RECORDED IN CASH BOOK

Cheque			Amount
No	Date		
			Total :

4. RECEIPTS IN CASH BOOK NOT YET RECORDED IN BANK STATEMENT

Receipts			Amount
No	Date		
			Total :

BANK RECONCILIATION

From Date : 01-JUL-21 To : 25-JUL-22

DEV 1213-STATE DEPARTMENT FOR PUBI

Bank : Central Bank of Kenya , Branch : Haile Selassie , Account Number : 1000395656

Balance as per bank certificate	311,956.35
Less --	
1. Payment in Cash Book not yet recorded in Bank Statement (Unpresented Cheques)	
2. Receipts in Bank Statement not yet recorded in Cash Book	
Add --	
3. Payment in Bank Statement not yet recorded in Cash Book	
4. Receipts in Cash Book not yet Recorded in Bank Statement	
Bank Balance as per Cash Book	311,956.35

Reconciled by: Philip Chene Signature: [Signature] Date:Reviewed by: Hannah Chene Signature: [Signature] Date:Approved by: Nelson Osiro Signature: [Signature] Date:

From Date : 01-JUL-21 To : 25-JUL-22

DEV 1213-STATE DEPARTMENT FOR PUBLIC

Bank : Central Bank of Kenya , Branch : Haile Selassie , Account Number : 1000395656

1. PAYMENTS IN CASH BOOK NOT YET RECORDED IN BANK STATEMENT (UNPRESENTED CHEQUES)

Cheque		Payee	Amount
No	Date		
Total :			

2. RECEIPTS IN BANK STATEMENT NOT YET RECORDED IN CASH BOOK

Receipts		Amount
No	Date	
Total :		

3. PAYMENTS IN BANK STATEMENT NOT YET RECORDED IN CASH BOOK

Cheque		Amount
No	Date	
Total :		

4. RECEIPTS IN CASH BOOK NOT YET RECORDED IN BANK STATEMENT

Receipts		Amount
No	Date	
Total :		

F.O. 30

BANK RECONCILIATION

From Date : 01-JUL-21 To : 25-JUL-22

DEP 1213-STATE DEPARTMENT FOR PUBI

Bank : Central Bank of Kenya , Branch : Haile Selassie , Account Number : 1000395718

Balance as per bank certificate	20,819,639.95
Less --	
1. Payment in Cash Book not yet recorded in Bank Statement (Unpresented Cheques)	
2. Receipts in Bank Statement not yet recorded in Cash Book	
Add --	
3. Payment in Bank Statement not yet recorded in Cash Book	
4. Receipts in Cash Book not yet Recorded in Bank Statement	
Bank Balance as per Cash Book	20,819,639.95

Reconciled by: Philip Othman Signature: [Signature] Date:Reviewed by: Hannah Chege Signature: [Signature] Date:Approved by: Nelson Othman Signature: [Signature] Date:

From Date : 01-JUL-21 To : 25-JUL-22

DEP 1213-STATE DEPARTMENT FOR PUBLIC S

Bank : Central Bank of Kenya , Branch : Haile Selassie , Account Number : 1000395718

1. PAYMENTS IN CASH BOOK NOT YET RECORDED IN BANK STATEMENT (UNPRESENTED CHEQUES)

Cheque		Payee	Amount
No	Date		
Total :			

2. RECEIPTS IN BANK STATEMENT NOT YET RECORDED IN CASH BOOK

Receipts		Amount
No	Date	
Total :		

3. PAYMENTS IN BANK STATEMENT NOT YET RECORDED IN CASH BOOK

Cheque		Amount
No	Date	
Total :		

4. RECEIPTS IN CASH BOOK NOT YET RECORDED IN BANK STATEMENT

Receipts		Amount
No	Date	
Total :		



STATEMENT OF RECEIPTS AND PAYMENTS

Entity: 1213-1213_State Department for Public Service

Current Period: JUL-21 To JUN-22

Compare With: JUL-20 To JUN-21

	Note	Current Period	Previous Period
RECEIPTS			
Tax Receipts	1	0.00	0.00
Social Security Contribution	2	0.00	0.00
Proceeds from Domestic and Foreign Grants	3	0.00	0.00
Exchequer releases	4	17,155,304,764.85	13,859,651,424.60
Transfers from Other Government Entities	5	0.00	0.00
Proceeds from Domestic Borrowings	6	0.00	0.00
Proceeds from Foreign Borrowings	7	0.00	0.00
Proceeds from Sales of Assets	8	1,599,639,312.50	928,640,851.50
Reimbursements and Refunds	9	0.00	0.00
Returns of Equity Holdings	10	0.00	0.00
Other Receipts	11	513,737,159.95	723,570,000.00
TOTAL RECEIPTS		19,268,681,237.30	15,511,862,276.10
PAYMENTS			
Compensation of Employees	12	4,722,030,019.05	4,668,613,033.00
Use of goods and Services	13	1,162,080,137.25	1,123,199,815.70
Subsidies	14	0.00	0.00
Transfers to Other Government Units	15	13,178,015,711.05	9,564,492,424.45
Other Grants and Transfers	16	17,375,411.50	29,881,722.00
Social Security Benefits	17	93,886,149.95	105,051,439.70
Acquisition of Assets	18	94,640,384.75	19,064,780.00
Finance Costs, including Loan Interest	19	0.00	0.00
Repayment of Principal on Domestic and Foreign Borrowing	20	0.00	0.00
Other payments	21	0.00	0.00
TOTAL PAYMENTS		19,268,027,613.55	15,510,303,214.85
SURPLUS/DEFICIT		653,423.75	1,559,061.25

The Statement has been prepared, reviewed and approved by the following:

Prepared By: _____

Date: _____

Reviewed By: _____

Date: _____

Approved By: _____

Date: _____



Statement of Financial Position

Entity: 1213-1213_State Department for Public Service

Current Period: JUL-21 To JUN-22

Compare With: JUL-20 To JUN-21

	Note	Current Period	Previous Period
		Kshs	Kshs
FINANCIAL ASSETS			
Cash and Cash Equivalents			
Bank Balances	22A	21,411,592.70	16,625,672.60
Cash Balances	22B	61,471.00	548,080.00
Total Cash And Cash Equivalents		21,473,063.70	17,173,752.60
Accounts Receivables - Outstanding Imprest and Clearance Accounts	23	0.00	0.00
TOTAL FINANCIAL ASSETS		21,473,063.70	17,173,752.60
Financial Liabilities			
Accounts Payables - Deposits	24	20,819,639.95	15,614,693.00
NET FINANCIAL ASSETS		653,423.75	1,559,059.60
REPRESENTED BY			
Fund Balance b/fwd	25	1,559,059.60	60,404,421.00
Prior Year Adjustment	26	(1,559,059.60)	(60,404,422.65)
Surplus/Deficit for the Year		653,423.75	1,559,061.25
NET FINANCIAL POSITION		653,423.75	1,559,059.60

The Statement has been prepared, reviewed and approved by the following:

Prepared By: _____

Date: _____

Reviewed By: _____

Date: _____

Approved By: _____

Date: _____



STATEMENT OF CASH FLOW

Entity: 1213-1213 State Department for Public Service

Current Period: JUL-21 To JUN-22

Compare With: JUL-20 To JUN-21

	Note	Current Period	Previous Period
		Kshs	Kshs
Receipts and operating income			
Tax Receipts	1	0.00	0.00
Social Security Contribution	2	0.00	0.00
Proceeds from Domestic and Foreign Grants	3	0.00	0.00
Exchequer releases	4	17,155,304,764.85	13,859,651,424.60
Transfers from Other Government Entities	5	0.00	0.00
Reimbursements and Refunds	9	0.00	0.00
Returns of Equity Holdings	10	0.00	0.00
Other Receipts	11	513,737,159.95	723,570,000.00
Payments for Operating Expenses			
Compensation of Employees	12	4,722,030,019.05	4,668,613,033.00
Use of goods and Services	13	1,162,080,137.25	1,123,199,815.70
Subsidies	14	0.00	0.00
Transfers to Other Government Units	15	13,178,015,711.05	9,564,492,424.45
Other Grants and Transfers	16	17,375,411.50	29,881,722.00
Social Security Benefits	17	93,886,149.95	105,051,439.70
Finance Costs, including Loan Interest	19	0.00	0.00
Other payments	21	0.00	0.00
Adjusted for :			
Adjustments during the year		5,204,946.95	(213,100,949.50)
Prior year adjustments		(1,559,059.60)	(60,404,422.65)
Net Cash From Operating Activities	A	(1,500,699,616.65)	(1,181,522,382.40)
Cash Flow From Investing Activities			
Proceeds from Sales of Assets	8	1,599,639,312.50	928,640,851.50
Acquisition of Assets	18	94,640,384.75	19,064,780.00
Net Cash Flow From Investing Activities	B	1,504,998,927.75	909,576,071.50
Cash Flow From Borrowing Activities			
Proceeds from Domestic Borrowings	6	0.00	0.00
Proceeds from Foreign Borrowings	7	0.00	0.00
Repayment of Principal on Domestic and Foreign Borrowing	20	0.00	0.00
Net Cash Flow From Financing Activities	C	0.00	0.00
NET INCREASE IN CASH AND CASH EQUIVALENT	A+B+C	4,299,311.10	(271,946,310.90)
Cash and Cash Equivalent at BEGINNING of The Year		17,173,752.60	289,120,063.50
Cash and Cash Equivalent at END of The Year	22A+22B	21,473,063.70	17,173,752.60

The Statement has been prepared, reviewed and approved by the following:

Prepared By: _____

Date: _____

Reviewed By: _____

Date: _____

Approved By: _____

Date: _____



NOTES TO THE FINANCIAL STATEMENTS

Entity: 1213-1213_State Department for Public Service

Current Period: JUL-21 To JUN-22

Compare With: JUL-20 To JUN-21

1 Tax Receipts

Item Description	Item Code	Current Period	Previous Period
		Kshs	Kshs
Taxes on Income, Profits and Capital Gains	1110000	0.00	0.00
Taxes on Payroll and Workforce	1120000	0.00	0.00
Taxes on Property	1130000	0.00	0.00
Taxes on Goods and Services	1140000	0.00	0.00
Taxes on International Trade and Transactions	1150000	0.00	0.00
Other Taxes (not elsewhere classified)	1160000	0.00	0.00
TOTAL		0.00	0.00

2 Social Security Contribution

Item Description	Item Code	Current Period	Previous Period
		Kshs	Kshs
Health Insurance Contribution	1210100	0.00	0.00
NHIF Health Insurance Contributions	1210200	0.00	0.00
Contributions from Govt. Employees for Social & Welfare Schemes	1210300	0.00	0.00
TOTAL		0.00	0.00

3 Proceeds from Domestic and Foreign Grants

Item Description	Item Code	Current Period	Previous Period
		Kshs	Kshs
Grants from Foreign Governments	1310000	0.00	0.00
Grants from International Organisations	1320000	0.00	0.00
TOTAL		0.00	0.00

4 Exchequer releases

Item Description	Item Code	Current Period	Previous Period
		Kshs	Kshs
Exchequer Releases/ Provisioning Account for Q1	9910201	6,887,056,573.05	6,543,240,770.60
Exchequer Releases/ Provisioning Account for Q2	9910201	3,061,685,795.60	522,513,351.90
Exchequer Releases/ Provisioning Account for Q3	9910201	1,903,710,434.35	2,402,031,939.00
Exchequer Releases/ Provisioning Account for Q4	9910201	5,302,851,961.85	4,391,865,363.10
TOTAL		17,155,304,764.85	13,859,651,424.60

5 Transfers from Other Government Entities

Item Description	Item Code	Current Period	Previous Period
		Kshs	Kshs
Grants received by Central Govt from General Govt units	1330100	0.00	0.00
Grants Received from General Govt units by Local Authorities	1330200	0.00	0.00
Grants to Fund Accounts from Central Govt Budget	1330300	0.00	0.00
Grants to other General Govt units from General Govt units	1330400	0.00	0.00
TOTAL		0.00	0.00

6 Proceeds from Domestic Borrowings

Item Description	Item Code	Current Period	Previous Period
		Kshs	Kshs
Borrowing within General Government	5110100	0.00	0.00
Borrowing from Monetary Authorities (Central Bank)	5110200	0.00	0.00
Other Domestic Depository Corporations (Commercial Banks)	5110300	0.00	0.00
Borrowing from Other Domestic Financial Institutions	5110400	0.00	0.00
Borrowing from Other Domestic Creditors	5110500	0.00	0.00
Domestic Currency and Deposit	5110600	0.00	0.00
TOTAL		0.00	0.00

7 Proceeds from Foreign Borrowings

Item Description	Item Code	Current Period	Previous Period
		Kshs	Kshs
Foreign Borrowings - Drawdowns through Exchequer	5120100	0.00	0.00
Foreign Borrowing-Direct Payments	5120200	0.00	0.00
Foreign Currency and Foreign Deposits	5120300	0.00	0.00
Other Foreign Accounts Payable	5120400	0.00	0.00
TOTAL		0.00	0.00

8 Proceeds from Sales of Assets

Item Description	Item Code	Current Period	Previous Period
		Kshs	Kshs
Receipts from the Sale of Buildings - Paid to Exchequer	3510100	0.00	0.00
Receipts from the Sale of Buildings	3510200	0.00	0.00
Receipts from sale of other st	3510300	0.00	0.00
Receipts from sale of other st	3510400	0.00	0.00
Receipts from the Sale of Vehicles and Transport Equipment - Paid to Exchequer	3510500	0.00	0.00
Receipts from the Sale of Vehicles and Transport Equipment	3510600	0.00	0.00
Receipts from the Sale of Plant Machinery and Equipment - Paid to Exchequer	3510700	0.00	0.00
Receipts from the Sale Plant Machinery and Equipment	3510800	0.00	0.00
Receipts from Sale of Certified Seeds and Breeding Stock - Paid to Exchequer	3510900	0.00	0.00
Receipts from Sale of Certified Seeds and Breeding Stock	3511000	0.00	0.00
Receipts from the Sale of Strategic Reserves Stocks	3520100	0.00	0.00
Receipts from the Sale of Other Inventories, Stocks, and Commodities	3520200	0.00	0.00
Receipts from the Sale of Inventories, Stocks and Commodities	3520300	1,599,639,312.50	928,640,851.50
Receipts from the Sale of Land	3540100	0.00	0.00
Receipts from the Sale of Other Naturally Occurring Non-Produced Assets	3540200	0.00	0.00
Receipts from the Sale of Intangible Non-Produced Assets	3540300	0.00	0.00
Receipts from the Sale of Non-Produced Assets Collected as AIA	3540400	0.00	0.00
Repayments from Loans to Government Agencies and Other Levels of Government	4510100	0.00	0.00
Loans to Non-Financial Public Enterprises	4510200	0.00	0.00
Loans to Financial Institutions	4510300	0.00	0.00
Repayments from Domestic Loans to Individuals and Households	4510400	0.00	0.00
Repayments from lending to Foreign Govts.	4520100	0.00	0.00
Repayments from lending to International Orgns.	4520200	0.00	0.00
Repayments from lending to Foreign Non - Financial Enterps. & Financial Instns.	4520300	0.00	0.00
Repayments from Other Foreign Lending	4520400	0.00	0.00
Sales and Disposals of Equity Holdings in Domestic Public Non - Financial Enterprises	4530100	0.00	0.00
Sales and Disposals of Equity Holdings in Domestic Public Financial Institutions	4530200	0.00	0.00
Sales and Disposals of Other Equity Holdings	4530300	0.00	0.00
Sales and Disposals of Equity Holdings in Foreign Financial Instns. and Domestic Financial Instns. operating abroad	4530400	0.00	0.00
Sales and Disposals of Equity Holdings in Foreign Enterps. Financial Instns. and Domestic Financial Instns. operating abroad	4530500	0.00	0.00
Redemption/ Disposal of Other Financial Assets	4530600	0.00	0.00
Refund of Bonds paid as Deposits for Guarantees	4530700	0.00	0.00
TOTAL		1,599,639,312.50	928,640,851.50

