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BY:	FINLAY MURIUKI
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OF
THE AUDITOR-GENERAL

ON

**NATIONAL GOVERNMENT CONSTITUENCIES
DEVELOPMENT FUND – TETU
CONSTITUENCY**

**FOR THE YEAR ENDED
30 JUNE, 2023**



TETU CONSTITUENCY
NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND

REPORTS AND FINANCIAL STATEMENTS

FOR THE FINANCIAL YEAR ENDED
30th JUNE 2023

Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector Accounting Standards (IPSAS)

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Tetu Constituency
National Government Constituencies Development Fund (NGCDF)
Annual Report and Financial Statements for The Year Ended June 30, 2023

I. Acronyms and Abbreviations

Provide a list of all applicable acronyms and abbreviation e.g.

NGCDF-National Government Constituency Development Fund

PFM-Public Finance Management

IPSAS-International Public Sector Accounting Standards.

PMC-

FY-Financial Year

II. Key Constituency Information and Management

(a) Background information

The National Government Constituencies Development Fund (NG-CDF) formerly Constituencies Development Fund (CDF), is established under the NG-CDF Act 2015 as amended in 2022. The Act is a successor to the Constituencies Development Fund (CDF) Act of 2003 which initiated the Fund and its subsequent amendments/reviews of 2007 and 2013. At cabinet level, NG-CDF is represented by the Cabinet Secretary for the Treasury, who is responsible for the general policy and strategic direction of the Fund.

Mandate

The mandate of the Fund as derived from sec (3) of NG-CDF Act, 2015 is to:

- a) Recognize the constituency as a platform for identification, performance and implementation of national government functions;
- b) Facilitate the performance and implementation of national government functions in all parts of the Republic pursuant to Article 6(3) of the Constitution;
- c) Provide for the participation of the people in the determination and implementation of identified national government development projects at the constituency level pursuant to Article 10(2)(a) of the Constitution;
- d) Promote the national values of human dignity, equity, social justice, inclusiveness, equality, human rights, non-discrimination and protection of the marginalized pursuant to Article 10 (2) (b) of the Constitution;
- e) Provide for the sustainable development of all parts of the Republic pursuant to Article 10 (2) (d) of the Constitution;
- f) Provide a legislative and policy framework pursuant to Article 21 (2) of the Constitution for the progressive realization of the economic and social rights guaranteed under Article 43 of the Constitution;
- g) Provide mechanisms for the National Assembly to deliberate on and resolve issues of concern to the people as provided for under Article 95 (2) of the Constitution;
- h) provide for a public finance system that promotes an equitable society and in particular expenditure that promotes equitable development of the country by making special provisions for marginalized groups and areas pursuant to Article 201 (b) (iii) of the Constitution;
- i) Authorize withdrawal of money from the Consolidated Fund as provided ' under Article 206 (2) (c) of the Constitution;

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- j) Provide mechanisms for the National Assembly to facilitate the involvement of the people in the identification and implementation of projects for funding by the national government at the constituency level; and
- k) Provide for mechanisms for supplementing infrastructure development at the constituency level in matters falling within the functions of the national government at that level in accordance with the Constitution

Vision

Equitable Socio-economic development countrywide

Mission

To provide leadership and policy direction for effective and efficient management of the Fund

Core Values

1. **Patriotism** – we uphold the national pride of all Kenyans through our work
2. **Participation of the people**- We involve citizens in making decisions about programmes we fund
3. **Timeliness** – we adhere to prompt delivery of service
4. **Good governance** – we uphold high standards of transparency, accountability, equity, inclusiveness and integrity in the service of the people
5. **Sustainable development** – we promote development activities that meet the needs of the present without compromising the ability of future generations to meet their own needs.

Functions of NG-CDF Committee

The Functions of the NG-CDF Committee is as outlined in section 11 of The National Government Constituencies Development Fund Regulations, 2016.

(b) Key Management

The Tetu Constituency NGCDF day-to-day management is under the following key organs:

- i. National Government Constituencies Development Fund Board (NGCDFB)
- ii. National Government Constituency Development Fund Committee (NGCDFC)

Fiduciary Management

The key management personnel who held office during the financial year ended 30th June 2023 and who had direct fiduciary responsibility were:

No	Designation	Name
1.	A.I.E holder	PETER KAMAU WAGEREKA
2.	Sub-County Accountant	ERIC KIAMBI
3.	Chairman NGCDFC	ROBERT KAMAU KAGIRI
4.	Member NGCDFC	PURITY NJERI NDIANGUI

(c) Fiduciary Oversight Arrangements

The Audit and Risk Management Committee (ARMC) of NGCDF Board provide overall fiduciary oversight on the activities of Tetu Constituency NGCDF. The reports and recommendation of ARMC when adopted by the NGCDF Board are forwarded to the Constituency Committee for action. Any matters that require policy guidance are forwarded by the Board to the Cabinet Secretary and National Assembly Select Committee.

(d) Tetu Constituency NGCDF Headquarters

P.O. Box 12132-10100
Nyeri
Deputy County Commissioner's Compound Wamagana
Nyeri County

(e) Tetu Constituency NGCDF Contacts

Telephone: (254) 716047883
E-mail: cdftetu.go.ke
Website: www.go.ke

(f) Tetu Constituency NGCDF Bankers

Family Bank (specify the constituency account banker details)

Nyeri Branch

P.O.Box

Nyeri.

(g) Independent Auditors

Auditor General

Office of the Auditor General

Anniversary Towers, University Way

P.O. Box 30084

GPO 00100

Nairobi, Kenya

(h) Principal Legal Adviser

The Attorney General

State Law Office

Harambee Avenue

P.O. Box 40112

City Square 00200

Nairobi, Kenya

III. NG-CDF Chairman's Report



Tetu NG-CDF WAS had a total budget Ksh 168,919,636 for the financial year 2022/2023. The management received a total of Ksh 124,577,174.00 during the year out of which 79,906,075 was disbursed. The performance of the constituency is reflected as per the summary statement of appropriation. I in future funds the Board will release the funds on time to enable the management implement projects within the financial year allocated.

Tetu NG-CDF has come up with a strategy of implementing projects with high impact and best practice by involving all the stakeholders and technical personnel for better results and ownership.

Tetu NG-CDF, encounters challenges in implementation especially due to delayed disbursement of funds from NG-CDF board and preparation of bill of quantities from public works offices .Tetu NG-CDF has resolved to be fast tracking the BQS from public works offices by ensuring that there is a contact person of NG-CDF related works .The committee is working on a formula to make sure that projects are completed in a short period and requisition of funds is done in good time to the Board.

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**Name: ROBERT KAMAU KAGIRI
CHAIRMAN NGCDF COMMITTEE**

IV. Statement of Performance against Predetermined Objectives for FY2022/23

Introduction

Section 81 (2) (f) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the Accounting officer when preparing financial statements of each National Government entity in accordance with the standards and formats prescribed by the Public Sector Accounting Standards Board includes a statement of the national government entity's performance against predetermined objectives.

The key development objectives of *Tetu Constituency 2023-2026* plan are to:

a) Education

Objective: To improve access to quality education by improving and constructing school's infrastructure, provision of bursaries to needy students thus keeping them in schools and connecting the schools to the national grid at both levels ie Primary and Secondary.

b) Youth and Sports

Objective: To empower the youth and harness talent by funding the youth sporting activities, creating awareness among the youth on the establishment of youth groups and accessing funds, conducting campaigns on drugs and substance abuse and on HIV and AIDS.

c) Security

Objectives: To enhance security in the Constituency by providing quality, efficient and sufficient infrastructure for the Law enforcers in the constituency.

d) Environment

Objective: To promote environmental sustainability in the Constituency by creating awareness on the need of environment protection through tree planting initiatives and campaigns.

e) Emergency Support

Objective: To cater for any unforeseen occurrences in the Constituency by swift responses and funding.

f) Tracking of results

Objective: To improve the tracking of implementation of NG CDF programmes by initiating monitoring and capacity building of NG CDFCs and PMCs on a regular basis and synthesis the PMC reports into quarterly Project Implementation Status.

g) Institutional Strengthening

Objective: To promote performance management and smooth running of the NG CDF Office by preparing a Strategic Plan, setting up a Constituency Website, Staff training and purchase of working tools and equipment.

