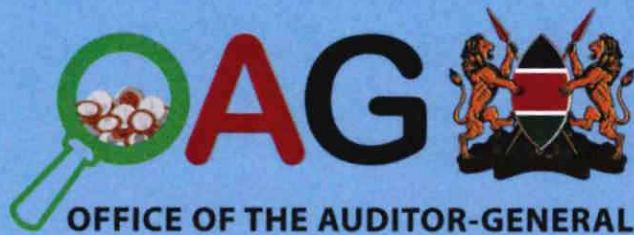


REPUBLIC OF KENYA



*Enhancing Accountability*

**REPORT**

**OF**

**THE AUDITOR-GENERAL**

**ON**

**NATIONAL GOVERNMENT  
CONSTITUENCIES DEVELOPMENT FUND –  
BUTERE CONSTITUENCY**

**FOR THE YEAR ENDED**

**30 JUNE, 2024**

**THE NATIONAL ASSEMBLY  
PAPERS LAID**

**DATE: 05 MAR 2025**

**DAY:**

wednesday

**TABLED  
BY:**

Hon. Owen Bayo, MP

Deputy Leader of majority

**CLERK-AT  
THE-TABLE:**

Katherine Ngiryo

PARLIAMENT  
OF KENYA  
LIBRARY



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NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND

BUTERE CONSTITUENCY

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE FINANCIAL YEAR ENDED  
30<sup>th</sup> JUNE 2024

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Prepared in accordance with the Cash Basis of Accounting Method under the International  
Public Sector Accounting Standards (IPSAS)

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1. Acronyms and Definition of Key Terms

A. Acronyms

AIE	Authority to Incur Expenditure
ARMC	Audit and Risk Management Committee
DCC	Deputy County Commissioner
IPSAS	International Public Sector Accounting Standards.
FAM	Fund Account Manager
NG-CDFB	National Government Constituencies Development Fund Board
NG-CDF	National Government Constituencies Development Fund
NG-CDFC	National Government Constituency Development Fund Committee
NSCA	National Sub-County Accountant
PFM	Public Finance Management
PMC	Project Management Committee
PWD	Persons with Disability
FY	Financial Year

B. Definition of Key Terms

**Fiduciary Management** - Members of Management directly entrusted with the entity's financial resources.

**Comparative Year**- Means the prior period.

## 2. Key Constituency Information and Management

### (a) Background information

The National Government Constituencies Development Fund (NG-CDF) formerly Constituencies Development Fund (CDF), is established under the NG-CDF Act 2015 as amended in 2023. The Act is a successor to the Constituencies Development Fund (CDF) Act of 2003 which initiated the Fund and its subsequent amendments/reviews of 2007 and 2013. At the cabinet level, NG-CDF is represented by the Cabinet Secretary for the Treasury, who is responsible for the Fund's general policy and strategic direction.

### Mandate

The mandate of the Fund as derived from sec (3) of the NG-CDF Act, 2015 is to:

- a) Recognize the constituency as a platform for the identification, performance, and implementation of national government functions.
- b) Facilitate the performance and implementation of national government functions in all parts of the Republic pursuant to Article 6 (3) of the Constitution;
- c) Provide for the participation of the people in the determination and implementation of identified national government development projects at the constituency level pursuant to Article 10(2)(a) of the Constitution;
- d) Promote the national values of human dignity, equity, social justice, inclusiveness, equality, human rights, non-discrimination, and protection of the marginalized pursuant to Article 10(2)(b) of the Constitution;
- e) Provide for the sustainable development of all parts of the Republic pursuant to Article 10(2)(d) of the Constitution;
- f) Provide a legislative and policy framework pursuant to Article 21(2) of the Constitution for the progressive realisation of the economic and social rights guaranteed under Article 43 of the Constitution;
- g) Provide mechanisms for the National Assembly to exercise oversight over the performance of exclusive national government functions at the constituency level as provided for under Article 95 of the Constitution;
- h) Authorize withdrawal of money from the Consolidated Fund as provided under Article 206(2)(c) of the Constitution;

- i) Provide mechanisms for supplementing infrastructure development at the constituency level in matters falling within the exclusive functions of the national government at that level in accordance with the Constitution;
- j) Provide a framework for citizens-led development to assist the national government in planning and prioritizing the use of its resources;
- k) Create a harmonious relationship between citizens and the national government and its officers in local development;
- l) Provide a platform for citizens' participation in service delivery;
- m) Build local accountability and transparency in the use of resources; and
- n) Provide for a public finance system that promotes an equitable society and, in particular, expenditure that promotes equitable development of the country by making special provisions for marginalized groups and areas pursuant to Article 201(b)(iii) of the Constitution.

#### **Vision**

Equitable Socio-economic development countrywide.

#### **Mission**

To provide leadership and policy direction for effective and efficient management of the Fund.

#### **Core Values**

1. **Patriotism** – we uphold the national pride of all Kenyans through our work.
2. **Participation of the people**- We involve citizens in making decisions about programmes we fund.
3. **Timeliness** – we adhere to prompt delivery of service.
4. **Good governance** – we uphold high standards of transparency, accountability, equity, inclusiveness and integrity in the service of the people.
5. **Sustainable development** – we promote development activities that meet the needs of the present without compromising the ability of future generations to meet their own needs.

### Functions of NG-CDF Committee

The Functions of the NG-CDF Committee are as outlined in section 11 of The National Government Constituencies Development Fund Regulations, 2016.

#### (b) Key Management

The NGCDF Butere Constituency's day-to-day management is under the following key organs:

- i. National Government Constituencies Development Fund Board (NGCDFB)
- ii. National Government Constituency Development Fund Committee (NGCDFC)

#### (c) Fiduciary Management

The key management personnel who held office during the financial year ended 30<sup>th</sup> June 2024 and who had direct fiduciary responsibility were:

No	Designation	Name
1.	AIE holder	Mary Mwaki
2.	National Sub-County Accountant	John Ohanga
3.	Chairman NGCDFC	Wamani Were Wambiri
4.	Member NGCDFC	James Ambetsa

#### (d) Fiduciary Oversight Arrangements

The Audit and Risk Management Committee (ARMC) of the NGCDF Board provides overall fiduciary oversight on the activities of the NGCDF Butere Constituency. The reports and recommendations of ARMC, when adopted by the NGCDF Board, are forwarded to the Constituency Committee for action. The Board forwards any matters that require policy guidance to the Cabinet Secretary and National Assembly Select Committee.

#### (e) NGCDF Butere Constituency Headquarters

P.O. Box 326  
Butere Building/House/Plaza  
Butere Avenue/Road/Highway  
Butere (Indicate Town) Kenya.

**(f) NGCDF Butere Constituency Contacts**

Telephone: (254) 723052513  
E-mail: [cdfbutere@ngcdf.go.ke](mailto:cdfbutere@ngcdf.go.ke)  
Website: [info@butere.go.ke](http://info@butere.go.ke)

**(g) NGCDF Butere Constituency Bankers**

1. *Butere National government Constituency Development Fund*  
Account Number:01120068114200  
Co-operative Bank *Mumias Branch*  
P.O. Box 326 Butere
2. Butere Ngcdf Deposit Account  
Equity Bank  
Account Number:0680285522051  
Mumias Branch  
P.O. Box 326 Butere

**(h) Independent Auditor**

Auditor General  
Office of the Auditor General  
Anniversary Towers, University Way  
P.O. Box 30084  
GPO 00100  
Nairobi, Kenya

**(i) Principal Legal Adviser**

The Attorney General  
State Law Office  
Harambee Avenue  
P.O. Box 40112  
City Square 00200  
Nairobi, Kenya

### 3. NG-CDFC Chairman's Report



**Mr. Wambani Wambiri Were  
Chairman, Butere NG-CDFC**

I am pleased to present to you the annual report and financial statement for the year ended 30<sup>th</sup> June 2024

The Butere Constituency National Government Constituency Development Fund (NGCDF) has continued to make significant strides in transforming our community. For the financial year 2023/2024, despite facing some challenges, we successfully implemented various projects across different sectors, with a focus on education, security, and infrastructure development. Butere NG-CDFC aspires to be the best constituency in utilization of NGCDF funds through satisfying the community needs and promoting good governance in management of the fund. The establishment of the fund was centered on channeling funds to grass root communities by enabling them to implement projects on their own and of course identifying them through public participation.

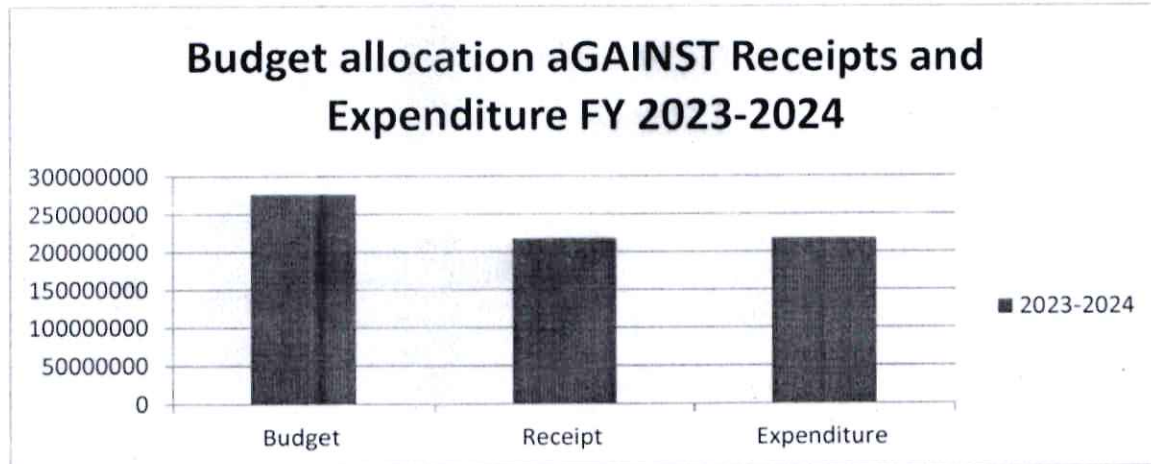
#### **Budget Performance Overview**

In the current financial year, budget performance in comparison to the actual has been below 100% that is 78.9% because of delays in receiving the current financial year funds. The constituency received Kshs.140,528,032 against a budgeted amount of Kshs190,445,293. The previous financial year had an amount of Kshs.11,472,236 as the balance brought forward and pending approval of Kshs. 15,610,898. This financial year we have various projects amounting to Kshs. 39,616,301 that had variations and are still pending to be approved by the NGCDF Board

Despite the delay in disbursement of funds, we have been able to implement and complete more than 50% of projects. A number of new schools (both primary and

secondary) were established by purchasing land and constructing classrooms. We were also able to expand infrastructure, mainly classrooms, administration blocks and dining halls in the existing schools.

Comparison of budget, receipts and expenditure is represented as below,



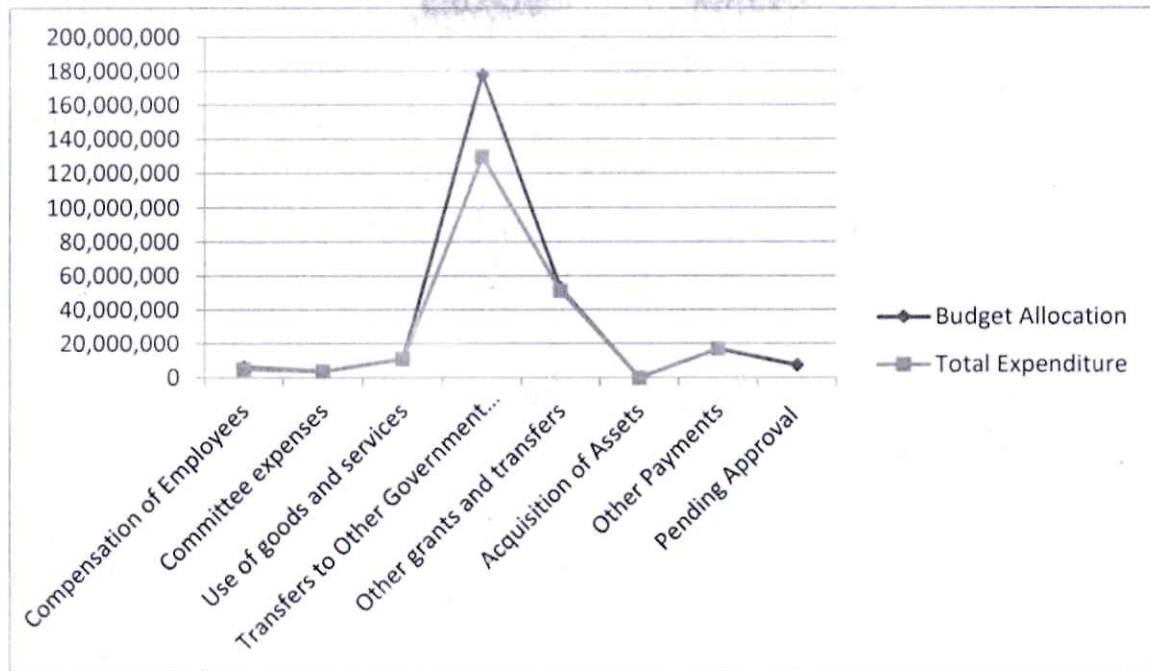
#### Allocation of Funds

During the year, the constituency total budget stood at Kshs 276,116,030 with Kshs 190,445,293 being the allocation for 2023/2024 financial year, Kshs 11,472,236 from opening balance, Ksh 74,198,501 from previous year's outstanding disbursement. We prioritized on education where we allocated Kshs 177,842,632.

