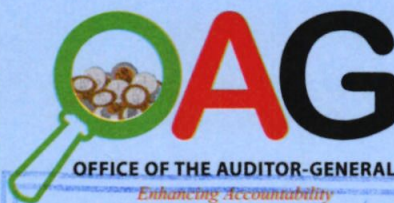


REPUBLIC OF KENYA



THE NATIONAL ASSEMBLY
PAPERS LAID

REPORT 29 JUL 2026

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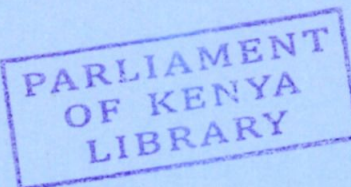
Hon. Robert p... ..

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J. Lemorelli .

THE AUDITOR-GENERAL

ON



KAJIAMPAU SECONDARY
SCHOOL

FOR THE YEAR ENDED
30 JUNE, 2025

THARAKA-NITHI COUNTY

Revised 30th June 2025.



KAJIAMPAU SECONDARY SCHOOL

P.O BOX 363-60400CHUKA

PUBLIC SECONDARY SCHOOL

ANNUAL REPORT AND FINANCIAL STATEMENTS

**FOR THE FINANCIAL YEAR ENDED
30TH JUNE 2025**

**Prepared in accordance with the Transition of Accounting Method under the International Public Sector
Accounting Standards (IPSAS)**

KAJIAMPAU SECONDARY SCHOOL

Annual Report and Financial Statements For the year ended 30th June 2025

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1. Acronyms and Glossary of Terms

Provide a list of all applicable acronyms and glossary of terms e.g.

BOM	Board of Management
CEB	County Education Board
IPSAS	International Public Sector Accounting Standards
KCSE	Kenya Certificate of Secondary Education
PFM	Public Finance Management
PSASB	Public Sector Accounting Standards Board
FY	Financial Year
FDSE	Free Day Secondary School
CBE	Competency Based Establishment

2. Key School Information and Management**(a) Background information**

The school is domiciled in Kenya and its operations are governed under the Basic Education Act, 2013. It is in **THARAKA NITHI** County, **IGAMBANGOMBE** Sub-County.

The school was registered in 13th May 2002 under registration number **13S00300489** and is currently categorized as County public school established, owned or operated by the Government.

The school is a day/boarding school and had 540 numbers of students as at **30th June 2025**. It has 4 streams and 21 teachers of which 4 teachers are employed by the School Board of Management.

(b) School Board of Management - Board Members

The School Board of Management established under Section 55 of the Basic Education Act, 2013; is composed of the following members:

Ref:	Name of Board Member	Designation	Date of appointment
1.	MR. PATRICK NGICHURU	CHAIRPERSON	1/07/2024
2.	JENNIFER KINYA	SECRETARY-PRINCIPAL	1/07/2024
3.	MR. KENNEDY MUCHOMBA	PA	1/07/2024
4.	BONFACE MURITHI KINYUA	MEMBER	1/07/2024
5.	JOYJANE KATHOMI	SPONSOR	1/07/2024
6.	AILEEN KATHOMI	MEMBER	1/07/2024
7.	SALESIO MUTHENGI	MEMBER	1/07/2024
8.	CHRISPUS MURIUKI	MEMBER	1/07/2024
9	CHABARI ZABERIO	SPONSOR	1/07/2024
10	FRIDAH WANJA	V/CHAIRMAN	1/07/2024
11	ELIPHAS GITONGA	SPONSOR	1/07/2024
12	IGNATIUS KAMBA	MEMBER SPECIAL NEED	1/07/2024
13	PETER KIMATHI	REP STUDENTS	1/07/2024

The functions of the School Board of Management are to:

- Promote the best interests of the School and ensure its development.
- Promote quality education for all pupils in accordance with the standards set under the Basic Education Act, 2013.
- Ensure and assure the provision of proper and adequate facilities for the School.
- Manage the School's affairs in accordance with the rules and regulations governing occupational safety and health.
- Advise the County Education Board on the staffing needs of the School.
- Determine cases of pupils' discipline and make reports to the CEB.
- Prepare comprehensive termly report on all areas of its mandate and submit the report to CEB.
- Administer and manage the resources of the School.
- Receive, collect and account for any funds accruing to the institution in accordance with Article 226 (1) (a) of the Constitution of Kenya, Section 81 of the Public Finance Management Act, 2012 and the Fourth Schedule per
- 21 and 23 of the Basic Education Act, 2013.

KAJIAMPAU SECONDARY SCHOOL**Annual Report and Financial Statements For the year ended 30th June 2025****(c) Committees of the Board**

Ref:	Name of Committee	Names of Members	Designation	Number of meetings attended during the year
1	Executive Committee	DR. PATRICK NGICHURU Jennifer Kinya Kenneth Muchomba Bonface Murithi Salesio Muthengi	CHAIRMAN SECRETARY MEMBER MEMBER MEMBER	2
3	Audit	Mr. Patrick Ngichuru Jennifer Kinya Mr. Kennedy Muchomba Bonface Murithi Kinyua	Chair Person Secretary MEMBER MEMBER	2
4	Academic Committee	Joyjane Kathomi Aileen Kathomi Salesio Muthengi Chrispus Muriuki	Chairperson Sec-Deputy MEMBER MEMBER	2
5	Development Committee	DR. PATRICK NGICHURU Jennifer Kinya Kenneth Muchomba Joyjane Kathomi	Chairperson Secretary MEMBER MEMBER	2
6	Discipline and welfare Committee	Dominic Muchomba Janeffer Wangeci Jackline Gaceri Bosco Murithi Dorman Kamau	CHAIRMAN Secretary Member Member	2
7	Adhoc Committee (if any during the year)	Jannifer Kinya Jannifer Wangeci Joseph Kwenga Fridah Karimi Njue Nyaga Jannifer Karani Hellen Gaceri Benson Mutua	Chairperson Secretary Dorm Minister Drama Patron HOD Technicals Matron Finance Officer Games Minister	2

School operation Management

KAJIAMPAU SECONDARY SCHOOL

Annual Report and Financial Statements For the year ended 30th June 2025

For the financial year ended 30th June 2025 the School day-to-day management was under the following persons:

Ref:	Designation	Name	Identification
1	Principal	JENIFFER KINYA	TSC No. 303213
2	Deputy Principal	MUCHOMBA DOMINIC	TSC No. 473929
3	School Account Clerk	HELLEN GACERI MUCEE	ID No. 27331760

(d) Schools contacts

Post Office Box: 363-60400CHUKA
Telephone: xxxxxxxx
E-mail: kajiampauecsch@gmail.com
Website: xxxxxxxx
Face book: xxxxxxxx
Twitter: xxxxxxxx

(e) School Bankers

Provide details of the school bankers.

1. SCHOOL FUND ACCOUNT

Name of Bank: CO-OPERATIVE BANK
Branch CHUKA
Account Number 01129057807500

2. OPERATIONS ACCOUNT

Name of Bank: EQUITY BANK
Branch CHUKA
Account Number 0210291771311

3. TUITION ACCOUNT

Name of Bank: EQUITY BANK
Branch CHUKA
Account Number 0210291339757

4. INFRASTRUCTURE ACCOUNT

Name of Bank: TRANSNATION SACCO
Branch KATHWANA
Account Number 68260900066901

5. DEVELOPMENT ACCOUNT

Name of Bank: SOLUTION SACCO
Branch KATHWANA
Account Number 001007700002

6. Mpesa pay bill No. 400222 attached to SCHOOL FUND ACCOUNT (CO-OPERATIVE BANK ACCOUNT NO. 01129057807500)

(f) Independent Auditors

Office of the Auditor General
Anniversary Towers, University Way
P.O. Box 30084
GPO 00100
Nairobi, Kenya

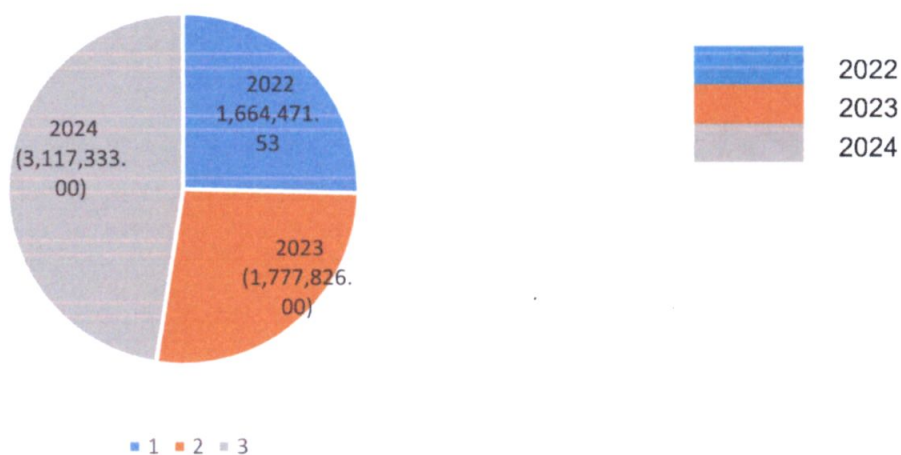
KAJIAMPAU SECONDARY SCHOOL

Annual Report and Financial Statements For the year ended 30th June 2025

3. Summary Report of Performance of The School

1. SURPLUS /DEFICIT

YEAR	AMOUNT
2022	1,664,471.53
2023	(1,777,826.00)
2024	(3,117,333.00)



