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ELEVENTH PARLIAMENT – SECOND SESSION – 2014

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SELECT COMMITTEE ON THE CONSTITUENCIES DEVELOPMENT FUND

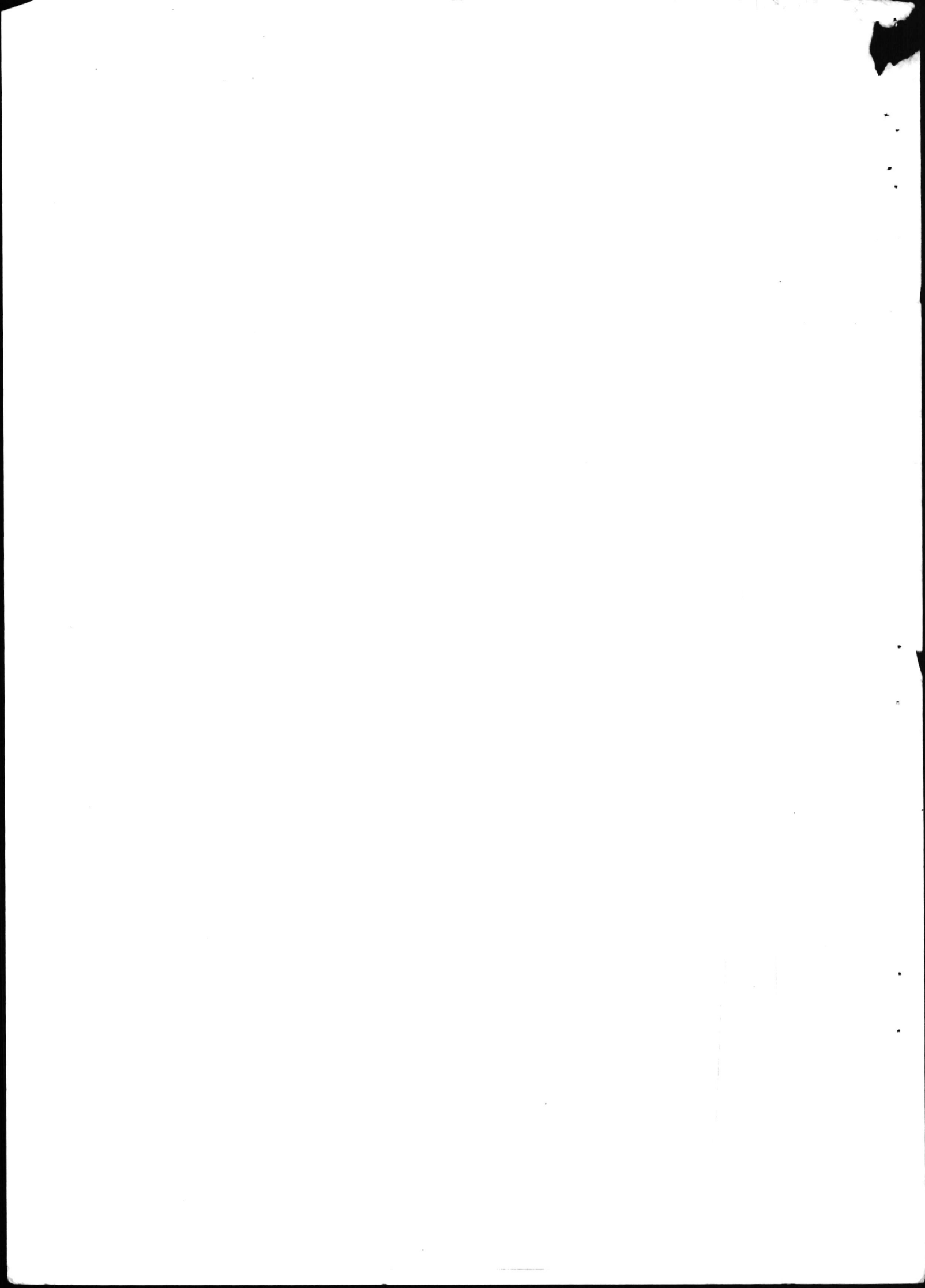
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REPORT ON THE CONSIDERATION OF NOMINEES FOR APPOINTMENT  
TO THE CONSTITUENCIES DEVELOPMENT FUND (CDF) BOARD

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CLERK'S CHAMBERS  
PARLIAMENT BUILDINGS  
NAIROBI



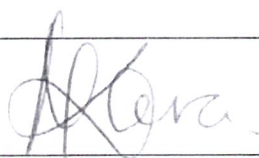



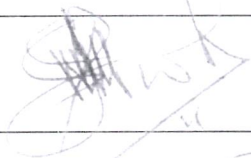

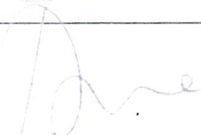
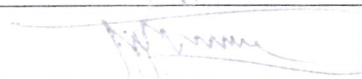
DECEMBER, 2014




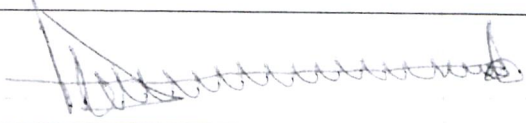



**SELECT COMMITTEE ON CDF: ADOPTION OF THE  
REPORT OF THE COMMITTEE ON ITS CONSIDERATION  
OF THE NOMMINEES FOR APPOINTMENT AS CDF  
BOARD MEMBERS**

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DATE: 15TH DECEMBER, 2014

S/NO.	NAME	SIGNATURE
1.	Hon. Moses Lessonet, MP Chairperson	
2.	Hon. Esther Gathogo, MP Vice-Chairperson	
3.	Hon. Maina Kamanda, MP	
4.	Hon. Raphael Letimalo, MP	
5.	Hon. John Ludepe Nakara, MP	
6.	Hon. Mohamed Haji, MP	
7.	Hon. Yusuf Chanzu, MP	
8.	Hon. Eng. Nicolas Gumbo, MP	
9.	Hon. Gideon O. Ogolla, MP	
10.	Hon. Kyengo Katatha Maweu, MP	
11.	Hon. Kamoti Mwamkale, MP	
12.	Hon. Abdikadir Ore, MP	
13.	Hon. Joseph O. Ndiege, MP	

14.	Hon. George P. Kaluma Opondo, MP	
15. <i>α</i>	Hon. Abass Mohammed, MP	
16.	Hon. Benson Mbai Itwiku, MP	
17.	Hon. Silas Tiren, MP	
18.	Hon. David Wafula, MP	
19.	Hon. Elijah Mosomi Moindi, MP	

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## 1.0 PREFACE

The Select Committee on Constituencies Development Fund (CDF) is established under Section 28 of the Constituencies Development Fund Act, 2013. Section 28(1) of the Constituencies Development Fund Act provides that *“the National Assembly shall, in accordance with its Standing Orders, establish a Select Committee consisting of a chairperson and not more than ten other members of the National Assembly”*. However, by a resolution of the House, the Committee Membership was expanded to nineteen Members in May, 2013.

### 1.1 Mandate of the Committee

Section 28(5) of the Constituencies Development Fund Act, 2013, expounds on the mandate of the Committee. The functions of the National Assembly Select Committee on the Constituencies Development Fund includes, among others:-

*(e) to consider and report to Parliament with recommendations, names of persons required to be approved by Parliament under this Act.*

The Select Committee has executed its mandate in accordance with the provisions of the CDF Act 2013 Section 5(5) and Standing Order 216(5).

### 1.2 Committee Membership

The following are the Members of the Committee:-

1. The Hon. Moses Lessonet, MP – **Chairperson**
2. The Hon. Esther Gathogo, MP – **Vice - Chairperson**
3. The Hon. Mohamed Haji, MP
4. The Hon. Raphael Letimalo, MP
5. The Hon. Maina Kamanda, MP
6. The Hon. (Eng.) Nicolas Gumbo, MP
7. The Hon. Peter Kaluma, MP
8. The Hon. Benson Mbai Itwiku, MP
9. The Hon. Silas Kipkoech Tiren, MP
10. The Hon. Kyengo Katatha Maweu, MP
11. The Hon. Elijah Mosomi Moindi, MP
12. The Hon. Yusuf Chanzu, MP
13. The Hon. Gideon O. Ochanda, MP
14. The Hon. Kamoti Mwamkale, MP
15. The Hon. Joseph O. Ndiege, MP
16. The Hon. Lodepe Nakara, MP

17. The Hon. David Wafula, MP
18. The Hon, Ore Abdikadir, MP
19. The Hon. Mohamed Abass, MP

### 1.3 Consideration of the nominees to the Constituencies Development Fund (CDF) Board

Following receipt of the nomination by Cabinet Secretary of Ministry of Devolution and Planning of **Hon. Elias Mbau, Prof. Margaret Jepkirui Muthwii, Eng. Hillary James Nyaanga** and **Mr. Mike Iravo** to serve as Board members of the Constituencies Development Fund from the Cabinet Secretary Ministry of Planning and Devolution, the Hon. Speaker of the National Assembly, on 3<sup>rd</sup> December, 2014, referred the names of the nominees to the Select Committee on Constituencies Development Fund for consideration prior to approval by the National Assembly.

Section 3 of the Public Appointments (Parliamentary Approval) Act (No.33 Of 2011), provides for the exercise of powers of appointment under the Constitution. Under the Public Appointments (Parliamentary Approval) Act and the Standing Orders, the National Assembly is required to conclude the process of approval or rejection of the nominee(s) within fourteen (14) days from the date of notification.

After receiving the names of the nominees, the Committee commenced its sittings on Tuesday 9<sup>th</sup> December, 2014. In conducting the vetting exercise, the Committee made reference to the Constitution, the Public Appointments (Parliamentary Approval) Act No. 33 of 2011, and the National Assembly Standing Orders.

The Committee complied with the Constitutional and legal requirements and established procedures for vetting. It ensured public participation and openness in carrying out the proceedings was adhered to. Advertisements inviting the public to submit memoranda were placed in the mainstream print media, in tandem with the law, on Friday 5<sup>th</sup> December, 2014.

In addition, notifications were placed in the print media to inform the public of the time and place for holding an approval hearing at least seven (7) days prior to the hearing, in accordance with Section 6(4) of the Public Appointments (Parliamentary Approval) Act, 2011. The notifications were also carried in the mainstream print media on Friday, 5<sup>th</sup> December, 2014.

Mr. Speaker Sir,

The Committee did not receive any memoranda from the public by the deadline, despite having requested the public to submit such memoranda, in accordance with Section 6(9) of the Public Appointments (Parliamentary Approval) Act, 2011.

#### 1.4 Acknowledgement

The Committee wishes to sincerely thank the Offices of the Speaker and the Clerk of the National Assembly for the necessary logistical and financial support extended to it in the execution of its mandate.

The Chairperson of the Committee takes this opportunity to thank all the Members of the Committee for their useful and immense contribution in enriching the Committee's Report. The Committee further wishes to record its appreciation for the services rendered by the staff of the National Assembly that enabled the production of this Report.

On behalf of the Members of the Select Committee on the Constituencies Development Fund and pursuant to Standing Order No.199(6), it is my pleasure and duty to present to the House, the Report of the Constituencies Development Fund Committee on its consideration of nominees for appointment to the Constituencies Development Fund (CDF) Board, for adoption.

Signed.....

Date.....

Hon. Moses Lessonet, MP

Chairman, Select Committee on Constituencies Development Fund

## 2.0 BACKGROUND

### 2.1 Establishment of the Constituency Development Fund

Section 4 of the CDF Act provides for the establishment of the Fund.

#### 4. Establishment of the Fund

(1) There is established a Fund to be known as the Constituencies Development Fund which shall:-

- (a) be a national fund consisting of moneys of an amount of not less than 2.5% (two and half per centum) of all the national government ordinary revenue collected in every financial year;
- (b) comprise of any moneys accruing to or received by the Board from any other source;
- (c) disbursement by the national government through the Board to constituencies as a grant to be channeled to constituencies in the manner provided for by this Act;
- (d) be administered by the Board.

(2) The Fund established under this section shall be the successor to the Constituencies Development Fund established by section 4 of the Constituencies Development Act, 2003.

#### 5. Establishment of the Board

(1) There is established a Board to be known as the Constituencies Development Fund Board.

(2) The Fund shall be administered by a Board of Directors which shall consist of-

- (a) the Principal Secretary in the State Department relating to economic planning or a designated alternate, not being below the level of Director of Planning;
- (b) the Principal Secretary in the State Department for the time being responsible for matters relating to finance or a designated alternate not being below the level of Deputy Director of Budget;

- (c) the Attorney-General or his designated alternate not below the level of Senior State Counsel;
- (d) four persons, qualified in matters relating to finance, accounting, engineering, economics, community development, or law, appointed by the Cabinet Secretary in accordance with subsection (5) taking into account regional, ethnic and gender balance as per the Constitution of Kenya;
- (e) two persons qualified in accordance with paragraph (d) appointed by the Cabinet Secretary to remedy any regional imbalance that may have occurred during nomination under subsection (5);
- (f) the Chief Executive Officer who shall be an ex-officio member;
- (g) the Corporation secretary who shall be appointed by the Board and shall be the secretary to the Board.

## 2.2 Functions of the Board

Section 6 of the CDF Act 2013 provides for the functions of the Board.

5. The functions of the Board shall be to:-

- (a) to ensure timely and efficient disbursement of funds to every constituency;
- (b) to ensure efficient management of the Fund;
- (c) to receive and discuss annual reports and returns from the constituencies;
- (d) ensure the compilation of proper records, returns and reports from the constituencies;
- (e) receive and address complaints and disputes and take any appropriate action;
- (f) to consider project proposals submitted from various constituencies in accordance with the Act, approve for funding those projects proposals that are consistent with this Act and send funds to the respective constituency fund account of the approved projects;
- (g) perform such other duties as the Board may deem necessary from time to time for the proper management of the Fund.

## 2.3 Appointment of the Board of the Fund

Section 5 (2) of the CDF Act provides that:-

- (d) "four persons, qualified in matters relating to finance, accounting, engineering, economics, community development, or law, appointed by the Cabinet Secretary in accordance with sub-section (5) taking into account regional, ethnic and gender balance as per the Constitution of Kenya."

Section 5 (5) of the CDF Act provides that:

"The names and curriculum vitae of the persons nominated to be appointed as members of the Board pursuant to paragraph (d) of subsection (2) shall be submitted to Parliament for approval before appointments are made."

#### **2. 4 Issues for consideration in conducting the approval hearing**

In conducting the approval hearing, the Committee was guided by Articles 10 and 73(2)(a)(b)(c) and (e) of the Constitution, and the provisions of Section 7(a)(b) and (c) of the Public Appointments (Parliamentary Approval) Act No. 33 of 2011. These Sections of the law espouses and vests on the state officer, guiding principles of integrity, transparency, competence, suitability, accountability, among others.

#### **2. 5 Letter from the Cabinet Secretary, Ministry of Devolution and Planning**

On 3<sup>rd</sup> December, 2014, the Speaker of the National Assembly issued a Communication and notified the House that he had received a letter from the Cabinet Secretary, Ministry of Devolution and Planning, on the nomination of **Hon. Elias Mbau, Dr. Margaret J. Muthwii, Eng. Hillary James Nyaanga and Mr. Mike Iravo** to serve as members of the CDF Board.

Section 5(5)(a) of CDF Act 2013 confers upon the Cabinet Secretary the power to nominate, and subject to approval by the National Assembly, appoint members of the CDF Board. The names of the nominees were thereafter referred to the Select Committee on the Constituencies Development Fund to conduct approval hearings.

#### **2. 6 Notification to the public and advert on submission of memoranda**

Section 6(9) of the Public Appointments (Parliamentary Approval) Act No. 33 of 2011, provides that *"any person may, prior to the approval hearing, and by*

*written statement on oath, provide the Clerk with evidence contesting the suitability of a candidate to hold the office to which the candidate has been nominated.”*

On 5<sup>th</sup> December, 2014, the Committee, through the Clerk of the National Assembly, placed notifications in the print media informing the general public of the intention of the National Assembly to conduct approval hearings, as provided for by Article 118(1) and (2) of the Constitution, Standing Order 198 (1) and Section 6(5) and (6) of the Public Appointments (Parliamentary Approval) Act, 2011, which allow public participation in Committee proceedings.

The Clerk of the National Assembly gave provision for the submission of memoranda to his office, on the suitability or otherwise of the nominee, by Wednesday 10<sup>th</sup> November 2014, at 5.30 pm.

## **2.7 Statutory requirements**

On 5<sup>th</sup> December 2014, the Clerk of the National Assembly wrote to the Kenya Revenue Authority (KRA) and the Higher Education Loans Board (HELB) requesting information on whether the nominees were tax compliant and whether they owed any loans to the Board, respectively. The Clerk also wrote to the Ethics and Anti-Corruption Commission (EACC) seeking information on the integrity of the nominees.

## **2.8 Notification to the nominees**

On 5<sup>th</sup> December 2014, the Clerk of the National Assembly, pursuant to Section 6(3) of the Public Appointments (Parliamentary Approval) Act (No. 33 of 2011), notified the nominees of the time and place for holding the approval hearings.

## **2.9 Committee meetings**

The Committee commenced the vetting process on Tuesday, 9<sup>th</sup> December 2014. A total of six Sittings were held. The Committee's first business was to formulate questions on the vetting in line with the Public Appointments (Parliamentary Approval) Act No.33 2011, and examine memoranda so far received. The second Sitting of the Committee was held on Thursday, December 11, 2014 to vet nominees. The Committee also held four more Sittings during which the draft report on the vetting of the nominees was considered and adopted.

## 2.10 Submission of memoranda

By close of business on Wednesday 10<sup>th</sup> December 2014, the Committee had not received any memoranda in support or against the nomination of the four persons.

## 2.11 Clearance letters

Further, the Committee received a letter from the Higher Education Loans Board, stating that the nominees did not owe the Board any unpaid loans. The Committee was also in possession of copies of tax certificates from the Kenya Revenue Authority, confirming that all nominees were tax compliant.

