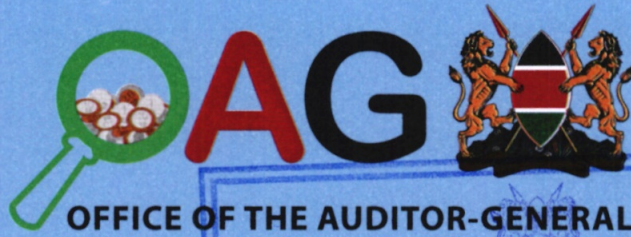


REPUBLIC OF KENYA



OFFICE OF THE AUDITOR-GENERAL

Enhancing Accountability

THE NATIONAL ASSEMBLY
PAPERS LAID

DATE: 03 DEC 2024

DAY.
Tuesday



REPORT

TABLED
BY:

Hon. Kimsani Ichung'wa
(Leader of the Majority Party)

CLERK-AT
THE TABLE:

Anastacia

OF

THE AUDITOR-GENERAL

ON

**THE SACRED HEART, MUKUMU GIRLS'
HIGH SCHOOL**

**FOR THE SIX (6) MONTHS'
PERIOD ENDED 30 JUNE, 2021**

KAKAMEGA COUNTY



OFFICE OF THE AUDITOR GENERAL
P. O. Box 30054 - 00100, NAIROBI
REGISTRY
20 SEP 2024
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**THE SACRED HEART MUKUMU GIRLS HIGH SCHOOL
PUBLIC SECONDARY SCHOOL**

ANNUAL REPORT AND FINANCIAL STATEMENTS

**FOR THE SIX MONTHS PERIOD ENDED
30th June 2021**

Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector Accounting Standards (IPSAS)

PRINCIPAL
THE SACRED HEART MUKUMU GIRLS' HIGH SCHOOL
17 SEP 2024
P. O. Box 118-50104, KHAYEGA
SIGN.....

**THE SACRED HEART MUKUMU GIRLS HIGH SCHOOL
PUBLIC SECONDARY SCHOOL
ANNUAL REPORTS AND FINANCIAL STATEMENTS FOR SIX MONTHS PERIOD ENDED 30TH
JUNE 2021**

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**THE SACRED HEART MUKUMU GIRLS HIGH SCHOOL
PUBLIC SECONDARY SCHOOL
ANNUAL REPORTS AND FINANCIAL STATEMENTS FOR SIX MONTHS PERIOD ENDED 30TH
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I. KEY SCHOOL INFORMATION AND MANAGEMENT.

(a) Background information

The school is domiciled in Kenya and its operations are governed under the Basic Education Act, 2013. It is located in **Kakamega County, Kakamega East Sub-County**

The school was re-registered in 2019 under registration number 37S3000553 and is currently categorized as *an Extra County* public school established, owned and operated by the Government.

The school is a Boarding Girls' school and had 1,893 number of students as at 30th June 2021. It has 8 streams and 84 teachers of which 36 teachers are employed by the School Board of Management.

(b) School Board of Management - Board Members

The School Board of Management established under Section 55 of the Basic Education Act, 2013; is composed of the following members:

Ref:	Name of Board Member	Designation	Date of appointment
1	Dr. Josephat Witaba Kwasira	Chairman / Sponsor	24.04.2019
2	Mrs. Fridah Ndolo	Secretary - Principal	24.04.2019
3	Dr. Omondi Okeda James	PA Chairman - Parents	24.04.2019
4	Mrs. Janet Amaya	Member - Parents/community	24.04.2019
5	Dr. Harriet Khatenje Ibala	Member - Parents/community	24.04.2019
6	Mr. Antonina Mulamula	Member - Parents/community	24.04.2019
7	Dr. Elijah Museve	Member - Parents/community	24.04.2019
8	Mrs. Rebecca Tsalwa	Member - Parents/community	24.04.2019
9	Ms. Marygorretti Cheruto	Member - Sponsor	24.04.2019
10	Mr. Charles Lwanga	Member - Sponsor	24.04.2019
11	Eng. Boniface Mulama	Member - Special Interest	24.04.2019
12	Ms. Emily Kadenyi	Member - Rep. CEB	24.04.2019
13	Dr. Woyengo Vincent	Member - SNE	24.04.2019
14	Mr. Joel Misigo	Member - Rep. teachers	24.04.2019
15	Shammah Tracy	Rep Students	24.04.2019

**THE SACRED HEART MUKUMU GIRLS HIGH SCHOOL
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KEY SCHOOL INFORMATION AND MANAGEMENT. (Continued)

The function of the School Board of Management include:

- i. Promote the best interests of the school and ensure its development.
- ii. Promote quality education for all pupils in accordance with the standards set under the Basic Education Act, 2013
- iii. Ensure and assure the provision of proper and adequate facilities for the school
- iv. Manage the School's affairs in accordance with the rules and regulations governing occupational safety and health.
- v. Advise the County Education Board on the staffing needs of the school.
- vi. Determine cases of pupil's discipline and make reports to the CEB
- vii. Prepare comprehensive termly report on all areas of its mandate and submit the report to CEB
- viii. Administer and manage the resources of the school
- ix. Receive, collect and account for any funds accruing to the institution in accordance with Article 226 (1) (a) of the Constitution of Kenya, Section 81 of the Public Finance Management Act, 2012 and the Fourth Schedule para 21 and 23 of the Basic Education Act, 2013.

(c) Committees of the Board

The school Board of Management established various committees' members as stipulated below:

Ref:	Name of Committee	Names of Members	Designation	Number of meetings attended during the year
1	Executive Committee	Dr. Josephat Witaba Kwasira	Chairman	2 out of 3
		Mrs. Fridah Ndolo	Secretary	
		Dr. Omondi Okeda James	PA Chairman	
		Mrs. Janet Amaya	Member	
		Dr. Elijah Museve	Member	
2	Finance, procurement & general purposes Committee	Eng. Boniface Mulama	Chairman	2 out of 3
		Mr. Antonina Mulamula	Secretary	
		Mrs. Fridah Ndolo	Member	
		Ms. Emily Kadenyi	Member	
		Dr. Woyengo Vincent	Member	
3	Audit committee	Dr. Elijah Museve	Chairman	2 out of 3
		Mrs. Janet Amaya	Secretary	
		Dr. Woyengo Vincent	Member	

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KEY SCHOOL INFORMATION AND MANAGEMENT. (Continued)

4	Academic Committee	Mr. Charles Lwanga	Chairperson	2 out of 3
		Mrs. Rebecca Tsalwa	Secretary	
		Mr. Joel Misigo	Member	
		Director of studies	Ex-Official	
		Mr. Fredrick Odera	Ex-Official	
5	Discipline	Dr. Josephat Witaba Kwasira	Chairperson	3 out of 3
		Dr. Omondi Okeda James	Member	
		Ms. Marygorretti Cheruto	Member	
		Dr. Harriet Khatenje Ibala	Member	
		Fr. Franklyne Sanya	Member	
		Deputy Pr. Administration	Member	

(d) School operation Management

For the financial year ended 30th June 2021 the School day-to-day management was under the following persons:

Ref:	Designation	Name	TSC Number
1	Principal	Sr. Jane Mmbone Amukoye	337369
2	Deputy Principal	Mr. Fredrick Odera	374610
3	Deputy Principal	Mrs. Alice Rupiah	377061
4	School Bursar	Mr. Erastus Makotsi	24106

(e) Schools contacts

Post Office Box: 118 - 50104 Khayega
 Telephone: 0735957055
 E-mail: mukghs@yahoo.com

**THE SACRED HEART MUKUMU GIRLS HIGH SCHOOL
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KEY SCHOOL INFORMATION AND MANAGEMENT. (Continued)

(f) School Bankers

The school operated 12 number of bank accounts in the following banks as indicated below:-

S/No.	Account Name	Account Number	Bank	Branch
1	Tuition	1106964896	KCB	Kakamega
2	Operation	1101510471	KCB	Kakamega
3	Operation	1101794585	KCB	Kakamega
4	School Fund	1101795409	KCB	Kakamega
5	Infrastructure	1174743646	KCB	Kakamega
6	PTA Saving	1102989932	KCB	Kakamega
7	Fees Collection	05002999738539	Equity	Kakamega
8	Fees Collection	01129098192900	Co-op	Kakamega
9	Fees Collection	1137952377	KCB	Kakamega
10	Personal Emol	1174743018	KCB	Kakamega
11	Farm	1102990051	KCB	Kakamega
12	IGA	1234879689	KCB	Kakamega

13. MPESA Pay Bill No.522533 A/C 7600337/Adm no. of student

(g) Independent Auditors

Office of the Auditor General
Anniversary Towers, University Way
P.O. Box 30084
GPO 00100
Nairobi, Kenya

**THE SACRED HEART MUKUMU GIRLS HIGH SCHOOL
PUBLIC SECONDARY SCHOOL
ANNUAL REPORTS AND FINANCIAL STATEMENTS FOR SIX MONTHS PERIOD ENDED 30TH
JUNE 2021**

II. SUMMARY REPORT OF PERFORMANCE OF THE SCHOOL

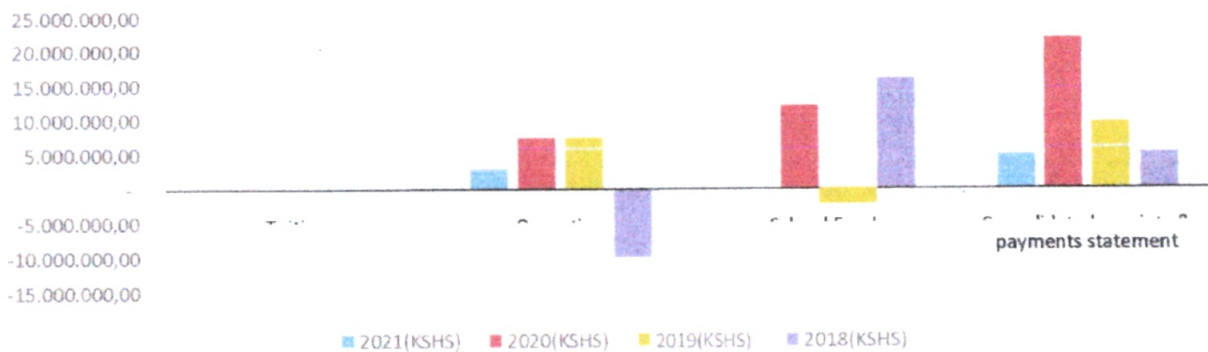
The following is a summary report of the performance of the school against the set performance evaluation criteria:

a) Financial performance:

i) SURPLUS/DEFICIT FOR THE YEAR AND COMPRISON OF THE SAME FOR THE LAST FOURS YEARS

ACCOUNTS	2021(KSHS)	2020(KSHS)	2019(KSHS)	2018(KSHS)
Tuition	- 223,824.00	2,007,940.00	4,242.00	- 318,409.00
Operation	2,869,474.90	7,628,758.90	7,271,816.80	- 9,985,033.65
School Fund	1,966,028.35	12,278,498.30	2,207,347.55	16,273,836.15
Consolidated receipts & payments statement	4,611,679.25	21,915,197.20	9,483,406.35	5,970,393.50
Increase/Decrease	17,303,517.95	- 12,431,790.85	- 3,513,012.85	

Trend Over the Last Three Years



The school registered surplus in consolidated receipts and payment statement for all the years from the year 2018 up to the year 2021. The surplus is tied up with the fees years which had not been recovered within the financial year. High surplus was noted in the financial year 2020 which was affected by covid 19. In the current year 2021 the school had only operated for six months as compared with the others years where a financial year took 12 months. The school had also contributed to surplus due to good management we try to operate within the budget.

