

REPUBLIC OF KENYA



*Enhancing Accountability*

## REPORT

PARLIAMENT  
OF KENYA  
LIBRARY


OF

**THE AUDITOR-GENERAL**

ON

**NAKURU CENTRAL SECONDARY SCHOOL**

**FOR THE YEAR ENDED  
30 JUNE, 2023**

 THE NATIONAL ASSEMBLY PAPERS LAID	
<b>NAKURU COUNTY</b>	
12 MAR 2025	
DAY. WEDNESDAY	
TABLED BY:	DEPUTY MAJORITY WHIP (HON. NAOMI WAGGI MP)
CLERK-AT-THE-TABLE:	J. LEMERIE

Revised 30<sup>th</sup> June 2023.



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**NAKURU CENTRAL SECONDARY SCHOOL**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THE FINANCIAL YEAR ENDED**

**30<sup>TH</sup> JUNE 2023**

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Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector Accounting Standards (IPSAS)



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**1. Acronyms and Glossary of Terms**

BOM	Board of Management
CEB	County Education Board
IPSAS	International Public Sector Accounting Standards
KCSE	Kenya Certificate of Secondary Education
PFM	Public Finance Management
PSASB	Public Sector Accounting Standards Board
FY	Financial Year
FDSE	Free Day Secondary Education

**2. KEY SCHOOL INFORMATION AND MANAGEMENT**

**(a) Background information**

The school is domiciled in Kenya and its operations are governed under the Basic Education Act, 2013. It is located in Nakuru County, Nakuru East Sub-County

The school was registered in 07/11/2011 under registration number PU/S/3/3870/11 and is currently categorized as a Sub County public school established, owned or operated by the Government.

The school is a day school and had 650 numbers of students as at 30<sup>th</sup> June 2023. It has 4 streams and 30 teachers of which none teachers are employed by the School Board of Management.

**(b) School Board of Management - Board Members**

The School Board of Management established under Section 55 of the Basic Education Act, 2013; is composed of the following members:

<b>Ref:</b>	<b>Name of Board Member</b>	<b>Designation</b>	<b>Date of appointment</b>
1	Dr. Japhet M. Muthamia	Chairman	24/06/2022
2	Mr. Kiarie Bernard	Secretary - Principal	24/06/2022
3	Ms. Sabina N. Mburu	P.A Chair	24/06/2022
4	Pst. Martin Lizinga Imbuka	Member	24/06/2022
5	Mrs. Gladys Wangare Obwogi	Member	24/06/2022
6	Ms. Irene Anzumbu	Member – co - opted	24/06/2022
7	Mr. Salim Kakau Rashid	Member	24/06/2022
8	Mrs. Rosely Nakhayo Ongeti	Member – Special Needs	24/06/2022
9	Mr. David Obare	Member	24/06/2022
10	Mr. Mwangi David Miugo	Member - Rep Teachers	24/06/2022
11	Dr. Elizabeth Wangui	Member	24/06/2022
12	Mr. Moses Muriuki	Member	24/06/2022
13	Mrs. Margaret Kiberenge	Member	24/06/2022
14	Mr. Elijah Karuthai	Member	24/06/2022
15	Mrs. Yuniah Kemunto Orina	Member	24/06/2022
16	Mr. Robi Reuben Robi	Member co-opted	24/06/2022
17	Hirsi Jama	Rep Students	24/06/2022

**NAKURU CENTRAL SECONDARY SCHOOL****Annual Report and Financial Statements for the year ended 30<sup>th</sup> June 2023****The functions of the School Board of Management include:**

- Promote the best interests of the School and ensure its development.
- Promote quality education for all pupils in accordance with the standards set under the Basic Education Act, 2013
- Ensure and assure the provision of proper and adequate facilities for the School
- Manage the School's affairs in accordance with the rules and regulations governing occupational safety and health.
- Advise the County Education Board on the staffing needs of the School.
- Determine cases of pupils discipline and make reports to the CEB
- Prepare comprehensive termly report on all areas of its mandate and submit the report to CEB
- Administer and manage the resources of the School
- Receive, collect and account for any funds accruing to the institution in accordance with Article 226 (1) (a) of the Constitution of Kenya, Section 81 of the Public Finance Management Act, 2012 and the Fourth Schedule para 21 and 23 of the Basic Education Act, 2013.

**(c) Committees of the Board**

Ref:	Name of Committee	Names of Members	Designation	Number of meetings attended during the year
1	Executive Committee	Dr. Japhet M. Mutamia Mr. Kiarie Kiarie Dr. Gladys Obwogi Mr. Salim K. Rashid Ms. Sabina Mburu	Chairman Principal Member Member Member	4 out of 6
2	Audit Committee	Mr. Elijah Karuthai Mr. Kiarie Bernard Mrs. Margaret Kiberenge Mr. Reuben Robi	Chairing Member Member Member	0 out of 6
3	Finance, procurement and general purposes Committee	Dr. Japhet M. Mutamia Mr. Bernard Kiarie Mr. Reuben Robi Mr. Salim K. Rashid Mrs. Roselyne Nakhayo Ms. Sabina Mburu	Chairing Member Member Member Member Member	1 out of 6
4	Academic Committee	Mrs. Gladys Obwogi Mr. Bernard Kiare Ms. Irene Anzumbu Mrs. Roselyne Nakhayo Mr. Reuben Robi	Chairing Member Member Member Member	1 out of 6
5	Development Committee	Mr. Elijah Karuthai Dr. Japhet M. Muthamia Ms. Sabina Mburu Mr. Bernard Kiarie Ms. Irene Anzumbu	Chairing Member Members Member Member	4 out of 6

**NAKURU CENTRAL SECONDARY SCHOOL****Annual Report and Financial Statements for the year ended 30<sup>th</sup> June 2023**

6	Discipline and welfare Committee	Mr. David M. Mwangi Ms. Sabina Mburu Mr. Salim K. Rashid Mr. Bernard Kiarie	Chairing Member Member Member	1 out of 6
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**(d) School operation Management**

For the financial year ended 30<sup>th</sup> June 2023 the School day-to-day management was under the following persons:

<b>Ref:</b>	<b>Designation</b>	<b>Name</b>	<b>TSC Number</b>
1	Principal	Mr. Bernard Kiarie	349817
2	Deputy Principal	Ms. Agnes Wairimu Kanjuki	304023
3	School Bursar	Ms. Eunice Waithera Kamau	

## NAKURU CENTRAL SECONDARY SCHOOL

### Annual Report and Financial Statements for the year ended 30<sup>th</sup> June 2023

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#### (e) Schools contacts

Post Office Box: 10544 – 20100 Nakuru  
Telephone: 0739448993  
E-mail: [nakucentralsec@gmail.com](mailto:nakucentralsec@gmail.com)  
Website:  
Facebook:  
Twitter:

#### (f) School Bankers

The following school operated six number of bank accounts in the following banks:

1.	Name of Bank:	Family Bank	Kenya Commercial Bank
	Branch:	Nakuru Finance	Flamingo
	Account Number:	018000024165	1305341589
2.	Name of Bank:	Family Bank	Kenya Commercial Bank
	Branch:	Nakuru Finance	Flamingo
	Account Number:	018000024166	1305341325
3.	Name of Bank:	Family Bank	Kenya Commercial Bank
	Branch:	Nakuru Finance	Flamingo
	Account Number:	018000024167	1305342011
4.	Name of Bank:	Family Bank	Kenya Commercial Bank
	Branch:	Nakuru Finance	Flamingo
	Account Number:	018000074062	1305309723
5.	Name of Bank:	Family Bank	Kenya Commercial Bank
	Branch:	Nakuru Finance	Flamingo
	Account Number:	018000073271	1305341740
6.	Name of Bank:	Family Bank	
	Branch:	Nakuru Finance	
	Account Number:	018000024728	

#### (g) Independent Auditors

Office of the Auditor General  
Anniversary Towers, University Way  
P.O. Box 30084  
GPO 00100  
Nairobi, Kenya

**NAKURU CENTRAL SECONDARY SCHOOL**

**Annual Report and Financial Statements for the year ended 30<sup>th</sup> June 2023**

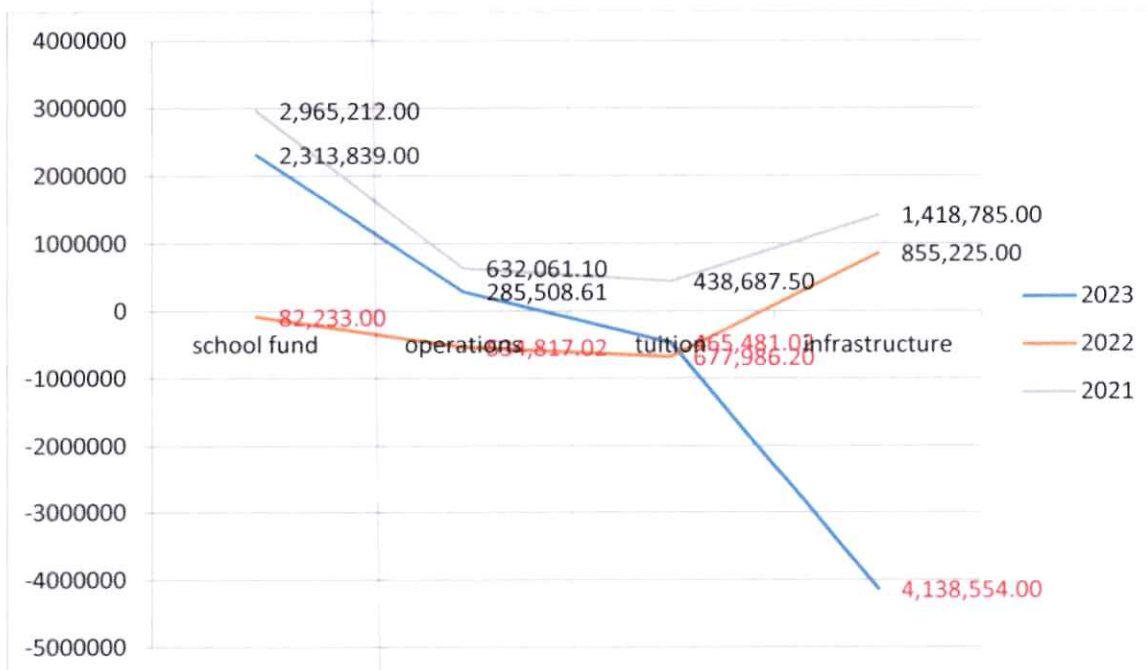
**3. Summary Report of Performance of the School**

The following is a summary report of the performance of the school against the set performance evaluation criteria:

**a) Financial performance:**

SURPLUS/DEFICIT FOR THE YEAR AND COMPOSITION OF THE SAME FOR THE LAST THREE YEARS				
S/NO	ACCOUNTS	2023	2022	2021
		Kshs	Kshs	Kshs
1.	School Fund Account	2,313,839.00	(82,233.00)	2,965,212.00
2.	Operations Account	285,508.61	(534,817.02)	632,061.10
3.	Tuition Account	(465,481.02)	(677,986.20)	438,687.50
4.	Infrastructure Account	(4,138,554.00)	855,225.00	1,418,785.00
	<b>TOTAL</b>	<b>(2,004,687.41)</b>	<b>(439,811.22)</b>	<b>5,454,745.60</b>

**SURPLUS/DEFICIT FOR THE YEAR AND COMPOSITION OF THE SAME FOR THE LAST THREE YEARS**

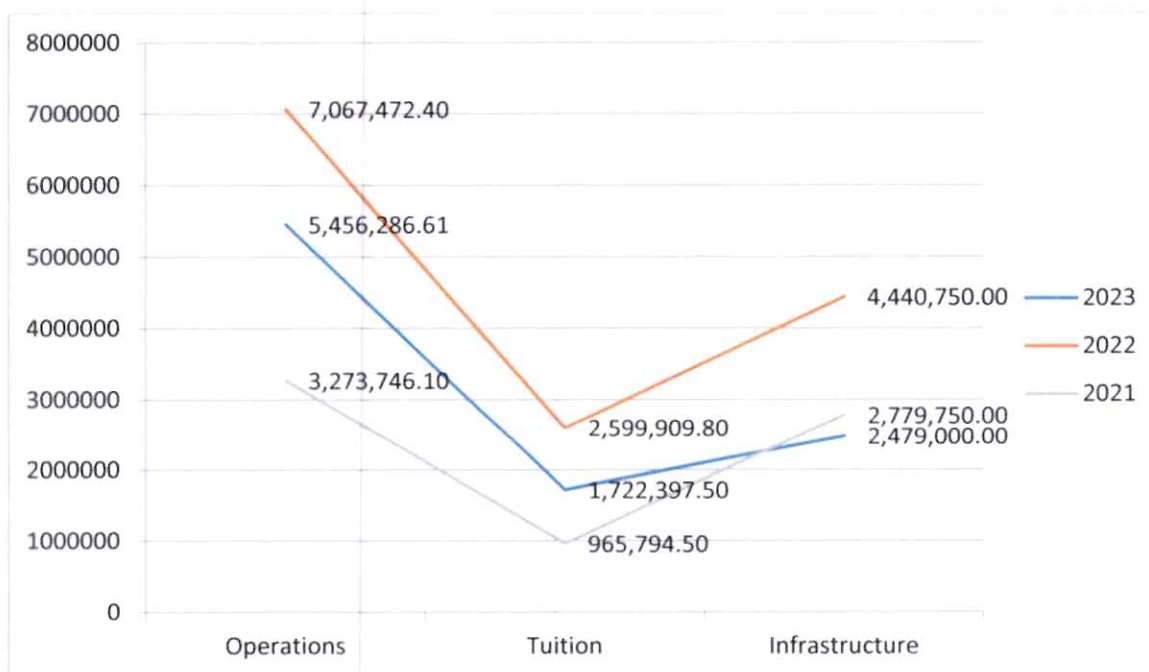


**NAKURU CENTRAL SECONDARY SCHOOL**

**Annual Report and Financial Statements for the year ended 30<sup>th</sup> June 2023**

<b>CAPITATION GRANTS FROM THE MINISTRY OF EDUCATION FOR THE LAST THREE YEARS</b>				
<b>S/NO</b>	<b>ACCOUNTS</b>	<b>2023</b>	<b>2022</b>	<b>2021</b>
		<b>Kshs</b>	<b>Kshs</b>	<b>Kshs</b>
	Operations Account	5,456,286.61	7,067,472.40	3,273,746.10
	Tuition Account	1,722,397.50	2,599,909.80	965,794.50
	Infrastructure Account	2,479,000.00	4,440,750.00	2,779,750.00
	<b>TOTAL</b>	<b>9,657,684.11</b>	<b>14,103,132.20</b>	<b>7,019,290.60</b>

**GRAPH PRESENTATION FOR GRANT FROM MINISTRY OF EDUCATION FOR THE LAST THREE YEARS**

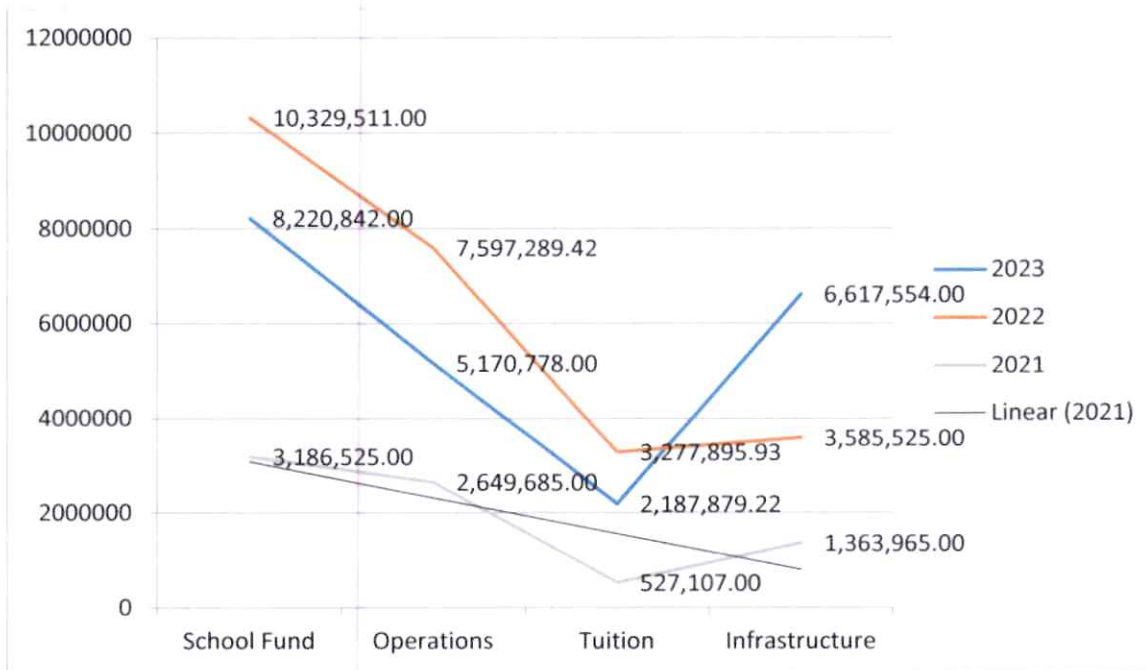


**NAKURU CENTRAL SECONDARY SCHOOL**

**Annual Report and Financial Statements for the year ended 30<sup>th</sup> June 2023**

A THREE-YEAR OVERVIEW OF GROWTH IN EXPENDITURE OF THE SCHOOL				
S/NO	ACCOUNTS	2023	2022	2021
		Kshs	Kshs	Kshs
1.	School Fund Account	8,220,842.00	10,329,511.00	3,186,525.00
2.	Operations Account	5,170,778.00	7,597,289.42	2,649,685.00
3.	Tuition Account	2,187,879.22	3,277,895.93	527,107.00
4.	Infrastructure Account	6,617,554.00	3,585,525.00	1,363,965.00
	<b>TOTAL</b>	<b>22,197,053.22</b>	<b>24,790,221.35</b>	<b>7,727,280.00</b>

**A THREE-YEAR OVERVIEW OF GROWTH IN EXPENDITURE OF THE SCHOOL**

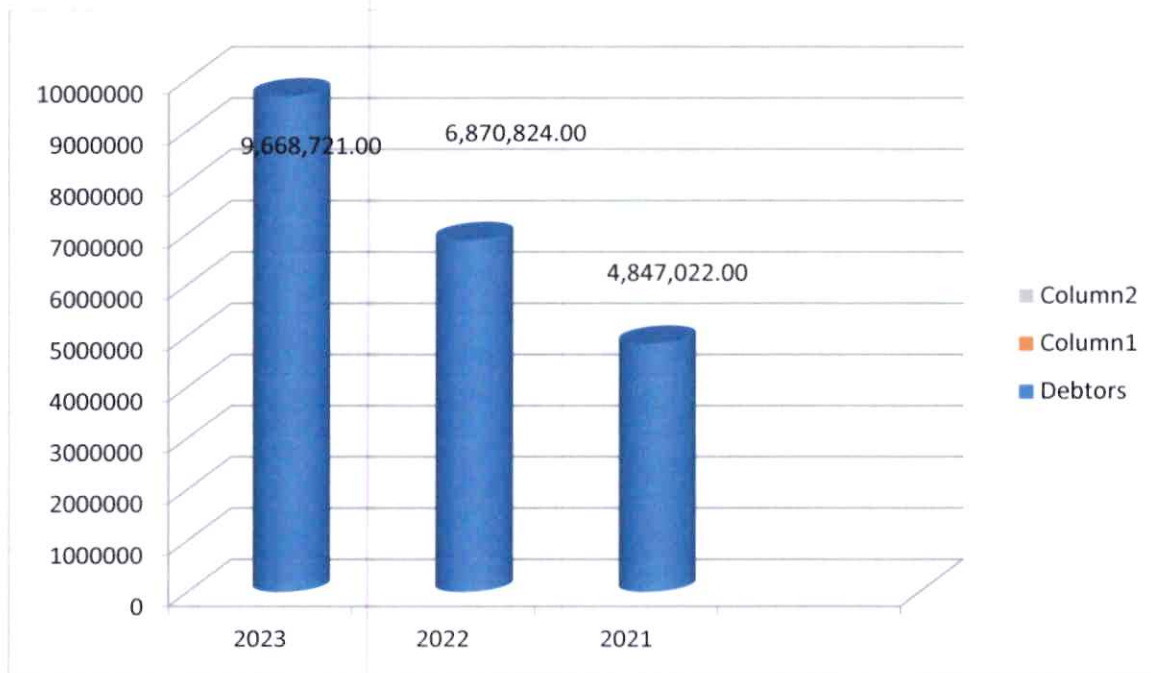


**NAKURU CENTRAL SECONDARY SCHOOL**

**Annual Report and Financial Statements for the year ended 30<sup>th</sup> June 2023**

<b>MOVEMENT OF DEBTORS OF THE SCHOOL OVER THE LAST THREE YEARS</b>				
<b>S/NO</b>	<b>ACCOUNTS</b>	<b>2023</b>	<b>2022</b>	<b>2021</b>
		<b>Kshs</b>	<b>Kshs</b>	<b>Kshs</b>
1.	Debtors	9,668,721.00	6,870,824.00	4,847,022.00
	<b>TOTAL</b>	<b>9,668,721.00</b>	<b>6,870,824.00</b>	<b>4,847,022.00</b>

