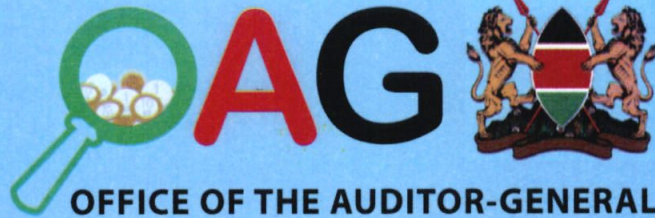


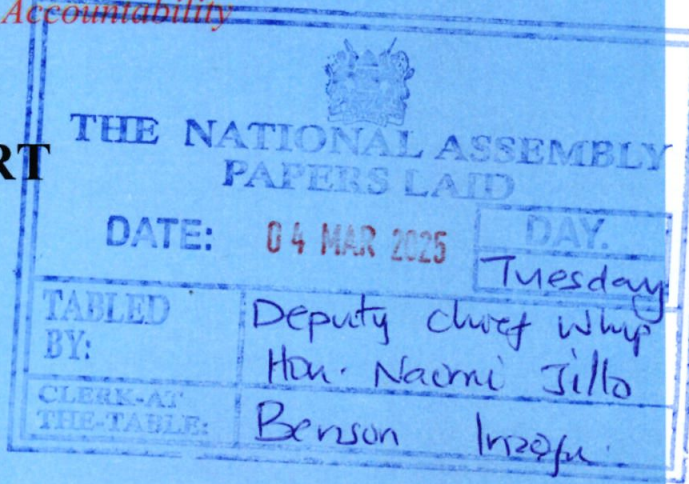
REPUBLIC OF KENYA



Enhancing Accountability



REPORT



OF

THE AUDITOR-GENERAL

ON

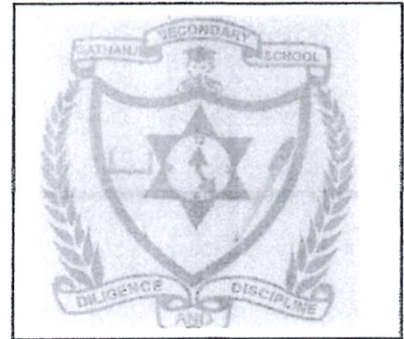
GATHANJI SECONDARY SCHOOL

**FOR THE YEAR ENDED
30 JUNE, 2023**

KIAMBU COUNTY



OFFICE OF THE AUDITOR GENERAL
P. O. Box 30084 - 00100, NAIROBI
REGISTRY
15 JUL 2024
ED



GATHANJI SECONDARY SCHOOL
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR ENDED
30TH JUNE 2023

Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector Accounting Standards (IPSAS)

Table of Contents	Page
1. Acronyms and Glossary of Terms	i
2. Key School Information and Management	iii
3. Summary Report of Performance of The School	viii
4. Statement of School Management Responsibility	xv
5. Report Of The Independent Auditors <i>(To be attached)</i>	xvi
6. Statement Of Receipts and Payments For the Year Ended 30 th June 2023	1
7. Statement of Assets and Liabilities As At 30 th June 2023	2
8. Statement of Cash Flows for the Year Ended 30 th June 2023	3
9. Statement Of Budgeted Versus Actual Amounts for The Year Ended 30 th June 2023	5
10. Significant Accounting Policies.....	10
11. Notes To The Financial Statements	12
12. Annexes	24

Acronyms and Glossary of Terms

BOM	Board of Management
CEB	County Education Board
IPSAS	International Public Sector Accounting Standards
KCSE	Kenya Certificate of Secondary Education
PFM	Public Finance Management
PSASB	Public Sector Accounting Standards Board
FY	Financial Year
FDSE	Free day Secondary School Education Fund

Key School Information and Management

(a) Background information

The school is domiciled in Kenya and its operations are governed under the Basic Education Act, 2013. It is in Kiambu County, Githunguri Sub-County.

The school was registered in 03/2015 under registration number 22S00300058 and is currently categorized as a Sub County public school established, owned or operated by the Government.

The school is a day school and had 210 number of students as at 30th June 2023. It has 2 streams and 17 teachers of which 1 teacher is employed by the School Board of Management.

(b) School Board of Management - Board Members

The School Board of Management established under Section 55 of the Basic Education Act, 2013; is composed of the following members:

Ref:	Name of Board Member	Designation	Date of appointment
1	Joel Kangethe	Chairman	10th May, 2022
2	Mary Mathe	Secretary- Principal	10th May, 2022
3	Paul Mubaiya	Member	10th May, 2022
4	Damaris Wairimu	Member	10th May, 2022
5	Grace Mwihaki	Member	10th May, 2022
6	John Wairumbi	P.A Representative	10th May, 2022
7	Samuel Kiiru	Member – Rep CEB	10th May, 2022
8	David Njenga	Member Rep Teachers	10th May, 2022
9	Rev. Simon Githiora	3 Members - Sponsor	10th May, 2022
10	Sheila Wanjiku	“	10th May, 2022
11	George Wakayu	“	10th May, 2022
12	Samuel Mukua	Member - Community	10th May, 2022
13	Peter Mathu	Member Special Needs	10th May, 2022
14	Peter Thuri	Rep Students	10th May, 2022

The functions of the School Board of Management are to:

- Promote the best interests of the School and ensure its development.
- Promote quality education for all pupils in accordance with the standards set under the Basic Education Act, 2013.
- Ensure and assure the provision of proper and adequate facilities for the School.
- Manage the School's affairs in accordance with the rules and regulations governing occupational safety and health.

- Advise the County Education Board on the staffing needs of the School.
- Determine cases of pupils' discipline and make reports to the CEB.
- Prepare comprehensive termly report on all areas of its mandate and submit the report to CEB.
- Administer and manage the resources of the School.
- Receive, collect and account for any funds accruing to the institution in accordance with Article 226 (1) (a) of the Constitution of Kenya, Section 81 of the Public Finance Management Act, 2012 and the Fourth Schedule Para 21 and 23 of the Basic Education Act, 2013.

(c) Committees of the Board

Ref:	Name of Committee	Names of Members	Designation	Number of meetings attended during the year
1	Executive Committee	Joel Kangethe Sheila Wanjiku John Wairumbi Mary Mathe Peter Mathu	Chair BOM Vice chair BOM P.A Chair Secretary BOM Member	1 1 1 1 1
2	Audit Committee			
3	Finance, procurement and general purposes Committee	Paul Mubaiya Sheila Wanjiku Samuel Mukua George Wakayu	Chair Member Member Member	
4	Academic Committee	Peter Mathu Damaris Wairimu John Wairumbi David Njenga	Chair Member Member Dean	
5	Development Committee	George Wakayu Peter Mbugua Mary Mathe John Wairumbi Joel Kangethe	Chair Secretary Member Member Member	1 1 1 1 1
6	Discipline and welfare Committee	Grace Mwihaki Samuel Kiiru Peter Mbugua Samuel Mukua	Chair Member Deputy Principal	
7	Adhoc Committee (if any during the year)			

(d) School operation Management

For the financial year ended 30th June 2023 the School day-to-day management was under the following persons:

Ref:	Designation	Name	Identification	ID.NO
1	Principal	Mary Mathe	TSC No.352988	10874575
2	Deputy Principal	Peter Mbugua	TSC No. 364875	11365726
3	School Bursar	Margaret Wangari	ICPAK No.	14656712
4	Other (specify)			

(e) Schools contacts

Post Office Box: 68-00216 GITHUNGURI
Telephone: 0795691488
E-mail: gathanjisec@gmail.com
Website:
Facebook:
Twitter:

(f) School Bankers

1. Name of Bank: KCB
Branch: GITHUNGURI
Account Number: 1105023346
SCHOOL FUND ACCOUNT

2. Name of Bank: KCB
Branch: GITHUNGURI
Account Number: 1105030598
OPERATION ACCOUNT

3. Name of Bank: KCB
Branch: GITHUNGURI
Account Number: 1105032027
TUITION ACCOUNT

4. Name of Bank: KCB
Branch: GITHUNGURI
Account Number: 1282875035
INFRASTRUCTURE ACCOUNT

MPESA Pay Bill No. 38793K attached to KCB bank account 1105023346

(g) Independent Auditors

Office of the Auditor General
Anniversary Towers, University Way
P.O. Box 30084
GPO 00100
Nairobi, Kenya