Progress on attainment of Strategic development objectives

For purposes of implementing and cascading the above development objectives to specific sectors, all the development objectives were made specific, measurable, achievable, realistic and time-bound (SMART) and converted into development outcomes. Attendant indicators were identified for reasons of tracking progress and performance measurement: Below we provide the progress on attaining the stated objectives:

Constituency Sector	Objective	Outcome	Indicator	Performance
Education	To have all children of school going age attending school	Increased enrolment in primary schools and improved transition to secondary schools and tertiary institutions	<ul style="list-style-type: none"> - number of usable physical infrastructure build in primary, secondary, and tertiary institutions - number of bursary's beneficiaries at all levels 	In FY 22/23 -we increased number of classrooms, dormitories, laboratories etc from ... to... in the following schools/institutions - Bursary beneficiaries at all levels were as per the attached schedules
Security	Security	Security	To enhance security in the Constituency	Develop and provide proper infrastructure in the provincial administration and security organs.
Environment	Environment	Environment	To promote environmental sustainability in the Constituency	Provide schools with water tanks for water harvesting, provide tree seedlings for planting, Build modern sanitation facilities and environment friendly kitchens.
Sports	Sports	Sports	To harness youth talent and empower them	Funding youth sporting initiatives, Creating awareness among the youth on the establishment of youth groups and accessing funds,

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				conducting campaigns on drugs and substance abuse and on HIV and AIDS.
Emergency	Emergency	Emergency Support	To respond to any unforeseen occurrences in the Constituency	Funding of emergencies that occur in the Constituency.
Tracking of results	Tracking of results	To improve tracking of implementation of NG CDF programmes	Monitoring and capacity building of NG CDFCs/PMCs, Field visits.	Number of trainings conducted, Number of field visits done on monitoring.

V. Statement of Governance

a) Appointment and Removal of NGCDFC Members

The members of a Constituency Committee provided for Appointment of under section 43(2) (b), (c) and (d) of the Act shall be selected by a members of Constituency selection panel established under paragraph (4) upon an occurrence of a Committee. A vacancy shall occur in Constituency Committee upon commencement of a new parliamentary term; dissolution of a Constituency Committee; removal of a member of a Constituency committee; or the occurrence of a vacancy in a Constituency Committee. Upon the occurrence of a vacancy in a Constituency Committee, the Board shall within fourteen days, constitute a selection panel. The selection panel referred to in paragraph (1) shall consist of— one person nominated by the national government official in charge of the sub-county or a designated representative, who shall be the chairperson of the selection panel; the Officer of the Board seconded to the Constituency who shall be the secretary to the selection panel; and two persons, one of either gender, nominated by the Constituency office.

The officer of the Board seconded to the Constituency shall within fourteen days of the first meeting of the selection panel invite applications from persons who qualify for appointment to a Constituency Committee in accordance with guidelines issued by the Board. The selection panel shall, within fourteen days of receiving the applications under paragraph (5), consider the applications and shall select five applicants taking into account age, gender, special interest groups and regional balance in accordance with section 43(2)(b)(c) and (d) of the Act. The officer of the Board seconded to the Constituency shall within seven days of the selection process referred to in paragraph (6) submit to the Board the names of the selected candidates together with the report of the selection panel.

The Board shall co-opt the person referred to in section 43(2) (g) of the Act to ensure equitable representation in the membership of a Constituency Committee. The Board shall, in writing, request the clerk of the National Assembly to notify the Constituency Office to nominate two persons of either gender, pursuant to section 43(2)(e) of the Act and to forward the names to the Office of the Board seconded to the Constituency. The Board shall submit the names of the seven persons selected from each Constituency in accordance with section 43(2)(b), (c), (d) and (e) of the Act to the National Assembly for approval. The Board shall, within fourteen days after receipt of the names approved by the National Assembly, appoint the members of a Constituency Committee by notice in the Gazette.

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The selection panel shall stand dissolved upon the appointment of the members of a Constituency Committee. The Board shall, within fourteen days after gazettelement of the members of a Constituency Committee inform the members of their appointment in writing. A member of a Constituency Committee who is appointed under section 43 (2) (b), (c), (d), (e) and (g) may at any time resign from office by giving notice, in writing, to the officer of the Board and a copy thereof to the Board. At least one of the Constituency Committee members appointed under section 43(2)(b)(c) or (d) shall be a mandatory signatory to the Constituency accounts.

The members of a Constituency Committee may be removed in accordance with section 43 (13) and (14) of the Act upon a receipt of a complaint against a member. A complaint against a member of a Constituency Committee shall be deposited with the National Government Constituency Office. The complaint referred to in paragraph (2) shall clearly set out the particulars of the issues complained of. The Secretary shall convene a special meeting in accordance with these Regulations to deliberate on the complaint, but the member against whom the complaint is raised shall not participate in such a meeting. If, at a meeting held pursuant to paragraph (4), members determine that sufficient grounds exist requiring the member against whom the complaint is raised to respond to the issues complained of, the secretary shall by notice, require the member to respond to the issues received in the complaint within fourteen days of the date of the notice. A copy of the complaint and any other grounds of removal shall be attached to the notice issued under paragraph (5). The member against whom the complaint is raised may be required to respond to the complaint in writing. The member against whom a complaint is raised may, in addition to the written response required under paragraph (7), elect to be heard orally, and a Constituency Committee may hear such a member. The member against whom a complaint is made may call witnesses. If the member against whom a complaint is raised chooses not to submit a response in writing or to attend the hearings, a Constituency Committee may proceed to determine the matter. Notwithstanding paragraph (10), a Constituency Committee may summon the member against whom the complaint is made to clarify any issue, and such member shall attend the hearing. If the member against whom a complaint is made fails to respond to the complaint as may be directed by a Constituency Committee, the Committee may proceed and make a determination based on the evidence available.

A Constituency Committee shall issue its decision on the complaint within seven days after the conclusion of the hearing. If a Constituency Committee resolves to remove the member against whom a complaint is made, the secretary shall communicate the decision of the Constituency Committee to the Board within fourteen days of the decision. The communication to the Board under paragraph (14) shall include duly executed proceedings, together with all the supporting

documents. The Board shall, within thirty days after receipt of the communication in paragraph (14), consider the matter and issue a final declaration which shall be binding on all parties. A member against whom a complaint is made shall not, participate in the deliberations and activities of a Constituency Committee from the time the Constituency Committee starts considering the complaint. If a member against whom a complaint is made responds to the allegations to the satisfaction of a Constituency Committee and the committee makes a determination in favour of such member, the member shall resume duties as a member of the Committee.

A Constituency Committee may remove the Chairperson or secretary from their respective positions for failing to perform their functions, under regulations 8 and 9 respectively. A Constituency Committee shall inform the Chairperson or Secretary of the reasons for the proposed removal, and shall give the Chairperson or Secretary reasonable opportunity to be heard. A Chairperson or secretary who is removed pursuant to paragraph (19) shall continue to discharge duties as a member of the Constituency Committee. At least two thirds of the total membership of a Constituency Committee shall be required to remove the Chairperson or secretary from office.

b) Roles and functions of the NGCDFC Committee

The functions of a Constituency Committee shall be to;

- i. Build the capacity of project management committees and Committee.
- ii. Sensitize the Community on the operations of the Fund, consider all project proposals from all wards in the Constituency and any other projects which a Constituency Committee considers beneficial to the Constituency, ensure that all proposed projects that are approved for funding meet the requirements of section 24 of the Act, ensure that project proposals submitted to the Board include detailed budget proposals, procurement plans and work plans, in approving a project and before submitting the project to the Board for consideration, satisfy itself and make a declaration to the effect that such project (works and services) fall within the functions of the National Government under the Constitution.
- iii. Consult with relevant government departments to ensure that cost estimates for projects are realistic, in considering joint projects. Ensure that the participating constituencies enter into negotiations for effective implementation of such projects; subject to the provisions of the Act and these Regulations.
- iv. Enter into a memorandum of understanding with collaborating partners, detailing all aspects of funding and implementation, before respective constituencies approve such a project for joint funding, rank projects proposals in order of priority while ensuring that on-going projects take precedence, ensure that all projects receive adequate funding and are

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completed within three years, where a project involves purchase of a parcel of land or a building, ensure that the ownership thereof is duly verified and ownership documents authenticated with relevant government agencies.

- v. Ensure that projects proposed for funding fulfil the requirements provided in the Act and relevant circulars issued by the Board, monitor the implementation of projects in accordance with the monitoring and evaluation framework prescribed by the Board, ensure that project reports are prepared and submitted to the Board.
- vi. Ensure formation of project management committees, opening of project accounts, project implementation and closure of projects; ensure that the principles of public finance as provided for under Chapter Twelve of the Constitution and the Public Finance Management legislation are observed in the management of the Fund.
- vii. Submit financial statements to the Board within sixty days of the end of the financial year to enable the Board comply with section 39(4) of the Act, collaborate with the officer of the Board seconded to the Constituency in the management of the Fund, including the keeping of proper records and maintenance of books of account in accordance with section 38(b) of the Act, recommend to the Board the removal of a committee member in accordance with section 43(13) and (14) of the Act.
- viii. Submit to the Board the report stipulated in section 5(5) of the Act, which report shall contain a list of all the new projects commenced during the financial year and their completion status, and a list of all projects approved, funded and commenced during previous financial years, and their completion status, enter into performance contracting with the Board on an annual basis, in exercising its discretion under section 32 of the Act, be guided by the principles of governance enshrined in Article 10 of the Constitution.
- ix. Receive returns from project management committees in accordance with regulation 15, maintain a database of project management committees and reports from the respective committees, and perform any other function assigned to it by the Board.

c) NGCDFC and Sub-Committee Meetings

During the year the NGCDFC committee held a total of twenty-four meetings while the bursary subcommittee held a total of six meetings.