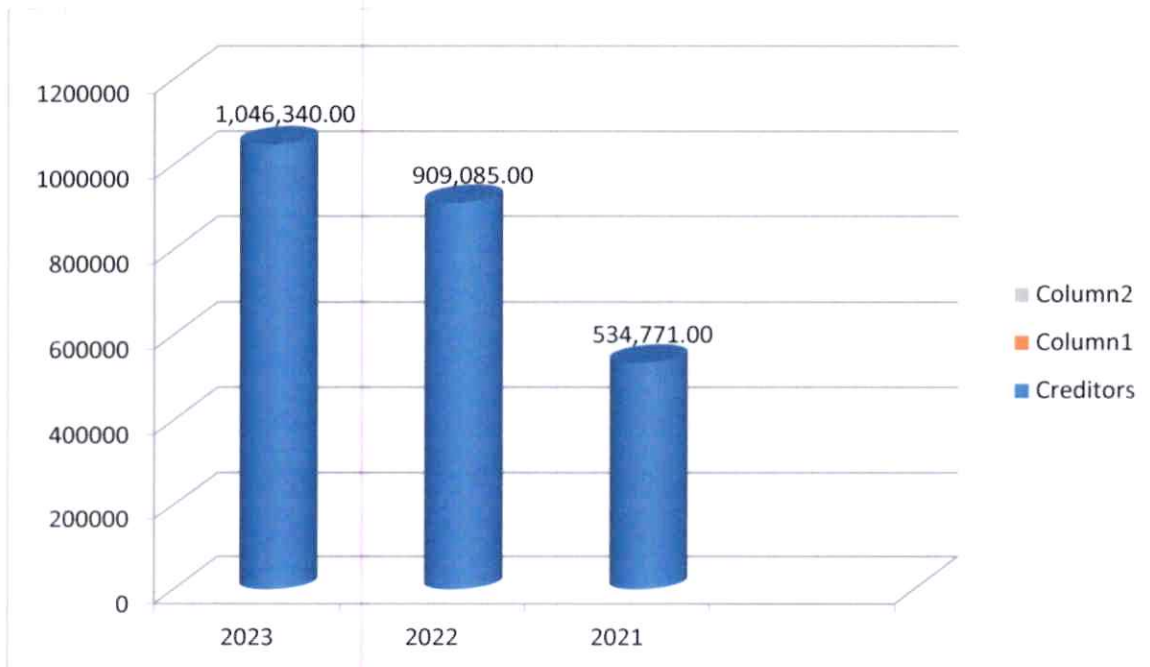
**MOVEMENT OF DEBTORS OF THE SCHOOL OVER THE LAST THREE YEARS**



**NAKURU CENTRAL SECONDARY SCHOOL**  
**Annual Report and Financial Statements for the year ended 30<sup>th</sup> June 2023**

<b>MOVEMENT OF CREDITORS OF THE SCHOOL OVER THE LAST THREE YEARS</b>				
<b>S/NO</b>	<b>ACCOUNTS</b>	<b>2023</b>	<b>2022</b>	<b>2021</b>
		<b>Kshs</b>	<b>Kshs</b>	<b>Kshs</b>
1.	Creditors	1,046,340.00	909,085.00	534,771.00
	<b>TOTAL</b>	<b>1,046,340.00</b>	<b>909,085.00</b>	<b>534,771.00</b>

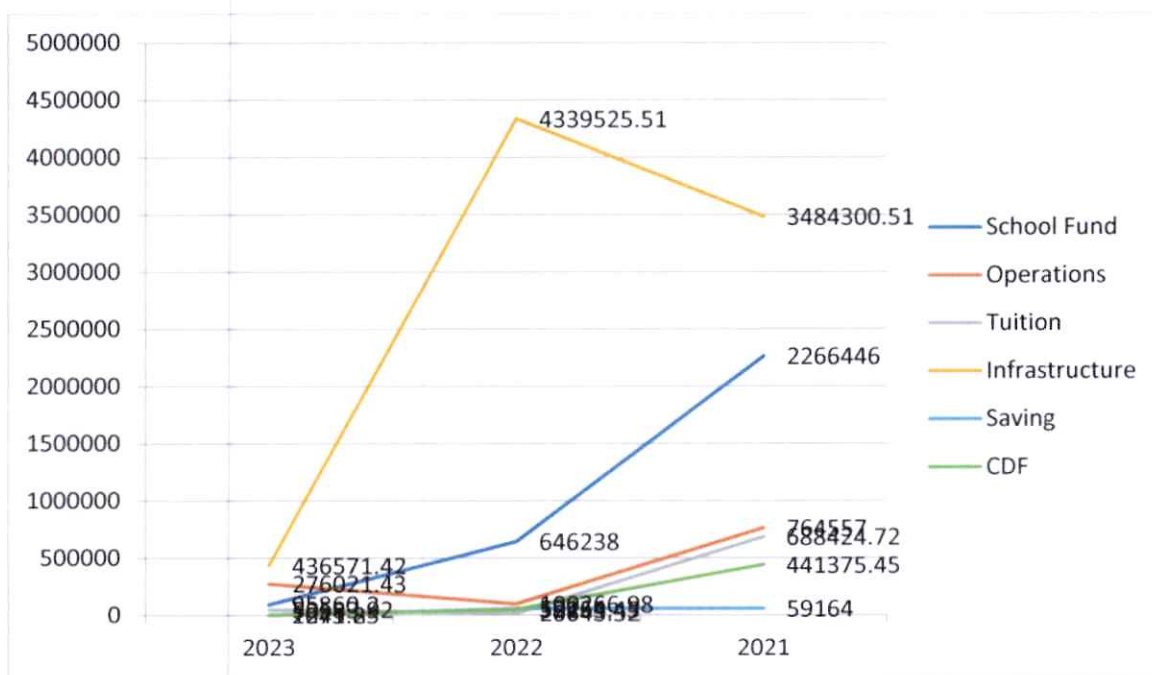
**MOVEMENT OF CREDITORS OF THE SCHOOL OVER THE LAST THREE YEARS**



**NAKURU CENTRAL SECONDARY SCHOOL**  
**Annual Report and Financial Statements for the year ended 30<sup>th</sup> June 2023**

<b>MOVEMENT OF CASH AND BANK BALANCES</b>				
<b>SNO</b>	<b>ACCOUNTS</b>	<b>2022</b>	<b>2021</b>	<b>2021</b>
		<b>KSHS</b>	<b>KSHS</b>	<b>KSHS</b>
1	School Fund Account	9,586.02	646,238.00	2,266,446.00
2	Operations Account	276,021.43	100,266.98	764,557.00
3	Tuition Account	50,583.92	20,643.52	688,424.72
4	Infrastructure Account	436,571.42	4,339,525.51	3,484,300.51
	Savings Account	2,071.25	59,164.00	59,164.00
	CDF Account	1,245.85	52,255.45	441,375.45
	<b>Total</b>	<b>779,079.89</b>	<b>5,217,095.46</b>	<b>7,704,267.68</b>

**MOVEMENT OF CASH AND BANK BALANCES**



**NAKURU CENTRAL SECONDARY SCHOOL****Annual Report and Financial Statements for the year ended 30<sup>th</sup> June 2023****b) Teacher Student ratio:**

The teacher to student ratio is 33:1. The number of teachers recruited in the year ending 31/6/2023 is (0). The total teaching staff was 30) twenty-nine, which was a total of (14) Fourteen males and (16) Sixteen female. The school has no B.O.M teachers.

The following is a breakdown of the number of teachers per each subject.

S/No	Subject	No. of Teachers
1	ENGLISH	4
2	KIAWAHILI	5
3	MATHEMATICS	6
4	BIOLOGY	3
5	CHEMISTRY	3
6	PHYSICS	3
7	COMPUTER STUDIES	1
8	WOODWORK	1
9	C.R.E	7
10	AGRICULTURE	4
11	HOME SCIENCE	1
12	HISTORY	6
13	GEOGRAPHY	3
14	BUSINESS STUDIES	3

The subject we were having shortages are as follows: -

S/No	Subject
1	HOME SCIENCE
2	COMPUTER STUDIES
3	PHYSICS

**NAKURU CENTRAL SECONDARY SCHOOL**

**Annual Report and Financial Statements for the year ended 30<sup>th</sup> June 2023**

**c) Mean score in the 2022 KCSE:**

YEAR	NO OF CANDIDATES	MEAN SCORE	TRANSITION	REMARKS
2022	199	2.0174		The performance was below the school target mean of 4.000. The poor performance was attributed to: - absenteeism, low Kcpe entry marks and students are missing lunch due to parents not paying lunch programme money.
2021	230	2.1608	3	The performance was below the school target mean of 4.000. The poor performance was attributed to: - absenteeism, low Kcpe entry marks and students are missing lunch due to parents not paying lunch programme money.
2020	117	2.6325	8	The performance was below the school target mean score and this could have been attributed to:- students missing lunch due to parent failing to pay lunch money, the Covid 19 break where some students only appeared during the exams, low Kcpe entry marks and indiscipline issues.

**d) Number of Candidates in the 2022 KCSE:**

YEAR	NUMBER OF CANDIDATES		
	2020	2021	2022
<b>BOYS</b>	67	117	100
<b>GIRLS</b>	50	113	99
<b>TOTAL</b>	117	230	199

**e) Capacity of the school:**

The school had a total of 650 students composed of 316 boys and 334 girls, the number of classes is (19) fifteen, the ratio of classes and the students in the school 1:57. The school has a shortfall of (0) classes.

The school has two (3) laboratories, one (1) computer laboratory and one (1) library.

The student's toilets comprise of (8) eight girl's toilets and 12(twelve) boy's toilets.

**NAKURU CENTRAL SECONDARY SCHOOL**

**Annual Report and Financial Statements for the year ended 30<sup>th</sup> June 2023**

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**f) Development projects carried out by the school:**

<b>S/NO</b>	<b>PROJECT</b>	<b>YEAR</b>	<b>FUNDED BY</b>	<b>STATUS</b>
1.	ONE LABORATORY	2022 -2023	MOEST	COMPLETED



.....  
**School Principal**



## NAKURU CENTRAL SECONDARY SCHOOL

### Annual Report and Financial Statements for the year ended 30<sup>th</sup> June 2023

#### 4. Statement of School Management Responsibility

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, each National Government School shall prepare financial statements in respect of that school. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed by the Public Sector Accounting Standards Board (PSASB) of Kenya from time to time.

