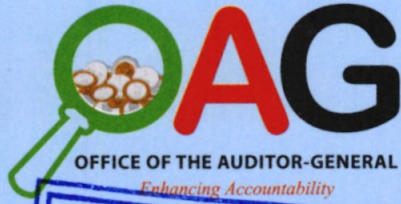


REPUBLIC OF KENYA



REPORT

DATE: 18 JUN 2026

DAY.

Thursday

TABLED
BY:

Hon. Samuel Chepkongla
(on behalf of leaders of Majority)

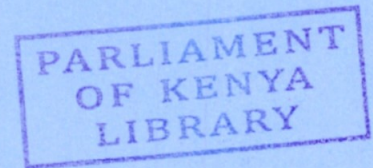
CLERK-AT
THE-TABLE:

homa

OF

THE AUDITOR-GENERAL

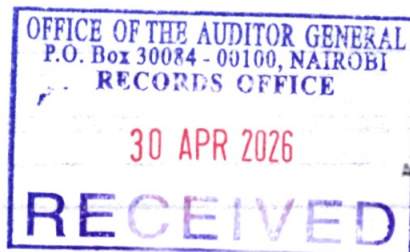
ON



KABUABUA GIRLS SECONDARY SCHOOL

FOR THE YEAR ENDED
30 JUNE, 2025

THARAKA-NITHI COUNTY



KABUABUA GIRLS' SECONDARY SCHOOL
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR ENDED
30TH JUNE 2025

**1st Transitional Financial Statements Prepared under the International Public Sector Accounting Standards
(IPSAS)**

Table of Contents

Page

1. Acronyms and Definition of Key Terms.....	ii
2. Key School Information and Management	iii
3. Summary Report of Performance of The School	vii
4. Statement of School Management Responsibility.....	x
5. Report Of The Independent Auditors (<i>To be attached</i>).....	xi
6. Statement Of Financial Performance for the Year Ended 30 th June 2025	1
7. Statement of Assets and Liabilities As At 30 th June 2025.....	2
8. Statement of Cash Flows for the Year Ended 30 th June 2025.....	3
9. Statement Of Budgeted Versus Actual Amounts for The Year Ended 30 th June 2025	4
10. Significant Accounting Policies	9
11. Notes To the Financial Statements	11
12. Annexes	22

1. Acronyms and Definition of Key Terms

A. Acronyms.

BOM	Board of Management
CEB	County Education Board
IPSAS	International Public Sector Accounting Standards
KCSE	Kenya Certificate of Secondary Education
PFM	Public Finance Management
PSASB	Public Sector Accounting Standards Board
FY	Financial Year
FDSE	Free Day Secondary Education
TSC	Teachers Service Commission
SMASSE	Strengthening of Mathematics and Science in Secondary Education

B. Definition of Key Terms

Comparative Year- Means the prior period.

2. Key School Information and Management

(a) Background information

The school is domiciled in Kenya and its operations are governed under the Basic Education Act, 2013. It is in **THARAKA NITHI** County, **THARAKA NORTH** Sub-County.

The school was registered in **12/07/2021** under registration number **13S00300888830** and is currently categorized as a **Sub-County** public school established, owned or operated by the Government.

The school is a day/boarding school and had 319 number of students as at 30th June 2025. It has 2 streams and 17 teachers of which 4 teachers are employed by the School Board of Management.

(b) School Board of Management - Board Members

The School Board of Management established under Section 55 of the Basic Education Act, 2013; is composed of the following members:

Ref:	Name of Board Member	Designation	Date of appointment
1	Dr, Mariciano Iguna	Chairman	4 TH July 2022
2	Judith Kamunda	Secretary - Principal	4 TH July 2022
3	Zachary Mbeeria	Member	4 TH July 2022
4	Martha Kariungi	Member	4 TH July 2022
5	Gideon Njeru	Member	4 TH July 2022
6	Cecilia Murithi	Member	4 TH July 2022
7	Moses Nyaga	Member	4 TH July 2022
8	Domiciano Gitonga	Member – Rep CEB	4 TH July 2022
9	Simon Mwaniki	Member Rep Teachers	4 TH July 2022
	Misheck Nkari		
10	Sophia Kaindi	3 Members - Sponsor	4 TH July 2022
11	Japhet Kaugu	Member - Community	4 TH July 2022
12	James Kathendu	Member Special Needs	4 TH July 2022

The functions of the School Board of Management are to:

- Promote the best interests of the School and ensure its development.
- Promote quality education for all pupils in accordance with the standards set under the Basic Education Act, of 2013.
- Ensure and assure the provision of proper and adequate facilities for the School.
- Manage the School's affairs in accordance with the rules and regulations governing occupational safety and health.
- Advise the County Education Board on the staffing needs of the School.
- Determine cases of pupils' discipline and make reports to the CEB.
- Prepare comprehensive termly report on all areas of its mandate and submit the report to CEB.
- Administer and manage the resources of the School.
- Receive, collect and account for any funds accruing to the institution in accordance with Article 226 (1) (a) of the Constitution of Kenya, Section 81 of the Public Finance Management Act, 2012 and the Fourth Schedule para 21 and 23 of the Basic Education Act, 2013.

(c) Committees of the Board

Ref:	Name of Committee	Names of Members	Designation	Number of meetings attended during the year
1	Executive Committee	i.Dr. Mariciano Iguna ii.Judith Kamunda iii.Japhet Kaungu iv.Martha Kariungi v.Amos Kigacha	Chairperson Bom secretary PTA chairperson Member	2 out of 2 2 out of 2 2 out of 2 2 out of 2 2 out of 2
2	Audit Committee	i.Dr mariciano Iguna ii.Sophia Kaindi	CEB Rep Sponsor	0 out of 0 0 out of 0
3	Finance,procurement and general purposes Committee	i.Japhet Kaungu ii.Martha Kariungi iii.Cecilia Murithi	Member Member Member	1 out of 1 1 Out Of 1 1 out of 1
4	Academic Committee	i.Dr. Mariciano Iguna ii.Simon Mwaniki iii.Zachary Mbeeria	Member Member Member	2 out of 2 2 out of 2 2 out of 2
5	Development Committee	i.Gideon Njeru ii.Festus Nyaga iii.Sophia Kaindi	Member Member Sponsor	1 out of 1 1 Out Of 1 1 out of 1
6	Discipline and welfare Committee	i.James Kathendu ii.Moses Nyaga iii.Benard Mutegi	Member Member Member	1 out of 1 1 Out Of 1 1 out of 1
7	Adhoc Committee			

(d) School operation Management

For the financial year ended 30th June, 2025 the School's day-to-day management was under the following persons:

Ref:	Designation	Name	TSC Number
1	Principal	Olympia Amiano	314662
2	Deputy Principal	Janice Kawira	351885
3	School Bursar	Faith Musena	33417073

(e) Schools contacts

Post Office Box: 2897_60200

Telephone: 0720 400 202

E-mail: Kabubua@gmail.com

(f) School Bankers

The following school operated 5 number of bank accounts in the following banks:

1. Name of Bank: Co-operative Bank of Kenya Limited
Branch: Chuka
Type: Operations account
Account Number: 011395726086001
2. Name of Bank: Co-operative Bank of Kenya Limited
Branch: Chuka
Type: Tuition account
Account Number: 011395726086000
3. Name of Bank: Co-operative Bank of Kenya Limited
Branch: Chuka
Type : Infrastructure account
Account Number: 011395726086001
4. Name of Bank: Trans nation Sacco
Branch: Mukothima
Type: School Fund
Account Number: 68260900042901
5. Name of Bank: Co-operative Bank of Kenya
Branch : Nkubu
Type : CDF Account
Account Number: 01141207469300