#### Utilization of Funds

Utilization of funds stood at 79%, up from 50% the previous year, this improvement was largely the entities' enhanced absorption strategies including well planned procurement and timely disbursement of funds to PMCs. The absorption rate was however below 100% and is attributed to late receipt of funds from Board and non-receipt of sizeable percentage of original budget before the closure of the financial. The overall utilization of funds during the year was as follows graphically;

**Budget allocation against total Expenditure**



**Key Achievements**

During the 2023/2024 financial year, the NGCDF achieved significant milestones in various sectors, demonstrating a strong commitment to community development despite numerous challenges. One of the major areas of focus was Education and Infrastructure Development. Substantial investments were made to improve educational facilities across the constituency. In secondary schools, the NGCDF completed and handed over three story building comprising of eight number classrooms. Primary schools also benefited from these efforts, with the construction of 11 new. In secondary schools, two new school buses were purchased that is Butere Girls High School and Ibokolo Secondary school. Security Enhancements were another priority, with efforts geared towards improving safety within the constituency. The NGCDF constructed three assistant chief's offices and two 8 number pit latrines for county commissioner's offices.

The Bursary Program continued to play a pivotal role in supporting needy students, with a total of Ksh 30,000,000 allocated to the scheme during the 2023/2024 financial year.

Some of the projects that we successfully implemented in the year are as follows;

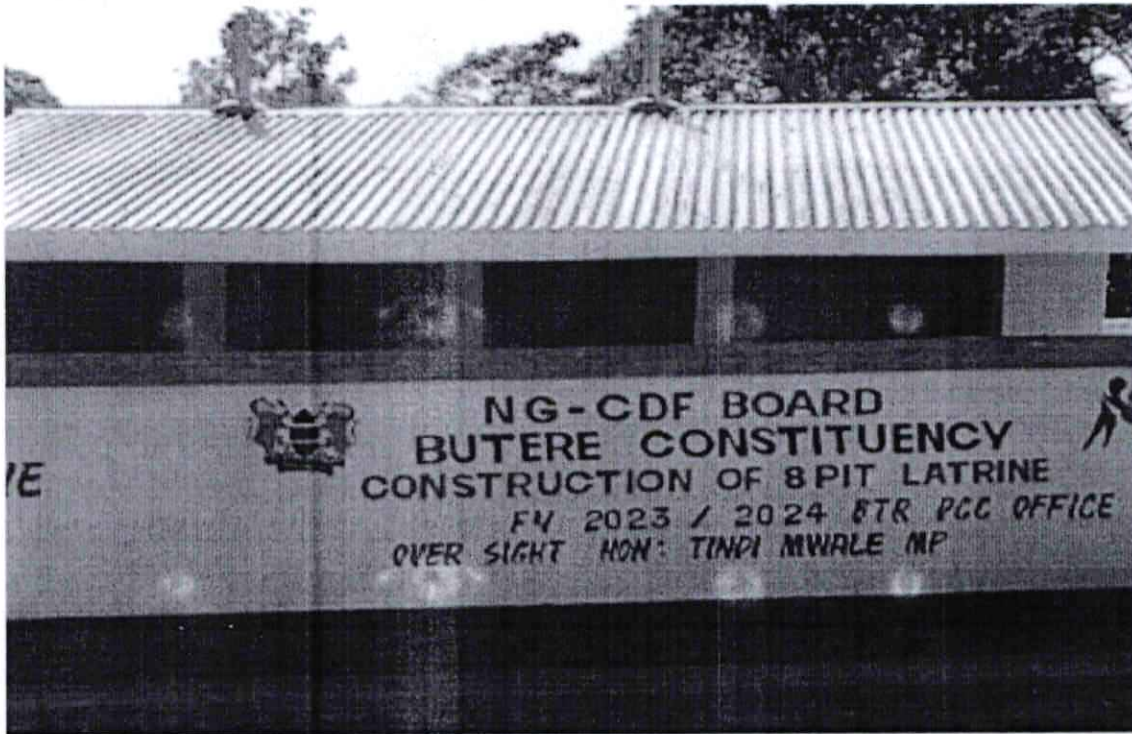


Figure 1: Construction of Deputy County commissioner 8 No. pit latrines



Figure 2: Purchase of school bus for Butere Girls High School

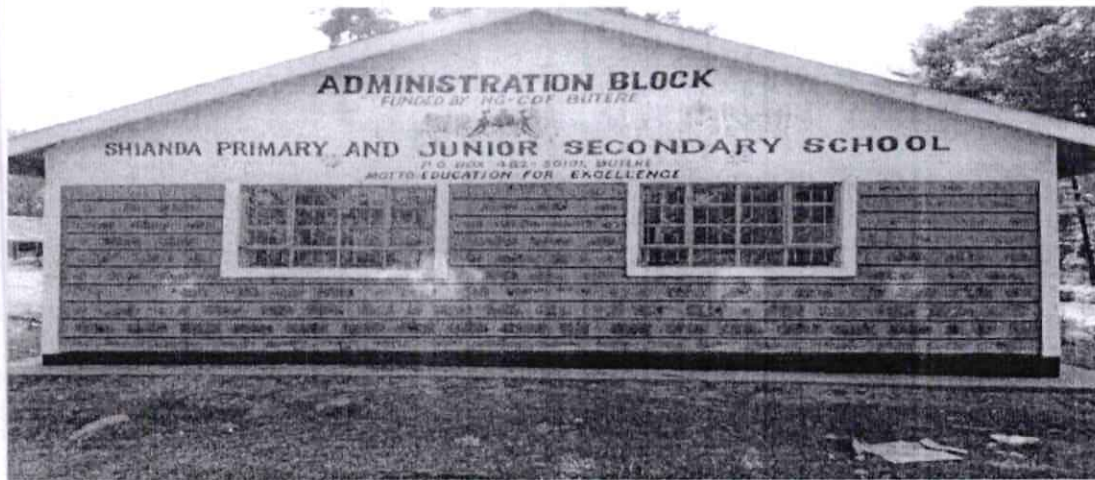


Figure 3: Construction of administration Block Shianda Primary School

### **Emerging Issues**

Several issues have emerged that could potentially impact the operations and effectiveness of the NGCDF. The persistent calls by civil society for the disbandment of the NGCDF, despite its numerous achievements, have created uncertainty among stakeholders. Additionally, negative media coverage has, at times, overshadowed the positive impact of our projects. Another critical issue is the limited scope of the current NGCDF Act, which restricts funding to projects under the National Government's purview, leaving out essential community-based initiatives.

### **Implementation Challenges and Way Forward**

A significant challenge faced was the delayed disbursement of Ksh 49,198,853 from the NGCDF Board, which hindered the full implementation of planned projects. To mitigate this, we are actively engaging with the Board to ensure timely release of funds in the future. The rising costs of goods and services posed another challenge, impacting project budgets. To address this, we are exploring options for bulk purchasing and negotiating better rates with suppliers.

The NGCDF Secretariat also faced challenges related to project management capacity. To overcome this, we conducted various training programs for NGCDF staff, committees, and Project Management Committees (PMCs) to enhance their skills in project

supervision and management. We will continue to invest in capacity building to ensure that our teams are well-equipped to handle the expanding scope of work.

### **Challenges and Way Forward**

The main challenge faced during the 2023/2024 financial year was the delayed disbursement of funds, which affected project implementation timelines and overall budget utilization. Political rivalries at the local level also hindered the smooth execution and prioritization of some projects. The ongoing infrastructure gaps resulting from the implementation of the Competency-Based Curriculum (CBC) have further strained resources, highlighting the urgent need for additional classrooms to meet new educational demands.

**Way Forward:** To address these challenges, we are engaging with the NGCDF Board and other relevant authorities to ensure timely disbursement of funds. We are also strengthening our stakeholder engagement efforts to reduce political interference and foster a collaborative approach to project planning and execution. Additionally, we are exploring innovative funding solutions and partnerships to accelerate the development of school infrastructure, particularly to meet the CBC requirements.

### **Outlook for 2024/2025**

The 2024/2025 financial year presents an opportunity to build on the gains made in 2023/2024. We also plan to expand the bursary program to support schools in acquiring learning materials and facilitating a constituency stakeholders and education day.

In conclusion, the BUTERE NGCDF remains committed to fostering sustainable development in our community. We are encouraged by the continued support from our partners and stakeholders, and we look forward to achieving even greater success in the coming year.



.....  
**Wambani Wambiri Were**

**Chairman: Butere NGCDF Committee**

#### 4. Statement of Performance against Predetermined Objectives for FY 2023/2024

##### Introduction

Section 81 (2) (f) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the Accounting officer when preparing financial statements of each National Government entity in accordance with the standards and formats prescribed by the Public Sector Accounting Standards Board includes a statement of the national government entity's performance against predetermined objectives.

The key development objectives of the NGCDF Butere Constituency 2022-2027 plan are to:

- i. Promote development in Education, Security, Environment and Sports sectors
- ii. Promote effective and efficient financial management and accountability systems
- iii. Promote timely disbursement of funds to PMCs
- iv. Enhance effective implementation of projects
- v. Strengthen Butere NG-CDF Committee and Staff capacity and development
- vi. Promote authentic and inclusive Public Participation and involvement.

##### Progress on the attainment of Strategic development objectives

For purposes of implementing and cascading the above development objectives to specific sectors, all the development objectives were made specific, measurable, achievable, realistic and time-bound (SMART) and converted into development outcomes. Attendant indicators were identified for reasons of tracking progress and performance measurement: Below we provide the progress on attaining the stated objectives:

Sector	Objective	Outcome	Indicator	Performance
Education	To have all children of school going age	Increased enrolment in primary schools	- number of usable physical	In FY 23/24 We constructed 19 new

National Government Constituencies Development Fund (NGCDF)  
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Sector	Objective	Outcome	Indicator	Performance
	attending school	and improved transition to secondary schools and tertiary institutions	infrastructure build in primary, secondary, and tertiary institutions - number of bursary's beneficiaries at all levels	classrooms and Renovated 12 Classrooms in Primary Schools. We also constructed 8 door pit latrines in 4 primary schools. We also commenced construction of storey building comprising of 8 number classrooms in 5 primary schools and five in secondary schools which will take three financial years to be complete. We awarded bursaries to approximately 8,000 students in secondary school, 4720 in tertiary institutions.
Security	Equip, facilitate and enhance capacity of provincial administration and other security organs in order to improve service delivery	Develop and enhance provincial administration and other security organs infrastructure to enhance service delivery	Number of usable physical infrastructure built in locations, sub locations and police stations	Butere NGCDF has constructed three assistant chief's administration block and renovated the sub county commissioners office.
Environment	Improved and sustainable and conserved environment through	Provide tree seedlings to schools to improve the forest cover	10,000 Number of trees planted	-We paid Ksh 501,752 for tree planting in five (5) learning institutions.

National Government Constituencies Development Fund (NGCDF)

Butere Constituency

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Sector	Objective	Outcome	Indicator	Performance
Sports	natural resources conservation initiatives Empower and develop youth and special groups to	Reduced dependence and spur economic growth through sports	Number of youth groups benefiting from the sports programme	-supported 1 team to participate in the western Regional sports tournament held in February.

## 5. Governance Statement

### a. NG-CDFC process of appointment

Section 43(1), (2), (3) and (4) of the National Government Constituencies Development Fund (NG-CDF) Act state that:

There is established a National Government Constituency Development Fund Committee for every constituency.

#### 1. Constituency Committee shall comprise of;

- a) the national government official responsible for co-ordination of national government functions.
- b) two men each nominated in accordance with subsection (3), one of whom shall be a youth at the date of appointment
- c) two women nominated in accordance with subsection (3) one of whom shall be a youth at the date of appointment;
- d) one person with disability nominated by a registered group representing persons with disabilities in the constituency in accordance with subsection (3);
- e) two persons nominated by the constituency office established under Regulations made pursuant to the Parliamentary Service Act;
- f) the officer of the Board seconded to the Constituency Committee by the Board who shall be an ex officio member without a vote.
- g) one member co-opted by the Board in accordance with regulations made by the Board

#### 2. The seven persons referred to in sub-section (2) (b), (d) and (e) shall be selected in such manner and shall have such qualifications as the Board may, by Regulations, prescribe.

The names of the persons selected under sub-section (3) shall be submitted by the Board to the National Assembly for approval before appointment and gazettelement by the board.

The current NGCDFC members were gazetted in December 22, 2022 and the first meeting was held in 3<sup>RD</sup> January, 2023.

*National Government Constituencies Development Fund (NGCDF)*  
*Butere Constituency*  
*Annual Report and Financial Statements for The Year Ended June 30, 2024*

The persons appointed are drawn from different groupings as follows:

FULL NAME	CATEGORY	DATE APPOINTED	POSITION
Wambani Were	Male Adult	22 Dec 2022	Chairman
Ambetsa James	Male Constituency Nominee	22 Dec 2022	Secretary
Linus Ashika	Male Youth	22 Dec 2022	Member
Livingstone Shibona	Pwd	22 Dec 2022	Member
Millicent Maube	Nominee Of The Board	22 Dec 2022	Member
Lavine Tsalwa	Female Youth	22 Dec 2022	Member
Lilin Akinyi	Female Constituency Nominee	22 Dec 2022	Member
Margaret Alukhaba	Female Adult	22 Dec 2022	Member
Mohamud Ibrahim	Dcc	22 Dec 2022	Member
Julius Oketch	Fam	22 Dec 2022	Co-Opted Member

**b. NG-CDFC Tenure**

Section 43(8) of the NGCDF Act 2015 provides that the term of office of the members of the Constituency Committee shall be two years and shall be renewable but shall expire upon the appointment of a new Constituency Committee in the manner provided for in the Act, or as may be approved by the Board.

