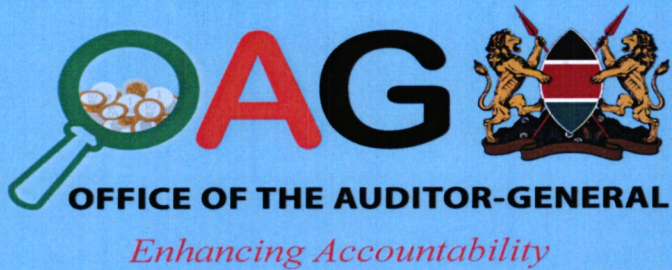


REPUBLIC OF KENYA



**REPORT**

PAPERS LAID	
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COMMITTEE	_____
CLERK AT THE TABLE	A. Mwacharia

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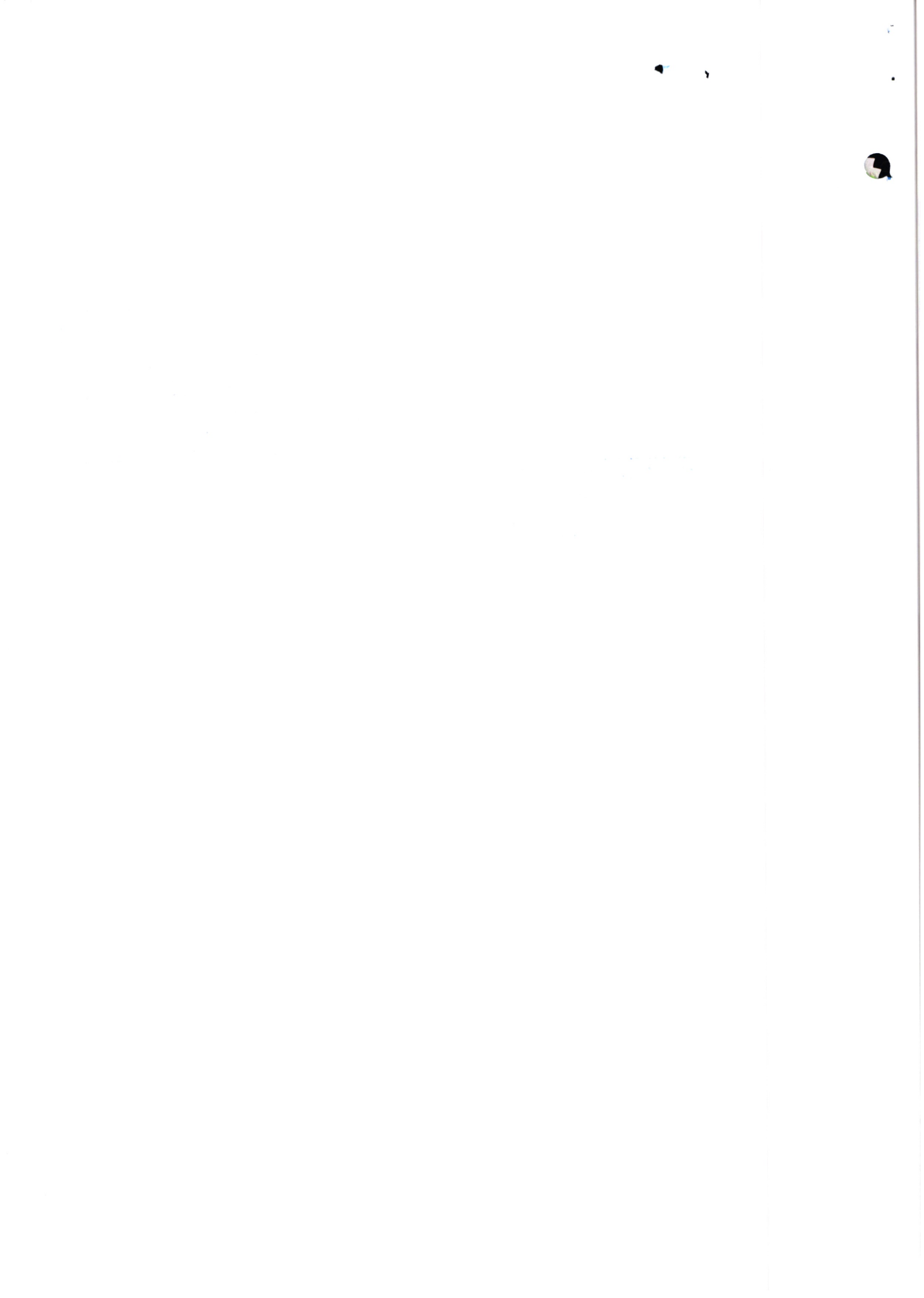
**OF**

**THE AUDITOR-GENERAL**

**ON**

**TRANS NZOIA COUNTY ASSEMBLY  
(MEMBERS AND STAFF) CAR LOAN  
AND MORTGAGE SCHEME FUND**

**FOR THE YEAR ENDED  
30 JUNE, 2022**





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**TRANS NZOIA COUNTY ASSEMBLY (MEMBERS AND STAFF) CAR LOAN AND  
MORTGAGE SCHEME FUND**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THE FINANCIAL YEAR ENDED  
30<sup>TH</sup> JUNE 2022**

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**Prepared in accordance with the Accrual Basis of Accounting Method under the  
International Public Sector Accounting Standards (IPSAS)**

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## KEY ENTITY INFORMATION AND MANAGEMENT

### a) Background information

Trans Nzoia County Assembly (Members and Staff) Car and Mortgage Fund is established by and derive its authority and accountability from Public Finance Management Act (No. 18 of 2012) and Trans Nzoia County Assembly (Members and Staff) Car Loan and Mortgage Scheme Fund Regulations, 2021. The Fund is wholly owned by the County Assembly of Trans Nzoia and is domiciled in Trans Nzoia County Assembly.

The fund's objective is to provide a loan scheme for the purchase, development, renovation or repair of residential property and for purchase of motor vehicles to members of the scheme.

The Fund's principal activity is providing loans to Members of County Assembly (MCA) members of staff of Trans Nzoia County Assembly at affordable interest of 3% p.a.

### b) Principal Activities

The Fund's principal activity is providing loans to Members of County Assembly (MCA) members of staff of Trans Nzoia County Assembly at affordable interest of 3% p.a.

### c) Board of Trustees/Fund Administration Committee

Ref	Position	Name
1	Patrick Ngeywa Kisiero	Chairperson
2	Emmanuel Waswa Simiyu	Vice Chairperson
3	Ainea Obare Indakwa	Secretary
4	Eric Wafula Wekhomba	Member
5	David Wangila Kisaka	Member
6	Emmanuel Waswa Simiyu	Member
7	Bernard Wabwa	Member
8	Eric Wanyonyi Musumba	Member
9	Edward Katama Ngeywa	Member
10	Moses Wanjala Lupao	Member

### d) Key Management

Ref	Position	Name
1	Fund Manager/ Administrator	Ainea Obare Indakwa
2	Fund Accountant	Moses Wanjala Lupao
3	Legal Counsel	Edward Katama Ngeywa

**Trans Nzoia County Assembly (Members and Staff) Car Loan and Mortgage Scheme Fund  
Reports and Financial Statements  
For the year ended June 30, 2022.**

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**e) Fiduciary Oversight Arrangements**

Ref	Position	Name
1	Fund Manager/ Administrator	Ainea Obare Indakwa
2	Fund Accountant	Moses Wanjala Lupao

**f) Registered Offices**

P.O. Box 4221-30200  
County Assembly Building,  
County Assembly Road,  
Kitale, Kenya

**g) Fund Contacts**

Telephone: **054-31380/054-31617**  
Email:-[transnzoiaassembly@gmail.com](mailto:transnzoiaassembly@gmail.com)  
Website; [www.transnzoiaassembly.go.ke](http://www.transnzoiaassembly.go.ke)

**h) Fund Bankers**

Sidian Bank  
Account No. 01026020002766  
Kitale Branch

Sidian Bank  
Account No. 01026020004442  
Kitale Branch





**i) Independent Auditors**

Auditor General  
Office of the Auditor General  
Anniversary Towers, University Way  
P.O. Box 30084  
GPO 00100  
Nairobi, Kenya


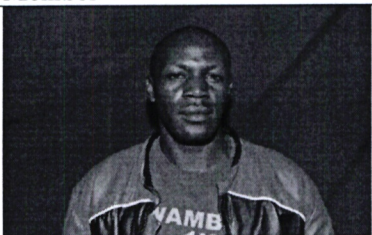



**j) Principal Legal Adviser**

The Attorney General  
State Law Office  
Harambee Avenue  
P.O. Box 40112  
City Square 00200  
Nairobi, Kenya

**1. THE BOARD OF TRUSTEES/ FUND ADMINISTRATION COMMITTEE**

Name	Details of qualifications and experience
 <p><b>Hon Patrick Ngeywa Kisiero</b> Fund Chairperson</p>	<p>He was elected as Member of County Assembly Endebess Ward in August 2017 and the leader of Majority in October 2017. He is a vice Chairperson to the County Assembly Service Board and Chairperson Loans Management Committee.</p>
 <p><b>Hon. Emmanuel Waswa Simiyu</b> Vice Chairperson</p>	<p>He was elected as Member of County Assembly Keiyo Ward in August 2017 and the leader of Minority in October 2017. He is a member of County Assembly Service Board and the Vice Chairperson Loans Management Committee.</p>
 <p><b>Ainea Obare Indakwa</b> Fund Administrator</p>	<p>Mr Indakwa was recruited through a competitive process as the Clerk to County Assembly of Trans Nzoia and Secretary to the County Assembly Board on 12<sup>th</sup> February 2014. He is the CEO and the adviser to the Speaker and County Assembly Board.</p>
 <p><b>Hon. Erick Wafula Wekhomba</b> Member</p>	<p>He was elected as Member of County Assembly Hospital Ward in August 2017 and the Chairperson House Welfare and Catering Committee in October 2017. He is a member to the Loans Management Committee</p>

