

REPUBLIC OF KENYA



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REPORT

THE NATIONAL ASSEMBLY	
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OF

THE AUDITOR-GENERAL

ON

**NATIONAL GOVERNMENT
CONSTITUENCIES DEVELOPMENT FUND -
SUBUKIA CONSTITUENCY**

**FOR THE YEAR ENDED
30 JUNE, 2021**



SUBUKIA CONSTITUENCY
NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND

REPORTS AND FINANCIAL STATEMENTS

**FOR THE FINANCIAL YEAR ENDED
JUNE 30, 2021**

Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector Accounting Standards (IPSAS)

***SUBUKIA Constituency
National Government Constituencies Development Fund (NGCDF)
Reports and Financial Statements for The Year Ended June 30, 2021***

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I. KEY CONSTITUENCY INFORMATION AND MANAGEMENT

(a) Background information

The National Government Constituencies Development Fund (NG-CDF) formerly Constituencies Development Fund (CDF), is established under the NG-CDF Act 2015 as amended in 2016. The Act is a successor to the Constituencies Development Fund (CDF) Act of 2003 which initiated the Fund and its subsequent amendments/reviews of 2007 and 2013. At cabinet level, NG-CDF is represented by the Cabinet Secretary for the Treasury, who is responsible for the general policy and strategic direction of the Fund.

Mandate

The mandate of the Fund as derived from sec (3) of NG-CDF Act, 2015 is to:

- a) Recognize the constituency as a platform for identification, performance and implementation of national government functions;
- b) Facilitate the performance and implementation of national government functions in all parts of the Republic pursuant to Article 6(3) of the Constitution;
- c) Provide for the participation of the people in the determination and implementation of identified national government development projects at the constituency level pursuant to Article 10(2)(a) of the Constitution;
- d) Promote the national values of human dignity, equity, social justice, inclusiveness, equality, human rights, non-discrimination and protection of the marginalized pursuant to Article 10 (2) (b) of the Constitution;
- e) Provide for the sustainable development of all parts of the Republic pursuant to Article 10 (2) (d) of the Constitution;
- f) Provide a legislative and policy framework pursuant to Article 21 (2) of the Constitution for the progressive realization of the economic and social rights guaranteed under Article 43 of the Constitution;
- g) Provide mechanisms for the National Assembly to deliberate on and resolve issues of concern to the people as provided for under Article 95 (2) of the Constitution;
- h) provide for a public finance system that promotes an equitable society and in particular expenditure that promotes equitable development of the country by making special provisions for marginalized groups and areas pursuant to Article 201 (b) (iii) of the Constitution;
- i) Authorize withdrawal of money from the Consolidated Fund as provided ' under Article 206 (2) (c) of the Constitution;
- j) Provide mechanisms for the National Assembly to facilitate the involvement of the people in the identification and implementation of projects for funding by the national government at the constituency level; and
- k) Provide for mechanisms for supplementing infrastructure development at the constituency level in matters falling within the functions of the national government at that level in accordance with the Constitution.

Vision

Equitable Socio-economic development countrywide

Mission

To provide leadership and policy direction for effective and efficient management of the Fund

Core Values

1. **Patriotism** – we uphold the national pride of all Kenyans through our work
2. **Participation of the people**- We involve citizens in making decisions about programmes we fund
3. **Timeliness** – we adhere to prompt delivery of service
4. **Good governance** – we uphold high standards of transparency, accountability, equity, inclusiveness and integrity in the service of the people
5. **Sustainable development** – we promote development activities that meet the needs of the present without compromising the ability of future generations to meet their own needs.

Functions of NG-CDF Committee

The Functions of the NG-CDF Committee is as outlined in section 11 of The National Government Constituencies Development Fund Regulations, 2016.

(b) Key Management

The SUBUKIA Constituency NGCDF day-to-day management is under the following key organs:

- i. National Government Constituencies Development Fund Board (NGCDFB)
- ii. National Government Constituency Development Fund Committee (NGCDFC)

(c) Fiduciary Management

The key management personnel who held office during the financial year ended 30th June 2021 and who had direct fiduciary responsibility were:

No	Designation	Name
1.	A.I.E holder	Gloria Keitany
2.	Sub-County Accountant	John Chege
3.	Chairman NGCDFC	Shadrack Muiruri
4.	Member NGCDFC	Erastus Chege

(d) Fiduciary Oversight Arrangements

The Audit and Risk Management Committee (ARMC) of NGCDF Board provide overall fiduciary oversight on the activities of SUBUKIA Constituency NGCDF. The reports and recommendation of ARMC when adopted by the NGCDF Board are forwarded to the Constituency Committee for

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action. Any matters that require policy guidance are forwarded by the Board to the Cabinet Secretary and National Assembly Select Committee.

(e) SUBUKIA NGCDF Headquarters

PO BOX 68 SUBUKIA
NAKURU-NYAHURUR HIGHWAY
SUBUKIA, KENYA

(f) SUBUKIA NGCDF Contacts

Telephone: (254) 728776506
E-mail: subukiangcdf@gmail.com
Website: www.go.ke

(g) SUBUKIA NGCDF Bankers

Equity Bank
Nakuru Gate House Branch
Nakuru Kenya
Account Number: 1460262029565

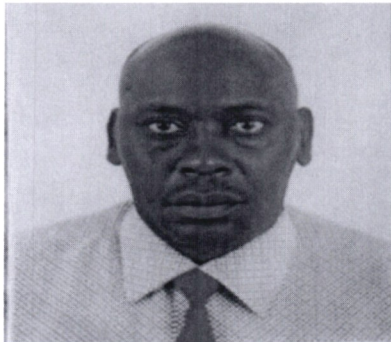
(h) Independent Auditors

Auditor General
Office of the Auditor General
Anniversary Towers, University Way
P.O. Box 30084
GPO 00100
Nairobi, Kenya

(i) Principal Legal Adviser

The Attorney General
State Law Office
Harambee Avenue
P.O. Box 40112
City Square 00200
Nairobi, Kenya

II. FORWARD BY THE NG-CDFC CHAIRMAN



SHADRACK MUIRURI – CHAIRPERSON SUBUKIA NGCDFC

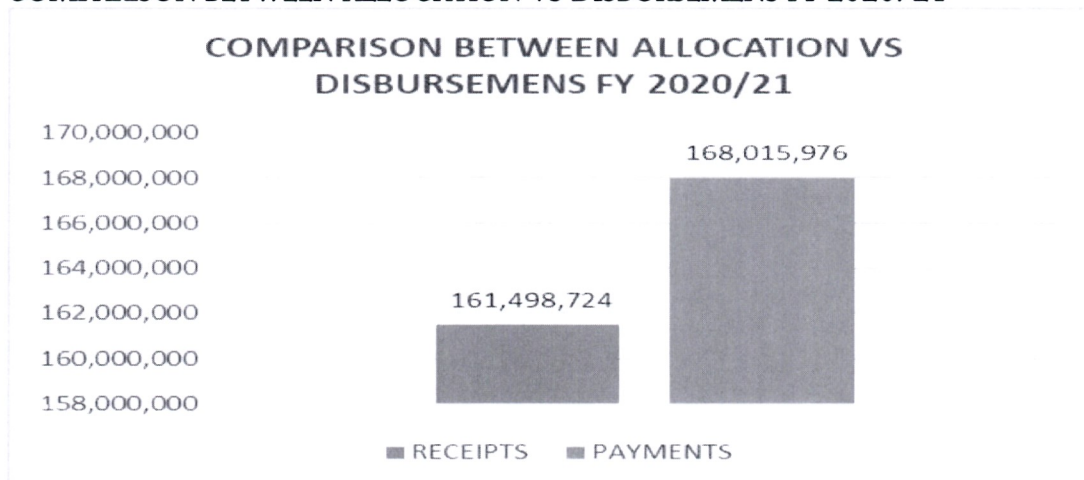
SUBUKIA NG-CDF has in the 2020/2021 financial year received a disbursement of Kshs **161,367,724** from the NGCDF Board. This includes undisbursed funds of **Kshs. 69,367,724** from previous period, and **Kshs. 92M** received as part of this year’s allocation of **Kshs. 137,088,879**. This makes current balance of undisbursed funds from the Board to be **Kshs. 45,088,879**.

The Constituency had an opening balance of **Kshs.29,090,703** in addition to the disbursed amount of **Kshs.161,367,724** hence resulting to **Kshs.190,458,427** available for utilization. Out of the **Kshs.190,458,427**, the constituency spent **Kshs.168,015,976**. This indicates translates to a favourable absorption rate of 71.3% despite operating with a unique environmental context of the Covid-19 pandemic. Further, the amounts spent was over the current year allocation by **Kshs. 30,927,096** as a result of utilizing prior years funds that had not been disbursed on time as at the closure of the FY 2019/20.

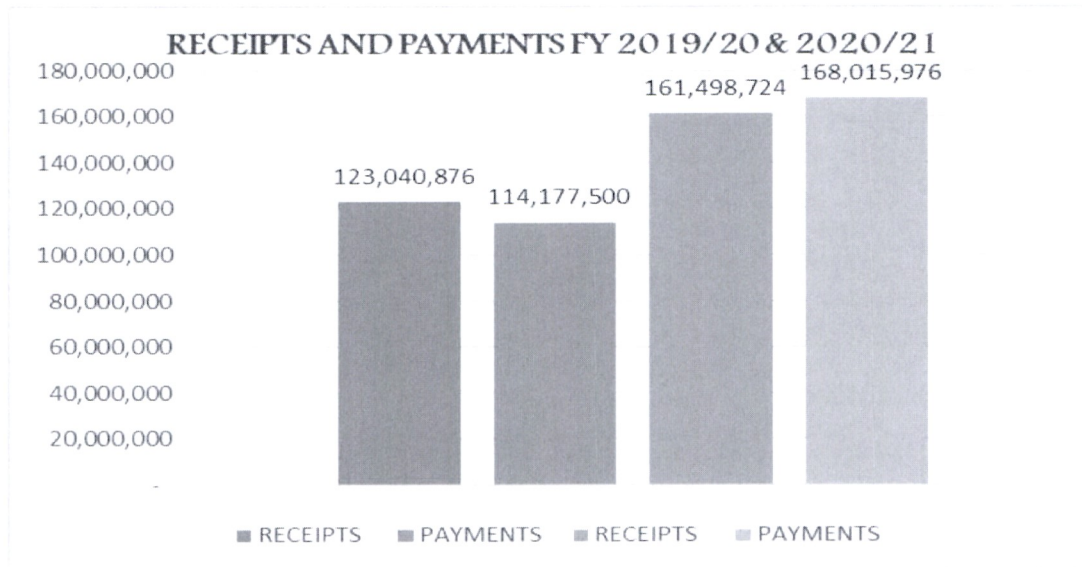
Through sale of tenders the constituency was able to make additional income of **Kshs.131,000.00** hence the total receipts for the year was **Kshs.161,498,724**

Below is a graphical presentation of the annual allocation and actual amounts spent in FY 2020/2021.