**c. The Role of the Constituency Committee**

The functions of the NG-CDF Committee are outlined in section 11 of The National Government Constituencies Development Fund Regulations, 2016.

The roles and functions of NG-CDFC are as follows; -

- a) Build the capacity of project management committees and Committee.
- b) Sensitize the Community on the operations of the Fund;
- c) Consider all project proposals from all wards in the constituency and any other projects which a constituency committee considers beneficial to the Constituency;
- d) Ensure that all proposed projects that are approved for funding meet the requirements of section 24 of the Act;1956 - Kenya Subsidiary Legislation, 2016

- e) Ensure that project proposals submitted to the Board include detailed budget proposals, procurement plans and work plans; in approving a project and before submitting the project to the Board for consideration, satisfy itself and make a declaration to the effect that such project (works and services) fall within the functions of the National Government under the Constitution;
- f) Rank projects proposals in order of priority while ensuring that on-going projects take precedence;
- g) Ensure that all projects receive adequate funding and are completed within three years;
- h) where a project involves purchase of a parcel of land or a building, ensure that the ownership thereof is duly verified and ownership documents authenticated with relevant government agencies;

**d. Removal of a member**

A member holding a position within the NG-CDFC can be relieved of their duties for any of the subsequent reasons, either individually or in combination: Absence of integrity, Severe misconduct, misappropriation of public funds, tarnishing the committee's reputation through inappropriate personal behaviour in public, advocating unethical behaviours, creating discord within the committee, Suffering from a physical or mental ailment, Misusing funds, or any other valid and justifiable cause.

**e. NG-CDFC Induction and training**

In the year 2023/2024, the entity conducted capacity building for the NGCDF Committees in January 2024 at Tom Mboya Labour College Kisumu. The training focused on enhancing committee's knowledge in key areas critical to effective fund management, governance, and operational efficiency. Key topics included an overview of the NGCDF Act and its regulations, construction management, project cycle management, financial management under the PFM Act, and performance contracting. The training emphasized the importance of gender mainstreaming, environmental and disaster management, audits and risk management, quality management systems, and compliance with procurement laws. Additionally, the program addressed human

*National Government Constituencies Development Fund (NGCDF)*

*Butere Constituency*

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resource management, taxation and statutory requirements, governance, integrity, corruption prevention, communication linkages with stakeholders, and safeguarding NGCDF funds. The comprehensive training aimed to equip committee members with the skills necessary to manage NGCDF projects effectively while ensuring transparency, accountability, and adherence to statutory guidelines.

f. **Number of meetings;**

NG-CDF Act Section 43 (11) stipulates that NG-CDFC shall have a maximum of twenty-four meetings per year and not less than twelve including sub-committee meetings.

In Butere Constituency, the NG-CDF Committee conducted 12 meetings and 6 sub-committee meetings.

*National Government Constituencies Development Fund (NGCDF)  
Butere Constituency  
Annual Report and Financial Statements for The Year Ended June 30, 2024*

NAME OF COMMITTEE MEMBER		MEETINGS HELD																	
		10/7/2023	08/8/23	7/9/23	30/9/23	6/10/2023	10/11/2023	27/11/23	17/12/2023	28/12/23	3/1/2024	25/1/24	3/2/24	22/2/24	07/3/24	21/03/24	2/5/24	12/6/2024	28/6/24
1.	Wambani Were	√	√	√	√	√	√	√	√	√	√	√	√	√	√		√	√	√
2.	Ambetsa James	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√
3.	Linus Ashika	√	√	√	√		√		√			√		√	√	√	√	√	
4.	Livingstone Shibona	√	√	√	√	√	√	√	√	√		√		√	√	√	√	√	
5.	Millicent Maube	√		√	√	√		√	√	√	√	√	√	√	√	√	√	√	
6.	Lavine Tsalwa	√	√	√	√	√	√	√	√	√	√	√		√	√	√	√	√	
7.	Lilin Akinyi		√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	
8.	Margaret Alukhaba	√	√	√	√	√	√		√	√	√		√	√	X	√	√	√	
9.	Mohamud Ibrahim	√	x	√	√	√	√	√	√	√		√		√	√	√	x	√	
10.	Julius Oketch	√	√	√	√	√	√	√	√	√	√	√	√	√	√		√	√	

**g. Remuneration Rates**

Members of the NG-CDF Committee receive compensation in accordance with the directives established by both the NGCDF Board and the Salaries and Remuneration Commission (SRC). Presently, committee members are eligible to receive a sitting allowance of Ksh 5,000 per session, while the chairperson is entitled to Ksh 7,000 per session.

Remuneration for Constituency staff is derived from the allocation designated for office administration, and this is done in alignment with the stipulations outlined by the SRC, NGCDF Board, and the Employment Act of 2007. It is important to note that all payments are subject to the prevailing tax laws and other mandatory deductions as per statutory regulations.

**Disclose the policy on conflict of interest**

Butere NGCDF requires all individuals associated with our organization to promptly and openly disclose any conflicts of interest that may arise in the course of their duties. Such disclosures are crucial to maintaining the integrity and impartiality of our decision-making processes, ensuring transparency, and upholding the highest standards of ethics and accountability. All disclosures shall be to the Fund Account Manager and the Chairman of the Committee

In line with our dedication to transparency, integrity, and the highest ethical standards, it is essential that all committee members and staff within our organization disclose any potential conflicts of interest that may arise during the course of their responsibilities. This act of disclosure is crucial to guarantee that our decision-making processes remain impartial, equitable, and in the best interests of our constituents and stakeholders. By promptly identifying and addressing conflicts of interest, we demonstrate our commitment to preserving the trust vested in us by the community we serve and upholding our organization's credibility.

Moreover, ethical conduct stands as a fundamental pillar of our organization's mission, and we anticipate all committee members and staff to strictly adhere to a code of ethics in the execution of their professional duties. This commitment encompasses the preservation of confidentiality, avoidance of any actions that could jeopardize our organization's integrity, and the enactment of behaviours that align with our core values. Our unwavering dedication to ethical behaviour not only reinforces our standing but also ensures that our actions consistently conform to the principles of equity, accountability, and responsibility that serve as the foundation of our work.

**h. Succession plan**

Vacancies arising as a result of the removal or end of tenure of the members of the Constituency Committee, the vacancy shall be filled in the manner set out

in section 43 and minutes of the meeting shall indicate the fact of the removal or appointment of members.

**i. Ethics and code of conduct**

During the training, members were also taken through chapter six of the constitution on ethical issues and how they are supposed to conduct themselves during the process of management of fund.

**j. Risk Management**

As part of the training organized by the NG-CDF Board, committee members were educated on the intricacies of risk management, equipping them with the skills necessary to address risks at the constituency level. Recognizing that risk management is an essential component of sound governance and exemplary management practices within the constituency.

Moreover, the committee was informed that the Risk Policy underscores NG-CDF's commitment to cultivating a risk-aware culture that promotes deliberate and proactive risk management, aligned with NG-CDF's strategic objectives. Specific examples of identified risks and their corresponding management responses were also provided.

## 6. Environmental and Sustainability Reporting

Butere NG-CDF is committed in conserving the environment through planting of tree seedlings and setting up projects at grass root level to sensitize Butere people on climate change mitigation covering all the five wards within the constituency.

### 1. Sustainability strategy and profile -

To ensure sustainability of BUTERE NG CDF, the committee funds the following key sectors with the following sustainable priorities.

- a. **Education and Training:** BUTERE NG-CDF focus on human capital for constituency development is entrenched in its strategy to support needy and bright students from each ward of the constituency. The intention is to empower the constituents such that in years to come, the beneficiaries at secondary school levels would have transitioned to Tertiary institutions while those at tertiary level would have transitioned to the job market as employees or employers thereby contributing positively to the economic growth of the constituency. This strategy takes care of both marginalised groups including girls and people living with disabilities.
- b. **Security Sector Support:** Among its key pillars; NGCDF has security as a priority area with intention to provide better working environment for the security providers within the constituency as well a secure constituency. The strategy is to have a long-term collaborative working approach that enhances community engagement in security activities. This is aimed at eliminating crime and vices in the long run by providing a better working environment for the law enforcement agencies while collaborating with community in trust on matters of security.
- c. **Environment:** The Constituency acknowledges that all its operation has an impact on environment. Cognizant of the Sustainable development goals, the NG-CDF has allocated part of its budget on environment conservation through activities such as tree planting, water conservation, sensitization forums for agro-forestry as well as best practices to reduce soil erosion.
- d. **Sports:** The NG-CDF has taken sports as a key pillar of cohesion and integration. To sustain this pillar, the strategy taken is that of developing skills through sports with intention of identifying, nurturing talent and encouraging physical fitness among the constituents.

To attain this level of sustainability, we acknowledge challenges currently arising from the effects of Covid- 19 that have adversely affected the sporting activities

and thereby limiting the potential benefits envisaged in using sports as development strategy within the constituency. On macro levels FY 23/24 has been a challenging year with limited funding towards these activities which may hamper the success of priority strategies undertaken.

## **2. Environmental performance**

a) Butere NGCDF initiated projects in waste management to address the pressing sanitation needs in schools and security installations. During the reviewed year, our organization successfully completed the construction of 14 three-door toilet facilities in as many institutions, with the added feature of water harvesting infrastructure integrated into each construction.

b) As part of our planned activities for the fiscal year, the Entity had intended to organize a sports tournament and use the opportunity to undertake tree planting. However, the NGCDF Act was amended and as such, the entity could not undertake sporting activities.

## **3. Employee Welfare**

We invest in providing the best working environment for our employees. BUTERE constituency recruitment is guided by Employment Act, NGCDF Act and other regulations as issued from time to time. In line with the law and regulations, the Constituency offers equal opportunity to all while adhering to the one third gender rule and special groups. We also Recognize and appreciate of our employees for exemplary performance. The reward and sanctions system is based on performance appraisal.

The constituency promotes a healthy lifestyle and provides all employees with health insurance cover through a reliable insurance Scheme. Employees are encouraged and supported to continually build on their skills and knowledge. BUTERE constituency invests in capacity building programs for employees. These include courses on technical competencies relevant to each employee and continuous sensitization on cross cutting issues.

The committee has a policy on safety in compliance with Occupational Safety and Health Act of 2007, (OSHA) and has ensured the work environment is conducive for everybody in terms of movement and accessibility within the office. The Constituency has also put in place disaster mitigating measures including fire extinguishers and accessible escape routes in case of emergency.

#### **4. Market Place Practices**

BUTERE NGCDF Constituency is committed to fair and ethical market practises. The Procurement of goods and services is done through a transparent and competitive bidding process that allows equal opportunities to all participants. We support local vendors drawn from the constituency for purposes of uplifting them economically. Our ethical market practises ensure the fund get value for money on all goods and services procured.

We are also committed to healthy relations with our suppliers which is enhanced through organized sensitization forums that relate to the procurement legal framework and ethical subject matters. We are dedicated to honouring all contracts and settling payments promptly.

NGCDF has put in efforts to ensure:

- a) Responsible competition practice by encouraging fair competition and zero tolerance to corruption
- b) Good business practice including cordial Supply chain and supplier relations by honouring contracts and respecting payment practices.
- c) Responsible marketing and advertisement
- d) Product stewardship by safeguarding consumer rights and interest

#### **5. Community Engagements**

Butere NGCDF has endeavoured to sustain community engagement through CSR as well as appreciating our existence through engaging local contractors and suppliers when necessary. We have also engaged the community through sports and community projects.

#### **Public Participation in Project Identification and Implementation and Monitoring**

The NG-CDFC deliberated on project proposals from all the wards in the constituency and considered the most beneficial to the constituency, considering the national development plans and policies and the constituency strategic development plan. The identified list of priority projects, both immediate and long term, was submitted to the NG CDF Board in accordance with the Act.

#### **Public participation**

This process that directly engages the concerned stakeholders in decision-making and gives full consideration to public input in making that decision.

The NG CDFC during bursary programme, engaged the community through the community leaders to identify the needy students to be awarded with the bursary.

**Public Awareness**

This includes mechanisms for participation and cooperation with local, regional and national agencies, and for conducting community-based needs assessments and public awareness campaigns and holding community meetings.

Butere NG-CDF has continually practiced public participation and public awareness during project identification and proposal collections in all the wards in the constituency.



The image shows a handwritten signature in blue ink over a blue circular stamp. The stamp contains the text: "NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND", "ACCOUNT MANAGER", "BUTERE CONSTITUENCY", and "P.O. Box 326 50101, BUTERE". A red date stamp "12 SEP 2024" is also visible over the signature.

Mary Mwaki  
Fund Account Manager.

## 7. Statement of Management Responsibilities

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the accounting officer for a National Government Entity shall prepare financial statements in respect of that entity. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed the Public Sector Accounting Standards Board of Kenya from time to time.

The Accounting Officer in charge of the NGCDF-BUTERE Constituency is responsible for the preparation and presentation of the entity's financial statements, which give a true and fair view of the state of affairs of the entity for and as at the end of the financial year (period) ended on June 30, 2024. This responsibility includes: (i) maintaining adequate financial management arrangements and ensuring that these continue to be effective throughout the reporting period; (ii) maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the entity; (iii) designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements, and ensuring that they are free from material misstatements, whether due to error or fraud; (iv) safeguarding the assets of the entity; (v) selecting and applying appropriate accounting policies; and (vi) making accounting estimates that are reasonable in the circumstances.