***Trans Nzoia County Assembly (Members and Staff) Car Loan and Mortgage Scheme Fund  
Reports and Financial Statements  
For the year ended June 30, 2022.***

 <p><b>Hon. David Wangila Kisaka Member</b></p>	<p>He was elected as Member of County Assembly Kiminini Ward in August 2017 and the Chairperson Budget and Appropriation. He is a member to the Loans Management Committee.</p>
 <p><b>Hon. Bernard Wabwa Member</b></p>	<p>He was elected as Member of County Assembly Tuwan Ward in August 2017 and Chairperson Labour and Social Welfare Committee on October 2017. He is the Majority Chief whip in the house. He is also member to the Loans Management Committee.</p>
 <p><b>Hon. Erick Wanyonyi Musumba Member</b></p>	<p>He was elected as Member of County Assembly Sikhendu Ward in August 2017 and Chairperson Trade and Industry Committee on October 2017. He is the Minority Chief whips in the house. He is also member to the Loans Management Committee.</p>
 <p><b>Moses Wanjala Lupao Member</b></p>	<p>He is currently employed by the County Assembly Service Board as the Director Finance. He holds Master in Business Administration (Finance). He is a certified Public Accountant. He is also a holder of certified secretaries of Kenya. He is charged with the responsibility of financial management at County Assembly.</p>
 <p><b>Edward Katama Ngeywa Member</b></p>	<p>He is currently employed by the County Assembly Service Board as the Director Legal Counsel. He holds a Bachelor of Law from Moi University with a Diploma from the Kenya School of Law. He is a holder of Certified Secretaries. He has 19 years' work experience as an advocate of the high court of Kenya. He is charged with the responsibility of providing legal advice.</p>

**2. STATEMENT OF PERFORMANCE AGAINST COUNTY ENTITY'S  
PREDETERMINED OBJECTIVES**

**Introduction**

Section 164 (2) (f) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the Accounting officer when preparing financial statements of each County Government entity shall prepare in accordance with the standards and formats prescribed by the Public Sector Accounting Standards Board includes a statement of the county government entity's performance against predetermined objectives.

The key development objectives of Trans Nzoia County Assembly (Members and staff) Car Loan and Mortgage Scheme Fund 2018-2022 plan are to:

- a) Provide affordable car loans to members of staff and Members of County Assembly
- b) Provide Mortgage facilities to Members of Staff and Members of County Assembly
- c) Facilitate growth of the fund




**Progress on attainment of Strategic development**

Below we provide the progress on attaining the stated objectives:

<b>Program</b>	<b>Objective</b>	<b>Outcome</b>	<b>Indicator</b>	<b>Performance</b>
General administrative and support services	To provide car loans and Mortgage to Members of Staff	Loans were disbursed to staff	24 members of staff benefited from the fund	In FY 2019/20 we were able to disburse Kshs. 19,650,000 to 24 members of staff
	To provide car loans and Mortgage to Members of Staff	Loans were disbursed to staff	Addition of 7 members of staff benefited from the fund	During the fy 2021/22 we did disburse Kshs 7,000,000 to 4 members of staff
Committee services	To provide car loans and Mortgage to Members of County Assembly	Members were facilitated with car and mortgage loans	39 Members of County Assembly and Hon Speaker benefited	Members of County Assembly have fully repaid their mortgage facility by end of June 2022

**Trans Nzoia County Assembly (Members and Staff) Car Loan and Mortgage Scheme Fund  
Reports and Financial Statements  
For the year ended June 30, 2022.**

**3. MANAGEMENT TEAM**

Name	Details of qualifications and experience
 <p><b>Ainea Obare Indakwa</b> Fund Administrator</p>	<p>Mr Indakwa was recruited through a competitive process as the Clerk to County Assembly of Trans Nzoia and Secretary to the County Assembly Board on 1<sup>st</sup> March 2014. He is the CEO and the adviser to the Speaker and County Assembly Board.</p>
 <p><b>Moses Wanjala Lupao</b> Director Finance</p>	<p>He is currently employed by the County Assembly Service Board as the Director Finance. He holds Master in Business Administration (Finance). He is a certified Public Accountant .He is also a holder of certified secretaries of Kenya. He is charged with the responsibility of financial management at County Assembly.</p>
 <p><b>Edward Katama Ngeywa</b> Director Legal Services</p>	<p>He is currently employed by the County Assembly Service Board as the Director Legal Counsel. He holds a Bachelor of Law from Moi University with a Diploma from the Kenya School of Law. He is a holder of Certified Secretaries .He has 19 years' work experience as an advocate of the high court of Kenya. His charged with the responsibility of providing legal advice.</p>

**4. BOARD/FUND ADMINISTRATION COMMITTEE CHAIRPERSON'S REPORT**

It is my pleasure to present the financial statements for Trans Nzoia County Assembly (Members and Staff) Car Loan and Mortgage Scheme Fund for the year ended 30<sup>th</sup> June 2022. The financial statements present the financial performance of the fund over the past year. It's worth to note that the term of service of the following board of trustees will be coming to an end on 8th of August 2022 as they seek re-elective positions in the General Elections.

1. Hon. Patrick Ngeywa Kisiero-Chairperson
2. Hon. Emmanuel Waswa Simiyu-Vice Chairperson
3. Hon. Erick Wafula Wekhomba –Member
4. Hon. David Wangila Kisaka-Member
5. Hon. Bernard Wabwa-Member
6. Hon. Erick Wanyonyi Musumba-Member

Furthermore, the Fund administrator Mr Ainea Obare Indakwa will be retiring by end of the Month of August 2022 as Moses Wanjala Lupao prepares to take over. Mr Moses Wanjala Lupao is currently the Acting clerk.

**Sustainability**

The fund and its stakeholders are increasingly emphasizing on the need to ensure sustainability for both its investments and its resource mobilization and financing capabilities with an objective of ensuring that the fund's going concern is secured.

**Review of performance**

**Income**

The fund received a total income amounting to Kshs. 664,788 being interest earned from loan advances to members of staff and Members car loan and Mortgage.

**Expenditures**

The total expenditures during the period amounted to Kshs. 6,420 relating to bank charges and other bank deductions.

***Trans Nzoia County Assembly (Members and Staff) Car Loan and Mortgage Scheme Fund  
Reports and Financial Statements  
For the year ended June 30, 2022.***

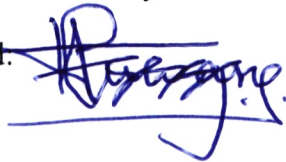
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**Appreciation**

I take this opportunity to express my sincere gratitude and appreciation to the county government, development partners, stakeholders, management, staff and fellow trustees for their continued support which made us achieve these results.

I look forward to your continued support in the year 2022/2023.

Signed:



Hon. Patrick Ngeywa Kisiero  
Chairperson

**Trans Nzoia County Assembly (Members and Staff) Car Loan and Mortgage Scheme Fund  
Reports and Financial Statements  
For the year ended June 30, 2022.**

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**5. REPORT OF THE FUND MANAGER/ ADMINISTRATOR**

It is my pleasure to present the financial statements for Trans Nzoia County Assembly (Members and Staff) Car Loan and Mortgage Scheme Fund for the year ended 30<sup>th</sup> June 2022.

Trans Nzoia County Assembly (Members and Staff) Car and Mortgage Scheme Fund is established under the Public Finance Management Act (No. 18 of 2012) and Trans Nzoia County Assembly (Members and Staff) Car Loan & Mortgage Scheme Fund Regulations, 2021. The fund is managed by the Loans Management Committee.

During the year 2021-2022, Kshs 7,000,000 was disbursed to 4 members of staff bringing the total number of beneficiaries to 33 members of staff since the year 2019 to date.

The total of Kshs 5,552,398 was recovered as principle amounts and credited in the funds account (01026020004442) leaving an outstanding loan balance of Kshs. 21,242,324 as at 30<sup>th</sup> June 2022. The fund also received Kshs. 458,388 which was realised as interest earned from loan advances to members of staff and the same was credited to the fund account no 01026020004442. Similarly, an interest of Kshs. 163,391 was realised on Members car loan and Mortgage account no. 01026020002766.

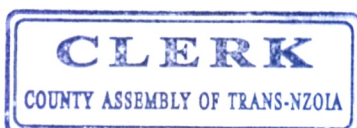
Following the Salaries and Remuneration Commission Circular No. SRC/TS/COG/3/61/48 VOL. II dated 9<sup>th</sup> February 2021, the Car loan scheme for Members of county assembly was terminated and Members were therefore facilitated with Car grant amounting to Kshs. 82,000,000 (Eighty two million). The car grant was advanced from County assembly account no. 01026020002766 held at Sidian bank Kitale with a deposit sum of Kshs 200,000,000 that is used as collateral to guarantee car loan and mortgage advanced to Members of County Assembly (MCAs) by Sidian bank. The deposit held by bank has therefore reduced by the total amounts advanced as car grant.

In an effort to regularise the operation of the fund, the County Assembly transferred Kshs 10,000,000 to MCAs car loan & Mortgage account No. 01026020002766

Signed: Ainea Obare Indakwa,

Ainea Obare Indakwa

Fund Administrator



**Trans Nzoia County Assembly (Members and Staff) Car Loan and Mortgage Scheme Fund  
Reports and Financial Statements  
For the year ended June 30, 2022.**

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**6. CORPORATE GOVERNANCE STATEMENT**

**The Fund**

The Trans Nzoia County Assembly (Members and Staff) Car Loan and Mortgage Scheme Fund is a revolving fund established pursuant to Public Finance Management Act (No. 18 of 2012) and Trans Nzoia County Assembly (Members and Staff) Car Loan & Mortgage Scheme Fund Regulations, 2021. Its mandate is to provide Car loans and Mortgage to Members of County Assembly (MCA) and Members of staff. The fund is committed to ensuring compliance with regulatory and supervisory corporate governance requirements. Essential to the establishment of a corporate governance framework in the fund is a formal governance structure with the fund administration committee at its apex. The roles and functionality of the fund are drawn from Trans Nzoia County Assembly (Members and Staff) Car Loan & Mortgage Scheme Fund Regulations, 2021.