COMPARISON BETWEEN ALLOCATION VS DISBURSEMENS FY 2020/21



COMPARISON BETWEEN ALLOCATION VS DISBURSEMENS FY 2020/21 AND FY 2019/20



SAMPLE OF THE PROJECTS IMPLEMENTED

- 1. Munanda Assistant Chief's Office- Construction of Assistant Chief's Office**



2. Jamhuri Primary School- Construction of administration block



3. Subukia Primary School- Construction of administration block



Key Achievements:

The greatest achievements are in project implementation which included renovation of dilapidated classrooms, construction of administration blocks, classrooms among others.

Emerging issues:

Emerging issues include high demand for bursary due to high poverty index.

Signature

CHAIRMAN NGCDF COMMITTEE

III. STATEMENT OF PERFORMANCE AGAINST CONSTITUENCY'S PREDETRMINED OBJECTIVES

Introduction

Section 81 (2) (f) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the Accounting officer when preparing financial statements of each National Government entity in accordance with the standards and formats prescribed by the Public Sector Accounting Standards Board includes a statement of the national government entity's performance against predetermined objectives.

The key development objectives of *SUBUKIA Constituency 2018-2022* plan are to:

- To mobilize more resources for community development.
- To improve safe water supply.
- To improve the health standards of the constituency.
- To improve infrastructure, especially schools and roads within the constituency.
- To build capacity of the community to implement development projects.
- Empower and training of youth

Progress on attainment of Strategic development objectives

For purposes of implementing and cascading the above development objectives to specific sectors, all the development objectives were made specific, measurable, achievable, realistic and time-bound (SMART) and converted into development outcomes. Attendant indicators were identified for reasons of tracking progress and performance measurement: Below we provide the progress on attaining the stated objectives:

Constituency Program	Objective	Outcome	Indicator	Performance
Education	To have all children of school going age attending school	Increased enrolment in primary schools and improved transition to secondary schools and tertiary institutions	<ul style="list-style-type: none"> - number of usable physical infrastructure build in primary, secondary, and tertiary institutions - number of bursary beneficiaries at all levels 	In FY 2020/21 -we increased number of classrooms by construction of additional 23 in schools within the constituency - Bursary beneficiaries: 3650 at various institutions both tertiary and secondary schools
Security	To have conducive working environment for security agencies	Increased construction of chief's office	Improved security in the area	In FY 2020/21 there was disbursement of project funds to several chiefs and police stations to

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Constituency Program	Objective	Outcome	Indicator	Performance
				improve infrastructure
Environment	To improve environment by carrying out environmental activities	Increased planting of trees both indigenous and fruit trees	Improved environment	in the FY 2020/21, disbursed funds for various water harvesting in schools motto improve sanitation
Sports	To empower youth through sports activities	Increased sports activities through SUBUKIA tournament	Improved youth empowerment	The management carried out sports tournament despite challenges caused by Covid19 pandemic form ward level to constituency level
Disaster Management	To mitigate disasters through disaster management	Increased capacity building on disaster management	Improved awareness	We have not carried capacity building due to ban on social gathering due to covid-19

IV. CORPORATE SOCIAL RESPONSIBILITY STATEMENT/SUSTAINABILITY REPORTING

SUBUKIA NG-CDF exists to transform lives. This is our purpose; the driving force behind everything we do. It's what guides us to deliver our strategy, which is founded on social sector, namely, Education & Training, Security Sector Support, Environment, and Sports. This pillar also makes special provisions for Kenyans with various disabilities and previously marginalized communities.

1. Sustainability strategy and profile -

To ensure sustainability of SUBUKIA NG CDF, the committee funds the following key sectors with the following sustainable priorities.

- a. Education and Training:** SUBUKIA NG-CDF focus on human capital for constituency development is entrenched in its strategy to support needy and bright students from each ward of the constituency. The intention is to empower the constituents such that in years to come, the beneficiaries at secondary school levels would have transitioned to Tertiary institutions while those at tertiary level would have transitioned to the job market as employees or employers thereby contributing positively to the economic growth of the constituency. This strategy takes care of both marginalised groups including girls and people living with disabilities.
- b. Security Sector Support:** Among its key pillars; NGCDF has security as a priority area with intention to provide better working environment for the security providers within the constituency as well a secure constituency. The strategy is to have a long-term collaborative working approach that enhances community engagement in security activities. This is aimed at eliminating crime and vices in the long run by providing a better working environment for the law enforcement agencies while collaborating with community in trust on matters of security.
- c. Environment:** The Constituency acknowledges that all its operation has an impact on environment. Cognizant of the Sustainable development goals, the NG-CDF has allocated part of its budget on environment conservation through activities such as tree planting, water conservation, sensitization forums for agro-forestry as well as best practices to reduce soil erosion.
- d. Sports:** The NG-CDF has taken sports as a key pillar of cohesion and integration. To sustain this pillar, the strategy taken is that of developing skills through sports with intention of identifying, nurturing talent and encouraging physical fitness among the constituents.

To attain this level of sustainability, we acknowledge challenges currently arising from the effects of Covid- 19 that have adversely affected the sporting activities and thereby limiting the potential benefits envisaged in using sports as development strategy within the constituency. On macro levels FY 20/21 has been a challenging year with limited funding towards these activities which may hamper the success of priority strategies undertaken.

2. Environmental Performance

During the financial year 2020/21, the management did not carry out environmental outreach awareness due to covid 19 pandemic containment measures. However, the management

intends to create awareness on the importance of environmental activities especially to youth and society at large

3. Employee Welfare

We invest in providing the best working environment for our employees. SUBUKIA constituency recruitment is guided by Employment Act, NGCDF Act and other regulations as issued from time to time. In line with the law and regulations, the Constituency offers equal opportunity to all while adhering to the one third gender rule and special groups. We also Recognize and appreciate of our employees for exemplary performance. The reward and sanctions system is based on performance appraisal.

The constituency promotes a healthy lifestyle and provides all employees with health insurance cover through a reliable insurance Scheme. Employees are encouraged and supported to continually build on their skills and knowledge. SUBUKIA constituency invests in capacity building programs for employees. These include courses on technical competencies relevant to each employee and continuous sensitization on cross cutting issues.

The committee has a policy on safety in compliance with Occupational Safety and Health Act of 2007, (OSHA) and has ensured the work environment is conducive for everybody in terms of movement and accessibility within the office. The Constituency has also put in place disaster mitigating measures including fire extinguishers and accessible escape routes in case of emergency.

4. Market Place Practices-

SUBUKIA NGCDF Constituency is committed to fair and ethical market practises.

The Procurement of goods and services is done through a transparent and competitive bidding process that allows equal opportunities to all participants. We support local vendors drawn from the constituency for purposes of uplifting them economically. Our ethical market practises ensure the fund get value for money on all goods and services procured.

We are also committed to healthy relations with our suppliers which is enhanced through organized sensitization forums that relate to the procurement legal framework and ethical subject matters. We are dedicated to honouring all contracts and settling payments promptly.

NGCDF has put in efforts to ensure:

- a) Responsible competition practice by encouraging fair competition and zero tolerance to corruption
- b) Good business practice including cordial Supply chain and supplier relations by honouring contracts and respecting payment practices.
- c) Responsible marketing and advertisement
- d) Product stewardship by safeguarding consumer rights and interests

5. Community Engagements-

Subukia NGCDF has endeavoured to sustain community engagement through CSR as well as appreciating our existence through engaging local contractors and suppliers when necessary. We have also engaged the community through sports and community projects.

Public Participation in Project Identification and Implementation and Monitoring

The NG-CDFC deliberated on project proposals from all the wards in the constituency and considered the most beneficial to the constituency, considering the national development plans and

policies and the constituency strategic development plan. The identified list of priority projects, both immediate and long term, was submitted to the NG CDF Board in accordance with the Act.

Public participation is the process that directly engages the concerned stakeholders in decision-making and gives full consideration to public input in making that decision. The NG CDFC during bursary programme, engaged the community through the community leaders to identify the needy students to be awarded with the bursary.

Public Awareness

This includes mechanisms for participation and cooperation with local, regional and national agencies, and for conducting community-based needs assessments and public awareness campaigns and holding community meetings.

Subukia NG-CDF have continually practiced public participation and public awareness during project identification and proposal collections in all the wards in the constituency.

V. STATEMENT OF MANAGEMENT RESPONSIBILITIES

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the accounting officer for a National Government Entity shall prepare financial statements in respect of that entity. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed the Public Sector Accounting Standards Board of Kenya from time to time.

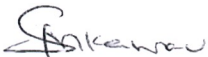
The Accounting Officer in charge of the NGCDF-Subukia Constituency is responsible for the preparation and presentation of the entity's financial statements, which give a true and fair view of the state of affairs of the entity for and as at the end of the financial year (period) ended on June 30, 2021. This responsibility includes: (i) maintaining adequate financial management arrangements and ensuring that these continue to be effective throughout the reporting period; (ii) maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the entity; (iii) designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements, and ensuring that they are free from material misstatements, whether due to error or fraud; (iv) safeguarding the assets of the entity; (v) selecting and applying appropriate accounting policies; and (vi) making accounting estimates that are reasonable in the circumstances.

The Accounting Officer in charge of the NGCDF-Subukia Constituency accepts responsibility for the entity's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS). The Accounting Officer is of the opinion that the NGCDF SUBUKIA financial statements give a true and fair view of the state of entity's transactions during the financial year ended June 30, 2021, and of the entity's financial position as at that date. The Accounting Officer charge of the NGCDF- Subukia Constituency further confirms the completeness of the accounting records maintained for the constituency, which have been relied upon in the preparation of the entity's financial statements as well as the adequacy of the systems of internal financial control.


The Accounting Officer in charge of the NGCDF Subukia Constituency confirms that the NGCDF SUBUKIA has complied fully with applicable Government Regulations and the terms of external financing covenants (where applicable), and that the entity's funds received during the year under audit were used for the eligible purposes for which they were intended and were properly accounted for. Further the Accounting Officer confirms that the NGCDF SUBUKIA financial statements have been prepared in a form that complies with relevant accounting standards prescribed by the Public Sector Accounting Standards Board of Kenya.