The Accounting Officer in charge of the NGCDF-Butere Constituency accepts responsibility for the entity's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS). The Accounting Officer is of the opinion that the *constituency's* financial statements give a true and fair view of the state of entity's transactions during the financial year ended June 30, 2024, and of the entity's financial position as at that date. The Accounting Officer charge of the NGCDF- Butere Constituency further confirms the completeness of the accounting records maintained for the *constituency*, which have been relied upon in the preparation of the entity's financial statements as well as the adequacy of the systems of internal financial control.

*National Government Constituencies Development Fund (NGCDF)  
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The Accounting Officer in charge of the NGCDF BUTERE Constituency confirms that the *constituency* has complied fully with applicable Government Regulations and the terms of external financing covenants (where applicable), and that the entity's funds received during the year under audit were used for the eligible purposes for which they were intended and were properly accounted for. Further the Accounting Officer confirms that the *constituency*'s financial statements have been prepared in a form that complies with relevant accounting standards prescribed by the Public Sector Accounting Standards Board of Kenya.

### Approval of the financial statements

The NGCDF- BUTERE Constituency financial statements were approved and signed by the Accounting Officer on 12/09/ 2024.

  
.....

Wambani Wambiri Were  
Chairman – NGCDF Committee



.....  
Mary Mwaki  
Fund Account Manager

# REPUBLIC OF KENYA

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*Enhancing Accountability*

## REPORT OF THE AUDITOR-GENERAL ON NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND – BUTERE CONSTITUENCY FOR THE YEAR ENDED 30 JUNE, 2024

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### PREAMBLE

I draw your attention to the contents of my report which is in three parts:

- A. Report on the Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements.
- B. Report on the Lawfulness and Effectiveness in Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure the Government achieves value for money and that such funds are applied for the intended purpose.
- C. Report on the Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, risk management environment and internal controls, developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

A Qualified Opinion is issued when the Auditor-General concludes that, except for material misstatements noted, the financial statements are fairly presented in accordance with the applicable financial reporting framework. The Report on Financial Statements should be read together with the Report on Lawfulness and Effectiveness in the Use of Public Resources, and the Report on Effectiveness of Internal Controls, Risk Management and Governance.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012 and the Public Audit Act, 2015. The three parts of the report when read together constitute the report of the Auditor-General.

### REPORT ON THE FINANCIAL STATEMENTS

#### Qualified Opinion

I have audited the accompanying financial statements of National Government Constituencies Development Fund - Butere Constituency set out on pages 1 to 44, which

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*Report of the Auditor-General on National Government Constituencies Development Fund – Butere Constituency for the year ended 30 June, 2024*

comprise of the statement of assets and liabilities as at 30 June, 2024, and the statement of receipts and payments, statement of cash flows and summary statement of appropriation for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effect of the matters described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of National Government Constituencies Development Fund – Butere Constituency as at 30 June, 2024, and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the Public Finance Management Act, 2012 and the National Government Constituencies Development Fund Act, 2015 (Amended 2022).

### **Basis for Qualified Opinion**

#### **1. Unsupported Project Management Committee Bank Balances**

Note 19.4 and Annex 5 to the financial statements reflect Project Management Committee (PMC) bank balances amounting to Kshs.8,240,279 as at 30 June, 2024 in respect to thirty (38) bank accounts. However, the bank reconciliation statements, bank statements, cash books and bank confirmation certificates were not provided for audit review.

In the circumstances, the accuracy and completeness of the PMC bank balances of Kshs.8,240,279 could not be confirmed.

#### **2. Unsupported Bursary Disbursements**

The statement of receipts and payments and Note 8 to the financial statements reflect other grants and transfers of Kshs.66,758,868. This balance includes Kshs.23,429,000 and Kshs.13,184,000 in respect to bursary payments to secondary schools and tertiary institutions respectively. However, bursary payments to various learning institutions amounting to Kshs.3,802,400 were not supported by acknowledgment slips from beneficiary institutions.

In the circumstances, the accuracy and completeness of the bursary disbursements of Kshs.23,429,000 could not be confirmed.

#### **3. Unconfirmed Cash and Cash Equivalents Balance**

The statement of assets and liabilities reflects cash and cash equivalents balance of Kshs.4,363,268 as disclosed Note 11A to the financial statements. However, review of bank reconciliation statements for the month of June, 2024 in respect of operations account revealed unpresented cheques totaling Kshs.478,000 that had become stale. Supporting documents to show reversal of the cheques in the cash book was not provided for audit review.

In the circumstances, the accuracy and completeness of the cash and cash equivalents balance of Kshs.4,363,268 could not be confirmed.

#### **4. Unsupported Gratuity Balance**

The statement of assets and liabilities reflects Nil gratuity balance as disclosed in Note 14 to the financial statements. However, Note 14 to the financial statements reflects gratuity paid during the year of Kshs.1,964,159 whose supporting documents including deductions summary were not provided for audit review. Further, Note 14 shows a Nil comparative balance for 2022/2023 financial year, while audited financial statements for the year ended 30 June, 2023 shows a balance of Kshs.1,964,159 resulting to unexplained variance Kshs.1,964,159.

In the circumstances, the accuracy and completeness of Nil gratuity balance could not be confirmed.

The audit was conducted in accordance with the International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the National Government Constituencies Development Fund - Butere Constituency Management in accordance with ISSAI 130 on the Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

#### **Emphasis of Matter**

##### **Budgetary Control and Performance**

The summary statement of appropriation reflects final revenue budget and actual amounts on comparable basis of Kshs.276,116,030 and Kshs.222,196,031 respectively, resulting to under-funding of Kshs.53,919,999 or 20% of the budget. Similarly, the Fund spent Kshs.217,832,763 against an approved budget of Kshs.276,116,030 resulting to under-expenditure of Kshs.58,283, 267 or 21% of the budget.

In the circumstances, the under-funding and under-expenditure affected the planned activities and may have impacted negatively on service delivery to the public.

My opinion is not modified in respect of this matter.

##### **Key Audit Matters**

Key audit matters are those matters that in my professional judgement, are of most significance in the audit of the financial statements. Except for the matters described in the Basis for Qualified Opinion section, I have determined that there are no other key audit matters to communicate in my report.

##### **Other Matter**

##### **Unresolved Prior Year Matters**

In the audit of the previous year, several issues were reported under the Report on the Financial Statements and Report on Lawfulness and Effectiveness in Use of Public

Resources. However, Management has not resolved the issues or given reasons for the delay in resolving the issues.

### **Other Information**

Management is responsible for the other information set out on page iii to xxviii which comprise of Key Entity Information and Management, NG-CDF Chairman's Report, Statement of Performance Against Predetermined Objectives, Governance Statement, Environmental and Sustainability Reporting and Statement of Management Responsibilities. The Other Information does not include the financial statements and my audit report thereon.

In connection with my audit on the Fund's financial statements, my responsibility is to read the other information and in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit or otherwise appears to be materially misstated. If based on the work I have performed, I conclude that there is a material misstatement of this Other Information, I am required to report that fact. I have nothing to report in this regard.

My opinion on the financial statements does not cover the Other Information and accordingly, I do not express an audit opinion or any form of assurance conclusion thereon.

## **REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES**

### **Conclusion**

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the effect of the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources section of my report, I confirm that, nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

### **Basis for Conclusion**

#### **1. Delayed Projects Implementation**

During the year under review, records revealed that the Fund had planned to implement forty-three (43) projects at a total cost of Kshs.118,933,483. However two (2) or 5% of the projects whose funds had been disbursed costing Kshs.7,000,000 had not commenced, while twenty-two (22) or 65% of the projects costing Kshs.76,820,000 were ongoing and only nineteen (19) or 30 % of the projects costing Kshs.35,113,483 had been completed.

In the circumstances, value for money for the two (2) projects that had not commenced of Kshs.7,000,000 and twenty-two (22) projects that were ongoing could not be confirmed.

#### **2. Delayed Completion of Administration Block at Bulanda RC Primary School**

During the year under review, scrutiny of records revealed that Management awarded a local contractor a contract for the construction of administration block at Bulanda RC

Primary School at a contract sum of Kshs.3,330,486 ,with an amount of Kshs.2,300,042 or 69% already paid to the contractor and without an express contract period stated in the signed contract agreement. Field visit on 22 November, 2024, revealed that the works had stalled as the contractor was not on site with window panes not fixed, floor not cemented and the inside and outside walls not plastered as required in the bill of quantities.

In the circumstances, the delayed implementation of the project may deny residents the intended services and value for money for the construction of Kshs.3,330,486 may not have been realized.

The audit was conducted in accordance with ISSAIs 3000 and 4000. The standards require that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements comply in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

## REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

### **Conclusion**

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, except for the effects of the matter described in the Basis for Conclusion on the Effectiveness of Internal Controls, Risk Management and Governance section of my report, I confirm that, nothing else has come to my attention to cause me to believe that internal controls, risk management and overall governance were not effective.

### **Basis for Conclusion**

#### **Lack of Internal Audit Report**

During the year under review, supporting documents on internal audit reports for The National Government Constituencies Development Fund – Butere Constituency were not provided for audit review. This is contrary to Section 73(1) of the Public Finance Management Act, 2012 which provides that national government entities must maintain internal auditing arrangements.

In the circumstances, the Fund risks having weak internal controls which may result in loss of public funds.

The audit was conducted in accordance with ISSAIs 2315 and 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal controls, risk Management and overall governance were operating effectively in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

## **Responsibilities of Management and those Charged with Governance**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal controls as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal control, risk management and overall governance.

In preparing the financial statements, Management is responsible for assessing the Fund's ability to sustain services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless Management is aware of the intention to terminate the Fund or to cease its operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the Fund's financial reporting process, reviewing the effectiveness of how Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

### **Auditor-General's Responsibilities for the Audit**

My responsibility is to conduct an audit of the financial statements in accordance with Article 229(4) of the Constitution, Section 35 of the Public Audit Act, 2015 and the International Standards of Supreme Audit Institutions (ISSAIs). The standards require that, in conducting the audit, I obtain reasonable assurance about whether the financial statements as a whole are free from material misstatements, whether due to fraud or error and to issue an auditor's report that includes my opinion in accordance with Section 48 of the Public Audit Act, 2015. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In conducting the audit, Article 229(6) of the Constitution also requires that I express a conclusion on whether or not in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities

that govern them and that public resources are applied in an effective way. In addition, I also consider the entity's control environment in order to give an assurance on the effectiveness of internal controls, risk management and governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015.

Further, I am required to submit the audit report in accordance with Article 229(7) of the Constitution.

Detailed description of my responsibilities for the audit is located at the Office of the Auditor-General's website at: <https://www.oagkenya.go.ke/>. This description forms part of my auditor's report.

  
FCPA Nancy Gathungu, CBS  
AUDITOR-GENERAL

Nairobi

31 December, 2024

*National Government Constituencies Development Fund (NGCDF)  
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9. Statement of Receipts and Payments for the Year Ended 30th June 2024

	Note	2023/2024	2022/2023
		Kshs	Kshs
<b>Receipts</b>			
Transfers From NGCDF Board	1	210,723,795	87,000,000
Proceeds From Sale of Assets	2	-	-
Other Receipts	3	-	-
<b>Total Receipts</b>		<b>210,723,795</b>	<b>87,000,000</b>
<b>Payments</b>			
Compensation of Employees	4	5,090,714	3,861,234
Committee expenses	5	3,816,400	2,737,200
Use of Goods and Services	6	10,944,149	6,266,314
Transfers to Other Government Units	7	129,722,632	24,000,000
Other Grants and Transfers	8	66,758,868	46,982,351
Acquisition of Assets	9	-	-
Other Payments	10	1,500,000	2,000,000
<b>Total Payments</b>		<b>217,832,763</b>	<b>85,847,099</b>
<b>Surplus/(Deficit)</b>		<b>(7,108,968)</b>	<b>1,152,901</b>

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements.