KAJIAMPAU SECONDARY SCHOOL

Annual Report and Financial Statements For the year ended 30th June 2025

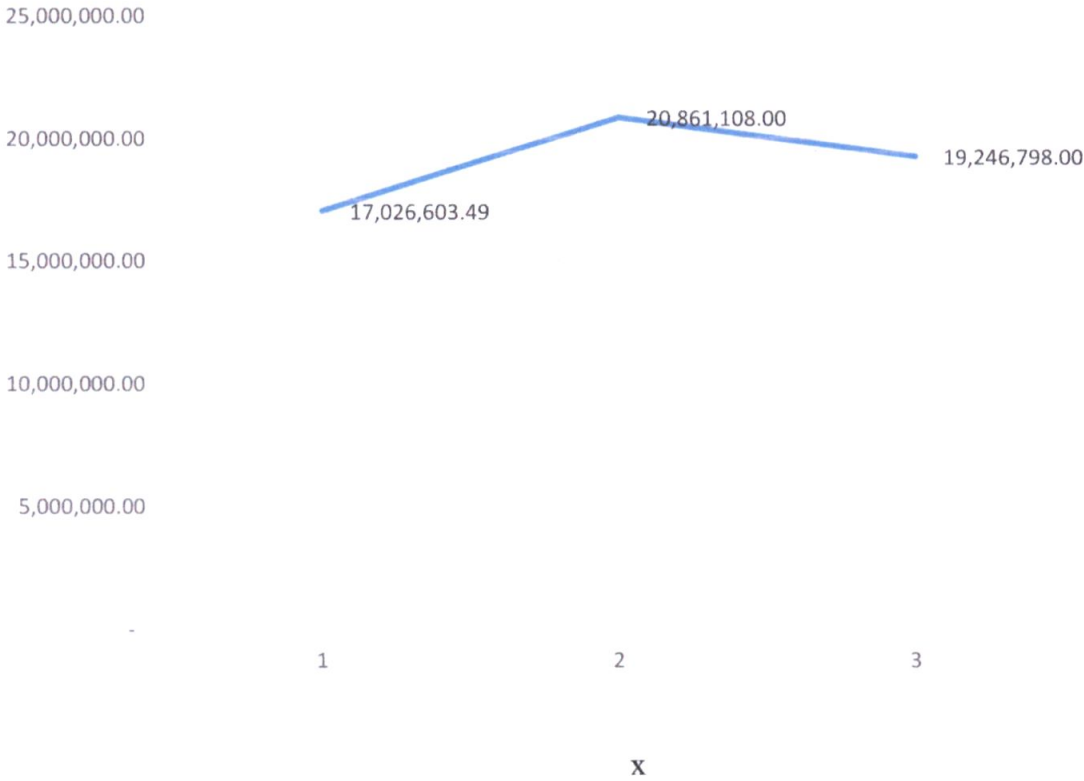
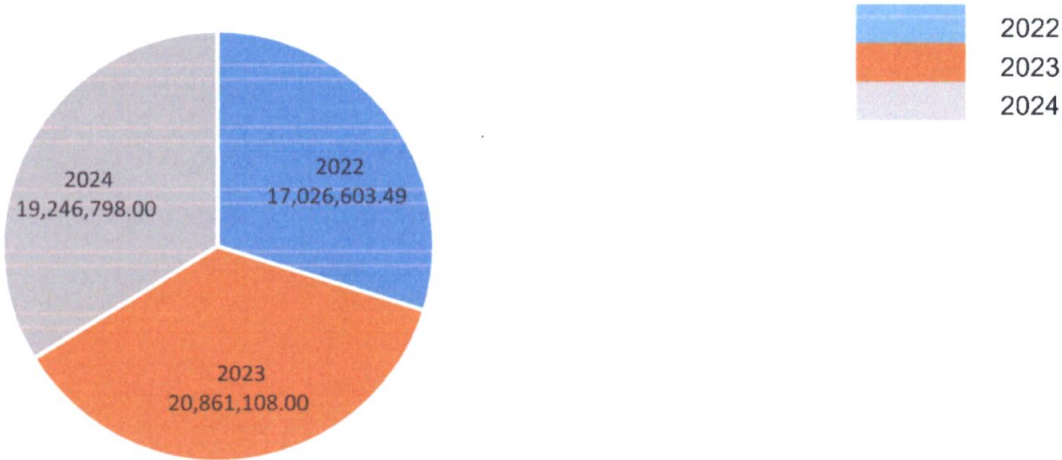
CAPITATION GRANTS FROM MINISTRY