VI. Environmental and Sustainability Reporting

TETU NG-CDF exists to transform lives. This is our purpose; the driving force behind everything we do. It's what guides us to deliver our strategy, which is founded on social sector, namely, Education & Training, Security Sector Support, Environment, and Sports. This pillar also makes special provisions for Kenyans with various disabilities and previously marginalized communities.

1. Sustainability strategy and profile -

To ensure sustainability of TETU NG CDF, the committee funds the following key sectors with the following sustainable priorities.

- a. **Education and Training:** TETU NG-CDF focus on human capital for constituency development is entrenched in its strategy to support needy and bright students from each ward of the constituency. The intention is to empower the constituents such that in years to come, the beneficiaries at secondary school levels would have transitioned to Tertiary institutions while those at tertiary level would have transitioned to the job market as employees or employers thereby contributing positively to the economic growth of the constituency. This strategy takes care of both marginalised groups including girls and people living with disabilities.
- b. **Security Sector Support:** Among its key pillars; NGCDF has security as a priority area with intention to provide better working environment for the security providers within the constituency as well a secure constituency. The strategy is to have a long-term collaborative working approach that enhances community engagement in security activities. This is aimed at eliminating crime and vices in the long run by providing a better working environment for the law enforcement agencies while collaborating with community in trust on matters of security.
- c. **Environment:** The Constituency acknowledges that all its operation has an impact on environment. Cognizant of the Sustainable development goals, the NG-CDF has allocated part of its budget on environment conservation through activities such as tree planting, water conservation, sensitization forums for agro-forestry as well as best practices to reduce soil erosion.

- d. **Sports:** The NG-CDF has taken sports as a key pillar of cohesion and integration. To sustain this pillar, the strategy taken is that of developing skills through sports with intention of identifying, nurturing talent and encouraging physical fitness among the constituents.

To attain this level of sustainability, we acknowledge challenges currently arising from the effects of Covid- 19 that have adversely affected the sporting activities and thereby limiting the potential benefits envisaged in using sports as development strategy within the constituency. On macro levels FY 22/23 has been a challenging year with limited funding towards these activities which may hamper the success of priority strategies undertaken.

2. Environmental performance

1. By creating awareness on the need to promote and protect the environment through trainings and seminars.
2. To provide schools and institutions with water harvesting materials.
3. To fund the building of modern latrines for human waste disposal.
4. To encourage tree planting in the schools, institutions and public areas.
5. To ensure all paper waste is recycled.

The NG CDF Tetu conducts one tree planting activity every financial year in several institutions within the constituency.

NG CDF Tetu undertakes one environmental activity per every financial year.

The youth in the Constituency are sensitized in barazas and workshops initiated by several organisations. The NG CDF Tetu is also involved by funding the construction of police stations and posts in the Constituency to enhance security and curb the vices that may occur.

NG CDF Tetu organises sporting activities especially football and volleyball once per every financial year.

3. Employee welfare

We invest in providing the best working environment for our employees. Tetu constituency recruitment is guided by Employment Act, NGCDF Act and other regulations as issued from time to time. In line with the law and regulations, the Constituency offers equal opportunity to all while adhering to the one third gender rule and special groups. We also Recognize and appreciate of our employees for exemplary performance. The reward and sanctions system is based on performance appraisal.

The constituency promotes a healthy lifestyle and provides all employees with health insurance cover through a reliable insurance Scheme. Employees are encouraged and supported to continually build on their skills and knowledge. Tetu constituency invests in capacity building programs for employees. These include courses on technical competencies relevant to each employee and continuous sensitization on cross cutting issues.

The committee has a policy on safety in compliance with Occupational Safety and Health Act of 2007, (OSHA) and has ensured the work environment is conducive for everybody in terms of movement and accessibility within the office. The Constituency has also put in place disaster mitigating measures including fire extinguishers and accessible escape routes in case of emergency.

4. Market place practices-

TETU NGCDF Constituency is committed to fair and ethical market practises.

The Procurement of goods and services is done through a transparent and competitive bidding process that allows equal opportunities to all participants. We support local vendors drawn from the constituency for purposes of uplifting them economically. Our ethical market practises ensure the fund get value for money on all goods and services procured.

We are also committed to healthy relations with our suppliers which is enhanced through organized sensitization forums that relate to the procurement legal framework and ethical subject matters. We are dedicated to honouring all contracts and settling payments promptly.

NGCDF has put in efforts to ensure:

- a) Responsible competition practice by encouraging fair competition and zero tolerance to corruption
- b) Good business practice including cordial Supply chain and supplier relations by honouring contracts and respecting payment practices.
- c) Responsible marketing and advertisement
- d) Product stewardship by safeguarding consumer rights and interest

5. Community Engagements-

TETU NGCDF has endeavoured to sustain community engagement through CSR as well as appreciating our existence through engaging local contractors and suppliers when necessary. We have also engaged the community through sports and community projects.

Public Participation in Project Identification and Implementation and Monitoring

The NG-CDFC deliberated on project proposals from all the wards in the constituency and considered the most beneficial to the constituency, considering the national development plans and policies and the constituency strategic development plan. The identified list of priority projects, both immediate and long term, was submitted to the NG CDF Board in accordance with the Act.

Public participation is the process that directly engages the concerned stakeholders in decision-making and gives full consideration to public input in making that decision.

The NG CDFC during bursary programme, engaged the community through the community leaders to identify the needy students to be awarded with the bursary.

Public Awareness

This includes mechanisms for participation and cooperation with local, regional and national agencies, and for conducting community-based needs assessments and public awareness campaigns and holding community meetings.

TETU NG-CDF has continually practiced public participation and public awareness during project identification and proposal collections in all the wards in the constituency.



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Name: MARGARET.N.RUGIRI

Fund Account Manager.

VII. Statement of Management Responsibilities

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the accounting officer for a National Government Entity shall prepare financial statements in respect of that entity. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed the Public Sector Accounting Standards Board of Kenya from time to time.

The Accounting Officer in charge of the NGCDF-TETU Constituency is responsible for the preparation and presentation of the entity's financial statements, which give a true and fair view of the state of affairs of the entity for and as at the end of the financial year (period) ended on June 30, 2023. This responsibility includes: (i) maintaining adequate financial management arrangements and ensuring that these continue to be effective throughout the reporting period; (ii) maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the entity; (iii) designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements, and ensuring that they are free from material misstatements, whether due to error or fraud; (iv) safeguarding the assets of the entity; (v) selecting and applying appropriate accounting policies; and (vi) making accounting estimates that are reasonable in the circumstances.

The Accounting Officer in charge of the NGCDF-TETU Constituency accepts responsibility for the entity's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS). The Accounting Officer is of the opinion that the *constituency's* financial statements give a true and fair view of the state of entity's transactions during the financial year ended June 30, 2023, and of the entity's financial position as at that date. The Accounting Officer charge of the NGCDF- TETU Constituency further confirms the completeness of the accounting records maintained for the *constituency*, which have been relied upon in the preparation of the entity's financial statements as well as the adequacy of the systems of internal financial control.

The Accounting Officer in charge of the NGCDF Tetu Constituency confirms that the *constituency* has complied fully with applicable Government Regulations and the terms of external financing covenants (where applicable), and that the entity's funds received during the year under audit were used for the eligible purposes for which they were intended and were properly accounted for. Further

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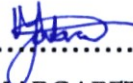
the Accounting Officer confirms that the *constituency's* financial statements have been prepared in a form that complies with relevant accounting standards prescribed by the Public Sector Accounting Standards Board of Kenya.

Approval of the financial statements

The NGCDF- Tetu Constituency financial statements were approved and signed by the Accounting Officer on 15/04 2024.



.....
Name:ROBERT.K.KAGIRI
Chairman – NGCDF Committee



.....
Name:MARGARET.N.RUGIRI
Fund Account Manager

REPUBLIC OF KENYA



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NAIROBI

REPORT OF THE AUDITOR-GENERAL ON NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND - TETU CONSTITUENCY FOR THE YEAR ENDED 30 JUNE, 2023

PREAMBLE

I draw your attention to the contents of my report which is in three parts:

- A. Report on the Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements.
- B. Report on Lawfulness and Effectiveness in Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure Government achieves value for money and that such funds are applied for the intended purpose.
- C. Report on Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, the risk management environment and the internal controls, developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

An unmodified opinion does not necessarily mean that an entity has complied with all relevant laws and regulations and that its internal controls, risk management and governance systems are properly designed and were working effectively in the financial year under review.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012 and the Public Audit Act, 2015. The three parts of the report, when read together constitute the report of the Auditor-General.