**AUDIT AND RISK COMMITTEE**

It is regrettable that during the year under audit review, the audit committee was not yet in place. However, the audit committee has been constituted and is now in place. In ensuring that corporate governance and integrity is enhanced in governance of the fund, the Fund Administration Committee is looking forward to engage the audit committee established by County Assembly Service Board from time to time to mitigate possible risks. The newly constituted audit Committee consists of the following:

<b>S/No.</b>	<b>Name</b>	<b>Position in committee</b>
1	Mr Dickson Malanga Makhanga	Chairman Audit committee
2	Ms Magdalyne Chermtai Kirui	Member Audit committee
3	Ms Irine Minoo Wekesa	Member Audit committee
4	Paul Wafula Barasa	Member Audit committee

**STATEMENT OF COMPLIANCE**

The Fund Administration Committee confirms that the fund has throughout the FY2021/2022 complied with all statutory and regulatory requirements and that the fund has been managed in accordance with the principles of good corporate governance.

**INTERNAL CONTROL AND RISK MANAGEMENT**

**Internal Control**

The Fund Administration Committee is responsible for reviewing the effectiveness of the fund's system of internal control which is designed to provide reasonable, but not absolute, assurance regarding the safeguarding of assets against unauthorized use or disposition and the maintenance of proper accounting records and the reliability of financial information used within the business or for publication. These controls are designed to manage rather than eliminate the risk of failure to achieve business objectives due to circumstances which may

***Trans Nzoia County Assembly (Members and Staff) Car Loan and Mortgage Scheme Fund***  
**Reports and Financial Statements**  
**For the year ended June 30, 2022.**

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reasonably be foreseen and can only provide reasonable and not absolute assurance against material misstatement or loss.

**Internal Control Framework**

The fund continues to review its internal control framework to ensure it maintains a strong and effective internal control environment. Business processes and controls are reviewed on an on-going basis. No significant failings or weaknesses were identified during the FY 2021/2022

**Management Team**

The management team headed by the Fund Administrator implements the Loans Management Committee decisions and policies through committee meetings. The team meets regularly to ensure that the Committee's objectives are achieved effectively and efficiently.

**Auditor**

The fund is audited by the Office of the Auditor-General.

***Trans Nzoia County Assembly (Members and Staff) Car Loan and Mortgage Scheme Fund  
Reports and Financial Statements  
For the year ended June 30, 2022.***

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**7. MANAGEMENT DISCUSSION AND ANALYSIS**

The fund has continued to grow and the management has put measures in place to safeguard against risks.

The fund's activities expose it to a variety of financial risks including credit and liquidity risks. The Fund's overall risk management programme focuses on unpredictability of changes in the business environment and seeks to minimise the potential adverse effect of such risks on its performance by setting acceptable levels of risk. The Fund does not hedge any risks and has in place policies to ensure that credit is only extended to members with an established credit history. However, during the year under audit, the Fund had non-performing loans amounting to Kshs. 653,842.55 arising from 9 beneficiaries who services were terminated by employment and labour relations Court Eldoret through petition No. 4 of 2018. The nine beneficiaries were later reinstated in February 2022 through a court determination and recoveries are on-going.

The management has ensured that we comply with statutory requirements relating to the functions of the fund and seeks to make sure that statutory deductions are remitted on time to avoid incurring penalties and interests for non-compliance.

**Business Performance**

**Revenue**

Revenue received from the Transfers from County Treasury amounted to Kshs nil with an Interest Income of Kshs 664,788 for the period under review.

**Cash flows**

In the fiscal year 2021/2022, we transferred Kshs 10,000,000 to MCAs Car Loan and Mortgage account no. 01026020002766

**Operational Performance**

The fund's core operating activity has been to offer car loans and mortgage facilities to members of staff and Members of County Assembly at an affordable 3% interest per annum.

## **8. CORPORATE SOCIAL RESPONSIBILITY STATEMENT/SUSTAINABILITY REPORTING**

The County Assembly of Trans Nzoia exists to transform lives. This is our purpose; the driving force behind everything we do. It's what guides us to deliver our strategy, putting the customer/Citizen first, delivering on relevant legislation, representation and oversight services, and improving operational excellence. Below is a brief highlight of our achievements in each pillar

### **1. Sustainability strategy and profile**

The County Assembly of Trans Nzoia uses participatory and collaborative approach in order to uphold the principal of public participation, it has also embraced the use of information and communication technologies and new media, i.e. social media in order to increase outreach with the residents of Trans Nzoia. This has led to the enactment of pieces of legislation during the year. However, untimely disbursements of exchequer have negatively impacted on capacity development of MCA's and effective public participation

### **2. Environmental performance**

The County Assembly of Trans Nzoia endeavours to go paperless in terms of notice of motions, order paper and all house communications to MCA's. To this end, MCAs were facilitated with mobile tablets.

### **3. Employee welfare**

Employees of the County Assembly are hired competitively on merit giving equal opportunities to gender, tribe and ethnicity. Continuous employee training is encouraged through sponsorship to relevant training opportunities for improved skills and promotions and career progression rewarded to the deserving officers. The County Assembly of Trans Nzoia has ensured employee safety by provision of a medical insurance scheme, clearly marked work place emergency exits, fire assembly point and a rump for persons living with disability.

### **4. Market place practices**

The organisation should outline its efforts to:

#### **a) Responsible competition practice.**

County Assembly supply of goods and services are competitively sourced through competitive tendering, staff of the County Assembly are political, thus serves the public with political neutrality.

***Trans Nzoia County Assembly (Members and Staff) Car Loan and Mortgage Scheme Fund  
Reports and Financial Statements  
For the year ended June 30, 2022.***

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**b) Responsible Supply chain and supplier relations**

Payment for goods supplied and or services rendered are made promptly as and when goods are supplied or services rendered. The County Assembly has kept pending bills to the lowest minimum.

**c) Responsible marketing and advertisement**

For every public engagement, the County Assembly of Trans Nzoia has ensured publication of advertisements/notices in media with the widest circulation to ensure a wider outreach

**d) Product stewardship**

Every public petition to the Assembly is treated with fair administrative justice. In conducting its oversight role every person summoned to appear before the Assembly's oversight committee is treated with utmost respect and accorded fair hearing.

**5. Community Engagements**

Members of the County Assembly have annually participated in the national beyond zero campaigns marathon, aimed at eliminating child mortality and the annual County Assemblies Sports Association aimed at promoting national cohesion, and cultural diversity. In its legislative role the County Assembly has enacted the Elimu bursary regulations that has facilitated award of bursaries to needy students from across the County.

**9. REPORT OF THE TRUSTEES/ FUND ADMINISTRATION COMMITTEE**

The Trustees submit their report together with the audited financial statements for the year ended June 30, 2022, which show the state of the Fund affairs.

**10.1 Principal activities**

The principal activities of the fund are to provide loans to Members of County Assembly (MCA) members of staff of Trans Nzoia County Assembly at affordable interest of 3% p.a.

**10.2 Performance**

The performance of the Fund for the year ended June 30, 2022, are set out on page 1

**10.3 Trustees**

The members of the Board of Trustee / *Administration Committee* who served during the year are shown on page iii- iv

**10.4 Auditors**

The Auditor General is responsible for the statutory audit of the Fund in accordance with Article 229 of the Constitution of Kenya and the Public Audit Act 2015.

By Order of the Board

Sign:

  
Name: Patrick Ngeywa Kisiero

Chair of the Board/ Fund *Administration Committee*

Date: 16<sup>th</sup> February 2023

## **10. STATEMENT OF MANAGEMENT'S RESPONSIBILITIES**

Section 167 of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the Administrator of a County Public Fund established by Trans Nzoia County Assembly (Members and Staff) Car Loan and Mortgage Scheme Fund Regulations, 2021 shall prepare financial statements for the Fund in accordance with the standards and formats prescribed by the Public Sector Accounting Standards Board.

The Administrator of the County Public Fund is responsible for the preparation and presentation of the Fund's financial statements, which give a true and fair view of the state of affairs of the Fund for and as at the end of the financial year ended on June 30, 2022. This responsibility includes: (i) maintaining adequate financial management arrangements and ensuring that these continue to be effective throughout the reporting period; (ii) maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the fund; (iii) Designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements, and ensuring that they are free from material misstatements, whether due to error or fraud; (iv) Safeguarding the assets of the fund; (v) Selecting and applying appropriate accounting policies; and (vi) Making accounting estimates that are reasonable in the circumstances.

The Administrator of the County Public Fund accepts responsibility for the Fund's financial statements, which have been prepared using appropriate accounting policies supported by reasonable and prudent judgements and estimates, in conformity with International Public Sector Accounting Standards (IPSAS), and in the manner required by the PFM Act, 2012 and Trans Nzoia County Assembly (Members and Staff) Car Loan and Mortgage Scheme Fund Regulations, 2021. The Administrator of the Fund is of the opinion that the Fund's financial statements give a true and fair view of the state of Fund's transactions during the financial year ended June 30, 2022, and of the Fund's financial position as at that date.

The Administrator further confirm the completeness of the accounting records maintained for the Fund, which have been relied upon in the preparation of the Fund's financial statements as well as the adequacy of the systems of internal financial control.

**Trans Nzoia County Assembly (Members and Staff) Car Loan and Mortgage Scheme Fund  
Reports and Financial Statements  
For the year ended June 30, 2022.**

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In preparing the financial statements, the Administrator of the County Public Fund has assessed the Fund's ability to continue as a going concern and disclosed, as applicable, matters relating to the use of going concern basis of preparation of the financial statements.

Nothing has come to the attention of the Administrator to indicate that the Fund will not remain a going concern for at least the next twelve months from the date of this statement.

