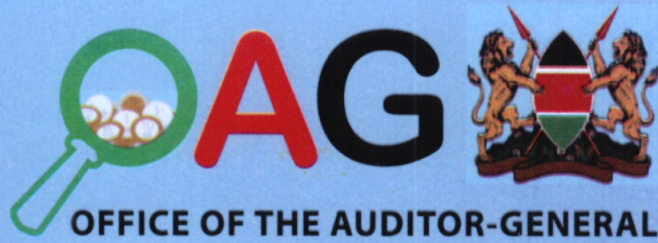


REPUBLIC OF KENYA



Enhancing Accountability

REPORT

NATIONAL ASSEMBLY
PAPERS LAID

DATE: 01 JUL 2025

DAY:

Tuesday

OF

Hon. Kimani Ichung'wa, MP

Leader of Majority

Ann Shibuko

PARLIAMENT
OF KENYA
LIBRARY

THE AUDITOR-GENERAL

ON

THE KENYA HIGH SCHOOL

FOR THE YEAR ENDED

30 JUNE, 2024

NAIROBI CITY COUNTY

Revised 30th June 2024.



THE KENYA HIGH SCHOOL

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE FINANCIAL YEAR ENDED
30TH JUNE 2024

Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector Accounting Standards (IPSAS)



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The Kenya High School
Annual Report and Financial Statements For the year ended 30th June 2024

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1. Acronyms and Definition of Key Terms

A. Acronyms.

ADM	Administration
AGM	Annual General Meeting
BES	Boarding Equipment & Stores
BOM	Board of Management
CBC	Competency Based Curriculum
CEB	County Education Board
CP	Chief Principal
DOS	Director of Studies
DH	Dining Hall
DP	Deputy Principal
EMF	Emergency Medical Fund
EWC	Electricity, Water & Conservancy
FY	Financial Year
FDSE	Free Day Secondary Education
GoK	Government of Kenya
HR	Human Resource
HOD	Head of Department
ID	Identity Card
IPSAS	International Public Sector Accounting Standards
KCSE	Kenya Certificate of Secondary Education
KNEC	Kenya National Examination Council
KSHS	Kenya Shillings
LT&T	Local Travel & Transport
M	Million Kenya Shillings
MIF	Maintenance & Improvement Fund
MOE	Ministry of Education
NTS	Non Teaching Staff

The Kenya High School
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PA	Parents Association
PTA	Parents Teachers Association
P/E	Personnel Emoluments
PFM	Public Finance Management
PSASB	Public Sector Accounting Standards Board
RD	Returned to Drawer
RMI	Repairs Maintenance & Improvement
TIG	Transition Infrastructure Grant
TSC	Teachers Service Commission
SCDE	Sub-county Director of Education
SDPW	State Department of Public Works
SIC	School Infrastructure Committee
SMASSE	Strengthening of Mathematics and Science in Secondary Education

B. Definition of Key Terms

Comparative Year- Means the prior period

Accrued Income - revenue that has been earned, but has yet to be received

Accrued Expenditure - expense recognized as incurred but not yet paid

Prepaid Fees - Income received in advance for subsequent periods

Cash basis accounting - recognizes income when it is received and expenses when they are paid for.

Modified cash basis - combining elements of two major accounting methods: cash and accrual

Adjustment to cash basis - Means to subtract accrued income or expense and to add or reduce actual cash for receivables and payables respectively

Payables - represents money that the school owes to suppliers and other creditors

Receivables - represents a money owed to the school by students and other debtors

Creditors - A person to whom money is owed

Debtor - A person who owes money

Deficit - Excess of income over expenditure

Surplus - Excess of expenditure over income

2. Key School Information and Management

(a) Background information

The school is domiciled in Kenya and its operations are governed under the Basic Education Act, 2013. It is in **Nairobi County, Westlands Sub-County**.

The school was registered in December, 2019 under registration number **47S30000776** and is currently categorized as a National public school established, owned or operated by the Government.

The school is a girls boarding school and had **1,906** number of students as at 30th June 2024. It has 34 streams and 85 teachers of which 13 teachers are employed by the School Board of Management and 72 posted by TSC.

(b) School Board of Management - Board Members

The School Board of Management established under Section 55 of the Basic Education Act, 2013; is composed of the following members:

Ref:	Name of Board Member	Designation	Date of appointment
1	Canon Phillip Njuki	Chairman - Sponsor	5th May, 2022
2	Ms. Virginia Wahome	Secretary – Chief Principal	5th January, 2023
3	Judge Lee Muthoga	Member - Sponsor	5th May, 20-22
4	Arch. Silvester Muli	Member	5th May, 2022
5	Dr. Bor Koech	Member	5th May, 2022
6	Mr. Moses Nyakiongora	Member	5th May, 2022
7	Arch. Simon Kahinga	Member	October, 2022
8	Eng. Phillip Gichuki	Member – Rep CEB	5th May, 2022
9	Theophilus Kanuna	Member Rep Teachers	February 2023
10	Dr. Lily Musinga	Member - Sponsor	5th May, 2022
11	Mrs. Victoria Nzau	Member - Community	5th May, 2022
12	Dr. Irene Inwani	Member Special Needs	5th May, 2022
13	Dr. Skitter Mbugua	Member	5th May, 2022
14	Vicky N. Motingori (President)	Students' Representative	1st July, 2023

The functions of the School Board of Management are to:

- Promote the best interests of the School and ensure its development.
- Promote quality education for all pupils in accordance with the standards set under the Basic Education Act, of 2013.
- Ensure and assure the provision of proper and adequate facilities for the School.
- Manage the School's affairs in accordance with the rules and regulations governing occupational safety and health.
- Advise the County Education Board on the staffing needs of the School.
- Determine cases of pupils' discipline and make reports to the CEB.
- Prepare comprehensive termly report on all areas of its mandate and submit the report to CEB.
- Administer and manage the resources of the School.
- Receive, collect and account for any funds accruing to the institution in accordance with Article 226 (1) (a) of the Constitution of Kenya, Section 81 of the Public Finance Management Act, 2012 and the Fourth Schedule para 21 and 23 of the Basic Education Act, 2013.

(c) Committees of the Board

Ref:	Name of Committee	Names of Members	Designation	Number of meetings attended during the year
1	B.O.M. Executive Committee	1. Canon Philip Njuki 2. Judge Lee Muthoga 3. Ms. Virginia Wahome 4. Dr. Priscillah Bor 5. Dr. Lily Musinga 6. Mr. Moses Nyakiongora	- Chairman BOM - BOM Member - Principal/Secretary BOM - PA Chair - BOM Member - BOM Member	8
2	Finance, Audit, Procurement and General purposes Committee	1. Canon P. Njuki 2. Moses Nyakiongora 3. Judge Lee Muthoga 4. Mrs. Victoria Nzau 5. Arch. Simon Kahinga 6. Dr. Irene Inwani 7. Dr. Skitter Mbugua 8. Dr. Priscilla Bor 9. Ms. Virginia Wahome 10. Mrs. Irene Omangi	- Chairman BOM - BOM Member - BOM Member - BOM Member - PA Treasurer - BOM Member - BOM Member - PA Chairperson - C. Principal - D/Principal Admin	3

**The Kenya High School
Annual Report and Financial Statements For the year ended 30th June 2024**

4	Academic Committee	<ol style="list-style-type: none"> 1. Dr. Priscillah Bor 2. Ms. Virginia Wahome 3. Dr. Irene Inwani 4. Mrs. Victoria Nzau 5. Mr. Simon Kahinga 6. Mrs. J. F. Nyasya 7. Mr. Theophilus Kanuna 8. Mrs. Irene Omangi 9. Faith Riungu 	<ul style="list-style-type: none"> - PA Chairperson - Chief Principal - BOM Member - BOM Member - BOM Member - PA Member - D.O.S. - D/Principal Admn. - P.A. Member 	1
5	SIC	<ol style="list-style-type: none"> 1. Judge Lee Muthoga 2. Canon Philip Njuki 3. Ms. Virginia Wahome 4. Dr. Priscillah Bor 5. Mrs J. Nyasya 6. Arch. Silvester Muli 7. Ms. Rosa Mbuno 8. Mr. Moses Nyakiongora 9. Public Works Representative 	<ul style="list-style-type: none"> - Chairman/BOM Member - BOM Chair/Member - Principal/Secretary - PA Chair/Member - D/Principal/Secretary - Member - S.C.D.E. - Member 	18
6	Discipline Committee	<ol style="list-style-type: none"> 1. Dr. Lily Musinga 2. Ms. Irene Omangi 3. Dr. Irene Inwani 4. Mrs. Jane Munuhe 5. Mrs. Fridah Ndambuki 	<ul style="list-style-type: none"> - Chair/BOM Member - Deputy P./Member - Teacher / Member - Member - Member 	2
7	Tender Adhoc Committees (during the year)	<ol style="list-style-type: none"> 1. Jane faith Nyasya 2. Teresia Maina 3. Theophilus Kanuna 4. Damaris Keli 5. Rose Mwendar 6. Mary Ncube 7. Rose Muturi 8. David Mukundi 9. Ronald Too 10. Mathew Osoro 11. Sarah Nyoro 12. Paul Chege 13. Jemimah Manthi 14. Andrew Momanyi 	<ul style="list-style-type: none"> - D/Principal Academics - Teacher - DOS -Boarding Mistress -Teacher -Teacher -Teacher -Teacher -Teacher -Teacher -Procurement Officer -Bursar -Accounts Clerk -Head Matron -ICT Techncian 	

The Kenya High School
Annual Report and Financial Statements For the year ended 30th June 2024

(d) School operation Management

For the financial year ended 30th June, 2024 the School's day-to-day management was under the following persons:

Ref:	Designation	Name	Identification
1	Chief Principal	Ms. Virginia Wahome	TSC No. 324535
2	Deputy Principal - Admimistration	Ms. Irene Omangi (July 2023-March 2024) Ms. Phylis Wachiori (April 2024-June 2024)	TSC No. 205759 TSC No. 348126
3	Deputy Principal - Academics	Mrs. JaneFaith Nyasya	TSC No. 291744
4	School Bursar	Ms. Sarah Nyoro	ICPAK No. 4550
5	Director of Studies	Mr. Theophilas Kanuna	TSC. No. 508457
6	Boarding Mistress	Mrs. Damaris Keli	TSC No. 390156

(e) Schools contacts

Post Office Box: 30035 -00100 GPO NAIROBI
Telephone: 0724 253920
E-mail: kenyahigh@gmail.com
Website: www.kenyahighschool.ac.ke

(f) School Bankers

Name of Bank: Co-operative Bank of Kenya
Branch: Lavington Mall
Postal Address. 48231-00100 Nairobi
Email: lavingtonmallbr@co-opbank.co.ke

Name of Bank: Kenya Commercial Bank
Branch: Kipande House
Postal Address. 30012-00100 Nairobi
Email: kipandehouse@kcbgroup.com

Name of Bank: Equity Bank
Branch: Kilimani Supreme
Postal Address. 10785-00100 Nairobi

(g) Independent Auditors

Office of the Auditor General
Anniversary Towers, University Way
P.O. Box 30084
GPO 00100
Nairobi, Kenya

3. Summary Report of Performance of The School

The following is a summary report of the performance of the school against the set performance evaluation criteria:

a) Financial performance:

(i) Surplus/ deficit for the year and a comparison of the same for the last three years

The school closed the financial year with an overall deficit of **Kshs. 5.4M** despite making a surplus in income generating operations.