The Constituency financial statements were approved by the NGCDFC on 12/09/2024 and signed by:



Chairman NG-CDF  
Committee  
Name: Wambani Wambiri



Fund Accountant Manager  
Name: Mary Mwaki




National Sub-County  
Accountant  
Name: John Ohanga  
ICPAK M/No:

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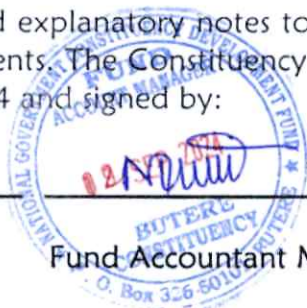
10. Statement of Assets and Liabilities as at 30th June, 2024

	Note	2023/2024	2022/2023
		Kshs	Kshs
Financial Assets			
Cash and Cash Equivalents			
Bank Balances ( as per the cash book)	11A	4,363,268	11,472,236
Cash Balances (cash at hand)	11B	-	-
Total Cash and Cash Equivalents		4,363,268	11,472,236
Accounts Receivable			
Outstanding Imprests	12	-	-
<b>TOTAL FINANCIAL ASSETS</b>		<b>4,363,268</b>	<b>11,472,236</b>
FINANCIAL LIABILITIES			
Accounts Payable (Deposits)			
Retention	13	-	-
Gratuity	14	-	-
<b>NET FINANCIAL SSETS</b>		<b>4,363,268</b>	<b>11,472,236</b>
REPRESENTED BY			
Fund balance b/fwd 1st July...	15	11,472,236	10,319,335
Prior year adjustments	16	-	-
Surplus/Defict for the year		(7,108,968)	1,152,901
<b>NET FINANCIAL POSITION</b>		<b>4,363,268</b>	<b>11,472,236</b>

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The Constituency financial statements were approved by NG CDFC on 12/09/ 2024 and signed by:



Chairman NG-CDF  
Committee  
Name: Wambani Wambiri



Fund Accountant Manager  
Name: Mary Mwaki



National Sub-County  
Accountant  
Name: John Ohanga  
ICPAK M/No:

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11. Statement Of Cash Flows for the Year Ended 30th June 2024

	Notes	2023/2024	2022/2023
		Kshs	Kshs
Receipts From Operating Activities			
Transfers from NGCDF Board	1	210,723,795	87,000,000
Other Receipts	3	-	-
		<b>210,723,795</b>	<b>87,000,000</b>
Payments for operating activities			
Compensation of Employees	4	5,090,714	3,861,234
Committee expenses	5	3,816,400	2,737,200
Use of goods and services	6	10,944,149	6,266,314
Transfers to Other Government Units	7	129,722,632	24,000,000
Other grants and transfers	8	66,758,868	46,982,351
Other Payments	10	1,500,000	2,000,000
		<b>217,832,763</b>	<b>85,847,099</b>
Adjusted for:			
Decrease/(Increase) in Accounts receivable	17	-	-
Increase/(Decrease) in Accounts Payable	18	-	-
Net Adjustments		-	-
Net cash flow from operating activities		<b>(7,108,968)</b>	<b>1,152,901</b>
<b>CASHFLOW FROM INVESTING ACTIVITIES</b>			
Acquisition of Assets	9	-	-
Net cash flows from Investing Activities		-	-
<b>NET INCREASE IN CASH AND CASH EQUIVALENT</b>		<b>(7,108,968)</b>	<b>1,152,901</b>
Cash and cash equivalent at BEGINNING of the year	11	11,472,236	10,319,335
Cash and cash equivalent at END of the year		<b>4,363,268</b>	<b>11,472,236</b>

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12. Summary Statement of Appropriation for The Year Ended 30<sup>th</sup> June 2024

Receipts/Payments	Original Budget	Adjustments		Final Budget	Actual on comparable basis	Budget utilization difference	% of Utilization
	a	b		c=a+b	d	e=c-d	f=d/c %
	2023/2024	Opening Balance (C/Bk) and AIA	Previous Years' Outstanding disbursements	2023/2024	2023/2024		
Receipts	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	
Transfers from NG-CDF Board	190,445,293	11,472,236	74,198,501	276,116,030	222,196,031	53,919,999	80%
Proceeds from Sale of Assets	-	-	-	-	-	-	0%
Other Receipts	-	-	-	-	-	-	0%
<b>TOTAL RECEIPTS</b>	<b>190,445,293</b>	<b>11,472,236</b>	<b>74,198,501</b>	<b>276,116,030</b>	<b>222,196,031</b>	<b>53,919,999</b>	<b>80%</b>
<b>PAYMENTS</b>							
Compensation of Employees	4,641,629	1,692,165	-	6,333,794	5,090,714	1,243,079	80%
Committee expenses	1,248,000	2,568,400	-	3,816,400	3,816,400	-	100%
Use of goods and services	8,842,612	2,103,373	-	10,945,985	10,944,149	1,836	100%
Transfers to Other Government Units	125,583,483	1,653,298	50,605,851	177,842,632	129,722,632	48,120,000	73%
Other grants and transfers	45,229,569	3,455,000	3,981,752	52,666,321	51,241,182	1,425,139	97%
Acquisition of Assets	-	-	-	-	-	-	0%
Other Payments	1,500,000	-	15,610,898	17,110,898	17,017,686	93,212	99%
Pending Approval	3,400,000	-	4,000,000	7,400,000		7,400,000	0%
<b>TOTAL</b>	<b>190,445,293</b>	<b>11,472,236</b>	<b>74,198,501</b>	<b>276,116,030</b>	<b>217,832,763</b>	<b>58,283,267</b>	<b>79%</b>

*National Government Constituencies Development Fund (NGCDF)*

*Butere Constituency*

*Annual Report and Financial Statements for The Year Ended June 30, 2024*

*\*\*Funds pending approval are sums not yet approved by the board for utilisation and include approved allocations and/or AIA not yet allocated for specific projects.*

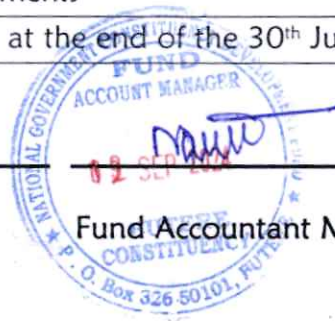
*Explanatory Notes.*

- i. The entity's total budget was Kshs 276,116,030 which is made up of approved allocation of Ksh 190,445,293 for the 2023/2024, Opening Balances of Kshs 11,472,236 and amount owing from the NGCDF Board as at July 1, 2023 of Ksh 74,198,501.
- ii. The compensation of employee's utilization stood at 80% because we had some funds carried forward from the previous year which remained unutilized.
- iii. Transfers to Other Government Units utilization was 73% pending approvals by the NGCDF board.

Reconciliation of Summary Statement of Appropriation to Statement of Assets and Liabilities	
Description	Amount
Budget utilisation difference totals	58,283,267
Less undisbursed funds receivable from the Board as at 30 <sup>th</sup> June 2024	53,919,999
	4,363,268
Increase/(decrease) Accounts payable	0
(Decrease)/Increase Accounts Receivable	0
Add/Less Prior Year Adjustments	0
Cash and Cash Equivalents at the end of the 30 <sup>th</sup> June 2024	4,363,268



Chairman NG-CDF  
Committee



Fund Accountant Manager



National Sub-County  
Accountant

*National Government Constituencies Development Fund (NGCDF)*

*Butere Constituency*

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13. Budget Execution By Sectors And Projects For The Year Ended 30<sup>th</sup> June 2024

Programme/Sub-programme	Original Budget	Adjustments		Final Budget	Actual on comparable basis	Budget utilization difference
		Opening Balance (C/Bk) and AIA	Previous Years' Outstanding Disbursements			
	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs
1.0 Administration and Recurrent						
1.1 Compensation of employees	4,641,629	1,692,165		6,333,794	5,090,714	1,243,079
1.2 Committee allowances	624,000	1,340,000		1,964,000	1,964,000	-
1.3 Use of goods and services	5,136,612	5,000		5,141,612	5,140,985	627
Sub-total	10,402,241	3,037,165	-	13,439,406	12,195,699	1,243,707
2.0 Monitoring and evaluation				-		-
2.1 Capacity building	1,118,000	674,000		1,792,000	1,791,450	550
2.2 Committee allowances	624,000	1,228,400		1,852,400	1,852,400	-
2.3 Use of goods and services	2,588,000	1,424,373		4,012,373	4,011,715	658
Sub-total	4,330,000	3,326,773	-	7,656,773	7,655,565	1,208
3.0 Constituency Oversight Committee (Itemize as per budget)				-		-
Sub-total	-	-	-	-	-	-
4.0 Emergency				-		-
Balance	1,353,139			1,353,139		1,353,139
Eshishebu Primary School	1,000,000			1,000,000	1,000,000	-
Wafula Den Enterprises	3,314,348			3,314,348	3,314,348	-

*National Government Constituencies Development Fund (NGCDF)*  
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Programme/Sub-programme	Original Budget	Adjustments		Final Budget	Actual on comparable basis	Budget utilization difference
		Opening Balance (C/Bk) and AIA	Previous Years' Outstanding Disbursements			
		Kshs	Kshs			
Kenya Revenue Authority	69,776			69,776	69,776	-
Kenya Revenue Authority	104,664			104,664	104,664	-
Manyala Primary Sch	1,000,000			1,000,000	1,000,000	-
Mahondo Primary Sch	1,000,000			1,000,000	1,000,000	-
Ebulafu Primary Sch	1,000,000			1,000,000	1,000,000	-
Wafuladen Enterprises Ltd	387,643			387,643	387,643	-
<b>Sub-Total</b>	<b>9,229,569</b>	<b>-</b>	<b>-</b>	<b>9,229,569</b>	<b>7,876,430</b>	<b>1,353,139</b>
<b>5.0 Bursary And Social Security</b>				<b>-</b>		<b>-</b>
5.1 Secondary Schools	20,000,000	5,000	3,480,000	23,485,000	23,429,000	56,000
5.2 Tertiary Institutions	10,000,000	3,200,000		13,200,000	13,184,000	16,000
<b>Sub-Total</b>	<b>30,000,000</b>	<b>3,205,000</b>	<b>3,480,000</b>	<b>36,685,000</b>	<b>36,613,000</b>	<b>72,000</b>
<b>6.0 Sports</b>				<b>-</b>		<b>-</b>
<b>Sub-Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>7.0 Environment</b>				<b>-</b>		<b>-</b>
Shiyiro Primary School		250,000		250,000	250,000	-
Lunza Secondary School			100,350	100,350	100,350	-
Lufumbo Girls Sec School			100,350	100,350	100,350	-
Butere Primary School			100,350	100,350	100,350	-
Bulanda Ac Primary School			100,350	100,350	100,350	-
Shitoyi Muslim Primary School			100,350	100,350	100,350	-

*National Government Constituencies Development Fund (NGCDF)  
Butere Constituency  
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Programme/Sub-programme	Original Budget	Adjustments		Final Budget	Actual on comparable basis	Budget utilization difference
		Opening Balance (C/Bk) and AIA	Previous Years' Outstanding Disbursements			
	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs
Sub-Total		250,000	501,752	751,752	751,752	-
8.0 Primary Schools Projects				-		-
Shikanga Primary School		600,000		600,000		600,000
Mukoye Primary School	800,000			800,000	800,000	-
Shikulu Primary School	800,000			800,000	800,000	-
Shikulu Primary School	496,517			496,517	496,517	-
Eshilunyire Primary School	700,000			700,000	700,000	-
Muyundi Primary School	800,000			800,000	800,000	-
Eshitoyi Primary School	1,000,000			1,000,000	1,000,000	-
Etatira Primary School	500,000			500,000	500,000	-
Etatira Primary School	800,000			800,000	800,000	-
Manyala Primary School	800,000			800,000	800,000	-
Bulanda Rc Primary School	2,000,000			2,000,000	2,000,000	-
Eshibimbi Primary School	1,000,000			1,000,000	1,000,000	-
Eshibimbi Primary School	800,000			800,000	800,000	-
Shikunga Primary School	2,000,000			2,000,000	2,000,000	-
Eshikangu Primary School	1,500,000			1,500,000	1,500,000	-
Eshikangu Primary School	1,000,000			1,000,000	1,000,000	-
Ebuboko Primary School	800,000			800,000	800,000	-
Shibuche Primary School	5,000,000			5,000,000		5,000,000

*National Government Constituencies Development Fund (NGCDF)*  
*Butere Constituency*  
*Annual Report and Financial Statements for The Year Ended June 30, 2024*

Programme/Sub-programme	Original Budget	Adjustments		Final Budget	Actual on comparable basis	Budget utilization difference
		Opening Balance (C/Bk) and AIA	Previous Years' Outstanding Disbursements			
		Kshs	Kshs			
Lukoye Primary School	5,000,000			5,000,000		5,000,000
Ikokwa Primary School	5,000,000			5,000,000		5,000,000
Shikulu Primary School	5,000,000			5,000,000		5,000,000
Eshirembe Primary School	5,000,000			5,000,000		5,000,000
Shishebu Primary School			500,000	500,000	500,000	-
Marenyo Primary School			3,690,914	3,690,914	3,690,914	-
Butere Primary School			3,690,914	3,690,914	3,690,914	-
St Marks Bulanda Primary School			3,690,914	3,690,914	3,690,914	-
Emauko Primary School			1,000,000	1,000,000	1,000,000	-
Ebukhokoro Primary School			1,000,000	1,000,000	1,000,000	-
Shikulu Primary School			1,000,000	1,000,000	1,000,000	-
Mukoye Primary School			1,000,000	1,000,000	1,000,000	-
<b>Jss Funded By Ng-Cdf</b>						
Masaba Junior Secondary School	2,000,000			2,000,000	2,000,000	-
Eshitsakha Junior Secondary School	2,000,000			2,000,000	2,000,000	-
Ebutsetse Junior Secondary School	1,000,000			1,000,000	1,000,000	-
Emauko Junior Secondary School	1,000,000			1,000,000	1,000,000	-
Eshirumba Junior Secondary School	2,000,000			2,000,000	2,000,000	-

*National Government Constituencies Development Fund (NGCDF)*

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Programme/Sub-programme	Original Budget	Adjustments		Final Budget	Actual on comparable basis	Budget utilization difference
		Opening Balance (C/Bk) and AIA	Previous Years' Outstanding Disbursements			
		Kshs	Kshs			
Emunuku Junior Secondary School	2,000,000			2,000,000	2,000,000	-
Emusunguri Junior Secondary School	1,083,483			1,083,483	1,083,483	-
Manyala Junior Secondary School	2,000,000			2,000,000	2,000,000	-
Muluwa Junior Secondary School	2,000,000			2,000,000	2,000,000	-
Masaba Junior Secondary School	2,000,000			2,000,000	2,000,000	-
Eshitsakha Junior Secondary School	2,000,000			2,000,000	2,000,000	-
Ebutsetse Junior Secondary School	1,000,000			1,000,000	1,000,000	-
Emauko Junior Secondary School	1,000,000			1,000,000	1,000,000	-
Eshirumba Junior Secondary School	2,000,000			2,000,000	2,000,000	-
Emunuku Junior Secondary School	2,000,000			2,000,000	2,000,000	-
Emusunguri Junior Secondary School	1,083,483			1,083,483	1,083,483	-
Manyala Junior Secondary School	2,000,000			2,000,000	2,000,000	-
Muluwa Junior Secondary School	2,000,000			2,000,000	2,000,000	-
<b>Sub-Total</b>	<b>70,963,483</b>	<b>600,000</b>	<b>15,572,741</b>	<b>87,136,224</b>	<b>61,536,224</b>	<b>25,600,000</b>
<b>9.0 Secondary Schools Projects (List All The Projects)</b>				-		-
Muluwa Secondary School			1,000,000	1,000,000		1,000,000