Approval of the financial statements

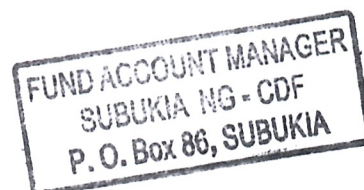
The NGCDF-SUBUKIA Constituency financial statements were approved and signed by the Accounting Officer on 23rd June 2022.



Chairman NGCDF Committee
Name: *Shadrach M. Kamau*

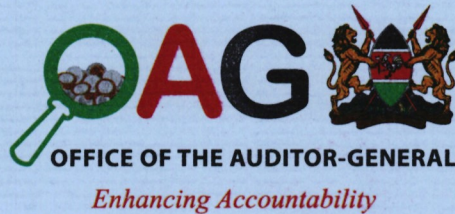


Fund Account Manager
Name: *Alonic Keitany*



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NAIROBI

REPORT OF THE AUDITOR-GENERAL ON NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND - SUBUKIA CONSTITUENCY FOR THE YEAR ENDED 30 JUNE, 2021

PREAMBLE

I draw your attention to the contents of my report which is in three parts:

- A. Report on the Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements.
- B. Report on Lawfulness and Effectiveness in Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure Government achieves value for money and that such funds are applied for intended purpose.
- C. Report on Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, the risk management environment, and the internal controls developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

An unmodified opinion does not necessarily mean that an entity has complied with all relevant laws and regulations, and that its internal controls, risk management and governance systems are properly designed and were working effectively in the financial year under review.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012 and the Public Audit Act, 2015. The three parts of the report, when read together constitute the report of the Auditor-General.

REPORT ON THE FINANCIAL STATEMENTS

Qualified Opinion

I have audited the accompanying financial statements of National Government Constituencies Development Fund-Subukia Constituency set out on pages 15 to 50, which comprise the statement of assets and liabilities as at 30 June, 2021 and the statement of

receipts and payments, statement of cash flows and summary statement of appropriation - recurrent and development combined for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effect of the matter described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of the National Government Constituencies Development Fund - Subukia Constituency as at 30 June, 2021 and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards Cash basis and comply with the National Government Constituencies Development Act, 2015 and Public Finance Management Act, 2012.

Basis for Qualified Opinion

Misclassification of Acquisition of Assets

The statement of receipts and payments reflects acquisition of assets balance of Kshs.238,484 in respect of purchase of vehicles and other transport equipment as disclosed in Note 8 to the financial statements. However, records provided for audit revealed that the amount was incurred on motor vehicle insurance which is recurrent in nature and therefore does not qualify to be an asset. In addition, the payment was not supported with motor vehicle insurance policy documents.

In the circumstances, the accuracy and existence of acquisition of assets balance of Kshs.238,484 could not be confirmed.

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the National Government Constituencies Development Fund - Subukia Constituency Management in accordance with ISSAI 130 on Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Key Audit Matters

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. There were no key audit matters to report in the year under review.

Other of Matter

1. Budgetary Controls and Performance

The summary statement of appropriation reflects a final receipts budget and actual on comparable basis of Kshs.235,678,306 and Kshs.190,589,427 respectively resulting to

an underfunding of Kshs.45,088,879 (or 20%). In addition the statement indicates a final expenditure budget and actual on comparable basis of Kshs.235,678,306 and Kshs.168,015,975 respectively resulting to budget under absorption of Kshs.67,662,331 (or 29%).

The underfunding and under absorption affected the planned activities and projects which may have impacted negatively on service delivery for the Subukia Constituencies.

2. Projects Implementation Status Report

Review of the project implementation status report as of 30 June, 2021 indicates that one hundred and fifty-nine (159) projects with an allocation of Kshs.224,632,624 were at different implementation status. Further, seventy-six (76) projects with a budget allocation of Kshs.141,685,270 were incomplete due to slow tendering processes and delays in receipt or reallocation of funds from the Board.

Failure to implement projects on timely basis denied the residents of Subukia Constituency the benefits that would have accrued from the projects.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the matter described in the Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources Section of my report I confirm that, nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis of the Conclusion

Failure to Transfer Project Management Committee Account Balances

Note 17.4 to the financial statements reflects Project Management Account balances of Kshs.27,958,901 for the year ended 30 June, 2021 in respect of ninety-two (92) bank accounts. However, the balance includes twenty-three (23) completed projects bank accounts with outstanding balance of Kshs.42,966 that had not been refunded to the CDF Account. This is contrary to Section 12(8) of the National Government Constituencies Development Fund Act, 2015 which requires that, all unutilized funds of the Project Management Committee shall be returned to the Constituency account.

In the circumstances, Management was in breach of the law.

The audit was conducted in accordance with ISSAI 4000. The Standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities that

govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, I confirm that, nothing has come to my attention to cause me to believe that internal controls, risk management and overall governance were not effective.

Basis for Conclusion

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal control, risk management and overall governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of Management and those Charged with Governance

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards Cash Basis and for maintaining effective internal control as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal control, risk management and governance.

In preparing the financial statements, Management is responsible for assessing the Fund's ability to continue sustaining its services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless Management is aware of the intention to terminate the Fund or to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the Fund's financial reporting process, reviewing the effectiveness of how the Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal control in order to give an assurance on the effectiveness of internal controls, risk management and overall governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal control would not necessarily disclose all matters in the internal control that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal controls may not prevent or detect misstatements and instances of non-compliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the Fund's policies and procedures may deteriorate.


As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Management.
- Conclude on the appropriateness of the Management's use of the applicable basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Fund's ability to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the Fund cease to sustain its services.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the Fund to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence, and communicate with them all relationships and other matters that may reasonably be thought to bear on my independence, and where applicable, related safeguards.


CPA Nancy Gathungu, CBS
AUDITOR-GENERAL

Nairobi


02 September, 2022


SUBUKIA Constituency
National Government Constituencies Development Fund (NGCDF)
Reports and Financial Statements for The Year Ended June 30, 2021


VII. STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 30 JUNE 2021

	Note	2020 - 2021	2019 - 2020
		Kshs.	Kshs.
RECEIPTS			
Transfers from NGCDF Board	1	161,367,724	123,040,876
Proceeds from Sale of Assets	2	-	-
Other Receipts	3	131,000	-
TOTAL RECEIPTS		161,498,724	123,040,876
PAYMENTS			
Compensation of employees	4	2,060,168	1,536,000
Use of goods and services	5	14,957,909	6,190,132
Transfers to Other Government Units	6	78,527,027	74,082,975
Other grants and transfers	7	72,232,387	23,405,393
Acquisition of Assets	8	238,484	5,463,000
Other Payments	9	-	3,500,000
TOTAL PAYMENTS		168,015,976	114,177,500
SURPLUS/DEFICIT		(6,517,252)	8,863,376

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NGCDF-SUBUKIA Constituency financial statements were approved on 23rd June 2022 and signed by:


Fund Account Manager
Name: Gloria Keritany


National Sub-County Accountant
Name: John Choge
ICPAK M/No: 7376


Chairman NG-CDF Committee
Name: Shadrack M. Kamau

FUND ACCOUNT MANAGER
 SUBUKIA NG - CDF
 P. O. Box 86, SUBUKIA


DISTRICT
 ACCOUNTANT
 SUBUKIA


SUBUKIA Constituency
National Government Constituencies Development Fund (NGCDF)
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VIII. STATEMENT OF ASSETS AND LIABILITIES AS AT 30 JUNE 2021

	Note	2020 - 2021	2019 - 2020
		Kshs	Kshs
FINANCIAL ASSETS			
Cash and Cash Equivalents			
Bank Balances (as per the cash book)	10A	22,573,451	29,090,703
Cash Balances (cash at hand)	10B	-	-
Total Cash and Cash Equivalents		22,573,451	29,090,703
Accounts Receivable			
Outstanding Imprests	11	-	-
TOTAL FINANCIAL ASSETS		22,573,451	29,090,703
FINANCIAL LIABILITIES			
Accounts Payable (Deposits)			
Retention	12A	-	-
Gratuity	12B	-	-
NET FINANCIAL SSETS		22,573,451	29,090,703
REPRESENTED BY			
Fund balance b/fwd 1st July...		29,090,703	20,227,327
Prior year adjustments	14	-	-
Surplus/Defict for the year		(6,517,252)	8,863,376
NET FINANCIAL POSITION		22,573,451	29,090,703

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NGCDF-SUBUKIA Constituency financial statements were approved on 23rd June 2022 and signed by:


Fund Account Manager
Name: Gladys Keitany


National Sub-County Accountant
Name: John Chege
ICPAK M/No: 7376


Chairman NG-CDF Committee
Name: Shadrack M. Kamau

FUND ACCOUNT MANAGER
 SUBUKIA NG - CDF
 P. O. Box 86, SUBUKIA




DISTRICT
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SUBUKIA Constituency
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IX. STATEMENT OF CASHFLOWS FOR THE YEAR ENDED 30 JUNE 2021

		2020-2021	2019-2020
		Kshs	Kshs
Receipts from operating activities			
Transfers from NGCDF Board	1	161,367,724	123,040,876
Other Receipts	3	131,000	-
		161,498,724	123,040,876
Payments for operating activities			
Compensation of Employees	4	2,060,168	1,536,000
Use of goods and services	5	14,957,909	6,190,132
Transfers to Other Government Units	6	78,527,027	74,082,975
Other grants and transfers	7	72,232,387	23,405,393
Other Payments	9	-	3,500,000
		167,777,492	108,714,500
Adjusted for:			
Decrease/(Increase) in Accounts receivable	15	-	-
Increase/(Decrease) in Accounts Payable	16	-	-
Prior year Adjustments	14	-	-
Net Adjustments			
		-	-
Net cash flow from operating activities		(6,278,768)	14,326,376
CASHFLOW FROM INVESTING ACTIVITIES			
Proceeds from Sale of Assets	2	-	-
Acquisition of Assets	8	(238,484)	(5,463,000)
Net cash flows from Investing Activities		(238,484)	(5,463,000)
NET INCREASE IN CASH AND CASH EQUIVALENT			
		(6,517,252)	8,863,376
Cash and cash equivalent at BEGINNING of the year	10	29,090,703	20,227,327
Cash and cash equivalent at END of the year		22,573,451	29,090,703

