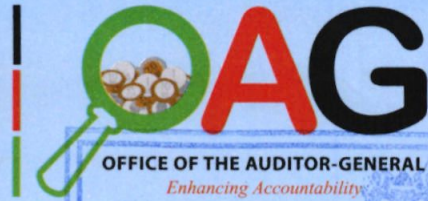


REPUBLIC OF KENYA



REPUBLIC OF KENYA



OFFICE OF THE AUDITOR-GENERAL

Enhancing Accountability

THE NATIONAL ASSEMBLY
PAPERS LAID

DATE: 29 JUL 2026

DAY.

WED

TABLED
BY:

Hon. Robert Pius

REPORT

WORK-AT
THE-TABLE:

J. L. L. L.

OF

PARLIAMENT
OF KENYA
LIBRARY

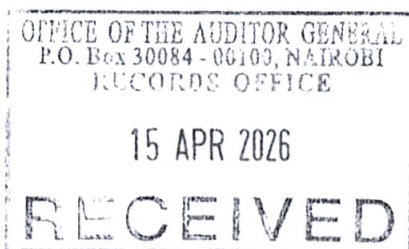
THE AUDITOR-GENERAL

ON

HURUMA GIRLS HIGH SCHOOL

FOR THE YEAR ENDED
30 JUNE, 2024

NAIROBI CITY COUNTY



HURUMA GIRLS' HIGH SCHOOL
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR ENDED
30TH JUNE 2024

Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector Accounting Standards (IPSAS)

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1. Acronyms and Definition of Key Terms

A. Acronyms.

BOM	Board of Management
CEB	County Education Board
IPSAS	International Public Sector Accounting Standards
KCSE	Kenya Certificate of Secondary Education
PFM	Public Finance Management
PSASB	Public Sector Accounting Standards Board
FY	Financial Year
FDSE	Free Day Secondary Education
TSC	Teachers Service Commission
SMASSE	Strengthening of Mathematics and Science in Secondary Education

B. Definition of Key Terms

Comparative Year- Means the prior period.

(This list is an indication of the common acronyms and abbreviations; the Entity should include all from the annual report and financial statements prepared)

2. Key School Information and Management

[Customise the details in this section to suit your School]

(a) Background information

The school is domiciled in Kenya and its operations are governed under the Basic Education Act, 2013. It is in **Nairobi** County, **Makadara** Sub-County.

The school was registered in **12/2019** under registration number **47S30000299** and is currently categorized as an Extra-County public school established, owned or operated by the Government.

The school is a **boarding** school and had 1384 number of students as at 30th June 2024. It has 5 streams and 49 teachers of which 8 teachers are employed by the School Board of Management.

(b) School Board of Management - Board Members

The School Board of Management established under Section 55 of the Basic Education Act, 2013; is composed of the following members:

Ref:	Name of Board Member	Designation	Date of appointment
1	Eng. Paul Maema	Chairman - Sponsor	5th May 2022
2	Mary K. Mutethia	Secretary - Principal	3rd Feb 2023
3	Sr. Magdalene Musau	Member - Sponsor	5th May 2022
4	Edward W. Nyoike	Member - Sponsor	5th May 2022
5	Elizabeth Kinuthia	Member - Special Needs	5th May 2022
6	Teresa A. Odongo	Member Community	5th May 2022
7	Wilfred Onderi	Member	5th May 2022
8	Phyllis Engefu Ombonyo	Member – Rep CEB	5th May 2022
9	Rebeca Mwangi	Member Rep Teachers	5th May 2022
10	Joseph Nandieri	Member -	5th May 2022
11	Beatrice Mainga	Member -	5th May 2022
12	Vincent Wanyando	Member	5th May 2022
13	John Oduor	Member	5th May 2022
14	Mercy Anyango	Rep Students	5th Oct 2023

The functions of the School Board of Management are to:

- Promote the best interests of the School and ensure its development.
- Promote quality education for all pupils in accordance with the standards set under the Basic Education Act, of 2013.
- Ensure and assure the provision of proper and adequate facilities for the School.
- Manage the School's affairs in accordance with the rules and regulations governing occupational safety and health.
- Advise the County Education Board on the staffing needs of the School.
- Determine cases of pupils' discipline and make reports to the CEB.
- Prepare comprehensive termly report on all areas of its mandate and submit the report to CEB.
- Administer and manage the resources of the School.
- Receive, collect and account for any funds accruing to the institution in accordance with Article 226 (1) (a) of the Constitution of Kenya, Section 81 of the Public Finance Management Act, 2012 and the Fourth Schedule para 21 and 23 of the Basic Education Act, 2013.

(c) Committees of the Board

(Provide the names of the various committees of the Board established by the Board and the names of the committee members):

Ref:	Name of Committee	Names of Members	Designation	Number of meetings attended during the year
1	Executive Committee	1. Eng. Paul Maema 2. Sr. Magdalene M. 3. Mary K. Mutethia 4. Wilfred Onderi 5. Vincent Wanyando 6. Phyllis Engefu O.	Chair Vice chair Secretary/Principal Finance Chair Member/PA chair Member	3 out of 3 3 out of 3 3 out of 3 3 out of 3 3 out of 3 2 out of 3
2	Audit Committee	1. Wilfred Onderi 2. Joseph Nandieri 3. Eng. P. Maema	Chair Member Member	2 out of 2 2 out of 2 2 out of 2
3	Finance, procurement and general purposes Committee	1. Wilfred Onderi 2. Mary K. Mutethia 3. Eng. P. Maema 4. Vincent Wanyando 5. Rebecca Mwangi	Chair Member Member Member Member	3 out of 3 3 out of 3 3 out of 3 3 out of 3 3 out of 3
4	Academic Committee	1. Phyllis Engefu 2. Sr. Magdalene M. 3. Beatrice Mainga 4. Rebecca Mwangi 5. Wilfred Onderi	Chair Member Member Member Member	4 out of 4 4 out of 4 4 out of 4 4 out of 4 4 out of 4

5	Development Committee	1. Joseph Nandieri 2. Eng Paul Maema 3. Vincent Wanyando 4. Mary Mutethia 5. Dorcas Sum 6. Edward Nyoike 7. Teresa Odongo 8. J. Kiogi	Chair Member Member Member Member ~D/Principal Member Member Member (SCDE)	5 out of 5 5 out of 5 5 out of 5 5 out of 5 5 out of 5 5 out of 5 5 out of 5 5 out of 5
6	Discipline and welfare Committee	1. Elizabeth Mugure 2. John Oduor 3. Beatrice Mainga 4. Dorcas Sum 5. Sr. Magdalene M. 6. Vincent Wanyando	Chair Member Member Member Member Member	4 out of 4 4 out of 4 4 out of 4 4 out of 4 4 out of 4 4 out of 4
7	Adhoc Committee (if any during the year)			

(d) School operation Management

For the financial year ended 30th June, 2024 the School's day-to-day management was under the following persons:

Ref:	Designation	Name	Identification
1	Principal	Mrs. Mary K. Mutethia	TSC No. 352397
2	Deputy Principal	Mrs. Dorcas Sum	TSC No. 310742
	Deputy Principal	Mrs. Grace Gor	Tsc. No. 294328
	Deputy Principal	Mrs. Everlyne Momanyi	Tsc. No. 414163
3	School Bursar	Anne Kutwa	ICPAK 35005
4	Other (specify)		

(e) Schools contacts

Post Office Box: 49068-00100 Nairobi
 Telephone: 0741934287
 E-mail: hurumagirls@yahoo.com
 Website:
 Facebook:
 Twitter:

(f) School Bankers

Provide details of the school bankers.

Name of Bank: EQUITY BANK
Branch DONHOLM
Postal Address.

