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THE NATIONAL ASSEMBLY

THIRTEENTH PARLIAMENT- FOURTH SESSION

DIRECTORATE OF DEPARTMENTAL COMMITTEES

DEPARTMENTAL COMMITTEE ON TRADE, INDUSTRY AND  
COOPERATIVES

REPORT ON THE APPROVAL HEARINGS OF MS. REGINA AKOTH OMBAM  
FOR APPOINTMENT AS PRINCIPAL SECRETARY IN THE STATE  
DEPARTMENT FOR TRADE

 <b>THE NATIONAL ASSEMBLY PAPERS LAID</b>	
DATE: <b>09 APR 2025</b>	
DAY. <i>Wednesday</i>	
TABLED BY:	<i>Hon. Marianne Kitanyiri Vice chairperson</i>
CLERK-AT THE-TABLE:	<i>A. Shibuho</i>

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APRIL, 2025

*Report on the approval hearings of Ms. Regina Akoth Ombam, nominee for appointment as Principal Secretary in the State Department for Trade*

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## LIST OF ABBREVIATIONS

ALM	Africa Leaders Meeting
BETA	Bottom-Up Economic Transformation Agenda
COG	Council of Governors
EAC	East Africa Community
HELB	Higher Education Loans Board
KDP	Kenya Devolution Program
KRA	Kenya Revenue Authority
KEPROBA	Kenya Export Promotion and Branding Agency
MSME	Medium, Small and Micro Enterprises
MTP	Medium Term Plan
ORPP	Office of the Registrar of Political Parties
SAGAS	Semi-Autonomous Government Agencies
SME	Small Medium Enterprise
UK	United Kingdom
USA	United States of America
WTO	World Trade Organization

## LIST OF ANNEXURES

- Annexure 1: Message from H.E the President regarding nomination for appointment
- Annexure 2: Notification and Communication to the House from the Hon. Speaker of the National Assembly
- Annexure 3: Advertisement on the approval hearing and submission of memoranda
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## CHAIRPERSON'S FOREWORD

Pursuant to Articles 132 (2) (d), 155 (3) (a), (b) of the Constitution and Section 47 of the Public Service Commission Act as read together with sections 5 of the Public Appointments (Parliamentary Approval) Act (Cap.7f), His Excellency the President, through a letter by the Head of the Public Service Reference No. EOP/CAB.26/4A VOL.VI/ (13) dated 20<sup>th</sup> March 2025, forwarded to the Speaker of the National Assembly a notification of presidential action on nomination of **Ms. Regina Akoth Ombam** for consideration by the National Assembly for appointment as Principal Secretary for State Department for Trade.

On **Tuesday, 1<sup>st</sup> April 2025**, the Speaker of the National Assembly transmitted the Message from H.E. the President to the Members and referred the nominees' name together with her curriculum vitae to the Departmental Committee on Trade, Industry and Cooperatives for Approval Hearing (Vetting) and report back to the House on or before **22<sup>nd</sup> April 2025**.

Consequently, and in accordance with Section 6(9) of the Public Appointments (Parliamentary Approval) Act, 2011, the Clerk of the National Assembly invited the public to submit memoranda by way of written statements on oath (affidavits) on the suitability or otherwise of the nominees. Submissions of Memoranda were to be received by **3<sup>rd</sup> April 2025 by 5.00 pm**.

Further, on **27<sup>th</sup> March 2025**, the Clerk wrote to the nominee notifying her of the date, time and place of the Approval Hearing which was scheduled to be conducted on **Friday 4<sup>th</sup> April, 2025**, in the **Committee Room 7, First Floor, Main Parliament Buildings** starting at **10.00 am**.

To fulfil the requirement on personal integrity, the Clerk on **27<sup>th</sup> March, 2024** wrote to the Kenya Revenue Authority, the Ethics and Anti-Corruption Commission, the Directorate of Criminal Investigations, the Higher Education Loans Board and the Registrar of Political Parties to ascertain the nominee's integrity and good standing with the said government institutions. The nominee was also required to submit clearance certificates from the said institutions.

By close of the deadline, the Committee had not received any memoranda in support or in contestation of the suitability of **Ms. Regina Akoth Ombam** for appointment as Principal Secretary, State Department for Trade.

The nominee appeared before the Committee on **Friday, 4<sup>th</sup> April 2025** and was orally interviewed under oath pursuant to the Public Appointments (Parliamentary Approval Act, Cap.7F, Public Service Commission Act and the National Assembly Standing Orders.

The Committee observed that the nominee met the integrity threshold; demonstrated knowledge on topical, administrative and technical issues touching on the positions to which she had been nominated; and had the requisite abilities, academic qualifications and professional experience to be approved for appointment as Principal Secretary, State Department for Trade.

The Committee recommends that the House **approves** the appointment of **Ms. Regina Akoth Ombam** as Principal Secretary, State Department for Trade.

I take this opportunity to thank all the Members of the Committee for their input and valuable contributions during the approval hearings and writing of this report. The Committee also appreciates the Offices of the Speaker and of the Clerk of the National Assembly for the technical support accorded to it during the exercise.

On behalf of the Departmental Committee on Trade, Industry and Cooperatives, and pursuant to Articles 124 (4) (b) and 155 (3) (b) of the Constitution, Section 8 of the Public Appointments (Parliamentary Approval) Act, section 47 of the Public Service Commission

Act and provisions of Standing Orders 45 and 199, it is now my duty and privilege to table to the House, the Report of the Departmental Committee on Trade, Industry and Cooperatives on the approval hearing of **Ms. Regina Akoth Ombam** for appointment as Principal Secretary for Trade in the Ministry of Investments, Trade and Industry.

**Hon. Bernard Masaka Shinali, MP**  
(Chairperson)  
Departmental Committee on Trade, Industry and Cooperatives

## CHAPTER ONE

### 1.0 PREFACE

#### 1.1 Introduction

1. Pursuant to Article 155 (3) (a) (b) of the Constitution and Section 11 of the Public Service Commission Act (Cap.185), as read together with sections 5 of the Public Appointments (Parliamentary Approval) Act (Cap.7f), His Excellency the President, through a letter by the Head of the Public Service Reference No. EOP/CAB.26/4A VOL.VI/ (13) dated 20<sup>th</sup> March 2025 forwarded to the Speaker of the National Assembly a notification of presidential action on nomination of **Ms. Regina Akoth Ombam** for consideration by the National Assembly for appointment as Principal Secretary for State Department for Trade.
2. Article 124(4)(a) of the Constitution provides that when a House of Parliament considers any appointment for which its approval is required under the Constitution or an Act of Parliament, the appointment shall be considered by a Committee of the relevant House.
3. This report details the proceedings of the Departmental Committee on Trade, Industry and Cooperatives during the approval hearing of **Ms. Regina Akoth Ombam** nominee for appointment as Principal Secretary for State Department for Trade.

#### 1.2 Establishment and Mandate of the Committee

3. The Departmental Committee on Trade, Industry and Cooperatives is established under Standing Order 216 and is mandated to, among others, **“to vet and report on all appointments where the Constitution or any other law requires the National Assembly to approve, except those under Standing Order 204.**

#### 1.3 Committee Subjects

4. The subject matter of the Departmental Committee on Trade, Industry and Cooperatives is stated in the Second Schedule of the National Assembly Standing Orders and includes, among others;
  - i. trade, including securities exchange, consumer protection;
  - ii. pricing policies, commerce;
  - iii. industrialization including special economic zones;
  - iv. enterprise promotion & development including micro, small & medium enterprises (MSMEs);
  - v. small and medium enterprises (SMEs);
  - vi. intellectual property;
  - vii. industrial standards;
  - viii. anti-counterfeit policies; and
  - ix. Co-operatives development
5. In line with the assigned subject matter, and in executing this mandate, the Committee oversees the Ministries of Investment, Trade and Industry and Co-operatives and Micro, Small and Medium Enterprises (MSMEs) Development and the following State departments:
  1. The State Department for the Cooperatives
  2. The State Department for Medium, Small and Micro Enterprises
  3. The State Department for Trade
  4. The State Department for Industry
  5. The State Department for Investment Promotion

#### 1.4 Committee Membership

6. The Departmental Committee on Trade, Industry and Co-operatives Labour was constituted by the House on 27<sup>th</sup> October 2022 and comprises of the following Members:

##### **Chairperson**

Hon. Benard Masaka Shinali, MP  
Ikolomani Constituency  
**Orange Democratic Movement (ODM)**

##### **Vice Chairperson**

Hon. Marianne Jebet Kitany, MP  
Aldai. Constituency  
**United Democratic Alliance (UDA)**

Hon. Robert Githinji Gichimu, MP  
Gichugu Constituency  
**United Democratic Alliance (UDA)**

Hon. Dr. Wilberforce Ojiambo Oundo, MP  
Funyula Constituency  
**Orange Democratic Movement (ODM)**

Hon. Dr. Beatrice Kahai Adagala, MP  
Vihiga County  
**Amani National Congress (ANC)**

Hon. Joyce Kamene, MP  
Machakos County  
**Wiper Democratic Movement–Kenya**

Hon. Joshua Mbithi Mutua Mwalyo, MP  
Masinga Constituency  
**Independent Member**

Hon. Anthony Tom Oluoch, MP  
Mathare Constituency  
**Orange Democratic Movement (ODM)**

Hon. Guyo Adhe Wario, MP  
North Horr Constituency  
**KANU**

Hon. Samuel Sakimba Parashina, MP  
Kajiado South  
**Orange Democratic Movement (ODM)**

Hon. Amos Maina Mwago, MP  
Starehe Constituency  
**Jubilee Party**

Hon. Adams Korir Kipsanai, MP  
Keiyo North Constituency  
**United Democratic Alliance (UDA)**

Hon. Geoffrey Kariuki Ruku, MP  
Mbeere North Constituency  
**Democratic Party**

Hon. Alfred Kiprono Mutai, MP  
Keiyo North Constituency  
**United Democratic Alliance (UDA)**

Hon. Michael Wainaina Wambugu, MP  
Othaya Constituency  
**United Democratic Alliance (UDA)**

## 1.5 Committee Secretariat

7. The Committee Secretariat comprises the following technical staff:

Mr. Abenayo Wasike

**Principal Clerk Assistant I/Head of Secretariat**

Mr. Ellam Omuhinda  
**Clerk Assistant III**

Ms. Evelyn Kerubo  
**Clerk Assistant III**

Ms. Doreen Karani  
**Senior Legal Counsel**

Ms. Pauline Sifuma  
**Hansard Officer**

Ms. Priscilla Wangu  
**Fiscal Analyst III**

Ms. Priscilla Saidi  
**Research Officer III**

Mr. Mumin Arkan  
**Research Officer III**

Ms. Florence Wanja  
**Protocol Officer**

Mr. Daniel Psirmoi  
**Media Relations Officer III**

Ms. Peris Kaburi  
**Serjeant At Arms**

Mr. Cosmas Akhonya  
**Audio Officer**

Carolyne Musyoka  
**Hansard Reporter II (M&E)**

## CHAPTER TWO

### 2.0 BACKGROUND

#### 2.1 Legal Framework

7. The office of Principal Secretary is an office in Public Service established pursuant to the provisions of Article 155 of the Constitution.
8. *Under Article 155 on Principal Secretaries;*
  - (1) *There is established the office of Principal Secretary, which is an Office in the Public Service*
  - (2) *Each State Department shall be under the administration of a Principal Secretary*
  - (3) *The President shall-*
    - (a) *Nominate a person for appointment as Principal Secretary from among persons recommended by the Public Service Commission; and*
    - (b) *With the approval of the National Assembly, appoint Principal Secretaries.*
  - (4) *The President may re-assign a Principal Secretary.*
  - (5) *A Principal Secretary may resign from office by giving notice, in writing, to the President.*
9. The Constitution therefore requires the National Assembly to conduct the vetting/approval hearings in the manner prescribed by the Constitution, the Public Appointments (Parliamentary Approval) Act, Cap. 7F and Standing Orders of the National Assembly.
10. While conducting the approval hearing, the Committee was guided by the following statutes and articles of the constitution of Kenya-
  - i) Article 10 of the Constitution on the national values and principles of governance;
  - ii) Chapter 6 of the Constitution on leadership and integrity;
  - iii) Article 77 of the Constitution on restriction on activities of State Officers;
  - iv) Article 78 of the Constitution on dual citizenship;
  - v) Article 118 of the Constitution on public participation;
  - vi) Article 155 of the Constitution on Principal Secretaries; and
  - vii) The Public Appointments (Parliamentary Approval) Act Act, Cap. 7F.

#### **The Public Appointments (Parliamentary Approval) Act Cap. 7F.**

11. Section 7 of the Public Appointments (Parliamentary Approval) Act (No. 33 of 2011), provides for issues which the relevant House of Parliament (in this case, the National Assembly) is supposed to consider in relation to any nomination. These issues include:
  - i) *the procedure used to arrive at the nominee;*
  - ii) *any constitutional or statutory requirements relating to the office in question; and*
  - iii) *the suitability of the nominee for the appointment proposed having regard to whether the nominee's abilities, experience and qualities meet the needs of the body to which nomination is being made.*
12. Section 6 (7) to (10) of the Public Appointments (Parliamentary Approval) Act (No. 33 of 2011) provides as follows-

- i) *An approval hearing shall focus on a candidate's academic credentials, professional training and experience, personal integrity and background);*
- ii) *The criteria specified in the Schedule shall be used by a Committee during an approval hearing for the purposes of vetting a candidate*
- iii) *Any person may, prior to the approval hearing, and by written statement on oath, provide the Clerk with evidence contesting the suitability of a candidate to hold the office to which the candidate has been nominated; and*
- iv) *A candidate may, at any time, by notice in writing addressed to the Clerk, withdraw from the approval process and the candidate's nomination shall end.*

#### **Article 10(2) of the Constitution on national values and principles of governance**

13. Article 10(2) of the Constitution provides for the national values and principles of governance which include patriotism, national unity, sharing and devolution of power, the rule of law, democracy and participation of the people; human dignity, equity, social justice, inclusiveness, equality, human rights, non-discrimination and protection of the marginalized; good governance, integrity, transparency and accountability; and sustainable development.

#### **Chapter 6 of the Constitution (Leadership and Integrity)**

14. There are important provisions in Chapter 6 of the Constitution worth pointing out. Article 73 of the Constitution provides that the authority assigned to a State officer (a member of a commission to which chapter fifteen applies being a state officer under Article 260 of the Constitution) *"is a public trust to be exercised in accordance to the Constitution, demonstrate respect for the people, bring honour to the nation and dignity to the office and promote public confidence in the integrity of the office. Also, the State officer shall have the responsibility to serve the people, rather than the power to rule them."*
15. The guiding principles of leadership and integrity are listed as selection based on personal integrity, competence and suitability, objectivity and impartiality in decision making, selfless service based solely on the public interest, accountability and discipline and commitment in service to the people.

#### **Article 77 of the Constitution (Restriction on activities of State officers)**

16. Article 77 of the Constitution provides that a full-time State officer shall not participate in any other gainful employment and that any appointed State officer shall not hold office in a political party.

#### **Article 78 of the Constitution on citizenship and leadership**

17. Article 78 of the Constitution states that a person is not eligible for election or appointment to a State office unless the person is a citizen of Kenya. It also provides that a State officer or a member of the defence forces shall not hold dual citizenship.

#### **Article 118 of the Constitution on public access and participation**

18. Article 118 of the Constitution provides that *Parliament shall:*
- i) *conduct its business in an open manner, and its sittings and those of its committees shall be in public; and*
  - ii) *facilitate public participation and involvement in the legislative and other business of Parliament and its committees.*

## 2.2 Notification of Nominations

19. Pursuant to Article 155 (3) (a) (b) of the Constitution and Section 11 as read together with sections 5 of the Public Appointments (Parliamentary Approval) Act (Cap.7f), His Excellency the President, through a letter by the Head of the Public Service Reference No. EOP/CAB.26/4A VOL.VI/ (13) dated 20<sup>th</sup> March 2025, forwarded to the Speaker of the National Assembly a notification of presidential action on nomination for appointment to the position of Principal Secretary. (*Annexure 1*)

## 2.3 Notification to the House and Referral to the Committee

11. Pursuant to the provisions of Standing Order 42(2), on **Wednesday 26<sup>th</sup> March 2025**, the Speaker of the National Assembly transmitted the Message from H.E. the President to the Members and referred the nominee's name together with her curriculum vitae to the Departmental Committee on Trade, Industry and Co-operatives for Approval Hearing (Vetting) and reporting to the House on or before **22<sup>nd</sup> April 2025**. (*Annexure 2*)

## 2.4 Notification to the Public

14. Article 118 of the Constitution provides that Parliament shall facilitate public participation and involvement in the legislative business and other business of Parliament and its Committees. Further, Section 6(4) of the Public Appointments (Parliamentary Approval) Act, 2011 provides that the Clerk shall notify the public of the time and place for holding approval hearings at least seven days prior to the hearings.
15. Further, Section 6(9) of the Public Appointments (Parliamentary Approval) Act, 2011 provides that "*any person may, prior to the approval hearings and by written statement on oath, provide the Clerk with evidence contesting the suitability of a candidate to hold the office to which the candidate has been nominated*".
16. In fulfilment of the provisions of Article 118(1) (b) and 124 (4) (c) of the Constitution, Section 6(4) of the Public Appointments (Parliamentary Approval) Act and Standing Order 45(3), the Clerk of the National Assembly on **27<sup>th</sup> March, 2025** placed an advert (*Annexure 3*), in the print media notifying the public on the date, time and place of the Approval Hearing of the nominee.
17. In compliance with Section 6(9) of the Public Appointments (Parliamentary Approval) Act, the Clerk invited the public to submit memoranda by way of written statements on oath (affidavits) on the suitability or otherwise of the nominee (*Annexure 3*). The Memoranda were to be received by **3<sup>rd</sup> April 2025** by **5.00 pm**. By close of the deadline, the Committee had not received any memoranda contesting the suitability of the nominee.

## 2.5 Notification to the Nominees

18. Further, on **27<sup>th</sup> March, 2025** the Clerk wrote to the nominee notifying her of the date, time and place of the Approval Hearing which was scheduled to be conducted on **Friday 4<sup>th</sup> March, 2025**, in the Committee Room 7, First Floor, Main Parliament Buildings starting at **8.30am**. (*Annexure 4*)

## 2.6 Clearance and Compliance Requirements

19. Section 6(7) of the Public Appointments (Parliamentary Approval) Act provides that an Approval Hearing shall focus on a candidate's academic credentials, professional training and experience, personal integrity and background.
20. To fulfill the requirement on personal integrity, the Clerk on **27<sup>th</sup> March, 2025** wrote to the Kenya Revenue Authority, the Ethics and Anti-Corruption Commission, the Directorate of Criminal Investigations, the Higher Education Loans Board, the Registrar of Political Parties, Director of Public Prosecution and Commission for University Education to ascertain the nominee's integrity and good standing with the said government institutions. (*Annexure 5*)
21. On ethics and integrity, the Ethics and Anti-Corruption Commission (EACC) through a letter Ref. EACC.7/10/5 VOL XXXI (63) dated 4<sup>th</sup> April, 2025 (*Annexure 6*) stated that it had not undertaken any investigations or recommended prosecution against of the nominee.
22. At the time of the approval hearing the KRA had not responded. However the nominee had submitted the relevant clearance from the agency. (*Annexure 6*)
23. The Directorate of Criminal Investigations (DCI) through a letter Ref.PCC-Y5SNG7R6J dated 8<sup>th</sup> April, 2025 (*Annexure 6*) stated that the nominee had no previous criminal records.
24. The Higher Education Loans Board (HELB) through a letter Ref. HELB/RR/112009/V/378 dated 2<sup>nd</sup> April, 2025 (*Annexure 6*), stated that the nominee was compliant having cleared her higher education loans.
25. On party affiliation, pursuant to Article 77(2) of the Constitution, the Office of the Registrar of Political Parties (ORPP), through a letter Ref. No. RPP/ORG/34 VOL. VIII (70) dated 2<sup>nd</sup> April 2025 (*Annexure 6*) indicated that the nominee was not an official of any fully registered political party.

## 2.7 Issues for Consideration during the Approval Hearings

26. In conducting the approval hearings, the Committee was guided by Section 6(7) and (8) of the Public Appointments (Parliamentary Approval) Act, 2011 which provides that:
  - (7) *An approval hearing shall focus on a candidate's academic credentials, professional training and experience, personal integrity and background.*
  - (8) *The criteria specified in the Schedule shall be used by a Committee during an approval hearing for the purposes of vetting a candidate.*
27. Additionally, Section 7 of the Act provides that the issues for consideration by the relevant House of Parliament in relation to any nomination shall be:
  - (a) *the procedure used to arrive at the nominee;*
  - (b) *any constitutional or statutory requirements relating to the office in question; and*
  - (c) *the suitability of the nominee for the appointment proposed having regard to whether the nominee's abilities, experience and qualities meet the needs of the body to which nomination is being made.*

## CHAPTER THREE

### 3.0 APPROVAL HEARINGS

38. The Committee conducted the approval hearing on Friday, 4<sup>th</sup> April, 2025.

39. The Committee noted the following:

- (i) **THAT**, the nominees had not notified the Clerk of the National Assembly of her withdrawal from the approval process as outlined under section 6(10) of the Public Appointments (Parliamentary Approvals) Act, 2011.
- (ii) **THAT**, the Committee examined the nominees' curriculum vitae against the criteria set out in Section 7 of the Public Appointments (Parliamentary Approval) Act, 2011. (*Annexure 7*)
  - (a) Academic qualifications;
  - (b) Employment record;
  - (c) Professional affiliations;
  - (d) Potential conflict of interest;
  - (e) Knowledge of the relevant subject;
  - (f) Overall suitability for the position;
  - (g) Integrity;
  - (h) Vision and leadership; and
  - (i) Expectations and key priorities.

44. The nominee appeared before the Committee on Friday, 4<sup>th</sup> April 2025. The proceedings of her appearances are recorded hereunder:

### 3.1 MS.REGINA AKOTH OMBAM, NOMINEE FOR APPOINTMENT AS PRINCIPAL SECRETARY FOR STATE DEPARTMENT FOR TRADE

45. **Ms. Regina Akoth Ombam** nominee for appointment as Principal Secretary for State Department for Trade appeared before the Committee on Friday, 4<sup>th</sup> April 2025 and was orally interviewed under oath pursuant to Article 155 (3) (a) of the Constitution, the Public Appointments (Parliamentary Approval Act, Cap 7F and Standing Orders of the National Assembly. The Committee noted the following:

#### *Citizenship, Date and Place of Birth*

45. The nominee is a Kenyan Citizen of ID Number 9089480 and was born in Nairobi in 1968.

#### *Academic and Professional Qualifications*

46. The nominee holds a Master's of Arts in Public Administration from Columbia University (2002); Masters of Arts in Economics University of Nairobi, Kenya (1994); Bachelor of Arts in Anthropology University of Nairobi, Kenya (1991); The Kenyan Certificate for Secondary Education from Ngara Girls; and The Kenya Certificate for Primary Education from Lady of Mercy Shauri Moyo.

#### *Work and Professional Experience*

47. Ms. Regina has worked in the private sector for most of her career life with some working experience in the public sector in the following capacities:

- i. In November 2022 to date, she served as East Africa Community Health Financing Regional Expert, with the role of supporting the EAC Secretariat Health Department to expand a program of health financing reform in the East Africa

- Region and establish the health financing Hub within the EAC secretariat while strengthening Partner States implementation of the Africa Leaders Meeting (ALM) Health Financing Commitments Declarations.
- ii. In October 2022, she was the health Systems Strengthening Lead, Kenya Devolution Program (KDP), Options Consultancy Ltd where she developed and oversaw the implementation of Options strategy for KDP.
  - iii. From 2021 to 2022, she served as health Financing (Council of Governors /Kenya) Technical Advisor/Expert- Kenya with the Strengthening the capacity of the COG Health Committee in its critical role of ensuring sustainability of health financing by looking into county health planning and programming, funding sources, their reliability and how this influences achievement of financial risk protection goals.
  - iv. From 2020 to 2021, she was the Country Director (Health Policy Plus (HP+) Kenya/EAC) with the role of technical and administrative management of the HP+ project in Kenya and the senior in-country project representative with the overall responsibility for supervising project staff and managing relations and finances with partners and subcontractors both international and local and achieve the set results.
  - v. From 2017 to 2021, the nominee served as Technical Review Panel, Vice-Chair (The Global Fund, Switzerland, TRP) As part of the Technical Review Panel of the Global Fund since 2018, where she provided leadership in review of Global Fund Funding Requests for various countries. More specifically during the COVID-19 period, the TRP supported the Global Fund disburse a total of USD 11.34 bn in one year during COVID-19 pandemic globally.
  - vi. From 2013 to 2020, served as Deputy Director (National AIDS Control Council, Kenya) with the role of Development and execution of Kenya's strategy for sustainable financing for HIV and health, including provision of financial advice on high impact HIV, TB, Malaria, RSSH, Reproductive Health programmes and the COVID-19 Rapid response Emergency Mechanism for Kenya.
  - vii. From 2006 to 2013, she was the Head, Policy & Strategy, (National AIDS Control Council, Kenya) where she Developed the first Costed Kenya National HIV and AIDS Strategic Plan (2009-2013), HIV Financing strategies, Resource Tracking and Expenditure Reviews, Prevention Revolution Roadmap and undertook and extensive review of the previous Strategic Plan for HIV.
  - viii. From 2005 to 2006, she served as Policy Analyst, (Anti-Corruption Commission, Kenya) where she was Charged with the responsibility of reviewing all key policies in Government Institutions in the bid to seal major corruption loopholes in the public sector as well as provide advisory to the accounting officers of the various government institutions on possible areas of corruption loopholes in their institutions.
  - ix. From 1995 to 2005, she served as Senior Economist, (Ministry of Roads and Public Works, Kenya) and Charged with the responsibility of preparing the five-year Road Sector Strategy and Implementation Plan.
  - x. Developed Road Sector Economic Evaluation Reports for various road projects that looked at feasibility and road design studies.

