

REPUBLIC OF KENYA



OFFICE OF THE AUDITOR-GENERAL

Enhancing Accountability

NATIONAL ASSEMBLY
PAPERS LAID

REPORT DATE: 20 FEB 2025

DAY:
THURSDAY

TABLED
BY:

Hon. NATAMI WATBO, MP
DEPUTY MAJORITY NHP

CLERK-AT
THE-TABLE:

INZITU MWALU

OF

PARLIAMENT
OF KENYA
LIBRARY

THE AUDITOR-GENERAL

ON

**ST. PATRICK'S HIGH SCHOOL
ITEN**

**FOR THE SIX (6) MONTHS PERIOD
ENDED 30 JUNE, 2021**

ELGEYO MARAKWET COUNTY



ST PATRICKS ITEN SCHOOL

ANNUAL REPORT AND FINANCIAL STATEMENTS

**FOR THE FINANCIAL YEAR ENDED
30th June 2021**

**Prepared in accordance with the Cash Basis of Accounting Method under the International Public
Sector Accounting Standards (IPSAS)**

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I. KEY SCHOOL INFORMATION AND MANAGEMENT

(a) Background information

The school is domiciled in Kenya and its operations are governed under the Basic Education Act, 2013. It is located in Elgeyo Marakwet County, Keiyo North Sub-County

The school was registered in January 1961 under registration number xxx and is currently categorized as a National public school established, owned or operated by the Government.

The school is a boarding school and had 1600 number of students as at 30th June 2021 It has 8 streams and 72 teachers of which 67 teachers are employed by the School Board Of Management.

(b) School Board of Management - Board Members

The School Board of Management established under Section 55 of the Basic Education Act, 2013; is composed of the following members:

Ref:	Name of Board Member	Designation	Date of appointment
1	John Chemweno	Chairman	15/7/2022
2	Peter Rotich	Secretary - Principal	15/7/2022
3	Luke kiprono	Member	15/7/2022
4	Fr Richard kimosop	Member	15/7/2022
5	Kimaiyo kiprop	Chair parents	15/7/2022
6	Zepanis Chelimo	Member	15/7/2022
7	Maxmilla Barasa	Member	15/7/2022
8	Mark Cherop	Member – Rep CEB	15/7/2022
9	Mark Terwes	Member Rep Teachers	15/7/2022
10	Fr Richard Kimosop	3 Members - Sponsor	15/7/2022
11	Charity kimaiyo	Member - Community	15/7/2022
12	Rose Kwambai	MemberSpecial Needs	15/7/2022
13	Wilson chirchir	Rep Students	15/7/2022

(c) Committees of the Board

Ref:	Name of Committee	Names of Members	Designation	Number of meetings attended during the year
1	Executive Committee	John Chemweno	Chairman	4/4
		Peter Rotich	secretary	4/4
		Charity kimaiyo	Member	4/4
		Kimaiyo Kiprop	Member	4/4
		Luke kiprono	member	4/4
2	Audit Committee	Mark cherop	Chairman	0
		Peter Rotich	Member	0
		Kimaiyo kiprop	Member	0
		Teresia Mbuthia	member	0
3	Finance,procurement and general purposes Committee	Luke kiprono	Chairman	1/1
		John chemweno	Member	1/1
		Peter rotich	Member	1/1
		Teresia Mbuthia	Member	1/1
		Mark Terwes	Member	1/1
		Rose Kwambai	member	0
4	Academic Committee	Wilson chirchir	Chairman	2/2
		Joel Rutto	Member	2/2
		Fr Richard kimosop	Member	2/2
		Mark Terwes	Member	2/2
		Charity kimaiyo	member	1/2
		Zephania chelimo		2/2
5	Development Committee	Luke kiprono	Chairman	3/3
		Elijah sawand	Member	3/3
		Peter Rotich	Member	3/3
		John chemweno	Member	3/3
		Rose kwambai	Member	3/3
		Kimaiyo kiprop	Member	2/3
		Rev John Sangut	member	2/3
6	Discipline and welfare Committee	Bro colm O,connell	Chairman	0
		Peter rotich	Member	0
		Rotich kwambai	Member	0
		Zephania chelimo	Member	0
		Fr richardkimosop	Mrmber	0
		Mark Terwes	member	0
7	Adhoc Committee (if any during the year)			

(d) School operation Management

For the financial year ended 30th June 2021 the School day-to-day management was under the following persons:

Ref:	Designation	Name	TSC Number
1	Principal	Peter Rotich	TSC NO.347533
2	Deputy Principal	Elijah sawanda	TSCNO.349862
3	School Bursar	Musa cheruiyot	SPHS/S/054

KEY SCHOOL INFORMATION AND MANAGEMENT (Continued)**(e) Schools contacts**

Post Office Box: 310
 Telephone: 0715380100
 E-mail: stpatricksitn@yahoo.com
 Website:
 Facebook: st patricks Gallary
 Twitter:

(f) School Bankers

The following school operated 11 number of bank accounts in the following banks:

1. Name of Bank: Kenya Commercial Bank - Iten Branch
2. Account Number: 1103227246
3. Account Number: 1103209779
4. Account Number: 1103207059
5. Account Number: 1103223119
6. Account Number: 1133179673
7. Account Number: 083-175032591
8. Name of Bank: EQUITY BANK Branch: ITEN
9. Account Number: 1530260940205
10. Account Number: 153027738793
11. Account Number: 1530277349689
12. Name of Bank: Access Branch: ITEN
Account Number: 0180100000006
13. Name of Bank: ABSA Branch: ELDORET
Account Number: 0031285135

MPESA Pay Bill No. 522123 attached to acc 20226k - 1103227246 KCB bank account

(g) Independent Auditors

Office of the Auditor General
Anniversary Towers, University Way
P.O. Box 30084
GPO 00100
Nairobi, Kenya

II. SUMMARY REPORT OF PERFORMANCE OF THE SCHOOL

The following is a summary report of the performance of the school against the set performance evaluation criteria:

a) Financial performance:**SURPLUS**

YEAR	2021	2022	
KSH	3.5M	2.9.0M	

-CAPITATION

YEAR	2021	2022	
KSH	15.5M	28.8M	

b) Teacher Student ratio: 1:22

STUDENT	1800
TEACHER	78

c) Mean score in the 2023 KCSE:

YEAR	2021	2022	2023
MEAN SCORE	B-	B-	B-
STUDENTS	399	447	374

d) Capacity of the school:

DORMS	DHALL	CLASSES	TOILET	WATER TANKS	LABS	FIELDS	CANOPHY	LIBRARY
11	1	36	40	10	5	1	1	1

e) Mean score in the 2022 KCSE:

YEAR	2020	2021	2022
MEAN SCORE	B	B-	B-
STUDENTS	268	399	447

f) Capacity of the school:

DORMS	DHALL	CLASSES	TOILET	WATER TANKS	LABS	FIELDS	CANOPHY	LIBRARY
11	1	36	40	10	5	1	1	1

Indicate the number of students in the school vis a vie the facilities like the dormitories, the dining hall, the laboratories, toilets and other amenities. This information will provide useful details for the Ministry of Education.

g) Development projects carried out by the school:

PROJECT	SOURCE FUNDS	VALUE
TUITION LAB	MIF	13,000,000=
DOMITORY	PARENTS PA	17,000,000=

Sign



School Principal




III. STATEMENT OF SCHOOL MANAGEMENT RESPONSIBILITY

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, each National Government School shall prepare financial statements in respect of that school. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed by the Public Sector Accounting Standards Board of Kenya from time to time.


Schedule 4 (Section 23) of the Education Act, 2013 requires the Board of Management of a public institution of basic education to be keep all proper books and records of accounts of the income, expenditure and assets of the institution.

The Board of Management of *ST PATRICKS ITEN* accepts responsibility for the school's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS).

The Board of Management is of the opinion that the school's financial statements give a true and fair view of the state of the school's transactions during the financial year ended 30th June, 2021, and of the school's financial position as at that date.

Name: JOHN CHEMWENO
Designation: Chairman, School Board of Management
Sign:
Date: 31/3/2023 

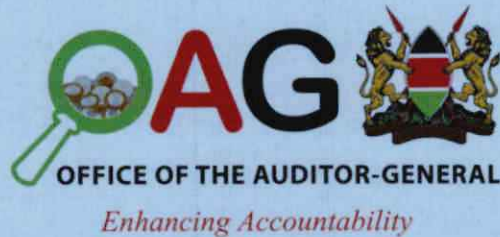
Name: PETER K. ROTICH
Designation: School Principal & Secretary to Board of Management
Sign:
Date: 31/3/2023 

Name: MUSA CHERUIYOT
Designation: Bursar/ Finance Officer
Sign:
Date: 31/3/2023 



REPUBLIC OF KENYA

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Website: www.oagkenya.go.ke



HEADQUARTERS
Anniversary Towers
Monrovia Street
P.O Box 30084-00100
NAIROBI

REPORT OF THE AUDITOR-GENERAL ON ST. PATRICK'S HIGH SCHOOL - ITEN FOR THE SIX (6) MONTHS' PERIOD ENDED 30 JUNE, 2021 – ELGEYO MARAKWET COUNTY

PREAMBLE

I draw your attention to the contents of my report which is in three parts:

- A. Report on the Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements.
- B. Report on Lawfulness and Effectiveness in Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure Government achieves value for money and that such funds are applied for the intended purpose.
- C. Report on Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, the risk management environment, and the internal controls developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

An unmodified opinion does not necessarily mean that an entity has complied with all relevant laws and regulations and that its internal controls, risk management and governance systems are properly designed and were working effectively in the financial year under review.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012 and the Public Audit Act, 2015. The three parts of the report, when read together constitute the report of the Auditor-General.

