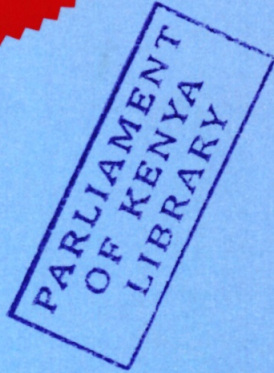


REPUBLIC OF KENYA



Enhancing Accountability



THE NATIONAL ASSEMBLY PAPERS LAID	
REPORT	DATE: 02 DEC 2024
	DAY: MONDAY
TABLED BY:	Hon. NADMI WADO, MP DEPUTY MABILITY WAI
CLERK-AT THE-TABLE:	ESTHER NGINTO

THE AUDITOR-GENERAL

ON

KITUVU SECONDARY SCHOOL

**FOR THE YEAR ENDED
30 JUNE, 2023**

MACHAKOS COUNTY



OFFICE OF THE AUDITOR GENERAL
P. O. Box 30084 - 00100, NAIROBI
REGISTRY
12 AUG 2024
RECEIVED



KITUVU SECONDARY SCHOOL
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR ENDED
30TH JUNE 2023

Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector Accounting Standards (IPSAS)

KITUVU SECONDARY SCHOOL

Annual Report and Financial Statements For the year ended 30th June 2023

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1. Acronyms and Glossary of Terms

BOM	Board of Management
CEB	County Education Board
IPSAS	International Public Sector Accounting Standards
KCSE	Kenya Certificate of Secondary Education
PFM	Public Finance Management
PSASB	Public Sector Accounting Standards Board
FY	Financial Year
FDSE	

KITUVU SECONDARY SCHOOL

Annual Report and Financial Statements For the year ended 30th June 2023

2. Key School Information and Management

(a) Background information

The school is domiciled in Kenya and its operations are governed under the Basic Education Act, 2013. It is located in **MACHAKOS** County, **KATHIANI** Sub-County

The school was registered in 26/11/2014 under registration number 12S30000098 and is currently categorized as a Sub- County public school established, owned or operated by the Government.

The school is a mixed day school and had 195 number of students as at 30th June 2023. It has 4 streams and 10 teachers of which 3 teachers are employed by the School Board Of Management.

(a) School Board of Management - Board Members

The School Board of Management established under Section 55 of the Basic Education Act, 2013; is composed of the following members:

Ref:	Name of Board Member	Designation	Date of appointment
1	CHARLES MAUNDU MATENZAWA	Chairman	8- 3-2022
2	ANNE ATIENO MASIRO	Secretary - Principal	8- 3-2022
3	JANE MONTHI NZIOKA	Member	8- 3-2022
4	STEPHEN MUTUA MATINGI	Member	8- 3-2022
5	ALPHONCE MBITHI MUIA	Member	8- 3-2022
6	BENDETTA KAVESU	Member	8- 3-2022
7	BARNABAS MUTISO	Member	8- 3-2022
8	AUGUSTINE MUTUNGA K.	Member – Rep County Education Board	8- 3-2022
9	CATHERINE NDUNDA	Member Rep Teachers	8- 3-2022
10	WINFRED MULI	Sponsor	8- 3-2022
11	JENNIFER NDONGOLA	Sponsor	8- 3-2022
12	JOSEPHINE KANINI	Member -Community	8- 3-2022
13	STEPHEN MUINDI	Member special needs	8- 3-2022
14	JOHN SAGALA	Rep Students	8- 3-2022

The functions of the School Board of Management are to:

- Promote the best interests of the School and ensure its development.
- Promote quality education for all pupils in accordance with the standards set under the Basic Education Act, 2013.
- Ensure and assure the provision of proper and adequate facilities for the School.
- Manage the School's affairs in accordance with the rules and regulations governing occupational safety and health.
- Advise the County Education Board on the staffing needs of the School.
- Determine cases of pupils' discipline and make reports to the CEB.
- Prepare comprehensive termly report on all areas of its mandate and submit the report to CEB.
- Administer and manage the resources of the School.
- Receive, collect and account for any funds accruing to the institution in accordance with Article 226 (1) (a) of the Constitution of Kenya, Section 81 of the Public Finance Management Act, 2012 and the Fourth Schedule para 21 and 23 of the Basic Education Act, 2013.

(b) Committees of the Board

Ref:	Name of Committee	Names of Members	Designation	Number of meetings attended during the year
1	Executive Committee	Charles M. Matenzawa	Chairperson	3
		Anne A. Masiro	Secretary	3
		Jane M. Nzioki	PA Chair	3
		Emily Teresa	Member	3
		Augustine Mutunga	Member	3
2	Audit Committee	Stephen Mutua	Chairperson	1
		Josephine Kanini	Secretary	1
		Anne A. Masiro	Member	1
		Stephen Muindi	Member	1
		Jane M. Nzioka	Member	1
3	Finance, procurement and general purposes Committee	Augustine Kisui	Chairperson	1
		Jane Monthe	Member	1
		Emily Teresa	Secretary	1
		Charles M. Matenzawa	Member	1
		Anne A. Masiro	Member	1
4	Academic Committee	Emily teresa	Chairperson	3
		Catherine Ndinda	Secretary	3
		Bendetta Kavesu	Member	3
		Barnabas Mutiso	Member	3
		Winfred Muli	Member	3
5	Development Committee	Augustine M. Kisui	Chairperson	2
		Emily Teresa	Secretary	2
		Charles M. Matenzawa	Member	2
		Anne A. Masiro	Member	2

KITUVU SECONDARY SCHOOL**Annual Report and Financial Statements For the year ended 30th June 2023**

		Jane Nzioka	Member	2
		Emily Teresa	Chairperson	2
		Barnabas Mutiso	Member	2
		Catherine Ndunda	Secretary	2
		Bendetta Kavesu	Member	2
6	Discipline and welfare Committee	Anne M. Masiro	Member	2
		Jeniffer Ndongola	Member	2

KITUVU SECONDARY SCHOOL**Annual Report and Financial Statements For the year ended 30th June 2023**

(c) School operation Management

For the financial year ended 30th June 2023 the School day-to-day management was under the following persons:

Ref:	Designation	Name	Identification
1	Principal	Anne Atieno Masiro	TSC No.334693
2	Deputy Principal	Njagi Fabiano Muriithi	TSC No.373205
3	School Bursar	Esther M. Kitavi	ICPAK No. 21343

(d) Schools contacts

Post Office Box: 1057-90100, MACHAKOS
Telephone: 0794 324 288
E-mail: kituvusecondary@gmail.com

(e) School Bankers

The following school operated number of bank accounts in the following banks:

- Name of Bank: KCB
Branch: Machakos
Account Number: 1106235770 (Tuition)
- Name of Bank: KCB
Branch: Machakos
Account Number: 1255031689 (Infrastructure)
- MPESA Pay Bill No.bank account – 522123-34079k
- Name of Bank: KCB
Branch: Machakos
Account Number: 1111023085 (School Dev.)
- Name of Bank: KCB
Branch: Machakos
Account Number: 1106390288 (Operations)

KITUVU SECONDARY SCHOOL
Annual Report and Financial Statements For the year ended 30th June 2023

(f) Independent Auditors

Office of the Auditor General
Anniversary Towers, University Way
P.O. Box 30084
GPO 00100
Nairobi, Kenya