(g) Independent Auditors

Office of the Auditor General
Anniversary Towers, University Way
P.O. Box 30084
GPO 00100
Nairobi, Kenya

3. Summary Report of Performance of The School

The following is a summary report of the performance of the school against the set performance evaluation criteria:

a) Financial performance:

Surplus/ deficit for the year and a comparison of the same for the last three years

<i>Year</i>	<i>2024-2025</i>	<i>2023-2024</i>	<i>2022-2023</i>
<i>Total</i>	<i>100,823</i>	<i>1,005,521</i>	<i>-208,579</i>

Capitation grants from the Ministry of Education for the last three years

<i>Year</i>	<i>2024-2025</i>	<i>2023-2024</i>	<i>2022-2023</i>
<i>Total</i>	<i>10,855,156</i>	<i>9,421,055</i>	<i>6,244,001</i>

Ratio of capitation grant per student over the last three years

<i>Year</i>	<i>2024-2025</i>	<i>2023-2024</i>	<i>2022-2023</i>
<i>Total</i>	<i>34,029</i>	<i>25,772</i>	<i>21,384</i>

- *A three-year overview of growth of other income(s) earned by the school.*
- *A three-year overview of growth in expenditure of the school*

<i>Year</i>	<i>2024-2025</i>	<i>2023-2024</i>	<i>2022-2023</i>
<i>Total</i>	<i>10,754,333</i>	<i>8,415,534</i>	<i>6,452,580</i>

- *Movement of cash and bank balances over the last three years*

<i>Year</i>	<i>2024-2025</i>	<i>2023-2024</i>	<i>2022-2023</i>
<i>Total</i>	<i>1,495,786</i>	<i>1,394,963</i>	<i>389,442</i>

Teacher Student ratio:

<i>Number of teachers recruited and posted to the school</i>	<i>0</i>
<i>Number of teachers recruited and posted</i>	<i>0</i>
<i>Number of teachers transferred during the period</i>	<i>0</i>
<i>Number of teachers retired</i>	<i>Nil</i>
<i>Number of teachers employed by TSC</i>	<i>10</i>
<i>Number of teachers employed by BOM</i>	<i>3</i>
<i>Teachers students ratio</i>	<i>1:22</i>

The mean score in the 20XX KCSE:

YEAR	ENTRY	TARGET SCORE	ACHIEVED MEAN SCORE	C+ AND ABOVE	COMMENTS
2024	31	4.02	2.87	0	Fair
2023	27	4.02	3.84	0	Fair
2022	31	4.02	3.02	0	Fair

b) Number of Candidates in the 20XX KCSE:

YEAR	NUMBER OF CANDIDATE
2024	31
2023	27
2022	31

c) The capacity of the school:

STRUCTURE	NO. OF STRUCTURE	CAPACITY	BALANCE	SURPLUS/DEFICIT
Classroom	5	45	2	DEFICIT
Dinning	0	319	1	DEFICIT
Science Lab	0	319	2	DEFICIT
Dormitories	2	319	1	DEFICIT
Bathrooms	18	319	3	DEFICIT
Toilets	26	319	0	SURPLUS

KABUABUA GIRLS SECONDARY SCHOOL

Annual Report and Financial Statements For the year ended 30th June 2025

Development projects carried out by the school:

Project	Source of fund	Status	Initial cost ksh	Amount Spent Ksh	Expected completion time
Dormitory	MOEST	Not complete	1,200,000	435,500	Next financial year

School Principal

.....
THE PRINCIPAL
KABUABUA GIRLS SEC. SCH.
P.O. Box 2897 - 60200, MERU
Date: 29/12/26 Sign: 

4. Statement of School Management Responsibility

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, each National Government School shall prepare financial statements in respect of that school. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed by the Public Sector Accounting Standards Board (PSASB) of Kenya from time to time.

Schedule 4 (Section 23) of the Education Act, 2013 requires the Board of Management of a public institution of basic education to keep all proper books and records of accounts of the income, expenditure, and assets of the institution.

The Board of Management of **KABUABUA GIRLS SECONDARY SCHOOL** accepts responsibility for the school's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS).

The Board of Management is of the opinion that the school's financial statements give a true and fair view of the state of the school's transactions during the financial year ended **30th June, 2025**, and of the school's financial position as at that date.

.....
Name: **Zachary MBERU**
Designation: Chairman, School Board of Management
Date: **29/04/2026**

.....
Name: **GAKUOTA SERAPHINA**
Designation: School Principal & Secretary to Board of Management
Date: **29/04/2026**

.....
Name: **FAITH MUSENA**
Designation: Bursar/ Finance Officer
Date: **29/04/2026**

REPUBLIC OF KENYA

Telephone: +254-(20) 3214000
E-mail: info@oagkenya.go.ke
Website: www.oagkenya.go.ke



HEADQUARTERS
Anniversary Towers
Monrovia Street
P.O. Box 30084-00100
NAIROBI

REPORT OF THE AUDITOR-GENERAL ON KABUABUA GIRLS SECONDARY SCHOOL FOR THE YEAR ENDED 30 JUNE, 2025 - THARAKA-NITHI COUNTY

PREAMBLE

I draw your attention to the contents of my report which is in three parts:

- A. Report on Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements;
- B. Report on Lawfulness and Effectiveness in the Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure the Government achieves value for money and that such funds are applied for the intended purpose, and;
- C. Report on Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, risk management environment and internal controls, developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

A Qualified Opinion is issued when the Auditor-General concludes that, except for material misstatements noted, the financial statements are fairly presented in accordance with the applicable financial reporting framework. The Report on Financial Statements should be read together with the Report on Lawfulness and Effectiveness in the Use of Public Resources, and the Report on Effectiveness of Internal Controls, Risk Management and Governance.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012, and the Public Audit Act, 2015. The three parts of the report when read together constitute the report of the Auditor-General.

REPORT ON THE FINANCIAL STATEMENTS

Qualified Opinion

I have audited the accompanying transitional IPSAS financial statements of Kabuabua Girls Secondary School set out on pages 1 to 23, which comprise of the statement of assets and liabilities as at 30 June, 2025, and the statement of financial performance,

statement of cash flows and statement of budgeted versus actual amounts for the year then ended and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effect of the matters described in the Basis for Qualified Opinion section of my report, the transitional IPSAS financial statements present fairly, in all material respects, the financial position of Kabuabua Girls Secondary School as at 30 June, 2025, and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards Accrual Basis including the transitional provisions permitted under IPSAS 33 and comply with the Basic Education Act, 2013, the Public Finance Management Act, 2012 and The National Treasury and Economic Planning Circular No.3 of 14 April, 2025.

Basis for Qualified Opinion

1. Inaccuracies in the Statement of Budget and Actual Amounts

The statement of budgeted versus actual amounts reflects balances in respect to eight (8) components whose amounts differed with the Board of Management approved budget resulting into an unexplained and unreconciled variance as detailed below;

Receipt/Expenses Item	Final Budget as Per Statement of Budgeted Versus Actual Amounts (Kshs.)	Amount Per Final Approved Budget (Kshs.)	Variance (Kshs.)
Capitation Grant on Tuition	901,812	1,749,080	(847,268)
Capitation Grant on Operations	2,910,234	6,369,980	(3,459,746)
FDSE for Infrastructure	926,500	-	926,500
Fees Charged on Parents	6,116,609	7,740,000	(1,623,391)
Expenditure for Tuition	901,813	1,870,705	(968,892)
Expenditure for Operations	2,910,234	6,384,175	(3,473,941)
Expenditure for Infrastructure	926,500	-	926,500
Expenditure for School Fund	6,116,609	9,851,060	(3,734,451)

Further, the summation of the actual comparable basis for income was not disclosed.

