

Presidential Circular No. 1/98



PARLIAMENT
OF KENYA
LIBRARY

REPUBLIC OF KENYA

**ORGANIZATION
OF
THE GOVERNMENT
OF THE
REPUBLIC OF KENYA**

FEBRUARY, 1998

ISSUED BY THE OFFICE OF THE PRESIDENT, NAIROBI

REPUBLIC OF KENYA

**Office of the President,
P. O. Box 30510,
NAIROBI**

24th February, 1998

Presidential Circular No.1/98

ORGANIZATION OF THE GOVERNMENT

This Circular is issued with the authority of His Excellency the President and it contains appointments and changes made in the Government since the previous circular was issued in September 1995. This circular supersedes all previous Presidential Circulars on the above subject.

FARES M. KUINDWA, E.G.H., E.B.S.
*Permanent Secretary,
Secretary to the Cabinet and Head of Public Service.*

To:

All Ministers.
All Assistant Ministers.
All Permanent Secretaries (with sufficient copies for all Heads of Departments).
All Provincial Commissioners.
The Attorney General.
The Controller and Auditor General.
The Auditor-General (Corporations).
The Secretary, Public Service Commission of Kenya.
The Clerk, National Assembly.
The Registrar, High Court of Kenya.
The Chairman, Electoral Commission of Kenya.

CONTENTS

1. Office of the President.
2. Ministry of Finance.
3. Ministry of Planning and National Development.
4. Ministry of Agriculture.
5. Ministry of Foreign Affairs.
6. Ministry of East African and Regional Co-operation.
7. Ministry of Education and Human Resource Development.
8. Ministry of Water Resources.
9. Ministry of Energy.
10. Ministry of Natural Resources.
11. Ministry of Transport and Communications.
12. Ministry of Industrial Development.
13. Ministry of Tourism.
14. Ministry of Health.
15. Ministry of Local Authorities.
16. Ministry of Lands and Settlement.
17. Ministry of Labour.
18. Ministry of Information and Broadcasting.
19. Ministry of Co-operative Development.
20. Ministry of Public Works and Housing.
21. Ministry of Home Affairs, National Heritage, Culture and Social Services.
22. Ministry of Research and Technology.
23. Ministry of Environmental Conservation.
24. Ministry of Trade.
25. Ministry of Rural Development.
26. Office of the Attorney-General.
27. Judiciary.
28. Public Service Commission.
29. Exchequer and Audit Department.
30. Auditor-General (Corporations) Department.
31. National Assembly.
32. Electoral Commission.

1. OFFICE OF THE PRESIDENT

Harambee House, Harambee Avenue, P. O. Box 30510, Nairobi
Telephone: 227411
Telegrams: "RAIS"

THE PRESIDENT AND COMMANDER-IN-CHIEF OF THE ARMED FORCES OF THE REPUBLIC OF KENYA:

HIS EXCELLENCY THE HON. D. T. ARAP MOI, C.G.H., M.P.

Minister of State:

HON. GIDEON M. NDAMBUKI, M.P.
HON. MAJOR (RTD.) MARSDEN H. MADOKA, M.P.

Assistant Ministers:

HON. J. L. SUNKULI, M.P.
HON. J. ANGWENYI, M.P.
HON. FREDRICK O. GUMO, M.P.
HON. KIPTUM ARAP CHOGE, M.P.

Permanent Secretary, Secretary to the Cabinet and Head of the Public Service: **MR. FARES M. KUINDWA, E.G.H., E.B.S.**

Permanent Secretary/Director of Personnel Management: **MR. ALEXANDER K. SAWE, M.B.S.**

Permanent Secretary, Provincial Administration: **MR. Z. K. CHERUIYOT, S.S.**

Permanent Secretary, Development Co-ordination: **DR. SALLY J. KOSGEI, C.B.S.**

Commissioner of Police: **MR. DUNCAN WACHIRA, M.B.S.**

Private Secretary/Comptroller of State House: **MR. WILSON CHEPKWONY, E.B.S.**

Principal Administrative Secretary: **MR. SOLOMON BOIT.**

Deputy Secretary, Department of Defence: **MR. FRANCIS K. TILITEEI, S.S.**

Inspector of State Corporations: **MR. J. M. OTENYO.**

DEFENCE HEADQUARTERS

Ulinzi House, P. O. Box 40668, Nairobi
Telephone: 721100
Telegrams: "DEFENCE"

Chief of General Staff: **GENERAL D. R. C. TONJE, E.G.H., M.G.H.**

Vice Chief of General Staff: **LT. GENERAL J. MUNYAO, M.G.H., C.B.S.**

KENYA ARMY HEADQUARTERS

P. O. Box 30503, Nairobi

Telephone: 721100

Telegrams: "ARMY"

Commander, Kenya Army: LT. GENERAL A. K. ARAP CHERUIYOT, M.G.H., C.B.S., U.M., M.B.S.

Deputy Army Commander: MAJOR-GENERAL A. ADAN, C.B.S.

General Officer Commanding Western Command and Commandant A.F.T.C.: MAJOR-GENERAL J. KOECH, C.B.S.

General Officer Commanding Eastern Command and Commander, Embakasi Garrison: MAJOR-GENERAL G. N. O. AGOI, C.B.S.

Commander, Army Pers. and Logistics Command and Commander, Kahawa Garrison: MAJOR-GENERAL J. A. N. MUGO, C.B.S.

KENYA AIR FORCE HEADQUARTERS

EASTLEIGH

P. O. BOX 48888, NAIROBI

Telephone: 764401

Telegrams: "KAF"

Commander, Kenya Air Force: MAJOR-GENERAL N. L. LESHAN, M.G.H., E.B.S., D.C.O., "A.S.C.S".

Deputy Air Force Commander and Base Commander LAB: BRIG. S. K. MUTAI, E.B.S.

Commander, Air Force Pers. and Logistic Command and Base Commander, MAB: BRIG. J. W. KARANGI, M.B.S.