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SUMMARY REPORT OF PERFORMANCE OF THE SCHOOL (Continued)**

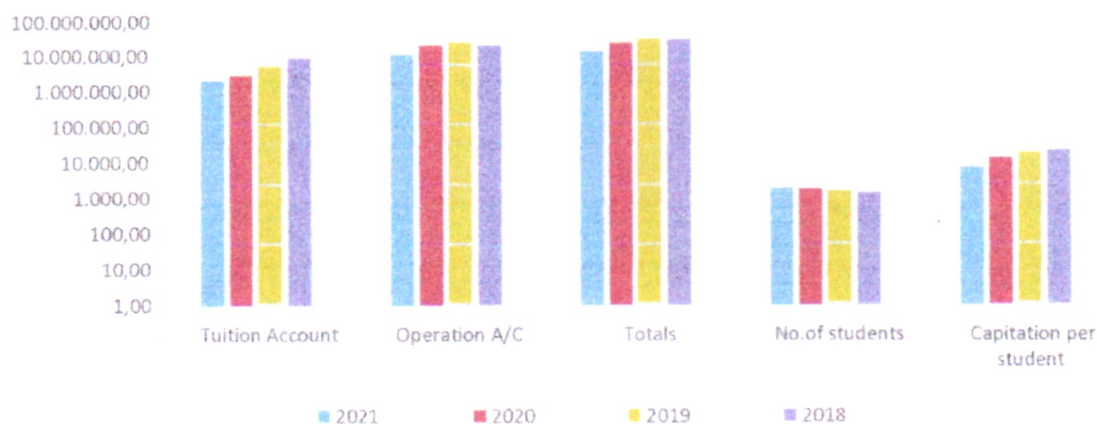
- Capitation grants from the Ministry of Education for the last three years.
- Ratio of capitation grant per student over the last three year

F.D.S.E CAPITATION

CAPITATION GRANTS FROM THE MINISTRY OF EDUCATION FOR THE LAST THREE YEARS

Account	2021	2020	2019	2018
Tuition Account	2,206,637.50	2,931,710.00	5,157,183.00	9,217,596.00
Operation A/C	11,649,391.50	20,045,046.00	24,387,536.70	20,519,665.50
Totals	13,856,029.00	22,976,756.00	29,544,719.70	29,737,261.50
No.of students	1,893	1,788	1,630	1,435
Capitation per student	7,319.61	12,850.53	18,125.59	20,722.83
Increase/Decrease	- 9,120,727.00	- 6,567,963.70	- 192,541.80	

CAPITATION GRANTS FROM THE MOE FOR THE LAST THREE YEARS



There was a decrease in capitation from the year 2018 up to year 2021 due to NEMIS challenges. The year 2018 had an increase in NEMIS enrolment compared to the other financial years. the two-year 2021 and 2020 were affected by change of finance year and covid 19 respectively.

**THE SACRED HEART MUKUMU GIRLS HIGH SCHOOL
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JUNE 2021**

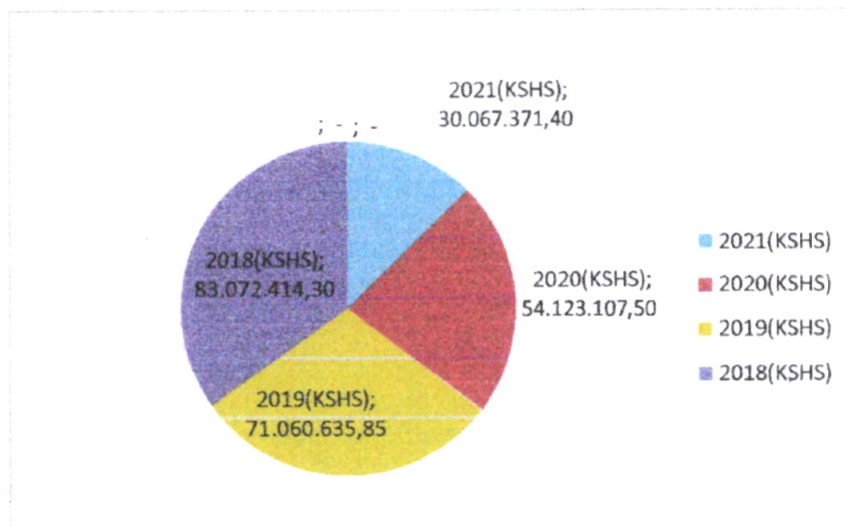
SUMMARY REPORT OF PERFORMANCE OF THE SCHOOL (Continued)

- A three - year overview of growth of other income(s) earned by the school

OVERVIEW OF NET GROWTH OF OTHER INCOME(S)

ACCOUNTS	2021(KSHS)	2020(KSHS)	2019(KSHS)	2018(KSHS)
Other income	30,067,371.40	54,123,107.50	71,060,635.85	83,072,414.30
Totals	30,067,371.40	54,123,107.50	71,060,635.85	83,072,414.30

TREND OVER THE LAST THREE YEARS OF SCHOOL FEES RECEIVED



The school had several sources of income i.e income generating activity (Bakery, bus hire, house rent among others) and school fees from parents. The income keeps dropping from the year 2018 up to the year 2021, the years 2021 and 2020 recorded the list amount of other income due to change of financial year thus the amount was received for six months only and the year 2020 which was affected by covid 19.

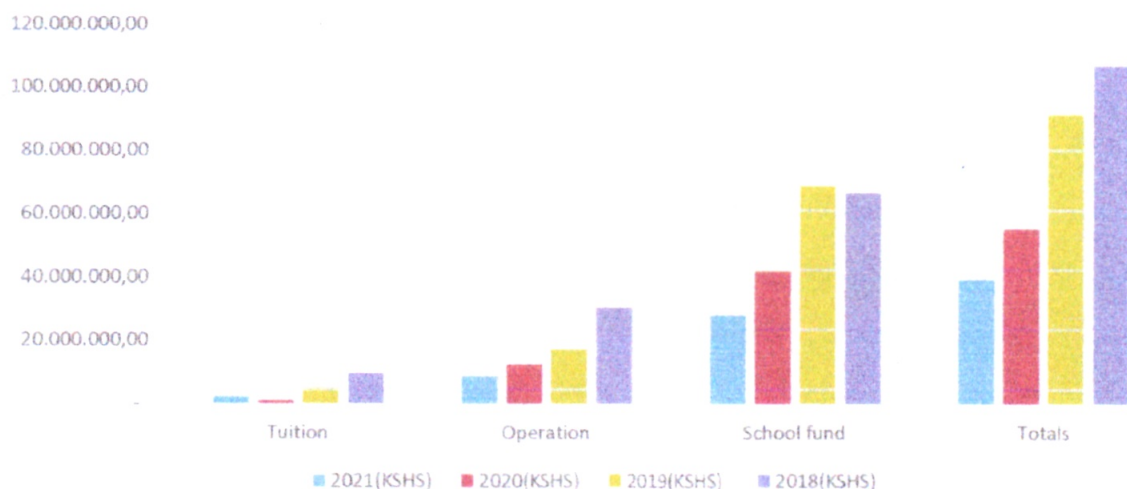
**THE SACRED HEART MUKUMU GIRLS HIGH SCHOOL
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SUMMARY REPORT OF PERFORMANCE OF THE SCHOOL (Continued)

OVERVIEW OF NET GROWTH OF OTHER EXPENDITURE(S)

ACCOUNTS	2021(KSHS)	2020(KSHS)	2019(KSHS)	2018(KSHS)
Tuition	2,430,461.50	923,770.00	5,152,941.00	9,536,005.50
Operation	8,779,916.60	12,416,287.10	17,115,719.90	30,504,699.15
School fund	28,101,343.05	41,844,609.20	68,853,288.30	66,798,578.15
Totals	39,311,721.15	55,184,666.30	91,121,949.20	106,839,282.80
Increase/decrease	- 15,872,945.15	- 35,937,282.90	- 15,717,333.60	

TREND OVER THE LAST THREE YEARS



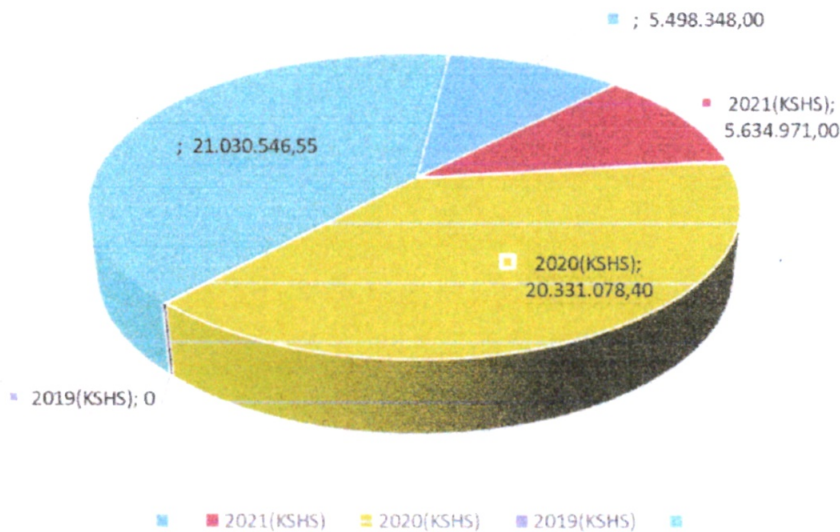
There was a decrease in expenditure from the year 2018 up to the year 2021 in the year 2018 and 2019 there was a slightly decrease as compared to the years 2020 and 2021 resulting in high consumption of supplies. In the year 2020 expenditure reduced due to covid 19, and then in the year 2021 expenditure reduced further due to change financial year covering six months as result of IPSAS guidelines.