KITUVU SECONDARY SCHOOL

Annual Report and Financial Statements For the year ended 30th June 2023

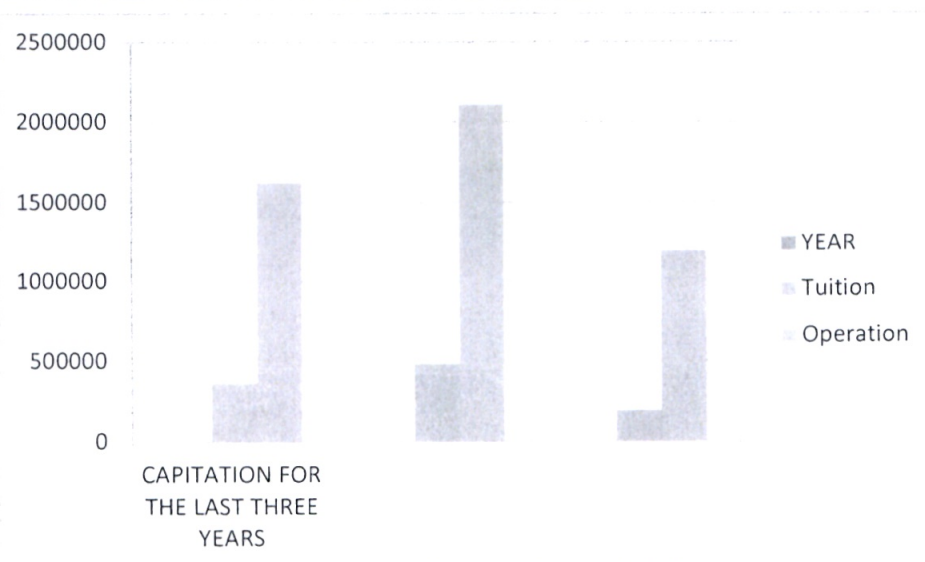
3. Summary Report of Performance of The School

The following is a summary report of the performance of the school against the set performance evaluation criteria:

a) Financial performance:

CAPITATION FOR THE LAST THREE YEARS

YEAR	2023	2022	2021
Tuition	364,492.50	483,854.20	190,201.50
Operation	1,622,562.85	2,110,137.70	1,192,170.30



RATIO OF CAPITATION GRANT PER STUDENT

YEAR	2023	2022	2021
Tuition	364,492.50	483,854.20	190,201.50
Operation	1,622,562.85	2,110,137.70	1,192,170.30
Total	1,987,055.35	2,593,991.90	1,382,371.80

Student population

195 194 217

10,190.03 13,371.09 6,370.38

RATIO

1:10190 1:13371 1:6370.38

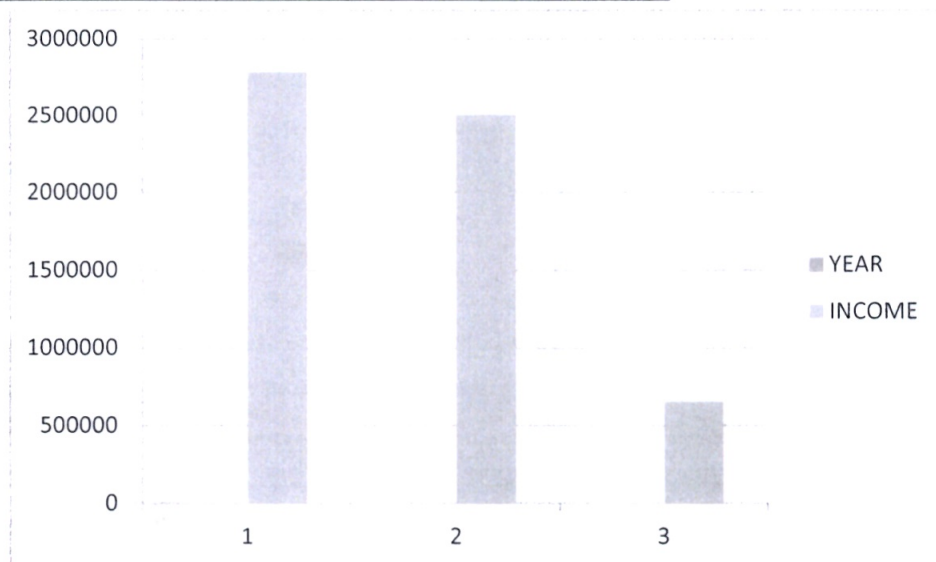
KITUVU SECONDARY SCHOOL

Annual Report and Financial Statements For the year ended 30th June 2023

THREE YEAR OF GROWTH OF OTHER INCOMES

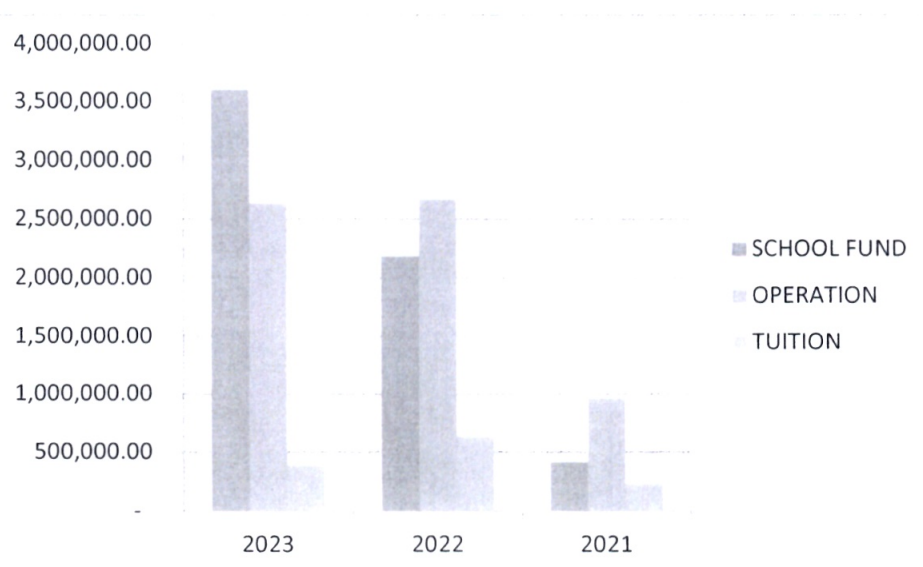
SCHOOL FUND A/C

YEAR	INCOME
2023	2,787,646.00
2022	2,497,438.00
2021	659,380.00



THREE YEAR OVERVIEW OF EXPENDITURE FOR THE LAST THREE YEARS

	2023	2022	2021
SCHOOL FUND	3,604,515.00	2,182,058.00	417,893.00
OPERATION	2,638,306.00	2,668,188.00	962,875.00
TUITION	394,054.00	639,387.00	233,750.00