KENYA NAVY HEADQUARTERS

P. O. Box 95350, Mombasa

Telephone: 451351, Mombasa

Telegrams: "NAVY"

Commander, Kenya Navy: MAJOR-GENERAL J. R. E. KIBWANA, M.G.H., E.B.S., C.B.S.

Deputy Navy Commander: BRIG. S. SUERO, E.B.S.

Commander, Navy Pers. and Logistics Command and Base Commander, Mtongwe: BRIG. A. S. FARAH, E.B.S.

FUNCTIONS

Organization and Co-ordination of Government Business.

Cabinet Office.

Defence.

Internal Security.

Travel Clearance.

Restriction.
Co-ordination and Policy Analysis on Development Programmes.
Presidential Economic Commission.
Civil Service, Complement Control and Staff Development.
Provincial Administration.
Police - All Branches.
Directorate of Personnel Management.
National Youth Service.
Appointment and Terms of Service of Ministers and Assistant Ministers.
Appointment of Permanent Secretaries.
Appointment of Judges and Magistrates.
Appointment of Ambassadors.
National Assembly.
Immigration.
Citizenship.
Registration of Persons.
Registration of Births and Deaths.
Inspectorate of State Corporations.
State Corporations Advisory Committee.
Agricultural Development Corporation.
Kenya Airports Authority.
Presidential Press Services.
Government Press.
Co-ordination of Volunteer Services.
Firearms.
State Houses and Lodges.
State and Official Visits.
Kenya Seal.
Honours and Awards.
Public Holidays.
Boundaries.
Research Authorization.
Nyayo Bus Service Corporation.
Nyayo Tea Zones Development Corporation.
Famine Relief Co-ordination.
NGO Co-ordination.
Assessment of Potential and use of Arid and Semi Arid Lands.

2. MINISTRY OF FINANCE

Treasury Building, Harambee Avenue, P. O. Box 30007, Nairobi
Telephone: 338111
Telegrams: "FINANCE"

Minister: **HON. S. NYACHAE, E.G.H., M.P.**

Assistant Ministers:

HON. MATHIAS B. KEAH, M.P.
HON. CHRISTOPHER LOMADA, M.P.
HON. CHARLES KIRUI, M.P.

Permanent Secretary: Ms. MARGARET CHEMENGICH.

Financial Secretary: MR. J. K. KINYUA.

FUNCTIONS

Foreign Aid and Technical Assistance.
Government Expenditure and Borrowing.
Kenya Revenue Authority.
Banks and Banking.
Insurance Companies.
Financial Institutions.
Exchange Control.
Custodian of Government Property.
Government Coast Agent.
Central Tender Board.
Parastatals Reform Programme Committee.
Government Investment Division and Public Enterprises.

3. MINISTRY OF PLANNING AND NATIONAL DEVELOPMENT

Treasury Building, Harambee Avenue, P. O. Box 30005, Nairobi
Telephone: 338111
Telegrams:

Minister: **HON. PROF. GEORGE SAITOTI, E.G.H., M.P.**

Assistant Ministers:

HON. A. M. NOOR, M.P.
HON. ELIJAH SUMBEIYWO, M.P.

Permanent Secretary: MR. EDWIN S. OSUNDWA.

Director of Planning: DR. KANG'ETHE GITU, S.S.

Director, Central Bureau of Statistics: VACANT.

FUNCTIONS

National Development Planning.
General Economic Policy.

Evaluation of Economic Issues.
Central Bureau of Statistics.
Resources Surveys and Remote Sensing.
E.C.A. Economic Matters.
East African Development Bank.
National Council for Population and Development.

4. MINISTRY OF AGRICULTURE

Kilimo House, Cathedral Road, P. O. 30028, Nairobi.
Telephone: 718870
Telegrams: "MINAG"

Minister: **HON. MUSALIA MUDAVADI, E.G.H., M.P.**

Assistant Ministers:

HON. KIPRUTO ARAP KIRWA, M.P.
HON. M.A. KARAUJI, M.P.
HON. JOSEPH P. WAMUKOYA, M.P.

Permanent Secretary: PHILEMON MWAIKA, E.B.S., S.S.

Director of Agriculture and Livestock Development : VACANT.

Head of the Department of Agriculture: MR. T. K. TUEI.

Ag. Head of the Department of Livestock Production: MR. L. M. GICHOHI.

Head of the Department of the Extension and Adaptive Research: VACANT.

Head of the Department of Veterinary Services: DR. R. S. KIMANZI.

FUNCTIONS

Agricultural Policy and Services.
Food Distribution and Marketing Policy.
Crop Production and Marketing.
Land Use and Development.
Agricultural Credit.
Soil Conservation.
Survey and Control of Locusts.
Development of Animal Industry, Production and Marketing.
Veterinary Services.
Range Development.
Survey and Control of Tsetse-fly.
National Cereals and Produce Board.
Bura Irrigation Scheme.
National Irrigation Board.

5. MINISTRY OF FOREIGN AFFAIRS

Old Treasury Building, Harambee Avenue, P. O. Box 30551, Nairobi
Telephone: 334433
Telegrams: "FOREIGN"

Minister: **HON. DR. BONAYA GODANA, M.P.**

Assistant Ministers:

HON. S. W. S. MUCHILWA, M.P.
HON. WILLIAM C. MOROGO, M.P.

Permanent Secretary: MR. HARRY M. KATHURIMA, M.B.S.

Chief of Protocol: MR. FROST JOSIAH.

FUNCTIONS

Foreign Policy.
International Organizations.
Commonwealth Affairs.
Pan-African Affairs.
Kenya Embassies Abroad.
International Treaties, Conventions and Agreements.
Diplomatic Privileges and Immunities.
Protocol and Credentials.
Consular Matters.