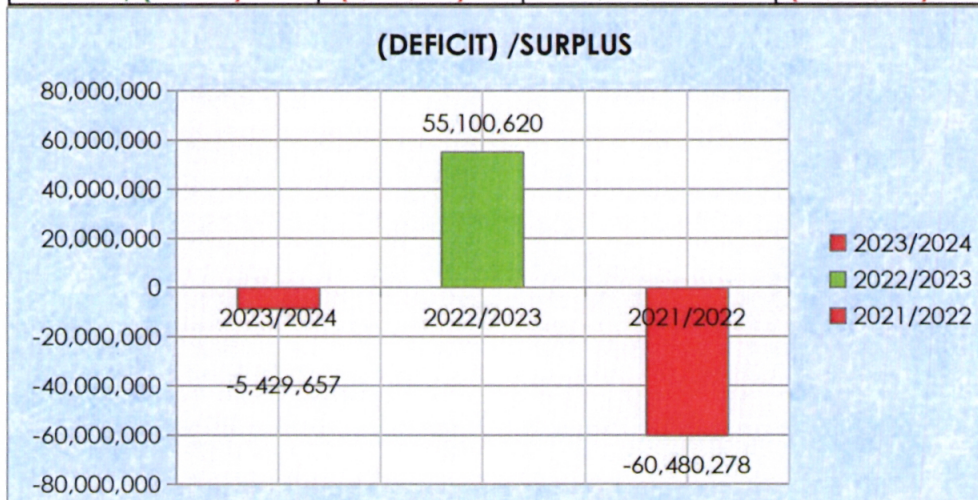
During the year the school posted declining GoK capitation grants and school fees.

In the previous FY 2022/2023 the school had reserved Kshs. 55M in accumulated funds and this had been contributed by Infrastructure funds received towards close of that year Kshs. 22.4M and International trips funds.

The Infrastructure projects paid from capitation grants and TIG and International Trips contributed Kshs. 19.6M to the deficit that arose from expending funds for TIG and International trips received in the previous financial Year 2022/2023 and of which commitments were made in the current year 2023/2024 thus spending from the accumulated funds where the funds had been reserved.

In Year 2021/2022 the school had spent from accumulated funds reserved for completion of ongoing projects, science technology centre, staff houses and academic programmes.

YEAR	2023/2024 Kshs.	2022/2023 Kshs.	2021/2022 Kshs.
Total Income	322,861,297	332,833,714	266,037,508
Total Expenditure	328,290,954	277,733,094	326,517,786
SURPLUS / (DEFICIT)	(5,429,657)	55,100,620	(60,480,278)



The Kenya High School
Annual Report and Financial Statements For the year ended 30th June 2024

(ii) Capitation grants from the Ministry of Education for the last three years

DESCRIPTION	2023/2024 Kshs.	2022/2023 Kshs.	2021/2022 Kshs.
Capitation grants for Tuition	4,327,902	4,385,850	4,948,220
Capitation grants for Operations	14,150,323	12,914,625	13,738,997
Capitation grants for Infrastructure (TIG & MIF)	7,631,020	26,484,000	22,831,500
TOTAL CAPITATION GRANTS	26,109,245	43,784,475	41,518,717

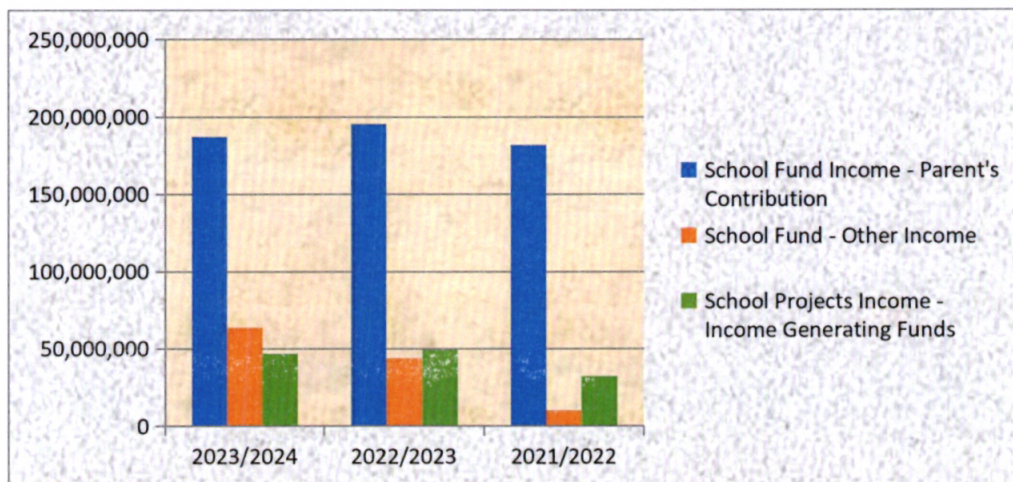
During the FY 2023/2024 the school received Kshs. 26.1M for capitation grants which was 40% less previous year funding. The school was not awarded funds for TIG in the current year.

In the previous financial periods, the school had received TIG funds Kshs. 20M in 2022/2023 and Kshs. 15M in FY 2021/2022.

(iii) A three-year overview of growth of other income(s) earned by the school.

The school had other income from parents contributions in form of school fees, Other incomes from chapel collections, clubs, welfares, international exchanges, interest income from fixed and call deposits and sale of tenders and income generating projects as below;

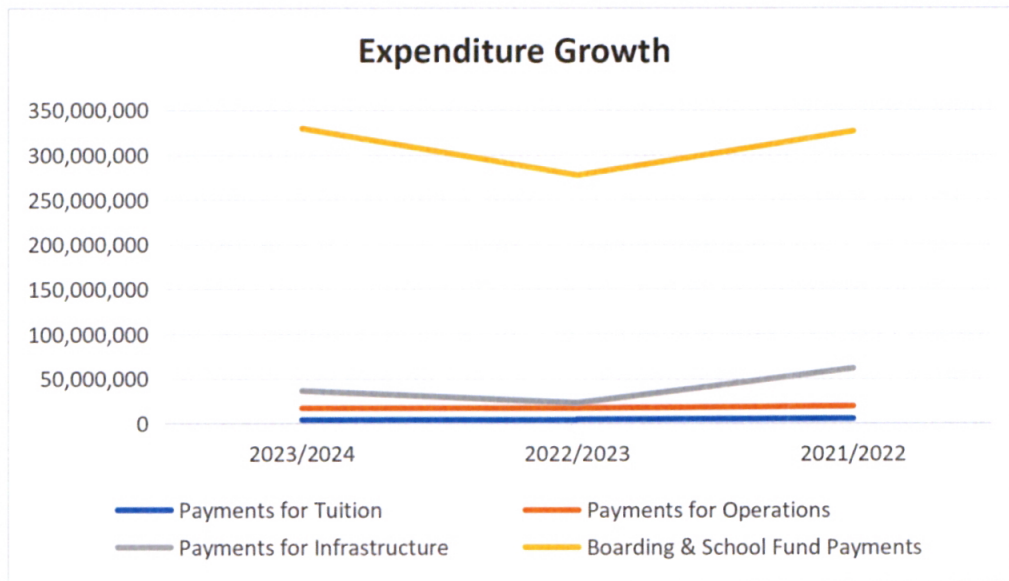
Description / Year	2023/2024 Kshs.	2022/2023 Kshs.	2021/2022 Kshs.
School Fund Income - Parent's Contribution	187,932,202	195,722,508	181,911,603
School Fund - Other Income	108,819,849	93,326,731	42,607,188
Total	296,752,051	289,049,240	224,518,791



The Kenya High School
Annual Report and Financial Statements For the year ended 30th June 2024

(iv) A three-year overview of growth in expenditure of the school

YEAR	2023/2024	2022/2023	2021/2022
Payments for Tuition	3,664,543	4,339,805	5,207,804
Payments for Operations	13,690,409	13,018,417	14,274,367
Payments for Infrastructure	19,073,219	5,582,890	41,884,135
Boarding & School Fund Payments	291,862,782	254,791,982	265,151,481
TOTAL EXPENDITURE	328,290,954	277,733,094	326,517,787



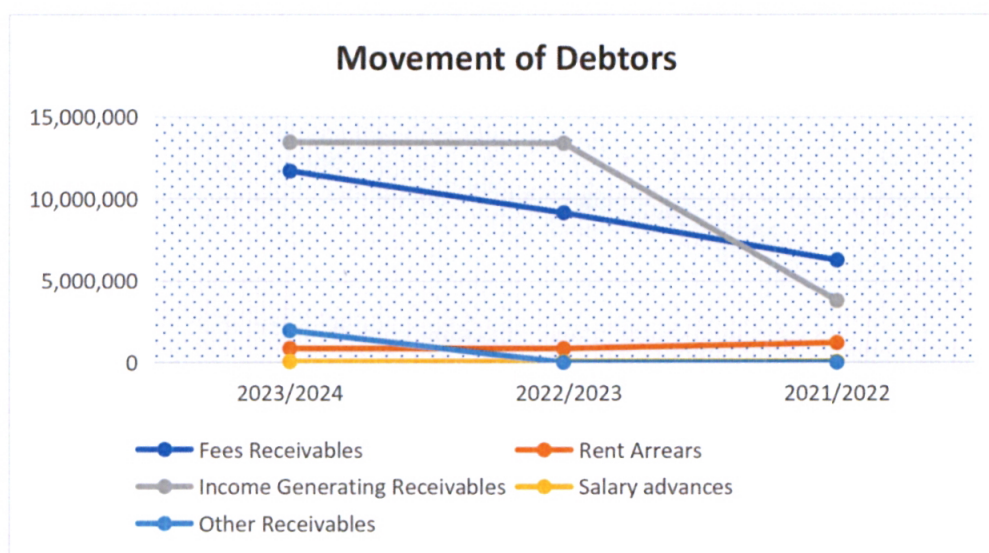
The average expenditure is Kshs. 311,347,549 p.a. for the school with boarding and school fund payments being the highest expenditure.

Infrastructure payments are dependent of GoK support for infrastructural development and depend on project being financed. During the year, the school was completing Science Laboratories and Technology Centre.

The expenditure is constant for Operations and Tuition over the three years.

(v) Movement of debtors of the school over the last three years

	2023/2024	2022/2023	2021/2022
Fees Receivables	11,689,851	9,138,534	6,250,209
Rent Arrears	875,215	869,690	1,225,690
Income Generating Receivables	13,451,262	13,380,722	3,775,603
Salary advances	72,360	63,610	52,060
Other Receivables	1,942,319	-	-
TOTAL	<u>28,031,007</u>	<u>23,452,556</u>	<u>11,303,562</u>



Debtors for the year ended 2023/2024 is 20% higher than the previous year due to other receivables comprising of miscellaneous income receivables and outstanding imperests and deposits.

The fees receivbles have steadily risen as the population rises and the fees arrears recoveries are at 96% in the subsequent year.

