

REPUBLIC OF KENYA



OFFICE OF THE AUDITOR-GENERAL
Enhancing Accountability

THE NATIONAL ASSEMBLY
PAPERS LAID

DATE: 30 JUN 2026

DAY.

Tuesday

REPORT

BY:

The Deputy Majority
Whip

CLERK-AT
THE-TABLE:

Wahid Chebet

OF

THE AUDITOR-GENERAL

ON

PARLIAMENT
OF KENYA
LIBRARY

OLTARAKWAI SECONDARY
SCHOOL

FOR THE YEAR ENDED
30 JUNE, 2024

NAROK COUNTY



OLTARAKWAI SECONDARY SCHOOL
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR ENDED
30TH JUNE 2024.

**Prepared in accordance with the Cash Basis of Accounting Method under the International
Public Sector Accounting Standards (IPSAS)**

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1. Acronyms and Glossary of Terms

Provide a list of all applicable acronyms and glossary of terms e.g.

BOM	Board of Management
CEB	County Education Board
IPSAS	International Public Sector Accounting Standards
KCSE	Kenya Certificate of Secondary Education
PFM	Public Finance Management
PSASB	Public Sector Accounting Standards Board
FY	Financial Year
FDSE	

2. Key School Information and Management

(a) Background information

The school is domiciled in Kenya and its operations are governed under the Basic Education Act, 2013. It is in Narok County, Narok South Sub-County.

The school was registered in 9th July 2015 under registration number 3709 and is currently categorized as a Sub-county public school established, owned or operated by the Government.

The school is a day and boarding school and had 564 number of students as at 30th June 2024. It has 3 streams and 19 teachers of which 11 teachers are employed by the School Board of Management.

(b) School Board of Management - Board Members

The School Board of Management established under Section 55 of the Basic Education Act, 2013; is composed of the following members:

Ref:	Name of Board Member	Designation	Date of appointment
1	Mr. Naftali Kirui	Chairman	Year 2021
2	Mr. Kipkemoi Peter Maritim	Secretary - Principal	Year 2021
3	Mrs. Joyce Chepkirui	Member	Year 2021
4	Mr. Jullius Cheborgei	Member	Year 2021
5	Ms. Mercy Chelangat	Member	Year 2021
6	Mrs. Nancy Masit	Member	Year 2021
7	Mr. Jullius Sirma	Member	Year 2021
8	Mr. Joseph koech	Member – Rep CEB	Year 2021
9	Mr.Nehemiah Cheruiyot	Member Rep Teachers	Year 2021
10	Mr. Gilbert Bor	3 Members - Sponsor	Year 2021
11	Mr.Vincent Zena	Member - Community	Year 2021
12	Mr. Edwin Kikwai	Member Special Needs	Year 2021
13	Mr. Ismael Kirui	Rep. Students	Year 2021
14	Mr. Jullius Kipkirui Rutoh	Member	Year 2021

The functions of the School Board of Management are to:

- Promote the best interests of the School and ensure its development.
- Promote quality education for all pupils in accordance with the standards set under the Basic Education Act, 2013.
- Ensure and assure the provision of proper and adequate facilities for the School.
- Manage the School's affairs in accordance with the rules and regulations governing occupational safety and health.
- Advise the County Education Board on the staffing needs of the School.
- Determine cases of pupils' discipline and make reports to the CEB.
- Prepare comprehensive termly report on all areas of its mandate and submit the report to CEB.
- Administer and manage the resources of the School.
- Receive, collect and account for any funds accruing to the institution in accordance with Article 226 (1) (a) of the Constitution of Kenya, Section 81 of the Public Finance Management Act, 2012 and the Fourth Schedule para 21 and 23 of the Basic Education Act, 2013.

(c) Committees of the Board

Ref:	Name of Committee	Names of Members	Designation	Number of meetings attended during the year
1	Executive Committee	Mr. Naftali Kirui Hezekiah Misoi Mr. Joseph Koech Mrs. Joyce Chepkirui Ms Mercy Chelangat Mr. Jullius Kipkirui Rutoh	B.O.M Chair B.O.M Vice Chair P.A Chair Member Member	9
2	Audit Committee	Mrs. Nancy Masit Mr. Jullius Cheborge Mr. Joseph Koech	Member Member Member	1
3	Finance, procurement and general purposes Committee	Mr. Naftali Kirui Mr. Joseph Koech Mrs. Joyce chepkirui Mr. Nehemiah Cheruiyot	B.O.M chair P.A chair Member Rep. teachers	2
4	Academic Committee	Mr. Vincent Zena Mr. Joseph Koech Ms. Mercy Chelangat	Member Community P.A chair Member	3
5	Development Committee	Mr. Naftali Kirui Mr. Joseph Koech Mrs. Joyce chepkirui	B.O.M chair P.A chair Member	3
6	Discipline and welfare Committee	Mr. Jullius Cheborge Mr. Jullius Sirma Mr. Ismael Kirui	Member Member Rep. Students	2
7	Adhoc Committee (if any during the year)	Mr. Joseph Koech Mr. Jullius Cheborge Mrs. Joyce Chepkirui	P.A chair Member Member	1

(d) School operation Management

For the financial year ended 30th June 2024 the School day-to-day management was under the following persons:

Ref:	Designation	Name	Identification
1	Principal	MR. MARITIM PETER KIPKEMOI	375206
2	Deputy Principal	MR.MUTAI DANIEL KIPRONO	511323
3	School Bursar	MR. SANG ANDREW KIPLANGAT	ID No. 28154762
4	Other (specify)		

(e) Schools contacts

Post Office Box: 122, Ololulunga.

Telephone:

(f) School Bankers

Name of Bank: National Bank of Kenya

Branch; Narok.

Account Number: 01025064427000

Name of Bank: Equity Bank of Kenya

Branch; Narok.