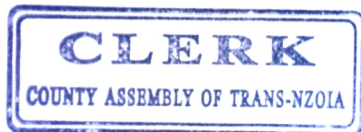
**Approval of the financial statements**

The Fund's financial statements were revised and approved by the Board on 16<sup>th</sup> February, 2023 and signed on its behalf by:

*Aine Obare Indakwa*

**Name: Ainea Obare Indakwa**

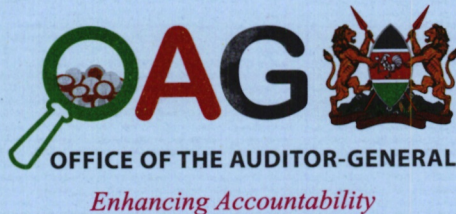
**Administrator of the County Public Fund**



***Trans Nzoia County Assembly (Members and Staff) Car Loan and Mortgage Scheme Fund***  
**Reports and Financial Statements**  
**For the year ended June 30, 2022.**

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# REPUBLIC OF KENYA



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Website: www.oagkenya.go.ke

**HEADQUARTERS**  
Anniversary Towers  
Monrovia Street  
P.O. Box 30084-00100  
NAIROBI

## **REPORT OF THE AUDITOR-GENERAL ON TRANS NZOIA COUNTY ASSEMBLY (MEMBERS AND STAFF) CAR LOAN AND MORTGAGE SCHEME FUND FOR THE YEAR ENDED 30 JUNE, 2022**

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### **PREAMBLE**

I draw your attention to the contents of my report which is in three parts:

- A. Report on the Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements.
- B. Report on Lawfulness and Effectiveness in Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure Government achieves value for money and that such funds are applied for the intended purpose.
- C. Report on Effectiveness of Internal Controls, Risk Management and Governance which considers how the Management has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, the risk management environment and the internal controls, developed and implemented by those charged with governance for orderly, efficient and effective operations of the Fund.

An unmodified opinion does not necessarily mean that the Fund has complied with all relevant laws and regulations, and that its internal controls, risk management and governance systems are properly designed and were working effectively in the financial year under review.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012 and the Public Audit Act, 2015. The three parts of the report, when read together constitute the report of the Auditor-General.

### **REPORT ON THE FINANCIAL STATEMENTS**

#### **Qualified Opinion**

I have audited the accompanying financial statements of Trans Nzoia County Assembly (Members and Staff) Car Loan and Mortgage Scheme Fund set out on pages 1 to 29,

which comprise the statement of financial position as at 30 June, 2022, and the statement of financial performance, statement of changes in net assets, statement of cash flows and statement of comparison of budget and actual amounts for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effect of the matters described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of the Trans Nzoia County Assembly (Members and Staff) Car Loan and Mortgage Scheme Fund as at 30 June, 2022, and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Accrual Basis) and comply with the Public Finance Management Act, 2012 and Trans Nzoia County Assembly (Members and Staff) Car Loan and Mortgage Scheme Fund Regulations, 2021.

### **Basis for Qualified Opinion**

#### **1. Unaccounted for Funds Received During the Year**

The statement of financial position reflects cash and cash equivalents balance of Kshs.132,812,457 as at 30 June, 2022 which includes funds received during the year of Kshs.10,000,000 as a grant into the Fund. However, the grant has not been recognized in the statement of changes in net assets as part of the revolving fund. Further, this amount has not been included in the statement of cashflows as cash inflow.

Consequently, the existence, accuracy and completeness of grant received of Kshs.10,000,000 in the financial statements for the year ended 30 June, 2022 could not be confirmed.

#### **2. Understatement of Interest Income**

The statement of financial performance reflects interest income of Kshs.664,788 comprised of Kshs.404,339 interest income from staff mortgage; Kshs.96,478 from staff car loan and Kshs.163,971 from bank deposits as shown in Note 1 to the financial statements. However, review of repayment schedules revealed interest income from staff mortgage as Kshs.415,612 and interest income from staff car loan as Kshs.110,807 leading to unexplained or reconciled variance of Kshs.11,273 and Kshs.14,329 respectively.

In the circumstances, the accuracy and completeness of Interest income from mortgage and car loans totalling to Kshs.500,817 included in the financial statements for the year ended 30 June, 2022 could not be confirmed.

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the Trans Nzoia County Assembly (Members and Staff) Car Loan and Mortgage Scheme Fund Management in accordance with ISSAI 130 on Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the

ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

### **Key Audit Matters**

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. There were no key audit matters to report in the year under review.

### **Other Matter**

### **Prior Year Issues**

The audit report for the previous year highlighted unsatisfactory matters on the financial statements and on effectiveness and lawfulness in use of public resources. Although Management has indicated in the report on progress on follow-up of auditor's recommendations that the matters were resolved in the year under review, there is no evidence that the reports have been tabled and deliberated upon by the Public Accounts and Investments Committee of the County Assembly.

## **REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES**

### **Conclusion**

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources section of my report, I confirm that, nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

### **Basis for Conclusion**

#### **1. Budget Approval**

The statement of comparison of budget and actual amounts reflects final budgeted receipts and payments of Kshs.10,664,788 and Kshs.7,006,420 against actuals of similar amounts respectively. However, there was no evidence that the budget estimates were approved as required by Section 149(2h and i) of the Public Finance Management Act, 2012, which require the Accounting Officer to prepare estimates of expenditure of the entity in conformity with the strategic plan and submit the estimates to the County Executive Committee member for finance; for approval by the County Executive Committee and subsequently the County Assembly.

In the circumstances, the Management of the Fund was in breach of the law.

## **2. Failure to Insure the Loans Under the Fund**

The Fund did not have mortgage protection policy and fire policy for loans issued contrary to Regulation 16(1) of the Trans Nzoia County Assembly (Members and Staff) Car loan and Mortgage Scheme Fund Regulations, 2021 which provides that a borrower shall take out and maintain a comprehensive motor vehicle policy or a mortgage protection policy and fire policy with an insurance firm approved by the Board, the cost of which shall be paid out of the Fund and debited to such a borrower's account Regulation 16(2) further provides that the originals of all documents relating to property financed by a loan from the Fund shall be kept in safe custody by the Officer administering the Fund.

In the circumstances, Management was in breach of the law.

## **3. Lack of Security on Mortgage Loans**

The Fund disbursed mortgages totalling to Kshs.7,000,000 as shown in the statement of cashflow. However, no records were provided to confirm that a charge had been registered on each of the properties financed by the loans in favour of the County Assembly, a transfer deed duly signed by the borrower and a letter authorizing the Board to sell the property in case of default in payment in breach of Regulation 15(1) of the Fund Regulations, 2021 and 2022 which requires that the Board may have a charge registered on the property financed through a loan granted under these Regulations and shall be entitled to have its name entered in all documents of title for such property; and Regulation 15(2)(c) which requires that the borrower shall provide a transfer deed duly signed by the borrower and a letter authorizing the Board to sell the property in case of default in payment. The recoverability of the loans may not be assured whenever borrowers default on repayments.

In the circumstances, the Fund Management was in breach of the law.

## **4. Principal Loan Under-Recovery**

The statement of the financial position as at 30 June, 2022 reflects long term receivables from exchange transactions amount of Kshs.21,242,324. However, an audit of loan repayments and loan amortization schedules revealed loan under-recoveries amounting to Kshs.653,843. No reason has been provided for the failure to recover the principal loan amounts as expected.

In the circumstances, the recoverability of the balances within the terms of the loans is doubtful.

## **5. Failure to Remit Fringe Benefit Tax (FBT)**

Examination of records kept revealed that the Fund Management did not deduct and remit to Kenya Revenue Authority fringe benefit tax of Kshs.84,000 accrued from the low interest loans extended to its employees in breach of Section 12B(1) of the Income Tax Act, 2010 which requires an employer to pay fringe benefit tax in respect of a loan provided to a Director or an employee at an interest rate lower than the market interest

rate and Section 12(3) of the Income Tax Act, 2010 which requires that fringe benefit tax shall be charged on the total taxable value of a fringe benefit provided by an employer in a month and shall be due and payable on or before the tenth day of the following month to KRA. This may expose the Fund to avoidable penalties and interest.

In the circumstances, the Management was in breach of the law.

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

## REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

### Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, except for the matters described in the Basis for Conclusion on Effectiveness of Internal Controls, Risk Management and Governance section of my report, I confirm that, nothing else has come to my attention to cause me to believe that internal controls, risk management and overall governance were not effective.

### Basis for Conclusion

#### 1. Lack of Internal Audit Function

No audit report was provided of the internal audit activities on the Fund since inception and contrary to Regulation 166(3) of the Public Finance Management (County Government) Regulation, 2015 that requires that at the end of each financial year, the County Head of Internal Audit Services shall prepare for the County Government clear and comprehensible annual report that consolidates the quarterly audit assurance reports prepared by all internal audit units activities in county government entities, in accordance with formats prescribed by the Public Sector Accounting Standards Board

In the circumstances, there was no assurance on the controls and systems of the Fund.

#### 2. Lack of Risk Management Policy

The Fund does not have a fire and risk management strategy to enable the management to develop risk management strategies, which include fraud prevention mechanism and internal controls that builds robust business operations.

In the circumstances, the risk management and internal controls of the Fund could not be evaluated.

### **3. Lack of Strategic and Operational Plans**

During the year under review the Fund did not have a strategic and operational plan as provided for in Section 30(2) of the Public Finance Management (County Government) Regulations, 2015 that all budget proposals shall be supported by the County Government entity strategic plan.

It was therefore not clear how the Fund would achieve its objects without a strategic and operational plan.

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal control, risk management and overall governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

#### **Responsibilities of Management and those Charged with Governance**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Accrual Basis) and for maintaining effective internal control as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal control, risk management and overall governance.

In preparing the financial statements, Management is responsible for assessing the Fund's ability to continue to sustain services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless Management is aware of the intention to terminate the Fund, or to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the Fund's financial reporting process, reviewing the effectiveness of how Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

## **Auditor-General's Responsibilities for the Audit**

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal control in order to give an assurance on the effectiveness of internal controls, risk management and overall governance processes and systems in accordance with the provisions of Section 7(1)(a) overall of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal control would not necessarily disclose all matters in the internal control that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal control may not prevent or detect misstatements and instances of non-compliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:


- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from

fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Management.
- Conclude on the appropriateness of the Management's use of the applicable basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Fund's ability to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the Fund to cease its services.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the Fund to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence and communicate with them all relationships and other matters that may reasonably be thought to bear on my independence, and where applicable, related safeguards.