REPORT ON THE FINANCIAL STATEMENTS

Qualified Opinion

I have audited the accompanying financial statements of St. Patrick`s High School -Iten - Elgeyo Marakwet County - set out on pages 11 to 27, which comprises of the statement of financial assets and financial liabilities as at 30 June, 2021, and the statement of receipts and payments, statement of cash flows and statement of budgeted verses actual amounts for the six (6) months period then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effect of the matters described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of St. Patrick`s High School -Iten as at 30 June, 2021, and of its financial performance and its cash flows for the for the six (6) months period then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the Public Finance Management Act, 2012 and the Basic Education Act, 2013.

Basis for Qualified Opinion

1. Unsupported Accounts Receivables

The statement of financial assets and financial liabilities reflects accounts receivables balance amounting to Kshs.13,381,420 as disclosed in Note 10 to the financial statements. However, the supporting schedules, detailed aging analysis and issued invoices were not provided for audit review.

In the circumstances, the accuracy of the accounts receivables balance of Kshs.13,381,420 could not be confirmed.

2. Unsupported Accounts Payables

The statement of financial assets and financial liabilities reflects payables balance of Kshs.9,923,696 as disclosed in Note 11 to the financial statements. However, the supporting schedules, detailed aging analysis and issued invoices were not provided for audit review.

In the circumstances, the accuracy and completeness of trade payables balance of Kshs.9,923,696 could not be confirmed.

3. Unsupported Cash and Cash Equivalentents

The statement of financial assets and financial liabilities reflects cash and cash equivalentents balance of Kshs.6,810,353 as disclosed in Notes 8 and 9 to the financial

statements. Included in this balance are bank account and cash account balances of Kshs.6,783,941 and Kshs.26,412 respectively. However, the bank balances were not supported by cash books, bank certificates and bank reconciliation statements.

In the circumstances, the accuracy and completeness of bank balance of Kshs.6,783,941 could not be confirmed.

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the St. Patrick's High School - Iten Management in accordance with ISSAI 130 on Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Key Audit Matters

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. There were no key audit matters to report in the year under review.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the matter described in the Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources section of my report, I confirm that, nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

1. Failure to Open a Bank Account

The statement of receipts and payments and as disclosed in Note 4 to the financial statements reflects school fund income - other receipts of Kshs.2,954,587. Review of the School's records revealed that there was co-mingling of other receipts with the School fund. This is contrary to Ministry of Education Circular Ref. No:MOE.HQS/3/13/3 dated 16 June, 2021 on guidelines on implementation of Free Day Secondary Education (FDSE) which requires that schools with income generating activities to open separate bank accounts for the stream of income.

In the circumstances, the accuracy and completeness of school fund income - other receipts of Kshs.2,954,587 could not be confirmed.

2. Late Submission of Financial Statements

During the year under review, Management submitted the financial statements to the Auditor-General on 7 March, 2024 instead of the statutory deadline of 30 September, 2021. This was contrary to the Ministry of Education circular Ref.MOE/DSAS/FIN/17/1/17 dated 19 August, 2021 which stated that the School's financial statements should be ready by 30 September, 2021 in compliance with Section 81 of the Public Finance Management Act, 2012 on preparation of the financial statements.

In the circumstances, Management was in breach of the law.

3. Failure to Prepare School Improvement Plan

During the year/period under review, the School did not have an approved School Improvement plan, contrary to Section 2.2 of the Ministry of Education Operation Manual for Utilization of Learner Capitation Grant and Other School Funds, which requires schools to identify in every three-year school improvement planning cycle, one priority area in each of the four key areas which include curriculum implementation, foundational literacy and numeracy outcomes, an enabling environment for learning and parental involvement and community engagement for implementation.

In the circumstances, Management was in breach of the law.

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion

REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, except for the matters described in the Basis for Conclusion on Effectiveness of Internal Controls, Risk Management and Governance section of my report, I confirm that, nothing else has come to my attention to cause me to believe that internal controls, risk management and overall governance were not effective.

Basis for Conclusion

1. Inventory Management.

Review of the store ledgers maintained revealed that the School procured food items, office stationery and supplies, drugs and sports supplies for its operations that were received and recorded in the stores before being dispensed to the kitchen, office

departments amongst others. However, the annual stock take was not conducted as at 30 June, 2021 to confirm the closing stock balances of inventories.

In the circumstances, the effectiveness of internal controls for management of inventory could not be confirmed.

2. Lack of Fixed Assets Register

Annex 2 Summary of Fixed Assets Register to the financial statements reflect a summary of fixed assets register with Nil values. However, review of records revealed that the School had various assets which include land, buildings, motor vehicles, furniture, texts books, computers and lab equipment. However, the assets were not valued. In addition, the assets listing provided for review did not indicate the date of acquisition, detailed serial and tagging numbers, cost or valuation amount, depreciation rates and net book values.

In the circumstances, lack of a comprehensive Fixed Asset Register may lead to loss of assets and inaccurate disclosure in financial statements.

3. Lack of Risk Management Policy

Review of the School's risk management processes revealed that the School did not have a risk management policy in place as required by Regulation 165(1) of the Public Finance Management (National Government) Regulations, 2015.

In the circumstances, the effectiveness of risk management system at the School could not be confirmed.