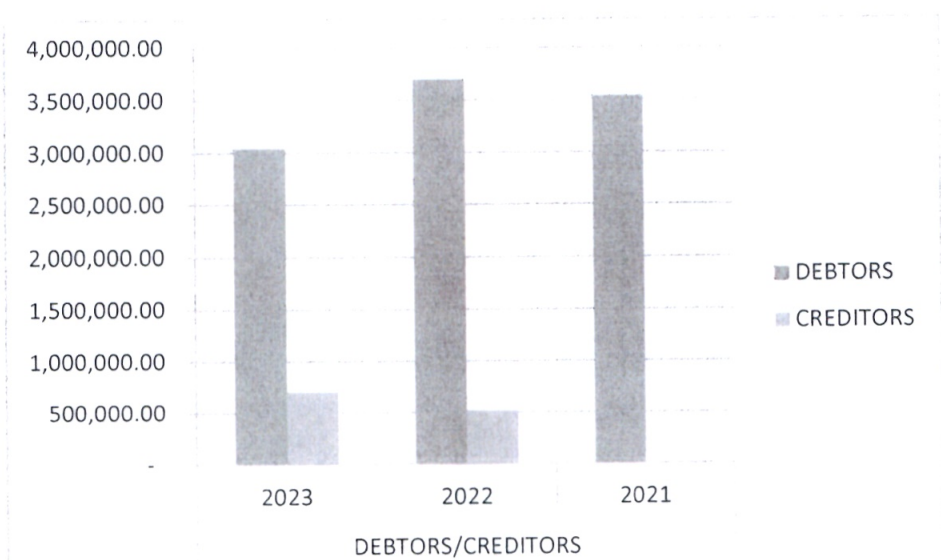


KITUVU SECONDARY SCHOOL

Annual Report and Financial Statements For the year ended 30th June 2023

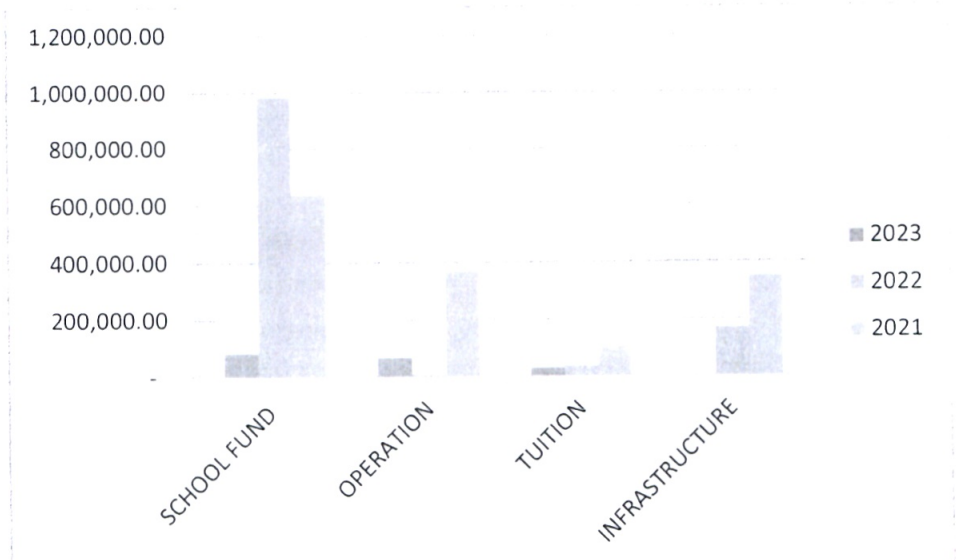
THREE OVERVIEW OF MOVEMENT OF DEBTORS AND CREDITORS

	DEBTORS/CREDITORS		
	2023	2022	2021
DEBTORS	3,049,081.00	3,697,741.00	3,535,213.00
CREDITORS	711,815.00	521,435.00	



MOVEMENT OF CASH AND BANK BALANCES FOR THE LAST THREE YEARS

	2023	2022	2021
SCHOOL FUND	84,405.25	986,509.95	638,909.95
OPERATION	67,242.95	8,692.10	371,808.40
TUITION	29,370.25	37,819.75	108,352.55
INFRASTRUCTURE	1,134.00	172,264	353,138.00

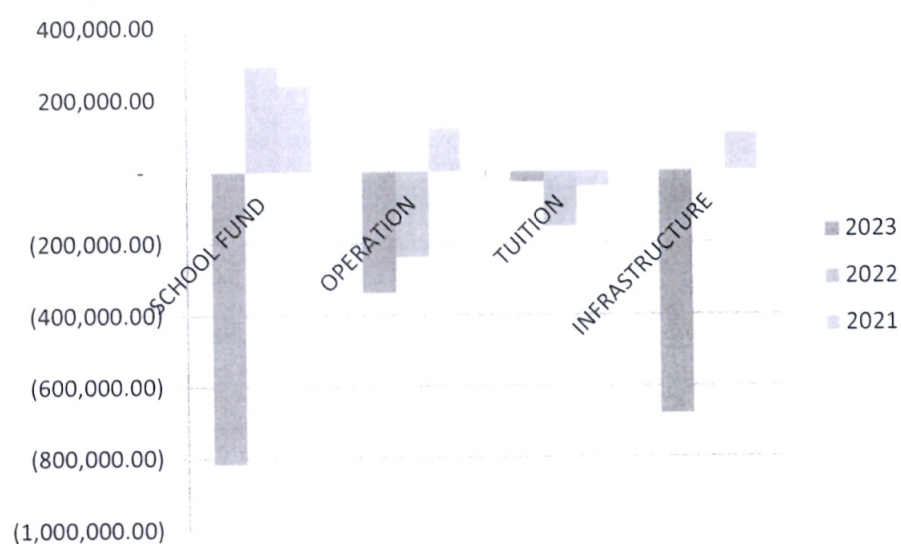


KITUVU SECONDARY SCHOOL

Annual Report and Financial Statements For the year ended 30th June 2023

DEFICIT/SURPLUS FOR THE LAST THREE YEARS

	2023	2022	2021
SCHOOL FUND	(816,869.00)	295,003.00	241,487.00
OPERATION	(338,013.15)	(237,480.00)	123,295.30
TUITION	(29,561.50)	(155,532.80)	(43,548.50)
INFRASTRUCTURE	(677,730.00)		106,000.00



a) Teacher Student ratio:

Teacher student ratio : 1:15

Recruitment within the year: N/A

Transferred teachers : N/A

Retired teachers : N/A

TSC employed teachers within the year : N/A

BOM teachers employed within the year : N/A

b) Mean score in the KCSE:

Year	Mean Score	Students who proceeded to higher education	Comment on improvement
2019	2.4800	1	Improved by 0.40
2020	2.7500	0	Improved by 0.27
2021	2.000	0	Dropped by 0.750

KITUVU SECONDARY SCHOOL**Annual Report and Financial Statements For the year ended 30th June 2023****c) Number of Candidates in the 2021 KCSE:**

Year	Number of Candidates
2019	65
2020	24
2021	30

d) Capacity of the school:

The School has 195 students.

e) Development projects carried out by the school:

s/no	Project	Sources of funds	Status
1.	Laboratory equipping	MOE	Complete
2.	Administration block with departmental offices	MOE	Complete
3.			


.....
School Principal



KITUVU SECONDARY SCHOOL
Annual Report and Financial Statements For the year ended 30th June 2023

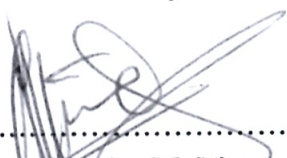
4. Statement of School Management Responsibility

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, each National Government School shall prepare financial statements in respect of that school. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed by the Public Sector Accounting Standards Board (PSASB) of Kenya from time to time.

Schedule 4 (Section 23) of the Education Act, 2013 requires the Board of Management of a public institution of basic education to be keep all proper books and records of accounts of the income, expenditure and assets of the institution.

The Board of Management of Kituvu Secondary School accepts responsibility for the school's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS).

The Board of Management is of the opinion that the school's financial statements give a true and fair view of the state of the school's transactions during the financial year ended 30th June, 2023, and of the school's financial position as at that date.


.....
Name: Charles M. Matenzawa

Designation: Chairman, School Board of Management

Date: 19/07/24


.....

