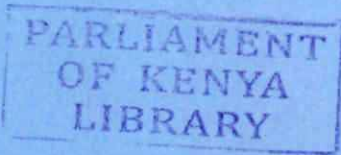


REPUBLIC OF KENYA



Enhancing Accountability

REPORT




OF

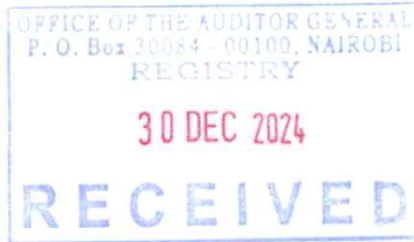
THE AUDITOR-GENERAL

ON

**NATIONAL GOVERNMENT
CONSTITUENCIES DEVELOPMENT FUND -
SHINYALU CONSTITUENCY**

**FOR THE YEAR ENDED
30 JUNE, 2024**

 NATIONAL ASSEMBLY PAPERS LAID	
DATE:	05 MAR 2025 DAY. Wednesday
TABLED BY:	Hon. Owen Baya, MP Deputy Leader of Majority
CLERK-AT-THE-TABLE:	Esther Njiru



NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND
SHINYALU CONSTITUENCY
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR ENDED
30th JUNE 2024

Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector Accounting Standards (IPSAS)

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1. Acronyms and Definition of Key Terms

A. Acronyms

AIE	Authority to Incur Expenditure
ARMC	Audit and Risk Management Committee
DCC	Deputy County Commissioner
IPSAS	International Public Sector Accounting Standards.
FAM	Fund Account Manager
NG-CDFB	National Government Constituencies Development Fund Board
NG-CDF	National Government Constituencies Development Fund
NG-CDFC	National Government Constituency Development Fund Committee
NSCA	National Sub-County Accountant
PFM	Public Finance Management
PMC	Project Management Committee
PWD	Persons with Disability
FY	Financial Year

B. Definition of Key Terms

Fiduciary Management - Members of Management directly entrusted with the entity's financial resources.

Comparative Year- Means the prior period.

2. Key Constituency Information and Management

(a) Background information

The National Government Constituencies Development Fund (NG-CDF) formerly Constituencies Development Fund (CDF), is established under the NG-CDF Act 2015 as amended in 2023. The Act is a successor to the Constituencies Development Fund (CDF) Act of 2003 which initiated the Fund and its subsequent amendments/reviews of 2007 and 2013. At the cabinet level, NG-CDF is represented by the Cabinet Secretary for the Treasury, who is responsible for the Fund's general policy and strategic direction.

Mandate

The mandate of the Fund as derived from sec (3) of the NG-CDF Act, 2015 is to:

- a) Recognize the constituency as a platform for the identification, performance, and implementation of national government functions.
- b) Facilitate the performance and implementation of national government functions in all parts of the Republic pursuant to Article 6 (3) of the Constitution;
- c) Provide for the participation of the people in the determination and implementation of identified national government development projects at the constituency level pursuant to Article 10(2)(a) of the Constitution;
- d) Promote the national values of human dignity, equity, social justice, inclusiveness, equality, human rights, non-discrimination, and protection of the marginalized pursuant to Article 10(2)(b) of the Constitution;
- e) Provide for the sustainable development of all parts of the Republic pursuant to Article 10(2)(d) of the Constitution;
- f) Provide a legislative and policy framework pursuant to Article 21(2) of the Constitution for the progressive realization of the economic and social rights guaranteed under Article 43 of the Constitution;
- g) Provide mechanisms for the National Assembly to exercise oversight over the performance of exclusive national government functions at the constituency level as provided for under Article 95 of the Constitution;
- h) Authorize withdrawal of money from the Consolidated Fund as provided under Article 206(2)(c) of the Constitution;

- i) Provide mechanisms for supplementing infrastructure development at the constituency level in matters falling within the exclusive functions of the national government at that level in accordance with the Constitution;
- j) Provide a framework for citizens-led development to assist the national government in planning and prioritizing the use of its resources;
- k) Create a harmonious relationship between citizens and the national government and its officers in local development;
- l) Provide a platform for citizens' participation in service delivery;
- m) Build local accountability and transparency in the use of resources; and
- n) Provide for a public finance system that promotes an equitable society and, in particular, expenditure that promotes equitable development of the country by making special provisions for marginalized groups and areas pursuant to Article 201(b)(iii) of the Constitution.

Vision

Equitable Socio-economic development countrywide.

Mission

To provide leadership and policy direction for effective and efficient management of the Fund.

Core Values

1. **Patriotism** – we uphold the national pride of all Kenyans through our work.
2. **Participation of the people**- We involve citizens in making decisions about programmes we fund.
3. **Timeliness** – we adhere to prompt delivery of service.
4. **Good governance** – we uphold high standards of transparency, accountability, equity, inclusiveness and integrity in the service of the people.
5. **Sustainable development** – we promote development activities that meet the needs of the present without compromising the ability of future generations to meet their own needs.

Functions of NG-CDF Committee

The Functions of the NG-CDF Committee are as outlined in section 11 of The National Government Constituencies Development Fund Regulations, 2016.

(b) Key Management

The NG-CDF Shinyalu Constituency's day-to-day management is under the following key organs:

- i. National Government Constituencies Development Fund Board (NGCDFB)
- ii. National Government Constituency Development Fund Committee (NGCDFC)

(c) Fiduciary Management

The key management personnel who held office during the financial year ended 30th June 2023 and who had direct fiduciary responsibility were:

No	Designation	Name
1.	AIE holder	MACLEVIS ECHWA
2.	National Sub-County Accountant	MESHACK AMAYO
3.	Chairman NGCDFC	THOMAS ASEKA
4.	Member NGCDFC	ETHINA ISENDI IMBAYI

(d) Fiduciary Oversight Arrangements

The Audit and Risk Management Committee (ARMC) of the NG-CDF Board provides overall fiduciary oversight on the activities of the NG-CDF Shinyalu Constituency. The reports and recommendations of ARMC, when adopted by the NG-CDF Board, are forwarded to the Constituency Committee for action. The Board forwards any matters that require policy guidance to the Cabinet Secretary and National Assembly Select Committee.

(e) NG-CDF Shinyalu Constituency Headquarters

P.O. Box 405-50100
Khalisia Plaza
Shinyalu-kakamega Road
KAKAMEGA KENYA.

(f) NG-CDF Shinyalu Constituency Contacts

Telephone: (254) 722574566
E-mail: cdfshinyalu@ngcdf.go.ke
Website: www.ngcdf.go.ke

(g) NG-CDF Shinyalu Constituency Bankers

1. Bank A. EQUITY BANK
ACCOUNT NUMBER:0500279933658
P.O. Box 2512-50100
KAKAMEGA

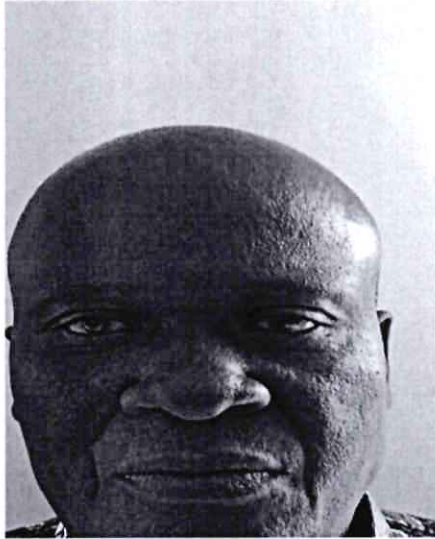
(h) Independent Auditor

Auditor General
Office of the Auditor General
Anniversary Towers, University Way
P.O. Box 30084
GPO 00100
Nairobi, Kenya

(i) Principal Legal Adviser

The Attorney General
State Law Office
Harambee Avenue
P.O. Box 40112
City Square 00200
Nairobi, Kenya

3. NG-CDFC Chairman's Report



THOMAS ALILA ASEKA NG-CDFC CHAIRMAN

I am pleased to once again present the reports and financial statements of the Shinyalu National Government Constituency Development Fund financial year 2023/2024. In the financial year 2023/2024 Shinyalu constituency received a total of Ksh 210,226,453 (Two hundred and ten million two hundred and twenty-six four hundred and fifty-three)

Budget Performance Overview

In the current financial year, budget performance in comparison to the actual has been below 100% that is 78.9% because of delays in receiving the current financial year funds. the constituency received ksh 130,277,363 against a budgeted amount of ksh 200,060,184. the previous financial year had an amount of ksh 10,049,391.37 as the balance brought forward and pending approvals of kshs 4,945,324. this financial year we have various projects amounting to ksh 16,391,311 that had variations and are still pending to be approved by the NG CDF Board. Despite the delay in disbursement of funds we have been able to implement and complete more than 50% of projects. A number of new schools (both in primary and secondary school) were established by purchasing land and constructing classrooms. we were also able to expand infrastructure mainly classrooms administrations block and dining halls in the existing schools.

Allocation of Funds

During the year the constituency total budget stood at kshs 220,275,845.20 with kshs 184,129,901 being allocation for 2023/2024 financial year kshs 10,049,391 from opening

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balance ksh 26,096,553 from previous years outstanding disbursement we prioritized on education where we allocated kshs 106,388,440.

Utilization of Funds

Utilization of funds stood at 79% up from 50% the previous year, this improvement we largely the entities enhanced absorption strategies including well planned procurement and timely disbursement of funds to PMCs the absorption rate was however below 100% and is attributed to late receipt of funds from the Board and non-receipt of sizeable percentage of original budget before the closure of the financial year.

KEY ACHIEVEMENTS

- We prioritised and disbursed ksh 49,643,283(Fourty nine million six hundred and forty-three two hundred and eighty-three), which was more than half the total funds received as bursary support for needy students in the constituency. These funds have benefited over 7000 needy and vulnerable students. This was a strong statement in line with the constituency strategic plan that has education as one of the major pillars for social economic transformation.
- We also managed to intervene and construct exhaustible pit latrines at Dr. Rev Kisia secondary school, Mukhonje primary school from the emergency reserve. The schools had been condemned by the public health department and were facing closure
- We also managed to construct classrooms in some schools and administration blocks in the following schools Shagungu primary school administration block, Dr. Kisia secondary school four number classrooms and administration block, Muraka primary school eight number classroom storey building, Shamiloli primary school four number classrooms, Munasio primary school four number classrooms, Shirulu primary school three number classrooms, and at Magakha eight number classrooms.
- The constituency procured and had a comprehensive 5-year strategic plan (2023-2027) drawn up that will be the guiding principle in implementation of the fund to achieve social economic development for the people of Shinyalu constituency. The plan focuses on thirteen strategic themes including Education and training, agriculture, commerce, urban development housing and tourism, employment creation and promotion, water, energy, roads, security, environmental management, technology and finally resource mobilization and governance

- In line with the environment strategic theme we were able to purchase and distribute over 10,000 indigenous tree seedlings to over 20 schools to heed the national government call of achieving 10 % forest cover by the year 2020.
- The constituency also organized and executed a successful soccer tournament in the month of December 2021 that aimed at enhancing youth talent by providing a higher platform for them to showcase their skills to potential professional soccer scouts and big league teams.