4. Lack of a Disaster Management Committee

Review of the School's Policies revealed that there was no disaster management committee in place. The Committees is mandated to oversee the implementation of disaster management initiatives and ensure that the School has a contingency plan in place.

In the circumstances, Management might not properly mitigate and cushion itself in case of an emergency situation or major disaster occurring.

5. Lack of Internal Audit Function and Audit Committee

During the year under review, the School had not constituted an audit committee and an internal audit unit as required by Regulation 166(1) and (2) of the Public Finance Management (National Government) Regulation, 2015 which states that, the internal audit unit of a National Government entity to assess effectiveness of the School through an internal performance appraisal commenting on its effectiveness in the annual report to The National Treasury.

In the circumstances, the School did not benefit from the oversight role and advice from the audit committee and the internal audit function.

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal controls, risk management and overall governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of Management and those Charged with Governance

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal controls as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal controls, risk management and overall governance.

In preparing the financial statements, Management is responsible for assessing the School's ability to continue to sustain its services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless Management is aware of the intentions to terminate the School or to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the School's financial reporting process, reviewing the effectiveness of how Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with

Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal controls in order to give an assurance on the effectiveness of internal controls, risk management and overall governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal controls would not necessarily disclose all matters in the internal controls that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal controls may not prevent or detect misstatements and instances of non-compliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by Management.

- Conclude on the appropriateness of Management's use of the applicable basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the School to cease to continue to sustain its services.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the School to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal controls that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence, and where applicable, related safeguards.


FCPA Nancy Gathungu, CBS
AUDITOR-GENERAL

Nairobi

05 September, 2024

V. STATEMENT OF RECEIPTS AND PAYMENTS PERIOD TO 30TH JUNE 2021

DESCRIPTION OF VOTE HEAD	Note	2020-2021 Kshs	2019-2020 Kshs
RECEIPTS			
Capitation grants for tuition	1	1,475,919.00	255,1150.00
Capitation grants for operations	2	1,418,339.00	10,072,902.00
School Fund Income- Parents' Contributions	3	48,833,218.00	7,404,873.00
School Fund Income- Other receipts	4	2,954,587.00	45,750,915.00
Proceeds from borrowings		0	0
TOTAL RECEIPTS		67,447,063.75	65,779,840.00
PAYMENTS			
Payments for Tuition	5	1,468,160.00	2,543,103.00
Payments for operations	6	1,4036,900.70	10,072,902.00
Boarding and school fund payments	7	48,403,483.00	37,674,629.00
TOTAL PAYMENTS		63,908,543.70	50,290,634.00
SURPLUS/DEFICIT		3,538,520.05	15,489,206.00

The school financial statements were approved on 31st March, 2023 and signed by:

Sign:

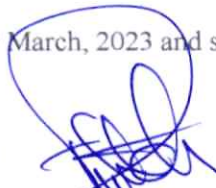


Name John Chemweno

Chair BOM

Date 31/3/2023

Sign



Name Peter Rotich

School Principal/
Secretary to BOM

Date 31/3/2023

Sign



Name Musa Cheruiyot

Bursar/
Finance Officer

VI. STATEMENT OF FINANCIAL ASSETS AND FINANCIAL LIABILITIES AS AT 30TH JUNE 2021

	Note	2020-2021 Kshs	2019-2020 Kshs
FINANCIAL ASSETS			
Cash and Cash Equivalents			
Bank Balances	8	6,783,940.50	1,030,251.95
Cash Balances	9	26,412.00	11,260.00
Short term Investment	10	0	0
Total Cash and cash equivalent		6,810,352.50	1,041,511.95
Account's receivables	11	13,381,420.00	21,454,560.00
TOTAL FINANCIAL ASSETS		20,191,772.50	22,496,071.95
FINANCIAL LIABILITIES			
Accounts Payables	12	9,923,696.00	15,766,515.50
NET FINANCIAL ASSETS		10,268,076.50	6,729,556.45
REPRESENTED BY			
Accumulated Fund b/fwd		6,729,556.45	3,724,102.75
Surplus/Deficit for the year		3,538,520.05	3,005,453.70
NET FINANCIAL POSSITION		10,268,076.50	6,729,556.45

The School's financial statements were approved on 31st March 2023 and signed by:

Sign:



Name John Chemweno

Chair BOM

Date 31/3/2023

Sign



Name Peter Rotich

School Principal/
Secretary to BOM

Date 31/3/2023

Sign



Name Musa Cheruiyot

ST. PATRICKS ITEN HIGH SCHOOL
P. O. Box 316, ITEN
Finance Office

Date
07 MAR 2024

Email: stpatricksitens@yahoo.com
TEL: 0715 380 100

VII. STATEMENT OF CASH FLOWS FOR THE PERIOD ENDED 30TH JUNE 2021

		2020-2021	2019-2020
		Kshs	Kshs
Receipts for operating income			
Capitation grants for tuition	1	1,475,919.75	2,551,150.00
Capitation grants for operations	2	14,183,339.00	10,072,902.00
School fund income- Parents contributions/ fees	3	48,833,218.00	7,404,873.00
School fund income- other receipts	4	2,954,587.00	45,750,915.00
Total receipts		67,447,063.75	65,779,840.00
Payments			
Payments for Tuition	6	1,468,160.00	2,543,103.00
Payments for operations	7	14,036,900.70	10,072,902.00
Boarding and school fund payments	8	48,403,483.00	30,538,085.00
Total payments			
Net cash flow from operating activities		63,908,543.70	43,154,090.00
CASHFLOW FROM INVESTING ACTIVITIES			
Proceeds from Sale of Assets		3,538,520.05	22,625,750.00
Acquisition of Assets		(2,577,000.00)	(18,772,000.00)
Proceeds from investments			
Purchase of investments			
Net cash flows from Investing Activities		961,520.05	3,853,750.00
CASHFLOW FROM BORROWING ACTIVITIES			
Proceeds from borrowings/ loans			
Repayment of principal borrowings			
Net cash flow from financing activities			
NET INCREASE IN CASH AND CASH EQUIVALENTS		961,520.05	3,853,750.00
Cash and cash equivalent at BEGINNING of the year		5,848,832.45	1995082.45
Cash and cash equivalent at END of the year		6,810,352.50	5,848,832.45

Sign:



Name John Chemweno

Chair BOM

Date 31/3/2023

Sign



Name Peter Rotich

School Principal/
Secretary to BOM

Date 31/3/2023

Sign



Name Musa Cheruiyot

Bursar/
Finance Officer

VIII. STATEMENT OF BUDGETED VERSUS ACTUAL AMOUNTS FOR THE YEAR ENDED 30TH JUNE 20XX

Receipt/expenses Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilization Difference	% of Utilization
	a	b	c=a+b	d	e=c-d	f=d/c %
	Kshs	Kshs			Kshs	Kshs
RECEIPTS						
<i>(1) CAPITATION GRANT ON TUITION</i>						
Textbooks and reference materials	717915	0	717915	533370	184545	74%
Exercise books	1485000	0	1485000	942158.75	542841.25	59%
Laboratory equipment	660000	0	660000	391	659609	0%
Internal exams	123750	0	123750	0	123750	0%
Teaching / learning materials	264000	0	264000	0	264000	0%
Chalks	3135	0	3135	0	3135	0%
Exams and assessment	00	0	00		0	0
Teachers guides	165000	0	165000	0	165000	0%
<i>(2) CAPITATION GRANT ON OPERATIONS</i>						
Personnel emoluments	4747875	0	4747875	3478992	1268883	73%
Repairs and maintenance	475000	1162804	800847	800847	5111957	100%
Local transport / travelling	852225	0	852225	817700	34525	95%
Electricity and water	858000	319170	1440000	1440000	0	100%
Medical	1650000	0	1650000	0	1650000	0%
Administration costs	1296500	0	1296500	817700	478800	63%
Activity	1237500	0	1237500	623600	613900	50%
Gratuity	0	0	0	0	0	0
SMASSE	165000	0	165000	0	0	0%

ST PATRICKS ITEN SCHOOL
Annual Report and Financial Statements for the year ended 30th June 2021

Receipt/expenses Item	Original Budget a Kshs	Adjustments b Kshs	Final Budget c=a+b	Actual on Comparable Basis d	Budget Utilization Difference e=c-d Kshs	% of Utilization f=d/c % Kshs
(3) FEES CHARGED ON PARENTS						
Personnel emoluments	4747875	437435	5185310	5185310	0	100%
Repairs and maintenance	1650000	66180	1650000	1650000	0	100%
Local transport / travelling	1998000	1012192	3010192	3010192	0	100%
Electricity and water	4432725	1531399	4432725	4432725	0	100%
Medical	0	0	0	0	0	100%
Administration costs	1555950	337699	1893649	1893649	0	100%
Activity	658350	371578	658350	658350	0	100%
SMASSE	20571375	7126129	20571375	20571375	0	100%
Fee on Boarding Equipment and Stores						
OTHER INCOME	81000	22800	103800	103800	0	100%
Rent income	2500000	454587	2954587	2954587	0	100%
Income from farming activities	0	0	0	0	0	100%
Insurance compensation	7700	3900	11600	11600	0	100%
Income from Posho mill	300000	244000	300000	300000	0	100%
Income from Bus Hire	53203875	13089873	56380335	50226346	11100945	89%
TOTAL INCOME						
(1) EXPENDITURE FOR TUITION						
Textbooks and reference materials	717915	0	717915	174260	543655	75%
Exercise books	1485000	0	1485000	529200	955800	35%
Laboratory equipment	660000	0	660000	272700	387300	41%
Internal exams	123750	0	123750	112500	11250	90%
Teaching / learning materials	264000	0	264000	229500	34500	86%

ST PATRICKS ITEN SCHOOL
Annual Report and Financial Statements for the year ended 30th June 2021