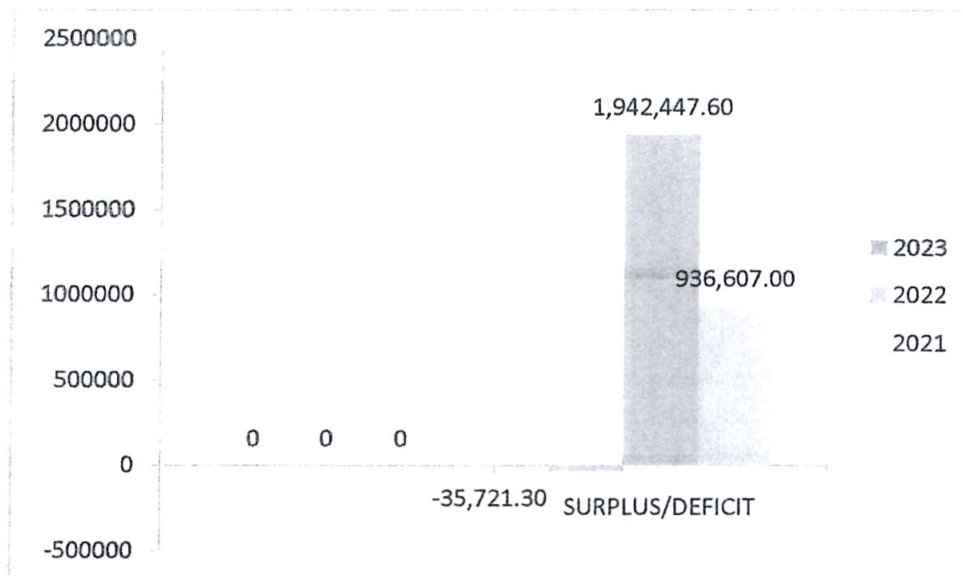
SUMMARY REPORT OF PERFORMANCE OF THE SCHOOL

The following is a summary report of the performance of the school against the set performance evaluation criteria:

a) Financial performance:

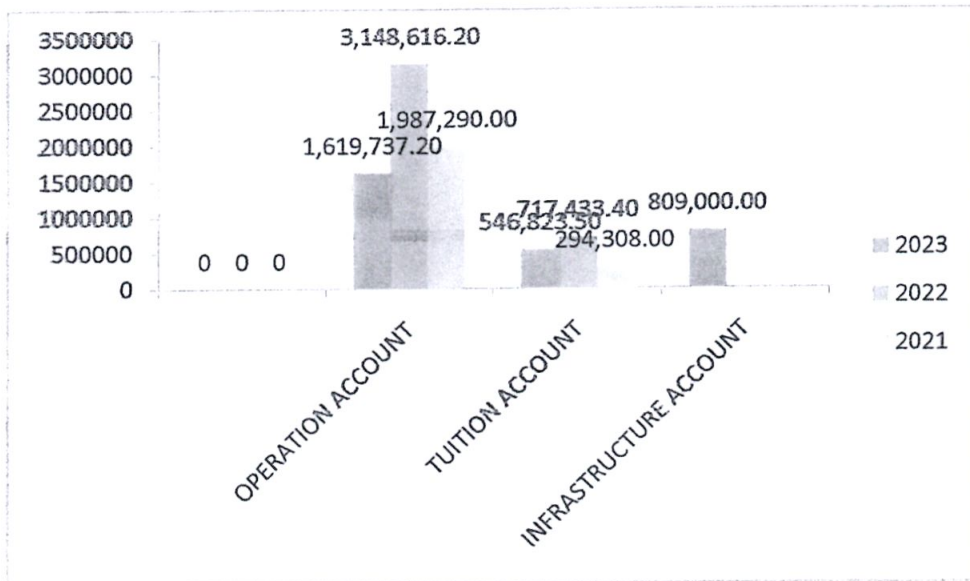
- *Surplus/ deficit for the year and a comparison of the same for the last three year*

YEAR	2023 KSH.	2022 KSH.	2021 KSH.
SURPLUS/DEFICIT	(35,721.30)	1,942,447.60	936,607.00



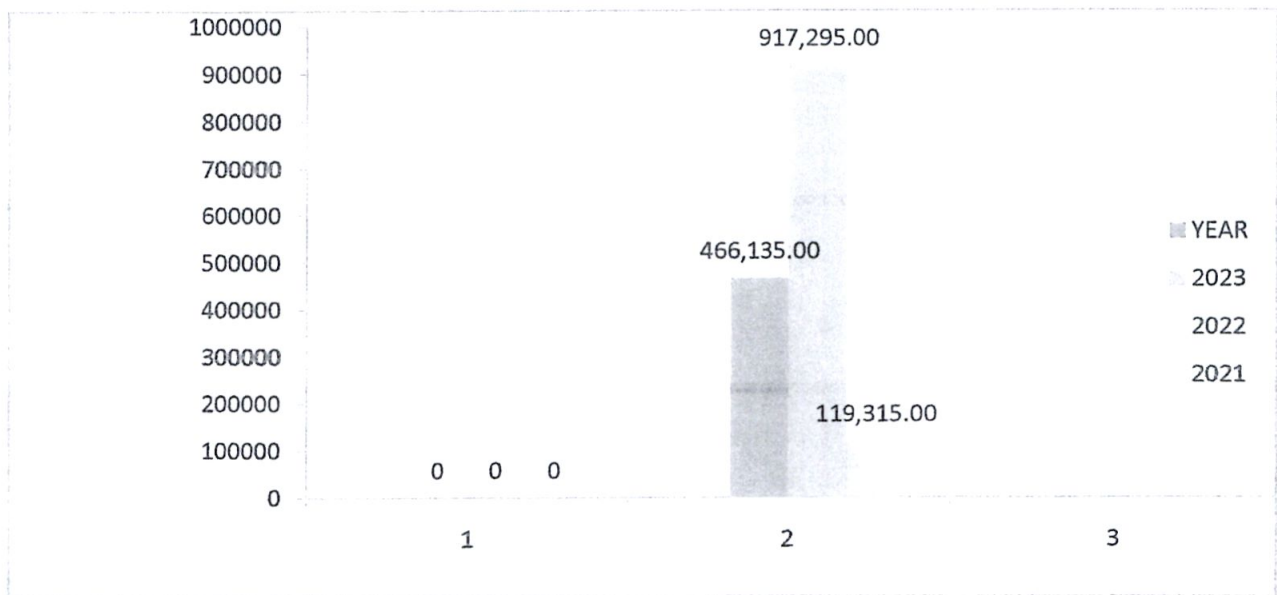
- Capitation grants from the Ministry of Education for the last three years

YEAR	2023 KSH.	2022 KSH.	2021 KSH.
OPERATION ACCOUNT	1,619,737.20	3,148,616.20	1,987,290.00
TUITION ACCOUNT	546,823.50	717,433.40	294,308.00
INFRASTRUCTURE ACCOUNT	809,000.00		



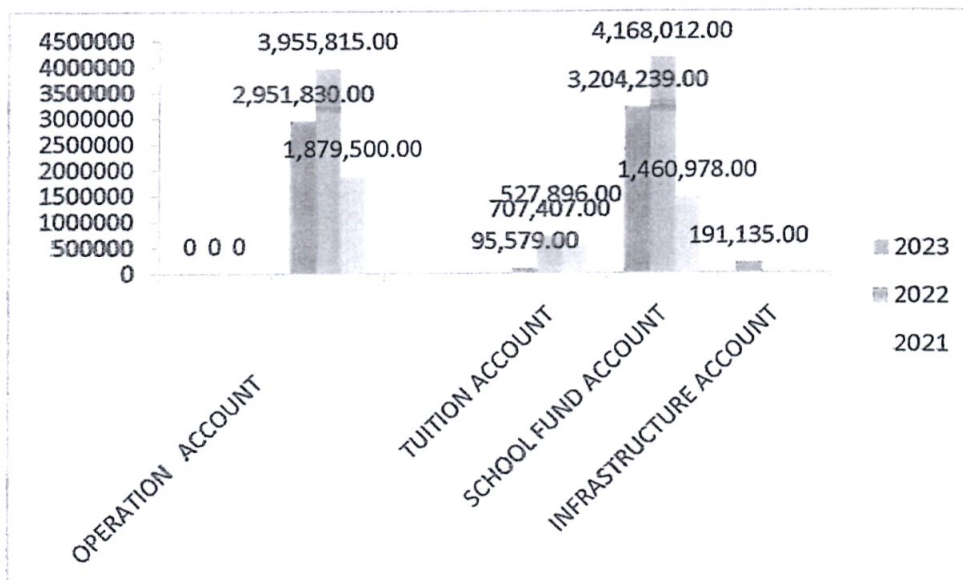
- A three-year overview of growth of other income(s) earned by the school.

