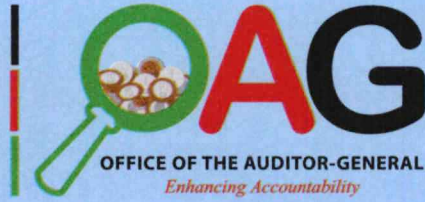


REPUBLIC OF KENYA



OFFICE OF THE AUDITOR-GENERAL

Enhancing Accountability



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ON

THE NYERI NATIONAL POLYTECHNIC

FOR THE YEAR  
ENDED 30 JUNE, 2025



THE NYERI NATIONAL  
POLYTECHNIC

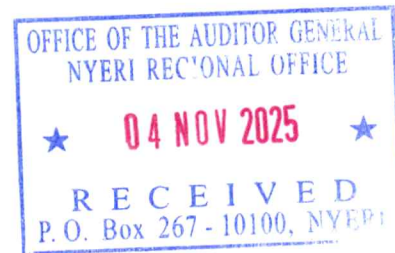
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**THE NYERI NATIONAL POLYTECHNIC**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED**

**30<sup>TH</sup> JUNE 2025**



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Prepared in accordance with the accrual basis of accounting method under the International Public Sector Accounting Standards (IPSAS)

**The Nyeri National Polytechnic Annual Report and Financial Statements  
For the Year Ended 30th June 2025**

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**The Nyeri National Polytechnic Annual Report and Financial Statements  
For the Year Ended 30th June 2025**

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**Table of Contents**

1. Acronyms & Glossary of Terms.....	ii
2. Key Entity Information and Management.....	iii
3. The Governing Council.....	ix
4. Key Management Team.....	xi
5. Chairman Statement.....	xiii
6. Report of The Chief Principal.....	xv
7. Statement of Performance against Predetermine Objectives.....	xxiii
8. Corporate Governance Statement.....	xxi
9. Management Discussion and Analysis .....	xxiii
10. Environmental and Sustainability Reporting Statement .....	xliv
11. Report of the Council.....	xlvi
12. Statement of Council Responsibilities.....	xlviii
13. Report of the Independent Auditor on The Nyeri National Polytechnic.....	xlix
14. Statement of Financial Performance for the Year Ended 30 <sup>th</sup> June, 2025.....	1
15. Statement of Financial Position as at 30 <sup>th</sup> June, 2025.....	2
16. Statement of Changes in Net Assets for the Year Ended 30 <sup>th</sup> June 2025.....	3
17. Statement of Cash flow for the Year Ended 30 <sup>th</sup> June, 2025.....	4
18. Statement of Comparison of Budget and Actual Amounts for the Year Ended 30 <sup>th</sup> June, 25...5	
19. Notes to the Financial Statement .....	14
20. Appendices .....	25

## **1. Acronyms and Definition of Key Terms**

### **A. Acronyms**

NNP	-	The Nyeri National Polytechnic
TVETA	-	Technical Vocational Education and Training Authority
ICPAK	-	Institute of Certified Public Accountants of Kenya
PFM	-	Public Finance Management Act.
IPSAS	-	International Public Sector Accounting Standards Board.
CBET	-	Competency Based Education and Training.
A IN A	-	Appropriation in Aid
FY	-	Financial Year
CICAN	-	Colleges Institutes Canada
YAWK	-	Young Africa Works Kenya
IDA	-	World Bank International Development Association
NYS	-	National Youth Service
GIZ	-	German Agency for International Cooperation
SAGAS	-	Semi Autonomous Government Agencies
ISO	-	International Standards Organisation
KEBS	-	Kenya Bureau of standards
ODEL	-	Open Distance Education and Learning
IEBC	-	Independent electoral boundaries commission
IGAs	-	Income Generating Activities

### **B. Definition of Key Terms**

**Fiduciary Management** – This are Members of Management directly entrusted with the Polytechnic financial resources

**Fiduciary oversight** – The Polytechnic Council and Internal Audit who are responsible to ensure that the organisation financial and legal obligations are managed properly.

**Comparative Year** – This is the prior year 2023/2024 period which has been indicated in this financial statements

**The Nyeri National Polytechnic Annual Report and Financial Statements  
For the Year Ended 30th June 2025**

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**2. Key Entity Information and Management**

**GENERAL INFORMATION**

The Nyeri National Polytechnic is established by and derives its authority and accountability from TVET Act 2013. The entity is wholly owned by the Government of Kenya and is domiciled in Kenya. The entity's principle activity is Education and Training. The institution is under the Ministry of Education.

**a) Background Information**

**Historical Background**

The Nyeri National Polytechnic is a tertiary institution which was started as a National Technical Secondary School in 1977. It was financed by the Kenya Government with funding from the World Bank International Development Association (IDA).

In 1984 secondary technical education policy and practice was abolished. The institution was changed to become a Technical Training Institute. The core business of the new college was to train in technical and vocational skills. It became a middle(level Technical Training Centre. With the change of the policy, Nyeri Technical Training Institute started phasing out technical secondary students.

In June 2016, it was elevated to a National Polytechnic through Legal Notice No. 91 of June 2016. The Polytechnic has powers to grant higher diplomas, diplomas, certificates or other academic qualifications. Further, NNP may award scholarships, bursaries, prizes and any other awards which may be provided for by the academic policy.

**b) Principal Activities**

The core mandate and functions of the NNP as outlined in the Legal Notice No.91 of June 2016 are to:

- a) Provide, directly or in collaboration with other institutions of higher learning, facilities for technical trainers in technological, professional, scientific education;
- b) Participate in technological innovation and in the discovery, transmission and enhancement of knowledge for economic, social, cultural, scientific and technological development;
- c) Contribute to industrial and technological development of Kenya, in collaboration with the industry and other organizations, through transfer of technology;
- d) Promote and establish a culture of innovation in engineering and technology and technology transfer amongst staff and trainees;
- e) Develop an institution with excellence in teaching, training, scholarship, entrepreneurship, research, consultancy, community service, among other educational services and products, with emphasis on technology and its development, impact and application within and outside Kenya;

**The Nyeri National Polytechnic Annual Report and Financial Statements  
For the Year Ended 30th June 2025**

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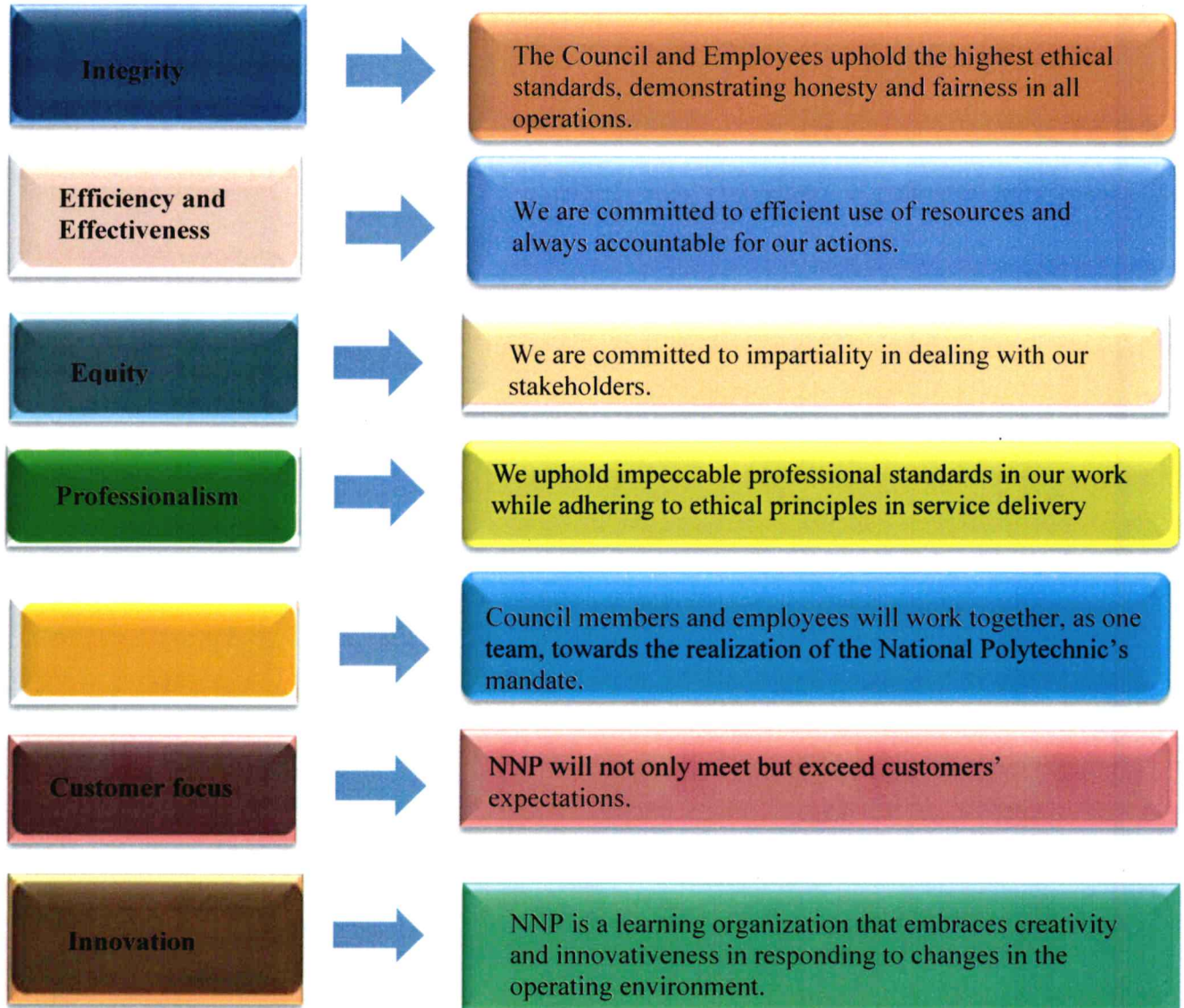
- f) Provide a multi(level system of post(secondary school education and training programmes relevant to the needs of the community, covering a wide range of fields and levels with provision for recognition of prior learning and flexibility of transition between programmes;
- g) Provide high quality educational, research, residential, commercial, cultural, social, recreational, sporting and other facilities;
- h) Advance knowledge and its practical application by research and other means, the dissemination of outcomes of research by various means and the commercial exploitation of research results;
- i) Promote critical inquiry within the Polytechnic and in the general community;
- j) Participate in commercial ventures and activities;
- k) Foster the general welfare of all staff and trainees;
- l) Provide opportunities for development and further training for staff of the Polytechnic;
- m) Develop and provide educational, cultural, professional, technical and vocational services to the community and in particular, foster corporate social responsibility;
- n) Provide programmes, products and services in ways that reflect the principles of equity and social justice;
- o) Facilitate trainee mobility between different programmes at different technical training institutions and other national polytechnics;
- p) Conduct examinations and grant such academic awards as may be provided under this Order; and
- q) Collaborate with recognized universities for the conduct and award of degree programmes in technology.

**Fundamental Statements**



**The Polytechnic upholds the following Core values**

In the endeavour to realize its vision and mission, NNP upholds the following core values:



**The Nyeri National Polytechnic Annual Report and Financial Statements  
For the Year Ended 30th June 2025**

**c) Key Management**

The Polytechnic day-to-day management is under the following key organs:

1. The Governing Council
2. The Management Board
3. The Academic Board

**d) Fiduciary Management**

The key management personnel who held office during the financial year ended 30<sup>th</sup> June 2025 and who had direct fiduciary responsibility were:

No.	Designation	Name
1	Chief Principal	Dr David M. Mwangi
2	Deputy Principal Administration	Mr Naftali Muriuki
3	Deputy Principal Academic Affairs	Mrs. Mary Kiboi
4	Chief Finance Officer	CPA James Mungai Kamau
5	Registrar In charge of Administration	Janeserah Githinji
6	Registrar In charge of Examinations	Elias Gitau
7	Dean of Students	Job Muthui
8	Procurement Officer	Timothy Thuita Mwangi
9	Quality Assurance Officer	Hellen Mwangi
10	Dual Training Coordinator	Tabitha Kibuthu
11	Guidance and Counselling Coordinator	Mary Mugo
12	Performance Contract Coordinator	Mariam Kariuki

**e) Fiduciary Oversight Arrangements**

The Nyeri National Polytechnic has the following oversight arrangements:

**1. Internal Audit Function**

The internal audit function is established to assist the Polytechnic's Governing Council and Management to verify that appropriate governance of operations is in place and to continuously achieve sound managerial control over all aspects of operations of the Polytechnic i.e. accounting, financial control, asset management, information management and control systems.

The overall objective of the internal audit function is to assist all levels of management in the effective discharge of their responsibilities by providing independent analysis, appraisals, consulting services and recommendations concerning the activities reviewed.

In conduct of its activities, internal audit play an active role in:

- Developing and maintaining a culture of accountability and integrity.
- Facilitating the integration of risk management into the day-to-day business activities and processes.
- Promoting a culture of cost consciousness, self-assessment and adherence to high ethical standards.

**Internal Audit, Risk and Compliance activities encompass the following areas:**

- Developing, formulating and implementing internal audit policies, regulations, guidelines and evaluating their impact for quality management purposes and compliance with the relevant statutory requirements;
- Spearheading the internal audit function in accordance with relevant laws and regulations and international auditing standards to ensure compliance with the relevant statutory requirements;
- Developing comprehensive reports of findings and recommendations to assist in the development and implementation of strategies to address the issues/gaps identified;
- Providing consulting services in the recommendation and formulation of policies and procedures to ensure sound & reliable systems of governance, internal control, risk management and compliance;
- Developing and implementing risk management policies, guidelines, and fraud detection, prevention and elimination policies and strategies to mitigate risks in the Polytechnic;
- Coordinating the application of a risk-based approach to review the Polytechnic's systems and controls in order to identify any gaps in the management of risks and recommend appropriate strategies;
- Conducting random internal checks across all the Polytechnic functions in order to detect, mitigate against any arising risks/fraud that might expose the Polytechnic.

**2. Audit, Risk and Compliance Management Committee**

The committee reviews the financial statements to confirm completeness and compliance with legal requirements and strengthening the effectiveness of the internal control functions.

**3. Finance and Resource Mobilization and Administration Committee.**

The Finance, Resource Mobilization and Administration Committee has the following role:

- Ensure the timely preparation of accurate financial statements.
- Ensure effective processes and systems of risk management and internal controls.
- Ensure procurement process is cost effective and delivers value for money.
- Maintain effective and efficient system of internal controls.
- Delegates to management the responsibility of designing, implementing and maintain effectiveness of internal control systems.

**4. Academic and Research Committee:**

The Academic Committee has the following roles:

- In charge of academic affairs.
- Formulation and review of the academic policy.
- Ensure quality is maintained in the implementation of the curriculum in order to ensure the trainees acquire knowledge, skills and attitudes that meet the market needs.
- Ensures quality of operations and process in line with the external requirements, identified needs and aspirations.
- Oversight research and innovations

**f) Entity Headquarters**

The Nyeri National Polytechnic  
P.O. Box 465 - 10100  
Along Mumbi Road  
Nyeri Municipality  
Nyeri County

**g) Polytechnic Contacts**

Telephone: 061-2032330  
Mobile: 0724-477942  
E-mail: info@thenyeripoly.ac.ke  
Website: www.thenyeripoly.ac.ke

**h) Polytechnic Bankers**

**1. Equity bank**

Kimathi way  
P.O. Box 2064- 0119  
Nyeri, Kenya

**2. KCB Bank Kenya Ltd**

Kimathi way  
P.O Box 215- 01112  
Nyeri Kenya

**3. National Bank**

P.O Box 1629-12012  
Nyeri Kenya

**4. Co-operative Bank**

P.O Box 12253  
Nyeri Kenya Kenya

**i) Independent Auditors**







Auditor General  
Office of the Auditor General  
Anniversary Towers, University Way  
P.O Box 30084  
GPO 00100  
Nairobi, Kenya.

**j) Principal Legal Adviser**


The Attorney General  
State Law Office  
Harambee Avenue  
P.O. Box 40112  
City Square 00200 - Nairobi, Kenya

**The Nyeri National Polytechnic Annual Report and Financial Statements  
For the Year Ended 30th June 2025**




**3. THE GOVERNING COUNCIL**

S/N	Names	Position	Qualifications
1	 Dr. David K. Gachuru	Chairperson of the Council	He holds a (PhD) in Business Administration with a specialization in Strategic Management. He is a consultant in Strategic Management and Corporate Governance.
2	 Ms. Priscila Mungai	Council Member representing Principal Secretary State Department for Technical Vocational Education & Training.	She holds a Master's degree in Policy Management and a Bachelor of Arts degree in Economics. She is the Director of the Planning and Project Monitoring Unit at the Ministry of Education, State Department for Technical and Vocational Education and Training.
3	 Mr. Eustus Mukiri	Council Member representing Principal Secretary National Treasury and Planning	He holds Masters in Data Communication. He is Deputy director ICT National Treasury and Economic Planning.
4	 Adv. Lucy W. Mwai	Council Member	She holds Degree in Law. She is a sole legal practitioner in the name of Lucy Mwai and Company Advocates - Nyeri
5	 CPA. Peter Keiro	Council Member	He holds a Bachelor of Business Administration with an IT finance option. He works as an accountant in Nyamira County. County.
6	 Eng. John M. Mutiria	Council Member	He holds a Bachelor of Technology in Civil and Structural Engineering. He works with the Ministry of Public Works.






**The Nyeri National Polytechnic Annual Report and Financial Statements  
For the Year Ended 30th June 2025**

7	 Mrs. Jayne Cindy	Council Member	She holds Masters in Human Resource. She is a consultant in Management.
8	 Dr. Joseph Suge	Council Member	He holds a PHD in leadership.
9	 Dr. David M. Mwangi	Chief Principal/Council Secretary	He holds a Doctor of Philosophy (PhD) in Humane Letters, specializing in Leadership and Governance. He also holds a Master's degree in Supply Chain Management. He has been honored with the Order of the Grand Warrior (OGW).

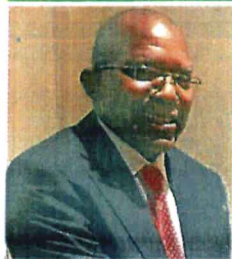
**The Nyeri National Polytechnic Annual Report and Financial Statements  
For the Year Ended 30th June 2025**

4. Key Management Team		
1	 <b>Dr. David M. Mwangi</b>	<p><b>Chief Principal/Council Secretary</b>            He is overall in charge of all activities in the Polytechnic.            He holds a Doctor of Philosophy (PhD) in Humane Letters, specializing in Leadership and Governance.            He also holds a Master's degree in Supply Chain Management.            He has been honored with the Order of the Grand Warrior (OGW).</p>
2	 <b>Mr. Naftaly Muriuki</b>	<p><b>Deputy Principal Administration</b>            He is in charge of administrative affairs and holds a degree in Education Science.</p>
3	 <b>Ms. Mary Kiboi</b>	<p><b>Deputy Principal Academic</b>            She is in charge of academic and holds a Bachelor's degree in Hospitality Management.</p>
4	 <b>CPA, James Mungai Kamau</b>	<p><b>Chief Finance Officer</b>            He is the Head of Finance and holds a Master's degree in Business Administration (Finance), a Bachelor's degree in Business Administration (Accounting), and is a Certified Public Accountant (CPA-K).</p>
5	 <b>Mrs. Janeserah Githinji</b>	<p><b>Registrar in charge of Administration</b>            She is in charge of the Registry, Marketing, and Publicity, and holds a Bachelor's degree in Education (Home Economics).</p>
6	 <b>Mr. Job Muthui</b>	<p><b>Dean of Students</b>            He is in charge of student affairs and holds a Bachelor's degree in Education and a Master's degree in Education (Arts).</p>

**The Nyeri National Polytechnic Annual Report and Financial Statements  
For the Year Ended 30th June 2025**

7	 <b>Mr. Elius Gitau</b>	<p><b>Registrar in charge of Academic</b>  He is in charge of examinations and holds a Bachelor of Science degree in Microprocessor Technology and Instrumentation.</p>
8	 <b>Mr. Timothy Mwangi</b>	<p><b>Procurement Officer</b>  He is the Head of Procurement and holds a Master's degree in Supply Chain as well as a Bachelor's degree in Supply Chain Management.</p>
9	 <b>Rev. Hellen Mwangi</b>	<p><b>Quality Assurance Officer</b>  She is in charge of quality Assurance and holds Bachelor in Electrical and Electronics Engineering.</p>
10	 <b>Ms. Tabitha Kibuthu</b>	<p><b>Dual Training Coordinator</b>  She is in charge of Dual Training and holds a Bachelor's degree in Education and a Master's degree in Medical Parasitology and Entomology.</p>
11	 <b>Mrs. Mariam Kariuki</b>	<p><b>Performance Contracting Coordinator</b>  She is in charge of Performance Contracting and holds a Bachelor's degree in Education, a Master's in Business Administration (Strategic Management), and a Master of Science in Applied Mathematics.</p>

## 5. Statement from the Chairman of the Council



The mandate of The Nyeri National Polytechnic is to provide education and training, research and innovation, consultancy, and community service, as stipulated in the TVET Act of 2013 and Legal Notice No. 91 of 2016. To effectively fulfil this mandate, the Polytechnic has developed a credible Strategic Plan that provides a clear roadmap for its operations. In implementing this mandate during the 2024/2025 financial year, the Polytechnic was guided by the following strategic pillars:

1. Quality training.
2. Infrastructure development.
3. Trainee welfare.
4. Research and consultancy.
5. Institutional capacity.