ABSA BANK
QUEENSWAY

KCB JOGOO RD
JOGOO ROAD

(g) Independent Auditors

Office of the Auditor General
Anniversary Towers, University Way
P.O. Box 30084
GPO 00100
Nairobi, Kenya

3. Summary Report of performance of the School

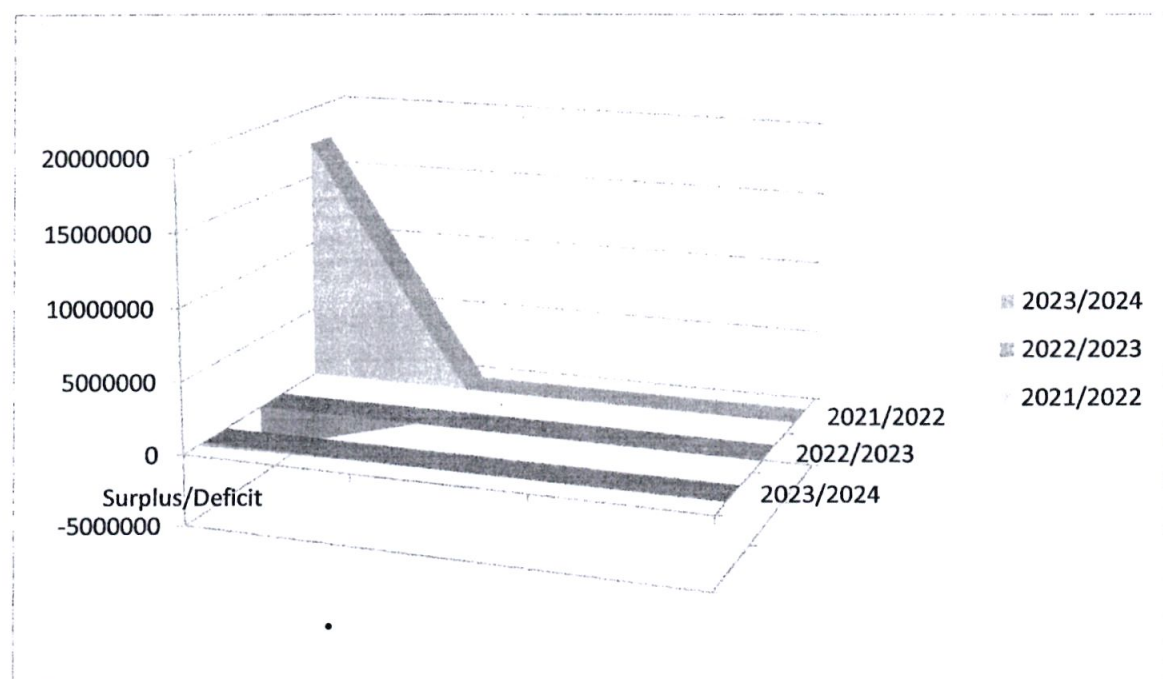
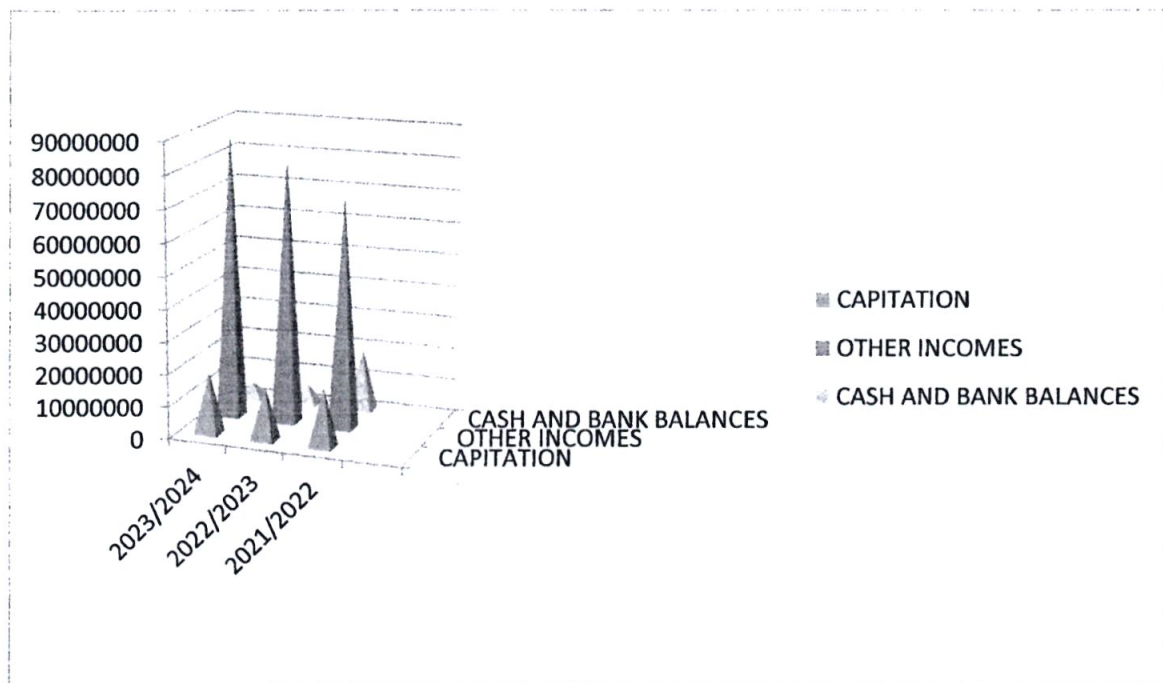
The following is a summary report of the performance of the school against the set performance evaluation criteria:

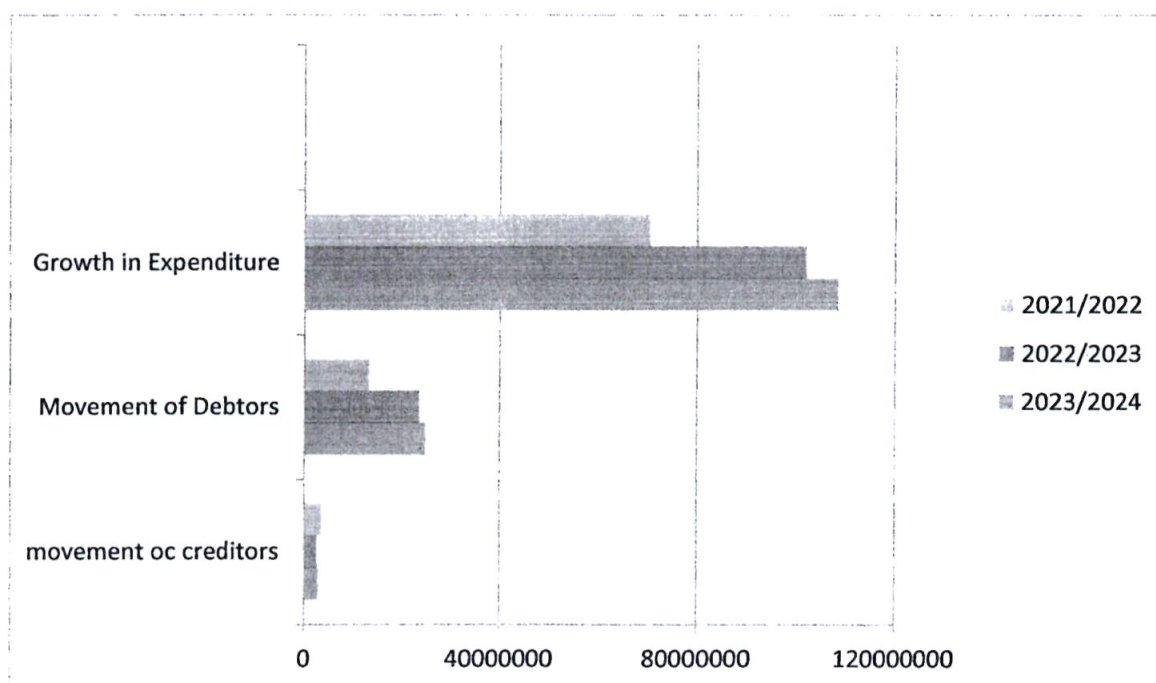
Subject	A	A-	B+	B	B-	C+	C	C-	D+	D	D-	E	Entries	Mean Points	Grade	Dev
451 Computer Studies	2	5	6	11	8	3	1	1	0	0	0	0	37	9.027	B	-1.80
441 Home Science	0	1	6	13	8	6	1	0	0	0	0	0	35	8.5714	B	-
102 Kiswahili	4	8	36	41	47	41	29	11	5	7	0	0	229	7.8515	B-	+2.15
313 CRE	2	11	25	48	45	40	28	16	5	9	0	0	229	7.6943	B-	+1.44
101 English	0	0	0	10	49	86	44	19	16	5	0	0	229	6.6463	C+	+0.67
501 French	1	1	1	2	9	8	6	5	5	3	0	0	41	6.561	C+	+1.45
565 B/ Studies	1	4	5	11	7	12	17	13	6	25	12	1	114	5.5789	C	+1.68
311 History	0	0	0	4	7	12	24	16	13	37	4	0	117	4.8803	C-	+0.34
231 Biology	0	1	3	6	6	22	17	31	28	47	15	3	179	4.6927	C-	+1.76
312 Geography	1	0	2	1	5	8	5	6	9	30	6	0	73	4.589	C-	-1.23
233 Chemistry	0	5	4	5	9	22	11	30	25	70	45	3	229	4.3013	D+	+1.48
232 Physics	0	0	0	1	3	8	5	7	9	34	21	1	89	3.764	D+	+0.70
121 Mathematics	3	2	4	2	7	12	13	19	24	51	55	37	229	3.6026	D+	+1.54
443 Agriculture	0	0	0	0	0	0	0	0	0	0	1	0	1	2	D-	+2.00
OVERALL	0	3	2	11	25	45	58	46	27	11	1	0	229	6.0611	C	+1.42

School target was 7.5+

a) Financial performance:

YEAR	2023-2024	2022-2023	2021-2022
SURPLUS/DEFICIT	(239,888.00)	(3,089,345.00)	17,550,405.00
CAPITATION	19,086,078.00	16,241,691.00	18,338,976.00
OTHER INCOMES	89,213,884.00	82,797,198.00	72,766,654.00
GROWTH IN EXPENDITURE	108,480,416.00	102,008,620.00	70,551,775.00
MOVEMENT OF DEBTORS	23,543,581.00	23,707,408.00	13,479,049.00
MOVEMENT OF CREDITORS	3,001,236.00	2,744,754.00	3,833,082.25
CASH & BANK BALANCES	6,668,689.00	6,488,265.00	20,694,300.00





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(b)Teacher Student ratio:

1 Teacher: 33 students

8 teachers recruited and posted to the school by TSC within the year (July 2023 – June 2024)

1 transferred and one retired.