In the circumstances, the accuracy, completeness and disclosure of the financial statements could not be confirmed.

2. Unsupported Cash and Cash Equivalents

The statement of assets and liabilities reflects cash and cash equivalents balance of Kshs.1,495,786 as disclosed in Note 10 to the financial statements. However, supporting records including bank reconciliations statements and a board of survey certificate were not provided for audit. In addition, the four (4) bank accounts operated by the School were recorded in a single cashbook.

In the circumstances, the accuracy, completeness, existence of cash and cash equivalents balance of Kshs.1,495,786 could not be confirmed.

The audit was conducted in accordance with the International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the Kabuabua Girls Secondary School Management in accordance with ISSAI 130 on the Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Key Audit Matters

Key audit matters are those matters that, in my professional judgement, are of most significance in the audit of the financial statements. Except for the effect of the matters described in the Basis for Qualified Opinion section, I have determined that there are no other key audit matters to communicate in my report.

Other Matter

Significant Exemptions by PSASB in the Financial Reporting Template

The financial statements have been prepared using the FY 2024/25 reporting template issued by the Public Sector Accounting Standards Board (PSASB). As communicated by PSASB on 25 February 2026, the template was designed to facilitate a phased transition to accrual-based IPSAS for public secondary schools and, therefore, does not include certain statements and disclosures required under the full IPSAS transition. These omissions include the Opening Statement of Financial Position, the Statement of Changes in Net Assets/Equity, detailed disclosures of transitional provisions under IPSAS 33, and a reconciliation of budgeted amounts to actual accrual amounts. The absence of these elements arises from limitations inherent in the prescribed template and does not constitute non-compliance on the part of the School.

Other Information

Management is responsible for the Other Information set out on page iii to x which comprise of Key School Information and Management, Summary Report of Performance of the School and Statement of School Management Responsibility. The Other Information does not include the financial statements and my audit report thereon.

In connection with my audit on the School's transitional IPSAS financial statements, my responsibility is to read the Other Information and in doing so, consider whether the Other Information is materially inconsistent with the financial statements or my knowledge obtained in the audit or otherwise appears to be materially misstated. If based on the work I have performed, I conclude that there is a material misstatement of this Other Information, I am required to report that fact. I have nothing to report in this regard.

My opinion on the financial statements does not cover the Other Information and accordingly, I do not express an audit opinion or any form of assurance conclusion thereon.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN THE USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the effect of the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources section of my report, I confirm that, nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

1. Late Submission of Financial Statements for Audit

During the year under review, Management submitted the financial statements to the Auditor-General on 4 March, 2026 instead of the statutory deadline of 31 August, 2025. This was contrary to The National Treasury Circular No. AG.3/88 Vol. VII (4) dated 4 December, 2024 which required financial statements to be submitted to the Auditor-General by 31 August, 2025.

In the circumstances, Management was in breach of the law.

2. Non-Compliance with the Public Sector Accounting Standards Board Reporting Requirements

The financial statements presented for audit did not include all information provided in the format prescribed and published by the Public Sector Accounting Standards Board (PSASB) as follows;

- i. The financial statements had no page numbers.
- ii. The summary report of performance did not disclose the movement of receivables and payables over the last three years.
- iii. The financial statement had one (1) blank page.
- iv. The statement of cashflows combined Note 4 and 5 instead of disclosing separately.

In the circumstances, Management did not comply with the PSASB guidelines.

3. Overfunding of Capitation Grants - Accuracy of Student Enrolment Data

The statement of financial performance reflects capitation grants for tuition and capitation grants for operations amount of Kshs.901,813 and Kshs.2,910,234 respectively as disclosed in Note 1 and Note 2 to the financial statements. During the financial year, NEMIS reported a total number of three hundred and nine (309) students while the enrolment records provided by the School indicated a total number of two hundred and thirty nine (239) students, resulting in an unexplained variance of seventy (70) students. As a result of the variances, the School was overfunded by an amount of Kshs.825,310.

In the circumstances, the overfunding of the School may have affected service delivery to other schools which did not receive capitation for students and value for money could not be confirmed.

4. Irregular Transfer of Funds to Kenya Secondary Schools Heads Association

The statement of financial performance reflects School fund payments amount of Kshs.5,840,937 as disclosed in Note 9 to the financial statements. Included in the expenditure is an amount of Kshs.630,959 transferred to the Kenya Secondary School Heads Association (KESSHA). However, KESSHA is a welfare organization that draws its membership from School Principals only. The organization is not defined in Government Funding system and there is no assurance that it has implemented effective, efficient, and transparent financial management and internal control systems to manage the funds transferred by schools.

In the circumstances, value for money on funds transferred to KESSHA amounting to Kshs.630,959 could not be confirmed.

5. Excess Supply of Books

The Ministry of Education distributed textbooks to the School through Kenya Institute of Curriculum Development (KICD) in the financial year 2024/2025. Review of text books records revealed that the Institute distributed one thousand three hundred and thirteen (1,313) books to the school while one thousand and forty-three (1,043) books were issued to the students, resulting to an unexplained excess text books two hundred and seventy (270) in the school store. However, there was under supply of text books totaling to three hundred and eleven (311) textbooks for compulsory subjects including English, Kiswahili, Maths, Christian Religious Education (CRE) and set books.

In the circumstances, value for money on the excess two hundred seventy (270) textbooks could not be confirmed.

6. Unconfirmed Land Ownership

Annex 2 to the financial statements reflects summary of fixed asset register balance of Kshs.6,400,000 in respect of fixed assets which includes land with a balance of Kshs.3,000,000. Review of documents revealed that the School was sharing land with Kabuabua Primary School revealed that the land measuring 15.08 hectares was reserved for the primary school.

In the circumstances, the ownership and valuation of the piece of land could not be confirmed.

7. Failure to Prepare School Improvement Plan

During the year under review, the School did not have an approved School Improvement Plan, contrary to Section 2.2 of the Ministry of Education Operation Manual for Utilization of Learner Capitation Grant and Other School Funds, which requires schools to identify in every three-year school improvement planning cycle, one priority area in each of the four key areas which include curriculum implementation, foundational literacy and

numeracy outcomes, an enabling environment for learning and parental involvement and community engagement for implementation.

In the circumstances, Management was in breach of the law.

8. Irregularities in Procurement Processes

Review of the School's procurement processes revealed the following irregularities;

8.1 Lack of Inspection and Acceptance Committee Reports

Review of payments made revealed that the Accounting Officer did not appoint the inspection and acceptance committee as required in Section 48(1) of Public Procurement and Asset Disposal Act, 2015 and therefore there was no inspection and acceptance report for the goods and services paid during the financial year.

8.2 Failure to Establish a Functional Procurement Unit

The school did not have an established procurement function managed by qualified procurement professional as required under Section 47(2) of the Public Procurement and Asset Disposal Act, 2015 and Regulation 33 of the Public Procurement and Asset Disposal Regulations, 2020. Procurement activities were undertaken by individuals lacking the requisite qualifications.

8.3 Failure to Prepare an Annual Procurement Plan

The statement of financial performance reflects amounts of Kshs.10,855,156 and Kshs.10,754,333 in respect of total receipts and payments respectively. However, during the year Management did not prepare an annual procurement plan as part of the annual budget preparation process. This was contrary to Regulation 40 of the Public Procurement and Asset Disposal Regulations, 2020 which states that 'a procuring entity prepare a procurement plan for each financial year as part of the annual budget preparation process'.

