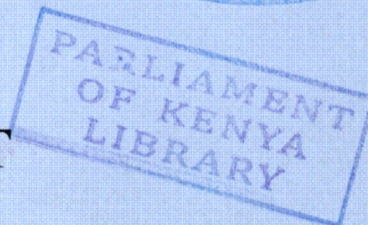


REPUBLIC OF KENYA



*Paper laid by
Leader of Majority
on 29/10/14
@Sunh*

KENYA NATIONAL AUDIT OFFICE



REPORT
OF
THE AUDITOR-GENERAL
ON
THE FINANCIAL STATEMENTS OF
KENYA EDUCATION MANAGEMENT
INSTITUTE
FOR THE YEAR ENDED
30 JUNE 2013



REPUBLIC OF KENYA

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E-Mail: oag@oagkenya.go.ke
Website: www.kenao.go.ke



P.O. Box 30084-00100
NAIROBI

KENYA NATIONAL AUDIT OFFICE

REPORT OF THE AUDITOR-GENERAL ON KENYA EDUCATION MANAGEMENT INSTITUTE FOR THE YEAR ENDED 30 JUNE 2013

REPORT ON THE FINANCIAL STATEMENTS

I have audited the accompanying financial statements of Kenya Education Management Institute set out on pages 4 to 13, which comprise the statement of financial position as at 30 June 2013 and the statement of comprehensive income, statement of changes in funds and reserves, statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 14 of the Public Audit Act, 2003. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Financial Reporting Standards and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

The management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 13 of the Public Audit Act, 2003.

Auditor-General's Responsibility

My responsibility is to express an opinion on these financial statements based on the audit and report in accordance with the provisions of Section 15(2) of the Public Audit Act, 2003 and submit the audit report in compliance with Article 229(7) of the Constitution of Kenya. The audit was conducted in accordance with International Standards on Auditing. Those standards require compliance with ethical requirements and that the audit be planned and performed to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Institute's internal control. An audit also includes evaluating the appropriateness of

accounting policies used and the reasonableness of accounting estimates made by the management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence obtained is sufficient and appropriate to provide a basis for my qualified audit opinion.

Basis for Qualified Opinion

1. Property, Plant and Equipment

(i) Land and Buildings

The property, plant and equipment balance of Kshs.2,280,382,577 as at 30 June 2013 includes the Institute's parcel of land L.R No 16124 measuring 15.45 hectares at Kayole in Nairobi valued at Kshs.950,000,000 which according to information availed has been partially encroached by squatters. Although management had contracted a law firm to seek court orders for the eviction of the squatters, the matter had not been resolved as at 30 June 2013.

(ii) EDP Equipment

Further and as previously reported the property, plant and equipment balance includes EDP equipment valued at Kshs.2,419,237 which could not be physically verified. Although the management explained that the equipment were lost, no evidence of action taken on the loss was seen.

(iii) Ownership of Land, Buildings and Motor Vehicles

The property, plant and equipment balance also Includes land and buildings valued at Kshs.2,234,179,535 which have been registered under the Board of Governors- Highridge Teachers Training College and motor vehicles valued at Kshs.4,860,038 whose log books indicate that they are either owned by the Kenya Education Staff Institute (KESI) or the Ministry of Education.

In the circumstances, the ownership of property, plant and equipment balance of Kshs.2,308,059,303 as at 30 June 2013 could not be ascertained .

2. Non-Compliance with Legal Notice No. 19 of February 2010

Although Section 12 (1) of the legal notice No. 19 of February 2010 states that the Kenya Education Management Institute (KEMI) Council shall meet not less than four times each financial year, the Council met only seven (7) times in its life time of three (3) years and only once during the year under review. Owing to the noncompliance, it is not clear whether the Council effectively provided the required direction as provided by the law.

3. Ineligible Administrative Expenses

The administrative expenses of Kshs.155,031,034 includes an amount of Kshs.5,273,360 paid to a consultant in respect of consultancy services for mid-term review of Kenya Education Sector Support Programme. However, supporting documents attached to this payment indicate that the services were tendered and procured by the Ministry of Education. Further, an audit of the Kenya Education Sector Support Project as at 30 June 2013 revealed that it had no operations during the year. It was therefore not clear how a mid-term review was done on a project that was dormant during the year or why the expenditure of Kshs.5,273,360 was not charged to the Ministry of Education. Therefore, the validity of administrative expenses of Kshs.155,031,034 for the year ended 30 June 2013 could not be confirmed.

