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REPORT

OF

THE AUDITOR-GENERAL

THE NATIONAL ASSEMBLY

DATE: 23 MAR 2022

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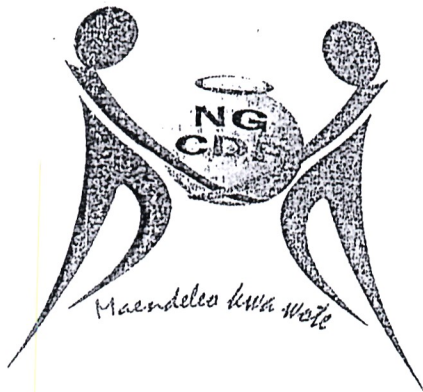
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NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND - CHANGAMWE CONSTITUENCY

**FOR THE YEAR ENDED
30 JUNE, 2020**



OFFICE OF THE AUDITOR GENERAL
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NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND -
CHANGAMWE CONSTITUENCY

REPORTS AND FINANCIAL STATEMENTS

FOR THE FINANCIAL YEAR ENDED
JUNE 30, 2020

Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector
Accounting Standards (IPSAS)

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
CHANGAMWE CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2020

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I. KEY CONSTITUENCY INFORMATION AND MANAGEMENT

(a) Background information

The National Government Constituencies Development Fund (NG-CDF) (hereafter referred to as the Fund) formerly Constituencies Development Fund (CDF), is a fund established in 2003 through an Act of Parliament, the Constituencies Development Fund Act, 2003. The Act was later reviewed through the enactment of the CDF (Amendment) Act 2007, and repealed through CDF Act, 2013. The latter was subsequently succeeded by the current NG-CDF Act, 2015. At cabinet level, NG-CDF is represented by the Cabinet Secretary for Devolution, who is responsible for the general policy and strategic direction of the Fund.

Mandate

The mandate of the Fund as derived from sec (3) of NG-CDF Act, 2015 is to:

- a) Recognize the constituency as a platform for identification, performance and implementation of national government functions;
- b) Facilitate the performance and implementation of national government functions in all parts of the Republic pursuant to Article 6(3) of the Constitution;
- c) Provide for the participation of the people in the determination and implementation of identified national government development projects at the constituency level pursuant to Article 10(2)(a) of the Constitution;
- d) Promote the national values of human dignity, equity, social justice, inclusiveness, equality, human rights, non-discrimination and protection of the marginalized pursuant to Article 10 (2) (b) of the Constitution;
- e) Provide for the sustainable development of all parts of the Republic pursuant to Article 10 (2) (d) of the Constitution;
- f) Provide a legislative and policy framework pursuant to Article 21 (2) of the Constitution for the progressive realization of the economic and social rights guaranteed under Article 43 of the Constitution;
- g) Provide mechanisms for the National Assembly to deliberate on and resolve issues of concern to the people as provided for under Article 95 (2) of the Constitution;
- h) provide for a public finance system that promotes an equitable society and in particular expenditure that promotes equitable development of the country by making special provisions for marginalized groups and areas pursuant to Article 201 (b) (iii) of the Constitution;
- i) Authorize withdrawal of money from the Consolidated Fund as provided ' under Article 206 (2) (c) of the Constitution;
- j) Provide mechanisms for the National Assembly to facilitate the involvement of the people in the identification and implementation of projects for funding by the national government at the constituency level; and
- k) Provide for mechanisms for supplementing infrastructure development at the constituency level in matters falling within the functions of the national government at that level in accordance with the Constitution

Vision

Equitable Socio-economic development countrywide

Mission

To provide leadership and policy direction for effective and efficient management of the Fund

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Core Values

1. **Patriotism** – we uphold the national pride of all Kenyans through our work
2. **Participation of the people**- We involve citizens in making decisions about programmes we fund
3. **Timeliness** – we adhere to prompt delivery of service
4. **Good governance** – we uphold high standards of transparency, accountability, equity, inclusiveness and integrity in the service of the people
5. **Sustainable development** – we promote development activities that meet the needs of the present without compromising the ability of future generations to meet their own needs.

(b) Key Management

The NG-CDF CHANGAMWE Constituency day-to-day management is under the following key organs:

- i. National Government Constituencies Development Fund Board (NG-CDFB)
- ii. National Government Constituency Development Fund Committee (NG-CDFC)

(c) Fiduciary Management

The key management personnel who held office during the financial year ended 30th June 2020 and who had direct fiduciary responsibility were:

No	Designation	Name
1.	A.I.E holder	ABDULHAKIM ALI
2.	Sub-County Accountant	JULIUS TUEI
3.	Chairman NGCDFC	KHALID KABANDA
4.	Member NGCDFC	ALI HUSSEIN

(d) Fiduciary Oversight Arrangements

The Audit and Risk Management Committee (ARMC) of NG-CDF Board provide overall fiduciary oversight on the activities of NG-CDF -CHANGAMWE Constituency. The reports and recommendation of ARMC when adopted by the NG-CDF Board are forwarded to the Constituency Committee for action. Any matters that require policy guidance are forwarded by the Board to the Cabinet Secretary and National Assembly Select Committee.

(e) NG-CDF CHANGAMWE Constituency Headquarters

P.O. Box 82742-80100
Fidelity building,
Airport Road
MOMBASA, KENYA

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(f) NG-CDF CHANGAMWE Constituency Contacts

Telephone: (254) 742636623
E-mail: cdfchangamwe@ngcdf.go.ke
Website: www.ngcdfchangamwe.go.ke

(g) NG-CDF CHANGAMWE Constituency Bankers

1. Equity bank,
CHANGAMWE branch
P.O. Box 92222-80102
Mombasa, Kenya

(h) Independent Auditors

Auditor General
Office of the Auditor General
Anniversary Towers, University Way
P.O. Box 30084
GOP 00100
Nairobi, Kenya

(i) Principal Legal Adviser

The Attorney General
State Law Office
Harambee Avenue
P.O. Box 40112
City Square 00200
Nairobi, Kenya

II.FORWARD BY THE CHAIRMAN NG-CDF COMMITTEE

CHANGAMWE NGCDFC was allocated Kshs. 137,367,724.14 by the NG-CDF Board. Out of this amount, Kshs. 59,000,000.00 was disbursed to the constituency by the end of the financial year. In addition, funds relating to the previous financial years totalling Kshs. 55,725,876.00 were disbursed to the account during the financial year. The constituency also managed to raise Kshs. 102,000.00 from the sale of tender documents. In total, the Constituency received Kshs. 114,724,876 and spent Kshs. 97,159,078. The constituency was owed Kshs. 78,367,723 by the Board at the end of the financial year with a budget un-utilisation of Kshs. 129,107,164.

The NG-CDFC disbursed the funds to various PMCs upon receipt of the various AIEs and also undertook bursary disbursement in order to improve retention levels of needy students in various institutions of learning.

A key achievement that has been realised is the sponsoring of needy students joining from one who had passed well in KCPE and those who were earlier given full sponsorship the previous year by paying half their yearly school fees. Many projects have been done to completion and are in use. NG-CDFC members and PMCs have also been trained on the management of projects and correct tendering procedures embraced across the board.

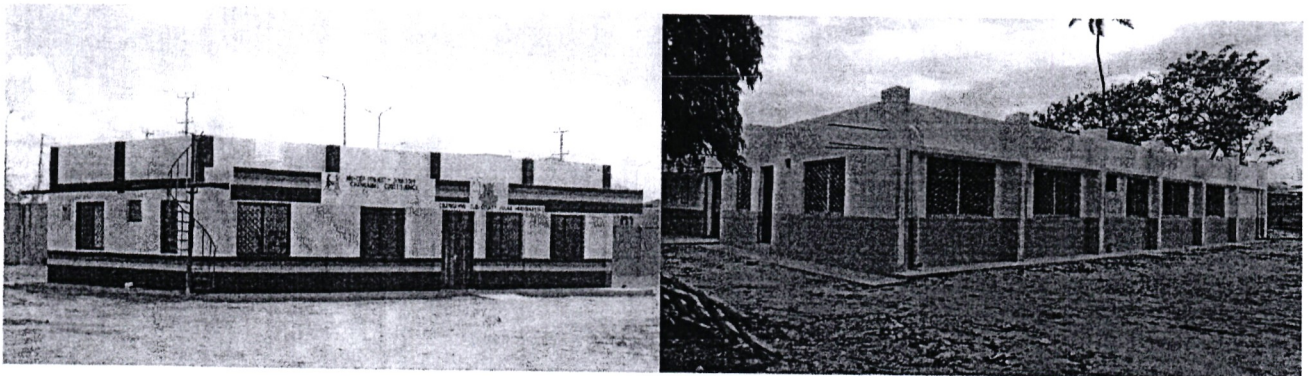


Figure 1 Sub-county Police Command Office Block & Bomu Secondary School Admin Block

However there have been emerging issues like the Covid 19 pandemic which has affected the operations of the NG-CDFC. There has also been an increase in secondary school intake which calls for more secondary school expansion projects.

The constituency has faced several challenges like adherence to health regulations due to the Covid 19 pandemic which prohibit public gatherings which is important in public participation before implementing public projects ie the Social security program of payment of NHIF cover. There still exist technical and bureaucracy issues influencing the implementation of NG-CDF Projects. There have been delays in disbursement of funds from Board level to constituency level. The constituency

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is also experiencing delays in Bill of Quantities preparation by Public works due to shortage of staff.