Account Numbers

1. 0360262592492

2. 0360262592880

3. 0360278656462

(g) Independent Auditors

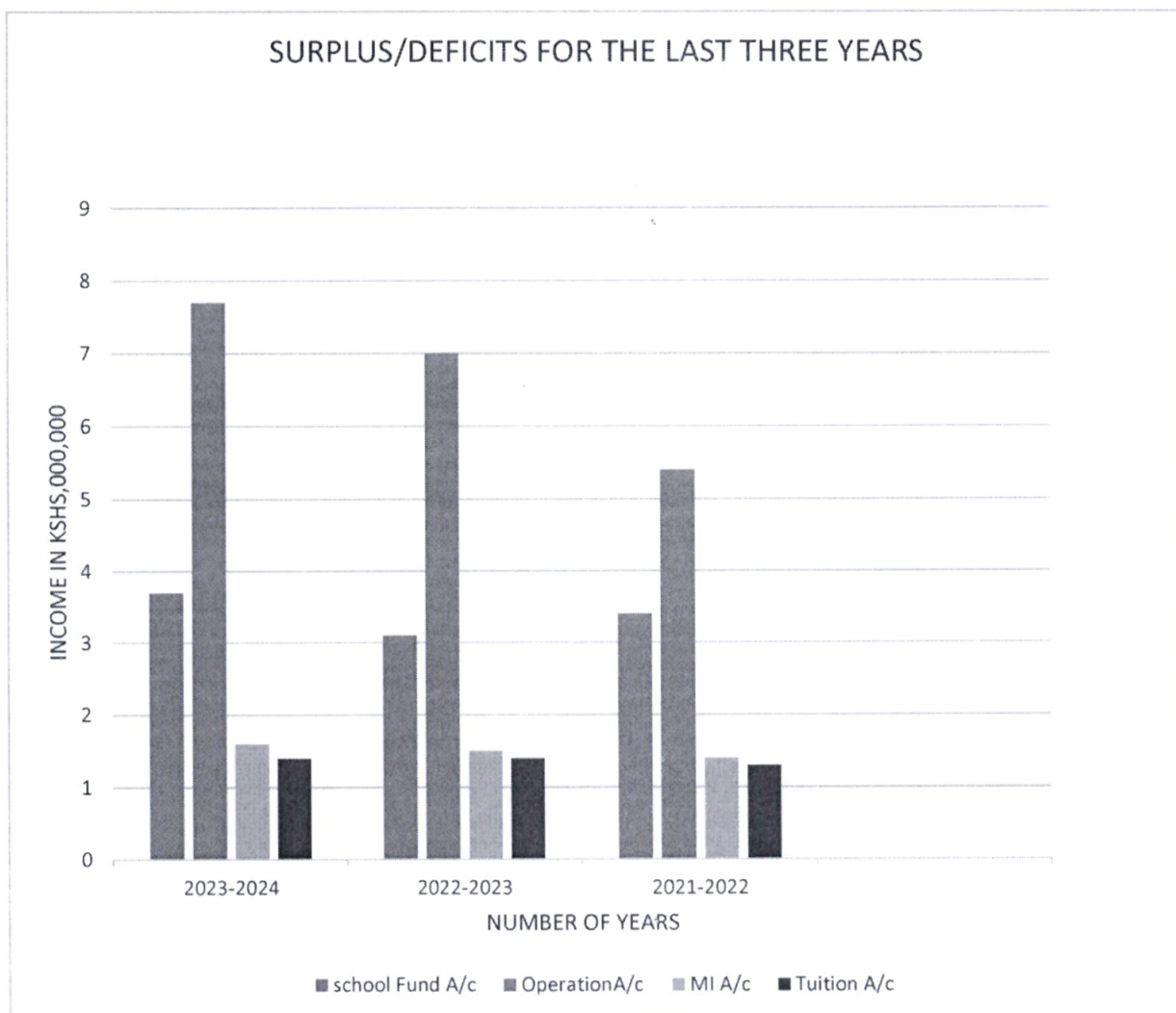
Office of the Auditor General

Anniversary Towers, University Way

P.O. Box 30084

GPO 00100

Nairobi, Kenya



3. Summary Report of Performance of The School

The following is a summary report of the performance of the school against the set performance evaluation criteria:

(a) Financial performance

Oltarakwai Secondary School
Annual Report and Financial Statements For the year ended 30th June 2024

Capitation grants from the Ministry of Education for the last three years

YEAR	TOTAL CAPITATION	ENROLLMENT	RATIO
2023-2024	OPERATION 6,767,427 TUITION 1,351,771 TOTALS=8,119,198	564	14396
2022-2023	OPERATION 6,959,791 TUITION 1,524,486 TOTALS=8,484,276	530	16008
2021-2022	OPERATION 5,882,189 TUITION 1,398,669 TOTALS=7,280,858	501	14533

- *A three-year overview of growth of other income(s) earned by the school.*

<i>NO.</i>	<i>ACCOUNT</i>	<i>2023-2024</i>	<i>2022-2023</i>	<i>2021-2022</i>
1.	<i>School Fund Account</i>	3,747,465	3,371,490	3,641,905
2.	<i>Operation Account</i>	6,767,427	6,959,791	5,882,189
3.	<i>Tuition Account</i>	1,351,771	1,524,486	1,398,669

- *A three-year overview of growth in expenditure of the school*

<i>NO.</i>	<i>ACCOUNT</i>	<i>2023-2024</i>	<i>2022-2023</i>	<i>2021-2022</i>
1.	<i>School Fund Account</i>	3,316,240	3,346,050	3,801,345
2.	<i>Operation Account</i>	5,059,760	6,372,860	7,167,450
3.	<i>Tuition Account</i>	1,003,693	1,410,000	1,428,000

Oltarakwai Secondary School
Annual Report and Financial Statements For the year ended 30th June 2024

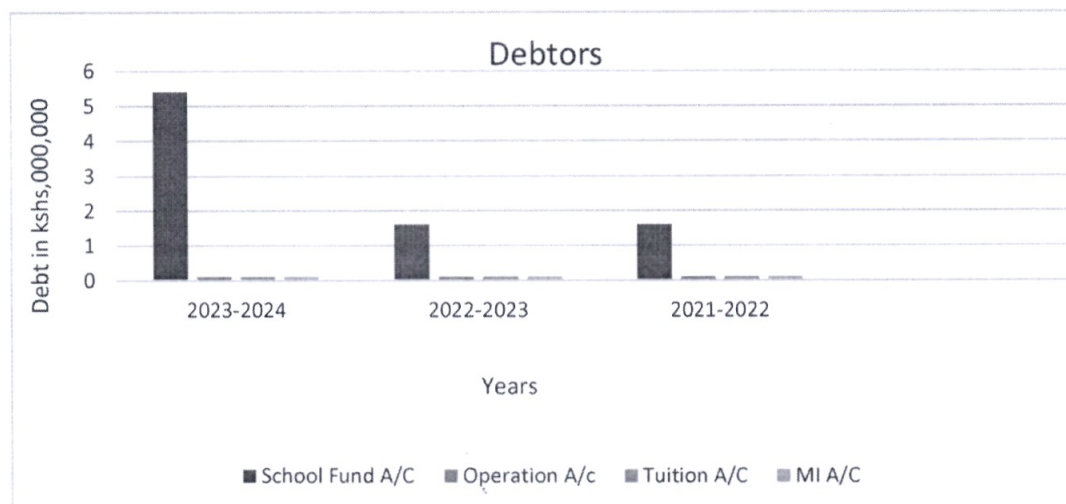
- *Movement of Debtors and creditors of the school over the last three years*

Debtors

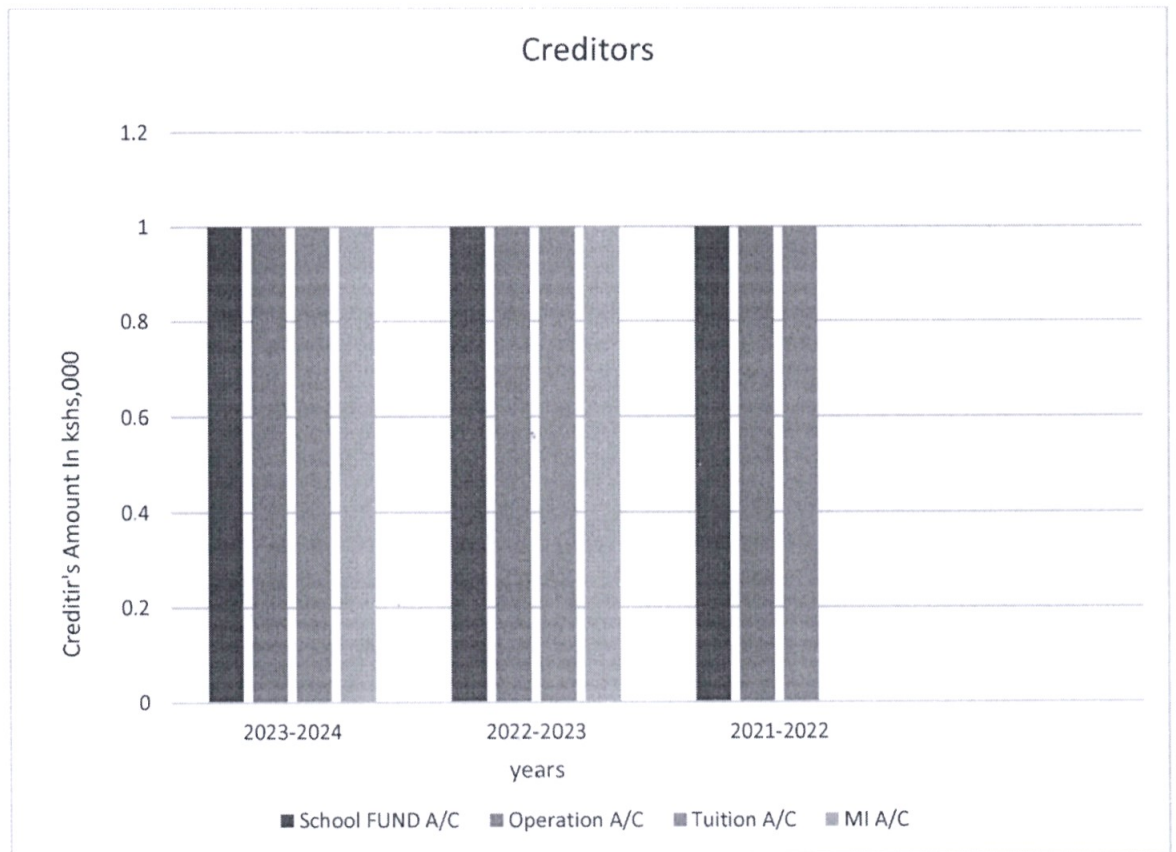
NO.	ACCOUNT	2023-2024	2022-2023	2021-2022
1.	School Fund Account	3,316,240	1,414,980	1,628,516
2.	Operation Account	0	0	0
3.	Tuition Account	0	0	0