4. Unauthorized Reallocation of Deferred Grants and Fees

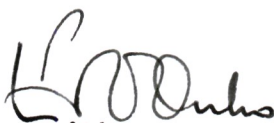
The statement of financial position as at 30 June 2013 reflects deferred grants and fees of Kshs.41,186,500 which includes Kshs.40,000,000 received from the Ministry of Education on 14 May 2013. Although this money was meant for training of Head Teachers, the training had not taken place as at 30 June 2013 but was instead utilized for other operational purposes without authority of the parent Ministry. It is not possible to confirm whether the grant amount of Kshs.40,000,000 was expended as intended.

5. Provision for Bad and Doubtful Debts

The Trade and Other Receivables balance of Kshs.28,025,023 includes amounts totaling to Kshs.7,763,500 that have been outstanding for over one (1) year with some dating back to April 2011. No provision for bad and doubtful debts has been made in respect of these debts. The full recoverability of trade and other receivables balance of Kshs.28,025,023 as at 30 June 2013 could not therefore be confirmed.

Qualified Opinion

In my opinion, except for the effect of the matters described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of the Institute as at 30 June 2013, and of its financial performance and its cash flows for the year then ended, in accordance with International Financial Reporting Standards and comply with the Kenya Education Staff Institute (Amendment) Order, 2011 and the Education Act, Cap 211.

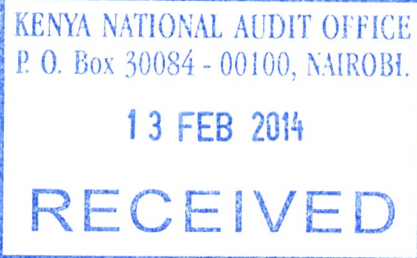


Edward R. O. Ouko, CBS

AUDITOR-GENERAL

Nairobi

09 May 2014



KENYA EDUCATION MANAGEMENT INSTITUTE
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR 2012/2013

KENYA EDUCATION MANAGEMENT INSTITUTE

REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30TH JUNE, 2013

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KENYA EDUCATION MANAGEMENT INSTITUTE

ANNUAL REPORT AND FINANCIAL STATEMENT

FOR THE YEAR ENDED 30TH JUNE, 2013

CORPORATE INFORMATION

ESTABLISHMENT

The Institute was given mandate under Legal Notice no. 19 of 2010 to provide regular and systematized educational management and administration training for all categories of educational management and administration personnel in the education service.

Under the legal notice no. 163 of 2011 the Institute changed its name from Kenya Education Staff Institute (KESI) to Kenya Education Management Institute (KEMI)

CORE FUNCTIONS

The Institute is a body corporate under the Ministry of Education mandated to strengthen the capacity and capabilities of all serving and future educational managers and administrators.

COUNCIL MEMBERS:

Prof. Eunice Mutitu (UoN)(Chairperson)	Mrs. Jessica Simiyu (Kibabii TTC)
Dr. Kipsang R. Belio P.S. M.O.E	(Alt. to chairperson Kenya Diploma Colleges Principals' Association)
Mr. Gabriel K. Lengoibon (TSC)	Mr. John Awiti (KSSHA)
Mr. Joseph Karuga (KEPSHA)	Mrs. Lydia N. Nzomo (KICD)
Ms. Hawa Mohammed (Private Sector)	Mr. Ernest Wangai (Private Sector)
Mr. Samuel Gitonga (Private Sector)	Mr. Mike Eldon (Private Sector)
Dr. Wanjiru Kariuki (Director)	Mr. Stephen Nalelia (Machakos TTC)

REGISTERED OFFICE:

L.R. No. 209/3464
Mtama Road,
P.O Box 62592 00200,
NAIROBI.

BANKERS:

National Bank of Kenya
Harambee Avenue Branch,
Nairobi.

Equity Bank Ltd,
Tom Mboya Branch,
Nairobi

AUDITORS

Kenya National Audit Office
Auditor General
P.O Box 30084 00100
Nairobi.