KENYA MISSIONS ABROAD

LONDON

H.E. MR. M. NGALI, HIGH COMMISSIONER,
KENYA HIGH COMMISSION, LONDON
45 PORTLAND PLACE,
LONDON, WIN 4AS
UNITED KINGDOM

Telephone: 0171-6362371/5

Telex: 051-262551

Telegram: KENYAREP LONDON

Fax: 000-44-71-3236717

Other countries of Accreditation: Switzerland, Republic of Ireland

NEW YORK

H.E. MR. NJUGUNA MAHUGU, PERMANENT REPRESENTATIVE
KENYA MISSION TO THE UNITED NATIONS
866 U.N. PLAZA, ROOM 486,
NEW YORK 10017, N.Y.,
USA

Telephone: (1212) 421-4740

Telex: (023) 424327

Telegram: KENYAREP NEW YORK
Fax: 000-1-212-4861985

WASHINGTON

H.E. MR. S. K. CHEMAI, AMBASSADOR,
KENYA EMBASSY, WASHINGTON,
2249, R. STREET N.W.,
WASHINGTON D.C. 20008,
U.S.A

Telephone: 202-3876101

Telex: (023) 197376

Telegram: KENYAREP WASHINGTON

Fax: 000-1-202- 462-3829

Other countries of Accreditation: Republic of Mexico, Republic
of Colombia

BONN

H.E. MR. JOHN LEPI LANYASUNYA, AMBASSADOR,
KENYA EMBASSY, BONN,
VILLICHGASSE 17,
5300 BONN-BAD GODESBERG 2,
MICHAEL PLAZA,
FEDERAL REPUBLIC OF GERMANY

Telephone: (0228) - 935800

Telex: (041) 885570

Telegram: KENYAREP BONN

Fax: 000-49-228- 9358050

Other countries of Accreditation: Austria, Republic of Bulgaria

CAIRO

H.E. MR. MAHAMUD MOHAMED MAALIM, AMBASSADOR,
KENYA EMBASSY, CAIRO,
20 BOULOS HANNA STR., DOKKI,
P.O. BOX 362, CAIRO,
EGYPT.

Telephone: 3453628/3453907

Telex: (091) 92021

Telegram: KENYAREP CAIRO

Fax: 000-202-3-3442400

Other countries of Accreditation: Kingdom of Morocco, Tunisia,
Democratic People's Republic of Algeria

MOSCOW

H.E. MR. D. I. KATHAMBANA, AMBASSADOR,
KENYA EMBASSY, MOSCOW,
BOLSHAYA ORDINKA,
DOM. 70,
MOSCOW, RUSSIA

Telephone: 2374702/2373462/2374541

Telex: (064) 413495

Telegram: KENYAREP MOSCOW

Fax: 000-7-095-2302340

Other countries of Accreditation: Republic of Hungary

ADDIS ABABA

H.E. MR. GEOFFREY K. MURIITHI, AMBASSADOR,
KENYA EMBASSY, ADDIS ABABA,
FIKRE MARIAM ROAD,
HIHER 16 KEBELLE 01,
P.O. BOX 3301,
ADDIS ABABA,
ETHIOPIA.

Telephone: 610033

Telex: (0980) 21103

Telegram: KENYAREP ADDIS ABABA

Fax: 000-49-228- 611433

Other countries of Accreditation: Republic of Djibouti, O.A.U.

NEW DELHI

H.E. MR. JOSHUA K. TERER, HIGH COMMISSIONER,
KENYA HIGH COMMISSION, NEW DELHI,
E-66 VASANT MARG,
NEW DELHI, 10057,
INDIA

Telephone: 91-11-614 65 38-40, 614 6537, 614 6538

Telex: (081) 3172166

Telegram: KENYAREP NEW DELHI

Fax: 000-91-11-6146550

Other countries of Accreditation: People's Republic of Bangladesh, Sri Lanka

LUSAKA

H.E. MR. JOSEPH SEFU, HIGH COMMISSIONER,
KENYA HIGH COMMISSION, LUSAKA,
5207 UNITED NATIONS AVENUE,
P.O. BOX 50298
LUSAKA, ZAMBIA

Telephone: 250722/ 250742/ 25751

Telex: 42470

Telegram: KENYAREP LUSAKA

Fax: 000-260-1-25389

Other countries of Accreditation: Botswana, Malawi

SWEDEN

H.E. PROF. A. I. SALIM, AMBASSADOR,
KENYA EMBASSY, STOCKHOLM,
37 BIRGER JARLGATAN, 2TR.,
P.O. BOX 7694,

10395 STOCKHOLM, SWEDEN

Telephone: (468) 218300/04/09

Telex: (054) 17811

Telegram: KENYAREP STOCKHOLM

Fax: 000-46-8-209261

Other countries of Accreditation: Iceland, Denmark, Norway , Republic of Finland

RIYADH

H. E. MR. SALIM IBRAHIM JUMA, AMBASSADOR,
KENYA EMBASSY, RIYADH,
RIYADH 11693,
SAUDI ARABIA

Telephone: 4881238, 4882484

Telex: (0495)406455

Telegram: KENYAREP RIYADH

Fax: 000-966-1-4882629

Other countries of Accreditation: The State of Kuwait, Republic of Iraq, Republic of Yemen, Bahrain

OTTAWA

H.E. MR. HASSAN M. S. BAGHA, HIGH COMMISSIONER,

KENYA HIGH COMMISSION, OTTAWA,

415 LAURIER AVENUE,

EAST OTTAWA, ONTARIO,

CANADA K1N 6R4

Telephone: (613) 5631773/6

Telex: (021) 0534873

Telegram: KENYAREP OTTAWA

Fax: 000-1-613-2336599

BEIJING

H.E. MR. J. SIMANI, AMBASSADOR,

KENYA EMBASSY, BEIJING,

4 XI LEU JIB,

SAN LI TUN,

BEIJING, CHINA

Telephone: 65323381, 65322473

Telex: (085) 22311

Telegram: KENYAREP PEKING

Fax: 000-861-5321770

Other countries of Accreditation: Kingdom of Thailand, Republic of Philippines

TEL- AVIV

H.E. MR. J. K. SAWE, AMBASSADOR,

KENYA EMBASSY, ISRAEL,

50 JABOTINSKY STREET,

P.O. BOX 22115 ,

TEL-AVIV 62748, ISRAEL.