We rely on works officer attached to the County government. The constituency faces land

challenges due to shortage of land with ownership documents. Other issues affecting the project implementation process is the general attitude of the public who have not clearly understood the difference between national government roles and county devolved roles.

The NG-CDFC is however grateful that the constituency has undertaken many projects from previous financial years which had delayed but we are hopeful that funds shall be disbursed by the NG-CDF Board in a timely manner to enable timely implementation of projects.

We hope that we shall perform better in the next financial year.

Sign



CHAIRMAN NG-CDF COMMITTEE

III. STATEMENT OF PERFORMANCE AGAINST CONSTITUENCY'S PREDETRMINED OBJECTIVES

Introduction

Section 81 (2) (f) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the Accounting officer when preparing financial statements of each National Government entity in accordance with the standards and formats prescribed by the Public Sector Accounting Standards Board includes a statement of the national government entity's performance against predetermined objectives.

The key development objectives of NG-CDF-CHANGAMWE Constituency's 2019-2024 plan are to:

Strategic Objective 1: To continue mobilization of more resources for community development

Strategies -Seek additional funding from: Government Ministries and organizations for specific projects e.g. Ministry of Health to fund some dispensaries, Ministry of Water and Irrigation to fund some water projects; International Development Partners; Private Sector; Community Based Organizations; and the Civil Society. The Youth, Women and Uwezo Funds will also be sought to assist in promoting the Youth, Women and Jua Kali programs in the constituency. **Strategic Objective 2: To improve school performance in national examinations. Strategies** –Ensure 100% transition from primary to secondary school, and by more than 30% in admission of secondary school graduates to national universities. This will be achieved through; Improvement of school management, adequately equips schools with relevant resources and facilities, and increase school supervision. Create incentives for motivation of the academic fraternity. Increase bursary allocations to bright students from humble background. Below is a table showing Bursary allocation in CHANGAMWE Constituency. **Strategic Objective 3: To increase youth and women participation in development. Strategies:** establish the Youth and Women forums in the constituency to address their welfare and involvement in the constituency's development; establish and support existing youth empowerment center's; provide schools with the necessary sports facilities; establish economic projects to boost household incomes; encourage the application of modern business practices for SMEs and youth groups by giving them e-commerce platform to boost their sales and market their products and services online. Enlighten the youth on how to register companies so as to take advantage of the 30% procurement opportunities meant for youth, women and persons with disabilities hence creating employment. **Strategic Objective 4: To build capacity of the community to implement development projects. Strategies:** provide funds for training and benchmarking for CDFC members and other stakeholders involved in the implementation of the constituency programs and projects; identify and select people with the potential for undertaking entrepreneurship skills and knowledge; facilitate the provision of relevant skills and knowledge for identified and selected viable projects that have high business potential; create community development coordination unit at the constituency office; and create incentives in the form of awards and rewards for self- employment. Come up with training programs to build capacity for SME's, skilled and unskilled labour force and Self-help groups so that they can have a sustainable livelihood. **Strategic Objective 5: to improve security in the Constituency. Strategies:** create, promote and sustain community policing programs in the constituency; profile crime trends

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to determine the status of security in the constituency, and in consultation with stakeholders, prioritize locations for the police posts/ security installations; and establish more and sufficiently equipped and staffed security installations with sufficient work force and mobility. Install more streetlights in different wards and where it's regarded as hotspot for crimes. **Strategic Objective 6: To improve sports facilities and engage youth with sport in the constituency. Strategies:** Rehabilitate the existing sports ground in the community and public schools, by improving their playing surfaces and erecting floodlights, thus enabling youths to train even at night. Build at least two sports complex with state of the art facilities to promote the development of sports from young ages and promote sports tourism in our constituency. Build an indoor facility at CHANGAMWE Social Hall grounds to cater for indoors games, like basketball, volleyball, netball, handball, boxing etc. and kids' development programs with mini pitches and changing rooms. These will promote the growth of sports holistic in the constituency. **Strategic Objective 7: To improve and protect our environment. Strategies:** Create awareness and capacity sensitization for people to care for the environment and keep it clean all the time. Plant trees in public institutions and construct gabions where gully erosion has occurred. Water harvesting to be implemented in all public institutions in order to address water shortage in the institutions

Progress on attainment of Strategic development objectives

For purposes of implementing and cascading the above development objectives to specific sectors, all the development objectives were made specific, measurable, achievable, realistic and time-bound (SMART) and converted into development outcomes. Attendant indicators were identified for reasons of tracking progress and performance measurement: Below we provide the progress on attaining the stated objectives:

Constituency Program	Objective	Outcome	Indicator	Performance
Education	To have all children of school going age attending school To improve performance	Increased enrolment in primary schools and improved transition to secondary schools and tertiary institutions	- Number of usable physical infrastructure build in primary, secondary, and tertiary institutions - number of bursary beneficiaries at all levels	In FY 19/20 -we constructed an admin block in Bomu Secondary. - We renovated 32 classrooms in Umoja, St Lwanga, Kipevu & Magongo Primary School - 128 top performing students received half sponsorship of their yearly school fees
Security	Improve the infrastructure of the National Government Administration Equip and facilitate	Develop and enhance the National government administrations and National	Number of physical infrastructure built	- Sub-County Police Headquarters built at CHANGAMWE police

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	the National Police service	police service infrastructure to enhance service delivery		station - Kwahola Chiefs Office built in Kipevu Ward
Environment	Conserve environment through sustainable resources	Construct gabions to prevent mudslides and soil erosion	Number of gabions constructed	60 gabions baskets installed in Kalahari village
Disaster Management	Utilization of emergency funds to mitigate disasters	Construction of septic tanks and cleaning of drainage lines to ease floods.	Number of septic tanks built	- Septic tank constructed at Kipevu Primary School

IV. CORPORATE SOCIAL RESPONSIBILITY STATEMENT/SUSTAINABILITY REPORTING

NGCDF – CHANGAMWE Constituency exists to transform lives. This is our purpose; the driving force behind everything we do. It's what guides us to deliver our strategy, which is founded on social sector, namely; Education & Training, Security Sector Support, Environment, and Sports. This pillar also makes special provisions for Kenyans with various disabilities and previously marginalized communities.

1. Sustainability strategy and profile -

Model	Definition	Relevance to sustainable strategy
Vision	To be the leading institution in the effective and efficient management of devolved funds	What the constituency wishes to achieve by integrating the vision and aligning it with our priorities in practising the best financial management model.
Mission	To provide leadership and policy direction in the optimal utilization of devolved funds for equitable development and poverty reduction at the community level	This is our rallying call in attaining sustainable development
Core Values	Result oriented, Transparency & Accountability, Teamwork, Integrity, Equity, Commitment, Excellence in service delivery	These are the principles followed by the management in achieving our objectives

2. Environmental performance

NG-CDF CHANGAMWE has taken a front role in the protection and conservation of our environment. The constituency has seen environmental programs like planting of trees in all public institutions. Several clean up exercises have been organised by management throughout the various locations.

Our Environmental Policy

- Regularly assess and understand the impact of our processes and objectives with a view towards recycling, reducing, elimination and control of these impacts.
- Disposal of processed waste in accordance with our duty of care or control of pollution regulations as applicable while reducing landfill waste and transport costs;
 - Operate a sustainable buying process selecting where possible materials and services less damaging to the environment.
 - Improve energy efficiency and reduce energy consumption through: •
- Continue to monitor our carbon emissions, calculate our carbon footprint and offset the impact with suitable developmental and environmental projects.
- Manage our buildings and any external sites (where we have control of) so as to create the least environmental impact.
- Reduce environmental pollution through reducing the effects of noise, dust disturbance and public inconvenience from our services and premises.

- Ensure understanding of environmental issues amongst staff, clients, sub-contractors and suppliers as well as any other party affected. Raise awareness of partners of their impact on and responsibilities to the environment;
- Maintain a healthy working environment for employees.

3. Employee welfare

Categories of Employment

NG-CDF CHANGAMWE offers employment on contract basis of 3 years renewable. All employees are eligible for employee benefits in line with the statutory requirements. Internship and attachment is also offered for college students and graduates for a period of six months maximum.

Recruitment Process

All vacant positions are advertised in public places within the constituency after approval by the CDFC. A selection and interview sub-committee is appointed to vet the applications. Interview and vetting is done in a fair manner to ensure that only qualified candidates are selected. Gender equality is taken into consideration while doing the selection.

A written contract of service signed by the Chairman is issued stating the particulars of employment ie job description, remuneration, job group, duration and other terms of employment. The CDFC conducts orientation and induction of new employees in order to familiarize them on vision, mission and operations of the office.

Health, Safety and Well Being

The management has maintained a healthy and safe working conditions for its employees to ensure there are no accidents which can cause personal injuries to the staff or clients.

Well maintained fire protection equipment have been provided inside the offices.

The management has ensured that all staffs are provided with adequate safety clothing and equipment

The staffs are beneficiaries of the NHIF cover since statutory deductions are done and remitted on time.

HIV/AIDS shall be treated like any other challenge at the workplace. All staffs have a role to play in the fight against the scourge. An officer shall not be discriminated or stigmatized on the basis of their HIV status.