The Ethics and Anti-Corruption Commission wrote back to the Committee, indicating that the proposed nominees did not have integrity issues that the Commission was aware of.

## 2.12 The Vetting Process

On Thursday 11<sup>th</sup> December 2014, the Committee commenced the vetting exercise. In conducting the vetting exercise, the Committee was guided by, among other documents, the Constitution of Kenya, the Public Appointments (Parliamentary Approval) Act No. 33 of 2011 and the National Assembly Standing Orders.

## 3.0 VETTING OF NOMINEES

The Select Committee on the Constituencies Development Fund examined the nominees using the guidelines provided for in the Public Appointments (Parliamentary Approval) Act No. 33 of 2011. The Committee also considered the following criteria in vetting the nominees:-

- (i) Academic qualifications;
- (ii) Employment record and work experience;
- (iii) Professional association;
- (iv) Public office, political activities and affiliations;
- (v) Potential conflict of interest;
- (vi) Suitability & Capacity to the position;
- (vii) Tax compliance; and
- (viii) Integrity.

### 3.1 HON. ELIAS MBAU

#### Personal Background

- Hon. Elias Mbau appeared before the Committee on Thursday 11<sup>th</sup> December, 2014 and informed the Members that he is 53 years old. He is married with three children.

#### Educational Background

- He holds a Masters degree in Business Administration (MBA) and a Bachelor of Arts (B.A.) (Hons.) in Economics from the University of Nairobi. He is a registered member of the Certified Public Secretaries of Kenya. Further, he is pursuing a Doctor of Philosophy degree from the University of Nairobi.

#### Working Experience

- He has four years' experience working as a public servant. He served as a Member of Parliament between 2002 and 2012.
- During his term in Parliament, he was Chairman of the Budget Committee which incorporated Chairpersons of all other Departmental Committees as ex-officio members.
- He co-chaired the Committee which was deliberating on Chapter 12 of the constitution on Public Finance during the 'Bomas' process that produced the initial draft of the current Constitution.
- He served as a member of the steering committee of the African Parliamentary Strengthening Program (APSP) whose headquarters are at the Parliamentary Centre, Ghana.
- He Co-chaired the final engagements with Treasury during the processing and enactment of the Public Finance Management Act (PFM), of 2012.
- He served as a member of the Speakers Roundtable Forum whose key objective was to provide a forum for regular engagement with the private sector under the auspices of the Kenya Private Sector Alliance (KEPSA) on various issues.

#### Personal achievements

- He successfully navigated the all-important Fiscal Management Bill into an Act whose cardinal objective was to incorporate Parliament in the Budget Making Process of the Republic of Kenya.

- As the Chairman of the Parliamentary Budget Committee, he steered the Committee in achieving its mandate during his tenure.
- He spearheaded the anchoring of the contents of the PFM Act into the Constitution through Article 221 as well as in the Standing Orders of the National Assembly. He participated in marshalling and building consensus on the all-important issues of resource allocation during the budget processing and approval, particularly during the transitional period.
- He received and engaged in instructive discussions with delegations and missions intent on Public Finance and Budget issues from many countries and organizations including Germany, South Africa, Ghana, among others.
- As chairman of the Budget Committee, he successfully recommended for the separation of the former Office of the Controller and Auditor General into those of the Auditor General and Controller of Budget, now anchored in the Constitution.
- He successfully and under very difficult transitional circumstances persuaded the Government to comply with the Constitution and other statutes in the dramatic changes required in processing the national budget, its associated policy documents as well as the Appropriation Bills.
- Over the ten year period as MP for Maragua, he was able to prudently harness and utilize both public and private resources so as to uplift the standards of those living below the poverty line from a low of 45% in 2004, to 29% in 2008 which was the last recorded data by Kenya National Bureau of Statistics.
- In responding to issues raised by the Committee Members, Hon. Elias Mbau stated that, he: -
  - (i) Is tax compliant.
  - (ii) Is qualified in terms of Education as per the CDF Act, 2013.
  - (iii) Has been cleared by the HELB.
  - (iv) Has been cleared by EACC.
  - (v) Would ensure allocation and distribution of CDF resources is done equitably, fairly and in a balanced manner once he is appointed a member of the CDF Board.
  - (vi) Would report to Parliament on salient issues and on a regular basis the progress of programmes that CDF Board was pursuing to manage the Fund.

## **3.2 DR. MIKE A. IRAVO**

### **3.2.1 Personal Background**

- Dr. Mike Iravo appeared before the Committee on Thursday 11<sup>th</sup> December, 2014 and informed the Members that he was born on 22<sup>nd</sup> February 1960. He is married.

### **3.2.2 Educational Background**

- He holds a Doctorate of Philosophy degree in Human Resource Management from Jomo Kenyatta University of Agriculture and Technology (JKUAT), a Masters degree in Administration and Planning from the University of Nairobi, a Diploma in Personnel Management and Industrial Relations and Diploma of Principles of Modern Management from the College of Professional Management, Jersey, London (UK), a Post Graduate Diploma in Education from Kenyatta University and a Bachelors of Arts degree in Theology from Sibiu University, Romania.

### **3.2.3 Working Experience**

- He is currently a full time employee of JKUAT serving as a Director/Principal at the University's Town Campus in Westlands.
- He served as Chairman, Department of Entrepreneurship and Procurement between 2009 and 2013.
- He serves as a Senior Lecturer (Management, Governance and Leadership) from 2006 to date.

### **3.2.4 Personal achievements**

- As the Chairman, Department of Entrepreneurship and Procurement between 2009 and 2013, Dr. Mike Iravo achieved the following, he:-
- Participated in structuring the Department. The immediate impact was harmony, efficiency and effectiveness, increased student enrolment from 286 to 2,354, increase of programs from 1 to 9 and rise of academic staff from 11 to 45.
- Developed a Strategic Plan for the Department. This was aimed at enhancing the vision and mission of the University at departmental level, embracing the core values and ISO 900-2008.

- Participated in preparation of business plans for the University Management Board to develop Central Business Districts (CBDs) of JKUAT in Nairobi, Mombasa, Nakuru, Arusha, Kisii and Kakamega. This has expanded the University revenue and increased access of quality education to most Kenyans.
- Was Chairman of the University Management Board Sub-committee on Risk Management at JKUAT and all its Campuses. This was to caution the University from investing wisely in their core business. He was a member of University Management Board Sub-committee on “Policy Strategy on employee attraction and retention” whose purpose was to secure competent, skilled staff aimed at retaining labour for the University.
- In response to issues raised by the Committee Members, Dr. Mike Iravo stated that:-
  - (i) He had been cleared by the Kenya Revenue Authority (KRA).
  - (ii) The Ethics and Anticorruption Commission (EACC) had no issues on his nomination.
  - (iii) He had been cleared by the Higher Education Loans Board (HELB).

### **3.3 ENG. HILLARY JAMES NYAANGA**

#### **3.3.1 Personal Background**

- Eng. Hillary James Nyaanga appeared before the Committee on Thursday 11<sup>th</sup> December, 2014 and informed the Members that he was born in 1960.

#### **3.3.2 Educational Background**

- He holds a Bachelor of Science degree in Civil Engineering from the University of Nairobi where he graduated in 1985. He is currently pursuing a Master of Science degree in Project Management from the Jomo Kenyatta University of Agriculture and Technology (JKUAT).

#### **3.3.3 Working Experience**

- He is currently working in the Ministry Transport and Infrastructure as a Senior Principal Superintendent Engineer.

#### **3.3.4 Personal Achievements**

- He was involved in overseeing the construction to completion of the Technical workshop at 78 Tank Battallion in Isiolo.

- He participated in the coordination and construction of footbridges projects across the country, from a pilot of three to the current level of over 100 in each financial year. Over 500 footbridges have been opened across the country.
- He also oversaw the construction and rehabilitation of Vanga Seawall since the year 2006 which has turned the villages from flood prone areas to well secure (protection from flooding and sea waves) successful fishing and trading centers.
- He contributed to the successful implementation of the modern sewerage project at the Prisons Staff Training College, Ruiru.
- He was involved in the coordination, construction and implementation of the rapid result initiative projects for the terminal building at Wajir International Airport.
- He chaired a task force which produced the final draft of the Public Works Policy for the Ministry.
- He was a team leader for targeting, setting and performance contracting negotiations for the Ministry since the year 2008 to date.
- He has been the Chairman of the Board of Governors of Moi Gesusu High School from 2009 to date. The school is one of the centres of excellence whose projects he successfully implemented in line with the Economic Stimulus Programme (ESP).
- In response to issues raised by the Committee Members, Eng. Hillary Nyaanga stated that: -
  - (i) He is tax compliant.
  - (ii) He has been cleared by the Ethics and Anti-corruption Commission (EACC).
  - (iii) He has been cleared by the Higher Education Loans Board.

### **3.4 DR. MARGARET J. MUTHWII**

#### **3.4.1 Personal Background**

- Dr. Margaret J. Muthwii appeared before the Committee on Thursday 11<sup>th</sup> December, 2014 and informed the Members that she was born on 13<sup>th</sup> October 1957. She is married with four children.

#### **3.4.2 Educational Background**

She holds a Doctorate of Philosophy degree from the University of East Anglia Norwich, England, a Master of Arts degree from the same University and a Bachelor of Education degree from the University of Nairobi.

#### **3.4.3 Working Experience**

- She is currently the Vice Chancellor of the Pan Africa Christian University (PACU), having been appointed in January 2014. She has undertaken a top leadership role at the university in terms of its finance, administration and academic/research functions. She also spends time and energy in guiding its income generating functions.
- She has served as a Translation Consultant with the United Bible Societies from January 2001 to December 2013 at the Bible Translation Centre of the Bible Society of Kenya. She led the translation projects in Gikuyu, Kalenjin, Kikamba, Kimeru, Kiambu-Kimbeere, Oluluyia, Lukakamega/Lutirichi and Lulogooli Bibles among others.
- She served as a Deputy Registrar (Academic) at Kenyatta University between 1998 and 2001. She also served in several teaching positions at Kenyatta University between 1987 and 1997.

#### **3.4.4 Personal achievements**

- She was a member of the National Strategy for University Education Task Force (2006-2008). The taskforce, appointed by the Ministry of Education and chaired by Prof. S. Wandiga, developed and produced a National Strategy paper for university education in Kenya.
- She was a member of the Senior Management Team, United Bible Societies (UBS) from Nov. 2006 to 2012. In this capacity, she participated in the preparations for all Africa Area Boards of UBS and attended the Board meetings as an ex-officio member.

- She is also a member of the Global Translation Coordinators of the United Bible Societies, comprising of Coordinators for Asia Pacific, Europe Middle East, Americas and Africa.
- She is a School Board member of Governors at Machakos Girls' School and a member of the Executive (2001 to date). This was the leading secondary school in Machakos County in 2012 KCSE results.
- In response to issues raised by the Committee Members, Dr. Margaret J. Muthwii stated that, she: -
  - (i) Is tax compliant;
  - (ii) Has been cleared by the Higher Education Loans Board; and
  - (iii) Has been cleared by the Ethics and Anti-Corruption Commission.

#### **4.0 COMMITTEE FINDINGS, OBSERVATIONS AND CONCLUSIONS**

##### **4.1 HON. ELIAS MBAU**

The Committee having considered his curriculum vitae and heard his oral submission during the vetting exercise/interview, made the following observations:-

- (i) He served in the public service for four years. He is also well versed in matters pertaining to budget making procedures and finance.
- (ii) He is an Economist by profession.
- (iii) The Committee agreed that the nominee was qualified for the post and would articulate his leadership and expertise in financial matters if appointed as a CDF Board member. It was also noted that he is not in full time employment.
- (iv) **The nominee is qualified for appointment as a CDF Board member.**

#### 4.2 ENG. HILLARY JAMES NYAANGA

The Committee having considered his curriculum vitae and heard his oral submission during the vetting exercise/interview, made the following observations:-

- (i) He is a serving career public servant and employee of the Ministry of Public Works and Infrastructure where he serves as a Senior Principal Superintendent Engineer.
- (ii) He is a qualified engineer with vast experience and expertise in the field.
- (iii) He served in the immediate CDF Board as a Board member.
- (iv) Being a public servant, his nomination as a CDF Board member is not approved as there is already adequate representation by public servants in the Board; viz:- the Principal Secretary, Ministry of Planning or his/her alternate, the Principal Secretary, National Treasury or his/her alternate, the Attorney General, the Ag. Chief Executive Officer and the Corporation Secretary or their alternates.

#### 4.3 DR. MIKE IRAVO

The Committee having considered his curriculum vitae and heard his oral submission during the vetting exercise/interview, made the following observations:-

- (i) The nominee is a public servant serving as a full time employee of the Jomo Kenyatta University of Agriculture and Technology (JKUAT).
- (ii) The nominee has wide educational background but does not meet specific requirements as stipulated in Section 5(2)(d) of the CDF Act, 2013.
- (iii) The nominee is serving at the Jomo Kenyatta University as Director/Principal of the University's Town Campus hence these responsibilities are enormous and he might not get the time to attend to CDF Board matters.
- (iv) Being a public servant, his nomination as a CDF Board member is not approved since there is adequate representation of public servants in the Board in terms of Principal Secretaries and their alternates.

#### 4.4 DR. MARGARET JEPKURUI MUTHWII

The Committee having considered his curriculum vitae and heard his oral submission during the vetting exercise/interview, made the following observations:-

- (i) The nominee is a full time employee of the Pan African Christian University where she serves as the Vice Chancellor.
- (ii) She does not qualify for appointment as a CDF Board member as is stipulated in Section 5(2)(d) of the CDF Act, 2013.
- (iii) The nominee was in the past removed by the Ministry of Education as a Board member of a Public institution due to non-attendance of Board meetings.
- (iv) From the afore-going, her nomination as a CDF Board member is not approved because as Vice-Chancellor of PAC University, she will have little time to attend to CDF matters due to her busy schedule.

#### 5.0 COMMITTEE RECOMMENDATIONS

The Committee having considered the suitability, capacity and integrity of the nominees, and pursuant to Section 5(5) of the Constituencies Development Fund Act, 2013 and Section 8(2) of the Public Appointments (Parliamentary Approval) Act No. 33 of 2011, the Committee recommends that the National Assembly:-

1. Approves the nomination of Hon. Elias Mbau for appointment to serve as a member of the Constituencies Development Fund Board.
2. Rejects the nomination of:-
  - (i) Eng. Hillary James Nyaanga;
  - (ii) Mr. Mike Iravo; and
  - (iii) Dr. Margaret Jepkirui Muthwii.

for appointment to serve as members of the Constituencies Development Fund Board.

**MINUTES OF THE 34<sup>TH</sup> SITTING OF THE CONSTITUENCIES DEVELOPMENT FUND COMMITTEE, HELD ON TUESDAY 9TH DECEMBER ,2014 IN COMMITTEE ROOM IN 4TH FLOOR CONTINENTAL HOUSE , AT 10 AM.**

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**MEMBERS PRESENT**

1. The Hon. Moses Lessonet, MP - Chairperson
2. The Hon. Esther Gathogo, MP - Vice- Chairperson
1. The Hon. John Lodepe Nakara, MP
3. The Hon. Yusuf Chanzu, MP
4. The Hon. Eng. Nicolas Gumbo, MP
5. The Hon. Kyengo Katatha Maweu, MP
6. The Hon Abass Mohammed, MP
7. The Hon Joseph O. Ndiege, MP
8. The Hon Benson Mbai Itwiku, MP
9. The Hon Silas Tiren, MP
10. The Hon Elijah Mosomi Moindi, MP
11. The Hon. Ahmed Abdikadir Ore, MP
12. The Hon. Raphael Letimalo, MP

**ABSENT WITH APOLOGY**

1. The Hon. Maina Kamanda, MP
2. The Hon. Mohamed Haji, MP
3. The Hon. David Wafula, MP
4. The Hon. Ogolla Gideon Ochanda, MP
5. The Hon. David Wafula, MP
6. The Hon. Kamoti Mwamkale, MP
7. The Hon Peter Kaluma, MP

**IN ATTENDANCE – NATIONAL ASSEMBLY**

1. Mr. Daniel Mutunga – Principal Clerk Assistant
2. Mr. Benjamin Magut – First Clerk Assistant
3. Ms. Hellen Kina – Third Clerk Assistant

**CDF/MIN. NO. 156/2014 – PRELIMINARY**

The meeting was called to order at twenty five minutes after ten O'clock. A prayer was said.

The Adoption of the Agenda was proposed by the Hon. Haji Mohamed , MP seconded by the Hon Elijah Moindi, MP. The Chairman welcomed members.

CDF /MIN. NO. 157/2014 – VETTING OF NOMINEES TO THE CDF BOARD

Chairman informed the Committee that

- a) Cabinet Secretary of Ministry of Devolution and Planning had nominated **Hon. Elias Mbau, Prof. Margaret Jepkirui Muthwii, Eng. Hillary James Nyaanga and Mr. Mike Iravo** to serve as Board members of the Constituencies Development Fund from the Cabinet Secretary Ministry of Planning and Devolution.
- b) The Hon. Speaker of the National Assembly, on 3<sup>rd</sup> December, 2014, referred the names of the nominees to the Select Committee on Constituencies Development Fund for consideration prior to approval by the National Assembly.
- c) That Section 3 of the Public Appointments (Parliamentary Approval) Act (No.33 Of 2011), provides for the exercise of powers of appointment under the Constitution. Under the Public Appointments (Parliamentary Approval) Act and the Standing Orders, the National Assembly is required to conclude the process of approval or rejection of the nominee(s) within fourteen (14) days from the date of notification.
- d) In Compliance with the Constitutional and legal requirements and established procedures for vetting. It ensured public participation in carrying out the proceedings. Advertisements inviting the public to submit memoranda were placed in the mainstream print media on Friday 5<sup>th</sup> December, 2014 as required by law. In addition, notifications were made to inform the public of the time and place for approval hearing at least seven (7) days prior to the hearing, in accordance with Section 6(4) of the Public Appointments (Parliamentary Approval) Act, 2011.
- e) On 5<sup>th</sup> December 2014, the Clerk of the National Assembly wrote to the Kenya Revenue Authority (KRA) and the Higher Education Loans Board (HELB) requesting information on whether the nominees were tax compliant and whether they owed any loans to the Board, respectively. The Clerk also wrote to the Ethics and Anti-Corruption Commission (EACC) seeking information on the integrity of the nominees.