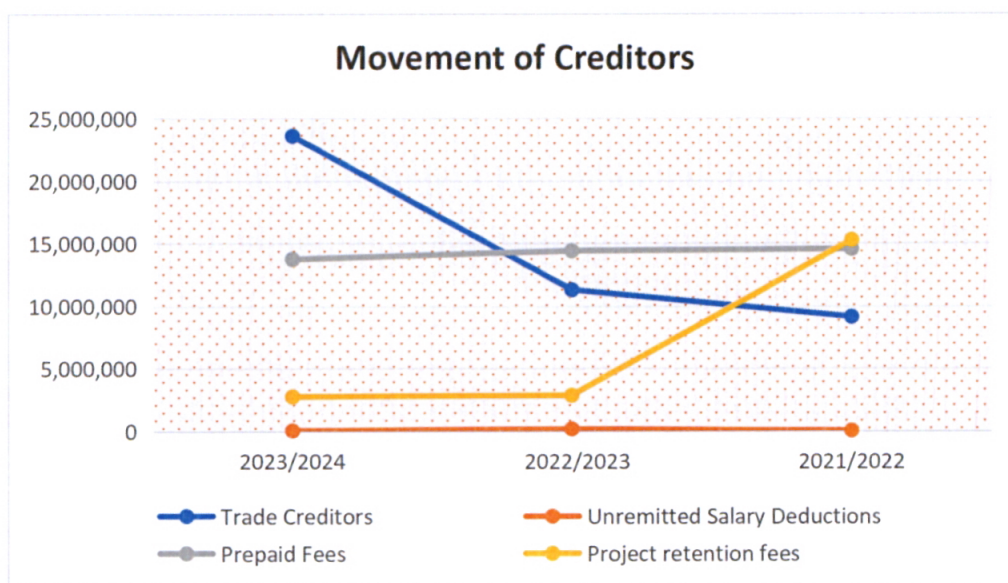
Income generating receivables for the highest ratio of receivables mainly comprising of hired facilities by KNEC for annual marking exercise.

Salary advances and rent arrears have remained constant in the three years under review.

The Kenya High School
Annual Report and Financial Statements For the year ended 30th June 2024

(vi) Movement of creditors of the school over the last three years

	2023/2024	2022/2023	2021/2022
Trade Creditors	23,586,595	11,308,197	9,135,082
Un remitted Salary Deductions	88,573	216,448	65,570
Prepaid Fees	13,770,571	14,438,614	14,569,676
Project retention fees	2,802,605	2,904,841	15,309,961
TOTAL	<u>40,248,344</u>	<u>28,868,100</u>	<u>39,080,289</u>



During the year the payables increased by 40% and trade Creditors formed the most part of the payables.

Project retention fees were highest in Year 2021/2022 and were for completed Modern Dining Hall. In Year 2023/2024 the school was holding retention fees for contractors in the Science Laboratory project.

Un-remitted deductions and prepaid fees remained constant.

The Kenya High School
Annual Report and Financial Statements For the year ended 30th June 2024

b) Teacher Student ratio:

The student population was 1906 and teachers were 85 giving a ratio of 1 teacher for 23 students as at 30th June, 2024.

(i)Transfers/Retirement: There were 4 TSC Teachers transfers during the Year and 1 Retiree during the period.

(ii)Postings /Recruitments: The TSC posted 10 teachers and the BOM 13 recruited teachers during the Year

(iii)Teacher/Subject Distribution: The total teaching staff was 85 Teachers. 72 Teachers were posted by TSC and BOM 13 Teachers, distributes as below;

SUBJECT	NO. OF TEACHERS POSTED BY T.S.C.	REQUIREMENT	SHORTAGE
English	10	11	1
Kiswahili	8	11	3
Mathematics	7	10	3
Chemistry	8	9	1
Physics	4	6	2
Biology	9	10	1
History	3	6	3
Geography	4	5	1
C.R.E.	5	5	NIL
I.R.E.	1	1	NIL
Business Studies	4	5	1
Agriculture	1	2	1
Home Science	3	3	NIL
Computer	1	2	1
Music	0	1	1
French	1	1	NIL
German	1	1	NIL
Art	1	1	NIL
P.E.	1	1	NIL

The Kenya High School
Annual Report and Financial Statements For the year ended 30th June 2024

(c) Mean score in the 2023 K.C.S.E:

The mean Score for Year 2023 K.C.S.E was **9.956 (B+)** an improvement of 0.002 compared to Year 2022 KCSE performance.

The summary performance for the last 3 academic years is tabulated as below;

Year/ Grade	2023	2022	2021	Remarks
A	36	41	64	
A-	118	102	130	
B+	106	91	70	
B	65	59	36	
B-	42	28	18	
C+	9	17	12	
C	5	6	1	
C-	1	2	1	
D+	1	0	0	
D	0	0	0	
D-	0	0	0	
E	0	0	0	
Mean Score	9.956	9.954	10.425	
Improvement/Decline	0.0002	0.471	0.115	
University Entry	376	338	330	
Number of Students	383	346	332	

(d) Number of Candidates in the 2021-2023 KCSE:

The number of candidates who sat for K.C.S.E. between Year 2021 and Year 2023 is tabulated as below;

Year	Number of candidates
2021	332
2022	346
2023	383

The Kenya High School
Annual Report and Financial Statements For the year ended 30th June 2024

(e) The Capacity of the school

The school had 1906 students in the year ending 30th June, 2024.

The following are the facilities vis a viz the number of students;

Facility	Number Available	Number In use	Holding Capacity	Current Capacity	Requirement	Remarks
Classrooms	34	34	45 students	56 Students	8 classrooms	Currently the classrooms are over-congested with each holding 11 to 15 more students with no proper movement inside the classes
Science Laboratories	8	6	50 Students	56 Students	Equipping of 2 laboratories	The school has a newly constructed science lab block. 2 new science laboratories labs have not been equipped.
Dining Hall	1	1	1500 Students	1906 Students	Extension of DH	The capacity of the new dining hall could not hold 2000 as per the project proposal. Due to the congestion the school changed the meals to 2 shifts.
Computer Laboratories	5	3	260 Students	300 students	Equipping of 2 computer labs with a capacity of 110 computers	2 computer labs with a capacity of 110 computers require to be equipped. 1 is a new lab of 70 machines and 1 old lab has 40 obsolete machines.
Home science Labs	3	3	60 Students	130 Students	2 labs fully equipped	The school requires more Home-science laboratories equipped with cookers and sewing machines to accommodate the current student population
Art room	1	1	10 students	10 students	0	Adequate
CBC Classrooms	2	0	50 students	11-46 students	0	Currently being used for teaching special subjects
Staff room	1	1	50 Teachers	85 Teachers	Staffroom extension for 100 teachers	Currently the Teachers are occupying students library

The Kenya High School
Annual Report and Financial Statements For the year ended 30th June 2024

Facility	Number Available	Number In use	Holding Capacity	Current Capacity	Requirement	Remarks
Dormitories	10	10	1000 Students	1906 Students	2 Dormitories	Each dormitory is holding 91 students in excess and the dormitories are over congested. The bathrooms and toilets in dorms are also not enough. The school requires 2 new dormitory blocks that can accommodate excess students. In the meantime, the school has converted staff houses annexed to the dormitories to create accommodation spaces for students.
Library	1	1	350 Students	600 Students	Relocation of Teachers to create space in the library	Library space is available upstairs but currently being occupied by HODs. Departmental offices required and furnishing of the library
Lecture Theatre			150 Students	600 students	Lecture Hall to accommodate 700 students	The school uses the old dining hall for lecture as the current facility is not adequate to host a stream
Toilets	75	75	20 students per toilet cubicle	29 students per toilet cubicle	20 toilets	Currently the school requires additional 20 toilets in tuition area.
Sanatorium	1 with 27 beds-ward	1	27 ward beds			Adequate
Swimming Pool	1 (33m*14m) With 2 changing rooms, 2 showers and 2 toilets	1	1 (33m*14m) With 2 changing rooms, 2 showers and 2 toilet	1 (33m*14m) With 2 changing rooms, 2 showers and 2 toilets	Expansion of pool to (50m* 25m) With 10 washrooms, 10 shower and 4 changing rooms	The swimming pool needs to be expanded to Olympic size and the number of changing rooms, showers and toilets added to serve at least 2 classes at the same time
Teaching Staff departmental Offices	5	5	40 Teachers	85 Teachers	5	The school needs additional departmental offices enough to hold 100 Teachers

The Kenya High School
Annual Report and Financial Statements For the year ended 30th June 2024

c) Development projects carried out by the school:

Projects	Source of funds	Status	Initial Cost (Kshs)	Amount Spent (Kshs)	Expected completion time
Science Technology Centre Phase I	TIG/MIF/PARENTS	Handed Over	114,630,840	104,023,753	Exceeded completion period
Science Technology Centre Phase II	TIG/MIF/PARENTS	Not completed	36,870,076	27,399,401	Exceeded completion period
Science Technology Centre Phase (Completion LOT 1)	TIG/MIF	Ongoing	4,557,505	3,025,216	August 2024
Science Technology Centre Phase (Completion LOT 3)	TIG/MIF	Ongoing	3,675,400	1,872,075	August 2024
Total Contracted			159,733,821	136,320,445	



School Principal

4. Statement of School Management Responsibility

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, each National Government School shall prepare financial statements in respect of that school. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed by the Public Sector Accounting Standards Board (PSASB) of Kenya from time to time.

Schedule 4 (Section 23) of the Education Act, 2013 requires the Board of Management of a public institution of basic education to keep all proper books and records of accounts of the income, expenditure, and assets of the institution.

The Board of Management of **Kenya High School** accepts responsibility for the school's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS).

The Board of Management is of the opinion that the school's financial statements give a true and fair view of the state of the school's transactions during the financial year ended **30th June, 2024**, and of the school's financial position as at that date.



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Name: Canon Philip Njuki

Designation: Chairman, School Board of Management

Date: 17th April, 2025

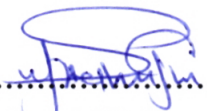


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Name: Virginia Wahome

Designation: School Principal & Secretary to Board of Management

Date: 17th April, 2025



.....

Name: Sarah W. Nyoro

Designation: Bursar/ Finance Officer

Date: 17th April, 2025

REPUBLIC OF KENYA

Telephone: +254-(20) 3214000
Email: info@oagkenya.go.ke
Website: www.oagkenya.go.ke



HEADQUARTERS
Anniversary Towers
Monrovia Street
P.O Box 30084-00100
NAIROBI

Enhancing Accountability

REPORT OF THE AUDITOR-GENERAL ON THE KENYA HIGH SCHOOL FOR THE YEAR ENDED 30 JUNE, 2024 – NAROBİ CITY COUNTY

PREAMBLE

I draw your attention to the contents of my report which is in three parts:

- A. Report on Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements;
- B. Report on Lawfulness and Effectiveness in the Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure the Government achieves value for money and that such funds are applied for the intended purpose; and,
- C. Report on Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, risk management environment and internal controls, developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

A Qualified Opinion is issued when the Auditor-General concludes that, except for material misstatements noted, the financial statements are fairly presented in accordance with the applicable financial reporting framework. The Report on Financial Statements should be read together with the Report on Lawfulness and Effectiveness in the Use of Public Resources, and the Report on Effectiveness of Internal Controls, Risk Management and Governance.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012, and the Public Audit Act, 2015. The three parts of the report when read together constitute the report of the Auditor-General.

REPORT ON THE FINANCIAL STATEMENTS

Qualified Opinion

I have audited the accompanying financial statements of The Kenya High School – Nairobi City County set out on pages 1 to 26, which comprise the statement of financial

assets and financial liabilities as at 30 June, 2024 and the statement of receipts and payments, statement of cash flows and statement of comparison of budget and actual amounts for the year then ended and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effect of the matters described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of The Kenya High School as at 30 June, 2024 and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Modified-Cash Basis) and comply with the Basic Education Act 2013 and the Public Finance Management Act, 2012.

Basis for Qualified Opinion

1. Deposit in the Bank not Recorded in Cash Book

The statement of assets and Liabilities reflects bank balances of Kshs.76,564,758 as disclosed in Note 10 to the financial statement. However, review of the bank reconciliation as 30 June, 2024 revealed unallocated revenue amounting to Kshs.9,043,537 deposited in the bank accounts and not yet recorded in the cashbook.

In the circumstances, the accuracy and completeness of bank balance of Kshs.76,564,758 could not be confirmed.