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SUMMARY REPORT OF PERFORMANCE OF THE SCHOOL (Continued)

MOVEMENT OF DEBTORS OF THE SCHOOL				
ACCOUNTS	2021(KSHS)	2020(KSHS)	2019(KSHS)	2018(KSHS)
School fund account- fees arrears per year	5,498,348.00	5,634,971.00	20,331,078.40	21,030,546.55
Totals	5,498,348.00	5,634,971.00	20,331,078.40	21,030,546.55
Decrease/Increase	136,623.00	14,696,107.40	-	699,468.15

TREND OF DEBTORS OVER THE LAST THREE YEARS



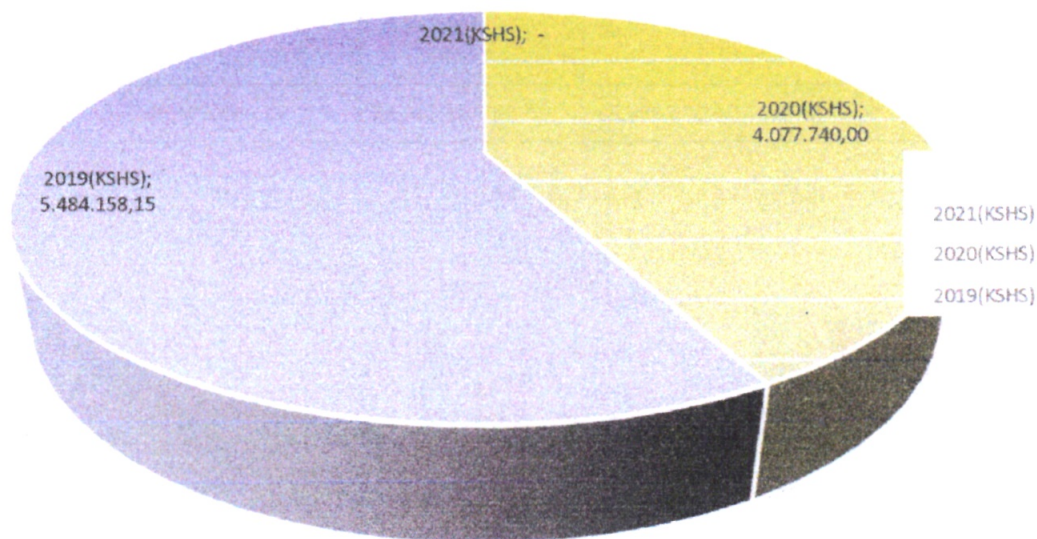
The above balances are fees arrears per year excluding accumulated figures, collection of fees balance had become a challenge although fees balances keep decreasing every year, in the years 2020 and 2021 a huge decrease was noted due to the effects of covid 19 and change of financial year caused by introduction of IPSAS reporting system.

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SUMMARY REPORT OF PERFORMANCE OF THE SCHOOL (Continued)**

MOVEMENT OF CREDITORS OF THE SCHOOL

ACCOUNTS	2021(KSHS)	2020(KSHS)	2019(KSHS)	2018(KSHS)
Trade creditors	-	-	4,077,740.00	5,484,158.15
Totals	-	-	4,077,740.00	5,484,158.15
Decrease/Increase	-	4,077,740.00	1,406,418.15	

TREND OF CREDITOR OVER THE LAST THREE YEARS



Dispite the effect of fees balance, the school had managed to clear the balance owed creditors. The creditors balances was noted in the years 2018 and 2019, all trade creditors were paid in the year 2020 and in the year 2021 all suppliers were cleared before the financial year ends. As school management we formulated pocilies to curb that norm of owing creditors and we shall maintain closing the financial year without creditors balance

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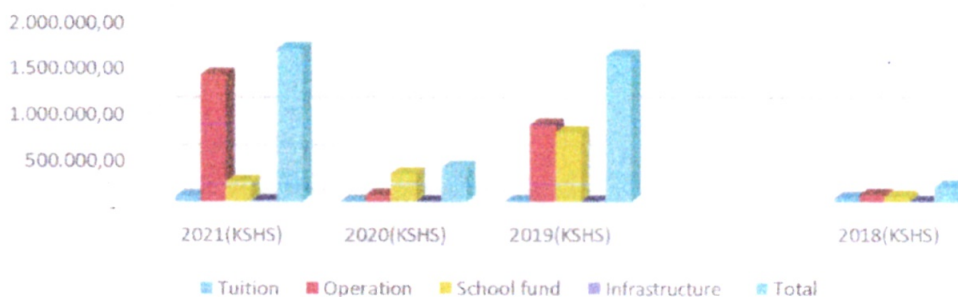
SUMMARY REPORT OF PERFORMANCE OF THE SCHOOL (Continued)

- Movement of cash and bank balances over the last three years.

Graphical presentation, ratios, tables, and pie charts should be used to show/ indicate trends.

MOVEMENT OF CASH AND BANK BALANCES				
ACCOUNT	2021(KSHS)	2020(KSHS)	2019(KSHS)	2018(KSHS)
Tuition	59,323.10	3,147.10	3,139.50	38,897.50
Operation	1,369,176.30	70,225.00	828,131.70	72,386.50
School fund	214,325.45	300,776.80	744,218.55	53,235.35
Infrastructure	8,912.55	-	-	-
Total	1,651,737.40	374,148.90	1,575,489.75	164,519.35
Increase/ Decrease	1,277,588.50	-	1,201,340.85	

MOVEMENT OF CASH AND BANK BALANCES.



The year 2019 and 2021 recorded high cash and bank balances as compared to the year 2020 and the year 2018. In the year 2019 the increase was caused by increase in enrolment thus capitation was high compared to other year while in the year 2021 the increase was due to change of financial which was shorten to six months.

**THE SACRED HEART MUKUMU GIRLS HIGH SCHOOL
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SUMMARY REPORT OF PERFORMANCE OF THE SCHOOL (Continued)

b) Teacher Student ratio:

Teachers' student Ratio: 1:39 (excluding BOM teachers)

Teachers	Student	Ratio
48	1876	39

Teachers Recruited/Posted	Transfers/Retired	Employed by TSC	BOM Teachers
4	1	46	38

Teachers per subjects

S/No	SUBJECT	REQUIRED CBE	CURRENT CBE	DEFICIT CBE
1	ENGLISH	10	5	5
2	KISWAHILI	10	3	7
3	MATHEMATICS	10	5	5
4	CHEMISTRY	7	5	2
5	BIOLOGY	7	6	1
6	PHYSIC	4	3	1
7	GEOGRAPHY	4	2	2
8	HISTORY	5	5	0
9	CRE	5	3	2
10	B/STUDIES	5	1	4
11	GERMAN	1	1	0
12	FRENCH	1	1	0
13	MUSIC	1	1	0
14	ART & DESIGN	1	1	0
15	HOME SCIENCE	2	2	0
16	COMPUTER	2	2	0
17	AGRIC	4	2	2
	TOTALS	79	48	31

**THE SACRED HEART MUKUMU GIRLS HIGH SCHOOL
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SUMMARY REPORT OF PERFORMANCE OF THE SCHOOL (Continued)

c) **Mean score in the 2020- 2018 KCSE:**

Below is the performance of the school over the last three years, The number of students that have since transitioned to institutions of higher learning, Mean score, comment on improvement and the school's set score.

<i>KCSE Performances</i>					
<i>Year</i>	<i>Entry</i>	<i>Mean Score</i>	<i>Target Mean</i>	<i>Transitioned to institutions of higher learning</i>	<i>REMARKS</i>
2021	395	6.9215	9.20	235	<i>The school registered a negative Dev of -0.7243 thus we missed our target and the previous year's mean dropped thus more intense academic programs; more contact hours with the students required.</i>
2020	367	7.6458	8.20	290	<i>The school registered positive deviation of 0.5045 as a result of positive discipline from students.intense academic programs and positive support from parents.</i>
2019	361	7.1413	8.50	211	<i>The school scored a mean score of 7.65 but the school was aiming a mean score of 8.5. As school management we should add more efforts to achieve targeted mean.</i>

d) **Number of Candidates in the 2020 - 2018 KCSE:**

Tabulated below the number of candidates sat for KCSE over the last three years.