In the circumstances, Management was in breach of the law.

9. Lack of Segregation of Duties

The statement of financial performance reflects amounts of Kshs.10,855,156 and Kshs.10,754,333 in respect of total receipts and payments respectively. However, it was noted that there was no segregation of duties in both revenue collection and Purchase/procurement of item. Further, review revealed that the same person receives revenue, issues receipts and carries out the banking of revenue. In addition, procurement/purchases and receiving of items are done by the same person. This is contrary to Regulation 64(1)(a) of the Public Finance Management (National Government) Regulations, 2015 which states that an accounting officer and a receiver of revenue are personally responsible for ensuring that, adequate safeguards exist and are applied for the prompt collection and proper accounting for, all national government revenue and other public moneys relating to their Ministries, Departments or Agencies;

In the circumstances, Management was in breach of the law.

10. Non-Maintenance of Petty Cash Book

The school's Management maintained a standing imprest of Kshs.50,000 which was replenished after being accounted for. However, no petty cash book was maintained to record receipts and payments. Examination of various records including payment vouchers revealed that the expenses had not been recorded and accounted for in the petty cash book contrary to Regulation 93(14) of the Public Finance Management (National Government) Regulations, 2015 which states that the holder of a standing imprest shall keep a memorandum cash book to record receipts and payments and the balance.

In the circumstances, Management was in breach of the law.

11. Late Transfer of Infrastructure Funds from Operations Account

The statement of financial performance reflects operations grants amount of Kshs.2,910,234 as disclosed in Note 2 to the financial statements from the Ministry of Education credited in the operations bank account. Included in the amount is Kshs.700,000 in respect of infrastructure grants which were to be transferred to infrastructure bank account for maintenance and improvement of the school's facilities. Review of School bank account records revealed delays in transfer of infrastructure funds from operations bank account for 18 days. This was contrary to the Ministry of Education Circular Ref. No: MOE.HQS/3/13/3 dated 16 June, 2021 which directed that infrastructure grants as well as maintenance and improvement funds should be transferred to the school infrastructure account within fifteen (15) days upon receipt of the funds in the operations account.

In the circumstances, Management was in breach of the law.

12. Failure to Deduct and Remit Housing Levy for Temporary Staff

The statement of financial performance and as disclosed in Note 7 and Note 9 to the financial statements reflects Kshs.3,505,164 and Kshs.5,840,937 in respect to payments for operations and boarding and school fund respectively. Included in the payments is an amount of Kshs.1,157,820 and Kshs.546,015 as disclosed in Note 7 and Note 9 respectively for personnel emoluments. However, the School did not deduct and remit housing levy from temporary workers. This is contrary to Section 4 (3) and Section 5 (1) (a) of the Affordable Housing Act CAP. 117A which requires the deductions be remitted not later than the 9th working day after the end of the month in which gross salary was due or gross income was received or accrued.

In the circumstances, Management was in breach of the law.

13. Non-Deduction of Procurement Capacity Building Levy

The statement of financial performance reflects boarding and school fund payments amount of Kshs.5,840,937 as disclosed in Note 9 to the financial statements which includes an amount of Kshs.4,191,391 in respect of fees on boarding equipment and store. Review of records revealed that the School procured goods and services primarily on a cash-and-carry basis without formal written contracts or Local Purchase Orders

(LPOs). Consequently, no capacity building levy was deducted or remitted to the relevant Authority during the period under review contrary to Legal Notice No. 206 of 2023.

In the circumstances, Management was in breach of the law.

14. Unsupported Construction of Dormitory

The summary report of performance of the School under development projects carried out by the School disclosed initial cost for construction of a dormitory amounting to Kshs.1,200,000 and amount spent as Kshs.435,500. However, records including signed contract agreement, approved Bill of Quantities (BQ) and interim payment certificates were not provided. Further, Management was unable to provide records indicating the total amount incurred towards completion of the dormitory. However, physical inspection carried out in the month of March, 2026 revealed that the dormitory was in use.

In the circumstances, Management was in breach of the law.

The audit was conducted in accordance with ISSAI 3000 and ISSAI 4000. The standards require that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements comply, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015 and based on the audit procedures performed, except for the effect of the matters described in the Basis for Conclusion the Effectiveness of Internal Controls, Risk Management and Governance section of my report, I confirm that, nothing else has come to my attention to cause me to believe that internal controls, risk management and governance were not effective.

Basis for Conclusion

1. Lack of a Fixed Assets Register

Management did not maintain an assets register in the prescribed format indicating the description, financier, serial/log book number, acquisition date, location, opening balances, additions or disposals during the year and the closing balances. Further, the School had also not tagged its assets which includes office equipment, furniture and fittings.

In the circumstances, the effectiveness of controls over the asset management could not be confirmed.

2. Failure to Prepare Annual Reports on Governance

The Board of Management of the School failed to prepare annual reports on governance as required in Section 60 of the Basic Education Act, 2013 which states that every public

school or institution of basic education shall, submit on an annual basis a report to the Director of Basic Education.

In the circumstances, effectiveness of the Board in handling its mandate and responsibilities could not be confirmed.

3. Lack of Internal Audit Review

During the year under review, the School had not constituted an Audit Committee as required by Section 73(5) of the Public Finance Management, 2012 which states that, every national government public entity shall establish an Audit Committee whose composition and functions shall be as prescribed by the regulations.

In the circumstances, the effectiveness of internal controls could not be confirmed.

4. Failure to Provide Employment Documents

The statement of financial performance and as disclosed in Note 7 and Note 9 to the financial statements reflects Kshs.3,505,164 and Kshs.5,840,937 in respect to payments for operations and boarding and school fund respectively. Included is a balance of Kshs.1,157,820 and Kshs.546,015 as disclosed in Note 7 and Note 9 respectively for personnel emoluments. The School had engaged two (2) BOM teachers and five (5) casuals. However, records including contracts and muster rolls for all the staff engaged were not provided. Further, no annual staff appraisals and trainings was undertaken.

In the circumstances, efficiency and effectiveness in teaching and non-teaching staff could not be confirmed.

5. Lack of Risk Management Policy

During the year under review, the School did not have an approved Risk Management Policy and a Risk Register to document risks emanating from the users and the mitigation factors in place to minimize the risks.

In the circumstances, risk management strategies in place to prevent fraud could not be confirmed.

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal controls, risk management and overall governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of the Management and those Charged with Governance

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards Accrual Basis and for maintaining effective internal controls as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal controls, risk management and governance.

In preparing the financial statements, Management is responsible for assessing the School's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless Management is aware of the intention to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements comply with the authorities which govern them and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the School's financial reporting process, reviewing the effectiveness of how Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

My responsibility is to conduct an audit of the financial statements in accordance with Article 229(4) of the Constitution, Section 35 of the Public Audit Act, 2015 and the International Standards of Supreme Audit Institutions (ISSAIs). The standards require that, in conducting the audit, I obtain reasonable assurance about whether the financial statements as a whole are free from material misstatements, whether due to fraud or error and to issue an auditor's report that includes my opinion in accordance with Section 48 of the Public Audit Act, 2015. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In conducting the audit, Article 229(6) of the Constitution also requires that I express a conclusion on whether or not in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way. In addition, I consider the entity's control environment in order to give an assurance on the effectiveness of internal controls, risk management and governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015.

Further, I am required to submit the audit report in accordance with Article 229(7) of the Constitution.