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Programme/Sub-programme	Original Budget	Adjustments		Final Budget	Actual on comparable basis	Budget utilization difference
		Opening Balance (C/Bk) and AIA	Previous Years' Outstanding Disbursements			
	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs
Shiraha Secondary School			1,179,981	1,179,981	1,179,981	-
Imanga Secondary School			3,000,000	3,000,000	3,000,000	-
Shibembe Secondary School			3,690,914	3,690,914	3,690,914	-
Shinamwenyuli Secondary School			3,690,914	3,690,914	3,690,914	-
Imanga Secondary School			4,000,000	4,000,000	4,000,000	-
Mabole Secondary School		1,053,298	8,709,002	9,762,300	9,762,300	0
Butere Boys Sec School			9,762,300	9,762,300	9,762,300	-
Shiatsala Secondary School	600,000			600,000	600,000	-
Eshikomere Secondary School	2,000,000			2,000,000	2,000,000	-
Manyala Secondary School	2,000,000			2,000,000	2,000,000	-
Mabole Secondary School	3,000,000			3,000,000	3,000,000	-
Bukolwe Secondary School	6,500,000			6,500,000		6,500,000
Masaba Secondary School	6,500,000			6,500,000		6,500,000
Muluwa Secondary School	6,520,000			6,520,000		6,520,000
Butere Girls Secondary School	9,000,000			9,000,000	7,000,000	2,000,000
Ibokolo Secondary School	9,000,000			9,000,000	9,000,000	-
Ituti Secondary School	9,500,000			9,500,000	9,500,000	-
<b>Sub-Total</b>	<b>54,620,000</b>	<b>1,053,298</b>	<b>35,033,110</b>	<b>90,706,408</b>	<b>68,186,408</b>	<b>22,520,000</b>
				-		-

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Programme/Sub-programme	Original Budget	Adjustments		Final Budget	Actual on comparable basis	Budget utilization difference
		Opening Balance (C/Bk) and AIA	Previous Years' Outstanding Disbursements			
	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs
10.0 Tertiary Institutions Projects (List All The Projects)						
Sub-Total	-	-	-	-	-	-
11.0 Security Projects				-		-
Bukhokoro Assistant Chiefs Office	1,000,000			1,000,000	1,000,000	-
Mukangu Assistant Chiefs Office	1,000,000			1,000,000	1,000,000	-
Busheni Sub-Location Assistant Chiefs Office	1,000,000			1,000,000	1,000,000	-
Butere Deputy County Commissioner's Office	2,000,000			2,000,000	2,000,000	-
Butere Deputy County Commissioner's Office	1,000,000			1,000,000	1,000,000	-
Sub-Total	6,000,000	-	-	6,000,000	6,000,000	-
12.0 Acquisition Of Assets				-		-
Sub-Total	-	-	-	-	-	-
13.0 Others				-		-
13.1 Strategic Plan	1,500,000		-	1,500,000	1,500,000	-
Butere Ngcdf Office			4,000,000	4,000,000	4,000,000	-
Roads				-		-
Shinyulu Primary School			4,004,345	4,004,345	4,004,345	-
Emunuku Primary School			2,314,498	2,314,498	2,314,498	-

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Programme/Sub-programme	Original Budget	Adjustments		Final Budget	Actual on comparable basis	Budget utilization difference
		Opening Balance (C/Bk) and AIA	Previous Years' Outstanding Disbursements			
	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs
Shibuche Primary School			5,292,055	5,292,055	5,198,843	93,212
Sub-Total	1,500,000	-	15,610,898	17,110,898	17,017,686	93,212
<b>14.0 Unallocated Funds</b>						
Funds Pending Approval**	3,400,000		4,000,000	7,400,000		7,400,000
Sub-Total	3,400,000	-	4,000,000	7,400,000	-	7,400,000
<b>Total</b>	<b>190,445,293</b>	<b>11,472,236</b>	<b>74,198,501</b>	<b>276,116,030</b>	<b>217,832,763</b>	<b>58,283,267</b>

#### 14. Significant Accounting Policies

The principle accounting policies adopted in the preparation of these financial statements are set out below:

##### 1. Statement of Compliance and Basis of Preparation

The financial statements have been prepared in accordance with Cash-basis International Public Sector Accounting Standards (IPSAS) as prescribed by the Public Sector Accounting Standards Board (PSASB) and set out in the accounting policy note below. This cash basis of accounting has been supplemented with accounting for;

- Receivables that include imprests
- Payables that include gratuity and retentions.

The financial statements comply with and conform to the form of presentation prescribed by the PSASB. The accounting policies adopted have been consistently applied to all the years presented.

##### 2. Reporting Entity

The financial statements are for the NGCDF-Butere Constituency. The financial statements encompass the reporting entity as specified under section 81 of the PFM Act 2012

##### 3. Reporting Currency

The financial statements are presented in Kenya Shillings (Kshs), which is the functional and reporting currency of the Government and all values are rounded to the nearest Kenya Shilling.

##### 4. Recognition of Receipts

The *entity* recognizes all receipts from various sources when the event occurs, and the related cash has actually been received by the Entity.

##### a. Transfers from the National Government Constituency Development Fund (NG-CDF)

Transfers from the NG-CDF to the constituency are recognized when cash is received in the Constituency account.

##### b. Proceeds from the Sale of Assets

Proceeds from the disposal of assets are recognized as and when cash is received in the constituency account.

**c. Other receipts**

These include Appropriation-in-Aid and relate to receipts such as proceeds from the sale of tender documents, rent receipts, interest earned on bank balances, hire of Plant/Equipment/Facilities, and Unutilized funds from PMCs among others.

**d. Unutilized Funds from PMCs.**

All unutilized funds of the Project Management Committee (PMC) are returned to the constituency account. Unutilized funds from PMCs are recognised as other receipts upon return to the constituency account.

**e. External Assistance**

External assistance refers to grants and loans received from local, multilateral, and bilateral development partners. In the year under review, there was no external assistance received.

**5. Recognition of payments**

The Entity recognises all payments when the event occurs and the related cash has actually been paid out by the entity.

**a) Compensation of Employees**

Salaries and wages, allowances, and statutory contributions for employees are recognized in the period when the compensation is paid.

**b) Use of Goods and Services**

Goods and services are recognized as payments in the period when the goods/services are paid for. Such expenses, if not paid during the period where goods/services are consumed, shall be disclosed as pending bills.

**c) Acquisition of Fixed Assets**

The payment on the acquisition of property plant and equipment items is not capitalized. The cost of acquisition and proceeds from disposal of these items are treated as payments and receipts items respectively. Where an asset is acquired in a non-exchange transaction for nil or nominal consideration and the fair value of the asset can be reliably established, a contra transaction is recorded as receipt and as a payment.

A fixed asset register is maintained by each constituency and a summary is provided for purposes of consolidation. This summary is disclosed as an annexure to the financial statements.

#### **6. In-kind contributions**

In-kind contributions are donations that are made to the constituency in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment, or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the constituency includes such value in the statement of receipts and payments both as receipts and as payments in equal and opposite amounts; otherwise, the contribution is not recorded.

#### **7. Cash and Cash Equivalents**

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call, and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to an insignificant risk of changes in value. Bank account balances include amounts held at various commercial banks at the end of the financial year.

#### **8. Accounts Receivable**

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. This is in recognition of the government practice where the imprest payments are recognized as payments when fully accounted for by the imprest or AIE holders. This is an enhancement to the cash accounting policy.

#### **9. Accounts Payable**

For these financial statements, Deposits (gratuity and retentions) held on behalf of third parties have been recognized on an accrual basis (as accounts payables). This is in recognition of the government practice of retaining a portion of contracted services and works pending the fulfilment of obligations by the contractor and holding deposits on behalf of third parties. Gratuity earned monthly is held on behalf of the employee and later paid at the end of the contract period. This is an enhancement to the cash accounting policy adopted by the National Government Constituencies Development Fund as prescribed by PSASB. Other liabilities including pending bills are disclosed in the financial statements.

**10. Pending Bills**

Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years. As pending bills do not involve the payment of cash in the reporting period, they are recorded as 'memorandum' or 'off-balance' items to provide a sense of the overall net cash position of the entity at the end of the financial year. When the pending bills are finally settled, such payments are included in the Statement of Receipts and Payments in the year in which the payments are made.

**11. Unutilized Fund**

Unutilized funds consist of bank balances in the constituency account and funds not yet disbursed by the Board to the constituency at the end of the financial year. These balances are available for use in the subsequent financial year to fund projects approved in the respective prior financial years consistent with sec 6(2) and sec 7(2) of the NGCDF Act, 2015

**12. Budget**

The budget is developed on a comparable accounting basis (cash basis except for imprest which is accounted for on an accrual basis), the same accounts classification basis, and for the same period as the financial statements. The original budget was approved by Parliament on 30th June 2024 for the period 1<sup>st</sup> July 2024 to 30<sup>th</sup> June 2024 as required by law. Included in the adjustments are Cash book opening balance, AIA generated during the year and constituency allocations not yet disbursed at the beginning of the financial year.

A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

**13. Comparative Figures**

Where necessary, comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

**14. Subsequent Events**

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30<sup>th</sup> June 2024.

**15. Prior Period Errors**

Material prior period errors are corrected retrospectively in the first set of financial statements authorized for issue after their discovery by i. restating the comparative

*National Government Constituencies Development Fund (NGCDF)*

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amounts for prior period(s) presented in which the error occurred; or ii. If the error occurred before the earliest prior period presented, restate the opening balances of assets, liabilities, and net assets/equity for the earliest prior period presented. During the year, errors that have been corrected are disclosed under note 14 explaining the nature and amounts.

**16. Related Party Transactions**

The Entity regards a related party as a person or an entity with the ability to exert control individually or jointly or to exercise significant influence over the Entity, or vice versa.

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15. Notes To the Financial Statements

1. Transfers from NGCDF Board

Description	2023/2024	2022/2023
NGCDF Board	Kshs	Kshs
B185025		7,000,000
B185571		15,000,000
B185319		6,000,000
B185856		5,000,000
B206308		12,000,000
B0205697		12,000,000
B0185571		15,000,000
B0207776		15,000,000
B214231	18,471,302	-
B214075	16,110,898	-
B214659	501,752	-
B233595	5,000,000	-
B233685	30,000,000	-
B233785	10,480,000	-
B233934	60,000,000	-
B225412	19,634,549	-
B226003	19,631,810	-
B233844	30,893,483	-
<b>TOTAL</b>	<b>210,723,795</b>	<b>87,000,000</b>

2. Proceeds From Sale of Assets

	2023/2024	2022/2023
	Kshs	Kshs
Receipts from sale of Buildings	-	-
Receipts from the Sale of Vehicles and Transport Equipment	-	-
Receipts from sale of office and general equipment	-	-
Receipts from the Sale Plant Machinery and Equipment	-	-
Others (specify)	-	-
<b>Total</b>	<b>-</b>	<b>-</b>

*National Government Constituencies Development Fund (NGCDF)*  
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3. Other Receipts

	<i>2023/2024</i>	<i>2022/2023</i>
	Kshs	Kshs
Interest Received	-	-
Rent	-	-
Receipts from sale of tender documents	-	-
Hire of plant/equipment/facilities	-	-
Unutilized funds from PMCs account	-	-
Other Receipts Not Classified Elsewhere ( <i>specify</i> )	-	-
<b>Total</b>	-	-

4. Compensation Of Employees

	<i>2023/2024</i>	<i>2022/2023</i>
	Kshs	Kshs
NG-CDFC Basic staff salaries	3,297,667	1,843,075
Personal allowances paid as part of salary		
House allowance	-	-
Transport allowance	-	-
Leave allowance	-	-
Gratuity-contractual employees	1,592,177	1,964,159
Employer Contributions Compulsory national social security schemes	155,304	54,000
Employer Contributions Compulsory Housing levy	45,567	
Employer contributions to National Industrial Training Authority		
<b>TOTAL</b>	<b>5,090,714</b>	<b>3,861,234</b>

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5. Committee Expenses

	2023/2024	2022/2023
	Kshs	Kshs
<b>A.NG CDFC</b>		
Sitting allowance	1,964,000	1,022,200
Other committee expenses	1,852,400	1,715,000
<b>Sub-total</b>	<b>3,816,400</b>	<b>2,737,200</b>
<b>B. Oversight Committee Expenses</b>		
Members allowance	-	-
Other committee expenses	-	-
<b>Sub-total</b>	<b>-</b>	<b>-</b>
<b>TOTAL(A+B)</b>	<b>3,816,400</b>	<b>2,737,200</b>

6. Use of Goods and services

	2023/2024	2022/2023
	Kshs	Kshs
Utilities, supplies and services	90,134	105,194
Communication, supplies and services	359,600	1,164,800
Domestic travel and subsistence	1,259,103	
Printing, advertising and information supplies & services	276,100	546,800
Rentals of produced assets	-	-
Training expenses	1,791,450	1,212,000
Hospitality supplies and services	150,000	150,465
Insurance costs	600,000	-
Specialised materials and services	805,000	1,021,300
Office and general supplies and services	1,561,048	636,655
Fuel , oil & lubricants	1,272,600	400,000
Other operating expenses	1,648,997	791,600
Bank Charges	40,000	27,952
Routine maintenance - vehicles and other transport equipment	590,117	209,548
Routine maintenance- other assets	500,000	-
<b>TOTAL</b>	<b>10,944,149</b>	<b>6,266,314</b>