The Committee deliberated on the guiding questions and agreed to share the question, the secretariat was requested to finalize on the questions and allocate them to members.

CDF/MIN. NO 158/2014 – ANY OTHER BUSINESS

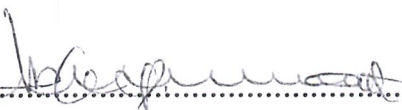
Members were concerned with composition of the Nominees especially nominees who are full time employee and civil servants.

The Chair requested Members to fully participate in the Vetting exercise on Thursday 11, December, 2014 at 10 am.

CDF/MIN. NO.159/2014 – ADJOURNMENT/DATE OF THE NEXT SITTING

There being no other business the meeting was adjourned at fifteen minutes past twelve O'clock in the afternoon. The next meeting would be held on 11<sup>th</sup> December, 2014, at 10 am.

Signed:-

Chairperson  Date 10<sup>th</sup> DEC, 2014

MINUTES OF THE 35<sup>TH</sup> SITTING OF THE CONSTITUENCIES DEVELOPMENT FUND COMMITTEE, HELD ON MONDAY, 15<sup>TH</sup> DECEMBER, 2014, IN THE CONFERENCE ROOM, WESTON HOTEL, NAIROBI, AT 10:30 AM

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**MEMBERS PRESENT**

1. The Hon. Moses Lessonet, MP - Chairperson
2. The Hon. Mohamed Haji, MP
3. The Hon. John Lodepe Nakara, MP
4. The Hon. Yusuf Chanzu, MP
5. The Hon. Eng. Nicolas Gumbo, MP
6. The Hon. Kyengo Katatha Maweu, MP
7. The Hon. KamotiMwamkale, MP
8. The Hon. Ahmed Abdikadir Ore, MP
9. The Hon. Joseph O. Ndiege, MP
10. The Hon. Peter Kaluma, MP
11. The Hon. Abass Mohammed, MP
12. The Hon. Benson Mbai Itwiku, MP
13. The Hon. SilasTiren, MP
14. The Hon. David Wafula, MP
15. The Hon. Elijah Mosomi Moindi, MP

**ABSENT WITH APOLOGY**

1. The Hon. Esther Gathogo, MP - Vice- Chairperson
2. The Hon. Raphael Letimalo, MP
3. The Hon. Maina Kamanda, MP
4. The Hon. Ogolla Gideon Ochanda, MP

**IN ATTENDANCE – NATIONAL ASSEMBLY**

1. Mr. Daniel Mutunga - Principal Clerk Assistant
2. Mr. Benjamin Magut - Clerk Assistant I
3. Hellen Kina - Clerk assistant III

**CDF/MIN. NO 160/2014 –PRELIMINARY**

The meeting was called to order at forty minutes after ten O'clock. The prayer was said by the Hon. Moses Lessonet, MP.

Adoption of the Agenda was proposed by the Hon. Yusuf Chanzu, MP, and seconded by the Hon. Kyengo Maweu, MP.

**CDF/MIN. NO 161 /2014 – CONSIDERATION OF THE FIRST DRAFT OF THE VETTING REPORT ON THE NOMINATION OF THE CDF BOARD**

The Chairperson took Members of the Committee through the draft report. The following changes were made:-

On 2.1.1 - Establishment of the Constituency Development Fund; delete and add shall.

### Nominees' clearance letters

The Committee noted that a letter from the Higher Education Loans Board confirmed that the nominees did not owe the Board any unpaid loans. The Committee was also in possession of copies of tax certificates from the Kenya Revenue Authority, confirming that the four nominees were tax compliant.

Educational background of the nominees was summarized as follows:-

1. The Hon. Elias Mbau – to add that he is pursuing a Phd. degree in Public Finance at the University of Nairobi. He is also qualified for appointment as provided for in Section 5(2)(d) the CDF Act, 2013.
2. Dr. Mike Iravo – Does not qualify for appointment as a CDF Board member as provided for in Section 5(2)(d) of the CDF Act, 2013.
3. Eng. Hillary James Nyaanga – He is a serving civil servant. There is no room for appointment of more civil servants in the CDF Board.
4. Dr. Margaret j. Muthwii – She does not qualify for appointment as a CDF Board member as provided for in Section 5(2)(d) of the CDF Act, 2013.

### CDF/MIN. NO 162 /2014 – COMMITTEE FINDINGS, OBSERVATIONS CONCLUSIONS

1. Hon. Elias Mbau
  - a) He served in the public service for four years. He is also well versed in matters pertaining to budget making procedures and finance.
  - b) He is an Economist by profession.
  - c) The Committee agreed that the nominee was qualified for the post and would articulate his leadership and expertise in financial matters if appointed as a CDF Board member. It was also noted that he is not in full time employment.
  - d) The nominee is qualified for appointment as a CDF Board member.
2. Eng. Hillary James Nyaanga

He is a serving career civil servant and employee of the Ministry of Public Works and Infrastructure where he serves as a Senior Principal Superintendent Engineer.

  - a) He is a qualified engineer with vast experience and expertise in the field.
  - b) He served in the immediate CDF Board as a Board member.
  - c) Being a civil servant, his nomination as a CDF Board member is not approved as there is already adequate representation by civil servants in the Board; viz:- the Principal Secretary, Ministry of Planning or his/her alternate, the Principal Secretary, National Treasury or his/her alternate, the Attorney General, the Ag. Chief Executive Officer and the Corporation Secretary or their alternates.
3. Dr. Mike Iravo
  - a) The nominee is a civil servant serving as a full time employee of the Jomo Kenyatta University of Agriculture and Technology (JKUAT).

- b) The nominee has wide educational background but does not meet specific requirements as stipulated in Section 5(2)(d) of the CDF Act, 2013.
- c) The nominee is serving in the Jomo Kenyatta University as Director/Principal of the University's Town Campus hence these responsibilities are enormous and he might not get the time to attend CDF Board matters.
- d) Being a civil servant, his nomination as a CDF Board member is not approved since adequate representation of civil servants in the Board in terms of Principal Secretaries and their alternates.

4. Dr. Margaret Jepkurui Muthwii

- a) The nominee is a full time employee of the Pan African Christian University where she serves as the Vice Chancellor.
- b) She does not qualify for appointment as a CDF Board member as is stipulated in Section 5(2)(d) of the CDF Act, 2013.
- c) The nominee was in the past removed by the Ministry of Education as a Board member of a Public institution due to non-attendance of Board meetings.
- d) From the afore-going, her nomination as a CDF Board member is not approved because there is adequate representation by civil servants. As Vice-Chancellor of PAC University, she will have little time to attend to CDF matters due to her busy schedule.

CDF/MIN. NO.163 /2014 – ADJOURNMENT

There being no other business the meeting was adjourned at forty minutes past 1 pm.

Signed



Chairperson ....Hon. Moses Lessonet, MP...Date .....17/12/2014.....

**MINUTES OF THE 36<sup>TH</sup> SITTING OF THE CONSTITUENCIES DEVELOPMENT FUND  
COMMITTEE HELD ON MONDAY, 15<sup>TH</sup> DECEMBER, 2014, IN THE CONFERENCE  
ROOM, WESTON HOTEL, AT 2.30 PM**

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**MEMBERS PRESENT**

1. The Hon. Moses Lessonet, MP - **Chairperson**
2. The Hon. Esther Gathogo, MP - **Vice- Chairperson**
3. The Hon. Mohamed Haji, MP
4. The Hon. John Lodepe Nakara, MP
5. The Hon. Yusuf Chanzu, MP
6. The Hon. Kyengo Katatha Maweu, MP
7. The Hon. Kamoti Mwamkale, MP
8. The Hon. Joseph O. Ndiege, MP
9. The Hon. David Wafula, MP
10. The Hon. Elijah Mosomi Moindi, MP
11. The Hon. Ogolla Gideon Ochanda, MP
12. The Hon. Benson Mbai Itwiku, MP
13. The Hon. Silas Tiren, MP
14. The Hon. Abass Mohammed, MP

**ABSENT WITH APOLOGY**

1. The Hon. Raphael Letimalo, MP
2. The Hon. Maina Kamanda, MP
3. The Hon. Eng. Nicolas Gumbo, MP
4. The Hon. Ahmed Abdikadir Ore, MP
5. The Hon. Peter Kaluma, MP
6. The Hon. Benson Mbai Itwiku, MP
7. The Hon. Silas Tiren, MP

**IN ATTENDANCE – NATIONAL ASSEMBLY**

1. Mr. Daniel Mutunga - Principal Clerk Assistant 1
2. Mr. Benjamin Magut - Clerk Assistant 1
3. Ms. Hellen Kina - Third Clerk

**CDF/MIN. NO. 164/2014 – PRELIMINARY**

The meeting was called to order at forty five minutes after two O'clock. The Chairman informed the Members that the sole agenda for the session was to consider the second

draft report on nominations of persons to serve in the CDF Board, and adoption of the report.

**CDF/MIN. NO. 165/2014 – CONSIDERATION OF THE 2<sup>ND</sup> DRAFT REPORT**

After lengthy deliberations the Committee recommended as follows:-

That; having considered the suitability, capacity and integrity of the nominees, and pursuant to Section 5(5) of the Constituencies Development Fund Act 2013 and Section 8(2) of the Public Appointments (Parliamentary Approval) Act No. 33 of 2011, the Committee recommends that the National Assembly:-

1. Approves the nomination of Hon. Elias Mbau for appointment to serve as a member of the Constituencies Development Fund Board.
2. Rejects the nomination of:-
  - i) Eng. Hillary James Nyaanga;
  - ii) Mr. Mike Iravo; and,
  - iii) Dr. Margaret Jepkirui Muthwii,

for appointment to serve as members of the Constituencies Development Fund Board.

**CDF/MIN. NO.166 /2014 – ADOPTION OF THE FINAL COMMITTEE DRAFT REPORT**

The adoption of the report was done, after being proposed by the Hon. Kamoti Mwamkale, MP, and seconded by the Hon. David Wafula, MP.

**CDF/MIN. NO 167 /2014 – A.O.B**

There was no other business under this item.

**CDF/MIN. NO 168/2014 – ADJOURNMENT/DATE FOR THE NEXT SITTING**

There being no other business, the meeting was adjourned at thirty minutes after five O'clock. The next meeting shall be convened through notification to Members.

Signed:-



Chairperson ...Hon. Moses Lessonet, MP..... Date ...17/12/2014.....



**KENYA REVENUE  
AUTHORITY**

**ISO 9001:2008 CERTIFIED**

**DOMESTIC TAXES DEPARTMENT - MST**

15<sup>th</sup> December 2014

**The Clerk,  
Kenya National Assembly,  
NAIROBI.**

Dear Sir,

**RE: CLEARANCE CERTIFICATE**

---

This is to confirm that Peter Mbau Elias has been issued a Tax Compliance Certificate by this office dated 15<sup>th</sup> December, 2014. The same is attached for your reference.

Yours faithfully,

**JACKSON K. NJUKI  
SENIOR ASSISTANT COMMISSIONER  
THIKA**

*Tulipe Ushuru, Tujitegemeel!*





**KENYA REVENUE  
AUTHORITY**

ISO 9001:2008 CERTIFIED

**MEDIUM AND SMALL TAXPAYER**

11<sup>th</sup> December, 2014

Ref: CDT/MST/HQ/73

The Clerk  
National Assembly  
Parliament Buildings  
P.O Box 41842-00100  
**NAIROBI**

**VETTING OF NOMINEE TO THE CONSTITUENCIES  
DEVELOPMENT FUND BOARD**

Refer to your letter dated 3rd December, 2014 under Ref.  
KNA/CDF/2014/54.

This letter confirms that the following nominees are tax compliant.

1. Dr. Iravo
2. Eng. Hillary James Nyaanga
3. Dr. Margaret Jepkirui muthwii

The applicant not appearing on the list should be referred to KRA offices.

Alice A. Owuor, OGW.  
**COMMISSIONER OF DOMESTIC TAXES  
MEDIUM AND SMALL TAXPAYERS**

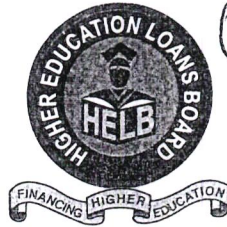
*Tulipe Usturi Tujitegemee!*

Times Tower Building

P.O. Box 41842-00100 NAIROBI TEL: 210000 FAX: 216970

SCS





860  
Director - Committees  
pls deal  
JUN 9/12

976

# HIGHER EDUCATION LOANS BOARD

Tel: 0711052000, 2278000, 0722205292, 0733205292,  
0704333035, 0704333036, 0737205292, 0754556899  
Fax: 2252330  
E-mail: ceo@helb.co.ke  
Website: www.helb.co.ke

Anniversary Towers  
18th Floor, University Way  
P. O. Box 69489-00400  
Nairobi, Kenya

② MURUNIA  
pls deal  
FA  
09/12

HELB/RD/56593/POV/177

9<sup>th</sup> December, 2014

Mr. Justin N. Bundi,  
Clerk, National Assembly,  
P.O Box 41842-00100,  
NAIROBI.

Dear Sir,

## CLEARANCE OF NOMINEE FOR APPOINTMENT TO CONSTITUENCIES DEVELOPMENT FUND BOARD

We acknowledge receipt of your letter Ref No. KNA/CDF/2014/53 regarding the clearance of nominee for the appointment to Constituencies Development Fund Board.


Please find a list confirming the loan status of the applicant with the board.

NAME	ID NO.	STATUS	YEAR OF CLEARANCE
Hon. Elias Mbau	2042475	Cleared cert no 42167	Nov 2007
Dr. Mike Iravo	3472361	Cleared cert no 29992	Sep-2011
Eng. Hillary James Nyaanga	8167197	Cleared cert no 9993	Apr-2011
Dr. Margaret Jepkurui Muthwil	3462969	Cleared cert no 43282	Dec-2012

We urge you to encourage the applicant to seek their compliance certificate from the Board as part of testimonials and conformity to Chapter six of the constitution of Kenya.

We wish to thank you most sincerely for allowing us to provide you this information as this kind of collaboration goes a long way in assisting HELB finance needy Kenyans pursuing higher education now and in the future.

Yours faithfully,

  
MARY W. MUCHEE (MRS)  
FOR: CHIEF EXECUTIVE OFFICER & BOARD SECRETARY

Stamp: HELB  
19 DEC 2014





837

Director - Commentaries  
pls deal  
JK  
9/12

## ETHICS AND ANTI-CORRUPTION COMMISSION

INTEGRITY CENTRE (Valley Rd. /Milimani Rd. Junction) P.O. Box 61130 -00200, NAIROBI, Kenya  
TEL.: 254 (020) 2717318/ 310722, MOBILE: 0729 888881/2/3  
Fax: 254 (020) 2719757 Email: eacc@integrity.go.ke Website: www.eacc.go.ke

When replying please quote:

Our ref. EACC.6/42 VOL. XX/(19)

9<sup>th</sup> December 2014

The Clerk  
The National Assembly  
P O Box 41843 00100  
**NAIROBI**

② MUTONIA  
pls deal  
JA  
09/12

Dear Sir,

### VETTING OF NOMINEES TO THE CONSTITUENCIES DEVELOPMENT BOARD

Your letter, **KNA/CDF/2014/55** dated **3<sup>rd</sup> December 2014** on the above matter is acknowledged.

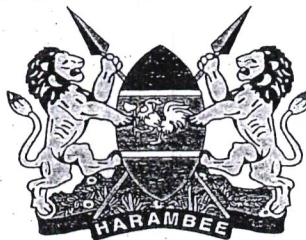
We confirm that we have no outstanding issues or ongoing investigations against the nominees to the Constituencies Development Fund (CDF) Board whose names are given below:

1. Hon. Elias Mbau, MP
2. Dr. Mike Iravo
3. Eng. Hillary James Nyaanga
4. Dr. Margaret Jepkirui Muthiwii

Please note that absence of records in our database is not a guarantee of absolute integrity of the nominees.

Yours faithfully,

  
**David R. Too**  
Director- Legal Services  
For: Secretary/Chief Executive Officer



**COMMUNICATION FROM THE CHAIR**

**ON NOMINATION OF PERSONS FOR APPOINTMENT AS MEMBERS OF THE  
CONSTITUENCIES DEVELOPMENT FUND BOARD**

**Honourable Members,** pursuant to Section 5(1) of the Public Appointments (Parliamentary Approval) Act, 2011, I wish to notify the House that I have received a letter from the Cabinet Secretary for Devolution and Planning. In the letter, the Cabinet Secretary, in exercise of powers conferred to her under Section 5(2)(d) of the Constituencies Development Fund Act, 2013 nominates the following four persons for appointment as Members of the CDF Board:

1. **Hon. Elias Mbau;**
2. **Dr. Mike A. Iravo;**
3. **Eng. Hillary James Nyaaga; and**
4. **Dr. Margaret Jepkirui.**

**Honourable Members,** Section 5(5) of the Act requires that upon nomination, *"The names and curriculum vitae of the persons nominated to be appointed as members of the Board pursuant to paragraph (d) of subsection (2) shall be submitted to Parliament for Approval before appointments are made"* by the Cabinet Secretary. Further, Section 5(4) of the Act provides that, and I quote -

*"The Cabinet Secretary shall appoint the Chairperson of the Board from amongst the four persons appointed in accordance with paragraph (d) of subsection (2)."*

MURUNGU  
Pls deaf  
FA  
03/12

**Honourable Members, Section 28 (5)(e)** of the Constituencies Development Fund Act, 2013 which provides that, and I quote-

*"consider and report to Parliament with recommendations, names of persons required to be approved by Parliament under this Act."*

In this regard, I hereby refer the nominations, including the *curriculum vitae* to the Constituencies Development Fund Committee to undertake the necessary approval hearings.