REPORT ON THE FINANCIAL STATEMENTS

Qualified Opinion

I have audited the accompanying financial statements of National Government Constituencies Development Fund - Tetu Constituency set out on pages 1 to 39, which comprise of the statement of assets and liabilities as at 30 June, 2023 and the statement

of receipts and payments, statement of cash flows and the summary statement of appropriation for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion except for the effect of the matters described in the Basis for Qualified Opinion section of my report the financial statements present fairly, in all material respects, the financial position of the National Constituencies Development Fund - Tetu Constituency as at 30 June, 2023 and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the Public Finance Management Act, 2012 and the National Government Constituencies Development Fund Act, 2015 (Amended 2022).

Basis for Qualified Opinion

1. Inaccuracies in the Acquisition of Assets

The statement of receipts and payments reflects an amount of Kshs.1,219,820 in respect of acquisition of assets as disclosed in Note 9 to the financial statements. However, the summary statement of appropriation reflects Nil budgeted amount an indication that the acquisition was not budgeted. Further, Annex 4 to the financial statements on summary of fixed assets register did not disclose assets acquired during the year and their movement. In addition, assets acquired during the year were not tagged.

In the circumstances, the accuracy and completeness of acquisition of assets amount of Kshs.1,219,820 could not be confirmed.

2. Unsupported Bursary Disbursements

The statement of receipts and payments reflects other grants and transfers amount of Kshs.59,390,510 which as disclosed in Note 8 to the financial statements includes bursary payments amounting to Kshs.33,830,824 and Kshs.25,559,686 disbursed to secondary schools and tertiary institutions respectively. However, no acknowledgement letters from beneficiary institutions were provided for audit.

In the circumstances, the accuracy and completeness of bursary disbursements totalling Kshs.59,390,510 could not be confirmed.

3. Unsupported Project Management Committee Balances

Annex 5 to the financial statements reflects Project Management Committee (PMC) bank balances totalling Kshs.58,960. However, the cash books, bank reconciliation statements and certificates of bank balances for the individual PMC accounts were not provided for audit.

In the circumstances, the accuracy and completeness of the PMC bank balance of Kshs.58,960 could not be confirmed.

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the National Government Constituencies Development Fund - Tetu Constituency Management in accordance with ISSAI 130 on Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Emphasis of Matter

Budgetary Control and Performance

The summary statement of appropriation reflects final receipts budget and actual on comparable basis amounts of Kshs.168,919,636 and Kshs.124,577,174 respectively resulting to an under-funding of Kshs.44,342,462 or 26% of the budget. However, the Fund spent Kshs.79,906,075 against actual receipts of Kshs.124,577,174 resulting to an under-utilization of Kshs.44,671,099 or 36% of the actual receipts.

The under-funding and under-utilization affected the planned activities and may have impacted negatively on service delivery to the public.

My opinion is not modified in respect of this matter.

Key Audit Matters

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. There were no key audit matters to report in the year under review.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution, based on the audit procedures performed, I confirm that, nothing has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, except for the matter described in the basis for conclusion on effectiveness of internal controls, risk management and governance section of my report, I confirm that, nothing else has come to my attention to cause me to believe that internal controls, risk management and overall governance were not effective.

Basis for Conclusion

Weak Controls on Issuance of Bursaries

The statement of receipts and payments reflects an amount of Kshs.59,390,511 in respect to other grants and transfers as disclosed in Note 8 to the financial statements, which relates to bursary disbursements to secondary schools and tertiary institutions. However, review of sampled fifteen (15) application forms, revealed that none of the applicants had attached copies of certificates, transcripts, report forms or the passport, national and institution identification cards. Further, students' registration numbers were missing in the application forms.

In the circumstances, the effectiveness of internal controls on the issuance of bursaries could not be confirmed.

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal controls, risk management and overall governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of Management and those Charged with Governance

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal controls as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal controls, risk management and governance.

In preparing the financial statements, Management is responsible for assessing the Fund's ability to continue to sustain its services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless Management is aware of the intention to terminate the Fund or to cease operations. Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the Fund's financial reporting process, reviewing the effectiveness of how Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal controls in order to give an assurance on the effectiveness of internal controls, risk management and overall governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal control would not necessarily disclose all matters in the internal control that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal controls components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.


Because of its inherent limitations, internal controls may not prevent or detect misstatements and instances of non-compliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal controls.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by Management.
- Conclude on the appropriateness of Management's use of the applicable basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Fund's ability to continue to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion.
- My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the Fund to cease to continue to sustain its services.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the Fund to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence and where applicable, related safeguards.


FCPA Nancy Gathungu, CBS
AUDITOR-GENERAL

Nairobi

10 June, 2024

Tetu Constituency
National Government Constituencies Development Fund (NGCDF)
Annual Report and Financial Statements for The Year Ended June 30, 2023

IX. Statement of Receipts and Payments for the Year Ended 30th June 2023

	Note	2022-2023	2021-2022
		Kshs	Kshs
Receipts			
Transfers From NGCDF Board	1	87,000,000	183,777,758
Proceeds From Sale of Assets	2		
Other Receipts	3		
Total Receipts			
		87,000,000	183,777,758
Payments			
Compensation Of Employees	4	694,770	2,637,702
Committee expenses	5	5,001,401	4,725,332
Use Of Goods and Services	6	9,786,149	10,748,243
Transfers To Other Government Units	7	2,500,000	89,791,202
Other Grants and Transfers	8	59,390,511	103,640,567
Acquisition Of Assets	9	1,219,820	1,998,192
Oversight Committee Expenses	10	1,313,425	
Other Payments	11		7,197,772
Total Payments		79,906,075	220,739,010
Surplus/(Deficit)		(44,342,462)	46,688,742

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements.


The Constituency financial statements were approved by the NGCDFC on 19/04 2024 and signed by:


 Fund Account Manager

Name: MARGARET.N.RUGIRI

THE NATIONAL SUB COUNTY ACCOUNTANT
 ERICK M KIAMBI
 National Sub-County Accountant
 P.O. Box 2536 - 10100, NYERI

Name: ERICK.M.KIAMBI
 ICPAK M/No: 15726


 Chairman NG-CDF Committee

Name: ROBERT.K.KAGIRI

X. Statement of Assets and Liabilities As At 30th June, 2023

	Note	2022-2023	2021-2022
		Kshs	Kshs
Financial Assets			
Cash And Cash Equivalents			
Bank Balances (As Per the Cash Book)	12A	44,671,099	37,577,174
Cash Balances (Cash at Hand)	12B		
Total Cash and Cash Equivalents		44,671,099	37,577,174
Accounts Receivable			
Outstanding Imprests	13		
Total Financial Assets		44,671,099	37,577,174
Financial Liabilities			
Accounts Payable (Deposits)			
Retention	14A		
Gratuity	14B		
Total Financial Liabilities			
Net Financial Assets		44,671,099	37,577,174
Represented By			
Fund Balance B/Fwd	15	37,577,174	74,538,426
Prior Year Adjustments	16		
Surplus/Deficit for The Year		7,093,925	(36,961,252)
Net Financial Position		44,671,099	37,577,174

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements.


The Constituency financial statements were approved by NG CDFC on 15/04/2024 and signed by:


Fund Account Manager

Name: MARGARET.N.RUGIRI

THE NATIONAL SUB-COUNTY ACCOUNTANT
National Sub-County
Accountant
P. O. Box 2536 - 10100, NYERI

Name: ERICK .M.KIAMBI
ICPAK M/No: 15726


Chairman NG-CDF
Committee

Name: ROBERT.K.KAGIRI

Tetu Constituency
National Government Constituencies Development Fund (NGCDF)
Annual Report and Financial Statements for The Year Ended June 30, 2023

XI. Statement of Cash Flows for The Year Ended 30th June 2023

	Notes	2022-2023	2021-2022
		Kshs	Kshs
Receipts From Operating Activities			
Transfers From NGCDF Board	1	87,000,000	183,777,758
Other Receipts	3		
Total Receipts		87,000,000	183,777,758
Payments			
Compensation Of Employees	4	694,770	2,637,702
Committee Expenses	5	5,001,401	4,725,332
Use Of Goods and Services	6	9,786,149	10,748,243
Transfers To Other Government Units	7	2,500,000	89,791,202
Other Grants and Transfers	8	59,390,511	103,640,567
Oversight Committee Expenses	10	1,313,425	
Other Payments	11		7,197,772
Total Payments		78,686,255	218,740,818
Total Receipts Less Total Payments			
Adjusted For:			
Prior Year Adjustments	17		
Decrease/(Increase) In Accounts Receivable	18		
Increase/(Decrease) In Accounts Payable	16		
Net Cash Flow from Operating Activities		8,313,745	(34,963,060)
Cashflow From Investing Activities			
Proceeds From Sale of Assets	2		
Acquisition Of Assets	9	(1,219,820)	(1,998,192)
Net Cash Flows from Investing Activities		(1,219,820)	(1,998,192)
Net Increase In Cash And Cash Equivalent		7,093,925	(36,961,252)
Cash & Cash Equivalent At Start Of The Year	12	37,577,174	74,538,426
Cash & Cash Equivalent At End Of The Year		44,671,099	37,577,174




Teju Constituency

National Government Constituencies Development Fund (NGCDF)

Annual Report and Financial Statements for The Year Ended June 30, 2023

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements.