  
CPA Nancy Gathungu, CBS  
**AUDITOR-GENERAL**

**Nairobi**

**31 March, 2023**

**Trans Nzoia County Assembly (Members and Staff) Car Loan and Mortgage Scheme Fund  
Reports and Financial Statements  
For the year ended June 30, 2022.**

**12. FINANCIAL STATEMENTS**

**13.1 STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED JUNE 30, 2022.**

	Note	2021/2022	2020/2021
		Kshs.	Kshs.
<b>Revenue from exchange transactions</b>			
Interest income	1	664,788	1,605,975
Other income(sundry bank transactions)	2	-	14,797,733
<b>Total revenue</b>		<b>664,788</b>	<b>16,403,708</b>
<b>Expenses</b>			
General expenses	3	6,420	3,343,844
Sundry Debtors - Disbursed MCA Car Grant	4	-	82,000,000
<b>Total expenses</b>		<b>6,420</b>	<b>85,343,844</b>
<b>Surplus/(deficit) for the period</b>		<b>658,368</b>	<b>(68,940,136)</b>

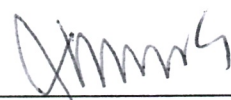
The notes set out on pages 26 to 27 form an integral part of these Financial Statements.

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The entity financial statements were revised and approved on 16<sup>th</sup> February 2023 and signed by:



Administrator of the Fund

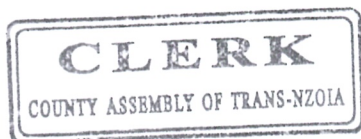
Name: Ainea Obare Indakwa



Fund Accountant

Name: Lupao Moses Wanjala

ICPAK Member Number: 8315



**Trans Nzoia County Assembly (Members and Staff) Car Loan and Mortgage Scheme Fund  
Reports and Financial Statements  
For the year ended June 30, 2022**

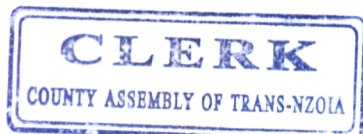
**13.2 STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2022**

	Note	2021/2022	2020/2021
		KShs.	KShs.
<b>Assets</b>			
<b>Current assets</b>			
Cash and cash equivalents	5	132,812,457	134,281,136
Current Receivable – Interest Income	6	115,692	90,090
<b>Total Current Assets</b>		<b>132,928,149</b>	<b>134,371,226</b>
<b>Non-Current /Long Term Assets</b>			
Long- term receivables from exchange transactions	6	21,242,324	19,115,277
Interest Income Transferred to current receivable		(115,692)	(90,090)
<b>Total Non-current Assets</b>	<b>6</b>	<b>21,126,632</b>	<b>19,025,187</b>
<b>Total assets</b>		<b>154,054,781</b>	<b>153,396,413</b>
<b>Liabilities</b>			
<b>Current liabilities</b>			
		-	-
<b>Non-current liabilities</b>			
Long term portion of borrowings		-	-
<b>Total liabilities</b>		-	-
<b>Net assets</b>		<b>154,054,781</b>	<b>153,396,413</b>
Revolving Fund	7	153,396,413	222,336,549
Accumulated surplus		658,368	(68,940,136)
<b>Total net assets and liabilities</b>		<b>154,054,781</b>	<b>153,396,413</b>

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The entity financial statements were revised and approved on 16<sup>th</sup> February 2023 and signed by:

Aindakwa

The administrator of the Fund  
Name: Ainea Obare Indakwa



Lupao Moses Wanjala


Fund Accountant  
Name: Lupao Moses Wanjala  
ICPAK Member Number: 8315

**Trans Nzoia County Assembly (Members and Staff) Car Loan and Mortgage Scheme Fund  
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**13.3 STATEMENT OF CHANGES IN NET ASSETS AS AT 30 JUNE 2022**

	Revolving Fund	Revaluation Reserve KShs	Accumulated surplus KShs	Total KShs
<b>Balance as at 1 July 2019</b>	220,445,050	-	-	220,445,050
Surplus/(deficit) for the period	-	-	1,891,499	1,891,499
Funds received during the year	-	-	-	-
Revaluation gain	-	-	-	-
<b>Balance as at 30 June 2020</b>	<b>220,445,050</b>	<b>-</b>	<b>1,891,499</b>	<b>222,336,549</b>
<b>Balance as at 1 July 2020</b>	<b>222,336,549</b>	<b>-</b>	<b>-</b>	<b>222,336,549</b>
Surplus/(deficit) for the period	-	-	(68,940,136)	(68,940,136)
Funds received during the year	-	-	-	-
Revaluation gain	-	-	-	-
<b>Balance as at 30 June 2021</b>	<b>222,336,549</b>	<b>-</b>	<b>(68,940,136)</b>	<b>153,396,413</b>
<b>Balance as at 1 July 2021</b>	<b>153,396,413</b>	<b>-</b>	<b>-</b>	<b>153,396,413</b>
Surplus/(deficit) for the period	-	-	658,368	658,368
<b>Balance as at 30 June 2022</b>	<b>153,396,413</b>	<b>-</b>	<b>658,368</b>	<b>154,054,781</b>

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The entity financial statements were revised and approved on 16<sup>th</sup> February 2023 and signed by:

  
 Administrator of the Fund  
 Name: Ainea Obare Indakwa



  
 Fund Accountant  
 Name: Lupao Moses Wanjala  
 ICPAK Member Number: 83

**Trans Nzoia County Assembly (Members and Staff) Car Loan and Mortgage Scheme Fund  
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**13.4 STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2022**

	Note	2021/2022 Kshs.	2020/2021 Kshs.
<b>Cash flows from operating activities</b>			
<b>Receipts</b>			
Interest received	1	664,788	1,605,975
Receipts from other operating activities	2	-	14,797,733
<b>Total Receipts</b>		<b>664,788</b>	<b>16,403,708</b>
<b>Payments</b>			
General expenses	3	6,420	3,343,844
MCA Car Grant	4	-	82,000,000
<b>Total Payments</b>		<b>6,420</b>	<b>85,343,844</b>
<b>Cash flows from operating activities</b>		<b>658,368</b>	<b>(68,940,136)</b>
<b>Adjusted for :</b>			
Less: (Increase)/Decrease in Interest Receivable	6	(25,602)	(48,761)
<b>Net cash flows from operating activities</b>		<b>632,766</b>	<b>(68,988,897)</b>
<b>Cash flows from investing activities</b>			
Proceeds from loan principal repayments	6	5,552,398	3,003,033
Loan disbursements paid out	6	(7,000,000)	(4,100,000)
Increase in Principal amounts due during the year		(653,843)	(696,708)
<b>Net cash flows used in investing activities</b>		<b>(2,101,445)</b>	<b>(1,793,675)</b>
<b>Cash flows from financing activities</b>			
Proceeds from revolving fund receipts		-	-
<b>Net cash flows used in financing activities</b>		<b>-</b>	<b>-</b>
<b>Net increase/(decrease) in cash and cash equivalents</b>		<b>(1,468,679)</b>	<b>(70,782,572)</b>
Cash and cash equivalents at 1 <sup>st</sup> July 2021	5	134,281,136	205,063,708
<b>Cash and cash equivalents at 30 JUNE 2022</b>	<b>5</b>	<b>132,812,457</b>	<b>134,281,136</b>

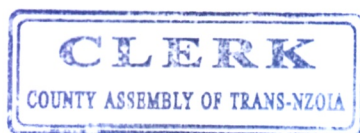
The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The entity financial statements were revised and approved on 16<sup>th</sup> February 2023 and signed by:

Aindakwa

Administrator of the Fund  
Name: Ainea Obare Indakwa

Lupao Moses Wanjala

Fund Accountant  
Name: Lupao Moses Wanjala  
ICPAK Member Number: 8315



*Trans Nzoia County Assembly (Members and Staff) Car Loan and Mortgage Scheme Fund*  
**Reports and Financial Statements**  
**For the year ended June 30, 2022**

**STATEMENT OF COMPARISON OF BUDGET AND ACTUAL AMOUNTS FOR THE PERIOD ENDED 30<sup>th</sup> JUNE 2022.**

	Original budget	Adjustments	Final budget	Actual on comparable basis	% Utilization
	2022	2022	2022	2022	2022
	Kshs.	Kshs.	Kshs.	Kshs.	
<b>Revenue</b>					
Public contributions and donations	-	-	-	-	-
MCA Car Grant	10,000,000	-	10,000,000	10,000,000	100%
Interest income	664,788	-	664,788	664,788	100%
<b>Total income</b>	<b>10,664,788</b>	<b>-</b>	<b>10,664,788</b>	<b>10,664,788</b>	<b>100%</b>
<b>Expenses</b>					
Fund administration expenses	-	-	-	-	-
General expenses	6,420	-	6,420	6,420	100%
Disbursement	7,000,000	-	7,000,000	7,000,000	100%
<b>Total expenditure</b>	<b>7,006,420</b>	<b>-</b>	<b>7,006,420</b>	<b>7,006,420</b>	<b>100%</b>
<b>Surplus for the period</b>	<b>3,658,368</b>	<b>-</b>	<b>3,658,368</b>	<b>3,658,368</b>	<b>100%</b>

***Trans Nzoia County Assembly (Members and Staff) Car Loan and Mortgage Scheme Fund  
Reports and Financial Statements  
For the year ended June 30, 2022***

**13.5 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**1. Statement of compliance and basis of preparation**

The Fund's financial statements have been prepared in accordance with and comply with International Public Sector Accounting Standards (IPSAS). The financial statements are presented in Kenya shillings, which is the functional and reporting currency of the Fund. The accounting policies have been consistently applied to all the years presented.

The financial statements have been prepared on the basis of historical cost, unless stated otherwise. The cash flow statement is prepared using the direct method. The financial statements are prepared on accrual basis.