ST ANNES MUNASIO MIXED SECONDARY SCHOOL 8 NUMBER CLASSROOMS



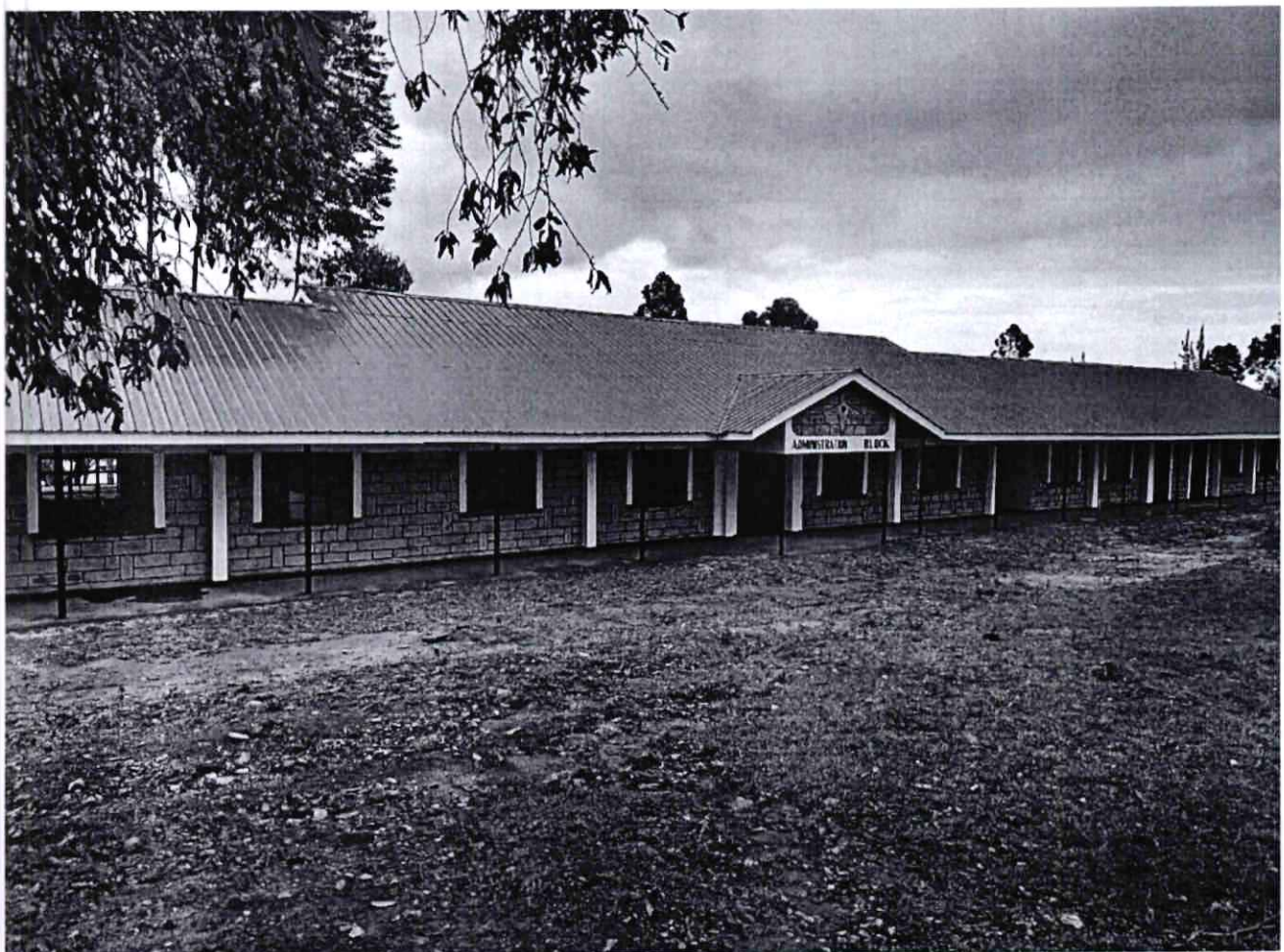
MURAKA PRIMARY SCHOOL EIGHT NUMBER CLASSROOMS STOREY BUILDING



LIRHANDA BORDING PRIMARY SCHOOL FOUR NUMBER CLASSROOMS



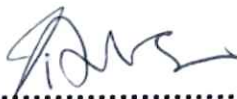
SHILONGO PRIMARY SCHOOL EIGHT NUMBER CLASSROOMS



**DR KISIA SECONDARY SCHOOL FOUR NUMBER CLASSROOM AND
ADMINISTRION BLOCK**

CHALLENGES, EMERGING ISSUES AND THE WAY FORWAD

- As we appreciate the continued support from the national government in making slight additions to the kitty we however regrettably wish to say that it's not enough to assist the constituency make the rapid anticipated challenge of providing proper infrastructure for the education sector and security organs. The national government should seriously consider the re-introduction of the poverty index scheme for distribution of the national cake.
- Its common knowledge that there are certain pockets of regions in this country that have a high poverty index like Shinyalu and they have to be jump started economically to catch up with regions that have made huge strides in matters development.
- We remain committed as a committee to ensure that the fund makes the expected impact in the constituency in terms of enabling needy and bright students attend and complete their formal education in a convenient environment.
- We also are focused to ensure our constituency achieves the lowest regional and national crime indices.



.....
Name: THOMAS ASEKA
Chairman NG-CDF Committee

4. Statement of Performance Against Predetermined Objectives for FY 2023/24

Introduction

Section 81 (2) (f) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the Accounting officer when preparing financial statements of each National Government entity in accordance with the standards and formats prescribed by the Public Sector Accounting Standards Board includes a statement of the national government entity's performance against predetermined objectives.

The key development objectives of the **NG-CDF Shinyalu Constituency** 2023-2027 plan are to:

Progress on the attainment of Strategic development objectives

For purposes of implementing and cascading the above development objectives to specific sectors, all the development objectives were made specific, measurable, achievable, realistic and time-bound (SMART) and converted into development outcomes. Attendant indicators were identified for reasons of tracking progress and performance measurement: Below we provide the progress on attaining the stated objectives:

Sector	Objective	Outcome	Indicator	Performance
Education	Improve performance, reduce dropout rates and increase primary, secondary and higher education transition rates	Reduced distance covered by school children, Increases opportunities for school leavers, Education for the disabled, Improved learning facilities	Number of Classrooms/laboratories Constructed. Administration block and toilets constructed in schools as well	In FY 23/24 We constructed 19 new classrooms and Renovated 12 classrooms in primary school. We also constructed 8 door pit latrines in 8 primary school. We also commenced construction of storey buildings comprising of 8 number classrooms in 6 primary schools. We awarded bursaries to

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				approximately 8,000 students in secondary school, 4720 in tertiary institutions.
Security	To promote a safe and secure environment for Shinyalu constituents	Safe and Secure constituency - Increased upsurge of local and external investors - Increased involvement of the community in security matters - Improved working environment for	Number of new police and administrative posts constructed • Number of police stations and administration offices repaired • New number of nyumbakumi associations created • Number of community policing training conducted • Number of constituents trained on community policing • Number of crime incidences reported	Shinyalu NGCDF we have allocated funds for the purchase of land for kakamega east police post for construction
Environment	To develop mechanisms for the management of the environment and the natural resources (especially lands).	Adopt Sustainable Development goal number 13 on climate	Hold annual environment day by supporting tree planting, water harvesting and beautification programmes in learning institution	We paid 393,564 for planting of trees in 5 primary schools
Emergency	To be able to come in for the assistance to the help schools in terms of emergency that occurs in schools	Construction of toilets in schools and other emerging issues	Number of toilets constructed in schools and renovation of classes	We were able to construct number of toilets in schools and renovation of classes

5. Governance Statement

a. NG-CDFC process of appointment

Section 43(1), (2), (3) and (4) of the National Government Constituencies Development Fund (NG-CDF) Act state that:

1. there is established a National Government Constituency Development Fund Committee for every constituency.
2. Constituency Committee Shall comprise of;
 - a) the national government official responsible for co-ordination of national government functions.
 - b) two men each nominated in accordance with subsection (3), one of whom shall be a youth at the date of appointment
 - c) two women nominated in accordance with subsection (3) one of Whom shall be a youth at the date of appointment;
 - d) one person with disability nominated by a registered group representing persons with disabilities in the constituency in accordance with subsection (3);
 - e) two persons nominated by the constituency office established under Regulations made pursuant to the Parliamentary Service Act;
 - f) the officer of the Board seconded to the Constituency Committee by the Board who shall be an ex-officio member without a vote.
 - g) one member co-opted by the Board in accordance with regulations made by the Board

3. The seven persons referred to in sub-section (2) (b), (d) and (e) shall be selected in such manner and shall have such qualifications as the Board may, by Regulations, prescribe.

The names of the persons selected under sub-section (3) shall be submitted by the Board to the National Assembly for approval before appointment and gazettment by the board.

The current NGCDFC members were gazetted in December 22. 2022 and the first meeting was held in 3rd January 2023

The persons appointed are drawn from different groupings as follows:

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FULL NAME	CATEGORY	DATE APPOINTED	POSITION
Thomas Aseka	Male Adult Representative	22 DEC 2022	Chairman
Zachariah Kasiti	Male Representative	22 DEC 2022	Secretary
Estina Imbayi	Nominee of the Constituency Office (Female)	22 DEC 2022	Member
Polycap Anyolo	Representative of Persons with Disability	22 DEC 2022	Member
David Okunjo	Nominee of the Constituency	22 DEC 2022	Member
Valentine Mbalilwa	Nominee of the Constituency Office (Male)	22 DEC 2022	Member
Benina Imali	Co-opted Member	22 DEC 2022	Member
Vicrance Shilwatso	Female Youth Representative	22 DEC 2022	Member
Ester Kibaara	National Government Representative	22 DEC 2022	Member
Julius Oketch	Officer of the Board	22 DEC 2022	EX-Officio

b. NG-CDFC Tenure

c. Section 43(8) of the NG CDF Act 2015 provides that the term of office of the members of the constituency Committee shall be two years and shall be renewable but shall expire upon the appointment of a new Constituency Committee in the manner provided for in the Act, or as may be approved by the Board

d. The Role of the Constituency Committee

The functions of the NG CDF Committee are outlined in section 11 of the National Government Constituencies Development Fund Regulations, 2016 .