<i>Year</i>	<i>No. of Candidates</i>
2021	395
2020	367
2019	361

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SUMMARY REPORT OF PERFORMANCE OF THE SCHOOL (Continued)

e) Capacity of the school:

The number of students in the school vis a vie the facilities like the dormitories, the dining hall, the laboratories, toilets and other amenities, As been summarised as follows;

Physical Facilities against 1876 students

<i>S/NO</i>	<i>Facility</i>	<i>Number</i>	<i>Remarks</i>
1	Administration block	1	<i>Enough</i>
2	Science Laboratories	6	<i>Not Enough</i>
3	Stores	9	<i>Enough</i>
4	Computer Laboratory	1	<i>Not Enough</i>
5	Classrooms	38	<i>Not Enough</i>
6	Dormitories	11	<i>Not Enough</i>
7	Staffroom	1	<i>Enough</i>
8	Bathrooms	161	<i>Enough</i>
9	Toilets	201	<i>Enough</i>
10	Grinding room	1	<i>Enough</i>
11	Slaughtering room	1	<i>Enough</i>
12	French room	1	<i>Not Enough</i>
13	ART room	1	<i>Not Enough</i>
14	Music room	1	<i>Not Enough</i>
15	German room	1	<i>Not Enough</i>
16	Power house	1	<i>Enough</i>
17	Elevated plastic water tank	16	<i>Not Enough</i>
18	Plastic water tank	11	<i>Not Enough</i>
19	Borehole	1	<i>Not Enough</i>
20	Benches (metallic outside)	95	<i>Not Enough</i>
21	Reception Chair	2	<i>Not Enough</i>
22	Dinning Hall	1	<i>Not Enough</i>
23	Sick bay	1	<i>Not Enough</i>
24	Departmental Offices	26	<i>Enough</i>
25	Library	1	<i>Not Enough</i>
26	Kitchen	1	<i>Enough</i>
27	Teachers Houses	11	<i>Not Enough</i>
28	Bakery	1	<i>Enough</i>
29	White board	31	
30	Steel Lader	3	
31	Weighing scale	3	
32	Kitchen tables	10	
33	Stainless energy jiko	13	
34	Fire extinguisers	34	
35	Kitchen tea urn	9	

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SUMMARY REPORT OF PERFORMANCE OF THE SCHOOL (Continued)

36	Food trolley	5	
37	Fans	19	
38	Firewood proofer	1	
39	Electrick proofer	1	
40	Electrick oven	1	
41	Firewood oven	1	
42	Mixer bakery	2	
43	Table dinning hall & departments	100	
44	Staff chairs	170	
45	Staff desks	170	
46	Blue room chairs	40	
47	Students chairs	2040	
48	Students desks	2040	
49	Benches dining hall	130	
50	Television	5	
51	Sewing machine homescience	24	
52	Cookers (homescience)	10	
53	13 kg Gas cylinders	6	
54	Freezer kitchen	2	
55	Fridge	2	
56	Water dispenser	3	
57	Printers	8	
58	Photocopiers	2	
59	Lawn morer	1	
60	Water pump	2	
61	Generator	1	
62	Laptops	8	
63	computers in laboratory	26	
64	Photo printing machine	2	
65	School vehicles	3	
66	Projectors	4	
67	Vegetable chopper	1	
68	Bread slicer	1	
69	Brush cutter	1	
70	Double deckers	2200	
71	Cowshed	1	<i>Enough</i>
72	Pigsty	1	<i>Enough</i>

**THE SACRED HEART MUKUMU GIRLS HIGH SCHOOL
PUBLIC SECONDARY SCHOOL
ANNUAL REPORTS AND FINANCIAL STATEMENTS FOR SIX MONTHS PERIOD ENDED 30TH
JUNE 2021**

SUMMARY REPORT OF PERFORMANCE OF THE SCHOOL (Continued)

f) Development projects carried out by the school:

The school carried out two development projects in the the year as shown in a tabular format below:-

<i>Project</i>	<i>Status</i>	<i>Amount - kshs</i>	<i>Fund Source</i>
3 Storeyed building (15 classrooms & a library)	62%	18,000,000.00	MOE - M&I & Parents M&I

Sign
School Principal

PRINCIPAL
THE SACRED HEART MUKUMU GIRLS' HIGH SCHOOL
17 SEP 2024
P. O. Box 118- 50104, KHAYEGA
SIGN.....

**THE SACRED HEART MUKUMU GIRLS HIGH SCHOOL
PUBLIC SECONDARY SCHOOL
ANNUAL REPORTS AND FINANCIAL STATEMENTS FOR SIX MONTHS PERIOD ENDED 30TH
JUNE 2021**

III. STATEMENT OF SCHOOL MANAGEMENT RESPONSIBILITY

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, each National Government School shall prepare financial statements in respect of that school. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed by the Public Sector Accounting Standards Board of Kenya from time to time.

Schedule 4 (Section 23) of the Education Act, 2013 requires the Board of Management of a public institution of basic education to be keep all proper books and records of accounts of the income, expenditure and assets of the institution.

The Board of Management of The Sacred Heart Mukumu Girls' High School accepts responsibility for the school's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS).

The Board of Management is of the opinion that the school's financial statements give a true and fair view of the state of the school's transactions during the financial year ended 30th June, 2021 and of the school's financial position as at that date.

Name: FR. VINCENT MUKDIKO

Designation: Chairman, School Board of Management

Sign: [Signature]

Date: 17-9-2024

Name: SR. JANE AMUKOTE

Designation: School Principal & Secretary to Board of Management

Sign: [Signature]

Date: 17/9/2024

Name: ERASTOS MAKOTSI NIHEGO

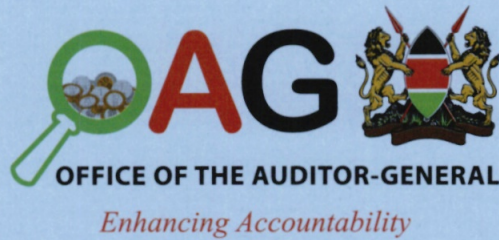
Designation: Bursar/Finance Officer

Sign: [Signature]

Date: 17/9/24



REPUBLIC OF KENYA



Telephone: +254-(20) 3214000
Email: info@oagkenya.go.ke
Website: www.oagkenya.go.ke

HEADQUARTERS
Anniversary Towers
Monrovia Street
P.O Box 30084-00100
NAIROBI

REPORT OF THE AUDITOR-GENERAL ON THE SACRED HEART MUKUMU GIRLS' HIGH SCHOOL FOR THE SIX (6) MONTHS' PERIOD ENDED 30 JUNE, 2021 - KAKAMEGA COUNTY

PREAMBLE

I draw your attention to the contents of my report which is in three parts:

- A. Report on the Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements.
- B. Report on Lawfulness and Effectiveness in Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure the Government achieves value for money and that such funds are applied for the intended purpose.
- C. Report on Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, the risk management environment and the internal controls, developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

An unmodified opinion does not necessarily mean that an entity has complied with all relevant laws and regulations and that its internal controls, risk management and governance systems are properly designed and were working effectively in the financial year under review.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012 and the Public Audit Act, 2015. The three parts of the report, when read together constitute the report of the Auditor-General.

REPORT ON THE FINANCIAL STATEMENTS

Qualified Opinion

I have audited the accompanying financial statements of The Sacred Heart Mukumu Girls' High School - Kakamega County set out on pages 20 to 37, which comprise of the statement of financial assets and financial liabilities as at 30 June, 2021, and the statement of receipts and payments, statement of cash flows and statement of budgeted

versus actual amounts for the six (6) months' period then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effect of matters described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of The Sacred Heart Mukumu Girls' High School - Kakamega County as at 30 June, 2021, and of its financial performance and its cash flows for the period then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the Public Finance Management Act, 2012 and the Basic Education Act, 2013.

Basis for Qualified Opinion

1. Inaccuracies in Capitation Grants

The statement of receipts and payments reflects capitation grants for tuition and capitation grants for operations amounts of Kshs.2,206,638 and Kshs.12,272,391 as disclosed in Note 1 and Note 2 to the financial statements respectively. Review of the NEMIS capitation disbursements made to the School against the amount received by the School revealed amounts of Kshs.2,206,638 and Kshs.12,272,391 whereas the NEMIS capitation an amounts of Kshs.2,228,508 and Kshs.10,459,684 respectively, resulting to an unexplained variances of Kshs.21,870 and Kshs.1,812,707 respectively.

In the circumstances, the accuracy and completeness of capitation grants for tuition and operations of Kshs.2,206,638 and Kshs.12,272,391 respectively could not be confirmed.

2. Inaccuracies in the School Fund Income - Parents Contribution

The statement of receipts and payments reflects School fund income - parents' contribution of Kshs.25,607,987 as disclosed in Note 3 to the financial statements. Review of the supporting schedule and students' enrollment data revealed an amount of Kshs.36,979,755, resulting to an unexplained and unreconciled variance of Kshs.11,371,768.

In circumstances, the accuracy and completeness of school fund income parent's contribution of Kshs.25,607,987 could not be confirmed.

3. Unsupported Other Receipts

The statement of receipts and payments reflects School fund income - other receipts of Kshs.2,246,300 as disclosed in Note 4 to the financial statements. The amount was from rent income, tender income, KUCCUPS income, farm income, bus hire income and bakery income. However, no schedule was provided for audit review to show the date of receipt and the amount. Further, the School did not maintain cashbooks for the revenue streams and therefore the accuracy of miscellaneous income could not be confirmed.

In the circumstances, the accuracy and completeness of the School fund income other receipts of Kshs.2,246,300 could not be confirmed.

4. Unsupported Payments for Tuition

The statement of receipts and payments reflects payment for tuition amount of Kshs.2,430,462 as disclosed in Note 5 to the financial statements. However, examination of payment vouchers amounting to Kshs.2,430,462 revealed that Management made payments without proper support documents such as requisitions, local purchase orders, delivery notes, inspection reports, goods received notes, certificate of payments.

In the circumstances, the regularity, accuracy and completeness of tuition amounting to Kshs.2,430,462 could not be confirmed.

5. Unsupported Payments for Operations

The statement of receipts and payments reflects payments for operations of Kshs.9,397,081 as disclosed in Note 6 to the annual financial statements. However, examination of payment vouchers amounting to Kshs.9,397,081 revealed that Management made payments without proper support documents such as requisitions, local purchase orders, delivery notes, inspection reports, goods received notes, certificate of payments.

In the circumstances, the regularity, accuracy and completeness of the operations amounting to Kshs.9,397,081 could not be confirmed.

6. Unsupported Personnel Emoluments Payments

The statement of receipts and payments reflects payments for operations and boarding and School fund payments of Kshs.9,397,081 and Kshs.27,392,811 as disclosed in Notes 6 and 7 respectively, to the financial statements. Included in Kshs.9,397,081 and Kshs.27,392,811 are payments of Kshs.2,833,530 and Kshs.5,369,010, all totalling Kshs.8,202,540 in respect to personnel emoluments. However, payrolls to support personnel emoluments for the months of May, 2021 and June, 2021 were not provided for audit review.

In the circumstances, the accuracy and completeness of the operation and boarding and School fund payments of Kshs.9,397,081 and Kshs.27,392,811 could not be confirmed.