Detailed description of my responsibilities for the audit is located at the Office of the Auditor-General's website at: <https://www.oagkenya.go.ke/auditor-generals-responsibilities-for-audit/>. This description forms part of my auditor's report.


FCPA Nancy Gathungu, CBS
AUDITOR-GENERAL

Nairobi

29 May, 2026

KABUABUA GIRLS SECONDARY SCHOOL
Annual Report and Financial Statements For the year ended 30th June 2025

6. Statement Of Financial Performance for the Year Ended 30th June 2025

Description Of Vote Head	Note	2024-2025	2023-2024
		Kshs	Kshs
Revenue			
Government grants for tuition	1	901,813	585,194
Government grants for operations	2	2,910,234	2,515,639
School fund income- parents' contributions	4	2,691,044	2,756,672
Government Grants for infrastructure	3	926,500	300,000
School fund income- parents' contributions	5	3,425,565	3,263,550
Miscellaneous incomes		0	0
Total Revenue		10,855,156	9,421,055
Expenditure			
Tuition	6	745,502	330,830
Operations	7	3,505,164	1,595,380
Boarding and school	9	5,840,937	6,102,444
Infrastructure	8	662,730	386,880
Total Expenditure		10,754,333	8,415,534
Surplus/Deficit		100,823	1,005,521

The school financial statements were approved on 30/06/ 2025 and signed by:

.....

Name: ZACHARY
MBERIA
 Chair BOM

Date: 29/04/2026

CAKUNIA SERAPHINA

Name: SSA
 School Principal/ Secretary to
 BOM

Date: 29/04/2026

FAITH MUSENA

Name: [Signature]
 Bursar/ Finance Officer

Date: 29/04/2026

7. Statement of Assets and Liabilities As At 30th June 2025

Description	Note	2024-2025 Kshs	2023-2024 Kshs
Financial Assets			
Cash and cash equivalents			
Bank balances	10	1,495,786	1,394,963
Cash balances	11	0	0
Short term investments	12	0	0
Total cash and cash equivalent		<u>1,495,786</u>	<u>1,394,963</u>
Account's receivables	13	1,569,500	1,756,024
Total financial assets (a)		3,065,286	3,150,987
Financial liabilities			
Accounts payables	14	0	1,198,665
Total Financial Liabilities (b)		0	1,198,665
Net financial assets (a-b)		3,065,286	1,952,322
Represented by			
Accumulated fund b/fwd	15	2,964,463	946,801
Surplus/deficit for the year		100,823	1,005,521
Net Assets		3,065,286	1,952,322

The school's financial statements were approved on 29/04/2026 and signed by:



Name: Chairman
Chair BOM

Date: 29/04/2026

GAKUNZA SERAPHINA

Name: SGP
School Principal/ Secretary to BOM

Date: 29/04/2026

FAITH MUSENA

Name: MF

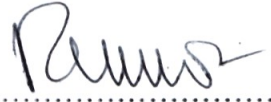
Bursar/ Finance Officer

Date: 29/04/2026

8. Statement of Cash Flows for the Year Ended 30th June 2025

Description	Note	2024-2025	2023-2024
		Kshs	Kshs
Cash from Operating Activities			
Receipts			
Government grants for tuition		901,813	585,194
Government grants for operations		2,910,234	2,515,639
School fund income- parents contributions/ fees		6,116,609	6,020,222
Government grants for infrastructure		926,500	300,000
Total receipts		10,855,186	9,421,055
Payments			
Cash outflows for tuition	6	745,502	330,830
Cash outflows for operations	7	3,505,164	1,595,380
Payments for infrastructure	8	662,730	386,880
Cash outflows Boarding/lunch and school fund payments	9	5,840,937	6,102,444
Total payments		10,754,333	8,415,534
Net cash inflow/outflow from operating activities		100,823	1,005,521
Cash flow from investing activities			
Net cash inflow/outflows from investing activities		0	0
Cash flow from Financing activities			
Net cash inflow/outflow from financing activities		0	0
Net increase/decrease in cash and cash equivalents		100,823	1,005,521
Cash and cash equivalent at beginning of the FY		1,394,963	389,442
Cash and cash equivalent at end of the FY		1,495,786	1,394,963

The school's financial statements were approved on 29/04/ 2026 and signed by:


 Name: Elizabeth M. B. B. B.
 Chair BOM

Date: 29/04/2026

GARONZA SERAPHINA
 Name: S.S.P.
 School Principal/ Secretary to BOM

Date: 29/04/2026

FAITH MUSENA
 Name: [Signature]
 Bursar/ Finance Officer

Date: 29/04/2026

9. Statement Of Budgeted Versus Actual Amounts for The Year Ended 30th June 2025

Receipt/Expenses Item	Original Budget	Adjustments	Final Budget	Actual On Comparable Basis	% Of Utilization
	a	b	c=a+b	d	e=d/c %
	Kshs	Kshs	Kshs	Kshs	Kshs
Receipts					
<i>(1) Capitation Grant on Tuition</i>					
Reference Materials	54,109	0	54,108	54,108	100%
Exercise Books	432,871	0	432,871	432,871	100%
Laboratory Equipment	180,364	0	180,364	180,364	100%
Internal Exams	90,179	0	90,179	90,179	100%
Teaching / Learning Materials	144,290	0	144,290	144,290	100%
Exams And Assessment	0.00	0	0.00	0.00	100%
<i>(2) Capitation Grant on Operations</i>					
Personnel Emoluments	1,161,704	0	1,161,704	1,161,704	100%
Repairs And Maintenance	227,803	0	227,803	227,803	100%
Local Transport / Travelling	227,803	0	227,803	227,803	100%
Electricity And Water	341,703	0	341,703	341,703	100%
Medical	151,870	0	151,870	151,870	100%
Administration Costs	457,645	0	457,645	457,645	100%
Activity	341,706	0	341,706	341,706	100%
Gratuity	0	0	2,08,204	2,08,204	100%

KABUABUA GIRLS SECONDARY SCHOOL

Annual Report and Financial Statements For the year ended 30th June 2025

Receipt/Expenses Item	Original Budget a Kshs	Adjustments b Kshs	Final Budget c=a+b Kshs	Actual On Comparable Basis d Kshs	% Of Utilization e=d/c % Kshs
3) FDSE for infrastructure					
Maintenance & Improvement Mot:	926,500	0	926,500	926,500	100%
M&I parents' contribution	0	0	0	0	0%
Economic Stimulus Programs	0	0	0	0	0%
Transition Infrastructure Grants	0	0	0	0	0%
Administration Block	0	0	0	0	0%
(4) Fees Charged on Parents					
Personnel Emoluments	267,475	0	267,475	267,475	100%
Repairs And Maintenance	131,930	0	131,930	131,930	100%
Local Transport / Travelling	218,235	0	218,235	218,235	100%
Electricity And Water	116,620	0	116,620	116,620	100%
Lunch	705,940	0	705,940	705,940	100%
Administration Costs	62,700	0	62,700	62,700	100%
Activity	14,950	0	14,950	14,950	100%
Arears	836,519	0	836,519	836,519	100%
Medical	6,600	0	6,600	6,600	100%
Bursary	330,075	0	330,075	330,075	100%
Fee On Boarding Equipment and Stores	3,425,565	0	3,425,565	3,425,565	100%
5) Miscellaneous Income					
Loans / Borrowing	0	0	0	0	100%
Rent income	0	0	0	0	100%
Income From Farming Activities	0	0	0	0	100%