Name: Simon Kimani

Designation: School Principal & Secretary to Board of Management

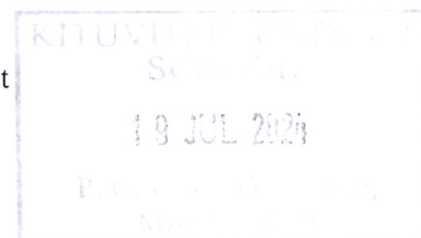
Date: 19/07/24


.....

Name: Everlyne Muema

Designation: Bursar/ Finance Officer

Date: 19/07/24



REPUBLIC OF KENYA



Enhancing Accountability

Telephone: +254-(20) 3214000
Email: info@oagkenya.go.ke
Website: www.oagkenya.go.ke

HEADQUARTERS
Anniversary Towers
Monrovia Street
P.O Box 30084-00100
NAIROBI

REPORT OF THE AUDITOR-GENERAL ON KITUVU SECONDARY SCHOOL FOR THE YEAR ENDED 30 JUNE, 2023 - MACHAKOS COUNTY

PREAMBLE

I draw your attention to the contents of my report which is in three parts:

- A. Report on the Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements.
- B. Report on Lawfulness and Effectiveness in Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure Government achieves value for money and that such funds are applied for the intended purpose.
- C. Report on Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, the risk management environment, and the internal controls, developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

An unmodified opinion does not necessarily mean that an entity has complied with all relevant laws and regulations and that its internal controls, risk management and governance systems are properly designed and were working effectively in the financial year under review.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012 and the Public Audit Act, 2015. The three parts of the report, when read together constitute the report of the Auditor-General.

REPORT ON THE FINANCIAL STATEMENTS

Qualified Opinion

I have audited the accompanying financial statements of Kituvu Secondary School – Machakos County set out on pages 1 to 21, which comprise of the statement of financial

assets and financial liabilities as at 30 June, 2023 and the statement of receipts and payments, statement of cash flows, and statement of budgeted versus actual amounts for the year then ended and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effect of the matters described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of the Kituvu Secondary School – Machakos County as at 30 June, 2023, and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Modified Cash Basis) and comply with the Public Finance Management Act, 2012, and the Basic Education Act, 2013.

Basis for Qualified Opinion

1. Inaccuracies of the Financial Statements

Review of the financial statements revealed errors and omissions as detailed below;

- i. The statement of cash flows reflects school fund income parents contributions of Kshs.3,436,306 while Note 4 to the financial statements reflects Kshs.2,787,646 resulting unexplained variance of Kshs.648,660.
- ii. The statement of cash flows reflects Boarding and school fund payments of Kshs.3,414,135 while Note 9 to the financial statements reflects Kshs.3,604,515 resulting unexplained variance of Kshs.190,380.
- iii. The statement of cash flows reflects school fund income parents contributions in respect of the previous year (2021/2022) of Kshs.2,334,910 while Note 4 to the financial statements reflects Kshs.2,497,438 resulting unexplained variance of Kshs.162,528.
- iv. The statement of cash flows reflects Boarding and school fund payments in respect of the previous year (2021/2022) of Kshs.1,827,463 while Note 9 to the financial statements reflects Kshs.2,182,058 resulting unexplained variance of Kshs.354,595.
- v. The statement of cash flows reflects infrastructure payments of Kshs.1,166,325 while Note 8 to the financial statements reflects Kshs.1,167,374 resulting unexplained variance of Kshs.1,049.
- vi. Note 19 to the financial statements does not show stock inventory amounts at the beginning of the year stocks purchased in the year, stocks issues in the year and balances as the end of the financial year.

- vii. Annex 1 to the financial statements being the analysis of the pending accounts payable is blank and does not reflect details of the payables.
- viii. Disclosure Notes 4 and 9 in respect of school fund income parents' contributions, and building and school fund payments respectively are erroneously reflected as Notes 20 in the statements of cash flows.
- ix. The statement of receipts and payments reflects infrastructure payments of Kshs.1,166,325 while Note 8 to the financial statements reflects Kshs.1,165,695 resulting an unexplained variance of Kshs.690.

In the circumstances, the accuracy and completeness of the balances in the financial statements could not be confirmed.

2. Accounts Receivables

2.1 Long Outstanding Student Accounts Receivables

The statement of financial assets and financial liabilities reflects receivables balance of Kshs.3,049,081 in respect of fees arrears as disclosed in Note 13 to the financial statements. However, included in the balance are receivables totalling Kshs.2,580,856 which had been outstanding for more than two (2) years.

In the circumstances, the accuracy, completeness and recoverability of the receivables balance of Kshs.3,049,081 could not be confirmed.

2.2 Unsupported Accounts Receivables

The statement of financial assets and financial liabilities reflects accounts receivable balance of Kshs.3,049,081 as disclosed in Note 13 to the financial statements. However, the supporting schedules, detailed aging analysis and issued invoices were not provided for audit review.

In the circumstances, the accuracy of the accounts receivables balance of Kshs.3,049,081 could not be confirmed.

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the Kituvu Secondary School Management in accordance with ISSAI 130 on Code of Ethics. I have fulfilled other ethical responsibilities applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my Qualified Opinion.

Emphasis of Matter

Budgetary Control and Performance

The statement of comparative budget versus actual amounts reflects final receipts budget and actual on comparable basis of Kshs.18,744,680 and Kshs.4,774,701 respectively resulting to an under-funding of Kshs13,969,979.

However, the School spent a balance of Kshs.6,632,745 against actual receipts of Kshs.4,774,701 resulting to an over-utilization of Kshs.1,858,044 or 38% of the receipts.

In the circumstances, overutilization may have led to unplanned and irregular expenditure.

My opinion is not modified in respect to this matter.

Key Audit Matters

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. There were no key audit matters to report in the year under review.

Other Matter

Unresolved Prior Year Matters

In the audit report of the previous year, several issues were raised under the Report on Financial Statements, Report on Lawfulness and Effectiveness in use of Public Resources, and Report on Effectiveness of Internal Controls, Risk Management and Governance. However, Management had not resolved the issues as at 30 June, 2023.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the matter described in the Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources section of my report, I confirm that, nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

Failure to Transfer Infrastructure Funds from Operations Bank Accounts

The statement of receipts and payments reflects operations grants amount of Kshs.1,133,968 as disclosed in Note 2 to the financial statements from the Ministry of Education credited in the operations bank account. Included in the amount is Kshs.541,000 in respect of infrastructure grants which were to be transferred to infrastructure bank account for maintenance and improvement of the School's facilities.

However, only Kshs.345,000 was transferred to infrastructure account, leaving a balance of Kshs.58,000 as at 30 June, 2023. This is contrary to Ministry of Education Circular Ref. No: MOE.HQS/3/13/3 dated 16 June, 2021 which directed that infrastructure grants as well as maintenance and improvement funds should be transferred to the School infrastructure account fifteen (15) days upon receipt of the funds in the operations account.

In the circumstances, Management was in breach of the law.

The audit was conducted in accordance with ISSAIs 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, except for the matters described in the Basis for Conclusion on Effectiveness of Internal Controls, Risk Management and Governance section of my report, I confirm that, nothing else has come to my attention to cause me to believe that internal controls, risk management and overall governance were not effective.

Basis for Conclusion

1. Incomplete Asset Register

Annex 2 to the financial statements reflects a summary of fixed assets register with Nil values. Additionally, the assets register provided for audit review lacked mandatory information for both existing and acquired assets including dates of acquisition, persons responsible, assets' location and assets' net values.

In the circumstances, the safe custody and ownership of the School's fixed assets could not be confirmed.