The Constituency financial statements were approved by NG CDFC on 15/04 2024 and signed by:

 <hr/> Fund Account Manager	THE NATIONAL SUB COUNTY ACCOUNTANT  <hr/> National Sub County Accountant P.O. BOX 2036 - 10100, NYERI	 <hr/> Chairman NG-CDF Committee
Name: MARGARET.N.RUGIRI	Name: ERICK.M KIAMBI ICPAK M/No: 15726	Name: ROBERT KAMAU KAGIRI

XII. Summary Statement of Appropriation for The Year Ended 30th June 2023

Receipts/Payments	Original Budget	Adjustments		Final Budget	Actual on comparable basis	Budget utilization difference	% of Utilization
	a	b		c=a+b	d	e=c-d	f=d/c %
	<i>FY 2022-2023</i>	Opening Balance (C/Bk) and AIA	Previous Years' Outstanding disbursements	<i>FY 2022-2023</i>	<i>FY 2022-2023</i>		
Receipts	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	
Transfers From NGCDF Board	131,342,462	37,577,174		168,919,636	124,577,174	44,342,462	
Proceeds From Sale of Assets							
Other Receipts							
Totals	131,342,462	37,577,174		168,919,636	124,577,174	44,342,462	73.7%
Payments							
Compensation Of Employees	2,543,600	3,065,103		5,608,703	694,770	4,913,933	12.4%
Committee Expenses	4,947,222	141,736		5,088,958	5,001,401	87,557	
Use Of Goods and Services	4,330,000	50,184		4,380,184	9,786,149	(5,405,965)	223.4%
Transfers To Other Government Units	55,100,000	2,500,000		57,600,000	2,500,000	55,100,000	4.3%
Other Grants and Transfers	54,608,216	31,815,955		86,424,171	59,390,511	27,033,660	68.7%
Acquisition of Assets					1,219,820	(1,219,820)	
Oversight Committee Expenses	1,313,425			1,313,425	1,313,425		100.0%
Other Payments	8,500,000	4,196		8,504,196		8,504,196	0.0%
Funds Pending Approval**							
Totals	131,342,462	37,577,174		168,919,636	79,906,075	89,013,560	47.3%

***Funds pending approval are sums not yet approved by the board for utilisation and include approved allocations and/or AIA not yet allocated for specific projects.*

Explanatory Notes.


- (a) [For the revenue items, indicate whether they form part of the AIA by inserting the “AIA” alongside the revenue category.]
- (b) [The underutilization of funds was due to disbursement delays from the Treasury and the Board.]
- © The amount spent on acquisition of asset was as result of funds reallocation from emergency vote to purchase of office equipment.

Reconciliation of Summary Statement of Appropriation to Statement of Assets and Liabilities	
Description	Amount
Budget utilisation difference totals	89,013,560
Less undisbursed funds receivable from the Board as at 30 th June 2023	44,342,462
Increase/(decrease) Accounts payable	
(Decrease)/Increase Accounts Receivable	
Add/Less Prior Year Adjustments	
Cash and Cash Equivalents at the end of the 30 th June 2023	44,671,098

The Constituency financial statements were approved by NG CDFC on 15/04/ 2024 and signed by:


 Fund Account Manager
 Name: MARGARET.N.RUGIRI

THE NATIONAL SUB-COUNTY ACCOUNTANT
 National Sub-County Accountant
 P. O. Box 2536 - 110100, NYERI
 Name: ERICK.M.KIAMBI
 ICPAK M/No:15726


 Chairman NG-CDF Committee
 Name: ROBERT.K.KAGIRI

XIII. Budget Execution By Sectors And Projects For The Year Ended 30th June 2023

Programme/Sub-programme	Original Budget	Adjustments		Final Budget	Actual on comparable basis	Budget utilization difference
		Opening Balance (C/Bk) and AIA	Previous Years' Outstanding Disbursements			
	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs
1.0 Administration and Recurrent						
1.1 Compensation of employees	2,543,600	3,065,103		5,608,703	694,770	4,913,933
1.2 Committee allowances	2,816,948	3,458		2,820,406	2,786,000	34,406
1.3 Use of goods and services	2,520,000	49,890		2,569,890	9,526,149	(6,956,259)
Sub-total	7,880,548	3,118,451		10,998,999	13,006,919	(2,007,920)
2.0 Monitoring and evaluation						
2.1 Capacity building	1,550,000			1,550,000	1,050,000	500,000
2.2 Committee allowances	2,130,274	138,278		2,268,552	2,215,401	53,151
2.3 Use of goods and services	260,000	294		260,294	260,000	294
Sub-total	3,940,274	138,572		4,078,846	3,525,401	553,445
3.0 Emergency	7,636,190	1,660,448		9,296,638		9,296,638
3.1 Primary Schools						
3.2 Secondary schools						
3.3 Tertiary institutions						
3.4 Security projects						
Sub-total	7,636,190	1,660,448		9,296,638		9,296,638
4.0 Bursary and Social Security						

**National Government Constituencies Development Fund (NGCDF)
Annual Report and Financial Statements for The Year Ended June 30, 2023**

Programme/Sub-programme	Original Budget	Adjustments		Final Budget	Actual on comparable basis	Budget utilization difference
		Opening Balance (C/Bk) and AIA	Previous Years' Outstanding Disbursements			
4.1 Primary Schools						
4.2 Secondary Schools	25,745,561	17,331,340		43,076,901	35,887,644	7,189,257
4.3 Tertiary Institutions	10,972,767	12,747,243		23,720,010	23,672,687	47,323
4.4 Universities						
4.5 Social Security						
Sub-total	36,718,327	30,078,583		66,796,911	59,560,331	7,236,580
5.0 Sports	2,626,849			2,626,849		2,626,849
5.1						
5.2						
5.3						
Sub-total	2,626,849			2,626,849		2,626,849
6.0 Environment						
Kiawaitanji Primary School	38,400			38,400		38,400
Karangia Secondary School	250,000			250,000		250,000
Dr.Kamundia Secondary school,	250,000			250,000		250,000
Kaiguri Secondary school	250,000			250,000		250,000
Githakwa primary school	38,400			38,400		38,400
Mathakwa-ini secondary school	250,000			250,000		250,000
Mutathi-ini primary school	38,400			38,400		38,400
Mutathi-ini secondary school	250,000			250,000		250,000

*Tetu Constituency
National Government Constituencies Development Fund (NGCDF)
Annual Report and Financial Statements for The Year Ended June 30, 2023*

Programme/Sub-programme	Original Budget	Adjustments		Final Budget	Actual on comparable basis	Budget utilization difference
		Opening Balance (C/Bk) and AIA	Previous Years' Outstanding Disbursements			
Kiriti secondary school	250,000			250,000		250,000
Gichira sec school	250,000			250,000		250,000
Kanjora primary school	38,400			38,400		38,400
Gatumbiro primary school	38,400			38,400		38,400
Gichira primary school	38,400			38,400		38,400
Kangaita primary school	38,400			38,400		38,400
Huho-ini primary school	38,400			38,400		38,400
Kahiga-ini primary school	38,400			38,400		38,400
Kiandu primary school	38,400			38,400		38,400
Kigogo-ini primary school	38,400			38,400		38,400
Ihithe primary school	38,400			38,400		38,400
Tetu Technical & Vocational College	262,449			262,449		262,449
NG CDF office Compound		76,924		76,924		76,924
Mungaria Primary School	38,400			38,400		38,400
Gaithuri Primary School	38,400			38,400		38,400
Kiriti Primary School	38,400			38,400		38,400
Njogu-ini Primary School	38,400			38,400		38,400
Sub Total	2,626,849	76,924		2,703,773		2,703,773
7.0 Primary Schools Projects (List all the Projects)						
Thage-ini Primary School	1,500,000			1,500,000		1,500,000

National Government Constituencies Development Fund (NGCDF)
Annual Report and Financial Statements for The Year Ended June 30, 2023