#### ***Professional Associations & Affiliations***

48. The Nominee did not state if she's a member of any organization.

### ***Honors and Awards***

49. The nominee has not been awarded any honours.

### ***Clearance Requirements***

50. The Committee confirmed that the nominee had been cleared by KRA, ORPP, DCI, EACC and HELB, having obtained clearance certificates to that effect.

### ***Pro-Bono/Charity Work/Donation to Charity***

51. The Nominee did not state if she involves herself in community service in her church, women's group, and mentorship for groups.

### ***Published Writing***

52. The nominee has published the following:

- i. June 2011: The Lancet: Towards an Improved Investment Approach for an Effective Response to HIV/AIDS.
- ii. January 2012: Conference Paper: Sustainability of Programmatic, Financial and Human Resources of HIV Program: Lessons learned from HIV/AIDS Analysis in 4 countries.
- iii. April 2013: Journal of Health Policy and Planning: lessons learned from stakeholder driven sustainability analysis of six national HIV programs.
- iv. December 2013: Global HIV Economics Reference Group Publications, contributed to: Guiding Principles for Partnership and Compact Development Shared Responsibility for financing the Global HIV Response.
- v. June 2014: Integration of HIV financing into Health Financing Systems in Low- and Middle-Income Countries.
- vi. November 2014: Global HIV Economics Reference Group Publications, contributed to Zambia Costing and Efficiency Brief Inventory data, guidance and range of use of HIV costing and Technical Efficiency Analysis, Mapping of on-going Costing and Efficiency Studies, Costing for HIV interventions: What are the vital gaps?
- vii. March 2016: CDG Publications: Aligning incentives, accelerating Impact: next Generation financing Models for Global Health.
- viii. November 2017: Journal of International AIDS Society: HIV Prevention where it is needed most: Comparison of Strategies for the Geographical Allocation of Intervention.
- ix. February 2018: Journal of International AIDS Society: Frontloading HIV Financing maximizes the achievable impact of HIV Prevention.

### ***Sources of Income and Net-worth***

53. The nominee's income during the calendar year preceding her nomination consists of salary, allowances, dividends and interest income. Her net worth is Ksh66 Million.

### ***Political Activities and Affiliations***

51. The nominee stated that she is not an official of any Political Party.

### ***Potential Conflict of Interest***

53. The nominee declared that she does not have any persons or matter that would present a potential conflict of interest. The nominee submitted that she would resolve any potential conflict of interest as per the legal and policy frameworks.

54. She stated that she had no engagement or association that will cause any conflict of interest and that she would recuse herself in case of any conflict of interest. She further stated that she will not be deeply involved in the affairs of the organizations where she served before or advance their interest that conflict with her current assignment. Similarly, she stated that if allowed to serve, she would resign from her current engagement and solely focus on serving the public. Additionally, she said that she has never been dismissed for any conflict between personal interest and public or official duties.
55. **On her integrity**, she has never been charged or convicted in any court of law, never been mentioned in any investigative Parliamentary report, commission of inquiry, or integrity-related report or investigation.
56. **On Values and Principles of Public Service**, she stated that that while discharging her duties and responsibilities in different capacities, she has always adhered to the Values and Principles Public Service as per the Constitution. She also stated that whatever she does as a leader sets an example for her junior staff to follow. The nominee also stated that she is coming into office with a commitment to serve the people equitably. She emphasized her intention to onboard everyone in the State Department to work collaboratively toward achieving economic development. She also affirmed that she would uphold and promote professionalism in all aspects of her work.
57. **On Budgetary and Economic Matters**, she stated that she intends to be a proper custodian of public resources and will administer funds in a way that is transparent, verifiable and in a way that brings value for money. She will ensure that the strategic plan will be reflective of their mandate on trade, and it will be aligned to the medium-term expenditure framework. She also stated that she will bring on board employees to be part of this mission and will consult within the constitutional framework. The nominee stated that she would actively engage with Parliament whenever invited to appear before the Committee.
58. **On aligning Kenya's Vision 2030, MTP IV and the BETA**, the nominee stated that BETA Plan and MTP IV seeks to transform Kenya into a high-income country and improve the livelihoods of its citizens by prioritizing key sectors such as agriculture, MSMEs, technology, health, and digital transformation. She further highlighted that Vision 2030 which is built on three pillars of economic, social, and political aligns closely with the BETA Plan and MTP IV, with no divergence in their overall agenda.
59. **On Buy Kenya, Build Kenya, and Made in Kenya Initiative**, the nominee stated that in enhancing market access for our local products, she will prioritize promoting them under the 'Made in Kenya', brand mark, enabling consumers to easily identify and prefer authentic Kenyan goods. However, she noted that she understands that high production costs and limited financing options hinder our competitiveness. Many producers face challenges in crafting proposals for bank financing, which is crucial for market entry. Upon assuming office, she will expedite the integration of the 'Made in Kenya' trademark into our products, facilitating smoother business operations.
60. **On Leveraging Health Sector Experience to Drive Trade**, she stated that her expertise in the health sector will be valuable in the trade sector, particularly in stakeholder engagement and management. She emphasized that this experience is a key

resource she brings to the table, especially in developing proposals for financing. An area she believes will help revamp the trade sector.

61. **On Small Scale Traders**, she stated that a significant number of Kenyans operate within the small and medium enterprise (SME) sector and emphasized that much needs to be done to enhance their competitiveness. She stated that she would prioritize market intelligence to inform traders about market requirements, needs, and demand trends. Additionally, she committed to building traders' capacity in demand creation and ensuring market access by fostering an enabling business environment. She also highlighted the importance of training traders in proposal writing to strengthen their ability to secure funding from banks and compete effectively both locally and internationally.
62. **On Protection of Local Industry**, she stated that she will work collaboratively with the State Department for Industries to enhance the textile value chain and ensure high levels of operational efficiency, which would in turn reduce manufacturing costs and make our products competitive both locally and internationally.
63. **On Trade Wars, Investment and Tariffs Regarding the recent decision by President Donald Trump to slap American imports from Kenya with a 10% tariff**, the nominee acknowledged that the country may need to explore alternative markets, as the U.S. market has become too expensive. She committed to working with her team to ensure that trade-related remedies align with WTO requirements and work to safeguard the country from potential dumping issues.
64. The nominee emphasized that the increasing number of trading blocs and regional integration worldwide fosters synergy among countries. She highlighted that this is a matter she will take seriously to minimize trade conflicts. Additionally, she committed to closely collaborate with agencies focused on trade remedies to ensure strict adherence to anti-dumping policies.
65. Regarding Sudan's ban on the importation of Kenyan tea by the government of Sudan, the nominee stated that she will address the issue once in office and bring it up for consideration under the Trade Remedies Act. She stated that to address the issue, the State Department will also collaborate with the H.E. President to pursue a political dialogue approach, aiming to encourage Sudan to reconsider importing our products. She also emphasized the importance of exploring alternative markets, such as Japan, which is actively seeking Kenyan tea.
66. **On the impact of miraa smuggling on Kenya's revenue**, she observed that that Kenya was a leading exporter of miraa to Somalia. However, bans in countries like the UK and others in Europe have significantly impacted farmers' production volumes. To address this, the nominee expressed her commitment to advocating for political dialogue to establish export quotas to Somalia and tackle logistical restrictions, particularly concerning flights permitted to operate in Somalia.
67. **On Trade Treaties and Agreements**, she noted that trade agreements often come with specific conditions. She committed to engaging manufacturers on required standards and sensitizing traders accordingly. She emphasized the importance of meeting international

standards to enhance the competitiveness of Kenyan products and to open up access to global markets. The nominee emphasized her commitment to ensuring that trade agreements fully comply with East African Community (EAC) regulations, eliminating any contradictions. She aims to address conditionalities that may not align with our established standards.

68. **On boosting Kenyan Product Visibility at Global Expos**, the nominee stated that she will collaborate with state agencies such as the Kenya Export Promotion and Branding Agency (KEPROBA) to identify gaps and enhance the visibility of Kenyan products at upcoming expos. KEPROBA plays a pivotal role in promoting Kenyan exports and establishing a strong national brand identity. By working together, she aims to effectively showcase our products on international platforms.
69. **On Parliamentary Oversight**, she stated that she appreciates the role of Parliament and especially committees in exercising oversight. She submitted that she will work collaboratively with Parliament by having close consultations with members.
70. **On Trade Imbalance with EAC Partners**, she highlighted on concerns regarding trust in our products, particularly related to weights and measures. If appointed, she intends to focus on the Department of Weights and Measures, emphasizing its surveillance functions to ensure consumers receive fair value in transactions. The nominee also committed to collaborating with county governments to effectively address the matter.

## CHAPTER FOUR

### 4.0 COMMITTEE OBSERVATIONS

71. The Committee observations were guided by Articles 118, 124, 132 and 155 of the Constitution, section 47 of the Public Service Commission Act and section 7 of the Public Appointments (Parliamentary Approval) Act Cap 7F and Standing Order 45 of the National Assembly in terms of issues procedure and issues for consideration as follows:

- (a) the procedure used to arrive at the nominee;
- (b) any constitutional or statutory requirements relating to the office in question; and
- (c) suitability of the nominee for the appointment proposed having regard to whether the nominees' abilities, experience, and qualities meet the needs of the body to which the nomination is made.

72. The Committee having considered the nominee's filled questionnaire (*Annexure 8*) pursuant to section 6(8) of the Public Appointments (Parliamentary Approval) Act, her curriculum vitae and having heard her oral submission during the approval hearing, made the following observations on her suitability for appointment as Principal Secretary State Department for Trade-

- 1) **THAT** in accordance with Article 78(1) and (2) of the Constitution, the nominee is eligible for appointment as a state officer since she is a Kenyan citizen and does not hold dual citizenship;
- 2) **THAT** the nominee possesses relevant experience and in compliance with the provisions of section 47(2)(ii) of the Public Service Commission Act, she holds a Master degree of Public Administration from Columbia University, a Master of Arts Degree in Economics from the University of Nairobi and a Bachelor's of Arts Degree in Anthropology from University of Nairobi;
- 3) **THAT** she has extensive work experience having started as a tutorial fellow, Economics Department in the University of Nairobi, Senior economist at the Ministry of Roads and Public Works, a Policy Analyst at the Kenya Anti-Corruption Commission, Head, Strategy and Policy at the National AIDS Control Council, Deputy Director at National AIDS Control Council, Country Director, HP+ Kenya, Health Systems Strengthening Lead at Options Consultancy Limited and a Regional Facilitator on Health Financing Dialogues at the East Africa Community and has the requisite knowledge and managerial skills to head a State Department;
- 4) **THAT** the nominee satisfies the requirements of Chapter 6 of the Constitution on leadership and integrity having obtained clearances from the following statutory bodies: DCI, EACC, HELB, KRA, and ORPP;
- 5) **THAT** the nominee has never been charged in a court of law or adversely mentioned in an investigatory report of Parliament or any Commission of Inquiry in the past three years;
- 6) **THAT** as stipulated in Article 75(1) of the Constitution, she has no potential conflict of interest;
- 7) **THAT** the nominee satisfies the requirements of Article 77(1) of the Constitution in that she does not intend to participate in any other gainful employment;

- 8) **THAT** the nominee does not hold office in any political party hence satisfies the provision of Article 77(2) of the Constitution;
- 9) **THAT** the nominee has never been dismissed from office under Article 75 of the Constitution for contravention of the provisions of Articles 75(1) (conflict of interest), 76(financial probity), 77(restriction of State Officers) and 78(2) (dual citizenship) of the Constitution;
- 10) **THAT** the nominee demonstrated knowledge of topical, administrative and technical issues touching on government and the specific sector she has been nominated and has the requisite abilities, academic qualifications and professional experiences to serve as Principal Secretary in the State Department for Trade, Ministry of Investments, Trade and Industry.
- 11) Pursuant to sections 6(7), 6(8) and 7 of the Public Appointments (Parliamentary Approval) Act, the Committee therefore observed that-

**Ms Regina Akoth Ombam, demonstrated** knowledge of topical, administrative and technical issues touching on the State Department to which she had been nominated and has the requisite abilities, academic qualifications and professional experience to be approved for appointment as Principal Secretary for Trade, Ministry of Investments, Trade and Industry.

## CHAPTER FIVE

### 5.0 COMMITTEE FINDINGS

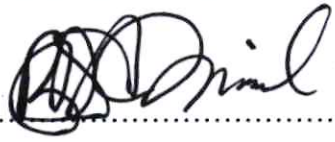
73. The Committee, having considered the nominees' academic credentials and professional qualifications, work and professional experience, personal integrity, as well as her performance during the approval hearing, made the following general findings:

- 1) The nominee is a Kenyan citizen and does not hold dual citizenship in conformity with Article 78 of the Constitution regarding her eligibility for appointment to a State Office.
- 2) The nominee has the requisite academic and professional qualifications recognized in Kenya.
- 3) According to the records and information availed to the Committee by the nominee and the various clearing agencies, the nominee meets the requirements of chapter six of the Constitution on leadership and integrity.
- 4) In accordance with Article 77(2) of the Constitution and the Schedule of the Public Appointment (Parliamentary Approval) Cap 7F, the nominee does not hold office in any political party.
- 5) The nominee is compliant with Articles 75 and 76 of the Constitution on the conduct and financial probity of State officers. She indicated the nonexistence of potential conflict of interest and committed to declare any should it arise.
- 6) The Committee did not receive any written statement on oath contesting suitability of the nominee as required under section 6(9) of the Public Appointments (Parliamentary Approval) Act (Cap.7F)
- 7) The Committee exercised due diligence and contacted vetting bodies for confidential information but did not receive any adverse report on the nominee.
- 8) The nominee demonstrated knowledge of topical, administrative and technical issues touching on government and the specific sector she has been nominated.
- 9) The nomination of **Ms. Regina Akoth Ombam** was in compliance with the Constitution and the Public Appointments (Parliamentary Approval) Act (Cap.7F).
- 10) The nominee is suitable for appointment as Principal Secretary for the State Department for Trade.

CHAPTER SIX

6.0 COMMITTEE RECOMMENDATION

74. Having conducted the approval hearings pursuant to Articles 118(1); 124 (4), 132 (2) (d) and 155 (3) (b) of the Constitution; the Public Appointments (Parliamentary Approval) Act; Cap.7F, the Public Service Commission Act and Standing Order 216 (5) (f), the Committee recommends that the House **approves** the appointment of **Ms. Regina Akoth Ombam** as Principal Secretary in the State Department for Trade.

SIGNED:  DATE: 09/04/2025

HON. BENARD MASAKA SHINALI, MP  
CHAIRPERSON, DEPARTMENTAL COMMITTEE ON TRADE, INDUSTRY AND  
COOPERATIVES



# APPENDICES I

## Adoption Schedule



REPUBLIC OF KENYA

THE NATIONAL ASSEMBLY  
 THIRTEENTH PARLIAMENT - FOURTH SESSION - 2025  
 DIRECTORATE OF DEPARTMENTAL COMMITTEES  
 DEPARTMENTAL COMMITTEE ON TRADE, INDUSTRY AND COOPERATIVES  
 ATTENDANCE/PAYMENT SCHEDULE

Agenda: **ADOPTION OF REPORT ON APPROVAL/NETTING OF PRINCIPAL SECRETARY FOR TRADE.**  
 Date: **7/4/25** Time: Start **10:00 am** End \_\_\_\_\_ Venue **BUNGAS TOWER**

No.	MEMBER	SIGNATURE
1.	Hon. Benard Masaka Shinali, MP Chairperson	
2.	Hon. Kitany Marianne Jebet, MP - Vice Chairperson	
3.	Hon. Dr. Oundo Wilberforce Ojiambo, MP	
4.	Hon. Dr. Adagala Beatrice Kahai, MP	
5.	Hon. Oluoch Anthony Tom, MP	
6.	Hon. Kamene Joyce, MP	
7.	Hon. Mwalyo Joshua Mbithi Mutua, MP	
8.	Hon. Githinji Robert Gichimu, MP	
9.	Hon. Guyo Adhe Wario, MP	
10.	Hon. Korir Adams Kipsanai, MP	
11.	Hon. Maina Mwago Amos, MP	
12.	Hon. Sakimba Parashina Samuel, MP	
13.	Hon. Michael Wainaina Wambugu, MP	
14.	Hon. Alfred Kiprono Mutai, MP	
15.	Hon. Geoffrey Kariuki Ruku, MP	

Submitted by: A. Wasike Signature: Date: 7/4/25

Committee Clerk  
 Approved by: Signature: Date: 7/4/25

Director - Directorate of Departmental Committees

# ADDITION MINUTES

**MINUTES OF THE 16<sup>TH</sup> SITTING OF THE FOURTH SESSION OF THE DEPARTMENTAL COMMITTEE ON TRADE, INDUSTRY AND COOPERATIVES HELD AT THE COMMITTEE ROOM 26, 5<sup>TH</sup> FLOOR ON MONDAY 7<sup>TH</sup> APRIL 2025, AT 10:00 AM**

**PRESENT**

1. Hon. Benard Masaka Shinali, MP - **Chairperson**
2. Hon. Marianne Jebet Kitany, MP - **Vice-Chairperson**
3. Hon. Robert Githinji Gichimu, MP
4. Hon. (Dr.) Wilberforce Ojiambo Oundo, MP
5. Hon. Joshua Mbithi Mutua Mwalyo, MP
6. Hon. Parashina Samuel Sakimba, MP
7. Hon. Alfred Kiprono Mutai, MP
8. Hon. Michael Wainaina Wambugu, MP

**APOLOGIES**

1. Hon. Joyce Kamene, MP
2. Hon. Adhe Wario Guyo, MP
3. Hon. Anthony Tom Oluoch, MP
4. Hon. Amos Maina Mwago, MP
5. Hon. Geoffrey Kariuki Ruku, MP
6. Hon. Adams Korir Kipsanai, MP
7. Hon. (Dr.) Beatrice Kahai Adagala, MP

**SECRETARIAT**

1. Mr. Abenayo Wasike - **Principal Clerk Assistant /Head of Secretariat**
2. Mr. Ellam Omuhinda - Clerk Assistant III
3. Ms. Everlyn Orina - Clerk Assistant III
4. Ms. Doreen Karani - Senior Legal Counsel
5. Ms. Priscilla Saidi - Research Officer III
6. Ms. Priscilla Wangu - Fiscal Analyst II
7. Ms. Pauline Sifuma - Hansard Reporter II
8. Mr. Mumin Arkan - Research Officer III
9. Ms. Florence Wanja - Protocol Officer
10. Ms. Caroline Musyoka - M and E Officer
11. Mr. Cosmus Akhonya - Audio Officer
12. Mr. Daniel Psirmoi - Media Relations Officer

**AGENDA**

1. Prayers and Preliminaries
2. **Confirmation of Minutes/ Matters Arising**
3. **Meeting with the MD. Kenya Bureau of Standards (KEBS) Regarding the Alleged Loss of Kshs. 420 Million through Forgery and Falsification of Documents, among Other Allegations**
4. **Consideration and Adoption of the Approval Hearings Report of the Nominees for Principal Secretary, State Department for Trade**
5. Any other Business

## 6. Adjournment and Date of the Next Meeting

### **MIN.NO NA/TIC/2025/078:**

### **PRAYER AND PRELIMINARIES**

The Chairperson called the meeting to order at 10:07 am. A word of prayer was said, followed by self-introductions. The Chairperson thereafter briefed the Members on the Sitting Agenda, which was adopted with amendments being proposed by Hon. Robert Githinji Gichimu, MP, and seconded by Hon. Alfred Kiprono Mutai, MP.

### **MIN.NO NA/TIC/2025/079:**

### **CONFIRMATION OF MINUTES AND MATTERS ARISING**

The committee confirmed the minutes of the following sittings:

The minutes of the 14<sup>th</sup> sitting was proposed by Hon. (Dr.) Wilberforce Ojiambo Oundo, MP, and seconded by Hon. Robert Githinji Gichimu, MP

The minutes of the 15<sup>th</sup> sitting was proposed by Hon. Adhe Wario Guyo, MP and seconded by Hon. Robert Githinji Gichimu, MP

Under matters arising, the committee instructed the secretariat to contact the Office of the Cabinet Secretary for Trade and Investment to schedule his appearance regarding the Comprehensive Economic Partnership Agreement (CEPA).

### **MIN.NO NA/TIC/2025/079:**

### **MEETING WITH THE MD. KENYA BUREAU OF STANDARDS (KEBS) REGARDING THE ALLEGED LOSS OF KSHS. 420 MILLION THROUGH FORGERY AND FALSIFICATION OF DOCUMENTS, AMONG OTHER ALLEGATIONS**

The Managing Director for KEBS failed to appear before the committee without providing any reasons for her absence, despite proposing a date and time that would be convenient for her, which the committee had considered when suggesting the given dates.

### **MIN.NO NA/TIC/2025/080: COMMITTEE OBSERVATIONS/RESOLUTIONS**

The committee made the following observations:

1. It was during the tenure of the MD that contaminated sugar, rice and edible oil was imported into the Kenyan market
2. The officer had been ignoring invites by the committee in previous engagements

3. The committee observed that article 125 of the constitution as read together with Standing Order 191 gives parliamentary committees the power to summon witnesses to appear before it.

**The Committee resolved to summon the CEO pursuant to article 125 of the Constitution and Standing Order 191.**

**MIN.NO NA/TIC/2025/081:            CONSIDERATION AND ADOPTION OF THE  
APPROVAL HEARINGS REPORT OF THE  
NOMINEES FOR PRINCIPAL SECRETARY,  
STATE DEPARTMENT FOR TRADE**

**OBSERVATIONS AND FINDINGS**

The Committee observations were guided by Article 155 of the Constitution, section 47 of the Public Service Commission Act and sections 6,7 and 8 of the Public Appointments (Parliamentary Approval) Act (No. 33 of 2011) in terms of issues for consideration as follows:

- i. the procedure used to arrive at the nominee;
- ii. any constitutional or statutory requirements relating to the office in question; and
- iii. suitability of the nominees for the appointment proposed having regard to whether the nominees' abilities, experience and qualities meet the needs of the body to which the nomination is made.

The Committee having considered the nominee's filled questionnaire pursuant to section 6(8) of the Public Appointments (Parliamentary Approval) Act, her curriculum vitae and having heard her oral submission during the approval hearing, observed that the nominee has the requisite abilities, qualifications and experiences to serve as Principal Secretary in the State Department for Trade, Ministry of Investments, Trade and Industry.

**The Committee approved and adopted the report on the appointment of as Ms Regina Akoth Ombam Principal Secretary in the State Department for Trade, Ministry of Investments, Trade and Industry having been proposed by Hon.(Dr.) Wilberforce Oundo,M.P and seconded by Hon.Alfred Kiprono Mutai,M.P**

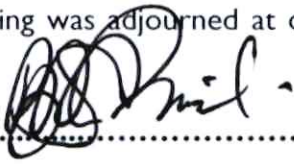
**MIN.NO NA/TIC/2025/081**  
There was no any other business.

**ANY OTHER BUSINESS**

**MIN.NO NA/TIC/2025/082:**

**ADJOURNMENT AND DATE OF THE  
NEXT MEETING**

The meeting was adjourned at quarter to eleven O'clock. The next meeting will be held on notice.

Sign.....  ..... Date..... 04/04/2025.....

**CHAIRPERSON, DEPARTMENTAL COMMITTEE ON TRADE, INDUSTRY AND COOPERATIVES**

**MINUTES OF THE 15<sup>TH</sup> SITTING OF THE FOURTH SESSION OF THE DEPARTMENTAL COMMITTEE ON TRADE, INDUSTRY AND COOPERATIVES HELD AT THE COMMITTEE ROOM 7, MAIN PARLIAMENT BUILDINGS ON FRIDAY 4<sup>TH</sup> APRIL 2025, AT NOON**

**PRESENT**

1. Hon. Benard Masaka Shinali, MP - **Chairperson**
2. Hon. Marianne Jebet Kitany, MP - **Vice-Chairperson**
3. Hon. Adhe Wario Guyo, MP
4. Hon. Robert Githinji Gichimu, MP
5. Hon. (Dr.) Wilberforce Ojiambo Oundo, MP
6. Hon. (Dr.) Beatrice Kahai Adagala, MP
7. Hon. Joshua Mbithi Mutua Mwalyo, MP
8. Hon. Anthony Tom Oluoch, MP
9. Hon. Alfred Kiprono Mutai, MP

**APOLOGIES**

1. Hon. Parashina Samuel Sakimba, MP
2. Hon. Joyce Kamene, MP
3. Hon. Amos Maina Mwago, MP
4. Hon. Geoffrey Kariuki Ruku, MP
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6. Hon. Adams Korir Kipsanai, MP

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4. Ms. Doreen Karani - Senior Legal Counsel
5. Mr. Peter Barasa - Legal Counsel II
6. Ms. Priscilla Saidi - Research Officer III
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10. Ms. Florence Wanja - Protocol Officer
11. Ms. Caroline Musyoka - M and E Officer
12. Mr. Cosmus Akhonya - Audio Officer
13. Mr. Daniel Psirmoi - Media Relations Officer

**INATTENDANCE**

- Ms. Regina Ombam - Principal Secretary nominee

**AGENDA**

1. Prayers and Preliminaries
2. Confirmation of Minutes/ Matters Arising
3. **Approval hearings of the Principal Secretary nominee, State Department for Trade**
4. Any other Business
5. Adjournment and Date of the Next Meeting

**MIN.NO NA/TIC/2025/072:**

**PRAYER AND PRELIMINARIES**

The Chairperson called the meeting to order at Noon. A word of prayer was said, followed by self-introductions. The Chairperson thereafter briefed the Members on the Sitting Agenda, which was adopted by Hon. Adhe Wario Guyo, MP, and seconded by Hon. Joshua Mbithi Mutua Mwalyo, MP.