Schedule 4 (Section 23) of the Education Act, 2013 requires the Board of Management of a public institution of basic education to be keep all proper books and records of accounts of the income, expenditure and assets of the institution.

The Board of Management of *Nakuru Central Secondary School* accepts responsibility for the school's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS).

The Board of Management is of the opinion that the school's financial statements give a true and fair view of the state of the school's transactions during the financial year ended 30<sup>th</sup> June, 2023, and of the school's financial position as at that date.



.....  
**Name: Dr. Japhet M. Muthamia**

**Designation:** Chairman, School Board of Management

**Date:**



.....  
**Name: Mr. Bernard Kiarie**

**Designation:** School Principal & Secretary to Board of Management

**Date:**



.....  
**Name :Ms. Eunice W. Kamau**

**Designation:** Bursar/ Finance Officer

**Date:**

# REPUBLIC OF KENYA

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Email: info@oagkenya.go.ke  
Website: www.oagkenya.go.ke



**HEADQUARTERS**  
Anniversary Towers  
Monrovia Street  
P.O Box 30084-00100  
NAIROBI

## **REPORT OF THE AUDITOR-GENERAL ON NAKURU CENTRAL SECONDARY SCHOOL FOR THE FINANCIAL YEAR ENDED 30 JUNE, 2023 - NAKURU COUNTY**

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### **PREAMBLE**

I draw your attention to the contents of my report which is in three parts:

- A. Report on the Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements.
- B. Report on Lawfulness and Effectiveness in Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure Government achieves value for money and that such funds are applied for the intended purpose.
- C. Report on Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, the risk management environment and the internal controls, developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

An unmodified opinion does not necessarily mean that an entity has complied with all relevant laws and regulations and that its internal controls, risk management and overall governance systems are properly designed and were working effectively in the financial year under review.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012 and the Public Audit Act, 2015. The three parts of the report, when read together constitute the report of the Auditor-General.

### **REPORT ON THE FINANCIAL STATEMENTS**

#### **Qualified Opinion**

I have audited the accompanying financial statements of Nakuru Central Secondary School set out on pages 1 to 21, which comprise the statement of assets and liabilities as at 30 June, 2023, and the statement of receipts and payments, statement of cash flows and statement of comparison of budgeted versus actual amounts for the period then

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*Report of the Auditor-General on Nakuru Central Secondary School for the year ended 30 June, 2023 - Nakuru County*

ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

except for the effect of the matters described in the Basis for Qualified Opinion section of my report, the financial statements present fairly in all material respect, the financial position of Nakuru Central Secondary School as at 30 June, 2023 and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the Public Finance Management Act, 2012 and the Basic Education Act, 2013.

### **Basis for Qualified Opinion**

#### **1. Long Outstanding Receivables**

The statement of assets and liabilities reflects accounts receivables balance of Kshs.9,668,721 as disclosed in Note 13 to the financial statements. However, included in the balance are receivables amounting to Kshs.3,952,888 which have been outstanding for more than four (4) years. However, there was no policy on the impairment of long outstanding fees arrears casting doubt on the fair statement of the accounts receivables balance.

In the circumstances, the accuracy and full recoverability of the outstanding receivables balance of Kshs.9,668,721 could not be confirmed.

#### **2. Unsupported Cash and Cash Equivalents and Dormant Bank Accounts**

The statement of assets and liabilities reflects cash and cash equivalents balance of Kshs.776,080 as disclosed in Notes 10 and 11 to the financial statements. Included in this balance is a negative cash balance of Kshs.3,831 which which has been netted off cash balances of Kshs.3,831, contrary to Section 28(4)(5) of the Public Finance Management Act, 2012. Further, the School did not prepare a board of survey report as at 30 June, 2023 to confirm the cash balance.

In addition, included in cash and cash equivalents balance was a total of Kshs.4,376 held in seven (7) bank accounts which were indicated as dormant despite there being cash movements during the year since the opening balances totalling Kshs.5,208,628 differed with the total closing balance. Management did not provide for audit the declaration of dormancy certificates.

In the circumstances, the accuracy, completeness and existence of the cash and cash equivalents balance of Kshs.776,080 could not be confirmed.

### **3.0 Unsupported Payments**

The statement of receipts and payments reflects payments for tuition, operations, infrastructure, boarding and school fund payments of Kshs.2,187,879, Kshs.5,170,778, Kshs.6,617,554 and Kshs.8,220,842 respectively as disclosed in Notes 6, 7, 8 and 9 to the financial statements. However, examination of payment vouchers amounting to Kshs.9,462,264 revealed that Management made payments without proper support documents such as requisitions, local purchase orders, delivery notes, inspection reports, goods received notes, certificate of payments.

In the circumstances, the regularity, accuracy and completeness of the operations and infrastructure amounting to Kshs.9,462,264 could not be confirmed.

### **4. Inaccuracies in the Financial Statements**

Review of the financial statements revealed the following observations:

- i. The statement of receipts and payments reflects school fund income parents contribution of Kshs.10,534,681 as disclosed in Note 4 to the financial statements. However, the income amount was not supported with detailed accounting schedules showing the amounts invoiced, paid and outstanding balances;
- ii. Management did not provide records of any scholarship and bursaries paid to the School and for which particular students nor explained how the bursaries and scholarships have been accounted for under school fund income- parents' contributions;
- iii. The statement of receipts and payments reflects tuition, operations, infrastructure, and boarding and school fund payments of Kshs.2,187,879, Kshs.5,170,778, Kshs.6,617,554 and Kshs.8,220,842 respectively as disclosed in Notes 6, 7, 8 and 9 to the financial statements. However, these amounts were not supported with the appropriate ledgers and detailed accounting schedules;
- iv. The statement of receipts and payments reflects government grants for operations comparative amount of Kshs.7,067,472 which varied with the recasted amount in Note 2 to the financial statement of Kshs.7,062,472, resulting to an unexplained variance of Kshs.5,000;
- v. The statement of assets and liabilities reflects accounts receivable of Kshs.9,668,721. However, Note 13 to the financial statements reflects Kshs.7,260,944, resulting to an unreconciled variance of Kshs.2,407,777;

- vi. The statement of assets and liabilities reflects accumulated fund balance brought forward of Kshs.11,403,148 which varies with Kshs.11,575,707 disclosed in the prior year financial statements, resulting to an unreconciled variance of Kshs.172,559;
- vii. The statement of cash flows reflects school fund income, cash out flows for tuition, cash outflows for operations and cash outflows for boarding and school fund payments of Kshs.7,932,695, Kshs.2,177,879, Kshs.5,177,798 and Kshs.8,058,162 respectively. However, Management did not disclose in the Notes to the financial statements how the amounts were arrived at;
- viii. The statement of budgeted versus actual amounts reflects a final budget for capitation grant on tuition of Kshs.3,389,556 instead of the re- casted amount of Kshs.3,241,156 resulting to an unreconciled variance of Kshs.148,400. Further, the statement reflects actual amount for capitation grant on operations of Kshs.5,456,287 instead of the re-casted amount of Kshs.5,007,702, resulting to an unreconciled variance of Kshs.448,585;
- ix. The statement of budgeted verses actual amounts reflects actual expenditure on lunch programme of Kshs.7,589,419 which varies with the amount of Kshs.7,737,089 disclosed in Note 9 to the financial statements, resulting to an unexplained variance of Kshs.147,670;
- x. The statement of budgeted versus actual amounts reflects total actual incomes and total actual expenditure of Kshs.15,463,301 and Kshs.21,574,626 respectively, which varies with the amounts of Kshs.20,192,366 and Kshs.22,197,053 disclosed in the statement of receipts and payments. This results to an unreconciled amount of Kshs.4,729,065 and Kshs.622,427 respectively; and
- xi. The statement of budgeted versus actual amounts reflects percentage of utilization on total capitation grant on tuition, personnel emoluments (income), lunch programme (income), personnel emoluments (expenditure), local transport and travelling, total expenditure for operations, and lunch programme (expenditure), of 50.81%, 71.58%, 51.96%, 70.07%, 141.33%, 82.8% and 67.19% respectively, instead of 53%, 72%, 53%, 71%, 109%, 81% and 69% respectively.

In the circumstances, the accuracy and completeness of the financial statements could not be confirmed.

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the Nakuru Central Secondary School Management in accordance with ISSAI 130 on Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audit of financial statements in Kenya. I believe

that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

### **Emphasis of Matter**

#### **Budgetary Control and Performance**

The statement of budgeted versus actual amounts reflects final receipts budget and actual on a comparable basis of Kshs.24,451,187 and Kshs.15,463,301 respectively, resulting to an under-funding of Kshs.8,987,886 or 36% of the budget. However, the School spent a balance of Kshs.21,574,626 against actual receipts of Kshs.15,463,301, resulting to an over-utilization of Kshs.6,111,325. The source of the extra funds utilized was not explained and supported.

Further, the School Management did not provide for audit evidence to confirm that estimates of revenue and expenditure were submitted for approval by the Cabinet Secretary, contrary to provisions of Section 16(1) and (2) of the Fourth Schedule of the Basic Education Act, 2013 which states that 'the Board of Management of a public institution of basic education shall prepare annual estimates of revenue and expenditure for the institution under its charge, in such form and at such times as the Cabinet Secretary may prescribe. The Board of Management may incur expenditure for the purpose of the institution in accordance with estimates approved by the Cabinet Secretary, and any approved expenditure under any head of the estimates may not be exceeded without the prior written approval of the Cabinet Secretary'.

The under-funding and under-utilization affected the planned activities and may have impacted negatively on service delivery to the public. Further, Management was in breach of the law.

My opinion is not modified in respect of this matter.

### **Key Audit Matters**

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. There were no key audit matters to report in the year under review.

### **Other Matter**

#### **Unresolved Prior Year Matters**

In the audit report of the previous year, several issues were raised under the Report on Financial Statements and Report on Lawfulness and Effectiveness in Use of Public Resources. However, Management had not resolved the issues as at 30 June, 2023 or given any explanation for failure to implement the recommendations.

# REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

## **Conclusion**

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the effects of the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in the Use of Public Resources section of my report, I confirm that nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

## **Basis for Conclusion**

### **1.0 Irregular Transfer of Funds to Kenya Secondary School Heads Association**

The statement of receipts and payments reflects operations payments amounting to Kshs.5,170,778 as disclosed in Note 7 to the financial statements. Included in the expenditure is an amount of Kshs 815,000 transferred to Kenya Secondary School Heads Association (KESSHA). However, KESSHA is a welfare organization that draws its membership from School Principals only. This organization is not defined in Government Funding and there is no assurance that it has implemented effective, efficient, and transparent financial management and internal control systems to manage the funds transferred by schools.