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NGCDF-SUBUKIA Constituency financial statements were approved on 23rd June 2022 and signed by:

		
Fund Account Manager	National Sub-County Accountant	Chairman NG-CDF Committee
Name: <u>Alosie Kertany</u>	Name: <u>John Chege</u> ICPAK M/No: <u>7376</u>	Name: <u>Chadwick M. Kamau</u>

FUND ACCOUNT MANAGER
SUBUKIA NG - CDF
P. O. Box 88, SUBUKIA

DISTRICT ACCOUNTANT
SUBUKIA

SUBUKIA Constituency
National Government Constituencies Development Fund (NGCDF)
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X. SUMMARY STATEMENT OF APPROPRIATION: RECURRENT AND DEVELOPMENT COMBINED


Receipt/Expense Item	Original Budget	Opening Balance (C/Bk) and AIA	Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilisation Difference	% of Utilisation
	a		b	c=a+b	d	e=c-d	f=d/c %
RECEIPTS			Previous years Outstanding Disbursements				
Transfers from NG-CDF Board	137,088,879.00	-	69,367,724.00	206,456,603.00	161,367,724.00	45,088,879.00	78.16%
Balance B/f.	-	29,090,703.00	-	29,090,703.00	29,090,703.00	-	100.00%
Other Receipts	-	131,000.00	-	131,000.00	131,000.00	-	100.00%
TOTAL RECEIPTS	137,088,879.00	29,221,703.00	69,367,724.00	235,678,306.00	190,589,427.00	45,088,879.00	80.87%
PAYMENTS							
Compensation of Employees	1,866,768.00	1,177,912.00	1,000,000.00	4,044,680.00	2,060,168.00	1,984,512.00	50.94%
Use of goods and services	10,343,831.00	6,376,513.00	1,064,073.00	17,784,417.00	14,957,909.00	2,826,508.00	84.11%
Transfers to Other Government Units	45,600,000.00	4,727,027.00	46,550,000.00	96,877,027.00	78,527,027.00	18,350,000.00	81.06%
Other grants and transfers	61,972,927.00	3,272,251.00	20,753,651.00	85,998,828.00	72,232,387.00	13,766,441.00	83.99%
Acquisition of Assets	-	13,537,000.00	-	13,537,000.00	238,484.00	13,298,516.00	1.76%
Other Payments	-	-	-	-	-	-	-
Funds pending approval	17,305,353.00	131,000.00	-	17,436,353.00	-	17,436,353.00	0.00%
TOTAL	137,088,879.00	29,221,703.00	69,367,724.00	235,678,306.00	168,015,975.00	67,662,331.00	71.29%

SUBUKIA Constituency
National Government Constituencies Development Fund (NGCDF)
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- (a) *The amount of Kshs.17,436,353.00 indicated as funds pending approval relates to specific projects initially budgeted for by the Constituency Development Fund Committee and whose approval were rejected by the NGCDF Board thus awaiting reallocation.*
- (b) *The absorption rate of 1.76% on acquisition of assets was a result of delayed acquisition of land and construction of Constituency Offices due to inadequate budgetary allocation and procurement processes.*
- (c) *The utilization differences between the final budget and actual on a comparable basis figures are as a result of non-disbursement of funds from the NGCDF board as at close of the financial year.*

Reconciliation of Summary Statement of Appropriation to Statement of Assets and Liabilities	
Description	Amount
Budget utilisation difference totals	67,662,330
Less undisbursed funds receivable from the Board as at 30th June 2021	(45,088,879)
	22,573,451
Add Accounts payable	-
Less Accounts Receivable	-
Add/Less Prior Year Adjustments	-
Cash and Cash Equivalents at the end of the FY 2020/2021	22,573,451


The NGCDF-SUBUKIA Constituency financial statements were approved on 23rd June 2022 and signed by:



Fund Account Manager
 Name: *Gladys Keitany*



National Sub-County Accountant
 Name: *John Chege*
 ICPAK M/No: *7376*



Chairman NG-CDF Committee
 Name: *Shadrach M. Kama*

FUND ACCOUNT MANAGER
SUBUKIA NG - CDF
P.O. Box 86, SUBUKIA

DISTRICT ACCOUNTANT
SUBUKIA

SUBUKIA Constituency
National Government Constituencies Development Fund (NGCDF)
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XI. BUDGET EXECUTION BY SECTORS AND PROJECTS

Programme/Sub-programme	Original Budget(a) 2020/2021 Kshs	Adjustments(b)		Final Budget c = (a+b) 2020/2021 Kshs	Actual on comparable basis(d) 30/06/2021 Kshs	Budget utilization difference(e) = c-d) Kshs	% of Utilisation(f =d/c %)
		Opening Balance (C/Bk) and AIA	Previous years Outstanding Disbursements				
1.0 Administration and Recurrent							
1.1 Compensation of employees	1,866,768	1,177,912	1,000,000	4,044,680	2,060,168	1,984,512	51%
1.2 Committee allowances	2,400,000	1,480,000	-	3,880,000	3,880,000	-	100%
1.3 Use of goods and services	3,826,965	3,248,617	564,073	7,639,654	5,434,160	2,205,494	71%
Total	8,093,733	5,906,529	1,564,073	15,564,334	11,374,328	4,190,006	73%
2.0 Monitoring and evaluation							
2.1 Capacity building	900,000	1,121,014	-	2,021,014	2,021,014	-	100%
2.2 Committee allowances	2,500,000	264,379	500,000	3,264,379	2,764,379	500,000	85%
2.3 Use of goods and services	716,866	262,504	-	979,370	858,356	121,014	88%
Total	4,116,866	1,647,897	500,000	6,264,763	5,643,749	621,014	90%
3.0 Emergency							
3.1 Primary Schools							
Eldonio Primary School	700,000	-	-	700,000	700,000	-	100%
Chania Primary School	700,000	-	-	700,000	700,000	-	100%
Oldonyo Mara Primary School	700,000	-	-	700,000	700,000	-	100%
Olbonata Primary School	700,000	-	-	700,000	700,000	-	100%
Gitundaga Primary School	700,000	-	-	700,000	700,000	-	100%
Gitundaga Primary School	500,000	-	-	500,000	500,000	-	100%
Eldonio Primary School	500,000	-	-	500,000	500,000	-	100%
Oldonyo Mara Primary School	500,000	-	-	500,000	500,000	-	100%
Eldonio Primary School	300,000	-	-	300,000	300,000	-	100%
Gakingi Primary School	48,241	-	-	48,241	48,241	-	100%

SUBUKIA Constituency
National Government Constituencies Development Fund (NGCDF)
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Programme/Sub-programme	Original Budget(a)	Adjustments(b)	Final Budget c = (a+b)	Actual on comparable basis(d)	Budget utilization difference(e) = c-d	% of Utilisation(f) =d/c %
Mumoi Primary School	50,000	-	50,000	50,000	-	100%
3.2 Secondary Schools						
Magomano Secondary School	700,000	-	700,000	700,000	-	100%
Magomano Secondary School	-	700,000	700,000	700,000	-	100%
Maryland Secondary School	700,000	-	700,000	700,000	-	100%
3.3 Tertiary Institutions						
3.4 Security Projects						
Subukia Sub - County Headquarters	400,000	-	400,000	400,000	-	100%
3.5 Unutilised		2,072,251	2,072,251		2,072,251	0%
Total	7,198,241	2,072,251	9,970,492	7,898,241	2,072,251	79%
4.0 Bursary and Social Security						
4.1 Secondary Schools	28,607,383	-	28,607,383	29,655,132	(1,047,749)	104%
4.2 Tertiary Institutions	15,000,000	-	15,000,000	16,562,960	(1,562,960)	110%
4.3 Social Security	-	1,200,000	2,186,232	-	2,186,232	0%
4.4 Special Needs	4,422,724	-	7,842,789	1,268,700	6,574,089	16%
Total	48,030,107	1,200,000	53,636,404	47,486,792	6,149,612	89%
5.0 Sports						
5.1	2,744,578	-	5,491,932	2,747,354	2,744,578	50%
Total	2,744,578	-	5,491,932	2,747,354	2,744,578	50%
6.0 Environment						
Wei Primary	700,000	-	700,000	-	700,000	0%
Sidai Secondary	700,000	-	700,000	700,000	-	100%

SUBUKIA Constituency
National Government Constituencies Development Fund (NGCDF)
Reports and Financial Statements for The Year Ended June 30, 2021

Programme/Sub-programme	Original Budget(a)	Adjustments(b)	Final Budget c = (a+b)	Actual on comparable basis(d)	Budget utilization difference(e = c-d)	% of Utilisation(f =d/c %)
Wei Primary	700,000	-	700,000	-	700,000	0%
Akuisi Secondary School	-	-	300,000	300,000	-	100%
Gitura Secondary School	-	-	300,000	300,000	-	100%
Ndungiri Secondary School	-	-	300,000	300,000	-	100%
Olbonata Secondary School	-	-	300,000	300,000	-	100%
Patel Day Secondary School	-	-	300,000	300,000	-	100%
Rigogo Secondary School	-	-	300,000	300,000	-	100%
Ruiru Secondary School	-	-	300,000	300,000	-	100%
Solai Boys Secondary Schol	-	-	300,000	300,000	-	100%
Sat. Mark Eldonio Secondary School	-	-	300,000	300,000	-	100%
Total	2,100,000	-	2,700,000	3,400,000	1,400,000	71%
7.0 Primary Schools Projects						
Edgewood Primary School	500,000	-	500,000	-	500,000	0%
Gatagati Primary School	4,400,000	-	4,400,000	-	4,400,000	0%
Gatagati Primary School	300,000	-	300,000	-	300,000	0%
Gituamba Primary School	3,500,000	-	3,500,000	-	3,500,000	0%
Maombi Primary School	150,000	50,000	200,000	-	200,000	0%
Mibarak Primary School	2,200,000	-	2,200,000	-	2,200,000	0%
Ndungiri Primary School	500,000	-	500,000	-	500,000	0%
Wei Primary	2,800,000	-	2,800,000	2,800,000	-	100%
Olmanyatta Primary School	4,050,000	-	4,050,000	4,050,000	-	100%
Wei Primary School	200,000	-	200,000	-	200,000	0%
Kianyoro Primary School	3,200,000	-	3,200,000	3,200,000	-	100%
Morro Hills Primary School	3,600,000	-	3,600,000	3,600,000	-	100%
Marigu B Primary School	3,200,000	-	3,200,000	-	3,200,000	0%
Looremata Primary School	3,600,000	-	3,600,000	3,600,000	-	100%
Sidai Primary	2,250,000	-	2,250,000	2,250,000	-	100%