The roles and functions of NG CDFC are as follows:

a) Build the capacity of project management committees and sensitize the Community on the operations of the Fund;

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- b) Consider all project proposals from all wards in the Constituency and any other projects which a Constituency Committee considers beneficial to the Constituency;
- c) Ensure that all proposed projects that are approved for funding meet the requirements of section 24 of the Act;
- d) Ensure that project proposals submitted to the Board include detailed budget proposals, procurement plans and work plans;
- e) Consult with relevant government departments to ensure that cost estimates for projects are realistic;
- f) In considering joint projects, ensure that the participating constituencies enter into negotiations for effective implementation of such projects;
- g) Rank projects proposals in order of priority while ensuring that on-going projects take precedence; h) Ensure that all projects receive adequate funding and are completed within three years;
- i) Where a project involves purchase of a parcel of land or a building, ensure that the ownership thereof is duly verified and ownership documents authenticated with relevant government agencies;
- j) Monitor the implementation of projects in accordance with the monitoring and evaluation framework prescribed by the Board;

e. Removal of a member

A member holding a position within the NG-CDFC can be relieved of their duties for any of the subsequent reasons either individually or in combination: Absence of integrity, severe conducts, inappropriate personal behaviour in public, advocating unethical behaviour, creating discord within the committee, suffering from a physical or mental ailment, misusing funds or any other valid and justifiable cause.

f. NG-CDFC Induction and training

In the year 2023/2024 the entity conducted capacity building for NG-CDF Committee in January 2024 at Tom Mboya Labour College Kisumu. The training Focused on enhancing

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Committee Knowledge in key areas critical to effective fund management governance and operational efficiency. Key topics included an overview of the NG-CDF Act and its regulations construction management project cycle management financial management under PFM Act, and performance contracting. The training emphasized the importance of gender mainstreaming environmental and compliance with procurement laws Additionally the program addressed human resource management taxation and statutory requirements governance integrity corruption prevention communication linkages with stakeholders and safeguarding NG-CDF Funds. The comprehensive training aimed to equip committee members with the skills necessary to manage NG-CDF projects effectively while ensuring transparency accountability and adherence to statutory guidelines.

g. Number of meetings:

NG-CDF Act Section 43 (11) stipulates that NG-CDFC shall have a maximum of twenty-four meetings per year and not less than twelve including sub-committee meetings.

In Shinyalu Constituency, the NG-CDF Committee conducted 12 meetings and 6 sub-committee meetings.

	Name of committee member	Meetings held													
		10/7/23	8/8/23	7/9/23	30/9/23	6/10/23	10/11/23	27/11/23	17/12/23	28/12/23	3/1/24	25/1/24	3/2/24	2/5/24	28/6/24
1	Thomas Aseka	√	√	√	√	√	√	√	√	√	√	√	√	√	√
2	Zachariah Kasiti	√	√	√	√	√	√		√	√	√	√	√	√	√
3	Estina Imbayi	√	√	√	√	√	√	√	√	√	√	√	√	√	√
4	Polycap Anyolo	√	√	√	√	√	√	√	√	√	√	√		√	√
5	David Okunjo	√	√	√	√		√	√	√	√	√		√	√	√
6	Valentine Mbalilwa	√	√	√	√		√	√	√	√	√	√	√	√	√

National Government Constituencies Development Fund (NGCDF)
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7	Benina Imali	√	√	√	√	√	√	√	√	√	√	√	√	√	√
8	Vicrance Shilwatso	√	√	√		√	√	√	√		√	√	√	√	√
9	Ester Kibaara	√	√	√	√	√	√	√	√	√	√	√	√	√	√
10	Julius Oketch	√	√	√	√	√	√	√	√	√	√	√	√	√	√

h. Remuneration Rates

Members of the NG-CDF Committee receive Compensation in accordance with the directives established by both the NG-CDF Board and the salaries and remuneration Commission (SRC) presently committee members are eligible to receive a sitting allowances of ksh 5,000 per session while the chairperson is entailed to ksh 7,000 per session.

Remuneration for constituency staff is derived from the allocation designed for office administration and this is done in alignment with the stipulations outlined by by the SRC NG-CDF Board and the employment act of 2007 it is important to note that all payments are subjected to the prevailing tax laws and other mandatory deductions as per statutory regulations

i. Disclose the policy on conflict of interest

Shinyalu NG-CDF requires all individuals associated with our organization to promptly and openly disclose any conflict of interest that may arise in the course of there duties such disclosures are crucial to maintaining the integrity and impartiality of our decision making processes ensuring transparency and upholding the highest standards of ethics and accountability all disclosures shall be to the Fund Account Manager and the chairman of the committee.

j. Succession plan

Vacancies arising as a result of the removal or end of tenure of the members of the Constituency Committee, the vacancy shall be filled in the manner set out in section 43 and minutes of the meeting shall indicate the fact of the removal or appointment of members.

k. Ethics and code of conduct

The NG-CDFC members shall be of good conduct and adhere to chapter six of the constitution and shall not have any trail of criminal record. Members shall not indulge in any act in contravention the act and other law, policy regulations that govern operations of NG-CDF.

l. Risk Management

As part of the training organized by the NGCDF Board committee members were educated on the intricacies of risk management equipping them with the skills necessary to address risks at the constituency level recognizing that risk management is an essential component of sound governance and exemplary management practise within the constituency.

More over the committee was informed that the risk policy underscores NG CDFC Commitment to civilizing a risk aware culture that promotes deliberate and proactive risk management aligned with NG-CDF strategic objectives specific examples of identified and their corresponding management responses were also provided.

6. Environmental and Sustainability Reporting

Shinyalu NG-CDF exists to transform lives. This is our purpose; the driving force behind everything we do. It's what guides us to deliver our strategy, which is founded on social sector, namely, Education & Training, Security Sector Support, Environment, and Sports. This pillar also makes special provisions for Kenyans with various disabilities and previously marginalized communities.

1. Sustainability strategy and profile -

To ensure sustainability of Shinyalu NG-CDF, the committee funds the following key sectors with the following sustainable priorities.

- a. Education and Training:** Shinyalu Constituency's focus on human capital for constituency development is entrenched in its strategy to support needy and bright students from each ward of the constituency. The intention is to empower the constituents such that in years to come, the beneficiaries at secondary school levels would have transitioned to Tertiary institutions while those at tertiary level would have transitioned to the job market as employees or employers, thereby contributing positively to the economic growth of the constituency. This strategy takes care of both marginalized groups, including girls and people living with disabilities.

- b. Security Sector Support:** Among its key pillars; NG-CDF has security as a priority area with intention to provide better working environment for the security providers within the constituency as well a secure constituency. The strategy is to have a long-term collaborative working approach that enhances community engagement in security activities. This is aimed at eliminating crime and vices in the long run by providing a better working environment for the law enforcement agencies while collaborating with community in trust on matters of security.

- c. Environment:** The Constituency acknowledges that all its operation has an impact on environment. Cognizant of the Sustainable development goals, the NG-CDF has allocated part of its budget on environment conservation through activities

such as tree planting, water conservation, sensitization forums for agroforestry as well as best practices to reduce soil erosion.

- d. Sports:** The NG-CDF has taken sports as a key pillar of cohesion and integration. To sustain this pillar, the strategy taken is that of developing skills through sports with intention of identifying, nurturing talent and encouraging physical fitness among the constituents.

2. Environmental performance

- Report on the frequency of how often NG-CDF supported students carry out environmental conservation activities e.g. planting trees once in an academic calendar
- Sensitization of youth/ community on the impact of drugs after by construction of police stations supported NG-CDF.
- NG-CDF sponsored sporting activities/ tournament bringing communities and sensitizing them on environmental conservation matters.

3. Employee welfare

We invest in providing the best working environment for our employees. Shinyalu constituency recruitment is guided by Employment Act, NG-CDF Act and other regulations as issued from time to time. In line with the law and regulations, the Constituency offers equal opportunity to all while adhering to the one third gender rule and special groups. We also Recognize and appreciate of our employees for exemplary performance. The reward and sanctions system is based on performance appraisal.

The constituency promotes a healthy lifestyle and provides all employees with health insurance cover through a reliable insurance Scheme. Employees are encouraged and supported to continually build on their skills and knowledge. Shinyalu constituency invests in capacity building programs for employees. These include courses on technical

competencies relevant to each employee and continuous sensitization on cross cutting issues.

The committee has a policy on safety in compliance with Occupational Safety and Health Act of 2007, (OSHA) and has ensured the work environment is conducive for everybody in terms of movement and accessibility within the office. The Constituency has also put in place disaster mitigating measures including fire extinguishers and accessible escape routes in case of emergency.

4. Market place practices-

Shinyalu Constituency is committed to fair and ethical market practices.

The Procurement of goods and services is done through a transparent and competitive bidding process that allows equal opportunities to all participants. We support local vendors drawn from the constituency for purposes of uplifting them economically. Our ethical market practices ensure the fund get value for money on all goods and services procured.

We are also committed to healthy relations with our suppliers which is enhanced through organized sensitization forums that relate to the procurement legal framework and ethical subject matters. We are dedicated to honoring all contracts and settling payments promptly.

NG-CDF has put in efforts to ensure:

- a) Responsible competition practice by encouraging fair competition and zero tolerance to corruption
- b) Good business practice including cordial Supply chain and supplier relations by honoring contracts and respecting payment practices.
- c) Responsible marketing and advertisement
- d) Product stewardship by safeguarding consumer rights and interest.

5. Community Engagements-

Shinyalu Constituency has endeavored to sustain community engagement through CSR as well as appreciating our existence through engaging local contractors and suppliers when necessary. We have also engaged the community through sports and community projects.

Public Participation in Project Identification and Implementation and Monitoring

Shinyalu Constituency deliberated on project proposals from all the wards in the constituency and considered the most beneficial to the constituency, considering the national development plans and policies and the constituency strategic development plan. The identified list of priority projects, both immediate and long-term, was submitted to the NG-CDF Board in accordance with the Act.

Public participation is the process that directly engages the concerned stakeholders in decision-making and gives full consideration to public input in making that decision. The NG-CDFC during bursary programme, engaged the community through the community leaders to identify the needy students to be awarded with the bursary.

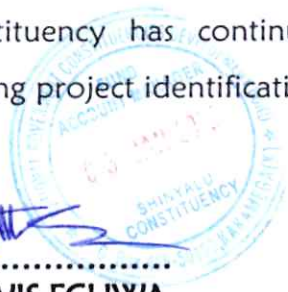
Public Awareness

This includes mechanisms for participation and cooperation with local, regional and national agencies, and for conducting community-based needs assessments and public awareness campaigns and holding community meetings.

Shinyalu Constituency has continually practiced public participation and public awareness during project identification and proposal collections in all the wards in the constituency.



.....
Name: MACLEVIS ECHWA
Fund Account Manager.



7. Statement of Management Responsibilities

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the accounting officer for a National Government Entity shall prepare financial statements in respect of that entity. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed the Public Sector Accounting Standards Board of Kenya from time to time.

The Accounting Officer in charge of the NG-CDF Shinyalu Constituency is responsible for the preparation and presentation of the entity's financial statements, which give a true and fair view of the state of affairs of the entity for and as at the end of the financial year (period) ended on June 30, 2024. This responsibility includes: (i) maintaining adequate financial management arrangements and ensuring that these continue to be effective throughout the reporting period; (ii) maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the entity; (iii) designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements, and ensuring that they are free from material misstatements, whether due to error or fraud; (iv) safeguarding the assets of the entity; (v) selecting and applying appropriate accounting policies; and (vi) making accounting estimates that are reasonable in the circumstances.