**Honourable Members, Section 8(1)** of Public Appointments (Parliamentary Approval) Act, 2011 requires the National Assembly to either approve or reject the nominees within fourteen days from the date on which the notification of nomination was given in accordance with Section 5(1) of the same Act. In this regard, I wish to guide the Committee and the House as follows:

- (i) The Committee should notify the nominees and the general public of the time and place for holding the approval hearings, in good time. The notification should therefore be made immediately; and,
- (ii) The Committee may thereafter commence the necessary approval hearings and should submit their report to this House on or before **December 16, 2014**.

**Thank you!**



**THE HON. JUSTIN B.N. MUTURI, EGH, MP**  
**SPEAKER OF THE NATIONAL ASSEMBLY**

**Wednesday, December 3, 2014**

# REPUBLIC OF KENYA



## KENYA NATIONAL ASSEMBLY

### NOTIFICATION ON VETTING OF PERSONS NOMINATED FOR APPOINTMENT AS MEMBERS OF THE CONSTITUENCIES DEVELOPMENT FUND (CDF) BOARD

Section 5(1) of the Constituencies Development Fund Act, 2013, provides that *"there is established a Board to be known as the Constituencies Development Fund Board."* Further, Section 5(2)(d) states that *"the Board shall be administered by a Board of Directors which shall consist of four persons, qualified in matters relating to finance, accounting, engineering, economics, community development, or law, appointed by the Cabinet Secretary in accordance with subsection (5) taking into account regional, ethnic and gender balance as per the Constitution of Kenya"*.

Pursuant to provisions of Article 118(1)(a)(b) of the Constitution; and Standing order 198 which allow the public access to Committee sittings; and in accordance with Section 6(4) of the Public Appointments (Parliamentary Approval) Act (No.33 of 2011); which provides for the Committee to notify the public of the time and place for holding an approval hearing at least seven days prior to the hearing:-

The general public is hereby notified that the National Assembly Select Committee on the Constituencies Development Fund (CDF) shall conduct the vetting of nominees to the Constituencies Development Fund Board, on **Thursday 11<sup>th</sup> December, 2014**, in the **Committee Room, 4<sup>th</sup> floor, Continental House, Parliament Buildings**, as per the schedule, below:-

	VENUE	COMMITTEE ROOM, 4 <sup>TH</sup> FLOOR, CONTINENTAL HOUSE	
	Nominee	Date	Time
1.	Hon. Elias Mbau	11/12/2014	9.00 am – 11.00 am
2.	Dr. Mike A. Iravo	11/12/2014	11.00 am – 1.00 pm
3.	Eng. Hillary James Nyaaga	11/12/2014	2.30 pm – 3.30 pm
4.	Dr. Margaret Jepkirui	11/12/2014	3.30 pm – 5.30 pm

A handwritten signature in black ink, appearing to read 'Justin Bundi'.

JUSTIN BUNDI, CBS  
CLERK OF THE NATIONAL ASSEMBLY

# REPUBLIC OF KENYA



## NATIONAL ASSEMBLY – ELEVENTH PARLIAMENT

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### In the Matter of Approval by the National Assembly, of persons nominated for appointment as members of the Constituencies Development Fund (CDF) Board

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#### SUBMISSION OF MEMORANDA

Section 5(1) of the Constituencies Development Fund Act, 2013, provides that *“there is established a Board to be known as the Constituencies Development Fund Board.”* Further, Section 5(2)(d) states that *“the Board shall be administered by a Board of Directors which shall consist of four persons, qualified in matters relating to finance, accounting, engineering, economics, community development, or law, appointed by the Cabinet Secretary in accordance with subsection (5) taking into account regional, ethnic and gender balance as per the Constitution of Kenya”.*

The Cabinet Secretary, in accordance with Section 5(2)(d) and Section 5(5) of the Constituencies Development Fund Act, 2013, has nominated the following persons to serve in the Constituencies Development Fund Board, prior to approval by the National Assembly:-

1. Hon. Elias Mbau
2. Dr. Mike A. Iravo
3. Eng. Hillary James Nyaaga
4. Dr. Margaret Jepkirui

Following receipt of the nominations from the Cabinet Secretary, Ministry of Planning and Devolutions, the Hon. Speaker of the National Assembly, on 3<sup>rd</sup> December, 2014, referred the names of the nominees to the Select Committee on the Constituencies Development Fund for consideration prior to approval by the National Assembly.

Pursuant to Section 6(9) of the Public Appointments (Parliamentary Approval) Act 2011, the Committee now invites interested members of the public to submit any representations by written statement on oath (**affidavit**), that they may have on the suitability or otherwise of the nominees for appointment as Members of the Constituencies Development Fund Board. The representations may be forwarded to the Clerk of the National Assembly, P.O. Box 41842-00100, Nairobi; hand-delivered to the Office of the Clerk, Main Parliament Buildings, Nairobi; or emailed to [clerk@parliament.go.ke](mailto:clerk@parliament.go.ke); to be received on or before Wednesday 10<sup>th</sup> December, 2014 at 5.00 pm.

A handwritten signature in black ink, appearing to read 'Justin Bundi'.

JUSTIN BUNDI, CBS  
CLERK OF THE NATIONAL ASSEMBLY

## **CURRICULUM VITAE**

P.O BOX 8512-00200,

NAIROBI, KENYA.

Cell: 0722477545.

Email: ellisonpmbau@gmail.com

---

### **ELIAS P. MBAU**

- IMMEDIATE FORMER MP – TWO TERMS (2002-2012).
- IMMEDIATE PAST CHAIRMAN-PARLIAMENTARY BUDGET COMMITTEE.
- CURRENT CHAIRMAN – LEGISLATIVE & GOVERNANCE INSTITUTE.

#### **PERSONAL INFORMATION:**

I am a Kenyan citizen aged 53 years this March, 2014.

I am married to one dear wife with whom we are blessed with three children.

I have served this country for 27 years as a civil servant, a private practitioner, a lecturer and lately as a two-term member of parliament for Maragua.

#### **ACADEMIC AND PROFESSIONAL QUALIFICATIONS.**

**PROFESSION:** 1990: Registered as a member of **Certified Public Secretaries of Kenya** on successful completion of the Public Secretaries course.

2000: Received a certificate of recognition from the **Pharmaceutical Society of Kenya** following my incisive contributions as a consultant on industry matters and product development.

**ACADEMIC:** 2011: Enrolled and smoothly Pursuing a **Ph.D programme in Public Finance** at the University of Nairobi (D80/60607/2011) Successfully concluded the first phase, coursework and currently laying the foundations for research and dissertation writing.

2000: Graduated with **Masters in Business Administration (MBA)** at University of Nairobi.

1987: Graduated with **Bachelor of Arts B.A (hons) in Economics** at University of Nairobi.

1982: Completed the **Kenya Advanced Certificate Education (KACE)** at Njiiri's High School.

#### **WORK EXPERIENCE:**

1988-1992: Ministry of Finance and Planning as an Economist.

#### **1993-2002: PRIVATE PRACTICE:**

For a period of ten years, I actively applied myself in consultancy in a variety of fields including:

- Product development and marketing for various companies and organizations who needed to enhance and build their products.
- Information gathering and publishing in the fields of Management and Accountancy, courtesy of the Institute of Certified Public Accountants of Kenya (**ICPAK**) and the Kenya Institute of Management (**KIM**).
- Advisory and setting of Exams for the Kenya Accountants and Secretaries National Examinations Board (**KASNEB**).

2000-2002: Faculty member of the United States International University (**USIU**) as a lecturer.

2002-2012: Member of Parliament for Maragua.

#### **Some achievements as a legislator:**

- Successfully played the role of co-chair of **Chapter 12** of the constitution on **Public Finance** during the heated Bomas process that produced the initial draft of the current constitution.
- Successfully navigated the all-important **Fiscal Management Bill** into an Act whose cardinal object was to incorporate Parliament in the Budget Making Process of the Republic of Kenya.
- Elected chairman of the Parliamentary Budget Committee which incorporates chairs of all other Departmental Committees as ex-officio members. It is worthwhile to note that this is one of the very few legislations that the President highlighted as a hallmark achievement for the tenth parliament when he gave his farewell address to the house.
- I further engendered and succeeded in anchoring the contents of the Act in the constitution, Article 221 as well as in the Standing Orders of the National Assembly. Marshalling and taming the diverse interests of the many Members of Parliament to secure concurrence and build consensus on the all-important issues of resource allocation during budget processing and approval has not

been a mean feat; particularly during this transitional period when everything has to be done right the first time.

- Have led delegations of Members of Parliament and staff to various study tours and workshops on issues of public finance, budgetary oversight, devolution and governance in countries such as Uganda, Ghana, Phillipines, Germany, Zambia, the states of Maryland, Massachusetts and Washington DC.
- Have also been a member of the steering committee of African Parliamentary Strengthening Program (**APSP**)\* headquartered at Parliamentary Centre Ghana. The object of the programme is capacity building to members of parliament and staff involved in Budget Oversight for the seven partner countries of Ghana, Zambia, Tanzania, Kenya, Uganda, Benin and Senegal. The programme, with support by CIDA aims to implement strategies that strengthen the role of Members of Parliament in their engagement in the National budget process, oversight and audit.
- Have had the honour and privilege to receive and engage in instructive discussions with delegations and missions intent on Public Finance and Budget issues from many countries and organizations including Germany, South Africa, Ghana inter alia.
- Have always had to meet and hold discussions with the IMF and World Bank foreign teams every time they have had a Review of the economy and its budgetary support needs. These are crucial sessions where donor agencies wish to secure either the views or support of Parliament before they can make their final recommendations to their respective Boards; to either extend or hold onto their credit facilities.
- Co-chaired the final engagements with Treasury in the marathon processing and enactment of the **Public Finance Management Act (PFM), 2012**.
- As chairman of Budget Committee, we successfully recommended for the separation of the former office of Controller and Auditor General into those of Auditor General and Controller of Budget, now anchored in the constitution.

APSP- The annual stakeholder meeting for the African Programme on the Budget Oversight is scheduled for 24<sup>th</sup> -25<sup>th</sup> May, 2014 in Lusaka, Zambia.

- Have successfully and under very difficult transitional circumstances compelled the Government to comply with the constitution and other statutes in the dramatic changes required in processing the national budget, its associated policy documents as well as the appropriation bills.
- Have had a chance to work very harmoniously and effectively with many government departments and agencies but more specifically those that have fallen under the purview of Budget Committee viz:
  - Commission on Revenue Allocation.
  - Kenya Revenue Authority.
  - The Treasury.
  - Auditor General.
  - The Judiciary.
  - Controller of Budget.
  - Parliamentary Service Commission among others.
- I have been a member of the Speakers Roundtable Forum whose key objective is providing a forum for regular engagement with the private sector under the auspices of **KEPSA** on various issues.
- I have attended and participated in extremely many relevant workshops, seminars and conferences either as a facilitator or a participant locally and abroad over the past ten years.
- I have also been able to move two motions successfully which were highly hailed and supported, though they have not moved to become Acts;
  - a) A motion prohibiting the use of mother tongue in public offices to engender unity and cohesiveness.
  - b) A motion urging government to waive mortuary charges for departed persons whose families are unable to pay bills within two weeks.
  - c) Have been leading efforts over the past three (3) months to come up with a bill, Child Welfare Society of Kenya bill to legislate for the enhanced rights of children in difficult circumstances.
- Over the Ten year period as MP for Maragua, I was able to prudently harness and utilize both public and private resources so as to uplift the standards of those living below the poverty line from a low of 45% in 2004, to 29% in 2008 which was the last recorded data by Kenya National Bureau of Statistics.

**UNDERLYING OBJECTIVE:**

- Having had the honour and privilege to have served the Kenyan public in various positions enumerated above and lately as a legislator, I feel particularly and passionately inclined to continue serving my country on a consultancy basis in various fields that are relevant to my knowledge, expertise and experience.
- 
- I'm ever eager to be given a chance to continue rendering my service during this crucial transitional period, which requires diligence in implementing the constitution and accruing subsidiary legislations in order for Kenyans to begin to derive the enormous benefits of the constitution in the shortest time possible.

**Referees:**

1. Patrick G. Gichohi, Commissioner.  
Public Service Commission Kenya.  
Cell: 0722 301 807.
2. Mr. Kinuthia Wamwangi.  
Chairman, Transitional Authority.  
Cell: 0724 020 718.
3. Paul Ngugi.  
Ex-Director of Budget.  
Ministry of Finance.  
Cell: 0722 374 798.

## CURRICULUM VITAE

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*DR.*

*IRAVO MIKE AMUHAYA*

**(DIRECTOR, SENIOR LECTURER-MANAGEMENT, GOVERNANCE AND LEADERSHIP)**

*PhD.in HRM (JKUAT); M.in Admin. & Plan. (UoN); Dip. Mgt. (London); PGDE. (KU); M.A. & B.A (Sibiu, Romania); Professional Membership: AMIHRM; MCIPIS*

### CONTACT

**OFFICIAL :** JKUAT, P.O.BOX 62000-00200, NAIROBI

**e-mail:** [mutiriki@gmail.com](mailto:mutiriki@gmail.com) OR

**HOME:** P.O. BOX 340-00618, RUARAKA

[miravo@jkuat.ac.ke](mailto:miravo@jkuat.ac.ke)

**PHONE:** +254-721-850139

(Day Time) +254-704-420119

### BIO-DATA

**Sex:** Male

**Date of birth:** 22<sup>nd</sup> Feb. 1960

**Nationality:** Kenyan

**Id. No:** 3472361 **Pass No.:** B043493

**Marital Status:** Married

**Religion:** Christian

### STATEMENT

Contribute strategically to CDF Vision by ensuring equity, outcomes and service delivery.

### ATTRIBUTES

- Good communication and interpersonal skills with ability to relate to people at all levels.
- Ready to learn and take instructions.
- Strong team leadership character, trustworthy and reliable personality.
- Excellent endurance and ability to work under pressure and deadlines.
- Able to mix and socialize quickly with people of diverse cultures and background.
- Strong ambitions for success with equally focused determination and stamina to achieve.
- Mobilize resources, deploy and utilize them for the development of all Kenya's constituencies.

### PROFESSIONAL AND ACADEMIC QUALIFICATION

1. **2008–2011** Jomo Kenyatta University of Agriculture and Technology, School for Human Resource Development, Department of Entrepreneurship and Procurement. **Doctor of Philosophy (in Human Resource Management) of Jomo Kenyatta University of Agriculture and Technology.** Thesis "Effect of Conflict Management in Organizational Performance".
2. **1999-2002** University of Nairobi – Kenya **Master's in Administration and Planning.** Thesis "Preparation of Organizational CEOs and Implication on their Administrative Performance".
3. **1997-1998** College of Professional Management Jersey- London (UK). i) **Diploma in Personnel Management & Industrial Relations** ii) **Diploma of Principles Modern Management.**
4. **1996-1997** Kenyatta University – Kenya **Post Graduate Diploma in Education** Project Research "A study on school Drop-Outs in Kenya".
5. **1981-1985** Sibiu University – Romania **BA & MA.** Thesis "Church and Worship in International law: A case of World Council of Churches".

### PROFESSIONAL TRAINING AND COMPETENCIES

1. **NOV. 24-25, 2011** CONFERENCE HELD AT HILTON HOTEL NAIROBI-KENYA, THE THEME "ADVANCING TECHNOLOGY FOR HUMANITY". Areas covered: i) Global Trends in Performance ii)

Monitoring & Evaluation of Employees' Performance. iii) Electronic Performance Monitoring Systems (EPMS) Vs. the Appraisal Form: Bridging the Gap.