KENYA EDUCATION MANAGEMENT INSTITUTE

REPORT OF THE COUNCIL

FOR THE YEAR ENDED 30TH JUNE, 2013

The Council has the pleasure in submitting their annual report together with the accounts for the year ended 30th June 2013.


PRINCIPAL ACTIVITIES

The Principal activity of the institute is that of training education managers in the Education sector.

RESULTS FOR THE YEAR

	2013	<u>2012</u>
	Kshs	Kshs
Surplus/ (Deficit) for the year	20,492,494	(14,376,899)
Surplus for the year carried to retained earnings	<u>20,492,494</u>	<u>(14,376,899)</u>

BY ORDER OF THE COUNCIL



DIRECTOR



COUNCIL CHAIR

KENYA EDUCATION MANAGEMENT INSTITUTE

STATEMENT OF COUNCIL'S RESPONSIBILITIES

FOR THE YEAR ENDED 30TH JUNE, 2013

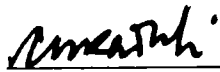
The State Corporation's Act requires the Council to prepare financial statements for each year, which give a true and fair view of the state of affairs of the Institute as at the end of the financial year and of its operating results for that year. It also requires the council to ensure the Institute keeps proper accounting records which disclose with reasonable accuracy at any time the financial position of the Institute. They are also responsible for safeguarding the assets of the Institute.

The Council accepts responsibility for the annual financial statements, which have been prepared using appropriate accounting policies supported by reasonable and prudent judgments and estimates, in conformity with International Financial Reporting Standards and in the manner required by the State Corporation's Act. The council is of the opinion that the financial statements give a true and fair view of the state of the financial affairs of the institute and of its operating results.

The council further accepts responsibility for the maintenance of accounting records which may be relied upon in the preparation of financial statements, as well as adequate systems of internal financial control.

Nothing has come to the attention of the Council to indicate that the Institute will not remain a going concern for at least the next twelve months from the date of this statement.

Approved by the council on 01/11/2013 and signed on its behalf by:



Director



Council Chair

KENYA EDUCATION MANAGEMENT INSTITUTE

STATEMENT OF COMPREHENSIVE INCOME

FOR THE YEAR ENDED 30TH JUNE 2013

	Notes	<u>2013</u> Kshs	<u>2012</u> Kshs
Revenue	2	150,600,720	92,418,268
Other Income	3	<u>76,295,170</u>	<u>35,851,046</u>
Total Revenue		<u>226,895,890</u>	<u>128,269,314</u>
Staff Costs	4	49,689,317	33,267,296
Administrative expenses	5	155,031,034	104,939,403
Council Expenses	6	1,463,176	4,325,090
Bank Charges	7	<u>219,870</u>	<u>114,425</u>
SURPLUS / (DEFICIT)		<u>20,492,494</u>	<u>(14,376,899)</u>

KENYA EDUCATION MANAGEMENT INSTITUTE

STATEMENT OF FINANCIAL POSITION

AS AT 30TH JUNE 2013

	<u>Notes</u>	<u>2013</u> <u>Kshs</u>	<u>2012</u> <u>Kshs</u>
Non-current assets			
Property, plant and equipment			
Property, plant and equipment	11	2,280,382,577	2,261,599,338
Work in Progress	11	<u>27,676,726</u>	<u>27,676,726</u>
Total		<u><u>2,308,059,303</u></u>	<u><u>2,289,276,064</u></u>
Current assets			
Trade and other receivables	12	28,025,023	14,272,555
Cash and cash equivalent	13	13,467,645	18,924,399
Grant receivable		16,750,000	-
Prepayments		<u>2,394,060</u>	<u>-</u>
Total		<u><u>60,636,728</u></u>	<u><u>33,196,954</u></u>
Total assets		<u><u>2,368,696,031</u></u>	<u><u>2,322,473,018</u></u>
EQUITY AND LIABILITIES			
Capital and reserves			
Revaluation Reserve	8	2,232,983,694	2,232,983,695
Capital Reserve	8	11,100,000	-
Retained earnings (Page 6)		<u>76,980,769</u>	<u>56,488,275</u>
		<u><u>2,321,064,463</u></u>	<u><u>2,289,471,969</u></u>
Current liabilities			
Payables	9	6,445,068	33,001,048
Deferred Grant & Fees	10	41,186,500	-
Total liabilities		<u><u>47,631,568</u></u>	<u><u>33,001,048</u></u>
Total equity and liabilities		<u><u>2,368,696,031</u></u>	<u><u>2,322,473,017</u></u>