**MIN.NO NA/TIC/2025/073:**

**CONFIRMATION OF MINUTES AND MATTERS ARISING**

The agenda was deferred

**MIN.NO NA/TIC/2025/074:**

**APPROVAL HEARINGS OF THE PRINCIPAL SECRETARY NOMINEE, MS. REGINA OMBAM**

The Chairperson welcomed the nominee before the committee and thereafter, briefed her on the procedures for the vetting process. Thereafter, the committee scrutinized the nominees' Curriculum Vitae and the relevant documents before commencement of the vetting exercise.

The nominee was examined to consider her suitability for the position as follows;

**Clearance Requirements**

1. The nominee stated that she had been cleared by KRA, ORPP, DCI, EACC and HELB, having obtained clearance certificates to that effect.

**Pro-Bono/Charity Work/Donation to Charity**

2. The Nominee did not state if she involves herself in community service in her church, women's group and mentorship for groups.

**Published Writing**

3. The nominee has published the following:
  - i. June 2011: The Lancet: Towards an Improved Investment Approach for an Effective Response to HIV/AIDS.
  - ii. January 2012: Conference Paper: Sustainability of Programmatic, Financial and Human Resources of HIV Program: Lessons learned from HIV/AIDS Analysis in 4 countries.
  - iii. April 2013: Journal of Health Policy and Planning: lessons learned from stakeholder driven sustainability analysis of six national HIV programs.
  - iv. December 2013: Global HIV Economics Reference Group Publications, contributed to: Guiding Principles for Partnership and Compact Development Shared Responsibility for financing the Global HIV Response.
  - v. June 2014: Integration of HIV financing into Health Financing Systems in Low and Middle Income Countries.
  - vi. November 2014: Global HIV Economics Reference Group Publications, contributed to Zambia Costing and Efficiency Brief Inventory data, guidance and range of use of HIV

- costing and Technical Efficiency Analysis, Mapping of on-going Costing and Efficiency Studies, Costing for HIV interventions: What are the vital gaps?
- vii. March 2016: CDG Publications: Aligning incentives, accelerating Impact: next Generation financing Models for Global Health.
  - viii. November 2017: Journal of International AIDS Society: HIV Prevention where it is needed most: Comparison of Strategies for the Geographical Allocation of Intervention.
  - ix. February 2018: Journal of International AIDS Society: Frontloading HIV Financing maximizes the achievable impact of HIV Prevention.

#### **Sources of Income and Net-worth**

4. The nominee's income during the calendar year preceding her nomination consists of salary, allowances, dividends and interest income. Her net worth is Kshs. 66 Million, some of which are assets owned jointly between herself and spouse. The nominee further stated to the Committee that she will provide a disintegrated tabulation of her total net worth, excluding the shares of the spouse.

#### **Political Activities and Affiliations**

5. The nominee stated that she is not an official of any Political Party.

#### **Potential Conflict of Interest**

6. The nominee stated that she is aware of the Conflict-of-Interest Bill and added that she does not have any persons or matter that would present a potential conflict of interest. The nominee submitted that she would resolve any potential conflict of interest as per the legal and policy frameworks, ensuring fairness, professionalism and inclusion of relevant stakeholders in the process.
7. **On her integrity**, she has never been charged or convicted in any court of law, never been mentioned in any investigative Parliamentary report, commission of inquiry, or integrity-related report or investigation.
8. She stated that she had no engagement or association that will cause any conflict of interest and that she will recuse herself in case of any conflict of interest. She further stated that she will not be deeply involved in the affairs of the organization she served before or advance their interest that conflict with her current assignment. Similarly, she stated that if allowed to serve, she would resign from her current engagement and solely focus on serving the public. Additionally, she said that she has never been dismissed for any conflict between personal interest and public or official duties.
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10. **On Budgetary and Economic Matters**, she stated that She intends to be a proper custodian of public resources and will administer funds in a way that is transparent, verifiable and in a way that brings value for money. She will ensure that the strategic

plan will be reflective of their mandate on trade, and it will be aligned to the medium-term expenditure framework. She also stated that she will bring on board employees to be part of this mission and will consult within the constitutional framework. The nominee stated that she would actively engage with Parliament whenever invited to appear before the Committee.

11. **On aligning Kenya's Vision 2030, MTP IV and the BETA**, the nominee stated that BETA Plan and MTP IV seeks to transform Kenya into a high-income country and improve the livelihoods of its citizens by prioritizing key sectors such as agriculture, MSMEs, technology, health, and digital transformation. She further highlighted that Vision 2030 which is built on three pillars of economic, social, and political aligns closely with the BETA Plan and MTP IV, with no divergence in their overall agenda. She further stated to the Committee that she will ensure she acquaints herself with what is required in all of the three pillars and have them mirror with the Bottom-Up Economic Transformation Agenda.
12. **On Buy Kenya, Build Kenya, and Made in Kenya Initiative**, the nominee stated that in enhancing market access for our local products, she will prioritize promoting them under the 'Made in Kenya', brand mark, enabling consumers to easily identify and prefer authentic Kenyan goods. However, she noted that she understands that high production costs and limited financing options hinder our competitiveness. Many producers face challenges in crafting proposals for bank financing, which is crucial for market entry. Upon assuming office, she will expedite the integration of the 'Made in Kenya' trademark into our products, facilitating smoother business operations.
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14. **On Small Scale Traders**, she stated that a significant number of Kenyans operate within the small and medium enterprise (SME) sector and emphasized that much needs to be done to enhance their competitiveness. She stated that she would prioritize market intelligence to inform traders about market requirements, needs, and demand trends. Additionally, she committed to building traders' capacity in demand creation and ensuring market access by fostering an enabling business environment. She also highlighted the importance of training traders in proposal writing to strengthen their ability to secure funding from banks and compete effectively both locally and internationally.
15. **On Protection of Local Industry**, she stated that she will work collaboratively with the State Department for Industries to enhance the textile value chain and ensure high levels of operational efficiency, which would in turn reduce manufacturing costs and make our products competitive both locally and internationally.
16. **On Trade Wars, Investment and Tariffs Regarding the recent decision by President Trump to slap American imports from Kenya with a 10% tariff**, the nominee acknowledged that the country may need to explore alternative markets, as the

U.S. market has become too expensive. She committed to working with her team to ensure that trade-related remedies align with WTO requirements and work to safeguard the country from potential dumping issues.

17. The nominee emphasized that the increasing number of trading blocs and regional integration worldwide fosters synergy among countries. She highlighted that this is a matter she will take seriously to minimize trade conflicts. Additionally, she committed to closely collaborate with agencies focused on trade remedies to ensure strict adherence to anti-dumping policies.
18. Regarding Sudan's ban on the importation of Kenyan tea by the government of Sudan, the nominee stated that she will address the issue once in office and bring it up for consideration under the Trade Remedies Act. She stated that to address the issue, the State Department will also collaborate with the H.E. President to pursue a political dialogue approach, aiming to encourage Sudan to reconsider importing our products. She also emphasized the importance of exploring alternative markets, such as Japan, which is actively seeking Kenyan tea.
19. **On the impact of miraa smuggling on Kenya's revenue**, she observed that that Kenya was a leading exporter of miraa to Somalia. However, bans in countries like the UK and others in Europe have significantly impacted farmers' production volumes. To address this, the nominee expressed her commitment to advocating for political dialogue to establish export quotas to Somalia and tackle logistical restrictions, particularly concerning flights permitted to operate in Somalia.
20. **On Trade Treaties and Agreements**, she noted that trade agreements often come with specific conditions. She committed to engaging manufacturers on required standards and sensitizing traders accordingly. She emphasized the importance of meeting international standards to enhance the competitiveness of Kenyan products and to open up access to global markets. The nominee emphasized her commitment to ensuring that trade agreements fully comply with East African Community (EAC) regulations, eliminating any contradictions. She aims to address conditionalities that may not align with our established standards.
21. **On boosting Kenyan Product Visibility at Global Expos**, the nominee stated that she will collaborate with state agencies such as the Kenya Export Promotion and Branding Agency (KEPROBA) to identify gaps and enhance the visibility of Kenyan products at upcoming expos. KEPROBA plays a pivotal role in promoting Kenyan exports and establishing a strong national brand identity. By working together, she aims to effectively showcase our products on international platforms.
22. **On Parliamentary Oversight**, she stated that she appreciates the role of Parliament and especially committees in exercising oversight. She submitted that she will work collaboratively with Parliament by having close consultations with members.
23. **On Trade Imbalance with EAC Partners**, she highlighted on concerns regarding trust in our products, particularly related to weights and measures. If appointed, she intends to focus on the Department of Weights and Measures, emphasizing its surveillance functions to ensure consumers receive fair value in transactions. The nominee also committed to collaborating with county governments to effectively address the matter.

**MIN.NO NA/TIC/2025/075: COMMITTEE OBSERVATIONS**

The Committee deferred observations on the nominee to the next meeting.

**MIN.NO NA/TIC/2025/076:**

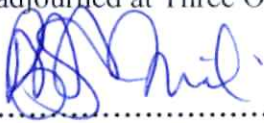
**ANY OTHER BUSINESS**

There was no any other business.

**MIN.NO NA/TIC/2025/077:**

**ADJOURNMENT AND DATE OF THE NEXT MEETING**

The meeting was adjourned at Three O'clock. The next meeting will be held on notice.

Sign.......... Date.....07/04/2025.....

**CHAIRPERSON, DEPARTMENTAL COMMITTEE ON TRADE, INDUSTRY AND COOPERATIVES**

**MINUTES OF THE 14<sup>TH</sup> SITTING OF THE FOURTH SESSION OF THE DEPARTMENTAL COMMITTEE ON TRADE, INDUSTRY AND COOPERATIVES, HELD AT THE MINI CHAMBERS, COUNTY HALL PARLIAMENT BUILDINGS ON TUESDAY 1<sup>ST</sup> APRIL 2025, AT 11.00 AM**

**PRESENT**

1. Hon. Benard Masaka Shinali, MP - Chairperson
2. Hon. Marianne Jebet Kitany, MP - Vice-Chairperson
3. Hon. Adhe Wario Guyo, MP
4. Hon. Adams Korir Kipsanai, MP
5. Hon. Robert Githinji Gichimu, MP
6. Hon. (Dr.) Wilberforce Ojiambo Oundo, MP
7. Hon. (Dr.) Beatrice Kahai Adagala, MP
8. Hon. Joyce Kamene, MP
9. Hon. Joshua Mbithi Mutua Mwalyo, MP
10. Hon. Parashina Samuel Sakimba, MP
11. Hon. Amos Maina Mwago, MP
12. Hon. Geoffrey Kariuki Ruku, MP

**APOLOGIES**

1. Hon. Anthony Tom Oluoch, MP
2. Hon. Alfred Kiprono Mutai, MP
3. Hon. Michael Wainaina Wambugu, MP

**SECRETARIAT**

1. Mr. Abenayo Wasike - Principal Clerk Assistant
2. Mr. Ellam Omuhinda - Clerk Assistant III
3. Ms. Everlyne Orina - Clerk Assistant III
4. Ms. Dorren Karani - Senior Legal Counsel
5. Ms. Priscilla Wangu - Fiscal Analyst II
6. Ms. Pauline Sifuma - Hansard Reporter II
7. Mr. Mumin Arkan - Research Officer III

**AGENDA**

1. Prayers and Preliminaries
2. Confirmation of Minutes/ Matters Arising
3. **Briefing the committee on the CEPA Agreement**
4. **Briefing the committee on the approval hearings of the Principal Secretary nominee for the State Department for Trade**
5. Any other Business
6. Adjournment and Date of the Next Meeting

**MIN.NO NA/TIC/2025/065:**

**PRAYER AND PRELIMINARIES**

The Chairperson called the meeting to order at twenty minutes past eleven O'clock. A word of prayer was said, followed by self-introductions. The Chairperson thereafter briefed the Members on the Sitting Agenda, which was adopted by Hon. (Dr.) Wilberforce Ojiambo Oundo, MP, and seconded by Hon. Joshua Mbithi Mutua Mwalyo, MP.

**MIN.NO NA/TIC/2025/066:**

**CONFIRMATION OF MINUTES AND MATTERS ARISING**

The committee confirmed the minutes of the following sittings;

The minutes of the 3<sup>rd</sup> sitting which were proposed by Hon. (Dr.) Wilberforce Ojiambo Oundo, MP, and seconded by Hon. Robert Githinji Gichimu, MP

The minutes of the 12<sup>th</sup> sitting which were proposed by Hon. Adhe Wario Guyo, MP and seconded by Hon. Robert Githinji Gichimu

The minutes of the 13<sup>th</sup> sitting which were proposed by Hon. (Dr.) Wilberforce Ojiambo Oundo, MP, and seconded by Hon. Adhe Wario Guyo, MP

**MIN.NO NA/TIC/2025/067: BRIEFING THE COMMITTEE ON THE CEPA AGREEMENT**

The Committee received notification that the Cabinet Secretary for Investments Trade and Industry, who was expected to attend, could not be present at the meeting on the originally scheduled date since he was out of the country on official duties. As a result, he had sent a letter requesting to reschedule his appearance.

The secretariat advised the committee that it could convene a meeting to gather insights from the invited stakeholders and subsequently meet with the CS, given that the agreement contained timelines.

**MIN.NO NA/TIC/2025/068: BRIEFING THE COMMITTEE ON THE APPROVAL HEARINGS OF THE PRINCIPAL SECRETARY NOMINEE FOR THE STATE DEPARTMENT FOR TRADE**

The Committee was apprised of the eligibility standards for the role of Principal Secretary, as delineated in Section 7 of the Public Appointments (Parliamentary Approval) Act, no. 33 of 2011, and examined the accompanying schedule of the Act to assess whether the nominee fulfilled the necessary criteria. Furthermore, the committee evaluated the documents provided by the nominee prior to the approval hearings to confirm that her qualifications were in accordance with the established stipulations.

**MIN.NO NA/TIC/2025/069: Committee Observations and Resolutions**

1. It was noted that the prospective candidate for the position fulfilled all the necessary prerequisites as stipulated in the legislation.
2. Regarding the Comprehensive Economic Partnership Agreement (CEPA), it was noted that there was further information related to the agreement that the committee wanted to be appraised to by the Cabinet Secretary prior to convening with the stakeholders.


**Resolutions**

1. After reviewing the nominee's Curriculum Vitae, the committee unanimously resolved to proceed with meeting the nominee for vetting.
2. In relation to the Comprehensive Economic Partnership Agreement (CEPA), the committee directed the secretariat to defer the meeting with the stakeholders until they engage with the Cabinet Secretary first.

**MIN.NO NA/TIC/2025/070: ANY OTHER BUSINESS**

The Chairperson informed the committee about three forthcoming international conferences in Rwanda, the United States, Senegal, and the United Kingdom which could be beneficial to the committee. He also informed the committee that an inspection visit to the CAIPs and Flagship projects within Muranga, Kirinyaga, Busia, and Uasin Gishu counties had been scheduled to take place from **April 14<sup>th</sup> to April 17<sup>th</sup>, 2025**.

The meeting was adjourned at twenty-two minutes past One Oclock. The next meeting will be held on notice.

Sign.......... Date.....07/04/2025.....

CHAIRPERSON, DEPARTMENTAL COMMITTEE ON TRADE, INDUSTRY AND  
COOPERATIVES

**Message from H.E the President regarding the nominee's appointment**

1. Tracy Chebet
2. Abenayo Wasike
3. Benjamin Maqut
4. Adan Gndicha



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b prepare relevant committees  
to carry out vetting  
as per timelines  
provided. The public participation advert

**EXECUTIVE OFFICE OF THE PRESIDENT**  
CHIEF OF STAFF AND HEAD OF THE PUBLIC SERVICE

Telegraphic Address  
Telephone: +254-20-2227436  
When replying please quote

STATE HOUSE  
P.O. Box 40530-00100  
Nairobi, Kenya

**EOP/CAB.26/4A VOL.VI/(13)**

20<sup>th</sup> March, 2025

Ref. No. ....  
and date

*law wa  
Peter K. Chemweno*

**Hon. Moses F. M. Wetangula, EGH**  
Speaker  
The National Assembly  
Parliament of Kenya  
Parliament Building  
**NAIROBI**

25 MAR 2025

Dear *Speaker*

**TRANSMITTAL LETTER**

**PARLIAMENTARY APPROVAL OF THE NOMINEES FOR APPOINTMENT TO THE RANK OF PRINCIPAL SECRETARIES**

You are most graciously notified that **His Excellency the President** has, in exercise of the constitutional prerogative vested in the Head of State and Government effected nominations to the ranks of Principal Secretaries.

This presidential action follows the recommendations of the Public Service Commission, as required by **Article 155 (3)(a) of the Constitution**, which states:

*"The President shall nominate a person for appointment as Principal Secretary from among persons recommended by the Public Service Commission." [Emphasis]*

In that regard and in accordance with **Section 5 of the Public Appointments (Parliamentary Approval) Act** (Chapter 7F of the Laws of Kenya), kindly be pleased to receive the fourteen nominees for appointment as Principal Secretaries for consideration by the National Assembly, as follows:

NAME	STATE DEPARTMENT
1. Dr. Jane Kere Imbunya	<b>State Department for Public Service &amp; Human Capital Development</b>  Ministry of Public Service, Human Capital Development & Special Programmes
2. Ms. Regina Akoth Ombam	<b>State Department for Trade</b>  Ministry of Investments, Trade & Industry

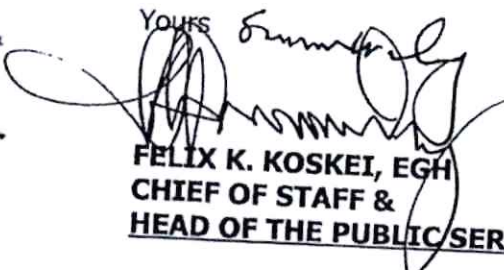
3. Mr. Cyrell Odede Wagunda	<b>State Department for Public Investments &amp; Assets Management</b> The National Treasury & Economic Planning
4. Dr. Caroline Wanjiru Karugu	<b>State Department for East African Community (EAC) Affairs</b> Ministry of East African Community (EAC) Affairs & The ASALs and Regional Development
5. Dr. Oluga Fredrick Ouma	<b>State Department for Medical Services</b> Ministry of Health
6. Mr. Ahmed Abdisalan Ibrahim	<b>State Department for National Government Co-ordination</b> Office of the Prime Cabinet-Secretary
7. Ms. Judith Nayaiai Ramaita Pareno	<b>State Department for Justice, Human Rights &amp; Constitutional Affairs</b> Office of the Attorney-General & State Department for Justice
8. Dr. Bonface Makokha	<b>State Department for Economic Planning</b> The National Treasury & Economic Planning
9. Prof. Abdulrazak Shaukat	<b>State Department for Science, Research &amp; Innovation</b> Ministry of Education
10. Mr. Stephen Isaboke	<b>State Department for Broadcasting &amp; Telecommunications</b> Ministry of Information, Communication & Digital Economy
11. Mr. Michael Lenasalon	<b>State Department for Devolution</b> Office of the Deputy President

12. Mr. Fikirini Katoi Kahindi Jacobs	<b>State Department for Youth Affairs</b> Ministry of Youth Affairs & Sports
13. CPA Carren Ageng'o Achieng	<b>State Department for Children Welfare Services</b> Ministry of Labour & Social Protection
14. Mr. Aden Abdi Millah	<b>State Department for Shipping &amp; Maritime Affairs</b> Ministry of Mining, Blue Economy & Maritime Affairs

To aid the August House in its consideration and approval processes, we have the pleasure of enclosing herewith the **Certificate of Presidential Nomination No. 1 of 2025** and the Report of the Public Service Commission together with the Curricula Vitae and Testimonials for all the nominees.

In acknowledgment of the unique mandate of Principal Secretaries as the Administrative heads of State Departments, the National Assembly is urged to consider the nominees on a priority basis.

Yours

  
**FELIX K. KOSKEI, EGH**  
**CHIEF OF STAFF &**  
**HEAD OF THE PUBLIC SERVICE**

Copy to: **Hon. Kimani Ichung'wah, MP, EGH**  
Majority Leader  
The National Assembly  
Parliament Building  
**NAIROBI**

**Mr. Samuel J. Njoroge, CBS**  
Clerk  
The National Assembly  
Parliament Building  
**NAIROBI**

**Mr. Arthur A. Osiya, CBS**  
Principal Administrative Secretary  
Executive Office of the President  
**NAIROBI**

**Mr. Jasper Mbiuki, CBS**  
Head, Constitutional Affairs,  
Liaison & Assurance  
Executive Office of the President  
**NAIROBI**



4/2/25 -  
To process.  
CMA  
25.3.25

**PRESIDENTIAL  
NOMINATION NO. 1 of 2025**

**THE CONSTITUTION OF KENYA**

25 MAR 2025

**NOMINATION  
of  
PRINCIPAL SECRETARIES**

**IN EXERCISE** of the powers conferred by **Article 155 (3)** of the Constitution, **I, WILLIAM SAMOEI RUTO**, President and Commander-in-Chief of the Kenya Defence Forces nominates —

<b>NOMINEE</b>	<b>STATE DEPARTMENT</b>
1. Dr. Jane Kere Imbunya	<b>State Department for Public Service &amp; Human Capital Development</b>  Ministry of Public Service, Human Capital Development & Special Programmes
2. Ms. Regina Akoth Ombam	<b>State Department for Trade</b> Ministry of Investments, Trade & Industry
3. Mr. Cyrell Odede Wagunda	<b>State Department for Public Investments &amp; Assets Management</b>  The National Treasury & Economic Planning



4. Dr. Caroline Wanjiru Karugu	<b>State Department for East African Community (EAC) Affairs</b>  Ministry of East African Community (EAC) Affairs & The ASALs and Regional Development
5. Dr. Oluga Fredrick Ouma	<b>State Department for Medical Services</b>  Ministry of Health
6. Mr. Ahmed Abdisalan Ibrahim	<b>State Department for National Government Co-ordination</b>  Office of the Prime Cabinet-Secretary
7. Ms. Judith Nayaiai Ramaita Pareno	<b>State Department for Justice, Human Rights &amp; Constitutional Affairs</b>  Office of the Attorney-General & State Department for Justice
8. Dr. Bonface Makokha	<b>State Department for Economic Planning</b>  The National Treasury & Economic Planning



9. Prof. Abdulrazak Shaukat	<b>State Department for Science, Research &amp; Innovation</b> Ministry of Education
10. Mr. Stephen Isaboke	<b>State Department for Broadcasting &amp; Telecommunications</b> Ministry of Information, Communication & Digital Economy
11. Mr. Michael Lenasalon	<b>State Department for Devolution</b> Office of the Deputy President
12. Mr. Fikirini Katoi Kahindi Jacobs	<b>State Department for Youth Affairs</b> Ministry of Youth Affairs & Sports
13. CPA Carren Ageng'o Achieng	<b>State Department for Children Welfare Services</b> Ministry of Labour & Social Protection
14. Mr. Aden Abdi Millah	<b>State Department for Shipping &amp; Maritime Affairs</b> Ministry of Mining, Blue Economy & Maritime Affairs



For appointment as Principal Secretaries of the **specified State Departments within various Ministries and State Offices** constituting the National Executive of the Government of Kenya.

**IN TESTIMONY WHEREOF**, I have caused this Nomination Certificate to be issued under the **HAND OF THE PRESIDENT** and **PUBLIC SEAL OF THE REPUBLIC**, on this the *Twentieth* Day of *March* in the **YEAR OF OUR LORD TWO THOUSAND AND TWENTY-FIVE**.



A handwritten signature in black ink, appearing to read 'William Samoei Ruto', written in a cursive style.