In the circumstances, value for money transferred to KESSHA amounting to Kshs.815,000 could not be confirmed.

### **2.0 Non-Compliance with the Ministry of Education Operational Manual for Utilization of Learner Capitation Grants**

The statement of receipts and payments reflects capitation grants for tuition, capitation grants for operations and capitation grants for infrastructure of Kshs.1,722,398, Kshs.5,456,287 and Kshs.2,479,000 respectively as is disclosed in Note 1, 2 and 3 of the financial statements. However, the School Management did not submit duly signed form-lists by individual students in respect to the capitation grants to the Sub-County Director of Education. Further, the School did not display the receipts of capitation and the circular accompanying the funds on the School's noticeboard. This was contrary to Sub - section 3.1.1 of the Ministry of Education Operational Manual for Utilization of Learner Capitation Grant which outlines the criteria for funding that each school must fulfil to receive capitation.

In the circumstances, Management was in breach of the law.

### **3.0 Under Supply of Books**

During the year under review, the Ministry of Education distributed textbooks to public secondary schools through Kenya Institute of Curriculum Development (KICD). Examination of records revealed that the Institute distributed two hundred and eighty five

(285) books for Nguu Za Jadi and one hundred and eighty seven (187) each of A Silent Song & Other Stories and An Artist of the Floating World to the School against a population of three hundred and seventy nine (379), resulting to an under supply of the text books by twenty six (26) for each book. This was contrary to the Ministry of Education's National Curriculum Policy of December 2018, in policy statement 4.3, which indicated that the Government sought to achieve a book to learner ratio 1:1 at all levels of basic education in the medium term.

In the circumstances, the undersupply of books to the School may have affected service delivery to the students.

#### 4.0 Unconfirmed Students Enrolment Data

The statement of receipts and payments reflects capitation grants for tuition, capitation grants for operations and capitation grants for infrastructure of Kshs.1,722,398, Kshs.5,456,287 and Kshs.2,479,000 respectively as is disclosed in Note 1, 2 and 3 to the financial statements. Comparison of data from National Education Management and information System (NEMIS) with the School records revealed that during the financial year the number students registered in NEMIS differed with the students in the Schools records as is shown in the table below;

Capitation Period	Type	No. of Students per NEMIS	No. of Students as per Class Register	Variance in No. of Students	Capitation Rate (Kshs)	Amount (Kshs)
Jul-22	Operations	594	726	132	2,806	370,457
	Tuition	594	726	132	796	105,105
Sep-22	Operations	670	726	56	3,114	174,397
	Tuition	670	726	56	896	50,190
Jan-23	Operations	700	599	101	3,204	323,646
	Tuition	700	599	101	602	60,802
Apr-23	Operations	525	591	66	2,950	194,723
	Tuition	525	591	66	432	28,479
<b>Totals</b>						<b>1,307,800</b>

The variance in the numbers of students registered resulted to an underfunding of the School by an amount of Kshs.1,307,800. This was contrary to the Ministry of Education Circular MOE.HQS/3/13/3 on implementation of Free Day Secondary Education (FDSE) which requires all learners be registered in NEMIS and the principals to ensure their records are accurate.

In the circumstances, the underfunding of the School may have affected service delivery to the students.

## **5.0 Lack of a Procurement Plan**

The statement of receipts and payments reflects an amount of Kshs.20,192,366 and Kshs.22,197,053 in respect of total receipts and payments respectively. However, during the year, Management did not prepare an annual procurement plan as part of the annual budget preparation process. This was contrary to Regulation 40 of the Public Procurement and Asset Disposal Regulations, 2020 which states that 'a procuring entity prepare a procurement plan for each financial year as part of the annual budget preparation process.

In the circumstances, Management was in breach of the law.

## **6.0 Late Submission of Annual Report and Financial Statements for Audit**

During the year under review, the School Management did not submit the annual report and financial statements to the Auditor-General by the statutory date of 30 September, 2023 as the submission date is 22 May, 2024. This was contrary to the Ministry of Education circular Ref.MOE/DSAS/FIN/17/1/17 dated 19 August, 2021 which stated that the School's financial statements should be ready by 30 September, 2021 in compliance which Section 81 of the Public Finance Management Act, 2012 on preparation of the financial statements.

In the circumstances, Management was in breach of the law.

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

## **REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE**

### **Conclusion**

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, except for the effects of the matters described in the Basis for Conclusion on Effectiveness of Internal Controls, Risk Management and Governance section of my report, I confirm that nothing else has come to my attention to cause me to believe that internal controls, risk management and governance were not effective.

### **Basis for Conclusion**

#### **1. Lack of Internal Audit Function and Audit Committee**

During the year under review, the School had not constituted an audit committee and an internal audit unit as required by Regulation 166 (1) and (2) of the Public Finance Management (National Government), 2015 which states that, the internal audit unit of a

National Government entity to assess effectiveness of the School through an internal performance appraisal commenting on its effectiveness in the annual report to The National Treasury.

In the circumstances, the School did not benefit from the oversight role and advice from the audit committee and the internal audit function.

## **2. Lack of Risk Management Policy**

Review of internal controls revealed that the School does not have a risk management policy, strategies and risk register to mitigate against risk. This was contrary to Regulation 165(1) of Public Finance Management (National Government) Regulations, 2015, which provides that the Accounting Officer shall ensure that the National Government entity develops - risk management strategies, which include fraud prevention mechanism; and a system of risk management and internal control that builds robust business operations.

In the circumstances, the effectiveness of risk management in the School could not be confirmed.

## **3. Lack of Insurance Cover for Property and Other Assets**

Review of financial statements and assets records revealed that the School did not have an insurance cover for property and other assets.

In the circumstances, this may expose the School to losses without compensation in case of fire, theft or any other unforeseen calamities.

## **4. Weak Internal Controls on Filing of Procurement Documents**

Review of internal controls on management of payments and procurement processes revealed that payment vouchers, supporting documents and procurement documents were separately filed by the accounts department, thus, delinking procurement documents from expenditure documents.

In the circumstances, a proper filing system with clear links between payment vouchers, procurement documents and expenditure files were not maintained by the School Management to facilitate an audit trail.

## **5. Weaknesses in Information Technology Internal Controls**

Review of Information Communication Technology (ICT) revealed that despite the School having a computer laboratory to support student computer studies, an accounting IT software and an examination and students' management software, the School did not have in place the following controls in regards to Information Technology (IT):

- i). An IT strategic committee and IT steering committee, which may result in inadequate IT governance, which forms a critical part of the entity's governance structure
- ii). Documented policies which cover physical access to IT environments. This could result in loss of information assets due to damages or theft,
- iii). Disaster management and recovery policies including fire suppression systems; and
- iv). Business and IT continuity plans including an off-site back-up plan.

In the circumstances, disaster management, business recovery and continuity of the operations may not be guaranteed due to weak IT internal controls.

## **6. Lack of Segregation of Duties**

Review of the Schools operations revealed lack of segregation of duties in key operations like maintaining books of accounts including cash books, preparing payment vouchers, posting to the cash book, and prepares the monthly bank reconciliations which was performed by the Accounts Clerk.

In the circumstances, the effectiveness of internal controls in the revenue and payments processes could not be confirmed.

## **7. Unvalued Fixed Assets and Lack of Ownership Documents for Land**

Annex 2 to the financial statements discloses a summary of fixed assets owned by the School that includes five (5) acres of land, buildings and structures, office equipment, furniture and fittings, ICT equipment and other ICT assets, tools and apparatus, textbooks and intangible assets. However, review of documents provided for audit revealed the following anomalies;

- i. The School did not have land ownership documents for the five (5) acres of land where it is located. Further, valuation reports determining the size and value of the land were not provided for audit,
- ii. The summary of fixed assets register reflects a nil book value for all the assets, thus, understating the book values of the assets and
- iii. The office equipment, furniture and fittings, ICT equipment, tools and apparatus and machinery and equipment were not tagged or serialized as School's owned assets.

In the circumstances, the effectiveness of internal controls, existence, and ownership of the School assets could not be confirmed.

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards requires that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal controls, risk management and overall governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

### **Responsibilities of Management and the Board of Management**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal control as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal controls, risk management and governance.

In preparing the financial statements, Management is responsible for assessing the school's ability to continue to sustain its services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless Management is aware of the intention to terminate the School or to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective way.

The Board of Management are responsible for overseeing the school's financial reporting process, reviewing the effectiveness of how Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

### **Auditor-General's Responsibilities for the Audit**

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud

or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them, and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal control in order to give an assurance on the effectiveness of internal controls, risk management and overall governance processes and systems in accordance with the provisions of Section 7(1) (a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal control would not necessarily disclose all matters in the internal control that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal controls may not prevent or detect misstatements and instances of non-compliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:


- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Management.
- Conclude on the appropriateness of Management's use of the applicable basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the school's

ability to continue to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the school to cease to continue to sustain its services.

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the School to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal controls that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence and where applicable, related safeguards.