YEAR	2023 KSH.	2022 KSH.	2021 KSH.
OTHER INCOME(S)	466,135.00	917,295.00	119,315.00



- A three-year overview of growth in expenditure of the school

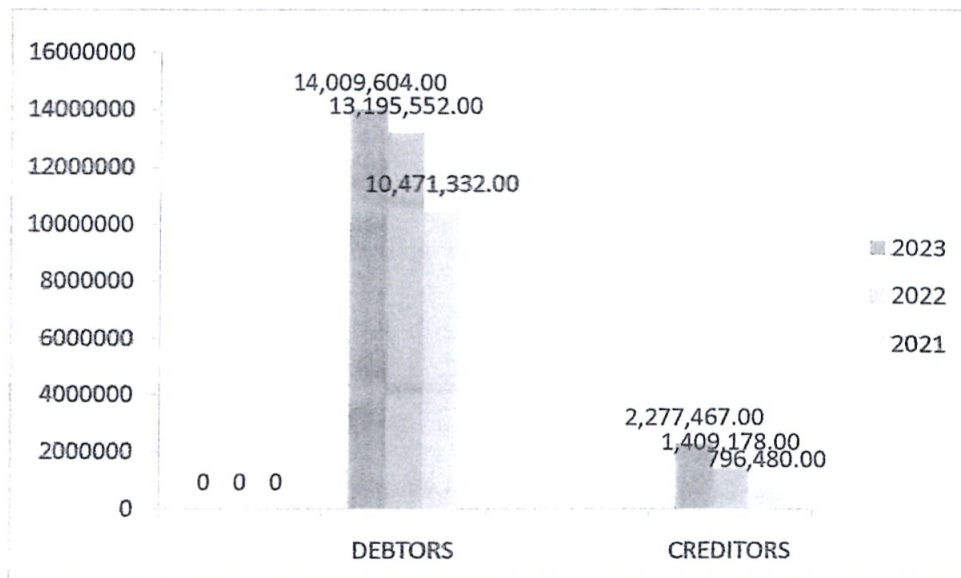
YEAR	2023 KSH.	2022 KSH.	2021 KSH.
OPERATION ACCOUNT	2,951,830.00	3,955,815.00	1,879,500.00
TUITION ACCOUNT	95,579.00	707,407.00	527,896.00
SCHOOL FUND ACCOUNT	3,204,239.00	4,168,012.00	1,460,978.00
INFRASTRUCTURE ACCOUNT	191,135.00		



001

- Movement of debtors and creditors of the school over the last three years

YEAR	2023 KSH.	2022 KSH.	2021 KSH.
DEBTORS	14,009,604.00	13,195,552.00	10,471,332.00
CREDITORS	2,277,467.00	1,409,178.00	796,480.00



b) Teacher Student ratio:

<i>Teacher to student ratio</i>	<i>No. Of teachers recruited</i>	<i>No. Of teachers transferred/retired</i>	<i>No. Of teachers employed by TSC</i>	<i>No. Of teachers employed by BOM</i>
1:13	None	None	16	One

c) Mean score in the 2023 KCSE:

Year	Year 2023	Year 2022	Year 2021	Year 2020
No. Of students transitioned to institutions of higher learning				1
Mean Score		2.4182	2.4286	2.9130
Set Score	4.0	4.0	3.2	3.2
Rise/Drop		-0.0104	-0.7714	-0.287

d) Number of Candidates in the 2023 KCSE:

Year	2023	2022	2021
No. Of candidates	56	56	56

e) Capacity of the school:

Facilities/ No. Of students	Dining hall	Laboratories	Toilets	
			Boys	Girls
210	1:210	1:210	1:21	1:13

f) Development projects carried out by the school:

Projects	Source of funds	Status	Initial Cost (Kshs)	Amount Spent (Kshs)	Expected completion time
17 Metallic Teachers Chairs & 8 Metallic Class Tables	FDSE	New	66,190.00	66,190.00	Complete
Window panes	FDSE	New	36,080.00	36,080.00	Complete
Repair of students & Teachers lockers	FDSE	Old	53,486.00	53,486.00	Complete
Repair of 83 student chairs	FDSE	Old	20,750.00	20,750.00	Complete
Repair of the water system	FDSE	Old	12,430.00	12,430.00	Complete
TOTAL			188,936.00	188,936.00	

Sign:  Date: 03/07/2024

Mary Mathe

School Principal



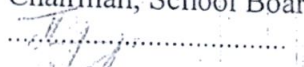
Statement of School Management Responsibility


Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, each National Government School shall prepare financial statements in respect of that school. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed by the Public Sector Accounting Standards Board (PSASB) of Kenya from time to time.


Schedule 4 (Section 23) of the Education Act, 2013 requires the Board of Management of a public institution of basic education to be keep all proper books and records of accounts of the income, expenditure and assets of the institution.

The Board of Management of *Gathanji Secondary School* accepts responsibility for the school's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS).

The Board of Management is of the opinion that the school's financial statements give a true and fair view of the state of the school's transactions during the financial year ended 30th June, 2023, and of the school's financial position as at that date.

Name: Joel Kangethe
Designation: Chairman, School Board of Management
Sign: 
Date: 31/7/2024

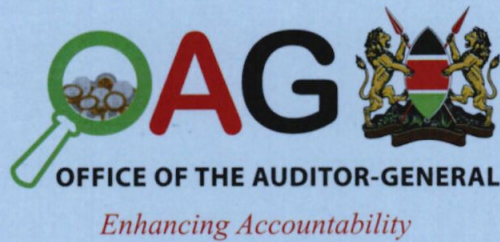
Name: Mary Mathe
Designation: School Principal & Secretary to Board of Management
Sign: 
Date: 31/7/2024

Name: Margaret Wangari
Designation: Bursar/ Finance Officer
Sign: 
Date: 31/7/2024



REPUBLIC OF KENYA

Telephone: +254-(20) 3214000
Email: info@oagkenya.go.ke
Website: www.oagkenya.go.ke



HEADQUARTERS
Anniversary Towers
Monrovia Street
P.O Box 30084-00100
NAIROBI

REPORT OF THE AUDITOR-GENERAL ON GATHANJI SECONDARY SCHOOL FOR THE YEAR ENDED 30 JUNE, 2023 - KIAMBU

PREAMBLE

I draw your attention to the contents of my report which is in three parts:

- A. Report on the Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements.
- B. Report on Lawfulness and Effectiveness in Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure the Government achieves value for money and that such funds are applied for intended purpose.
- C. Report on the Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, risk management environment and internal controls, developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

An unmodified opinion does not necessarily mean that an entity has complied with all relevant laws and regulations, and that its internal controls, risk management and governance systems are properly designed and were working effectively in the financial year under review.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012 and the Public Audit Act, 2015. The three parts of the report when read together constitute the report of the Auditor-General.

REPORT ON THE FINANCIAL STATEMENTS

Qualified Opinion

I have audited the accompanying financial statements of Gathanji Secondary School-Kiambu County set out on pages 1 to 23, which comprise of the statement of financial

Report of the Auditor-General on Gathanji Secondary School for the year ended 30 June, 2023 – Kiambu County

assets and financial liabilities as at 30 June, 2023, and the statement of receipts and payments, statement of cash flows and the budgeted versus actual amounts for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effect of the matters described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of Gathanji Secondary School as at 30 June, 2023, and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the Public Finance Management Act, 2012 and the Basic Education Act, 2013.

Basis for Qualified Opinion

1. Presentation of Financial Statements

The financial statements submitted for audit had the following inaccuracies and presentation anomalies:

- i. Statement of receipts and payments has School fund income-other receipts been indicated as in Note 5, but Note 5 has miscellaneous receipts.
- ii. Statement of assets and liabilities has Note numbers indicated which do not agree with the actual note numbers in the financial statements.
- iii. Capitation grant for operations in the cashflow statement is indicated as in Note 2 amounts to Kshs.2,624,317.20 while Note 2 has grants for operation of Kshs.1,619,737.20. The resultant variances were not explained or reconciled.
- iv. Statement of cashflow reflects school fund income-parents contribution amounts to Kshs.4,847,339 and indicated as in Note 4 while note 4 has parents contribution amounts to Kshs.2,965,366 leading to unexplained variance of Kshs.1,881,973.
- v. Statement of cashflow has other receipts as zero, while statement of receipts and payments has other receipts amounting to Kshs.466,135.
- vi. Net cash inflow/outflow from financing activities in the cashflow statement has a value of Kshs.18,516,70 for current year and Kshs.(169,074.40) for previous year. This figure has been wrongly placed in the financial statement as they relate to net increase/decrease in cash and cash equivalent.

In the circumstances, the accuracy and completeness of the financial statements balances could not be confirmed.