YEAR	AMOUNT
2022	9,721,771.10
2023	10,171,650.00
2024	9,357,809.00



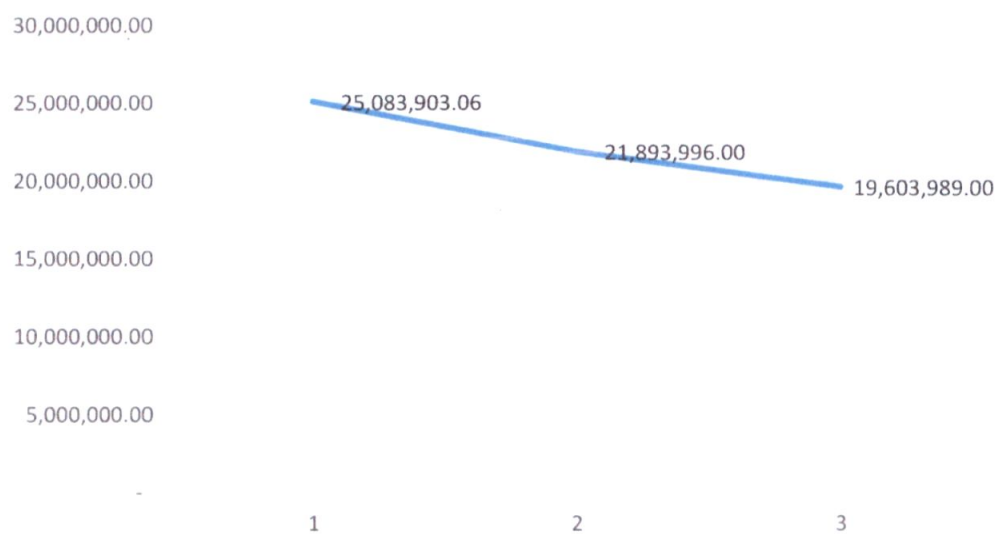
2. GROWTH OF OTHE INCOME

YEAR	AMOUNT
2022	17,026,603.49
2023	20,861,108.00
2024	19,246,798.00



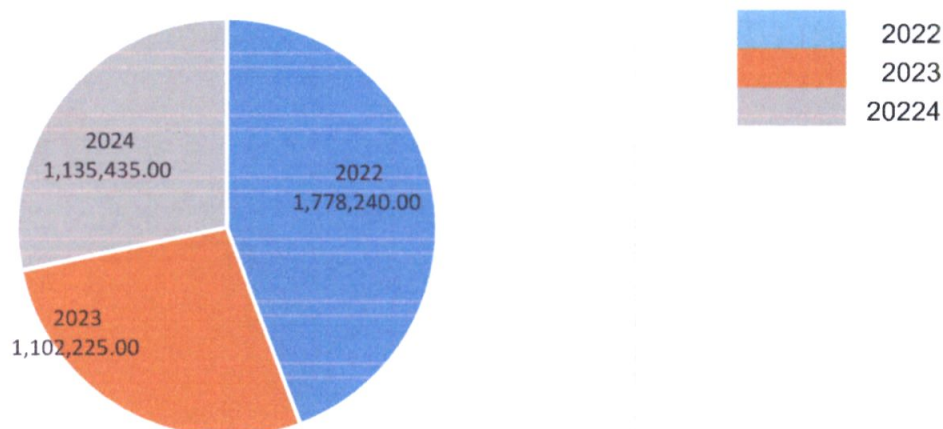
4THREE OVERVIEW EXPENDITURE OF OTHER INCOME

YEAR	AMOUNT
2022	25,083,903.06
2023	21,893,996.00
2024	19,603,989.00



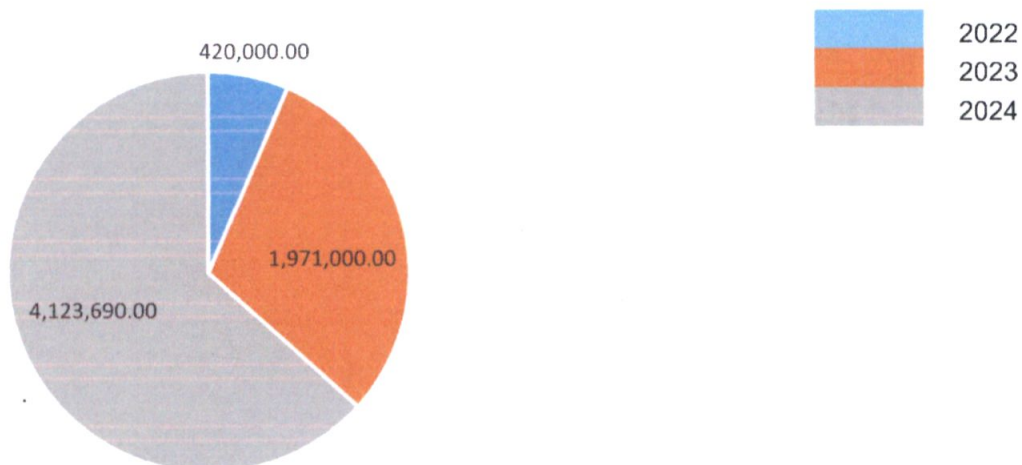
5 MOVEMENT OF DEBTORS

YEAR	AMOUNT
2022	1,778,240.00
2023	1,102,225.00
2024	1,135,435.00

**DEBTORS MOVEMENT FOR THREE YEARS**

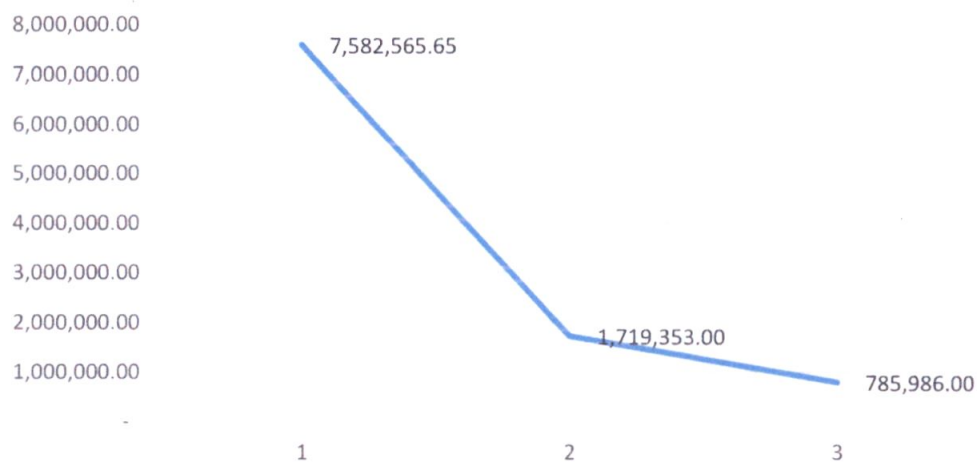
MOVEMENT OF CREDITORS OVER THREE YEARS

YEAR	AMOUNT
2022	420,000.00
2023	1,971,000.00
2024	4,123,690.00

**REPRESENTATION OF CREDITORS
MOVEMENT FOR THREE YEARS****MOVEMENT OF CREDITORS FOR THREE YEARS**

7 CASH AND BANK BALANCES OVER THE LAST THREE YEARS

YEAR	AMOUNT
2022	7,582,565.65
2023	1,719,353.00
2024	785,986.00

REPRESENTATION OF CASH AND BANK BALANCES**CASH AND BANK MOVEMENT FOR THREE YEARS**

KAJIAMPAU SECONDARY SCHOOL**Annual Report and Financial Statements For the year ended 30th June 2025**

a) Teacher Student ratio: 1:26

The number of TSC teachers employed by subject combinations

REF	NAME	EMPLOYER	SUBJECT COMBINATION	SHORTFALL
1	Jennifer Kinya	TSC	ENG/CRE	
2	Joseph Njoka	TSC	PHY/MATH	
3	Ngai Jenifer Wangei	TSC	CHEM/MATHS	
4	Bosco Murithi	TSC	CRE/HISTORY	
5	Njue Lewis	TSC	HISTORY/KISWAHILI	
6	Mbae Nancy Makena	TSC	KISW/CRE	
7	Emma Kabethi	TSC	ENG/LIT	
8	Dorman Kamau Kironjo	TSC	HIST/GEO	
9	Elsie Kawira	BOM	ENG/LIT	
10	Joseph Mutura Njoka	TSC	PHY/MATH	
11	Kiria Benson Mutua	TSC	CHEM/MATH	
12	Jackline Gacheri Murithi	TSC	GEO/CRE	
13	Jane Gakii Mwenda	TSC	KISW/HIST	
14	Joseph Kwenga Kirugi	TSC	AGRIC/BIO	
15	Dominic Muchomba Mbijiwe	TSC	GEO/B/S	
16	Linsay Kendi	TSC	KISWAHILI/HISTORY	
17	Karuti Abedingo	TSC	ENG/LIT	
18	Denis Munene	BOM	CHEMISTRY/BIO	
19	Ngatia Damaris	BOM	CHEMISTRY/MATHS	
20	Jeffrian Njeru	TSC	HISTORY/CRE	
21	Obadiah Kibet Kipsang	BOM	BIO/AGRC	

KAJIAMPAU SECONDARY SCHOOL**Annual Report and Financial Statements For the year ended 30th June 2025****a) Teacher Student ratio: 1:26**

The number of TSC teachers employed by subject combinations

REF	NAME	EMPLOYER	SUBJECT COMBINATION	SHORTFALL
1	Jennifer Kinya	TSC	ENG/CRE	
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4	Bosco Murithi	TSC	CRE/HISTORY	
5	Njue Lewis	TSC	HISTORY/KISWAHILI	
6	Mbae Nancy Makena	TSC	KISW/CRE	
7	Emma Kabethi	TSC	ENG/LIT	
8	Dorman Kamau Kironjo	TSC	HIST/GEO	
9	Elsie Kawira	BOM	ENG/LIT	
10	Joseph Mutura Njoka	TSC	PHY/MATH	
11	Kiria Benson Mutua	TSC	CHEM/MATH	
12	Jackline Gacheri Murithi	TSC	GEO/CRE	
13	Jane Gakii Mwenda	TSC	KISW/HIST	
14	Joseph Kwenga Kirugi	TSC	AGRIC/BIO	
15	Dominic Muchomba Mbijiwe	TSC	GEO/B/S	
16	Linsay Kendi	TSC	KISWAHILI/HISTORY	
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18	Denis Munene	BOM	CHEMISTRY/BIO	
19	Ngatia Damaris	BOM	CHEMISTRY/MATHS	
20	Jeffrian Njeru	TSC	HISTORY/CRE	
21	Obadiah Kibet Kipsang	BOM	BIO/AGRC	

KAJIAMPAU SECONDARY SCHOOL**Annual Report and Financial Statements For the year ended 30th June 2025****a) Mean score in the 2022, 2023 AND 2024 KCSE:**

<i>YEAR</i>	<i>ENTRY</i>	<i>MEAN SCORE</i>	<i>REMARKS</i>
2022	110	4.38	<i>Grade improved on Upward trend</i>
2023	158	3.796	
2024	108	4.57	<i>Grade Improved</i>

b) Number of Candidates in the 2022,2023,2024 KCSE:

YEAR	ENORLL
2022	110
2023	158
2024	108

C. Capacity of the school

BOYS	GIRLS	TOTAL
256	298	540

STRUCTURE	UNITS	CAPACITY	SHORTFALL
Boys Toilets	3	256	2
Girls Toilets	3	298	nil
Boys Dormitories	4	256	1
Girls Dormitories	5	298	1
Laboratory (Temporal)	1	540	3
Library (Temporal)	1	540	1
Dinning Hall (Temporal)	1	540	1
Computer lab(Temporal)	1	540	2

KAJIAMPAU SECONDARY SCHOOL**Annual Report and Financial Statements For the year ended 30th June 2025**

Boys Bathrooms	3	256	1
Girls Bathrooms	3	298	2
Adm Block(Temporal)	1	25	1

c) Development projects carried out by the school:

Projects	Source of funds	Status	Initial Cost (Kshs)	Amount Spent (Kshs)	Expected completion time

PRINCIPAL
KAJIAMPAU SECONDARY SCHOOL
P. O. Box 363-60400, CHUKA

Date: 13/4/26 *Okong'o*

School Principal

KAJIAMPAU SECONDARY SCHOOL

Annual Report and Financial Statements For the year ended 30th June 2025

4. Statement of School Management Responsibility

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, each National Government School shall prepare financial statements in respect of that school. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed by the Public Sector Accounting Standards Board (PSASB) of Kenya from time to time.

Schedule 4 (Section 23) of the Education Act, 2013 requires the Board of Management of a public institution of basic education to keep all proper books and records of accounts of the income, expenditure and assets of the institution.

The Board of Management of **KAJIAMPAU SECONDARY School** accepts responsibility for the school's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS).

The Board of Management is of the opinion that the school's financial statements give a true and fair view of the state of the school's transactions during the financial year ended 30th June, 2025, and of the school's financial position as at that date.

NAME : MR. PATRICK NGICHURU

Designation: Chairman, School Board of Management

SIGN :

Date: 13/4/2026

NAME : JENIFFER KINYA

Designation: School Principal & Secretary to Board of Management

SIGN :

Date: 13/4/2026



NAME : HELLEN GACERI MUCEE

Designation: Bursar/ Finance Officer

SIGN :

Date: 13/4/2026

REPUBLIC OF KENYA

Telephone: +254-(20) 3214000
Email: info@oagkenya.go.ke
Website: www.oagkenya.go.ke



HEADQUARTERS
Anniversary Towers
Monrovia Street
P.O Box 30084-00100
NAIROBI

REPORT OF THE AUDITOR-GENERAL ON KAJIAMPAU SECONDARY SCHOOL FOR THE YEAR ENDED 30 JUNE, 2025 – THARAKA NITHI COUNTY

PREAMBLE

I draw your attention to the contents of my report which is in three parts:

- A. Report on Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements;
- B. Report on Lawfulness and Effectiveness in the Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure the Government achieves value for money and that such funds are applied for the intended purpose; and,
- C. Report on Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, risk management environment and internal controls, developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

A Qualified Opinion is issued when the Auditor-General concludes that, except for material misstatements noted, the financial statements are fairly presented in accordance with the applicable financial reporting framework. The Report on Financial Statements should be read together with the Report on Lawfulness and Effectiveness in the Use of Public Resources, and the Report on Effectiveness of Internal Controls, Risk Management and Governance.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012 and the Public Audit Act, 2015. The three parts of the report when read together constitute the report of the Auditor-General

REPORT ON THE FINANCIAL STATEMENTS

Qualified Opinion

I have audited the accompanying transitional IPSAS financial statements of Kajiampau Secondary School – Tharaka Nithi County set out on pages 1 to 22, which comprise of

Report of the Auditor-General on Kajiampau Secondary School for the year ended 30 June, 2025 – Tharaka Nithi County

the statement of assets and liabilities as at 30 June, 2025 and the statement of receipts and payments, statement of cash flows and statement of budgeted versus actual amounts for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effect of the matters described in the Basis for Qualified Opinion section of my report, the transitional IPSAS financial statements present fairly, in all material respects, the financial position of Kajiampau Secondary School – Tharaka Nithi County as at 30 June, 2025 and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Accrual Basis) and comply with the Basic Education Act, 2013, the Public Finance Management Act, 2012 and The National Treasury and Economic Planning Circular No.3 of 14 April, 2025.