Creditors

NO.	ACCOUNT	2023-2024	2022-2023	2021-2022
1.	School Fund Account	0	0	22,840
2.	Operation Account	0	0	0
3.	Tuition Account	0	0	0



Oltarakwai Secondary School
Annual Report and Financial Statements For the year ended 30th June 2024



(b) Teacher Student ratio:

	Ratio	Remarks
Teacher student ratio	1:31	Teachers Not Enough, Needs more Teachers
Teachers recruited intern	01	
Teachers Employed by BOM	10	Needs permanent Teachers
Teachers Transferred during the period	01	

Oltarakwai Secondary School
Annual Report and Financial Statements For the year ended 30th June 2024

<i>Teachers Recruited</i>	8	<i>More Teachers Required</i>
<i>Permanent</i>		

Teachers On Duty

<i>No.</i>	<i>Subject</i>	<i>Number</i>
1.	<i>Teachers Employed Permanently</i>	8
2.	<i>Teachers On Duty</i>	2
3.	<i>Teachers Shortage</i>	7
4.	<i>BOM Teachers Employed</i>	10

TSC Teachers On Duty

<i>No.</i>	<i>Subject Combination</i>	<i>No. of Teachers</i>	<i>Remarks</i>
1.	<i>English/Literature</i>	1	<i>Shortage</i>
2.	<i>English/French</i>	0	0
3.	<i>Kisw. & CRE</i>	0	<i>Inadequate</i>
4.	<i>Kisw. & History</i>	1	<i>Shortage</i>
5.	<i>History & Geography</i>	1	<i>Shortage</i>
6.	<i>Maths & Biology</i>	0	<i>Inadequate</i>
7.	<i>Biology & Chemistry</i>	1	<i>Shortage</i>
8.	<i>Maths & Chemistry</i>	0	<i>Inadequate</i>
9.	<i>Agriculture & Geography</i>	0	<i>Inadequate</i>
10.	<i>Biology & Agriculture</i>	1	<i>Shortage</i>
11.	<i>Maths & Business</i>	1	<i>Shortage</i>
12.	<i>Maths & Physics</i>	1	<i>Shortage</i>
13.	<i>Maths & Geography</i>	0	<i>Inadequate</i>
14.	<i>Biology & Physics</i>	1	<i>Shortage</i>
	<i>Totals</i>	8	<i>Shortage 11</i>

Oltarakwai Secondary School
Annual Report and Financial Statements For the year ended 30th June 2024

(c) Mean score in the 2022-2024 KCSE:

<i>Year</i>	<i>Mean Score</i>	<i>Remarks</i>
2024	2.869	Average
2023	2.634	Average
2022	2.454	Average

(d) Number of Candidates in the 2022-2024 KCSE:

<i>Year</i>	<i>Number of Candidates</i>
2024	83
2023	96
2022	87

(e) Capacity of the school:

<i>Facility</i>	<i>No.</i>	<i>Ratio</i>	<i>Remarks</i>
Classes	11	1:51	Need More Classes
Library	0	0	Needed
Computer Lab	0	0	Needed
Home Science Lab	0	0	Needed
Dining Hall	0	0	Needed
Toilets	8	0	Need more
Dormitories	0	0	Needed

Oltarakwai Secondary School
Annual Report and Financial Statements For the year ended 30th June 2024

(f) Development projects carried out by the school:

(Development projects carried out in the year and ongoing projects including a disclosure of project fund sources in a tabular format).

Projects	Source of funds	Status	Initial Cost (Kshs)	Amount Spent (Kshs)	Expected completion time
Toilets	Ministry of Education	Completed	900,000	900,000	December 2024.
Classroom	Ministry of Education	Completed	1,600,000	1,600,000	December 2023.
Classroom	Ministry of Education	Completed	1,000,000	1,000,000	December 2022.
Classroom	Ministry of Education	Completed	1,000,000	1,005,020	December 2021.

Mr. Peter Kipkemai Maritim

School Principal



4. Statement of School Management Responsibility

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, each National Government School shall prepare financial statements in respect of that school. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed by the Public Sector Accounting Standards Board (PSASB) of Kenya from time to time.

Schedule 4 (Section 23) of the Education Act, 2013 requires the Board of Management of a public institution of basic education to be keep all proper books and records of accounts of the income, expenditure and assets of the institution.

The Board of Management of *(Name of School)* accepts responsibility for the school's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS).

The Board of Management is of the opinion that the school's financial statements give a true and fair view of the state of the school's transactions during the financial year ended 30th June, 2023, and of the school's financial position as at that date.


Mr. Naftali Kirui.....

Name:

Designation: Chairman, School Board of Management

Date:

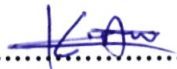

Mr. Peter Maritim.....

Name:

Designation: School Principal & Secretary to Board of Management

Date:




Mr. Andrew Sang.....

Name:

Designation: Bursar/ Finance Officer

Date:

REPUBLIC OF KENYA

Telephone: +254-(20) 3214000
E-mail: info@oagkenya.go.ke
Website: www.oagkenya.go.ke



HEADQUARTERS
Anniversary Towers
Monrovia Street
P.O. Box 30084-00100
NAIROBI

REPORT OF THE AUDITOR-GENERAL ON OLTARAKWAI SECONDARY SCHOOL FOR THE YEAR ENDED 30 JUNE, 2024 – NAROK COUNTY

PREAMBLE

I draw your attention to the contents of my report which is in three parts:

- A. Report on Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements;
- B. Report on Lawfulness and Effectiveness in the Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure the Government achieves value for money and that such funds are applied for the intended purpose; and,
- C. Report on Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, risk management environment and internal controls, developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

A Qualified Opinion is issued when the Auditor-General concludes that, except for material misstatements noted, the financial statements are fairly presented in accordance with the applicable financial reporting framework. The Report on Financial Statements should be read together with the Report on Lawfulness and Effectiveness in the Use of Public Resources, and the Report on Effectiveness of Internal Controls, Risk Management and Governance.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012, and the Public Audit Act, 2015. The three parts of the report when read together constitute the report of the Auditor-General.