Telephone: 03- 5270013

Telex: (0606) 371302

Fax: 03-5241611

TOKYO

H.E. Ms. ESTHER MSHAI TOLLE, AMBASSADOR,

KENYA EMBASSY, TOKYO,

NO. 24-3 YAKUMO, 3 CHOME,

MEGURO-KU, TOKYO 152, JAPAN.

Telephone: 03-37234006/7

Telex: (072) 02422378

Telegram: KENYAREP J

Fax: 000-81-33-7234488

Other countries of Accreditation: Republic of Korea

NAIROBI

Kenya Mission to UNEP

H.E. JOHN KOECH, PERMANENT REPRESENTATIVE,

KENYA MISSION TO UNEP,

KENYATTA INTERNATIONAL CONFERENCE CENTRE,

P.O. BOX 41395,
NAIROBI.
Telephone: 337290
Fax: 215105

KAMPALA
H.E. MR. P. O. OLE NKURAIYA, HIGH COMMISSIONER,
KENYA HIGH COMMISSION, KAMPALA,
PLOT NO. 60, KIRA ROAD,
P.O. BOX 5220, KAMPALA,
UGANDA.
Telephone: 041- 258235/6
Telegram: KENYAREP KAMPALA
Fax: 041- 258239
TELEX: 61191

MOGADISHU
(CLOSED)
KENYA EMBASSY, MOGADISCIO,
KM 4 VIA MECCA,
P.O. BOX 618,
MOGADISCIO,
SOMALIA.

NAIROBI
H.E. Ms. M. D. ODINGA, PERMANENT REPRESENTATIVE,
KENYA MISSION TO HABITAT,
KENYATTA INTERNATIONAL CONFERENCE CENTRE,
P.O. BOX 67830,
Telephone: 332510
NAIROBI.
Fax: 332743

HARARE
H.E. MR. C. A. MWAKWERE, HIGH COMMISSIONER,
KENYA HIGH COMMISSION, HARARE,
95 PARK LANE,
P.O. BOX 4069, HARARE
ZIMBABWE
Telephone: 790847/8/9, 792901/2
Telex: (0907) 24266
Telegram: KENYAREP HARARE
Fax: 000-263-4-723042
Other countries of Accreditation: Kingdom of Lesotho, People's
Republic of Mozambique, Kingdom of Swaziland

KHARTOUM
VACANT,
KENYA EMBASSY, KHARTOUM,
STREET 3, AMARAT,
P.O. BOX 8242, KHARTOUM,
SUDAN

Telephone: 460386, 472627/463758
Telex: (0984) 24190
Fax: 000-249-11-472264

ABU DHABI

H.E. MR. MUDE DAE MUDE, AMBASSADOR,
KENYA EMBASSY, ABU DHABI,
P.O. BOX 3854, ABU DHABI,
UAE

Telephone: 666300
Telex: (0893) 24244
Telegram: KENYAREP ABU DHABI
Fax: 000-971-2-652827
Other countries of Accreditation: State of Qatar

ROME

H.E. BOB JALANGO, AMBASSADOR,
KENYA EMBASSY IN ROME,
VIA ICILIO 14,
00153, ROME,
ITALY.

Telephone: (396) - 8082714/17/18
Telex: (043) 626537
Telegram: KENYAREP ROME
Fax: 000-39-6-5917800
Other countries of Accreditation: Republic of Poland, Greece, F.A.O, W.F.P

DAR-ES-SALAAM

H.E. MR. J. HABIB, HIGH COMMISSIONER,
KENYA HIGH COMMISSION, DAR-ES-SALAAM,
14TH FLOOR,
N.I.C. INVESTMENT HOUSE,
SAMORA AVENUE,
P.O. BOX 5231, DAR-ES-SALAAM
TANZANIA

Telephone: 112955-7 & 112811
Telex: 41700
Telegram: KENYAREP DAR ES SALAAM
Fax: (051) 113098 & 113991

ISLAMABAD

H.E. MR. B. K. KISILU, HIGH COMMISSIONER,
KENYA HIGH COMMISSION, ISLAMABAD,
SECTOR G-6/3,
HOUSE NO. 8, STR. 88,
P.O. BOX 2097, ISLAMABAD, PAKISTAN.

Telephone: 279540
Telex: (082) 5741
Telegram: KENYAREP ISLAMABAD
Fax: 000-92-51-279541

WINDHOEK

H.E. MR. JAMES B. CHEPSONGOL, HIGH COMMISSIONER,
KENYA HIGH COMMISSION, WINDHOEK,
35 PROMANADEWEG STREET,
P.O. BOX 2889, WINDHOEK CENTRALE, NAMIBIA
Telephone: 061-225900/226836
Telex: 823 WK
Telegram: KENYAREP WINDHOEK
Fax: 000-264-61-221409

PRETORIA

H.E. MR. J. MUDAVADI, HIGH COMMISSIONER,
KENYA HIGH COMMISSION,
ERF. NO 832, 318 POLORIS AVENUE,
WATERLOOF RIDGE, PRETORIA,
SOUTH AFRICA
Telephone: (012)- 362- 2249/362-2250/362-2251
Fax: 000-27-12-3622252

HAGUE

H.E. MR. S. MAGETO, AMBASSADOR,
KENYA EMBASSY, THE HAGUE,
KONONGINNEGRACHT 102,
2514 AT THE HAGUE,
NETHERLANDS
Telephone: (070) - 3504215
Telex: (044) 33354
Fax: 000- 31-70-3553594