2. **NOV. 17-18, 2011 SEMINAR, ACTION FOR DEVELOPMENT KENYA AT NAIROBI SAFARI CLUB HOTEL, THEME "ENTREPRENEURSHIP AND SMEs DEVELOPMENT". Areas Trained include:**i) Joining the innovation and Entrepreneurial Dots to Enhance SMEs Development. ii) Mainstream ICT Entrepreneurship. iii) Youth Entrepreneurship. iv) Financing Innovation, Research and Development. v) Women Entrepreneurship. vi) Stock exchange Investment and SMEs.
3. **OCT.10-21, 2011 ITC(ILO) TURIN-ITALY, INTERNATIONAL TRAINING ON ENTREPRENEURSHIP TRAINING OF TRAINERS ACADEMY". Trained in:**i) Know About Business "KAB" Training of KAB Facilitators. ii) Improving Sustainable Enterprise through Human Resource Management. iii) Value Chain Development: Reaching Scale, Fostering Sustainability and Promoting Equity. iv) Policy options to support Youth Entrepreneurship. v) Promoting Sustainable Enterprise in Global Supply Chains. vi) Market oriented Business Development Services. vii) Capacity Building for Social Enterprise Development.
4. **JUNE 23-25, 2010 MNGEMENT TRAINING FOR JKUAT SENIOR MANAGEMENT STAFF HELD AT AICAD-NAIROBI, KENYA. Areas of Training included:**i) Strategic Human Resources Management. ii) ISO 9001-2008. iii) Managing Change. iv) Leadership
5. **MAY 18-23, 2008 ASSOCIATION OF AFRICA BUSINESS SCHOOLS, UNIVERSITY OF PRETORIA (SA) Area of focus:** Practice of Management 4.
6. **NOV.2000 RESOURCE ALLIANCE TRAINING, KENYA SCHOOL OF MONETARY STUDIES-NAIROBI, KENYA. Area of focus:**Building capacity for sustainability.
7. **AUG. 1998 REPUBIC OF KENYA TRAINING, KENYA EDUCATION STAFF INSTITUTE-KAGUMO, KENYA. Areas Trained in:** i) Organizational Management. ii) Legal Aspects in Managing organization. iii) Planning and Development. iv) Resources Management. v) Managing Organization's Stakeholders Relations.
8. **SEPT. 4-7, 2011 ILO TRAINING ON YOUTH ENTREPRENEURSHIP FACILITY, NAIROBI-KENYA.**
9. **FEB.23 TO MAR.4 2011 KNOW ABOUT BUSINESS (KAB), ILO TRAINING IN ADAMA, ETHIOPIA.**
10. **FEB. 14 TO 21, 2011 COMESA FIRST REGIONAL WORKSHOP FOR TRAINING INSTITUTIONS, VCTORIA MAHE, SEYCHELLES.**
11. **SEP. 15-17, 2010 REGIONAL CONFERENCE, THEME "TOWARDS PROCUREMENT PROFESSIONALISING IN EAST AFRICA", WHITE SAND HOTEL MOMBASA.**
12. **OCT. 12-16, 2009 JITI HADA, KENYA'S NATIONAL BUSINESS PLAN COMPETITION.**
13. **MAY 2006 CASE WRITING WORKSHOP-NAIROBI-NAIROBI, KENYA**

#### PROFESSIONAL ASSOCIATIONS

1. **2008 – Date.** Active Associate Member of Institute of Human Resource Management (IHRM)- M/No. 1414. The Professional body of HR Practitioners in Kenya.
2. **2009 – 2010.** The Chartered Institute of Purchasing and Supply (UK). M/No. 005381759

#### WORK EXPERIENCE

1. **Jan 2013-To date.** Director (AP) JKUAT-Westlands Campus. Occasionally acts as the principal of the campus when the principal is away or on leave. Currently working on students' enrolment which has been declining over the years and was about 700 by end of 2012. At the moment student population is increasing. As per now we have over 1350, we wish to put in place necessary infrastructure to attract students up to a minimum of 10,000 students. Besides being a service/consumer center/campus for programs from main campus-Juja we are developing academic programs for the campus to be launched soon and control budget of approximately 250m.
2. **Jan 2009-Jan.2013. Chairman, Department of Entrepreneurship and Procurement. Key achievements:**
  - i) Structured the department. Immediate impact was harmony, efficiency and effectiveness. Increased student enrolment from 286 to 2354. Programs from 1 to 9. Academic staff from 11 to 45.
  - ii) Developed strategic plan for the department. This was aimed at enhancing the vision and mission of the University at departmental level, emphasise the core values and ISO 9000-2008.
  - iii) Developed business plans for University Management Board to develop the following Central Business Districts (CBDs) of JKUAT: Nairobi, Mombasa, Nakuru, Arusha, Kisii and Kakamega. This has expanded the University revenue, increased access of quality education to most Kenyans.
  - iv) Chairman University Management Board Sub-committee, "Risk Management JKUAT and all its Campuses. This was to caution the University from investing wisely in their core business.
  - Member of University Management Board Sub-committee on "Policy Strategy on employee attraction and retention". Purpose to secure competent, skilled and retain labor for the University.
  - v) Member University Management Board Sub-committee "Rehabilitation of JKUAT Hospital". This is to enable the University provide affordable and good health facilities to her stakeholders.
  - vi) Developed and started 3 (Bsc. In HRM, Entrepreneurship and Supply chain) new programs in the department. Started 3 PhD programs (HRM, Entrepreneurship and Bus.Admin) at Juja Campus. Reviewed all postgraduates and undergraduates programs.
  - vii) Collaborations: 1. BPO "Business Process Outsourcing" with Direct Channel SimbaTech. 2. CILT "Chartered Institute of Logistic and Transport".
  - viii) Facilitated offering of the departmental academic programs in all JKUAT campuses and other institutions having linkages with university spread across Kenya and outside. Developed and introduced Leadership and Governance programs for County Governance.
  - ix) International collaborations: Pennsylvania State University (USA), Pedagogical University of Cracow (Poland), University of Waterloo (Canada), West Ontario University (Canada), ILO and exploring possibility of starting MSC and PhD programs for capacity building with The Federal Democratic Republic of Ethiopia, Ministry of Civil Service.
  - x) Consultancy: Several both public and private (e.g. ongoing PPOA, ASMEP-Min. of Trade etc).
3. **2006-Date. JKUAT – Kenya:** Senior Lecturer (Management, Governance and Leadership) Researcher, Publisher and University Supervisor (PhD, Masters and Bachelors) of Theses and Projects at Post and Under Graduates.
4. **1986-2006.** Served at: a) University level Part-Time Lecturer: Administration, Planning and Equity b) TSC level: Lecturer, Principal & Deputy of High School, HOD and teacher.

#### HOBBIES

Environmental conservation, Playing Football and traveling, Listening to current local and international news.

**COMMUNITY SERVICES**

Currently serving as:

- **BoG Chairman-** Muhudu Secondary School
- **BoG Member-** Kaimosi Girls High School. Chairman sub-committee for Education
- **Patron-** Mahanga Primary School

**TEXT BOOK PUBLICATION(S)**

Iravo M.A. (2012). 'Effects of Managing Conflict in Organizations'. ISBN 3847332546, 9783847332541  
Lambert Academic Publishers.

Dr Mike A. Iravo

**ENG. HILARY JAMES NYAANGA**

- ❖ REGISTERED ENGINEER
- ❖ REGISTERED CONSULTING ENGINEER
- ❖ FELLOW OF THE INSTITUTION OF ENGINEERS OF KENYA (FIEK)

P.O. BOX 10550-00100  
NAIROBI

SEPTEMBER 1985 TO DATE

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**NATIONALITY:** Kenyan

**DATE OF BIRTH:** 24-11-1960

**PROFESSION:** Civil/Structural Engineer and Registered Consulting Engineer

Registered Consulting Engineer with Engineers Board of Kenya.

**EDUCATION:** B.Sc. (HONS) Civil Engineering  
1985 University of Nairobi  
M.Sc. Project Management –JKUAT (On-going)

**YEARS OF PRACTICE:** Twenty Seven Years

**PROFESSIONAL REGISTRATION:** Registered Engineer with Engineers Registration of Kenya and Institution of Engineers of Kenya

**PROFESSIONAL AFFILIATIONS:** Fellow of the Institution of Engineers of Kenya (F.I.E.K)

Life Member-JICA Ex-Participants Alumni of Kenya-Japan

**MAY 2004 TO MAY 2012:** Council Member of IEK and Honorary Treasurer of the Committee as from April, 2006 to May 2012.

**JANUARY 2010** Vice Chairman Designate of the Institution of Engineers of Kenya.

**APRIL 2010 TO MAY 2011** 2<sup>nd</sup> Vice Chairman of IEK

SEPT. 2011 to SEPT. 2014

Board Member of Constituencies Development  
Fund (CDF) Board.

LANGUAGES:

Ekegusii, Kiswahili, and English

Tel: 0722 795 842, 0735 763 035

Fax: 020 3589114, 020 4347353

Email: [hillarynyaanga@yahoo.com](mailto:hillarynyaanga@yahoo.com)

2008

Registered Consulting Civil Engineer

CURRENT POSITION

- Senior Principal Superintending Engineer

21<sup>st</sup> October, 2009-to date

(Structural)

### JOB PROGRESSION

#### Board Member of Constituencies Development Fund (CDF) Board

I was appointed as a Board Member of CDF in September 2011.

Upon gazetement I was elected as a member of the Projects Technical Committee (PTC) and Audit and Risk Management Committee.

Within the Board and in consultation with the National Assembly Select Committee (NASC) on CDF I coordinated as spearheaded the following achievements, namely

- i) Design and Development of Type Design drawing for classrooms (Secondary and Primary Schools) for implementation by the constituency Development Committees across the country.
- ii) Design and Development of Type Design drawings Health workers, Houses under a special grant disbursed through the CDF.
- iii) Design and Development of Type Health Centres to be implemented by the CDF.
- iv) Design and Development of Type Design drawings for constituency office (CDFC offices) which are being implemented by some constituencies.
- v) Development of monitoring and evaluation manuals for use by the various (CDFC's) for project implementation.
- vi) Development and production of Audit and Risk Management manuals for use by the Board and CDFC's.

- vii) Training of the newly gazetted CDFCS on their role as committee members of their constituency project implementation.
- viii) Guiding the management of CDF Board on the implementation of CDFMIS (Constituencies Development Fund Management Information Systems for use to improve project.  
Identification, approval and tracking of progress.
- ix) Giving Policy Guidelines on the Implementation of ISO Certification.  
The Board term ended when the process was in the final stages of certification.
- x) Resolution of various issues in a number of constituencies which required Board intervention.
- xi) Training of CDF staff in various fields of their profession.
- xii) Overseeing timely approvals of project requests from the constituencies.
- xiii) Ensuring timely disbursements of CDF funds to various constituencies.
- xiv) Employment of Fund Account Managers of the newly created constituencies.
- xv) Employment of staff to fill the various vacant positions to build capacity in the CDF Board.
- xvi) Facilitating fulfilment of the performance contract of the CDF Board.
- xvii) Working harmoniously with the NASC Hon. members for the betterment of the CDF operations.

4<sup>th</sup> February, 2009 - Promoted to Principal Superintending Engineer.

21<sup>st</sup> October , 2009 - Promoted to Senior Principal Superintending Engineer.

26<sup>th</sup> July 2012 – Appointed Acting Executive Director – National Construction Authority.

## SCHEDULE OF EXPERIENCE

### 1985 TO DATE – MINISTRY OF ROADS AND PUBLIC WORKS

Eng. Nyaanga was involved in several projects which included:-

#### 78 Tank Battalion Technical Workshop at Isiolo

Project mainly consisted of the following:-

- a) **Main Workshop** – consisted of reinforced concrete columns and beams, hardstand floor slab (class 40) with a master – builders' hardener, crane rail, wall, steel trusses of a clear span of 32 meters.
- b) **Ordinance Store** – consisted of reinforced concrete gable frames (with Y32 as the main reinforcement of 18 meter span, zed purlins and GCI sheets and class 25 concrete floor slab (BRC A193 mesh).
- c) **Workshop Headquarters** – Masonry walling, timber trusses and purlins and GCI sheets.
- d) **Bituminous Parking Areas and Access Road** – consisted of base course (35mm) and wearing course (25mm), total of 60mm premix.
- e) **Foul Drainage** – consisted of concrete pipes length 850m, the excavation on rock ranged between 1m to 6m depths. Construction of manholes and inspection chambers.

The Engineer was involved in the checking of drawings and calculation which were done by East African Consulting Engineers. Appointed a Resident Engineer. Total project sum was Kshs. 150 million.

#### Cookhouse and Canteen at 78 Tank Battalion

Design and detailed and supervised the project to completion. Project sum was Kshs. 67 million.

#### Officers' and Warrant Officer's Mess at 78 Tank Battalion

The works consisted of two messes, one for Commissioned Officers and the other for SNCO's (Warrant Officers and Sergeants) parking areas, access roads, drainage and water reticulation. The messes are masonry walling and pitched roofs of timber trusses and GCI sheets. Designed, detailed and supervised the construction of the project to completion. Project sum was Kshs. 10 million.

### Married Quarters for Non- Commissioned Officers at 10 Engineers Battalion

The works consisted of the following:-

- a) 16 Blocks of 6 flats each and are two storeyed constructed of concrete reinforced concrete columns. The foundations are of R.C. strip footings.
- b) 5No. three bedroomed maisonettes and servant quarters.
- c) Foul drainage of PVC pipes.
- d) Access road and parking areas.

Appointed project Structural Engineer and was successfully completed and handed over the client. Project sum was Kshs. 100 million.

### Officers' Mess at Karen defence Staff – College

Design and detailed the project sum Kshs. 18 million.

### Proposed Terminal Building and Renovation of Existing Control Tower at Wajir Airport November 2006 to March 2007

**A member of the Steering Committee and overall coordinator of Civil and Structural works.**

The project comprises of reinforced concrete foundation, structural steel columns, beams and Rectangular Hollow section trusses of 12m span.

The civil works consisting of hard parked stone base and concrete paving slabs for the road finishes contained by channel and kerblines.

There is a conservancy tank constructed of reinforced and water proofed and reinforced concrete roof slab. Its capacity is of 400 cubic metres.

### Vanga Seawall – Extension and Rehabilitation (October, 2004 to March 2006)

I was appointed the Engineers Representative.

The work comprised of construction of 542m of sea wall and rehabilitation of 200m of an existing seawall.

The work consisted of 1.0m deep by 1.5m wide mass concrete, class A1 block walling, erosion protection by gunny bags and stone pitching and a paved footpath other works included drainage channels, staircase for access into and from the seal boat anchors and hardcore for protecting the base of the seawall.

### Sewarage Works At Prisons Staff College – Ruiru (July 2006 to Date)

Appointed Engineers Representative.

Works comprises of 4No. oxidation ponds, trunk sewer, manhole construction and construction of the existing houses, roads re-carpenting and car parks, laying of 300mm diameter PCC in trenches of up to 9.8m depth and 100mm & 200mm diameter UPVC tiles.

### WAJIR AIRPORT UPGRADING

I was appointed in the special taskforce to coordinate the Civil and Structural aspects of the construction of the terminal building, completion of the control tower, parking facilities, conservancy tank, high level water tank, Gate House and a perimeter fence.

The works commenced in December 2006 by way of design and documentation and construction. Implementation started in January 2007 and were completed in April 2007.

The total project cost was Kshs. 138,000,000 (Kenya Shillings One Hundred and Thirty Eight Million).

The Rehabilitation of the runway and taxi way is being documented and I have been appointed to coordinate the works from Structural Department.

### REHABILITATION AND RECONSTRUCTION WORKS FOR SHIMONI JETTY IN KWALE COUNTY

The feasibility studies were carried out under my leadership as the Engineer's Representative. The works commenced in June 2012 and are ongoing at a Contract Sum of Kshs. 327 Million. Expected completion is June 2014.

### CONSTRUCTION OF RURAL AND SLUM AREA FOOTBRIDGES

This pilot projects was conceptualized in the Financial Year 2005/2006. I was appointed to be overall coordinator of the implementation programme. The first pilot project was funded with Kshs. 20,000,000 (Kenya Shillings Twenty Million) which implemented 3No. Footbridges in that particular year. The project has continued to attract enormous demand over the years with the current demand being for over 1000 No. estimated to cost over Kshs. 5 billion. The funding has successfully been increased up the current level of Kshs. 450,000,000.00 which we anticipate to complete close to 100 No. footbridges country wide. The project has gone a long way to increase safety of the citizens and shortening travel distances between social and economic centres.

## **SUMMARY OF PERSONAL REMARKABLE ACHIEVEMENTS**

- 1. *Overseeing the construction to completion of the Technical workshop at 78 Tank Battallion in Isiolo.***
- 2. *Coordination of the construction of footbridges projects across the country from a pilot of 3No. to the current level of over 100 No. per Financial Year. Over 500No. Footbridges have been implemented across the country.***
- 3. *Overseeing the construction and rehabilitation of Vanga Seawall since the year 2006 which has turned the village from flood prone village to well secure (protection from flooding and sea waves) successful fishing and trading centres.***
- 4. *Overseeing successful implementation of the modern sewerage project at Prisons Staff Training College, Ruiru.***
- 5. *Coordination of construction implementation of the rapid result initiative projects for the terminal building at Wajir International Airport.***
- 6. *Chairing the task force which produced the Final of Draft of the Public Works Policy for the Ministry.***
- 7. *Team leader for Targeting setting and Performance contracting negotiations for the Ministry since the year 2008 to date.***
- 8. *Chairman of the Board of Governors of Moi Gesusu High School since the year 2009 to date. The school is one of the centres of excellence which has successfully implemented its projects on the Economic Stimulus Programme (ESP).***
- 9. *Member of the Inter-ministerial task force on High Fliers Scheme.***
- 10. *Engineer's Representative for the River Protection works of Kong'elai over River Suam in West Pokot. The protection works have successfully mitigated against flooding and cutting off at Kong'elai town –gateway to Uganda and Southern Sudan.***

## COURSES ATTENDED

- 2001 Senior Management Seminar at Kenya Institute of Administration.
- 2001 Seminar on Effective Administration and Management of Training for Ministerial Training Committee members.
- 2001 AutoCAD 2000 level I training.
- 2002 Practical Application of Construction Technology in Japan Tokyo.
- 2002 Sensitization workshop on Staff Performance Appraisal at Kenya Institute of Administration.
- 2002 Sensitization workshop on Civil Service Reforms.
- 2002 Sensitization Seminar of staff appraisal and succession management in the Civil Service.
- 2003 Training of Trainers Seminar.
- 2003 Construction claims course.
- 2004 Advanced course on Arbitration by the Chartered Institute of Arbitrators (K) Chapter.
- 2004 Advanced course on Civil Service Reforms on Voluntary Early Retirement.
- 12<sup>th</sup> -15<sup>th</sup> October 2004 - Strategic Planning Management Seminar at the Kenya Institute of Administration
- 11<sup>th</sup> to 15<sup>th</sup> April 2005 - Training work of Human Rights for the Ministry of Roads and Public Works and Ministry of Energy at Windsor Hotel.
- 8<sup>th</sup> -10<sup>th</sup> March 2006 - Management Challenge Course by Outward Bound Trust Kenya.
- 15<sup>th</sup> Jan -24<sup>th</sup> Feb. 2007 -Strategic Leadership Development Programme at the Kenya Institute of Administration.
- 1<sup>st</sup> June – 3<sup>rd</sup> June 2007 -Project Management and Environmental Impact Assessment at Mombasa Beach Hotel by Center of Finance & Project Management.

11<sup>th</sup> – 13<sup>th</sup> May 2010 - Implementing of a Quality Management System Base on ISO9001:2008 Standard.

21<sup>th</sup> – 25<sup>th</sup> Feb 2011 - Talent Management and Peer Mentoring Programme.

5<sup>th</sup> - 9<sup>th</sup> Sept. 2011 - Business process. Re – Engineering workshop.

4<sup>th</sup> - 25<sup>th</sup> Nov. 2011 - Corporate Governance Training course of Directors.

19<sup>th</sup> - 21<sup>st</sup> March 2012 - Rapid Results Initiative Champions.

11<sup>th</sup> – 21<sup>st</sup> May 2012 - Bench marking on Devolved funds in Brazil.