SUBUKIA Constituency
National Government Constituencies Development Fund (NGCDF)
Reports and Financial Statements for The Year Ended June 30, 2021

Programme/Sub-programme	Original Budget(a)	Adjustments(b)	Final Budget c = (a+b)	Actual on comparable basis(d)	Budget utilization difference(e = c-d)	% of Utilisation(f =d/c %)
Maombi Primary School	1,150,000	-	1,150,000	-	1,150,000	0%
Akuis Primary School	1,600,000	-	1,600,000	1,600,000	-	100%
Edgewood Primary School	2,800,000	-	2,800,000	2,800,000	-	100%
Ndungiri Primary School	2,800,000	-	2,800,000	2,800,000	-	100%
Munyaka Primary	600,000	-	600,000	600,000	-	100%
Kieni Primary school	-	6,000,000	6,000,000	6,000,000	-	100%
Oldonyo Mara Primary School	-	6,000,000	6,000,000	6,000,000	-	100%
Tetu Primary School	-	3,600,000	3,600,000	3,600,000	-	100%
Kabazi Primary School	-	10,400,000	10,400,000	10,400,000	-	100%
Kieni Primary School	-	300,000	300,000	300,000	-	100%
Munyaka Primary School	-	500,000	500,000	500,000	-	100%
Mbogoini Primary School	-	700,000	700,000	700,000	-	100%
Mbogoini Primary School	-	700,000	700,000	700,000	-	100%
Kamemo Primary School	-	800,000	800,000	800,000	-	100%
Mumoi Primary School	-	3,900,000	3,900,000	3,900,000	-	100%
Mumoi Primary School	-	500,000	500,000	500,000	-	100%
Munyaka Primary School	-	1,000,000	1,000,000	1,000,000	-	100%
Akuisi Primary School	-	300,000	300,000	300,000	-	100%
Eldonio Primary School	-	300,000	300,000	300,000	-	100%
Endao Primary School	-	300,000	300,000	300,000	-	100%
Gitura Primary School	-	300,000	300,000	300,000	-	100%
Jamhuri Primary School	-	300,000	300,000	300,000	-	100%
Marigu B Primary School	-	300,000	300,000	300,000	-	100%
Kirima Primary School	-	300,000	300,000	300,000	-	100%
Ndungiri Primary School	-	300,000	300,000	300,000	-	100%
Olbonata Primary School	-	300,000	300,000	300,000	-	100%
Rigogo Primary School	-	300,000	300,000	300,000	-	100%
Ruiru Primary School	-	300,000	300,000	300,000	-	100%

SUBUKIA Constituency
National Government Constituencies Development Fund (NGCDF)
Reports and Financial Statements for The Year Ended June 30, 2021

Programme/Sub-programme	Original Budget(a)	Adjustments(b)	Final Budget c = (a+b)	Actual on comparable basis(d)	Budget utilization difference(e = c-d)	% of Utilisation(f =d/c %)
Mansuk P rimary School	-	-	300,000	300,000	-	100%
Solai Nyakinyua Primary School	-	-	300,000	300,000	-	100%
Lari Primary School	-	-	100,000	100,000	-	100%
Mikima Primary School	-	-	450,000	450,000	-	100%
Kamumo Primary School	-	4,677,027	4,677,027	4,677,027	-	100%
Total	43,400,000	4,727,027	38,850,000	70,827,027	16,150,000	81%
8.0 Secondary Schools Projects						
Simboiyon Secondary School	2,200,000	-	2,200,000	-	2,200,000	0%
Kieni Secondary School	-	-	600,000	600,000	-	100%
Gitura Secondary School	-	-	300,000	300,000	-	100%
Green Hills Secondary School	-	-	6,000,000	6,000,000	-	100%
Patel Day Secondary School	-	-	500,000	500,000	-	100%
Ndungiri Secondary School	-	-	300,000	300,000	-	100%
Total	2,200,000	-	7,700,000	7,700,000	2,200,000	78%
9.0 Tertiary institutions Projects						
Total						
10.0 Security Projects						
Edgewood Police Post	500,000	-	500,000	-	500,000	0%
Kabazi Police Post	100,000	-	100,000	-	100,000	0%
Mbogoini Police Post	500,000	-	500,000	-	500,000	0%
Gitura Chief Office	300,000	-	300,000	-	300,000	0%
Kirengero Chief Office	500,000	-	500,000	500,000	-	100%
Kabazi Police Post	-	-	3,000,000	3,000,000	-	100%
Munanda Sub-Chiefs Office	-	-	500,000	500,000	-	100%
Munanda Sub-Chiefs Office	-	-	300,000	300,000	-	100%
Edgewood Chiefs Office	-	-	300,000	300,000	-	100%

SUBUKIA Constituency
National Government Constituencies Development Fund (NGCDF)
Reports and Financial Statements for The Year Ended June 30, 2021

Programme/Sub-programme	Original Budget(a)	Adjustments(b)	Final Budget c = (a+b)	Actual on comparable basis(d)	Budget utilization difference(e) = c-d	% of Utilisation(f) =d/c %
Simboyon Chiefs Office	-	-	500,000	500,000	-	100%
Gitura police post	-	-	500,000	500,000	-	100%
Simboyon Chiefs Office	-	-	1,500,000	1,500,000	-	100%
Lari Sub-Chiefs Office	-	-	400,000	400,000	-	100%
Mumoi Police Post	-	-	3,000,000	3,000,000	-	100%
Arahuka Police Post	-	-	200,000	200,000	-	100%
Total	1,900,000	-	12,100,000	10,700,000	1,400,000	88%
11.0 Acquisition of assets						
11.1 Motor Vehicles	-	537,000	537,000	238,484	298,516	44%
11.2 Construction of CDF office	-	10,000,000	10,000,000	-	10,000,000	0%
11.3 Purchase of NGCDF office Land	-	3,000,000	3,000,000	-	3,000,000	0%
11.4 Purchase of computers	-	-	-	-	-	-
Total	-	13,537,000	13,537,000	238,484	13,298,516	2%
12.0 Other payments						
Strategic Plan	-	-	-	-	-	0%
Total	-	-	-	-	-	0%
13.0 unallocated fund						
Unapproved projects	17,305,354	-	17,305,354	-	17,305,354	0%
AIA	-	131,000	131,000	-	131,000	0%
PMC savings	-	-	-	-	-	-
Total	17,305,354	131,000	17,436,354	-	17,436,354	0%
	197,088,879	29,221,704	295,678,306	168,015,975	67,662,331	71%

XI. SIGNIFICANT ACCOUNTING POLICIES

The principle accounting policies adopted in the preparation of these financial statements are set out below:

1. Statement of Compliance and Basis of Preparation

The financial statements have been prepared in accordance with Cash-basis International Public Sector Accounting Standards (IPSAS) as prescribed by the Public Sector Accounting Standards Board (PSASB) and set out in the accounting policy note below. This cash basis of accounting has been supplemented with accounting for; a) receivables that include imprests and salary advances and b) payables that include deposits (gratuity and retentions).

The financial statements comply with and conform to the form of presentation prescribed by the PSASB. The accounting policies adopted have been consistently applied to all the years presented.

2. Reporting Entity

The financial statements are for the NGCDF-SUBUKIA Constituency. The financial statements encompass the reporting entity as specified under section 81 of the PFM Act 2012

3. Reporting Currency

The financial statements are presented in Kenya Shillings (Kshs), which is the functional and reporting currency of the Government and all values are rounded to the nearest Kenya Shilling.

4. Significant Accounting Policies

The accounting policies set out in this section have been consistently applied by the entity for all the years presented.

a) Recognition of Receipts

The entity recognises all receipts from the various sources when the event occurs, and the related cash has actually been received by the Entity.

Transfers from the National Government Constituency Development Fund (NG-CDF)

Transfers from the NG-CDF to the constituency are recognized when cash is received in the Constituency account.

Proceeds from Sale of Assets

Proceeds from disposal of assets are recognized as and when cash is received in the constituency account.

Other receipts

These include Appropriation-in-Aid and relates to receipts such as proceeds from sale of tender documents, rent receipts, interest earned on bank balances, hire of Plant/Equipment/Facilities, Unutilized funds from PMCs among others.

Unutilized Funds from PMCs.

All unutilized funds of the Project Management Committee (PMC) are returned to the constituency account. Unutilized funds from PMCs are recognised as other receipts upon return to the constituency account.

External Assistance

External assistance refers to grants and loans received from local, multilateral and bilateral development partners. In the year under review there was no external assistance received.

b) Recognition of payments

The Entity recognises all payments when the event occurs and the related cash has actually been paid out by the entity.

Compensation of Employees

Salaries and wages, allowances, statutory contribution for employees are recognized in the period when the compensation is paid.

Use of Goods and Services

Goods and services are recognized as payments in the period when the goods/services are paid for. Such expenses, if not paid during the period where goods/services are consumed, shall be disclosed as pending bills.

Acquisition of Fixed Assets

The payment on acquisition of property plant and equipment items is not capitalized. The cost of acquisition and proceeds from disposal of these items are treated as payments and receipts items respectively. Where an asset is acquired in a non-exchange transaction for nil or nominal consideration and the fair value of the asset can be reliably established, a contra transaction is recorded as receipt and as a payment.

A fixed asset register is maintained by each constituency and a summary provided for purposes of consolidation. This summary is disclosed as an annexure to the financial statements.

5. In-kind contributions

In-kind contributions are donations that are made to the constituency in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the constituency includes such value in the statement of receipts and payments both as receipts and as payments in equal and opposite amounts; otherwise, the contribution is not recorded.

6. Cash and Cash Equivalents.

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at various commercial banks at the end of the financial year.

7. Accounts Receivable

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. This is in recognition of the government practice where the imprest

payments are recognized as payments when fully accounted for by the imprest or AIE holders. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

8. Accounts Payable

For the purposes of these financial statements, Deposits (gratuity and retentions) held on behalf of third parties have been recognized on an accrual basis (as accounts payables). This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. Gratuity earned on monthly is held on behalf of the employee and later paid at the end of the contract period. This is an enhancement to the cash accounting policy adopted by National Government Constituencies Development Fund as prescribed by PSASB. Other liabilities including pending bills are disclosed in the financial statements.