**WILLIAM SAMOEI RUTO,**  
**PRESIDENT.**

**Notification and Communication to the House  
from the Hon. Speaker of the National Assembly**



REPUBLIC OF KENYA

**THIRTEENTH PARLIAMENT - FOURTH SESSION  
THE NATIONAL ASSEMBLY**

**MESSAGES**

**MESSAGE FROM THE PRESIDENT**

\_\_\_\_\_ (No. 001 of 2025) \_\_\_\_\_

**NOMINATION OF PERSONS FOR APPOINTMENT TO VARIOUS  
STATE AND DIPLOMATIC OFFICES**

**Honourable Members,**

1. You may recall that by a resolution passed on 13<sup>th</sup> February 2025, the House ordered that upon receipt of any name of a person nominated for appointment to a State or public office from the President during the Short or Long Recesses of the Fourth Session, **the Speaker shall forthwith refer such Message to the relevant Committee for consideration, without having to recall the House, and report such fact to the House on resumption.**
2. In this regard, **Honourable Members**, pursuant to the provisions of Standing Order 42(2), I wish to report to the House that on Tuesday, 24<sup>th</sup> March and Wednesday 25<sup>th</sup> March 2025, being a period during the short recess, I received two Messages from His Excellency the President, seeking approval of persons nominated for appointment to various State and diplomatic offices.
3. **Honourable Members**, in the First Message, His Excellency the President conveyed that, in exercise of the powers conferred to him by the provisions of Article 155(3) of the Constitution, he had nominated **fourteen (14)** persons for appointment as Principal Secretaries as hereunder –

<b>NO.</b>	<b>NAME</b>	<b>STATE DEPARTMENT</b>
1.	Dr. Jane Kere Imbunya	<b>State Department for Public Service &amp; Human Capital Development</b> , Ministry of Public Service, Human Capital Development & Social Programmes
2.	Ms. Regina Akoth Ombam	<b>State Department for Trade</b> , Ministry of Investments, Trade & Industry
3.	Mr. Cyrell Odede Wagunda	<b>State Department for Public Investments &amp; Assets Management</b> , The National Treasury & Economic Planning
4.	Dr. Caroline Wanjiru Karugu	<b>State Department for East African Community (EAC) Affairs</b> , Ministry of East African Community (EAC) Affairs & The ASALs and Regional Development
5.	Dr. Oluga Fredrick Ouma	<b>State Department for Medical Services</b> , Ministry of Health
6.	Mr. Ahmed Abdisalan Ibrahim	<b>State Department for National Government Co-ordination</b> , Office of the Prime Cabinet Secretary
7.	Ms. Judith Nayaiai Ramaita Pareno	<b>Justice, Human Rights &amp; Constitutional Affairs</b> , Office of the Attorney-General & Department for Justice

<b>NO.</b>	<b>NAME</b>	<b>STATE DEPARTMENT</b>
8.	Dr. Bonface Makokha	<b>State Department for Economic Planning,</b> The National Treasury & Economic Planning
9.	Prof. Abdulrazak Shaukat	<b>State Department for Science, Research &amp; Innovation,</b> Ministry of Education
10.	Mr. Stephen Isaboke	<b>State Department for Broadcasting &amp; Telecommunications,</b> Ministry of Information, Communication & Digital Economy
11.	Mr. Michael Lenasalon	<b>State Department for Devolution,</b> Office of the Deputy President
12.	Mr. Fikirini Katoi Kahindi Jacobs	<b>State Department for Youth Affairs,</b> Ministry of Youth Affairs & Sports
13.	CPA Carren Ageng'o Achieng	<b>State Department for Children Welfare Services</b> Ministry of Labour & Social Protection
14.	Mr. Aden Abdi Millah	<b>State Department for Shipping &amp; Maritime Affairs,</b> Ministry of Mining, Blue Economy & Maritime Affairs

4. **Honourable Members**, in the Second Message, His Excellency the President notified that in exercise of the powers conferred on him by the provisions of Article 132(2)(e) of the Constitution, he had nominated **four (4)** persons for appointment as **Ambassador, Permanent Representative and Consuls-General**, as hereunder—

**A. AMBASSADOR**

<b>NO.</b>	<b>NAME</b>	<b>STATION</b>
1.	Eng. Peter Kiplagat Tum, CBS	Kinshasa, Democratic Republic of Congo

**B. PERMANENT REPRESENTATIVE**

<b>NO.</b>	<b>NAME</b>	<b>STATION</b>
1.	Ms. Susan Nakhumicha Wafula, EGH	Permanent Mission of Kenya to the United Nations Habitat, Nairobi

**C. CONSULS-GENERAL**

<b>NO.</b>	<b>NAME</b>	<b>STATION</b>
1.	Mr. James Buyekane Muhati, CBS	Guangzhou, People's Republic of China
2.	Mr. Abdi Dubat Fidhow, CBS	Arusha, United Republic of Tanzania

5. Accordingly, **Honourable Members**, *vide* Notification No.s 003 and 004 of 2025, issued on 26<sup>th</sup> March 2025 and 27<sup>th</sup> March 2025, respectively, I notified all Members of the House and the general public of the receipt of the said Messages from the President.

6. In the notifications, I referred the Messages from His Excellency the President, together with the certificate of Presidential nominations, curriculum *vitae* and other testimonials of the nominees proposed for appointment as Principal Secretaries, to the relevant Departmental Committees to undertake the necessary approval hearings as follows—


<b>NO.</b>	<b>DEPARTMENTAL COMMITTEE</b>	<b>NOMINEE(S)</b>
1.	Administration and Internal Security	Mr. Ahmed Abdisalan Ibrahim
2.	Communication, Information and Innovation	Mr. Stephen Isaboke
3.	Defence, Intelligence and Foreign Relations	Dr. Caroline Wanjiru Karugu
4.	Education	Prof. Abdulrazak Shaukat
5.	Finance and National Planning	(i) Mr. Cyrell Wagunda Odede; and (ii) Dr. Bonface Makokha
6.	Justice and Legal Affairs	Ms. Judith Nayaiai Pareno Ramaita
7.	Labour	Dr. Jane Kere Imbunya
8.	Health	Dr. Oluga Fredrick Ouma
9.	Regional Development	Mr. Michael Lenasalon
10.	Social Protection	(i) Mr. Fikirini Katoj Kahindi Jacobs; and (ii) CPA Carren Ageng'o Achieng
11.	Trade, Industry & Cooperatives	Ms. Regina Akoth Ombam
12.	Transport and Infrastructure	Mr. Aden Abdi Millah

**7. Honourable Members,** the Committees are expected to have already commenced the necessary approval hearings of the nominees for appointment as Principal Secretaries referred to them in accordance with the provisions of the Public Appointments (Parliamentary Approval) Act, Cap. 7F. It is expected that the Committees will table their reports on or before **Tuesday, 22<sup>nd</sup> April 2025.**

8. **Honourable Members**, with respect to the nominees proposed for appointment as Ambassador, Permanent Representative and Consul-General, I referred the Message from His Excellency the President, together with the certificate of Presidential nominations, curriculum *vitae* and other testimonials to the **Departmental Committee on Defence, Intelligence and Foreign Relations** for consideration. The Committee is expected to submit its report by **Wednesday, 23<sup>rd</sup> April 2025**, so as to enable the House consider the matter within the statutory timelines.
9. **Honourable Members**, I also received a Third Message on 27<sup>th</sup> March, 2025 from His Excellency the President conveying that, in exercise of powers conferred on him by Article 152(2) of the Constitution, he nominates **the Hon. Geoffrey K. Kiringa Ruku, MP** for appointment as the **Cabinet Secretary in the Ministry of Public Service, Human Capital Development & Special Programmes**. In the same Message, His Excellency the President has also nominated **Ms. Hanna Wendot Cheptumo** for appointment as the **Cabinet Secretary in the Ministry of Gender, Culture, the Arts & Heritage**.
10. **Honourable Members**, the President now seeks the approval of the nominees by this House. In this regard and pursuant to the provisions of section 8 of the Public Appointments (Parliamentary Approval) Act, CAP 7F as read together with Standing Order 42(3), I hereby refer the third Message from the President, together with the curriculum *vitae* of the nominees to the Committee on Appointments for consideration.
11. **Honourable Members**, section 8 of the Public Appointments (Parliamentary Approval) Act, CAP 7F provides that, unless otherwise provided in law, the Committee to which such nomination is referred shall consider the matter and table a report in the House **within twenty-eight (28) days**.

12. In this regard, the Committee on Appointments is expected to immediately commence the approval hearing and report back to the House by **Thursday, 24<sup>th</sup> April 2025** to allow consideration by the House within the statutory timelines.

**I thank you!**

  
**THE RT. HON. (DR.) MOSES E.M. WETANG'ULA, EGH, MP**  
**SPEAKER OF THE NATIONAL ASSEMBLY**  
Tuesday, 1<sup>st</sup> April 2025



**REPUBLIC OF KENYA**

**THIRTEENTH PARLIAMENT (FOURTH SESSION)**

**THE NATIONAL ASSEMBLY**

**NOTIFICATION FROM THE SPEAKER**

*[Pursuant to Standing Order 42(2)]*

\_\_\_\_\_ (No. 003 of 2025) \_\_\_\_\_

**ON**

**NOMINATION OF PERSONS FOR APPOINTMENT AS PRINCIPAL SECRETARIES**

---

**WHEREAS**, the House, by a resolution passed on 13<sup>th</sup> February 2025, ordered that, upon receipt of any name of a person nominated for appointment to a State or public office from the President or any other office in the National Executive during the Short or Long Recesses of the Fourth Session, **the Speaker shall forthwith refer such Message to the relevant Committee for consideration, without having to recall the House**, and report such fact to the House on resumption;

**FURTHER WHEREAS**, on Tuesday, 25<sup>th</sup> March 2025, being a period during the short recess, I received a Message from His Excellency the President, seeking parliamentary approval of nominees for appointment as Principal Secretaries;

**FURTHER WHEREAS**, in the Message, His Excellency the President conveyed that, in exercise of powers conferred by the provisions of Article 155(3)(a) of the Constitution, he nominated **fourteen (14)** persons for appointment as **Principal Secretaries** as hereunder—

NO.	NAME	STATE DEPARTMENT
1.	Dr. Jane Kere Imbunya	<b>State Department for Public Service &amp; Human Capital Development,</b> Ministry of Public Service, Human Capital Development & Social Programmes
2.	Ms. Regina Akoth Ombam	<b>State Department for Trade,</b> Ministry of Investments, Trade & Industry
3.	Mr. Cyrell Odede Wagunda	<b>State Department for Public Investments &amp; Assets Management,</b> The National Treasury & Economic Planning
4.	Dr. Caroline Wanjiru Karugu	<b>State Department for East African Community (EAC) Affairs,</b> Ministry of East African Community (EAC) Affairs & The ASALs and Regional Development
5.	Dr. Oluga Fredrick Ouma	<b>State Department for Medical Services,</b> Ministry of Health

NO.	NAME	STATE DEPARTMENT
6.	Mr. Ahmed Abdisalan Ibrahim	<b>State Department for National Government Co-ordination</b> , Office of the Prime Cabinet Secretary
7.	Ms. Judith Nayaiai Ramaita Pareno	<b>Justice, Human Rights &amp; Constitutional Affairs</b> , Office of the Attorney-General & Department for Justice
8.	Dr. Bonface Makokha	<b>State Department for Economic Planning</b> , The National Treasury & Economic Planning
9.	Prof. Abdulrazak Shaukat	<b>State Department for Science, Research &amp; Innovation</b> , Ministry of Education
10.	Mr. Stephen Isaboke	<b>State Department for Broadcasting &amp; Telecommunications</b> , Ministry of Information, Communication & Digital Economy
11.	Mr. Michael Lenasalon	<b>State Department for Devolution</b> , Office of the Deputy President
12.	Mr. Fikirini Katoi Kahindi Jacobs	<b>State Department for Youth Affairs</b> , Ministry of Youth Affairs & Sports

NO.	NAME	STATE DEPARTMENT
13.	CPA Carren Ageng'o Achieng	State Department for Children Welfare Services Ministry of Labour & Social Protection
14.	Mr. Aden Abdi Millah	State Department for Shipping & Maritime Affairs, Ministry of Mining, Blue Economy & Maritime Affairs

**NOTING THAT,** section 3 of the Public Appointment (Parliamentary Approval) Act, Cap. 7F provides that an appointment under the Constitution or any other law for which the approval of Parliament is required **shall not be made unless the appointment is approved or deemed to have been approved by Parliament;**

**FURTHER NOTING THAT,** section 8 of the Public Appointments (Parliamentary Approval) Act, Cap. 7F provides that unless otherwise provided in law, the Committee to which nominations are referred shall consider the matter and table a report in the House for debate and decision **within twenty-eight (28) days.**


**NOW THEREFORE,** in accordance with the provisions of the Public Appointments (Parliamentary Approval) Act, Cap. 7F and furtherance of the resolution passed by the House on 13<sup>th</sup> February 2025 on consideration of business received during the recess period, is **NOTIFIED** to all Members of the National Assembly and the general public as follows—

(1) **THAT**, the Message from His Excellency the President, together with the certificate of Presidential nominations, *curriculum vitae* and other testimonials of the nominees now stand referred to the respective Departmental Committees to undertake approval hearings as hereunder—

NO.	COMMITTEE	NOMINEE(S)
1.	Administration, and Internal Security	Mr. Ahmed Abdisalan Ibrahim
2.	Communication, Information and Innovation	Mr. Stephen Isaboke
3.	Defence, Intelligence and Foreign Relations	Dr. Caroline Wanjiru Karugu
4.	Education	Prof. Abdulrazak Shaukat
5.	Finance and National Planning	(i) Mr. Cyrell Wagunda Odede
		(ii) Dr. Bonface Makokha
6.	Justice and Legal Affairs	Ms. Judith Nayaiai Pareno Ramaita
7.	Labour	Dr. Jane Kere Imbunya
8.	Health	Dr. Oluga Fredrick Ouma
9.	Regional Development	Mr. Michael Lenasalon
10.	Social Protection	(i) Mr. Fikirini Katoi Kahindi Jacobs
		(ii) CPA Carren Ageng'o Achieng
11.	Trade, Industry & Cooperatives	Ms. Regina Akoth Ombam
12.	Transport and Infrastructure	Mr. Aden Abdi Millah

- (2) **THAT**, the respective Committees to which the nominations have been referred are expected to immediately commence the approval process and, thereafter, table their reports on or before **Tuesday 22<sup>nd</sup> April 2025**, to enable the House to consider the nominees within the statutory timelines; and,
- (3) **THAT**, the Clerk is hereby required to transmit this Notification to all Members of the National Assembly, and facilitate the Committee to undertake the necessary approval hearings on the nominees referred to them for consideration.

**I thank you.**

  
**THE RT. HON. (DR.) MOSES F. M. WETANG'ULA, EGH, MP**  
**SPEAKER OF THE NATIONAL ASSEMBLY**

Wednesday, 26<sup>th</sup> March 2025





# COUNTY GOVERNMENT OF BUSIA OFFICE OF THE GOVERNOR

Email: [csselectionpanel@busiacounty.go.ke](mailto:csselectionpanel@busiacounty.go.ke)



## VACANCY ANNOUNCEMENT COUNTY SECRETARY – JOB GROUP 'T' (1 POSITION)

Pursuant to the provisions of Section 44 as read together with Section 58 of the County Governments Act, 2012, and in view of the impending expiry of the current County Secretary's contract, the Selection Panel for the Recruitment of the County Secretary for the County Government of Busia invites applications from suitably qualified, result-oriented, and self-driven Kenyan citizens for the appointment to the above position.

### Duties and Responsibilities

- i. Serve as the Secretary to the County Executive Committee.
- ii. Act as the Head of the County Public Service.
- iii. Be responsible for arranging the business and keeping minutes of the County Executive Committee.
- iv. Convey the decisions of the County Executive Committee to the appropriate people or authorities and track their implementation.
- v. Disseminate and oversee the implementation of National and County Government policies.
- vi. Coordinate County Government activities.
- vii. Provide directions to public officers in the County.
- viii. Perform any other functions as directed by H.E. the Governor and the County Executive Committee.

### Requirements for Appointment

- i. Be a Kenyan citizen.
- ii. Hold a degree from a university recognized in Kenya.
- iii. Have at least ten (10) years of relevant professional experience.
- iv. Have at least five (5) years of experience in a leadership position at senior management level in a public service or private sector organization.
- v. Meet the requirements of leadership and integrity as prescribed in Chapter Six of the Constitution.

### Terms of Service

Contract Duration: 5 years (Renewable).

### How to Apply

- i. A cover letter.
- ii. A detailed curriculum vitae (CV) and testimonials.
- iii. Copies of academic and professional certificates.
- iv. A copy of the National Identity Card or Passport.
- v. Proof of membership to a professional body, where applicable.
- vi. For candidates with foreign degrees: Attach an approval letter from the Commission for University Education (CUE).

### Clearance Requirements

- i. Directorate of Criminal Investigations (DCI).
- ii. Higher Education Loans Board (HELB).
- iii. Kenya Revenue Authority (KRA).
- iv. Ethics and Anti-Corruption Commission (EACC).
- v. Credit Reference Bureau (CRB).

### Submission of Applications

All applications should be addressed to:  
The Chairperson  
Selection Panel for the Recruitment of the County Secretary  
P.O. Box Private Bag-50400 Busia (K)

### Delivery Options:

1. Post: Send your application to the address above.
2. Hand Delivery: Submit your application to the reception desk of the County Chief Officer – Human Resource & Public Communication at the Governor's Office, Town Hall - Busia-Kisumu Road, Door No. 30.
3. Email: Send your application to [csselectionpanel@busiacounty.go.ke](mailto:csselectionpanel@busiacounty.go.ke).

**Deadline for submission: 2nd May 2025 (Close of Business).**

NOTE: Only shortlisted candidates shall be contacted.



## THE NATIONAL ASSEMBLY THIRTEENTH PARLIAMENT - FOURTH SESSION (2025)

IN THE MATTER OF ARTICLES 118(1)(b), 132(2), 155(3) OF THE CONSTITUTION  
AND  
IN THE MATTER OF THE PUBLIC APPOINTMENTS (PARLIAMENTARY APPROVAL) ACT (CAP. 77)  
AND  
IN THE MATTER OF APPROVAL BY THE NATIONAL ASSEMBLY OF PERSONS NOMINATED FOR  
APPOINTMENT AS PRINCIPAL SECRETARIES

### NOTIFICATION OF APPROVAL HEARINGS AND INVITATION TO SUBMIT MEMORANDA

WHEREAS, in accordance with provisions of Articles 132(2)(d) of the Constitution, His Excellency the President is empowered to nominate and with the approval of the National Assembly appoint Principal Secretaries. In exercise of the said powers, His Excellency the President nominated the following persons for appointment as Principal Secretaries—

No.	NOMINEE	STATE DEPARTMENT
1.	Mr. Ahmed Abdulsalan Ibrahim Ibrahim	State Department for National Government Coordination Office of the Prime Cabinet Secretary
2.	Mr. Stephen Isaboke	State Department for Broadcasting & Telecommunications Ministry of Information, Communication and Digital Economy
3.	Dr. Caroline Wanjiru Karugu	State Department for East African Community (EAC) Affairs Ministry of East African Community (EAC) Affairs and Regional Development
4.	Prof. Abdulrazak Shaukat	State Department for Science, Research & Innovation Ministry of Education
5.	Mr. Cyrell Odede Wagonda	State Department for Public Investments & Assets Management The National Treasury and Economic Planning
6.	Dr. Bonface Makokha	State Department for Economic Planning The National Treasury and Economic Planning
7.	Dr. Oluga Fredrick Ouma	State Department for Medical Services Ministry of Health
8.	Ms. Judith Nayal Pareno	State Department for Justice, Human Rights & Constitutional Affairs Office of the Attorney-General and Department of Justice
9.	Dr. Jane Kare Imburys	State Department for Public Service & Human Capital Development Ministry of Public Service, Human Capital Development and Social Programmes
10.	Mr. Michael Lanasalon	State Department for Devolution Office of the Deputy President
11.	CPA Carren Agang'o Achieng	State Department for Children Welfare Services Ministry of Labour & Social Protection
12.	Mr. Fikirini Katoi Kahindi Jacobs	State Department for Youth Affairs Ministry of Youth Affairs and Sports
13.	Ms. Regina Akoth Ombani	State Department for Trade Ministry of Investments, Trade & Industry
14.	Mr. Aden Abdi Millah	State Department for Shipping & Maritime Affairs Ministry of Mining, Blue Economy & Maritime Affairs

AND WHEREAS, following receipt of the nominations from His Excellency the President, the Rt. Hon. Speaker of the National Assembly with a Notification made on Wednesday 26<sup>th</sup> March 2025 conveyed the Message to the Members of the National Assembly and referred the names and curriculum vitae of the nominees to the relevant Committees for consideration and reporting to the House.

IT IS NOTIFIED to the general public that pursuant to Article 118(1)(b) of the Constitution and section 6(4) of the Public Appointments (Parliamentary Approval) Act (Cap. 77), the respective Committees of the House shall conduct Approval Hearings (setting of the nominees on the dates, times and at the venues indicated in the schedule below—

No.	NOMINEE	STATE DEPARTMENT	VENUE	DATE	TIME
<b>DEPARTMENTAL COMMITTEE ON ADMINISTRATION AND INTERNAL SECURITY</b>					
1.	Mr. Ahmed Abdulsalan Ibrahim Ibrahim	State Department for National Government Coordination	Bunge Tower, 5 <sup>th</sup> Floor, Room 21	Friday, 4 <sup>th</sup> April, 2025	10:00 am
<b>DEPARTMENTAL COMMITTEE ON COMMUNICATION, INFORMATION AND INNOVATION</b>					
2.	Mr. Stephen Isaboke	State Department for Broadcasting & Telecommunications	Bunge Tower, 3 <sup>rd</sup> Floor, Room 17	Friday, 4 <sup>th</sup> April, 2025	10:00 am
<b>DEPARTMENTAL COMMITTEE ON DEFENCE, INTELLIGENCE AND FOREIGN RELATIONS</b>					
3.	Dr. Caroline Wanjiru Karugu	State Department for East African Community (EAC) Affairs	Mini-Chamber, County Hall, 1 <sup>st</sup> Floor	Monday, 7 <sup>th</sup> April, 2025	10:00 am
<b>DEPARTMENTAL COMMITTEE ON EDUCATION</b>					
4.	Prof. Abdulrazak Shaukat	State Department for Science, Research & Innovation	Bunge Tower, 5 <sup>th</sup> Floor, Room 24	Friday, 4 <sup>th</sup> April, 2025	10:00 am
<b>DEPARTMENTAL COMMITTEE ON FINANCE AND NATIONAL PLANNING</b>					
5.	Mr. Cyrell Odede Wagonda	State Department for Public Investments & Assets Management	Bunge Tower, 3 <sup>rd</sup> Floor, Committee Room 15/19	Friday, 4 <sup>th</sup> April, 2025	10:00 am
6.	Dr. Bonface Makokha	State Department for Economic Planning	Bunge Tower, 3 <sup>rd</sup> Floor, Committee Room 18/19	Friday, 4 <sup>th</sup> April, 2025	12:00 pm
<b>DEPARTMENTAL COMMITTEE ON HEALTH</b>					
7.	Dr. Oluga Fredrick Ouma	State Department for Medical Services	Bunge Tower, 5 <sup>th</sup> Floor, Committee Room 20	Friday, 4 <sup>th</sup> April, 2025	10:00 am
<b>DEPARTMENTAL COMMITTEE ON JUSTICE AND LEGAL AFFAIRS</b>					
8.	Ms. Judith Nayal Pareno	Justice, Human Rights & Constitutional Affairs	Main Parliament Buildings, Committee Room 9	Monday, 7 <sup>th</sup> April, 2025	10:00 am
<b>DEPARTMENTAL COMMITTEE ON LABOUR</b>					
9.	Dr. Jane Kare Imburys	State Department for Public Service & Human Capital Development	Main Parliament Buildings, Committee Room 7	Friday, 4 <sup>th</sup> April, 2025	10:00 am
<b>DEPARTMENTAL COMMITTEE ON REGIONAL DEVELOPMENT</b>					
10.	Mr. Michael Lanasalon	State Department for Devolution	Bunge Tower, 3 <sup>rd</sup> Floor, Room 16	Friday, 4 <sup>th</sup> April, 2025	10:00 am
<b>DEPARTMENTAL COMMITTEE ON SOCIAL PROTECTION</b>					
11.	CPA Carren Agang'o Achieng	State Department for Children Welfare Services	Bunge Tower, 5 <sup>th</sup> Floor, Room 25	Friday, 4 <sup>th</sup> April, 2025	10:00 am
12.	Mr. Fikirini Katoi Kahindi Jacobs	State Department for Youth Affairs	Bunge Tower, 5 <sup>th</sup> Floor, Room 26	Friday, 4 <sup>th</sup> April, 2025	12:00 noon
<b>DEPARTMENTAL COMMITTEE ON TRADE, INDUSTRY AND COOPERATIVES</b>					
13.	Ms. Regina Akoth Ombani	State Department for Trade	Main Parliament Buildings, Committee Room 7	Friday, 4 <sup>th</sup> April, 2025	12:00 noon
<b>DEPARTMENTAL COMMITTEE ON TRANSPORT AND INFRASTRUCTURE</b>					
14.	Mr. Aden Abdi Millah	State Department for Shipping & Maritime Affairs	Bunge Tower, 5 <sup>th</sup> Floor, Room 23	Friday, 4 <sup>th</sup> April, 2025	10:00 am

AND WHEREAS, section 6(9) of the Public Appointments (Parliamentary Approval) Act (Cap. 77) provides that "any person may prior to the approval hearing and by written statement on oath, provide the Clerk with evidence contesting the suitability of a candidate to hold the office to which the candidate has been nominated";

IN COMPLIANCE with Article 118(1)(b) of the Constitution and section 6(9) of the Public Appointments (Parliamentary Approval) Act (Cap. 77), the Clerk of the National Assembly hereby invites members of the public to submit any representations they may have, by way of written statements on oath (affidavits) with supporting evidence contesting the suitability of the candidates for appointment to the offices they have been nominated to.

The memoranda may be forwarded to the Clerk of the National Assembly, P.O. Box 41842-00100, Nairobi; hand-delivered to the Office of the Clerk, Main Parliament Buildings, Nairobi; or emailed to [cas@parliament.go.ke](mailto:cas@parliament.go.ke) to be received on or before Thursday, 3<sup>rd</sup> April, 2025 by 5.00 p.m.