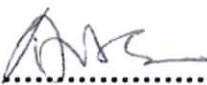
The Accounting Officer in charge of the NG-CDF Shinyalu Constituency accepts responsibility for the entity's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS). The Accounting Officer is of the opinion that the constituency's financial statements give a true and fair view of the state of entity's transactions during the financial year ended June 30, 2024, and of the entity's financial position as at that date. The Accounting Officer charge of the NG-CDF Shinyalu Constituency further confirms the completeness of the accounting records maintained for the constituency, which have been relied upon in the preparation of the entity's financial statements as well as the adequacy of the systems of internal financial control.

National Government Constituencies Development Fund (NGCDF)
Shinyalu Constituency
Annual Report and Financial Statements for The Year Ended June 30, 2024

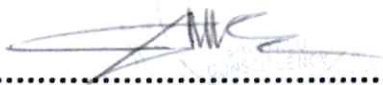
The Accounting Officer in charge of the NG-CDF Shinyalu Constituency confirms that the *constituency* has complied fully with applicable Government Regulations and the terms of external financing covenants (where applicable), and that the entity's funds received during the year under audit were used for the eligible purposes for which they were intended and were properly accounted for. Further the Accounting Officer confirms that the constituency's financial statements have been prepared in a form that complies with relevant accounting standards prescribed by the Public Sector Accounting Standards Board of Kenya.

Approval of the financial statements

The NG-CDF Shinyalu Constituency financial statements were approved and signed by the Accounting Officer on 14/09/24 2024.


.....

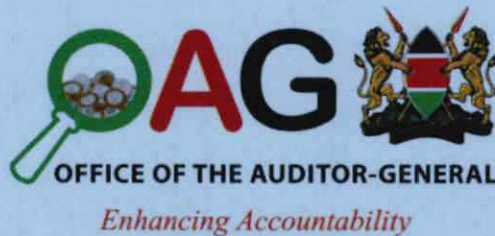
Name: THOMAS ASEKA
Chairman – NG-CDF Committee


.....

Name: MACLEVIS ECHWA
Fund Account Manager

REPUBLIC OF KENYA

Telephone: +254-(20) 3214000
Email: info@oagkenya.go.ke
Website: www.oagkenya.go.ke



HEADQUARTERS
Anniversary Towers
Monrovia Street
P.O Box 30084-00100
NAIROBI

REPORT OF THE AUDITOR-GENERAL ON NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND – SHINYALU CONSTITUENCY FOR THE YEAR ENDED 30 JUNE, 2024

PREAMBLE

I draw your attention to the contents of my report which is in three parts:

- A. Report on Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements.
- B. Report on Lawfulness and Effectiveness in the Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure the Government achieves value for money and that such funds are applied for the intended purpose.
- C. Report on Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, risk management environment and internal controls, developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

A Qualified Opinion is issued when the Auditor-General concludes that, except for material misstatements noted, the financial statements are fairly presented in accordance with the applicable financial reporting framework. The Report on Financial Statements should be read together with the Report on Lawfulness and Effectiveness in the Use of Public Resources, and the Report on Effectiveness of Internal Controls, Risk Management and Governance.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012, and the Public Audit Act, 2015. The three parts of the report when read together constitute the report of the Auditor-General.

REPORT ON THE FINANCIAL STATEMENTS

Qualified Opinion

I have audited the accompanying financial statements of National Government Constituencies Development Fund – Shinyalu Constituency set out on pages 1 to 41,

Report of the Auditor-General on National Government Constituencies Development Fund – Shinyalu Constituency for the year ended 30 June, 2024

which comprise the statement of assets and liabilities as at 30 June, 2024 and the statement of receipts and payments, statement of cash flows and summary statement of appropriation for the year then ended and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effect of the matters described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of National Government Constituencies Development Fund – Shinyalu Constituency as at 30 June, 2024 and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the National Government Constituencies Development Fund Act, 2015 (Amended 2022) and the Public Finance Management Act, 2012.

Basis for Qualified Opinion

1. Unaccounted for Fuel, Oil and Lubricants Payments

The statement of receipts and payments as disclosed in Note 6 to the financial statements reflects use of goods and services amount of Kshs.5,884,223. Included in this amount is Kshs.1,200,000 in respect to fuel, oil and lubricants. However, the fuel consumption was not recorded in the fuel register and work tickets for accountability.

In the circumstances, the accuracy, completeness and propriety of fuel, oil and lubricants payments amounting to Kshs.1,200,000 could not be confirmed.

2. Unreconciled Variance between Budget Execution by Sectors and Projects and Summary Statement of Appropriation

The statement of budget execution by sectors and projects reflects budget utilization difference for compensation of employees of Kshs.3,092,413, while the summary statement of appropriation reflects Kshs.2,082,413 resulting to unexplained variance of Kshs.1,010,000.

In the circumstances, the accuracy and completeness of the respective financial statements' balances could not be confirmed.

3. Unsupported Project Management Committee (PMC) Bank Balances

Note 19.4 and Annex 5 to the financial statements reflects PMC bank accounts balances totalling Kshs.3,542,135 which relates to forty (40) projects. However, certificate of bank balances for the forty (40) bank accounts were not provided for audit review.

In the circumstances, the accuracy and existence of PMC bank balances amounting to Kshs.3,542,135 could not be confirmed.

The audit was conducted in accordance with International Standards for Supreme Audit Institutions (ISSAIs). I am independent of the National Government Constituencies

Development Fund – Shinyalu Constituency Management in accordance with ISSAI 130 on the Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Emphasis of Matter

Budgetary Control and Performance

The summary statement of appropriation reflects final receipts budget and actual on comparable basis of Kshs.294,596,366 and Kshs.220,275,845 respectively resulting to an under-funding of Kshs.74,320,521 or 25% of the budget. Similarly, the Fund spent Kshs.219,665,906 against a budget of Kshs.294,596,367 resulting in under- expenditure of Kshs.74,930,461 or 25% of the budget.

In the circumstances, the under-funding and under-expenditure affected the planned activities and may have impacted negatively on service delivery to public.

My opinion is not modified in respect of this matter.

Key Audit Matters

Key audit matters are those matters that, in my professional judgement, are of most significance in the audit of the financial statements. Except for the matters described in the Basis for Qualified Opinion section, I have determined that there are no other key audit matters to communicate in my report.

Other Matter

Unresolved Prior Year Matters

In the previous year audit, several issues were raised under Report on the financial statements. The Management has indicated under the progress on follow up on Auditor's recommendations section that the issues were resolved. However, no supporting documents were provided to explain how the issues were resolved.

In the circumstances, the issues remain unresolved.

Other Information

The Management is responsible for the other information set out on page iii to xxvii which comprise of Key Entity Information and Management, Chairman's Report, Statement of Performance Against Predetermined Objectives, Governance Statement, Environmental and Sustainability Reporting, Statement of Management Responsibilities. The Other Information does not include the financial statements and my audit report thereon.

In connection with my audit on the Fund's financial statements, my responsibility is to read the other information and in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work I have performed,

I conclude that there is a material misstatement of this other information, I am required to report that fact. I have nothing to report in this regard.

My opinion on the financial statements does not cover the Other Information and accordingly, I do not express an audit opinion or any form of assurance conclusion thereon.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN THE USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the effect of the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in the Use of Public Resources section of my report, I confirm that nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

1. Regularity of Procurement and Contract Management Practices

1.1 Payment for Goods not Delivered

The statement of receipts and payments reflects acquisition of assets amount of Kshs.7,771,263, as disclosed in Note 9 to the financial statements. Included in this amount is Kshs.1,317,864 in respect to purchase of office furniture and general equipment. Review of the payment voucher and supporting documents revealed that furniture worth Kshs.1,317,864 was purchased on 6 July, 2023. However, the furniture had not been delivered to the Fund's office at the time of the audit in December, 2024.

In the circumstances, the propriety of the expenditure and existence of furniture amounting to Kshs.1,317,864 could not be confirmed.

2. Other Non-Compliance

2.1 Failure to Submit Quarterly Reports on Project Management Committee (PMC) Bank Accounts

Review of reports provided for audit revealed that the Fund's Management did not prepare quarterly reports on status of the Project Management Committee (PMC) accounts contrary to Regulation 15 (10) of the National Government Constituency Development Fund Regulations, 2016 which requires the Officer of the Board seconded to the Constituency to keep a record of the bank accounts opened by a project management committee and table a quarterly report to a Constituency Committee on the status of the project management committee accounts.

In the circumstances, Management was in breach of the law.

The audit was conducted in accordance with ISSAI 3000 and ISSAI 4000. The standards require that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in

the financial statements comply, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, I confirm that, nothing has come to my attention to cause me to believe that internal controls, risk management and governance were not effective.

Basis for Conclusion

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal controls, risk management and overall governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of the Management and those Charged with Governance

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal controls as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal controls, risk management and governance.

In preparing the financial statements, Management is responsible for assessing the Fund's ability to sustain services, disclosing, as applicable, matters related to sustainability of services and using applicable basis of accounting unless Management is aware of the intention to terminate the Fund or to cease its operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements comply with the authorities which govern them and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the Fund's financial reporting process, reviewing the effectiveness of how Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

My responsibility is to conduct an audit of the financial statements in accordance with Article 229(4) of the Constitution, Section 35 of the Public Audit Act, 2015 and the International Standards for Supreme Audit Institutions (ISSAIs). The standards require that, in conducting the audit, I obtain reasonable assurance about whether the financial statements as a whole are free from material misstatements, whether due to fraud or error and to issue an auditor's report that includes my opinion in accordance with Section 48 of the Public Audit Act, 2015. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In conducting the audit, Article 229(6) of the Constitution also requires that I express a conclusion on whether or not in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way. In addition, I consider the entity's control environment in order to give an assurance on the effectiveness of internal controls, risk management and governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015.

Further, I am required to submit the audit report in accordance with Article 229(7) of the Constitution.

Detailed description of my responsibilities for the audit is located at the Office of the Auditor-General's website at: <https://www.oagkenya.go.ke/auditor-generals-responsibilities-for-audit/>. This description forms part of my auditor's report.


FCPA Nancy Gathungu, CBS
AUDITOR-GENERAL

Nairobi

31 December, 2024

8. Statement of Receipts and Payments for the Year Ended 30th June 2024

	Note	2023/2024	2022/2023
		Kshs	Kshs
Receipts			
Transfers From NG-CDF Board	1	210,226,454	87,000,000
Proceeds From Sale of Assets	2		
Other Receipts	3		
Total Receipts		210,226,454	87,000,000
Payments			
Compensation of Employees	4	4,975,391	3,482,397
Committee expenses	5	6,536,828	2,941,532
Use of Goods and Services	6	5,884,223	6,067,938
Transfers to Other Government Units	7	106,730,671	27,116,482
Other Grants and Transfers	8	84,267,529	47,987,015
Acquisition of Assets	9	7,771,263	1,280,000
Other payments	10	3,500,000	
Total Payments		219,665,906	88,875,364
Surplus/(Deficit)		(9,439,452)	(1,875,364)

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements.