Programme/Sub-programme	Original Budget	Adjustments		Final Budget	Actual on comparable basis	Budget utilization difference
		Opening Balance (C/Bk) and AIA	Previous Years' Outstanding Disbursements			
Gititu Primary School	1,500,000			1,500,000		1,500,000
Gathinga Primary School	1,500,000			1,500,000		1,500,000
Kangaita Primary School	6,000,000			6,000,000		6,000,000
Mutathi-ini Primary School	1,500,000			1,500,000		1,500,000
Gichira Primary School	1,500,000			1,500,000		1,500,000
Kaigonde Primary School	1,500,000			1,500,000		1,500,000
Karangia Primary School	1,500,000			1,500,000		1,500,000
Kiandu Primary School	1,500,000			1,500,000		1,500,000
Gauthi Primary School	1,500,000			1,500,000		1,500,000
Miagayuini Primary School	1,500,000			1,500,000		1,500,000
Mathakwa-ini Primary School	1,500,000			1,500,000		1,500,000
Wamagana Primary School	6,000,000			6,000,000		6,000,000
Ihururu Primary School	1,500,000			1,500,000		1,500,000
Kiriti Primary School	1,500,000			1,500,000		1,500,000
Ndugamano Primary School	1,500,000			1,500,000		1,500,000
Kaiguri Primary School	1,500,000			1,500,000		1,500,000
Gaithuri Primary School	6,000,000			6,000,000		6,000,000
Mirichu Primary School	1,500,000			1,500,000		1,500,000
Kigogo-ini Primary School	1,500,000			1,500,000		1,500,000
Kiawaithanji Primary School	1,500,000			1,500,000		1,500,000
School Desks (Primary		2,500,000		2,500,000	2,500,000	-

**Tetu Constituency
National Government Constituencies Development Fund (NGCDF)
Annual Report and Financial Statements for The Year Ended June 30, 2023**

Programme/Sub-programme	Original Budget	Adjustments		Final Budget	Actual on comparable basis	Budget utilization difference
		Opening Balance (C/Bk) and AIA	Previous Years' Outstanding Disbursements			
Schools)						
Gatumbiro Primary School	1,500,000			1,500,000		1,500,000
Total	46,500,000	2,500,000		49,000,000	2,500,000	46,500,000
8.0 Secondary Schools Projects (List all the Projects)						
Sub-total						
9.0 Tertiary institutions Projects (List all the Projects)						
Tetu technical and Vocational College	8,600,000			8,600,000		8,600,000
9.2						
9.3						
Sub-total	8,600,000			8,600,000		8,600,000
10.0 Security Projects						
Hubu-ini Assitant Chief Office	2,000,000			2,000,000		2,000,000
Gaaki assistant chief office	2,000,000			2,000,000		2,000,000
Kigogo-ini Chiefs Office	1,000,000			1,000,000		1,000,000
Sub-total	5,000,000			5,000,000		5,000,000
11.0 Acquisition of assets						
11.1 Motor Vehicles (including motorbikes)						

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Programme/Sub-programme	Original Budget	Adjustments		Final Budget	Actual on comparable basis	Budget utilization difference
		Opening Balance (C/Bk) and AIA	Previous Years' Outstanding Disbursements			
11.2 Construction of CDF office						
11.3 Purchase of furniture and equipment						
11.4 Purchase of computers						
11.5 Purchase of land						
Sub-total						
12.0 Oversight Committee Expenses (itemize)						
Sitting Allowance	613,425			613,425	613,425	
Daily Subsistence Allowance	300,000			300,000	300,000	
Monitoring & Evaluation Allowance	150,000			150,000	150,000	
Hire of training facilities	35,000			35,000	35,000	
Payment of catering services	40,000			40,000	40,000	
Payment of instructors	25,000			25,000	25,000	
Payment of travel allowance for 5 members	50,000			50,000	50,000	
Purchase of fuel and lubricants	100,000			100,000	100,000	
Sub-total	1,313,425			1,313,425	1,313,425	
13.0 Others						
Strategic Plan	3,500,000	160		3,500,160		3,500,160
REA Electricity Projects Matching Funds	5,000,000			5,000,000		5,000,000

Tetu Constituency

National Government Constituencies Development Fund (NGCDF)

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Programme/Sub-programme	Original Budget	Adjustments		Final Budget	Actual on comparable basis	Budget utilization difference
		Opening Balance (C/Bk) and AIA	Previous Years' Outstanding Disbursements			
NG CDF Perimeter wall		1,808		1808		1808
Nyeri hill forest road		928		928		928
Kamugwe Nyakahiti road		1,300		1300		1300
Sub-total	8,500,000	4,196		8,504,196		8,504,196
Funds pending approval**						
Total	131,342,462	37,577,174		168,919,637	79,906,076	89,013,561

(NB: This statement is a disclosure statement indicating the utilisation in the same format as the entity's budgets which are programme based. Ensure that this document is completed to enable consolidation by the National Treasury

XIV. Significant Accounting Policies

The principle accounting policies adopted in the preparation of these financial statements are set out below:

1. Statement of Compliance and Basis of Preparation

The financial statements have been prepared in accordance with Cash-basis International Public Sector Accounting Standards (IPSAS) as prescribed by the Public Sector Accounting Standards Board (PSASB) and set out in the accounting policy note below. This cash basis of accounting has been supplemented with accounting for; a) receivables that include imprests and salary advances and b) payables that include deposits (gratuity and retentions).

The financial statements comply with and conform to the form of presentation prescribed by the PSASB. The accounting policies adopted have been consistently applied to all the years presented.

2. Reporting Entity

The financial statements are for the NGCDF-TETU Constituency. The financial statements encompass the reporting entity as specified under section 81 of the PFM Act 2012

3. Reporting Currency

The financial statements are presented in Kenya Shillings (Kshs), which is the functional and reporting currency of the Government and all values are rounded to the nearest Kenya Shilling.

4. Significant Accounting Policies

The accounting policies set out in this section have been consistently applied by the entity for all the years presented.

a) Recognition of Receipts

The entity recognises all receipts from the various sources when the event occurs, and the related cash has actually been received by the Entity.

Significant Accounting Policies continued

Transfers from the National Government Constituency Development Fund (NG-CDF)

Transfers from the NG-CDF to the constituency are recognized when cash is received in the Constituency account.

Proceeds from Sale of Assets

Proceeds from disposal of assets are recognized as and when cash is received in the constituency account.

Other receipts

These include Appropriation-in-Aid and relates to receipts such as proceeds from sale of tender documents, rent receipts, interest earned on bank balances, hire of Plant/Equipment/Facilities, Unutilized funds from PMCs among others.

Unutilized Funds from PMCs.

All unutilized funds of the Project Management Committee (PMC) are returned to the constituency account. Unutilized funds from PMCs are recognised as other receipts upon return to the constituency account.

External Assistance

External assistance refers to grants and loans received from local, multilateral and bilateral development partners. In the year under review there was no external assistance received.

b) Recognition of payments

The Entity recognises all payments when the event occurs and the related cash has actually been paid out by the entity.

Significant Accounting Policies continued

Compensation of Employees

Salaries and wages, allowances, statutory contribution for employees are recognized in the period when the compensation is paid.

Use of Goods and Services

Goods and services are recognized as payments in the period when the goods/services are paid for. Such expenses, if not paid during the period where goods/services are consumed, shall be disclosed as pending bills.

Acquisition of Fixed Assets

The payment on acquisition of property plant and equipment items is not capitalized. The cost of acquisition and proceeds from disposal of these items are treated as payments and receipts items respectively. Where an asset is acquired in a non-exchange transaction for nil or nominal consideration and the fair value of the asset can be reliably established, a contra transaction is recorded as receipt and as a payment.

A fixed asset register is maintained by each constituency and a summary provided for purposes of consolidation. This summary is disclosed as an annexure to the financial statements.

5. In-kind contributions

In-kind contributions are donations that are made to the constituency in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the constituency includes such value in the statement of receipts and payments both as receipts and as payments in equal and opposite amounts; otherwise, the contribution is not recorded.

Significant Accounting Policies continued

6. Cash and Cash Equivalent.

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at various commercial banks at the end of the financial year.

Significant Accounting Policies continued

7. Accounts Receivable

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. This is in recognition of the government practice where the imprest payments are recognized as payments when fully accounted for by the imprest or AIE holders. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

8. Accounts Payable

For the purposes of these financial statements, Deposits (gratuity and retentions) held on behalf of third parties have been recognized on an accrual basis (as accounts payables). This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. Gratuity earned on monthly is held on behalf of the employee and later paid at the end of the contract period. This is an enhancement to the cash accounting policy adopted by National Government Constituencies Development Fund as prescribed by PSASB. Other liabilities including pending bills are disclosed in the financial statements.