GENEVA

DR. KIPKORIR A. Z. RANA, PERMANENT REPRESENTATIVE,
KENYA MISSION TO U.N., GENEVA,
80 RUE DE LAUSANNA,
1202 GENEVA,
SWITZERLAND.
Telephone: (022), 9064050
Telex: (045)412656
Telegram: KENYAREP GENEVA
Fax: 000-41-22-7312905
Other countries of Accreditation: U.N. Mission in Geneva,
International Atomic Energy, UNIDO

TEHRAN

H.E. MR. MOHAMED SAID OMAR SOBA, AMBASSADOR,
KENYA EMBASSY, TEHRAN,
60 HORMOZ SATARY ST. OFF AFRICAN AVENUE
TEHRAN
Telephone: 8790795/8790796
Telex: (088)213652
Telegram: KEMB IR
Fax: 000-98-21-8790160
Other countries of Accreditation: Oman

AUSTRIA

VACANT

**KENYA EMBASSY, NEULINGGASSE 29/8,
1030 VIENNA, AUSTRIA.**

Telephone: (43-1) 7123919, 7123920 & 7123921

Telex:

Telegram:

Fax: 000-43-1-7123922

PARIS

H.E. MR. S. K. LOYATUM, AMBASSADOR,

KENYA EMBASSY, PARIS,

3 RUE CIMAROS,

75116, PARIS, FRANCE

Telephone: 01-45-53-35-00

Telex: (042) 640950

Telegram: KENYAREP PARIS

Fax: 000-33-1-45539532

**Other countries of Accreditation: Spain, Portugal, Holy Sea,
Yugoslavia, UNESCO**

BRUSSELS

H.E. Dr. PHILIP M. MWANZIA, AMBASSADOR,

KENYA EMBASSY, BRUSSELS,

1-5, AVENUE DE LA JOYEUSE,

ENTREE 1-5,

1040 BRUSSELS, BELGIUM.

Telephone: 3401040

Telex: (046)62568

Telegram: KENYAREP BRUSSELS

Fax: 000-32-2-3401050

**Other countries of Accreditation: Grand Duchy of
Luxembourg, European Union**

CANBERRA

H.E. MR. GREEN H. O. JOSIAH, HIGH COMMISSIONER,

KENYA HIGH COMMISSION, CANBERRA,

33-35 AINSTIE AVE.,

P.O. BOX 1990,

CANBERRA, A.C.T. 2601

Telephone: (06) 247-4788

Telex: (071) 61929

Telegram: KENYAREP

Fax: 000-61-576613

Other countries of Accreditation: New Zealand

KIGALI

VACANT

KENYA EMBASSY, KIGALI,

P.O. BOX 1215,

KIGALI, RWANDA.

Telephone: 82774/5, 83146

Telex: 22598

Telegram: KENYAREP RWANDA

Fax: 000-250-86234

Other countries of Accreditation: Republic of Burundi

KINSHASA

VACANT

KENYA EMBASSY, KINSHASA,
4002 AVENUE DE LOUGANDA,
ZONE DEGOMBE
P.O. BOX 9667, KINSHASA,
CONGO (DRC)

LAGOS

VACANT

KENYA HIGH COMMISSION, LAGOS
52 OYINKAN ABAYOMI DRIVE,
P.O. BOX 6464, LAGOS
NIGERIA

Telephone: 682768, 685531

Telex: 21124

Telegram: KENYAREP LAGOS

Fax: 685532

Other countries of Accreditation: Republic of Cote D'Ivoire, Togo, Republic of Ghana, Liberia, Benin, Sierra Leone

KUALA LUMPUR

H.E. MR. JAMES K. KARUGA, HIGH COMMISSIONER,

Kenya High Commission, Kuala Lumpur

23.04, Level 23, Menara Lion

165, Jalan ampang

50450 Kuala Lumpur

Telephone: (603) - 262 9005/ 6

Fax: (603) - 262 9007

6. MINISTRY OF EAST AFRICAN AND REGIONAL CO-OPERATION

Kenyatta International Conference Centre, 24th floor, P. O. BOX 30510, Nairobi

Telephone: 250240.

Minister:- HON. K. N. K. BIWOTT, E.G.H, M.P.

Assistant Minister: HON. STEPHEN OLE NTUTU, M.P.

Permanent Secretary: MR. JOSHUA MATUI, S.S.

FUNCTIONS

East African Co-operation.

COMESA.

Lake Victoria Commission.
IGAD.
Great Lakes.

7. MINISTRY OF EDUCATION AND HUMAN RESOURCE DEVELOPMENT

Jogoo House "B", Harambee Avenue, P. O. Box 30040, Nairobi
Telephone: 334411
Telegrams: "EDUCATION"

Minister: **HON. S. K. MUSYOKA, E.G.H., M.P.**

Assistant Minister: HON. A. M. AWORI, M.P.

Permanent Secretary: MR. W. K. K. KIMALAT, M.G.H.

Director of Education: MR. SAMMY KYUNGU.

FUNCTIONS

- All Schools Administration and Programmes.
- School Inspectorate.
- School Examinations.
- School Equipment Scheme.
- Teachers Training.
- University Education.
- Career Guidance and Counseling.
- Pre-Primary Education Programmes.
- Curriculum Development.
- Special Education.
- Kenya Institute of Education.
- Teachers Service Commission.
- Kenya Education Staff Institute.
- National Manpower Development committee.
- Skills Inventory.
- Assessment of Overall National Training Needs.

8. MINISTRY OF WATER RESOURCES

Maji House, Ngong Road, P. O. Box 49720, Nairobi
Telephone: 716103
Telegrams: "MAJI"

Minister: **HON. KIPNG'ENO ARAP NG'ENY, M.P.**

Assistant Ministers:

HON. C. MOKKU, M.P.
HON. YUSUF K. CHANZU, M.P.

Permanent Secretary: ENG. E. K. MWONGERA, E.B.S., O.G.W.