### NNP 5<sup>th</sup> Graduation Ceremony

On **28<sup>th</sup> March 2025**, Hon. Julius Migos Ogamba, Cabinet Secretary for the Ministry of Education, graced the Polytechnic's 5<sup>th</sup> graduation ceremony as the Chief Guest, where 2,515 graduands were conferred with their awards.

### Ujuzi Manyattani Program,

The Polytechnic promotes equity and inclusivity in training through the Ujuzi Manyattani program, under which **605 trainees** from marginalized communities—including Doldol, Garbatulla, Ishagbin, Laisamis, Pellow, Kiina, Ndera, Lower Tana (Tana River County), Hanshak-Nyongoro, Kiunga (Lamu County), and Pate in Laikipia North—were assessed and graduated. This initiative is implemented in collaboration with Kiirua TTI, Laikipia North TVC, and the Northern Rangelands Trust (NRT).

### Launch of the Alumni Association

On **30<sup>th</sup> June 2025**, Nyeri National Polytechnic launched its Alumni Association, an event graced by Mr. Nyamai Wambua, Chief Executive Officer of the Kenya National Federation of Jua Kali Associations. The occasion created a vital link between past, present, and future students, fostering renewed friendships, stronger networks, and a collective drive for positive change.

### Recognition of Prior Learning (RPL) Practitioners

From 28<sup>th</sup> April to 3<sup>rd</sup> May 2025, the Ministry of Education's State Department for Technical and Vocational Education and Training (SDTVET), through the RPL Delivery Unit and in collaboration with the Polytechnic, organized a five-day capacity-building workshop for RPL practitioners from the KATTI Mt. Kenya Region. The workshop aimed to support the implementation of RPL in TVET institutions and was attended by 260 trainers.

### Jitume Lab

On **9<sup>th</sup> June 2025**, officers from the Ministry of Interior and the State House Directorate of Communication visited Nyeri National Polytechnic to assess the Jitume Lab. They commended it as a vital resource for both trainees and the community. Since its launch in

March 2024, the Lab has trained nine groups with **1,554** active taskers, who have collectively earned Kshs. **9,626,979** while working on **43** digital platforms such as Fiverr,

### Launch of Weekend Theatre Shows

On 21st June 2025, the Polytechnic launched the weekend theatre shows at the Nyeri County Cultural Centre Hall. This event marked the beginning of a series of performances aimed at enriching the community's cultural life and promoting local talent.

### Challenges and the way forward

#### Challenges

The Polytechnic has encountered a number of challenges, which include: Inadequate budgetary allocations for both operational and capital grants have limited the number of projects the Polytechnic can implement at any given time. Due to insufficient funding, the Polytechnic has struggled to finance capital projects — for example, the construction of the Hospitality Complex from Appropriations-In-Aid (A-I-A) at the expense of recurrent expenditures.

Delays in the disbursement of Capitation and HELB funds have increased the debtors in the Polytechnic, arising from unpaid trainees fees. Most trainees come from vulnerable backgrounds, making fee payment a significant burden for many of them. Additionally, the high cost of producing goods and services has posed a major challenge to achieving financial sustainability.

#### Way Forward

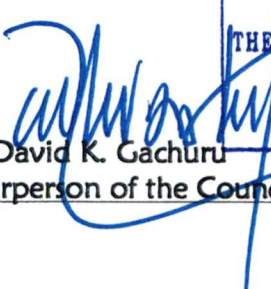
The Exchequer should ensure timely disbursement of funds. The Polytechnic should also diversify her income-generating activities through production units to cushion against shortfalls in Appropriations-In-Aid (A-I-A). Additionally, the government should consider funding all the capital projects so that A -in-A is spent in the operations of the Polytechnic.

#### Future Outlook

The Polytechnic is looking forward to an increase in trainee enrolment and enhanced government funding for additional infrastructure. It is also hopeful that the Public Service Commission will recruit more trainers to meet the growing demand and Employ Council staff under the public service commission.

I Wish to finally thank the government of Kenya, Management, staff, trainees and other stake holders for their continued support over the years to make the Polytechnic Competitive Nationally.

Prepared by:

  
Dr. David K. Gachuru  
Chairperson of the Council

CHAIRMAN OF THE COUNCIL  
THE NYERI NATIONAL POLYTECHNIC  
P.O. Box 465 - 10100, NYERI  
Email: nyerinp@gmail.com  
TEL: 061-2032330

Date: 30<sup>th</sup> October, 2025

## **6. Chief Principal Report**



The Nyeri National Polytechnic continues to upscale its efforts to fulfill its mandate of providing education and training, research and innovation, consultancy, and community service as stipulated in the TVET Act of 2013 and Legal Notice No. 91 of 2016.

During the 2024/2025 financial year, the Polytechnic was guided by the following objectives:

1. Produce quality and holistic graduates.
2. Enhance access and equity to quality TVET.
3. Provide adequate infrastructure for quality service delivery.
4. Undertake research and innovation that supports training and sustainable development.
5. Enhance student welfare.
6. Attract and retain skilled, motivated and productive staff.
7. Promote a positive corporate image.

### **1. Financial Performance and sustainability**

The Polytechnic is financed through three main sources: the Government of Kenya, trainee fees, and income from production unit courses. Due to reduced government funding, the Polytechnic has initiated several production units and adopted strict adherence to budgetary controls to enhance financial sustainability.

The total budget for the Polytechnic in the FY2024/2025 was Kshs 814,000,000. The government, through the Ministry of Education (TVET), disbursed Kshs 305,001,775. This comprised Capitation Fees (Kshs 98,870,775), TVET Scholarships (Kshs 21,262,845), Recurrent Grants (Kshs 184,867,808). The Polytechnic did not receive development grants in the year under review.

The Polytechnic's gearing ratio increased from 94% in FY2023/2024 to 97% in FY2024/2025, indicating a rise in financial risk. This change was primarily attributed to the reduction in government funding and increase in trainees fees balances from Kshs 165,485,458 in financial year 2023/2024 to Kshs 198,204,452 in financial year 2024/2025.

### **2. Competency Based Skilling**

As a TVET institution, Nyeri National Polytechnic has developed clear pathways in Competency-Based Education and Training (CBET), focusing on hands-on skills. The Polytechnic designs practical, industry-driven programmes that equip trainees with knowledge, technical skills, and the right attitudes for today's job market. These programmes support both community and national economic growth by producing a skilled workforce that meets Kenya's diverse and changing needs while remaining competitive globally.

### 3. Curricula Modularization

The State Department for TVET initiated the modularization of curricula to provide flexible, industry-driven training that delivers employable skills in phases. This was driven by changing labour market demands, the need to recognize prior learning, and the creation of multiple entry and exit pathways for trainees.

To operationalise this national objective, the State Department for TVETA coordinated the process, engaging stakeholders including National Polytechnics, selected TTIs, TVET-CDACC, TVETA, and KNQA.

The curriculum modularisation exercise was hosted at Nyeri National Polytechnic from 31st March to 6th April 2025, bringing together 712 experts, trainers, regulators, and industry representatives to restructure programmes in line with CBET and labour market needs.

This was followed by an alignment exercise with occupational standards, also hosted at Nyeri National Polytechnic, from 14th to 18th April 2025, involving 204 participants. The refinement and adoption of curricula then took place between 28th April and 2nd May 2025.

### 4. NNP 5<sup>th</sup> Graduation Ceremony

On 28<sup>th</sup> March 2025, Hon. Julius Migos Ogamba, Cabinet Secretary for the Ministry of Education, graced the Polytechnic's 5<sup>th</sup> graduation ceremony as the Chief Guest, where 2,515 graduands were conferred with their awards.

### 5. Ujuzi Manyattani Program.

The Polytechnic promotes equity and inclusivity in training through the Ujuzi Manyattani program, under which 605 trainees from marginalized communities—including Doldol, Garbatulla, Ishagbin, Laisamis, Pellow, Kiina, Ndera, Lower Tana (Tana River County), Hanshak-Nyongoro, Kiunga (Lamu County), and Pate in Laikipia North—were assessed and graduated. This initiative is implemented in collaboration with Kiirua TTI, Laikipia North TVC, and the Northern Rangelands Trust (NRT).

### 6. Launch of the Alumni Association

On 30th June 2025, Nyeri National Polytechnic launched its Alumni Association, an event graced by Mr. Nyamai Wambua, Chief Executive Officer of the Kenya National Federation of Jua Kali Associations. The occasion created a vital link between past, present, and future students, fostering renewed friendships, stronger networks, and a collective drive for positive change.

### Recognition of Prior Learning (RPL) Practitioners

From 28th April to 3rd May 2025, the Ministry of Education's State Department for Technical and Vocational Education and Training (SDTVET) conducted a training workshop for RPL practitioners. The program brought together participants from TTIs, TVCs, VTCs,

and industries across the Mt. Kenya Region, with a total of **260 practitioners** trained to strengthen the implementation of RPL in TVET institutions

### 7. Jitume Lab

On **9th June 2025**, officers from the Ministry of Interior and the State House Directorate of Communication visited Nyeri National Polytechnic to assess the Jitume Lab. They commended it as a vital resource for both trainees and the community. Since its launch in March 2024, the Lab has trained nine groups with **1,554** active taskers, who have collectively earned Kshs. **9,626,979** while working on **43** digital platforms such as Fiverr, Upwork, Toloka, and Timebucks. Operating **24/7**, the Lab allows flexible scheduling so trainees can continue working while receiving training

### 8. Launch of Weekend Theatre Shows

On **21st June 2025**, the Polytechnic launched weekend theatre shows at the Nyeri County Cultural Centre Hall. The initiative marked the start of regular performances designed to enrich the community's cultural life while providing a platform for youth to showcase and grow their talents.

### 9. Memorandum of Understanding (MOUs) signed by the polytechnic



The Polytechnic has signed MOUs with various organizations that have added value to dual training activities, those MOUs are as follows:

SN	Organizations	Purpose	Impact/Output
1	Engineering Limited (RBC) and the Polytechnic	Collaboration on dual TVET training for trainees	• Dual Training – 4 trainees in Mechanical Engineering. The training will be conducted on a 50:50 basis in the agreed areas of collaboration.
2	Karibu Outdoor Adventures and the Polytechnic	Collaboration on dual TVET training for trainees	• Dual Training – 5 trainees in Hospitality and Tourism. The training will be conducted on a 50:50 basis in the agreed areas of collaboration.
3	Green Barbet Adventures and the Polytechnic	Collaboration on dual TVET training for trainees	• Dual Training – 10 trainees in Hospitality and Tourism. The training will be conducted on a 50:50 basis in the agreed areas of collaboration.
4	County Government of Nyeri and the Polytechnic	Collaboration on dual TVET training for trainees	• Dual Training for Biomedical Engineering trainees, to be conducted on a 50:50 basis.

**The Nyeri National Polytechnic Annual Report and Financial Statements  
For the Year Ended 30th June 2025**

5	Esiankiki Resort and the Polytechnic	Collaboration on dual TVET training for trainees	<ul style="list-style-type: none"> <li>• Dual Training – 4 trainees in Hospitality and Tourism. Training will be conducted on a 50:50 basis in the agreed areas of collaboration.</li> </ul>
6	Faraja Comfort Limited and the Polytechnic	Collaboration on industrial training and internship programs.	<ul style="list-style-type: none"> <li>• Provision of industrial training (minimum three months) and internship programs for Agriculture trainees, based on predetermined numbers and durations.</li> <li>• Preparing and empowering trainees for employment and entrepreneurial opportunities in Agribusiness and Agricultural Engineering.</li> <li>• Provision of trainer exposure and upskilling in modern agricultural practices.</li> </ul>
7	Mitai Farm and the Polytechnic	Collaboration in industrial training and internships.	<ul style="list-style-type: none"> <li>• Provision of industrial training (minimum of three months) and internship programs for Agriculture trainees, based on predetermined numbers and duration.</li> <li>• Preparing and empowering trainees for employment and for pursuing entrepreneurial opportunities in Agribusiness and Agricultural Engineering.</li> <li>• Providing trainers with exposure and upskilling in modern agricultural practices.</li> </ul>
8.	Generation Kenya and the Polytechnic.	Collaboration on training for trainees	<ul style="list-style-type: none"> <li>• Sponsorship program for trainees in Fashion Design and Hospitality Management.</li> <li>• Preparing and empowering trainees for employment and entrepreneurial opportunities in Fashion Design and Hospitality Management.</li> <li>• Providing trainers with exposure and upskilling in modern practices in Fashion Design and Hospitality Management.</li> </ul>

Report prepared and signed by:

**Dr. David M. Mwangi**  
**Chief Principal**

**Date: 30<sup>th</sup> October, 2025**

**The Nyeri National Polytechnic Annual Report and Financial Statements  
For the Year Ended 30th June 2025**

**7. Statement Of Performance Against Predetermined Objectives**

The Nyeri National Polytechnic has five strategic pillars and objectives within its Strategic Plan for the FY 2022/2023 – 2026/2027. These strategic pillars are as follows:

Pillar 1: Quality and competent graduates

Pillar 2: Infrastructure Development

Pillar 3: Research and Innovation

Pillar 4: Trainees Welfare

Pillar 5: Organizational Capacity

The Nyeri National Polytechnic develops its annual work plans based on the above five pillars. Assessment of the Board's performance against its annual work plan is done quarterly. The NNP achieved its performance targets set for the FY 2024/2025 period for its five strategic pillars, as indicated in the diagram below:

Strategic Pillar	Objective	Key Performance Indicators	Activities	Achievements
Pillar 1: Quality and competent graduates	To produce quality and holistic graduates	New courses under Open Distance Education and Learning (ODEL)	Introduce Social Work & Community Development Level 6 as an ODeL course.	8 trainees enrolled and assessed online
	To promote use of ICT in training, learning and research	Number of computers	Acquire 8 new laptops to be used for Ca D trainings	Additional 10 new laptops acquired.
	Institutionalize Recognition of prior learning (RPL)	Number of courses offered under RPL	Register and assess candidates in Plumbing, Electrical Engineering, and Fashion Design Technology RPL courses.	20 courses mapped under the KNQA Framework and over 20 graduates certified in plumbing, electrical installation, and garment making.
	Capacity build on CBS Assessment	Number of trainers trained	Conduct training on CBS assessment	60 new trainers trained in Competence-Based Skilling assessment.
	Dual TVET institutionalized	Number of trainees enrolled under Dual training.  Number of industry slots for Dual training(MoUs)	Launch Automotive Mechatronics Level 5 and Food & Beverage Production & Service Level 5	A total of 70 trainees enrolled in the two courses.  Additional 40 new industrial slot for dual TVET acquired

**The Nyeri National Polytechnic Annual Report and Financial Statements  
For the Year Ended 30th June 2025**

Strategic Pillar	Objective	Key Performance Indicators	Activities	Achievements
Pillar 2: To provide adequate infrastructure for quality service delivery	To construct Hospitality Complex Phase IIA	Construction of Hospitality Complex Phase IIA	Complete the 3 <sup>rd</sup> floor slab, walling, and roofing.	Completed 3rd floor slab, walling, and roofing.
	To Install Water purification and packaging system	Operational Water purification and packaging system	Operationalize water purification and packaging system	Operational water purification and packaging system licences with KEBS
	To renovate the Health Sciences laboratory	Renovated Health Sciences laboratory	Renovate and equit the Health Sciences in Block C	Modernized Health science lab
	To upgrade the carpentry workshop	Upgraded the carpentry workshop with modern machinery	Equip the carpentry workshop	Modernized carpentry workshop
	To construction of farm animal structures	Complete farm animal structures	Construct piggery and goat & sheep shed	Completed piggery, sheep and goat sheds
	To install CCTV in the Hospitality complex & farm	Operational CCTV in the Hospitality complex & farm	Expand the CCTV coverage to the Hospitality complex and the farm	Complete CCTV coverage of the Hospitality complex and the farm
		Operational Trainee Centre	Construct Trainee Centre is constructed with a salon, a barber, and fast-food services	Operational trainee center
Pillar 3: Undertake research and innovation that supports training and sustainable development	Sensitize staff on intellectual property protection	Number of Trainers/Trainees	Sensitize on intellectual property protection	30 staff sensitized on intellectual property protection
	Participate in research conferences/trade fairs	Number of conferences	Participate in at least two research conferences/trade fairs	Participated in 4 research conference among them the ATUPA conference

**The Nyeri National Polytechnic Annual Report and Financial Statements  
For the Year Ended 30th June 2025**

Strategic Pillar	Objective	Key Performance Indicators	Activities	Achievements
Pillar 4: Trainees Welfare	Strengthen trainees leadership	No. of trainees sensitized  Smooth election process	Provide support during trainees' governance elections  Induct elected officials	All aspirants were trained on leadership, good governance and conduct during elections Elections were held on 17/5/2025 presided over by IEBC and swearing in done on 29/5/2025 followed by an induction training on 31/5/2025
	Operationalize affirmative action	Number of Trainees from marginalized groups enrolled	Conduct targeted marketing for marginalized groups in Samburu, Meru and Makuweni counties	Enrolled over 400 trainees from marginalised groups in Samburu, Meru and Makuweni counties
Pillar 5: Organizational Capacity	To improve efficiency in service delivery	Re-engineering and digitalization business process	The following processes were re-engineered and digitalized: <ul style="list-style-type: none"> <li>• Class attendance</li> <li>• Workload allocation</li> <li>• Clock in</li> <li>• Timetabling</li> </ul>	Operational additional digitized processes: Class attendance, Clock in, Workload allocation and Timetabling
	To institutionalized quality management	Maintained ISO 21001:2018, ISO 9001:2015 and upgrade ISO/IEC 27001 to 2022 edition	Conduct Academic quality audits and management reviews	Enhance operations evidence through the audit reports
	To improve productivity index from 2.936 to 3.00	Productivity mainstreaming report from NPCC	Develop and implement productivity improvement strategy	Productivity index improved to 3.309

## **8. Corporate Governance Statement**

The corporate governance structure ensures that the Polytechnic operates with high standards of corporate behavior and acts in the best interests of its stakeholders. The Council holds the authority to perform functions and determine policies that govern the Polytechnic's activities.

The Council is responsible for overall corporate governance, including the approval of strategic directions and budgets. Management, on the other hand, ensures compliance with all statutory requirements, the effective operation of internal control systems, and the full implementation of Council decisions.

The Council comprises nine members appointed by the Cabinet Secretary for Education. The Principal serves as a full-time member and acts as the Secretary to the Council.

Members are appointed for a term of three years and are eligible for re-appointment for one final term of three years. The Council members possess a broad range of professional skills and experience.

### **Council members can be removed from office on the following grounds:**

1. Resignation by written notice addressed to the Cabinet Secretary.
2. Inability to perform the functions of office due to prolonged physical or mental incapacity.
3. Declared bankrupt.
4. Guilty of gross misconduct.
5. Failure to comply with Chapter Six of the Constitution (Integrity and Leadership).
6. Conviction of an offence and sentenced to imprisonment for a period of six months or more.

The Council has three committees, namely: the Finance, Resource Mobilization & Administration Committee; the Academic and Research Committee; and the Audit, Risk, and Compliance Management Committee.

Any issues outside the scope of these committees may be handled by a specially constituted ad hoc committee, established by a resolution of the Council, including the determination of its membership.

The Council, in consultation with management, develops the strategic direction for both the annual and long-term periods.

At its regular meetings, the Council considers the following:

- Quarterly reports and financial statements
- Annual reports and financial statements
- Polytechnic annual and supplementary budgets

**The Nyeri National Polytechnic Annual Report and Financial Statements  
For the Year Ended 30th June 2025**

**Composition of the Council**

The Council is chaired by Dr. David K. Gachuru, who provides leadership and direction during Council meetings.