7. Unsupported Cash and Cash Equivalents Balance

The statement of financial assets and financial liabilities reflects cash and cash equivalents balance of Kshs.3,490,189 as disclosed in Notes 8 and 9 to the financial statements. Included in this balance are twelve (12) bank accounts with a bank balance Kshs.3,490,189 and a nil cash balance. However, the bank balances were not supported by cash books, bank certificates and bank reconciliation statements.

In the circumstances, the accuracy, completeness and existence of the cash and cash equivalents balance of Kshs.3,490,189 could not be confirmed.

8. Accounts Receivables

8.1 Variances in Accounts Receivables

The statement of financial assets and financial liabilities reflects a nil accounts receivables balance while Note 11 to the financial statement reflects an amount of Kshs.29,574,055. However, the ledger balance and issued invoices reflects a Nil balance, resulting to an unexplained variance of Kshs.29,574,055.

In the circumstances, the accuracy and completeness of the accounts receivables balance of Kshs.29,574,055 could not be confirmed.

8.2 Unsupported Accounts Receivables

The statement of financial assets and financial liabilities reflects a nil accounts receivables balance while Note 11 to the financial statement reflects an amount of Kshs.29,574,055.

However, the supporting schedules, detailed aging analysis and issued invoices were not provided for audit review.

In the circumstances, the accuracy of the accounts receivables balance of Kshs.29,574,055. could not be confirmed.

8.3 Long Outstanding Receivables

The statement of financial assets and financial liabilities reflects a nil accounts receivables balance while Note 11 to the financial statement reflects an amount of Kshs.29,574,055. Included in the balance are receivables amounting to Kshs.18,944,294 which had been outstanding for more than two (2) years. However, there was no policy on the impairment of long outstanding fees arrears casting doubt on the fair statement of the accounts receivables balance.

In the circumstances, the accuracy and full recoverability of the outstanding receivables balance of Kshs.29,574,055 could not be confirmed.

The audit was conducted in accordance with the International Standards for Supreme Audit Institutions (ISSAIs). I am independent of The Sacred Heart Mukumu Girls' High School Management in accordance with ISSAI 130 on the Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my Qualified Opinion.

Emphasis of Matter

Budgetary Control and Performance

The statement of budgeted versus actual amounts reflects final receipts budget and actual on a comparable basis of Kshs.44,182,870 and Kshs.42,333,316 respectively resulting to an underfunding of Kshs.1,849,554 or 4% of the budget. However, the School

spent a balance of Kshs.39,220,354 against actual receipts of Kshs.42,333,316 resulting to an under-absorption of Kshs.3,112,962 or 7% of actual receipts.

The underfunding and under-utilization affected the planned activities and may have impacted negatively on service delivery to the public.

My opinion is not modified in respect of this matter.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution, except for the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources section of my report, based on the audit procedures performed, I confirm that, nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

1. Late Submission of Annual Report and Financial Statements

During the year under review, Management submitted the financial statements to the Auditor-General on 14 May, 2024 instead of the statutory deadline of 30 September, 2021. This was contrary to the Ministry of Education circular Ref. MOE/DSAS/FIN/17/1/17 dated 19 August, 2021 which stated that the School's financial statements should be ready by 30 September, 2021 in compliance with Section 81 of the Public Finance Management Act, 2012 on preparation of the financial statements.

In the circumstances, Management was in breach of the law.

2. Unconfirmed Students Enrolment Data

The statement of receipts and payments reflects capitation grants for tuition and capitation grants for operations totalling Kshs.14,479,029. Comparison of data from National Education Management and Information System (NEMIS) with records from the County Director of Education revealed that during the financial period ended 30 June, 2021, NEMIS reflected one thousand seven hundred and four (1,704) students while records from the County Director of Education had one thousand eight hundred and ninety-three (1,893) students, resulting to an underfunding of the School by an amount of Kshs.256,527. This was contrary to the Ministry of Education Circular MOE.HQS/3/13/3 dated 16 June, 2021 on implementation of Free Day Secondary Education (FDSE) which requires all learners be registered in NEMIS and the principals to ensure their records are accurate.

In the circumstances, underfunding of the School may have affected service delivery to the students.

3. Failure to Transfer Infrastructure Funds from Operations Bank Account

The statement of receipts and payments reflects operation grants of Kshs.9,397,081 as disclosed in Note 6 to the financial statements from the Ministry of Education credited in the operations bank account. Included in the amount is Kshs.2,421,000 in respect of infrastructure grants which were to be transferred to infrastructure bank account for maintenance and improvement of the School's facilities. However, only Kshs.96,800 was transferred to infrastructure account, leaving a balance of Kshs.2,324,200. This was contrary to the Ministry of Education Circular Ref. No: MOE.HQS/3/13/3 dated 16 June, 2021, which directed that infrastructure grants as well as maintenance and improvement funds be transferred to the School infrastructure account fifteen (15) days upon receipt of the funds in the operations account.

In the circumstances, Management was in breach of the law.

4. Unapproved Fees on Parents Association Support Programme

The statement of receipts and payments reflects school fund income - parents' contributions amount of Kshs.25,607,987 as disclosed in Note 3 to the financial statements which includes PA Support Programme amount of Kshs.11,358,000. Examination of the records revealed that the School charged an amount of Kshs.12,000 per student to support the programme which had not been approved by the Ministry of Education through the County Education Board. This was contrary to Government Circular No. MOE.HQS/3/13/3 dated 16 June, 2021 on guidelines on implementation of Free Day and Secondary Education programme which stipulates that parent will only pay for school uniforms, boarding related costs as reflected in the boarding fee's structure and lunch for the day scholars.

In the circumstances, Management was in breach of the law.

5. Weaknesses in Procurement of Goods and Services

The statement of receipts and payments reflects total payments of Kshs.39,220,354. Review of payment vouchers and supporting documentation revealed the following procurement anomalies:

- i. The School did not have a procurement function, contrary to Regulation 33(1)(2) of the Public Procurement and Asset Disposal Regulations, 2020 which states that 'a procuring entity shall establish a procurement function in accordance with Section 47 of the Act. The procurement function shall be handled by the procurement professionals whose qualification and experience are recognized in Kenya';
- ii. The payment vouchers were not supported with professional opinions. This was contrary to Section 84 and Section 80 of the Public Procurement and Asset Disposal Act, 2015 which states that 'the head of the procurement function of a procuring entity shall, alongside the report to the evaluation committee as secretariat comments, review the tender evaluation report and provide a signed professional opinion to the Accounting Officer on the procurement or asset disposal proceedings';

- iii. There was no evidence that the goods were inspected after delivery to confirm if what was requested was delivered. This was contrary to Section 48(1) and (3) of the Public Procurement and Asset Disposal Act, 2015 which requires an Accounting Officer of a procuring entity to establish an Ad Hoc Committee known as the Inspection and Acceptance Committee and the Committee shall immediately after the delivery of the goods, works or services inspect and where necessary, test the goods received;
- iv. Goods received and issued were not supported with counter requisition notes from the user departments. This was contrary to the provisions of Regulation 168 of the Public Procurement and Asset Disposal Regulations, 2020 which states that 'an Accounting Officer of a procuring entity shall ensure proper management and distribution of inventory, stores and assets by ensuring that they are received and taken on charge'; and
- v. Management had not prepared a procurement plan for the period. This was contrary to Section 53(2) of the Public Procurement and Asset Disposal Act, 2015 and Regulation 40(1) of the Public Procurement and Asset Disposal Regulations, 2020 which states that 'an Accounting Officer shall prepare an annual procurement plan which is realistic in a format set out in the Regulations within the approved budget prior to commencement of each financial year as part of the annual budget preparation process.

In the circumstances, Management was in breach of the law.

6. Irregularities in Human Resource Management

The statement of receipts and payments reflects boarding and School fund payments of Kshs.27,392,811 as disclosed in Note 7 to the financial statements. Included in this amount is Kshs.5,369,010 in respect to personnel emoluments. Review of payroll and other supporting documentation revealed the following procurement anomalies:

6.1 Irregular Employment

The School recruited nine (9) non-teaching staff and six (6) Board of Management teachers during the period under review. However, supporting documents detailing the recruitment process including but not limited to the advertisement, application register, long list, short list and interview minutes have not been presented for audit. This is contrary to Section 7(c) of the Employment Act, 2007 which states that "employment policy or practice" includes any policy or practice relating to recruitment procedures, advertising and selection criteria, appointments and the appointment process, job classification and grading, remuneration, employment benefits and terms and conditions of employment, job assignments, the working environment and facilities, training and development, performance evaluation systems, promotion, transfer, demotion, termination of employment on disciplinary measures;

6.2 Staffing Beyond the Approved Establishment

Review of payroll and supporting documentation revealed that the School had fifty-four (54) Board of Management employees as at July, 2021. This was contrary to Ministry of

Education Circular MOE.HQS/3/13/3 dated 19 October, 2017, which recommends that Schools with more than eight (8) streams should not employ more than thirty-seven (37) non-teaching staff;

6.3 Payments Below the Minimum Wage Bill

Review of payroll and supporting documentation revealed that the School had fourteen (14) employees who were being paid below the Government minimum wage bill of Kshs.12,522. This was contrary to the Labour Institutions Regulation of Wages Order of 2018 which states that 'the basic minimum monthly wage be Kshs.12,522 per month'.

6.4 Non-Approval of Terms and Conditions of Service of Board of Management Staff

Review of payroll and supporting documentation revealed that the Board of Management had not approved the terms and conditions of service for semi-professional non-teaching staff. This was contrary to Regulation 19 of the Basic Education Regulations, 2015 which states that 'the Board of Management may appoint suitable semi-professional and subordinate staff, on such terms and conditions as shall be determined by the Board'.

In the circumstances, Management was in breach of the law.

7. Failure to Prepare and Maintain Fixed Assets Register

Annex 2 to the financial statements reflects summary of fixed assets schedule balance of Kshs.304,759,062. The fixed assets include land Kshs.135,500,000, building and structures Kshs.141,960,000, motor vehicle Kshs.7,031,250, office equipment, furniture and fitting Kshs.2,882,812, ICT equipment and other assets Kshs.5,850,000, tools and apparatus Kshs.1,050,625, textbooks Kshs.7,031,250, other machinery and equipment Kshs.2,812,500 and heritage and cultural assets Kshs.640,625. However, no valuation was done on all the fixed assets. Further, Management did not maintain a fixed asset register in the format prescribed and the assets were not coded or tagged for ease of identification and tracking of the assets contrary to Section 79 of the Public Finance Management Act, 2012 which states that requires public officers to ensure that adequate arrangements are made for the proper use, custody, safeguarding and maintenance of public property.