Director of Water Development: ENG. PETER N. MACHIRI.

FUNCTIONS

Irrigation and Dams Construction Scheme.
Water Development and Supplies.
Control of Water Catchments.
Water Quality and Pollution Control.
National Water Conservation and Pipeline Corporation.

9. MINISTRY OF ENERGY

Nyayo House, Kenyatta Avenue, P. O. Box 30582, Nairobi
Telephone: 333551
Telegrams: "MINPOWER"

Minister:- **HON. CHRISANTHUS OKEMO, M.P.**

Assistant Ministers:

HON. S. R. MANGA, M.P.
HON. COL.(RTD) R. KILUTA, M.P.

Permanent Secretary: MR. C. MUTITU, E.B.S.

FUNCTIONS

Energy Policy and Development.
Hydro-Electric Power and Development.
Geothermal Power - Exploration and Development.
Thermal Power Development.
Electrical Services.
Oil and other Fossil Fuels - Exploration and Exploitation.
Non-Conventional Energy Sources (Wind, Bio-gas, Solar, Wood-fuel, etc) - Exploration and Exploitation.

Energy Conservation.
Agro Chemical and Food Company.
Registration and Licensing of Electricians and Electrical Contractors.
Co-ordination of Energy Oriented Organizations.
National Oil Corporation.
Kenya Pipeline Company.
Kenya Petroleum Refinery Ltd.
Kenya Power and Lighting Company.
Kenya Power Company.
Tana River Development Company.

10. MINISTRY OF NATURAL RESOURCES

Kencom House, Moi Avenue, P. O. Box 30126, Nairobi
Telephone: 229262
Telegrams: "ASILI"

Minister: **HON. FRANCIS LOTODO, E.G.H. M.P.**

Assistant Ministers:

HON. P. S. LENGES, M.P.
HON. FAHIM YASIN TWAHA, M.P.

Permanent Secretary: MR. CHARLES A. MBAKA, M.B.S., S.S.

FUNCTIONS

Forests and Forests Development.
Mineral Resources Development.
Geological Surveys/Operations.
Fisheries Development and Management.
Wildlife Management.
Game Control and Preservation.

11. MINISTRY OF TRANSPORT AND COMMUNICATIONS

Transcom House, Ngong Road , P. O. Box 52692, Nairobi
Telephone: 729200
Telegrams: "TRANSCOM"

Minister: **HON. WILLIAM OLE NTIMAMA, E.G.H., M.P.**

Assistant Minister: HON. MOGERE C. OBURE, M.P.

Permanent Secretary: MR. S. MURAGE, E.B.S.

FUNCTIONS

Railways.
Civil Aviation.
Ocean and Sea Transport.
Harbours.
Posts.
Internal and External Telecommunications.
Meteorological Services.
Road Transport Branch.
Kenya Airways.
National Road Safety Council.

12. MINISTRY OF INDUSTRIAL DEVELOPMENT

Uchumi House, Agha Khan Walk, P. O. Box 30418, Nairobi
Telephone: 33355
Telegrams: "INDMIN"

Minister: **HON. Y. F. O. MASAKHALIA, M.P.**

Assistant Minister:

HON. DR. GURACH B. GALGALO, M.P.
HON. JOSEPH KIMKUNG, M.P.

Permanent Secretary: **MR. WILLIAM P. MAYAKA.**

FUNCTIONS

Industrial Development Policy.
Private Foreign Investment Policy.
Investment Promotion Centre.
Industrial Standards.
Development of Large and Small-Scale Industries.
Industrial Regulation and Licensing.

13. MINISTRY OF TOURISM

Utalii House, Off Uhuru Highway, P. O. Box 30027, Nairobi
Telephone: 331030
Telegrams: "UTALII"

Minister: **HON. HENRY KOSGEY, E.G.H., M.P.**

Assistant Ministers:

HON. TOLA KOFA MUGAWA, M.P.
HON. ROBERT KOCHALE, M.P.

Permanent Secretary: MRS. ELIZABETH MASIGA, S.S.

Director of Tourism: MR. MURIITHI M'MBUI.

FUNCTIONS

Development and Promotion of Tourism.
Kenya Tourism Board.
Supervision of Hotels and Game Lodges.
Hotel Training.

14. MINISTRY OF HEALTH

Afya House, Cathedral Road, P. O. 30016, Nairobi
Telephone: 717077
Telegrams: "MINHEALTH"

Minister: **HON. JACKSON KALWEO, E.G.H., M.P.**

Assistant Minister: HON. B. CRITICOS, M.P.

Permanent Secretary: MR. SAMMY MBOVA, C.B.S.

Director of Medical Services: DR. J. MWANZIA.

FUNCTIONS

Preventive and Curative Medical Services.
Clinics.
Registration of Doctors.
Dispensaries.
Health Education.
Hospitals and Hospital Fund Authorities.
Maternity Services.
Nurses and Midwives.
Public Health Services - Including Cemeteries and Disposal of the Dead.
Dangerous and Offensive Trades.
Food and Food Handling.
Quarantine Administration.
Overall Sanitary Services.
Family Planning.
Insanitary Nuisances.
Control of Dangerous Drugs.
Government Chemist.

15. MINISTRY OF LOCAL AUTHORITIES

Jogoo House, "A" Taifa Road, P. O. Box 30004, Nairobi
Telephone: 217475
Telegrams: "AUTHORITY"

Minister: **HON. S. ONGERI, E.G.H., M.P.**

Assistant Ministers:

HON. ABDI TARI SASURA, M.P.
HON. JEMBE MWAKALU, M.P.

Permanent Secretary: MR. BARUA CHELE.

FUNCTIONS

Local Authorities Policy.
By-laws of all Local Authorities.
Local Authorities Loans Authority.
Local Authorities Provident Fund.
Training of Local Authorities Personnel.
Urban Development Authorities.