Receipt/expenses Item	Original Budget a Kshs	Adjustments b Kshs	Final Budget c=a+b	Actual on Comparable Basis d	Budget Utilization Difference e=c-d Kshs	% of Utilization f=d/c % Kshs
Chalks	3135	0	3135	0	3135	0%
Exams and assessment	00	0	00	0	0	0
Teachers guides	165000	0	165000	150000	15000	91%
Administration costs						
Bank Charges						
(2) EXPENDITURE FOR OPERATIONS						
Personnel emoluments	4747875	0	4747875	4685994	61881	98%
Repairs, maintenance & improvements	475000	1162804	5912804	5912804	0	100%
Local transport / travelling	852225	0	852225	444203	408022	52%
Electricity, water and conservancy	858000	262830	1120830	1120830	0	100%
Medical	1650000	0	1650000	0	165000	0%
Administration costs	1296500	0	1296500	550570	745930	42%
Activity Expenses	1237500	0	1237500	236480	1001020	19%
Gratuity	0	0	0	0	0	0
SMASSE	165000	0	165000	0	0	0%
(3) EXPENDITURE FOR SCHOOL FUND						
Personnel emoluments	4747875		4747875	3912106	835769	82%
Repairs, maintenance and improvements	1650000	4406000	6056000	6056000	0	100%
Local transport / travelling	1998000	0	1998000	577850	1420150	28%
Electricity, water and conservancy	4432725	0	4432725	1166120	3266605	26%
Medical Expenses	0	4120	4120	4120	0	100%

ST PATRICKS ITEN SCHOOL
Annual Report and Financial Statements for the year ended 30th June 2021

Receipt/expenses Item	Original Budget a K.shs	Adjustments b K.shs	Final Budget c=a+b K.shs	Actual on Comparable Basis d K.shs	Budget Utilization Difference e=c-d K.shs	% of Utilization f=d/c % K.shs
Administration costs	1555950	659275	2215225	2215225	0	100%
Activity	658350	232350	426000	426000	0	100%
Gratuity	20571375		20571375	16258310	4313065	79%
Lunch programme	2500000		2500000	2177944	322056	87%
Boarding Equipment and Stores						
Expenditure for Income Generating Activity						
Insurance costs	162000	0	162000	37000	125000	2%
Other expenses on investments						
Rent Expenses						
Bank Charges						
Loan Interest Repayment						
Loan Principal Repayment						
Acquisition of Assets						
TOTALS	52977175	6727379	63514854	47249716	14615138	74%

[Provide below a commentary on significant underutilization (below 90% of utilization) and any overutilization above 100%]

- i. Kxxx
- ii. Kxxx

IX. SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of these financial statements are set out below:

1. Statement of compliance and basis of preparation

The financial statements have been prepared in accordance with and comply with International Public Sector Accounting Standards (IPSAS) with particular emphasis on Cash Basis Financial Reporting under the Cash Basis of Accounting and applicable government legislations and regulations. The financial statements comply with and conform to the form of presentation prescribed by the Public Sector Accounting Standards Board of Kenya.

This cash basis of accounting has been supplemented with accounting for; a) receivables that include imprest, salary advances and other receivables and b) payables that include deposits and retentions and payables from operations.

The financial statements are presented in Kenya Shillings, which is the functional and reporting currency of the *school* and all values are rounded to the nearest Kenya Shilling (Kshs). The accounting policies adopted have been consistently applied to all the years presented.

2. Recognition of receipts and payments

The *school* recognises all receipts from the various sources when the event occurs and the related cash has actually been received by the *school*. In addition, the *school* recognises all expenses when the event occurs and the related cash has actually been paid out by the *school*.

3. In-kind contributions

In-kind contributions are donations that are made to the *school* in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the *school* includes such value in the statement of receipts and payments both as a receipt and as a payment in equal and opposite amounts; otherwise, the contribution is not recorded.

4. Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at various financial institutions at the end of the financial year.

SIGNIFICANT ACCOUNTING POLICIES (Continued)

5. Accounts Receivable

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. This is in recognition of the government practice where the imprest payments are recognized as expenditure when fully accounted for by the imprest or AIE holders. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

6. Accounts Payable

For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized as accounts payables. This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. This is an enhancement to the cash accounting policy adopted by National Government Ministries and agencies. Other liabilities including pending bills are disclosed in the financial statements. Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years.

7. Non-current assets

Non-current assets are expensed at the time of acquisition while disposal proceeds are recognized as receipts at the time of disposal. However, the acquisitions and disposals are reflected in the school fixed asset register a summary of which is provided as a memorandum to these financial statements.