9 Reimbursements and Refunds

Item Description	Item Code	Current Period	Previous Period
		Kshs	Kshs
Refund from World Food Programme (WFP)	4540101	0.00	0.00
Reimbursement of Audit Fees	4540102	0.00	0.00
Reimbursement on Messing Charges (UNICEF)	4540103	0.00	0.00
Reimbursement from World Bank - ECD	4540104	0.00	0.00

Item Description	Item Code	Current Period	Previous Period
Reimbursement from Individuals and Private Organizations	4540105	0.00	0.00
Reimbursement from Local Government Authorities	4540106	0.00	0.00
Reimbursement from Statutory Organizations	4540107	0.00	0.00
Reimbursement within Central Government	4540108	0.00	0.00
Reimbursement Using Bonds	4540109	0.00	0.00
Reimbursements and Refunds - Other (Budget)	4540199	0.00	0.00
TOTAL		0.00	0.00

10 Returns of Equity Holdings

Item Description	Item Code	Current Period	Previous Period
		Kshs	Kshs
Returns of Equity Holdings	4550000	0.00	0.00
Returns of Equity Holdings	4610000	0.00	0.00
TOTAL		0.00	0.00

11 Other Receipts

Item Description	Item Code	Current Period	Previous Period
		Kshs	Kshs
Interest Received	1410100	0.00	0.00
Profits and Dividends	1410200	0.00	0.00
Withdrawals from Income of Quasi-corporations	1410300	0.00	0.00
Rents on land, houses and buildings	1410400	0.00	0.00
Other Property Income collected as AIA	1410500	0.00	0.00
	1415000	0.00	0.00
Sales of Market Establishment	1420100	0.00	0.00
Administrative Fees and Charges	1420200	0.00	0.00
Administrative Fees and Charges collected as AIA	1420300	0.00	0.00
Incidental Sales by Non-Market Establishments	1420400	0.00	0.00
Incidental Sales by Non-Market Establishments Collected as AIA	1420500	513,737,159.95	723,570,000.00
Receipts from Sale of Incidental Goods	1420600	0.00	0.00
Fines, Penalties, Forfeitures and other Charges	1430100	0.00	0.00
Current Grants from International NGOs paid through Exchequer	1440100	0.00	0.00
Capital Grants from International NGOs paid through Exchequer	1440200	0.00	0.00
Current Grants from International NGOs collected as AIA	1440300	0.00	0.00
Capital Grants from International NGOs collected as AIA	1440400	0.00	0.00
Other Voluntary Transfers for Current purposes	1440500	0.00	0.00
Other Voluntary Transfers for Capital purposes	1440600	0.00	0.00
Paid to Exchequer	1450100	0.00	0.00
Receipts Not Classified Elsewhere	1450200	0.00	0.00
	1510200	0.00	0.00
	1510300	0.00	0.00
	1520100	0.00	0.00
Business Permits	1520200	0.00	0.00
Cesses	1520300	0.00	0.00
Poll Rates	1520400	0.00	0.00
Plot Rents	1520500	0.00	0.00
Other Local Levies	1520600	0.00	0.00
Administrative Services Fees	1530100	0.00	0.00
Various Fees	1530200	0.00	0.00
Council's Natural Resources Exploitation	1530300	0.00	0.00
Sales Of Council Assets	1530400	0.00	0.00
Lease / Rental Of Council's Infrastructure Assets	1530500	0.00	0.00
Other Miscellaneous Revenues	1530600	0.00	0.00
Other Miscellaneous Revenues	1540100	0.00	0.00
Insurance Claims Recovery	1540200	0.00	0.00
Medium Term Loans (1-3 Yr Repayment)	1540300	0.00	0.00
Long Term Loans (Over 3 Yr Rpayment)	1540400	0.00	0.00
Transfers From Reserve Funds	1540500	0.00	0.00
Donations	1540600	0.00	0.00
Fund Raising Events	1540700	0.00	0.00
Other Revenues From Financial Assets Loan	1540800	0.00	0.00
	1541000	0.00	0.00
Market/Trade Centre Fee	1550100	0.00	0.00
Vehicle Parking Fees	1550200	0.00	0.00
Housing	1560100	0.00	0.00
Social Premises Use Charges	1560200	0.00	0.00
School Fees	1570100	0.00	0.00
Other Education-Related Fees	1570200	0.00	0.00

Item Description	Item Code	Current Period	Previous Period
Other Education Revenues	1570300	0.00	0.00
Public Health Services	1580100	0.00	0.00
Public Health Facilities Operations	1580200	0.00	0.00
Environment & Conservancy Administration	1580300	0.00	0.00
Slaughter Houses Administration	1580400	0.00	0.00
Water Supply Administration	1580500	0.00	0.00
Sewerage Administration	1580600	0.00	0.00
Other Health & Sanitation Revenues	1580700	0.00	0.00
Technical Services Fees	1590100	0.00	0.00
External Services Fees	1590200	0.00	0.00
	1930100	0.00	0.00
System Required Revenue A/cs	1990100	0.00	0.00
TOTAL		513,737,159.95	723,570,000.00

12 Compensation of Employees

Item Description	Item Code	Current Period	Previous Period
		Kshs	Kshs
Basic Salaries - Permanent Employees	2110100	283,609,938.75	241,036,702.85
Basic Wages - Temporary Employees	2110200	236,120,037.15	258,771,819.85
Personal Allowances paid as part of Salary	2110300	202,300,043.15	168,804,510.30
Personal Allowances paid as Reimbursements	2110400	0.00	0.00
Personal Allowances provided in Kind	2110500	0.00	0.00
Employer Contributions to Compulsory National Social Security Schemes	2120100	0.00	0.00
Employer Contributions to Compulsory Health Insurance Schemes	2120200	4,000,000,000.00	4,000,000,000.00
Social Benefit Schemes Outside Government	2120300	0.00	0.00
TOTAL		4,722,030,019.05	4,668,613,033.00

13 Use of goods and Services

Item Description	Item Code	Current Period	Previous Period
		Kshs	Kshs
Utilities, Supplies and Services	2210100	52,002,125.90	48,028,402.45
Communication, Supplies and Services	2210200	82,556,884.65	65,356,717.40
Domestic Travel and Subsistence, and Other Transportation Costs	2210300	134,651,083.05	59,465,374.00
Foreign Travel and Subsistence, and other transportation costs	2210400	12,481,846.30	14,558,945.00
Printing, Advertising and Information Supplies and Services	2210500	22,681,209.60	4,416,456.00
Rentals of Produced Assets	2210600	190,598,079.10	214,171,491.50
Training Expenses	2210700	47,888,270.10	23,071,828.00
Hospitality Supplies and Services	2210800	120,969,333.40	63,953,359.00
Insurance Costs	2210900	119,567,989.90	114,983,485.85
Specialised Materials and Supplies	2211000	13,787,850.00	16,549,983.00
Office and General Supplies and Services	2211100	74,942,333.55	67,051,996.60
Fuel Oil and Lubricants	2211200	11,020,363.50	12,076,267.00
Other Operating Expenses	2211300	214,109,176.10	372,146,786.00
Routine Maintenance - Vehicles	2220100	16,123,253.20	12,234,015.90
Routine Maintenance - Other Assets	2220200	48,700,338.90	35,134,708.00
Exchange Rate Losses	2230100	0.00	0.00
TOTAL		1,162,080,137.25	1,123,199,815.70

14 Subsidies

Item Description	Item Code	Current Period	Previous Period
		Kshs	Kshs
Subsidies to Public Corporations	2510000	0.00	0.00
Subsidies to Private Enterprises	2520000	0.00	0.00
TOTAL		0.00	0.00

15 Transfers to Other Government Units

Item Description	Item Code	Current Period	Previous Period
		Kshs	Kshs
Current Grants to Government Agencies and other Levels of Government	2630100	12,807,845,711.05	8,567,492,424.45
Capital Grants to Government Agencies and other Levels of Government	2630200	370,170,000.00	997,000,000.00
Other Current Transfers, Grants and Subsidies	2640400	0.00	0.00
Other Capital Grants and Transfers	2640500	0.00	0.00
TOTAL		13,178,015,711.05	9,564,492,424.45

16 Other Grants and Transfers

Item Description	Item Code	Current Period	Previous Period
		Kshs	Kshs
Grants and Transfers to Foreign Governments	2610100	0.00	0.00
Membership Fees and Dues and Subscriptions to International Organizations	2620100	0.00	0.00
Membership Fees and Dues and Subscriptions to International Organizations (Continued)	2620200	0.00	0.00
Scholarships and other Educational Benefits	2640100	17,375,411.50	29,881,722.00
Emergency Relief and Refugee Assistance	2640200	0.00	0.00
Grants to Small Businesses, Cooperatives, and Self Employed	2640300	0.00	0.00
	2649900	0.00	0.00
TOTAL		17,375,411.50	29,881,722.00

17 Social Security Benefits

Item Description	Item Code	Current Period	Previous Period
		Kshs	Kshs
Government Pension and Retirement Benefits	2710100	93,886,149.95	105,051,439.70
Social Security Benefits	2710200	0.00	0.00
Employer Social Benefits	2710300	0.00	0.00
Refund of Pension to UK Government	2720100	0.00	0.00
Refund of Contributions to WCPS and other Ex-Gratia	2720200	0.00	0.00
TOTAL		93,886,149.95	105,051,439.70

18 Acquisition of Assets

Item Description	Item Code	Current Period	Previous Period
		Kshs	Kshs
Purchase of Buildings	3110100	0.00	0.00
Construction of Building	3110200	0.00	0.00
Refurbishment of Buildings	3110300	19,999,145.45	0.00
Construction of Roads	3110400	0.00	0.00
Construction and Civil Works	3110500	20,000,000.00	0.00
Overhaul and Refurbishment of Construction and Civil Works	3110600	0.00	0.00
Purchase of Vehicles and Other Transport Equipment	3110700	0.00	15,000,000.00
Overhaul of Vehicles and Other Transport Equipment	3110800	0.00	0.00
Purchase of Household Furniture and Institutional Equipment	3110900	525,890.00	517,800.00
Purchase of Office Furniture and General Equipment	3111000	1,558,500.00	3,546,980.00
Purchase of Specialised Plant, Equipment and Machinery	3111100	52,556,649.30	0.00
Rehabilitation and Renovation of Plant, Machinery and Equipment	3111200	0.00	0.00
Purchase of Certified Seeds, Breeding Stock and Live Animals	3111300	0.00	0.00
Research, Feasibility Studies, Project Preparation and Design, Project Supervision	3111400	0.00	0.00
Rehabilitation of Civil Works	3111500	0.00	0.00
Purchase of Specialised Plant	3112200	0.00	0.00
Acquisition of Strategic Stocks	3120100	0.00	0.00
Acquisition of Other Inventori	3120200	0.00	0.00
Acquisition of Land	3130100	0.00	0.00
Acquisition of Other Intangible Assets	3130200	0.00	0.00
Domestic Lending and On-lending	4110000	0.00	0.00
Domestic Equity Participation	4120000	0.00	0.00
Other Domestic Accounts Receivable	4130000	0.00	0.00
Foreign Lending and On- Lending	4140000	0.00	0.00
Foreign Equity Participation	4150000	0.00	0.00
Other Foreign Accounts Receivable	4160000	0.00	0.00
TOTAL		94,640,384.75	19,064,780.00

19 Finance Costs, Including Loan Interest

Item Description	Item Code	Current Period	Previous Period
		Kshs	Kshs
Interest Payments on Foreign Borrowing	2410100	0.00	0.00
Interest Payments on Guaranteed Debt	2410200	0.00	0.00
Interest on Domestic Borrowing	2420000	0.00	0.00
Interest on Borrowing From Other Government Units	2430000	0.00	0.00
TOTAL		0.00	0.00

20 Repayment of Principal on Domestic and Foreign Borrowing

Item Description	Item Code	Current Period	Previous Period
		Kshs	Kshs
Repayments on Borrowings from General Government	5510100	0.00	0.00
Repayments on Borrowings from Monetary Authorities (Central Bank)	5510200	0.00	0.00
Repayments on Borrowings from Other Domestic Depository Corporations (Commercial Banks)	5510300	0.00	0.00
Repayments on Borrowings from Other Domestic Financial Institutions	5510400	0.00	0.00
Repayments on Borrowings from Other Domestic Creditors	5510500	0.00	0.00
Principal Repayments on Foreign Borrowing	5510600	0.00	0.00
Principal Repayments on Guaranteed Debt Taken over by Government	5520000	0.00	0.00
Principal Repayments on Guaranteed Domestic Debt Taken over by Government	5520100	0.00	0.00
Principal Repayments on Guaranteed Foreign Debt Taken over by Government	5520200	0.00	0.00
Repayments on Borrowings from Other Domestic Creditors	5610000	0.00	0.00
Repayments on Borrowings from Other Domestic Creditors - Private Enterprises	5610500	0.00	0.00
	5620000	0.00	0.00
Repayments on Borrowings from Other Domestic Creditors - Public Enterprises	5620100	0.00	0.00
TOTAL		0.00	0.00

21 Other payments

Item Description	Item Code	Current Period	Previous Period
		Kshs	Kshs
Budget Reserves	2810100	0.00	0.00
Civil Contingency Reserves	2810200	0.00	0.00
Capital Transfer to Non Financial Public Enterprises	2820100	0.00	0.00
Capital Transfer to Public Financial Institutions and Enterprises	2820200	0.00	0.00
Capital Transfer to Private Non-Financial Enterprises	2820300	0.00	0.00
System Required Expenses	2990100	0.00	0.00
	2999900	0.00	0.00
TOTAL		0.00	0.00

22A Bank Balances

Item Description	Item Code	Current Period	Previous Period
		Kshs	Kshs
Special Accounts	6510000	0.00	0.00
Treasury Bank Accounts (Exchequer and CRF Accounts)	6520000	0.00	0.00
Recurrent Bank Accounts	6530000	279,996.40	456,579.90
Development Bank Accounts	6540000	311,956.35	554,399.70
Deposit Bank Account	6550000	20,819,639.95	15,614,693.00
Project Specific Bank Accounts	6570000	0.00	0.00
Foreign Currency and Foreign D	6590101	0.00	0.00
Foreign Currency and Foreign D	6590203	0.00	0.00
TOTAL		21,411,592.70	16,625,672.60