2. Accounts Receivables

2.1 Unsupported Accounts Receivable

The statement of financial assets and financial liabilities indicates accounts receivables amounting to Kshs.14,009,604 as disclosed in Note 13(wrongly indicated as Note 11)

being fee arrears. Management did not provide list of students indicating the students details of name, admission dates, amount owed and the students debtors aging analysis.

In the circumstances, the accuracy and completeness of the current receivables of Kshs.14,009,604 could not be confirmed.

2.2 Long Outstanding Receivables

The statement of financial assets and financial liabilities reflects accounts receivables balance of Kshs14,004,604 in respect of fees arrears as disclosed in Note 13 (wrongly indicated as note 11) to the financial statements. Included in the balance are receivables amounting to Kshs9,050,019 which had been outstanding for more than two (2) years. However, there was no policy on the impairment of long outstanding fees arrears casting doubt on the fair statement of the accounts receivables balance.

In the circumstances, the accuracy and full recoverability of the outstanding receivables balance of Kshs.14,004,604 could not be confirmed.

3. Unsupported Pending Bills

The statement of financial assets and liabilities reflect accounts payable amounting to Kshs.2,277,467 as disclosed in Note 14 which include trade creditors of Kshs.2,164,983. However, the supporting schedule indicated the amount as Kshs.2,254,171 resulting to an unexplained variance of Kshs.89,188.

Further, Management did not provide detailed list of trade creditors indicating the supplier's name, contract date, contract sum, description of the goods supplied/service offered, order number, date service or good were supplied and the payables aging analysis for audit review. Management did not provide procurement files containing records such as budgets, procurement plan, requisitions, tender advertisement/request for quotation, appointment of tender opening and evaluation committees, committees' minutes, professional opinions, award, acceptance and regret letters, contract agreement.

In the circumstances, the authenticity, accuracy and completeness of the pending bills of Kshs.2,277,467 could not be confirmed.

4. Unsupported Payments

The statement of receipts and payments for the year ended June 30, 2023 reflects payments for operations balance of Kshs.2,951,830 as further detailed in Note 7 of the financial statements. Examination of payment vouchers amounting to Kshs.675,519 revealed that the payments were not supported by relevant documentation that includes;

- i. Requisitions for the purchased goods, services and travels.
- ii. Payments orders, invoices, delivery notes and inspection and acceptance committee report.
- iii. Payment vouchers signed by the preparer.
- iv. Procurement files and tender documents.

- v. Payment voucher supported by evidence of travel which includes; bus tickets/ taxi receipts/ work tickets to and from the destination.
- vi. School list of registered suppliers.

In the circumstances, the accuracy and validity of Kshs.675,519 incurred under operations expenditure could not be confirmed.

The audit was conducted in accordance with the International Standards for Supreme Audit Institutions (ISSAIs). I am independent of the Gathanji Secondary Management in accordance with ISSAI 130 on the Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Key Audit Matters

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. There were no key audit matters to report in the year under review.

Other Matter

Unresolved Prior Year Matters

In the audit report of the previous year, several issues were raised under the Report on Financial Statements, Report on Lawfulness and Effectiveness in use of Public Resources, and Report on Effectiveness of Internal Controls, Risk Management and Governance. However, Management had not resolved the issues as at 30 June, 2024.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution, based on the procedures performed, except for the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources section of my report, I confirm that, nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis of conclusion

1. Transfer of Funds to Kenya Secondary Schools Heads Association (KESSHA)

The statement of receipts and payments and Note 7 reflects payment for operation amounting to Kshs.2,951,830, which include payment for co-curricular funds totaling Kshs.552,050 paid to Kenya Secondary School Heads Association, However, KESSHA is a welfare organization that draws its membership from School Principals only. The organization is not defined in Government Funding system and there is no assurance that

it has implemented effective, efficient, and transparent financial management and internal control systems to manage the funds transferred by schools.

2. Failure to Transfer Infrastructure Funds from the Operations Bank Account

The statement of receipts and payments reflects total receipts of Kshs.6,407,061.70. Out of which amounts of Kshs.810,000 was received in the school operation bank account which was supposed to be transferred to the infrastructure account. However, only Kshs.127,000 was transferred to the infrastructure account resulting to an unexplained variance of Kshs.683,000. This was contrary to The Ministry of Education Circular Ref. No: MOE.HQS/3/13//3 dated 16 June,2021 which directed that infrastructure grants as well as maintenance and improvement funds should be transferred to the school infrastructure account fifteen (15) days upon receipt of the funds in the operations account.

In the circumstances, Management was in breach of the law.

3. Failure to Prepare School Improvement Plan

During the year/period under review, the School did not have an approved School Improvement plan, contrary to Section 2.2 of the Ministry of Education Operation Manual for Utilization of Learner Capitation Grant and Other School Funds, which requires schools to identify in every three-year school improvement planning cycle, one priority area in each of the four key areas which include curriculum implementation, foundational literacy and numeracy outcomes, an enabling environment for learning and parental involvement and community engagement for implementation.

In the circumstances, Management was in breach of the law.

4. Lack of a Procurement Plan

The statement of receipts and payments reflects an amount of Kshs.6,407,061 and Kshs.6,442,783 in respect of total receipts and payments respectively. However, during the year Management did not prepare an annual procurement plan as part of the annual budget preparation process. This was contrary to Regulation 40 of the Public Procurement and Asset Disposal Regulations, 2020 which states that 'a procuring entity prepare a procurement plan for each financial year as part of the annual budget preparation process'.

In the circumstances, Management was in breach of the law.

5. Late Submission of Financial Statements for Audit

During the year under review, Management submitted the financial statements to the Auditor-General on 5 April, 2024. instead of the statutory deadline of 30 September, 2023. This was contrary to the Ministry of Education circular Ref.MOE/DSAS/FIN/17/1/17 dated 19 August, 2021 which stated that the School's financial statements should be ready by

30 September, 2021 in compliance with Section 81 of the Public Finance Management Act, 2012 on preparation of the financial statements.

In the circumstances, Management was in breach of the law.

The audit was conducted in accordance with ISSAI 4000. The Standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015 and based on the audit procedures performed, except for the matter described in the Basis for Conclusion on Effectiveness of Internal Controls, Risk Management and Governance section of my report, I confirm that, nothing else has come to my attention to cause me to believe that internal controls, risk management and governance were not effective.

Basis for Conclusion

1. Failure to establish mandatory Board Committees

Examination of the board of management meeting minutes provided for audit and discussion with Management revealed that the board of management failed to establish audit committee. It was also noted that the Discipline and Welfare committee were merged into a single committee rather than separate committees. This violates section 61 (2) of the Basic Education Act, 2013, which requires mandatory establishment and distinction of committees.

In the circumstances, In the circumstances, the School will not achieve its strategic objectives.

2. Unsupported Qualifications of Board of Management Members

Included in the Key school information and management are fifteen (15) board members. Examination of the thirteen out of the fifteen board of management personal files revealed that necessary academic certificates required to meet the minimum qualifications for the Chairman and Board members were not attached. These qualifications include a degree from a university recognized in Kenya for the Chairman and KCSE certificates for members, as outlined by Regulation 6 of the Basic Education Regulations, 2015.

In the circumstances, the School will not achieve its strategic objectives.

3. Lack of Ownership Documents

Annex 2 to the financial statements reflects summary of fixed assets register in respect of fixed assets which includes land approximated at 4.2 acres. However, land ownership documents were not provided for audit.

In the circumstances, the ownership and safe custody of the fixed assets could not be confirmed.

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The Standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal controls, risk management and overall governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of Management and Board of Management

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal controls as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal control, risk management and overall governance.

In preparing the financial statements, Management is responsible for assessing the School's ability to continue to sustain its services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless Management is aware of the intention to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements comply with the authorities which govern them and that public resources are applied in an effective way.

The Board of Management is responsible for overseeing the School's financial reporting process, reviewing the effectiveness of how Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal control in order to give an assurance on the effectiveness of internal controls, risk management and overall governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal control would not necessarily disclose all matters in the internal control that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal control may not prevent or detect misstatements and instances of non-compliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions or that the degree of compliance with the School's policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by Management.
- Conclude on the appropriateness of Management's use of the applicable basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the School to cease to continue to sustain its services.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the School to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence and communicate with them all relationships and other matters that may reasonably be thought to bear on my independence and where applicable, related safeguards.