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#### COMMITTEES/TASK FORCES APPOINTED TO

1. Represent the Department in the Ministerial Training Committee.
2. Rapporteur/compiler of the National Roads Conference held at Bomas in July 2004.
3. Member of the Work Improvement Team of the Ministry.
4. Resource person during the sensitization seminars for the Voluntary Early Retirement in the Civil Service.
5. Involved in the Ministry's retrenchment exercise in 2000 upto 2002.
6. Restructuring and Revitalization of the Ministry of Roads and Public Works.
7. Regionalization of the Ministry of Public works.
8. Member of Ministerial Management Unit (MMU) Secretariat at arm of Ministerial Management Steering Committee.
9. Member of the Ministerial Reforms Committee since 1999.
10. Member of Vision 2030.
11. Re-appointed as a performance Appraisal System champion on 31<sup>st</sup> January 2008.
12. Appointed in the Establishment and Operationalisation of Audit Committee in the Public Service on 17<sup>th</sup> June, 2008.

13. Appointed a member of an Inter-Ministerial Task Force on High Achievers Scheme of Service in the Civil Service in May 2010.

September 2006 - Inspected houses for purchase by the Kenyan Embassy in Kampala – Uganda and Dar-es-salaam, Tanzania.

May 2007 - Inspected houses for purchase in Kampala identified for purchase by the Kenyan Embassy.

**EXTRA CURRICULA ACTIVITIES**

July 1998-July 2001 Elected Delegate of the Cooperative Bank of Kenya Ltd.

1992 – 1997 Elected Delegate of Cooperative Insurance Company of Kenya Ltd.

1998 – 2003 Patron of Getacho Primary School.

1999 to date Appointed Board Member of Moi High School – Gesusu.

April 2006 to- date Honorary Treasurer of the Institutions of Engineers of Kenya (IEK).

January 2010 Appointed member of the District Education Board for Masaba South District.

December, 2009 Appointed Chairman of the Board of Governors for Moi High School, Gesusu.

Signed: .....

**ENG. HILARY JAMES NYAANGA**

REFEREES

1. Prof. Jerry Magutu  
P.O. Box 53355-00200  
NAIROBI

2. Evans Mairura Omwenga  
P.O. Box 15692-00100  
NAIROBI  
Email:mairurao@yahoo.com

3. Dr. John M. Omiti  
P.O. Box 56445-00200  
NAIROBI  
Email:jmomiti@kippra.or.ke

# **CURRICULUM VITAE**



**PROF. MARGARET J. MUTHWII**

**VICE CHANCELLOR**

**PAN AFRICA CHRISTIAN UNIVERSITY  
P.O BOX 3770-00100, NAIROBI  
Tel. 0721 690358/ 0716 444630  
Email: [mmuthwii@gmail.com](mailto:mmuthwii@gmail.com)**

**NOVEMBER 2014**

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## I. PERSONAL DATA

- a) Name: Margaret Jepkirui Muthwii
- b) Citizenship: Kenyan
- c) Date of Birth: 13<sup>th</sup> October 1957
- d) Marital Status: Married and with 4 children

## II. ACADEMIC QUALIFICATIONS

- a) **DOCTOR OF PHILOSOPHY:** University of East Anglia (Norwich, England, March, 1994) Thesis title: "Variability in language use: a study of Kalenjin speakers of English and Kiswahili in Kenya."
- b) **MASTER OF ARTS:** University of East Anglia, 1986 (by coursework and Thesis). Thesis Title: "Language use in pluri-lingual societies: the significance of Code switching-Kalenjin-English-Kiswahili."
- c) **BACHELOR OF EDUCATION (ARTS):** University of Nairobi (1980, First Class Honours), Education, English Language/Linguistics, and Geography.
- d) **EAST AFRICAN ADVANCED CERTIFICATE OF EDUCATION:** Machakos Girls' School, (3 principals, 1 Subsidiary).
- e) **EAST AFRICAN CERTIFICATE OF EDUCATION:** Kapropita Girls' School, 1974 (First Division).
- f) **CERTIFICATE IN BIBLICAL HEBREW:** From an intensive course taken June – August 2001 in Israel.
- g) **POSTGRADUATE CERTIFICATE IN TRANSLATION STUDIES:** The Free University, Amsterdam, Sept 2002- July 2003.
- h) **CERTIFICATE ON LANGUAGE OF INSTRUCTION IN BASIC EDUCATION:** a Distance Learning Course of the World Bank Institute (Nairobi: November 27,28,30, December 1, 2000).

## III. INTERNATIONAL RECOGNITIONS

- i. **OUTSTANDING CONTRIBUTION IN GLOBAL BIBLE TRANSLATION WORK:**  
A 2013 recognition award for making an Outstanding Contribution to the work of the Global Mission Team of the United Bible Societies. Specifically, the award was given for 'extraordinary commitment in planning and implementing capacity building measures for TOs, Translators, and Bible Societies particularly in an African context'.
- ii. **MARQUIS Who's Who in the world (2004):**

Chosen to be considered for inclusion in Marquis *Who is Who in the World* in 2004. Unfortunately, the invitation to submit data got to me too late because of my change of address from Kenyatta University to the United Bible Societies. Documentation available.

#### IV. EMPLOYMENT SUMMARY/STATUS

	<b>PERIOD</b>	<b>DESIGNATION</b>	<b>ORGANIZATION</b>
1.	January 2014 to date	<b>Vice Chancellor &amp; Professor of Language &amp; Linguistics</b>	Pan Africa Christian University
2.	March 2012 to January 2014	<b>Global Translation Advisor</b>	United Bible Societies
3.	Nov. 2006 to March 2012	<b>Africa Area Translation Coordinator</b>	United Bible Societies
4.	March 2001-to 2014	<b>Translation Consultant/Scholar</b>	United Bible Societies
5.	March 1998 – May 2000	<b>Deputy Registrar (Academic)</b>	Kenyatta University
6.	March 1997 - Mar. 1998	<b>Senior Assistant Registrar/ Head of Admissions Department</b>	Kenyatta University
7.	January 1997 - Mar. 2001	<b>Senior Lecturer</b>	Kenyatta University
8.	1988- Dec. 1996	<b>Lecturer</b>	Kenyatta University
9.	1987-July 1988	<b>Tutorial Fellow</b>	Kenyatta University
10.	Dec. 1986- March 1987	<b>Lecturer</b>	Kenya Science T. College
11.	May 1981 – Sept. 1985	<b>Graduate Teacher</b>	Alliance Girls' High School
12.	Sept. 1980 – April 1981	<b>Graduate Teacher</b>	Mwenje Secondary School

#### V. GOVERNANCE & STRATEGIC LEADERSHIP

Actively engaged in governance and leadership roles through the following:

- a) **Vice Chancellor** – Pan Africa Christian University and Secretary to its University Council and Board of Trustees. January 2014-to date.
- b) **University Council Vice Chair** - the Africa International University (formerly Nairobi Evangelical Graduate School of Theology -NEGST) – 2008 to 2013.
- c) **Chair of University Council Committee:** the Academic Affairs Committee at Africa International University (2005 to Dec. 2012).

- d) **University Council Member:** Pan African Christian University (September 2008-2013) and a member of its Academic Affairs sub-committee.
- e) **Member of the National Strategy for University Education Task Force** (2006-2008). This taskforce, appointed by the Ministry of Education and chaired by Prof. S. Wandiga, developed and produced *for the first time ever* a national strategy for university education in Kenya. See document entitled "Investing in the Future of University Education. The National Strategy for University Education, 2007-2015." The strategy carefully considers the way forward in the following areas:

*Access and Equity; Quality and Relevance of University Education; University Funding Mechanisms; Staff and Students Welfare; Science, Technology and Innovation; Information and Communication Technology; Linkages and Partnerships, and Governance and Management.*

The strategies of this document have since been updated and brought to be in line with the new Kenyan Constitution. In essence the approach to higher education which this committee provided has been rolled out by the Kenya government since 2009.

- f) **Member of the Senior Management Team:** United Bible Societies (UBS) (Nov. 2006 –2012). In this capacity, I participated in the preparations for all Africa Area Boards of UBS and attended the Board meetings as an ex-officio member.
- g) **Member of the Global Translation Coordinators Team** of the United Bible Societies (Nov. 2006-2012). Team made up of the Coordinators for Asia Pacific, Europe Middle East, Americas, and Africa.
- h) **Member of School Board of Governors** in Machakos Girls' School and member of the Executive (2001 to date). This is **the leading secondary school in Machakos County** in 2012 KCSE results.
- i) **Member of School Board of Governors** at Mbaikini Secondary School (2011 to date). Currently Treasurer of the School Board.
- j) **Member of School Board of Governors** in Poror High School (2004 to 2010).
- k) **Member of Board of Deacons:** Christ is the Answer Ministries (CITAM, Nairobi Pentecostal Church (NPC) - April 2000 to March 2004. The Board manages all administrative and financial matters of CITAM.
- l) **Member of the Council of Elders** of the Christ is the Answer Ministries (CITAM, alias Nairobi Pentecostal Church) – 2005 to 2011.
- m) **Proprietor and member of Board of Directors,** Springvale High School, Machakos.

## **VI. COMMUNITY SERVICE/ DONATING TIME & TALENT**

I actively engage in community to ensure we build higher capacities in whatever we do, for the good of individuals, families, and society at large. My main vehicles in doing this have been through committees and social work as shown below:

- a) **University Council Vice Chair** – served the Africa International University (formerly Nairobi Evangelical Graduate School of Theology -NEGST) – 2008 to 2013 for free by providing leadership. Also served as the Chair of its Academic Affairs Committee (2005 to Dec. 2012).
- b) **University Council Member:** Pan African Christian University (September 2008-2013) and a member of its Academic Affairs sub-committee.
- c) **Member of School Board of Governors** in Machakos Girls' School and member of the Executive (2001 to date). This was **the leading secondary school in Machakos County** in 2012 KCSE results.
- d) **Member of School Board of Governors** in Poror High School (2004 to 2011).
- e) **Member of School Board of Governors** at Mbaikini Secondary School (2011 to date). Currently Treasurer of the School Board.
- f) **Aspired for Political Office:** Aspired to be a Member of Parliament in the 2013 Elections. Although not successful, I had opportunity to speak into the issues of this community in a political way. Gained great insights into the details of current rural communities.
- g) **Member of Board of Deacons:** Christ is the Answer Ministries (CITAM, Nairobi Pentecostal Church (NPC) - April 2000 to March 2004. The Board manages all administrative and financial matters of CITAM.
- h) **Member of the Council of Elders** of the Christ is the Answer Ministries (CITAM, alias Nairobi Pentecostal Church) – 2005 to 2011.
- i) **Motivational Speaker:** With a group called AMBEE, we have visited schools regularly for the past 20 years giving motivational talks to students and staff. We also visit churches and villages to do the same. Places visited include: Baringo county, Machakos, Kajiado and Kiambu.

## **VII. ADMINISTRATIVE EXPERIENCE: KENYAN CONTEXT**

- a. **Vice Chancellor Pan Africa Christian University-** (January 2014 to date). This is a top leadership role where I lead and grow the university in terms of its finance, administration and academic/research functions. I also expend time and energy in guiding its income generating functions.

- b. **Translation Consultant with the United Bible Societies** (January 2001-December 2013)- led all the Bible Translation work of the Bible Society of Kenya. This meant leading the following translation projects: Gikuyu, Kalenjin, Kikamba, Kimeru, Kiambu-Kimbeere, Oluluyia, Lukakamega/Lutirichi, Lulogooli, among others.
- c. **Deputy Registrar (Academic)/(Head of Admissions Department)** -March, 1998 to May, 2000:- I was in-charge of all university admission of students, registration, and records. All student matters to the administration at KU went through the Admissions Office as the first port of call. So, major tasks included enhancing efficiency in the system especially making sure that no student issues delayed in being addressed and that the storage and retrieval of student information was done within agreed timelines for faster delivery of service.
- d. **Acting Registrar (Academic) Kenyatta University** (April and May 1999).
- e. **Head of Admissions Department/Senior Assistant Registrar** (March, 1997 to March, 1998):- Served as head of the Admissions Section. Challenged to **initiate** the computerization of student records and introduce measures that would enhance efficiency in the system.
- f. **In-charge of the Chancellor's Chambers** (1997-2000). Took care of the cleaning, maintaining and preparation of this facility and made it ready for all visits and use by the University Chancellor who was also the President of the Republic of Kenya.
- g. **Acting Head of English Department:** Between 30/7/1995 to 12/8/ 1995; 7<sup>th</sup> –12<sup>th</sup> July, 1996.
- h. **Departmental Representative in the Faculty of Arts Postgraduate Studies Committee** (July 1995 to April 1997& October, 2000 to March 2001). Duties included assessing all proposals for Masters and Ph.D. students in the then Faculty of Arts, and participating in regular meetings to deliberate on the same.
- i. **Chairperson, English Department's Postgraduate Studies Committee:** (February 1995 to April, 1997)- In charge of co-ordinating the busy postgraduate programmes and related matters for the Department.
- j. **In-Charge of the Advisory/Guidance office:** Duties included the co-ordination of the activities of the Advisory/Guidance Committee in the Department of English and Linguistics (August, 2000 to March 2001). The committee dealt with all issues and problems emanating from the various overlapping programmes run by the department. It advised both students and staff.
- k. **Head of the Joan Waithaka House:** Alliance Girls' High School (1982-1985) - Responsible for organising and helping over 150 girls to live amicably and responsibly together in one house.

- I. **Head of General paper Department: Alliance Girls' High School (1982-1985) -**  
Responsible for organising the topics and the teaching staff for the effective and successful teaching of the "A" Level General Paper.

## **VIII. ADMINISTRATIVE EXPERIENCE IN INTERNATIONAL CONTEXTS**

- a) Between January 2001 and December 2013 I worked with the United Bible Societies (UBS) first as a Translation Consultant in charge of projects in Kenya and later as its Coordinator for all projects in Africa: It mean working in an international context with teams that spanned Africa and beyond as shown below:
  - i. ***Africa Area Translation Program Co-ordinator and Organization Manager*** (Nov. 2006 and March 2012). In this administrative position I had the following responsibilities::
    - I lead an international team of consultants through managing, facilitating and supporting the translation program in Africa.
    - Prepared and managed the translation budget for translation work in Africa.
    - Advised on relevant matters and implemented recommendations from the Global Board and monitored and ensured their completion.
    - Recruited individuals or recommended them for appointment as UBS Africa translation officers according to policy. Oriented, monitored and evaluated their performance and provided regular appraisal; ensured that they had essential services and support.
    - Worked with the Global Director of Translation Services to encourage and assist the translation officers in their academic research and writing and in developing translation policies for approval by the Global Board's COTP.
    - Participated in Translation Coordination Team meetings and other UBS meetings as required and provided perspective from Africa for policy formation and global program development.
  - ii. ***Africa Area Staff Member (2006-12):*** In this capacity,
    - I cooperated with and assisted the Africa Area Secretary in support of the plans and strategies for fulfilling the mission of UBS in Africa in the following ways:
      - ***Chaired the*** Translator Training Committee (Africa) mandated to guide the translator training activities for UBS Africa Area (2006-2008)
      - ***Convened the*** Africa Area Board's Literacy Committee (2006-7).
      - ***Oriented Staff and Boards:*** Prepared for and made presentations/reports to the Africa Area Board Assisted in orienting staff and Boards of national Bible Societies to UBS translation policy, theory and practice
  - iii. ***Consultant for UBS Translation Program in Africa (2001-2006):*** provided consultancy and advice to national Bible Societies on screening, selection, orientation,

training, deployment, and development of national translation officers to ensure UBS standards were maintained globally; consulted with church organizations as appropriate in regard to issues such as translation policies, strategy and personnel.

iv. ***UBS Liaison with Bible Translation Agencies***

- Liaised with the heads of other Bible agencies in Africa on translation matters.
- Implemented agreements and recommendations proposed by the agencies, and endorsed by UBS.
- Oriented churches, missions and other organizations to UBS policy, theory, and practice.

- b) **Resident Tutor:** University of East Anglia, UK (1992- 1993): Responsibilities included:
- i) Being a friend to students with a range of needs and individual problems and to help create a contented community.
  - ii) mediating appropriately between students and helping individuals get in touch with the various welfare agencies in the University
  - iii) Dealing with incidents of disciplinary nature and taking appropriate action to resolve the situation and maintain good order.

## **IX. MEMBERSHIP OF COMMITTEES**

- i) The Paratext Prioritization Committee (current): an international team from SIL and UBS who determine the direction and prioritization of the tools developed for translation especially the ParaText tool (2013-14).
- ii) Member of the UBS Integrated Translation-Paratext training Working Group (2013-14).
- iii) The Chair of the Academic Affairs sub-committee of Council of the Nairobi Evangelical Graduate School of Theology (NEGST) – (Nov. 2004 to Dec 2012).
- iv) The Chair of the United Bible Societies (Africa) Translator Training Committee (February 2006-8). Previously a member of this committee since January 2002.
- v) Convenor of the UBS Africa Area's Literacy Committee – a sub-committee of the UBS Africa Area Board (March 2007- 2008)
- vi) The United Bible Societies Global Team on Literacy (February 2002 to 2005)
- vii) Steering Committee of the Biennial International Conference on African Languages (*Development of African Languages for Education and Technology in the 21<sup>st</sup> Century*) (May 2000 to 2001).