REPORT ON THE FINANCIAL STATEMENTS

Qualified Opinion

I have audited the accompanying financial statements of Oltarakwai Secondary School set out on pages 1 to 24, which comprise of the statement of financial position as at 30 June, 2024, and the statement of statement of receipts and payments, statement of assets and liabilities, statement of cash flows and statement of comparison of budget and

actual amounts for the year then ended and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effect of the matters described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of Oltarakwai Secondary School as at 30 June, 2024 and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards Cash Basis and comply with and the Basic Education Act, 2013 and Public Finance Management Act, 2012.

Basis for Qualified Opinion

1. Inaccuracy in the Statements Cash flows

The statement of cash flows reflects cash and cash equivalent balance of Kshs.4,180,200. However, re-casting the accuracy of the statements revealed balance of Kshs.6,616,305 resulting to an unreconciled variance of Kshs.2,436,105.

In the circumstance, the accuracy and completeness of the balances of Kshs. 4,180,200 in the statements cash flow could not be confirmed.

2. Unsupported Capitation Grants

The statement of receipts and payments reflects government grants for tuition, operation and infrastructure amounts of Kshs.1,351,771, Kshs.6,767,427 and Kshs.1,300,000 respectively amounting to Kshs. 9,419,198 and as disclosed in Note 1,2 and 3 to the financial statements. However, supporting documents including capitation receipts schedules, National Education Management and Information System (NEMIS) records, acknowledgement receipts and disbursement circulars to support receipts in respect of government grants were not provided for audit review.

In the circumstances, the accuracy and completeness of government grants for tuition, and operation amounts of Kshs. 9,419,198 could not be confirmed.

3. Unsupported School Fund Income-Parents Contributions

The statement of receipts and payments reflects school fund income-parents contributions of an amounts of Kshs.6,183,570 and as disclosed in Note 4 to the financial statements. However, supporting documents including supporting schedules on receipts were not provided for audit review.

In the circumstances, the accuracy and completeness of school fund income-parents contributions of an amounts of Kshs. 6,183,570 could not be confirmed.

4. Unsupported Payments

The statement of receipts and payments reflects total payments of an amount of Kshs.10,185,400 which includes amounts of Kshs.1,003,692, Kshs.5,059,760,

Kshs.805,707 and Kshs.3,316,240 in respect of tuition, operations, infrastructure and boarding and school fund payments respectively and as disclosed in Note 6,7,8 and 9 to the financial statements. However, the amounts were not supported with payment ledgers schedules.

In the circumstances, the regularity, accuracy and completeness of payments amounting to Kshs.10,185,401 could not be confirmed.

5. Unsupported Cash and Cash Equivalents

The statement of assets and liabilities reflects cash and cash equivalents balance of Kshs.4,180,200 which includes balances of Kshs. 4,180,200 and nil balance in respect of bank account balances and cash in hand respectively and as disclosed in Notes 10 and 11 to the financial statements. However, the balances were not supported with certificates of bank balances, bank reconciliation statements and board of survey report.

In the circumstances, the accuracy and completeness of the cash and cash equivalents balance of Kshs.4,180,200 could not be confirmed.

6. Unsupported Long Outstanding Accounts Receivables Balance

The statement of assets and liabilities reflects accounts receivables balance of Kshs.6,741,928 in respect of fees arrears as disclosed in Note 13 to the financial statements. However, the balance was not supported with schedules including the detailed aging analysis and dates when fee arrears were incurred. Further, the aging analysis in Note 13b revealed balances of Kshs.1,533,061 or 23% and Kshs.840,000 or 12% which had remained outstanding for over 2 and 3 years respectively. Management did not explain the measures being undertaken to collect the debt. In addition, the School did not make any provision for bad and doubtful debts in the financial statements.

In the circumstance, the accuracy, existence and efficiency in recoverability of the accounts receivable balance of Kshs. 6,741,928 could not be confirmed.

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the Oltarakwai Secondary School Management in accordance with ISSAI 130 on the Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Emphasis of Matter

Budgetary Control and Performance

The statement of budgeted versus actual amounts reflects re-calculated final receipts budget and actual on a comparable basis of Kshs.22,513,992 and Kshs.15,602,767 respectively, resulting in an under-funding of Kshs.6,911,225 or 31% of the budget. However, the School spent an amount of Kshs.10,185,400 against actual receipts

amounting to Kshs.15,602,767 resulting in an under-utilization of Kshs.5,417,367 or 38% of actual receipts.

The under-funding and under-utilization affected the planned activities and may have impacted negatively on service delivery to the public.

My opinion is not modified in respect of this matter.

Key Audit Matters

Key audit matters are those matters that, in my professional judgement, are of most significance in the audit of the financial statements. Except for the effect of the matters described in the Basis for Qualified Opinion section, I have determined that there are no other key audit matters to communicate in my report.

Other Information

The Board of Management are responsible for the Other Information set out on page iii to xv which comprise of Key School Information and Management, the Summary Report of Performance of the School and Statement of School Management Responsibility. The Other Information does not include the financial statements and my audit report thereon.

In connection with my audit on the School's financial statements, my responsibility is to read the Other Information and in doing so, consider whether the Other Information is materially inconsistent with the financial statements or my knowledge obtained in the audit or otherwise appears to be materially misstated. If based on the work I have performed, I conclude that there is a material misstatement of this Other Information, I am required to report that fact. I have nothing to report in this regard.

My opinion on the financial statements does not cover the Other Information and accordingly, I do not express an audit opinion or any form of assurance conclusion thereon.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN THE USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the effect(s) of the matter(s) described in the Basis for Conclusion on Lawfulness and Effectiveness in the Use of Public Resources section of my report, I confirm that nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

1. Under -Funding of Capitation Grants

The statement of receipts and payments reflects total receipts of an amount of Kshs.15,602,768 which includes amounts of Kshs.1,351,771, Kshs.6,767,427 and

Kshs.1,300,000 in respect of government grants for tuition and operations and infrastructure respectively and as disclosed in Notes 1,2 and 3 to the financial statements. However, review, of the National Education Management Information System (NEMIS) revealed an average number of five hundred and forty six (546) students against School records of seven hundred and thirty-two (732) students resulting to an unexplained variance of one hundred and eighty six (186) students with under-funding of Kshs.3,089,574.

In the circumstances, the under-funding of the School may have affected service delivery to the public.

2. Unconfirmed Students Enrolment Data

The statement of receipts and payments reflects total receipts of an amount of Kshs.15,602,768 which includes amounts of Kshs.1,351,771, Kshs.6,767,427 and Kshs.1,300,000 in respect of government grants for tuition and operations and infrastructure respectively and as disclosed in Notes 1,2 and 3 to the financial statements. However, review, of the National Education Management Information System (NEMIS) revealed an average number of five hundred and forty-six (546) students against School records of seven hundred and thirty-two (732) students resulting to an unexplained variance of one hundred and eighty six (186) students. This was contrary to the Ministry of Education Circular MOE.HQS/3/13/3 dated 2021 on implementation of Free Day Secondary Education (FDSE) which requires all learners be registered in NEMIS and the principals to ensure their records are accurate.

In the circumstances, Management was in breach of circulars on the implementation of Free Day Secondary Education (FDSE).

3. Lack of Approved Budget

Review of the School records revealed that the School did not prepare and approve budget for the year under review which is contrary to Section 16 (1) of Part 1 of the Fourth Schedule of the Basic Education Act, 2013 states that a Board of Management of a public institution of basic education shall prepare annual estimates of revenue and expenditure for the institution under its charge, in such form and such times as the Cabinet Secretary shall prescribe.