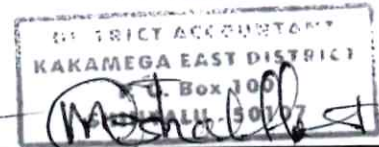
The Constituency financial statements were approved by the NG-CDFC on _____ 2024 and signed by:



Chairman NG-CDF
Committee
Name: THOMAS ASEKA



Fund Accountant Manager
Name: MACLEVIS ECHWA



National Sub-County
Accountant
Name: MESHACK AMAYO
ICPAK M/No: 16033

National Government Constituencies Development Fund (NGCDF)
Shinyalu Constituency
Annual Report and Financial Statements for The Year Ended June 30, 2024


9. Statement of Assets and Liabilities as at 30th June, 2024

	Note	2023/2024	2022/2023
		Kshs	Kshs
Financial Assets			
Cash And Cash Equivalents			
Bank Balances	11A	609,939	10,049,391
Cash Balances	11B		
Total Cash and Cash Equivalents		609,939	10,049,391
Accounts Receivable			
Outstanding Imp-rests	12		
Total Financial Assets (A)		609,939	10,049,391
Financial Liabilities			
Accounts Payable			
Retention	13		
Gratuity	14		
Total Financial Liabilities (B)			
Net Financial Assets (A-B)		609,939	10,049,391
Represented By			
Fund Balance B/Fwd	15	10,049,391	11,924,755
Prior Year Adjustments	16		
Surplus/(Deficit) for The Year		(9,439,452)	(1,875,364)
Net Financial Position		609,939	10,049,391

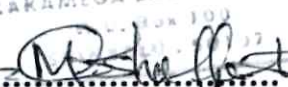
The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The Constituency financial statements were approved by NG-CDFC on _____ 2024 and signed by:



 Chairman NG-CDF
 Committee
 Name: THOMAS ASEKA



 Fund Accountant Manager
 Name: MACLEVIS ECHWA



 National Sub-County
 Accountant
 Name: MESHACK AMAYO
 ICPAK M/No:16033

National Government Constituencies Development Fund (NGCDF)
Shinyalu Constituency
Annual Report and Financial Statements for The Year Ended June 30, 2024

11. Statement Of Cash Flows for the Year Ended 30th June 2024

	Notes	2023/2024	2022/2023
		Kshs	Kshs
Receipts From Operating Activities			
Transfers From NG-CDF Board	1	210,226,453	87,000,000
Other Receipts	3		
Total Receipts		210,226,453	87,000,000
Payments			
Compensation of Employees	4	4,975,391	3,482,397
Committee Expenses	5	6,536,828	2,941,532
Use of Goods and Services	6	5,884,223	6,067,938
Transfers to Other Government Units	7	106,730,671	27,116,482
Other Grants and Transfers	8	84,267,529	47,987,015
Other payments	10	3,500,000	1,280,000
Total Payments		211,894,643	88,875,364
Total Receipts Less Total Payments			
Adjusted For:			
Prior Year Adjustments	16		
Decrease/(Increase) in Accounts Receivable	17		
Increase/(Decrease) in Accounts Payable	18		
Net Cash Flow from Operating Activities		(1,668,189)	(1,875,364)
Cashflow From Investing Activities			
Proceeds from Sale of Assets	2		
Acquisition of Assets	9	(7,771,263)	
Net Cash Flows from Investing Activities		(7,771,263)	
Net Increase in Cash & Cash Equivalent		(9,439,452)	(1,875,364)
Cash & Cash Equivalent at Start of the Year	11	10,049,391	11,924,755
Cash & Cash Equivalent at End of the Year	11	609,939	10,049,391

National Government Constituencies Development Fund (NGCDF)
Shinyalu Constituency
Annual Report and Financial Statements for The Year Ended June 30, 2024

12. Summary Statement of Appropriation for The Year Ended 30th June 2024

Receipts/Payments	Original Budget	Adjustments		Final Budget	Actual on comparable basis	Budget utilization difference	% of Utilization
	a	b		c=a+b	d	e=c-d	f=d/c %
	2023/2024	Opening Balance (C/Bk) and AIA	Previous Years' Outstanding disbursements	2023/2024	2023/2024		
Receipts	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	
Transfers From NGCDF Board	210,226,453	10,049,391	74,320,522	294,596,366	220,275,845	74,320,521	
Proceeds From Sale of Assets							
Other Receipts							
Totals	210,226,453	10,049,391	74,320,522	294,596,366	220,275,845	74,320,521	74.8%
Payments							
Compensation of Employees	7,057,245.00	559.00		7,057,804.00	4,975,391.35	2,082,413.00	61.7%
Committee Expenses	5,228,000.00	403,144 .00		5,631,144.00	5,630,300	844.00	100
Use of Goods and Services	3,797,141.00	3,008,091.00		6,805,232.00	6,790,751	14,481.00	99.7%
Transfers to Other Government Units	106,388,440.00	288,880.00	53,886,791.0	160,564,111.00	106,730,671.44	53,833,440.00	66.5%
Other Grants and Transfers	53,691,047.00	3,010,979.00	27,600,000.00	84,302,026.00	84,267,529.20	34,497.00	100%
Acquisition of Assets	6,000,000.00	1,337,738.00	3,000,000.0	10,337,738.00	7,771,262.96	2,566,475.04	75.2%
Other Payments	1,500,000.00	2,000,000.00		3,500,000.00	3,500,000.00		100.0%
Funds Pending Approval**	16,398,311.00			16,398,311.00		16,398,311.00	
Totals	200,060,184.00	10,049,391.00	84,486,791.00	294,596,367	219,665,906	74,930,461.04	74.6%

National Government Constituencies Development Fund (NGCDF)
Shinyalu Constituency
Annual Report and Financial Statements for The Year Ended June 30, 2024

***Funds pending approval are sums not yet approved by the board for utilization and include approved allocations and/or AIA not yet allocated for specific projects.*

Explanatory Notes.

[Provide below a commentary on significant underutilization (below 90% of utilization) and any over utilization (above 100%)]

(Explain whether the changes between the original and final budget are as a result of reallocation within the budget or other causes as per IPSAS 1.9.23.) The actual on a comparable basis in the Summary Statement of Appropriation: Recurrent and Development Combined should agree to the amounts reported in the Statement of Receipts and Payments.

Reconciliation of Summary Statement of Appropriation to Statement of Assets and Liabilities	
Description	Amount
Budget utilisation difference totals	74,930,460.05
Less undisbursed funds receivable from the Board as at 30 th June 2024	74,320,521.55
	609,940.00
Increase/(decrease) Accounts payable	0
(Decrease)/Increase Accounts Receivable	0
Add/Less Prior Year Adjustments	0
Cash and Cash Equivalents at the end of the 30 th June 2024	609,940.00

National Government Constituencies Development Fund (NGCDF)
Shinyalu Constituency
Annual Report and Financial Statements for The Year Ended June 30, 2024

13. Budget Execution By Sectors And Projects For The Year Ended 30th June 2024

Programme/Sub-programme	Original Budget	Adjustments		Final Budget	Actual on comparable basis	Budget utilization difference
		Opening Balance (C/Bk) and AIA	Previous Years' Outstanding Disbursements			
	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs
1.0 Administration and Recurrent						
1.1 Compensation of employees	7,057,245	559		7,057,804	4,975,391	2,082,413
1.2 Committee allowances	1,248,000	86,300		1,334,300	1,329,000	5,300
1.3 Use of goods and services	2,742,549	1,014,458		3,757,007	2,664,128	1,092,879
Sub-total	11,047,794	1,101,317	-	12,149,111	8,968,519	3,180,592
2.0 Monitoring and evaluation				-		-
2.1 Capacity building	2,732,000	9,250		2,741,250	2,496,300	244,950
2.2 Committee allowances	1,248,000	307,594		1,555,594	1,805,000	(249,406)
2.3 Use of goods and services	1,054,592	1,993,633		3,048,225	4,126,623	(1,078,398)
Sub-total	5,034,592	2,310,477	-	7,345,069	8,427,923	(1,082,854)
3.0 Constituency Oversight Committee (Itemize as per budget)				-		-
3.1	-	81,819		81,819		81,819
	-			-		-
Sub-total	-	81,819	-	81,819	-	81,819

*National Government Constituencies Development Fund (NGCDF)
Shinyalu Constituency
Annual Report and Financial Statements for The Year Ended June 30, 2024*

Programme/Sub-programme	Original Budget	Adjustments		Final Budget	Actual on comparable basis	Budget utilization difference
		Opening Balance (C/Bk) and AIA	Previous Years' Outstanding Disbursements			
	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs
4.0 Emergency				-		-
4.1 Primary Schools	9,691,047	1,445,723		11,136,770		11,136,770
Shina Primary school					1,007,115	
Munasio Primary school					1,094,808	
Munyanda primary school					1,498,250	
Prime link Agency					300,386	
Shitochi primary school					1,049,524	
Kisaina primary school					1,448,600	
Kambiri ACC Toilets					1,090,638	
Wanzalala primary school					1,099,568	
Wakukha primary school					1,588,334	
4.2 Secondary schools				-		-
4.3 Tertiary institutions				-		-
4.4 Security projects				-		-
Sub-total	9,691,047	1,445,723	-	11,136,770	10,177,223	959,547
5.0 Bursary and Social Security				-		-
5.1 Primary Schools				-		-
5.2 Secondary Schools	25,000,000	235,062	3,000,000	28,235,062	52,477,150	(24,242,088)
5.3 Tertiary Institutions	15,000,000	610,331		15,610,331	19,647,900	(4,037,569)

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Programme/Sub-programme	Original Budget	Adjustments		Final Budget	Actual on comparable basis	Budget utilization difference
		Opening Balance (C/Bk) and AIA	Previous Years' Outstanding Disbursements			
		Kshs	Kshs			
5.4 Universities				-		-
5.5 Education Support Programmes				-		-
5.6 Social Security				-		-
Sub-total	40,000,000	845,393	3,000,000	43,845,393	72,125,050	(28,279,657)
6.0 Sports				-		-
6.1	-	300,825		300,825		300,825
6.2	-	100,000		100,000		100,000
Sub-total	-	400,825	-	400,825	-	400,825
7.0 Environment				-		-
Handindi primary school	-	800,000		800,000	800,000	-
Ivui primary school	-	800,000		800,000	800,000	-
Singila primary school		91,314		91,314	91,314	-
Ebukaburu primary school		91,314		91,314	91,314	-
Shilongo primary school		91,314		91,314	91,314	-
Shamiloli primary school		91,314		91,314	91,314	-
Sub-total	-	1,965,256	-	1,965,256	1,965,256	-
8.0 Primary Schools Projects				-		-
(List all the Projects)				-		-
8.1				-		-