16. MINISTRY OF LANDS AND SETTLEMENT

Ardhi House, Ngong Road, P. O. Box 30450, Nairobi
Telephone: 718050
Telegrams: "LANDS"

Minister: **HON. KATANA NGALA, E.G.H., M.P.**

Assistant Minister: HON. J. ARAP LETING.

Permanent Secretary: MR. MOHAMMED KAITTANY, O.G.W.

Commissioner of Lands: MR. W. GACANJA, M.B.S.

Ag. Director of Lands Adjudication and Settlement: MR. A. K. CHERWON.

Director of Surveys: MR. A. NJUKI.

Director of Physical Planning: MR. T. S. G. MAKUNDA.

FUNCTIONS

Lands and Settlement Matters.
Administration of State and Trust Land.
Land Registration and Valuation.
Mapping and Land Surveys.

17. MINISTRY OF LABOUR

Social Security House, Bishop Road, P. O. Box 40326, Nairobi
Telephone: 729800
Telegrams: "LABCOM"

Minister for Labour: **HON. J. K. NGUTU, E.B.S., M.P.**

Assistant Minister: HON. DAVID E. ETHURO, M.P.

Permanent Secretary: MR. MWAMBANGA MWASHIMBA, O.G.W.

Commissioner of Labour: MR. HERMAN F. N. MWADIME.

FUNCTIONS

Industrial Relations and Labour Matters.
Social Security.
Factory Inspection.
Industrial Health.
Employment Policy.
Employment Services.
Kenyanization Policy.
Employment Bureau.

18. MINISTRY OF INFORMATION AND BROADCASTING

Jogoo House "A", Taifa Road, P.O. Box 30025, Nairobi.
Telephone: 334688
Telegrams: "KNOWLEDGE"

Minister:- **HON. JOSEPH NYAGA, M.P.**

Assistant Ministers:

HON. Z. OPORE, M.P.

HON. A. A. A. EKIRAPA, M.P.

Permanent Secretary: MR. DAVID ANDERE.

FUNCTIONS

Information Services.
Broadcasting.
Television.
Kenya News Agency.
Press Office.
Film Licensing.
Films, Video and Publications.
Licensing and Censorship.

19. MINISTRY OF CO-OPERATIVE DEVELOPMENT

Kencom House, Moi Avenue, P. O. Box 30547, Nairobi
Telephone: 340081
Telegrams: "JAMAA"

Minister: **HON. DR. AMUKOWA F. ANANGWE, M.P.**

Assistant Ministers:

HON. FRANCIS K. TARAR, M.P.
HON. ABDI AFE MOHAMMED, M.P.

Permanent Secretary: MR. MOSES A. OBUDO.

Commissioner of Co-operatives: MR. R. W. BOMETT.

FUNCTIONS

Co-operative Policy and Implementation.
Co-operative Legislation and Extension of Services.
Accounting and Auditing for Co-operative Societies.
Co-operative Education and Training.
Co-operative Credit and Finance.
Co-operative Bank.

20. MINISTRY OF PUBLIC WORKS AND HOUSING

Ministry of Works Building, Ngong Road, P. O. Box 30260, Nairobi
Telephone: 723101
Telegrams: "MINWORKS"

Minister: **HON. KIPKALYA KONES, E.G.H., M.P.**

Assistant Minister: HON. GEORGE KHANIRI, M.P.

Permanent Secretary: ENG. SAMSON T. AKUTE.

FUNCTIONS

Public Works.
Buildings.
Maintenance of Public Buildings and Pool Houses.
Inventory of Government Property.
Government Electrical Services.
Supplies Branch.
Roads.
Material Testing.
Staff Training Department.
Mechanical Services.
Government Housing Development and Allocation including Provincial Pool Housing.
National Housing Policy.
National Secretariat for Human Settlement.
National Housing Corporation.
Kenya Building Centre.

21. MINISTRY OF HOME AFFAIRS, NATIONAL HERITAGE, CULTURE AND SOCIAL SERVICES

Jogoo House, Harambee Avenue, P.O. Box 30520, Nairobi
Telephone: 228411
Telegrams: "HOME"

Minister: **HON. SHARRIFF NASSIR TAIB, E.B.S., M.P.**

Assistant Ministers:

HON. JOHN MARRIMOI, M.P.
HON. MARERE MWARAPAYU WAMWACHAI, M.P.

Permanent Secretary: MRS. MARGARET GITHINJI, E.B.S.

FUNCTIONS

Prisons.
Children's Department.
Remand Homes.
Probation Services.
Approved Schools.
Criminal Lunatics.
Alien Refugees.
Repatriation.
Archives.
Kenya Herbarium.
Museums and Antiques.
Lotteries, Betting and Gaming Control.
Archaeological Preservation.
Adult Education.
Presidential Music Commission.

Social Welfare and Culture.
Community Development.
Kenya National Council of Social Services.
Sports.
Kenya Culture Centre.
Kenya National Library Services.
Vocational Rehabilitation.
Women's Bureau.
Kenya Association of Youth Centres.

22. MINISTRY OF RESEARCH AND TECHNOLOGY

Utalii House, Uhuru Highway, P. O. Box 30623, Nairobi
Telephone: 219420
Telegram:

Minister: **HON. ANDREW C. KIPTOON, M.P.**

Assistant Minister: HON. JOSEPH KIANGOI OMBASA, M.P.

Permanent Secretary: ENG. ABDULLAHI M. H. SHARAWE, E.B.S.

FUNCTIONS

National Research Development Policy.
National Council of Science and Technology.
Liaison with Research Institutes and other Research Bodies.
Application and Transfer of Appropriate Technology.
Research Inventory and Dissemination.
Control of the use of Research Information.
Patents Policy and Registration.
Registration of Trade Marks.
Technical Training Policy.
Technical Education.
Institutes of Technology.
National Polytechnics.
National Industrial Training Council.
Technical Vocational Training.
Jua Kali Development Programmes.
Directorate of Industrial Training.
Vocational Training.