IT IS FURTHER NOTIFIED THAT the nominees are required to—

- (1) Appear for the approval hearings with the original identity cards, academic and professional certificates and other relevant testimonials; and
- (2) Obtain letters/certificates of compliance from the following institutions—
  - (a) The Ethics and Anti-Corruption Commission;
  - (b) The Kenya Revenue Authority;
  - (c) The Higher Education Loans Board;
  - (d) The Directorate of Criminal Investigations;
  - (e) The Office of the Registrar of Political Parties; and
  - (f) A Credit Reference Bureau.

SAMUEL NJOROGE, CDS  
CLERK OF THE NATIONAL ASSEMBLY  
Thursday, 27<sup>th</sup> March, 2025

"For the Welfare of Society and the just Government of the People"



**THE NATIONAL ASSEMBLY**  
THIRTEENTH PARLIAMENT - FOURTH SESSION (2025)

IN THE MATTER OF ARTICLES 118(1)(b), 132(2), 155(3) OF THE CONSTITUTION AND IN THE MATTER OF THE PUBLIC APPOINTMENTS (PARLIAMENTARY APPROVAL) ACT (CAP. 77) AND IN THE MATTER OF APPROVAL BY THE NATIONAL ASSEMBLY OF PERSONS NOMINATED FOR APPOINTMENT AS PRINCIPAL SECRETARIES

**NOTIFICATION OF APPROVAL HEARINGS AND INVITATION TO SUBMIT MEMORANDA**

WHEREAS in accordance with provisions of Articles 132(2)(d) of the Constitution, His Excellency the President is empowered to nominate and with the approval of the National Assembly, appoint Principal Secretaries, in exercise of the said powers, His Excellency the President nominated the following persons for appointment as Principal Secretaries:-

No.	Name	STATE DEPARTMENT
1.	Mr. Ahmed Abdulsalam Ibrahim	State Department for National Government Coordination Office of the Prime Cabinet Secretary
2.	Mr. Stephen Isaboke	State Department for Broadcasting & Telecommunications Ministry of Information, Communication and Digital Economy
3.	Dr. Caroline Wanjiru Karugu	State Department for East African Community (EAC) Affairs Ministry of East African Community (EAC) Affairs and The ASAL and Resilient Development
4.	Prof. Abdulrazak Shaukat	State Department for Science, Research & Innovation Ministry of Education
5.	Mr. Cyrell Odede Wagunda	State Department for Public Investments & Assets Management The National Treasury and Economic Planning
6.	Dr. Bonface Makokha	State Department for Economic Planning The National Treasury and Economic Planning
7.	Dr. Oluga Fredrick Ouma	State Department for Medical Services Ministry of Health
8.	Ms. Judith Njayaai Pareno	State Department for Justice, Human Rights & Constitutional Affairs Office of the Attorney-General and Department of Justice
9.	Dr. Jane Kare Imbunya	State Department for Public Service & Human Capital Development Ministry of Public Service, Human Capital Development and Special Programmes
10.	Mr. Michael Lenasalon	State Department for Devolution Office of the Deputy President
11.	CPA Carren Ageng'o Achieng	State Department for Children Welfare Services Ministry of Labour and Social Protection
12.	Mr. Fikiri Katoi Kahindi Jacobs	State Department for Youth Affairs Ministry of Youth Affairs and Sports
13.	Ms. Regina Akoth Ombam	State Department for Trade Ministry of Investments, Trade & Industry
14.	Mr. Aden Abd'illah	State Department for Shipping & Maritime Affairs Ministry of Mineral, Blue Economy & Maritime Affairs

AND WHEREAS, following receipt of the nominations from His Excellency the President, the Rt. Hon. Speaker of the National Assembly vide a Notification made on Wednesday 28<sup>th</sup> March 2025 conveyed the Message to the Members of the National Assembly and referred the names and curriculum vitae of the nominees to the relevant Committees for consideration and reporting to the House.

IT IS NOTIFIED to the general public that pursuant to Article 118(1)(b) of the Constitution and section 6(4) of the Public Appointments (Parliamentary Approval) Act (Cap. 77), the respective Committees of the House shall conduct Approval Hearings (Testing) of the nominees on the dates, times and at the venues indicated in the schedule below:-

No.	NOMINEE	STATE DEPARTMENT	VENUE	DATE	TIME
1.	Mr. Ahmed Abdulsalam Ibrahim	State Department for National Government Coordination	Bunge Tower, 5 <sup>th</sup> Floor, Room 21	Friday, 4 <sup>th</sup> April, 2025	10:30 am
2.	Mr. Stephen Isaboke	State Department for Broadcasting & Telecommunications	Bunge Tower, 3 <sup>rd</sup> Floor, Room 17	Friday, 4 <sup>th</sup> April, 2025	10:30 am
3.	Dr. Caroline Wanjiru Karugu	State Department for East African Community (EAC) Affairs	Main Chamber, County Hall, 1 <sup>st</sup> Floor	Monday, 7 <sup>th</sup> April, 2025	10:00 am
4.	Prof. Abdulrazak Shaukat	State Department for Science, Research & Innovation	Bunge Tower, 5 <sup>th</sup> Floor, Room 24	Friday, 4 <sup>th</sup> April, 2025	10:30 am
5.	Mr. Cyrell Odede Wagunda	State Department for Public Investments & Assets Management	Bunge Tower, 3 <sup>rd</sup> Floor, Committee Room 18/19	Friday, 4 <sup>th</sup> April, 2025	10:00 am
6.	Dr. Bonface Makokha	State Department for Economic Planning	Room 18/19	Friday, 4 <sup>th</sup> April, 2025	10:00 am
7.	Dr. Oluga Fredrick Ouma	State Department for Medical Services	Bunge Tower, 5 <sup>th</sup> Floor, Committee Room 20	Friday, 4 <sup>th</sup> April, 2025	10:30 am
8.	Ms. Judith Njayaai Pareno	State Department for Justice, Human Rights & Constitutional Affairs	Main Parliament Buildings, Committee Room 9	Monday, 7 <sup>th</sup> April, 2025	10:00 am
9.	Dr. Jane Kare Imbunya	State Department for Public Service & Human Capital Development	Main Parliament Buildings, Committee Room 7	Friday, 4 <sup>th</sup> April, 2025	10:30 am
10.	Mr. Michael Lenasalon	State Department for Devolution	Bunge Tower, 3 <sup>rd</sup> Floor, Room 16	Friday, 4 <sup>th</sup> April, 2025	10:00 am
11.	CPA Carren Ageng'o Achieng	State Department for Children Welfare Services	Bunge Tower, 5 <sup>th</sup> Floor, Room 26	Friday, 4 <sup>th</sup> April, 2025	10:00 am
12.	Mr. Fikiri Katoi Kahindi Jacobs	State Department for Youth Affairs	Bunge Tower, 5 <sup>th</sup> Floor, Room 26	Friday, 4 <sup>th</sup> April, 2025	12:00 noon
13.	Ms. Regina Akoth Ombam	State Department for Trade	Main Parliament Buildings, Committee Room 3	Friday, 4 <sup>th</sup> April, 2025	12:00 noon
14.	Mr. Aden Abd'illah	State Department for Shipping & Maritime Affairs	Bunge Tower, 5 <sup>th</sup> Floor, Room 23	Friday, 4 <sup>th</sup> April, 2025	10:00 am

AND WHEREAS, section 6(3) of the Public Appointments (Parliamentary Approval) Act (Cap. 77) provides that "any person may prior to the approval hearing and by written statement on oath, provide the Clerk with evidence contesting the suitability of a candidate to hold the office to which the candidate has been nominated".

IN COMPLIANCE with Article 118(1)(b) of the Constitution and section 6(3) of the Public Appointments (Parliamentary Approval) Act (Cap. 77), the Clerk of the National Assembly hereby invites members of the public to submit any representations they may have, by way of written statements on oath (affidavits) with supporting evidence contesting the suitability of the candidates for appointment to the offices they have been nominated to.

The memoranda may be forwarded to the Clerk of the National Assembly, P.O. Box 41842-00100, Nairobi; hand-delivered to the Office of the Clerk, Main Parliament Buildings, Nairobi; or emailed to [psa@parliament.go.ke](mailto:psa@parliament.go.ke) to be received on or before Thursday, 3<sup>rd</sup> April, 2025 by 5:00 p.m.

- IT IS FURTHER NOTIFIED THAT the nominees are required to:-
- Appear for the approval hearings with the original identity cards, academic and professional certificates and other relevant testimonials and
  - Obtain letters/certificates of compliance from the following institutions:-
    - The Ethics and Anti-Corruption Commission
    - The Kenya Revenue Authority
    - The Higher Education Loans Board
    - The Directorate of Criminal Investigations
    - The Office of the Registrar of Political Parties, and
    - A Credit Reference Bureau.

SAMUEL NJOROGE, CBS  
CLERK OF THE NATIONAL ASSEMBLY  
Thursday, 27<sup>th</sup> March, 2025

"For the Welfare of Society and the just Government of the People"



**COUNTY ASSEMBLY OF MIGORI**

**RE-ADVERTISEMENT OF TENDERS**

The County Assembly of Migori wishes to Re-advertise tender for Sale Motor Vehicles, Furniture & Other items and therefore invites sealed applications from eligible individual/firms.

**INVITATION TO TENDER-OPEN NATIONAL TENDER**

TENDER NUMBER: MCA/TEP/01/2024-2025

TENDER DESCRIPTION: SALE OF MOTOR VEHICLES, FURNITURE & OTHER ITEMS

S/ NO.	REG NO./SERIAL NO.	MAKE/ MODEL	TYPE / USE	FRAME NO.	LOCATION
1	KBY 024C	FORD EVEREST	STATION WAGON	MNBL54D10DW504588	COUNTY ASSEMBLY
2	KBY 022C	FORD EVEREST	STATION WAGON	MNBL54D10DW504584	COUNTY ASSEMBLY
3	KBW 283V	TOYOTA PRADO TX	STATION WAGON	JTEBH3FX0K115904	COUNTY ASSEMBLY
4	KBY 448C	TOYOTA RAV4	STATION WAGON	JTMDEREV00D045957	COUNTY ASSEMBLY
5	COOLING FRIDGE	SAMSUNG-GRAY	TWIN COOLING	R551K58H02A	COUNTY ASSEMBLY
6	COOKER	SIMFER	GAS /ELECTRIC	MFB2-9502SGWHM	COUNTY ASSEMBLY
7	COOKER	SIMFER	GAS/ ELECTRIC	226.900007AG	COUNTY ASSEMBLY
8	TYRES	ASSORTED	USED/OLD	SMALL / MEDIUM SIZES S0No.	COUNTY ASSEMBLY
9	OFFICE CHAIRS AND TABLES	ASSORTED	USED/OLD	VARIETY	COUNTY ASSEMBLY
10	IRON SHEETS	ASSORTED	USED/BURNT	VARIETY 55No.	COUNTY ASSEMBLY
11	TV SET -24"	GLD 24 INCH CONCAVE	Y.O.M 2016	2/107Q OLD MODEL	COUNTY ASSEMBLY
12	TV SET -65"	SAMSUNG -HD	Y.O.M 2016	50P635 FLAT SCREEN	COUNTY ASSEMBLY
13	TV SET 43"	SAMSUNG	Y.O.M 2016	P543F4500AKXXE-FLAT SCREEN	COUNTY ASSEMBLY
14	TV SET 42"	LG	Y.O.M 2016	6023RGM5Z455	COUNTY ASSEMBLY
15	TV SET 42"	LG	Y.O.M 2016	6023R8B5Z470	COUNTY ASSEMBLY
16	PRINTER-PRO 400	LASER JET -HP	PRINTER	M4010N	COUNTY ASSEMBLY
17	PRINTER -PRO 200	LASER JET-HP	COLOUR PRINTER NOT LEGIBLE		COUNTY ASSEMBLY
18	PRINTER -MFP	LASER JET	AT DS OFFICE	MT132MFP	COUNTY ASSEMBLY
19	DESK TOP COMPUTER	HP - PRO COMPLETE	TRF 4100RDN	CPU-05B2EA#BHS	COUNTY ASSEMBLY
20	PRINTER-HP	LASER JET	M452DN	NOT LEGIBLE	COUNTY ASSEMBLY
21	DESK TOP	HP- PRO	CPU ONLY	TRF 4100RBB	COUNTY ASSEMBLY
22	DESK TOP	HP- PRO	CPU ONLY	TRF80402R2	COUNTY ASSEMBLY
23	DESK TOP	HP-PRO	CPU ONLY	TRF80402PD	COUNTY ASSEMBLY
24	DESK TOP	HP-PRO	CPU-ONLY	TRF80402MM	COUNTY ASSEMBLY
25	DESK TOP	HP-PRO	CPU-ONLY	TRF 4100RDN	COUNTY ASSEMBLY
26	IPAD	APPLE	TABLET	F3Q6B09XF18C	COUNTY ASSEMBLY
27	IPAD	APPLE	TABLET	DLXKPOLDFCYD	COUNTY ASSEMBLY
28	IPAD	APPLE	TABLET	DMPK01W4FCYC	COUNTY ASSEMBLY
29	IPAD	APPLE	TABLET	DMPK5K2QFCY9	COUNTY ASSEMBLY
30	IPAD	APPLE	TABLET	DMPLE18JAF18Y	COUNTY ASSEMBLY
31	IPAD	APPLE	TABLET	F9FW50UWIMKK	COUNTY ASSEMBLY
32	IPAD	APPLE	TABLET	DMPK80FWFCY9	COUNTY ASSEMBLY
33	IPAD	APPLE	TABLET	F6QLD00IFCYD	COUNTY ASSEMBLY
34	IPAD	APPLE	TABLET	DMPK5FYF8Y9	COUNTY ASSEMBLY
35	IPAD	APPLE	TABLET	DMPK5PEAF8Y9	COUNTY ASSEMBLY
36	IPAD	APPLE	TABLET	DMPK59ZFCY9	COUNTY ASSEMBLY
37	IPAD	APPLE	TABLET	F9FWK0E8JMKK	COUNTY ASSEMBLY
38	IPAD	APPLE	TABLET	DMPLE20RYFCY9	COUNTY ASSEMBLY

All Motor Vehicles, Furniture & Other items on sale can be viewed at the places and time indicated on the bid document.

The new tender document containing the submission information, details of items to be disposed may be downloaded free of charge from the website ([www.migoriassembly.go.ke](http://www.migoriassembly.go.ke))

Further information can be obtained from the Supply Chain Management Office at the County Assembly during working hours between 8:00am - 5:00pm from Monday to Friday or via [migoriaccounting@gmail.com](mailto:migoriaccounting@gmail.com)

Completed tender documents enclosed in plain sealed envelopes and clearly marked with the tender name and tender number should be addressed to:

ACCOUNTING OFFICER  
COUNTY ASSEMBLY OF MIGORI  
P.O BOX 985-40400  
SUNA-MIGORI

And deposited in the tender box located at the entrance of Cafeteria so as to be received not later than 10<sup>th</sup> April, 2025 at 10am. The tenders shall be opened immediately thereafter in the presence of the firm's representatives who may choose to attend. The new tender document supersedes the previous one. Late bids shall be rejected.

ODIUOR HESBORN OLUOCH  
Ag. HEAD OF SUPPLY CHAIN MANAGEMENT SERVICES  
FOR: ACCOUNTING OFFICER  
COUNTY ASSEMBLY OF MIGORI

**Letters from the Clerk, NA inviting the nominee for the Vetting**



THE NATIONAL ASSEMBLY  
OFFICE OF THE CLERK

P. O. Box 41842-00100  
Nairobi, Kenya  
Main Parliament Buildings

Telephone: +254202848000 ext. 3300  
Email: [cna@parliament.go.ke](mailto:cna@parliament.go.ke)  
[www.parliament.go.ke/the-national-assembly](http://www.parliament.go.ke/the-national-assembly)

When replying, please quote

Ref: NA/DDC/TIC/2025/001

27<sup>th</sup> March 2025

Ms. Regina Akoth Ombam  
Po Box, 61259-00200  
**NAIROBI**

Dear *Ms Ombam*

**RE: INVITATION FOR VETTING BY THE DEPARTMENTAL COMMITTEE  
ON TRADE, INDUSTRY AND COOPERATIVES**

Following your nomination by His Excellency the President for appointment as Principal Secretary State Department for Trade, Ministry of Investments, Trade and Industry, the Departmental Committee on Trade, Industry and Cooperatives hereby invites you for vetting pursuant to provisions of Section 6(3) of the Public Appointments (Parliamentary Approval) Act (No 33 of 2011) on **Friday, 4<sup>th</sup> April 2025, at Committee Room 7, Main Parliament Buildings at 12.00 Noon.**

Kindly fill the attached questionnaire as required by the Public Appointments (Parliamentary Approval) Act (No 33 of 2011) and attach copies of your national identity card, academic and professional certificates and any other testimonials. The questionnaire should be returned **on or before Wednesday, 2<sup>nd</sup> April 2025.**

Further, you are required to bring along originals of the above documents and letters/certificates of clearance/compliance from the following institutions:

1. Ethics and Anti-corruption Commission;
2. Kenya Revenue Authority;
3. Higher Education Loans Board;
4. Directorate of Criminal Investigations; and
5. Office of the Registrar of Political Parties

The liaison officers for the Committee are **Mr. Abenayo Wasike**, who may be contacted on **Tel No. 0721 352 053** or by email: at [abenayo.makokha@parliament.go.ke](mailto:abenayo.makokha@parliament.go.ke), **Mr. Ellam Omuhinda** on **Tel. No. 0755 883 451**, email: [ellam.omuhinda@parliament.go.ke](mailto:ellam.omuhinda@parliament.go.ke) and **Ms. Evelyn Klaudia Orina** on **Tel. No. 0722296980** or email: [everlyn.orina@parliament.go.ke](mailto:everlyn.orina@parliament.go.ke).

Yours

**JEREMIAH NDOMBI, MBS**  
**FOR: CLERK OF THE NATIONAL ASSEMBLY**

Encl:

# **Letters from the Clerk, NA to the Clearing Agencies**



**THE NATIONAL ASSEMBLY  
OFFICE OF THE CLERK**

P. O. Box 41842-00100  
Nairobi, Kenya  
Main Parliament Buildings

Telephone: +254202848000 ext. 3300  
Email: [cna@parliament.go.ke](mailto:cna@parliament.go.ke)  
[www.parliament.go.ke/the-national-assembly](http://www.parliament.go.ke/the-national-assembly)

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When replying, please quote

**Ref: NA/DDC/004/2025**

**27<sup>th</sup> March 2025**

**Mr. Geoffrey Monari**  
Chief Executive Officer  
Higher Education Loans Board  
Anniversary Towers, 19<sup>th</sup> Floor  
P.O Box, 69489-00400  
**NAIROBI**

Dear *Mr Monari*

**RE: REQUEST FOR INFORMATION ON PERSONS NOMINATED FOR  
APPOINTMENT AS PRINCIPAL SECRETARIES**

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The National Assembly is in receipt of a notification of fourteen persons for appointment as Principal Secretaries by His Excellency the President.

As you are aware, the National Assembly is required to approve the nominees for appointment in accordance with the provisions of Article 132 (2) (d) of the Constitution and the Public Appointment (Parliamentary Approval) Act (Cap. 7F).

Article 124(4) (a) of the Constitution provides that “**when a House of Parliament considers any appointment for which its approval is required under the Constitution or an Act of Parliament, the appointment shall be considered by a Committee of the House**”

In view of the foregoing, and in accordance with Standing Order 216(5) (f) as read with the Second Schedule to the National Assembly Standing Orders, the relevant Departmental Committee of the National Assembly is mandated to consider, for approval by the House, appointment under Articles 132 (2) (d).

Further, pursuant to Section 7(b) of the Public Appointment (Parliamentary Approval) Act (Cap. 7F), Committees are mandated to consider whether the nominees meet all Constitutional and Statutory requirements relating to the office in question.

In this regard, the nominations have since been committed to Departmental Committees for consideration. Consequently, the Committees request you to provide a report on the repayment status of any loans that may have been advanced by the Higher Education Loans Board to the following nominees;

	Name	ID No.
1.	Mr. Ahmed Abdisalan Ibrahim	20865145
2.	Mr. Aden Abdi Millah	11692023
3.	Mr. Stephen Isaboke	9148176
4.	Prof. Abdulrazak Shaukat	8009288
5.	Mr. Cyrell Wagunda Odede	1545354
6.	Dr. Bonface Makokha	13671582
7.	Dr. Oluga Fredrick Ouma	23797977
8.	Ms. Judith Naiyai Pareno	10883558
9.	Dr. Jane Kare Imbunya	34645601
10.	CPA Carren Ageng'o Achieng	13235213
11.	Dr. Caroline Wanjiru Karugu	20584192
12.	Mr. Michael Lenasalon	26629462
13.	Mr. Fikirini Katoi Kahindi Jacobs	33271223
14.	Ms. Regina Akoth Ombam	9089480

This information will assist the Committees to effectively undertake their mandate. We will appreciate if the information is received by **Thursday, 3<sup>rd</sup> April 2025**.

The liaison officer on this subject is Mr. **Benjamin Magut, Principal Clerk Assistant** who may be contacted on **Tel. 0712974966** or email [benjamin.magut@parliament.go.ke](mailto:benjamin.magut@parliament.go.ke)

Yours



**JEREMIAH NDOMBI, MBS**  
**FOR: CLERK OF THE NATIONAL ASSEMBLY**



THE NATIONAL ASSEMBLY  
OFFICE OF THE CLERK

P. O. Box 41842-00100  
Nairobi, Kenya  
Main Parliament Buildings

Telephone: +254202848000 ext. 3300  
Email: [cna@parliament.go.ke](mailto:cna@parliament.go.ke)  
[www.parliament.go.ke/the-national-assembly](http://www.parliament.go.ke/the-national-assembly)

When replying, please quote

Ref: NA/DDC/001/2025

27<sup>th</sup> March 2025

**Mr. Humphrey Wattanga Mulongo**  
Commissioner General  
Kenya Revenue Authority  
Times Tower Building  
P.O Box 48240-00100  
**NAIROBI**

Dear *Mr. Wattanga*

RE: **REQUEST FOR INFORMATION ON PERSONS NOMINATED FOR  
APPOINTMENT AS PRINCIPAL SECRETARIES.**

The National Assembly is in receipt of a notification of fourteen persons for appointment as Principal Secretaries by His Excellency the President.

As you are aware, the National Assembly is required to approve the nominees for appointment in accordance with the provisions of Article 132 (2) (d) of the Constitution and the Public Appointment (Parliamentary Approval) Act (Cap. 7F).

Article 124(4) (a) of the Constitution provides that “**when a House of Parliament considers any appointment for which its approval is required under the Constitution or an Act of Parliament, the appointment shall be considered by a Committee of the House**”

In view of the foregoing, and in accordance with Standing Order 216(5) (f) as read with the Second Schedule to the National Assembly Standing Orders, the relevant Departmental Committee of the National Assembly is mandated to consider, for approval by the House, appointment under Articles 132 (2) (d).

Further, pursuant to Section 7(b) of the Public Appointment (Parliamentary Approval) Act (Cap. 7F), Committees are mandated to consider whether the nominees meet all Constitutional and Statutory requirements relating to the office in question.

In this regard, the nominations have since been committed to Departmental Committees for consideration. Consequently, the Committees request you to provide a report on the tax compliance status of the following nominees-

	Name	ID No.
1.	Mr. Ahmed Abdisalan Ibrahim	20865145
2.	Mr. Aden Abdi Millah	11692023
3.	Mr. Stephen Isaboke	9148176
4.	Prof. Abdulrazak Shaukat	8009288
5.	Mr. Cyrell Odede Wagunda	1545354
6.	Dr. Bonface Makokha	13671582
7.	Dr. Oluga Fredrick Ouma	23797977
8.	Ms. Judith Naiyai Pareno	10883558
9.	Dr. Jane Kare Imbunya	34645601
10.	CPA Carren Ageng'o Achieng	13235213
11.	Dr. Caroline Wanjiru Karugu	20584192
12.	Mr. Michael Lenasalon	26629462
13.	Mr. Fikirini Katoi Kahindi Jacobs	33271223
14.	Ms. Regina Akoth Ombam	9089480

This information will assist the Committees to effectively undertake their mandate. We will appreciate if the information is received by **Thursday, 3<sup>rd</sup> April 2025**.

The liaison officer on this subject is Mr. **Benjamin Magut, Principal Clerk Assistant** who may be contacted on **Tel. 0712974966** or email [benjamin.magut@parliament.go.ke](mailto:benjamin.magut@parliament.go.ke)

Yours



**JEREMIAH NDOMBI, MBS**  
**FOR: CLERK OF THE NATIONAL ASSEMBLY**



THE NATIONAL ASSEMBLY  
OFFICE OF THE CLERK

P. O. Box 41842-00100  
Nairobi, Kenya  
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When replying, please quote

Ref: NA/DDC/003/2025

27<sup>th</sup> March 2025

**Ms. Anne N. Nderitu, CBS**

Registrar of Political Parties  
Lions Place, 1<sup>st</sup> Floor  
Karuna Close, Waiyaki Way  
Sarit Center,  
**NAIROBI**

Dear *Ms Nderitu*

**RE: REQUEST FOR INFORMATION ON PERSONS NOMINATED FOR APPOINTMENT AS PRINCIPAL SECRETARIES**

The National Assembly is in receipt of notifications of fourteen persons for appointment as Principal Secretaries by His Excellency the President.

As you are aware, the National Assembly is required to approve the nominees for appointment in accordance with the provisions of Article 132 (2) (d) of the Constitution and the Public Appointment (Parliamentary Approval) Act (Cap. 7F).