In the circumstance, the School management were in breach of the law.

4. Irregular Transfer of Funds to Kenya Secondary Schools Heads Association (KESSHA)

The statement of receipts and payments reflects operations payments of an amount of Kshs.5,059,760 which includes an amount of Kshs.296,000 in respect of activity expenses and as disclosed in Note 7 to the financial statements. The payment was transferred to Kenya Secondary School Heads Association (KESSHA)-Narok South. KESSHA is a welfare organization that draws its membership from School Principals only. The organization is not defined in Government Funding system and there is no assurance that it has implemented effective, efficient, and transparent financial management and internal control systems to manage the funds transferred by schools.

In the circumstances, the value for money transferred to KESSHA amounting to Kshs.296,000 could not be confirmed.

5. Failure to Adhere to Procurement Laws and Regulations

The statement of receipts and payments reflects total payments of an amount of Kshs.10,185,400 and as disclosed in the financial statements. However, review of the supporting documents including payment vouchers revealed non compliance with the Procurement Laws and Regulations:

5.1. Ineffective Inventory Control, Asset and Stores Management Distribution

The School Management did provide inventory and stores ledger records. This was contrary to Section 166 (1) (2) (3) of the Public Procurement and Asset Disposal Act, 2015 which states that an Accounting Officer of a procuring entity shall only receive works, goods or services pursuant to section 159 of the Act based on a purchase order, service order or signed contract and ensure that annual consolidated inventory of assets is maintained in the format specified in the Twelfth Schedule. An Accounting Officer of a procuring entity shall ensure that stores are inspected, received and a report prepared on item suitability and conformity to specifications as provided under sections 48 and 150 of the Act. When managing the inventory, stores and assets in accordance with section 162 of the Act, the accounting officer shall ensure that the stores received under paragraph (2) are taken on charge.

In the circumstance, the School Management was in breach of the law.

5.2. Lack of a Procurement Plan

The statement of receipt and payments reflects an amount of Kshs.10,185,400 in respect of total payments during the year. However, Management did not have in place the annual procurement plan as part of the annual budget preparation process. This was Contrary to Regulation 40 of the Public Procurement and asset Disposal Regulations, 2020 which requires a procuring entity to prepare a procurement plan for each financial year as part of the annual budget preparation process.

5.3. Lack of Functional Procurement Unit

Review of the School's procurement records revealed that the School did not establish a functional procurement unit managed by qualified procurement professional as required under Section 47(1)(2) of the Public Procurement and Asset Disposal Act, 2015 and Regulation 33 of the Public Procurement and Asset Disposal Regulations, 2020. Procurement activities were undertaken by individuals lacking the requisite qualifications.

In the circumstance, the School Management was in breach of the law.

6. Failure to Prepare School Improvement Plan

During the year under review, the School did not have an approved School Improvement plan, contrary to Section 2.2 of the Ministry of Education Operation Manual for Utilization of Learner Capitation Grant and Other School Funds, which requires schools to identify

in every three-year school improvement planning cycle, one priority area in each of the four key areas which include curriculum implementation, foundational literacy and numeracy outcomes, an enabling environment for learning and parental involvement and community engagement for implementation.

In the circumstances, Management was in breach of the law.

The audit was conducted in accordance with ISSAI 3000 and ISSAI 4000. The standards require that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements comply in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, except for the effect(s) of the matter(s) described in the Basis for Conclusion on Effectiveness of Internal Controls, Risk Management and Governance section of my report, I confirm that nothing else has come to my attention to cause me to believe that internal controls, risk management and governance were not effective.

Basis for Conclusion

1. Lack of Information Communication Technology (ICT) System and Controls

Review of Information Communication Technology (ICT) controls revealed that the school did not have an ICT policy and a steering committee that would assist in advancing Information Technology (IT) issues and subsequent implementation. The school does not also have an Information Communication Technology (ICT) system contrary to Section 59 of the Basic Education Act, 2013 requires that the functions of the Board of Management of a basic education institution to include the administration and management of the resources of the institution; receiving, collecting and accounting for any funds accruing to the institution; recruiting, employing and remunerating such number of non-teaching staff as may be required by the institution in accordance with the Act.

In the circumstance, Management was in breach of the law.

2. Lack of Internal Audit Function

During the year under review, the school had not constituted an audit committee and an internal audit unit as required by Regulation 166 (1) and (2) of the Public Finance Management (National Government), 2015 which states that, the internal audit unit of a National Government entity to assess effectiveness of the school through an internal performance appraisal commenting on its effectiveness in the annual report to The National Treasury.

In the circumstances, the school did not benefit from the oversight role and advice from the audit committee and the internal audit function.

3. Lack of Risk Management Policy

During the year under review, the school did not have a Risk Management Policy contrary to Regulation 165(1) (a-b) of the Public Finance Management (National Government) Regulations, 2015 which requires that the accounting officer ensure that the national government entity develops risk management strategies, which include fraud prevention mechanism and a system of risk management and internal control that builds robust business operations.

In the circumstances, the effectiveness of controls in risk management could not be confirmed.

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal controls, risk Management and overall governance were operating effectively in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of the Management and the Board of Management

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards Cash Basis and for maintaining effective internal controls as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal controls, risk management and governance.

In preparing the financial statements, Management is responsible for assessing the School's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless Management is aware of the intention to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements comply with the authorities which govern them and that public resources are applied in an effective way.

The Board of Management is responsible for overseeing the School's financial reporting process, reviewing the effectiveness of how Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance

and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

My responsibility is to conduct an audit of the financial statements in accordance with Article 229(4) of the Constitution, Section 35 of the Public Audit Act, 2015 and the International Standards of Supreme Audit Institutions (ISSAIs). The standards require that, in conducting the audit, I obtain reasonable assurance about whether the financial statements as a whole are free from material misstatements, whether due to fraud or error and to issue an auditor's report that includes my opinion in accordance with Section 48 of the Public Audit Act, 2015. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In conducting the audit, Article 229(6) of the Constitution also requires that I express a conclusion on whether or not in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way. In addition, I consider the entity's control environment in order to give an assurance on the effectiveness of internal controls, risk management and governance processes and systems in accordance with the provisions of Section 7 (1) (a) of the Public Audit Act, 2015.

Further, I am required to submit the audit report in accordance with Article 229(7) of the Constitution.

Detailed description of my responsibilities for the audit is located at the Office of the Auditor-General's website at: <https://www.oagkenya.go.ke/auditor-generals-responsibilities-for-audit/>. This description forms part of my auditor's report.


FCPA Nancy Gatundu, CBS
AUDITOR-GENERAL

Nairobi

12 May, 2026

Oltarakwai Secondary School
Annual Report and Financial Statements For the year ended 30th June 2024

6. Statement Of Receipts and Payments For the Year Ended 30th June 2024.

Description Of Vote Head	Note	2023-2024	2022-2023
		Kshs	Kshs
Receipts			
Government grants for tuition	1	1,351,772	1,524,486
Government grants for operations	2	6,767,427	6,959,791
Government Grants for infrastructure	3	1,300,000	1,360,000
School fund income- parents' contributions	4	6,183,570	3,722,133
Miscellaneous incomes	5	-	-
Total Receipts		15,602,769	13,566,410
Payments			
Tuition	6	1,003,693	1,411,620
Operations	7	5,059,760	6,422,860
Infrastructure	8	805,708	1,355,840
Boarding and school fund	9	3,316,240	3,356,050
Total Payments		10,185,401	12,546,370
Surplus/Deficit		5,417,369	1,020,040

The school financial statements were approved on 31st JULY 2024 and signed by:

Mr. Naftali Kirui

.....