The management shall provide facilities and any modification in all or projects and offices as may be required to accommodate persons with disabilities.

4. Market place practices

a) Responsible competition practice.

All our procurement processes are free from any corrupt practises. Contractors shall not offer or give or agree to give to any person in the service of the Management any gifts or consideration of any kind as an inducement or reward for doing or forbearing to do or for having done or forborne to do any act in relation to the obtaining or execution of this or any other contract with the office or for showing or forbearing to show favour or disfavor to any person in relation to this or any other contract with the Employer.

b) Responsible Supply chain and supplier relations.

Upon deciding that Works included in a particular stage are complete, the Contractor shall submit to the management his application for payment. The management shall check, adjust if necessary and certify the amount to be paid to the Contractor within 14 days of receipt of the Contractor's application. The management shall pay the Contractor the amounts so certified within 21 days of the date of issue of each payment Certificate.

c) Responsible marketing and advertisement-outline efforts to maintain ethical marketing practices

All advertisements for tenders are done publicly in national newspapers and our websites.

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d) Product stewardship- outline efforts to safeguard consumer rights and interests
Handling of complaints

- Complains can be received verbally or written which can be deposited in the complaint box.
- The complaint is received and acknowledged within 7 days of receipt
- All complains are analysed and tabled to the complaint arbitration committee for deliberation and recommendation to NG-CDFC

5. Community Engagements

Public participation

NG-CDFC engages in public participation during the process of project identification and implementation and monitoring and evaluation. Ward forums are held each year so as to engage the local community.

The management also supports local CBOs ie the Persons with disabilities groups and the Changamwe Constituency Aids Control Committee with facilitations for their annual programs. We offer transport using our office vehicles and provides plastic chairs and public address systems.

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
CHANGAMWE CONSTITUENCY**

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V. STATEMENT OF ENTITY MANAGEMENT RESPONSIBILITIES

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the accounting officer for a National Government Entity shall prepare financial statements in respect of that entity. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed the Public Sector Accounting Standards Board of Kenya from time to time.

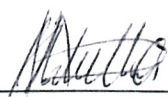
The Accounting Officer in charge of the NGCDF-CHANGAMWE Constituency is responsible for the preparation and presentation of the entity's financial statements, which give a true and fair view of the state of affairs of the entity for and as at the end of the financial year (period) ended on June 30, 2020. This responsibility includes: (i) maintaining adequate financial management arrangements and ensuring that these continue to be effective throughout the reporting period; (ii) maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the entity; (iii) designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements, and ensuring that they are free from material misstatements, whether due to error or fraud; (iv) safeguarding the assets of the entity; (v) selecting and applying appropriate accounting policies; and (vi) making accounting estimates that are reasonable in the circumstances.

The Accounting Officer in charge of the NGCDF-CHANGAMWE Constituency accepts responsibility for the entity's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS). The Accounting Officer is of the opinion that the constituency financial statements give a true and fair view of the state of entity's transactions during the financial year ended June 30, 2020, and of the entity's financial position as at that date. The Accounting Officer charge of the NGCDF-CHANGAMWE Constituency further confirms the completeness of the accounting records maintained for the constituency, which have been relied upon in the preparation of the entity's financial statements as well as the adequacy of the systems of internal financial control.

The Accounting Officer in charge of the NGCDF-CHANGAMWE Constituency confirms that the entity has complied fully with applicable Government Regulations and the terms of external financing covenants (where applicable), and that the entity's funds received during the year under audit were used for the eligible purposes for which they were intended and were properly accounted for. Further the Accounting Officer confirms that the entity's financial statements have been prepared in a form that complies with relevant accounting standards prescribed by the Public Sector Accounting Standards Board of Kenya.

Approval of the financial statements

The NGCDF-CHANGAMWE Constituency financial statements were approved and signed by the Accounting Officer on 11/7/20 2020.



**Fund Account Manager
Abdulhakim Ali**



**Sub-County Accountant
Julius Tuei
ICPAK Member Number:..... 20688**

REPUBLIC OF KENYA



Enhancing Accountability

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NAIROBI

REPORT OF THE AUDITOR-GENERAL ON NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND - CHANGAMWE CONSTITUENCY FOR THE YEAR ENDED 30 JUNE, 2020

REPORT ON THE FINANCIAL STATEMENTS

Opinion

I have audited the accompanying financial statements of National Government Constituencies Development Fund – Changamwe Constituency set out on pages 15 to 43 which comprise the statement of financial assets and liabilities as at 30 June, 2020, and statement of receipts and payments, statement of cash flows and summary statement of appropriation: recurrent and development combined for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, the financial statements present fairly, in all material respects, the financial position of the National Constituencies Development Fund – Changamwe Constituency as at 30 June, 2020, and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the National Government Constituencies Development Fund Act, 2015 and the Public Finance Management Act, 2012.

Basis for Opinion

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the National Government Constituencies Development Fund – Changamwe Constituency management in accordance with ISSAI 130 on Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Key Audit Matters

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. There were no key audit matters to report in the year under review.

Other Matter

1. Budgetary Control and Performance

The summary statement of appropriation reflects total revenue budget and actual receipts on comparable basis of Kshs.226,266,242 and Kshs.147,898,517 respectively, resulting to a budget under funding of Kshs.78,481,773 or 35% of the budget. Similarly, the Fund's overall budget expenditure for the year under review was Kshs.226,266,242 against actual expenditure of Kshs.97,159,078, resulting to budget under absorption of Kshs.129,107,164 or 57% of the budget.

The underfunding and under absorption of the budget is an indication that planned projects were not implemented and may have negatively affected service delivery to the public.

2. Projects Implementation Status

Delay in Implementation of Projects

The project status report as at 30 June, 2020 provided for audit review reflects ten (10) projects with a total budget and disbursements of Kshs. 25,263,647 as on-going and at various stages of completion as detailed in Appendix I.

The project status report as at 30 June, 2020 also reflects sixteen (16) projects with a total budget of Kshs.64,592,862.53 that had not been started as detailed in **Appendix II**.

The slow pace of projects implementation negatively affects goods and service delivery to the residents of Changamwe Constituency and the intended purpose of the projects may not be realized.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the matter described in the Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources section of my report, I confirm that, nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis of Conclusion

Unutilized Project Management Committee Bank Balances

Annex 5 to the financial statements for the year ended 30 June, 2020 reflects project management committee bank balances amounting to Kshs.87,575,949, out of which funds totaling to Kshs.22,827,982 were lying idle in the bank accounts since the respective projects were complete as detailed below:

Project Management Committee Unutilized Fund	Bank Balance as at 30 June, 2020 (Kshs.)
Airport Primary School Constituency Development Fund Project	10,399,582
Bomu Secondary School Project	24,540
Chaani Police Post	32,844
Chaani Secondary School	2,520
Changamwe Chiefs Office Project	630
Changamwe Ng-Cdf Footbridge Project	39,055
Changamwe Primary School	90,673
Changamwe Secondary School	874,100
Environment Project	595,145
Floodlights Ng-Cdf Project Ac.	220
Magongo Soweto Road	665
Mikadini Primary	10,265
Mlolongo Water	6,224
Mwijabu Primary	1,395
Mwijabu Secondary School	18,996
Portreitz Primary School	249,780
Portreitz School For The Physically Handicapped	1,828
St Lwanga Full Primary School	3,770
Mwijabu Primary School	1,395
Changamwe NG – CDF Office Project	10,477,095
Total	22,827,982

This is contrary to Section 12(8) of National Government Constituencies Development Fund Act, 2015 which states that all unutilized funds of the Project Management Committee shall be returned to the constituency account.

Therefore, the Management was in breach of the Laws.

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT SYSTEMS AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed I confirm that, nothing has come to my attention to cause me to

believe that internal controls, risk management and overall governance were not effective.

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal control, risk management and governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of Management and those charged with Governance

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal control as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal control, risk management and governance.

In preparing the financial statements, Management is responsible for assessing the ability of the Fund to sustain services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless Management is aware of the intention to dissolve the Fund or to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the financial reporting process, reviewing the effectiveness of how the Fund monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements

can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the Fund's financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the Fund's financial statements and audit of compliance, I consider internal control in order to give an assurance on the effectiveness of internal controls, risk management and governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal control would not necessarily disclose all matters in the internal control that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal control may not prevent or detect misstatements and instances of non-compliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Management.
- Conclude on the appropriateness of the Management's use of the applicable basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Fund's ability to continue to sustain its services. If I conclude that a material

uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the Fund to cease to sustain its services.

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the Fund to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with the Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence, and where applicable, related safeguards.