Significant Accounting Policies continued

9. Pending Bills

Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years. As pending bills do not involve the payment of cash in the reporting period, they are recorded as 'memorandum' or 'off-balance' items to provide a sense of the overall net cash position of the entity at the end of the financial year. When the pending bills are finally settled, such payments are included in the Statement of Receipts and Payments in the year in which the payments are made.

10. Unutilized Fund

Unutilized funds consist of bank balances in the constituency account and funds not yet disbursed by the Board to the constituency at the end of the financial year. These balances are available for use in the subsequent financial year to fund projects approved in the respective prior financial years consistent with sec 6(2) and sec 7(2) of NGCDF Act, 2015

11. Budget

The budget is developed on a comparable accounting basis (cash basis except for imprest which is accounted for on an accrual basis), the same accounts classification basis, and for the same period as the financial statements. The original budget was approved by Parliament on xx June 20xx for the period 1st July 2023 to 30th June 2023 as required by law. Included in the adjustments are Cash book opening balance, AIA generated during the year and constituency allocations not yet disbursed at the beginning of the financial year.

A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

12. Comparative Figures

Where necessary, comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

Significant Accounting Policies Continued

13. Subsequent Events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30th June 2023.

14. Errors

Material prior period errors are corrected retrospectively in the first set of financial statements authorized for issue after their discovery by: i. restating the comparative amounts for prior period(s) presented in which the error occurred; or ii. If the error occurred before the earliest prior period presented, restating the opening balances of assets, liabilities and net assets/equity for the earliest prior period presented.

During the year, errors that have been corrected are disclosed under note 14 explaining the nature and amounts.

15. Related Party Transactions

The Entity regards a related party as a person or an entity with the ability to exert control individually or jointly, or to exercise significant influence over the Entity, or vice versa.

XV. Notes To the Financial Statements

1. Transfers from NGCDF Board

Description	2022-2023	2021-2022
NGCDF Board	Kshs	Kshs
AIE NO		2021-2022
AIE NO		Kshs
AIE NO-B105940		22,000,000
AIE NO-B105568		44,000,000
AIE NO-B154441		18,000,000
AIE NO-B154220		16,000,000
AIE NO-B163875		12,000,000
AIE NO-B128712		5,000,000
AIE NO-B154495		20,088,879
AIE NO-A888501		13,688,879
AIE NO-B105300		33,000,000
AIE NO-B185269	7,000,000	
AIE NO-B185425	6,000,000	
AIE NO-B205613	12,000,000	
AIE NO-B206194	5,000,000	
AIE NO-B205908	12,000,000	
AIE NO-B185793	15,000,000	
AIE NO-B207927	15,000,000	
AIE NO-B207691	15,000,000	
TOTAL	87,000,000	183,777,758

2. Proceeds From Sale of Assets

	2022-2023	2021-2022
	Kshs	Kshs
Receipts from sale of Buildings		
Receipts from the Sale of Vehicles and Transport Equipment		
Receipts from sale of office and general equipment		
Receipts from the Sale Plant Machinery and Equipment		
Others (specify)		
Total		

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3. Other Receipts

	<i>2022-2023</i>	<i>2021-2022</i>
	Kshs	Kshs
Interest Received		
Rents		
Receipts from sale of tender documents		
Hire of plant/equipment/facilities		
Other Receipts Not Classified Elsewhere		
Total		

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Notes To the Financial Statements (Continued)

4. Compensation Of Employees

	<i>2022-2023</i>	<i>2021-2022</i>
	Kshs	Kshs
NG-CDFC Basic staff salaries	655,890	1,780,832
Personal allowances paid as part of salary		
House Allowance		
Transport Allowance		
Leave allowance		
Gratuity to contractual employees		766,320
Employer Contributions Compulsory national social security schemes	38,880	90,550
Total	694,770	2,637,702

5. Committee Expenses

	<i>2022-2023</i>	<i>2022-2023</i>
	Kshs	Kshs
Sitting allowance	2,215,401	4,725,332
Other committee expenses	2,786,000	
Total	5,001,401	4,725,332

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6. Use of Goods and services

	<i>2022-2023</i>	<i>2021-2022</i>
	Kshs	Kshs
Utilities, supplies and services		28,735
Communication, supplies and services	650,000	1,520,000
Domestic travel and subsistence		500,000
Printing, advertising and information supplies & services	301,360	234,735
Rentals of produced assets		
Training expenses	5,597,240	2,956,754
Hospitality supplies and services	650,000	326,754
Insurance costs	149,159	175,305
Specialised materials and services		
Office and general supplies and services	1,359,306	1,775,579
Fuel , oil & lubricants	100,000	
Other operating expenses	867,000	2,500,000
Bank Charges	112,084	93,488
Security operations		
Routine maintenance - vehicles and other transport equipment		636,893
Routine maintenance- other assets		
Total	9,786,149	10,748,243

Tetu Constituency

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Notes To The Financial Statements (Continued)

7. Transfer To Other Government Units

Description	<i>2022-2023</i>	<i>2021-2022</i>
	Kshs	Kshs
Transfers To Primary Schools (See Attached List)	2,500,000	15,800,000
Transfers To Secondary Schools (See Attached List)		72,491,202
Transfers To Tertiary Institutions (See Attached List)		1,500,000
Total	2,500,000	89,791,202

8. Other Grants and Other transfers

	<i>2022-2023</i>	<i>2021-2022</i>
	Kshs	Kshs
Bursary – secondary schools (see attached list)	33,830,824	57,323,361
Bursary – tertiary institutions (see attached list)	25,559,686	15,671,748
Bursary – special schools (see attached list)		
Mock & CAT (see attached list)		
Social Security programmes (NHIF)		98,007
Security projects (see attached list)		8,400,000
Sports projects (see attached list)		2,741,748
Environment projects (see attached list)		5,483,496
Emergency projects (see attached list)		13,922,207
Roads projects (see attached list)		
Total	59,390,510	103,640,567

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Notes To the Financial Statements (Continued)

9. Acquisition Of Assets

	<i>2022-2023</i>	<i>2021-2022</i>
	Kshs	Kshs
Purchase of Buildings		
Construction of Buildings		1,998,192
Refurbishment of Buildings		
Purchase of Vehicles and Other Transport Equipment		
Purchase of Household Furniture and Institutional Equipment		
Purchase of Office Furniture and General Equipment	811,500	
Purchase of ICT Equipment, Software and Other ICT Assets	408,320	
Purchase of Specialized Plant, Equipment and Machinery		
Rehabilitation and renovation of plant, machinery and equipment		
Acquisition of Land		
Acquisition Intangible Assets		
Total	1,219,820	1,998,192

10. Oversight Committee Expenses

	<i>2022-2023</i>	<i>2021-2021</i>
	Kshs	Kshs
COC Members allowance	683,424	
Other COC expenses	630,000	
TOTAL	1,313,424	

11. Other Payments

	<i>2022-2023</i>	<i>2021-2022</i>
	Kshs	Kshs
Strategic Plan		
ICT Hubs		
Roads		7,197,772
TOTAL		7,197,772

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12. Cash Book Bank Balance

Name Of Bank, Account No. & Currency	2022-2023	2021-2022
	Kshs	Kshs
12A: Bank Accounts (Cash Book Bank Balance)		
Family bank A/C 055000048301	44,671,099	37,577,174
TOTAL	44,671,099	37,577,174
12 B: Cash on Hand		
Location 1		
Location 2		
Location 3		
Other Locations (<i>Specify</i>)		
Total		
<i>[Provide Cash Count Certificates for Each]</i>		

13. Outstanding Imprests

Name of Officer or Institution	Date Imprest Taken	Amount Taken	Amount Surrendered	Balance
		Kshs	Kshs	Kshs
<i>Name of Officer</i>	dd/mm/yy			
<i>Name of Officer</i>	dd/mm/yy			
<i>Name of Officer</i>	dd/mm/yy			
<i>Name of Officer</i>	dd/mm/yy			
<i>Name of Officer</i>	dd/mm/yy			
<i>Name of Officer</i>	dd/mm/yy			
Total				

[Include an annex if the list is longer than 1 page.]