2. Long Outstanding Receivables

The statement of assets and liabilities reflect accounts receivables balance of Kshs.28,031,007 as disclosed in Note 13 to the financial statement. Included in the balance are receivables amounting to Kshs.907,053 which had been outstanding for more than one year. However, there was no policy on the impairment of long outstanding arrears casting doubt on the fair statement of the accounts receivables balance.

Although Management has explained that a total of Kshs.26,388,413 had been recovered as at the time of the audit in April 2025, the recoverability of the balance of Kshs.1,642,594 was uncertain and could not be confirmed.

The audit was conducted in accordance with International Standards for Supreme Audit Institutions (ISSAIs). I am independent of The Kenya High School Management in accordance with ISSAI 130 on the Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Key Audit Matters

Key audit matters are those matters that, in my professional judgement, are of most significance in the audit of the financial statements. Except for the matters described in the Basis for Qualified Opinion section, I have determined that there are no other key audit matters to communicate in my report.

Other Matter

Unresolved Prior Year Matters

In the audit report of the previous year, several issues were raised under Report on Lawfulness and Effectiveness in Use of Public Resources and Report on Effectiveness of Internal Controls, Risk Management and Governance. However, the Management has not resolved the issues or given any explanation for the failure to resolve them

Other Information

The Board of Management is responsible for the other information set out on page v to xix which comprise of Key School Information and Management, Summary Report of Management and the Statement of School Management Responsibility. The Other Information does not include the financial statements and my audit report thereon.

In connection with my audit on the school's financial statements, my responsibility is to read the other information and in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit or otherwise appears to be materially misstated. If based on the work I have performed, I conclude that there is a material misstatement of this Other Information, I am required to report that fact. I have nothing to report in this regard.

My opinion on the financial statements does not cover the Other Information and accordingly, I do not express an audit opinion or any form of assurance conclusion thereon.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN THE USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the effect of the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in the Use of Public Resources section of my report, I confirm that nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

Under Funding of Capitation Grants

The statement of receipts and payments reflects capitation grants for tuition, operations and infrastructure amount of Kshs.4,327,902, Kshs.14,150,323 and Kshs.7,631,020 as

disclosed in Notes 1, 2 and 3 respectively to the financial statements all totalling Kshs.26,109,245. During the financial year, NEMIS reported a total number of 1,750 students while the enrolment records provided by the school indicated a total number of 1,906 students, resulting to an unexplained variance of 156 students. The approved budget had allocated FDSE grant of Kshs.18,869 per student as per the circular no. MOE.HQS/3/10/18/ (112) dated 15 November, 2022 resulting to a total budget of Kshs.33,808,970. However, the NEMIS disbursement reflected a total of Kshs.25,321,026 resulting to an underfunding of capitation grants by an amount of Kshs.7,699,724.

In the circumstances, effective service delivery and operations of the school may be adversely affected by the under-funding.

1. Late Transfer of Infrastructure Funds from Operations Bank Account

The statement of receipts and payments reflects infrastructure grants for maintenance and improvement of the school's facilities amount of Kshs.7,631,020 as disclosed in Note 3 to the financial statements. However, only Ksh.5,563,000 was transferred to infrastructure account as at 30 June, 2024, leaving a balance of Kshs.2,068,020 which was later transferred on 8 July, 2024. Further, the funds were transferred from the operation account between 18 (eighteen) to 33(thirty-three) days from the date of receipt. This was contrary to The Ministry of Education Circular Ref. No: MOE.HQS/3/13/3 dated 16 June, 2021 which directed that infrastructure grants as well as maintenance and improvement funds should be transferred to the school infrastructure account within fifteen (15) days upon receipt of the funds in the operations account.

In the circumstance, the school Management breached the ministry of education circular.

2. Lack of Valuation Report and Registration of Lease.

The statement of receipts and payments reflects School fund-other income balance of Kshs.108,819,849 as disclosed in Note 5 to the financial statements. Included in the amount is Kshs.2,950,000 in respect of lease income. However, the school did not provide valuation report from Chief Government registrar and registration of lease with Ministry of Lands upon execution and a copy submitted to the National Treasury contrary to the requirements of circular No. 9 of the National Treasury dated 18 January, 2024 on seeking approval to lease public assets.

In the circumstance, the value for money on the leased asset at a cost of Kshs.2,950,000 could not be confirmed.

3. Unapproved Fees on Parents Association Support Programme

The statement of receipts and payments reflects school fund income - parents' contributions amount of Kshs.187,932,202 as disclosed in Note.4 to the financial statements which includes PTA Support Programme amount of Kshs.48,168,241 as reflected in computer fund, medical and emergency medical fund, outsourced service fund and project funds. However, examination of the records revealed that the school charged an amount of Kshs.25,500 per student to support the programme which had not been approved by the Ministry of Education through the County Education Board. This

was contrary to Government Circular No. MOE.HQS/3/10/18/ (112) dated 15 November, 2022 on guidelines on implementation of Free Day and Secondary Education programme which stipulates that a parent will only pay for school uniforms, boarding related costs as reflected in the boarding fee structure.

In addition, whereas the Ministry of Education proposed fee payable by the parents to be Kshs.53,554, the school charged a fee of Kshs.104,483 being Kshs.50,929 over and above the prescribed fee per student.

In the circumstances, Management is in breach of the Government Circular.

4. Irregular Transfer of Funds to Kenya Secondary Schools Heads Association

The statement of receipts and payments reflects boarding and school fund payments amount of Kshs.291,862,782 as disclosed in Note 9 to the financial statements. Included in the expenditure is activity expense amounting to Kshs.4,752,269 which further included an amount of Kshs.1,455,980 transferred to Kenya Secondary School Heads Association (KESSHA). However, KESSHA is a welfare organization that draws its membership from School Principals only. The organization is not defined in Government Funding system and there is no assurance that it has implemented effective, efficient, and transparent financial management and internal control systems to manage the funds transferred by schools.

In the circumstances, value for money transferred to KESSHA amounting to Kshs.1,455,980 could not be confirmed.

5. Irregular Procurement of Cleaning Services

The statement of receipts and payments reflects boarding and School fund expense of Kshs.291,862,782 as disclosed under Note 9 which includes outsourced services of Kshs.11,765,400 which further include expenditure of Kshs.5,030,000 paid for provision of cleaning services. However, the following irregularities were observed;

- i. Review of tender evaluation committee report signed on 22 June, 2023 revealed that the evaluators did not conduct technical and financial evaluation contrary Regulation 76. (1) of Public Procurement and Asset Disposal Regulations 2020.
- ii. Review of notification letters to the unsuccessful tenderer revealed that the management notified unsuccessful bidders without disclosing the successful tenderer and contract price disregarding provisions of Public Procurement and Disposal Act 2015 which requires the accounting office disclose the successful bidder to the unsuccessful tenderer.

In the circumstances, Management is in breach of the law.

6. Irregular Procurement of Security Services

The statement of receipts and payments reflects boarding and School fund expenses amount of Kshs.291,862,782 which consists of Kshs.11,765,400 in respect to outsource services as disclosed in Note 9 to the financial statements. Included in the amount is expenditure of Kshs.4,210,690 paid to security services. However, the following irregularities were noted;

- i. Review of evaluation report revealed that the committee recommended an award to a security firm at a monthly rate of Kshs.340,000. However, evaluation committee report signed 22 June, 2023 revealed that the evaluators did not conduct technical and financial evaluation.
- ii. The Management entered into a contract agreement with the firm on 20 July, 2023 for provision of security services at a contract price of Kshs.340,000. However, review of payment vouchers revealed that supplier was paid higher rate of Kshs.810,690 leading to an overpayment of Kshs.470,690. No documented evidence was provided to support that evaluation committee considered price variations.

In the circumstance, the value for money of Kshs.4,210.690 could not be confirmed

9. Long outstanding Accounts Payable

The statement of assets and liabilities and as disclosed in Note 14 to the financial statements reflects payables balance of Kshs.40,248,344. However, included in the balance are trade payables balance of Kshs.6,846,786 which had been outstanding for more than 1 year. This was contrary to Section 53 (8) of the Public Procurement and Asset Disposal Act, 2015 which states that 'an Accounting Officer shall not commence any procurement proceedings until satisfied that sufficient funds to meet the obligations of the resulting contract (s) are reflected in approved budget estimates.

In the circumstances, Management was in breach of the law and there is risk loss of public funds through litigations, interests and penalties.

The audit was conducted in accordance with ISSAI 3000 and ISSAI 4000. The standards require that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements comply in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, except for the effect of the matters described in the Basis for Conclusion on Effectiveness of Internal Controls, Risk Management and Governance section of my report, I confirm that nothing else has come to my attention to cause me to believe that internal controls, risk management and governance were not effective.

Basis for Conclusion

1. Lack of Approved Staff Establishment

Review of the records maintained by the school revealed that Management had not maintained approved staff establishment to outline the approved jobs and number of in-posts in the year under review.

In the circumstances, the effectiveness of the controls over the School's staffing levels and costs could not be confirmed.

2. Lack of School Improvement Plan

During the year under review, the School did not have an approved School Improvement plan, contrary to Section 2.2 of the Ministry of Education Operation Manual for Utilization of learner capitation grant and other School Funds, which requires schools to identify in every three-year school improvement planning cycle, one priority area in each of the four key areas which include curriculum implementation, foundational literacy and numeracy outcomes, an enabling environment for learning and parental involvement and community engagement for implementation.

In the circumstances, the school lacks a plan to provide a long-range overview of budgetary needs and priority areas.

3. Non-Compliance with Strategic Planning Requirements

Review of the risk management through the strategic policies of the school revealed that the school lacks an approved strategic plan, which is essential for guiding its long-term goals and daily operations. Without this plan, it is difficult to ensure that the organization's activities align with national financial policies and priorities.

In the circumstances, the school may lack strategic direction hence fail to adopt to the dynamic economic environment.

4. Inadequate Accommodation Facilities Relative to Student Enrollment.

Review of summary report of performance of the school in paragraph 3(e), capacity of the schools, indicates that the holding capacity of the ten (10) dormitories the school has is one thousand students (1,000). Review of enrolment information however indicated that as at 30 June, 2024, the school had 1,906 students, surpassing the capacities of its facilities by 906 students. The dormitories, designed to house 1,000 students were therefore holding 1,906, leading to significant overcrowding.

It was also noted that with 34 classrooms, each intended to hold 45 students, the expected total capacity is 1,530. The enrollment during the year under audit was however 1906 thereby exceeding this capacity by 376 students, resulting in overcrowded learning environments. Other facilities such as dining hall and laboratories also holds more than the required numbers.

5. Lack of an Internal Audit Committee and Internal Audit Function

Internal auditors are mandated to review the financial management and give reasonable assurance through the audit committee. However, audit committee minutes and audit reports were no provided, therefore, we could not confirm whether audit reviews were done during the period under review.

In the circumstances, the effectiveness of the internal controls, risk management and overall governance of the school could not be confirmed.

6. Unsupported Inventory Balance

The financial statements as disclosed in Note 25 on other important disclosures reflects an inventory balance of Kshs.7,232,633. However, the balance was not supported by stock ledger and board of survey conducted as at 30 June, 2024 to confirm the value of inventory.

In the circumstances, the effectiveness of the controls on stock management could not be confirmed.

7. Failure to Value Biological Assets

The financial statements as disclosed in Note 23 under other important disclosures, reflects biological assets. The school management disclosed that the school has 4,090 trees, 25 Cattle, 36 pigs and 32 rabbits without disclosure of their values. This contravenes the requirement by accounting standard to make true and fair presentation and disclosures on the financial performance and position of an entity.