2. Lack of Inventory/Stock Records

The statement of receipts and payments reflects payment for tuition of Kshs.394,054. Included in the amount is an expenditure for purchase of teaching and learning materials of Kshs.392,692. However, the no supporting documents were provided to show receipt and issuance inventory of the items procured.

In the circumstances, the adequacy of internal controls on storage of inventory cannot be confirmed.

3. Lack of Ownership Documents

Annex 2 to the financial statements reflects a summary of fixed assets register with Nil values. The School occupies four (4) hectares of land which is still under Machakos County Government who are the trustees of the land. However, Management did not provide supporting documents on land ownership by the School.

In the circumstances, the ownership and custody of school land cannot be confirmed.

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether processes and systems of internal controls, risk management and overall governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of Management and Those Charged with Governance

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal controls as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal controls, risk management and overall governance.

In preparing the financial statements, Management is responsible for assessing the Schools ability to continue to sustain its services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless Management is aware of the intention to terminate the School or to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the revenue reporting process, reviewing the effectiveness of how Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud

or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal controls in order to give an assurance on the effectiveness of internal controls, risk management and overall governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal controls would not necessarily disclose all matters in the internal controls that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal controls may not prevent or detect misstatements and instances of non-compliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:


- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by Management.
- Conclude on the appropriateness of Management's use of the applicable basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the

financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the School to cease to continue to sustain its services.

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the School to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence and where applicable, related safeguards.


FCPA Nancy Gathungu, CBS
AUDITOR-GENERAL

Nairobi

15 November, 2024

KITUVU SECONDARY SCHOOL

Annual Report and Financial Statements For the year ended 30th June 2023

6. Statement Of Receipts and Payments For the Year Ended 30th June 2023

	Note	2022-2023	2021-2022
			Kshs
RECEIPTS			
Capitation grants for tuition	1	364,492.50	483,854.20
Capitation grants for operations	2	1,133,967.85	1,307,811.70
School Fund Income- Parents' Contributions/fees	4	2,787,646.00	2,497,438.00
Infrastructure	3	488,595.00	802,326.00
Other Incomes	5		
TOTAL RECEIPTS		4,774,701.35	5,091,429.90
PAYMENTS			
Payments for Tuition	6	394,054.00	639,387.00
Payments for operations	7	1,471,981.00	1,561,601.00
Infrastructure	8	1,166,325.00	1,167,374.00
Boarding and school fund payments	9	3,604,515.00	2,182,058.00
TOTAL PAYMENTS		6,636,875.00	5,550,420.00
SURPLUS/DEFICIT		(1,862,173.65)	(458,990.10)

The school financial statements were approved on _____ 2023 and signed by:

.....
 Name: Charles Matenzawa
 Chair BOM

.....
 Name: Simon Kimani
 School Principal/ Secretary to
 BOM

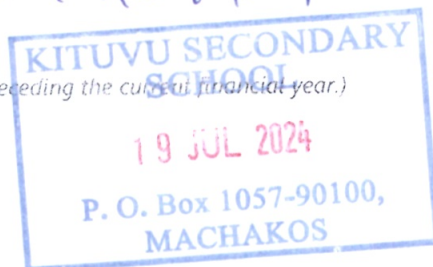
.....
 Name: Everlyne Muema
 Bursar/ Finance Officer

Date: 19/07/24

Date: 19/07/24

Date: 19/07/24

(Comparative FY refers to the financial year preceding the current financial year.)



KITUVU SECONDARY SCHOOL

Annual Report and Financial Statements For the year ended 30th June 2023

7. Statement of Assets and Liabilities As At 30th June 2023

	Note	2022-2023	2021-2022
		Kshs	Kshs
FINANCIAL ASSETS			
Cash and Cash Equivalents			
Bank Balances	10	171,271.45	1,188,131.80
Cash Balances	11	10,881.00	17,154.00
Short term Investment	12	0.00	0.00
Total Cash and Cash Equivalents		182,152.45	1,205,285.80
Account's receivables	13	3,049,081.00	3,697,741.00
TOTAL FINANCIAL ASSETS		3,231,233.45	4,903,026.80
FINANCIAL LIABILITIES			
Accounts Payable	14	711,815.00	521,435.00
NET FINANCIAL SSETS		2,519,418.45	4,381,591.80
REPRESENTED BY			
Fund balance b/fwd 1st July...	15	4,381,591.80	4,840,581.90
Surplus/Deficit for the year		(1,862,173.65)	(458,990.10)
NET FINANCIAL POSITION		2,519,418.15	4,381,591.80

The school's financial statements were approved on _____ 2023 and signed by:

.....
Name: Charles Matenzawa

Chair BOM

Date: 19/7/24

.....
Name: Simon Kimani
School Principal/ Secretary to
BOM

Date: 19/07/24

.....
Name: Everlyne Muema

Bursar/ Finance Officer

Date: 19/07/24.

(Comparative FY refers to the financial year preceding the current Financial year.)



KITUVU SECONDARY SCHOOL

Annual Report and Financial Statements For the year ended 30th June 2023

8. Statement of Cash Flows for the Year Ended 30th June 2023

		2022-2023	2021-2022
		Kshs	Kshs
Receipts from operating activities			
Capitation grants for tuition	1	364,492.80	483,854.2
Capitation grants for operations	2	1,133,967.85	1,307,811.7
School fund income- Parents contributions/ fees	20	3,436,306.00	2,334,910.0
Infrastructure	3	488,595.00	802,326.0
Total receipts		5,423,361.65	4,928,901.9
Payments			
Payments for Tuition	6	394,054.00	639,387.0
Payments for operations	7	1,471,981.00	1,561,601.0
Boarding and school fund payments	20	3,414,135.00	1,827,463.0
Infrastructure	8	1,166,325.00	1,167,374.0
Total payments		6,446,495.00	5,195,825.0
Net cash flow from operating activities		(1,023,133.35)	(266,923.10)
CASHFLOW FROM INVESTING ACTIVITIES			
Proceeds from Sale of Assets		0.00	0.0
Acquisition of Assets		0.00	0.0
Proceeds from investments		0.00	0.0
Net cash flows from Investing Activities		0.00	0.0
NET CASHFLOW FROM FINANCING ACTIVITIES			
Proceeds from borrowings/ loans		0.00	0.0
Repayment of principal borrowings		0.00	0.0
Net cash flows from Investing Activities		0.00	0.0
NET INCREASE IN CASH AND CASH EQUIVALENT		(1,023,133.35)	(266,923.10)
Cash and cash equivalent at BEGINNING of the year		1,205,285.80	1,472,208.9
Cash and cash equivalent at END of the year		182,152.45	1,205,285.8

The school's financial statements were approved on _____ 2023 and signed by:

Name: Charles Matenzawa

Chair BOM

Date: 19/7/24

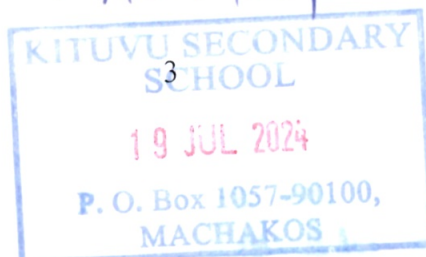
Name: Simon Kimani
School Principal/ Secretary to BOM