The financial statements on pages 4 to 13 were approved by the Council on 01/07/2013 and were signed on its behalf by:

DIRECTOR



COUNCIL CHAIR



KENYA EDUCATION MANAGEMENT INSTITUTE

STATEMENT OF CHANGES IN FUNDS AND RESERVES

FOR THE YEAR ENDED 30TH JUNE 2013

	REVALUATION RESERVE	CAPITAL RESERVE	RETAINED EARNINGS	TOTAL
	Kshs		Kshs	Kshs
Year ended 30 June 2012				
As at 1 July 2011	1,282,983,694	-	70,865,174	1,353,848,868
Valuation of land	950,000,000	-	-	950,000,000
Deficit for the year	<u>-</u>	-	<u>(14,376,899)</u>	<u>(14,376,899)</u>
As at 30 June 2012	<u>2,232,983,694</u>	<u>-</u>	<u>56,488,275</u>	<u>2,289,471,969</u>
Year ended 30 June 2013				
As at 1 July 2012	2,232,983,694	-	56,488,275	2,289,471,969
Development Grant	-	11,100,000	-	11,100,000
Surplus for the year	<u>-</u>	<u>-</u>	<u>20,492,494</u>	<u>20,492,494</u>
As at 30 June 2013	<u>2,232,983,694</u>	<u>11,100,000</u>	<u>76,980,769</u>	<u>2,309,964,463</u>

KENYA EDUCATION MANAGEMENT INSTITUTE

STATEMENT OF CASH FLOW

FOR THE YEAR ENDED 30TH JUNE 2013

	Notes	<u>2013</u> Kshs	<u>2012</u> Kshs
Operating activities			
Net (Deficit)/Surplus before tax (Page 4)		20,492,494	(14,376,899)
<i>Adjustment for:</i>			
Depreciation	11	10,867,658	7,139,383
Loss on Disposal of MV		-	62,000
		<hr/>	<hr/>
<i>Operating (Deficit)/Surplus before working capital changes</i>		31,360,152	(7,175,517)
(Increase) in debtors	12	(13,752,468)	(2,055,132)
Increase in prepaid expenses		(2,394,060)	-
Increase in grant receivables		(16,750,000)	-
Increase in creditors	9	(26,555,980)	22,669,245
Increase in Deferred Grant & Fees	10	41,186,500	-
		<hr/>	<hr/>
<i>Cash generated from operations</i>		13,094,144	13,438,596
		<hr/>	<hr/>
Net cash from operating activities		13,094,144	13,438,596
Investing activities			
Purchase of Fixed Assets	11	(29,650,898)	(61,476,338)
Disposal of Motor Vehicle	11	-	28,000
		<hr/>	<hr/>
<i>Net cash used in investing activities</i>		(29,650,898)	(61,448,338)
Net Increase in cash and cash equivalents			
Financing activities			
Development Grant received		11,100,000	-
		<hr/>	<hr/>
		(5,456,754)	(48,009,742)
Movement in cash and cash			
At start of year		18,924,399	66,934,140
Increase in cash and cash equivalents	13	(5,456,754)	(48,009,742)
		<hr/>	<hr/>
At end of year		13,467,645	18,924,398

KENYA EDUCATION MANAGEMENT INSTITUTE

NOTES TO FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30TH JUNE, 2013

1. ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of these financial statements are set out below:-

1.1 Basis for preparation

The financial statements are prepared in compliance with International Financial Reporting Standards (IFRSs). The financial statements are presented in functional currency, Kenya Shillings (Kshs), which is the prevailing currency within the primary economic environment, are prepared in accordance with measurement bases prescribed by IFRSs.

The preparation of the financial statement in conformity with IFRS requires the use of estimates and assumptions. It also requires management to exercise its judgement in the process of applying the company's policies.