In the circumstances, the effectiveness of the controls on biological assets could not be confirmed

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal controls, risk Management and overall governance were operating effectively in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of the Management and the Board of Management

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Modified Cash Basis) and for maintaining effective internal controls as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal controls, risk management and governance.

In preparing the financial statements, Management is responsible for assessing the School's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless Management is aware of the intention to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements comply with the authorities which govern them and that public resources are applied in an effective way.

The Board of Management is responsible for overseeing the school's financial reporting process, reviewing the effectiveness of how Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

My responsibility is to conduct an audit of the financial statements in accordance with Article 229(4) of the Constitution, Section 35 of the Public Audit Act, 2015 and the International Standards for Supreme Audit Institutions (ISSAIs). The standards require that, in conducting the audit, I obtain reasonable assurance about whether the financial statements as a whole are free from material misstatements, whether due to fraud or error and to issue an auditor's report that includes my opinion in accordance with Section 48 of the Public Audit Act, 2015. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with IFPP will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In conducting the audit, Article 229(6) of the Constitution also requires that I express a conclusion on whether or not in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way. In addition, I consider the entity's control environment in order to give an assurance on the effectiveness of internal controls, risk management and governance processes and systems in accordance with the provisions of Section 7 (1) (a) of the Public Audit Act, 2015.

Further, I am required to submit the audit report in accordance with Article 229(7) of the Constitution.

Detailed description of my responsibilities for the audit is located at the Office of the Auditor-General's website at: <https://www.oagkenya.go.ke/auditor-generals-responsibilities-for-audit/>. This description forms part of my auditor's report.


FCPA Nancy Gathungu, CBS
AUDITOR-GENERAL

Nairobi


09 June, 2025

The Kenya High School
Annual Report and Financial Statements For the year ended 30th June 2024

6. Statement of Receipts and Payments for the Year Ended 30th June 2024

Description of Votehead	Note	2023/2024	2022/2023
<u>Receipts</u>		Kshs.	Kshs.
Capitation grants for Tuition	1	4,327,902	4,385,850
Capitation grants for Operations	2	14,150,323	12,914,625
Capitation grants for Infrastructure	3	7,631,020	26,484,000
School Fund Income - Parent's Contribution	4	187,932,202	195,722,508
School Fund - Other Income	5	108,819,849	93,326,731
Total Receipts		<u>322,861,297</u>	<u>332,833,714</u>
<u>Payments</u>			
Payments for Tuition	6	3,664,543	4,339,805
Payments for Operations	7	13,690,409	13,018,417
Payments for Infrastructure	8	19,073,219	5,582,890
Boarding & School Fund Payments	9	291,862,782	254,791,982
Total Payments		<u>328,290,954</u>	<u>277,733,094</u>
Surplus / (Deficit)		<u>(5,429,657)</u>	<u>55,100,620</u>

The school's financial statements were approved on 17th April, 2025 and signed by:



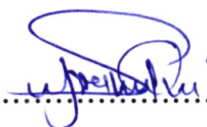
Name: Canon Philip Njuki
 Chair BOM

Date: 17th April, 2025



Name: Virginia W. Wahome
 School Principal/ Secretary
 to BOM

Date: 17th April, 2025



Name: Sarah W. Nyoro
 Bursar/ Finance Officer

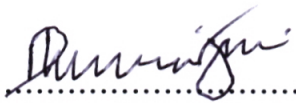
Date: 17th April, 2025

The Kenya High School
Annual Report and Financial Statements For the year ended 30th June 2024

7. Statement of Assets and Liabilities as at 30th June 2024

Description	Note	2023/2024	2022/2023
Financial Assets		Kshs.	Kshs.
Cash and Cash Equivalents			
Bank Balances	10	76,564,758	79,900,685
Cash Balances	11	154,457	426,399
Short Term Investments	12	<u>28,205,150</u>	<u>23,225,145</u>
Total Cash and Cash Equivalent		<u>104,924,365</u>	<u>103,552,229</u>
Account's receivables	13	28,031,007	23,452,556
Total Financial Assets (a)		<u>132,955,372</u>	<u>127,004,785</u>
Financial Liabilities		Kshs.	Kshs.
Accounts Payables	14	40,248,344	28,868,100
Total Financial Liabilities (b)		<u>40,248,344</u>	<u>28,868,100</u>
Net Financial Assets (a-b)		<u>92,707,028</u>	<u>98,136,685</u>
Represented By:		Kshs.	Kshs.
Accumulated Fund & Projects Reserves b/fwd	15	98,136,685	43,036,065
Surplus / (Deficit) for the Year		(5,429,657)	55,100,620
Net Assets		<u>92,707,028</u>	<u>98,136,685</u>

The school's financial statements were approved on 17th April, 2025 and signed by:



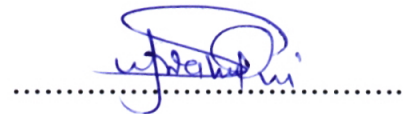
Name: Canon Philip Njuki
 Chair BOM

Date: 17th April, 2025



Name: Virginia W. Wahome
 School Principal/ Secretary
 to BOM

Date: 17th April, 2025



Name: Sarah W. Nyoro
 Bursar/ Finance Officer


Date: 17th April, 2025

The Kenya High School
Annual Report and Financial Statements For the year ended 30th June 2024

8. Statement of Cash Flows for the Year Ended 30th June 2024

Description		2023 /2024	2022 /2023
	Notes	Kshs.	Kshs.
Cash from Operating Activities			
Receipts			
Capitation grants for tuition	1	4,327,902	4,385,850
Capitation grants for operations	2	14,150,323	12,914,625
Capitation grants for Infrastructure	3	7,631,020	26,484,000
School Fund Income - Parent's Contribution	16	212,390,506	215,617,724
School Fund - Other Income	17	107,006,215	84,221,611
Total receipts		345,505,966	343,623,810
Payments			
Cash Outflows for Tuition	18	3,140,553	4,339,805
Cash Outflows for Operations	19	13,504,524	12,415,737
Cash Outflows for Infrastructure	20	14,278,165	8,898,580
Cash Outflows Boarding and school fund payments	21	313,210,589	285,230,251
Total payments		344,133,831	310,884,373
Net Cash Inflow/ Outflow From Operating Activities		1,372,136	32,739,437
Cash flow from investing activities			
Acquisition of Assets		0	0
Proceeds from sales of assets		0	0
Net Cash Inflow/ Outflow From Investing Activities		0	0
Cash flow from Financing activities			
Proceeds from borrowings/Loans		0	0
Repayments of principal borrowings		0	0
Net Cash Inflow/ Outflow From Financing Activities		0	0
Net Increase / Decrease of Cash and Cash Equivalents		1,372,136	32,739,437
Cash and cash equivalent at Beginning of the year	10-12	103,552,229	70,812,792
Cash and cash equivalent at End of the year	10-12	104,924,365	103,552,229

The school's financial statements were approved on **17th April, 2025** and signed by:



Name: Canon Philip Njuki

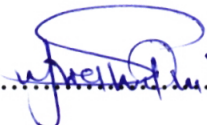
Chair BOM

Date: 17th April, 2025



Name: Virginia W. Wahome
 School Principal/ Secretary
 to BOM

Date: 17th April, 2025



Name: Sarah W. Nyoro

Bursar/ Finance Officer

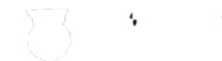
Date: 17th April, 2025



9. Statement Of Budgeted Versus Actual Amounts for The Year Ended 30th June 2024

Receipt/Expenses Item	Original Budget	Adjustments	Final Budget	Actual On Comparable Basis	% Of Utilization
	a	b	c=a+b	d	e=d/c %
	Kshs	Kshs	Kshs	Kshs	Kshs
Receipts					
(1) Capitation Grant on Tuition					
Teaching / Learning Materials	1,000,000	0	1,000,000	779,022	78%
Exercise Books	2,300,000	0	2,300,000	1,731,161	75%
Laboratory Equipment	2,412,000	0	2,412,000	1,817,719	75%
	5,712,000	0	5,712,000	4,327,902	76%
(2) Capitation Grant on Operations					
Personnel Emoluments	10,500,000	0	10,500,000	7,365,856	70%
Repairs And Maintenance	700,000	0	700,000	0	0%
Local Transport / Travelling	2,056,250	0	2,056,250	1,472,868	72%
Electricity And Water	2,056,250	0	2,056,250	1,472,998	72%
Medical	1,137,500	0	1,137,500	1,415,987	124%
Administration Costs	1,321,250	0	1,321,250	1,023,261	77%
Activity	787,500	0	787,500	1,399,353	178%
Gratuity	0	0	0	0	0%
	18,558,750	0	18,558,750	14,150,323	87%
3) FDSE for infrastructure					
Maintenance & Improvement MoE	8,750,000	0	8,750,000	6,842,800	78%
CBC Classrooms	0	0	0	788,220	-
Transition Infrastructure Grants	0	0	0	0	0%
	8,750,000	0	8,750,000	7,631,020	78%
(4) Fees Charged on Parents					
Activity	3,150,000	592,500	3,742,500	3,616,200	97%
Administration Cost	7,057,750	604,950	7,662,700	7,877,491	103%

The Kenya High School
Annual Report and Financial Statements For the year ended 30th June 2024



Beddings	3,600,000	1,200,000	4,800,000	5,958,500	124%
Boarding, Equipment & Stores	63,000,000	5,400,000	68,400,000	67,588,350	99%
Computer Fund	6,125,000	525,000	6,650,000	6,491,500	98%
Electricity & Water	19,250,000	1,650,000	20,900,000	20,509,000	98%
Medical & Emergency Medical Fund	3,150,000	270,000	3,420,000	3,962,517	116%
Outsourced Services Fund	11,375,000	975,000	12,350,000	11,964,000	97%
Projects Fund	24,500,000	1,650,000	26,150,000	25,750,224	98%
Repairs	6,212,500	532,500	6,745,000	6,908,700	102%
Salary & Wages	13,212,500	1,132,500	14,345,000	14,306,770	100%
Student ID Cards	90,000	150,000	240,000	324,500	135%
Academic programmes & staff trips	8,750,000	750,000	9,500,000	8,772,800	92%
Local Travelling & Transport Cost	3,587,500	307,500	3,895,000	3,901,650	100%
	173,060,250	15,739,950	188,800,200	187,932,202	100%
5) Miscellaneous Income					
Rent & lease income	7,400,000	0	7,400,000	7,361,468	99%
Income From Farming Activities	7,200,000	0	7,200,000	5,306,240	74%
Income From Bakery	15,000,000	0	15,000,000	14,674,134	98%
Fee For Hire of Ground and Equipment	15,000,000	0	15,000,000	19,601,674	131%
Interest Income	3,500,000	0	3,500,000	2,782,509	80%
Chapel Funds	590,000	0	590,000	522,439	89%
Tenders	150,000	0	150,000	124,000	83%
International Trips	56,750,000	0	56,750,000	54,955,921	97%
Replacements & other income	5,000,000	0	5,000,000	3,491,464	70%
	110,590,000	0	110,590,000	108,819,849	98%
Total Income	316,671,000	15,739,950	332,410,950	322,861,296	97%