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Programme/Sub-programme	Original Budget	Adjustments		Final Budget	Actual on comparable basis	Budget utilization difference
		Opening Balance (C/Bk) and AIA	Previous Years' Outstanding Disbursements			
		Kshs	Kshs			
Singila junior secondary school	2,000,000			2,000,000		2,000,000
Madala Junior secondary school	5,000,000			5,000,000		5,000,000
Mugomari junior secondary sc	5,000,000			5,000,000	5,000,000	-
Shikusa junior secondary school	3,000,000			3,000,000		3,000,000
Busulwa primary school	2,600,000			2,600,000	2,600,000	-
Wakukha primary school	600,000			600,000		600,000
Injira primary school	600,000			600,000	600,000	-
Vikutsa primary school	600,000			600,000		600,000
Lirhandah primary school	600,000			600,000		600,000
Ilooro primary school	600,000		1,500,000	2,100,000		2,100,000
Mukulusu primary school	5,000,000		4,900,000	9,900,000	5,000,000	4,900,000
Ivakale primary school	4,711,952		6,000,000	10,711,952	10,711,952	-
Munasio primary school	6,000,000		3,000,000	9,000,000	9,000,000	-
Shitochi primary school	6,000,000		4,900,000	10,900,000	10,900,000	-
Ileho primary school	4,000,000		3,500,000	7,500,000	7,500,000	-
Solyo primary school	3,000,000		3,600,000	6,600,000	6,600,000	-
Luanda FAM primary school	5,000,000			5,000,000	5,000,000	-

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Programme/Sub-programme	Original Budget	Adjustments		Final Budget	Actual on comparable basis	Budget utilization difference
		Opening Balance (C/Bk) and AIA	Previous Years' Outstanding Disbursements			
		Kshs	Kshs			
Vikutsa primary school	3,000,000			3,000,000		3,000,000
Shivakala primary school	1,500,000			1,500,000	1,500,000	-
Shikulu primary school	3,000,000			3,000,000	3,000,000	-
Khayega primary school	20,576,488		16,086,791	36,663,279	10,981,598	25,681,681
Shikusa junior secondary school	3,000,000			3,000,000		3,000,000
Singila primary school	2,000,000			2,000,000		2,000,000
Madala junior secondary school	5,000,000			5,000,000		5,000,000
Mugomari junior secondary school	5,000,000			5,000,000		5,000,000
Lubao primary school			2,000,000	2,000,000	2,000,000	-
Ingolomosio primary school			4,537,700	4,537,700	1,583,102	2,954,598
Buhunyilu primary school			3,000,000	3,000,000	3,000,000	-
shihuli primary school			3,000,000	3,000,000	3,000,000	-
Mashindu primary school			3,000,000	3,000,000	3,000,000	-
Mukumu primary school			2,000,000	2,000,000	2,000,000	-
Ikuywa primary school		288,880		288,880	288,880	-
St kizito Bukusi primary school			300,000	300,000	300,000	-
Shihumbu primary school			2,000,000	2,000,000	2,000,000	-

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Programme/Sub-programme	Original Budget	Adjustments		Final Budget	Actual on comparable basis	Budget utilization difference
		Opening Balance (C/Bk) and AIA	Previous Years' Outstanding Disbursements			
		Kshs	Kshs			
Mukango primary school			600,000	600,000	600,000	-
Sub-total	97,388,440	288,880	63,924,491	161,601,811	96,165,532	65,436,279
9.0 Secondary Schools Projects (List all the Projects)				-		-
St monica lubao sec school	9,000,000			9,000,000		9,000,000
Shabwali secondary school			9,762,300	9,762,300	9,065,139	697,161
St Gerald Mundulu			1,600,000	1,600,000		1,600,000
St philips Mugomari			800,000	800,000		800,000
St philips Mugomari			1,500,000	1,500,000	1,500,000	-
Sub-total	9,000,000	-	13,662,300	22,662,300	10,565,139	12,097,161
10.0 Tertiary institutions Projects (List all the Projects)						
10.1	-			-		-
10.2	-			-		-
10.3	-			-		-
Sub-total	-	-	-	-	-	-
11.0 Security Projects						
Kakamega East sub county police headquarters	4,000,000			4,000,000		4,000,000
Virhembe police post			200,000	200,000		200,000

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Programme/Sub-programme	Original Budget	Adjustments		Final Budget	Actual on comparable basis	Budget utilization difference
		Opening Balance (C/Bk) and AIA	Previous Years' Outstanding Disbursements			
		Kshs	Kshs			
Mukhonje police post			200,000	200,000		200,000
Shinyalu police post			300,000	300,000		300,000
Mukhonje Assistant Chief			200,000	200,000		200,000
Sub-total	4,000,000	-	900,000	4,900,000	-	4,900,000
12.0 Acquisition of assets				-		-
12.1 Motor Vehicles (including motorbikes)				-		-
12.2 Construction of CDF office	6,000,000		3,000,000	9,000,000	7,771,263	1,228,737
12.3 Purchase of furniture and equipment		1,337,738		1,337,738		1,337,738
12.4 Purchase of computers				-		-
12.5 Purchase of land				-		-
Sub-total	6,000,000	1,337,738	3,000,000	10,337,738	7,771,263	2,566,475
13.0 Others				-		-
13.1 Strategic Plan	1,500,000	2,000,000		3,500,000	3,500,000	-
13.2 NG CDF Social security				-		-
Sub-total	1,500,000	2,000,000	-	3,500,000	3,500,000	-
Funds pending approval**						-
Shivakala Junior Secondary School	930,283			930,283		930,283

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Programme/Sub-programme	Original Budget	Adjustments		Final Budget	Actual on comparable basis	Budget utilization difference
		Opening Balance (C/Bk) and AIA	Previous Years' Outstanding Disbursements			
	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs
Shivakala Junior Secondary School	930,283			930,283		930,283
Shidodo Primary School	4,000,000			4,000,000		4,000,000
Ingolomosio Primary School	9,537,745			9,537,745		9,537,745
Wakukha Primary School	1,000,000			1,000,000		1,000,000
Sub-total	16,398,311	-	-	16,398,311	-	16,398,311
Total	200,060,184	10,049,391	84,486,791	294,596,367	219,665,906	74,930,461

(NB: This statement is a disclosure statement indicating the utilisation in the same format as the entity's budgets which are programme based. This statement totals should time to totals of statement in schedule 12

14. Significant Accounting Policies

The principle accounting policies adopted in the preparation of these financial statements are set out below:

1. Statement of Compliance and Basis of Preparation

The financial statements have been prepared in accordance with Cash-basis International Public Sector Accounting Standards (IPSAS) as prescribed by the Public Sector Accounting Standards Board (PSASB) and set out in the accounting policy note below. This cash basis of accounting has been supplemented with accounting for:

- Receivables that include imprests
- Payables that include gratuity and retention's.

The financial statements comply with and conform to the form of presentation prescribed by the PSASB. The accounting policies adopted have been consistently applied to all the years presented.

2. Reporting Entity

The financial statements are for the NG-CDF Shinyalu Constituency. The financial statements encompass the reporting entity as specified under section 81 of the PFM Act 2012

3. Reporting Currency

The financial statements are presented in Kenya Shillings (Kshs), which is the functional and reporting currency of the Government and all values are rounded to the nearest Kenya Shilling.

4. Recognition of Receipts

The entity recognizes all receipts from various sources when the event occurs, and the related cash has actually been received by the Entity.

a. Transfers from the National Government Constituency Development Fund (NG-CDF)

Transfers from the NG-CDF to the constituency are recognized when cash is received in the Constituency account.

b. Proceeds from the Sale of Assets

Proceeds from the disposal of assets are recognized as and when cash is received in the constituency account.

c. Other receipts

These include Appropriation-in-Aid and relate to receipts such as proceeds from the sale of tender documents, rent receipts, interest earned on bank balances, hire of Plant/Equipment/Facilities, and Unutilized funds from PMCs among others.

d. Unutilized Funds from PMCs.

All unutilized funds of the Project Management Committee (PMC) are returned to the constituency account. Unutilized funds from PMCs are recognized as other receipts upon return to the constituency account.

e. External Assistance

External assistance refers to grants and loans received from local, multilateral, and bilateral development partners. In the year under review, there was no external assistance received.

5. Recognition of payments

The Entity recognizes all payments when the event occurs and the related cash has actually been paid out by the entity.

a) Compensation of Employees

Salaries and wages, allowances, and statutory contributions for employees are recognized in the period when the compensation is paid.

b) Use of Goods and Services

Goods and services are recognized as payments in the period when the goods/services are paid for. Such expenses, if not paid during the period where goods/services are consumed, shall be disclosed as pending bills.

c) Acquisition of Fixed Assets

The payment on the acquisition of property plant and equipment items is not capitalized. The cost of acquisition and proceeds from disposal of these items are treated as payments and receipts items respectively. Where an asset is acquired in a non-exchange transaction for nil or nominal consideration and the fair value of the

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asset can be reliably established, a contra transaction is recorded as receipt and as a payment.

A fixed asset register is maintained by each constituency and a summary is provided for purposes of consolidation. This summary is disclosed as an annexure to the financial statements.

6. In-kind contributions

In-kind contributions are donations that are made to the constituency in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment, or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the constituency includes such value in the statement of receipts and payments both as receipts and as payments in equal and opposite amounts; otherwise, the contribution is not recorded.

7. Cash and Cash Equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call, and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to an insignificant risk of changes in value. Bank account balances include amounts held at various commercial banks at the end of the financial year.

8. Accounts Receivable

For the purposes of these financial statements, imprests and advances to authorized public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. This is in recognition of the government practice where the imprest payments are recognized as payments when fully accounted for by the imprest or AIE holders. This is an enhancement to the cash accounting policy.

9. Accounts Payable

For these financial statements, Deposits (gratuity and retention's) held on behalf of third parties have been recognized on an accrual basis (as accounts payable). This is in recognition of the government practice of retaining a portion of contracted services and works pending the fulfillment of obligations by the contractor and holding deposits on behalf of third parties. Gratuity earned monthly is held on behalf of the employee and later paid at the end of the contract period. This is an enhancement to the cash accounting policy adopted by the National Government Constituencies Development Fund as prescribed by PSASB. Other liabilities including pending bills are disclosed in the financial statements.

10. Pending Bills

Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years. As pending bills do not involve the payment of cash in the reporting period, they are recorded as 'memorandum' or 'off-balance' items to provide a sense of the overall net cash position of the entity at the end of the financial year. When the pending bills are finally settled, such payments are included in the Statement of Receipts and Payments in the year in which the payments are made.

11. Unutilized Fund

Unutilized funds consist of bank balances in the constituency account and funds not yet disbursed by the Board to the constituency at the end of the financial year. These balances are available for use in the subsequent financial year to fund projects approved in the respective prior financial years consistent with sec 6(2) and sec 7(2) of the NGCDF Act, 2015

12. Budget

The budget is developed on a comparable accounting basis (cash basis except for imprest which is accounted for on an accrual basis), the same accounts classification basis, and for the same period as the financial statements. The original budget was approved by Parliament on 30th June 2023 for the period 1st July 2023 to 30th June 2024 as required by law. Included in the adjustments are Cash book opening balance, AIA generated during the year and constituency allocations not yet disbursed at the beginning of the financial year.