The Council's committees are listed below:

**Finance, Resource Mobilization and Administration Committee**

1. Dr Joseph Kipruto Suge (Chair)
2. Mr. Eustus Mukiri Kimani
3. CPA Peter Omari Kebiro
4. Eng. John Mwenda Mutiria

**Education, Research and Training Committee**

1. Mrs. Jayne Cindy Kavuha (Chair)
2. Adv. Lucy Waruguru Mwai
3. CPA Peter Omari Kebiro
4. Ms. Priscilla Mungai

**Audit and Risk Management Committee**

1. Adv. Lucy Waruguru Mwai (Chair)
2. Ms. Priscilla Mungai
3. Mr. Eustus Mukiri Kimani
4. Eng. John Mwenda Mutiria

**Council Member Remuneration**

Polytechnic Council members are remunerated as per the SRC circular, as indicated below.

Position	Sitting Allowance (Taxable)	Accommodation	Monthly Honoraria Taxable Amount
Chairman	35,714	18,200	60,000
Council Members	28,571	18,200	-

**Mileage Allowance**

Mileage allowance is paid as per the AA rates guided by the Kenya distance road matrix map for vehicles below 2,000 cc at Ksh 62.9 per Kilometre

**Council Meetings.**

**Council Meetings held in the financial year 2024/2025**

	Type of the Meeting	Number of meetings
1	Governing Council	4
2	Finance Resource Mobilization and administration Committee	4
3	Audit and Risk Management Committee	4
4	Education, Research and Training Committee	4

**The Nyeri National Polytechnic Annual Report and Financial Statements  
For the Year Ended 30th June 2025**

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**Breakdown of the meetings attended by each Council member**

<b>Current Council</b>					
	<b>Member</b>	<b>Governing Council</b>	<b>Finance Resource Mobilization and Administration</b>	<b>Academic &amp; Research</b>	<b>Audit and Risk Management</b>
1.	Dr. David K. Gachuru	4	-	-	-
2.	Ms. Priscilla Mungai	4	4	4	4
3.	Mr. Eustus M. Kimani	4	4	4	4
4.	Adv. Lucy W. Mwai	4	4	4	4
5.	Dr. Joseph K. Suge	4	4	-	-
6.	Mrs. Jayne Cindy Kavuha	4	4	-	-
7.	CPA. Peter O. Kebiro	4	4	4	4
8.	Eng. John M. Mutira	4	4	4	4
9.	Dr. David M. Mwangi	4	4	4	-

## 9. Management Discussion and Analysis

### Section A: The Nyeri National Polytechnic Operational and Financial Performance

The Nyeri National Polytechnic has responsibility to produce globally competitive graduates through competency(based education and training, research and provision of consultancy service. The Polytechnic depend upon generation of a sufficient surplus to invest in infrastructures to support academic endeavours such as construction of tuition rooms, upgrading the library, ICT infrastructures, research and development among other activities. This section of the report therefore highlights our operational and financial performance in support of the core business of the Polytechnic

#### 1) Operational Highlights

The Polytechnic is committed to providing quality education and training which equips trainees with the skills and knowledge to become employers and entrepreneurs. To support this noble course, The Polytechnic invested a total of Kshs 814,000,000 in financial year 2024/2025 budget. Some of the operational highlights in the year under review are as follows:

##### a) Trainees Admission to The Polytechnic

The Polytechnic admitted 8,219 both new and continuing trainees in 2024/2025 academic year. The gender ratio was 55:45 male to female making the Polytechnic gender compliant as distributed in the following academic departments

	Departments	Male	Female	Total
1	Electrical and Electronics Engineering	925	270	1,195
2	Mechanical Engineering and Automotive Engineering	1,129	150	1,279
3	Building and Civil Engineering	1,282	356	1,638
4	Business Studies and Entrepreneurship	127	312	439
5	Hospitality, Institutional Management,	288	699	987
6	Applied Sciences	145	334	479
7	Computing and Informatics	522	424	976
8	Liberal Studies	38	183	221
9	Health Science	50	107	157
10	Agriculture and environmental studies	57	51	108
11	Fashion and Design and cosmetology	78	662	740
	<b>Total</b>	<b>4,671</b>	<b>3,548</b>	<b>8,219</b>

## **Dual Training**

### **Introduction**

Dual training is a strategic approach to technical and vocational education and training (TVET) that integrates theoretical classroom instruction with practical on-the-job training. Traditional TVET programs have been criticized for not adequately preparing students for the practical demands of the workplace.

### **Objectives**

The primary objectives of implementing dual training are:

- i) To provide trainees with practical skills, work experience, and theoretical knowledge.
- ii) To bridge the gap between education and industry requirements.
- iii) To enhance the employability and productivity of TVET graduates.
- iv) To foster stronger collaboration between educational institutions and industry.

### **Activities in the Year 2024 - 2025**

The Polytechnic has engaged in several activities over the year to initiate and institutionalize dual training.

#### **i) Industry Mapping**

The Polytechnic identified two courses, Automotive Mechatronics – Level 5 and Food and Beverage Production and Service – Level 5, to be started under the dual training model; this was based on industry demand. Trainers then visited various industries and companies to identify potential industries that could be targeted for partnership.

#### **ii) Industry Sensitization**

The industries mapped needed to be sensitized on how the dual training program would be scheduled, what would be the obligations of the industry, and those of the training institution. The Polytechnic organized an industry sensitization meeting on 28<sup>th</sup> February 2024 at White Rhino Hotel to sensitize potential industry partners and ask them to offer slots for training in their organizations.

#### **iii) Industry Assessment**

The Polytechnic matched the slots offered to the various courses targeted for dual training. Trainers organized visits to the industries to confirm the slots offered and to assess the capacity of the industry in terms of equipment, facilities and availability of an in-company trainer.

#### **iv) Technical Industry Coordinating Committee (TICC)**

The Polytechnic invited all partnering industries to a Technical Industry Coordinating Committee meeting held at the Polytechnic to prepare the training plans for the period of the courses. The first TICC meeting was held on 23<sup>rd</sup> May 2025 and a second meeting was held on 14<sup>th</sup> August 2025. In addition to the preparation of training plans, these meetings have been useful in sensitizing the industry partners on the expectations.

#### **v) Negotiating for MOUs**

The dual training coordinator, after the identification of industries, began visiting the industries to negotiate a dual training MOU. This is a continuous activity aimed at having the partnering industries and the Polytechnic agree on the terms of engagement concerning dual training.

## b) ICT Digitization and Implementation in the Polytechnic

### Internet Services and Connectivity Improvements

The Polytechnic made significant strides in enhancing internet access, which is crucial for learning, research, administration, and digital service delivery. A key milestone was the **renewal of the institution's contract with the Kenya Education Network (KENET)** — the designated Internet Service Provider (ISP) for educational institutions. This contract is effective from **September 2024 to August 2027**, spanning three years.

Under the new contract, the Polytechnic negotiated a bandwidth increment from **300 Megabits per second (Mbps)** to **346 Mbps**, at **no additional cost**. This increase significantly improved the speed, reliability, and stability of internet connectivity across the institution.

In addition to the bandwidth upgrade, the institution prioritized the expansion of its Wi-Fi network. **More Wi-Fi Access Points were installed** in previously underserved areas, including **all gazebos**, thus extending connectivity to outdoor learning and relaxation spaces. These efforts ensure that students and staff can access online resources seamlessly regardless of their location within the Polytechnic.

This expanded connectivity supports online learning platforms, access to cloud-based services, remote work, research collaboration, and the general digital transformation agenda of the institution.

### Acquisition and Deployment of ICT Tools and Equipment

In line with the ICT development and modernization strategy, the Polytechnic invested in a wide range of ICT tools and equipment aimed at improving the digital learning environment, streamlining administrative processes, and supporting the operations of both teaching and non-teaching departments.

Below is the comprehensive breakdown of ICT equipment acquired and the respective areas of deployment:

**The Nyeri National Polytechnic Annual Report and Financial Statements  
For the Year Ended 30th June 2025**

ASSET	ROOM / LOCATION	PIECES
<b>COMPUTER DESKTOPS</b>	Application Hotel	20
	Computer Science & Networking Lab	50
	Trainer Learning Centre	6
	Building Computer Lab	10
	ODEL Room	15
<b>LAPTOPS</b>	Application Hotel	4
	Trainer Learning Centre	1
	CS&N Lab	1
<b>PHOTOCOPIER</b>	Application Hotel	1
<b>PRINTERS</b>	Application Hotel	3
	Trainer Learning Centre	1
	Principal's Office	1
	Registrar's Office	1
	Hospitality Department	1
	RPL Office	1
	Examinations Office	3
	ICT Support	1
	Finance Office	1
	<b>PROJECTORS</b>	Conference Hall
Boardroom		1
Agriculture		1
<b>PROJECTOR SCREENS</b>	Conference Hall	1
	Boardroom	1

**The Nyeri National Polytechnic Annual Report and Financial Statements  
For the Year Ended 30th June 2025**

ASSET	ROOM / LOCATION	PIECES
TELEVISIONS	Siema Hostels	1
	Dining Hall	1
	Reception	1
	Application Hotel	13
DRONE	ICT Support	1

These tools enhance digital access and functionality for both instructional and administrative operations.

Departments such as Hospitality, Agriculture, Engineering, ICT, and Administration can now deliver services and training more efficiently.

## 2. AJIRA DIGITAL CLUB REPORT

### Background and Purpose of the Club

The **Ajira Digital Club** at Nyeri National Polytechnic was formed to align with the national government's Ajira Digital Program.

The club's main goal is to **equip students with relevant digital skills and expose them to online job markets**, thus preparing them for employment or self-employment in the global digital economy.

The club seeks to bridge the gap between traditional academic learning and digital job opportunities by introducing students to platforms such as **Upwork, Fiverr, TranscribeMe, Remotasks, and Freelancer**.

### Club Composition and Governance

- **Total Membership:** 84 active student members
- **Departments Represented:** All academic departments including Hospitality, ICT, Agriculture, Engineering, and Business
- **Leadership Structure:**
  - Chairperson
  - Vice-Chairperson
  - Secretary
  - Treasurer

**The Nyeri National Polytechnic Annual Report and Financial Statements  
For the Year Ended 30th June 2025**

This leadership team is responsible for organizing club activities, liaising with trainers, managing events, and representing the club at both local and national forums.

**Objectives of the Club**

- Create awareness of digital and online employment opportunities
- Offer structured training on digital platforms and freelance work
- Promote acquisition of market-ready skills including:
  - Freelancing
  - Transcription
  - Data entry
  - Virtual assistance
  - Social media management
  - Digital marketing
  - Graphic design
- Nurture a culture of self-employment and digital entrepreneurship

**2Activities Conducted**

Activity	Date	Description	Outcome
Club Registration	09/06/2024	Official recognition by the Polytechnic	Certificate issued
Kirinyaga University Tech2Give AI	22/01/2024	Introduction to AI tools for 10 members	Improved AI awareness
Ajira Bootcamp – Data Entry	01–02/02/2024	Data entry training at Polytechnic	Participants learned real data entry skills
Murang’a University Meetup	08/02/2024	Social media marketing training	10 students trained
Konza Lab Digital Training	09–16/02/2024	Marketing training for J2A, J2C, J3 cohorts	Over 30 students trained
Konza Bootcamp	23–24/02/2024	Ajira Bootcamp for NNP cohorts	Hands-on exposure
Ajira Digital Summit – Karatina	17/05/2024	National event showcasing digital success	National exposure and recognition

**The Nyeri National Polytechnic Annual Report and Financial Statements  
For the Year Ended 30th June 2025**

Activity	Date	Description	Outcome
Kirinyaga AVEC	28/06/2024	Data entry refresher course	10 trainees improved skills
CSR – Huruma Children’s Home	02/11/2024	Community outreach and donations	47 members participated
Nyeri Town AVEC	01/07/2025	Career and digital mentorship	10 students received one-on-one mentorship

### Challenges Encountered

- **Access to ICT Labs:** The club faces difficulty in accessing dedicated ICT facilities like the Jitume Lab for training.
- **Limited Internet:** Not all members have access to stable internet at home or within campus.
- **Freelance Platform Barriers:** Account verification remains a major hurdle for students trying to register on platforms such as Upwork and Fiverr.

### Success and Impact

- Several members have successfully secured freelance gigs in transcription, data entry, and graphic design.
- The club formed its own internal agency known as an **Agency**, which now undertakes projects like content writing, online marketing, and digital tasks for small businesses.
- Some members are earning regular income from freelance platforms and have become mentors to newer members.

### Recommendations

- Provide the club with dedicated time slots in computer labs
- Implement certification programs for trained members
- Increase collaboration with Ajira trainers and neighboring clubs
- Establish a fund or grant to support underprivileged students with devices and internet

### 3. THE JITUME ICT LAB AND ODeL CENTRE

#### JITUME ICT LAB

##### 3.1 Background and National Relevance

The launch of the **Jitume ICT Lab and the Open, Distance and e-Learning (ODeL) Centre** at Nyeri National Polytechnic was part of a broader national initiative under the **Bottom-Up Economic Transformation Agenda (BETA)**. This program aims to empower Kenyan youth through **digital literacy, job creation, and inclusive access to the digital economy**.

The facility was officially opened by H.E. President William Ruto in March 2024, signifying the government's commitment to bridging the gap between education and employment.

##### 3.2 Structure and Features of the Facility

The Jitume Lab is a **24/7 digital workspace** equipped with modern computer systems, high-speed internet, and access to online training platforms. It serves dual functions:

1. **Digital Skills Training Hub** – Through the Jitume platform, students undergo practical training in digital skills.
2. **Online Work Enablement** – In collaboration with the Ajira Digital Program, trained youth are connected to actual online freelance and remote jobs.

##### 3.3 Community Access and Inclusivity

Beyond students, the lab is **open to surrounding communities**, allowing out-of-school youth and job seekers to access training and job opportunities. This has turned the Jitume Lab into a **digital common space**, promoting social equity and reducing urban-rural disparities in technology access.

##### 3.4 Usage and Performance Statistics

- **1,368 user clusters** have been formed to manage lab access efficiently.
- The lab has recorded **up to 1,544 active sessions** daily, indicating high utilization.
- It has become a central hub for both **learning and income generation**, supporting Kenya's transition into a knowledge-based economy.

##### 3.5 Economic Impact and Youth Earnings

Youth trained and connected through the facility have earned over **USD 8 million collectively** through digital gigs and freelance platforms like Fiverr, Upwork, Freelancer, and Guru.

**Notable Success Stories:**

- **Wafula** – A full-time freelance writer consistently earns **\$600–\$800 monthly**.
- **Odhiambo** – Specializes in graphic design and earns **\$500–\$600 per month**.
- **Trevor** – Offers transcription services and earns **\$100–\$300 monthly** on average.

These individual stories serve as proof of concept that the digital economy is a viable solution to youth unemployment.

**Open, Distance, and e-Learning Centre (ODEL)**

The facility also integrates with the institution's **Open, Distance, and e-Learning Centre (ODEL)**, enabling flexible and blended learning, especially for part-time learners and those in remote areas.

Under ODeL, the following courses are set to go online:

1. Business Manager Level 5
2. Business Manager Level 6
3. Cooperative Manager level 5
4. Cooperative Manager level 6
5. Office Administrator level 5
6. Office Administrator level 6
7. Social work and Community Development level 5
8. Social work and Community Development level 6

Several Trainings have been done, to both the ODEL Coordinator and departmental ODEL Team.

1. An Odel training and standard implementation meeting was held on Thursday 27<sup>th</sup> February 2025.

The following areas were highlighted during ODeL training and standard implementation for action.

1. Developing ODeL Policy Framework
2. Providing Trainee Support Services
3. Program and Course Material Development
4. Monitoring and Evaluation of ODeL
5. Institutional, Technical and ICT Support Infrastructure
6. Applying to TVETA for accreditation to conduct education, training and assessment through ODeL.

**The Nyeri National Polytechnic Annual Report and Financial Statements  
For the Year Ended 30th June 2025**

2. Odel staff virtual capacity building workshop planning meeting was also conducted on 14th May 2025.

**Areas of Training and Assigned Facilitators**

Topic	Facilitator	Details	Time Allocation
Learning Management System	Madam Esther	Access & Navigation, Content Uploading, Student Communication, Assignment & Assessment, Progress Tracking	1 hour
E-Library	Mr. Muchiri	Accessing E-Library Resources	30 minutes
E-Resources	Madam Sharyl	Digital Databases, Information Literacy, Citing & Referencing, Types of E-Content	30 minutes
E-Content Preparation	Mr. Titus / Madam Sharyl	Planning, Tools, Content Creation, Best Practices, Inclusivity, Copyright, Publishing, Updates	45 minutes

**1. AGeX SYSTEM**

The AGeX system is a strategic investment that will not only reduce operational costs in assessment development but also enhance the quality, efficiency and credibility of academic evaluations at the Polytechnic.

**(i) Cost Reduction in Developing Assessment Tools**

- The AGeX system will significantly reduce the cost of developing, printing, and distributing traditional paper-based assessment tools.
- Standardized digital templates and centralized item banks reduce the need for manual design and repeated development efforts by different instructors.
- It minimizes the need for physical storage, printing services, and frequent staff time for moderation.

**(ii) Improved Efficiency and Standardization**

- Enables **consistent assessment formats** across departments and courses.
- Supports **automated grading**, reducing manual marking workload and errors.
- Enhances the speed and accuracy of compiling and releasing results.

**(iii) Alignment with CBET and Digital TVET Reforms**

- AGeX supports the Competency-Based Education and Training (CBET) framework by enabling outcome-based assessments.

- It aligns with national and institutional goals for digital transformation in TVET institutions.

**(iv) Enhanced Quality Assurance**

- Centralized assessment tools allow for better moderation, validation, and audit trails.
- Helps departments meet regulatory standards set by bodies like TVETA and KNEC.

**(v) Improved Data Management and Analytics**

- Stores assessment data securely for analysis, reporting, and improvement.
- Enables tracking of student performance trends for evidence-based decision-making.

**(vi) Flexibility and Accessibility**

- Supports remote assessments, making it possible to assess learners in dual training or off-campus environments.
- Accessible to both students and staff across departments through secure login.

**2. Digital Literacy Skills Training Programmes**

The two programmes focusing on youth digital skills empowerment were introduced as follows:

Jitume Program agency offers mentorship and places bids for jobs, which are then allocated to tasks for those who are unable to bid.

The Polytechnic has elevated the Jitume program to another level by establishing an agency, abbreviated Ajinit (Accessible Jobs Initiative and Interactive Training)

Ajira Digital Program is a government initiative driven by the Ministry of ICT, Innovations, and Youth Affairs to empower young people to access digital job opportunities.

Ajira has trained trainees in the Polytechnic and the modules covered are as follows:

- (i) Computer Digital Literacy
- (ii) Introduction to Online and Digitally-Enabled Work
- (iii) Personal Digital Profile Creation
- (iv) Virtual assistance
- (v) Online work safety & Data Protection
- (vi) Content Writing
- (vii) Data Entry
- (viii) Digital Marketing
- (ix) Graphics design

## **c) Guidance and Counselling**

### **Introduction**

The Nyeri National Polytechnic is dedicated to provide holistic support to the trainees in academic, health and social development. To meet this goal, the health of its workforce and its trainees cannot be overlooked. The polytechnic has therefore continued to provide counselling and wellness services through the Guidance and Counselling Department. The department has evolved significantly over the years achieving several milestones. It had a very productive 2024/2025 financial year, delivering critical support services to the polytechnic community. It organized and executed various activities aimed at preventing and controlling major social problems namely; alcohol and drug abuse, related mental emotions, HIV and AIDS and generally fostering a healthy Polytechnic community.

### **1) Alcohol and Drug Abuse Prevention Activities Sensitisation**

The Polytechnic has endeavoured to ensure that the trainees receive information on alcohol and drug abuse as a preventive measure. As such, the Guidance and Counselling department organized sensitisations on Alcohol and Drug abuse (ADA) for all the new trainees at the beginning of every term. In these sensitisations, the trainees got to know the various types of drugs and their physical and social effects.

### **2) HIV/AIDS Prevention Activities**

#### **i) Sensitisation**

The Polytechnic organized sensitization talks on HIV/AIDS and other sexually transmitted infections and Sexual Reproductive Health for the new trainees at the beginning of every term.

#### **ii) HIV Testing**

The Polytechnic organized HIV testing once every term. The service is intended to raise awareness for staff and trainees as a measure to control new infections and help individuals make informed decisions based on their status.

#### **iii) Condom Use Demonstration and Distribution**

It is believed that a number of HIV infections and unplanned pregnancies are a result of wrong use of condoms and or casual sex without protection. In every term of the past year, the Polytechnic invited facilitators to demonstrate the correct use and disposal of condoms. Condom distribution has been a continuous exercise throughout the year which we believe has played a significant role in the prevention of HIV infection and unplanned pregnancies.

### **1) Wellness Services**

Regular health checks are a crucial aspect in working towards a healthy living. In the past financial year, the Polytechnic provided the following services.