Receipt/Expenses Item	Original Budget a Kshs	Adjustments b Kshs	Final Budget c=a+b Kshs	Actual On Comparable Basis d Kshs	% Of Utilization e=d/c % Kshs
(6) Expenditure For Tuition					
Teaching / Learning Materials	1,000,000	0	1,000,000	0	0%
Exercise Books	2,300,000	0	2,300,000	1,007,108	44%
Laboratory Equipment	2,400,000	0	2,400,000	2,656,390	111%
	5,700,000	0	5,700,000	3,663,498	64%
(7) Expenditure For Operations					
Personnel Emoluments	10,500,000	0	10,500,000	6,849,943	65%
Repairs And Maintenance	700,000	0	700,000	0	0%
Local Transport / Travelling	2,056,250	0	2,056,250	1,368,641	67%
Electricity And Water	2,056,250	0	2,056,250	2,382,403	116%
Medical	1,137,500	0	1,137,500	636,028	56%
Administration Costs	1,321,250	0	1,321,250	2,045,172	155%
Activity	787,500	0	787,500	404,360	51%
	18,558,750	0	18,558,750	13,686,547	74%
(8) Expenditure For infrastructure					
Construction of classrooms	0	0	0	772,457	--
Construction of Science & Technology centre	8,750,000	0	8,750,000	18,295,668	209%
	8,750,000	0	8,750,000	19,068,125	200%
(9) Expenditure For school fund/lunch/boarding					
Activity	3,677,500	330,975	4,008,475	4,752,269	119%
Administration Cost	3,028,750	272,588	3,301,338	3,426,324	104%
Exercise Books	1,000,000	0	1,000,000	1,702,520	170%
Internal Exams & Assessments	1,000,000	0	1,000,000	1,130,000	113%
Teaching / Learning Materials	400,000	0	400,000	431,110	108%

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Laboratory Equipment	1,550,000	0	1,550,000	2,701,950	174%
Beddings	4,500,000	405,000	4,905,000	4,919,255	100%
Boarding, Equipment & Stores	63,305,000	5,697,450	69,002,450	80,732,172	117%
Computer Fund	6,154,000	476,387	6,630,387	5,005,615	75%
Electricity & Water	19,293,750	1,736,438	21,030,188	16,809,764	80%
Medical & Emergency Medical Fund	4,100,000	0	4,100,000	3,179,288	78%
Outsourced Services Fund	11,040,000	993,600	12,033,600	11,765,400	98%
Projects Fund & Science & Tech Centre	21,403,000	1,151,270	22,554,270	7,009,223	31%
Repairs And Maintenance	5,800,000	522,000	6,322,000	4,532,269	72%
Salary & Wages	13,181,510	1,186,336	14,367,846	17,868,457	124%
Student ID Cards	180,000	16,200	196,200	97,380	50%
Academic Programmes & staff trips	25,262,990	2,273,669	27,536,659	27,085,295	98%
Local Travel & Transport Cost	3,533,750	318,038	3,851,788	3,676,634	95%
International Trips	56,750,000	0	56,750,000	53,813,550	95%
Bank Charges	400,000	0	400,000	364,616	91%
Miscellaneous	5,000,000	0	5,000,000	5,891,567	118%
Chapel Funds	590,000	0	590,000	503,395	85%
Tenders	150,000	0	150,000	100,224	67%
Clubs & WELFARES	70,000	0	70,000	75,480	108%
Purchase of equipment (Laundry)	3,000,000	0	3,000,000	0	0%
Farm Expense	5,760,000	0	5,760,000	5,496,723	95%
Bakery Expense	11,250,000	0	11,250,000	14,489,866	129%
Hire of facilities, Hosting & BOM Expense	3,700,000	0	3,700,000	5,435,115	147%
KNEC Examiners Expense	8,000,000	0	8,000,000	7,360,481	92%
Endowment Fees Bursaries	1,742,000	0	1,742,000	1,516,844	87%
	284,822,250	15,379,950	300,202,200	291,872,784	97%
Grand Total Expenditure	317,831,000	15,379,950	333,210,950	328,290,954	99%

Under utilization of Income

- i. Tuition Income: The school received 76% of FSE Tuition Grant. Kshs. 1,384,098/= tuition grant was not received.
- ii. Operations Income: The school received 76% of FSE Operations Grant. Kshs. 4,408,427/= operation grant was not received.
- iii. Maintenance Improvement Funds Income: The school received 78% of MIF Infrastructure Grants. Kshs. 1,907,200= Infrastructure grant was not received.

In summary the school did not receive FSE grants totalling to Kshs. 7.699,725 in the financial year 2023/2024.

Under utilization of Expenditure

- i. Expenditure For Tuition: The school spent 64% of budgeted expense due to underutilized income budget of tuition grant
- ii. Expenditure For Operations: The school spent 73% of budgeted expense due to underutilized income budget of operations grant

Over utilization of Expenditure

- iii. Expenditure For Infrastructure: The school spent 200% of compared to budget / income for infrastructure. This compensates the previous years' under utilization of TIG infrastructure budget which was 0%.

The commitments for construction works are recognized upon certification by SDPW.

In the last week of Year ended 2022/2023 the school had received TIG funds amounting to Kshs. 20M. Theses funds were utilized in year 2023/2024 as no contractors certificates had been issued at the end of the Year 2022/2023 and no commitments were therefore carried forward.

10. Significant Accounting Policies

The principal accounting policies adopted in the preparation of these financial statements are set out below:

1. Statement of compliance and basis of preparation

The financial statements have been prepared in accordance with and comply with International Public Sector Accounting Standards (IPSAS) with particular emphasis on Cash Basis Financial Reporting under the Cash Basis of Accounting and applicable government legislations and regulations. The financial statements comply with and conform to the form of presentation prescribed by the Public Sector Accounting Standards Board of Kenya.

This cash basis of accounting has been supplemented with accounting for;

a) receivables that include school fees from parents, imprest, salary advances and other receivables and b) payables that include prepaid fees deposits and retentions and payables from operations.

The cashflow has been adjusted to cash basis.

The financial statements are presented in Kenya Shillings, which is the functional and reporting currency of the *school*, and all values are rounded to the nearest Kenya Shilling (Kshs). The accounting policies adopted have been consistently applied to all the years presented.

2. Recognition of receipts and payments

The *school* recognises all receipts from various sources when the event occurs, and the related cash has been received by the *school*. In addition, the *school* recognises all expenses when the event occurs, and the related cash has been paid out by the *school*. Income arising from school fees is recognised when the event occurs whether cash is received or not. Expenditure arising from operations is recognised when the event occurs irrespective of receipt of cash.

3. In-kind contributions

In-kind contributions are donations that are made to the *school* in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment, or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the *school* includes such value in the statement of receipts and payments both as a receipt and as a payment in equal and opposite amounts; otherwise, the contribution is not recorded.

4. Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call, and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to an insignificant risk of changes in value. Bank account balances include amounts held at various financial institutions at the end of the financial year.

5. Accounts Receivable

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. Accounts receivables also include school fees billed to parents for services rendered but not paid. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

6. Accounts Payable

For the purposes of these financial statements, deposits, and retentions held on behalf of third parties have been recognized as accounts payables. This is in recognition of the government practice of retaining a portion of contracted services and works pending the fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. Payables also include expenditures incurred for the purchase of goods, works and services that have been rendered and not settled. This is an enhancement to the cash accounting policy adopted for public secondary schools. Other liabilities are disclosed in the financial statements.

7. Non-current assets

Non-current assets are expensed at the time of acquisition while disposal proceeds are recognized as receipts at the time of disposal. However, the acquisitions and disposals are reflected in the school fixed asset register a summary of which is provided as a memorandum to these financial statements.

8. Budget

The budget is developed on the same accounting basis (cash basis), the same accounts classification basis, and for the same period as the financial statements. The school's budget was approved by the School Board of Management. A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

9. Comparative figures

Where necessary comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

10. Subsequent events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30th June 2024.

11. Notes To the Financial Statements

1 Capitation Grants for Tuition

	2023/2024	2022/2023
Description	Kshs.	Kshs.
MOE Tuition Grant	4,327,902	4,385,850
Total	<u>4,327,902</u>	<u>4,385,850</u>

2 Capitation Grants for Operations

	2023/2024	2022/2023
Description	Kshs.	Kshs.
Activity	1,399,353	913,638
Administration Fees	1,023,261	1,051,587
Electricity & Water	1,472,998	1,518,764
Salary & Wages	7,365,856	7,594,072
Local Travelling & Transport	1,472,868	1,518,764
Medical & Insurance	1,415,987	317,800
Total	14,150,323	12,914,625

3 Capitation Grants for infrastructure

	2023/2024	2022/2023
Description	Kshs.	Kshs.
CBC Classrooms	788,220	0
Maintenance & Improvement Funds	6,842,800	6,484,000
Transition Infrastructure Grant	0	20,000,000
Total	7,631,020	26,484,000

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4 School Fund Income - Parents Contribution/Fees

	2023/2024	2022/2023
Description	Kshs.	Kshs.
Activity	3,616,200	5,058,420
Administration Cost	7,877,491	8,766,250
Beddings	5,958,500	4,460,745
Boarding, Equipment & Stores	67,588,350	65,101,500
Computer Fund	6,491,500	7,865,000
Electricity & Water	20,509,000	22,294,580
Medical & Emergency Medical Fund	3,962,517	3,786,000
Outsourced Services Fund	11,964,000	15,065,000
Projects Fund	25,750,224	26,114,900
Repairs	6,908,700	7,785,750
Salary & Wages	14,306,770	15,805,940
School Bags & T-Shirts	0	272,823
Student ID Cards	324,500	196,600
Academic Programs & staff trips	8,772,800	7,911,000
Local Travel & Transport Cost	3,901,650	5,238,000
Total	187,932,202	195,722,508

5 School Fund – Other Income

	2023/2024	2022/2023
Description	Kshs.	Kshs.
Chapel Funds	522,439	509,050
Clubs & Welfares	0	221,350
Replacements & Other Sources	3,491,464	6,529,732
International Trips Fund	54,955,921	35,562,940
Interest Income	2,782,509	1,168,236
Tenders	124,000	143,500
Rents Income	4,411,468	4,978,438
Lease Income	2,950,000	2,187,574
KNEC Accommodation	13,643,790	16,122,100
Hire of Grounds & Facilities	5,957,884	4,279,280
Farm Sales	5,306,240	4,672,885
Bakery Sales	14,674,134	16,951,646
Total	108,819,849	93,326,731

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6 Payments for Tuition

	2023/2024	2022/2023
Description	Kshs.	Kshs.
Bank Charges	1,045	1,440
Exercise Books & Stationery	1,007,108	180,000
Internal Exams	0	1,281,000
Laboratory materials & Equipment	2,656,390	2,149,722
Learning & Teaching Materials	0	577,000
Text Books & Reference Materials	0	150,643
Total	3,664,543	4,339,805

7 Payments for Operations

	2023/2024	2022/2023
Description	Kshs.	Kshs.
Activity	404,360	952,686
Administration Cost & Internal Exams	2,045,172	1,527,933
Electricity & Water	2,382,403	4,256,565
Medical & Insurance	636,028	0
Salaries & Wages (Personnel Emoluments)	6,849,943	5,653,659
Local Travelling & Transport	1,368,641	594,680
Contigencies	0	31,574
Bank Charges	3,863	1,320
Total	13,690,409	13,018,417

8 Payments for Infrastructure

	2023/2024	2022/2023
Description	Kshs.	Kshs.
CBC Classrooms	772,457	0
Science Laboratory & Technology Centre	18,295,668	5,581,810
Bank Charges	5,094	1,080
Total	19,073,219	5,582,890

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9 Boarding And School Fund Expense