**Trans Nzoia County Assembly (Members and Staff) Car Loan and Mortgage Scheme Fund**  
**Reports and Financial Statements**  
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**SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**2. Adoption of new and revised standards**

**a) Relevant new standards and amendments to published standards effective for the year ended 30 June 2022**

Standard/ Amendments: Applicable: 1 <sup>st</sup> January 2021:	Impact
a) Amendments to IPSAS 13, to include the appropriate references to IPSAS on impairment, in place of the current references to other international and/or national accounting frameworks	There was no impact of the amendment to IPSAS 13 with respect to the current financial report
b) IPSAS 13, Leases and IPSAS 17, Property, Plant, and Equipment. Amendments to remove transitional provisions which should have been deleted when IPSAS 33, First Time Adoption of Accrual Basis International Public Sector Accounting Standards (IPSASs) was approved	There was no impact of the amendment to IPSAS 13 and IPSAS 17 with respect to the current financial report as the entity did not apply any of the transitional provisions in the FY 2020/2021
c) IPSAS 21, Impairment of Non-Cash-Generating Assets and IPSAS 26, Impairment of Cash-Generating Assets. Amendments to ensure consistency of impairment guidance to account for revalued assets in the scope of IPSAS 17, Property, Plant, and Equipment and IPSAS 31, Intangible Assets.	There was no impact of the amendment to IPSAS 21 and IPSAS 26 with respect to the current financial report as the entity does not have Non-Cash Generating Assets and neither did it have impaired cash generating assets.

*Trans Nzoia County Assembly (Members and Staff) Car Loan and Mortgage Scheme Fund*  
**Reports and Financial Statements**  
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<p>d) IPSAS 33, First-time Adoption of Accrual Basis International Public Sector Accounting Standards (IPSASs).          Amendments to the implementation guidance on deemed cost in IPSAS 33 to make it consistent with the core principles in the Standard</p>	<p><i>Document the impact if the fund is reporting for the first time on accrual/ Otherwise indicate that there was no impact</i></p>
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**SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**b) New and amended standards and interpretations in issue but not yet effective in the year ended 30 June 2022**

<b>Standard</b>	<b>Effective date and impact:</b>
<p><b>IPSAS 41: Financial Instruments</b></p>	<p><b>Applicable: 1<sup>st</sup> January 2022:</b></p> <p>The objective of IPSAS 41 is to establish principles for the financial reporting of financial assets and liabilities that will present relevant and useful information to users of financial statements for their assessment of the amounts, timing and uncertainty of an entity’s future cash flows.</p> <p>IPSAS 41 provides users of financial statements with more useful information than IPSAS 29, by:</p> <ul style="list-style-type: none"> <li>• Applying a single classification and measurement model for financial assets that considers the characteristics of the asset’s cash flows and the objective for which the asset is held;</li> <li>• Applying a single forward-looking expected credit loss model that is applicable to all financial instruments subject to impairment testing; and</li> <li>• Applying an improved hedge accounting model that broadens the hedging arrangements in scope of the guidance. The model develops a strong link between an entity’s risk management strategies and the accounting treatment for instruments held as part of the risk management strategy.</li> </ul> <p><i>(State the impact of the standard to the entity if relevant)</i></p>

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Standard	Effective date and impact:
<p><b>IPSAS 42: Social Benefits</b></p>	<p><b>Applicable: 1<sup>st</sup> January 2022</b></p> <p>The objective of this Standard is to improve the relevance, faithful representativeness and comparability of the information that a reporting entity provides in its financial statements about social benefits. The information provided should help users of the financial statements and general purpose financial reports assess:</p> <ul style="list-style-type: none"> <li>(a) The nature of such social benefits provided by the entity;</li> <li>(b) The key features of the operation of those social benefit schemes; and</li> <li>(c) The impact of such social benefits provided on the entity’s financial performance, financial position and cash flows.</li> </ul> <p><i>(State the impact of the standard to the entity if relevant)</i></p>
<p>Amendments to Other IPSAS resulting from IPSAS 41, Financial Instruments</p>	<p><b>Applicable: 1st January 2022:</b></p> <ul style="list-style-type: none"> <li>a) Amendments to IPSAS 5, to update the guidance related to the components of borrowing costs which were inadvertently omitted when IPSAS 41 was issued.</li> <li>b) Amendments to IPSAS 30, regarding illustrative examples on hedging and credit risk which were inadvertently omitted when IPSAS 41 was issued.</li> <li>c) Amendments to IPSAS 30, to update the guidance for accounting for financial guarantee contracts which were inadvertently omitted when IPSAS 41 was issued.</li> </ul> <p>Amendments to IPSAS 33, to update the guidance on classifying financial instruments on initial adoption of accrual basis IPSAS which were inadvertently omitted when IPSAS 41 was issued.</p>

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**c) Early adoption of standards**

The entity did not early – adopt any new or amended standards in year 2022.

**3. Revenue recognition**

**i) Revenue from non-exchange transactions**

**Transfers from other government entities**

Revenues from non-exchange transactions with other government entities are measured at fair value and recognized on obtaining control of the asset (cash, goods, services and property) if the transfer is free from conditions and it is probable that the economic benefits or service potential related to the asset will flow to the entity and can be measured reliably.

**ii) Revenue from exchange transactions**

***Interest income***

Interest income is accrued using the effective yield method. The effective yield discounts estimated future cash receipts through the expected life of the financial asset to that asset's net carrying amount. The method applies this yield to the principal outstanding to determine interest income each period.

**4. Budget information**

The original budget for FY 2021/2022 was approved by the County Assembly on 30<sup>th</sup> June 2021. Subsequent revisions or additional appropriations were made to the approved budget in accordance with specific approvals from the appropriate authorities. The additional appropriations are added to the original budget by the County Assembly of Trans Nzoia upon receiving the respective approvals in order to conclude the final budget. Accordingly, the Fund recorded additional appropriations of Kshs. 10,000,000 during the FY 2021/2022 budgets following the governing body's approval.

The Trans Nzoia County Assembly budget is prepared on a different basis to the actual income and expenditure disclosed in the financial statements. The financial statements are prepared on accrual basis using a classification based on the nature of expenses in the statement of financial performance, whereas the budget is prepared on a cash basis. The amounts in the financial statements were

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**SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

recast from the accrual basis to the cash basis and reclassified by presentation to be on the same basis as the approved budget. A comparison of budget and actual amounts, prepared on a comparable basis to the approved budget, is then presented in the statement of comparison of budget and actual amounts.

In addition to the Basis difference, adjustments to amounts in the financial statements are also made for differences in the formats and classification schemes adopted for the presentation of the financial statements and the approved budget.

A statement to reconcile the actual amounts on a comparable basis included in the statement of comparison of budget and actual amounts and the actuals as per the statement of financial performance has been presented under section xxx of these financial statements.

**5. Property, plant and equipment**

All property, plant and equipment are stated at cost less accumulated depreciation and impairment losses. Cost includes expenditure that is directly attributable to the acquisition of the items. When significant parts of property, plant and equipment are required to be replaced at intervals, the entity recognizes such parts as individual assets with specific useful lives and depreciates them accordingly. Likewise, when a major inspection is performed, its cost is recognized in the carrying amount of the plant and equipment as a replacement if the recognition criteria are satisfied. All other repair and maintenance costs are recognized in surplus or deficit as incurred. Where an asset is acquired in a non-exchange transaction for nil or nominal consideration the asset is initially measured at its fair value.

**6. Intangible assets**

Intangible assets acquired separately are initially recognized at cost. The cost of intangible assets acquired in a non-exchange transaction is their fair value at the date of the exchange. Following initial recognition, intangible assets are carried at cost less any accumulated amortization and accumulated impairment losses. Internally generated intangible assets, excluding capitalized development costs, are not capitalized and expenditure is reflected in surplus or deficit in the period in which the expenditure is incurred. The useful life of the intangible assets is assessed as either finite or indefinite.

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**SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**7. Financial instruments**

**a) Financial assets**

**Initial recognition and measurement**

Financial assets within the scope of IPSAS 29 Financial Instruments: Recognition and Measurement are classified as financial assets at fair value through surplus or deficit, loans and receivables, held-to-maturity investments or available-for-sale financial assets, as appropriate. The Entity determines the classification of its financial assets at initial recognition.

**Loans and receivables**

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. After initial measurement, such financial assets are subsequently measured at amortized cost using the effective interest method, less impairment. Amortized cost is calculated by taking into account any discount or premium on acquisition and fees or costs that are an integral part of the effective interest rate. Losses arising from impairment are recognized in the surplus or deficit.

**Held-to-maturity**

Non-derivative financial assets with fixed or determinable payments and fixed maturities are classified as held to maturity when the Entity has the positive intention and ability to hold it to maturity. After initial measurement, held-to-maturity investments are measured at amortized cost using the effective interest method, less impairment. Amortized cost is calculated by taking into account any discount or premium on acquisition and fees or costs that are an integral part of the effective interest rate. The losses arising from impairment are recognized in surplus or deficit.

**Impairment of financial assets**

The Entity assesses at each reporting date whether there is objective evidence that a financial asset or a entity of financial assets is impaired. A financial asset or a entity of financial assets is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events that has occurred after the initial recognition of the asset (an incurred 'loss event') and that loss event has an impact on the estimated future cash flows of the financial

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asset or the entity of financial assets that can be reliably estimated. Evidence of impairment may include the following indicators:

- The debtors or a entity of debtors are experiencing significant financial difficulty
- Default or delinquency in interest or principal payments
- The probability that debtors will enter bankruptcy or other financial reorganization
- Observable data indicates a measurable decrease in estimated future cash flows (e.g. changes in arrears or economic conditions that correlate with defaults)

***b) Financial liabilities***

**Initial recognition and measurement**

Financial liabilities within the scope of IPSAS 29 are classified as financial liabilities at fair value through surplus or deficit or loans and borrowings, as appropriate. The Entity determines the classification of its financial liabilities at initial recognition.