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7. Transfer To Other Government Units

Description	2023/2024	2022/2023
	Kshs	Kshs
Transfers To Primary Schools	61,536,224	9,500,000
Transfers To Secondary Schools	68,186,408	14,500,000
Transfers To Tertiary Institutions	-	
<b>Total</b>	<b>129,722,632</b>	<b>24,000,000</b>

8. Other Grants and Other transfers

	2023/2024	2022/2023
	Kshs	Kshs
Bursary - Secondary ( see attached list)	23,429,000	17,380,000
Bursary -Tertiary ( see attached list)	13,184,000	13,981,900
Bursary- Special Schools	-	
Bursary Education support programmes	-	-
Social Security programmes (NHIF)	-	
Security Projects ( see attached list)	6,000,000	3,000,000
Sports Projects ( see attached list)	-	2,901,000
Environment Projects ( see attached list)	751,752	2,150,000
Emergency Projects ( see attached list)	7,876,430	7,569,451
Roads Projects	15,517,686	-
<b>TOTAL</b>	<b>66,758,868</b>	<b>46,982,351</b>

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9. Acquisition of Assets

	<i>2023/2024</i>	<i>2022/2023</i>
	Kshs	Kshs
Purchase of Buildings	-	-
Construction of Buildings	-	-
Refurbishment of Buildings	-	-
Purchase of Vehicles and Other Transport Equipment	-	-
Purchase of Household Furniture and Institutional Equipment	-	-
Purchase of Office Furniture and General Equipment	-	-
Purchase of ICT Equipment, Software and Other ICT Assets	-	-
Purchase of Specialized Plant, Equipment and Machinery	-	-
Rehabilitation and renovation of plant, machinery and equipment	-	-
Acquisition of Land	-	-
Acquisition Intangible Assets	-	-
<b>Total</b>	-	-

10. Other Payments

	<i>2023/2024</i>	<i>2022/2023</i>
	Kshs	Kshs
Strategic plan	1,500,000	2,000,000
ICT Hub	-	-
Others ( <i>specify</i> )	-	-
<b>Total</b>	<b>1,500,000</b>	<b>2,000,000</b>

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11. Cash and Cash Equivalents

Name of Bank and Account No.	2023/2024	2022/2023
	Kshs	Kshs
<b>11A: Bank Accounts (Cash Book Bank Balance)</b>		
<i>Name Of Bank, BUTERE NGCDF ACCOUNT Account No. 01120068114200</i>	4,363,268	11,472,236
<i>Name of Bank, account No. (Deposit)</i>		-
<b>Total</b>	<b>4,363,268</b>	<b>11,472,236</b>
<b>11B: Cash Balances</b>		
Location 1	-	-
Location 2	-	-
Other Locations ( <i>Specify</i> )	-	-
<b>Total</b>	<b>4,363,268</b>	<b>11,472,236</b>

12. Outstanding Imprests

<i>Name of Officer or Institution</i>	<i>Date Imprest Taken</i>	<i>Amount Taken</i>	<i>Amount Surrendered</i>	<i>Balance</i>
		Kshs	Kshs	Kshs
<i>Name of Officer</i>	dd/mm/yy	-	-	-
<b>Total</b>		-	-	-

13. Retention

	2023/2024	2022/2023
	KShs	KShs
Retention as at 1 <sup>st</sup> July (A)	-	-
Retention held during the year (B)	-	-
Retention paid during the Year (C)	-	-
Closing Retention as at 30 <sup>th</sup> June D= A+B-C	-	-

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Retentions aging analysis.

	Insert Current FY	% of the total Retention	Insert Comparative FY	% of the total Retention
Under one year	-	%	-	%
1-2 years	-	%	-	%
2-3 years	-	%	-	%
Over 3 years	-	%	-	%
Total	-		-	

14. Gratuity

	2023/2024	2022/2023
	KShs	KShs
Gratuity as at 1 <sup>st</sup> July (A)	-	-
Gratuity held during the year (B)	1,964,159	-
Gratuity paid during the Year (C)	1,964,159	-
Closing Gratuity as at 30 <sup>th</sup> June D= A+B-C	-	-

Gratuity aging analysis

	2023/2024	% of the total Gratuity	2022/2023	% of the total Gratuity
Under one year	-	%	-	%
1-2 years	-	%	-	%
2-3 years	-	%	-	%
Over 3 years	-	%	-	%
Total	-		-	

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15. Fund Balance B/F

	(1 <sup>st</sup> July 2023)	(1 <sup>st</sup> July 2022)
	Kshs	Kshs
Bank accounts	11,472,236	10,319,335
Cash in hand	-	-
Imprest	-	-
Total	-	-
Less	-	-
Payables: - Retention	-	-
Payables - Gratuity	-	-
Fund Balance Brought Forward	11,472,236	10,319,335

16. Prior Year Adjustments

	Balance b/f as per Audited Financial statements	Adjustments	Adjusted Balance** BF
Description of the error	Kshs	Kshs	Kshs
Bank account Balances	-	-	-
Cash in hand	-	-	-
Imprests	-	-	-
Retentions	-	-	-
Gratuity	-	-	-
Others ( <i>specify</i> )	-	-	-
Total	-	-	-

17. Changes In Accounts Receivable – Outstanding Imprests

	2023/2024	2022/2023
	KShs	KShs
Outstanding Imprest as at 1 <sup>st</sup> July (A)	-	-
Imprest issued during the year (B)	-	-
Imprest surrendered during the Year (C)	-	-
Closing accounts in account receivables D= A+B-C	-	-
Net changes in accounts Receivables D - A	-	-

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18. Changes In Accounts Payable – Gratuities and Retentions

	<i>2023/2024</i>	<i>2022/2023</i>
	KShs	KShs
Gratuities and Retentions as at 1 <sup>st</sup> July (A)	-	-
Gratuities and Retentions held during the year (B)	-	-
Gratuities and Retentions paid during the Year (C)	-	-
Closing account payables D= A+B-C	-	-
Net changes in accounts payables D-A	-	-

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19. Other Important Disclosures

19.1: Pending Accounts Payable (See Annex 1)

	2023/2024	2022/2023
	Kshs	Kshs
Construction of buildings	-	-
Construction of civil works	-	-
Supply of goods	-	-
Supply of services	-	-
<b>Total</b>	<b>-</b>	<b>-</b>

Aging Analysis for Pending Accounts Payables

	2023/2024	% of the total	2023/2024	% of the total
Under one year	-	%	-	%
1-2 years	-	%	-	%
2-3 years	-	%	-	%
Over 3 years	-	%	-	%
<b>Total</b>	<b>-</b>		<b>-</b>	

19.2: Pending Staff Payables (See Annex 2)

	2023/2024	2022/2023
	Kshs	Kshs
NGCDFC Staff	-	-
Others ( <i>specify</i> )	-	-
<b>Total</b>	<b>-</b>	<b>-</b>

Aging Analysis for staff Payables

	2023/2024	% of the total	2023/2024	% of the total
Under one year	-	%	-	%
1-2 years	-	%	-	%
2-3 years	-	%	-	%
Over 3 years	-	%	-	%
<b>Total</b>	<b>-</b>		<b>-</b>	

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**19.3: Unutilized Fund (See Annex 3)**

	<b>2023/2024</b>	<b>2022/2023</b>
	<b>Kshs</b>	<b>Kshs</b>
Compensation of employees	1,243,079	2,350,186
Committee Expense	-	
Use of goods and services	1,836	1,169,654
Amounts due to other Government entities (see attached list)	48,120,000	20,129,200
Amounts due to other grants and other transfers (see attached list)	1,425,139	6,294,498
Acquisition of assets	-	
Others ( <i>specify</i> )	93,212	
Funds pending approval	7,400,000	55,227,199
<b>Total</b>	<b>58,283,267</b>	<b>85,170,737</b>

**19.4: PMC account balances (See Annex 5)**

	<b>2023/2024</b>	<b>2022/2023</b>
	<b>Kshs</b>	<b>Kshs</b>
PMC account balances	8,240,279	654,931
<b>Total</b>	<b>8,240,279</b>	<b>654,931</b>

**19.5 Related Party Transactions**

	<b>2023/2024</b>	<b>2022/2023</b>
	<b>Kshs</b>	<b>Kshs</b>
<b>Committee Members Remuneration</b>		
Sitting allowance of committee Members during the year	1,964,000	1,022,200
<b>Transaction with the NGCDF Board</b>		
Receipts from the NGCDF Board during the year	210,723,795	87,000,000
<b>Total</b>	<b>212,687,795</b>	<b>88,022,200</b>

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16. Annexes

Annexes: 1 Analysis of Pending Accounts Payable

Supplier of Goods or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance	Comments
	a	b	c	d=a-c	
Construction of buildings					
1.					
2.					
Sub-Total					
Construction of civil works					
3.					
4.					
5.					
Sub-Total					
Supply of goods					
6.					
7.					
Sub-Total					
Supply of services					
8.					
Sub-Total					
Grand Total					

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**Annex 2 - Analysis of Pending Staff Payables**

Name of Staff	Designation	Date employed	Outstanding Balance 30 <sup>th</sup> June 2024	Comments
NG-CDFC Staff				
1.				
2.				
3.				
Sub-Total				
Grand Total				

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Annex 3 – Unutilized Fund

Name	Brief Transaction Description	Outstanding Balance	Outstanding Balance	Comments
		2023/2024	2022/2023	
<b>1.0 Administration and Recurrent</b>				
1.1 Compensation of employees	Payment of Staff Salaries	1,243,079	2,350,186	
1.2 Committee allowances	Payment of committee allowances		245,800	
1.3 Use of goods and services	payment for goods and services	627	200,674	
<b>Sub-total</b>		<b>1,243,707</b>	<b>2,796,660</b>	
<b>2.0 Monitoring and evaluation</b>				
2.1 Capacity building	Payment of capacity building services	550	138,000	
1.2 Committee allowances	Payment of committee allowances		233,000	
2.3 Use of goods and services	payment for goods and services	658	352,180	
<b>Sub-total</b>		<b>1,208</b>	<b>723,180</b>	
<b>12.0 Oversight Committee Expenses (itemize)</b>				
13.1 Committee allowances	Payment of allowances		750,876	
<b>Sub-total</b>		<b>-</b>	<b>750,876</b>	
<b>4.0 Emergency</b>				
Unutilized	Unutilized on emergency	1,353,139	66,739	
	Unutilized on emergency		234,414	
<b>Sub-total</b>		<b>1,353,139</b>	<b>301,153</b>	
<b>Sub-total</b>				

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Name	Brief Transaction Description	Outstanding Balance	Outstanding Balance	Comments
		2023/2024	2022/2023	
<b>5.0 Bursary and Social Security</b>				
5.1 Secondary Schools	Payment of bursary to needy students		7,555,310	
5.2 Tertiary Institutions	Payment of bursary to needy students	72,000	-2,563,593	
		<b>72,000</b>	<b>4,991,717</b>	
Sports	Payment of sports activities		752	
Sub-total			752	
<b>Environment</b>				
Shiyiro Primary School	Construction of toilets		250,000	
Sub-total			<b>250,000</b>	
<b>8.0 Primary Schools Projects</b>				
Shikanga Primary School	Renovation of two classrooms	600,000	600,000	
Shibuche Primary School	Construction of a storey building accommodating 8 No. classrooms	5,000,000		
Lukoye Primary School	Construction of a storey building accommodating 8 No. classrooms	5,000,000		
Ikokwa Primary School	Construction of a storey building accommodating 8 No. classrooms	5,000,000		
Shikulu Primary School	Construction of a storey building accommodating 8 No. classrooms	5,000,000		
Eshirembe Primary School	Construction of a storey building accommodating 8 No. classrooms	5,000,000		
Sub-total				

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Name	Brief Transaction Description	Outstanding Balance	Outstanding Balance	Comments
		2023/2024	2022/2023	
<b>9.0 Secondary Schools Projects (List all the Projects)</b>	-	-		
Muluwa Secondary School		1,000,000		
Bukolwe Secondary School	Construction of a storey building accommodating 8 No. classrooms	6,500,000		
Masaba Secondary School	Construction of a storey building accommodating 8 No. classrooms	6,500,000		
Muluwa Secondary School	Construction of a storey building accommodating 8 No. classrooms	6,520,000		
Butere Girls Secondary school	One off Purchase of 51-seater Isuzu School bus	2,000,000		
Eshishebu Primary School	Renovation of two classrooms	-		
Shikunga Secondary School	One off Purchase of 51-seater Isuzu School bus		2,300	
Shitsitswi Secondary School	One off Purchase of 51-seater Isuzu School bus		2,300	
Butere Boys Secondary School	One off Purchase of 51-seater Isuzu School bus		9,762,300	
Mabole Secondary School	One off Purchase of 51-seater Isuzu School bus	0	9,762,300	
<b>Sub-total</b>		<b>48,120,000</b>	<b>20,129,200</b>	
<b>13.0 Others</b>	-			
Shibucho Primary School		93,212		
<b>Sub-total</b>		<b>93,212</b>		
Funds pending approval**	Funds pending approval**	7,400,000	55,727,199	
<b>Sub-total</b>		<b>58,283,267</b>	<b>85,670,737</b>	