22B Cash Balances

Item Description	Item Code	Current Period	Previous Period
		Kshs	Kshs
Cash in Hand	6580000	61,471.00	548,080.00
Foreign Currency and Foreign D	6590201	0.00	0.00
TOTAL		61,471.00	548,080.00

23 Accounts Receivables - Outstanding Imprest and Clearance Accounts

Item Description	Item Code	Current Period	Previous Period
		Kshs	Kshs
Domestic Debtors & Advances	6710000	0.00	0.00
Debtors & Advances - Govt Owne	6720000	0.00	0.00
Foreign Debtors & Advances	6730000	0.00	0.00
Other Debtors & Pre-payments	6740000	0.00	0.00
Government Imprests	6760000	0.00	0.00

Item Description	Item Code	Current Period	Previous Period
Agency Accounts	6770000	0.00	0.00
Suspense & Clearance Account	6780000	0.00	0.00
Other Current Assets (System r	6790000	0.00	0.00
TOTAL		0.00	0.00

24. ACCOUNTS PAYABLE

Item Description	Item code	Current Period	Previous Period
		Kshs	Kshs
Withholding Taxes	7380000	0.00	0.00
Deposits	7310000	1,096,895.40	1,096,895.40
System Required Liabilities A/cs	7390000	0.15	0.00
Other Liabilities	7320000	19,722,744.40	14,517,797.60
Revolving Funds	7350000	0.00	0.00
TOTAL		20,819,639.95	15,614,693.00

25. FUND BALANCES BROUGHT FORWARD

Item Description	Item Code	Current Period	Previous Period
		Kshs	Kshs
Opening Balance Bank	22A	16,625,672.60	(506,056,976.95)
Opening Balance Cash	22B	548,080.00	795,177,040.45
Opening Balance Receivables - Imprest and Clearance Accounts	23	0.00	(971,800.00)
Opening Balance - Deposits	24	(15,614,693.00)	(227,743,842.50)
TOTAL		1,559,059.60	60,404,421.00

26. PRIOR YEAR ADJUSTMENTS

Item Description	Item Code	Current Period	Previous Period
		Kshs	Kshs
Exchequer Provisions	9910200	1,559,059.60	60,404,422.65
County Transfers	9910300	0.00	0.00
TOTAL		1,559,059.60	60,404,422.70

1



Statement of Budget Execution

Entity: 1213-1213 State Department for Public Service

Current Period: JUL-21 To JUN-22

	Note	Printed Estimate	Reallocation / Transfer	Supplementary Estimates	Final Approved Estimate (Net)	Actual	Budget Utilization Differences	% of Utilization
		a	b	c	d=a+b+c	e	f=d-e	g=e/d%
RECEIPTS								
Tax Receipts	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Social Security Contribution	2	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Proceeds from Domestic and Foreign Grants	3	0.00	0.00	100,100,000.00	100,100,000.00	0.00	100,100,000.00	0.00%
Exchange releases	4	0.00	0.00	0.00	0.00	17,155,304,764.85	(17,155,304,764.85)	0.00%
Transfers from Other Government Entities	5	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Proceeds from Domestic Borrowings	6	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Proceeds from Foreign Borrowings	7	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Proceeds from Sales of Assets	8	1,841,530,000.00	0.00	35,600,000.00	1,877,130,000.00	1,599,639,312.50	277,490,687.50	85.22%
Reimbursements and Refunds	9	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Returns of Equity Holdings	10	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Other Receipts	11	723,570,000.00	0.00	0.00	723,570,000.00	513,737,159.95	209,832,840.05	71.00%
Total		2,565,100,000.00	0.00	135,700,000.00	2,700,800,000.00	19,268,681,237.30	(16,567,881,237.30)	713.44%
PAYMENTS								
Compensation of Employees	12	4,737,370,000.00	0.00	40,840,000.00	4,778,210,000.00	4,722,030,019.05	56,179,980.95	98.82%
Use of goods and Services	13	1,253,741,634.00	0.00	163,841,447.00	1,417,583,081.00	1,162,080,137.25	255,502,943.75	81.98%
Subsidies	14	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Transfers to Other Government Units	15	12,654,332,402.00	0.00	1,000,000,000.00	13,654,332,402.00	13,178,015,711.05	476,316,690.95	96.51%
Other Grants and Transfers	16	30,097,598.00	0.00	0.00	30,097,598.00	17,375,411.50	12,722,186.50	57.73%
Social Security Benefits	17	45,148,366.00	0.00	59,825,000.00	104,973,366.00	93,886,149.95	11,087,216.05	89.44%
Acquisition of Assets	18	172,342,066.00	0.00	1,277,408.00	173,619,474.00	94,640,384.75	78,979,089.25	54.51%
Finance Costs, including Loan Interest	19	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Repayment of Principal on Domestic and Foreign Borrowing	20	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Other payments	21	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total		18,893,032,066.00	0.00	1,265,783,855.00	20,158,815,921.00	19,268,027,813.55	890,788,107.45	95.58%



Statement of Budget Execution
Entity: 1213-1213_State Department for Public Service
Current Period: JUL-21 To JUN-22

The Statement has been prepared, reviewed and approved by the following:
Prepared By: _____ Date: _____

Reviewed By: _____ Date: _____
Approved By: _____ Date: _____



Statement of Budget Execution - Development Expenditure

Entity: 1213-1213 State Department for Public Service

Current Period: JUL-21 To JUN-22

	Note	Printed Estimate	Reallocation / Transfer	Supplementary Estimates	Final Approved Estimate (Net)	Actual	Budget Utilization Differences	% of Utilization
		a	b	c	d=a+b+c	e	f=d-e	g=e/d%
RECEIPTS								
Tax Receipts	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Social Security Contribution	2	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Proceeds from Domestic and Foreign Grants	3	0.00	0.00	100,100,000.00	100,100,000.00	0.00	100,100,000.00	0.00%
Exchequer releases	4	0.00	0.00	0.00	0.00	482,420,543.00	(482,420,543.00)	0.00%
Transfers from Other Government Entities	5	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Proceeds from Domestic Borrowings	6	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Proceeds from Foreign Borrowings	7	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Proceeds from Sales of Assets	8	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Reimbursements and Refunds	9	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Returns of Equity Holdings	10	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Other Receipts	11	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total		0.00	0.00	100,100,000.00	100,100,000.00	482,420,543.00	(382,320,543.00)	481.94%
PAYMENTS								
Compensation of Employees	12	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Use of goods and Services	13	40,000,000.00	0.00	100,100,000.00	140,100,000.00	24,391,351.90	115,708,648.10	17.41%
Subsidies	14	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Transfers to Other Government Units	15	370,170,000.00	0.00	0.00	370,170,000.00	370,170,000.00	0.00	100.00%
Other Grants and Transfers	16	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Social Security Benefits	17	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Acquisition of Assets	18	157,842,066.00	0.00	0.00	157,842,066.00	87,547,234.75	70,294,831.25	55.47%
Finance Costs, including Loan Interest	19	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Repayment of Principal on Domestic and Foreign Borrowing	20	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Other payments	21	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total		568,012,066.00	0.00	100,100,000.00	668,112,066.00	482,108,586.65	186,003,479.35	72.16%



Statement of Budget Execution - Development Expenditure

Entity: 1213-1213 State Department for Public Service

Current Period: JUL-21 To JUN-22

The Statement has been prepared, reviewed and approved by the following:

Prepared By: _____

Date: _____

Reviewed By: _____

Date: _____

Approved By: _____

Date: _____



Statement of Budget Execution - Recurrent Expenditure

Entity: 1213-1213 State Department for Public Service

Current Period: JUL-21 To JUN-22

	Note	Printed Estimate	Reallocation / Transfer	Supplementary Estimates	Final Approved Estimate (Net)	Actual	Budget Utilization Differences	% of Utilization
		a	b	c	d=a+b+c	e	f=d-e	g=e/d%
RECEIPTS								
Tax Receipts	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Social Security Contribution	2	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Proceeds from Domestic and Foreign Grants	3	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Exchange releases	4	0.00	0.00	0.00	0.00	16,672,884,221.85	(16,672,884,221.85)	0.00%
Transfers from Other Government Entities	5	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Proceeds from Domestic Borrowings	6	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Proceeds from Foreign Borrowings	7	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Proceeds from Sales of Assets	8	1,841,530,000.00	0.00	35,600,000.00	1,877,130,000.00	1,599,639,312.50	277,490,687.50	85.22%
Reimbursements and Refunds	9	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Returns of Equity Holdings	10	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Other Receipts	11	723,570,000.00	0.00	0.00	723,570,000.00	513,737,159.95	209,832,840.05	71.00%
Total		2,565,100,000.00	0.00	35,600,000.00	2,600,700,000.00	18,786,260,694.30	(16,185,560,694.30)	722.35%
PAYMENTS								
Compensation of Employees	12	4,737,370,000.00	0.00	40,840,000.00	4,778,210,000.00	4,722,030,019.05	56,179,980.95	98.82%
Use of goods and Services	13	1,213,741,634.00	0.00	63,741,447.00	1,277,483,081.00	1,137,688,785.35	139,794,295.65	89.06%
Subsidies	14	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Transfers to Other Government Units	15	12,284,162,402.00	0.00	1,000,000,000.00	13,284,162,402.00	12,807,845,711.05	476,316,690.95	96.41%
Other Grants and Transfers	16	30,097,598.00	0.00	7.00	30,097,598.00	17,375,411.50	12,722,186.50	57.73%
Social Security Benefits	17	45,148,366.00	0.00	59,825,000.00	104,973,366.00	93,866,149.95	11,087,216.05	89.44%
Acquisition of Assets	18	14,500,000.00	0.00	1,277,408.00	15,777,408.00	7,093,150.00	8,684,258.00	44.96%
Finance Costs, including Loan Interest	19	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Repayment of Principal on Domestic and Foreign Borrowing	20	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Other payments	21	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total		18,325,020,000.00	0.00	1,165,683,855.00	19,490,703,855.00	18,785,919,226.90	704,784,628.10	96.38%



Statement of Budget Execution - Recurrent Expenditure

Entity: 1213-1213 State Department for Public Service

Current Period: JUL-21 To JUN-22

The Statement has been prepared, reviewed and approved by the following:

Prepared By: _____

Date: _____

Reviewed By: _____

Date: _____

Approved By: _____

Date: _____



SUMMARY STATEMENT OF DEPOSITS

Entity: 1213-1213 State Department for Public Service

Current Period: JUL-21 To JUN-22

Compare With: JUL-20 To JUN-21

Economic Item	6550101 - Ministry HQ Deposit Bank A/C	
	Current Period	Previous Period
Opening Balance	15,614,693.00	127,905,448.25
Transfers of retentions during the year	95,477,606.55	444,845.70
Payments made out of deposit account during the year	90,272,659.60	112,735,600.95
Closing Balance	20,819,639.95	15,614,693.00
Principal Secretary Controller Principal Accounts		

The Statement has been prepared, reviewed and approved by the following:

Prepared By: _____

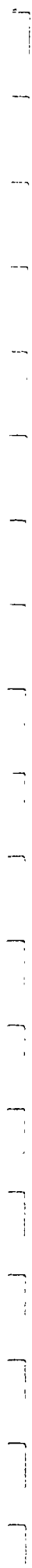
Date: _____

Reviewed By: _____

Date: _____

Approved By: _____

Date: _____



**Budget Execution by Programme and Economic Classification**

Entity: 1213-1213_State Department for Public Service

Period: JUL-21 To JUN-22

Program	Item	Description	Approved Budget	Actual Payments	Variance
0709000000		General Administration Planning and Support Services	708,482,813.00	602,288,284.40	106,194,528.60
	2110000	Wages and Salary Contributions	240,410,200.00	239,836,102.50	574,097.50
	2120000	Social Contributions	0.00	0.00	0.00
	2210000	Goods and Services	307,504,905.00	278,943,630.70	28,561,274.30
	2220000	Routine Maintenance	19,224,868.00	18,075,759.20	1,149,108.80
	2710000	Social Security Benefits	14,148,366.00	11,600,252.70	2,548,113.30
	3110000	Acquisition of Fixed Capital Assets	127,194,474.00	53,832,539.30	73,361,934.70
0710000000		Public Service Transformation	8,426,536,435.00	7,852,275,696.05	574,260,738.95
	2110000	Wages and Salary Contributions	537,799,800.00	482,193,916.55	55,605,883.45
	2120000	Social Contributions	4,000,000,000.00	4,000,000,000.00	0.00
	2210000	Goods and Services	1,020,179,493.00	818,812,914.45	201,366,578.55
	2220000	Routine Maintenance	70,673,815.00	46,747,832.90	23,925,982.10
	2630000	Grants & Transfer To Other Govt. Units	2,630,535,729.00	2,364,051,877.95	266,483,851.05
	2640000	Other Transfers and Emergency Relief	30,097,598.00	17,375,411.50	12,722,186.50
	2710000	Social Security Benefits	90,825,000.00	82,285,897.25	8,539,102.75
	3110000	Acquisition of Fixed Capital Assets	46,425,000.00	40,807,845.45	5,617,154.55
0747000000		National Youth Service	11,023,796,673.00	10,813,963,833.10	209,832,839.90
	2630000	Grants & Transfer To Other Govt. Units	11,023,796,673.00	10,813,963,833.10	209,832,839.90
		Grand Total	20,158,815,921.00	19,268,527,813.55	890,288,107.45

The Statement has been prepared, reviewed and approved by the following:

Prepared By: _____

Date: _____

Reviewed By: _____

Date: _____

Approved By: _____

Date: _____



Budget Execution by Heads and Programmes

Entity: 1213-1213_State Department for Public Service

Period: JUL-21 To JUN-22

Head	Program	Description	Approved Budget	Actual Payments	Variance
1213000100			10,285,448.00	9,884,416.40	401,031.60
	0709000000	General Administration Planning and Support Services	10,285,448.00	9,884,416.40	401,031.60
1213000400			140,704,806.00	120,723,032.00	19,981,774.00
	0710000000	Public Service Transformation	140,704,806.00	120,723,032.00	19,981,774.00
1213000700			643,041,362.00	605,433,739.65	37,607,622.35
	0709000000	General Administration Planning and Support Services	543,014,238.00	509,176,501.30	33,837,736.70
	0710000000	Public Service Transformation	100,027,124.00	96,257,238.35	3,769,885.65
1213000800			89,307,704.00	86,667,785.45	2,639,918.55
	0710000000	Public Service Transformation	89,307,704.00	86,667,785.45	2,639,918.55
	0709000000	General Administration Planning and Support Services	0.00	0.00	0.00
1213000900			4,283,031,317.00	4,267,555,624.10	15,475,692.90
	0710000000	Public Service Transformation	4,283,031,317.00	4,267,555,624.10	15,475,692.90
1213001000			37,341,061.00	35,679,477.40	1,661,583.60
	0709000000	General Administration Planning and Support Services	37,341,061.00	35,679,477.40	1,661,583.60
1213001100			2,269,986,418.00	2,009,793,461.95	260,192,956.05
	0710000000	Public Service Transformation	2,269,986,418.00	2,009,793,461.95	260,192,956.05
1213001200			629,857,310.00	533,371,198.45	96,486,111.55
	0710000000	Public Service Transformation	629,857,310.00	533,371,198.45	96,486,111.55
1213001300			25,500,142.00	23,060,342.50	2,439,799.50
	0710000000	Public Service Transformation	25,500,142.00	23,060,342.50	2,439,799.50
1213001400			6,599,803.00	6,059,858.00	539,945.00
	0710000000	Public Service Transformation	6,599,803.00	6,059,858.00	539,945.00
1213001500			69,608,003.00	61,383,731.05	8,224,271.95
	0710000000	Public Service Transformation	69,608,003.00	61,383,731.05	8,224,271.95
1213001600			10,973,796,673.00	10,763,963,833.10	209,832,839.90
	0747000000	National Youth Service	10,973,796,673.00	10,763,963,833.10	209,832,839.90
1213001700			311,643,808.00	262,842,726.85	48,801,081.15
	0710000000	Public Service Transformation	311,643,808.00	262,842,726.85	48,801,081.15
1213100100			167,000,000.00	103,041,526.65	63,958,473.35
	0709000000	General Administration Planning and Support Services	87,000,000.00	38,650,829.30	48,349,170.70
	0710000000	Public Service Transformation	80,000,000.00	64,390,697.35	15,609,302.65
1213100200			10,000,000.00	10,000,000.00	0.00
	0710000000	Public Service Transformation	10,000,000.00	10,000,000.00	0.00
1213100300			10,000,000.00	10,000,000.00	0.00
	0710000000	Public Service Transformation	10,000,000.00	10,000,000.00	0.00
1213100400			10,170,000.00	10,170,000.00	0.00
	0710000000	Public Service Transformation	10,170,000.00	10,170,000.00	0.00
1213100500			290,000,000.00	290,000,000.00	0.00
	0710000000	Public Service Transformation	290,000,000.00	290,000,000.00	0.00
	0709000000	General Administration Planning and Support Services	0.00	0.00	0.00
1213100600		Refurbishment and partitioning of offices-DPSM	0.00	0.00	0.00
	0709000000	General Administration Planning and Support Services	0.00	0.00	0.00
1213100700			30,842,066.00	8,897,060.00	21,945,006.00
	0709000000	General Administration Planning and Support Services	30,842,066.00	8,897,060.00	21,945,006.00
	0710000000	Public Service Transformation	0.00	0.00	0.00
1213100800			0.00	0.00	0.00
	0710000000	Public Service Transformation	0.00	0.00	0.00
1213100900			50,000,000.00	50,000,000.00	0.00
	0747000000	National Youth Service	50,000,000.00	50,000,000.00	0.00
1213101000			0.00	0.00	0.00
	0747000000	National Youth Service	0.00	0.00	0.00
1213101100			100,100,000.00	0.00	100,100,000.00
	0710000000	Public Service Transformation	100,100,000.00	0.00	100,100,000.00
Grand Total			20,158,815,921.00	19,268,527,813.55	890,288,107.45

The Statement has been prepared, reviewed and approved by the following:

Prepared By: _____

Date: _____

Reviewed By: _____
Approved By: _____

Date: _____
Date: _____

**Budget Execution By Programmes and Sub-Programmes**

Entity: 1213-1213_State Department for Public Service

Period: JUL-21 To JUN-22

Program	Sub Program	Description	Approved Budget	Actual Payments	Variance
0709000000		General Administration Planning and Support Services	708,482,813.00	602,288,284.40	106,194,528.60
	0709010000	Human Resources and Support Services	668,633,052.00	564,557,027.00	104,076,025.00
	0709020000	Financial Management Services	37,341,061.00	35,679,477.40	1,661,583.60
	0709030000	Information Communications Services	2,508,700.00	2,051,780.00	456,920.00
0710000000		Public Service Transformation	8,426,536,435.00	7,852,275,696.05	574,260,738.95
	0710010000	Human Resource Management	4,283,031,317.00	4,267,555,624.10	15,475,692.90
	0710020000	Human Resource Development	2,863,061,169.00	2,479,806,694.45	383,254,474.55
	0710030000	Management Consultancy Services	89,307,704.00	86,667,785.45	2,639,918.55
	0710040000	Huduma Kenya Service Delivery	1,021,501,118.00	860,604,622.65	160,896,495.35
	0710050000	Performance Management	69,608,003.00	61,383,731.05	8,224,271.95
	0710060000		100,027,124.00	96,257,238.35	3,769,885.65
0747000000		National Youth Service	11,023,796,673.00	10,813,963,833.10	209,832,839.90
	0747010000		5,508,034,240.00	5,374,872,244.20	133,161,995.80
	0747020000		4,552,858,179.00	4,476,913,398.40	75,944,780.60
	0747030000		962,904,254.00	962,178,190.50	726,063.50
		Grand Total	20,158,815,921.00	19,268,527,813.55	890,288,107.45

The Statement has been prepared, reviewed and approved by the following:

Prepared By: _____

Date: _____

Reviewed By: _____

Date: _____

Approved By: _____

Date: _____

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51
52
53
54
55
56
57
58
59
60
61
62
63
64
65
66
67
68
69
70
71
72
73
74
75
76
77
78
79
80
81
82
83
84
85
86
87
88
89
90
91
92
93
94
95
96
97
98
99
100
101
102
103
104
105
106
107
108
109
110
111
112
113
114
115
116
117
118
119
120
121
122
123
124
125
126
127
128
129
130
131
132
133
134
135
136
137
138
139
140
141
142
143
144
145
146
147
148
149
150
151
152
153
154
155
156
157
158
159
160
161
162
163
164
165
166
167
168
169
170
171
172
173
174
175
176
177
178
179
180
181
182
183
184
185
186
187
188
189
190
191
192
193
194
195
196
197
198
199
200
201
202
203
204
205
206
207
208
209
210
211
212
213
214
215
216
217
218
219
220
221
222
223
224
225
226
227
228
229
230
231
232
233
234
235
236
237
238
239
240
241
242
243
244
245
246
247
248
249
250
251
252
253
254
255
256
257
258
259
260
261
262
263
264
265
266
267
268
269
270
271
272
273
274
275
276
277
278
279
280
281
282
283
284
285
286
287
288
289
290
291
292
293
294
295
296
297
298
299
300
301
302
303
304
305
306
307
308
309
310
311
312
313
314
315
316
317
318
319
320
321
322
323
324
325
326
327
328
329
330
331
332
333
334
335
336
337
338
339
340
341
342
343
344
345
346
347
348
349
350
351
352
353
354
355
356
357
358
359
360
361
362
363
364
365
366
367
368
369
370
371
372
373
374
375
376
377
378
379
380
381
382
383
384
385
386
387
388
389
390
391
392
393
394
395
396
397
398
399
400
401
402
403
404
405
406
407
408
409
410
411
412
413
414
415
416
417
418
419
420
421
422
423
424
425
426
427
428
429
430
431
432
433
434
435
436
437
438
439
440
441
442
443
444
445
446
447
448
449
450
451
452
453
454
455
456
457
458
459
460
461
462
463
464
465
466
467
468
469
470
471
472
473
474
475
476
477
478
479
480
481
482
483
484
485
486
487
488
489
490
491
492
493
494
495
496
497
498
499
500
501
502
503
504
505
506
507
508
509
510
511
512
513
514
515
516
517
518
519
520
521
522
523
524
525
526
527
528
529
530
531
532
533
534
535
536
537
538
539
540
541
542
543
544
545
546
547
548
549
550
551
552
553
554
555
556
557
558
559
560
561
562
563
564
565
566
567
568
569
570
571
572
573
574
575
576
577
578
579
580
581
582
583
584
585
586
587
588
589
590
591
592
593
594
595
596
597
598
599
600
601
602
603
604
605
606
607
608
609
610
611
612
613
614
615
616
617
618
619
620
621
622
623
624
625
626
627
628
629
630
631
632
633
634
635
636
637
638
639
640
641
642
643
644
645
646
647
648
649
650
651
652
653
654
655
656
657
658
659
660
661
662
663
664
665
666
667
668
669
670
671
672
673
674
675
676
677
678
679
680
681
682
683
684
685
686
687
688
689
690
691
692
693
694
695
696
697
698
699
700
701
702
703
704
705
706
707
708
709
710
711
712
713
714
715
716
717
718
719
720
721
722
723
724
725
726
727
728
729
730
731
732
733
734
735
736
737
738
739
740
741
742
743
744
745
746
747
748
749
750
751
752
753
754
755
756
757
758
759
760
761
762
763
764
765
766
767
768
769
770
771
772
773
774
775
776
777
778
779
780
781
782
783
784
785
786
787
788
789
790
791
792
793
794
795
796
797
798
799
800
801
802
803
804
805
806
807
808
809
810
811
812
813
814
815
816
817
818
819
820
821
822
823
824
825
826
827
828
829
830
831
832
833
834
835
836
837
838
839
840
84

RECURRENT VOTE
R1213 State Department for Public Service
Recurrent Exchequer Position

Date	Not. No.	Amount (Kshs)		Date	Particulars	Amount (Kshs)
28-Jul-21	RE:003/07	59,594,215.00		1-Jul-21	Original Provision	15,759,920,000.00
06-Aug-21	RE:008/05	23,954,635.50		11-Apr-22	Supp	1,130,083,855.00
20-Aug-21	RE:016/07	1,660,721,150.00		24,777.00	Supp II	
31-Aug-21	RE:021/11	55,708,482.05				
24-Sep-21	RE:036/17	903,933,438.05				
30-Sep-21	RE:039/06	4,083,069,649.45				
30-Nov-21	RE:054/06	265,592,833.20				
02-Nov-21	RE:055/05	770,852,222.50				
25-Nov-21	RE:069/25	131,858,758.50				
07-Dec-21	RE:077/02	803,883,447.50				
22-Dec-21	RE:086/20	94,834,321.90				
23-Dec-21	RE:087/20	112,415,354.50				
29-Dec-21	RE:091/03	797,248,347.50				
26-Jan-22	RE:110/09	87,821,902.30				
31-Jan-22	RE:115/08	797,248,347.50				
24-Feb-22	RE:129/16	131,088,239.20				
10-Mar-22	RE:139/02	770,852,222.50				
28-Mar-22	RE:151/10	110,068,722.85				
04-Apr-22	RE:160/03	58,669,774.90				
19-Apr-22	RE:167/03	770,852,222.45				
27-Apr-22	RE:172/12	74,898,157.35				
05-May-22	RE:176/11	142,370,657.25				
06-May-22	RE:177/09	459,646,869.65				
09-May-22	RE:178/05	1,000,000,000.00				
18-May-22	RE:185/10	40,490,483.00				
31-May-22	RE:194/09	99,767,276.45				
15-Jun-22	RE:202/22	311,205,591.85				
16-Jun-22	RE:203/11	34,026,880.00				
16-Jun-22	RE:205/03	55,967,258.25				
20-Jun-22	RE:206/02	770,835,253.00				
23-Jun-22	RE:208/30	927,629,649.40				
30-Jun-22	RE:213/21	123,617,362.00				
30-Jun-22	RE:217/21	142,169,986.30				
Total Issues		16,672,884,221.85				
Balance		217,119,633.15				
						16,890,003,855.00

DEVELOPMENT VOTE
D1213 State Department for Public Service
Development Exchequer Position

Date	Not. No.	Amount (Kshs)		Date	Particulars	Amount (Kshs)
20-Aug-21	DE:009/03	51,751,670.00		1-Jul-20	Original Provision	568,012,066.00
24-Sep-21	DE:028/04	48,333,333.00			Supp I	
25-Nov-21	DE:058/09	85,000,000.00		16-Jun-22	Supp II	
10-Feb-22	DE:062/04	6,631,000.00				
16-Jun-22	DE:167/17	160,085,000.00				
17-Jun-22	DE:169/06	25,456,000.00				
28-Jun-22	DE:175/01	105,163,540.00				
Total Issues		482,420,543.00				
Balance		85,591,523.00				
		568,012,066.00				568,012,066.00

ANNEX 2

Fixed Asset Register

100

Annex 2 – Summary of Fixed Asset Register

Asset class	Historical Cost b/f (Kshs) 2020/2021		Additions during the year 2021- 2022 (Kshs)	Disposals during the year (Kshs)	Transfers in/(out) during the year	Historical Cost c/f (Kshs) 2021/22
	24,449,695			NIL		24,449,695
		Office equipment, furniture and fittings				
		1. Water dispenser-3No	66,000			66,000
		2. Water dispenser-1No	34,800			34,800
		3. Microwave-3No	128,400			128,400
		4. Fireproof Cabinet 4 drawer-1No	320,000			320,000
		5. Orthopedic Office Chair- 2No	137,780			137,780
		6. Office Chairs- 10No	500,000			500,000
		7. Secretarial Seats-10No	305,000			305,000

Asset class	Historical Cost b/f (Kshs) 2020/2021		Additions during the year 2021- 2022 (Kshs)	Disposals during the year (Kshs)	Transfers in/(out) during the year	Historical Cost c/f (Kshs) 2021/22
		8. Four way Workstation- 1No	360,500			360,500
		9. Two-way Workstation- 2No	448,000			448,000
		10. Steel Filling Cabinet-3No	133,500			133,500
		11. Steel Filling Cabinet-20No	780,000			780,000
		12. Steel Filling Cabinet-1No	39,000			39,000
		13. Steel Filling Cabinet-2No	84,000			84,000
		14. Steel Filling Cabinet-34No	1,564,000			1,564,000
		15. Steel Filling Cabinet-1No	46,000			46,000
		16. Sofaset	791,000			791,000
		17. Presidential	791,000			791,000

Asset class	Historical Cost b/f (Kshs) 2020/2021		Additions during the year 2021- 2022 (Kshs)	Disposals during the year (Kshs)	Transfers in/(out) during the year	Historical Cost c/f (Kshs) 2021/22
		Portrait				
		18. Bookshelves- 2No	230,000			230,000
		19. Bookshelves- 3No	225,000			225,000
		20. Window Blinders-1No	589,000			589,000
		21. Sheer Materials-8No	90,000			90,000
		22. Curtains-8No	168,000			168,000
		23. Executive Chair- 1No	84,000			84,000
		24. Executive desk- 1No	127,500			127,500
		25. Office Table- 1No	146,400			146,400
		26. Highback Office Chair-4No	360,000			360,000
		27. Library Books-	761,817			761,817

Asset class	Historical Cost b/f (kshs) 2020/2021		Additions during the year 2021- 2022 (kshs)	Disposals during the year (kshs)	Transfers in/(out) during the year	Historical Cost c/f (kshs) 2021/22
		248No				
		ICT EQUIPMENT				
		1. Laptop Computer Macbook-1No	247,000			247,000
		2. Laptop Computer type 3-28No	6,384,000			6,384,000
		3. Ipad Pro-1No	218,080			218,080
		4. Medium duty Printer Hp laserjet-1No	50,000			50,000
		5. Medium duty Printer Hp Laserjet-1No	50,000			50,000
		6. Electric Binding Machine-2No	370,000			370,000
		7. Shredder Machine-1No	85,000			85,000