## **2) Non Communicable Diseases (NCDs) Screening**

The Polytechnic organized for screening for High Blood Pressure, diabetes and did the Body Mass Index (BMI) for the staff and trainees once every term. This has helped many to detect anomalies and seek medical care early enough.

## **3) Departmental Barraza**

The G&C department, in collaboration with the Academic Departments, organised departmental Barraza for all the trainees at the beginning of each term and the following issues were discussed;

- The adjustment from home environment to the NNP environment and the related challenges such as time management, freedom management, selection of friends, good nutrition and resources management
- Alcohol abuse and drug abuse and related challenges
- Relationships with peers, family members, the entire polytechnic community and the impact on academic performance.
- Emerging issues such as lesbianism/homosexuality, drugs resistance to STIs and the social media influences to trainees' mannerism.

## **4) Individual Counselling sessions**

The departmental committee engaged in a continuous individual counselling of the trainees and staff whenever a need arose. The common issues addressed included health related issues, drug and substance abuse and related effects, anxiety, academic stress and stress management, time management, strained family relations and separations, peer influence, love and unplanned pregnancy affairs.

## **5) Crises Intervention**

The department was able to handle a few crises that included the following:  
Trauma incidents related to loss of loved ones, HIV infections and issues of Rape.  
Mental health emergencies related to broken relationships, financial crises and other personal issues

## **Achievements and Impacts**

The department realised notable achievements in the year under review as follows:

1. Increased awareness and acceptance among the trainees and staff in areas of Alcohol and Drug abuse (ADA), HIV and Aids, other wellness services.  
There has been a growing recognition of the importance of mental health, drug abuse, HIV infections and other illnesses prevention which would otherwise hamper the realisation of polytechnic mission and vision. This awareness has led to a widespread acceptance of counselling services in the institution. It has caused reduction in the stigma that was previously associated with counselling. The number of HIV new infections have reduced. The academic performance of the trainees has also improved. Members of staff that had issues of drug abuse have also reported improvement in their work performances.

2. The polytechnic management has considered and supported counselling activities through funding and providing a more private premises to conduct individual counselling. This ensured that more clients accessed help they needed and confidentiality was observed.
3. Effective internet connectivity enabled extensive research on counselling techniques hence providing better services to the clients

## **TRAINER LEARNING CENTRE**

The Trainer Learning Centre (TLC) at Nyeri National Polytechnic continues to play a vital role in strengthening institutional capacity, promoting continuous professional development, and enhancing quality training delivery across all academic departments. In line with the Polytechnic's mission to provide quality education and training, the Centre has undertaken various strategic activities throughout the FY 2024/2025.

### **Milestones and Key Activities**

#### **1. Official Trainer Learning Centre Opening**

A major milestone for the TLC was its official opening on 28th March 2025 by the Cabinet Secretary for Education, Hon. Julius Ogamba. This event marked the formal establishment of the Centre as a strategic unit within the Polytechnic, dedicated to advancing staff development and training excellence. The official opening underscored the Ministry's support for institutional growth and capacity building in the TVET sector.

#### **2. Trainer Induction Programme**

To align new trainers with institutional policies, administrative processes and Polytechnic values, two comprehensive induction programs were successfully carried out:

- February 2025: Induction of 105 trainers who had joined the Polytechnic in recent past.
- May 2025: Induction of 31 trainers, both newly recruited and on Teaching Practice.

These sessions provided training on curriculum implementation, professional documents, assessment procedures, professional ethics, TVET policies, staff appraisals, CLP portal and Guidance and Counselling

#### **3. Team Building for Non-Training Staff**

To enhance workplace cohesion and improve productivity among non-training staff, the Centre coordinated a Team Building Training held at Maya Gardens, Sagana on 29th March 2025. A total of 72 staff members participated in this event, which covered the following areas:

- Productivity and Timeliness
- Workplace Team Dynamics
- Problem-Solving Skills
- Emotional Intelligence

**The Nyeri National Polytechnic Annual Report and Financial Statements  
For the Year Ended 30th June 2025**

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- Financial Management
- Customer Centricity
- Work-Life Balance

This initiative contributed to improved interpersonal relationships, efficiency, and employee motivation within and across the departments

#### **4. Skills Mapping and Gap Analysis**

The Centre conducted a skills mapping exercise across all 11 academic departments in May 2025. The goal was to align staff competencies with the current curriculum and industry needs and identify priority areas for upskilling.

Following the skills gap analysis, specific capacity-building initiatives were undertaken:

- 12 Trainers from Building and Civil Engineering trained in Plumbing.
- 12 Trainers from Electrical Department trained in Motor Rewinding.
- 12 Trainers from Electrical and Mechanical Automotive Engineering trained in Refrigeration.

A detailed work plan has been developed to continuously address remaining skill gaps in a phased manner.

#### **5. Staff Performance Appraisal Coordination**

The TLC successfully coordinated the Staff Performance Appraisal processes for two consecutive financial years:

- FY 2023/2024: Appraisal of 363 staff members.
- FY 2024/2025: Ongoing coordination and submission of performance evaluations for all staff.

These appraisals have helped reinforce accountability and recognize performance among the staff

#### **6. Mentorship Activities**

The TLC coordinated two structured mentorship programs during the FY 2024/2025.

**Program 1 (May 2025 Four Weeks)** The mentorship was designed to enhance institutional orientation and instructional competence for newly recruited trainers. The following key areas were covered:

- a. Administrative procedures and onboarding
- b. Training delivery
- c. Equipment use and handling
- d. Assessment processes

The program helped improve training readiness, instilled confidence, and accelerated the integration of new trainers into the Polytechnic's training culture.

**The Nyeri National Polytechnic Annual Report and Financial Statements  
For the Year Ended 30th June 2025**

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**Program 2 (May 2025 Four Weeks)** The mentorship aimed at transferring critical administrative knowledge and leadership responsibilities from an outgoing Head of department in Fashion Design and Cosmetology Department to an incoming one. Key focus areas included:

- a. Orientation and administrative procedures
- b. Human resource management
- c. Trainee assessments and departmental awards
- d. Leadership and resource management

This mentorship ensured a smooth leadership transition and minimized disruptions to the departmental operations.

### **Recommendations**

- Increase funding for targeted capacity building in the skills gap areas identified.

### **Conclusion**

The TLC has made significant progress in advancing the Polytechnic's strategic objectives in enhancing curriculum design and delivery for production of competent graduates, skills enhancement, and overall institutional capacity building. The Centre remains committed to fostering a culture of continuous learning and professional development in the coming years.

**d) Major Project – On-going**

In the year under review the Polytechnic undertook the following major project

**Hospitality Complex Phase 11A**

HOSPITALITY COMPLEX



**g) Games and Sports**

The department held both internal and external competition and the performance was exemplary.

On 6<sup>th</sup> to 7<sup>th</sup> July 2024, the department hosted the 4<sup>th</sup> TVET tournament whereby a total of 10 institutions participated. Our volleyball men, basketball both men and women clinched position one. Both Handball men and women could not manage the top three.

On 10<sup>th</sup> to 11<sup>th</sup> August 2024, the polytechnic presented the men volley team for the Nyeri County Volleyball Tournament whereby they reached the quarter finals.

**NYERI NATIONAL 18TH TO 21ST OCTOBER 2024.**

During the regional season 3 ball games held at the polytechnic grounds on the aforementioned dates, the polytechnic clinched position 1 in volleyball and position 2 in handball men. The following was the polytechnic's performance.

S/NO	DISCIPLINE	POSITION	OUT OF
1.	Volleyball Men	1	22
2.	Volleyball Women	3	10
3.	Hockey Men	1	3
4.	Hockey Women	2	3
5.	Handball Men	2	19
6.	Handball Women	2	15
7.	Rugby Men	1	7
8.	Rugby Women	2	5

The polytechnic clinched position 1 overall with 71 points.

On 28<sup>th</sup> October to 2<sup>nd</sup> November 2024, the polytechnic attended the season 3 (three) National Ball Games Championship that was held at Siaya Technical Training Institute. The polytechnic's performance was not quite good as most of the teams lost at the preliminary level.

The Games and Sports Department also participated in a hockey tournament from 18<sup>th</sup> to 19<sup>th</sup> Jan 2025 at Dedan Kimathi University. A total 7 clubs and institution participated where our men's team clinched position 4 and our women's team emerged position 2 over all out of 4 ladies teams.

**The Nyeri National Polytechnic Annual Report and Financial Statements  
For the Year Ended 30th June 2025**

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On 25<sup>th</sup> to 26<sup>th</sup> January, 2025 we participated in the Kenyatta Mahiga High School Open Tournament where our teams performed very well. Rugby men, Soccer Ladies, Basketball both men and women, Netball women emerged position 1. Handball men and women clinched position 2.

On Saturday 15<sup>th</sup> February 2025, the department hosted KMTC – Nyeri, Outspan Medical College and Friends of Jordan basketball Club for friendly matches.

From 21<sup>st</sup> January 2025, the Department organized an interdepartmental competition in Basketball and Soccer men. The climax was on 28<sup>th</sup> February 2025 together with the interdepartmental athletics championship. The following was the order of performance in the principal's cup:

1. Building and Civil Engineering
2. Auto-Mech Department
3. Hospitality
4. Health, Agriculture and Liberal
5. Computing and Informatics
6. Fashion Design and Cosmetology
7. Applied Sciences
8. Business and Entrepreneurship
9. Electrical and Electronics Engineering

**PRINCIPAL'S CUP – BASKETBALL PERFORMANCE**

1. Computing and Informatics
2. Health, Agriculture and Liberal
3. Building and Civil Engineering
4. Electrical and Electronics
5. Hospitality
6. Auto-Mech
7. Applied Sciences
8. Business and Entrepreneurship
9. Fashion Design and Cosmetology

## **ATHLETICS STANDINGS**

1. Building and Civil Engineering
2. Fashion Design and Cosmetology
3. Automotive-Mechanical
4. Business and Entrepreneurship
5. Electrical and Electronics
6. Hospitality and Tourism
7. Applied Sciences
8. Computing and Informatics
9. Health Sciences
10. Liberal Studies
11. Agriculture and Environmental Studies

On 8<sup>th</sup> to 9<sup>th</sup> March, 2025, the department hosted the 6<sup>th</sup> TVET ball games tournament within the polytechnic and a total of 10 institutions graced the occasion. The following institutions attended the tournament:

1. PC Kinyanjui Technical Training Institute
2. Nairobi National Polytechnic
3. Kenya School of TVET
4. Thika Technical Training Institute
5. Rift Valley National Polytechnic
6. Karumo Technical Training Institute
7. Masai Mara Technical & Vocational College
8. Mukurweini Technical Training Institute
9. Nyeri National Polytechnic
10. Kenyatta Mahiga High School

Our volleyball men emerged position 1, basketball women position 2 and our volleyball women position 3.

## **MURANG'A TTC FROM 4<sup>TH</sup> – 7<sup>TH</sup> APRIL 2025**

The polytechnic attended season 1(one) athletics at Murang'a Teachers college from 4<sup>th</sup> – 7<sup>th</sup> April 2025 and the following was the performance.

**The Nyeri National Polytechnic Annual Report and Financial Statements  
For the Year Ended 30th June 2025**

The following was the medal standing for athletics:

S/NO	EVENT	GOLD	SILVER	BRONZE
1.	SHOT PUTT WOMEN		1	
2.	JAVELIN MEN	1	1	
3.	DISCUS MEN			1
4.	WALK RACE MEN		1	
5.	100MH	1		
6.	400 M MEN		1	
7.	400M WOMEN	1	1	
8.	200M WOMEN			1
9.	400MH WOMEN	1		
10.	4X400 MEN			1
11.	4X400 WOMEN	1		
12.	4X100 MEN		1	
13.	DISCUS WOMEN	1		
14.	LONG JUMP WOMEN	1		
	<b>MEDAL STANDING</b>	<b>7</b>	<b>6</b>	<b>3</b>

#### **h) Statutory and Regulatory Requirements**

During the reporting period the Polytechnic complied with all statutory and regulatory requirements eg payment of all statutory obligations – Taxes, NHIF, NSSF and other statutory obligations. The Polytechnic does not have non-compliance issues that may expose it to potential contingent liabilities. In the reporting period there was no litigation against the Polytechnic.

## **Quality Management Report**

This report provides a comprehensive overview of the quality assurance activities undertaken at Nyeri National Polytechnic throughout the 2024/25 financial year. The quality assurance workplan, which repeats each term, guided our efforts to maintain and improve academic standards.

### **Summary of Activities and Achievements**

The year was marked by consistent adherence to the quality assurance workplan, with key activities successfully completed as scheduled.

#### **• Workload and Resource Management:**

The DPAA successfully approved workload distributions at the start of each term, ensuring an equitable allocation of teaching responsibilities. Schemes of work were also approved on schedule, providing trainers with a clear roadmap for their courses. This systematic approach supported efficient planning and resource management throughout the year.

#### **• Curriculum and Assessment:**

The approval of departmental timetables and moderation panels was executed at the beginning of each term, which was critical for standardizing assessment practices. The timely submission of moderated and validated NNP assessment tools by DPAA and RE ensured that all examinations met required standards before administration.

#### **• Examination Administration:**

The verification of Continuous Assessment Tests (CAT 1 and CAT 2) was consistently carried out in each term. This process, overseen by DPAA and RE, helped ensure that examinations were administered correctly and results were submitted on time. Draft and final end-of-term examination timetables were also submitted on schedule, facilitating smooth exam periods.

#### **• Performance Monitoring:**

The monitoring of NNP and CBET formative assessments, as well as end-of-term examinations, was a continuous process from November to December. This ongoing oversight helped identify and address potential issues in real time, ensuring the integrity of the assessment process.

#### **• Administrative Follow-ups:**

Key administrative tasks, such as the approval of appraisal reports and the follow-up on academic award documents, were completed as planned in October and December, respectively.

## The Nyeri National Polytechnic Annual Report and Financial Statements For the Year Ended 30th June 2025

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### Key Highlights

- **Standardized Processes:** The repetitive nature of the workplan ensured that all quality assurance activities became standardized, leading to greater efficiency and consistency across all departments.
- **Collaborative Success:** The collaboration between DPAA, RE, HODs, and trainers was crucial for the successful execution of the workplan, demonstrating a collective commitment to academic quality.
- **Timely Execution:** All activities were completed within the specified timelines, reflecting a high level of discipline and accountability.

### Recommendations

To further enhance our quality assurance framework in the coming year, we recommend the following:

- **Documentation:** Continue to meticulously document all quality assurance activities, including minutes from moderation panels and detailed reports, to build a robust institutional memory.
- **Feedback Loop:** Establish a formal feedback mechanism where trainers and HODs can provide input on the quality assurance processes to help identify areas for improvement.

The successful implementation of the quality assurance workplan throughout 2024 underscores the institution's dedication to maintaining high academic standards and delivering quality education to all students.

**The Nyeri National Polytechnic Annual Report and Financial Statements  
For the Year Ended 30th June 2025**

## 2) Financial Highlights

This section highlights the financial objectives and performance from the previous years. It is a parameter of measuring the Polytechnic operations in monetary terms. It is used to measure the institution Gearing and overall financial health over a given period of time. This section highlights financial performance for the year ended 30 June, 2025 with comparison to the results of the last 3 years.

### Statement of Financial Performance

	Actual	Actual	Actual	Actual
	2021/2022	2022/23	2023/24	2024/25
	Kshs (000)	Kshs (000)	Kshs (000)	Kshs (000)
<b>Revenue</b>				
Internally generated revenue	373,071	407,847	465,127	374,684
Government recurrent grants	-	-	139,928	184,867
Capitation fees	145,312	90,947	73,269	98,870
TVET Scholarship	-	-	43,773	21,262
GOK Development grants	-	-	15,075	
Ndaragwa TVC	-	-	-	-
Ndaragwa TVC( for Operations	-	-	-	-
Kirinyaga Central TVC	28,993	-	-	-
Mathira TVC	-	-	-	-
Mentoring Institution furniture	-	-	-	-
PSC Trainers Interviews	-	-	-	-
<b>Total Revenue</b>	<b>547,376</b>	<b>498,794</b>	<b>737,172</b>	<b>679,683</b>
<b>Operating expenses</b>				
Employee compensation	92,250	101,669	122,908	116,523
Tuition expenses	34,343	71,991	74,321	107,120
Repairs and maintenance	14,048	19,718	58,686	86,606
Electricity and water	10,698	13,333	17,832	22,421
Examinations expenses	59,374	62,770	0	0
Development expenses	30,952	-	53,660	66,927
Other Expenses	209,168	231,601	338,856	561,441
<b>Total operating expenses</b>	<b>450,833</b>	<b>501,082</b>	<b>648,576</b>	<b>978,725</b>
<b>Gain/Loss on Revaluation</b>	-	-	-	-
<b>Surplus/deficit for the period</b>	<b>96,570</b>	<b>(2,287)</b>	<b>88,596</b>	<b>(299,042)</b>

**The Nyeri National Polytechnic Annual Report and Financial Statements  
For the Year Ended 30th June 2025**

**Statement of Financial Position**

Details	Actual	Actual	Actual	Actual
	2021/2022	2022/2023	2023/24	2024/25
	Kshs (000)	Kshs (000)	Kshs (000)	Kshs (000)
<b>Non Current Assets</b>				
Property, Plant and Equipment	2,094,596	2,050,669	2,077,624	2,083,653
Biological assets	650	767	1,738	3,661
<b>Sub Total</b>	<b>2,095,246</b>	<b>2,051,436</b>	<b>2,079,362</b>	<b>2,087,314</b>
<b>CURRENT ASSETS</b>				<b>0</b>
Cash and bank balances	320,560	194,399	146,702	72,667
Receivables from non-exchange transactions	47,992	130,754	202,119	0
Receivables from exchange transactions – customers debtors	2,691	578	4,248	16,774
Inventories	4,171	13,787	18,294	10,955
Students debtors	29,872	64,472	165,485	198,204
<b>TOTAL ASSETS</b>	<b>2,500,534</b>	<b>2,455,426</b>	<b>2,616,211</b>	<b>2,385,915</b>
<b>CURRENT LIABILITIES</b>				
Trade and other payables	2,441	1,200	5,997	44,189
Development account	1,974	-	-	0
Project retention funds – Projects	12,301	10,527	5,572	6,757
Refundable deposits from customers	5,720	8,628	7,809	5,000
Examination funds	9,548	10,274	2,902	20,013
Payment received in advance	4,703	2,867	3,772	3,484
Council Staff Service Gratuity Arrears	-	-	-	13,432
<b>Sub total</b>	<b>36,687</b>	<b>33,496</b>	<b>26,052</b>	<b>92,875</b>
<b>FINANCED BY</b>				
Reserves	2,062,360	2,022,613	2,086,201	2,086,201
Accumulated fund	293,779	291,611	381,176	84,057
Capital Funds	107,707	107,706	122,782	122,782
<b>SUB TOTAL</b>	<b>2,463,847</b>	<b>2,421,930</b>	<b>2,590,159</b>	<b>2,293,040</b>
<b>TOTAL LIABILITIES</b>	<b>2,500,534</b>	<b>2,455,426</b>	<b>2,616,211</b>	<b>2,385,915</b>

**The Nyeri National Polytechnic Annual Report and Financial Statements  
For the Year Ended 30th June 2025**

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### **Financial Performance Analysis**

Financial analysis is the process of evaluating businesses or organisations, financial-related transactions to determine their performance and suitability. Typically, financial analysis is used to analyse whether an entity is stable, solvent, liquid, or profitable enough to warrant a monetary investment. The Polytechnic financial analysis for the period ended 30<sup>th</sup> June, 2025 is as follows.

### **Statement of Financial Performance Analysis**

#### **Figures converted into '000'**

#### **Surplus/deficit**

A trend analysis on financial performance shows a deficit of Kshs (299,042,133) in the financial year 2024/2025 compared to the surplus in financial year 2023/2024 of Kshs 88,596 compared to the financial years 2022/2023 which had a deficit of Kshs (2,287) and Financial year 2021/2021 which had surplus of Kshs 96,590 . This deficit in the year under review was as a result of unpaid capitation fees which amounting to Kshs 202,119,500 which was written off from the books of accounts and this negatively affected accumulated funds.

### **Revenue Analysis**

In the period under review Financial year 2024/25 there was reduction in in revenue collection where the Polytechnic collected Kshs 679,683 compared to Kshs Kshs 737,172 in 2023/2024 financial year Kshs 498,794 in 2022/2023 and Ksh 547,376 in 2021/2022, The revenue in the past 4 years was composed of Capitation fees, National Youth service fees, Internally generated revenues, TVET scholarship and Recurrent grants from the Ministry of Education State Department for Technical, Vocational education and Training.