23. MINISTRY OF ENVIRONMENTAL CONSERVATION

Bruce House, Standard Street, P. O. Box 67839, Nairobi
Telephone: 243088

Minister: **HON. FRANCIS M. NYENZE, M.P.**

Assistant Minister: HON. JESSE MAIS, M.P.

Permanent Secretary: MR. FRANKLIN K. BETT.

FUNCTIONS

Presidential Commission on Soil Conservation and Afforestation.
Control of Hazardous Waste.
Control of Air Pollution.
Environmental Protection.
National Environment Secretariat.
National Environment Action Plan (N.E.A.P.)

24. MINISTRY OF TRADE

Co-operative House, 21st Floor, Haile Selassie Avenue, P. O. Box 30430, Nairobi
Telephone: 340010

Minister: **HON. J. J. KAMOTHO, E.G.H., M.P.**

Assistant Minister: HON. ANTONY W. NDILINGE, M.P.

Permanent Secretary: MR. FRANCIS AWUOR.

FUNCTIONS

Trade and Development Policy.
Trade and Commerce, including Import and Export Co-ordination.
Export Promotion Policy.
Export Promotion Council.
Export Processing Zone Authority.
Weights and Measures.
Business Premises Rent Tribunal.

25. MINISTRY OF RURAL DEVELOPMENT

Reinsurance Plaza, Taifa Road, P. O. 45958, Nairobi
Telephone: 339650

Minister: **HON. HUSSEIN MAALIM MOHAMMED, E.G.H., M.P.**

Assistant Minister: HON. MUSA C. SIRMA, M.P.

Permanent Secretary: MR. SIMEON S. LESRIMA, E.B.S.

FUNCTIONS

Regional Development Policy.
Implementation of Suitable Integrated Programmes for Accelerated Development.

Kerio Valley Development Authority.
Tana and Athi Rivers Development Authority.
Lake Basin Development Authority.
Uaso-Nyiro North Basin Development Authority.
Coast Development Authority.
Uaso-Nyiro South Basin Development Authority.
Turkana Rehabilitation Project.

26. OFFICE OF THE ATTORNEY-GENERAL

State Law Office, Harambee Avenue, P. O. Box 40112, Nairobi
Telephone: 227461
Telegrams: "SHERIA"

Attorney-General: **HON. AMOS WAKO, E.G.H., E.B.S., M.P.**

Solicitor-General: JUSTICE A. RINGERA.

Director of Public Prosecution: MR. B. CHUNGA, E.B.S., M.B.S.

Principal Administrative Secretary: MR. ALEX WAMBURA CHACHA.

FUNCTIONS

Constitutional Matters.
Standing Committee for Human Rights.
Legal Education.
Estate Duty.
Legal Affairs.
Official Receiver.
Public Trustee.
Custodian of Enemy Property.
Wakf Commissioners.
College of Arms.
Copyright.
Registration of:
Adoptions.
Books and Newspapers.
Building Societies.
Business Names.
Chattels Transfers.
Companies.
Deeds of Arrangement.
Legitimated Persons.
Legitimated Partnerships.
Marriages.
Societies.
Trade Unions.

27. JUDICIARY

Law Courts, Taifa Road, P. O. Box 30041, Nairobi
Telephone: 221221
Telegrams: "COURTS"

Chief Justice: **JUSTICE ZACHEUS CHESONI.**

Registrar High Court: MR. J. OLE KIPURY.

FUNCTIONS

Judicial Affairs, etc.
Court of Appeal.
High Court.
Magistrates' Courts.
Kadhis' Courts.
Judicial Service Commission.

28. PUBLIC SERVICE COMMISSION

Commission House, Harambee Avenue, P. O. Box 30095, Nairobi
Telephone: 223901
Telegrams: "CIVCOM"

Chairman: **MR. OMAR SHEIKH FARAH.**

Secretary: MR. J. S. OLE POLONG, E.B.S.

FUNCTIONS

Recruitment for the Civil Service and the Local Authorities.
Promotions and Acting Appointments.
Disciplinary of the Civil Service.
Civil Service Examinations and Occupational Tests.

29. EXCHEQUER AND AUDIT DEPARTMENT

Kencom House, Moi Avenue, P. O. Box 30084, Nairobi
Telephone: 335777
Telegrams: "AUDITOR"

Controller and Auditor-General: **MR. D. G. NJOROGE, C.B.S.**

FUNCTIONS

Exchequer and Audit Department.
Audit of all Government Accounts.
Audit of Local Authorities Accounts.

30. AUDITOR-GENERAL (CORPORATIONS) DEPARTMENT

Anniversary Towers, University Way, P. O. Box 49384, Nairobi
Telephone: 227383

Auditor-General (Corporations): MR. W. K. KEMEI, S.S.

FUNCTIONS

Examine, Enquire into and Audit the Accounts of Statutory Boards, Commissions and Bodies.

31. NATIONAL ASSEMBLY

Parliament Buildings, Parliament Road, P. O. Box 41842, Nairobi.
Telephone: 221291
Telegrams: "BUNGE"

Speaker: **HON. F. X. OLE KAPARO, E.G.H., M.P.**

Clerk: J. K. MASYA, E.B.S., O.G.W.

FUNCTIONS

Business in the National Assembly.
Welfare of Members of National Assembly.
Hansard.
Commonwealth Parliamentary Association.

32. ELECTORAL COMMISSION.

Anniversary Towers, University Way, P. O. Box 45371, Nairobi
Telephone: 222072
Telegrams:

Chairman: **MR. S. KIVUITU.**

FUNCTIONS

Determination and Review of the Number, Boundaries and Names of Constituencies.
The Registration of Voters and Maintenance and the Revision of the Register of Voters.
Directing and Supervising the Presidential, National Assembly and Local Government Elections.
Such Other Functions as may be Prescribed by law.