Asset class	Historical Cost b/f (Kshs) 2020/2021	Historical Cost during the year 2021- 2022 (Kshs)	Disposals during the year (Kshs)	Transfers in/(out) during the year	Historical Cost c/f (Kshs) 2021/22
		8. TV Set	190,000		190,000
		9. Interactive Conference Screen	1,810,060		1,810,060
Total	24,449,695		19,645,757		44,095,452

(NB: The balance as at the end of the year is the cumulative cost of all assets bought and inherited by the Ministry, Department or Agency. Additions during the year should tie to note 18 on acquisition of assets during the year. Ensure this section is complete and covers all the entity's assets. Ensure the complete fixed asset register is separately prepared as per circular number 5/2020 and follow up reminder of circular No.23/2020 of The National Treasury)

1

HUDUMA KENYA SECRETARIAT

ASSET REGISTER FOR HUDUMA KENYA DURING 2021/2022 FINANCIAL YEAR

S/NO	ASSET CLASS	HISTORICAL COST 2020/21	ADDITIONAL DURING THE YEAR	DISPOSAL DURING THE YEAR	TRANSFER IN/OUT DURING THE YEAR	HISTORICAL COST OF (KSH) 2021/22	REMARKS
1	Refurbishment of buildings-Kib3a		2,469,514.00	Nil	Nil	2,469,514.00	
2	Refurbishment of buildings-City Square		2,344,615.00	Nil	Nil	2,344,615.00	Paid Pending Bills
2	Construction and Civil Works		Nil	Nil	Nil	34,900,829.28	
3	Purchase for equipment-ICT (virtualization)		34,900,829.29	Nil	Nil	3,750,000.00	
4	Purchase for equipment-ICT (Contact Centre Solution)		3,750,000.00	Nil	Nil		
5	TOTAL		43,459,958.29			43,459,958.29	

of buildings and



MINISTRY OF PUBLIC SERVICE AND GENDER
STATE DEPARTMENT FOR PUBLIC SERVICE
ASSET REGISTER

Date of Purchase	Firm	Item Description	Quantity	Unit Price	Total Cost (Kshs.)
DESK COMPUTERS					
25-06-20	Microscan Technologies Ltd	Desk top computers-Type 1	25	107,500.00	2,687,500.00
14-06-19	Sunbeam Computers System E.A Ltd	Desk top computers-Type 2	20	107,500.00	2,150,000.00
06-02-18	Abigo Holdings	HP Desktop Computers	2	118,400.00	236,800.00
28-06-18	Sueka General Sup	HP Desktop Computers	3	121,000.00	363,000.00
09-02-18	Antela Investment	HP Desktop Computers	2	119,500.00	239,000.00
09-02-18	Dove General Supplies	HP Desktop Computers	1	119,800.00	119,800.00
20-04-18	Tahari General Supplies	HP Desktop Computers	3	119,800.00	359,400.00
24-04-18	Hauze Solution Ltd	HP Desktop Computers	16	118,900.00	1,902,400.00
29-05-18	Joekibs Enterprises	HP Desktop Computers	3	121,000.00	363,000.00
29-06-18	Sunbeam Computers System E.A Ltd	HP Desktop Computers	4	120,000.00	480,000.00
11-06-18	Fleigh Suppliers	HP Desktop Computers	17	117,600.00	1,999,200.00
09-02-18	Cgene Agencies	HP Desktop Computers	3	118,000.00	354,000.00
29-06-18	Sadiel Bliss Investment	HP Desktop Computers	3	125,000.00	375,000.00
18-06-18	Elsim Enterprises	HP Desktop Computers	2	189,000.00	378,000.00
05-12-17	NeuroSmart Investment Ltd	HP Desktop Computers	10	118,400.00	1,184,000.00
30-07-15	Telkom Kenya Ltd	ZTE Desktop	1	3,499.00	3,499.00
30-07-15	Telkom Kenya Ltd	ZTE Desktop	5	3,499.00	17,495.00
6/27/2014	Cumber Investments	Desktop Computers	14	192,571.00	2,696,000.00
		SUB TOTAL			15,908,094.00
LAPTOP					
24-04-21	Dignity Traders Limited	Laptop Computer Type 3	12	196,551.72	2,736,000.00
03-06-20	Venix Supplier	HP Spectre Laptop	2	280,000.00	560,000.00
02-06-20	ComputerWays Ltd	Laptop Type (11)	7	125,900.00	881,300.00
26-06-20	ComputerWays Ltd	Laptop Type (11)	7	125,900.00	881,300.00
08-04-18	ComputerWays Ltd	laptop	20	125,900.00	2,518,000.00
08-05-18	Jocella Investments	Laptop	2	124,000.00	372,000.00
29-06-18	Sadiel Bliss Investment	Laptop	3	130,000.00	390,000.00
11-06-18	Fleigh Supplies	Laptop	2	139,780.00	279,560.00
09-02-18	Docie General	Laptop	1	128,000.00	128,000.00
23-06-15	Juthier Investment	Laptop	3	150,000.00	450,000.00
27-06-14	Wech Agencies	Laptop	6	199,666.00	1,198,000.00
07-05-12	Sight and Sound computers	Laptop	10	184,000.00	184,000.00
01-02-12	Brainbuzz System Tech	Laptop	8	125,000.00	1,000,000.00
27-06-12	Shalmar Computers	Laptop	10	184,000.00	1,840,000.00
16-09-12	Patience Services	Laptop	6	196,750.00	1,180,500.00

ASSET REGISTER

Date of Purchase	Firm	Item Description	Quantity	Unit Price	Total Cost (Kshs.)
21-06-10	Simal Office Supplies	Laptop	2	249,400.00	498,800.00
17-02-10	Kyeka Enterprises	Laptop	3	153,333.00	451,500.00
29-05-09	Eagle Surf Ltd	Laptop	2	185,500.00	371,000.00
23-02-09	Kyeka Enterprises	Laptop	11	150,000.00	1,650,000.00
28-05-09	Chrispac Enterprises	Laptop	5	165,000.00	825,000.00
08-09-09	Access Perfection System	Laptop	2	98,000.00	196,000.00
28-06-08	Electronic digital Computers	Laptop	3	185,000.00	555,000.00
19-07-07	Sunbeam	Laptop	1	138,000.00	138,000.00
28-06-06	Disney Systems	Laptop	2	190,000.00	380,000.00
28-06-06	Disney Systems	Laptop	6	190,000.00	1,140,000.00
25-06-06	Chrispac Enterprises	Laptop	2	190,000.00	380,000.00
02-12-05	Raycom Communication	Laptop	1	150,000.00	150,000.00
28-06-05	Electronic digital Computers	Laptop	10	18,495.00	184,950.00
28-06-05	Microscan Technologies	Laptop	3	183,000.00	549,000.00
02-12-05	Raycom Communication	Laptop	5	183,000.00	915,000.00
02-12-05	Raycom Communication	Laptop	10	18,495.00	184,950.00
24-11-04	Bell Atlantic	Laptop	10	18,495.00	184,950.00
29-01-04	Microscan Technologies	Laptop	1	152,000.00	152,000.00
10-09-02	Omwondo	Laptop	2	249,400.00	498,800.00
		Laptop	4	331,000.00	1,324,000.00
				SUB-TOTAL	22,591,610.00
IPAD					
24-06-15	Ficmax Supplies	Apple Ipad	3	120,000.00	360,000.00
28-06-12	Kyeka Enterprises	Apple Ipad	1	15,000.00	15,000.00
28-06-12	Kyeka Enterprises	Apple Ipad	1	15,000.00	15,000.00
28-06-12	Kyeka Enterprises	Apple Ipad	1	15,000.00	15,000.00
23-04-12	Sight and Sound Computers	Apple Ipad	1	15,000.00	15,000.00
09-10-12	Zichware Technology	Apple Ipad	1	117,000.00	117,000.00
				50,000.00	100,000.00
				Sub-Total	622,000.00
TABLETS					
20-02-17	SkyTop Agencies	Tablets	14	149,500.00	2,093,000.00
				Sub-Total	2,093,000.00
PRINTERS					
24-04-18	Hayze Solutions Ltd	Medium Duty Printers	8	119,000.00	952,000.00

MINISTRY OF PUBLIC SERVICE AND GENDER
STATE DEPARTMENT FOR PUBLIC SERVICE
ASSET REGISTER

Date of Purchase	Firm	Item Description	Quantity	Unit Price	Total Cost (Kshs.)
29-05-18	Sunbeam Computer System	Medium Duty Printers	2	110,000.00	220,000.00
29-06-18	Saciel Bliss Investment	Medium Duty Printers	3	98,000.00	294,000.00
29-05-18	Castamu Enterprises	Medium Duty Printers	3	111,900.00	335,700.00
25-05-17	Twera Enterprises	Printers (P2055h)	1	110,500.00	110,500.00
04-05-17	Ismo Computers	Printers (P2055h)	3	115,000.00	345,000.00
05-04-17	Macqueenet Suppliers	Printers (P2055h)	1	263,000.00	263,000.00
11/30/2017	Bokoh Limited	Medium Duty Printers	8	195,000.00	1,560,000.00
31-03-15	Zuplex Agencies	HP Laser jet color Printer M551DN	2	692,000.00	1,384,000.00
21-06-16	Jusha Seervice Ltd	HP Color Printer	1	450,000.00	450,000.00
27-06-14	Gunomi Technologies	Printer Duplex	1	250,000.00	250,000.00
27-06-14	Cumber Investments	Printer Duplex	1	199,800.00	199,800.00
27-06-14	Alfa Genesis Supplies	Printer Duplex	1	254,318.00	254,318.00
23-04-12	Sight Sound Computers	HP Printer	2	38,000.00	76,000.00
23-04-12	Sight Sound Computers	HP Laser jet color Printer M551DN	1	81,000.00	81,000.00
29-06-12	Informative Technologies	Printer Duplex	2	150,000.00	300,000.00
29-06-12	Informative Technologies	Printer Duplex	10	150,000.00	1,500,000.00
21-01-12	Shalmar Technologies	Printer Duplex	1	95,000.00	95,000.00
28-06-11	Leons Agencies and Stationaries	Colour Printer 3800 KIT	1	49,500.00	49,500.00
11-04-11	Sunbeam Computer System	Printer Colour Medium duty	2	155,000.00	310,000.00
21-02-11	Brandtech Technologies	Printer Duplex	1	135,000.00	135,000.00
11-08-11	MegaBase Agencies	Printer Duplex	1	165,000.00	165,000.00
27-06-11	Reflex Computers	Printer Duplex	3	103,400.00	310,200.00
15-03-11	Sunbeam Computer System	Printer Duplex	1	105,000.00	105,000.00
08-05-11	Sunbeam Computer System	Printer Colour Medium duty	1	155,000.00	155,000.00
22-02-10	Sunbeam Computer System	Printer Colour Medium duty	2	148,000.00	296,000.00
22-02-10	Chrispac Enterprises	Printer Duplex	3	165,000.00	495,000.00
22-02-10	Chrispac Enterprises	Printer Colour Medium duty	1	425,000.00	425,000.00
27-06-09	Patience Services	Printer Colour Medium duty	2	375,000.00	750,000.00
15-07-09	Dove Investment Ltd	Printer Duplex	19	152,000.00	2,888,000.00
30-06-08	Palm Computers	Printer Duplex	22	148,000.00	3,256,000.00
08-06-07	Computer Options	Printer Duplex	1	120,000.00	120,000.00
27-06-07	Jemmittech Enterprises	HP Color Printer Heavy duty	1	580,000.00	580,000.00
13-07-06	District Office Supplies	Printer Duplex	3	152,500.00	457,500.00
Sub- Total					18,532,318.00
UPS MACHINE					
22-07-19	Vimeric Ltd	UPS 650VA	100	7,000.00	700,000.00

MINISTRY OF PUBLIC SERVICE AND GENDER
STATE DEPARTMENT FOR PUBLIC SERVICE
ASSET REGISTER

Date of Purchase	Firm	Item Description	Quantity	Unit Price	Total Cost (Kshs.)
29-06-20	Vimerc Ltd	UPS 650VA	20	7,000.00	140,000.00
20-02-18	Intelsys System Solutions	UPS Machine 10KVA	3	1,295,000.00	3,885,000.00
10-05-18	Demnich Support Enterprises	UPS Machine 10KVA	10	138,000.00	1,380,000.00
11-06-18	Services	UPS Machine 1000KVA	40	19,000.00	760,000.00
24-06-16	Charbedy Systems	UPS 650VA	20	29,200.00	584,000.00
21-06-16	Gammamet Systems	UPS 650VA	44	29,000.00	1,276,000.00
11-06-15	Summis	UPS 1400VA	4	35,850.00	143,400.00
22-06-15	Gorgueus General Merchants	UPS 1400VA	10	32,000.00	320,000.00
27-06-14	Brandtech Technologies	UPS 650VA	7	34,428.00	241,000.00
25-06-14	Savannah Africa	UPS 650VA	20	17,000.00	340,000.00
28-06-13	Interage Components Ltd	UPS 650VA	10	26,500.00	265,000.00
07-09-12	Brandtech Technologies	UPS 650VA	2	18,500.00	37,000.00
02-10-12	Platinum Computer Services	UPS 650VA	2	9,500.00	19,000.00
07-08-12	Ebrahim Electronics	UPS 650VA	2	7,500.00	15,000.00
07-06-12	Chrispac Enterprises	UPS 650VA	15	38,500.00	577,500.00
07-09-12	Brandtech Technologies	UPS 650VA	2	35,000.00	70,000.00
12-02-12	One world Technologies	UPS 650VA	1	18,000.00	18,000.00
12-06-12	Jemmiltech Enterprises	UPS 650VA	4	38,000.00	152,000.00
26-06-12	Brand Technologies	UPS 650VA	10	19,500.00	195,000.00
12-09-12	One works Technologies	UPS 650VA	1	16,000.00	16,000.00
29-05-09	Posh System	UPS 1400VA	5	39,750.00	198,750.00
13-08-08	Kumflex Investment	UPS 650VA	2	34,000.00	68,000.00
27-06-08	Kenban Enterprises	UPS 1400VA	3	38,280.00	115,840.00
11-06-08	Sunbeam Computers	UPS 650VA	22	20,000.00	440,000.00
19-07-07	Sunbeam Computers	UPS 650VA	3	20,000.00	60,000.00
27-06-07	Kenban Enterprises	UPS 650VA	56	19,780.00	1,107,680.00
04-12-05	MicroScan Technologies	UPS 1400VA	3	98,000.00	294,000.00
03-05-05	Lowland Supplies	UPS 1400VA	4	57,000.00	228,000.00
12-05-05	Lowland Supplies	UPS 1400VA	3	57,000.00	171,000.00
				Sub- Total	13,872,450.00
BINDING MACHINE					
29-06-18	Abimol Enterprises	Electrical binding Machine	4	196,000.00	784,000.00
29-06-18	Mwon Enterprises	Electrical binding Machine	1	210,000.00	210,000.00
25-06-15	Bergamo stationaries and supplies	Heavy duty binding machine	1	120,000.00	120,000.00
				Sub- Total	1,114,000.00
SCANNER JET					