CPA Nancy Gathungu, CBS
AUDITOR-GENERAL

Nairobi

10 February, 2022

Appendix I On-Going Projects

S/No.	Financial Year		Project Name	Project Activity	Allocated Amount	Disbursed Amount (Kshs.)	Completion Date	Implementation Status	Remarks
					(Kshs.)				
1	2019/2020	4-001-001-264050 9-112-2019-2020-001	Constituency Sports - Magongo Primary School	Construction of perimeter wall around the 180 m School play ground	2,747,354	2,747,354	16.3.2021	Ongoing	Walling to be done
2	2019/2020	4-001-001-263020 4-104-2019-2020-001	Kwahola Primary School	Construction of perimeter wall 50 meter (final phase)	800,000	800,000	04-May-21	Ongoing	Walling to be done
3	2019/2020	4-001-001-263020 4-104-2019-2020-003	Changamwe Primary School	Construction of perimeter wall 350M (second phase)	5,000,000	5,000,000	30.6.2021	Ongoing	Awarded, site handover to be done
4	2019/2020	4-001-001-263020 4-104-2019-2020-006	St. Lwanga Primary School	Renovations of 3 classrooms (removal of asbestsos, re-roofing, painting)	1,800,000	1,800,000	14/03/2021		Flooring, painting, windows to be done
5	2019/2020	4-001-001-263020 5-104-2019-2020-002	Changamwe Girls Secondary School	Construction of 6 room modern toilet 1,650,000 with slab base concrete tank of 3000 liter plumbing piping, booster pump Kshs 350,000 to completion	2,000,000	2,000,000	21.04.21	Ongoing	Plastering, doors & windows, flooring and painting to be done
6	2019/2020	4-001-001-263020 5-104-2019-2020-007	Changamwe Secondary School	Completion of hall 1,000 capacity (ceiling Kshs.500,000 & tiles kshs.500,000)	1,000,000	1,000,000	15.03.21	Ongoing	Ceiling and tiles to be done
7	2019/2020	4-001-001-264050 7-113-2019-2020-001	Airport Chief's Office	Renovation of Hall 500 capacity (windows, doors, wall repair, roof repair, floor repair)	3,000,000	3,000,000	16.03.21	Ongoing	Painting, flooring, doors to be done
8	2019/2020	4-001-001-263020 5-104-2019-2020-006	Changamwe Girls Secondary School	Construction of 7-roomed Administration block(Principal, deputy, staffroom, Bursar, store, washroom, Kitchenette) with storey foundation to completion	6,000,000	6,000,000	21.03.21	Ongoing	Awarded, site handover to be done

	2019/2020	4-001-001-263020 5-104-2019-2020-008	Changamwe Secondary School	Upgrading of basketball pitch(concrete floor slab, painting and steel goal post	735,475	735,475	15.03.21	Ongoing	Murraming and concrete floor slab to be done
					23,082,829	23,082,829			
10	2018/2019	4-001-001-264050 9-112-2018-2019-001	Umoja Primary School	Construction of Basketball Court	2,180,818	2,180,818	15.04.21	Ongoing	Excavation , hardcore filling, murraming, concrete floor slab to be done
		Total			25,263,647	25,263,647			

Appendix II

Un-implemented projects									
S/N	Financial Year	Project Code	Project Name	Project Activity	Allocated Amount (Kshs.)	Disbursed Amount (Kshs.)	Implementation Status	Completion Date	Remarks
1	2019/2020	4-001-001-2630204-104-2019-2020-004	Magongo Primary School	Renovations of 10 room toilet block (removal of asbestos, re-roofing, mechanical works, painting)	1,200,000	-	Not started	30 June, 2020	Awaiting funds from the Board
2	2019/2020	4-001-001-2630204-104-2019-2020-005	Kipevu Primary School	Renovations of 9 classrooms (removal of asbestos, re-roofing, painting)	5,000,000	-	Not started	30 June, 2020	Awaiting funds from the Board
3	2019/2020	4-001-001-2630204-104-2019-2020-007	Umoja Primary School	Renovations of 7 classrooms (removal of asbestos, re-roofing, painting)	4,500,000	-	Not started	30 June, 2020	Awaiting funds from the Board
4	2019/2020	4-001-001-2630206-104-2019-2020-001	Ahmed S. Mwidani TTI	Construction of 350M perimeter wall (second phase)	5,000,000	-	Not started	30 June, 2020	Awaiting funds from the Board
5	2019/2020	4-001-001-2630205-104-2019-2020-001	St. Charles Lwanga Secondary School	Construction of Dining hall and Kitchen of 1,000 students capacity with storey foundation to completion	13,000,000	-	Not started	30 June, 2020	Awaiting funds from the Board
6	2019/2020	4-001-001-2640510-110-2019-2020-001	Environment	Construction of gabions at Hodi Valley (2 gulleys approx. 60m long by 6 m deep and 30m long by 4 m deep)	2,747,354	-	Not started	30 June, 2020	Awaiting funds from the Board
7	2019/2020	4-001-001-2630204-104-2019-2020-009	Bomu Primary School	Purchase of 25 desks @ Kshs. 6,000	150,000	-	Not started	30 June, 2020	Awaiting funds from the Board
8	2019/2020	4-001-001-2630204-104-2019-2020-010	Chaani Primary School	Purchase of 25 desks @ Kshs. 6,000	150,000	-	Not started	30 June, 2020	Awaiting funds from the Board
9	2019/2020	4-001-001-2630204-104-2019-2020-008	Umoja Primary School	Purchase of 25 desks @ Kshs. 6,000	150,000	-	Not started	30 June, 2020	Awaiting funds from the Board
10	2019/2020	4-001-001-2630204-104-2019-2020-013	Mwingo Primary School	Purchase of 41 desks @ Kshs. 6,036	257,500	-	Not started	30 June, 2020	Awaiting funds from the Board
11	2019/2020	4-001-001-2630204-104-2019-2020-012	Gome Primary School	Purchase of 25 desks @ Kshs. 6,000	150,000	-	Not started	30 June, 2020	Awaiting funds from the Board
12	2019/2020	4-001-001-2630204-104-2019-2020-011	St. Lwanga Primary School	Purchase of 25 desks @ Kshs. 6,000	150,000	-	Not started	30 June, 2020	Awaiting funds from the Board
13	2016/2017		NG-CDFC Office	Construction of 1st floor (walling, partitions, plastering, mechanical and electrical works, painting, slab)	4,637,931				
14	2017/2018		NG-CDFC Office	Construction of 1st floor (walling, partitions, plastering, mechanical and electrical works, painting, slab)	6,000,000				

Report of the Auditor-General on National Government Constituencies Development Fund - Changamwe Constituency for the year ended 30 June, 2020

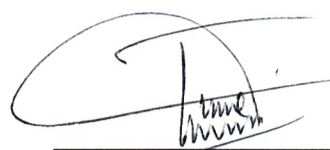
Un-implemented projects									
S/N	Financial Year	Project Code	Project Name	Project Activity	Allocated Amount (Kshs.)	Disbursed Amount (Kshs.)	Implementation Status	Completion Date	Remarks
15	2018/19	4-001-001-3110202-108-2018-2019-001	NG-CDFC Office	Construction of 1 st floor (walling, partitions, plastering, mechanical and electrical works, painting, slab)	15,000,000	15,000,000	Not started	30 June, 2019	Awaiting land documentation
16	2018/2019	4-001-001-2630205-104-2018-2019-003	Airport Secondary School	Extension of Dormitory (walling, roofing, windows, doors, painting, electrical and mechanical works)	6,000,000	6,000,000	Not started	30 June, 2019	Awaiting Design and BQ
Total					64,092,785	21,000,000			

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)**CHANGAMWE CONSTITUENCY****Reports and Financial Statements****For the year ended June 30, 2020****VII. STATEMENT OF RECEIPTS AND PAYMENTS**

	Note	2019 - 2020	2018 - 2019
		Kshs	Kshs
RECEIPTS			
Transfers from NGCDF board	1	114,725,876	200,352,931
Proceeds from Sale of Assets	2	—	—
Other Receipts	3	114,047	97,300
TOTAL RECEIPTS		114,839,923	200,450,231
PAYMENTS			
Compensation of employees	4	2,297,840	2,376,231
Use of goods and services	5	6,265,301	8,770,875
Transfers to Other Government Units	6	69,978,897	71,557,754
Other grants and transfers	7	18,409,454	81,825,479
Acquisition of Assets	8	207,586	10,637,931
Other Payments	9	—	1,450,000
TOTAL PAYMENTS		97,159,078	176,618,270
SURPLUS/(DEFICIT)		<u>17,680,845</u>	<u>23,831,961</u>

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NGCDF-CHANGAMWE Constituency financial statements were approved on 11/1/20 2020 and signed by:


 Fund Account Manager
 Abdulhakim Ali

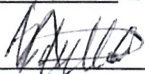

 National Sub-County Accountant
 Julius Twei
 ICPAK Member Number: 20618

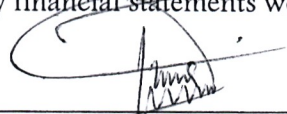
**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
CHANGAMWE CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2020**

VIII. STATEMENT OF ASSETS AND LIABILITIES

	Note	2019-2020	2018-2019
		Kshs	Kshs
FINANCIAL ASSETS			
Cash and Cash Equivalents			
Bank Balances (as per the cash book)	10A	53,639,646	33,058,594
Cash Balances (cash at hand)	10B	—	—
Total Cash and Cash Equivalents		53,639,646	33,058,594
Accounts Receivable			
Outstanding Imprests	11	—	—
TOTAL FINANCIAL ASSETS		53,639,646	33,058,594
FINANCIAL LIABILITIES			
Accounts Payable			
Retention	12A	—	—
Deposits (Gratuity)	12B	—	—
TOTAL FINANCIAL LIABILITES		—	—
NET FINANCIAL ASSETS		53,639,646	33,058,594
REPRESENTED BY			
Fund balance b/fwd	13	33,058,594	9,226,633
Prior year adjustments	14	2,900,207	—
Surplus/Defict for the year		17,680,845	23,831,961
NET FINANCIAL POSITION		53,639,646	33,058,594