Basis for Qualified Opinion

1. Variances Between the Statement of Cash Flows and the Statement of Budgeted Versus Actual Amounts

The statement of cash flows reflects amounts which differ with the corresponding actual amounts on a comparable basis reflected in the statement of budgeted versus actual amounts as detailed below;

Component	Amounts as per Statement of Cashflows (Kshs.)	Amounts as per Statement of Budgeted vs Actual (Kshs.)	Variance (Kshs.)
Capitation grants for tuition	2,683,090	396,631	2,286,459
Expenditure for tuition	3,067,759	1,118,990	1,948,769
Expenditure for operations	5,957,605	9,072,818	(3,115,213)
Expenditure for Infrastructure	150,418	-	150,418
Expenditure on school fund	12,075,491	7,740,739	4,334,752

In the circumstances, the accuracy and completeness of the statement of cash flows and the statement of budgeted versus and actual amounts could not be confirmed.

2. Unsupported Accounts Receivables

The statement of assets and liabilities reflects accounts receivables balance of Kshs.3,518,105 as disclosed in Note 13 to the financial statements. However, detailed ageing analysis and issued invoices were not provided for audit review.

In the circumstances, the accuracy and completeness of the accounts receivables balance of Kshs.3,518,105 could not be confirmed.

3. Misstatement of Accounts Payables

The statement of assets and liabilities reflects accounts payables balance of Kshs.9,123,435 as disclosed in Note 14 to the financial statements. However, accounts payables movement schedules, accounts payable ageing analysis and creditors invoices were not provided for audit review. In addition, Annex 1 to the financial statements on analysis of pending accounts payable reflects an outstanding balance of Kshs.11,707,438 resulting to unexplained and unreconciled variance of Kshs.2,584,003.

In addition, review of the payment vouchers and analysis of post-year-end payments to the suppliers revealed that as at 30 June, 2025 the school had an outstanding balance of Kshs.3,178,044. This leads to an overstatement of Kshs.5,945,391 which has not been explained or reconciled.

In the circumstances, the accuracy and completeness of accounts payables balance of Kshs.9,123,435 could not be confirmed.

4. Inaccuracies in Capitation Grants

The statement of cash flows reflects capitation grants for tuition and operations amounts of Kshs.2,683,090 and Kshs.5,970,540 respectively as disclosed in Note 1 and Note 2 to the financial statements. However, review of the National Education Management and information System (NEMIS) capitation disbursements made to the school and the amount receipted by the School revealed a total amount of Kshs.6,180,491 leading to unexplained and unreconciled variance of Kshs.26,861.

In the circumstances, the accuracy and completeness of capitation grants for tuition and operations amounts of Kshs.2,683,090 and Kshs.5,970,540 respectively, could not be confirmed.

5. Unconfirmed Cash and Cash Equivalents

The statement of assets and liabilities reflects cash and cash equivalents balance of Kshs.1,025,695 as disclosed in Note 10 and Note 11 to the financial statements. However, review of the cashbooks provided for tuition account revealed unexplained negative cashbook balance of Ksh.6,847.54 and negative cash in hand balance of Kshs.172,970.

In addition, review of the documents provided for audit revealed that the School operated another account which had a closing balance of Kshs.317,771 as per the bank certificate. This account was not disclosed in the financial statements. In addition, the cashbook and bank reconciliation statements for this account were not provided for audit review.

Further, review of cash books provided for audit for all the accounts maintained by the School revealed that some entries were done using a pencil contrary to Regulation 16(1) of the Public Finance Management (National Government) Regulations, 2015 which requires financial records and documents shall be written in indelible ink. Further, there was use of white wash in correction of the amount.

In the circumstances, the accuracy and completeness of cash and cash equivalents balance of Kshs.1,025,695 could not be confirmed.

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the Kajiampau Secondary School Management in accordance with ISSAI 130 on the Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Emphasis of Matter

Budgetary Control and Performance

The statement of budgeted versus actual amounts reflects final receipts budget and actual on a comparable basis amounts of Kshs.33,640,000 and Kshs.24,424,172 respectively, resulting to under-funding of Kshs.9,215,828 or 27% of the budgeted receipts. Similarly, the School spent an amount of Kshs.28,002,548 against actual receipts amounting to Kshs.24,424,172 resulting in over-utilization of Kshs.3,578,376 or 15% of the receipts.

The under-funding and over-utilization affected the planned activities and may have impacted negatively on service delivery to the public.

My opinion is not modified in respect of this matter.

Key Audit Matters

Key audit matters are those matters that, in my professional judgement, are of most significance in the audit of the financial statements. Except for the effect of the matters described in the Basis for Qualified Opinion section, I have determined that there are no other key audit matters to communicate in my report.

Other Matter

Significant Exemptions by PSASB in the Financial Reporting Template

The financial statements have been prepared using the FY 2024/25 reporting template issued by the Public Sector Accounting Standards Board (PSASB). As communicated by PSASB on 25 February 2026, the template was designed to facilitate a phased transition to accrual-based IPSAS for public secondary schools and, therefore, does not include certain statements and disclosures required under the full IPSAS transition. These omissions include the Opening Statement of Financial Position, the Statement of Changes in Net Assets/Equity, detailed disclosures of transitional provisions under IPSAS 33, and a reconciliation of budgeted amounts to actual accrual amounts. The absence of these elements arises from limitations inherent in the prescribed template and does not constitute non-compliance on the part of the School.

My opinion is not modified in respect of this matter.

Other Information

The Management are responsible for the Other Information set out on page ii to xviii which comprise of Key School Information and Management, Summary Report of Performance of the School and Statement of School Management Responsibility. The Other Information does not include the financial statements and my audit report thereon.

In connection with my audit on the School's financial statements, my responsibility is to read the Other Information and in doing so, consider whether the Other Information is materially inconsistent with the financial statements or my knowledge obtained in the audit or otherwise appears to be materially misstated. If based on the work I have performed, I conclude that there is a material misstatement of this Other Information, I am required to report that fact. I have nothing to report in this regard.

My opinion on the financial statements does not cover the Other Information and accordingly, I do not express an audit opinion or any form of assurance conclusion thereon.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the effect of the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in the Use of Public Resources section of my report, I confirm that nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

1. Irregular Transfer of Funds to Kenya Secondary Schools Heads Association

The statement of receipts and payments reflects operations and boarding and school fund payments amount of Kshs.5,957,605 and Kshs.15,575,491 respectively as disclosed in Note 7 and Note 9 to the financial statements. Included in the expenditure is an amount of Kshs.834,990 transferred to Kenya Secondary School Heads Association (KESSHA). However, KESSHA is a welfare organization that draws its membership from School Principals only. The organization is not defined in Government Funding system and there is no assurance that it has implemented effective, efficient, and transparent financial management and internal control systems to manage the funds transferred by schools.

In the circumstances, value for money transferred to KESSHA amounting to Kshs.834,990 could not be confirmed.

2. Long Outstanding Payables

The statement of financial assets and financial liabilities reflects payables balance of Kshs.9,123,435 as disclosed in Note 14 to the financial statements. However, included in the balance are trade payables balance of Kshs.4,123,690 which had been outstanding for more than two (2) years, contrary to Regulation 42(1)(a) of the Public Finance Management (National Government) Regulations, 2015 which states that, 'service payments shall be a first charge on the Consolidated Fund and the Accounting Officer shall ensure this is done to the extent possible that the government does not default on debt obligations.

In the circumstances, Management was in breach of the law.

3. Lack of a Procurement Plan

The statement of receipts and payments reflects amounts of Kshs.21,740,601 and Kshs.4,751,272 in respect of total receipts and payments respectively. However, during the year Management did not prepare an annual procurement plan as part of the annual budget preparation process. This was contrary to Regulation 40 of the Public Procurement and Asset Disposal Regulations, 2020 which states that 'a procuring entity prepare a procurement plan for each financial year as part of the annual budget preparation processes.

In the circumstances, Management was in breach of the law.

4. Lack of Adequate Facilities in the Institution

Analysis of the learning environment of the School revealed that the School had shortages as detailed below. However, Management did not provide evidence of measures taken to reduce the same:

□

School Facilities	Required	Number in Place	Shortage
Dormitories	10	9	1
Laboratories	2	0	2
Library	1	0	1
Playground	1	0	1

Further, it was noted that the school lacked disability friendly facilities e.g. washrooms for learners and teachers living with disabilities.

In the circumstances, the effectiveness of service delivery could not be confirmed.