1.2 Depreciation

All property, plant and equipment is initially recorded at cost. Depreciation is calculated to write off the cost of asset in equal annual instalments over their estimated useful lives. Annual rates generally in use applied on a straight line basis are:

Furniture & Fittings & equipment	12.5%
Motor Vehicles	25.0%
EDP Equipment	33.0%
Plant & Machinery	10.0%

1.3 Payables

Payables are stated at the expected nominal value. No provision has been made for doubtful debts at the end of the year since there is no foreseen eventuality of bad debts.

1.4 Receivables

Receivables are stated at the expected realisable value. No provision has been made for doubtful debts at the end of the year since there is no foreseen eventuality of bad debts.

1.5 Cash and cash equivalents

For the purposes of cash flow statement, cash and cash equivalents comprise cash in hand and bank balance.

KENYA EDUCATION MANAGEMENT INSTITUTE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30TH JUNE 2013

	<u>2013</u> Kshs	<u>2012</u> Kshs
2 TURNOVER		
M.O. E	67,000,000	80,000,000
FEES	<u>83,600,720</u>	<u>12,418,268</u>
	<u><u>150,600,720</u></u>	<u><u>92,418,268</u></u>
3 OTHER INCOME		
Hire of Facility	40,689,855	34,273,789
Rent Income	1,694,988	1,346,972
Sale of Tender	708,000	36,000
Sale of Modules	69,900	27,000
Consultancy	2,955,428	-
Conference	214,750	-
Knec TOE	29,338,280	-
Staff Lunch	270,500	-
Laundry Services	15,510	-
Sundry Income	12,500	-
Auctions	-	99,205
Bookshop	325,459	38,080
Advertisement	-	<u>30,000</u>
	<u><u>76,295,170</u></u>	<u><u>35,851,046</u></u>
4 STAFF COSTS		
Salaries	30,969,941	19,137,541
House Allowance	7,735,526	7,963,501
Medical Allowances	761,339	709,629
Leave Allowance	312,000	564,000
Commuter Allowance	3,719,333	3,778,070
Acting & Entertainment Allowances	1,167,260	716,740
Gratuity	892,658	366,914
NSSF	229,400	165,400
Casual Wages	3,901,860	-
	<u><u>49,689,317</u></u>	<u><u>33,401,795</u></u>
5 ADMINISTRATIVE EXPENSES		
Staff Uniform	9,860	514,150
Motor Vehicle Running	4,444,548	4,704,832
Advertising	9,378,938	5,579,737
Loss on MV Disposal	-	62,000
Telephone, Postage & Internet	2,611,233	2,328,730
Stationery	3,490,659	3,213,015
Printing	7,186,300	1,514,430
Insurance	4,757,129	2,016,750
Electricity and water	4,512,116	4,976,078
Travelling & transport	1,655,944	3,165,533
Office tea & Entertainment	2,254,850	56,430
Professional fees	2,778,144	3,393,874
Repairs and maintenance	3,739,183	10,512,173
Training	69,228,399	51,129,238
Food & Rations	15,010,341	-
KESSP II	5,273,360	-
Staff Training	4,221,881	1,924,330
Library	831,020	750,010
Provision for audit fees	660,000	500,000
General expenses	2,119,474	1,458,710
Depreciation : Property and equipment (Note 10)	<u>10,867,658</u>	<u>7,139,383</u>
	<u><u>155,031,034</u></u>	<u><u>104,939,403</u></u>

KENYA EDUCATION MANAGEMENT INSTITUTE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2013

	<u>2013</u> Kshs	<u>2012</u> Kshs
6 COUNCIL EXPENSES		
Council Allowances	<u>1,463,176</u>	<u>4,325,090</u>
7 FINANCE COSTS		
Bank charges	<u>219,870</u>	<u>114,425</u>
8 ACCUMULATED FUND		
(i) Revaluation reserve	2,232,983,694	2,232,983,694
(ii) Capital Reserve	11,100,000	-
Total	<u>2,244,083,694</u>	<u>2,232,983,694</u>
9 TRADE AND OTHER PAYABLES		
Kisumu Hotel	140,000	140,000
Kiambu Institute	768,000	768,000
Zealous	49,745	49,745
Silver base	172,275	172,275
Javipasa	41,271	41,271
Current Creditors (schedule pg 13)	5,273,777	31,829,757
Total	<u>6,445,068</u>	<u>33,001,048</u>
10 DEFERRED GRANTS & FEES		
Deferred Grants (MOE)	40,000,000	-
Deferred Course Participants Fees	1,186,500	-
	<u>41,186,500</u>	<u>-</u>