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NGCDF-CHANGAMWE Constituency financial statements were approved on 11/9/2020 2020 and signed by:


Fund Account Manager
Abdulhakim Ali


National Sub-County Accountant
Julius Tuei
ICPAK Member Number: 20618

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)

CHANGAMWE CONSTITUENCY

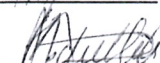
Reports and Financial Statements

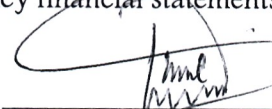
For the year ended June 30, 2020

IX. STATEMENT OF CASHFLOW

		2019 - 2020	2018 - 2019
		Kshs	Kshs
Receipts for operating income			
Transfers from NGCDF Board	1	114,725,876	200,352,931
Other Receipts	3	114,047	97,300
Total receipts		114,839,923	200,450,231
Payments for operating expenses			
Compensation of Employees	4	2,297,840	2,376,231
Use of goods and services	5	6,265,301	8,770,875
Transfers to Other Government Units	6	69,978,897	71,557,754
Other grants and transfers	7	18,409,454	81,825,479
Other Payments	9	-	1,450,000
Total payments		96,951,492	165,980,339
Total Receipts Less Total Payments		17,888,431	34,469,892
Adjusted for:			
Decrease/ (Increase) in Accounts receivable: (outstanding imprest)	15	-	(-)
Increase/ (Decrease) in Accounts Payable: (deposits/gratuity and retention)	16	-	-
Prior year adjustments	14	2,900,207	-
		2,900,207	
Net cash flow from operating activities		20,788,638	34,469,892
CASHFLOW FROM INVESTING ACTIVITIES			
Proceeds from Sale of Assets	2	-	-
Acquisition of Assets	8	(207,586)	10,637,931
Net cash flows from Investing Activities		207,586	10,637,931
NET INCREASE IN CASH AND CASH EQUIVALENT		20,581,052	23,831,961
Cash and cash equivalent at BEGINNING of the year	13	33,058,594	9,226,633
Cash and cash equivalent at END of the year		<u>53,639,646</u>	<u>33,058,594</u>

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NGCDF-CHANGAMWE Constituency financial statements were approved on 11/7 2020 and signed by:


Fund Account Manager
Abdulhakim Ali


National Sub-County Accountant
Julius Tuei
ICPAK Member Number: 20618

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –CHANGAMWE CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2020

X. SUMMARY STATEMENT OF APPROPRIATION: RECURRENT AND DEVELOPMENT COMBINED

Receipt/Expense Item	Original Budget a	Adjustments b	Final Budget c=a+b	Actual on Comparable Basis d	Budget Utilisation Difference e=c-d	% of Utilisation f=d/c %
RECEIPTS						
Transfers from NGCDF Board	137,367,724	88,784,471	226,152,195	114,725,876	78,367,723	65.3%
Proceeds from Sale of Assets						0.0%
Other Receipts - AIA		114,047	114,047	114,047	114,047	0.0%
Balance brought forward				33,058,594		
TOTALS	137,367,724	88,898,518	226,266,242	147,898,517	78,481,773	65.3%
PAYMENTS						
Compensation of Employees	3,825,688	1,721,604	5,547,292	2,297,840	3,249,452	45.3%
Use of goods and services	8,537,407	4,544,564	13,081,972	6,265,301	6,816,671	46.3%
Transfers to Other Government Units	68,032,975	38,231,122	106,264,097	69,978,897	36,285,201	65.9%
Other grants and transfers	56,971,654	23,885,853	80,857,507	18,409,454	62,448,052	22.8%
Acquisition of Assets		15,000,000	15,000,000	207,586	14,792,414	1.4%
Other Payments		5,191,027	5,191,027		5,191,027	0.0%
Unallocated funds		324,347	324,347		324,347	
TOTALS	137,367,724	88,898,518	226,266,242	97,159,078	129,107,164	42.9%

(a) [For the revenue items, indicate whether they form part of the AIA by inserting the "AIA" alongside the revenue category.]

(b) [Provide below a commentary on significant underutilization (below 90% of utilization) and any overutilization (above 100%)]

i. There were delay of transfer of funds from board and also the covid 19 pandemic

(Explain whether the changes between the original and final budget are as a result of reallocations within the budget or other causes as per

IPSAS 1.9.23.) The actual on a comparable basis in the Summary Statement of Appropriation: Recurrent and Development Combined should

agree to the amounts reported in the Statement of Receipts and Payments.

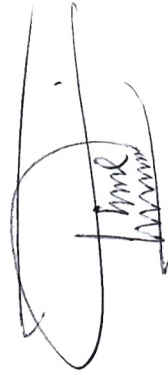
NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – CHANGAMWE CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2020

The NGCDF-CHANGAMWE Constituency financial statements were approved on 16/8/ 2020 and signed by:



Fund Account Manager

Abdulhakim Ali:



Sub-County Accountant

Julius Tuei

ICPAK Member Number: 20618.....

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – CHANGAMWE CONSTITUENCY

Reports and Financial Statements

For the year ended June 30, 2020

XI. BUDGET EXECUTION BY PROGRAMMES AND SUB-PROGRAMMES

Programme/Sub-programme	Original Budget 2019/2020 Kshs	Adjustments Kshs	Final Budget 2019/2020 Kshs	Actual on comparable basis 30/06/2020 Kshs	Budget utilization difference Kshs
1.0 Administration and Recurrent					
1.1 Compensation of employees	3,825,688.00	1,721,604.00	5,547,292.00	2,297,840	3,035,064.00
1.2 Committee allowances	1,248,000.00	732,000.00	1,980,000.00	839,000.00	1,141,000.00
1.3 Use of goods and services	3,168,375	1,850,722.00	5,019,097.00	3,332,386.00	1,686,711.00
Sub - total	8,242,063	4,304,324.60	12,546,389.00	6,469,226.00	6,077,163.00
2.0 Monitoring and evaluation					
2.1 Capacity building	1,500,000.00	743,006.00	2,243,006.00		2,243,006.00
2.2 Committee allowances	2,500,000.00	673,300.00	3,173,300.00	2,301,500.00	871,800.00
2.3 Use of goods and services	121,032.00	545,536.00	666,568.00	0	666,568.00
Sub- total	4,121,032.00	1,961,842.00	6,082,874.00	2,301,500.00	3,781,374.00
3.0 Emergency					
3.1 others	7,198,241.00		7,198,241.00	3,770,000.00	3,428,241.00
Sub - total	7,198,241.00		7,198,241.00	3,770,000.00	3,428,241.00
4.0 Bursary and Social Security					
4.1 Primary Schools					
4.2 Secondary Schools	22,778,703.00		22,778,703.00	6,453,100.00	16,325,603.00
4.3 Tertiary Institutions	500,000.00	1,000,000.00	1,500,000.00	134,000.00	1,366,000.00
4.4 Universities	18,000,000.00	3,071,393.00	21,071,393.00	1,285,000.00	19,786,393.00
4.5 Social Security		16,289,655.00	16,289,655.00	0	16,289,655.00
Sub – total	41,278,703.00	20,361,048.00	61,639,752.00	7,872,100.00	53,767,652.00
5.0 Sports					
5.1 sports - magongo primary	2,747,354.00	2,180,818.00	4,928,172.00	2,747,354.00	2,180,818.00
Sub - total	2,747,354.00	2,180,818.00	4,928,172.00	2,747,354.00	2,180,818.00
6.0 Environment					
6.1 Environment	2,747,354.00		2,747,354.00	0.00	2,747,354.00

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – CHANGAMWE CONSTITUENCY

Reports and Financial Statements

For the year ended June 30, 2020

Programme/Sub-programme	Original Budget 2019/2020	Adjustments	Final Budget 2019/2020	Actual on comparable basis 30/06/2020	Budget utilization difference
6.2		195,292.00	195,292.00	0.00	195,292.00
Sub - total	2,747,354.00	195,292.00	2,942,646.00		2,942,646.00
7.0 Primary Schools Projects (List all the Projects)					
7.1kwahola Primary School	800,000.00		800,000.00	800,000.00	0.00
7.2 CHANGAMWE Primary School	5,000,000.00		5,000,000.00		5,000,000.00
7.3 Mikadini Primary School	5,000,000.00	300,000.00	8,000,000.00	3,000,000.00	5,000,000.00
7.4 Magongo Primary School	1,200,000.00		1,200,000.00		
7.5 Kipevu Primary School	5,000,000.00		5,000,000.00		
7.6 St. Lwanga Primary School	1,800,000.00		1,800,000.00	1,800,000.00	
7.7 Umoja Primary School	4,500,000.00		4,500,000.00	2,180,818.00	
7.8 Umoja Primary School	150,000.00		150,000.00		
7.9 Bomu Primary School	150,000.00		150,000.00		150,000.00
8.0 Chaani Primary School	150,000.00		150,000.00		150,000.00
8.1 St. Lwanga Primary School	150,000.00		150,000.00		150,000.00
8.2 Gome Primary School	150,000.00		150,000.00		150,000.00
8.3 Mwingo Primary School	247,500.00	400,000.00	647,500.00		647,500.00
8.4 Mwijabu Primary School		900,000.00	9,000,000.00	9,000,000.00	
8.0 Secondary Schools Projects (List all the Projects)	24,297,500.00	12,400,000.00	36,697,500.00	16,780,818.00	19,916,682.00
8.1 St.Charles Lwanga Secondary School	13,000,000.00	225,000.00	13,225,000.00	13,000,000.00	
8.2CHANGAMWE Girls Secondary School	2,000,000.00	-	2,000,000.00	2,000,000.00	
8.3Airport Secondary School	7,898,420.00	6,750,000.00	14,648,420.00	14,453,421.00	
8.4 Airport Secondary School	2,101,580.00	1,999,310.00	4,100,890.00	2,101,580.00	
8.5 Bomu Secondary School	6,000,000.00	7,368,079.00	13,368,079.00	6,643,079.00	
8.6 CHANGAMWE Girls Secondary School	6,000,000.00	750,000.00	6,750,000.00	6,000,000.00	
8.7 CHANGAMWE Secondary School	1,000,000.00	225,000.00	1,225,000.00	1,000,000.00	
8.8 CHANGAMWE Secondary School	735,475.00	3,000,000.00	3,735,475.00	3,000,000.00	