Description	2023/2024 Kshs.	2022/2023 Kshs.
Activity	4,752,269	4,230,609
Administration Cost & Tuition Expenses	9,391,904	8,792,767
Beddings	4,919,255	1,197,486
Boarding, Equipment & Stores	80,732,172	70,309,473
Electricity & Water	16,809,764	16,042,924
Repairs, Maintenance & Improvement	4,532,269	4,679,645
Local Travelling & Transport	3,676,634	4,342,939
Salary & Wages (Personnel Emoluments)	17,868,457	14,828,399
Student ID Cards	97,380	137,960
Medical & Emergency Medical Fund	3,179,288	2,166,630
Renovations & Projects	7,009,223	25,661,162
Computer Fund Expense	5,005,615	4,450,683
Academic Programmes & staff trips	27,085,295	17,522,423
Outsourced Services	11,765,400	10,500,327
Uniform & Bags	0	302,200
Caution Refunds	0	62,500
Chapel Expenses	503,395	616,257
Clubs & Welfares	75,480	526,755
Replacements & Contigencies	5,891,567	5,438,208
Tenders	100,224	94,600
Bank Charges	354,614	302,482
International Trips	53,813,550	29,067,316
Bakery Expense	14,489,866	13,363,608
FARM Expense	5,496,723	4,162,313
KNEC FUND Examiners	7,360,481	9,923,897
Hire of facilities, hosting & BOM Expenses	5,435,115	6,068,419
Endowment Fees Bursaries	1,516,844	0
Total	291,862,782	254,791,982

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10 Bank Accounts

Account Name & Currency	Status	Bank Account number	2023/2024 Kshs.	2022/2023 Kshs.
<u>Cooperative Bank - Lavington Mall</u>				
KHS Tuition A/C (Kshs.)	Active	01139099096600	1,507,447	278,338
KHS Operations A/C (Kshs.)	Active	01139099096601	2,426,147	1,745,904
KHS Infrastructure A/C (Kshs.)	Active	01129099096601	5,481,731	22,644,228
KHS Main A/C (Kshs.)	Active	01129099096600	25,182,937	2,044,638
<u>KCB Kipande House</u>				
KHS Main A/C (Kshs.)	Active	1108690920	5,829,070	24,370,092
KHS PTA A/C (Kshs.)	Active	1103977997	19,996,071	6,987,239
KHS Fund A/C (Kshs.)	Active	1103974912	6,996,285	5,249,953
KHS BOM A/C (Kshs.)	Active	1108327907	1,123,358	1,453,130
KHS Farm A/C (Kshs.)	Active	1103980599	506,795	4,606,465
KHS Bakery A/C (Kshs.)	Active	1253520496	3,624,763	1,318,719
<u>Equity Bank-Supreme Kilimani</u>				
KHS Collection A/C (Kshs.)	Active	1470261715116	3,890,067	9,201,979
KHS Endowment A/C (Kshs.)	Active	1470261650143	86	0
TOTAL			76,564,758	79,900,685

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11 Cash In Hand

<u>Description</u>	2023/2024	2022/2023
	Kshs.	Kshs.
Notes and Coins	154,456	426,399**
TOTAL	<u>154,456</u>	<u>426,399</u>

** Comparative figure for year 2022/2023 Kshs. 426,399 included cash at hand, imperests and deposits not accounted in cash book and MPESA for business balance.

12 Short Term Investments

	2023/2024	2022/2023
	Kshs.	Kshs.
Description		
Call Deposit Account	10,539,000	0
Fixed Deposit Accounts	17,666,150	23,225,145
TOTAL	<u>28,205,150</u>	<u>23,225,145</u>

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13 Accounts Receivable

Description	2023/2024	2022/2023
	Kshs.	Kshs.
Fees arrears	11,689,851	9,138,534
Other Income Arrears	1,176,193	0
Salary advances	72,360	63,610
Imperests	318,760	- **
Deposits not recorded in cash book	320,510	- **
MPESA Account Receivable	126,856	- **
Rent Arrears	875,215	869,690
K.N.E.C. Accommodation	9,549,171	9,130,701
Bakery & Farm Sales	<u>3,902,091</u>	<u>4,250,021</u>
Total	<u>28,031,007</u>	<u>23,452,556</u>

**included in cash certificate for Year 2022/2023

**included in cash certificate for Year 2022/2023

**included in cash certificate for Year 2022/2023

13 b.) Ageing Analysis of Accounts Receivable

Description	YEAR 2023/2024		YEAR 2022/2023	
	Kshs		Kshs	
	Current FY	% of the total	Current FY	% of the total
Less than 1 year	27,332,841	97%	22,617,430	96%
Between 1- 2 years	224,385	1%	612,225	3%
Between 2- 3 years	473,781	2%	222,901	1%
Total	28,031,007	100%	23,452,556	100%

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14 Accounts Payable

	2023/2024	2022/2023
Description	Kshs.	Kshs.
Trade Creditors	23,586,595	11,308,197
Unremitted Statutory Deductions	88,573	216,448
Prepaid Fees	13,770,571	14,438,614
Projects' Retention	2,802,605	2,904,841
TOTAL ACCOUNTS PAYABLES	40,248,344	28,868,100

14 b) Ageing Analysis of Accounts Payable

Description	2023/2024		2022/2023	
	Kshs		Kshs	
	Current FY	% of the total	Comparative FY	% of the total
Less than 1 year	38,672,331	96%	27,177,811	97%
Between 1- 2 years	215,482	1%	229,569	2%
Between 2- 3 years	1,360,531	3%	1,460,719	1%
Total	40,248,344	100%	28,868,100	100%

15 Fund Balance Brought Forward

	2023 /2024	2022 /2023	2022 /2023
Description	Kshs.	(Re-stated Account)	(Audited Accounts)
		Kshs.	Kshs.
Bank Balances	79,900,685	47,710,956	47,710,956
Cash Balances	426,399	356,811	356,811
Short Term & Call Deposits	23,225,145	22,745,024	22,745,024
Accounts Receivables	23,452,556	11,303,561	11,459,582
Accounts Payables	-28,868,100	-39,080,289	-39,080,289
Total	<u>98,136,685</u>	<u>43,036,064</u>	<u>43,192,084</u>

** Fees arrears under accounts receivables received for year 2021/2022 had been overstated in error by Kshs. 156,020 as 6,403,829.37 instead of Kshs. 6,250,208.98. This was corrected in revised financial statements presented on 1st August 2024, and the total receivables carried forward revised from Kshs. 11,459,582 to Kshs. 11,303,561 for the period and due to this effect receivables brought forward for year 2023/2024 was reported as 23,452,556/= .

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16 School Fund Income - Parents Contribution

	2023/2024	2022/2023
Description	Kshs.	Kshs.
Activity	3,616,200	5,058,420
Administration Cost	7,877,491	8,766,250
Beddings	5,958,500	4,460,745
Boarding, Equipment & Stores	67,588,350	65,101,500
Computer Fund	6,491,500	7,865,000
Electricity & Water	20,509,000	22,294,580
Medical & Emergency Medical Fund	3,962,517	3,786,000
Outsourced Services Fund	11,964,000	15,065,000
Projects Fund	25,750,224	26,114,900
Repairs	6,908,700	7,785,750
Salary & Wages	14,306,770	15,805,940
School Bags & T-Shirts	0	272,823
Student ID Cards	324,500	196,600
Academic Programmes & staff trips	8,772,800	7,911,000
Local Travel & Transport Cost	3,901,650	5,238,000
	187,932,202	195,722,508
Adjustment to cash		
Accrued fees income for the Year	(11,306,146)	(8,897,349)
Fees arrears received from previous years	8,963,716	6,355,195
Fees prepaid for subsequent periods	26,800,734	22,437,370
Total	212,390,506	215,617,724

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17 School Fund Income - Miscellaneous Income

	2023/2024	2022/2023
Description	Kshs.	Kshs.
Chapel Funds	522,439	509,050
Clubs & Welfares	0	221,350
Replacements & Other Sources	3,491,464	6,529,732
International Trips Fund	54,955,921	35,562,940
Interest Income	2,782,509	1,168,236
Tenders	124,000	143,500
Rents Income	4,411,468	4,978,438
Lease Income	2,950,000	2,187,574
KNEC Accommodation	13,643,790	16,122,100
Hire of Grounds & Facilities	5,957,884	4,279,280
Farm Sales	5,306,240	4,672,885
Bakery Sales	14,674,134	16,951,646
	108,819,849	93,326,731
Adjustment to cash		
Accrued Other income during the Year	(15,748,657)	(13,659,680)
Other Income arrears received from previous years	13,730,273	4,410,560
Salary Advance Refunds	204,750	144,000
Total	<u>107,006,215</u>	<u>84,221,611</u>

18 Capitation Grants for Tuition Expense

	2023/2024	2022/2023
Description	Kshs.	Kshs.
Bank Charges	1,045	1,440
Exercise Books & Stationery	1,007,108	180,000
Internal Exams	0	1,281,000
Laboratory materials & Equipment	2,656,390	2,149,722
Learning & Teaching Materials	0	577,000
Text Books & Reference Materials	0	150,643
	3,664,543	4,339,805
Adjustment to Cash		
Accrued payables for the Year	(523,990)	0
Total	3,140,553	4,339,805

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19 Payments for Operations

	2023/2024	2022/2023
Description	Kshs.	Kshs.
Activity	404,360	952,686
Administration Cost & Internal Exams	2,045,172	1,527,934
Electricity & Water	2,382,403	4,256,565
Medical & Insurance	636,028	0
Salaries & Wages (Personnel Emoluments)	6,849,943	5,653,658
Local Travelling & Transport	1,368,641	594,680
Contingencies	0	31,574
Bank Charges	3,863	1,320
	13,690,409	13,018,417

Adjustment to Cash

Accrued Payables for the Year	(1,482,377)	(1,660,872)
Previous period creditors paid during the Year	1,296,492	1,058,192
Total	13,504,524	12,415,737

20 Payments for Infrastructure

	2023/2024	2022/2023
Description	Kshs.	Kshs.
CBC Classrooms	772,457	0
Science Laboratory & Technology Centre	18,295,668	5,581,810
Bank Charges	5,094	1,080
TOTAL EXPENDITURE	19,073,219	5,582,890

Adjustment to Cash

Accrued Payables for the Year	(6,237,128)	(1,544,310)
Retentions paid during the Year	1,442,074	4,860,000
Total	14,278,165	8,898,580

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21 Payments for Boarding & School Fund

	2023/2024	2022/2023
Description	Kshs.	Kshs.
Activity	4,752,269	4,230,609
Administration Cost & Tuition Expenses	9,391,904	8,792,767
Beddings	4,919,255	1,197,486
Boarding, Equipment & Stores	80,732,172	70,309,473
Electricity & Water	16,809,764	16,042,924
Repairs, Maintenance & Improvement	4,532,269	4,679,645
Local Travelling & Transport	3,676,634	4,342,939
Salary & Wages (Personnel Emoluments)	17,868,457	14,828,399
Student ID Cards	97,380	137,960
Medical & Emergency Medical Fund	3,179,288	2,166,630
Renovations & Projects	7,009,223	25,661,162
Computer Fund Expense	5,005,615	4,450,683
Academic Programmes & staff trips	27,085,295	17,522,423
Outsourced Services	11,765,400	10,500,327
Uniform & Bags	0	302,200
Caution Refunds	0	62,500
Chapel Expenses	503,395	616,257
Clubs & Welfare	75,480	526,755
Replacements & Contingencies	5,891,567	5,438,208
Tenders	100,224	94,600
Bank Charges	354,614	302,482
International Trips	53,813,550	29,067,316
Bakery Expense	14,489,866	13,363,608
FARM Expense	5,496,723	4,162,313
KNEC FUND Examiners	7,360,481	9,923,897
Hire of facilities, hosting & BOM Expense	5,435,115	6,068,419
Endowment Fees Bursaries	1,516,844	0
	291,862,782	254,791,982
Adjustment to Cash		
Accrued Payable for the Year	(16,658,265)	(9,534,015)
Salary advance	213,500	155,550
Trade creditors & retention paid during the Year	10,114,907	16,902,132
Prepaid fees Distributed & Refunded during the year	27,468,777	22,568,432
RD Cheques/Error Deposit reversals	208,887	346,170
Total	313,210,589	285,230,251

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Other important disclosure notes

IPSAS Cash Standard encourages an entity to disclose accrual-related information in relation to an entity's assets and liabilities. The notes outlined below are disclosure notes in relation to the school's non-financial assets and liabilities.