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Notes to the Financial Statement Continued

14. Retention and Gratuity

14 A. Retention	<i>2022-2023</i>	<i>2021-2022</i>
	KShs	KShs
Retention as at 1 st July (A)		
Retention held during the year (B)		
Retention paid during the Year (C)		
Closing Retention as at 30 th June D= A+B-C		

14 B. Gratuity	<i>2022-2023</i>	<i>2021-2022</i>
	KShs	KShs
Gratuity as at 1 st July (A)		
Gratuity held during the year (B)		
Gratuity paid during the Year (C)		
Closing Gratuity as at 30 th June D= A+B-C		

15. Fund Balance B/F

	<i>2022-2023</i>	<i>2021-2022</i>
	Kshs	Kshs
Bank accounts	37,577,174	74,538,426
Cash in hand		
Imprest		
Total	37,577,174	74,538,426
Less		
Payables: - Retention		
Payables – Gratuity		
Fund Balance Brought Forward		

[Provide short appropriate explanations as necessary]

16. Prior Year Adjustments

	Balance b/f as per Audited Financial statements	Adjustments	Adjusted Balance** BF
Description of the error	Kshs	Kshs	Kshs
Bank account Balances			
Cash in hand			
Accounts Payables			
Receivables			
Others (<i>specify</i>)			
Total			

** The adjusted balances are not carried down on the face of the financial statement.
(Entity to provide disclosure on the adjusted amounts)

17. Changes In Accounts Receivable – Outstanding Imprests

	2022-2023	2021-2022
	KShs	KShs
Outstanding Imprest as at 1 st July (A)		
Imprest issued during the year (B)		
Imprest surrendered during the Year (C)		
closing accounts in account receivables D= A+B-C		
Net changes in accounts Receivables D - A		

18. Changes In Accounts Payable – Deposits and Retentions

	2022-2023	2021-2022
	KShs	KShs
Deposit and Retentions as at 1 st July (A)		
Deposit and Retentions held during the year (B)		
Deposit and Retentions paid during the Year (C)		
closing account payables D= A+B-C		
Net changes in accounts payables D-A		

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Notes To the Financial Statements (Continued)

19. Other Important Disclosures

19.1: Pending Accounts Payable (See Annex 1)

	<i>2022-2023</i>	<i>2021-2022</i>
	Kshs	Kshs
Construction of buildings		
Construction of civil works		
Supply of goods		
Supply of services		
Total		

19.2: Pending Staff Payables (See Annex 2)

	<i>2022-2023</i>	<i>2021-2022</i>
	Kshs	Kshs
NGCDFC Staff		
Others (<i>specify</i>)		
Total		

19.3: Unutilized Fund (See Annex 3)

	<i>2022-2023</i>	<i>2021-2022</i>
	Kshs	Kshs
Compensation of employees	4,913,090	3,064,260
Committee expense	(4,137,149)	539,843
Use of goods and services	78,239,875	2,229,000
Amounts due to other Government entities (see attached list)	(4,782,295)	31,739,875
Amounts due to other grants and other transfers (see attached list)	2,881,988	
Acquisition of assets		
Oversight Committee Expenses		4,196
Other Payments (<i>specify</i>)		
Funds pending approval		
Total	77,115,509	37,577,174

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18.4: PMC account balances (See Annex 5)

	<i>2022-2023</i>	<i>2021-2022</i>
	Kshs	Kshs
PMC account balances (see attached list)	58,960	24,406,640
Total	58,960	24,406,640

XVI. Annexes

Annexes: 1 Analysis of Pending Accounts Payable

Supplier of Goods or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance	Comments
	a	b	c	d=a-c	
Construction of buildings					
1.					
2.					
3.					
Sub-Total					
Construction of civil works					
4.					
5.					
6.					
Sub-Total					
Supply of goods					
7.					
8.					
9.					
Sub-Total					
Supply of services					
10.					
Sub-Total					
Grand Total					

Annex 2 - Analysis of Pending Staff Payables

Name of Staff	Designation	Date employed	Outstanding Balance 30th June 2023	Comments
NG-CDFC Staff				
1.				
2.				
3.				
Sub-Total				
Grand Total				

Tetu Constituency**National Government Constituencies Development Fund (NGCDF)****Annual Report and Financial Statements for The Year Ended June 30, 2023****Annex 3 – Unutilized Fund**

Name	Brief Transaction Description	Outstanding Balance 2022-2023	Outstanding Balance 2021-2022	Comments
			3,064,260	
Compensation of employees		4,913,090	539,843	
Use of goods & services		(4,137,149)	31,739,875	
Amounts due to other Government entities		78,239,875		
Kiawaithanji Primary School		38,400		
Karangia Secondary School		250,000		
Dr.Kamundia Secondary school,		250,000	35,343,978	
Kaiguri Secondary school		250,000		
Githakwa primary school		38,400		
Mathakwa-ini secondary school		250,000		
Mutathi-ini primary school		38,400		
Mutathi-ini secondary school		250,000		
Kiriti secondary school		250,000		
Gichira sec school		250,000		
Kanjora primary school		38,400		
Gatumbiro primary school		38,400		
Gichira primary school		38,400		
Kangaita primary school		38,400		
Huho-ini primary school		38,400		
Kahiga-ini primary school		38,400		
Kiandu primary school		38,400		
Kigogo-ini primary school		38,400		
Ihithe primary school		38,400		
Tetu Technical & Vocational College		262,449		

Tetu Constituency**National Government Constituencies Development Fund (NGCDF)****Annual Report and Financial Statements for The Year Ended June 30, 2023**

Name	Brief Transaction Description	Outstanding Balance 2022-2023	Outstanding Balance 2021-2022	Comments
NG CDF office Compound				
Mungaria Primary School		38,400		
Gaithuri Primary School		38,400		
Kiriti Primary School		38,400		
Njogu-ini Primary School		38,400		
Thage-ini Primary School		1,500,000		
Gititu Primary School		1,500,000		
Gathinga Primary School		1,500,000		
Kangaita Primary School		6,000,000		
Mutathi-ini Primary School		1,500,000		
Gichira Primary School		1,500,000		
Kaigonde Primary School		1,500,000		
Karangia Primary School		1,500,000		
Kiandu Primary School		1,500,000		
Gathuthi Primary School		1,500,000		
Miagayuini Primary School		1,500,000		
Mathakwa-ini Primary School		1,500,000		
Wamagana Primary School		6,000,000		
Ihururu Primary School		1,500,000		
Kiriti Primary School		1,500,000		
Ndugamano Primary School		1,500,000		
Kaiguri Primary School		1,500,000		
Gaithuri Primary School		6,000,000		
Mirichu Primary School		1,500,000		

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National Government Constituencies Development Fund (NGCDF)

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Name	Brief Transaction Description	Outstanding Balance 2022-2023	Outstanding Balance 2021-2022	Comments
Kigogo-ini Primary School		1,500,000		
Kiawaithanji Primary School		1,500,000		
School Desks (Primary Schools)				
Gatumbiro Primary School		1,500,000		
Tetu technical and Vocational College		8,600,000		
Hubu-ini Assitant Chief Office		2,000,000		
Gaaki assistant chief office		2,000,000		
Kigogo-ini Chiefs Office		2,000,000		
Hubu-ini Assitant Chief Office		1,000,000		
Strategic Plan		3,500,000		
REA Electricity Projects Matching Funds		5,000,000		
Sub-Total		79,015,816	2,229,000	
Amounts due to other grants and other transfers		(4,782,295)		
Sub-Total		(4,782,295)	2,229,000	
Acquisition of assets				
Oversight Committee Expenses (itemize)				
Others (<i>specify</i>)				
			4,196	
Sub-Total			4,196	

Tetu Constituency

National Government Constituencies Development Fund (NGCDF)

Annual Report and Financial Statements for The Year Ended June 30, 2023

Name	Brief Transaction Description	Outstanding Balance 2022-2023	Outstanding Balance 2021-2022	Comments
Funds pending approval				
Grand Total		74,233,521	37,577,174	

Annex 4 – Summary of Fixed Asset Register

Asset class	Historical Cost b/f (Kshs) 2021-2022	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost (Kshs) At Year En2022- 2023
Land				
Buildings and structures	29,500,000			29,500,000
Transport equipment	6,090,960			6,090,960
Office equipment, furniture and fittings	2,284,125	1, 219,820		3,503,945
ICT Equipment, Software and Other ICT Assets				
Other Machinery and Equipment				
Heritage and cultural assets				
Intangible assets				
Total	37,875,085			39,094,905

Tetu Constituency

National Government Constituencies Development Fund (NGCDF)

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Annex 5 –PMC Bank Balances As At 30th June 2023

PMC	Bank	Account number	Bank Balance 2022-2023	Bank Balance 2021-2022
Kigogo-ini Ass Chifs Office	Family	55000054851	6,017	6,017
Karangia Secondary School	Family	55000054717	3,253	1,800,200
Gathungo Primary School	Family	55000054710	49,690	1,000,000
Total			58,960	2,806,217

Annex 6: Progress On Follow Up of Auditor Recommendations

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor and subsequent progress made on the resolution of the issues.

Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)
THE YEAR ENDED 30 TH JUNE 2022	1. Budgetary Control and Performance.	This is caused by delayed disbursement from the National Treasury	NG CDF Board	Resolved
	2. Failure to utilize completed projects.	This issue was deliberated and concluded and now the project is in use.	NG CDFC	Resolved

**Name: MARGARET.N.RUGIRI
Fund Account Manager.**