There are **41** teachers employed by the **TSC** and **7** teachers employed by the **BoM**.

b) The mean score in the 2023 KCSE:

YEAR	ENTRY	A	A-	B+	B	B-	C+	C	C-	D+	D	D-	E	MEAN	GRADE	DEV
2023	229	0	3	2	11	25	45	58	46	27	11	1	0	6.06	C	+1.42
2022	211	0	0	0	3	8	12	36	50	43	44	15	0	4.6	C-	0.
2021	195	0	0	1	3	7	30	52	41	41	16	4	0	5.3	C-	-1

c) Number of Candidates in the 2023 KCSE:

KCSE YEAR	ENTRY
2023	229
2022	211
2021	195

d) The capacity of the school:

The school enrolment is at 1,384. The school has had a shortage of dormitories for a while. A 2 storey dormitory is being put up with the ground and first floor already complete. The Second floor is in progress.

- There are only 2 laboratories serving 5 streams. There is therefore a great need.
- The school has no dinning hall as it was converted into a dormitory.

e) Development projects carried out by the school:

(Development projects carried out in the year and ongoing projects including a disclosure of project fund sources in a tabular format).

Projects	Source of funds	Status	Initial Cost (Kshs)	Amount Spent (Kshs)	Expected completion time
1. Dormitory	Parents/GO K	complete	9,863,435.00	9,370,163.00	complete
2. Hall/Chapel	Parents	complete	3,960,840.00	3,960,840.00	complete

...Mrs. Mary R. Mutethia...
 School Principal
 HURUMA GIRLS' HIGH SCHOOL
 P.O. Box 49068
 TEL: 0741 934 287
 15 APR 2024
 KISumu

4. Statement of School Management Responsibility

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, each National Government School shall prepare financial statements in respect of that school. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed by the Public Sector Accounting Standards Board (PSASB) of Kenya from time to time.

Schedule 4 (Section 23) of the Education Act, 2013 requires the Board of Management of a public institution of basic education to keep all proper books and records of accounts of the income, expenditure, and assets of the institution.

The Board of Management of (*Name of School*) accepts responsibility for the school's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS).

The Board of Management is of the opinion that the school's financial statements give a true and fair view of the state of the school's transactions during the financial year ended 30th June, 2024, and of the school's financial position as at that date.

ENG. PAUL N. MAEMA

.....
Name:

Designation: Chairman, School Board of Management

Date:

MARY K. SMITH
.....
Name: 
Designation: School Principal & Secretary to Board of Management
Date: 15/08/2025

ANNE W. KUTWA

.....
Name:

Designation: Bursar/ Finance Officer

Date: 15/08/2026

REPUBLIC OF KENYA

Telephone: +254-(20) 3214000
Email: info@oagkenya.go.ke
Website: www.oagkenya.go.ke



HEADQUARTERS
Anniversary Towers
Monrovia Street
P.O Box 30084-00100
NAIROBI

REPORT OF THE AUDITOR-GENERAL ON HURUMA GIRLS HIGH SCHOOL FOR THE YEAR ENDED 30 JUNE, 2024 - NAIROBI CITY COUNTY

PREAMBLE

I draw your attention to the contents of my report which is in three parts:

- A. Report on Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements;
- B. Report on Lawfulness and Effectiveness in the Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure the Government achieves value for money and that such funds are applied for the intended purpose; and,
- C. Report on Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, risk management environment and internal controls, developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

A Qualified Opinion is issued when the Auditor-General concludes that, except for material misstatements noted, the financial statements are fairly presented in accordance with the applicable financial reporting framework. The Report on Financial Statements should be read together with the Report on Lawfulness and Effectiveness in the Use of Public Resources, and the Report on Effectiveness of Internal Controls, Risk Management and Governance.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012, and the Public Audit Act, 2015. The three parts of the report when read together constitute the report of the Auditor-General.

REPORT ON THE FINANCIAL STATEMENTS

Qualified Opinion

I have audited the accompanying financial statements of Huruma Girls High School set out on pages 1 to 22, which comprise the statement of financial assets and financial

liabilities as at 30 June, 2024 and the statement of receipts and payments, statement of cash flows and statement of budgeted versus actual amounts for the year then ended and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effect of the matters described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of Huruma Girls High School as at 30 June, 2024 and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the Basic Education Act, 2013 and the Public Finance Management Act, 2012.

Basis for Qualified Opinion

1. Inaccuracies in Income

The statement of receipts and payments reflects total receipts of Kshs.108,299,962 while the cashbook reflects Kshs.95,336,144 resulting to unexplained variance of Kshs.12,963,818. The amount also differs with statement of cash flows and the statement of budgeted versus actual amounts of Kshs.117,679,240 and Kshs.96,260,577 resulting to unexplained variances of Kshs.9,379,278 and Kshs.12,039,385 respectively. Further, the amount was not supported with students' fee ledgers and invoices and omitted bursary income of Kshs.9,210,204. In addition, the receipts realized from hiring the School bus were co-mingled with the school fund account instead of being deposited into separate bank account.

In the circumstances, the accuracy and completeness of total receipts of Kshs.108,299,962 could not be confirmed.

2. Inaccuracies in Payments

The statement of receipts and payments reflects total payments of Kshs.108,539,850 while cashbook reflects Kshs.115,367,218 resulting to unexplained variance of Kshs.6,827,368. Further, the statement of cashflows and the statement of budgeted versus actual amounts reflects total payments of Kshs.102,658,694 and Kshs.70,263,420 resulting to unexplained variances of Kshs.5,881,156 and Kshs.38,276,430 respectively. In addition, an amount of Kshs.16,405,190 was omitted from boarding and school fund payments while bursaries amounting to Kshs.9,210,204 were not supported with a list of beneficiaries and acknowledgements receipts and Management did not provide detailed breakdown of transactions or supporting schedules.

In the circumstances, the accuracy and completeness of payments of Kshs.108,539,850 could not be confirmed.

3. Unsupported Cash and Cash Equivalents

The statement of financial assets and liabilities and as disclosed in Note 10 and Note 11 to the financial statements reflects cash and cash equivalent balance of Kshs.6,668,689

However, the balance was not supported with bank certificates and bank reconciliation statements as well as the board of survey certificate. In addition, analysis of bank statements revealed cash withdrawals from school fund-boarding account amounting to Kshs.13,450,000 which was not supported by formal requests and memorandum cash book. Also, Management did not maintain a separate cashbook for the savings account and transfers amounting to Kshs.10,500,000 were made from the account without supporting schedules and approvals.

In the circumstances, the accuracy and completeness of the cash and cash equivalents balance of Kshs.6,668,689 could not be confirmed.

4. Unsupported Accounts Receivables

The statement of assets and liabilities and as disclosed in Note 13 to the financial statements reflects accounts receivables balance of Kshs.23,543,581 however, the balance was not supported with ledgers, student fee registers, student invoices and ageing analysis. In addition, the balance includes Kshs.11,820,467 which has been outstanding for more than one year and Management did not demonstrate measures put in place to recover the fee arrears.

In the circumstances, the accuracy and completeness of accounts receivables balance of Kshs.23,543,581 could not be confirmed.

5. Unsupported Accounts Payables

The statement of financial assets and financial liabilities and as disclosed in Note 14 to the financial statements, reflects accounts payables balance of Kshs.3,001,236 however, Management did not support the balance with detailed ledger, aging analysis and payment receipts.

In the circumstances, the accuracy and completeness of accounts payables balance of Kshs.3,001,236 could not be confirmed.

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of Huruma Girls High School Management in accordance with ISSAI 130 on the Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Emphasis of Matter

Budgetary Control and Performance

The statement of budgeted versus actual amounts reflects final receipts budget and actual on comparable basis of Kshs.108,372,200 and Kshs.96,260,577 respectively, resulting to under-collection of Kshs.12,111,623 or 11% of the budget. Similarly, the statement reflects total expenditure amount of Kshs.102,419,019 against actual receipts of Kshs.96,260,577 resulting to over absorption of Kshs.6,158,442.

The underfunding affected the planned activities of the School and may have impacted negatively on service delivery.

My opinion is not modified in respect of this matter.

Key Audit Matters

Key audit matters are those matters that, in my professional judgement, are of most significance in the audit of the financial statements. Except for the effect of the matters described in the Basis for Qualified Opinion section, I have determined that there are no other key audit matters to communicate in my report.