Name:

Chair BOM

Date:

Mr. Kipkemoi Peter Maritim

.....

Name:

School Principal/ Secretary to BOM

Date: 

Mr. Andrew Sang

.....

Name:

Bursar/ Finance Officer

Date:

Oltarakwai Secondary School
Annual Report and Financial Statements For the year ended 30th June 2024

7. Statement of Assets and Liabilities As At 30th June 2024

Description	Note	2023-2024	2022-2023
		Kshs	Kshs
Financial Assets			
Cash and cash equivalents			
Bank balances	10	4,180,201	1,198,937
Cash balances	11	-	-
Short term investments	12	-	-
Total cash and cash equivalent		4,180,201	1,198,937
Account's receivables	13	7,284,646	4,848,541
Total financial assets		11,464,847	6,047,478
Financial liabilities			
Accounts payables	14	-	-
Net financial assets		11,464,847	6,047,478
Represented by			
Accumulated fund b/fwd	15	6,047,478	5,027,439
Surplus/deficit for the year		5,417,369	1,020,039
Net financial position		11,464,847	6,047,478

The school's financial statements were approved on _____ 2024 and signed by:

Mr. Naftali Kirui

.....

Name:

Chair BOM

Date:

Mr. Kipkemoi Peter Maritim

.....

Name:

School Principal/ Secretary to
BOM

Date:
 P. O. BOX 55-20500, DELOLUNGUA
 NAROK SOUTH
 Date.....Sign.....

Mr. Andrew Sang

.....

Name:

Bursar/ Finance Officer

Date:

8. Statement of Cash Flows for the Year Ended 30th June 2024

Description	Note	2023-2024	2022-2023
		Kshs	Kshs
Cash from Operating Activities			
Receipts			
Government grants for tuition	1	1,351,772	1,524,486
Government grants for operations	2	6,767,427	6,959,791
Government grants for infrastructure	3	1,300,000	1,360,000
School fund income- parents contributions/ fees	4	6,183,570	3,722,133
Other income	5	-	-
Total receipts		15,602,769	13,566,410
Payments			
Cash outflows for tuition	6	1,003,693	1,411,620
Cash outflows for operations	7	5,059,760	6,422,860
Cash outflows for infrastructure	8	805,708	1,355,840
Cash outflows Boarding/lunch and school fund payments	9	3,316,240	3,356,050
Total payments		10,185,401	12,546,370
Net cash inflow/outflow from operating activities			
Cash flow from investing activities			
Acquisition of assets			
Proceeds from sale of Assets			
Proceeds from investments		-	-
Purchase of investments		-	-
Net cash inflow/outflows from investing activities		-	-
		10,185,401	12,546,370
Cash flow from Financing activities			
Proceeds from borrowings/ loans	18	-	-
Repayment of principal borrowings		-	-
Net cash inflow/outflow from financing activities		-	-
Net increase/decrease in cash and cash equivalents		5,417,369	1,020,040
Cash and cash equivalent at beginning of the year		1,198,937	529,490
Cash and cash equivalent at end of the year		4,180,201	1,198,937

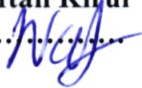
Oltarakwai Secondary School

Annual Report and Financial Statements For the year ended 30th June 2024

(The above presentation of cash flow statement uses the direct method of cash flow presentation which is encouraged under IPSAS. Schools should therefore adopt the direct method of cashflow as recommended by PSASB).

The school's financial statements were approved on _____ 2024 and signed by:

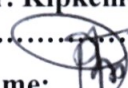
Mr. Naftali Kirui

.....
Name: 

Chair BOM

Date:

Mr. Kipkemoi Peter Maritim

.....
Name: 

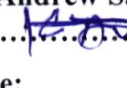
School Principal/ Secretary to

BOM

Date:



Mr. Andrew Sang

.....
Name: 

Name:

Bursar/ Finance Officer

Date:

9. Statement Of Budgeted Versus Actual Amounts for The Year Ended 30th June 2024

Receipt/Expenses Item	Original Budget	Adjustments	Final Budget	Actual On Comparable Basis	% Of Utilization
	a	B	c=a+b	d	e=d/c %
	Kshs	Kshs	Kshs	Kshs	Kshs
Receipts					
(1) Capitation Grant on Tuition					
Reference Materials					
Exercise Books					
Laboratory Equipment					
Internal Exams					
Teaching / Learning Materials	1,853,992	-	1,853,992	1,351,772	73%
Exams And Assessment					
(2) Capitation Grant on Operations					
Personnel Emoluments					
Repairs And Maintenance					
Local Transport / Travelling					
Electricity And Water					
Medical					
Administration Costs					
Activity	600,000	-	600,000	395,290	66%
Gratuity					
Othervoteheads	3,960,000	3,800,000	7,760,000	4,229,837	55%

Receipt/Expenses Item	Original Budget	Adjustments	Final Budget	Actual On Comparable Basis	% Of Utilization
	a	B	c=a+b	d	e=d/c %
	Kshs	Kshs	Kshs	Kshs	Kshs
3) FDSE for infrastructure					
Maintenance &Improvement MoE	2,400,000	-	2,400,000	1,300,000	54%
M&I parents' contribution					
Economic Stimulus Programs					
Transition Infrastructure Grants					
Administration Block					
(4) Fees Charged on Parents					
Personnel Emoluments					
Repairs And Maintenance					
Local Transport / Travelling					
Electricity And Water					
Medical					
Administration Costs					
Activity					
SMASSE					
Fee On Boarding Equipment and Stores/Lunches	5,000,000	4,900,000	9,900,000	6,183,570	62%
5) Miscellenous Income					
Loans / Borrowing					
Rent income					
Income From Farming Activities					
Insurance Compensation					

Oltarakwai Secondary School
Annual Report and Financial Statements For the year ended 30th June 2024

Receipt/Expenses Item	Original Budget	Adjustments	Final Budget	Actual On Comparable Basis	% Of Utilization
	a	B	c=a+b	d	e=d/c %
	Kshs	Kshs	Kshs	Kshs	Kshs
Income From Posho Mill					
Income From Bus Hire					
Fee For Hire of Ground and Equipment					
Interest Income					
Income From Any Other Investment					
Total Income					
(6) Expenditure For Tuition					
Textbooks					
Reference Materials					
Exercise Books					
Laboratory Equipment					
Internal Exams					
Teaching / Learning Materials	1,853,992	-	1,853,992	1,002,000	54%
Teaching / Learning Materials					
Chalks					
Exams And Assessment					
Teachers Guides					
Administration Costs					
Bank Charges					

Receipt/Expenses Item	Original Budget	Adjustments	Final Budget	Actual On Comparable Basis	% Of Utilization
	a	B	c=a+b	d	e=d/c %
	Kshs	Kshs	Kshs	Kshs	Kshs
(7) Expenditure For Operations					
Personnel Emoluments					
Repairs, Maintenance & Improvements					
Local Transport / Travelling					
Electricity, Water and Conservancy					
Medical					
Administration Costs					
Activity	600,000	-	600,000	296,000	49%
Activity Expenses					
Gratuity					
SMASSE					
Othervoteheads	3,960,000	3,800,000	7,760,000	3,463,760	45%
<i>Other vote heads</i>					
(8) Expenditure For infrastructure					
Maintenance &Improvement MoE	2,400,000	-	2,400,000	805,000	34%
Construction of classrooms					
Construction of LAB					
Construction of DORMS					
Purchase of furniture					
Purchase of equipment					

Oltarakwai Secondary School
Annual Report and Financial Statements For the year ended 30th June 2024