### **Expenditures Analysis**

In the financial year 2024/2025 the total operating expenses was Kshs 978,725 which was the highest compared to the last three financial years this was because the Polytechnic employed more Council trainers to meet the growing number of trainees, tuition expenses also went up. Examinations expenses also increased this was because trainees Population increased in 2024/2025 compared to financial years and 2023/2024, 2022/2023 and 2021/2022

### **Statement of Financial Position**

#### **Assets**

#### **Figures converted into '000'**

#### **Property Plant and Equipment**

Analysis on the statement of financial position for the year under review indicates that the value of PPE increased from Ksh 2,077,624 in 2023/2024 to Ksh 2,083,653 in 2024/2025 this was because of the additional Assets that were purchased during the year.

**The Nyeri National Polytechnic Annual Report and Financial Statements  
For the Year Ended 30th June 2025**

**Cash and Bank Balances**

Analysis on the statement of financial position for the year under review 2024/2025 indicate that there is reduction in cash and cash equivalents compared to the Financial year 2023/2024 by 74,035 was due to utilisation of A IN A in the construction of Hospitality complex phase II A and reduced in capitation funding and TVET scholarship. The cash and bank balances are held in the various accounts of the Polytechnic at KBC Bank, National Bank , Equity bank and Cooperative bank

**Net Assets**

Analysis on the statement of financial position for the year 2024/2025 indicates that the Polytechnic Net assets was Kshs 2,293,039 compared to Kshs 2,590,159 in 2023/2024. This decrease was because of unpaid capitation of Kshs 202,119,500 which reduced the accumulated funds thus reducing the net assets or owners equity

**Liabilities**

Reserves and accumulated funds have reduced in the FY 2024/2025 compared to the last 3 years 2023/2024 ,2023/2022 and 2022/2021 financial years. This implies that there is downwards trend on the Polytechnic financial position indicating unstable going concern this trend needs to be improved by increasing Income from income generation activities and trainees timely payment and clearing of fees.

**Gearing Ratio**

Gearing ratio indicates the financial risk of the organisation. The higher the gearing ratio the higher the obligations. Higher gearing ration indicates that the organisation is not able to honour the short- and long-term obligations when they fall due thus indicating a negative going concern for the organisation. The table below indicates performance of the gearing ratio for the last 3 years.

	2021/2022	2022/2023	2023/2024	2024/2025
<b>Capital Risk Management</b>				
Revaluation Reserves	2,062,360	2,022,613	2,086,201	2,086,201
Accumulated funds	293,779	291,611	381,176	84,057
Capital grants	107,707	107,706	122,782	122,782
<b>Total Funds/ Equity</b>	<b>2,463,846</b>	<b>2,421,930</b>	<b>2,590,159</b>	<b>2,293,040</b>
Total Borrowings	0	0	0	0
<b>Less cash and bank balances</b>	<b>320,560</b>	<b>194,399</b>	<b>146,702</b>	<b>72,667</b>
Net Debt	2,143,286	2,227,531	2,443,457	2,220,373
<b>Gearing Ratio</b>	<b>87%</b>	<b>92%</b>	<b>94%</b>	<b>97%</b>

## **Major risks facing the Polytechnic**

### **a) Financial risks or credit risks**

Credit risks are the risks that the counter party will default in its contractual obligation resulting to financial loss to the Polytechnic.

Some of the risks are:

- **Capitation fees balances and TVET scholarship fees**

The Polytechnic is faced with the risk of meeting some of its essential obligations and offering services e.g payment of examinations since the government has not been fulfilling its obligation to pay capitation fees and financing needy trainees under new funding model. due to this challenge the Polytechnic has not been able to meet some of the Short-term obligations when they fall due and this has affected the A- in-A.

- **Market risks**

The dynamics of changes in market prices of goods and services, interest rates and inflation have affected budgetary control hence reporting some variances in the budget comparison and variance analysis.

- **Operational Risks**

In the year under review the Polytechnic operations due to lack of funding from government and huge fees balances from trainees this led to increase in creditors amount as ta 30<sup>th</sup> June 2025.

## **Surplus remission**

In accordance with Section 219 (2) of the Public Financial Management Act regulations, regulatory entities shall remit to the Consolidated Fund, ninety per cent of its surplus funds reported in the audited financial statements after the end of each financial year.

In the Financial Year 2023/2024 The Polytechnic did not receive any funds directly from the consolidated fund and did not make any surplus.

## **Auditors**

The Auditor General is responsible for the statutory audit of the Polytechnic in accordance with Article 229 of the Constitution of Kenya and the Public Audit Act 2015 in accordance to section 23 of the Public Audit Act, 2015 which empowers the Auditor General to appoint an auditor to audit on his behalf.

## **10. Environmental And Sustainability Reporting Statement**

The Nyeri National Polytechnic has adopted a pragmatic approach of greening its systems, processes and lifestyles. The aim is to have a friendly environment and sustainability practices. It entails pursuing knowledge and practices that lead to responsible ecological decisions and lifestyles. This will help protect the environment and sustain its natural resources for current and future generations. Outlined below is the Polytechnic policies and activities that promote sustainability.

### **Sustainable Strategy and Profile**

The Polytechnic has adopted 5 thematic areas for sustainability these are: Environmental Education, Energy saving, climate change, water efficiency and reuse, recycling of waste. The Polytechnic has also initiated other programs and activities that enable attainment of internationally recognised green Polytechnic.

### **Environmental Performance**

The Polytechnic has an Environmental policy that provides a framework for reducing negative environmental impacts such as energy or water consumption, waste production or impact on natural systems. The Polytechnic has adopted the following:

1. Greening TVET drive - Greening TVET is arrive to green all TVET institutions with the aim to reduce green house emissions, stopping and reversing deforestation, and restoring 501 million hectares of deforested and degraded landscapes
2. Waste segregation bins for ease of disposal and further treatment. This has resulted in an effective and suitable waste management system and reducing pollution.
3. Paperless Council and other Polytechnic meetings
4. Having an annual environmental awareness week and participation in the Polytechnic activities led by the environmental club.

### **Employees welfare**

The Polytechnic is compliant to the Occupational safety and health Act of 2007 (OSHA). The Polytechnic recognizes that health, safety and training, play a key in ensuring employees commitment to responsibility in the workplace and a working environment in which personal and employment rights are upheld.

Effective policies and procedures are aligned with the Polytechnic's needs and the promotion of good communication processes, to assist timely and consistent delivery of relevant information to employees.

The Polytechnic provides equal opportunities to all job applicants. The institution has in place policies covering issues such as performance management, training and family friendly policies e.g. compassionate leave, paternity leave among others.

### **Market Place Practices**

The Polytechnic has Anti-corruption policy the Polytechnic is guided the Polytechnic on its operations. Internal and external audits are carried frequent to ensure compliance and system controls. The Polytechnic has also provided various avenues of communications to

the customers including Public complaint office, suggestion boxes, emails and hotline mobile number. The Polytechnic upholds healthy competition and respect other competitors' products and services. In its mandate the Polytechnic does not involve in Political activities which may negatively affect the delivery of services to trainees and customers.

The Polytechnic has encouraged responsible supply chain and vendors relations by conducting sensitization workshops to youth, women and persons with disability groups and government procurement procedures and the requirement of accessing government procurement opportunities. The Polytechnic has set a target of 40% of her total budget for locally produced goods to enhance buy Kenya, build Kenya. Payment of goods and services are honoured within one month.

The Polytechnic has service delivery charter in both English and Swahili languages which guide the clients on services and the requirement of each service. The service charter are also presented in Braille for persons with physical challenges and are displayed at the strategic points for ease of reference by clients.

The Polytechnic promotes employees development and capacity building. Training needs assessment are carried annually and corrective action is taken to equip the employees with necessary skills for continuous development and Technologically advancement. The Polytechnic also promotes co-curricula activities to trainees and employees including talent and cultural weeks.

The Polytechnic has also a marketing policy for its programmes that guide on safety of consumers rights and interest with an objective of enhancing visibility of Polytechnic programmes and positioning the Nyeri National Polytechnic as a brand TVET and Polytechnic of choice.

### **Stakeholders**

The Polytechnic actively encourages open communication with stakeholders. Principally through the Council, the Polytechnic endeavours to establish and maintain healthy relationships with its institutional stakeholders by holding regular consultations on issues requiring stakeholder participation as enshrined in the Constitution of Kenya 2010.

### **Corporate Social Responsibility/Community Engagement**

The Polytechnic visited Karatina Town children homes on 25/06/2025 where the Polytechnic assisted contributed with beddings, clothes and food to the children home.

The Polytechnic also participated in tree planting at Tumutumu where 1,000 trees were planted.

The Polytechnic also sourced for trainees in the society Vulnerable trainees who were not able to pay fees at once and admitted them in the month of May 2024 without payment of fees. The Polytechnic assisted this trainee to apply for HELB and HEF funding.

The Polytechnic is a member of Nyeri Hospice where the Polytechnic participate in various activities of helping the needy in the society. The Polytechnic also participated in the Mater heart run where contributions were made both in kind and financial.

## **11. Report of The Council**

The Council members submit their report together with the audited financial statements for the year ended June 30, 2025 which show the state of the Polytechnic affairs.

### **Principal Activities**

The Principal activities of the Nyeri National Polytechnic as outlined in the Legal Notice No.91 of June 2016 are to:

- a) Provide, directly or in collaboration with other institutions of higher learning, facilities for technical trainers in technological, professional, scientific education;
- b) Participate in technological innovation and in the discovery, transmission and enhancement of knowledge for economic, social, cultural, scientific and technological development;
- c) Contribute to industrial and technological development of Kenya, in collaboration with the industry and other organizations, through transfer of technology;
- d) Promote and establish a culture of innovation in engineering and technology and technology transfer amongst staff and trainees;
- e) Develop an institution with excellence in teaching, training, scholarship, entrepreneurship, research, consultancy, community service, among other educational services and products, with emphasis on technology and its development, impact and application within and outside Kenya;
- f) Provide a multi(level system of post(secondary school education and training programmes relevant to the needs of the community, covering a wide range of fields and levels with provision for recognition of prior learning and flexibility of transition between programmes;
- g) Provide high quality educational, research, residential, commercial, cultural, social, recreational, sporting and other facilities;
- h) Advance knowledge and its practical application by research and other means, the dissemination of outcomes of research by various means and the commercial exploitation of research results;
- i) Promote critical inquiry within the Polytechnic and in the general community;
- j) Participate in commercial ventures and activities;
- k) Foster the general welfare of all staff and trainees;
- l) Provide opportunities for development and further training for staff of the Polytechnic;
- m) Develop and provide educational, cultural, professional, technical and vocational services to the community and in particular, foster corporate social responsibility;

**The Nyeri National Polytechnic Annual Report and Financial Statements  
For the Year Ended 30th June 2025**

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- n) Provide programmes, products and services in ways that reflect the principles of equity and social justice;
- o) Facilitate trainee mobility between different programmes at different technical training institutions and other national polytechnics;
- p) Conduct examinations and grant such academic awards as may be provided under this Order; and
- q) Collaborate with recognized universities for the conduct and award of degree programmes in technology.

**Results**

The results of the Polytechnic for the year ended June 30 are set out on page 1 to 4

**Council Members**

The Council members who served during the year are shown on page xi-x. The Polytechnic lost one Council member in the month of November 2024 Mrs Grace Mwari Bruno who was representing Principal Secretary National Treasury and Economic Planning. In January 2025 the Principal secretary appointed Mr Eustus Mukiri to represent him. The tenure of the current Council members is for a period of three years with effect from 1<sup>st</sup> of January 2023.

**Auditors**

The Auditor General is responsible for the statutory audit of the Nyeri National Polytechnic in accordance with Article 229 of the Constitution of Kenya and Public Audit Act (2015).

**By Order of the Council**



.....  
**Dr. David M. Mwangi**  
**Chief Principal/Council Secretary**

**Date 30/10/2025**

**The Nyeri National Polytechnic Annual Report and Financial Statements  
For the Year Ended 30th June 2025**

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**12. Statement of The Council Responsibilities**

Section 81 of the Public Finance Management Act, 2012 and the TVET Act 2013, require the Council to prepare financial statements of The Nyeri National Polytechnic, which give a true and fair view of the state of affairs of the Polytechnic at the end of the financial year/period and the operating results of the Polytechnic for that year/period. The Council is also required to ensure that the Polytechnic keeps proper accounting records which disclose with reasonable accuracy the financial position of the Polytechnic. The Council is also responsible for safeguarding the assets of the Polytechnic.

The Council is responsible for the preparation and presentation of the Polytechnic financial statements, which give a true and fair view of the state of affairs of the Polytechnic for and as at the end of the financial year ended 30<sup>th</sup> June, 2025. This responsibility includes:

- (i) Maintaining adequate financial management arrangements and ensuring that these continue to be effective throughout the reporting period;
- (ii) Maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the Polytechnic;
- (iii) Designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements, and ensuring that they are free from material misstatements, whether due to error or fraud;
- (iv) Safeguarding the assets of the Polytechnic;
- (v) Selecting and applying appropriate accounting policies; and
- (vi) Making accounting estimates that are reasonable in the circumstances.

The Council accept responsibility for the Polytechnic financial statements, which have been prepared using appropriate accounting policies supported by reasonable and prudent judgements and estimates, in conformity with International Public Sector Accounting Standards (IPSAS), and in the manner required by the PFM Act, 2012. The Council is of the opinion that the Polytechnic financial statements give a true and fair view of the state of the Polytechnic transactions during the financial year ended 30<sup>th</sup> June, 2025 and of the Polytechnic financial position as at that date. The Council further confirm the completeness of the accounting records maintained by the Polytechnic, which have been relied upon in the preparation of the Polytechnic financial statements as well as the adequacy of the systems of internal financial control.

Nothing has come to the attention of the Council to indicate that the Polytechnic will not remain a going concern for at least the next twelve months from the date of this statement.

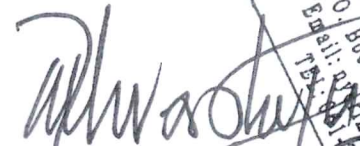
**Approval of the Financial Statements**

The Nyeri National Polytechnic financial statements were approved by the Council on 30/10/2025 and signed on its behalf by:



**CHIEF PRINCIPAL**  
THE NYERI NATIONAL POLYTECHNIC  
P. O. Box 465 - 10100, NYERI  
Email: nyerinp@gmail.com  
TEL: 061 - 2032330

Dr. David M. Mwangi  
**Chief Principal**



Dr. David K. Gachuru  
**Chairman of the Council**



# REPUBLIC OF KENYA



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Website: www.oagkenya.go.ke

**HEADQUARTERS**  
Anniversary Towers  
Monrovia Street  
P.O Box 30084-00100  
NAIROBI

## **REPORT OF THE AUDITOR-GENERAL ON THE NYERI NATIONAL POLYTECHNIC FOR THE YEAR ENDED 30 JUNE, 2025**

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### **PREAMBLE**

I draw your attention to the contents of my report which is in three parts:

- A. Report on Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements;
- B. Report on Lawfulness and Effectiveness in the Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure the Government achieves value for money and that such funds are applied for the intended purpose; and,
- C. Report on Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, risk management environment and internal controls, developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

A Qualified Opinion is issued when the Auditor-General concludes that, except for material misstatements noted, the financial statements are fairly presented in accordance with the applicable financial reporting framework. The Report on Financial Statements should be read together with the Report on Lawfulness and Effectiveness in the Use of Public Resources, and the Report on Effectiveness of Internal Controls, Risk Management and Governance.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012, and the Public Audit Act, 2015. The three parts of the report when read together constitute the report of the Auditor-General.

### **REPORT ON THE REVENUE STATEMENTS**

#### **Qualified Opinion**

I have audited the accompanying revenue statements of The Nyeri National Polytechnic set out on pages 1 to 26, which comprise of the statement of financial position as at 30 June, 2025 and the statement of financial performance, statement of changes in net

assets, statement of cash flows and statement of comparison of budget and actual amounts for the year then ended and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effect of the matters described in the Basis for Qualified Opinion section of my report, the revenue statements present fairly, in all material respects, the financial position of The Nyeri National Polytechnic as at 30 June, 2025 and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Accrual Basis) and comply with The Technical and Vocational Education and Training Act, 2013 and Public Finance Management Act, 2012.

### **Basis for Qualified Opinion**

#### **1. Increase in Outstanding Receivables**

The statement of financial position reflects current receivables from exchange transactions balance of Kshs.214,978,506 as disclosed in Note 25 to the financial statements which has increased by an amount of Kshs.45,244,538 from the previous financial year balance of Kshs.169,733,968. Whereas, The National Polytechnic has instituted various measures to ensure the debts are collected promptly, the increase in receivables is an indication that the measures have not been effective in recovering outstanding amounts. Further, there was no evidence of a comprehensive debt recovery strategy, including debtor profiling, repayment plans, or enforcement of legal action against long outstanding debts.

In the circumstance, the recoverability of the outstanding debt balance of Kshs.214,978,506 remains doubtful, exposing the polytechnic to the risk of revenue loss.

#### **2. Increase in Trade and Other Payables**

The statement of financial position reflects trade and other payables from exchange transactions amount of Kshs.44,189,517 as disclosed in Note 30 to the financial statements which has increased by an amount of Kshs.38,192,597 from the previous financial year balance of Kshs. 5,996,920. This increase is as a result of obligations that were expected to be settled within one year or less however, Management did not settle the obligations.

In the circumstances, the continued increase in trade payables may affect the National Polytechnic's liquidity position in future.

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of The Nyeri National Polytechnic Management in

accordance with ISSAI 130 on the Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

### **Key Audit Matters**

Key audit matters are those matters that, in my professional judgement, are of most significance in the audit of the financial statements. Except for the effects of the matters described in the Basis for Qualified Opinion, I have determined that there are no other key audit matters to communicate in my report.

### **Other Information**

Management is responsible for the Other Information set out on page iii to lvii which comprise of Key Entity Information and Management, Key Management, The Council/Board of Governors, Key Management Team, Chairman's Statement, Report of the Chief Principal, Statement of Performance against Predetermined Objectives, Corporate Governance Statement, Management Discussion and Analysis, Environmental and Sustainability Reporting Statement, Report of the Council/Board of Governors and Statement of Board of Governors/ Council's Responsibilities. The Other Information does not include the financial statements and my audit report thereon.

In connection with my audit, on the Nyeri National Polytechnic financial statements, my responsibility is to read the Other Information and in doing so, consider whether the Other Information is materially inconsistent with the financial statements or my knowledge obtained in the audit or otherwise appears to be materially misstated. If based on the work I have performed, I conclude that there is a material misstatement of this Other Information, I am required to report that fact. I have nothing to report in this regard.

My opinion on the financial statements does not cover the Other Information and accordingly, I do not express an audit opinion or any form of assurance conclusion thereon.

## **REPORT ON LAWFULNESS AND EFFECTIVENESS IN THE USE OF PUBLIC RESOURCES**

### **Conclusion**

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the effect of the matter described in the Basis for Conclusion on Lawfulness and Effectiveness in the Use of Public Resources section of my report, I confirm that nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

## **Basis for Conclusion**

### **Non-Compliance to the Law on Staff Ethnic Diversity**

The statement of financial performance and Note 16 to the financial statements reflects an amount of Kshs.11,523,590 in respect of employee costs. Upon review of staff records to determine the competency and diversity of ethnic groups, it was observed that staff consist the public service commission trainers, council staff and council trainers making the sum of all staff being 390. However, 75 % of them are from one dominant ethnic community which contravenes the requirement of diversity in employment. Even though Management has explained of the decrease in diversity gaps from 88% to 75% from the previous financial period to current financial period and the steps employed to comply with national cohesion and integration Act, the Polytechnic is yet comply with provisions of the Act.

In the circumstance, Management was in breach of the law.

The audit was conducted in accordance with ISSAI 3000 and ISSAI 4000. The standards require that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements comply in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

## **REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE**

### **Conclusion**

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, I confirm that nothing has come to my attention to cause me to believe that internal controls, risk management and governance were not effective.

### **Basis for Conclusion**

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal controls, risk Management and overall governance were operating effectively in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

### **Responsibilities of the Management and those Charged with Governance**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Accrual Basis) and for maintaining effective internal controls as Management determines is

necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal controls, risk management and governance.

In preparing the financial statements, Management is responsible for assessing the Polytechnic's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless Management is aware of the intention to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements comply with the authorities which govern them and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the, Polytechnic's financial reporting process, reviewing the effectiveness of how Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

### **Auditor-General's Responsibilities for the Audit**

My responsibility is to conduct an audit of the financial statements in accordance with Article 229(4) of the Constitution, Section 35 of the Public Audit Act, 2015 and the International Standards of Supreme Audit Institutions (ISSAIs). The standards require that, in conducting the audit, I obtain reasonable assurance about whether the financial statements as a whole are free from material misstatements, whether due to fraud or error and to issue an auditor's report that includes my opinion in accordance with Section 48 of the Public Audit Act, 2015. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In conducting the audit, Article 229(6) of the Constitution also requires that I express a conclusion on whether or not in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way. In addition, I consider the entity's control environment in order to give an assurance on the

effectiveness of internal controls, risk management and governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015.