Other Information

The Management is responsible for the other information set out on pages iii to xi which comprise of Key School Information and Management, Summary Report of Performance of the School and Statement of School Management Responsibility. The Other Information does not include the financial statements and my audit report thereon.

In connection with my audit on Huruma Girls Secondary School's financial statements, my responsibility is to read the other information and in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit or otherwise appears to be materially misstated. If based on the work I have performed, I conclude that there is no material misstatement of this Other Information, I am required to report that fact. I have nothing to report in this regard.

My opinion on the financial statements does not cover the Other Information and accordingly, I do not express an audit opinion or any form of assurance conclusion thereon.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN THE USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the effect of the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in the Use of Public Resources section of my report, I confirm that nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

1. Late Submission of Financial Statements

During the year under review, Management submitted the financial statements to the Auditor-General on 24 February, 2026 instead of the statutory deadline of 30 September, 2024. This was contrary to Section 47(1) of the Public Audit Act, 2015 which requires that financial statements be submitted to the Auditor-General within three (3) months after the end of the fiscal year to which the accounts relate.

In the circumstances, Management was in breach of the law.

2. Irregular Transfer of Funds to Kenya Secondary Schools Heads Association

The statement of receipts and payments and as disclosed in Note 9 to the financial statements reflects school fund payments amount of Kshs.76,552,137. Included in the expenditure is an amount of Kshs.1,084,578 transferred to Kenya Secondary School Heads Association (KESSHA) a welfare organization that is not defined in Government Funding system. This was contrary to Regulation 23(2)c of the Public Finance Management (National Government) Regulations, 2015 which requires that an Accounting Officer shall, before transferring any funds to an entity within or outside the Government, ensure that there is a written assurance from the entity that it shall implement effective, efficient and transparent financial management and internal control systems.

In the circumstances, value for money transferred to KESSHA, amounting to Kshs.1,084,578 could not be confirmed.

3. Irregularities in Procurement Process

The statement of receipts and payments reflects total payments amount of Kshs.108,539,850. However, Management did not prepare an Annual Procurement Plan as part of the annual budget preparation process. This was contrary to Regulation 40 of the Public Procurement and Asset Disposal Regulations, 2020 which requires a procuring entity to prepare a procurement plan for each financial year as part of the annual budget preparation process. Further, Management initiated procurement processes without formal requisitions from the user departments and goods and services amounting to Kshs.14,319,222 were procured using low value procurement method without meeting the threshold matrix set out in the Second Schedule of the Public Procurement and Asset Disposal Regulations, 2020. In addition, procurement activities were undertaken by individuals lacking the requisite qualifications and Management had not made training arrangements to capacity build them.

In the circumstances, Management was in breach of the law.

4. Failure to Collect Capacity Building Levy

The statement of receipts and payments reflects total payments amount of Kshs.108,539,850. However, there was no evidence to confirm that Management deducted and remitted the Capacity Building Levy from payments made to contracted suppliers. This was contrary to Section 3(1) of Public Procurement Capacity Building Levy Order, 2023 which states that there shall be paid a Levy by a supplier on all procurement contracts signed between the supplier and a procuring entity, at the rate of zero point zero three per centum (0.03%) of the value of the signed contract, exclusive of applicable taxes.

In the circumstances, Management was in breach of the law.

5. Irregularities in Transfer of Infrastructure Funds

The statement of receipts and payments reflects Government grants for operations amount of Kshs.9,660,156. Included in the amount is Kshs.7,291,940 in respect to infrastructure grant but only Kshs.4,949,200 was transferred to infrastructure bank account resulting to unexplained variance of Kshs.2,342,740. Further, the amount was transferred after the lapse of the prescribed fifteen (15) days. This was contrary to the Ministry of Education Circular Ref. No: MOE.HQS/3/13/3 dated 16 June, 2021 which directed that infrastructure grants as well as maintenance and improvement funds should be transferred to the School infrastructure account fifteen (15) days upon receipt of the funds in the operations account.

In the circumstances, Management was in breach of the law.

6. Under Funding of Capitation Grants

During the financial year, the enrolment records indicated a total number of one thousand, three hundred and sixty-four (1,364) students while National Education Management and information System (NEMIS) data indicated one thousand, three hundred and fifty-two (1,352) students

In the circumstances, the School was under funded by an amount of Kshs.12,319,216 and may have affected service delivery to the public.

7. Shortage in Supply of Books

Examination of records revealed that the Kenya Institute of Curriculum Development (KICD) distributed one thousand six hundred and forty-five (1,645) books out of the expected five thousand, two hundred and forty-six (5,246) resulting to shortage of three thousand, six hundred and one (3,601) textbooks.

In the circumstances, issuance of less textbooks than the standard students' ratio may have negatively affected performance.

8. Irregular Increase of School Fees

The statement of receipts and payments reflects school fund income-parents' contributions amount of Kshs.89,121,884 as disclosed in Note 4 to the financial statements. Examination of the records revealed that the School charged an annual fee of Kshs.68,554 per learner for Forms 1–4, in excess of the approved fee of Kshs.53,554. resulting to an overcharge of Kshs.15,000 per learner and which had not been approved by the Ministry of Education through the County Education Board. This was contrary to Government Circular No. MOE.HQS/3/13/3 dated 16 June, 2021 on guidelines on implementation of Free Day and Secondary Education programme which stipulates that a parent will only pay for school uniforms, boarding related costs as reflected in the boarding fee structure and lunch for the day scholars.

In the circumstances, Management was in breach of the law.

9. Lack of Service Level Agreements

Review of the records revealed that Management engaged a service provider for financial system support and maintenance at Kshs.30,000 per annum. However, Management did not provide service level agreements (SLAs) or contracts for review to confirm the terms of engagement, service delivery standards and payment obligations. This was contrary to Section 53 of the Public Procurement and Asset Disposal Act, 2015 which mandates written contracts or service level agreements for all procured services specifying deliverables, timelines and performance standards.

In the circumstances, Management was in breach of the law.

The audit was conducted in accordance with ISSAI 3000 and ISSAI 4000. The standards require that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements comply in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, except for the effect of the matters described in the Basis for Conclusion on the Effectiveness of Internal Controls, Risk Management and Governance section of my report, I confirm that nothing else has come to my attention to cause me to believe that internal controls, risk management and governance were not effective.

Basis for Conclusion

1. Weak Controls on Management of Imprest

Note 7 to the financial statements reflects operations payments amount of Kshs.7,791,246 which includes Kshs.704,100 in respect to local transport and travelling. However, Management did not maintain an imprest register contrary to Regulation 93(4)(c) of the Public Finance Management (National Government) Regulations, 2015 which requires the applicant to be recorded in the imprest register including the amount applied for.

In the circumstances, the effectiveness of internal controls on management of imprests could not be confirmed.

2. Failure to Prepare School Improvement Plan

During the year under review, Management did not have an approved School Improvement Plan (SIP) in place which is a key strategic planning tool that guides academic performance targets, infrastructure development, resource allocation, and overall institutional growth.

In the circumstances, the effectiveness of overall governance could not be confirmed.

3. Weaknesses in Board of Management

The Board of Management did not have an Annual Work Plan, schedule of activities and had not constituted the human rights and student welfare committee as well as the audit committee. In addition, the Board did not have one person to represent Special Interest Groups and a representative of the Students' Council who shall be an ex officio member. In addition, review of appointment letters revealed that two (2) Board Members had served for more than two (2) terms.

In the circumstances, the effectiveness of the Governance mechanism could not be confirmed.

4. Lack of Staff Establishment

During the year under review, Management did not provide an approved staff establishment indicating the authorized number and categories of staff.

In the circumstances, the effectiveness of internal controls on management of gratuity and pension contributions could not be confirmed.

5. Failure to Maintain a Fixed Assets Register

During the year under review, Management did not maintain a fixed assets register indicating dates of asset acquisition, types of assets, values, custodians and location. Further, the assets were not tagged with unique identification numbers to trace, verify, or confirm ownership and custody of the assets.

In the circumstances, the effectiveness of internal controls on maintenance of fixed asset register could not be confirmed.

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal controls, risk management and overall governance were operating effectively in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of the Management and the Board of Management

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal controls as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal controls, risk management and governance.

In preparing the financial statements, Management is responsible for assessing the School's ability to continue sustaining services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless Management is aware of the intention to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements comply with the authorities which govern them and that public resources are applied in an effective way.

The Board of Management is responsible for overseeing the School's financial reporting process, reviewing the effectiveness of how Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

My responsibility is to conduct an audit of the financial statements in accordance with Article 229(4) of the Constitution, Section 35 of the Public Audit Act, 2015 and the International Standards of Supreme Audit Institutions (ISSAIs). The ISSAIs requires that, in conducting the audit, I obtain reasonable assurance about whether the financial statements as a whole are free from material misstatements, whether due to fraud or error and to issue an auditor's report that includes my opinion in accordance with Section 48 of the Public Audit Act, 2015. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In conducting the audit, Article 229(6) of the Constitution also requires that I express a conclusion on whether or not in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way. In addition, I consider the entity's control environment in order to give an assurance on the effectiveness of internal controls, risk management and governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015.