FCPA Nancy Gathungu, CBS
AUDITOR-GENERAL

Nairobi

17 January, 2025

STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 30TH JUNE 2023

DESCRIPTION OF VOTE HEAD	NOTE	2023-2022	2022-2021
			Kshs
RECEIPTS			
Government grants for tuition	1	546,823.50	717,433.40
Government grants for operations	2	1,619,737.20	3,148,616.20
Government Grants for infrastructure	3	809,000.00	
School Fund Income- Parents' Contributions	4	2,965,366.00	5,990,337.00
School Fund Income- Other receipts	5	466,135.00	917,295.00
TOTAL RECEIPTS		6,407,061.70	10,773,681.60
PAYMENTS			
Tuition	6	95,579.00	707,407.00
Operations	7	2,951,830.00	3,955,815.00
Infrastructure	8	191,135.00	
Boarding and school fund	9	3,204,239.00	4,168,012.00
TOTAL PAYMENTS		6,442,783.00	8,831,234.00
SURPLUS/DEFICIT		(35,721.30)	1,942,447.60

The school financial statements were approved on 14/8/ 2023 and signed by:

.....
Name: Joel Kangethe

Chair BOM

Date: 3/7/2024

.....
Name: Mary Mathe
School Principal/ Secretary to
BOM

Date:

.....
Name: Margaret Wangari

Bursar/ Finance Officer

Date: 3/7/2024



STATEMENT OF ASSETS AND LIABILITIES AS AT 30TH JUNE 2023

	NOTE	2022 - 2023	2021 - 2022
		Kshs	Kshs
FINANCIAL ASSETS			
Cash and Cash Equivalents			
Bank Balances	8	176,034.34	162,705.54
Cash Balances	9	5,870.90	682.90
Short term Investment	10	-	-
Total Cash and Cash Equivalents		181,905.24	163,389.44
Accounts receivables	11	14,009,604.00	13,195,552.00
TOTAL FINANCIAL ASSETS		14,191,509.24	13,358,941.44
FINANCIAL LIABILITIES			
Accounts Payable	12	2,277,467.00	1,409,178.00
NET FINANCIAL SSETS		11,914,042.24	11,949,763.54
REPRESENTED BY			
Fund balance b/fwd 1st July 2023	13	11,949,763.54	10,007,315.94
Surplus/Deficit for the year		(35,721.30)	1,942,447.60
NET FINANCIAL POSITION		11,914,042.24	11,949,763.54
		-	0.10

The school's financial statements were approved on 14/8/ 2023 and signed by:

.....
Name: Joel Kangethe

Chair BOM

Date: 3/7/2024

.....
Name: Mary Mathe
School Principal/ Secretary to
BOM

Date: 3/7/2024

.....
Name: Margaret Wangari

Bursar/ Finance Officer

Date: 3/7/2024



STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30TH JUNE 2023

	NOTE	2022 - 2023 Kshs	2021 - 2022 Kshs
Receipts from operating activities			
Government grants for tuition	1	546,823.50	717,433.40
Government grants for operations	2	2,624,317.20	3,861,616.20
Government grants for infrastructure	3	809,000.00	
School fund income- Parents contributions/ fees	4	4,847,339.00	5,082,871.00
School fund income- other receipts	5		-
Total receipts		8,827,479.70	9,661,920.60
Payments			
Cash outflows for tuition	6	565,579.00	707,406.00
Cash outflows for operations	7	3,212,830.00	3,975,352.00
Cash outflows Boarding/lunch and school fund payments	9	4,839,419.00	5,148,237.00
Cash outflows for infrastructure	8	191,135.00	
Total payments		8,808,963.00	9,830,995.00
Net cash inflow/outflow from operating activities		18,516.70	(169,074.40)
CASHFLOW FROM INVESTING ACTIVITIES			
Proceeds from Sale of Assets		-	-
Acquisition of Assets		-	-
Proceeds from investments		-	-
Purchase of investments		-	-
Net cash inflow/outflows from investing activities		-	-
Cash flow from Financing activities			
Proceeds from borrowings/ loans		-	-
Repayment of principal borrowings		-	-
Net cash flows from Investing Activities		-	-
Net cash inflow/outflow from financing activities		18,516.70	(169,074.40)
Net increase/decrease in cash and cash equivalents			
Cash and cash equivalent at beginning of the year	10	163,389.54	332,463.94
Cash and cash equivalent at end of the year		181,906.24	163,389.54
		1.0	

The school's financial statements were approved on 14/8/ 2023 and signed by:

[Signature]
.....
Name:

Chair BOM

Date: 3/7/2024

[Signature]
.....
Name:

School Principal/ Secretary to BOM

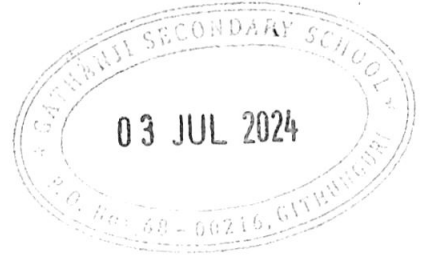
Date: 3/7/2024

[Signature]
.....
Name:

Margaret Wangan

Bursar/ Finance Officer

Date: 3/7/2024



Statement of Budgeted Versus Actual Amounts for the Year Ended 30th June 2023

Receipt/Expenses Item	Original Budget	Adjustments	Final Budget	Actual On Comparable Basis	% Of Utilization
	a	b	c=a+b	d	e=d/c %
	Kshs	Kshs	Kshs	Kshs	Kshs
Receipts					
<i>(1) Capitation Grant on Tuition</i>					
Reference Materials	15,870.00		15,870.00		
Chalk	15,870.00		15,870.00	5,000.00	31.5%
Exercise Books	158,700.00		158,700.00	20,000.00	12.6%
Laboratory Equipment				25,000.00	
Teaching / Learning Materials	31,740.00		31,740.00	490,523.50	1545%
Exams And Assessment	31,740.00		31,740.00	6,300.00	19.8%
Total				546,823.50	
<i>(2) Capitation Grant on Operations</i>					
Personnel Emoluments	1,562,850.00		1,562,850.00	875,850.00	56%
Maintenance And Improvement					
Local Transport / Travelling	625,140.00		625,140.00	60,000.00	9.6%
Electricity And Water	312,570.00		312,570.00	253,363.45	81%
Medical				51,870.00	
Administration Costs	625,140.00		625,140.00	295,053.75	47.2%
Activity				83,600.00	
Total				1,619,737.20	
<i>3) FDSE for infrastructure</i>					
Maintenance & Improvement MOE	1,150,000.00		1,150,000.00	809,000.00	70.3%
M&I parents' contribution					
Economic Stimulus					

Receipt/Expenses Item	Original Budget	Adjustments	Final Budget	Actual On Comparable Basis	% Of Utilization
	a	b	c=a+b	d	e=d/c %
	Kshs	Kshs	Kshs	Kshs	Kshs
Programs					
Transition Infrastructure Grants					
Administration Block					
(4) Fees Charged on Parents					
Personnel Emoluments					
Repairs And Maintenance					
Local Transport / Travelling					
Electricity And Water					
Lunch programme	2,070,000.00		2,070,000.00	2,948,827.00	142.5%
Administration Costs					
Uniforms	512,725.00		512,725.00	452,535.00	88.3%
SMASSE					
Total	2,582,725.00		2,582,725.00	3,401,362.00	
5) Miscellenous Income					
Loans / Borrowing					
Rent income					
Income From Farming Activities					
Insurance Compensation					
Income From Posho Mill					
Income From Bus Hire					
Fee For Hire of Ground and					

Receipt/Expenses Item	Original Budget	Adjustments	Final Budget	Actual On Comparable Basis	% Of Utilization
	a	b	c=a+b	d	e=d/c %
	Kshs	Kshs	Kshs	Kshs	Kshs
Equipment					
Interest Income					
Income From Any Other Investment					
Total Income					
(6) Expenditure For Tuition					
Textbooks					
Reference Materials	15,870.00		15,870.00		
Exercise Books	158,700.00		158,700.00		
Laboratory Equipment	63,480.00		63,480.00		
Sundry Creditors				470,000.00	
Teaching / Learning Materials	31,740.00		31,740.00	71,079.00	223.9%
Chalks	15,870.00		15,870.00		
Exams And Assessment	31,740.00		31,740.00	24,500.00	77.1%
Bank Charges				565,579.00	
Total					
(7) Expenditure For Operations					
Personnel Emoluments	1,562,850.00		1,562,850.00	1,042,504.00	66.7%
Maintenance & Improvements	1,150,000.00		1,150,000.00	9,060.00	17.4%
Local Transport / Travelling	625,140.00		625,140.00	388,950.00	62.2%
Electricity, Water and Conservancy	312,570.00		312,570.00	172,413.00	55.2%
Medical				5,958.00	
Administration Costs	625,140.00		625,140.00	860,615.00	137.7%
Activity Expenses				472,330.00	
Sundry Creditors				70,000.00	
Total				3,021,830.00	
(8) Expenditure For					