9. Pending Bills

Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years. As pending bills do not involve the payment of cash in the reporting period, they are recorded as 'memorandum' or 'off-balance' items to provide a sense of the overall net cash position of the entity at the end of the financial year. When the pending bills are finally settled, such payments are included in the Statement of Receipts and Payments in the year in which the payments are made.

10. Unutilized Fund

Unutilized funds consist of bank balances in the constituency account and funds not yet disbursed by the Board to the constituency at the end of the financial year. These balances are available for use in the subsequent financial year to fund projects approved in the respective prior financial years consistent with sec 6(2) and sec 7(2) of NGCDF Act, 2015

11. Budget

The budget is developed on a comparable accounting basis (cash basis except for imprest which is accounted for on an accrual basis), the same accounts classification basis, and for the same period as the financial statements. The original budget was approved by Parliament on 11 June 2020 for the period 1st July 2020 to 30th June 2021 as required by law. Included in the adjustments are Cash book opening balance, AIA generated during the year and constituency allocations not yet disbursed at the beginning of the financial year.

A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

12. Comparative Figures

Where necessary, comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

13. Subsequent Events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30th June 2021.

14. Errors

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Material prior period errors are corrected retrospectively in the first set of financial statements authorized for issue after their discovery by: i. restating the comparative amounts for prior period(s) presented in which the error occurred; or ii. If the error occurred before the earliest prior period presented, restating the opening balances of assets, liabilities and net assets/equity for the earliest prior period presented.

During the year, errors that have been corrected are disclosed under note 14 explaining the nature and amounts.

15. Related Party Transactions

The Entity regards a related party as a person or an entity with the ability to exert control individually or jointly, or to exercise significant influence over the Entity, or vice versa.

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XII. NOTES TO THE FINANCIAL STATEMENTS

1. TRANSFERS FROM OTHER GOVERNMENT ENTITIES

	2020 - 2021	2019 - 2020
	Kshs	Kshs
B0477225	-	55,040,876
B041214	-	4,000,000
B047655	-	20,000,000
B049181	-	7,000,000
B104151	-	14,000,000
B104485	-	23,000,000
	-	-
A.I.E. B104896	69,367,724	-
A.I.E. B124667	9,000,000	-
A.I.E. B119652	10,000,000	-
A.I.E. B128041	13,000,000	-
A.I.E. B128284	6,900,000	-
A.I.E. B132044	6,000,000	-
A.I.E. B132338	6,000,000	-
A.I.E. B126299	6,100,000	-
A.I.E. B105094	10,000,000	-
A.I.E. B140738	12,000,000	-
AIE B126007	13,000,000	-
	161,367,724	123,040,876

2. PROCEEDS FROM SALE OF ASSETS

	2020-2021	2019-2020
	Kshs	Kshs
Receipts from sale of Buildings	-	-
Receipts from the Sale of Vehicles and Transport Equipment	-	-
Receipts from sale of office and general equipment	-	-
Receipts from the Sale Plant Machinery and Equipment	-	-
Total	-	-

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NOTES TO THE FINANCIAL STATEMENTS (Continued)

3. OTHER RECEIPTS

Description	2020 - 2021	2019 - 2020
	Kshs	Kshs
Interest Received	-	-
Rents	-	-
Receipts Sale of Tender Documents	131,000	-
Hire of plant/equipment/facilities	-	-
Unutilized funds from PMCs	-	-
Other Receipts Not Classified Elsewhere (specify)	-	-
TOTAL	131,000	-

4. COMPENSATION OF EMPLOYEES

Description	2020 - 2021	2019 - 2020
	Kshs	Kshs
NG-CDFC Basic staff salaries	1,930,568	1,471,200
Personal allowances paid as part of salary		
House allowance	-	-
Transport allowance	-	-
Leave allowance	-	-
Gratuity-contractual employees	-	-
Employer Contributions Compulsory national social security schemes	129,600	64,800
TOTAL	2,060,168	1,536,000

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NOTES TO THE FINANCIAL STATEMENTS (Continued)

5. USE OF GOODS AND SERVICES

Description	2020 - 2021	2019 - 2020
	Kshs	Kshs
Utilities, supplies and services	9,450	24,540
Electricity	-	-
Water & sewerage charges	-	-
Office rent	-	-
Communication, supplies and services	-	217,020
Domestic travel and subsistence	-	94,400
Printing, advertising and information supplies & services	1,672,550	605,715
Rentals of produced assets	-	-
Training expenses	2,021,014	-
Hospitality supplies and services	-	511,720
Other committee expenses	3,693,900	286,000
Committee allowance	6,383,986	3,513,000
Insurance costs	-	-
Specialised materials and services	-	-
Office and general supplies and services	-	213,270
Fuel , oil & lubricants	1,100,000	250,000
Other operating expenses	-	-
Bank service commission and charges	26,112	69,529
Other Operating Expenses	-	-
Security operations	-	-
Routine maintenance - vehicles and other transport equipment	50,897	-
Routine maintenance- other assets	-	404,938
TOTAL	14,957,909	6,190,132

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NOTES TO THE FINANCIAL STATEMENTS (Continued)

6. TRANSFER TO OTHER GOVERNMENT ENTITIES

Description	2020 - 2021	2019 - 2020
	Kshs	Kshs
Transfers to Primary Schools	70,827,027	41,332,975
Transfers to Secondary Schools	7,700,000	32,750,000
Transfers to Tertiary Institutions	-	-
TOTAL	78,527,027	74,082,975

7. OTHER GRANTS AND OTHER PAYMENTS

Description	2020 - 2021	2019 - 2020
	Kshs	Kshs
Bursary - Secondary (see attached list)	29,655,132	2,330,232
Bursary -Tertiary (see attached list)	16,562,960	7,051,390
Bursary- Special Schools	1,268,700	1,272,257
Mocks & CAT (see attached list)	-	-
Social Security programmes (NHIF)	-	-
Security Projects (see attached list)	10,700,000	3,547,354
Sports Projects (see attached list)	2,747,354	-
Environment Projects (see attached list)	3,400,000	2,000,000
Emergency Projects (see attached list)	7,898,241	7,204,160
TOTAL	72,232,387	23,405,393

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NOTES TO THE FINANCIAL STATEMENTS (Continued)

8. ACQUISITION OF ASSETS

Non Financial Assets	2020 - 2021	2019 - 2020
	Kshs	Kshs
Purchase of Buildings	-	-
Construction of Buildings	-	-
Refurbishment of Buildings	-	-
Purchase of Vehicles Vehicles and Other Transport Equipment	238,484	5,463,000
Purchase of Bicycles & Motorcycles	-	-
Overhaul of Vehicles and Other Transport Equipment	-	-
Purchase of Household Furniture and Institutional Equipment	-	-
Purchase of office furniture and and General Equipment	-	-
Purchase of computers ,printers and other IT equipments	-	-
Purchase of ICT Equipment, Software and Other ICT Assets	-	-
Purchase of Specialized Plant, Equipment and Machinery	-	-
Rehabilitation and Renovation of Plant, Machinery and Equip.	-	-
Acquisition of Land	-	-
Acquisition of Intangible Assets	-	-
TOTAL	238,484	5,463,000

9. OTHER PAYMENTS

OTHER PAYMENTS	2020 - 2021	2019 - 2020
	Kshs	Kshs
Strategic Plan	-	3,500,000
ICT Hubs	-	-
		-
TOTAL	-	3,500,000

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NOTES TO THE FINANCIAL STATEMENTS (Continued)

10: CASH BOOK BANK BALANCE

10A: BANK ACCOUNTS (CASH BOOK BANK BALANCE)

Name of Bank, Account No. & currency	Account Number	2020 - 2021	2019 - 2020
Closing cash book bank balance		Kshs (30/6/2021)	Kshs (30/6/2020)
<i>SUBUKIA NGCDF- EQUITY BANK, GATE HOUSE BRANCH</i>	1460262029565	22,573,451.5	29,090,703
		-	-
		-	-
TOTAL		22,573,451	29,090,703
10B: CASH IN HAND)			
		2020 - 2021	2019 - 2020
		Kshs (30/6/2021)	Kshs (30/6/2020)
		-	-
TOTAL		-	-

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NOTES TO THE FINANCIAL STATEMENTS (Continued)

11: OUTSTANDING IMPRESTS

<i>Name of Officer or Institution</i>	<i>Date Imprest Taken</i>	<i>Amount Taken</i>	<i>Amount Surrendered</i>	<i>Balance</i>
		<i>Kshs</i>	<i>Kshs</i>	<i>Kshs</i>
		-	-	-
		-	-	-
Total				-

12A. RETENTION

	2020-2021	2019-2020
	KShs	KShs
Retention as at 1 st July (A)	-	-
Retention held during the year (B)	-	-
Retention paid during the Year (C)	-	-
Closing Retention as at 30 th June D= A+B-C	-	-

12B. GRATUITY

	2020-2021	2019-2020
	KShs	KShs
Gratuity as at 1 st July (A)	-	-
Gratuity held during the year (B)	-	-
Gratuity paid during the Year (C)	-	-
Closing Gratuity as at 30 th June D= A+B-C	-	-

13. BALANCES BROUGHT FORWARD

	2020- 2021	2019- 2020
	Kshs (1/7/2020)	Kshs (1/7/2019)
Opening cash book bank balance		
Bank accounts	29,090,703	20,227,327
Cash in hand		
Imprest		
TOTAL	29,090,703	20,227,327

14. PRIOR YEAR ADJUSTMENTS

	Balance b/f FY 2019/2020 as per Audited Financial statements	Adjustments	Adjusted Balance** b/f FY 2019/2020
Description of the error	Kshs	Kshs	Kshs
Bank account Balances	-	-	-
Cash in hand	-	-	-
Accounts Payables	(-)	-	(-)
Receivables	-	-	-
Others	-	-	-
TOTAL	-	-	-

15. CHANGES IN ACCOUNTS RECEIVABLE – OUTSTANDING IMPREST

	2020-2021	2019-2020
	KShs	KShs
Outstanding Imprest as at 1 st July (A)	-	-
Imprest issued during the year (B)	-	-
Imprest surrendered during the Year (C)	-	-
closing accounts in account receivables D= A+B-C	-	-

16. CHANGES IN ACCOUNTS PAYABLE – DEPOSITS AND RETENTIONS

	2020 – 2019	2018 - 2019
	KShs	KShs
Deposit and Retentions as at 1 st July (A)	-	-
Deposit and Retentions held during the year (B)	-	-
Deposit and Retentions paid during the Year (C)	-	-
closing account payables D= A+B-C	-	-