5. Non-Compliance with the Public Sector Accounting Standards Board Reporting Template

Review of financial statements submitted for audit reveals the following;

- i) The cover page should read 'Transitional financial statement prepared under International Public Sector Accounting Standards (IPSAS)'. Further, there was no disclosure under the statement of compliance and basis for preparation to the effect that the financial statements were transitional and Management had taken advantage of transitional clauses under IPSAS 33.
- ii) Page VI under committee of the board '(Provide the names of the various committees of the board established by the board and the names of the committee members)' should be deleted.
- iii) Under significant accounting policies, it is indicated that the financial statements have been prepared under cash basis instead of accrual.
- iv) Note 10 refers to cash and cash equivalent. However, the account numbers of the seven (7) bank accounts are not indicated.
- v) The financial statement should not be in decimals.

In the circumstances, Management did not comply with the PSASB guidelines.

6. Lack of a Functional Procurement Unit

During the financial year under review the school did not have an established procurement function managed by qualified procurement professional as required under Section 47(2) of the Public Procurement and Asset Disposal Act, 2015 and Regulation 33 of the Public Procurement and Asset Disposal Regulations, 2020. Procurement activities were undertaken by individuals lacking the requisite qualifications.

In the circumstances, Management was in breach of the law.

7. Late Submission of Financial Statements for Audit

During the year under review, Management submitted the financial statements to the Auditor-General on 19 February, 2026 instead of the statutory deadline of 30 September 2025 (or 31 August, 2025 for 2024/2025 financial year). This was contrary to the Ministry of Education Circular Ref. MOE/DSAS/FIN/17/1/17 dated 19 August, 2021 which stated that the school's financial statements should be ready by 30 September of every year in compliance with Section 81 of the Public Finance Management Act, 2012 on preparation of the financial statements.

In the circumstances, Management was in breach of the law.

8. Failure to Issue Local Purchase Orders (LPOs) for Goods and Local Service Orders (LSOs) for Services

The statement of receipts and payments reflects total receipts and total payments of Kshs.21,740,601 and Kshs.24,751,272 respectively. During the audit review of the procurement process and payment transactions for the year under review, it was revealed that the School failed to raise or issue Local Purchase Orders (LPOs) to suppliers and

payments were processed directly to suppliers using Local Payment Vouchers based on invoices or delivery notes, without a corresponding LPO and therefore the scope, price, and terms of supply before delivery could not be confirmed resulting in a risk of paying inflated prices, paying for goods not received, or making duplicate payments contrary to Section 68(1) of the Public Finance Management Act, 2012.

In the circumstances, Management was in breach of the law.

9. Non-Compliance with Public Procurement Procedures

The statement of receipts and payments reflects receipts and payments of Kshs.21,740,601 and Kshs.24,751,272 respectively. During the audit review of the procurement process for various categories of goods and services the school invited tenderers via an Invitation to tender dated 29 July 2024. However, the following material irregularities were observed:

- i) The tender evaluation was conducted by a committee that had not been formally appointed by the Accounting Officer or the School Governing Body. No delegation of authority or appointment letter was provided to confirm the legitimacy of the members who participated in the evaluation process contrary to Regulations 28(2) of Public Procurement and asset Disposal Regulations, 2020 which provides that the accounting officer of a procuring entity shall appoint an evaluation committee for the purposes of carrying out the technical and financial evaluation of the tenders or proposals.
- ii) The evaluation was conducted without any documented or pre-determined evaluation criteria. There was no scoring matrix, technical compliance checklist, or preferential points system applied to assess the bids contrary to Regulations 58(3) of Public Procurement and asset Disposal Regulations, 2020 which provides that the tender evaluation committee shall evaluate the tenders using the evaluation criteria contained in the e-tender document.
- iii) For the bids that were purportedly evaluated, the quotation documents containing the priced offers were not provided for audit verification. Consequently, the prices quoted by bidders could not be confirmed, nor could the accuracy of the evaluation be substantiated contrary to Regulations 58(3) of Public Procurement and asset Disposal Regulations, 2020 which provides that the tender evaluation committee shall evaluate the tenders using the evaluation criteria contained in the e-tender document.
- iv) Several categories received fewer than three (3) bids, violating the principle of competitive bidding. Additionally, certain categories included in the original invitation to tender were not tendered at all specifically supply of dry firewood, sports equipment's, maize milling and no evidence of re-advertisement was maintained to attract further bids contrary to Regulations 158 of Public Procurement and asset Disposal Regulations, 2020 which provides that Procurement of goods, works and services under these Regulations shall be competitive in accordance with the provisions of section 157(3)(b) of the Act.

- v) The minutes of the evaluation meeting were incomplete and unsigned by committee members. Further, there was no documented professional opinion to attest that the process was fair, equitable, and compliant with procurement regulations Contrary to Section 84(1) of Public Procurement and asset Disposal Act, 2015 which provides that the head of procurement function of a procuring entity shall, alongside the report to the evaluation committee as secretariat comments, review the tender evaluation report and provide a signed professional opinion to the accounting officer on the procurement or asset disposal proceedings.

In the circumstances, the compliance and eligibility of bidders could not be verified and the award decisions could not be traced to any objective, transparent, or justifiable rationale.

10. Irregular procurement and Ineffective Controls Over Fuel Management

During the audit of procurement and expenditure transactions for the period ended 30 June, 2025, the Management engaged a firm for supply of school bus and generator fuel amounting to Kshs.443,850. However, there was no established procurement process or framework agreement between the School and the supplier and no evidence of regular reconciliations between the ordered fuel and amount paid. Consequently, the School did not maintain a fuel register during the year under review. This was contrary to Section 68 of the Public Procurement and Asset Disposal Act, 2015 and limits audit trail and transparency.

In the circumstances, Management was in breach of the law.

11. Under Funding of Capitation Grants

The statement of receipts and payments reflects capitation grants for tuition and capitation grants for operations amount of Kshs.1,183,090 and Kshs.5,970,540, respectively as disclosed in Notes 1 and 2 to the financial statements. During the year under review, National Education Management and information System (NEMIS) reported a total number of three hundred and eighty-four (384) students while the enrolment records provided by the school indicated a total number of four hundred and forty (440) students, resulting in an unexplained variance of fifty-six (56) students. As a result of the variances, the School was under funded by an amount of Kshs.274,184.

In the circumstances, the under-funding of the School may have affected service delivery to the public.

12. Failure to Transfer of Infrastructure Funds from Operations Bank Account

The statement of receipts and payments reflects operations grants amount of Kshs.5,970,540 as disclosed in Note 2 to the financial statements from the Ministry of Education credited in the operations bank account. Included in the amount is Kshs.1,060,500 in respect of infrastructure grants which were to be transferred to

infrastructure bank account for maintenance and improvement of the school's facilities during the year. However, only Kshs.475,300 was transferred to infrastructure account, leaving a balance of Kshs.585,200. This was contrary to the Ministry of Education Circular Ref. No. MOE.HQS/3/13/3 dated 16 June, 2021 which requires infrastructure grants as well as maintenance and improvement funds to be transferred to the school infrastructure account within fifteen days upon receipt of the funds in the operations account.

In the circumstances, Management was in breach of the law.

The audit was conducted in accordance with ISSAI 3000 and ISSAI 4000. The Standards require that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements comply in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, except for the effect of the matters described in the Basis for Conclusion on the Effectiveness of Internal Controls, Risk Management and Governance section of my report, I confirm that nothing else has come to my attention to cause me to believe that internal controls, risk management and governance were not effective.

Basis for Conclusion

1. Weaknesses in the Board of Management

During the financial year the School operated under a Board of Management constituted by the Ministry of Education through County Director of Education. However, it was noted that the board failed to meet during the year under review contrary to Basic Education Act 2013 which requires the Board of Management to hold at least one meeting every four months. Further, gazette notices for the appointment of the members were not provided and the school did not maintain attendance register for the board.

In the circumstances, the effectiveness of the governance mechanism at the school could not be confirmed.

2. Unconfirmed Ownership and Value of Fixed Assets

Annex 2 on summary of fixed assets register reflects a balance of Kshs.53,863,900 in respect of fixed assets including land parcel of kshs.10,000,000. However, the 5-hectare parcel of land on which the school is situated, does not have a title deed. Further, the asset register was found to be incomplete, with some purchased assets during the year

not recorded without values on the additions column, making it unreliable for proper asset management.

In the circumstances, the ownership and safe custody of the fixed assets could not be confirmed.

3. Ineffective Management of Textbooks

During the audit verification of textbook management and distribution records for the period under review, it was established that a total of three thousand, six hundred and forty two (3,642) textbooks, were recorded as lost in the provided stock reconciliation reports. However, there was no supporting documentation to verify the specific learners to whom the textbooks were initially issued, making it impossible to determine who was responsible for the losses, further, the school did not maintain any formal register for tracking lost books, nor did it implement measures to recover the lost textbooks from learners or parents.

In the circumstances, text books may be lost or misappropriated.

4. Lack of Risk Management Policy

During the year under review, the school did not have an approved risk management policy in place contrary to Regulation 165 of the Public Financial Management (National Government) Regulations, 2015, which requires that an Accounting Officer to ensure that the National Government entity develops risk management strategies, including fraud prevention mechanisms and a system of risk management and internal controls to support robust business operations.

In the circumstances, the effectiveness of School's risk management could not be confirmed.

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The Standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal controls, risk management and overall governance were operating effectively in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of the Management and those Charged with Governance

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Accrual Basis) and for maintaining effective internal controls as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal controls, risk management and governance.