All financial liabilities are recognized initially at fair value and, in the case of loans and borrowings, plus directly attributable transaction costs.

**Loans and borrowing**

After initial recognition, interest bearing loans and borrowings are subsequently measured at amortized cost using the effective interest method. Gains and losses are recognized in surplus or deficit when the liabilities are derecognized as well as through the effective interest method amortization process.

Amortized cost is calculated by taking into account any discount or premium on acquisition and fees or costs that are an integral part of the effective interest rate.

**8. Inventories**

Inventory is measured at cost upon initial recognition. To the extent that inventory was received through non-exchange transactions (for no cost or for a nominal cost), the cost of the inventory is its fair value at the date of acquisition.

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**SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

Costs incurred in bringing each product to its present location and conditions are accounted for, as follows:

- Raw materials: purchase cost using the weighted average cost method
- Finished goods and work in progress: cost of direct materials and labour and a proportion of manufacturing overheads based on the normal operating capacity, but excluding borrowing costs

After initial recognition, inventory is measured at the lower of cost and net realizable value. However, to the extent that a class of inventory is distributed or deployed at no charge or for a nominal charge, that class of inventory is measured at the lower of cost and current replacement cost.

Net realizable value is the estimated selling price in the ordinary course of operations, less the estimated costs of completion and the estimated costs necessary to make the sale, exchange, or distribution.

Inventories are recognized as an expense when deployed for utilization or consumption in the ordinary course of operations of the Entity.

**9. Provisions**

Provisions are recognized when the Entity has a present obligation (legal or constructive) as a result of a past event, it is probable that an outflow of resources embodying economic benefits or service potential will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation.

Where the Entity expects some or all of a provision to be reimbursed, for example, under an insurance contract, the reimbursement is recognized as a separate asset only when the reimbursement is virtually certain.

The expense relating to any provision is presented in the statement of financial performance net of any reimbursement.

**Contingent liabilities**

The Entity does not recognize a contingent liability, but discloses details of any contingencies in the notes to the financial statements, unless the possibility of an outflow of resources embodying economic benefits or service potential is remote.

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**SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Contingent assets**

The Entity does not recognize a contingent asset but discloses details of a possible asset whose existence is contingent on the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the Entity in the notes to the financial statements. Contingent assets are assessed continually to ensure that developments are appropriately reflected in the financial statements. If it has become virtually certain that an inflow of economic benefits or service potential will arise and the asset's value can be measured reliably, the asset and the related revenue are recognized in the financial statements of the period in which the change occurs.

**10. Nature and purpose of reserves**

The Entity creates and maintains reserves in terms of specific requirements. *Entity to state the reserves maintained and appropriate policies adopted.*

**11. Changes in accounting policies and estimates**

The Entity recognizes the effects of changes in accounting policy retrospectively. The effects of changes in accounting policy are applied prospectively if retrospective application is impractical.

**12. Employee benefits – Retirement benefit plans**

The Entity provides retirement benefits for its employees and directors. Defined contribution plans are post-employment benefit plans under which an entity pays fixed contributions into a separate entity (a fund), and will have no legal or constructive obligation to pay further contributions if the fund does not hold sufficient assets to pay all employee benefits relating to employee service in the current and prior periods. The contributions to fund obligations for the payment of retirement benefits are charged against income in the year in which they become payable.

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Defined benefit plans are post-employment benefit plans other than defined-contribution plans. The defined benefit funds are actuarially valued tri-annually on the projected unit credit method basis. Deficits identified are recovered through lump sum payments or increased future contributions on proportional basis to all participating employers. The contributions and lump sum payments reduce the post-employment benefit obligation.

**13. Foreign currency transactions**

Transactions in foreign currencies are initially accounted for at the ruling rate of exchange on the date of the transaction. Trade creditors or debtors denominated in foreign currency are reported at the statement of financial position reporting date by applying the exchange rate on that date. Exchange differences arising from the settlement of creditors, or from the reporting of creditors at rates different from those at which they were initially recorded during the period, are recognized as income or expenses in the period in which they arise.

**14. Borrowing costs**

Borrowing costs are capitalized against qualifying assets as part of property, plant and equipment. Such borrowing costs are capitalized over the period during which the asset is being acquired or constructed and borrowings have been incurred. Capitalization ceases when construction of the asset is complete. Further borrowing costs are charged to the statement of financial performance.

**15. Related parties**

The Entity regards a related party as a person or an entity with the ability to exert control individually or jointly, or to exercise significant influence over the Entity, or vice versa. Members of key management are regarded as related parties and comprise the directors/Trustee, the Fund Managers and Fund Accountant.

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**SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**16. Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at the Central Bank of Kenya (***Remove if not applicable***) and at various commercial banks at the end of the financial year. For the purposes of these financial statements, cash and cash equivalents also include short-term cash Imprests and advances to authorized public officers and/or institutions that were not surrendered or accounted for at the end of the financial year.

**17. Comparative figures**

Where necessary comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

**18. Events after the reporting period**

There were no material adjusting and non-adjusting events after the reporting period.

**19. Ultimate and Holding Entity**

The entity is a County Public Fund established by The Trans Nzoia County Assembly (Members and Staff) Car Loan and Mortgage Scheme Fund Regulations 2021. Its ultimate parent is the County Assembly of Trans Nzoia.

**20. Currency**

The financial statements are presented in Kenya Shillings (KShs).

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**SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**21. Significant judgments and sources of estimation uncertainty**

The preparation of the Entity's financial statements in conformity with IPSAS requires management to make judgments, estimates and assumptions that affect the reported amounts of revenues, expenses, assets and liabilities, and the disclosure of contingent liabilities, at the end of the reporting period. However, uncertainty about these assumptions and estimates could result in outcomes that require a material adjustment to the carrying amount of the asset or liability affected in future periods.

State all judgements, estimates and assumptions made: e.g

**a) Estimates and assumptions**

The key assumptions concerning the future and other key sources of estimation uncertainty at the reporting date, that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year, are described below. The Entity based its assumptions and estimates on parameters available when the consolidated financial statements were prepared. However, existing circumstances and assumptions about future developments may change due to market changes or circumstances arising beyond the control of the Entity. Such changes are reflected in the assumptions when they occur. IPSAS 1.140.

**b) Useful lives and residual values**

The useful lives and residual values of assets are assessed using the following indicators to inform potential future use and value from disposal:

- i. The condition of the asset based on the assessment of experts employed by the Entity
- ii. The nature of the asset, its susceptibility and adaptability to changes in technology and processes
- iii. The nature of the processes in which the asset is deployed
- iv. Availability of funding to replace the asset
- v. Changes in the market in relation to the asset

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**SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**c) Provisions**

Provisions were raised and management determined an estimate based on the information available. Additional disclosure of these estimates of provisions is included in Note xxx.

Provisions are measured at the management's best estimate of the expenditure required to settle the obligation at the reporting date, and are discounted to present value where the effect is material.

*(include provisions applicable for your organisation e.g provision for bad debts, provisions of obsolete stocks and how management estimates these provisions)*

**22. Financial risk management**

The Fund's activities expose it to a variety of financial risks including credit and liquidity risks and effects of changes in foreign currency. The Fund's overall risk management programme focuses on unpredictability of changes in the business environment and seeks to minimise the potential adverse effect of such risks on its performance by setting acceptable levels of risk. The Fund does not hedge any risks and has in place policies to ensure that credit is only extended to customers with an established credit history.

The Fund's financial risk management objectives and policies are detailed below:

**a) Credit risk**

The Fund has exposure to credit risk, which is the risk that a counterparty will be unable to pay amounts in full when due. Credit risk arises from cash and cash equivalents, and deposits with banks, as well as trade and other receivables and available-for-sale financial investments.

Management assesses the credit quality of each customer, taking into account its financial position, past experience and other factors. Individual risk limits are set based on internal or external assessment in accordance with limits set by the directors. The amounts presented in the statement of financial position are net of allowances for doubtful receivables, estimated by the entity's management based on prior experience and their assessment of the current economic environment.

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**SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

The carrying amount of financial assets recorded in the financial statements representing the entity's maximum exposure to credit risk without taking account of the value of any collateral obtained is made up as follows:

	Total amount KShs	Fully performing KShs	Past due KShs	Impaired KShs
<b>At 30 June 2021</b>				
Receivables from exchange transactions	-	-	-	-
Receivables from non-exchange transactions	-	-	-	-
Bank balances	-	-	-	-
<b>Total</b>	-	-	-	-
<b>At 30 June 2020</b>				
Receivables from exchange transactions	-	-	-	-
Receivables from non-exchange transactions	-	-	-	-
Bank balances	-	-	-	-
<b>Total</b>	-	-	-	-

*(NB: The totals column should tie to the individual elements of credit risk disclosed in the entity's statement of financial position)*

The customers under the fully performing category are paying their debts as they continue trading. The credit risk associated with these receivables is minimal and the allowance for uncollectible amounts that the entity has recognised in the financial statements is considered adequate to cover any potentially irrecoverable amounts. The entity has significant concentration of credit risk on amounts due from xxx.

The board of trustees sets the Fund's credit policies and objectives and lays down parameters within which the various aspects of credit risk management are operated.

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**SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**b) Liquidity risk management**

Ultimate responsibility for liquidity risk management rests with the Fund Administrator, who has built an appropriate liquidity risk management framework for the management of the entity's short, medium and long-term funding and liquidity management requirements. The entity manages liquidity risk through continuous monitoring of forecasts and actual cash flows.

The table below represents cash flows payable by the Fund under non-derivative financial liabilities by their remaining contractual maturities at the reporting date. The amounts disclosed in the table are the contractual undiscounted cash flows. Balances due within 12 months equal their carrying balances, as the impact of discounting is not significant.