Date: 19/07/24

Name: Everlyne Muema

Bursar/ Finance Officer

Date: 19/07/24



KITUVU SECONDARY SCHOOL

Annual Report and Financial Statements For the year ended 30th June 2023

9. Statement Of Budgeted Versus Actual Amounts for The Year Ended 30th June 2023

Receipt/Expenses Item	Original Budget	Adjustments	Original Budget	Actual On Comparable Basis	% Of Utilization
	a	b	c	d	e=d/c %
	Kshs	Kshs	Kshs	Kshs	Kshs
Receipts					
<i>(1) Capitation Grant on Tuition</i>					
Reference Materials	1,950,480.00	0.00	1,950,480.00	364,492.50	18.69
Exercise Books	0.00	0.00	0.00	0.00	0.00
Laboratory Equipment	0.00	0.00	0.00	0.00	0.00
Internal Exams	0.00	0.00	0.00	0.00	0.00
Teaching / Learning Materials	0.00	0.00	0.00	0.00	0.00
Exams And Assessment	0.00	0.00	0.00	0.00	0.00
<i>(2) Capitation Grant on Operations</i>					
Personnel Emoluments	0.00	0.00	0.00	0.00	0.00
Repairs And Maintenance	0.00	0.00	0.00	0.00	0.00
Local Transport / Travelling	0.00	0.00	0.00	0.00	0.00
Electricity And Water	0.00	0.00	0.00	0.00	0.00
Medical	840,000.00	0.00	840,000.00	106,482.95	12.68
Administration Costs	0.00	0.00	0.00	0.00	0.00
Activity	630,000.00	0.00	630,000.00	70,380.00	11.17
Other vote heads	4,683,000.00	0.00	4,683,000.00	957,104.90	20.44

KITUVU SECONDARY SCHOOL
Annual Report and Financial Statements For the year ended 30th June 2023

3) FDSE for infrastructure					
Maintenance & Improvement MoE	1,500,000.00	0.00	1,500,000.00	488,595.00	32.57
M&I parents' contribution	0.00	0.00	0.00	0.00	0.00
Economic Stimulus Programs	0.00	0.00	0.00	0.00	0.00
Transition Infrastructure Grants	0.00	0.00	0.00	0.00	0.00
Administration Block	0.00	0.00	0.00	0.00	0.00
(4) Fees Charged on Parents					
Personnel Emoluments	0.00	0.00	0.00	0	0.00
Repairs And Maintenance	0.00	0.00	0.00	0	0.00
Local Transport / Travelling	0.00	0.00	0.00	0	0.00
Electricity And Water	0.00	0.00	0.00	0	0.00
Medical	0.00	0.00	0.00	0.00	0.00
Administration Costs	0.00	0.00	0.00	0	0.00
Activity	0.00	0.00	0.00	0.00	0.00
Tender	0.00	0.00	0.00	0	0.00
Refunds	0.00	0.00	0.00	0.00	0.00
SMASSE	0.00	0.00	0.00	0.00	0.00
Fee On Boarding Equipment and Stores	7,980,000.00	0.00	7,980,000.00	2,787,646.00	34.93
5) Miscellenous Income					
Loans / Borrowing	0.00	0.00	0.00	0.00	0.00
Rent income	0.00	0.00	0.00	0.00	0.00
Income From Farming Activities	0.00	0.00	0.00	0.00	0.00
Insurance Compensation	0.00	0.00	0.00	0.00	0.00

KITUVU SECONDARY SCHOOL

Annual Report and Financial Statements For the year ended 30th June 2023

Damages				0.00	0.00
Income From Posho Mill	0.00	0.00	0.00	0.00	0.00
Income From Bus Hire	0.00	0.00	0.00	0.00	0.00
Interest Income	0.00	0.00	0.00	0.00	0.00
Total Income	18,744,680.00	0.00	18,744,680.00	4,774,701.35	25.47
<i>(6) Expenditure For Tuition</i>					
Textbooks	0.00	0.00	0.00	0.00	0.00
Reference Materials	0.00	0.00	0.00	0.00	0.00
Exercise Books	0.00	0.00	0.00	0.00	0.00
Laboratory Equipment	0.00	0.00	0.00	0.00	0.00
Internal Exams	0.00	0.00	0.00	0.00	0.00
Teaching / Learning Materials	1,950,000.00	0.00	1,950,000.00	392,692.00	20.14
Chalks	0.00	0.00	0.00	0.00	0.00
Exams And Assessment	0.00	0.00	0.00	0.00	0.00
Teachers Guides	0.00	0.00	0.00	0.00	0.00
Administration Costs	0.00	0.00	0.00	0.00	0.00
Bank Charges	0.00	0.00	0.00	1,362.00	0.00
					0.00
<i>(7) Expenditure For Operations</i>					0.00
Personnel Emoluments	0.00	0.00	0.00	0.00	0.00
Other vote heads	4,683,000.00	0.00	4,683,000.00	1,224,643.00	26.15
Local Transport / Travelling	0.00	0.00	0.00	0.00	0.00
Electricity, Water and Conservancy	0.00	0.00	0.00	0.00	0.00
Medical	0.00	0.00	0.00	0.00	0.00

KITUVU SECONDARY SCHOOL

Annual Report and Financial Statements For the year ended 30th June 2023

Administration Costs	0.00	0.00	0.00	0.00	0.00
Activity Expenses	630,000.00	0.00	630,000.00	232,600.00	36.92
Bank Charges	0.00	0.00	0.00	11,238.00	0.00
SMASSE	0.00	0.00	0.00	0.00	0.00
<i>(8) Expenditure For infrastructure</i>					
Construction of classrooms	0.00	0.00	0.00	0.00	0.00
Renovation of administration	0.00	0.00	0.00	0.00	0.00
Toilets	0.00	0.00	0.00	0.00	0.00
M&I	2,310,000.00	0.00	2,310,000.00	1,165,695.00	50.46
Bank Charges	0.00	0.00	0.00	0	0.00
<i>(9) Expenditure For school fund/lunch/boarding</i>					
Personnel Emoluments	50,952.00	0.00	50,952.00	530,900.00	1041.96
Repairs, Maintenance and Improvements	0.00	0.00	0.00	8,480.00	0.00
Local Transport / Travelling	0.00	0.00	0.00	127,940.00	0.00
Electricity, Water and Conservancy	0.00	0.00	0.00	169,620.00	0.00
Medical Expenses	0.00	0.00	0.00	0.00	0.00
Activity	0.00	0.00	0.00	124503.00	0.00
Gratuity	0.00	0.00	0.00	0.00	0.00
Boarding Equipment and Stores	7,980,000.00	0.00	7,980,000.00	1,677,261.00	21.02
Bank Charges	0.00	0.00	0.00	0.00	0.00

KITUVU SECONDARY SCHOOL
Annual Report and Financial Statements For the year ended 30th June 2023

Fees refund	0.00	0.00	0.00	0.00	0.00
Administration costs	0.00	0.00	0.00	959,939.00	0.00
Rent Expenses	0.00	0.00	0.00	0.00	0.00
Bank Charges	0.00	0.00	0.00	5,872.00	0.00
Loan Interest Repayment	0.00	0.00	0.00	0.00	0.00
Loan Principal Repayment	0.00	0.00	0.00	0.00	0.00
Acquisition Of Assets	0.00	0.00	0.00	0.00	0.00
Totals	17,613,952.00	0.00	17,613,952.00	6,632,745.00	37.66

Variations in the budgeted and the actual arose due to the following reasons: the expected fees collections from the parents was not achieved and the school did not the expected amounts from the government.

10. Significant Accounting Policies

The principal accounting policies adopted in the preparation of these financial statements are set out below:

1. Statement of compliance and basis of preparation

The financial statements have been prepared in accordance with and comply with International Public Sector Accounting Standards (IPSAS) with particular emphasis on Cash Basis Financial Reporting under the Cash Basis of Accounting and applicable government legislations and regulations. The financial statements comply with and conform to the form of presentation prescribed by the Public Sector Accounting Standards Board of Kenya.