Further, I am required to submit the audit report in accordance with Article 229(7) of the Constitution.

Detailed description of my responsibilities for the audit is located at the Office of the Auditor-General's website at: <https://www.oagkenya.go.ke/auditor-generals-responsibilities-for-audit/>. This description forms part of my auditor's report.

  
FCPA Nancy Gathungu, CBS  
AUDITOR-GENERAL

Nairobi

21 November, 2025


**The Nyeri National Polytechnic Annual Report and Financial Statements  
For the Year Ended 30th June 2025**

**14. Statement of Financial Performance For The Year Ended 30th June 2025**

	Notes	2024/25 Kshs	2023/24 Kshs
<b>Revenue From Non-Exchange Transactions</b>			
Transfers from Government (Grants and Capitation)	6	184,867,808	272,046,270
Grants from Donors and Development Partners	7	-	-
Transfers from other levels of Government	8	-	-
Public contributions and donations	9	-	-
<b>Total Revenue From Non-Exchange Transaction</b>		<b>184,867,808</b>	<b>272,046,270</b>
<b>Revenue From Exchange Transactions</b>			
Rendering of services – Fees from students	10	419,541,143	430,901,090
Sale of Goods	11	69,848,218	27,705,352
Rental revenue from facilities and equipment	12	1,882,000	675,642
Finance Income	13	-	-
Miscellaneous Income	14	3,543,845	5,843,463
<b>Total Revenue From Exchange Transaction</b>		<b>494,815,206</b>	<b>465,125,547</b>
<b>Total Revenue</b>		<b>679,683,014</b>	<b>737,171,817</b>
<b>Expenses</b>			
Use of goods and services	15	447,033,044	347,858,443
Employees costs	16	116,523,590	122,908,017
Council expenses	17	8,644,540	14,307,096
Depreciation and amortization expense	18	112,023,928	99,276,959
Repairs and maintenance	19	86,605,895	58,686,290
Contracted services	20	5,774,650	5,539,000
Bad debts written Off	21	202,119,500	-
<b>Total expenses</b>		<b>978,725,147</b>	<b>648,575,805</b>
<b>Net Surplus/(deficit) for the year</b>		<b>(299,042,133)</b>	<b>88,596,012</b>

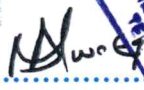
(Notes set out on pages 15 to 19 form an integral part of the Annual financial statement)

The Financial statements set out on page 1 were signed by:

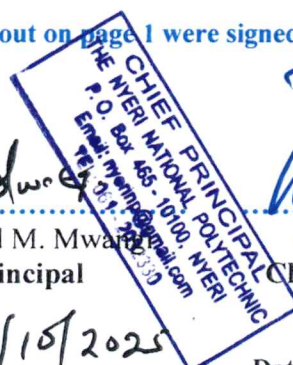
  
**CHIEF FINANCE OFFICER**  
 THE NYERI NATIONAL POLYTECHNIC  
 P. O. Box 465 - 10100  
 NYERI


CPA James Mungai Kamau  
 Chief Finance Officer  
 ICPA(K) Number 14097

Date: 30/10/2025

  
 Dr. David M. Mwangi  
 Chief Principal

Date: 30/10/2025

  
**CHIEF PRINCIPAL**  
 THE NYERI NATIONAL POLYTECHNIC  
 P. O. Box 465 - 10100, NYERI  
 Email: nyernpprincipal.com  
 Tel: 011-2522330

  
 Dr. David K. Gachuru  
 Chairman of the Council


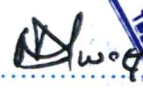

Date: 30/10/25

**The Nyeri National Polytechnic Annual Report and Financial Statements  
For the Year Ended 30th June 2025**

**15. Statement of Financial Position as at 30th June 2025**

Description	Notes	2024/25 Kshs	2023/24 Kshs
<b>Assets</b>			
<b>Current Assets</b>			
Cash and cash equivalents	24	72,667,197	146,701,716
Current portion of receivables from exchange transactions	25	214,978,506	169,733,968
Receivables from non - exchange transactions	26	0	202,119,500
Inventories	27	10,955,513	18,294,277
<b>Total Current Assets</b>		<b>298,601,216</b>	<b>536,849,461</b>
<b>Non-Current Assets</b>			
Property, Plant and Equipment	28	2,083,653,063	2,077,623,746
Biological Assets	29	3,661,000	1,738,000
<b>Total Non-Current Assets</b>		<b>2,087,314,063</b>	<b>2,079,361,746</b>
<b>Total Assets</b>		<b>2,385,915,279</b>	<b>2,616,211,207</b>
<b>Liabilities</b>			
<b>Current Liabilities.</b>			
Trade and other payables from exchange transactions	30	44,189,517	5,996,920
Refundable deposit from customers	31	5,000,000	7,809,597
Project Retention	32	6,756,707	5,572,315
Payments received in advance	33	3,484,328	3,771,784
Examination funds	34	20,013,604	2,901,785
Council Staff Service Gratuity Arrears	35	13,431,450	-
<b>Total current liabilities</b>		<b>92,875,606</b>	<b>26,052,401</b>
<b>Non-current liabilities</b>			
<b>Total Non-current liability</b>			
<b>Total Liabilities</b>		<b>92,875,606</b>	<b>26,052,401</b>
<b>Represented By:</b>			
Revaluation Reserves		2,086,200,752	2,086,200,752
Accumulated surplus		84,057,071	381,176,204
Capital Fund		122,781,850	122,781,850
<b>Total net assets</b>		<b>2,293,039,673</b>	<b>2,590,158,806</b>
<b>Total net assets and liabilities</b>		<b>2,385,915,279</b>	<b>2,616,211,207</b>

The Financial statements set out on page 1 were signed by:

 <div style="border: 1px solid black; padding: 5px; margin-top: 5px;"> <p style="text-align: center; margin: 0;"><b>CHIEF FINANCE OFFICER</b> THE NYERI NATIONAL POLYTECHNIC P. O. Box 465 - 10100 NYERI.</p> </div> <p>CPA James Mungai Kamau Chief Finance Officer</p>	 <div style="border: 1px solid black; padding: 5px; margin-top: 5px; transform: rotate(-15deg);"> <p style="text-align: center; margin: 0;"><b>CHIEF PRINCIPAL</b> THE NYERI NATIONAL POLYTECHNIC P. O. Box 465 - 10100, NYERI Email: nyerinpp@nyp.ac.ke TEL: 061 - 2622330</p> </div> <p>Dr. David M. Mwangi Chief Principal</p>	 <div style="border: 1px solid black; padding: 5px; margin-top: 5px; transform: rotate(-15deg);"> <p style="text-align: center; margin: 0;"><b>CHAIRMAN OF THE COUNCIL</b> THE NYERI NATIONAL POLYTECHNIC P. O. Box 465 - 10100, NYERI Email: nyeric@nyp.ac.ke TEL: 06-2032330</p> </div> <p>Dr. David K. Gachuri Chairman of the Council</p>
ICPA(K) Number 14097		
Date: <u>30/10/2025</u>	Date: <u>30/10/25</u>	Date: <u>30/10/25</u>

**The Nyeri National Polytechnic Annual Report and Financial Statements  
For the Year Ended 30th June 2025**

**16. Statement of Changes in Net Assets for the year ended 30<sup>th</sup> June 2025**

	Revaluation Reserves	Accumulated Fund	Capital grants/Funds	Total
	Kshs	Kshs	Kshs	Kshs
<b>Financial Year 2023/2024</b>				
As at 1st July 2023	2,022,613,737	291,609,192	107,706,850	2,421,929,779
Revaluation gain	63,587,015	-	-	63,587,015
Surplus/deficit for the year	-	88,596,012	-	88,596,012
Gain on valuation - Biological Assets.	-	971,000	-	971,000
Capital grants	-	-	15,075,000	15,075,000
<b>Total Net Assets 30<sup>th</sup> June 2024</b>	<b>2,086,200,752</b>	<b>381,176,204</b>	<b>122,781,850</b>	<b>2,590,158,806</b>
<b>Financial Year 2024/2025</b>				
As at 1st July 2024	2,086,200,752	381,176,204	122,781,850	2,590,158,806
Revaluation gain	-	-	-	-
Surplus/deficit for the year	-	(299,042,133)	-	(299,042,133)
Gain on valuation - Biological Assets.	-	1,923,000	-	1,923,000
Capital grants	-	-	-	-
<b>Total Net Assets 30<sup>th</sup> June 2025</b>	<b>2,086,200,752</b>	<b>84,057,071</b>	<b>122,781,850</b>	<b>2,293,039,673</b>

**Disclosures**

In the FY 2024/2025 the Polytechnic written off trainees debtors from unpaid capitation fees amounting to Ksh 202,119,500 which resulted to the deficit in the accumulated surplus as indicated in the table above.

**Revaluation gain**

Biological Assets were revalued by **Dr Lilian** a valuer and Veterinary officer)

Biological Assets	Total amount
At 1 July 2025	1,738,000.00
Valuation (Five calved cows)	1,085,000.00
pigs	112,000.00
valuation (11 piglets)	360,000.00
Sheep	270,000.00
Valuation(3 lambs)	15,000.00
Goats	73,000.00
valuation(1 kid)	8,000.00
<b>Balances at 30<sup>th</sup> June 2025</b>	<b>3,661,000.00</b>

Details	Net Book Value	Revalued amount	Revaluation gain
Polytechnic biological Assets	1,738,000	3,661,000	1,923,000

**The Nyeri National Polytechnic Annual Report and Financial Statements  
For the Year Ended 30th June 2025**

**17. Statement of cash flow for the year ended 30 June 2025**

	Notes	2024/25	2023/24
		Kshs	Kshs
<b>Cash flow from operating Activities</b>			
<b>Receipts</b>			
Transfers from Government (Grants and Capitation)		184,867,808	272,046,270
Rendering of Service – Fees from Students		419,541,143	256,045,940
Sales of goods		69,848,218	27,705,352
Rental revenue from facilities and equipment		1,882,000	675,642
Miscellaneous Income		3,543,845	5,843,463
<b>Total Receipts</b>		<b>679,683,014</b>	<b>562,316,667</b>
<b>Payments</b>			
Use of Goods and Services		447,033,044	347,858,443
Employees Costs		116,523,590	122,908,017
Council Expenses		8,644,540	14,307,096
Repairs and Maintenance		86,605,895	58,686,290
Contracted Services		5,774,650	5,539,290
<b>Total Payments</b>		<b>664,581,719</b>	<b>549,299,136</b>
<b>Net cash flows from operating activities</b>	36	<b>15,101,295</b>	<b>13,017,531</b>
<b>Cash flow from investing Activities</b>			
Purchase of property, Plant, Equipment and intangible Assets	22	22,208,797	7,055,025
Construction Projects	23	66,927,017	53,660,244
<b>Net cash flows used in Investing Activities</b>		<b>89,135,814</b>	<b>60,715,269</b>
<b>Net Cash flow from financing Activities</b>			
Proceeds from Borrowing		-	-
Repayment of Borrowings		-	-
<b>Net cash flow used in financing activities</b>		<b>-</b>	<b>-</b>
<b>Net increase/(Decrease) in cash and cash equivalents</b>		<b>(74,034,519)</b>	<b>(47,697,738)</b>
<b>Cash and Cash Equivalent at the beginning of the Year 01/07/2024</b>	24	<b>146,701,716</b>	<b>194,399,454</b>
<b>Cash and Cash Equivalent at the end of the Year 30/06/2025</b>	24	<b>72,667,197</b>	<b>146,701,716</b>

Notes set out on pages 15 to 19 form an integral part of this financial statement

**18. Statement of Comparison of Budget and Actual Amounts for The Year Ended 30 June 2025**

	Description	Original Budget	Adjustments	Final Budget	Actual on Comparable basis	Performance Difference	Utilization difference (%)
	Incomes	2024-2025	2024-2025	2024-2025	2024-2025	2024-2025	2024-2025
		a	b	C=(a+b)	d	E= (c-d)	F = d/c*100
	<b>Transfers from Government:</b>						
1	Recurrent grants	0	184,867,808	184,867,808	184,867,808	0	0
2	GOK Capital Grants	100,000,000	-100,000,000	0	0	0	0
	Sub total	100,000,000	84,867,808	184,867,808	184,867,808	0	0
	<b>Rendering of Services- Fees :</b>						
3	Tuition fees	239,402,000	-37,902,000	201,500,000	209,738,883	-8,238,883	-4
4	Local Transport & Travel	45,616,000	-21,816,000	23,800,000	23,700,148	99,852	0
5	Electricity & Water	33,749,000	-7,229,000	26,520,000	26,782,136	-262,136	-1
6	Repairs & Maintenance	34,013,000	237,000	34,250,000	33,569,020	680,980	2
7	Administration	10,566,000	-10,566,000	0	0	0	0
8	Activity	40,765,000	-18,964,800	21,800,200	23,722,129	-1,921,929	-9
9	Medical & Insurance	17,007,000	-7,156,800	9,850,200	9,102,761	747,439	8
10	Library	5,194,000	-5,138,100	55,900	54,750	1,150	2
11	Placement Fees	7,500,000	-7,500,000	0	0	0	0
12	Hostel	10,320,000	3,100,000	13,420,000	12,171,057	1,248,943	9
13	Personnel Emoluments	130,000,000	-60,000,000	70,000,000	72,850,860	-2,850,860	-4
14	Student Welfare	7,941,000	-5,961,000	1,980,000	1,976,200	3,800	0
15	Attachment Fees	6,420,000	-6,020,000	400,000	394,500	5,500	1
16	Student ID Fees	0	2,601,000	2,601,000	2,628,700	-27,700	-1

**The Nyeri National Polytechnic Annual Report and Financial Statements  
For the Year Ended 30th June 2025**

**Statement of Comparison of Budget and Actual Amounts for The Year Ended 30 June 2025**

		Original Budget	Adjustments	Final Budget	Actual on Comparable basis	Performance Difference	Utilization difference (%)
	<b>Incomes</b>	<b>2024-2025</b>	<b>2024-2025</b>	<b>2024-2025</b>	<b>2024-2025</b>	<b>2024-2025</b>	<b>2024-2025</b>
		<b>a</b>	<b>b</b>	<b>C=(a+b)</b>	<b>d</b>	<b>E= (c-d)</b>	<b>F = d/c*100</b>
17	Registration Fees	2,500,000	390,000	2,890,000	2,849,999	40,001	1
18	TVETA Quality Assurance	2,500,000	-2,500,000	0	0	0	0
19	KNEC Examinations Fees	8,000,000	-8,000,000	0	0	0	0
20	NNP CBET Examinations	34,479,000	-34,479,000	0	0	0	0
22	NYS Trainees Fees	5,000,000	-5,000,000	0	0	0	0
25	Caution Fees	5,000,000	(5,000,000)	-	-	-	-
	<b>Sub total</b>	<b>645,972,000</b>	<b>-236,904,700</b>	<b>409,067,300</b>	<b>419,541,143</b>	<b>-10,473,843</b>	<b>5</b>
	<b>Rent Receivable</b>						
26	Rent Income	1,968,000	-68,000	1,900,000	1,882,000	18,000	1
	<b>Sale of Services/Goods</b>						
27	Production units	32,800,000	-23,800,000	9,000,000	8,650,027	349,973	4
28	Pay As You Eat	15,000,000	-3,800,000	11,200,000	10,713,330	486,670	4
29	Catering Services	0	16,000,000	16,000,000	15,464,182	535,818	3
30	CBS Curricula	0	27,500,000	27,500,000	27,318,333	181,667	1
31	Disposal of Unserviceable Assets	5,060,000	-5,060,000	0	0	0	0
32	Day care services	0	30,000	29,000	26,990	2,010	7
33	ID Cards replacement	0	150,000	150,000	147,300	2,700	2
34	Farm Produce	7,200,000	-200,000	7,000,000	7,528,056	-528,056	-8
	<b>Sub total</b>	<b>60,060,000</b>	<b>10,820,000</b>	<b>70,879,000</b>	<b>69,848,218</b>	<b>1,030,782</b>	<b>1</b>

**The Nyeri National Polytechnic Annual Report and Financial Statements  
For the Year Ended 30th June 2025**

<b>Statement of Comparison of Budget and Actual Amounts for The Year Ended 30 June 2025</b>							
		Original Budget	Adjustments	Final Budget	Actual on Comparable basis	Performance Difference	Utilization difference (%)
		2024-2025	2024-2025	2024-2025	2024-2025	2024-2025	2024-2025
		a	b	C=(a+b)	d	E= (c-d)	F = d/c*100
	Miscellaneous Incomes						
36	Graduation Income	6,000,000	2,500,000	3,500,000	3,177,100	322,900	
37	Activity - ball games participation	0	370,000	370,000	366,350	3,650	1
38	Photocopies	0	688	688	395	293	0
	<b>Sub total</b>	<b>6,000,000</b>	<b>2,870,688</b>	<b>3,870,688</b>	<b>3,543,845</b>	<b>326,843</b>	<b>1</b>
	<b>Total Income (A)</b>	<b>814,000,000</b>	<b>-138,414,204</b>	<b>670,584,796</b>	<b>679,683,014</b>	<b>-9,098,218</b>	<b>9</b>

	Use of Goods and Service						
39	Tuition Expenses	187,147,000	-78,747,000	108,400,000	107,119,846	-1,280,154	-1
40	Local Transport and Travel	16,308,000	27,567,000	43,875,000	43,688,420	-186,580	0
41	Electricity and water	24,521,000	-1,121,000	23,400,000	22,420,720	-979,280	-4
42	Internet Services	4,200,000	-346,000	3,854,000	3,823,738	-30,262	-1
43	Administration Cost	10,566,000	68,384,000	78,950,000	79,599,823	649,823	1
44	Activity	15,314,000	4,686,000	20,000,000	19,235,045	-764,955	-4
45	Medical & Insurance	10,600,000	-5,650,000	4,950,000	4,774,610	-175,390	-4
46	Library	5,194,000	-3,774,000	1,420,000	1,315,292	-104,708	-7
47	Student Welfare	5,952,000	-1,702,000	4,250,000	4,425,025	175,025	4
48	Attachment Expenses	6,420,000	-3,935,000	2,485,000	2,351,600	-133,400	-5
49	Hostel Expenses	10,320,000	-1,570,000	8,750,000	8,581,720	-168,280	-2
50	Placement Expense	7,500,000	-7,500,000	0	0	0	0
51	Caution Expense	5,000,000	-5,000,000	0	0	0	0
52	Student ID Expense	2,400,000	-2,400,000	0	0	0	0
53	TVETA Quality Assurance	2,500,000	-2,000,000	500,000	500,000		
54	Registration Expenses	2,500,000	-2,180,000	320,000	304,000	-16,000	-5

**The Nyeri National Polytechnic Annual Report and Financial Statements  
For the Year Ended 30th June 2025**

<b>Statement of Comparison of Budget and Actual Amounts for The Year Ended 30<sup>th</sup> June 2025</b>							
		Original Budget	Adjustments	Final Budget	Actual on Comparable basis	Performanc e Difference	Utilization difference (%)
		2024-2025	2024-2025	2024-2025	2024-2025	2024-2025	2024-2025
		a	b	C=(a+b)	d	E= (c-d)	F = d/c*100
55	KNEC Examinations	8,000,000	-8,000,000	0	0	0	0
56	NNP CBET Examinations	34,479,000	-34,479,000	0		0	0
57	Polytechnic vehicles fuel	3,491,000	1,309,000	4,800,000	5,227,319	427,319	9
58	Rent Expense	1,968,000	1,282,000	3,250,000	3,195,916	-54,084	-2
59	Farm Expense	5,000,000	-100,000	4,900,000	4,893,202	-6,798	0
60	Pay as You Eat Expense	21,000,000	3,520,000	24,520,000	23,582,928	-937,072	-4
61	Disposal of Idle Assets	300,000	-300,000	0	0	0	0
62	HELB Refunds		0	0		0	0
63	short courses	15,450,000	1,200,000	16,650,000	15,071,302	-1,578,698	-9
64	Workshops, team building and Conferences	7,000,000	2,640,000	9,640,000	9,844,054	204,054	2
65	NYS Trainees Accommodation	5,000,000	-5,000,000	0	0	0	0
66	Subscriptions(KATTI & ATUPA	500,000	-280,000	220,000	200,000	-20,000	-9
67	Performance Contracting	3,000,000	-2,330,000	670,000	644,300	-25,700	-4
68	CCTV Cameras	1,000,000	-652,000	348,000	321,500	-26,500	-8
69	VAT Withholding tax@2%		800,000	800,000	732,986	-67,014	-8
70	E-library and MYLOFT	1,000,000	-106,000	894,000	867,532	-26,468	-3
71	Advertisement and Publicity	6,000,000	-100,000	5,900,000	5,837,770	-62,230	-1
72	Research and Development	10,850,000	-5,400,000	5,450,000	5,331,333	-118,667	0
73	ICT Support H&S	24,900,000	1,805,000	26,705,000	25,381,967	-1,323,033	-5
74	Hire of facilities	3,400,000	-2,227,872	1,172,128	3,356,495	2,184,367	
75	Catering services	1500000	-327,872	1,172,128	1,403,150	231,022	
76	Sanitary Services	380,000	-3,000	377,000	370,440	-6,560	-2
77	Telephone bills and Airtime	4,500,000	0	4,500,000	4,386,800	-113,200	-3
78	ISO Expenses	3,000,000	100,000	3,100,000	4,581,720	1,481,720	0