In the circumstances, Management was in breach of the law.

8. Failure to Prepare a School Improvement Plan

During the year period under review, the School did not have an approved School Improvement plan, contrary to Section 2.2 of the Ministry of Education Operation Manual for Utilization of Learner Capitation Grant and Other School Funds, which requires Schools to identify in every three-year School improvement planning cycle, one priority area in each of the four key areas which include curriculum implementation, foundational literacy and numeracy outcomes, an enabling environment for learning and parental involvement and community engagement for implementation.

In the circumstances, Management was in breach of the law.

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON THE EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015 and based on the audit procedures performed, except for the matters described in the Basis for Conclusion on the effectiveness of internal controls, risk management and governance, I confirm that, nothing else has come to my attention to cause me to believe that internal controls, risk management and governance were not effective.

Basis for Conclusion

1. Registration of School Buses in Civilian Plates

Records provided for audit indicated that the School had two (2) school buses with civilian number plates instead of the designated blue.

In the circumstances, the School buses are exposed to risk of misuse.

2. Lack of a Risk Management Plan

Records provided for audit revealed that Management had not established a risk management policy. This is contrary to Regulation 165(1)(a) of the Public Finance Management (National Government) Regulations, 2015 which states that 'the Accounting Officer shall ensure that a National Government entity develops risk management strategies, which include fraud prevention mechanisms'.

In the circumstances, the effectiveness of the School's risk management could not be confirmed.

3. Lack of Information Technology Controls

The following Information Technology (IT) control weaknesses were noted:

- i. The School did not have an approved policy on Information Communication Technology (ICT) including policies on IT continuity plan, and therefore critical data/information may not be recovered in case a disaster occurs;
- ii. The School did not have IT strategic or steering committees which could result in non-implementation of IT governance, as part of enterprise governance;
- iii. The School lacked security policy, an indication that there is no clear direction to maintain information security and to safeguard its assets; and

Further, without a sound and approved framework, users do not have any rules and procedures to follow in order to minimize risk of errors, fraud and the loss of data confidentiality, integrity and availability.

In the circumstances, the School is exposed to financial losses and falsification of records.

4. Lack of Inventory Control Documents

Information and explanation provided for audit revealed that the School did not undertake stock takes during the period under review nor keep stock take reports. Further, stock reconciliation reports and stock movement schedule including stores ledges were not provided for audit. This was contrary to Regulation 139(1)(b) of the Public Finance Management (National Government) Regulations, 2015 which states that 'the Accounting Officer of a National Government entity shall take full responsibility and ensure that proper control systems exist for assets and that movement and conditions of assets can be tracked'.

In the circumstances, the School's stocks are at risk of being misappropriated without detection.

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal controls, risk management and overall governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of Management and those Charged with Governance

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards- Accrual Basis and for maintaining effective internal controls as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal controls, risk management and governance.

In preparing the financial statements, Management is responsible for assessing the School's ability to continue to sustain its services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless Management is aware of the intention to terminate the School or to cease its operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the School's financial reporting process, reviewing the effectiveness of how Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal controls in order to give an assurance on the effectiveness of internal controls, risk management and overall governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal controls would not necessarily disclose all matters in the internal control that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.


Because of its inherent limitations, internal controls may not prevent or detect misstatements and instances of non-compliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgment and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Management.
- Conclude on the appropriateness of the Management's use of the applicable basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the School's to cease to continue to sustain its services.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the School's to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal controls that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence and communicate with them all relationships and other matters that may reasonably be thought to bear on my independence and where applicable, related safeguards.


FCPA Nancy Gathungu, CBS
AUDITOR-GENERAL

Nairobi

18 September, 2024

**THE SACRED HEART MUKUMU GIRLS HIGH SCHOOL
PUBLIC SECONDARY SCHOOL
ANNUAL REPORTS AND FINANCIAL STATEMENTS FOR SIX MONTHS PERIOD ENDED 30TH JUNE 2021**

I. STATEMENT OF RECEIPTS AND PAYMENTS

DESCRIPTION OF VOTE HEAD	Note	2020 - 2021	2019 - 2020
		Kshs	Kshs
RECEIPTS			
Capitation grants for tuition	1	2,206,638	-
Capitation grants for operations	2	12,272,391	-
School Fund Income- Parents' Contributions	3	25,607,987	-
School Fund Income- Other receipts	4	2,246,300	-
Proceeds from borrowings			
TOTAL RECEIPTS		42,333,316	-
PAYMENTS			
Payments for Tuition	5	2,430,462	-
Payments for operations	6	9,397,081	-
Boarding and school fund payments	7	27,392,811	-
TOTAL PAYMENTS		39,220,354	-
SURPLUS/DEFICIT		3,112,962	-

The school financial statements were approved on and signed by:

Name: FR. VINCENT MUKOKHO
 Designation: Chairman, School Board of Management
 Sign: [Signature]
 Date: 17-19-2024

Name: MS. JANE ANJILI
 Designation: School Principal & Secretary to Board of Management
 Sign: [Signature]
 Date: 17/19/2024

Name: ERASMO MARIANI NITIBO
 Designation: Bursar/Finance Officer
 Sign: [Signature]
 Date: 17/19/24

PRINCIPAL THE SACRED HEART MUKUMU GIRLS' HIGH SCHOOL 17 SEP 2024 P. O. Box 112- 50104, KHAYEGA SIGN.....
--

**THE SACRED HEART MUKUMU GIRLS HIGH SCHOOL
PUBLIC SECONDARY SCHOOL
ANNUAL REPORTS AND FINANCIAL STATEMENTS FOR SIX MONTHS PERIOD ENDED 30TH JUNE 2021**

II. STATEMENT OF FINANCIAL ASSETS AND LIABILITIES

	Note	2020 - 2021 Kshs	2019 - 2020 Kshs
FINANCIAL ASSETS			
Cash and Cash Equivalents			
Bank Balances	8	3,490,189	377,227
Cash Balances	9	-	-
Short term Investment	10	-	-
Total Cash and Cash Equivalents		3,490,189	377,227
Account's receivables	11	-	-
TOTAL FINANCIAL ASSETS		3,490,189	377,227
FINANCIAL LIABILITIES			
Accounts Payable	12	-	-
NET FINANCIAL SSETS		3,490,189	377,227
REPRESENTED BY			
Fund balance b/fwd 1st July...	13	377,227	377,227
Surplus/Defict for the year		3,112,962	-
NET FINANCIAL POSITION		3,490,189	377,227
		(0)	-

The school financial statements were approved on and signed by:

Name: FR. VINCENT MUKOKHO
 Designation: Chairman, School Board of Management
 Sign: Vmkh
 Date: 17-9-2024

THE SACRED HEART MUKUMU GIRLS HIGH SCHOOL
PUBLIC SECONDARY SCHOOL
ANNUAL REPORTS AND FINANCIAL STATEMENTS FOR SIX MONTHS PERIOD ENDED 30TH JUNE 2021

Name: SR. JANE AMUKOTE
Designation: School Principal & Secretary to Board of Management
Sign: [Signature]
Date: 17/9/2024

Name: ERASTUS MAKOTSI MHEBO
Designation: Bursar/Finance Officer
Sign: [Signature]
Date: 17/9/24

PRINCIPAL
THE SACRED HEART MUKUMU GIRLS' HIGH SCHOOL
17 SEP 2024
P. O. Box 118-50104, KHAYEGA
SIGN: [Signature]

**THE SACRED HEART MUKUMU GIRLS HIGH SCHOOL
PUBLIC SECONDARY SCHOOL
ANNUAL REPORTS AND FINANCIAL STATEMENTS FOR SIX MONTHS PERIOD ENDED 30TH JUNE 2021**

STATEMENT OF CASH FLOW

	2020 - 2021	2019 - 2020
	Kshs	Kshs
Receipts from operating activities		
Capitation grants for tuition	1 2,206,638	-
Capitation grants for operations	2 12,272,391	-
School fund income- Parents contributions/ fees	3 25,607,987	-
School fund income- other receipts	4 2,246,300	-
Total receipts	42,333,316	-
Payments		
Payments for Tuition	5 2,430,462	-
Payments for operations	6 9,397,081	-
Boarding and school fund payments	7 27,392,811	-
	8 39,220,354	-
Net cash flow from operating activities	9 3,112,962	-
 CASHFLOW FROM INVESTING ACTIVITIES		
Proceeds from Sale of Assets	-	-
Acquisition of Assets	-	-
Proceeds from investments	-	-
Net cash flows from Investing Activities	-	-
 NET CASHFLOW FROM BORROWING ACTIVITIES	3,112,962	
Proceeds from borrowings/ loans		
Repayment of principal borrowings		
Net cash flows from Investing Activities		
 NET INCREASE IN CASH AND CASH EQUIVALENT	3,112,962	-
 Cash and cash equivalent at BEGINNING of the year	10 377,227	377,227
Cash and cash equivalent at END of the year	3,490,189	377,227

The school financial statements were approved on and signed by:

Name: FR. VINCENT MUKOKIYO
 Designation: Chairman, School Board of Management
 Sign: [Signature]
 Date: 17-9-2024

THE SACRED HEART MUKUMU GIRLS HIGH SCHOOL
PUBLIC SECONDARY SCHOOL
ANNUAL REPORTS AND FINANCIAL STATEMENTS FOR SIX MONTHS PERIOD ENDED 30TH JUNE 2021

Name: S.R-JANE AMUKOYE
Designation: School Principal & Secretary to Board of Management
Sign: [Signature]
Date: 17/9/2024

Name: ERASTUS MAKOTSI NIHERO
Designation: Bursar/Finance Officer
Sign: [Signature]
Date: 17/9/24

PRINCIPAL
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17 SEP 2024
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THE SACRED HEART MUKUMU GIRLS HIGH SCHOOL
PUBLIC SECONDARY SCHOOL
ANNUAL REPORTS AND FINANCIAL STATEMENTS FOR SIX MONTHS PERIOD ENDED 30TH JUNE 2021