MINISTRY OF PUBLIC SERVICE AND GENDER
STATE DEPARTMENT FOR PUBLIC SERVICE
ASSET REGISTER

Date of Purchase	Firm	Item Description	Quantity	Unit Price	Total Cost (Kshs.)
29-05-18	Brenju General Merchants	Scanner jet 94010	1	87,000.00	87,000.00
18-06-18	Elsim Enterprises	Scanner jet 94010	2	78,000.00	156,000.00
29-06-18	Sunbeam Computer System	Scanner jet 94010	2	75,000.00	150,000.00
05-12-17	Neurosmart investment Ltd	Scanner jet 94010	10	69,000.00	690,000.00
		Sub- Total			393,000.00
HEAVY DUTY PHOTOCOPIER MACHINE					
09-02-18	Dove General Suppliers	Heavy duty photocopier machine	1	1,470,000.00	1,470,000.00
29-05-18	Brijus General Merchants	Heavy duty photocopier machine	1	1,399,000.00	1,399,000.00
22-06-18	Kapkabus General Supplies	Photocopier Tasklafa	1	1,390,000.00	1,390,000.00
22-06-18	Dukta Enterprises	Photocopier Tasklafa	1	1,390,000.00	1,390,000.00
		Sub- Total			5,649,000.00
SERVER					
28-05-21	Cybertech Engineering	Server Hard Disk SAS 300GB G7	2	99,760.00	199,520.00
01-10-20	Sunbeam Computer System	Server Hard Disk SAS 300GB G7	2	35,000.00	70,000.00
27-06-14	Arnitee International	Server with Active Directory system	1	1,489,468.00	1,489,468.00
		Sub- Total			1,489,468.00
TELECOMMUNICATION CABINET					
20-01-17	Technology Dimension	Telecommunication cabinet	1	197,000.00	197,000.00
		Sub- Total			197,000.00
WATER DISPENSER					
02-06-21	Naivas Supermarket	Water Dispenser	1	13,495.00	13,495.00
02-06-21	Nijmus General Merchants	Water Dispenser	18	32,100.00	577,800.00
30-06-21	Irasoft Enterprise Solutions Limited	Water Dispenser	6	32,600.00	195,600.00
2018	Supa Suit Solution	Water Dispenser	3	19,000.00	57,000.00
22-06-15	Harmelock Enterprises	Water Dispenser	1	25,000.00	25,000.00
27-06-14	Genome Technologies	Water Dispenser	3	28,000.00	84,000.00
24-04-13	Tuskys pioneer	Water Dispenser	2	18,490.00	36,980.00
13-03-13	Henda General	Water Dispenser	3	22,985.00	68,985.00
20-04-13	Tuskys pioneer	Water Dispenser	3	16,328.00	49,985.00
25-06-10	Estelle Distributors	Water Dispenser	5	35,000.00	175,000.00
28-05-10	Kitchen Appliances	Water Dispenser	1	15,000.00	15,000.00
07-04-09	Tuskys pioneer	Water Dispenser	1	19,995.00	19,995.00
15-09-08	Rekay Refrigerahom	Water Dispenser	3	35,000.00	105,000.00
04-08-08	Horne Appliance Ltd	Water Dispenser	2	23,300.00	46,600.00
27-06-08	Dekester	Water Dispenser	3	27,000.00	81,000.00
24-05-08	Kitchen Pride	Water Dispenser	1	20,000.00	20,000.00

MINISTRY OF PUBLIC SERVICE AND GENDER
STATE DEPARTMENT FOR PUBLIC SERVICE

ASSET REGISTER

Date of Purchase	Firm	Item Description	Quantity	Unit Price	Total Cost (Kshs.)
25-04-08	Kitchen Pride	Water Dispenser	1	25,000.00	25,000.00
03-04-08	Jewaka Stores	Water Dispenser	1	25,000.00	25,000.00
07-03-08	Kitchen Pride	Water Dispenser	1	20,000.00	20,000.00
SHREDDER MACHINE					Sub- Total
07-05-21	Kadekapvilia Technologies	Shredder Machine	1	56,000.00	56,000.00
29-05-18	Brjy General Merchants	Shredder Machine	1	95,000.00	95,000.00
18-06-18	Elism Enterprises	Shredder Machine	1	85,000.00	85,000.00
21-06-18	Daily Computer Systems	Shredder Machine	3	89,000.00	267,000.00
21-06-17	Laudrups Kenya Ltd	Shredder Machine	20	87,000.00	1,740,000.00
21-06-17	Kerri Investment	Shredder Machine	5	88,600.00	443,000.00
15-06-17	Shaki Agencies	Shredder Machine	5	109,780.00	548,900.00
05-06-17	Nijmus General Merchants	Shredder Machine	10	86,500.00	865,000.00
27-06-17	Madona Agencies	Shredder Machine	20	85,000.00	1,700,000.00
08-02-17	Mt Olives Ascession	Shredder Machine	1	125,000.00	125,000.00
13-06-13	Nebtech Communications	Shredder Machine	3	310,000.00	930,000.00
27-06-07	Mokela Agencies	Shredder Machine	2	186,000.00	372,000.00
04-05-06	Desmonte Supplies	Shredder Machine	2	240,000.00	480,000.00
03-02-03	Sligo Mark Enter	Shredder Machine	1	228,000.00	228,000.00
06-12-05	Fast Choice Ltd	Shredder Machine	2	108,000.00	216,000.00
22-02-02	Uzia Agencies	Shredder Machine	5	221,000.00	1,105,000.00
27-06-01	Hornbill Stationaries	Shredder Machine	3	220,000.00	660,000.00
DATA LINIC SPORTSSWITCH					Sub- Total
13-01-13	TopTech Computer	Data Linic Sportswitch	1	30,000.00	30,000.00
13-12-12	Joshad Agencies	Data Linic Sportswitch	30	6,000.00	180,000.00
04-10-12	Bestel Computer	Data Linic Sportswitch	1	16,000.00	16,000.00
22-10-12	C omputer world	Data Linic Sportswitch	5	6,000.00	30,000.00
29-11-12	PC World	Data Linic Sportswitch	1	16,000.00	16,000.00
07-09-12	One World Technology	Data Linic Sportswitch	2	28,000.00	28,000.00
28-12-11	Kyeka Enterprises	Data Linic Sportswitch	2	48,000.00	96,000.00
18-10-11	PC World	Data Linic Sportswitch	1	19,800.00	19,800.00
21-12-11	Bestel Computer	Data Linic Sportswitch	1	18,000.00	18,000.00
30-09-11	Brand Tech Technologies	Data Linic Sportswitch	1	14,000.00	14,000.00
19-05-11	Shalmac Technologies	Data Linic Sportswitch	1	2,800.00	2,800.00
12-11-10	Brand Tech Technologies	Data Linic Sportswitch	7	9,000.00	63,000.00

**MINISTRY OF PUBLIC SERVICE AND GENDER
STATE DEPARTMENT FOR PUBLIC SERVICE
ASSET REGISTER**

Date of Purchase	Firm	Item Description	Quantity	Unit Price	Total Cost (Kshs.)
14-09-10	Sunbeam Computers	Data Linic Sportswitch	1	7,500.00	75,000.00
24-06-09	Generation Technologies	Data Linic Sportswitch	1	3,000.00	3,000.00
09-12-08	Floodgate Computers	Data Linic Sportswitch	3	6,000.00	18,000.00
				Sub- Total	609,600.00
DOCUMENT SEAL STAMP					
06-05-14	Betimes office equipment	Document Seal Stamp	1	18,500.00	18,500.00
23-12-11	Betimes office equipment	Document Seal Stamp	1	8,950.00	8,950.00
				Sub- Total	27,450.00
PUBLIC ADDRESS SYSTEM					
18-06-12	Credible Sounds	Public Address System	1	204,500.00	204,500.00
				Sub- Total	204,500.00
TELECOMMUNICATION CABINET					
20-01-17	Technology Dimension	Telecommunication cabinet	1	197,000.00	197,000.00
				Sub- Total	197,000.00
TELEPHONE HEAD					
05-01-11	Alfeca Services	Telephone Head	20	12,500.00	250,000.00
20-04-10	Commtch Telecom	Telephone Head	3	6,000.00	18,000.00
11-09-09	Kenpat Communicationa	Telephone Head	1	10,000.00	10,000.00
				Sub- Total	278,000.00
WIRELESS TELEPHONE SET					
06-04-17	Jekim Technologies	Wireless Telephone set	1	93,676.00	93,676.00
				Sub- Total	93,676.00
TV CARD					
13-12-12	Joshad Agencies	TV Card	30	5,500.00	165,000.00
04-11-11	Stewan Computer garage	TV Card	1	8,500.00	8,500.00
03-10-08	Sunbeam Stationaries	TV Card	2	10,000.00	10,000.00
				Sub- Total	183,500.00
TV SET					
30-06-21	Irasoft Enterprise Solutions Limited	TV Set 32 Inch	1	44,000.00	44,000.00
BIOMETRIC DOOR					
27-06-14	Biometric Door	Biometric Door for Server Room	1	1,515,376.00	1,515,376.00
				Sub- Total	1,515,376.00
LCD PROJECTOR					
07-08-19	Eurocom System	EPSON Projector EB-X41	3	47,800.00	143,400.00
MOBILE BULK FILLING UNIT					

**MINISTRY OF PUBLIC SERVICE AND GENDER
STATE DEPARTMENT FOR PUBLIC SERVICE**

ASSET REGISTER

Date of Purchase	Firm	Item Description	Quantity	Unit Price	Total Cost (Kshs.)
22-12-17	Wandal Trading Company	Operated mobile buk filling	1	2,180,000.00	2,180,000.00
05-01-17	Paki Products	Operated mobile buk filling	1	2,790,000.00	2,790,000.00
ADDING MACHINE				Sub- Total	4,970,000.00
23-06-16	Charlele Systems	Adding Machine	3	50,000.00	150,000.00
23-06-16	Haddle Supplies	Adding Machine	2	54,000.00	108,000.00
ROUTER				Sub- Total	258,000.00
06-05-14	Filicom Computers	Cisco 2811	2	24,000.00	24,000.00
10-10-12	Digital Distribution Centre	Cisco 2811	1	90,000.00	90,000.00
27-06-09	Cistel Systems Ltd	Cisco 2811	1	650,000.00	650,000.00
COMPUTER TOOL KIT				Sub- Total	764,000.00
13-03-13	Bright Technologies	Computer Tool kit	2	12,000.00	24,000.00
21-02-12	Double Set Enterprises	Computer Tool kit	5	45,000.00	225,000.00
REFRIGERATOR - FRIDGE				Sub- Total	249,000.00
02-06-21	Naivas Supermarket	Fridge Von Vam 90 Litres	1	19,495.00	19,495.00
2018	Supa Suit Solution	Fridge 255 liters	1	79,000.00	79,000.00
2018	Supa Suit Solution	Fridge 120 liters	1	59,000.00	59,000.00
07-04-15	Amun Product and Services	Fridge	1	45,000.00	45,000.00
MICROWAVE				SUB TOTAL	183,000.00
02-06-21	Naivas Supermarket	Microwave 20 DGB	1	8,995.00	8,995.00
06-02-18	Supa Suit Solution	Microwave 20 liters	3	24,000.00	72,000.00
06-02-18	Supa Suit Solution	Microwave 20 liters	1	24,000.00	24,000.00
20-06-16	Lokemo General Merchants	Microwave	2	8,995.00	17,990.00
30-05-15	Lokemo General Merchants	Microwave	1	15,000.00	15,000.00
Lapel Microphone				SUB TOTAL	503,985.00
03-06-20	Venix Suppliers	Lapel Microphone	1		
Digital Camera				SUB TOTAL	65,000.00
03-06-20	Tayne Agencies	Semiprofessional Portable Camera Camon D7500	1		
SUB TOTAL					650,000.00

MINISTRY OF PUBLIC SERVICE AND GENDER
STATE DEPARTMENT FOR PUBLIC SERVICE
ASSET REGISTER

Date of Purchase	Firm	Item Description	Quantity	Unit Price	Total Cost (Kshs.)
Fireproof Cabinet					
	Kadekapvilla Technologies	Fire proof Cabinet 4 Drawers	1	238,000.00	238,000.00
	Kang General Merchants	Fireproof Cabinet four (4) drawer	1	362,000.00	362,000.00
	Kang General Merchants	Fire proof Cabinet 4 Drawers	1	362,000.00	362,000.00
Kyocera Photocopier Machine					
19-05-20	MFI Document Solutions	Kyocera Photocopier Machine 60031 Series	2	381,578.00	763,157.00
Orthopedic Office Chair					
17-02-21	Smargie Enterprises	Orthopedic Office Chair	2	78,400.00	156,800.00
07-05-21	Epicsource Enterprises	Orthopedic Office Chair	19	53,000.00	1,007,000.00
07-05-21	Kadekapvilla Technologies	Orthopedic Office Chair	1	119,500.00	119,500.00
29-06-21	Cheg Enterprises	Orthopedic Office Chair	18	53,000.00	954,000.00
30-06-21	Irasoft Enterprise Solutions	Orthopedic Office Chair	5	52,500.00	262,000.00
09-06-20	Epicsource Enterprises	Orthopedic Office Chair	10	52,000.00	520,000.00
Bulk Filer					
02-02-21	Tania Systems Management Limited	12 Bulk Filer	1	1,980,000.00	1,980,000.00
Steel Filing Cabinets					
30-06-21	Irasoft Enterprise Solutions	Steel Filing Cabinets four drawers	1	45,500.00	45,500.00
15-06-20	Fayre Ventures Company Limited	Steel Filing Cabinets four drawers	20	46,000.00	920,000.00
MOTOR VEHICLES					
2020	Toyota Kenya Limited	GKB 884V-HIACE	1	5,310,000.00	5,310,000.00
2020	Isuzu East Africa	GKB 073W-MINIBUS	1	5,179,750.00	5,179,750.00
2019	Ursia Kenya	GKB275V--PEUGOT	1	5,400,000	5,400,000
2019	Ursia Kenya	GKB276V--PEUGOT	1	5,400,000	5,400,000
2019	Toyota Kenya	GKB198V--TOYOTA PRADO	1	13,100,000	13,100,000
2018	Toyota Kenya	GKB796S-TOYOTA PRADO	1	14,000,000	14,000,000
2018	Toyota Kenya	GKB608S TOYOTA PRADO	1	14,000,000	14,000,000
2018	Toyota Kenya	GKB797S-TOYOTA PRADO	1	14,000,000	14,000,000

MINISTRY OF PUBLIC SERVICE AND GENDER
STATE DEPARTMENT FOR PUBLIC SERVICE
ASSET REGISTER

Date of Purchase	Firm	Item Description	Quantity	Unit Price	Total Cost (Kshs.)
2018	Ulysia Kenya	GKB800S-PEUGOT	1	5,000,000	5,000,000
2018	Ulysia Kenya	GKB803S-PEUGOT	1	5,000,000	5,000,000
2015	Toyota Kenya	GKB869K-TOYOTA PRADO	1	11,500,000	11,500,000
2015	DT Dobie	GKB106J-VW PASSAT	1	7,400,000	7,400,000
2014	Toyota Kenya	GKB159F-TOYOTA PRADO	1	11,500,000	11,500,000
2014	Toyota Kenya	GKB157F-TOYOTA PRADO	1	11,800,000	11,800,000
2014	Toyota Kenya	GK 219J-TOYOTA PRADO	1	9,000,000	9,000,000
2013	DT Dobie	GKA161U-VW PASSAT	1	6,500,000	6,500,000
2011	Toyota Kenya	GKB741C-TOYOTA PRADO	1	3,500,000	3,500,000
2010	DT Dobie	GKA182U-VW PASSAT	1	6,500,000	6,500,000
2010	Toyota Kenya	GKA658V-TOYOTA	1	2,600,000	2,600,000
2009	DT Dobie	GKA837V-NISSAN	1	2,400,000	2,400,000
2009	DT Dobie	GKA370U-NISSAN XTREIL	1	2,100,000	2,100,000
2008	Toyota Kenya	GKA297S-TOYOTA PRADO	1	5,300,000	5,300,000
2007	DT Dobie	GKA604P-NISSAN	1	1,600,000	1,600,000
2006	DT Dobie	GKA966N-NISSAN XTREIL	1		
2005	Toyota Kenya	GKA919K-SUZUKI VITARA	1	3,200,000	3,200,000
2004	Toyota Kenya	GKA311H-SUZUKI VITARA	1	2,900,000	2,900,000
2001	Simba Colt	GKA029R-MITSUBISHI PAJERO	1	3,000,000	3,000,000

ANNEX 3

Transfers to other Government entities (SAGAs).