**The Nyeri National Polytechnic Annual Report and Financial Statements  
For the Year Ended 30th June 2025**

**Statement of Comparison of Budget and Actual Amounts for The Year Ended 30<sup>th</sup> June 2025**

		Original Budget	Adjustments	Final Budget	Actual on Comparable basis	Performance Difference	Utilization difference (%)
		2024-2025	2024-2025	2024-2025	2024-2025	2024-2025	2024-2025
		a	b	C=(a+b)	d	E= (c-d)	F = d/c*100
79	CBET Curriculum	13,802,000	12,698,000	26,500,000	26,220,954	-279,046	-1
80	Insurance of Buildings	5,000,000	-5,000,000	0	0	0	0
81	Office furniture	4,000,000	-4,000,000	0	0	0	0
82	Graduation Expenses	7,500,000	-50,000	7,450,000	7,099,737	-350,263	-5
83	Daycare services	350,000	-5,000	345,000	341,800	-3,200	-1
84	<b>Sub total</b>	<b>508,812,000</b>	<b>-58,294,744</b>	<b>450,517,256</b>	<b>447,033,044</b>	<b>-3,484,212</b>	<b>-1</b>
85	Personnel Emoluments	130,000,000	-8,600,000	121,400,000	116,523,590	-4,876,410	-4
86	Council Allowances	15,000,000	-6,000,000	9,000,000	8,644,540	-355,460	-4
87	Depreciation Expense		107,083,889	107,083,889	112,023,928	-4,940,039	-5
88	Repairs and Maintenance	33,888,000	53,562,000	87,450,000	86,605,895	-844,105	-1
89	Contracted Services	6,000,000	-355,000	5,645,000	5,774,650	129,650	2
90	Bad debts written off		202,119,500	202,119,500	202,119,500	0	0
91	Capital Projects					0	0
92	Construction of Hospitality Complex	100,000,000	-100,000,000	0	0	0	0
93	Carpentry workshop	5,000,000	-5,000,000	0		0	0
94	Upgrading staff houses and carbro	3,300,000	-3,300,000	0		0	0
95	Block C renovations C12 & C13	3,000,000	-3,000,000	0		0	0
96	Health Science lab renovations	5,000,000	-5,000,000	0		0	

**The Nyeri National Polytechnic Annual Report and Financial Statements  
For the Year Ended 30th June 2025**

**Statement of Comparison of Budget and Actual Amounts for The Year Ended 30<sup>th</sup> June 2025**

		Original Budget	Adjustments	Final Budget	Actual on Comparable basis	Performance Difference	Utilization difference (%)
		2024-2025	2024-2025	2024-2025	2024-2025	2024-2025	2024-2025
		a	b	C=(a+b)	d	E= (c-d)	F = d/c*100
98	Trainers Learning Centre	3,000,000	-3,000,000	0			
99	Upgrading farm	1,000,000	-1,000,000	0			
	Sub total	120,300,000	-120,300,000	0	0	0	
	<b>Total Expenditure payment (B)</b>	<b>814,000,000</b>	<b>169,215,645</b>	<b>983,215,645</b>	<b>978,725,147</b>	<b>-4,490,498</b>	
<b>Surplus/Deficit (A - B) = (679,683,014 – 978,725,147)</b>					<b>299,042,133</b>		

<b>Budget Reconciliations</b>		
<b>Description of particulars</b>		<b>Amount in Kshs</b>
	Actual surplus amount as per the statement of Budget	(299,042,133)
	Depreciation element	112,023,928
	Working capital adjustments (note 36)	202,119,500
	<b>Cash and Cash equivalent as per the cashflow operating Activities</b>	<b>15,101,295</b>

### **Explanation of Budget Material Variance**

#### **a) Development Funds for Hospitality Complex (GoK)**

The Polytechnic had estimated to receive Kshs 100,000,000 for the construction of Hospitality Complex phase 11A by 30<sup>th</sup> June, 2025, but the Polytechnic did not received funds the Polytechnic utilised A -IN- A in construction of these project which was on-going as at 30<sup>th</sup> June, 2025

### **19. Notes To The Financial Statements**

#### **General Information**

Nyeri Polytechnic is established by and derives its authority and accountability from TVET Act 2013. The entity is wholly owned by the Government of Kenya and is domiciled in Kenya. The entity's principal activity is to offer training services.

#### **Statement of compliance and basis of preparation**

The financial statements have been prepared in accordance with the international public sector accounting standards IPSAS accrual. That allows the use of estimates and assumptions. The financial statements have been prepared and presented in Kenya Shillings, which is the functional and reporting currency of the Polytechnic. The cash flow statement is prepared using the indirect method. The financial statements are prepared on accrual basis.

The financial statements have been prepared in accordance with the PFM Act 2012, TVET Act 2013 and International Public Sector Accounting Standards (IPSAS). The accounting policies adopted have been consistently applied to all the years presented.

### **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

#### **a) Revenue recognition**

##### **i) Revenue from non(exchange transactions – IPSAS 23**

##### **Fees**

The Polytechnic recognizes revenues from fees when the event occurs and the asset recognition criteria are met. To the extent that there is a related condition attached that would give rise to a liability to repay the amount, deferred income is recognized instead of revenue. Other non(exchange revenues are recognized when it is probable that the future economic benefits or service potential associated with the asset will flow to the entity and the fair value of the asset can be measured reliably.

##### **Transfers from other government entities**

Revenues from non(exchange transactions with other government entities are measured at fair value and recognized on obtaining control of the asset (cash, goods, services and property) if the transfer is free from conditions and it is probable that the economic benefits or service potential related to the asset will flow to the entity and can be measured reliably. Recurrent grants are recognized in the statement of comprehensive income. Development/capital grants are recognized in the statement of financial position and realised in the statement of comprehensive income over the useful life of the assets that has been acquired using such funds

**ii) Revenue from exchange transactions – IPSAS 9**

**Rendering of services**

The Polytechnic recognizes revenue from rendering of services by reference to the stage of completion when the outcome of the transaction can be estimated reliably. The stage of completion is measured by student performance.

**Sale of goods/Services**

Revenue from the sale of goods is recognized when the significant risks and rewards of ownership have been transferred to the buyer, usually on delivery of the goods and when the amount of revenue can be measured reliably and it is probable that the economic benefits or service potential associated with the transaction will flow to the Polytechnic.

**Rental income**

Rental income arising from operating leases on investment properties is accounted for on a straight(line basis over the lease terms and included in revenue.

**b) Budget information – IPSAS 24**

The original budget for FY 2024/2025 was approved by the Polytechnic Council on 30/01/2024. Subsequent revisions or additional appropriations were made to the approved budget in accordance with specific approvals from the appropriate authorities.

**c) Property, plant and equipment – IPSAS 17**

Property plant and equipment are stated at cost less any depreciation and impairment losses cost. Cost includes expenditures that are directly attributable to the acquisition of the items. Polytechnic land is free hold and is not subject to amortisation. Depreciation on other property is charged on the cost/ valuation of Assets. Depreciation is not charged in the first year of acquisition of Assets. The following are applicable rates.

	Land	Building	Motor Vehicles	Computer accessories	Plant and machinery	Tractor	Furniture and fittings
Rates	Nil	2%	25%	30%	12.5%	37.5%	12.5%

**d) Intangible assets**

Intangible assets acquired separately are initially recognized at cost. The cost of intangible assets acquired in a non(exchange transaction is their fair value at the date of the exchange. Following initial recognition, intangible assets are carried at cost less any accumulated amortization and accumulated impairment losses. Internally generated intangible assets, excluding capitalized development costs, are not capitalized and expenditure is reflected in surplus or deficit in the period in which the expenditure is incurred. Software is amortised on a straight(line basis over the expected /estimated useful life. The Polytechnic amortise the intangible assets at a rate of 20% per year.

**e) Inventories( IPSAS 12**

Inventories are Stated at lower of cost and net realisable value. Costs include direct materials and where applicable direct labour and those overheads that have been incurred in bring the inventories to their present location and condition. Cost of issuing the stock is calculated using `First in First Out` (FIFO) method. Net realisable value represents the estimated selling price less estimated cost of disposal.

#### **h) Biological Assets**

Biological assets are measured at the valued amount in the statement of financial position (IPSAS 27). A gain or loss arising from valuation of a biological asset at fair value less cost to sell shall be included in surplus or deficit for the period at which it arises. Biological assets for the Polytechnic are in this case Cows.

#### **f) Contingent liabilities**

The Entity does not recognize a contingent liability, but discloses details of any contingencies in the notes to the financial statements, unless the possibility of an outflow of resources embodying economic benefits or service potential is remote.

#### **g) Contingent assets**

The Entity does not recognize a contingent asset, but discloses details of a possible asset whose existence is contingent on the occurrence or non(occurrence of one or more uncertain future events not wholly within the control of the Entity in the notes to the financial statements. Contingent assets are assessed continually to ensure that developments are appropriately reflected in the financial statements. If it has become virtually certain that an inflow of economic benefits or service potential will arise and the asset's value can be measured reliably, the asset and the related revenue are recognized in the financial statements of the period in which the change occurs.

#### **h) Provisions for depreciation**

The Polytechnic has provided for the depreciation on a reducing balance on the property plant and equipment and the depreciation charge reported in the statement of financial performance

#### **i) Changes in accounting policies and estimates – IPSAS 3**

The Polytechnic recognizes the effects of changes in accounting policy retrospectively. The effects of changes in accounting policy are applied prospectively if retrospective application is impractical.

#### **j) Employee benefits – IPSAS 25**

##### **Retirement benefit Obligation**

The Polytechnic Contributes to the statutory National social security fund.(NSSF) this is a defined contribution scheme registered under NSSF Act. The Polytechnic obligation under this scheme are limited to a maximum of Ksh 200 per employee per month, While the employer contributes Ksh 200 per month. The Polytechnic remits this deduction to National Social security fund and recognise them to the income statement for the period to which they relate.

#### **k) Related parties – IPSAS 20**

The Polytechnic regards a related party as a person or an entity with the ability to exert control individually or jointly, or to exercise significant influence over the Entity, or vice versa. Members of key management are regarded as related parties and comprise of the Council, the Chief Principal and senior managers.

#### **l) Cash and cash equivalents**

Cash and cash equivalents are defined as cash balances, bank balances and shortterm investments (Fixed deposits). For the purposes of these financial statements, cash and cash equivalents include cash and bank balances, Imprests and advances to authorised public officers which were not surrendered or accounted for at the end of the financial year.

#### **m) Budget information – IPSAS 24**

The original budget for FY 2024-2025 was approved by the Council on 30/01/2024

The Polytechnic Budget is prepared on a different basis to the actual income and expenditure disclosed in the financial statements. The financial statements are prepared on accrual basis using a classification based on the nature of expenses in the statement of financial performance, whereas the budget is prepared on a cash basis. The amounts in the financial statements were recast from the accrual basis to the cash basis and reclassified by presentation to be on the same basis as the approved budget. Comparison of budget and actual amounts, prepared on a comparable basis to the approved budget, is then presented in the statement of comparison of budget and actual amounts any variance more than 10% is explained.

#### **n) Comparative figures**

Audited Comparative figures for the previous financial year 2023/2024 have been indicated to conform to with the IPSAS 1 requirements on presentation of financial statements.

#### **o) Subsequent events**

There have been no events subsequent to the financial year end with a significant impact on the financial statements as 30 June, 2025.

#### **p) Work in Progress**

Work in progress represents buildings under construction. It is carried at cost. Depreciation of these assets commence when the assets are ready for their intended use on the same rate as other buildings.

19) Notes To Financial Statements			
		2024/2025	2023/2024
		Kshs	Kshs
<b>6.Transfer from the Government</b>			
<b>Unconditional Grants</b>			
	Recurrent Grants	184,867,808	139,928,138
	Capitation Fees	-	73,269,500
	TVET Scholarship	-	43,773,632
<b>Conditional grants</b>			
	Development Grants – Hospitality Complex	-	15,075,000
<b>Total grants</b>		<b>184,867,808</b>	<b>272,046,270</b>
<b>7. Grants from donors and development partners</b>		-	-
<b>8.Transfers from other levels of government</b>		-	-
<b>9.Public contributions and donations L</b>		-	-
<b>10) Rendering of Services – Trainees fees</b>			
1	Tuition fees	195,360,940	200,418,868
2	Electricity and Water	26,782,136	25,399,338
3	Local Transport and Travel Fees	23,700,148	18,857,112
4	Activity Fees	23,722,129	20,502,042
5	Administration Fees	-	13,206,621
6	Application Fees	-	7,726,500
7	Hostel Fees	12,171,057	14,723,491
8	Medical Fees	8,569,398	6,207,413
9	Personal Emoluments	72,850,860	67,348,936
10	Repairs and Maintenance Fees	33,569,020	33,935,159
11	Student Welfare Fees	1,976,200	1,856,053

The Nyeri National Polytechnic  
Annual report and financial statement  
For the year ended 30th, June 2025

		2024/2025	2023/2024
12	Students ID Fees	2,628,700	2,575,500
13	Registration Fees	2,849,999	4,355,280
14	Attachment Fees	394,500	2,665,600
15	Library Fees	54,750	657,920
16	Insurance Fees	533,363	928,500
17	Material Fees	2,203,550	740,713
18	Short courses incomes/part(time tuition	12,174,393	8,796,044
	<b>Total</b>	<b>419,541,143</b>	<b>430,901,090</b>
	<b>11) Sale of Goods</b>		
1	Hire of Facilities	8,650,027	5,901,600
2	Pay as You Eat Income	10,713,330	6,419,374
3	Catering Services	15,464,182	3,130,011
4	CBS Curricula	27,318,333	5,122,190
5	Food and Beverage Sales	-	338,496
6	Disposal of Idle Assets	-	11,910
7	Day care Services	26,990	-
8	ID Replacement	147,300	-
9	Farm Produce	7,528,056	6,781,771
	<b>Total</b>	<b>69,848,218</b>	<b>27,705,352</b>
	<b>12) Rent from staff houses and business centers</b>	<b>1,882,000</b>	<b>675,642</b>
	<b>13) Finance Income</b>	-	-
	<b>14) Miscellaneous Incomes</b>	-	-
1	Graduation fees	3,177,100	5,842,775
2	Activity Ball Games competition	366,350	-
3	Photocopies	395	688
	<b>Total</b>	<b>3,543,845</b>	<b>5,843,463</b>
	<b>Expenses</b>	<b>2024/2025</b>	<b>2023/2024</b>
	<b>15) Use of goods and services</b>		
1	Tuition Equipment & stores (TES)	107,119,846	68,542,364
2	Water and electricity	22,420,720	17,832,279
3	Subscriptions(KATTI, ATUPA, FKE	200,000	628,995
4	Activity Expenses	19,235,045	11,697,599
5	Administration cost	79,599,823	30,708,309
6	Application fee expense	-	1,326,000
7	Attachment Expense	2,351,600	2,516,000
8	Attachment Portal	-	2,200,000

The Nyeri National Polytechnic  
Annual report and financial statement  
For the year ended 30th, June 2025

		2024/2025	2023/2024
9	Farm expense	4,893,202	2,465,036
10	Vehicle and generator fuel	5,227,319	4,943,699
11	Hostel expenses	8,581,720	2,730,361
12	Insurance Expenses	3,752,074	3,224,385
13	Library Expense	1,315,292	3,900,153
14	Local Travelling & Transport (LT & T)	43,688,420	15,144,835
15	Medical Expenses	1,022,536	1,242,958
16	NYS Students accommodation expense	-	3,822,050
17	Pay as you eat expense	23,582,928	32,879,587
18	Student Welfare Expenses	4,425,025	3,886,050
19	Rent expense	3,195,916	31,600
20	Registration expenses	304,000	480,000
21	Research and development	5,331,333	10,010,507
22	Short courses	15,071,302	17,129,659
23	Performance contracting	644,300	1,002,000
24	Income Tax With(holding@3%	-	1,172,128
25	VAT withholding tax 2%	732,986	1,236,547
26	Advertisement and Publicity	5,837,770	3,085,681
27	ICT Support Hardware and Software	25,381,967	14,430,963
28	Internet Services	3,823,738	3,829,616
29	Airtime	4,386,800	3,112,250
30	CCTV Cameras Installation	321,500	1,620,900
31	Work shop, team building and seminars	9,844,054	10,499,974
32	ODEL Installation		4,581,850
33	Graduation Expenses	7,099,737	10,626,010
34	ISO Expenses	4,581,720	3,206,305
35	Student ID expense	-	5,000
36	CBET Curriculum	26,220,954	12,668,752
37	TVETA Quality Assurance fees	500,000	500,000
38	Hire of Facilities Expense	3,356,495	-
39	Catering services	1,403,150	-
40	E-Library	867,532	
41	Day care services	341,800	-
42	Sanitary Services	370,440	280,260
43	Unisol Maintenance Support Fees	-	1,693,840
44	Water Piping	-	2,072,866
45	Kirinyaga central TVC operations	-	264,000
46	Staff Quarters drainage works	-	4,837,320

The Nyeri National Polytechnic  
Annual report and financial statement  
For the year ended 30th, June 2025

		2024/2025	2023/2024
47	2 <sup>nd</sup> research and international conference	-	7,449,923
48	Tile works	-	2,600,000
49	Security House	-	1,885,950
50	Parking area	-	4,609,000
51	Sewer line	-	4,817,092
52	Benchmarking Trip to Mombasa	-	4,738,110
53	VDI Lab	-	2,993,200
54	Intellimis Module	-	696,480
	<b>Total</b>	<b>447,033,044</b>	<b>347,858,443</b>

16) Employees costs			
1	Basic Salary	68,151,413	79,855,972
2	Housing Allowance	16,106,570	15,432,690
3	Commuter Allowance	5,387,000	5,460,000
4	Medical Allowance	1,145,170	1,160,100
5	Employer NSSF	3,910,188	3,376,690
6	Employer Housing Levy	1,368,949	1,534,516
7	Casual Wage	9,494,951	11,199,713
8	Interns Wage	614,676	305,001
9	Employer Pension contribution	3,329,825	0
10	Leave Allowance	488,000	474,000
11	Service Gratuity	6,287,968	4,109,335
12	Employer contribution to NITA	114,550	0
13	Part-time trainers	124,330	0
	<b>Total</b>	<b>116,523,590</b>	<b>122,908,017</b>
17) Remuneration of Polytechnic Council			
1	Sitting Allowance	3,609,478	6,489,922
2	Accommodation Allowance	1,679,500	2,857,400
3	Mileage / Transport Allowance	2,169,048	2,826,963
4	Council Induction	526,614	-
5	Council Capacity Building and other Council allowance	155,900	1,607,811
6	Chairman Honoraria	504,000	525,000
	<b>Total</b>	<b>8,644,540</b>	<b>14,307,096</b>
18) Depreciation Expense			
1	Buildings	17,715,188	15,440,585
2	Motor Vehicles	30,624,016	25,210,515
3	Furniture and Fittings	3,783,062	3,633,272
4	Computers and Accessories	29,387,001	24,904,973
5	Plant and Equipment	30,514,661	30,087,614
	<b>Total</b>	<b>112,023,928</b>	<b>99,276,959</b>

The Nyeri National Polytechnic  
Annual report and financial statement  
For the year ended 30th, June 2025