Further, I am required to submit the audit report in accordance with Article 229(7) of the Constitution.

Detailed description of my responsibilities for the audit is located at the Office of the Auditor-General's website at: <https://www.oagkenya.go.ke/auditor-generals-responsibilities-for-audit/>. This description forms part of my auditor's report.


FCPA Nancy Gathungu, CBS
AUDITOR-GENERAL

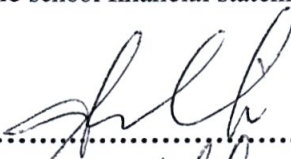
Nairobi

16 April, 2026

6. Statement Of Receipts and Payments for the Year Ended 30th June 2024

Description Of Vote Head	Note	Insert Current 2024	Insert Comparative 2023
		Kshs	Kshs
Receipts			
Government grants for tuition	1	2,949,506.00	3,632,186.00
Government grants for operations	2	9,660,156.00	8,468,504.00
Government Grants for infrastructure	3	6,476,415.00	4,141,000.00
School fund income- parents' contributions	4	89,121,884.00	82,677,585.00
Miscellaneous incomes	5	92,000.00	0.00
Total Receipts		108,299,962.00	98,919,275.00
Payments			
Tuition	6	1,582,266.00	4,100,094.00
Operations	7	7,791,246.00	9,782,029.00
Infrastructure	8	22,614,201.00	16,027,385.00
Boarding and school fund	9	76,552,137.00	72,099,112.00
Total Payments		108,539,850.00	102,008,620.00
Surplus/Deficit		(239,888.00)	(3,089,345.00)

The school financial statements were approved on 15/04/2026 and signed by:



Name:

Chair BOM

Date:

15/4/2026



Name: Mary Kirani
School Principal/ Secretary to BOM

Date:





Name:

Bursar/ Finance Officer

Date:

15/04/2026

7. Statement of Assets and Liabilities as At 30th June 2024

Description	Note	Insert Current 2024	Insert Comparative 2023
		Kshs	Kshs
Financial Assets			
Cash and cash equivalents			
Bank balances	10	6,641,281.00	6,474,105.00
Cash balances	11	27,408.00	14,160.00
Short term investments	12	0.00	0.00
Total cash and cash equivalent		6,668,689.00	6,488,265.00
Account's receivables	13	23,543,581.00	23,707,408.00
Total financial assets (a)		30,212,270.00	30,195,673.00
Financial liabilities			
Accounts payables	14	3,001,236.00	2,744,751.00
Total Financial Liabilities (b)			
Net financial assets (a-b)		27,211,034.00	27,450,922.00
Represented by			
Accumulated fund b/fwd	15	27,450,922.00	30,540,267.00
Surplus/deficit for the year		(239,888.)	(3,089,345.00)
Net Assets		27,211,034.00	27,450,922.00

The school's financial statements were approved on 15/04/2026 and signed by:

.....
 Name: Wilfred Oduor

Chair BOM

Date: 15/4/2026

.....
 Name: Mary Khamu
 School Principal/ Secretary to
 BOM

Date:



.....
 Name: Anne Kuku

Bursar/ Finance Officer

Date: 15/04/2026

8. Statement of Cash Flows for the Year Ended 30th June 2024

Description	Note	Insert Current 2024	Insert Comparative 2023
		Kshs	Kshs
Cash from Operating Activities			
Receipts			
Government grants for tuition		2,949,506.00	3,632,186.00
Government grants for operations		9,660,156.00	8,468,504.00
Government grants for infrastructure		6,476,415.00	4,141,000.00
School fund income- parents contributions/ fees		98,501,163.00	7,441,129.00
Other income		92,000.00	538,63.00
Total receipts		117,679,240.00	90,220,882.00
Payments			
Cash outflows for tuition		1,945,286.00	3,737,074.00
Cash outflows for operations		7,791,245.00	11,203,179.00
Cash Outflows from Infrastructure		7,280,807.00	0.00
Cash outflows Boarding/lunch and school fund payments		85,641,356.00	65,970,588.00
Total payments		102,658,694.00	80,910,841.00
Net cash inflow/outflow from operating activities		15,020,546.00	9,310,141.00
Cash flow from investing activities			
Acquisition of assets		14,840,123.00	23,419,526.00
Proceeds from sale of Assets		0.00	0.00
Proceeds from investments		0.00	0.00
Purchase of investments		0.00	0.00
Net cash inflow/outflows from investing activities		14,840,123.00	23,419,526.00
Cash flow from Financing activities			
Proceeds from borrowings/ loans	18	0	0.00
Repayment of principal borrowings		0	0.00
Net cash inflow/outflow from financing activities		(180,423.00)	(14,109,385.00)
Net increase/decrease in cash and cash equivalents			
Cash and cash equivalent at beginning of the FY		6,488,265.00	20,597,650.00
Cash and cash equivalent at end of the FY		6,668,688.00	6,488,265.00

HURUMA GIRLS' HIGH SCHOOL

Annual Report and Financial Statements for the year ended 30th June 2024

Note: Cash and Cash Equivalent is the summation of Note 10, 11 and 12.

(The above presentation of the cash flow statement uses the direct method of cash flow presentation which is encouraged under IPSAS. Schools should therefore adopt the direct method of cash flow as recommended by PSASB).

The school's financial statements were approved on 15/04/2026 and signed by:

Name:

Wilfred Ombui

Chair BOM

Date:

15/4/2026

Name:

Maria Wanjiku
School Principal/ Secretary to
BOM

Date:



Name:

Anne Njiru

Bursar/ Finance Officer

Date:

15/04/2026

9. Statement Of Budgeted Versus Actual Amounts for The Year Ended 30th June 20XX

Receipt/Expenses Item	Original Budget	Adjustments	Final Budget	Actual On Comparable Basis	% Of Utilization
	a	b	c=a+b	d	e=d/c %
	Kshs	Kshs	Kshs	Kshs	Kshs
Receipts					
(1) Capitation Grant on Tuition					
Reference Materials	341,880.00	0.00	341,880.00	294,950.00	85%
Exercise Books	1,196,580.00	0.00	1,196,580.00	1,032,338.00	87%
Laboratory Equipment	683,760.00	0.00	683,760.00	589,901.00	86%
Internal Exams	683,760.00	0.00	683,760.00	589,901.00	86%
Teaching / Learning Materials	341,880.00	0.00	341,880.00	294,951.00	85%
Exams And Assessment	0.00	0.00	0.00	0.00	0.00%
Chalk and dusters	170,940.00	0.00	170,940.00	147,464.00	86%
TOTAL	3,418,800.00	0.00	3,418,800.00	2,949,505.00	
(2) Capitation Grant on Operations					
Personnel Emoluments	5,273,400.00	0.00	5,273,400.00	3,942,448.15	75%
Repairs And Maintenance	5,500,000.00	0.00	5,500,00.00	6,442,440.00	117%
Local Transport / Travelling	1,654,400.00	0.00	1,654,400.00	1,236,818.00	75%
Electricity And Water	1,757,800.00	0.00	1,757,800.00	1,344,662.12	76%
Medical	440,000.00	0.00	440,000.00	525,000.00	119%
Administration Costs	1,654,400.00	0.00	1,654,400.00	1,236,818.00	75%%
Activity	880,000.00	0.00	880,000.00	948,986.48	108%
Gratuity	0.00	0.00	0.00	0.00	0.00
Insurance cost	0.00	0.00	0.00	424,500.00	0.00%

Annual Report and Financial Statements for the year ended 30th June 2024

Receipt/Expenses Item	Original Budget	Adjustments	Final Budget	Actual On Comparable Basis	% Of Utilization
	a	b	c=a+b	d	e=d/c %
	Kshs	Kshs	Kshs	Kshs	Kshs
TOTAL	17,160,000.00	0.00	17,160,000.00	16,016,672.00	
3) FDSE for infrastructure					
Maintenance &Improvement MoE	5,500,000.00	0.00	5,500,000.00	6,442,440.00	117.14%
M&I parents' contribution	3,256,000.00	0.00	3,256,000.00	3,100,000.00	95.20%
Economic Stimulus Programs	0.00	0.00	0.00	0.00	0%
Transition Infrastructure Grants	0.00	0.00	0.00	0.00	0%
Administration Block	0.00	0.00	0.00	0.00	0%
(4) Fees Charged on Parents					
Personnel Emoluments	6,569,200.00	1,125,000.00	7,694,200.00	7,070,861.00	92%
Repairs And Maintenance	3,256,000.00	575,000.00	3,831,000.00	3,276,513.00	86%
Local Transport / Travelling	1,783,100.00	325,000.00	2,108,100.00	2,282,450.00	108%
Electricity And Water	6,932,200.00	1,125,000.00	8,057,200.00	5,935,358.00	74%
Medical	0.00	0.00	0.00	121,227.00	0
Administration Costs	3,867,600.00	707,750.00	4,575,350.00	3,957,450.00	87%
Activity	877,800.00	199,500.00	1,077,300.00	1,175,671.00	109%
SMASSE	0.00	0.00	0.00	0.00	0.00
Fee On Boarding Equipment and Stores	35,623,500.00	5,826,750.00	41,450,250.00	36,103,246.60	88%
PA levies Development	5,500,000.00	1,000,000.00	6,500,000.00	3,837,567.60	59%
Pa Levies for BES and Bom teachers	11,000,000.00	1,500,000.00	12,500,000.00	13,534,057.00	108%
TOTAL	75,409,400.00	12,384,000.00	87,793,400.00	77,294,400.00	
5) Miscellaneous Income					
Loans / Borrowing	0.00	0.00	0.00	0.00	0.00