22 Non-current Liabilities Summary

Description	2023/2024	2022/2023
	Kshs	Kshs
Bank Loans	0	0
Outstanding Leases	0	0
Hire Purchase	0	0
Gratuity And Leave Provision	900,000	800,000
Others (specify)	0	0
Total	900,000	800,000

23 Biological assets

Description	Numbers	2023/2024	2022/2023
		Kshs	Kshs
Cattle	25	Not valued	Not valued
Goats	0	Not applicable	Not applicable
Trees	4,090	Not valued	Not valued
Coffee Or Tea Plantation	0	Not applicable	Not applicable
Poultry	0	Not applicable	Not applicable
Pigs	36	Not valued	Not valued
Rabbits	32	Not valued	Not valued
Total		Not valued	Not valued

24 Borrowings

Description	Kshs	Kshs
Borrowings at beginning of the year	0	0
Borrowings during the year	0	0
Repayments during the year	0	0
Balance at the end of the year	0	0

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Other important disclosure notes

25 Stock/ Inventory

Description	2023/2024	2022/2023
	Kshs	Kshs
Food stuffs	5,058,768	2,259,050
Lab consumables	-	-
Farm produce	-	-
Medication	-	-
Construction Materials	-	-
Cleaning Materials & Detergent	702,036	933,216
Exercise Books & Stationery	1,471,829	not costed
	7,232,633	3,192,266

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26 Progress On Follow Up of Auditor Recommendations

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor.

Ref No.	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)
1	Incomplete Assets Register	The school administration has taken note of this and will commence the tagging exercise in readiness for comprehensive classifying of all assets by seeking professional assistance from registered valuers in consultation with the Ministry of Education and Board of Management. An update will be given in the next audit.	Not resolved	June 2026
2	Delayed Transfer of Kshs.6,480,000 Infrastructure Funds from the Operations Bank Account	We have taken note of the 15 days time line from date of receipt to date of transfer. However, sometimes the delays are occasioned by late receipt of the allocation circular as the receipts to students' accounts only happen after the circular from MOE for allocation by vote is received.	Resolved	2022/2023
3	Employees earning below 1/3 of their salary	The school has taken note of this school's and has been included in the HR policy manual page number 17, Clause D.2.1 Payment of salary. Starting July 2024 no employee was paid below 1/3 of their salary and the management has adhered to the 1/3 salary payment rule.	Resolved	2024/2025
4	Overcrowding and Operating Beyond the Approved Capacity of 1800 Students.	The school Management to engage the Ministry of Education with a view to reduce population.	Not Resolved	
	Non adherence with the Operation	The management has taken note of all the above and	Not Resolved	June 2025

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Ref No.	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)
	<p>Non adherence with the Operation manual from the Ministry of Education</p> <p>(i) Lack of a School Improvement Plan (ii) Lack of a School Improvement Planning Team (iii) Lack of Strategic Plan</p>	<p>The management has taken note of all the above and held a Meeting of BOM on 19th June, 2024 which appointed a School Infrastructure Development Committee vide MIN. NO. BOM/19/6/24/05 who will formulate the School's Improvement Plan and this will be submitted in the next audit.</p> <p>In the same meeting a Strategic Plan Committee was also appointed vide MIN. NO. BOM/19/6/24/06 and they are supposed to commence work soonest possible. The Strategic Plan will be submitted in the next audit.</p>	Not Resolved	June 2025
	<p>Unbalanced Budget</p>	<p>The school will in future financial periods prepare balanced budget.</p> <p>In the past financial periods, including year 2022/2023, the school has been preparing a deficit budget along side the approved fees budget.</p> <p>This deficit budget is financed mainly by parents but also from the accumulated funds which have been depleted.</p>	Resolved	2023/2024


Sign
School Principal

 17/04/2025
Date

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12. Annexes

Annex I - Analysis of Pending Accounts Payable

Supplier Of Goods or Services	Original & Variation Amount	Date Contracted	Amount Paid To-Date	Outstanding Amount Paid In Payables	Contracted Outstanding Balance 2023/2024	Contracted Outstanding Balance 2022 / 2023	Comments
	a	b	c		d=a-c		
	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	
Construction Of Buildings							
1. VAGHJIYANI ENTERPRISES	234,595,374.00	17/08/2017	232,445,443.00	1,360,531	2,149,931.00	2,149,931.00	SDPW certified retention 1,360,531 included in payables
2. PROCOST IDEAS LTD.	114,630,840.00	20/11/2020	104,023,753.00	0	10,607,087.00	10,607,087.00	Uncertified Outstanding amount not included in payable
3. CEMENT HOUSE LTD.	36,870,076.00	18/05/2022	27,399,400.80	1,442,074	9,470,675.20	22,971,288.65	SDPW certified retention 1,442,074 included in payables
4. PARQUET CRAFT ENT. LTD.	8,232,905.00	31/05/2024	-	4,897,291	8,232,905.00	-	SDPW certified amount 4,897,291 is in payables
Sub-Total	386,096,290.00		363,868,596.80	7,699,896	22,227,693.20	35,728,306.65	
Supply Of Goods							
5.AGRISAID LTD.	562,500.00	June, 2024	-	562,500	-	-	
6. ANTONNY BUNDI	220,000.00	June, 2024	-	220,000	-	-	
7.ASEFAH LTD.	686,850.00	June, 2024	-	686,850	-	-	
8. ASTER HEALTH LTD.	377,376.50	June, 2022	264,130.00	113,247	-	-	
9. ASTER HEALTH LTD.	526,620.00	May, 2024	-	526,620	-	-	
10. BROOKSIDE DAIRY LTD	48,000.00	June, 2024	-	48,000	-	-	
11. CENTRIFUGAL TECHNOLOGIES LTD.	69,180.00	June, 2024	-	69,180	-	-	
12. DADDY MILLERS LTD.	396,000.00	June, 2024	-	396,000	-	-	
13. DAVID MWANGI KARAMU	100,000.00	June, 2024	-	100,000	-	-	
14. DAVIS & SHIRTLIFF	172,219.00	May, 2024	-	172,219	-	-	
15. ELISHA O. NGOGA	250,000.00	June, 2024	-	250,000	-	-	
16. GLASS CRAFT LTD.	27,700.00	June, 2024	-	27,700	-	-	

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17. HOLO INVESTMENT	156,000.00	June, 2024	-	156,000	-
18. JACQWA ENTERPRISES	790,000.00	June, 2024	-	790,000	-
19. JAMES K. NGANGA	40,900.00	June, 2024	-	40,900	-
20. JEDISHA LTD.	395,820.00	June, 2024	-	395,820	-
21. KHS BAKERY	406,440.00	May, 2024	-	406,440	-
22. KHS BAKERY	1,850,100.00	June, 2024	-	1,850,100	-
23. KHS FARM	301,840.00	March, 2024	-	301,840	-
24. KHS FARM	280,640.00	February, 2024	-	280,640	-
25. KHS FARM	192,720.00	April, 2024	-	192,720	-
26. KHS FARM	316,080.00	May, 2024	-	316,080	-
27. KHS FARM	557,480.00	June, 2024	-	557,480	-
28. LANES ENTERPRISES	87,320.00	June, 2024	-	87,320	-
29. LIZNET VENTURES	426,200.00	June, 2024	-	426,200	-
30. MAKINA DISTRIBUTORS	93,800.00	June, 2024	-	93,800	-
31. METRO PRINTERS	76,850.00	June, 2024	-	76,850	-
32. NAIROBI VETERINARY CENTRE	49,700.00	June, 2024	-	49,700	-
33. NAISANG ENTERPRISES	47,710.00	June, 2024	-	47,710	-
34. NAWIRI UNDERTAKINGS	53,100.00	June, 2024	-	53,100	-
35. NAWIRI UNDERTAKINGS	470,890.00	May, 2024	-	470,890	-
36. NEW KCC	170,000.00	June, 2024	-	170,000	-
37. QERAS HARDWARE CONCEPTS	20,000.00	February, 2024	-	20,000	-
38. QERAS HARDWARE CONCEPTS	46,880.00	March, 2024	-	46,880	-
39. QERAS HARDWARE CONCEPTS	3,560.00	April, 2024	-	3,560	-
40. QERAS HARDWARE CONCEPTS	471,640.00	May, 2024	-	471,640	-
41. QERAS HARDWARE CONCEPTS	837,260.00	June, 2024	-	837,260	-
42. SAMUEL KIMANI	14,750.00	June, 2024	-	14,750	-
43. SCHOOL OUTFITTERS	39,125.00	June, 2024	-	39,125	-
44. SHIMONTE BINOCULARS	1,218,681.00	June, 2024	-	1,218,681	-
45. SILVERSIDE BUTCHERIES	1,106,050.00	June, 2024	-	1,106,050	-
46. TEXT BOOK CENTRE	56,923.50	May, 2024	-	56,924	-

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47. TOTAL ENERGIES	158,415.20	June, 2024	-	158,415	-
48. VLEES MEAT	531,340.00	June, 2024	-	531,340	-
49. ZAKA CAPITAL	702,000.00	June, 2024	-	702,000	-
Sub-Total				15,142,530	
Supply Of Services					
50. KENYA POWER & LIGHTING CO. LTD	1,567,689.10	June, 2024		1,567,689	
51. KENYA REVENUE AUTHORITY	22,750.00	June, 2024		22,750	
52. KENYA REVENUE AUTHORITY	65,823.00	June, 2024		65,823	
53. MANKONE HEALTH SAERVICES	134,800.00	June, 2024		134,800	
54. NAIROBI WATER	800,744.00	June, 2024		800,744	
55. PRIDE KINGS SERVICES LTD.	388,000.00	June, 2024		388,000	
56. RENTOKIL INITIAL K LTD	56,139.00	June, 2024		56,139	
57. SAFARICOM PLC.	4,102.50	June, 2024		4,103	
58. SAKIM AUTO GARAGE	125,300.00	June, 2024		125,300	
59. ST. JUDE PSYCHOSOCIAL	30,000.00	June, 2024		30,000	
60. UJENZI LTD.	440,000.00	May, 2024		440,000	
Sub-Total				3,635,348	
Grand Total				26,477,774	

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Annex 2 – Summary of Fixed Assets Register

Asset Class	Historical Cost b/f (Kshs) 1st July 2023	Additions 2023/2024 (Kshs)	Disposals 2023/2024 (Kshs)	Historical Cost c/f (Kshs) 30th June, 2024
Land	Not Valued	0	0	To be valued
Buildings And Structures	Not Valued	22,995,976	0	To be valued
Motor Vehicles		0	0	To be valued
Office Equipment, Furniture and Fittings	Tagging Ongoing	4,990,755	0	To be valued
Textbooks	Tagging Ongoing	Not availed	0	To be valued
ICT Equipment	Tagging Ongoing	12,996,760	0	To be valued
Tools And Apparatus	Tagging Ongoing	151,000	0	To be valued
Other Machinery and Equipment	Tagging Ongoing	0	0	To be valued
Heritage And Cultural Assets	Tagging Ongoing	0	0	To be valued
Intangible Assets- Soft Ware	Tagging Ongoing	0	0	To be valued
Total		41,134,491.00		To be valued