	Less than 1 month	Between 1- 3 months	Over 5 months	Total
	Kshs.	Kshs.	Kshs.	Kshs.
<b>At 30 June 2021</b>				
Trade payables	-	-	-	-
Current portion of borrowings	-	-	-	-
Provisions	-	-	-	-
Employee benefit obligation	-	-	-	-
<b>Total</b>	-	-	-	-
<b>At 30 June 2020</b>				
Trade payables	-	-	-	-
Current portion of borrowings	-	-	-	-
Provisions	-	-	-	-
Employee benefit obligation	-	-	-	-
<b>Total</b>	-	-	-	-

**SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**c) Market risk**

The board has put in place an internal audit function to assist it in assessing the risk faced by the entity on an ongoing basis, evaluate and test the design and effectiveness of its internal accounting and operational controls.

Market risk is the risk arising from changes in market prices, such as interest rate, equity prices and foreign exchange rates which will affect the entity's income or the value of its holding of financial instruments. The objective of market risk management is to manage and control market risk exposures within acceptable parameters, while optimising the return. Overall responsibility for managing market risk rests with the Audit and Risk Management Committee.

The Fund's Finance Department is responsible for the development of detailed risk management policies (subject to review and approval by Audit and Risk Management Committee) and for the day to day implementation of those policies.

There has been no change to the entity's exposure to market risks or the manner in which it manages and measures the risk.

**d) Foreign currency risk**

The entity has transactional currency exposures. Such exposure arises through purchases of goods and services that are done in currencies other than the local currency. Invoices denominated in foreign currencies are paid after 30 days from the date of the invoice and conversion at the time of payment is done using the prevailing exchange rate.

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**SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

The carrying amount of the entity's foreign currency denominated monetary assets and monetary liabilities at the end of the reporting period are as follows:

		Other currencies	Total
	Kshs.	Kshs.	Kshs.
<b>At 30 June 2021</b>			
Financial assets	-	-	-
Investments	-	-	-
Cash	-	-	-
Debtors/ receivables	-	-	-
<b>Liabilities</b>			
Trade and other payables	-	-	-
Borrowings	-	-	-
Net foreign currency asset/(liability)	-	-	-

*The Fund manages foreign exchange risk from future commercial transactions and recognised assets and liabilities by projecting for expected sales proceeds and matching the same with expected payments.*

**Foreign currency sensitivity analysis**

The following table demonstrates the effect on the Fund's statement of financial performance on applying the sensitivity for a reasonable possible change in the exchange rate of the three main transaction currencies, with all other variables held constant. The reverse would also occur if the Kenya Shilling appreciated with all other variables held constant.

	Change in currency rate	Effect on surplus/ deficit	Effect on equity
	KShs	KShs	KShs
<b>2021</b>			
Euro	10%	-	-
USD	10%	-	-
<b>2020</b>			
Euro	10%	-	-
USD	10%	-	-

## **SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

### **e) Interest rate risk**

Interest rate risk is the risk that the entity's financial condition may be adversely affected as a result of changes in interest rate levels. The entity's interest rate risk arises from bank deposits. This exposes the Fund to cash flow interest rate risk. The interest rate risk exposure arises mainly from interest rate movements on the Fund's deposits.

#### **Management of interest rate risk**

To manage the interest rate risk, management has endeavoured to bank with institutions that offer favourable interest rates.

#### **Sensitivity analysis**

The Fund analyses its interest rate exposure on a dynamic basis by conducting a sensitivity analysis. This involves determining the impact on profit or loss of defined rate shifts. The sensitivity analysis for interest rate risk assumes that all other variables, in particular foreign exchange rates, remain constant. The analysis has been performed on the same basis as the prior year.

Using the end of the year figures, the sensitivity analysis indicates the impact on the statement of comprehensive income if current floating interest rates increase/decrease by one percentage point as a decrease/increase of KShs xxx (2021: KShs xxx). A rate increase/decrease of 5% would result in a decrease/increase in profit before tax of KShs xxx (2020 – KShs xxx)

### **f) Capital risk management**

The objective of the Fund's capital risk management is to safeguard the Fund's ability to continue as a going concern. The entity capital structure comprises of the following funds:

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**SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

	2021/2022	2020/2021
	Kshs.	Kshs.
<b>Revolving fund</b>	<b>153,396,413</b>	<b>222,336,549</b>
Sidian Bank Account No. 01026020002766-MCAs		
Sidian Bank Account No. 01026020004442-Members of Staff		
Reserves in Account No. 01026020004442- Members of Staff		
Accumulated Surplus/Deficit	658,368	(68,940,136)
<b>Total funds</b>	<b>154,054,781</b>	<b>153,396,413</b>
Total borrowings	26,025,187	21,331,512
Less: cash and bank balances	(5,552,398)	(3,003,033)
Add: Interest due for the year	115,692	90,090
Net debt/(excess cash and cash equivalents)	21,242,324	19,115,277
<b>Gearing</b>	<b>16%</b>	<b>14%</b>

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**13. NOTES TO THE FINANCIAL STATEMENTS**

**1. Interest income**

Description	2021/2022	2020/2021
	Kshs.	Kshs.
Interest income from Staff Mortgage- Sidian A/c No. 01026020004442	404,339	331,307
Interest income from Staff car loan- Sidian A/c No. 01026020004442	96,478	127,081
Interest income on bank deposits-Sidian Ac. No. 0102620002766	163,971	1,147,587
<b>Total interest income</b>	<b>664,788</b>	<b>1,605,975</b>

**2. Other income**

Description	2021/2022	2020/2021
	Kshs.	Kshs.
Receipts in Sidian Bank A/c No. 01026020002766	-	(5,771,324)
Payments in Sidian Bank A/c No. 01026020002766	-	8,042,932
Receipts in cash book (payroll recoveries not remitted to A/c No 01026020002766) not in bank	-	12,526,125
<b>Total other income</b>	<b>-</b>	<b>14,797,733</b>

**3. General expenses**

Description	2021/2022	2020/2021
	Kshs.	Kshs.
Bank Charges-Sidian A/c No. 01026020002766	1,380	6,720
Bank Charges-Sidian A/c No. 01026020004442	5,040	7,380
Other expenses-direct debits to A/c No. 01026020002766	-	3,329,744
<b>Total</b>	<b>6,420</b>	<b>3,343,844</b>

**4. Car grant**

Description	2021/2022	2020/2021
	Kshs.	Kshs.
Disbursement of MCA Car Grant	-	82,000,000
<b>Total</b>	<b>-</b>	<b>82,000,000</b>

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**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**5. Cash and cash equivalents**

Description	2021/2022	2020/2021
	Kshs.	Kshs.
MCA Car loan & Mortgage account	131,741,762	131,050,372
Staff Car Loan & Mortgage account	1,070,695	3,230,764
<b>Total cash and cash equivalents</b>	<b>132,812,457</b>	<b>134,281,136</b>

Detailed analysis of the cash and cash equivalents are as follows:

Financial institution	Account number	2021/2022	2020/2021
		Kshs.	Kshs.
<b>a) Current account</b>			
Sidian Bank-Kitale Branch	01026020002766	131,741,762	131,050,372
Sidian bank-Kitale Branch	01026020004442	1,070,695	3,230,764
<b>Grand total</b>		<b>132,812,457</b>	<b>134,281,136</b>

**6. Receivables from exchange transactions**

Description	2021/2022	2020/2021
	Kshs.	Kshs.
<b>Non-Current /Long term Receivable-Principal loan</b>		
<b>Balance brought forward</b>	19,025,187	17,231,512
Add:- Borrowing during the year	7,000,000	4,100,000
Less:- Proceeds from loan recoveries	(5,552,398)	(3,003,033)
Add: Principal amounts due during the year	653,843	696,708
<b>Long term principal loan repayment due (6A)</b>	<b>21,126,632</b>	<b>19,025,187</b>
<b>Current Receivables –Interest Income</b>		
<b>Balance brought forward</b>	<b>90,090</b>	<b>41,329</b>
Gross interest income due during the year	526,419	507,149
Less:-Interest received during the year	(500,817)	(458,388)
<b>Current Interest due during the year (6B)</b>	<b>115,692</b>	<b>90,090</b>
<b>Total receivables from exchange transactions(A+B)</b>	<b>21,242,324</b>	<b>19,115,277</b>

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**7. Revenue from Non-Exchange Transactions**

	2021/2022	2020/2021
	Kshs	Kshs
<b>Revolving fund</b>		
Sidian Bank Account No. 01026020002766 –MCAs	132,951,363	200,000,000
Sidian Bank Account No. 01026020004442-Staff	20,427,050	20,427,050
Reserves in Account No. 01026020004442-Staff	18,000	18,000
<b>Total Revolving Fund</b>	<b>153,396,413</b>	<b>220,445,050</b>

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**14. PROGRESS ON FOLLOW UP OF PRIOR YEAR AUDITORS RECOMMENDATION'S**

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor. We have nominated focal persons to resolve the various issues as shown below with the associated time frame within which we expect the issues to be resolved.

<b>Reference No. on the external audit Report</b>	<b>Issue / Observations from Auditor</b>	<b>Management comments</b>	<b>Status: (Resolved / Not Resolved)</b>	<b>Timeframe: (Put a date when you expect the issue to be resolved)</b>
1.	Statement of Financial performance indicated a deficit in fund balance by Kshs 68,940,136	The management responded to the issue raised by providing support documents	Pending confirmation from the audit certificate	Upon receiving the audit certificate for fy 2020-2021
2.	Support schedules for Income Interest not provided	Issues were responded to by providing the necessary support schedules in respect to interest income	Resolved	
3.	No evidence provided by County Assembly to show that vehicles were Jointly registered between members of the	The county assembly service board provided necessary documents facilitating for joint ownership of	Pending confirmation from the audit certificate	Upon receiving the audit certificate for fy 2020-2021

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Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)
	Fund and County Assembly Service Board	motor vehicles		

**Guidance Notes:**

- a) Use the same reference numbers as contained in the external audit report;
- b) Obtain the “Issue/Observation” and “management comments”, required above, from final external audit report that is signed by Management;
- c) Before approving the report, discuss the timeframe with the appointed Focal Point persons within your entity responsible for implementation of each issue;
- d) Indicate the status of “Resolved” or “Not Resolved” by the date of submitting this report to County Treasury.

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