Receipt/Expense Item	Original Budget	Adjustments		Final Budget	Actual on Comparable Basis	Budget Utilisation Difference	% of Utilisation
		Opening Balance (C/Bk) and AIA	Previous years Outstanding Disbursements				
	a		b	c=a+b	d	e=c-d	f=d/c%
(1) CAPITATION GRANT ON TUITION							
Teaching / learning materials	2,414,155.00			2,414,155.00	2,206,637.50	207,517.50	91.4%
(2) CAPITATION GRANT ON OPERATIONS							
Personnel emoluments	3,778,440.00			3,778,440.00	3,135,285.50	643,154.50	83.0%
Repairs and maintenance	5,428,000.00			5,428,000.00	5,375,000.00	53,000.00	99.0%
Local transport / travelling	1,119,768.00			1,119,768.00	627,804.00	491,964.00	56.1%
Electricity and water	1,766,088.00			1,766,088.00	1,687,861.60	78,226.40	95.6%
Administration costs	850,904.00			850,904.00	823,440.00	27,464.00	96.8%
Infrastructure					623,000.00		
Activity	1,332,000.00			1,332,000.00	-	1,332,000.00	0.0%
(3) FEES CHARGED ON PARENTS							
Personnel emoluments	3,889,500.00			3,889,500.00	2,351,203.00	1,538,297.00	60.5%
Repairs and maintenance	1,519,100.00			1,519,100.00	997,840.00	521,260.00	65.7%
Local transport / travelling	1,326,100.00			1,326,100.00	834,850.00	491,250.00	63.0%
Electricity and water	3,711,900.00			3,711,900.00	2,386,500.00	1,325,400.00	64.3%
Administration costs	1,326,100.00			1,326,100.00	872,200.00	453,900.00	65.8%
Activity	211,350.00			211,350.00	142,200.00	69,150.00	67.3%
Fee on Boarding Equipment and Stores	15,509,465.00			15,509,465.00	18,023,194	(2,513,729.40)	116.2%

**THE SACRED HEART MUKUMU GIRLS HIGH SCHOOL
PUBLIC SECONDARY SCHOOL
ANNUAL REPORTS AND FINANCIAL STATEMENTS FOR SIX MONTHS PERIOD ENDED 30TH JUNE 2021**

OTHER INCOME						
Rent income				129,900.00	-	0.0%
Income from farming activities				43,860.00		0.0%
Income from Bus Hire				37,000.00		0.0%
Bakery				2,035,540.00		0.0%
TOTAL INCOME	44,182,870.00		44,182,870.00	42,333,316.00	4,718,854.00	95.8%
(1) EXPENDITURE FOR TUITION						
Teaching / learning materials	2,414,155.00		2,414,155.00	2,430,461.50	(16,306.50)	101%
(2) EXPENDITURE FOR OPERATION						
Personnel emoluments	3,778,440.00		3,778,440.00	2,833,530.00	944,910.00	75.0%
Repairs and maintenance	5,428,000.00		5,428,000.00	2,827,035.00	2,600,965.00	52.1%
Local transport / travelling	1,119,768.00		1,119,768.00	418,180.00	701,588.00	37.3%
Electricity and water	1,766,088.00		1,766,088.00	894,762.00	871,326.00	50.7%
Gratuity				207,599.00		
Administration costs	850,904.00		850,904.00	779,119.00	71,785.00	91.6%
Infrastructure				617,165.00		
Medical	-		-	819,691.00	(819,691.00)	0.0%
(3) EXPENDITURE FOR SCHOOL FUND						
Personnel emoluments	3,889,500.00		3,889,500.00	5,369,010.00	(1,479,510.00)	138.0%
Repairs and maintenance	1,519,100.00		1,519,100.00	1,347,600.00	171,500.00	88.7%
Local transport / travelling	1,326,100.00		1,326,100.00	350,515.00	975,585.00	26.4%
Electricity and water	3,711,900.00		3,711,900.00	1,957,260.50	1,754,639.50	52.7%
Administration costs	1,326,100.00		1,326,100.00	601,250.00	724,850.00	45.3%
Activity	211,350.00		211,350.00	4,870.00	206,480.00	2.3%

**THE SACRED HEART MUKUMU GIRLS HIGH SCHOOL
PUBLIC SECONDARY SCHOOL
ANNUAL REPORTS AND FINANCIAL STATEMENTS FOR SIX MONTHS PERIOD ENDED 30TH JUNE 2021**

Epsenses on Boarding Equipment and Stores	15,509,465.00			15,509,465.00	16,301,309.85	(791,844.85)	105.1%
Medical					211,870.00	(211,870.00)	0.0%
Gratuity					330,000.00	(330,000.00)	0.0%
Expenses on income generating activities					919,126.00	(919,126.00)	0.0%
TOTAL	42,850,870.00			42,850,870.00	39,220,353.85	4,455,280.15	91.5%

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17 SEP 2024
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**THE SACRED HEART MUKUMU GIRLS HIGH SCHOOL
PUBLIC SECONDARY SCHOOL
ANNUAL REPORTS AND FINANCIAL STATEMENTS FOR SIX MONTHS PERIOD ENDED 30TH
JUNE 2021**

IX. SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of these financial statements are set out below:

1. Statement of compliance and basis of preparation

The financial statements have been prepared in accordance with and comply with International Public Sector Accounting Standards (IPSAS) with particular emphasis on Cash Basis Financial Reporting under the Cash Basis of Accounting and applicable government legislations and regulations. The financial statements comply with and conform to the form of presentation prescribed by the Public Sector Accounting Standards Board of Kenya.

This cash basis of accounting has been supplemented with accounting for; a) receivables that include imprest, salary advances and other receivables and b) payables that include deposits and retentions and payables from operations.

The financial statements are presented in Kenya Shillings, which is the functional and reporting currency of the school, and all values are rounded to the nearest Kenya Shilling (Kshs). The accounting policies adopted have been consistently applied to all the years presented.

2. Recognition of receipts and payments

The school recognises all receipts from the various sources when the event occurs, and the related cash has actually been received by the school. In addition, the school recognises all expenses when the event occurs, and the related cash has actually been paid out by the school.

3. In-kind contributions

In-kind contributions are donations that are made to the school in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the school includes such value in the statement of receipts and payments both as a receipt and as a payment in equal and opposite amounts; otherwise, the contribution is not recorded.

4. Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at various financial institutions at the end of the financial year.

**THE SACRED HEART MUKUMU GIRLS HIGH SCHOOL
PUBLIC SECONDARY SCHOOL
ANNUAL REPORTS AND FINANCIAL STATEMENTS FOR SIX MONTHS PERIOD ENDED 30TH
JUNE 2021**

Significant Accounting Policies (Continued)

5. Accounts Receivable

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. This is in recognition of the government practice where the imprest payments are recognized as expenditure when fully accounted for by the imprest or AIE holders. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

6. Accounts Payable

For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized as accounts payables. This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. This is an enhancement to the cash accounting policy adopted by National Government Ministries and agencies. Other liabilities including pending bills are disclosed in the financial statements. Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years.

7. Non-current assets

Non-current assets are expensed at the time of acquisition while disposal proceeds are recognized as receipts at the time of disposal. However, the acquisitions and disposals are reflected in the school fixed asset register a summary of which is provided as a memorandum to these financial statements.

8. Budget

The budget is developed on the same accounting basis (cash basis), the same accounts classification basis, and for the same period as the financial statements. The school's budget was approved by the School Board of Management. A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

9. Comparative figures

Where necessary comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

10. Subsequent events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30th June 2021.

**THE SACRED HEART MUKUMU GIRLS HIGH SCHOOL
PUBLIC SECONDARY SCHOOL
ANNUAL REPORTS AND FINANCIAL STATEMENTS FOR SIX MONTHS PERIOD ENDED 30TH JUNE 2021**

TRIAL BALANCE AS AT 30TH JUNE 2021

		DR	CR
		Ksh	Ksh
Cash and Cash equivalents			
	Bank Balances	3,490,189	
	Cash Balances	-	
	Short term investments	-	
	Receivables	-	
Payments			
	Payments for Tuition	2,430,462	
	Payments for operations	9,397,081	
	Boarding and school fund payments	27,392,811	
Receipts			
	Capitation grants for tuition		2,206,638
	Capitation grants for operations		12,272,391
	School Fund Income- Parents' Contributions		25,607,987
	School Fund Income- Other receipts		2,246,300
	Proceeds from borrowings		
Prior Year Adjustment			
	Fund Balance b/f		377,227
	Payables		-
TOTAL		42,710,543	42,710,543

The school financial statements were approved on and signed by:

Name: FR. VINCENT MUKOKOTO
 Designation: Chairman, School Board of Management
 Sign: [Signature]
 Date: 17-9-2024

Name: SR. JANE AMUKOTE
 Designation: School Principal & Secretary to Board of Management
 Sign: [Signature]
 Date: 17/9/2024

Name: ERASTUS MAKOTI MITHO
 Designation: Bursar/Finance Officer
 Sign: [Signature]
 Date: 17/9/24

PRINCIPAL
 THE SACRED HEART MUKUMU GIRLS' HIGH SCHOOL
17 SEP 2024
 P. O. Box 118-50104, KHAYEGA
 SIGN.....