CFO
Review & meet
advise on next
steps
20/8/2022



NATIONAL YOUTH SERVICE

Telegrams: *VIJANA*
Tel: +254-020-2632925
Fax: +254-020-2378129
Website: www.nys.go.ke
Email: Director.general@nys.go.ke
When replying please quote:

Ref: NYS/ACCTS/2/3/3

The Principal Secretary
State Department for Public Service
Harambee House
NAIROBI

SUBMISSION OF ANALYSIS OF A.I.A. AND EXCHEQUER RECEIPTS FOR THE YEAR ENDED 30TH JUNE, 2022

During the 2021/2022 Financial Year, the Service received Kshs.10,300,226,673.15 from the Exchequer and Kshs.513,737,159.95 from A.I.A.

Attached, find the analysis of the receipts for your further necessary action.

Matilda P. Sakwa (Ms.), EBS
DIRECTOR GENERAL/CEO

Ministry of Public Service Gender, Senior
Citizens Affairs & Special Programmes
State Department for Public Service

26 AUG 2022 274

Sign:

RECEIVED

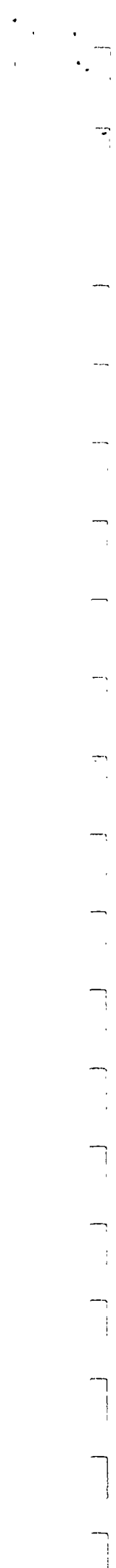
P.O. Box 30397-00100, NAIROBI

NATIONAL YOUTH SERVICE
HEADQUARTERS
P.O. Box 30397-00100
NAIROBI - KENYA

25th August, 2022

② Hon
let the Budget
be recommended
St. in

① Aseto
Please reconcile
with the Budget
34/8/22



APPENDICES

APPENDIX I: INTER-ENTITY TRANSFERS

	ENTITY NAME:	NATIONAL YOUTH SERVICE		
Break-down of Transfers from the State Department for Youth				
	Recurrent	Bank Statement Date	Amount (Ksh)	F/Y 2021-2022
		23-Aug-2021	1,541,704,446.00	
		27-Sep-2021	770,852,161.50	
		28-Sep-2021	770,852,161.50	
		29-Sep-2021	459,646,870.65	
		01-Oct-2021	311,205,290.85	
		03-Nov-2021	770,852,222.50	
		09-Dec-2021	770,852,253.00	
		04-Jan-2022	770,852,253.00	
		07-Feb-2022	770,852,223.00	
		14-Mar-2022	770,852,223.00	
		21-Apr-2022	770,852,222.45	
		10-May-2022	1,000,000,000.00	
		30-Jun-2022	770,852,345.70	
		SUB TOTAL	10,250,226,673.15	
	Development	Bank Statement Date	Amount (Ksh)	F/Y 2021-2022
		23-Aug-2021	12,500,000.00	
		25-Nov-2021	12,500,000.00	
		30-Jun-2022	25,000,000.00	
		SUB TOTAL	50,000,000.00	
		GRAND TOTAL	10,300,226,673.15	

The above amounts have been communicated to and reconciled with the parent Ministry

Signature

Senior Chief Finance Officer

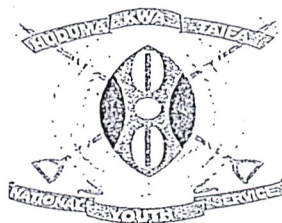
State Department of Public Service



.....

Head of Accounting Unit

[illegible]



NATIONAL YOUTH SERVICE

Telegrams: "VIJANA"
Tel: +254-020-2632925
Fax: +254-020-2378129
Website: www.nys.go.ke
Email: Director.general@nys.go.ke
When replying please quote:

NATIONAL YOUTH SERVICE
HEADQUARTERS
P.O. Box 30397-00100
NAIROBI - KENYA

25th August, 2022

Ref: NYS/ACCTS/2/3/4

The Principal Secretary
Ministry of Public Service, Gender,
Senior Citizen Affairs and Special Programms
State Department for Public Service
NAIROBI.

RE: A.I.A. SUMMARY FOR THE YEAR 2021/2022

As earlier requested, below is a tabulated summary of A.I.A. collected for the year ended 30th June, 2022.

S/NO.	QUARTER	AMOUNT KSH.
1.	1 st Quarter	33,904,470.33
2.	2 nd Quarter	102,439,289.42
3.	3 rd Quarter	266,567,396.40
4.	4 th Quarter	110,826,003.80
	TOTAL	513,737,159.95

Elias K. Macharia
FOR: DIRECTOR GENERAL/CEO

五
一
二
三
四
五
六
七
八
九
十



KENYA SCHOOL OF GOVERNMENT

Empowering the Public Service

Pilot Line: 020-4015000
Wireless: 020 - 2043339/40/42
Mobile No.0727496698
Email: directorgeneral@ksg.ac.ke

OFFICE OF THE DIRECTOR GENERAL
P.O. Box 23030-00604,
Lower Kabete, Nairobi, Kenya
Website: www.ksg.ac.ke

Ref No.KSG/NRB/FIN/7 Vol II(8)

August 24, 2022

Principal Secretary
Ministry of Public Service Gender, Senior Citizen Affairs
P.O. Box 30050-00100
NAIROBI

Attn: Nelson Mose

A-I-A AND GRANTS FOR THE YEAR 2021/2022

This is to confirm that the School received the following grants during the financial year 2021/2022:

	Mombasa Ksh	Embu Kshs	Matuga Kshs	Baringo Kshs
Recurrent				
28/06/2022	10,489,931.00	10,119,730.60	3,857,642.10	9,559,576.30
21/06/2022	10,489,930.67	10,119,730.67	3,857,642.33	9,559,576.33
11/05/2022	10,489,930.67	10,119,730.60	3,857,642.72	9,559,576.33
31/03/2022	20,979,862.00	20,239,462.00	11,570,928.00	19,119,152.00
7/02/2022	10,489,931.00	10,119,730.60	5,785,464.00	9,559,576.30
28/01/2022	-	-	-	15,024,325.00
29/12/2021	10,489,931.00	10,119,730.00	5,786,464.00	-
10/12/2021	10,489,931.00	10,119,730.00	5,786,464.00	-
05/11/2021	10,489,931.00	10,119,732.00	5,783,464.00	9,559,576.00
29/09/2021	10,489,931.00	10,119,732.00	5,783,464.00	9,559,576.00
26/08/2021	20,979,861.00	20,239,461.00	11,572,927.00	19,119,152.00
TOTALS	125,879,170.34	121,436,769.47	63,642,102.15	110,620,086.26

Damara
Please TNA - Fd
A 25/08.

7

— 4 —

Abstract

—

1

—

1

7

—

—

—

—

10

Development grant				
20/06/2022	145,000,000	5,085,000	5,000,000	5,000,000
26/11/2022	72,500,000	-	-	-
28/09/2021	48,333,333	-	-	-
24/08/2021	24,166,667	5,085,000	5,000,000	5,000,000
TOTALS	290,000,000	10,170,000	10,000,000	10,000,000

Enclosed please find a schedule of A-I-A generated per campus as per quarterly reports for the financial year 2021/2022 for your records.

Yours Sincerely



Prof. Nura Mohamed, PhD., MBS

DIRECTOR FINANCE & ADMINISTRATION



KENYA SCHOOL OF GOVERNMENT

A.I.A REVENUE 2021/2022 FY

QUARTER 1, 2021/22 FY

	NBI	ELDI	BARINGO	MATUGA	EMBU	MOMBASA	TOTAL
	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs
INCOME							
Training Revenue	65,227,493	10,591,834	41,435,010	21,266,810	26,327,967	49,904,253	214,753,367
Research & Consultancy Revenue	7,821,843		-	-	-	251,724	8,073,567
Accommodation Revenue	52,994,181	754,200	1,443,812	11,597,121	10,782,008	1,597,714	79,169,036
Hire of Facilities	5,395,928	437,500	2,754,913	351,207	6,562,026	1,908,966	17,410,540
Other incomes	28,432,689	346,729	1,421,365	11,552,027	8,982,793	10,284,543	61,020,146
TOTAL	159,872,134	12,130,263	47,055,100	44,767,165	52,654,794	63,947,200	380,426,656

QUARTER 2, 2021/22 FY

	NBI	ELDI	BARINGO	MATUGA	EMBU	MOMBASA	TOTAL
	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs
INCOME							
Training Revenue	53,765,724	1,617,571	84,537,600	18,557,754	19,502,896	60,841,360	238,822,905
Research & Consultancy Revenue	10,536,796	10,591,834	220,690	1,700,000	-	862,069	23,911,389
Accommodation Revenue	20,654,244	223,700	2,965,257	7,575,183	6,670,318	7,409,127	45,497,830
Hire of Facilities	6,532,920	1,038,100	3,894,173	567,500	21,651,121	7,275,043	40,958,856
Other incomes	13,316,129	419,029	1,643,298	11,120,994	8,961,664	9,959,285	45,420,399
TOTAL	104,805,814	13,890,234	93,261,017	39,521,431	56,786,000	86,346,883	394,611,379

DIRECTOR

QUARTER 3, 2021/22 FY

	NBI	ELDI	BARINGO	MATUGA	EMBU	MOMBASA	TOTAL
	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs
INCOME							
Training Revenue	58,742,870	7,668,470	42,370,730	37,488,560	21,250,912	58,256,627	225,778,169

Research & Consultancy Revenue	4,306,000	801,225	181,034	-	-	1,034,483	6,322,742
Accommodation Revenue	67,481,499	1,105,700	2,163,945	1,545,511	10,328,380	6,854,107	89,479,142
Hire of Facilities	17,860,321	749,310	4,342,517	2,271,405	5,437,905	6,307,190	36,968,649
Other incomes	33,134,367	822,529	2,767,579	583,242	9,010,344	10,278,643	56,596,705
TOTAL	181,525,057	11,147,234	51,825,806	41,888,718	46,027,541	82,731,051	415,145,407

QUARTER 4, 2021/22 FY

	NBI	ELDI	BARINGO	MATUGA	EMBU	MOMBASA	TOTAL
	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs
INCOME							
Training Revenue	54,126,395	22,804,031	26,140,267	30,915,957	24,874,143	71,043,888	229,904,681
Research & Consultancy Revenue	7,311,000	8,769,413	-	-	-	-	16,080,413
Accommodation Revenue	54,821,386	1,177,100	848,300	3,114,345	11,011,525	1,001,525	71,974,181
Hire of Facilities	2,711,900	623,210	4,149,296	17,985,131	5,802,629	3,738,983	35,011,150
Other incomes	29,223,556	950,929	703,976	643,867	614,930	12,924,212	45,061,470
TOTAL	148,194,237	34,324,683	31,841,839	52,659,300	42,303,227	88,708,607	398,031,894
CAMPUS TOTALS	594,397,243	71,492,414	223,983,762	178,836,613	197,771,562	321,733,741	1,588,215,336


 DIRECTOR
 K. NYA SCHOOL OF GOVERNMENT
 P.O. Box 23030 - 00604
 GWER KABETE NAIROBI

ANNEX 4

Manual Bank Reconciliations

			REPUBLIC OF KENYA	FO. 30
MINISTRY OF PUBLIC SERVICE, GENDER, SENIOR CITIZENS AFFAIRS AND SPECIAL PROGRAMMES				
STATE DEPARTMENT FOR PUBLIC SERVICE				
RECURRENT 1213-BANK RECONCILIATION REPORT AS AT 30TH JUNE, 2022				
			kshs. Cts	
BALANCE AS PER BANK STATEMENT				279,996.40
LESS: 1 & 2				
1	Payments in cashbook not in bank		0.00	
2	Receipts in bank not in cashbook		0.00	0.00
Add: 3 & 4				
3	Payments in bank not in cashbook		0.00	
4	Receipts in cashbook not in bank		0.00	0.00
BANK BALANCE AS PER CASHBOOK				279,996.40

Prepared by Philip Chani Signature [Signature] Designation SA Date

I certify that I have verified the bank balance in the cashbook with the bank statement and the above reconciliation is correct.

Verified by HARINATH CHEGE Signature [Signature] Designation AA Date

1

REPUBLIC OF KENYA
STATE DEPARTMENT OF PUBLIC SERVICE

Date: 1-07-2022

Report of the Board of Survey on the Cash and Bank Balances of

Recurrent A/C No.1000395567

as at the close of

business on 30/06/2022

The Board, consisting of- (Names and Official titles)

DR. JACOB MBIJIWE - CHAIRMAN

KENNEDY C. NYAMAO - MEMBER

RAHAB KARIUKI - MEMBER

Assembled at the office of CASHIER

at 11.00 A.M. (time) on the 1ST JULY 2022

Notes	(Shs.	61,450.00
Silver	Shs.	21.00
copper	Shs.	Nil
Cheques (as per details on reverse)	Shs.	Nil
		<u>61,471.00</u>

It was observed that cheques amounting to Shs. NIL cts NIL

had been on hand for more than 14 days prior to the date of the survey.