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – CHANGAMWE CONSTITUENCY

**Reports and Financial Statements
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Programme/Sub-programme	Original Budget 2019/2020	Adjustments	Final Budget 2019/2020	Actual on comparable basis 30/06/2020	Budget utilization difference
8.9 Hamisi High School		49,050.00	49,050.00		
9.0 Mwijabu Secondary School		239,683.00	239,683.00		
9.1 Chaani Secondary School		225,000.00	225,000.00		
Sub - Total	38,7356,475	20,831,122.00	59,566,597.00	48,198,079.00	11,368,518.00
9.0 Tertiary institutions Projects all the Projects (List					
9.1 Ahmed Shahme Technical Training Institute	5,000,000.00	5,000,000.00	10,000,000.00	5,000,000.00	5,000,000.00
Sub - total	5,000,000.00	5,000,000.00	10,000,000.00	5,000,000.00	5,000,000.00
10.0 Security Projects					
10.1 Airport Chief Office	3,000,000.00	-	3,000,000.00	3,000,000.00	-
10.2 CHANGAMWE Police Station	0	1,020,000.00	1,020,000.00	1,020,000.00	-
10.3 D.O'S Office	0	22,000.00	22,000.00	0	0
Sub - total	3,000,000.00	1,042,000.00	4,042,000.00	4,042,000.00	22,000.00
10.2 ROADS	0	86,695.00	86,695.00	0	86,695.00
Sub - Total	0	86,695.00	86,695.00		86,695.00
WATER					
10.3 Water		20,000.00	20,000.00		
Sub - total		20,000.00	20,000.00		
11.0 Acquisition of assets					
11.1 Motor Vehicles (including motorbikes)					
11.2 Construction of CDF office	0.00	15,000,000.00	15,000,000.00	0.00	15,000,000.00
11.3 Purchase of furniture and equipment					
11.4 Purchase of computers					
11.5 Purchase of land					
Sub Total		15,000,000.00	15,000,000.00		15,000,000.00
12.0 Others					
12.1 Strategic Plan	0	514,000.00	514,000.00		514,000.00
12.2 Innovation Hub	0	4,677,027.00	4,677,027.00	0	4,677,027.00

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – CHANGAMWE CONSTITUENCY

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Programme/Sub-programme	Original Budget 2019/2020	Adjustments	Final Budget 2019/2020	Actual on comparable basis 30/06/2020	Budget utilization difference
12.3 Appropriation in Aids (AIA)	0	324,347.00	324,247.00	0	324,347.00
Sub –total		5,515,374.00	5,515,374.00		5,515,374.00
Grand Totals	137,367,724	88,898,518.00	226,266,242.00	97,159,077.61	129,107,164.00

(NB: This statement is a disclosure statement indicating the utilisation in the same format at the Entity's budgets which are programme based. Ensure that this document is completed to enable consolidation by the National Treasury)

XII. SIGNIFICANT ACCOUNTING POLICIES

The principle accounting policies adopted in the preparation of these financial statements are set out below:

1. Statement of Compliance and Basis of Preparation

The financial statements have been prepared in accordance with Cash-basis International Public Sector Accounting Standards (IPSAS) as prescribed by the Public Sector Accounting Standards Board (PSASB) and set out in the accounting policy note below. This cash basis of accounting has been supplemented with accounting for; a) receivables that include imprests and salary advances and b) payables that include deposits and retentions.

The financial statements comply with and conform to the form of presentation prescribed by the PSASB. The accounting policies adopted have been consistently applied to all the years presented.

2. Reporting Entity

The financial statements are for the NGCDF-CHANGAMWE Constituency. The financial statements encompass the reporting entity as specified under section 81 of the PFM Act 2012

3. Reporting Currency

The financial statements are presented in Kenya Shillings (Kshs), which is the functional and reporting currency of the Government and all values are rounded to the nearest Kenya Shilling.

4. Significant Accounting Policies

The accounting policies set out in this section have been consistently applied by the Entity for all the years presented.

a) Recognition of Receipts

The Entity recognises all receipts from the various sources when the event occurs and the related cash has actually been received by the Entity.

Tax Receipts

Tax receipts are recognized in the books of accounts when cash is received. Cash is considered as received when notification of tax remittance is received. (Check if this policy is applicable to entity)

Transfers from the Exchequer

Transfers from the exchequer are recognized in the books of accounts when cash is received. Cash is considered as received when payment instruction is issued to the bank and notified to the receiving entity.

SIGNIFICANT ACCOUNTING POLICIES

External Assistance

External assistance is received through grants and loans from multilateral and bilateral development partners.

Grants and loans shall be recognized in the books of accounts when cash is received. Cash is considered as received when a payment advice is received by the recipient entity or by the beneficiary.

In case of grant/loan in kind, such grants are recorded upon receipt of the grant item and upon determination of the value. The date of the transaction is the value date indicated on the payment advice. A similar recognition criteria is applied for loans received in the form of a direct payment.

During the year ended 30th June 2020, there were no instances of non-compliance with terms and conditions which have resulted in cancellation of external assistance loans.

Other receipts

These include Appropriation-in-Aid and relates to receipts such as proceeds from disposal of assets and sale of tender documents. These are recognized in the financial statements the time associated cash is received.

b) Recognition of payments

The Entity recognises all payments when the event occurs and the related cash has actually been paid out by the Entity.

Compensation of Employees

Salaries and wages, allowances, statutory contribution for employees are recognized in the period when the compensation is paid.

Use of Goods and Services

Goods and services are recognized as payments in the period when the goods/services are paid for. Such expenses, if not paid during the period where goods/services are consumed, shall be disclosed as pending bills.

Acquisition of Fixed Assets

The payment on acquisition of property plant and equipment items is not capitalized. The cost of acquisition and proceeds from disposal of these items are treated as payments and receipts items respectively. Where an asset is acquired in a non-exchange transaction for nil or nominal consideration and the fair value of the asset can be reliably established, a contra transaction is recorded as receipt and as a payment.

A fixed asset register is maintained by each public entity and a summary provided for purposes of consolidation. This summary is disclosed as an annexure to the financial statements.

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
CHANGAMWE CONSTITUENCY**

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SIGNIFICANT ACCOUNTING POLICIES

5. In-kind contributions

In-kind contributions are donations that are made to the Entity in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the Entity includes such value in the statement of receipts and payments both as receipts and as payments in equal and opposite amounts; otherwise, the contribution is not recorded.

6. Cash and Cash Equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at the Central Bank of Kenya and at various commercial banks at the end of the financial year.

7. Accounts Receivable

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. This is in recognition of the government practice where the imprest payments are recognized as payments when fully accounted for by the imprest or AIE holders. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

8. Accounts Payable

For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized on an accrual basis (as accounts payables). This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. This is an enhancement to the cash accounting policy adopted by National Government Ministries and Agencies. Other liabilities including pending bills are disclosed in the financial statements.

9. Pending Bills

Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years. As pending bills do not involve the payment of cash in the reporting period, they recorded as 'memorandum' or 'off-balance' items to provide a sense of the overall net cash position of the Entity at the end of the year. When the pending bills are finally settled, such payments are included in the Statement of Receipts and Payments in the year in which the payments are made.

10. Unutilized Fund

Unutilized funds consist of bank balances in the constituency account and funds not yet disbursed by the Board to the constituency at the end of the financial year. These balances are available for use in the subsequent financial year to fund projects approved in the respective prior financial years consistent with sec 6(2) and sec 7(2) of NGCDF Act, 2015.

SIGNIFICANT ACCOUNTING POLICIES

11. Budget

The budget is developed on a comparable accounting basis (cash basis except for imprest and deposits, which are accounted for on an accrual basis), the same accounts classification basis, and for the same period as the financial statements. The original budget was approved by Parliament on June 2019 for the period 1st July 2019 to 30th June 2020 as required by Law and there was one supplementary adjustment to the original budget during the year. Included in the adjustments are the unutilized funds.