Annual Report and Financial Statements for the year ended 30th June 2024

Receipt/Expenses Item	Original Budget	Adjustments	Final Budget	Actual On Comparable Basis	% Of Utilization
	a	b	c=a+b	d	e=d/c %
	Kshs	Kshs	Kshs	Kshs	Kshs
Rent income	0.00	0.00	0.00	0.00	0.00
Income From Farming Activities	0.00	0.00	0.00	0.00	0.00
Insurance Compensation	0.00	0.00	0.00	0.00	0.00
Income From Posho Mill	0.00	0.00	0.00	0.00	0.00
Income From Bus Hire	0.00	0.00	0.00	0.00	0.00
Fee For Hire of Ground and Equipment	0.00	0.00	0.00	0.00	0.00
Interest Income	0.00	0.00	0.00	0.00	0.00
Income From Any Other Investment	0.00	0.00	0.00	0.00	0.00
Total Income	95,988,200.00	12,384,000.00	108,372,200.00	96,260,577.00	
(6) Expenditure For Tuition					
Textbooks	0.00	0.00	0.00	74,000.00	0%
Reference Materials	0.00	0.00	0.00	0.00	
Exercise Books	1,499,300.00	0.00	1,499,300.00	400,800.00	27%%
Laboratory Equipment	700,000.00	0.00	700,000.00	692,028.00	99%
Internal Exams	1,057,300.00	0.00	1,057,300.00	352,552.00	33%
Teaching / Learning Materials	0.00	0.00	0.00	61,620.00	0
Chalks	160,000.00	0.00	160,000.00	0.00	0
Exams And Assessment	0.00	0.00	0.00	0.00	0
Teachers Guides	0.00	0.00	0.00	0.00	0
Administration Costs	0.00	0.00	0.00	0.00	0
Bank Charges	2,000.00	0.00	2,000.00	1,265.00	63%
TOTAL	3,418,600.00	0.00	3,418,600.00	1,582,265.00	
(7) Expenditure For Operations					

Annual Report and Financial Statements for the year ended 30th June 2024

Receipt/Expenses Item	Original Budget	Adjustments	Final Budget	Actual On Comparable Basis	% Of Utilization
	a	b	c=a+b	d	e=d/c %
	Kshs	Kshs	Kshs	Kshs	Kshs
Personnel Emoluments	5,273,400.00	0.00	5,273,400.00	3,700,731.00	70%
Repairs, Maintenance & Improvements	5,500,000.00	0.00	5,500,000.00	6,436,400.00	117%
Local Transport / Travelling	1,654,400.00	0.00	1,654,400.00	704,100.00	43%
Electricity, Water and Conservancy	1,757,800.00	0.00	1,757,800.00	1,604,776.00	91%
Medical	440,000.00	0.00	440,000.00	12,410.00	3%
Administration Costs	1,654,400.00	0.00	1,654,400.00	997,793.00	60%
Activity Expenses	880,000.00	0.00	880,000.00	469,527.00	53%
Gratuity	0.00	0.00	0.00	0	0
SMASSE	0.00	0.00	0.00	0	0
TOTAL	17,160,000.00	0.00	17,160,000.00	13,925,737.00	
(8) Expenditure For infrastructure					
Construction of classrooms	0.00	0.00	0.00	0.00	00
Construction of LAB	0.00	0.00	0.00	0.00	
Construction of DORMS	8,200,000.00	0.00	8,200,000.00	9,370,163.00	114%
Purchase of furniture	5,500,000.00	0.00	5,500,000.00	6,552,434.00	119%
Purchase of equipment	0.00	725,000.00	725,000.00	725,000.00	100%
Purchase of machinery	0.00	0.00	0.00	0.00	0.00
TOTAL	13,700,000.00	725,000.00	14,425,000.00	16,647,597.00	
(9) Expenditure For school fund/lunch/boarding					
Personnel Emoluments	6,366,600.00	0.00	6,366,600.00	10,032,082.05	157.57%
Repairs, Maintenance and Improvements	3,256,000.00	0.00	3,256,000.00	3,100,000.00	95.20%

Annual Report and Financial Statements for the year ended 30th June 2024

Receipt/Expenses Item	Original Budget	Adjustments	Final Budget	Actual On Comparable Basis	% Of Utilization
	a	b	c=a+b	d	e=d/c %
	Kshs	Kshs	Kshs	Kshs	Kshs
Local Transport / Travelling	2,325,600.00	0.00	2,325,600.00	3,853,888.00	166%
Electricity, Water and Conservancy	6,102,200.00	0.00	6,102,200.00	6,212,874.00	102%
Medical Expenses	0.00	0.00	0.00	126,216.00	0
Administration Costs	3,483,400.00	0.00	3,483,400.00	5,412,616.00	155%
Activity	870,000.00	0.00	870,000.00	1,777,896.00	204%
Gratuity	0.00	0.00	0.00	1,293,209.00	0
Lunch Programme	0.00	0.00	0.00	0.00	0
Boarding Equipment and Stores	35,623,500.00	6,556,800.00	42,180,300.00	38,129,114.00	91%
Pa Levies BES & Bom	6,066,940.00	4,400,000.00	10,466,940.00	9,496,767.00	91%
Expenditure For Income Generating Activity	0.00	0.00	0.00	0.00	0
Insurance Costs	0.00	0.00	0.00	0.00	0
Other Expenses On Investments	0.00	0.00	0.00	0.00	0
Rent Expenses	0.00	0.00	0.00	0.00	0
Bank Charges	0.00	0.00	0.00	1,040.00	0
Loan Interest Repayment	0.00	0.00	0.00	0.00	0
Loan Principal Repayment	0.00	0.00	0.00	0.00	0
Acquisition Of Assets	0.00	0.00	0.00	3,960,840.00	0
Total	64,094,240.00	10,956,800.00	75,051,040.00	70,263,420.00	
TOTAL EXPENDITURE					

[Provide below a commentary on significant underutilization (below 90% of utilization) and any overutilization above 100%]

- i. *The underutilization under the tuition account is as a result of delayed release of funding to the schools. This financial year school received the second term funding towards the end of June which is also the end of the financial year for the school.*

- ii. *Under operation account there was over utilization under repairs, maintenance and improvement. This arose due to increase in enrolment and the funds being transferable as whole to the infrastructure account.*
- iii. *The other vote heads Medical, Administrative cost, Activity and local transport and travel under the operation account were underutilised. This was because the funds were not available when need arose. The capitation for term two of 2024 came in almost at the end of the financial year, thus the account had to carry the available funds to the new financial year.*
- iv. *There was overutilization under the vote head of activity because the school is demanded by the ministry to ensure participation in co-curricular activities yet the vote head charges very little amounts unable to sustain itself. In addition, the schools are demanded to support the financing of activities at the sub county, regional and national level due under funding to the respective levels resulting in budget deficits.*
- v. *The underutilisation under the vote head of Personnel emoluments, local travel & transport and Administration is due to reduced funding caused by operation account. Currently the ministry has reduced the capitation from Kshs 22,244 to Kshs 17,000 per learner and this has impacted a lot on the school fund account. Most of the tuition and operation account deficits and needs have to be catered under the school fund account resulting in over utilisation of the voteheads.*
- vi. *In the financial year the government did not capitate each learner with the kshs 17,000. The schools only received Kshs 14,423.05, of which Kshs 3,800 has to be transferred to infrastructure account leaving only ksh 10,623.05 to cater for tuition and the other voteheads under the operation account.*

The government should try sent capitation early to ensure it is utilised within the financial year to provide services to the students. During the year, we received funding towards the end of the financial year which made it not to be utilised until the next year rendering us to have low expenditure utilisation.
- vii. *Lastly, we have the issue of fees arrears, being that our financial year ends in the middle of a term and the fees policy is 60% on opening and 40% after midterm, some of the parents were still owing the school for the current financial year and as a result some of the voteheads had not fully received the monies allocated to them.*
- viii. *The expenditure for repairs, maintenance and improvement in both operation and school fund are transferred to infrastructure account thus the reported is just the expected amount to be transferred same to PA development. The real expenditure has been accounted for under the infrastructure account as denoted above.*

10. Significant Accounting Policies

The principal accounting policies adopted in the preparation of these financial statements are set out below:

1. Statement of compliance and basis of preparation

The financial statements have been prepared in accordance with and comply with International Public Sector Accounting Standards (IPSAS) with particular emphasis on Cash Basis Financial Reporting under the Cash Basis of Accounting and applicable government legislations and regulations. The financial statements comply with and conform to the form of presentation prescribed by the Public Sector Accounting Standards Board of Kenya.