KABULABUA GIRLS SECONDARY SCHOOL

Annual Report and Financial Statements For the year ended 30th June 2025

Receipt/Expenses Item	Original Budget	Adjustments	Final Budget	Actual On	% Of Utilization
	a	b	c=a+b	Comparable Basis d	e=d/c %
	Kshs	Kshs	Kshs	Kshs	Kshs
Insurance Compensation	0	0	0	0	100%
Income From Posho Mill	0	0	0	0	100%
Income From Bus Hire	0	0	0	0	100%
Fee For Hire of Ground and Equipment	0	0	0	0	100%
Interest Income	0	0	0	0	100%
Income From Any Other Investment	0	0	0	0	100%
Total Income	10,855,156	0	10,855,156	0	100%
(6) Expenditure For Tuition					
Textbooks	0	0	0	0	0%
Reference Materials	54,108	0	54,108	0	0%
Exercise Books	432,871	0	432,871	452,400	105%
Laboratory Equipment	180,364	0	180,364	223,152	123%
Internal Exams	90,179	0	90,179	30,000	144%
Teaching / Learning Materials	144,290	0	144,290	39,370	0%
Chalks	0.00	0	0.00	0.00	0%
Exams And Assessment	0	0	0	0	0%
Teachers Guides	0	0	0	0	0%
Administration Costs	0	0	0	0	0%
Bank Charges	0	0	0	580	0%
(7) Expenditure For Operations					
Personnel Emoluments	1,161,704	0	1,161,704	1,157,820	55%

Receipt/Expenses Item	Original Budget	Adjustments	Final Budget	Actual On Comparable Basis	% Of Utilization
	a	b	c=a+b	d	e=d/c %
	Kshs	Kshs	Kshs	Kshs	Kshs
Repairs, Maintenance & Improvements	227,803	0	227,803	273,220	120%
Local Transport / Travelling	227,803	0	227,803	335,040	147%
Electricity, Water and Conservancy	341,703	0	341,703	116,030	81%
Medical	151,870	0	151,870	0	0%
Administration Costs	457,645	0	457,645	1,415,520	309%
Activity Expenses	341,706	0	341,706	204,604	81%
Gratuity	0	0	0	0	0%
Bank charges	0	0	0	2,930	0%
<i>(8) Expenditure For infrastructure</i>					
Repairs, Maintenance & Improvements	926,500	0	926,500	662,730	28%
Bank charges	0	0	0	0	0%
Construction of classrooms	0	0	0	0	0%
Construction of LAB	0	0	0	0	0%
Construction of DORMS	0	0	0	0	0%
Purchase of furniture	0	0	0	0	0%
Purchase of equipment	0	0	0	0	0%
Purchase of machinery	0	0	0	0	0%
<i>(9) Expenditure For school fund/lunch/boarding</i>					
Personnel Emoluments	267,475	0	267,475	546,015	104%

KABUABUA GIRLS SECONDARY SCHOOL

Annual Report and Financial Statements For the year ended 30th June 2025

Receipt/Expenses Item	Original Budget		Adjustments		Final Budget		Actual On Comparable Basis		% Of Utilization	
	a	Kshs	b	Kshs	c=a+b	Kshs	d	Kshs	e=d/c %	Kshs
Repairs And Maintenance	131,930		0		131,930		399,037		202%	
Local Transport / Travelling	218,235		0		218,235		177,874		82%	
Electricity And Water	116,620		0		116,620		101,175		87%	
Lunch	705,940		0		705,940		216,808		69%	
Administration Costs	62,700		0		62,700		608,472		970%	
Activity	14,950		0		14,950		64,500		431%	
Arcars	836,519		0		836,519		0		0%	
Medical	6,600		0		6,600		4,400		66%	
Bursary	330,075		0		330,075		0		0%	
Fee On Boarding Equipment and Stores	3,425,565		0		3,425,565		3,717,964		108%	
Insurance Costs	0		0		0		0		0%	
Other Expenses On Investments	0		0		0		0		0%	
Rent Expenses	0		0		0		0		0%	
Bank Charges	0		0		0		4,692		0%	
Loan Interest Repayment	0		0		0		0		0%	
Loan Principal Repayment	0		0		0		0		0%	
Acquisition Of Assets	0		0		0		0		0%	
Totals	10,855,156		0		10,855,156		10,754,333		92%	

10. Significant Accounting Policies

The principal accounting policies adopted in the preparation of these financial statements are set out below:

1. Statement of compliance and basis of preparation

Statement of Compliance

The financial statements have been prepared in accordance with the PFM Act and International Public Sector Accounting Standards (IPSAS). The entity has taken advantage of the transitional provisions under IPSAS 33, and therefore, these first/second/third/year financial statements are transitional financial statements.

Basis of Preparation

These financial statements have been prepared on a going concern basis and the accounting policies have been applied consistently throughout the period on an accrual basis unless otherwise specified (for example, statement of cash flow). Under an accrual basis, revenues are recognized when rights to assets are earned or levied rather than when cash is received, and expenses are recognized when obligations are incurred rather than when they are settled. The financial statements have been prepared and presented in Kenya Shillings to the nearest shilling. The accounting policies adopted have been consistently applied to all the years presented.

2. Recognition of revenue and expenditure

The school recognizes all revenue from various sources when earned and all expenses when incurred.

The capitation grants include recurrent and development grants. Recurrent capitation are recognised in the statement of financial performance while development grants are recognised in the statement of financial position after meeting the revenue recognition criteria. The conditional grants will be recognised as revenue upon fulfilment of the set conditions.

3. In-kind contributions

In-kind contributions are donations that are made to the *school* in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment, or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the *school* includes such value in the statement of financial performance both as revenue and as expenditure in equal and opposite amounts; otherwise, the contribution is not recorded.

4. Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call, and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to an insignificant risk of changes in value. Bank account balances include amounts held at various financial institutions at the end of the financial year.

5. Accounts Receivable

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. Accounts receivables also include school fees billed to parents for services rendered but not paid. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

6. Accounts Payable

For the purposes of these financial statements, deposits, and retentions held on behalf of third parties have been recognized as accounts payables. This is in recognition of the government practice of retaining a portion of contracted services and works pending the fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. Payables also include expenditures incurred for the purchase of goods, works and services that have been rendered and not settled. This is an enhancement to the cash accounting policy adopted for public secondary schools. Other liabilities are disclosed in the financial statements.

7. Non-current assets

Non-current assets are expensed at the time of acquisition while disposal proceeds are recognized as receipts at the time of disposal. However, the acquisitions and disposals are reflected in the school fixed asset register a summary of which is provided as a memorandum to these financial statements.