8. Budget

The budget is developed on the same accounting basis (cash basis), the same accounts classification basis, and for the same period as the financial statements. The *school's* budget was approved by the School Board of Management. A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

9. Comparative figures

Where necessary comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

10. Subsequent events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30th June 20XX.

X. NOTES TO THE FINANCIAL STATEMENTS**1 CAPITATION GRANT FOR TUITION**

	2020-2021	2019-2020
	Kshs	Kshs
Textbooks and reference materials	533,370.00	561,425.00
Exercise books	942,158.00	737,040.00
Laboratory equipment	391.00	342,700.00
Internal exams		230,380.00
Teaching / learning materials		562,370.00
Chalks		35,505.00
Exams and assessment		
Teachers guides		81,730.00
Total	1,475,919.70	2,551,150.00

2 CAPITATION GRANT FOR OPERATIONS

	2020-2021	2019-2020
	Kshs	Kshs
Personnel emoluments	9,683,492.00	7,019,042.00
Repairs and maintenance	3,478,992.00	320,420.00
Local transport / travelling	817,700.00	714,230.00
Electricity and water	1,440,000	1,011,110.00
Medical		456,500.00
Administration costs	817,700.00	981,980.00
Activity	623,600.00	551,600.00
Total	14,183,339.00	10,072,902.00

3 PARENTS CONTRIBUTION/FEES - SCHOOL FUND ACCOUNT

	2020-2021	2019-2020
	Kshs	Kshs
Personnel emoluments	18,369,669.00	15,209,031.00
Repairs and maintenance	1,583,820.00	2,354,375.00
Local transport / travelling	3,010,192.00	3,865,688.00
Electricity and water	2,901,326.00	3,917,364.00
Medical	0	0
Administration costs	1,893,649.00	2,622,630.00
Activity	286,772.00	557,423.00
Total	48,833,218.00	25,526,511.00

NOTES TO THE FINANCIAL STATEMENTS (Continued)

4 OTHER RECEIPTS – SCHOOL FUND ACCOUNT

	2020-2021	2019-2020
	Kshs	Kshs
Fee on Boarding Equipment and Stores	18,445,246.00	14,504,745.00
Rent income	108,300.00	108,700.00
Income from farming activities	2,177,944.00	4,889,500.00
Insurance compensation	0	0
Income from Posho mill	0	0
Income from Bus Hire	56,300.00	721,459.00
Fee for hire of ground and equipment		
Income from grants and donations*		
Interest income		
Dividends income		
Total	2,954,587.00	20,224,404.00

(Include an explanation on the kind and source of grants/ donations received by the school.)

5 PAYMENTS FOR TUITION

	2020-2021	2019-2020
	Kshs	Kshs
Textbooks and reference materials	174,260.00	462,000.00
Exercise books	529,200.00	87,791.00
Laboratory equipment	272,700.00	356,373.00
Internal exams	112,500.00	259,480.00
Teaching / learning materials	229,500.00	501,840.00
Chalks		
Exams and assessment		
Teachers guides	150,000	85,500.00
Administration Costs		
Bank Charges		
Total	1,468,160.00	2,543,103.00

NOTES TO THE FINANCIAL STATEMENTS (Continued)

6 PAYMENTS FOR OPERATIONS

	2020-2021	2019-2020
	Kshs	Kshs
Personnel emoluments	4,685,994.00	4,615,930.00
Service Gratuity	0	0
Administration Cost	550,570.00	946,425.00
Repairs and maintenance & improvements	108,601.00	1,189,956.00
Local transport / travelling	44,203.00	746,464.00
Electricity and water	1,120,830.00	1,137,615.00
Medical	0	0
Activity Expenses	236,480.00	948,262.00
SMASSE		
Insurance Cost		
Bank Charges		
Acquisition of Assets	591,804.00	0
TOTAL	14,036,900.00	10,072,902.00

7 BOARDING AND SCHOOL FUND PAYMENTS

	2020-2021	2019-2020
	Kshs	Kshs
Personnel emoluments	3,912,106.00	8,209,126.00
Service Gratuity	0	
Repairs and maintenance & Improvements	864,242.00	5,429,513.00
Local transport / travelling	577,850.00	1,508,940.00
Electricity and water	11,661.20	1,412,655.00
Medical Expenses	4,120.00	
Administration costs	2,215,225.00	3,719,001.00
Lunch Programme	0	
Bank Charges	0	
Expenses on Income Generating Activities	0	
Fee on Boarding Equipment and Stores	16,258,310.00	15,976,833.00
Rent Expenses	37,000.00	
Insurance Cost (Life Property)	0	
Loan Principal repayment	0	
Loan Interest repayment	0	
Acquisition of Assets	6,056,000.00	
TOTAL	48,403,483.00	37,674,629.00

Expenses on income generating activities** should include all costs relating to the school earnings on other receipts as recorded in note 4. These costs should include farm maintenance, posho mill maintenance, ground maintenance and costs incurred during hire of school bus among others.

NOTES TO THE FINANCIAL STATEMENTS (Continued)

8 BANK ACCOUNTS

Name of Bank, Account No. & currency	Bank Account Number	2020-2021	2019-2020
		Kshs	Kshs
Tuition Account		20,930.70	13,170.95
Operations Account		3,487,134.50	204,944.50
School Fund Account/Boarding		1,429,018.05	1,006,385.05
Savings Account			
Parent Association Development Account		-	
Income generating activities Account		1,689,713.00	921,120.00
Infrastructural Account		3,487,134.50	204,944.50
Total		6,783,940.50	1,030,251.95

9 CASH IN HAND

Description	2020-2021	2019-2020
	Kshs	Kshs
Tuition Account		
Operation Account		
School Fund account	26,412.00	11,260.00
Total	26,412.00	11,260.00