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NOTES TO THE FINANCIAL STATEMENTS (Continued)

17. OTHER IMPORTANT DISCLOSURES

17.1: PENDING ACCOUNTS PAYABLE (See Annex 1)

	2020-2021	2019-2020
	Kshs	Kshs
Construction of buildings	-	-
Construction of civil works	-	-
Supply of goods	-	-
Supply of services	-	-
	-	-

17.2: PENDING STAFF PAYABLES (See Annex 2)

	2020-2021	2019-2020
	Kshs	Kshs
NGCDFC Staff	-	-
Others	-	-
	-	-

17.3: UNUTILIZED FUND (See Annex 3)

	2020-2021	2019-2020
	Kshs	Kshs
Compensation of Employees	1,984,512	2,177,912
Use of goods and services	2,826,508	7,440,586
Transfers to Other Government Units	18,350,000	11,900,000
Other grants and transfers	13,766,441	58,725,902
Acquisition of Assets- NGCDF Office, Land and car	13,298,516	13,537,000
Other Payments- Innovation Hub	-	4,677,027
Funds pending approval	17,436,354	-
TOTAL	67,662,330	98,458,427

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NOTES TO THE FINANCIAL STATEMENTS (Continued)

17.4: PMC account balances (See Annex 5)

	2020-2021	2019-2020
	Kshs	Kshs
PMC account balances (see attached list)	27,958,900.64	56,146,259.11
	27,958,900.64	56,146,259.11

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ANNEX 1 - ANALYSIS OF PENDING ACCOUNTS PAYABLE

Supplier of Goods or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance 2020	Comments
	a	b	c	d=a-c	
Construction of buildings					
1.					
2.					
3.					
Sub-Total					
Construction of civil works					
4.					
5.					
6.					
Sub-Total					
Supply of goods					
7.					
8.					
9.					
Sub-Total					
Supply of services					
10.					
11.					
12.					
Sub-Total					
Grand Total					

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ANNEX 2 - ANALYSIS OF PENDING STAFF PAYABLES

Name of Staff	Designation	Date employed	Outstanding Balance 30 th June 2021	Comments
NG-CDFC Staff				
1.				
2.				
3.				

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ANNEX 3 – UNUTILIZED FUND

Name	Brief Transaction Description	Outstanding Balance 2020/21	Outstanding Balance 2019/20	Comments
1.0 Administration and Recurrent				
1.1 Compensation of employees	Employee salaries	1,984,512	2,177,912	Recurrent Expenditure
1.2 Committee allowances	Committee sitting allowances	-	1,480,000	Recurrent Expenditure
1.3 Use of goods and services	Committee goods and services	2,205,494	4,312,671	Recurrent Expenditure
Total		4,190,006	7,470,602	
2.0 Monitoring and evaluation				
2.1 Capacity building	Committee training expenses	121,014	1,121,032	Recurrent Expenditure
2.2 Committee allowances	Committee sitting allowances	500,000	764,379	Recurrent Expenditure
2.3 Use of goods and services	Committee goods and services	-	262,504	Recurrent Expenditure
Total		621,014	2,147,897	
3.0 Emergency				
	To cater for unforeseen occurrences	2,072,251	702,040	
Total		2,072,251	702,040	For Unforeseen Occurrence
4.0 Bursary and Social Security				
	Bursary for the needy	6,149,612	39,106,296	
Total		6,149,612	39,106,296	
5.0 Sports				
5.1	To facilitate sports tournament	2,744,578	2,747,354	Ongoing
Total		2,744,578	2,747,354	
6.0 Environment				
6.1				
Wei Primary	Construction of 8 Door Boys Toilet	700,000	-	Funds Awaiting Disbursement
Wei Primary	Construction of 8 Door Girls Toilet	700,000	-	Funds Awaiting Disbursement
Akuisi Secondary School	Water Harvesting Equipment	-	300,000	Funds Disbursed to PMC
Gitura Secondary School	Water Harvesting Equipment	-	300,000	Funds Disbursed to PMC
Ndungiri Secondary School	Water Harvesting Equipment	-	300,000	Funds Disbursed to PMC
Olbonata Secondary School	Water Harvesting Equipment	-	300,000	Funds Disbursed to PMC
Patel Day Secondary School	Water Harvesting Equipment	-	300,000	Funds Disbursed to PMC

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Name	Brief Transaction Description	Outstanding Balance 2020/21	Outstanding Balance 2019/20	Comments
Rigogo Secondary School	Water Harvesting Equipment	-	300,000	Funds Disbursed to PMC
Ruiru Secondary School	Water Harvesting Equipment	-	300,000	Funds Disbursed to PMC
Solai Boys Secondary School	Water Harvesting Equipment	-	300,000	Funds Disbursed to PMC
Sat. Mark Eldonio Secondary School	Water Harvesting Equipment	-	300,000	Funds Disbursed to PMC
Total		1,400,000	2,700,000	
7.0 Primary Schools Projects				
Edgewood Primary School	Construction of 4-Door Pit Latrine	500,000	-	Funds Awaiting Disbursement
Gatagati Primary School	Construction of 4 Classrooms	4,400,000	-	Funds Awaiting Disbursement
Gatagati Primary School	Purchase of 120 Desks	300,000	-	Funds Awaiting Disbursement
Gituamba Primary School	Construction of 5 Roomed Administration Block To Completion	3,500,000	-	Funds Awaiting Disbursement
Maombi Primary School	Purchase of 1000ltrs Water Tank	200,000	-	Funds Awaiting Disbursement
Mibarak Primary School	Construction of 2 Classroom	2,200,000	-	Funds Awaiting Disbursement
Ndungiri Primary School	Construction of 4 Door Special Unit	500,000	-	Funds Awaiting Disbursement
Wei Primary School	Renovation of 7 Classrooms	200,000	-	Funds Awaiting Disbursement
Marigu B Primary School	Renovation of 8 Classrooms	3,200,000	-	Funds Awaiting Disbursement
Maombi Primary School	Renovation of 2 Classrooms	1,150,000	-	Funds Awaiting Disbursement
Akuisi Primary School	Water Harvesting Equipment	-	300,000	Funds Disbursed to PMC
Eldonio Primary School	Water Harvesting Equipment	-	300,000	Funds Disbursed to PMC
Endao Primary School	Water Harvesting Equipment	-	300,000	Funds Disbursed to PMC
Gitura Primary School	Water Harvesting Equipment	-	300,000	Funds Disbursed to PMC
Jamhuri Primary School	Water Harvesting Equipment	-	300,000	Funds Disbursed to PMC
Marigu B Primary School	Water Harvesting Equipment	-	300,000	Funds Disbursed to PMC
Kirima Primary School	Water Harvesting Equipment	-	300,000	Funds Disbursed to PMC
Ndungiri Primary School	Water Harvesting Equipment	-	300,000	Funds Disbursed to PMC
Olbonata Primary School	Water Harvesting Equipment	-	300,000	Funds Disbursed to PMC
Rigogo Primary School	Water Harvesting Equipment	-	300,000	Funds Disbursed to PMC
Ruiru Primary School	Water Harvesting Equipment	-	300,000	Funds Disbursed to PMC

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Name	Brief Transaction Description	Outstanding Balance 2020/21	Outstanding Balance 2019/20	Comments
Mansuk P rimary School	Water Harvesting Equipment	-	300,000	Funds Disbursed to PMC
Solai Nyakinyua Primary School	Water Harvesting Equipment	-	300,000	Funds Disbursed to PMC
Lari Primary School	Water Harvesting Equipment	-	100,000	Funds Disbursed to PMC
Mikima Primary School	Water Harvesting Equipment	-	450,000	Funds Disbursed to PMC
Total		16,150,000	4,450,000	
8.0 Secondary Schools Projects				
Simboiyon Secondary School	Construction of 2 Classrooms	2,200,000	-	
Kieni Secondary School	Levelling Playground	-	600,000	Funds Disbursed to PMC
Gitura Secondary School	Construction Dinning Hall	-	300,000	Funds Disbursed to PMC
Green Hills Secondary School	Levelling Playground	-	6,000,000	Funds Disbursed to PMC
Patel Day Secondary School	Completion 1 Classroom	-	500,000	Funds Disbursed to PMC
Total		2,200,000	7,400,000	
10.0 Security Projects				
Edgewood Police Post	Construction of 4 Door Toilet	500,000	-	Funds Awaiting Disbursement
Kabazi Police Post	Electricity Installation	100,000	-	Funds Awaiting Disbursement
Mbogoini Police Post	Construction of 4 Door Toilet	500,000	-	Funds Awaiting Disbursement
Gitura Chief Office	Completion of Chief Office	300,000	-	Funds Awaiting Disbursement
Kabazi Police Post	Electricity Installation	-	3,000,000	Funds Disbursed to PMC
Munanda Sub-Chiefs Office	Construction 2door Toilet	-	500,000	Funds Disbursed to PMC
Munanda Sub-Chiefs Office	Construction 4door Toilet	-	300,000	Funds Disbursed to PMC
Edgewood Chiefs Office	Construction Police Post	-	300,000	Funds Disbursed to PMC
Simboyon Chiefs Office	Completion Chiefs Office	-	500,000	Funds Disbursed to PMC
Gitura police post	Construction Police Post	-	500,000	Funds Disbursed to PMC
Simboyon Chiefs Office	Completion Chiefs Office	-	1,500,000	Funds Disbursed to PMC
Lari Sub-Chiefs Office	Construction 2door Toilet	-	400,000	Funds Disbursed to PMC
Mumoi Police Post	Completion Chiefs Office	-	3,000,000	Funds Disbursed to PMC
Arahuuka Police Post	Construction 4door Toilet	-	200,000	Funds Disbursed to PMC
Total		1,400,000	10,200,000	
11.0 Acquisition of assets				
11.1 Motor Vehicles	NGCDF car insurance	298,516	298,516	NGCDF Vehicle Purchased

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Name	Brief Transaction Description	Outstanding Balance 2020/21	Outstanding Balance 2019/20	Comments
11.2 Construction of CDF office	Construction of NGCDF office	10,000,000	10,000,000	Awaiting Acquisition of Land
11.3 Purchase of NGCDF office Land	Purchase of NGCDF office Land	3,000,000	3,000,000	Procurement Process Ongoing
Total		13,298,516		
other Payments				
Innovation hubs			4,677,027	Funds reallocated
19.0 unallocated fund				
Unapproved projects	Funds pending approval	17,305,354		Awaiting NGCDF Board's approval
Appropriation In Aid	Receipts from sale of tenders	131,000		Awaiting Boards NGCDF Board's approval
Total		17,436,354	98,589,427	
		67,662,330		