A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

13. Comparative Figures

Where necessary, comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

14. Subsequent Events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30th June 2024.

15. Prior Period Errors

Material prior period errors are corrected retrospectively in the first set of financial statements authorized for issue after their discovery by i. restating the comparative

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amounts for prior period(s) presented in which the error occurred; or ii. If the error occurred before the earliest prior period presented, restate the opening balances of assets, liabilities, and net assets/equity for the earliest prior period presented. During the year, errors that have been corrected are disclosed under note 14 explaining the nature and amounts.

16. Related Party Transactions

The Entity regards a related party as a person or an entity with the ability to exert control individually or jointly or to exercise significant influence over the Entity, or vice versa.

15. Notes to the Financial Statements

1. Transfers from NGCDF Board

Description	2023/2024	2022/2023
NGCDF Board	Kshs	Kshs
AIE NO. B 185247		7,000,000
AIE NO. B 185415		15,000,000
AIE NO. B 185777		6,000,000
AIE NO. B 206097		5,000,000
AIE NO. B 205595		12,000,000
AIE NO. B 205890		12,000,000
AIE NO. B 207676		15,000,000
AIE NO. B 207911	-	15,000,000
AIE NO. B 214162	6,100,000	
AIE NO B214029	1,337,738	
AIE NO. B 214179	12,088,879	
AIE NO. B 214423	40,075,619	
AIE NO. B 214705	6,365,256	
AIE NO. B 233626	3,000,000	
AIE NO. B 225215	30,000,000	
AIE NO. B226212	30,277,363	
AIE NO . B 226350	10,000,000	
AIE NO . B 233745	30,000,000	
AIE NO. B 214919	30,000,000	
AIE NO. B 233798	10,981,598	
TOTAL	210,226,454	87,000,000

2. Proceeds from Sale of Assets

	Insert current FY	Insert Comparative FY
	Kshs	Kshs
Receipts from sale of Buildings		
Receipts from the Sale of Vehicles and Transport Equipment		
Receipts from sale of office and general equipment		
Receipts from the Sale Plant Machinery and Equipment		
Others (specify)		
Total		

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3. Other Receipts

	<i>Insert current FY</i>	<i>Insert Comparative FY</i>
	Kshs	Kshs
Interest Received		
Rent		
Receipts from sale of tender documents		
Hire of plant/equipment/facilities		
Unutilized funds from PMCs account		
Other Receipts Not Classified Elsewhere (<i>specify</i>)		
Total		

4. Compensation Of Employees

	2023/2024	2022/2023
	Kshs	Kshs
NG-CDFC Basic staff salaries	4,666,439	3,365,757
Personal allowances paid as part of salary		
House Allowance	-	-
Transport Allowance	-	-
Leave allowance		-
Gratuity to contractual employees		-
Employer Contributions Compulsory national social security schemes	308,952	116,640
Employer Contributions Compulsory Housing levy		
Employer contributions to National Industrial Training Authority		
Total	4,975,391	3,482,397

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5. Committee Expenses

	2023/2024	2022/2023
	Kshs	Kshs
A.NG CDFC		
Sitting allowance	3,872,700	2,340,600
Other committee expenses	2,664,128	600,932
Sub total	6,536,828	2,941,532
B. Constituency Oversight Committee		
Allowances		-
Other committee expenses		-
Sub total	-	-
Total (A+B)	6,536,828	2,941,532

6. Use of Goods and services

	2023/2024	2022/2023
	Kshs	Kshs
Utilities, supplies and services	79,320	44,350
Courier and postal services	69,260	20,588
Domestic travel and subsistence	244,800	217,600
gas expenses		3,600
sanitary and cleaning		13,800
communication supplies and services		7,000
Hire of training facilities	100,650	-
Office Rent	1,200,000	1,000,000
Accommodation Allowances	324,000	-
Capacity building	201,000	752,033
Committee expenses M&E		-
Other committee expenses	1,757,600	1,973,490
Hospitality supplies and service		250,100
Fuel , oil & lubricants	1,200,000	411,392
Specialised materials and services	331,828	55,600
Office and general supplies and services	375,765	934,703
Security operations		-
Routine maintenance - vehicles and other transport equipment		383,682
Routine maintenance- other assets		-
TOTAL	5,884,223	6,067,938

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7. Transfer to Other Government Units

Description	2023/2024	2022/2023
	Kshs	Kshs
Transfers To Primary Schools	96,165,532	25,616,482
Transfers To Secondary Schools	10,565,139	1,500,000
Transfers To Tertiary Institutions		
Total	106,730,671	27,116,482

8. Other Grants and Other transfers

	2023/2024	2022/2023
	Kshs	Kshs
Bursary – secondary schools	52,477,150	22,667,100
Bursary – tertiary institutions	19,647,900	14,391,569
Bursary – special schools	-	-
Bursary- education support programme	-	-
Social Security programme (NHIF)	-	86,150
Security projects	-	-
Sports projects	-	2,600,000
Environment projects	1,965,256	1,073,942
Emergency projects	10,177,223	7,168,254
Roads projects	-	-
Total	84,267,529	47,987,015

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9. Acquisition of Assets

	2023/2024	2022/2023
	Kshs	Kshs
Purchase of Buildings		
Construction of Buildings	6,453,399	-
Refurbishment of Buildings		
Purchase of Vehicles and Other Transport Equipment		
Purchase of Household Furniture and Institutional Equipment		
Purchase of Office Furniture and General Equipment	1,317,864	-
Purchase of ICT Equipment, Software and Other ICT Assets		
Purchase of Specialized Plant, Equipment and Machinery		
Rehabilitation and renovation of plant, machinery and equipment		
Acquisition of Land		
Acquisition Intangible Assets		
Total	7,771,263	-

10. Other Payments

	2023/2024	2022/2023
	Kshs	Kshs
Strategic plan	3,500,000	-
ICT Hub		
Others (<i>specify</i>)		
Total	3,500,000	-

11. Cash and Cash Equivalents

Name of Bank and Account No.	2023/2024	2022/2023
	Kshs	Kshs
11A: Bank Accounts (Cash Book Bank Balance)		
EQUITY BANK, 0500279933658.	609,939	10,049,391
Operation account pending closure (Indicate name & account no.)		
Name of Bank, account No. (Deposit)		
Total		

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11B: Cash Balances		
Location 1		
Location 2		
Other Locations (<i>Specify</i>)		
Total	609,939	10,049,391

12. Outstanding Imprests

<i>Name of Officer or Institution</i>	<i>Date Imprest Taken</i>	<i>Amount Taken</i>	<i>Amount Surrendered</i>	<i>Balance</i>
		<i>Kshs</i>	<i>Kshs</i>	<i>Kshs</i>
<i>Total</i>				

13. Retention

	<i>Insert current FY</i>	<i>Insert Comparative FY</i>
	KShs	KShs
Retention as at 1 st July (A)		
Retention held during the year (B)		
Retention paid during the Year (C)		
Closing Retention as at 30 th June D= A+B-C		

Retention's aging analysis.

	Insert Current FY	% of the total Retention	Insert Comparative FY	% of the total Retention
Under one year				
1-2 years				
2-3 years				
Over 3 years				
Total				

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14. Gratuity

	<i>Insert current FY</i>	<i>Insert Comparative FY</i>
	KShs	KShs
Gratuity as at 1 st July (A)		
Gratuity held during the year (B)		
Gratuity paid during the Year (C)		
Closing Gratuity as at 30th June D= A+B-C		

Gratuity aging analysis

	Insert Current FY	% of the total Gratuity	Insert Comparative FY	% of the total Gratuity
Under one year				
1-2 years				
2-3 years				
Over 3 years				
Total				

15. Fund Balance B/F

	(1st July 2023-24)	(1st July 2022-23)
	Kshs	Kshs
Bank accounts	10,049,391	11,924,755
Cash in hand	-	-
Imprest	-	-
Total	10,049,391	11,924,755

16. Prior Year Adjustments

	Balance b/f as per Audited Financial statements	Adjustments	Adjusted Balance** BF
Description of the error	Kshs	Kshs	Kshs
Bank account Balances			
Cash in hand			
Imprests			
Retentions			
Gratuity			
Others (<i>specify</i>)			
Total			

17. Changes In Accounts Receivable – Outstanding Imprests

	Insert current FY	Insert Comparative FY
	KShs	KShs
Outstanding Imprest as at 1 st July (A)		
Imprest issued during the year (B)		
Imprest surrendered during the Year (C)		
Closing accounts in account receivables D= A+B-C		
Net changes in accounts Receivables D - A		

18. Changes In Accounts Payable – Gratuities and Retentions

	Insert current FY	Insert Comparative FY
	KShs	KShs
Gratuities and Retentions as at 1 st July (A)		
Gratuities and Retentions held during the year (B)		
Gratuities and Retentions paid during the Year (C)		
Closing account payables D= A+B-C		
Net changes in accounts payables D-A		

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19. Other Important Disclosures

19.1: Pending Accounts Payable (See Annex 1)

	<i>Insert current FY</i>	<i>Insert Comparative FY</i>
	Kshs	Kshs
Construction of buildings		
Construction of civil works		
Supply of goods		
Supply of services		
Total		

Aging Analysis for Pending Accounts Payable s

	Insert Current FY	% of the total	Insert Comparative FY	% of the total
Under one year				
1-2 years				
2-3 years				
Over 3 years				
Total				

19.2: Pending Staff Payables (See Annex 2)

	<i>Insert current FY</i>	<i>Insert Comparative FY</i>
	Kshs	Kshs
NGCDFC Staff		
Others (<i>specify</i>)		
Total		

Aging Analysis for staff Payables

	Insert Current FY	% of the total	Insert Comparative FY	% of the total
Under one year				
1-2 years				
2-3 years				
Over 3 years				
Total				

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19.3: Unutilized Fund (See Annex 3)

	2023/2024	2022/2023
	Kshs	Kshs
Compensation of employees	2,082,413.00	1,094,709
Committee expense	844.00	2,677,008
Use of goods and services	14,481.00	80,010
Amounts due to other Government entities	53,833,440.00	78,763,761
Amounts due to other grants and other transfers	34,497.00	7,582,958
Acquisition of assets	2,566,475.04	4,337,738
Other Payments (specify)		
Funds pending approval	16,398,311.00	
Total	74,930,461.04	94,536,184.00

19.4: PMC account balances (See Annex 5)

	2023/2024	2022/2023
	Kshs	Kshs
PMC account balances	3,542,135	1,638,687
Total	3,542,135	1,638,687

19.5 Related Party Transactions

	<i>Insert current FY</i>	<i>Insert Comparative FY</i>
	Kshs	Kshs
Committee Members Remuneration		
Sitting allowance of committee Members during the year	3,872,700	2,340,600
Transaction with the NGCDF Board		
Receipts from the NGCDF Board during the year	210,226,454	87,000,000
Total	214,099,154	89,340,600

16. Annexes

Annexes: 1 Analysis of Pending Accounts Payable

Supplier of Goods or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance	Comments
	a	b	c	d=a-c	
Construction of buildings					
1.					
2.					
Sub-Total					
Construction of civil works					
3.					
4.					
5.					
Sub-Total					
Supply of goods					
6.					
7.					
Sub-Total					
Supply of services					
8.					
Sub-Total					
Grand Total					