A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

12. Comparative Figures

Where necessary, comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

13. Subsequent Events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30th June 2020.

14. Errors

Material prior period errors shall be corrected retrospectively in the first set of financial statements authorized for issue after their discovery by: i. restating the comparative amounts for prior period(s) presented in which the error occurred; or ii. If the error occurred before the earliest prior period presented, restating the opening balances of assets, liabilities and net assets/equity for the earliest prior period presented.

During the year, errors that have been corrected are disclosed under note 14 explaining the nature and amounts.

15. Related Party Transactions

Related party relationships are a normal feature of commerce. Specific information with regards to related party transactions is included in the disclosure notes.

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
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XIII. NOTES TO THE FINANCIAL STATEMENTS

1. TRANSFERS FROM OTHER GOVERNMENT ENTITIES

Description		2019-2020	2018-2019
		Kshs	Kshs
NGCDF Board			
AIE NO. B 005326	1		43,594,827
AIE NO. B005141	2		40,948,276
AIE NO. B030015	3		12,500,000
AIE NO. B030230	1	-	10,000,000
AIE NO. B30336	2	-	49,094,828
AIE NO. B 06990330	3	-	14,215,000
AIE NO: B 042988			30,000,000
AIE NO: B 047385		4,000,000	
AIE NO: B 041260		18,000,000	
AIE NO: B 104189		10,000,000	
AIE NO: 104214		900,000	
AIE NO: B 104120		54,825,876	
AIE NO: 104258		17,000,000	
AIE NO: B 096545		10,000,000	
TOTAL		114,725,876	200,352,931

2. PROCEEDS FROM SALE OF ASSETS

	2019-2020	2018-2019
	Kshs	Kshs
Receipts from sale of Buildings	-	-
Receipts from the Sale of Vehicles and Transport Equipment	-	-
Receipts from sale of office and general equipment	-	-
Receipts from the Sale Plant Machinery and Equipment	-	-
Total	-	-

NOTES TO THE FINANCIAL STATEMENTS (Continued)

3. OTHER RECEIPTS

	2019-2020	2018-2019
	Kshs	Kshs
Interest Received	-	-
Rents	-	-
Receipts from Sale of tender documents	102,000	97,300
Other Receipts Not Classified Elsewhere (specify)	12,047	-
Total	114,047	97,300

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
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4. COMPENSATION OF EMPLOYEES

	2019-2020	2018-2019
	Kshs	Kshs
Basic wages of temporary employees	1,524,080.00	1,578,031.00
Personal allowances paid as part of salary		
House allowance	300,000.00	325,000.00
Transport allowance	252,000.00	273,000.00
Leave allowance		
Other personnel payments	168,000.00	182,000.00
Employer contribution to NSSF	53,760.00	18,200.00
Pension and other social security contributions (Gratuity)		
Employer Contributions Compulsory national social security schemes		
Total	2,297,840.00	2,376,231

NOTES TO THE FINANCIAL STATEMENTS (Continued)

5. USE OF GOODS AND SERVICES

	2019-2020	2018-2019
	Kshs	Kshs
Committee Expenses	839,000.00	1,380,600.00
Utilities, supplies and services	74,830.00	68,148.00
Electricity	12,150.00	37,800.00
Office rent	1,960,000.00	1,360,000.00
Communication, supplies and services	75,970.00	109,180.00
Domestic travel and subsistence	84,000.00	334,000.00
Printing, advertising and information supplies & services	14,046.00	25,110.00
Rentals of produced assets	172,000.00	146,710.00
Training expenses	–	1,131,000.00
Hospitality supplies and services	42,315.00	37,200.00
Other committee expense	2,301,500.00	3,355,700.00
Insurance costs	-	–
Specialized materials and services	-	–
Office and general supplies and services	215,043.00	591,656.00
Fuel, oil & lubricants	255,172.00	131,500.00
Other operating expenses	-	–
Routine maintenance – vehicles and other transport equipment	151,635.00	24,906.00
Bank service commission and charges	8,940.00	21,365.00
Routine maintenance – other assets	58,700.00	16,000.00
Total	6,265,301.00	8,770,875.00

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
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NOTES TO THE FINANCIAL STATEMENTS (Continued)

6. TRANSFER TO OTHER GOVERNMENT ENTITIES

Description	2019-2020	2018-2019
	Kshs	Kshs
Transfers to National Government entities	-	-
Transfers to primary schools (see attached list)	16,780,818.00	37,780,733.00
Transfers to secondary schools (see attached list)	48,198,079.00	33,777,021.00
Transfers to tertiary institutions (see attached list)	5,000,000.00	-
Transfers to health institutions (see attached list)	-	-
TOTAL	69,978,897.00	71,557,754.00

7. OTHER GRANTS AND OTHER PAYMENTS

Description	2019-2020	2018-2019
	Kshs	Kshs
Bursary – secondary schools (see attached list)	6,453,100.00	27,651,501.00
Bursary – tertiary institutions (see attached list)	1,285,000.00	34,826,070.00
Bursary – special schools (see attached list)	134,000.00	319,000.00
Mock & CAT (see attached list)	-	-
Security projects (see attached list)	4,020,000.00	15,280,000.00
Sports projects (see attached list)	2,747,354.00	2,148,908.00
Environment projects (see attached list)	-	500,000.00
Emergency projects (see attached list)	3,770,000.00	1,100,000.00
Total	18,409,454.00	81,825,479.00

NOTES TO THE FINANCIAL STATEMENTS (Continued)

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8. ACQUISITION OF ASSETS

	2019-2020	2018-2019
	Kshs	Kshs
Purchase of Buildings	-	-
Construction of Buildings	-	10,637,931.00
Refurbishment of Buildings	-	-
Purchase of Vehicles and Other Transport Equipment	-	-
Overhaul of Vehicles and Other Transport Equipment	-	-
Purchase of Household Furniture and Institutional Equipment	-	-
Purchase of Office Furniture and General Equipment	-	-
Purchase of ICT Equipment, Software and Other ICT Assets	-	-
Purchase of computers, printers and other IT equipments	207,586.00	-
Purchase of Specialised Plant, Equipment and Machinery	-	-
Rehabilitation and Renovation of Plant, Machinery and Equip.	-	-
Acquisition of Land	-	-
Acquisition of Intangible Assets	-	-
Total	207,586.00	10,637,931.00

9. OTHER PAYMENTS

	2019-2020	2018-2019
	Kshs	Kshs
Strategic plan	-	-
ICT Hub	-	-
Kalahari Stairs		1,450,000.00
	-	1,450,000.00

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NOTES TO THE FINANCIAL STATEMENTS (Continued)

10A: BANK ACCOUNTS (CASH BOOK BANK BALANCE)

Name of Bank, Account No. & currency	2019-2020	2018-2019
	Kshs	Kshs
	Kshs{30/6/2019}	Kshs{30/6/2018}
Equity bank .a.c no: 120026040478 KSH	53,639,646.00	33,058,594.00
	-	-
	-	-
Total	53,639,646.00	33,058,594.00
10B: CASH IN HAND		
Location 1	-	-
Location 2	-	-
Location 3	-	-
Other Locations (<i>specify</i>)	-	-
	-	-
Total	-	-
<i>[Provide cash count certificates for each]</i>	-	-

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NOTES TO THE FINANCIAL STATEMENTS (Continued)

11: OUTSTANDING IMPRESTS

<i>Name of Officer or Institution</i>	<i>Date Imprest Taken</i>	<i>Amount Taken</i>	<i>Amount Surrendered</i>	<i>Balance</i>
		<i>Kshs</i>	<i>Kshs</i>	<i>Kshs</i>
<i>Name of Officer or Institution</i>	dd/mm/yy	-	-	-
<i>Name of Officer or Institution</i>	dd/mm/yy	-	-	-
<i>Name of Officer or Institution</i>	dd/mm/yy	-	-	-
<i>Name of Officer or Institution</i>	dd/mm/yy	-	-	-
<i>Name of Officer or Institution</i>	dd/mm/yy	-	-	-
<i>Name of Officer or Institution</i>	dd/mm/yy	-	-	-
Total		-	-	-

[Include an annex if the list is longer than 1 page.]