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Further, pursuant to Section 7(b) of the Public Appointment (Parliamentary Approval) Act (Cap. 7F), Committees are mandated to consider whether the nominees meet all Constitutional and Statutory requirements relating to the office in question.

In this regard, the nominations have since been committed to Departmental Committees for consideration. Consequently, the Committees request you to provide a report on whether the nominees hold an office in any political party in Kenya.

	Name	ID No.
1.	Mr. Ahmed Abdisalan Ibrahim	20865145
2.	Mr. Aden Abdi Millah	11692023
3.	Mr. Stephen Isaboke	9148176
4.	Prof. Abdulrazak Shaukat	8009288
5.	Mr. Cyrell Wagunda Odede	1545354
6.	Dr. Bonface Makokha	13671582
7.	Dr. Oluga Fredrick Ouma	23797977
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12.	Mr. Michael Lenasalon	26629462
13.	Mr. Fikirini Katoi Kahindi Jacobs	33271223
14.	Ms. Regina Akoth Ombam	9089480

This information will assist the Committees to effectively undertake their mandate. We will appreciate if the information is received by **Thursday, 3<sup>rd</sup> April 2025**.

The liaison officer on this subject is Mr. **Benjamin Magut, Principal Clerk Assistant** who may be contacted on Tel. **0712974966** or email [benjamin.magut@parliament.go.ke](mailto:benjamin.magut@parliament.go.ke)

Yours



**JEREMIAH NDOMBI, MBS**  
**FOR: CLERK OF THE NATIONAL ASSEMBLY**

**CLEARANCE BY AGENCIES-EACC, KRA, DCI, HELB  
AND ORPP**



REPUBLIC OF KENYA  
 Telephone: +254(0)204022000  
 Mobile: 0772281357  
 Email: [info@orpp.or.ke](mailto:info@orpp.or.ke)  
 Website: [www.orpp.or.ke](http://www.orpp.or.ke)  
 When replying please quote

Mr. Abernayo Wainike, HOD  
 Mr. Adam Gindicha, HOD  
 Mr. Benjamin Mepit, HOD  
 Ms. Rose Wanjohi, HOD  
 Ms. Tracy Chebet, HOD

Pls bring to the attention of the relevant Dept. Committees conducting the approval hearings.  
 DM 03/04/25

(2) All Committee Clerks vetting Pls. bring to the attention of the relevant Committees  
 DM 03/04/25

OFFICE OF THE REGISTRAR OF POLITICAL PARTIES  
 ORPP  
 Strengthening Political Parties  
 Lion Place, 1<sup>st</sup> & 4<sup>th</sup> Floor  
 Off Waiyaki Way  
 P.O. Box 1131-00606  
 Sant Centre, Nairobi

Ref: RPP/ORG/34 VOL. VIII (70)

Date: 2<sup>nd</sup> April 2025

Clerk of the National Assembly  
 Clerk's Chambers  
 Parliament Buildings  
 P.O. Box 41842-00100  
 NAIROBI

NATIONAL ASSEMBLY  
 RECEIVED  
 03 APR 2025  
 CLERK'S CHAMBER  
 P.O. BOX 41842 NAIROBI



Attn: Jeremiah Ndombi, MBS

Dear Sir,

**RE: REQUEST FOR INFORMATION ON PERSONS NOMINATED FOR APPOINTMENT AS PRINCIPAL SECRETARIES**

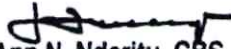
Reference is made to letter Ref. NA/DDC/003/2025 dated 27<sup>th</sup> March 2025 and on the above subject matter.

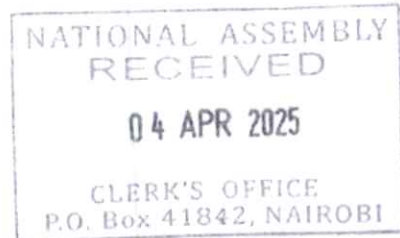
Pursuant to Article 77 (2) of the Constitution and according to the records held by this Office as at 2<sup>nd</sup> April 2025, the list of the nominees tabulated herein are NOT officials of any registered political party.

S/No.	Nominee	ID No.	Official of Registered Political Party
1.	Mr. Ahmed'Abdisalan Ibrahim	20865145	Not an official
2.	Mr. Aden Abdi Millah	11692023	Not an official
3.	Mr. Stephen Isaboke	9148176	Not an official
4.	Prof. Abdulrazak Shaukat	8009288	Not an official
5.	Mr. Cyrell Wagunda Odede	1545354	Not an official
6.	Dr. Bonface Makokha	13671582	Not an official
7.	Dr. Oluga Fredrick Ouma	23797977	Not an official
8.	Ms. Judith Naiyai Pareno	10883558	Not an official
9.	Dr. Jane Kere Imbunya	34645601	Not an official
10.	CPA Carren Ageng'o Achieng	13235213	Not an official

11.	Dr. Caroline Wanjiru Karugu	20584192	Not an official
12.	Mr. Michael Lenasalon	26629462	Not an official
13.	Mr. Fikirini Katoi Kahindi Jacobs	33271223	Not an official
14.	Ms. Regina Akoth Ombam	9089480	Not an official

Yours faithfully,

  
Ann N. Nderitu, CBS  
Registrar of Political Parties/CEO



# HIGHER EDUCATION LOANS BOARD

Tel: 0711052000  
E-mail: contactcentre@helb.co.ke  
Website: www.helb.co.ke

Anniversary Towers  
University Way  
P.O Box 69489-00400  
Nairobi, Kenya

HELB/RR/112009/V/378

2<sup>nd</sup> April 2025

**Jeremiah Ndombi, MBS**  
Clerk  
National Assembly  
P.O Box 41842-00100

**NAIROBI**

Dear *Sir,*

## **CLEARANCE FOR SHORTLISTED CANDIDATES FOR THE POSITION OF PRINCIPAL SECRETARIES**

We acknowledge receipt of your letter dated **27th March 2025**, with reference number **NA/DDC/004/2025**, regarding the background check on the status of HELB loan repayment for candidates nominated for the position of **Principal Secretaries**.

HELB is committed to assisting the National Assembly in the comprehensive evaluation of candidates, including their financial responsibilities and obligations. We have utilized the necessary procedures to conduct background checks on the candidates listed in the attached schedule.

Our team has diligently reviewed the HELB loan repayment status of each candidate, ensuring accuracy and compliance with the information provided. We understand the importance of this inquiry in the overall assessment process.

Please find below their status.

S/No.	NAME OF NOMINEE	ID/No.	STATUS	YEAR OF CLEARANCE
1	Mr. Ahmed Abdisalan Ibrahim	20865145	Not a loanee	N/A
2	Mr. Aden Abdi Millah	11692023	Cert No.55335	2013
3	Mr. Stephen Isaboke	9148176	Cert No.8277	2007
4	Prof. Abdulrazak Shaukat	8009288	Not a loanee	N/A
5	Mr. Cyrell Wagunda Odede	1545354	Not a loanee	N/A
6	Dr. Boniface Makokha	13671582	Cert No.42774	2012
7	Dr. Oluga Fredrick Ouma	23797977	Cert No.95205	2025
8	Ms. Judith Naiyai Pareno	10883558	Cert No.35551	2012
9	Dr. Jane Kare Imbunya	34645601	Not a loanee	N/A
10	CPA Carren Ageng'o Achieng	13235213	Cert No.94046	2024
11	Dr. Caroline Wanjiru Karugu	20584192	Not a loanee	N/A
12	Mr. Michael Lenasalon	26629462	Cert No.25344	2018
13	Mr. Fikirini Katoi Kahindi Jacobs	33271223	Repaying	Repaying
14	Ms. Regina Akoth Ombam	9089480	Cert No.44862	2013

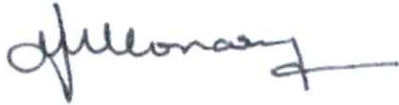


ISO 9001:2015 Certified



We appreciate the collaborative effort with the National Assembly and remain committed to maintaining the highest standards of professionalism and confidentiality throughout the background check process. Thank you for entrusting us with this responsibility, and we look forward to contributing to the successful appointments.

Yours *Sincerely,*

A handwritten signature in cursive script, appearing to read "G. Monari", with a horizontal line extending to the right.

**GEOFFREY MONARI**  
**CHIEF EXECUTIVE OFFICER**



## ETHICS AND ANTI-CORRUPTION COMMISSION

INTEGRITY CENTRE (Jakaya Kikwete/Valley Road Junction) P.O. Box 61130 – 00200, NAIROBI, Kenya  
TEL.: 254 (020) 4997000, MOBILE: 0709 781000; 0730 997000  
EMAIL: [eacc@integrity.go.ke](mailto:eacc@integrity.go.ke) WEBSITE: [www.eacc.go.ke](http://www.eacc.go.ke)

When replying please quote:

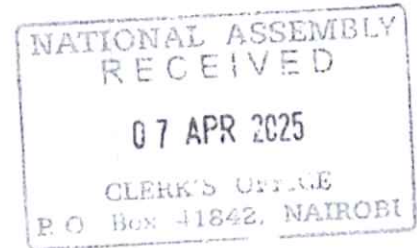
**Our Ref: EACC.7/10/5 VOL XXXI (63)**

**4<sup>th</sup> April 2025**

**Mr. Samuel Njoroge, CBS**

Clerk  
National Assembly  
Office of the Clerk, Main Parliament Buildings  
P O Box 41842 – 00100

**NAIROBI**



Dear *Mr. Njoroge,*

**RE: REQUEST FOR INFORMATION ON PERSONS NOMINATED FOR APPOINTMENT AS PRINCIPAL SECRETARIES**

Your letter referenced NA/DDC/005/2025 dated 27<sup>th</sup> March 2025, on the subject matter refers.

Please note that the Commission has not undertaken any investigations pursuant to its mandate against the under listed nor has it recommended prosecution of any of them.

S/No	Name	ID Number
1.	Abdisalan Ibrahim Ahmed	20865145
2.	Aden Abdi Millah	11692023
3.	Stephen Motari Isaboke	9148176
4.	Prof. Shaukat Ali Abdulrazak	8009288
5.	Cyrell Odede Wagunda	1545354
6.	Dr. Bonface Barasa Makokha	13671582
7.	Dr. Fredrick Ouma Oluga	23797977
8.	Nayiai Judith Ramaita Pareno	10883558
9.	Dr. Jane Kere Imbunya	34645601
10.	CPA Carren Achieng Ageng'o	13235213
11.	Dr. Caroline Wanjiru Karugu	20584192
12.	Michael Loikianu Lenasalon	26629462
13.	Jacobs Katoi Kahindi Fikirini	33271223
14.	Regina Akoth Ombam	9089480

The information provided herein is based on records available as of **4<sup>th</sup> April 2025**.

Yours *Sincerely*



**Abdi A. Mohamud, MBS**  
**SECRETARY/CHIEF EXECUTIVE OFFICER**

# **NOMINEE'S CURRICULUM VITAE**

Nationality	Kenyan	Country	Kenya, Uganda, Tanzania,
Languages	English, Kiswahili, Luo (native), French, Spanish (intermediate)	Experience	Rwanda, Burundi, South Sudan
Education	2002, <b>MA Public Administration</b> , Columbia University, USA 1994, <b>MA Economics</b> , University of Nairobi, Kenya 1991, <b>BA Anthropology</b> , University of Nairobi, Kenya		
Employment	<b>2023-</b> East Africa Community Regional Facilitator Health Financing Dialogues <b>2022</b> Health Systems Strengthening Lead, Options Consultancy Ltd <b>2020-2021-</b> Country Director, HP+ Kenya <b>2013-2020-</b> Deputy Director, National AIDS Control Council, Kenya <b>2006-2013-</b> Head, Strategy and Policy, National AIDS Control Council, Kenya <b>2005-2006</b> – Policy Analyst, Kenya Anti- Corruption Commission <b>1995-2005</b> – Senior Economist, Ministry of Roads and Public Works, Kenya <b>1993-1994</b> –Tutorial Fellow, University of Nairobi, Economics Department		

## Work Experience

November 2022-Present, **East Africa Community Health Financing Regional Expert**, with the role of supporting the EAC Secretariat Health Department to expand a program of health financing reform in the East Africa Region and establish the Health financing Hub within the EAC secretariat while strengthening Partner States implementation of the Africa Leaders Meeting (ALM) Health Financing Commitments Declarations.

- Play lead role as EAC Regional Facilitator for Health Financing Dialogues for Ministries of Health and Finance on behalf of the EAC Secretariat and advance the ALM agenda at the EAC Regional level, including organization of a regional meeting of Ministers of Health and Finance on domestic Investments for health
- Provide Technical Assistance to support the implementation of the National Health Financing Dialogue (NHFD) in Kenya and oversee the national dialogues in the pilot countries of Burundi, Rwanda, Tanzania and Uganda
- Coordinate regional EAC efforts with other RECs (SADC, ECOWAS, WAHO) AUC and AUDA-NEPAD on the Health Financing Hubs, Tracker and Scorecard.
- Provide Technical Support to the EAC Expert- Working Group and other technical teams on Health financing

October 2022, **Health Systems Strengthening Lead , Kenya Devolution Program (KDP)**, Options Consultancy Ltd

- **Programme delivery and oversight** – Developed and oversaw the implementation of Options strategy for KDP
- **Technical assistance-** Developed technical approaches and tools to ensure a consistent, high quality approach to technical assistance across the Kenya Devolution Program
- **Team management and leadership** - led a team of technical, financial and administrative experts to deliver Options' scope of work on KDP to the highest technical quality, in coordination with other consortium partners
- **Client, government and partner relations** - the primary liaison with the lead consortium partner and donor, represent the programme on behalf of Options and ensure close collaboration with relevant local, national and international stakeholders.

2021- 2022, **Health Financing (Council Of Governors /Kenya) Technical Advisor/Expert- Kenya**

- Strengthened the capacity of the COG Health Committee in its critical role of ensuring sustainability of health financing by looking into county health planning and programming, funding sources, their reliability and how this influences achievement of financial risk protection goals.

- Undertook Expenditure Reviews, fiscal space analysis and financial gap analysis for determination of the county level fiscal data for health and provided advisory to the Health Committee on County Health fiscal Space.
- Developed, reviewed, and implemented key health finance-related policies and strategies for increased health finance autonomy at county levels (e.g. Facility Improvement Fund (FIF) Guidelines, Kenya Health Financing Strategy, UHC Policy )
- Strengthened the capacity of the Council of Governors (COG) health committee Secretariat in collection, interpretation and the use the data for evidence-based decision making in the areas of prioritization, efficiency innovative financing, UHC and domestic resource mobilization mechanism.

2020-2021, **Country Director** (Health Policy Plus (HP+) Kenya/EAC)

- Overall technical and administrative management of the HP+ project in Kenya and the senior in-country project representative with the overall responsibility for supervising project staff and managing relations and finances with partners and subcontractors both international and local and achieve the set results.
- Developed the plan of action for institutionalizing sustainability of funding for health in Kenya through local policy research institutions and universities and supported the finalization of the country's health financing strategy and the UHC Agenda
- Engagement with the Ministries of Finance and Health on Social Contracting mechanism that can allow CSOs to be considered in public health delivery of services as well was supporting the development of investment cases for HIV, TB and Malaria
- Development of Advocacy plans and strategies for sustainable health sector financing for Kenya

2017-2021, **Technical Review Panel, Vice-Chair** (The Global Fund, Switzerland, TRP)

- As part of the Technical Review Panel of the Global Fund since 2018, provided leadership in review of Global Fund Funding Requests for various countries. More specifically during the COVID-19 period, the TRP supported the Global Fund disburse a total of USD 11.34 bn in one year during COVID-19 pandemic globally
- Provided the necessary steer during TRP Reviews on key areas of prioritization in the three diseases (HIV, TB, Malaria) as well us provided guidance on the key cross cutting areas of RSSH, Human Rights and Gender, Sustainable Financing and Strategic Investments that play a significant role in maximizing impact of Global Fund Grants.

2013-2020, **Deputy Director** (National AIDS Control Council, Kenya)

- Development and execution of Kenya's strategy for sustainable financing for HIV and health, including provision of financial advice on high impact HIV, TB, Malaria, RSSH, Reproductive Health programmes and the COVID-19 Rapid response Emergency Mechanism for Kenya.
- Drafted Policy Papers, Briefs, Sessional Paper and Cabinet Memoranda for policy decision makers on health matters in particular for the Kenyan and the East African Community UHC Agenda, sustainable finance and transition from donor financing in HIV.
- Developed Kenya's blueprint for sustainable financing for health that proposed five key areas of raising domestic resources that included health sector efficiency savings ,public finance management, private sector potential, multi-sectoral response, Data systems strengthening and management
- Provided oversight to all costing, expenditure analysis of health programmes, innovative finance mechanisms, value for money and transition planning for country health programs

2006-2016, **Head, Policy & Strategy**, (National AIDS Control Council, Kenya)

- Developed the first Costed Kenya National HIV and AIDS Strategic Plan (2009-2013), HIV Financing strategies, Resource Tracking and Expenditure Reviews, Prevention Revolution Roadmap and undertook and extensive review of the previous Strategic Plan for HIV
- Carried out programmatic, financial and performance gap analysis in HIV interventions , Socio-economic impact studies of HIV and AIDS in key sectors of the economy, HIV and AIDS Policy, Planning, Budgeting and funding mechanisms, HIV and AIDS mainstreaming in other sectors of the economy.
- Developed policy briefs on Private -Public Partnerships, Engagement of Civil Society Organizations, Public Sector in the Planning and Budgeting process for HIV and AIDS activities in key sectors under the Medium Term

Expenditure Framework and developed the HIV Community led Funding Proposal for the World Bank that saw HIV funding reach community level and contribute immensely to the fight against HIV at community level.

#### 2005-2006, **Policy Analyst**, (Anti-Corruption Commission, Kenya)

- Charged with the responsibility of reviewing all key policies in Government Institutions in the bid to seal major corruption loopholes in the public sector as well as provide advisory to the accounting officers of the various government institutions on possible areas of corruption loopholes in their institutions.
- Collecting, collating, compiling and analyzing data and other information on Corruption Prevention by identifying the problem and through this analysis prepare the country's corruption index report for the different sectors of the Kenyan economy.
- Undertook Strategic Planning and Policy Development for the Commission represented the Commission during the country budget making process (MTEF) to lobby for resources for the programmes in the different directorates within the Commission.

#### 1995-2005, **Senior Economist**, (Ministry of Roads and Public Works, Kenya)

- Charged with the responsibility of preparing the five year Road Sector Strategy and Implementation Plan
- Developed Road Sector Economic Evaluation Reports for various road projects that looked at feasibility and road design studies.
- Prepared funding proposals for road projects for World Bank, European Union and the African Development Bank for the major highway corridors in the country
- Served as lead secretariat to the Road Reforms Committee that created the different road agencies in Kenya that look at the major highways, urban and rural roads respectively
- In-charge of road sector budget making process and represented the Ministry in defending the Ministry's budget during the MTEF budget making process
- Undertook Transport Sector Modelling and Traffic Forecasts for various new road projects to build a case for Infrastructure Development in Kenya
- Undertook socio-economic impact assessment of road projects taking into account health and environmental impacts as part of road project design and construction

#### **Other Key Responsibilities and Assignments**

1. December 2024-March 2025, **Senior Lead Consultant for the Evaluation of the Future of Global Health Initiatives** assignment commissioned by Wellcome Trust, UK .
2. **2022 -2025, Board Member**, HEARD (Health Economics and HIV and AIDS Research Division), University of KwaZulu Natal, South Africa.
3. 2005-2010, **Member of the East Africa Community Expert Working Group on Sustainable Financing for health**. This was a group of health and finance experts from the East African Region that were tasked with the responsibility of developing a blueprint for domestic resource mobilization for health in the region
4. 2014 -2016, **Member of the Review Panel for Joint (PEPFAR/Bill & Melinda Gates Foundation) Country Data Systems Initiative for Health Systems Strengthening** for the Government of Malawi and the Government of Uganda.
5. **Member of two Global Economics Reference Technical Working Group of the UNAIDS/World Bank on HIV Allocative Efficiency and Effectiveness and Sustainable Financing respectively**. This was a team of 20 Global health economists who focused on advising countries on achieving more health for the money in health care service delivery.
6. **Member of the UNAIDS Economics Reference Group (ERG)**. This team of think-tanks comprised of 12 global health economists that were nominated by the UNAIDS Executive Director and the World Bank President to advise on Sustainable Financing of the HIV Response.

#### Selected Publications

- June 2011: The Lancet: Towards an Improved Investment Approach for an Effective Response to HIV/AIDS
- January 2012: Conference Paper: Sustainability of Programmatic, Financial and Human Resources of HIV Program: Lessons learned from HIV/AIDS Analysis in 4 countries

- April 2013: Journal of Health Policy and Planning: lessons learned from stakeholder driven sustainability analysis of six national HIV programs
- December 2013: Global HIV Economics Reference Group Publications, contributed to:
  - Guiding Principles for Partnership and Compact Development
  - Shared Responsibility for financing the Global HIV Response
- June 2014: Integration of HIV financing into Health Financing Systems in Low and Middle Income Countries
- November 2014: Global HIV Economics Reference Group Publications, contributed to:
  - Zambia Costing and Efficiency Brief
  - Inventory data, tools, guidance and range of use of HIV costing and Technical Efficiency Analysis
  - Mapping of on-going Costing and Efficiency Studies
  - Costing for HIV interventions: What are the vital gaps?
- March 2016: CDG Publications: Aligning incentives, accelerating Impact: next Generation financing Models for Global Health
- November 2017: Journal of International AIDS Society: HIV Prevention where it is needed most: Comparison of Strategies for the Geographical Allocation of Intervention
- February 2018: Journal of International AIDS Society: Frontloading HIV Financing maximizes the achievable impact of HIV Prevention

NUMBER 230949494

NUMBER 9089480

A AKOTH OMBAM

DATE OF BIRTH

01/01/1968

SEX

FEMALE

DISTRICT OF BIRTH

NAIROBI

PLACE OF ISSUE

CENTRAL

DATE OF ISSUE

26.01.2012

HOLDER'S SIGN

*Akoth Ombam*





THE TRUSTEES OF COLUMBIA UNIVERSITY  
IN THE CITY OF NEW YORK

TO ALL PERSONS TO WHOM THESE PRESENTS MAY COME GREETING  
BE IT KNOWN THAT

REGINA AKOTH OMBAM

HAVING COMPLETED THE STUDIES AND SATISFIED THE REQUIREMENTS  
FOR THE DEGREE OF

MASTER OF PUBLIC ADMINISTRATION

HAS ACCORDINGLY BEEN ADMITTED TO THAT DEGREE WITH ALL THE  
RIGHTS PRIVILEGES AND IMMUNITIES THEREUNTO APPERTAINING IN  
WITNESS WHEREOF WE HAVE CAUSED OUR CORPORATE SEAL TO BE HERE  
AFFIXED IN THE CITY OF NEW YORK ON THE SIXTEENTH DAY OF OCTOBER  
IN THE YEAR TWO THOUSAND AND TWO



A handwritten signature in black ink, appearing to read 'John H. ...'.

DEAN OF THE FACULTY OF INTERNATIONAL  
AND PUBLIC AFFAIRS

A handwritten signature in black ink, appearing to read 'J. P. ...'.

PRESIDENT

# UNIVERSITY OF NAIROBI



This is to certify that

*Regina Akoth Embam*

having satisfied the requirements  
for the award of the degree of the

**BACHELOR OF ARTS**  
( IN ANTHROPOLOGY )

*First Class Honours*

was admitted to the degree  
at a Congregation held at  
this University on the

Eighth Day of September in the Year  
1992

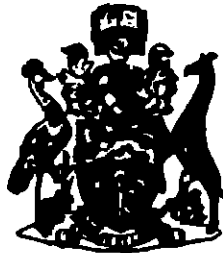
A large, stylized handwritten signature in black ink.

VICE-CHANCELLOR

A smaller, stylized handwritten signature in black ink.

DEPUTY VICE-CHANCELLOR (ACADEMIC AFFAIRS)

# UNIVERSITY OF NAIROBI



This is to certify that

*Regina Akoth Embam*

having satisfied the requirements  
for the award of the degree of the

**MASTER OF ARTS  
(IN ECONOMICS)**

was admitted to the degree  
at a Congregation held at  
this University on the

Tenth Day of December in the Year  
1994

A stylized, cursive signature in black ink.

VICE - CHANCELLOR

A cursive signature in black ink.

DEPUTY VICE - CHANCELLOR (ACADEMIC AFFAIRS)

# THE KENYA NATIONAL EXAMINATIONS COUNCIL



This is to certify that the candidate named below sat for the Examination for the Kenya Certificate of Education and qualified for the award of a

## KENYA CERTIFICATE OF EDUCATION

DIVISION II

THE CANDIDATE REACHED THE GRADE SHOWN IN THE SUBJECTS NAMED

REGINA A OMBAM

41014/061

MOI NAIROBI GIRLS SCHOOL

	<u>Grade</u>
ENGLISH LANGUAGE	5
LITERATURE IN ENGLISH	6
FASIHU YA KISWAHILI	5
GEOGRAPHY	3
LUHA YA KISWAHILI	6
MATHEMATICS	6
PHYSICS	8
CHEMISTRY	7
BIOLOGY	6

SUBJECTS NAMED NINE

SUBJECTS PASSED NINE

EXAMINATION OF NOVEMBER/DECEMBER 1985

Secretary

Kenya National Examinations Council

Chairman

Kenya National Examinations Council

O 416275

(See overleaf)

# THE KENYA NATIONAL EXAMINATIONS COUNCIL



This is to certify that the candidate named below sat for the Examination for the Kenya Advanced Certificate of Education and qualified for the award of a

## KENYA ADVANCED CERTIFICATE OF EDUCATION

The candidate passed at the level shown (Principal or Subsidiary) in the subject(s) named and attained the Grade(s) as indicated.