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Name	Brief Transaction Description	Outstanding Balance	Outstanding Balance	Comments
		2023/2024	2022/2023	
5.0 Bursary and Social Security				
5.1 Secondary Schools	Payment of bursary to needy students		7,555,310	
5.2 Tertiary Institutions	Payment of bursary to needy students	72,000	-2,563,593	
		72,000	4,991,717	
Sports	Payment of sports activities		752	
Sub-total			752	
Environment				
Shiyiro Primary School	Construction of toilets		250,000	
Sub-total			250,000	
8.0 Primary Schools Projects				
Shikanga Primary School	Renovation of two classrooms	600,000	600,000	
Shibuche Primary School	Construction of a storey building accommodating 8 No. classrooms	5,000,000		
Lukoye Primary School	Construction of a storey building accommodating 8 No. classrooms	5,000,000		
Ikokwa Primary School	Construction of a storey building accommodating 8 No. classrooms	5,000,000		
Shikulu Primary School	Construction of a storey building accommodating 8 No. classrooms	5,000,000		
Eshirembe Primary School	Construction of a storey building accommodating 8 No. classrooms	5,000,000		
Sub-total				

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Name	Brief Transaction Description	Outstanding Balance	Outstanding Balance	Comments
		2023/2024	2022/2023	
9.0 Secondary Schools Projects (List all the Projects)	-	-		
Muluwa Secondary School		1,000,000		
Bukolwe Secondary School	Construction of a storey building accommodating 8 No. classrooms	6,500,000		
Masaba Secondary School	Construction of a storey building accommodating 8 No. classrooms	6,500,000		
Muluwa Secondary School	Construction of a storey building accommodating 8 No. classrooms	6,520,000		
Butere Girls Secondary school	One off Purchase of 51-seater Isuzu School bus	2,000,000		
Eshishebu Primary School	Renovation of two classrooms	-		
Shikunga Secondary School	One off Purchase of 51-seater Isuzu School bus		2,300	
Shitsitswi Secondary School	One off Purchase of 51-seater Isuzu School bus		2,300	
Butere Boys Secondary School	One off Purchase of 51-seater Isuzu School bus		9,762,300	
Mabole Secondary School	One off Purchase of 51-seater Isuzu School bus	0	9,762,300	
<b>Sub-total</b>		<b>48,120,000</b>	<b>20,129,200</b>	
13.0 Others	-			
Shibucho Primary School		93,212		
<b>Sub-total</b>		<b>93,212</b>		
Funds pending approval**	Funds pending approval**	7,400,000	55,727,199	
<b>Sub-total</b>		<b>58,283,267</b>	<b>85,670,737</b>	

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 Annex 4 – Summary of Fixed Asset Register

Asset class	Historical Cost b/f (Kshs)	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost (Kshs) At Year End
Land				
Buildings and structures	8,148,132	-	-	8,148,132
Transport equipment	4,057,402	-	-	4,057,402
Office equipment, furniture and fittings	1,340,171	-	-	1,340,171
ICT Equipment, Software and Other ICT Assets	1,495,634	-	-	1,495,634
Other Machinery and Equipment	2,880,000	-	-	2,880,000
Intangible assets	175,000	-	-	175,000
<b>Total</b>	<b>18,096,339</b>	<b>-</b>	<b>-</b>	<b>18,096,339</b>

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 Annex 5 –PMC Bank Balances as at 30<sup>th</sup> June 2024

NO.	PMC NAME	Account number	Bank	DATE A/C OPENED	Bank Balance	Bank Balance
					2023-2024	2022-2023
1	Shibembe Primary School	Co-opeative Bank	01141068366800		2,454	
2	Buboko Primary	Co-opeative Bank	01139233495000		1,866	
3	Bukhokoro Assistant Chiefs Office	Co-opeative Bank	01100920362001		248,975	
4	Bulanda Ac Primary School	Co-opeative Bank	01141799329300	07/01/2022		2,251
5	Bulanda Ac Primary School	Co-opeative Bank	01141068037100		522	
6	Bulanda R.C Primary School	Co-opeative Bank	01141234172100	07/01/2022		949
7	Bulanda Rc Primary School	Co-opeative Bank	01141234172100		460,907	
8	Bumamu Sec School	Co-opeative Bank	01141233869400		1,971	
9	Bumamu Secondary School	Co-opeative Bank	01141233869400	07/01/2022		10,534
10	Bushieni Sub-Location Asst Chiefs Office	Co-opeative Bank	01100934596001		998,975	
11	Butere Deputy County Commissioner	Co-opeative Bank	01141798616400		3,004,869	
12	Butere Ngcdf Environment	Co-opeative Bank	01141799038100		1,723	
13	Butere Ngcdf School Bus Pmc	Co-opeative Bank	01100681142001		300,360	
14	Butere Primary School	Co-opeative Bank	01141498087001		2,002	
15	Butere Strategic Plan	Co-opeative Bank	01141798513900		1,211	
16	Ebubala Primary Sch	Co-opeative Bank	01120233025200		804	
17	Ebulafu Primary Sch	Co-opeative Bank	01141233995000		4,516	

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NO.	PMC NAME	Account number	Bank	DATE A/C OPENED	Bank Balance	Bank Balance
					2023-2024	2022-2023
18	Ebutsetse Primary School	Co-opreative Bank	01139233877300		1,020,409	
19	Elukokho Primary Sch	Co-opreative Bank	01141067534800		29,461	
20	Emahola Primary School	Co-opreative Bank	01141799394500		576	
21	Emakhola Primary School	Co-opreative Bank	01141799394500	07/01/2022		576
22	Emusunguri Primary School	Co-opreative Bank	01141234049900	07/01/2022		445
23	Emutoma Chiefs Office	Co-opreative Bank	01141799377800	07/01/2022		13,076
24	Eshianini Primary School	Co-opreative Bank	01141499522500	07/01/2022		746
25	Eshikangu Primary School	Co-opreative Bank	01141234747700	07/01/2022		62,680
26	Eshirembe Primary School	Co-opreative Bank	01141067526300	07/01/2022		4,439
27	Eshitari Primary School	Co-opreative Bank	01141068044200	07/01/2022		42,055
28	Eshianza Primary School	Co-opreative Bank	01141233608100	07/01/2022		304
29	Eshiyiro Primary School	Co-opreative Bank	01141234559200	07/01/2022		13,778
30	Imanga Primary School	Co-opreative Bank	01139233059600	07/01/2022		2,410
31	Imanga Secondary School	Co-opreative Bank	01141233011300	07/01/2022		1,586
32	Ituti Secondary School	Co-opreative Bank	01141234734100	07/01/2022		8,577

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NO.	PMC NAME	Account number	Bank	DATE A/C OPENED	Bank Balance	Bank Balance
					2023-2024	2022-2023
33	Lufumbo Girls Secondary School	Co-operative Bank	01141498728701	07/01/2022		40,715
34	Lunza Chiefs Office	Co-operative Bank	10141234740100	2/26/2021		975
35	Lunza Secondary School	Co-operative Bank	01141499537800	07/01/2022		950
36	Mabole Secondary School	Co-operative Bank	01141233025000	07/01/2022		1,619
37	Mabole Secondary School	Co-operative Bank	01141233025000		14,281	
38	Mahondo Primary Sch	Co-operative Bank	01141499462000		2,590	
39	Mahondo Primary School	Co-operative Bank	01141499462000	07/01/2022		1,590
40	Manyala Secondary Sch	Co-operative Bank	01141498324100		6,206	
41	Marenyo Primary School	Co-operative Bank	01141498971101	07/01/2022		54,060
42	Masaba Primary School	Co-operative Bank	01141234856701		15,211	
43	Mukoye Primary Sch	Co-operative Bank	01139068485500		870	
44	Muluwa Primary	Co-operative Bank	01141067526700		9,059	
45	Mutoma Chiefs Office	Co-operative Bank	01141799377800		14,075	
46	Muyundi Primary School	Co-operative Bank	01141067300401		130,062	
47	Nativity Our Lady Mutoma Girls	Co-operative Bank	01141234589401		768	
48	Shianda Primary Sch	Co-operative Bank	01141067767100		2,495	
49	Shianda Primary School	Co-operative Bank	01141067767100	07/01/2022		25,335
50	Shibembe Mixed Sec School	Co-operative Bank	01141234746101		482	

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NO.	PMC NAME	Account number	Bank	DATE A/C OPENED	Bank Balance	Bank Balance
					2023-2024	2022-2023
51	Shibembe Primary School	Co-opeative Bank	01141068366800	07/01/2022		2,454
52	Shibuche Pri School	Co-opeative Bank	01141067196300		1,494	
53	Shibuche Primary School	Co-opeative Bank	01141067196300	07/01/2022		1,494
54	Shikulu Primary School	Co-opeative Bank	01141498635800		1,307,469	
55	Shikunga Primary School	Co-opeative Bank	01141234890400		18,835	
56	Shinamweli Sec School	Co-opeative Bank	01141233925600		435,194	
57	Shinamwenyuli Primary School	Co-opeative Bank	01139067628401	07/01/2022		815
58	Shinamwenyuli Secondary School	Co-opeative Bank	01141233925600	07/01/2022		39,662
59	Shinyulu Primary School	Co-opeative Bank	01139067302801		4,886	
60	Shinyulu Primary School	Co-opeative Bank	01139067302801	07/01/2022		132,886
61	Shiraha Divisional Headquarters	Co-opeative Bank	01141799195600	07/01/2022		58,148
62	Shiraha Divisional Hqtrs	Co-opeative Bank	01141799195600		128,148	
63	Shiraha Mixed Sec	Co-opeative Bank	01141068188300		53,980	
64	Shiraha Secondary School	Co-opeative Bank	01141498642400	07/01/2022		43,939
65	Shitoyi Primary School	Co-opeative Bank	01141067812400		9,583	
66	Shitsitswi Primary Sch	Co-opeative Bank	01141234122101		2,177	
67	Shitsitswi Primary School	Co-opeative Bank	01141234122101	07/01/2022		85,177

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NO.		Account number	Bank	DATE A/C OPENED	Bank Balance	Bank Balance
	PMC NAME				2023-2024	2022-2023
68	Sports	Co-operative Bank	01141799011500	07/01/2022		710
69	Sports Activities Pmc	Co-operative Bank	01141799011500		818	
	<b>TOTAL</b>				<b>8,240,279</b>	<b>654,931</b>

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**Annex 6: Progress On Follow Up of Auditor Recommendations**

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor and subsequent progress made on the resolution of the issues.

Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)
1	<p>Unsupported bursary disbursements</p> <p>The statement of Receipts and Payments reflects an amount of Kshs. 46,982,351 in respect to Other Grants and Transfer as disclosed in note 6 to the financial statements. The amount includes bursaries disbursements to secondary schools and tertiary institutions totaling to 31,361,900 which was not supported by advertisements to apply, application forms, vetting committee approvals and acknowledgements from recipient institutions.</p> <p>In the circumstance, the accuracy and completeness of bursary disbursements amount of Kshs. 31,361,900 could not be confirmed.</p>	<p>We have attached the supporting documents like advert, application forms, vetting committee approvals and acknowledgement from the receipt institutions student list of beneficiaries for audit verification.</p> <p>Unsupported project management committee balances</p>	Not Resolved	November 2024
2	<p>Unsupported project management committee balances</p> <p>Note 12.2 and annex 3 to the financial statements</p>	<p>We have attached PMC Bank statements and certificate of bank balance for the PMC to verify the</p>	Not Resolved	November 2024

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Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)
	<p>reflects project management committee bank accounts balances amounting to Kshs. 654,930. However, cash books bank reconciliation statements and certificates of bank balances for the individual PMC accounts were not provided for audit.</p> <p>In the circumstance, the accuracy and completeness of the PMC accounts balance of Kshs. 654,931 could not be confirmed.</p>	<p>PMC Account balances.</p>		
3	<p>Budgetary control and performance</p> <p>The summary statement of appropriation reflects final receipts budget and actual on comparable basis amounts of Kshs. 171,517,335 respectively, resulting to under funding of Kshs. 74,198,501 or 43% of the budget. However, the fund spent Kshs. 85,847,099 against actual receipts of Kshs. 97,319,335 resulting to under utilization of Kshs. 11,472,236 or 12% of actual receipts.</p> <p>The under-funding and under utilization affected the planned activities and may have impacted negatively on service delivery to the public.</p>	<p>The under expenditure is as a because of delay in release of funds from the National treasury to NGCDF board for disbursements to the constituency and also because of some pending project issues that have now been approved and cleared. However during financial year 2023/2024 the committee received a total of Kshs. 59,718,501.60 being AIEs for the financial year under review. The board also approved project of Ksh. 10,480,000 for the financial year under review; the committee is still</p>	<p>Not Resolved</p>	<p>November 2024</p>

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Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)
		waiting the AIE before expenditures can be done. Also two projects for the same financial year that is Lufumbo Girls Secondary school and Lunza Boys secondary school of each Kshs. 2,000,000 each are still awaiting approval for funding by the NGCDF board. See attached schedule for audit review. (Reference 3)		
4	Unresolved prior year audit matters  In the audit for the previous year, several issues were raised under the report on the financial statements and report on lawfulness and effectiveness in use of public resources. However, management has not resolved the issues.	We have attached (Reference 4) amended financial statement for audit review.	Not Resolved	November 2024
5	Project implementation status  During the year under review, the fund had planned to implement forty one (41) projects with a budget of Kshs. 58,895,803. However, thirteen (13) or 32% of the projects allocated Kshs. 31,674,600 were not completed while five (5) or 12% of the projects	We have attached (Reference 5) updated implementation status for audit review.	Not Resolved	November 2024

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Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Status: <i>(Resolved / Not Resolved)</i>	Timeframe: <i>(Put a date when you expect the issue to be resolved)</i>
	<p>allocated Kshs. 651,752 had not started.</p> <p>In the circumstance, the value for money was not obtained from the thirteen (13) projects that were incomplete and the five (5) projects that had not been started</p>			

  
 Name: Mary Mwaki  
 Fund Account Manager.