  
FCPA Nancy Gathungu, CBS  
AUDITOR-GENERAL

Nairobi

27 September, 2024

**NAKURU CENTRAL SECONDARY SCHOOL**

**Annual Report and Financial Statements for the year ended 30<sup>th</sup> June 2023**

**6. Statement of Receipts and Payments for the Year Ended 30<sup>th</sup> June 2023**

Description Of Vote Head	Note	2022 - 2023	2021 - 2022
		Kshs	Kshs
<b>Receipts</b>			
Government grants for tuition	1	1,722,398.20	2,599,909.73
Government grants for operations	2	5,456,286.61	7,067,472.40
Government Grants for infrastructure	3	2,479,000.00	4,440,750.00
School fund income- parents' contributions	4	10,534,681.00	10,234,525.00
Miscellaneous incomes			
<b>Total Receipts</b>		<b>20,192,365.81</b>	<b>24,337,657.13</b>
<b>Payments</b>			
Tuition	6	2,187,879.22	3,277,895.93
Operations	7	5,170,778.00	7,597,289.42
Infrastructure	8	6,617,554.00	3,585,525.00
Boarding and school fund	9	8,220,842.00	10,316,758.00
<b>Total Payments</b>		<b>22,197,053.22</b>	<b>24,777,468.35</b>
<b>Surplus/Deficit</b>		<b>(2,004,687.41)</b>	<b>(439,811.22)</b>

The school financial statements were approved on \_\_\_\_\_ 2023 and signed by:



Name: **Dr. Japhet M. Muthamia**

**Chair BOM**

Date:



Name: **Mr. Bernard Kiarie**  
**School Principal/ Secretary to BOM**

Date:



Name: **Ms. Eunice W. Kamau**

**Bursar/ Finance Officer**

Date:



**NAKURU CENTRAL SECONDARY SCHOOL**

**Annual Report and Financial Statements for the year ended 30<sup>th</sup> June 2023**

**7. Statement of Assets and Liabilities as At 30<sup>th</sup> June 2023**

Description	Note	2022 - 2023	2021 - 2022
		Kshs	Kshs
<b>Financial Assets</b>			
<b>Cash and cash equivalents</b>			
Bank balances	10	799,910.89	5,208,628.46
Cash balances	11	(3,831.00)	8,467.00
Short term investments	12		
<b>Total cash and cash equivalent</b>		<b>776,079.89</b>	<b>5,217,095.46</b>
Account's receivables	13	9,668,721.00	7,260,944.00
<b>Total financial assets</b>		<b>10,444,800.89</b>	<b>12,478,039.46</b>
<b>Financial liabilities</b>			
Accounts payables	14	1,046,340.00	902,332.00
<b>Net financial assets</b>		<b>9,398,460.89</b>	<b>11,575,707.46</b>
<b>Represented by</b>			
Accumulated fund b/fwd	15	11,403,148.30	12,015,518.68
Surplus/deficit for the year		(2,004,687.41)	(439,811.22)
<b>Net financial position</b>		<b>9,398,460.89</b>	<b>11,575,707.46</b>

The school's financial statements were approved on \_\_\_\_\_ 2023 and signed by:

.....  
 Name: **Dr. Japhet M. Muthamia**

**Chair BOM**

**Date:**

.....  
 Name: **Mr. Bernard Kiarie**  
**School Principal/ Secretary to BOM**

**Date:**

.....  
 Name: **Ms. Eunice W. Kamau**  
**Bursar/ Finance Officer**

**Date:**



**NAKURU CENTRAL SECONDARY SCHOOL**

**Annual Report and Financial Statements for the year ended 30<sup>th</sup> June 2023**

**8. Statement of Cash Flows for the Year Ended 30<sup>th</sup> June 2023**

Description	Note	2022 - 2023	2021 - 2022
		Kshs	Kshs
<b>Cash from Operating Activities</b>			
<b>Receipts</b>			
Government grants for tuition	<b>1</b>	1,722,398.20	2,599,909.73
Government grants for operations	<b>2</b>	5,456,286.61	7,062,472.40
Government grants for infrastructure	<b>3</b>	2,479,000.00	4,440,750.00
School fund income- parents contributions/ fees	<b>4</b>	7,932,694.84	8,022,504.00
Other income	<b>5</b>		
<b>Total receipts</b>		<b>17,590,379.65</b>	<b>22,125,636.13</b>
<b>Payments</b>			
Cash outflows for tuition	<b>6</b>	2,177,879.22	3,267,895.93
Cash outflows for operations	<b>7</b>	5,177,798.00	7,604,309.42
Cash outflows Boarding/lunch and school fund payments	<b>9</b>	8,058,162.00	10,154,078.00
<b>Total payments</b>		<b>15,413,839.22</b>	<b>21,026,283.35</b>
<b>Net cash inflow/outflow from operating activities</b>		<b>2,176,540.43</b>	<b>1,099,352.78</b>
<b>Cash flow from investing activities</b>			
Acquisition of assets	<b>8</b>	(6,617,554.00)	(3,585,525.00)
Proceeds from sale of Assets			
Proceeds from investments			
Purchase of investments			
<b>Net cash inflow/outflows from investing activities</b>		<b>(6,617,554.00)</b>	<b>(3,585,525.00)</b>
<b>Cash flow from Financing activities</b>			
Proceeds from borrowings/ loans			
Repayment of principal borrowings			
<b>Net cash inflow/outflow from financing activities</b>			
<b>Net increase/decrease in cash and cash equivalents</b>		<b>(4,441,013.57)</b>	<b>(2,486,172.22)</b>
Cash and cash equivalent at beginning of the FY		5,217,093.46	7,703,267.68
<b>Cash and cash equivalent at end of the FY</b>		<b>776,079.89</b>	<b>5,217,095.46</b>

*Note: Cash and Cash Equivalent is the summation of Note 10, 11 and 12.*


*(The above presentation of cash flow statement uses the direct method of cash flow presentation which is encouraged under IPSAS. Schools should therefore adopt the direct method of cashflow as recommended by PSASB).*

**NAKURU CENTRAL SECONDARY SCHOOL**

**Annual Report and Financial Statements for the year ended 30<sup>th</sup> June 2023**

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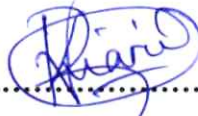
The school's financial statements were approved on \_\_\_\_\_ 2023 and signed by:



.....  
**Name: Dr Japhet M. Muthamia**

**Chair BOM**

**Date:**



.....  
**Name: Mr. Bernard Kiarie**  
**School Principal/ Secretary to BOM**

**Date:**



.....  
**Name: Ms. Eunice W. Kamau**

**Bursar/ Finance Officer**

**Date:**



**NAKURU CENTRAL SECONDARY SCHOOL**  
**Annual Report and Financial Statements for the year ended 30<sup>th</sup> June 2023**

**9. Statement Of Budgeted Versus Actual Amounts for the Year Ended 30<sup>th</sup> June 2023**

Receipt/Expenses Item	Original Budget a Kshs	Adjustments b Kshs	Final Budget c=a+b Kshs	Actual On Comparable Basis d Kshs	% Of Utilization e=d/c % Kshs
<i>(1) Capitation Grant on Tuition</i>					
Reference Materials	765,400.00		765,400.00	28,968.96	3.78%
Exercise Books	657,980.00		657,980.00	285,270.84	43.36%
Laboratory Equipment	667,906.00		667,906.00	861,358.06	128.96%
Internal Exams	430,970.00		430,970.00	143,099.55	33.20%
Teaching / Learning Materials	718,900.00		718,900.00	403,700.79	56.16%
Exams And Assessment					
	<b>3,389,556.00</b>		<b>3,389,556.00</b>	<b>1,722,398.20</b>	<b>50.81%</b>
<i>(2) Capitation Grant on Operations</i>					
Personnel Emoluments	3,446,526.00		3,446,526.00	2,479,000.00	71.58%
Repairs And Maintenance					
Local Transport / Travelling	385,000.00		385,000.00	555,853.00	144.38%
Electricity And Water	944,000.00		944,000.00	726,456.00	76.96%
Medical	57,420.00		57,420.00	-	0.00%
Administration Costs	1,020,725.00		1,020,725.00	960,080.11	94.13%
Activity	507,760.00		507,760.00	286,312.50	56.39%
Gratuity					
	<b>6,361,431.00</b>		<b>6,361,431.00</b>	<b>5,456,286.61</b>	<b>78.55%</b>

**NAKURU CENTRAL SECONDARY SCHOOL**

**Annual Report and Financial Statements for the year ended 30<sup>th</sup> June 2023**

<b>Receipt/Expenses Item</b>	<b>Original Budget</b>	<b>Adjustments</b>	<b>Final Budget</b>	<b>Actual On Comparable Basis</b>	<b>% Of Utilization</b>
	<b>a</b>	<b>b</b>	<b>c=a+b</b>	<b>d</b>	<b>e=d/c %</b>
	<b>Kshs</b>	<b>Kshs</b>	<b>Kshs</b>	<b>Kshs</b>	<b>Kshs</b>
<b>3) FDSE for infrastructure</b>					
Maintenance & Improvement MoE	3,710,000.00		3,710,000.00	2,479,000.00	66.82%
M&I parents' contribution					
Economic Stimulus Programs					
Transition Infrastructure Grants					
	<b>3,710,000.00</b>		<b>3,710,000.00</b>	<b>2,479,000.00</b>	<b>66.82%</b>
<b>(4) Fees Charged on Parents</b>					
Personnel Emoluments					
Repairs And Maintenance					
Local Transport / Travelling					
Electricity And Water					
Medical					
Administration Costs					
Activity					
Lunch Programme	10,990,200.00		10,990,200.00	5,805,616.00	51.96%
	<b>10,990,200.00</b>		<b>10,990,200.00</b>	<b>5,805,616.00</b>	<b>51.96%</b>
<b>5) Miscellenous Income</b>					
Loans / Borrowing					
Rent income					
Income From Farming Activities					
Insurance Compensation					
Income From Posho Mill					

**NAKURU CENTRAL SECONDARY SCHOOL**  
**Annual Report and Financial Statements for the year ended 30<sup>th</sup> June 2023**

<b>Receipt/Expenses Item</b>	<b>Original Budget</b>	<b>Adjustments</b>	<b>Final Budget</b>	<b>Actual On Comparable Basis</b>	<b>% Of Utilization</b>
	<b>a</b>	<b>b</b>	<b>c=a+b</b>	<b>d</b>	<b>e=d/c %</b>
	<b>Kshs</b>	<b>Kshs</b>	<b>Kshs</b>	<b>Kshs</b>	<b>Kshs</b>
Income From Bus Hire					
Fee For Hire of Ground and Equipment					
Interest Income					
Income From Any Other Investment					
<b>Total Income</b>	<b>24,451,187.00</b>		<b>24,451,187.00</b>	<b>15,463,300.81</b>	<b>63.24%</b>
<b>(6) Expenditure For Tuition</b>					
Textbooks					
Reference Materials	765,400.00		765,400.00	25,680.00	3.36%
Exercise Books	657,980.00		657,980.00	807,445.00	139.13%
Laboratory Equipment	667,906.00		667,906.00	763,571.00	114.32%
Internal Exams	430,970.00		430,970.00	280,710.00	65.13%
Teaching / Learning Materials	718,900.00		718,900.00	303,970.00	42.28%
Chalks					
Exams And Assessment					
Teachers Guides					
Administration Costs					
Bank Charges				6,503.22	
	<b>3,389,556.00</b>		<b>3,389,556.00</b>	<b>2,187,879.22</b>	<b>67.54%</b>
<b>(7) Expenditure For Operations</b>					
Personnel Emoluments	3,446,526.00		3,446,526.00	2,443,110.00	70.07%
Repairs, Maintenance & Improvements					
Local Transport / Travelling	385,000.00		385,000.00	420,120.00	141.33%

**NAKURU CENTRAL SECONDARY SCHOOL**  
**Annual Report and Financial Statements for the year ended 30<sup>th</sup> June 2023**