KENYA EDUCATION MANAGEMENT INSTITUTE

NOTES TO THE FINANCIAL STATEMENTS (CONT'D)

11 PROPERTY, PLANT AND EQUIPMENT

	LAND & BUILDING Kshs.	PLANT & MACHINERY Kshs	MOTOR VEHICLE Kshs	FURNITURE & FITTINGS Kshs	EDP EQUIPMENT Kshs	Work in progress	TOTAL Kshs
Cost / Valuation							
As at 1st July 2012	2,219,669,130	16,827,103	11,100,000	21,841,096	28,061,437	27,676,726	2,325,175,492
Additions	14,510,405	691,896	5,010,050	5,525,301	3,913,246	-	29,650,898
At 30th June 2013	<u>2,234,179,535</u>	<u>17,518,999</u>	<u>16,110,050</u>	<u>27,366,397</u>	<u>31,974,683</u>	<u>27,676,726</u>	<u>2,354,826,390</u>
Depreciation							
At 1st July 2012	-	2,995,898	9,630,000	7,332,467	15,941,064	-	35,899,429
Disposal	-	-	-	-	-	-	-
Charge for the year	-	1,452,310	1,620,013	2,504,241	5,291,094	-	10,867,658
At 30th June 2013		<u>4,448,208</u>	<u>11,250,013</u>	<u>9,836,708</u>	<u>21,232,158</u>	-	<u>46,767,087</u>
As at 1 July 2013		<u>4,448,208</u>	<u>11,250,013</u>	<u>9,836,708</u>	<u>21,232,158</u>	-	<u>46,767,087</u>
Net book value							
As at 30th June 2013	<u>2,234,179,535</u>	<u>13,070,791</u>	<u>4,860,038</u>	<u>17,529,689</u>	<u>10,742,525</u>	<u>27,676,726</u>	<u>2,308,059,303</u>
As at 30th June 2012	<u>2,219,669,131</u>	<u>13,831,205</u>	<u>1,470,000</u>	<u>14,508,629</u>	<u>12,120,374</u>	<u>27,676,726</u>	<u>2,289,276,064</u>

KENYA EDUCATION MANAGEMENT INSTITUTE

NOTES TO THE FINANCIAL STATEMENTS (CONT'D)

FOR THE YEAR ENDED 30TH JUNE 2013

	<u>2013</u> Kshs	<u>2012</u> Kshs
12 TRADE AND OTHER RECEIVABLES		
FAWE Kenya	-	50,000
MOE(Head Count)	715,500	715,500
Kenya Power	2,955,428	-
Kepsha	1,077,388	-
MOF	222,500	-
K I E	460,500	1,230,000
MOE(National Sch Devt)	61,500	61,500
Nairobi Bottlers	521,000	-
UNESCO	-	151,500
Science Teachers Without Borders	10,750	-
MOE(ICT)	-	2,154,340
MOE	3,004,922	-
Narok University	600,000	308,500
Rent	2,163,535	1,573,200
TSC	1,010,150	110,500
Telkom Kenya	465,000	-
KNATCOM for UNESCO	93,250	-
Verve K .ltd	25,000	-
A F C	-	757,310
Min Of State for Public Service	-	766,500
Auctions	-	99,205
MOE(Adult Education)	6,160,000	6,160,000
Salary Advance	6,000	134,500
Kenya polytechnic	8,472,600	-
	<u>28,025,023</u>	<u>14,272,555</u>

13 CASH AND CASH EQUIVALENTS

Bank balances		
National Bank 600	1,618,253	15,757,089
National Bank 601	7,013,688	2,948,708
National Bank 6-00	49,492	54,142
Equity Bank	4,686,211	149,200
Cash in hand	100,000	15,260
	<u>13,467,645</u>	<u>18,924,399</u>

For the purposes of the cash flow statement, the year-end cash and cash equivalents comprise the following:

Cash and bank balances as above	13,467,645	18,924,399
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<u>13,467,645</u>	<u>18,924,399</u>
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14 COUNTRY OF INCORPORATION AND REGISTERED OFFICE

The Institute is established as the capacity building agency of the Ministry of Education. The address of its registered office is L.R. No 209/3464, Mtama Road Parklands, P.O. Box 62592 00200, Nairobi.