**THE SACRED HEART MUKUMU GIRLS HIGH SCHOOL
PUBLIC SECONDARY SCHOOL
ANNUAL REPORTS AND FINANCIAL STATEMENTS FOR SIX MONTHS PERIOD ENDED 30TH JUNE 2021**

I. NOTES TO THE FINANCIAL STATEMENTS

1 CAPITATION GRANT FOR TUITION

		2020-2021	2019-2020
		Kshs	Kshs
Teaching / learning materials		2,206,637.50	-
Teachers guides		-	-
Total		2,206,637.50	-

2 CAPITATION GRANT FOR OPERATIONS

		2020-2021	2019-2020
		Kshs	Kshs
Personnel emoluments		3,135,285.50	
Maintenance and Improvement		5,375,000.00	-
Local transport / travelling		627,804.00	-
Electricity and water		1,687,861.60	-
Administration costs		823,440.00	-
Infrastructure		623,000.00	-
Total		12,272,391.10	-

3 PARENTS CONTRIBUTION/FEES - SCHOOL FUND ACCOUNT

		2020-2021	2019-2020
		Kshs	Kshs
Personnel emoluments		2,351,203.00	-
Fee on Boarding Equipment and Stores		18,023,194.40	-
Maintenance and Improvement		997,840.00	-
Local transport / travelling		834,850.00	-
Electricity and water		2,386,500.00	-
Administration costs		872,200.00	-
Activity		142,200.00	-
Total		25,607,987.40	-

**THE SACRED HEART MUKUMU GIRLS HIGH SCHOOL
PUBLIC SECONDARY SCHOOL
ANNUAL REPORTS AND FINANCIAL STATEMENTS FOR SIX MONTHS PERIOD ENDED 30TH JUNE 2021**

4 OTHER RECEIPTS – SCHOOL FUND ACCOUNT

		2020-2021	2019-2020
		Kshs	Kshs
Rent income		129,900.00	-
Income from farming activities		43,860.00	-
Income from bakery		2,035,540.00	-
Income from Bus Hire		37,000.00	-
Total		2,246,300.00	-

5 PAYMENTS FOR TUITION

		2020-2021	2019-2020
		Kshs	Kshs
Teaching / learning materials		2,430,461.50	-
Total		2,430,461.50	-

6 PAYMENTS FOR OPERATIONS

		2020-2021	2019-2020
		Kshs	Kshs
Personnel emoluments		2,833,530.00	
Service Gratuity		207,599.00	-
Administration Cost		779,119.00	-
Maintenance and Improvement		2,827,035.00	-
Local transport / travelling		418,180.00	-
Electricity and water		894,762.00	-
Infrastructure		617,165.00	-
Medical/Insurance Cost		819,691.00	-
TOTAL		9,397,081.00	-

**THE SACRED HEART MUKUMU GIRLS HIGH SCHOOL
PUBLIC SECONDARY SCHOOL
ANNUAL REPORTS AND FINANCIAL STATEMENTS FOR SIX MONTHS PERIOD ENDED 30TH JUNE 2021**

7 BOARDING AND SCHOOL FUND PAYMENTS

		2020-2021	2019-2020
		Kshs	Kshs
Personnel emoluments		5,369,010.00	-
Maintenance & Improvements		1,347,600.00	-
Local transport / travelling		350,515.00	-
Electricity and water		1,957,260.50	-
Medical Expenses		-	-
Administration costs		601,250.00	-
Service gratuity		330,000.00	-
Expenses on Income Generating Activities		919,126.00	-
Expenses on Boarding Equipment and Stores		16,301,309.85	-
Activity Expenses		4,870.00	-
Medical Expenses		211,870.00	-
TOTAL		27,392,811.35	-

8 BANK ACCOUNTS

Name of Bank, Account No. & currency	Account Number	2020-2021	2019-2020
		Kshs	Kshs
Tuition Account		59,323.10	3,147.10
Operations Account		1,369,176.30	70,225.00
School Fund Account/Boarding		214,325.45	300,776.80
Savings Account Equity -539		34,483.05	-
Savings Account coop -900		68,614.68	
Savings Account kcb-377		225,331.65	
Savings Account IGA- 689		20,634.95	
Savings Account Farm-051		14,540.95	
Savings Account-392		29,634.05	
Savings Account--018		1,419,623.00	-
Savings Account-471		25,589.75	-
Infrastructural Account		8,912.55	3,078.25
Total		3,490,189.48	377,227.15

**THE SACRED HEART MUKUMU GIRLS HIGH SCHOOL
PUBLIC SECONDARY SCHOOL
ANNUAL REPORTS AND FINANCIAL STATEMENTS FOR SIX MONTHS PERIOD ENDED 30TH JUNE 2021**

9 CASH IN HAND

Description	2020-2021	2019-2020
	Kshs	Kshs
Tuition Account	-	-
Operation Account	-	-
School Fund account	-	-
Total	-	-

10 SHORT TERM INVESTMENTS

Description	2020-2021	2019-2020
	Kshs	Kshs
Cooperative shares	-	-
Treasury Bills	-	-
Fixed deposit	-	-
Equity stock	-	-
Other investments	-	-
Total	-	-

11 ACCOUNTS RECEIVABLE

Description	2020-2021	2019-2020
	Kshs	Kshs
Refunds		-
KUCCUPS		
Salary advances		-
Total	-	-

[Include an ageing of the fees / non fees arrears below]

Description	2020-2021	2019-2020
	Kshs	Kshs
Fees arrears for current year	5,498,348.00	-
Fees arrears for the previous year	5,131,413.00	5,634,971.00
Fees arrears for prior periods (over two years)	18,944,294.40	18,944,294.40
Total	29,574,055.40	24,579,265.40

**THE SACRED HEART MUKUMU GIRLS HIGH SCHOOL
PUBLIC SECONDARY SCHOOL
ANNUAL REPORTS AND FINANCIAL STATEMENTS FOR SIX MONTHS PERIOD ENDED 30TH JUNE 2021**

12 ACCOUNTS PAYABLE

Description	2020-2021	2019-2020
	Kshs	Kshs
Trade creditors (See ageing below and appendix 1)	-	-
Prepaid fees		-
		-
Total		-

[Include an ageing of the creditor's arrears below]

Description	2020-2021	2019-2020
	Kshs	Kshs
Trade creditors for current year	-	-
Trade creditors for the previous year	-	-
Trade creditors for prior periods (over two years)	-	-
Total	-	-

13 FUND BALANCE BROUGHT FORWARD

Description	2020-2021	2019-2020
	Kshs	Kshs
Bank balances	377,227.15	377,227.15
Cash balances	-	-
Short Term Investments	-	-
Receivables		-
Payables	-	-
Total	377,227.15	377,227.15

Other important disclosure notes

14 Non-current Liabilities Summary

Description	2020-2021	2019-2020
	Kshs	Kshs
Bank loan(s)	-	-
Outstanding Leases	-	-
Hire purchase	-	-
Gratuity and leave provision	-	-
Total	-	-

**THE SACRED HEART MUKUMU GIRLS HIGH SCHOOL
PUBLIC SECONDARY SCHOOL
ANNUAL REPORTS AND FINANCIAL STATEMENTS FOR SIX MONTHS PERIOD ENDED 30TH JUNE 2021**

15 Biological assets

Description	Numbers	2020-2021	2019-2020
		Kshs	Kshs
Cattle		-	-
Goats		-	-
Trees		-	-
Coffee or tea plantation		-	-
Poultry		-	-
Total		-	-

16 Borrowings

Description		2020-2021	2019-2020
		KShs	KShs
a) Borrowings			
Borrowing at beginning of the year		-	-
Borrowings during the year		-	-
Repayments of during the year		-	-
Balance at end of the year		-	-

17 1. Stock/ Inventory

Description		2020-2021	2019-2020
		KShs	KShs
Stock/Inventory			
Stock/ inventory at beginning of the year		-	-
Stock/ inventory purchased during the year		-	-
Stock/ inventory issued during the year		-	-
Balance at end of the year		-	-

**THE SACRED HEART MUKUMU GIRLS HIGH SCHOOL
PUBLIC SECONDARY SCHOOL
ANNUAL REPORTS AND FINANCIAL STATEMENTS FOR SIX MONTHS PERIOD ENDED 30TH JUNE 2021**

18. PROGRESS ON FOLLOW UP OF AUDITOR RECOMMENDATIONS

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor.

Ref. No.	Issue/Observation from Auditor	Management Comments	Status: (Resolved/Not Resolved)	Timeframe: Put a date when you expect the issue to be resolved)

.....
SIGN AND DATE
PRINCIPAL

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17 SEP 2024
P. O. Box 118- 50104, KHAYEGA
SIGN.....

THE SACRED HEART MUKUMU GIRLS HIGH SCHOOL
PUBLIC SECONDARY SCHOOL
ANNUAL REPORTS AND FINANCIAL STATEMENTS FOR SIX MONTHS PERIOD ENDED 30TH JUNE 2021

Annex I- Analysis of Pending Accounts Payable					
Supplier of Goods/Services	Original Amount a Kshs.	Date Contracted b Kshs.	Amount paid To Date c Kshs.	Outstanding Balance 2021 d=a-c Kshs.	Comments
Construction of Buildings					
1	0	0	0	0	
2	0	0	0	0	All suppliers were paid
3	0	0	0	0	
Sub - Total					
Supply of Goods					
4	0	0	0	0	
5	0	0	0	0	
6	0	0	0	0	
Sub - Total					
Supply of Services					
7	0	0	0	0	
8	0	0	0	0	
9	0	0	0	0	
Sub - Total					
Grand Total					

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17 SEP 2024
P.O. Box 118-50104, KHAYEGA
SIGN.....

**THE SACRED HEART MUKUMU GIRLS HIGH SCHOOL
PUBLIC SECONDARY SCHOOL
ANNUAL REPORTS AND FINANCIAL STATEMENTS FOR SIX MONTHS PERIOD ENDED 30TH JUNE 2021**

Annex 2- Summary of Fixed Assets Register							
S/NO	Asset class	Date purchase	Location	Historical Cost b/f (Kshs) 1st July 2020	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost c/f (Kshs) 30th June, 2021
1	Land 1	1958	Khayega	60,000,000.00	-	-	60,000,000.00
2	Land 2	1990		75,500,000.00			75,500,000.00
3	Building and Structures	1958	in school	115,252,450.00	26,707,550.00	-	141,960,000.00
4	Motor vehicles	1997	in school	7,031,250.00	-	-	7,031,250.00
5	Office Equip.,furn & fittings	1990	in school	2,882,812.00	-	-	2,882,812.00
6	ICT Equip. & other assets	1997	in school	5,850,000.00	-	-	5,850,000.00
7	Tools & apparatus	1984	in school	1,050,625.00	-	-	1,050,625.00
8	textbooks	2016	in school	7,031,250.00	-	-	7,031,250.00
9	Other machinery & Equip.	2009	in school	2,812,500.00	-	-	2,812,500.00
10	Heritage & cultural assets	2017	in school	640,625.00	-	-	640,625.00
	TOTAL			278,051,512.00	26,707,550.00	-	304,759,062.00

PRINCIPAL
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