<b>Receipt/Expenses Item</b>	<b>Original Budget</b>	<b>Adjustments</b>	<b>Final Budget</b>	<b>Actual On Comparable Basis</b>	<b>% Of Utilization</b>
	<b>a</b>	<b>b</b>	<b>c=a+b</b>	<b>d</b>	<b>e=d/c %</b>
	<b>Kshs</b>	<b>Kshs</b>	<b>Kshs</b>	<b>Kshs</b>	<b>Kshs</b>
Electricity, Water and Conservancy	944,000.00		944,000.00	710,720.00	75.33%
Medical	57,420.00		57,420.00	-	0.00%
Administration Costs	1,020,725.00		1,020,725.00	940,524.00	92.14%
Activity Expenses	507,760.00		507,760.00	656,304.00	129.25%
Gratuity					
SMASSSE					
<b>(8) Expenditure For infrastructure</b>	<b>6,361,431.00</b>		<b>6,361,431.00</b>	<b>5,170,778.00</b>	<b>82.80%</b>
Construction of classrooms					
Construction of LAB	3,710,000.00		3,710,000.00	6,606,323.00	178.07%
Construction of DORMS					
Bank Charges				11,231.00	
<b>(9) Expenditure For school fund/lunch/boarding</b>	<b>3,710,000.00</b>		<b>3,710,000.00</b>	<b>6,617,554.00</b>	<b>178.29%</b>
Personnel Emoluments					
Repairs, Maintenance and Improvements					
Local Transport / Travelling					
Electricity, Water and Conservancy					
Medical Expenses					
Administration Costs					
Activity					

**NAKURU CENTRAL SECONDARY SCHOOL**  
**Annual Report and Financial Statements for the year ended 30<sup>th</sup> June 2023**

<b>Receipt/Expenses Item</b>	<b>Original Budget</b>	<b>Adjustments</b>	<b>Final Budget</b>	<b>Actual On Comparable Basis</b>	<b>% Of Utilization</b>
	<b>a</b>	<b>b</b>	<b>c=a+b</b>	<b>d</b>	<b>e=d/c %</b>
	<b>Kshs</b>	<b>Kshs</b>	<b>Kshs</b>	<b>Kshs</b>	<b>Kshs</b>
Gratuity					
Lunch Programme	10,990,200.00		10,990,200.00	7,589,419.00	67.19%
Boarding Equipment and Stores					
Expenditure For Income Generating Activity					
Insurance Costs					
Other Expenses On Investments					
Rent Expenses					
Bank Charges				8,996.00	
Loan Interest Repayment					
	<b>10,990,200.00</b>		<b>10,990,200.00</b>	<b>7,598,415.00</b>	<b>67.27%</b>
<b>Totals</b>	<b>24,451,187.00</b>		<b>24,451,187.00</b>	<b>21,574,626.22</b>	<b>88.24%</b>

**10. Significant Accounting Policies**

The principal accounting policies adopted in the preparation of these financial statements are set out below:

**1. Statement of compliance and basis of preparation**

The financial statements have been prepared in accordance with and comply with International Public Sector Accounting Standards (IPSAS) with particular emphasis on Cash Basis Financial Reporting under the Cash Basis of Accounting and applicable government legislations and regulations. The financial statements comply with and conform to the form of presentation prescribed by the Public Sector Accounting Standards Board of Kenya.

This cash basis of accounting has been supplemented with accounting for; a) receivables that include school fees from parents, imprest, salary advances and other receivables and b) payables that include deposits and retentions and payables from operations.

The financial statements are presented in Kenya Shillings, which is the functional and reporting currency of the *school*, and all values are rounded to the nearest Kenya Shilling (Kshs). The accounting policies adopted have been consistently applied to all the years presented.

**2. Recognition of receipts and payments**

The *school* recognises all receipts from the various sources when the event occurs, and the related cash has actually been received by the *school*. In addition, the *school* recognises all expenses when the event occurs, and the related cash has actually been paid out by the *school*. Income arising from school fees is recognised when the event occurs whether cash is received or not. Expenditure arising from operations is recognised when the event occurs irrespective of receipt of cash.

**3. In-kind contributions**

In-kind contributions are donations that are made to the *school* in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the *school* includes such value in the statement of receipts and payments both as a receipt and as a payment in equal and opposite amounts; otherwise, the contribution is not recorded.

**4. Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of

## NAKURU CENTRAL SECONDARY SCHOOL

### Annual Report and Financial Statements for the year ended 30<sup>th</sup> June 2023

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changes in value. Bank account balances include amounts held at various financial institutions at the end of the financial year.

#### 5. **Accounts Receivable**

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. Accounts receivables also include school fees billed to parents for services rendered but not paid. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

#### 6. **Accounts Payable**

For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized as accounts payables. This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. Payables also include expenditure incurred for the purchase of goods, works and services that has been rendered and not settled. This is an enhancement to the cash accounting policy adopted for public secondary schools. Other liabilities are disclosed in the financial statements.

#### 7. **Non-current assets**

Non-current assets are expensed at the time of acquisition while disposal proceeds are recognized as receipts at the time of disposal. However, the acquisitions and disposals are reflected in the school fixed asset register a summary of which is provided as a memorandum to these financial statements.

#### 8. **Budget**

The budget is developed on the same accounting basis (cash basis), the same accounts classification basis, and for the same period as the financial statements. The *school's* budget was approved by the School Board of Management. A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

#### 9. **Comparative figures**

Where necessary comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

#### 10. **Subsequent events**

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30<sup>th</sup> June 2023.

**NAKURU CENTRAL SECONDARY SCHOOL**  
**Annual Report and Financial Statements for the year ended 30<sup>th</sup> June 2023**

**11. Notes To The Financial Statements**

**1 Government Grants for Tuition**

<b>Description</b>	<b>2022 - 2023</b>	<b>2021 - 2022</b>
	<b>Kshs</b>	<b>Kshs</b>
Reference Materials	28,968.96	194,937.47
Exercise Books	285,270.84	874,596.20
Laboratory Equipment	861,358.06	485,689.60
Internal Exams	143,099.55	319,021.36
Teaching / Learning Materials	403,700.79	658,809.63
Chalk & Dusters		66,855.47
<b>Total</b>	<b>1,722,398.20</b>	<b>2,599,909.73</b>

*\*Include others as per MOE circulars*

**2 Government Grants for Operations**

<b>Description</b>	<b>2022 - 2023</b>	<b>2021 - 2022</b>
	<b>Kshs</b>	<b>Kshs</b>
Personnel Emoluments	2,479,000.00	2,571,731.55
Repairs And Maintenance		
Local Transport / Travelling	555,853.00	1,223,292.44
Electricity And Water	726,456.00	947,221.95
Medical		
Administration Costs	960,808.11	1,173,020.43
Activity	286,312.50	1,147,206.03
School Fund A/C	447,857.00	
<b>Total</b>	<b>5,456,286.61</b>	<b>7,067,472.40</b>

**3 Government Grants for infrastructure**

<b>Description</b>	<b>2022 - 2023</b>	<b>2021 - 2022</b>
	<b>Kshs</b>	<b>Kshs</b>
Maintenance & Improvement	2,479,000.00	4,440,750.00
Transition infrastructure grants		
Administration Block		
Economic stimulus grants		
Other ( <i>specify</i> )(NGCDF and County govt.		
<b>Total</b>	<b>2,479,000.00</b>	<b>4,440,750.00</b>

**NAKURU CENTRAL SECONDARY SCHOOL**  
**Annual Report and Financial Statements for the year ended 30<sup>th</sup> June 2023**

**4 School Fund Income - Parents Contribution/Fees**

Description	2022 - 2023	2021 - 2022
	Kshs	Kshs
Personnel emoluments		
Repairs and maintenance		
Local transport / travelling		
Electricity and water		
Medical		
Administration costs		
Activity		
Operations Account		
Fees Arrears	4,729,065.00	2,967,116.00
Lunch Programme	5,805,616.00	7,267,409.00
<b>Total</b>	<b>10,534,681.00</b>	<b>10,234,525.00</b>

*\*Includes all levies charged by the school outside the fees structure but by mutual agreement with the parents.*

**5 Miscellaneous Incomes**

Description	2022 - 2023	2021 - 2022
	Kshs	Kshs
Rent Income		
Income From Farming Activities		
Insurance Compensation		
Income From Posho Mill		
Income From Bus Hire		
Fee For Hire of Ground and Equipment		
Income From Grants and Donations*		
Interest Income		
Dividends Income		
Loans/Borrowings*		
Other Income (specify)*		
<b>Total</b>		

*(Include an explanation on the kind and source of grants/ donations received by the school.)*

*\*Ensure proper authorization from MOE before obtaining loans/borrowings.*

*\*Indicate what other income relates to including income arising from writebacks if any.*

**NAKURU CENTRAL SECONDARY SCHOOL**  
**Annual Report and Financial Statements for the year ended 30<sup>th</sup> June 2023**

**Notes to the Financial Statements (continued)**

**6 Tuition**

<b>Description</b>	<b>2022 - 2023</b>	<b>2021 - 2022</b>
	<b>Kshs</b>	<b>Kshs</b>
Exercise Books	807,445.00	1,074,730.00
Chalk & Dusters		82,150.00
Reference materials	25,680.00	239,545.00
Laboratory Equipment	763,571.00	596,830.00
Teaching / Learning Materials	303,970.00	734,773.93
Exams And Assessment	280,710.00	
Teachers Guides		
Bank Charges	6,503.22	7,844.00
Others ( <i>specify</i> )		
<b>Total</b>	<b>2,187,879.22</b>	<b>3,277,895.93</b>

**7 Operations**

<b>Description</b>	<b>2022 - 2023</b>	<b>2021 - 2022</b>
	<b>Kshs</b>	<b>Kshs</b>
Personnel Emoluments	2,443,110.00	2,846,923.00
Service Gratuity		
Administration Cost	940,524.00	1,302,020.00
Repairs And Maintenance & Improvements		
Local Transport / Travelling	420,120.00	1,102,716.70
Electricity And Water	710,720.00	1,077,494.72
Medical		
Activity Expenses	656,304.00	1,268,135.00
Insurance Cost		
Others ( <i>specify</i> )		
<b>Total</b>	<b>5,170,778.00</b>	<b>7,597,289.42</b>

**NAKURU CENTRAL SECONDARY SCHOOL**  
**Annual Report and Financial Statements for the year ended 30<sup>th</sup> June 2023**

**Notes to the Financial Statements (continued)**

**8 Infrastructure**

Description	2022 - 2023	2021 - 2022
	Kshs	Kshs
Construction of classrooms	6,606,323.00	3,578,565.00
Construction of laboratory		
Construction of dormitory		
Purchase of furniture		
Purchase of equipment		
Purchase of apparatus		
Bank Charges	11,231.00	6,960.00
Others (specify)		
<b>Total</b>	<b>6,617,554.00</b>	<b>3,585,525.00</b>