This cash basis of accounting has been supplemented with accounting for; a) receivables that include school fees from parents, imprest, salary advances and other receivables and b) payables that include deposits and retentions and payables from operations.

The financial statements are presented in Kenya Shillings, which is the functional and reporting currency of the *school*, and all values are rounded to the nearest Kenya Shilling (Kshs). The accounting policies adopted have been consistently applied to all the years presented.

2. Recognition of receipts and payments

The *school* recognises all receipts from various sources when the event occurs, and the related cash has been received by the *school*. In addition, the *school* recognises all expenses when the event occurs, and the related cash has been paid out by the *school*. Income arising from school fees is recognised when the event occurs whether cash is received or not. Expenditure arising from operations is recognised when the event occurs irrespective of receipt of cash.

3. In-kind contributions

In-kind contributions are donations that are made to the *school* in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment, or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the *school* includes such value in the statement of receipts and payments both as a receipt and as a payment in equal and opposite amounts; otherwise, the contribution is not recorded.

4. Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call, and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to an insignificant risk of changes in value. Bank account balances include amounts held at various financial institutions at the end of the financial year.

5. Accounts Receivable

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. Accounts receivables also include school fees billed to parents for services rendered but not paid. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

6. Accounts Payable

For the purposes of these financial statements, deposits, and retentions held on behalf of third parties have been recognized as accounts payables. This is in recognition of the government practice of retaining a portion of contracted services and works pending the fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. Payables also include expenditures incurred for the purchase of goods, works and services that have been rendered and not settled. This is an enhancement to the cash accounting policy adopted for public secondary schools. Other liabilities are disclosed in the financial statements.

7. Non-current assets

Non-current assets are expensed at the time of acquisition while disposal proceeds are recognized as receipts at the time of disposal. However, the acquisitions and disposals are reflected in the school fixed asset register a summary of which is provided as a memorandum to these financial statements.

8. Budget

The budget is developed on the same accounting basis (cash basis), the same accounts classification basis, and for the same period as the financial statements. The *school's* budget was approved by the School Board of Management. A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

9. Comparative figures

Where necessary comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

10. Subsequent events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30th June 20XX.

11. Notes To the Financial Statements**1 Government Grants for Tuition**

Description	Insert Current 2024	Insert Comparative 2023
	Kshs	Kshs
Reference Materials	294,951.00	281,949.00
Exercise Books	1,032,338.00	868,415.00
Laboratory Equipment	589,901.00	682,564.00
Internal Exams	589,901.00	445,647.00
Teaching / Learning Materials	294,951.00	1,094,125.00
Others (<i>chalks</i>)	147,464.00	259,486.00
Total	2,949,506.00	3,632,186.00

**Include others as per MOE circulars*

2 Government Grants for Operations

Description	Insert Current 2024	Insert Comparative 2023
	Kshs	Kshs
Personnel Emoluments	3,942,448.00	3,939,129.20
Repairs And Maintenance	0.00	0.00
Local Transport / Travelling	1,236,818.00	1,138,426.33
Electricity And Water	1,344,662.00	1,402,954.46
Medical	525,900.00	208,100.00
Administration Costs	1,236,842.00	1,194,694.46
Activity	948,986.00	585,200.00
Other Vote Heads (insurance cost)	424,500.00	0.00
Total	9,660,156.00	8,468,504.00

**Include others as per MOE circulars*

3 Government Grants for infrastructure

Description	Insert Current 2024	Insert Comparative 2023
	Kshs	Kshs
Maintenance & Improvement	5,688,415.00	4,141,000.00
Transition infrastructure grants	0.00	0.00
Administration Block	0.00	0.00
Economic stimulus grants	0.00	0.00
Other (<i>classroom</i>)	788,000.00	0.00
Total	6,476,415.00	4,141,000.00

4 School Fund Income - Parents Contribution/Fees

Description	Insert Current 2024	Insert Comparative 2023
	Kshs	Kshs
Personnel emoluments	8,613,418.00	14,461,929.00
Repairs and maintenance	3,640,399.00	3,079,657.00
Local transport / travelling	2,545,781.00	3,763,601.00
Electricity and water	6,961,007.00	4,328,701.00
Medical	124,257.00	43,263.00
Administration costs	4,757,032.00	4,459,338.00
Activity	1,287,949.00	1,091,321.00
Fee on Boarding Equipment and stores	39,103.123.00	40,357,435.00
PA Levies*	16,514,456.00	10,650,827.00
PA Development	5,574,462.00	441,513.00
Total	89,121,884.00	82,677,585.00

*Includes all levies charged by the school outside the fees structure but by mutual agreement with the parents.

5 Miscellaneous Incomes

Description	Insert Current 2024	Insert Comparative 2023
	Kshs	Kshs
Rent Income	0.00	0.00
Income From Farming Activities	0.00	0.00
Insurance Compensation	0.00	0.00
Income From Posho Mill	0.00	0.00
Income From Bus Hire	92,000.00	0.00
Fee For Hire of Ground and Equipment	0.00	0.00
Income From Grants and Donations*	0.00	0.00
Interest Income	0.00	0.00
Dividends Income	0.00	0.00
Loans/Borrowings*	0.00	0.00
Other Income (specify) *	0.00	0.00
Total	92,000.00	0.00

(Include an explanation on the kind and source of grants/ donations received by the school.)

*Ensure proper authorization from MOE before obtaining loans/borrowings.

*Indicate what other income relates to including income arising from writebacks if any.

6 Tuition

Description	<i>Insert Current 2024</i>	<i>Insert Comparative 2024</i>
	Kshs	Kshs
Exercise Books	400,800.00	1,400,580.00
Textbooks	74,000.00	0.00
Reference materials	0.00	0.00
Laboratory Equipment	692,028.00	989,195.00
Teaching / Learning Materials	61,620.00	952,875.00
Exams And Assessment	352,552.00	670,496.00
Teachers Guides	0.00	0.00
Bank Charges	1266.00	948.00
Others (<i>chalks</i>)	0.00	86,000.00
Total	1,582,266.00	4,100,094.00

7 Operations

Description	<i>Insert Current 2024</i>	<i>Insert Comparative 2023</i>
	Kshs	Kshs
Personnel Emoluments	3,700,731.00	4,618,620.00
Service Gratuity	0.00	0.00
Administration Cost	997,793.00	1,051,791.00
Repairs And Maintenance & Improvements	0.00	0.00
Local Transport / Travelling	704,100.00	1,326,850.00
Electricity And Water	1,604,776.00	1,882,849.00
Medical	12,410.00	125,727.00
Activity Expenses	469,527.00	776,192.00
Insurance Cost	301,909.00	0.00
Others (specify)	0.00	0.00
Total	7,791,246.00	9,782,029.00

8 Infrastructure

Description	Insert Current 2024	Insert Comparative 2023
	Kshs	Kshs
Construction of classrooms	1,509,120.00	720,000.00
Construction of laboratory	0.00	0.00
Construction of dormitory	9,863,435.00	13,886,235.00
Purchase of furniture & Repairs)	7,277,434.00	1,420,730.00
Purchase of equipment	0.00	0.00
Purchase of apparatus	0.00	0.00
Drilling of boreholes	0.00	0.00
Others(Hall/Chapel)	3,960,840.00	0.00
Others(Bank charges)	3,373.00	420.00
Total	22,614,202.00	16,027,385.00

9 Boarding And School Fund

Description	Insert Current 2024	Insert Comparative 2023
	Kshs	Kshs
Personnel Emoluments	11,325,291.00	11,126,104.00
Service Gratuity	0.00	0.00
Repairs And Maintenance & Improvements	0.00	66,720.00
Local Transport / Travelling	3,853,888.00	1,561,175.00
Electricity And Water	6,212,875.00	2,897,337.00
Medical Expenses	126,216.00	75,146.00
Administration Costs	5,412,616.00	5,539,933.00
Lunch Programme	0.00	0.00
Bank Charges	1,040.00	2,647.00
Expenses On Income Generating Activities**	37,000.00	0.00
Fee On Boarding Equipment and Stores	38,308,548.00	40,715,814.00
Rent Expenses	0.00	0.00
Insurance Cost (Life Property)	0.00	0.00
Loan Principal Repayment	0.00	0.00
Loan Interest Repayment	0.00	0.00
Acquisition Of Assets		8,813,291.00
PA expenses	9,496,767.00	0.00
Others (activity)	1,777,896.00	1,300,945.00
Total	76,552,137.00	72,099,112.00

(Expenses on income generating activities** should include all costs relating to the school earnings on miscellaneous receipts as recorded in note 5. These costs should include farm maintenance, posho mill maintenance, ground maintenance and costs incurred during hire of school bus among others).