<b>19) Repairs and maintenance</b>			
1	Compound Maintenance	13,814,876	9,172,967
2	Kitchen and dining hall	470,250	52,307
3	Computers and Hardware	121,000	531,781
4	Buildings , facilities and Works	45,661,608	21,894,634
5	Furniture and fittings	1,039,949	974,447
6	Equipment and Machines	2,669,277	103,600
7	Masonry Works	0	717,359
8	Motor Vehicles	1,929,940	2,059,317
9	Other repairs and works	18,484,333	22,161,246
10	Farm restructuring	2,414,662	1,018,632
<b>Total</b>		<b>86,605,895</b>	<b>58,686,290</b>
<b>20) Contracted Services</b>			
	Provision of Security Services	5,774,650	5,539,000
	21) Bad debts written off from unpaid capitation fees	202,119,500	-
	22) Purchase of property, Plant and equipment		
	Motor Vehicles	2,654,000	-
	Furniture and fittings	1,198,320	1,481,510
	Computers and accessories	14,940,095	2,531,780
	Plant and equipment	3,416,382	3,041,735
<b>Total</b>		<b>22,208,797</b>	<b>7,055,025</b>
	23) Construction Projects – Hospitality Complex	66,927,017	53,660,244

<b>24) Cash and Cash Equivalents</b>			
1	Current Account	72,589,262	146,673,214
2	On – Call Deposits	-	-
3	Fixed Deposits Account	-	-
4	Staff Car Loan/Mortgage	-	-
<b>Others:</b>			
5	Cash in hand	58,750	28,502
6	Mobile Money account	19,185	-
<b>Total Cash and Cash Equivalents</b>		<b>72,667,197</b>	<b>146,701,716</b>

**Detailed Analysis of Cash and Cash equivalents**

Financial Institution	Account Number	2024/2025	2023/2024
<b>a)Current Account</b>			
<b>Kenya Commercial Bank:</b>			
Main Account KCB	1101922435	9,100,100	1,287,971
KCB fees collection	1101539208	2,333,395	2,494,337
Fund Account KCB	1101922656	254,345	438,880
Production unit	1178564029	2,716,814	5,816,409
Development account	1112948198	709,267	5,619,937
Polytechnic Enterprise A/C	1276816251	731,792	298,665
<b>Equity Bank:</b>			
Equity Fees Collection	0110291894787	51,605,022	125,445,586
Cooperative Bank	01141379161800	1,451,597	1,583,299
National Bank	01025043119400	3,686,930	3,688,130
<b>Sub-total</b>		<b>72,587,262</b>	<b>146,673,214</b>
<b>On - Call Deposits</b>			
Kenya Commercial Bank	-	-	-
Equity Bank	-	-	-
<b>Sub- Total</b>	-	-	-
<b>Fixed Deposits Account</b>			
Kenya Commercial Bank	-	-	-
Equity Bank	-	-	-
<b>Sub- Total</b>	-	-	-
<b>Staff Car Loan/ Mortgage</b>			
Kenya Commercial Bank	-	-	-
Equity Bank	-	-	-
<b>Sub- Total</b>	-	-	-
<b>Others</b>			
Cash in Transit	-	-	-
Cash in Hand	-	58,750	28,502
Mobile Money account	-	19,185	-
<b>Sub- Total</b>	-	<b>77,935</b>	<b>28,502</b>
<b>Total Cash and Cash Equivalents</b>		<b>72,667,197</b>	<b>146,701,716</b>

The Nyeri National Polytechnic  
Annual report and financial statement  
For the year ended 30th, June 2025

<b>25) Receivables from Exchange Transactions</b>				
Current Receivables from Exchange Transactions		2024/2025	2023/2024	
Student Debtors		198,204,452	165,485,458	
Rent and Sundry debtors		16,774,054	4,248,510	
<b>Total</b>		<b>214,978,506</b>	<b>169,733,968</b>	
<b>Student receivables</b>				
balance B/F 01/07/2024		165,485,458	64,471,234	
<b>unpaid debtors:</b>				
Students debtors 2024-2025		65,845,094	84,696,024	
NYS Students fees balances		12,455,900	31,900,200	
Less recovered		(45,582,000)	15,582,000	
<b>Student debtors C/F to 2025/2026 FY</b>		<b>198,204,452</b>	<b>165,485,458</b>	
<b>Students debtors aging analysis</b>				
	2024/25	% of Total	2023/24	% of Total
Less Than one Year	151,450,201	76	116,014,224	70
Between 1-2 Years	24,754,000	12	7,120,562	4
Between 2-3 Years	14,518,251	7	27,477,837	16
Over 3 Years	7,482,000	5	14,872,835	10
<b>Total</b>	<b>198,204,452</b>	<b>100</b>	<b>165,485,458</b>	<b>100</b>
<b>Sundry Debtors Aging Analysis</b>				
	2023/24	% of Total	2022/23	% of Total
Less Than one Year	16,774,054	100	4,248,510	100
Between 1-2 Years	-	-	-	-
Between 2-3 Years	-	-	-	-
Over 3 Years	-	-	-	-
<b>Total</b>	<b>16,774,054</b>	<b>100</b>	<b>4,248,510</b>	<b>100</b>
<b>26) Receivables from Non-Exchange Transactions</b>				
Capitation Fees			-	202,119,500
<b>Capitation fees Aging Analysis</b>				
	2023/24	% of Total	2022/23	% of Total
Less Than one Year	-	-	71,363,473	35
Between 1-2 Years	-	-	121,273,000	60
Between 2-3 Years	-	-	9,481,027	5
Over 3 Years	-	-	-	-
<b>Total</b>			<b>202,119,500</b>	<b>100</b>
<b>27) Inventories</b>				
Academic departments		5,078,894	12,889,937	
Consumable stores (central stores)		889,265	1,896,547	
Medical supplies		555,578	412,625	
Offices		4,431,776	3,095,168	
<b>Total inventories at the lower of cost and net realizable value</b>		<b>10,955,513</b>	<b>18,294,277</b>	

28) Property, Plant and Equipment Schedule.								
	Land	Buildings	Motor vehicles	Furniture and fittings	Computers and Accessories	Plant and Equipment	W.I.P	Total
Depreciation Rate	Nil	2%	25%	12.50%	30%	12.50%		
	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs
Balance B/F 1/07/2023	1,080,000,000	772,029,233	66,346,065	27,584,667	45,204,795	237,659,174	130,983,137	2,359,807,071
Revaluation	-	-	34,496,000	-	35,280,000	-	-	69,776,000
Additions in the Year	0	0	0	1,481,510	2,531,780	3,041,735		7,055,025
Hospitality Application Hotel							51,400,000	51,400,000
<b>Balance C/D 30/06/2024</b>	<b>1,080,000,000</b>	<b>772,029,233</b>	<b>100,842,065</b>	<b>29,066,177</b>	<b>83,016,575</b>	<b>240,700,909</b>	<b>182,383,137</b>	<b>2,488,038,096</b>
Revaluation	0	0	19,000,000	-	-	-	-	19,000,000
Capitalisation		51,400,000					(51,400,000)	-
Additions in the Year	-	62,330,145	2,654,000	1,198,320	14,940,095	3,416,382	14,514,304	99,053,246
Balance	1,080,000,000	885,759,378	122,496,065	30,264,497	97,956,670	244,117,291	145,497,441	2,606,091,342
Depreciation for the year 2024	0	15,440,585	25,210,516	3,633,272	24,904,973	30,087,614	-	99,276,959
Accumulated Depreciation 30/06/2024	-	89,881,915	88,223,057	18,225,120	67,254,308	146,829,951	-	410,414,350
Depreciation for the Year 2025	-	17,715,188	30,624,016	3,783,062	29,387,001	30,514,661	-	112,023,928
Accumulated Depreciation year 2025	-	107,597,103	118,847,073	22,008,182	96,641,309	177,344,612	-	522,438,279
<b>Net Book Values</b>								
<b>NBV 30/06/2025</b>	<b>1,080,000,000</b>	<b>778,162,275</b>	<b>3,648,992</b>	<b>8,256,315</b>	<b>1,315,361</b>	<b>66,772,679</b>	<b>145,497,441</b>	<b>2,083,653,063</b>
<b>NBV 30/06/2024</b>	<b>1,080,000,000</b>	<b>682,147,318</b>	<b>12,619,008</b>	<b>10,841,057</b>	<b>15,762,268</b>	<b>93,870,958</b>	<b>182,383,137</b>	<b>2,077,623,746</b>

### Work in Progress

Work in progress indicates the on-going construction works for the Hospitality Complex Phase 1C and Phase 11 A and Hospitality Application Hotel as at 30<sup>th</sup> June 2025.

	2024/2025	2023/2024		
<b>29) Biological Assets</b>				
Cattles	1,738,000	1,738,000		
Additional Biological Assets	1,923,000	-		
<b>Total</b>	<b>3,661,000</b>	<b>1,738,000</b>		
<b>30) Trade and other payables from exchange transactions</b>				
Trade payables/creditors	44,189,517	5,996,920		
<b>Trade Payables aging analysis</b>				
	<b>2024/25</b>	<b>% of Total</b>	<b>2023/24</b>	<b>% of Total</b>
Less Than one Year	44,189,517	100	5,966,920	100
Between 1-2 Years			-	-
Between 2-3 Years			-	-
Over 3 Years			-	-
<b>Total</b>	<b>44,189,517</b>		<b>5,966,920</b>	<b>100</b>
<b>31) Refundable deposits from customers</b>				
Balance B/F	<b>7,809,597</b>	8,628,372		
Receipts	1,075,000	5,151,060		
Payments	3,884,597	5,969,835		
<b>Balance C/f</b>	<b>5,000,000</b>	<b>7,809,597</b>		
<b>32) Projects Retention funds</b>				
Hospitality Complex Phase 11-A		5,572,315		
Payment certificate number one	1,223,852	-		
Payment certificate number two	1,020,652	-		
Payment certificate number three	1,249,826	-		
Payment certificate number four	1,121,057	-		
Payment certificate number five	619,042	-		
Payment certificate number six	1,522,278	-		
<b>Total</b>	<b>6,756,707</b>	<b>5,572,315</b>		
<b>33) Payments received in advance</b>				
	3,484,328	3,771,784		
<b>34) Examinations Funds</b>				
Balance B/F	2,901,785	10,274,046		
Receipts	49,340,611	33,005,789		
Payments	32,228,522	40,378,050		
<b>Balance C/F</b>	<b>20,013,604</b>	<b>2,901,785</b>		

	2024/2025	2023/2024
<b>35) Employees Benefit Obligations</b>		
Council staff service gratuity arrears	13,431,450	-
<b>36) Cash Generated From Operations</b>		
<b>Surplus/Deficit for the year</b>	(299,042,133)	88,596,012
<b>Adjustments :</b>		
Depreciation element	112,023,928	99,276,959
Gain/loss on disposal		
<b>Working Capital Adjustments:</b>		
Increase in Inventory	7,338,764	(4,507,173)
Increase in Receivables	156,874,962	(176,049,982)
Increase in Payables	38,193,227	4,796,860
Increase in Payments received in advance	(287,453)	904,855
<b>Net cash flow from operating activities</b>	<b>15,101,295</b>	<b>13,017,531</b>

	2024/2025	2023/2024
<b>Capital Risk Management</b>		
Revaluation Reserves	2,086,201	2,086,200,752
Accumulated funds	84,057	381,176,204
Capital grants	122,782	122,781,850
<b>Total Funds/ Equity</b>	<b>2,293,040</b>	<b>2,590,158,806</b>
Total Borrowings		
<b>Less cash and bank balances</b>	<b>72,667</b>	<b>146,701,716</b>
Net Debt	2,220,373	2,443,457,090
<b>Gearing</b>	<b>97%</b>	<b>94%</b>

Gearing is computed by net debt divided by Equity

	2024/2025	2024/2025
<b>Transactions with related parties during the year</b>		
<b>Grants /Transfers from the Government</b>		
Grants from National Govt	305,001,428	272,046,270
Grants from County Government	-	-
Donations in Kind	-	-
<b>Total</b>	<b>305,001,428</b>	<b>272,046,270</b>
<b>Expenses incurred on behalf of related parties</b>		
Payments of Salaries and Wages	116,523,590	122,908,017
Payments for Goods and Services	453,845,906	347,858,443
<b>Total</b>	<b>570,369,496</b>	<b>470,766,460</b>
<b>Key Management Compensation</b>		
Directors' emoluments	8,644,540	14,307,096
Compensation to Key Management	-	-
<b>Total</b>	<b>8,644,540</b>	<b>14,307,096</b>

19. Appendices

**Appendix I: Progress On Follow Up Of Auditor Recommendations**

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor. We have nominated focal person to resolve the various issues as shown below with the associated time frame within which we expect the issues to be resolved.

Reference No. on the external Audit report	Issues/ Observation from the auditor	Management Comments	Focal Person to resolve the issue (name and designation)	Status resolved /Not resolved	Time Frame
1	<p><b><u>Doubtful recoverability of student debts.</u></b></p> <p>The statement of financial position reflects current receivables from exchange transactions balance of Kshs 169,733,968 and as disclosed in note 25 to the financial statements out of which Kshs 165,485,458 and Kshs 4,248,510 are in relation to the students debtors and rent sundry debtors respectively. Included in the student debtors balance is kshs 7,120,562, Kshs 27,477,837 and Kshs 14,872,835 for student debtors aged between 1 to 2 years, 2 to 3 years and over 3 years respectively. An analysis of the student debtors indicate a significant increase of student debtors totalling Kshs 64,471,234 in 2022/2023. This is a clear indication that the Polytechnic has not instituted measures to collect outstanding balances or</p>	<p>The Polytechnic adhered to the fees payment Policy and put measures to collect and recover outstanding debtors both current and long term as stipulated in the Polytechnic Finance Policy</p>	<p>Chief Principal Dr. David M. Mwangi  James Mungai Kamau  -Chief Finance Officer</p>	Resolved	1 year

The Nyeri National Polytechnic  
Annual report and financial statement  
For the year ended 30th, June 2025

	curb potential unrecoverable debts. In addition no provision has been made in the financial statements in respect to doubtful receivables and no verifiable evidence of pursuing the outstanding debtors by the Polytechnic.				
2	<p><b><u>Outstanding Receivables from Non-exchange Transactions</u></b></p> <p>The statement of financial position reflects receivable from non-exchange transaction balance of Kshs 202,119,500 and as disclosed in note 26 to the financial statements. However, review of receivable transactions revealed the balance relates to capitation fee that has not been remitted to the Polytechnic by the Ministry of Education, State Department of Vocational and Technical Training as at the end of the financial year. Although the Polytechnic are pursuing the State Department to remit the capitation on time, its prudent to note that the state department operates on a cash basis hence the same has not been reflected as a pending bill and this may result in uncollectible receivables.</p>	<p>The Polytechnic will create provision for bad debts of the receivables of Kshs 202,119,500 in the financial year 2024/25 after obtaining approval from the Ministry of Education State department for Technical, Vocational Education and Training</p>	<p>Governing Council</p> <p>Dr. David M. Mwangi -Chief Principal</p> <p>James Mungai Kamau - Chief Finance Officer</p>	Resolved	1 year

.....  
**Dr. David M. Mwangi**  
**Chief Principal**

**Date: 30/10/2025**

**Appendix II- Projects Implemented by the Polytechnic as at 30<sup>th</sup> June, 2025**

	Project Title	Donor	Period	Donor Commitment	Consolidated in Financial Statement	Sources of funds
1	Construction of Hospitality Complex Phase II-A	GOK	18 weeks	Yes	Yes	GOK/ A-IN-A

**Appendix II- Status of Project completion as at 30<sup>th</sup> June, 2025**

	Project Title	Total project cost	Total expended to date	% Completion	Budget	Actual Amounts	Sources of funds
1	Construction of Hospitality complex Phase II-A	90,954,717	66,927,017	80%	90,954,717	66,927,017	GOK/ A-IN -A

### Appendix III: Disaster Expenditure Reporting

Financial Year - 2024/2025						
Name of Institution : The Nyeri National Polytechnic						
Name of reporting officer: Mary Mugo						
Designation of reporting officer : Guidance and Counselling Coordinator						
Column I	Column II	Column III	Column IV	Column V	Column VI	Column VII
Programme	Sub-programme.	Disaster Type	Category of disaster related Activity that require expenditure reporting (response/recovery/mitigation/preparedness)	Expenditure item	Amount (Kshs.)	Comments
Health care	Diseases surveillance.	Natural Pandemics e.g. Covid(19	Provision of healthcare and awareness to both staff and students.	Medical	200,000	Good progress
	Employee Assistance Program (EAPs) (For persons with alcohol and Drugs related problems)	Natural/Man made	Provision of sensitization and awareness forums on Alcohol and Drug abuse for both trainees and staff	Medical	200,000	On-going
			Training of ADA committee members to equip them with skills to handle staff and trainees with alcohol and drugs related issues.	Capacity Building	200,000	On-going
			Provision of health care and referral services to both staff and trainees with alcohol and drug related problems	Medical	100,000	On-going
	Provision for PPE's to staff	Natural Pandemics	Provision of personal protective equipment's e.g gloves, masks, goggle and safety boots.	Tuition related	300,000	On-going
Environmental	Environmental degradation.	Climatological	Training of staff on effects of Environmental degradation	Activity	150,000	On-going
Safety	Provision of Emergency First Aid items	Geophysical/Fires.	Provision and servicing of fire extinguishers and training staff and trainees on how to use them.	Medical	500,000	On-going
Policies	Policy formation. eg	Natural/Man made.	Developing of policies eg a Occupational health & safety	Administration	50,000	On-going
	Stress management.	Natural/Man made.	Provision of training to guidance and counselling office to equip them to provide the necessary support to staff and trainees.	Capacity Building	200,000	On-going

Appendix IV: Reporting Of Climate Relevant Expenditures

	Project Name	Project Description	Project Objectives	Project Activities	Reporting Quarters				Source of Funds	Implementing Partners
					Q1	Q2	Q3	Q4		
1	Tree Nursery project	A seed bed containing 2500 ornamental seedlings	To give proper landscaping and beautification at the Polytechnic	Relocation of seed beds and tree nursery from triangle garden to the swampy area at the Polytechnic					A-IN-A	NNP Environmental club
2	Tree planting	Planting 36,069	To assist the surrounding community to improve the environmental conservation	Using seedlings from NNP tree nursery to donate to the neighbouring Schools.					A-IN-A	NNP Environmental club Staff from Community
3	Trainees benches	Fixing benches	To create a conducive environment for Trainees.	Landscaping and fixing of benches.					A-IN-A	NNP
4	Solar Heating	Solar Heating	To reduce energy cost.	Installation of solar heating at the applied science workshop and the hostels					A-IN-A	NNP

Appendix V Inter-Entity Confirmation Letter

Name of Transferring Entity: Ministry of Education TVET

Name of Beneficiary Entity : The Nyeri National Polytechnic.

Reference Number	Date Disbursed	Recurrent (A)	Scholarship (B)	Capitation (C)	Total (D)=(A+B+C)	Remarks Notification Letters from MOE TVET
305923	07/10/2024	19,999,424	-	-	19,999,424.00	Received
257999	18-07-2024	12,998,735	-	-	12,998,735.00	Received
269435	25-10-2024	19,999,425	-	-	19,999,425.00	Received
271019	15.11.2024	10,000,000	-	-	10,000,000.00	Received
272302	24.12.2024	10,000,000	-	-	10,000,000.00	Received
277761	20-01-2025	7,999,425	-	-	7,999,425.00	Received
279500	07/02/2025	7,899,425	-	-	7,899,425.00	Received
291877	24.02.2025	20,000,000	-	-	20,000,000.00	Received
307699	04.06.2025	20,000,000	-	-	20,000,000.00	Received
297431	08/04/2025	23,999,424	-	-	23,999,424.00	Received
297933	24.04.2025	6,401,500	-	-	6,401,500.00	Received
303975	28.05.2025	4,471,600	-	-	4,471,600.00	Received
307491	09/06/2025	1,099,425	-	-	1,099,425.00	Received
258190	17/06/2025	19,999,425	-	-	19,999,425.00	Received
267975	20-09-2024	-	2,304,007.70	-	2,304,007.70	Received
267976	20-09-2024	-	7,692,565.50	-	7,692,565.50	Received
267973	20-09-2024	-	4,910,940.90	-	4,910,940.90	Received
267972	23-09-2024	-	329,053.60	-	329,053.60	Received
267974	24-09-2024	-	6,026,278.10	-	6,026,278.10	Received
281152	14/02/2025	-	-	55,613,425	55,613,425.00	Received
269784	23-09-2024	-	-	23,061,925	23,061,925.00	Received
269781	24-09-2024	-	-	20,195,425	20,195,425.00	Received
<b>TOTAL</b>		<b>184,867,808</b>	<b>21,262,845</b>	<b>98,870,775</b>	<b>305,001,428.80</b>	

I confirm that the amounts shown above are correct as of the date indicated

Head of Accounts Department - Disbursing Entity:

Name Benson M. Kinyua Sign  Date 22/08/2025

Head of Accounts Department - Beneficiary Entity:

Name JAMES MURUGA Sign  Date 22/08/2025