The cash consists of East African currency and does not contain any demonetized coin or notes

The Cash Book reflected the following balances as at the close of business on the 30th June 2022

Cash on hand	(Shs.	61,471.00
Bank balance	Shs.	279,996.40
		<u>341,467.40</u>

The Bank Certificate of Balance showed a sum of Shs. One Forty Eight Million, Five Twenty Eight Thousand Two Hundred Ninety Three & Sixty Five Cents...

cts (shs. 148,528,293 cts 65)

Standing to the credit of the account on 30th June 2022

The difference between this figure and the Bank Balance as shown by the Cash Book is accounted for in the Bank

Reconciliation Statement (F.O. 30) attached.

Dr. Jacob M'Mbijiwe

Kennedy Nyamao - Member

Date 1st July 2022

Chairman
01-07-22

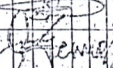
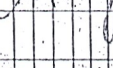
Cheque No.	Drawer	Date of Cheque	Date Received	Amount

PAYMENTS

F.O. 26 (Small)

To Whom Paid	Description of Payment	Allocation	Voucher No	Cheque No	Sh.	cts.	Sh.	cts.	Sh.	cts.
Family bank		5000172	87						✓ 362435	35
IFRS Payment		HKS 917	"						✓ 35383	40
IFRS Payment		HKS 0923	"						✓ 71981	30
VAT		HKS 1225	"						✓ 111399	25
IFRS Payments		HKS 917	"						✓ 10794	50
KSG		50001928	"						✓ 227430	00
C. Musangri		02533	"						✓ 266000	00
P. Mitau		02539	"						✓ 50000	00
P. Ndeto		"	"						✓ 50000	00
R. Bii		"	"						✓ 50000	00
30/6/2022 20/6/2022										
TOTAL EXPENDITURE								NIL	✓ 1231,570	40
BALANCE								61471	✓ 279,996	40
GRAND TOTAL								61471	✓ 1511,567	30

BOARD OF SURVEY:

CHAIRMAN:	DR. JACOB MUGIMWE		01/01/2022
MEMBER:	RAHAS W. KARUKU		01/02/2022
MEMBER:	KENNEDY NYAMAO		01/07/2022

7

1

—

7

8

—

5

—

—

—

1000

100

7

1

1

REPUBLIC OF KENYA				FO 30	
MINISTRY OF PUBLIC SERVICE, GENDER, SENIOR CITIZENS AFFAIRS AND SPECIAL PROGRAMMES					
STATE DEPARTMENT FOR PUBLIC SERVICE					
DEVELOPMENT- 1213-BANK RECONCILIATION REPORT AS AT 30TH JUNE 2022					
			kshs.	Cts	kshs. Cts
BALANCE AS PER BANK STATEMENT					
					101,452,508.90
LESS: 1 & 2					
1	Payments in cashbook not in bank		101,140,552.55		
2	Receipts in bank not in cashbook		0		
Add: 3 & 4					
3	Payments in bank not in cashbook		0		
4	Receipts in cashbook not in bank		0		
BANK BALANCE AS PER CASHBOOK					
					311,956.35

Prepared by Daniel C. Chame Signature [Signature] Designation SA Date

I certify that I have verified the bank balance in the cashbook with the bank statement and the above reconciliation is correct.

Verified by HANNAH CHEGE Signature [Signature] Designation AG Date

PAYMENTS IN CASHBOOK NOT IN BANK STATEMENT			
DATE	REF NO.	PAYEE	AMOUNT
30/06/2022	STD00009	STAN HOLDINGS	2,105,899.35
30/06/2022	STD00009	P/S PUBLIC SERVICE	246,951.40
30/06/2022	STD00009	VAT	42,577.85
30/06/2022	STD00009	INCOME TAX	74,085.40
30/06/2022	STD00010	WANGLAN ENTERPRISES	1,778,852.05
30/06/2022	STD00010	VAT	31,207.95
30/06/2022	STD00011	HERITAGE ASSOCIATE	14,448,139.00
30/06/2022	STD00012	NEXT TECHNOLOGIES	34,299,090.90
30/06/2022	STD00012	WITHOLDING TAX	601,738.40
30/06/2022	STD00013	OLIVER (K) LTD	1,999,390.65
30/06/2022	STD00013	P/S PUBLIC SERVICE	234,461.50
30/06/2022	STD00013	INCOME TAX	70,338.45
30/06/2022	STD00013	VAT	40,424.40
30/06/2022	STD00014	COSTRAQ CONSULTANTS	17,055,172.40
30/06/2022	STD00014	P/S PUBLIC SERVICE	2,000,000.00
30/06/2022	STD00014	VAT	600,000.00
30/06/2022	STD00014	INCOME TAX	344,827.60
30/06/2022	STD00015	CONES TECHNOLOGIES	3,685,344.85
30/06/2022	STD00015	VAT	64,655.15
30/06/2022	STD00016	UTO CREATIONS	15,460,513.80
30/06/2022	STD00017	P/S PUBLIC SERVICE	1,837,115.35
30/06/2022	STD00017	WITHOLDING TAX	32,230.10
30/06/2022	STD00018	COSTRAQ CONSULTANTS	3,485,681.55
30/06/2022	STD00018	P/S PUBLIC SERVICE	408,753.60
30/06/2022	STD00018	VAT	122,626.10
30/06/2022	STD00018	INCOME TAX	70,474.75
		TOTAL	101,140,552.55

1

—

— 22 —

—

1

—

—

—

—

—

—

—

—

Abstract

—

Abstract

—

—

REPUBLIC OF KENYA
STATE DEPARTMENT OF PUBLIC SERVICE

Date: 1-07-2022

Report of the Board of Survey on the Cash and Bank Balances of

DEVELOPMENT A/C No.1000395656

as at the close of

business on 30/06/2022

The Board, consisting of- (Names and Official titles)

DR. JACOB MBIJIWE - CHAIRMAN

KENNEDY C. NYAMAO - MEMBER

RAHAB KARIUKI - MEMBER

Assembled at the office of CASHIER

at 11.00 A.M. (time) on the 1ST JULY 2022

Notes	(Shs.	NIL
Silver	Shs.	NIL
copper	Shs.	NIL
Cheques (as per details on reverse)	Shs.	NIL
		NIL

It was observed that cheques amounting to Shs. NIL cts NIL

had been on hand for more than 14 days prior to the date of the survey.

The cash consists of East African currency and does not contain any demonetized coin or notes

The Cash Book reflected the following balances as at the close of business on the 30th June 2022

Cash on hand	(Shs.	NIL
Bank balance	Shs.	311,956.35
		311,956.35

The Bank Certificate of Balance showed a sum of Shs. One hundred One Million, Four Fifty Two Thousand, Five hundred cts Ninety Only (shs. 101,452,508 90) & Eight

Standing to the credit of the account on 30th June 2022

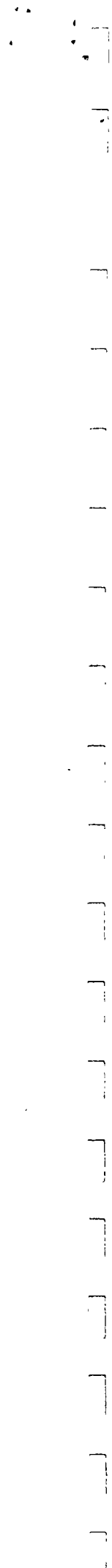
The difference between this figure and the Bank Balance as shown by the Cash Book is accounted for in the Bank

Reconciliation Statement (F.O. 30) attached.

Dr. Jacob Mbijiwe

Kennedy Nyamao – Member

Chairman



PAYMENTS

F.O. 26 (Small)

To Whom Paid	Description of Payment	Allocation	Voucher No.	Cheque No.	Sh.	cts.	Sh.	cts.	Sh.	cts.
CONRS Technology	1 RB-311112	1209	15						3685344	85
VAT	— " —	"	"						64655	15
WHO CREATIONS Studio	1-3110302	1124	16						15460513	80
Retention Ps Public Service	"	"	"						1813000	00
VAT	— " —	"	"						543900	00
Income Tax	— " —	"	"						812586	20
Eden Consultants	1-3110302	1108	17						1837115	35
W/TAX	— " —	"	"						82230	10
Castroq Consult	1-2220209	1142	18						3485681	55
Retention Ps Public Service	"	"	"						408753	60
VAT	— " —	"	"						122626	10
Income tax	— " —	"	"						70474	75
TOTAL EXPENDITURE									227336881	45
BALANCE C/D									311956	35
GRAND TOTAL									23148837	80

BOARD OF SURVEY

CHAIRMAN: DR. JACOB NUBIWE 01/07/2022

MEMBER: MR. KENNETH NYIRAGI 01-07/2022

MEMBER: M/S RAYAS KATUKU 01/07/2022

REPUBLIC OF KENYA				FO 30	
MINISTRY OF PUBLIC SERVICE, GENDER, SENIOR CITIZENS AFFAIRS AND SPECIAL PROGRAMMES					
STATE DEPARTMENT FOR PUBLIC SERVICE					
DEPOSIT 1213-BANK RECONCILIATION REPORT AS AT 30TH JUNE, 2022					
				kshs. Cts	kshs. Cts
BALANCE AS PER BANK STATEMENT					17,650,033.45
LESS: 1 & 2					
1 Payments in cashbook not in bank				220,500.00	
2 Receipts in bank not in cashbook				0.00	
Add: 3 & 4					
3 Payments in bank not in cashbook				0.00	
4 Receipts in cashbook not in bank				3,390,106.50	
BANK BALANCE AS PER CASHBOOK					20,819,639.95

Prepared by Atieno C. Omondi Signature [Signature] Designation SA Date

I certify that I have verified the bank balance in the cashbook with the bank statement and the above reconciliation is correct.

Verified by Atieno C. Omondi Signature [Signature] Designation SA Date

[illegible]

PAYMENTS IN CASHBOOK NOT IN BANK STATEMENT			
DATE	REF NO.	PAYEE	AMOUNT
30/06/2022	STD00001	G. MUNENE	52,500.00
30/06/2022	STD00001	M. RIUNGE	63,000.00
30/06/2022	STD00001	J. MAINA	52,500.00
30/06/2022	STD00001	M. KEITANY	52,500.00
		TOTAL	220,500.00

(

RECEIPTS IN CASHBOOK NOT IN BANK STATEMENT			
DATE	REF NO.	PAYEE	AMOUNT
30/06/2022	FT22182BQD7	P/S PUBLIC SERVICE	2,000,000.00
30/06/2022	FT221854XOM6	P/S PUBLIC SERVICE	234,461.50
30/06/2022	FT221826DVH4	P/S PUBLIC SERVICE	408,753.60
30/06/2022	FT22185TLH6B	P/S PUBLIC SERVICE	246,951.40
30/06/2022	FT22193QMYMY	P/S PUBLIC SERVICE	499,940.00
		TOTAL	3,390,106.50

()

REPUBLIC OF KENYA
STATE DEPARTMENT OF PUBLIC SERVICE

F.O. 51

Date: 1-07-2022

Report of the Board of Survey on the Cash and Bank Balances of DEPOSIT A/C No.1000395718

business on 30/06/2022 as at the close of

The Board, consisting of- (Names and Official titles)

DR. JACOB MBIJJIWE - CHAIRMAN
KENNEDY C. NYAMAO - MEMBER
RAHAB KARIUKI - MEMBER

Assembled at the office of CASHIER

at 11.00 A.M. (time) on the 1st JULY 2022

Notes	(Shs.	NIL
Silver	Shs.	NIL
copper	Shs.	NIL
Cheques (as per details on reverse)	Shs.	NIL
		NIL

It was observed that cheques amounting to Shs. NIL cts NIL

had been on hand for more than 14 days prior to the date of the survey.

The cash consists of East African currency and does not contain any demonetized coin or notes

The Cash Book reflected the following balances as at the close of business on the 30th June 2022

Cash on hand	(Shs.	NIL
Bank balance	Shs.	20,819,639.95
		20,819,639.95

The Bank Certificate of Balance showed a sum of Shs. Seventeen Million, Six Fifty Thousand, & Thirty Three cts Forty Five Only (shs. 17,650,033 cts 45)

Standing to the credit of the account on 30th June 2022

The difference between this figure and the Bank Balance as shown by the Cash Book is accounted for in the Bank

Reconciliation Statement (F.O. 30) attached.

Dr. Jacob M'Mbijiwe

Kennedy Nyamao - Member

Rahab Kariuki - Member

Date 1st July 2022

Chairman

1

PAYMENTS

F.O. 26 (Small)

/hom Paid	Description of Payment	Allocation	Voucher No.	Cheque No.	Sh.	cts.	Sh.	cts.	Sh.	cts.
Sub Total off									807660=00	
Mwangi	4-1212-7310101	21	1977						42000=00	X
P. Kironia	"	"	"						42000=00	X
J. Kerei	"	"	"						52500=00	X
D. Odiambo	"	"	"						42000=00	X
A. Odiambo	M. Ranyoah								62000=00	X
N. Keitany									252000=00	X
E. Njor									24500=00	X
TOTAL EXPENDITURE									1324660=00	X
BAL C/D									15837033=45	X
GRAND TOTAL									17161693=45	X
G. Munene	4-12B-7310101	01	1977						52500=00	X
M. Runge	"	"	"						63000=00	X
J. Mwangi	"	"	"						52500=00	X
M. Keitany	"	"	"						52500=00	X
TOTAL EXPENDITURE									220500=00	X
BALANCE C/D									220519639=95	X
GRAND TOTAL									01040137=95	X

BOARD OF SURVEY

CHAIRMAN: DR. JACOB NJORGE 01/07/2002

MEMBER: MR. KENNY CALVIN NYAMAO 01/07/2002

MEMBER: MRS. RAHAS KARUKI 01/07/2002

1

MINISTRY OF PUBLIC SERVICE, YOUTH AND GENDER AFFAIRS

STATE DEPARTMENT FOR PUBLIC SERVICE

Deposit and Retention Funds Analysis FY 2021/2022

(A) RETENTIONS

S/No.	Name	MR. No.	Amount
1.	Oliver K. Ltd	3297641	234,461.50
2.	Uto Creations Studio	3297640	1,813,000.00
			235,452.15
3.	Stan Holding Company	3297644	246,951.40
4.	Costraq Consult Ltd	3297642	408,753.60
		3297643	2,000,000.00
5.	Crinon Enterprise	4911834	1,249,980.00
		3767808	1,401,595.85
		329804	1,348,046.90
		329807	1,275,000.00
		757912	1,333,705.35
6.	M/s Red Eagle	5579719	2,779,975.55
			1,826,218.40
7.	M/s Qualbi Enterprises	3587509	2,557,285.80
8.	M/s Sambeat Investments	3587546	510,537.00
TOTAL			19,220,963.50

(B) DEPOSITS

S/No.	Name	Amount
1.	M/s State Department for Petroleum	86,636.60
2.	M/s The Star Newspaper	342,014.01
3.	M/s Dairy Training Institute	644,345.70
4.	M/s Globus Tours & Travel Ltd	23,900.00
5.	NHIF – Direct Transfer	499,940.00
6.	UNICEF	1,840.00
TOTAL		1,598,676.31

Summary

Retention : 19,220,963.50

Deposit : 1,598,676.31

TOTAL 20,819,639.81