This cash basis of accounting has been supplemented with accounting for; a) receivables that include school fees from parents, imprest, salary advances and other receivables and b) payables that include deposits and retentions and payables from operations.

The financial statements are presented in Kenya Shillings, which is the functional and reporting currency of the school, and all values are rounded to the nearest Kenya Shilling (Kshs). The accounting policies adopted have been consistently applied to all the years presented.

2. Recognition of receipts and payments

The school recognises all receipts from the various sources when the event occurs, and the related cash has actually been received by the school. In addition, the school recognises all expenses when the event occurs, and the related cash has actually been paid out by the school. Income arising from school fees is recognised when the event occurs whether cash is received or not. Expenditure arising from operations is recognised when the event occurs irrespective of receipt of cash.

3. In-kind contributions

In-kind contributions are donations that are made to the school in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the school includes such value in the statement of receipts and payments both as a receipt and as a payment in equal and opposite amounts; otherwise, the contribution is not recorded.

4. Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which

KITUVU SECONDARY SCHOOL

Annual Report and Financial Statements For the year ended 30th June 2023

are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at various financial institutions at the end of the financial year.

KITUVU SECONDARY SCHOOL

Annual Report and Financial Statements For the year ended 30th June 2023

5. Accounts Receivable

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. Accounts receivables also include school fees billed to parents for services rendered but not paid. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

6. Accounts Payable

For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized as accounts payables. This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. Payables also include expenditure incurred for the purchase of goods, works and services that has been rendered and not settled. This is an enhancement to the cash accounting policy adopted for public secondary schools. Other liabilities are disclosed in the financial statements.

7. Non-current assets

Non-current assets are expensed at the time of acquisition while disposal proceeds are recognized as receipts at the time of disposal. However, the acquisitions and disposals are reflected in the school fixed asset register a summary of which is provided as a memorandum to these financial statements.

8. Budget

The budget is developed on the same accounting basis (cash basis), the same accounts classification basis, and for the same period as the financial statements. The school's budget was approved by the School Board of Management. A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

9. Comparative figures

Where necessary comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

10. Subsequent events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30th June 2023.

KITUVU SECONDARY SCHOOL
Annual Report and Financial Statements For the year ended 30th June 2023

11. Notes To The Financial Statements

1 Government Grants for Tuition

Description	2022-2023	2021-2022
	Kshs	Kshs
Reference Materials	0	0
Exercise Books	0	0
Laboratory Equipment	0	0
Internal Exams	0	0
Teaching / Learning Materials	364,492.50	483,854.20
Others (<i>specify</i>)*	0	0
Total	364,492.50	483,854.20

2 Government Grants for Operations

Description	2022-2023	2021-2022
	Kshs	Kshs
Personnel emoluments	0	0
Repairs and maintenance	0	0
Activity	70,380.00	18,163.90
BES	0	0
Other voteheads	957,104.90	1,289,647.80
Medical and insurance	106,482.95	0
Activity	0	0
Total	1,133,967.85	1,307,811.70

3 Government Grants for infrastructure

Description	2022-2023	2021-2022
	Kshs	Kshs
Maintenance & Improvement	488,595.00	802,326.00
Transition infrastructure grants	0	0
Administration Block	0	0
Economic stimulus grants	0	0
Total	488,595.00	802,326.00

KITUVU SECONDARY SCHOOL**Annual Report and Financial Statements For the year ended 30th June 2023****4 School Fund Income - Parents Contribution/Fees**

Description	2022-2023	2021-2022
	Kshs	Kshs
Boarding Equipment & supplies	2,787,646.00	2,497,438.00
Repairs and maintenance	0.00	0.00
Local transport / travelling	0.00	0.00
Activity	0.00	0.00
Personal Emoluments	0.00	0.00
Electricity and water	0.00	0.00
Tenders	0.00	0.00
Medical/Insurance	0.00	0.00
Administration costs	0.00	0.00
Refunds	0.00	0.00
PA Levies*	0.00	0.00
Others (specify)	0.00	0.00
Total	2,787,646.00	2,497,438.00

5 Miscellaneous Incomes

Description	2022-2023	2021-2022
	Kshs	Kshs
Rent Income	0	0
Income From Farming Activities	0	0
Insurance Compensation	0	0
Income From Posho Mill	0	0
Income From Bus Hire	0	0
Fee For Hire of Ground and Equipment	0	0
Income From Grants and Donations*	0	0
Interest Income	0	0
Dividends Income	0	0
Loans/Borrowings*	0	0
Total	0	0

KITUVU SECONDARY SCHOOL
Annual Report and Financial Statements For the year ended 30th June 2023

6 Tuition

Description	2022-2023	2021-2022
	Kshs	Kshs
Exercise Books	0.00	0.00
Textbooks	0.00	0.00
Reference materials	0.00	0.00
Laboratory Equipment	0.00	0.00
Teaching / learning materials	392,692.00	635,681.00
Exams And Assessment	0.00	0.00
Teachers Guides	0.00	0.00
Bank Charges	1,362.00	3,706.00
Others (<i>specify</i>)	0.00	0.00
Total	394,054.00	639,387.00

7 Operations

Description	2022-2023	2021-2022
	Kshs	Kshs
Personal Emoluments	0.00	0.00
Other vote heads	1,224,643.00	1,510,685.00
Adm Cost	0.00	0.00
Local transport / travelling	0.00	0.00
RMI	3,500.00	0.00
Medical/Insurance	0.00	0.00
Electricity and water	0.00	0.00
Bank Charges	11,238.00	2,106.00
Activity Expenses	232,600.00	48,810.00
Total	1,471,981.00	1,561,601.00

KITUVU SECONDARY SCHOOL
Annual Report and Financial Statements For the year ended 30th June 2023

8 Infrastructure

Description	2022-2023	2021-2022
	Kshs	Kshs
Construction of classrooms	1,165,065.00	1,163,270.00
Construction of laboratory	0	0
Construction of dormitory	0	0
Purchase of furniture	0	0
Purchase of equipment	0	0
Purchase of apparatus	0	0
Drilling of boreholes	0	0
Bank Charges	630.00	4,104.00
Total	1,165,695.00	1,167,374.00

9 Boarding And School Fund

Description	2022-2023	2021-2022
	Kshs	Kshs
Activity	124,503.00	0.00
Boarding Equipment and Supplies	1,677,261.00	897,550.00
Personnel emoluments	530,900.00	204,456.00
Bank Charges	5,872.00	7,182.00
Repairs and maintenance & Improvements	8,480.00	348,800.00
Local transport / travelling	127,940.00	233,330.00
Electricity and water	169,620.00	3,500.00
Administration Costs	959,939.00	487,240.00
Medical/Insurance	0.00	0.00
Expenses on Income Generating Activities	0.00	0.00
Loan Principal repayment	0.00	0.00
Loan Interest repayment	0.00	0.00
Acquisition of Assets	0.00	0.00
Total	3,604,515.00	2,182,058.00

KITUVU SECONDARY SCHOOL

Annual Report and Financial Statements For the year ended 30th June 2023

10 Bank Accounts

Account Name & Currency	Status	Bank Account Number	Insert Current FY	Insert Comparative FY
	Active/Dormant		Kshs	Kshs
Tuition Account		1106235770	29,370.25	37,819.75
Operations Account		1106390288	67,221.95	8,671.10
School Fund Account/Boarding		1111023085	73,545.25	969,376.95
Savings Account			0	0
Income Generating Activities Account			0	0
Infrastructural Account		1255031689	1,134.00	172,264.00
Total			171,271.45	1,188,131.80