Receipt/Expenses Item	Original Budget	Adjustments	Final Budget	Actual On Comparable Basis	% Of Utilization
	a	b	c=a+b	d	e=d/c%
	Kshs	Kshs	Kshs	Kshs	Kshs
<i>infrastructure</i>					
Construction of classrooms					
Construction of LAB					
17 Metallic Teachers Chairs & 8 Metallic Class Tables				66,190.00	
Window panes				36,080.00	
Repair of students & Teachers lockers				53,486.00	
Repair of 83 student chairs				20,750.00	
Repair of water system				12,430.00	
Bank Charges				2,199.00	
				191,135.00	
<i>(9) Expenditure For school fund/lunch/boarding</i>					
Personnel Emoluments					
Repairs, Maintenance and Improvements					
Local Transport / Travelling					
Electricity, Water and Conservancy					
Medical Expenses				8,000.00	
Administration Costs					
Activity					
Uniforms	512,725.00		512,725.00		
Lunch Programme	2,070,000.00		2,070,000.00	3,040,468.00	146.9%
KNEC Repeaters				24,200.00	
Sundry Creditors				337,100.00	
Insurance Costs					
Other Expenses On Investments					

Receipt/Expenses Item	Original Budget	Adjustments	Final Budget	Actual On Comparable Basis	% Of Utilization
	a	b	c = a+b	d	e = d/c %
	Kshs	Kshs	Kshs	Kshs	Kshs
Rent Expenses					
Bank Charges					
Loan Interest Repayment					
Loan Principal Repayment					
Acquisition Of Assets					
Totals				3,409,768.00	

The over utilization above 100% on lunch programme, teaching and learning materials and administration costs is due to increased cost of commodities.

- i) The under utilization below 90% on Exams and Assessment and Electricity Water and Conservancy is because we had some stock in store. In Personal Emoluments the salaries remained constant throughout the year and in Local transport and travel the school activities were minimised.

Significant Accounting Policies

The principal accounting policies adopted in the preparation of these financial statements are set out below:

1. Statement of compliance and basis of preparation

The financial statements have been prepared in accordance with and comply with International Public Sector Accounting Standards (IPSAS) with particular emphasis on Cash Basis Financial Reporting under the Cash Basis of Accounting and applicable government legislations and regulations. The financial statements comply with and conform to the form of presentation prescribed by the Public Sector Accounting Standards Board of Kenya.

This cash basis of accounting has been supplemented with accounting for; a) receivables that include school fees from parents, imprest, salary advances and other receivables and b) payables that include deposits and retentions and payables from operations.

The financial statements are presented in Kenya Shillings, which is the functional and reporting currency of the *school*, and all values are rounded to the nearest Kenya Shilling (Kshs). The accounting policies adopted have been consistently applied to all the years presented.

2. Recognition of receipts and payments

The *school* recognises all receipts from the various sources when the event occurs, and the related cash has actually been received by the *school*. In addition, the *school* recognises all expenses when the event occurs, and the related cash has actually been paid out by the *school*. Income arising from school fees is recognised when the event occurs whether cash is received or not. Expenditure arising from operations is recognised when the event occurs irrespective of receipt of cash.

3. In-kind contributions

In-kind contributions are donations that are made to the *school* in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the *school* includes such value in the statement of receipts and payments both as a receipt and as a payment in equal and opposite amounts; otherwise, the contribution is not recorded.

4. Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at various financial institutions at the end of the financial year.

5. Accounts Receivable

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. Accounts receivables also include school fees billed to parents for services rendered but not paid. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

5. Accounts Payable

For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized as accounts payables. This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. Payables also include expenditure incurred for the purchase of goods, works and services that has been rendered and not settled. This is an enhancement to the cash accounting policy adopted for public secondary schools. Other liabilities are disclosed in the financial statements.

6. Non-current assets

Non-current assets are expensed at the time of acquisition while disposal proceeds are recognized as receipts at the time of disposal. However, the acquisitions and disposals are reflected in the school fixed asset register a summary of which is provided as a memorandum to these financial statements.

7. Budget

The budget is developed on the same accounting basis (cash basis), the same accounts classification basis, and for the same period as the financial statements. The *school's* budget was approved by the School Board of Management. A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

8. Comparative figures

Where necessary comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

9. Subsequent events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30th June 2023.

NOTES TO THE FINANCIAL STATEMENTS

1 Government Grants for Tuition

	JULY 2022 - JUNE 2023	JULY 2021 - JUNE 2022
	Kshs	Kshs
Textbooks and reference materials		-
Exercise books	20,000.00	29,641.00
Laboratory equipment	25,000.00	68,718.00
Internal exams	0.00	-
Teaching / learning materials	490,523.50	518,251.40
Chalks	5,000.00	29,641.00
Exams and assessment	6,300.00	41,541.00
Library and reference	0.00	29,641.00
Total	546,823.50	717,433.40

2 Government Grants for Operations

DESCRIPTION	JULY 2022 - JUNE 2023	JULY 2021 - JUNE 2022
	Kshs	Kshs
Personnel emoluments	875,850.00	991,748.00
Local transport / travelling	60,000.00	240,142.90
Electricity and water	253,363.45	341,788.30
RMI	0.00	1,069,500.00
Medical	51,870.00	43,800.00
Administration costs	295,053.75	461,637.00
Activity	83,600.00	-
Total	1,619,737.20	3,148,616.20

3 Government Grants for infrastructure

DESCRIPTION	JULY 2022 - JUNE 2023	JULY 2021 - JUNE 2022
	Kshs	Kshs
Maintenance & Improvement	809,000.00	0
Transition infrastructure grants	0	0
Administration Block	0	0
Economic stimulus grants	0	0
Other (specify)(NGCDF and County govt.	0	0
Total	809,000.00	0

4 School Fund Income -Parents Contribution/Fees

DESCRIPTION	JULY 2022 - JUNE 2023	JULY 2021 - JUNE 2022
	Kshs	Kshs
other voteheads		
lunch programme	2,948,827.00	5,977,337.00
Repairs and maintenance		-
Local transport / travelling		-
Electricity and water		-
Administration costs	16,539.00	13,000.00
infrastructure		-
courses		-
losses/damages		-
Activity		-
Total	2,965,366.00	5,990,337.00

OTHER RECEIPTS – SCHOOL FUND ACCOUNT

	JULY 2022 - JUNE 2023	JULY 2021 - JUNE 2022
	Kshs	Kshs
Exams	13,600.00	16,400.00
Uniform	452,535.00	900,895.00
Total	466,135.00	917,295.00

5 MISCELLANEOUS INCOMES

Description	JULY 2022 - JUNE 2023	JULY 2021 - JUNE 2022
	Kshs	Kshs
Income From Grants and Donations*	0	0
Other Income (<i>specify</i>)*	0	0
Total	0	0

6 PAYMENTS FOR TUITION

DESCRIPTION	JULY 2022 - JUNE 2023	JULY 2021 - JUNE 2022
	Kshs	Kshs
Textbooks and reference materials		-
Exercise books		13,720.00
Laboratory equipment		368,370.00
Internal exams		-
Teaching / learning materials	71,079.00	162,087.00
Chalks		17,520.00
Exams and assessment	24,500.00	63,000.00
Teachers guides		82,710.00
Sundry Creditors		-
Bank Charges		-
Total	95,579.00	707,407.00

Cash flow statement

TUTION PAYMENTS	
Examinations	24,500.00
Sundry Creditors	470,000.00
Teaching materials	71,079.00
TOTAL	565,579.00

7 PAYMENTS FOR OPERATIONS

	JULY 2022 – JUNE 2023	JULY 2021 – JUNE 2022
	Kshs	Kshs
Personnel emoluments	1,042,504.00	1,283,982.00
Service Gratuity		-
Administration Cost	860,615.00	1,003,093.00
Maintenance & improvements	9,060.00	154,410.00
Local transport / travelling	388,950.00	578,200.00
Electricity and water	172,413.00	195,170.00
Medical	5,958.00	2,856.00
Activity Expenses	472,330.00	534,850.00
gratuity		-
Infrastructure	-	203,254.00
Bank Charges		-
Acquisition of Assets		-
TOTAL	2,951,830.00	3,955,815.00

Cash flow statement

OPERATIONS PAYMENTS	
Sundry Creditors	70,000.00
Activity	472,330.00
Maintenance & Improvement	9,060.00
Administration cost	860,615.00
E.W.C	172,413.00
Medical	5,958.00
L.T.T	388,950.00
Infrastructure Account Expenses	177,000.00
Personnel Emoluments	1,042,504.00
School fund account	14,000.00
	3,212,830.00