REGINA A OMBAM

41015/533

NGARA GIRLS HIGH SCHOOL

		<u>Grade</u>
GENERAL PAPER	SUBSIDIARY	
ECONOMICS	PRINCIPAL	B
GEOGRAPHY	PRINCIPAL	D
LITERATURE IN ENGLISH	PRINCIPAL	C

SUBJECTS RECORDED FOUR

EXAMINATION OF NOVEMBER/DECEMBER 1987

*Secretary*

*Kenya National Examinations Council*

*Chairman*

*Kenya National Examinations Council*

A 127427

*(See overleaf)*



# NGARA GIRLS' HIGH SCHOOL

P.O. Box 31624-00600, Nairobi, Nairobi, Kenya, Cellphone: 0723 300 505 / 0733 243 923

E-mail: ngarasecondary@gmail.com

Ref No.: ..... NGHS/ALUMNAE/2020/1 .....

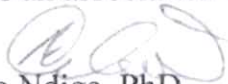
12<sup>TH</sup> MARCH, 2020

**THE REGISTRAR OF SOCIETIES,  
P.O.BOX 3001-00100  
NAIROBI**

## NGARA GIRLS' ALUMNAE ASSOCIATION

This is to confirm that **Ngara Girls' Alumnae Association** is an association comprising of old students of Ngara High School, who have come together in support of the Education of the girl - child in the school.

As the administration of Ngara Girls' we have no objection in the alumnae being registered as an association of the school in Kenya.

  
Dr. Beatrice Ndiga, PhD,  
**SNR PRINCIPAL/ SECRETARY BOM/PA**





# NGARA GIRLS' HIGH SCHOOL

P.O. Box 31624-00600, Nairobi Kenya, Cell phone: 0723 300 505 / 0733 243 923

E-mail: ngarasecondary@gmail.com

Ref No.: NGHS/ALUMNAE/STUDENS/5/2025/1

Date: 1<sup>st</sup> April, 2025

Dear Regina,

(Alumnae President)

## RE;SUMMARY OF SPONSORSHIPS/DONATIONS

S/N	QTY	DESCRIPTION	AMOUNT(KSHS)
01		NEEDY STUDENTS SPONSORSHIP	2,708,817.00
02		CHEQUE DONATION OF - in Oct 2024	111,550.00
03	180 CARTONS	SANITARY TOWELS-(3,000PCS	240,000.00
04	2 SETS	<b>THREE IN ONE STEP</b> ON HANDWASHING STATIONS	70,000.00
05	3PCS	THERMO GUNS	21,000.00
06	3PCS	COMPLETE COMPUTERS TO ICT LAB	150,000.00
07	1 PC	PROJECTOR SUPPLIED & INSTALLED TO BIOLOGY LAB	45,000.00
08	1	UPGRADED ART ROOM TO MODERN STATE OF THE ART	600,000.00
09		SPONSORING ALL STUDENTS FOR VALENTINES DAY CEREMONY FROM THE YEAR 2019 TO 2025	400,000.00
10		LED TREE PLANTING EXERCISE IN 2022	60,000.00
<b>TOTAL</b>			<b>4,406,367.00</b>



**RE: ACKNOWLEDMENT OF FEES RECEIVED & STATUS OF SPONSORED STUDENTS AS AT DECEMBER 2024**

SN	ADMIN NO	CLASS	NAME	PAID IN TERM2	PAID IN TERM 3	TOTAL	CURRENT STATUS
1	17668	FORM 3 VIOLET	SHEILA OMONDI WAMBUI	46,608	-	46,608	Cleared
2	18158	FORM 2 PURPLE	JOYLET MANYASA SHIBOKO		53,000	53,000	Cleared
3	17753	FORM 3 PURLE	MAKOKHA PRECIOUS BRIGHT		100,000	100,000	Cleared

**TOTAL PAID IN 2024**

**199,608**

**RE: ACKNOWLEDMENT OF FEES RECEIVED & STATUS OF SPONSORED STUDENTS AS AT JULY 2023**

SN	ADMIN NO	CLASS	NAME	TERM 1	TERM 2	TERM 3	TOTAL
1	16955	FORM 4 RED	ABIGAE WANZA		18,566		Cleared
2	17058	FORM 4 RED	FAITH ADHIAMBO		18,566		Cleared
3	17008	FORM 4 RED	DEBORAH MOKUA ZAWADI		18,566		Cleared
4	16926	FORM 4 RED	RAHAB MWAI WANGUI		18,566		Cleared
5	17619	FORM 2 BLUE	ESTHER KERUBO		18,566		Cleared
6	16826	FORM 4 ORANGE	BECKY JEAN AKELLO		18,566		Cleared
7	17024	FORM 4 YELLOW	JOY ANGANI ISABELLA		18,566		Cleared
8	17726	FORM 2 BLUE	WHITNEY ATIENO		47,844		Cleared
9	17317	FORM 3 VIOLET	DAISY SHERIL		18,566		Cleared
10	17396	FORM 3 YELLOW	ANGELA ACHIENG GRACE		18,566		Cleared
11	17640	1 VIOLET	LUCY ADHIAMBO ILUSA		-		Cleared

**TOTAL**

**RE: ACKNOWLEDMENT OF FEES RECEIVED & STATUS OF SPONSORED STUDENTS AS AT 18<sup>TH</sup> NOVEMBER 2022**

	ADM NO.	CLASS	NAME	MODE	AMOUNT	FEES STATUS TO 31.12.2022
01	17396	2 YELLOW	GRACE ANGELA MESO	P/BILL 31.10.22	14,500.00	Cleared
02	17317	2 VIOLET	SHERYL DAISY ANYANGO	P/BILL 31.10.22	18,500.00	Cleared
03	17640	1 VIOLET	LUCY ADHIAMBO ILUSA	Cheque No.53	11,500.00	Cleared
04	17619	1 BLUE	ESTHER KERUBO	Cheque No.56	16,000.00	Cleared
05	17008	3 BLUE	DEBORAH MOKUA ZAWADI	Cheque No.57	32,000.00	Cleared
06	16926	3 RED	RAHAB WANGUI MWAI	Cheque No.58	75,508.00	Cleared
07	17058	3 YELLOW	FAITH ADHIAMBO	Cheque No.59	63,024.00	Cleared
08	16670	4 GREEN	MILLICENT ROTICH CHEPKURUI	Cheque No.60	63,500.00	Cleared
09	16826	3 ORANGE	AKELLO BECKY JEAN	Cheque No.61	30,000.00	Cleared
10	16534	4 BLUE	PURITY MWENDE KIOKO	Cheque No.62	36,500.00	Cleared
11	16377	4 BLUE	NDUTA SCHOLASTICA	Cheque No.63	16,675.00	Cleared

**TOTAL**

**377,707.00**

**RE: ACKNOWLEDMENT OF FEES RECEIVED & STATUS OF SPONSORED STUDENTS AS AT 10<sup>TH</sup> JUNE 2022**

	ADM NO	CLASS	NAME	FEES PAYABLE FOR 2022 TERM 1,2 & 3	PAYMENT ON 10.06.2022		FEES STATUS TO 31.12.22
					CHEQUE NO.	AMOUNT	
01	17024	3 YELLOW	JOY ANGANI ISABELLA	52,500.00	000044	52,500.00	Cleared
02	16626	4 PURPLE	OUMA DAMARIS AWUOR	47,500.00	000045	47,500.00	Cleared
03	16608	4 ORANGE	HANNAH NYAGUNDI ADHIAMBO	47,500.00	000046	47,500.00	Cleared
04	16955	3 RED	ABIGAEL WANZA	41,500.00	000047	41,500.00	Cleared
05	17726	1 BLUE	WHITNEY ATIENO	52,500.00	000048	52,500.00	Cleared
				<b>241,500.00</b>		<b>241,500.00</b>	

**RE: ACKNOWLEDMENT OF FEES RECEIVED & STATUS OF SPONSORED STUDENTS AS AT 30<sup>TH</sup> APRIL 2022**

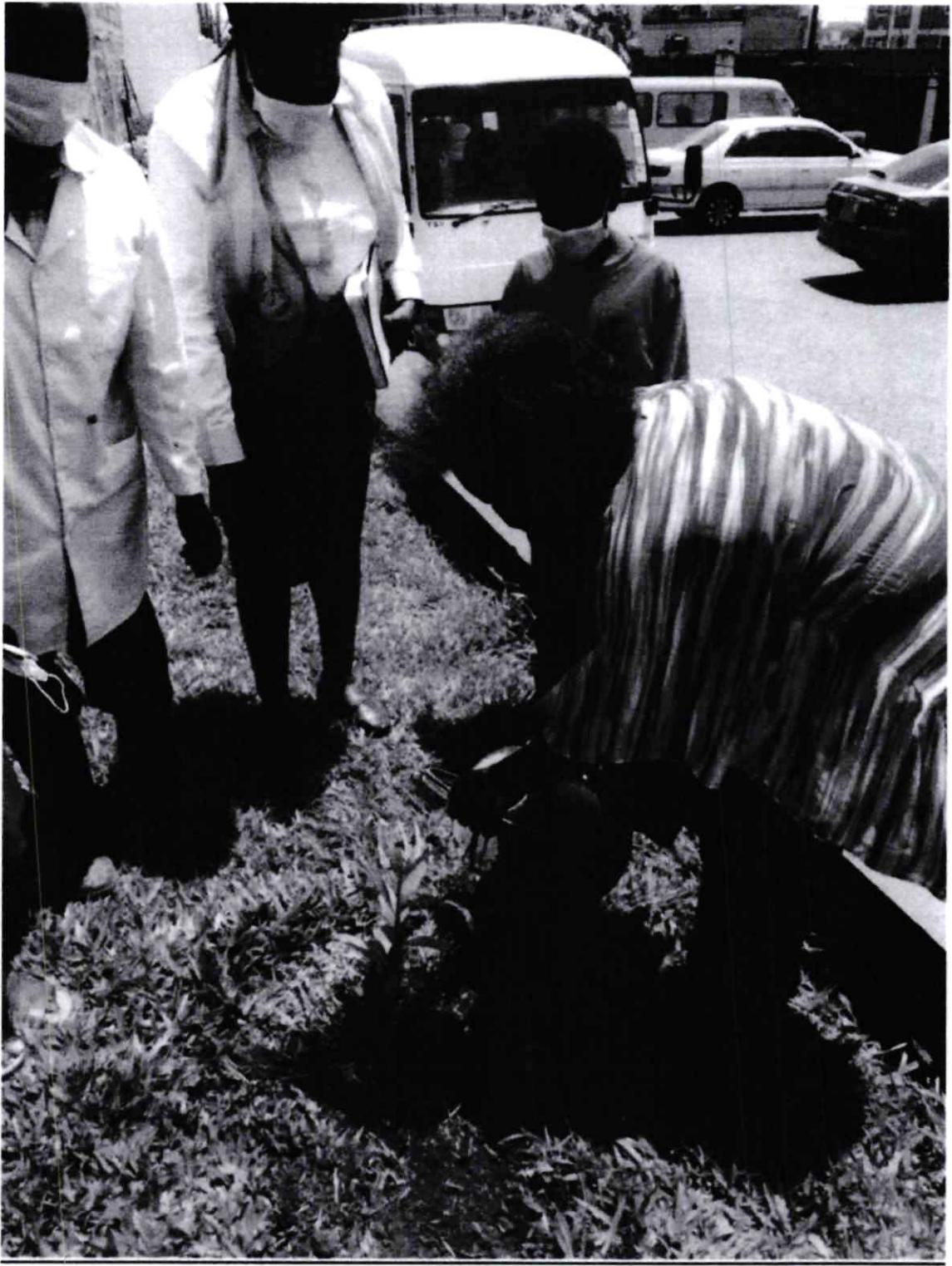
ADM NO	CLASS	NAME	FEES ARREARS DUE AS AT 30/11/2021	NEXT TERMS FEES	TOTAL ARREARS TO END OF ACADEMIC YEAR	STATUS
16181	4 BLUE	GRACE APIYO AWOUR	14,000.00	9,000.00	23,000.00	Form 4 Cleared
16246	4 BLUE	ABDIRAHAM MARIAM GUYE	-	9,000.00	8,800.00	Form 4 Cleared
16027	4 BLUE	LAUREEN NJERI MWANGI	-	9,000.00	4.00	Form 4 Cleared
17024	2 YELLOW	JOY ANGANI ISABELLA	36,000.00	9,000.00	45,000.00	Form 2 Cleared
16626	3 PURPLE	OUMA DAMARIS AWUOR	25,000.00	9,000.00	34,000.00	Form 3 Cleared
16031	4 VIOLET	CAROLINE AOOKO	30,966.00	9,000.00	39,966.00	Form 4 Cleared
16247	4 GREEN	ZAWADI MUTHONI	-	9,000.00	7,247.00	Form 4 Cleared
16254	4 PURPLE	MITCHELLE MOMANYI	4,500.00	9,000.00	13,500.00	Form 4 Cleared
16608	3 ORANGE	HANNAHN NYAGUNDI ADHIAMBO	11,000.00	9,000.00	20,000.00	Form 3 Cleared
16211	4 PURPLE	ACHIENG CAREN	18,452.00	9,000.00	27,452.00	Cleared
16185	4 RED	GRACE NJOKI	31,000.00	9,000.00	40,000.00	Form 4 Cleared
16955	2 RED	ABIGAEL MWANZA	43,050.00	-	-	Form 2 Term 2 Cleared
			<b>213,968.00</b>	<b>99,000.00</b>	<b>287,525.00</b>	

**STUDENTS SPONSORED BY ALLUMNAE-FEES STATUS**

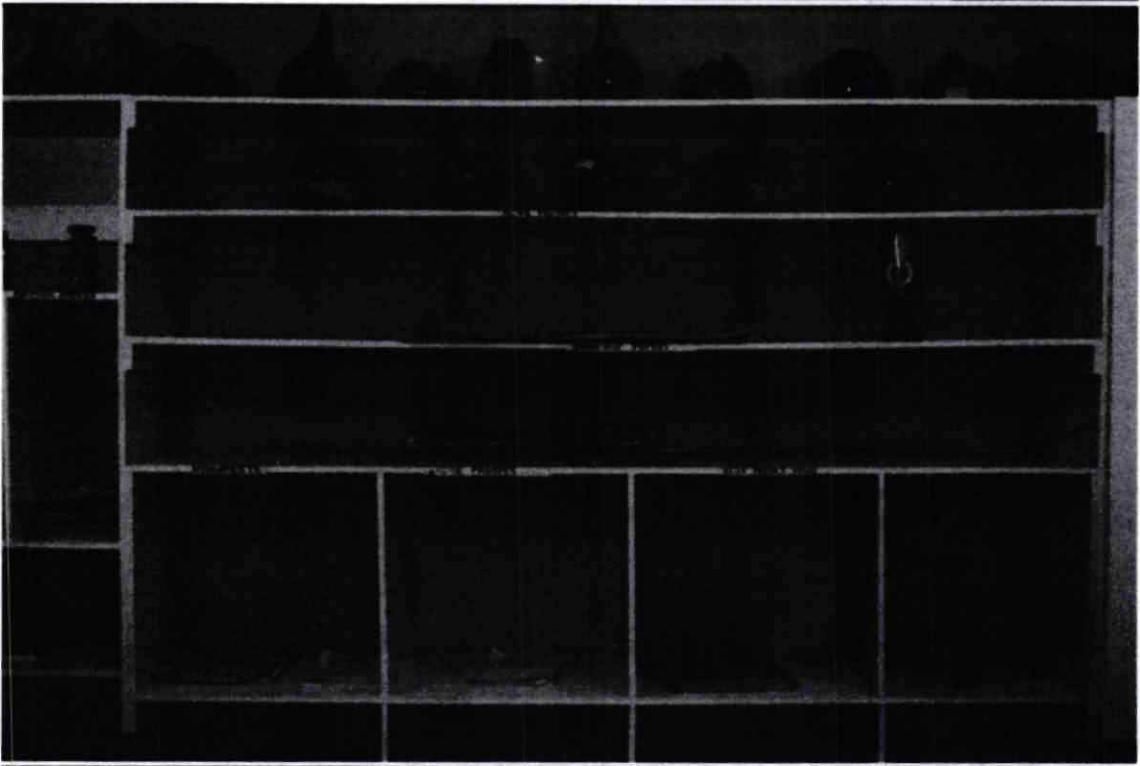
**PAYMENT MADE FOR 2021 ACADEMIC YEAR**

ADM NO	CLASS	NAME	PAYMENT MADE FOR 2021 ACADEMIC YEAR		CHEQUE NO	Aug-21	ARREARS TO END OF 2021 ACADEMIC YEAR	
			May-21					
16181	3 BLUE	GRACE APIYO AWOUR	-		000014	34,462.00	35,000.00	Cleared
16246	3 BLUE	ABDIRAHAM MARIAM GUYE	-		000015	47,662.00	29,000.00	Cleared
16027	3 BLUE	LAUREEN NJERI MWANGI	-		000025	78,550.00	4.00	Cleared
17024	2 YELLOW	JOY ANGANI ISABELLA	-		000022	19,854.00	45,000.00	Cleared
16626	3 PURPLE	OUMA DAMARIS AWUOR	-		000024	21,654.00	39,000.00	Cleared
16031	3 VIOLET	CAROLINE AOOKO	-		000021	53,554.00	44,966.00	Cleared
16247	4 GREEN	ZAWADI MUTHONI	-		000026	49,243.00	22,500.00	Cleared
15931	4 PURPLE	MARTHA NKAISKA MITCHELLE MOMANYI	-		000028	22,498.00	22,500.00	Cleared
16254	4 PURPLE	HANNAHN NYAGUNDI ADHIAMBO	-		000027	36,554.00	22,500.00	Cleared
16608	3ORANGE		-		000019	49,108.00	17,500.00	Cleared
16211	3PURPLE	ACHIENG CAREN	53,550.00			-	27,452.00	Cleared
16185	3RED	GRACE NJOKI	62,530.00			-	40,000.00	Cleared
			<b>116,080.00</b>			<b>413,139.00</b>	<b>345,422.00</b>	

ADM NO	CLASS	NAME	PAYMENT MADE FOR 2019/2020 ACADEMIC YEARS		TOTAL	REMARKS
			2019/2020	Jan-21		
15794	4YELLOW-2021	MOLLY ACHIENG' JANE	-	72,800.00	72,800.00	Cleared
15756	4 GREEN-2021	JANE SISEI IMALI	115,800.00	29,900.00	145,700.00	Cleared
15866	4GREEN-2021	IMMACULATE NASAMBU	-	57,800.00	57,800.00	Cleared
15664	4PURPLE-2021	JANE NJUGUNA MUTHONI	-	27,500.00	27,500.00	Cleared
15833	4 ORANGE	PHOEBE K. KAVATA	-	27,000.00	27,000.00	Cleared
15422	FORM -2019	MERCY WACUKA	40,000.00		40,000.00	Cleared
15465	FORM -2019	ASHLEY MANKA	73,660.00		73,660.00	Cleared
15766	FORM -2019	DIANA ODONGO ORAWO	68,438.00		68,438.00	Cleared
<b>TOTAL</b>			<b>297,898.00</b>	<b>215,000.00</b>	<b>512,898.00</b>	









Thank you,

Yours faithfully,

DR. BEATRICE NDIGA, PhD  
**SNR PRINCIPAL**



05 May, 2011

To: Ms. Regina Ombam

P. O. Box 61259 0 00200  
Nairobi, Kenya  
Email: ombamregina@yahoo.com

Dear Ms. Regina Ombam

**RE: Appointment as Board Member – VSO Jitolee**

I am pleased to confirm that the Board of VSO Jitolee, on the recommendation of its nomination committee, has appointed you as a Board member effective from the date of this letter. I am writing to set out the terms of the appointment.

**Duration of Appointment**

The appointment is for an initial term of three years commencing on 1<sup>st</sup> May, 2011, contingent on your re-election at forthcoming annual meetings and on the appointment not otherwise terminating in accordance with the Organisation's constitution or code of conduct.

Board members are typically expected to serve two three year terms, although the board may invite you to continue on as a member for a limited additional period thereafter.

**Role of the Board**

The board's role is to effectively represent, and promote the interests of, VSO Jitolee with a view to adding long-term value to the Organisation's Development. Having regard to its role the board provides advisory support to the management including, in particular:

- ensuring that the Organisation's goals and objectives are clearly established, and that strategies are in place for achieving them;
- establishing policies for strengthening the performance of the Organisation including ensuring support to management in proactively seeking to build the business through innovation, initiative, technology, new programmes and the development of its business capital through fundraising initiatives;
- monitoring the performance of the Executive Director and overall organizational performance;
- Appointing the chief executive officer, setting the terms of their employment agreement and, where necessary, terminating their employment.
- deciding on whatever steps are necessary to protect the Organisation's financial position and the ability to meet its debts and other obligations when they fall due, and ensuring that such steps are taken;
- ensuring that the Organisation's financial statements are true and fair and otherwise conform with law and other statutory requirements;

- ensuring that the Organisation adheres to high standards of ethics and corporate behaviour; and
- Ensuring that the Organisation has appropriate risk management/regulatory compliance policies in place.

In the normal course of events, day to day management of the Organisation is left to management.

All Board Members are expected to take decisions objectively in the interests of the Organisation. The board as a whole is collectively responsible for the success of the Organisation.

#### **Timing and Location of Board Meetings, and Time Commitment**

The board normally meets on the first Thursday of the first month of each quarter except for board retreat and holds additional meetings as the occasion requires. Meetings usually take place at the Board Room of the Organisation based at Timau Plaza 5<sup>th</sup> Floor Argwings Kodhek Road, Nairobi – Kenya. The duration of each meeting typically runs to half a day except the annual Board retreat which takes a total of 2 and a half days.

In addition to routine board meetings you should allow time for committee meetings, preparatory work and travel, and ensure that you are in a position to make the necessary overall time commitment.

#### **Remuneration**

This is a voluntary position and therefore no remuneration is provided. However VSO Jitolee will reimburse you for all direct and indirect expenses such as accommodation and travelling expenses, reasonably and properly incurred and documented. Even as you are seeking reimbursement we will leave it at your discretion to claim or not to claim for reimbursement.

#### **Committee Involvement**

Board committees are formed when it is efficient or necessary to facilitate effective decision-making. The board's present standing committees are the finance audit and HR, Board Nomination, Fundraising and Profile Raising and Executive committees.

This letter refers to your appointment as a Board Member of VSO Jitolee. In the event that you are also asked to serve on one or more board committees this will be addressed by a separate process to ensure that you are aware of the committee's terms of reference and the responsibilities involved.

#### **Board and Individual Board Member Evaluation Processes**

The performances of the board as a whole, its committees and individual members are evaluated annually usually during the Board retreat. If, in the meantime, there are any matters which cause you concern about your role you should discuss them with the Chairman of the board as soon as appropriate.

#### **Outside Interests Including Board Memberships**

It is accepted and acknowledged that you may have other interests outside those of VSO Jitolee. Please contact the Board Secretary as soon as possible to arrange for your interests

as a shareholder, director, officer or trustee of other companies or entities to be entered in the VSO Jitolee's interests register. The interests register is tabled if and when required at Board meetings. Please ensure that the Organisation is kept informed of any changes to your interests so that the interests register can be maintained up to date.

Any Board member is, while holding office, at liberty to accept other board appointments so long as the appointment is not in conflict with VSO Jitolee's core business and does not materially interfere with their performance as a Board Member. It is recommended that all other appointments must first be discussed with the Chairman before being accepted. In any event all Board members will be required to sign a code of conduct policy document.

#### **Induction and Development Processes**

As soon as practicable the Organisation will provide a comprehensive induction programme aimed at broadening your understanding of VSO Jitolee, its business, and the environment in which it operates. As part of the programme you will meet key senior management staff and receive a folder of essential board and organisation information.

All Board members are expected to remain current on how to best discharge their responsibilities as Board members including keeping abreast of changes and trends in economic, political, social, financial and legal climates and governance practices.

#### **Availability of Liability Insurance**

The Company provides all its Board members with, and pays the premiums for, indemnity and insurance cover while acting in their capacities as Board members.

#### **Confidentiality**

All information acquired during your appointment is confidential to the Organisation and should not be disclosed either during your appointment or following termination (by whatever means) to third parties except as permitted by law and with prior clearance from the Chairman.

We look forward to your association with us.

Yours sincerely



Kibaya Imana Laibuta

**Chairman**



Ben Ngutu

**Board Secretary**

If you would like to accept this appointment, please sign a copy of this document and return it to:

Ben Ngutu,  
The Executive Director  
VSO Jitolee  
P.O. Box 49843, 00100  
Nairobi

I (Name of the Board Member) ..... REGINA A. OMBAM  
would like to accept the nomination to the board of VSO Jitolee.

Name:..... REGINA A. OMBAM

Signature:..... 