12A. RETENTION

	2019 - 2020	2018-2019
	<i>Kshs</i>	<i>Kshs</i>
Supplier 1	-	-
Supplier 2	-	-
Supplier 3	-	-
	-	-
Total	-	-

[Provide short appropriate explanations as necessary]

12B. GRATUITY DEPOSITS

	2019 - 2020	2018-2019
	<i>Kshs</i>	<i>Kshs</i>
Name 1	-	-
Name 2	-	-
Name 3	-	-
Add as appropriate	-	-
Total	-	-

[Provide short appropriate explanations as necessary]

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
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13. BALANCES BROUGHT FORWARD

	2019-2020	2018-2019
	Kshs	Kshs
	Kshs{1/7/2019}	Kshs{1/7/2018}
Bank accounts	33,058,594.00	9,156,633.00
Cash in hand	-	-
Imprest	-	-
Total	33,058,594.00	9,226,633.00

[Provide short appropriate explanations as necessary]

14. PRIOR YEAR ADJUSTMENTS

	Balance b/f FY 2018/2019 as per Financial statements	Adjustments	Adjusted Balance b/f FY 2018/2019
Description of the error	Kshs	Kshs	Kshs
Bank account Balances	-	-	-
Cash in hand	-	-	-
Accounts Payables	-	-	-
Receivables	-	-	-
Others (<i>specify</i>)	-	2,900,207.00	-
	-	2,900,207.00	-

15. CHANGES IN ACCOUNTS RECEIVABLE – OUTSTANDING IMPREST

	2019 - 2020	2018 - 2019
	KShs	KShs
Outstanding Imprest as at 1 st July 2019 (A)	-	-
Imprest issued during the year (B)	-	-
Imprest surrendered during the Year (C)	-	-
Net changes in account receivables D= A+B-C	-	-

16. CHANGES IN ACCOUNTS PAYABLE – DEPOSITS AND RETENTIONS

	2019 - 2020	2018 - 2019
	KShs	KShs
Deposit and Retentions as at 1 st July 2019 (A)	-	-
Deposit and Retentions held during the year (B)	-	-
Deposit and Retentions paid during the Year (C)	-	-
Net changes in account receivables D= A+B-C	-	-

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NOTES TO THE FINANCIAL STATEMENTS (Continued)

17. OTHER IMPORTANT DISCLOSURES

17.1: PENDING ACCOUNTS PAYABLE (See Annex 1)

	2019-2020	2018-2019
	Kshs	Kshs
Construction of buildings	-	-
Construction of civil works	-	-
Supply of goods	-	-
Supply of services	300,000.00	1,660,000.00
	300,000.00	1,660,000.00

17.2: PENDING STAFF PAYABLES (See Annex 2)

	2019-2020	2018-2019
	Kshs	Kshs
NGCDFC Staff	-	-
Staff Gratuity	1,399,237.00	-
Others (<i>specify</i>)	-	-
	1,399,237.00	-

17.3: UNUTILIZED FUND (See Annex 3)

	2019-2020	2018-2019
	Kshs	Kshs
Compensation of employees	-	-
Use of goods and services	-	-
Amounts due to other Government entities (see attached list)	-	-
Amounts due to other grants and other transfers (see attached list)	-	-
Acquisition of assets	-	-
Others (<i>specify</i>)	-	-
	-	-

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
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NOTES TO THE FINANCIAL STATEMENTS (Continued)

17.4: PMC account balances (See Annex 5)

	2019-2020	2018-2019
	Kshs	Kshs
PMC account Balances (see attached list)	87,575,949.84	100,537,386
	87,575,949.84	100,537,386

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – CHANGAMWE CONSTITUENCY
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ANNEX 1 - ANALYSIS OF PENDING ACCOUNTS PAYABLE

Supplier of Goods or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance 2020	Comments
	a	b	c	d=a-c	
Construction of buildings					
1.					
2.					
3.					
Sub-Total					
Construction of civil works					
4.					
5.					
6.					
Sub-Total					
Supply of goods					
7. Office Rent	3,020,000	2013	2,720,000	300,000	The management will pay the balance when receive administration funds
8.					
9.					
Sub-Total					
Supply of services					
10.					
11.					
12.					
Sub-Total					
Grand Total					

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – CHANGAMWE CONSTITUENCY
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ANNEX 2 - ANALYSIS OF PENDING STAFF PAYABLES

Name of Staff	Job Group	Original Amount	Date Payable Contracted	Amount Paid To-Date	Outstanding Balance 2020	Comments
		a	b	c	d=a-c	
Senior Management						
1.						
2.						
3.						
Sub-Total						
Middle Management						
4.						
5.						
6.						
Sub-Total						
Unionisable Employees						
7.						
8.						
9.						
Sub-Total						
Others (specify)						
Staff Gratuity		1,399,237	30 May 2020	0	1,399,237	
10.						
11.						
Sub-Total		1,399,237			1,399,237	
Grand Total		1,399,237			1,399,237	

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ANNEX 4 – SUMMARY OF FIXED ASSET REGISTER

Asset class	Historical Cost b/f (Kshs) 2018/19	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost (Kshs) 2019/20
Land	0			0
Buildings and structures	10,637,931.00			10,637,931.00
Transport equipment	5,250,616.00			5,250,616.00
Office equipment, furniture and fittings	556,148.00			556,148.00
ICT Equipment, Software and Other ICT Assets	355,510.00	207, 586.00		563,096.00
Other Machinery and Equipment	135,000.00			135,000.00
Heritage and cultural assets				
Intangible assets				
Total	16,935,205.00	207, 586.00	0	17,142,791.00

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ANNEX 5: PMC ACCOUNT BALANCE

PMC	Bank	Account number	Bank Balance 2018/19	Bank Balance 2019/20
Changamwe NG-CDF Sports	Equity	1200270982125	1,886,329.00	1,810,609.00
Mikadini Primary School	Equity	1200266908696	10265.00	810,264.90
Gome Primary School	Equity	1200269370984	1,325,336.00	307,431.00
Kwahola Primary	Equity	1200266821577	4,441,815.00	219,214.90
Portreitz School for the Physically Handicapped	Equity	1200266876422	1,828.00	1,827.90
St. Lwanga Primary School	Equity	1200266876167	1,040,641.00	19,456.50
Kwa Omar Mwadunyo road	Equity	1200266825492	2,999,436.00	158,623.44
Magongo Soweto Road	Equity	1200263612956	2,999,436.00	665.00
Bomu Primary School	Equity	1200262576094	1,389,455.00	296,180.77
Changamwe Primary School	Equity	1200299363474	90,673.00	90,673.00
Mwijabu Primary School	Equity	1200262553498	1,395.00	1,395.00
Portreitz Primary School	Equity	1200262544690	249,780.00	249,780.00
St. Lwanga Full Primary School	Equity	1200262556674	3,770.00	3,770.00
Umoja Primary School	Equity	1200299367342	6,323,722.00	2,561,824.67
Portreitz District Hospital	Equity	1200262183698	4,412,027.00	180,523.00
Chaani Secondary School	Equity	1200262741593	2,520.00	2,520.00
Environment	Equity	1200273294142	595,145.00	595,144.70
Mlolongongo Water	Equity	1200273125179	6,224.00	6,224.10
Chaani Police Post	Equity	1200273215909	32,844.00	32,844.00
Changamwe Chiefs Office Project	Equity	1200272803837	630.00	630.00
Magongo Primary School	Equity	1200266849982	260,208.00	24,677.30
Kipevu Primary School	Equity	1200299291539	2,150,287.00	328,414.04
St. Charles Lwanga secondary school CDF project ac.	Equity	1200262754244	1,213,299.00	13,072,800.45
Changamwe ng-cdf office project	Equity	1200277786196	10,477,095.00	10,477,094.50
Changamwe Ng-CDF footbridge Project	Equity	1200271580382	39,055.00	39,055.00

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PMC	Bank	Account number	Bank Balance 2018/19	Bank Balance 2019/20
Airport Chief's office Project	Equity	1200278570840	2,499,487.00	5,499,487.00
Secondary School Desk project	Equity	1200277748003	1,876,520.00	42,500.00
Changamwe Police Station	Equity	1200272845755	6,386,819.00	962,487.00
School desk project	Equity	1200270613448	2,475,975.00	6,627.00
Kagera, Changamwe, Hodi and Kalahari Project	Equity	1200274229592	1,751,565.00	418,657.00
Floodlights Ng -cdf Project Ac.	Equity	1200276627996	220.00	220.00
Kipevu Chief's Office	Equity	1200273112273	4,939,948.00	487,186.00
Mwijabu Secondary School	Equity	1200260621108	18,996.00	18,996.00
Bomu Secondary School	Equity	1200278643958	7,842,566.00	1,326,774.00
Changamwe Secondary School	Equity	1200298187384	874,100.00	3,582,580.00
AS Mwidani PMC Account	Equity	1200278983143	5,000,000.00	379,390.00
Airport Primary School CDF Project	Co-operative	01141619394600	10,399,582	10,399,583.00
Bomu Secondary School CDF Project	Co-operative	01141619355800	24,540	24,540
Airport Secondary School CDF Project	Co-operative	01141619394600	34,174,315.00	7,902,947.00
Airport Secondary School	Equity	1200279674341	-	8,469,467.00
Hodi, Kagera, Kipevu Matangani	Equity	1200279811548	-	1,370,000.00
Emergency Covid	Equity	1200279958824	-	500,000.00
Changamwe Girls Secondary Schhol	Equity	1200279524780	-	7,441,368.00
Mwingo Primary School	Equity	1200279071660	-	7,451,500.00
Total			100,537,386	87,575,949.00

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PROGRESS ON FOLLOW UP OF AUDITOR RECOMMENDATIONS

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor. We have nominated focal persons to resolve the various issues as shown below with the associated time frame within which we expect the issues to be resolved.

Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Focal Point person to resolve the issue (Name and designation)	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)
	Receipt in bank statement not recorded in cashbook of 31500	This included cash deposit 29,000 from sale of tender had not yet been added and bursary cheque of 2500 which was debited then credited	fam	Not resolved	
	Stale cheque bank reconciliation statements reflect stale cheque ksh 185,361 that has not been written back to cashbook	The stale cheques were reversed and issued to new beneficiary on January 2019	fam	Not resolved	
	Bank reconciliation statements reflect banks charge of 76,600 that were treated as reconciling item instead of being expensed in the year	The bank charged have been approve and discharged on account	fam	Not resolved	