In preparing the financial statements, Management is responsible for assessing the school ability to continue sustaining services, disclosing, as applicable, matters related to

sustainability of services and using the applicable basis of accounting unless Management is aware of the intention to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements comply with the authorities which govern them and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the school's financial reporting process, reviewing the effectiveness of how Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

My responsibility is to conduct an audit of the financial statements in accordance with Article 229(4) of the Constitution, Section 35 of the Public Audit Act, 2015 and the International Standards of Supreme Audit Institutions (ISSAIs). The Standards require that, in conducting the audit, I obtain reasonable assurance about whether the financial statements as a whole are free from material misstatements, whether due to fraud or error and to issue an auditor's report that includes my opinion in accordance with Section 48 of the Public Audit Act, 2015. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In conducting the audit, Article 229(6) of the Constitution also requires that I express a conclusion on whether or not in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way. In addition, I also I consider the entity's control environment in order to give an assurance on the effectiveness of internal controls, risk management and governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015.

Further, I am required to submit the audit report in accordance with Article 229(7) of the Constitution.

Detailed description of my responsibilities for the audit is located at the Office of the Auditor-General's website at: <https://www.oagkenya.go.ke/auditor-generals-responsibilities-for-audit/>. This description forms part of my auditor's report.


FCPA Nancy Gathungu, CBS
AUDITOR-GENERAL

Nairobi

30 April, 2026

KAJIAMPAU SECONDARY SCHOOL**Annual Report and Financial Statements For the year ended 30th June 2025****6. Statement Of Receipts and Payments For the Year Ended 30th June 2025**

Description Of Vote Head	Note	2024-2025	2023-2024
		Kshs	Kshs
Receipts			
Government grants for tuition	1	1,183,090.00	1,242,631.00
Government grants for operations	2	5,970,540.00	8,115,178.00
Government Grants for infrastructure	3	-	-
School fund income- parents' contributions	4	14,586,970.00	19,246,798.00
Miscellaneous incomes	5	-	-
Total Receipts		21,740,601.00	28,604,608.00
Payments			
Tuition	6	3,067,759.00	2,071,683.00
Operations	7	5,957,605.00	10,046,269.00
Infrastructure	8	150,418.00	-
Boarding and school fund	9	15,575,491.00	19,603,989.00
Total Payments		24,751,272.00	31,721,941.00
Surplus/Deficit		(3,010,672.00)	(3,117,333.00)

The school financial statements were approved on _____ 2025 and signed by:

MR. PATRICK NGICHURU

CHAIR BOM

SIGN:.....

DATE : 13/4/26

JENIFFER KINYA

**SCHOOL PRINCIPAL/BOM
SECRETARY**

SIGN :.....

DATE 13/4/2026

HELLEN GACERI MUCEE

**BURSAR/FINANCE
OFFICER**

SIGN:.....

DATE 13/4/2026



KAJIAMPAU SECONDARY SCHOOLAnnual Report and Financial Statements For the year ended 30th June 2025**7. Statement of Assets and Liabilities As At 30th June 2024**

Description	Note	2024-2025	2023-2024
		Kshs	Kshs
Financial Assets			
Cash and cash equivalents			
Bank balances	10	1,198,665.00	1,377,658.00
Cash balances	11	(172,970.00)	(41,378.00)
Short term investments	12	-	-
Total cash and cash equivalent		1,025,695.00	1,419,036.00
Account's receivables	13	3,518,105.00	1,135,435.00
Total financial assets		4,543,800.00	1,921,421.00
Financial liabilities			
Accounts payable	14	9,123,435.00	4,123,690.00
Net financial assets		(4,579,890.00)	(2,202,269.00)
Represented by			
Accumulated fund b/fwd	15	(1,569,219.00)	915,064.00
Surplus/deficit for the year		(3,010,672.00)	(2,202,269.00)
Net financial position		(4,579,890.00)	(2,202,269.00)

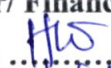
The school's financial statements were approved on _____ 2025 and signed by:

MR. PATRICK NGICHURU**CHAIR BOM**SIGN: 

Date: 13/4/2026

MADAM JENIFFER KINYA**School Principal/ Secretary to BOM**SIGN: 

Date: 13/4/2026

HELLEN GACERI**Bursar/ Finance Officer**SIGN: 

Date: 13/4/2026



KAJIAMPAU SECONDARY SCHOOL**Annual Report and Financial Statements For the year ended 30th June 2025****8. Statement of Cash Flows for the Year Ended 30th June 2024**

Description	Note	2024-2025	2023-2024
		Kshs	Kshs
Cash from Operating Activities			
Receipts			
Government grants for tuition		2,683,090.00	1,242,631.00
Government grants for operations		5,970,540.00	8,115,178.00
Government grants for infrastructure		-	-
School fund income- parents contributions/ fees		12,204,300.00	15,912,363.00
Other income		-	
Total receipts		20,857,931.00	25,270,173.00
Payments			
Cash outflows for tuition		3,067,759.00	1,120,443.00
Cash outflows for operations		5,957,605.00	9,072,819.00
Cash outflows for infrastructure		150,418.00	
Cash outflows Boarding/lunch and school fund payments		12,075,491.00	16,074,764.00
Total payments		21,251,272.00	26,268,026.00
Net cash inflow/outflow from operating activities		(393,342.00)	(997,853.00)
Cash flow from investing activities			
Acquisition of assets			
Proceeds from sale of Assets			
Proceeds from investments			
Purchase of investments			
Net cash inflow/outflows from investing activities			
Cash flow from Financing activities			
Proceeds from borrowings/ loans			
Repayment of principal borrowings			
Net cash inflow/outflow from financing activities			
Net increase/decrease in cash and cash equivalents		(393,342.00)	(997,853.00)
Cash and cash equivalent at beginning of the year		1,419,036.00	2,416,889.00
Cash and cash equivalent at end of the year		1,025,695.00	1,419,036.00

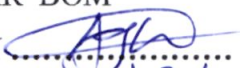
KAJIAMPAU SECONDARY SCHOOL

Annual Report and Financial Statements For the year ended 30th June 2025

The school's financial statements were approved on _____ 2025 and signed by:

MR. PATRICK NGICHURU

CHAIR BOM

SIGN: 

Date: 13/4/26

MADAM JENIFFER KINYA

SCHOOL PRINCIPAL/BOM
SECRETARY

SIGN: 

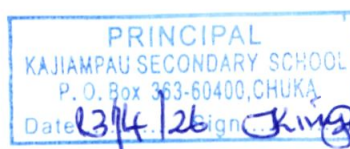
Date: 13/4/2026

HELLEN GACERI

BURSAR/FINANCE OFFICER

SIGN: 

Date: 13/4/26



KAJIAMPAU SECONDARY SCHOOLAnnual Report and Financial Statements For the year ended 30th June 2025**9. Statement Of Budgeted Versus Actual Amounts for The Year Ended 30th June 2025**

Receipt/Expenses Item	Original Budget	Adjustments	Final Budget	Actual On Comparable Basis	% Of Utilization
	a	b	c=a+b	d	e=d/c %
	Kshs	Kshs	Kshs	Kshs	Kshs
Receipts					
(1) Capitation Grant on Tuition					
Reference Materials					
Stationery	150,000.00	-	150,000.00	143,631.40	95%
Laboratory Equipment	70,000.00	-	70,000.00	68,000.00	97%
Internal Exams	180,000.00	-	180,000.00	159,000.00	88%
Teaching / Learning Materials	30,000.00	-	30,000.00	26,000.00	87%
Exams And Assessment					
(2) Capitation Grant on Operations					
Personnel Emoluments	2,500,000.00	-	2,500,000.00	2,434,553.52	97%
Repairs And Maintenance	1,300,000.00	-	1,300,000.00	1,217,275.52	93%
Local Transport / Travelling	850,000.00	-	850,000.00	811,516.00	95%
Electricity And Water	1,300,000.00	-	1,300,000.00	1,217,278.04	93%
Medical		-			
Administration Costs	1,700,000.00	-	1,700,000.00	1,623,034.30	94%
Activity	850,000.00	-	850,000.00	811,521.00	95%
Gratuity					

KAJIAMPAU SECONDARY SCHOOL**Annual Report and Financial Statements For the year ended 30th June 2025**

Receipt/Expenses Item	Original Budget	Adjustments	Final Budget	Actual On Comparable Basis	% Of Utilization
	a	b	c=a+b	d	e=d/c %
	Kshs	Kshs	Kshs	Kshs	Kshs
3) FDSE for infrastructure					
Maintenance &Improvement	-	-	-	-	--
M&I parents' contribution	-	-	-	-	--
Economic Stimulus Programs	-	-	-	-	--
Transition Infrastructure Grants	-	-	-	-	--
Administration Block	-	-	-	-	--
(4) Fees Charged on Parents					
Personnel Emoluments	3,000,000.00		3,000,000.00	2,854,710.00	95%
Repairs And Maintenance	1,200,000.00		1,200,000.00	1,106,540.00	92%
MEDICAL	180,000.00		180,000.00	176,310.00	97%
BUS	130,000.00		130,000.00	121,400.00	93%
BURSARY	800,000.00		800,000.00	792,635.00	99%
Local Transport / Travelling	850,000.00		850,000.00	834,540.00	98%
Electricity And Water	700,000.00		700,000.00	669,490.00	95%
SP	160,000.00		160,000.00	154,075.00	96%
Administration Costs	550,000.00		550,000.00	525,155.00	95%
Activity	490,000.00		490,000.00	475,480.00	97%
ARREARS	-		-	133,900.00	
UNIFORMS	-		-	9,200.00	
EXAM	-		-	6,000.00	
Fee On Boarding Equipment and Stores	9,000,000.00		9,000,000.00	8,052,928.00	90%
5) Miscellaneous Income					

KAJIAMPAU SECONDARY SCHOOL**Annual Report and Financial Statements For the year ended 30th June 2025**

Receipt/Expenses Item	Original Budget	Adjustments	Final Budget	Actual On Comparable Basis	% Of Utilization
	a	b	c=a+b	d	e=d/c %
	Kshs	Kshs	Kshs	Kshs	Kshs
Loans / Borrowing	-	-	-	-	..
Rent income	-	-	-	-	..
Income From Farming Activities	-	-	-	-	..
Insurance Compensation	-	-	-	-	..
Income From Posho Mill	-	-	-	-	..
Income From Bus Hire	-	-	-	-	..
Fee For Hire of Ground and Equipment	-	-	-	-	..
Interest Income	-	-	-	-	..
Income From Any Other Investment	-	-	-	-	..
Total Income					
(6) Expenditure For Tuition					
Stationery	530,000.00		530,000.00	527,990.00	99%
Reference Materials	-	-	-	-	..
Exercise Books	-	-	-	-	..
Laboratory Equipment	350,000.00		350,000.00	341,000.00	97%
Internal Exams					
Teaching / Learning Materials	300,000.00		300,000.00	250,000.00	83%
Chalks	-	-	-	-	..
Exams And Assessment	-	-	-	-	..
Teachers Guides	-	-	-	-	..
Administration Costs	-	-	-	-	..
Bank Charges	-	-	-	-	..