8. Budget

The budget is developed on the same accounting basis (cash basis), the same accounts classification basis, and for the same period as the financial statements. The *school's* budget was approved by the School Board of Management. A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

9. Comparative figures

Where necessary, comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

10. Subsequent events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30th June 2025.

11. Notes To the Financial Statements**1 Government Grants for Tuition**

	2024-2025	2023-2024
	Kshs	Kshs
Textbooks and reference materials	54,109	35,112
Exercise books	432,871	280,893
Laboratory equipment	180,364	117,039
Internal exams	90,179	58,518
Teaching / learning materials	144,290	93,632
Chalks	0	0
Exams and assessment	0	0
Teachers guides	0	0
Total	901,813	585,194

2 Government Grants for Operations

	2024-2025	2023-2024
	Kshs	Kshs
Personnel emoluments	1,161,704	1,548,602
Repairs and maintenance	227,803	168,937
Local transport / travelling	227,803	168,937
Electricity and water	341,703	253,408
Medical	151,870	112,625
Administration costs	457,645	9,722
Activity	341,706	253,408
Total	2,910,234	2,515,639

3 Government Grants for infrastructure

	2024-2025	2023-2024
	Kshs	Kshs
operation	926,500	300,000
Repairs and maintenance	0	0
Local transport / travelling	0	0
Total	926,500	300,000

4 School Fund Income - Parents Contribution/Fees

	2024-2025	2023-2024
	Kshs	Kshs
Personnel emoluments	267,475	470,025
Repairs and maintenance	131,930	251,125
Local transport / travelling	218,235	175,240
Electricity and water	116,620	326,322
Lunch	705,940	685,000
Administration costs	62,700	276,875
Activity	14,950	165,765
Arrears	836,519	406,320
Medical	6,600	0
Bursary	330,075	0
Total	2,691,044	2,756,672

5 Miscellaneous Incomes

Description	2024-2025	2023-2024
	Kshs	Kshs
Fee on Boarding Equipment and Stores	3,425,565	3,263,550
Income From Farming Activities	0	0
Insurance Compensation	0	0
Income From Posho Mill	0	0
Income From Bus Hire	0	0
Fee For Hire of Ground and Equipment	0	0
Income From Grants and Donations*	0	0
Interest Income	0	0
Dividends Income	0	0
Loans/Borrowings*	0	0
Other Income (specify) *	0	0
Total	3,425,565	3,263,550

KABUABUA GIRLS SECONDARY SCHOOL

Annual Report and Financial Statements For the year ended 30th June 2025

6 Tuition

	2024-2025	2023-2024
	Kshs	Kshs
Textbooks and reference materials	0	0
Exercise books	452,400	120,000
Laboratory equipment	223,152	200,000
Internal exams	30,000	10,000
Teaching / learning materials	39,370	0
Bank Charges	580	830
Total	745,502	330,830

7 Operations

	2024-2025	2023-2024
	Kshs	Kshs
Personnel emoluments	1,157,820	524,340
Administration Cost	1,415,520	588,520
Repairs and maintenance & improvements	273,220	383,170
Local transport / travelling	335,040	55,290
Electricity and water	116,030	39,390
Medical	0	0
Activity Expenses	204,604	0
Bank Charges	2,930	4,670
Acquisition of Assets	0	0
TOTAL	3,505,164	1,595,380

KABUABUA GIRLS SECONDARY SCHOOL**Annual Report and Financial Statements For the year ended 30th June 2025****8 Infrastructure**

	2024-2025	2023-2024
	Kshs	Kshs
Personnel emoluments	0	0
Repairs and maintenance & improvements	662,730	386,520
Bank Charges	0	360
TOTAL	662,730	386,880

9 Boarding And School Fund

	2024-2025	2023-2024
	Kshs	Kshs
Personnel emoluments	546,015	321,510
Activity	64,500	243,405
Repairs and maintenance & Improvements	399,037	621,175
Local transport / travelling	177,874	106,538
Electricity and water	101,175	127,010
Medical Expenses	4,400	0
Administration costs	608,472	1,278,153
Lunch Program me	216,808	260,190
Bank Charges	4,692	7,592
Expenses on Income Generating Activities	0	0
Fee on Boarding Equipment and Stores	3,717,964	3,136,871
TOTAL	5,840,937	6,102,444

10 Bank Accounts

Account Name & Currency	Status	Bank Account Number	2024-2025	2023-2024
	Active/Dormant		Kshs	Kshs
Tuition Account	ACTIVE		419,674	263,363
Operations Account	ACTIVE		455,121	1,050,051
School Fund Account/Boarding	ACTIVE		342,581	66,909
Savings Account	NONE		0	0
Parent Association Development Account	NONE		0	0
Income Generating Activities Account	NONE		0	0
Infrastructural Account	ACTIVE		278,410	14,640
Total			1,495,786	1,394,963

11 Cash In Hand

Description	2024-2025	2023-2024
	Kshs	Kshs
Notes and Coins	0	0
Total	0	0

12 Short Term Investments

Description	2024-2025	2023-2024
	Kshs	Kshs
Cooperative Shares	0	0
Treasury Bills	0	0
Fixed Deposit accounts	0	0
Other Investments	0	0
Total	0	0

KABUABUA GIRLS SECONDARY SCHOOL
Annual Report and Financial Statements For the year ended 30th June 2025
13 Accounts Receivable

Description	2024-2025	2023-2024
	Kshs	Kshs
Fees Arrears	1,569,500	1,756,024
Other Non-Fees Receivables		
Salary Advances (list/schedule attached)	0	0
Imprest (list/schedule attached)	0	0
Rent arrears (list/schedule attached)	0	0
Total	1,569,500	1,756,024

13 b) Ageing Analysis of Accounts Receivable

Description	2024-2025		2023-2024	
	Kshs		Kshs	
	Current FY	% of the total	Comparative FY	% of the total
Less than 1 year	1,569,500	%	1,549,604	%
Between 1- 2 years	0	%	206,420	%
Between 2-3 years	0	%	0	%
Over 3 years	0	%	0	%
Total (should tie to note 13 a)	1,569,500	%	1,756,024	%

14 Accounts Payable

Description	2024-2025	2023-2024
	Kshs	Kshs
Trade Creditors (See Ageing Below and Appendix 1)	0	1,198,665
Prepaid Fees	0	0
Retention Monies	0	0
Unpaid salaries and statutory deductions	0	0
Caution money	0	0
Other payables (<i>specify</i>)	0	0
Total	0	1,198,665

14a. Ageing Analysis of Accounts Payable

Description	2024-2025		2023-2024	
	Kshs		Kshs	
	Current FY	% of the total	Comparative FY	% of the total
Less than 1 year	0	%	977,965	%
Between 1- 2 years	0	%	220,700	%
Between 2-3 years	0	%	0	%
Over 3 years	0	%	0	%
Total (should tie to note 14)	0	%	1,198,665	%

15 Fund Balance Brought Forward

Description	2024-2025	2023-2024
	Kshs	Kshs
Bank balances	1,394,963	388,442
Cash balances	0	1,000
Short Term Investments	0	0
Receivables	1,569,500	1,756,024
Payables	0	-1,198,665
Total	2,964,463	946,801

Other important disclosure notes

IPSAS Cash Standard encourages an entity to disclose accrual-related information in relation to an entity's assets and liabilities. The notes outlined below are disclosure notes in relation to the school's non-financial assets and liabilities.

16 Non-current Liabilities Summary

Description	2024-2025	2023-2024
	Kshs	Kshs
Bank loan(s)	0	0
Outstanding Leases	0	0
Hire purchase	0	0
Gratuity and leave provision	0	0
Total	0	0

17 Biological assets

Description	Numbers	2024-2025	2023-2024
		Kshs	Kshs
Cattle		0	0.00
Goats	9	90,000	80,000
Trees		0	0
Coffee or tea plantation		0	0
Poultry		0	0
Total		90,000	80,000

18 Borrowings

Description	2024-2025	2023-2024
	KShs	KShs
a) Borrowings		
Borrowing at beginning of the year	0	0
Borrowings during the year	0	0
Repayments of during the year	0	0
Balance at end of the year	00	0

Other important disclosure notes

19 Stock/ Inventory

Description	2024-2025	2023-2024
	KShs	KShs
Food stuffs	0	0
Lab consumables	0	0
Farm produce	0	0
Medication	0	0
Construction Materials	0	0
Others (specify)	250,000	250,000
	250,000	250,000

KABUABUA GIRLS SECONDARY SCHOOL

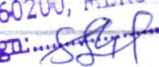
Annual Report and Financial Statements For the year ended 30th June 2025

20 Progress On Follow Up of Auditor Recommendations

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor.