10 SHORT TERM INVESTMENTS

Description	2020-2021	2019-2020
	Kshs	Kshs
Cooperative shares		
Treasury Bills		
Fixed deposit		
Equity stock		
Other investments		
Total	0	0

NOTES TO THE FINANCIAL STATEMENTS (Continued)

11 ACCOUNTS RECEIVABLE

Description	2020-2021	2019-2020
	Kshs	Kshs
Fees arrears	13,381,420.00	21,454,560.00
Other non-fees receivables		
Salary advances		
Imprest		
Total	13,381,420.00	21,454,560.00

[Include an ageing of the fees / non fees arrears below]

Description	2020-2021	2019-2020
	Kshs	Kshs
Fees arrears for current year	13,381,420.00	21,454,560.00
Fees arrears for the previous year		
Fees arrears for prior periods (over two years)		
Total	13,381,420.00	21,454,560.00

12 ACCOUNTS PAYABLE

Description	2020-2021	2019-2020
	Kshs	Kshs
Trade creditors (See ageing below and appendix 1)	9,923,696.00	15,766,515.50
Prepaid fees		
Retention monies		
Total	9,923,696.00	15,766,515.50

[Include an ageing of the creditor's arrears below]

Description	2020-2021	2019-2020
	Kshs	Kshs
Trade creditors for current year	9,923,696.00	15,766,515.50
Trade creditors for the previous year		
Trade creditors for prior periods (over two years)		
Total	9,923,696.00	15,766,515.50

NOTES TO THE FINANCIAL STATEMENTS (Continued)

13 FUND BALANCE BROUGHT FORWARD

Description	2020-2021	2019-2020
	Kshs	Kshs
Bank balances	6,786,940.50	1,030,251.95
Cash balances	26,412.00	11,260.00
Short Term Investments	0	0
Receivables	13,381,420.00	21,454,560.00
Payables	(9,923,696.00)	(15,766,515.50)
Total	10,268,076.50	6,729,556.45

Other important disclosure notes

IPSAS 1 encourages an entity to disclose accrual related information in relation to an entity's assets and liabilities. The notes outlined below are disclosure notes in relation to the school's non- financial assets and liabilities.

14 Non-current Liabilities Summary

Description	2020-2021	2019-2020
	Kshs	Kshs
Bank loan(s)		
Outstanding Leases		
Hire purchase		
Gratuity and leave provision		
Total	0	0

15 Biological assets

Description	Numbers	2020-2021	2019-2020
		Kshs	Kshs
Cattle	41		
Goats	9		
Trees	1600		
Coffee or tea plantation	0		
Poultry	0		
Total			

16 Borrowings

Description	2020-2021	2019-2020
	KShs	KShs
a) Borrowings	0	0
Borrowing at beginning of the year		
Borrowings during the year		
Repayments of during the year		
Balance at end of the year	0	0

Other important disclosure notes**17 Stock/ Inventory**

Description	2020-2021	2019-2020
	KShs	KShs
b) Borrowings		
Stock/ inventory at beginning of the year	0	0
Stock/ inventory purchased during the year	0	0
Stock/ inventory issued during the year	0	0
Balance at end of the year	0	0

18 PROGRESS ON FOLLOW UP OF AUDITOR RECOMMENDATIONS

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor.

Ref No.	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)
4.1.2	FINANCIAL STATEMENT IPSAS	Implemented	Ongoing improvement	Done
4.1.3	Accuracy in FS	Implemented	Ongoing	Done
4.1.4	NEMIS	Maintain NEMIS register	Ongoing	Done

PUBLIC SECONDARY SCHOOLS - ST PATRICKS ITEN SCHOOL
Reports and Financial Statements For the year ended 30th June 2021

ANNEX 1 - ANALYSIS OF PENDING ACCOUNTS PAYABLE

Supplier of Goods or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance 2021	Outstanding Balance 2021	Comments
	a	b	c	d=a-c		
	Kshs	Kshs	Kshs	Kshs	Kshs	
Construction of buildings						
1.					0	
2.					0	
3.					0	
Sub-Total						
Supply of goods					0	
4.					0	
5.					0	
6.						
Sub-Total						
Supply of services					0	
7.					0	
8.					0	
9.					0	
Sub-Total						
Grand Total						

PUBLIC SECONDARY SCHOOLS - ST PATRICKS ITEN SCHOOL
Reports and Financial Statements For the year ended 30th June 2021

ANNEX 2 – SUMMARY OF FIXED ASSETS REGISTER

Asset class	Date purchased	Location	Historical Cost b/f (Kshs) 1 st July 2021	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost c/f (Kshs) 30 th June 2021
Land 1	1961	ITEN				
Land 2	1986					
Buildings and structures	34					
Motor vehicles	4					
Office equipment, furniture and fittings						
ICT Equipment, and Other ICT Assets	50 COMP					
Tools and apparatus						
Textbooks						
Other Machinery and Equipment						
Heritage and cultural assets						
Intangible assets- soft ware						
Total						

The detailed fixed assets register is maintained