Receipt/Expenses Item	Original Budget	Adjustments	Final Budget	Actual On Comparable Basis	% Of Utilization
	a	B	c=a+b	d	e=d/c %
	Kshs	Kshs	Kshs	Kshs	Kshs
Purchase of machinery					
<i>(9) Expenditure For school fund/lunch/boarding</i>					
Personnel Emoluments					
Repairs, Maintenance and Improvements					
Local Transport / Travelling					
Electricity, Water and Conservancy					
Medical Expenses					
Administration Costs					
Activity					
Gratuity					
Fee On Boarding Equipment and Stores/Lunches	5,000,000	4,900,000	9,900,000	3,315,465	33%
Lunch Programme					
Boarding Equipment and Stores					
Expenditure For Income Generating Activity					
Insurance Costs					
Other Expenses On Investments					
Rent Expenses					
Bank Charges					

Receipt/Expenses Item	Original Budget	Adjustments	Final Budget	Actual On Comparable Basis	% Of Utilization
	a	B	c=a+b	d	e=d/c %
	Kshs	Kshs	Kshs	Kshs	Kshs
Loan Interest Repayment					
Loan Principal Repayment					
Acquisition Of Assets					
Totals					

[Provide below a commentary on significant underutilization (below 90% of utilization) and any overutilization above 100%]

10. Significant Accounting Policies

The principal accounting policies adopted in the preparation of these financial statements are set out below:

1. Statement of compliance and basis of preparation

The financial statements have been prepared in accordance with and comply with International Public Sector Accounting Standards (IPSAS) with particular emphasis on Cash Basis Financial Reporting under the Cash Basis of Accounting and applicable government legislations and regulations. The financial statements comply with and conform to the form of presentation prescribed by the Public Sector Accounting Standards Board of Kenya.

This cash basis of accounting has been supplemented with accounting for; a) receivables that include school fees from parents, imprest, salary advances and other receivables and b) payables that include deposits and retentions and payables from operations.

The financial statements are presented in Kenya Shillings, which is the functional and reporting currency of the *school*, and all values are rounded to the nearest Kenya Shilling (Kshs). The accounting policies adopted have been consistently applied to all the years presented.

2. Recognition of receipts and payments

The *school* recognises all receipts from the various sources when the event occurs, and the related cash has actually been received by the *school*. In addition, the *school* recognises all expenses when the event occurs, and the related cash has actually been paid out by the *school*. Income arising from school fees is recognised when the event occurs whether cash is received or not. Expenditure arising from operations is recognised when the event occurs irrespective of receipt of cash.

3. In-kind contributions

In-kind contributions are donations that are made to the *school* in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the *school* includes such value in the statement of receipts and payments both as a receipt and as a payment in equal and opposite amounts; otherwise, the contribution is not recorded.

4. Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at various financial institutions at the end of the financial year.

5. Accounts Receivable

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. Accounts receivables also include school fees billed to parents for services rendered but not paid. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

6. Accounts Payable

For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized as accounts payables. This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. Payables also include expenditure incurred for the purchase of goods, works and services that has been rendered and not settled. This is an enhancement to the cash accounting policy adopted for public secondary schools. Other liabilities are disclosed in the financial statements.

7. Non-current assets

Non-current assets are expensed at the time of acquisition while disposal proceeds are recognized as receipts at the time of disposal. However, the acquisitions and disposals are reflected in the school fixed asset register a summary of which is provided as a memorandum to these financial statements.

8. Budget

The budget is developed on the same accounting basis (cash basis), the same accounts classification basis, and for the same period as the financial statements. The *school's* budget was approved by the School Board of Management. A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

9. Comparative figures

Where necessary comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

10. Subsequent events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30th June 2024.

11. Notes To The Financial Statements

1 Government Grants for Tuition

Description	2023-2024	2022-2023
	Kshs	Kshs
Reference Materials	-	-
Exercise Books	-	-
Laboratory Equipment	-	-
Internal Exams	-	-
Teaching / Learning Materials	1,351,772	1,524,486
Others (<i>specify</i>) *	-	-
Total	1,351,772	1,524,486

**Include others as per MOE circulars*

2 Government Grants for Operations

Description	2023-2024	2022-2023
	Kshs	Kshs
Personnel Emoluments	-	-
Repairs And Maintenance	2,100,000	1,900,000
Local Transport / Travelling	-	-
Electricity And Water	-	-
Medical	42,300	47,300
Administration Costs	-	-
Activity	395,290	194,600
Other Vote Heads (<i>specify</i>) *	4,229,837	4,817,891
Total	6,767,427	6,959,791

**Include others as per MOE circulars*

3 Government Grants for infrastructure

Description	2023-2024	2022-2023
	Kshs	Kshs
Maintenance & Improvement	1,300,000	1,360,000
Transition infrastructure grants	-	-
Administration Block	-	-
Economic stimulus grants	-	-
Other (<i>specify</i>) (NGCDF and County govt.	-	-
Total	1,300,000	1,360,000

Description	2023-2024	2022-2023
	Kshs	Kshs

4 School Fund Income - Parents Contribution/Fees

Description	2023-2024	2022-2023
	Kshs	Kshs
Personnel emoluments	-	-
Repairs and maintenance	-	-
Local transport / travelling	-	-
Electricity and water	-	-
Medical	-	-
Administration costs	-	-
Activity	-	-
Fee on Boarding Equipment and stores/Lunches	6,183,570	3,722,133
PA Levies*	-	-
Others (specify)	-	-
Total	6,183,570	3,722,133

*Includes all levies charged by the school outside the fees structure but by mutual agreement with the parents.

5 Miscellaneous Incomes

Description	Insert Current FY	Insert Comparative FY
	Kshs	Kshs
Rent Income	-	-
Income From Farming Activities	-	-
Insurance Compensation	-	-
Income From Posho Mill	-	-
Income From Bus Hire	-	-
Fee For Hire of Ground and Equipment	-	-
Income From Grants and Donations*	-	-
Interest Income	-	-
Dividends Income	-	-
Loans/Borrowings*	-	-
Other Income (specify) *	-	-
Total	-	-

(Include an explanation on the kind and source of grants/ donations received by the school.)

**Ensure proper authorization from MOE before obtaining loans/borrowings.*

**Indicate what other income relates to including income arising from writebacks if any.*

Notes to the Financial Statements (continued)

6 Tuition

Description	2023-2024	2022-2023
	Kshs	Kshs
Exercise Books	-	-
Textbooks	-	-
Reference materials	-	-
Laboratory Equipment	-	-
Teaching / Learning Materials	1,002,000	1,411,620
Exams And Assessment	-	-
Teachers Guides	-	-
Bank Charges	1,693	-
Others (<i>specify</i>)	-	-
Total	1,003,693	1,411,620

7 Operations

Description	2023-2024	2022-2023
	Kshs	Kshs
Personnel Emoluments	-	-
Service Gratuity	-	-
Administration Cost	-	-
Repairs And Maintenance & Improvements	1,300,000	1,360,000
Local Transport / Travelling	-	-
Electricity And Water	-	-
Medical	-	-
Activity Expenses	296,000	50,000
Insurance Cost	-	-
Others (<i>specify</i>)	3,463,760	5,012,860
Total	5,059,760	6,422,860

Oltarakwai Secondary School
Annual Report and Financial Statements For the year ended 30th June 2024

Notes to the Financial Statements (continued)

8 Infrastructure

Description	2023-2024	2022-2023
	Kshs	Kshs
Construction of classrooms	805,708	1,355,840
Construction of laboratory	-	-
Construction of dormitory	-	-
Purchase of furniture	-	-
Purchase of equipment	-	-
Purchase of apparatus	-	-
Drilling of boreholes	-	-
Others (specify)	-	-
Total	805,708	1,355,840