Date:..... 12-5-2011

**Please retain the original for your records.**

# **VETTING QUESTIONNAIRE**



**REPUBLIC OF KENYA**  
**THE NATIONAL ASSEMBLY**  
**DEPARTMENTAL COMMITTEE ON TRADE, INDUSTRY AND COOPERATIVES**  
**CRITERIA FOR VETTING/APPROVAL OF NOMINEES FOR**  
**APPOINTMENT TO PUBLIC OFFICE BY PARLIAMENT**  
**QUESTIONNAIRE**

**Notes:**

- a) This questionnaire applies to appointments to public office arising by or under the Constitution or any other law where parliamentary approval is required.
- b) The questionnaire shall be used by the relevant parliamentary committee to vet a nominee appearing before the committee in the process of parliamentary approval.
- c) The questionnaire shall be filled and submitted by the nominee to the relevant parliamentary committee through the Clerk of the relevant House of Parliament on or before a date set by the committee.
- d) The submission of false information in the questionnaire is an offence and may result in prosecution.
- e) Any form of canvassing by a nominee shall lead to disqualification.
- f) The nominee must answer all the questions.

1. **Name:** (State full name) REGINA AKOTH OMBAM

2. **Position:** (State office to which you have been nominated).

PRINCIPAL SECRETARY NOMINEE, STATE DEPARTMENT OF TRADE, MINISTRY OF  
INDUSTRY, TRADE AND INVESTMENTS

3. **Gender:** FEMALE

4. **Date of Birth:** (State year and place of birth) 24th NOVEMBER 1968, NAIROBI, KENYA

5. **Marital Status:** MARRIED

6. **Daytime phone number:** +254720953232



7. **Mobile phone number:** +254720953232
8. **Email Address:** aruthi1968@gmail.com
9. **ID Number:** 9089480
10. **PIN Number:** A002105709E
11. **Nationality:** KENYAN
12. **Postal Address:** 61259-00200
13. **Town/City:** NAIROBI
14. **Knowledge of Languages:** (Specify Languages): DHOLUO, ENGLISH, SWAHILI, FRENCH, SPANISH.
15. **Education:** (List, in reverse chronological order, each university, college, or any other institution of higher education attended and indicate, in respect of each, the dates of attendance, academic award obtained, whether a degree was awarded, and the dates on which each such degree was awarded).

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1. COLUMBIA UNIVERSITY, CITY OF NEW YORK, USA (2001-2002), MASTER OF PUBLIC ADMINISTRATION, AWARDED ON 16th OCTOBER 2002.

2. UNIVERSITY OF NAIROBI, CITY OF NAIROBI, KENYA (1992-1994), MASTER OF ARTS(IN ECONOMICS) , AWARDED ON 10th DECEMBER 1994.

3. UNIVERSITY OF NAIROBI, CITY OF NAIROBI (1988 -1991) BACHELOR OF ARTS (IN ANTHROPOLOGY), FIRST CLASS HONOURS, AWARDED ON 8th SEPTEMBER 1992

**Employment Record:** (List in reverse chronological order all government agencies, business or professional corporations, companies, firms or other enterprises with which you have been affiliated as an officer, director, partner, proprietor, employee or consultant)

1. (NOV 2022-MAY 2025) EAST AFRICA COMMUNITY, SECRETARIAT, ARUSHA - REGIONAL HEALTH FINANCING EXPERT (CONSULTANT)

2. (OCTOBER 2022) OPTIONS CONSULTANCY LTD, NAIROBI, HEALTH SYSTEMS STRENGTHENING LEAD, KENYA DEVOLUTION PROGRAM (CONSULTANT)
3. (OCTOBER 2021-SEPTEMBER 2022) COUNCIL OF GOVERNORS SECRETARIAT, NAIROBI, HEALTH FINANCING TECHNICAL ADVISOR/EXPERT (CONSULTANT)
4. (SEPTEMBER 2020-SEPTEMBER 2021) HEALTH POLICY PLUS, NAIROBI, (COUNTRY DIRECTOR)
5. (2017-2021) THE GLOBAL FUND, GENEVA, STRATEGIC INVESTMENTS AND SUSTAINABLE FINANCING LEAD MEMBER OF THE TECHNICAL REVIEW PANEL (TRP) FOR REVIEW GLOBAL FUND COUNTRY FUNDING REQUESTS (TRP VICE CHAIR)
6. (2013-2020) NATIONAL AIDS CONTROL COUNCIL, NAIROBI, DEPUTY DIRECTOR HIV INVESTMENTS (EMPLOYEE)
7. (2006-2013) NATIONAL AIDS CONTROL COUNCIL, NAIROBI, HEAD, POLICY AND STRATEGY (EMPLOYEE)
8. (2005-2006) ETHICS AND ANTI-CORRUPTION COMMISSION , NAIROBI, POLICY ANALYST (EMPLOYEE)
9. (1995-2005) MINISTRY OF ROADS AND PUBLIC WORKS, NAIROBI, SENIOR ECONOMIST (EMPLOYEE)
10. (1992-1995), UNIVERSITY OF NAIROBI, NAIROBI, TUTORIAL FELLOW/LECTURER (EMPLOYEE)

**16. Honours and Awards:** (List any scholarships, fellowships, honorary degrees, academic or professional honours, honorary society memberships, military awards and any other special recognition for outstanding service or achievement and in respect of each, state the date of award and the institution or organization that made the award).

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1. UNIVERSITY OF NAIROBI SCHOLARSHIP (1991) AWARDED FOR MY MASTERS PROGRAM IN ECONOMICS AT THE UNIVERSITY OF NAIROBI
  2. JOINT JAPAN WORLD BANK SCHOLARSHIP (2001) AWARDED FOR MY MASTERS PROGRAM IN PUBLIC ADMINISTRATION AT COLUMBIA UNIVERSITY

3. HEALTH ECONOMICS AND HIV RESEARCH DIVISION, UNIVERSITY OF KWAZULU NATAL, DURBAN (2016) SENIOR VISITING RESEARCH FELLOW
4. COLUMBIA UNIVERSITY LEADERSHIP AWARD (2002) AWARDED IN RECOGNITION OF MY EFFECTIVE LEADERSHIP FOR THE PEPM (Program for Economic Policy Management) CLASS OF 2002
5. TOP WOMEN IN BUSINESS AND GOVERNMENT (2009), RECEIVED AN AWARD IN RECOGNITION OF BEING THE TOP WOMAN IN BUSINESS AND GOVERNMENT IN THE GOVERNMENT OF KENYA
6. NATIONAL VALUES CHAMPION AT THE NATIONAL AIDS CONTROL COUNCIL (FY 2016/2017)
7. UNIVERSITY OF NAIROBI, BACHELOR OF ARTS IN ANTHROPOLOGY, (1992) FIRST CLASS HONOURS

17. **Professional Association** (where applicable): (List all professional associations of which you are or have a member and give any positions held and the respective dates when each such position was held).

NOT APPLICABLE

18. **Memberships:** (List all professional, business, fraternal, scholarly, civic, and charitable or other organizations, (other than those listed in response to Question 16) to which you belong or have belonged).

1. (2022 -TO DATE), NGARA GIRLS HIGH SCHOOL, NAIROBI (MEMBER OF THE BOARD OF DIRECTORS)
2. (2019-TO DATE) NGARA GIRLS ALUMNAE ASSOCIATION, NAIROBI (ALUMNAE PRESIDENT)
4. (MARCH 2023- MARCH 2025) HEALTH ECONOMICS AND HIV RESEARCH DIVISION, UNIVERSITY OF KWAZULU NATAL, DURBAN (MEMBER OF THE BOARD OF DIRECTORS)
11. ( MAY 2011- MAY 2017) VSO JITOLEE, NAIROBI (MEMBER OF THE BOARD OF DIRECTORS)

## **19. Published Writings:**

(a) List the titles, publishers and dates of books, articles, reports, letters to the editor, editorial pieces or other published materials you have authored or edited.

1. June 2011: The Lancet: Towards an Improved Investment Approach for an Effective Response to HIV/AIDS

2. January 2012: Conference Paper: Sustainability of Programmatic, Financial and Human Resources of HIV Program: Lessons learned from HIV/AIDS Analysis in 4 countries

3. April 2013: Journal of Health Policy and Planning: lessons learned from stakeholder driven sustainability analysis of six national HIV programs

4. December 2013: Global HIV Economics Reference Group Publications, contributed to:

- Guiding Principles for Partnership and Compact Development
- Shared Responsibility for financing the Global HIV Response

5. June 2014: Integration of HIV financing into Health Financing Systems in Low and Middle Income Countries

November 2014: Global HIV Economics Reference Group Publications, contributed to:

- Zambia Costing and Efficiency Brief
- Inventory data, tools, guidance and range of use of HIV costing and Technical Efficiency Analysis
- Mapping of on-going Costing and Efficiency Studies
- Costing for HIV interventions: What are the vital gaps?

6. March 2016: CDG Publications: Aligning incentives, accelerating Impact: next Generation financing Models for Global Health

7. November 2017: Journal of International AIDS Society: HIV Prevention where it is needed most: Comparison of Strategies for the Geographical Allocation of Intervention

Financing maximizes the achievable impact of HIV Prevention

(b) Supply four (4) copies of any reports, memoranda or policy statements you prepared or contributed in the preparation of any bar association, committee, conference or organization of which you were a member.

1. 2003 - CABINET MEMO ON THE KENYA ROAD CONCESSIONING (Was the Economist in the Drafting Team at the Ministry of Roads and Public Works for the Introduction of Road Concession Arrangements)

2. 2010- CABINET MEMO ON SUSTAINABLE FINANCING FOR AIDS AND OTHER PRIORITY DISEASES (Was the Lead Drafter in the Development of the Cabinet Memorandum seeking for Increased Domestic Investments in HIV and Health during my employment period as Head Strategy at the NACC)

3. 2013 -BLUEPRINT FOR INNOVATIVE FINANCING FOR HEALTH ( Developed the blueprint document for the future of financing for Health through increased domestic investments and innovative finance mechanisms during my employment period as Deputy Director at the NACC)

4. 2019 -Policy Brief on the Differentiated Models of Health Care Service Delivery (Prepared the Policy Brief for Ministry of Health and Key Stakeholders in Health Sector)

to understand the Value for Money and Efficiency Gains resulting from transformative ways of healthcare service delivery during my employment period as Deputy Director at the NACC)

5. 2020- Policy Brief on Transitions from Donor Finance (Following the Changing financing landscape for Health and the shrinking donor funding, prepared a brief for Minister for Health on Transitions and Implications of the same to the Health Sector during my employment period as Deputy Director at NACC)

6. 2024 - High level Health Financing Dialogue Reports of the Kenya, Rwanda, Burundi and Tanzania and presented to the EAC Secretariat for endorsement during the 2024 EAC Sectoral Council of Ministers Meeting

7. 2025 -Evaluation Report for Wellcome Trust on the Future of the Global Health Initiatives ( Just concluded the evaluation report on whether the Global Health Initiatives as designed and operated are efficient, effective and equitable in complementing and strengthening health system capacities and delivering health impacts

**20. Public Office, Political Activities and Affiliations:**

(a) List chronologically any public offices you have held or are currently holding, including the terms of service and whether such positions were elected or appointed.

NONE

(b)List all memberships and offices held in and services rendered, whether compensated or not, to any political party or election committee. If you have ever held a position or played a role in a political campaign, identify the particulars of the campaign, including the candidate, dates of the campaign, your title and responsibilities. Also include any linkage you have to a political party at present.

NONE

(c) Have you ever been dismissed or otherwise removed from office for a contravention of the provisions of Article 75 of the Constitution?

NO

(d) Have you ever been adversely associated with practices that depict bias, favoritism or nepotism in the discharge of public duties?

NO

**21. Deferred Income/Future Benefits:** (List the sources, amounts and dates of all anticipated receipts from deferred income arrangements, stock, options, uncompleted

contracts and other future benefits which you expect to derive from previous business relationships, professional services, firm memberships, etc.).

NOT APPLICABLE

22. **Outside commitment during service in office:** (Do you have any plans, commitments or agreements to pursue outside employment with or without compensation during your service in office? If so explain).

AS PART OF MY COMMITMENT TO GIVING BACK TO SOCIETY I WOULD WISH TO CONTINUE SERVING WITHOUT COMPENSATION AS A MEMBER OF THE BOARD OF DIRECTORS OF NGARA GIRLS HIGH SCHOOL SO AS TO CONTINUE INSPIRING THE YOUNG GIRLS TO WORK HARD AND DELIVER BETTER FOR THE COMMUNITY AND THE COUNTRY AT LARGE AS WELL AS SERVE AS A MEMBER OF THE BOARD FOR HEALTH ECONOMICS AND AIDS RESEARCH DIVISION OF THE UNIVERSITY OF KWAZULU NATAL, AN ORGANIZATION WITH AN AFRICA-WIDE MANDATE ON THE SOCIO- ECONOMIC ASPECTS OF HEALTH ESPECIALLY HIV AND AIDS

23. **Sources of Income:** (List sources and amounts of all income received during the calendar year preceding your nomination and in the current calendar year).

1. HEALTH FINANCING CONSULTANT TO PROVIDE TECHNICAL SUPPORT TO THE REGIONAL ECONOMIC COMMUNITIES AND MEMBER STATES TO IMPLEMENT THE AFRICA LEADERSHIP MEETING (ALM) INITIATIVE: THE GLOBAL FUND: 240 DAYS LEVEL OF EFFORT ENDING APRIL 2025 AMOUNTING TO 96,000USD

2. SENIOR CONSULTANT TO UNDERTAKE WORK COMMISSIONED BY WELLCOME TRUST TO ITAD Ltd. UK ON THE FUTURE OF THE GLOBAL HEALTH INITIATIVES: 20 DAYS LEVEL OF EFFORT ENDING MARCH 2025 AMOUNTING TO 20,000 USD

24. **Tax Status:** (State whether you have fully complied with your tax obligations to the State up to the end of the financial year immediately preceding the nomination for appointment).

YES I HAVE COMPLIED WITH MY TAX OBLIGATIONS TO THE STATE

25. **Statement of Net Worth:** (State your financial net worth)

**ASSETS**

1. Household Property (Karen, Marula Lane)	KES	100,000,000
2. Britam Insurance Savings	KES	6,261,575
3. Cash in Bank Accounts	KES	86,528
4. Other Valuables(Piano, Paintings)	KES	500,000
<b>TOTAL</b>	<b>KES</b>	<b>106,848,103</b>

**LIABILITIES**

1. College Education Fees	KES	40,000,000
2. Credit Card Debt	KES	784,486
<b>TOTAL</b>	<b>KES</b>	<b>40,784,486</b>

**NET WORTH = KES 106,848,103 - KES 40,784,486 = KES 66,063,617**

26. **Potential Conflict of Interest:**

(a) Identify the family members or other persons, parties, categories of litigation or financial arrangements that are likely to present potential conflicts-of-interest when you first assume the position to which you have been nominated. Explain how you would address any such conflict if it were to rise.

GIVEN THAT I AM A FAMILY PERSON AND DO HAVE MY OWN PERSONAL NETWORKS WHICH I HAVE BUILT OVER THE YEARS, AS I TAKE ON THIS RESPONSIBILITY, I SHOULD NEVER LOSE SIGHT OF SITUATIONS WHERE MY PERSONAL INTERESTS OR OF THOSE OF MY CLOSE ASSOCIATES MIGHT CONFLICT WITH MY PROFESSIONAL DUTIES AND THE INTERESTS OF THE MINISTRY BY MAKING SURE THAT I AM AWARE OF MY OWN INTERESTS, RELATIONSHIPS AND OBLIGATIONS AND SERVE WITH INTEGRITY NEVER WAITING FOR A SITUATION TO ESCALATE ON MATTERS CONFLICT OF INTEREST ( WHETHER REAL OR PERCEIVED)

(b) Explain how you will resolve any potential conflict of interest, including the procedure you will follow in determining these areas of concern.

I WOULD DISCLOSE THEM PROMPTLY, FOLLOW ESTABLISHED POLICIES AND SEEK GUIDANCE FROM MY MANAGEMENT TEAM WHILE ACTIVELY WORKING TO MITIGATE THE CONFLICT OR RECUSE MYSELF IF NECESSARY.

**27. Pro-Bono/Charity Work/donation to charity:** (Describe what you have done by way of pro bono or charity work, listing specific instances, the amount contributed and the amount of time devoted to each).

1. NGARA GIRLS ALUMNAE ASSOCIATION:AS AN ASSOCIATION ESTABLISHED IN 2019 THAT BRINGS TOGETHER 200 OLD GIRLS OF NGARA FROM 1978 TO 2023, THROUGH MY LEADERSHIP WE HAVE BEEN ABLE TO SUPPORT THE SCHOOL TO A TUNE OF KES 4,406,367 OVER THE PAST 6 YEARS IN TERMS OF FEE PAYMENT FOR NEEDY STUDENTS, DONATION OF SANITARY TOWELS,HAND WASHING STATIONS, THERMO GUNS, COMPUTERS, PROJECTOR FOR THE BIOLOGY LAB, UPGRADING OF THE ART ROOM T MODERN STATE OF THE ART, VALENTINE'S DAY CELEBRATION WITH STUDENTS (GIVING FLOWERS AND CAKE), TREE PLANTING EXERCISE IN 2022 ( DETAILED REPORT ATTACHED)

2. DONATION OF CHILDREN READING BOOKS TO ALWALA PRIMARY SCHOOL IN SEME CONSTITUENCY UNDER AN INITIATIVE STARTED BY MY FAMILY DUBBED BOMA(BOOKS OPENING MINDS IN ALWALA) IN 2016 TO THE TUNE OF KSH 150,000 IN HONOUR OF MY LATE FATHER WHO WAS A PRIMARY SCHOOL HEADTEACHER AND PASSED AWAY IN 1986

3. DONATION OF USED CLOTHING, DRY FOODSTUFFS EVERY EASTER SEASON EVERY YEAR TO ST. PHILIPS ACK CHURCH, MASITA TO THE TUNE OF KSH 50,000 AS A WAY OF ALMSGIVING.

**28. Have you ever been charged in a court or law in the last three years? If so, specify the nature of the charge, where the matter is ongoing, the present status of the matter, or where the matter is concluded, the judgment of the court, or otherwise, how the case was concluded.**

NO

29. Have you ever been adversely mentioned in an investigatory report of Parliament or any other Commission of inquiry in the last three years?

NO

30. Have you any objection to the making of enquiries with your present employer/referees in the course of consideration of your nomination?

I HAVE NO OBJECTION

**31. References:**

(List three persons who are not your relatives who are familiar with your character, qualification and work).

1. Shu-Shu Tekle Haimanot – Senior Advocacy Manager, Health Financing, Global Fund

email: [shu-shu.tekle-haimanot@thegloabalfund.org](mailto:shu-shu.tekle-haimanot@thegloabalfund.org)

2. Dr. Eric Nzeyimana - Principal Health Officer, EAC Secretariat email:

[eNzeyimana@eachq.org](mailto:eNzeyimana@eachq.org)

3. Dr. Catherine Nyaki Adeya – Digital Transformation & Governance Specialist, email:

[nawino@hotmail.com](mailto:nawino@hotmail.com)



Republic of Kenya

MINISTRY OF EDUCATION  
STATE DEPARTMENT OF EARLY LEARNING & BASIC EDUCATION

Telegrams: "SCHOOLING", Nairobi  
Telephone: Nairobi 020 2453699  
Email: [rcenairobi@gmail.com](mailto:rcenairobi@gmail.com)  
[cdenairobi@gmail.com](mailto:cdenairobi@gmail.com)

When replying please quote

REGIONAL DIRECTOR OF EDUCATION  
NAIROBI REGION  
NYAYO HOUSE  
P.O. Box 74629 - 00200  
NAIROBI

REF:RCE/NBI/BOM/50/2 VOL.1

DATE: 5<sup>th</sup> May 2022

Ms. Regina Ombam

*Forwarded*

Thro'

The Principal  
Ngara Girls High School  
NAIROBI.



**RE: APPOINTMENT AS MEMBER OF THE BOARD OF MANAGEMENT**

In exercise of the powers conferred on the County Education Board by Section 56(1) of the Basic Education Act No.14 of 2013, the Board hereby appoints you as a member of the Board of Management **Ngara Girls High School** under Section **56 (1)d**.

This appointment is for a term of 3 years with effect from **5<sup>th</sup> May 2022**. The County Education Board takes this opportunity to congratulate you for this appointment.

Please let me have your written acceptance of this appointment.

MARGARET LESUUDA  
COUNTY DIRECTOR OF EDUCATION  
NAIROBI



05 May, 2011

To: Ms. Regina Ombam

P. O. Box 61259 0 00200  
Nairobi, Kenya  
Email: ombamregina@yahoo.com

Dear Ms. Regina Ombam

**RE: Appointment as Board Member – VSO Jitolee**

I am pleased to confirm that the Board of VSO Jitolee, on the recommendation of its nomination committee, has appointed you as a Board member effective from the date of this letter. I am writing to set out the terms of the appointment.

**Duration of Appointment**

The appointment is for an initial term of three years commencing on 1<sup>st</sup> May, 2011, contingent on your re-election at forthcoming annual meetings and on the appointment not otherwise terminating in accordance with the Organisation's constitution or code of conduct.

Board members are typically expected to serve two three year terms, although the board may invite you to continue on as a member for a limited additional period thereafter.

**Role of the Board**

The board's role is to effectively represent, and promote the interests of, VSO Jitolee with a view to adding long-term value to the Organisation's Development. Having regard to its role the board provides advisory support to the management including, in particular:

- ensuring that the Organisation's goals and objectives are clearly established, and that strategies are in place for achieving them;
- establishing policies for strengthening the performance of the Organisation including ensuring support to management in proactively seeking to build the business through innovation, initiative, technology, new programmes and the development of its business capital through fundraising initiatives;
- monitoring the performance of the Executive Director and overall organizational performance;
- Appointing the chief executive officer, setting the terms of their employment agreement and, where necessary, terminating their employment.
- deciding on whatever steps are necessary to protect the Organisation's financial position and the ability to meet its debts and other obligations when they fall due, and ensuring that such steps are taken;
- ensuring that the Organisation's financial statements are true and fair and otherwise conform with law and other statutory requirements;

- ensuring that the Organisation adheres to high standards of ethics and corporate behaviour; and
- Ensuring that the Organisation has appropriate risk management/regulatory compliance policies in place.

In the normal course of events, day to day management of the Organisation is left to management.

All Board Members are expected to take decisions objectively in the interests of the Organisation. The board as a whole is collectively responsible for the success of the Organisation.

#### **Timing and Location of Board Meetings, and Time Commitment**

The board normally meets on the first Thursday of the first month of each quarter except for board retreat and holds additional meetings as the occasion requires. Meetings usually take place at the Board Room of the Organisation based at Timau Plaza 5<sup>th</sup> Floor Argwings Kodhek Road, Nairobi – Kenya. The duration of each meeting typically runs to half a day except the annual Board retreat which takes a total of 2 and a half days.

In addition to routine board meetings you should allow time for committee meetings, preparatory work and travel, and ensure that you are in a position to make the necessary overall time commitment.

#### **Remuneration**

This is a voluntary position and therefore no remuneration is provided. However VSO Jitolee will reimburse you for all direct and indirect expenses such as accommodation and travelling expenses, reasonably and properly incurred and documented. Even as you are seeking reimbursement we will leave it at your discretion to claim or not to claim for reimbursement.

#### **Committee Involvement**

Board committees are formed when it is efficient or necessary to facilitate effective decision-making. The board's present standing committees are the finance audit and HR, Board Nomination, Fundraising and Profile Raising and Executive committees.

This letter refers to your appointment as a Board Member of VSO Jitolee. In the event that you are also asked to serve on one or more board committees this will be addressed by a separate process to ensure that you are aware of the committee's terms of reference and the responsibilities involved.

#### **Board and Individual Board Member Evaluation Processes**

The performances of the board as a whole, its committees and individual members are evaluated annually usually during the Board retreat. If, in the meantime, there are any matters which cause you concern about your role you should discuss them with the Chairman of the board as soon as appropriate.

#### **Outside Interests Including Board Memberships**

It is accepted and acknowledged that you may have other interests outside those of VSO Jitolee. Please contact the Board Secretary as soon as possible to arrange for your interests

as a shareholder, director, officer or trustee of other companies or entities to be entered in the VSO Jitolee's interests register. The interests register is tabled if and when required at Board meetings. Please ensure that the Organisation is kept informed of any changes to your interests so that the interests register can be maintained up to date.

Any Board member is, while holding office, at liberty to accept other board appointments so long as the appointment is not in conflict with VSO Jitolee's core business and does not materially interfere with their performance as a Board Member. It is recommended that all other appointments must first be discussed with the Chairman before being accepted. In any event all Board members will be required to sign a code of conduct policy document.

#### **Induction and Development Processes**

As soon as practicable the Organisation will provide a comprehensive induction programme aimed at broadening your understanding of VSO Jitolee, its business, and the environment in which it operates. As part of the programme you will meet key senior management staff and receive a folder of essential board and organisation information.

All Board members are expected to remain current on how to best discharge their responsibilities as Board members including keeping abreast of changes and trends in economic, political, social, financial and legal climates and governance practices.

#### **Availability of Liability Insurance**

The Company provides all its Board members with, and pays the premiums for, indemnity and insurance cover while acting in their capacities as Board members.

#### **Confidentiality**

All information acquired during your appointment is confidential to the Organisation and should not be disclosed either during your appointment or following termination (by whatever means) to third parties except as permitted by law and with prior clearance from the Chairman.

We look forward to your association with us.

Yours sincerely



Kibaya Imana Laibuta

**Chairman**



Ben Ngutu

**Board Secretary**

If you would like to accept this appointment, please sign a copy of this document and return it to:

Ben Ngutu,  
The Executive Director  
VSO Jitolee  
P.O. Box 49843, 00100  
Nairobi

I (Name of the Board Member) REGINA A. OMBAM  
would like to accept the nomination to the board of VSO Jitolee.

Name: REGINA A. OMBAM

Signature: 

Date: 12-5-2011

Please retain the original for your records.