10 Bank Accounts

Account Name & Currency	Status	Bank Account Number	<i>Insert Current 2024</i>	<i>Insert Comparative 2023</i>
	Active/Dormant		Kshs	Kshs
Tuition Account	Active	0941656110	1,093,104.00	88,883.00
Operations Account	Active	1103533924	1,932,572.00	63,432.00
School Fund Account/Boarding	Active	0820293168314	567,858.00	128,833.00
Savings Account	Active	1301298743	737,307.00	2,198,842.00
Parent Association Development Account				
Income Generating Activities Account				
Infrastructural Account	Active	0820280552663	2,310,440.00	3,994,115.00
Total			6,641,281.00	6,474,105.00

11 Cash In Hand

Description	<i>Insert Current 2024</i>	<i>Insert Comparative 23</i>
	Kshs	Kshs
Notes and Coins	27,409.00	14,160.00
Total	27,409.00	14,160.00

12 Short Term Investments

Description	<i>Insert Current 2024</i>	<i>Insert Comparative 2023</i>
	Kshs	Kshs
Cooperative Shares	0.00	0.00
Treasury Bills	0.00	0.00
Fixed Deposit accounts	0.00	0.00
Other Investments	0.00	0.00
Total	0.00	0.00

13 Accounts Receivable

Description	<i>Insert Current 2024</i>	<i>Insert Comparative 2023</i>
	Kshs	Kshs
Fees Arrears	23,543,581.00	23,707,408.00
Other Non-Fees Receivables		
Salary Advances (list/schedule attached)	0.00	0.00
Imprest (list/schedule attached)	0.00	0.00
Rent arrears (list/schedule attached)	0.00	0.00
Total	23,543,581.00	23,707,408.00

13 b) Ageing Analysis of Accounts Receivable

Description	<i>Insert Current 2024</i>		<i>Insert Comparative 2023</i>	
	Kshs		Kshs	
	Current 2024	% of the total	Comparative 2023	% of the total
Less than 1 year	11,723,114.00	50%	12,916,465.00	54%
Between 1- 2 years	1,029,524.00	4%	600,857.00	3%
Between 2-3 years	600,857.00	3%	295,339.00	1%
Over 3 years	10,190,086.00	43%	9,894,747.00	42%
Total (should tie to note 13 a)	23,543,581.00	100%	23,707,408.00	100%

14 Accounts Payable

Description	<i>Insert Current 2024</i>	<i>Insert Comparative 2023</i>
	Kshs	Kshs
Trade Creditors (See Ageing Below and Appendix 1)	0.00	1,502,805.00
Prepaid Fees	2,507,965.00	1,241,946.00
Retention Monies	493,271.00	0.00
Unpaid salaries and statutory deductions	0.00	0.00
Caution money	0.00	0.00
Total	3,001,236.00	2,744,751.00

14a. Ageing Analysis of Accounts Payable.

Description	Insert Current 2024		Insert Comparative 2023	
	Kshs		Kshs	
	Current FY	% of the total	Comparative FY	% of the total
Less than 1 year	0.00	0.00	1,502,805.00	100%
Between 1- 2 years	0.00	0.00	0.00	0.00
Between 2-3 years	0.00	0.00	0.00	0.00
Over 3 years	0.00	0.00	0.00	0.00
Total (should tie to note 14)	0.00	0.00	1,502,805.00	100%

15 Fund Balance Brought Forward

Description	Insert Current 2024	Insert Comparative 2023
	Kshs	Kshs
Bank Balances	20,253,321.00	572,657.00
Cash Balances	440,979.00	17,317.00
Short Term Investments	0.00	0.00
Receivables	13,479,049.00	11,149,207.00
Payables	(3,633,082.00)	(3,648,207.00)
Total	30,540,267.00	8,090,918.00

Other important disclosure notes

IPSAS Cash Standard encourages an entity to disclose accrual-related information in relation to an entity's assets and liabilities. The notes outlined below are disclosure notes in relation to the school's non-financial assets and liabilities.

16 Non-current Liabilities Summary

Description	Insert Current 2024	Insert Comparative 2023
	Kshs	Kshs
Bank Loans	0.00	0.00
Outstanding Leases	0.00	0.00
Hire Purchase	0.00	0.00
Gratuity And Leave Provision	0.00	0.00
Others (specify)	0.00	0.00
Total	0.00	0.00

17 Biological assets

Description	Numbers	Insert Current 2024	Insert Comparative 2023
		Kshs	Kshs
Cattle	0	0.00	0.00
Goats	0	0.00	0.00
Trees	550	Not valued	Not valued
Coffee Or Tea Plantation	0	0.00	0.00
Poultry	0	0.00	0.00
Others (specify)	0	0.00	0.00
Total	550		

18 Borrowings

Description	Kshs	Kshs
Borrowings at beginning of the year	0.00	0.00
Borrowings during the year	0.00	0.00
Repayments during the year	0.00	0.00
Balance at the end of the year	0.00	0.00

Other important disclosure notes

19 Stock/ Inventory

Description	Insert Current 2024	Insert Comparative 2023
	Kshs	Kshs
Food stuffs & Stationery	2,915,595.00	466,239.00
Lab consumables	1,276,460.00	n/a
Farm produce	0.00	0.00
Medication	0.00	
Construction Materials	0.00	0.00
Others (specify)		

(Stock to be measured at lower of cost and net realisable value. Net realisable value is the difference between selling costs less costs to sell)

20 Progress On Follow Up of Auditor Recommendations

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor.

Ref No.	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)


Sign and Date
Principal

12. Annexes

Annex I - Analysis of Pending Accounts Payable

Supplier Of Goods or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance Current FY	Outstanding Balance Comparative FY	Comments
	A	b	C	d=a-c		
	Kshs	Kshs	Kshs	Kshs	Kshs	
Construction Of Buildings						
1. Kapm Enterprises	9,863,435.00		9,370,163.25	493,271.00	0.00	
2.						
3.						
Sub-Total						
Supply Of Goods						
4.						
5.						
Sub-Total						
Supply Of Services						
6.						
7.						
8.						
Sub-Total						
Grand Total						

Annex 2 – Summary of Fixed Assets Register

Asset Class	Historical Cost b/f (Kshs) 1 st July 2023	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost c/f (Kshs) 30 th June 20XX
Land	Catholic Sponsored			
Building and Structures 17 Classrooms, 4 laboratories, Adminstration block, Hod rooms, Garage, Kitchen and 11 rooms for boarding New Dormitory Additional Classes-2 Residence for Administrators	Not Valued 13,886,235.00 6,439,189.00 3,882,102.00	9,863,435.00 0.00 0.00	0	n/a 23,749,670.00 6,439,189.00 3,882,102.00
Motor Vehicles Isuzu FVR MV 123 (62 seater)	7,001,900.00	0.00	0.00	7,001,900.00
Office equipment, furniture and fittings 9 Workstations desks 10 tables 5 cabinets 40 chairs 100 plastic chairs 4 pcs Television Combined Jikos	100,000.00 450,000.00 120,000.00 85,000.00 Not valued	0.00	0.00 86,700.00	100,000.00 450,000.00 206,700.00 85,000.00

HURUMA GIRLS' HIGH SCHOOL

Annual Report and Financial Statements for the year ended 30th June 2024

ICT Equipment, and Other ICT Assets			0.00	
3 Laptops	200,000.00	35,000.00		235,000.00
22 Computers & accessories	N/A			N/A
4 printers	126,000.00			126,000.00
3 projectors		80,000.00		80,000.00
Cctv	0.00	2,731,500.00		2,731,500.00
Tools and apparatus		0.00	0.00	
40pcs pangas		12,000.00		12,000.00
25 jembes		15,000.00		15,000.00
14pcs rakes		7,000.00		7,000.00
60 pcs slashers		21,000.00		
				21,000.00
Textbooks				
Eng 1886				
Chem 1686				
Biology 1611				
History 1619				
CRE 1154				
Geog 571				
Kisw 1686				
Maths 1441				
Physics 1157				
Computer 684				
H/sci 130				
French 100				
B/stds 670				
Other Machinery and Equipment			N/A	
Dough mixer machine	660,000.00	n/a		660,000.00

HURUMA GIRLS' HIGH SCHOOL

Annual Report and Financial Statements for the year ended 30th June 2024

Baking oven	175,000.00			175,000.00
Digital Riso copier machine	435,000.00			435,000.00
Lawn mower	n/a			
46pcs fire extinguishers	200,000.00	40,000.00		240,000.00
Welding machine	50,000.00			50,000.00
Generator 450 KW	1,852,157.00			1,852,157.00
Grass cutter machine		60,000.00		60,000.00
40 Dinning tables	280,000.00			280,000.00
Heritage and cultural assets	N/A			
Intangible assets- soft wares	350,000.00	150,000.00	200,000.00(Software not functioning properly)	300,000.00
Laboratory Non consumables	(As per attached list on non-consumables)			2,451,451.00