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Annex 2 - Analysis of Pending Staff Payables

Name of Staff	Designation	Date employed	Outstanding Balance 30 th June 20xx	Comments
NG-CDFC Staff				
1.				
2.				
3.				
Sub-Total				
Grand Total				

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Annex 3 – Unutilized Fund

Name	Brief Transaction Description	Outstanding Balance Current FY	Outstanding Balance Previous FY	Comments
Compensation of employees	Payment of Staff salaries NSSF and gratuity	3,092,413	1,101,317	
Committee Expenses	Allowances for NG CDFC	327,663		
Use of goods & services	Purchase of fuel repairs and maintenance purchase of photocopier office furniture stationary, telephone travel and subsistence office tea and office rent	(2,968,556)	582,440	
Amounts due to other Government entities				
PRIMARY SCHOOL				
BUYANGU PRIMARY SCHOOL	Construction of 8 number classrooms story building		6,000,000	
ILEHO PRIMARY SCHOOL	Construction of 8 number classrooms story building		3,500,000	
ILORO PRIMARY SCHOOL	Construction of one number classroom		1,500,000	
LUBAO PRIMARY SCHOOL	Construction of 8 number classrooms		2,000,000	
MUKULUSU PRIMARY SCHOOL	Construction of 8 number classrooms story building		4,900,000	
MUNASIO PRIMARY SCHOOL	Construction of 8 number classrooms story building		3,000,000	
SHITACHI PRIMARY SCHOOL	Construction of 8 number classrooms story building		4,900,000	
SOLYO PRIMARY SCHOOL	Construction of 8 number classrooms story building		3,600,000	

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Name	Brief Transaction Description	Outstanding Balance Current FY	Outstanding Balance Previous FY	Comments
KHAYEGA PRIMARY SCHOOL	Construction of 32 Number classrooms story building	25,681,681	16,074,880	
INGOLOMOSIO PRIMARY SCHOOL	Construction of 32 Number classrooms story building	2,954,598	4,537,700	
BUHUNYILU PRIMARY SCHOOL	Purcahse of land and processing of title deed		3,000,000	
SHIHULI PRIMARY SCHOOL	Construction of 3 number classrooms		3,000,000	
MASHINDU PRIMARY SCHOOL	Purchase of land		3,000,000	
MUKUMU PRIMARY SCHOOL	Construction of 2 number classrooms		2,000,000	
IKUYWA PRIMARY SCHOOL	Renovation of classrooms		288,880	
ST KIZITO BUKUSI PRIMARY SCHOOL	Renovation of classrooms		300,000	
SHIHUMBU PRIMARY SCHOOL	Purchase of land		2,000,000	
MUKANGO PRIMARY SCHOOL	Construction of pit latrines		600,000	
Singila junior secondary school	Construction of three number classrooms	2,000,000		
Madala Junior secondary schol	Construction of 5 number classrooms	5,000,000		
Shikusa junior secondry schol	Construction of 3 number classrooms	3,000,000		
Wakukha primary school	Construction of 5 door pit latrines	600,000		
Vikutsa primary school	Construction of 5 door pit latrines	600,000		

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Name	Brief Transaction Description	Outstanding Balance Current FY	Outstanding Balance Previous FY	Comments
Lirhandah primary school	Construction of 5 door pit latrines	600,000		
llooro primary school	Construction of 5 door pit latrines and classrooms	2,100,000		
Mukulusu primary school	Construction of 8 number classrooms story building	4,900,000		
Vikutsa primary school	Construction of 3 number classrooms	3,000,000		
Shikusa junior secondary school	Construction of 3 number classrooms	3,000,000		
Singila primary school	Construction of three number classrooms	2,000,000		
Madala junior secondary school	Construction of 5 number classrooms	5,000,000		
Mugomari junior secondary school	Construction of 5 number classrooms	5,000,000		
SUB-TOTAL		65,436,279	64,201,460	
SECONDARY SCHOOL				
SHABWALI SECONDARY SCHOOL	One off purchase of 51 seater Isuzu FSR90 School bus	697,161	9,762,300	
ST GERALD MUNDULU SECONDARY SCHOOL	Completion of two numbers classrooms	1,600,000	1,600,000	
ST ANN MUNASIO SECONDARY SCHOOL	Construction of administration block		1,500,000	
ST PHILIPS MUGOMARI SECONDARY SCHOOL	Sinking of borehole and construction of administration block	800,000	800,000	

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Name	Brief Transaction Description	Outstanding Balance Current FY	Outstanding Balance Previous FY	Comments
ST PHILIPS MUGOMARI SECONDARY SCHOOL	Construction of administration block		1,500,000	
St Monica Lubao Secondary school	One off purchase of 51 seater Isuzu FSR90 School bus	9,000,000		
Sub-Total		12,097,161	15,162,300	
Amounts due to other grants and other transfers				
BURSARY SECONDARY SCHOOL	To cater for paying school fees to the needy students in the constituency	(24,242,088)	235,062	
BURSARY TERTIARY	To cater for paying school fees to the needy students in the constituency	(4,037,569)	610,331	
Emergency Projects (see attached list)	To cater for un predicted activities in the constituency	959,547	1,445,723	
ENVORONMENT			1,965,256	
Sports Projects		400,825	412,736	
SECURITY				
Virhembe police post	Completion of two police houses	200,000	200,000	
Mukhonje Ileho police	Completion of two police houses	200,000	200,000	
Shinyalu police post	Completion of two police houses	300,000	300,000	
Mukhonje Assistant Chiefs Office	Completion of chiefs office	200,000	200,000	
Kakamega East Sub County Police	Purchase of land	4,000,000		

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Name	Brief Transaction Description	Outstanding Balance Current FY	Outstanding Balance Previous FY	Comments
Sub-Total		(22,019,285)	5,569,108	
Acquisition of assets				
Purchase of office furniture	Purchase of office furniture	1,337,738	1,337,738	
Construction of NG CDF Office	Construction of NG CDF Office	1,228,737	3,000,000	
Sub-total		2,566,475	4,337,738	
Oversight Committee Expenses(itemize)	Allowances for Constituency Oversight Committee		81,819	
Others (specify)				
Strategic plan			2,000,000	
NG CDF social security			3,000,000	
Sub-Total			5,000,000	
Funds pending approval		16,398,311		
Grand Total		74,930,461	94,536,184	

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Annex 4 – Summary of Fixed Asset Register

Asset class	Historical Cost b/f (Kshs)	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost (Kshs) At Year End
Transport equipment	11,702,190			11,702,190
Office equipment, furniture and fittings	18,600			18,600
ICT Equipment, Software and Other ICT Assets	797,540			797,540
Other Machinery and Equipment	47,000			47,000
Total	12,565,330			12,565,330

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Annex 5 –PMC Bank Balances as at 30th June 2024

PMC	Bank	Account number	Bank Balance 2023/2024	Bank Balance 2022/2023
Khayega Primary School	Equity	500279036834	1,227,032	8,171
Muraka Primary School	Equity	500279026025	15,132	15,132
St Pauls Shibuye Primary School	Equity	500279026117	4,024	4,024
Lirhanda Girls Primary School	Equity	500279036361	673,435	673,435
Shilongo Primary School	Equity	500279025939	12,480	12,480
Makuchi primary school	Equity	500279106780	80	80
Lunyu Primary School	Equity	500279658461	1,941	1,941
Ebukaburu Primary School	Equity	500279758253	2,514	2,514
Iloro Secondary School	Equity	500279760879	5,616	
Singila Primary School	Equity	500279865136	6,699	7,066
Ihondolo Primary School	Equity	500279299657	1,180	
Wakukha Primary School	Equity	500279780192	1,047	6,699
Rev Kisia Secondary School	Equity	500279599437	686	686
Ivakale Secondary School	Equity	500279026068	9,674	1,180
Mukhonje Primary School	Equity	500279519096	4,128	1,047
Shanderema Secondary School	Equity	500279276833	1,942	687
Shamiloli Secondary School	Equity	500279774314	176,321	9,674
Bishop Sulumeti Mukomari	Equity	500280883766	534	4,128

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PMC	Bank	Account number	Bank Balance 2023/2024	Bank Balance 2022/2023
Shihuli primary school	Equity	500280757172	9,190	1,942
Lubao primary school	Equity	500280842605	14,070	176,321
St Ignatius Mukumu boys	Equity	500280787434	3,525	534
Munasio primary school	Equity	500284478531	13,278	9,190
Kisaina primary school	Equity	500285010653	4,543	9,070
Shinyalu DCC Toilet project	Equity	500279791589	1,200	3,525
Solyo Primary school	Equity	500285011272.00	304,616	
Mukulusu Primary school	Equity	500284455329.00	1,000	
Wanzalala Primary school	Equity	500285256397.00	1,950	
Shivakala Primary school	Equity	500285366871.00	4,425	
Ingolomosio Primary School	Cooperative	1139804278500	653,140	653,140
Magakha Primary School	Cooperative	1139632654400	523	523
Shanda Primary School	Cooperative	1139166529300	750	750
Bukhaywa Primary School	Cooperative	1139165020600	2,674	2,674
Ivakale Primary School	Cooperative	1139165107100	1,000	1,000
Lirhanda Mixed Primary School	Cooperative	1139167559901	22,233	22,233
Madioli Primary School	Cooperative	1139165659001	3,023	3,023
Mundulu Primary School	Cooperative	1139165050601	4,341	4,341
Shanda Primary School	Cooperative	1139166529300	630	630

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PMC	Bank	Account number	Bank Balance 2023/2024	Bank Balance 2022/2023
Shavirotsi Primary School	Cooperative	1139165058101	850	850
Lwanda FAM Primary school	Sidian Bank Kakamega	01060710003206	186,809	
Mugomari Primary school	Sidian Bank Kakamega	01060710002808	163,903	
TOTAL			3,542,135	1,638,687

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Annex 6: Progress On Follow Up of Auditor Recommendations

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor and subsequent progress made on the resolution of the issues.

Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Time frame: (Put a date when you expect the issue to be resolved)
1.Unsupported bursary disbursements	The statement of receipts and payments reflects other grants and transfers of amount of kshs 47,987,015 as disclosed under Note 6 to the financial statements. The amount includes disbursements of bursary to secondary schools and tertiary institutions totaling kshs 37,058,669. however advertisements applications forms vetting committee minutes copies of receipts and acknowledgment letters from the beneficiary institutions were not provided	The management has provided all the required documents for the prove of the expenditure	Resolved	

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Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Time frame: (Put a date when you expect the issue to be resolved)
2. Unsupported Projects management committee balances	Note 11 reflects projects management committee (PMC) account balances of kshs 1,638,688 as disclosed in Annex 5 to the financial statements. However, bank reconciliation statements and cash books to support these balances were not provided for audit. in the circumstances the accuracy and completeness of the project management committee account balances kshs 1,638,688 could not be confirmed.	Management provided the certificates of bank balances to all the PMCs	Resolved	

MACLEVIS ECHWA

Name

Fund Account Manager.