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ANNEX 4 – SUMMARY OF FIXED ASSET REGISTER

Asset class	Historical Cost b/f (Kshs) 2019/20	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost (Kshs) 2020/21
Land	-	-	-	-
Buildings and structures	-	-	-	-
Transport equipment	10,771,000	-	-	10,771,000
Office equipment, furniture and fittings	446,000	238,484	-	684,484
ICT Equipment, Software and Other ICT Assets	-	-	-	-
Other Machinery and Equipment	-	-	-	-
Heritage and cultural assets	-	-	-	-
Intangible assets	-	-	-	-
Total	11,217,000	238,484		11,455,484

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ANNEX 5 –PMC BANK BALANCES AS AT 30TH JUNE 2021

No.	PMC Name	Bank	Account No.	Bank Balance 2020/2021	Bank Balance 2019/2020
1	Patel Day Secondary	Equity Bank	0130263993619	1,532,772.00	1,900,012.00
2	Gakingi Primary	Equity Bank	0130262611371	881.00	635,001.00
3	Mwireri Secondary	Equity Bank	0130261913305	1,040.00	1,040.00
4	Edgewood Primary	Equity Bank	0130278047700	2,799,650.00	100.00
5	Eldonio Primary School	Equity Bank	0130264093091	800,233.00	2,250,531.00
6	Forest Hill Secondary School	Equity Bank	0130277458530	41,000.00	2,550,000.00
7	Kabazi Chiefs Office	Equity Bank	0130264793011	105.00	24,205.00
8	Kamemo Primary School	Equity Bank	0130278047712	2,985.00	3,210,085.00
9	Kirengero Police Post	Equity Bank	0130279889274	520.00	-
10	Lari Primary School	Equity Bank	0130262548445	103,049.85	5,390.00
11	Lari Assistant Chiefs Office	Equity Bank	0130272225653	1,972.00	602,212.22
12	Marana Primary School	Equity Bank	0130264224722	150,802.00	2,600,802.00
13	Marigu B Primary School	Equity Bank	0130190137870	1,142.00	2.80
14	Mibarak Primary School	Equity Bank	0130262567780	275.00	-
15	Mihango Primary School	Equity Bank	0130262564981	799,755.00	1,799,995.00
16	Mikima Primary School	Equity Bank	0130262600907	322.74	282.24
17	Olbonata Primary School	Equity Bank	0130266636887	400,107.00	8,447.00
18	Our Lady of Victories Primary School	Equity Bank	0130263987976	59,920.00	61,970.00
19	Ruiru Chief's Office	Equity Bank	0130264086540	2,390.00	-
20	Ruiru Primary School	Equity Bank	0130262619048	959.50	1,250,692.00
21	Sidai Primary School	Equity Bank	0130278047703	2,250,040.00	1,249,880.00
22	Simboiyon Primary School	Equity Bank	0130262569553	10,745.50	211,258.00
23	Simboiyon Chief's Office	Equity Bank	0130278954780	114,932.65	-
24	Simboiyon Police Post	Equity Bank	0130270255504	1,045.45	1,045.45
25	St.Marks Eldonio Secondary	Equity Bank	0130262581962	2,815.00	1,875.00
26	St. Ulrich Lama Secondary School	Equity Bank	0130262548582	11,296.00	-
27	Subukia East Chief's Office	Equity Bank	0130270299238	500,000.00	-
28	Subukia Primary School	Equity Bank	0130270299238	18,770.00	3,508,770.00
29	Tachasis Primary School	Equity Bank	0130264785146	29,185.00	340,265.00
30	Tachasis Secondary School	Equity Bank	0130262571073	11,752.00	11,752.00
31	Tetu Chiefs Office	Equity Bank	0130264850878	6,620.00	26,620.00
32	Wiyumiririe Primary School	Equity Bank	0130262574314	10,464.00	1,800,310.00
33	Wiyumiririe Chiefs Office	Equity Bank	0130278768330	1,880.00	773,920.00
34	Ruiru Secondary School	Equity Bank	0310298836447	1,236.80	-
35	Arash Secondary School	Equity Bank	0310299481192	12,975.00	7,655.00
36	Kabazi Secondary School	Equity Bank	0310262150838	5,974.00	2,701,423.00
37	Mumoi Primary School	Equity Bank	0310272220509	5,281.00	608,145.00
38	Ndungiri Primary School	Equity Bank	0310290169823	9,200.00	9,200.00
39	Ndungiri Secondary School	Equity Bank	0310299830038	288,795.00	3,200,629.40
40	Olbonata Secondary School	Equity Bank	0310261966642	1,188.75	368.75
41	Mburu Gichua Primary	Equity Bank	01224062300700	857.00	2,000,000.00
42	Kaptarakwa Primary School	Equity Bank	0160290844844	49,890.00	1,700,190.00

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43	Wei AP. Police Post	Equity Bank	0160279819408	781.50	1,047,354.00
44	Rigogo Secondary School	Equity Bank	0130278050775	620.00	1,143,620.00
45	Wiyumiririe Secondary School	Equity Bank	01460262239083	263,164.00	2,102,700.00
46	Akuisi Primary	Equity Bank	01460262144314	527.00	1,386,467.00
47	Arash Primary School	Equity Bank	01460262170734	29,090.00	1,666,510.00
48	Endao Solai Primary	Equity Bank	01460264169561	77.00	166,217.00
49	Gitura Secondary School	Equity Bank	01460263634765	376.20	16,986.20
50	Jamhuri Primary School	Equity Bank	01460162220233	9,988.65	3,105,299.15
51	Magomano Secondary School	Equity Bank	01460262224521	4,492.00	4,492.00
52	Mansuk Patel Primary	Equity Bank	01460264414036	1,055.00	835.00
53	Maombi Primary School	Equity Bank	01460264034019	48,906.45	625,456.45
54	Maryland Secondary School	Equity Bank	01460262093626	58,588.00	683,067.50
55	Mwireri Primary School	Equity Bank	01460279247778	4,779.00	300,000.00
56	Rigogo Chonjo Primary School	Equity Bank	01460162294376	460.75	-
57	St.Michael Gati Gati Secondary	Equity Bank	011460262247499	-	458,059.10
58	Subukia Day Secondary School	Equity Bank	01460262259028	3,273.00	402,603.10
59	Akuisi Secondary School	Equity Bank	0130100253780	302,894.00	-
60	Chania Primary School	Equity Bank	0130278047716	300,000.00	-
61	Gitura Primary School	Equity Bank	0130277431540	119,666.00	120,355.90
62	Green Hills Secondary School	National Bank	01025021170100	780.50	-
63	Kianyoro Primary School	Equity Bank	01460264241394	30,346.00	230,466.15
64	Kieni Secondary School	Equity Bank	01460280289434	3,220.00	-
65	Kirima Primary School	Equity Bank	01460162215986	1,052.80	-
66	Munanda Sub Chief's Office	Equity Bank	0130279003924	2,737.00	-
67	Solai Boys Secondary School	Equity Bank	01310280281529	300,000.00	-
68	Solai Nyakinyua Primary School	Equity Bank	01460162166761	300,209.35	-
69	Subukia Sports Tournament	Equity Bank	0130280139051	400.45	-
70	Kieni Primary School	Equity Bank	01460262243354	3,056,527.00	-
71	Kabazi Primary School	Equity Bank	0130278047723	299,640.00	-
72	Tetu Primary School	Equity Bank	0130264242885	945.00	-
73	Munyaka Primary School	Equity Bank	0130262645655	51,491.95	126,460.45
74	Mbogoini Primary School	Equity Bank	0130262571985	285.00	-
75	Oldonyo Mara Primary School	Equity Bank	01460262194130	304,995.00	-
76	Kabazi Police Post	Equity Bank	0130280199008	369.00	-
77	Magomano Primary School	Equity Bank	0310190181327	399.00	449.00
78	Wei Primary School	Equity Bank	0130280996988	999,880.00	-
79	Looremata Primary School	Equity Bank	01460262158733	3,600,670.00	-
80	Olmanyatta Secondary	Equity Bank	0160279887331	2,625.00	3,000,000.00
81	Morro Hill Primary School	National Bank	0122419920500	3,600,344.00	-
82	Sidai Secondary School	Equity Bank	01460262178174	700,442.80	442.80
83	Gitura Police Post	Equity Bank	0130270579106	500,233.00	-
84	Mumoi Police Post	Equity Bank	0130272332350	2,999,034.00	-
85	Gatagati Primary School	Equity Bank	0130264453573	420.00	-
86	Simboiyon Secondary School	Equity Bank	0130262596713	2,452.00	-
87	Kianyoro Chiefs Office	Equity Bank	0130278972540	-	-

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88	Our Lady Of Victories Secondary School	Equity Bank	0130262583460	-	3,000,400.35
89	Haji AP Post	Equity Bank	0130272023835	-	6,990.00
90	Kagocii Chiefs Office	Equity Bank	0130272024010	-	4,520.00
91	Magomano Primary	Equity Bank	0310 190181327	-	1,900,000.00
92	St. Michael Gatagati Secondary	Equity Bank	01360262247499	5,839	
Grand Total				27,958,900.64	56,146,259.11

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PROGRESS ON FOLLOW UP OF AUDITOR RECOMMENDATIONS

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor and subsequent progress made on the resolution of the issues.

Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Focal Point person to resolve the issue	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)
1.	Irregular Committee Allowances	The ex officio members were not paid sitting allowances but Monitoring and Evaluation allowances during projects' inspections.	Gloria Keitany-FAM	Resolved	Resolved
2.	Budgetary Control and Performance	Failure to fully absorb the budgeted revenue was occasioned by delay in disbursement of funds by the NGCDF Board and therefore was beyond the control of the local CDFC. The under absorption was occasioned by non-disbursement of funds by the NGCDF Board. Disbursements depend on availability of funds by the Exchequer and therefore beyond the control of the CDFC.	Gloria Keitany-FAM	Not Resolved	Beyond the CDFC
3.	Projects Implementation	All the Projects are completed	Gloria Keitany-FAM	Resolved	Resolved
4.	Emergency Projects	The emergency nature of the projects availed to the auditors and confirmed compliant.	Gloria Keitany-FAM	Resolved	Resolved

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Fund Account Manager

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CDFC Chairman

Date..... 23/06/2022

Date..... 23/06/2022