8 PAYMENTS FOR INFRASTRUCTURE

Description	JULY 2022 - JUNE 2023	JULY 2021 - JUNE 2022
	Kshs	Kshs
Construction of classrooms	0	0
Construction of laboratory	0	0
17 Metallic teachers chairs & 8 metallic class tables	66,190.00	0
Window panes	36,080.00	0
Repair of student & Teachers lockers	53,486.00	0
Repair of 83 student chairs	20,750.00	
Repair of the water system	12,430.00	
Bank charges	2,199.00	
Total	191,135.00	0

9 PAYMENTS FOR BOARDING AND SCHOOL FUND

	JULY 2022 - JUNE 2023	JULY 2021 - JUNE 2022
	Kshs	Kshs
other voteheads		
lunch programme	3,172,039.00	3,486,687.00
Repairs and maintenance		
Local transport / travelling		
Electricity and water		
Administration costs		
Activity		
medical		
exam	24,200.00	29,300.00
PA donations		
Administration costs	8,000.00	
uniform		652,025.00
Interest income		
loan		
Bank charges		
TOTAL	3,204,239.00	4,168,012.00

SCHOOL FUND PAYMENTS	
Sundry Creditors	337,100.00
Prepayments	131,571.00
Operations account	827,580.00
Chaplain fund	20,100.00
Uniform	
Lunch Programme	3,040,468.00
KNEC Repeaters	24,200.00
Administration costs	8,000.00
Bursary	450,400.00
	4,839,419.00

10 BANK ACCOUNTS

ACCOUNT NAME & CURRENCY	STATUS	BANK ACCOUNT NUMBER	JULY 2022 - JUNE 2023	JULY 2021 - JUNE 2022
			Kshs	Kshs
Tuition Account	Active	1105032027	28,487.80	47,243.30
Operations Account	Active	1105030598	52,444.44	9,750.24
School Fund Account/Boarding	Active	1105023346	13,701.10	10,176.10
Savings Accounts(schedule attached)				
Income generating activities Account				
Parent Association Development Account				
Infrastructural Account	Active	1282875035	81,401.00	95,536.00
Total			176,034.34	162,705.64

11 CASH IN HAND

DESCRIPTION		JULY 2022 - JUNE 2023	JULY 2021 - JUNE 2022
		Kshs	Kshs
Tuition Account	1105032027	-	-
Operation Account	1105030598	900.00	107.00
School Fund account	1105023346	4,970.90	575.90
Infrastructural Account	1282875035	-	-
Total		5,870.90	682.90

12 SHORT TERM INVESTMENTS

DESCRIPTION	JULY 2022 - JUNE 2023		JULY 2021 - JUNE 2022	
	Kshs		Kshs	
Cooperative shares		0		0
Treasury Bills		0		0
Fixed deposit accounts		0		0
Total		0		0

13 ACCOUNTS RECEIVABLE

DESCRIPTION	JULY 2022 - JUNE 2023	JULY 2021 - JUNE 2022
	Kshs	Kshs
Fees Arrears	14,004,604.00	13,190,552.00
Other Non-Fees Receivables		
Salary Advances (list/schedule attached)	-	-
Imprest (list/schedule attached)	5,000.00	5,000.00
Total	14,009,604.00	13,195,552.00

13 B AGEING ANALYSES OF ACCOUNTS RECEIVABLE

DESCRIPTION	JULY 2022 - JUNE 2023		JULY 2021 - JUNE 2022	
	Kshs		Kshs	
	Current FY	% of the total	Comparative FY	% of the total
	1,632,906.00	11.66%	3,123,991.00	23.6%
Less than 1 year				
Between 1- 2 years	2,305,137.00	16.46%	1,016,542.00	7.7%
Between 2-3 years	1,016,542.00	7.3%	706,540.00	5.4%
Over 3 years	9,050,019.00	64.6%	8,343,479.00	63.3%

GATHANJI SECONDARY SCHOOL

Annual Report and Financial Statements For the year ended 30th June 2023

14 ACCOUNTS PAYABLE

DESCRIPTION	JULY 2022 - JUNE 2023	JULY 2021 - JUNE 2022
	Kshs	Kshs
Trade Creditors (See Ageing Below and Appendix 1)	2,164,983.00	1,364,713.00
Prepaid Fees	112,484.00	30,365.00
Retention Monies(Chaplain fund)	0.00	14,100.00
Unpaid salaries and statutory deductions	0.00	0.00
Caution money	0.00	0.00
Other payables (<i>specify</i>)	0.00	0.00
Total	2,277,467.00	1,409,178.00

14A. AGEING ANALYSIS OF ACCOUNTS PAYABLE

DESCRIPTION	JULY 2022 - JUNE 2023		JULY 2021 - JUNE 2022	
	Kshs		Kshs	
	Current Financial year	% of the total	Comparative Financial year	% of the total
Less than 1 year	1,677,370.00	77.48%	587,238.00	43.03%
Between 1- 2 years	487,613.00	22.52%	329,200.00	24.12%
Between 2-3 years	0.00	%	448,275.00	32.85%
Over 3 years	0.00	%	0.00	%
Total (should tie to note 14)	2,164,983.00	100%	1,364,713.00	100%

15 FUND BALANCE BROUGHT FORWARD

DESCRIPTION		JULY 2022 -	JULY 2021 -
		JUNE 2023	JUNE 2022
		Kshs	Kshs
Bank balances		176,034.34	162,706.54
Cash balances		5,870.90	682.90
Short Term Investments		0.00	0.00
Receivables		14,009,604.00	13,195,552.00
Payables		2,277,467.00	1,409,178.00
Total		11,914,042.24	11,949,763.44

16 NON-CURRENT LIABILITIES SUMMARY

DESCRIPTION	JULY 2022 - JUNE	JULY 2021 - JUNE
	2023	2022
	Kshs	Kshs
Bank Loans	0.00	0.00
Outstanding Leases	0.00	0.00
Hire Purchase	0.00	0.00
Gratuity And Leave Provision	0.00	0.00
Others (specify)	0.00	0.00
Total	0.00	0.00

17 BIOLOGICAL ASSETS

DESCRIPTION	NUMBERS	JULY 2022 - JUNE	JULY 2021 - JUNE
		2023	2022
		Kshs	Kshs
Cattle		0	0
Goats		0	0
Trees		50	
Coffee Or Tea Plantation		0	0
Poultry		0	0
Others (specify)		0	0
Total			

18 BORROWINGS

DESCRIPTION	JULY 2022 - JUNE 2023	JULY 2021 - JUNE 2022
	Kshs	Kshs
Borrowings at beginning of the year	0.00	0.00
Borrowings during the year	0.00	0.00
Repayments during the year	0.00	0.00
Balance at the end of the year	0.00	0.00

19 STOCK/ INVENTORY

ITEM	OPENING STOCK	STOCK PURCHASED	STOCK ISSUED	CLOSING STOCK
KITCHEN ITEMS				
Bar soap	0	50 bars	27 bars	23 bars
Salt	1 bale	9 bale	10bales	0
Beans	5 bags	23 bags	24 bags	4 bags
Maize	3 bags	21 bags	21 bags	3 bags
Porridge flour	0	500kg	500kg	0
Maize flour	0	8 bales	8 bales	0
Rice	0	69 Bags	59Bags	10 Bags
Sugar	0	20 Bags	18Bags	2 Bags
Cooking fat	10 ltrs	130Ltrs	140 ltrs	0
Tea leaves	500gms	3000gms	3500gms	0
Tissue papers	0	3-Cross	3-Cross	0

Matchbox	0	100pcs	80 pcs	20pcs
Steel wool	0	28pcs	20pcs	8pcs
STATIONERY				
Chalks	4 Gross	10 Gross	13 Gross	1 Gross
Printing papers	1 cartons	None	1 Cartons	0
Rubbers	0	24pcs	4pcs	20pcs
Pencils	42pcs	36pcs	74 pcs	4 pcs
Counter books	0	26 Pcs	26 Pcs	0
White out	2 pcs	13Pcs	13 Pcs	2 Pcs
Chalk duster	0	12pcs	12pcs	0
Cell tape	4pcs	24pcs	24	4
Masking tape	0	18pcs	16pcs	2pcs
Ball pens	53pens	216 pens	209 pens	60pens
Exercise books	1208pcs	16 cartons	2768pcs	3 cartons
Mark books	0	24 pcs	19pcs	5 pcs
Dusters	0	12pcs	11pcs	1pc
Manilla paper	29pcs	50pcs	21pcs	29pcs
White board mark pens	9pens	12pens	22pens	0
Permanent mark pens	2pens	12pens	19pens	2pens
ITEM				
	OPENING STOCK	STOCK PURCHASED	STOCK ISSUED	CLOSING STOCK
Rulers	0	24pcs	19pcs	5pcs
White board ink	14bottles	12 bottles	18 bottles	14 bottles
Spring files	32pcs	96pcs	80pcs	16pcs
Staple pins	0	9pkts	8pkts	1 pkts
Class registers	1pc	24 pcs	12pcs	13pcs
Kerol		40ltrs	40ltrs	0
Detergent		160 ltrs	100ltrs	60ltrs