KAJIAMPAU SECONDARY SCHOOL

Annual Report and Financial Statements For the year ended 30th June 2025

Receipt/Expenses Item	Original Budget a Kshs	Adjustments b Kshs	Final Budget c=a+b Kshs	Actual On Comparable Basis d Kshs	% Of Utilization e=d/c % Kshs
(7) Expenditure For Operations					
Personnel Emoluments	3,000,000.00		3,000,000.00	2,725,895.00	91%
Repairs, Maintenance & Improvements	2,700,000.00		2,700,000.00	2,593,474.00	96%
Local Transport / Travelling	5,000.00		5,000.00	4,500.00	90%
Electricity, Water and Conservancy	400,000.00		400,000.00	385,374.00	96%
Medical					
Administration Costs	3,200,000.00		3,200,000.00	3,158,973.70	98%
Activity Expenses	240,000.00		240,000.00	200,000.00	83%
Bank charges	-			4,602.50	
SMASSE					
(8) Expenditure For infrastructure					
Construction of classrooms	-	-	-	-	-
Construction of LAB	-	-	-	-	-
Construction of DORMS	-	-	-	-	-
Purchase of furniture	-	-	-	-	-
Purchase of equipment	-	-	-	-	-
Purchase of machinery	-	-	-	-	-
(9) Expenditure For school fund/lunch/boarding					

KAJIAMPAU SECONDARY SCHOOL**Annual Report and Financial Statements For the year ended 30th June 2025**

Receipt/Expenses Item	Original Budget	Adjustments	Final Budget	Actual On Comparable Basis	% Of Utilization
	a	b	c=a+b	d	e=d/c %
	Kshs	Kshs	Kshs	Kshs	Kshs
Personnel Emoluments	1,200,000.00		1,200,000.00	1,015,065.00	85%
Repairs, Maintenance and Improvements	1,000,000.00		1,000,000.00	953,760.00	95%
Local Transport / Travelling	750,000.00		750,000.00	732,650.00	97%
Electricity, Water and Conservancy	1,100,000.00		1,100,000.00	1,082,813.00	98%
Medical Expenses					
Administration Costs	2,400,000.00		2,400,000.00	2,232,577.00	93%
Activity	700,000.00		700,000.00	667,560.00	95%
Gratuity					
Lunch Programme					
Boarding Equipment and Stores					
BURSARY	800,000.00		800,000.00	784,180.00	98%
Insurance Costs	120,000.00		120,000.00	100,646.00	83%
Other Expenses On Investments					
BUS Expenses	130,000.00		130,000.00	121,000.00	93%
Bank Charges				50,488.00	
Loan Interest Repayment	-	-	-	-	-
Loan Principal Repayment	-	-	-	-	-
Acquisition Of Assets	-	-	-	-	-
Totals					

10. Significant Accounting Policies

The principal accounting policies adopted in the preparation of these financial statements are set out below:

1. Statement of compliance and basis of preparation

The financial statements have been prepared in accordance with and comply with International Public Sector Accounting Standards (IPSAS) with particular emphasis on Cash Basis Financial Reporting under the Cash Basis of Accounting and applicable government legislation and regulations. The financial statements comply with and conform to the form of presentation prescribed by the Public Sector Accounting Standards Board of Kenya.

This cash basis of accounting has been supplemented with accounting for; a) receivables that include school fees from parents, imprest, salary advances and other receivables and b) payable that include deposits and retention and payable from operations.

The financial statements are presented in Kenya Shillings, which is the functional and reporting currency of the *school*, and all values are rounded to the nearest Kenya Shilling (Kshs). The accounting policies adopted have been consistently applied to all the years presented.

2. Recognition of receipts and payments

The school recognizes all receipts from the various sources when the event occurs, and the related cash has actually been received by the *school*. In addition, the school recognizes all expenses when the event occurs, and the related cash has actually been paid out by the *school*. Income arising from school fees is recognized when the event occurs whether cash is received or not. Expenditure arising from operations is recognized when the event occurs irrespective of receipt of cash.

3. In-kind contributions

In-kind contributions are donations that are made to the *school* in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the *school* includes such value in the statement of receipts and payments both as a receipt and as a payment in equal and opposite amounts; otherwise, the contribution is not recorded.

4. Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at various financial institutions at the end of the financial year.

5. Accounts Receivable

For the purposes of these financial statements, imprests and advances to authorized public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. Accounts receivables also include school fees billed to parents for services rendered but not paid. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

6. Accounts Payable

For the purposes of these financial statements, deposits and retention held on behalf of third parties have been recognized as accounts payables. This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfillment of obligations by the contractor and to hold deposits on behalf of third parties. Payables also include expenditure incurred for the purchase of goods, works and services that has been rendered and not settled. This is an enhancement to the cash accounting policy adopted for public secondary schools. Other liabilities are disclosed in the financial statements.

7. Non-current assets

Non-current assets are expensed at the time of acquisition while disposal proceeds are recognized as receipts at the time of disposal. However, the acquisitions and disposals are reflected in the school fixed asset register a summary of which is provided as a memorandum to these financial statements.

8. Budget

The budget is developed on the same accounting basis (cash basis), the same accounts classification basis, and for the same period as the financial statements. The *school's* budget was approved by the School Board of Management. A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

9. Comparative figures

Where necessary comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

10. Subsequent events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30th June 2025.

KAJIAMPAU SECONDARY SCHOOL**Annual Report and Financial Statements For the year ended 30th June 2025****11. Notes to the Financial Statements****1 Government Grants for Tuition**

Description	2024-2025	2023-2024
	Kshs	Kshs
Reference Materials		
stationery		143,631.00
Exercise Books	414,048.00	
Laboratory Equipment	295,749.00	680,000.00
Internal Exams	354,989.00	159,000.00
Teaching / Learning Materials		260,000.00
CHAILKS	118,304.00	
Sundry creditors		951,240.00
Total	1,183,090.00	2,193,871.40

**Include others as per MOE circulars*

2 Government Grants for Operations

Description	2024-2025	2023-2024
	Kshs	Kshs
Personnel Emoluments	1225477.47	2,434,554.00
Repairs And Maintenance	1016986	1,217,276.00
Local Transport / Travelling	655118	811,516.00
Electricity And Water	1260427	1,217,278.00
infrastructure	792344	
School fund	811159.62	
Administration Costs	205843.2	205,450.00
Sundry creditors	3185	1,623,034.00
Activity		811,521.00
Other Vote Heads (specify)*		
Total	5,970,540.29	8,320,628.38

KAJIAMPAU SECONDARY SCHOOL**Annual Report and Financial Statements For the year ended 30th June 2025****3 Government Grants for infrastructure**

Description	2024-2025	2023-2024
	Kshs	Kshs
Maintenance &Improvement		
Transition infrastructure grants		
Administration Block		
Economic stimulus grants		
Total		

4 School Fund Income -Parents Contribution/Fees

Description	2024-2025	2023-2024
	Kshs	Kshs
BES	9,659,015	2,854,710.00
RMI	699,745	1,106,540.00
L.T.T	205,890	834,540.00
ADM. COST	192,150	669,490.00
E.W.C	299,870	121,400.00
ACTIVITY	183,775.00	525,155.00
BUS HIRE	10,000	475,480.00
BURSARY	1,796,225	9,188,363.00
RECEIVABLES		792,635.00
PERSONAL EMOLUMENTS	1,404,405	9,200.00
MEDICAL	37,820	133,900.00
SP	66,075.00	2,199,000.00
KNEC	6,900.00	154,075.00
UNIFORMS	25,100.00	6,000.00
BANK CHARGES		176,310.00
Total	14,586,970.24	19,246,798.00

5 Miscellaneous Incomes

Description	2024-2025	2023-2024
	Kshs	Kshs
Rent Income		
Income From Farming Activities		
Insurance Compensation		
Income From Posho Mill		

KAJIAMPAU SECONDARY SCHOOL**Annual Report and Financial Statements For the year ended 30th June 2025**

Income From Bus Hire		
Fee For Hire of Ground and Equipment		
Income From Grants and Donations*		
Interest Income		
Dividends Income		
Loans/Borrowings*		
Other Income (<i>specify</i>)*		
Total		

(Include an explanation on the kind and source of grants/ donations received by the school.)

*Ensure proper authorization from MOE before obtaining loans/borrowings.

*Indicate what other income relates to including income arising from write backs if any.