Ref No.	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)

Sign and Date
Principal

THE PRINCIPAL
KABUABUA GIRLS SEC. SCH.
P.O. Box 2897 - 60200, MERU
Date: 29/4/25 Sign: 

KABUABUA GIRLS SECONDARY SCHOOL

Annual Report and Financial Statements For the year ended 30th June 2025

12. Annexes

Annex 1 - Analysis of Pending Accounts Payable

Supplier Of Goods or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance Current 2024-2025	Outstanding Balance 2023-2024	Comments
	A	b	C	d=a-c		
	Kshs	Kshs	Kshs	Kshs	Kshs	
Construction Of Buildings						
1.						
2.						
3.						
Sub-Total						
Supply Of Goods						
4. Eusabius muthengi					308,095	To be paid early beginning of the financial year
5.					0	
Sub-Total					308,095	
Supply Of Services						
6. Dabuem suppliers					289,370	To be paid early beginning of the financial year
7. kamunga					380,500	To be paid early beginning of the financial year
8.						
Sub-Total					669,870	
Grand Total					977,965	

Annex 2 – Summary of Fixed Assets Register

Asset Class	Historical Cost b/f (Kshs) 1 st July 2024	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost c/f (Kshs) 30 th June 2025
Land	3,000,000	0	0	3,000,000
Buildings And Structures	1,000,000	0	0	1,000,000
Motor Vehicles	0	0	0	0
Office Equipment, Furniture and Fittings	500,000	0	0	500,000
Textbooks	300,000	0	0	300,000
ICT Equipment	600,000	0	0	600,000
Tools And Apparatus	200,000	0	0	200,000
Other Machinery and Equipment	500,000	0	0	500,000
Heritage And Cultural Assets	200,000	0	0	200,000
Intangible Assets- Soft Ware	100,000	0	0	100,000
Total	6,400,000	0	0	6,400,000

KABUABUA GIRLS SECONDARY SCHOOL

Annual Report and Financial Statements For the year ended 30th June 2025

TRIAL BALANCES CONTINUED
OPERATIONS ACCOUNT

TRIAL BALANCE AS AT 30/06/2025

VOTE HEADS	LF	Approved estimates	DR	CR	Commitment	Balance	Adjustments		Final trial balance	
							DR	CR	DR	CR
Opening balances		-	0	1,050,051		-	-	-	0	1,050,051
		-	0	0		-	-	-	0	0
Repairs Maintenance & Improvement			273,220	227,803			-	-	273,220	227,803
Local Transport & Travel			335,040	227,803			-	-	335,040	227,803
EW&C			116,030	341,703			-	-	116,030	341,703
Administration cost			1,415,520	457,645			-	-	1,415,520	457,645
Co-curium activity			204,604	341,706			-	-	204,604	341,706
Personal Emoluments			1,157,820	2,088,204			-	-	1,157,820	2,088,204
Medical			0	151,870					0	151,870
Infrastructure			926,500	0					926,500	0
Bank charges		-	2,930	0		-	-	-	2,930	0
closing balances		-	455,121	0		-	-	-	455,121	0
		-	0	0		-	-	-	0	0
TOTAL			4,886,785	4,886,785			-	-	4,886,785	4,886,785

Prepared by:

Name AKUNGA SERAPHINA date 29/04/2026 signature [Signature]

Principal/B.O.M Secretary

Approved by:

Name 2ndary MBOM date 29/04/2026 signature [Signature]

B.O.M Chair.

KABUABUA GIRLS SECONDARY SCHOOL

Annual Report and Financial Statements For the year ended 30th June 2025

TRIAL BALANCES CONTINUED
TUITION ACCOUNT

TRIAL BALANCE AS AT 30/06/2025

VOTE HEADS	LF	Approved estimates	Commitment		Balance	Adjustments		Final trial balance	
			DR	CR		DR	CR	DR	CR
Opening balances	-Bank	-	0	263,363	-	-	-	0	263,363
	-Cash	-	0	0	-	-	-	0	0
Exercise books			452,400	432,871		-	-	452,400	432,871
Laboratory equipment's			223,152	180,364		-	-	223,152	180,364
Teaching and learning materials			39,370	144,290				39,370	144,290
Internal Exams			30,000	90,179				30,000	90,179
Reference and library Materials			0	54,109				0	54,109
Bank charges		-	580	0		-	-	580	0
Closing balances	-Bank	-	419,674	0	-	-	-	419,674	0
	-Cash	-	0	0	-	-	-	0	0
TOTAL			1,165,176	1,165,176		-	-	1,165,176	1,165,176

Prepared by:

Name GAKUNGA GERAPHINA date 29/04/2026 signature SGH

Principal/B.O.M Secretary

Approved by:

Name Anthony M. Boun date 29/04/2026 signature Reel

B.O.M Chair.

KABUABUA GIRLS SECONDARY SCHOOL

Annual Report and Financial Statements For the year ended 30th June 2025

TRIAL BALANCES CONTINUED
INFRASTRUCTURE ACCOUNT

TRIAL BALANCE AS AT 30/06/2025

VOTE HEADS	LF	Approved estimates	Adjustments		Commitment	Balance	Final trial balance	
			DR	CR			DR	CR
Opening balances		-	0	14,640		-	0	14,640
		-	0	0		-	0	0
Operations a/c			0	926,500		-	0	926,500
Repairs & Maintenance			662,730	0		-	662,730	0
Bank charges		-	0	0		-	0	0
Closing balances		-	278,410	0		-	278,410	0
		-	0	0		-	0	0
TOTAL			941,140	941,140		-	941,140	941,140

Prepared by:

Name GAKUNYA SERAPHINA date 29/04/2026 signature [Signature]

Principal/B.O.M Secretary

Approved by:

Name ZACHARY MBEUT date 29/04/2026 signature [Signature]

B.O.M Chair.

KABUABUA GIRLS SECONDARY SCHOOL

Annual Report and Financial Statements For the year ended 30th June 2025

TRIAL BALANCES CONTINUED
SCHOOL FUND ACCOUNT

TRIAL BALANCE AS AT 30/06/2025

VOTE HEADS	L F	Approved estimates			Commitment	Balance	Adjustments		Final trial balance	
			DR	CR			DR	CR	DR	CR
Opening balances -Bank		-	0	66,909		-	-	-	0	66,909
-Cash		-	0	0		-	-	-	0	0
B.E.S			3,717,964	3,425,565			-	-	3,717,964	3,425,565
ACTIVITY			64,500	14,950					64,500	14,950
RMI			399,037	131,930			-	-	399,037	131,930
LT&T			177,874	218,235					177,874	218,235
P.E			546,015	267,475					546,015	267,475
ADMINISTRATIVE COST			608,472	62,700					608,472	62,700
EW&C			101,175	116,620					101,175	116,620
LUNCH			216,808	705,940					216,808	705,940
ARREARS			0	836,519					0	836,519
MEDICAL			4,400	6,600					4,400	6,600
BURSARY			00	330,075					00	330,075
Bank charges		-	4,692	0			-	-	4,692	0
Closing balances -Bank		-	342,581	0		-	-	-	342,581	0
-Cash		-	0	0		-	-	-	0	0
TOTAL			6,183,518	6,183,518			-	-	6,183,518	6,183,518

Prepared by:

Name GAKUNGA SERAPHINA date 29/04/2026 signature S.S.P.

Principal/B.O.M Secretary

Approved by:

Name Zachary MBEMBE date 29/04/2026 signature Zachary MBEMBE

B.O.M Chair.