ANNEX I - ANALYSIS OF PENDING ACCOUNTS PAYABLE

Supplier Of Goods Or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance Current July22-June 2023	Outstanding Balance Comparative July21-June 2022	Comments
	A	b	C	d=a-c		
	Kshs	Kshs	Kshs	Kshs	Kshs	
Construction Of Buildings						
1.						
2.						
3.						
Sub-Total						
Supply Of Goods						
4. Kukitech	244,000.00		78,000.00	166,000.00	28,000.00	
5. Njemtex Tailor	922,800.00		309,100.00	613,700.00	409,100.00	
6. Ficus Medical Supplies Ltd	579,940.00		210,000.00	369,940.00	335,940.00	
7. Kabwan Office Equipments and Stationery	844,080.00		260,000.00	584,080.00	342,210.00	
8. Kevlab	37,350.00			37,350.00		
9. Pezi Publishers Ltd	15,000.00			15,000.00		
10. Software for Schools Kenya	15,500.00			15,500.00		
11. Hekima and Sons millers	30,000.00			30,000.00		
12. Wayside Enterprises	207,000.00		128,000.00	79,000.00		

GATHANJI SECONDARY SCHOOL

Annual Report and Financial Statements For the year ended 30th June 2023

Supplier Of Goods Or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance Current July22-June 2023	Outstanding Balance Comparative July21-June 2022	Comments
13.Mary Wambui	174,750.00		150,000.00	24,750.00		
14.Cliewalite ventures	37,200.00			37,200.00		
15.Prime inn Supplies	13,000.00			13,000.00		
Sub-Total	3,120,620.00		1,135,100.00	1,985,520.00	1,115,250.00	
Supply Of Services						
16.Joyce Wanjiru Njoroge	139,188.00		50,000.00	89,188.00	89,188.00	
17.Nundu Waithaka	160,275.00		70,000.00	90,275.00	160,275.00	
Sub-Total	299,463.00		120,000.00	179,463.00	249,463.00	
Grand Total	3,420,083.00		1,255,100.00	2,164,983.00	1,364,713.00	

ANNEX 2 – SUMMARY OF FIXED ASSETS REGISTER

Asset class	Location	Historical Cost b/f (Kshs) 1 st July 2022	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost c/f (Kshs) 30 th June 2023
Land 1 4.2 Acres	<i>Gathanji</i>				
Buildings and structures	<i>School compound</i>				
9 classrooms					
1 Dining hall					
1 Administration block with staff toilets					
1 Kitchen					
A well					
2 wooden stores					
2 Staff pit latrines					
9 Student Pit latrines & 2 Urinals					
Office equipment, furniture and fittings	<i>Principal's Office</i>				
Board's room table with 15 chairs		200000			
Principal's Desk and chair					
chair		13000			
2 Built in cupboards					

Asset class	Location	Historical Cost b/f (Kshs) 1 st July 2022	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost c/f (Kshs) 30 th June 2023
1 Table					
1 cabinet					
1 computer					
	<i>Deputy Principal's Office</i>				
2 Tables					
3 chairs					
1 Built in cupboard					
	<i>Secretary's Office</i>				
3 Tables					
1 Built in cupboard					
2 Photo copiers					

Asset class	Location	Historical Cost b/f (Kshs) 1 st July 2022	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost c/f (Kshs) 30 th June 2023
1 Epson Printer					
1 Typewriter					
2 coffee tables					
1 Computer					
2 chairs					
1 Cupboard					
	<i>Staffroom</i>				
14 staff desks and chairs					
1 big table					
1 water Dispenser					
1 computer					
	<i>Dean's Office</i>				
1 Tables					
2 chairs					
1 Built in cupboard					

Asset class	Location	Historical Cost b/f (Kshs) 1 st July 2022	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost c/f (Kshs) 30 th June 2023
1 computer					
	<i>H.O.D'S Office</i>				
4 Tables					
1 Built in cupboard					
1 computer					
4 chairs					
	<i>Accounts Office</i>				
2 Tables					
1 Built in cupboard					
1 computer					
1 HP Laser jet printer					
2 Plastic chairs					
1 office chair					
	<i>HOD</i>				

GALVANIZI SECONDARY SCHOOL
Annual Report and Financial Statements For the year ended 30th June 2023

Asset class	Location	Historical Cost b/f (Kshs) 1 st July 2022	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost c/f (Kshs) 30 th June 2023
	Guidance & Counselling				
2 Tables					
2 Chairs					
1 Built in cupboard					
ICT Equipment, and Other ICT Assets	Dean's office				
1 Projector					
speakers					
1 laptop					
Tools and apparatus	Laboratory				
42 Ammeters					
2 Accumulators					
40 Battery holders					
500 Boiling tubes					
2 Bee hive					
154 Burettes					

Asset class	Location	Historical Cost b/f (Kshs) 1 st July 2022	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost c/f (Kshs) 30 th June 2023
35 Burners					
100 Beakers 250ml (Plastic)					
135 Beakers 100ml (Plastic)					
70 Beakers 50ml (Plastic)					
100 Beakers 250ml (Glass)					
153 Beakers 100ml (Glass)					
2 Adaptors					
5 Beam Balance					
4 Clay Triangles					
166 conical flask					
16 Density bottles					
100 Crocodile clips					
300 droppers					
5 Deflagrating spoon					
15 Evaporating dishes					
2 Electrical balance					
30 Hand lens					
10 Mortars					

Asset class	Location	Historical Cost b/f (Kshs) 1 st July 2022	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost c/f (Kshs) 30 th June 2023
1 Microscope					
100 Measuring cylinders 100ml					
50 Measuring cylinders 50ml					
30 Measuring cylinders 100ml					
50 Magnifiers					
30 Micrometer screw gauge					
2 Minimum and maximum thermometers					
69 Convex mirrors					
60 Concave mirrors					
30 Plane mirrors					
10 Pestle					
1 Power Packer					
60 Pipette					
3 Pipette fillers					
50 Petri dish					
104 Reagent bottles 250ml					
30 reagent bottles 60ml					

Asset class	Location	Historical Cost b/f (Kshs) 1 st July 2022	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost c/f (Kshs) 30 th June 2023
30 Resistors					
50 Tripod stands					
72 Rulers 1m					
12 Tongs					
102 Thermometers					
42 Test tube holders					
43 funnels					
2 Gas Cylinders 3kg					
1 Gas Cylinder 1kg					
5 Glass blocks 15 kg					
30 Galvanometers					
5 Gas Jars					
46 Tiles					
40 Stop watches					
84 spatulas					
20 spirit lamps					
23 spring balances					
20 switch 1 way					

Asset class	Location	Historical Cost b/f (Kshs) 1 st July 2022	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost c/f (Kshs) 30 th June 2023
	<i>Dining hall</i>				
35 Benches					
20 Stainless steel tables					
Textbooks					
English 690 Copies					
Kiswahili 610 Copies					
Mathematics 502 Copies					
Biology 500 Copies					
Physics 268 Copies					
Chemistry 400 Copies					
Geography 300 Copies					
History 400 Copies					
CRE 500 Copies					

Asset class	Location	Historical Cost b/f (Kshs) 1 st July 2022	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost c/f (Kshs) 30 th June 2023
Agriculture 168 Copies					
Business 400 copies					
Other Machinery and Equipment					
Two water pumps	<i>One in the well & Booster pump in the old kitchen</i>				
Lawn Mower	<i>Adm. store</i>				
Power saw	<i>Adm. store</i>				
1 wheel barrow	<i>old Kitchen store</i>				
1 Folk jembe					
1 Panga					
2 Hose pipes					

Asset class	Location	Historical Cost b/f (Kshs) 1 st July 2022	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost c/f (Kshs) 30 th June 2023
1 Hack saw					
1 Hand saw					
1 Hammer					
1 Pair of pliers					
1 Pair of secateurs					
1 Knapack sprayer					
1 Mattock					
Intangible Assets- Soft Ware					
SCHACCS Accounting system					
Zeraki software for Timetable and Report forms					
Heritage and cultural assets					
None					
Total					