KAJIAMPAU SECONDARY SCHOOL**Annual Report and Financial Statements For the year ended 30th June 2025****Notes to the Financial Statements (continued)****6 Tuition**

Description	2024-2025	2023-2024
	Kshs	Kshs
EXC BOOKS	351000	
LABORATORY EQUIPMENTS	1964031	527,990.00
STATIONERY		
TEACHING & LEARNING MATERIALS	650440	1,164,890.00
sundry creditors		377,350.00
EXAMS	100000	
BANK CHARGES	2287.5	
		1,453.00
Total	3,067,758.50	2,071,682.50

7 Operations

Description	2024-2025	2023-2024
	Kshs	Kshs
Personal Emoluments	2,049,985	2,725,895.00
Service Gratuity		
Administration Cost	1,564,880	4,132,423.70
Repairs and maintenance & improvements	1,054,226	2,593,474.00
Local transport / travelling	182,000	4,500.00
Electricity and water	145,415	385,374.00
insurance	271,101	
Activity Expenses	375,945	
exams		
ADVANCE		200,000.00
Bank Charges	14,053	4,603.00
ex. Books		
Total	5,957,605.32	10,046,269.70

KAJIAMPAU SECONDARY SCHOOL**Annual Report and Financial Statements For the year ended 30th June 2025****Notes to the Financial Statements (continued)****8 Infrastructure**

Description	2024-2025	2023-2024
	Kshs	Kshs
Construction of classrooms		
Construction of laboratory	150,000	
Construction of dormitory		
Purchase of furniture	417.5	
Purchase of equipment		
Purchase of apparatus		
Drilling of boreholes		
Bank charges		
Total	150,417.50	

9 Boarding and School Fund

Description	2024-2025	2023-2024
	Kshs	Kshs
BES	9,902,167	1,015,065.00
RMI	1,016,055	
L.T.T	234,180	953,760.00
E.W.C	1,045,325	732,650.00
R.M.I		1,082,813.00
ADM. COST	1,677,414	784,180.00
ACITIVITY	386,835	2,232,577.00
P.E		667,560.00
MEDICAL INSURANCE	990	50,488.00
ARREARS		1,135,435.00
FARM		8,756,815.00
KNEC		
BUS		
BUS INSURANCE		121,000.00
CREDITORS		1,971,000.00
BURSARY	1272725	100,646.00
BANK CHARGES	39800.05	
BES		
Total	15,575,490.79	19,603,989.00

KAJIAMPAU SECONDARY SCHOOL**Annual Report and Financial Statements For the year ended 30th June 2025****Notes to the Financial Statements (continued)****10 Bank Accounts**

Account Name & Currency	Status	Bank Account Number	2024-2025	2023-2024
	Active/Dormant		Kshs	Kshs
Tuition Account	Active			377,820.96
Operations Account	Active			63,299.15
School Fund Account/Boarding	Active			386,244.24
Savings Account				
Parent Association Development Account				
Income Generating Activities Account				
Infrastructural Account	Active			-
Total				827,364.35

11 Cash In Hand

Description	2024-2025	2023-2024
	Kshs	Kshs
Notes and Coins		(41,378.00)
Total		(41,378.00)

12 Short Term Investments

Description	2024-2025	2023-2024
	Kshs	Kshs
Cooperative Shares		
Treasury Bills		
Fixed Deposit accounts		
Other Investments		
Total		

KAJIAMPAU SECONDARY SCHOOL**Annual Report and Financial Statements For the year ended 30th June 2025****Notes to the Financial Statements (continued)****13 Accounts Receivable**

Description	2024-2025	2023-2024
	Kshs	Kshs
Fees Arrears		1,135,435.00
Other Non-Fees Receivables		
Salary Advances (list/schedule attached)		
Imprest (list/schedule attached)		
Rent arrears(list/schedule attached)		
Total		1,135,435.00

13 b Ageing Analysis of Accounts Receivable

Description	2024-2025		2023-2024	
	Kshs		Kshs	
	2024-2025	% of the total	2023-2024	% of the total
Less than 1 year		100%	1,135,435.00	100%
Between 1- 2 years				
Between 2-3 years				
Over 3 years				
Total (should tie to note 13 a)			1,135,435.00	

14 Accounts Payable

Description	2024-2025	2023-2024
	Kshs	Kshs
Trade Creditors (See Ageing Below and Appendix 1)		2,199,000.00
Prepaid Fees		-
Retention Monies		-
Unpaid salaries and statutory deductions		-
Caution money		-
Other payables (<i>specify</i>)		-
Total		2,199,000.00

KAJIAMPAU SECONDARY SCHOOL**Annual Report and Financial Statements For the year ended 30th June 2025****Notes to the Financial Statements (continued)****14a. Ageing Analysis of Accounts Payable**

Description	2024-2025		2023-2024	
	Kshs		Kshs	
	2024-2025	% of the total	2023-2024	% of the total
Less than 1 year		100%	2,199,000.00	100%
Between 1- 2 years				-
Between 2-3 years				-
Over 3 years				-
Total (should tie to note 14)			2,199,000.00	-

15. Fund Balance Brought Forward

Description	2024-2025	2023-2024
	Kshs	Kshs
Bank Balances		1,774,815.00
Cash Balances		9,024.00
Short Term Investments		-
Receivables		1,102,225.00
Payables		(1,971,000.00)
Total		915,064.27

KAJIAMPAU SECONDARY SCHOOL

Annual Report and Financial Statements For the year ended 30th June 2025

Other important disclosure notes

IPSAS Cash Standard encourages an entity to disclose accrual related information in relation to an entity's assets and liabilities. The notes outlined below are disclosure notes in relation to the school's non- financial assets and liabilities.

16 Non-current Liabilities Summary

Description	2024-2025	2023-2024
	Kshs	Kshs
Bank Loans	-	-
Outstanding Leases	-	-
Hire Purchase	-	-
Gratuity And Leave Provision	-	-
Others (specify)	-	-
Total	-	-

17 Biological assets

Description	Numbers	2024-2025	2023-2024
		Kshs	Kshs
cattle	3		65,000.00
Goats	60		230,000.00
Trees	88		153,500.00
Coffee Or Tea Plantation			
Poultry			
SHEEP			
Total			448,500.00

18 Borrowings

Description	Kshs	Kshs
Borrowings at beginning of the year	-	-
Borrowings during the year	-	-
Repayments during the year	-	-
Balance at the end of the year	-	-

KAJIAMPAU SECONDARY SCHOOL**Annual Report and Financial Statements For the year ended 30th June 2025**

Other important disclosure notes**19 Stock/ Inventory**

Description	2024-2025	2023-2024
	Kshs	Kshs
Food stuffs		102,473.00
Lab consumables		650,000.00
Farm produce		-
Medication		-
Construction Materials		-
Others (specify)		-
		752,473.00

KAJIAMPAU SECONDARY SCHOOL

Annual Report and Financial Statements For the year ended 30th June 2025

20 Progress On Follow Up Of Auditor Recommendations

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor.

Ref No.	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)

PRINCIPAL
KAJAMPAU SECONDARY SCHOOL
P. O. Box 363-60400, CHUKA.
Date: 18/4/26 Sign: 

Sign and Date
Principal

KAJIAMPAU SECONDARY SCHOOL**Annual Report and Financial Statements For the year ended 30th June 2025****12. Annexes****Annex I - Analysis of Pending Accounts Payable**

Supplier Of Goods Or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance 2024-2025	Outstanding Balance Comparative 2022-2023	Comments
	A	B	C	d = a-c		
	Kshs	Kshs	Kshs	Kshs	Kshs	
Supply Of Goods						
1. CHUKA LABORATORY	2,483,690.00	01/07/2023	1,659,800.00	823,890.00		NOT PAID
2. EXPAN SUPPLIERS	320,000.00	01/07/2023	142,550.00	177,450.00		NOT PAID
3. SCHOOL PRIDE	762,500.00	01/07/2023	635,150.00	127,350.00		NOT PAID
4. NIFA MUKWANJAGI	5,600,000.00	01/07/2023	3,908,000.00	1,692,000.00		NOT PAID
5. SUPERNOVA	800,000.00	01/07/2023	512,000.00	288,000.00		NOT PAID
6. BIN POINT	21,000.00	01/07/2023	14,000.00	7,000.00		NOT PAID
7. DAVID MURIUKI	610,000.00	01/07/2023	398,000.00	212,000.00		NOT PAID
8. LIJON ENTERPRISES	2,350,000.00	01/07/2023	1,582,000.00	768,000.00		NOT PAID
9. JEL LINK	55,600.00	01/07/2023	27,600.00	28,000.00		NOT PAID
Grand Total	13,002,790.00		8,879,100.00	4,123,690.00		

KAJIAMPAU SECONDARY SCHOOL**Annual Report and Financial Statements For the year ended 30th June 2025****Annex 2 – Summary of Fixed Assets Register**

Asset Class	Historical Cost b/f (Kshs) 1 st July 2024	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost c/f (Kshs) 30 th June 2025
Land	10,000,0000.00			10,000,000.00
Buildings And Structures	29,195,000.00			29,195,000.00
Motor Vehicles	700,000.00			700,000.00
Office Equipment, Furniture And Fittings	3421200			3,421,200.00
Textbooks	3155700.00			3,155,700.00
ICT Equipment	1014000.00			1,014,000.00
Tools And Apparatus	433500.00			433,500.00
Other Machinery And Equipment	5804500.00			5,804,500.00
Heritage And Cultural Assets				-
Intangible Assets- Soft Ware	140,000.00			
Total	53,863,900.00			53,863,900.00