9 Boarding And School Fund

Description	2023-2024	2022-2023
	Kshs	Kshs
Personnel Emoluments	-	-
Service Gratuity	-	-
Repairs And Maintenance & Improvements	-	-
Local Transport / Travelling	-	-
Electricity And Water	-	-
Medical Expenses	-	-
Administration Costs	-	-
Lunch Programme	3,316,240	3,356,050
Bank Charges	-	-
Expenses On Income Generating Activities**	-	-
Fee On Boarding Equipment and Stores	-	-
Rent Expenses	-	-
Insurance Cost (<i>Life Property</i>)	-	-
Loan Principal Repayment	-	-
Loan Interest Repayment	-	-
Acquisition Of Assets	-	-
PA expenses	-	-
Others (specify)	-	-
Total	3,316,240	3,356,050

*(Expenses on income generating activities** should include all costs relating to the school earnings on miscellaneous receipts as recorded in note 5. These costs should include farm maintenance,*

Oltarakwai Secondary School

Annual Report and Financial Statements For the year ended 30th June 2024

posho mill maintenance, ground maintenance and costs incurred during hire of school bus among others).

Notes to the Financial Statements (continued)

10 Bank Accounts

Account Name & Currency	Status	Bank Account Number	2023-2024	2022-2023
	Active/Dormant		Kshs	Kshs
Tuition Account	Active	0360262592880	477,482.49	129,403.79
Operations Account	Active	0360262592492	2,736,583.67	1,028,917.15
School Fund Account/Boarding	Active	01025064427000	461,681	30,456
Savings Account	-	-	-	-
Parent Association Development Account	-	-	-	-
Income Generating Activities Account	-	-	-	-
Infrastructural Account	Active	0360278656462	504,452.50	10,160
Total			4,180,201	1,198,937

11 Cash In Hand

Description	2023-2024	2022-2023
	Kshs	Kshs
Notes and Coins	-	-
Total	-	-

12 Short Term Investments

Description	2023-2024	2022-2023
	Kshs	Kshs
Cooperative Shares	-	-
Treasury Bills	-	-
Fixed Deposit accounts	-	-
Other Investments	-	-
Total	-	-

Notes to the Financial Statements (continued)

13 Accounts Receivable

Description	2023-2024	2022-2023
	Kshs	Kshs
Fees Arrears	7,284,646	4,848,541
Other Non-Fees Receivables	-	-
Salary Advances (list/schedule attached)	-	-
Imprest (list/schedule attached)	-	-
Rent arrears (list/schedule attached)	-	-
Total	7,284,646	4,848,541

13 b Ageing Analysis of Accounts Receivable

Description	2023-2024		2022-2023	
	Kshs		Kshs	
	Current FY	% of the total	Comparative FY	% of the total
Less than 1 year	2,931,807	40%	1,414,980	29%
Between 1- 2 years	1,188,839	16%	269,231	6%
Between 2-3 years	1,924,000	26%	1,924,000	40%
Over 3 years	1,240,000	18%	1,240,330	25%
Total (should tie to note 13 a)	7,284,646	100%	4,848,541	100%

14 Accounts Payable

Description	2023-2024	2022-2023
	Kshs	Kshs
Trade Creditors (See Ageing Below and Appendix 1)	-	-
Prepaid Fees	-	-
Retention Monies	-	-
Unpaid salaries and statutory deductions	-	-
Caution money	-	-
Other payables (<i>specify</i>)	-	-
Total	-	-

Notes to the Financial Statements (continued)

14a. Ageing Analysis of Accounts Payable

Description	2023-2024		2022-2023	
	Kshs		Kshs	
	Current FY	% of the total	Comparative FY	% of the total
Less than 1 year	-	%	-	%
Between 1- 2 years	-	%	-	%
Between 2-3 years	-	%	-	%
Over 3 years	-	%	-	%
Total (should tie to note 14)	-	%	-	%

15 Fund Balance Brought Forward

Description	2023-2024	2022-2023
	Kshs	Kshs
Bank Balances	1,198,937	527,481
Cash Balances	-	2,060
Short Term Investments	-	-
Receivables	4,848,541	4,497,898
Payables	-	-
Total	6,047,478	5,027,439

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Other important disclosure notes

IPSAS Cash Standard encourages an entity to disclose accrual related information in relation to an entity's assets and liabilities. The notes outlined below are disclosure notes in relation to the school's non- financial assets and liabilities.

16 Non-current Liabilities Summary

Description	2023-2024	2022-2023
	Kshs	Kshs
Bank Loans	-	-
Outstanding Leases	-	-
Hire Purchase	-	-
Gratuity And Leave Provision	-	-
Others (specify)	-	-
Total	-	-

17 Biological assets

Description	Numbers	2023-2024	2022-2023
		Kshs	Kshs
Cattle		-	-
Goats		-	-
Trees		93	90
Coffee Or Tea Plantation		-	-
Poultry		-	-
Others (specify)		-	-
Total		93	90

18 Borrowings

Description	Kshs	Kshs
Borrowings at beginning of the year	-	-
Borrowings during the year	-	-
Repayments during the year	-	-
Balance at the end of the year	-	-

Other important disclosure notes

19 Stock/ Inventory

Description	2023-2024	2022-2023
	Kshs	Kshs
Food stuffs	26	10
Lab consumables	31	14
Farm produce	-	-
Medication	-	13
Construction Materials	0	0
Others (specify)		
		10

(Stock to be measured at lower of cost and net realisable value. Net realisable value is the difference between selling costs less costs to sell)

20 Progress On Follow Up Of Auditor Recommendations

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor.

Ref No.	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)



Sign and Date
Principal



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12. Annexes

Annex I - Analysis of Pending Accounts Payable

Supplier Of Goods Or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance Current FY	Outstanding Balance Comparative FY	Comments
	A	b	C	d=a-c		
	Kshs	Kshs	Kshs	Kshs	Kshs	
Construction Of Buildings						
1. Toilets	1,000,000	1/1/2023	805,000	-	-	completed
2. Classroom	900,000	1/1/2022	900,000	-	-	completed
3. Classroom	900,000	1/1/2021	900,000	-	-	completed
Sub-Total	2,800,000		2,605,000			
Supply Of Goods						
4. Torokiat Gen. Shop	100,000	6/6/2023	100,000	-	-	completed
5. Torokiat Gen. Shop	110,000	1/1/2024	110,000	-	-	completed
Sub-Total	210,000		210,000			
Supply Of Services						
6.	-	-	-	-	-	-
7.	-	-	-	-	-	-
8.	-	-	-	-	-	-

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Supplier Of Goods Or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance Current FY	Outstanding Balance Comparative FY	Comments
		-				
Sub-Total	-	-	-	-		-
Grand Total	3,010,000	-	2,815,000	-		completed

Annex 2 – Summary of Fixed Assets Register

Asset Class	Historical Cost b/f (Kshs) 1 st July 2023	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost e/f (Kshs) 30 th June 2024
Land	400,000	-	-	
Buildings And Structures	1,000,000	-	-	
Motor Vehicles	-	-	-	
Office Equipment, Furniture And Fittings	100,000	-	-	
Textbooks	250,000	-	-	
ICT Equipment	150,000	-	-	
Tools And Apparatus	150,000	-	-	
Other Machinery And Equipment	70,000	-	-	
Heritage And Cultural Assets	-	-	-	
Intangible Assets- Soft Ware	-	-	-	
Total	1,720,400	-	-	

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(The school should ensure that a detailed fixed assets register is maintained).