- viii) **KU - General:** Several Faculty and University committees (often acting as secretary to several Vice Chancellor's committees at Kenyatta University) such as
- Vice Chancellor's standing Committee on "The University in the 21<sup>st</sup> Century: The Kenyatta University's case" (1998)
  - Vice Chancellor's standing Committee on Women Affairs in Kenyatta University (1998)
  - the Enquiry into the circumstances that led to death of a second year B. Comm. Student, Festus Shieyo (1995)
  - the investigation into marks alteration (1997).
  - The planning of links with Iowa State University (1997);
  - Graduation Ceremony Committees 97, 98, 99 and 2000.
  - The Wardens' Committee which was under the leadership of the Director of Student Affairs (1996 to June 2000).
  - The Faculty of Arts Committee on Vice Chancellor's Special Awards (Oct.1995).
  - The Faculty of Arts Sub-Committee on the development of programmes for the proposed School of Languages (1997).
  - Departmental Representative in the Faculty of Arts Postgraduate Studies Committee (July 1995 to April 1997& October, 2000 to March 2001).
- ix) **KU – English Department:**
- Chairperson, English Department's Postgraduate Studies Committee: (February 1995 to April, 1997). In charge of co-ordinating the busy postgraduate programmes and related matters for the Department.
  - The Resource Centre Committee – for the planning and developing of the English Department's Resource Centre (1989-1990 and 1994 to March 2001).
  - One of a four-member committee for the moderating of departmental Examinations (1998-90).

## **X. RESEARCH INTERESTS AND SPECIALIZATION**

See list of publications below and elsewhere in this CV as testimony to my research interests, specialization and participation.

- a) Language and society/ Language development
- b) Literacy in Africa
- c) Language policy and planning
- d) Language in education
- e) English in African contexts
- f) Multilingualism and Participatory Development
- g) Text translation
- h) Multilingual Education

## **XI. BOOKS PUBLISHED**

- a) **Kioko A, Jepkirui M** (2010). *Spot On Grammar for Secondary Schools*. Nairobi, Oxford University Press.
- b) **Kioko, N. A, Mutiga J., Muthwii M, Schroeder L, Inyega H, Trudell B** (2008). *Language and Education in Africa. Answering the Questions*. UNESCO, Nairobi Office.
- c) **Muthwii, M.J. & Kioko, A.N.** (eds) (2004). *New Language Bearings in Africa*. Clevedon: Multilingual Matters.
- d) **Muthwii, M.J. & Kioko, A.N.** (2003). Invited editors – Special Issue of *Language, Culture and Curriculum*, Vol. 16:2
- e) **Muthwii, M.J.** (2002). *Language Policy and Practices in Education in Kenya and Uganda*. Nairobi: Phoenix Publishers.
- f) **Muthwii, M. J. & A. N. Kioko**, (1992). *Introduction to the Advanced Theoretical Study of Language*. Nairobi: Nairobi University Press.

## **XII. CHAPTERS/ARTICLES IN PUBLISHED BOOKS**

- a) Muthwii, M.J. (2014) – “Multilingualism and Education in Africa: On-the-ground Realities and Activities of the MLE Network of Eastern Africa”. In *Multilingualism and Education in Africa*. Cambridge: CUP.
- b) **Muthwii, Margaret** (forthcoming -2014?), “Multilingualism.” In *A Dictionary of Bible Translation*, edited by Philip A. Noss, Nida Institute for Biblical and Translation Scholarship’s History of Bible Translation Series, s.v. Atlanta: Society of Biblical Literature: forthcoming. An online version will be available simultaneously at: [www.nidainstitute.org](http://www.nidainstitute.org).
- c) **Muthwii, Margaret & Kioko, Angelina** (forthcoming - 2014?), “Grammar.” In *A Dictionary of Bible Translation*, edited by Philip A. Noss, Nida Institute for Biblical and Translation Scholarship’s History of Bible Translation Series, s.v. Atlanta: Society of Biblical Literature: forthcoming. An online version will be available simultaneously at: [www.nidainstitute.org](http://www.nidainstitute.org).
- d) **Muthwii, M.** (2011). “The Impact of Scripture Translations on Communities: The African Experience”. In de Regt Lenart (ed.). *Of Translations, Revisions, Scripts and Software: Contributions presented to Kees de Blois*. Reading: Marston Book Services Ltd, 37-50.
- e) **Kioko, A., Mutiga, J., Muthwii, M., Schroedar, L., Inyega, H., Trudell, B.** (2010). *Language and Education in Africa. Answering the questions*. In D.P. Aroga Bessong (Ed.), *Sociolinguistics, Literacy and Bible Translation in Africa* (pp 97-113) Younde: Editions CLE.
- f) **Muthwii, M.**, (2010). Overview of Literacy Today and Bible Societies. In D.P. Aroga Bessong (Ed.), *Sociolinguistics, Literacy and Bible Translation in Africa* (pp 59-80). Younde: Editions CLE.
- g) **Muthwii, M.J.** (2007). “Language Planning and Literacy in Kenya: Living with Unresolved Paradoxes”. In Liddicoat Anthony (ed.) *Language Planning and Policy: Issues in Language*

*Planning and Literacy*. Clevedon: Multilingual Matters, pp 46-62. (This chapter also appeared as a paper in *Current Issues in Language Planning*. (Volume 5:1, 2004, pp 34-50).

- h) **Muthwii, M.J. & Kioko, A. N.** (2004). "A Fresh Quest for New Language Bearings in Africa". In *New Language Bearings in Africa*. Clevedon: Multilingual Matters, pp 1-9.
- i) **Sterk, J.P. & Muthwii, M.J.** (2004). "The Publishing of Scriptures in Africa: Sociolinguistic Challenges". In Ernst Wendland & J.C. Loba-Mkole (eds), *Biblical Texts & African Audiences*. Pp 150-170. Nairobi: Acton Publishers.
- j) **Kioko, A. N. & M.J. Muthwii** (2004). "English Variety for the Public Domain in Kenya: Speakers' Attitudes and Views". In *New Language Bearings in Africa*. Clevedon: Multilingual Matters. pp 34-49.
- k) **Muthwii, M.J.** (2002). Status Language Planning in Multilingual States in Africa. In Owino Francis. R.(ed.), *Speaking African. African languages for Education and Development*. Cape Town: CASAS, pp. 77-88.

### **XIII. Papers PUBLISHED in REFEREED JOURNALS AND INSTITUTION-BASED PUBLICATIONS**

- a) **Muthwii, M.J.** (2006). 'Translator-Training: The On-going Search for Relevance and Appropriateness in Africa Anglophone'. In *The Bible Translator – Practical Papers*. Vol. 57, No. 2. April 2006. pp 65-71.
- b) **Muthwii, M.J.** (2005). "Working with Discouraged Languages: A broad Approach to Literacy Challenges in Africa". In *Current Trends in Scripture Translation: Definitions and Identity*. Bulletin No. 198/199, pp 239-256. Reading: United Bible Societies.
- c) **Muthwii, M.J.** (2004). "Language of Instruction: a qualitative analysis of the perceptions of parents, pupils and teachers among the Kalenjin in Kenya". In *Language, Culture and Curriculum* (Volume 17:1, 2004, pp 15-32).
- d) **Muthwii, M.J.** (2004). "Language Planning and Literacy in Kenya: Living with Unresolved Paradoxes". In *Current Issues in Language Planning*. (Volume 5:1, 2004, pp 34-50)
- e) **Muthwii, M.J. & Kioko, A. N.** (2003). "A Fresh Quest for New Language Bearings in Africa". In *Language, Culture and Curriculum*, Vol. 16:2, 97-105.
- f) **Kioko, A. N. & M.J. Muthwii** (2003). "English Variety for the Public Domain in Kenya: Speakers' Attitudes and Views". In *Language, Culture and Curriculum*, Vol. 16:2, 130-145.

- g) **Muthwii, M. J. & Kioko A. N.** (2002). "Whose English in Kenyan Schools? A case for a nativized variety". In *CHEMCHEMI: International Journal of the School of Humanities and Social Sciences*, Kenyatta University, Vol. 2:1, 78-86.
- h) **Kioko, A.N. & M. J. Muthwii** (2001). The Demands of a Changing Society: English in Education in Kenya today. In *Language, Culture and Curriculum*, Vol. 14:3, 201-213.
- i) **Muthwii, M. J.** (2000). "Interlingual Variables in Measuring and Interpreting the Degree of Ethnicity in Speech". In *South African Journal of African Languages*, Vol.20, Number 4, 353-369.
- j) **Muthwii, M.J.& Lodge, K.**(1995). The nature of phonological variation in the speech of trilingual Kalenjin speakers in Kenya. In *Language Forum*, Vol. 3, No. 1-2, 58-91.
- k) **Muthwii, M.J.** (1994). Kalenjin in Kenya: the socio-phonological interaction of an ethnic language with English and Kiswahili. In *Language Forum* Vol. 2, No.1, 1-48.

#### **XIV. PAPERS PRESENTED AT INTERNATIONAL & PROFESSIONAL CONFERENCES**

1. **Muthwii, M.J.** (2013). "Determining or Growing a Standard Language: which way today?" Paper presented at the Bible Translation 2013 International Conference, October 11-15, Dallas Texas.
2. **Muthwii, M.J.** (2013). "Questioning Translations". Paper presented at the NIDA School of Translation Studies 2013 at the San Pellegrino University Foundation, Italy, 19-30 May 2013.
3. **Muthwii, M.J.** (2012). "Bible Translations and Language Policy". Paper presented at the Joint Conference of Academic Societies in the Fields of Religion and Theology at the University of KwaZulu Natal, South Africa 18<sup>th</sup>-22<sup>nd</sup> June 2012.
4. **Muthwii, M.J.** (2010). "Multilingualism and Education in Africa: On-the-ground Realities and Activities of the MLE Network of Eastern Africa". Paper presented at the International Conference on Multilingualism, 22-23<sup>rd</sup> July 2010, Kenyatta University.
5. **Muthwii, M.J. & Kioko, A.N.** (2009). "Concept Paper on redefining MLE for the Eastern African context". Paper presented to the MLE Network 4<sup>th</sup> February 2009, Nairobi, Kenya.
6. **Muthwii, M.J.** (2008). "Contexts of Bilingual & Multilingual Education: A working Definition of MLE for East Africa". Paper presented to the MLE Network in June 2008, Nairobi, Kenya.
7. **Muthwii, M.J.** (2008). "Fragmentation and standardization: The role of identities, economics, and politics in determining language development in Africa". Paper presented at the ADALEST conference, 6-9<sup>th</sup> July 2008, University of Botswana.

8. **Muthwii, M.J.** (2006). "Managing Linguistic Diversity in Africa: The Roles of Language Policy, Translation and the Media". Paper presented at the British Association of Applied Linguists Conference (BAAL) on 4th & 5<sup>th</sup> March 2006. University of London Union, UK.
9. **Muthwii, M.J.** (2006). "Reflections on Current Translator-Training Practices in Africa: Kenya's Quest for Appropriate Strategy and Practice". Paper presented at the UBS Triennial Translation Workshop, Mombasa 12-23 June 2006.
10. **Muthwii, M.J.** (2005). 'Questions on research and translation studies in Africa'. A presentation to CETRA 2005 in San Pellegrino Institute, Italy 5<sup>th</sup> -18<sup>th</sup> September 2005.
11. **Muthwii, M.J.** (2005). "Advanced courses in Translation Principles: The search for Relevance in Translator training in Kenya". Paper presented at the Africa Translation Consultation Meeting (AFRETCON 2005), Nairobi 23-30 May.
12. **Muthwii, M.J.** (2004). "Development in Africa: the place where Literacy and Publishing must discourse". Paper presented to the Conference on Local Languages Writing and Publishing in East Africa, Daresalaam, 28<sup>th</sup> March – 4<sup>th</sup> April 2004.
13. **Muthwii, M.J.** (2003). "Working with discouraged languages: a broad approach to literacy challenges in Africa". Paper presented at the International Triennial Translation Workshop, Foz de Iguacu, Brazil, 16-27 June 2003.
14. **Muthwii, M.J.** (2003). "Literacy and Bible in Africa - Are we getting it right? Paper presented at the International Bible Translators Workshop, Amsterdam, 4th July 2003.
15. **Muthwii, M.J.** (2003). "Classroom interaction, literacy, and Bible translation". Paper presented at the Anglophone Translators' Workshop, Karen, Nairobi, September 2003).
16. **Muthwii, M.J.** (2003). "Mother Tongue and International Languages in Literacy and Translation". Paper presented at the Anglophone Translators' Workshop, Karen, Nairobi, September 2003.
17. **Muthwii, M.J.** (2002). "Literacy and Mother Tongue in Africa: The struggle between attitudes and good sense". Paper presented at the Africa Translation Consultation Meeting (AFRETCON) 2002, Bagamoyo 27-31 May.
18. **Sterk, J.P. & Muthwii, M.J.** (2002). "Publishing Scriptures in the midst of Sociolinguistic upheaval in Africa". Paper presented at the Anglophone Africa United Bible Societies' Chief Executive Officer's Consultative meeting, Lagos, 21-25 January 2002.
19. **Muthwii, M. J.** (2000). "Dynamism in Language Policy and Planning: a precursor to the Development of African languages for Education and Technology". Paper presented at the 1st International Conference on the Development of African Languages for Education and Technology in the 21<sup>st</sup> Century. Maseno University College, Maseno, Kenya, 10-12<sup>th</sup> May.

20. **Muthwii, M.J. & Wangia, J.** (2000). "From oral to written: Narratives in African languages and contemporary Bible Translation". Paper presented at the International Society for Folk Narrative Research Conference, Kenyatta University, Nairobi, Kenya, 17-22<sup>nd</sup> July.
21. **Muthwii, M. J.** (1999). "Interlingual Variables in Measuring and Interpreting the Degree of Ethnicity in Speech" (paper presented at the 10<sup>th</sup> International Biennial Conference of the African Language Association of Southern Africa, Pretoria, South Africa, 4<sup>th</sup>-9<sup>th</sup> July 1999).
22. **Kioko, A.N. & M. J. Muthwii** (1997). "Challenges facing Language in Education in Kenya: Towards a Sociolinguistic Reality". Paper presented at the Educational Foundations 4<sup>th</sup> Special Seminar: History of Education. Kenyatta University.
23. **Muthwii, M. J.** (1996). "The Art of Harmonising Cultural Diversity: Cues from Sociolinguistic Behaviour in Kenya". Paper presented at the Culture Week '96, Kenyatta University, March, 1996.
24. **Muthwii, M. J.** (1996). "The Role of a Warden in Student Welfare". Paper presented at the Kenyatta University Students' Association (K.U. S. A.) Leaders' Seminar, Machakos, 3-4<sup>th</sup> May, 1996.
25. **Muthwii, M.J.** (1995). "Social Networks and Linguistic variation: A Kenyan Interpretation and Critique". Paper presented at the Kenyatta University Linguistic Circle Seminars, 18<sup>th</sup> May.
26. **Muthwii, M.J.** (1995). "The teaching of Reading Comprehension-Examination Techniques". Paper presented at the Isiolo Regional Course for Sec. Teachers of English, Bomen Hotel, Isiolo, 19-23 November.
27. **Muthwii M.J.** (1995). "Noam Chomsky and Structuralism". Public lecture Delivered at the Catholic University of Eastern Africa, Nairobi, 1<sup>st</sup>, December 1995.
28. **Muthwii, M. J.** (1994). "Inter-language as a theoretical concept and as a measure of degree of ethnicity". Paper presented at the Kenyatta University Linguistic Circle Seminars, 11<sup>th</sup> August, 1994.
29. **Muthwii, M. J.** (1993). "On the Complexity of linguistic variation and social networks: observations from multilingual Kenya". Paper presented at the Centre for Research in Linguistics & Language Learning, University of East Anglia, Norwich, England, 8<sup>th</sup> March.
30. **Muthwii, M. J.** (1990). "Code-switching: preliminaries to its significance". Paper presented at the Kenyatta University Linguistic Circle Seminars, 4<sup>th</sup> July.

## XV. SUPERVISION OF POST GRADUATE STUDENTS

Supervised the following postgraduate students in the areas indicated:

- a) Joyce Imali Wangia (May 1996 to 2003) **(Ph.D.)** part-time student: “**Translation of the 1951 Lulogooli Bible Translation**” – graduated.
- b) Ruth Wangechi Ndung’u (1996 to 2003) **(Ph.D.)** part-time: “**The use of synonyms by second language learners of English: Patterns, communication strategies and pedagogical implications**” – graduated.
- c) Martin Njoroge (1999 to 2006) **(Ph.D.)**: “**Errors in the English Language as used by teachers and learners of English in Thika District, Kenya**” – I officially took him to mid-way through the collecting of data but since he was some way from completion when I had to leave KU (unlike 1 and 2 above) I had to hand him over to another supervisor because of my change of job and the concomitant heavy responsibilities. However, I still gave him valuable advice until he completed the work. (Topic may have changed slightly from the one indicated above).
- d) Esther Wausi Walya (1994 to 1996) **(M.A.)**: “**Kenyan Banking Discourse-structure, strategies and their effects on Banking Interaction**” – graduated.
- e) Hilda Udali Kebeya (1994 to 1997) **(M.A.)**: “**Investigating Linguistic Accommodation between two Luyia Dialects: Lulogooli and Lwitakho**” – graduated.
- f) Mwanatumu Hassan (1997- to 2000) **(M.A.)**: “**Communication in Intercultural Discourse: Tour Guides and Tourists in Mombasa.**” – graduated.
- g) Pamela Kwamboka Nyarige (1998 to 2001) **(M.A.)**: “**Thematic Organisation and the Use of Reference Cohesion in Written Compositions of Secondary School Students**” – graduated.
- h) Dolly Muthuri Gatheri (1998 to 1999) **(M.A.)**: “**Functions of Code-Switching: A study of Multilingual Students at Kenyatta University**” – graduated.

## XVI. EXPERIENCE IN UNIVERSITY TRAINING & MENTORING

- a. **Senior Lecturer:** Kenyatta University, Department of English and Linguistics, since Jan. 1997 to March 2001) & **Lecturer** (1988-1996), Duties included:
  - i. Teaching and examining a wide range of both undergraduate and postgraduate courses in English language and general linguistics.
  - ii. Researching & presenting findings, at departmental/university level and elsewhere.
  - iii. Supervising and examining postgraduate students' theses.
  - iv. Representing the department in various committees;
  - v. Co-ordinating the departmental postgraduate studies programmes and affairs.