11 Cash In Hand

Description	2022-2023	2021-2022
	Kshs	Kshs
Tuition Account	0	0
Operation Account	21.00	21.00
Infrastructure Account	0	0
School Fund account	10,860.00	17,133.00
Total	10,881.00	17,154.00

12 Short Term Investments

Description	2022-2023	2021-2022
	Kshs	Kshs
Cooperative Shares	0	0
Treasury Bills	0	0
Fixed Deposit accounts	0	0
Other Investments	0	0
Total	0	0

KITUVU SECONDARY SCHOOL

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13 Accounts Receivable

Description	2022-2023	2021-2022
	Kshs	Kshs
Fees Arrears	3,049,081.00	3,697,741.00
Other Non-Fees Receivables		
Salary Advances (list/schedule attached)	0.00	0.00
Imprest (list/schedule attached)	0.00	0.00
Rent arrears (list/schedule attached)	0.00	0.00
Total	3,049,081.00	3,697,741.00

13 b Ageing Analysis of Accounts Receivable

Description	2022-2023		2021-2022	
	Kshs	% of the total	Kshs	% of the total
Less than 1 year	268,247.00	8.80%	199,978.00	5.51%
Between 1- 2 years	199,978.00	6.56%	182,104.00	4.92%
Between 2-3 years	182,104.00	5.97%	112,426.00	3.04%
Over 3 years	2,398,752.00	78.67%	3,203,233.00	87%
Total (should tie to note 13 a)	3,049,081.00	100%	3,697,741.00	100%

14 Accounts Payable

Description	2022-2023	2021-2022
	Kshs	Kshs
Trade creditors (See ageing below and appendix 1)	711,815.00	306,310.00
Prepaid fees	0	215,125.00
Retention Monies	0	0
Unpaid salaries and statutory deductions	0	0
Total	711,815.00	521,435.00

KITUVU SECONDARY SCHOOL
Annual Report and Financial Statements For the year ended 30th June 2023

14a. Ageing Analysis of Accounts Payable

Description	2022-2023		2021-2022	
	Kshs		Kshs	
		% of the total		% of the total
Less than 1 year	711,815.00	81.01%	354,595.00	68.00%
Between 1- 2 years	0	0%	152,361.00	29.22%
Between 2-3 years	0	0%	14,479.00	2.78%
Over 3 years	0	0%	-	0%
Total (should tie to note 14)	711,815.00	0%	521,435.00	100%

15 Fund Balance Brought Forward

Description	2022-2023	2021-2022
	Kshs	Kshs
Bank Balances	1,188,131.80	1,472,151.90
Cash Balances	17,154.00	57.00
Short Term Investments	0.00	0.00
Receivables	3,697,741.00	3,535,213.00
Payables	(521,435.00)	(166,840.00)
Total	4,381,591.80	4,840,581.90

KITUVU SECONDARY SCHOOL**Annual Report and Financial Statements For the year ended 30th June 2023****Other important disclosure notes**

IPSAS Cash Standard encourages an entity to disclose accrual related information in relation to an entity's assets and liabilities. The notes outlined below are disclosure notes in relation to the school's non- financial assets and liabilities.

16 Non-current Liabilities Summary

Description	2022-2023	2021-2022
	Kshs	Kshs
Bank Loans	0	0
Outstanding Leases	0	0
Hire Purchase	0	0
Gratuity And Leave Provision	0	0
Others (specify)	0	0
Total	0	0

17 Biological assets

Description	Numbers	2022-2023	2021-2022
		Kshs	Kshs
Cattle		0	0
Goats		0	0
Trees		0	0
Coffee Or Tea Plantation		0	0
Poultry		0	0
Others (specify)		0	0
Total		0	0

18 Borrowings

Description	Kshs	Kshs
Borrowings at beginning of the year	0	0
Borrowings during the year	0	0
Repayments during the year	0	0
Balance at the end of the year	0	0

KITUVU SECONDARY SCHOOL
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Other important disclosure notes

19 Stock/ Inventory

Description	2022-2023	2021-2022
	Kshs	Kshs
Food stuffs	0	0
Lab consumables	0	0
Farm produce	0	0
Medication	0	0
Construction Materials	0	0
Others (specify)	0	0
	0	0

(Stock to be measured at lower of cost and net realisable value. Net realisable value is the difference between selling costs less costs to sell)

20. Cashflow adjustments

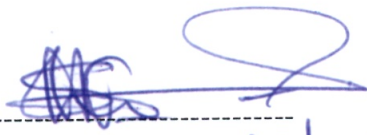
Description	2022-2023	2021-2022
	KShs	KShs
i)School fund income		
Lunch programme receipts	2,787,646.00	2,497,438.00
Increase in debtors	648,660.00	(162,528.00)
Balance at end of the year	3,436,306.00	2,334,910.00
Lunch programme receipts	3,604,515.00	2,182,058.00
Increase/decrease in creditors	(190,380.00)	(354,595.00)
Balance at end of the year	3,414,135.00	1,827,463.00

KITUVU SECONDARY SCHOOL
Annual Report and Financial Statements For the year ended 30th June 2023

Progress On Follow Up Of Auditor Recommendations

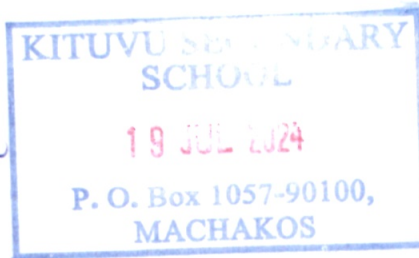
The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor.

Ref No.	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)



 Sign and Date
 Principal

19/07/24



KITUVU SECONDARY SCHOOL

Annual Report and Financial Statements For the year ended 30th June 2023

12. Annexes

Annex I - Analysis of Pending Accounts Payable

Supplier Of Goods Or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance Current 2023	Outstanding Balance Comparative 2022	Comments
	A	b	C	d=a-c		
	Kshs	Kshs	Kshs	Kshs	Kshs	
Construction Of Buildings						
1.						
2.						
3.						
Sub-Total						
Supply Of Goods						
4. Nyapenjo General Arts				533,415.00	533,415.00	
5. Domawan				12,480.00	12,480.00	
6. Pasha Enterprises				116,150.00	116,150.00	
7. Nyapenjo ventures				32,500.00	32,500.00	
8. Kituvu Water Project				10,000.00	10,000.00	
9. Sifado Booksellers& Stationers				7,270.00	7,270.00	
Sub-Total				711,815.00	711,815.00	
Supply Of Services						
10.						
11.						

KITUVU SECONDARY SCHOOL
Annual Report and Financial Statements For the year ended 30th June 2023

Supplier Of Goods Or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance Current 2023	Outstanding Balance Comparative 2022	Comments
Sub-Total						
Grand Total				711815.00	711815.00	

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Annex 2 – Summary of Fixed Assets Register

Asset Class	Historical Cost b/f (Kshs) 1st July 2022	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost c/f (Kshs) 30th June 2023
Land				
Buildings And Structures				
Motor Vehicles				
Office Equipment, Furniture And Fittings				
Textbooks				
ICT Equipment				
Tools And Apparatus				
Other Machinery And Equipment				
Heritage And Cultural Assets				
Intangible Assets- Soft Ware				
Total				

(The school should ensure that a detailed fixed assets register is maintained).