**9 Boarding and School Fund**

Description	2022 - 2023	2021 - 2022
	Kshs	Kshs
Personnel Emoluments		
Service Gratuity		
Repairs And Maintenance & Improvements		
Local Transport / Travelling		
Electricity And Water		
Medical Expenses		
Administration Costs		
Lunch Programme	7,737,089.00	10,307,785.00
Bank Charges	8,996.00	8,973.00
Expenses On Income Generating Activities**		
Fee On Boarding Equipment and Stores		
Rent Expenses		
Insurance Cost ( <i>Life Property</i> )		
Loan Principal Repayment		
Loan Interest Repayment		
Acquisition Of Assets		
PA expenses		
Operations A/C	474,757.00	
<b>Total</b>	<b>8,220,842.00</b>	<b>10,316,758.00</b>

**NAKURU CENTRAL SECONDARY SCHOOL**

**Annual Report and Financial Statements for the year ended 30<sup>th</sup> June 2023**

**Notes to the Financial Statements (continued)**

**10 Bank Accounts**

Account Name & Currency	Status	Bank Account Number	2022 - 2023	2021 - 2022
	Active/Dormant		Kshs	Kshs
Tuition Account	Dormant	018000024167	93.52	20,643.52
	Active	1305342011	9,492.50	
Operations Account	Dormant	018000024165	431.84	97,291.98
	Active	1305341325	279,420.59	
School Fund Account/Boarding	Dormant	018000024166	468.92	640,746.00
	Active	1305341589	50,115.00	
Savings Account	Dormant	018000073271	64.00	59,164.00
	Dormant	1305341740	2,007.25	
CDF Account	Dormant	018000024728	1,245.85	51,255.45
Income Generating Activities Account				
Infrastructural Account	Dormant	018000074062	64.91	4,339,525.51
	Active	1305309723	436,506.51	
<b>Total</b>			<b>779,910.89</b>	<b>5,208,628.46</b>

**11 Cash In Hand**

Description	2022 - 2023	2021 - 2022
	Kshs	Kshs
Notes and Coins	(3,831.00)	8,467.00
<b>Total</b>	<b>(3,831.00)</b>	<b>8,467.00</b>

**12 Short Term Investments**

Description	2022 - 2023	2021 - 2022
	Kshs	Kshs
Cooperative Shares		
Treasury Bills		
Fixed Deposit accounts		
Other Investments		
<b>Total</b>		

**NAKURU CENTRAL SECONDARY SCHOOL**  
**Annual Report and Financial Statements for the year ended 30<sup>th</sup> June 2023**

**Notes to the Financial Statements (continued)**

**13 Accounts Receivable**

Description	2022 - 2023	2021 - 2022
	Kshs	Kshs
Fees Arrears	7,260,944.00	6,920,004.00
<b>Other Non-Fees Receivables</b>		
Salary Advances (list/schedule attached)		
Imprest (list/schedule attached)		
Rent arrears (list/schedule attached)		
<b>Total</b>	<b>7,260,944.00</b>	<b>6,920,004.00</b>

**13 b Ageing Analysis of Accounts Receivable**

Description	2022 - 2023		2021 - 2022	
	Kshs		Kshs	
	Current FY	% of the total	Comparative FY	% of the total
Less than 1 year	4,729,065.00	48.91%	2,967,116.00	42.88%
Between 1- 2 years	2,967,116.00	30.69%	2,420,654.00	35.00%
Between 2-3 years	2,420,654.00	25.04%	495,155.00	7.16%
Over 3 years	1,532,234.00	15.85%	2,272,153.00	31.29%
Fees Recoveries	(1,980,348.00)	-20.48%	(894,134.00)	-12.31%
<b>Total (should tie to note 13 a)</b>	<b>9,668,721.00</b>	<b>100.00%</b>	<b>6,920,004.00</b>	<b>100.0%</b>

**14 Accounts Payable**

Description	2022 - 2023	2021 - 2022
	Kshs	Kshs
Trade Creditors (See Ageing Below and Appendix 1)	940,605.00	616,030.00
Prepaid Fees	105,735.00	286,302.00
Retention Monies		
Unpaid salaries and statutory deductions		
Caution money		
Other payables ( <i>specify</i> )		
<b>Total</b>	<b>1,046,340.00</b>	<b>902,332.00</b>

**NAKURU CENTRAL SECONDARY SCHOOL**  
**Annual Report and Financial Statements for the year ended 30<sup>th</sup> June 2023**  
**Notes to the Financial Statements (continued)**

**14a. Ageing Analysis of Accounts Payable**

Description	2022 - 2023		2021 - 2022	
	Kshs		Kshs	
	JUNE 2021	% of the total	Comparative FY	% of the total
Less than 1 year	940,605.00	100.00%	616,030.00	100.00%
Between 1- 2 years				%
Between 2-3 years				%
Over 3 years				%
<b>Total (should tie to note 14)</b>	<b>940.605.00</b>	<b>100.00%</b>	<b>616,030.00</b>	<b>100.00%</b>

**15 Fund Balance Brought Forward**

Description	2022 - 2023		2021 - 2022	
	Kshs		Kshs	
Bank Balances	5,208,626.46		7,708,364.68	
Cash Balances	8,467.00		(5,097.00)	
Short Term Investments				
Receivables	7,095,139.84		4,847,022.00	
Payables	902,085.00		534,771.00	
<b>Total</b>	<b>11,403,148.30</b>		<b>12,015,518.68</b>	

**NAKURU CENTRAL SECONDARY SCHOOL****Annual Report and Financial Statements for the year ended 30<sup>th</sup> June 2023****Other important disclosure notes**

IPSAS Cash Standard encourages an entity to disclose accrual related information in relation to an entity's assets and liabilities. The notes outlined below are disclosure notes in relation to the school's non- financial assets and liabilities.

**16 Non-current Liabilities Summary**

<b>Description</b>	<b>2022 - 2023</b>	<b>2021 - 2022</b>
	<b>Kshs</b>	<b>Kshs</b>
Bank Loans		
Outstanding Leases		
Hire Purchase		
Gratuity And Leave Provision		
Others (specify)		
<b>Total</b>		

**17 Biological assets**

<b>Description</b>	<b>Numbers</b>	<b>2022 - 2023</b>	<b>2021 - 2022</b>
		<b>Kshs</b>	<b>Kshs</b>
Cattle			
Goats			
Trees	250	750,000.00	540,000.00
Coffee Or Tea Plantation			
Poultry			
Others (specify)			
<b>Total</b>	<b>250</b>	<b>750,000.00</b>	<b>540,000.00</b>

**18 Borrowings**

<b>Description</b>	<b>Kshs</b>	<b>Kshs</b>
Borrowings at beginning of the year		
Borrowings during the year		
Repayments during the year		
<b>Balance at the end of the year</b>		

**NAKURU CENTRAL SECONDARY SCHOOL**  
**Annual Report and Financial Statements for the year ended 30<sup>th</sup> June 2023**

**Other important disclosure notes**

**19 Stock/ Inventory**

<b>Description</b>	<b>2022 - 2023</b>	<b>2021 - 2022</b>
	<b>Kshs</b>	<b>Kshs</b>
Food stuffs		
Lab consumables		
Farm produce		
Medication		
Construction Materials		
Others (specify)		

**NAKURU CENTRAL SECONDARY SCHOOL**

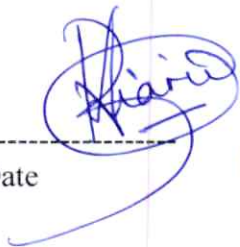
**Annual Report and Financial Statements for the year ended 30<sup>th</sup> June 2023**

**20 Progress On Follow Up of Auditor Recommendations**

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor.

<b>Ref No.</b>	<b>Issue / Observations from Auditor</b>	<b>Management comments</b>	<b>Status: (Resolved / Not Resolved)</b>	<b>Timeframe: (Put a date when you expect the issue to be resolved)</b>

-----  
Sign and Date  
Principal



NAKURU CENTRAL SECONDARY SCHOOL  
Annual Report and Financial Statements for the year ended 30<sup>th</sup> June 2023

12. Annexes

Annex I - Analysis of Pending Accounts Payable

Supplier Of Goods Or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance June 2023	Outstanding Balance Comparative 2022 - 2023	Comments
	A	b	C	d=a-c		
	Kshs	Kshs	Kshs	Kshs	Kshs	
<b>Construction Of Buildings</b>						
1.						
<b>Sub-Total</b>						
<b>Supply Of Goods</b>						
2. R. Valley Butchery	98,550.00			98,550.00		
3. Sophia Nyambura	28,000.00			28,000.00		
4. Priscah Ahono	10,800.00			10,800.00		
5. Tipoh Agencies	2,660.00			2,660.00		
6. Patmat Bookshop Ltd	383,230.00			383,230.00		
7. Esga Enterprise Ltd	146,100.00			146,100.00		
8. Kiki's Superstore Ltd	7,730.00			7,730.00		
<b>Sub-Total</b>	<b>677,070.00</b>			<b>677,070.00</b>		
<b>Supply Of Services</b>						
9. Bidga Enterprise	235,535.00			235,535.00		
10. Cobra Security Company	28,000.00			28,000.00		

**NAKURU CENTRAL SECONDARY SCHOOL**

**Annual Report and Financial Statements for the year ended 30<sup>th</sup> June 2023**

Supplier Of Goods Or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance June 2023	Outstanding Balance Comparative 2022 - 2023	Comments
Sub-Total	263,535.00			263,535.00		
Grand Total	940,535.00			940,535.00		

**Annex 2 – Summary of Fixed Assets Register**

Asset Class	Historical Cost b/f Number 1 <sup>st</sup> July 2022	Additions during the year	Disposals during the year	Historical Cost c/f Number 30 <sup>th</sup> June 2023
Land	25,000,000.00	-		25,000,000.00
Buildings And Structures	21,400,000.00	6,606,323.00		28,006,323.00
Motor Vehicles	-	-		-
Office Equipment, Furniture And Fittings	4,933,000.00	-		4,933,000.00
Textbooks	3,650,000.00	124,000.00		3,774,000.00
ICT Equipment	1,980,000.00	-		1,980,000.00
Tools And Apparatus	3,371,000.00	243,000.00		3,814,000.00
Other Machinery And Equipment	-	-		-
Heritage And Cultural Assets	-	-		-
Intangible Assets- Soft Ware	500,000.00	-		500,000.00
<b>Total</b>	<b>60,834,000.00</b>	<b>6,973,323.00</b>		<b>67,807,323.00</b>