- vi. Supervising and guiding students on teaching practise/practicum.
- b. **Tutorial Fellow:** Kenyatta University (1987-July 1988) where duties included:
  - i. teaching of undergraduate courses
  - ii. sitting on various departmental committees.
- c. **Teaching Practice Supervisor:** For Kenyatta University and the Kenya Science Teachers College (1987- 1990; 1992; 1995, 1999 and 2000).
- d. **Academic Adviser:** For second year students of the English Department of Kenyatta University (1987- 1989 and 1994 –1997).
- e. **Warden** – Kenyatta University -the warden for the Nyayo 1 Hostel (1996 to June 2000) - responsibilities included looking into the social issues and related needs of over 650 female students.
- f. **Facilitator:** Kenyatta University Student Association Leaders' Seminar Organised by the Kenyatta University at the garden hotel, Machakos ( 3-10th May, 1996)

## XVII.

### EXPERIENCE IN TRAINING: BEYOND UNIVERSITY

- a) **Facilitator** in the following workshops/Seminars:
  - i. I have organized and run numerous workshops for Bible Society staff across Africa since March 2012- to date.
  - ii. *Global Translation Consultants' training:* in Korea (2008) a two week intensive training program for new translation consultants of the United Bible Societies.
  - iii. *Translation Workshop:* in Nairobi (5<sup>th</sup>-8<sup>th</sup> June 2006) – as convenor and facilitator, I organized and successfully ran this major workshop. Participants were mainly lecturers and senior students from public and private universities (14 Institutions in all represented in this workshop!).
  - iv. *CEO Consultation* for all CEOs of Bible Societies in Anglophone Africa organized by the United Bible Societies (21-25 January 2002 in Lagos). Presented a paper and lead discussion on the topic "Publishing Scriptures in the midst of Sociolinguistic upheaval in Africa". Some of the decisions taken at this meeting have influenced the way work is prioritized in national Bible Societies across Africa.
  - v. *Funding Reform Workshop* of Bible Societies' CEOs (March 27-31<sup>st</sup> 2006) and gave facilitation on the topic "A Model Translation Programme in a Bible Society".
  - vi. *National Translators' Training Workshop* in Nigeria – September 2001. One of two main facilitators in this workshop.

- vii. *Annual Introductory course in Translation Principles (ICTP)*: at BTL Ruiru for translators from Kenya, Uganda, Tanzania, Sudan -2001-2005.
- viii. *Workshops for Scriptwriters* for Kiswahili Radio Bible. Event organized by the Bible Society of Kenya, Bible Society of Tanzania and Trans World Radio (March –September 2002). Produced audio materials for Kiswahili speakers.
- ix. *Anglophone Translator Training* Workshop, Karen, Nairobi, 1-5 September 2003. Facilitator in the workshop and presented two papers.
- x. *Church Leaders Translation Symposiums*: in Kisumu (May 5<sup>th</sup> 2004); in Mombasa (15<sup>th</sup> July 2004; March 2006); in Eldoret (21<sup>st</sup> July 2004), in Kakamega (May 2005), in Nyeri (July 2006), etc.
- xi. *Electoral Commission of Kenya*- trained Returning Officers and all those working under them in preparation for the December 1997 National General Elections. The training centres: Machakos (for the Returning Officers) and at Mwingi (for the other workers).
- xii. *British Council Seminars 'Regional Courses for Secondary Teachers of English'* - meetings held at Isiolo, (Nov.19<sup>th</sup> – 23<sup>rd</sup>, 1995) and Nyahururu, (10<sup>th</sup> – 20<sup>th</sup> June, 1997).
- b) **Resource Person** in the following:
- i) *Annual Research Seminar* in San Pellegrino Institute (CETRA), Italy 5<sup>th</sup> -18<sup>th</sup> September 2005. Event attracts the leading scholars and students in Translation Studies research. Also an Associate in the NIDA school of Translation Studies 2 week training – San Pellegrino, Italy. May 20<sup>th</sup> -31<sup>st</sup> May 2013.
- ii) *Global Translation Consultants' training*: - a three week intensive training program for new translation consultants of the UBS in Bali, Indonesia (January 2005).
- iii) *UBSs' annual Translation Consultations* (ATCONs) held in Pretoria (2001), Bagamoyo (2002), Kakamega (2004), Nairobi (2005). These are annual gatherings of all United Bible Societies' translation consultants who work in Africa. Agenda of meetings: sharing of research, training in newest translation technologies, and networking.
- iv) *Global Triennial Translation Workshop* in Brazil (2003), Mombasa (June 2006). Agenda of workshop: sharing of research, training in newest translation technologies, discussing new theoretical approaches to inform the work, and networking.
- v) *Strategy Meetings for Compassion International*, Nairobi, Kenya – engaged in

- Their Africa's Staff Development Curriculum Discussions meeting held on 19<sup>th</sup> and 20<sup>th</sup> May, 1998 in Nairobi.
  - Discussing and mapping out the way forward and the training needs of the organization (workshop: June 29-30, 1998)
- vi) **Research Workshop on "Ethnicity, community relations and civil society in a democratising Kenya: perspectives from a new generation"**. Workshop held at Kasarani Sportsview Hotel, 8<sup>th</sup> October, 1999. A discussant of one of the main papers in this workshop.
- c) **Other training experiences:**
- i. **Lecturer in English:** Kenya Science Teachers' College (Dec. 1986- March 1987):
    - Taught English for Special purposes to Diploma students
    - performed administrative duties
  - ii. **Graduate Teacher:** Alliance Girls' (1981-1985) and Mwenje Secondary (1980-1981):
    - taught English language, literature in English and geography
    - taught and co-ordinated the teaching of the "A" level General Paper at Alliance Girls'.

## **XVIII. FUNDING RECEIVED FROM PROJECT PROPOSALS**

- a) **Yearly UBS Project Proposals** – each year I write or coordinate the writing of project proposals to attract funding for various translation needs. In 2007, for example, I coordinated the writing of several project proposals. One agency was attracted to fund four of them. To successfully convince the donor, there is intense negotiation and giving of information and arguments that enable the agency 'sell' the project to its donors. The interaction with the agency and information/arguments won the day and that year we got funding for special projects amounting to \$ 160,400.
- b) **The Rockefeller Foundation Research Award (2002)** – got research grant of over \$400,000 to undertake a major twenty-four-month literacy research whose focus was the establishment of English language norms for Kenyan primary schools. (Similar studies ran concurrently in Uganda and Zimbabwe.) In its second year, I had to discontinue active involvement in this research due to a prolonged relocation from Nairobi to Amsterdam.
- c) **The Rockefeller Foundation Research Award (Sept. -Nov. 2000)** – got research grant of \$20,000 to undertake research on the nature of the language policy for primary schools in Kenya and the actual implementation of such policy. Project title: "Language Policy and Practices in Education: Perceptions of Parents, Pupils, and Teachers on the Language of Instruction among the Kalenjin in Bomet and Nakuru Districts". The results of this research are reported in Muthwii 2002.

- d) **Vice Chancellor's Research Awards (1998/99)**- awarded this highly competitive award to carry on further research on the phonological features of Kenyan English and an evaluation of attitudes on the use of various varieties of this English as spoken in Kenya. (see publications section XIX, XX below).
- e) **A Deans Committee Research Grant (1995)** – was awarded a research grant to carry out research on the English Language in Kenya.

## **XIX. SCHOLARSHIP AWARDS**

- a) **CETRA student 2005/NIDA Research Associate 2013**: Attended the Research Seminars in San Pellegrino University Foundation, Italy 5<sup>th</sup> -18<sup>th</sup> September 2005/19<sup>th</sup>-30<sup>th</sup> May 2013. These annual events attract leading scholars in Translation Studies and researchers on varied translation phenomena. In each attendance, each participant/associate presents a research paper.
- b) **The Netherlands Bible Society Scholarship Award (2002)**– to pursue a postgraduate certificate course in Translation Studies at the Free University, Amsterdam (Sept. 2002-July 2003) – as part of my reorientation to translation work, especially Bible translation.
- c) **A British Council Scholarship (1990)** – awarded to pursue a Ph.D. programme in a British University. Admitted to the University of London (SOAS) and to the University of East Anglia (UEA), U.K. Took up the UEA offer.
- d) **A University of East Anglia Scholarship (1985)** – a highly competitive scholarship award to pursue an M.A. programme in Linguistics at this University.
- e) **The Kenya Mobil Award (1980)** – This was in recognition of the best performance in English and Linguistics as a final year student, in the Department of Languages and Linguistics, Kenyatta University College.
- f) **A Nairobi University Scholarship (1980)** – to pursue an M.A in Linguistics at the University of Nairobi (Award not taken up).

## **XX. RESEARCH REPORTS AND PROCEEDINGS WRITTEN**

- a) Wandiga et al. "Investing in the Future of University Education. The National Strategy for University Education, 2007-2015." Nairobi, Republic of Kenya, Ministry of Higher Education, Science and Technology.
- b) Muthwii, M. J. & Kioko A. N. (2002). "On Establishing Standard Kenyan English: Evaluation of Language Attitudes and an Analysis of Phonological Features." A research report prepared and presented to Kenyatta University's Vice Chancellor's Committee, March 2002.

- c) Muthwii, M.J. (2000). "Language Policy and Practices in Education: Perceptions of Parents, Pupils and Teachers on the Use of Kalenjin, Kiswahili and English in Kenyan Primary Schools". A research report prepared for and submitted to the Rockefeller Foundation, Nairobi, November 2000.
- d) Muthwii, M.J. (2001). "Language Policy and Practices in Kenya and Uganda." A research report compiled for Rockefeller Foundation from 10 separate researchers (5 Kenyan, 5 Ugandan). The submitted report was later published by Rockefeller.

## XXI. SYLLABUS/CURRICULUM DESIGN

- a) **Syllabus for Translator Training** – worked with institutions and Translation consultants to determine the relevant syllabus for Bible translators in African contexts and lately also determined the syllabus needed for the training of other stakeholders in Bible Translation. I am currently running a training programme with Stellenbosch University for translators in Africa.
- b) **Syllabus Designer:** English Department Kenyatta University -Designed the 8.4.4. syllabus in conjunction with two other members of the English Department. The 1<sup>st</sup>–4<sup>th</sup> year syllabi designed by this three-member committee became operational as from September 1990. Also took part in its revision in 1997/98.
- c) **Consultant Syllabus designer:** Catholic University for Eastern Africa - (1996) revised and updated their English and Linguistics syllabi to be in harmony with the requirements of the Commission for Higher Education.
- d) **Part-time writer and tutor:** University of Nairobi (1988 -1991, External Degree Programme of the College of Education and External Studies (co-authored a module).

## XXII. CONFERENCES & WORKSHOPS ATTENDED

- a) **Bible Translation 2013 International Conference**, at SIL's Graduate Institute of Applied Linguistics at Dallas Texas, 11-15 October 2013.
- b) **The 2013 NIDA School of Translation Studies Workshop** at the San Pellegrino University Foundation, Italy, 19-30 May 2013.
- c) **Joint Conference of Academic Societies in the Fields of Religion and Theology** at the University of KwaZulu Natal, South Africa 18<sup>th</sup>-22<sup>nd</sup> June 2012. Presented paper.
- d) **Society of Biblical Literature (SBL)** in Boston, Massachusetts, November 2008.
- e) **ADALEST conference** at the University of Botswana (Gaborone), 7-9 July 2008. Presented paper.
- f) **The Africa Translation Consultants' Consultations (2008)** – Convenor.
- g) **The Africa Translation Consultants' Consultations (2007)** – Convenor.
- h) **Triennial Translation Workshop in 2006 in Mombasa.** Presented paper.

- i) **British Association of Applied Linguists' Conference 2006**, University of London Union, London, 4-5th March 2006. Theme: Linguistic Diversity in Africa. Presented paper.
- j) **CETRA 2005**: An international research seminar in San Pellegrino Institute, Italy 5<sup>th</sup> -18<sup>th</sup> September 2005. Presented a paper.
- k) **Africa Region Translation Consultants' Consultation** held in Nairobi (2005). Presented paper.
- l) **UBS Global Translation Officers Training Workshop** in Bali, Indonesia, Jan.- Feb.2005. Presented paper.
- m) **Regional Conference on Local Languages' writing and publishing** in East Africa. Dare-Salaam 28th -31st March 2004. Presented paper.
- n) **International Bible Translators Workshop**, Amsterdam, 4th July 2003. Presented paper.
- o) **International Triennial Translation Workshop**, Foz de Iguacu, Brazil, 16-27 June 2003. Presented a paper.
- p) **Audio Production Workshops**: Bible Society workshop for scriptwriters for Kiswahili Radio Bible, March 2002. Produced audio materials for communicating scriptures for Kiswahili speakers in the Eastern Africa region.
- q) **Africa Region Translation Consultants' Consultation** in Bagamoyo, Tanzania (27-31 May 2002). Presented paper.
- r) **Anglophone Africa UBS CEOs' Consulatative meeting** in Nigeria, January 2002. Presented paper.
- s) **UBS Translation Workshop** in Bangkok, Thailand, November 2001. Presented report.
- t) **Africa Region Translation Consultants' Consultation** in Pretoria, South Africa (Jan. 2001).
- u) **1<sup>st</sup> International Conference on the development of African Languages** (*The Development of African Languages for Education and Technology in the 21<sup>st</sup> Century*), held at Maseno University College, Maseno, Kenya, 10-12<sup>th</sup> May, 2000. *Presented paper and chaired two sessions.*
- v) **International Society for Folk Narrative Research 2000 Conference**, held at Kenyatta University, Nairobi, Kenya, 17-22<sup>nd</sup> July, 2000. Presented a paper.
- w) **World Bank Distance Learning Workshop**: course of the World Bank Institute in collaboration with the Access and Equity in Basic Education Group of the Human Development Network of the World Bank. (Nairobi: November 27,28,30, December 1, 2000). Modules covered: Pedagogical Issues in Mother Tongue and Bilingual Education; Conditions for Success in Designing and Monitoring Program Delivery; the Choice of a Language of Instruction: The Economic Aspects; Social and Political Dimensions of Language of Instruction.
- x) **Workshop on "Ethnicity, community relations and civil society in a democratising Kenya: perspectives from a new generation"**. Workshop held at Kasarani Sportsview Hotel, 8<sup>th</sup> October, 1999. A discussant of one of the main papers in this workshop.
- y) **The 10<sup>th</sup> International Biennial Conference of the African Language Association of Southern Africa (ALASA)**, held in Pretoria, South Africa, 5th- 9<sup>th</sup> July, 1999. Presented paper and chaired one session.

### **XXIII. MEMBERSHIP OF EXAMINERS' BOARDS**

Member of several examiners' boards or internal examiner; some of the areas of student researches examined are:

- b) "Communication in Intercultural Discourse: Tour Guides and Tourists in Mombasa." Ms Mwanatumu Hassan , (M.A.): June, 2000.
- c) "A study of Teachers' Oral Questions in English Language Classes of Selected Secondary Schools in Nakuru District, Kenya" – Mr. A. O. Otieno (M.Ed.) September, 1997.
- d) "Kenyan Banking Discourse: structure, strategies, and their effects on Banking Interaction" – Ms. E.W. Walya (M.A.), 1996.
- e) "Effects of pupil attributions, motivation, attitudes, teacher competence, home environmental factors on English language in Tanzanian Primary Schools" – Mr. Vincent I. Lema (Ph. D.), June, 1998.
- f) "School factors influencing mother tongue learning in Nursery schools in Githunguri Division, Kiambu District-Implications for Curriculum" – Ms L.W. Munyeki (M.ED.) May, 1997.
- g) "Technique of Narration and its role in the Communication of Meaning in three Novels by Nurudin Farah" – Mr C. T. Kesero (M.A.) June, 1997.
- h) "Investigating linguistic Accommodation between two Luyha Dialects: Lulogooli and Lwithakho" – Ms H. U. Kebeya (M.A.) July, 1997.
- i) "Intercultural relations in the works of expatriate writers on Africa" – Mr. P.G. Gachamba (M.A.) 1998.

### **XXIV. MEMBERSHIP IN PROFESSIONAL ASSOCIATIONS**

A member of the following:

- a) Society of Biblical Literature (SBL) (2006 to date)
- b) Multilingual Network of Eastern Africa (MLEN). Founder member of this dynamic and growing organization. (2006 to date)
- c) The African Language Association of Southern Africa (ALASA)- 1999 to date).
- d) The Organisation of Social Science Research in Eastern Africa (OSSREA)- (July 1995 to 2000).

- e) **Centre for Research in Linguistics and Language Learning**, University of East Anglia, Norwich, England, (1993 to 1996).
- f) **Kenyatta University Linguistic Circle Seminars**: This is a group of active scholars whose events are co-ordinated from the English Department. They meet regularly to present and discuss research findings on language and linguistic matters (1989 to March 2001).
- g) **University of East Anglia alumni**: The University of East Anglia Society's Representative in Kenya where I organised all alumni matters & events (1995 to 1997).

## XXV. EXTERNAL EXAMINATION & ADJUDICATION

- a) External examiner for NEGST's MA Translation students (2004).
- b) External Examiner for Kenyatta University, language student (2009) – Augustus Onchari Nyakundi. MA thesis title: "The translation of figurative language in the book of Proverbs in the Ekegusii Bible".
- c) External Examiner for AIU's PhD translation student (2014) - Peter Kamande Thuo. Dissertation title: *A Complementary Approach between Conceptual Integration or Blending Theory and Relevance Theory in the Translation of the Circumcised Heart Metaphor (Romans 2:29) into Kikuyu*.
- d) Adjudicator/Reviewer of Journal manuscripts for the following publications:
  - The South African Journal of African Languages
  - CHEMICHEMI: An International Journal of the Faculty of Arts, Kenyatta University, Kenya. (from inception -1999)
  - Language Culture & Curriculum (current)

## XXVI. RESEARCHES IN PROGRESS

- a) Bible translation: Questions of end users of Bibles in African languages
- b) Literacy issues with relevance to standardization debates and growing of languages
- c) Communication Strategies in writing grammars for second language users of English
- d) Kalenjin morphology and orthographic conventions