15 CURRENCY

These financial statements are presented in Kenyan Shillings (Kshs).

KENYA EDUCATION MANAGEMENT INSTITUTE

CREDITORS LIST AS AT 30TH JUNE 2013

2011/2012

SUPPLIER	VOTE HEAD	INVOICE NO.	DATE	BALANCE
Pageline	Training Commercial	0176	Jul-12	82,360
Mivcom	Training Commercial	0102/0103	Jul-12	47,575
Jusgat	Training Commercial	051	Jul-12	111,690
Nairobi Connection	Training Commercial	264/269	Jul-12	103,308
Lewaka	Training Commercial		Jul-12	58,927
Gathumbi Advocates	Contracted Professional services	K/104/12/GKG	Jul-12	235,000
KISTAR ENTERPRISES	Maint Building	Retention	Jul-12	55,720
MERU TTI	Grants- hire of facility		Jul-12	32,000.00
MIGORI TTC	Grants- hire of facility	0942	Jul-12	30,000.00
LIMURU GIRLS	KNEC TOT	0001	Aug-12	944,750
TUSKER MATTRESS	Plant Machinery & Eqpnt	4791	Dec-12	36,770.00
UNIGLOBE NORTHLINE TRAVEL	Domestic Travel	TIN12120702	28/12/2012	18,320.00
SYWA AGENCIES	minor alteration	retention	2012/2013	62,247
ST. MARYS BOYS SEC SCHOOL & CHILDREN RESCUE CENTRE	Training Commercial- hire of facility	087	9/1/2013	36,000.00
NYANCHWA ADVENTIST COLLEGE	Training Commercial- hire of facility	1099	11/1/2013	66,000.00
KITUI SCHOOL	Training Commercial	470	4/1/2013	30,000.00
UNIGLOBE NORTHLINE TRAVEL	Domestic Travel	TIN13010279	18//1/2013	19,400.00
NGENO KIPROTICH ABRAHAM	Training Commercial- refund		12/2/2013	10,500.00
GEORGE PATRICK ODABA	Training Commercial-refund		12/2/2013	10,500.00
PHENNY HOLDINGS	Printing	06/Feb/2013	22/2/2013	19,000.00
IPEX REPRO	Printing	7331/7339	26/2/2013	7,500.00
CONCISE LEARNING & RESERCH LTD	Research-consultancy	001/13-1	9/5/2013	340,000.00
SHANZU TTC	Grants- hire of facility	601	6/5/2013	88,700.00
SPORT STADIA MANAGEMENT	Graduation	SSMB/BOG/04	10/6/2013	180000
RENTOKIL INITIAL	Maintenace of Build.	50131730	10/6/2013	22,738
CENTRAL GIRLS PRI SCHOOL	Grants- hire of facility		14/06/2013	24,000.00
NATION MEDIA GROUP	Graduation	2299671	14/6/2013	313,200
KENYA POWER	Electricity	Bill	June-2013	442,615.50
LOGIC LINK ENTERPRISES LTD	Training Commercial	2104	Jun-13	56,000.00
NATION MEDIA GROUP	KNEC TOT	2301177	24/6/2013	318,652
UNIGLOBE NORTHLINE TRAVEL	Conference Expences	various	25/6/2013	694,875.00
KISTAR ENTERPRISES	Maint. Of plant and Machinery	116	25/6/2013	25,000.00
SHANZU TTC	Grants- hire of facility	1101	26/6/2013	30,000.00
THE COPY CAT LTD	Maintenance of PM&E	225515	26/6/2013	52,953.77
NEW KCC	Food and ration	69660	30/6/2013	87,476.00
PROVISION FOR AUDIT FEES				580,000.00
GRAND TOTAL	GRAND TOTAL			5,273,777